

**Board of Education Special Meeting
July 21, 2025 6:00 PM
Pendleton County High School Auditorium
2525 Hwy 27 North
Falmouth, KY 41040**

Attendance Taken at: 5:55 PM

Present Board Members:

Ms. Cheri Griffin
Mrs. Laura Schack
Mr. Kevin Barnard
Mrs. Amber Beebe
Mr. Derek Brown

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:01 pm.

A. Approve Agenda

Order #25-10597 - Motion Passed: A recommendation to approve the agenda passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

Mrs. Laura Pugh, Executive Director of Teaching and Learning, led the group in the Pledge of Allegiance.

C. Mission Statement

Mr. Matt Compton, Assistant Superintendent, read the Mission Statement.

D. Moment of Silence

II. Communications

A. Board Member Comments

B. Superintendent Report

C. Personnel Actions

Personnel Changes Board Meeting				
July 21, 2025				
Last Name	First Name	Location	Position	Effective Date
Hire				
Brownfield	Ryan	SMS	Assistant Coach - Football	6/18/2025
Burton	Samantha	SMS	Cook/Baker I	7/8/2025
Creech	Brandy	SES	Instructional Assistant I	7/9/2025
Gayheart	Rachel	NES	Teacher	7/9/2025
Glass	Kayla	SES/NES	Teacher Sped	7/9/2025
Hannah	Jackson	PHS	Student summer worker	6/11/2025
Jones-Ball	Renee	PHS	Art Teacher	7/1/2025
Kelsch	Candice	SES	Instructional Coach/Staff Developer	7/1/2025
McFarland	Ana	PHS	Teacher	7/1/2025
McNay	Taylor	NES	Instructional Assistant I	7/9/2025
O'Brien	Savanah	SMS	Teacher	7/1/2025
Seedle	Brandy	SES	Cook/Baker I	7/9/2025
Whisman	Valerie	NES	Teacher	7/1/2025
Wright	Raven	NES	Teacher	7/1/2025
Resigned				
Cox	Brandon	SMS	Health and PE Teacher	6/30/2025
Cox	Aaron	PHS	Assistant Cross Country Coach	6/23/2025
Koeninger	Bailey	SES	Teacher	6/30/2025
Sebastian	McKenzie	SES	Instructional Assistant I	6/20/2025
Verst	Jessica	PHS	Head Softball Coach	6/19/2025

D. Written Communications & Reports

1. Transportation Monthly Trip Report
2. FRYSC Reports
3. Public Relations Report
4. Maintenance/Technology Report
5. PHS Sr Trip Request--April 4-10, 2026

6. Pendleton County Schools Mentorship Program
7. PHS Consultation-Software Purchase
8. Update on Data Security and Breaches 2025
9. PHS Athletic Handbook
10. SMS Athletic Handbook
11. Procedure 03.125 AP.22 Update
12. Monthly Financial Report

III. Action Agenda

- A. Sharp – Renovations & Stadium (REH #356-822 / BG #23-321) – Certificate for Payment No. 16**

Order #25-10598 - Motion Passed: Superintendent Buerkley's recommendation to approve payment for Payment Application #16 to Morel Construction as submitted. passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- B. Sharp – Tennis Court Addition (REH #356-525 /BG #26-033) – Initial BG-1 and Owner Architect Agreement**

Order #25-10599 - Motion Passed: Superintendent Buerkley's recommendation to approve the attached BG-1 and AIA Standard Form of Agreement between Owner and Architect for the Tennis Court Addition passed with a motion by Mrs. Amber Beebe and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- C. Approval of Tire Bids**

Order #25-10600 – Motion Passed: Superintendent Buerkley's recommendation to approve the tire bid from Bob Sumerel Tires passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

D. Approval of Oil Bids

Order #25-10601 - Motion Passed: Superintendent Buerkley's recommendation to approve the oil bid to Apollo Oil at \$8.99 per gallon passed with a motion by Mrs. Laura Schack and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

E. Emergency Certification

Order #25-10602 - Motion Passed: Superintendent Buerkley's recommendation to approve the emergency certification requests as presented passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

F. 2025-26 School Fees

Order #25-10603 - Motion Passed: Superintendent Buerkley's recommendation to approve the 2025-26 School Fees passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

G. Board Policy 03.125--Certified Employee Expense Reimbursement--2nd Reading

Order #25-10604 - Motion Passed: Superintendent Buerkley's recommendation to approve the update of Policy 03.125 – Certified Employee Expense Reimbursement passed with a motion by Mrs. Amber Beebe and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

H. Board Policy 03.225--Classified Employee Expense Reimbursement--2nd Reading

Order #25-10605 - Motion Passed: Superintendent Buerkley's recommendation to approve the update of Policy 03.225 – Classified Employee Expense Reimbursement passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

I. Athletic Equipment Surplus

Order #25-10606 - Motion Passed: Superintendent Buerkley's recommendation to approve the request to surplus the cheer mats used by SMS cheerleaders passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

IV. Consent Agenda

Order #25-10607 - Motion Passed: A recommendation to approve the agenda passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- A. Board Meeting Minutes
- B. Athletic Trainer Contract
- C. 2025-26 North Key MOA
- D. Postage Meter Lease Agreement
- E. Orders of the Treasurer
- F. Treasurer's Report

V. Executive Session

Order #25-10608 - Motion Passed: A recommendation to go into Executive Session passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

- A. Board Policy 01.43 and 02.14 and KRS 61.810(1)(f)—Discussion of Personnel - Superintendent PGP

VI. Return from Executive Session

Order #25-10609 - Motion Passed: A recommendation to come out of Executive Session passed with a motion by Mr. Derek Brown and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

VII. Adjournment

Order #25-10610 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary