



District/LEA: 096-089 FERGUSON-FLORISSANT R-II **Year:** 2025-2026

Funding Application: Plan - School Level - 4200 LEE HAMILTON ELEMENTARY **Version:** Initial **Status:** Submitted

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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4200 LEE HAMILTON ELEMENTARY

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

☒ Schoolwide

☐ Targeted

☒ This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

At the end of each year, parents are invited to a parent meeting during part of the monthly PTO meeting where school data is shared and parents are asked for feedback around the parent engagement policy. Parents are invited in again at the beginning of the school year, to review prior years data, are asked for feedback, and agreement is requested for the parent and family engagement policy.

☒ Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*

☒ The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

☒ At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*

☒ The agenda reflects that the purpose of the meeting is

☒ To inform parents of their school's participation in the Title I.A program

☒ To explain the requirements of Title I.A

☒ To explain the right of parents to be involved.

Section 1116 (c)(1)

- ☒ The school offers a flexible number of meetings. *Section 1116 (c)(2)*
- ☒ Using Title I.A funds, to promote parental involvement the school provides (check all that apply)
- ☐ Transportation
 - ☐ Child care
 - ☐ Home visits
 - ☒ Funds will not be utilized for these purposes
- Section 1116 (c)(2)*

The school involves parents in an organized, ongoing, and timely way:

- ☒ In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

Parents are given the opportunity to review the Schoolwide Plan and provide feedback and suggestions during the Parent Needs Assessment survey. They are asked to do a Plus/Delta to share with the school the strengths and weaknesses of the current plan, giving input for moving forward and or provide feedback during Open House and Family Meetings.

We also receive input about various aspects of the school from parents, students and teachers through the Title 1 Questionnaire survey that is also given annually.

In the Spring, data is reviewed, input is gathered and revisions are made for the next year.

- ☒ In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

At Lee-Hamilton School, feedback is requested during the Spring Title I meeting/survey, the Fall Parent Overview, and PTO meetings. Surveys are provided to collect the views and perceptions of parents. This data is used to improve the school parent and family engagement policy.

The school provides parents of participating children:

- ☒ Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

Information will be shared with parents at the Open House held in August. The school will also post information on the website under Title I.

The annual Title I meeting is held at the beginning of every school year. During this meeting, the parents are informed of the schools participation in Title I.A., as well as explain Title I.A requirements. We state the right of parents to be involved and encourage their support and partnership. We will utilize surveys to obtain parent input and feedback at the beginning and end-of-year.

Parents will see the Title I PowerPoint overview, receive handouts and brochures, participate in discussion groups as well as receive information about the School Communication (phone calls, texts, and emails). Parents also have an opportunity to meet with teachers to discuss classroom level communication.

- ☒ A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

We host a curriculum night to provide information to the parents about the curriculum and academic assessments. MAP assessments are administered at this 3-5 school. Parent/Teacher conferences are also held in the fall to further communicate this information to the parents.

During the annual Fall Title I Meeting, the GLA/MAP and latest Galileo benchmark testing data is presented to parents in conjunction with our goal(s) for the year. The dates of implementation are given as well as the relevant data for each achievement level. Parents can ask any pertinent questions regarding the assessments.

Parents receive MAP scores by mail and at the building overview during the Annual Title I meeting. Relevant information is also shared during our family nights.

District academic assessments are sent home quarterly. All information is available on our School website. The principal provides updates at Family meetings and through the Parent Portal.

- ☒ Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

- ☒ Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

- ☒ The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

- ☒ Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

Parent will:

Provide adequate time to work with my child each day.
Attend conferences and other meetings pertaining to my child and his/her education.
Ask my child about the focus of their learning.
Send my child to school on time on a regular basis.
Communicate with my child's classroom teacher as questions arise.

- ☒ Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

Staff will:

Assist students in reaching their fullest potential with the belief that all children can learn and be successful.
Provide ongoing oral and written communication to parents and students regarding performance and assessment results.
Enable each student to achieve and make progress toward meeting the Missouri Learning Standards.
Assure every student access to quality learning experiences appropriate to their development.
Teach students strategies to use in order to gain competence in math and reading.
Encourage the implementation of a parent involvement policy that facilitates meaningful parent involvement.

- ☒ Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- ☒ Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
 - ☒ Issuing frequent reports to parents on their children's progress
 - ☒ Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
 - ☒ Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand
- Section 1116 (d)(2)(A) (B),(C),(D)*

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ Provides assistance to parents, as appropriate, in understanding

- o the Missouri Learning Standards,
- o the Missouri Assessment Program,
- o local assessments,
- o how to monitor a child's progress, and
- o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

At Lee-Hamilton School, we host several parent nights to assist parents in learning about the MAP/EOC assessment and reading the reports. We host curriculum nights to ensure they know about our core content and how to use the Tyler student information system to monitor their child's progress. Fall conferences are held for open feedback. Information is shared regular with families via school newsletter.

- ☒ Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Parents will receive information and support in regards to the following resources:

Parent Portal

Parents Make the Difference monthly newsletters

Conferences and communication with school staff

Curriculum Night and Title I Annual meeting

Literacy Events - Spooktacular & Santa's Coming to Lee-Hamilton

Weekly Family Newsletter

- ☒ Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

During Orientation Week, staff will discuss parent involvement and communication expectations. Training on using email, text, phone, Canvas and Class DoJo. Student Planners are discussed and disseminated as another way of communicating with students and parents.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

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- ☒ To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Title II is used to provide core content training for teachers and parent engagement.
 Title III is used to fund an EL system to support data and communication for EL families
 Title IV is used to support technology for communication, our Canvas Coordinator, and SEL
 McKinney Vento grant is used to fund a social worker to support the removal of barriers for homeless children and families. IDEA and SSD ensure students are in the LRE and receive needed support.

- ☒ Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- ☒ Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- ☒ Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- ☒ Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- ☒ Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- ☒ Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- ☒ Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- ☒ May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- ☒ Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- ☒ May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- ☒ Provides opportunities for the informed participation of parents and family members, including:
 - ☒ Parent and family members who have limited English proficiency.

- ☒ Parent and family members with disabilities.
- ☒ Parent and family members of migratory children.
- ☒ Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*

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