

AVON BOARD OF EDUCATION
Meeting of August 10, 2023
MINUTES

President Bing called the meeting of the Avon Board of Education to order at 7:06 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on Jul 9, 2023 and the Coast Star on July 13, 2023. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: **Present:** Johnson, Losinger, Requa, Scrabis-Fletcher, and Bing.
Absent: Evans and Rehbein
Others: The Coast Star Newspaper

Communications: None.

Superintendent's Update:

Recognition: Mrs. McGowan recognized a 4th grade student who won an award for Storyworks and received a response to their story.

Superintendent Herits also acknowledged the Alex's Lemonade Stand fundraiser held and presented a certificate of appreciation for the funds raised.

Superintendent Herits reported on the following:

- Enrollment Report – currently at 117 students
- Safety and Security Drill Report – reviewed the report
- PreK/K orientation will be held on the 17th
- The district is ready for QSAC review in January

President's Update:

President Bing reported that the field service representative from NJSBA will attend the October meeting to present the final strategic plan report.

Meeting: August 10, 2023

Committee Reports:

- Communications Committee – Kristin Scrabis-Fletcher – The newsletters are printed and ready for distribution; this needs to coordinate with the NJHS. The Board discussed the distribution.

Public Session:

None.

Agenda Review:

The agenda motions were reviewed in detail by the Board.

Mrs. Requa inquired about the substitute rate and if it would be increased. Dr. Herits responded that there was not a current need to increase the rate. The matter was discussed.

Dr. Scrabis-Fletcher inquired how breakfast would be served and would it be supervised. Dr. Herits responded that the district does not need staff to serve it but needs to work out the procedures and process. The matter was discussed. Dr. Herits agreed to send notification to the families that breakfast would be available.

The Board discussed back to school updates and information distribution to the parents as well as the information being on the website. Dr. Herits agreed to send out the information and update the website.

President Bing inquired about the paraprofessional assignment. Dr. Herits stated that it is first and third grades.

It was moved by Scrabis-Fletcher and seconded by Bing to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 7:35 pm.

Personnel:

It was moved by Losinger and seconded by Scrabis-Fletcher to approve the following resolutions:

To approve, as recommended by the Superintendent, the following substitute teachers for the 2023-2024 school year at a rate of \$100 per day:

Anne Coogan
JoEllen Ford
Eileen Gamberg
Jair Gomez
Jacolyn Jepsen
Margaret Lomerson
Mary Meehan
Aram Monokian
Vincent Nappo
Fran Rooney
Eileen Ruane
Natalie Strollo

To approve, as recommended by the Superintendent, the following substitute nurses for the 2023-2024 school year at a rate of \$150.00 per day:

Filomena Contella
Kathleen Day
Joanne Korba
Lynn Neiberlien
Eileen Ruane

To approve, as recommended by the Superintendent, Erin Blaney to attend Foundations PreK Virtual Launch Workshop professional development on August 23, 2023 at the summer professional development rate of \$125/day as per the Agreement with the AEA.

To approve, as recommended by the Superintendent, Lauren Sachs as a paraprofessional for the 2023-2024 school year at a salary of \$23,200.

To approve, as recommended by the Superintendent, additional work (at the individual's contracted hourly rate) for part time staff to attend the staff professional development day trainings during the 2023-2024 school year as requested by the Superintendent.

Roll call vote was all in favor, motions carried unanimously.

Finance:

It was moved by Bing and seconded by Losinger to approve the following resolutions:
To approve the payroll for August 2023 totaling \$66,561.81.

To approve the payment of bills presented for the 2023-2024 budget totaling \$142,170.73.

To approve the contract, as recommended by the Superintendent, with Barbara O'Boyle, A.A. Physical Therapy, as the Physical Therapist for the 2023-2024 school year, for up to 45 hours, at a cost of \$100 per hour.

To approve, as recommended by the Superintendent, the attached staff travel expenses for various training and business related trips as budgeted for in the 2023-2024 budget.

Roll call vote was all in favor, motions carried unanimously.

Other Business:

It was moved by Johnson and seconded by Scrabis-Fletcher to approve the following resolutions:
To approve the minutes of the regular business meeting held on July 13, 2023.

To approve, as recommended by the Superintendent, the following field trips for the 2023-2024 school year:

- Select students in Grades 3 – 6

To approve, as recommended by the Superintendent, the fall sports schedules for the 2023-2024 school year.

To approve, as recommended by the Superintendent, the 2023-2024 Safety and Security Plan.

To approve the following price schedule for lunches, milk and juice served in the Avon lunch program for the 2023-2024 school year:

Full price student lunch, including milk.....	\$4.25
Full Price, student breakfast, including milk.....	\$2.00
Reduced price student lunch, including milk.....	\$0.40
Reduced price student breakfast, including milk.....	\$0.30
Free student breakfast and lunch, as qualified.....	\$0.00
A la carte student entrée.....	\$3.00
A la carte student milk.....	\$0.50
A la carte student juice.....	\$0.50
Full price adult lunch.....	\$5.25
A la carte adult milk.....	\$0.80
A la carte adult juice.....	\$0.80

To approve and adopt the following resolution:

WHEREAS, the facilities of the Avon-by-the-Sea Board of Education are not adequate for the economical preparation of lunches and breakfast for school children, while the facilities of the Belmar Board of Education are adequate for such purposes, and

WHEREAS, the school food authorities desire to implement a program whereby Belmar Board of Education shall provide (subject to approval of the New Jersey Department of Education and provided that such program shall not impair existing allowances to either school food authority) lunches for services to the children of Avon-by-the-Sea Board of Education.

THEREFORE BE IT RESOLVED, that the Avon-by-the-Sea Board of Education hereby approves a satellite type “A” lunch agreement with the Belmar Board of Education to supply hot and cold type “A” lunches and breakfast to the Avon-by-the-Sea Lunch Program for the 2023-2024 school year at a price of \$3.75 per lunch and \$2.00 per breakfast for an estimated contract price \$27,450.

Roll call vote was all in favor, motions carried unanimously.

Facilities and Transportation:

It was moved by Losinger and seconded by Johnson to approve the following resolutions:
To approve the attached Emergency Drill report for July 2023.

To approve, as recommended by the Superintendent, the use of the Avon Elementary School by the Avon Home & School Association as per the building use policy for monthly meetings on Wednesdays: September 13, October 11, November 15, and December 13, 2023; January 3, February 7, March 13, April 24, May 8, and June 12, 2024 from 6:00 - 6:45 pm in Room 208 (Cafetorium)

To approve, as recommended by the Superintendent, the use of the Avon Elementary School by the Avon Borough Planning Board as per the building use policy for monthly planning board meetings on Thursdays: September 14, October 12, November 09, and December 14, 2023 from 5:30 - 11:00 pm in Room 208 (Cafetorium).

To approve aid in lieu of transportation for seven (7) Avon resident students in the amount of \$1,165 per student for the 2023-2024 school year.

Roll call vote was all in favor, motions carried unanimously.

Programs:

It was moved by Requa and seconded by Losinger to approve the following resolutions:

To approve, as recommended by the Superintendent, the Curriculum and Supplemental Software Map for the 2023-2024 school year.

To approve, as recommended by the Superintendent, the District Grade Level Text List for the 2023-2024 school year.

To approve, as recommended by the Superintendent, The Safe to Return Plan for 2023-2024.

To approve the tuition contract with the Colts Neck Township Board of Education for one (1) Avon resident student placed out of district in an extended school year program for the 2023-2024 school year at a tuition and extraordinary services rate of \$136,495.

Roll call vote was all in favor, motions carried unanimously.

Policy

It was moved by Bing and seconded by Scrabis-Fletcher to approve the following resolutions:

To approve the **second reading and adoption** of the following **new policy** of the Avon Board of Education:

2419 School Threat Assessment Teams

To approve the **second reading and adoption** of the following **revised policy** of the Avon Board of Education:

4433 Vacations

Roll call vote was all in favor, motions carried unanimously.

Unfinished Business:

- BOE Self Evaluation and Strategic Planning –The Board discussed the setting of goals and the process. It was decided that the Chairs of each committee would meet with their respective committee to discuss the plans and goals. The management committee would develop the Board calendar. The committees should share their goal and plan by September 6th.

New Business: None

Public Session:

Mr. Trapani inquired about the district serving breakfast and the process. Dr. Herits stated that two early morning supervisors had been appointed and one of those individuals would supervise breakfast.

Motion to adjourn to executive session:

It was moved by Bing and seconded by Losinger to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows Personnel (CSA Contract).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The meeting was adjourned into executive session at 7:40 pm.

Mrs. Lerner was excused from the meeting at 7:41pm

Dr. Herits was excused from the meeting at 7:43pm

It was moved by Bing and seconded by Scrabis-Fletcher to adjourn executive session and re-open the meeting to the public. Voice vote was all in favor, motion passed unanimously. The meeting was re-opened to the public at 8:01 pm.

Motion to adjourn:

There being no further business before the Board, it was moved by Bing and seconded by Scrabis-Fletcher to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 8:02 p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary