

Board of Education

REGULAR MEETING

Thursday, August 21, 2025 – 5:30 p.m.

Rotella Magnet School, Café, 380 Pierpont Road, Waterbury, CT

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/DfHnH0SFrsY>

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a) Copy of communication from Civil Service dated June 3, 2025 certifying Sheyla Rivera for the position of Paraprofessional.
- b) Copy of communication from Civil Service dated June 4, 2025 certifying Amilcar DeGraca for the position of Maintainer I.
- c) Copy of communication from Civil Service dated June 10, 2025 certifying Tyree Williams for the position of Maintainer I.
- d) Copy of communication from Civil Service dated June 16, 2025 certifying Mark Rosario for the position of Maintainer I.
- e) Copy of communication from Civil Service dated June 15, 2025 certifying Daniela Martinez-Jaramillo for the position of Maintainer I.
- f) Copy of communication from Civil Service dated June 16, 2025 certifying Davon James for the position of Maintainer II.
- g) Copy of communication from Civil Service dated July 23, 2025 certifying Dustin Byrne for the position of Maintainer I.
- h) Copy of communication from Civil Service dated July 24, 2025 certifying Juan Mendoza for the position of Deputy Superintendent of Schools.
- i) Copy of communication from Civil Service dated July 25, 2025 certifying Denise Gomez for the position of Human Resources Assistant.
- j) Copy of communication from Civil Service dated July 30, 2025 certifying Billy Torres for the position of Maintainer II.
- k) Email communication dated July 30, 2025 from Terrell Pitts regarding Empowering Student partnership.
- l) Email communication dated July 30, 2025 from Hennessey Vasquez regarding racial discipline disparities in Waterbury Public Schools.
- m) Copy of communication from Civil Service dated August 1, 2025 certifying Zachary Grillo for the position of Maintainer II.
- n) Copy of communication from Civil Service dated August 1, 2025 to Jessica Russman regarding request for voluntary demotion.
- o) Copy of communication from Civil Service dated August 4, 2025 certifying Athena McLean for the position of Paraprofessional II.
- p) Copy of communications from Civil Service dated August 6, 2025 certifying Katherine Paez, Cleisha Greene and Amarie Parker for the position of Paraprofessional I.
- q) Copy of communications from Civil Service dated August 6, 2025 certifying Danielle Borgos and Allyssa Bouley for the position of Paraprofessional II.
- r) Copy of communication from Civil Service dated August 8, 2025 certifying Jonathan Patron for the position of Maintainer I.
- s) Copy of communication from Civil Service dated August 8, 2025 certifying Ba'Vonni Sampson for the position of Administrative Associate I.

- t) Copy of communication from Civil Service dated August 11, 2025 to Jessica Russman regarding voluntary demotion.
- u) Copy of communication from Civil Service dated August 11, 2025 to Glorymar Lopez Pacheco regarding voluntary demotion.
- v) Copy of communication from Civil Service dated August 12, 2025 certifying Sheena Bucknor-Balkaran for the position of Paraprofessional II.
- w) Copy of communication from Civil Service dated August 12, 2025 certifying Mandi Dreher for the position of Cook Lead.
- x) Copy of communication from Civil Service dated August 12, 2025 certifying Sylvia Lebron for the position of Cook Lead.
- y) Waterbury Public Schools/Board of Education's 2024/25 Annual Report submission to the Mayor per City Charter.

5. *Public Addresses the Board* - All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

6. *Superintendent's Announcements*

7. *President's Comments*

8. *Executive Session* for discussion concerning the appointment, employment, performance, evaluation, health, or dismissal of a public officer or employee

9. *Committee on School Personnel* – Commissioner Orso

9.1 Appointment of Supervisor of Technology Teaching & Learning.

9.2 Appointment of Supervisor of Special Education.

10. *Consent Calendar*

10.1 *Committee on Finance*: Request approval to apply for a National School Lunch Program Equipment Assistance Grant, through the Connecticut State Department of Education, for Wallace Middle School.

10.2 *Committee on Finance*: Request approval to apply for a National School Lunch Program Equipment Assistance Grant, through the Connecticut State Department of Education, for Waterbury Career Academy.

10.3 *Committee on Finance*: Request approval of Amendment One to the Memorandum of Understanding with Vision to Learn, Inc. to provide students no-cost vision screening.

10.4 *Committee on Building & School Facilities*: Use of school facilities by school organizations and/or City departments.

10.5 *Committee on Building & School Facilities*: Use of school facilities by outside organizations and/or waiver requests.

11. *Items removed from Consent Calendar*

12. Committee of the Whole

- 12.1 Request approval of a Memorandum of Understanding with MC2 Technology, Inc. for STEAM related activities for Enlightenment School students.

13. Superintendent's Notification to the Board

13.1 Grant funded appointments:

<u>Name</u>	<u>Position/Location</u>	<u>FT/ PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Alberto, Marisol	Promotional: Parent Liaison-Hopeville	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
DeLauri, Courtney	Parent Liaison-Duggan	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Kuczenski, Henry	Hall Monitor-WAMS	PT	\$16.35/hr	NON-BOE	Magnet WAMS 25-26	08/25/25
Lopez, Griselle	Parent Liaison-Bunker Hill	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Metellus-Surpris, Johane	Promotional: Parent Educator-Reed	FT	\$21.00/hr	F/UPSEU 69	FRC Wilson 25-26	08/25/25
Migani, Migdalia	Parent Liaison-Generali	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Molina, Hector	Communications Specialist	FT	\$60,000 /annually	F/MMA	Title I-DW 25-27	07/31/25

13.2 Priority School Grant Before & After School Program appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Just, Patricia	Lead Teacher	Walsh
Danzinger, Byron	Teacher	Walsh
Oley, Mary Beth	Paraprofessional	Walsh
Anglin, Seritha	Assistant (AM/PM)	Walsh
Laird, Jennifer	Sub-Teacher	Walsh
Lin, Amanda	Sub-Teacher	Walsh
Lubus, Nicole	Sub-Teacher	Walsh
Prior, Lielyanawai	Sub-Teacher (PM)	Walsh
Sanchez, Dawn	Sub-Teacher (AM)	Walsh
Sargis, Kristen	Sub-Teacher	Walsh
Gracia, Emily	Office Staff	International
Diodonet, Ymailys	Teacher	International
Garcia, Nilsa	Teacher	International
Rodriguez, Nanichi	Teacher	International
Lugo, Raquel	Assistant	International
Rodriguez, Anirak	Sub – Teacher	International
De La Cruz, Yaritza	Sub - Assistant	International

13.3 Social Worker Mentor Program appointments:

Guicardo, Betty	Miranda, Stephanie	Torres-Dozier, Bianca
Jester, Kristen	Schwartz, Fatima	

13.4 Maloney Magnet School's Before & After Care program appointments:

<u>Administrators</u>	<u>Teachers</u>	
Dombrowski, Jason	Barbieri, Katie	Goggins, Coleen (sub)
Fiore, Patience (sub)	Beltran (Fogarty), Erin	Grazhdani, Eneida
Goggins, Coleen (sub)	Cancro, Dana	Grendziski, Katie
Silva, Karen (sub)	Colangelo, Esther	Irizarry, Dana
Yamashita-Iverson, Kazumi	Conner, Carrington (sub)	Lund, Kelly
	Couture, Cheryl	Maloney, Susan
<u>Assistants:</u>	DiGiovanna, Lisa (sub)	Mecca, Kaylie (sub)
Daunis, Joan	Dunn, Andrew	Murphy, Heather
Pino, Holly	Ferati, Jeannette	Padua, Maria
Rearson, Michael	Fiore, Patience	Smith, Holly
Zukauskas, Leah	Fusco, Sara	Strachan, Andrea

13.5 Resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Andronaco, Isabelle	WMS – Math	08/08/25
Brophy, Tiffani	CHS – ESL Teacher	07/22/25
Campbell, Stuart	CHS – Special Ed	07/31/25
Costa, Eileen	KHS – Allied Health	08/19/25
DeSantis, Jennifer	Reed – Music	07/28/25
Desanto, Christine	Tinker – Grade 4	08/04/25
Gorman, Dani	Chase – Grade 4	08/11/25
Hagley, Katlyn	WHS/NVCC – Work to Transition Acad. Special Ed	08/01/25
Hill, Connor	CHS – PE/Health, Coaching positions	08/05/25
Howes, Zachary	NEMS – Math Grade 8	08/13/25
Katrenya, Kimberly	NEMS – Numeracy	07/29/25
Kelly, Katy	CHS – Special Ed	08/05/25
Kemp, Shelly	WHS – Allied Health	07/16/25
Laurent, Janine	Bunker Hill – Special Ed	07/16/25
Mcfarlane, Tiara	WMS – Science	08/15/25
Mulla, Julita	Generali – Grade 2	07/22/25
Neal, Cameron	CHS – Social Studies	07/28/25
Orsini, Taylor	Maloney – Grade 5	08/04/25
Rogers, Kimberly	Reed – Grade 1	08/05/25
Sackey, Anna	Sprague – Kindergarten	07/31/25
Wiener, Matthew	KHS – English	08/13/25

13.6 Retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Buell, Maureen	NEMS – Math	06/30/2026

14. **Committee Chair Reports**

15. **Adjournment**

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.1

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approves the appointment of _____ as Curriculum Supervisor of Technology & Learning, as recommended by the Superintendent of Schools, effective immediately.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON SCHOOL PERSONNEL

Item #9.2

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the appointment of _____ as Supervisor of Special Education, as recommended by the Superintendent of Schools, effective immediately.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.1

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve to apply for a National School Lunch Program Equipment Assistance Grant, through the Connecticut State Department of Education, for Wallace Middle School.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.2

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve to apply for a National School Lunch Program Equipment Assistance Grant, through the Connecticut State Department of Education, for Waterbury Career Academy.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #10.3

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve Amendment One to the Memorandum of Understanding with Vision to Learn, Inc. to provide students no-cost vision screening.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.4

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
City Planner	W. Cross café: Monday, Sept. 29, 6:00 – 9:00 pm
Robert Nerney	(neighborhood meeting /update of city's plan of conservation & development)
N. Hill	Reed café: Thursday, August 21, 12:30pm-3:00pm (Prof. Dev. for School Social Workers)
N. French-Graham	International School gym: Thursday, August 21, 1:00pm-5:00pm (Clothing Drive)
V. Balsamo	Wilby/NEMS auditorium, gym, café: March 20, 21, 22, 2026, 6:00am-10:00pm (NE FIRST Robotics Competition-2026 Waterbury District Event)
E. Lanza	Gilmartin café: Sept. 10, Ice Cream Social, 3:00-5:00 pm Gilmartin gym/café: Oct. 2, Hispanic Heritage Celebration 3:00-7:00pm Gilmartin café: Nov. 13, Book Bingo, 4:00-8:00pm Gilmartin gym/café: Dec. 11, Winter Fest/Parent Night, 4:00-8:00pm Gilmartin café: Dec. 15, Chorus Concert, 4:00-7:00pm Gilmartin gym/café: Dec. 17, Instrumental Music Concert, 4:00-7:00pm Gilmartin gym/café: Jan. 15, 2026, STEM Night, 4:00-8:00pm Gilmartin café: Feb. 12, CPR Family Night, 4:00-8:00pm Gilmartin gym/café: March 12, Literacy Family Night, 4:00-8:00pm Gilmartin gym/café: April 23, Spring Fling Family Night, 4:00-8:00pm Gilmartin field: May 7, Multicultural Day 3:00-8:00pm Gilmartin café: May 18, Chorus Concert, 4:00-7:00pm Gilmartin gym/café: May 20, Instrumental Concert 4:00-7:00pm
Health Dept.	North End media center: August 19, & 20, 8:00am-3:00pm
N. Hellerich, Dir.	(Sch. Nurses professional development)
M. Bergin	Rotella auditorium: Friday, March 6, 2026, 8:00am-3:00pm (Preschool Prof. Dev.)
V. Harris	West Side auditorium: Aug. 25, Oct. 8, and March 6, 8:00am-3:00pm (Dist. Content Prof. Learning)
J. Frenis	Kennedy auditorium, band room., media center, & art rooms: Thurs., Aug. 21, 8:00am-3:00pm (Prof. Dev.-Fine Arts/Band/Music teachers)

C. Carpentieri	Kennedy room. 107: Mondays (Sept. to May) 4:00pm-9:05pm (SCSU Adjunct professors cohort for #092 courses)
P. Flammia	Career Academy parking lot: Fri. & Sat. Aug. 8, & 9, 11am-6pm (grade 11 class carwash/fund raiser for school activities & events)
J. Frenis	WAMS dance studio: Thurs., Aug. 21, 8:00 am-3:00 pm (Prof. Dev. for dance & theatre teachers)
I. Howe-Green	WAMS dance studio: Mon. & Wed. 8/25/25-6/27/26, 2:00-3:00pm (Dance Club rehearsals)
D. Respondouska	WAMS recital hall: Thursday, May 21, 2026, 5:00-5:45 pm (National Honor Society for Dance Arts Induction Ceremony)
C. Wirth	WAMS dance studio: Thursday, May 21, 2026, 4:30-7:30 pm (Choreography Showcase)
T. Dooley	Wallace media center: Wed., Aug. 20 and Tues., Nov 5, 6:00-8:00 pm (Swim Officials meetings)
C. Carpentieri	Kennedy room. 109: Wednesdays 8/27-12/17/25 4:30-7:10pm (CCSU cohort for paraprofessionals)
*J. Hunter	Reed café: Thursday, August 14, 10:00am-11:00am (Crossing Guards meeting)
*D. Belcher	West Side café: Thursday, August 21, 8am-3pm (prof. Dev. SLP's & sch. Psychologists)
*J. Sarja	Wilby auditorium, lib., LLC room., 3 classrooms: Wed., Oct. 8, 7am-3pm And Friday, March 6, 7am-3pm (Prof. Dev./English Dept.)
*Civil Service Joan Chabot	W. Cross classrooms: Sat., Sept. 13, 7am-1pm (9 rooms) (Promotional Police Captain Exam) (set-up Friday 3:30pm) W. Cross classrooms: Sat., Sept. 20, 7am-4pm (24 rooms) (Promotional Police Sergeant Exam) (set-up Friday 3:30pm)

120k

SCHOOL PERSONNEL USE ONLY

DATE: 7/7/2025

TO: SCHOOL BUSINESS OFFICE

FROM: ROBERT NERNEY, CITY PLANNER

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WENDELL CROSS

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: SEPTEMBER 29, 2025
FROM: 6:00 am/pm TO: 9:00 am/pm

FOR THE FOLLOWING PURPOSES:

Neighborhood meeting to discuss
update of the City's Plan of Conserva-
tion & Development. Chairs for up to 60
people, 3 tables, microphone & projection
screen requested.

APPLICANT

RN

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Nancy Hill

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Reed

☒ Café/Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: August 21, 2025

FROM: 12:30pm am/pm TO: 3 am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development for School Social Workers

Nancy Hill
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 7/18/2025

TO: SCHOOL BUSINESS OFFICE
Nadia French-Graham
FROM: Boost! Site Coordinator

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Roberto Clemente International Dual Language School

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: August 21, 2025

FROM: 1:00PM am/pm TO: 5:00PM am/pm

FOR THE FOLLOWING PURPOSES:

Roberto Clemete International Dual Language School will be hosting a clothing drive. The goal is to give away the school clothes that were donated this past school year to parents in need on August 21st, 2025.


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

book

post

SCHOOL PERSONNEL USE ONLY

DATE: 7/18/25

TO: SCHOOL BUSINESS OFFICE

FROM: Vincent Balsamo

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby HS / NEMS

☒ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: March 20-22, 2026

FROM: 6 ☐ am ☒ pm

TO: 10 ☐ am ☒ pm

FOR THE FOLLOWING PURPOSES:

NE FIRST Robotics Competition - 2026 Waterbury District Event


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Yok

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: September 10, 2025

FROM: 3:00 am/pm TO: 5:00 am/pm

FOR THE FOLLOWING PURPOSES:

Ice Cream Social

Erika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/14/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanna

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: October 2, 2025

FROM: 3:00 am/pm pm TO: 7:00 am/pm pm

FOR THE FOLLOWING PURPOSES:

Hispanic Heritage Month Celebration

Erika Lanna
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilman

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: November 13, 2025

FROM: 4:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Book Bingo

Erika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: December 11, 2025

FROM: 4:00 am/pm

TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Winter Fest Parent Night

Erika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilman

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: December 15, 2025

FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Chorus concert

Erika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: December 17, 2025

FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Instrumental Music Concert

Enika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Erika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium ☒ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: January 15, 2026

FROM: 4:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

STEM Night

Erika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM:

Enka Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Belmont

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED: February 12, 2026

FROM: 4:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

CPR Family Night

Enka Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

York

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enke Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmarth

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: March 12, 2026

FROM: 4:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Literacy Night Family Engagement

EL
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enka Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: April 23, 2024

FROM: 4:00 am/pm pm TO: 8:00 am/pm pm

FOR THE FOLLOWING PURPOSES:

Spring Fling Family Engagement Night

Enka Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

York

SCHOOL PERSONNEL USE ONLY

DATE: 7/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enke Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

*outside school
grounds
(back field)*

DATES REQUESTED: May 7, 2026

FROM: 3:00 am/pm TO: 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Multicultural Day

E. Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enika Lanza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: May 18, 2026

FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Chorus Concert

Enika Lanza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Work

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Enka Larza

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: May 20, 2026

FROM: 4:00 am/pm TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

Instrumental Music Concert

Enka Larza
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

1300/16



SCHOOL PERSONNEL USE ONLY

DATE: 7/22/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Waterbury Health Department

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: North End Middle School - Media Center

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: 8/19/2025 and 8/20/2025

FROM: 8:00 AM am/pm TO: 3:00 PM am/pm

FOR THE FOLLOWING PURPOSES:

Waterbury School Nurses Professional Development

Approximately 50 attendees, Waterbury School Nurses and Health Assistants

Natalie Hellerich, Director of Clinical Services,
Waterbury Health Department

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 2/12/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Maureen Bergin

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella School

☒ Auditorium

☐

Gymnasium

☐

Swimming Pool

☐

Café/Rooms

DATES REQUESTED: March 6, 2026,

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Preschool Professional Development; audio required, microphone and screen

Maureen Bergin

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

C:\Users\bfoley\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\15871K53\SCHOOL reservation form.doc

Book

SCHOOL PERSONNEL USE ONLY

DATE: July 31, 2025

TO: SCHOOL BUSINESS OFFICE

FROM: Veda Harris, K-12 Social Studies Supervisor

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: West Side Middle School

☒ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: August 21, 2025, October 8, 2025, and March 6, 2026

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

District Content Professional Learning

Veda Harris

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Jan Frenis / Academic Office
Sydneý Molina

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy

☒ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

Band room
Music Room 123
Media Center

(4) Art rooms
Rm 150, 154, 158, 242

DATES REQUESTED: 8/21/25

FROM: 8:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development for
Fine Arts / Band / Music teachers


APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: February 5, 2025
TO: SCHOOL BUSINESS OFFICE
FROM: Carli Carpentieri & Marissa Waters (Talent & Professional Development Supervisors) Human Capital Department

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School (Room 107)

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Mondays (9/8/25, 9/15/25, 9/29/25, 10/20/25, 10/27/25, 11/10/25, 11/24/25, 12/8/25, 1/26/26, 2/9/26, 2/23/26, 3/2/26, 3/23/26, 4/13/26, 4/27/26, 5/4/26)

FROM: 4:00pm **TO:** 9:05pm

FOR THE FOLLOWING PURPOSES:

SCSU Adjunct professors will be delivering instruction to a cohort of WPS staff who are taking 092 (Educational Leadership) courses.

Marissa Waters

APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7/25/25

TO: SCHOOL BUSINESS OFFICE

FROM: WCA - Peter Flammia VP

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Career Academy

☒ * Parking Lot outside of the building
☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Friday 8/8/25 and Saturday 8/9/25
FROM: 11:00 am/pm TO: 6:00 am/pm

FOR THE FOLLOWING PURPOSES:

Grade 11 Class Carwash to raise money
for upcoming school activities and events
Using the parking lot outside of the building,
no students will be inside of the building

Peter Flammia
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

back

SCHOOL PERSONNEL USE ONLY

DATE: 7/24/25

TO: SCHOOL BUSINESS OFFICE

FROM: Academic Office

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Dance Studio
☐ Café/Rooms

DATES REQUESTED: 8/21/25

FROM: 8:00 am/pm

TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development for
Dance & theatre teachers

Sydney Molina
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.

These arrangements *must* be made in person at the police and fire headquarters.

Sydney Molina
for Janet Frenis

Book

SCHOOL PERSONNEL USE ONLY

DATE: 6/13/2025

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS - Howe Green

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS- Large Dance

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

☒ Large Dance

DATES REQUESTED: Mondays and Wednesdays
8/25/25-6/27/26

FROM: 2:00 am/pm TO: 3:00 am/pm

FOR THE FOLLOWING PURPOSES:

Mondays - Dance Club (This year 55+ kids)

Wednesdays - Dance Club Ensemble Rehearsals (This year 25 kids)

Ingrid Howe-Green
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Hook

SCHOOL PERSONNEL USE ONLY

DATE: 6/16/25

TO: SCHOOL BUSINESS OFFICE

FROM: Dea Respondek

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Waterbury Arts Magnet School

Recital
☒ Hall
Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

DATES REQUESTED: May 21 2026

FROM: 5 am/pm TO: 5:45 am/pm

FOR THE FOLLOWING PURPOSES:

National Honor Society For Dance Arts
Induction Ceremony

Dea Respondek
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

300k

SCHOOL PERSONNEL USE ONLY

DATE: 6/16/26

TO: SCHOOL BUSINESS OFFICE

FROM: WAMS - Cheryl Wirth

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: WAMS

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☐ Café/Rooms

large dance
DATES REQUESTED: May 18 21
FROM: 430 am/pm TO: 730 am/pm

FOR THE FOLLOWING PURPOSES:

Choreography Showcase

Cheryl Wirth

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 7-31-25

TO: SCHOOL BUSINESS OFFICE

FROM: Tom Dooley

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Wallace Media CTR.

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☐ CAFE/ROOMS

DATES REQUESTED: * Wed, Aug 20th & Tues, Nov. 25th

FROM 6:00 am/pm TO 8:00 am/pm

FOR THE FOLLOWING PURPOSES:

Swim Officials meeting

*may meet in parking lot

T. D.
APPLICANT / gmc

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: August 1, 2025
TO: SCHOOL BUSINESS OFFICE
FROM: Carli Carpentieri & Marissa Waters (Talent & Professional Development Supervisors) Human Capital Department

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Kennedy High School (Room 109)

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: Wednesdays (4:30-7:10) 8/27, 9/3, 9/17, 9/24, 10/1, 10/8, 10/15, 10/22, 10/29, 11/5, 11/12, 11/19, 12/10, 12/17

FROM: 4:30pm **TO:** 7:10 pm

FOR THE FOLLOWING PURPOSES:

CCSU adjunct professors will be delivering instruction to a cohort of WPS Paraprofessionals who are pursuing their Special Education Certification and taking courses through the Central Inspire Teacher Residency Program. We have an agreement that was recently approved by the board of education.


APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: 8-5-25

TO: SCHOOL BUSINESS OFFICE

FROM: Jeff Hunter

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR USE OF SCHOOL FACILITIES (AFTER REGULAR SCHOOL HOURS) AS FOLLOWS:

NAME OF SCHOOL REQUESTED: Reed

☐ AUDITORIUM ☐ GYMNASIUM ☐ SWIMMING POOL ☒ CAFE/ROOMS

DATES REQUESTED: Thursday, August 14th

FROM 10:00 am/pm TO 11:00 am/pm

FOR THE FOLLOWING PURPOSES:

Crossing Guards Meeting

JH
APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at police and fire headquarters.

Handwritten signature

SCHOOL PERSONNEL USE ONLY

DATE: _____
8/11/25

TO: SCHOOL BUSINESS OFFICE

FROM: _____ Donajean Belcher, Sped Supervisor _____

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: ____ West Side Middle School – Café _____

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☒ Café/Rooms

DATES REQUESTED: ____ Thursday, August 21, 2025 ____

FROM: ____ 8:00 am ____ am/pm TO: ____ 3:00pm ____
____ am/pm

FOR THE FOLLOWING PURPOSES:

____ Prof. Development with district SLPs and school psychologists _____

____ (spoke to Mr. Pete McCasland for permission) _____

____ Donajean Belcher

APPLICANT

SCHOOL PERSONNEL USE ONLY

DATE: 8.11.2025

TO: SCHOOL BUSINESS OFFICE

FROM: Jennifer Sarja, Supervisor of Secondary ELA

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby High School

Library (right of entrance & computer lab), LCC room, three classrooms large enough for 30



Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: **October 8, 2025**

FROM: 7 am/pm

TO: 3 am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development, English Department

Jennifer Sarja

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

17/11/25

SCHOOL PERSONNEL USE ONLY

DATE: 8.11.2025

TO: SCHOOL BUSINESS OFFICE

FROM: Jennifer Sarja, Supervisor of Secondary ELA

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wilby High School

Library (right of entrance & computer lab), LCC room, three classrooms large enough for 30



Auditorium



Gymnasium



Swimming Pool



Café/Rooms

DATES REQUESTED: **March 6, 2026**

FROM: 7 am/pm

TO: 3 am/pm

FOR THE FOLLOWING PURPOSES:

Professional Development, English Department

Jennifer Sarja

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 8/12/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Joan Chabot/Cherrie Lamb

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool **X Classrooms**

DATES REQUESTED: Saturday, September 13, 2025

FROM: 7:00am TO: 1:00 pm

FOR THE FOLLOWING PURPOSES:

- Promotional Police Captain Oral Exam
- Expecting approximately 9 candidates - Need 9 Classrooms
- Sign-begins at 8:00 am
- Table and two chairs at entrance to building for sign-in
- Clear 9 teachers' desks
- Exam set-up on Friday, September 12, 2025 at approximately 3:30 pm

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 8/12/2025

TO: SCHOOL BUSINESS OFFICE

FROM: Joan Chabot/Cherrie Lamb

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Wendell Cross School

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool **X** Classrooms

DATES REQUESTED: Saturday, September 20, 2025

FROM: 7:00am TO: 4:00 pm

FOR THE FOLLOWING PURPOSES:

- Promotional Fire Captain and Promotional Police Sergeant Oral Exams
- Expecting approximately 24 candidates - Need 24 Classrooms
- Sign-begins at 8:00 am
- Table and two chairs at entrance to building for sign-in
- Clear 24 teachers' desks
- Exam set-up on Friday, September 19, 2025 at approximately 3:30 pm

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #10.5

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve the use of school facilities and/or waiver requests by the following groups and organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES	
REQUESTING WAIVERS:		
Town Plot Sports D. Cronin	Duggan gym: 9/13/25 – 3/15/26 Sat. & Sun. 8:30am-1:00pm (basketball program)	(\$10,857.)
Afro Caribbean Cultural Ctr. Victoria Encarnarion	Barnard School parking lot: Saturday, August 16, 11am-2pm (Block Party)	(\$420.)
City Youth Theater S. Davis	Crosby aud.: Fri., Sept. 5, 4pm-9pm and Sat., Sept. 6, 12pm-5pm (theater productions)	(\$1,668.)
*Teams Locked In A Johnson	Wilson gym: August 2025 – August 2026, Saturdays 10am-1pm (basketball program)	(\$6,720.)
*Wtby. Knights Cheer S. Clements	Career Academy gym: Weekend days 9/6 – 11/30 9am-1pm (when gym available) (cheerleading practice)	(\$2,310.)
GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:		
Town Plot Sports D. Cronin	West Side gym: 10/8/25 – 3/11/26 Wednesdays 5:30-8:30pm (basketball program)	
*Hoops 4 Life D. Fryer	Reed gym: Aug. 18– Sept. 30, (specific week nights) and West Side gym: Oct. 6, – Oct. 29 (specific week nights) (5:15-9:00pm) if available	
*Teams Locked In A Johnson	Wilson gym: Aug. 2025-Aug. 2026, Mon. – Fri. (basketball program)	
*Wtby. Knights Cheer S. Clements	Driggs gym: Mon. – Fri. 8/25 – 12/5/25 5:45 – 8:30pm Kingsbury gym: Mon - Fri. 8/25-12/5/25 5:45-8:30 pm (Cheerleading Practice)	

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Book
APPLICANT DENNIS CRONIN NAME OF ORGANIZATION TOWN PLOT SPORTS
ADDRESS 4 HUNTINGDON PL. WTB CT 06708 TELEPHONE # 203-600-4700
(street) (city) (state) (zip code)
SCHOOL REQUESTED DUGGAN DATES 9/13/25 - 3/15/26 ROOM(S) GYMNASIUM
OPENING TIME 8:30 AM CLOSING TIME 1:00 PM PURPOSE BASKETBALL
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 20
SIGNATURE OF APPLICANT Dennis Cronin DATE 7/9/25
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR. service (\$10,957)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ ✓ INSURANCE COVERAGE ✓ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)



APPLICANT/ORGANIZATION: TOWN PLOT SPORTS

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: DUGGAN GYMNASIUM

DATE(S): SATURDAYS 9/13/25 - 3/14/26

TIMES: 8:30 AM - 1:00 PM

\$5544.-

DATE(S): SUNDAYS 9/14/25 - 3/15/26

TIMES: 8:30 AM - 1:00 PM

\$5313.-

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

7-25-25

Date

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

10,857.00

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Victoria Encarnacion NAME OF ORGANIZATION APto Caribbean Cultural Center

ADDRESS 158 Grand St. Waterbury CT 06702 TELEPHONE # 203-759-8824
(street) (city) (state) (zip code)

Barnard
SCHOOL REQUESTED Adult Education DATES August 16, 2025 ROOM(S) Parking lot + 2 Rooms

OPENING TIME 11 AM CLOSING TIME 2 PM PURPOSE Block Party

ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 7/14/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Applicant: Victoria Encarnacion

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. [Signature] (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service (2) \$420

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY VOK

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

12
* Tables
+
50 chairs
Needed

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: Afro Caribbean Cultural Center

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: Classrooms and parking lot

DATE(S): 08/16/2025

TIMES: 11 am to 2 pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

07/15/2025

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

1420.00

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT

SCHOOL BUSINESS OFFICE

236 GRAND ST., WATERBURY, CT 06702

USE OF BUILDING PERMIT

TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shelby Davis NAME OF ORGANIZATION City Youth Theater
ADDRESS 42 Mountain Laurel Dr. Waterbury CT 06702 TELEPHONE # 203 4370325
(street) (city) (state) (zip code)

SCHOOL REQUESTED Crosby DATES 9/5-9/6 ROOM(S) Auditorium

OPENING TIME 5p CLOSING TIME 10p PURPOSE theater production

ADMISSION (if any) \$10.00 CHARGE TO BE DEVOTED TO fundraising

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 40 CHILDREN 5

SIGNATURE OF APPLICANT [Signature] DATE 6/5/85

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Shelby Davis 203 4370325 42 Mountain Laurel Dr.

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. SD (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per cust. (2) (\$1,008.)

RENTAL FEES:

MISCELLANEOUS FEES: Tech. \$55/HR. (\$600.)

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Friday 4-9pm
Saturday 12-5pm

USE OF SCHOOL FACILITIES
WAIVER REQUEST

(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION:

City Youth Theater

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED:

Crosby

DATE(S): Sept 5, 2025

TIMES: 4p - 9p

DATE(S): Sept 6, 2025

TIMES: 12p - 5p

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

DATE(S):

TIMES:

7-16-25

Date



Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

1668.

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Andre Johnson NAME OF ORGANIZATION TEAM LOCKED IN
ADDRESS 110 Buckingham St. Waterbury, CT 06710 TELEPHONE # 203.870.5269
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilson DATES April 1, 2025 - April 1, 2026 ROOM(S) gym, 1 classroom
OPENING TIME 10 AM CLOSING TIME 1 PM PURPOSE basketball, mentoring, games, practices, classes
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-8 CHILDREN 10-50
SIGNATURE OF APPLICANT Andre Johnson DATE 8-18-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Andre Johnson 110 Buckingham St. Waterbury, CT 06710 (203) 870-5269

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AJ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR service

(\$6,720)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with Building Permit)

APPLICANT/ORGANIZATION: TEAM LOCKED IN

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED: 2 Gyms, 1 classroom

DATE(S): Aug 2025 - Aug 2026

TIMES: 10AM - 1PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

8-18-25
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

6,720.
Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____

Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shengquaya Clements NAME OF ORGANIZATION Wthby Knights

ADDRESS 129 Washington St. Fl. 2 Wthby CT 06706 TELEPHONE # 203-818-1357
(street) (city) (state) (zip code)

SCHOOL REQUESTED WCA DATES 9-6-25 to 11-30-25 ROOM(S) 64m

OPENING TIME 9a CLOSING TIME 1p PURPOSE Cheer

ADMISSION (if any) Q CHARGE TO BE DEVOTED TO Q

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 14

SIGNATURE OF APPLICANT Shengquaya Clements DATE 8/6/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Shengquaya Clements 203-818-1357
129 Washington St. Fl. 2 Wthby, CT 06706 + Courtney Jones 101 Rumford St. Wthby, CT 06702
203-982-1482

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (SC) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR SERVICE (\$2,310)

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Saturdays &
2 Sundays
when
Available

USE OF SCHOOL FACILITIES
WAIVER REQUEST

(to be submitted with State of Building Permit)

APPLICANT/ORGANIZATION:

Shenquaya Clements / Wtby
Knights

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED:

WCA / GYM

DATE(S): 9/6/2025, 9/13/2025

TIMES: 9am - 1pm

DATE(S): 9/20/2025, 9/27/2025

TIMES:

DATE(S): 10/4/2025, 10/18/2025

TIMES:

DATE(S): 10/25/2025, 11/2/2025

TIMES:

DATE(S): 11/22/2025, 11/29/2025

TIMES:

DATE(S): 11/30/2025

TIMES:

8/6/2025

Date

Shenquaya Clements

Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$2,310.-

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST

Clerk Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Book
APPLICANT DENNIS CRONIN NAME OF ORGANIZATION TOWN PLOT SPORTS
ADDRESS 4 HUNTINGDON PL WTRY CT 06708 TELEPHONE # 203-600-4700
(street) (city) (state) (zip code)
SCHOOL REQUESTED WEST SIDE DATES 10/8/25 - 3/1/26 ROOM(S) GYMNASIUM
OPENING TIME 5:30 CLOSING TIME 8:30 PURPOSE BASKETBALL
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 5 CHILDREN 20
SIGNATURE OF APPLICANT Dennis Cronin DATE 7-9-25
PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: _____

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DC (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ 200 INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

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CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
326 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

Hook
APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoopsy4life, Inc
ADDRESS 174 Grand St Wby CT 06702 TELEPHONE # 203 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED Johnston Recd DATES SEE Attachment ROOM(S) Gym
OPENING TIME 5:15p CLOSING TIME 9:00pm PURPOSE Basketball Games, Training
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 10
SIGNATURE OF APPLICANT Deneen Fryer DATE 7/29/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Randy Brooks Orange St (203) 737-2205

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

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CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

APPLICANT/ORGANIZATION: Hoops4lite, Inc.

SCHOOL/ROOMS REQUESTED: Johnston Reed

DATE(S): ~~8/12~~ ~~8/13~~ ~~8/14~~ ~~8/15~~ 8/18
DATE(S): 8/17 8/20 8/22 9/2
DATE(S): 9/3 9/4 9/5 9/8 9/9
DATE(S): 9/10 9/11 9/12 9/15 9/16
DATE(S): 9/17 9/18 9/19 9/22 9/23
DATE(S): 9/24 9/25 9/26 9/29 9/30

TIMES: 5:15 p - 9:00 p
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "
TIMES: " "

7/29/2025

Date

Dennis Groyer
Signature

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT DENEEN FRYER NAME OF ORGANIZATION Hoops4life, Inc
ADDRESS 174 Grand St Wby CT 06702 TELEPHONE # 203 232-4578
(street) (city) (state) (zip code)
SCHOOL REQUESTED West side middle DATES see Attachment ROOM(S) Gym
OPENING TIME 5:30p CLOSING TIME 9:00pm PURPOSE Basketball games, Training
ADMISSION (if any) N/A CHARGE TO BE DEVOTED TO N/A
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 10 CHILDREN 10
SIGNATURE OF APPLICANT Deneen Fryer DATE 7/29/2025

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Randy Brooks Orange St (203) 737-2205

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. DF (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO _____

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

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APPROVAL DATE _____ SCHOOL BUSINESS OFFICE _____

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

APPLICANT/ORGANIZATION: Hoops4Life, Inc

SCHOOL/ROOMS REQUESTED: West Side Middle School

DATE(S): 10/1 10/2 10/3 10/6 10/7

TIMES: 5:30p - 9pm

DATE(S): 10/8 10/9 10/10 10/14

TIMES: " "

DATE(S): 10/15 10/16 10/17 10/20

TIMES: " "

DATE(S): 10/21 10/22 10/23 10/24

TIMES: " "

DATE(S): 10/27 10/28 10/29

TIMES: " "

DATE(S): _____

TIMES: " "

7/29/2025
Date

James Lutz
Signature

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Andre Johnson NAME OF ORGANIZATION TEAM LOCKED IN
ADDRESS 110 Buckingham St. Waterbury, CT 06710 TELEPHONE # 203.870.5269
(street) (city) (state) (zip code)
SCHOOL REQUESTED Wilson DATES Aug 25 - Aug 26 ROOM(S) gym, 1 classroom
OPENING TIME 5 PM CLOSING TIME 9 PM PURPOSE basketball, mentoring, games, practices, classes
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 4-8 CHILDREN 10-50
SIGNATURE OF APPLICANT AJ DATE 8-18-25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Andre Johnson 110 Buckingham St. Waterbury, CT 06710 (203) 870-5269
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. AJ (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE ☒ YES ☐ NO

PLEASE READ THE FOLLOWING CAREFULLY

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DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
A SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

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SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shengquaya Clements NAME OF ORGANIZATION Wthby Knights
ADDRESS 129 Washington St Fl. 2 Wthby, CT 06706 TELEPHONE # 203-818-1357
(street) (city) (state) (zip code)
SCHOOL REQUESTED Driggs DATES 8-25 to 12/5 ROOM(S) Gym
OPENING TIME 545 CLOSING TIME 830 PURPOSE Cheer
ADMISSION (if any) Q CHARGE TO BE DEVOTED TO Q
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 14
SIGNATURE OF APPLICANT Sclements DATE 8/6/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Shengquaya Clements 203-818-1357
129 Washington St. Fl. 2 Wthby, CT 06706 + Courtney Jones 101 Rumford, Wthby, CT 06702, 203
982
1482

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. (Sc) (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

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POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday -
Friday

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Shenquaya Clements NAME OF ORGANIZATION Wtby Knights
ADDRESS 129 Washington St. Fl 2 Wtby CT 06706 TELEPHONE # 203-818-1357
(street) (city) (state) (zip code)
SCHOOL REQUESTED Kingsbury DATES 8/25 - 12/5 ROOM(S) GYM
OPENING TIME 545 CLOSING TIME 830 PURPOSE Cheer Practice
ADMISSION (if any) Q CHARGE TO BE DEVOTED TO Q
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 6 CHILDREN 14
SIGNATURE OF APPLICANT Sclements DATE 8/6/25

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: Shenquaya Clements, 129
Washington St. Fl 2 Wtby. CT 06706 + Courtney Jones, 101 Rumford St Wtby. CT
06704
In the event that the Board of Education should need to resort to legal proceedings to collect
any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's
fees and court costs associated with said proceedings. Se (PLEASE INITIAL) 203-984
1482

SCHEDULE OF RATES: CUSTODIAL FEES: _____

RENTAL FEES: _____

MISCELLANEOUS FEES: _____

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE _____ YES _____ NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH
DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE:
PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

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DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS
WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____ SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE
SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

Monday -
Friday

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #12.1

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

I move that the Waterbury Board of Education approve a Memorandum of Understanding with MC2 Technology, Inc., at no cost, for STEAM related activities for Enlightenment School students.

EXECUTIVE SUMMARY

DATE: August 14, 2025

To: Board of Education

FROM: Wendy Johns, Director of Pupil Services

RE: Approval of Memorandum of Understanding (MOU) between the City of Waterbury and **MC2 Technology, Inc.**

The Pupil Services Department requests the approval of Memorandum of Understanding between the City of Waterbury (Waterbury Public Schools) and **MC2 Technology, Inc.** The purpose of the agreement is to provide spring and summer programs for Enlightenment students that focus on Science Technology Engineering Arts Mathematics (“STEAM”). The STEAM related activities are for up to 50 Enlightenment School students and follow the terms and conditions set forth in the MOU.

As part of the MOU, MC2 and Waterbury School District both agree to provide aspects as part of the MOU as part of the attached one-year agreement.

The term of the MOU starts upon execution of the Mayor and shall terminate on June 30, 2026. This is a NO COST agreement between the City of Waterbury and **MC2 Technology, Inc.**

MEMORANDUM OF UNDERSTANDING

**Between
City of Waterbury, Connecticut
and
MC2 Technology, Inc.
for
STEAM related activities**

This Memorandum of Understanding (hereinafter "MOU"), by and between the City of Waterbury, located at 235 Grant Street, Waterbury, Connecticut 06702 (the "City"), and MC2 Technology, Inc., located at 45 Oakwood Avenue Suite C-1, West Hartford, Connecticut 06119 ("MC2"), a State of Connecticut domestic non-stock corporation, duly registered to do business in the State of Connecticut (collectively the "Parties").

WHEREAS, MC2, provides spring and summer programs for at risk students that focus on Science Technology Engineering Arts Mathematics ("STEAM"); and

WHEREAS, the City desires to have certain students attending the Enlightenment School participate in such Programs.

NOW, THEREFORE, the Parties enter into this MOU for the purpose of establishing a partnership for the provision of certain STEAM related activities for up to 50 Enlightenment School students pursuant to the terms and conditions set forth in this MOU (the "Project").

1. MC2 shall provide:

- 1.1 A spring program with monthly workshops for no more than 50 students that focuses on Arts/Technology/Sports Management.
- 1.2 A summer program for no more than 50 students which focuses on educational assessment that is based upon STEAM concepts, tutoring, financial education, and career development.
- 1.3 Educational enrichment field trips which expose students to various career fields including the banking industry, investment industry, sciences & technology, and entrepreneurial development.

2. The City shall:

- 2.1 Recruit students from the "Enlightenment School" to participate in the programs based upon STEAM concepts, entrepreneurship, and career development.
- 2.2 Identify, transport, and supervise the students participating.
- 2.3 Promote spring workshop sessions and summer program.
- 2.4 Provide opportunities for MC2 Technology, Inc. staff to provide direct assistance to "Enlightenment School" through informational workshops to take place at the "Enlightenment School" campus.

3. **TERM AND TERMINATION.** The term of this MOU shall commence upon the date of execution by the Mayor and shall terminate on June 30, 2026. However, any Party may terminate this MOU at any time upon a 30-day written notice to the other Party.

4. **INSURANCE.** MC2 shall not commence work under this MOU until all insurance required below has been obtained by MC2 and such insurance has been approved by the City. MC2 shall not allow any subcontractor to commence work on any subcontract until all insurance required of any such subcontractor has been so obtained and approved by the City. Insurance shall be provided by insurers that are satisfactory to the City, authorized to do business in the State of Connecticut, that have at least an "A-" Best's Rating, and are in an A.M. Best financial size category of VIII or higher. The A.M. Best classifications are based on the most current A.M. Best Company ratings or an equivalent City approved rating system.

4.1. The following policies with stated limits shall be maintained, in full force and effect, at all times during which the services are to be performed by MC2:

4.1.1 General Liability Insurance:

\$1,000,000.00 each Occurrence

\$2,000,000.00 General Aggregate

\$2,000,000.00 Products / Completed Operations Aggregate

4.1.2. Auto Liability:

\$1,000,000.00 Combined Single Limit each Accident

4.1.3. Workers Compensation:

\$1,000,000.00 EL each Accident

\$1,000,000.00 EL Disease each Employee

\$1,000,000.00 EL Disease Policy Limits

4.1.4. Excess / Umbrella Liability:

\$1,000,000.00 each Occurrence

\$1,000,000.00 Aggregate

4.1.5. Professional Liability/E&O:

\$1,000,000.00 each Wrongful Act

\$1,000,000.00 Aggregate

4.2. Certificates of Insurance: MC2 shall agree to maintain in force at all times during the MOU the following minimum coverages and shall be endorsed to add the City and its Board of Education as an additional insured and provide a waiver of subrogation on all lines of coverage except Workers Compensation. The insurance afforded the additional insured shall be primary and non-contributory insurance and the coverage and limits provided under MC2's policies shall not be reduced or prorated by the existence of any other insurance applicable to any loss the additional insured may have suffered. At the time MC2 executes this MOU, it shall furnish to the City, subject to City approval, certificate(s) of insurance and Additional Insured Endorsement and Waiver of Subrogation Endorsement verifying the above coverages, including the naming of the City of Waterbury, as follows: **"The City of Waterbury and its Board of Education is listed as an Additional Insured on a primary and non-contributory basis on all policies except Workers Compensation and Professional Liability. All policies shall include a**

waiver of subrogation except Professional Liability." MC2 must supply replacement/renewal certificates at least thirty (30) calendar days prior to the expiration of the policy(ies). Said certificates shall contain a provision that coverage afforded under the policies shall not be cancelled or reduced for any reasons unless notice of not less than thirty (30) calendar days has been mailed to the Office of Corporation Counsel, 235 Grand Street, Waterbury, CT 06702.

5. **FERPA.** If any MC2 personnel come into possession of education records of City of Waterbury student, as defined in and governed by Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. § 1232g) and related regulations (34 C.F.R. § 99), MC2 personnel shall comply with the requirements of said statute and regulations and agree to use information obtained regarding student education records only for the purposes provided in this MOU. Without the prior written consent of the student, as required by FERPA, MC2 personnel have no authority to make any other disclosures of any information from the education records.

6. **Activities, Work, and Services Performed in Department of Education Facilities, on School Grounds, at Student Sporting Events, and/or where City Students Present.** For all activities in school facilities and/or Department of Education facilities, MC2 shall first be required to coordinate all on-site visits and activities with the appropriate Department/personnel in Education, or the designated person and shall obtain any necessary clearance, ID badges, etc.

6.1. Criminal Background Check and DCF Registry Check. MC2 shall ensure, and represents to the City, that any employee who will be on school grounds/Department of Education Property/at Department of Education events and/or where City Students Present, that will or may have direct contact with a Student pursuant to this Agreement has stated, in writing, whether such person has ever been convicted of a crime or whether criminal charges were ever pending against such person. MC2 shall further ensure, and represents to the City that any person who will have direct contact with a Student has submitted to a records check of the Department of Children and Families child abuse and neglect registry established pursuant to Conn. Gen. Stat. §17a-101k, as well as state and national criminal history records checks conducted in accordance with Conn. Gen. Stat. §29-17a, the federal National Child Protection Act of 1993, and the federal Volunteers for Children Act of 1998. MC2 shall not permit any person with a disqualifying criminal history to have direct contact with a student.

7. City of Waterbury, Ethics Code of Ordinance.

- 7.1 **Interest of City Officials.** No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any functions or responsibilities in connection with the carrying out of this Agreement, shall have any personal interest, direct or indirect, in this Agreement.
- 7.2 **Prohibition against Gratuities and Kickbacks.** No person shall offer, give, or agree to any current or former public official, employee or member of a board or commission, or for such current or former public official, employee or member of a board or commission to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any of the following pertaining to any program requirement or a contract or purchase order, or to any solicitation.
- 7.3 **No person shall make any payment, gratuity, or offer of employment as an inducement for the award of a subcontract or order, by or on behalf of a subcontractor, the prime**

contractor or higher tier subcontractor or any person associated therewith, under contract or purchase order to the City.

- 7.4** The value of anything transferred or received in violation of the provisions of this Chapter or regulations promulgated hereunder by any person subject to this Chapter may be recovered by the City.
- 7.5** Prohibition against Contingency Fees. MC2 hereby represents that it has not retained anyone to solicit or secure a contract with the City upon an agreement or understanding for a commission, percentage, brokerage, or contingency fee.
- 8. Compensation.** The Parties agree that there will be no compensation made to MC2, or to personnel, agents, employees or agents for the performance of any of the services set forth herein.
- 9. Non-Appropriation.** If government (city, state or federal) appropriations are necessary for the execution of this MOU, the Parties acknowledge that they are bound by fiscal laws and limitations and cannot obligate funds without legal authority. Hence, each Party's obligation to execute this MOU or to make payments under this MOU is contingent upon the availability of sufficient government appropriated funds for the purpose of any provision herein during the budget/fiscal years for which this MOU is in effect. If appropriated funds are insufficient for execution, any Party may terminate this MOU upon notice in writing.
- 10. Force Majeure.** Neither party shall not be held responsible for delays nor be subject to liquidated damages when such delays are caused by conditions beyond its control, including without limitation:
- 10.1.** Acts of God, fire, explosion, epidemic, cyclone, flood, war, strikes, revolution, civil commotion, or acts of public enemies.
- 10.2.** Change of law and order, proclamation, regulation, ordinance, or governmental requirement.
- 11. Independent Contractor Relationship.** The relationship between the City and MC2 personnel, agents, and employees, is that of an independent service contractor. No agent, servant, or employee of MC2 shall be deemed to be an agent, servant, or employee of the City. MC2 and/or its personnel, agents, and employees shall not be entitled to the usual characteristics of employment, such as income tax withholding, F.I.C.A deductions, pension or retirement privileges, Workers Compensation coverage, health benefits, etc. MC2 shall be solely and entirely responsible for its acts and the acts of its personnel, agents, employees, servants or representatives.
- 12. Indemnification.**

12.1. MC2 shall indemnify, defend, and hold harmless the City and its boards, the City's Board of Education (if applicable), commissions, agents, officials and employees from and against all claims, suits, damages, losses, judgments, costs and expenses including attorney's fees arising out of or resulting from the delivery of the labor, services, equipment, materials, reports, plans, specifications, deliverables, incidentals, etc. provided that any such claims, suits, damages, losses, judgments, costs or expenses (i) are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services itself) including the loss of use resulting there from, and (ii) are caused in whole or in part by any willful or negligent act or omission of MC2, its employees, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts

any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder; (iii) enforcement action or any claim for breach of MC2 duties hereunder or (iv) claim for intangible loss(es) including but not limited to business losses, lost profits or revenue, regardless of whether or not it is caused in part by a party indemnified hereunder.

12.2. In any and all claims against the City or any of its boards, agents, employees or officers by MC2 or any employee of MC2, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 12.1, above, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for MC2 or any subcontractor under Worker's Compensation Acts, disability benefit acts or other employee benefit acts.

12.3. MC2 understands and agrees that any insurance required by this MOU, or otherwise provided by MC2, shall in no way limit the responsibility to indemnify, defend, keep and hold harmless the City as provided in this MOU.

12.4. MC2 expressly understands and agrees that any performance bond or insurance protection required by this MOU, or otherwise provided by MC2, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City and the City's boards, agents, employees or officers as provided herein.

12.5. Royalties and Patents. MC2, for all time, shall secure to the City the free and undisputed right to the use of any and all patented articles and methods used in the work and shall defend at MC2's own expense any and all suits for infringement or alleged infringement of such patents, and in the event of adverse award under patent suits, MC2 shall pay such awards and hold the City harmless in connection with any patent suits that may arise as a result of installations made by MC2 and as to any award made thereunder.

12.6. In the event this MOU and/or MC2's, or its subcontractor, work and services provisioned hereunder is/are subject to the provisions of any Federal or State statute or regulations, or the City Charter or City Ordinance, MC2 shall indemnify, defend and hold harmless the City from any fine, penalty or other amounts imposed on the City under said statutes, regulations, Charter or Ordinances, if caused by MC2, or its subcontractor, omission or commission.

(Signature page follows)

IN WITNESS WHEREOF, the Parties hereto execute this MOU on the dates indicated below.

CITY OF WATERBURY

By: _____
Paul K. Pernerewski, Jr., Mayor
City of Waterbury

Date: _____

MC2 TECHNOLOGY, INC.

By: _____
Samuel Cephas – Executive Director/Founder

Date: 7/29/2025

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.1

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

Name	<u>Position/Location</u>	<u>FT/ PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Alberto, Marisol	Promotional: Parent Liaison-Hopeville	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
DeLauri, Courtney	Parent Liaison-Duggan	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Kuczenski, Henry	Hall Monitor-WAMS	PT	\$16.35/hr	NON-BOE	Magnet WAMS 25-26	08/25/25
Lopez, Griselle	Parent Liaison-Bunker Hill	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Metellus-Surpris, Johane	Promotional: Parent Educator-Reed	FT	\$21.00/hr	F/UPSEU 69	FRC Wilson 25-26	08/25/25
Migani, Migdalia	Parent Liaison-Generali	FT	\$20.97/hr	UPSEU 69	Title I-DW 24-26	08/21/25
Molina, Hector	Communications Specialist	FT	\$60,000/annually	F/MMA	Title I-DW 25-27	07/31/25

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.2

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Priority School Grant Before & After School Program appointments:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Just, Patricia	Lead Teacher	Walsh
Danzinger, Byron	Teacher	Walsh
Oley, Mary Beth	Paraprofessional	Walsh
Anglin, Seritha	Assistant (AM/PM)	Walsh
Laird, Jennifer	Sub-Teacher	Walsh
Lin, Amanda	Sub-Teacher	Walsh
Lubus, Nicole	Sub-Teacher	Walsh
Prior, Lielyanawai	Sub-Teacher (PM)	Walsh
Sanchez, Dawn	Sub-Teacher (AM)	Walsh
Sargis, Kristen	Sub-Teacher	Walsh
Gracia, Emily	Office Staff	International
Diodonet, Yamailys	Teacher	International
Garcia, Nilsa	Teacher	International
Rodriguez, Nanichi	Teacher	International
Lugo, Raquel	Assistant	International
Rodriguez, Anirak	Sub-Teacher	International
De La Cruz, Yaritza	Sub-Assistant	International

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.3

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Social Worker Mentor Program appointments:

Guicardo, Betty	Miranda, Stephanie	Torres-Dozier, Bianca
Jester, Kristen	Schwartz, Fatima	

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.4

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Maloney Magnet School's Before & After Care program appointments:

<u>Administrators</u>	<u>Teachers</u>	
Dombrowski, Jason	Barbieri, Katie	Goggins, Coleen (sub)
Fiore, Patience (sub)	Beltran (Fogarty), Erin	Grazhdani, Eneida
Goggins, Coleen (sub)	Cancro, Dana	Grendziski, Katie
Silva, Karen (sub)	Colangelo, Esther	Irizarry, Dana
Yamashita-Iverson, Kazumi	Conner, Carrington (sub)	Lund, Kelly
	Couture, Cheryl	Maloney, Susan
<u>Assistants:</u>	DiGiovanna, Lisa (sub)	Mecca, Kaylie (sub)
Daunis, Joan	Dunn, Andrew	Murphy, Heather
Pino, Holly	Ferati, Jeannette	Padua, Maria
Rearson, Michael	Fiore, Patience	Smith, Holly
Zukauskas, Leah	Fusco, Sara	Strachan, Andrea

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.5

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following resignations:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Andronaco, Isabelle	WMS-Math	08/08/25
Brophy, Tiffani	CHS-ESL Teacher	07/22/25
Campbell, Stuart	CHS-Special Ed	07/31/25
Costa, Eileen	KHS-Allied Health	08/19/25
DeSantis, Jennifer	Reed-Music	07/28/25
Desanto, Christine	Tinker-Grade 4	08/04/25
Gorman, Dani	Chase-Grade 4	08/11/25
Hagley, Katlyn	WHS/NVCC-Work to Transition Acad. Special Ed	08/01/25
Hill, Connor	CHS-PE/Health, Coaching positions	08/05/25
Howes, Zachary	NEMS-Math Grade 8	08/13/25
Katrenya, Kimberly	NEMS-Numeracy	07/29/25
Kelly, Katy	CHS-Special Ed	08/05/25
Kemp, Shelly	WHS-Allied Health	07/16/25
Laurent, Janine	Bunker Hill-Special Ed	07/16/25
Mcfarlane, Tiara	WMS-Science	08/15/25
Mulla, Julita	Generali-Grade 2	07/22/25
Neal, Cameron	CHS-Social Studies	07/28/25
Orsini, Taylor	Maloney-Grade 5	08/04/25
Rogers, Kimberly	Reed-Grade 1	08/05/25
Sackey, Anna	Sprague-Kindergarten	07/31/25
Wiener, Matthew	KHS-English	08/13/25

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #13.6

August 21, 2025

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Buell, Maureen	NEMS-Math	06/30/2026

Respectfully submitted,

Dr. Darren Schwartz
Superintendent of Schools

