386 E. Black Street
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Rock Hill, SC 29731

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JUSTIFICATION FOR SOLE PROCUREMENT

Based on the following determination, the proposed action described below is being procured pursuant to the authority of Section 1560 of the Procurement Code for Rock Hill School District Three:

_____ proposes to procure _____

As a sole source procurement from the following vendor or contractor: _____

Based upon the justification listed below (in detail):

_____

_____

_____

_____

_____

_____

_____

_____

VALID UNTIL: _____

REQUESTED BY: _____ **DATE:**_____

SUPERVISOR: _____ **DATE:**_____

PROCUREMENT DIRECTOR: _____ **DATE:**_____

ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES _____ **DATE:**_____

NOTE: All items on this form must be filled out completely and approved by your immediate supervisor. Send the original form, vendor sole source letter, and quote to the Purchasing Department.