

AVON BOARD OF EDUCATION

Meeting of August 13, 2025

AGENDA

I. Call to order: Flag Salute.

II. President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on July 14, 2025 and the Coast Star on July 10, 2025. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

III. Roll Call: Evans, Kinkela, Losinger, Requa, Scrabis-Fletcher, Szczepaniak,
Bing

IV. Board of Education Professional Development

V. Communications

VI. Superintendent's Update

- Enrollment Report
- Safety and Security Drill Report
- HIB Report
- **Recognition**

VII. Board President's Update

VIII. Committee Reports

- Communications Committee – Robert Szczepaniak
- Operations Committee-Marny Requa

- Educational Excellence – Kristin Scrabis-Fletcher
- Management Committee – Jane Losinger

IX. Board Secretary Certification

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of June 30, 2025, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Amy S. Lerner

School Business Administrator/Board Secretary

X. Public Session on Agenda Items Only

XI. Personnel

Motion to approve, as recommended by the Superintendent, the following resolutions:

1. The employment contract with Kathryn Skribner as a teacher for the 2025- 2026 school year at a salary of \$59,750 (1.0 FTE, Step 2, BA).
2. The resignation of James Nappo, Boys Soccer Coach, effective September 1, 2025.
3. Erin Blaney and Carrie Becker as the Head Teachers on an as needed basis for the 2025-2026 school year at the rate of \$47 per hour as per the agreement with the AEA.
4. The leave of absence for James Nappo in accordance with the contract with the AEA for the period of on or about September 18, 2026 through on or about October 31, 2025 with a return to work date of November 3, 2025.
5. Melissa Berta as the Boys Soccer Coach for the 2025-2026 school year at the stipend of \$3,102 as per the agreement with the AEA.
6. Erin Blaney as the PLC Team Leader for the 2025-2026 school year, for up to 12 hours, at the rate of \$47 per hour as per the agreement with the AEA.
7. Additional work (at the individual's contracted hourly rate) for part time staff to attend the staff professional development day trainings during the 2025-2026 school year as requested by the Superintendent.
8. Rescind the stipend contract with Melissa Berta as the cheerleading coach for the 2025-2026 school year.

XII. Finance

Motion to approve, as recommended by the Superintendent, the following

resolutions:

1. The payroll for August 2025 totaling \$57,429.16.
2. The payment of bills presented for the 2025-2026 budget totaling \$.
3. Transfer in the 2024-2025 budget in the amount of \$152,725.92 for the month of June 2025.
4. The Budget Status Report for June 2025 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2024-2025 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2024-2025 school year.
5. The Financial Reports of the Treasurer and Board Secretary for the month of June 2025.
6. Rescind the contract with Barbara O'Boyle, A.A. Physical Therapy, for physical therapy services for the 2025-2026 school year.
7. The attached staff travel expenses for various training and business related trips as budgeted for in the 2025-2026 budget.
8. To approve the following resolution:

WHEREAS, Amy Lerner, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to **\$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Avon-by-the-Sea Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of **\$53,000** for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

XIII. Other Business

Motion to approve, as recommended by the Superintendent, the following resolutions:

1. The minutes of the regular business and executive session meetings held on

July 16, 2025.

2. The Avon Board of Education goals and action plans for the 2025-2026 school year.
3. The fall and winter sports schedules for the 2025-2026 school year.
4. The following price schedule for lunches, milk and juice served in the Avon lunch program for the 2025-2026 school year:

Full price student lunch, including milk.....	\$4.30
Full Price, student breakfast, including milk.....	\$2.10
Reduced price student lunch, including milk.....	\$0.40
Reduced price student breakfast, including milk.....	\$0.30
Free student breakfast and lunch, as qualified.....	\$0.00
A la carte student entrée.....	\$3.00
A la carte student milk.....	\$0.50
A la carte student juice.....	\$0.50
Full price adult lunch.....	\$5.30
A la carte adult milk.....	\$0.80
A la carte adult juice.....	\$0.80
Snacks.....	\$1.75
5. Disposal of the attached list of library books deemed as outdated, damaged and/or obsolete.
6. The acceptance of one (1) First Grade tuition student for the 2025-2026 school year and the acceptance of the tuition revenue to be received as the policy states throughout the school year.
7. The district goals for the 2025-2026 school year.
8. The district safety and security plan for the 2025-2026 school year.

XIV. Facilities and Transportation

Motion to approve, as recommended by the Superintendent, the following resolutions:

1. The attached Emergency Drill report for July 2025.
2. Aid in lieu of transportation for one (1) Avon resident student in the amount of \$1,177 for the 2024-2025 school year.
3. Aid in lieu of transportation for twelve (12) Avon resident students in the amount of \$1,177 per student for the 2025-2026 school year

XV. Program

Motion to approve, as recommended by the Superintendent, the following resolutions:

1. To approve the tuition contract with the Colts Neck Township Board of

Education for one (1) Avon resident student placed out of district in an extended school year program for the 2025- 2026 school year at a tuition and extraordinary services rate of \$127,232.

2. To approve the tuition contract with the Manasquan Board of Education for one (1) Avon resident student placed in an extended school year CLI/Academy program for the 2025- 2026 school year at a tuition rate of \$99,400 and extraordinary services to be billed separately as per the rates attached and as applicable.
3. The tuition contract with the Monmouth County Vocational School District Board of Education for three (3) Avon residents for the 2025-2026 school year at an annual tuition rate of \$7,100.00.

XVI. Unfinished Business

XVII. New Business

XVIII. Public Session

XIX. Motion to adjourn to executive session:

For the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
Legal (student matter) and Personnel.
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

XX. Motion to Adjourn