

AVON BOARD OF EDUCATION
Meeting of June 12, 2024
MINUTES

President Bing called the meeting of the Avon Board of Education to order at 7:06 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on Jul 9, 2023 and the Coast Star on July 13, 2023 with a change of meeting notice in the Coast Star on February 1, 2024. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: Present: Losinger, Rehbein, Requa, Scrabis-Fletcher, Szczepaniak, Bing.

Evans arrived at 7:45 pm

Others: 1 visitor and a member of the Coast Star Newspaper

Communications:

Mrs. Lerner reviewed that the Board had received one piece of correspondence, however, it is an employee matter, and it cannot be discussed in public. The Board will enter executive session at the end of the meeting to discuss the matter.

Superintendent's Update:

Recognition:

Superintendent Herits recognized the following:

- Several students as they were "caught" being respectful, caring, and responsible; Above and Beyond recognition. The students each received a school coin as well.
- Field day was a great success – thank you to Dr. Scrabis-Fletcher and the AHSA parents for a great day. He also thanked all of the staff that ran and assisted with field day.

Superintendent Herits reviewed the events that have occurred in the school in May and thanked the staff and community for their support. Graduation will be held on June 19th on the playground, weather permitting.

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Superintendent Herits reported on the following:

- Enrollment Report – currently at 120 students; no change
- Safety and Security Drill Report – the report and drills held were reviewed
- HIB – 3 were 3 incidents reported; none were founded

Board President's Update:

President Bing thanked the teachers and AHSA for a great field day. He thanked Mrs. Kusters for a great job on the concert.

President Bing reminded the Board members to complete the BOE self-evaluation so that the Board can complete their goal setting for 2024-2025; please complete by July and the goals can be approved at the August meeting.

Committee Reports:

- Management Committee – Jane Losinger reported that the committee had met last week and reviewed the HIB regulation for approval at the July meeting.

Motion to adjourn to executive session:

It was moved by Bing and seconded by Scrabis-Fletcher to approve the following resolution:

For the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Legal (Negotiations with AEA).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately fifteen (15) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The meeting was adjourned into executive session at 7:18 pm.

It was moved by Bing and seconded by Rehbein to adjourn executive session and reopen the meeting to the public. Voice vote was all in favor, motion passed unanimously. The meeting was re-opened to the public at 7:35 pm.

Board Secretary Certification

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of April 30, 2024, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Amy S. Lerner

School Business Administrator/Board Secretary

Agenda Review:

The agenda motions were reviewed in detail by the Board.

The Board inquired about the third grade teaching position; Dr. Herits reviewed the position and staff.

Dr. Scrabis-Fletcher inquired about the consultants on the agenda for approval. Mrs. Lerner reviewed that they are the list of consultants that may be hired during the school year but only as needed.

Mrs. Lerner reviewed the revised budget and the additional state aid received in the form of stabilization aid. Mrs. Lerner also reviewed the law that would permit a BOE to raise taxes above 2%, to recoup any state aid that had been cut. There is not a recommendation to the Board to raise additional taxes.

The Board discussed their meeting schedule and made adjustments.

Dr. Scrabis-Fletcher asked for clarification on the grade levels that would be included in the Learning/Language Disabilities program. Dr. Herits responded that he would verify the grade levels and also reviewed the program. The program and implementation plan were discussed.

It was moved by Scrabis-Fletcher and seconded by Losinger to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 8:16 pm.

Personnel:

It was moved by Rehbein and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

Doria DeBenedetto as substitute school secretary on an as needed basis for the 2024-2025 school year at the rate of \$19.29 per hour.

The following personnel recommended by the Superintendent for reemployment for the 2024-2025 school year.

Maureen Martin
Nancy Rose
Doria DeBenedetto

The following appointments for the 2024-2025 school year:

Business Administrator	Lerner	Amy
Board Secretary	Lerner	Amy
504 Officer / Committee Coordinator	MacDonald	Eileen
Affirmative Action Officer	MacDonald	Eileen
Affirmative Action Team Member	MacDonald	Eileen
Affirmative Action Team Member	Golda	Jaime
Affirmative Action Team Member	Herits	Michael-John
Americans with Disabilities Act Officer	Smith	Bruce
Anti-Bullying Coordinator	MacDonald	Eileen
Anti-Bullying Specialist	Campbell	Meredith
Asbestos Management Officer	Smith	Bruce
Attendance Officer	Golda	Jaime
Chemical Hygiene Officer	Smith	Bruce
Court Probation Contact	Herits	Michael-John
Custodian of School Records	Lerner	Amy
Custodian of Student Records	Rose	Nancy
District Enrollment Officer	Rose	Nancy
District Residency Officer	Martin	Maureen
District Representative to MOESC	Herits	Michael-John
District Representative to request federal and state funding	Lerner	Amy
Educational Stability Liaison	Campbell	Meredith
English as a Second Language Plan Coordinator	MacDonald	Eileen
Gender-Equity Officer	Herits	Michael-John
Gender-Equity Officer	MacDonald	Eileen

Homeless Liason	Herits	Michael-John
Indoor Air Quality Officer	Smith	Bruce
Integrated Pest Management Coordinator	Smith	Bruce
Issuing Officers for Working Papers	Rose	Nancy
Medical Inspector	Morgan, MD	Robert
Open Public Records Act (OPRA) Officer	Lerner	Amy
Program Administrator/Determining Official for Free and Reduced Lunch Meals	Lerner	Amy
Hearing Officer for Disputed Determinations for Free and Reduced Lunch Meals	Herits	Michael-John
Public Agency Compliance Officer	Lerner	Amy
Right To Know Contact Person	Smith	Bruce
School Funds Investor	Lerner	Amy
School Safety Specialist	Smith	Bruce
School Safety Specialist	Herits	Michael-John
Special Education Coordinator	MacDonald	Eileen
State Testing Coordinator	MacDonald	Eileen
District Testing Coordinator	Maginnis	William
Substance Awareness Coordinator	Golda	Jaime
Title IX Officer	Herits	Michael-John
Title VI Coordinator	Herits	Michael-John

The employment contract with Nancy Rose as the School Secretary for the 2024-2025 school year at an annual salary of \$56,879.

The employment contract with Doria DeBenedetto as a library aide and a lunchroom aide for the 2024-2025 school year at a rate of \$19.29 per hour for approximately 15 hours per week.

The employment contract with Amelia Puro as the lunch coordinator for the 2024-2025 school year at a rate of \$16.21 per hour for approximately 20 hours per week.

The employment contract with Sean McMahon as a part time custodian for the 2024-2025 school year at a rate of \$16.14 per hour for approximately 20 hours per week.

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The employment contract with Matt McMahon as a part time custodian for the 2024-2025 school year at a rate of \$15.67 per hour for approximately 40 hours during the school year.

Nancy Rose as the substitute caller for teacher ‘call-outs’ at an annual stipend of \$1,516.

Michael Vaccarino as the technology support technician for the 2024-2025 school year at a rate of \$37.26 per hour and not to exceed 40 hours per month.

Eileen MacDonald as the Director of Curriculum, Instruction & Special Services, for the 2024-2025 school year at a salary of \$114,819.

Bruce Smith as the Head Custodian for the 2024-2025 school year at an annual salary of \$53,096.

Vincent Nappo as a lunchroom aide at a rate of \$22.471 per hour for the 2024-2025 school year.

The contract, as attached and approved by the Executive County Superintendent, for Amy Lerner as the School Business Administrator/Board Secretary (.40 FTE) for the 2024-2025 school year at an annual salary of \$53,000.

Christopher Mullins as Treasurer of the Avon Board of Education for the 2024-2025 school year at an annual stipend of \$2,250.

The employment contract with Maureen Martin as the Business Assistant for the 2024-2025 school year at an annual salary of \$59,682.

Nicole Walsifer as a paraprofessional for the 2024-2025 school year at a salary of \$24,012.

Melissa Berta as a paraprofessional for the 2024-2025 school year at a salary of \$24,012.

Leslie Dettlinger as a paraprofessional for the 2024-2025 school year at a salary of \$24,012.

Jack Houston as a Substitute Teacher for the remainder of the 2023 - 2024 school year at a rate of \$125 per day.

Danielle Price to serve as Summer Grant Program Supervisor from May 8, 2024 - August 30, 2024 for up to 60 hours at the rate of \$57.15 per hour (to be funded with ARP-ESSER Summer Learning and Enrichment).

Julia Morcom to serve as Summer Substitute Nurse from July 8 - August 15, 2024 on an as needed basis at the rate of \$75 per half day (to be funded with ARP-ESSER Summer Learning and Enrichment).

To approve agreement between the Avon-by-the-Sea Board of Education and the Avon-by-the-Sea Education Association for the period of July 1, 2024 through June 30, 2028.

The following revised salaries of personnel recommended by the Superintendent for reemployment for the 2024-2025 school year at the steps, added degrees, longevity, and salary listed, as per the Agreement with the Avon Education Association.

FTE	NAME	STEP #, LONGEVITY, DEGREES	SALARY
0.3	Kathleen Anzzolin	12, Masters	\$22,517
0.4	Mary Dugan	15, Masters +30	\$33,582
0.4	Kristin Stefankiewicz	9	\$26,462
0.6	Catherine Kusters	12, +15 credits, +10L	\$44,118
1	Carrie Becker	9, Masters	\$69,255
1	Erin Blaney	7, Masters +30	\$68,105
1	Meredith Campbell	9, Masters	\$69,255
1	Kathleen Cascio	11	\$69,955
1	Sharon Cumiskey	16, Masters +30	\$86,555
1	Abbey Doane	9, Masters	\$69,255
1	Jaime Golda	17, +15 credits	\$85,755
1	Maria Irace	5	\$60,105
1	John Kuhlthau	11	\$69,955
1	William Maginnis	6, +15 credits	\$62,705
1	Kristin McGowan	9, Masters +30	\$71,255
1	James Nappo	15	\$78,855
1	Scott Pauciello	9, +15 credits	\$67,355
1	Stephen Plunkett	5, +15 credits	\$61,305
1	Danielle Price	15, Masters, +15L	\$82,955
1	Elisa Segal	17, Masters +30	\$89,655
1	Jennifer Silvestri	16, Masters, +15L	\$85,555
1	Julia Sullivan	3-4	\$58,855
1	Brian Trapani	10, Masters	\$71,055
1	Jessica Yori	3-4, Masters	\$61,955

Revised contract with Katherine Anzzolin to provide Extended School Year Occupational Therapy and Child Study Team services for up to 15 hours at the rate of \$47/hour as per the Agreement with the AEA.

Revised contract with Meredith Campbell to provide Extended School Year Social Worker and Child Study Team services for up to 20 hours at the rate of \$47/hour as per the Agreement with the AEA.

Revised contract with Danielle Price and Erin Blaney to conduct Kindergarten/Preschool Orientation for up to 2 hours each at the rate of \$47/hour as per the Agreement with the AEA.

Revised contract with William Maginnis for summer technology support for up to 60 hours during the period of July 1 – August 31, 2024 at the rate of \$47 per hour as per the Agreement with the AEA.

Revised contracts with Carrie Becker, Erin Blaney, Maria Irace, Brian Trapani, and Kristin Stefankiewicz to serve as summer Enrichment Teachers from August 5, 2024 - August 15, 2024 for up to 48 hours each at the rate of \$47 per hour as per the Agreement with the AEA (to be funded with ARP-ESSER Summer Learning and Enrichment and ARP-ESSER Comprehensive Beyond the School Day).

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Revised contract with Sharon Cumiskey to serve as Summer Literacy Bridge teacher from July 8, 2024 - August 1, 2024 for up to 96 hours at the rate of \$47 per hour as per the Agreement with the AEA (to be funded with 23-24 ESEA Title I Funds).

Revised contract with Erin Blaney, Carla Nappo, and Kerri Cunningham to serve as Extended School Year teachers from July 8, 2024 - August 1, 2024 for up to 40 hours each at the rate of \$47 per hour as per the Agreement with the AEA.

Revised contract with Emily Magrini to serve as Extended School Year Speech-Language Therapist from July 8, 2024 - August 1, 2024 for up to 16 hours at the rate of \$47 per hour as per the Agreement with the AEA.

Carolee Wagner to serve as summer Enrichment Paraprofessional from August 5, 2024 - August 15, 2024 for up to 16 hours at the rate of \$17.15 per hour (to be funded with ARP-ESSER Comprehensive Beyond the School Day).

Carolee Wagner to serve as Extended School Year paraprofessional from July 8, 2024 - August 1, 2024 for up to 32 hours at the rate of \$17.15 per hour.

Brian Trapani and Carrie Becker to serve as a Teacher of Students with Disabilities for child study team meetings from July 1, 2024 - August 30, 2024 for up to 3 hours each at the rate of \$47 per hour as per the Agreement with the AEA.

Emily Magrini to serve as a Speech Therapist for child study team meetings from July 1, 2024 - August 30, 2024 for up to 13 hours at the rate of \$47 per hour as per the Agreement with the AEA.

Jaime Golda to serve as Summer Substitute Nurses from July 8 - August 15, 2024 on an as needed basis at the rate at the rate of \$47 per hour as per the Agreement with AEA (to be funded with ARP-ESSER Summer Learning and Enrichment).

Rescind the approval of Eileen Ruane to serve as Summer Program Nurse from July 8 - August 15, 2024 for up to 48 hours at the rate of \$45 per hour as per the Agreement with AEA (to be funded with ARP-ESSER Summer Learning and Enrichment).

Eileen Ruane and Joanne Korba to serve as Summer Program Nurses from July 8 - August 15, 2024 for up to 48 hours (total) at the rate of \$47 per hour as per the Agreement with AEA (to be funded with ARP-ESSER Summer Learning and Enrichment).

Elisa Segal for translation services for up to 5 hours during the period of July 1, 2024 to August 31, 2024 at the rate of \$47 per hour as per the Agreement with AEA.

The contract with Kaitlin McGowan as a teacher for the 2024-2025 school year at a salary of \$57,855 (Step 1, BA, 1.0 FTE).

Roll call vote was all in favor, motions carried unanimously.

Finance:

It was moved by Requa and seconded by Rehbein to approve, as recommended by the Superintendent, the following resolutions:

The payroll for June 2024 totaling \$231,131.43.

The payment of bills presented for the 2023-2024 budget totaling \$76,611.33.

The transfers to the 2023-2024 budget in the amount of \$31,210 for the month of April 2024.

The Budget Status Report for April 2024 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2023-2024 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2023-2024 school year.

The Financial Reports of the Treasurer and Board Secretary for the month of April 2024.

The attached staff travel expenses for various training and business related trips as budgeted for in the 2024-2025 budget.

To authorize the Board Secretary to pre-approve and pay any legitimate 2023-2024 school year bills, including payroll, received up to and including those received on June 30, 2024, prior to the close of the fiscal year and make any necessary transfers. All pre-approved paid bills and transfers will be presented for approval at the July 2024 Board Meeting and will be countersigned by the Superintendent.

To approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Avon Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Avon Board of Education has determined that \$40,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Avon Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

To approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Avon Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Avon Board of Education has determined that \$45,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Avon Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

To authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2024-2025 school year.

The contract with Robert Morgan, MD for medical inspector services for the 2024-2025 school year at a stipend of \$4,250.

The shared service agreement with the Spring Lake Heights Board of Education for School Library Media Specialist Services for the 2024-2025 school year at a contracted rate of \$1,000.

The shared service agreement with the Avon Public Library for snow removal on an as needed basis during the 2024-2025 school year at a cost based upon hours and snow amounts as per the agreement.

Contract with Barbara O'Boyle, A.A. Physical Therapy, as Physical Therapist for up to one hour per week for the 2024-2025 school year at the rate of \$100 per hour.

Contract with Atlantic Behavior Analysis LLC for Child Study Team (School Psychologist) services for the 2024-2025 school year for 5 hours per month (not to exceed 50 hours) at the rate of \$125 per hour.

The shared service agreement with the Manasquan Borough Board of Education for Special Education Clerical Services for the 2024-2025 school year at a contracted rate of \$4,000.

Contract with Atlantic Behavior Analysis LLC for Child Study Team (BCBA) services for the 2024-2025 school year for 10 hours per month (not to exceed 85 hours) at the rate of \$145 per hour.

Contract with SJS Educational Consulting Services for Child Study Team (LDTC) services for the 2024-2025 school year for 12 hours per month (not to exceed 140 hours) at the rate of \$88 per hour.

Contract with Shore Line Therapy Services, LLC for Speech Language services for the 2024-2025 school year at the rate of \$100 per hour and \$300 per evaluation.

Contract with Educational Audiology Resources, LLC for central auditory Processing evaluations (\$700) and consulting services (\$170/hr) for the remainder of the 2023-2024 school year.

Approval of the following consultants to provide evaluations during the 2024-2025 school year on an as needed basis at the rates listed:

Provider Name	Evaluation Type	Rate per Evaluation/Consult (SY 24-25)
Center for Behavioral Health MD PA	Psychiatric Evaluation, Fit to Return or Neurological evaluation done virtually or at their office	\$575 per evaluation
Center for Behavioral Health MD PA	Combined Neuropsychiatric evaluation and /or combined psychiatric and fit to return	\$675 per evaluation
Developmental Pediatrics of Central Jersey	Neurodevelopmental Evaluation	\$650
Developmental Pediatrics of Central Jersey	Neurodevelopmental Evaluation with ADOS	\$1,250
Developmental Pediatrics of Central Jersey	School Observation/meeting	\$300 1st half hour \$150 each additional 1/2 hr
Developmental Pediatrics of Central Jersey	Out of Region School Observation	\$650 1st hour \$150 each additional 1/2 hr
Developmental Pediatrics of Central Jersey	Concierge Consult	15-30 min \$175 30-60 min \$375
Educational Audiology Resources, LLC	Central Auditory Processing w/ AE	\$800
Educational Audiology Resources, LLC	Audiologic Evaluation w/ Tympanometry (report included)	\$300
Educational Audiology Resources, LLC	Classroom Acoustic Evaluation	\$1050/classroom
Educational Audiology Resources, LLC	Classroom Observatin for Auditory Interventions	\$600/per Travel billed separately
Educational Audiology Resources, LLC	FM/DM Amplification Evaluation w/o A/E/Functional Assessment & Electronacoustic Verification b/w equipment	\$550
Educational Audiology Resources, LLC	Functional Hearing Aid/CI/BAHS Evaluation w/ Electroacoustic verification of amplification if appropriate (A/E not included)	\$650
Educational Audiology Resources, LLC	Consultatnt Fees: Educational Audiologist	\$185/hour
Educational Audiology Resources, LLC	Report/Record Review	\$350
Educational Audiology Resources, LLC	Workshop Fees	\$700-1/2 day 3.5 hrs \$1300-Full Day 6.0 hrs
In-Home Assessments, LLC	Clearance Evaluation	\$225
In-Home Assessments, LLC	Fit to Return Evaluation	\$300
In-Home Assessments, LLC	PPsychiatric Fit to Return	\$600
Neurabilities Healthcare	Neuropsychological-Office Based	\$3,400
Neurabilities Healthcare	On-Site Neurological & Developmental Pediatric Evaluation	\$3,950/day
Neurabilities Healthcare	Office Bases Neurological & Developmental Pediatric Evaluation	\$780
Neurabilities Healthcare	On Premise Observation	\$580

Neurabilities Healthcare	Parent Feedback Session or participation in IEP or other school based meetings (virtual)	\$290/hr
Neuropsychology Rehabilitation Services (NRS/LifeSpan)	Neuropsychological Consultation/Evaluation	\$2,600
Richard Worth, MD	Psychiatric Evaluation for CST	\$700
TechAbilities Consulting, LLC	Augmentative Communication Evaluation	\$1,000
TechAbilities Consulting, LLC	Assistive Technology Evaluation	\$875
TechAbilities Consulting, LLC	Assistive Technology/Augmentative Communication Consult	\$175/hr
The Learning Tree	Bilingual Evaluations	\$800 (Spanish) / \$850 (other languages)
The Learning Tree	Translation	Conference \$120/hr Written Translation \$120/per page

Stabilization Aid – Revised Budget:

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School Budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district’s State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Avon Board of Education appropriates the additional funds received in the amount of \$6,960 in the following budgetary line items:

Budget line	Amount	Description
11-000-100-562	\$6,960	Tuition to Other LEAs-Special

NOW, THEREFORE, BE IT RESOLVED that the Avon Boro Board of Education hereby adopts the following final budget for SY 2024-2025:

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$ 5,309,148	\$ 42,600	\$ 411,575	\$ 5,763,323
Less: Anticipated Revenues	1,192,649	42,600	95,060	1,330,309
Taxes to be Raised	\$4,116,499	- 0 -	\$ 316,515	4,433,014

Contract with Active Internet Technologies, dba Finalsite for website platform services for a period of three years at the rates below:

2024-2025	\$5,391
2025-2026	\$5,684
2026-2027	\$5,993

Contract with NW Financial Group LLC for professional financial continuing disclosure services for the 2024-2025 school year at the cost of \$1,500.

Roll call vote was all in favor, motions carried unanimously.

Other Business:

It was moved by Scrabis-Fletcher and seconded by Losinger to approve, as recommended by the Superintendent, the following resolutions:

The minutes of the regular business and executive session meetings held on May 8, 2024.

For the Avon Board of Education to adopt the following resolution:

WHEREAS, Chapter 231, P.L. 1975 (Open Public Meetings Law) requires the Board of Education of Avon-by-the-Sea, in the County of Monmouth to give notice of its scheduled meetings which will be held at the Avon Elementary School, and

WHEREAS, Chapter 231, P.L. 1975 authorizes a public body to meet in Executive Session under certain limited circumstances, and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in Executive Session.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION:

1. That it does hereby authorize the following meetings beginning in July 2024 through June 2025.
2. That it does hereby determine that it may be necessary to meet in Executive Session on the following dates, and that the matters discussed will be made public when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

The Board will meet at 7:00pm on the following Wednesdays of the month for an open Work Session (**NO ACTION WILL BE TAKEN**). The regular Business Meeting will take place directly following the Work Session, but no later than 8:00pm. **ACTION WILL BE TAKEN**, unless otherwise advertised.

Meetings will take place in the Media Center of the Avon Elementary School.

- July 16, 2024
- August 14, 2024
- September 11, 2024
- October 9, 2024
- November 13, 2024
- December 11, 2024
- January 8, 2025 (Reorganization Meeting)
- February 19, 2025
- March 12, 2025
- April 23, 2025

May 14, 2025
June 11, 2025

This Resolution shall become effective immediately.
Dated: June 12, 2024

To approve the following resolution:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (*Currently \$44,000*), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (*Currently \$6600*) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that Avon Board of Education, pursuant to the statutes cited above hereby appoints Amy S. Lerner, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Avon Board of Education, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to award contracts on behalf of the Avon Board of Education that are in the aggregate less than 15% of the bid threshold (*Currently \$6,600*) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Amy S. Lerner is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Avon Board of Education when contracts in the aggregate exceed 15% of the bid threshold (*Currently \$6,600*) but are less than the bid threshold of *\$44,000*.

To approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Avon Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Avon Board of Education desires to authorize its purchasing agent for the 2024-2025 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Avon Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

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To name and approve the Asbury Park Press and/or the Coast Star as the official newspapers for advertising the Annual Meeting Schedule, as well as any and all changes to that schedule for the 2024-2025 school year.

To name and approve Kearny Savings Bank, NA Belmar, NJ as the depository for school funds for the 2024-2025 school year.

To authorize the following signatures for the following Avon Board of Education accounts:

Cash Account

Payroll Agency Account

Food Services Account

Facilities Capital Reserve Account

Trust Account SUI

All of the Following: Board President, Board Secretary, and Board Treasurer.

Payroll Account:

The following: Board Treasurer.

To re-authorize the use of signature facsimile stamps on accounts payable and payroll checks for the Board President and Board Treasurer. Control of said stamps will be relegated to the Superintendent.

To approve and adopt the following resolution:

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of Alvino & Shechter, LLC, Fortunato Way, Neptune, NJ is licensed to provide such services, and

WHEREAS, the Board of Education has reviewed the firm's most recent Peer Review report, and

WHEREAS, funds in the amount of \$10,750 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE AVON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The auditing firm of Alvino & Shechter, LLC, Fortunato Way, Neptune, NJ is hereby retained to provide Auditing services for the 2024-2025 School Year.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Allen Shechter, as the Partner in charge of the audit.
4. The Board of Education is required to review firm's most recent Peer Review report prior to the engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.
5. The anticipated term of this contract is one (1) year.
6. Alvino & Shechter, LLC, Fortunato Way, Neptune, NJ has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.

7. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

To readopt and approve all existing goals and objectives of the Avon School District, unless and until changed by formal action of the Avon Board of Education.

To approve the following companies to provide Tax Shelter Annuity salary reduction agreements for 403(b) and 457 plans for the 2024-2025 school year: Equitable.

To approve Mr. Jim Quirk and Mr. Brian Ahearn of Equitable as the Tax Shelter Annuity brokers for the 2024-2025 school year.

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey, Newark, NJ and the Avon School District for Horizon Blue Cross Blue Shield to provide Third Party Administrator Services regarding the Flexible Spending Account Plan.

To approve and adopt the following resolution:

WHEREAS, there exists a need for policy review services of the Avon-by-the-Sea Board of Education for the 2024-2025 school year, and

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose in an amount not to exceed \$6,500.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth as follows:

1. The policy review services firm of Strauss Esmay Associates, Toms River, New Jersey is hereby retained to provide review services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public Schools Contracts Law, N.J.S.A. 18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

To approve and adopt the following resolution:

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training, as designated for the 2024-2025 school year.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$3,500 are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE AVON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The environmental services firm of AHERA CONSULTANTS, INC., Post Office Box 385, Oceanville, NJ 08231 is hereby retained to provide asbestos

maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.

2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board

To approve and adopt the Administrative Standards Operation Plan Manual for the Avon Elementary School district.

To reapprove and adopt the organization chart of the Avon Board of Education.

To approve and adopt the following resolution:

WHEREAS, there exists a need for telecommunication services for the Avon Board of Education for the 2024-2025 school year.

WHEREAS, it has been determined that such telecommunication services are specialized in nature, require expertise in the field of telecommunication and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds in the amount of \$800 are or will be available for this purpose.

NOW, THEREFORE BE IT RESOLVED, BY THE AVON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The services firm of RECAPTURE TECHNOLOGIES CORPORATION, 225 West Lake Faith Drive, Maitland, FL is hereby retained to provide telecommunication services necessary.

2. This contract is awarded without competitive bidding as “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.

3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

That the board adopts the Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian for the 2024-2025 school year.

To approve and adopt the following resolution:

WHEREAS, the facilities of the Avon-by-the-Sea Board of Education are not adequate for the economical preparation of lunches and breakfast for school children, while the facilities of the Belmar Board of Education are adequate for such purposes, and

WHEREAS, the school food authorities desire to implement a program whereby Belmar Board of Education shall provide (subject to approval of the New Jersey Department of Education and provided that such program shall not impair existing allowances to either school food authority) lunches for services to the children of Avon-by-the-Sea Board of Education.

THEREFORE BE IT RESOLVED, that the Avon-by-the-Sea Board of Education hereby approves a satellite type “A” lunch agreement with the Belmar Board of Education to supply hot

and cold type “A” lunches and breakfast to the Avon-by-the-Sea Lunch Program for the 2024-2025 school year at a price of \$4.00 per lunch and \$2.00 per breakfast for an estimated contract price \$28,800.

To approve and adopt the following resolution:

WHEREAS, there exists a need for Legal Services, and

WHEREAS, the firm of Kenney, Gross, Kovats & Parton is licensed to provide such services, and

WHEREAS, funds in the amount of \$6,500 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE AVON BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The law firm of Kenney, Gross, Kovats & Parton is hereby retained to provide legal services for the 2024-2025 School Year.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Doug Kovats, as the Partner in charge.
4. The anticipated term of this contract is one (1) year.
5. Kenney, Gross, Kovats & Parton has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
6. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Roll call vote was all in favor, motions carried unanimously.

Facilities and Transportation:

It was moved by Rehbein and seconded by Evans to approve, as recommended by the Superintendent, the following resolutions:

The attached Emergency Drill report for May 2024.

Roll call vote was all in favor, motions carried unanimously.

Program:

It was moved by Bing and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The following [Field Trips](#)

- Grade 8 (Best Week Ever)

To approve the Danielson Framework for Teaching Evaluation Instrument (2013) for the 2024-2025 school year.

To approve BNL Photography as the official school photographer for the 2024-2025 school year.

The Request to Establish a Special Class Program: Elementary Learning/Language Disabilities Mild/Moderate for the 2024-2025 school year.

The Language Instructional Educational Program (LIEP) Three-Year Plan for the 2024-2027 school years.

Roll call vote was all in favor, motions carried unanimously.

Policy:

It was moved by Scrabis-Fletcher and seconded by Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The second reading and adoption of the following revised policy of the Avon Board of Education:

- 5512 Harassment, Intimidation, or Bullying

Roll call vote was all in favor, motion carried unanimously.

Unfinished Business:

The Board discussed the Board calendar. Dr. Scrabis-Fletcher inquired about the status and Dr. Herits stated that it would be finalized by the July meeting.

New Business:

Mrs. Lerner reviewed the letter from the town and discussed it.
Dr. Herits reviewed the status of the Long Range Facility Plan.

Public Session: None

Motion to adjourn to executive session:

It was moved by Bing and seconded by Losinger to approve the following resolution:

For the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Personnel (Superintendent Evaluation and employee matter).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The meeting was adjourned into executive session at 8:18 pm.

Mrs. Lerner was excused from the meeting.

It was moved by Bing and seconded by Scrabis-Fletcher to adjourn executive session and reopen the meeting to the public. Voice vote was all in favor, motion passed unanimously. The meeting was re-opened to the public at 9:10 pm.

Motion to adjourn:

There being no further business before the Board, it was moved by Scrabis-Fletcher and seconded by Bing to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary