SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, July 10, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

AND

Teleconference Location (in compliance with the Brown Act):
Trustee Chialin Hsieh will participate remotely from the following location, which is open to the public:

Delta Hotels Ontario Airport
Third Floor Foyer
2200 East Holt Boulevard
Ontario, CA 91761

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on July 10)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators (Government Code § 54957.6)
   - Agency Designated Representative: Assistant Superintendent of Human Resources and Student Services
   - Employee Organization: California School Employee Association Ch. 197

2. Superintendent evaluation

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. TBD

L. PUBLIC COMMENTS

For Items Not On the Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/07102025BoardMeeting beginning at 3:00 p.m. on Monday, July 7, until 3:00 p.m. on Thursday, July 10. These comments will be read by all Board members and posted on the District website's 2025-26 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATIONS – None

N. PRESENTATION WITH POTENTIAL ACTION – None

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

		PAGE
1. ADMINISTRATION		
a.	Minutes of the June 26, 2025 Regular Board meeting.	1 – 38
b.	Board members and the Superintendent to participate in the December 2025 annual CSBA conference.	39
c.	Superintendent to participate in 2025-26 professional development conferences.	40 – 41
2. HUMAN RESOURCES		
a.	Certificated Personnel Assignment Order.	42 – 44
3. STUDENT & FAMILY SERVICES		
a.	Permission for Los Cerritos Counselor to attend the American School Counselor Association (ASCA) Conference in Long Beach, CA, July 12 – 15, 2025.	45 – 46
4. BUSINESS SERVICES		
a.	Purchase Order Listing, May 2025.	47 – 55
b.	Warrant Register, May 2025.	56 – 94
c.	Cash Receipts, May 2025.	95 – 107
d.	Declaration of surplus items.	108 – 109
e.	Gifts to the District, June 2025.	110 – 111
f.	Professional service agreements under $25,000.	112 – 113

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INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Williams Uniform Complaints for 4th Quarter Ending 06/30/25 114 – 120

Staff will present to the Board, the Quarterly Report on Williams Uniform Complaints for the quarter ending 06/30/25, per Education Code Section 35186.

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ACTION

1. ADMINISTRATION

a. Approval of District's New or Updated Board Bylaws and Policies 121 – 163

Staff recommends the approval of the following new or updated District's Board Bylaw and Policies and waive a second reading (except where noted), as presented to the Board.

1. BP 0460 – Local Control and Accountability Plan
2. BP 1250 – Visitors/Outsiders
3. BP 3100 – Budget
4. BP 3280 – Sale or Lease of District-Owned Real Property
5. BP 3320 – Claims and Actions Against the District
6. BP 3515.5 – Sex Offender Notification
7. BP 3540 – Transportation
8. BP 5113.1 – Chronic Absence and Truancy

PAGE

2. TEACHING & LEARNING

a. Approval to renew Agreements with Partners in School (PSI) and Learner-Centered Collaborative (LCC) 164 – 187

Staff recommends approval to renew agreements with PSI and LCC to support the continued design and implementation of the 2025–2026 professional learning plan, in an amount not to exceed $799,000.

b. Approval of UnboundEd Curriculum Implementation Proposal for 2025-2026 188 – 195

Staff recommends approval of the Year 1 implementation support proposal with UnboundEd to support the rollout of Illustrative Mathematics (IM) by Imagine Learning, in the amount of $160,800.

c. Approval of Silicon Valley Mathematics Initiative (SVMI) Professional Learning Proposal for 2025-2026 196 – 200

Staff recommends approval of the SVMI Professional Learning Proposal to support the successful implementation of Illustrative Mathematics (IM) and strengthen math instruction and educator support across K–12 classrooms, in the amount of $103,200.

d. Approval of DIBELS mCLASS License Renewal and Lectura Purchase 201 – 212

Staff recommends approval to renew a three-year license with Amplify for DIBELS mCLASS for Grades K–3 (2025-2028) and a one-year license for Grades 4–5 (2025–2026). Additionally, staff recommends purchasing a three-year license (2025–2028) for DIBELS Lectura for Grades K–3, for a total cost amount of $61,350.

PAGE

3. BUSINESS SERVICES

a. Approval of Amendment No. 1 with Sandis Engineers, Inc. 213 – 227

Staff recommends approval of Amendment No. 1 to the Independent Consultant Agreement with Sandis Engineers, Inc. for additional topographic and utility surveying services related to the Sunshine Gardens Elementary School Modernization Project under the Measure T Bond Program, in the amount of $43,855.

b. Approval of Agreement with BESS Test Labs, Inc. 228 – 251

Staff recommends approval of the Agreement with BESS Test Labs, Inc. for Utility Survey Services for the Spruce Elementary School and Monte Verde Elementary School Modernization Projects under the Measure T Bond Program, in the amount of $44,130.

c. Approval of Amendment No. 1 with Multistudio, Inc. 252 – 258

Staff recommends approval of Amendment No. 1 to the Agreement for Architectural Services with Multistudio, Inc. for project assessment services related to the El Camino High School Modernization Project under the Measure T Bond Program, in the amount of $6,170.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

August 14, 2025

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Summer School
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2024 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 11, 2025

- Teaching and learning presentation – Martin ES
- Presentation and approval of year end unaudited actuals
- Discussion of October 23 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Approval of Renaissance Learning agreement renewal for 2025-26
- Resolution on GANN limit

September 25, 2025

- Teaching and learning presentation – Parkway Heights MS
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Update on enrollment for the 2025-26 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2025-26
- Approval of SMCOE Induction Program (BTSA) agreement for services in 2025-26
- Resolution for California Week of the School Administrator (October)

October 9, 2025

- Teaching and learning presentation – Los Cerritos ES
- Teaching and learning presentation – Children's Center
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/25
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2025-26

October 23, 2025 - *Community Forum*

- Topic(s) TBD

November 13, 2025

- Teaching and learning presentation – Ponderosa ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2025-26
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 11, 2025

- Teaching and learning presentation – Sunshine Gardens ES
- Presentation on Performance Management - CTE

- Approval of San Mateo Co. QRIS block grant for 2025-26
- Presentation and approval of First interim budget report “positive certification”
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2026 Summer School Program

<u>December 16, 2025</u> - *Reorganization meeting*

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Joanna Marcelino, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District’s website: www.ssfusd.org (Click on *Board, Meetings*).
A recording is made of the Open Session of each meeting and can be found via YouTube at: https://www.youtube.com/@ssfusdmeetings

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of June 26, 2025

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition
Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:02 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony – Present Mrs. Amy Lam - Present Dr. Chialin Hsieh - Present Mrs. Patricia Murray – Present Mrs. Mina Richardson - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Excused Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning – Present Mr. Ted O, Assistant Superintendent, Business Services - Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION – Nothing to report

F. REVIEW OF AGENDA

President Anthony noted a change in title for agenda item 3C under Human Resources. The updated title will read: "Approval of contracts with the Youth Services Bureau school counseling and safe school advocate services for 2025–26." She clarified that the words "and the alternative to suspension program" will be removed from the original title.

G. PTA COUNCIL REMARKS

Jasneet Kaur introduced herself as the newly elected PTA Council President. She shared that she has been a PTA volunteer for six years, previously served as historian at Monte Verde, and plans to contribute positively in her new role. Kaur has lived in South San Francisco for nearly nine years, has twins entering Westborough Middle School, and was encouraged by her son to take on the leadership role. She highlighted the value of PTA as a supportive organization for parent leaders and encouraged other parents to get involved. She announced the incoming PTA Council board, including Lauren Kitchen as vice president and others in key roles. The council has finalized its meeting calendar, which will be shared next week. Kaur expressed her commitment to collaboration with educators and community members, supporting new PTA leaders, and ensuring an inclusive environment. She looks forward to being a voice for all children and families in the coming year.

President Anthony thanked Miss Kaur and welcomed her to the PTA Council Presidency. She asked that as Miss Kaur coordinates events and topics, she be sure to email Mrs. Marcelino so those items can be added to the calendar if the board is invited to attend.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Shari Guisti president of SSFCTA began by thanking Dr. Moore for connecting with SSFCTA over the summer to discuss improving communication. She noted the board would be voting on the tentative agreement for Children's Center teachers, who had expressed concerns about pay and department spending. The agreement includes two one-time stipends and a classroom prep day, which they hadn't received

before. Guisti clarified that the stipends are not annual and emphasized the teachers' hope that this compensation could become permanent. Guisti encouraged the district to promote the Children's Center as an option for families seeking TK placements. She noted that Human Resources will be busy reviewing salary placements and updating systems but expressed concern about not receiving summer MOUs yet, which could create a mid-year rush. She noted that in the Mountain View Los Altos High School District, top teacher salaries now exceed $200,000, and urged SSFUSD to grant full experience credit to current teachers, not just new hires. Guisti emphasized the need to make SSFUSD a place where teachers want to stay. Guisti shared that she is working with the Big Lift program at Los Cerritos and felt joy seeing two of her former students, Malcolm Goodman and Brandon Smith, working there. She closed by wishing everyone a good summer and said SSFCTA is looking forward to the August 5 new teacher orientation.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION – None

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT'S REPORT

a. **Summer Programs** - Dr. Moore provided an update to the board and community on the district's robust summer learning and extended school year programs, which are currently engaging nearly 1,200 students across the district. She explained that each school is bringing the South San Francisco Unified School District's portrait of a graduate to life by empowering students to learn, thrive, navigate, and impact their community meaningfully.

   At Martin, the Big Lift Inspiring Summers program is serving 169 scholars who enjoy activities such as field trips to Coyote Point and the Grand Avenue Library, hands-on science, and upcoming performances, with strong attendance at 92.26%. At Los Cerritos, 143 students participate with a 91% daily attendance rate, engaging in spirit days, library visits, guest presentations, and a luau-themed end-of-summer celebration. Both schools are involving families through literacy workshops scheduled on June 30th at Martin and July 1st at Los Cerritos.

   Extended School Year (ESY) services serve 196 students across multiple sites, from preschool through the adult transition program. Martin Elementary ESY serves 58 students receiving individualized and behavioral supports. Los Cerritos benefits from strong collaboration among staff, with STEAM programs including life-enriching activities such as an upcoming SPCA visit and daily wellness walks. South San Francisco High School ESY students

receive targeted instruction and life skills coaching through community-based learning.

The STEAM summer program has 220 students exploring energy concepts through projects like wind cars, solar ovens, and Rube Goldberg machines, along with art experiences such as sketching and graffiti art, with upcoming gallery walks and performances planned for July.

ELEVATE math and specialized support courses at Baden and Alta Loma serve 140 students from rising third to ninth grade, focusing on collaborative, hands-on problem solving aligned with grade-level readiness. The adult transition program and therapeutic classrooms serve 23 students focusing on vocational skills, community access, and credit recovery.

High school credit recovery at South San Francisco High School serves 282 students with nearly 93% attendance, supporting course credit recovery while reinforcing the portrait of a graduate skills.

Dr. Moore praised the educators for their commitment to being caring and student-centered and thanked the board for their continued support in making summer a time not only to catch up but to excel, explore, and connect.

b. Other – None

L. PUBLIC COMMENTS

President Anthony apologized for not keeping time during last week's meeting. She explained that she was waiting for the buzzer to signal the end of the speaker's time, but it did not sound. She apologized for not cutting off the speaker at the three-minute mark and asked for forgiveness.

Michael Harris, A resident of South San Francisco, began by referencing his previous discussion about 529 plans. He brought brochures, which he distributed to Ted and Joanna. He spoke with a Morgan Stanley broker who assured him they can buy bonds through primary purchase on the open market. Ted also confirmed there is a procedure for residents to buy bonds during the next sale, which is expected in about a year and a half to two years and will involve approximately $150 million. Harris requested that the board place this item on the closed session agenda to explore how to proceed. He noted that 529 plans have recently been improved and that he has several brochures remaining. Harris also requested that the board consider donating excess property to the Bayshore School District in Daly City, a small, one-school district serving predominantly minority students. He described the district as economically disadvantaged, mentioning a past tax measure of $120 per home to support operations. He noted the district has a superintendent, principal, a

small office staff, and limited teachers, and emphasized that the donation could greatly benefit them.

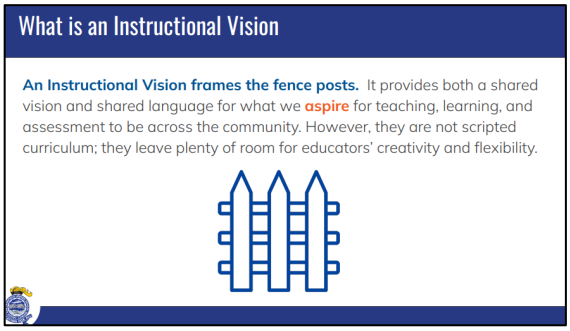
M. INFORMATION ONLY PRESENTATIONS

1. ADMINISTRATION

a. Instructional Vision & Professional Learning

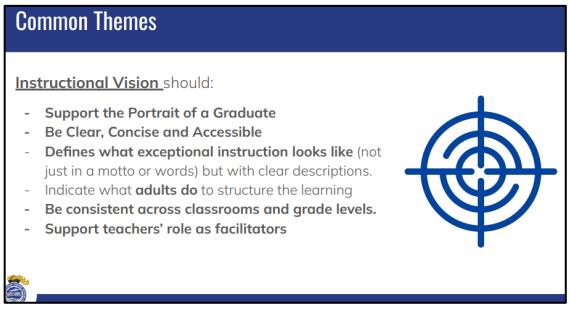
Dr. Moore addressed the trustees, cabinet, and community members to present the draft instructional vision and professional learning plan. She explained that a vision is meant to clearly communicate the shared aspirational goals the district is working toward. The Portrait of a Graduate (POG) represents the vision for all learners, and the instructional vision supports the POG by defining how learning is designed to help all students achieve those goals.

She elaborated that the purpose of the instructional vision is to broadly outline the core instructional practices, the "fence posts", that the district aspires to implement consistently across South San Francisco Unified. These core practices, when applied skillfully, will help design instruction that supports students in meeting the intended outcomes aligned with the Portrait of a Graduate. The fence posts were identified by examining key instructional shifts necessary to help learners reach these aims.



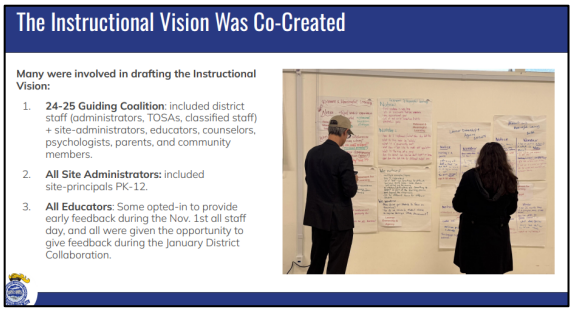
Dr. Moore continued by describing the process used to develop the instructional vision. The committee began by reviewing instructional visions from other school districts and identified key features of strong visions. They agreed that their instructional vision should be aligned with the Portrait of a Graduate, clear, accessible, and concise. It should define what exceptional instruction looks like not only in words but

through descriptions that help people visualize it. The vision should indicate the expected actions of adults in structuring student learning and be consistent across classrooms and grade levels. Additionally, it should support the teacher's role as the facilitator of learning in the classroom.

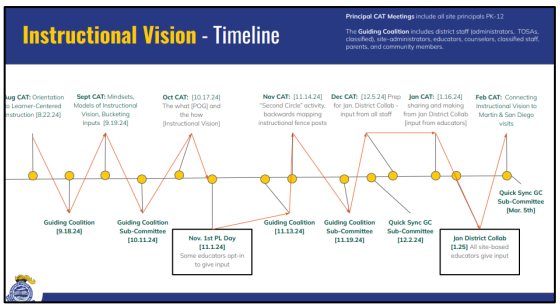


The development of the instructional vision was a co-creation process involving the community to ensure diverse voices were represented. Over the course of the year, the district engaged various community members to design, define, provide feedback, and refine the vision. The process involved working closely with the 24-25 guiding coalition, which included district staff, administrators, teachers on special assignment, classified staff, school administrators, educators, counselors, psychologists, parents, and community members.

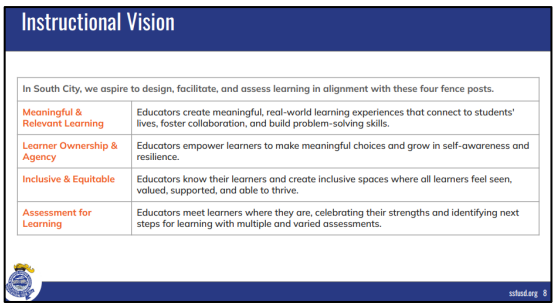
They also heard from a student panel twice and conducted learning walks in schools to connect directly with student experiences related to the emerging vision. School administrators were engaged multiple times to help design the vision and prepare to involve their site staff in providing feedback. On November 1st, interested educators were invited to opt in and provide early feedback, and all educators were given the chance to weigh in during a January collaboration day.



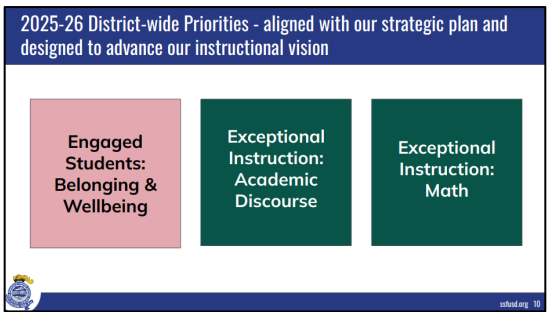
Dr. Moore outlined the timeline and numerous opportunities which were provided for engagement across the district. These opportunities allowed for input and feedback to further refine the instructional vision.



By the end of the academic year, the district identified four "fence posts" of instruction that comprise the South San Francisco Unified School District's instructional vision. These are meaningful and relevant learning; learner ownership and agency; inclusive and equitable practices; and assessment for learning. Dr. Moore emphasized a shared commitment to improving practice in all four areas and acknowledged the ongoing need to support educators in designing learning aligned with this vision. While no major changes are planned, the district remains open to making slight adjustments based on community input and feedback.



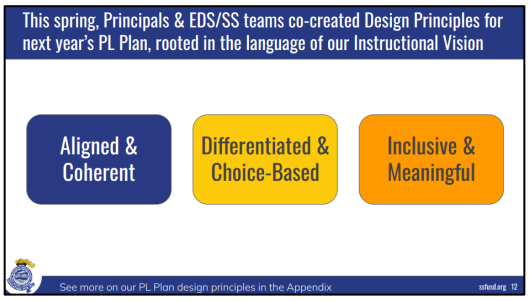
Building on the instructional vision and priorities anchored in the Portrait of a Graduate, Dr. Moore explained that the district collaborated with many teams to design a strong, inclusive professional learning plan for the upcoming year. She described the extensive engagement with site leaders, directors, the student and family services team, the educational services team, and teachers on special assignment. Together, they co-created three interrelated priorities.



To increase student belonging, foster academic discourse, and implement new math approaches in the coming year, it is essential to invest in educators. Dr. Moore noted this need has been expressed repeatedly, highlighting the importance of having an intentional, aligned, and coherent professional learning plan

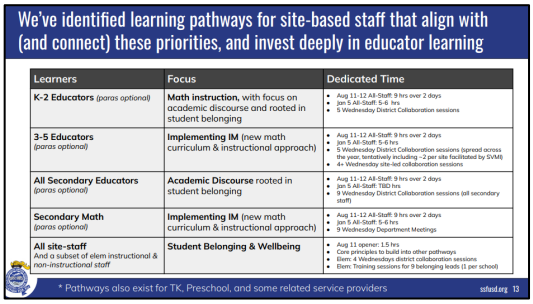


After drafting the priorities, Dr. Moore explained that the district engaged in an iterative process with principals, the educational services team, and the Student and Family Services team. They sought input on what has been observed in schools and classrooms, the needs identified, and feedback from educators. Rather than immediately scheduling trainings, they intentionally asked these teams to help design guiding principles for approaching professional learning differently this year compared to previous years.

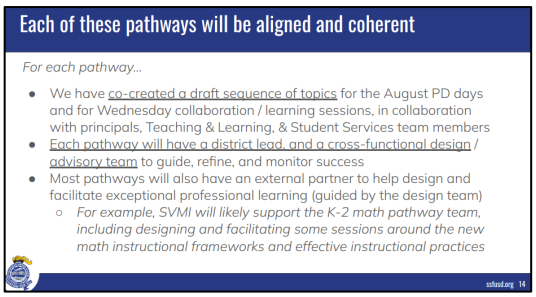


Dr. Moore shared the plan for implementing the professional learning, which includes site-based staffing groups such as TK, preschool, and related service providers. The district is also developing a professional learning plan for administrators as well as teaching and learning teams and instructional staff at the elementary level. Approximately five sessions will be spread throughout the year, roughly every other month.

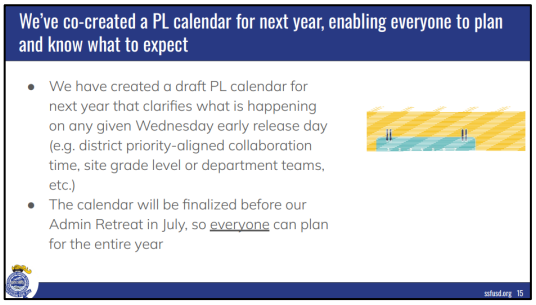
They will partner with SVMI, as previously discussed by the team and Mr. Brockmeyer, to visit each elementary school individually in September and March. The visits will be staggered so that each week a different elementary campus receives expert facilitation, responding directly to educators' requests. The intent is to build a professional learning plan that is responsive to the needs and wants of educators, with a particular focus on bringing in expertise in math through the SVMI partnership.



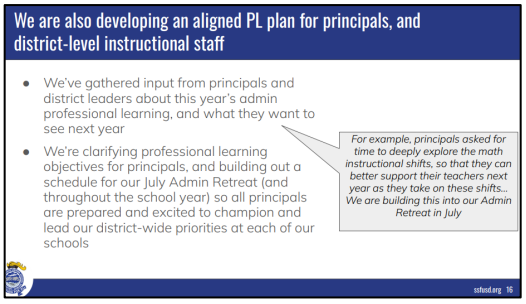
The district is developing aligned and coherent professional learning pathways. Dr. Moore shared that they are co-creating a draft sequence of topics for the August professional learning days, Wednesday collaboration learning days, and times when principals will work directly with their staff. For each pathway, a district leader will serve as the face of the work, supported by a cross-functional design team. Most pathways will also include input from teachers and involve external partners, such as SVMI, to assist with preparation. However, the primary leadership and responsibility will remain with the district leadership team.



Dr. Moore shared that as part of this work, the district has developed a detailed draft professional learning calendar for the upcoming year. The calendar specifies what will occur on each Wednesday and is fully aligned with the district priorities previously presented to the board. The calendar is expected to be finalized by the administrative retreat at the end of July, after which it will be publicly published for the community.



The district is also developing an aligned professional learning plan specifically for principals. They have spent time consulting with principals, similar to the process used this year, to understand their professional learning needs for the upcoming school year. The district will clarify these objectives and unveil the plan for principals at the upcoming administrative retreat.



Dr. Moore emphasized the importance of addressing the professional learning needs of non-instructional staff,

recognizing it as an area for growth. While the district typically focuses on certificated educators, she acknowledged that other staff members also deserve professional development. The plan includes building on customer service trainings and expanding capacity to coordinate and support data analysis and decision-making in the coming year.



Trustee Richardson thanked Dr. Moore for the professional development overview and asked if there was a clear schedule for implementation, given the size of the staff. Dr. Moore confirmed that detailed planning is underway, outlining who will receive training, when, how, and by whom. Richardson expressed appreciation for the organized approach, and Dr. Moore acknowledged the team's extensive efforts.

Trustee Lam thanked Dr. Moore for the presentation and shared enthusiasm for the professional learning plan, noting it is structured, focused, and aligned with district priorities. She shared a personal reflection, observing that many organizations often neglect professional development or treat it as an afterthought. She praised the district for prioritizing ongoing, intentional learning opportunities and incorporating both focus and choice. Drawing from her experience at the Exploratorium, Lam emphasized the importance of lifelong learning and expressed strong support for continued investment in professional development as essential to helping staff grow and adapt.

Trustee Hsieh thanked Dr. Moore for the presentation, describing the professional learning plan as excellent, strategic, and well-aligned with the district's strategic priorities. She praised the plan for being comprehensive, thoughtful, and supported by a strong framework with clearly outlined steps.

Trustee Murray thanked Dr. Moore and said she especially

appreciated how the plan included input from many people in the community. She said that's what makes it a strong plan. If done right, she believes it could help make the district one that others look up to and want to join. She also liked how the plan clearly connects to the district's big goals and praised Dr. Moore for her thoughtful work.

President Anthony confirmed that training for the new math program (Illustrative Math) is happening over the summer. Dr. Moore said some training already started in June, with more planned in July and August. The goal is to help teachers feel ready for the changes in how math will be taught. President Anthony pointed out that the two-day August training only gives about nine hours total, and teachers need to cover several topics: math, student voice in learning, and helping students feel they belong. Dr. Moore said the topics will be taught together in a connected way, not separately, and teachers will continue to get support during the school year. There will also be optional training for teachers who want to go deeper in certain areas. President Anthony asked about training at individual schools, Dr. Moore explained that school principals are working with the district to make staff meetings more focused on learning so teachers can keep growing in their practice. President Anthony also asked if teachers were encouraged to sign up early for the summer sessions. Dr. Moore said she didn't have that information on hand but would follow up. President Anthony encouraged teachers to take advantage of the training, especially with the new teaching expectations coming this year.

N. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. HUMAN RESOURCES

a. Law Enforcement Contacts Summary for 2024-25

Director Ryan Sebers acknowledged the board, Dr. Moore, cabinet members, and the audience. He shared that Captain Adam Plank and Officer Giovanni Morales from the South San Francisco Police Department was also present. He explained that he would be presenting end-of-year information about the district's work with law enforcement, as

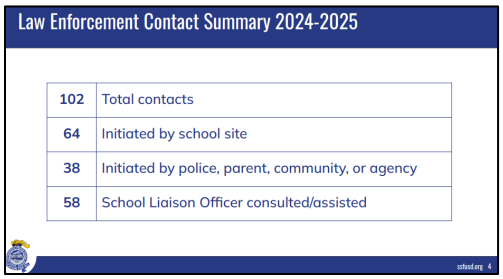
part of their ongoing agreement with South San Francisco Police. He shared that the district works with multiple law enforcement agencies, not just South San Francisco PD, but also Daly City, San Bruno, the San Mateo County Sheriff's Office, BART Police, and occasionally San Mateo County Probation.



Contact Summary

Sebers gave an update on how often the school district worked with police over the past school year. He explained that a "contact" could be anything from a phone call or email to a visit by an officer, and it doesn't always mean a crime happened, it could just be for advice or support.

There were 102 contacts with law enforcement this year, which is about 38% fewer than last year. Most of these, about two-thirds, were started by school staff, while the rest came from police, parents, or others in the community. In over half of the cases, a special school liaison officer helped. Sebers explained that these officers aren't assigned to specific schools but are trained to handle school-related situations and provide extra support when needed.



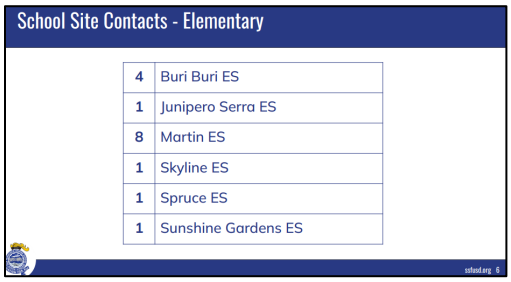
He noted that since the district primarily works with the South San Francisco Police Department, most of the 102 contacts, specifically 93, involved South City PD. Only a small number of contacts were with other agencies like

the Daly City or San Bruno Police Departments and the San Mateo County Sheriff's Office.

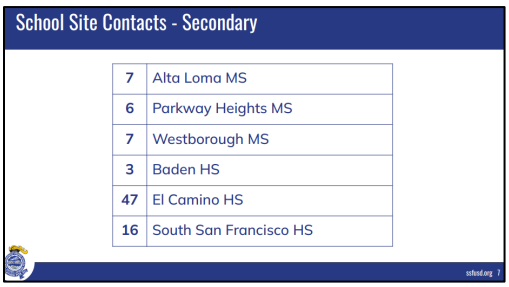


Contacts by School Site

Sebers explained that when looking at elementary schools, Martin had a slightly higher number of police contacts. He emphasized that this doesn't necessarily indicate a problem at Martin. A single issue can lead to multiple contacts such as several students involved in one incident or follow-ups related to the same concern, so the numbers may appear higher without reflecting actual increases in serious issues.



Sebers noted that the same explanation applies to secondary schools. High schools, as in previous years, showed the highest number of police contacts. For example, El Camino had 47 contacts, but many of those were connected to related issues that required follow-up, consultations, or additional information. He clarified that while the numbers may seem high, they don't necessarily reflect serious or widespread problems.



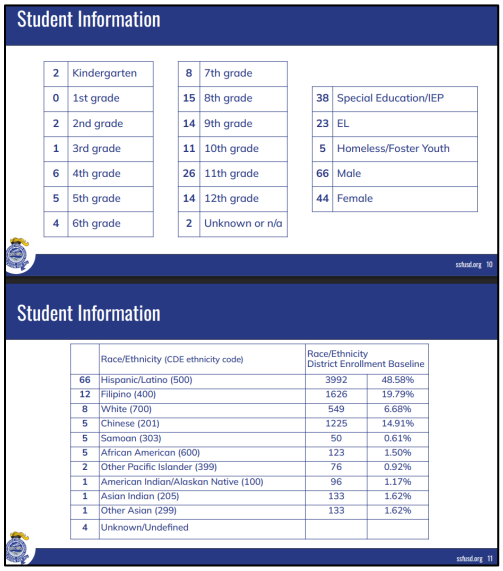
Purpose of Contacts

The most common reason for police contacts with the district continues to be Child Protective Services (CPS) investigations. These often involve situations that begin at home and require CPS to meet with students at school, typically accompanied by a police officer. Another frequent reason is welfare checks, where the district may ask law enforcement to assist when they cannot reach a family and have concerns about prolonged absences or safety. Other less frequent reasons include threats of harm or violence, including swatting incidents, false reports of danger meant to cause panic. These contacts also include verbal threats or other safety-related concerns. the remaining types of police contacts included less frequent situations such as reports of child neglect, sexual harassment, or family-related issues. In these cases, either a school staff member or an officer may be involved in gathering more information or providing follow-up and consultation.



Student Information

Most contacts were with secondary students, with 11th grade having the highest number, followed closely by 8th, 9th, and 10th grades, consistent with past years. He also noted that 38 students with IEPs (special education) were involved, as well as English language learners, foster and homeless youth. Regarding gender, the ratio of male to female students involved was shared. When comparing the racial and ethnic makeup of students involved in contacts to overall district enrollment, the percentages roughly matched, indicating that the contacts were generally proportional to the district's demographics.



Student Information

2	Kindergarten
0	1st grade
2	2nd grade
1	3rd grade
6	4th grade
5	5th grade
4	6th grade

8	7th grade
15	8th grade
14	9th grade
11	10th grade
26	11th grade
14	12th grade
2	Unknown or n/a

38	Special Education/IEP
23	EL
5	Homeless/Foster Youth
66	Male
44	Female

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Student Information

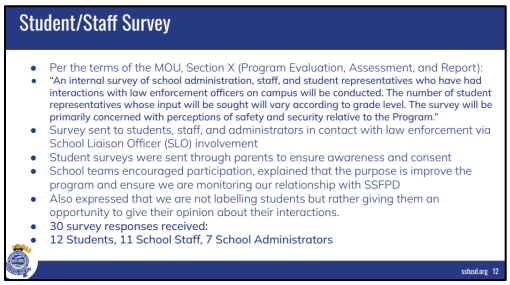
	Race/Ethnicity (CDE ethnicity code)	Race/Ethnicity District Enrollment Baseline	
66	Hispanic/Latino (500)	3992	48.58%
12	Filipino (400)	1626	19.79%
8	White (700)	549	6.68%
5	Chinese (201)	1225	14.91%
5	Samoan (303)	50	0.61%
5	African American (600)	123	1.50%
2	Other Pacific Islander (399)	76	0.92%
1	American Indian/Alaskan Native (100)	96	1.17%
1	Asian Indian (205)	133	1.62%
1	Other Asian (299)	133	1.62%
4	Unknown/Undefined		

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Student/Staff Survey

Sebers explained that as part of the MOU the district conducts an annual internal survey with administrators, staff, and students who have had contact with law enforcement. The survey mainly focuses on perceptions of safety and security related to the school liaison officer program. The survey was sent to students, staff, administrators, and parents connected to student contacts. Despite multiple efforts to encourage participation, only 30 responses were received: 12 students, 11 staff, and 7 administrators. Sebers noted that while this number seems low compared to the total 102 contacts and 58 involving the school liaison officer, many situations are sensitive, such as child protective services cases or community issues, where participants may not want to revisit or discuss the incidents. He

emphasized the delicate nature of these cases and the difficulty in obtaining a higher survey response rate despite outreach efforts.



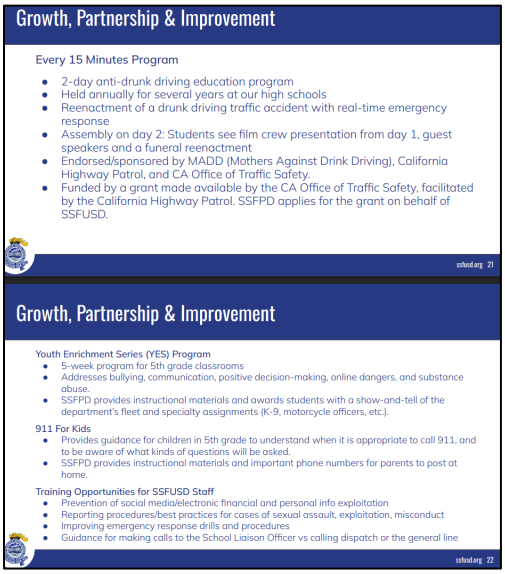
Sebers explained the survey questions and responses. They asked participants about their role at school, and this year more students responded compared to previous years when mostly staff replied, which was encouraging. They asked how safe people feel at school on a scale from 1 to 5, with varied answers. When asked about their views of school liaison officers, most had positive opinions or no opinion. Similarly, most believed the officers positively impact school culture and climate or had no opinion. Sebers shared some additional feedback comments, mostly positive, highlighting good communication and the benefits of having school officers involved. A few comments expressed concerns about officers wearing bulletproof vests and the need to appear less intimidating.

<u>Growth, Partnership, and Improvement</u>
Sebers shared reflections on growth and partnership with the South San Francisco Police Department and highlighted effective programs the District hopes to continue. One of those programs is "Every 15 Minutes," a two-day anti-drunk driving event supported by organizations such as Mothers Against Drunk Driving, the California Highway Patrol, and the California Office of Traffic Safety. The program has been active in the district for years, and SSFPD applies annually for a grant to fund it.

Sebers also described the Youth Enrichment Series (YES), a five-week program aimed at 5th graders to support positive decision-making and address online behavior and bullying. A proposed new program called "911 for Kids" would teach children how and when to call

911 and prepare them for the types of questions they might be asked.

Training areas for staff that the District would like to expand on include social media and digital safety, preventing financial or data exploitation, best practices for reporting misconduct or abuse, and improving emergency response protocols. Sebers emphasized the importance of ongoing refinement of emergency drills and procedures throughout the school year and ensuring staff know when and how to contact a school liaison officer or dispatch.



Trustee Richardson thanked Director Sebers and said she had been looking forward to the presentation because she had a lot of opinions about the data and response rates. She said she understood it a little better now, but expressed concern about the 102 contacts and whether staff are still calling police for student behavior that could possibly be handled with restorative practices. She acknowledged past impactful safety programs like Mothers Against Drunk Driving, but reiterated her concern about whether students are being referred to police too often instead of being supported through restorative approaches. She also mentioned hearing from staff that kids vape and bad-mouth teachers. Sebers responded by clarifying that data is entered by site administrators using a tool that records all kinds of contacts, including those that don't involve students. He explained that not everything gets recorded perfectly, but there are

redundancies to help ensure accuracy. He emphasized that the high number of contacts is not necessarily reflective of student behavior because many contacts, like CPS reports or suicide prevention protocols, have nothing to do with misconduct. He gave examples of how some incidents, like threats, are often hoaxes or swatting calls and not actual student discipline issues. He said that the district is invested in restorative practices and alternative suspension programs like substance education and brief interventions. He noted that the district has increased restorative efforts and is building site capacity for restorative chats and circles. He confirmed that these efforts, along with strong mental health supports, have helped reduce suspensions and improve behavior overall.

Trustee Richardson asked if campus culture, especially in high schools, has improved since the MOU with SSFPD was put in place, Mr. Sebers said the MOU is more of an operational document to clarify expectations between staff and police. He said he couldn't say the MOU directly caused any specific outcomes, but that it's been very beneficial from an efficiency standpoint.

Trustee Lam thanked Director Sebers for his report and welcomed Captain Plank and Officer Morales. She said it was helpful to see overall contact numbers going down and appreciated how Sebers unpacked the data, noting she would refrain from oversimplifying it, though she found the trend encouraging. She asked about the staff training opportunities mentioned in the last slide, especially on online safety and guidance on when to contact law enforcement. Sebers explained that thanks to Officers Valdes and Morales, individual consultations with administrators have been happening and are very informative. He added that they are also looking into offering formal trainings.

Trustee Lam then brought up concerns about immigration and ICE, noting anxiety in the community. She pointed out the MOU states officers should not question immigration status and asked Captain Plank to speak on police policy. Sebers replied that the district follows clear guidance from Dr. Moore, understands when cooperation is appropriate, and noted they have not received requests

involving student or family immigration status. Captain Plank stated that South San Francisco Police do not enforce immigration law, do not ask about immigration status, and do not refer such cases for prosecution. He said this policy is posted on the city website, which also includes school district and other resources. Trustee Lam thanked Captain Plank and the officers for their service.

Trustee Hsieh thanked Mr. Sebers for the great presentation and said the reports continue improving every year, making complicated data concise and digestible. She gave kudos for the great work and highlighted the growing relationship with the police department, asking them to continue the great work. She appreciated how the report shares both the big picture and concrete content that helps tell the story, including important qualitative information. She noted it would be great to increase the survey return rate, 30 out of 102, about 30% and Sebers clarified it's actually 30 out of 58 for school liaison officer-related contacts.

Trustee Hsieh pointed out that 73% of respondents said they feel safe or very safe, 87% view police liaison officers positively, and 73% believe the officers have a positive impact. She said there's always room for improvement, but the great work should be highlighted. She suggested adding a column to pages 4, 5, and 6 comparing current year data to the previous year for easier trend analysis. Sebers said they're happy to include that and have developed a data tool for next year. He also credited past and current chiefs for the support, noting most nearby cities don't have liaison officers or charge for it, while South City provides it at zero cost.

Dr. Moore asked the board to confirm if they wanted Sebers to include the year-over-year contact data, as requested. President Anthony confirmed that both Trustee Lam and Trustee Hsieh had asked for it, and she would also like to see at least a one-year comparison. Trustee Lam added that while some data may not be directly comparable, Mr. Sebers can use his judgment on what is appropriate to include.

Trustee Richardson asked about the three schools outside South San Francisco and how they receive safety

visits and programs like those for students within the city. Sebers explained that Monte Verde Elementary in San Bruno is near the border, so some calls could be responded to by South San Francisco PD, but mostly San Bruno PD handles them. He noted San Bruno no longer has a school liaison officer and calls are dispatched as needed, with Principal Mirt working with San Bruno PD on rare issues.

President Anthony clarified the question was about access to school-based programs like the youth enrichment series. Sebers confirmed the district negotiates to extend programs consistently to all schools, including 911 for Kids and Every 15 Minutes, making them available to community members outside the city.

Trustee Richardson said she worries about those schools due to their location. Sebers added Daly City Police currently has no school liaison officer, so South San Francisco PD would provide support for those schools' programs.

Trustee Murray thanked Mr. Sebers for his care and sensitivity toward students and the systems in place to support them. She asked if the surveys are received anonymously. Sebers confirmed that respondents only share their role, which is the first question asked. Trustee Murray expressed sadness that even one person reported feeling unsafe at school and hoped something would be done. Sebers explained that various tools, such as Healthy Kids surveys, help guide program improvements, and they are soon introducing the Stop It anonymous reporting platform. He also mentioned ongoing staff retraining and encouraging students to talk with trusted adults. Trustee Murray asked if there is any follow-up with students who raise concerns. Sebers said follow-up happens in specific cases, with some scheduled now, and they are working on better methods to expand this. Trustee Murray thanked Captain Plank and Officer Morales for attending, and also expressed appreciation for Officer Valdes, noting she would miss him. She recalled seeing version 16 of the MOU from years ago and thanked everyone again.

President Anthony shared a comment about a community

member who reached out a couple years back because their child was not attending school for several reasons. She noted that a welfare checks eventually led to police visiting the child's home, which made the family feel threatened. She asked how the district balances these situations, acknowledging that parents are responsible for their children's truancy and wondering what happens in such cases. Sebers explained that the district primarily follows the chronic absenteeism protocol, which focuses on positive messaging, encouragement, and engagement with families. He noted that the truancy protocol still exists but is more punitive. He emphasized the importance of root cause analysis, as some absences may be due to clinical situations involving either the student or the parent, and counseling plays a role in higher levels of absenteeism. He clarified that welfare checks involving police should not happen without a school representative present, who leads the conversation and majority of the questions to ensure sensitivity. President Anthony expressed relief that a school representative accompanies police in these cases, as a police visit alone could feel intimidating to families.

The Board recessed at 8:27 p.m. for a break and reconvened at 8:37 p.m.

ACTION

1. **HUMAN RESOURCES**

   a. **Approval of the SSFUSD and SSFPD MOU**

   Trustee Lam referenced the board memo regarding the MOU and brought up the suggestion noted at the end about possibly shifting to a biannual or triannual renewal. She expressed openness to the idea and asked for the board's thoughts since it hadn't yet been discussed.

   President Anthony said she was also open to either a biannual or triannual term but emphasized the importance of continuing to receive an annual report regardless of the renewal timeline. Trustee Richardson added that the board had previously agreed on having an annual report to monitor progress.

   Trustee Lam asked for historical context and confirmed it had been three years since the MOU process began. Dr.

Moore noted there had been back-and-forth between the district and city council before reaching the current version.

President Anthony then asked Director Sebers for his recommendation. Sebers shared that version 16 of the MOU reflects a point of stability, with recent changes being mostly technical and the content remaining consistent. He supported the idea of a longer-term agreement while continuing to provide annual data reports.

President Anthony followed up by asking whether the board could revise the current one-year MOU to a two-year agreement now. Dr. Moore recommended staying with the current one-year version for now since changes would require restarting the approval process with the city council. Sebers agreed and deferred to the city's process, noting he had not yet had preliminary conversations with the city.

Trustee Hsieh suggested keeping the status quo.

MOTION #158 (Hsieh/Murray) to approve the updated 2025–26 Memorandum of Understanding (version #16) between SSFUSD and the South San Francisco Police Department, reflecting agreed-upon changes. Motion Carried. (Unanimous)

O. CONSENT AGENDA

MOTION #159 (Murray/Hsieh) to approve items 1a. Minutes of the June 12, 2025 Regular Board meeting; 2a. Permission for one staff to attend the CTE conference in Rancho Mirage, CA (Palm Springs), November 12 – 15, 2025; 2b. Permission for Parkway Heights ASB students and staff travel to Anaheim, CA (Disneyland) for Disney's Youth Education Program, November 12 – 15, 2025; 2c. Permission for Buri Buri Elementary staff to attend the Designing Engaging Assessments workshops in San Diego, CA, October 19 – 21, 2025; 2d. Permission for staff (COSA) to attend the American School Counselor Association (ASCA) Conference in Long Beach, CA, July 12 – 15, 2025; 2e. Approval of YMCA Camp Jones Gulch Outdoor Education2026 dates for SSFUSD 5th grade students; 3a. Classified Personnel Assignment Order; 4a. Purchase Order Listing, April 2025; 4b. Warrant Register, April 2025; 4c. Cash Receipts, April 2025; 4d. Declaration of surplus items; 4e. Gifts to the District, May 2025; 4f. Professional service agreements under $25,000. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

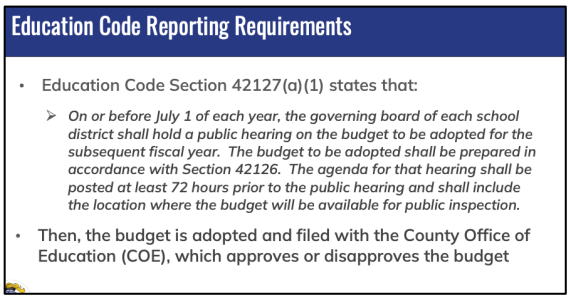
1. BUSINESS SERVICES

a. 2025-26 District Budget

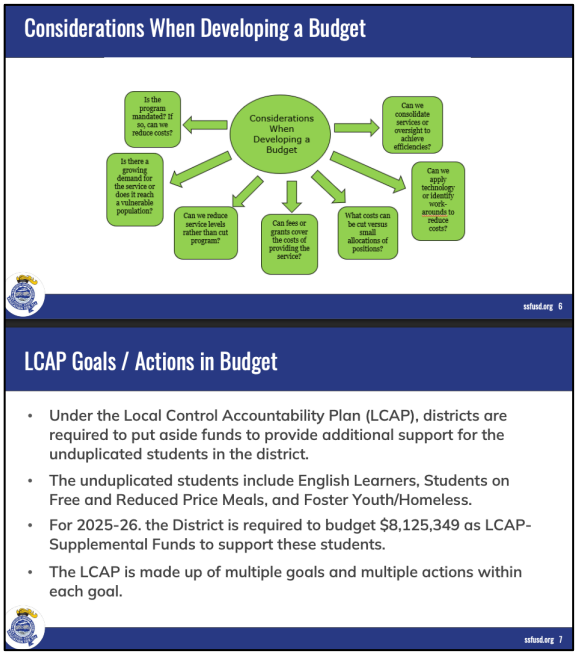
Assistant Superintendent Ted O began his presentation by greeting President Anthony, board members, Dr. Moore, cabinet, committee members, and staff. He introduced the 2025–2026 proposed budget presentation, which includes the multi-year projection and district reserves.

He shared the agenda, which covered an overview of education code requirements and the budget cycle, assumptions used in preparing the budget, projected revenue and expenditures, the multi-year projection, projected ending fund balances, and a look at upcoming reports to the board.

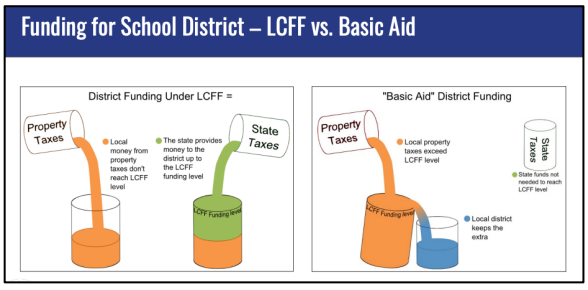
He reviewed the education code requirements for the proposed budget and stated that after board approval, the budget would be submitted to the San Mateo County Office of Education for review. He outlined the annual budget cycle, beginning with budget adoption, followed by revisions within 45 days if there are significant changes from the final state budget. He reviewed the interim financial reports, deadlines, and external audits through December.



Ted discussed considerations in developing the budget, which vary depending on the district's financial position. He noted that the Local Control and Accountability Plan (LCAP) requires setting aside funds to support unduplicated students: English learners, low-income students, foster youth, and homeless students. For 2025–2026, the district is required to allocate $8.1 million in LCAP supplemental funds, though the district contributes more through what it calls LCAP base.



He explained two types of school district funding: LCFF-funded and Basic Aid. In LCFF, property taxes are supplemented by the state if needed. In Basic Aid, which applies to South San Francisco Unified, property taxes exceed the formula amount, and the district keeps the excess. Only 10% of California districts are Basic Aid.



Ted shared the assumptions used to prepare the 2025–2026 budget and presented projected revenues totaling $182.8 million, with 84.31% from LCFF, primarily local property tax. He then showed pie charts and further detailed slides breaking down LCFF, federal, state, and local revenue sources.

2025-26 SSFUSD Budget Assumptions

The following assumptions are used in preparing the budget:

- Projected increase in property tax
- Projected for on-going RDA revenue
- District will remain Community Funded/Basic Aid
- Estimated Step & Column cost included
- Enrollment/ADA declining
- LCAP Goals/Actions are included in the budget
- Maintain contribution to Routine Restricted Maintenance
- Estimated STRS/PERS increased/changes included
- Contribution to Special Ed and Transportation are budgeted
- Lottery, Mandated Cost Block Grant and EPA are budgeted
- Gifts and donations are budgeted when received
- Program carryovers not budgeted until books are closed

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2025-26 Projected General Fund Revenues

REVENUES	2025-26	PERCENTAGE
LCFF Revenue	$154,110,088	84.31%
Federal Revenue	$4,243,449	2.32%
Other State	$14,844,593	8.12%
Other Local	$9,569,050	5.24%
Transfers In	$13,301	0.01%
TOTAL	$182,780,481	100%

He reviewed projected expenditures of $184.2 million and presented them in pie chart form. Categories include certificated and classified salaries, employee benefits, books and supplies, services and operations, capital outlay, and transfers out.

2025-26 Projected General Fund Expenditures

EXPENDITURES	2025-2026	PERCENTAGE
Certificated Salaries	$70,087,508	38.06%
Classified Salaries	$29,338,278	15.93%
Benefits	$47,305,223	25.68%
Books & Supplies	$11,035,885	5.99%
Services	$20,310,965	11.03%
Capital Outlay	$505,300	0.27%
Other Outgo	$993,961	0.54%
Transfers Out	$4,612,296	2.50%
TOTAL	$184,189,416	100%

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Ted explained that state regulations require districts to balance the budget over three years. He outlined the assumptions for the multi-year projection, presenting unrestricted and restricted program amounts. He clarified that restricted funds must be used for specific purposes.

2026-27 and 2027-28 MYP Assumptions

- Property tax increases – estimated at 5% & 5%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included
- Estimated Step & Column costs included
- District will remain Community Funded/Basic Aid
- Enrollment/ADA projected to decrease by 2% per year
- LCAP Goals/Actions are included in the budget
- Estimated STRS/PERS increased/changes included
- Mandated Block Grant and Lottery Funds are budgeted
- Contributions to Special Ed and Transportation
- Contributions to Routine Restricted Maintenance program

Additional Multi-Year Projection Assumptions

	STRS	PERS	COLA	Lottery	Mandated Block Grant	Federal	ADA
25-26	19.10%	26.81%	2.30%	$273	$114.40	Flat	7,152.47
26-27	19.10%	26.90%	3.02%	$273	$117.85	Flat	7,010.07
27-28	19.10%	27.80%	3.42%	$273	$121.88	Flat	6,870.52

Multi-Year Projection – Unrestricted (Before Designations)

GENERAL FUND UNRESTRICTED Multi-Year Projections	Proposed Budget 2025-2026	Projected Budget 2026-2027	Projected Budget 2027-2028
Revenues & Other Financing Sources			
LCFF/State Aid/Property Tax	$ 147,886,401	$ 152,545,752	$ 157,469,892
Federal Revenues	$ -	$ -	$ -
State Income	$ 2,977,220	$ 2,980,714	$ 2,985,693
Local Income	$ 3,468,195	$ 3,468,195	$ 3,468,195
Transfers In	$ 13,301	$ 13,301	$ 13,301
Other Sources	$ -	$ -	$ -
Contributions	$ (39,768,228)	$ (39,918,228)	$ (39,968,228)
Total	**$ 114,576,889**	**$ 119,089,734**	**$ 123,968,853**
Expenditures & Other Financing Uses			
Certificated Salaries	$ 52,736,353	$ 55,299,930	$ 58,226,083
Classified Salaries	$ 17,297,267	$ 17,356,726	$ 17,617,077
Employee Benefits	$ 28,481,107	$ 29,747,195	$ 31,401,664
Books & Supplies	$ 4,188,251	$ 4,381,106	$ 4,536,746
Services and Operating	$ 13,529,699	$ 14,962,012	$ 15,717,914
Capital Outlay	$ 238,000	$ 238,000	$ 238,000
Other Outgo	$ (360,754)	$ (322,753)	$ (309,835)
Transfers Out	$ 112,296.00	$ 112,296	$ 112,296
Other Uses	$ -	$ -	$ -
Total	**$ 116,222,219**	**$ 121,384,512**	**$ 127,539,945**
Net Increase / (Decrease)	**$ (1,645,330)**	**$ (2,294,778)**	**$ (3,571,092)**
Beg. Balance	$ 36,711,979	$ 35,066,649	$ 32,771,871
Ending Fund Balance	**$ 35,066,649**	**$ 32,771,871**	**$ 29,200,779**

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Multi-Year Projection – Restricted (Before Designations)

GENERAL FUND RESTRICTED Multi-Year Projections	Proposed Budget 2025-2026	Projected Budget 2026-2027	Projected Budget 2027-2028
Revenues & Other Financing Sources			
LCFF/State Aid/Property Tax	$ 6,223,687	$ 6,223,687	$ 6,223,687
Federal Revenues	$ 4,243,449	$ 4,243,449	$ 4,243,449
State Income	$ 11,867,373	$ 11,814,396	$ 11,814,396
Local Income	$ 6,100,855	$ 5,392,547	$ 5,392,547
Transfers In	$ -	$ -	$ -
Other Sources	$ -	$ -	$ -
Contributions	$ 39,768,228	$ 39,918,228	$ 39,968,228
Total	**$ 68,203,592**	**$ 67,592,307**	**$ 67,642,307**
Expenditures & Other Financing Uses			
Certificated Salaries	$ 17,351,155	$ 17,896,795	$ 18,165,247
Classified Salaries	$ 12,041,011	$ 11,921,856	$ 12,100,684
Employee Benefits	$ 18,624,116	$ 19,231,562	$ 19,763,741
Books & Supplies	$ 6,847,633	$ 6,350,410	$ 5,832,243
Services and Operating	$ 6,781,266	$ 6,057,745	$ 5,664,500
Capital Outlay	$ 267,900	$ 311,562	$ 311,562
Other Outgo	$ 1,354,715	$ 1,322,377	$ 1,304,330
Transfers Out	$ 4,500,000.00	$ 4,500,000	$ 4,500,000
Other Uses	$ -	$ -	$ -
Total	**$ 67,967,196**	**$ 67,592,307**	**$ 67,642,307**
Net Increase / (Decrease)	**$ 236,396**	**$ -**	**$ -**
Beg. Balance	$ 7,833,851	$ 8,070,247	$ 8,070,247
Ending Fund Balance	**$ 8,070,247**	**$ 8,070,247**	**$ 8,070,247**

ssfusd.org 31

Ted shared the multi-year projection, highlighting ending fund balances for each year before applying state-required or district-specific designations.

Multi-Year Projection – Projected Ending Fund Balances

The District's projected Ending Fund Balance for both the Unrestricted and Restricted program budgets combined. These amounts are prior to the State required designations and the District designations.

Unrestricted and Restricted Funds	Estimated Actual 2024-25	Proposed Budget 2025-26	Projected Budget 2026-27	Projected Budget 2027-2028
Revenues	$ 188,789,532	$ 182,767,180	$ 186,668,740	$ 191,597,859
Interfund Transfer In	13,301	13,301	13,301	13,301
Total Sources of Funds	$ 188,802,833	$ 182,780,481	$ 186,682,041	$ 191,611,160
Expenditures *	$ 204,321,377	$ 179,577,120	$ 184,364,522	$ 190,569,955
Interfund Transfer Out	4,848,692	4,612,296	4,612,296	4,612,296
Total Usage of Funds	$ 209,170,069	$ 184,189,416	$ 188,976,818	$ 195,182,251
Net Incr/Decr in Fund Balance	$ (20,367,236)	$ (1,408,935)	$ (2,294,777)	$ (3,571,091)
Beginning Fund Balance	$ 64,913,066	44,545,830	43,136,895	40,842,118
Projected Ending Fund Balance	$ 44,545,830	$ 43,136,895	$ 40,842,118	$ 37,271,027

He explained that fund balances must be categorized into five state-required groups and detailed which were state or district designations.

Ending Fund Balances (Reserves)

GASB Statement No. 54 establishes certain classification that governmental agencies are required to report their fund balances

- Nonspendable
- Restricted
- Committed
- Assigned
- Undesignated/Unassigned

Ending Fund Balance Designations

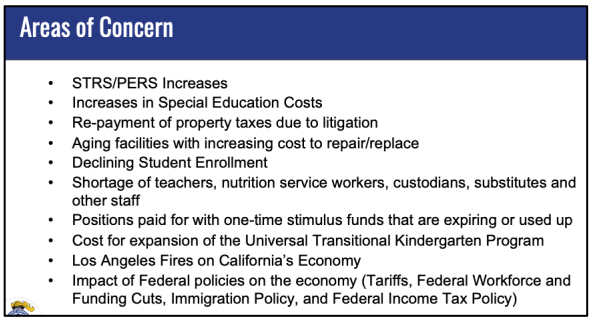
GENERAL FUND Unrestricted and Restricted Funds	Estimated Actual 2024-25	Proposed Budget 2025-26	Projected Budget 2026-27	Projected Budget 2027-28
Estimated Actual/Projected Ending Fund Balance	*44,545,830*	*43,136,895*	*40,842,118*	*37,271,027*
Nonspendable				
Revolving Cash	25,100	25,100	25,100	25,100
Stores	57,135	75,000	75,000	75,000
Prepaid Expenditures	86,664	150,000	150,000	150,000
Restricted	7,833,851	8,070,247	8,070,247	8,070,247
Committed	0	0	0	0
Assigned/Designated				
STRS/PERS Increases: 2028-29	860,408	571,058	571,058	571,058
STRS/PERS Increases: 2028-29 & 2029-30	1,047,036	1,164,867	1,164,867	1,164,867
Property Tax Repayment - Litigation (Est.)	8,500,000	8,500,000	8,500,000	8,500,000
Set-aside for Raises - CSEA & Unrepresented	0	1,297,465	3,421,541	4,668,925
Cover Salaries Paid w/One-time Stimulus Funds	0	0	9,415,465	4,286,718
Reserve:				
Reserved for Economic Uncertainties	10,461,672	9,209,471	9,448,841	9,759,113
Undesignated Reserve	6,194,612	14,073,687	0	0

Ted noted that the district has other funds beyond the general fund (Fund 1), which is the main operating account.

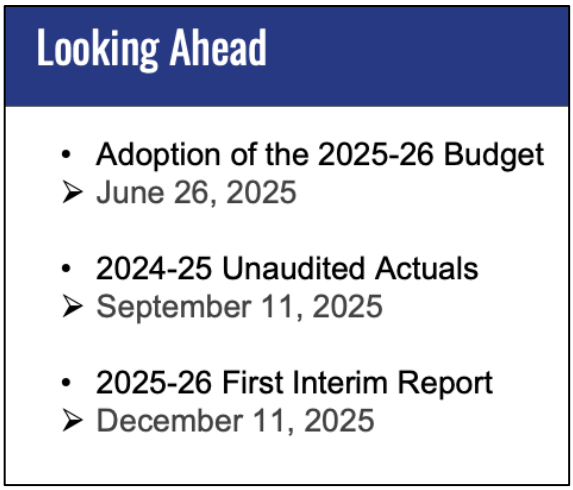
Other District Funds

- Fund 08 Associated Student Body (ASB)
- Fund 11 Adult Education
- Fund 12 Child Development
- Fund 13 Cafeteria Fund
- Fund 14 Deferred Maintenance
- Fund 17 Special Reserve
- Fund 21 Bond Fund
- Fund 25 Capital Facilities
- Fund 35 County School Facilities
- Fund 40 Special Reserve Capital Projects
- Fund 51 Bond Interest & Redemption
- Fund 73 Trust Fund

He listed current areas of concern for school districts, including the economic impact of federal policies like tariffs, funding cuts, and tax policies.



He concluded with a look ahead, stating the district is beginning the year-end close and that the unaudited actuals for 2024–2025 will be presented in September, with the first interim report for 2025–2026 coming in December.



Before closing, Ted acknowledged Director of Fiscal Services Rajpal Bal and her team for their hard work, especially with learning a new financial system while preparing the budget, and thanked them for the extra hours they put in to complete the work.

Trustee Richardson thanked Ted and asked if the new system was helping with the budget. Ted responded that it will help, but right now they are still learning the system while preparing the budget, which has made the last few months tougher. Trustee Richardson acknowledged the difficulty and thanked Mr. O for his hard work and long hours.

Trustee Lam shared that she had questions and apologized for not asking in advance. She explained she had been reviewing the budget overview and noticed a couple of items that stood out. In particular, she observed that restricted state revenue and other local revenue appeared to have dropped compared to the previous year, and she asked if there was an explanation for that. Ted responded that when preparing the adopted budget, they do not include carryovers such as donations and grants, which are added to the budget later when the funds are received. That's why, when comparing the adopted budget to the current year, the numbers appear lower.

Trustee Lam mentioned she had also been trying to recall if a past presentation accounted for some of those changes. She then noted that the budget for books and supplies had also decreased significantly. While she said that could be a good thing, she asked if Ted could provide some context. Ted explained that it's a similar situation with one-time grants and multi-year funding. When funds are not ready to be used, they are parked under books and supplies. After the budget is completed and the books are closed, those carryover amounts are added into the next year's budget. This is why, at the first interim, there's often a big increase in the books and supplies category. He added that schools also receive gifts and donations they sometimes carry over from year to year to have funds available when needed. He reiterated that this jump is due to prior-year carryovers, but the district can't budget for them until the books are closed.

Trustee Murray thanked Ted and his team, acknowledging the many hours they put in each year and especially noting that this year was tougher. She expressed her appreciation for all their work. President Anthony echoed her sentiments, saying "likewise."

ACTION *(continued)*

1. ADMINISTRATION

a. Approval of Agreement with ChildCare Careers, LLC

MOTION #160 (Hsieh/Murray) to approve the agreement between SSFUSD and ChildCare Careers, LLC (CCC) for the 2025–26 program year to provide early childhood education

(ECE) teachers and paraprofessionals as substitutes in the amount of $65,000. Motion Carried. (Unanimous)

b. Approval of Proposal with ANTS After School, LLC

MOTION #161 (Murray/Hsieh) to approve the proposal with America's Next Talented Stars (ANTS After School, LLC) to provide After-School Enrichment structured sports programming during the 2025–26 school year for students in the District Extended Day Activities Program (DEDAP) at Buri Buri, Children's Center at Spruce, and Skyline Elementary, in the amount of $65,320. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of 2025-26 Local Control Accountability Plan (LCAP)

MOTION #162 (Richardson/Lam) to approve the 2025-26 LCAP and authorization to submit the plan to San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Approval of SSFUSD Local Performance Indicators Self-reflection for 2025-26

MOTION #163 (Murray/Richardson) to approve the District's 2025–26 self-assessment of progress on local performance indicators, aligned with the LCFF State Priorities. Motion Carried. (Unanimous)

c. Approval of ParentSquare Cost Proposal

Trustee Lam noted that although her questions had already been answered, she wanted to ask them again for the record. She confirmed that since ParentSquare bought out Remind, parents would now need to download a new app. She also confirmed that the cost of this new service is comparable to what was previously paid for Remind. She encouraged everyone to download the new app, as it is the only way to communicate directly with the district. President Anthony asked if this is something the school community liaison might be able to help with. Dr. Moore responded that they are still in the implementation plan phase with the vendor and, once rolled out, they will engage and leverage the community, including school community liaisons, to help get the word out and assist parents in downloading the app.

MOTION #164 (Hsieh/Murray) to approve the cost proposal for transitioning to and implementing ParentSquare, replacing Remind, for communication services during the 2025-26 school year, in the amount of $36,000. Motion Carried. (Unanimous)

d. Approval to Renew Agreements with LVNs and RNs

President Anthony commented that the district hosts Unitek at one of its sites, where they train LVNs, and expressed hope that there could be a partnership with them in the future. Dr. Moore responded that she would share that suggestion with Director Yacoub.

MOTION #165 (Hsieh/Murray) to approve the renewal of agreements with Licensed Vocational Nurses (LVNs) and Registered Nurses (RNs) to support student health services for the 2025–26 school year, in the amount of $707,021. Motion Carried. (Unanimous)

e. Approval of Agreements for Special Education Interpretation and Translation Services

President Anthony noted that it sounds like there is a second student who will be needing interpretation, which will increase.

MOTION #166 (Richardson/Lam) to approve agreements with agencies to provide interpretation and translation services for IEP meetings, including American Sign Language interpretation, for the 2025–26 school year, in the amount of $900,000. Motion Carried. (Unanimous)

f. Approval of Agreements with Non-Public Agencies for Special Education Transportation Services

President Anthony stated that she understands why the district is keeping the poor performer due to cost, but expressed hope that they improve their performance this year.

MOTION #167 (Murray/Richardson) to approve continue working with non-public transportation agencies to fulfill Individualized Education Plan (IEP) service agreements, and to authorize the Assistant Superintendent of Business

Services to sign all related Professional Service Agreements (PSAs), in the amount of $2,610,694. Motion Carried. (Unanimous)

g. Approval of the ELOP Agreement with the City of South San Francisco

Trustee Lam thanked Mr. Mediati for being present and expressed appreciation as a customer of South San Francisco's aftercare program at Monte Verde. She acknowledged the quality of staff and asked about transitional kindergarten (TK) enrollment, noting the expansion to several sites. Dr. Moore asked for clarification on whether Trustee Lam was asking about numbers of students entering. Trustee Lam responded she was interested in both.

Greg Mediati, Director of Parks and Recreation, shared that enrollment is going well but acknowledged TK is still a new experience for many families, especially in transitioning from preschool to full-day care. He noted the following enrollment figures, which were about a month old: Buri Buri - 23, Monte Verde - 34, Ponderosa - 32, Spruce - 20, Los Cerritos - 37, and Martin - 38, totaling nearly 190 students out of 210 available spots.

Trustee Lam asked whether spots are primarily filled by families coming from the city's preschool program. Mediati responded that continuation of care is a factor, but with the expansion through the ELOP program, they can serve many more children, including those who are new to the system.

Trustee Lam shared her general interest in TK due to its recent expansion and acknowledged the need for aftercare support for working parents. She thanked the city for providing aftercare services for students and families. Mediati expressed gratitude for the continued partnership with the district, emphasizing the long-standing collaboration, over 40 years, on school-age programs.

President Anthony added appreciation for reaching an agreement on the MOU.

Trustee Hsieh requested that board members follow proper process by directing questions through the Board President or Superintendent to maintain consistency.

Trustee Murray thanked Greg for attending, noting it was the first time she had seen him at a meeting, and welcomed him.

MOTION #168 (Murray/Hsieh) to approve the Expanded Learning Opportunity Program (ELOP) agreement with the City of South San Francisco for the 2025–26 school year. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

b. Approval of CTA Tentative Agreement

MOTION #169 (Richardson/Hsieh) to adopt the tentative agreement, dated June 4, 2025, between SSFUSD and the SSFCTA – Children's Center. Motion Carried. (Unanimous)

c. Approval of Contracts with the Youth Services Bureau (YSB) School Counseling and Safe School Advocates Services for 2025-26

MOTION #170 (Murray/Hsieh) to approve the contracts for services with the YSB of the YMCA to continue supporting additional counseling at all District schools for the 2025-26 school year. Motion Carried. (Unanimous)

d. Approval of the Job Description for the Categorical Program Specialist – Classified Represented

MOTION #171 (Lam/Hsieh) to approve the Categorical Program Specialist job description, effective for the 2025-26 school year. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Adoption of 2025-26 Proposed District Budget

MOTION #172 (Richardson/Hsieh) to adopt the 2025-26 Proposed District Budget and the Multi-Year Projections for 2026-27 and 2027-28 and authorizes submission to the San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Resolution No. 25-49 for Education Protection Account Funds

MOTION #173 (Murray/Hsieh) to adopt Resolution #25-49: To receive and disburse Proposition 55 – Education Protection Account (EPA) funds for the 2025–26 fiscal year, in accordance with constitutional requirements and a waive of the reading. (AYES: Richardson, Hsieh, Lam, Murray, Anthony; NOES: None). Motion Carried. (Unanimous)

c. Approval to Award Contract to CWS Construction Group, Inc.

MOTION #174 (Hsieh/Murray) to award a contract for the Spruce Elementary School Security Gates project to the lowest responsive and responsible bidder, CWS Construction Group, Inc., in the amount of $685,000. Motion Carried. (Unanimous)

d. Approval of Contract with Joseph Cumisky Construction for the District Office IMC Offices Project

MOTION #175 (Hsieh/Murray) to approve the contract with Joseph Cumisky Construction Corporation for construction work related to the Instructional Media Center (IMC) offices project at the District Office, in the amount of $29,400. Motion Carried. (Unanimous)

e. Approval of Contract with Joseph Cumisky Construction for the District Office Business Services Conference Room Project

Trustee Richardson asked why the two projects couldn't be combined into one. Ted explained that they were initiated at different times, one had already been quoted, and the second was added later due to the need for additional space. He clarified that they are two separate projects: one involves converting the Business Services conference room into two rooms, and the other involves creating offices in a portable near the district office. Trustee Richardson acknowledged the clarification and commented that the project looks nice.

MOTION #176 (Murray/Richardson) to approve the contract with Joseph Cumisky Construction Corporation for construction work on the District Office Business Services

conference room, in the amount of $46,895. Motion Carried. (Unanimous)

f. Approval to Award Contract to Independence Environmental Services

Trustee Lam commented that she is sad the auto shop is going away.

MOTION #177 (Hsieh/Lam) to award the contract for the removal of the hydraulic lift and appurtenances from the South San Francisco High School Auto Shop to the lowest responsive, responsible bidder, Independence Environmental Services, in the amount of $64,152.90. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

July 10, 2025

- Presentation on Information Technology Department
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2025-26 conferences and seminars
- Approval of Children's Center Program annual self-evaluation reports for 2025-26
- Williams report for 4th quarter ending 6/30/25

August 14, 2025

- Introduction of Student Trustees/ASB High School Presidents
- Presentation on Summer School
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2025-26
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2024 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 11, 2025

- Teaching and learning presentation – Martin ES
- Presentation and approval of year end unaudited actuals
- Discussion of October 23 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)

- Approval of Renaissance Learning agreement renewal for 2025-26
- Resolution on GANN limit

September 25, 2025

- Teaching and learning presentation – Parkway Heights MS
- Approval of San Mateo Co. 2025-26 CSPP preschool contract
- Update on enrollment for the 2025-26 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2025-26
- Approval of SMCOE Induction Program (BTSA) agreement for services in 2025-26
- Resolution for California Week of the School Administrator (October)

October 9, 2025

- Teaching and learning presentation – Los Cerritos ES
- Teaching and learning presentation – Children's Center
- Presentation on Genentech and Science
- Presentation on Fiscal Services
- Williams report for 1st quarter ending 9/30/25
- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2025-26

October 23, 2025 - *Community Forum*

- Topic(s) TBD

November 13, 2025

- Teaching and learning presentation – Ponderosa ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2025-26
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 11, 2025

- Teaching and learning presentation – Sunshine Gardens ES
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2025-26
- Presentation and approval of First interim budget report "positive certification"
- Resolution for School Board Recognition Month
- CSBA Delegate Assembly nomination(s)

- Approval of the Effectiveness Educator Block Grant
- Approval of 2026 Summer School Program

<u>December 16, 2025</u> - ***Reorganization meeting***

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

President Anthony noted a few Trustees were on vacation.

Trustee Murray wished everyone a wonderful summer and expressed gratitude to AbbVie and Heart of America for their ongoing work in district schools, highlighting recent improvements at Parkway Heights Middle School. She noted that over the past three years, they have completed projects at Martin, Spruce, and now Parkway, including building a library, STEM center, and her favorite, the new wellness center, which she described as a beautiful, safe space for students. She also welcomed Nia Campbell, the new Assistant Superintendent for Teaching and Learning.

President Anthony thanked Trustee Murray and apologized for the interruption. She expressed excitement about the update and acknowledged the significant work Parkway counselors contributed to developing the wellness center, noting they would likely be excited to see it return even better.

ADJOURNMENT – 9:21 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 10, 2025

RE: Board Members' and Superintendent's participation in the 2025 CSBA Annual Conference

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ALIGNMENT WITH STRATEGIC PLAN:

☐**Goal 1:** Exceptional Instruction
☐**Goal 2:** Engaged Students
☐**Goal 3:** Purposeful Partnerships
☐**Goal 4:** Empowered Educators
☐**Goal 5:** Equity-Centered Systems
☒**N/A:** Not Applicable

BACKGROUND:

This year, CSBA is holding their annual conference in-person in Sacramento, CA. Optional pre-conference workshops will be held on Tuesday, December 2, and general sessions will take place from Wednesday, December 3, through Friday, December 5. The focus of this conference is to bring district leaders together for professional learning, networking, and advocacy. The pre-conference workshops will cover the following topics: Legal Symposium for Experienced Board Members, Board President's Workshop, Orientation for New Trustees, Advanced Governance Skills for Transformational Leadership, and California School Board Ethics Training Course.

FISCAL IMPLICATIONS:

Estimated costs for six (6) members to attend the CSBA Annual Education Conference, December 2-5, 2025:

- **Early Bird registration:** $775 per person = $4,650
- **Pre-Conference Workshops:** $500 per person = $3,000
- **Lodging:** $900 per person = $5,400
- **Meals:** $75 per day per person (x 4 days) = $1,800
- **Transportation (mileage/toll etc.):** $200 per person = $1,200

Total Estimated Costs: $16,050

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the costs for Board members and the Superintendent to participate in the 2025 CSBA Annual Conference in Sacramento, CA.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 10, 2025

RE: Superintendent's participation in 2025-2026 Professional Learning Conferences/Sessions

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ALIGNMENT WITH STRATEGIC PLAN:

☒**Goal 1:** Exceptional Instruction
☐**Goal 2:** Engaged Students
☒**Goal 3:** Purposeful Partnerships
☒**Goal 4:** Empowered Educators
☒**Goal 5:** Equity-Centered Systems
☒**N/A:** Not Applicable

BACKGROUND

In my role as Superintendent, I attend various conferences, workshops, symposiums, etc. during each school year as part of my professional learning system. These are annual events which provide opportunities for valuable networking and offer professional development on current critical leadership and educational issues.

Listed below are only some of the upcoming events for 2025-26. The information has been obtained from the organizations' websites. At this time, it is unknown whether some event(s) will be held virtually, instead of in-person. Unless posted on their websites, the registration fees listed below are based on the prior year's events and will likely be lower if the event is held virtually.

I also participate in superintendent professional learning groups, which occasionally meet in Northern or Southern California. When my schedule allows, I attend these sessions, where we engage in professional reading on current trends, share resources, discuss challenges and successes in our districts, and collaborate on leadership strategies.

These sessions are a valuable use of time, offering both professional growth and a supportive network of job-alike colleagues. I appreciate the Board's continued support of these and other professional learning opportunities. As always, I'm happy to share key takeaways with the Board.

Below are the annual professional learning sessions for which I seek approval and attend when my schedule permits.

Conference	Registration Fee	Next Scheduled Date
CAAASA Annual 2025 Round Up	$900	September 6, 2026 (Berkeley, CA – DoubleTree by Hilton)
CalSupts (California City School Superintendents)	$400	October 2 – 3, 2025 (Newport Beach, CA – Balboa Bay Resort)
ACSA Leadership Summit	$825	Nov 6–8, 2025 (San Francisco, CA – Hilton Union Square)
ACSA Superintendent's Symposium	$750	Jan 28–30, 2026 (Indian Wells, CA – Renaissance Esmeralda Resort & Spa)
CAAASA PD Summit	$900	March 18 – 20, 2026 (Anaheim, CA - Anaheim Marriott)

FISCAL IMPLICATIONS:

The registration fees are included in the above-listed events. The registration fees and any travel expenses will be paid through the appropriate Superintendent budget.

RECOMMENDATION

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Superintendent's participation in the 2025-2026 professional learning conferences listed and any additional, similar ones which may be scheduled during the year.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

ADMINISTRATIVE APPOINTMENTS | 2025–2026

Manalang, Sharimar – Principal, South San Francisco High School
Effective: July 1, 2025

CERTIFICATED CONTRACTS | 2025–2026

Sanford, Rosana – Probationary contract at Los Cerritos Elementary School
Effective: August 11, 2025 | Salary Placement: C–1

Smith, Shawna – Probationary contract at Los Cerritos Elementary School
Effective: August 11, 2025 | Salary Placement: A–17B

Yi, Quan – Probationary contract at Los Cerritos Elementary School
Effective: August 11, 2025 | Salary Placement: B–2

Joo, Danielle – Probationary contract at Martin Elementary School
Effective: August 11, 2025 | Salary Placement: A–3

Manglicmont, Jennifer – Probationary contract at Martin Elementary School
Effective: August 11, 2025 | Salary Placement: D–22B

Slager, Michelle – Probationary contract at Ponderosa Elementary School
Effective: August 11, 2025 | Salary Placement: A–3

Hess, Laura – Probationary contract at Skyline Elementary School
Effective: August 11, 2025 | Salary Placement: C–3

Brotherton, Zoie – Probationary contract at Spruce Elementary School
Effective: August 11, 2025 | Salary Placement: A–4

Norton, Jake – Probationary contract at Spruce Elementary School
Effective: August 11, 2025 | Salary Placement: D–4

Takaha, Avery – Probationary contract at Spruce Elementary School
Effective: August 11, 2025 | Salary Placement: C–3

Saunders, Elizabeth – Probationary contract at Sunshine Gardens Elementary School
Effective: August 11, 2025 | Salary Placement: C–10

Piar, Erica – Probationary contract at Parkway Heights Middle School
Effective: August 11, 2025 | Salary Placement: A–1

Sanfilippo, Joseph – Probationary contract at Westborough Middle School
Effective: August 11, 2025 | Salary Placement: C–4

Dorskind, Paul – Probationary contract at El Camino High School
Effective: August 11, 2025 | Salary Placement: A-1

Lee, Kelly – Probationary contract at El Camino High School
Effective: August 11, 2025 | Salary Placement: C–1

Ramahi, Joseph – Probationary contract at South San Francisco High School
Effective: August 11, 2025 | Salary Placement: D–4

Murata, Ion – Probationary contract at the Special Education Department
Effective: August 11, 2025 | Salary Placement: A–1

Kwan, Janet – Probationary contract at Special Education Department
Effective: August 11, 2025 | Salary Placement: A–3

ADULT EDUCATION | 2025–2026

Medina, Patricia – Teacher
Effective: August 11, 2025 | Salary Placement: Step 8

JOB SHARE | 2025–2026

Favaro, Colleen, 0.60FTE – Teacher, Martin Elementary School
Effective: August 11, 2025

Lattasima, Keonakone, 0.40FTE – Teacher, Martin Elementary School
Effective: August 11, 2025

Vidales, Cheryl, 0.60FTE – Teacher, Martin Elementary School
Effective: August 11, 2025

Chan, Michelle, 0.40FTE – Teacher, Martin Elementary School
Effective: August 11, 2025

REDUCED WORKLOAD PROGRAM | 2025–2026

Lynch, Michele, 0.50FTE – Teacher, Monte Verde Elementary School
Effective: August 11, 2025

Velez, Cynthia, 0.50FTE – Teacher, Monte Verde Elementary School
Effective: August 11, 2025

TRANSFERS

Concepcion, Mynah – From Sunshine Gardens Elementary School to South San Francisco High School
Effective: August 11, 2025

Marzan, Jace – From Alta Loma Middle School to Los Cerritos Elementary School
Effective: August 11, 2025

VOID CONTRACT

Heard, Christina – Teacher, Los Cerritos
Effective: June 5, 2025

RESIGNATIONS

Irish, Keith – Assistant Superintendent at the Educational Services Department
Effective: June 30, 2025

Hew, Marianne – Director at the Educational Services Department
Effective: June 30, 2025

Sterner, Amanda – Teacher at Los Cerritos Elementary School
Effective: June 30, 2025

Kernagis, Brittany – Teacher at Sunshine Gardens Elementary School
Effective: June 30, 2025

RETIREMENTS

Mitchell, Marcie – Librarian at South San Francisco High School
Effective: June 6, 2025

Hoover, Kelly – Teacher at South San Francisco High School
Effective: June 2, 2025

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Marcos Garcia, Assistant Superintendent – Student & Family Services

Karen Hong, Principal – Los Cerritos Elementary

DATE: July 10, 2025

RE: Approval for Los Cerritos Counselor to Attend the 2025 ASCA Conference in Long Beach, CA, July 12–15, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☒**Goal 1:** Exceptional Instruction
☐**Goal 2:** Engaged Students
☒**Goal 3:** Purposeful Partnerships
☒**Goal 4:** Empowered Educators
☒**Goal 5:** Equity-Centered Systems
☒**N/A:** Not Applicable

BACKGROUND:

The 2025 American School Counselor Association Conference, July 12-15, is held in Long Beach, California. This is an in-depth school counseling related educational session that would allow the wellness counselor to attend breakout sessions and general sessions to enhance his counseling knowledge in preparation of best practices at Los Cerritos. Some of the sessions that the wellness counselor plans on attending are:

- Managing elementary student anxiety
- ASCA national model, an elementary perspective
- Tiered strategies to improve elementary attendance
- Elementary school college and career culture

FISCAL IMPLICATIONS:

Estimated costs for one (1) Los Cerritos staff member to attend is $2,550.00. (MGMT: 007 will be utilized to cover the cost):

- **Registration:** $750.00 per person = $750.00
- **Lodging:** $333 per stay * 3 nights = $1,000
- **Meals:** $50 per person * 4 days = $200
- **Airfare/Transportation:** $600.00

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the conference for the wellness counselor to attend the 2025 American School Counselor Association Annual Conference, July 12-15, 2025 in Long Beach California. The counselor's attendance at this event would be a great investment for Los Cerritos and SSFUSD as a whole. Thank you for your consideration.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: July 10, 2025

RE: Purchase Order Listing May 1, 2025 to May 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed May 1, 2025 to May 31, 2025 for the 2024/2025 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

Staff recommends the South San Francisco Unified School District Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - May 1, 2025 to May 31, 2025

P.O.	Vendor	Description	Account	Amount
253074	2ND GEAR	Frontline Check-In Laptops (refurbished)	01-0000-0-0000-2424-4320-090-735	1,862.38
253059	A.R.T. CARPET	VCT Tile in Portable 24 Martin	01-8150-0-0000-8110-5899-008-741	9,570.00
252889	A.R.T. CARPET	Quite Room New Carpet Tiles	01-8150-0-0000-8110-5899-031-741	1,169.00
252890	ADAPTED 4 SPECIAL ED	Teachers Book	01-9010-0-5001-3150-4200-090-350	558.18
253064	AMA PRODUCTIONS LLC	EL Hooded Sweatshirts	01-9025-0-1110-1000-5810-033-356	910.32
252868	AMAZON.COM	Apple TV Mounts for Classrooms	01-0000-0-0000-2424-4320-090-735	312.75
252871	AMAZON.COM	Repair Parts	01-0000-0-0000-2424-4320-090-735	195.00
252893	AMAZON.COM	CD Drive	01-0000-0-0000-2424-4320-090-735	54.12
252937	AMAZON.COM	Tech Repair Parts	01-0000-0-0000-2424-4320-090-735	51.81
252966	AMAZON.COM	Tech Parts	01-0000-0-0000-2424-4320-090-735	47.17
252967	AMAZON.COM	Network Parts	01-0000-0-0000-2424-4320-090-735	503.14
253038	AMAZON.COM	Cable Couplers & Mounts	01-0000-0-0000-2424-4320-090-735	53.32
253073	AMAZON.COM	Networking Items	01-0000-0-0000-2424-4320-090-735	1,037.01
252972	AMAZON.COM	Supplies for GBC	01-0000-0-0000-7300-5899-090-717	115.80
252939	AMAZON.COM	Office Supplies	01-0000-0-0000-7350-4320-090-717	270.07
253063	AMAZON.COM	Supplies	01-0000-0-0000-7350-4320-090-717	75.56
252936	AMAZON.COM	Office Supplies	01-0000-0-0000-7400-4320-090-715	126.42
253063	AMAZON.COM	Supplies	01-0000-0-0000-7550-4320-090-718	62.98
252950	AMAZON.COM	Custodial Supplies	01-0000-0-0000-8200-4320-010-759	657.93
252914	AMAZON.COM	Custodial Supplies	01-0000-0-0000-8200-4320-032-759	181.41
252970	AMAZON.COM	Supplies	01-0000-0-0000-8200-4320-032-759	5.60
253029	AMAZON.COM	Summer School Supplies - STEAM	01-0000-0-1110-1000-4200-021-600	39.86
252946	AMAZON.COM	Classroom & PBIS Supplies	01-0000-0-1110-1000-4320-007-070	562.67
253053	AMAZON.COM	Office Supplies	01-0000-0-1110-1000-4320-007-070	208.55
252913	AMAZON.COM	Nets for Playground Soccer Goals	01-0000-0-1110-1000-4320-008-070	77.01
253028	AMAZON.COM	Summer School - STEAM Supplies	01-0000-0-1110-1000-4320-021-600	1,262.18
253029	AMAZON.COM	Summer School Supplies - STEAM	01-0000-0-1110-1000-4320-021-600	1,374.45
253030	AMAZON.COM	Summer School Supply Order - STEAM	01-0000-0-1110-1000-4320-021-600	1,683.98
253031	AMAZON.COM	Summer School - STEAM Supplies	01-0000-0-1110-1000-4320-021-600	1,137.97
253032	AMAZON.COM	Summer School - STEAM Supplies	01-0000-0-1110-1000-4320-021-600	198.79
252909	AMAZON.COM	Square Card Reader - ASB	01-0000-0-1110-1000-4320-025-004	53.83
252975	AMAZON.COM	Summer School Credit Recovery Supplies	01-0000-0-1110-1000-4320-033-600	209.00
253024	AMAZON.COM	Summer School Supplies-Credit Recovery	01-0000-0-1110-1000-4320-033-600	72.01
253025	AMAZON.COM	Summer School Supplies-Credit Recovery	01-0000-0-1110-1000-4320-033-600	212.74
253026	AMAZON.COM	Summer School - Credit Recovery	01-0000-0-1110-1000-4320-033-600	231.28
253027	AMAZON.COM	Summer School Supplies-Credit Recovery	01-0000-0-1110-1000-4320-033-600	495.87
252946	AMAZON.COM	Classroom & PBIS Supplies	01-0000-0-1110-1000-4420-007-070	5,239.92
252970	AMAZON.COM	Supplies	01-0000-0-1216-1000-4320-032-070	31.73
252970	AMAZON.COM	Supplies	01-0000-0-1236-1000-4320-032-070	9.73
252946	AMAZON.COM	Classroom & PBIS Supplies	01-3010-0-1110-1000-4320-007-301	520.77
252947	AMAZON.COM	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	941.43
253044	AMAZON.COM	Art Supplies	01-3010-0-1110-1000-4320-007-301	115.91
253066	AMAZON.COM	Wellness Center Supplies	01-3182-0-1110-1000-4200-031-387	256.19
252907	AMAZON.COM	Supplies	01-3182-0-1110-1000-4320-031-387	1,658.13
253066	AMAZON.COM	Wellness Center Supplies	01-3182-0-1110-1000-4320-031-387	3,168.86
252905	AMAZON.COM	Health Science CTE ECHS #2	01-6383-0-3800-1000-4320-032-312	388.83
252910	AMAZON.COM	Health Science CTE ECHS #1	01-6383-0-3800-1000-4320-032-312	10,162.48

PURCHASE ORDER LISTING - May 1, 2025 to May 31, 2025

P.O.	Vendor	Description	Account	Amount
252910	AMAZON.COM	Health Science CTE ECHS #1	01-6383-0-3800-1000-4420-032-312	658.15
252994	AMAZON.COM	ESY Supplies	01-6500-0-5730-1190-4320-090-204	241.13
252997	AMAZON.COM	ESY Supplies	01-6500-0-5730-1190-4320-090-204	31.64
252998	AMAZON.COM	ESY Supplies	01-6500-0-5730-1190-4320-090-204	272.77
252999	AMAZON.COM	ESY Supplies	01-6500-0-5730-1190-4320-090-204	272.77
253008	AMAZON.COM	ESY Supplies	01-6500-0-5730-1190-4320-090-204	243.88
252976	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	91.09
252977	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	91.09
252978	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	87.80
252979	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	222.39
252980	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	83.62
252981	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	222.39
252982	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	109.66
252983	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	61.42
252984	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	61.42
252985	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	211.40
252986	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	149.88
252987	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	211.40
252988	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	51.56
252989	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	51.56
252990	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	222.39
252991	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	141.72
252992	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	141.72
252993	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	219.63
252995	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	39.46
252996	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	141.72
253000	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	211.40
253001	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	61.42
253002	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	224.39
253003	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	222.39
253004	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	222.39
253005	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	213.40
253006	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	272.77
253007	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	79.02
253009	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	272.77
253010	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	272.77
253011	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	253.50
253012	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	272.77
253013	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	253.19
253014	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	253.19
253015	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	272.77
253016	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	261.78
253017	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	51.56
253018	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	257.27
253019	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	51.56
253020	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	141.72
253021	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	261.78

PURCHASE ORDER LISTING - May 1, 2025 to May 31, 2025

P.O.	Vendor	Description	Account	Amount
253022	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	261.78
253023	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	47.24
253040	AMAZON.COM	ESY Supplies	01-6500-0-5760-1190-4320-090-204	250.40
252912	AMAZON.COM	EMT - CTE SSFHS #3	01-7370-0-3800-1000-4320-033-368	1,499.02
252902	AMAZON.COM	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	65.79
252911	AMAZON.COM	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	43.91
252935	AMAZON.COM	Groundbreaking Ceremony Equipment	01-8150-0-0000-8110-4320-090-741	834.48
253069	AMAZON.COM	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	171.86
252972	AMAZON.COM	Supplies for GBC	01-8150-0-0000-8110-5899-090-741	321.13
252876	AMAZON.COM	Office Supplies	01-9010-0-5760-1190-4320-090-350	148.28
252878	AMAZON.COM	Office Supplies	01-9010-0-5760-1190-4320-090-350	954.05
253050	AMAZON.COM	Campus Beautification	01-9113-0-1110-1000-4320-033-356	1,713.58
252885	AMAZON.COM	Wellness Center - 04/2025	01-9305-0-1110-1000-4320-025-391	1,358.70
253071	AMERICAN EAGLE ENTERPRISES	Bleacher Maintenance	01-8150-0-0000-8110-5899-090-741	9,722.00
252969	APPLE COMPUTER INC	Student iPad Refresh	01-0000-0-0000-2424-4320-090-735	0.00
253047	APPLE COMPUTER INC	MacBook Airs for EDS TOSA Team Members (6)	01-0000-0-0000-2424-4420-090-762	6,794.79
252923	APPLE COMPUTER INC	iPad - ASB	01-0000-0-1110-1000-4320-025-004	444.49
252969	APPLE COMPUTER INC	Student iPad Refresh	01-0000-0-1110-1000-4320-090-405	37,752.21
252917	APPLE COMPUTER INC	MacBook Pro	01-3010-0-1110-1000-4420-022-301	3,398.28
252922	ARMOUR PETROLEUM SERVICE &	Underground Storage Tank	01-8150-0-0000-8110-5600-090-741	24,977.96
252957	ARMOUR PETROLEUM SERVICE &	Underground Storage Tank	01-8150-0-0000-8110-5600-090-741	136,782.95
253048	AVILES NAVARRO, ISRAEL S	Consultant Fee/Expenses	01-6387-0-3800-1000-5899-033-394	4,784.45
253046	BUSCHMAN, SCOTT	Photography Services	01-0000-0-0000-7300-5899-090-717	800.00
252892	CAROLINA BIOLOGICAL SUPPLY CO	EMT Class CTE	01-7370-0-3800-1000-4320-033-368	2,522.80
252919	CBF INC.	Wireless Antenna Boost	01-0000-0-1110-1000-5899-033-070	2,040.00
253035	CBF INC.	Classroom Wiring Mgmt/EC LAB CTE	01-6387-0-3800-3900-5899-090-394	3,037.56
252918	CDW GOVERNMENT INC	Classroom TV Replacement	01-3010-0-1110-1000-4420-007-301	1,002.68
253034	CDW GOVERNMENT INC	CTE 75" TV & Mount ECHS	01-6387-0-3800-1000-4420-090-394	2,221.51
253036	CDW GOVERNMENT INC	CTE Surface Pro, Copilot + PC	01-6387-0-3800-1000-4420-090-394	1,910.84
252880	CDW GOVERNMENT INC	TV	01-9305-0-1110-1000-4420-031-391	659.13
252927	CHARGELAB USA INC.	1 Year Service Plan	01-0000-0-0000-2424-5899-090-735	2,400.00
252899	CLEARLITE TROPHIES	Student Awards 2025	01-0805-0-1110-1000-5810-021-180	1,398.16
252891	CLEARLITE TROPHIES	Drama Plaques	01-0805-0-1110-1000-5810-033-180	252.72
252933	CLEARLITE TROPHIES	Academic Achievement Plaques	01-0805-0-1110-1000-5810-033-180	160.97
252965	CLEARLITE TROPHIES	Peer Leader Plaques	01-0805-0-1110-1000-5810-033-180	38.46
252903	COUNTY OF SAN MATEO	November 5, 2024 Presidential General Election	01-0000-0-0000-7110-5886-090-713	27,324.90
252882	DANIEL FERLIZZA CONSTRUCTION	Suspended Acoustical Ceilings	01-8150-0-0000-8110-5899-031-741	1,750.00
252956	DELL MARKETING LP	Student Chromebook Refresh	01-0000-0-1110-1000-4320-090-405	97,608.97
252956	DELL MARKETING LP	Student Chromebook Refresh	01-9010-0-0000-2424-4320-090-736	0.00
252896	EWAN, STARLA A	EMT CTE SSFHS	01-7370-0-3800-1000-4320-033-368	1,849.53
252925	FIELDTURF USA INC.	Reglue Loose Inlays & Patch Blue Gaps	01-8150-0-0000-8110-5600-033-741	2,364.39
252958	FIELDTURF USA INC.	Remove/Replace Work Turf Areas	01-8150-0-0000-8110-5899-032-741	48,611.81
252900	FOLLETT CONTENT SOLUTIONS	Books for ELA	01-0000-0-1110-1000-4200-021-070	722.64
252900	FOLLETT CONTENT SOLUTIONS	Books for ELA	01-0805-0-1110-1000-4200-021-180	867.65
252884	FOLLETT CONTENT SOLUTIONS LLC	Library Books	01-0000-0-1110-2421-4200-033-451	470.00
252884	FOLLETT CONTENT SOLUTIONS LLC	Library Books	01-0805-0-1110-1000-4200-033-180	1,310.95
252897	FOLLETT CONTENT SOLUTIONS LLC	EL Library Books	01-0805-0-4760-1000-4200-033-123	1,177.87

PURCHASE ORDER LISTING - May 1, 2025 to May 31, 2025

P.O.	Vendor	Description	Account	Amount
252906	GIANT MICROBES INC.	Health Class CTE ECHS	01-6383-0-3800-1000-4320-032-312	294.90
252904	HEALTH CONNECTED	24-25 Health Connected Add-On	01-4127-0-1110-1000-5899-090-342	850.00
252943	HOUGHTON MIFFLIN HARCOURT	English 3D Live Online	01-4203-0-4760-1000-5813-090-330	800.00
253033	IMAGINE LEARNING LLC	Approved Mathematics 6-12 (8 year)	01-9010-0-1110-1000-4100-090-316	2,317,848.28
252920	IN THE MIX APPAREL	Football Uniforms	01-9011-0-1202-1000-5810-033-322	7,416.56
253052	ITINERA DOCENTIA LLC	2025 Online Walton APSI Event 1	01-7412-0-1110-1000-5210-032-362	800.00
252877	JOHNSTONE SUPPLY	D92-092 Comfortmaker Package	01-8150-0-0000-8110-4320-090-741	3,866.80
252869	KELLY SPICERS INC.	11x17 Tabloid Size Paper	01-0000-0-0000-7550-4320-090-718	69.86
253062	KELLY SPICERS INC.	Paper	01-0000-0-0000-7550-4320-090-718	273.31
253077	KELLY SPICERS STORES	NCR 2-Part & 3-Part Straight	01-0000-0-0000-7550-4320-090-718	706.36
252931	KORAH GUILAR EDUCATIONAL	Independent Educational Evaluator (IEE)	01-6500-0-5760-1190-5899-090-245	7,360.00
253051	LAKESHORE LEARNING	Ponderosa TK Materials	01-6053-0-1110-1000-4320-090-841	3,093.85
253051	LAKESHORE LEARNING	Ponderosa TK Materials	01-6053-0-1110-1000-4420-090-841	829.83
252932	LAW OFFICES	Attorneys' Fees	01-0000-0-0000-7602-5888-090-726	14,000.00
253079	MORENO, IRENE	CAT Meeting EOY Lunch	01-0000-0-0000-2110-4322-090-762	270.58
253079	MORENO, IRENE	CAT Meeting EOY Lunch	01-0000-0-0000-7150-4322-090-714	270.53
253079	MORENO, IRENE	CAT Meeting EOY Lunch	01-0000-0-0000-7300-4322-090-717	270.58
253079	MORENO, IRENE	CAT Meeting EOY Lunch	01-0000-0-0000-7400-4322-090-715	270.58
252901	MUSIC & ARTS CA DEPT	Music Instruments	01-0000-0-1110-1000-4420-033-070	27,107.32
252901	MUSIC & ARTS CA DEPT	Music Instruments	01-0000-0-1110-1000-6410-033-070	20,223.12
252895	NASCO EDUCATION LLC	EMT CTE SSFHS	01-7370-0-3800-1000-4320-033-368	2,541.67
252961	NATIONAL HISTORY DAY INC.	Registration Fees-National History Day	01-0000-0-1110-1000-5899-033-070	395.00
253078	OFFICE DEPOT INC	Business Services Supplies	01-0000-0-0000-7300-4320-090-717	631.32
252973	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-8200-4320-090-760	550.77
252945	OFFICE DEPOT INC	2025 Summer School Supplies Credit Recovery	01-0000-0-1110-1000-4320-033-600	161.29
253055	OFFICE DEPOT INC	Divider Panels for ELD Classroom	01-0805-0-4760-1000-4320-008-123	986.43
253042	OFFICE DEPOT INC	Art & Classroom Supplies	01-3010-0-1110-1000-4320-007-301	518.53
253060	OFFICE DEPOT INC	Copy Paper for Big Lift Summer School	01-9302-0-1110-1000-4320-008-600	454.44
253061	OFFICE DEPOT INC	Copy Paper for Big Lift Summer School	01-9302-0-1110-1000-4320-008-600	454.44
252916	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7400-4320-090-715	167.85
252915	OFFICE DEPOT/BUSINESS SERVICE	Food for Meetings	01-0000-0-0000-7400-4322-090-715	474.41
253068	OTIS ELEVATOR COMPANY	Elevator Repair	01-8150-0-0000-8110-5600-032-741	10,178.56
252887	PBUA	Baseball Umpires	01-0000-0-1202-3900-5899-033-322	7,109.00
252872	PHOENIX TRANSPORATION	Band Field Trip Transportation	01-0000-0-1110-1000-5815-021-070	1,100.00
252873	PHOENIX TRANSPORATION	Track & Field Charter #55830/55831	01-0000-0-1202-3900-5821-033-322	4,437.63
252940	REALITYWORKS INC.	CTE Health - ECHS	01-6383-0-3800-1000-4420-032-312	13,736.29
252941	REALITYWORKS INC.	CTE Health - ECHS	01-6383-0-3800-1000-4420-032-312	3,520.55
252898	RESOURCE SOLUTIONS OF SF GROUP	Warehouse Restock - #008097 Bonnets	01-0000-0-0000-0000-9320-000	922.95
253058	ROSE BRAND WIPERS INC	Auditorium Curtain Cable	01-8150-0-0000-8110-5899-032-741	800.00
252955	SAN MATEO COUNTY OFFICE OF EDU	2024-25 Teacher Induction (BTSA) Program	01-4035-0-1110-1000-5899-090-343	29,000.00
253054	SAN MATEO UNION HIGH DISTRICT	Buses for Outdoor Ed 2025	01-0000-0-1110-1000-5821-090-764	3,000.00
253043	SAN MATEO UNION HIGH DISTRICT	Buses for Field Trips	01-3010-0-1110-1000-5821-007-301	3,006.75
253054	SAN MATEO UNION HIGH DISTRICT	Buses for Outdoor Ed 2025	01-3010-0-1110-1000-5821-007-301	1,569.50
253039	SCHOOLS EXCESS LIABILITY FUND	AB 218 Assessment Fee	01-0000-0-0000-7602-5888-090-726	722,077.39
252928	SO SAN FRANCISCO CHAMBER OF CO	SSF Chamber of Commerce Luncheon	01-0000-0-0000-7110-5899-090-713	260.00
252928	SO SAN FRANCISCO CHAMBER OF CO	SSF Chamber of Commerce Luncheon	01-0000-0-0000-7150-5899-090-714	325.00
252934	SOUTH CITY LUMBER & SUPPLY	CTE - Construction Supplies	01-6387-0-3800-1000-4320-033-394	5,024.90

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P.O.	Vendor	Description	Account	Amount
253049	SOUTHWEST BINDING & LAMINATING	Laminate	01-0000-0-0000-2420-4320-090-450	351.25
252926	T-MOBILE USA INC	Phone Upgrade	01-0000-0-0000-3130-5910-090-503	219.74
253065	TUFF SHED	Storage Shed - Custodial Storage 8 x 12	01-0000-0-0000-8200-6410-025-070	2,179.76
252870	TUFF SHED	Storage Shed - Custodial Storage 8 x 15	01-0000-0-0000-8200-6410-025-759	7,247.39
253065	TUFF SHED	Storage Shed - Custodial Storage 8 x 12	01-0000-0-0000-8200-6410-025-759	3,374.41
252948	TUFF SHED	Shed for Serra Vista	01-8150-0-0000-8110-6410-011-741	9,340.47
252949	TUFF SHED	Shed for Westborough	01-8150-0-0000-8110-6410-025-741	7,247.36
252924	TUFF SHED	Wood Storage Shed with Floor - IMC	01-8150-0-0000-8110-6410-090-741	8,917.45
252879	TURNER, CHARMAINE L.	Catering for Career Day Participants	01-9010-0-1110-1000-4322-014-430	325.00
253056	ULTRA PLAY SYSTEMS INC.	Student Lunch/Snack/Activity Benches	01-0000-0-1110-1000-4420-008-070	3,512.94
252888	UNITED COACH TOURS	United Coach FT SSFHS Canada College	01-0000-0-1110-1000-5821-090-762	1,275.00
253045	UNIVERSITY OF CALIFORNIA,	Professional Development	01-3182-0-1110-1000-5210-031-387	26,050.00
252953	VARITRONICS LLC	Poster Paper/Ink Replacement	01-0000-0-0000-2420-4320-090-450	252.68
253080	VENTRIS LEARNING LLC	Teacher Supplies/Curriculum	01-0805-0-1110-1000-4200-014-180	376.25
252954	VERSA PRODUCTS	Desktop Riser	01-0000-0-0000-7300-4420-090-717	591.35
252921	VIA HEART PROJECT	CPR Training	01-0000-0-1110-1000-5899-031-070	1,000.00
252894	WARDS SCIENCE	EMT Class CTE	01-7370-0-3800-1000-4320-033-368	1,074.00
252929	WEST ED	CA Healthy Kids Modules 24/25	01-0000-0-1110-1000-5899-090-762	4,150.00
252908	WORTHINGTON DIRECT	Wellness Center Furniture	01-9305-0-1110-1000-4420-031-391	1,806.05
253037	YOUR PARTY RENTAL COMPANY	Rentals for GBC	01-8150-0-0000-8110-5600-090-741	699.35
253041	ZOO-PHONICS INC	Zoo Phonics TK Ponderosa	01-6053-0-1110-1000-4320-090-841	479.45
252874	ZOO-PHONICS INC	Phonics Kit - BLIS RK	01-9302-0-1110-1000-4320-090-600	479.38
252875	ZOO-PHONICS INC	Phonics Kit - BLIS RK	01-9302-0-1110-1000-4320-090-600	479.38
	TOTAL FUND 01			**3,793,138.29**
252959	AMAZON.COM	Supplies	11-6391-0-4145-1000-4200-041-145	120.09
252959	AMAZON.COM	Supplies	11-6391-0-4145-1000-4320-041-145	1,247.70
252960	OFFICE DEPOT INC	Supplies	11-6391-0-4145-1000-4320-041-145	265.70
252930	QUIA SUBSCRIPTIONS	QUIA Subscription	11-6391-0-4110-2700-5813-041-480	198.00
252921	VIA HEART PROJECT	CPR Training	11-6391-0-4145-1000-5899-041-145	1,000.00
	TOTAL FUND 11			**2,831.49**
252944	AMAZON.COM	Ring Camera Mount & Transformer	12-9010-0-8533-1000-4320-045-848	86.75
252971	BAY AREA DISCOVERY MUSEUM	Bay Area Discovery Museum Balance	12-6105-0-8535-1000-5815-045-835	9.00
252971	BAY AREA DISCOVERY MUSEUM	Bay Area Discovery Museum Balance	12-9010-0-8533-1000-5815-045-833	9.00
252942	IDENTISYS INCORPORATED	Badge ID Printer	12-6105-0-8510-1000-4420-045-830	295.54
252942	IDENTISYS INCORPORATED	Badge ID Printer	12-6105-0-8535-1000-4420-045-835	295.54
252942	IDENTISYS INCORPORATED	Badge ID Printer	12-9010-0-8530-1000-4420-045-832	295.54
252942	IDENTISYS INCORPORATED	Badge ID Printer	12-9010-0-8533-1000-4420-005-833	295.54
252942	IDENTISYS INCORPORATED	Badge ID Printer	12-9010-0-8533-1000-4420-045-833	295.49
252974	PLAYCORE WISCONSIN INC	Pour-N-Place Rubber Flooring	12-6105-0-8510-1000-6410-045-856	23,804.76
252974	PLAYCORE WISCONSIN INC	Pour-N-Place Rubber Flooring	12-9010-0-8510-1000-6410-045-858	23,804.76
	TOTAL FUND 12			**49,191.92**
252938	AMAZON.COM	Plastic Water Solenoid Valve	13-5310-0-0000-3700-4320-090-820	18.65
	TOTAL FUND 13			**18.65**
253075	ALLIED STORAGE CONTAINERS INC	Container Rentals for ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-5600-032-926	3,032.55
253075	ALLIED STORAGE CONTAINERS INC	Container Rentals for ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-5600-098-926	5,317.95
253076	ANCHOR RELOCATION SERVICES INC	Moving & Off-Site Storage Services to ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-5809-032-926	64,259.25
253076	ANCHOR RELOCATION SERVICES INC	Moving & Off-Site Storage Services to ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-5809-098-926	64,259.25

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P.O.	Vendor	Description	Account	Amount
252883	BETTER BUILDING	Construction Services for the Temporary Meal Support Space Project.	21-9010-0-0000-8500-6270-098-926	169,000.00
252963	EICHLER ASSOCIATES INC.	Commissioning Services-ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-6290-032-926	14,000.00
252963	EICHLER ASSOCIATES INC.	Commissioning Services-ECHS Central Kitchen & Cafeteria	21-9010-0-0000-8500-6290-098-926	16,350.00
252964	ISI INSPECTION SERVICES INC.	Special Inspection Services for Improvements Project	21-9010-0-0000-8500-6273-025-960	51,436.66
252964	ISI INSPECTION SERVICES INC.	Special Inspection Services for Improvements Project	21-9010-0-0000-8500-6273-032-926	15,757.94
252964	ISI INSPECTION SERVICES INC.	Special Inspection Services for Improvements Project	21-9010-0-0000-8500-6273-098-926	35,493.26
252881	MCGUIRE AND HESTER	Field & Pavement Improvements Project at WMS	21-9010-0-0000-8500-6270-025-960	5,800,000.00
252962	PINELLI CONSTRUCTION	Inspector of Record Services for the ECHS Kitchen & Cafeteria & WBMS Field	21-9010-0-0000-8500-6290-025-960	40,040.00
252962	PINELLI CONSTRUCTION	Inspector of Record Services for the ECHS Kitchen & Cafeteria & WBMS Field	21-9010-0-0000-8500-6290-032-926	56,160.00
252962	PINELLI CONSTRUCTION	Inspector of Record Services for the ECHS Kitchen & Cafeteria & WBMS Field	21-9010-0-0000-8500-6290-098-926	81,120.00
	TOTAL FUND 21			**6,416,226.86**
252952	BARTOS ARCHITECTURE INC	Additional Central Office Space	40-9010-0-0000-8500-6210-090-972	65,100.00
253057	CIS INC.	Site Gate Alterations	40-9010-0-0000-8500-6170-013-964	1,800.00
253067	CIS INC.	District Office Accessibility Improvements	40-9010-0-0000-8500-6290-090-940	5,600.00
252968	E.F. BRETT AND COMPANY INC.	Lockers at Dance Studio	40-9010-0-0000-8500-6270-033-946	13,284.00
252951	LEA & BRAZE ENGINEERING INC	Topographic Survey Services	40-9010-0-0000-8500-6231-090-972	6,000.00
253070	METEOR EDUCATION LLC	Equipment for SSFHS	40-9010-0-0000-8110-4320-033-741	99,932.26
252886	SCHOOL OUTLET	TK Classroom Furniture	40-9010-0-0000-8500-6410-010-946	9,102.69
253072	WICKMAN DEVELOPMENT	El Camino HS - Building J Classroom Alterations	40-9010-0-0000-8500-6270-032-946	585,000.00
	TOTAL FUND 40			**785,818.95**
	TOTAL # OF PURCHASE ORDERS:	**213**	**TOTAL P.O. AMOUNT**	**11,047,226.16**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 3,793,138.29		
11	ADULT EDUCATION FUND	$ 2,831.49		
12	CHILD DEVELOPMENT FUND	$ 49,191.92		
13	FOOD SERVICE	$ 18.65		
14	DEFERRED MAINTENANCE			
21	BOND	$ 6,416,226.86		
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 785,818.95		
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	**$ 11,047,226.16**		
CHANGE ORDERS:				
250992	ACHIEVE KIDS	NPS - Achieve Kids	01-6500-0-5760-1180-5820-090-230	(5,000.00)
250992	ACHIEVE KIDS	NPS - Achieve Kids	01-6500-0-5760-1180-5870-090-230	(12,000.00)
250992	ACHIEVE KIDS	NPS - Achieve Kids	01-6500-0-5760-1180-5880-090-230	(22,000.00)
250992	ACHIEVE KIDS	NPS - Achieve Kids	01-6500-0-5760-1180-5899-090-230	(1,000.00)
250812	ADROIT ADVANCED	Transportation Services	01-0000-0-5760-3600-5820-090-781	(243,000.00)
250174	AG PARTS WORLDWIDE INC	Student Chromebook Parts	01-0000-0-1110-1000-4320-090-735	2,600.00
252759	AMAZON.COM	Warehouse Inventory Stock - #008097	01-0000-0-0000-0000-9320-000	10.01
252410	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-033-070	(30.33)
252744	AMAZON.COM	Classroom & PBIS Supplies	01-3010-0-1110-1000-4320-007-301	15.20
251201	AMERGIS HEALTHCARE	Para Open P.O. LCAP 4.3	01-0804-0-4760-1000-5899-022-128	12,000.00
251201	AMERGIS HEALTHCARE	Para Open P.O. LCAP 4.3	01-0804-0-4760-1000-5899-033-128	12,000.00
250991	ARISE EDUCATIONAL CENTER	NPS - Arise Educational Center	01-6500-0-5760-1180-5880-090-230	15,000.00
250991	ARISE EDUCATIONAL CENTER	NPS - Arise Educational Center	01-6500-0-5760-1180-5899-090-230	(40,000.00)

PURCHASE ORDER LISTING - May 1, 2025 to May 31, 2025

P.O.	Vendor	Description	Account	Amount
250395	ARMOUR PETROLEUM SVC AND EQUIP	Open P.O. Monitoring Fuel Tank	01-8150-0-0000-8110-5600-090-741	10,000.00
252240	AVID TRANSLATION LLC	Translation Services	01-6500-0-5760-1190-5899-090-245	(225,000.00)
250563	BAY AREA NEWS GROUP	Open P.O. - Advertising	01-0000-0-0000-8200-5811-090-760	1,000.00
250809	BEACON SCHOOL	NPA - Beacon School	01-6500-0-5760-3120-5870-090-245	(100,000.00)
251387	BEE THERAPY GROUP LLC	NPA - b.e.e. Therapy	01-6500-0-5760-3150-5899-090-220	50,000.00
250662	BRONSTEIN MUSIC	Open P.O. - Music Repairs & Parts	01-0000-0-1110-1000-4320-021-070	330.00
251027	CERTIFIED LANGUAGES	Translations and Interpretation	01-6500-0-5760-1190-5899-090-245	(140,000.00)
251573	CHILDREN'S HEALTH COUNCIL	NPS - Esther B. Clark	01-6500-0-5760-1180-5870-090-230	(65,000.00)
251573	CHILDREN'S HEALTH COUNCIL	NPS - Esther B. Clark	01-6500-0-5760-1180-5880-090-230	(130,000.00)
251573	CHILDREN'S HEALTH COUNCIL	NPS - Esther B. Clark	01-6500-0-5760-1180-5899-090-230	(5,000.00)
252818	CITY OF FOSTER CITY	Recruitment Posting	01-0000-0-0000-7300-5811-090-717	582.00
250922	DOOLEY CORPORATION	NPA Dooley Corporation	01-3327-0-5760-3120-5870-090-245	(5,000.00)
252840	ECO OFFICE INC	Office Furniture	01-0000-0-0000-8200-4420-033-759	2,040.35
250815	EFFECTIFF LLC	NPA - Effectiff	01-6500-0-5760-1190-5899-090-245	(50,000.00)
250807	EVERDRIVEN TECHNOLOGIES LLC	Transportation for Special Ed Students	01-0000-0-5760-3600-5820-090-781	75,000.00
250997	FRED FINCH YOUTH CENTER	NPS - Fred Finch & Family Services Oakland Hills	01-6500-0-5760-1180-5870-090-230	(40,000.00)
250997	FRED FINCH YOUTH CENTER	NPS - Fred Finch & Family Services Oakland Hills	01-6500-0-5760-1180-5880-090-230	(20,000.00)
250997	FRED FINCH YOUTH CENTER	NPS - Fred Finch & Family Services Oakland Hills	01-6500-0-5760-1180-5899-090-230	(10,000.00)
250816	GREEN CAB PENINSULA	Transportation	01-0000-0-5760-3600-5820-090-781	80,000.00
250811	HANNA INTERPRETING	Non Public Agency - Hanna Interpreting	01-6500-0-5760-1190-5899-090-245	12,000.00
250595	HERFF JONES	Diplomas and Graduation Supplies	01-9215-0-1110-1000-4320-032-356	44.17
250068	HERFF JONES LLC	Yearbook	01-9219-0-1254-1000-4320-032-356	2,342.55
250109	HILLYARD INC	Custodial Supplies	01-0000-0-0000-8200-4320-010-759	300.00
250082	HILLYARD INC	OPEN Custodial	01-0000-0-0000-8200-4320-022-759	5,000.00
250915	HOPSKIPDRIVE INC	Transportation Services for Students	01-0000-0-1110-3600-5820-090-122	(150,000.00)
250555	KELLER SUPPLY COMPANY	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	2,500.00
250066	MANNING ACHIEVEMENT	Graduation Supplies	01-9215-0-1110-1000-4320-032-356	184.82
250264	ODP BUSINESS SOLUTIONS LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	82.10
250214	P G & E	Gas and Electric Services for District Sites	01-0000-0-0000-8200-5510-090-760	200,000.00
250759	PBUA	Officials Fee	01-0000-0-1202-1000-5899-032-322	26.00
252764	PHOENIX TRANSPORATION	Badminton/Track Charters	01-9010-0-1202-1000-5821-033-322	214.50
251239	PROCARE THERAPY	Non Public Agency - Procare	01-6500-0-5760-3140-5899-090-245	(10,000.00)
250814	QBS LLC	Safety Care Training	01-6500-0-5760-1190-5899-090-245	(5,000.00)
252066	ROBERT HALF TECHNOLOGY	Robert Half for HR Staffing (Receptionist)	01-0000-0-0000-7490-5899-090-716	10,000.00
250564	ROZZI'S REPRODUCTION & SUPPLY	Open P.O. Printing Services	01-0000-0-0000-8200-5810-090-760	750.00
251703	SAFETY TRAINING SEMINARS	STS - CPR/First Aid 2024-2025	01-9010-0-0000-7400-5899-090-353	1,520.00
250996	SAN MATEO COUNTY	Behavioral Health and Recovery	01-6500-0-5760-3120-5870-090-245	(50,000.00)
251470	SAN MATEO UNION HIGH DISTRICT	Open PO for Buses	01-3010-0-1110-1000-5821-013-301	430.00
251076	SCOOT EDUCATION INC.	Substitute Staffing SY2024-2025	01-0000-0-0000-7400-5899-090-720	220,000.00
250995	SENECA FAMILY OF AGENCIES	NPS - Seneca Pathfinder	01-6500-0-5760-1180-5870-090-230	(10,000.00)
250995	SENECA FAMILY OF AGENCIES	NPS - Seneca Pathfinder	01-6500-0-5760-1180-5880-090-230	(5,000.00)
250161	SILICON VALLEY	Officials Fee	01-9010-0-1202-1000-5899-032-322	365.00
250527	SOUTH SAN FRANCISCO SCAVENGER	Open P. O. - Garbage Pick Up	01-0000-0-0000-8200-5540-090-760	25,000.00
250494	SOUTH SAN FRANCISCO TIRE	Open P.O. - Vehicle Maintenance Parts	01-8150-0-0000-8110-4320-090-741	2,000.00
251026	SPECTRUM CENTER SCHOOLS	NPS - Spectrum	01-6500-0-5760-1180-5820-090-230	(18,000.00)
251026	SPECTRUM CENTER SCHOOLS	NPS - Spectrum	01-6500-0-5760-1180-5870-090-230	(57,600.00)
251026	SPECTRUM CENTER SCHOOLS	NPS - Spectrum	01-6500-0-5760-1180-5880-090-230	(144,000.00)

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P.O.	Vendor	Description	Account	Amount
251026	SPECTRUM CENTER SCHOOLS	NPS - Spectrum	01-6500-0-5760-1180-5899-090-230	(5,400.00)
252819	STAPLES #0488	Office Supplies	01-0000-0-0000-7350-4320-090-717	76.13
252279	STEPPING STONES GROUP LLC, THE	NPA - Stepping Stones	01-6500-0-5760-3120-5899-090-245	85,000.00
251415	TPC HARDING PARK	Fees	01-9010-0-1202-1000-5899-032-322	300.00
250396	UNITED RENTALS INC	Open P.O. Equipment Rentals	01-8150-0-0000-8110-5600-090-741	3,000.00
250499	UNITED SITE SERVICES OF CA INC	Open P.O. - Rental of Portable Toilets	01-0000-0-0000-8200-5600-090-760	10,000.00
250994	WEINGARTEN CHILDREN'S CENTER	NPS - Weingarten Children's Center	01-6500-0-5760-1180-5870-090-230	(30,000.00)
250994	WEINGARTEN CHILDREN'S CENTER	NPS - Weingarten Children's Center	01-6500-0-5760-1180-5880-090-230	(40,000.00)
251068	WELLDOM INC	NPA - Welldom	01-3310-0-5760-1110-5899-090-201	(5,000.00)
251068	WELLDOM INC	NPA - Welldom	01-6500-0-5760-1110-5899-090-201	(15,000.00)
251068	WELLDOM INC	NPA - Welldom	01-6500-0-5760-1190-5899-090-245	(5,000.00)
250552	WESTBOROUGH WATER DISTRICT	Open P.O. - Water & Sewer, Westborough	01-0000-0-0000-8200-5530-090-760	3,400.00
252777	YOUR PARTY RENTAL COMPANY	Chairs for Graduation	01-0000-0-1110-1000-5600-021-070	1,103.76
250248	AT&T	CALNET 3 - Charges Only	11-0000-0-4110-2700-5910-041-480	(10,300.00)
250407	CHILDCARE CAREERS LLC	Substitute Staffing for Children's Center	12-6105-0-8535-1000-5899-045-835	20,000.00
250407	CHILDCARE CAREERS LLC	Substitute Staffing for Children's Center	12-9010-0-8533-1000-5899-045-833	40,000.00
250832	EDUCATION TEAM, THE	Substitute Staffing for DEDAP	12-9010-0-8530-1000-5899-045-832	25,000.00
250244	DANIELSEN COMPANY	Food Products	13-5310-0-0000-3700-4700-090-820	33,243.00
250245	DAYLIGHT FOODS INC	Food Products	13-5310-0-0000-3700-4700-090-820	38,024.00
250237	GOLD STAR FOODS	Food Products	13-5310-0-0000-3700-4700-090-820	123,736.00
250246	INDIVIDUAL FOODSERVICE	Food Service Paper/Plastic Supplies	13-5310-0-0000-3700-4340-090-820	10,000.00
250238	PRODUCERS DAIRY	Food Products	13-5310-0-0000-3700-4700-090-820	21,311.00
250476	E.F. BRETT AND COMPANY INC.	HVAC Projects Package B	14-0000-0-0000-8500-6270-005-945	34,500.00
250476	E.F. BRETT AND COMPANY INC.	HVAC Projects Package B	14-0000-0-0000-8500-6270-008-945	5,750.00
250476	E.F. BRETT AND COMPANY INC.	HVAC Projects Package B	14-0000-0-0000-8500-6270-022-945	5,750.00
252446	ALTEN CONSTRUCTION LLC	Supporting Award of Lease Lease-Back for the ECHS Central Kitchen and Cafeteria Project	21-9010-0-0000-8500-6270-032-926	5,992,785.00
252446	ALTEN CONSTRUCTION LLC	Supporting Award of Lease Lease-Back for the ECHS Central Kitchen and Cafeteria Project	21-9010-0-0000-8500-6270-098-926	4,289,251.00
252725	PROTECH CONSULTING &	Hazardous Materials Consulting Services	21-9010-0-0000-8500-6273-025-960	5,285.00
	TOTAL CHANGE ORDERS			**9,822,521.26**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: July 10, 2025

RE: Warrant Register – May 1 to May 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report lists all the Warrants issued by the District from May 1 to May 31, 2025. For the period listed above, the Warrants total $5,929,417.45 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of May 1 to May 31, 2025. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Warrant Listing.

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AAA FIRE PROTECTION SERVICES	05/06/2025	626888	PO250577	01	0000	0	0000	8200	5899	090	760	12499458	2,405.00
AAA FIRE PROTECTION SERVICES	05/06/2025	626888	PO250652	01	0000	0	0000	8200	5899	090	760	12499458-1	2,217.14
AAA FIRE PROTECTION SERVICES Total													4,622.14
ABECEDARIAN ABC LLC	05/08/2025		PO252564	01	9302	0	1110	1000	4320	090	600	7340	17.11
ABECEDARIAN ABC LLC	05/08/2025	627541	PO252564	01	9302	0	1110	1000	4320	090	600	7340	173.25
ABECEDARIAN ABC LLC	05/08/2025		PO252564	01	0000	0	0000	0000	9580	000		7340	(17.11)
ABECEDARIAN ABC LLC Total													173.25
ABING, AURA	05/06/2025	626912	PV251087	01	6500	0	5760	1190	5813	090	245	488BASC-3 Q-GLOBAL	365.00
ABING, AURA	05/06/2025	626912	PV251088	01	6500	0	5760	1190	5813	090	245	320SAMSUNGAMING	763.12
ABING, AURA	05/08/2025	627503	PV251098	01	6500	0	5760	1190	5899	090	245	590BASC APR25	365.00
ABING, AURA Total													1,493.12
ACHIEVE KIDS	05/01/2025	625822	PO250992	01	6500	0	5760	1180	5820	090	230	33946	548.00
ACHIEVE KIDS	05/01/2025	625822	PO250992	01	6500	0	5760	1180	5870	090	230	33946	496.00
ACHIEVE KIDS	05/01/2025	625822	PO250992	01	6500	0	5760	1180	5880	090	230	33946	2,092.00
ACHIEVE KIDS	05/01/2025	625822	PO250992	01	6500	0	5760	1180	5899	090	230	33946	40.44
ACHIEVE KIDS Total													3,176.44
ADAM-HILL COMPANY, THE	05/06/2025	626812	PO250566	01	8150	0	0000	8110	4320	090	741	30100930	252.15
ADAM-HILL COMPANY, THE Total													252.15
ADROIT ADVANCED	05/06/2025	626907	PO250914	01	0805	0	1110	3600	5820	090	122	50660	6,386.06
ADROIT ADVANCED Total													6,386.06
ADVANCED INTEGRATED PEST MGMT	05/06/2025	626913	PO250492	01	0000	0	0000	8200	5807	090	760	APRIL 2025	2,576.00
ADVANCED INTEGRATED PEST MGMT Total													2,576.00
AG PARTS WORLDWIDE INC	05/20/2025	630557	PO250174	01	0000	0	1110	1000	4320	090	735	AR011937	1,975.01
AG PARTS WORLDWIDE INC	05/20/2025	630557	PO250174	01	0000	0	1110	1000	4320	090	735	AR010085	1,917.33
AG PARTS WORLDWIDE INC Total													3,892.34
AIR TUTORS LLC	05/15/2025	629476	PO251726	01	6762	0	1110	1000	5899	090	384	SSFGENED 0404-8	14,250.00
AIR TUTORS LLC Total													14,250.00
AIRGAS USA LLC	05/01/2025	625824	PO250502	01	8150	0	0000	8110	4320	090	741	9160289655	128.49
AIRGAS USA LLC	05/20/2025	630595	PO250502	01	8150	0	0000	8110	4320	090	741	9160866578	236.04
AIRGAS USA LLC	05/20/2025	630602	PO252719	01	3010	0	1110	1000	4320	022	301	9160026170	64.25
AIRGAS USA LLC Total													428.78
AKSHAYA INC	05/15/2025	629490	PO252032	01	0000	0	0000	2424	5899	090	735	24683	5,880.00
AKSHAYA INC	05/15/2025	629490	PO252032	01	0000	0	0000	2424	5899	090	735	24682	5,600.00
AKSHAYA INC Total													11,480.00
ALAMEDA ELECTRICAL	05/13/2025		PO250565	01	8150	0	0000	8110	4320	090	741	S6029741.001	3.95
ALAMEDA ELECTRICAL	05/13/2025	628681	PO250565	01	8150	0	0000	8110	4320	090	741	S6029741.001	69.79
ALAMEDA ELECTRICAL	05/13/2025		PO250565	01	0000	0	0000	0000	9580	000		S6029741.001	(3.95)
ALAMEDA ELECTRICAL Total													69.79
ALIMA, ZALDY	05/08/2025	627549	PV251100	01	0805	0	1110	1000	4320	033	180	593CLEARBKBIOLOGY	129.26
ALIMA, ZALDY Total													129.26
ALL CITY MANAGEMENT SVCS INC.	05/06/2025	626833	PO250012	01	0000	0	0000	7300	5899	090	717	100526	4,093.00
ALL CITY MANAGEMENT SVCS INC.	05/08/2025	627534	PO250012	01	0000	0	0000	7300	5899	090	717	100756	8,158.58
ALL CITY MANAGEMENT SVCS INC.	05/22/2025	631428	PO250012	01	0000	0	0000	7300	5899	090	717	101099	8,186.00
ALL CITY MANAGEMENT SVCS INC. Total													20,437.58

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252091	01	9010	0	5760	1190	4200	090	350	1PC6-491D-C1VV	119.07
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252140	01	0000	0	1110	2421	4200	002	451	1D1H-MQP1-RDRN	40.55
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252140	01	0000	0	1110	2421	4200	002	451	1YCL-3J6M-DXQP	39.51
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252140	01	0000	0	1110	2421	4200	002	451	1LXT-R11G-96XJ	442.29
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252209	01	9010	0	1110	1000	4200	002	356	1R3Y-6X91-3766	121.84
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252473	01	9010	0	1110	1000	4200	002	356	1NCW-DTJK-T1TY	25.64
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252639	01	0000	0	1110	2421	4200	008	451	171J-VQLP-1MWT	1.72
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252639	01	9010	0	1110	1000	4200	008	356	171J-VQLP-1MWT	548.56
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252639	01	9010	0	1110	1000	4200	008	356	1WMT-FDLP-19K6	40.04
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252752	01	9044	0	1110	1000	4200	090	062	1X3T-3J7K-1CGV	43.87
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252756	01	0805	0	1110	1000	4200	007	180	1W3W-T4JX-17N7	758.07
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO250709	01	6500	0	5760	1190	4320	090	215	1XLL-GJYT-779L	131.73
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO251146	01	6500	0	5760	1190	4320	090	245	1RJL-61TR-GQR7	24.90
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO251146	01	6500	0	5760	1190	4320	090	245	1J94-3DDK-DKFV	75.36
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO251820	01	6387	0	3800	1000	4320	032	394	1QFC-133C-PVYV	31.85
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO251820	01	3550	0	3800	1000	4320	032	333	1XT7-6FFD-7JX4	29.64
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252091	01	9010	0	5760	1190	4320	090	350	1PC6-491D-C1VV	38.43
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252094	01	9010	0	5760	1190	4320	090	350	1L67-CXX6-7GCH	29.26
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252097	01	9010	0	5760	1190	4320	090	350	1L4G-DWLX-C39J	96.67
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252163	01	0000	0	0000	3140	4320	090	507	1D1H-MQP1-RDJC	119.50
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252163	01	0000	0	0000	3140	4320	090	507	1KNW-RFPK-39GL	151.56
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252209	01	9010	0	1110	1000	4320	002	356	1R3Y-6X91-3766	140.48
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252209	01	9010	0	1110	1000	4320	002	356	1K9M-DLH4-TWH6	417.27
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252239	01	9010	0	1110	1000	4320	002	356	19Y1-RJNR-1MCQ	39.47
AMAZON CAPITAL SERVICES	05/06/2025	626846	PO252239	01	9010	0	1110	1000	4320	002	356	1TKD-VXPN-1QXP	251.82
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252316	01	9010	0	5760	1190	4320	090	350	1WF6-PTCJ-QYNK	29.66
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252316	01	9010	0	5760	1190	4320	090	350	1CQQ-JWF3-DTGY	44.93
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252316	01	9010	0	5760	1190	4320	090	350	1CFQ-PHK6-1LV7	231.21
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252323	01	9010	0	5001	3150	4320	090	350	1GYK-HRCP-1FY6	168.94
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252323	01	9010	0	5001	3150	4320	090	350	1CW9-RHVR-FC3F	122.76
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252325	01	9010	0	5760	1190	4320	090	350	11LP-G3N3-14X6	239.06
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252363	01	3010	0	1110	1000	4320	013	301	1GCC-49DX-FC31	220.03
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252363	01	3010	0	1110	1000	4320	013	301	141H-MQYD-T9TW	240.23
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252365	01	3010	0	1110	1000	4320	013	301	199K-DKQH-TN7F	8.78
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252365	01	3010	0	1110	1000	4320	013	301	11YM-CLLK-RF3V	8.78
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252365	01	3010	0	1110	1000	4320	013	301	171J-VQLP-1VL9	8.78
AMAZON CAPITAL SERVICES	05/06/2025	626863	PO252365	01	3010	0	1110	1000	4320	013	301	1PGQ-33KX-FP3G	712.74
AMAZON CAPITAL SERVICES	05/06/2025	626863	PO252365	01	0000	0	1110	1000	4320	013	070	1PGQ-33KX-FP3G	29.66
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252367	01	0805	0	4760	1000	4320	022	123	1FTK-HRDC-FDPT	85.48
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252367	01	0805	0	4760	1000	4320	022	123	1XYX-HNMQ-RD9M	1,314.12
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252367	01	0805	0	4760	1000	4320	022	123	1RTV-F3H9-1FGY	871.68
AMAZON CAPITAL SERVICES	05/06/2025	626835	PO252371	01	3010	0	1110	1000	4320	013	301	1F7X-Y3YN-DV4C	193.70
AMAZON CAPITAL SERVICES	05/06/2025	626835	PO252371	01	3010	0	1110	1000	4320	013	301	13YM-MNL9-1161	7.57
AMAZON CAPITAL SERVICES	05/06/2025	626835	PO252371	01	3010	0	1110	1000	4320	013	301	1WPJ-WLYV-T1MF	10.98

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AMAZON CAPITAL SERVICES	05/06/2025	626835	PO252371	01	3010	0	1110	1000	4320	013	301	1TGH-GWFJ-HYTW	(10.98)
AMAZON CAPITAL SERVICES	05/06/2025	626826	PO252387	01	6266	0	1110	1000	4320	090	341	1MLD-X1R9-14QV	39.48
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252404	01	0000	0	1110	1000	4320	032	070	1M93-N7LL-RMLM	102.24
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252404	01	0000	0	1110	1000	4320	032	070	1GLY-T934-RN49	18.40
AMAZON CAPITAL SERVICES	05/06/2025	626837	PO252408	01	0000	0	1225	1000	4320	032	070	1WPJ-WLYV-TFM1	486.59
AMAZON CAPITAL SERVICES	05/06/2025	626837	PO252408	01	0000	0	1225	1000	4320	032	070	1L94-6HKQ-MWWP	(17.57)
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252435	01	0000	0	1110	1000	4320	033	070	11NJ-VJND-PR9Y	80.52
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252456	01	6387	0	3800	1000	4320	033	394	1K4Q-4MKL-RNCN	90.00
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252473	01	9010	0	1110	1000	4320	002	356	1NCW-DTJK-T1TY	249.13
AMAZON CAPITAL SERVICES	05/06/2025	626837	PO252475	01	9010	0	1110	1000	4320	002	356	1WP9-TJDM-RDLF	384.56
AMAZON CAPITAL SERVICES	05/06/2025	626837	PO252475	01	9010	0	1110	1000	4320	002	356	1P36-XF6N-QDPX	6.64
AMAZON CAPITAL SERVICES	05/06/2025	626837	PO252475	01	9010	0	1110	1000	4320	002	356	1CQ1-QCYC-RQVH	(18.46)
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252481	01	0000	0	1110	1000	4320	006	070	19H3-KYQC-RL9Q	71.46
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252481	01	0000	0	1110	1000	4320	006	070	1W6Q-KYQC-QNTR	607.26
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252514	01	3010	0	1110	1000	4320	014	301	1H13-J9WP-NY3N	283.10
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252532	01	3010	0	1110	1000	4320	022	301	136Y-JLWK-13G9	142.83
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252536	01	9010	0	5760	1190	4320	090	350	1QGQ-MFY9-RFYD	412.88
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252536	01	9010	0	5760	1190	4320	090	350	1D9Y-9CDG-1PQM	21.19
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252537	01	9010	0	5760	1190	4320	090	350	1DJP-4PCT-R3XL	998.95
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252542	01	6053	0	1110	1000	4320	090	841	1XXG-LNVL-R9MW	520.57
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252542	01	6053	0	1110	1000	4320	090	841	1P7G-JL4C-1FQY	21.30
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252544	01	9305	0	1110	1000	4320	032	391	1G4N-41M4-MXPW	129.64
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252549	01	6770	0	1110	1000	4320	032	186	19XY-KP9G-14WM	389.16
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252553	01	0000	0	1110	1000	4320	033	070	1QGQ-MFY9-R9N4	207.21
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252554	01	0000	0	0000	3140	4320	090	507	16KV-LTRT-NF6W	73.06
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252561	01	9302	0	1110	1000	4320	090	600	119X-VYPP-16V6	291.43
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252561	01	9302	0	1110	1000	4320	090	600	1199-LVXN-MMHD	67.42
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252589	01	0000	0	1110	1000	4320	033	070	1FJ4-Y4YV-1G3G	128.24
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252591	01	3010	0	1110	1000	4320	008	301	1PTX-FQ6Y-RNPP	26.25
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252591	01	0000	0	1110	1000	4320	008	070	1PTX-FQ6Y-RNPP	141.78
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252591	01	3010	0	1110	1000	4320	008	301	1MJM-MWHF-1JJD	23.44
AMAZON CAPITAL SERVICES	05/06/2025	626825	PO252594	01	0000	0	0000	8200	4320	032	759	13HY-LFMM-T1M4	466.53
AMAZON CAPITAL SERVICES	05/06/2025	626825	PO252594	01	0000	0	0000	8200	4320	032	759	196T-KRTL-1DP6	79.60
AMAZON CAPITAL SERVICES	05/06/2025	626825	PO252594	01	0000	0	0000	8200	4320	032	759	1GK1-PPCD-PHCJ	(245.97)
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252600	01	6387	0	3800	1000	4320	032	394	13HY-LFMM-RJ9K	80.14
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252600	01	6387	0	3800	1000	4320	032	394	1WW1-LR99-1JDT	201.06
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252611	01	3010	0	1110	1000	4320	007	301	1VL3-Y616-R64Y	250.40
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252611	01	3010	0	1110	1000	4320	007	301	1V9V-GRCT-1R66	50.53
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252614	01	9305	0	1110	1000	4320	032	391	1D9Y-9CDG-16C4	173.58
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252614	01	9305	0	1110	1000	4320	032	391	11YM-CLLK-QYN4	47.21
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252615	01	3010	0	1110	1000	4320	007	301	1WXN-1JWY-NFD9	375.07
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252615	01	3010	0	1110	1000	4320	007	301	1RCK-KXQY-LTDG	326.20
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252616	01	9010	0	5760	1190	4320	090	350	1QGQ-MFY9-RPCH	302.87
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252616	01	9010	0	5760	1190	4320	090	350	1PQ1-73LV-1VD6	64.21

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252616	01	9010	0	5760	1190	4320	090	350	1KM9-TNW9-1DQ4	21.93
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252620	01	8150	0	0000	8110	4320	090	741	1GLY-T934-RNDT	43.94
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252620	01	8150	0	0000	8110	4320	090	741	1K3J-9MD7-1TKG	29.66
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252634	01	0000	0	0000	7150	4320	090	714	1LQV-N6LH-RGRR	67.71
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252636	01	3182	0	1110	1000	4320	031	387	1W6F-NWP6-1RDL	335.39
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252636	01	3182	0	1110	1000	4320	031	387	1P7G-JL4C-1DVR	360.39
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252637	01	3010	0	1110	1000	4320	007	301	1MJM-MWHF-1H61	436.74
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252641	01	3010	0	1110	1000	4320	007	301	1TGV-DQ7Q-17J9	1,318.71
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252641	01	3010	0	1110	1000	4320	007	301	1CVY-H7XJ-RF9J	123.07
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252644	01	6387	0	3800	1000	4320	033	394	1G7Y-QH9H-1D1F	282.24
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252645	01	0000	0	1110	1000	4320	090	762	1LTY-6V3Y-1Q4W	163.64
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252646	01	6387	0	3800	1000	4320	032	394	1HH1-VVJT-17XJ	41.55
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252680	01	0805	0	4760	1000	4320	013	123	1D9Y-9CDG-1R3W	817.46
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252680	01	0805	0	4760	1000	4320	013	123	17HR-6KG7-161J	208.65
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252692	01	0000	0	1110	1000	4320	013	070	11GR-Q1KH-1KX9	119.49
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252692	01	0805	0	4760	1000	4320	013	123	11GR-Q1KH-1KX9	324.47
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252693	01	0000	0	0000	2424	4320	090	735	1LMY-QPK7-1CV1	186.77
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252703	01	8150	0	0000	8110	4320	090	741	1QK1-7LDD-1F17	105.10
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252745	01	0000	0	1110	1000	4320	008	070	1F1D-QGLP-14GX	51.17
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252745	01	3010	0	1110	1000	4320	008	301	1F1D-QGLP-14GX	32.10
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252745	01	0000	0	1110	1000	4320	008	070	1QJ6-P4YQ-N4WY	45.59
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252746	01	3010	0	1110	1000	4320	008	301	1L94-THKR-14Y4	122.64
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252746	01	0000	0	1110	1000	4320	008	070	1L94-THKR-14Y4	20.65
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252748	01	0805	0	4760	1000	4320	014	123	19C3-QTQ3-14WN	183.93
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252749	01	0805	0	4760	1000	4320	014	123	1G71-DCGY-14T3	57.10
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252750	01	6383	0	3800	1000	4320	033	336	14JJ-HHV7-19DN	1,724.49
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252750	01	6383	0	3800	1000	4320	033	336	14CP-MYXF-P9QF	470.54
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252751	01	0805	0	4760	1000	4320	014	123	1XML-F9HP-11TF	101.19
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252753	01	9302	0	1110	1000	4320	090	600	1QWM-MWHL-16GM	124.78
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252755	01	0000	0	0000	7150	4320	090	714	1KM9-TNW9-16D6	55.91
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252755	01	0000	0	0000	7150	4320	090	714	1KLN-TP3D-LT9R	68.83
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252780	01	3010	0	1110	1000	4320	007	301	11C7-RJR3-1CP6	180.76
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252781	01	3010	0	1110	1000	4320	008	301	1Q7H-GY1Y-17PF	179.06
AMAZON CAPITAL SERVICES	05/06/2025	626869	PO252799	01	0000	0	1110	1000	4320	090	127	1DG7-MKFP-NWR3	31.83
AMAZON CAPITAL SERVICES	05/13/2025	628588	PO252305	01	3010	0	1110	1000	4320	022	301	1WM1-M7H4-193F	1,966.51
AMAZON CAPITAL SERVICES	05/13/2025	628588	PO252305	01	3010	0	1110	1000	4320	022	301	1CLW-WP6N-DQ7T	188.36
AMAZON CAPITAL SERVICES	05/13/2025	628588	PO252305	01	3010	0	1110	1000	4320	022	301	1GV4-1QL4-RGPN	40.10
AMAZON CAPITAL SERVICES	05/13/2025	628588	PO252822	01	3010	0	1110	1000	4320	007	301	179R-7H76-1HMV	935.01
AMAZON CAPITAL SERVICES	05/13/2025	628588	PO252824	01	3010	0	1110	1000	4320	007	301	1JWM-GK97-1GMR	539.69
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252635	01	6500	0	5760	1190	4420	090	215	1GJ7-X1RJ-166D	1,820.51
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252635	01	6500	0	5760	1190	4420	090	215	196T-KRTL-1N34	54.37
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252641	01	3010	0	1110	1000	4420	007	301	1TGV-DQ7Q-17J9	638.35
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252669	01	0000	0	0000	0000	9320	000		1PQ1-73LV-16FR	652.20
AMAZON CAPITAL SERVICES Total													31,719.92

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	006	124	E16040340737	1,022.40
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	033	128	E16040610737	1,462.50
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	014	124	E16040520737	1,287.00
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	033	128	E16040680737	1,462.50
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	022	128	E16040840737	1,567.12
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	022	128	E16040900737	1,567.12
AMERGIS HEALTHCARE	05/01/2025	625815	PO251201	01	0804	0	4760	1000	5899	021	124	E16040890737	1,320.75
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	014	124	E16096490737	1,278.90
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	006	124	E16096590737	779.85
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	022	128	E16096500737	1,233.45
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	033	128	E16096830737	1,170.00
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	021	124	E16096690737	1,323.90
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	033	128	E16096600737	1,462.50
AMERGIS HEALTHCARE	05/06/2025	626844	PO251201	01	0804	0	4760	1000	5899	022	128	E16096890737	1,304.55
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	3310	0	5760	1110	5899	090	201	E16096450737	16,838.10
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	6500	0	5760	3120	5899	090	245	E16096430737	4,200.00
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	6500	0	5760	3140	5899	090	245	E16040390737	6,914.04
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	6500	0	5760	3120	5899	090	245	E16040930737	5,250.00
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	3310	0	5760	1110	5899	090	201	E16040970737	28,216.76
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	3310	0	5760	1110	5899	090	201	E16041070737	12,738.15
AMERGIS HEALTHCARE	05/20/2025	630543	PO251071	01	6500	0	5760	1180	5899	090	245	E16040690737	14,755.00
AMERGIS HEALTHCARE	05/20/2025	630624	PO251201	01	0804	0	4760	1000	5899	033	128	E16135910737	1,462.50
AMERGIS HEALTHCARE	05/20/2025	630624	PO251201	01	0804	0	4760	1000	5899	022	128	E16135740737	1,304.55
AMERGIS HEALTHCARE	05/20/2025	630624	PO251201	01	0804	0	4760	1000	5899	006	124	E16135260737	779.85
AMERGIS HEALTHCARE	05/20/2025	630624	PO251201	01	0804	0	4760	1000	5899	022	128	E16135670737	1,304.55
AMERGIS HEALTHCARE	05/20/2025	630626	PO251201	01	0804	0	4760	1000	5899	033	128	E16135960737	1,462.50
AMERGIS HEALTHCARE	05/29/2025	634167	PO251071	01	6500	0	5760	3120	5899	090	245	E15651560737	5,110.00
AMERGIS HEALTHCARE	05/29/2025	634167	PO251071	01	3310	0	5760	1110	5899	090	201	E16096940737	24,081.72
AMERGIS HEALTHCARE	05/29/2025	634167	PO251071	01	6500	0	5760	1180	5899	090	245	E16097070737	11,846.25
AMERGIS HEALTHCARE	05/29/2025	634167	PO251071	01	6500	0	5760	3140	5899	090	245	E16097100737	6,120.71
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	033	128	E16215940737	1,462.50
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	022	128	E16215900737	1,304.55
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	022	128	E16215760737	1,304.55
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	021	124	E16215570737	2,637.00
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	033	128	E16215410737	1,170.00
AMERGIS HEALTHCARE	05/29/2025	634147	PO251201	01	0804	0	4760	1000	5899	006	124	E16215370737	956.25
AMERGIS HEALTHCARE	05/29/2025	634182	PO251201	01	0804	0	4760	1000	5899	014	124	E16215960737	1,811.70
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	025	124	E16292140737	1,079.55
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	021	124	E16292200737	1,321.20
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	033	128	E16292090737	1,462.50
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	014	124	E16292070737	1,012.50
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	022	128	E16292010737	1,341.90
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	022	128	E16291790737	1,304.55
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	033	128	E16291690737	1,462.50

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AMERGIS HEALTHCARE	05/29/2025	634186	PO251201	01	0804	0	4760	1000	5899	006	124	E16291550737	776.25
AMERGIS HEALTHCARE Total													181,034.72
AMERICAN FIDELITY	05/20/2025	630591	PO250846	01	0000	0	0000	7350	5899	090	717	76051	1,856.40
AMERICAN FIDELITY Total													1,856.40
ANDERSON-ROSSE, JENNIFER	05/22/2025	631435	PV251194	01	9010	0	1110	1000	4322	090	057	662FOODINNOVATOR	130.56
ANDERSON-ROSSE, JENNIFER	05/13/2025	628650	PV251138	01	9044	0	1110	1000	5210	090	062	355NGSS/EXPLORTORIUM	90.16
ANDERSON-ROSSE, JENNIFER Total													220.72
ANDERSON'S IT'S ELEMENTARY	05/29/2025	634173	PO252691	01	0805	0	1110	1000	5810	013	180	4600234	1,483.40
ANDERSON'S IT'S ELEMENTARY Total													1,483.40
APPLE INC	05/01/2025	625810	PO252737	01	6500	0	5760	1190	4320	090	215	MB68208744	444.49
APPLE INC	05/20/2025	630563	PO252731	01	0805	0	1110	1000	4320	021	180	MB65972859	1,349.00
APPLE INC	05/20/2025	630563	PO252848	01	0000	0	1110	1000	4320	007	070	MB70427606	109.77
APPLE INC	05/20/2025	630563	PO252848	01	0000	0	1110	1000	4320	007	070	MB69171671	888.98
APPLE INC	05/06/2025	626834	PO252384	01	3010	0	1110	1000	4420	022	301	MB66562037	4,389.95
APPLE INC	05/06/2025	626834	PO252384	01	3010	0	1110	1000	4420	022	301	MB65787366	833.95
APPLE INC	05/20/2025	630587	PO252384	01	3010	0	1110	1000	4420	022	301	MB67270571	686.21
APPLE INC	05/20/2025	630563	PO252731	01	0805	0	1110	1000	4420	021	180	MB65972859	227.44
APPLE INC	05/20/2025	630563	PO252731	01	0805	0	1110	1000	4420	021	180	MB68209360	1,333.47
APPLE INC	05/20/2025	630563	PO252731	01	0805	0	1110	1000	4420	021	180	MB65739985	164.65
APPLE INC	05/20/2025	630573	PO252917	01	3010	0	1110	1000	4420	022	301	MB71684050	3,398.28
APPLE INC Total													13,826.19
ARMOUR PETROLEUM SERVICE &	05/13/2025	628598	PO250395	01	8150	0	0000	8110	5600	090	741	WO-28248	2,050.00
ARMOUR PETROLEUM SERVICE &	05/13/2025	628598	PO250395	01	8150	0	0000	8110	5600	090	741	WO-28496	195.00
ARMOUR PETROLEUM SERVICE &	05/13/2025	628598	PO250395	01	8150	0	0000	8110	5600	090	741	WO-28247	2,260.00
ARMOUR PETROLEUM SERVICE &	05/13/2025	628598	PO250395	01	8150	0	0000	8110	5600	090	741	WO-28264	4,349.00
ARMOUR PETROLEUM SERVICE &	05/20/2025	630558	PO250395	01	8150	0	0000	8110	5600	090	741	WO-28645	195.00
ARMOUR PETROLEUM SERVICE &	05/20/2025	630576	PO252957	01	8150	0	0000	8110	5600	090	741	WO-28715.1	68,391.48
ARMOUR PETROLEUM SERVICE & Total													77,440.48
AT&T	05/08/2025	627535	PO250248	01	0000	0	0000	7200	5910	090	760	34701763 APR25	19,394.77
AT&T	05/08/2025	627535	PO250248	01	6500	0	5760	2700	5910	090	245	34701763 APR25	91.84
AT&T Total													19,486.61
AVALON ACADEMY, THE	05/15/2025	629486	PO250990	01	6500	0	5760	1180	5870	090	230	6366	9,939.50
AVALON ACADEMY, THE	05/15/2025	629491	PO250990	01	6500	0	5760	1180	5870	090	230	6367	10,125.00
AVALON ACADEMY, THE	05/15/2025	629486	PO250990	01	6500	0	5760	1180	5880	090	230	6366	5,658.00
AVALON ACADEMY, THE	05/15/2025	629491	PO250990	01	6500	0	5760	1180	5880	090	230	6367	5,658.00
AVALON ACADEMY, THE Total													31,380.50
AVALOS, EVELYN	05/29/2025	634148	PV251213	01	6266	0	1110	1000	5210	090	341	426CSEA 2025PARA	1,063.04
AVALOS, EVELYN Total													1,063.04
AVALOS, MARILLYN	05/29/2025	634149	PV251208	01	6266	0	1110	1000	5210	090	341	457CABE2025	444.78
AVALOS, MARILLYN	05/27/2025	633383	PV251205	01	0000	0	1110	1000	5220	090	411	APR25MILEAGE232	12.95
AVALOS, MARILLYN Total													457.73
AVID TRANSLATION LLC	05/06/2025	626872	PO252240	01	6500	0	5760	1190	5899	090	245	5787	22,258.25
AVID TRANSLATION LLC	05/06/2025	626872	PO252240	01	6500	0	5760	1190	5899	090	245	5788	6,027.06
AVID TRANSLATION LLC Total													28,285.31

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
AVILES NAVARRO, ISRAEL S	05/29/2025	634188	PO253048	01	6387	0	3800	1000	5899	033	394	807	4,784.45
AVILES NAVARRO, ISRAEL S Total													4,784.45
B & S CRANE & RIGGING	05/13/2025	628592	PO250658	01	0000	0	0000	8200	5899	090	760	3805	1,200.00
B & S CRANE & RIGGING Total													1,200.00
BANZON, FRANCHESKA	05/08/2025	627526	MV250029	01	9222	0	1110	1000	5880	032	356	598GOSE SCHOLAR	2,000.00
BANZON, FRANCHESKA Total													2,000.00
BAY AREA NEWS GROUP	05/22/2025	631429	PO250563	01	0000	0	0000	8200	5811	090	760	6888918	955.80
BAY AREA NEWS GROUP Total													955.80
BEACON SCHOOL	05/06/2025	626908	PO250809	01	6500	0	5760	3120	5870	090	245	0325	45,455.00
BEACON SCHOOL Total													45,455.00
BENCHMARK EDUCATION COMPANY	05/22/2025	631402	PO252812	01	9302	0	1110	1000	4320	090	828	564741	60,760.88
BENCHMARK EDUCATION COMPANY	05/22/2025		PO252812	01	9302	0	1110	1000	4320	090	828	564741-1	546.09
BENCHMARK EDUCATION COMPANY	05/22/2025	631402	PO252812	01	9302	0	1110	1000	4320	090	828	564741-1	5,530.00
BENCHMARK EDUCATION COMPANY	05/22/2025	631402	PO252813	01	9302	0	1110	1000	4320	090	828	564747	26,040.38
BENCHMARK EDUCATION COMPANY	05/22/2025		PO252813	01	9302	0	1110	1000	4320	090	828	564747-1	234.04
BENCHMARK EDUCATION COMPANY	05/22/2025	631402	PO252813	01	9302	0	1110	1000	4320	090	828	564747-1	2,370.00
BENCHMARK EDUCATION COMPANY	05/22/2025		PO252812	01	0000	0	0000	0000	9580	000		564741-1	(546.09)
BENCHMARK EDUCATION COMPANY	05/22/2025		PO252813	01	0000	0	0000	0000	9580	000		564747-1	(234.04)
BENCHMARK EDUCATION COMPANY Total													94,701.26
BLICK ART MATERIALS	05/13/2025	628675	PO250038	01	0000	0	1201	1000	4320	032	070	4998108	33.42
BLICK ART MATERIALS Total													33.42
BLUE LINE TRANSFER	05/13/2025	628599	PO250514	01	0000	0	0000	8200	5540	090	760	1571136	5,502.87
BLUE LINE TRANSFER Total													5,502.87
BOYD, AARON	05/08/2025	627527	PV251082	01	0000	0	1110	1000	5810	033	070	575SOFTBALLPROMO	119.63
BOYD, AARON	05/13/2025	628605	PV251131	01	0000	0	1110	1000	5810	033	070	621TRACKTEAMPROMO	128.53
BOYD, AARON	05/22/2025	631436	PV251187	01	0805	0	1110	1000	5899	033	180	613GOLFTEAMATCH	461.00
BOYD, AARON Total													709.16
BOYS & GIRLS CLUBS	05/13/2025	628669	PO251356	01	2600	0	0000	8200	5899	090	358	20250430 SSFUSD	100,000.00
BOYS & GIRLS CLUBS Total													100,000.00
BRADLEY, AYDEN	05/08/2025	627555	PV251109	01	0000	0	1110	1000	4320	033	070	609THEATER CABLES	153.45
BRADLEY, AYDEN Total													153.45
BROADMOOR LANDSCAPE SUPPLY	05/01/2025	625816	PO250513	01	8150	0	0000	8110	4320	090	741	67525	711.99
BROADMOOR LANDSCAPE SUPPLY	05/01/2025	625819	PO250513	01	8150	0	0000	8110	4320	090	741	67530	533.99
BROADMOOR LANDSCAPE SUPPLY Total													1,245.98
BROCKMEYER, JASON	05/13/2025	628628	PV251099	01	9010	0	1110	1000	4322	090	057	577HELIXCUP MS	274.09
BROCKMEYER, JASON	05/13/2025	628628	PV251104	01	9010	0	1110	1000	4322	090	057	60DMATHPHYSICMEET	461.19
BROCKMEYER, JASON Total													735.28
BRONSTEIN MUSIC	05/06/2025	626882	PO250001	01	0000	0	1227	1000	4320	025	322	M78389	60.98
BRONSTEIN MUSIC	05/06/2025	626873	PO252676	01	0000	0	1227	1000	4320	025	322	77272	108.35
BRONSTEIN MUSIC	05/22/2025	631403	PO250083	01	0000	0	1110	1000	4320	022	070	M65554	128.49
BRONSTEIN MUSIC	05/22/2025	631403	PO250083	01	0000	0	1110	1000	4320	022	070	74714	49.17
BRONSTEIN MUSIC	05/06/2025	626882	PO250001	01	0000	0	1227	1000	5600	025	322	M78389	365.00
BRONSTEIN MUSIC	05/22/2025	631403	PO250083	01	0000	0	1110	1000	5600	022	070	M65554	735.00
BRONSTEIN MUSIC	05/22/2025	631403	PO250083	01	0000	0	1110	1000	5600	022	070	74714	400.00

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
BRONSTEIN MUSIC Total													1,846.99
BROWN, LAUREN	05/20/2025	630571	MV250039	01	0000	0	0000	0000	9589	000		NBS REFUND MAY25	100.00
BROWN, LAUREN Total													100.00
BSN SPORTS LLC	05/08/2025	627499	PO252604	01	0000	0	1203	1000	5810	033	070	929616174	2,065.14
BSN SPORTS LLC Total													2,065.14
BUDDHIST CHURCH OF SAN FRANCISC	05/13/2025	628614	MV250034	01	0000	0	8100	0000	8650	032	802	576REIMBPERMIT	1,302.44
BUDDHIST CHURCH OF SAN FRANCISCO Total													1,302.44
CABANERO, JANELLE-VICTORIA	05/22/2025	631423	PV251163	01	3010	0	1110	1000	4320	022	301	572FAMILYNIGHT	109.44
CABANERO, JANELLE-VICTORIA Total													109.44
CALIFORNIA DEPT OF EDUCATION	05/17/2025		CL240465	01	2600	0	0000	0000	8590	090	358		(1,185,793.08)
CALIFORNIA DEPT OF EDUCATION	05/17/2025		CL240465	01	2600	0	0000	0000	9510	000			1,185,793.08
CALIFORNIA DEPT OF EDUCATION Total													-
CALIFORNIA QUALITY	05/13/2025	628646	PO250581	01	8150	0	0000	8110	4320	090	741	0157814-IN	78.03
CALIFORNIA QUALITY Total													78.03
CALIFORNIA WATER SERVICE	05/08/2025	627500	PO250549	01	0000	0	0000	8200	5530	090	760	6907544444 APR25	33,497.28
CALIFORNIA WATER SERVICE Total													33,497.28
CALPERS	05/20/2025	630610	PV251147	01	0000	0	0000	7600	3701	090	810	JUN25 1354490268	26,702.00
CALPERS	05/20/2025	630594	PV251149	01	0000	0	0000	7600	3701	090	810	JUN25 PREMIUMS - BOT	686.16
CALPERS	05/20/2025	630610	PV251147	01	0000	0	0000	7600	3702	090	810	JUN25 1354490268	35,735.08
CALPERS	05/20/2025	630610	PV251147	01	0000	0	0000	7340	5899	090	717	JUN25 1354490268	2,608.67
CALPERS	05/20/2025	630610	PV251147	01	0000	0	0000	7600	5899	090	810	JUN25 1354490268	461.90
CALPERS	05/20/2025	630594	PV251149	01	0000	0	0000	7600	5899	090	810	JUN25 PREMIUMS - BOT	1.65
CALPERS	05/20/2025	630610	PV251147	01	0000	0	0000	0000	9564	000		JUN25 1354490268	1,086,944.08
CALPERS Total													1,153,139.54
CAMERON, AMBER	05/13/2025	628629	PV251106	01	6500	0	5760	1190	4322	090	245	538FOODSTAFMEET	34.92
CAMERON, AMBER Total													34.92
CAPRIO, LAURA	05/27/2025	633384	PV251203	01	6266	0	1110	1000	5210	090	341	432CABE2025	608.76
CAPRIO, LAURA Total													608.76
CAROLINA BIOLOGICAL SUPPLY CO	05/20/2025	630574	PO252892	01	7370	0	3800	1000	4320	033	368	52990796 RI	1,368.91
CAROLINA BIOLOGICAL SUPPLY CO Total													1,368.91
CARRILLO, REBECA	05/13/2025	628606	PV251122	01	0000	0	0000	7400	5210	090	715	111OCTPERSONACADEMY	61.27
CARRILLO, REBECA	05/13/2025	628606	PV251125	01	0000	0	0000	7400	5210	090	715	111DEC24PERSONACADEMY	61.27
CARRILLO, REBECA	05/13/2025	628606	PV251126	01	0000	0	0000	7400	5210	090	715	111JAN25PERSONACADEMY	64.70
CARRILLO, REBECA	05/13/2025	628606	PV251127	01	0000	0	0000	7400	5210	090	715	111FEB25PERSONACADEMY	64.70
CARRILLO, REBECA	05/13/2025	628606	PV251128	01	0000	0	0000	7400	5210	090	715	111MAR25PERSONACADEMY	64.70
CARRILLO, REBECA	05/13/2025	628651	PV251136	01	0000	0	0000	7400	5210	090	715	111SEP24PERSONNELACADEMY	61.27
CARRILLO, REBECA	05/13/2025	628651	PV251137	01	0000	0	0000	7400	5210	090	715	111APR25PERSONNELACADEMY	66.38
CARRILLO, REBECA Total													444.29
CASBO	05/13/2025	628670	PV251121	01	0000	0	0000	0000	9330	000		#248069	3,500.00
CASBO Total													3,500.00
CASCADE HEALTHCARE	05/06/2025	626839	PO252854	01	6383	0	3800	1000	5210	032	312	SI-6794	800.00
CASCADE HEALTHCARE Total													800.00
CATIG, TRISHA	05/27/2025	633385	PV251202	01	0000	0	0000	7490	5210	090	716	349CSPCA CONFER	127.30
CATIG, TRISHA Total													127.30

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
CBF INC.	05/13/2025	628593	PO250598	01	0000	0	0000	2424	5600	090	735	55951	370.00
CBF INC.	05/13/2025	628636	PO250598	01	0000	0	0000	2424	5600	090	735	55952	962.00
CBF INC.	05/20/2025	630547	PO250598	01	0000	0	0000	2424	5600	090	735	56050	609.00
CBF INC.	05/20/2025	630547	PO250598	01	0000	0	0000	2424	5600	090	735	56055	1,800.00
CBF INC.	05/20/2025	630588	PO250598	01	0000	0	0000	2424	5600	090	735	56052	625.00
CBF INC. Total													4,366.00
CDW GOVERNMENT INC	05/08/2025	627493	PO250419	01	0000	0	0000	2424	4320	090	735	AD79X4R	122.42
CDW GOVERNMENT INC	05/08/2025	627536	PO250419	01	0000	0	0000	2424	4320	090	735	AD8XA8D	207.82
CDW GOVERNMENT INC	05/15/2025	629481	PO250419	01	0000	0	0000	2424	4320	090	735	AD9RF4G	76.25
CDW GOVERNMENT INC	05/20/2025	630548	PO250419	01	0000	0	0000	2424	4320	090	735	AD96D9C	47.53
CDW GOVERNMENT INC	05/20/2025	630548	PO250419	01	0000	0	0000	2424	4320	090	735	ST69039	2,470.75
CDW GOVERNMENT INC	05/22/2025	631407	PO250419	01	0000	0	0000	2424	4320	090	735	AE1TZ6R	265.55
CDW GOVERNMENT INC	05/22/2025	631407	PO250419	01	0000	0	0000	2424	4320	090	735	AE1Y62Q	26.99
CDW GOVERNMENT INC	05/13/2025	628674	PO251372	01	0000	0	3200	1000	4420	031	070	AB1TF8G	2,279.31
CDW GOVERNMENT INC	05/13/2025	628659	PV251133	01	3010	0	1110	1000	4420	013	301	QP78603	458.84
CDW GOVERNMENT INC	05/20/2025	630577	PO251362	01	0000	0	3200	1000	4420	031	070	AB1TF8H	2,279.31
CDW GOVERNMENT INC	05/27/2025	633358	PO251362	01	0000	0	3200	1000	4420	031	070	AB1SM9H	653.76
CDW GOVERNMENT INC	05/27/2025	633358	PO252880	01	9305	0	1110	1000	4420	031	391	AD9XX1X	659.13
CDW GOVERNMENT INC	05/13/2025	628674	PO251499	01	0000	0	0000	2424	5813	090	735	AB4DU5A	277,049.00
CDW GOVERNMENT INC	05/13/2025	628674	PO251810	01	0000	0	0000	2424	5813	090	735	AB9ES7W	17,755.20
CDW GOVERNMENT INC	05/13/2025	628674	PO250270	01	0000	0	0000	2424	5899	090	735	SH84306	63,216.00
CDW GOVERNMENT INC	05/13/2025	628674	PO251499	01	0000	0	0000	2424	6415	090	735	AB4DU5A	71,748.38
CDW GOVERNMENT INC Total													439,316.24
CELILLO, SHARON	05/08/2025	627504	PV251095	01	6387	0	3800	1000	4200	090	394	587CTEWEETEACHERBK	10.98
CELILLO, SHARON Total													10.98
CENTER FOR THE COLLABORATIVE	05/20/2025	630549	PO252814	01	9302	0	1110	1000	4320	090	828	INV259943	13,961.08
CENTER FOR THE COLLABORATIVE	05/29/2025	634162	PO252816	01	9302	0	1110	1000	4320	090	828	INV260302	11,198.13
CENTER FOR THE COLLABORATIVE Total													25,159.21
CERVANTES, CUAUHTEMOC	05/06/2025	626848	PV251071	01	0000	0	1202	3900	5899	033	322	499WRESTLINGCHAMP	840.08
CERVANTES, CUAUHTEMOC Total													840.08
CERVANTES, ELIN	05/13/2025	628607	PV251129	01	6266	0	1110	1000	5210	090	341	529USE OF DATA	125.00
CERVANTES, ELIN Total													125.00
CHAN, GENEVIEVE	05/27/2025	633348	PV251184	01	6266	0	1110	1000	5210	090	341	297SPRINGCUE(A)	10.00
CHAN, GENEVIEVE Total													10.00
CHARGELAB USA INC.	05/15/2025	629482	PO252927	01	0000	0	0000	2424	5899	090	735	CL-22154US	2,400.00
CHARGELAB USA INC. Total													2,400.00
CHAVEZ GROUP	05/06/2025	626840	PO250412	01	0000	0	0000	7110	5899	090	713	880	920.00
CHAVEZ GROUP Total													920.00
CITY AUTO SUPPLY	05/22/2025	631430	PO250542	01	8150	0	0000	8110	4320	090	741	3-080081	192.35
CITY AUTO SUPPLY	05/22/2025	631430	PO250542	01	8150	0	0000	8110	4320	090	741	3-080176	55.88
CITY AUTO SUPPLY Total													248.23
CITY OF SAN BRUNO -	05/13/2025	628594	PO250551	01	0000	0	0000	8200	5530	090	760	630440 APR25	95.77
CITY OF SAN BRUNO -	05/13/2025	628594	PO250551	01	0000	0	0000	8200	5530	090	760	630420 APR25	343.93
CITY OF SAN BRUNO - Total													439.70

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
CITY OF SOUTH SAN FRANCISCO	05/29/2025	634174	PO251357	01	2600	0	0000	8200	5899	090	358	NOV24-JAN25 SVC	127,092.79
CITY OF SOUTH SAN FRANCISCO Total													127,092.79
CLASSIC MEDALLICS	05/06/2025	626914	PO252175	01	9012	0	1110	1000	5810	025	356	93492	484.00
CLASSIC MEDALLICS Total													484.00
CLAY PLANET	05/06/2025	626849	PO250023	01	0000	0	1110	1000	4320	033	070	230388	5,056.19
CLAY PLANET Total													5,056.19
CLEARLITE TROPHIES	05/20/2025	630603	PO252552	01	0805	0	1110	1000	4320	032	180	92035	238.27
CLEARLITE TROPHIES	05/20/2025	630603	PO252552	01	0805	0	1110	1000	4320	032	180	92528	240.00
CLEARLITE TROPHIES	05/01/2025	625811	PO252842	01	0805	0	1203	1000	5810	033	180	92553	21.98
CLEARLITE TROPHIES	05/01/2025	625811	PO252842	01	0805	0	1203	1000	5810	033	180	92556	45.00
CLEARLITE TROPHIES	05/06/2025	626899	PO252891	01	0805	0	1110	1000	5810	033	180	92655	252.71
CLEARLITE TROPHIES	05/20/2025	630589	PO252933	01	0805	0	1110	1000	5810	033	180	92753	160.97
CLEARLITE TROPHIES	05/20/2025	630578	PO252965	01	0805	0	1110	1000	5810	033	180	92755	38.46
CLEARLITE TROPHIES Total													997.39
CONVERGINT TECHNOLOGIES	05/06/2025	626889	PO252772	01	0000	0	0000	2424	5600	090	735	11795	900.00
CONVERGINT TECHNOLOGIES Total													900.00
CORODATA SHREDDING INC.	05/20/2025	630550	PO250274	01	0000	0	0000	8200	5899	090	760	DN 1523649	776.73
CORODATA SHREDDING INC. Total													776.73
COUNTY COUNSEL	05/08/2025	627511	PO250955	01	0000	0	0000	7400	5889	090	715	4780	9,775.00
COUNTY COUNSEL Total													9,775.00
COUNTY OF SAN MATEO	05/13/2025	628621	PO252903	01	0000	0	0000	7110	5886	090	713	2324036	27,324.90
COUNTY OF SAN MATEO Total													27,324.90
COVACHA, JONATHAN	05/13/2025	628608	PV251120	01	0000	0	1110	1000	4320	008	070	601DISTRICTCOLLAB	122.74
COVACHA, JONATHAN	05/20/2025	630617	PV251154	01	9010	0	1110	1000	4320	008	430	602ADMINPROF	181.96
COVACHA, JONATHAN	05/27/2025	633379	PV251169	01	0000	0	1110	1000	4320	008	070	684AMENITIESSTAFF	35.12
COVACHA, JONATHAN	05/13/2025	628608	PV251120	01	0000	0	1110	1000	4322	008	070	601DISTRICTCOLLAB	453.55
COVACHA, JONATHAN	05/27/2025	633379	PV251169	01	0000	0	1110	1000	4322	008	070	684AMENITIESSTAFF	270.65
COVACHA, JONATHAN	05/27/2025	633375	PV251189	01	9010	0	1110	1000	4322	008	430	685APPRECIATIONBAYED	366.53
COVACHA, JONATHAN Total													1,430.55
DANIEL FERLIZZA CONSTRUCTION	05/20/2025	630559	PO252882	01	8150	0	0000	8110	5899	031	741	MAY25 SVC	1,750.00
DANIEL FERLIZZA CONSTRUCTION Total													1,750.00
DANNIS WOLIVER KELLEY	05/06/2025	626887	PO250283	01	0000	0	0000	7300	5889	090	717	318370	216.00
DANNIS WOLIVER KELLEY	05/06/2025	626887	PO250283	01	0000	0	0000	7300	5889	090	717	319008	2,036.28
DANNIS WOLIVER KELLEY Total													2,252.28
DEL CAMPO, DERICK	05/13/2025	628616	PV251097	01	9206	0	1110	1000	4320	032	356	603APRACTICETEST	313.28
DEL CAMPO, DERICK Total													313.28
DELL MARKETING L.P.	05/13/2025	628620	PO250439	01	0000	0	0000	2424	4320	090	735	10812363123	32.95
DELL MARKETING L.P. Total													32.95
DEMCO INC.	05/01/2025		PO252352	01	0000	0	1110	2421	4200	010	451	7636313-1	1.08
DEMCO INC.	05/01/2025	625825	PO252352	01	0000	0	1110	2421	4200	010	451	7636313-1	10.95
DEMCO INC.	05/06/2025	626827	PO252685	01	0000	0	1110	2421	4320	014	451	728547	182.30
DEMCO INC.	05/15/2025	629492	PO252432	01	0000	0	1110	2421	4320	012	451	7627941	203.46
DEMCO INC.	05/15/2025	629492	PO252432	01	0000	0	1110	1000	4320	012	070	7627941	41.78
DEMCO INC.	05/01/2025		PO252352	01	0000	0	0000	0000	9580	000		7636313-1	(1.08)

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
DEMCO INC. Total													438.49
DF SUPPLY INC	05/27/2025		PO250790	01	8150	0	0000	8110	4320	090	741	1773262	51.96
DF SUPPLY INC	05/27/2025	633365	PO250790	01	8150	0	0000	8110	4320	090	741	1773262	557.63
DF SUPPLY INC	05/27/2025		PO250790	01	0000	0	0000	0000	9580	000		1773262	(51.96)
DF SUPPLY INC Total													557.63
DGS SPORTS INC	05/06/2025		PO252283	01	9011	0	1202	1000	4320	032	322	321	71.62
DGS SPORTS INC	05/06/2025	626877	PO252283	01	9011	0	1202	1000	4320	032	322	321	4,770.66
DGS SPORTS INC	05/06/2025		PO252283	01	0000	0	0000	0000	9580	000		321	(71.62)
DGS SPORTS INC Total													4,770.66
DIAZ, FATIMA VICTOR	05/27/2025	633342	MV250042	01	0000	0	0000	0000	8699	090	717	REISSUE CK# 940001	2,000.00
DIAZ, FATIMA VICTOR Total													2,000.00
DIAZ, MICHAEL ANTHONY	05/29/2025	634150	PV251206	01	6387	0	3800	1000	5210	090	394	541SMCCTEMEET	23.59
DIAZ, MICHAEL ANTHONY Total													23.59
DUNCAN, SCOTT	05/06/2025	626871	PV251070	01	0000	0	0000	0000	9589	000		REISSUE P/R CHK#298190	4,408.96
DUNCAN, SCOTT Total													4,408.96
DUNN-EDWARDS CORPORATION	05/06/2025	626813	PO250517	01	8150	0	0000	8110	4320	090	741	2020A18173	475.88
DUNN-EDWARDS CORPORATION	05/08/2025	627560	PO250517	01	8150	0	0000	8110	4320	090	741	2020A18377	590.68
DUNN-EDWARDS CORPORATION	05/20/2025	630564	PO250517	01	8150	0	0000	8110	4320	090	741	2020A18629	562.61
DUNN-EDWARDS CORPORATION Total													1,629.17
ECA EDUCATIONAL SERVICES INC.	05/13/2025	628671	PO251538	01	6300	0	1110	1000	4320	090	307	16118	141.12
ECA EDUCATIONAL SERVICES INC. Total													141.12
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1008136	1,648.61
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1009515	289.34
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1009517	2,966.60
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1009516	1,483.30
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1009518	175.80
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1009905	1,422.17
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1011365	2,966.60
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1011364	1,483.30
EDUCATION TEAM, THE	05/06/2025	626850	PO251074	01	0000	0	0000	7400	5899	090	720	1011363	835.05
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	782035	1,886.21
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	782038	1,428.40
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	1011725	4,212.39
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	742540	3,263.29
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	784623	2,597.22
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	765287	662.91
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	752329	300.32
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	788034	2,693.43
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	760391	1,289.20
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	788035	5,090.83
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	758399	300.32
EDUCATION TEAM, THE	05/13/2025	628617	PO251074	01	0000	0	0000	7400	5899	090	720	760392	241.73
EDUCATION TEAM, THE	05/20/2025	630592	PO251074	01	0000	0	0000	7400	5899	090	720	1013383	3,285.24
EDUCATION TEAM, THE	05/20/2025	630592	PO251074	01	0000	0	0000	7400	5899	090	720	1013787	3,366.35

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
EDUCATION TEAM, THE	05/20/2025	630592	PO251074	01	0000	0	0000	7400	5899	090	720	1013384	147.80
EDUCATION TEAM, THE	05/20/2025	630592	PO251074	01	0000	0	0000	7400	5899	090	720	1013382	1,671.55
EDUCATION TEAM, THE	05/20/2025	630592	PO251074	01	0000	0	0000	7400	5899	090	720	1013381	2,590.28
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1015531	186.79
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1015536	1,736.02
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1015538	2,966.60
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1015537	2,028.28
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1015539	190.45
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1016295	2,894.49
EDUCATION TEAM, THE	05/22/2025	631422	PO251074	01	0000	0	0000	7400	5899	090	720	1016296	1,454.50
EDUCATION TEAM, THE	05/29/2025	634183	PO251074	01	0000	0	0000	7400	5899	090	720	1017678	974.23
EDUCATION TEAM, THE	05/29/2025	634183	PO251074	01	0000	0	0000	7400	5899	090	720	1017679	2,966.60
EDUCATION TEAM, THE Total													63,696.20
EDUCATIONAL INNOVATIONS INC	05/15/2025	629477	PO252308	01	0805	0	4760	1000	4320	013	123	3117191	165.36
EDUCATIONAL INNOVATIONS INC	05/15/2025		PO252308	01	0805	0	4760	1000	4320	013	123	3117191-1	1.49
EDUCATIONAL INNOVATIONS INC	05/15/2025	629477	PO252308	01	0805	0	4760	1000	4320	013	123	3117191-1	15.05
EDUCATIONAL INNOVATIONS INC	05/15/2025		PO252308	01	0000	0	0000	0000	9580	000		3117191-1	(1.49)
EDUCATIONAL INNOVATIONS INC Total													180.41
ENABLING DEVICES	05/13/2025		PO252624	01	6500	0	5760	1190	4320	090	215	0517309-IN	6.91
ENABLING DEVICES	05/13/2025	628672	PO252624	01	6500	0	5760	1190	4320	090	215	0517309-IN	87.97
ENABLING DEVICES	05/13/2025		PO252624	01	0000	0	0000	0000	9580	000		0517309-IN	(6.91)
ENABLING DEVICES Total													87.97
ENGELBART, HALEY	05/29/2025	634154	PV251183	01	6266	0	1110	1000	5210	090	341	300CUESPRING(A)	3.72
ENGELBART, HALEY Total													3.72
EVERDRIVEN TECHNOLOGIES LLC	05/06/2025	626910	PO250807	01	0000	0	5760	3600	5820	090	781	67618	21,376.77
EVERDRIVEN TECHNOLOGIES LLC Total													21,376.77
EWING IRRIGATION PRODUCTS INC	05/20/2025	630596	PO250501	01	8150	0	0000	8110	4320	090	741	25885136	1,903.32
EWING IRRIGATION PRODUCTS INC Total													1,903.32
FAGEN FRIEDMAN & FULFROST LLP	05/13/2025	628622	PO251024	01	6500	0	5760	1190	5889	090	245	233885	4,634.50
FAGEN FRIEDMAN & FULFROST LLP	05/13/2025	628622	PO251024	01	0000	0	0000	7400	5889	090	715	233885	8,667.00
FAGEN FRIEDMAN & FULFROST LLP	05/13/2025	628622	PO251024	01	0000	0	0000	7300	5889	090	717	233885	190.00
FAGEN FRIEDMAN & FULFROST LLP	05/13/2025	628622	PO251024	01	0000	0	0000	7400	5889	090	715	233885-1	39.76
FAGEN FRIEDMAN & FULFROST LLP Total													13,531.26
FASTRAK	05/06/2025	626885	PV251073	01	9010	0	1110	1000	5899	090	360	I712528600542	8.00
FASTRAK Total													8.00
FAUSTO, JEWEL	05/08/2025	627556	PV251112	01	0000	0	0000	7340	5220	090	717	APR25MILEAGE225	20.30
FAUSTO, JEWEL	05/22/2025	631425	PV251159	01	0000	0	0000	7340	5220	090	717	APR25MILEAGE216	20.30
FAUSTO, JEWEL Total													40.60
FERGUSON ENTERPRISES LLC	05/06/2025	626890	PO250516	01	8150	0	0000	8110	4320	090	741	5888846	648.71
FERGUSON ENTERPRISES LLC	05/08/2025	627513	PO250516	01	8150	0	0000	8110	4320	090	741	5865870	14.32
FERGUSON ENTERPRISES LLC	05/27/2025	633359	PO250516	01	8150	0	0000	8110	4320	090	741	5958700	26.30
FERGUSON ENTERPRISES LLC Total													689.33
FIRST ALARM	05/13/2025	628682	PO250585	01	8150	0	0000	8300	5806	090	741	884614	1,603.18
FIRST ALARM Total													1,603.18

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
FLYERS ENERGY LLC	05/27/2025	633360	PO250490	01	0000	0	0000	8200	4320	090	760	25-322945	8,748.66
FLYERS ENERGY LLC	05/29/2025	634189	PO250490	01	0000	0	0000	8200	4320	090	760	25-343384	977.12
FLYERS ENERGY LLC	05/29/2025	634189	PO250490	01	0000	0	0000	8200	4320	090	760	25-349775	9,057.48
FLYERS ENERGY LLC	05/29/2025	634189	PO250490	01	0000	0	0000	8200	4320	090	760	25-370792	9,340.48
FLYERS ENERGY LLC Total													28,123.74
FOLLETT CONTENT SOLUTIONS LLC	05/08/2025	627542	PO252301	01	0000	0	1110	2421	4200	022	451	538692	50.71
FOLLETT CONTENT SOLUTIONS LLC	05/08/2025	627542	PO252301	01	0000	0	1110	2421	4200	022	451	538692F	453.23
FOLLETT CONTENT SOLUTIONS LLC	05/13/2025	628676	PO252429	01	0000	0	1110	2421	4200	012	451	547938	199.51
FOLLETT CONTENT SOLUTIONS LLC	05/13/2025	628676	PO252429	01	0000	0	1110	2421	4200	012	451	547938F	270.51
FOLLETT CONTENT SOLUTIONS LLC	05/20/2025	630604	PO252716	01	3010	0	1110	1000	4200	022	301	561506A	292.58
FOLLETT CONTENT SOLUTIONS LLC	05/20/2025	630604	PO252716	01	3010	0	1110	1000	4200	022	301	561506	1,418.74
FOLLETT CONTENT SOLUTIONS LLC Total													2,685.28
FRED FINCH YOUTH	05/15/2025	629487	PO250997	01	6500	0	5760	1180	5870	090	230	0010ANFU	1,392.00
FRED FINCH YOUTH Total													1,392.00
GALLAGHER BENEFIT	05/06/2025	626841	PO252841	01	0000	0	0000	7400	5899	090	715	2025042148	40,800.00
GALLAGHER BENEFIT Total													40,800.00
GARCIA, MARCOS	05/13/2025	628632	PV251111	01	0803	0	1110	2495	4322	090	411	595TOSA MEET	66.19
GARCIA, MARCOS	05/22/2025	631438	PV251191	01	9010	0	1110	1000	5810	090	174	673PURPOSEFULPOSTERS	327.54
GARCIA, MARCOS Total													393.73
GARCIA, RUDY	05/13/2025	628609	PV251117	01	6266	0	1110	1000	5210	090	341	419CABE LONGBEACH	373.16
GARCIA, RUDY Total													373.16
GARDUNO FLETES, ANGELICA	05/22/2025	631439	PV251190	01	9010	0	1110	1000	4322	013	430	638SFZOOENTRANCE	432.12
GARDUNO FLETES, ANGELICA	05/22/2025	631439	PV251190	01	3010	0	1110	1000	5815	013	301	638SFZOOENTRANCE	1,533.00
GARDUNO FLETES, ANGELICA Total													1,965.12
GIANTMICROBES INC.	05/20/2025	630580	PO252906	01	6383	0	3800	1000	4320	032	312	55420	268.40
GIANTMICROBES INC. Total													268.40
GIVETHX INC.	05/22/2025	631408	PO252765	01	9305	0	1110	1000	5899	090	391	0297	1,275.00
GIVETHX INC. Total													1,275.00
GNXCOR USA INC.	05/29/2025	634159	PO250793	01	0000	0	0000	8200	5899	090	760	6027468	190.00
GNXCOR USA INC. Total													190.00
GONZALEZ, LETICIA	05/20/2025	630618	PV251156	01	3010	0	1110	2495	4320	014	301	607PARSTUENGAGEMTNS	77.54
GONZALEZ, LETICIA	05/20/2025	630618	PV251156	01	0000	0	1110	1000	4320	014	070	607PARSTUENGAGEMTNS	43.73
GONZALEZ, LETICIA	05/20/2025	630618	PV251156	01	9010	0	1110	1000	4320	014	430	607PARSTUENGAGEMTNS	343.47
GONZALEZ, LETICIA	05/27/2025	633349	PV251176	01	0000	0	1110	1000	4320	014	070	681SNAKS&GIFTCARDS	57.46
GONZALEZ, LETICIA	05/27/2025	633349	PV251176	01	9010	0	1110	1000	4320	014	430	681SNAKS&GIFTCARDS	150.00
GONZALEZ, LETICIA	05/27/2025	633376	PV251186	01	0000	0	1110	1000	4320	014	070	652CAREERDAYSTAFFLUNCHEON	60.87
GONZALEZ, LETICIA	05/27/2025	633376	PV251186	01	0000	0	1110	1000	4322	014	070	652CAREERDAYSTAFFLUNCHEON	269.09
GONZALEZ, LETICIA Total													1,002.16
GONZALEZ, ESTREYA	05/06/2025	626916	PV251084	01	3010	0	1110	1000	4320	022	301	571ELA/ELD ACTIVITY	79.01
GONZALEZ, ESTREYA Total													79.01
GONZALEZ-LOPEZ, MONICA	05/29/2025	634151	PV251211	01	6266	0	1110	1000	5210	090	341	420CABE2025	422.34
GONZALEZ-LOPEZ, MONICA Total													422.34
GOPHER SPORT	05/13/2025	628637	PO252022	01	0805	0	1110	1000	4320	021	180	IN424562	584.90
GOPHER SPORT	05/13/2025	628637	PO252689	01	0805	0	1110	1000	4320	014	180	IN435635	986.43

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
GOPHER SPORT	05/20/2025	630551	PO252846	01	9305	0	1110	1000	4320	031	391	IN443712	999.32
GOPHER SPORT Total													2,570.65
GOW SUPPLY COMPANY	05/13/2025	628638	PO250553	01	8150	0	0000	8110	4320	090	741	480097	187.60
GOW SUPPLY COMPANY	05/20/2025	630605	PO250553	01	8150	0	0000	8110	4320	090	741	480219	284.38
GOW SUPPLY COMPANY Total													471.98
GRAINGER	05/06/2025	626828	PO250512	01	8150	0	0000	8110	4320	090	741	9465579812	9.51
GRAINGER	05/06/2025	626828	PO250512	01	8150	0	0000	8110	4320	090	741	9473821792	103.65
GRAINGER	05/06/2025	626895	PO250512	01	8150	0	0000	8110	4320	090	741	9434497922	59.34
GRAINGER	05/13/2025	628595	PO250512	01	8150	0	0000	8110	4320	090	741	7129241449	731.24
GRAINGER	05/13/2025	628677	PO250512	01	8150	0	0000	8110	4320	090	741	9491289279	586.28
GRAINGER Total													1,490.02
GRINDY, ANNE	05/27/2025	633380	PV251174	01	9010	0	1110	1000	4322	007	430	677STAFFAPRECIATE	90.00
GRINDY, ANNE Total													90.00
HARSANA, JOSEPHINE	05/08/2025	627529	MV250030	01	9127	0	1110	1000	5880	033	356	617EARLPOWELL SCHOLAR	500.00
HARSANA, JOSEPHINE Total													500.00
HEALTH CONNECTED	05/06/2025	626886	PO250064	01	0801	0	1110	1000	5899	090	401	3009	30,150.00
HEALTH CONNECTED	05/08/2025	627539	PO252904	01	4127	0	1110	1000	5899	090	342	3340	850.00
HEALTH CONNECTED Total													31,000.00
HERFF JONES LLC	05/06/2025	626917	PO250033	01	0000	0	1110	1000	4320	033	070	1260548	1,252.32
HERFF JONES LLC	05/06/2025		PO250033	01	0000	0	1110	1000	4320	033	070	1260548-1	1.09
HERFF JONES LLC	05/06/2025	626917	PO250033	01	0000	0	1110	1000	4320	033	070	1260548-1	11.00
HERFF JONES LLC	05/08/2025	627514	PO250033	01	0000	0	1110	1000	4320	033	070	1268110	15.27
HERFF JONES LLC	05/08/2025	627494	PO250595	01	9215	0	1110	1000	4320	032	356	114875	122.56
HERFF JONES LLC	05/20/2025	630590	PO250595	01	9215	0	1110	1000	4320	032	356	1272505	26.76
HERFF JONES LLC	05/06/2025		PO250033	01	0000	0	0000	0000	9580	000		1260548-1	(1.09)
HERFF JONES LLC Total													1,427.91
HERNANDEZ, NORMA	05/02/2025	989262	PV250475	01	6500	0	5760	2490	5820	090	245	SEP24MILEAGE60	(61.18)
HERNANDEZ, NORMA	05/08/2025	627530	PV251080	01	6500	0	5760	2490	5820	090	245	SEP24MILEAGE60(B)	61.18
HERNANDEZ, NORMA Total													-
HILLYARD	05/06/2025	626829	PO250082	01	0000	0	0000	8200	4320	022	759	605808815	1,592.15
HILLYARD	05/15/2025	629483	PO250041	01	0000	0	0000	8200	4320	032	759	605821745	3,541.05
HILLYARD	05/15/2025	629493	PO250873	01	0000	0	0000	8200	4320	006	759	605808816	968.69
HILLYARD	05/22/2025	631416	PO250679	01	0000	0	0000	8200	4320	002	759	605828157	286.38
HILLYARD	05/27/2025	633368	PO250003	01	0000	0	0000	8200	4320	025	759	605808814	503.78
HILLYARD Total													6,892.05
HOFFMAN, EMILY	05/29/2025	634152	PV251209	01	6266	0	1110	1000	5210	090	341	28CABE 2025	522.58
HOFFMAN, EMILY Total													522.58
HOLLENBACK, MAXIMILIAN	05/06/2025	626918	MV250033	01	9132	0	1110	1000	5880	033	356	615BISSEN SCHOLAR	1,000.00
HOLLENBACK, MAXIMILIAN Total													1,000.00
HONG, KAREN	05/22/2025	631412	PV251171	01	9010	0	1110	1000	4320	007	430	675TEACHER&STAFFAPRECIATE	46.95
HONG, KAREN	05/27/2025	633350	PV251175	01	9010	0	1110	1000	4320	007	430	674STAFSWEATSHIRTS	1,015.30
HONG, KAREN	05/22/2025	631412	PV251171	01	9010	0	1110	1000	4322	007	430	675TEACHER&STAFFAPRECIATE	1,018.16
HONG, KAREN	05/13/2025	628664	PV251116	01	6266	0	1110	1000	5210	090	341	430CABE2025	320.85
HONG, KAREN Total													2,401.26

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
HOPSKIPDRIVE INC	05/06/2025	626891	PO250915	01	0000	0	1110	3600	5820	090	122	29541	7,245.98
HOPSKIPDRIVE INC Total													7,245.98
HOUGHTON MIFFLIN HARCOURT	05/20/2025	630560	PO252943	01	4203	0	4760	1000	5813	090	330	956210047	800.00
HOUGHTON MIFFLIN HARCOURT Total													800.00
HUFT, MARIA LETICIA	05/29/2025	634179	PV251204	01	0000	0	1110	1000	5220	090	411	JAN-APR25MILEAGE217	11.83
HUFT, MARIA LETICIA Total													11.83
HUI, HAYDEN	05/27/2025	633351	MV250044	01	9223	0	1110	1000	5880	032	356	669JCRESTAWARD	500.00
HUI, HAYDEN Total													500.00
IDENTISYS INCORPORATED	05/01/2025		PO252833	01	0000	0	0000	7400	4320	090	715	707987	26.61
IDENTISYS INCORPORATED	05/01/2025	625812	PO252833	01	0000	0	0000	7400	4320	090	715	707987	303.56
IDENTISYS INCORPORATED	05/01/2025		PO252833	01	0000	0	0000	0000	9580	000		707987	(26.61)
IDENTISYS INCORPORATED Total													303.56
IML SECURITY SUPPLY	05/06/2025	626865	PO251878	01	8150	0	0000	8110	4320	090	741	4525595	496.81
IML SECURITY SUPPLY	05/22/2025	631417	PO251878	01	8150	0	0000	8110	4320	090	741	4542440	259.43
IML SECURITY SUPPLY Total													756.24
IN THE MIX APPAREL	05/13/2025		PO252920	01	9011	0	1202	1000	5810	033	322	1945	42.19
IN THE MIX APPAREL	05/13/2025	628660	PO252920	01	9011	0	1202	1000	5810	033	322	1945	3,666.09
IN THE MIX APPAREL	05/27/2025		PO252920	01	9011	0	1202	1000	5810	033	322	1945-1	42.19
IN THE MIX APPAREL	05/27/2025	633361	PO252920	01	9011	0	1202	1000	5810	033	322	1945-1	3,666.09
IN THE MIX APPAREL	05/13/2025		PO252920	01	0000	0	0000	0000	9580	000		1945	(42.19)
IN THE MIX APPAREL	05/27/2025		PO252920	01	0000	0	0000	0000	9580	000		1945-1	(42.19)
IN THE MIX APPAREL Total													7,332.18
INCLUSIVE TLC	05/27/2025		PO252665	01	6500	0	5760	1190	4320	090	215	39706	22.22
INCLUSIVE TLC	05/27/2025	633372	PO252665	01	6500	0	5760	1190	4320	090	215	39706	225.00
INCLUSIVE TLC	05/27/2025		PO252665	01	0000	0	0000	0000	9580	000		39706	(22.22)
INCLUSIVE TLC Total													225.00
INSTITUTE FOR	05/20/2025	630552	PO252720	01	3010	0	1110	1000	5813	013	301	230056	50.00
INSTITUTE FOR Total													50.00
INTERLIGHT LIGHTING CORP	05/08/2025		PO250531	01	8150	0	0000	8110	4320	090	741	SO-4112466	5.92
INTERLIGHT LIGHTING CORP	05/08/2025	627540	PO250531	01	8150	0	0000	8110	4320	090	741	SO-4112466	73.95
INTERLIGHT LIGHTING CORP	05/20/2025		PO250531	01	8150	0	0000	8110	4320	090	741	SO-4119665	55.39
INTERLIGHT LIGHTING CORP	05/20/2025	630606	PO250531	01	8150	0	0000	8110	4320	090	741	SO-4119665	576.78
INTERLIGHT LIGHTING CORP	05/08/2025		PO250531	01	0000	0	0000	0000	9580	000		SO-4112466	(5.92)
INTERLIGHT LIGHTING CORP	05/20/2025		PO250531	01	0000	0	0000	0000	9580	000		SO-4119665	(55.39)
INTERLIGHT LIGHTING CORP Total													650.73
INTERSTATE TRAFFIC CONTROL	05/06/2025	626892	PO250511	01	8150	0	0000	8110	4320	090	741	269344	805.00
INTERSTATE TRAFFIC CONTROL Total													805.00
ISLA, NATHAN	05/13/2025	628610	PV251115	01	0000	0	0000	2700	5220	090	762	JAN-APR25MILEAGE 160	6.72
ISLA, NATHAN	05/13/2025	628610	PV251115	01	0000	0	0000	7150	5220	090	714	JAN-APR25MILEAGE 160	32.20
ISLA, NATHAN Total													38.92
JACUINDE-LOSNO, SONIA	05/06/2025	626919	PV251081	01	0000	0	1110	1000	4322	090	762	585RFEP CELEBRA	78.99
JACUINDE-LOSNO, SONIA	05/06/2025	626919	PV251081	01	0803	0	1110	2495	4322	090	411	585RFEP CELEBRA	159.67
JACUINDE-LOSNO, SONIA Total													238.66
JOHNSON CONTROLS FIRE	05/08/2025	627518	PO252277	01	8150	0	0000	8500	5899	090	741	4180460	8,500.00

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
JOHNSON CONTROLS FIRE Total													8,500.00
JOHNSTONE SUPPLY	05/13/2025	628623	PO250521	01	8150	0	0000	8110	4320	090	741	110-S101094992.01	23.21
JOHNSTONE SUPPLY	05/13/2025	628596	PO252877	01	8150	0	0000	8110	4320	090	741	110-S101084949.001	3,866.80
JOHNSTONE SUPPLY Total													3,890.01
KBA DOCUMENT SOLUTIONS LLC	05/13/2025	628673	PO250692	01	0000	0	1110	1000	5600	090	722	55Y1531465	4,914.18
KBA DOCUMENT SOLUTIONS LLC	05/20/2025	630581	PO250956	01	0000	0	1110	1000	5600	090	722	55Y1533186	5,248.80
KBA DOCUMENT SOLUTIONS LLC Total													10,162.98
KELLER SUPPLY COMPANY	05/13/2025	628600	PO250555	01	8150	0	0000	8110	4320	090	741	S024904731.001	8.83
KELLER SUPPLY COMPANY Total													8.83
KELLY PAPER	05/13/2025	628661	PO250090	01	0000	0	1110	1000	4320	022	070	11923297	1,293.78
KELLY PAPER Total													1,293.78
KELLY SPICERS FACILITIES	05/08/2025	627564	PO250561	01	8150	0	0000	8110	4320	090	741	70030754	5,162.24
KELLY SPICERS FACILITIES Total													5,162.24
KELLY SPICERS STORES	05/08/2025	627519	PO252869	01	0000	0	0000	7550	4320	090	718	11918284	124.86
KELLY SPICERS STORES Total													124.86
KENDALL HUNT	05/20/2025	630597	PO252810	01	6300	0	1110	1000	4100	090	307	13824829	1,521.82
KENDALL HUNT Total													1,521.82
KILLEEN, KYLE	05/13/2025	628630	PV251102	01	0805	0	4760	1000	4320	033	123	605DONUTSMUFINS	106.97
KILLEEN, KYLE Total													106.97
KITCHEN, LAUREN	05/29/2025	634180	MV250049	01	9010	0	1110	1000	5210	090	174	441CEI 2025	140.66
KITCHEN, LAUREN Total													140.66
K-LOG INC.	05/27/2025	633343	PO252399	01	0000	0	1110	2421	4320	032	451	25-333506-1	1,298.79
K-LOG INC. Total													1,298.79
KUWADA, LOLETA	05/22/2025	631440	PV251188	01	4035	0	1110	1000	4320	090	343	661NEW TEACHER	91.08
KUWADA, LOLETA Total													91.08
LAKESHORE LEARNING	05/06/2025	626814	PO252621	01	3010	0	1110	1000	4320	007	301	90673656	166.99
LAKESHORE LEARNING	05/06/2025	626814	PO252621	01	3010	0	1110	1000	4320	007	301	90509654	296.30
LAKESHORE LEARNING	05/08/2025	627495	PO252541	01	6053	0	1110	1000	4320	090	841	90478938	52.17
LAKESHORE LEARNING	05/08/2025	627495	PO252541	01	6053	0	1110	1000	4320	090	841	90487956	1,837.84
LAKESHORE LEARNING	05/08/2025	627495	PO252658	01	3010	0	1110	1000	4320	007	301	90660431	5.21
LAKESHORE LEARNING Total													2,358.51
LAMPE, SARINA	05/06/2025	626851	PV251072	01	6266	0	1110	1000	5210	090	341	303CUE (2)	27.98
LAMPE, SARINA Total													27.98
LANDA, MAGDALENA	05/27/2025	633352	PV251178	01	0000	0	1110	1000	4320	014	070	664CARDSTOCK	85.83
LANDA, MAGDALENA Total													85.83
LASERTORIUM OFFICE SYSTEMS	05/15/2025	629478	PO250599	01	0000	0	0000	2424	5600	090	735	22570	529.45
LASERTORIUM OFFICE SYSTEMS Total													529.45
LAW OFFICES	05/13/2025	628683	PO252932	01	0000	0	0000	7602	5888	090	726	00255	14,000.00
LAW OFFICES Total													14,000.00
LAWSON PRODUCTS INC	05/13/2025	628643	PO250510	01	8150	0	0000	8110	4320	090	741	9312440231	1,346.75
LAWSON PRODUCTS INC	05/13/2025		PO250510	01	8150	0	0000	8110	4320	090	741	9312440231-1	8.29
LAWSON PRODUCTS INC	05/13/2025	628643	PO250510	01	8150	0	0000	8110	4320	090	741	9312440231-1	83.96
LAWSON PRODUCTS INC	05/13/2025		PO250510	01	0000	0	0000	0000	9580	000		9312440231-1	(8.29)
LAWSON PRODUCTS INC Total													1,430.71

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
LEADER SERVICES	05/06/2025	626815	PV251066	01	9010	0	5001	3900	5899	090	310	CDS 7072	216.40
LEADER SERVICES	05/06/2025	626815	PV251067	01	9010	0	5001	3900	5899	090	310	CDS 7108	329.24
LEADER SERVICES Total													545.64
LEDFORD, GABRIELA	05/27/2025	633377	PV251195	01	6387	0	3800	1000	5815	090	394	637CIAFIELDTRIP	337.24
LEDFORD, GABRIELA Total													337.24
LEE, PO YIN BOWIE	05/08/2025	627550	PV251103	01	0802	0	1110	1000	5815	032	197	589DININGAVIDFIELDTRIP	416.83
LEE, PO YIN BOWIE Total													416.83
LENTS, LEAH	05/27/2025	633353	PV251185	01	6266	0	1110	1000	5210	090	341	296SPRING CUE(C)	24.15
LENTS, LEAH Total													24.15
LEVINE, SARAH	05/20/2025	630555	PV251146	01	0000	0	1110	1000	4320	021	070	636ACTIONAMBASSADOR	50.47
LEVINE, SARAH Total													50.47
LIMAYE, ALEXIS ROSENBLUM	05/15/2025	629499	PV251135	01	9305	0	1110	1000	5210	090	391	491CASCHOOLBASED	697.28
LIMAYE, ALEXIS ROSENBLUM Total													697.28
LINCOLN AQUATICS	05/01/2025	625817	PO250505	01	8150	0	0000	8110	4320	090	741	SL051965	821.80
LINCOLN AQUATICS	05/01/2025	625817	PO250505	01	8150	0	0000	8110	4320	090	741	SM116267	1,847.61
LINCOLN AQUATICS	05/08/2025	627520	PO250505	01	8150	0	0000	8110	4320	090	741	SL052124	299.02
LINCOLN AQUATICS	05/08/2025	627523	PO250505	01	8150	0	0000	8110	4320	090	741	SL052126	1,746.88
LINCOLN AQUATICS Total													4,715.31
LOWE'S BUSINESS ACCOUNT/SYNCB	05/13/2025	628601	PO250497	01	8150	0	0000	8110	4320	090	741	821 3105 920566 1 APR25	4,975.73
LOWE'S BUSINESS ACCOUNT/SYNCB Total													4,975.73
MABEL BEN	05/08/2025	627558	PV251114	01	0000	0	0000	7350	5220	090	717	APR25MILEAGE202	81.20
MABEL BEN	05/13/2025	628665	PV251119	01	0000	0	0000	7350	5220	090	717	219CASBO SJ2025	172.92
MABEL BEN Total													254.12
MACK, AL	05/08/2025	627532	PV251085	01	0805	0	1110	1000	4322	033	180	573POLICY COMMITTEE	54.63
MACK, AL	05/08/2025	627551	PV251101	01	0805	0	1110	1000	4322	033	180	596SNACKSTEAMEET	45.86
MACK, AL	05/20/2025	630556	PV251145	01	0000	0	1110	1000	4322	033	070	624SNACKSFORBOND	31.20
MACK, AL	05/22/2025	631441	PV251196	01	9010	0	1110	1000	4322	033	356	686TEACHERBBQLUNCH	515.52
MACK, AL Total													647.21
MALDONADO, FATIMA	05/27/2025	633386	PV251201	01	9010	0	1110	1000	5210	090	174	538CEI 2025	114.57
MALDONADO, FATIMA	05/29/2025	634184	PV251210	01	6266	0	1110	1000	5210	090	341	456 CABE2025	463.21
MALDONADO, FATIMA Total													577.78
MALUIA, LESUEA	05/20/2025	630619	MV250041	01	0000	0	0000	2424	4320	090	735	657CHROMEBOOK	260.00
MALUIA, LESUEA Total													260.00
MARCIC, STELLA	05/15/2025	629500	PV251139	01	0000	0	1110	1000	4320	033	070	620BARNES&NOBLEGIFTCARDS	100.00
MARCIC, STELLA Total													100.00
MARTINEZ, LEILAHNIE	05/06/2025	626920	PV251079	01	0000	0	0000	2700	5220	032	070	APRIL25MILEAGE226	11.20
MARTINEZ, LEILAHNIE Total													11.20
MATEO, ALLISON	05/22/2025	631426	PV251152	01	3010	0	1110	1000	4320	022	301	604WELLNESSCENTER	144.17
MATEO, ALLISON	05/20/2025	630593	PV251143	01	9305	0	1110	1000	5210	022	391	380NAPAVALLEYCONF	154.28
MATEO, ALLISON Total													298.45
MAXX METALS	05/06/2025	626874	PO250573	01	8150	0	0000	8110	4320	090	741	210866	327.13
MAXX METALS	05/06/2025	626874	PO250573	01	8150	0	0000	8110	4320	090	741	210854	212.22
MAXX METALS	05/06/2025	626874	PO250573	01	8150	0	0000	8110	4320	090	741	210851	276.63
MAXX METALS Total													815.98

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
MCCABE, HANNAH	05/06/2025	626870	PV251069	01	0000	0	0000	0000	9589	000		REISSUE P/R CK#294154	6,615.47
MCCABE, HANNAH Total													6,615.47
MEDCO SUPPLY COMPANY	05/06/2025	626878	PO250165	01	0000	0	1230	1000	4320	032	070	IN98603027	988.85
MEDCO SUPPLY COMPANY	05/22/2025	631419	PO250165	01	0000	0	1230	1000	4320	032	070	IN98736969	23.90
MEDCO SUPPLY COMPANY Total													1,012.75
MENDEZ, NINA M.	05/20/2025	630620	PV251151	01	0000	0	1110	1000	4320	021	070	653HEADPHONES	589.77
MENDEZ, NINA M.	05/22/2025	631442	PV251193	01	0000	0	1110	1000	5810	021	070	703PROMOTIONTICKETS	181.34
MENDEZ, NINA M. Total													771.11
METLIFE INSURANCE COMPANY	05/20/2025	630611	PV251148	01	0000	0	0000	7600	3701	090	810	JUN25 PREMIUMS	13.79
METLIFE INSURANCE COMPANY	05/20/2025	630611	PV251148	01	0000	0	0000	0000	9573	000		JUN25 PREMIUMS	4,146.14
METLIFE INSURANCE COMPANY	05/20/2025	630611	PV251148	01	0000	0	0000	0000	9573	000		JUN25 PREMIUMS	5,430.96
METLIFE INSURANCE COMPANY Total													9,590.89
MEYERS, MADELINE	05/13/2025	628611	PV251118	01	6266	0	1110	1000	5210	090	341	423CABE LONGBEACH	186.60
MEYERS, MADELINE	05/13/2025	628652	PV251141	01	6266	0	1110	1000	5210	090	341	423CABE	366.01
MEYERS, MADELINE	05/27/2025	633381	PV251170	01	6266	0	1110	1000	5210	090	341	423CABE (A)	22.48
MEYERS, MADELINE Total													575.09
MITCHELL, MARCIE	05/13/2025	628653	PV251132	01	0000	0	1110	1000	4320	033	070	614LABELMAKER	46.14
MITCHELL, MARCIE Total													46.14
MOHAMMAD, JONATHAN	05/13/2025	628666	PV251123	01	0000	0	1110	1000	5210	090	762	532COREDATA	49.42
MOHAMMAD, JONATHAN Total													49.42
MOSS, KIMBERLY	05/13/2025	628618	PV251091	01	0000	0	1110	1000	4320	090	127	564RFEP	198.38
MOSS, KIMBERLY	05/13/2025	628618	PV251092	01	0000	0	1110	1000	4320	090	127	580RFEP TICKETS	461.91
MOSS, KIMBERLY Total													660.29
MRC	05/20/2025	630561	PO251450	01	0000	0	0000	7350	5600	090	717	IN4801357	113.83
MRC	05/20/2025	630561	PO251450	01	0000	0	0000	7550	5600	090	718	IN4801357	5.67
MRC Total													119.50
MULLEN, JANICE	05/22/2025	631413	PV251172	01	0805	0	1110	1000	5899	033	180	691REDCROSSCERTIFICATE	75.00
MULLEN, JANICE Total													75.00
MUSSON THEATRICAL INC.	05/29/2025	634165	PO252776	01	6770	0	1110	1000	6410	032	186	479368	19,546.82
MUSSON THEATRICAL INC. Total													19,546.82
NASCO	05/20/2025	630572	PO252443	01	9302	0	1110	1000	4320	090	600	801500	18.90
NASCO	05/20/2025	630572	PO252443	01	9302	0	1110	1000	4320	090	600	801501	1,806.58
NASCO	05/20/2025	630572	PO252443	01	9302	0	1110	1000	4320	090	600	808424	323.45
NASCO	05/20/2025	630572	PO252443	01	9302	0	1110	1000	4320	090	600	808812	89.57
NASCO	05/20/2025	630572	PO252444	01	9302	0	1110	1000	4320	090	600	801502	1,998.23
NASCO	05/20/2025	630572	PO252444	01	9302	0	1110	1000	4320	090	600	808423	313.56
NASCO	05/20/2025	630572	PO252444	01	9302	0	1110	1000	4320	090	600	808811	89.57
NASCO	05/20/2025	630572	PO252445	01	9302	0	1110	1000	4320	090	600	801503	2,644.22
NASCO	05/20/2025	630572	PO252445	01	9302	0	1110	1000	4320	090	600	809603	231.83
NASCO	05/20/2025	630572	PO252445	01	9302	0	1110	1000	4320	090	600	809932	134.36
NASCO	05/22/2025	631405	PO252445	01	9302	0	1110	1000	4320	090	600	802768	348.93
NASCO Total													7,999.20
NATIONAL BENEFIT SERVICES	05/20/2025	630612	PV251150	01	0000	0	0000	0000	9579	000		MAY25 CONTRIBUTION	800.00
NATIONAL BENEFIT SERVICES Total													800.00

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
NAVA, DEVAN DENATALE	05/27/2025	633354	MV250043	01	9223	0	1110	1000	5880	032	356	668JCRESTAWARD	500.00
NAVA, DEVAN DENATALE Total													500.00
NCS PEARSON INC.	05/27/2025	633373	PO252187	01	6500	0	5760	1190	4320	090	245	28385575	6,411.56
NCS PEARSON INC.	05/27/2025		PO252187	01	6500	0	5760	1190	4320	090	245	28385575-1	28.56
NCS PEARSON INC.	05/27/2025	633373	PO252187	01	6500	0	5760	1190	4320	090	245	28385575-1	289.20
NCS PEARSON INC.	05/29/2025	634166	PO252191	01	6500	0	5760	1190	4320	090	245	28537011	1,793.13
NCS PEARSON INC.	05/27/2025	633373	PO252856	01	6500	0	5760	1190	5813	090	245	28572152	912.50
NCS PEARSON INC.	05/27/2025		PO252187	01	0000	0	0000	0000	9580	000		28385575-1	(28.56)
NCS PEARSON INC. Total													9,406.39
NEW MANAGEMENT INC	05/08/2025	627561	PO252359	01	0000	0	0000	8200	4320	006	759	7672	80.21
NEW MANAGEMENT INC Total													80.21
NG, SHEK HANG (ROCKY)	05/29/2025	634185	PV251207	01	6387	0	3800	1000	5210	090	394	539SMCCTE MEET	9.80
NG, SHEK HANG (ROCKY) Total													9.80
NOR CAL PRESSURE WASHER	05/22/2025	631409	PO250795	01	8150	0	0000	8110	4320	090	741	35556	57.71
NOR CAL PRESSURE WASHER Total													57.71
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO250435	01	0000	0	0000	2424	4320	090	735	421093264001	37.56
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO250435	01	0000	0	0000	2424	4320	090	735	421093132001	34.57
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252699	01	0000	0	1110	1000	4320	009	070	416007205001	123.25
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252699	01	0000	0	1110	1000	4320	009	070	416699418001	494.40
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252699	01	0000	0	1110	1000	4320	009	070	416007200001	110.48
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252699	01	0000	0	1110	1000	4320	009	070	416006984001	2,262.39
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252738	01	9302	0	1110	1000	4320	090	600	414216931001	67.61
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628658	PO252823	01	0805	0	4760	1000	4320	007	123	419603133001	177.47
ODP BUSINESS SOLUTIONS LLC Total													3,307.73
OHTAKE, KAI	05/08/2025	627552	MV250035	01	9218	0	0000	0000	8699	032	356	633REFUNDAP	99.00
OHTAKE, KAI Total													99.00
OLIVER PACKAGING	05/29/2025	634171	PO252727	01	7032	0	0000	8500	6420	090	820	244469	32,888.44
OLIVER PACKAGING Total													32,888.44
OTIS ELEVATOR COMPANY	05/06/2025	626830	PO250649	01	0000	0	0000	8200	5600	090	760	10040191718	1,935.65
OTIS ELEVATOR COMPANY	05/06/2025	626900	PO250649	01	0000	0	0000	8200	5600	090	760	SJ23595001	873.33
OTIS ELEVATOR COMPANY Total													2,808.98
OUTDOOR SUPPLY HARDWARE	05/08/2025	627521	PO250567	01	8150	0	0000	8110	4320	090	741	681038 APR25	1,106.17
OUTDOOR SUPPLY HARDWARE Total													1,106.17
P G & E	05/06/2025	626901	PO250214	01	0000	0	0000	8200	5510	090	760	7314282172-4 APR25	94,001.74
P G & E Total													94,001.74
PAAGA, PEMITA	05/06/2025	626845	PV251068	01	0000	0	0000	0000	9589	000		REISSUE P/R CK#298459	3,557.78
PAAGA, PEMITA Total													3,557.78
PAPER & INK	05/20/2025	630608	PO250043	01	0000	0	1110	1000	5810	032	070	32192	1,281.10
PAPER & INK Total													1,281.10
PARTNERS IN LEARNING	05/27/2025	633344	PO252863	01	3010	0	1110	1000	4320	013	301	2006698	329.59
PARTNERS IN LEARNING	05/27/2025		PO252863	01	3010	0	1110	1000	4320	013	301	2006698-1	5.93
PARTNERS IN LEARNING	05/27/2025	633344	PO252863	01	3010	0	1110	1000	4320	013	301	2006698-1	60.00
PARTNERS IN LEARNING	05/27/2025		PO252863	01	0000	0	0000	0000	9580	000		2006698-1	(5.93)
PARTNERS IN LEARNING Total													389.59

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PARTNERS IN SCHOOL INNOVATION	05/08/2025	627565	PO251184	01	6266	0	1110	1000	5899	090	341	FYE25_SSFUSD_4OF4_45	37,500.00
PARTNERS IN SCHOOL INNOVATION	05/08/2025	627565	PO251184	01	9026	0	1110	1000	5899	090	430	FYE25_SSFUSD_4OF4_45	125,000.00
PARTNERS IN SCHOOL INNOVATION Total													162,500.00
PATINO, MIGUEL	05/08/2025		PO252859	01	0000	0	1110	1000	4320	090	127	100	39.98
PATINO, MIGUEL	05/08/2025	627515	PO252859	01	0000	0	1110	1000	4320	090	127	100	8,835.17
PATINO, MIGUEL	05/08/2025		PO252859	01	0000	0	0000	0000	9580	000		100	(39.98)
PATINO, MIGUEL Total													8,835.17
PATTERSON LIFT TRUCKS INC.	05/06/2025	626831	PO250554	01	8150	0	0000	8110	4320	090	741	4047497	877.50
PATTERSON LIFT TRUCKS INC. Total													877.50
PBUA	05/06/2025	626902	PO252887	01	0000	0	1202	3900	5899	033	322	1014	7,109.00
PBUA	05/15/2025	629484	PO250759	01	0000	0	1202	1000	5899	032	322	1005	3,026.00
PBUA Total													10,135.00
PHOENIX TRANSPORATION	05/08/2025	627496	PO252575	01	0000	0	1110	1000	5815	021	322	9072	500.00
PHOENIX TRANSPORATION	05/20/2025	630609	PO252872	01	0000	0	1110	1000	5815	021	070	9654	1,100.00
PHOENIX TRANSPORATION	05/06/2025	626842	PO252843	01	6383	0	3800	1000	5821	033	336	9678	2,458.81
PHOENIX TRANSPORATION	05/06/2025	626911	PO252865	01	7339	0	3800	1000	5821	033	332	9750	2,446.56
PHOENIX TRANSPORATION	05/06/2025	626911	PO252865	01	7339	0	3800	1000	5821	033	332	9752	1,277.25
PHOENIX TRANSPORATION	05/08/2025	627524	PO252873	01	0000	0	1202	3900	5821	033	322	9677	1,188.83
PHOENIX TRANSPORATION	05/08/2025	627524	PO252873	01	0000	0	1202	3900	5821	033	322	9753	3,248.80
PHOENIX TRANSPORATION	05/20/2025	630565	PO252808	01	0000	0	1202	3900	5821	033	322	9595	1,296.90
PHOENIX TRANSPORATION	05/27/2025	633345	PO252764	01	9010	0	1202	1000	5821	033	322	9517	5,169.50
PHOENIX TRANSPORATION Total													18,686.65
POSITIVE PROMOTIONS	05/22/2025		PO252427	01	0000	0	1110	1000	5810	008	070	07571438	205.49
POSITIVE PROMOTIONS	05/22/2025	631410	PO252427	01	0000	0	1110	1000	5810	008	070	07571438	2,080.90
POSITIVE PROMOTIONS	05/22/2025		PO252427	01	0000	0	0000	0000	9580	000		07571438	(205.49)
POSITIVE PROMOTIONS Total													2,080.90
PRASAD, SEEMAA	05/20/2025	630621	PV251162	01	3182	0	1110	1000	4320	031	387	650EARNERPIZZAPARTY	210.49
PRASAD, SEEMAA	05/27/2025	633382	PV251165	01	3182	0	1110	1000	4322	031	387	688LATAPATIA	324.13
PRASAD, SEEMAA	05/27/2025	633382	PV251166	01	3182	0	1110	1000	4322	031	387	689SUBWAYLUNCH	604.21
PRASAD, SEEMAA	05/27/2025	633382	PV251173	01	3182	0	1110	1000	4322	031	387	690AMOURALUNCH	527.87
PRASAD, SEEMAA Total													1,666.70
PRIMO BRANDS	05/27/2025	633346	PO250042	01	0000	0	1110	1000	4322	032	070	25D0029550423	341.73
PRIMO BRANDS Total													341.73
PROCARE THERAPY	05/13/2025	628589	PO251239	01	6500	0	5760	3140	5899	090	245	21191462	1,950.00
PROCARE THERAPY Total													1,950.00
PUN, MATTHEW	05/29/2025	634155	MV250048	01	9218	0	0000	0000	8699	032	356	663APTESTCANCEL	180.00
PUN, MATTHEW Total													180.00
QUALITY MANUFACTURING &	05/13/2025	628678	PO252860	01	8150	0	0000	8110	4420	090	741	QMD1876	4,310.96
QUALITY MANUFACTURING & Total													4,310.96
QUINN, KELLY	05/06/2025	626921	PV251086	01	6300	0	1110	1000	4320	090	307	582GREENINJA	69.79
QUINN, KELLY Total													69.79
R & H WHOLESALE SUPPLY INC	05/06/2025	626896	PO250543	01	8150	0	0000	8110	4320	090	741	633693-00	269.43
R & H WHOLESALE SUPPLY INC	05/06/2025	626896	PO250543	01	8150	0	0000	8110	4320	090	741	633678-00	86.27
R & H WHOLESALE SUPPLY INC	05/06/2025	626896	PO250543	01	8150	0	0000	8110	4320	090	741	633627-00	138.30

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
R & H WHOLESALE SUPPLY INC	05/06/2025	626896	PO250543	01	8150	0	0000	8110	4320	090	741	633278-00	180.03
R & H WHOLESALE SUPPLY INC	05/06/2025	626903	PO250543	01	8150	0	0000	8110	4320	090	741	631987-00	1,390.42
R & H WHOLESALE SUPPLY INC	05/13/2025	628684	PO250543	01	8150	0	0000	8110	4320	090	741	633375-00	352.79
R & H WHOLESALE SUPPLY INC Total													2,417.24
RESIDEO LLC	05/08/2025	627525	PO250504	01	8150	0	0000	8110	4320	090	741	TX4CDB01	760.31
RESIDEO LLC	05/20/2025	630598	PO250504	01	8150	0	0000	8110	4320	090	741	VB8VPT01	153.75
RESIDEO LLC	05/22/2025	631431	PO250504	01	8150	0	0000	8110	4320	090	741	VC7GVR01	175.69
RESIDEO LLC Total													1,089.75
RESOURCE SOLUTIONS OF SF GROUP	05/08/2025	627501	PO252761	01	0000	0	0000	8200	4420	021	759	34463	2,113.82
RESOURCE SOLUTIONS OF SF GROUP	05/13/2025	628679	PO252898	01	0000	0	0000	0000	9320	000		34776	922.95
RESOURCE SOLUTIONS OF SF GROUP Total													3,036.77
RHOADES, RACHAEL	05/22/2025	631414	PV251164	01	6266	0	1110	1000	5210	090	341	424CABE LONGBEACH	256.61
RHOADES, RACHAEL Total													256.61
RIDDELL/ALL AMERICAN SPORTS	05/06/2025	626866	PO250029	01	0000	0	1202	1000	5600	033	322	952274001	9,962.97
RIDDELL/ALL AMERICAN SPORTS Total													9,962.97
RIFTON EQUIPMENT	05/27/2025		PO252663	01	6500	0	5760	1190	4420	090	215	E7C39-1	2.30
RIFTON EQUIPMENT	05/27/2025	633347	PO252663	01	6500	0	5760	1190	4420	090	215	E7C39-1	502.86
RIFTON EQUIPMENT	05/27/2025		PO252663	01	0000	0	0000	0000	9580	000		E7C39-1	(2.30)
RIFTON EQUIPMENT Total													502.86
RIGHT AT SCHOOL LLC	05/29/2025	634175	PO251360	01	2600	0	0000	8200	5899	090	358	SSF-0125	67,272.74
RIGHT AT SCHOOL LLC	05/29/2025	634175	PO251360	01	2600	0	0000	8200	5899	090	358	SSF-0225	67,272.74
RIGHT AT SCHOOL LLC Total													134,545.48
RINGSEIS, MARLIS	05/08/2025	627559	PV251110	01	6387	0	3800	1000	4320	090	394	606CTECOUNTYMEET	196.56
RINGSEIS, MARLIS	05/13/2025	628612	PV251124	01	6388	0	3800	1000	5210	090	318	518CTE ADVISORY	23.80
RINGSEIS, MARLIS Total													220.36
RINGSEIS, MICHAEL	05/01/2025	625813	PO252852	01	6387	0	1110	1000	5899	090	394	2320	2,520.00
RINGSEIS, MICHAEL Total													2,520.00
RIVAS, ALBERTO LOPEZ	05/22/2025	631427	PV251155	01	3010	0	1110	1000	5600	022	301	579UHAUL TRUCK	109.41
RIVAS, ALBERTO LOPEZ Total													109.41
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV18685	6,057.44
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV18764	4,348.60
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV19192	4,812.36
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV20095	6,069.00
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV20842	5,723.56
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV20964	6,151.28
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV21717	6,008.48
RO HEALTH	05/15/2025	629488	PO251072	01	6500	0	5760	3140	5899	090	245	INV22229	5,675.96
RO HEALTH	05/15/2025	629488	PO251072	01	0000	0	0000	3140	5899	090	507	INV22508	4,939.20
RO HEALTH Total													49,785.88
ROBERT HALF	05/01/2025	625818	PO250688	01	0000	0	0000	2424	5899	090	735	64901618	3,784.42
ROBERT HALF	05/06/2025	626855	PO250688	01	0000	0	0000	2424	5899	090	735	64775073	3,553.37
ROBERT HALF	05/06/2025	626855	PO250688	01	0000	0	0000	2424	5899	090	735	64826249	2,987.70
ROBERT HALF	05/13/2025	628680	PO250688	01	0000	0	0000	2424	5899	090	735	64926639	2,962.80
ROBERT HALF	05/13/2025	628680	PO250688	01	0000	0	0000	2424	5899	090	735	64951826	3,651.97

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
ROBERT HALF	05/13/2025	628602	PO252066	01	0000	0	0000	7490	5899	090	716	64873718	1,544.40
ROBERT HALF	05/13/2025	628648	PO252066	01	0000	0	0000	7490	5899	090	716	64903023	1,158.30
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64776750	1,544.40
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64792748	1,544.40
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64792781	2,068.13
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64853211	1,930.50
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64853218	2,049.93
ROBERT HALF	05/20/2025	630582	PO252066	01	0000	0	0000	7490	5899	090	716	64873755	2,068.13
ROBERT HALF Total													30,848.45
ROCKETT, JENNIFER	05/27/2025	633387	PV251200	01	6383	0	3800	1000	5210	032	312	523BLSINSTRUCTOR	164.40
ROCKETT, JENNIFER Total													164.40
ROSEVILLE CHEVROLET	05/22/2025	631404	PO252447	01	8150	0	0000	8500	6450	090	741	241110	75,644.20
ROSEVILLE CHEVROLET Total													75,644.20
ROYAL PIN DONUTS	05/06/2025	626897	PO250055	01	0000	0	0000	7400	4322	090	715	477416	65.70
ROYAL PIN DONUTS	05/08/2025	627566	PO251656	01	0000	0	1110	1000	4322	021	070	477409	458.25
ROYAL PIN DONUTS	05/13/2025	628639	PO250092	01	0000	0	1110	1000	4322	022	070	477411	542.55
ROYAL PIN DONUTS	05/13/2025	628624	PO250632	01	0000	0	1110	1000	4322	090	762	477415	25.50
ROYAL PIN DONUTS	05/20/2025	630562	PO250150	01	0000	0	0000	7150	4322	090	714	477419	23.50
ROYAL PIN DONUTS	05/27/2025	633369	PO250092	01	0000	0	1110	1000	4322	022	070	13149	128.50
ROYAL PIN DONUTS Total													1,244.00
ROZZI'S REPRODUCTION & SUPPLY	05/22/2025	631418	PO250564	01	0000	0	0000	8200	5810	090	760	157179	262.05
ROZZI'S REPRODUCTION & SUPPLY Total													262.05
RUZON, LESLEY	05/13/2025	628654	PV251140	01	0000	0	1110	1000	5300	033	070	654SPOTIFY&EDPUZZLE	137.91
RUZON, LESLEY Total													137.91
SAFETY TRAINING SEMINARS	05/15/2025	629479	PO251703	01	9010	0	0000	7400	5899	090	353	6895	1,520.00
SAFETY TRAINING SEMINARS Total													1,520.00
SAFETY-KLEEN SYSTEMS INC.	05/06/2025	626904	PO250525	01	0000	0	0000	8200	5860	090	760	96978856	423.71
SAFETY-KLEEN SYSTEMS INC. Total													423.71
SAMPAYAN, TERESA	05/22/2025	631415	PV251167	01	0000	0	1110	1000	4320	006	070	694BALLCARDSPLANE	52.58
SAMPAYAN, TERESA	05/22/2025	631415	PV251168	01	0000	0	1110	1000	4320	006	070	693CERTHOLDERS	39.54
SAMPAYAN, TERESA Total													92.12
SAN FRANCISCO WINDOW & DOOR CO	05/15/2025	629496	PO250536	01	8150	0	0000	8110	4320	090	741	46778	653.76
SAN FRANCISCO WINDOW & DOOR CO Total													653.76
SAN MATEO COUNTY COMM. COLLEGE	05/08/2025	627562	PO250062	01	0000	0	1110	1000	5899	090	167	204529	376,948.00
SAN MATEO COUNTY COMM. COLLEGE Total													376,948.00
SAN MATEO COUNTY OFFICE OF EDU	05/29/2025	634176	PO252834	01	3010	0	1110	1000	5210	022	301	19672	4,000.00
SAN MATEO COUNTY OFFICE OF EDU	05/20/2025	630583	PO252955	01	4035	0	1110	1000	5899	090	343	19607	29,000.00
SAN MATEO COUNTY OFFICE OF EDU Total													33,000.00
SAN MATEO LAWN MOWER SHOP	05/06/2025	626879	PO250508	01	8150	0	0000	8110	4320	090	741	246247	1,213.76
SAN MATEO LAWN MOWER SHOP Total													1,213.76
SAN MATEO UNION HIGH DISTRICT	05/06/2025	626843	PO252855	01	3010	0	1110	1000	5821	007	301	25148	837.50
SAN MATEO UNION HIGH DISTRICT Total													837.50
SANGCO, CARLA	05/08/2025	627507	PV251093	01	3182	0	1110	1000	4320	031	387	574PANDA EXPRESS	73.59
SANGCO, CARLA Total													73.59

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
SAPINOSO, CARMELA JOSEL	05/27/2025	633355	MV250046	01	9218	0	0000	0000	8699	032	356	665APTESTCANCEL	90.00
SAPINOSO, CARMELA JOSEL Total													90.00
SCHOLASTIC	05/01/2025	625828	PO252718	01	3010	0	1110	1000	4200	008	301	71171263	976.09
SCHOLASTIC Total													976.09
SCHOOL SAFETY SOLUTIONS LLC	05/27/2025	633362	PO250559	01	0000	0	0000	8200	5860	090	760	3019	4,300.00
SCHOOL SAFETY SOLUTIONS LLC Total													4,300.00
SCHOOL SPECIALTY LLC	05/06/2025	626875	PO252346	01	0805	0	1110	1000	4320	009	180	208135417336	606.51
SCHOOL SPECIALTY LLC	05/22/2025	631420	PO252603	01	3010	0	1110	1000	4320	007	301	208135504082	285.32
SCHOOL SPECIALTY LLC Total													891.83
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	116920	2,260.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117019	1,890.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117049	1,890.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117052	4,150.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117149	2,671.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117259	13,571.03
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117281	2,260.00
SCOOT EDUCATION INC.	05/13/2025	628591	PO251076	01	0000	0	0000	7400	5899	090	720	117302	2,260.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	117952	1,808.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	118020	1,890.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	118048	1,890.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	118052	4,109.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	118110	2,260.00
SCOOT EDUCATION INC.	05/13/2025	628613	PO251076	01	0000	0	0000	7400	5899	090	720	118143	1,856.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	119799	2,260.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	119911	1,890.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	119947	1,890.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	119951	3,698.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	120050	2,260.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	120097	378.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	120154	13,067.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	120175	2,260.00
SCOOT EDUCATION INC.	05/15/2025	629494	PO251076	01	0000	0	0000	7400	5899	090	720	120190	2,219.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118192	13,067.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118206	2,260.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118721	2,152.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118858	1,890.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118862	4,150.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118963	2,671.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119016	1,890.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119075	13,273.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119097	2,219.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119114	2,219.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119390	411.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	119635	344.00

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118216	2,260.00
SCOOT EDUCATION INC.	05/15/2025	629497	PO251076	01	0000	0	0000	7400	5899	090	720	118823	1,856.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	120971	1,700.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121074	1,856.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121206	2,219.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121107	1,890.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121111	3,698.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121301	12,903.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121316	493.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121325	2,630.00
SCOOT EDUCATION INC.	05/27/2025	633367	PO251076	01	0000	0	0000	7400	5899	090	720	121733	2,260.00
SCOOT EDUCATION INC. Total													154,998.03
SCS SIGN COMPANY	05/06/2025		PO252613	01	3010	0	1110	1000	4320	022	301	3853	33.26
SCS SIGN COMPANY	05/06/2025	626816	PO252613	01	3010	0	1110	1000	4320	022	301	3853	354.10
SCS SIGN COMPANY	05/06/2025		PO252613	01	0000	0	0000	0000	9580	000		3853	(33.26)
SCS SIGN COMPANY Total													354.10
SEIGEL, SATHYA	05/27/2025	633389	PV251198	01	9010	0	1110	1000	4322	090	057	632MATHPILOTMEETS	180.34
SEIGEL, SATHYA Total													180.34
SENECA FAMILY OF AGENCIES	05/13/2025	628590	PO250995	01	6500	0	5760	1180	5870	090	230	PINV04814	7,100.00
SENECA FAMILY OF AGENCIES	05/13/2025	628590	PO250995	01	6500	0	5760	1180	5880	090	230	PINV04814	4,440.00
SENECA FAMILY OF AGENCIES Total													11,540.00
SILICON VALLEY	05/27/2025	633370	PO250161	01	0000	0	1202	1000	5899	032	322	VB-24451	803.00
SILICON VALLEY	05/27/2025	633370	PO250161	01	9010	0	1202	1000	5899	032	322	VB-24451	365.00
SILICON VALLEY Total													1,168.00
SLAKEY BROTHERS	05/06/2025	626880	PO250522	01	8150	0	0000	8110	4320	090	741	859640560	208.56
SLAKEY BROTHERS	05/06/2025	626905	PO250522	01	8150	0	0000	8110	4320	090	741	859658908	7.92
SLAKEY BROTHERS Total													216.48
SMITH, JENNIFER	05/29/2025	634181	PV251199	01	0000	0	0000	7400	4322	090	715	559WEBINARCERTIFIEDMAIL	307.40
SMITH, JENNIFER	05/29/2025	634181	PV251199	01	0000	0	0000	7120	4322	090	715	559WEBINARCERTIFIEDMAIL	120.84
SMITH, JENNIFER	05/29/2025	634181	PV251199	01	0000	0	0000	7400	5920	090	715	559WEBINARCERTIFIEDMAIL	9.96
SMITH, JENNIFER Total													438.20
SO SAN FRANCISCO CHAMBER OF CO	05/13/2025	628662	PO252928	01	0000	0	0000	7110	5899	090	713	16644	260.00
SO SAN FRANCISCO CHAMBER OF CO	05/13/2025	628662	PO252928	01	0000	0	0000	7150	5899	090	714	16644	325.00
SO SAN FRANCISCO CHAMBER OF CO Total													585.00
SONITROL/PACIFIC WEST SECURITY	05/27/2025	633363	PO250768	01	8150	0	0000	8300	5806	090	129	JUN25/VARIOUS	10,766.00
SONITROL/PACIFIC WEST SECURITY Total													10,766.00
SOUTH SAN FRANCISCO SCAVENGER	05/20/2025	630599	PO250527	01	0000	0	0000	8200	5540	090	760	1569022	8,669.96
SOUTH SAN FRANCISCO SCAVENGER Total													8,669.96
SOUTH SAN FRANCISCO TIRE	05/13/2025	628649	PO250494	01	8150	0	0000	8110	4320	090	741	109390	1,121.76
SOUTH SAN FRANCISCO TIRE	05/22/2025	631432	PO250494	01	8150	0	0000	8110	4320	090	741	109556	653.39
SOUTH SAN FRANCISCO TIRE Total													1,775.15
SOUTHWOOD PLUMBING AND HEATING	05/13/2025	628645	PO250621	01	8150	0	0000	8110	5899	090	741	65612	7,250.00
SOUTHWOOD PLUMBING AND HEATING	05/29/2025	634160	PO250621	01	8150	0	0000	8110	5899	090	741	65649	547.22
SOUTHWOOD PLUMBING AND HEATING Total													7,797.22

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
SPI BLOW MOLDING LLC	05/06/2025	626862	PO252597	01	7032	0	0000	3700	4420	090	820	10564-03	6,500.00
SPI BLOW MOLDING LLC Total													6,500.00
SSF USD/REVOLVING CASH FUND	05/08/2025	627512	PV251076	01	0000	0	1110	1000	5815	033	004	CHK#14458	1,725.76
SSF USD/REVOLVING CASH FUND	05/08/2025	627512	PV251074	01	0000	0	0000	7300	5899	090	717	CHK #14456	55.00
SSF USD/REVOLVING CASH FUND	05/08/2025	627512	PV251075	01	0000	0	0000	0000	9589	000		CHK# 14457	438.79
SSF USD/REVOLVING CASH FUND Total													2,219.55
STANDARD PLUMBING SUPPLY CO.	05/06/2025	626893	PO250535	01	8150	0	0000	8110	4320	090	741	YMG541	129.61
STANDARD PLUMBING SUPPLY CO.	05/06/2025	626906	PO250535	01	8150	0	0000	8110	4320	090	741	YLH658	147.15
STANDARD PLUMBING SUPPLY CO.	05/13/2025	628603	PO250535	01	8150	0	0000	8110	4320	090	741	YMW294	102.38
STANDARD PLUMBING SUPPLY CO.	05/20/2025	630553	PO250535	01	8150	0	0000	8110	4320	090	741	YNGG02	7.69
STANDARD PLUMBING SUPPLY CO.	05/20/2025	630600	PO250535	01	8150	0	0000	8110	4320	090	741	YNWC28	34.44
STANDARD PLUMBING SUPPLY CO. Total													421.27
STAPLES ADVANTAGE	05/01/2025	625829	PO252819	01	0000	0	0000	7350	4320	090	717	6030047632	295.59
STAPLES ADVANTAGE Total													295.59
STARVING MUSICIAN INC., THE	05/08/2025		PO252791	01	0805	0	1110	1000	4320	021	180	1354597	22.09
STARVING MUSICIAN INC., THE	05/08/2025	627563	PO252791	01	0805	0	1110	1000	4320	021	180	1354597	3,214.66
STARVING MUSICIAN INC., THE	05/08/2025		PO252791	01	0000	0	0000	0000	9580	000		1354597	(22.09)
STARVING MUSICIAN INC., THE Total													3,214.66
STEINBORN, MATT	05/08/2025	627508	PV251090	01	6500	0	5760	1190	4320	090	245	406THERAPEUTIC	84.22
STEINBORN, MATT Total													84.22
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	3120	5899	090	245	M0223743	13,422.50
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	3120	5899	090	245	M0231896	16,672.50
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	3120	5899	090	245	M0235781	15,437.50
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	3120	5899	090	245	M0238186	15,080.00
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	3120	5899	090	245	M0239461	12,935.00
STEPPING STONES GROUP LLC, THE	05/15/2025	629489	PO252279	01	6500	0	5760	1190	5899	090	245	M0239461	7,500.00
STEPPING STONES GROUP LLC, THE	05/20/2025	630566	PO252279	01	6500	0	5760	3120	5899	090	245	M0240652	13,220.00
STEPPING STONES GROUP LLC, THE	05/20/2025	630566	PO252279	01	6500	0	5760	1190	5899	090	245	M0240652	8,370.00
STEPPING STONES GROUP LLC, THE Total													102,637.50
STEWART CHEVROLET	05/22/2025	631411	PO250524	01	8150	0	0000	8110	4320	090	741	62090	96.53
STEWART CHEVROLET Total													96.53
SWEET, RONALD	05/01/2025	625814	PO252835	01	9010	0	1203	1000	5814	033	322	24 GAMES SVCS.	1,440.00
SWEET, RONALD Total													1,440.00
TAI, SAMMANTHA	05/20/2025	630622	PV251157	01	3010	0	1110	1000	4320	022	301	608ICECREAMNITROGEN	16.37
TAI, SAMMANTHA	05/20/2025	630622	PV251158	01	3010	0	1110	1000	4320	022	301	628ICECREAM INGRED	180.78
TAI, SAMMANTHA Total													197.15
TAM, CINDY	05/08/2025	627553	PV251107	01	0805	0	4760	1000	4320	032	123	626ELACAWARDS	231.51
TAM, CINDY	05/08/2025	627553	PV251107	01	0805	0	4760	1000	4322	032	123	626ELACAWARDS	253.07
TAM, CINDY Total													484.58
TAM, HELEN	05/20/2025	630623	PV251160	01	3010	0	1110	1000	4320	022	301	612SCIENTISTCELEBRATION	19.74
TAM, HELEN	05/20/2025	630623	PV251161	01	3010	0	1110	1000	4320	022	301	611SUPPLIESFAMILY	37.13
TAM, HELEN Total													56.87
T-MOBILE	05/15/2025	629495	PO250072	01	0000	0	0000	3130	5810	090	503	968332944-1 APR25	62.12
T-MOBILE	05/15/2025	629495	PO250031	01	0000	0	0000	2700	5910	033	480	968332944-7 APR25	62.12

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
T-MOBILE	05/15/2025	629495	PO250037	01	0000	0	0000	7200	5910	090	714	968332944-8 APR25	72.22
T-MOBILE	05/15/2025	629495	PO250056	01	0000	0	0000	7200	5910	090	715	968332944-3 APR25	26.01
T-MOBILE	05/15/2025	629495	PO250437	01	0000	0	0000	2700	5910	090	735	968332944 APR25	2,238.29
T-MOBILE	05/15/2025	629495	PO250526	01	0000	0	0000	7200	5910	090	760	968332944-4 APR25	180.55
T-MOBILE	05/15/2025	629495	PO250723	01	6500	0	5760	2700	5910	090	245	968332944-6 APR25	36.11
T-MOBILE Total													2,677.42
TORRES, CHYLE JAMES	05/29/2025	634156	MV250045	01	9223	0	1110	1000	5880	032	356	669JCRESTAWARD	500.00
TORRES, CHYLE JAMES Total													500.00
TPC HARDING PARK	05/06/2025	626856	PO251415	01	0000	0	1202	1000	5899	032	322	1049	117.00
TPC HARDING PARK Total													117.00
TSANG, VIVIEN WING YAN	05/13/2025	628597	PO250443	01	3010	0	1110	1000	5801	016	301	24-25-17	422.60
TSANG, VIVIEN WING YAN	05/15/2025	629485	PO250443	01	3010	0	1110	1000	5801	016	301	24-25-18	1,033.30
TSANG, VIVIEN WING YAN Total													1,455.90
TUFF SHED	05/29/2025	634161	PO252924	01	8150	0	0000	8110	6410	090	741	2183528	8,917.49
TUFF SHED Total													8,917.49
TUNKETT, ANDREA	05/29/2025	634153	PV251212	01	6266	0	1110	1000	5210	090	341	412CABECONFERENCE	404.61
TUNKETT, ANDREA Total													404.61
TURNER, CHARMAINE L.	05/13/2025	628640	PO252879	01	9010	0	1110	1000	4322	014	430	125	325.00
TURNER, CHARMAINE L. Total													325.00
TYLER, CLIFFORD	05/13/2025	628633	MV250036	01	0000	0	1110	1000	4322	032	763	610WASCFOOD	87.08
TYLER, CLIFFORD	05/15/2025	629501	MV250037	01	0000	0	1110	1000	5220	032	763	APR25MILEAGE	71.40
TYLER, CLIFFORD Total													158.48
UC BERKELEY	05/06/2025	626876	PO252853	01	6266	0	1110	1000	5210	090	341	250416SSFUSDLHEW	9,000.00
UC BERKELEY Total													9,000.00
ULINE	05/01/2025	625821	PO250572	01	8150	0	0000	8110	4320	090	741	191754558	664.89
ULINE	05/01/2025		PO250572	01	8150	0	0000	8110	4320	090	741	191754558-1	5.49
ULINE	05/01/2025	625821	PO250572	01	8150	0	0000	8110	4320	090	741	191754558-1	55.55
ULINE	05/01/2025		PO250572	01	0000	0	0000	0000	9580	000		191754558-1	(5.49)
ULINE Total													720.44
UNITED COACH TOURS	05/06/2025	626832	PO252857	01	0000	0	1110	1000	5821	090	764	23850ST	1,960.00
UNITED COACH TOURS	05/08/2025	627502	PO252888	01	0000	0	1110	1000	5821	090	762	23703LF	1,275.00
UNITED COACH TOURS	05/19/2025	626832	PO252857	01	0000	0	1110	1000	5821	090	764	23850ST	(1,960.00)
UNITED COACH TOURS Total													1,275.00
UNITED RENTALS	05/20/2025	630601	PO250396	01	8150	0	0000	8110	5600	090	741	242083390-001	592.07
UNITED RENTALS	05/27/2025	633364	PO250396	01	8150	0	0000	8110	5600	090	741	212607124-034	29.67
UNITED RENTALS Total													621.74
UNITED SITE SERVICES	05/08/2025	627522	PO250499	01	0000	0	0000	8200	5600	090	760	INV-5294020	151.39
UNITED SITE SERVICES	05/13/2025	628604	PO250499	01	0000	0	0000	8200	5600	090	760	INV-5253957	1,615.44
UNITED SITE SERVICES	05/27/2025	633371	PO250499	01	0000	0	0000	8200	5600	090	760	114-14045090	105.15
UNITED SITE SERVICES	05/27/2025	633371	PO250499	01	0000	0	0000	8200	5600	090	760	114-14060044	105.15
UNITED SITE SERVICES	05/27/2025	633374	PO250499	01	0000	0	0000	8200	5600	090	760	INV-5303645	1,365.07
UNITED SITE SERVICES	05/27/2025	633374	PO250499	01	0000	0	0000	8200	5600	090	760	INV-5316753	1,615.44
UNITED SITE SERVICES Total													4,957.64
VEGA, ANDREYA	05/29/2025	634157	PV251181	01	6500	0	5760	1190	4320	041	212	477 VELCRODOTS	99.48

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
VEGA, ANDREYA Total													99.48
VENTRIS LEARNING LLC	05/06/2025	626857	PO252558	01	9302	0	1110	1000	4200	090	600	20253378	826.82
VENTRIS LEARNING LLC Total													826.82
VENTURA, ERIKA	05/13/2025	628667	PV251130	01	6266	0	1110	1000	5210	090	341	299SPRINGCUE	750.94
VENTURA, ERIKA	05/27/2025	633356	PV251182	01	6266	0	1110	1000	5210	090	341	299SPRINGCUE(A)	10.00
VENTURA, ERIKA Total													760.94
VERIZON	05/06/2025	626898	PO250650	01	8150	0	0000	8110	5899	090	741	616000070500	871.70
VERIZON Total													871.70
VIA HEART PROJECT	05/15/2025	629480	PO252921	01	0000	0	1110	1000	5899	031	070	5494	1,000.00
VIA HEART PROJECT Total													1,000.00
VIGIL, RAQUEL	05/08/2025	627509	PV251094	01	0803	0	1110	2495	4322	090	411	534DRINKSDELAC	19.08
VIGIL, RAQUEL Total													19.08
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818500293	1,246.07
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818497318	997.69
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818497314	1,501.60
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818504141	272.36
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818497317	120.37
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818497316	353.09
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818497315	190.45
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818510121	833.19
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818510120	925.23
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818517617	610.25
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818521464	373.09
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818580765	179.54
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818658259	77.13
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818693080	1,617.31
VWR INTERNATIONAL	05/06/2025	626894	PO252386	01	9010	0	1110	1000	4320	090	360	8818735395	406.64
VWR INTERNATIONAL	05/08/2025	627544	PO252392	01	9010	0	1110	1000	4320	090	360	8818701254	327.62
VWR INTERNATIONAL	05/08/2025	627544	PO252392	01	9010	0	1110	1000	4320	090	360	8818687589	1,114.22
VWR INTERNATIONAL	05/08/2025	627544	PO252392	01	9010	0	1110	1000	4320	090	360	8818580766	506.85
VWR INTERNATIONAL	05/08/2025	627544	PO252392	01	9010	0	1110	1000	4320	090	360	8818666643	305.10
VWR INTERNATIONAL Total													11,957.80
WALTON, DEANNA	05/06/2025	626922	PV251077	01	9302	0	1110	1000	4320	090	600	524COOKIEPANS	125.00
WALTON, DEANNA	05/06/2025	626922	PV251078	01	9302	0	1110	1000	4320	090	600	525BLIS MAT	121.84
WALTON, DEANNA	05/27/2025	633378	PV251192	01	0000	0	1110	1000	4322	008	070	706MTSSMEETAMEN	85.33
WALTON, DEANNA Total													332.17
WAVE	05/08/2025	627545	PO250436	01	0000	0	0000	2424	5850	090	735	078934301-0011484	1,800.00
WAVE Total													1,800.00
WEINGARTEN CHILDREN'S CENTER	05/01/2025	625823	PO250994	01	6500	0	5760	1180	5870	090	230	119781	1,344.00
WEINGARTEN CHILDREN'S CENTER	05/01/2025	625823	PO250994	01	6500	0	5760	1180	5870	090	230	120801	1,824.00
WEINGARTEN CHILDREN'S CENTER	05/01/2025	625823	PO250994	01	6500	0	5760	1180	5880	090	230	119781	3,892.00
WEINGARTEN CHILDREN'S CENTER	05/01/2025	625823	PO250994	01	6500	0	5760	1180	5880	090	230	120801	8,779.00
WEINGARTEN CHILDREN'S CENTER Total													15,839.00
WELLS FARGO	05/20/2025	630625	PV251144	01	7370	0	3800	1000	4320	033	368	5569 3990 0861 2325 APR25	114.99

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4320	090	741	5569 3990 0861 2325 APR25	420.81
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4320	090	741	5569 3990 0861 2325 APR25	237.29
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4320	090	741	5569 3990 0861 2325 APR25	94.21
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4320	090	741	5569 3990 0861 2325 APR25	516.15
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4320	090	741	5569 3990 0861 2325 APR25	406.53
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	4320	090	713	5569 3990 0861 2325 APR25	30.22
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	4320	090	713	5569 3990 0861 2325 APR25	553.85
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	032	070	5569 3990 0861 2325 APR25	271.22
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	742.14
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	032	070	5569 3990 0861 2325 APR25	231.74
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	326.13
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	96.33
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	032	070	5569 3990 0861 2325 APR25	348.74
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	032	070	5569 3990 0861 2325 APR25	434.64
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	032	070	5569 3990 0861 2325 APR25	158.08
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	57.84
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	185.58
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	175.34
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	154.76
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1219	1000	4320	033	070	5569 3990 0861 2325 APR25	101.03
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	4322	090	713	5569 3990 0861 2325 APR25	379.19
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	4322	090	713	5569 3990 0861 2325 APR25	170.61
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1110	1000	4322	090	762	5569 3990 0861 2325 APR25	307.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1110	1000	4322	090	762	5569 3990 0861 2325 APR25	20.97
WELLS FARGO	05/20/2025	630625	PV251144	01	8150	0	0000	8110	4420	090	741	5569 3990 0861 2325 APR25	2,583.77
WELLS FARGO	05/20/2025	630625	CM250080	01	8150	0	0000	8110	5210	090	741	5569 3990 0861 1532-1	(315.00)
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1110	1000	5210	090	762	5569 3990 0861 2325 APR25	1,286.01
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5210	090	717	5569 3990 0861 2325 APR25	19.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5210	090	717	5569 3990 0861 2325 APR25	23.98
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1110	1000	5210	032	763	5569 3990 0861 2325 APR25	177.21
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	1110	1000	5210	032	763	5569 3990 0861 2325 APR25	177.21
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5210	090	717	5569 3990 0861 2325 APR25	58.30
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5210	090	717	5569 3990 0861 2325 APR25	118.48
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5210	090	717	5569 3990 0861 2325 APR25	36.96
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	5210	090	713	5569 3990 0861 2325 APR25	800.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5813	090	717	5569 3990 0861 2325 APR25	20.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5813	090	717	5569 3990 0861 2325 APR25	20.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7300	5899	090	717	5569 3990 0861 2325 APR25	295.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7340	5899	090	717	5569 3990 0861 2325 APR25	670.00
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7340	5899	090	717	5569 3990 0861 2325 APR25	15.75
WELLS FARGO	05/20/2025	630625	PV251144	01	0000	0	0000	7110	5899	090	713	5569 3990 0861 2325 APR25	195.00
WELLS FARGO Total													12,717.06
WELLS FARGO VENDOR FIN SERV	05/08/2025	627498	PO251327	01	0000	0	1110	1000	5600	090	722	5034171356	2,084.93
WELLS FARGO VENDOR FIN SERV Total													2,084.93

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
WEST ED	05/13/2025	628663	PO252929	01	0000	0	1110	1000	5899	090	762	25-1393	4,150.00
WEST ED Total													4,150.00
WESTERN PSYCHOLOGICAL SERVICES	05/22/2025	631433	PO252193	01	6500	0	5760	1190	4320	090	245	WPS-507593	809.81
WESTERN PSYCHOLOGICAL SERVICES Total													809.81
WOLF, JORDANA	05/13/2025	628655	PV251134	01	0000	0	1110	1000	5815	021	070	586ACTBARTFTRIP	137.10
WOLF, JORDANA Total													137.10
WONG, JAMIE	05/13/2025	628656	MV250038	01	9218	0	0000	0000	8699	032	356	649APTESTCANCEL	59.00
WONG, JAMIE Total													59.00
WONG, NATALIE	05/13/2025	628631	PV251108	01	9010	0	1110	1000	4320	090	055	560HELIXAWARD	101.47
WONG, NATALIE	05/29/2025	634158	PV251177	01	9010	0	1110	1000	4320	090	055	646HELIXCUPMAY25	38.22
WONG, NATALIE	05/13/2025	628631	PV251108	01	9010	0	1110	1000	4322	090	055	560HELIXAWARD	273.45
WONG, NATALIE	05/29/2025	634158	PV251177	01	9010	0	1110	1000	4322	090	055	646HELIXCUPMAY25	273.30
WONG, NATALIE Total													686.44
WRITE TOOLS LLC, THE	05/20/2025	630567	PO252849	01	0805	0	4760	1000	5210	014	123	CAIRO, LISA GRD 5	150.00
WRITE TOOLS LLC, THE Total													150.00
XEROX FINANCIAL SERVICES	05/22/2025	631434	PO250693	01	0000	0	0000	7350	5600	090	717	40507372	21.62
XEROX FINANCIAL SERVICES	05/22/2025	631434	PO251449	01	0000	0	0000	7550	5600	090	718	40507373	485.81
XEROX FINANCIAL SERVICES Total													507.43
YANG, JONNIE	05/27/2025	633357	PV251179	01	6500	0	5760	1190	4320	090	215	261CBIPRORAM	53.08
YANG, JONNIE	05/27/2025	633357	PV251180	01	6500	0	5760	1190	4320	090	215	427CBIBUDGETSEP25	248.74
YANG, JONNIE Total													301.82
YANOVER, DAVID	05/08/2025	627510	PV251096	01	6387	0	3800	1000	4200	090	394	591TEENBOOK	10.98
YANOVER, DAVID Total													10.98
YOUNG AUDIENCES OF NORTHERN	05/08/2025	627516	PO251727	01	3010	0	1110	1000	5899	008	301	INV002329	1,673.00
YOUNG AUDIENCES OF NORTHERN Total													1,673.00
YOUNG, ALICIA	05/08/2025	627554	PV251105	01	0000	0	0000	3110	4322	090	503	597FOODAPMEET	71.16
YOUNG, ALICIA Total													71.16
ZOO-PHONICS INC	05/13/2025	628641	PO252874	01	9302	0	1110	1000	4320	090	600	68556	479.38
ZOO-PHONICS INC	05/13/2025	628641	PO252875	01	9302	0	1110	1000	4320	090	600	68557	479.38
ZOO-PHONICS INC Total													958.76
			FUND 1							**SUBTOTAL**			**4,442,840.92**
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252640	11	6391	0	4145	1000	4200	041	145	1R37-DPXQ-13MX	27.47
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252640	11	6391	0	4145	1000	4200	041	145	174Y-16Q6-QNMQ	45.23
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252640	11	6391	0	4145	1000	4200	041	145	1HF1-PP3G-1YDW	342.84
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252640	11	6391	0	4145	1000	4320	041	145	174Y-16Q6-QNMQ	293.40
AMAZON CAPITAL SERVICES	05/06/2025	626868	PO252640	11	6391	0	4145	1000	4320	041	145	1HF1-PP3G-1YDW	259.88
AMAZON CAPITAL SERVICES Total													968.82
CALIFORNIA WATER SERVICE	05/08/2025	627500	PO250549	11	0000	0	0000	8200	5530	041	760	6907544444 APR25	1,313.77
CALIFORNIA WATER SERVICE Total													1,313.77
COSTAGLIO, CHRISTINA	05/08/2025	627506	PV251089	11	6391	0	4110	2490	5813	041	481	592KAHOOT PREMIUM	72.00
COSTAGLIO, CHRISTINA Total													72.00
P G & E	05/06/2025	626901	PO250214	11	0000	0	0000	8200	5510	041	760	7314282172-4 APR25	23.72
P G & E Total													23.72
VIA HEART PROJECT	05/15/2025	629480	PO252921	11	6391	0	4145	1000	5899	041	145	5494	1,000.00

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
VIA HEART PROJECT Total													1,000.00
			FUND 11							**SUBTOTAL**			**3,378.31**
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252487	12	9010	0	8533	1000	4200	045	833	1NMF-X7GF-R4NT	31.87
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252487	12	9010	0	8533	1000	4200	045	833	1GLY-T934-RKXN	19.78
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252519	12	9010	0	8533	1000	4200	045	833	1YCV-K3DN-QHXP	14.27
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252519	12	9010	0	8533	1000	4200	045	833	1Q4W-PCND-RXP9	35.89
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252476	12	6105	0	8535	1000	4320	045	835	1KNG-9TN4-NMDT	145.40
AMAZON CAPITAL SERVICES	05/06/2025	626867	PO252476	12	6105	0	8535	1000	4320	045	835	16VV-6KFR-QMJ9	441.03
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252487	12	9010	0	8533	1000	4320	045	833	1NMF-X7GF-R4NT	138.92
AMAZON CAPITAL SERVICES	05/06/2025	626836	PO252497	12	6105	0	8510	1000	4320	045	830	17KD-NLD4-R6QW	157.71
AMAZON CAPITAL SERVICES	05/06/2025	626867	PO252497	12	6105	0	8510	1000	4320	045	830	16VV-KGQ3-RV6T	185.17
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252519	12	9010	0	8533	1000	4320	045	833	1YCV-K3DN-QHXP	211.08
AMAZON CAPITAL SERVICES	05/06/2025	626823	PO252519	12	9010	0	8533	1000	4320	045	833	1Q4W-PCND-RXP9	234.49
AMAZON CAPITAL SERVICES	05/06/2025	626824	PO252522	12	6105	0	8510	1000	4320	045	830	14W4-7HLV-QCFY	174.60
AMAZON CAPITAL SERVICES	05/06/2025	626824	PO252522	12	6105	0	8510	1000	4320	045	830	16KV-LTRT-NJMT	314.41
AMAZON CAPITAL SERVICES	05/06/2025	626824	PO252522	12	6105	0	8510	1000	4320	045	830	14YN-973T-JXY4	(8.78)
AMAZON CAPITAL SERVICES	05/06/2025	626824	PO252522	12	6105	0	8510	1000	4320	045	830	14Q7-1FQN-DXYH	(13.17)
AMAZON CAPITAL SERVICES	05/06/2025	626824	PO252522	12	6105	0	8510	1000	4320	045	830	1XLP-9KVX-KJVL	(9.88)
AMAZON CAPITAL SERVICES	05/06/2025	626838	PO252631	12	9010	0	8533	1000	4320	045	833	1G4N-41M4-NJJQ	44.65
AMAZON CAPITAL SERVICES	05/06/2025	626838	PO252631	12	6105	0	8535	1000	4320	045	835	1G4N-41M4-NJJQ	44.65
AMAZON CAPITAL SERVICES Total													2,162.09
ANTS AFTER SCHOOL LLC	05/06/2025	626864	PO251292	12	6105	0	8510	1000	5899	045	830	1124	11,000.00
ANTS AFTER SCHOOL LLC	05/06/2025	626864	PO251292	12	9010	0	8530	1000	5899	045	832	1124	22,000.00
ANTS AFTER SCHOOL LLC Total													33,000.00
APPLE INC	05/13/2025	628619	PO252652	12	6105	0	8535	1000	4320	045	835	MB64903920	197.61
APPLE INC	05/13/2025	628619	PO252652	12	9010	0	8533	1000	4320	045	833	MB64903920	197.61
APPLE INC	05/13/2025	628619	PO252652	12	6105	0	8535	1000	4320	045	835	MB67318856	1,333.46
APPLE INC	05/13/2025	628619	PO252652	12	9010	0	8533	1000	4320	045	833	MB67318856	1,333.47
APPLE INC	05/13/2025	628619	PO252652	12	6105	0	8535	1000	4320	045	835	MB67086218	10,974.88
APPLE INC	05/13/2025	628619	PO252652	12	9010	0	8533	1000	4320	045	833	MB67086218	10,974.87
APPLE INC	05/13/2025	628619	PO252652	12	6105	0	8535	1000	4320	045	835	MB67892943	1,152.30
APPLE INC	05/13/2025	628619	PO252652	12	9010	0	8533	1000	4320	045	833	MB67892943	1,152.33
APPLE INC Total													27,316.53
BAY AREA DISCOVERY MUSEUM	05/22/2025	631406	PO252971	12	9010	0	8533	1000	5815	045	833	31844599-BALANCE	9.00
BAY AREA DISCOVERY MUSEUM	05/22/2025	631406	PO252971	12	6105	0	8535	1000	5815	045	835	31844599-BALANCE	9.00
BAY AREA DISCOVERY MUSEUM Total													18.00
CALIFORNIA WATER SERVICE	05/08/2025	627500	PO250549	12	6105	0	8535	8200	5530	045	835	6907544444 APR25	81.62
CALIFORNIA WATER SERVICE	05/08/2025	627500	PO250549	12	6105	0	8510	8200	5530	045	830	6907544444 APR25	59.35
CALIFORNIA WATER SERVICE	05/08/2025	627500	PO250549	12	9010	0	8533	8200	5530	045	833	6907544444 APR25	81.62
CALIFORNIA WATER SERVICE Total													222.59
CHILDCARE CAREERS	05/06/2025	626883	PO250407	12	9010	0	8533	1000	5899	045	833	1009512	2,849.15
CHILDCARE CAREERS	05/06/2025	626883	PO250407	12	6105	0	8535	1000	5899	045	835	1009512	2,849.16
CHILDCARE CAREERS	05/06/2025	626883	PO250407	12	9010	0	8533	1000	5899	045	833	1009514	1,887.90
CHILDCARE CAREERS	05/06/2025	626883	PO250407	12	9010	0	8533	1000	5899	045	833	1009513	1,161.25

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
CHILDCARE CAREERS	05/20/2025	630614	PO250407	12	9010	0	8533	1000	5899	045	833	1015534	1,539.33
CHILDCARE CAREERS	05/20/2025	630616	PO250407	12	9010	0	8533	1000	5899	045	833	758397	252.73
CHILDCARE CAREERS	05/22/2025	631421	PO250407	12	9010	0	8533	1000	5899	045	833	1015533	730.32
CHILDCARE CAREERS	05/22/2025	631421	PO250407	12	6105	0	8535	1000	5899	045	835	1015533	730.33
CHILDCARE CAREERS	05/22/2025	631421	PO250407	12	9010	0	8533	1000	5899	045	833	1015535	1,757.05
CHILDCARE CAREERS Total													13,757.22
CHILDCARE CAREERS LLC	05/06/2025	626884	PO250832	12	9010	0	8530	1000	5899	045	832	1009511	3,205.70
CHILDCARE CAREERS LLC	05/06/2025	626884	PO250832	12	9010	0	8530	1000	5899	045	832	1007464	285.68
CHILDCARE CAREERS LLC	05/06/2025	626884	PO250832	12	9010	0	8530	1000	5899	045	832	1007459	1,418.50
CHILDCARE CAREERS LLC	05/08/2025	627505	PO250832	12	9010	0	8530	1000	5899	045	832	775757	1,550.20
CHILDCARE CAREERS LLC	05/08/2025	627528	PO250832	12	9010	0	8530	1000	5899	045	832	1009519	471.40
CHILDCARE CAREERS LLC	05/08/2025	627528	PO250832	12	9010	0	8530	1000	5899	045	832	1011359	3,303.80
CHILDCARE CAREERS LLC	05/08/2025	627528	PO250832	12	9010	0	8530	1000	5899	045	832	1011366	471.40
CHILDCARE CAREERS LLC	05/13/2025	628615	PO250832	12	9010	0	8530	1000	5899	045	832	760394	175.80
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	760393	73.90
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	760393	73.90
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1007463	2,296.42
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	1007463	2,296.42
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1007460	4,062.14
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	1007460	4,062.14
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1007461	1,422.23
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1007462	1,865.43
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1011360	1,311.35
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	1011360	1,311.35
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1011361	1,221.93
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1011362	1,511.33
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1013378	730.32
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	1013378	730.33
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	1013379	1,191.93
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	758395	1,567.51
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	758395	1,567.51
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	760389	1,654.20
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	760389	1,654.20
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	762419	1,751.08
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	762419	1,751.09
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	785987	1,948.49
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	785987	1,948.49
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	788031	2,097.37
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	6105	0	8535	1000	5899	045	835	788031	2,097.38
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	760390	1,559.78
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	762420	1,161.25
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	788032	1,224.43
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	758396	1,161.25
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	785989	1,573.25

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
CHILDCARE CAREERS LLC	05/15/2025	629498	PO250407	12	9010	0	8533	1000	5899	045	833	788033	1,987.31
CHILDCARE CAREERS LLC Total													61,748.19
CONSTRUCTIVE PLAYTHINGS U.S.	05/08/2025	627537	PO252503	12	6105	0	8535	1000	4320	045	835	5205031900	245.92
CONSTRUCTIVE PLAYTHINGS U.S. Total													245.92
DH DISTRIBUTION & SERVICES LLC	05/22/2025		PO252466	12	9010	0	8533	1000	5899	045	833	4600	93.88
DH DISTRIBUTION & SERVICES LLC	05/22/2025	631424	PO252466	12	9010	0	8533	1000	5899	045	833	4600	2,922.10
DH DISTRIBUTION & SERVICES LLC	05/22/2025		PO252466	12	0000	0	0000	0000	9580	000		4600	(93.88)
DH DISTRIBUTION & SERVICES LLC Total													2,922.10
DISCOUNT SCHOOL SUPPLY	05/06/2025	626853	PO252430	12	9010	0	8533	1000	4320	045	833	P43347240102	719.40
DISCOUNT SCHOOL SUPPLY	05/06/2025	626909	PO252430	12	9010	0	8533	1000	4320	045	833	P43347240101	210.95
DISCOUNT SCHOOL SUPPLY	05/08/2025	627538	PO252342	12	9010	0	8533	1000	4320	045	833	P43336100101	57.11
DISCOUNT SCHOOL SUPPLY Total													987.46
EDUCATION TEAM, THE	05/20/2025	630592	PO250832	12	9010	0	8530	1000	5899	045	832	758394	3,695.75
EDUCATION TEAM, THE	05/20/2025	630615	PO250832	12	9010	0	8530	1000	5899	045	832	1015532	3,011.70
EDUCATION TEAM, THE	05/20/2025	630615	PO250832	12	9010	0	8530	1000	5899	045	832	1015540	175.80
EDUCATION TEAM, THE	05/22/2025	631437	PO250832	12	9010	0	8530	1000	5899	045	832	1013377	3,481.35
EDUCATION TEAM, THE Total													10,364.60
FERRARI, LISA	05/06/2025	626915	PV251083	12	9010	0	8533	1000	4320	045	833	568CREATIVECURRICULUM	81.59
FERRARI, LISA Total													81.59
IDENTISYS INCORPORATED	05/29/2025	634163	PO252942	12	9010	0	8533	1000	4420	045	833	717805	295.49
IDENTISYS INCORPORATED	05/29/2025	634163	PO252942	12	6105	0	8535	1000	4420	045	835	717805	295.54
IDENTISYS INCORPORATED	05/29/2025	634163	PO252942	12	6105	0	8510	1000	4420	045	830	717805	295.54
IDENTISYS INCORPORATED	05/29/2025	634163	PO252942	12	9010	0	8530	1000	4420	045	832	717805	295.54
IDENTISYS INCORPORATED	05/29/2025	634163	PO252942	12	9010	0	8533	1000	4420	005	833	717805	295.54
IDENTISYS INCORPORATED Total													1,477.65
JUST RIGHT READER INC	05/29/2025	634164	PO252837	12	9302	0	8510	1000	4200	005	828	INV1202	3,263.29
JUST RIGHT READER INC Total													3,263.29
LAKESHORE LEARNING	05/08/2025	627543	PO252551	12	6105	0	8510	1000	4200	045	830	906687182	15.65
LAKESHORE LEARNING	05/08/2025	627543	PO252551	12	9010	0	8533	1000	4200	045	833	906687182	15.65
LAKESHORE LEARNING	05/08/2025	627543	PO252551	12	6105	0	8510	1000	4200	045	830	90682630	20.16
LAKESHORE LEARNING	05/08/2025	627543	PO252551	12	9010	0	8533	1000	4200	045	833	90682630	20.17
LAKESHORE LEARNING	05/06/2025	626854	PO252820	12	9302	0	8510	1000	4320	005	828	90687183	415.44
LAKESHORE LEARNING	05/08/2025	627543	PO252571	12	6105	0	8535	1000	4320	045	835	90660429	10.42
LAKESHORE LEARNING Total													497.49
LEDEZMA, ALEJANDRA	05/08/2025	627557	PV251113	12	9010	0	8530	1000	5220	045	832	APR25MILEAGE208	7.91
LEDEZMA, ALEJANDRA Total													7.91
LOWE'S BUSINESS ACCOUNT/SYNCB	05/13/2025	628647	PO252422	12	9010	0	8533	1000	4320	045	833	821 3105 920566 1-1 APR25	277.90
LOWE'S BUSINESS ACCOUNT/SYNCB	05/13/2025	628647	PO252422	12	6105	0	8535	1000	4320	045	835	821 3105 920566 1-1 APR25	277.90
LOWE'S BUSINESS ACCOUNT/SYNCB	05/13/2025	628647	PO252422	12	6105	0	8510	1000	4320	045	830	821 3105 920566 1-1 APR25	277.90
LOWE'S BUSINESS ACCOUNT/SYNCB Total													833.70
ODP BUSINESS SOLUTIONS LLC	05/01/2025	625827	PO252806	12	9010	0	8533	1000	4320	045	833	415748028001	346.74
ODP BUSINESS SOLUTIONS LLC	05/01/2025	625827	PO252806	12	6105	0	8535	1000	4320	045	835	415748028001	346.75
ODP BUSINESS SOLUTIONS LLC	05/01/2025	625827	PO252806	12	6105	0	8510	1000	4320	045	830	415748028001	346.75
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	CM250079	12	9010	0	8533	1000	4320	045	833	419077314001	(6.96)

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	CM250079	12	6105	0	8535	1000	4320	045	835	419077314001	(6.96)
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	CM250079	12	6105	0	8510	1000	4320	045	830	419077314001	(6.95)
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	PO252598	12	9010	0	8533	1000	4320	045	833	417125457001	25.45
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	PO252598	12	6105	0	8535	1000	4320	045	835	417125457001	25.44
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	PO252598	12	9010	0	8533	1000	4320	045	833	416461298001	36.29
ODP BUSINESS SOLUTIONS LLC	05/13/2025	628634	PO252598	12	6105	0	8535	1000	4320	045	835	416461298001	36.29
ODP BUSINESS SOLUTIONS LLC Total													1,142.84
P G & E	05/06/2025	626901	PO250214	12	6105	0	8510	8200	5510	045	830	7314282172-4 APR25	615.82
P G & E	05/06/2025	626901	PO250214	12	9010	0	8533	8200	5510	045	833	7314282172-4 APR25	1,302.27
P G & E	05/06/2025	626901	PO250214	12	6105	0	8535	8200	5510	045	835	7314282172-4 APR25	1,302.27
P G & E Total													3,220.36
RUDONI, ANGELA	05/27/2025	633388	PV251197	12	6105	0	8535	1000	5220	045	835	MAY25MILEAGE230	21.98
RUDONI, ANGELA Total													21.98
			FUND 12							**SUBTOTAL**			**163,291.51**
ADVANCED INTEGRATED PEST MGMT	05/20/2025	630544	PO250184	13	5310	0	0000	3700	5807	090	820	2390326	83.00
ADVANCED INTEGRATED PEST MGMT	05/20/2025	630544	PO250184	13	5310	0	0000	3700	5807	090	820	2390325	83.00
ADVANCED INTEGRATED PEST MGMT	05/20/2025	630544	PO250184	13	5310	0	0000	3700	5807	090	820	2390324	83.00
ADVANCED INTEGRATED PEST MGMT Total													249.00
AMAZON CAPITAL SERVICES	05/27/2025	633339	PO252938	13	5310	0	0000	3700	4320	090	820	1P9P-9RVL-1Y9J	18.65
AMAZON CAPITAL SERVICES Total													18.65
AT&T	05/08/2025	627535	PO250190	13	5310	0	0000	3700	5910	090	820	3701763-NS APR25	51.39
AT&T Total													51.39
BONAMI BAKING COMPANY, THE	05/06/2025	626817	PO250205	13	5310	0	0000	3700	4700	090	820	P0101637	888.30
BONAMI BAKING COMPANY, THE Total													888.30
CHING, SHARON	05/20/2025	630554	MV250040	13	5310	0	0000	0000	8634	090	820	583LUNCHMONEY	40.50
CHING, SHARON Total													40.50
DANIELSEN COMPANY	05/01/2025	625820	PO250244	13	5310	0	0000	3700	4700	090	820	352776	8,079.22
DANIELSEN COMPANY	05/06/2025	626858	PO250244	13	5310	0	0000	3700	4700	090	820	353259	15,411.59
DANIELSEN COMPANY	05/13/2025	628625	PO250244	13	5310	0	0000	3700	4700	090	820	353716	7,228.12
DANIELSEN COMPANY	05/29/2025	634168	PO250244	13	5310	0	0000	3700	4700	090	820	354202	15,360.73
DANIELSEN COMPANY	05/29/2025	634168	PO250244	13	5310	0	0000	3700	4700	090	820	354798	6,541.22
DANIELSEN COMPANY Total													52,620.88
DAYLIGHT FOODS INC	05/13/2025	628626	PO250245	13	5310	0	0000	3700	4700	090	820	S29811	849.17
DAYLIGHT FOODS INC	05/13/2025	628626	PO250245	13	5310	0	0000	3700	4700	090	820	S30731	1,462.93
DAYLIGHT FOODS INC	05/13/2025	628626	PO250245	13	5310	0	0000	3700	4700	090	820	S40428	423.93
DAYLIGHT FOODS INC	05/13/2025	628626	PO250245	13	5310	0	0000	3700	4700	090	820	S41377	357.10
DAYLIGHT FOODS INC	05/13/2025	628635	PO250245	13	5310	0	0000	3700	4700	090	820	S41376	1,803.49
DAYLIGHT FOODS INC	05/13/2025	628635	PO250245	13	5310	0	0000	3700	4700	090	820	S43649	542.00
DAYLIGHT FOODS INC	05/13/2025	628635	PO250245	13	5310	0	0000	3700	4700	090	820	S47184	654.59
DAYLIGHT FOODS INC	05/13/2025	628635	PO250245	13	5310	0	0000	3700	4700	090	820	S50782	770.79
DAYLIGHT FOODS INC	05/13/2025	628668	PO250245	13	5310	0	0000	3700	4700	090	820	S43650	466.95
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S31991	2,107.08
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S34204	2,376.43
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S42781	2,416.79

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S39317	2,382.07
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S43648	1,150.88
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S44870	2,900.88
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S45938	3,293.13
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S48126	2,144.45
DAYLIGHT FOODS INC	05/29/2025	634169	PO250245	13	5310	0	0000	3700	4700	090	820	S49351	2,700.49
DAYLIGHT FOODS INC Total													28,803.15
GOLD STAR FOODS	05/06/2025	626818	PO250237	13	5310	0	0000	3700	4700	090	820	8732281	1,833.65
GOLD STAR FOODS	05/06/2025	626818	PO250237	13	5310	0	0000	3700	4700	090	820	8774337	2,241.36
GOLD STAR FOODS	05/06/2025	626818	PO250237	13	5310	0	0000	3700	4700	090	820	8774496	2,614.05
GOLD STAR FOODS	05/06/2025	626859	PO250237	13	5310	0	0000	3700	4700	090	820	8768027	1,098.85
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8693034	576.25
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8762795	1,913.10
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8719082	25.49
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8683924	1,628.91
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8756465	90.77
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8774125	13,265.70
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8801084	14,133.85
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8801198	3,311.10
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8804643	49.40
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8804771	484.23
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8805248	2,784.60
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8805464	296.16
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8816879	625.40
GOLD STAR FOODS	05/13/2025	628642	PO250237	13	5310	0	0000	3700	4700	090	820	8845237	533.75
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8744404	607.05
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8804554	838.25
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8833775	14,533.97
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8839200	464.00
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8852410	694.50
GOLD STAR FOODS	05/20/2025	630584	PO250237	13	5310	0	0000	3700	4700	090	820	8853006	765.80
GOLD STAR FOODS	05/27/2025	633340	PO250237	13	5310	0	0000	3700	4700	090	820	1578618	(25.71)
GOLD STAR FOODS	05/27/2025	633340	PO250237	13	5310	0	0000	3700	4700	090	820	8804561	1,768.35
GOLD STAR FOODS	05/27/2025	633340	PO250237	13	5310	0	0000	3700	4700	090	820	8869316	10,581.37
GOLD STAR FOODS	05/27/2025	633340	PO250237	13	5310	0	0000	3700	4700	090	820	8869373	398.80
GOLD STAR FOODS	05/27/2025	633340	PO250237	13	5310	0	0000	3700	4700	090	820	8873526	462.42
GOLD STAR FOODS	05/29/2025	634170	PO250237	13	5310	0	0000	3700	4700	090	820	8833776	328.38
GOLD STAR FOODS	05/29/2025	634170	PO250237	13	5310	0	0000	3700	4700	090	820	8887291	651.84
GOLD STAR FOODS Total													79,575.64
GRAINGER	05/06/2025	626819	PO252827	13	5310	0	0000	3700	4320	090	820	9485774351	540.76
GRAINGER Total													540.76
IMPERIAL DADE	05/06/2025	626820	PO250291	13	5310	0	0000	3700	4340	090	820	37490582	231.28
IMPERIAL DADE Total													231.28
IMPERIAL DADE WEST COAST	05/08/2025	627546	PO250291	13	5310	0	0000	3700	4340	090	820	37576409	461.48

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
IMPERIAL DADE WEST COAST Total													461.48
INDIVIDUAL FOODSERVICE	05/06/2025	626860	PO250246	13	5310	0	0000	3700	4340	090	820	C67568-00	2,563.20
INDIVIDUAL FOODSERVICE	05/20/2025	630585	PO250246	13	5310	0	0000	3700	4340	090	820	C72881-00	7,343.28
INDIVIDUAL FOODSERVICE Total													9,906.48
ODP BUSINESS SOLUTIONS LLC	05/20/2025	630545	PO250185	13	5310	0	0000	3700	4320	090	820	422029459001	59.91
ODP BUSINESS SOLUTIONS LLC Total													59.91
PRODUCERS DAIRY FOODS INC.	05/06/2025	626821	PO250238	13	5310	0	0000	3700	4700	090	820	59164158	2,253.54
PRODUCERS DAIRY FOODS INC.	05/06/2025	626861	PO250238	13	5310	0	0000	3700	4700	090	820	59165779	2,033.76
PRODUCERS DAIRY FOODS INC.	05/08/2025	627547	PO250238	13	5310	0	0000	3700	4700	090	820	59169878	709.16
PRODUCERS DAIRY FOODS INC.	05/08/2025	627547	PO250238	13	5310	0	0000	3700	4700	090	820	59175363	2,646.69
PRODUCERS DAIRY FOODS INC.	05/08/2025	627547	PO250238	13	5310	0	0000	3700	4700	090	820	59177104	853.53
PRODUCERS DAIRY FOODS INC.	05/13/2025	628627	PO250238	13	5310	0	0000	3700	4700	090	820	59169892	2,471.60
PRODUCERS DAIRY FOODS INC.	05/20/2025	630546	PO250238	13	5310	0	0000	3700	4700	090	820	59182783	3,078.27
PRODUCERS DAIRY FOODS INC.	05/20/2025	630546	PO250238	13	5310	0	0000	3700	4700	090	820	59186774	2,471.86
PRODUCERS DAIRY FOODS INC.	05/27/2025	633341	PO250238	13	5310	0	0000	3700	4700	090	820	59186958	698.89
PRODUCERS DAIRY FOODS INC.	05/27/2025	633341	PO250238	13	5310	0	0000	3700	4700	090	820	59191202	2,541.06
PRODUCERS DAIRY FOODS INC.	05/27/2025	633341	PO250238	13	5310	0	0000	3700	4700	090	820	59192558	1,267.56
PRODUCERS DAIRY FOODS INC. Total													21,025.92
SYSCO FD SVCS OF SAN FRANCISCO	05/20/2025	630586	PO250247	13	5310	0	0000	3700	4340	090	820	750342865	260.95
SYSCO FD SVCS OF SAN FRANCISCO	05/06/2025	626822	PO250247	13	5310	0	0000	3700	4700	090	820	750299710	839.35
SYSCO FD SVCS OF SAN FRANCISCO	05/06/2025	626822	PO250247	13	5310	0	0000	3700	4700	090	820	15064304P	(61.04)
SYSCO FD SVCS OF SAN FRANCISCO	05/08/2025	627548	PO250247	13	5310	0	0000	3700	4700	090	820	750324017	1,161.53
SYSCO FD SVCS OF SAN FRANCISCO	05/20/2025	630586	PO250247	13	5310	0	0000	3700	4700	090	820	750342865	2,403.36
SYSCO FD SVCS OF SAN FRANCISCO	05/29/2025	634172	PO250247	13	5310	0	0000	3700	4700	090	820	750358307	1,513.52
SYSCO FD SVCS OF SAN FRANCISCO Total													6,117.67
T-MOBILE	05/13/2025	628657	PO250193	13	5310	0	0000	3700	5910	090	820	968332944-5 APR25	62.12
T-MOBILE Total													62.12
WELLS FARGO	05/20/2025	630625	PV251144	13	5310	0	0000	3700	4320	090	820	5569 3990 0861 2325 APR25	305.41
WELLS FARGO Total													305.41
			FUND 13							**SUBTOTAL**			**200,958.54**
E.F. BRETT AND COMPANY INC.	05/20/2025	630570	PO250476	14	0000	0	0000	8500	6270	005	945	PAY APP#17	5,462.50
E.F. BRETT AND COMPANY INC.	05/20/2025	630570	PO250476	14	0000	0	0000	8500	6270	008	945	PAY APP#17	32,775.00
E.F. BRETT AND COMPANY INC.	05/20/2025	630570	PO250476	14	0000	0	0000	8500	6270	022	945	PAY APP#17	5,462.50
E.F. BRETT AND COMPANY INC. Total													43,700.00
			FUND 14							**SUBTOTAL**			**43,700.00**
ALTEN CONSTRUCTION LLC	05/01/2025	625831	PO252446	21	9010	0	0000	8500	6270	032	926	1/202502	5,000.00
ALTEN CONSTRUCTION LLC	05/01/2025	625831	PO252446	21	9010	0	0000	8500	6270	098	926	1/202502	5,000.00
ALTEN CONSTRUCTION LLC Total													10,000.00
BAY AREA NEWS GROUP	05/15/2025	629502	PV251142	21	9010	0	0000	8500	5811	090	902	1444138-BOND	434.24
BAY AREA NEWS GROUP Total													434.24
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	009	945	90169	1,713.71
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	014	945	90169	17.79
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	025	945	90169	3,003.90
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	032	945	90169	2,042.05

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	009	945	90323	700.00
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	014	945	90323	1,000.00
CAPITAL ENGINEERING	05/06/2025	626847	PO250477	21	9010	0	0000	8500	6290	025	945	90323	1,000.00
CAPITAL ENGINEERING Total													9,477.45
CAW ARCHITECTS INC	05/20/2025	630575	PO251152	21	9010	0	0000	8500	6210	033	743	24008-008	50,103.50
CAW ARCHITECTS INC Total													50,103.50
HAMILTON & AITKEN ARCHITECTS	05/27/2025	633366	PO250701	21	9010	0	0000	8500	6210	098	926	AE2- 2021.225 - 007R	67,504.94
HAMILTON & AITKEN ARCHITECTS Total													67,504.94
KIER AND WRIGHT	05/06/2025	626852	PO251904	21	9010	0	0000	8500	6140	033	743	307538	13,500.00
KIER AND WRIGHT Total													13,500.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6205	098	900	125480R3	102,081.56
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6205	098	900	126266R	131,708.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6205	098	900	126816R	117,108.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	032	926	125480R3	7,010.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	098	926	125480R3	7,128.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	025	960	125480R3	4,310.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	032	926	126266R	18,772.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	098	926	126266R	19,584.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	025	960	126266R	18,772.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	032	926	126816R	20,963.50
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	098	926	126816R	16,575.00
KITCHELL CORPORATION	05/20/2025	630613	PO250384	21	9010	0	0000	8500	6272	025	960	126816R	14,795.50
KITCHELL CORPORATION Total													478,807.56
MULTISTUDIO INC.	05/29/2025	634177	PO251906	21	9010	0	0000	8500	6210	032	743	AE1-1124-0140-04	69,848.00
MULTISTUDIO INC. Total													69,848.00
NOLL & TAM ARCHITECTS	05/06/2025	626881	PO250383	21	9010	0	0000	8500	6210	014	743	24011-001	65,465.50
NOLL & TAM ARCHITECTS	05/20/2025	630568	PO250383	21	9010	0	0000	8500	6210	014	743	24011-002	98,198.24
NOLL & TAM ARCHITECTS Total													163,663.74
SIM ARCHITECTS INC	05/20/2025	630569	PO252770	21	9010	0	0000	8500	6210	009	743	AE1-009-743-001	68,918.00
SIM ARCHITECTS INC Total													68,918.00
SMITH FAUSE & MCDONALD INC.	05/13/2025	628685	PO251078	21	9010	0	0000	8500	5899	098	721	18023	17,167.00
SMITH FAUSE & MCDONALD INC. Total													17,167.00
T-MOBILE	05/13/2025	628657	PO250253	21	9010	0	0000	8200	5910	090	902	9683332944-2 APR25	52.02
T-MOBILE Total													52.02
VERDE DESIGN INC.	05/29/2025	634178	PO250386	21	9010	0	0000	8500	6210	025	960	AE2-24-2320400	13,248.37
VERDE DESIGN INC.	05/29/2025	634178	PO250386	21	9010	0	0000	8500	6210	025	960	AE2-25-2320400	11,704.38
VERDE DESIGN INC. Total													24,952.75
WELLS FARGO VENDOR FIN SERV	05/01/2025	625832	PO250254	21	9010	0	0000	8200	5600	098	902	5034093000	122.32
WELLS FARGO VENDOR FIN SERV	05/29/2025	634187	PO250254	21	9010	0	0000	8200	5600	098	902	5034456838	122.32
WELLS FARGO VENDOR FIN SERV Total													244.64
			FUND 21							**SUBTOTAL**			**974,673.84**
SCHOOL FACILITY CONSULTANTS	05/08/2025	627497	PO251311	25	0000	0	0000	8100	5899	090	717	23025	357.50
SCHOOL FACILITY CONSULTANTS Total													357.50
			FUND 25							**SUBTOTAL**			**357.50**

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
ADVANCED INSPECTIONS INC	05/01/2025	625830	PO252836	40	9010	0	0000	8500	6285	009	902	250315-CO	2,700.00
ADVANCED INSPECTIONS INC	05/01/2025	625830	PO252836	40	9010	0	0000	8500	6285	032	902	250315-CO	2,700.00
ADVANCED INSPECTIONS INC	05/01/2025	625830	PO252836	40	9010	0	0000	8500	6285	033	902	250315-CO	2,700.00
ADVANCED INSPECTIONS INC Total													8,100.00
CODY ANDERSON WASNEY	05/08/2025	627517	PO250744	40	9010	0	0000	8500	6210	090	940	0425.23009	15,713.04
CODY ANDERSON WASNEY Total													15,713.04
E.F. BRETT AND COMPANY INC.	05/20/2025	630579	PO252968	40	9010	0	0000	8500	6270	033	946	24101	13,284.00
E.F. BRETT AND COMPANY INC. Total													13,284.00
HAMILTON & AITKEN ARCHITECTS	05/13/2025	628686	PO252539	40	9010	0	0000	8500	6210	032	926	2021.223.09	2,334.95
HAMILTON & AITKEN ARCHITECTS Total													2,334.95
JOHNSON CONTROLS FIRE	05/01/2025	625826	PO252710	40	9010	0	0000	8500	6270	090	939	41815368	19,888.38
JOHNSON CONTROLS FIRE Total													19,888.38
NINYO & MOORE GEOTECHNICAL AND	05/20/2025	630607	PO250120	40	9010	0	0000	8500	6285	090	932	303034	790.00
NINYO & MOORE GEOTECHNICAL AND Total													790.00
OPENING TECHNOLOGIES INC.	05/13/2025	628644	PO251717	40	9010	0	0000	8500	6170	045	964	2213181	10,950.00
OPENING TECHNOLOGIES INC.	05/13/2025	628644	PO252339	40	9010	0	0000	8500	6170	002	964	2213255	8,390.50
OPENING TECHNOLOGIES INC. Total													19,340.50
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	1,032.00
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	30.86
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	2,140.04
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	3,895.59
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	116.48
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	63.99
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	3,385.77
WELLS FARGO	05/20/2025	630625	PV251144	40	9010	0	0000	8110	5899	090	902	5569 3990 0861 2325 APR25	101.23
WELLS FARGO Total													10,765.96
			FUND 40							**SUBTOTAL**			**90,216.83**
HUEY, SCARLETT	05/08/2025	627531	MV250032	73	0000	0	0000	3900	5880	033	724	618ALCALDE SCHOLAR	8,000.00
HUEY, SCARLETT Total													8,000.00
SMITH, JUTTA	05/08/2025	627533	MV250031	73	0000	0	0000	3900	5880	033	724	623ALCALDE FAMILY	2,000.00
SMITH, JUTTA Total													2,000.00
			FUND 73							**SUBTOTAL**			**10,000.00**
Grand Total													**5,929,417.45**

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Balance
										WARRANTS BY FUND SUMMARY			
										01	GENERAL FUND		4,442,840.92
										11	ADULT EDUCATION FUND		3,378.31
										12	CHILD DEVELOPMENT FUND		163,291.51
										13	NUTRITION SERVICES FUND		200,958.54
										14	DEFERRED MAINTENANCE		43,700.00
										21	BUILIDING FUND (BOND)		974,673.84
										25	CAPITAL FACILITES FUND		357.50
										40	SPECIAL RESERVE FUND		90,216.83
										73	FOUNDATION TRUST FUND		10,000.00
										TOTAL WARRANT REGISTER			**5,929,417.45**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: July 10, 2025

RE: Cash Receipts Summary – May 1 to May 31, 2025

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered System
☒ **N/A:** Not Applicable

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of May 1 to May 31, 2025. The report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of May 1 to May 31, 2025.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 01 GENERAL FUND								
Revenue								
8011	REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	3,054,530.00	-	302,096.00	0.9	0.1
8012	EPA ENTITLEMENT	1,476,474.00	374.00	1,106,413.00	-	370,061.00	0.7	0.3
8019	REV LIMIT ST AID PRI YRS	-	(374.00)	-	-	-	-	-
8021	HOMEOWNERS' EXEMPTION	367,313.00	128,559.47	312,215.85	-	55,097.15	0.8	0.2
8029	OTHR SUBVENT/IN-LIEU TAX	5,665.95	-	-	-	5,665.95	-	1.0
8041	SECURED ROLLS TAX	98,416,990.00	7,728,227.19	96,222,162.81	-	2,194,827.19	1.0	0.0
8042	UNSECURED ROLL TAXES	1,331,642.70	-	1,331,642.70	-	-	1.0	-
8043	PRIOR YEARS' TAXES	1,039,489.60	-	1,039,489.60	-	-	1.0	-
8047	COMM REDEVLPMNT FUNDS	39,438,914.00	16,972,239.22	39,437,856.74	-	1,057.26	1.0	0.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	-	-	(2,342,944.00)	-	1.0
8096	TRSF-CHARTER SCH/LIEU-PROP TAX	(83,672.00)	-	(41,836.00)	-	(41,836.00)	0.5	0.5
8097	PROPERTY TAXES TRANSFERS	6,579,550.02	-	6,183,235.00	-	396,315.02	0.9	0.1
8181	SP ED ENTITL PER UDC	1,844,998.37	(1,757,862.06)	(3,566.77)	-	1,848,565.14	(0.0)	1.0
8182	SP ED DISCRETNARY GRANTS	142,959.14	-	-	-	142,959.14	-	1.0
8285	INTAGENCY CONTR BETW LEAS	13,119.00	-	6,896.32	-	6,222.68	0.5	0.5
8290	ALL OTHER FEDERAL REVENUE	2,394,113.73	31,141.00	1,327,122.40	-	1,066,991.33	0.6	0.4
8319	OTHER ST APPORTNMNT-PR YR	21,734.00	-	127,345.00	-	(105,611.00)	5.9	(4.9)
8550	MANDATED COST REIMBURSE	364,036.00	-	364,036.00	-	-	1.0	-
8560	STATE LOTTERY REVENUE	2,140,444.18	-	1,148,968.44	-	991,475.74	0.5	0.5
8590	ALL OTHER STATE REVENUES	14,519,586.13	1,790,617.08	7,728,739.64	-	6,790,846.49	0.5	0.5
8625	COM REDEVEL FUND NOT SUBJ	4,736,395.72	2,528,940.51	4,736,395.72	-	-	1.0	-
8631	SALE OF EQUIP & SUPPLIES	22,900.00	-	22,900.00	-	-	1.0	-
8650	LEASES AND RENTALS	842,662.51	85,972.98	823,967.17	-	18,695.34	1.0	0.0
8660	INTEREST/FY21 INTEREST INCOME	1,844,075.60	0.05	1,804,656.77	-	39,418.83	1.0	0.0
8662	GAINS/LOSSES ON INVSTMNTS	-	-	654,632.28	-	(654,632.28)	-	-
8699	ALL OTHER LOCAL REVENUE	3,429,238.07	67,254.52	8,375,155.83	(180.00)	(4,945,737.76)	2.4	(1.4)
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	-	-	13,301.00	-	1.0
Total Revenue		181,915,612.72	27,877,186.96	175,762,958.50	(180.00)	6,152,834.22		
Total Fund 01 GENERAL FUND		181,915,612.72	27,877,186.96	175,762,958.50	(180.00)	6,152,834.22		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 08 STUDENT ACTIVITY SPEC REV FUND								
Revenue								
8699	ALL OTHER LOCAL REVENUE	1,301,995.00	-	-	-	1,301,995.00	-	1.0
Total Revenue		1,301,995.00	-	-	-	1,301,995.00		
Total Fund 08 STUDENT ACTIVITY SPEC REV FUN		1,301,995.00	-	-	-	1,301,995.00		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 11 ADULT EDUCATION FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	160,952.00	-	65,477.00	-	95,475.00	0.4	0.6
8590	ALL OTHER STATE REVENUES	1,357,721.00	113,143.00	1,244,578.00	-	113,143.00	0.9	0.1
8631	SALE OF EQUIP & SUPPLIES	720.00	-	65.00	-	655.00	0.1	0.9
8660	INTEREST/FY21 INTEREST INCOME	66,889.25	-	50,495.93	-	16,393.32	0.8	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	15,547.57	-	(15,547.57)	-	-
8671	ADULT EDUCATION FEES	31,917.00	-	16,511.00	-	15,406.00	0.5	0.5
Total Revenue		1,618,199.25	113,143.00	1,392,674.50	-	225,524.75		
Total Fund 11 ADULT EDUCATION FUND		1,618,199.25	113,143.00	1,392,674.50	-	225,524.75		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
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Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 12 CHILD DEVELOPMENT FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	344,206.76	-	308,338.27	-	35,868.49	0.9	0.1
8590	ALL OTHER STATE REVENUES	2,637,208.22	-	2,429,429.71	-	207,778.51	0.9	0.1
8660	INTEREST/FY21 INTEREST INCOME	39,450.00	0.29	54,650.11	-	(15,200.11)	1.4	(0.4)
8662	GAINS/LOSSES ON INVSTMNTS	-	-	13,518.32	-	(13,518.32)	-	-
8673	CHILDREN'S CENTERS FEES	3,008.76	662.45	3,008.76	-	-	1.0	-
8689	ALL OTHR FEES & CONTRACTS	461,050.00	39,770.50	328,320.04	-	132,729.96	0.7	0.3
8699	ALL OTHER LOCAL REVENUE	2,184,066.80	404.60	758,002.40	-	1,426,064.40	0.3	0.7
8911	FROM GENERAL TO CHILD DEV	112,296.29	-	-	-	112,296.29	-	1.0
8990	CONTRIB FROM RESTR REV	-	-	-	(684.00)	684.00	-	-
Total Revenue		5,781,286.83	40,837.84	3,895,267.61	(684.00)	1,886,703.22		
Total Fund 12 CHILD DEVELOPMENT FUND		5,781,286.83	40,837.84	3,895,267.61	(684.00)	1,886,703.22		

SAN MATEO COUNTY OFFICE OF EDUCATION
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Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 13 CAFETERIA FUND								
Revenue								
8222	CHILD NUTRITION-FEDERAL REIMB	1,940,000.00	-	1,287,276.79	-	652,723.21	0.7	0.3
8227	FED.REIMB.-CHILD CARE	85,448.80	7,267.02	57,448.80	-	28,000.00	0.7	0.3
8522	CHILD NUTRITION-STATE REIMB	2,913,256.00	-	1,960,767.44	-	952,488.56	0.7	0.3
8523	STATE REIMB.-CHILD CARE	14,000.00	196.35	11,617.99	-	2,382.01	0.8	0.2
8634	CHILD NUTRITION-DAILY SALES	81,667.00	25,210.17	51,470.35	-	30,196.65	0.6	0.4
8637	CHILD NUTRITION-STDNT CATERING	160,000.00	30,385.28	110,478.46	-	49,521.54	0.7	0.3
8638	CHILD NUTRITION-ADULT CATERING	297.00	-	(26.50)	-	323.50	(0.1)	1.1
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	-	40,396.76	-	19,603.24	0.7	0.3
8662	GAINS/LOSSES ON INVSTMNTS	-	-	17,101.77	-	(17,101.77)	-	-
Total Revenue		5,254,668.80	63,058.82	3,536,531.86	-	1,718,136.94		
Total Fund 13 CAFETERIA FUND		5,254,668.80	63,058.82	3,536,531.86	-	1,718,136.94		

SAN MATEO COUNTY OFFICE OF EDUCATION
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Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND								
Revenue								
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	-	-	2,342,944.00	-	1.0
8660	INTEREST/FY21 INTEREST INCOME	424,000.00	-	308,769.49	-	115,230.51	0.7	0.3
8662	GAINS/LOSSES ON INVSTMNTS	-	-	68,051.33	-	(68,051.33)	-	-
Total Revenue		2,766,944.00	-	376,820.82	-	2,390,123.18		
Total Fund 14 DEFERRED MAINTENANCE FUND		2,766,944.00	-	376,820.82	-	2,390,123.18		

SAN MATEO COUNTY OFFICE OF EDUCATION
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Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	670,000.00	-	503,101.35	-	166,898.65	0.8	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	148,041.20	-	(148,041.20)	-	-
Total Revenue		670,000.00	-	651,142.55	-	18,857.45		
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		670,000.00	-	651,142.55	-	18,857.45		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 21 BUILDING FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	4,350,000.00	-	4,691,291.68	-	(341,291.68)	1.1	(0.1)
8662	GAINS/LOSSES ON INVSTMNTS	-	-	1,402,591.00	-	(1,402,591.00)	-	-
8951	PROCEEDS FRM SALE OF BOND	-	-	(12,912.00)	-	12,912.00	-	-
Total Revenue		4,350,000.00	-	6,080,970.68	-	(1,730,970.68)		
Total Fund 21 BUILDING FUND		4,350,000.00	-	6,080,970.68	-	(1,730,970.68)		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 25 CAPITAL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	355,000.00	-	263,596.23	-	91,403.77	0.7	0.3
8662	GAINS/LOSSES ON INVSTMNTS	-	-	77,016.12	-	(77,016.12)	-	-
8681	MITIGATION/DEVELOPER FEES	2,134,563.36	15,335.10	2,149,897.88	-	(15,334.52)	1.0	(0.0)
Total Revenue		2,489,563.36	15,335.10	2,490,510.23	-	(946.87)		
Total Fund 25 CAPITAL FACILITIES FUND		2,489,563.36	15,335.10	2,490,510.23	-	(946.87)		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	10.00	-	0.99	-	9.01	0.1	0.9
8662	GAINS/LOSSES ON INVSTMNTS	-	-	0.29	-	(0.29)	-	-
Total Revenue		10.00	-	1.28	-	8.72		
Total Fund 35 CO SCHOOL FACILITIES FUND		10.00	-	1.28	-	8.72		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	120,000.00	-	92,760.99	-	27,239.01	0.8	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	12,317.89	-	(12,317.89)	-	-
8912	BTW GENERAL & SP RESERVE	4,736,395.72	-	-	-	4,736,395.72	-	1.0
Total Revenue		4,856,395.72	-	105,078.88	-	4,751,316.84		
Total Fund 40 SPECIAL RESERVE FUND CAP		4,856,395.72	-	105,078.88	-	4,751,316.84		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 5/1/2025 To: 5/31/2025)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 73 FOUNDATION TRUST FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	24,000.00	-	18,567.86	-	5,432.14	0.8	0.2
8662	GAINS/LOSSES ON INVSTMNTS	-	-	5,473.01	-	(5,473.01)	-	-
8699	ALL OTHER LOCAL REVENUE	150.00	-	150.00	-	-	1.0	-
Total Revenue		24,150.00	-	24,190.87	-	(40.87)		
Total Fund 73 FOUNDATION TRUST FUND		24,150.00	-	24,190.87	-	(40.87)		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: July 10, 2025

RE: Declaration of Surplus Items

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The attached report is a list of items throughout the District that is unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The ten (10) items are detailed on the attached list and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal (sale, recycle, etc.) will be deposited into Fund 01. Upon Board approval, the District will dispose of the items.

RECOMMENDATION:

Staff recommends that the South San Francisco Unified School District Board of Trustees declare ten (10) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items					
Fixed Asset Tag	**Date in Service**	**Qty**	**Description**	**Serial Number**	**Location**
45941	7/1/2018	1	DELL E7440	3Y59M12	D.O. / TECHNOLOGY
33620	7/11/2014	1	DELL INSPIRON 15R 5537	DGZZRZ1	D.O. / TECHNOLOGY
32964	1/19/2014	1	DELL LATITUDE E7440	1SRGTZ1	D.O. / TECHNOLOGY
45935	7/1/2018	1	DELL LATITUDE E7440	6TMJ612	D.O. / TECHNOLOGY
32965	1/19/2014	1	DELL LATITUDE E7440	8CPGTZ1	D.O. / TECHNOLOGY
32777	8/21/2013	1	DELL INSPIRON 15	GBNXPX1	D.O. / TECHNOLOGY
46862	7/1/2018	1	DELL INSPIRON 15	JP4J932	D.O. / TECHNOLOGY
37993	1/5/2016	1	DELL LATITUDE E5550	2ZHVF72	D.O. / TECHNOLOGY
N12913	7/1/2018	1	DELL CHROMEBOOK 3100	22J1Z33	D.O. / TECHNOLOGY
N/A	7/1/2018	1	DELL CHROMEBOOK 3120	2V36B62	D.O. / TECHNOLOGY
	Total Items:	**10**			

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 10, 2025

RE: Acceptance of Gifts

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of June 2025.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR JUNE 2025.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$7,540 from Monte Verde Elementary School PTA to Monte Verde Elementary School in support of Outdoor Education.

$200 from various benefactors to El Camino High School in support of academic excellence, for use under the principal's discretion.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 10, 2025

RE: Professional Services Agreements Under $25,000

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$5,892	Zone 4 Construction - To expedite the shipment of imported metal sunshade louvers in order to maintain the project schedule at Parkway Heights Middle School. These costs will help avoid delays in installation and ensure the overall timeline remains on track. Commencing July 2025.
$22,000	DSK Architect – To review, revise, and coordinate all items required for full DSA review—covering Access Compliance, Fire & Life Safety, and Structural Safety—not included in the original contract, which assumed to qualify for a Barrier Removal exemption. Services will be conducted at the Spruce ES site. Commencing July 2025.
$21,265	HY Architect - To include additional structural drawings and calculations, as well as expanded coordination with reviewing agencies. It also now includes added support during the

	Contract Administration phase and the preparation of additional close-out documentation. Services to be conducted at the Skyline ES site. Commencing July 2025.

District Office – Teaching & Learning

$19,200	Collaborative Classroom – A one-hour virtual professional learning session for up to 35 participants, introducing the foundations of SEEDS of Early Learning for ages 3–5. The training covers early literacy predictors, social-emotional development, brain development, and practical strategies such as SEEDS transitions, songs, and creating a literacy-rich schedule. Commencing August 2025 through June 2026.

Baden High School

$22,275	Peninsula Conflict Resolution Center – To provide biweekly presentations and interactive activities in Baden High School English classes designed to equip students with conflict resolution skills, foster healthy relationships, and raise awareness about the dangers of alcohol and drug abuse. Commencing August 2025.

Spruce Elementary School

$15,750.40	Music for Minors – Providing thirty-four 30-minute music sessions to students in grades TK–2, serving eight classrooms during the 2025–26 school year.

FISCAL IMPLICATIONS:

Listed above

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: J. Marwan Hannon, Assistant Superintendent Human Resources and Student Services

DATE: July 10, 2025

RE: Quarterly Report on Williams Uniform Complaints (April 1, 2025 through June 30, 2025)

ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

In accordance with Education Code Section 35186, enacted following the Williams Case Settlement, all California school districts are required to prepare quarterly reports summarizing the nature and resolution of any Williams Uniform Complaints received. These reports must be submitted to the County Superintendent of Schools and publicly reported at a governing board meeting in April, July, October, and January even if no complaints were received.

For the fourth quarter (April 1, 2025 through June 30, 2025), one complaint regarding facilities was filed; however, it did not require a response.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

For Information only.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

Quarterly Report –*Williams* Uniform Complaints
[Education Code § 35186]

District: South San Francisco Unified School District

Name & Title of Preparer: J. Marwan Hannon, Assistant Superintendent of HR/Student Service

Quarter Reported: (check one)

- ☐ 1st Quarter: July 2024 through September 2024 – Due October 2024
- ☐ 2nd Quarter: October 2024 through December 2024 – Due January 2025
- ☐ 3rd Quarter: January 2025 through March 2025 – Due April 2025
- ☑ 4th Quarter: April 2025 through June 2025 – Due July 2025

Date for information to be reported publicly at governing board meeting: 07/10/2025

Please check the box that applies:

☐ No complaints were filed with any school in the district during the quarter indicated above.

☑ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	-	-	-
Facility Conditions	01	01	-
Teacher Vacancy or Misassignment	-	-	-
TOTAL	01	01	-

Name & Signature of Superintendent

Date: _____

Sign and date the report ***after*** it is presented at your board meeting. Please submit the executed report to Systems for District Improvement via email at sdi@smcoe.org.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
WILLIAMS COMPLAINT FORM

398 B Street, South San Francisco, CA 94080-4423
(650) 877-8700 / Fax 583-4717

This Williams Complaints Form below is for local educational agencies (LEAs) to make available to anyone who wants to file a complaint regarding a Williams-type issue. A Williams issue concerns deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, teacher vacancy or misassignment. This form contains elements required by California Education Code Section 35186 and 5 CCR Sections 4600-4687.

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested:

- ☐ Yes
- ☑ No

Name (Optional): _____

Mailing Address (Optional): _____

Phone Number Day (Optional): _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials
   - ☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
   - ☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
   - ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
   - ☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions
   - ☒ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
   - ☐ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
   - ☐ The school has not kept all restrooms open during school hours when pupils are in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.
3. Teacher Vacancy or Misassignment

- ☐ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- ☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- ☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: 4/18/25

Location of Problem (School Name, Address, and Room Number or Location):
SSFHS

Course or Grade Level and Teacher Name: Dance, Ruzon

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation.

The cafeteria floor is always dirty, creating a hazard during dance class and unsanitary conditions during lunch.

Please submit this complaint at the following location:

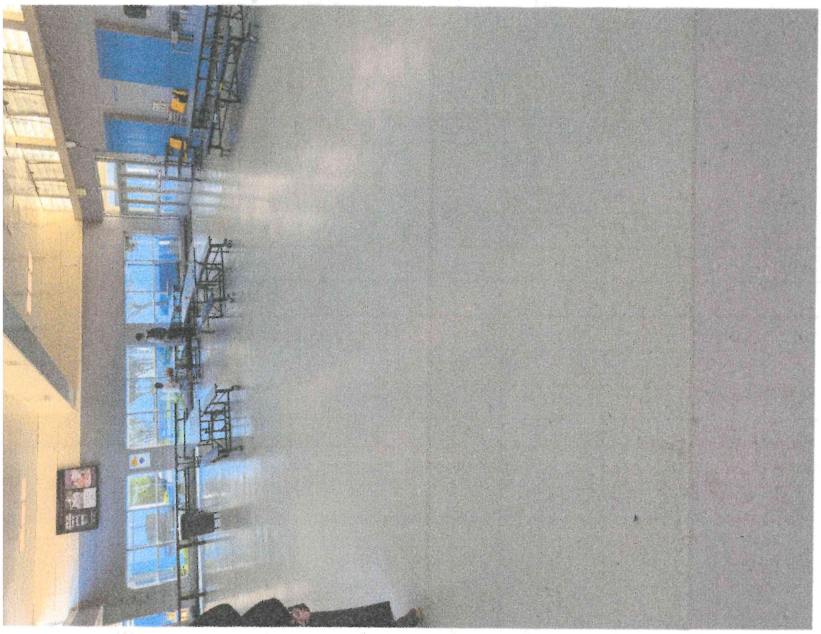
South San Francisco Unified School District
Office of the Assistant Superintendent, Human Resources
398 B Street
South San Francisco, CA 94080
(650) 877-8700

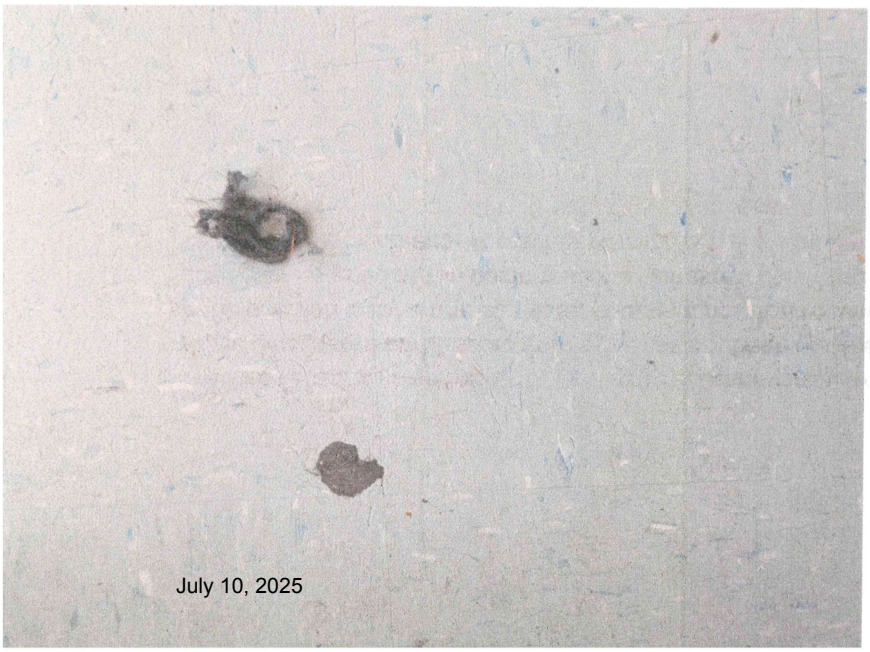
IMPORTANT:

I am **mailing/hand delivering** (circle one) this form:

- 4/ (date)
- _____ **Principal / Staff** (circle one)
- SSFUSD **School name / District** (circle once)
  - 398 B SF (address)

Please make a copy of this completed form for your records.







CUSTODIAN SAYS SHE ONLY GET'S 6 MIN. TO CLEAN UP ONCE LUNCH IS DONE, I ADVISE THE CUSTODIAN TO MAKE SURE YOU SCRAP-UP ALL THE GUM IN THE MORNING SO IN THE AFTERNOON THE TASK WON'T BE TO DIFFUCT.

SAN FRANCISCO CA 940
24 APR 2025 PM 4 L



SSFUSD
398 B St
S. San Francisco, CA
94080-4423

94080-442398

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 10, 2025

RE: New and Updated Board Policies - 1ST Reading/Approval

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The following Board Policies have been reviewed by the Board Policies and Board Bylaws Committee and are being added or updated to keep the District in compliance with Education Code and State laws.

1. BP 0460 – Local Control and Accountability Plan
2. BP 1250 – Visitors/Outsiders
3. BP 3100 – Budget
4. BP 3280 – Sale or Lease of District-Owned Real Property
5. BP 3320 – Claims and Actions Against the District
6. BP 3515.5 – Sex Offender Notification
7. BP 3540 – Transportation
8. BP 5113.1 – Chronic Absence and Truancy

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees discuss, consider any possible changes, and approve these new and updated Board Policies with the second reading waived.

PROPOSED

7/10/2025

Policy 0460: Local Control And Accountability Plan

Status: ADOPTED

Original Adopted Date: 10/01/2017 | **Last Revised Date:** 12/01/~~2023~~2024 | **Last Reviewed Date:** 12/01/~~2023~~2024

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a districtwide local control and accountability plan (LCAP) and an annual update to the LCAP, based on the most up-to-date template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP and the annual update shall be adopted or updated, as required, on or before July 1 of each year. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP and the annual update shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming. (Education Code 52060, 52064)

An "unduplicated student" is a student who is eligible for free or reduced-price meals, who is an English learner, or who is a foster youth, as defined in Education Code 42238.01. (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness, when there are at least 30 students in the subgroup or at least 15 foster youth, students experiencing homelessness, or long-term English learners. (Education Code 52052)

The LCAP shall also include focused goals, as specified in Education Code 52064, for each school generating local control funding formula (LCFF) equity multiplier funds.

Beginning July 1, 2027, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA)

Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2027, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2030, whichever occurs first. The IDEA Addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the adoption of the LCAP and the annual update, the Board shall separately adopt a LCFF budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Advisory Committees

The Board shall establish a parent advisory committee, which shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English Learner Parent Advisory Committee, which shall be composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

The District English Learner Advisory Committee (DELAC) may serve as the district's LCAP English Learner Parent Advisory Committee, as specified in Administrative Regulation 6174 – Education for English Learners.

Unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)

Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

The Superintendent or designee shall present the LCAP and the annual update to each of these committee(s) before they are submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

LCAP Development and Consultation

The Superintendent or designee shall gather data and information needed for effective and meaningful development of the LCAP and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP and the annual update. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums and committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP and the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985.
(Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP and the annual update. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and Board Policy 3100 - Budget. (Education Code 52062)

Adoption and Submission

The Board shall adopt the LCAP and the annual update prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

Not later than five days after adoption of the LCAP, the annual update, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the annual update, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP and the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP and the annual update, the Board shall accept technical assistance from the County Superintendent focused on revising the LCAP and the annual update so that they can be approved. (Education Code 52071)

If the Board is unable to review local indicator data due to any emergency specified in Education Code 46392, the local indicator data shall be reviewed at the next Board meeting, and a resolution describing the emergency event and the date on which the local indicator data was reviewed shall be adopted and submitted to CDE. (Education Code 52064.5)

Revisions

The Board may adopt revisions to the LCAP and the annual update at any time during the period in which it is in effect, provided the Board follows the process to adopt the LCAP and the annual update pursuant to Education Code 52062 and the revisions are adopted in a public meeting.

Monitoring Progress and Complaints

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to Administrative Regulation 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Technical Assistance

If the district's LCAP and the annual update are not approved, the district shall accept technical assistance or other intervention that may be required pursuant to Education Code 52071.

Policy Reference UPDATE Service
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Policy 0460: Local Control And Accountability Plan

Status: ADOPTED

Original Adopted Date: 08/12/2021 | **Last Revised Date:** 12/14/2023 | **Last Reviewed Date:** 12/14/2023

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the district budget and facilitate continuous improvement of district practices.

The Board shall adopt a district wide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is under performing.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

Beginning July 1, 2025, if the district is identified by the California Department of Education (CDE) as needing an improvement plan pursuant to 34 CFR 300.600-300.647, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. However, if the district adopts an improvement plan after being identified, but before July 1, 2025, the IDEA Addendum shall be developed upon expiration of the adopted improvement plan, but no later than July 1, 2028, whichever occurs first. The IDEA addendum shall be developed, reviewed, and approved in conjunction with and in the same manner as the LCAP and the annual update to the LCAP, and shall be submitted to CDE within 15 days of adoption by the Board. (Education Code 52064.3)

The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans, to the extent possible, in order to minimize duplication of effort and provide clear direction for program implementation.
As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to provide advice on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above and parents/guardians of students with disabilities. (Education Code 52063; 5 CCR 15495)

Beginning July 1, 2024, unless a student advisory committee is established to provide advice to the Board and Superintendent, two students shall be included as full members of the parent advisory committee. The students shall serve for a renewable term of one full school year. (Education Code 52063)
Student members of the parent advisory committee or the student advisory committee shall represent the diversity of the district's students, including geographical, socioeconomic, cultural, physical, and educational diversity, and particular effort shall be made to reach out to at-risk or disadvantaged students to serve as members of such committees. (Education Code 52063)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).
The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall

consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

PROPOSED

7/10/2025

CSBA Sample District Policy Manual

CSBA Sample Manual Site

Policy 1250: Visitors/Outsiders

Status: ADOPTED

Original Adopted Date: 07/01/2010 | **Last Revised Date:** 12/01/~~2014~~2024 | **Last Reviewed Date:** 12/01/~~2014~~2024

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program consistent with this Board policy, the accompanying administrative regulation, and any procedures established by the Superintendent or designee.

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours shall be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately as a visitor upon entering any school building or grounds when school is in session.

The principal or designee shall provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

Any visitor who is in school building or on school grounds when school is in session shall behave in an orderly manner while on school grounds and by utilizing the district's complaint process if they have concerns with any district program or employee. In accordance with Penal Code 626.7 and Administrative Regulation 3515.2 - Disruptions, the principal or designee shall request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before

entering the school campus or grounds~~.~~ , in accordance with Board Policy and Administrative Regulation 3515.5 – Sex Offender Notification. The principal shall report to the Superintendent or designee anytime such a request is received and notify the Superintendent or designee if permission is granted or denied. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

Policy 1250: Visitors/Outsiders

Status: ADOPTED

Original Adopted Date: 08/16/2018 | **Last Reviewed Date:** 08/16/2018

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

PROPOSED

7/10/2025

CSBA Sample District Policy Manual

CSBA Sample Manual Site

Policy3100: Budget

Status: ADOPTED

Original Adopted Date: 10/01/2015 | **Last Revised Date:** ~~03~~12/01/~~2019~~2024 | **Last Reviewed Date:** ~~03~~12/01/~~2019~~2024

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with and reflects the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127. The hearing shall occur at the same meeting as the public hearing on the district's LCAP and the local control funding formula (LCFF) budget overview for parents/guardians. (Education Code 42103, 42127, 52062, 52064.1)

The Board shall adopt the district budget at a public meeting held after the date of the public hearing, but on or before July 1 of each year. The Board shall adopt the budget following its adoption of the LCAP, or annual update to the LCAP, and the LCFF budget overview for parents/guardians. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is presented at the public hearing as well as the budget formally adopted by the

Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file the adopted district budget with the County Superintendent of Schools. The budget and supporting data shall be maintained and made available for public review.
(Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to the County Superintendent's recommendations at a regular public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

Board representation on any budget advisory committee shall not comprise a majority of the Board.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

Budget Criteria and Standards

The district budget shall be developed in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, LCFF revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. In addition, the Superintendent or designee shall provide the supplemental information specified in 5 CCR 15451, which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increased or improved services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

Additionally, the district budget shall provide for increased or improved services for each school which generates LCFF equity multiplier funding. (Education Code 42238.024, 52064)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

2. Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

3. Committed fund balance includes amounts constrained to specific purposes by the Board.

   For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. Assigned fund balance includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

   The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent shall have discretion to further delegate the authority to assign funds.

5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances.

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year following the fiscal year in which the district is notified by the SPI that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds, unless the requirement is waived in accordance with Education Code 42127.01. (Education Code 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board may approve a plan for meeting the district's long-term obligations to fund contributions to the California Public Employees' Retirement System (CalPERS) or other defined pension plans such as the California State Teachers Retirement System which, to the extent possible, minimizes significant increases in annual general fund expenditures towards pension obligations. The plan may include prefunding required pension contributions through the California Employers' Pension Prefunding Trust Program pursuant to Government Code 21710-21716.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of OPEBs. As a separate agenda item at the same meeting, the Board shall disclose whether it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

The Superintendent or designee shall annually present a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims and the actuarial reports upon which the estimated costs are based. As a separate agenda item at the same meeting, the Board shall disclose whether it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Policy 3100: Budget

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Revised Date:** 09/09/2021 | **Last Reviewed Date:** 09/09/2021

The Governing Board recognizes its critical responsibility for adopting a sound budget each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget shall guide decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting scheduled on a date after the public hearing on the budget, the Board shall, following its adoption of the LCAP or an annual update to the LCAP, adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget

assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.

3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

   For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

   The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances. If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multiyear projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities
projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)
When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

PROPOSED

7/10/2025

Policy 3280: Sale Or Lease Of District-Owned Real Property

Status: ADOPTED

Original Adopted Date: 07/01/2011 | **Last Revised Date:** ~~10~~12/01/~~2020~~2024 | **Last Reviewed Date:** ~~10~~12/01/~~2020~~2024

The Governing Board believes that district facilities and resources should be utilized in an economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all district facilities to ensure the efficient utilization of space for the effective delivery of instruction.

Prior to the sale or lease of any surplus real property, the Board shall appoint a district advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. The Board may elect not to appoint a district advisory committee for any of the following: (Education Code 17388, 17391)

1. A rental of property for a period of time not exceeding 30 days

2. A lease or rental of surplus property to a private educational institution for the purpose of offering summer school

3. A sale, lease, or rental of surplus property to be used for teacher or other employee housing

In addition, to ensure that the proposed disposition of the property conforms with any general plan adopted by the local planning agency that affects or includes the area where the surplus property is located, the Board shall submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. (Government Code 65402)

The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)

The Board may meet in closed session with its real property negotiator prior to the sale or lease of real property by the district in order to grant its negotiator authority regarding the minimum price or rent and terms of the sale or lease. (Government Code 54956.8)

Before taking action to dispose of any land, the Board shall declare, at a regular meeting, supported by written findings that, under the Surplus Land Act, the land is either (1) surplus land or (2) exempt surplus land. (Government Code 54221)

However, if the land involved is exempt surplus land as specified in Government Code 54221(f)(1), the Board, at its discretion, may decide not to make such a declaration. Instead of the declaration, the Board may identify the land as exempt surplus land in a notice that is published and available for public comment and to the entities identified in Government Code 54222 at least 30 days before the exemption takes effect. (Government Code 54221)
Additionally, at least 30 days prior to disposing of exempt surplus land, the district shall provide the Department of Housing and Community Development (HCD) a copy of the Board's declarations and findings supporting the Board's determination that the land is exempt surplus land using the form prescribed by HCD. (Government Code 54221)

If the district has received notification from HCD that the district has violated the Surplus Land Act pursuant to Government Code 54230.5, the Board shall not pursue a final action to ratify or approve the proposed disposal of surplus land unless the Board holds an open and public meeting in compliance with Government Code 54230.7 to review and consider the substance of the notice.

When selling or leasing district real property, the Board shall comply with applicable procedures and give priority to specified public agencies as required by law. (Education Code 17230, 17464, 17485, 17500; Government Code 54221-54234)

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two thirds vote of all of its members at a regularly scheduled open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located, if such a newspaper exists. (Education Code 17469)

At least 60 days prior to the public meeting, the Superintendent or designee shall take reasonable steps to provide written notification of the public meeting, by certified mail, to the former owner from whom the district acquired the property. (Education Code 17470)

Acceptance/Rejection of Bids

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting a written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17475-17478)

Use of Proceeds

The Superintendent or designee shall ensure that the proceeds from the sale or lease with an option to purchase of surplus district property are used for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses. (Education Code 17462; 2 CCR 1700)

Proceeds from a sale of surplus district property shall generally be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the State Allocation Board (SAB), for up to a five-year period. (Education Code 17462)

However, if the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. (Education Code 17462)

Whenever the district sells real property that was purchased, improved, or modernized with funds that were received from a state school facilities funding program within the previous 10 years, the district shall notify OPSC within 90 calendar days of the sale of the property if the proceeds from the sale are not used for capital outlay and the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services. If SAB subsequently makes a finding that the sale is subject to Education Code 17462.3, the district shall return the funds to the SAB within 90 calendar days of the finding. (2 CCR 1702)

Policy 3280: Sale Or Lease Of District-Owned Real Property

Status: ADOPTED

Original Adopted Date: 10/05/2023 | **Last Reviewed Date:** 10/05/2023

Education Code 17455 authorizes the sale, or lease for up to 99 years, of any district real property together with any personal property located thereon without approval of the voters within the district. To do so, the property must not or will not be needed by the district and the district must follow the procedures stated in Education Code 17387-17391.

Pursuant to Education Code 17219, when the district has not used a previously used site for school purposes within the preceding five years, or has not used a newly acquired site within five years of acquisition for any of grades K-8 or seven years of acquisition for any of grades 7-12, the State Allocation Board (SAB) is authorized to charge an "unused site fee" pursuant to Education Code 17219-17224. For further information regarding non-use payments, see the Office of Public School Construction's Unused Site Program Handbook.

The Governing Board believes that district facilities and resources should be utilized in an economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all district facilities to ensure the efficient utilization of space for the effective delivery of instruction.

Education Code 17389 requires that the advisory committee be representative of specific groups within the community and be composed of not less than seven nor more than 11 members (commonly referred to as a "7-11 committee"). See the accompanying administrative regulation for further information on the composition and duties of this committee.

Prior to the sale or lease of any surplus real property, the Board shall appoint a district advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. The Board may elect not to appoint a district advisory committee for any of the following: (Education Code 17388, 17391)

1. A rental of property for a period of time not exceeding 30 days
2. A lease or rental of surplus property to a private educational institution for the purpose of offering summer school
3. A sale, lease, or rental of surplus property to be used for teacher or other employee housing
4. Until July 1, 2024, a sale or lease of surplus property that has not previously operated, or was not constructed to be operated, as an early childhood education facility or a school for elementary or secondary instruction

In addition, to ensure that the proposed disposition of the property conforms with any general plan adopted by the local planning agency that affects or includes the area where the surplus property is located, the Board shall submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. (Government Code 65402)

The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)

The Board may meet in closed session with its real property negotiator prior to the sale or lease of real property by the district in order to grant its negotiator authority regarding the minimum price or rent and terms of the sale or lease. (Government Code 54956.8)

When selling or leasing district real property, the Board shall comply with applicable procedures and give priority to specified public agencies as required by law. (Education Code 17230, 17464, 17485-17499; Government Code 54222)

Resolution of Intention to Sell or Lease

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly scheduled open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker

out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located, if such a newspaper exists. (Education Code 17469)

At least 60 days prior to the public meeting, the Superintendent or designee shall take reasonable steps to provide written notification of the public meeting, by certified mail, to the former owners from whom the district acquired the property. (Education Code 17470)

Acceptance/Rejection of Bids

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting a written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17475-17478)

Use of Proceeds

The Superintendent or designee shall ensure that the proceeds from the sale or lease with an option to purchase of surplus district property are used for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses. (Education Code 17462; 2 CCR 1700)

Proceeds from a sale of surplus district property shall generally be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five-year period. (Education Code 17462)

However, if the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. (Education Code 17462)

In addition, until July 1, 2024, if district surplus property was purchased entirely with local funds, the proceeds from the sale or lease of the property, together with any personal property located on the property, may be deposited into the general fund of the district and may be used for any one-time general fund purpose. Before exercising this authority, the Board shall: (Education Code 17463.7)

1. Submit to SAB documents certifying that the sale of real property does not violate the provisions of a local bond act and the real property is not suitable to meet projected school construction needs for the next 10 years
2. At a public meeting, adopt a plan for expending one-time resources from the sale or lease of the property

which identifies the source and intended use of the surplus property proceeds and describes the reasons that the expenditure will not result in ongoing fiscal obligations for the district

Whenever the district sells real property that was purchased, improved, or modernized with funds that were received from a state school facilities funding program within the previous 10 years, the district shall notify OPSC within 90 calendar days of the sale of the property if the proceeds from the sale are not used for capital outlay and the property is not sold to a charter school, another school district, a county office of education, or an agency that will use the property exclusively for the delivery of child care and development services. If SAB subsequently makes a finding that the sale is subject to Education Code 17462.3, the district shall return the funds to the SAB within 90 calendar days of the finding. (2 CCR 1702)

PROPOSED

7/10/2025

CSBA Sample District Policy Manual
CSBA Sample Manual Site

Policy 3320: Claims And Actions Against The District

Status: ADOPTED

Original Adopted Date: 03/01/2009 | **Last Revised Date:** ~~07~~12/01/~~2018~~2024 | **Last Reviewed Date:** ~~07~~12/01/~~2018~~2024

The Governing Board desires to conduct district operations in a manner that minimizes risk, protects district resources, and promotes the health and safety of students, staff, and the public.

Any and all claims for money or damages against the district shall be presented to and acted upon in accordance with the Government Claims Act or other applicable state or district procedures, as well as the district's joint powers authority (JPA) agreement or other insurance coverage.

Any claim for money or damages not governed by the Government Claims Act (Government Code 810-996.6) or specifically excepted by Government Code 905 shall be presented and acted upon in accordance with district-established procedures consistent with the manner and time limitations specified in this Board policy. (Government Code 935)

Unless otherwise provided by law, a written claim shall be presented to and acted upon by the Board in accordance with such procedures prior to filing a lawsuit against the district for money or damages.

Upon notice to the district of a claim, the Superintendent or designee shall take all necessary steps to protect the district's rights under any applicable contractual agreements, including the right to indemnification from its insurance or other coverage provider.

Time Limitations

The following time limitations apply to the presentation of claims for money or damages against the district:

1. Claims relating to a cause of action for death or for injury to a person, personal property, or growing crops shall be presented to the Board not later than six months after the accrual of the cause of action (Government Code 911.2)

2. Claims relating to any other cause of action subject to the Government Claims Act shall be filed not later than one year after the accrual of the cause of action (Government Code 911.2)

3. Claims relating to childhood sexual assault and other causes of action which are specifically excepted from the Government Claims Act by Government Code 905, that are subject to a

claims presentation procedure in another statute or regulation, shall be presented to the Board in accordance with the applicable governing statute or regulation (Government Code 905)

4. Claims relating to any cause of action which is specifically excepted from the Government Claims Act by Government Code 905 but is not governed by any other claim presentation statute or regulation shall be presented to the Board within the time limits specified in Items #1 and 2 above, depending on the applicable cause of action (Government Code 911.2, 935)

Receipt of Claims

A claim shall be deemed presented and received when delivered to the district office or deposited in a post office, mailbox, sub-post office, substation, mail chute, or other similar facility maintained by the U.S. government, in a sealed envelope properly addressed to the district office with postage paid, or when otherwise actually received in the district office or by the Board secretary or clerk. (Government Code 915, 915.2)
A claim may be submitted electronically in the manner specified by the Superintendent or designee. (Government Code 915, 915.2)

Upon receipt of a claim against the district pursuant to the Government Claims Act, the Superintendent or designee shall promptly provide written notice to the district's JPA or insurance carrier in accordance with the applicable conditions of coverage.

Review of Contents of the Claim

The Superintendent or designee shall review any claim received to ensure that the claim contains all of the following information as specified in Government Code 910 and 910.2:

1. The name and post office address of the claimant

2. The post office address to which the person presenting the claim desires notices to be sent

3. The date, place, and other circumstances of the occurrence or transaction which gave rise to the claim asserted

4. A general description of the indebtedness, obligation, injury, damage, or loss incurred insofar as it may be known at the time of presentation of the claim

5. The name(s) of the district employee(s) causing the injury, damage, or loss, if known

6. The amount claimed if it totals less than $10,000, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the claim, together with the basis of computation of the amount claimed

If the amount claimed exceeds $10,000, the dollar amount shall not be included in the claim and the claimant shall indicate whether the claim is a limited civil case as specified in Code of Civil Procedure 85 and 86.

7. The signature of the claimant or the person acting on the claimant's behalf

Notice of Claim Insufficiency

If a claim is found insufficient or not to satisfy the form requirements under Government Code 910 and 910.2, the Board or its designee shall, within 20 days of receipt of the claim, provide a notice in the manner specified in Government Code 915.4 that states the particular defects or omission in the claim. (Government Code 910.8)

The Board shall not act upon the claim until at least 15 days after such notice is given. (Government Code 910.8)

Amendment to Claims

Within the time limits provided in "Time Limitations" above or prior to final action by the Board, whichever is later, a claim may be amended if, as amended, it relates to the same transaction or occurrence which gave rise to the original claim. (Government Code 910.6)

Late Claims

When a claim that is required to be presented not later than six months after the accrual of the cause of action, as specified in "Time Limitations" above, is not presented within that time, an application to present a late claim may be presented to the Board, in the manner specified in Government Code 915 and 915.2, within a reasonable time not to exceed one year after the accrual of the cause of action. The application shall include the proposed claim and shall state the reason for the delay in presenting the claim. (Government Code 911.4)

If the claim is presented late and is not accompanied by an application to present a late claim, the Board or its designee shall, within 45 days, give written notice, in the manner specified in Government Code 911.3, that the claim was not presented timely and that it is being returned without further action. (Government Code 911.3)

The Board shall grant or deny the application to present a late claim within 45 days after it is presented. This 45-day period may be extended by written agreement of the claimant and the Board provided that such agreement is made before the expiration of the 45-day period. (Government Code 911.6)

The Board shall grant the application to present a late claim where one or more of the following conditions are applicable: (Government Code 911.6)

1. The failure to present the claim was through mistake, inadvertence, surprise, or excusable neglect and the district was not prejudiced in its defense regarding the claim by the claimant's failure to present the claim within the time limit

2. The person who sustained the alleged injury, damage, or loss was a minor during all of the time specified for presentation of the claim
3. The person who sustained the alleged injury, damage, or loss was physically or mentally incapacitated during all of the time specified for presentation of the claim and the disability was the reason the person failed to present the claim

4. The person who sustained the alleged injury, damage, or loss died before the expiration of the time specified for the presentation of the claim

If the application to present a late claim is denied, the claimant shall be given notice in substantially the same form as set forth in Government Code 911.8 and in the manner specified in Government Code 915.4.

If the Board does not take action on the application to present a late claim within 45 days, the application shall be deemed to have been denied on the 45th day unless the time period has been extended, in which case it shall be denied on the last day of the period specified in the extension agreement. (Government Code 911.6)

Action on Claims

Within 45 days after the presentation or amendment of a claim, the Board shall take action on the claim. This time limit may be extended by written agreement between the district and the claimant before the expiration of the 45-day period. If the 45-day period has expired, the time limit may be extended if legal action has not commenced or been barred by legal limitations. (Government Code 912.4)

The Board may act on the claim in one of the following ways: (Government Code 912.4, 912.6)

1. If the Board finds that the claim is not a proper charge against the district, the claim shall be rejected

2. If the Board finds that the claim is a proper charge against the district and is for an amount justly due, the claim shall be allowed

3. If the Board finds that the claim is a proper charge against the district but is for an amount greater than is justly due, the Board shall either reject the claim or allow it in the amount justly due and reject it as to the balance

4. If legal liability of the district or the amount justly due is disputed, the Board may reject or compromise the claim
5. If the Board takes no action on the claim, the claim shall be deemed rejected

In accordance with Government Code 935.4, the Board delegates to the Superintendent the authority to allow, compromise, or settle claims of $50,000 or less pursuant to any conditions of coverage in the district's JPA agreement or insurance coverage.

If the Board, or Superintendent when appropriate, allows the claim, in whole or in part, or compromises the claim and the claimant accepts the amount allowed or offered to settle the claim, the Board may require the claimant to accept it in settlement of the entire claim. (Government Code 912.6)

The Board or its designee shall transmit to the claimant written notice of action taken or of inaction which is deemed rejection. The notice shall be in the form set forth in Government Code 913 and shall be provided in the manner specified in Government Code 915.4. (Government Code 913)

Registry of Public Agencies

Within 10 days of any change in the full, legal name of the district, the mailing address of the Board, or the names, titles, and addresses of the Board president, the Board clerk or secretary, or other Board members, the Superintendent or designee shall file the updated information with the Secretary of State and the County Clerk. (Government Code 53051)

Policy Reference UPDATE Service
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Policy 3320: Claims And Actions Against The District

Status: ADOPTED

Original Adopted Date: 11/18/2010 | **Last Reviewed Date:** 11/18/2010

The Governing Board desires to ensure that the district's operations are conducted in a manner that minimizes risk, protects district resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the district shall be presented to and acted upon in accordance with law, Board policy, and administrative regulation as well as the district's Joint Powers Authority (JPA) agreement or insurance coverage.

Any claim for money or damages not governed by the Government Claims Act (Government Code 810-996.6) or excepted by Government Code 905 shall be presented consistent with the manner and time limitations in the Government Claims Act, unless a procedure for processing such claims is otherwise provided by state or federal law.

Upon notice to the district of a claim, the Superintendent or designee shall take all necessary steps to protect the district's rights under any applicable contractual agreements, including the right to indemnification from its insurance or other coverage provider.

In accordance with Government Code 935.4, the Board delegates to the Superintendent the authority to allow, compromise, or settle claims of $50,000 or less pursuant to any conditions of coverage in the district's JPA agreement or insurance.

This policy applies retroactively to any existing causes of action and/or claims for money and/or damages.

Roster of Public Agencies

The Superintendent or designee shall file the information required for the Roster of Public Agencies with the Secretary of State and the County Clerk. This information shall include the name of the school district, the mailing address of the Board, and the names and addresses of the Board presiding officer, the Board clerk or secretary, and other members of the Board. (Government Code 53051)

Any changes to such information shall be filed within 10 days after the change has occurred.

(Government Code 53051)

PROPOSED

7/10/2025

Policy 3515.5: Sex Offender Notification

Status: ADOPTED

Original Adopted Date: 02/01/1999 | **Last Revised Date:** ~~03~~12/01/~~2005~~2024 | **Last Reviewed Date:** ~~03~~12/01/~~2005~~2024

In order to protect students while they are traveling to and from school, or attending school or a school-related activity, the Governing Board believes it is important that the district respond appropriately when a law enforcement agency notifies the district about registered sex offenders who may reside or work within district boundaries.

The Superintendent or designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt and dissemination of such information. To the extent authorized by law, the Superintendent or designee also shall establish procedures for notifying appropriate staff as necessary.

Any district employee to whom sex offender information is disclosed by a law enforcement entity shall disclose the information only when authorized by the law enforcement entity and in the manner authorized.

The Superintendent or designee may annually notify parents/guardians of the availability of information about registered sex offenders on the Department of Justice's Megan's Law website.

Role of District Police/Security Department

In accordance with law, Board policy and administrative regulation, the district police/security department may disseminate information about registered sex offenders to the school community. The district police/security department shall consult with local law enforcement and the Superintendent or designee prior to any such dissemination.

When a registered sex offender's email address or username used for instant messaging or social networking or other internet identifier, as defined in Penal Code 290.024, is submitted to the district police/security department, such information shall only be used by the department or released to another law enforcement entity for the purpose of investigating a sex-related crime, a kidnapping, or human trafficking. No other disclosure shall be made or authorized by the department, except as required by a court order. (Penal Code 290.45)

The district police/security department shall maintain records of the means and dates of dissemination for five years. (Penal Code 290.45)

Policy 3515.5: Sex Offender Notification

Status: ADOPTED

Original Adopted Date: 09/25/2019 | **Last Reviewed Date:** 09/25/2019

In order to protect students while they are traveling to and from school, or attending school or a school-related activity, the Governing Board believes it is important that the district respond appropriately when a law enforcement agency notifies the district about registered sex offenders who may reside or work within district boundaries.

The Superintendent or designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt and dissemination of such information. To the extent authorized by law, the Superintendent or designee also shall establish procedures for notifying appropriate staff as necessary.

To protect the district and its employees from liability, employees shall disseminate sex offender information in good faith, and only in the manner and to the extent authorized by the law enforcement agency.

The Superintendent or designee may annually notify parents/guardians of the availability of information about registered sex offenders on the Department of Justice's Internet website.

Role of District Police/Security Department

In accordance with law, Board policy and administrative regulation, the district police/security department may disseminate information about registered sex offenders to the school community. The district police/security department shall consult with local law enforcement and the Superintendent or designee prior to any such dissemination.

The district police/security department shall maintain records of the means and dates of dissemination for five years. (Penal Code 290.45)

PROPOSED

7/10/2025

CSBA Sample District Policy Manual

CSBA Sample Manual Site

Policy 3540: Transportation

Status: ADOPTED

Original Adopted Date: 06/01/1992 | **Last Revised Date:** 12/01/~~2022~~2024 | **Last Reviewed Date:** 12/01/~~2022~~2024

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, including expanded learning opportunities programs, promote regular attendance, and reduce tardiness. In determining the extent to which the district will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

The Superintendent or designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services. The district's transportation services may be provided by means of a joint powers agreement, a cooperative student transportation program, or a consortium, as permitted by law.

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

Transportation Plan

The Superintendent or designee shall develop a transportation plan in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents/guardians, students, and other stakeholders. (Education Code 39800.1)

The transportation plan shall be presented to and adopted by the Board at an open meeting, with the opportunity for in-person and remote public comment, and shall be updated annually by April 1. (Education Code 39800.1)

The transportation plan shall include descriptions of the following: (Education Code 39800.1)

1. The transportation services offered to students

2. The prioritization of transportation services for low-income students, and students in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive

3. The transportation services accessible to students with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 USC 11301)

4. The manner in which unduplicated students, as defined in Education Code 42238.02, will be able to access available home-to-school transportation at no cost

Transportation Contracts

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. to provide necessary transportation services. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802., 39803)

Prior to contracting with a private entity for student transportation services, the district shall obtain written attestations from the entity that: (Education Code 39879)

1. The entity does not have any applicable law violations at the time of applying for the contract
2. The entity will maintain compliance with applicable laws for the duration of the contract
3. Under the contract, only drivers who meet the requirements specified in Education Code 39877 will work
4. The entity has on file all the reports and documents required pursuant to Education Code 39877 for the duration of the contract, including, but not limited to, updated, revised, or modified reports and documents, and that the reports and documents shall be available for inspection by the district

Any vehicle used to provide student transportation for compensation shall meet both of the following requirements: (Education Code 39879)

1. Be inspected every 12 months, or every 50,000 miles, whichever comes first, at a facility licensed by the Bureau of Automotive Repair to ensure that the vehicle passes a 19-point vehicle inspection, as adopted by the Public Utilities Commission and as specified in D.13-09-045, before allowing the vehicle to be driven, except for vehicles which are already subject to a statutory inspection program
2. Be equipped with a first aid kit and a fire extinguisher

Expenses and Fees

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and ~~BP/AR~~Board Policy/Administrative Regulation 3250 - Transportation Fees.

Safety and Monitoring

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators, and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers, in accordance with Administrative Regulation 3542 – School Bus Drivers, and related staff employed by the district~~,~~; provide for the maintenance and operation of district-owned school buses and other equipment~~,~~; and ensure adequate facilities for equipment storage and maintenance.

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Policy 3540: Transportation

Status: ADOPTED

Original Adopted Date: 09/25/2019 | **Last Revised Date:** 12/14/2023 | **Last Reviewed Date:** 12/14/2023

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the district will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

The Superintendent or designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services. The district's transportation services may be provided by means of a joint powers agreement, a cooperative student transportation program, or a consortium, as permitted by law.

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

Transportation Plan

The Superintendent or designee shall develop a transportation plan in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents/guardians, students, and other stakeholders. (Education Code 39800.1)
The transportation plan shall be presented to and adopted by the Board at an open meeting, with the opportunity for in-person and remote public comment, and shall be updated annually by April 1.
(Education Code 39800.1)
The transportation plan shall include descriptions of the following: (Education Code 39800.1)

1. The transportation services offered to students
2. How transportation services will be prioritized for low-income students, students in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive
3. The transportation services accessible to students with disabilities and homeless children and youth, as defined pursuant to the federal McKinney-Vento Homeless Assistance Act (42 USC 11301)
4. How unduplicated students, as defined in Education Code 42238.02, will be able to access available home-to-school transportation at no cost

Transportation Contracts

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools. (Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

Expenses and Fees

In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

Safety and Monitoring

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real-time location data to district and school administrators, and parents/guardians.

The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district-owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.

PROPOSED

7/10/2025

Policy 5113.1: Chronic Absence And Truancy

Status: ADOPTED

Original Adopted Date: 11/01/2012 | **Last Revised Date:** ~~10~~12/01/~~2020~~2024 | **Last Reviewed Date:** ~~10~~12/01/~~2020~~2024

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district, and that students who are identified as chronically absent or truant receive appropriate support services and interventions as early as possible.

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district.

The Superintendent, attendance supervisor, or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy, including in relation to grade level and student subgroup patterns of chronic absence and truancy.

The Superintendent, attendance supervisor, or designee shall develop a tiered approach to reducing chronic absence. Such an approach shall include strategies for preventing attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment~~,~~; relevant and engaging learning experiences~~,~~; school activities that help develop students' feelings of connectedness with the school, including personalized relationships between students and teachers and/or support staff; school-based health services~~,~~; letters alerting parents/guardians to the value of regular school attendance, including the use of bilingual aides and communication in the primary language used by parents/guardians; and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

The tiered approach shall also provide for early outreach to students as soon as they show signs of poor attendance or if they were chronically absent in the prior school year. Early intervention may include personalized outreach, individual attendance plans, and/or mentoring to students with moderate levels of chronic absence, with additional intensive, interagency wrap-around services for students with the highest level of absence.

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals, transportation assistance, counseling, including trauma-informed practices, for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent, attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

The Superintendent or designee shall ensure that staff assigned to fulfill attendance-related duties are trained in implementing a trauma-informed approach to chronic absence and receive information about the high correlation between chronic absence and exposure to adverse childhood experiences.

Students who are identified as chronically absent or truant shall be subject to the interventions specified in law and administrative regulation.

To provide students with an opportunity to make up lost instructional time and offset absences, the Superintendent or designee may implement an attendance recovery program for students in grades transitional kindergarten-12. Any such attendance recovery program shall be operated in accordance with Education Code 46211 and as specified in the accompanying administrative regulation.

A student's truancy, tardiness, or other absence from school shall not be the basis for suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

The Superintendent, attendance supervisor, or designee shall periodically report to the Board regarding student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to develop annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

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Policy 5113.1: Chronic Absence And Truancy

Status: ADOPTED

Original Adopted Date: 03/13/2014 | **Last Revised Date:** 09/21/2023 | **Last Reviewed Date:** 09/21/2023

Note: The following optional policy addresses both chronic absence, which refers to students missing an excessive number of school days for any reason, whether excused or unexcused, and truancy, which refers to students missing school and/or being tardy without a valid excuse. Education Code 48260 defines a "valid excuse" for purposes of classifying students as truants; see the accompanying administrative regulation. Also see BP/AR 5113 - Absences and Excuses for information about methods of verification of student absences.

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

Note: The following paragraph may be revised to reflect district practice. Districts must track student attendance for the purpose of reporting chronic absenteeism for the state accountability system (the California School Dashboard) and identifying students who are classified as truants pursuant to Education Code 48260-48273. Tools to calculate chronic absence, such as the District Attendance Tracking Tool and School Attendance Tracking Tool, are available from Attendance Works.

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district.

Note: In developing strategies for addressing chronic absence and truancy, districts may consider reasons for absences given by individual students as well as survey data using tools such as the California Healthy Kids Survey and/or the California School Climate, Health, and Learning Survey System available from WestEd.

The Superintendent, attendance supervisor, or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.

The Superintendent, attendance supervisor, or designee shall develop a tiered approach to reducing chronic absence. Such an approach shall include strategies for preventing attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, letters alerting parents/guardians to the value of regular school attendance, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

The tiered approach shall also provide for early outreach to students as soon as they show signs of poor attendance or if they were chronically absent in the prior school year. Early intervention may include personalized outreach, individual attendance plans, and/or mentoring to students with moderate levels of chronic absence, with additional intensive, interagency wrap-around services for students with the highest level of absence.

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent, attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

The Superintendent or designee shall ensure that staff assigned to fulfill attendance-related duties are trained in implementing a trauma-informed approach to chronic absence and receive information about the high correlation between chronic absence and exposure to adverse childhood experiences.

Note: State law establishes a series of interventions that the district is required or authorized to impose depending on the number of truancies committed by a student; see the accompanying administrative regulation. Habitually truant students, as defined in Education Code 48262, may be referred to a school attendance review board (SARB) if established by the county office of education or to a SARB established by the district Governing Board pursuant to

Education Code 48321; see BP/AR 5113.12 - District School

Attendance Review Board. Instead of the SARB process, students may be referred to a truancy mediation program operated by the county's district attorney or probation officer pursuant to Education Code 48260.6. Education Code 48264.5 authorizes, but does not require, students who continue to be truant after receiving these interventions to be referred to a juvenile court. Parents/guardians of students who are identified as truant may be subject to penalties pursuant to Education Code 48293, Penal Code 270.1, and/or Penal Code 272.

Students who are identified as chronically absent or truant shall be subject to the interventions specified in law and administrative regulation.

Note: Education Code 48900 expresses legislative intent that alternatives to suspension or expulsion be used with students who are truant, tardy, or otherwise absent from assigned school activities; see BP 5144 - Discipline and BP 5144.1 - Suspension and Expulsion/Due Process.

A student's truancy, tardiness, or other absence from school shall not be the basis for suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

Note: Education Code 52060 requires districts to include the rates of school attendance, chronic absence, dropout, and graduation, as applicable, in their local control and accountability plan (LCAP); see BP/AR 0460 - Local Control and Accountability Plan.

The California School Dashboard includes measures of district and school performance in each priority area addressed in the LCAP, including chronic absence for grades K-8. The Dashboard reports the degree to which districts and schools meet performance criteria as well as changes in performance from year to year. See BP 0500 - Accountability. For grades 9-12, chronic absence rates are available through the California Department of Education's DataQuest.

The Superintendent, attendance supervisor, or designee shall periodically report to the Board regarding student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to develop annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

Dr. Nia Campbell, Assistant Superintendent - Teaching & Learning

DATE: July 10, 2025

RE: Approval to renew agreements with two partner organizations (LCC and PSI) to support the implementation of SY25-26 professional learning plan

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

This spring, we set 2025-2026 priorities (student belonging & wellbeing, academic discourse, and math), and developed a professional learning plan that advances these priorities and our updated 2025-2026 instructional vision.

As you know, we developed our professional learning plan this spring through an inclusive, iterative process that engaged our principals, our teaching and learning team, and our student services team (including TOSAs, Coordinators, Specialists, and Directors). Together, we identified learning pathways for each of our site-based and administrative staff, including a calendar, draft objectives and a draft scope and sequence of session topics throughout the year.

Now we are shifting from planning to implementation and design of actual learning experiences. We have a district leader for each learning pathway who will oversee and coordinate the work throughout the school year. They will be supported by a design/advisory team of district staff who represent different perspectives and disciplines (e.g. multilingual learners, different subject areas, special education, etc.).

In addition, we have decided to engage a few external partners to support each learning pathway advisory team. These partners bring unique expertise, and will support the teams in designing the

professional learning experiences for our educators, and supporting district staff to facilitate this professional learning.

For the learning pathways that focus on math instruction (K-2 teachers, 3-5 teachers, and secondary math teachers), we will get support from three partners: ILC (the publisher of our new math curriculum), Silicon Valley Math Initiative (SVMI), and UnboundEd. Each of them brings specific expertise that our math leadership team will be able to leverage next year as they coordinate a strong implementation of our new approach to math instruction. You have received proposals for their specific support.

To provide additional support for our other learning pathways, we propose to continue working with two of our current partners: Partners in School Innovation (PSI), and Learner-Centered Collaborative (LCC). Both organizations have worked collaboratively with us and each other during the SY24-25 school year, with LCC particularly focusing on our Portrait of a Graduate and learner progressions, and PSI providing expertise around cycles of inquiry and support for ILTs, including dedicated coaching for the leaders and ILTs at three of our schools. See the MOUs for more information about each organization.

Since we have a few unfilled roles in the district's Teaching & Learning team, engaging these partners gives us additional capacity to design exceptional learning experiences for our educators. Specifically, we will engage them for the following support:

Partners in School Innovation (PSI)	
Summary of Support (see MOU for more details)	**Cost**
Design support for Academic Discourse priority & learning pathway (including the Ac. Discourse learning pathway for secondary educators)	$64,000
Design support for Asst. Supt of Teaching & Learning re: Principals' professional learning (predominantly via the monthly CAT meeting)	$18,000
Design support for & attend Administrator Retreat in July 2025	$16,000
Design support for Asst. Supt of Teaching & Learning (T&L) re: T&L Team professional learning	$34,000
Instructional Leadership Team (ILT) Cohort Learning Sessions	$62,000
ILT Cohort Site Follow Up Support (up to 6 hrs/month at up to 4 sites)	$79,000
Continued site support for Sunshine Gardens, Spruce, and Parkway Heights	$310,000
Partnership coordination	$15,000
Contract Total:	**$598,000**

Learner-Centered Collaborative (LCC)	
Summary of Support (see MOU for more details)	**Cost**
Design support for Student Belonging & Wellbeing priority & learning pathway (including the Student Belonging learning pathway for elementary staff)	$89,000
Design support for Student Belonging pathway lead to lead CAT sessions for principals (up to 20 hours virtual support + up to 4 days in person)	$56,000
Norm & calibrate with the Learning Pathway Design Team Leads as they launch and lead advisory/design teams for each of the major learning pathways (e.g., secondary academic discourse, secondary math, elementary discourse, elementary belonging, elementary math)	$15,000
Maintain support for the SSFUSD Guiding Coalition, including testing and revising the emerging Portrait of an Educator in the context of this group	Up to $36,000
Annual Impact Report - measure and evaluate impact of the PoG implementation to make decisions about next steps	$5,000
Contract Total:	**Up to $201,000**

Approving these contracts will allow us to leverage these partners' support this summer in the design of our Admin Retreat (July 27-29th) and our August staff professional development days (Aug 11-12th), and ensure that these kickoff events extend into aligned, coherent ongoing learning experiences throughout the school year.

FISCAL IMPLICATIONS:

Total: Up to $799,000 (expected costs are shared above):

- Partners in School: $598,000
- Learner-Centered Collaborative: Up to $201,000

This will be paid for from general funds, and will not exceed our board-approved budget for SY25-26. We have set aside funds in the SY25-26 for the adoption of our new math curriculum and materials, and professional learning related to math, discourse, and belonging. After the approval of these partnership agreements, we will still have funds in our budget to support additional professional learning, if needed.

RECOMMENDATION:

It is recommended that the Board of Trustees approve these contracts so that we can continue to design and implement our SY25-26 professional learning plan, and deliver aligned, coherent, differentiated, choice-based, meaningful and inclusive professional learning opportunities for our staff, starting with our administrator retreat on July 27th.

MASTER SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this "***Agreement***"), dated as of July 1, 2025 (the "***Effective Date***"), is by and between Learner-Centered Collaborative, a Delaware nonprofit organization,("***LCC***") and South San Francisco Unified School District (SSFUSD) ("***Customer***" and together with LCC, the "***Parties***," and each a "***Party***").

BACKGROUND

WHEREAS, LCC has the capability and capacity to provide to schools, school districts and other education agencies a variety of strategic consulting services to enable its customers to implement learner-centered change, empower learners with agency, enable learners to reach their full potential and succeed in their strategic priorities.

WHEREAS, Customer desires to retain LCC to provide certain services, and may desire in the future to retain LCC to provide modified or additional services.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Services.

1.1 LCC shall provide to Customer the services (the "***Services***") set out in one or more statements of work to be issued by Customer and accepted by LCC (each, a "***Statement of Work***"). The initial accepted Statement of Work is attached hereto as Exhibit A.

1.2 Customer acknowledges and understands that by signing this Agreement, Customer also agrees to the Terms of Service of Thinkific which can be found at https://www.thinkific.com/terms-of-service/.

2. Obligations of Parties

2.1 LCC shall:

(a) Designate a primary contact to act as its authorized representative with respect to all matters pertaining to this Agreement (the "***LCC Contract Manager***"), and notify Customer of any change in the LCC Contract Manager.

(b) Maintain complete and accurate records relating to the provision of the Services under this Agreement, including records of the time spent by LCC in providing the Services. During the term and for a period of five (5) years thereafter, upon Customer's written request, LCC shall provide copies of such records in connection with the provision of the Services; provided that Customer provides LCC with at least ten (10) business days notice of the planned inspection.

2.2 Customer shall:

(a) Designate one of its employees to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "***Customer Contract Manager***"), and notify LCC of any change in the Customer Contract Manager.

(b) Cooperate with LCC in its performance of the Services and provide access to Customer's premises, employees, contractors, and equipment as required to enable LCC to provide the

Services, subject to LCC's compliance with any applicable rules and regulations of Customer with respect thereof.

3. Fees.

3.1 In consideration of the provision of the Services by the LCC and the rights granted to Customer under this Agreement, Customer shall pay the fees set out in the applicable Statement of Work. Payment to LCC of such fees and the reimbursement of expenses pursuant to this Section 3 shall constitute payment in full for the performance of the Services. Unless otherwise provided in the applicable Statement of Work, said fee will be payable within thirty (30) days of receipt by the Customer of an invoice from LCC.

3.2 Customer shall be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Customer hereunder; provided, that, in no event shall Customer pay or be responsible for any taxes imposed on, or regarding, LCC's income, revenues, gross receipts, personnel, or real or personal property or other assets.

3.3 In addition to all other remedies available under this Agreement or at law (which LCC does not waive by the exercise of any rights hereunder), LCC shall be entitled to suspend the provision of any Services if the Customer fails to pay any undisputed amounts when due hereunder and such failure continues for thirty (30) days following written notice thereof.

4. Limited Warranty and Limitation of Liability.

4.1 LCC warrants that it shall perform the Services:

(a) In accordance with the terms and subject to the conditions set out in the respective Statement of Work and this Agreement.

(b) Using personnel of skill, experience, and qualifications in accordance with generally recognized industry standards.

(c) In a timely, workmanlike, and professional manner in accordance with generally recognized industry standards for similar services.

4.2 LCC's sole and exclusive liability and Customer's sole and exclusive remedy for a breach of this warranty shall be as follows:

(a) LCC shall use reasonable commercial efforts to promptly cure any such breach; provided, that if LCC cannot cure such breach within a reasonable time (but no more than ninety (90) days) after Customer's written notice of such breach, Customer may, at its option, terminate the Agreement by serving written notice of termination in accordance with Section 7.2 and Section 10 below.

(b) In the event the Agreement is terminated pursuant to 4.2(a) above, LCC shall within sixty (60) days after the effective date of termination, refund to Customer any fees paid by the Customer as of the date of termination for the Service or Work Product (as defined in Section 5.2

below), less a deduction equal to the fees for receipt or use of such Work Product or Service up to and including the date of termination on a prorated basis.

(c) The foregoing remedy shall not be available unless Customer provides written notice of such breach within 30 days after delivery of such Service or deliverable to Customer.

4.3 LCC MAKES NO WARRANTIES EXCEPT FOR THAT PROVIDED IN SECTION 4.1, ABOVE. ALL OTHER WARRANTIES, EXPRESS AND IMPLIED, ARE EXPRESSLY DISCLAIMED.

5. Intellectual Property.

5.1. As used herein, "**Intellectual Property Rights**" means all (i) patents, patent disclosures, and inventions (whether patentable or not), (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, together with all of the goodwill associated therewith, (iii) copyrights and copyrightable works (including computer programs), mask works, and rights in data and databases, (iv) trade secrets, know-how, and other confidential information, and (v) all other intellectual property rights, in each case whether registered or unregistered and including all applications for, and renewals or extensions of, such rights and any derivatives, and all similar or equivalent rights or forms of protection in any part of the world.

5.2 All Intellectual Property Rights in and to all deliverables provided to LCC pursuant to a Statement of Work ("**Work Product**") shall be solely and exclusively owned by LCC. Customer hereby irrevocably assigns to LCC, and shall cause its personnel to irrevocably assign to LCC, in each case without additional consideration, all right, title, and interest throughout the world in and to such Work Product, including such Intellectual Property Rights therein. Customer hereby irrevocably waives, and shall cause its personnel to irrevocably waive, to the extent permitted by applicable Law, any and all claims they may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to such Work Product. All other rights in and to the Work Product are expressly reserved by LCC. LCC hereby grants Customer a license to use all Intellectual Property rights in the Work Product free of additional charge and on a non-exclusive, worldwide, non-transferable, non-sublicensable, fully paid-up, and royalty free basis during the term and thereafter to the extent necessary to enable Customer to make reasonable use of the Services.

5.3 LCC and its licensors are, and shall remain, the sole and exclusive owners of all right, title, and interest in and to all documents, data, know-how, methodologies, software, and other materials, including computer programs, reports, and specifications, provided by or used by LCC in connection with performing the Services, in each case developed or acquired by LCC prior to or after the commencement of the initial term or independently of this Agreement ("***Strategic Materials***") including all Intellectual Property Rights therein. Customer acknowledges that due to the nature of the Services to be performed, some Services will be created alongside the Customer. LCC maintains ownership rights for all Services created either individually or jointly with Customer. LCC hereby grants Customer a license to use all Intellectual Property Rights in the Strategic Materials free of additional charge and on a non-exclusive, worldwide, non-transferable, non-sublicensable, fully paid-up, and royalty-free basis during the term and thereafter to the extent necessary to enable Customer to make reasonable use of the Services. All other rights in and to the Strategic Materials are expressly reserved by LCC.

5.4 LCC retains all rights to use the Strategic Materials and Work Product as LCC wishes and Customer agrees to not challenge the validity of LCC's ownership or use of the Strategic Materials. To the extent that any Strategic Materials or Work Product have identifiable pupil information, such personally identifiable information will be stripped before it is used or shared with third parties.

5.5 Customer agrees that LCC may take photographs, video or other media ("***Media***") in the course of providing virtual or in-person Services. Customer hereby grants LCC permission to use the Media in any and all of its publications, including website entries, social media and promotional brochures/fliers, without prior notice, payment or other consideration to Customer for internal purposes or for the purpose of marketing or promoting its Services. LCC will provide copies of all Media to Customer upon request and Customer may use such Media for any purpose.

6. Confidentiality. From time to time during the term of this Agreement, either Party (as the "***Disclosing Party***") may disclose or make available to the other Party (as the "***Receiving Party***"), non-public, proprietary, and confidential information of Disclosing Party ("***Confidential Information***"); provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 6; (b) is or becomes available to the Receiving Party on a non-confidential basis from a third-party source, provided that such third party is not and was not prohibited from disclosing such Confidential Information; (c) was in Receiving Party's possession prior to Disclosing Party's disclosure hereunder; or (d) was or is independently developed by Receiving Party without using any Confidential Information. The Receiving Party shall: (x) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (y) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (z) not disclose any such Confidential Information to any person or entity, except to the Receiving Party's Group who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement.

If the Receiving Party is required by applicable law or legal process to disclose any Confidential Information, it shall, prior to making such disclosure, use commercially reasonable efforts to notify Disclosing Party of such requirements to afford Disclosing Party the opportunity to seek, at Disclosing Party's sole cost and expense, a protective order or other remedy. For purposes of this Section 6 only, Receiving Party's Group shall mean the Receiving Party's affiliates and its or their employees, officers, directors, independent contractors, subcontractors, attorneys, accountants, and financial advisors.

7. Term, Termination, and Survival.

7.1 This Agreement shall commence as of the Effective Date and shall continue in effect unless terminated by either Party upon ninety (90) days written notice, unless sooner terminated pursuant to Section 7.2 or Section 7.3. Any individual Statement of Work shall terminate upon the completion of Services provided thereunder.

7.2 Either Party may terminate this Agreement, effective upon written notice to the other Party (the "***Defaulting Party***") if the Defaulting Party materially breaches this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the Defaulting Party does not cure such breach within thirty (30) days after receipt of written notice of such breach.

7.3 Notwithstanding anything to the contrary in Section 7.2, LCC may terminate this Agreement with written notice if Customer fails to pay any amount when due hereunder: (a) and such failure continues for sixty (60) days after Customer's receipt of written notice of nonpayment; or (b) more than three times in any 12-month period;

7.4 The rights and obligations of the Parties set forth in this 7.4 and in Sections 3, 4, 5 and 6, and any right or obligation of the Parties in this Agreement which, by its nature, should survive termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement.

8. Limitation of Liability.

8.1 IN NO EVENT SHALL LCC BE LIABLE TO CUSTOMER OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT LCC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

8.2 IN NO EVENT SHALL LCC'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO LCC/PURSUANT TO THE APPLICABLE STATEMENT OF WORK/IN THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM.

9. Entire Agreement. This Agreement, including and together with any related Statements of Work, exhibits, schedules, attachments and appendices, constitutes the sole and entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter. The Parties acknowledge and agree that if there is any conflict between the terms and conditions of this Agreement and the terms and conditions of any Statement of Work, the terms and conditions of this Agreement shall supersede and control.

10. Notices. All notices, requests, consents, claims, demands, waivers and other communications under this Agreement (each, a "***Notice***," and with the correlative meaning "***Notify***") must be in writing and addressed to the other Party at its address set forth below (or to such other address that the receiving Party may designate from time to time in accordance with this Section). Unless otherwise agreed herein, all Notices must be delivered by personal delivery, nationally recognized overnight courier or certified or registered mail (in each case, return receipt

requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving Party; and (b) if the Party giving the Notice has complied with the requirements of this 10.

Notice to Customer:	South San Francisco Unified School District (SSFUSD) Dr. Nia Campbell, Asst Supt of Teaching and Learning at SSFUSD, c/o her assistant Sonia Jacuinde-Losno slosno@ssfusd.org 398 B Street South San Francisco, CA 94080
Notice to LCC:	1611 S Melrose Dr. STE A #334 Vista CA 92081 Attention: General Counsel

11. Severability. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction,

12. Amendments. No amendment to or modification of this Agreement is effective unless it is in writing, identified as an amendment to this Agreement and signed by an authorized representative of each Party.

13. Waiver. No waiver by any Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

14. Relationship of the Parties. The relationship between the Parties is that of independent contractors. The details of the method and manner for performance of the Services by LCC shall be under its own control, Customer being interested only in the results thereof. LCC shall be solely responsible for supervising, controlling and directing the details and manner of the completion of the Services. Nothing in this Agreement shall give the Customer the right to instruct, supervise, control, or direct the details and manner of the completion of the Services. The Services must meet the Customer's final approval and shall be subject to the Customer's general right of inspection throughout the performance of the Services and to secure satisfactory final completion. Nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party shall have authority to contract for or bind the other Party in any manner whatsoever.

15. Choice of Law. This Agreement and all related documents including all exhibits attached hereto, and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State of Delaware, without giving effect to the conflict of laws provisions thereof.

16. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

17. Force Majeure. No Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations of the Customer to make payments to LCC hereunder), when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("**Impacted Party**") reasonable control, including, without limitation, the following force majeure events ("**Force Majeure Event(s)**"): (a) acts of God; (b) flood, fire, earthquake, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; and (i) other similar events beyond the reasonable control of the Impacted Party. In the event that LCC is unable to provide any Services in-person as a result of any public health restrictions imposed by any governmental authority, it shall, at its option, have the right to perform the Services via remote technology instead, to the extent reasonably practicable, and shall remain entitled to payment of the fees for such services as set forth in the applicable Statement of the Work.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date by their respective duly authorized officers.

CUSTOMER:
South San Francisco Unified School District (SSFUSD)

By_____

Name:

Title:

LCC:

LEARNER-CENTERED COLLABORATIVE

By_____

Name: Devin Vodicka

Title: CEO

[SIGNATURE PAGE TO SERVICES AGREEMENT

EXHIBIT A

INITIAL STATEMENT OF WORK

Statement of Work #1

This Statement of Work #1 ("***SOW***"), adopts and incorporates by reference the terms and conditions of the master agreement ("***Master Agreement***"), which was entered into on July 1, 2025, between Learner-Centered Collaborative ("**LCC**") and South San Francisco Unified School District (SSFUSD) ("***Customer***," and together with LCC, the "***Parties***," and each, a "***Party***"), as it may be amended from time to time. This SOW is effective beginning on July 1, 2025 ("***Effective Date***") and will remain in effect until the completion of the Services to be provided under the SOW ("***Expiration Date***"), unless earlier terminated in accordance with the Master Agreement. Transactions performed under this SOW will be conducted in accordance with and be subject to the terms and conditions of this SOW and the Master Agreement. Capitalized terms used but not defined in this SOW shall have the meanings set out in the Master Agreement.

The persons listed below (each an "**SOW POC**") shall serve as the main points of contact for their respective organizations with respect any issues or disputes arising under this SOW, and shall have authority to approve changes to the scope of the SOW or the timing of the delivery of the services and to certify satisfactory completion of the services."

Learner-Centered Collaborative Service Provided	Proposed Deliverables and Costs:
Capacity Building Support for 25-26 PL Plan	

<u>Belonging: Launch of & Support Learning Pathway</u>
Support and empower SSFUSD leaders and "Design Team for Belonging" to confidently advance the district-wide priority of "Belonging & Wellbeing" during 1.) Day #1 August All-Staff and 2.) four (4) district collaborations at the elementary level. Provide design support and facilitation training aligned to the SSFUSD Instructional Vision - to include facilitator guides (where indicated).
 	
• **Support the design & facilitation of a 1.5 hour "belonging"** launch at Admin Retreat
  ○ **Why** belonging - foundation for the work ahead, connected to instructional vision
  ○ **What** does it look like in action
  ○ How to encourage & support in classrooms
  ■ + what are core principles we build into sessions
• **Support the design of 1.5 hours "belonging" launch** for All Staff and support the identification and curation of "core principles" of belonging to build into other sessions (e.g. why belonging, common ways of talking about belonging, some shared strategies)
• **Support Belonging Design Team and Leader:** With internal leads, support design and facilitation, when needed, of the Design Team in one of the identified learning pathways. Support team with:
  ○ Four days of in-person support or up to 32 hours of virtual support to:
  ■ Create scope and sequence for learning pathway
  ■ Develop learning experiences
  ■ Plan and train facilitators for 4x elem district collabs
• **Facilitator Training**
  ○ **For Designated Site Leaders [1 p/site]**
  ■ **4, 2-hour virtual sessions** training [including facilitator guides] prior to each District Collab.
• **Day Of On-Site Support** for August All Staff [x 1 day]
	Planning & collaboration time +
	3 days onsite for Admin Retreat
	1 day onsite for All Staff
	4 onsite days for design team - or up to 32 hours of virtual support
	4, 2 hr- virtual training sessions for site leads
	
	$89,000

<u>Belonging: CAT Support</u> Support and empower SSFUSD district leader to plan and facilitate belonging work with site leaders during CAT meetings. • Support district lead to plan for facilitation of sessions to support district-side focus on belonging. Provide a bank of up to 20 hours of support virtually (or when possible, in-person). • Support, in-person, up to four (4) sessions over the course of the year.	Planning & collaboration time + Up to 4 days onsite for CAT support Up to 20 hours virtual planning support **$56,000**

Develop Coherence	
Design Team Leads: Norm & Calibrate Practice Over the summer, **support all Design Team Leads to norm around what a design team is, design principles and practices, best practices for adult learning, and what is tight and what is loose** [POG, IV, Progressions, definition of discourse, etc]. Sync calls support a cycle of learning to celebrate wins and refine practice along the way.	Planning & collaboration time + 1 day, in person 4, 1.5-2-hour sync calls **$15,000**
Maintain District Guiding Coalition **Continue to draw on the collective wisdom of a cross-functional team** and the team's collective networks to solicit meaningful input and support effective feedback loops to ensure the change process continues to be inclusive and co-constructed. In addition, through the Guiding Coalition we **empower a team of ambassadors** who can help tell the story and celebrate wins together and with the broader community along this transformational journey. **Focus**: Bringing to Life Instructional Vision & Finalizing POE	Planning & collaboration time + Or 4 days w/ microlearning walks **$36,000**
Measure Impact	
Annual Impact Report Measure and evaluate impact of the POG implementation to make decisions about next steps.	• Impact Survey, including enabling conditions • Impact survey analysis and report **$5,000**

PROJECT MANAGEMENT + RESOURCES	
Annual Project Management - Our team cares about your success! Given the complexity of work and the involvement of numerous stakeholders, having supporting project management ensures initiatives move forward and your team remains on the same page. We support you through virtual check ins with internal champions to ensure alignment, executive briefings and Board updates	• Regular check-ins with the internal champion to reflect and guide the next steps • Quarterly project updates **Included in above prices**
TOTAL	**$201,000**

LCC SOW Point of Contact:

Liz Perry

Liz@learnercentered.org

CUSTOMER SOW Point of Contact:

Dr. Nia Campbell, Asst Supt of Teaching and Learning at

SSFUSD, c/o her assistant Sonia Jacuinde-Losno

slosno@ssfusd.org

Fees will be billed as follows:
9/01/25 for $100,500
2/1/2026 for $100,500

Payment instructions are as follows:

ACH / WIRE INSTRUCTIONS

Account Name: Learner-Centered Collaborative Bank

Name: Silicon Valley Bank

Bank Address: 3003 Tasman Dr Santa Clara, CA 95054 ABA

Routing #: 121140399

Account #: 3304362964

IN WITNESS WHEREOF, the Parties hereto have executed this SOW as of the date first above written.

CUSTOMER:
South San Francisco Unified School District

By_____

Name:

Title:

LCC:

LEARNER-CENTERED COLLABORATIVE

By_____

Name: Devin Vodicka

Title: CEO

[SIGNATURE PAGE TO STATEMENT OF WORK]

MEMORANDUM OF UNDERSTANDING (MOU)
for
2025 - 2026 District Transformation
in Partnership between
South San Francisco Unified School District and **Partners in School Innovation**

Section I: OUR UNDERSTANDING / INTRODUCTION

The South San Francisco Unified School District (SSFUSD) has completed a strategic planning process, developed and begun implementing its vision of a Portrait of a Graduate, and is nearly finished creating a robust, community-constructed, learner-centered instructional vision.

Through years of reflection and community input, the district has identified a key lesson: **true transformation requires a narrowed focus, deep learning, and the time and tools to measure real impact**. In the year ahead, SSFUSD is focusing its improvement efforts on three foundational areas:

- **Belonging and Wellbeing** - a prerequisite for learning and thriving in the SSFUSD community and the world
- **Academic Discourse** - a high leverage focus for educators to build student skills because it is applicable across content areas and prepares students to make the most of their academic and personal life journey
- **Math Instruction** - an academic content area that has transformed dramatically in the last 5+ years and that requires focused learning time for educators to prepare their students best to develop 21st-century math skills and practices.

SSFUSD is the largest K-12 district in San Mateo County, serving approximately 7,770 students (as of the October 2023 census day). The district comprises nine elementary schools (TK–5), three middle schools (6–8), three high schools (9–12), an adult school, and a preschool.

Based on the district's Local Control and Accountability Plan (LCAP), a few of the district's key goals align with some of the support mechanisms that Partners in School Innovation can provide:

- **Goal 1 - Exceptional Instruction:** Strengthen the district's instructional foundations, including clarifying the instructional vision, adopting high-quality curriculum, and investing in teachers' professional learning so that they can implement research-based instructional strategies
- **Goal 4 - Empowered Educators**: Cultivate and sustain an organizational culture that values people and the educational profession. Support SSFUSD staff to be their best professional selves. Evolve through continuous improvement, and embrace change through innovation. Ultimately, students thrive when educators thrive.

Section II: SUCCESS OBJECTIVES

- **Strategic Vision Alignment:** District and school leaders align goals and actions to the Portrait

of a Graduate and Educator, driving coherent, focused improvement across the system.

- **Equitable Instructional Excellence:** Educators deliver high-quality, equity-centered instruction in math, discourse, and belonging, improving student engagement and learning outcomes.
- **Empowered Leadership for Change:** Leaders at all levels build the skills and systems to guide sustainable, human-centered change and drive continuous instructional improvement.
- **Coherent, Role-Specific Professional Learning:** Professional development is aligned, differentiated, and impactful, supporting measurable shifts in educator practice across roles and sites.
- **Data-Driven Continuous Improvement:** Teams use data and stakeholder input to monitor progress, celebrate success, and refine strategies for sustained, system-wide growth.

Section III: ABOUT US / OUR QUALIFICATIONS

A. WHO WE ARE

Partners in School Innovation (Partners) works shoulder-to-shoulder with teachers and leaders to strengthen teaching, learning, and achievement in public schools and districts, so that every student, regardless of background, thrives. The organization's efforts are guided by a vision of public schools that work to eliminate the achievement gap and ensure that they are exciting places to teach, learn, and grow. We believe that by investing in the existing teachers and leaders in our partner schools and districts, they will gain the capacity to achieve outstanding results for their students. We work with schools and districts to provide customized, hands-on professional development and coaching that guides leaders and teachers to leverage continuous improvement methods to learn about and implement best practices that transform learning for their students. Founded in 1993, Partners actively seeks to disrupt patterns of inequity in education by developing systems and structures that work effectively to close persistent achievement gaps based on race, class, and culture.

B. OUR SHARED HISTORY PARTNERING TOGETHER

During the 2024-2025 school year, Partners in School Innovation has supported the district's 5-year strategic plan by strengthening leadership for instructional improvement at multiple levels of the system. Through regular administrative team meetings (CAT Meetings), principals successfully led multiple improvement cycles at their school sites, demonstrating growing capacity for site-based continuous improvement. Targeted support at Sunshine Gardens, Spruce Elementary, and Parkway Heights Middle School ignited a focus on instruction within Instructional Leadership Teams and fostered renewed energy around shared leadership. In June, six schools launched an Instructional Leadership Team Cohort, where teams collaborated across sites to inspire one another and plan for focused instructional improvements for the 2025–26 school year. In parallel, the district's coaching committee completed a draft of an equity-centered coaching handbook, providing a strong foundation for the newly hired coaching coordinator to build upon in the coming year.

We also tested new practices that will build a foundation for sustainable change. A system for gathering baseline data on a focal practice—academic discourse—was piloted across the district, offering a model that can be refined and expanded to include multiple priority areas in the 2025–26 school year. A parallel data pilot initiated the development of infrastructure to support ongoing monitoring of student learning, laying the groundwork for connecting shifts in adult practice to improvements in student outcomes. At every level, this work was grounded in collaborative, trusting relationships with district leaders.

Section IV: SCOPE OF WORK AND TEAM

A. SCOPE OF WORK

Service Description	**Components**	**Target Outcome of Service**
Lead Change with Confidence *Support district leadership in navigating and guiding effective, sustainable change, grounded in equity, driven by data, and shaped by community voices.* Key Collaborators: ● Cabinet, EDS, Coaching Coordinator ● Additional Partners (e.g., SVMI, LCC, IM, Bay ED Fund, Unbound)	● **Partnership Coordination - Collaborate monthly** with new and returning **district leadership** to ○ Set **measurable goals for the partnership** ○ Develop **differentiated implementation plans** ○ Establish **systems to monitor progress throughout the year** ● Participate in the **overarching professional learning coordination team** to ensure coherence across all learning experiences in the district (referenced in PL plan) ● Collaborate with a district lead to reimagine the purpose of **teaching and learning** meetings on Tuesday mornings. Leverage the expertise in the room to plan for learning activities related to the three priorities in an aligned manner. ○ Meet weekly to **prepare materials and facilitation** ○ **Attend up to 10 meetings** ○ Visibly connect action plans and learning with advisory team work, TOSA focus areas, and follow-up school site support ○ Leverage continuous improvement cycles for TOSAs to set clear goals and measure progress throughout the year	● Shared Priorities & Partnerships ● Evidence-Based Progress Monitoring ● Human-Centered Change Leadership ● Measurable Goals & Differentiated Plans ● District-wide, Equity-centered Coaching Program

Enrich Professional Development *Design and Deliver Coherent, Differentiated Professional Learning in Partnership with District and other support providers.* Key Collaborators: ● Assistant Superintendents and any additional district leads (including internal communications lead), advisory teams, and relevant external partners	**For both the academic discourse learning pathway:** ● **Co-lead** (with a district sponsor) **the facilitation of the advisory team.** (assumption of 1 meeting a month for 2 hours) ● **Design** differentiated **professional learning** for all secondary educators on academic discourse (in partnership with the advisory team). This support includes sample decks, agendas, and resources that facilitators can modify to meet the needs of their unique audience. ● Up to **3 PSI facilitators available** for all staff learning related to academic discourse ○ Aug 11-12 All-Staff: 9 hrs on **discourse** ○ Jan 5 All-Staff: TBD hrs on **discourse** ○ 9 Weds District Collabs on **discourse** (all secondary staff) ● **Co-develop tools to monitor** shifts in adult practice linked to discourse and belonging (ideally in collaboration with the math implementation team) ● Build in **feedback loops** to identify promising practices, share, and **spread successes. This includes:** ○ Coordination of **4 district-wide learning walks** and a summary of learning follow each visit ○ **3 Bright spot stories from the year** that can be shared across the district ○ **Summary of ongoing learnings and resources** for SSFUSD staff website	● Coherent, high-impact learner-centered PD across roles and sites ● Observable shifts in adult practice ● Strengthened alignment between professional learning and student outcomes
Strengthen School Leadership *Empower Instructional Leaders to Drive Sustainable Instructional Practice Shifts.* Key Collaborators: Assistant Superintendent, Director of Innovation, site ILTs, Principals	**Admin/ CAT** ● **Co-plan and facilitate (or prepare district facilitators to lead) portions of the district admin retreat** related to continuous improvement, belonging, and discourse (2 PSI facilitators available) ● **Collaborate with a district lead** to continue the **cycle of inquiry at CAT sessions** (integrating all three priorities as a possible focus) ● Prepare **materials** and **run-through** slides **with the district facilitator** for the cycle of	● Distributed leadership that drives practice change ● Stronger site capacity to lead, monitor, and sustain improvement ● Tangible instructional gains in math,

	inquiry content ● **Attend up to 5 CAT sessions** to provide feedback on facilitation and outcomes, and make adjustments for the next session **ILT Cohort** ● Facilitate **ILT cohort summer** retreat (June 2026) and **quarterly learning sessions** - team-based inquiry cycles for **up to 8 site-based teams** ● **On-site follow-up ILT coaching** for schools in the cohort (see pricing options below for # of hours) ○ Principal planning meetings ○ ILT meeting attendance ○ Follow-up learning walk support ○ Data analysis and synthesis	discourse, and belonging
Build School Capacity *Empower Educators to Engage Students in Meaningful and Relevant Learning Experiences* Key Collaborators: Spruce Elementary, Sunshine Elementary, Parkway Heights Middle School	**Deepen existing school partnerships** (Up to 4 days a week across three school sites) ● **Co-design and execute ILT meetings** and their cycles of inquiry ● Facilitate peer observation and lesson study ● **Co-design and deliver customized PD** aligned to site and district goals, which could include unit planning, task analysis, and lesson design ● **Co-develop coaching plans** with **site leaders** and **instructional coaches** ● Support implementation and **data sense-making** for **data pilot schools** ● **Individual coaching** for **school leaders** and **instructional coaches**	● Evidence of high-performing teams ● Coherent instructional systems that drive student outcomes ● More equitable, relevant, and rigorous learning experiences

B. **TEAM**

Our staff have been highly successful teachers, instructional coaches, or administrators in schools just like the ones we serve. We equip them to coach educators while building their capacity for rigorous, continuous improvement.

We will staff a team of talented professionals to work closely with you on a day-to-day basis in delivering the services.

Anticipated Staffing
Partners In School Innovation Staffing: ● Dr. Shawn Nealy Oparah, Managing Improvement Partner (5 h/wk) ● Amanda Bachelor, Director of Program Design and Development (3.5 d/wk) ● Paula Espinoza, Sr Improvement Partner (5 d/wk) [1] ● Program Support Team (1 h/wk)
South San Francisco Unified ● Project Sponsor: Dr. Nia Campbell, Assistant Superintendent ● Project Collaboration: Jason Brockmeyer, Director of Innovation ● District Advisory Team for Academic Discourse: TBD ● School Site Partners: Principals and School Communities receiving follow-up support

The responsibilities of the Improvement Partner team are to deliver the core services in this proposal. The role of the Project Sponsor is to ensure the quality of the work and provide advocacy and support, and to serve as the District Project Sponsor. The role of the Program Support Team is to serve as an internal collaboration thought and support partner.

The proposed District core team consists of a Project Sponsor, District Project Lead(s), and participation from Site leaders and Instructional Leadership teams. The Project Sponsor role is to ensure the partnership's success by removing barriers and providing leadership support to the initiative. The anticipated responsibilities of the District Project Lead(s) will be to participate in the development of the ILT Vision actively, provide input on the Network scope and Sequence, act as liaisons to sites as needed, and support the development/refinement of district sustainability systems.

Section V: COMMITMENTS

Each of the partners in this MOU commits to the following:

A. District / School Commitments:

1. Meet with Partners staff to collaborate, monitor progress, and help solve challenges.
2. Provide access to process and outcome data aligned with the goals of the partnership. This may include student outcomes or other individual-level data (see Student Data Access Addendum, if required).
3. Provide materials and support for meetings and release days (including photocopies, office supplies, substitutes to facilitate teacher/leader participation in release days).

[1] We anticipate Paula will spend a 4 days a week in service of school sites and 1 day a week in service of vertical coherence (CAT meetings, Academic Discourse Learning Pathway, ILT Cohort Planning and Execution)

B. Partners In School Innovation Commitments:

1. Deliver the services described herein in the section titled “Scope of Work” to the satisfaction of the district and schools.
2. Provide additional support from the Partners Program Design and Support Team to develop the release days and document the learning from the partnership.
3. Monitor the partnership and progress towards our goals by administering a client satisfaction survey and conducting a mid-year check-in.

Section VI: FINANCES

The total cost for this Partnership is ***$598,000*** from July 15, 2025 to June 30th, 2026***.***

Project	
Partnership Coordination	$15,000
Support for EDS/ **Teaching and Learning** Team	$34,000
Professional Development activities related to **Academic Discourse**	$64,000
Administrator Retreat	$16,000
Ongoing **CAT Support**	$18,000
ILT Cohort Learning Sessions	$62,000
ILT Cohort **Site Follow Up** Support	$79,000
Deepen site support for **Sunshine Gardens, Spruce, and Parkway Heights**	$310,000
All Inclusive Project Cost	**$598,000**

Invoices for payment will be issued 30 days prior to Payment Due Date. Partnership will be paid as follows:

Payments Due Quarterly

Payment #*	**Total**	**Payment Due Date**
Payment 1	$149,500	Upon signature

Payment #*	Total	Payment Due Date
Payment 2	$149,500	December 2, 2025
Payment 3	$149,500	March 3, 2026
Payment 4	$149,500	June 2, 2026
Proposal Total	***$598,000***	

*Client may pay full Proposal (all payments) within 30 days of contract signing for a 3% discount, or a new total of $580,060.

Section VII: SIGNATURES

The signatures below signify that each Participant understands and commits to the terms of the Partnership as outlined above.

For **South San Francisco Unified** *DRAFT - DO NOT SIGN, FINAL VERSION WILL COME VIA DOCUSIGN FROM PARTNERS' FINANCE TEAM AFTER REVIEW AND APPROVAL FOR ISSUANCE* **Signature:**	For **Partners in School Innovation**: *DRAFT - DO NOT SIGN, FINAL VERSION WILL COME VIA DOCUSIGN FROM PARTNERS' FINANCE TEAM AFTER REVIEW AND APPROVAL FOR ISSUANCE* **Signature:**
Name (printed): Title: Date:	Name: Rob Budrow Title: Chief Business Officer Date: 7/1/2025

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning

DATE: July 10, 2025

RE: Approval of UnboundEd Math Curriculum Implementation Support Proposal

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ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

Teaching & Learning (T&L) will initiate the implementation of Illustrative Mathematics (IM) by Imagine Learning in grades 3–12 beginning in the 2025–2026 school year, with K–2 implementation to follow in the 2026–2027 school year. To support planning, launch, and ongoing implementation efforts for the math team, site leadership, and K–12 educators, the math team proposes partnering with UnboundEd during the 2025–2026 school year, and potentially beyond, to support the creation, execution, and continuous refinement of curriculum implementation plans across both elementary and secondary levels.

UnboundEd brings national expertise in high-quality curriculum implementation and building instructional leadership capacity. Their structured support includes project management, professional learning for district and site leaders, implementation planning, and progress monitoring through school-based learning walks. Their implementation model follows a structured, three-year approach grounded in change management principles, helping districts build lasting systems that drive instructional improvement and improve student outcomes.

Year 1 of the model focuses on launching implementation with purpose and establishing the systems needed for long-term success. District leaders collaborate to provide input on a comprehensive implementation plan and participate in three improvement cycles focused on supporting implementation and providing robust support to teachers.

Teaching and Learning intends to continue the partnership beyond the first year and will evaluate its impact in spring 2026 to determine the scope and structure of continued collaboration with UnboundEd.

FISCAL IMPLICATIONS:

The estimated cost for Year 1 is up to $160,800, to be funded through Management Code 316. The district will only be invoiced for services rendered. This total includes:

- $32,000 for consulting and project management (50 hours)
- $18,400 for four in-person professional learning and team planning days
- $110,400 for 24 days of in-person school walkthroughs across 15 school sites

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Year 1 implementation support proposal with UnboundEd as outlined in the attached proposal.

Curriculum Implementation Proposal

Prepared for: South San Francisco Unified School District
Service Term: June 2025 - June 2026

Identified Need

South San Francisco Unified School District is a K-12 school district of about 7,800 students in the Greater San Francisco Bay Area. During the 2025-2026 school year, the district will implement Illustrative Mathematics by Imagine Learning in grades 3-12. The district intends to provide a high-quality curriculum launch and an array of long-term implementation supports for district leaders, school leaders, and teachers. With this initiative, the district also intends to achieve lasting improvements in instruction and student outcomes. This proposal describes a suite of services to meet these needs and goals.

Curriculum Implementation with UnboundEd

Since 2015, UnboundEd has provided high-impact services and professional learning to schools and school districts. We empower educators to meet the needs of every student through grade-level, engaging, affirming, and meaningful — GLEAM® — instruction.

Our Curriculum Services team provides tailored consulting to help educators at all levels implement high-quality instructional materials. We partner with districts across the country to drive instructional improvement through curriculum. Collectively, our team members bring over 100 years of education and leadership experience to work for our partners.

Change Management by Design

UnboundEd's curriculum implementation model is a structured, three-year approach built on change management principles. We help districts realize their curriculum's full potential by equipping leaders with the tools, mindsets, and skills to drive lasting change. Through strategic planning and professional learning, we create the conditions for curriculum implementation that improve teaching and learning for all students.

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Year 1: Launch with Purpose

Year 1 focuses on launching implementation with purpose and standing up the systems needed for long-term success. District leaders collaborate to create a comprehensive implementation plan and engage in three improvement cycles. District and school leaders enhance their understanding of the curriculum's design and required instructional shifts. By the end of the year, leaders at all levels embrace curriculum implementation as a lever for instructional improvement and have started to adjust their systems and practices in response.

Year 2: Grow Leader Capacity

Year 2 focuses on building instructional leadership capacity. District leaders revise their implementation plan for the new year and engage in three more improvement cycles. District and school leaders build an understanding of the impact of ongoing observations and teacher feedback. They learn to use data and facilitate adaptive conversations. Walkthroughs and leadership sessions concentrate on identifying and addressing implementation challenges. By the year's end, leaders have substantially improved their systems and practices to facilitate widespread curriculum use and high-quality instruction.

Year 3: Foster Sustainability

Year 3 focuses on sustaining the conditions for success. District leaders take the lead during planning and improvement cycles. District and school leaders ensure that all schools and classrooms utilize best practices and become more proficient in supervising and guiding instruction. By the end of the year, new systems and practices from the first two years have become part of the district's standard operating procedures and have spread to different subjects and grades. Long-term success is now rooted in the district's own people and work.

Proven Impact

UnboundEd's curriculum implementation model has demonstrated clear and measurable success in helping districts build sustainable systems for high-quality curriculum implementation. A multi-year study of our work with two districts showed marked improvements in leadership capacity, instructional coherence, and the ability to use data to guide instructional improvement.[1]

District leaders in both districts engaged in UnboundEd's structured planning process, establishing strong instructional visions, implementation goals, and clear systems for progress monitoring. As a result, both districts reported significantly improved alignment between district-level planning and

[1] Read more at https://unbounded.org/story/effective-implementation-cohort-grant-years-one-and-two-initial-report/

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school-level execution. One district, for example, developed more unified and effective communications with schools around curriculum implementation, while the other built a more coherent, organized strategy to sustain progress despite limited internal capacity. In addition:

- Both districts established standard operating procedures and more effective systems for collecting and using classroom implementation data.
- Leaders grew in their ability to observe instruction, provide curriculum-aligned feedback, and adjust support strategies based on evidence.
- School leaders reported that walkthroughs helped them better identify patterns in instructional practice, assess teacher needs, and plan next steps for professional development.

The study validated UnboundEd's model's effectiveness in delivering high-quality professional development and enduring systems-level change. By the second year, both districts had improved their ability to implement curriculum with fidelity, support teachers in real time, and use data to drive instructional decisions. Overwhelmingly positive feedback from leaders and educators, combined with visible gains in coherence, capacity, and instructional alignment, demonstrates that UnboundEd's support produces tangible results that districts can sustain and scale over time.

References

We have helped districts around the country achieve success in curriculum implementation. References are available upon request.

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Services Proposed

Core Implementation Service

Consulting and Project Management

Our services begin with consulting and project management from an experienced advisor. During an initial planning period, the advisor helps district leaders select and convene a cross-functional implementation team. The advisor then leads that team to develop a curriculum implementation plan, including a subject-specific instructional vision, implementation goals, communication strategy, professional learning plan, and measurement plan to monitor progress toward implementation goals. Over three improvement cycles, the advisor works with the implementation team to execute the plan, adjusting components in response to the successes and challenges in each cycle. This work occurs in two formats:

- **District Implementation Team Meetings** (virtual, 1-2 times per month, 18 hours/year total). During these meetings, the advisor works with the implementation team to establish the initial implementation plan, execute the curriculum launch, assess progress after each improvement cycle, and determine follow-up actions.
- **Sponsor/Driver Meetings** (virtual, every 2 weeks, 32 hours/year total). During these check-ins, the advisor helps the top district leader overseeing implementation (the sponsor) and/or a day-to-day organizer (the driver) manage project-related tasks and troubleshoot problems.

Outcomes of these engagements include:

- Establishment of a cross-functional district implementation team
- Development of a curriculum implementation plan
- Development of a subject-specific instructional vision and curriculum implementation goals
- Development of a communications strategy
- Development of a year-long professional learning plan
- Development of a measurement plan for assessing progress toward implementation goals
- Establishment of improvement cycles to track progress toward goals and plan next steps

Professional Learning and Team Planning Days

To develop instructional leadership capacity and strategic coherence, the advisor also facilitates four (4) in-person professional learning and team planning days. During these days, each implementing school's leadership team joins the district implementation team to ensure aligned knowledge, skills, and planning across buildings. Each day includes a half-day learning or planning experience and, if desired, several hours of extra planning time with the sponsor, driver, or implementation team.

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Outcomes of these days include:

- Improved leader understanding of curriculum design
- Improved leader skills with teacher coaching and other instructional leadership practices
- Development of problems of practice that will focus instructional improvement efforts
- Development of sustainability plans for the next school year

Implementation Walkthroughs

To begin each improvement cycle, the advisor will conduct three (3) rounds of in-person walkthroughs to sample the state of implementation at each school. Each round of walkthroughs includes a half-day walkthrough at each implementing school using an implementation observation tool, synthesis of trends, and follow-up planning time for district and school leaders.
Outcomes of these days include:

- Curriculum implementation data that shows trends across classrooms
- Curriculum implementation action plans and steps for district and school leaders

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Investment Summary

	Year 1	Year 2	Year 3
Consulting and Project Management (50 hours/year + partner coordination)	$32,000	$32,000	$32,000
Professional Learning and Team Planning Days (4 days/year)	$18,400	$18,400	$18,400
School Walkthroughs (15 schools, 24 days/year)	$110,400	$110,400	$110,400
Yearly Total	$160,800	$160,800	$160,800
Total Three-Year Investment (estimated)*	$482,400		

* Projected prices for Years 2-3 are illustrations based on 2025 rates. Final prices are based on rates as of contract date.

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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Dr. Nia Campbell, Assistant Superintendent, Teaching & Learning

DATE: July 10, 2025

RE: Approval of Silicon Valley Mathematics Initiative (SVMI) Professional Learning Proposal for SY 2025-2026

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☒ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

To support the district-wide implementation of Illustrative Mathematics (IM) and the California Mathematics Framework, Teaching & Learning recommends partnering with the Silicon Valley Mathematics Initiative (SVMI) for the 2025–2026 school year. The partnership will help prepare K–2 educators for IM implementation during the 2026–2027 school year and provide site-based professional learning for elementary staff, focusing on understanding the shifts outlined in the California Mathematics Framework, with a specific emphasis on Math Language Routines (MLRs). SVMI has extensive experience supporting instructional shifts in math education and has a strong track record of building educator capacity through focused, high-quality professional learning.

The proposed support includes a combination of district-wide professional learning and two site-based elementary sessions, one at each site in the fall and one in the spring.

We are also exploring the Lab School model, which blends lesson study with group coaching to support implementation. This model reduces coaching costs and offers an accessible pathway for onboarding educators into a coaching structure while providing robust instructional support. This support would be offered to math educators in grades 3

through 12. There is flexibility regarding group size and the number of release days. It is important to note that substitute costs and time carding for sub plan preparation are not included in the current estimate. If we move forward, we are considering reducing both the number of participants and the number of release days to manage costs.

It is also important to note that the proposal reflects the maximum cost, and SVMI will only charge for services rendered.

FISCAL IMPLICATIONS:

The total cost of the proposal is $103,200 to be funded through Management Code 316. The breakdown includes:

- District-wide professional learning sessions in August 2025 and January 2026 ($23,640)
- Site-based professional learning in fall and spring ($18,360)
- Lab School cycles for elementary and secondary cohorts ($61,200)

Costs cover facilitation, planning, and support for up to 14 educators per lab school cohort. The district will cover substitute costs and coordinate facilities for all learning sessions.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Silicon Valley Mathematics Initiative (SVMI) Professional Learning Proposal for the 2025–2026 school year to support the successful implementation of Illustrative Mathematics (IM) and to strengthen math instruction and educator support across K–12 classrooms.

SVMI Math Professional Learning Proposal for SY 2025-2026

See PL descriptions on page 3

Part 1: District-Wide Teacher PL (August 7- 8, 2025)

- 2 full days PL x 2 facilitators for Grades K-5
  - Repeat of June 2025 session with extended time for rehearsal
- Total of 2 full day PLs with 2 facilitators

Cost: $8,160

Part 2: District-Wide Teacher PL (August 11-12, 2025)

- 1 partial day PL x 3 facilitators for Grades K-2
  - August 11, 2025
- 1 full day PL x 3 facilitators for Grades K-2
  - August 12, 2025
- Total of 1.5 full day PLs with 3 facilitators

Cost: $9,180

Part 3: Sites Based PL (Fall Cycle)

- 3 partial day PLs x 3 facilitators for 9 elementary school sites (for Grades K-5)
- Total of 9 partial day PLs with 3 facilitators

Cost: $9,180

Part 4: District-Wide Teacher PL (Jan 5, 2026)

- 1 full day of PL x 3 facilitators for Grades K-2
- Total of 1 full day PL with 3 facilitators

Cost: $6,120

Part 5: Sites Based PL (Spring Cycle)

- 3 partial day PLs x 3 facilitators for 9 elementary school sites (for Grades K-5)
- Total of 9 partial day PLs with 3 facilitators

Cost: $9,180

Part 6: Lab School PL

- 3 cohorts: *Gr K, Gr 1, Gr 2* ***OR*** *Gr 3, Gr 4, Gr 5*
- 6 full day PLs x 3 facilitators
  - 1 Launch day per grade level hosted by the District
  - 5 Lab School days per grade level at a host school
- Each cohort is limited to 14 participants
- Total of 18 full day PLs with 3 facilitators

Logistics:

- 252 substitute teachers
- Attendance list of each cohort
- Sites for all 18 days of PL
  - Includes a meeting space and a host teacher/classroom for each cohort

Cost: $36,720

Part 7: Secondary Math Lab School PL

- 2 cohorts: *Middle School, High School*
- 6 full day PLs x 2 facilitators
  - 1 Launch day per grade level hosted by the District
  - 5 Lab School days per grade level at a host school
- Each cohort is limited to 14 participants
- Total of 12 full day PLs with 2 facilitators

Logistics:

- 168 substitute teachers
- Attendance list of each cohort
- Sites for all 12 days of PL
  - Includes a meeting space and a host teacher/classroom for each cohort

Cost: $24,480

Total Cost: $103,020

- Part 1: $8,160
- Part 2: $9,180
- Part 3: $9,180
- Part 4: $6,120
- Part 5: $9,180
- Part 6: $36,720
- Part 7: $24,480

A full day rate is calculated at $2,040/full day and is defined as between 3 to 6 hours.
A partial day rate is calculated at $1,020/partial day and is defined as up to 3 hours.

Professional Learning Descriptions	
Part 1: ***District-Wide Teacher PL (August 2025)***	The District-Wide Teacher PL will consist of 2 full day PLs for Grades K-5 teachers. ● The August 7-8 full day sessions will be a repeat session of the June 2-3 session with additional time for teachers to have more planning and rehearsing time.
Part 2: ***District-Wide Teacher PL (August 2025)***	The District-Wide Teacher PL will consist of 1.5 full day PL for Grades K-2 teachers. ● The August 11th partial day session will focus on TBD (SSFUSD to provide more info.). ● The August 12th full day session will expand on the learning from the 1.5 day session in June. Participants will redirect their focus on the use of particular MLRs and design their instructional routines with the 4 design principles in mind.
Parts 3 & 5: ***Sites Based PL (Fall Cycle, Spring Cycle)***	The Sites Based PL will consist of 9 partial day PLs for Grades K-5 teachers at their respective sites. ● The partial day session will be to check in on the implementation of the MLRs and to help sites develop greater alignment and cohesion across K-5.
Part 4: ***District-Wide Teacher PL (Jan 2026)***	The District-Wide Teacher PL will consist of 1 full day PL for Grades K-2 teachers. ● The full day session will focus on TBD (SSFUSD to provide more info.)
Parts 6 & 7: ***Lab School PL***	Each cohort will receive: ● 1 x Lab School Launch: This one full day PL lays the groundwork for our Lab School PL days. This session is offered prior to the start of the Lab School PL and generally hosted at the District Office. ● 5 x Lab School PL: These 5 full day PLs will follow up on the introduction from the Lab School Launch and will be hosted by a school site and host classroom. See ***Lab School PL*** for more information

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Dr. Nia Campbell, Assistant Superintendent of Teaching & Learning

DATE: July 10, 2025

RE: K-5 Licenses for DIBELS mClass (renewal) and Lectura (addition)

ALIGNMENT WITH STRATEGIC PLAN:

☒ **Goal 1:** Exceptional Instruction
☒ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☒ **Goal 4:** Empowered Educators
☒ **Goal 5:** Equity-Centered Systems
☐ **N/A:** Not Applicable

BACKGROUND:

The South San Francisco Unified School District has been administering the DIBELS mCLASS assessments for the past three school years. DIBELS is an acronym for Dynamic Indicators of Basic Early Literacy Skills. The DIBELS mCLASS assessments are a series of short, timed subtests to assess grade-level reading skills. The DIBELS mCLASS platform offers instructional recommendations, suggested student groupings, and Home Connect reports for families. In addition, the DIBELS mCLASS platform provides goal setting, growth outcomes, and progress monitoring subtests for additional data on students' reading development.

Effective in August 2025, a new state law (SB114), requires that all school districts administer a universal reading screener to all students in Grades K-2. The purpose of the universal reading screener is to screen all students' potential risk of reading difficulties, inducing dyslexia. Per SB114, school districts must screen students in their primary language if one is available (Lectura). Implementation of the DIBELS mCLASS assessments, as well as Lectura, will ensure our adherence to this new state law.

Additionally, the South San Francisco Unified School District is required to administer the DIBELS mCLASS assessments on all K-3 students per our Big Lift contract.

FISCAL IMPLICATIONS:

Total Cost = $61,350 (will be funded through Mgmt. 305)

- Three-year licenses for DIBELS mCLASS for Grades K-3 = $48,300
- Three-year licenses for DIBELS Lectura for Grades K-3 = $2,250
- One-year licenses for DIBELS mCLASS for Grades 4-5 = $10,800

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the renewal of a three-year license for DIBELS mCLASS for Grades K–3 and a one-year license for Grades 4–5. Additionally, the District recommends the purchase of a three-year license for DIBELS Lectura for Grades K–3.

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-494833-3
Date:	6/24/2025
Expires On:	7/24/2025
Delivery Service Level:	Standard

Customer Contact Information

Lindsay Summers
South San Francisco Unified Sd
6508778700
lsummers@ssfusd.org

Amplify Contact Information

Lance Burbank
Account Executive
lburbank@amplify.com

K-3 Quote

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS California Grades K-2 Multiyear DIBELS 8th Ed Annual Student License - 3yr (2025-2028)	2,300.00	$21.00	$48,300.00
mCLASS Lectura Annual Student License add-on for existing mCLASS customers - 3yr (2025-2028)	150.00	$15.00	$2,250.00
TOTAL			$50,550.00

GRAND TOTAL $50,550.00

Scope and Duration

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- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
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7. Account Information. For subscription Products, the authentication of Authorized School Users is based in part upon information supplied by Customer or Authorized School Users, as applicable. Customer will and will cause its Authorized School Users to (a) provide accurate information to Amplify or a third-party service as applicable, and promptly report any changes to such information, (b) not share login credentials or otherwise allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized School Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized School Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized School Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how, or trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that in the course of providing the Products to the Customer, Amplify may collect, receive, or generate information that directly relates to an identifiable current or former student of Customer ("Student Data"). Student Data may include personal information from a student's "educational records," as defined by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Student Data is owned and controlled by the Customer and Amplify receives Student Data as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Individually and collectively, Amplify and Customer agree to uphold our obligations, as applicable, under FERPA, the Children's Online Privacy Protection Act ("COPPA"), the Protection of Pupil Rights Amendment ("PPRA"), and applicable state laws relating to student data privacy. Amplify's Privacy Policy at amplify.com/customer-privacy ("Privacy Policy") will govern collection, use, and disclosure of Student Data collected or stored on behalf of Customer under this Agreement. Customer is responsible for providing notice and obtaining appropriate consents under applicable laws to authorize Authorized School Users' use of the Products, including making a copy of the Privacy Policy available to the parents or guardians of users who are under the age of 13. In addition, Amplify has entered into the Data Privacy Agreements listed at amplify.com/privacy-security aligned with state and national templates to facilitate compliance with applicable state laws and help expedite Customer's student data privacy documentation process.

10. Customer Materials and Requirements. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized School Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at amplify.com/customer-requirements.

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD-PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS, OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD-PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD-PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE, AND DISCLOSURE PRACTICES OF THIRD PARTIES.

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ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE, MAY NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12-MONTH PERIOD. UNDER NO CIRCUMSTANCES WILL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

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14. Miscellaneous. This Agreement, including all addenda, attachments, and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement will supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and will supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement will apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement will be governed by and construed and enforced in accordance with the laws of the U.S., state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement will constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized School User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement will for any reason be held to be unenforceable at law, such provisions will be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify will have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, pandemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network. Each party represents and warrants that it has all necessary right, power, and authority to enter into this Agreement and to comply with the obligations hereunder.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

Amplify.

Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:	Q-500670-4
Date:	6/24/2025
Expires On:	7/24/2025
Delivery Service Level:	Standard

Customer Contact Information
Lindsay Summers
South San Francisco Unified Sd
6508778700
lsummers@ssfusd.org

Amplify Contact Information
Lance Burbank
Account Executive
lburbank@amplify.com

Grades 4-5

PRODUCT	QUANTITY	PRICE	TOTAL PRICE
mCLASS California Grades 3-6 1yr DIBELS 8th Ed Annual Student License - 1yr (2025-2026)	1,200.00	$9.00	$10,800.00
TOTAL			$10,800.00

SUBTOTAL	$10,800.00
ESTIMATED SALES TAX (10%)	$0.00
GRAND TOTAL	$10,800.00

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: http://www.amplify.com/w-9.pdf

License and Services Term:

- Licenses: 07/01/2025 until 06/30/2026.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
  - Expedited shipping is available at extra charge.

- Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

Quote Special Terms

California Sales Tax
Please note that for California customers, we have included a Sales Tax Estimate calculated at 10% of the price of all print materials indicated in the price table above, to aid with budgeting. The exact sales tax amount due may vary based on county and/or municipality.

Special State Pricing
Please note that the pricing above reflects specific state pricing. For additional information on the state pricing, please contact your Account Executive.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:
Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:
To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. These Terms and Conditions (the "Customer Terms") are a legal agreement between Amplify Education, Inc. ("Amplify") and your school, district, state agency, or other educational organization ("you" or "Customer") for the license and use of one or more of Amplify products or services (the "Products"), as specified in the receipt, price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote"). Unless otherwise specified in the Quote, these Customer Terms and the Quote constitute the entire agreement between Amplify and Customer regarding the license and use of the Products (the "Agreement"). This Agreement becomes effective at the earliest of the following: (i) issuing a purchase order, shipment request, or payment against the Quote; (ii) accessing, downloading, or using the Products; or (iii) otherwise accepting this Agreement. You represent and warrant that: (1) you are of legal age to accept this Agreement; (2) you are authorized to accept this Agreement and to access and use the Products; and (3) your use of the Products will comply at all times with Amplify's Acceptable Use Policy available at amplify.com/acceptable-use ("AUP"). If you do not agree to this Agreement, do not access, download, or use the Products.

2. License. Subject to the terms and conditions of the Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicensable license to access and use, and permit Authorized School Users, as defined below, to access and use the Products in accordance with the AUP, for the duration specified in the Quote (the "Term"), and for the number of Authorized School Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized School User" means an individual teacher or other personnel employed by Customer, or an individual student registered or authorized for instruction with Customer, who Customer permits to access and use the Products subject to the terms and conditions of the Agreement, solely while such individual is so employed or so registered. Each Authorized School User's access and use of the Products will be subject to Amplify's AUP in addition to the terms and conditions of the Agreement. Violations of this Agreement or the AUP may result in suspension or termination of the applicable account.

3. Restrictions. Customer may access and use the Products solely for non-commercial instructional and administrative purposes. Guidelines for such purposes may be detailed in materials associated with the Product you are accessing. Further, Customer may not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose, or create derivative works based on the contents of, sell, or otherwise exploit, the Products, or any part thereof; (b) decompile, disassemble, reverse engineer the Products, or otherwise use the Products to develop functionally similar products or services; (c) modify, alter, or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease, or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent, or disable any security or digital rights management device, procedure, protocol, or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title, and interest in such works to Amplify. The Products and derivatives thereof may be subject to export control laws, restrictions, regulations, and orders of the U.S. and other jurisdictions (together, "Export Laws"). Customer agrees to comply with all applicable Export Laws, and will not, and will not permit Authorized School Users to, export, or transfer for the purpose of re-export, any Product to any prohibited or embargoed country in violation of any U.S. export law or regulation. Further, Customer represents that it is not a party subject to sanctions by the U.S. Office of Foreign Assets Control or included on any restricted party list maintained by the U.S. Bureau of Industry and Security. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title, and interest in and to all Products, including all related IP Rights, are and will remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright, and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer must promptly notify Amplify of any violation of Amplify's IP Rights in the Products, and will reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see amplify.com/virtual-patent-marking).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer will be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported to Amplify by Customer within 60 days of receipt. In such case, Customer may not return Products without Amplify's written authorization.

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We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Lori Shelton, Director of Bond Program

DATE: July 10, 2025

RE: Approval of Amendment No. 1 to the Independent Consultant Agreement with Sandis Engineers, Inc. for Additional Land Surveying and Utility Surveying Services for the Sunshine Gardens Elementary School Modernization Project Under the Measure T Bond Program

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On December 14, 2023, the Board of Trustees approved the independent consultant agreement with Sandis Engineers, Inc. for boundary survey services for the Sunshine Gardens Elementary School Modernization Project during the project assessment phase.

Amendment No. 1 to the existing agreement includes the additional services for topographic and utility surveying services required to support the proposed scope of work for the modernization at the Sunshine Gardens Elementary School campus. This updated survey will supplement the topographic survey completed in 2012. The updated information is critical to reflect current site conditions and ensure accurate documentation for the design effort.

Two firms submitted proposals to provide topographic and utility surveying services for the Sunshine Gardens ES Modernization Project: BKF Engineers and Sandis Engineers, Inc. After a thorough review, Sandis Engineers, Inc. emerges as the most cost-effective option, offering a competitive fee structure while meeting all the project requirements.

FISCAL IMPLICATIONS:

The total cost of the additional topographic and utility surveying services is $43,855. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	December 14, 2023	$9,450
Amendment No. 1	July 10, 2025	$43,855
Total Amended Compensation	-	**$53,305**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 1 to the Independent Consultant Agreement with Sandis Engineers, Inc. in the amount of $43,855.

AMENDMENT NO. 1
TO
INDEPENDENT CONSULTANT AGREEMENT FOR LAND SURVEYING AND BOUNDARY SERVICES
(Agreement # 24010)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
WITH
SANDIS ENGINEERS, INC

FOR SUNSHINE GARDENS ELEMENTARY SCHOOL MODERNIZATION PROJECT

July 11, 2025

Amendment No. 1 to the Agreement for Land Surveying and Boundary Services for Sunshine Gardens ES Modernization Project as approved by the Board on December 19, 2023.

The work includes additional surveying services associated with the proposed modernization scope.

The following sections are amended as follows:

Section 2 Term, Consultant shall commence providing services under this Agreement on December 19, 2023, and will diligently perform as required and complete performance by **September 30, 2025** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

Section 4 Compensation, compensation under section 4.1 is amended and summarized below to reflect the added surveying services associated with the proposed modernization.

4.1.3. Task 1 - Topographic Survey – Part A, Main Campus	$15,540
4.1.4. Task 2 - Topographic Survey – Part B, Northeast Softball field	$7,400
4.1.5. Task 3 – Allowance – Underground Utility Locating Utility Changes	$10,950
4.1.6. Task 4 – Allowance – Utility Survey Update	$9,465
4.1.7. Allowance – Reimbursable Expenses	$500
Total (Amendment #1)	**$43,855**

Reimbursable Expenses**:** will cover miscellaneous fees and expenses not to exceed the amount shown.

Compensation under the Agreement as stated in Section 4; and is updated and summarized below.

Agreement	Date	Total
Original Agreement	December 19, 2023	$9,450
Amendment No. 1	July 11, 2025	$43,855
Total Amended Compensation		**$ 53,305**

Section 10 Ownership of Data, this section is removed and replaced in it's entirety with the following:

Section 10 Deliverables. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission.

Section 15 Insurance, minimum insurance requirements under section 15.1 is amended to read as follows:

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

Consultant to provide updated insurance certificates to reflect changes this amendment.

No other sections of the Independent Consultant Agreement, unless specifically listed, are modified in any way.

Modified sections as follows:

- EXHIBIT A – RESPONSIBILITIES AND SERVICES OF CONSULTANT

- EXHIBIT B – HOURLY BILLING RATES

IN WITNESS WHEREOF, the parties hereto have executed this Amendment. This Amendment consists of 8 pages, with Consultant's Proposal attached.

By _____ _____
Ted O Date
Assistant Superintendent - Business Services
South San Francisco Unified School District

By _____ 06/25/25
Laura Cabral Date
Vice President
SANDIS ENGINEERS, INC.

EXHIBIT A
RESPONSIBILITIES AND SERVICES OF CONSULTANT

The Responsibilities and Services of the CONSULTANT represents additional scope of work added to the project.

ADDITIONAL SCOPE OF WORK:

Task 1: Topographic Survey – Part A, Main Campus

Based on the attached Exhibit "A" we propose to survey the areas outlined and noted.

- Provide field work, office calculations and drafting to produce a supplemental topographic survey at an appropriate scale to fit on a 24x36 or 30x42 sheet layout. This survey will show the location and sizes of existing walkways, paths of travel to and from parking lot and driveways, structures, finish floor elevations at all building entrances, existing grade elevations, walkways, hardscape, fences, adjacent parking lots, driveways, and visible above ground utilities within the project area. Field measurement of inverts of accessible and unobstructed visible catch basins, area drains, storm drain manholes and sanitary sewer manholes will be shown.

- Elevation data on pathways and areas of traveled paths will be collected at an ADA level that includes elevations at 5 foot intervals.

- Mechanical detection of existing utilities is specifically excluded and can be provided at an additional cost.

- Sandis will utilize the survey created in 2012 to verify against the surface utilities along with invert information collected during this effort to verify any changes in utility locations. If utilities have changed, Sandis will identify the changed utilities and initiate Optional Services for Underground Utility Locating.

- Elevation spot grades and or the combination of contours will be shown at one (1) foot intervals or as appropriate to clearly define the slopes. Elevations collected by ground surveys will be shown to an accuracy of 0.01' (one hundredth) of a foot. Heavily brushed areas will be defined at the perimeter. Brush clearing will be the responsibility of the client if ground elevations need to be collected in those areas.

- Elevations will be tied to a City of South San Francisco Survey benchmark.

- Completed survey will be delivered within 14-21 business days after the field work is completed.

Task 2: Topographic Survey – Part B

Based on the attached Exhibit "A" we propose to survey the northeast softball field.

- Provide field work, office calculations and drafting to produce a supplemental topographic survey at an appropriate scale to fit on a 24x36 or 30x42 sheet layout. This survey will show the location and sizes of existing trees 6" and larger, tops and bottoms of slopes and banks, ground elevations at an interval of 10 feet, fences, tops and bottoms of walls, structures, finish floor elevations, hardscape and visible and above ground utilities within the project area. Field measurement of inverts of accessible and unobstructed visible catch

basins, area drains, storm drain manholes and sanitary sewer manholes will be shown.

- Mechanical detection of existing utilities is specifically excluded and can be provided at an additional cost, if needed.

- Elevation spot grades and or the combination of contours will be shown at one (1) foot intervals or as appropriate to clearly define the slopes. Elevations collected by ground surveys will be shown to an accuracy of 0.01' (one hundredth) of a foot. Heavily brushed areas will be defined at the perimeter. Brush clearing will be the responsibility of the client if ground elevations need to be collected in those areas.

- Elevations will be tied to a City of South San Francisco Survey benchmark.

- Completed survey will be delivered within 10-14 business days after the field work is completed.

REIMBURSABLE EXPENSES

- Reimbursable expenses will be limited to the following:
  - Outside printing services for deliverables.
  - Courier or overnight delivery services for project documents.
  - Mileage/parking/tolls for travel to project meetings.

ALLOWANCES

Task 3: Underground Utility Locating – Utility Changes

- Provide utility designation to locate, Identify, and mark existing subsurface utilities using standard locating methods and APWA color coded paint, stakes, pin flags, whiskers, or a combination thereof based on site conditions. Standard 24” excavation tolerance zone applies to all delineations for best practices.

- Areas should be clear of debris or obstructions for accurate locating and scanning. Field conditions may affect the thoroughness of our survey and only excavation/potholing will reveal the locations of such utilities. If storm or sewer lines are clogged with debris, it is at the client’s discretion and responsibility to have those lines flushed for utility locating to resume.

- Removal of utility markings via power washing or other methods is not included.

Task 4: Utility Survey Update

- Provide field work, & drafting to locate underground utility paint markings and update Topographic Survey to include underground utility line locations.

SCHEDULE

The Anticipated period of performance is July 2025 with all field work complete by August 8, 2025.


PART B
PART A
Sunshine Gardens Elementary School
Crestwood Dr
Gardenside Ave
Fernside Ave
Oakcrest Ave
Image © 2025 Vexcel Imaging US, Inc.

SUNSHINE GARDENS ELEMENTARY SCHOOL SOUTH SAN FRANCISCO, CA

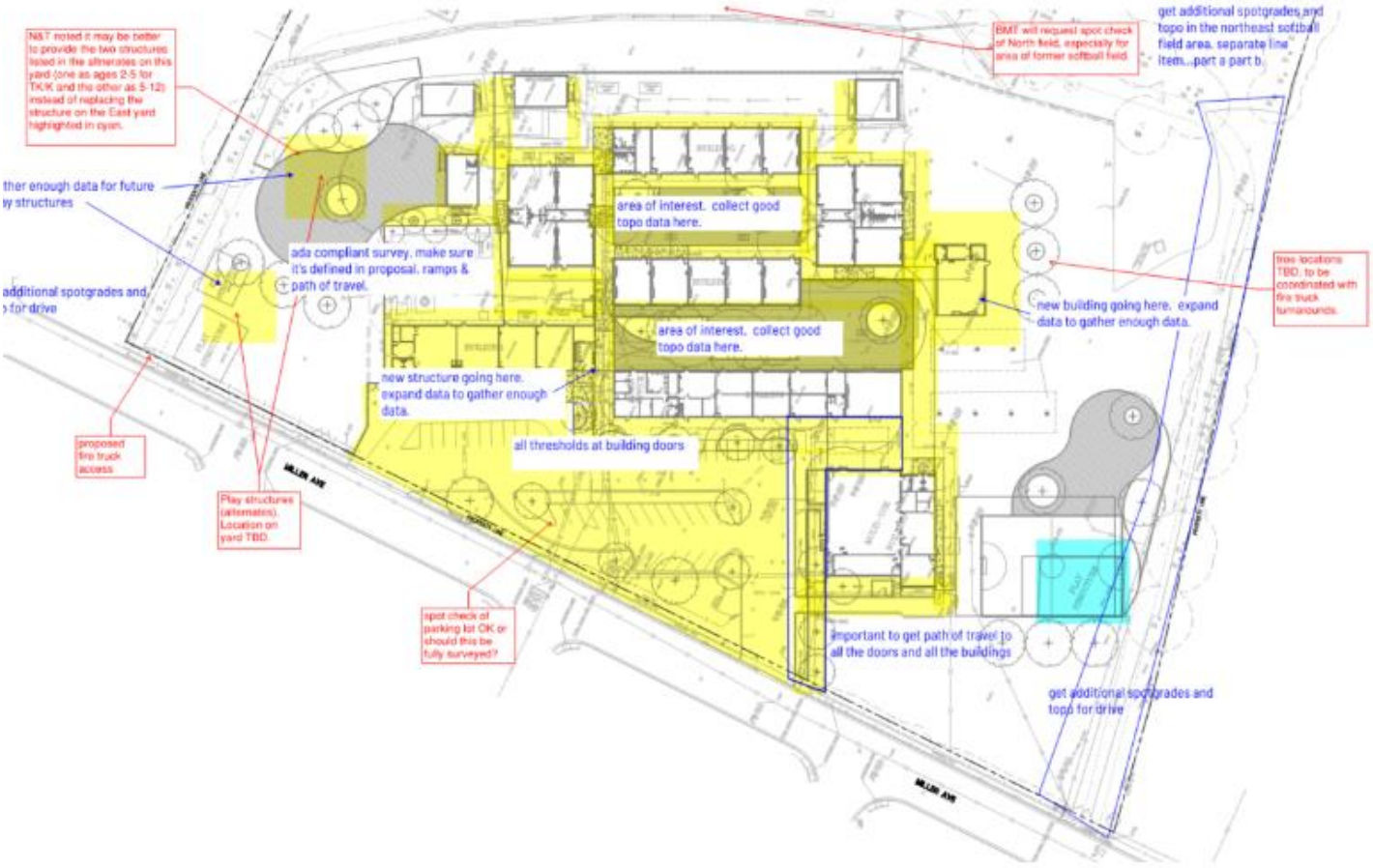


EXHIBIT B
HOURLY BILLING RATES

STANDARD HOURLY CHARGE RATES
Enforced: January 1, 2025 through December 31, 2025

ENGINEERING SERVICES / QSD & QSP SERVICES

Project Specialist/Clerical	$105.00
Computer/ Engineer Technician	Level 1 $115.00 Level II $125.00 Level III $140.00
Sr. Engineer Technician	$155.00
SWPPP Field Technician	Level 1 $115.00 Level II $130.00 Level III $145.00
Field Technician Supervisor	$165.00
Design Engineer	Level 1 $135.00 Level II $145.00 Level III $155.00
Project Engineer/Traffic Engineer	Level 1 $175.00 Level II $185.00 Level III $195.00
Senior Engineer Level 1	$230.00
Engineering Project Manager Level 1	$220.00
Engineering Project Manager Level 2	$255.00
Associate Principal/Sr. Project Manager/Sr. Traffic Engineer	$315.00
Principal	$400.00
Forensic Review/Analysis/Claim Support	$500.00

SURVEYING SERVICES / HIGH DEFINITION SCANNING/ 3-D MODELING SERVICES

Computer/Surveying/Scanning Technician	Level 1 $110.00 Level II $120.00 Level III $130.00
Project Surveyor/Scanning Specialist	Level 1 $140.00 Level II $160.00 Level III $180.00
Survey/Utility Locating Project Manager Level 1	$220.00
Survey/Utility Locating Project Manager Level 2	$255.00
Senior Field Survey Supervisor/AISC/Manager	$315.00
Utility Locating Services 1-Person Crew	$195.00
Utility Locating Services 2-Person Crew	$320.00
1-Person Survey Crew	$225.00
2-Person Survey Crew	$370.00
2-Person Survey Crew with Apprentice	$505.00
3-Person Survey Crew	$550.00
Union Field Surveyor Official Travel	$90.00

SANDIS

June 20, 2025
Project No. 223530

Lori Shelton
Director of Bond Program
South San Francisco USD
398 B Street
South San Francisco

RE: SUNSHINE GARDENS ELEMENTARY SCHOOL
ADDITIONAL SERVICE REQUEST

Dear Lori,

This letter is our proposal to the original proposal dated November 29, 2023, for the above mentioned project to provide additional services.

The following scope of work is included in this amendment:

SURVEYING SERVICES

TOPOGRAPHIC SURVEY – PART A, MAIN CAMPUS **$15,540**

- Provide field work, office calculations and drafting to produce a supplemental topographic survey at an appropriate scale to fit on a 24x36 or 30x42 sheet layout for the areas outlined and noted on the attached exhibit. This survey will show the location and sizes of existing walkways, paths of travel to and from parking lot and driveways, structures, finish floor elevations at all building entrances, existing grade elevations, walkways, hardscape, fences, adjacent parking lots, driveways, and visible above ground utilities within the project area. Field measurement of inverts of accessible and unobstructed visible catch basins, area drains, storm drain manholes and sanitary sewer manholes will be shown.
- Elevation data on pathways and areas of traveled paths will be collected at an ADA level that includes elevations at 5-foot intervals.
- Mechanical detection of existing utilities is specifically excluded and can be provided at an additional cost.
- Sandis will utilize the survey created in 2012 to verify against the surface utilities along with invert information collected during this effort to verify any changes in utility locations. If utilities have changed, Sandis will identify the changed utilities and initiate Optional Services for Underground Utility Locating.
- Elevation spot grades and or the combination of contours will be shown at one (1) foot intervals or as appropriate to clearly define the slopes. Elevations collected by ground surveys will be shown to an accuracy of 0.01' (one hundredth) of a foot. Heavily brushed areas will be defined at the perimeter. Brush clearing will be the responsibility of the client if ground elevations need to be collected in those areas.
- Elevations will be tied to a City of South San Francisco Survey benchmark.
- Completed survey will be delivered within 14-21 business days after the fieldwork is completed.

TOPOGRAPHIC SURVEY – PART B, NORTHEAST SOFTBALL FIELD **$7,400**

- Provide field work, office calculations and drafting to produce a supplemental topographic survey at an appropriate scale to fit on a 24x36 or 30x42 sheet layout for northeast softball field per exhibit A. This survey will show the location and sizes of existing trees 6" and larger, tops and bottoms of slopes and banks, ground elevations at an interval of 10 feet, fences, tops and bottoms of walls, structures, finish floor elevations, hardscape and visible and above ground utilities within the project area. Field measurement of inverts of accessible and unobstructed visible catch basins, area drains, storm drain manholes and sanitary sewer manholes will be shown.

- Mechanical detection of existing utilities is specifically excluded and can be provided at an additional cost, if needed.
- Elevation spot grades and or the combination of contours will be shown at one (1) foot intervals or as appropriate to clearly define the slopes. Elevations collected by ground surveys will be shown to an accuracy of 0.01' (one hundredth) of a foot. Heavily brushed areas will be defined at the perimeter. Brush clearing will be the responsibility of the client if ground elevations need to be collected in those areas.
- Elevations will be tied to a City of South San Francisco Survey benchmark.
- Completed survey will be delivered within 10-14 business days after the fieldwork is completed.

REIMBURSBLE EXPENSES **$500**

- Reimbursable expenses will be limited to the following:
  - Outside printing services for deliverables.
  - Courier or overnight delivery services for project documents.
  - Mileage/parking/tolls for travel to project meetings.
- Reimbursable expenses will be invoiced on a cost plus 10% basis.

OPTIONAL SERVICES

UNDERGROUND UTILITY LOCATING – UTILITY CHANGES **TIME AND MATERIAL NOT TO EXCEED $10,950**

- Provide utility designation to locate, Identify, and mark existing subsurface utilities using standard locating methods and APWA color coded paint, stakes, pin flags, whiskers, or a combination thereof based on site conditions. Standard 24" excavation tolerance zone applies to all delineations for best practices.
- Areas should be clear of debris or obstructions for accurate locating and scanning. Field conditions may affect the thoroughness of our survey and only excavation/potholing will reveal the locations of such utilities. If storm or sewer lines are clogged with debris, it is at the client's discretion and responsibility to have those lines flushed for utility locating to resume.
- Removal of utility markings via power washing or other methods is not included.

UTILITY SURVEY UPDATE **TIME AND MATERIAL NOT TO EXCEED $9,465**

- Provide fieldwork & drafting to locate underground utility paint markings and update Topographic Survey to include underground utility line locations.

SUMMARY OF SERVICES

MAIN SCOPE

- **TOPOGRAPHIC SURVEY – PART A, MAIN CAMPUS** **$15,540**
- **TOPOGRAPHIC SURVEY – PART B, NORTHEAST SOFTBALL FIELD** **$7,400**
- **REIMBURSABLE EXPENSE** **$500**

SUBTOTAL $23,440

OPTIONAL SERVICES

- **UNDERGROUND UTILITY LOCATING – UTILITY CHANGES** **T&M NTE $10,950**
- **UTILITY SURVEY UPDATE** **T&M NTE $9,465**

SUBTOTAL $20,415

GRAND TOTAL $43,855

June 20, 2025
Lori Shelton
Project No. 223530

Our services will be provided for the amounts listed above and will be performed under the provisions of our current agreement.

If this proposal meets with your approval, please return one signed copy of this proposal and your agreement to our office as our authorization to proceed.

Regards

SANDIS

Normann Bumatay, LSIT
Project Manager

Laura Cabral, PLS
Vice President

Attachment: Exhibit

Approved

SOUTH SAN FRANCISCO USD

By:_____

Title:_____

Date:_____

SANDIS

EXHIBIT A

SUNSHINE GARDENS ELEMENTARY SCHOOL SOUTH SAN FRANCISCO, CA

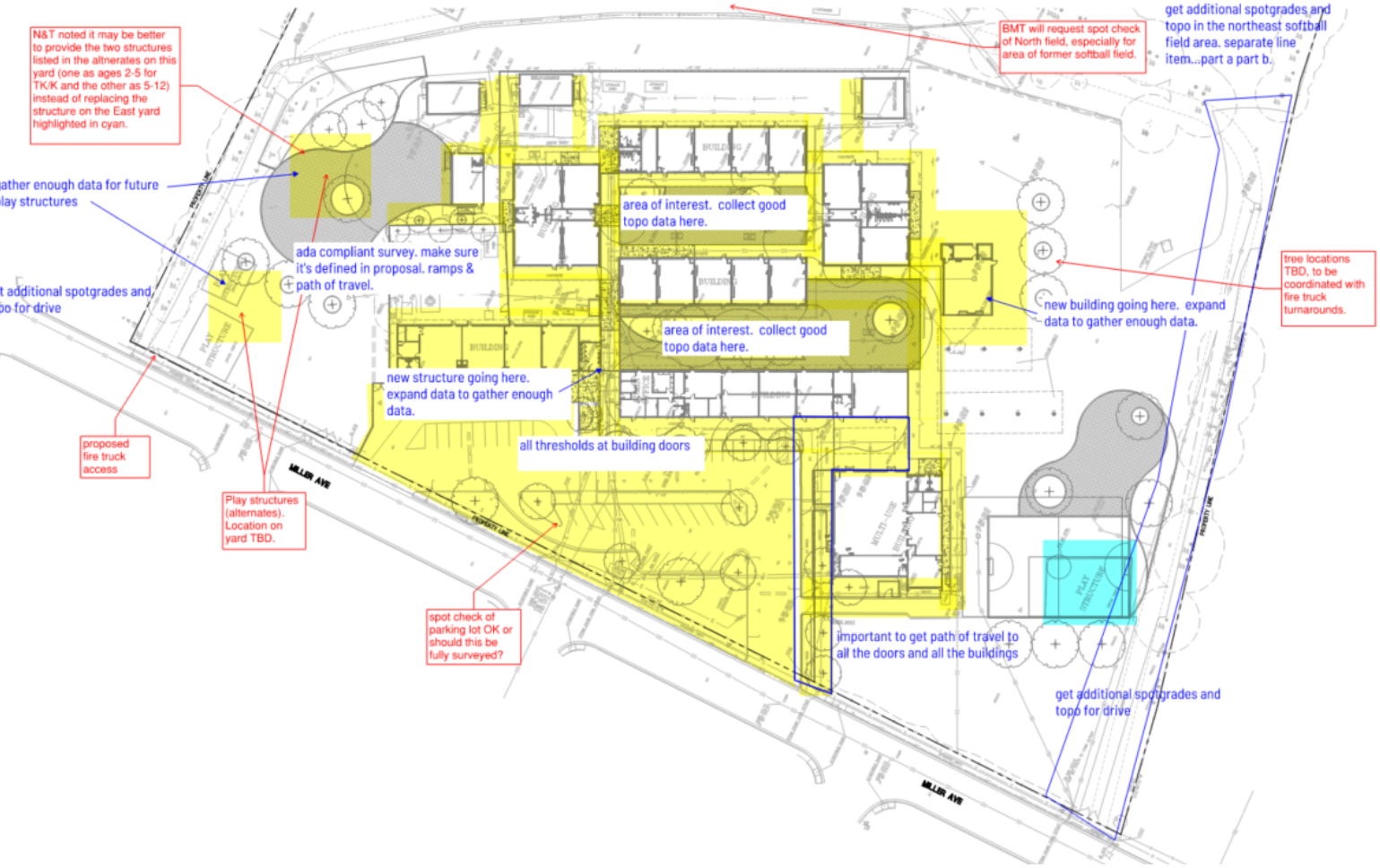


BUILD ON.

SANDIS

EXHIBIT A.1

SUNSHINE GARDENS ELEMENTARY SCHOOL SOUTH SAN FRANCISCO, CA



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Lori Shelton, Director of Bond Program

DATE: July 10, 2025

RE: Approval of Professional Services Agreement with BESS Test Labs, Inc. for Utility Survey Services for Spruce Elementary School & Monte Verde Elementary School Modernization Projects under the Measure T Bond Program

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

One of the most effective methods to determine defects, the likelihood of failure and rehabilitation needs of a pipeline system is with a Closed-Circuit Television Inspection (CCTV). To support the Spruce Elementary School and Monte Verde Elementary School projects, the district would like to engage a firm to perform Hydro Flushing/Jetting and CCTV pipeline inspection. This work will confirm the size, material, condition, and location of the existing sewer and storm systems for each of the school campuses.

The bond team solicited fee proposals from five utility survey companies to provide CCTV video inspection of pipelines for sewer and storm systems. The five utility survey companies contacted were Bess Test Labs, Inc., Summit Pipelines, Murgreen Environmental Co., Sandis Engineers, Inc., and 360 Pipes. Four utility survey companies responded with a proposal and Bess Test Labs, Inc.'s fee proposal was the most cost-effective option.

FISCAL IMPLICATIONS:

The cost of the utility survey services for the Spruce ES and Monte Verde ES Modernization Projects is $44,130.00. This will be paid for through the Measure T Bond Program (Fund 21).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreement with Bess Test Labs, Inc., in the amount of $44,130.00.

INDEPENDENT CONSULTANT AGREEMENT FOR
UTILITY SURVEY SERVICES
(Agreement #25022)

This Independent Consultant Agreement for Specialty Engineering Services ("Agreement") is made and entered into as of the **11th** day of **July**, 2025 by and between the South San Francisco Unified School District, ("District") and **BESS Test Lab, Inc.** ("Consultant"), (together, "Parties").

WHEREAS, Public Contract Code section 20111, subdivision (d), provides that professional services, requiring specialized knowledge, training, or skill, are not subject to public bidding requirements; and

WHEREAS, Government Code section 4526, authorizes District to contract with and employ any person(s) for the furnishing of engineering services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, Consultant is specially trained, experienced, and competent to perform the Services required by District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. Consultant shall provide specialty engineering services (including mechanical, plumbing, electrical and structural engineering), and related services, as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **July 11, 2025** and will diligently perform as required and complete performance by **September 30, 2025** ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **Submittal of Documents**. Consultant shall not commence the Services under this Agreement until Consultant has submitted and District has approved the documents, certificate(s) and affidavit(s), and endorsement(s) of insurance required as indicated below:

   X Signed Agreement
   X Workers' Compensation Certification
   X Prevailing Wage Certification
   X Fingerprinting/Criminal Background Investigation Certification
   X Insurance Certificates and Endorsements
   X W-9 Form
   _____ Other: _____

4. **Compensation**. District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed **Forty-four thousand one hundred thirty dollars ($44,130.00).** District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District. Payment shall be made within thirty (30) days after Consultant submits an invoice to District for Services actually completed and after District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

Task 1 - Spruce Elementary School:

Service Description	Qty	Unit	Unit Price	Sub-Total
Project Manager	2	HR	200.00	$ 400.00
Project Coordination	2	HR	150.00	$ 300.00
2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	24	HR	387.00	$ 9,288.00
Deliverable Report	9	HR	110.00	$ 990.00
2-Person Hydro Flushing w/ hydro vacuum truck	24	HR	409.00	$ 9,816.00
POTHOLING - Disposal Fee	5	Each	1,100.00	$ 5,500.00
CLERICAL	2	HR	110.00	$ 220.00
		TOTAL $		**26,514.00**

Task 2 - Monte Verde Elementary School:

Service Description	Qty	Unit	Unit Price	Sub-Total
Project Manager	2	HR	200.00	$ 400.00
Project Coordination	2	HR	150.00	$ 300.00
2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	16	HR	387.00	$ 6,192.00
Deliverable Report	6	HR	110.00	$ 660.00
2-Person Hydro Flushing w/ hydro vacuum truck	16	HR	409.00	$ 6,544.00
POTHOLING - Disposal Fee	3	Each	1,100.00	$ 3,300.00
CLERICAL	2	HR	110.00	$ 220.00
		TOTAL $		**17,616.00**

GRAND TOTAL: $44,130

4.2. The Services shall be performed at the hourly billing rates and/or unit prices included in **Exhibit B**. The itemized invoice shall reflect the hours spent by Consultant in performing its Services pursuant to this Agreement.

4.3. If Consultant works at more than one site, Consultant shall invoice for each site separately.

5. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District.

7. **Independent Contractor**. Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of District's business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

8. **Certificates/Permits/Licenses/Registrations**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses, and registrations as are required by law in connection with the furnishing of Services pursuant to this Agreement.

9. **Performance of Services.**

   9.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

   9.2. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

   9.3. **Safety and Security**. Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

   9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services, and as otherwise agreed upon by the Parties.

   9.5. **District Approval.** The Services completed herein must meet the approval of District and shall be subject to District's general right of inspection and supervision to secure the satisfactory completion thereof.

9.6. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. District may evaluate Consultant in any way District is entitled pursuant to applicable law. District's evaluation may include, without limitation:

9.6.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.

9.6.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

9.7. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various Projects for District. Consultant shall obtain the approval of District prior to the commencement of a new Project.

10. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

    In the event District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that District uses any fully or partially completed documents without Consultant's full involvement, District shall remove all title blocks and other information that might identify Consultant.

12. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

13. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to Consultant's right to bring a civil action against District. For purposes of those provisions, the running of the time within which a claim must be presented to District shall be tolled from the time Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

14. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

15. **Termination**.

    15.1. **For Convenience by District**. District may, at any time, with or without reason, terminate this Agreement for its own convenience and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) days after the day of mailing, whichever is sooner.

    15.2. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

        15.2.1. material violation of this Agreement by Consultant; or

        15.2.2. any act by Consultant exposing District to liability to others for personal injury or property damage; or

        15.2.3. Consultant is adjudged as bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

    Written notice by District shall contain the reasons for such intention to terminate. Unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of termination for cause, District may secure the required services from another Consultant. If expenses, fees, and/or costs to District exceed the cost of providing the service pursuant to this Agreement, Consultant shall

immediately pay the excess expenses, fees, and/or costs to District upon the receipt of District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

15.3. Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification**.

16.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto. District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

16.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 16.1 above. Consultant's obligation pursuant to this Article includes reimbursing District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 16.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

16.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant from amounts owing to Consultant.

17. **Insurance**.

17.1. **Coverage**. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 2,000,000
General Aggregate	$ 4,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 2,000,000
Professional Liability	$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability, per accident for bodily injury or disease	$ 1,000,000

17.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by District.)

17.1.2. **Workers' Compensation and Employer's Liability Insurance**. Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of District for all work performed by Consultant, its employees, agents and subcontractors. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus three (3) years thereafter.

17.2. **Proof of Carriage of Insurance**. Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to District and approved by District. Certificates and insurance policies shall include the following:

17.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.3. An endorsement stating that District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance.

17.2.4. An endorsement stating that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.5. An endorsement stating that there shall be a waiver of any subrogation.

17.2.6. Consultant's insurance limit shall apply separately to each insured against whom a claim is made or suit is brought.

17.2.7. All policies except the Professional Liability, Workers' Compensation Insurance, and Employer's Liability Insurance Policies shall be written on an occurrence form.

17.2.8. Insurance written on a "claims made" basis shall be retroactive to a date that coincides with or precedes Consultant's commencement of Work, including subsequent policies purchased as renewals or replacements.

17.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to District.

17.4. If Consultant normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, Consultant hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

18. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

19. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Contract is at variance

with any such laws, ordinance, rules or regulations, Consultant shall notify District, in writing, and, at the sole option of District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying District of the violation, Consultant shall bear all costs arising therefrom.

19.1. **[Reserved]**

20. **Anti-Discrimination**. It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military status and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

21. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

    21.1. All site visits shall be arranged through District;

    21.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

    21.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

    21.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting District;

    21.5. Consultant and Consultant's employees shall not use student restroom facilities; and

    21.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

22. [RESERVED]

23. **Confidentiality**. Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and

disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

24. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or electronic mail, addressed as follows:

District:	**Consultant**:
South San Francisco Unified School District ATTN: Lori Shelton, Director of Bond Program 398 B Street South San Francisco, CA 94080 EMAIL: lshelton@ssfusd.org	BESS Test Lab Inc. ATTN: Uriel Jimenez, CCTV Foreman 2463 Tripaldi Way Hayward, CA 94545 uriel@besstestlab.com

Any notice personally given or sent by electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

25. **Assignment**. The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant. Any such assignment shall be null and void.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **Amendments, Changes and Modifications.** This Agreement may not be amended, changed, modified, altered or terminated without the written agreement of both Parties hereto.

28. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

29. **Governing Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.

30. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

31. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will

nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

32. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.

33. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

34. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.

35. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

36. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

37. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

38. **Execution of Other Documents**. The parties to the Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

39. **Counterparts.** This Agreement may be executed in one or more counterparts, and all counterparts together shall be construed as one document. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

40. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2025	Dated: 06/25/25, 2025
South San Francisco Unified School District	**Bess Test Lab, Inc.**
Signed By: _____	Signed By: Klay Kliest
Print Name: Ted O	Print Name: Klay Kliest
Print Title: Assistant Superintendent – Business Services	Print Title: Project Manager

Information regarding Consultant:

License No.: 817532

Address: 2463 Tripaldi Way Hayward, CA 9454

Telephone: 408-988-0101

Facsimile: _____

E-Mail: info@besstestlab.com

Type of Business Entity:
_____ Individual
_____ Sole Proprietorship
_____ Partnership
_____ Limited Partnership
__X__ Corporation, State: _____
_____ Limited Liability Company
_____ Other: _____

_____:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, District requires Consultant to furnish the information requested in this section.

EXHIBIT A
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Task 1 - Spruce Elementary School Modernization Project located at 501 Spruce Ave. South San Francisco, CA.

Scope of Work

Consultant to perform Hydro Flushing/Jetting and CCTV pipeline inspection to verify pipe size, material, location and existing conditions of the required sewer and storm systems with attached scope of work in the designated work area. Consultant to provide detailed video documentation and a written report documenting findings.

Limits of scope of work are described on the attached document – Topo & Boundary Survey dated 7-31-2012, Annotated by DSK Architects on 5-13-2025.

Schedule

The anticipated period of performance is July 2025 with all work complete by August 8, 2025.

Task 2 - Monte Verde Elementary School Modernization Project located at 2551 St Cloud Dr, San Bruno, CA.

Scope of Work

Consultant to perform Hydro Flushing/Jetting and CCTV pipeline inspection to verify pipe size, material, location and existing conditions of the required sewer and storm systems with attached scope of work in the designated work area. Consultant to provide detailed video documentation and a written report documenting findings.

Limits of scope of work are described on the attached document – Site Plan and Plumbing Plans, Annotated by SIM Architects on 5-22-2025.

Schedule

The anticipated period of performance is July 2025 with all work complete by August 8, 2025.

Task 1

Attachment A to RFP - Page 1 of 1

dsk Architects
Project Assessment
Spruce Elementary School
5/13/2025

Storm Drain locations requiring CCTV inspection highlighted in yellow

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

CAMERA SEWER LINE FROM BUILDING TO STREET

BUILDING F

DEMOLISHED BUILDING

DEMOLISHED BUILDING

drain

TAMARACK LANE

SPRUCE AVE.

GYMNASIUM

STORAGE CONTAINER

GRASS PLAY AREA

BENCHMARK: SOUTH SAN FRANCISCO #1375 AT THE INTERSECTION OF ROGCA AVE. AND TELFORD AVE. TACK IN CONCRETE IN STANDARD BOX NAIL ELEVATION:166.82 SOUTH SAN FRANCISCO CITY DATUM

BOUNDARY NOTE: THE BOUNDARY SHOWN ON THIS MAP IS BASED ON RECORD INFORMATION DERIVED FROM THE TITLE REPORT AND FOUND BOUNDARY EVIDENCE IN THE FIELD.THIS IS NOT A RESOLVED BOUNDARY, AND MORE BOUNDARY SURVEYING WILL BE NECESSARY TO RESOLVE THIS BOUNDARY.

CONTOUR INTERVAL:1 FOOT

UTILITY NOTE: THE UNDERGROUND UTILITY INFORMATION SHOWN ON THIS MAP WAS OBTAINED BY THE USE OF ELECTRONIC LOCATING EQUIPMENT, VISUAL INSPECTION, AND RECORD INFORMATION. UNDERGROUND UTILITIES ARE SOMETIMES NOT DETECTED OR INACCURATELY MAPPED BY OTHERS. POTHOLING MAY BE REQUIRED TO VERIFY THE LOCATION OR EXISTENCE OF AN UNDERGROUND UTILITY.

SURVEY NOTE: THE SURVEY MAP WAS COMPILED FROM A TOPOGRAPHIC AND BOUNDARY SURVEY DONE IN JUNE/JULY 2012, AND AN AERIAL SURVEY DONE ON APRIL 30TH, 2012.ANY CHANGES OR IMPROVEMENTS MADE TO THE PROPERTY AFTER THESE DATES MAY NOT BE SHOWN ON THIS SURVEY.

LICENSED LAND SURVEYOR
FRANK M. ROSENBLUM
Exp. 12-31-13
No. 6395
STATE OF CALIFORNIA

S74°27'00"E 1.98'

S15°33'00"W

S15°33'00"W 99.00'

N74°27'00"W 99.00'

LEGEND

AC	ASPHALT CONCRETE	G	GROUND	AD	AREA DRAIN
AD	AREA DRAIN	GB	GRADE BREAK	CB	CATCH BASIN
BC	BEGIN CURVE	HDBD	HEADERBOARD	RWL	RAIN WATER LEADER
BLD COR	BUILDING CORNER	INV	INVERT ELEVATION	RWLG	RAIN WATER LEADER TO UNDERGROUND
C/CONC	CONCRETE	IEI	INVERT ELEVATION IN	RWLS	RAIN WATER LEADER SPLASH
CB	CATCH BASIN	IEO	INVERT ELEVATION OUT	SDMH	STORM DRAIN MAINTENANCE HOLE
CLF	CHAIN LINK FENCE	IET	INVERT ELEVATION THRU	SSMH	SANITARY SEWER MAINTENANCE HOLE
EC	EDGE OF CONCRETE	LG	LIP OF GUTTER	CO	CLEAN OUT
EL	ELECTRIC	LS	LANDSCAPING	HB	HOSE BIB
EP	EDGE OF PAVEMENT	MH	MAINTENANCE HOLE	ICV	IRRIGATION CONTROL VALVE
FC	FACE OF CURB	POC	POINT ON CURVE	WM	WATER METER
FF	FINISH FLOOR	RTWL	RETAINING WALL	WV	WATER VALVE
FL	FLOW LINE	TC	TOP OF CURB	GV	GAS VALVE
F.O.D	FULL OF DEBRIS	TEL	TELEPHONE	FH	FIRE HYDRANT
F.O.W	FULL OF WATER	TYP	TYPICAL	BFP	BACK FLOW PREVENTER
FNC	FENCE	WD	WOOD	FDC	FIRE DEPARTMENT CONNECTION
				PIV	POST INDICATOR VALVE
SD	STORM DRAIN LINE		EASEMENT LINE		TREE WITH TRUNK DIAMETER AND DRIP LINE RADIUS
SS	SANITARY SEWER LINE		GRADE BREAK		TREE LINE
W	WATER LINE		FLOW LINE		STREET LIGHT
IRR	IRRIGATION LINE		HAND RAILING		LIGHT POLE
G	GAS LINE		FENCE LINE		SIGN
E	UNDERGROUND ELECTRIC		ROOF OVERHANG		BOLLARD/POLE
OH	OVERHEAD UTILITIES		BUILDING LINE		JOINT POLE
T	TELEPHONE LINE		TRENCH/PATCH LINE		GUY POLE
COM	COMMUNICATIONS LINE				ANCHOR
?	UNKNOWN UTILITY TRACE				SURVEY CONTROL POINT
	BOUNDARY LINE				SPOT ELEVATION WITH DESCRIPTION
					INDEX ELEVATION CONTOUR
					INTERMEDIATE ELEVATION CONTOUR

GRAPHIC SCALE
20 0 10 20 40 80
(IN FEET)
1 inch = 20 ft.

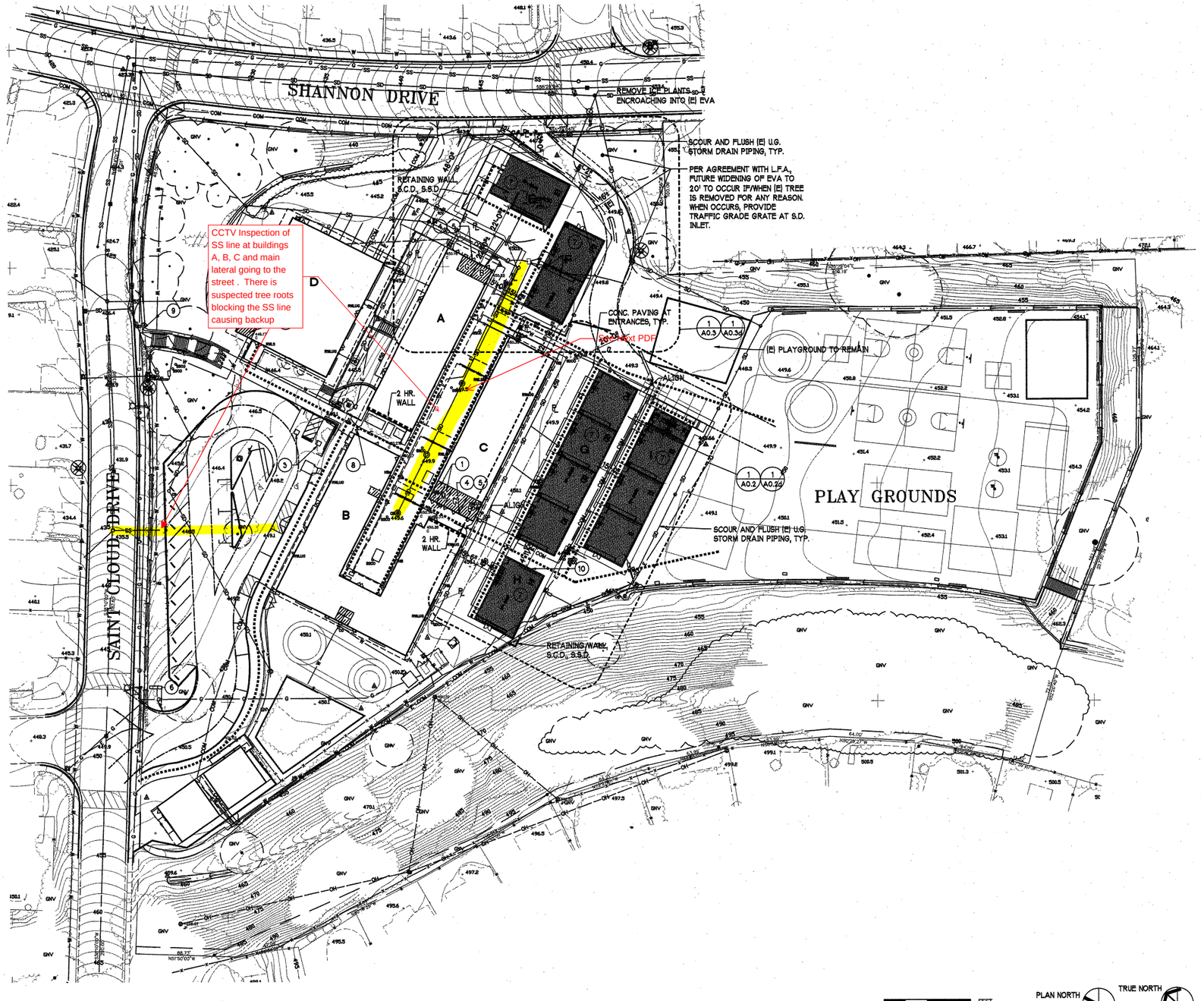
UNDERWOOD & ROSENBLUM, INC.
civil engineers and surveyors
Tel No. (408) 453 1207
Fax No. (408) 453 1222

SPRUCE ELEMENTARY SCHOOL
501 SPRUCE AVE.
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
SOUTH SAN FRANCISCO CALIFORNIA

TOPOGRAPHIC & BOUNDARY SURVEY

Date 7-31-2012
Scale 1"=20'
Dwn by: AB
Checked: AK
Job J12039
Sheet 1

SIM Architects
Project Assessment
Monte Verde
Elementary School
5/22/2025



1 MONTE VERDE ELEMENTARY SCHOOL - SITE PLAN
SCALE : 1" = 30'-0"

FOR REFERENCE

(E) BLDG. A
DSA APP. #23695
USE: CLASSROOM
OCCUPANCY GROUP: E
CONSTRUCTION TYPE: V-B
BASE ALLOWABLE AREA: 9,500 SF
ACTUAL AREA: 4,375 SF.

(E) BLDG. D
DSA APP. #25715
USE: MULTI-USE
OCCUPANCY GROUP: E
CONSTRUCTION TYPE: V-B
BASE ALLOWABLE AREA: 9,500 SF
ACTUAL AREA: 6,300 SF.

NEW BLDG. E, F
DSA APP. BLDG E - #01-113135, BLDG F - #01-113133
USE: BLDG E - LIBRARY, BLDG F - CLASSROOM
OCCUPANCY GROUP: E
CONSTRUCTION TYPE: V-B
BASE ALLOWABLE AREA: 9,500 SF
ACTUAL AREA: BLDG E: 1,492 SF
BLDG F (2C): 1,959 SF
TOTAL AREA 3,451 SF

NEW BLDG. G, H, I
DSA APP. BLDG G - #01-113137, BLDG H - #01-113138,
BLDG I - #01-113139
USE: BLDG G & I - CLASSROOM, BLDG H - EXPLORATORIUM
OCCUPANCY GROUP: E
CONSTRUCTION TYPE: V-B
BASE ALLOWABLE AREA: 9,500 SF
ACTUAL AREA: BLDG G (4C): 3,889 SF
BLDG H: 1,477 SF
BLDG I (3C+T): 3,269 SF = 2,924 SF (3C) + 345 SF (T)
TOTAL AREA: 8,635 SF

SEE A0.1FD FOR LOCAL FIRE AUTHORITY APPROVAL

SHEET NOTES

1. (E) ACCESSIBLE STAFF TOILET, DSA #01-100236
2. (E) ACCESSIBLE TOILET, DSA #01-100236
3. ACCESSIBLE PARKING, UPGRADED BY DSA FILE NO. 41-28, APPLICATION NO. 01-113179
4. PROVIDE DIRECTIONAL SIGNAGE TO (N) ACCESS. TOILET ROOM BLDG., SEE 23/A10.1
5. PROVIDE DIRECTIONAL SIGNAGE, SEE 27/A10.1
6. (E) UNAUTHORIZED VEHICLE SIGNAGE ON POST, DSA #01-113179
7. NEW BUILDING UNDER SEPARATE APPLICATION, N.I.C.. SEE CODE DATE ABOVE FOR DSA APPLICATION NUMBERS. ALL ENTRANCE DOOR LANDINGS INCLUDE EXTERIOR LIGHTING THAT ILLUMINATES THE EXIT DISCHARGE
8. ACCESSIBLE GATE WITH EXIT DEVICE, UPDATED BY DSA FILE NO. 41-28, APP. #01-113091
9. PROVIDE DIRECTIONAL SIGNAGE E.D.S. #2 ON (E) POST, SEE 27/A10.1
10. WALL PACK SITE LIGHTING, SEE APP. NO. 01-113139

LEGEND

- NEW MODULAR BUILDING
- (E) TOILET
- (E) 2-HOUR AREA SEPARATION
- (E) FIRE HYDRANT
- PROPERTY LINE
- (E) FIRE LANE
- ACCESSIBLE PATH OF TRAVEL AS INDICATED ON PLAN IS A BARRIER-FREE ACCESS ROUTE WITHOUT ANY ABRUPT LEVEL CHANGES EXCEEDING 1/2" IF BEVELED AT 1:2 MAX SLOPE, OR VERTICAL LEVEL CHANGES EXCEEDING 1/4" MAX, AND AT LEAST 48" IN WIDTH. SURFACE IS STABLE, FIRM, AND SLIP RESISTANT. CROSS SLOPE DOES NOT EXCEED 2% AND SLOPE IN THE DIRECTION OF TRAVEL IS LESS THAN 5%, UNLESS OTHERWISE INDICATED. ACCESS PATH OF TRAVEL SHALL BE MAINTAINED FREE OF OVERHANGING OBSTRUCTIONS TO 80" MINIMUM, AND PROTRUDING OBJECTS GREATER THAN 4" PROJECTION FROM WALL AND ABOVE 27" LESS THAN 80". G.C. TO VERIFY THAT THERE ARE NO BARRIERS IN THE PATH OF TRAVEL. ACCESSIBLE PATH OF TRAVEL CONTAINS 'PASSING SPACES' A MINIMUM OF 60" X 60", LOCATED NOT GREATER THAN 200' APART. SEGMENTS OF ACCESSIBLE PATH OF TRAVEL HAVING CONTINUOUS GRADIENTS HAVE LEVEL AREAS, A MINIMUM OF 60" LONG, NOT GREATER THAN 400' APART. (CBC 1133B). THE ARCHITECT HAS VERIFIED, TO THE EXTENT FEASIBLE, THAT THE PATH OF TRAVEL INDICATED COMPLIES WITH THE DEFINITION GIVEN.

HKIT ARCHITECTS
538 NINTH STREET SUITE 240 • OAKLAND, CA 94607
T 510 625 9800 • F 510 625 9801 • WWW.HKIT.COM

IDENTIFICATION STAMP
DIVISION OF THE STATE ARCHITECT
APPL. 01-113091
DATE MAY 3 0 2013

PTN# 69070-33

SSFUSD
MEASURE J
CLASSROOM
REPLACEMENT

MONTE VERDE
ELEMENTARY
SCHOOL
SITE WORK
(0620F)
SAN BRUNO, CALIFORNIA

JOB NO.	20260
DRAWN	PL
CHECKED	.
JOB CAPTAIN	FH
DATE	5/29/13

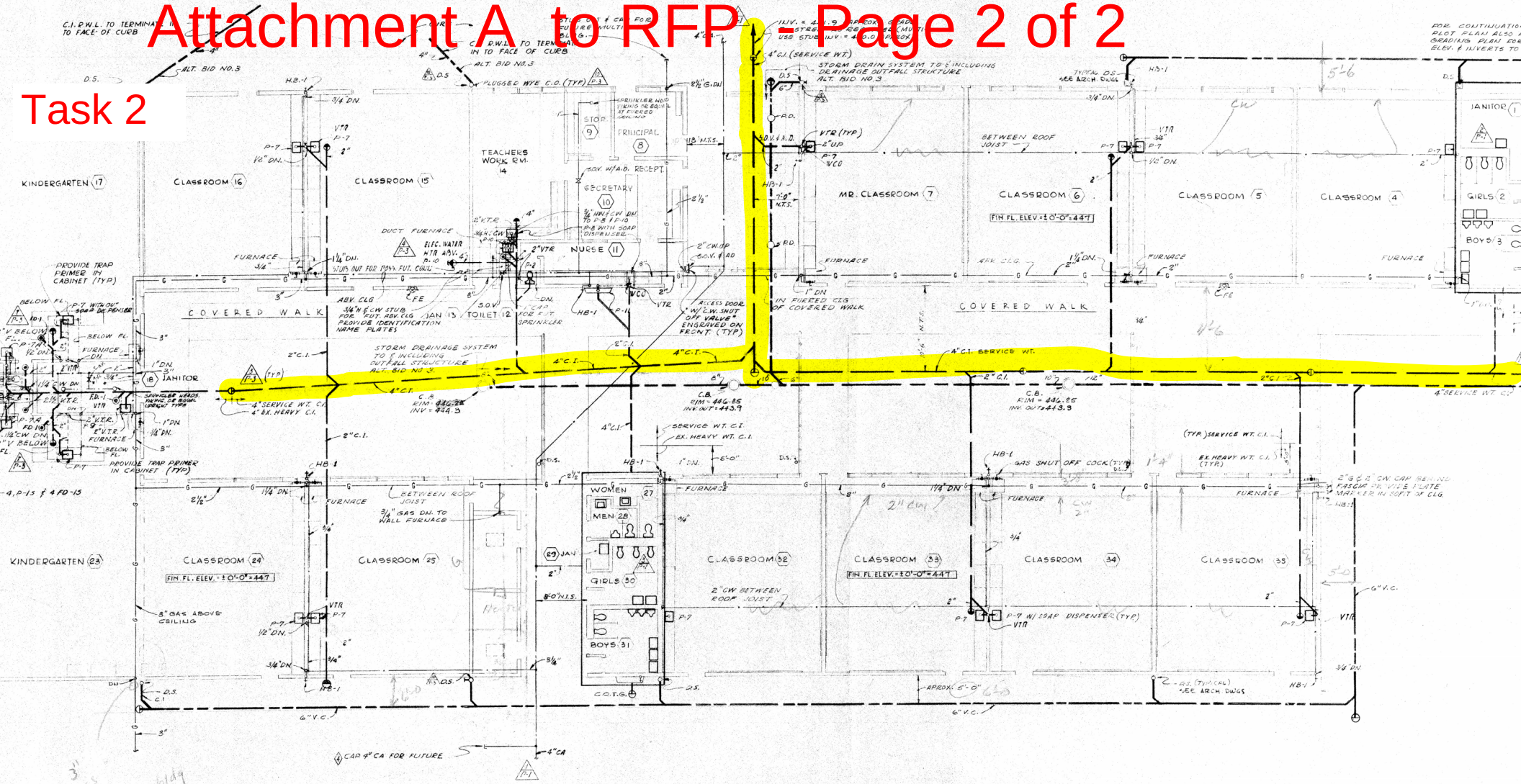
DRAWING TITLE
SITE PLAN
BUILDING
CODE DATA

SCALE AS NOTED

A1.0

COPYRIGHT © 2008 HKIT ARCHITECTS

Task 2



SAN FRANCISCO UNIFIED SCHOOL DISTRICT

FLOOR PLAN - PLUMB

JOHNSON, [illegible] & STORM, ARCHITECTS
TREET, SAN FRANCISCO, CALIFORNIA • EXBROOK 2-3589
A.I.A. • WILLIAM F. POOLE, ARCHITECT, A.I.A. • JAMES P. STORM, ARCHITECT, A.I.A. • RICHARD E. BOTTJER • EDWIN R. ROWE

ARCHITECT'S SIGNATURE

CONSULTANTS: VANDAMENT & DARMSTED, CONSULTING ENGINEERS, 155 SECOND STREET, SAN FRANCISCO, CALIF.

APPROVALS:

CONTRACT SIGNATURES:

EXHIBIT B
HOURLY BILLING RATES

Service Description	Unit	Unit Price
Project Manager	HR	$200.00
Project Coordinator	HR	$150.00
2 Person CCTV Inspection Crew	HR	$387.00
CCTV Report/Sketch/Video	HR	$110.00
Clerical: Certified Payroll	HR	$110.00
2 person Hydro Flushing w/hydro vacuum truck	HR	$409.00
POTHOLING – Disposal Fee	Each	$1,100

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 provides, in relevant part:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 06/26/25

Name of Consultant: Bess Test Labs

Signature: Klay Kliest

Print Name and Title: Klay Kliest/ Project Manager

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with District prior to performing any Services under this Agreement.)

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

The undersigned does hereby certify to District that I am a representative of Consultant entering into this Agreement with District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of Consultant.

Consultant certifies that it has taken at least one of the following actions (check all that apply):

☒ The Work of the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with District pupils or (ii) if Consultant's employees or any subcontractor or supplier of any tier of the Contract interacts with pupils, such interaction shall only take place under the immediate supervision and control of the pupil's parent or guardian or a school employee, so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

☐ Consultant, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Consultant's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When Consultant performs the criminal background check, it shall immediately provide any subsequent arrest and conviction information it receives to District pursuant to the subsequent arrest service. No work shall commence until the Department of Justice ascertains that Consultant's employees and any subcontractors' employees have not been convicted of a felony as defined in Education Code section 45122.1.

A complete and accurate list of Consultant's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as ATTACHMENT "A."

☐ Consultant is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all Consultant's employees who may have contact with District pupils in the course of providing services pursuant to the Agreement, and hereby agrees to District's preparation and submission of fingerprints such that the California Department of Justice may determine (A) that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). No work shall commence until the Department of Justice ascertains that Consultant has not been convicted of a felony as defined in Education Code section 45122.1.

Consultant's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of Consultant.

Date: 06/26/25

Name of Consultant: Bess Test Labs

Signature: Klay Kliest

Print Name: Klay Kliest

Title: Project Manager

FINGERPRINTING CERTIFICATION/CRIMINAL BACKGROUND INVESTIGATION

ATTACHMENT "A"

List of Employees/Subcontractors

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of employees/subcontractors, attach additional copies of this page.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name: _____

Title: _____

BESS TESTLAB, INC.
Hayward (Corporate) | Fresno | Los Angeles | T. (408) 988-0101 | F. (408) 988-0103
Utility Locating - Ground Penetrating Radar (GPR) - Electromagnetic Pipe Locators
Structural Concrete Scanning - Potholing Vacuum Excavation - CCTV Pipe Inspection
Mobile LiDAR Scanning - 3D Scanning - 3D Utility Mapping - www.besstestlab.com

Date:	June 19, 2025	**Quote No.:**	KK-061825-06
Customer:	South San Francisco School District	**By:**	Klay Kliest
Site:	Spruce Elementary School	**City:**	South San Francisco
Ref. No.:	SSFUSD CCTV Survey	**County:**	San Mateo
Requestor:	Robert Begonia	**Phone No.:**	415.385.5491
Email:	(rbegonia@kitchell.com)	**Fee Rate:**	Prevailing Wage

Project Description:

Bess will perform Hydro Flushing/Jetting and CCTV Pipeline Inspection to verify pipe size, material, and location of the required sewer and storm systems w/ attached scope of work in the designated work area. If Hydro Flushing/Jetting is not required prior to video inspection, we will disregard service from final invoice. This project is subjected to PW and CPR requirements. DIR # will need to provided prior to start of project. Please allow a budget for disposal fees if needed, if not we will bill accordingly. Traffic control plans, and encroachment permit services are not included, these services are available if needed. Please bill to client information below.

Lori Shelton: Director of Bond Program
South San Francisco Unified School District 398 B Street, South San Francisco, CA 94080

Code	Service Description	Qty	Unit	Unit Price	Sub-Total
PM-100	Project Manager	2	HR	200.00	$ 400.00
PM-101	Project Coordination	2	HR	150.00	$ 300.00
SC-100	2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	24	HR	387.00	$ 9,288.00
SC-106	Deliverable Report	9	HR	110.00	$ 990.00
SC-103	2-Person Hydro Flushing w/ hydro vacuum truck	24	HR	409.00	$ 9,816.00
SC-110	POTHOLING - Disposal Fee	5	Each	1,100.00	$ 5,500.00
C-100	CLERICAL	2	HR	110.00	$ 220.00
			TOTAL	**$**	**26,514.00**

CCTV - Work Conditons

- Overtime applies after 8 hours of work and weekends / 4-Hour Minimums required per project.
- Hourly rates are portal to portal from our nearest office with in 50 miles. Travel rates apply over 50 miles
- Hourly rates apply to day shift (typical BESS day shift hours are 7:00 AM to 4:30 PM).
- Hydro-Flushing mains and laterals is recommended prior to any CCTV Video Inspection of pipelines.
- Quality of CCTV video and equipment breakage will be affected by debris, excessive flow, and obstructions in the pipes.
- If dirty, heavy flow, or obstructed pipes are encountered, CCTV survey will be stopped. Hourly rate applies to re-attempt CCTV survey.
- Pipe Cleaning of any kind is included in above pricing unless NOT requested. (Hydro-Flushing) $1636 Half-Day - $3272 (Day)
- If Traffic Control Services are available at 1-Man TC Crew: $672 Half-Day - $1344-Day / 2-Man TC Crew: $1072 Half-Day - $2144 (Day)
- If needed, we will use a push camera to video inspect any smaller pipelines if accessible and available cleanout or access points are present. Field delays caused by weather, limited/cover access points, obstructions, and other debris issues may affect the duration of the project. Any ancillary request after submission of pricing will be billed on T&M basis. Certified Payroll fees may apply if project is subjected to CPR requirements. Price above is a approximation for budgetary purposes

I, the undersigned, have read, reviewed and accept the attached proposal, including attachments, and authorize Bess Testlab, Inc. to proceed with the work described above as witnessed and attested by my signature below.

By: _____ Title: _____

BESS TESTLAB, INC.
Hayward (Corporate) | Fresno | Los Angeles | T. (408) 988-0101 | F. (408) 988-0103
Utility Locating - Ground Penetrating Radar (GPR) - Electromagnetic Pipe Locators
Structural Concrete Scanning - Potholing Vacuum Excavation - CCTV Pipe Inspection
Mobile LiDAR Scanning - 3D Scanning - 3D Utility Mapping - www.besstestlab.com

Date:	June 19, 2025	**Quote No.:**	KK-061825-07
Customer:	South San Francisco School District	**By:**	Klay Kliest
Site:	Monte Verde Elementary School	**City:**	South San Francisco
Ref. No.:	SSFUSD CCTV Survey	**County:**	San Mateo
Requestor:	Robert Begonia	**Phone No.:**	415.385.5491
Email:	(rbegonia@kitchell.com)	**Fee Rate:**	Prevailing Wage

Project Description:

Bess will perform Hydro Flushing/Jetting and CCTV Pipeline Inspection to verify pipe size, material, and location of the required sewer and storm systems w/ attached scope of work in the designated work area. If Hydro Flushing/Jetting is not required prior to video inspection, we will disregard service from final invoice. This project is subjected to PW and CPR requirements. DIR # will need to provided prior to start of project. Please allow a budget for disposal fees if needed, if not we will bill accordingly. Traffic control plans, and encroachment permit services are not included, these services are available if needed. Please bill to client information below.

Lori Shelton: Director of Bond Program
South San Francisco Unified School District 398 B Street, South San Francisco, CA 94080

Code	Service Description	Qty	Unit	Unit Price	Sub-Total
PM-100	Project Manager	2	HR	200.00	$ 400.00
PM-101	Project Coordination	2	HR	150.00	$ 300.00
SC-100	2 Person CCTV Pipe Inspection w/ Main Line Crawler Unit	16	HR	387.00	$ 6,192.00
SC-106	Deliverable Report	6	HR	110.00	$ 660.00
SC-103	2-Person Hydro Flushing w/ hydro vacuum truck	16	HR	409.00	$ 6,544.00
SC-110	POTHOLING - Disposal Fee	3	Each	1,100.00	$ 3,300.00
C-100	CLERICAL	2	HR	110.00	$ 220.00
			TOTAL	**$**	**17,616.00**

CCTV - Work Conditons

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- Hourly rates apply to day shift (typical BESS day shift hours are 7:00 AM to 4:30 PM).
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I, the undersigned, have read, reviewed and accept the attached proposal, including attachments, and authorize Bess Testlab, Inc. to proceed with the work described above as witnessed and attested by my signature below.

By: _____ Title: _____

(Print or Type Name) (Print or Type Title)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Lori Shelton, Director of Bond Program

DATE: July 10, 2025

RE: Approval of Amendment No. 1 to the Agreement for Architectural Services with Multistudio, Inc. for Project Assessment Services for the El Camino High School Modernization Project under the Measure T Bond Program

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ALIGNMENT WITH STRATEGIC PLAN:

☐ **Goal 1:** Exceptional Instruction
☐ **Goal 2:** Engaged Students
☐ **Goal 3:** Purposeful Partnerships
☐ **Goal 4:** Empowered Educators
☐ **Goal 5:** Equity-Centered Systems
☒ **N/A:** Not Applicable

BACKGROUND:

On December 12, 2024, the Board of Trustees approved the architectural services agreement with Multistudio, Inc. to provide a project assessment for the El Camino High School Modernization project. The project assessment was Phase 1 of a two-phase architectural agreement for this project.

The original scope of work for Phase 1 included an assessment of the school campus to determine the existing conditions, including operational and functional deficiencies as well as improvement opportunities. The results of the assessment will inform the design team, Bond Management Team, and District Leadership about the campus needs and requirements and will serve as the basis for determining the scope of work that would advance to Phase II of the modernization project. Phase II encompasses the full architectural design and construction process, spanning from Schematic Design (SD), through Design Development (DD), Construction Documents (CD), Bidding and Procurement, Construction Administration (CA), and ultimately Construction Closeout.

This agreement modification adds a water intrusion consultant expert. The original scope of services did not include this expertise, as the need for such analysis only became evident during the initial project assessment. The additional services are necessary to

support a more in-depth assessment of the water intrusion and its potential impact on the structural integrity of the Unit G Gym Building, including its walls, slabs, and roof. The District will engage a specialist with expertise in water intrusion and concrete structures to conduct root cause analysis and allow for more detailed forensic investigation. These services will inform a more thorough cost evaluation and guide the development of the proposed scope for the Phase 1 modernization assessment at the El Camino High School campus.

FISCAL IMPLICATIONS:

The total cost of the additional services is $6,170.00. This will be paid for through the Measure T Bond Program (Fund 21).

Agreement	Date	Total
Original Agreement	December 12, 2024	$431,009.00
Amendment No. 1 – Water Intrusion	July 10, 2025	$6,170.00
Total Amended Compensation	-	**$437,179.00**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment No. 1 to the architectural services agreement with Multistudio, Inc. for additional project assessment services at the El Camino High School Modernization Project in the amount of $6,170.00.

AMENDMENT NO. 1
TO
AGREEMENT FOR ARCHITECTURAL SERVICES
(Agreement # 25005)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
WITH
MULTISTUDIO ARCHITECTS

EL CAMINO HIGH SCHOOL
MODERNIZATION – PROJECT ASSESMENT (PART 1)

JULY 11, 2025

Amendment No. 1 to the Agreement for architectural services for project assessment for the El Camino High School Modernization Project Assessment Phase I (Part I) project under the Measure T Bond as approved by the Board on December 12, 2024.

The work includes the professional services necessary for completing a Project Assessment Phase 1 report (Part I) resulting in a final deliverable of construction scope and cost budget for the school modernization project (Part II).

The following modifications to the agreement are noted below as part of the Part 1 modification. No other sections of the Agreement for Architectural Services, unless specifically listed, are modified in any way.

Article 6 Fee and Method of Payment, compensation under sub-section 6.1 is amended and summarized below to reflect the added water intrusion assessment associated with the proposed modernization.

Agreement	Date	Total
Original Agreement	December 13, 2024	$431,009.00
Amendment No. 1-Part I Services	Jule 11, 2025	$6,170.00
Adjusted Total		**$437,179.00**

The agreed upon adjusted amount to not exceed **four hundred thirty-seven, one hundred seventy-nine and 00/100 Dollars (437,179.00)** based upon the rates set forth in **Exhibit D.**

Modified section as follows:

EXHIBIT A – RESPONSIBILITIES AND SERVICES OF ARCHITECET PROJECT ASSESSMENT PART I.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

By _____ _____

Ted O
Assistant Superintendent - Business Services
South San Francisco Unified School District

Date

By _____ 06/25/25

Lauren M. Maass, AIA, Principal, Multistudio Architects

Date

EXHIBIT A
RESPONSIBLITIES AND SERVICES OF ARCHITECT
PROJECT ASSESSMENT PART I

The Responsibilities and Services of the Architect represents additional scope of work added to the project.

ADDITIONAL SCOPE OF WORK:

1. Conduct a more focused visual inspection of the roof, walls, and floor areas where leaks have been reported and observed, supplementing the initial evaluations.
2. Review of all current documentation and reporting to date on Unit G to develop a holistic picture of the water intrusion issues, both historically and from our Part 1 team.
3. Following this focused observation, an executive summary report and recommendations for the next steps to further the assessment / investigation (if needed) will be provided.
4. If recommended, next steps may include destructive investigative openings.
    a. Destructive testing will not be provided in the first phase.
5. The consultant will bring necessary ladders and equipment to access the roof and other building components, accompanied by a Multistudio representative.

Water Intrusion Assessment:

Aquatech (Hourly)	$5,000.00
Multistudio	$1,170.00
Total	**$6,170.00**

Add Service Request 01

South San Francisco Unified School District

Part 1: El Camino High School Project Assessment

Lauren M. Maass
Multistudio
156 South Park Street
San Francisco, CA 94107

June 23, 2025

Lori Shelton
Director of Bond Program
South San Francisco Unified School District (SSFUSD)
398 B Street
South San Francisco, CA 94080
Email: lshelton@ssfusd.org

Subject: Additional Service Request #1 – Specialized Water Intrusion Review at Gymnasium (Unit G)

Dear Lori,

Per discussion with Bond Management Team and after our initial preliminary review, it appears that Unit G may require significant focus within the larger campus. To this end, it is crucial to clearly define the future scope of work, addressing all sources of water intrusion and their effects on the structural integrity of the walls, slab, and roof. With a more detailed scope, we can deliver a more thorough cost analysis for the necessary repairs. We are requesting an additional service to engage an expert in concrete structures and water intrusion to conduct an immediate on-site assessment solely of Unit G.

We propose retaining the services of Mr. Frank Wabiszewski Jr., RRC a Senior Consultant practicing with Aquatech Consultancy, Inc. Mr. Wabiszewski has over 35 years of experience with building science/ building envelope services to assess complex water intrusion issues through forensic investigation. Mr. Wabiszewski specializes in the isolation of the root cause of water intrusion through both industry standards and with an expensive focus on the integrity of roofing, waterproofing membranes and foundations, specific to concrete structures. His expertise includes analysis of precast concrete buildings with steel and wood framed roof structures, similar to tilt-up buildings, with respect to condensation issues. In addition, he is a registered roofing consultant by the International Building Enclosure Institute and has advised on complicated building envelope issues on both the east and west coasts.

We propose the following scope for the first phase:

- Conduct a more focused visual inspection of the roof, walls, and floor areas where leaks have been reported and observed, supplementing the initial evaluations.
- Review of all current documentation and reporting to date on Unit G to develop a holistic picture of the water intrusion issues, both historically and from our Part 1 team.
- Following this focused observation, an executive summary report and recommendations for the next steps to further the assessment/ investigation (if needed) will be provided.
- If recommended, next steps may include destructive investigative openings.

Note: Destructive testing is not provided in this first phase.
Note: The consultant will bring necessary ladders etc. to access the roof and other building components, accompanied by a Multistudio representative.
Note: All terms and conditions will meet those in the *Agreement for Architectural Services, South San Francisco Unified School District with Multistudio, Inc. for El Camino High School Modernization, Project Assessment Phase (Part 1), Agreement No. 25005*.

Compensation

The Architect will be compensated as Not To Exceed (NTE) for Services described above as follows:

Water Intrusion Assessment	
Aquatech (Hourly)	$ 5,000 NTE
Multistudio	$ 1,170
Total	**$ 6,170**

Please let me know if you have any questions or need additional information. We look forward to this continued engagement and partnership with SSFUSD.

Thank you,

Lauren M. Maass, AIA
Principal

Date:
06/23/2025

Acceptance by SSFUSD

Name
Title

Date