

# FSUS CHARTER BOARD OF DIRECTORS MINUTES

Meeting

Tuesday, June 24, 2025, 9:00 AM

FSUS Media Center

Members Present: Darryl Marshall, Chair; Jimmy Cole; Dr. Rosezetta Bobo; Jenn Garye; Amanda Grace; Dr. Toby Park-Gaghan; Katie Perkins

Members Absent: Dr. Brandon Bowden; Doug Cook; Dr. Jimmie Davis

Ex Officio Members Present: Dr. Christopher Small, Executive Director; Dr. Damon Andrew, Dean, Anne Spencer Daves College of Education, Health, and Human Sciences

Staff and Guests Present: Monica Broome, ESE Director; Dr. Megan Crombie, Director of Research, Data and Learning; Kevin Helms, High School Dean of Discipline and School Safety Specialist; Opal McKinney-Williams, Board Counsel; Brad Rohrer, Chief Financial Officer; Kate Wasson, Board Clerk; Suzanne Wilkenson, Principal

## Call to Order and Pledge of Allegiance

Chair Marshall called the retreat to order at 9:03 AM and led the board in the Pledge of Allegiance.

## Approval of Agenda

Chair Marshall moved item V.c., Officer Elections, after item VI. Dr. Bobo moved approval of the agenda as amended. The motion was seconded by Ms. Perkins and passed without objection.

## Approval of Minutes

Ms. Garye moved approval of the minutes from the 5/13/25 meeting. The motion was seconded by Ms. Grace and passed without objection.

## Action on Consent Agenda

Ms. Grace moved approval of the following Consent Agenda items:

- Florida State University Articulation Agreement
- HR Personnel Action Appointments
- Board Meeting Calendar
- FTE Update – Survey 3
- Comprehensive District Reading Plan

- Special Needs Shelter Cooperative Agreement

The motion was seconded by Ms. Perkins and passed without objection.

#### Action Items

Ms. Perkins moved to approve the Bylaws as amended. The motion was seconded by Ms. Grace and passed without objection.

Dr. Small reviewed the objectives and actions listed in the School Board Vision Plan. Mr. Cole proposed the following amendments:

- Change references to “parent” to “family and community”.
- Change “Develop a dedicated landing page” to “Support a dedicated landing page”.
- Change “Partner with CEHHS, university lab schools, and research organizations” to “Support partnership with CEHHS to support university lab schools and research organizations.”

Ms. Grace moved the approval of the School Board Vision Plan as amended. The motion was seconded by Mr. Cole and passed without objection.

Ms. Perkins moved the acceptance of the DOE Survey and Recommendations Report. The motion was seconded by Ms. Grace and passed without objection.

Dr. Small presented the Research Fee MOU with FSU. Dean Andrew asked to remove the administrative support fee from the MOU. Mr. Cole moved the approval of the MOU as amended. The motion was seconded by Ms. Grace and passed without objection.

Dr. Bobo moved to finalize the 24-25 Director’s evaluation and reappoint the Director for an additional year. The motion was seconded by Ms. Perkins and passed without objection.

Ms. Grace moved approval of the use of the FortiyFL crime watch school safety tool. The motion was seconded by Mr. Cole and passed without objection.

Mr. Cole moved the approval of the following promotion recommendations to Assistant Professor: Todd McNeil, Katharyn Jones, Ciera Young, Kaylyn Scholz, Allison Prater, and Sarah Lorenzo. The motion was seconded by Ms. Grace and passed without objection.

Ms. Perkins moved the approval of the playground resurfacing project’s budget at \$432,763.63. The motion was seconded by Mr. Cole and passed without objection.

Ms. Perkins moved the adoption of the 2025-2026 preliminary budget, noting an adjusted budget will be presented in the Fall. The motion was seconded by Mr. Cole and passed without objection.

Ms. Grace moved the renewal of board legal counsel services with Pittman Law Group. The motion was seconded by Mr. Cole and passed without objection.

Dr. Bobo moved the renewal of the NEFEC Professional Services professional learning catalog. The motion was seconded by Ms. Perkins and passed without objection.

Ms. Perkins moved the approval of the updated Capital Improvement and Deferred Maintenance Plan. The motion was seconded by Dr. Park-Gaghan and passed without objection.

Dr. Small presented a facility use fee waiver request from an alumnus hosting a free summer camp for students ages 8-18. He indicated the camp was non-revenue generating and benefited FSUS students. Ms. Perkins requested the facility use agreement be revised to specify a background check requirement for all volunteers at such camps. Dr. Small agreed. Ms. Perkins moved the approval of the request as amended. The motion was seconded by Mr. Cole and passed without objection.

### Election of Board Officers

Ms. McKinney-Williams opened the floor for nominations for Chair, Vice Chair, and Secretary. She noted the amended Bylaws required Ms. Perkins to serve as Treasurer.

Dr. Bobo nominated Chair Marshall to continue in the office of Chair. Chair Marshall accepted the nomination. There were no other nominees.

Chair Marshall nominated Dr. Bobo for the office of Vice Chair. Dr. Bobo accepted the nomination. There were no other nominees.

Chair Marshall nominated Ms. Grace for the office of Secretary. Ms. Grace accepted the nomination. There were no other nominees.

Mr. Cole moved the acceptance of the nominees for each office. The motion was seconded by Ms. Perkins and passed without objection.

### Committee and Staff Reports

Mr. Helms presented the following updates to the Student Code of Conduct:

- Language was added to the final exam exemption policy to clarify the requirements for exemption.
- Disciplinary action for tardies was added.
- The dress code language was amended to make it more inclusive and allow input from the Student Counsel.

He noted new legislation would require updates to the cell phone policy that would potentially be difficult to implement in a K-12 setting. Ms. Brink will work on the update.

### Informational Items

Dr. Small presented the Promotional Credit Annual Report. He reported \$10,000 had been received from Nike and Baker Sporting Goods. \$1,320 was used for varsity baseball.

### Attorney's Business

Ms. McKinney-Williams reported the first Collective Bargaining meeting had been held, with several proposals received from the UFF. The next meeting has been scheduled for 7/10/25.

### Director's Business

Dr. Small reported the school was working with FSU's Marketing department on a new branding policy and trademark registration for FSUS that will also connect with athletics. The policy will be brought to the board when approved.

Dr. Small reported the school was endeavoring to employ a new substitute teacher maintenance system, which will allow teachers to upload substitute plans and logs. The system will cost \$3,100 for implementation and \$6,000 annually.

### Announcements

Dr. Marshall reported the board would not meet in July. The next scheduled meeting will be held 8/19/25.

Mr. Cole moved the board recognize voting and non-voting outgoing board members with a small token of appreciation, preferably a plaque with their name, term of service, and the FSUS logo. The motion was seconded by Dr. Park-Gaghan and passed without objection.

### Adjournment

With no additional business, the meeting was adjourned at 10:31 AM.