

AVON BOARD OF EDUCATION
Meeting of December 13, 2023
MINUTES

President Bing called the meeting of the Avon Board of Education to order at 7:01 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on Jul 9, 2023 and the Coast Star on July 13, 2023. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: **Present:** Evans, Johnson, Losinger, Rehbein, Requa, Scrabis-Fletcher, and Bing.
Others: A member of the Coast Star Newspaper, and 1 visitor

Communications:

WHEREAS, Matthew Johnson was elected to the Avon-by-the-Sea Board of Education on January 2021; and

WHEREAS, Matthew Johnson has served three years on the Avon-by-the-Sea Board of Education; and

BE IT HEREBY RESOLVED that the Avon-by-the-Sea Board of Education publicly acknowledges with gratitude, Matthew Johnson's dedication and service to the Board of Education, the children of the Avon School District, and the Avon-by-the-Sea Community.

Superintendent's Update:

Recognition:

Superintendent Herits recognized the following:

- Educator of the Year
 - James Nappo – Teacher of the Year
 - Jaime Golda – Educational Service Professional
- Student Council members
- Several students as they were "caught" being respectful, caring, and responsible; Above and Beyond recognition. The students each received a school coin as well
- A student was recognized for his poster winning – it will be on display in the county office

Superintendent Herits reported on the following:

- Enrollment Report – currently at 120 students; no change
- Safety and Security Drill Report – the report and drills held were reviewed
- No reports of HIB
- Parent Academy – Lifelines was held November 16th
- On 11/17, Grades 6 & 7 – assisted Bradley Beach Food Pantry with Thanksgiving Good distribution
- On 11/27 a School wide gratitude parade was held
- An assembly was held on 12/7 for grades K-8 – The Signature Project
- December 8th the Trimester 1 Report Card Distribution occurred
- QSAC Evaluation – online submission occurred on December 15th with the on-site visit on January 24th
- Strategic Planning Update – distributed and reviewed Year One goals and progress on the goals

Board President's Update:

President Bing thanked Matt Johnson for his years of service to Avon as well as the one year on the Sending District seat

Board Secretary Certification

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of October 31, 2023, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Amy S. Lerner

School Business Administrator/Board Secretary

Committee Reports:

- Mrs. Losinger expressed an interest in chairing the Management Committee next year. The committees and chairs will be discussed and decided at the reorganization meeting in January.
- Management Committee – they are reviewing the Civility Policy
- Negotiations Committee – William Bing reported that the negotiations committee has met and have meeting dates in January.
- Communications Committee – Kristin Scrabis-Fletcher reported that the committee, is collaborating with the Historical Society to celebrate the 125 year Anniversary of Avon in 2025. They are also working on the January newsletter

Public Session: None

Agenda Review:

The agenda motions were reviewed in detail by the Board.

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The Board discussed Policy 3324 – Right of Privacy. They discussed the specifics of the policy and optional language. The Board members will review for the second reading in January.

Dr. Herits reviewed that the personnel items numbers 5-8 were just a change in funding source of motions that were previously approved.

It was moved by Scrabis-Fletcher and seconded by Bing to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 7:29 pm.

Personnel:

It was moved by Evans and seconded by Losinger to approve the following resolutions:

To approve, as recommended by the Superintendent, Mary Dugan for 9 hours per week and Maria Irace for 4.5 hours per week for up to 24 weeks as Extended School Day teachers for the remainder of the 2023-2024 school year at the rate of \$45 per hour as per the agreement with the AEA (to be funded with the NJ High-Impact Tutoring grant).

To approve, as recommended by the Superintendent, Erin Blaney for up to 42 hours as a Beyond the School Day Enrichment Teacher for “Intro to STEAM” for the remainder of the 2023-2024 school year at the rate of \$45 per hour as per the agreement with the AEA (to be paid funded with Title IV funds).

To rescind, as recommended by the Superintendent, the contract with Kristin McGowan as PLC Team Leader effective December 1, 2023.

To approve, as recommended by the Superintendent, Maria Irace for up to 6 hours as PLC Team Leader for the remainder of the 2023-2024 school year, effective December 1, 2023 at the rate of \$45 per hour as per the agreement with the AEA.

To amend, as recommended by the Superintendent, the approval of Kristin McGowan, Carrie Becker, Abbey Doane, and Jennifer Silvestri PLC Team leaders from being funded with Title II funds to be funded with the district operating budget.

To amend, as recommended by the Superintendent, the approval of Brian Trapani and Abbey Doane as New Employee Mentors from being funded with Title II funds to be funded by ESSER III.

To amend, as recommended by the Superintendent, the approval Meredith Campbell as the PBIS Coordinator from being funded with Title II funds to be funded by Title IV.

To amend, as recommended by the Superintendent, the approval of Kathleen Cascio Abbey Doane, Danielle Price and Carrie Becker as PBIS Implementation Team Members, from being funded with Title II funds to be funded by Title IV.

To rescind, as recommended by the Superintendent, the contract with Carrie Becker as the Lead Teacher of Special Education for up to 25 hours for the 2023-2024 school year at the rate of \$45 per hour as per the agreement with the Avon Education Association to be funded with ESEA Title IIA funds.

To amend, as recommended by the Superintendent, the approval of Kristin McGowan and Danielle Price as Head Teachers from being funded with Title II funds to be funded with the district operating budget.

To approve, as recommended by the Superintendent, Kimberly Fahey-Calafiore as a Substitute School Secretary on an as needed basis for the remainder of the 2023-2024 school year, effective December 11, 2023, at a rate of \$125 per day.

To approve, as recommended by the Superintendent, Joanne Cowan and Patricia Skea as Substitute Teachers for the 2023-2024 school year at a rate of \$125 per day.

To amend, as recommended by the Superintendent, the contract with Fran Rooney as the 4th Grade Leave Replacement Teacher from an effective date of December 4, 2023 to an effective date of November 28, 2023.

To approve, as recommended by the Superintendent, the contract with Joan Blanda as the leave replacement Business Assistant on an as needed basis at the rate of \$40/hr.
Roll call vote was all in favor, motions carried unanimously.

Finance:

It was moved by Rehbein and seconded by Johnson to approve the following resolutions:

To approve the payroll for December 2023 totaling \$226,216.49.

To approve the payment of bills presented for the 2023-2024 budget totaling \$151,648.63 for the month of November and \$116,742.29 for the month of December 2023.

To approve the transfers to the 2023-2024 budget in the amount of \$12,750 for the month of October 2023.

To approve the Budget Status Report for October 2023 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2023-2024 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2023-2024 school year.

To approve the Financial Reports of the Treasurer and Board Secretary for the months of October 2023.

For the Avon Board of Education to adopt the following resolution:

“RESOLVED, that Pursuant to N.J.A.C. 6A23A-16.10 (A), I, Amy S. Lerner, Board Secretary, certify that to the best of my knowledge and belief, that as of October 31, 2023 no budgetary line item account has encumbrances and expenditures (contracted orders) which in total exceed the amount appropriated by the District Board of Education which would be in violation of N.J.A.C. 6A:23A-16.10 (A). Pursuant to N.J.S.A. 18A:17-9 and 18A:17-36; that the district's financial accounts have been reconciled and are in balance.”

Through the adoption of this resolution, we, the Avon-by-the-Sea Board of Education, pursuant to N.J.A.C. 6A:23A-16.10 (b), certify that as of October 31, 2023 and after review of the Secretary's and Treasurer's monthly financial reports (appropriation section) and upon

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consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

To approve, as recommended by the Superintendent, the attached staff travel expenses for various training and business related trips as budgeted for in the 2023-2024 budget.

To approve, as recommended by the Superintendent, the agreement with LinkIt! for their data warehousing and intervention manager solutions at a cost of \$10,530 to be paid for with ESSER Comprehensive Beyond the School Day funds.

To approve, as recommended by the Superintendent, the contract with Shoreline Therapy Services, LLC for speech-language services for the remainder of the 2023-2024 school year at a rate of \$100 per hour for services and \$300 per evaluation.

To accept and approve the Avon School District's Annual Comprehensive Financial Report (ACFR)/Audit and Audit Management Report for the 2022-2023 school year, and to approve submission of the report to the State Department of Education.

Roll call vote was all in favor, motions carried unanimously.

Other Business:

It was moved by Requa and seconded by Rehbein to approve the minutes of the regular business meeting and executive session meetings held on November 15, 2023.

Roll call vote was in favor, Johnson abstained, motion carried.

It was moved by Requa and seconded by Rehbein to approve the following resolution:

For the Avon Board of Education to approve and adopt the following resolution:

WHEREAS, the Avon-by-the-Sea Board of Education in the County of Monmouth is undergoing evaluation under NJ QSAC for the 2023-2024 school year ,and

WHEREAS, N.J.A.C.6A:303.2(f) requires participating school districts to hold a public meeting to discuss and approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

WHEREAS, the Avon-by-the-Sea Board of Education in the County of Monmouth has reviewed the district's DPR responses and Statement of Assurance and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Avon-by-the-Sea Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Roll call vote was all in favor, motion carried unanimously.

Facilities and Transportation:

It was moved by Losinger and seconded by Requa to approve the following resolutions:

To approve the attached Emergency Drill report for November 2023.

To approve, as recommended by the Superintendent, the use of the Avon Elementary School for the Avon Home & School Association After School Programs as follows:

- Fit Kids as per the building use policy on Wednesdays: January 3, 10, 17, 24, 31; and February 7, 21, and 28, 2024 from 3:15 - 4:15 pm in Rooms 010 (Preschool) and 208 (Cafetorium) for Grades PreK and Kindergarten (max 13 students).
- Fitness and Nutrition as per the building use policy on Mondays: February 5, 19, 26; March 4, 11, and 18, 2024 from 3:05 - 4:15 pm in Room 208 (Cafetorium) for Grades 3 - 7 (max 15 students).
- Babysitting Certification as per the building use policy on Tuesdays (one Wednesday): February 6, 21, 27; March 5, 12, and 19, 2024 from 3:05 - 4:05 pm in Room 110 (Media Center) for Grades 5 - 8 (max 15 students)
- Afterschool Beads as per the building use policy on Tuesdays: January 2, 9, 16, 23, 30 and February 6, 2024 from 3:05 - 4:15 pm in Room 103 (Grade 5) for Grades 1 - 5 (max 15 students).
- Bead Bracelet and Jewelry Making as per the building use policy on Wednesdays: March 13, 20, 27; April 10, 17, 24; May 1 and 8, 2024 from 3:05 - 4:15 pm in Room 110 (Media Center) for Grades 3 - 5 (max 15 students).

To approve, as recommended by the Superintendent, the use of the Avon Elementary School by the Avon-by-the-Sea Borough as per the building use policy for monthly meetings on Thursdays: January 11, February 8, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, and December 12, 2024 from 5:00 - 11:00 pm in Room 208 (Cafetorium)

Roll call vote was all in favor, motions carried unanimously.

Policy:

It was moved by Scrabis-Fletcher and seconded by Bing to approve the following resolutions:

To approve the **second reading and adoption** of the following **new policies** of the Avon Board of Education:

- | | |
|------|--|
| 2418 | Section 504 of the Rehabilitation Act of 1973 – Students (M) |
| 8130 | School Organization (M) |
| 8507 | Breakfast Offer Versus Serve (OVS) (M) |

To approve the **second reading and adoption** of the following **revised policy** of the Avon Board of Education:

- | | |
|------|--|
| 2431 | Heat Participation Policy for Student-Athlete Safety (M) |
|------|--|

To approve the **second reading and adoption** of the following **new regulation** of the Avon Board of Education:

- | | |
|------|--|
| 2418 | Section 504 of the Rehabilitation Act of 1973 – Students (M) |
|------|--|

To approve the **first reading** of the following **revised policies** of the Avon Board of Education:

- | | |
|------|-----------------------|
| 2270 | Religion in Schools |
| 3161 | Examination for Cause |

3212	Attendance (M)
3324	Right of Privacy
4161	Examination for Cause
4212	Attendance (M)
4324	Right of Privacy
5111	Eligibility of Resident/Nonresident Students (M)
5116	Education of Homeless Children and Youths
8500	Food Services (M)

To approve the **first reading** of the following **revised regulations** of the Avon Board of Education:

3212	Attendance (M)
5111	Eligibility of Resident/Nonresident Students (M)

To approve the **first reading** of the following **new regulations** of the Avon Board of Education:

4212	Attendance (M)
5116	Education of Homeless Children and Youths

To **abolish** the following **policies** of the Avon Board of Education:

3432	Sick Leave
4432	Sick Leave
5460.02	Bridge Year Pilot Program (M)
8540	School Nutrition Programs (M)
8550	Meal Charges/Outstanding Food Service Bill (M)

To **abolish** the following **regulations** of the Avon Board of Education:

3432	Sick Leave
4432	Sick Leave
5460.02	Bridge Year Pilot Program (M)

Roll call vote was all in favor, motions carried unanimously.

Program:

It was moved by Rehbein and seconded by Losinger to approve the following resolutions:

To approve, as recommended by the Superintendent, the following Beyond the School Day Enrichment programs to be paid for with Title IV funds:

- Intro to STEAM (PreK/K): Tuesdays from 3:15-4:15 pm from January 9, 2024 - April 30, 2024 (and Building Use for same).

To approve, as recommended by the Superintendent, the 2023-2024 District Tutoring Health and Safety Plan for the High Impact Tutoring grant.

To approve, as recommended by the Superintendent, the following Field Trips:

- Grades 8 (select students)
- Grades 6-8 (select students)

Roll call vote was all in favor, motions carried unanimously.

Unfinished Business: None

New Business: Dr. Herits distributed the strategic plan and BOE goals. The district needs to develop their goals that align with the new strategic plan goals – student learning, community communication and climate & culture. Discussion action points will be discussed at the next meeting.

Public Session: None

Motion to adjourn:

There being no further business before the Board, it was moved by Bing and seconded by Scrabis-Fletcher to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary