

Liberty High School

MESSAGE FROM THE PRINCIPAL

Dear Liberty Families,

I hope this letter finds you well and enjoying the summer. I am excited to be welcoming students back to the building soon. As we strive to better prepare our students for college and career readiness and post-secondary success, we provide many opportunities for students to enhance their high school transcript and compare favorably with students from across the state and nation. There are an increasing number of rigorous courses and special programs that are available to Liberty students either here or at the Career and Technology Center. Your school counselor can provide more detailed information on these programs. We will also be hosting Pathways Night on November 6th. This event allows parents to learn more about the CCPS curricular offerings and programs. You should have received emails concerning our New Student Orientation and Meet the Teacher events. That information is repeated in this newsletter. We only publish one newsletter each year. Much of the information that in years past was communicated via newsletters is now shared via electronic resources including our upgraded school website at the following site: <https://lhs.carrollk12.org>. Once the school year begins, daily announcements are shared via email to all parents using the email addresses provided on your child's emergency card. The School Counseling Department publishes an electronic newsletter each week with information from their department. To facilitate communication from our class and booster groups, we email parents each Wednesday with information from these groups. Finally, every week we send an email entitled "Week at A Glance" that contains a calendar type document covering school events occurring during the ensuing two-weeks. Headlines announcing home athletic events and major school events, as well as messages of congratulations, are listed on our electronic sign adjacent to Route 32.

The 2024-2025 school year was marked by wonderful achievements for Liberty students, individually and collectively due to the cooperative efforts of students, staff, and parents. Academically, our school once again was among the top 10% of highest achieving high schools in the state. One hundred and fifty-one students successfully completed one or more dual enrollment courses at Liberty or at Carroll Community College. One-hundred and sixty-three students were named AP Scholars, AP Scholars with Honors or AP Scholars with Distinction. One hundred and fifty-six students completed state-approved completer programs in a designated field of study at Liberty, through the Career and Technology Center, or the JROTC program and sixty-two students completed career internships. In athletics, Liberty won 3 county championships, 10 regional championships and state championships in Boys Track, Tennis, Girls Soccer and Boys Soccer. We are proud of the accomplishments of our students and recognize the significant role that parents have played in their success. This year we plan to continue our focus on providing high quality, meaningful instruction. Best wishes for the remainder of your summer vacation. I look forward to seeing you in the fall.

Sincerely,



Kenneth J. Goncz
Principal



August 2025

PRIDE

- Positive
- Respectful
- Independent
- Dependable
- Engaged

ADMINISTRATION

Principal

Mr. Kenneth J. Goncz
kjgoncz@carrollk12.org

Assistant Principal

Ms. Meghan Humbert
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Assistant Principal

Mr. Christopher Merson
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Academic Facilitator

Mrs. Kacie Nakamura
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Athletic Director

Mr. Sam Rothstein
sdroths@carrollk12.org



Liberty High School
5855 Bartholow Road
Eldersburg, MD 21784
Phone: 410-751-3560
410-795-8102
Fax: 410-751-3564
Counseling Office:
410-751-3566
www.lhs.carrollk12.org



CCPS Home Access Center

Parents can keep up with their student's attendance, grades and class schedules with the Home Access Center.

Go to <http://www.carrollk12.org>.

Choose Academics

Choose Student and Family Resources

Locate the Home Access Center Link

You will enter your email address that is on the emergency card for your student and your password. If you've forgotten your password or you're signing in for the first time, click on the appropriate link.

IMPORTANT NOTICE

The Asbestos Hazard Emergency Response Act (A. H. E. R. A.) management plans for all buildings owned or leased by the Board of Education of Carroll County are available for review at the individual Carroll County School locations and at the Office of Plant Operations located at 191 Schaeffer Avenue, Westminster, MD 21157. Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos-containing materials, if any are located in the school building.

SUMMER OFFICE HOURS

The office is open daily from 7:30 am until 3:30 pm. You can reach the office by calling 410-751-3560.

Have you moved over the summer? Please remember to provide updated proof of residency to Mrs. Shimoda, Registrar, in the main office. If you have any questions concerning acceptable documents, please refer to the following list:

- SIGNED Lease/Rental Agreement on a home/apartment in which the parent or legal guardian is currently residing (*expired lease is not acceptable*)
- Current Rent Receipt*
- Recent Bill for a service delivered to the residence (e.g., BGE, land-line phone, cable, oil, and water) *
- Mortgage Statement/Bill*
- SIGNED Settlement Document
- Property Tax Bill from the current fiscal year indicating "Primary Residence"
- Deed (must show house number, street name, and name of parent/legal guardian)
- Residence Verification Statement accompanied by an acceptable proof of residency for the owner/lease of the property.

IMPORTANT WEBSITES TO REMEMBER

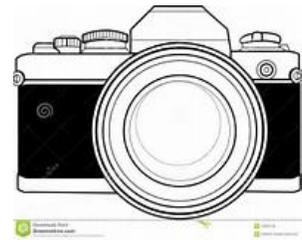
https://lhs.carrollk12.org	Liberty HS
www.libertyathletics.com	Athletics
www.lhsimp.com	Instrumental Music
www.libertylionsprideplayers.com	Drama
www.yearbookordercenter.com	Yearbook Orders (5052)
www.carrollcountyathleticleague.org	SPORTS calendar

PARKING PERMIT APPLICATION

Applications for a parking permit are available in the main office. Applications will need to be completed, signed, and submitted with a fee of \$20 (*check or cash*) with a copy of your driver's license to receive a permit.

Parking permits **must be visible** in the **upper right-hand corner of your windshield**. Any car without a permit will receive a ticket and fine.

School Pictures



BY APPOINTMENT ONLY

Senior Pictures:

August 20 th , 21 st , and 22 nd	8:00 AM – 3:00 PM
October 13 th	3:00 – 8:00 PM
*December 12 th	3:00 – 8:00 PM

Senior Panoramic:

October 3 rd	7:30 AM
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**Any senior who has not had a sitting will receive a postcard in the mail assigning a new date and time. If you miss the last sitting on December 12th, you will have to make arrangements with Legacy to have portraits taken at their studio.*

Underclass Pictures:

September 25th and 26th
7:30 AM – 2:15 PM

Make-up Pictures:

November 12th
7:30 AM – 2:15 PM

MEET THE COACH NIGHT

**Wednesday, August 20th
6:30 PM – LHS Auditorium**

All parents of Fall athletes are encouraged to attend. Important information will be shared as well as an opportunity for you to meet our fall coaches.

Volunteer Training

Parents and community members who are interested in volunteering opportunities for the 2025-2026 school year will need to complete their volunteer training and have received an approval email, **7 days prior to their scheduled volunteer service.**

Questions regarding the Volunteer Program can be directed to the Human Resources Department or Tricia Mower at 410-751-3560.

Please visit [Volunteer Application Form](#) to complete the required training.

Yearbooks ordered for the School Year 2024-2025

If you purchased a yearbook last year for the school ending year of 2025, they will be distributed in your child's advisory early September. If they do not pick it up during advisory, they can see Mrs. Azat, before or after school to obtain their copy.

Any graduated seniors who purchased a book will be notified and will be able to come to the school to pick their book up in the main office between 7:30 AM and 3:30 PM. They may have someone else pick up their yearbook, but that person will be required to sign for it. If there are extra books to sell, it will be relayed through SchoolMessenger.

School Supplies

LHS does not provide a specific school supply list. Teachers will request specific items on the syllabus when school begins. However, you are encouraged to get the "basics." Pens, pencils, binders, notebook paper, dividers, spiral notebook, highlighter, notecards, erasers, markers/colored pencils, scissors, glue stick, white out, ruler, post it notes. Don't forget a flash drive and make sure your student has their CCPS laptop. Your student should have a backpack and a lunch box if needed.

Please visit the Liberty High School website! It has everything you need!

<https://lhs.carrollk12.org/>

AUGUST EVENTS

Liberty High School's Open Houses – YOU'RE INVITED!

Liberty HS will be open on **AUGUST 13th & 20th** from **8:00 am – 12:00 pm** for Self-Guided Tours and an Open House. This opportunity is only to get students acquainted with the physical layout of LHS. All students are welcome! Get familiar with the layout of the building, follow your **self-provided** schedule, find your classrooms before the first day of school.

Follow the self-guided tour provided on the LHS website <https://lhs.carrollk12.org/> under the "About" section, "Tour LHS."

LHS will NOT provide a copy of your schedule for the Open House (*you can print from the Home Access Center*). A copy of your schedule will be given during New Student Orientation (*see below*) on Thursday, August 28th. Students will be given an opportunity to follow their first day of school schedule and meet their teachers during Orientation.

A Day in the Life of a Lion

A presentation designed for FIRST TIME parents to Liberty hosted by LHS Administrators.

(Students are welcome but will receive the same information at other times).

Wednesday, August 20th at 10:00 am, or Thursday, August 21st at 6:00 pm in the LHS Auditorium.

[Meet the Coach Night for Fall Athletes will be Wednesday, August 20th at 6:30 p.m.]

New Student Orientation

Thursday, August 28th - 9:00 – 9:15 check-in

This event is for 9th grade students and **ANY** newly enrolled student at LHS

The program begins at 9:15 AM.

Come to LHS to receive a new student folder filled with information about clubs, the daily bell schedule, bus lineup, and your schedule of classes. Receive your LHS Laptop! (*If you cannot make it your students will receive this information and their laptop when they report to their advisory on the first day of school.*)

- Meet your advisor and get to know your fellow advisory students.
- Walk through your schedule for the 1st day of school!
- 9th grade students and NEW LHS students will receive their computer!
- T-shirts for the first Spirit Day on September 6th will be available for sale.
- Parents can meet all the LHS Booster groups and JOIN!

Meet the Teacher Night - for Parents

Thursday, August 28th – 5:30 pm – Opening Remarks & School Security Presentation

6:00 pm - Begin to follow your student's schedule!

Parents are invited to attend **Meet the Teacher Night**. (*Please bring a copy of the schedule or look it up on Home Access Center*). Parents will follow their student's schedule and have an opportunity to meet and learn about their student's classes. Teachers will discuss units and curriculum of study, expectations for the classroom, materials needed, major assessments, etc. If students would like to follow their schedules and see where their classrooms are located, they are asked to attend one of our open houses, August 13th & 20th (see above). Students will receive an overview of their classes during the first week of school.

LHS SPORTS

Information & Registration

Registration for ALL SPORTS for the 2025-2026 school year is open. Please make sure that you register for each season (Fall, Winter, and Spring) they might be interested in. Your child **CANNOT** participate in any off-season activities, including weight training, if they are not registered and approved.

Arbiter Sports (*formerly Family ID*) is a secure registration platform that provides an easy, user-friendly way to register for our athletic programs.

Information needed to register:

You will need student ID information, health insurance information, and doctor information. The Doctor Physical Examination papers must be uploaded into the system. There are two pages that need to be uploaded: the **actual physical exam page** and **the medical eligibility form**. The physical will be sent separately as an attachment via School Messenger. Please note, these will be the specific forms that must be used. **Physicals are good for 13 months**. If you are unable to upload the Physical Exam Pages, simply contact the school's main office or athletic director and schedule a time to bring the forms to LHS for uploading.

Registration Process:

Below is the link for Liberty High School. A parent/guardian is required to register their student athlete:

[Student Registration \(arbittersports.com\)](https://arbittersports.com)

If your child has previously registered on Family ID, you may use the information already submitted to save time. Please take the following steps:

1. Click on the Current Season registration form on your school's Arbiter Sports Landing page.
2. Login using the e-mail address and password you created last season.
3. Choose the sport.
4. Click on "Add Participant Below or Click to Select" and pick your child's name.
5. Update the health and demographic information, if necessary.
6. Sign off on seasonal agreements.
7. Save and Submit.

If your child has never registered, please follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the green **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using Arbiter Sports, click **Create Account**. Click **Log In**, if you already have a Family ID or Arbiter Sports account.
3. **Create** your secure Arbiter Sports account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the Arbiter Sports Terms of Service. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to [Arbiter Registration \(arbittersports.com\)](https://arbittersports.com).
6. Once in the registration form, complete the information requested. All fields with a red* are required to have an answer.
7. Click the **Save & Continue** button when your form is complete.
8. Review your registration summary.
9. Click the green **Submit** button. After selecting 'Submit', the registration will be complete. You will receive a completion email from Arbiter Sports/Family ID confirming your registration.
10. Once you have successfully registered and uploaded your child's physical, you will receive a confirmation e-mail from the athletic department through Arbiter Sports.

No payment is required through the Arbiter Sports registration process. Athletic fees must be paid by either the parent or child through the high school's main office. Fees can be paid by check or cash only and a receipt will be given at the time of payment. All athletic fees for Fall sports can be paid between 8/21- 9/5. If they are not received by 9/5, the student athlete will not be allowed to participate in practices or games until it is paid.

At any time, you may log in at [Student Registration \(arbitersports.com\)](http://Student Registration (arbitersports.com)) to update your information and/or check your registration(s). To view a completed registration, simply select the 'Registration' tab on the blue bar.

GAME TICKETS

Athletic Event Tickets (when applicable) are purchased on the GO FAN app.
Ticket Costs for the 2025-2026 School Year = \$6 (may vary for playoff or other events)
Please Click below to set up your GoFan Account.



BUY TICKETS AT GOFAN.CO



Winter Sports Start November 15th

Tryout Schedule Coming Soon



PE Uniforms

- You may wear your own t-shirt/shorts. *They must be specifically for PE - - not the clothes you wore to school.*
- We have t-shirts available for \$10 each -
Cash or checks made payable to LHS will be accepted. Adult sizes available and are the standard S, M, L, XL, and XXL.

Carroll County Public Schools 2025 – 2026 School Calendar

Located at: carrollk12.org/about/calendar

Carroll County Public Schools ~~~ 2025-2026 School Calendar

August	
14-15 (Th-F)	New Teacher Orientation
18-21 (M-Th)	New Teacher Orientation
25-26 (M-T)	Pre-service Professional Days for Teachers and Instructional Assistants
27 (W)	Pre-service Professional Day for Teachers
28-29 (Th-F)	Pre-service Professional Day for Teachers and Instructional Assistants
September	
1 (M)	Schools/Offices Closed – Labor Day
2 (T)	Schools Open – First Day for Students
26 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
October	
16 (Th)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
17 (F)	Schools Closed for Students - Professional Development/Meeting Day for Teachers; Non-Work day for Instructional Assistants
November	
4 (T)	* Marking Period Ends. Two hours and Forty-five Minutes Early Dismissal System-wide; Teachers work on End of Marking Period Items
26 (W)	* Schools/Offices Two hours and Forty-five Minutes Early Dismissal – Last day before Thanksgiving Holiday
27-28 (Th-F)	Schools/Offices Closed – Thanksgiving Holiday
December	
12 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
23 (T)	* Schools/Offices Two hours and Forty-five Minutes Early Dismissal – Last day before Winter Break
24-31 (W-W)	Schools/Offices Closed –Winter Break
January	
1-2 (Th-F)	Schools/Offices Closed – New Year's Day
5 (M)	Schools/Offices Reopen
16 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
19 (M)	Schools/Offices Closed – Martin Luther King, Jr. Holiday
26 (M)	Schools Closed for Students – Teachers work on End of Marking Period Items; Professional Development/Meeting Day for Identified CASE Employees
February	
13 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
16 (M)	Schools/Offices Closed – Presidents' Day
March	
13 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
16 (M)	Schools Closed for Students – Professional Development Day for Teachers; Non-Work Day for Instructional Assistants
April	
2-7 (Th-T)	Schools/Offices Closed – Spring Break
9 (Th)	* Marking Period Ends. Two hours and Forty-five Minutes Early Dismissal System-wide; Teachers work on End of Marking Period Items
27 (M)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
May	
22 (F)	* Two Hours and Forty-five Minutes Early Dismissal System-wide; Professional Learning/Activities for Teachers and Identified CASE Employees
25 (M)	Schools/Offices Closed – Memorial Day
June	
12 (F)	* Last Day for Students, Two hours and Forty-five Minutes Early Dismissal System-wide; Last Duty Day for Teachers and Instructional Assistants
19 (F)	Schools/Offices Closed - Juneteenth
23 (T)	Schools/Offices Closed – Election Day

* Should a delay in opening be necessary, this day may be converted to a normal dismissal time in lieu of closing.

Liberty High School – 2025-2026

September 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 CLOSED LABOR DAY	2 A	3 B	4 A	5 B	6
7	8 A	9 B	10 A	11 B	12 A	13
14	15 B	16 A	17 B	18 A	19 B	20
21	22 A	23 B	24 A	25 B	26 A	27
28	29 B	30 A				

The last day of school is subject to change - In the event that the school year is shortened due to unused emergency closing days, the last student day will be a two-hour and forty-five-minute early dismissal.

↘ - indicates a two-hour and forty-five-minute early dismissal.



October 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 B	2 A	3 B	4
5	6 A	7 B	8 A	9 B	10 A	11
12	13 B	14 A	15 B	16 A	17 CLOSED Prof Dev	18
19	20 B	21 A	22 B	23 A	24 B	25
26	27 A	28 B	29 A	30 B	31 A	

November 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 B	4 A	5 B	6 A	7 B	8
9	10 A	11 B	12 A	13 B	14 A	15
16	17 B	18 A	19 B	20 A	21 B	22
23	24 A	25 B	26 A	27 Thanksgiving Break	28 Thanksgiving Break	29
30						

December 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 B	2 A	3 B	4 A	5 B	6
7	8 A	9 B	10 A	11 B	12 A	13
14	15 B	16 A	17 B	18 A	19 B	20
21	22 A	23 B	24 A	25 Winter Break CLOSED	26 Winter Break CLOSED	27 Winter Break CLOSED
28	29 Winter Break CLOSED	30 Winter Break CLOSED	31 Winter Break CLOSED			

January 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 NEW YEARS CLOSED	2 NEW YEARS CLOSED	3
4	5 A	6 B	7 A	8 B	9 A	10
11	12 B	13 A	14 B	15 A	16 B	17
18	19 MLK Holiday CLOSED	20 A	21 B	22 A	23 B	24
25	26 CLOSED Prof Dev	27 A	28 B	29 A	30 B	31

February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 A	3 B	4 A	5 B	6 A	7
8	9 B	10 A	11 B	12 A	13 B	14
15	16 CLOSED PRESIDENT'S DAY	17 A	18 B	19 A	20 B	21
22	23 A	24 B	25 A	26 B	27 A	28

March 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 B	3 A	4 B	5 A	6 B	7
8	9 A	10 B	11 A	12 B	13 A	14
15	16 CLOSED Prof Dev	17 B	18 A	19 B	20 A	21
22	23 B	24 A	25 B	26 A	27 B	28
29	30 A	31 B				

April 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 A	2 CLOSED Spring Break	3 CLOSED Spring Break	4
5	6 CLOSED Spring Break	7 CLOSED Spring Break	8 B	9 A	10 B	11
12	13 A	14 B	15 A	16 B	17 A	18
19	20 B	21 A	22 B	23 A	24 B	25
26	27 A	28 B	29 A	30 B		

May 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 A	2
3	4 B	5 A	6 B	7 A	8 B	9
10	11 A	12 B	13 A	14 B	15 A	16
17	18 B	19 A	20 B	21 A	22 B	23
24	25 CLOSED Memorial Day	26 A	27 B	28 A	29 B	30
31						

June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 A	2 B	3 A	4 B	5 A	6
7	8 B	9 A	10 B	11 A	12 B	13
14	15	16	17	18	19 CLOSED Juneteenth	20
21	22	23 CLOSED Election Day	24	25	26	27
28	29	30				

2025-2026 LHS Bell Schedule

Liberty High School Bell Schedules

Advisory / PAWS Bell Schedule

Period 1	7:30 – 8:50
<i>1st C&T 7:30</i>	
<i>2nd C&T 9:05 (after morning announcements)</i>	
Advisory/PAWS	8:55 – 9:30
Period 2	9:35 – 10:55
Period 3	11:00 – 12:55
	11:00 - 11:25 (Lunch A)
	11:30 - 11:55 (Lunch B)
	12:00 - 12:25 (Lunch C)
	12:30 - 12:55 (Lunch D)
Period 4	1:00 – 2:20

Advisory will be held on **MONDAY** of each week. **PAWS** will be held on Tuesday through Friday.

PAWS will **NOT** be held on days that are *two hour delays, early dismissals, HSA test days, pep rally, etc.*)

Two Hour Forty-Five Minute Early Dismissal

Period 1	7:30 – 8:10
<i>1st C&T Bus 7:30</i>	
<i>2nd C&T Bus 8:10</i>	
Period 2	8:15 – 8:50
Period 3	8:55 – 9:35
Period 4	9:40 – 11:35
	9:40 - 10:05 (Lunch A)
	10:10 - 10:35 (Lunch B)
	10:40 - 11:05 (Lunch C)
	11:10 - 11:35 (Lunch D)



Two Hour Delay

Period 1	9:30 – 10:25
<i>1st C&T Bus 9:30</i>	
<i>2nd C&T Bus 10:15</i>	
Period 2	10:30 – 11:25
Period 3	11:30 – 1:25
	11:30 - 11:55 (Lunch A)
	12:00 - 12:25 (Lunch B)
	12:30 - 12:55 (Lunch C)
	1:00 - 1:25 (Lunch D)
Period 4	1:30 – 2:20

LHS SAVE THE DATES 2025-2026

Semester 1 MP 1

Wednesdays, August 13, 20 - OPEN HOUSE with Self-Guided tour 8:00 am - 12:00 pm

Monday, August 4 - LHS Marching Band Summer Band Camp Begins

Wednesday, Thursday, Friday August 13,14,15 - Fall Sports Try Outs

Wednesday, Thursday, Friday August 20,21,22 – Senior Portraits - Cafeteria

Wednesday, August 20 – “A Day in the Life of a Lion” – Presentation for new students - 10:00 am - Auditorium

Thursday, August 21 - “A Day in the Life of a Lion” – Presentation for new students - 6:00 pm – Auditorium

Thursday, August 28 - 9:30 am New Student Orientation – Cafeteria, Auditorium

5:00 – Senior Parent Meeting with School Counseling – Media Center

5:30 pm - 8:00 pm – Meet the Teacher Night - Auditorium

Tuesday, September 2 - FIRST DAY OF SCHOOL!

Friday, September 5 – Spirit Day! Blue and Gold!

Friday, September 5 – Football vs. Walkersville 6:30 p.m.

Monday, September 8 - Club Signups in Advisory

Monday, September 15 – Homecoming Dance Guest Passes Available Main Office (All non-LHS students attending must have a completely filled out and signed guest pass to have a ticket purchased)

Thursday, September 18 – PTO Meeting 7:00 pm – Media Center

Friday, September 19 – Football vs. South Carroll 6:30 pm

Thursday, September 25 & Friday, September 26 – Underclass Picture Day - Auditorium

Friday, September 26 – 2-hour 45-minute Early Dismissal (Professional Development), Football vs. Westminster 6:30 pm

Monday, September 29 - Thursday, October 2 – Homecoming Dance Tickets on Sale \$20 during lunch, or after school if not here during lunch (Must have completed guest pass to purchase ticket for non-LHS student guest)

Wednesday, October 1 – MP 1 Interim Date

Friday, October 3 – Senior Panoramic Photo (Black senior shirts) – Gymnasium 7:30 am, Pep Rally – Stadium 1:15 pm, Candy Distribution – Stadium Parking Lot 4:30 – 5:15 pm, Parade 5:15 – 6:00 pm, HOMECOMING GAME vs. Manchester Valley 6:30 pm

Saturday, October 4 – HOMECOMING DANCE 7:00 – 9:30 pm – Gymnasium and Cafeteria

Monday, October 6 – Advisory CCCTC Presentation 10th grade - Auditorium

Tuesday, October 7 – Conference Night #1 4:00 – 7:00 pm

Monday, October 13 – Senior Portrait Makeup starting after school - Cafeteria, CCPS College Fair @ Ag. Center **4:00-7:00 pm**

Thursday, October 16 – 2-hour 45-minute Early Dismissal (Professional Development), PTO Meeting 7:00 pm – Media Center

Friday, October 17 - School closed for students, Professional Development Day for Staff

Wednesday, October 22 - PSAT day

Friday, October 24- 10th grade video available for parents about course requests for 11th grade

Friday, October 31 – Football vs. Century 6:30 pm

Tuesday, November 4 - End of MP 1 - Early Dismissal 2 hours 45 minutes

LHS SAVE THE DATES 2025-2026

MP 2

Thursday, November 6 – Pathways Night 4:00 – 7:00 pm

Tuesday, November 11 – Veterans Day Program
8:00 am – Media Center for Breakfast, Front Parking Lot for Program (Auditorium for weather)

Monday -Friday – November 10 – 14 – Feather the Turkey for Thanksgiving sponsored by Teen Leadership class

Monday, November 10 – Jostens Cap & Gown Presentation for Seniors during Advisory - Auditorium

Wednesday, November 12 – Underclass Picture Makeup Day – Auditorium

Thursday, Friday, Saturday, November 13, 14, 15
Fall Play 7:00 pm “Commedia Princess and Pea”

Saturday, November 15,17,18 – Winter Sports Try Outs

November 17 - 21 - American Education Week

Monday, November 17 – Student of the Month Breakfast MP 1 – Advisory - Cafeteria

Thursday, November 20 - PTSO Meeting 7:00 pm – Media Center

Saturday, November 22 - Fall Craft Fair
Instrumental Music

Wednesday, November 26 - Schools & Offices close 2 hours 45 minutes early for Thanksgiving Holiday

Thursday & Friday, November 27 & 28 - Closed

Monday, December 1 – 11th grade video available for parents about course requests for 12th grade

Thursday, December 4 – Vocal Music Concert 7:00 pm - Auditorium

Tuesday, December 10 – MP 2 Interim Date

Wednesday, December 10 – 2-hour 45-minute Early Dismissal (Professional Development), Senior Portrait Makeup starting after school - Cafeteria

Tuesday, December 16 – Band & Wind Ensemble Concert 7:00 pm - Auditorium

Wednesday, December 17 – Jazz and Orchestra Concert 7:00 pm – Auditorium

Wednesday, December 17 – Tuesday, December 23 – Spirit Week of Giving

Thursday, December 18 – PTSO Meeting 7:00 pm – Media Center

Tuesday, December 23 – In school Concert – Gymnasium

Tuesday, December 23 – Schools & Offices close 2 hours 45 minutes early for Winter Break

Wednesday, December 24 – Friday January 2 – Schools and Offices closed for Winter Break

Monday, January 5 – School and Offices re-open

Monday, January 5 – 9th grade video available for parents about course requests for 10th grade

Monday, January 5 – CCCTC Presentation 9th Grade Advisory - Auditorium

Thursday, January 15 – PTSO 7:00 pm – Media Center

Friday, January 16 – 2-hour 45-minute Early Dismissal (Professional Development)

Monday, January 19 – School closed for MLK Day

Tuesday, January 20 – Friday, January 23 – Semester 1 Exams

Tuesday, January 20 – Friday, January 24 – Art Show - Lobby

Wednesday, January 21 – 8th grade parents from ORMS – 6:00 pm - Auditorium

Monday, January 26 – School Closed for Semester 2 preparations

LHS SAVE THE DATES 2025-2026

Semester 2

MP 3

Monday – Friday February 2-6 – National School Counseling Week

Monday, February 2 – Student of the Month Breakfast MP 2 - Advisory – Cafeteria

Monday, February 9 – Advisory Senior Class Meeting for Senior Handbook Distribution - Auditorium, Senior Parent Meeting 5:30 pm - Auditorium to review handbook with Parents

Thursday, February 12 – Vocal Music Concert 7:00 pm - Auditorium

Friday, February 13 – 2-hour 45-minute Early Dismissal (Professional Development)

Monday, February 16 – School Closed for President's Day

Thursday, February 19 – PTSO Meeting 7:00 pm – Media

Friday, February 27 – MP 3 Interim Date

Saturday, February 28, Monday March 2, Tuesday, March 3 – Spring Sports Try Outs

Wednesday, March 11 - Parent/Teacher Conference #2 4:00 - 7:00 pm (**Snow date March 18**)

Friday, March 13 – 2-hour 45-minute Early Dismissal (Professional Development)

Monday, March 16 – Schools closed for Students – Professional Development Day for teachers

Thursday, March 19 – PTSO 7:00 pm – Media

Saturday, March 21 – Spring Craft Fair

Monday, March 23 – Prom Guest Passes Available in Main Office (All non-LHS students attending must have a completely filled out and signed guest pass to have a ticket purchased)

Monday March 23 – Friday March 27 – Academic Spirit Week

Friday, March 27 – Scholastic Letter Assembly - Auditorium 8:30 am

Wednesday, March 25 – MARYLAND SPIRIT DAY

Thursday, April 2 – Tuesday, April 7 – Closed for Spring Break

Thursday, April 9 – Early Dismissal End of MP 3

LHS SAVE THE DATES 2025-2026

MP 4

Thursday & Friday April 10, 11, 17, 18 – Spring Musical 7:00 pm “Guys & Dolls,” Saturday Matinee 2:00 pm

Monday, April 13 – Junior Class Meeting during Advisory - Auditorium

Tuesday, April 14 – Student of the Month Breakfast MP 3 - Advisory - Cafeteria

Monday – Friday, April 13 – 17 – Prom tickets on sale 11th & 12th grade during lunch, or after school if not here during lunch (Must have completed guest pass to purchase ticket for non-LHS student guest)

Thursday, April 16 – PTSO Meeting 7:00 pm - Media

Monday, April 20 – Friday, April 24 – Earth Day Spirit Week

Monday, April 20 – Final Senior Class Meeting during Advisory – Auditorium

Thursday, April 23 – AP Practice Day

Saturday, April 25 – PROM 7:00 – 10:30 pm – Martin’s West

Monday, April 27 – 2 hour 45 minute Early Dismissal (Professional Development)

Saturday, May 2 – Instrumental Pops Concert 7:00 pm - Auditorium

Monday, May 4 – Friday, May 8 – Teacher Appreciation Week

Monday, May 4 – Friday, May 15 – AP Testing

Tuesday, May 5 – Band & Wind Ensemble Concert 7:00 pm - Auditorium

Wednesday, May 6 – Jazz & Orchestra Concert 7:00 pm - Auditorium

Monday, May 11 – 11th grade parent night – What to expect for senior year – Auditorium – 6:00 pm

Tuesday, May 12 – MP4 ½ mark Art show Reception - Lobby
Wednesday, May 13 – Vocal Music Pops Concert 7:00 pm – Auditorium

Thursday, May 14 – PTSO Meeting 7:00 – Media Center

Monday, May 18 – Thursday, May 21 – Senior Final Exams, Senior Spirit Week

Thursday, May 21 – Senior’s Last Day, Senior Celebration MOD 4 – Stadium/Gymnasium

Friday, May 22 – No school for seniors – Makeup exams if needed must be completed, 2 hour 45 minute Early Dismissal (Professional Development)

Monday, May 25 – Schools and Offices Closed for Memorial Day

Tuesday, May 26 – Friday, May 29 – Required Rehearsals for Graduation

Thursday, May 28 – Required Community Awards 6:00 pm

Monday, June 1 – Required School Awards 9:00 am (Subject to change)

Monday, June 1 – Student of the Month Breakfast MP 4 - Cafeteria

CAFETERIA NEWS

Access ALL meal information, including cost and menus, at:

Carrollk12.org/Operation/Financial-Services/Food-Services

CAFETERIA NEWS AND NOTES 2025-2026

Free and Reduced Priced Meals

Applications for free and reduced priced meals are accepted throughout the school year. Meal benefits from last school year (2024-2025) will expire on October 14, 2025.

APPLY for Meal Benefits online at:

www.myschoolapps.com

Meal Benefit Applications may also be obtained from your school or by visiting the CCPS website.

Meal Prices

Breakfast

Elementary: \$1.50

Middle: \$1.75

High: \$1.75

Lunch

Elementary: \$2.50

Middle: \$2.75

High: \$3.00

Digital Menus

Interactive menus and nutritional information are available online!

Visit: <https://carrollk12.nutrislice.com> or download the Nutrislice app for your iOS or Android device.

Employment

Interested in joining our food services team? Visit our website www.carrollk12.org or call 410-751-3040 for more information.

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER

BREAKFAST AND LUNCH SERVICE

A variety of breakfast and lunch choices are available daily for your child to enjoy. If you believe your family qualifies for free or reduced-price school meals, applications can be submitted online at: www.myschoolapps.com

MEAL CHARGE POLICY

In the event that a student forgets their money or does not have any money remaining on their account, Carroll County Public Schools will allow each student to charge breakfasts and lunches. Parent/Guardians will be notified of these charges. A charity account exists to help reduce unpaid meal debt for households with excessive charges. Students must have cash or money on their account to purchase a second meal (breakfast or lunch) or any a la carte items as these cannot be charged.

For more information visit www.carrollk12.org

WELLNESS POLICY

CCPS is committed to promoting student wellness and assuring that our school meals meet federal nutrition standards. Visit our website www.carrollk12.org to learn more about our policy and triennial assessment.

SMART SNACKS IN SCHOOLS

CCPS offers a variety of a la carte items for purchase in the cafeterias. Our a la carte food and beverage items meet the nutritional standards of the Smart Snacks in Schools regulations. Each student has a cafeteria account that they can access with an assigned PIN. To place money on account visit www.myschoolbucks.com or send cash or personal checks made out to your school with your child.

DONATE

Donations are always welcome to supplement our charge assistance program for those students in need. Contact Food Services at 410-751-3040 to donate or mail checks to: CCPS Food Services,

125 North Court Street,
Westminster, MD 21157.

In memo line, please write "Charge Assistance Donation"

Meal Account and PIN Information

What is my child's PIN?

Every student who goes through our cafeteria line will use a unique five-digit Personal Identification Number (PIN) to access his or her account. Parents have the option to add any denomination to the account for the purchase of meals and snack items. It is a convenient way to ensure that money is not lost or forgotten during the hectic morning rush.

Parents can find their child's PIN in the CCPS Home Access Center (HAC). Once you sign on, the Cafeteria PIN will be located in the emergency section. Please help your child remember their number. It makes the line move faster and ensures that everyone has plenty of time to enjoy their meal. If they do happen to forget the number, the cashier will be able to find it for them.

How do I put money on the account?

Visit www.myschoolbucks.com and set up an account.

- ◆ You will be able to add any value to the cafeteria account with a credit card or electronic check. *
*There is a service provider fee for credit card/electronic check transactions when using MySchoolBucks.
- ◆ **Free Method Option:** Send in cash or a check to your child's school cafeteria. The cafeteria manager will add it to the account. Checks made payable to your child's school.

The money added to the account using either method can be used to purchase meals AND snack items.

Can I monitor what my child is purchasing?

Visit www.myschoolbucks.com Account set up is free.

Once you complete the simple registration process, you can set up low balance alerts and monitor purchases made in the cafeteria. You are only charged a transaction fee from MySchoolBucks if you use the account to deposit funds.

What happens if I forget to add money on my child's account?

If your child does not have cash or money on account, they will be able to charge meals (breakfast and lunch), but NOT snack items. Parent/Guardians will be emailed when a meal is charged so they can repay.

What happens to my account at the end of the school year?

- ◆ Money that remains on your child's account will carry over from year to year. The account will also automatically transfer to any Carroll County Public School.
- ◆ If your child graduates or no longer attends a CCPS school, use this link to let us know if you would like the account balance transferred to a sibling, donated, or refunded. <https://forms.office.com/r/jeipsp12AQ>
- ◆ **BE SURE TO TURN OFF THE AUTO PAY/REPLENISH FEATURE BEFORE REQUESTING A REFUND**

Is my child's MySchoolBucks account balance automatically transferred from other School Districts/Counties?

Unfortunately, no. You must request a refund from the previous school district/county. You will also need to change the district to Carroll County in your MySchoolBucks account.

Sending cash or check to school and want to designate fund use?

You can use this form and send it into your student's school cafeteria.

Student's Name _____ Homeroom Teacher _____ Amount Enclosed \$ _____

_____ Please place ALL of the money on my child's general account for the purchase of either meals, milk, or snacks.

_____ Please place the money on my child's account, but I want to specify:

\$ _____ for Breakfast & Lunch \$ _____ for Milk or Snacks

2

SCHOOL MENUS



- View helpful nutrition and allergen info
- Download our FREE mobile app!
- Print your menus

GET YOUR SCHOOL'S MENU

POWERED BY  nutrislice

Download the Nutrislice app

NEWS FROM THE NURSE

MEDICATION DROP-OFF DATES



Nurse Goldstein will be available to collect student medication with completed CCPS medication order forms (SEE BELOW) during the **Wednesday, August 20th, Open House from 11:00 am until 2:00 pm.**

Any medication your child may need must be brought in by a guardian and have a completed order form with a health care provider signature.

Additional MEDICATION DROP-OFF DATES:

AUGUST 28TH – Meet the Teacher – 5:30 PM – 8:00 PM

AUGUST 28TH – New Student Orientation - 9:00PM – 12:00PM

CCPS MEDICATION FORMS

[CARROLL COUNTY PUBLIC SCHOOLS MEDICATION FORM](#)

[ALLERGIC REACTION EMERGENCY PLAN & MEDICATION ORDERS](#)

Additional Forms & Information available at carrollk12.org – Health Services - Forms

MEDICATION REQUIREMENTS

As a reminder, **Advil and Tylenol will no longer be supplied by the school.** If any medication administration is necessary during school hours, the attached CCPS Medication form must be completed before any representative of the school can administer prescription or non-prescription medications to your child. The allergic reaction form for use of EPI Pen and Benadryl is also attached.

- 1. Prescription Medications must be in original container marked specifically for student, labeled by pharmacist or prescriber. Over the counter medications must not be expired and must be in the original unopened container with the manufacturer's label intact.**
- 2. All homeopathic/herbal prescription AND non-prescription medicines require a parent AND authorized prescriber signature.** In Maryland, an authorized prescriber is a physician, nurse practitioner, certified midwife, podiatrist, and physician assistant or dentist.
- 3. Medications are not to be transported by students. This is in violation of our Drug-Alcohol policy. Medication shall be returned to the parent/ responsible adult when the order or the medication has expired. Nurse should notify parent/guardian of medication which expires during the school year. Expired medication not collected by parent/guardian or designated responsible adult will be discarded within 7 calendar days. All medications not claimed at the end of the school year will be destroyed.**

** (Maryland law allows prescription medication to be used only for 1 year beyond date of issue or expiration date indicated on the medication – whichever comes first.)*

IMPORTANT REMINDERS

To Report a Student Absence, email:
lhsattendance@carrollk12.org

Parents must provide written verification of their child's school absences upon return. Schools may request a health care provider's note outlining any restrictions/accommodations if a student has been absent for an extended time, been hospitalized, had surgery, or suffered a significant injury. Students with health conditions which may require frequent and/or extended absences should contact the school to see if supplemental educational support would be available.



Vacations must be pre-approved either by email or handwritten note at least 2 weeks prior to absence.



MVA ATTENDANCE FORMS

For our soon-to-be drivers...
Please be aware that the front office **needs 24 hours' notice** to complete the MVA Verification of School Attendance Forms required to take the driver's test.

NOTICE OF NON-DISCRIMINATION:

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, sexual orientation, gender identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the nondiscrimination policies:
Director of Human Resources, 125 North Court Street, Westminster, Maryland 21157, (410) 751-3070.

ADA ACCESSIBILITY STATEMENT:

Carroll County Public Schools (COS) does not discriminate on the basis of disability in employment or the provision of services, programs, or activities. Persons needing auxiliary aids and services for communication should contact the Communications Office at 410-751-3020 or publicinfo@carrollk12.org, or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

CONSENT AND RELEASE

Permission to Photograph, Videotape or Audiotape

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name.



If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents, and guardians, consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received.

There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

Use of Student Work on Websites or in Publications

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or in publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents, and guardians, consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

	Governance Placement, Promotion, Intervention, Retention, and Acceleration	Policy #	IKE
		Implemented	1/9/02
		Reviewed/Updated	7/13/05 10/12/05 6/10/09 3/9/2016
Page #	1		
Policy Owner	Assistant Superintendent of Instruction	Expiration/Review	Review: every three years

Policy

1. Purpose

To establish a uniform, county-wide policy for placing, promoting, retaining, and accelerating students in all Carroll County Public Schools.

2. Statement

The Board of Education endorses and encourages the belief that all students can learn, progress, and achieve when individual differences are recognized and addressed through effective instruction and intervention. It is the policy of the Board of Education of Carroll County that decisions regarding the placement, promotion, retention, and acceleration of students shall be based on multiple factors related to the degree of success the individual student has achieved in completing the assigned curriculum. The final responsibility for decisions on placement, promotion, intervention, retention, and acceleration of a student rests with the principal. The decision-making process shall include parents/guardians, CCPS staff, and students when appropriate.

3. Exceptions

Exceptions to this policy occur when decisions are made through the IEP process for students documented as qualifying for special education.

4. Reports

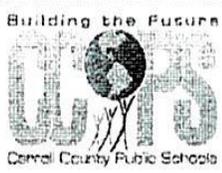
The principal or designee shall monitor and maintain a record of instructional interventions provided for students who have been retained.

5. Delegation of Authority

The superintendent/designee has the responsibility for enforcing this policy by communicating it to all relevant parties and by providing necessary instructions and/or administrative regulations (if appropriate), to all staff members.

6. Definitions

Acceleration: The movement of a student through an educational program at rates faster, or at a younger age, than typical.

	Governance Placement, Promotion, Intervention, Retention, and Acceleration	Policy #	IKE
		Implemented	1/9/02
		Reviewed/Updated	7/13/05 10/12/05 6/10/09 3/9/2016
Page #	2		
Policy Owner	Assistant Superintendent of Instruction	Expiration/Review	Review: every three years

Individualized Education Program (IEP): A written plan for a student who qualifies for special education services that is developed, reviewed, and revised by the IEP team.

Instructional Support Team: A school-based, collaborative problem solving team that supports teachers in monitoring student progress, identifying research-based interventions for students, and analyzing intervention implementation data to determine the effectiveness of the intervention, as well as next instructional steps.

Intervention: A program or strategy provided in order to improve the performance of a student who is not achieving at expected levels.

Multiple Retentions: The act of retaining a student more than one time during the K-12 educational experience.

Objectives: Specific learning targets that are identified in the approved county curriculum.

Partial Day Advancement: The act of accelerating a student to a higher grade level for a portion of the school day.

Placement: The grade level or classroom of a student as determined by the principal.

Promotion: The normal progression of a student from one grade level to the next based upon a demonstrated ability to achieve at expected levels of performance.

Retention: The act of not promoting a student in a particular grade based upon a demonstrated inability to achieve at expected levels of performance.

Subject Area Advancement: The act of accelerating a student to a higher grade level only for a specific subject area or course.

	Governance	Policy #	IKE
	Placement, Promotion, Intervention, Retention, and Acceleration	Implemented	1/9/02
		Reviewed/Updated	7/13/05 10/12/05 6/10/09 3/9/2016
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Objectives: Specific learning targets that are identified in the approved county curriculum.

Partial Day Advancement: The act of accelerating a student to a higher grade level for a portion of the school day.

Placement: The grade level or classroom of a student as determined by the principal.

Promotion: The normal progression of a student from one grade level to the next based upon a demonstrated ability to achieve at expected levels of performance.

Retention: The act of not promoting a student in a particular grade based upon a demonstrated inability to achieve at expected levels of performance.

Subject Area Advancement: The act of accelerating a student to a higher grade level only for a specific subject area or course.

	Governance	Administrative Regulation #	IKE
	Placement, Promotion, Intervention, Retention and Acceleration	Implemented	1/9/02
		Reviewed/Updated	3/9/2016
Page #	3		
Regulations Owner	Assistant Superintendent of Instruction	Expiration/Review	Review: every three years

- A student who fails any of the core subjects for the year shall be considered for retention. A student who successfully participates in appropriate interventions, such as extra assistance, a pull-out program, extended day programs, extended year programs, etc., to address the subject-area deficiencies, shall be promoted.

4. Grades Nine through Twelve: To be promoted, a student in grades nine through twelve should meet the following requirements:

- 9th to 10th grade - completion of a minimum of 6 credits,
- 10th to 11th grade - completion of a minimum of 12 credits
- 11th to 12th grade - completion of a minimum of 18 credits and a minimum of 55 service learning hours

- For graduation (See Board Policy IKF: Requirements For Graduation From Carroll County High Schools)

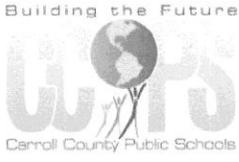
The final responsibility for decisions on promotion of a student rests with the principal, except when decisions are made through the IEP process for students with documented special education needs. The principal is responsible for monitoring the decision. If the parent/guardian disagrees with the IEP Team decision, he or she has the right to appeal the decision according to legally mandated mediation/due process procedures.

Due to the potential detrimental effects of multiple retentions, it is not expected that a student would be retained more than once during the k-8 experience. Any recommendation for a second retention must be approved by the school-level director.

C. Intervention

A student who is not performing according to expectations is provided with appropriate assistance that addresses specific academic needs.

Research-based intervention programs and services that provide extended or remedial learning opportunities will be available to all students who are at risk or who do not meet the established standards for promotion. Such programs may be implemented through computer-assisted instruction, extended day or extended year programs, Saturday or summer school programs, tutoring, small group instruction, or classroom intervention. Interventions will address

	Governance Placement, Promotion, Intervention, Retention and Acceleration	Administrative Regulation #	IKE
		Implemented	1/9/02
		Reviewed/Updated	3/9/2016
Page #	4		
Regulations Owner	Assistant Superintendent of Instruction	Expiration/Review	Review: every three years

specific academic needs of the individual student as determined by multiple assessments.

1. When a student in grades kindergarten through grade five is not attaining assigned objectives or meeting required grade level promotion standards, the teacher will initiate appropriate intervention strategies that address the academic needs of the student. If the student does not respond to strategies, the Instructional Support Team will develop an Individual Learning Plan. Parents/Legal Guardians will be included in the development of the plan, as will students, when appropriate. The principal will monitor the implementation of this plan.

2. When a student in grades six through eight develops a pattern of failure in a core subject area, the teacher will initiate appropriate intervention strategies that address the academic needs of the student. If, at the end of a marking period, a child receives a failing grade in one (1) or more core subjects, the student will be assigned academic recovery. The student will be assigned an academic recovery plan that addresses the student's learning needs and provides academic support. If the plan is successfully completed by the mid-point of the next marking period, the grade for the core academic course will be changed to a d. If at the end of the third or fourth marking period a student is still in danger of failing, the administration will initiate a series of progress reports which will inform the parents/legal guardian of the student's continued failure or success. Decisions on retention will be made on a timely basis in order to allow for enrollment in the appropriate program of study.

3. When a student in grades nine through twelve is not attaining the course objectives, the teacher will initiate appropriate intervention strategies that address the academic needs of the student. If the student continues in not attaining course objectives, further school-based individualized intervention shall be developed and implemented through support teams such as the Instructional Support Team (IST), the Student Assistance Team, or Guidance and Student Services. In high school, credits earned determine promotion. For students who do not earn enough credits, a plan will be developed for credit recovery. Parents/legal guardians and students will be included in the development of this plan. The principal will have oversight of this planning process and monitor the implementation of this plan.

D. Acceleration

	Governance Placement, Promotion, Intervention, Retention and Acceleration	Administrative Regulation #	IKE
		Implemented	1/9/02
		Reviewed/Updated	3/9/2016
Page #	5		
Regulations Owner	Assistant Superintendent of Instruction	Expiration/Review	Review: every three years

1. The principal may, upon the recommendation of school staff or parent/guardian, consider accelerating a student to an advanced grade when the student consistently demonstrates the ability to exceed grade-level content standards.
2. School staff shall first attempt to address student advanced learning needs within the classroom or grade level through such program adjustments as flexible grouping, differentiated instruction, and enrichment.
3. Other options may include partial day or subject-area advancement to the next grade level or program.
4. A student will not be accelerated to advanced grades against the wishes of his/her parent/guardian.

E. Appeals

In matters of disagreement with regard to placement, promotion, acceleration, or retention, the parent/legal guardian may appeal a decision by writing to the appropriate director (elementary, middle, or high school) within ten days of receipt of written notification of the decision from the school principal.