

Community Transitions

Educational Specifications &
Design Advisory Committee

Meeting #1

December 11, 2023

AGENDA

1. Welcome and Initial Introductions
2. Committee Member Introductions, Educational Specifications, Committee Charge
3. Committee Team Norms
4. Review Committee Template
5. Project Givens & Parameters
6. Homework Assignment
7. Questions, Wrap Up, Closing
8. Next Meeting

Bellingham Public Schools

Design Advisory Committee Team Norms

Be Respectful

- Hear and consider all opinions
- Acknowledge that all participants bring with them legitimate purposes, goals, concerns and interests whether or not you agree with them
- Ensure all voices are heard/everyone gets a chance to share their thoughts and feelings
- View disagreement as a constructive and important part of the problem-solving process

Be Stewards of the Process

- Seek creative ideas and solutions that address student-centered interests
- State concerns and interests clearly, listen carefully to and assume the best in others
- Balance advocacy with inquiry

Be Productive

- Respect time constraints
- Be forward-thinking, anticipate future needs
- Bring a sense of humor and have fun - judiciously

PROJECT GIVENS: Neighborhood & WCC Campus



PROJECT GIVENS:
Building Site



PROJECT GIVENS:

Size/Capacity

ENVISIONING A HOME BASE FOR COMMUNITY TRANSITIONS

Quantity and configuration of space is based on the structure of the CT program and anticipated student enrollment and needs. Square footage is estimated based on recent construction of the Life Skills facilities at Sehome HS. Additional needs: Custodial services, nursing services, meal services

Space needs	Approx. sq feet	Notes
4 to 5 classrooms	900 each	Need 3 classrooms for students in level 1 classes 1 classroom needs 3 safe spaces and its own bathroom (replicating current space at SHS) 1 classroom for level 2 classes 1 classroom for transition planning All classrooms equipped with technology (Wifi, projection) Classrooms will need to double as student lunch spaces
1 classroom with multiple kitchen units (can be used as classroom space as well)	900	4 separate kitchen units Dishwasher Refrigerator Microwaves Cupboards/drawers for utensils, cookware, pantry
Two office spaces	90 each	3 job coaches, administrative assistant, admin
One shared office space for teachers	500	
4 safe spaces	86 each	3 connected to a single classroom 1 safe space in neutral space

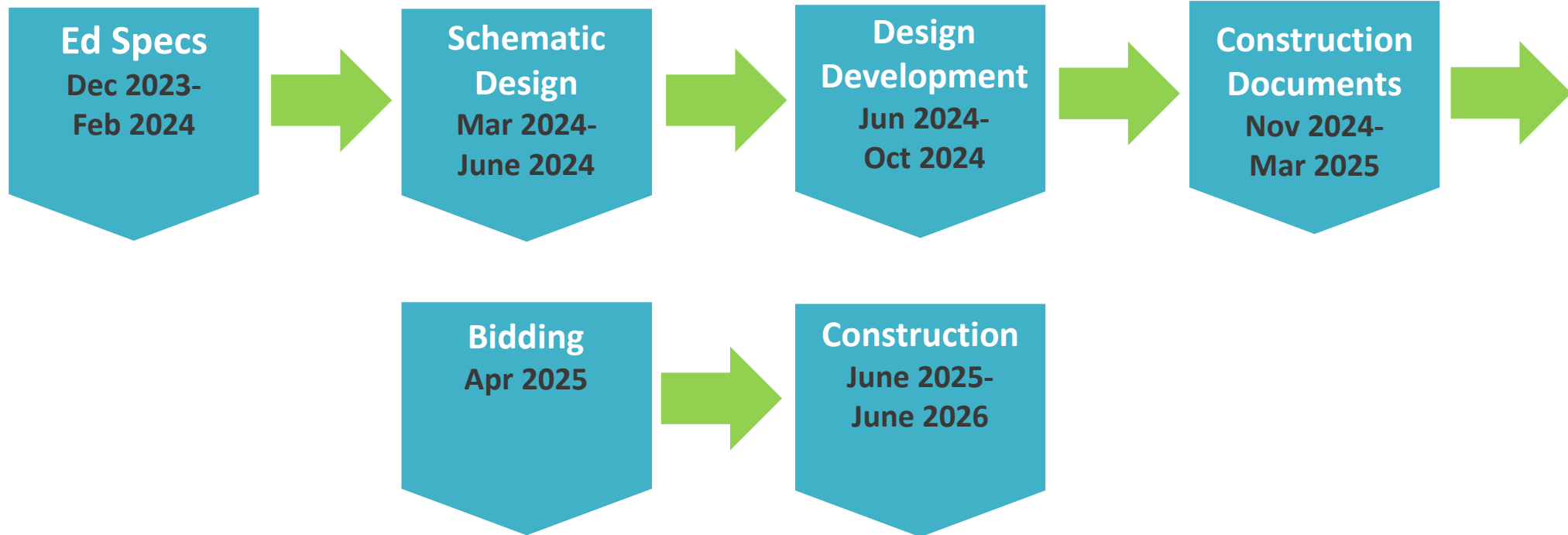
PROJECT GIVENS:

Size/Capacity

4 safe spaces	86 each	3 connected to a single classroom 1 safe space in neutral space
Bathrooms (to accommodate up to 40 students in level 1, 50+ in level 2/3, and 20+ staff)		2 multiple stall bathrooms (male/female) 1 bathroom dedicated to classroom mirroring Life Skills 2 class 1 bathroom with shower, changing bed and Hoyer lift Laundry facilities
Motor room	300	Use SHS motor room as an example
Storage	100	Office supplies Curriculum Special Olympics equipment Computers
2 Conference rooms	140	2 conference rooms for IEP and related meetings; student meetings with itinerant staff, etc.
Staff room	500	Refrigerator Microwaves (2-3) Storage space for staff personal belongings
Parking/Busses		Parking for school vans (4) and job coach vehicle Staff vehicles Accessibility for school bus drop-off/pick-up Easy access to WTA buses
Total Square Footage	6600-7500 sq ft	

PROJECT GIVENS:

Schedule



HOMEWORK:

1. Review BSD Community Transitions FAQ on website
 - <https://bellingshamschools.org/programs/community-transitions-ct/>
2. Needs want Goals Brainstorming Worksheet.
3. CT Staff to update program requirements.

NEXT MEETING:

Monday January 8th, 2024,
4:15 pm @ Community
Transitions
(1600 Birchwood Ave.)

