

BLIND BROOK HIGH SCHOOL
EMERGENCY PICK UP AUTHORIZATION FORM
(All BBHS Students)

The official school day at Blind Brook High School runs from **7:50AM to 2:20PM**. While we understand that students may occasionally need to leave early, we ask that families follow the procedures below to help ensure student safety and minimize disruptions.

Early Dismissal Procedures:

- Email Ms. Velazquez at hsattendance@blindbrook.org with your child’s name, the time of dismissal, and the reason (*e.g., “2:15 PM – orthodontist appointment”*).
- Sign your child out in person at the main office.
- Only parents/guardians or individuals **listed on this form** may sign a student out of school. All individuals must present a **valid photo ID**.
- **Students will not be dismissed to anyone who is not listed on this form—no exceptions.**
- Students returning from an appointment may sign themselves back into school at the main office without a parent/guardian.

Authorized Dismissal Contacts

Please list all individuals (including yourself) who may sign your child out of school prior to the end of the school day.

Student Name (please print): _____ **Date:** _____

Name	Relationship to Student
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ **Date:** _____

Please return this form to Briana Velazquez in the BBHS Main Office.