

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of June 23, 2022

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel- Pending Litigation pursuant to Government Code section 54956.9(d)(1) (one case), OAH Case No. 2022010128
2. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:02 p.m.

B. ROLL CALL

Board Members: Mr. John Baker - Present
Dr. Chialin Hsieh - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
Mr. Ted O, Assistant Superintendent, Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #232 (Lujan/Murray) to approve an agreement regarding OAH Case No. 2022010128. Motion Carried (Unanimous)

F. REVIEW OF AGENDA - No changes

G. PTA COUNCIL REMARKS - None

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - President Jolene Malfatti thanked the District for extending the Worksite Labs COVID 19 testing site for summer school and encouraged all Classified employees to take advantage of it. She noted the increase of prices and the financial struggles this causes and hoped the District realizes the impact things like parcel taxes will have on the community and staff. She does not want to have more employees leave SSFUSD to move to better paying districts and is willing to help the District with employee retention. "...I hope everyone has a wonderful summer, and again I hold you all in high esteem for surviving the school year and making it successful for our students. I'm very impressed and thankful for you all."

I. PERSONNEL COMMISSION - Assistant Superintendent Jay Spaulding reported that the last meeting was held on June 13. During that meeting, they ratified ten position announcements. The next Commission meeting is on August 15, 2022.

J. ITEMS FROM BOARD - None

K. SUPERINTENDENT'S REPORT

- a. **Summer School -** Superintendent Shawnterra Moore reported that the District is currently in the second full week of the summer school program. Most programs are full and engaging for students this year. Programs include the Big Lift Inspiring Summers, STEAM, Elevate Marth, in-person computer activities, high school credit recovery, and the Extended Year Program. She is proud of summer school teachers, staff members, and parents for their commitment to continue learning in the summer months.

The teachers in the STEAM, Elevate, and Big Lift programs have had a wonderful opportunity to receive intensive professional learning to prepare them for the summer sessions and they will also receive coaching support throughout the program. She congratulated them for their hard work and thanked everyone involved with these programs created for the students.

L. PUBLIC COMMENTS - None

M. INFORMATION ONLY PRESENTATION

1. BUSINESS SERVICES

a. Facilities Department

Director Wazi Chowdhury provided an overview of the Facilities Department including staff, deficiencies, projects, and District needs.

District LCAP Goals

Mr. Chowdhury said Facilities is aligned with goals #1 and #2.

Academic Achievement (LCAP Goal 1) - Much research has been conducted that has shown the correlation between a healthy learning environment and student achievement. A great functioning ventilation system with the requisite air changes, clean and green classrooms, a safe refuge, and a connection to nature through natural light and greenspace has shown elevated academic outcomes.

Staff and Professional Development (LCAP Goal 2) - Maintenance staff take pride in maintaining clean and safe facilities which students look forward to coming back to daily. Staff is trained to value the work that is critical to achieving an enhanced environment for the 21st century learning experience.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Mr. Chowdhury said they are all in the same car with the same goals of creating an environment for children to thrive.

Facilities Staffing Challenges

- The Facility Department has had a number of staff vacancies for a year now and it has been difficult filling them.
- This makes it challenging to address all the work orders in a timely manner.

- The vacant positions include groundkeepers, maintenance staff, and custodial staff.
- Management is using outside janitorial companies to cover some of the custodial work needed to the extent possible, especially with COVID-19 cleaning.
- Outside companies may also be needed for the grounds work.

Critical Deficiencies in Facilities

Director Chowdhury showed photos of District buildings having some of the following issues:

- Breach of building envelope – leaking roofs, flooding on school grounds
- Surface runoffs - asphalt yards, percolating surfaces near buildings
- Failure of closed pipe systems - sanitary sewer, storm water
- Falling trees and branches and complaints from neighbors
- 'End of life' issues with many systems
- A lot of deferred maintenance work and aging facilities

Immediate Problems Being Addressed

- SSFUSD's buildings and site utilities are 60 plus years old on average and need a lot of work above and below ground.
- Need to be proactive in mitigating the situations from arising because it also deals with health of students, not just the inconvenience.
- Some systems are so old it is difficult to find anyone to service them. For example, the large vitreous clay sewer pipes beneath the school sites have outlived their usefulness and are notorious at breaking apart. When they break, it can cause sewage to back up into the school. The work to replace them takes many days, which would result in a possible school closure during the work.
- Projects include:
 - Sewer line repair and sewer/storm line repairs at Alta Loma MS. Staff was able to prevent the sewage from backing up into the school by quickly retaining an outside contractor.
 - Pedestrian bridge at ECHS when the elevator is not working
 - Kitchen and cafeteria at both SSFHS and ECHS
 - Baseball field high fencing under construction
 - Temporary refrigeration unit at ECHS in progress
 - HVAC designs at several schools: COVID has created a need to have a high-functioning ventilation system. Some buildings need further improvements and replacement of old furnaces. Projects need to be approved by DSA prior to being implemented.

Division of State Architect (DSA)

- The DSA is the jurisdictional authority governing design and construction at all public schools in the State of California.

- There are very specific rules for which projects can be exempted from DSA review and approvals. Often, older projects have been completed without getting the approvals, and efforts are being made to grandfather those through subsequent projects.
- DSA reviews for three critical items prior to approving projects:
 - Accessibility:
 - ♦ DSA has jurisdiction over access compliance for all building in schools
 - ♦ Many District schools have deficiencies in this area including stairs, ramps and walkways.
 - Structural Safety
 - ♦ Since the publication of AB300 list in 2002, around a dozen buildings of the District were listed and recommended for further studies. The list was developed through a “paper screening” on structural systems, and done by professional structural engineers contracted by and at the behest of DSA. Building codes in California are updated every three years, and while the changes are incremental, there have been substantial changes in the structural codes since 1976.
 - ♦ AB300 requires the DSA to conduct paper screenings of buildings for safety and all school districts in California, including SSFUSD, were provided a list of schools that were recommended to be studied.
 - ♦ Since no structural improvements of many older District buildings were done due to the original construction, some structural upgrades to buildings are warranted.
 - Fire and Life Safety
 - ♦ In recent years, due to several changes in the Facilities Department leadership, many of the required testing and inspection of fire and life safety systems, as required by Title-19, were not done in a timely manner, and lot of work has accumulated.
 - ♦ The newly appointed Fire Marshal for the SSF has been vigilant about the District’s need to comply with the letter of the law, and several correction notices have been issued. Taking care of items noted are both the specific school’s, as well as the Facilities Department’s responsibility. For example, a lack of housekeeping at schools in maintaining clear egress with stored material and running extension cords across exit paths, are some of the most cited items. For Facilities, timely inspections and maintenance need to be followed through consistently.
 - ♦ Facilities department is currently working on adopting and restoring those practices, and it is getting increasingly harder to service aged equipment that few, if any vendors continue

to service. The only option may be to remove and replace all of these old systems.

Facility Needs and the Work Ahead

- Staff is working with Eric Hall & Associates (EH&A) to update the District's Facilities Master Plan.
- It will look at the critical facility needs, secondary facility needs, education program needs, and future facility needs.
- Between 2010 and 2022, the cost of goods and services has gone up significantly and will likely continue. This is due to inflation and the global supply chain issues impacting the economy.
- The estimated amount of facility needs presented in March 2022 was over \$500M and appears to have been underestimated.

Need for a Bond

- It is customary for Districts to float Bonds between **every five and seven years**, as no single Bond measure can address all of the needs of a school district in California.
- **SSFUSD has had no Bonds passed over the past decade.**
- Local bond funding has also become the norm as the State funding for modernizations lag by years, and are by themselves not sufficient to address the needs of aging buildings and infrastructure.
- Fifty year old buildings often attain landmark status. However, such District buildings were not 'substantially-built' in the first place and aging badly, riddled with problems. Lack of adequate funding only offers the options for band-aid approaches.
- The "band-aid" approach of trying to resuscitate these buildings has resulted in putting 'good money after bad.'

Looking Ahead

- Delays in efforts to raise monies will only perpetuate what exists today and exacerbate the crises along too many fronts.
 - Sub-standard classrooms and learning spaces for majority of the students of this District for another decade as a child makes his/ her way from Pre-K and/or TK, and K-12
 - Classrooms with chronic problems that will tend to interrupt a continuous healthy and pleasant learning experience
 - Safety and security in schools has become a top priority and must be addressed.
 - There may not be as favorable a time like this in the near future, to appeal to the voters and garner their support for a bond.

Trustee Patricia Murray said it is frightening that the District is out of compliance and campuses could be safer. She appreciated the amount of work put into the presentation along with the information on a bond. She reiterated that most districts pass a bond every five to

seven years and SSFUSD has not had one in eleven years.

Trustee Chialin Hsieh thanked Mr. Chowdhury for his presentation and echoed the safety and accessibility issues. She appreciates him pointing things out what work needs to be done.

Vice President Mina Richardson asked Director Chowdhury which one item throughout the District has priority and must be addressed in the next two years. He said the new SSF Fire Chief is sending several inspectors to the District. Some things are not by the book, but are probably not unsafe. He reiterated items from his presentation - accessibility, and life and safety issues. She said it was difficult to justify the amount of money based on the report. The majority of schools have been remodeled already, although there are a few problems associated with those remodels. She thought plumbing was a major issue. She does not want to see band-aids, wants to eliminate portables, and see brand new schools built. He replied that only about 15-20% of District building needs have been addressed and old portables were replaced with new modular buildings. She stated that portables have a life of only ten years and must be constantly replaced. Vice President Richardson said utilities and mechanical systems have not been touched. "We have to weigh whether it's worth putting good money into bad or just knocking down those buildings and building new." He said there is no reason to panic, but there is a lot of work to do. The District has only fourteen portables left and most of them are not being used as classrooms. The Measure J Bond plan was to replace portables with modulars. His concern is with the older buildings that have not been evaluated in 30 to 40 years.

President John Baker said residents of post-war growth homes need yearly maintenance and over time this costs more than tearing down and replacing the home. This is what has been seen in schools as well these days and he wants safer, newer schools.

N. PRESENTATION WITH POTENTIAL ACTION

1. BUSINESS SERVICES

a. Facilities Master Plan (FMP)

Assistant Superintendent Ted O introduced Barry Dragon from Eric Hall & Associates, who presented an overview of the District's Facilities Master Plan which includes information on student enrollment analysis and projection, classroom capacity analysis, facility condition assessment, safety and security assessments, and facility improvements for a 21st century teaching and learning environment.

Mr. O reviewed the purpose of the FMP. A school district has the responsibility to provide a quality learning environment with safe and adequate facilities for students and staff. As schools age, a significant investment into the facility is required in order to preserve the asset and provide a suitable learning environment. A comprehensive FMP is a central element of the District's planning process. It provides information regarding current and future needs for housing, quality of existing facilities, and facilities -- renovation and expansion requirements and needs to support the District's educational and programmatic goals. An FMP also assists the District in identifying funding needs for capital improvements and developing financing options. The FMP is a living document and will be a road map for renovating existing facilities, improving safety and security at schools, creating outdoor learning environments for students, especially important during COVID-19, and introducing new technologies in a context of resource sustainability. This road map is a five to ten year journey of creating 21st century learning environments and preparing modernization of our existing schools. He said the full FMP will be ready within the next few weeks and will be shared with the Board, the public, and also be posted on the District website.

Introduction

A long-range (FMP) is an important study that:

- Identifies educational needs of the spaces at sites
- Projects student enrollment
- Calculates classroom capacity
- Assesses facility conditions
- Identifies education specifications and improvements needed
- Identifies funding options and opportunities

Demographics and Enrollment Projections

In conducting the enrollment study, EH&A utilized data derived from a number of sources including the US Census Bureau, statewide enrollment data, the California Dept. of Public Health, and CALPADS.

Population Forecast

- The population within the District was outpacing the State's growth.
- From 2010 to 2019 (most recent data available), the District's population grew from 77,916 to 84,539, a significant increase of 8.5%. In the same period, the population in California grew 5.6%.
- Slowdowns in births and immigration coupled, with an increase in deaths, and an increase in "out-migration" resulted in California's population returning to 2016 levels of 39.2M in 2021.
- In 2015, North San Mateo County had 98,000 households. By 2050, it is projected to have 166,000 households - 70% Growth (pre-pandemic projection).

SSFUSD has had much change in the last two years in terms of enrollment levels and the amount of attrition.

Housing Units Within SSFUSD

- 26,335 housing units in 2010 with 96.1% occupied
- 28,429 housing units in 2019 with 96.7% occupied
- 31,379 housing units expected by 2030

SSFUSD Age Distribution

- Between 2010 and 2019, the median age rose from 39.4 to 43.7.
- School age population (5-19) dropped from 17.4% of the population to 12.2%.

SSFUSD Birth Rate

- Births have been on a downward trajectory since the mid-90's with some "ups" and "downs"; but have had a more sustained decline since 2007.
 - In 1995, births in the region were at 1,724 and have declined to 1,230 in 2020.

Comparison of Births to Kindergarten Enrollment

- From 2004 to 2016, births dropped from 1,520 to 1,405 and kindergarten enrollment decreased from 782 to 613. In this period, the ratio of kinders to births decreased from 51.4% to 43.6%.

Historical Enrollment

- As of the 2021-22 school year, the District served a population of 7,933 students.
- Over the past 11 years, SSFUSD's enrollment has steadily decreased from 9,348 students in 2011-12 to 7,933 students in 2021-22, an overall decrease of 15%.
- This trend is happening throughout districts in California.
- The pandemic has made things more complicated in terms of student retention.

Elementary schools - 14.7% drop over past 11 years. Spruce ES was most affected with a reduction of 121 students.

Middle schools - 15.9% drop over past 11 years. Westborough MS was most affected with a reduction of 138 students.

High schools - 15.3% drop over past 11 years with both ECHS and SSFHS being equally affected.

Enrollment Projections

Critical Factors:

- Cohort Survival (Retention) Trends - indicates how many students in 6th grade will advance to 7th grade, 7th to 8th grade, etc.
- Residential Development - how many students are generated out of a dwelling unit.

- Student Generation Factors (SGF) - people in many districts are having fewer children, thus generating less students. In all SSFUSD schools, the projection of students generated per new residential housing unit is .348.
- State/local economic conditions
- “In/Out”-migration - how many people are coming into or leaving the State/SSFUSD.
- Methodology employed

Enrollment absent residential development would have been projected as follows:

- 7,933 to 6,863 students through the remainder of the decade
- Would have represented a 1,070 loss, or 13.5%, in student population
- Anticipate 2,950 new residential dwelling units over the decade
- Projected to add 1,055 students over the next 5-7 years based

Enrollment History and Projections

Based on new development, Parkway Heights MS and Westborough MS will be most impacted. There are other tools the District can use in order to make sure schools are balanced in terms of their utilization.

Impact of Enrollment Growth

Of the 2,950 new residences, projections are 477 ES students, 240 MS students, and 338 HS students. Schools most highly affected based on location of the new developments are Los Cerritos ES, Parkway Heights MS, Sunshine Gardens ES, SSFHS, and ECHS.

Enrollment Projections vs. Capacity

Mr. Dragon showed each school’s capacity, projected enrollment and utilization percentage for 2024-25, 2027-28, and 2030-31. The highest utilization percentages of 90% or above would occur beginning in 2024-25 at Parkway Heights MS, Westborough MS, ECHS, and SSFHS. No site is projected to have less than 50% capacity utilization.

Capacity to Projected Enrollment

- Illustrates the capacity utilization at 3-year intervals beginning in 2024-25 and extending through 2030-31
- Portable classrooms currently account for 4% of the total classroom inventory District-wide.
- Of the 4% (18 portables), most are currently being used for non-instructional purposes; but could be put into use for educational purposes and relocated, if necessary.

Facility Needs Assessment and Project Prioritization

The 2017 FMP, feedback from site leadership, information from the Facilities Department, original cost estimates, and cost data escalated

to 2025 dollars, were established as the mid-point of construction and used to develop the facilities needs assessment. Total Facilities Needs/Costs were divided into six categories and identified with the following level of projected needs:

Elementary Schools	\$201,726,369
Middle Schools	\$146,391,050
High Schools	\$311,851,145
Other Sites	\$71,355,153
Other Closed/Leased Sites	\$59,280,276
District-wide Needs	<u>\$136,500,000</u>
TOTAL NEEDS – ALL PROGRAMS	\$858,853,994

Prioritized Needs by Program

Once Total Project Costs were established, a tentative prioritization on a program-by-program basis was performed using information from the sites as well as the Facilities Department. The approximate allocation (rounded) of resources based on identified needs of prioritized projects was as follows:

Elementary Schools	\$109,000,000
Middle Schools	\$72,000,000
High Schools	\$141,000,000
Other Sites	\$14,000,000
Other Closed/Leased Sites	\$87,000,000
District-wide Needs	<u>\$13,000,000</u>
TOTAL NEEDS – ALL PROGRAMS	\$436,000,000

Summary of Bond Measure Scope and Budget

One goal is to make sure the same programs exist in comparable schools from an equity and parity standpoint.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT BOND MEASURE PLANNING SCOPE & BUDGETS

SCOPE OF WORK SUMMARY		
Safety and Security—Additional Security Cameras, Site Fencing & Gates, Access Control		
HVAC Upgrades—improve learning environment for students and working environment for staff		
Infrastructure Improvements—sewer lines, site drainage, water lines		
Building envelope upgrades—roofing, walls, windows		
Site Improvements—Playgrounds, Parking/Drop-off, Fields		
Resiliency upgrades—Keep campuses operational during power outages		
Exploratorium/Library for Los Cerritos & Sunshine Gardens—educational program parity with other sites.		
Transitional Kindergarten/Early Education Classrooms		
Theater Renovations at El Camino HS and South San Francisco HS		
New Gym/Locker/Athletic Facilities at Secondary School sites		
Other Sites Basic Repairs—at leased, other sites—roofing, HVAC, safety		
Central Kitchen Upgrades—kitchen equipment, expanded capacity		
Workforce Housing—project funding to ensure long-term affordability for staff		
District-wide Projects—Technology, Furniture/Equipment		
SITES	PLANNING BUDGET	REFERENCE
ELEMENTARY SCHOOLS	\$109,000,000	Buri, Junipero Serra, Los Cerritos, Martin, Monte Verde, Ponderosa, Skyline, Spruce, Sunshine Gardens
MIDDLE SCHOOLS	\$72,000,000	Alta Loma, Parkway, Westborough
HIGH SCHOOLS	\$141,000,000	ECBS, SSFHS, Baden (Adult Ed)
OTHER SITES	\$14,000,000	Hillside, Childrens Center, Serra Vista, District Offices
DISTRICT-WIDE PROJECTS	\$87,000,000	Workforce Housing, Central Kitchen, Technology, F&E
MANAGEMENT & RESERVE	\$13,000,000	Program costs and risk reserve
TOTAL PLANNING BUDGET	\$436,000,000	

Profile Sheets

A profile is being created for each school site. It provides an overview of the site and lists improvements needed. Mr. Dragon shared example sheets for an elementary, middle, and high school.

Priority Needs - Other Sites

District Office	\$5,854,517
Children’s Center	\$2,127,000
TOTAL	\$7,981,517

Priority Needs - Other Closed/Lease Sites

Hillside	\$5,172,094
Serra Vista	\$1,000,000
TOTAL	\$6,172,094

Priority Needs by Site

New Central Kitchen	\$10,000,000
Workforce Housing (Foxridge)	\$70,000,000
District-wide Technology	\$4,000,000
District-wide FF&E	\$3,000,000
Program Management	\$8,000,000
Program Contingency	\$5,000,000
TOTAL NEEDS – ALL PROGRAMS	\$100,000,000

Potential Funding Resources

These funds are current as of June 30, 2021. The amounts may change with the 2021-22 actuals.

Fund Description	June 30, 2021 Unaudited Actuals
Building Fund – Fund 21	\$5,512,239
Capital Facilities – Fund 25	\$6,045,284
Special Reserves for Capital Outlay Projects – Fund 40	\$4,403,517
GRAND TOTAL	\$15,961,040

Summary

- Enrollment declines are partially offset and deferred by planned residential development.
- In general, capacity utilization does not present an issue going forward although middle and high schools will likely be the most impacted.
- The District will need to frequently update and revisit the CIP planning documents.

- The District's total needs of \$858M exceeds its current funding capabilities, but is quite common given the general age and condition of many California schools.
- The FMP should be considered a living document and can be utilized as a general roadmap in fulfilling the community's facility needs.

Next Steps

- Board to discuss and approve the FMP
- Continue the prioritization process to ensure the highest priorities are completed
- Continue to pursue State funding
- District to periodically review and update the Master Plan's:
 - Enrollment projections
 - Classroom inventories
 - Condition assessment of facilities
 - Funding options

The Board recessed at 8:27 p.m. for a break and reconvened at 8:40 p.m.

Trustee Murray asked, in regard to capacity utilization, if the Adult Ed. program at Baden was taken into account. Mr. Dragon said it was not since only the student population of 9th to 12th graders was included.

Trustee Murray questioned whether the generation rates took private schools into account. Mr. Dragon said only the public schools were included.

Vice President Richardson inquired if the impact of charter schools and other non-traditional schools was taken into account. Mr. Dragon replied that they were not taken into account. They look at the historical progression of students and charter schools are not part of the mix. The ratio of cohort survival/retention rate is used to determine how many students are going to progress to the next grade level.

Vice President Richardson asked if the 2017 FMP was used for comparison. Mr. Dragon confirmed that many of the projects they identified were included. Prices are different because they have escalated and compared to the 2025 prices have increased by 57%.

President Baker said he wanted to see the individual school profiles soon. He noted that a lot of families have left the area because they cannot afford to purchase a family home. And some current residents are remaining in their homes because of the Prop 13 tax benefits. Some new construction will not contribute much to enrollment since they are one bedroom or studio apartments. "But for community

members, it is important to remember the cost to educate a student in terms of facilities are not necessarily linear with enrollment. Especially when you talk about fixed costs for facilities infrastructure. It stays the same whether a middle school has 600 students or 700 students.” “We have smaller class sizes than we did decades ago, meaning for the same number of students we need more classrooms. We need intervention specialists at many of our schools. They need space. After-school childcare needs space. Working on improving mental health and counselors needs space. That's not even to mention the TK...” “We need good facilities and we need to study what those facilities are, whether or not...we approve a bond measure and whether or not that bond measure passes, we need to discuss how we're going to have space for all those people. “We need to keep investing for our students and their families deserve it.”

ACTION

1. BUSINESS SERVICES

a. **Resolution No. 22-47 of the Board of Trustees of the South San Francisco Unified School District Ordering a School Bond Election, and Authorizing Necessary Actions in Connection Therewith**

Assistant Superintendent O shared his thoughts on the bond resolution with the Board and community before the Board discussed it and took action. The last SSFUSD bond, Measure J, was passed over eleven years ago. “... it is customary for the District to pass a bond within five to seven years to address the needs of the District. So, we're way overdue...” SSF taxpayers have the lowest bond rate in San Mateo County due to no bond having passed for many years. The District has “...dilapidated facilities, according to the latest long-range FMP. A poll done earlier this year shows very strong support for the \$60 per \$100K assessed value per year. The District can generate up to \$436M in bond funds...” “This will only cover about half of the \$850M in facility needs. The amount the property owners pay on the bond is based on the assessed value of the property and not on the current market value. “...in SSF...close to 52% of the single family homes have an assessed value of under \$500K...which means these property owners only pay \$300 or less per year for the bond.” “So, the difference between a parcel tax and a bond is that parcel taxes are used to pay for programs, for example music, athletics, science, reducing class sizes, and staff or employees raises, while a bond is used to pay for facility needs and infrastructure improvements and reducing cash flow.” There are insufficient State funds to pay for the

facility needs and infrastructure improvements. Mr. O stated that November 2022 is the right time to call for a bond. One of the past outstanding bonds will get paid off in 2023. A bond will take care of both the facility needs as well as the workforce housing needed to help recruit and retain staff for the District. A bond/workforce housing is a Board priority for 2022-23. “We recognize that funds and certain protocols that were implemented from the previous bond could have been better managed, however we have a new Board and Cabinet members in place as well as new leadership and facilities...to do our best for our students, staff and community and we continue to lead and operate with transparency”. He shared that the District completed a bond refinancing in January 2022, which was a lot work and not something that the District is required to do. However, it saved taxpayers \$3.6M. “In conclusion, I wanted to provide this information for the Board and the community to ensure we have a clear understanding of the need, context, and desire of staff to move forward with the bond resolution to enhance our facilities in ways that our students and community deserve, especially those in modernized communities.”

Vice President Richardson said most cities wait to pay off bonds before passing a new one. SSFUSD currently has two outstanding bonds. If the bond resolution is passed, at 30 years, the District will have spent at least \$1B for those bonds and \$436M on this bond. While she agrees the work is needed, she believes the timing is off because of the big struggle right now. With a five year parcel tax, it is paid off in five years and taxpayers do not have more debt. The resolution is a long-term debt of 33 years. She said after this the District will have more needs and this bond is just providing band-aids. Vice President Richardson said items like cameras and smart boards are not facilities and should not be included in the bond. Instead of putting this into old buildings, they should start building schools from the ground up. She thinks the timing would be better in 2024. She noted that some HVAC units are still working and replacing them can wait until the economy is a little better. It would be considerate of the Board to wait and understand this is a difficult time with many people struggling. Mr. O reiterated that SSFUSD has not passed a bond in 11+ years and it is last in terms of school districts in San Mateo County for how much homeowners pay for bonds. Other districts pass a bond, and then pass another five to seven years later in a continuous cycle. “We don't get any funding from the State so that's how the high schools and other schools maintain the facilities because they have ongoing bonds...” He said the reason the District can pass a \$436M bond is because we have not passed a bond for so long. The District has a lot of needs. He referenced the sewer pipe problem at Alta Loma MS which could

have resulted in closing the school for a week or two if the was not quickly corrected. This would have impacted the learning and parents who would need to care for their children while they are out of school. Since most of the schools are over 50 years old, their clay sewer pipes can break any time which is a huge underground risk. Mr. O said there are a lot of emergency needs that must be addressed right away because when they happen, it will be too late. He added that a lot of the HVAC is not functioning as it should and a top priority is to upgrade all the units to filter out the COVID-19 virus or other future virus strains. "There is a lot, that's why they identified over \$350M worth of facility needs because we haven't done as much over so many years because we haven't been passing bonds like our neighbor schools used to address the facility needs. That's why we're [in] this predicament."

Vice President Richardson informed the Board that four bonds from other school districts were put before voters in a low turnout and one did not pass. She wanted to stress that it would be good to wait a few more years when the economy is stronger and people are feeling generous. She said the bond costs will be passed down from owners to renters. Voters are passing much lower bonds that this one. She prefaced her comments in saying she agrees the District needs workforce housing, but a smaller bond is needed. She noted that in Daly City, they supplemented their bond and she would like this resolution to state that the Board will seek philanthropy. Mr. O stated that, per bond counsel, certain language is statutory and cannot be changed. Vice President Richardson said she has seen it in other resolutions, but Mr. O said counsel recommends not including those details. Mr. Don Field, of Orrick, Herrington and Sutcliffe LLP, the District's bond counsel, commented on other revenue sources. "One, there is a reference that the District does pass a bond it would qualify it for State matching programs to the extent those get funded." Also, in Exhibit A, under the Title Bond Project, a paragraph recognizes that the school districts include more projects on their project list than can be funded with the bond amount. He said the reason for that is if the District gets matching State funds or other revenue sources to fund one project, they want to be able to fund another project. The bond resolution does recognize that the District will seek other revenue sources, but it is not the appropriate document to set out the specifics and that will be done as part of the facility planning process.

Trustee Daina Lujan said the timing is good now. She acknowledged Vice President Richardson's comments on things costing more and also listened to the long-term outlook. She said in a future recession, it will be even harder to pass a bond measure. "I also believe when I think of our students, they should be able to access bathrooms with

toilets that flush and classrooms should have adequate electricity. I know these upgrades are not showy or shiny or fun. When you do earthquake retrofitting, it is not pretty...but it sure makes me feel a lot safer about our students...” She asked Dr. Spaulding approximately how many job candidates are interested in working in SSFUSD, but realize they cannot afford to live here. He replied it would be close to a third, if not more of those who apply. She also asked about the annual percentage of employees who leave because they cannot afford to live here. Dr. Spaulding replied that he provides that information to the Board every fall from the exit survey data. Right now, about 50 employees have resigned. They are staying in the profession, but 15% are leaving the State, 15% are leaving the area, and about 5% are moving to higher-paying districts in the area.

Dr. Hsieh asked Trustee Lujan the intention of her questions. Trustee Lujan said one item identified in the bond measure is workforce housing and it would be a selling point during recruitment to offer housing to employees, certificated and classified, below market rate. Dr. Spaulding added that during in-person or virtual recruiting this year, workforce housing is a frequently asked question before people apply.

Trustee Murray said workforce housing is a small amount of the bond. The District is fortunate to have the land and be able to build this. She noted that there is over \$800M worth of facilities needs and the bond is only for \$436M. She prefers to have the bond now rather than later because there are unknown issues which happened due to the aging facilities. Some emergency needs must be addressed now. “...nobody can learn or teach when they don't feel safe and they don't feel like they're in this great place so we can do that and we can do that now.”

President Baker said “...you get what you pay for and our school facilities reflect that.” He noted that several times teachers or staff speak about the effects they suffer from deferred maintenance. The bond will help with plumbing problems, structural safety issues, and the need for better security. “I ran in 2018 with a goal of renovating our East side schools that missed out in the 2011 bond. Passing this measure will help address that. That's not even talking about the education this bond can offer.” He agreed with Vice President Richardson that “...the economy is not great right now but to put these repairs off to later could be disastrous, interest rates rise and will cost more. I think we need to strike now.” He reiterated that SSFUSD has the lowest bond rate in San Mateo County, while some taxpayers in other districts, such as Burlingame, pay on both elementary and high school bonds. “We have the lowest bond measure, and our students are suffering because of it.” He confirmed that the cost of this bond will

not greatly affect homeowners who purchased their homes 30 years ago since those residents pay on the assessed value. President Baker said insufficient housing in the community leads to high costs and long commutes for staff. “This bond will help us fund and build housing for a portion of our staff. We have neighboring districts that are opening up facilities now and despite planning for this for years...we have not been able to come up with the funding for it. This will do it. If we were able to attract staff for subsidized housing it will lead to more experienced teachers...and better education for our students...” He supports this bond for safe and effective schools and good education.

Vice President Richardson said no one is disputing the need, but she is talking about the timing of the bond. If the Board prioritizes workforce housing, the bond should be closer to \$80M, not \$400M. She has repeatedly seen that smaller bonds are easier to pass. Right now, the District is in litigation and using bond funds. She does not see any safeguards, just arbitrary numbers. President Baker said the District has won the legal fight and is now in discussion on how to settle the lawsuit.

MOTION #233 (Murray/Hsieh) to adopt Resolution #22-47: To call an election within the District for the purpose of approving school bonds, to request the Registrar of Voters of the County of San Mateo to conduct the election on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in ballot pamphlet. (AYES: Baker, Hsieh, Lujan, Murray; NOES: Richardson). Motion Carried on a 4-1 vote.

O. CONSENT AGENDA

MOTION #234 (Murray/Lujan) to approve Item 1a, Minutes to the regular Board meeting, May 26, 2022; Item 1b, Minutes to the regular Board meeting, June 9, 2022; Item 1c, Minutes to the special Board meeting, June 13, 2022; Item 2a, ECHS students attending CADA conference in the University of Santa Barbara; Item 3a, Certificated Personnel Assignment Order; Item 2b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, May 1 - 31, 2022; Item 4b, Warrant Register, May 1 -31, 2022; Item 4c, Cash Receipts, May 1 - 31, 2022; Item 4d, Declaration of surplus items; Item 4e, Gifts to the District June 2022; Item 4f, 2022-23 Fundraising Events; Item 4g, Professional services agreements under \$25,000 (with correction noted above); Item 4h, Fee increase of use of District facilities for 2022-23; Item 4i, Fee increase for District rental/leasing for 2022-23; 4j Commercial Food and Supplies RFP rollover bid for 2022-23; 4k, Dairy products RFP rollover bid for 2022-23; Item 4l, Fresh produce RFP rollover bid for 2022-23; Item 4m, Processed USDA foods RFP rollover bid for 2022-23. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Daybreak Health

Dr. Spaulding presented an overview on Daybreak Health, an online counseling platform for students ages twelve to nineteen facing anxiety, depression, bullying, trauma, academic stress, and more. Daybreak provides access to high-quality virtual counseling, teletherapy sessions and messaging and virtual meetings, online screeners, and monthly progress check-ins with school teams and districts. Students were matched with licensed clinicians within days of being referred, creating strong therapeutic alliances and equal access to affordable care. The bottom line is to improve student outcomes. This year two staff trainings focused on managing personal well-being and social and emotional learning were held. They reached out to 2,519 of the District's secondary school students. Using a universal screening tool, Daybreak helped the District rate the highest needs students and site counselors worked with those students by recommending them to Daybreak. SSFUSD counselors referred 72 students to Daybreak prior to the end of the 2021-22 school year. 49 students have participated during the 12-week intervention program and 18 are continuing to receive this one-on-one support during the summer. Dr. Spaulding noted that on the anxiety scale, there was an overall improvement of almost 82% from the students, as well as an overall improvement of depression by 88%. 96% of students who completed over eight sessions showed improvement in at least one of their clinically validated proven indicators.

Dr. Spaulding introduced Sid Cidambi, Daybreak's COO, and Diana Lay, the Head of Account Management.

Dr. Hsieh said the outcomes for improvement were what she was looking for.

President Baker asked if someone needing mental health services can be matched up via an online consultation. Mr. Cidambi replied that if a student speaks with a school counselor, that staff member can schedule an intake with a Daybreak Coordinator. If the student receives therapy services, as result of the intake, they will match them with a therapist who will be a good fit based on the results of the intake. They will usually do a 12-week program of weekly sessions, one-on-one teletherapy sessions with their team therapist. The staff member may also connect with the Daybreak therapist to check on the student's progress. Mr. Cidambi said they provide aggregate data on

how the students are doing in their sessions and report on the impact the program is having.

President Baker asked about self-referrals and if Daybreak anticipates students calling directly next year. Mr. Cidambi said they are working with Dr. Spaulding's team to create ways for students to self-refer. He said, "This actually came out of a comment some student groups had made...they loved what the program was but some of them weren't aware of it...so we're working on new ways to allow students to both self-refer in addition to the staff referral. So that's going to be an additional initiative next year."

Vice President Richardson said in today's teenager culture, there is an increase in psychosis related to vaping and its higher concentrations of THC. She asked if Daybreak is aware of this and how they were preparing for it. Mr. Cidambi said they are concerned about this in the community. All their therapists are licensed clinicians familiar in working with kids who have a co-occurrence of substance abuse in addition to their anxiety or trauma. He said an additional service they provide is mental health education webinars for families so they can be allies to make them aware of what is taking place with their children.

2. BUSINESS SERVICES

a. 2022-23 District Budget

Assistant Superintendent O reviewed the updated 2022-23 proposed District budget and multi-year projections for 2023-24 and 2024-25.

2022-23 Assumptions

- Projected increase in property tax
- Projected increase in on-going RDA revenue
- District will remain Community Funded/Basic Aid
- Estimated Step & Column cost included
- Enrollment/ADA declining
- LCAP Goals/Actions are included in the budget
- Continue Deferred Maintenance transfer
- Maintain contribution to Routine Restricted Maintenance
- Estimated STRS/PERS increase included
- Contribution to Special Ed and Transportation are budgeted
- Gifts and donations are budgeted when received
- Program carryovers are not budgeted until books are closed

	STRS	PERS	SUI	COLA	Lottery	Mandated Block Grant	ADA
21-22	16.92%	22.91%	0.50%	5.07%	\$228	\$95.96	7,360.96
22-23	19.10%	25.37%	0.50%	6.56%	\$228	\$102.25	7,331.63
23-24	19.10%	25.20%	0.20%	5.38%	\$228	\$107.75	7,185.00
24-25	19.10%	24.60%	0.20%	4.02%	\$228	\$111.14	7,041.30

He noted that the STRS and PERS rates are increasing significantly in 2022-23. The direct contribution to the pension is a significant cost to the District. The reason for the increase is because the State is no longer putting aside funds to buy down the cost to districts.

Multi-year Projection - Projected Ending Fund Balances

Unrestricted and Restricted Funds	Estimated Actual 2021-22	Proposed Budget 2022-23	Projected Budget 2023-24	Projected Budget 2024-2025
Revenues	\$ 135,937,090	\$ 135,549,702	\$ 136,244,252	\$ 140,561,346
Total Sources of Funds	\$ 135,937,090	\$ 135,549,702	\$ 136,244,252	\$ 140,561,346
Expenditures	\$ 158,741,748	\$ 138,705,145	\$ 141,706,604	\$ 144,547,194
Total Usage of Funds	\$ 158,741,748	\$ 138,705,145	\$ 141,706,604	\$ 144,547,194
Net Incr/Decr in Fund Balance	\$ (22,804,658)	\$ (3,155,443)	\$ (5,462,352)	\$ (3,985,848)
Beginning Fund Balance	\$ 48,844,756	26,040,098	22,884,655	17,422,303
Projected Ending Fund Balance	\$ 26,040,098	\$ 22,884,655	\$ 17,422,303	\$ 13,436,455

Ending Fund Balance Designations

GENERAL FUND Unrestricted and Restricted Funds	Estimated Actual 2021-22	Proposed Budget 2022-23	Projected Budget 2023-24	Projected Budget 2024-25
<i>Estimated Actual/Projected Ending Fund Balance</i>	26,040,098	22,884,655	17,422,303	13,436,455
Nonspendable				
Revolving Cash	25,103	25,100	25,100	25,100
Stores	69,553	75,000	75,000	75,000
Prepaid Expenditures	122,880	150,000	150,000	150,000
Restricted	5,593,832	5,590,525	5,590,525	5,590,525
Committed	0	0	0	0
Assigned/Designated				
STRS/PERS Increases: 2024-25	200,000	200,000	200,000	200,000
STRS/PERS Increases: 2025-26	425,000	425,000	425,000	425,000
Property Tax Repayment - Litigation (Est.)	8,500,000	8,500,000	3,381,349	0
Budget Reduction Needed to Balance Budget	0	0	0	(746,529)
Carryover - 20/21 Site Discretionary Funds	490,000	490,000	490,000	490,000
Reserve:				
Reserved for Economic Uncertainties	7,937,009	6,935,257	7,085,330	7,227,360
Undesignated Reserve	2,676,721	493,773	0	0

The State requires districts to break the Ending Fund Balance into five categories to make it consistent throughout all the San Mateo County school districts. The District designation is listed under the assigned/designated. SSFUSD is able to balance the budget for all three years by setting aside the \$8M one-time tax repayment. If the District is asked to make the repayment, it will need to come up with the funds to cover this. Mr. O said that unless the District receives additional revenue, it will need to reduce ongoing expenditures by approximately \$746K in 2024-25 to balance that year.

ACTION *(continued)*

1. ADMINISTRATION

a. Adoption of Policies for the November 8, 2022 Governing Board Election and Resolution #22-53 Calling for an Election of Three (3) Governing Board Members and Approval of Service Agreement with the San Mateo County Elections Division

MOTION #235 (Lujan/Murray) to adopt the policies for a 200 word limit on a candidate's statement, the candidate is charged for their statement, and in the event of a tie, the candidate will be selected by lot and adopt Resolution #22-53 Calling for an Election of Three (3) Governing Board Members and Approval of a Service Agreement with the San Mateo County Elections Division. (AYES: Baker, Hsieh, Lujan, Richardson, Murray; NOES: None). Motion Carried. (Unanimous)

b. Approval of Superintendent's Contract

President Baker said the Board gave Dr. Moore her evaluation in closed session and while he could not discuss it in detail, he spoke about a few of the 40 accomplishments in her contract. "Dr. Moore has been an outstanding leader for our District and asset for the District and the community, especially over the last couple of years... Everyone knows about the changing mandates from the government, unpredictable behavior of a virus, and the staff and Board all get focused on her and she has handled it very admirably. She is easy to work with, has shown tremendous dedication to the students ...and she is there to serve the students and she has done that. She helped with all the safe return to school plans. She launched our Equity Diversity and Inclusion Committee and the Student Advisory Committee." "...she supported staff in leading the implementation of the K-12 social and emotion learning screener." He said it has been an honor working with her and he is glad she will continue to serve as the Superintendent for a few more years.

Superintendent Moore thanked the Board for their leadership, support for her, and confidence in her. “All of the accomplishments that we have been able to do the past several years,...I certainly could not do them alone...and I have a phenomenal team...who carried a heavy load and heavy lift and I'm eternally grateful for all of you because together it shows me that we can accomplish so much, so thank you so much for the confidence, the support, the value, the trust that you put into me. It certainly doesn't go unnoticed and I'm deeply touched. Thank you very much.”

President Baker acknowledged the Assistant Superintendents and said Dr. Moore is able to do her job well because they do their jobs so well.

MOTION #236 (Lujan/Hsieh) to approve the Superintendent's contract dated June 23, 2022. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of 2022-23 Local Control Accountability Plan (LCAP)

MOTION #237 (Hsieh/Lujan) to approve the 2022-23 LCAP and authorize submission of same to the San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Approval of Health Connected Memorandum of Understanding (MOU) for the 2022-23 School Year

MOTION #238 (Lujan/Murray) to approve the Health Connected MOU for a sexual health education program provided to 8th grade students for the 2022-23 school year. Motion Carried. (Unanimous)

c. Approval of Literacy Coordinator Position and Job Description

MOTION #239 (Hsieh/Lujan) to approve a Literacy Coordinator position and job description to promote and support language and literacy instruction across the District. Motion Carried. (Unanimous)

d. Approval of a Universal Pre-Kindergarten (UPK) Grant Program Template

Assistant Superintendent Keith Irish reviewed the timeline for this item. The District completed the template, which the Board will be approving. The next step is for the State to send school districts a survey in July. He will be transferring much of the information to the survey. The purpose is for the CDE to get a firm understanding about what support the District needs. The actual allocation won't be known until the fall,

but this is an implementation grant and SSFUSD should receive between \$100K to \$260K based on enrollment.

MOTION #240 (Murray/Lujan) to approve a UPK Planning and Implementation Grant planning template for the 2022-23 school year. Motion Carried. (Unanimous)

e. Adoption of Paper Education Co. Contract Renewal for 2022-23

Vice President Richardson asked how the program is working. Mr. Irish said this partnership provides access and opportunities 24/7. For 6th to 12th grade students, the District has double the average usage with over 4,000 tutoring sessions last year. Teachers have done a great job in promoting the service. Students are asking for help mostly between the hours of 10 p.m. and 2 a.m.

MOTION #241 (Lujan/Hsieh) to approve the continued partnership with the Paper Education Company in order to provide online tutoring for all students in grades 6-12 from October 27, 2022 to October 27, 2023. Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of Daybreak Health Memorandum of Understanding (MOU) for the 2022-23 School Year

MOTION #242 (Murray/Lujan) to approve the Daybreak Health MOU to provide the District with counseling services for students ages twelve to nineteen for the 2022-23 school year. Motion Carried. (Unanimous)

b. Approval of Substitute Rate Increase

MOTION #243 (Lujan/Murray) to approve an increase the daily Certificated substitute rate effective August 8, 2022. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

b. Adoption of 2022-23 District Budget

MOTION #244 (Murray/Lujan) to adopt the 2022-23 District Budget and the Multi-Year Projections for 2023-24 and 2023-25 and authorizes submission of same to the San Mateo County Office of Education. Motion Carried. (Unanimous)

c. Resolution No. 22-51 for Education Protection Account Funds

MOTION #245 (Lujan/Hsieh) to adopt Resolution #22-51: To receive and disburse the revenues derived from Proposition 30 taxes into the Education Protection Account fund. (AYES: Baker, Hsieh, Lujan, Richardson, Murray; NOES: None). Motion Carried. (Unanimous)

d. Approval of Quote for Serra Vista Multi-use Room (MUR) Audio/Video System Upgrade

Vice President Richardson asked if the room gets a lot of use. Mr. Irish replied that prior to the pandemic, the MUR was used bi-weekly for CAT meetings with site leaders. Also, it is the District's main training area for professional development, teacher induction sessions, after school workshops, etc. This is a learning center which needs upgraded technology to reduce connectivity issues. Vice President Richardson noted that the City has a community room in the Municipal Services Building which might be more centralized for teachers.

MOTION #246 (Hsieh/Lujan) to approve the quote from AVI-SPL to upgrade the Serra Vista MUR audio/video system. Motion Carried. (Unanimous)

e. Approval of Award of Contract with Tri-Valley Excavating for Alta Loma MS Drainage Repairs Project

MOTION #247 (Murray/Lujan) to approve the award of contract to Tri-Valley Excavating for the drainage repairs project at Alta Loma MS. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

July 14, 2022

- Presentation on Information Technology Department
- Presentation on MOU for YSB School Counseling and Safe School Advocates Services
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2022-23 conferences and seminars
- Approval of Children's Center CCTR 2022-23 childcare contract
- Approval of Children's Center CSPP 2022-23 childcare contract
- Williams report for 2nd quarter ending 6/30/22
- Approval of MOU for YSB School Counseling and Safe School Advocates Services

July 16, 2022 - Board Self-assessment Workshop *(Board room)*

August 11, 2022

- Introduction of Student Trustees/ASB High School Presidents
- Summer School report
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2022-23
- Approval of San Mateo Co. 2022-23 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2022 data collection
- Resolution for Attendance Awareness Month (September)

September 8, 2022

- Teaching and learning presentation - Ponderosa ES
- Presentation and approval of year end unaudited actuals
- Renaissance Learning agreement renewal for 2022-23
- InClassToday agreement renewal for 2022-23
- Discussion of October 20 Community Forum topic(s)
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Resolution on GANN limit

September 22, 2022

- Teaching and learning presentation - Alta Loma MS
- Update on enrollment for the 2022-23 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2022-23
- Approval of Migrant Ed MOU
- Resolution for California Week of the School Administrator (October)

October 6, 2022

- Teaching and learning presentation - Buri Buri ES
- Williams report for 3rd quarter ending 9/30/22
- Update on OpTerra Energy solar savings
- Resolution honoring Native American Heritage Month (November)
- Approval of Superintendent's contract extension
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2023-24

October 20, 2022 - Community Forum

- Topic(s) TBD

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Lujan acknowledged that this was a very packed agenda and thanked everyone for putting it together.

Trustee Hsieh echoed Trustee Lujan's comments.

Trustee Murray added her appreciation for Dr. Moore and that she agreed to stay with the District for the next two years. She thanked everyone for all they do.

President Baker thanked Cabinet members and his fellow Trustees. He said the last agenda of the year tends to be busy as the fiscal year closes out, many items need approval, and this year the election deadlines were included.

ADJOURNMENT - 9:59 p.m.