

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
July 24, 2025

I. OPENING ITEMS

- A. Call to Order – 5:30 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
Absent: Mrs. Miller

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda with correction Section V. E. a.

25-116 Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Motion Carried: 4-0

III. INFORMATIONAL ITEMS

IV. TREASURER'S BUSINESS

- A. Reports
- B. Approval of Minutes

25-117 Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the minutes from the following agenda(s):

Regular Meeting - June 12, 2025 - Table this item
Special Meeting - June 23, 2025

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

- C. Approval of Financial Statements

25-118 Mrs. Czech moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the attached financial statements.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

D. K-12 Business Consulting, Inc. Agreement

25-119 Mrs. Jensen moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the attached K-12 Business Consulting, Inc. Ohio Five Year Forecasting Program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

E. Julian & Grube, Inc. Agreement

25-120 Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves Julian & Grobe, Inc. agreement.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

F. Lions Club Donation

25-121 Mrs. DeLuca moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accepts and acknowledges the donations from Lions Club.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

G. Transportation Payment in Lieu

25-122 Mrs. Czech moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the transportation payment in lieu.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

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H. Activities Purpose/Budget Statements

25-123 Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the attached Activities Purpose/Budget Statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

I. VFW Donations

25-124 Mrs. Lopez moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education accepts and acknowledges the donation from the VFW.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

J. Sedgwick Program Renewal

25-125 Mrs. DeLuca moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the Sedgwick Renewal program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

IV. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

25-126 Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves Items A-F.

A. Resignations/Leave Requests/Retirements:

- a. **Christina Howell**, resigning from Brookside Intermediate SSP Monitor position effective August 19, 2025, to accept another position in the district
- b. **Mackenzie Nekl**, BHS teacher, resigning at the conclusion of the 2024-25 school year.

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B. Certified Salary Adjustment

	<u>FROM</u>	<u>TO</u>
a. Alexandria Thomas	BA	BA+12

C. Certified

- a. **Andrew Brennan**, BHS Intervention Specialist, BA, Step 1, effective August 18, 2025, pending all required documents have been received.

D. TUTORS

- a. **Skye Casey**, Title I Tutor, *6 ½ hrs./day*, 175 days/yr., effective August 25, 2025, for the 2025-26 school year.
- b. **Sarah DeFranco**, Title I Tutor, *6 ½ hrs./day*, 175 days/yr., effective August 25, 2025, for the 2025-26 school year.

E. Classified

- a. **Christina Howell**, Forestlawn ELC, ESP, Step 4, 6 hrs./day, 180 days/year plus contracted holidays (pro-rated), effective August 19, 2025
- b. **Amber Kruse**, Bus Driver, Step 2, 4 hrs./day, 181 days/year plus contracted holidays (pro-rated), pending all required documents have been received.
- c. **Bernadette Wallace**, Forestlawn ELC, ESP, Step 1, 6 hrs./day, 180 days/year plus contracted holidays (pro-rated), effective August 19, 2025.

F. Supplemental

- a. **Kristen Torbert**, BMS Volleyball Coach, Class III, Step 4, effective August 1, 2025.
- b. **Amon Willis**, BHS Assistant Football Coach, Class III, Step 0, effective August 1, 2025.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None

Absent: Mrs. Miller

Motion Carried: 4-0

G. EMIS/Central Office Administrative Assistant

25-127

Mrs. Czech moved, Mrs. DeLuca seconded that the Sheffield-Sheffield Lake Board of Education approves the reduction of one employee at Central Office and hire Michele Arra as the Administrative Assistant to the Superintendent while maintaining current position as EMIS coordinator.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

H. Cuyahoga Community College, College Credit Plus Memorandum of Understanding

25-128 Mrs. Jensen moved, Mrs. DeLuca seconded that the Sheffield-Sheffield Lake Board of Education approves the attached Memorandum of Understanding.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

I. Ohio Coalition for Equity & Adequacy of School Funding

25-129 Mrs. Czech moved, Mrs. DeLuca seconded that the Sheffield-Sheffield Lake Board of Education approves the attached resolution against the EdChoice voucher program.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

VI. BUSINESS OPERATIONS

A. Meal Prices for 2025-26

25-130 Mrs. Lopez moved, Mrs. DeLuca seconded that the Sheffield-Sheffield Lake Board of Education approves the increase in lunch prices in the amount of 25 cents.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

B. Purchase of School bus

25-131 Mrs. DeLuca moved, Mrs. Czech seconded that the Sheffield-Sheffield Lake Board of Education approves the purchase of one school bus.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

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C. Phoenix Learning Center LLC

25-132 Mrs. DeLuca moved, Mrs. Czech seconded that the Sheffield-Sheffield Lake Board of Education approves the contract with Phoenix Learning Center LLC.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez
No: None
Absent: Mrs. Miller
Motion Carried: 4-0

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desires to speak has had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

Mr. Andrew Smith - Dear Members of the Sheffield-Sheffield Lake City Schools Board of Education,

On behalf of the Sheffield-Sheffield Lake Teachers Association (SSLTA), I want to express our appreciation for your decision to join the lawsuit challenging Ohio's Ed Choice voucher program. The SSLTA passed a new business item at their May meeting to advocate for the joining of said lawsuit, and our OEA statewide organization is working to mobilize our 120,000 members. We recognize that we have mutual interests, and we will work collectively to support funding so all children have access to a high quality public education here in our great district.

Your leadership in this matter reflects a strong commitment to defending public education and protecting the resources our students and schools need to succeed. The unchecked expansion of EdChoice has diverted critical public funds away from our district, negatively impacting the very students who depend on us most. By taking this stand, you are helping to ensure that public dollars remain in public schools -where they belong, and where 90% of Ohio's children attend school.

Your decision sends a powerful message: that the future of public education is worth fighting for, and that our community's students, families, and educators deserve equitable access to the resources and opportunities necessary to thrive. We are proud to work in a district that values fairness, transparency, and accountability in education funding.

Thank you again for your courage, advocacy, and steadfast support of our schools and our mission.

Ms. Gascoyne - Concerned about the intersection of Oster Road and Irving Park Blvd. by Knollwood and is asking the district, city council, law enforcement to devise a better traffic plan before an accident occurs.

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VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School - Mrs. Jensen - JVS has all new flooring and paint along with a refurbished parking lot with their capital improvements.
- B. Athletic Counsel - Athletic Counsel - Spoke about Mr. Adkins' sports update and all of the activities that went on during the summer. She reiterated that the coaches do far more for the students than just when they're in season.
- C. Legislative Liaison - Legislative Liaison Biennium Budget that was passed and there were many line item vetoes by the Governor. Line item #66 was overturned by the House by 1 vote. The Senate has yet to schedule a session to consider this item. Would like to see policies or laws that need fixed to be fixed without assuming the public or voters are not educated. Federal grants have yet to be fully released which is holding up the release to districts.
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team - Student Achievement Leadership Team Ms. Czech shared the following information for upcoming school activities.

Tax Free Back-to-School Weekend

Shoppers throughout the state will be able to purchase many back-to-school items without paying sales tax for 2 weeks starting Friday August 1st and ending Thursday, August 14th. Shoppers will be able to purchase the following without paying sales tax: clothing priced at \$75.00 per item or less, school supplies priced at \$20.00 per item or less, and school instructional materials priced at \$20.00 per item or less.

The school year will begin with the New Teacher Day on Monday, August 18th. The All Staff Inservice days are Tuesday, August 19th and Wednesday, August 20th. Freshman Orientation will be on Wednesday, August 20th. First Day for our first through twelfth graders will be Thursday, August 21st. The 25th or 26th will be the first day for Kindergarten with the 27th for all students. August 28th will be the first day of our PreK students.

- F. Finance – N/A

IX. ADJOURNMENT

25-133 Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: **6:28 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez

No: None

Absent: Mrs. Miller

Motion Carried: 4-0

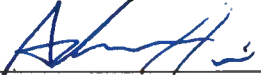


Mrs. Sheila Lopez, President

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Mr. Adam Hines, Treasurer

The next meeting will be on August 28, 2025, at 5:30 PM at the Administration Center.