



Revere Board of Education

Regular Meeting Agenda

August 19, 2025 at 5:30pm

Revere High School Media Center

3420 Everett Road

Richfield , OH, 44286



Revere Board of Education / Regular Meeting

Agenda / August 19, 2025 / 5:30pm

I. CALL TO ORDER

II. ROLL CALL

Kasha Brackett
Hayden Hajdu
Keith Malick
Natalie Rainey
Courtney Stein

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

1. Introduction of New Staff for the 2025-2026 School Year

District:

Amy Harker, District Gifted Coordinator

Richfield Elementary:

Brett Rodgers, PE (not in attendance)

Ellie Trimble, Kindergarten

Isabelle Virag, Intervention Specialist

Samantha Nemet, Speech and Language

Pathologist

Bath Elementary:

Jessica Welch, Intervention Specialist

Jillian Newlan, Art (not in attendance)

Revere Middle School:

Leah Parish, Math Teacher

Emily Forster, Intervention Specialist

Revere High School:

Hanna Grissom, Math Teacher

Tyler Pacifico, Math Teacher

Jessica Hiltbrand, Science Teacher

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BOARD OF EDUCATION'S AGENDA

No items at this time.

VII. CUYAHOGA VALLEY CAREER CENTER (CVCC) - Mrs. Burke

VIII. TREASURER'S AGENDA - Mr. Berdine

1. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Work Session held on July 8, 2025, the Regular Meeting held on July 15, 2025 and Special Meeting held on July 18, 2025.

2. Approval of Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of July 2025.

3. Purchase Orders, Attachment T-3

The Treasurer recommends that the Board of Education authorize and certify payment of the purchase orders as detailed in the attachment, since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

IX. SUPERINTENDENT'S AGENDA - Mr. White

1. Certificated/Licensed Personnel

a. Leave of Absence (LOA)

It is recommended that the Board of Education approve a LOA for Makenzie Smith using FMLA (unpaid) beginning the 2025/2026 school year, with a return date of October 20, 2025, per the provisions of the current REA Master Agreement.

b. Substitute(s) - Certificated

It is recommended that the Board of Education approve the following to be used as needed. All new hires/substitutes are contingent upon an approved background check, verification of transcripts/years of experience and confirmation of appropriate licensure/permit, if required:

Eliece Daubenmire / Substitute Teacher /
Effective: August 21, 2025 (will be in for
Makenzie Smith)

c. Long Term Substitute (LTS)

It is recommended that the Board of Education approve the following LTS due to a long term staff absence. All new hires/substitutes are contingent upon an approved background check, verification of

transcripts/years of experience and confirmation of appropriate licensure/permit, if required.

Tyrone Thornton / BES / Intervention Specialist / Effective: 8/21/25 with one additional transition day (K.Laakso LOA)

d. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary incase for the following based upon additional education:

Alison Kilway / BA+15
Amanda Ralston / BA+15
Katelyn Picone / MA
Jade Watts (Vianueva) / MA+15
Tina Cowdery / MA+15
Amanda Holzman / MA+15
Kevin Somerville / MA+30
Joshua Bowman / MA+30
Ryan Fletcher / MA+30
Ryan Lekan / MA+30
Melissa Yoder (Zahuranec) / MA+30
Dan Mosher / MA+60
(Gary) Scott Getz / MA+60
David Parry / MA+60
Dawn Peters / MA+60
Molly Brittain / MA+60
Jeff Dallas / MA+60
Michelle George / MA+60
Eric Browne / MA+60
Jamie Rankin / MA+60
Amy Fagnilli / MA+60
Stephanie Mason / MA+60

e. Co-Curricular Non-Athletic Supplemental Contracts / 2025-2026 (certificated)

It is recommended that the Board of Education approve the resignation of the following:

Becky Telehany / Grade 4 RTI (Response to Intervention) Case Manager (originally approved on 6/24/25)

Furthermore, it is recommended that the Board of Education approve the following. All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

Cari Gaskin / Grade 4 RTI (Response to Intervention) Case Manager (B. Telehany vacancy)

Kara Maloney / Department Head: Elementary Special Education (50%)

Richfield Elementary Bus Duty:
Shannon Kahoe (50%)
Victoria Kohmann (50%)
Angel Redman (25%)

Richfield Elementary RTI (Response to Intervention) Case Managers:

Michelle Pruchnicki

Debbie Schwertner

Samer Rinehart

f. Mentors & Mentees 2025/2026

It is recommended that the Board of Education approve the following pairings with compensation as detailed in Attachment 1

g. Settlement Agreement and Release of Claims

It is recommended that the Board approve the Separation Agreement and Release of Claims between the Board and Briana McDonald and that the Superintendent be authorized to sign the agreement on behalf of the Board.

2. Classified Personnel

a. Resignation(s) - Classified

It is recommended that the Board of Education approve the following resignation(s):

Robert Pallotta / Contract School Bus Driver / Transportation / Effective: End of 2024-2025 School Year

Diane Pallotta / Playground Aide / RES / Effective: End of 2024-2025 School Year (due to acceptance of mid-day bus driver route)

b. New Hire(s) - Classified

It is recommended that the Board of Education approve the following new hire(s). All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

David Cook / Contracted Bus Driver / Transportation / Effective: August 21, 2025

Diane Pallotta / Mid-day Contracted Bus Driver / Transportation / Effective: August 20, 2025 (existing employee, additional route)

Rachel Seeley / Custodian / BES / Step 0 / Effective: August 1, 2025 (E.Morrison vacancy)

Jeffrey Jackson / Guaranteed (permanent) Substitute Bus Driver / Transportation / \$21.28 per hour / Effective: August 21, 2025

c. Change in Hours/Schedule

It is recommended that the Board of Education approve the change in hours/schedule for the following, effective August 21, 2025 as detailed:

April Underwood / Transportation Aide /

Monday through Thursday 11am - 1pm
(*previous schedule was M-F 10-11:30am)

d. Substitute(s) - Classified

It is recommended that the Board of Education approve the following to be used as needed. All new hires/substitutes are contingent upon an approved background check, verification of transcripts/years of experience and confirmation of appropriate licensure/permit, if required:

Januka Thapa / Substitute Custodian /
Effective: July 30, 2025

Haley Gladding / Substitute Custodian /
Effective: August 6, 2025

Christa Kukoleck / Substitute Bus Driver /
Effective: August 1, 2025

Chester Hoyt / Substitute Bus Driver /
Effective: August 11, 2025

Carolyn Silver / Substitute Food Services
Worker / Effective: August 13, 2025

**e. Co-Curricular Non-Athletic Supplemental
Contracts / 2025-2026 (classified)**

It is recommended that the Board of Education approve the following. All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

Corey Anderson / Speech and Debate / RHS

Andrea Dolata / 50% Bus Duty / RES

f. Student Auditorium Workers 25-26 School Year

It is recommended that the Board of Education approve the following student workers for the 25-26 school year:

Angie Camardo
Evelyn Noland
Ethan Lee
Max Richardson
Reese Patton
Abby Hetman
Chad Carpenter

3. Student Services

**a. Board Resolution / Amended Settlement
Agreement**

It is recommended that the Board of Education approve the resolution as detailed in Attachment S-1

4. Other Business

No items at this time.

X. INFORMATION/DISCUSSION ITEMS

1. Policy Discussion (no action) / Attachment D-1

9.23 - School Volunteers

3.02 - Criminal Records Check

2. Next Board Meeting Dates

The September Work Session will be held on Tuesday, September 9, 2025 beginning at 5:30 PM in the Revere Administration Building Conference Room;

The Regular September Meeting will be held on Tuesday, September 16, 2025, beginning at 5:30 PM in the Revere High School Media Center.

**XI. CONCERNS OF THE PUBLIC AND
COMMUNITY ANNOUNCEMENTS**

XII. ADJOURNMENT

NEW DOCUMENT



Revere Board of Education

Board Work Session Agenda - MINUTES

July 8, 2025 at 5:30pm

Revere Administration Building

3496 Everett Road

Richfield , OH, 44286



Revere Board of Education / Work Session - MINUTES

Agenda / July 8, 2025 / 5:30pm - MINUTES

I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:36 PM

II. ROLL CALL

Kasha Brackett
Hayden Hajdu
Keith Malick
Natalie Rainey
Courtney Stein-Absent

III. PRESENTATIONS

No presentations at this time.

IV. BOARD OF EDUCATION'S AGENDA

No items at this time.

V. TREASURER'S AGENDA - Mr. Berdine

No items at this time.

VI. SUPERINTENDENT'S AGENDA - Mr. White

1. Certificated/Licensed Personnel

a. New Administrative Positions and Job Descriptions

Res. 26-104134

It is recommended that the Board of Education approve the new positions and job descriptions for the following:

- Director of Curriculum and Instruction
- Director of Operations

Moved by Mrs. Bracket, Seconded by Mr. Hajdu
Motion Passed

b. Change of Employment - Mrs. Marcia Roach

Res. 26-104135

It is recommended that the Board of Education accept the resignation of Mrs.

Marcia Roach as Curriculum Coordinator, effective 8/1/25, contingent upon the Board approving her as the Director of Curriculum and Instruction;

It is further recommended that the Board of Education approve Mrs. Marcia Roach as the Director of Curriculum and Instruction for a three-year term, effective 8/1/25.

Moved by Mr. Malick, seconded by Mrs. Brackett
Motion Passed

c. New Administrative Hire - Director of Operations

Res. 26-104136

It is recommended that the Board of Education approve Mrs. Kristen Nicole Campbell (Nikki Campbell) as the Director of Operations for a three-year term beginning August 1, 2025.

Moved by Mr. Malick, seconded by Mrs. Rainey
Motion Passed

d. Pre-employment Administrative Contract (Transition Days)

Res. 26-104137 consensus items 1. d-f

It is recommended that the Board of Education approve the following for pre-employment contract (transition) days at the per diem rate during the month of July 2025:

William (Bill) Conley - Up to (5) five days

Marcia Roach - Up to (5) five days

Kristen (Nikki) Campbell - Up to (5) five days

e. Resignation(s)

It is recommended that the Board of Education approve the following resignation(s):

Sarah Cutright / Student Services Coordinator / District / Effective: 8/1/25, contingent upon her being approved for employment by the Medina City Schools Board of Education on July 9, 2025.

Becky Telehany / Intervention Specialist / Bath Elementary School / Effective: End of 2024-2025 School Year

f. New Hire(s) - Certificated

It is recommended that the Board of Education approve the following new hire. All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

Res. 26-104137 consensus items 1.d-f

Moved by Mr. Hajdu, seconded by Mr. Malick
Motion Passed.

Emily Forster / BA / Step 2 / Intervention
Specialist / at RMS / Effective: 2025-2026
School Year (R.Warner vacancy)

Jessica Welch / BA / Step 6 / Intervention
Specialist / at BES / Effective: 2025-2026
School Year (Telehany vacancy)

2. Classified Personnel

a. Resignation

Res. 26-104138

It is recommended that the Board of
Education approve the following resignation:

Lisa Evans / Assistant to the Treasurer /
Central Office / Effective: August 1, 2025

Moved by Mrs. Brackett, seconded by Mrs.
Rainey
Motion Passed

VII. INFORMATION/DISCUSSION ITEMS

Review draft agenda for the July 15, 2025 regular
meeting.

VIII. EXECUTIVE SESSION

Res. 26-104139

Moved into Executive Session at 6:00 PM to discuss
the following item:

Personnel: To discuss the employment of a public
employee.

Moved by Mrs. Brackett, seconded by Mrs. Rainey
Motion Passed

IX. The President called the Board of Education out of Executive Session at 7:05 PM

X. ADJOURNMENT

Res. 26-104140

Moved by Mr. Mallick, seconded by Mr. Hajdu to
adjourn the meeting at 7:05 PM

Approved By:
Richard Berdine

Treasurer

Date





Revere Board of Education / Regular Meeting - MINUTES

Agenda / July 15, 2025 / 5:30pm / MINUTES

I. CALL TO ORDER

Mr. Malick called the meeting to order at 5:30 PM

II. ROLL CALL

Kasha Brackett
Hayden Hajdu
Keith Malick
Natalie Rainey
Courtney Stein

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS

None at this time.

V. PUBLIC SPEAKS TO AGENDA ITEMS

VI. BOARD OF EDUCATION'S AGENDA

No items at this time.

VII. CUYAHOGA VALLEY CAREER CENTER (CVCC) - Mrs. Burke

VIII. TREASURER'S AGENDA - Mr. Berdine

Res. 26-104141 consensus items 1-5

1. Approval of the Minutes, Attachment T-1

The Treasurer recommends approval of the minutes from the Work Session held on June 17, 2025 and the Regular Meeting held on June 24, 2025.

2. Approval of Financial Report, Attachment T-2

The Treasurer recommends approval of the Financial Report for the month of June 2025.

3. Purchase Orders, Attachment T-3

The Treasurer recommends that the Board of Education authorize and certify payment of the

purchase orders as detailed in the attachment, since both at the time of the making of this contract or order (then) and at the date of the execution of this certificate (now), that the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the funds of the Board of Education and free from any previous encumbrance.

4. Donations, Attachment T-4

The Treasurer recommends the approval, with appreciation, of the donations listed.

5. Transfers and Advances, Attachment T-5

The Treasurer recommends that the Board of Education approve the following transfers and advances as detailed.

Res. 26-104141 consensus items 1-5
Moved by Mr. Malick, seconded by Mrs. Brackett
Motion Passed

IX. SUPERINTENDENT'S AGENDA - Mr. White

1. Certificated/Licensed Personnel

Res. 26-104142 consensus items 1. a-e

a. Separation Agreement

It is recommended that the Board of Education approve the Separation Agreement and Release of Claims between the Board and Tara Kieser and that the Superintendent be authorized to sign the agreement on behalf of the Board.

b. Change of Employment

It is recommended that the Board of Education accept the resignation of Bryan Petsche as Assistant Principal of Richfield Elementary School, effective 8/1/25, contingent upon the Board approving him as Assistant Principal of Revere Middle School;

It is further recommended that the Board of Education approve Bryan Petsche as Assistant Principal of Revere Middle School effective 8/1/25.

c. Salary Increase - Additional Education

It is recommended that the Board of Education approve a salary incase for the following based upon additional education:

Megan Kistner / MA+15

Brittany Fallon / MA+15

Cindy Beshara / MA+60

Kim VanFossen / MA+60

d. Game Workers 2025-2026 (certificated)

It is recommended that the Board of Education approve the following with compensation. All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

Ryan Fletcher
Dan Mosher
Dave Flegal
Wade Vantrease
Jason Cottrell

e. Additional Hours

It is recommended that the Board of Education approve the following staff members for Up to (8) eight additional hours to support new teachers as part of New Teacher Orientation, to be paid at the tutor rate.

Andrew Gaug
Sarah Zustin

Res. 26-104142 consensus items 1. a-e
Moved by Mr. Malick, seconded by Mrs. Stein
Motion Passed

2. Classified Personnel

Res. 26-104143 consensus items 2. a-e

a. Change of Employment

It is recommended that the Board of Education accept the resignation of Kitsa Fuciu as Accounts Payable, effective 8/1/25, contingent upon the Board approving her as Finance Assistant;

It is further recommended that the Board of Education approve Kitsa Fuciu as Finance Assistant effective 8/1/25.

b. Salary Adjustment - Additional Responsibilities / District Communications Specialist

It is recommended that the Board of Education approve Brenda Moll, Administrative Assistant to the Superintendent for a salary increase with compensation of \$70,727, effective August 1, 2025 due to acquiring the responsibilities as the District Communications Specialist following the retirement of Karen Arbogast.

c. Kindergarten and Preschool Drivers / 2025-2026

It is recommended that the Board of Education approve the following Kindergarten and Preschool Drivers effective for the 2025-2026 school year with no expectation of continued employment beyond the current school year:

Denise Weil - K

Linda Skunta - K
Lisa Solomon - K
Sharon Mulheim - PS

d. Substitute(s) - Classified

It is recommended that the Board of Education approve the following to be used as needed. All new hires/substitutes are contingent upon an approved background check, verification of transcripts/years of experience and confirmation of appropriate licensure/permit, if required:

Lauren Winar / Substitute Classroom & Playground Aide / Effective: 2025/2026 School Year

e. Game Workers 2025-2026 (classified)

It is recommended that the Board of Education approve the following with compensation. All new hires are contingent upon an approved background check and confirmation of appropriate licensure/permit, if required:

Angie Hendrickson
Beth D'Amico
Billy D'Amico
Lori Head
Eric Head
Kitsa Fuciu
Helen Lechman
Amy Ellis
Betsy Riley
Denise Timpone
Gianna DeRubeis
Ruby Aldrich
Julie Dressler
Christine Modin

Res. 26-104143 consensus items 2. a-e
Moved by Mrs. Brackett, seconded by Mrs. Stein
Motion Passed

3. Student Services

Res. 26-104144 consensus items 3. a-e

a. Additional Hours / Summer 2025

It is recommended that the Board of Education approve the following certificated staff to complete summer evaluations and transition planning conferences:

Valerie Patterson / Speech & Language Pathologist (SLP) / Up to 88 hours (up to 8 hours allowed per SLP evaluation) / at \$60/per hour.

Allison Truax-Loescher / Psychologist / Up to 152 hours (up to 12 hours allowed per Psych. evaluation) / at \$60/per hour.

b. Wood County Educational Service Center /

Agreement / 2025-2026

It is recommended that the Board of Education approve the agreement as detailed in Attachment S-1

c. Educational Service Center of Northeast Ohio / Visually Impaired Services Agreement / 2025-2026

It is recommended that the Board of Education approve the agreement as detailed in Attachment S-2.

d. Educational Service Center of Northeast Ohio / Hearing Impaired Service Agreement / 2025-2026

It is recommended that the Board of Education approve the agreement as detailed in Attachment S-3.

e. Total Education Services (TES) / Consulting Agreement / 2025-2026

It is recommended that the Board of Education approve the agreement as detailed in Attachment S-4

Res. 26-104144 consensus items 3. a-e
Moved by Mr. Hajdu, seconded by Mrs. Rainey
Motion Passed

4. Other Business

a. Revere Boys' Cross Country Overnight Trip - September 2025 / Trinity/Valkyrie Invitational (Louisville, KY)

Res. 26-104145

It is recommended that the Board of Education approve the overnight trip as detailed in Attachment OB-1

Moved by Mrs. Brackett, seconded by Mr. Hajdu
Motion Passed

b. DPIA Funds / Public Overview and Discussion (no action)

Public overview and discussion regarding DPIA Funds.

X. INFORMATION/DISCUSSION ITEMS

The August Work Session will be held on Tuesday, August 12, 2025 beginning at 5:30 PM in the Revere Administration Building Conference Room;

The Regular August Meeting will be held on Tuesday, August 19, 2025, beginning at 5:30 PM in the Revere High School Media Center.

XI. CONCERNS OF THE PUBLIC AND COMMUNITY ANNOUNCEMENTS

XII. EXECUTIVE SESSION

Res. 26-104146

Moved by Mrs. Stein, seconded by Mrs. Brackett to

move into Executive Session at 5:58 PM to discuss the following item:

Personnel: To discuss the employment of a public employee

Motion Passed

XIII. The President called the Board of Education out of Executive Session at 7:12 PM

XIV. ADJOURNMENT

Res. 26-104147

Moved by Mr. Malick, seconded by Mr. Hajdu to adjourn the meeting at 7:12 PM

Approved By:
Richard Berdine

Treasurer

Date



Revere Board of Education / Special Meeting - MINUTES

Special Board Meeting Agenda / July 18, 2025 / 3:45pm / MINUTES

I. CALL TO ORDER

Mr. Malick called the meeting to order at 3:52 PM

II. ROLL CALL

Kasha Brackett
Hayden Hajdu-Absent
Keith Malick
Natalie Rainey
Courtney Stein

III. SUPERINTENDENT'S AGENDA - Mr. White

1. Certificated/Licensed Personnel

a. New Administrative Hire - Interim Principal of Richfield Elementary School

Res. 26-104148

It is recommended that the Board of Education approve Mr. Kirk Pavelich as the Interim Principal of Richfield Elementary School for a one-year term beginning August 1, 2025.

Moved by Mr. Malick, seconded by Mrs. Brackett
Motion Passed

b. New Administrative Hire - Interim Assistant Principal of Richfield Elementary School

Res. 26-104149

It is recommended that the Board of Education approve Mrs. Angela Smith as the Interim Assistant Principal of Richfield Elementary School for a one-year term beginning August 1, 2025.

Moved by Mr. Malick, seconded by Mrs. Stein
Motion Passed

IV. ADJOURNMENT

Res. 26-104150 Moved by Mr. Malick, seconded by Mrs. Stein to adjourn the meeting at 3:57 PM

Approved By:
Richard Berdine

_____ Treasurer
_____ Date

NEW DOCUMENT

JULY 31, 2025

Financial Report



Revere Local School District

**Richard Berdine
Treasurer**

Revere Local School District

Forecast Comparison - General Operating Fund - July 2025



	Current Month FCST Estimate	Current Month Actuals	Prior FY Month Actuals	Variance- Current Month Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 9,469,118	\$ 9,469,118	\$ 11,339,625	\$ -	lack of variance is only due to timing of software updates from forecast vendor
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 291,155	\$ 291,155	\$ 255,223	\$ -	
1.040 - Restricted Grants-in-Aid	\$ 14,789	\$ 14,789	\$ 35,808	\$ -	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 142,408	\$ 142,408	\$ 70,541	\$ -	
1.070 - Total Revenue	\$ 9,917,470	\$ 9,917,470	\$ 11,701,197	\$ -	
Other Financing Sources:					
2.050 - Advances In	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
2.060 - All Other Financing Sources	\$ 216	\$ 216	\$ 40	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 10,017,686	\$ 10,017,686	\$ 11,801,237	\$ -	
Expenditures:					
3.010 - Personnel Services	\$ 1,929,298	\$ 1,929,298	\$ 1,984,533	\$ -	lack of variance is only due to timing of software updates from forecast vendor
3.020 - Employees' Retirement/Insur. Benefits	\$ 925,613	\$ 925,613	\$ 834,632	\$ -	
3.030 - Purchased Services	\$ 617,405	\$ 617,405	\$ 873,108	\$ -	
3.040 - Supplies and Materials	\$ 198,790	\$ 198,790	\$ 195,674	\$ -	
3.050 - Capital Outlay	\$ 19,750	\$ 19,750	\$ 5,731	\$ -	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 18,927	\$ 18,927	\$ 6,726	\$ -	
4.500 - Total Expenditures	\$ 3,709,784	\$ 3,709,784	\$ 3,900,403	\$ -	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 595,694	\$ 595,694	\$ 568,374	\$ -	
5.020 - Advances Out	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 4,405,478	\$ 4,405,478	\$ 4,568,777	\$ -	
Surplus/(Deficit) for Month	\$ 5,612,208	\$ 5,612,208	\$ 7,232,460	\$ -	
<i>rb080525</i>					

Revere Local School District

Forecast Comparison - General Operating Fund - July 2025



	Current FYTD FCST Estimate	Current FYTD Actuals	Prior FYTD Actuals	Variance- Current FYTD Actuals to Estimate	Explanation of Variance
Revenue:					
1.010 - General Property Tax (Real Estate)	\$ 9,469,118	\$ 9,469,118	\$ 11,339,625	\$ -	lack of variance is only due to timing of software updates from forecast vendor
1.020 - Public Utility Personal Property Tax	\$ -	\$ -	\$ -	\$ -	
1.035 - Unrestricted Grants-in-Aid	\$ 291,155	\$ 291,155	\$ 255,223	\$ -	
1.040 - Restricted Grants-in-Aid	\$ 14,789	\$ 14,789	\$ 35,808	\$ -	
1.050 - Property Tax Allocation	\$ -	\$ -	\$ -	\$ -	
1.060 - All Other Operating Revenues	\$ 142,408	\$ 142,408	\$ 70,541	\$ -	
1.070 - Total Revenue	\$ 9,917,470	\$ 9,917,470	\$ 11,701,197	\$ -	
Other Financing Sources:					
2.050 - Advances In	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
2.060 - All Other Financing Sources	\$ 216	\$ 216	\$ 40	\$ -	
2.080 Total Revenue and Other Financing Sources	\$ 10,017,686	\$ 10,017,686	\$ 11,801,237	\$ -	
Expenditures:					
3.010 - Personnel Services	\$ 1,929,298	\$ 1,929,298	\$ 1,984,533	\$ -	lack of variance is only due to timing of software updates from forecast vendor
3.020 - Employees' Retirement/Insur. Benefits	\$ 925,613	\$ 925,613	\$ 834,632	\$ -	
3.030 - Purchased Services	\$ 617,405	\$ 617,405	\$ 873,108	\$ -	
3.040 - Supplies and Materials	\$ 198,790	\$ 198,790	\$ 195,674	\$ -	
3.050 - Capital Outlay	\$ 19,750	\$ 19,750	\$ 5,731	\$ -	
3.060 - Intergovernmental	\$ -	\$ -	\$ -	\$ -	
4.300 - Other Objects	\$ 18,927	\$ 18,927	\$ 6,726	\$ -	
4.500 - Total Expenditures	\$ 3,709,783	\$ 3,709,783	\$ 3,900,404	\$ -	
Other Financing Uses:					
5.010 - Operating Transfers-Out	\$ 595,694	\$ 595,694	\$ 568,374	\$ -	
5.020 - Advances Out	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
5.030 - All Other Financing Uses	\$ -	\$ -	\$ -	\$ -	
5.050 - Total Expenditures and Other Financing Uses	\$ 4,405,477	\$ 4,405,477	\$ 4,568,778	\$ -	
Surplus/(Deficit) FYTD	\$ 5,612,209	\$ 5,612,209	\$ 7,232,459	\$ -	
<i>rb080525</i>					

Revere Local School District



Revenue Analysis Report - General Operating Fund Only - FY26

	Local Revenue				State Revenue			Non-Operating*	Total Revenue
	Taxes		Interest	All Other Operating	Unrestricted Grants-in-Aid	Property Tax Allocation	Restricted Grants-in-Aid		
	Real Estate	Personal Property							
July	9,469,118	-	87,935	54,473	291,155	-	14,789	100,216	10,017,686
August	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
Totals	\$9,469,118	\$0	\$87,935	\$54,473	\$291,155	\$0	\$14,789	\$100,216	\$10,017,686
% of Total	94.52%	0.00%	0.88%	0.54%	2.91%	0.00%	0.15%	1.00%	

*Non-Operating Revenue includes advances in, and refund of prior year expenditures.

Revere Local School District



Expenditure Analysis Report - General Operating Fund - FY26

	Salaries	Benefits	Services	Supplies	Equipment	Other- Dues/Fees	Intergov. Debt	Non- Operating*	Total Expenses
July	1,929,298	925,613	617,405	198,790	19,750	18,927	-	695,694	4,405,478
August	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-
TOTALS	\$1,929,298	\$925,613	\$617,405	\$198,790	\$19,750	\$18,927	\$0	\$695,694	\$4,405,478
% of Total	43.79%	21.01%	14.01%	4.51%	0.45%	0.43%	0.00%	15.79%	

**Non-Operating expenses include advances and transfers out.*

Revere Local School District



July 2025

Financial Summary

rb080525

Fund	Fund Name	Beginning Balance 7/1/2025	Monthly Receipts	Fiscal Year To Date Receipts	Monthly Expenditures	Fiscal Year To Date Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$22,619,798.71	\$10,017,686.45	\$10,017,686.45	\$4,405,478.12	\$4,405,478.12	\$28,232,007.04	\$5,883,615.70	\$22,348,391.34
002	Bond Retirement	\$5,367,096.37	\$838,139.29	\$838,139.29	\$0.00	\$0.00	6,205,235.66	\$4,521,902.48	1,683,333.18
003	Permanent Improvement	\$1,377,562.72	\$828,896.96	\$828,896.96	\$435,203.75	\$435,203.75	1,771,255.93	\$848,931.77	922,324.16
006	Food Service	\$853,251.04	\$3,300.99	\$3,300.99	\$56,448.19	\$56,448.19	800,103.84	\$782,500.00	17,603.84
007	Special Trust	\$66,639.36	\$0.00	\$0.00	\$16,500.00	\$16,500.00	50,139.36	\$7,194.58	42,944.78
008	Endowment	\$20,858.01	\$46.83	\$46.83	\$750.00	\$750.00	20,154.84	\$250.00	19,904.84
009	Uniform School Supplies	\$47,442.95	\$4,678.50	\$4,678.50	\$2,608.44	\$2,608.44	49,513.01	\$87,830.83	(38,317.82)
018	Public School Support	\$170,952.20	\$28.00	\$28.00	\$10,023.08	\$10,023.08	160,957.12	\$38,410.79	122,546.33
019	Other Grants	\$19,656.54	\$0.00	\$0.00	\$0.00	\$0.00	19,656.54	\$12,604.72	7,051.82
022	District Agency	\$42,535.99	\$0.00	\$0.00	\$124.00	\$124.00	42,411.99	\$0.00	42,411.99
024	Employee Benefits Self-Insurance	\$14,551.94	\$4,808.31	\$4,808.31	\$6,374.38	\$6,374.38	12,985.87	\$51,762.62	(38,776.75)
026	Employee Benefits Section 125	\$1,400.06	\$8,677.49	\$8,677.49	\$15,127.05	\$15,127.05	(5,049.50)	\$88,617.49	(93,666.99)
200	Student Managed Activity	\$301,124.82	\$0.00	\$0.00	\$2,750.00	\$2,750.00	298,374.82	\$77,400.00	220,974.82
300	District Managed Student Activities	\$123,710.73	\$214,897.37	\$214,897.37	\$134,588.51	\$134,588.51	204,019.59	\$97,447.81	106,571.78
451	Data Communications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
499	Miscellaneous State Grants	\$14,400.00	\$0.00	\$0.00	\$0.00	\$0.00	14,400.00	\$0.00	14,400.00
516	IDEA Special Education	(\$48,830.78)	\$61,028.53	\$61,028.53	\$24,119.12	\$24,119.12	(11,921.37)	\$0.00	(11,921.37)
551	Limited English Proficiency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
572	Title I	(\$4,539.88)	\$4,539.88	\$4,539.88	\$20,150.15	\$20,150.15	(20,150.15)	\$0.00	(20,150.15)
584	Title IV-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
587	Early Childhood Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
590	Title II-A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
599	Miscellaneous Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	0.00
	Grand Totals (ALL Funds)	\$30,987,610.78	\$11,986,728.60	\$11,986,728.60	\$5,130,244.79	\$5,130,244.79	\$37,844,094.59	\$12,498,468.79	\$25,345,625.80

Revere Local School District



Cash Reconciliation

July 31, 2025

Cash Summary Report Balance			\$ 37,844,094.59
Bank Balance:			
Huntington Bank	2,094,036.33		
	-		
	-		
		\$ 2,094,036.33	
Investments:			
Meeder Investment Managers Managed Portfolio	20,419,476.09		
STAR Ohio - General Account	15,353,378.81		
	-		
		\$ 35,772,854.90	
Petty Cash:			
Building Principals	300.00		
Athletic Director	100.00		
DragonFly	5,000.00		
Treasurer's Office	200.00		
		\$ 5,600.00	
Change Fund:			
Food Service Vending	717.35		
BCII Background Check Service	100.00		
	-		
	-		
		\$ 817.35	
Less: Outstanding Checks		\$ (27,462.92)	
Outstanding Deposits/Other Adjustments:			
NSF Checks To Recover	-		
Check clearing error adjustment	-		
ACH Payments/Deposits In Transit	5,648.95		
Bank Debits & Credits Not Posted in USAS	46.83		
STRS Shortfall Payment In Transit	(7,446.85)		
		\$ (1,751.07)	
Bank Balance			\$ 37,844,094.59
Variance			\$ -

Revere Local School District

July 31, 2025



Appropriation Summary

rb080525

Fund		FYTD Appropriated	Prior FY Carryover Encumbrances	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	Current Encumbrances	FYTD Unencumbered Balance	FYTD Percent Exp/Enc
001	General Fund	\$47,823,082.00	\$349,593.19	\$48,172,675.19	\$4,405,478.12	\$4,405,478.12	\$5,883,615.70	37,883,581.37	21.36%
002	Bond Retirement	\$4,617,300.00	\$0.00	\$4,617,300.00	\$0.00	\$0.00	\$4,521,902.48	95,397.52	97.93%
003	Permanent Improvement	\$831,000.00	\$755,094.85	\$1,586,094.85	\$435,203.75	\$435,203.75	\$848,931.77	301,959.33	80.96%
006	Food Service	\$1,750,000.00	\$0.00	\$1,750,000.00	\$56,448.19	\$56,448.19	\$782,500.00	911,051.81	47.94%
007	Special Trust	\$77,900.00	\$22,194.58	\$100,094.58	\$16,500.00	\$16,500.00	\$7,194.58	76,400.00	23.67%
008	Endowment	\$1,000.00	\$1,000.00	\$2,000.00	\$750.00	\$750.00	\$250.00	1,000.00	50.00%
009	Uniform School Supplies	\$164,300.00	\$2,064.18	\$166,364.18	\$2,608.44	\$2,608.44	\$87,830.83	75,924.91	54.36%
018	Public School Support	\$220,565.00	\$16,525.01	\$237,090.01	\$10,023.08	\$10,023.08	\$38,410.79	188,656.14	20.43%
019	Other Grants	\$5,000.00	\$5,604.72	\$10,604.72	\$0.00	\$0.00	\$12,604.72	(2,000.00)	118.86%
022	District Agency	\$1,124.00	\$0.00	\$1,124.00	\$124.00	\$124.00	\$0.00	1,000.00	11.03%
024	Employee Benefits Self-Insurance	\$63,000.00	\$0.00	\$63,000.00	\$6,374.38	\$6,374.38	\$51,762.62	4,863.00	92.28%
026	Employee Benefits Section 125	\$145,000.00	\$0.00	\$145,000.00	\$15,127.05	\$15,127.05	\$88,617.49	41,255.46	71.55%
200	Student Managed Activity	\$156,720.00	\$6,250.00	\$162,970.00	\$2,750.00	\$2,750.00	\$77,400.00	82,820.00	49.18%
300	District Managed Student Activities	\$565,900.58	\$30,628.62	\$596,529.20	\$134,588.51	\$134,588.51	\$97,447.81	364,492.88	38.90%
451	Ohio K-12 Network Subsidy	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	8,000.00	0.00%
499	Miscellaneous State Grants	\$14,400.00	\$0.00	\$14,400.00	\$0.00	\$0.00	\$0.00	14,400.00	0.00%
516	IDEA Special Education	\$653,439.94	\$0.00	\$653,439.94	\$24,119.12	\$24,119.12	\$0.00	629,320.82	3.69%
551	Limted English Proficiency	\$2,648.09	\$0.00	\$2,648.09	\$0.00	\$0.00	\$0.00	2,648.09	0.00%
572	Title I	\$133,497.63	\$0.00	\$133,497.63	\$20,150.15	\$20,150.15	\$0.00	113,347.48	15.09%
584	Title IV-A	\$20,760.49	\$0.00	\$20,760.49	\$0.00	\$0.00	\$0.00	20,760.49	0.00%
587	Early Childhood Special Education	\$9,558.93	\$0.00	\$9,558.93	\$0.00	\$0.00	\$0.00	9,558.93	0.00%
590	Title II-A	\$24,545.66	\$0.00	\$24,545.66	\$0.00	\$0.00	\$0.00	24,545.66	0.00%
599	Miscellaneous Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	#DIV/0!
Totals		\$57,288,742.32	\$1,188,955.15	\$58,477,697.47	\$5,130,244.79	\$5,130,244.79	\$12,498,468.79	\$40,848,983.89	30.15%

Revere Local School District



Check Register for Checks > \$9,999.99 July 2025

Vendor	Amount	Fund	Description
Frog Street Press, LLC	\$ 15,883.77	003	PreK curriculum
Huntington Public Cap Corp	\$ 160,095.71	001	HVAC equipment lease
Industrial First Inc	\$ 400,000.00	003	RES roof replacement
Jesse's Landscaping LLC	\$ 20,523.00	001	Property maintenance
Lawrence School	\$ 22,225.00	001	Special education tuition
Lou Rittenour Decorators, Inc.	\$ 15,980.00	003	RHS epoxy floor refinishing
The Math Learning Center	\$ 64,597.20	001	Math textbooks
Ohio Schools Council	\$ 10,925.00	001	Natural gas
Alco Products, Inc.	\$ 19,610.00	001	Floor scrubber
Bluum of Minnesota, LLC	\$ 25,675.00	001/018	Ipad/keyboard covers/cases
BSN Sports	\$ 10,708.70	300	Falls sports supplies/equipment
Effective Utility Service	\$ 18,138.75	001	Electricity
Finalsite	\$ 13,243.31	001	Website hosting/software license renewal
Frontline Technologies Group LLC	\$ 32,373.94	001	Software license renewals
Kidslink Neurobehavioral	\$ 15,633.34	001	Special education tuition
NEONET	\$ 40,365.00	001	EMIS services
ParentSquare, Inc.	\$ 12,380.75	001	Software license renewals
Savvas Learning	\$ 33,226.16	001	Curriculum software license renewal
Schoolinks, Inc.	\$ 12,498.30	001	Software license renewals
Squire Patton Boggs LLP	\$ 34,675.00	001	Legal services
Ullman Oil Company, LLC	\$ 20,558.17	001	Fuel
Alco Products, Inc.	\$ 12,043.04	001	Custodial supplies
Renaissance Learning	\$ 19,417.70	001	Software license renewals
Ohio Edison Co.	\$ 34,423.60	001	Electricity
American Benefits Group	\$ 15,182.51	026	Section 125 claims
Huntington Bank	\$ 13,744.15	various	Medicare contributions
Huntington Bank	\$ 14,584.96	various	Medicare contributions
SERS	\$ 67,526.00	various	Classified retirement
STRS	\$ 244,209.15	various	Certified retirement
SRHCC-Medical	\$ 548,261.09	001/006	Employee benefits medical/prescription insurance
SRHCC-Dental	\$ 23,990.41	001/006	Employee benefits dental insurance
rb080525			

NEW DOCUMENT

Then and New July**Attachment T-3**

Check Number	Paid To	Check Date	Check Amount
149833	HUNTINGTON PUBLIC CAP CORP	07-02-25	\$ 160,095.71
403843	NEONET	07-10-25	\$ 40,365.00
403859	SQUIRE PATTON BOGGS LLP	07-10-25	\$ 34,675.00
929855	OHIO EDISON	07-14-25	\$ 34,423.60
403831	Frontline Education	07-10-25	\$ 32,373.94
149895	LAWRENCE SCHOOL	07-15-25	\$ 22,225.00
149835	Jesse's Landscaping LLC	07-02-25	\$ 20,523.00
403827	EFFECTIVE UTILITY SERVICE	07-10-25	\$ 18,138.75
403836	KIDSLINK SCHOOL	07-10-25	\$ 15,633.34
403830	Finalsite	07-10-25	\$ 13,243.31
403857	Schoolinks, Inc	07-10-25	\$ 12,498.30
403846	ParentSquare, Inc.	07-10-25	\$ 12,380.25
403919	ALCO PRODUCTS, INC.	07-17-25	\$ 12,043.04
149917	OHIO SCHOOLS COUNCIL	07-18-25	\$ 10,925.00
403822	BSN SPORTS	07-10-25	\$ 10,708.70
403828	ESC OF NORTHEAST OHIO	07-10-25	\$ 9,565.25
403842	Nanosoft Transportation	07-10-25	\$ 9,350.00
403854	RENHILL GROUP, INC.	07-10-25	\$ 6,805.67
403824	CertaSite	07-10-25	\$ 6,792.84
403922	CertaSite	07-17-25	\$ 6,792.84
149893	Jesse's Landscaping LLC	07-15-25	\$ 6,740.00
403861	SUBURBAN LEAGUE ATHLETIC COUN.	07-10-25	\$ 6,200.00
149899	OHIO SCHOOLS COUNCIL	07-15-25	\$ 5,935.89
403839	LEWIS LANDSCAPING & NURSERY IN	07-10-25	\$ 5,740.00
403868	Xerox Corporation	07-10-25	\$ 5,720.00
403860	STRATEGIC SOLUTIONS LLC	07-10-25	\$ 5,500.00
403815	ACTIV PHYSICAL THERAPY LLC	07-10-25	\$ 5,498.00
149909	THE ALLIANCE FOR HIGH QUALITY	07-15-25	\$ 4,000.00
929847	CITY OF CLEVELAND	07-03-25	\$ 3,561.02
403934	PROJECT LEAD THE WAY INC	07-17-25	\$ 3,200.00
403947	School Safe ID	07-18-25	\$ 3,196.00

NEW DOCUMENT

Attachment 1

Resident Educator Program(RE)*

*Compensation as 3% of the base for the first mentee and 2% of the base for each additional mentee

Mentor / Mentee(s)

Liz Hamilton / Elyssa Koutrodimos

Jen Silvidi / Lauryn Dies

Sarah Smith / Allison Schank

Shana McKnight / Ripley Crosley

Cindy Beshara / Jillian Newlan

Kim Borcoman / Kate Breiding

Steve Wido / Hannah Grissom

Joshua Schaefer / Jessica Hiltbrand

Amy Hiller / Leah Parish

Kim Van Fossen / Isabelle Virag

Liz Harig / Elli Trimble

Natalie Neistadt (50%) & Valerie Patterson (50%) / Samantha Nemet

New to District Mentoring Program(MP)**

**compensation as 2% of the base for the first mentee and 1% of the base for each additional Mentee

Mentor / Mentee(s)

Stephanie Mason / Tyler Pacifico

Jeff Johnson / Brett Rodgers

Megan Kistner / Emily Forster

Piper Short / Jessica Welch

NEW DOCUMENT

Attachment S-1

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE REVERE LOCAL SCHOOL DISTRICT**

The Board of Education of the Revere Local School District (the “Board”) met on August 19, 2025, with the following members present:

_____ moved for the adoption of the following Resolution:

RESOLUTION # _____

A RESOLUTION TO ENTER INTO A SETTLEMENT AGREEMENT

WHEREAS, a dispute arose between a family of a student with a disability (“Family”) and the Board regarding Board’s provision of a free appropriate public education to their child under the Individuals with Disabilities Education Improvement Act; and

WHEREAS, the Family intended to file a due process complaint with the Ohio Department of Education and Workforce;

WHEREAS, the Board maintains that it has acted in accordance with the law at all times and denies all fault or liability for any damage or claim whatsoever; and

WHEREAS, the parties have expressed a willingness to resolve the dispute, which would avoid additional expenses and uncertainty arising from litigation of the matter; and

WHEREAS, a resolution of the disagreement would result in significant savings of resources to the Board.

NOW THEREFORE BE IT RESOLVED:

1. The Board deems it is in the best interests of the Revere Local School District (“District”) to enter into a settlement agreement to avoid unnecessarily expending valuable resources.
2. The Board directs the Treasurer and the Director of Student Services to execute an agreement (the “Agreement”) to resolve the dispute in accordance with the terms and conditions set forth in the Agreement, which contains terms relating to the education of a District student that are confidential under 20 U.S.C. 1232g and R.C. 3319.321.

3. The Treasurer, the Superintendent, and the Director of Student Services are authorized and directed to do all things necessary and consistent with this Resolution and to take such actions as are necessary or appropriate to accomplish the objectives of this Resolution.

4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

_____ seconded adoption of the foregoing Resolution, and upon roll call, the vote resulted as follows:

Motion carried.

CERTIFICATION OF TREASURER

I, Richard Berdine, Treasurer of the Board of Education of the Revere Local School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by said Board of Education at its meeting on August 19, 2025.

 Richard Berdine, Treasurer
 Board of Education of the
 Revere Local School District

NEW DOCUMENT

SCHOOL VOLUNTEERS

The Board of Education recognizes the need to develop a volunteer program to support District instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

1. assist employees in providing more individualization and enrichment of instruction;
2. build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total education process; and
3. strengthen school/community relations through positive participation.

A volunteer is a person who works on an occasional or regular basis at school sites or other educational facilities to support the efforts of professional personnel. Such an adult volunteer worker will serve in that capacity without compensation or employee benefits of any type, except for liability protection as provided by state law.

Use of volunteers within the District is not to conflict with or replace any regularly authorized personnel allotment.

Volunteers will work with students under the immediate supervision and direction of a school employee.

Volunteers are expected to comply with state and federal laws, as well as all rules and regulations set forth by the District.

VOLUNTEERS

The Board recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the classified staff responsible for the conduct of those programs and activities.

The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. She/he shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

The Superintendent is to inform each volunteer that she/he:

- A. is required to abide by state and federal laws, as well as all board policies and District guidelines while on duty as a volunteer;

- B. will be covered under the District’s liability policy, but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers’ compensation;
- C. is required to provide a set of the volunteer’s fingerprints for the purpose of conducting a criminal records check;
- D. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.

The Superintendent shall also ensure that each volunteer is properly informed of the District’s appreciation for his/her time and efforts in assisting in the operation of the schools.

In accordance with Board Policy 3.02, all volunteers must submit to a criminal records check conducted by the Bureau of Criminal Identification and Investigation (“BCI”).

VOLUNTEER RELEASE FORM

I have offered my services as a volunteer to help the Revere Local School District in the following areas:

I agree to abide by all relevant state and federal laws, including, but not limited to O.R.C. §3319.321 and the Family Educational Rights and Privacy Act (“FERPA”), 20 USC §1232g, as well as Board policies and administrative guidelines while on duty for the District. I understand that, although I am covered under the District’s liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers’ compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

I understand further that, as a volunteer, I am not in any manner considered an employee of the District or entitled to any benefits provided to employees. I further release the Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services.

For the protection of the children in the school, I have been informed that I may be required at any time to provide a set of fingerprints and successfully pass a BCII criminal records check.

I agree to respect the privacy interests of District students and their families. To that end, I agree not to create student educational records, or otherwise record the educational activities undertaken during the school day, without the prior approval of the District employee serving as my immediate supervisor. I further agree not to disclose student educational records, or discuss or otherwise reveal personally identifiable information about a student, without the prior authorization of the District employee serving as my immediate supervisor.

If, in the judgment of the District Superintendent, I have failed to abide by the terms set forth in this Volunteer Release Form, I understand that I will be immediately relieved from my status as a volunteer and will be precluded from serving as a District volunteer in the future.

Volunteer's Signature

District Witness

Date

CRIMINAL RECORDS CHECK

The Board of Education recognizes that it is not only important to employ highly qualified and competent personnel, but also individuals who are good, moral, and law-abiding citizens themselves.

Accordingly, the Superintendent, or his/her designees, shall cause all applicants for employment and all volunteers to undergo criminal records checks conducted by the Bureau of Criminal Identification and Investigation (BCI) at the time of their initial employment or appointment as volunteers and at the intervals required by law as set forth below.

The following notice shall be included in each employment application in boldface type: **“ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE.”**

The following shall apply:

- A. Each applicant or volunteer shall be provided with a separate written statement when the applicant first applies notifying him that he is required to provide a set of his fingerprint impressions and that, as a precondition to employment or appointment as a volunteer, a criminal records check is required to be conducted and satisfactorily completed.
- B. Each applicant or volunteer shall be notified, when he first applies, of the amount of the criminal records check fee and that, unless the fee is pre-paid to the Board, he will not be considered for employment or a position as a volunteer with the Board. The fee will only be paid by the applicant or volunteer if he comes under final consideration for employment with or appointment by the Board.
- C. A criminal records check shall be requested from the Ohio Bureau of Criminal Identification and Investigation (BCI) for each applicant or volunteer under final consideration. The request shall include a request that the BCI obtain information from the Federal Bureau of Investigation (“FBI”) as a part of the criminal records check. The Board may accept a certified copy of any records issued by the BCI presented by an individual applying for employment or appointment with the Board in lieu of requesting such information itself. In such case, however, the Board shall only accept a certified copy of such records within one (1) year after the date of issuance by the BCI.
- D. Except as provided below, each applicant for a position with the Board or volunteer is responsible for completing the criminal records check by submitting fingerprints and information via the WebCheck® system maintained by BCI, unless the applicant or volunteer lives more than 75 miles from the nearest WebCheck® facility or the

applicant's fingerprints cannot be captured on a Webcheck® screen. If the applicant or volunteer fails to submit the necessary information for the criminal records check, he/she shall not be employed or appointed by the Board.

An applicant who, within a two-year period prior to the date of application, was the subject of a criminal records check prior to being hired by the District for short-term employment shall not be required to undergo a criminal records check if the applicant meets the following conditions:

1. The applicant is applying to be an instructor of adult education; and
 2. The duties of the position for which the applicant is applying do not involve routine interaction with or regular responsibility for the care, custody, or control of a child or, if the duties do involve such interaction or responsibility, the Superintendent or his/her designee has arranged for a District employee to be present.
- E. Each applicant for a position with the Board or volunteer may be employed or appointed conditionally, at the sole discretion of the Board, until the criminal records check is completed and the Board receives the results of the criminal records check. If the results of the criminal records check indicate that the applicant or volunteer has been convicted of or pleaded guilty to any crime listed in O.R.C. §3319.39(B)(1)(a) or an existing or former law of Ohio, another state, or the United States that is substantially equivalent to any of the offenses listed in O.R.C. §3319.39(B)(1)(a), or if the applicant has applied for a position as a teacher, any crime listed in O.R.C. §3319.31 in addition to those set forth in O.R.C. §3319.39(B)(1)(a), the applicant shall be immediately released from employment with the Board or if a volunteer, released as a volunteer from the Board.
- F. Subsequent criminal records checks of employees shall be requested from the BCI for every person hired by the Board, other than a person hired for a position that requires a license issued by the Ohio State Board of Education, according to the following schedule:
1. for a person in a position other than for the operation of a vehicle for pupil transportation by September 5, 2008, and every five years thereafter; and
 2. for a person hired to operate a vehicle used for pupil transportation, at time of initial application for certificate and every six years thereafter at time of renewal.

If the employee presents proof that he or she has been a resident of Ohio for the five years immediately prior to the date of the subsequent criminal records check, the District shall request BCI to obtain only information from the FBI.

- G. Subsequent criminal records checks of volunteers shall be conducted at the District's discretion.
- H. Prior to taking an adverse action against an applicant or employee based in whole or in part on a criminal record check, the applicant or employee will be given a written pre-adverse action disclosure statement which will include a copy of the criminal record check and the Federal Trade Commission's notice entitled "A Summary of Your Rights Under the Fair Credit Reporting Act."
- I. After taking an adverse action, the applicant or employee will be given a written adverse action notice which includes the name, address and telephone number of BCI, a statement that BCI did not make the decision to take the adverse action and cannot give specific reasons for it, the individual's right to dispute the accuracy or completeness of any information furnished by BCI and the individual's right to an additional free criminal record check from BCI upon request within 60 days.
- J. When permitted by law, the Board will take into consideration administrative rules adopted by the State Board of Education specifying the circumstances under which a person who has been convicted of a disqualifying offense may be employed; provided the person meets the rehabilitation standards set forth in the rules.
- K. The report of a criminal records check conducted by the BCI pursuant to paragraph C. of this policy is not a public record and shall not be made available to any person other than the applicant, a court, a hearing officer, or other necessary individual involved in a case dealing with the denial of employment to the applicant.
- L. For any position that does not require a license issued by the State Board of Education and is not for the operation of a vehicle for pupil transportation, a private company that provides essential school services to the District shall submit a criminal records check for any employee of the private company who will work in the District in a position that involves routine interaction with or regular responsibility for the care, custody, or control of a child, unless the Superintendent or his/her designee has arranged for a District employee to be present.
- M. New record checks for those employees who serve as bus drivers shall be required with Driver Certification.
- N. The District shall consult the "educator profile" database maintained on the website of the Department of Education and Workforce ("DEW") prior to making any hiring decision. After consulting the "educator profile" database, the District may further discern the employment, disciplinary, or criminal record of an applicant for employment in either or both of the following ways:

1. Consulting the Office of Professional Conduct within the DEW to determine whether the individual has been the subject of either:
 - a. Any notice to the DEW under O.R.C. §§3314.40, 3319.313, 3326.24, 3328.19, or 5126.253;
 - b. Any disciplinary actions conducted by the DEW.
2. Consulting any prior education-related employers of the individual.

The District may require additional background checks other than the criminal records checks for any applicant for employment or potential volunteer. The District may conditionally employ an individual pending the receipt of information sought in accordance with this paragraph. Should that information indicate that the individual has engaged in conduct unbecoming to the teaching profession or has committed an offense that prevents, limits, or otherwise affects the applicant's employment with the District, the District may release the individual from employment.

- O. Except as provided in O.R.C. §3319.318(C), no school representative shall knowingly engage in any activity intended to assist another individual in obtaining employment with a school district or chartered nonpublic school, or in obtaining employment with a county board of developmental disabilities in a position responsible for providing educational services to children from six through 21 years of age, other than transmitting administrative and personnel files to the prospective employer if the school representative knows or has reasonable cause to believe that the individual has committed a sex offense listed in Chapter 2907. of the Revised Code, or a substantially comparable offense, involving a student.

LEGAL REFS: O.R.C. §§3319.318; 3319.39; 3319.391; 3319.392; 3319.393; 109.57; 109.572
Fair Credit Reporting Act; 15 U.S.C. 1681, *et seq.*

Adopted: November 16, 2021

