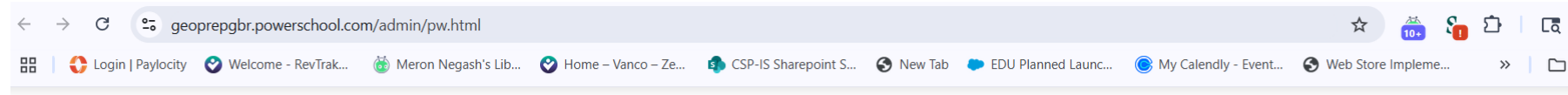


Step 1:

As a parent, log into your school's main PowerSchool homepage.





Administrator Sign In

Username

Password

[Sign In](#)

07/30/2025 04:51 PM [25.7.0](#)

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Step 2:

Make sure you have found the correct student for the account.
(Especially if multiple students belong to the same parent account)

PowerSchool SIS

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Kase | Jacoby | Teanna | Kali

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Transactions: Alexander, Teanna D

Meal Transactions - Current Balance:\$0.00

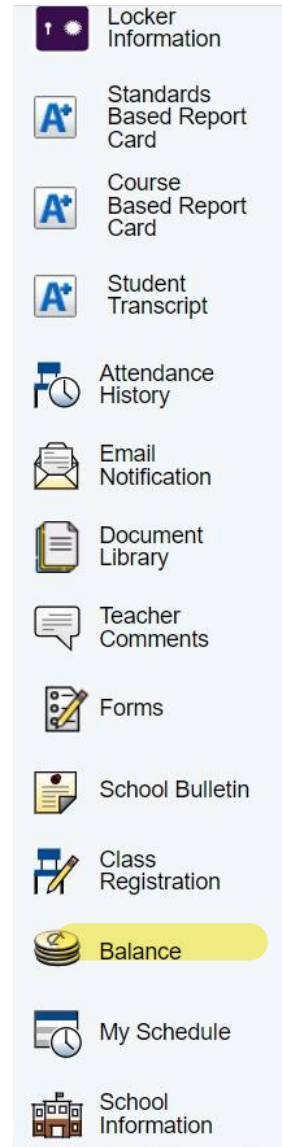
Date	Time	Net	Balance	Description
------	------	-----	---------	-------------

Fee Transactions - Current Balance: \$

Date	Time	Fee Type	Description	Fee	Paid	Balance
Totals:				0.00	0.00	0.00

Step 3:

On the left side menu, you'll see multiple options to choose from for your student in PowerSchool. From the options on the left, choose the **BALANCE**. Here you will be able to see the student's required fees.



Step 4:

From the **BALANCE** section, scroll further down to view any Fees that may be attached or needed for the student. And choose the green **MAKE A PAYMENT** button.

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Kase Jacoby Teanna **Kali**

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District Code
MDSK

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Transactions: Anthony, Kali Rae

Meal Transactions - Current Balance:\$0.00

Make a Payment

Date	Time	Net	Balance	Description
------	------	-----	---------	-------------

Fee Transactions - Current Balance: \$

Make a Payment

Date	Time	Fee Type	Description	Fee	Paid	Balance
Totals:				0.00	0.00	0.00

Step 5: Once you've pressed the **MAKE A PAYMENT**, it will take you to the RevTrak site where you will enter the email address you would like to use and hit SUBMIT. Then parents will receive a one-time code to enter, and PowerSchool fees will show up on the RevTrak page for that specific parent (email).

The screenshot shows a web browser window with the URL `id.vancoplatform.com/rt-pcschoools/external-sign-on?client_id=rt-pcschoools&response_type=code&response_mode=fragment&redirect_uri=https%3A%2F%2Fpcscho...`. The browser's address bar and tabs are visible at the top. The main content area has a light gray background. At the top center, the text "PIERCE CITY R-VI" is displayed. Below this, a white box contains the following text: "Welcome jfinley", "You have successfully signed in with PowerSchool. Please enter the email address you would like to use for PIERCE CITY R-VI.", and a text input field labeled "Email *". Below the input field is a dark gray button with the text "SUBMIT". At the bottom center of the page, the "VANCO" logo is displayed. Below the logo, the text "Copyright © 2023 Vanco. All rights reserved. | [Privacy Policy](#)" is shown.

PIERCE CITY R-VI

Welcome jfinley

You have successfully signed in with PowerSchool. Please enter the email address you would like to use for PIERCE CITY R-VI.

Email *

SUBMIT

VANCO

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