

El Camino Site Council Meeting Minutes

South San Francisco Unified School District
El Camino High School

Meeting Summary Sheet

Meeting: Site Council

Date of Meeting: 09/30/2020

Chairperson: Tony Tsujisaka

Minutes By: Colleen Egan

Time/Location: 3:23 p.m. Zoom

Note: These meeting notes are intended to reflect the discussion and activity of the committee. The final decision on issues that impact schools/staff/district sites must come from the Board.

Item	D I A	Note: Outcome/Follow-up	Primary Responsibility for Follow-Up
Site Council Roster	I	<p>Members Present:</p> <p><i>Principal:</i></p> <ul style="list-style-type: none"> ● Daniel Lunt Present <p><i>Certificated:</i></p> <ul style="list-style-type: none"> ● Gena Sands Present ● Tony Tsujisaka Present ● Chris Laveglia Present <p><i>Classified:</i></p> <ul style="list-style-type: none"> ● Colleen Egan Present <p><i>Students</i></p> <ul style="list-style-type: none"> ● Stephanie Wong Present ● Mia Tseng Present ● Angelika Arica-Villar Present <p><i>Parents:</i></p> <ul style="list-style-type: none"> ● Arian Guzman Present ● Jenny Arcilla-Gonzalez Present <p><i>Guests</i></p> <ul style="list-style-type: none"> ● Nina Mendez Present 	
Call to order	A	Meeting called to order by Tsujisaka at 3:23 pm.	
	A	Motion to amend Agenda Item #s 6 & 7 after #3.	

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<p>Principal Report</p>	<p>A Motion to approve 09/30/2020 Agenda by Egan, Seconded by Guzman. Approved: 10 Denied: 0 Absentees: 0</p> <p>A Motion to approve 02/26/2020 Meeting Minutes by Guzman, Seconded by Arcilla-Gonzalez. Approved: 10 Denied: 0 Absentees: 0</p> <p>I Principal's Report: Primary goal is to look at our subsequent plan.</p> <p>Guzman asked a question regarding students returning to campus if the county is in red scale of COVID. Lunt stated there are many areas of concern in making this decision.</p> <ul style="list-style-type: none"> ● It's best to be united with our neighboring districts and counties. ● Superintendent wants to be in agreement with neighboring districts. ● We do not want to be doing something on our own in these unprecedented times and making decision which impacts the many aspects of our district. ● Many areas of concern make this decision. ● Who wants to return? ● Who needs to return due to academic struggles? ● We currently do not have enough staffing to support smaller settings. ● When students return, we will not have 36 +/- in a class. ● Implementing strict adherence to pandemic protocol, mask wearing, etc. ● Concern of household family members having symptoms throughout the duration of instructional settings. ● We have flextime built into our schedule for when the time comes when students return to school and need to have temperature checked. ● The next phase entails two days in class on campus and two days at home on their own. ● Technology is not ready for live broadcasting of classes. ● The only change of term classes will be in the 9th & 12th grades. Health/World Geography & Culture, Econ/Gov. ● Parents should be able to use school portals to look at classes and grades. ● Progress grades are a heads up for any student struggling. ● The Master Schedule always needs to be balanced. <p>Lunt reminded us of the Phase of returning to campus: Phase I – All students distant learning. Phase II – Some students returning to campus that require supervision and/or specific instruction needs. Phase III – All Students. Arcilla-Gonzalez expressed concern of her student not having core subjects in spring semester and her daughter's</p>	
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<p>Student Report</p>	<p>I learning loss of these subject until the fall semester of next school year. Lunt stated that our scheduling of 3 classes in fall and 4 classes in spring is in collaboration with other districts. He suggested online workshops. He also stated there is no conclusive evidence that students lose benefits. Also, science courses could instill math skills and lecture classes could instill English skills.</p> <p>Arcilla-Gonzalez asked what the student ratio will be per classrooms when students return. Lunt stated the maximum class size will approximately be 18 students.</p> <p>Arcilla-Gonzalez asked if the students would use the same Chromebook throughout their time at ECHS. Lunt said yes they will have the same Chromebook as long as they are enrolled.</p> <p>Arcilla-Gonzalez asked if the students would receive letter grades or pass/fail marks. Lunt said letter grades.</p> <p>Arcilla-Gonzalez asked what elective courses are available. Lunt said all electives are being offered in a different format but has been adapted well.</p> <p>Guzman asked if we can ask teachers to post grades sooner because there are only two weeks left after progress grades are available. Lunt said that is the expectation of the teachers and it's always good to e-mail the teachers too.</p> <p>Lunt stated clubs are meeting virtually. He said more discussions to follow, i.e. sports, homework center</p> <p>Lunt asked our students who were present in the meeting if they are ok?</p> <p>Students' Report: Stephanie said a full year of AP classes in two terms are challenging. If you get behind its difficult to catch up. Angelica gave reassurance to Arcilla-Gonzalez that she can relate to her daughter not having core classes. She said she had a nice transition. Mia asked if there are any type of support or ideas for distance learning in regards to AP/Honor classes. Lunt stated the teachers are taking workshops in the spring. He also stated the instructional minutes are almost the same as a full normal year. Stephanie asked about PSAT for 10th & 11th grades. Lunt said this is currently not happening because of the restrictions. The Universities are not insisting it to be a priority. Stephanie asked if we could make this more aware to our students.</p> <p>Guest Report:</p>	
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