

MINUTES, June 25, 2025

MINUTES of June 25, 2025, MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS

453 Maple Street, Grove City, PA 16127

Members Present: Rodney Bobby, Kevin Boariu, Joseph Boltz, Merle Glass, Michael Lenzi,
Dr. Michael Panza, Deborah Roberson, Gary Shingleton, Patty Wilson,
Dr. Wayde Killmeyer
Others Present: Donna Volpe, Brenda Marino, Melissa Wyllie, Maureen Werwie, Jason Williams,
Chuck Sapienza, Dr. David Zupsic

I The meeting was called to order by the President.

II. Roll call by the Secretary showed nine members present.

III. The President called for an Executive Session beginning at 6:03 p.m. and ending at 6:46 P.M. for the discussion of legal matters, and/or personnel issues, Annual Safety Report presented by Dr. David Zupsic.

IV. Minutes of May 21, 2025, and June 4, 2025, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, were approved on a motion by Mrs. Wilson, seconded by Mr. Boariu with all members present voting in favor.

V. On a motion by Mrs. Roberson, seconded by Mr. Bobby, with all members present voting in favor, the agenda was approved with the following:

ADDITION: Employment, Lucy Combine (F)

ADDITION: Job Descriptions (U&V)

CHANGE: Contract Listing (D)

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public.

VII. OLD BUSINESS

President

Secretary

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VIII. NEW BUSINESS

A. Financial Statements and Bills

On a motion by Mr. Bobby, seconded by Mrs. Wilson, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS May 1, 2025, through May 31, 2025

1.	State and Federal Programs (Fund 10)	\$ 24,178,458.00
2.	Special Education (Fund 20)	\$ 14,830,773.00
3.	Capital Projects (Fund 30)	\$ 299,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,441,019.00
5.	IU General Fund (Fund 10)	\$ 4,162,498.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 230,000.00
9.	DEN/VIS (Fund 72)	\$ 171,200.00
TOTAL		\$ 46,501.898.00

BILLS May 1, 2025 through May 31, 2025

1.	General Fund (Fund 10)	\$ 1,784,554.39
2.	State and Federal Programs	
3.	Nonpublic School Services General Fund	
4.	Special Education (Fund 20)	\$ 951,331.52
TOTAL		\$ 2,735,885.91

B. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Lenzi, seconded by Mr. Boariu with all members present voting in favor. The attached updated listing of credit cards and authorized employees as shown in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee's personnel file maintained in Human Resources.

President

Secretary

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VIII. NEW BUSINESS (continued)

C. Program Budgets

On a motion by Mr. Bobby seconded by Mrs. Roberson, with all members present voting in favor, the following Program Budgets were approved.

Budget	Amount
Annual Homeless Grant	\$ 291,770.000
ELECT 2025-26	\$ 501,801
Title II Part A Final 2024-25	\$ 575,139
Title I Part D Final 2024-25	\$ 537,570
Title IV Part A Final 2024-25	\$ 367,213
Title I Part A Final 2024-25	\$ 5,046,193
UC & WC Int. Serv. Fund 2025-26	\$ 131,000
OPEB Trust Fund 2023-26	\$ 190,000
Dental & Vision Int. Serv Fund 2025-26	\$ 162,700
Capital Reserve Int. Serv Fund 2025-26	\$ 265,000
Transportation 2025-2026 Proposed	\$ 88,507
Act 89 Nonpublic 2025-26 Preliminary	\$ 2,404,909
IDEA Nonpublic 2025-26 Preliminary	\$ 220,284
Title 1 Nonpublic 2025-26 Preliminary	\$ 377,150
SA Access Special Education 2025-26 Preliminary	\$ 915,327
IDEA Comp. 3 Spec. Education 2025-26 Preliminary	\$ 11,382,209
IDEA Comp. 2 Spec. Education 2025-26 Preliminary	\$ 1,139,421
IDEA Comp. 1 Spec. Education 2025-26 Preliminary	\$ 1,111,559
IDEA 619 Spec. Education 2025- 26 Preliminary	\$ 454,971
E.I. Access Spec. Education 2025-26 Preliminary	\$ 721,499
E.I. Spec. Education 2025-26 Preliminary	\$ 10,008.090
CORE Spec. Education 2025-26 Preliminary	\$ 5,917,317

President

Secretary

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VIII. NEW BUSINESS (continued)

D. Request for Contract Authorization

On a motion by Mr. Boltz, seconded by Mr. Lenzi, with all members present voting in favor, the following was approved. In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

E. Resignations

On a motion by Mr. Boltz, seconded by Mrs. Roberson with all members present voting in favor, the following resignations were approved.

Carly Stritzinger, Teacher of Visually Impaired, effective the close of work on June 5, 2025.

Cheryl Pilch, Coordinator of Educational Services, effective the close of work on September 9, 2025, due to retirement.

F. Employment

On a motion by Mrs. Wilson, seconded by Mr. Bobby, with all members present voting in favor, except Dr. Panza voting against. The following employments were approved.

Special Education

Tanya Averso, Teacher of Deaf and Hard of Hearing, effective August 7, 2025 due to the retirement of Robin Gordon. Her salary will be set at Step 2, Masters on the 2025-2026 PSEA salary schedule. She will be issued a Temporary Professional Contract.

Lucy Combine, Teacher of the Visually Impaired, effective August 7, 2025 due to the resignation of Carly Stritzinger. Her salary will be set at Step 1, Masters on the 2025-2026 PSEA salary schedule. She will be issued a Temporary Professional Contract. Continued employment is contingent upon her receiving all necessary certifications and credentials from the Pennsylvania Department of Education within a reasonable time after hire.

President

Secretary

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VIII. NEW BUSINESS (continued)

G. Tenure

On a motion by Mrs. Roberson, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

It is recommended that the minutes of the June 25, 2025 Board Meeting show that tenure was granted to the following professional staff members who were hired after June 1, 1996 and have attained 3 years of satisfactory service by the end of June 2025:

Hannah Kruger
Lauren Clark

H. Policy Review

On a motion by Mr. Boariu, seconded by Mr. Lenzi with all members present voting in favor, the following was approved.

It is recommended that the following MIU IV Policies: **Operations, 801, 803, 804, 806, 807, 812, 814, 815, 818, 822, 824, 828**, be given a first read and tentative approval.

I. Days Beyond Contracted School Year

On a motion by Mr. Bobby, seconded by Mrs. Wilson, the following was approved.

Approval is recommended for staff to work extra days beyond the 2024-2025 contract year at their per diem salary, pro-rated for actual time worked:

Special Education: Listing of Special Education (staff attached.)

J. Employment – Administration Authorization

On a motion by Mr. Boltz, seconded by Mr. Bobby, with all members present voting in favor, the following was approved.

Authorization is requested for the administration to fill staff vacancies that, in the judgment of the Executive Director, must be filled to assure continuity of the program during the period of June 26, 2025 through August 6, 2025. Persons so employed shall be presented to the Board for ratification of action at its next regular monthly meeting on August 6, 2025.

President

Secretary

VIII. NEW BUSINESS (continued)

K. Contract Authorization – Executive Director

On a motion by Mr. Bobby, seconded by Mr. Boltz with all members present voting in favor, the following was approved.

It is recommended that the Executive Director be authorized to enter into contractual agreements on behalf of the MIU IV Board of Directors. Any contracts in excess of one hundred dollars (\$100) will continue to be presented to the Board retroactively should due dates not coincide with regularly scheduled Board Meetings for the 2025-2026 school year.

L. Appointment of Labor Counsel

On a motion by Mrs. Wilson, seconded by Mrs. Roberson with all members present voting in favor, the following was approved.

It is recommended that Mark Wassell of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, PA be reappointed as labor counsel for MIU IV from July 1, 2025 through June 30, 2026 at a rate of \$240 per hour. Services on an as-needed basis will include discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

M. Appointment of Solicitor

On a motion by Mr. Lenzi, seconded by Mr. Boltz with all members present voting in favor, the following was approved.

It is recommended that Charles Sapienza of Law Offices of Charles Sapienza, New Castle, PA be appointed as Solicitor of MIU IV effective July 1, 2025 for the period of 1 year at a \$2,500 retainer for attendance at eleven board meetings during the year including review of the Board Agenda and any other necessary preparation for the Board Meeting, and an hourly rate of \$150 billed on tenth of an hour increments.

President

Secretary

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VIII. NEW BUSINESS (continued)

N. Budget Transfers

On a motion by Mr. Bobby, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

The administration is requesting authorization to make any budget transfers necessary to close the 2024-2025 fiscal year and effect any budget transfers necessitated by local audit reclassification. A detailed list of the transfers, if made, will be provided to the Board for approval after they have been made.

O. Naming of Depositories

On a motion by Mr. Boltz, seconded by Mrs. Wilson with all members present voting in Favor, the following was approved.

It is recommended that PNC Bank, First National Bank, PA Local Government Investment Trust/Wells Fargo Bank, PA School District Liquid Asset Fund/PNC Bank, Pennsylvania Invest/Wells Fargo Bank, and US Bank be named as depositories for MIU IV funds for 2025-2026.

P. 2025-2026 Health, Dental & Vision Plan Employer Funding Rates

On a motion by Mrs. Roberson, seconded by Mr. Boariu, with all members present voting in favor, the following was approved.

Benefit Plan	ESPA	PSEA	Act 93	Non-Act 93
HEALTH				
Single	\$ 854.54	\$ 854.54	\$ 854.54	\$ 854.54
Parent & Child(ren)	\$ 1,538.18	\$ 1,538.18	\$ 1,538.18	\$ 1,538.18
Employee & Spouse	\$ 1,880.05	\$ 1,880.05	\$ 1,880.05	\$ 1,880.05
Family	\$ 2,563.73	\$ 2,563.73	\$ 2,563.73	\$ 2,563.73
DENTAL				
Single	\$ 31.46	\$ 31.46	\$ 31.46	\$ 31.46
Parent & Child(ren)	\$ 52.53	\$ 52.53	\$ 52.53	\$ 52.53
Employee & Spouse	\$ 62.87	\$ 62.87	\$ 62.87	\$ 62.87
Family	\$ 78.61	\$ 78.61	\$ 78.61	\$ 78.61
VISION				
Single	\$ 6.40	\$ 6.40	\$ 6.40	\$ 6.40
Parent & Child(ren)	\$ 10.62	\$ 10.62	\$ 10.62	\$ 10.62
Employee & Spouse	\$ 12.80	\$ 12.80	\$ 12.80	\$ 12.80
Family	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00

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VIII. NEW BUSINESS (continued)

Q. Investment of Funds

On a motion by Mr. Bobby, seconded by Dr. Panza with all members present voting in favor, the following was approved.

It is recommended that the Director of Business Services and/or the Executive Director be authorized to invest MIU IV funds during the 2025-2026 year in accordance with the Public School Code of 1949, as amended, federal regulation and Board policy. Investments will be restricted to those institutions that are secured by pledged collateral, secured by FDIC/FSLIC insurance or pooled securities as provided under Act 72 of 1971.

R. Payment of Accounts Payable

On a motion by Mr. Boltz, seconded by Mrs. Wilson with all members present voting in favor, the following was approved.

Authorization is requested for the administration to make payment when due in 2025-2026 on amounts owed under any contracts which shall previously have been approved by the Board and by prompt payment will permit the IU to receive a discount or other advantage for goods and services by the date specified on a contract or within 30 days after the invoice date from independently owned and operated for-profit business concerns including any person engaged in a trade, employing one hundred or fewer employees operating as a contractor with a political subdivision (Act 138) and on obligations to contractors, subcontractors and design professionals within 30 days (Act 142) and on any bill or claim falling due during periods when normal monthly board meetings are not conducted, utility bills, payment on gross salaries to employees of the MIU IV including employer's share of social security and retirement payments, payment of bills bearing discounts, payment of bills to avoid late charges, payments for postage and petty cash funds, advance expenses of MIU IV personnel as provided in Board Policy.

S. Facsimile Signature Plate

On a motion by Mr. Boltz, seconded by Mr. Boariu with all members present voting in favor, the following was approved.

It is recommended that the Board authorize the use of the existing check signing facsimile plate until such a time that a new plate can be prepared showing any changes in Board Officers for 2025-2026 should the need arise.

President

Secretary

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VIII. NEW BUSINESS (continued)

T. Executive Director Travel

On a motion by Mr. Boltz, seconded by Mrs. Wilson, with all members present in favor, the following was approved.

Authorization is requested to approve job-related travel in accordance with MIU IV Board Policy 331. Job-Related Expenses for the Executive Director from July 1, 2025, through June 30, 2026.

U. Job Description- Director of Act 89 and State/Federal Programs

On a motion by Mr. Bobby, seconded by Mr. Boariu, with all members present voting in favor, the attached Job Description was approved.

V. Job Description - Director of Continuing Education

On a motion by Mr. Boltz, seconded by Mr. Bobby, with all members present voting in favor, the attached Job Description was approved.

IX. BOARD REORGANIZATION FOR 2025-2026

Reference Note: 2024-2025 Board Officers

President, Merle Glass

Vice-President, Richard Rossi

*Secretary, Donna Volpe**

Treasurer, Anna Pascarella

PSBA Liaison, Eric DiTullio

(*non-voting member)

- A. The President called for the nomination of a board member to serve as a Temporary Chairperson. Dr. Panza suggested all the 2024-2025 officers remain the same for 2025-2026 other than the Treasurer. Mr. Boariu nominated Dr. Panza for Treasurer, Mrs. Wilson made a motion to close nominations, seconded by Mr. Bobby.

President

Secretary

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- B.** Election of Officers as determined by nominations received (or counted ballot results if applicable).

President:	Merle Glass
Vice President:	Richard Rossi
Secretary:	Donna Volpe
Treasurer:	Dr. Michael Panza
PSBA Liaison:	Eric DiTullio

On a motion by Mr. Boariu, seconded by Mr. Boltz with all members present voting in favor, it is recommended that the persons named above be accepted as the elected officers to the Midwestern Intermediate Unit IV Board of Directors for 2025-2026.

On a motion by Mr. Boariu, seconded by Mrs. Roberson with all members voting in favor, the above slate of officers was approved.

IX. ADJOURNMENT

On a motion by Mr. Bobby, seconded by Mrs. Roberson, with all members present voting in favor, the meeting was adjourned.

President

Secretary

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President

Secretary