



PREPARING STUDENTS
FOR LIFE

Student & Family Handbook

Western Hills University High School

**It's the
Mustang Way**



Be Engaged, Be Responsible, Be Safe

Western Hills University High School
2144 Ferguson Road, Cincinnati, Ohio 45238
(513) 363-8900 Phone (513) 363-8920 Fax
westernhills.cps-k12.org

Welcome to West High

Dear Students and Parents:

On behalf of Western Hills University High School, I welcome you to the 2025-26 school year! We look forward to a productive partnership with you to ensure your child can achieve their highest potential. We recognize that to be successful in school, your child will need support from home and school. My staff and I would like to partner strongly with you this year. We ask that you guide and support your child's learning by ensuring that they:

1. Attend school daily and arrive on time, ready for the day's learning experience.
2. Complete all homework assignments given by teachers.
3. Read daily to develop a love for reading and to improve literacy skills.
4. Share school experiences with you so you know about their school life.
5. Inform you if they need additional support in any area or subject.
6. Communicate any issues ahead of time so that we can help resolve issues quickly.

Please consider joining our school volunteer program, as our students can greatly benefit from your involvement and contributions to the school's program and operations. We seek volunteers to help us with the following activities:

1. Instructional Leadership Team (ILT)
2. Local Decision-Making Committee (LSDMC)
3. School-wide athletic and school events
4. Student recognition events
5. Parent-Teacher Organization
6. And outreach and recruitment of parent and community volunteers.

Please take the time to review the Student Handbook with your child. Please contact my assistant principals or me if you have any questions about the rules and expectations. I want you and your child to be fully aware of standards related to appropriate behavior to ensure a safe and productive school year. We thank you for your support and look forward to working with you and your child.

Sincerely,

Dr. Carlos Blair, Principal
Western Hills University High School

Responsibility of Parties

STUDENT RESPONSIBILITIES

Students are expected to make school their top priority. They are expected to:

1. Attend class daily, prepared and on time
2. Complete and submit all assignments
3. Behave in a safe and orderly manner by following all class and school rules
4. Work to one's maximum potential in all courses
5. Develop a sense of respect for self and others
6. Exercise academic and social honesty and integrity
7. Report bullying by informing an adult

PARENT RESPONSIBILITIES

Families are expected to make their child's education a top priority. Families are expected to:

1. Send their child to school every day on time
2. Encourage their children to complete all school assignments to their maximum potential
3. Provide their child with needed school supplies
4. Attend parent-teacher conferences and Open Houses
5. Support the school's effort to educate their child
6. Request make-up work whenever their child is absent
7. Update contact information regularly
8. Call to make appointments to meet with teachers/academic teams
9. Monitor Focus to keep up with academic progress and attendance. <https://focus.cps-k12.org/focus/outh/>

STAFF RESPONSIBILITIES

Staff members are expected to prioritize each student's education and help each student do their best & are expected to:

1. Provide a safe, orderly, and engaging learning environment
2. Fairly and consistently enforce district, school, team, and classroom policies
3. Provide classroom activities that align with state and district standards
4. Provide parents and students with positive feedback and encouragement about student progress through consistent communication.
5. Provide make-up work for absent students upon their return
6. Be active members in the Western Hills University High School community

Staff List

Name	Ext.	Room #	Subject
Adams, Karen	38739	3107	French – 9th–12th grade
After School Program	38775	4th floor	Seneca Herring, Site Coordinator
ALC – Stokes, Bryce	38933	2109	ALC
Asst. Athletic Director	38919	1432	Tristan Rinehart
Athletic Director	38940/38914	1407	Chloe Mayfield-Brown
Bangi, Christopher	38916	Gym/1410	Physical Education
Barnes, Alfonso	38943	2204	ESL
Beach, Glen	38763	1139	Public Safety
Blair, Carlos	38990	North Office	Principal
Bogart, Jon	38961	1210	English
Buschermann, Frank	38761	0214	Chemistry, Physics – 11th– 12th grade
Carr, Ebony	38753	South Office	A/P Secretary – Colon & Shepard
Classetti, Jennifer	38774	2119	Counselor – 10th grade
Coast Guard	38714	1137	Coast Guard Class
Coburn, John	38968/RADIO	0014	HCESC/Data Coach

Staff List

Name	Ext.	Room #	Subject
Colyer, Anna	38742	1131	Intervention Specialist (ELA) – 9th grade
Conference Room	38712	0204	Conference Room
Dahleh, Dana@	38946	0250	ESL – 9th- 12th grade/ESL Coordinator
Dalsky, Paul	38988	2208	English – 10th grade
Davis, Christopher	38764	2135	Geometry – 10th grade
Dean, Alisha	38987	2004	Speech
Demaree, Jeffrey	38928	3103	Geography/AP Psych – 9th-12th grade
Dental Clinic	38706	Dater	
Donisi, Jeanne	38736	2240	Intervention Specialist (ELA) – 10th grade
Dream Builders	38927	3200	Jessica Frazier / Steven Williams
Eads, Melonie	38722	3109	ESL – 9th-12th grade
Elliott, Holly	38994	0208	Strides – 9th-12th grade
Elmore, Joshua	38962	2202	ESL – 10th-11th grade
Espinal, Monica	38978	0234	ESL – 9th grade
Feucht, Tyler	38716	2145	ESL – 10th grade

Staff List

Name	Ext.	Room #	Subject
Fax Asst. Principal (2nd Floor)	38720	2101	Shepard
Fax Asst. Principal (3rd Floor)	38980	3008	Sterling
Fax Main North Office	38920	North Office	
Fax Main South Office	38982	South Office	
Firis, Amy	38755	3143	English – 9th–10th grade
Garlington, Drisana	38945	2212	Counselor – 11th grade/Jr Class Advisor/Prom Coord
Gonzalez, Alejandra	38781	0236	ESL
Gray, Cindy	38709	1212	Counselor – 12th grade
Grice, Jamie	38989	2232	AU/MD – 9th–12th grade
Groat, Meg **	38960	1236	English – 12th grade
Hallahan, Jill @	38727	1111	Prob & Stats – 12th grade
Halpin, Caitlin @	38924	1234	American Government – 11th grade/Sr Class Advisor
Health Center	38770	Dater	
Hemphill, Ariel	38938	0254	Virtual HS
Hess-Wilson, Carrie @	38719	1109	Intervention Specialist (Math) – 12th grade

Staff List

Name	Ext.	Room #	Subject
Hobstetter, Lynne	38786	0210	MD – 9th-12th grade
Holbert, Avian	38726	1133	Social Studies – 11th grade/Drama Club
Houston-Allen, Paula	38929	3240	Science – 9th-12th grade
Huang, Hsinya	38765	3202	ESL – 9th grade
Illokken, Sherri	38904	North Office	A/P Sec. – Sterling & Registrar
Johsnon, Kameron	38782	3204	Social Worker – 9th/10th grade
Jones, Willie	38729	1143	Fire & EMS
Jordan, Jocelyn	38713	2103	Psychologist – 9th-10th grade
Kahmann, Teresa **	38934	2210	Social Studies – 10th grade
Keller, Joe	38957	South office	Social Worker (attendance) – 9th-12th grade
Kline, Christopher @	38730	2139	English – 10th grade
Kowal, Kevin	38740	3111	Social Studies – 9th grade
LaRoche, Lindsay	38995	3242	ESL – 9th-10th grade
Lasso-Rose, Julie @	38937	2200	Spanish – 9th-12th grade
Lee, Roger	38905	South Office	Attendance/Metro bus cards
Lehnert, Joseph	38783	2117	Social Studies – 10th grade

Staff List

Name	Ext.	Room #	Subject
Levin, Ben	38975	1204	Intervention Specialist (Math) – 11th grade
Lighthouse	38756	0238	Janea Morton
Lighthouse	38744	0238	Carletta Triplett
Lighthouse	38794	0244	Asya Williams
LPN -	38925	0230	LPN
Lunchroom Manager	38963	Cafeteria	Christopher Scott
McAleenan, William	38772	1107	Counselor – 12th grade
McKenzie, Salena	38958	1208	ESL – 11th–12th grade
McKinney, Jessica **	38923	2230	Art – 9th–12th grade
Mayer, Susanne	38956	2244	Science – 11th–12th grade
Middleton, Jess	38728	2111	ESL – 9th–12th grade
Mingo, Aaron	513-693-8521	Library	Technology Support
Moore, Angela	38741	0248	ESL – 11th–12th grade
Neeley, Daniel	38910	Library	Librarian
Newell, Seaera	38998	3133	Science – 10th–12th grade
Njea, Roland	38930	3234	Alg I & ALG II – 9th & 11th grade

Staff List

Name	Ext.	Room #	Subject
O'Donnell-Good, Molly @	38954	1145	Forensics, anatomy, physiology - 10th-12th grade
Oakley, Victoria	38993	1105	Social Worker - 11th/12th grade
Owens, William	38743	1232	Math - 11th grade
Parent Coordinator	38996	4th floor	Shirley Willis, Grad Cincinnati
Perkins, Victoria	38773	1119	Jobs for Cincinnati Grads - 12th grade
Plant Operator, Day	38715		David Halsell
Plant Operator-Night	38784		Tyrone Glover
Potter, Trey	38916/38759	Gym/1115	PE/Health
Profitt, Molly	38922	2131	Science - 9th grade
Project Connect		1st Floor	Project Connect
Rasulis, Jeff	38967	3236	Intervention Specialist (Math) - 9th grade
Renuart, Stephen	38948	2113	Alg I & ALG II - 9th & 11th grade
Reuss, Kayla	38970	2107	Psychologist - 11th-12th grade/504 Coordinator
Richardson, Leslie	38932	1135	Project Life
Roberts, Anthony	38725	2238	Math - 10th grade
Robinson, Demarco	38921	3212	Counselor - 9th grade

Staff List

Name	Ext.	Room #	Subject
Rogers, Jordin	3893938903 (VM)	30014th floor	Resource Coordinator
Salgado, Kaitlyn	38992	0202	ELL Social Worker - 9th-12th grade
Seever, Elizabeth	38915	1206	Algebra I - 9th grade
Seybold, Natalie	38732	1117	ESL - 11th-12th grade
Shepard, Scott	38793	2101	Asst. Principal 10th Reg.& Spec. Edu.
Shiff, Sophie	38944	3139	Art - 9th-12th grade
Silbernagel, Shannon	38942	1230	English - 11th-12th grade
Sterling, Kristan	38991	3008	Asst. Principal - 9th Reg.& Spec. Edu.
SRO-Corey Jones	38734		SRO
Staff Lounge	38981	1200	
Stine, Kent	38979(VM)38 977	13151314	OfficeBand classroom
Tan, Jing	38973	2246	ESL - 11th-12th grade
Technology Support	513-693- 8521	Library	Aaron Mingo
Testing Room	38997	2115	Testing Room
Thompson, Aaron	38969	3206	ESL - 9th-10th grade
Thompson, Renee	38901	North Office	Lead Secretary
Ulrick, Randy	38931	2206	Intervention Specialist (Math) - 10th grade

Staff List

Name	Ext.	Room #	Subject
Vincent, Eric	38984	1202	Spanish – 9th-12th grade
Whipple, Trudy	38721	0206	MD – 9th-12th grade
Whitaker, Jillian **	38750	3210	English – 9th grade
White-Colon, Kimberly	38751	1238	Asst. Principal – 11th-12th grade
Williams, Reginald	38941	3113	Jobs for Cincinnati Grads – 9th-10th grade
Wymer, David	38738	0200	Strides – 9th-12th grade
Yisrael, Mustafaa	38959	3208	Social Studies – 9th grade
Yisrael, Nina	38788	South Office	Treasurer
Zerges, Christopher	38971(VM)3 8737	1313Lg Aud	OfficeChoir/Drums
Zych, Michelle	38974	1113	Interv Spec. – 11th gr./Transition Coor/Sr Class Advisor

WEST HIGH SCHEDULE

2025-2026

REGULAR BELL SCHEDULE

9TH GRADE (Default) STRIDES/MD UNITS 1st Lunch	10TH GRADE (Bell B) 2nd Lunch	11TH-12th GRADE (Bell C) 3rd Lunch
HOMEROOM 8:00-8:07	HOMEROOM 8:00-8:07	HOMEROOM 8:00-8:07
1 8:07 - 8:57 (50)	1 8:07 - 8:57 (50)	1 8:07 - 8:57 (50)
2 9:01 - 9:51 (50)	2 9:01 - 9:51 (50)	2 9:01 - 9:51 (50)
3 9:55 - 10:45 (50)	3 9:55 - 10:45 (50)	3 9:55 - 10:45 (50)
4 LUNCH 10:49 - 11:19 (30)	4 10:49 - 11:39 (50)	4 10:49 - 11:39 (50)
5 11:23 - 12:13 (50)	5 LUNCH 11:43 - 12:13 (30)	5 11:43 - 12:33 (50)
6 12:17 - 1:07 (50)	6 12:17 - 1:07 (50)	6 LUNCH 12:37 - 1:07 (30)
7 1:11 - 2:01 (50)	7 1:11 - 2:01 (50)	7 1:11 - 2:01 (50)
8 2:05 - 2:55 (50)	8 2:05 - 2:55 (50)	8 2:05 - 2:55 (50)

WEDNESDAY ADVISORY SCHEDULE

9TH GRADE STRIDES/MD UNITS 1st Lunch	10TH GRADE 2nd Lunch	11TH-12TH GRADE 3rd Lunch
HOMEROOM 8:00-8:07	HOMEROOM 8:00- 8:07	HOMEROOM 8:00-8:07
1 8:07 - 8:50 (43)	1 8:07 - 8:50 (43)	1 8:07 - 8:50 (43)
2 8:54 - 9:37 (43)	2 8:54 - 9:37 (43)	2 8:54 - 9:37 (43)
3 9:41 - 10:24 (43)	3 9:41 - 10:24 (43)	3 9:41 - 10:24 (43)
4 LUNCH 10:28 -10:58 (30)	4 10:28 - 11:11 (43)	4 10:28 - 11:11 (43)
5 11:02 - 11:45 (43)	5 LUNCH 11:15 - 11:45 (30)	5 11:15 - 11:58 (43)
6 11:49 - 12:32 (43)	6 11:49 - 12:32 (43)	6 LUNCH 12:02 - 12:32 (30)
7 12:36 - 1:19 (43)	7 12:36 - 1:19 (43)	7 12:36 - 1:19 (43)
ADVISORY 1:25 - 2:08 (43)	ADVISORY 1:25 - 2:08 (43)	ADVISORY 1:25 - 2:08 (43)
8 2:12 - 2:55 (43)	8 2:12 - 2:55 (43)	8 2:12 - 2:55 (43)

STUDENT SCHEDULE

Student schedules may be found in FOCUS. On the first day of school, at the first bell, teachers will have a copy of the schedule for their students. Students are expected to follow their daily schedule.

SCHEDULE CHANGES

Schedule changes may only be made by counselors. Students may make appointments to meet with counselors through FOCUS. No schedule changes will be made after the third week of school, unless granted permission by the school administration.

The background is a solid dark red color. It features several abstract, organic shapes in shades of yellow and orange. A large, irregular yellow shape is positioned in the upper left and center. A smaller, circular yellow shape is located in the lower right. Another yellow shape is partially visible at the top right edge. A large orange shape is partially visible at the bottom right edge.

1. Vision, Mission, and Core Values

Our Vision Statement:

Western Hills High School develops lifelong learners who contribute to their community through confidence and creativity.

Our Mission Statement:

The Western Hills High School community through the use of data-driven instruction develops critical thinkers by holding students to rigorous academic standards. Our learning community is grounded in cultural competency and our core values. Our students will model these values to become productive community members.

CORE VALUES

Collaboration - We value a collaborative community that promotes balance, consistency, accountability, and leadership.

Empathy - We value a passion for learning that requires understanding others' perspectives and showing grace through humor and flexibility.

Equity - We value equity over equality by providing all students with what they need to succeed. This mutual trust creates a strong sense of security and autonomy.

Relationships - We value developing positive relationships that foster growth and success.

Respect - We value respect by creating a resilient culture where students care for themselves and others.

SCHOOL BATTLE SONG

Fight, fight, fight's our battle song,
We'll fight, fight, and fight, as we go on,
We'll fight, fight, fight with all our main and might
For West High on the hill.

We're here to fight right with our team,
We'll fight, fight for Maroon and Cream
West High, Best High, West High,
For dear old West High on the hill.

SCHOOL ALMA MATER

Enthroned high on lofty hills, enshrined in sunset hues
Reigns Western Hills, a queen beloved, the sight our vision thrills.
Oh, lovely thou of stately mien, Fair source of every art
With tongue, with pen, with mind, with heart
We'll honor thee, oh queen

(CHORUS)

Fair Western Hills, dear Western Hills, long may thy power be strong
O'er home, o'er hearts, o'er minds, o'er souls for light,
For truth, 'gainst wrong.

Fair Western Hills, dear Western Hills, I make this pledge to thee
With all my might to strive for light that truth may make men free.



2. Academics

Courses of Study for 9-12th Grades

Grade 9	Grade 10	Grade 11	Grade 12
English 9	English 10	English 11 or AP Language & Composition, College English 101/102	English 12 or AP Language & Composition, College English 101/102
Algebra 1, ESL Math Transition/Applied Mathematics	Geometry, Algebra 1(ESOL)	Algebra 2, Geometry (ESOL)	Pre-Calculus, Statistics Algebra 2 (ESOL)
Biology	Advanced Science (3rd Science) Anatomy/Physiology, Zoology, Forensic, AP Environmental Science	Chemistry or other Physical Science	4th Science may be recommended for College Bound students
Modern History	American History, AP United States History	American Government, College American Government	
	Physical Education, Health	Financial Literacy	
Band Anatomy/Physiology College Seminar Drama (Dater Co-op) Art (I, II) Painting Ceramics Fiber and Textiles Choir Guitar Fire Fighting I and II Ethics Social Justice Literature Culinary Art (Dater Co-op) UC IT Program (Dater Co-op) Monster in Literature		Music Appreciation Spanish (I, II, III, IV) French (I, II, III, IV) Spanish Heritage (I, II, III) Drum Set Creative Writing News Writing Jobs for Cincinnati Grads College African American History College English 101/102 College Government AP Environmental Science AP Language and Composition AP Psychology AP Prob & Statistics AP United States History	

ACADEMIC REPORTS

Mid-Term reports are mailed home halfway through each quarter, and report cards are sent home at the end of each quarter. Final report cards can be held for all students with outstanding financial obligations, including annual instructional fees.

COURSES FOR COLLEGE CREDIT

-English 12 Dual Enrollment (College English 101/102) - African American History - Government

AP COURSES

-AP Psychology -AP English Language and Composition -AP Statistics -AP Human Geography

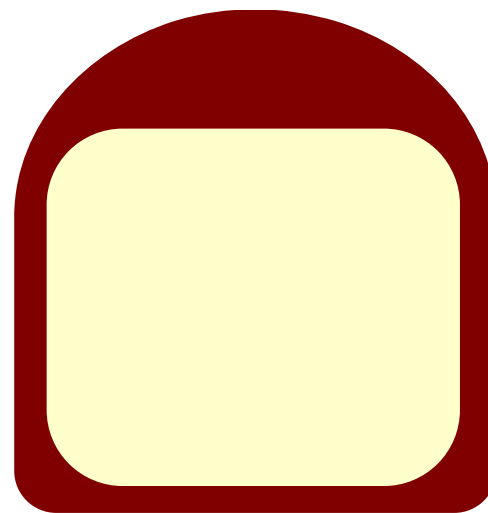
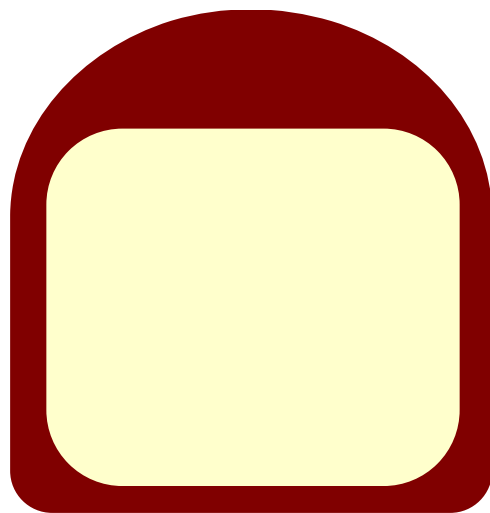
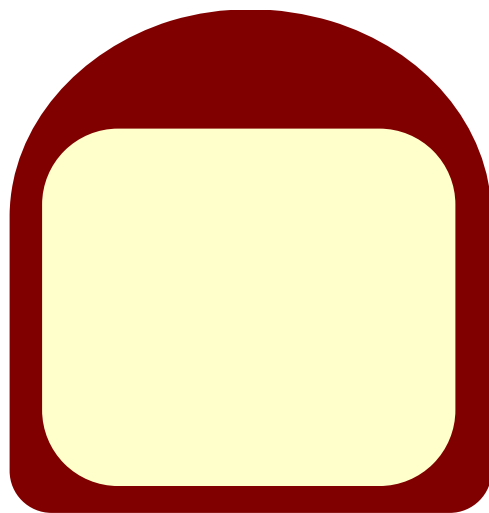
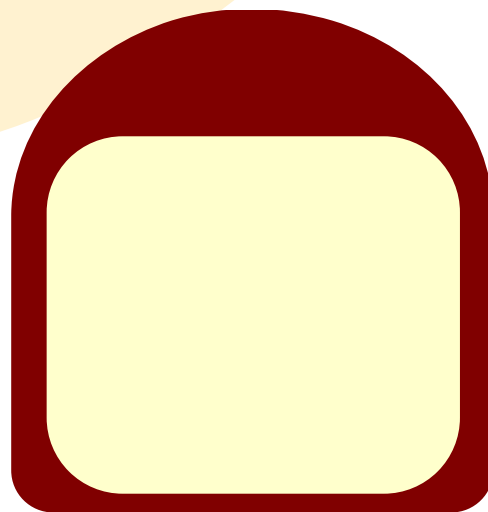
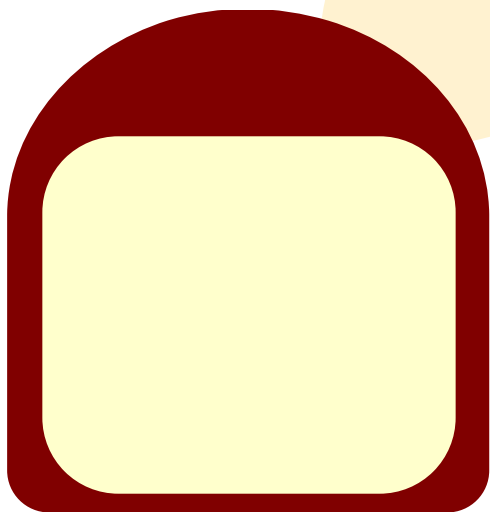
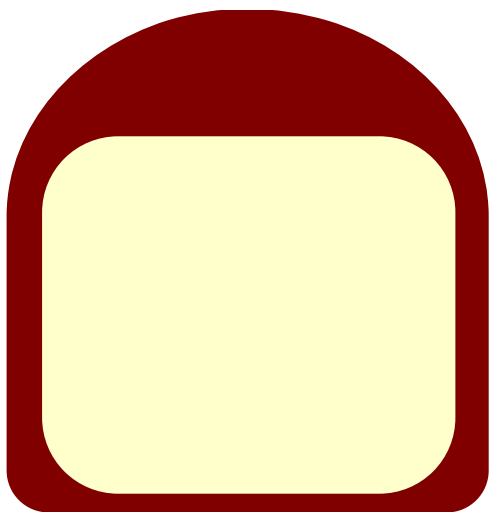
-AP Environmental Science

Grading and attendance policies differ from those of WHUHS due to the college course nature.

Our Counselors

To ensure that students are making academic progress, they will meet with counselors during the school year.

- *Scheduling
- *Optioning
- *Transcript Maintenance
- *Student & Parent Counseling
- *Recruitment
- *College Fair
- *Edgenuity Credit Recovery Coordinator
- *Advanced Placement Course Information
- *Naviance: College/Career Advising
- *College Applications & Scholarships



HIGH SCHOOL GRADE PROMOTION

Students entering Western Hills University High School must meet the following promotion requirements:

Credits Earned	Class Standing
0.00	Grade 09
5.01 to 10.00	Grade 10
10.01 to 15.50	Grade 11
15.51 and above	Grade 12

GRADUATION REQUIREMENTS

To receive a Western Hills University High School diploma, students must accumulate at least 20 credits and take 6 end-of-course state tests.

The required breakdown of the number of credits must be the following:

4 credits English	4 credits Math	3 credits Science
3 credits Social Studies	.5 credits Physical Education	.5 Health
1 Fine Arts	4 Electives	.5 Financial Literacy

Financial literacy can replace 0.5 elective credit or 0.5 of the 4th math credit.

The required end-of-year course EOC tests are as follows:

***Algebra I *American Government *Biology *English II *Geometry *American History**

Graduation Pathways

- In addition to completing the required 20 credits, students must also demonstrate Competency and Readiness.
- Students must earn a 684 or higher on BOTH Algebra 1 EOC and English 2 EOC to demonstrate competency. Must retake either test at least 1 time if they don't earn 684 or higher. If they still don't get the necessary scores, they need to earn Alternate Competency.
- If students don't meet competency score requirements on BOTH Algebra 1 and English 2 EOC, can earn alternate competency by earning the Military seal, or by earning both the Ohio Means Jobs seal and Industry Recognized Credential seal. These seals count toward both Competency and the required graduation seals for Readiness. If a Military seal is earned, any additional seal can satisfy seal requirements.
- Students must demonstrate Readiness by earning at least two graduation seals. At least one of the two seals must be a state-defined seal.
- *If students earn a proficient score on ALL their EOC tests, they automatically earn Competency & Readiness.*

ACADEMIC HONESTY/CHEATING/PLAGIARISM

It is essential that Western Hills high School students embrace honesty and integrity in all academic endeavors. There is no tolerance for cheating or plagiarism of any kind at Western Hills. Per the CPS Districtwide Code of Conduct: "Students are expected to do their own work. Students must not use, submit or attempt to obtain data or answers dishonestly, by deceit or by means other than those authorized by the teacher. Examples of acts of cheating/plagiarism include any appropriation, literary theft, falsification, counterfeiting, piracy, fraud or unsupervised possession of any federal-, state-, or district-mandated tests. Plagiarism includes, but is not limited to copying word for word from reference such as books, magazines, or the internet. This includes any violation of the CPS Student Testing Code of Conduct, which may result in disciplinary action and invalidation of test scores."

Violation of the Academic Honesty policy will result in a "0" for the assignment with no opportunity for make-up. In addition, the parent will be contacted and the incident logged in FOCUS. Further incidents will result in other disciplinary actions.

DAISY CHAIN AND ARISTO/PAIDH

These two honor organizations comprise junior class members with at least a 3.3 weighted cumulative average and No Grade of F in their junior year. They serve at the Cum Laude tea, lead the Class Day procession, and participate in and assist with graduation ceremonies. The administration can review participation, and the Principal has the final say.

NATIONAL HONOR SOCIETY

The primary purpose of the National Honor Society is to create an enthusiasm for scholarship, to stimulate the desire to render service, to promote worthy leadership, and to encourage the development of character.

Candidates must have an unweighted minimum GPA of 3.4. They must demonstrate the following ideals: Service to school and community, active leadership, and exemplary character.

GRAD CINCINNATI SCHOLARSHIP

Students must successfully complete the graduation requirements for Western Hills University High School AND have attended and successfully completed the following:

- *Two of the three Summer Institutes

- *Maintain a minimum cumulative grade point average of 2.7

- *Must take the PSAT, ACT, or SAT college entrance exams

Each student must meet regularly with their School Facilitator, College Readiness Coordinator, and Team Leader to maintain a record of credits earned toward graduation requirements.

COMMENCEMENT

Participation in the commencement program by eligible seniors is a privilege, not a right. All academic, financial, and discipline obligations must be fulfilled in order to participate in the graduation rehearsal and commencement program. It is the individual student's responsibility to see that these requirements are met on time. Participation in commencement is not mandatory. If a discipline code infraction occurs between the final school day and commencement, the school administration reserves the right to deny participation in commencement ceremonies.

HONOR ROLL

"A" Honors reflects a 4.0 or better GPA. "A" Average is a GPA of 3.5-3.9. A "B" Average is a GPA of 3.0-3.5. A grade of "D" or "F" in any subject will make a student ineligible for the honor roll. Weighted versus unweighted courses are calculated differently.

MAKE-UP WORK

Students are required to complete work missed due to class absence. The students are responsible for securing missing assignments from teachers upon returning to school. Completing missing assignments may require time before and after school. Students or parents should check under Parent/Student Access in Focus and/or log in to Canvas to view missed assignments. You may also email your teachers from Focus or Canvas.

SCHOOLWORK

The timely completion of class and homework assignments is critical to each student's academic success. If a family's child indicates no homework is being assigned, they are requested to check Focus & Canvas or contact their child's teacher. This will enable families and teachers to collaborate in ensuring that all students complete their homework assignments.

TEACHER HELP SESSIONS

Western Hills is proud to offer academic assistance to all students. Students may schedule times with teachers to receive additional instruction before or after school.

TOP TEN PERCENT OF SENIOR CLASS

After seven semesters of high school credit, at the end of the first semester of 12th grade, potential graduates are ranked in order by weighted GPAs from highest to lowest. The number of students in the Top Ten Percent will be 10% of the total number of potential graduates after 7 semesters. Membership in the top 10% is contingent upon completing all courses during the second semester of the senior year. A student may be removed from the top 10% for failing to complete the second semester of the senior year successfully. The student with the highest weighted GPA is the valedictorian, and the student with the second highest weighted GPA is the salutatorian.

No student shall be eligible for graduation honors, such as Valedictorian, etc., unless they have been enrolled for five (5) consecutive semesters before the final semester utilized to determine such honors. (Board Policy 5430- Class Rank)

The background is a solid dark red color. It features several large, irregular, rounded yellow shapes that overlap each other, creating a layered effect. One prominent shape is on the right side, extending from the top towards the middle. Another is on the left, extending from the top towards the middle. A smaller, circular yellow shape is positioned in the lower-left quadrant. In the bottom right corner, the top edge of a larger yellow circle is visible.

3. General Information

ARRIVAL

Students are expected to arrive at school on time daily. The doors open at 7:35 am. Students are to report to the large auditorium or cafeteria. Once the students are in the selected location, they will remain there until the bell rings. Students are not allowed to hang out in the front hall or outside the building. Students should not venture out into the community in the mornings for safety reasons.

DISMISSAL

At dismissal, students should leave campus immediately. Students who are staying after school for any reason must report to the designated area before leaving the building. Students will not be permitted to return to the building after the dismissal bell rings.

EARLY DISMISSAL

An "Early Excuse" will be issued upon verification of parental consent. Students cannot be released without parental verification. Please keep in mind that school-issued bus cards are only good during certain hours to and from school, and TRANSPORTATION WILL NOT BE PROVIDED for any student who is released from school early. If your child needs to leave early via Metro during school hours, they must pay the full fare. There will be no early release of students after 2:00.

Students who have early dismissal in their schedule must leave school at the designated time.

AFTER-SCHOOL ACTIVITIES

To ensure safety and security for all, any student staying after school must report to designated locations between 3:10 and 3:15 p.m. Any student staying after school must be under the direct supervision of a staff member.

In order to participate in extracurricular activities, students must be officially in attendance on the day of the event.

ATTENDANCE

Poor attendance is a primary cause for course failure. Attendance is mandatory by the Ohio Department of Education. Students are expected to be in attendance unless excused for personal illness, death in the family, religious holidays, or medical or dental appointments that cannot be scheduled outside of the school hours. Examples of unexcused absences include: vacations, babysitting, oversleeping and or missing the bus.

CELEBRATIONS/BIRTHDAYS

Celebrations must not disrupt the daily routines of the school building. Students are not permitted to bring baked goods, balloons, or other similar items to school. Parents are not allowed to drop off these items for their students. In either case, these items will be held in the office until the end of the school day, and students can pick them up at dismissal.

Students

who violate this policy will face consequences as outlined in the Student Code of Conduct.

STUDENT PARKING POLICY

[student parking](#)

Obtaining a Parking Pass

1. All student drivers must complete a registration form and purchase a parking pass for \$15.00
2. All student drivers must have a VALID DRIVER's LICENSE AND PROOF OF CURRENT VEHICLE INSURANCE.

RULES

1. All student vehicles parked on school grounds MUST be properly registered.
2. Western Hill/Dater High Schools are NOT responsible or liable for damage to student vehicles. PARK AT YOUR OWN RISK.
3. Students must always display their parking permits by hanging them from their car's rear-view mirror.
4. Students are NOT permitted to share their permits with other students. Parking permits may not be sold or transferred to another student- violations will result in loss of parking privileges and may include disciplinary action.
5. Permits can only be used in the car registered with the school.
6. Upon arriving at school, students must leave vehicles immediately and report to the school building.
7. Students are NOT permitted in their cars during school hours.
8. Reckless driving, speeding, squealing of tires, loud music, etc, are grounds for losing parking passes.
9. Parking on school property is a PRIVILEGE. Parking will be strictly enforced.
10. Students may park in the lot across from Western Hills High School with a permit.
11. If you lose your parking permit, you must purchase a replacement at FULL price.
12. If your permit is revoked, NO REFUNDS will be given.
13. Cars found in the student parking lot without a permit will be subject to immobilization or towing.
14. All school rules listed in the Student Code of Conduct (including regulations pertaining to tobacco, drugs, and alcohol) are to be followed at all times.
15. Principals and their designees are permitted to search a student's person and personal property (motor vehicle, purse, bookbags) where there is reason to believe evidence will be obtained indicating the student's violation of either the District Code of Conduct or the Cincinnati Public Schools Board of Education Policies. The rules for such searches are in the Cincinnati Public Schools Board of Education Policies.

Suspension/Revocation of Permits

1. Poor attendance and unexcused absences
2. Tardiness to school
3. Discipline issues at school
4. Unsafe driving
5. Leaving school without prior permission by school officials
6. Poor grades and/or failures
7. Previous parking violations

Consequences of Parking Violations

1. 1st Offense: Warning
2. 2nd Offense: Parent Contact with 2nd warning
3. 3rd Offense: Pass revoked for 2 weeks
4. 4th Offense: Pass revoked for one month
5. 5th Offense: Pass revoked for the remainder of the year (No refunds)

IMMOBILIZATION/TOWING OF A VEHICLE (AT STUDENT'S EXPENSE) AND/OR DISCIPLINARY CONSEQUENCES (INCLUDING OUT-OF-SCHOOL SUSPENSION) MAY TRANSPIRE IF VIOLATIONS OF THE ABOVE RULES OCCUR.

ABSENCE

Parents must notify the school at 363-8905 each day their child is absent.

TARDINESS TO SCHOOL

Students are expected to report to school by 8:00 a.m. and to class before the tardy bell rings at 8:07 a.m. Unexcused or excessive tardiness to school will result in staff intervention.

*Tardy students must enter the building via the Western Hills University High School designated entrance and report to the tardy table or the attendance office. Students with excessive tardiness may be referred to the social worker.

*Any student arriving late (after 8:50) to school must bring a note from a parent or guardian to receive an excused tardy. Without a note, students will be marked as unexcused tardy. Any student who is tardy to school before 8:50 am will follow the following progression of consequences after the fifth tardy:

*Team DT *Parent Conference

*Half day in the Alternative Learning Center (ALC)

*1 Day in the Alternative Learning Center (ALC)

UNEXCUSED ABSENCE

Any unexcused absence (i.e., absence without the school's knowledge and consent) from school will warrant staff intervention. The school does not approve any student absence from school for "Senior Skip Day," prom preparation, etc. Students are expected to attend every class every day.

On the day that the student returns to school, he/she must present a parent note with a phone number where the guardians can be contacted in order for an absence to be excused, or an official medical note can be provided from the physician/dentist. Those notes can be turned in at the South Office.

Students are required by state law to attend school daily unless absent due to a religious holiday, illness, death in the immediate family, or other reasons approved by the principal.

Unexcused or excessive absences adversely affect the student's learning.

Families will find your child's attendance information on Focus. Contact the main office at 363-8900 for login information or visit <https://focus.cps-k12.org/focus/auth/>.

SCHOOL CLOSING

School closings are determined by CPS Superintendent and Pupil Transportation. They will notify commercial radio and television stations of changes in transportation services caused by inclement weather. There are two different messages for Cincinnati Public Schools: 1) "Cincinnati Public Schools open. Two hour delay." **This message is not intended for high school students.** All Western Hills High School students should attend school during regular hours. Please be aware that Metro bus times will not change even when on a two hour delay. Dismissal is at the regular time. 2) "Cincinnati Public Schools closed". There is no school for students.

CELL PHONE/ELECTRONICS POLICY

Students will be given a Younder pouch to secure their phones. During the morning search, students will power off their phones and place them in their Younder pouches until the end of the school day. iPads and other electronic devices are not permitted. Staff and teachers are not responsible for lost or stolen phones.

If students do not have their Younder pouch, their phones will be secured in the office to be picked up after school. Students who damage or lose their Younder pouch will be assessed a \$30.00 fee.

If a parent needs to reach their student, please contact the attendance office at 363-8905.

Use of such devices in classrooms will result in the following consequences:

1. The phone will be confiscated and placed in the office for pickup by a parent.
2. DT and Parent Contact (Document in Log Entry in FOCUS)
3. Consequences for Severe Cell Phone Violations will be Administered Per [The CPS Code of Conduct](#) (Further disciplinary action can occur if behavior continues)

DANCE EXPECTATIONS

Dances at WHUHS have been fun for students and chaperones alike for years and should continue to be enjoyable events. In order to maintain appropriate decorum in dress and behavior, written guidelines have been established in hopes of avoiding any misunderstanding at future dances.

Some of what is seen and heard in movies, on television, and on radio is not acceptable at high school functions. Students should exercise modesty and good taste in dress and behavior. Provocative dress and lewd dancing are not acceptable.

Social behavior at a dance should be courteous, polite, and mannerly with one another, chaperones, and concession workers. Each person represents himself/herself as well as Western Hills High School. All school rules apply, including possession or use of drugs, tobacco or alcohol, and exceptional behavior is anticipated on the part of each person. Students will be searched upon entering the dance. Students and guests who do not meet expectations and guidelines for attending a high school dance will be required to leave and face disciplinary actions.

- Acceptable apparel-Students are expected to wear clothing that is appropriate to the occasion: clothing that is decent, modest, safe and non-offensive. The administration reserves the right to deem attire unacceptable.
- Formal dress- (Prom) Male apparel- tuxedo, two-piece or three-piece suit, formal dinner jacket, dress shirt with collar and long sleeves, formal tie, dress shoes. Female apparel- cocktail dress with modest neckline (mid-thigh/fingertip length or longer), formal evening dress with modest neckline, formal suit (pants/skirts mid-thigh/fingertip-length or longer), stockings, dress shoes.
 - Semi-formal dress- (Homecoming, Senior Dinner Dance) Male apparel-dress shirt with collar, dress tie, turtleneck shirt/sweater, knit shirt, sweater, pants (dress, Dockers-style, khakis, corduroys), dress coat/sport coat/jacket, dress shoes. Female apparel-blouses or tops with modest neckline, dresses or skirts (mid-thigh/fingertip length or longer), pants (dress, Dockers-style, khakis, corduroys), sweater, dress shoes.
 - Casual dress-(after-school casual dances) Male apparel-attire is the same as semi-formal, with the addition of sport shirts, jeans which are clean and without holes and slogans, and tennis shoes or sneakers. Female apparel-attire is the same as semi-formal, with the addition of jeans which are clean and without holes and slogans, and tennis shoes or sneakers.
 - Unacceptable apparel-masks, costumes (unless a costume ball), sleepwear, boots other than fashion/dress boots, work uniforms, painting pants, exposed lingerie, tank tops, undershirts, t-shirts, sports bras, jeans with frayed holes or hems, slogans, clothes which are unclean, sweatshirts, sweat suits or jogging clothes, bare midriff outfits, seethrough dress without undershell or lining, or plunging neckline.

FIELD TRIPS

Field trips are an important element of the educational process. Students are responsible for obtaining makeup information. Students may be denied participation on a field trip due to poor grades or behavior in any class that is affected.

FOCUS

FOCUS is the computer system used by Cincinnati Public Schools to keep track of student information. FOCUS is used by principals, school office staff, teachers, counselors, central office staff, parents and students. It helps parents be an active part of their children's education and keep track of academic progress on a daily basis. The system is accessed through a web site, so you can view it from home, work, or the local library. The information about your child is private and password protected. You will not be able to see other student's records and other parents cannot see your children's records. Call 513-363-8905 with any concerns or if you need to register.

HALL PASSES

Student must have a Hall Pass signed by a teacher to be in the halls. If the student is found not to have a hall pass, they will be sent back to class. It is the student's responsibility to ask for a hall pass before leaving the class.

Student IDs

Students are required to wear their school ID at all times. Student IDs will be distributed at the beginning of the school year. Replacement IDs will cost \$5.00. School IDs will be required to attend school sporting events.

ILLNESS DURING THE SCHOOL DAY
Students becoming ill during the school day should report to the south office, who will make the appropriate referral to the Health Clinic. Students with completed Health Clinic permission papers and a signed planner are eligible to be seen at the Health Clinic. A parent will be contacted, as necessary, to make arrangements regarding the situation. If parental permission is granted for a student to leave school, a note will be given to the student for them to leave campus.

MEDICATION

School personnel are prohibited from dispensing any medication (including over-the-counter) unless the 'Administration of Medication' form is on file in the health clinic. Students with prescribed medication or medication authorized by a parent should take it to the health clinic for storage and safekeeping. Students may then return at assigned intervals to receive the appropriate dosage. A copy of the Board of Education Policy on dispensing medication is available in the office or health clinic.

Students are not to bring over-the-counter medications to school (i.e. Tylenol, Ibuprofen, cough drops).

METRO

At the beginning of the school year, eligible students will be issued a Metro bus card. It is the students' responsibility to keep their bus cards up to date.

Western Hills University High School students are expected to adhere to the same standards of behavior while riding the bus to and from school. Any student misbehavior associated with bus transportation may result in the school administering the appropriate consequences related to the district code of conduct. Students may lose bus transportation privileges if their behavior is inappropriate.

Extra curricular bus passes are available for students involved in after school activities. They MUST be used with a Queen City Metro Card.

Below are the rules and regulations to be followed when using this card.

1. Passes are valid only after 3:30 p.m.
2. Students will obey the driver and display acceptable behavior on the bus.
3. Misconduct or pass misuse will result in the loss of the pass.
4. While on the bus, the following rules will be observed:
 - a) No smoking or eating.
 - b) No fighting, creating disturbance, or damaging the bus.
 - c) Profane language is prohibited.

These cards can be obtained from the AD, coaches or in the South office Monday through Friday. Transportation to and from school is provided through contract with Queen City Metro.

Call Western Hills South Office at 363-8905 if you lose your bus pass. A \$10.00 fee will be charged for replacement cards.

LOCKERS

Student lockers must be secured with a combination lock, provided by the school, and the lock's combination must be registered with the team leader. A fee will be charged for replacement locks. As a security precaution, students should not share their combination with other students or use a locker other than the one assigned to them. The school is not responsible for lost or stolen items. Lockers are school property. The school has the legal right to search a student's locker. Security and administration personnel are not required to conduct a search for stolen items from a locker that lacks a lock.

Students will be permitted to access their lockers at the beginning of the school day, during lunch, and at the end of the day. If students have to access their lockers at any other time, they must obtain a note from their teacher.

OUTSIDE FOOD

Students may consume food or beverages only in the cafeteria during breakfast or lunch. All outside food must be consumed before entering the building. Birthday cakes, cupcakes, brownies, and snacks (etc.) will be held in the office until dismissal time. Fast food is not permitted in the building, and students are required to consume these items outside the building.

Food ordered through DoorDash, Uber Eats, GrubHub, or any other food delivery service will be held in the office. Students may pick up their food at the end of the day.

LUNCH

Students must attend their scheduled lunch period. Students may pack their lunch or eat in the cafeteria. Students do not pay for lunch or breakfast. Lunch menus may be found on the CPS website.

Students must eat their lunch in the cafeteria. If students are returning to a staff member's classroom, they must have a note from that staff member. All food must be consumed in the cafeteria before leaving.

Outstanding Financial Obligations:

Outstanding obligations may prohibit 1) the student's participation in graduation, 2) obtaining official transcripts for education or employment purposes and 3) obtaining their diploma. Be sure to warn pupils in advance where possible. Students transferring to a private or parochial school will have the transcript withheld until all financial obligations have been paid. Western Hills 12th graders must have all fees paid in full, in order to purchase a Prom ticket or attend Prom. Cash or money order ONLY will be accepted in the south office.

PUBLIC DISPLAYS OF AFFECTION

No Public Display of Affection during school hours – holding hands, kissing, arms around each other etc.

SEARCHES

Security is always a priority at Western Hills High School. Students will walk-through metal detectors at the entrance to an activity, classroom, and to the school. All purses, bags and back packs will be searched upon entering the school or school activity. The security staff assists the administration with creating a safe campus.

SELLING ITEMS

Selling any item on school grounds is prohibited unless it is part of an authorized school fundraiser and has been approved by the administration. If students are found to be selling items during the school day, they will be subject to the consequences outlined in the District Code of Conduct.

STUDENT INSTRUCTIONAL FEES

Parents are assessed a fee each school year by the Cincinnati Board of Education to offset the cost of consumable instructional materials and supplies. If these fees are not paid, it may result in the student's final report card being withheld and exclusion from extracurricular activities (i.e. Prom, graduation ceremony, senior retreat etc.). Fees may be paid with cash or money orders. Students qualifying for free lunch may have their fees waived for the current year, provided the proper Student Fee form is submitted during the current school year. All questions regarding student fees should be directed to Ms. Yisrael in the South Office.

TECHNOLOGY ACCEPTABLE USE POLICY:

Internet access for Western Hills University High School students is for educational purposes. Computers, other technology, and the Internet are only for academic use before, during, and after school. Any violation of district, school, or classroom policies governing computer, technology, and internet use may result in the loss of access privileges and disciplinary action. All students are expected to sign an Acceptable Use Policy at the beginning of the school year.

TELEPHONE MESSAGES

When leaving a message for a staff member, parents are asked to provide the following information: name (first and last), student's name, telephone numbers (work and home), and the most convenient time to return your call.

Due to limited office personnel, only urgent telephone messages can be delivered. Parents are requested not to ask office personnel to provide non-urgent messages to their students.

TEXTBOOKS/COMPUTERS

The students are responsible for caring for textbooks and computers and returning them in the same condition as when issued. Students will be fined for damaged or lost books or computers.

SOCIAL SERVICES

WHUHS offers the following student social services: Administration, School Social Worker, School Psychologists, Mental Health Services, College Readiness Coordinator, Counselor, Resource Coordinator, and/or Academic Team. All names are listed in the directory above. Families and/or students should contact the office at **363-8900** to schedule a conference to discuss any academic, personal, or social concern.

SMOKING

Ohio State Law prohibits the use or possession of tobacco or other smoking products by students in any school building, on school grounds, or at any school-sponsored event. Violation of this rule will result in immediate disciplinary action. The campus is a smoke-free environment. Smoking within the buildings is not permitted by anyone.

SUMMER SCHOOL

Summer School is not a "right" but a privilege. Students who fail one semester of one or two courses may be invited to attend summer school. Students and families will be notified via

SUSPENSION AND EXPULSION'

Western Hills High School participates in the CPS Alternative to Suspension Program (Promise Center) and Alternative to Expulsion Program Promise). Students exhibiting disruptive behavior that impedes the instruction within the regular school setting will be assigned to these programs in lieu of being removed completely from a school setting. These programs allow students to continue with academic instruction coupled with activities to help the student become more aware and demonstrate social competencies in communications, decision-making and problem-solving skills.

Students are provided due process as directed by the State Legislature, interpreted and implemented by the Board of Education. Any student who commits a category 2 or category 3 offense can be excluded from all after school activities for a period of 30 to 60 days after serving a suspension or expulsion. Administration will submit the names of students who are excluded to teachers, Schedule E advisors and coaches.

Suspension - (ALC): Alternative Learning Center (ALC) may be assigned by the administrator (as a repercussion for a disciplinary offense). While attending ALC, a student will be required to complete normally assigned class work and assigned work details. It is the responsibility of the student to determine/discover the work to be completed. Failure to adhere to the ALC rules will result in further disciplinary action.

TRUANCY/SKIPPING

Any student who is absent from class without the knowledge and permission of their teacher, administrator, or other staff member is considered to be skipping and subject to disciplinary action. No student is to leave the campus during the school day without authorization. Western Hills High School is a closed campus, meaning students are not permitted to leave the building or campus without prior permission. Students may not re-enter the building if they leave campus without permission.

Students with excessive absences, whether excused or unexcused, will be considered habitually truant if they are absent without a legitimate excuse for 30 or more consecutive hours, 42 or more hours in one school month, or 72 or more hours in one school year. Students who habitually truant will be referred to court by the School Social Worker.

THEFT/LOST or STOLEN ITEMS

Students are responsible for securing all personal belongings. The school will not investigate the theft or loss of personal electronics if the item is not secured properly.

WORK PERMITS

Work permits will be issued in the South Office from 8:30 a.m. – 3:00 p.m. The student must a 2-sided work permit form with the parent, employer, and physician's sections completed in order to receive a permit. These forms may be obtained in the South office. Work permits will be issued to students ages 14 through 18.

VISITORS POLICY

Upon arrival at school, all visitors must report to the Main office and secure a visitor's pass. Parents who wish to confer with any staff member(s) must schedule an appointment before reporting to school.

ATHLETICS

ATHLETIC DIRECTOR-CHLOE MAYFIELD-BROWN (mayfiiec@cpsboe.k12.oh.us)
ASSISTANT ATHLETIC DIRECTOR-TRISTIAN RINEHART (rinehat@cpsboe.k12.oh.us)

Eligibility for athletics is established on a quarterly basis and is determined by grades received during the preceding quarterly grading period. Semester, final grades, “fifth quarter” or rubric scores are NOT used to determine eligibility. Summer school grades may not be used to substitute for failing grades from the previous grading period or for lack of enough subjects taken during the previous grading period. Any student who commits a category 2 or category 3 offense can be excluded from all after school activities for a period of 30 to 60 days after serving a suspension or expulsion. Administration will submit the names of students who are excluded to teachers, Schedule E advisors, and coaches.

Students in grades 9-12 must have been currently enrolled in school during the immediately preceding grading period. To be eligible by OHSAA standards, students must receive a passing grade in a minimum of five (5) one credit courses or the equivalent, which count toward graduation.

Ninth grade students may participate in extra-curricular activities for the first quarter of the school year provided they were enrolled in school during the immediately preceding grading period and received passing grades during that grading period in a minimum of five of those subjects in which the student received grades. After the first quarter, continued eligibility will be determined by the criteria outlined above.

A student’s presence on an athletic squad draws the focus of public attention to him/her as a representative of Western Hills High School. Remember, interscholastic athletics exists for its educational value. For spectators, while winning may be important, the prime objective is to appreciate the educational and athletic development of student-athletes. Spectators and participants are all guests at this educational experience. They have the responsibility to uphold the ideals of good manners and sportsmanship at all times.

We recognize that game officials do their best to make quick, fair and unbiased decisions and expect fans and participants to respect the judgment of contest officials and abide by the rules of the contest and display positive behavior. Every competitor is worthy of respect and should be treated with courtesy. Attendance at Western Hills athletic events is encouraged.

Attending students, parents and fans are expected to demonstrate good sportsmanship at all times by sitting in the appropriate designated areas, showing respect to visiting schools and fans and displaying courtesy to officials/school personnel at all times whether at home or away.

FALL

Amanda	Howard	Volleyball	Head Varsity Coach	paislea@cpsboe.k12.oh.us
Alicia	Harris	Volleyball	JV Head Coach	alicharriswrk@gmail.com
Ronnell	Wright	Volleyball	JH Head Coach	ronnellwrght@gmail.com
Katherine	Dalton	Girl's Soccer	Head Varsity Coach	hello@katherinedalton.com
Alyssa	Van Skaik	Girl's Soccer	Varsity Asst.	alysavanskaik@gmail.com
Kevin	Kowal	Boys Soccer	Head Varsity Coach	kowalke@cpsboe.k12.oh.us
David	Elrich	Boys Soccer	Varsity Asst.	ehrlicd@cpsboe.k12.oh.us
Lark	Dudley	Cross Country	Head Varsity Coach	dudleyl@cpsboe.k12.oh.us
Shaunte	Stokes	Cheer	Head Varsity Coach	Alsup6@gmail.com
		Cheer	Varsity Asst.	
Derek	Webster	Football	Head Varsity	derek.webster43@gmail.com
Kameron	Johnson	Football	Varsity Asst.	johnkam@cpsboe.k12.oh.us
Whitney	Tye	Football	Varsity Asst./JV Head	whittye105@gmail.com
Sam	Ramey	Football	Varsity Asst.	sramey.033@gmail.com
Aaron	Wallace	Football	Varsity Asst.	Aaronwallac3@icloud.com
Dwayne	Thompson	Football	Varsity Asst.	Dwaynethompson3811@gmail.com
Damian	Smith	Football	varsity asst	Daamiensmith55@gmail.com
Stan	Hunter	Football	Varsity asst.	stanhntr@yahoo.com

WINTER

Bryce	Stokes	Boys Basketball	Head Varsity Coach	stokesb@cpsboe.k12.oh.us
Taylor	Stanton	Boys Basketball	Asst. Varsity Coach	taylor.stanton@gmail.com
DeJuan	Sherman	Boys Basketball	Asst. Varsity Coach	juannie02@gmail.com
Terrance	Gholston	Boys Basketball	JV Head Coach	gholston.terence@yahoo.com
Brandon	Robinson	Boys Basketball	Junior High Coach	Robinbr@cpsboe.k12.oh.us
LaRonda	Castleberry	Girls Basketball	Head Varsity Coach	laronda.castleberry4@gmail.com
Akira	Lanza	Girls Basketball	Asst. Varsity Coach	
Khamaya	Jackson	Girls Basketball	Asst. Varsity Coach	
Ronnell	Wright	Girls Basketball	JH Head Coach	ronnellwrght@gmail.com
Victoria	Perkins	Academic Team	Head Coach	perkinv@cpsboe.k12.oh.us
Caitlin	Halpin	Academic Team	Asst. Coach	halpinc@cpsboe.k12.oh.us
Victoria	Oakley	Gymnastics	Head Varsity Coach	oakleyv@cpsboe.k12.oh.us
Michelle	Zych	Gymnastics	Asst Varsity Coach	zychmic@cpsboe.k12.oh.us

SPRING

Kent	Estill	Softball	Head Varsity Coach	estillk@cpsboe.k12.oh.us
Leticia	Estill	Softball	Asst. Varsity	
Felix	Moore	Baseball	Head Varsity Coach	info@hearnehouse.org
Melvin	Steele	Baseball	Asst. Varsity	
Thomas	Fleming	Baseball	Asst. Varsity	
Stephen	Colyer	Baseball	Asst. Varsity	
Dante	Payne	Baseball	JH Head Coach	payneda@cpsboe.k12.oh.us
Lark	Dudley	Boys Track and Field	Head Varsity Coach	dudleyl@cpsboe.k12.oh.us
William	Owens	Track and Field	Asst. Varsity	Owenswi@cpsboe.k12.oh.us
		Womens Track & Field		

Dress Code Policy

- Administration has the final decision if there is a dress code issue
- All students must enter the building in dress code and remain in dress code during school hours.
- Clothes that have obscene, inflammatory remarks, racial slurs, depictions of alcohol/ drugs or any violation as detailed in the Student Code of Conduct are not allowed to be worn
- Shorts and skirts must be past mid- thigh
- See through clothing or clothing that is revealing, or allows undergarments to be seen are not permitted
- Students not in dress code may be sent to their administrator, to arrange for proper clothing. If arrangements can't be made the student will not be allowed back to classes.

Allowed

Only items described below are acceptable dress code attire

Shirts/Blouses

- T-Shirts
- Long Sleeve shirts
- Polo type shirts
- Button down shirts
- Spirit Wear

Pants/ Bottoms (must be worn at the waist)

- Dress Pants
- Jeans
- Sweat Pants
- Dress Shorts/Skirts
- Spirit wear

Shoes

- Shoes must cover feet completely
- Athletic shoes are recommended

Outerwear

- Pullovers, sweaters and sweatshirts
- Spirit wear
- Light Jackets/Wind Breakers
- Hoodies (hoods cannot be worn for safety reasons)

Not Allowed

Items described below are not acceptable dress code attire

Shirts/Blouses

- Sleeveless
- Spaghetti
- Straps/Tubetops/cutoff/crop tops
- Shirts that are torn or have holes
- Tight fitting tops
- Plunging neck lines
- Pajama tops

Pants/ Bottoms

- Rips or holes with exposed skin
- Sagging or dropping pants
- Shorter length skirts or short shorts
- Excessively tight fitting
- Pajama pants

Shoes

- Shoes with wheels
- Sandals, slippers, open toe shoes, slides

Outerwear

- Hats and/or headgear including bonnets, bandanas, hoods and head wraps & NO Blankets



4. Student Conduct

POSITIVE BEHAVIOR/INTERVENTION AND SUPPORTS (PBIS)

[West High PBIS Link](#)

Western Hills University High School strives to provide a positive, safe, and nurturing learning environment. PBIS is a model. Add the PBIS Plan to assist in these efforts. PBIS is a positive and proactive approach to addressing behavior. The PBIS model addresses negative behavior outcomes systematically with school-wide consistency, while promoting and modeling positive replacement behaviors. In this system, students are given a clear set of expectations based on behavioral goals.

GRAD CINCINNATI

The Western Hills University High School is a 'school of choice' high school in Cincinnati Public Schools dedicated to the GRAD Cincinnati program. The mission of GRAD Cincinnati is to ensure a quality public education for all children in economically disadvantaged communities so that the high school graduation rate increases and graduates are prepared to enter and graduate from college.

TRAUMA SENSITIVE SCHOOL

As a trauma-sensitive school, we strive to create a safe, positive, healthy, and inclusive learning environment that enables students to form positive relationships with both adults and peers. Helping students regulate their emotions and behavior will lead to both academic and non-academic success. School staff and students will strive to use positive behavioral approaches to minimize the need for disciplinary action.

PARENTAL INVOLVEMENT

Appropriate student behavior is the shared responsibility of home and school. Teachers and administrators will contact parents if their child's behavior becomes disruptive to the educational process or disrespectful to others. If necessary, parent conferences will be scheduled to develop a plan to improve student behavior.

Parents can use Focus to track behaviors, academics, and attendance. Contact the main office at 363-8900 for login information or go to <https://focus.cps-k12.org/focus/auth/>

ZERO TOLERANCE POLICY

The school and district have adopted a **Zero-Tolerance Policy** toward gang activity, **bullying**, and school violence (verbal or physical). Students need to be proactive when they witness any kind of bullying. Always alert an adult when you see someone being bullied.

BULLYING, HARASSMENT, AND INTIMIDATION

All communication in the school is to be conducted with respect. Students must not use words (written, verbal, electronic), gestures, photographic images, drawings or any form of communication to intimidate, harass, bully or threaten harm to another person based on gender identity, gender expression, religious beliefs, nationality, race, assigned sex, disability or sexual/romantic orientation. Appropriate discussions of these issues, in the classroom or other school settings, are encouraged.

Bullying, harassment, intimidation, or sexting means any repeated written, verbal, graphic, or physical act that a student or group of students exhibit toward another particular student or students, including within a dating relationship, or toward school personnel; and the behavior is both:

- A. Causes mental or physical harm to the other students/school personnel, including placing an individual in reasonable fear of physical harm and/or damaging personal property, and
- B. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other students/school personnel.

WESTERN HILLS BULLYING PROCEDURE

Step 1 – Report to Adult – parent or any staff member.

Step 2 – Adult reports to grade level administrator

Step 3 – Report is investigated – Witness statements collected

Step 4 – Based on Investigation:

1. Mediation – if mediation is successful, reteach student expectations
2. If not successful, Parent Conference and/or
3. Referral to School Based Agency – Lighthouse/GRAD Cincinnati
4. Consequences assigned according to the Student Code of Conduct

CYBERBULLYING

Cyberbullying is bullying that takes place using electronic technology, which includes devices and equipment such as cellphones, computers and tablets as well as communication tools including social media sites, text messages, chat and websites. Examples of cyberbullying include posting slurs on websites where students congregate or on web logs (personal online journals or diaries); sending abusive or threatening instant messages; using camera phones to take embarrassing photographs of students and posting them online; using websites to circulate gossip and rumors to other students; and excluding others from an online group by falsely reporting them for inappropriate language to internet service providers.

Cincinnati Public Schools Board Policy 5517.01 states that bullying, harassment, and intimidation of any student, by any means, by any student or school personnel, on school property, at a school-sponsored event, or on school-provided transportation, is strictly prohibited. Disciplinary action, including the possibility for suspension or expulsion, will be taken against any student found responsible for harassment, intimidation, or bullying.

PBIS SCHOOL-WIDE EXPECTATIONS

	Be Engaged	Be Responsible	Be Safe
Arrival & Dismissal	<ul style="list-style-type: none"> *Participate in all check-in & check-out procedures. *Listen to and follow all adult directions with a positive attitude. *Headphones/earbuds/airpods are at levels to hear directions or requests from staff. 	<ul style="list-style-type: none"> *Enter the building through designated areas. *Report directly to the assigned area with a note from office/tardy tables. *Speak in appropriate tone/level. 	<ul style="list-style-type: none"> *Walk to and from the bus/car slowly and carefully in a safe, timely manner. *Remain on campus before/after school under staff supervision.
Cafeteria: Breakfast/ Lunch	<ul style="list-style-type: none"> *Listen to and follow all adult directions. *Remain seated while eating and when directed by adults 	<ul style="list-style-type: none"> *Place all trash in the designated waste can. *All food remains in the cafeteria unless otherwise stated. 	<ul style="list-style-type: none"> * Report to the cafeteria at your designated time. * Sanitize your hands before eating. *Walk at all times.
Hallways & Stairs	<ul style="list-style-type: none"> * Respect others' personal space by keeping all body parts to yourself. *Respect displays and other materials in the halls. * Walk quietly through halls when classes are in session. 	<ul style="list-style-type: none"> *Have a pass, written by an adult, to be in the hallway during class time while following the 10/10 rule. *Talk to others only in the immediate area. *Plan routes to allow you to move quickly to your next location. 	<ul style="list-style-type: none"> *Move directly from class to class during bell changes. *Continue to walk, staying to the right at all times.
Lockers	<ul style="list-style-type: none"> *Use your assigned locker quickly and quietly. *Be respectful of everyone's personal space. 	<ul style="list-style-type: none"> *Place belongings in the locker prior to Bell 1 class. *Ensure you have all materials for class. 	<ul style="list-style-type: none"> *Keep your assigned locker locked with an approved lock.
Restrooms	<ul style="list-style-type: none"> *Always flush the toilet. *Always wash your hands. *Place all trash in garbage cans. 	<ul style="list-style-type: none"> *Keep the restroom clean for the next person. *Report any bathroom needs or messes to an adult. *Limit time spent in the restroom to only restroom needs. 	<ul style="list-style-type: none"> *Go directly to the restroom and return immediately to the assigned area. *Be quiet in the hallway and do not disturb others' learning. *Refrain from using the restroom during the first and last 10 minutes of a class bell (10/10 Rule).

<p>Classroom</p> <p><i>Includes Auditorium & Gymnasium</i></p>	<ul style="list-style-type: none"> *Use active listening skills. *Follow classroom expectations/rules. including cell phone policy *Work collaboratively with others. 	<ul style="list-style-type: none"> *Take responsibility for your own behaviors and consequences. *Bring all necessary materials to class. *Be on time for every class, every day. *Complete and submit all assignments to the best of your ability. *Follow AUP Expectations for technology. 	<ul style="list-style-type: none"> *Inform adults of problems or need for assistance. *Stop and think before you speak or act, including using appropriate words to solve conflicts. *Ask permission to be anywhere within the building (must have a hall pass).
<p>Main Office</p>	<ul style="list-style-type: none"> *Always use a quiet voice, polite manners, and positive attitude. *Politely ask permission to use the phone. *Wait patiently for your turn. 	<ul style="list-style-type: none"> *Make all plans with family/guardians prior to arriving at school. 	<ul style="list-style-type: none"> *Always have a hall pass from a teacher or staff member stating the reason you are to be in the office. *Remain in the main office until given permission to enter other areas.
<p>Emergency Procedures</p>	<ul style="list-style-type: none"> *Listen to and follow all adult directions. *Respect personal space. 	<ul style="list-style-type: none"> *Follow all emergency procedures as practiced. 	<ul style="list-style-type: none"> *Walk silently to assigned areas during an emergency and remain silent until instructions are given.
<p>Events & Performances</p> <p><i>Includes Auditorium & Gymnasium</i></p>	<ul style="list-style-type: none"> *Always use quiet voices and active listening skills. *Sit in designated areas with your class. *Turn off and put away cell phones 	<ul style="list-style-type: none"> *Appropriately demonstrate appreciation to presenters and performers. *Keep all belongings in your lockers(if assigned) or our classroom. 	<ul style="list-style-type: none"> *Enter the area of performance in a quiet manner. *Always sit or stand in the assigned area in an appropriate manner.
<p>Buses</p>	<ul style="list-style-type: none"> *Follow all directions of bus driver. *Use appropriate language and soft voices. 	<ul style="list-style-type: none"> *Keep bus card secure and do not allow others to use them. *Keep all personal belongings to self. 	<ul style="list-style-type: none"> *Board & exit bus quickly and safely. *Choose a seat and be prepared to remain in the seat selected until you arrive at stop unless directed by the driver to move.

STUDENT DISCIPLINE CONTINUUM

Discipline Flow Chart



PRE-DISCIPLINE

Student was redirected and retaught the expected behavior. Teacher/Student completed one or more of suggested behavior interventions and logged it in FOCUS.



CLASSROOM CONSEQUENCES

Teacher assigned classroom consequence for the same (or similar) behavior represented in "Pre-Discipline" category.

Behaviors resulting in classroom consequences include but are not limited to:

- Out of Bounds
- Out of Location
- Tardy to Class
- Disruptive Behavior
- Inappropriate Communication



Office Referral

AP and/or Principal assigns one of the following discipline actions while considering team leader & teacher recommendations:

- 1 Day of ALC
- Administrative Detention
- Parent Conference
- Removal
- Administration & Student Conference
- Behavior Contact
- Referral to student services

Administration will log discipline and parent contacts in system and copy to team of teachers in an email within 24 hours.



Office Referrals cont.

Behaviors resulting in office managed referrals include but are not limited to:

- Multiple classroom consequences for:
 - Out of Bounds
 - Out of Location
 - Tardy to Class
 - Disruptive Behavior
 - Inappropriate Communication
- Category 2 & 3 Infractions:
 - Fighting
 - Gambling

Category Offenses

Category 1

- Out of Bounds
- Disruptive Behavior
 - Disobedience
- Inappropriate Communication
 - Academic Dishonesty
 - Gambling
 - False Identification
- Electronic Communication Devices

Category 2

- Present without Authorization
- Leaving Without Authorization
 - Tobacco/Smoking
 - Fighting
 - Gang Activity
- Disorderly Conduct
- Profanity or Obscenity
- Sexual Misconduct
- Bullying/Harassment/ Intimidation
- Depictions of Prohibited Conduct
 - Stealing/Possession of Stolen Property
- Damaging/Destruction of Property
 - Fireworks
- Counterfeit Currency

Category 3

- Stealing by Force or Threat
 - Breaking and Entering
 - False Fire Alarms or Bomb Reports/ Tampering with Fire Alarm
- Alcohol and Drugs
- Physical Assault
- Serious Bodily Injury
- Dangerous Weapons
 - Firearms
- Firearm Look-Alikes
 - Sexual Assault
 - Sexting
- Starting a Fire
 - Hazing
 - Extortion

Multiple Offenses:

Patterns of these behaviors may result in recommendation for the MTSS process, behavioral interventions, or higher level discipline consequences.

We require all parents or guardians to review and acknowledge the policies outlined in this Handbook. This ensures that families understand the expectations, procedures, and commitments necessary for a positive school experience.

Handbook Agreement

I,, the parent/guardian of, have read and reviewed the Handbook for the 2025-2026 school year. I acknowledge and agree to the following:

- I understand and agree to abide by the attendance and tardiness policies.
- I acknowledge and will follow the health and illness policies, including immunization and medication requirements.
- I will comply with the school's dress code and personal belongings policy.
- I acknowledge that I have received a copy, read and discussed this handbook.
- I acknowledge the field trip and special activities policy and will provide permission as required.
- I agree to communicate with the school regarding any concerns, absences, or emergency situations.

Parent/Guardian Signature

Parent/Guardian Name: _____

Signature: _____

Date: _____

Photo Permission Form

Dear Parent or Guardian,

During the upcoming school year, our school and district may want to document the activities happening in our school by taking pictures and videos that may feature your child. These photos and videos may be used on our district and school websites, and on social media accounts (including Facebook, Twitter and Instagram), and may also be featured by local news media.

Please let us know if it is okay to showcase your child in positive news and social media coverage.

Please fill out the bottom of this letter by checking the appropriate box, signing your name and dating the form. Then return this form to the school's office as soon as possible. If you have questions concerning this request, please contact me.

Sincerely,

Dr. Carlos Blair
Western Hills University High School

Student's Name (Please print)

School

Please check one of the following:

YES. I give my permission for my child's photograph, video image or voice recording to be taken during the 25/26 school year for publishing or broadcasting in news coverage, media events and/or district-approved publications and websites approved by the Office of Communications and Engagement. This permission for the school year is irrevocable. A new form must be completed for each school year.

NO. I do not want my child photographed, videotaped or voice recorded during the 25/26 school year.

Parent / Guardian Name - Please Print

Parent / Guardian Signature Date



PREPARING STUDENTS
FOR LIFE



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