

# AVON BOARD OF EDUCATION

## Meeting of July 16, 2024

### MINUTES

President Bing called the meeting of the Avon Board of Education to order at 6:05 p.m.

**President's Statement:** This meeting has been advertised as a regular business meeting in the Asbury Park Press on June 29, 2024 and the Coast Star on June 27, 2024. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

**Roll Call:** **Present:** Evans, Losinger, Rehbein, Scrabis-Fletcher, Bing.

Szczepaniak arrived at 6:12 pm

**Absent:** Requa and Superintendent Herits

**Others:** 1 visitor and Tim Teehan, Field Service Representative of NJSBA

**Communications:** None

### **Avon BOE Goal Setting:**

Tim Teehan, NJSBA Field Service Representative, reviewed the importance of goal setting as well as the various types of goals and the annual process. The Board's self evaluation and scoring was reviewed. The Board discussed the results. The Board discussed test scores and reporting as well as goals for 2024-2025.

The Board discussed a timeline and the Superintendent search with Mr. Teehan. Mr. Teehan reviewed the different levels of assistance that NJSBA could provide and the Board discussed the matter and the services required.

### **Superintendent's Update:**

#### **Recognition:**

Mrs. Lerner reported on the following:

- Enrollment Report – currently at 120 students; no change
- Safety and Security Drill Report – the report and drills held were reviewed
- SSDS Biannual report was discussed

### **Board President's Update:**

President Bing stated that the Board would review an Interim Superintendent plan in executive session.

### **Committee Reports:**

- Management Committee – Jane Losinger reported that the committee met with Dr. Herits and established/updated the Board monthly function calendar. The calendar was reviewed and it is linked in the notes of the Management Committee Meetings.
- Educational Excellence Committee – Kristin Scrabis-Fletcher stated that she would follow up with Dr. Herits regarding new programs information.

### **Board Secretary Certification**

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of May 31, 2024, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Amy S. Lerner*

School Business Administrator/Board Secretary

### **Agenda Review:**

The agenda motions were reviewed in detail by the Board.

The contract and services with the NJ Commission of the blind was discussed and reviewed.

The Board discussed the Long Range Facility Report and status of such.

The Board reviewed and discussed Regulation 5512.

It was moved by Scrabis-Fletcher and seconded by Losinger to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 8:07 pm.

### **Personnel:**

It was moved by Bing and seconded by Evans to approve, as recommended by the Superintendent, the following resolutions:

The resignation of Michael-John Herits, Superintendent, effective September 25, 2024.

The revised contract for Jennifer Silvestri for the 2024-2025 school year from \$85,555 (Step 16, MA, 15L,1.0 FTE) to \$86,055 (Step 16, MA, 20L,1.0 FTE).

Carrie Becker as the substitute Summer Program Grant Supervisor on an as needed basis for the period of July 17-August 30, 2024 at the rate of \$57.15 per hour as per the AEA Agreement (to be funded with ARP ESSER Summer Learning and Enrichment funds).

The following substitute teachers for the 2024-2025 school year and extended school year/summer programs at the rate of \$125 per day:

Brady Barry  
Devin Barry  
Anne Coogan  
Joanne Cowan  
Noel Fitzpatrick  
Ryan Flanagan  
Eileen Gamberg  
Jair Gomez  
Jack Houston  
Margaret Lomerson  
Mary Meehan  
Vincent Nappo  
Fran Rooney  
Eileen Ruane  
Patricia Skea  
Natalie Strollo  
Lola Torrez

The following substitute nurses for the 2024-2025 school year and extended school year/summer programs at the rate of \$150 per day:

Kathleen Day  
Joanne Korba  
Julia Morcom  
Eileen ruane  
Kathleen Scala  
Jill Tralka

Kimberly Calafiore as a Substitute School Secretary on an as needed basis for the 2024-2025 school year, effective July 17, 2024 at the rate of \$125 per day.

A leave of absence for John Kuhlthau as per the AEA Agreement and FMLA/NJFMLA for the period of October 1, 2024 through December 23, 2024; with a return to work date of January 2, 2025.

Roll call vote was all in favor, motions carried unanimously.

**Finance:**

It was moved by Bing and seconded by Rehbein to approve, as recommended by the Superintendent, the following resolutions:

The supplemental payroll for June 2024 totaling \$42,975.61 and July 2024 totaling \$48,245.92.

The payment of bills presented for the 2023-2024 budget totaling \$70,951.75.

The payment of bills presented for the 2024-2025 budget totaling \$140,960.88.

The Budget Status Report for May 2024 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2023-2024 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2023-2024 school year.

The Financial Reports of the Treasurer and Board Secretary for the month of May 2024.

The application and acceptance of funds under the Individuals with Disabilities Act (IDEA) part B and Preschool Allocations for FY25 in the amount of \$.

IDEA Basic	\$38,498
Preschool	\$ 1,231

To approve the application and acceptance of funds under the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub-Grant Allocations for FY25 in the amount of \$13,384.

Title I	\$ 319
Title II Part A	\$ 3,065
Title IV	\$10,000

To refuse the funds under the ESEA Consolidated Formula Sub-Grant Allocation for Title III funds for FY2025 in the amount of \$341.

The contract with the State of NJ, Commission for the Blind and Visually Impaired, for Level 1 Educational services during the 2024-2025 school year in that amount of \$2,420.

The contract for payroll and budgetary services with the Asbury Park Information Technology Center for the 2024-2025 school year in the amount of \$11,850.

Roll call vote was all in favor, motions carried unanimously.

**Other Business:**

It was moved by Bing and seconded by Losinger to approve, as recommended by the Superintendent, the following resolutions:

The minutes of the regular business and executive session meetings held on June 12, 2024.

The attached Biannual SSDS report for the January - June 2024 reporting period.

The acceptance of the Safety and Security Drill Plan for the 2024-2025 school year.

The continuation of (29) twenty-nine nonresident tuition students for the 2024-2025 school year and the acceptance of the tuition revenue per student to be received as the policy states throughout the school year.

The continuation of (3) three preschool tuition students for the 2024-2025 school year and the acceptance of the tuition revenue per student to be received as the policy states throughout the school year.

The District Emergency Remote Instruction Plan for the 2024-2025 school year.

Disposal of the attached list of equipment deemed as outdated and/or obsolete.  
Roll call vote was all in favor, motions carried unanimously.

**Facilities and Transportation:**

It was moved by Evans and seconded by Bing to approve, as recommended by the Superintendent, the following resolutions:

The attached Emergency Drill report for June 2024.

The adoption of the following resolution on substandard facilities:

WHEREAS, the Avon Board of Education anticipates a shortage of an educational space for a kindergarten program for the 2024-2025 school year, and  
WHEREAS, the Avon Board of Education has investigated all possibilities of providing the required educational space within the school building,  
NOW, THEREFORE BE IT RESOLVED, that the Avon Board of Education hereby petitions the Monmouth County Executive Superintendent of Schools to approve the waiver for a substandard educational space in the Avon Elementary School for the 2024-2025 school year.

The adoption of the following resolution on substandard facilities:

WHEREAS, the Avon Board of Education anticipates a shortage of core curriculum space for the 2024-2025 school year, and  
WHEREAS, the Avon Board of Education has investigated all possibilities of providing educational facilities within the regular school building,  
NOW, THEREFORE BE IT RESOLVED, that the Avon Board of Education hereby petitions the Monmouth County Executive Superintendent of Schools to approve, as a substandard facility, the Avon Municipal Building for the 2024-2025 school year.

The Transportation Agreement between the Avon Board of Education and Mary Jane Russell for the 2024-2025 school year for transportation to Manasquan High School at an approximate rate of \$900 per student.

The Transportation Agreement between the Avon Board of Education and Kendall Saunders for the 2024-2025 school year for transportation to Manasquan High School at an approximate rate of \$900 per student.

Roll call vote was all in favor, motions carried unanimously.

**Policy:**

It was moved by Bing and seconded by Rehbein to approve, as recommended by the Superintendent, the following resolutions:

The first reading and adoption of the following new regulation of the Avon Board of Education:  
5512 Harassment, Intimidation, or Bullying Investigation  
Procedure

Roll call vote was all in favor, motion carried unanimously.

**Unfinished Business:** None

**New Business:** the board discussed a Superintendent Search Committee. It was decided that Kristin Scrabis-Fletcher, William Bing, and Jayne Losinger would be the members of the committee.

**Public Session:** None

**Motion to adjourn to executive session:**

It was moved by Bing and seconded by Rehbein to approve the following resolution:

For the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Personnel (Interim Superintendent).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The meeting was adjourned into executive session at 8:09 pm.

It was moved by Bing and seconded by Szczepaniak to adjourn executive session and reopen the meeting to the public. Voice vote was all in favor, motion passed unanimously. The meeting was re-opened to the public at 8:43 pm.

**Motion to adjourn:**

There being no further business before the Board, it was moved by Scrabis-Fletcher and seconded by Bing to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 8:44 p.m.

Respectfully submitted,

*Amy S Lerner*

Amy S. Lerner, Board Secretary