



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, July 10, 2025

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, JaJetta Dumdi, Chris Zook, Buzz Ready

District Office Staff Present: Mary Brown, Tami Zigler, John Horne (via Zoom), Clint Raever (via Zoom), Melanie Neece (via Zoom)

MINUTES

Meeting Recording

I. Call to Order

E.Galyean called the meeting to order at 6:00pm.

II. Flag Salute

III. Swearing in New Board Members – Buzz Ready and Chris Zook

E.Galyean swore in Buzz Ready and Chris Zook.

IV. Nominate and Approve Board Chair and Vice Chair (Action Item)

J.Dumdi motioned to nominate and approve S.FitzGerald to serve as Board Chair for the 2025-2026 school year. E.Galyean seconded. All in favor, motion passed.

J.Dumdi motioned to nominate and approve E.Galyean as Board Vice Chair for the 2025-2026 school year. S.FitzGerald seconded. All in favor, motion passed.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

V. Review of Agenda (Action Item)

J.Dumdi motioned to approve the agenda as presented. E.Galyean seconded. All in favor. Motion passed.

VI. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 6/12/2025
2. Work Session Minutes: 6/26/2025

B. Personnel

E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion passed.

VII. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever discussed the Governor's Executive Order banning cell phones in K-12 schools, noting the need for clarification and enforcement strategies. There will be a need for consistent messaging and policies to ensure compliance. There should be more information out by the August board meeting and the administrative team and himself will present the cell phone policy messaging and discipline plan for

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

elementary, intermediate, and high school. The plan is to implement the policy at the beginning of the school year.

-C.Raever reviewed the document he provided to the board that provides an update on the progress of his goals (see attached document). Goals include conducting in-person visits to school buildings bi-weekly, attending monthly meetings with staff groups, and providing bi-weekly district updates.

-Goal two focuses on professional development for district and school-level administrators, including needs assessments, differentiated plans, and leadership development sessions.

-Goal three aims to improve the quality and consistency of classroom instruction, including instructional walkthroughs, data-driven instruction, and professional development on high-impact strategies.

-Clint Raever discusses the use of the Elliot tool for walkthroughs to measure student engagement and behavior.

-Goal four focuses on strengthening relationships and trust with the broader community through proactive, transparent communication and regular in-person events.

-Clint Raever plans to re-establish the Superintendent's Advisory Council and establish superintendent office hours for parents, community members, and government officials.

-Goal five aims to strengthen organizational management and accountability by improving systems, clarifying expectations, and using data to drive decisions.

B. District Facilities Report – Ian Barr – Verbal Report

-I.Barr reported.

-They just finished the annual playground testing. There were only a few small things that need to be addressed.

-The sprinkler system at the elementary school needs some work.

-The asbestos abatement is completed and the new flooring is in at the high school.

-Work on the boiler will begin next week.

-He is working on getting bids for new loading bay doors and windows at the intermediate school.

-There is a spot in the parking lot at the elementary near the bus land that needs some patch work.

-The gate returns at the intermediate school are still being worked on. They have found another system to try that is hydraulic.

-The board agreed to review the facilities needs list at the board retreat.

C. Financials and List of Bills for June 2025 – Tami Zigler (Action Item)

-C.Raever thanked T.Zigler for attending and welcomed M.Neece as the new fiscal manager. She comes to the district with 18 years of experience in school districts.

-T.Zigler provided a detailed explanation of the financial report for the new board members, including an overview of revenue, expenditures, and budget variances.

-E.Galyean motioned to accept the financial report and list of bills for June 2025 as presented. J.Dumdi seconded. All in favor. Motion passed.

VIII. New Business

A. 2025-2026 Designations and Authorizations (Action Item)

E.Galyean motioned to approve the 2025-2026 designations and authorizations. J.Dumdi seconded. All in favor. Motion passed.

B. Resolution to Change Bank Account Signers (Action Item)

C.Zook motioned to approve resolution 2026-01 as presented. B.Ready seconded. All in favor. Motion passed.

C. Approve 2025-2026 Board Meeting Schedule (Action Item)

-E.Galyean has a conflict with the August 19th board retreat. The board agreed to change the time to 8am to noon in order for her to be able to attend.

-J.Dumdi will be not be able to attend the November 13th or May 14th meetings. C.Zook will not be able to attend the August 11th meeting.

-The board agreed to move the June 11th meeting to June 16th, since the 11th is the last day of school.

-E.Galyean motioned to approve the 2025-2026 board meeting schedule as amended. B.Ready seconded. All in favor, motion passed.

D. Scholarship Committee Policy First Read

-The old policy required a board-appointed scholarship committee, but the updated policy from OSBA makes this section optional. This will simplify the policy, as the district is only serving as the fiscal agent for the scholarship.

IX. Board of Directors Comments

S.FitzGerald welcomed Buzz Ready and Chris Zook to the board.

X. Adjournment

S.FitzGerald adjourned the meeting at 7:41pm.