SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, September 22, 2022

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

The Board of Trustees invites the community to participate in this meeting in-person. It is strongly recommended that in-person attendees continue to wear a mask or face covering during the meeting.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on September 22)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la pidan 48 horas antes de la empieza de la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. To consider the evaluation of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957 (one case).
2. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Alta Loma MS student Yunn Lee.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. TBD

L. STUDENT TRUSTEE REPORTS

1. Katrina Oller, Fall Student Trustee and ASB President El Camino High School.
2. Tania Torres, Spring Student Trustee and ASB President South San Francisco High School.

M. PUBLIC COMMENTS

For Items Not On The Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting9222022 beginning at 3:00 p.m. on Monday, September 19, until 3:00 p.m. on Thursday, September 22. These comments will be read by all Board members and posted on the District website's 2022-23 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

(Individual presentations are limited to a maximum of 10 minutes.)

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation:
Alta Loma Middle School

Principal Nina Mendez will share, with the Board, educational priorities and programs at Alta Loma Middle School.

b. Middle College at Skyline College

Director Martina Center-Goodman, will provide an update on the Middle College at Skyline College program, a collaboration between SSFUSD and the San Mateo County Community College District.

2. HUMAN RESOURCES

a. Suspensions/Expulsions/Law Enforcement Contacts

Director Ryan Sebers will share information on suspensions/expulsions, and law enforcement contacts for the 2021-22 school year.

3. BUSINESS SERVICES

a. Fiscal Services Department

Director Rajpal Bal will provide an overview of the Fiscal Services Department including staffing, reporting deadlines, challenges, and achievements.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. ADMINSTRATION

a. Bay Ed Fund

Representatives Ash Solar and Paul Keys will share, with the Board, a partnership with the Bay Ed Fund and SSFUSD to co-design a vision for students and implement strategies for change.

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ACTION

1. ADMINISTRATION

a. Approval of the Bay Ed Fund MOU 1 - 15

Staff recommends the approval of the MOU with Bay Ed Fund for a one-year period, as presented to the Board.

b. Approval of the Bay Ed Fund Data Sharing Agreement 16 - 21

Staff recommends the approval of the data sharing agreement between the District and the Bay Ed Fund, as presented to the Board.

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

		PAGE
1. ADMINISTRATION		
a.	San Mateo Co. 2022-23 CSPP preschool contract.	22 - 30
b.	Star Vista agreement for early childhood mental health consultation services for 2022-23.	31 - 34
2. EDUCATIONAL SERVICES		
a.	Sonrisas Dental Health free screenings at Martin ES and Spruce ES for Pre-K to 1st graders.	35 - 40
b.	Vision to Learn free screenings at Parkway Heights MS, Martin ES, and Spruce ES.	41 - 48
3. HUMAN RESOURCES		
a.	Certificated Personnel Assignment Order.	49
b.	Classified Personnel Assignment Order.	50 - 51
4. BUSINESS SERVICES		
a.	Purchase Order Listing, July 1 - 31, 2022.	52 - 65
b.	Warrant Register, July 1 - 31, 2022.	66 - 86
c.	Cash Receipts, July 1 - 31, 2022.	87 - 98
d.	Declaration of surplus items.	99 - 102
e.	Gifts to the District, September 2022.	103 - 104
f.	Fundraising event for the 2022-23 school year.	105 - 106
g.	Professional services agreements under $25,000.	107 – 108

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INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Update on District Enrollment 109

Staff will present information on the enrollment of SSFUSD students for the 2022-23 school year and an enrollment trend.

ACTION *(continued)*

1. ADMINISTRATION

c. Resolution No. 22-61 for Filipino American History Month 110

Staff recommends the adoption of Resolution #22-61: Honoring Filipino American History Month.

d. Approval of 2022-23 SSFUSD Governance Calendar 111 - 113

Staff recommends the approval of the SSFUSD 2022-23 Governance Calendar, which highlights when certain items come before the Board, categorized by department and month, as presented to the Board.

2. EDUCATIONAL SERVICES

a. Approval of CTE Coordinator Field Trips for 2022-23 114 - 120

Staff recommends the approval for the District CTE Coordinator to attend two educational conferences in Las Vegas, NV and Sacramento, CA in 2022-23, as presented to the Board.

b. Approval of Instructional Materials 121 - 129

Staff recommends the approval of three instructional materials for adoption beginning in the 2022-23 school year, as presented to the Board.

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c. Approval of a Revised Course Implementation 130 - 131

Staff recommends the approval of the revised UC “g” elective course, Creative Writing, for implementation at ECHS and SSFHS in the 2022-23 school year, as presented to the Board.

3. HUMAN RESOURCES

a. Resolution No. 22-60 Week of the School Administrator 132 - 133

Staff recommends the adoption of Resolution #22-60: To honor the contributions of the District’s school leaders during the week of October 9 - 15, 2022.

b. Approval of Variable Term Waivers 134 - 135

Staff recommends the approval of two Variable Term Waivers for Maria Jessica Lou Pingol Roa, a certificated employee at Martin ES and Michael Morla, a certificated employee at ECHS, as presented to the Board.

4. BUSINESS SERVICES

a. Approval of an Agreement with Experience Janitorial Inc., for Temporary Custodial Support 136 - 138

Staff recommends the approval of an agreement with Experience Janitorial, Inc., to provide temporary custodial staff support for 2022-23, as presented to the Board.

b. Approval of an Agreement with 19six Architects for the ECHS ADA Pathway Project 139 - 144

Staff recommends the approval of an agreement with 19six Architects for architectural and engineering services on the ECHS ADA pathway project, as presented to the Board.

c. Approval of an Agreement with ISI Inspection Services for the ECHS Pedestrian Bridge and Accessibility Project 145 - 152

Staff recommends the approval of an agreement with ISI Inspection services for special inspection and materials testing services for the ECHS pedestrian bridge and accessibility project, as presented to the Board.

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d. Approval of an Agreement with Campbell Keller for Facilities Workstations 153 - 173

Staff recommends the approval of the proposal from Campbell Keller to design a new workspace layout in the Facilities Department, as presented to the Board.

e. Approval of Award of Contract with SG Engineering, Inc. for Skyline ES Roof Replacements 174 - 177

Staff recommends the approval of the award of contract to SG Engineering, Inc. for the roof replacement of three portables at Skyline ES, as presented to the Board.

f. Approval of the Agreement with Infinity Communication and Consulting Services for District E-Rate Discounts 178 - 181

Staff recommends the approval of an agreement with Infinity Communications and Consulting to assist the District in securing E-Rate discounts, as presented to the Board.

g. Approval of Agreement with Dell Technologies for Additional Cybersecurity Protection 182 - 186

Staff recommends the approval of the agreement with Dell Technologies for improving the District's defense against cybersecurity, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in-person in the Baden HS gym, unless otherwise noted.

October 6, 2022

- Teaching and learning presentation - Buri Buri ES
- Presentation on Genentech and Science
- Williams report for 3rd quarter ending 9/30/22
- Update on OpTerra Energy solar savings
- Public hearing and appointment of Personnel Commissioner as Board's representative
- Resolution honoring Native American Heritage Month (November)
- Approval of Local Indicators
- Approval of ESSER III Expenditure Plan for 2023-24

October 20, 2022 - *Community Forum*

- Safety
- District high priority infrastructure needs

November 17, 2022

- Teaching and learning presentation - Westborough MS
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Update on Safe School Plans
- Public Hearing on Educator Effectiveness Block Grant

December 15, 2022

- Resolution ratifying November 8 election
- Ceremonial Oath of Office for new Board members
- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees
- Teaching and learning presentation - Parkway Heights MS
- Presentation on Performance Management - CTE
- Presentation and approval of First interim budget report "positive certification"
- CSBA Delegate Assembly nomination(s)
- Approval of the Effectiveness Educator Block Grant
- Approval of 2023 Summer School Program

January 19, 2023

- Recognition for outgoing Student Trustee Oller
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Induction
- Audited actuals report for the fiscal year ended June 30, 2022
- Approval of SARCS
- Williams report for 4th quarter ending 12/31/22
- Resolution honoring African American History Month (February)
- Approval of 2023 Young Audiences Professional Development MOU

February 9, 2023

- Introduction of new Student Trustee Torres
- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - Special Education
- Approval of DTS contract for 2023-24
- Approval of implementation of Science for Scientists for 2023-24
- Update on Governor's 2023-24 budget proposal

February 23, 2023

- Teaching and learning presentation - Los Cerritos ES
- Teaching and learning presentation - Children's Center
- Performance Management - English Learners
- Presentation on supplement to the annual LCAP update for 2022-23
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2023 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2023-24

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Nalani Allen-Cantley, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: September 22, 2022

RE: Approval of an MOU with Bay Ed Fund

BACKGROUND:

In late Fall, 2021, SSFUSD was approached by key leaders in the Bay Ed Fund to converse about SSFUSD, the vision for the District, our current reality, and aspirations for how SSFUSD could equitably move the work forward. They then met with a few Board members, some City officials, and other members in our community to talk about the needs, the hopes, the aspirations, and to gauge if there was a collaborative spirit to focus on the needs in SSFUSD. These initial meetings were simply to gain clarity and a better understanding of our community and its needs. Their purpose is to *build a community investment fund that sustainably transforms public education systems to prepare all students to thrive as adults in the Bay Area, by catalyzing families, communities, teachers, district leaders, and philanthropy to come together, co-design a vision for students, and implement proven strategies for change.*

The Bay Ed Fund's theory of change is organized around five foundational pillars of work:

1. **Leading Collaboratively:** A diverse group of people and organizations in the community collaboratively center the experiences of our most marginalized students and families while working to realize more equitable outcomes.
2. **Shared Community Visioning:** A responsive, co-designed vision anchors and aligns work across stakeholders to produce and sustain more equitable and transformative outcomes.
3. **Local Capacity Building:** To realize a shared community vision, deep and sustained investment must be made in building the capacity of students, families, educators, community orgs, and coalitions, as well as the district.
4. **Evidence-Based Decision-Making:** Beginning with youth, family, and educator perspectives, the community coalition rigorously analyzes data

and researches relevant best practices to produce more equitable and transformative outcomes.

5. **Empowering Investment:** Local philanthropy must play a responsive, empowering role to build capacity and sustain impact towards a community's vision over 10+ years.

Their primary focus will be to engage and empower parents so that they are educated and informed about the educational system and to strengthen our partnership with parents so we can work collaboratively and congenially to meet the needs of all students.

As SSFUSD met with representatives from Bay Ed Fund, we shared our priorities and goals, challenges, and our vision for equitably and inclusively meeting the needs of our students by way of transforming SSFUSD and dismantling inequities and other challenges that prevent access to some in our community! They met with several districts and various leadership teams, and ultimately, I am proud to say, they indicated a belief in our vision and desire and wanted to partner to make the vision a reality. They are also looking to partner with two other districts (still to be determined), but SSFUSD has been identified as their first partner.

After eleven months of meeting, discussing, sharing information, and building a positive rapport, SSFUSD and Bay Ed Fund would like to bring forward an MOU for one year that outlines the ways in which we'd like to work together. Some of the ways in which we are partnering focus on current and emerging challenges and needs we have as well. Though this MOU is only for one year, the intent is to bring back an MOU at the end of this year for a longer-term commitment.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve an MOU with Bay Ed Fund for a one-year period.

BAY ED FUND

Terms of Grant with Bay Ed Fund

South San Francisco Unified School District - Strategic Support Grant

1. Purpose. This Grant shall be used solely to provide towards the goals outlined below and the work outlined in the Appendix.

2. Goals. South San Francisco Unified School District ("Grantee," "SSFUSD," or "District") understands and agrees that Bay Education Fund ("Bay Ed Fund") is making this Grant and providing additional supports in order for SSFUSD to accomplish the following goals:

1. Build and deepen working relationships with each other and with the greater SSFUSD community, with the goal of agreeing to a multi-year partnership and an on-going funding relationship focused on closing student proficiency and opportunity gaps
2. Facilitate a deeply inclusive and empowering strategic planning process that begins with deep listening and culminates in a vision and strategy co-designed with students, families, educators, and community partners
3. Address urgent and immediate needs in the service of students, families, and educators
4. Ensure that the District has the internal capacity and access to necessary external partners to assess current capacity across key functions (e.g. instruction, financial health, and data-driven decision making)[1]

At the end of the 2022-23 year's strategic planning process in partnership with Attuned, the District and its Governing Board will adopt a strategic plan and budget aligned to the vision it has co-designed with the community. They will also work to focus District capacity and resources around the priorities within the strategic plan. Assuming this happens and the above goals are met, the Bay Ed Fund will then commit to an implementation grant of at least 3 years to support the District's implementation of the plan, including:

- Up to $1M per year to the District to support internal capacity building and access to local, regional and/or national external partners to support the District's initial implementation of the plan.
- Up to $1M per year to support local family and community organizations and coalition building efforts to support ongoing partnership with the District and participation in a coalition for thriving SSFUSD students.

After the initial 3-4 year "implementation grant" and based on progress made and the District and community's sustained commitment to the co-designed vision, the Bay Ed Fund will aim to make 3-5 year "continuous improvement and sustainability" grants to SSFUSD and community partners.

[1] Additional details related to these goals, as well as the roles and responsibilities of SSFUSD and the Bay Ed Fund, can be found in Appendix A.

3. Grant Term. The term of this Agreement will commence upon execution of this agreement and terminate on June 30, 2023.

4. Appropriate Grant Uses.

- Use the non-conditional grant to support the goals above and work outlined in the Appendix;
- Only use the grant funds for purposes that are consistent with the federal and state rules for tax exempt status and not for purposes other than those specified in the District's proposal, unless the District receives specific instructions otherwise from Bay Ed Fund staff.

5. Grant Amount. The Grant shall not exceed a grand total of $750,000.00 U.S. Dollars for the 2022-23 school year ending on June 30th, 2023, inclusive of all payments by Bay Ed Fund to the District or to any third party-service providers as described in Section 6 of this Agreement.

6. Payment. Grantee understands and agrees that Bay Ed Fund will pay the Grant in three installments, as described in the table below. Bay Ed Fund may pay all or a portion of the Grant directly to the District. Alternatively, Bay Ed Fund may pay all or a portion of the Grant to third-party service providers that (1) share the mission and values of the Bay Ed Fund and the District; and (2) agree, in advance and in writing, to solely use Grant funds to advance the specified goals of the Bay Ed Fund and the District. Any payments to third-party service providers shall be first mutually agreed upon in writing between the District and Bay Ed Fund. Payments to third-party providers made pursuant to this Agreement shall be credited against the total Grant amount described in Section 5. The timing of Grant payments shall occur as follows:

Payment Date	Payment Amount
12/30/22	Amount to be mutually determined and agreed upon in writing between Bay Ed Fund and the District, based on outstanding grant-related expenses incurred between the execution of this Agreement and December 30, 2022, by the District or any third-party service providers chosen pursuant to this Section 6.
3/30/23	Amount to be mutually determined and agreed upon in writing between Bay Ed Fund and the District, based on outstanding grant-related expenses incurred between the execution of this Agreement and March 30, 2023, by the District or any third-party service providers chosen pursuant to this Section 6.
6/30/23	Amount to be mutually determined and agreed upon in writing between Bay Ed Fund and the District, based on outstanding grant-related expenses incurred between the execution of this Agreement and June 30, 2023, by the District or any third-party service providers chosen pursuant to this Section 6.

7. Termination. This Agreement and the affiliated grant(s) may be terminated as follows:

I. At any time by mutual agreement of the parties;
II. By either party at any time, without a requirement of good cause, upon thirty (30) days' prior written notice to the other Party;
III. By either party upon written notice to the other in the event of a material breach of this Agreement that is not cured within thirty (30) days following the receipt by the breaching party of written notice from the non-breaching party.

8. Signatures.

South San Francisco Unified School District	
Executive	**Board Representative**
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

Bay Ed Fund
Signature:
Name:
Title:
Date:

BAY ED FUND

APPENDIX

BAY ED FUND

APPENDIX A

Goal 1: Build and deepen working relationships with each other and with the greater SSFUSD community, with the goal of agreeing to a multi-year partnership and an on-going funding relationship focused on closing student proficiency and opportunity gaps.

Additional Details

We recognize SSFUSD has a commitment to engaging families and community members, and that this work is complex for any system. We also recognize that the power of this work is in building relationships so there is trust between Bay Ed Fund, SSFUSD, SSFUSD families, and the larger community. Deepening trust and relationships across all stakeholders is critical for building a solution-oriented culture of collaboration and constructive conflict; all of which is essential for the success of this work long-term. To this end, SSFUSD and Bay Ed Fund will work together to:

- Commit to a co-design process that is (1) based on trust, relationship-building, deep listening and (2) as inclusive and empowering of as many stakeholders as possible.
- Develop experiences and implement practices that build family and community member skills, knowledge, and comfort to engage in productive conflict with a solutions orientation. This includes building a strong, collaborative approach whereby family and community members work together with SSFUSD to engage in ways that positively serve and meet the needs of students. These can include but are not limited to door-knocking campaigns, family fellowships, community coalition meetings, and other experiences where families can share their perspective and feedback (including critical feedback) to drive district strategy.
- Create opportunities for SSFUSD leadership to empower other stakeholders, welcome feedback, and engage in the co-design of a vision, strategy, and set of solutions in service of all students, and especially those most historically marginalized.

BAY ED FUND

Goal 1: Build and deepen working relationships with each other and with the greater SSFUSD community, with the goal of agreeing to a multi-year partnership and an on-going funding relationship focused on closing student proficiency and opportunity gaps.

SSFUSD Roles & Responsibilities	Bay Ed Fund Roles & Responsibilities
• Identify the appropriate "Partnership Champion", the cabinet member who will be available and responsive to ensure our work together moves forward in a timely manner. Ideally, this is the same person championing the strategic planning process and partnership with Attuned. • The "Partnership Champion" commits to a regular meeting cadence for SSFUSD & Bay Ed Fund, beginning with an every-other-week cadence for the first 3 months. • Include Bay Ed Fund team member(s) in working sessions with Attuned regarding the strategic planning process. • Identify and leverage external/expert support, if helpful, to provide additional capacity for the strategic planning process, additional district priorities, and our partnership. • Work with Bay Ed Fund to identify and pursue any available government funds to cover potential expenses related to our work together. • Work with Bay Ed Fund to steward existing or potential sources of private funding (~3 joint funder visits).	• Identify the partnership lead, who will be available and responsive to ensure our work together moves forward in a timely manner. • Commit to a regular meeting cadence for SSFUSD & Bay Ed Fund. • Engage fully and support the strategic planning process by way of participating in meeting, brainstorming and financially supporting engagement and communication efforts to strengthen community engagement specifically marginalized communities. • Fund access to external support(s) in service of district priorities and our partnership. • Prioritize responsiveness and ensure radical transparency in all work with SSFUSD and the SSFUSD community. • Streamline all grant related work to ensure the district's capacity is not taken away from their responsibilities serving students, family, educators, and community.

Goal 2: Facilitate a deeply inclusive and empowering strategic planning process that begins with deep listening and culminates in a vision and strategy co-designed with students, families, educators, and community partners.

Additional Details

SSFUSD and Bay Ed Fund will work together to:

- Engage a community co-design/visioning team to ensure:
    - Deep and authentic engagement and empowerment of all families, especially the most marginalized students and families.
    - Deep and authentic engagement of key community stakeholders (teachers, principals, community leaders, elected officials, etc).
    - Co-construct outcomes aligned to a shared vision of all students "thriving as adults" in South San Francisco. The outcomes should be inclusive of, but not limited to, student achievement in literacy and math.
- Facilitate learning experiences for the community co-design/visioning team (and interested individuals from the larger coalition), e.g. visit and learn from 1-2 of the highest performing school systems in California
- Build a holistic understanding of the existing strengths and areas of growth across essential pillars of a strong school system, e.g. instruction, talent, financial health, data systems, governance and communication systems.
- Ensure district has the internal capacity and access to necessary external partners to facilitate the community engagement towards co-designing a new vision and strategy
- The process should culminate with a comprehensive set of strategic priorities for the next 3-5 years, including a detailed implementation plan, timeline and metrics of success.

BAY ED FUND

Goal 2: Facilitate a deeply inclusive and empowering strategic planning process that begins with deep listening and culminates in a vision and strategy co-designed with students, families, educators, and community partners.	
SSFUSD Roles & Responsibilities • Supt. Moore and her team will help identify and recruit ~8-12 members of a "community co-design/visioning team." • Commit to meeting regularly with a diverse planning team to develop an equitable and inclusive approach to engaging the SSFUSD community. • Commit to being innovative in its approach to engaging the community, particularly the most marginalized families, including creative thinking around the best spaces and times for engaging families, as well as ensuring that typical barriers to participating are addressed. • Provide timely access to all relevant data to inform planning meeting discussions and decisions. Provided data will not compromise student or employee privacy. • Core design team commit to a learning visit to 1-2 high performing school systems. This experience would also be open to a limited number of interested members of the broader coalition.	**Bay Ed Fund Roles & Responsibilities** • Augment and support community engagement in the strategic planning process to ensure the process deeply reflects and includes SSFUSD students, families, and the broader SSF community. • Facilitate and fund a partnership with a local, regional or national organization to complete a door knocking campaign to engage every family in SSFUSD. • Facilitate and fund a partnership with a local, regional or national organization to engage SSFUSD students. • Fund the facilitation of an independent, external Family Leader Fellowship with 30-40 family leaders in late summer or early fall of 2022, to prepare them for active participation and leadership in the strategic planning process and ongoing work. • Connect district, family, and community leaders to other districts and organizations that can be thought partners as they explore potential solutions for identified root problems. • Provide grant support to eliminate critical barriers to family participation, e.g. translation, child care, transportation, food, etc.

Goal 3: Address urgent and immediate needs in service of students, families, and educators.

BAY ED FUND

Additional Details

- In parallel to supporting the long-term visioning and strategic planning processes, the Bay Ed Fund is committed to providing grant support to address pressing needs in SY22-23.
- These grants should impact the classroom experience of students in SY22-23. Examples of appropriate uses may include access to quality teachers (including substitutes), teacher and school leader professional development, tutoring.

Goal 3: Address urgent and immediate needs in service of the district's students, families, and educators.	
SSFUSD Roles & Responsibilities • Work with the Bay Ed Fund and other key stakeholders to identify priorities for meeting urgent and immediate needs (e.g. substitute teacher fill rate, tutoring needs, etc.). • Set clear goals for addressing immediate needs, dedicate appropriate internal capacity and resources, and work with the Bay Ed Fund to identify the highest best use of SY2022-23 grant-funded supports. • Track progress towards meeting immediate needs and adjust approach as necessary, while transparently communicating progress and lessons learned with Bay Ed Fund and other key stakeholders.	**Bay Ed Fund Roles & Responsibilities** • Work with the Board, district leadership, and other key stakeholders to identify priorities for meeting urgent and immediate needs (e.g. substitute teacher fill rate, tutoring needs, etc.). • Provide direct thought partnership and facilitate introductions to additional partner organizations to address urgent and immediate needs. • Provide grant support to address urgent and immediate needs, as identified and agreed upon with district leadership, in addition to the strategic planning process. Likely focus on areas of immediate needs related to the district priorities will include - talent management, academic excellence, fiscal and operational stewardship and community engagement and connectedness. • Proactively leverage the Bay Ed Fund network to attract more talent to SSFUSD vacancies. • Connect district and school leaders to potential external partners around critical needs.

Goal 4: Ensure that the district has the internal capacity and access to necessary external partners to assess current capacity across key functions (e.g. instruction; talent recruitment, development and retention; financial health; and data-driven decision making).

Additional Details

- SSFUSD will maximize the opportunity presented in this strategic planning process to fully understand its current capacity across key functions through its partnership with Attuned, as well as any other necessary partners, to ensure a strong foundation for the work ahead.
- These assessments are not intended to be judgmental. The goal of these capacity assessments are to (1) deeply understand the district's starting point as it defines and begins implementing a new strategy and to inform priorities in partnership with the community, and (2) to serve as a baseline for monitoring ongoing improvement over the course of our multi-year grant relationship.

Goal 4: Ensure that the district has the internal capacity and access to necessary external partners to assess current capacity across key functions (e.g. instruction, financial health, and data-driven decision making).	
SSFUSD Roles & Responsibilities • Work with the Bay Ed Fund to identify key areas of focus for capacity assessments and potential technical assistance, with an eye towards establishing a baseline and foundation for implementation of the new strategy in the years to come. • Work with Bay Ed Fund to identify best fit technical assistance partners to conduct assessments. • Identify appropriate senior leaders to manage partnerships around these assessments and ensure the work forward moves on schedule, so that it can inform and support the strategic planning process. This will include honoring meetings scheduled with partners and providing all necessary data and information in a timely manner.	**Bay Ed Fund Roles & Responsibilities** • Work with the Board and district leadership to identify key areas of focus for capacity assessments and potential technical assistance, with an eye towards establishing a baseline and foundation for implementation of the new strategy in the years to come. • Provide direct thought partnership and facilitate introductions to additional partner organizations to support internal capacity assessment priorities. • Provide grant support to support internal capacity assessment priorities.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: September 22, 2022

RE: Approval of a Data Sharing Agreement with the Bay Ed Fund

---

BACKGROUND:

Per the District's MOU with the Bay Ed Fund, the Data Sharing Agreement (DSA) supports the efforts of the partnership between the Bay Ed Fund and SSFUSD to facilitate a deeply inclusive and empowering strategic planning process with students, families, educators, and community partners. The intent of the DSA is to assist the efforts of SSFUSD by supporting an active and deep engagement with our families, particularly those most marginalized, who may not have previously had access and opportunities to engage, by way of an outreach campaign to provide their feedback, voice, participation, insights, and co-creation of our strategic plan.

The DSA enables SSFUSD to work with the Bay Ed Fund to share data, specifically for those individuals who opted into opportunities like this, in order to facilitate a robust community engagement effort that will support the District transformation work which we seek.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Data Sharing Agreement with the Bay Ed Fund.

South San Francisco Unified School District and Bay Ed Fund Data Sharing Agreement

This Data Sharing Agreement ("DSA"), effective on the date of execution by the last signing Party (the "Effective Date"), is made and entered into by and between the Bay Education Fund ("Bay Ed Fund")**,** and the South San Francisco Unified School District ("SSFUSD"), (each a "Party" and collectively, the "Parties").

WHEREAS, on September 10, 2022, the SSFUSD and the Bay Ed Fund entered into a Memorandum of Understanding ("MOU") to (1) deepen working relationships with each other and with the greater SSFUSD community, (2) facilitate a deeply inclusive and empowering strategic planning process with students, families, educators, and community partners, (3) address urgent needs in service of students, families, and educators, and (4) ensure that SSFUSD has internal capacity and access to necessary external partners;

WHEREAS, the Bay Ed Fund requires data from SSFUSD to facilitate an outreach campaign, which would seek to reach as many families with a student enrolled at SSFUSD as possible, but with a primary focus on families who have not previously been engaged, in order to include their input in the strategic planning process and center the community's experience and narrative in a co-designed vision and strategy;

WHEREAS, the Bay Ed Fund requires data from SSFUSD in order to inform this strategic planning process, and data will be used to understand SSFUSD and the community's current strengths and challenges, as well as to track effectiveness of the plan's implementation;

WHEREAS, under 34 CFR 99.31(a) the Bay Ed Fund has a legitimate educational interest in accessing and using the data, and (b) SSFUSD may share the data with the Bay Ed Fund;

WHEREAS, the Parties wish to enter into this DSA, which sets forth the terms under which the Parties will share the data consistent with appropriate confidentiality obligations and applicable laws;

NOW THEREFORE, the Parties agree as follows:

I. Description of Data Access and Party Responsibilities:

A. SSFUSD will provide Student Record Data described in **Appendix A** to the Bay Ed Fund in a form, format, frequency, and security feature mutually agreed by the Parties and laid forth in **Appendix A**.

B. The Bay Ed Fund may request additional data or to extend the possible uses of the shared data. Granting this request would be at the sole discretion of SSFUSD. All requests for additional data or to extend the data use should be directed to the Superintendent or designee. If SSFUSD agrees to provide additional data or to extend its use, all terms of this DSA also apply to the additional data.

C. SSFUSD may request to clarify the DSA or use of Student Record Data. All requests should be directed to Rachel Heredia (rheredia@bayedfund.org).

D. The Bay Ed Fund agrees to manage the Student Record Data as follows:

1. COMPLIANCE WITH APPLICABLE LAW. The Bay Ed Fund acknowledges the information provided by SSFUSD contains confidential information, the disclosure of which is restricted by provision of law. Some examples of confidential information include, but are not limited to, "personal information" about individuals as defined in California Civil Code Section 1798.3 of the Information Practices Act and "personal information" about students as defined by the Code of Federal Regulations, Title 34, Volume 1, Part 99.3. The Bay Ed Fund shall take appropriate measures to protect the confidentiality and security of such confidential information, and agrees to comply with all applicable confidentiality laws which may include, but is not limited to, the Health Insurance Portability and Accountability Act ("HIPAA"), the California Education Code; and the Family Education Rights and Privacy Act ("FERPA"). The Bay Ed Fund is responsible for complying with all District, Local, State and Federal confidentiality laws and regulations.

2. The Bay Ed Fund shall not disclose, use, or distribute any SSFUSD confidential information, except as expressly permitted in this DSA. Access to SSFUSD data will be limited solely to the Bay Ed Fund staff, contractors, or volunteers whose access is required in order to complete community outreach activities. The Bay Ed Fund shall instruct all staff, contractors, and volunteers with access to confidential information about the requirements for handling confidential information, and shall notify all staff, contractors, and volunteers of the sanctions against unauthorized disclosure or use of confidential information. The Bay Ed Fund will ensure that all staff, contractors, and volunteers to whom they provide the Student Record Data agree to the same restrictions and conditions that apply to the Bay Ed Fund in this DSA with respect to such information. Other than as provided herein, no confidential data will be released by the Bay Ed Fund.
    a. Notwithstanding the above, Bay Ed Fund may disclose confidential information as required by a court, administrative or regulatory body of competent jurisdiction, or by law, regulation, or other applicable legal authority.

3. The Bay Ed Fund shall not assign this DSA or any portion thereof to a third party without the prior written consent of SSFUSD, and any attempted assignment without such prior written consent in violation of this Section shall automatically terminate this DSA.

4. Whenever possible, Bay Ed Fund will take steps to aggregate, anonymize or limit the data (e.g., removing student information, sharing only a subset of data points).

5. The Bay Ed Fund agrees to share takeaways or findings from its outreach and/or data analysis with SSFUSD.

6. The Bay Ed Fund shall use the data only for the purpose stated above. The data shall not be used for personal gain or profit.

7. The Bay Ed Fund shall keep all information furnished by SSFUSD in a space physically and electronically secure from unauthorized access. Information and date shall be stored and processed in a way that unauthorized persons cannot retrieve nor alter the information by means of a computer, remote terminal, or other means. The Bay Ed Fund shall take all reasonable precautions to prevent a data breach. Should the Bay Ed Fund believe that there has been a data breach, they will inform SSFUSD within 2 business days.

8. Upon ninety (90) days' written notice from SSFUSD, the Bay Ed Fund shall delete all confidential and/or sensitive information promptly so that it is no longer accessible for analysis and exists only on a temporary back-up server that is encrypted. The Bay Ed Fund shall also securely destroy all physical media (e.g., data on CDs or USB drives) containing confidential and/or sensitive information utilizing a mutually approved method of confidential destruction, which may include shredding, burning, or certified/witness destruction for physical materials and verified erasure of magnetic media using approved methods of electronic file destruction.

E. Bay Ed Fund represents and warrants that nothing in applicable law prevents it from performing its obligations as described in this DSA.

II. Terms:

A. TERMINATION. This Data Sharing Agreement may be terminated as follows:

1. At any time by mutual agreement of the Parties;
2. By either Party at any time, without a requirement of good cause, upon thirty (30) days' prior written notice to the other Party;
3. By either Party upon written notice to the other Party in the event of a material breach of this DSA that is not cured within thirty (30) days following the receipt by the breaching party of written notice from the non-breaching party.

B. GOVERNING LAW. This DSA constitutes a contract enforceable under the laws of the State of California. The Parties agree that the prevailing party in any action to enforce the terms of this DSA shall be entitled to recover fees and costs, if any.

C. INDEMNIFICATION. The Bay Ed Fund shall indemnify and hold SSFUSD and its Board Members, administrators, employees, agents, attorneys, and contractors (Indemnitees) harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this DSA or its performance, whether such loss, expense, damage or liability was proximately caused in whole or in part by the negligent or willful act or omission of the Bay Ed Fund, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it.

D. This DSA contains the entire understanding of the Parties and may only be amended in writing signed by the Parties.

E. The points of contact for technical issues regarding the exchange, storage and security of the SSFUSD Student Record Data and related technical issues are:

The Bay Ed Fund: Rachel Heredia (rheredia@bayedfund.org)

SSFUSD: Superintendent or designee

IN WITNESS WHEREOF, the parties have executed this Agreement.

AGENCY 1:	Bay Ed Fund	AGENCY 2:	SSFUSD
SIGNATORY NAME (PRINT):		SIGNATORY NAME (PRINT):	
SIGNATORY TITLE:		SIGNATORY TITLE:	
SIGNATURE:		SIGNATURE:	
DATE:		DATE:	

APPENDIX A - DATA ELEMENTS, FORM, FORMAT, FREQUENCY, AND SECURITY FEATURES

Data Elements

SSFUSD will, to the fullest extent possible, include the following data and specified variables in the SSFUSD data sets provided to Bay Ed Fund (collectively, the "Student Record Data"):

a. The following individual student data is required for community outreach:
   i. Identifying information
      1. School
      2. Teacher(s)
      3. Grade level
   ii. Demographic information
      1. Race/Ethnicity
      2. Special ed.
      3. Home language
      4. Language proficiency
      5. Socioeconomic status (except immigration status)
   iii. Parent or Guardian contact
      1. Name
      2. Address
      3. Email
      4. Phone number

b. The following data will be used to guide strategic planning and can be aggregated by school/grade level:
   i. Enrollment
   ii. Demographic information
      1. Race/Ethnicity
      2. Special ed.
      3. Home language
      4. Language proficiency
      5. Socioeconomic status (except immigration status)
   iii. Assessment
      1. SBAC results
      2. ELPAC results
      3. Interim assessments

iv.Culture

1. Attendance rates
2. Suspension rates
3. Parent survey results
4. Student survey results

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Eric Claybon, Child Development Program Coordinator

DATE: September 22, 2022

RE: Approval of the San Mateo County Superintendent of Schools' California State Preschool Program (CSPP) Contract for the 2022-23 School Year

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BACKGROUND:

The Child Development Program requests approval to operate the District's subsidized Pre-school Program. The CSPP is an annual agreement between the San Mateo County Office of Education and SSFUSD. The CSPP-California State Preschool Program funding is provided by the California Department of Education (CDE), Child Development Division for the District to operate the State Preschool Program at Children's Center for the 2022-23 school year.

FISCAL IMPLICATIONS:

The agreement is in the amount of $893,104.25. The Child Development Program will enroll the number of students based on the contract award.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School Board of Trustees approve the CSPP California State Preschool Program contract for the Fiscal Year 2022-23.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education
Nancy Magee • County Superintendent of Schools

August 25, 2022

Dr. Shawnterra Moore
South San Francisco Unified School District
530 Tamarack Lane
South San Francisco, CA 94080

Dear Dr. Shawnterra,

Enclosed you will find the 2022-2023 California State Preschool Program (CSPP) and/or General Child Care and Development Programs (CCTR) subcontractor agreement(s) for your agency. This year we have revised the procedure to access budget forms, program templates and the uploading process. The instructions and link are provided in the email. We will also review the process at the September 1, 2022 Subcontractor Meeting.

Hold Harmless and waived family fees are in effect this year. There are lots of changes at CDE with the CSPP contract particularly the new adjustment factors associated with each category. There are also new requirements and changes to the enrollment priorities. The CCTR, which is managed by CDSS, remains the same as last year with no significant changes. With that said, those of you who have a CSPP and CCTR contract will need to begin to manage the two contracts separately starting this year. We will speak more about this at our meeting. As you may have read, a 6.56% COLA was signed into the budget however CSPP and CCTR in San Mateo County will **NOT** get the COLA because the new regional market rate is already higher than the Standard Reimbursement Rate with a COLA.

Please sign and return the original agreement, program assurances, budget form, and equipment inventory form (sign the CDE/CDSS form even if you are attaching an inventory record) by **September 6, 2022**. Be sure to sign all forms that require a signature. Once the COE process is complete, you will receive a copy of a fully executed agreement via email and Alvin Ma will send the 2022-2023 fiscal claim forms to you.

All other requested information and documentation should be electronically uploaded onto document folders **by September 16, 2022.** Your compliance with this request secures the execution of your agreement. **You can find a list of the requested program documents in the checklist located in your folder.**

Calculation Formula in Your Agreement with SMCOE
Your agreement will state the full-time equivalent of spaces, number of days of service, and reimbursement based on a full-day program mirroring the SMCOE's CSPP/CCTR state contract.

Here is the summary of the funding, if serving part-day spaces, the conversion from full-day to part-day services, for your agency and a total of full-day and part-day maximum reimbursements amounts:

Average Daily Part-Day Attendance	104
Average Daily Full-Day Attendance	-
Minimum Part-Days of Operation	175
Minimum Full-Days of Operation	246
Daily Part-Day Rate	$ 44.69
Daily Full-Day rate	$ 73.87
MHCS Reimbursement Amount	Will be calculated during Amended Contract Period
Maximum Agreement Reimbursement Amount	$ 893,104.95

Mental Health Consultation Services Adjustment Factor

Effective Janaury 1, 2019, all contractors serving children and families in a Title 5 centered-based setting who elect to implement ECMHC services to support teaching staff and families by helping to address challenging behaviors in the classrooms may claim an adjustment factor of 0.05 for CCTR and .10 for CSPP. This adjustment factor can be claimed in addition to any other single adjustment factor and applies to all children enrolled in the classroom where services are provided.

If you are a subcontractor who will be offering mental health consultation services in 2022-2023, the additional adjustment factor will be calculated in the amended contract period **based on availability of funds**. Programs must adhere to the guideline set forth in MB 19-02 for consultant qualification, consultation guidelines and adequate documentation of the services provided. The adjustment factor will be reimbursed as long as continual mental health consultation is offered in the classrooms and to the families in an agreed upon schedule between the program and the mental health consultant and/or the agency.

Title 5 Program Requirements

The Program Assurances is part of your signed agreement. The assurances outline the program compliance requirements. Please read through the assurance carefully and follow the program requirements throughout the year.

There are additions to the program assurances based on the requirements under the San Mateo Subsidy Pilot with family eligibility and family income level changes to adhere to including using the Pilot eligibility forms when enrolling families (these forms were adopted by CDE for every program to use).

A reminder that our family eligibility meetings and subcontractor meetings are program requirements and our routine method to sharing state information, reporting and planning for continual improved outcomes in the program. Your attendance or sending a delegate representative is important in carrying out the program requirements throughout the year.

A yearly calendar is provided for accurate and timely submission of NoHo Care database child monthly attendance, CDMIS 801-A family data reporting to the state, teacher first and second round of DRDP assessment data through DRDPOnline, and monthly and/or quarterly fiscal reporting.

The SMCOE Early Learning Support Services' Professional Development calendar has been sent out electronically to all ECE professionals on our Professional Development list. Don't forget that all staff should sign up for the state ECE Workforce Registry @ https://caregistry.org.

If you have any questions, please contact me at (650) 802-5616 or schan@smcoe.org.

The Title V team at SMCOE wishes you a wonderful and exciting new school year! We look forward to another year of great collaboration and partnership.

Sincerely,

Sheryl Chan
State Preschool Manager

SAN MATEO COUNTY OFFICE OF EDUCATION

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Nancy Magee • County Superintendent of Schools

Agreement Between
SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS
and
South San Francisco Unified School District
Pursuant to a
California State Preschool Program (CSPP) Grant

1. PARTIES

This contract is made and entered into, in the State of California, by and between the San Mateo County Superintendent of Schools ("County Superintendent") as LEA under a California State Preschool Program grant (CSPP) and South San Francisco Unified School District ("Delegate Agency").

2. TERM

This Agreement will be effective July 1, 2022 through June 30, 2023.

3. FUNDING CONTINGENCY

Funding for this Agreement is contingent upon the appropriation and availability of funds from the State. Consequently, this Agreement is not effective until the current application that approves the spending of the funds is signed by the State.

4. FUNDING TERMS AND CONDITIONS

If funded, the Delegate Agency agrees to provide services in accordance with the budget and the Funding Terms and Conditions (FT&C) attached and incorporated by this reference into this Agreement. The FT&C specify the contractual responsibilities of the Delegate Agency relating to the provision of preschool services, personnel and expenditures. The Delegate Agency is subject to all applicable laws and regulations including the same audit and/or audit review requirements as the County Superintendent based on California Department of Education Audit Guidelines. Costs of the audit shall be borne by the Delegate Agency and are reimbursable under this Agreement.

5. COUNTY SUPERINTENDENT'S RESPONSIBILITIES

A. The County Superintendent shall:

1. Act as an intermediate agent between the California Department of Education and the Delegate Agency.
2. Monitor contract operations and reports relating to ensure compliance with FT&C and the standards contained in the Program Self-Evaluation (PSE) and Federal Program Monitoring processes (FPM) incorporated by this reference into this Agreement.
3. Provide technical assistance and require the Delegate Agency participation to meet SMCOE's Annual Agency goals and SMCOE's FPM review.
4. Provide program assistance to the State Preschool Directors of the Delegate Agency.
5. Provide technical budget assistance on behalf of the Delegate Agency.

6. Provide a NoHo Care and DRDP Online™ Databases for Delegate Agency use to electronic transmission of program documentation of eligibility, attendance, and back-up documentation.
7. Send all required subcontractor information to California Department of Education regarding program compliance and other requested information.
8. Reimburse the Delegate Agency in accordance with the FT&C from allocations provided by the California Department of Education minus ten percent (10%) for the administrative cost of the program to the County Superintendent.
9. Ensure that a Release and Exchange of Information between Delegate Agency and SMCOE is signed allowing exchange and sharing of information relating to any services performed.

B. The County Superintendent reserves the right to reduce the Delegate Agency's allocation, when in her opinion, the agency fails to submit required reports including the audit report or the agency fails to conduct its operations in accordance with Title 22 California Code of Regulations, the FT&C, Title 5, California Department of Education regulations and the standards contained in the PSE and FPM processes.

C. The County Superintendent reserves the right to reduce the performance requirements of the Agreement when it is evident that the Delegate Agency will not earn the amount of the Agreement.

D. The County Superintendent shall notify the Delegate Agency in writing of changes in laws or regulations affecting this contract prior to their effective date or as soon as possible after enactment.

E. The County Superintendent shall limit reimbursement to the least of the following **or otherwise directed by CDE in its Management Bulletin in the current year**:

1. The Maximum Reimbursable Amount (MRA) or contract amount
2. The Net Reimbursable Cost for subsidized children
3. The Service Earnings (Daily Rate x Total Attendance)

6. **DELEGATE AGENCY RESPONSIBILITIES**

A. The Delegate Agency shall:

1. Conduct a Preschool part-day or full-day program for children ages three to five-years-old prior to Kindergarten entry which conforms to the California State Preschool Program FT&C and philosophies.
   Comply with the enrollment criteria:
   a. Enroll three and four-year-old children who will have their 3rd or 4th birthday, respectively, on or before December 2 of the fiscal year in a state preschool program at the beginning of the fiscal year
   b. Enroll children who have their 3rd birthday on or after December 2 of the fiscal year, in a state preschool program on or after their 3rd birthday.
2. The Delegate agency will participate in providing family literacy activities to Title V families based on the annual Program Self-Evaluation plan approved by the California Department of Education, Early Learning and Care Division.
3. Maintain records for program review, evaluation, audit and/or other purposes and make them available to persons authorized by the State, including the County

Superintendent. Such records will be maintained for a minimum of five (5) years or as otherwise required by law and be available for review and/or copying to County Superintendent within 24-hour notice should they be requested. Should the contractual relationship terminate, all records shall be provided immediately to the County Superintendent for copying and all original records for the previous five (5) years shall be delivered to the County Superintendent within thirty (30) days of the termination.

4. Send Department of Social Services, Child Care licensing annual reports and any violations issued during a CCLD visit within three days of receiving the report to the SMCOE for reporting to California Department of Education.
5. Determine the eligibility of families for child development services and keep eligibility documentation based on California State Preschool Program FT&C.
6. Inform parents of the right to appeal adverse eligibility determinations to the Delegate Agency's Board.
7. Be liable for any audit exceptions or overpayments made in this or prior years. In addition to any other remedy or source of funds, the County Superintendent may recover any audit exceptions or overpayments from claims for reimbursement under this Agreement or any subsequent agreement to the extent of claimed reimbursements.
8. Adhere to the Fair Employment Practices and Nondiscrimination Clause outlined by the FT&C.
9. Adhere to the Federal Certifications regarding Lobbying; Debarment, Suspension and other Responsibility Matters; and Drug-Free Workplace Requirements, as set forth in the "Federal Certifications" attached hereto and incorporated by this reference into this Agreement.
10. Include County Superintendent Uniform Complaint Procedure (UCP) in Delegate Agency's parent handbook.
11. Include in your agency's parent handbook the County Superintendent's boiler template language regarding religious worship and/or instruction is strictly prohibited, unlawful harassment and non-discrimination with the necessary elements and protected classes are identified and notification of these disclosures and rights occur.
12. Participate in activities of the California Department of Education Federal Program Monitoring and Annual Agency goals.
13. Submit an annual budget, calendar and program assurances with your signed Agreement.
14. Implement program assurances as outlined in the addendum of this Agreement.

B. San Mateo County Office of Education participates in the San Mateo County Child Care Subsidy Plan. The Subsidy Plan allows for the development of local policies related to family eligibility, family fees, and reimbursement rates. Through this agreement, the Subcontractor will also participate in the Subsidy Plan.

C. Title to any equipment or supplies purchased with State funds rests with the Delegate Agency only as long as the Agreement is in effect. Upon termination of this Agreement, title and possession of all equipment and remaining supplies shall revert to the County Superintendent.

D. Any unit of equipment costing over five thousand dollars ($5,000) and/or having a useful life expectancy of two (2) years or more and purchased with California State Preschool Program funds must have prior written authorization both from the County Superintendent and the State. A written inventory record for all items of $500 or over in value must be kept by the Delegate Agency.

E. Any alterations or amendments to this Agreement are subject to review by the California Department of Education.

F. Travel and per diem are reimbursable at rates not exceeding those established by the California Department of Education.

G. Administrative and indirect charges shall not exceed five percent (5%) of the total funds.

7. **INDEMNIFICATION**

The Delegate Agency agrees to indemnify, defend, save and hold harmless the County Superintendent, her officers, agents and employees, as well as the State of California, Department of Education, from any and all claims and losses accruing or resulting to any and all of the Delegate Agency's contractors, subcontractors, laborers and any person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Subcontractor in the performance of this contract. The duty of the Delegate Agency to indemnify and hold harmless as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. **INSURANCE**

The Delegate Agency shall furnish to the County Superintendent evidence of sufficient insurance coverage as will protect it while performing the services required by this contract. Delegate Agency shall maintain a Certificate of Insurance to be made available upon request.

9. **INDEPENDENT CONTRACTOR**

The Delegate Agency and its agents and employees, in the performance of this contract, are acting in an independent capacity and not as officers, employees or agents of the State of California or the County Superintendent or the County Board of Education.

10. **ASSIGNABILITY**

Without the prior written consent of the County Superintendent, this Agreement is not assignable by the Delegate Agency either in whole or in part.

11. **FINAL AGREEMENT**

No modification of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

12. **TERMINATION**

A. The County Superintendent may terminate this Agreement and be relieved of the payment of any consideration to the Delegate Agency when, in her opinion, the agency fails to perform

the covenants herein contained in the time and in the manner herein provided. In the event of such termination, the County Superintendent may proceed with the work in any manner deemed proper by the County Superintendent. The cost to the County Superintendent shall be deducted from any sum due the Delegate Agency. County Superintendent shall provide thirty (30) days written notice to Delegate Agency of termination.

B. If any of the conditions contained in the FT&C arise which warrant termination of funding by either the County Superintendent or the Delegate Agency, then this Agreement shall automatically be canceled as of the date funding is terminated.

C. If the Agreement is canceled, the Delegate Agency shall cooperate with the County Superintendent to effectuate the termination, including copying any records and moving any and all furniture deemed necessary by the County Superintendent. The Delegate Agency shall be paid according to the FT&C for actual services rendered through the date of cancellation.

D. The County Superintendent or the Delegate Agency shall notify the other by certified mail of the termination, with the reason for the action specified.

13. **NONDISCRIMINATION CLAUSE**

A. During the performance of this contract, the Delegate Agency and its subcontractors shall not deny the contract's benefits to any person on the basis of religion, race, color, ethnic group identification, national origin, ancestry, sex, sexual orientation, physical or mental disability, medical condition, marital status, or age (over 40), nor shall they discriminate unlawfully against any employee or applicant for employment because of religion, race, color, ethnic group identification, national origin, ancestry, sex, sexual orientation, physical, or mental disability, medical condition, marital status, or age (over 40). Delegate Agency shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

B. Delegate Agency shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Administrative Code, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State agency to implement such article.

C. Delegate Agency shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hour notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause.

D. Delegate Agency and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

E. Delegate Agency shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

14. **COMMUNICATIONS**

A. This Agreement is of no force or effect unless or until authorized signatures from the County Superintendent and the Delegate Agency appear on this document.

B. For any communication regarding this Agreement contact the San Mateo County Office of Education, 101 Twin Dolphin Drive, Redwood City, CA 94065-1064.
Telephone: (650) 802-5616.

15. **SERVICE REQUIREMENTS AND REIMBURSEMENT**

Delegate Agency by signing this Agreement, agrees to the following service requirements and levels of reimbursement based on the Standard Reimbursement Rate (SRR) with Adjustment Factors:

A.	Average daily attendance shall be:	49.15
B.	Minimum days of operation shall be: Full-day	246
C.	Minimum child days of enrollment shall be:	12,089.90
D.	Daily rate for attendance shall be: Full-day	$ 73.87
E.	Maximum reimbursable amount shall be:	$ 893,104.95

EM
SC

San Mateo County Superintendent of Schools	South San Francisco Unified School District
_____ Signature	_____ Signature
_____ Print Name	_____ Print Name
_____ Title	_____ Title
_____ Date	_____ Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D, Superintendent

THRU: Eric Claybon, Child Development Program Coordinator

DATE: September 22, 2022

RE: Approval of Star Vista Early Childhood Mental Health Consultation (ECMHC) Service agreement between Star Vista and South San Francisco Unified School District for the 2022-23 Program Year.

BACKGROUND:

A Child Development Service agreement is a collaboration between the District and the Early Childhood Mental Health Consultation (ECMHC) Program. Per the contract, Star Vista (SV), will provide enhanced on-going consultation at three SSFUSD centers (Children's Center, Hillside, and Martin ES preschool) during the period of this contract. ECMHC consultants will also link families with a wide range of services available to SSFUSD children and families with special needs. The contract period shall be July 1, 2022 to June 30, 2023.

FISCAL IMPLICATIONS

The agreement is in the amount of $40,000.

RECOMMENDATION

It is recommended that the South San Francisco Unified School Board of Trustees approve the Star Vista Early Childhood Mental Health Consultation Service agreement for the fiscal year of 2022-23.

Contract Agreement
Between of StarVista and South San Francisco Unified School District
For Early Childhood Mental Health Consultation (ECMHC) Program
2022-2023

OVERVIEW

This project is a collaboration between South San Francisco Unified School District (SSFUSD) and the Early Childhood Mental Health Consultation (ECMHC), a program of StarVista (SV), who will provide enhanced on-going consultation at two SSFUSD sites during the period of this contract. ECMHC consultants will also link families with a wide range of services available to SSFUSD children and families with special needs.

CONTRACT AMOUNT

The contract will be for the sum of **Forty thousand dollars ($40,000)** to pay for the services provided to SSFUSD. SV will invoice SSFUSD quarterly in October 2022 and January, April, and July 2023

CONTRACT PERIOD

July 1, 2022 to June 30, 2023.

SERVICES

SV will provide ECMHC consultation at three SSFUSD centers. A trained, experienced ECMH consultant will work at the sites Children's Center (8 hours per week), Hillside (4 hours p/week) and Martin Elementary Preschool (4 hours per week) approximately 16 hours per week under this contract.

SCOPE OF WORK AND OUTCOMES

The following describes the key tasks and outcomes for the proposed one-year project of mental health consultation to SSFUSD childcare centers as follows:

- Consultants will provide regular visits to SSFUSD child care sites. Schedule of meetings will be determined by center staff, ECMHC consultant and administration.
- Mental health consultants will coordinate services with any additional classroom support staff, such as coaches, special education services etc. in order to ensure effective cooperation around work with teachers.
- Children will be referred for short-term case consultation services in which they will receive observation, parent support and guidance, referrals and resources, teacher meetings and classroom support. Short-term consultation services typically last 8-12 weeks per family. Number of cases will be determined based upon needs of the programs and availability of the consultant.

- Mental health consultants and ECMHC Program Manager will meet regularly with preschool administration (Director, Site Managers, Site Supervisors) to ensure quality of program.

Outcomes:

1. Children enrolled in Children's Center, Hillside and Martin will receive improved community-based childcare, promoting enhanced well-being and functioning.

2. 85% of the childcare staff at Children's Center, Hillside and Martin will report increased knowledge, skills, and competencies and improved abilities to identify and refer at-risk children for additional services.

3. 75% of 6-8 children (or as needed) identified as at risk and provided with intensive case consultation will demonstrate improved ability to participate successfully in the childcare setting, improved functioning in identified areas of difficulty, and improved emotional well-being.

4. 80% of 6-8 families whose children (or as needed) are identified for case consultation will report improved understanding of child development and their child's behavior and report their relationship with their child has grown stronger.

5. 85% of the children at risk for expulsion from their centers will be retained.

EVALUATION

Evaluation will include the use of the following instruments. Results for children enrolled in South San Francisco Unified School District centers served through this contract will be available upon request.

- *Consultation Questionnaire* assesses overall satisfaction of directors and staff with the consultation received and the degree to which the consultant helped them to accomplish their objectives.
- *Parent Response Questionnaire* assesses parents' satisfaction with case consultation/education activities.
- *Expulsion Rates* will be tracked for those children receiving case consultation.

CHANGES

Changes to this contract to improve services and adapt to conditions and needs as they are, will be first approved by both parties in writing and noted in subsequent reports to SSFUSD.

TERMINATION/SUSPENSION

Both parties may suspend the performance of this contract in whole or in part, or terminate this contract, with or without cause, by giving thirty (30) days prior written notice thereof to each other. Upon such suspension or termination, SSFUSD shall pay SV for its services actually rendered to SSFUSD on or before the effective date of the suspension or termination.

HOLD HARMLESS

Each party to this agreement agrees to indemnify, defend and hold harmless the other, its Directors and employees against any and all demands, claims, or liability of any nature including death or injury to any person, property damage or any other loss, related to this contract caused by or arising out of actions by the party's performance of the Agreement.

This understanding will commence on the later date below and continue for a period of one year as described above.

Signed,

_____ _____

Sara Larios Mitchell, PhD
CEO
StarVista

Date

_____ _____

Eric Claybon
Child Development Program Coordinator
South San Francisco Unified School District

Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: September 22, 2022

RE: Approval of Sonrisas Dental Health to Provide Free Dental Health Screening at Martin and Spruce Elementary School for Pre-K to 1st Grade Students

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BACKGROUND:

Sonrisas Dental Health's team of dental providers will perform oral health assessments/screenings for Pre-K 1st grade students at Martin ES and Spruce ES and identify those who have either routine or urgent needs for dental care. Sonrisas shall work with school staff to schedule event dates and confirm lists of students to be seen. Screening assessments shall not be intended to take the place of a comprehensive dental exam, which the child should obtain at his/her existing dental home.

Services will include: Oral Health, Fluoride, Education on oral health and disease prevention. Sonrisas staff will inform parents/guardians about the findings, along with treatment referrals and program evaluation.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Sonrisas Dental Health Team to provide free oral health exams for Pre-K – 1st grade students at Martin and Spruce Elementary Schools.

MEMORANDUM OF UNDERSTANDING BETWEEN
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AND SONRISAS DENTAL HEALTH, INC.

This memorandum of understanding is entered into between the parties listed below and for the term and activities defined in the Scope of Work.

Sonrisas Dental Health, Inc.
Attn: Tracey Fecher
Chief Executive Officer
430 N. El Camino Real
San Mateo, CA 94401
Email: tfecher@sonrisasdental.org
(650) 727-3484

South San Francisco Unified School District
Attn: Dr. Shawnterra Moore
Superintendent
398 B Street
South San Francisco, CA 94080
Email: smoore@ssfusd.org
(650) 877-8705

I. Purpose

This Memorandum of Understanding (MOU) establishes an understanding between Sonrisas Dental Health, Inc. (Sonrisas) and South San Francisco Unified School District (District) about the activities and roles of the Sonrisas Dental Health Screening/Fluoride Varnish Program. The intent of this strategic partnership is to provide oral health education and services to improve the oral health of children attending District schools.

II. Scope of Work

To improve the oral health of South San Francisco Unified School District students, the following activities will be performed:

- **Oral Health Assessments** – Sonrisas Dental Health's team of dental providers will perform oral health assessments/screenings for preschool/elementary school children at District schools (grade levels to be determined by each school) and identify those who have either routine or urgent needs for dental care. Sonrisas shall work with school staff designated by participating schools to schedule event dates and confirm lists of students to be seen. District staff and Sonrisas will create consent/waiver forms that school staff shall distribute and collect from students as needed for approval to participate in these screening events. These screening assessments shall not be intended to take the place of a comprehensive dental exam, which the child should obtain at his/her existing dental home.
- **Fluoride Varnish Applications** – At certain schools/events, there may be an option to provide fluoride varnish (FV) for children who return consent forms signed by their parents or guardians to the school giving permission to have Sonrisas apply FV to their teeth, free of charge. Studies have shown that FV may reduce incidence of dental caries. This service will be optional to all schools and students.

- **Education** – Sonrisas will provide oral health and disease prevention education to children present at these screening events.
- **Treatment Referrals** – Following the students' dental screenings, District staff and Sonrisas staff, shall inform parents or guardians about the findings from their children's assessment. Children who are assessed and identified to have dental disease will be referred to their existing dental home. If the child does not have an existing dental provider, he/she may be offered services at Sonrisas Dental Health San Mateo or Coastside Centers.
- **Program Evaluation** – Sonrisas and District will evaluate the program and may work towards increasing oral health awareness among the school community using a variety of communication methods, including sending information home in school packets, providing public awareness sessions, and distributing information at school activities and community events. Information may also be provided to teachers during their in-service workshops.

IV. Roles and Responsibilities

a) To implement these screening events, District will do the following:
   - Inform faculty and staff of the program to maximize participation.
   - Inform families of the oral health screening events to encourage them to review and complete the consent forms.
   - Designate school staff who will work with Sonrisas staff to schedule on-site screening days.
   - Distribute, collect, and organize consent/waiver forms for screening and fluoride varnish applications.
   - Provide logistical support in organizing students and student information for the event.
   - Provide a room or outdoor space that is large enough to conduct the screenings and fluoride varnish applications in one area.
   - On the day of the event, provide staff support to bring students to the service delivery area and manage and accompany students at all times during the screening events.
   - Provide Sonrisas with copies of the students' oral health assessments forms and contact information, for the purpose of notifying parents or guardians of screening results.
   - Inform parents or guardians of students' screening results (forms will indicate findings of dental caries and treatment urgency) and refer children with treatment needs, with the assistance of Sonrisas.
   - Collaborate with Sonrisas in evaluating the program after each screening event.

All services provided by District will be provided IN-KIND.

b) To implement these screening events, Sonrisas will do the following:
   - Coordinate with school staff to schedule on-site screening days.
   - Provide personnel, equipment and supplies to complete dental assessments and fluoride applications, as authorized.
   - Collaborate with District to inform parents or guardians of students' screening results and refer children with treatment needs to their local dentist or clinic if they have an established dental provider, or to Sonrisas Dental Health Centers, if the child does not have an established dental home.
   - Collaborate with District in evaluating the program.
   - Participate in community and staff education sessions to increase awareness of oral health.

V. Hours of Service

Upon commencement of operations, Sonrisas and District shall agree on the schedule that the dental services shall be provided. The parties may mutually agree to extend hours and days of operation as deemed warranted and feasible by the parties.

VI. Independent Contractor

All dental personnel staffed by Sonrisas shall be employees or independent contractors of Sonrisas and shall not be deemed employees of the District.

VII. Records

a) The students' oral health assessment forms/records shall be the property of the District. District shall be the custodian of records for purposes of legal process relative to such records.
b) Sonrisas will receive copies of these screening records for the purpose of contacting families for referrals for care. These records will be kept in secure files manually and/or electronically to comply with HIPAA (Health Information Portability and Accountability Act). The Director, Outreach Coordinator, and his/her designee(s) will have access to these files.

VIII. Term

This Memorandum of Understanding shall be in effect from September 2022 until either party gives thirty (30) days written notice to withdraw from the collaboration pursuant to section IX, below.

IX. Termination

a) The parties shall meet and confer regarding any alleged non-performance of a party's duties under this MOU and provide that party with a reasonable opportunity to cure the non-performance.

b) This MOU may be terminated upon thirty (30) days written notice, with or without cause, by either party.

X. Insurance

a) Sonrisas shall maintain professional malpractice insurance and comprehensive general liability insurance coverage with a minimum limit of $1,000,000 per occurrence, combined single limits, and worker's compensation insurance coverage in accordance with the State of CA statutory limits.
b) Upon request by District, Sonrisas shall provide District with the certificates of insurance with insurers satisfactory to District, evidencing all coverage set forth above.
c) Approval of the insurance by District shall not relieve or decrease the liability of Sonrisas hereunder.
d) District represents and warrants that it is self-insured for all such types of liability with available reserves in excess of $2,000,000 and agrees to provide at least thirty (30) days written notice prior to cancellation, non-renewal, or material change of the self-insurance.

XI. Hold Harmless

a) District shall defend, indemnify and hold Sonrisas, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of District's performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, and employees.
b) Sonrisas shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of Sonrisas' performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Sonrisas, its officers, employees, students and agents.

XII. Compliance with Governmental Requirements

Sonrisas and District shall comply with all codes, ordinances, rules, regulations, and requirements of all municipal, state, and federal authorities now in force, or which may hereinafter be in force pertaining to the operation of the school-based screening program or oral health program. The parties agree that in the event new governmental requirements are imposed which affect the parties' obligations and performance under this MOU, the parties shall negotiate mutually acceptable additional terms to conform this MOU to such new requirements.

XIII. Confidentiality

Sonrisas shall maintain the confidentiality of any and all student records and information acquired in the course of services provided under this MOU, including protection of names and

other identifying information from unauthorized disclosure. Sonrisas may share and disclose student records only as authorized by pertinent state and federal law, including but not limited to, the express, written consent of a student's parent or guardian, and the release of statistical information which does not include any personally identifiable student information. Sonrisas shall observe all federal, state, and county laws and regulations, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 and any subsequent revisions thereto, concerning the security and privacy of student records and information, as applicable.

XIV. License

a) Sonrisas shall, through the term of this MOU, maintain in current and "good standing" status all licenses and certification necessary for the provision of services hereunder and required by the laws and regulations of the United States, the State of California, County of San Mateo, and all other applicable governmental agencies.
b) Sonrisas shall ensure that all personnel performing services under the terms of this MOU are in compliance with all applicable certification requirements and shall provide District evidence of such compliance upon written request from District. If a service provider's certification is suspended or otherwise invalid, Sonrisas shall ensure that the suspended service provider will not provide services until his or her certification is in good standing.

XV. Amendments

This MOU can be modified or amended only by written instrument executed by all of the parties hereto.

_____ _____

Signature Date

Tracey Fecher
CEO, Sonrisas Dental Health, Inc.

_____ _____

Signature Date

Dr. Shawnterra Moore
Superintendent, South San Francisco Unified City School District

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: September 22, 2022

RE: Approval of Vision to Learn to provide Free Vision Screening at Parkway MS, Martin ES, and Spruce ES

BACKGROUND:

Vision to Learn (VTL) partners with school districts. Vision To Learn's program model makes it easy for students to access eye care, and easy for schools to bring Vision To Learn to campuses. Typical District responsibilities include coordinating consent forms for exams and escorting kids from the classroom to the mobile clinic. The program begins with vision screenings for all students, utilizing medically appropriate tools.

Description of services to be performed by contractor:

- Vision screening of all students at selected school sites to identify students who require a follow-up vision examination
- Basic vision examination for screening-identified students
- Prescription and fitting of glasses
- Provision of glasses from contractor's available selection. Glasses will be delivered on a separate date approximately three weeks after exam.
- As feasible and appropriate, referrals to the school nurse for additional care where indicated.

School sites to receive the services would be Martin Elementary School, Parkway Heights Middle School, and Spruce Elementary School.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Vision to Learn Health Team to provide free vision exams.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
AGREEMENT WITH VISION TO LEARN

Contractor Name and Contact Information ("Contractor"):

Name of Company: Vision to Learn
Name of Primary Contact Person: Shambria Williams
Address: 12100 Wilshire Blvd., Suite 1275, Los Angeles, CA, 90025
Telephone Number: (800) 485-9196
Email address: shambria@visiontolearn.org

Upon completion of work or agreed-upon work periods, mail invoice with above Agreement Number to:

South San Francisco Unified School District
Attention: Business Office
398 B Street
South San Francisco, CA 94080-4423

It is agreed between the South San Francisco Unified School District ("District"), and Contractor as follows:

1. **Services to be performed by Contractor.** In consideration of the payments hereinafter set forth, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A, attached hereto.

2. **Contract Term.** The term of this Agreement shall be from May 2, 2022, to June 30, 2024, unless terminated earlier pursuant to Section 10.

3. **Payments.** This Agreement is a non-monetary contract and it is not intended to result in any direct or indirect costs to the District, families, or students regardless of socioeconomic status. Neither the District nor any student will be asked to pay for Contractor's services. Contractor reserves the right to seek reimbursement from Medicaid for services provided to covered participants. No participant will be denied service based on their lack of insurance.

4. **Relationship of the Parties.** Contractor agrees and understands that the work/services performed under this Agreement are performed as an Independent Contractor and not as an employee of the District and that neither Contractor nor its employees/agents acquires any of the rights, privileges, powers, or advantages of District employees.

5. **Insurance Requirements.** Contractor shall procure and maintain for the duration of this contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, its agents, representatives, employees or subcontractors.

   A. **Minimum Scope and Limit of Insurance**. Coverage shall be at least as broad as:
      i. **Commercial General Liability (CGL)**: Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
      ii. **Automobile Liability**: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
      iii. **Workers' Compensation**: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **$1,000,000** per accident for bodily injury or disease.
      iv. **Professional Liability (Errors and Omissions)**: Insurance appropriate to the Contractor's profession, with limit no less than **$2,000,000** per occurrence or claim, **$2,000,000** aggregate.

   B. Other Insurance Provisions
      i. **Additional Insured Status** - District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).
      ii. **Primary Coverage** - For any claims related to this contract, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
      iii. **Notice of Cancellation** - Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the District.

iv. **Waiver of Subrogation** - Contractor hereby grants to District a waiver of any right to subrogation which any insurer of said Contractor may acquire against the District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

v. **Self-Insured Retentions** - Self-insured retentions must be declared to and approved by the District. The District may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or District.

vi. **Acceptability of Insurers** - Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

vii. **Claims Made Policies** - If any of the required policies provide claims-made coverage:
   a. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
   b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
   c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

viii. **Verification of Coverage** - Contractor shall furnish the District with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to District before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

ix. **Special Risks or Circumstances** - District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

6. **Indemnification.** Contractor shall indemnify and hold harmless District, its officers, agents, and employees from all claims, suits or actions of every name, kind, or description brought for or on account of injuries to or death of any person or damage to property resulting from performance of any work required under this Agreement by Contractor, its officers, agents, employees and/or servants. The duty of Contractor to indemnify and hold harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein shall be construed to require Contractor to indemnify District, its officers, agents, and employees against any responsibility or liability in contravention of Section 2782 of the Civil Code.

   The indemnification and hold harmless set forth above includes, but is not limited to, Contractor's agreement at its sole expense to indemnify District, its officers, agents and employees from and defend or settle any claim or action brought against District to the extent that it is based on a claim that any services furnished hereunder infringed a patent, copyright, trademark, service mark, trade secret, or other legally protected intellectual property rights. Contractor shall pay all costs, fees (including attorneys' fees) and other damages which may be incurred by District, its officers, agents and employees for any such claim or action or settlement thereof.

7. **Confidentiality.** All data produced or compiled by Contractor shall be considered confidential unless it can be obtained as public record and shall not be shared with a third party without the prior written consent of the District. All financial, statistical, personal, technical, and other data and information relating to the District's operations which is made available to Contractor in order to carry out this Agreement shall be presumed to be confidential. Contractor shall protect said data and information from unauthorized use and disclosure by the observance of the same or more effective procedures as the District requires of its own personnel. Contractor shall not, however, be required by this Section to keep confidential any data or information which is or becomes publicly available, is already rightfully in Contractor's possession, is independently developed by Contractor outside the scope of the Agreement, or is rightfully obtained from third parties. The requirements of this Section shall survive termination of this Agreement.

8. **Live Screen Criminal Background Check Requirements:** Contractor, at its sole cost and expense, and as necessary to satisfy the requirements of Education Code (EC) section 45125.1 and 45125.2 or District policy, will ensure that all required criminal background checks are timely conducted. If required by EC section 45125.1, Contractor must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Contractor's employees, or those of any other subcontractors, who are anticipated to come into contact with District's students. Contractor further acknowledges that other fingerprinting requirements may apply, as set forth in Education Code section 45125 et seq., and

that Contractor will comply with any such requirements. Contractor further acknowledges and agrees that no Contractor or subcontractor employees, agents or representatives shall come into contact with students if they have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c). Notwithstanding anything to the contrary herein, if Contractor is an individual operating as a sole proprietor, if required by Education Code section 45125.1(k), it shall be the responsibility of the District to prepare and submit that individual's fingerprints to the Department of Justice.

9. **Non-Assignability.** Contractor shall not assign this Agreement or any portion thereof to a third party without the prior written consent of the District, and any attempted assignment without such prior written consent in violation of this Section shall automatically give the District the option to terminate this Agreement without notice.

10. **Termination of Agreement.** The District may, at any time after execution of this Agreement, terminate this Agreement, in whole or in part, for the convenience of the District by giving written notice specifying the effective date and scope of such termination. Termination shall be effective on a date not less than thirty (30) days from said notice.

11. **Payment of Permits/Licenses.** Contractor bears responsibility to obtain any license, permit, or approval required from any agency for work/services to be performed under this Agreement at Contractor's own expense prior to commencement of said work/services. Failure to do so will result in forfeit of any right to compensation under this Agreement.

12. **Retention of Records.** Contractor shall maintain all records related to this Agreement for no fewer than three years after the District makes final payment or after termination of this Agreement and all other pending matters are closed. All records shall be subject to the examination and/or audit by agents of the District, the State of California, other regulatory agencies, and/or Federal grantor agencies.

13. **Compliance with State, Federal, and Local Laws, Regulations, and Ordinances.** Contractor and all subcontractors shall ensure compliance with all state, federal, and local laws, regulations, or rules applicable to performance of the work required under this Agreement and shall execute all necessary certifications of compliance therewith.

14. **Merger Clause.** This Agreement, including all exhibits/attachments attached hereto, which are incorporated herein by this reference, constitutes the sole agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications shall be in writing and signed by the Superintendent or his/her designee. In the event that any term, condition, provision, requirement or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any exhibit and/or attachment to this Agreement, the provisions of the body of this Agreement shall prevail.

15. **Governing Law.** This Agreement, including any exhibits, and any disputes arising out of this Agreement shall for all purposes be deemed subject to the laws of the State of California without regard to its choice of law rules, and any lawsuit concerning or arising out of this Agreement shall be venued in the County of San Mateo or in the United States District Court for the Northern District of California.

THIS CONTRACT IS NOT VALID UNTIL SIGNED BY ALL PARTIES.

For Contractor:

_____ _____

Joan Chu-Reese, Executive Director Date

For the District:

_____ _____

Dr. Shawnterra Moore, Superintendent Date

Exhibit A

Agreement between the District and Vision to Learn

1. Description of Services to be Performed by Contractor:

- Vision screening of all students at selected school sites to identify students who require a follow-up vision examination
- Basic vision examination for screening-identified students
- Prescription and fitting of glasses
- Provision of glasses from Contractor's available selection. Glasses will be delivered on a separate date approximately three weeks after exam.
- As feasible and appropriate, referrals to the school nurse for additional care where indicated.

School Site(s) receiving the Services:

- Martin Elementary School, 35 School St., South San Francisco
- Parkway Heights Middle School, 650 Sunset Drive, South San Francisco
- Spruce Elementary School, 501 Spruce Ave., South San Francisco

CRIMINAL BACKGROUND INVESTIGATION / FINGERPRINTING CERTIFICATION

The undersigned does hereby certify to the District that: (1) he/she is a representative of the Contractor, (2) he/she is familiar with the facts herein certified, (3) he/she is authorized and qualified to execute this certificate on behalf of Contractor; and (4) that the following is true and correct:

1. Education Code. Contractor has taken at least one of the following actions with respect to the Project (check all that apply):

   _____ The Contractor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. **A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto**; and/or

   _____ Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of work, a physical barrier at the Project site, that will limit contact between Contractor's employees and District students at all times; and/or

   _____ Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is: Name:_____Title: _____

   _____ The work on the Contract is at an unoccupied school site and no employee and/or subcontractor and/or supplier shall come in contact with District students.

2. Megan's Law (Sex Offenders). I have verified and will continue to verify that the employees of Contractor that will be on the Project site and the employees of the Subcontractor(s) that will be on the Project site are not listed on California's "Megan's Law" Website (https://www.meganslaw.ca.gov/).

Contractor's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name: _____

Title: _____

Tuberculosis Certification

In accordance with the tuberculosis ("TB") certification requirements of Education Code section 49406

The undersigned does hereby certify to the District that (1) he/she is a representative of the Contractor, (2) he/she is familiar with the facts herein certified, (3) he/she is authorized and qualified to execute this certificate on behalf of Contractor; and (4) that the following is true and correct:

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW.

☐ A) Contractor hereby certifies to the District that its employees shall only have limited or no contact (as determined by the District) with District students at all times during the Term of this Agreement.

☐ B) The following employees of Contractor shall have more than limited contact (as determined by the District) with District students during the Term of this Agreement and, at no cost to the District, have received a TB risk assessment or examination in full compliance with the requirements of Education Code section 49406:

_____
_____
_____
_____
_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the individuals listed above submitted a TB risk assessment, and, if TB risk factors were identified, were examined to determine that he or she is free of infectious TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

_____

Authorized Contractor signature Printed Name Title Date

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

ADMINISTRATIVE APPOINTMENT 2022-2023
Summers, Lindsay, Literacy Coordinator, District Office, effective August 10, 2022.

CERTIFICATED CONTRACT 2022-2023
Agadang, Shela Marie, will be placed at Parkway Heights Middle School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement C-5.

De Guzman, MA Socorro, will be placed at Parkway Heights Middle School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement E-1.

Nielo, Maria Rose, will be placed at El Camino High School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement DM-1.

Febres, Preciosa, will be placed at Westborough Middle School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement C-3.

Almonte, Dia, will be placed at Alta Loma Middle School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement C-4.

Ungos, Reina, will be placed at Junipero Serra Elementary School as a Special Education Teacher on a Temporary contract effective September 12, 2022. Salary placement C-3.

ADJUST ASSIGNMENT
Angeles, Lea, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022
Dias, Vanessa, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022 through May 30, 2022
Tam, Helen, a teacher at Parkway Heights Middle School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022 through December 30, 2022
Ng, Melanie, a teacher at Parkway Heights Middle School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022 through December 30, 2022
Wong, Rick, a teacher at Parkway Heights Middle School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022 through September 30, 2022
Wong, Daniel, a teacher at Parkway Heights Middle School, from 1.0 FTE to 1.2 FTE, effective August 10, 2022 through September 30, 2022
Maurezzutt, Otilio, a teacher at El Camino High School, from 1.0 FTE to .8 FTE, effective August 8, 2022 through May 30, 2023

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Ocon, Guisell Marisol, Paraprofessional II – Special Education, South San Francisco High School, 6 hours per day, Range 29, Step 5, effective August 8, 2022.

Manrique, Senen, Paraprofessional II – Special Education, Hillside Preschool, 6 hours per day, Range 29, Step 2, effective August 17, 2022.

Li, Qiao Wen, Custodian I, Buri Buri Elementary School, 8 hours per day, Range 33, Step 5, effective August 17, 2022.

Bauskar, Vaishali, Physical Therapist, District Office, 7.5 hours per day, Range 3C, Step 5, effective August 18, 2022.

Mcfadyen, Erick, Career Center Technician, South San Francisco High School, 7 hours per day, Range 34, Step 2, effective August 22, 2022.

Calamateo Orellana, Leslie Rocio, Paraprofessional I, Spruce Elementary School, 6 hours per day, Range 25, Step 3, effective August 24, 2022.

Abarquez, Jocelyn Paraprofessional II – Special Education, Junipero Serra Elementary School, 6 hours per day, Range 29, Step 3, effective September 6, 2022.

Cuanico, Josebel, Paraprofessional II – Special Education, Ponderosa Elementary School, 6 hours per day, Range 29, Step 5, effective September 7, 2022.

Li, Hui, Paraprofessional II – Special Education, Hillside Preschool, 6 hours per day, Range 29, Step 2, effective September 7, 2022.

Soliman, Mary Anne, Payroll and Benefits Technician, District Office, 7.5 hours per day, Range 41, Step 3, effective September 12, 2022.

PROMOTION

Chen, Huifang, Custodian II, Buri Buri Elementary School, 8 hours per day, Range 36, Step 4, effective July 2, 2022.

Sisson, Linda, Paraprofessional II – Special Education, Alta Loma Middle School, 6 hours per day, Range 29, Step 5, effective August 12, 2022.

Giudici, Jaylyn, Nutrition Services Assistant II, District Office, 7.5 hours per day, Range 30, Step 5, effective August 19, 2022.

Rodriguez, Angel, Grounds Maintenance Worker, District Office, 8 hours per day, Range 38, Step 4, effective August 22, 2022.

Strachan, Alexander, Skilled Maintenance Worker, District Office, 8 hours per day, Range 48, Step 1, effective August 24, 2022.

TRANSFER

Sjakya, Shilpa, Paraprofessional II – Special Education, from Hillside Preschool to Buri Buri Elementary School, 6 hours per day, Range 29, Step 4, effective August 23, 2022.

RESIGNATION

Acuna Melendez, Claudia, Paraprofessional I - Bilingual, South San Francisco High School, 6.5 hours per day, Range 25, Step 4, effective September 9, 2022.

TEMPORARY OUT OF CLASS PAY

Simi, Michele, Acting Paraprofessional II – Special Education, El Camino High School, 6.0 hours per day, Range 29 A, Step 5, effective August 10, 2022 until the vacancy is filled.

INCREASE IN HOURS AND WORK YEAR CALENDAR

Wong, Alice Koo, Paraprofessional I, Buri Buri Elementary School, 2.8 to 4.0 hours per day, 162 workdays to 180 workdays, effective August 11, 2022.

TEMPORARY INCREASE IN HOURS

Barcelata Long, Maria, School Community Liaison – Child Development, Children's Center, 6.5 to 7.5 hours per day, Range 32 A, Step 5, effective August 8, 2022 through May 26, 2023.

Bactad, Nenita, Paraprofessional II – Special Education, South San Francisco High School, 6.0 to 6.5 hours per day, Range 29, Step 5, effective August 11, 2022 through May 26, 2023.

Hirsch, Kady, Paraprofessional II – Special Education, South San Francisco High School, 6.0 to 6.5 hours per day, Range 29 A, Step 5, effective August 10, 2022 through May 26, 2023.

Perez, Alicia, Paraprofessional I – Special Education, Spruce Elementary School, 5.25 to 5.75 hours per day, Range 26, Step 5, effective August 10, 2022 through May 26, 2023.

~~**Sanchez, Martha,** Office Assistant, Martin Elementary School, 4.0 to 7.0 hours per day, Range 30, Step 5, effective August 10, 2022 through June 26, 2023.~~

Sanchez, Martha, Office Assistant, Martin Elementary School, 4.0 to 7.5 hours per day, Range 30, Step 5, effective August 10, 2022 through May 26, 2023.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Purchase Order Listing – July 1 - July 31, 2022

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between July 1 - July 31, 2022 for the 2022-23 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230049	24 HOUR WRISTB&S	Lanyards	01-0000-0-1110-1000-4320-022-070	144.80
230217	A.R.T. CARPET	Flooring/Carpet	01-8150-0-0000-8110-5899-008-741	17,670.00
230218	ACACIA GLASS CORP	Glass Fixtures	01-8150-0-0000-8110-5600-090-741	5,600.00
230011	ACHIEVE 3000	Achieve3000/Smarty Ants Member	01-0801-0-1110-1000-5813-010-123	2,390.00
230365	AG PARTS WORLDWIDE INC	Chromebook Replacement Display	01-0000-0-0000-2424-4320-090-735	2,172.23
230327	ALBERTSONS/SAFEWAY INC.	Supplies for Culinary Arts	01-0000-0-1110-1000-4320-032-070	3,000.00
230145	ALL CITY MANAGEMENT SVCS INC.	Crossing Guard Services	01-0000-0-0000-7300-5899-090-717	126,144.00
230371	AMAZON.COM	Office Supplies/Tools	01-0000-0-0000-2424-4320-090-735	84.66
230141	AMAZON.COM	Sample Order for Name Plates	01-0000-0-0000-2700-4320-090-762	113.31
230277	AMAZON.COM	22-23 CAT Meeting Name plates	01-0000-0-0000-2700-4320-090-762	48.32
230003	AMAZON.COM	The Teacher Clarity Playbook	01-0000-0-0000-7150-4200-090-714	27.40
230141	AMAZON.COM	Sample Order for Name Plates	01-0000-0-0000-7150-4320-090-714	113.33
230173	AMAZON.COM	Welcome Back 2022-2023 Supplies	01-0000-0-0000-7150-4320-090-714	73.46
230292	AMAZON.COM	Welcome Back Supples	01-0000-0-0000-7150-4320-090-714	340.39
230141	AMAZON.COM	Sample Order for Name Plates	01-0000-0-0000-7300-4320-090-717	113.33
230349	AMAZON.COM	Office Supplies	01-0000-0-0000-7350-4320-090-717	183.03
230141	AMAZON.COM	Sample Order for Name Plates	01-0000-0-0000-7400-4320-090-715	113.33
230262	AMAZON.COM	LIC - books	01-0000-0-1110-1000-4200-033-070	49.07
230373	AMAZON.COM	Supplies for English, CLE, offcie	01-0000-0-1110-1000-4320-032-070	600.58
230212	AMAZON.COM	Counseling supplies	01-0000-0-1110-1000-4320-033-070	118.58
230264	AMAZON.COM	Book room supplies	01-0000-0-1110-1000-4320-033-070	62.24
230270	AMAZON.COM	Englisth dept supplies	01-0000-0-1110-1000-4320-033-070	833.97
230280	AMAZON.COM	Soundbar mounts	01-0000-0-1110-1000-4320-033-070	544.59
230285	AMAZON.COM	CTE Supplies	01-0000-0-1110-1000-4320-033-070	82.08
230381	AMAZON.COM	Counseling office supplies	01-0000-0-1110-1000-4320-033-070	523.44
230273	AMAZON.COM	Science supplies	01-0000-0-1235-1000-4320-033-070	229.13
230278	AMAZON.COM	AV & Bio supplies	01-0000-0-1235-1000-4320-033-070	214.80
230279	AMAZON.COM	Biotech supplies	01-0000-0-1235-1000-4320-033-070	388.76
230283	AMAZON.COM	Sped Dept supply order	01-0000-0-1237-1000-4320-033-070	2,322.79
230378	AMAZON.COM	Sped Dept supply order	01-0000-0-1237-1000-4320-033-070	1,185.29
230379	AMAZON.COM	Sped Dept supply order	01-0000-0-1237-1000-4320-033-070	957.76
230339	AMAZON.COM	Replacement filters	01-3213-0-0000-8200-4320-090-346	1,029.75
230001	AMAZON.COM	Art of Coaching	01-6266-0-1110-1000-4320-090-341	1,845.24
230160	AMAZON.COM	PLTW WMS Amazon	01-6387-0-3800-1000-4320-090-CIG	1,171.96

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230163	AMAZON.COM	PLTW ALMS Amazon	01-6387-0-3800-1000-4320-090-CIG	909.44
230164	AMAZON.COM	PLTW PHMS Amazon	01-6387-0-3800-1000-4320-090-CIG	1,441.48
230277	AMAZON.COM	22-23 CAT Meeting Name plates	01-6387-0-3800-1000-4320-090-CIG	77.68
230255	AMAZON.COM	PLTW Energy & Power Green Careers	01-6388-0-3800-1000-4320-090-318	707.51
230268	AMAZON.COM	PLTW Energy & Power Green Careers	01-6388-0-3800-1000-4320-090-318	1,063.88
230271	AMAZON.COM	PLTW Energy & Power Green Careers	01-6388-0-3800-1000-4320-090-318	439.45
230310	AMAZON.COM	PLTW Industrial Biotech MS #1	01-6388-0-3800-1000-4320-090-318	1,104.34
230311	AMAZON.COM	PLTW Engineering - Green Careers	01-6388-0-3800-1000-4320-090-318	408.15
230337	AMAZON.COM	PLTW Engineering - Green Careers	01-6388-0-3800-1000-4320-090-318	1,550.34
230340	AMAZON.COM	PLTW Engineering - Green Careers	01-6388-0-3800-1000-4320-090-318	465.53
230342	AMAZON.COM	PLTW Industrial Biotech MS #2	01-6388-0-3800-1000-4320-090-318	1,326.74
230345	AMAZON.COM	PLTW Industrial Biotech MS #3	01-6388-0-3800-1000-4320-090-318	1,555.82
230346	AMAZON.COM	PLTW Industrial Biotech MS #4	01-6388-0-3800-1000-4320-090-318	1,236.74
230213	AMAZON.COM	Mat for Safety Care Training	01-6500-0-5760-1190-4320-090-245	102.05
230176	AMAZON.COM	Custodial Supplies	01-8150-0-0000-8110-4320-090-741	186.44
230377	AMAZON.COM	Biotech HS	01-9010-0-1110-1000-4320-090-360	391.92
230313	AMERICAN CONSERVATORY THEATER	Musicals for field trip	01-0000-0-1110-1000-5815-032-070	400.00
230294	AMERICAN FIDELITY	Time & Eligibility Services	01-0000-0-0000-7350-5899-090-717	15,414.00
230019	AMPLIFY	Amplify - mClass DIBELS 3-Year	01-0000-0-0000-3900-5813-090-305	68,391.00
230109	AMS.NET INC	Cisco Phone MVaaS Managed Service	01-0000-0-0000-2424-5899-090-735	34,080.00
230112	AMS.NET INC	Block of (20) Support Hours	01-0000-0-0000-2424-5899-090-735	5,000.00
230115	AMS.NET INC	Cisco Smartnet Installment	01-0000-0-0000-2424-5899-090-735	54,374.40
230053	ANDERSON'S IT'S ELEMENTARY	School SpiritWear	01-9010-0-1110-1000-4320-014-356	1,095.36
230319	AP EXAMS	AP Exams from College Board	01-9218-0-1110-1000-4320-032-356	30,000.00
230095	APPLE COMPUTER INC	Apple TV for Classroom	01-0801-0-1110-1000-4320-032-123	218.65
230305	ARIZONA STATE UNIVERSITY	Tenerowicz Scholarship recipient	01-9214-0-1110-1000-5880-032-356	1,000.00
230219	ARMOUR PETROLEUM SERVICE &	Fuel Tank	01-8150-0-0000-8110-5600-090-741	10,325.96
230059	ASSETGENIE INC	Chromebook - Repair Parts	01-0000-0-0000-2424-4320-090-735	1,200.00
230307	AVID CENTER	2022-2023 AVID - SSFHS / ECHS	01-4127-0-1110-1000-5813-032-342	4,809.00
230307	AVID CENTER	2022-2023 AVID - SSFHS / ECHS	01-4127-0-1110-1000-5813-033-342	4,809.00
230383	AVID TRANSLATION	Open P.O. - AVID Translations	01-0801-0-1110-1000-5899-021-180	2,000.00
230361	AVID TRANSLATION	Open PO - Translation Services	01-0801-0-4760-1000-5899-025-123	1,535.00
230259	B & S CRANE & RIGGING	Open P.O. - Crane & Erection Services	01-8150-0-0000-8110-5899-090-741	5,000.00
230140	BLICK ART MATRLS - DICK BLICK	Art supplies	01-0000-0-1110-1000-4320-032-070	5,000.00

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230117	BLICK ART MATRLS - DICK BLICK	Open P.O. - Art Materials	01-0000-0-1201-1000-4320-033-070	2,000.00
230363	BRONSTEIN MUSIC	Open P.O. - Band 2022-23	01-0000-0-1227-1000-4320-021-322	200.00
230123	BRONSTEIN MUSIC	Open P.O. - Instrument supplies	01-0000-0-1227-1000-4320-033-070	250.00
230363	BRONSTEIN MUSIC	Open P.O. - Band 2022-23	01-0000-0-1227-1000-5600-021-322	1,200.00
230123	BRONSTEIN MUSIC	Open P.O. - Instrument supplies	01-0000-0-1227-1000-5600-033-070	750.00
230302	BRONSTEIN MUSIC	Open P.O. - Repair , Maintenance	01-0000-0-9744-8400-5600-032-322	500.00
230089	C & L SPORTING GOODS	Sports supplies & Equipment	01-0000-0-1110-1000-4320-032-322	3,500.00
230028	CADA CENTRAL	CADA 2022-23	01-0000-0-1110-1000-5300-022-070	425.00
230103	CALIFORNIA SCHOOL BOARDS ASSOC	2022-2023 CSBA Membership Renewal	01-0000-0-0000-7150-5300-090-714	18,571.00
230102	CALIFORNIA SCHOOL BOARDS ASSOC	2022-2023 CSBA GAMUT Policy Plus	01-0000-0-0000-7150-5899-090-714	6,930.00
230304	CALIFORNIA SPORT DESIGN	Open P.O. - PE uniforms	01-9219-0-1230-1000-4320-032-356	9,000.00
230098	CAROLINA BIOLOGICAL SUPPLY CO	Science suppies	01-0000-0-1235-1000-4320-033-070	1,279.16
230272	CAROLINA BIOLOGICAL SUPPLY CO	Science supplies	01-0000-0-1235-1000-4320-033-070	1,454.01
230057	CBF INC.	Data/Electrical Cabling Installation	01-0000-0-0000-2424-5600-090-735	49,000.00
230056	CDW GOVERNMENT INC	Misc Tech Supplies for Repairs	01-0000-0-0000-2424-4320-090-735	19,000.00
230376	CDW GOVERNMENT INC	Projector lamps	01-0000-0-1110-1000-4320-032-070	297.79
230017	CDW GOVERNMENT INC	Network Cable	01-0000-0-1110-1000-4320-033-070	253.61
230093	CDW GOVERNMENT INC	TV for classroom	01-0801-0-1110-1000-4420-032-123	1,033.43
230183	CENGAGE LEARNING	AVT Wkbk, Gr 3 & 5 MAR	01-4203-0-1110-1000-4320-090-330	6,037.09
230184	CENGAGE LEARNING	AVT Wkbk, Gr 3-5 LC	01-4203-0-1110-1000-4320-090-330	5,366.30
230185	CENGAGE LEARNING	AVT Wkbk, Gr 3-5 JS	01-4203-0-1110-1000-4320-090-330	6,484.28
230187	CENGAGE LEARNING	AVT Wkbk, 6-8 PHMS	01-4203-0-1110-1000-4320-090-330	27,904.73
230188	CENGAGE LEARNING	AVT Wkbk, 6-8 ALMS	01-4203-0-1110-1000-4320-090-330	2,817.30
230199	CENGAGE LEARNING	AVT Wkbk, Gr 3-5 MV	01-4203-0-1110-1000-4320-090-330	13,862.93
230200	CENGAGE LEARNING	AVT Wkbk, Gr 3-5 PON	01-4203-0-1110-1000-4320-090-330	9,569.89
230201	CENGAGE LEARNING	AVT Wkbk, Gr 3-5 SKY	01-4203-0-1110-1000-4320-090-330	9,614.61
230192	CESA 6	Qualtrics CESA 6 Consultant	01-3213-0-1110-1000-5801-090-346	4,800.00
230144	CHARACTER STRONG	Character Strong - Leadership	01-0000-0-1110-1000-5813-022-070	999.00
230033	CHARACTER STRONG	MS SEL	01-0801-0-1110-1000-5813-022-180	4,393.90
230077	CHARLES H STEWART CO LTD	Rental for musical props	01-9219-0-1208-1000-5600-032-356	300.00
230166	CLASSLINK	Classlink License/Hosting	01-0000-0-0000-3900-5813-090-305	25,400.00
230082	CLAY PLANET	supplies for ceramics	01-0000-0-1110-1000-4320-032-070	1,500.00
230118	CLAY PLANET	Open P.O. - Ceramic Supplies	01-0000-0-1207-1000-4320-033-070	6,000.00
230328	CLAYPEOPLE INC	Open P.O. - Ceramics supply	01-0000-0-1110-1000-4320-032-070	500.00

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230344	CLEARLITE TROPHIES	Colt Award Appreciation Plaque	01-9206-0-1110-1000-4320-032-356	247.22
230344	CLEARLITE TROPHIES	Colt Award Appreciation Plaque	01-9206-0-1110-1000-5899-032-356	40.00
230148	COALITION FOR ADEQUATE	Membership Fees	01-0000-0-0000-7300-5300-090-717	650.00
230194	CODESP	CODESP	01-0000-0-0000-7400-5899-090-715	1,150.00
230194	CODESP	CODESP	01-0000-0-0000-7490-5899-090-716	1,150.00
230072	CONCORD THEATRICALS CORP	Drama supplies	01-9219-0-1208-1000-5899-032-356	200.00
230322	CONTINENTAL ATHLETIC SUPPLY	Reconditioning of Athletic Uniforms	01-0000-0-9744-8400-5600-032-322	10,000.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-2700-5889-090-762	2,500.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-3130-5889-090-503	500.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7110-5889-090-713	12,000.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7150-5889-090-714	13,000.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7300-5889-090-717	5,000.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7400-5889-090-715	5,000.00
230247	COUNTY COUNSEL	Legal Services	01-0000-0-0000-7490-5889-090-716	2,500.00
230247	COUNTY COUNSEL	Legal Services	01-6500-0-5760-1190-5889-090-245	62,000.00
230129	CRYSTAL COMMUNICATIONS	Open P.O. - Battery replacement	01-0000-0-0000-8300-4320-033-070	800.00
230129	CRYSTAL COMMUNICATIONS	Open P.O. - Battery replacement	01-0000-0-0000-8300-5600-033-070	200.00
230021	CURRICULUM ASSOCIATES LLC	Curriculum Associates LLC (ELLevation)	01-0000-0-0000-3900-5813-090-305	20,064.00
230040	CURRICULUM ASSOCIATES LLC	Quick word handbooks	01-0801-0-1110-1000-4320-009-180	478.36
230078	CUSTOM INK	Tshirts for Drama	01-9206-0-1110-1000-4320-032-356	1,134.79
230375	CUSTOM INK	T-shirts for Link Crew	01-9206-0-1110-1000-4320-032-356	1,134.79
230078	CUSTOM INK	Tshirts for Drama	01-9219-0-1208-1000-4320-032-356	2,000.00
230114	DELL MARKETING LP	Dell Spare Parts	01-0000-0-0000-2424-4320-090-735	1,500.00
230257	DELL MARKETING LP	VMWare Server Renewal '22-'23	01-0000-0-0000-2424-5813-090-735	27,418.88
230061	DELL MARKETING LP	Desktop Computer	01-0000-0-0000-8200-4420-090-760	1,483.31
230091	DELL MARKETING LP	Dell AIO Desktop	01-0000-0-1110-1000-4420-033-070	2,977.61
230288	DELL MARKETING LP	Laptop	01-0000-0-1110-1000-4420-033-070	1,754.16
230096	DEMCO INC.	Book supplies	01-0000-0-1110-1000-4320-033-070	132.50
230174	DEPARTMENT OF TOXIC SUBSTANCES	EPA ID Verification	01-0000-0-0000-8200-5860-090-760	187.50
230081	DOUGLAS & STURGESS INC	Ceramics Supply	01-0000-0-1110-1000-4320-032-070	300.00
230042	EAI EDUCATION, ERIC ARMIN INC	Clean wipe cloths for student	01-0801-0-1110-1000-4320-009-180	593.00
230025	EDMENTUM	Study Island	01-3010-0-1110-1000-5813-008-301	4,250.00
230380	EMBI TEC.	Biotech HS	01-9010-0-1110-1000-4320-090-360	4,102.73
230167	ESGI LLC	ESGi - TK/K Assessment	01-0000-0-0000-3900-5813-090-305	7,420.00

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P.O.	Vendor	Board Description	Account	Encumbered
230032	ESGI LLC	Student progress monitoring	01-3010-0-1110-1000-5813-008-301	672.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-3130-5889-090-503	5,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7110-5889-090-713	2,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7120-5889-090-715	5,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7120-5889-090-716	1,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7120-5891-090-715	10,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7120-5891-090-716	5,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7150-5889-090-714	4,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7300-5889-090-717	2,100.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7400-5889-090-715	10,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-7490-5889-090-716	6,000.00
230246	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-6500-0-5760-1190-5889-090-245	35,000.00
230309	FISHER SCIENTIFIC EDUCATIONAL	PLTW Agriscience MS	01-6388-0-3800-1000-4320-090-318	2,149.94
230031	FLUENCY & FITNESS	Literacy & Math online program	01-3010-0-1110-1000-5813-008-301	375.00
230281	FOLLETT CONTENT SOLUTIONS	Approved Textbooks, wonders PO	01-0000-0-1110-1000-4100-090-317	743.91
230282	FOLLETT CONTENT SOLUTIONS	Approved Textbooks, wonders SG	01-0000-0-1110-1000-4100-090-317	243.92
230108	FOLLETT SCHOOL SOLUTIONS INC	Approved Textbooks, Novels SSF	01-0000-0-1110-1000-4100-090-317	5,234.45
230137	FOLLETT SCHOOL SOLUTIONS INC	Approved Textbooks, ECHS World Lang.	01-0000-0-1110-1000-4100-090-317	8,086.42
230138	FOLLETT SCHOOL SOLUTIONS INC	Approved Textbooks, SSFHS World Lang.	01-0000-0-1110-1000-4100-090-317	12,834.07
230323	FOLLETT SCHOOL SOLUTIONS INC	Open P.O. - Library Books	01-0000-0-1110-2421-4200-032-451	1,000.00
230182	FRED E. TURNER COMPANY	Stage curtains	01-9010-0-1110-1000-6410-009-356	13,437.71
230071	FREESTYLE PHOTOGRAPHIC SUPPLIE	Photo supplies	01-0000-0-1110-1000-4320-032-070	4,000.00
230353	FRONTLINE TECHNOLOGIES INC	Professional Growth Solution	01-0000-0-0000-7400-5813-090-715	19,994.97
230353	FRONTLINE TECHNOLOGIES INC	Professional Growth Solution	01-0000-0-0000-7490-5813-090-716	19,994.97
230367	FUEL EDUCATION LLC	Stride Education Virtual Indepent Study	01-3213-0-1110-1000-5813-090-346	126,342.19
230051	GLOBAL INDUSTRIAL	Bike Rack	01-0801-0-1110-1000-4420-022-180	830.82
230315	GOPHER SPORTS	Open P.O. - PE Supplies	01-0000-0-1110-1000-4320-032-070	2,000.00
230196	HATFIELD & WALKER LLC	Lighting & sounds for Drama	01-9219-0-1208-1000-5600-032-356	2,500.00
230134	HCI SYSTEMS INC.	Fire/Life Safety Testing	01-0000-0-0000-8200-5899-022-760	5,164.00
230258	HEALTH CONNECTED	22-23 Health Connected Contrac	01-4127-0-1110-1000-5899-090-342	37,150.00
230041	HEGGERTY PHONEMIC AWARENESS	Phonemic awareness	01-0000-0-1110-1000-4200-009-070	2,048.68
230087	HENRY SCHEIN INC	Supplies & Equipment for PE	01-0000-0-1110-1000-4320-032-070	1,000.00
230128	HERFF JONES	Graduation Supplies	01-0000-0-1110-1000-4320-033-070	4,250.00
230073	HERFF JONES	Diplomas & graduation supplies	01-9215-0-1110-1000-4320-032-356	5,000.00

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P.O.	Vendor	Board Description	Account	Encumbered
230065	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-008-759	5,000.00
230029	HILLYARD INC	Custodial supplies	01-0000-0-0000-8200-4320-010-759	6,000.00
230362	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-021-759	7,500.00
230400	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-022-759	15,000.00
230245	HILLYARD INC	Open PO - Custodial Supplies	01-0000-0-0000-8200-4320-025-759	7,900.00
230314	HILLYARD INC	Open P.O. - Custodial supplies	01-0000-0-0000-8200-4320-032-759	25,000.00
230066	HILLYARD INC	Open P.O. - Custodial Supplies	01-6500-0-5760-1190-4320-005-245	1,750.00
230120	HILLYARD/SAN FRANCISCO	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-033-759	22,250.00
230105	HODGE PRODUCTS INC	Padlocks	01-0000-0-1230-1000-4320-033-070	2,918.29
230364	HODGE PRODUCTS INC	Locks for P.E./Hallway Lockers	01-0801-0-1110-1000-4320-021-180	4,437.18
230295	HODGE PRODUCTS INC	Combination Locks	01-0801-0-1110-1000-4320-025-180	6,121.41
230303	HODGE PRODUCTS INC	Oprn P.O. - Locks for lockers	01-9219-0-1230-1000-4320-032-356	3,000.00
230354	HOUGHTON MIFFLIN HARCOURT	Approved Textbooks K-5 Math	01-0000-0-1110-1000-4100-090-317	134,261.69
230085	HOWIES HOCKEY INC	PE trainer supplies & Equipment	01-0000-0-1110-1000-4320-032-070	1,500.00
230306	INFINITE CAMPUS INC.	Infinite Campus Student Inform	01-0000-0-0000-3900-5813-090-305	118,325.50
230069	INFINITE CAMPUS INC.	Infinite Campus - Open P.O.	01-0000-0-0000-3900-5899-090-305	5,000.00
230070	INFINITE CAMPUS INC.	Infinite Campus Training Series	01-0000-0-0000-3900-5899-090-305	3,350.00
230101	INFINITE CAMPUS INC.	IC Grade Book Training K-12 22-23	01-0000-0-0000-3900-5899-090-305	487.50
230110	INTRADO INTERACTIVE SERVICES	School Messenger - Annual Renewal	01-0000-0-0000-2424-5813-090-735	10,680.80
230320	J.W. PEPPER & SON INC	Music Supplies	01-0000-0-1110-1000-4320-032-322	1,000.00
230122	J.W. PEPPER & SON INC	Open P.O. - Band Instructional	01-0000-0-1227-1000-4320-033-070	1,000.00
230209	JAMF LLC	Jamf -Apple Device Enrollment	01-0000-0-0000-2424-5813-090-735	34,800.00
230193	JONES SCHOOL SUPPLY CO	Sutdent of the month pin	01-9105-0-1110-1000-4320-033-356	182.65
230084	KAUFMANN'S CAMERAS	Supplies for Photo	01-0000-0-1110-1000-4320-032-070	1,000.00
230321	KELLY PAPER	Open P.O. - Copy Paper	01-0000-0-1110-1000-4320-032-070	6,000.00
230121	KELLY PAPER	Open P.O. - Copier paper	01-0000-0-1110-1000-4320-033-070	9,600.00
230037	KELLY PAPER	Paper - Open P.O.	01-3010-0-1110-1000-4320-022-301	10,000.00
230030	KELLY SPICERS INC.	Paper	01-0000-0-1110-1000-4320-010-070	1,919.46
230177	KNOWBE4 INC.	Security Awareness Training	01-0000-0-0000-2424-5899-090-735	19,782.00
230043	LAKESHORE	Teaching tubs	01-0801-0-1110-1000-4320-009-180	260.26
230036	LIDIA'S ITALIAN DELI	Open P.O. - food for meetings	01-9010-0-1110-1000-4322-022-356	1,800.00
230158	LITERABLY INC	2022-23 Literably	01-7425-0-1110-1000-5899-090-324	26,125.00
230015	LOUDAN, ROSELLE MARIE	Big Lift Coordinator	01-0801-0-0000-2700-5801-090-LIFT	31,602.55
230260	LRP PUBLICATIONS	Special Education Connection	01-6500-0-5760-1190-5813-090-245	6,234.00

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P.O.	Vendor	Board Description	Account	Encumbered
230107	MARIN BY THE BAY LLC	Summer APSI registration	01-0801-0-1110-1000-5210-033-180	850.00
230326	MCGRAW-HILL COMPANIES, THE	Approved Textbooks - World Geography	01-0000-0-1110-1000-4100-090-317	2,947.98
230086	MEDCO SUPPLY COMPANY	Supplies & Equipment for PE	01-0000-0-1110-1000-4320-032-070	1,500.00
230106	MEDCO SUPPLY COMPANY	Medco	01-0000-0-1110-1000-4320-033-070	1,483.75
230299	MEDIFY AIR LLC	Air Purifier for ECHS Teacher	01-3213-0-1110-1000-4320-090-346	907.46
230157	MIDDLEMAN LIENS INC.	High School Car removals	01-0000-0-1110-1000-5899-090-762	910.00
230133	MONARCH TRUCK CENTER	Truck purchase for NS Dept	01-7028-0-0000-3700-6450-090-820	84,492.12
230022	MOSA MACK SCIENCE INC	Mosa Mack Licenses 2022-23	01-0000-0-1110-1000-5813-090-317	4,194.40
230034	MOTIVATING SYSTEMS LLC	PBIS	01-3010-0-1110-1000-5813-022-301	2,500.50
230325	MPS	Approved Textbooks, AP America	01-0000-0-1110-1000-4100-090-317	1,902.32
230075	MUSIC THEATRE INTERNATIONAL	Musicals for Drama	01-9219-0-1208-1000-5899-032-356	5,000.00
230080	MUSSON	Theater supplies & equipment	01-0000-0-1110-1000-4320-032-070	500.00
230165	MYMC INC	Smartboard Repairs	01-0000-0-0000-2424-5600-090-735	2,200.00
230062	MYSTERY SCIENCE INC.	Mystery Science	01-0801-0-1110-1000-5813-010-180	1,455.84
230116	NASCO MODESTO	Open P.O. - Art Supplies	01-0000-0-1201-1000-4320-033-070	5,000.00
230113	NETWORK CRAZE TECHNOLOGIES INC	Cisco Certified Phones & Parts	01-0000-0-0000-2424-4320-090-735	1,000.00
230090	NOODLE TOOLS INC.	Noodletools subscriptions	01-0000-0-1110-1000-5813-033-070	470.00
230058	NORMAN S.H. KUM	Misc. Printer Repair Costs	01-0000-0-0000-2424-5600-090-735	2,700.00
230190	NORTH CAROLINA STATE UNIV.	Biotech DNA NC State	01-9010-0-1110-1000-5899-090-360	825.00
230374	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-7300-4320-090-717	208.05
230004	OFFICE DEPOT INC	Classroom supplies	01-0000-0-1110-1000-4320-008-070	1,515.84
230005	OFFICE DEPOT INC	Toner cartridges for classroom	01-0000-0-1110-1000-4320-008-070	2,527.23
230395	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-009-070	3,808.36
230002	OFFICE DEPOT INC	School/Office supplies	01-0000-0-1110-1000-4320-010-070	5,953.58
230007	OFFICE DEPOT INC	Sit to stand desk	01-0000-0-1110-1000-4320-010-070	351.59
230054	OFFICE DEPOT INC	Office supplies	01-0000-0-1110-1000-4320-010-070	676.66
230006	OFFICE DEPOT INC	Supplies for General Office	01-0000-0-1110-1000-4320-032-070	2,521.97
230343	OFFICE DEPOT INC	Supplies for the General Office	01-0000-0-1110-1000-4320-032-070	2,331.65
230369	OFFICE DEPOT INC	Supplies for the General Office	01-0000-0-1110-1000-4320-032-070	793.75
230397	OFFICE DEPOT INC	Supplies for General Office	01-0000-0-1110-1000-4320-032-070	268.08
230009	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-033-070	1,968.56
230010	OFFICE DEPOT INC	CTE Supllies	01-0000-0-1110-1000-4320-033-070	624.17
230189	OFFICE DEPOT INC	TONER	01-0000-0-1110-1000-4320-033-070	2,703.94
230054	OFFICE DEPOT INC	Office supplies	01-0000-0-1110-1000-5920-010-070	58.00

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P.O.	Vendor	Board Description	Account	Encumbered
230266	OFFICE DEPOT INC	Science supplies	01-0000-0-1235-1000-4320-033-070	438.53
230366	OFFICE DEPOT INC	Special Education supplies	01-0000-0-1235-1000-4320-033-070	184.55
230008	OFFICE DEPOT INC	Start of year classroom supplies	01-3010-0-1110-1000-4320-022-301	6,033.10
230055	OFFICE DEPOT/BUSINESS SERVICE	IT Office/Supplies	01-0000-0-0000-2424-4320-090-735	5,000.00
230350	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7340-4320-090-717	49.75
230350	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7350-4320-090-717	113.41
230385	OFFICE DEPOT/BUSINESS SERVICE	Initial Supplies - Orientation	01-0801-0-1110-1000-4320-025-180	134.99
230317	PAPER & INK	Office Letterhead, Business Cards	01-0000-0-1110-1000-5810-032-070	1,500.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-021-180	10,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-022-180	10,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-025-180	10,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-031-180	7,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-032-180	15,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-0801-0-1110-1000-5899-033-180	15,000.00
230172	PAPER EDUCATION COMPANY INC	Paper Tutoring	01-7425-0-1110-1000-5899-090-324	119,800.25
230297	PBUA	Baseball umpire fees	01-9219-0-1202-1000-5899-032-356	1,600.00
230162	PEARSON CLINICAL ASSESSMENT	Pearson Next Generaton Learning	01-0000-0-0000-3900-5813-090-305	7,605.00
230186	PENINSULA ATHLETIC LEAGUE	2022-2023 PAL/Peninsula Athletic League	01-0000-0-0000-3900-5300-090-323	26,363.74
230195	PERSONNEL CONCEPTS	Laminated Labor Law Posters	01-0000-0-0000-7490-4320-090-716	888.84
230079	PLAYSCRIPTS INC	Drama licensing & Scripts	01-9219-0-1208-1000-5899-032-356	400.00
230214	PROTECH	Environmental Testing	01-8150-0-0000-8110-5899-022-741	2,225.00
230127	PSAT/NMSQT	PSAT 8/9 & NMSQT	01-9114-0-1110-1000-4320-033-356	2,700.00
230318	PSAT/NMSQT	Open P.O. - PSAT/NMSQT Test Fees	01-9218-0-1110-1000-4320-032-356	1,500.00
230175	QUALTRICS LLC	Qualtrics Cloud Services	01-3213-0-1110-1000-5813-090-346	32,150.00
230125	QUON, ARNOLD	Open P.O. - Camera Repairs	01-0000-0-1110-1000-5600-033-070	100.00
230012	READ NATURALLY INC	Read Naturally Licenses	01-0801-0-1110-1000-5813-010-123	1,610.00
230301	READY REFRESH BY NESTLE	Ready Refresh	01-0000-0-0000-2110-4322-090-762	500.00
230316	READY REFRESH BY NESTLE	Water Supply for the General Office	01-0000-0-1110-1000-4322-032-070	2,500.00
230119	READY REFRESH BY NESTLE	Open P.O. - Water bottles	01-9010-0-1110-1000-4322-033-356	1,100.00
230038	REALLY GOOD STUFF	Student writing journals	01-3010-0-1110-1000-4320-008-301	399.00
230180	REMIND101 INC.	Remind platform 22/23	01-3213-0-1110-1000-5899-090-346	27,650.00
230124	RIDDELL/ALL AMERICAN SPORTS	Open P.O. - Football Equipment	01-0000-0-1202-1000-5600-033-322	10,000.00
230179	ROBERT HALF	Accounting Temporary Help	01-0000-0-0000-7350-5899-090-717	7,500.00
230324	ROBERT HALF TECHNOLOGY	Robert Half for HR staffin	01-0000-0-0000-7490-5899-090-716	15,000.00

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P.O.	Vendor	Board Description	Account	Encumbered
230384	ROYAL PIN DONUTS	Board Meeting Meal	01-0000-0-0000-7110-4322-090-713	500.00
230287	ROYAL PIN DONUTS	Royal Pin Open P.O. 22-23	01-0000-0-1110-1000-4322-090-762	1,000.00
230035	ROYAL PIN DONUTS	Open P.O. - food for meetings	01-9010-0-1110-1000-4322-022-356	700.00
230064	RYDIN DECAL	Student & staff parking permits	01-0000-0-1110-1000-4320-032-070	799.62
230300	SACRAMENTO COUNTY OFFICE OF ED	Northern California Superintendent	01-0000-0-0000-7150-5300-090-714	500.00
230372	SAN JOAQUIN COE	ED-JOIN Services	01-0000-0-0000-7400-5899-090-715	997.00
230372	SAN JOAQUIN COE	ED-JOIN Services	01-0000-0-0000-7490-5899-090-716	997.00
230169	SAN MATEO COUNTY COMM. COLLEGE	2022-23 Skyline Middle College	01-0000-0-1110-1000-5899-090-167	223,600.00
230169	SAN MATEO COUNTY COMM. COLLEGE	2022-23 Skyline Middle College	01-0801-0-1110-1000-5899-090-167	252,400.00
230168	SAN MATEO COUNTY OFFICE OF EDU	22-23 Teacher Induction Agreement	01-0000-0-0000-3900-5899-090-340	57,750.00
230018	SAN MATEO COUNTY OFFICE OF EDU	CECC Annual Costs	01-0000-0-0000-7700-5850-090-717	167,834.00
230205	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	9,287.68
230206	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	5,101.94
230207	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	9,866.15
230215	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	7,042.11
230216	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	2,012.03
230222	SAVVAS LEARNING COMPANY LLC	Approved Textbooks, Social Studies	01-0000-0-1110-1000-4100-090-317	1,923.41
230351	SAVVAS LEARNING COMPANY LLC	Approved Textbooks 9-12 Math	01-0000-0-1110-1000-5813-090-317	34,051.70
230352	SAVVAS LEARNING COMPANY LLC	Approved Textbooks 9-12 Math	01-0000-0-1110-1000-5813-090-317	34,768.15
230045	SCHOLASTIC CLASSROOM MAGAZINE	Scholastic news	01-0801-0-1110-1000-4320-009-180	3,457.04
230063	SCHOLASTIC CLASSROOM MAGAZINE	Scholastic Classroom Magazine	01-0801-0-1110-1000-4320-010-123	1,452.83
230024	SCHOLASTIC CLASSROOM MAGAZINE	Classroom News & Science Magazines	01-3010-0-1110-1000-4320-008-301	2,912.92
230293	SCHOLASTIC INC	Scholastic Classroom Magazines	01-0801-0-1110-1000-4320-025-180	1,540.87
230027	SCHOOL DATEBOOKS	Planner	01-0000-0-1110-1000-4320-022-070	3,312.68
230039	SCHOOL DATEBOOKS	Student planners	01-0801-0-1110-1000-4320-009-180	906.02
230088	SCHOOL DATEBOOKS	Open PO for student datebooks	01-9215-0-1110-1000-4320-032-356	4,000.00
230147	SCHOOL INNOVATIONS	Annual Billing for Advisory Services	01-0000-0-0000-7390-5899-090-710	26,550.00
230046	SCHOOL SPECIALTY LLC	Classroom supplies	01-0000-0-1110-1000-4320-008-070	2,032.30
230047	SCHOOL SPECIALTY LLC	Classroom supplies	01-0000-0-1110-1000-4320-008-070	673.67
230052	SCHOOL SPECIALTY LLC	Recess equipment	01-0000-0-1110-1000-4320-008-070	1,370.09
230023	SCHOOL SPECIALTY LLC	School/Office supplies	01-0000-0-1110-1000-4320-010-070	1,684.15
230396	SCHOOL SPECIALTY LLC	Tables	01-0000-0-1110-1000-4320-010-070	626.20
230139	SCHOOL SPECIALTY LLC	Supplies for Science & office	01-0000-0-1110-1000-4320-032-070	299.90
230044	SCHOOL SPECIALTY LLC	Student whiteboards	01-0801-0-1110-1000-4320-009-180	999.42

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P.O.	Vendor	Board Description	Account	Encumbered
230398	SCREENCASTIFY LLC	Screencastify 22-23 SY	01-0000-0-0000-3900-5813-090-305	12,500.00
230150	SEESAW	Seesaw 22-23 SY	01-0000-0-0000-3900-5813-090-305	9,405.50
230092	SERVICE PRESS INC.	Envelopes for the counseling office	01-0000-0-1110-1000-4320-032-070	147.37
230048	SERVICE PRESS INC.	School stationary	01-0000-0-1110-1000-5810-008-070	345.56
230092	SERVICE PRESS INC.	Envelopes for the counseling office	01-0000-0-1110-1000-5810-032-070	178.53
230131	SERVICE PRESS INC.	Business card	01-0000-0-1110-1000-5810-033-070	70.43
230370	SERVICE PRESS INC.	Business cards	01-0000-0-1110-1000-5810-033-070	70.43
230099	SERVICE PRESS INC.	Liaison/Migrant Ed Business Card	01-0000-0-1110-1000-5810-090-762	70.37
230296	SILICON VALLEY	Officials fee for Football	01-9219-0-1202-1000-5899-032-356	2,500.00
230298	SILICON VALLEY	Officials fee for Softball	01-9219-0-1202-1000-5899-032-356	1,500.00
230181	SILICON VALLEY MATHEMATICS	SVMI Dues/Membership 2022/23	01-0000-0-1110-1000-5899-090-762	6,300.00
230100	SOUTH CITY STAR SMOG TEST ONLY	Open P.O. Vehicle Maintenance	01-8150-0-0000-8110-5899-090-741	2,500.00
230220	SOUTHWOOD PLUMBING & HEATING	Backflow Repair	01-8150-0-0000-8110-5600-005-741	9,850.00
230221	SOUTHWOOD PLUMBING & HEATING	Backflow Repair	01-8150-0-0000-8110-5600-033-741	11,850.00
230211	SPINITAR	Poster paper/Ink replacement	01-0000-0-0000-2420-4320-090-450	496.44
230368	SPORTSNET INC.	Athlete Management System	01-0000-0-0000-7400-5899-090-715	1,775.00
230368	SPORTSNET INC.	Athlete Management System	01-0000-0-1110-1000-5899-032-070	887.50
230368	SPORTSNET INC.	Athlete Management System	01-0000-0-1110-1000-5899-033-070	887.50
230130	SPOTLIGHT IMPRESSIONS	Nameplate	01-0000-0-1110-1000-5810-033-070	24.45
230126	SPRINT PCS	Open P.O. - Administrator cell phone	01-0000-0-0000-2700-5910-033-480	500.00
230382	STAPLES BUSINESS CREDIT	Payroll Folders	01-0000-0-0000-7340-4320-090-717	298.48
230386	STAPLES BUSINESS CREDIT	Initial Supplies - Orientation	01-0801-0-1110-1000-4320-025-180	46.64
230026	STEWART SIGNS	LED Parts	01-0000-0-1110-1000-4320-022-070	1,208.41
230050	STUDIES WEEKLY	Studies Weekly Social Studies	01-3010-0-1110-1000-4320-008-301	1,171.74
230104	SUNWIND SOLAR INDUSTRIES INC	PLTW - SolarPanel Agriscience	01-6387-0-3800-1000-4320-090-CIG	577.95
230136	SUPERIOR TEXT	Approved Textbooks, Inside	01-0000-0-1110-1000-4100-090-317	692.21
230338	SUPERIOR TEXT	Approved Textbooks, Wonders Wk	01-0000-0-1110-1000-4100-090-317	1,280.26
230178	SURTEC SYSTEM, THE	Custodial Supplies	01-8150-0-0000-8110-4420-090-741	2,798.52
230263	TERRIS BARNES WALTERS BOIGON	Professional consulting services	01-0000-0-0000-7200-5800-090-717	6,500.00
230074	THEATRE HOUSE	Drama Supplies	01-9219-0-1208-1000-4320-032-356	300.00
230076	THEATREFOLK LTD	Subscription to Drama Teacher	01-0000-0-1110-1000-5899-032-070	400.00
230111	T-MOBILE USA INC	Monthly Recurring Cell Chrges	01-0000-0-0000-2700-5910-090-735	3,500.00
230198	T-MOBILE USA INC	2022-2023 T-Mobile Phone Service	01-0000-0-0000-7200-5910-090-714	1,300.00
230094	TOUCHLINE SOFTWARE INC.	Quick Permit software renewal	01-0801-0-1110-1000-5813-032-180	420.00

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230159	TURNITIN LLC	Turnitin - HS 22/23 SY	01-0000-0-0000-3900-5813-090-305	12,722.06
230312	TWIG EDUCATION INC.	TWIG K-5 Science, Buri	01-6300-0-1110-1000-4100-090-307	43,329.27
230329	TWIG EDUCATION INC.	TWIG K-5 Science JS	01-6300-0-1110-1000-4100-090-307	23,877.47
230330	TWIG EDUCATION INC.	TWIG K-5 Science MAR	01-6300-0-1110-1000-4100-090-307	19,409.69
230331	TWIG EDUCATION INC.	TWIG K-5 Science LC	01-6300-0-1110-1000-4100-090-307	19,777.49
230332	TWIG EDUCATION INC.	TWIG K-5 Science Pon	01-6300-0-1110-1000-4100-090-307	2,402.91
230333	TWIG EDUCATION INC.	TWIG K-5 Science SKY	01-6300-0-1110-1000-4100-090-307	31,509.62
230334	TWIG EDUCATION INC.	TWIG K-5 Science MV	01-6300-0-1110-1000-4100-090-307	53,561.45
230335	TWIG EDUCATION INC.	TWIG K-5 Science SG	01-6300-0-1110-1000-4100-090-307	12,991.67
230336	TWIG EDUCATION INC.	TWIG K-5 Science SPR	01-6300-0-1110-1000-4100-090-307	53,701.97
230191	VIRCO INC	Tables & Chairs	01-0000-0-1110-1000-4320-033-070	4,674.82
230267	VIRCO INC	Science tools	01-0000-0-1110-1000-4320-033-070	10,545.69
230097	WARD'S SCIENCE	Science suppies	01-0000-0-1235-1000-4320-033-070	97.95
230256	WAVE BUSINESS	District-wide Internet Service	01-0000-0-0000-2424-5850-090-735	25,000.00
230083	WOODWIND & BRASSWIND	Musical instruments & supplies	01-0000-0-1110-1000-4320-032-070	500.00
230308	WOODWIND & BRASSWIND	Supplies for band	01-0000-0-1110-1000-4320-032-322	1,434.89
230399	YAMAHA GOLF CARS OF CA INC	Security Golf Cart	01-0000-0-1110-1000-6410-022-070	6,942.19
230399	YAMAHA GOLF CARS OF CA INC	Security Golf Cart	01-0801-0-1110-1000-6410-022-180	6,942.19
	TOTAL FUND 01			**3,519,036.18**
230016	ADMININISTRATIVE SOFTWARE	Software maintenance	11-6391-0-4110-2490-5813-041-481	9,855.54
230068	ETS - EDUCATIONAL TESTING SVC	HiSet testing fees & testing materials	11-0000-0-4152-1000-5817-041-152	2,000.00
230161	SERVICE PRESS INC.	Business cards	11-0000-0-4110-1000-5810-041-480	69.44
	TOTAL FUND 11			**11,924.98**
230203	ALBERTSONS/SAFEWAY INC.	Miscellaneous Supplies	12-6105-0-8535-1000-4320-045-835	250.00
230203	ALBERTSONS/SAFEWAY INC.	Miscellaneous Supplies	12-9010-0-8533-1000-4320-045-833	250.00
230274	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	31.84
230275	AMAZON.COM	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	123.98
230060	AMAZON.COM	Educational Resources/books	12-6105-0-8535-1000-4200-045-835	50.25
230274	AMAZON.COM	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	31.84
230060	AMAZON.COM	Educational Resources/books	12-9010-0-8533-1000-4200-045-833	50.21
230274	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	31.85
230014	APPLE COMPUTER INC	Site Equipment	12-6105-0-8535-1000-4320-045-835	218.65
230014	APPLE COMPUTER INC	Site Equipment	12-9010-0-8533-1000-4320-045-833	218.65
230210	CALIFORNIA DEPARTMENT OF EDUCA	Educational Resources/books	12-6105-0-8535-1000-4200-045-835	367.99

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230210	CALIFORNIA DEPARTMENT OF EDUCA	Educational Resources/books	12-9010-0-8533-1000-4200-045-833	367.78
230013	CDW GOVERNMENT INC	Site Equipment	12-6105-0-8535-1000-4420-045-835	1,549.20
230013	CDW GOVERNMENT INC	Site Equipment	12-9010-0-8533-1000-4420-045-833	1,549.18
230146	DELL MARKETING LP	Supportive_ Laptop	12-9010-0-8533-1000-4420-005-833	1,226.94
230208	DEPARTMENT OF SOCIAL SERVICES	Licensing-Fees for Children's	12-6105-0-8535-1000-5899-045-835	484.00
230208	DEPARTMENT OF SOCIAL SERVICES	Licensing-Fees for Children's	12-9010-0-8533-1000-5899-045-833	484.00
230171	HILLYARD INC	Custodial Supplies	12-6105-0-8510-8200-4320-045-830	1,500.00
230171	HILLYARD INC	Custodial Supplies	12-6105-0-8535-8200-4320-045-835	1,500.00
230171	HILLYARD INC	Custodial Supplies	12-9010-0-8533-8200-4320-045-833	1,500.00
230066	HILLYARD INC	Open P.O. - Custodial Supplies	12-9302-0-8510-8200-4320-005-LIFT	1,750.00
230132	KAPLAN	Educational Resources/books	12-6105-0-8535-1000-4200-045-835	1,375.25
230132	KAPLAN	Educational Resources/books	12-9010-0-8533-1000-4200-045-833	1,375.04
230015	LOUDAN, ROSELLE MARIE	Big Lift Coordinator	12-9302-0-8510-2700-5801-005-LIFT	58,690.45
230170	OFFICE DEPOT INC	Classroom Supplies/CCS1	12-6105-0-8510-1000-4320-045-830	111.55
230276	OFFICE DEPOT INC	Classroom/Office Supplies	12-6105-0-8510-1000-4320-045-830	741.04
230276	OFFICE DEPOT INC	Classroom/Office Supplies	12-6105-0-8535-1000-4320-045-835	741.04
230276	OFFICE DEPOT INC	Classroom/Office Supplies	12-9010-0-8533-1000-4320-045-833	741.11
	TOTAL FUND 12			**77,311.84**
230149	ADVANCED INTEGRATED PEST MGMT	Pest Control Services	13-5310-0-0000-3700-5807-090-820	6,000.00
230252	BONAMI BAKING COMPANY, THE	Bread Products	13-5310-0-0000-3700-4700-090-820	10,000.00
230156	CSNA (CA SCHOOL NUTRI. ASSOC.)	Membership Dues	13-5310-0-0000-3700-5300-090-820	55.00
230248	DANIELSEN COMPANY	Food Products	13-5310-0-0000-3700-4340-090-820	16,966.80
230248	DANIELSEN COMPANY	Food Products	13-5310-0-0000-3700-4700-090-820	247,960.80
230254	DAYLIGHT FOODS INC	Food Products	13-5310-0-0000-3700-4700-090-820	105,000.00
230249	GOLD STAR FOODS	Food Products	13-5310-0-0000-3700-4700-090-820	450,000.00
230253	IMAGE ONE CORPORATION	Meal Applications / Rocketscan	13-5310-0-0000-3700-5813-090-820	2,000.00
230223	INDIVIDUAL FOODSERVICE	Food service Paper /Plastic Products	13-5310-0-0000-3700-4340-090-820	25,341.06
230250	ISITE SOFTWARE	Maintenance service	13-5310-0-0000-3700-5813-090-820	995.00
230153	OFFICE DEPOT/BUSINESS SERVICE	Food service support supplies	13-5310-0-0000-3700-4320-090-820	6,000.00
230284	PAPER TECH	Food service Paper Products	13-5310-0-0000-3700-4340-090-820	50,000.00
230251	PRODUCERS DAIRY	Food Products	13-5310-0-0000-3700-4700-090-820	170,233.00
230152	SAN MATEO COUNTY ENVIRONMENTAL	Misc. Services	13-5310-0-0000-3700-5899-090-820	11,100.00
230151	SEAL PACK EQUIPMENT COMPANY	Equipment Repair	13-5310-0-0000-3700-5600-090-820	10,000.00
230154	SERVICE PRESS INC.	Window Envelopes #10 NS	13-5310-0-0000-3700-5810-090-820	500.00

PURCHASE ORDER LISTING - July 1 to July 31, 2022

P.O.	Vendor	Board Description	Account	Encumbered
230155	SNA	Membership Dues	13-5310-0-0000-3700-5300-090-820	200.00
230341	SYSCO FOOD SERVICES OF SAN FRA	Food & supplies	13-5310-0-0000-3700-4340-090-820	2,000.00
230341	SYSCO FOOD SERVICES OF SAN FRA	Food & supplies	13-5310-0-0000-3700-4700-090-820	6,000.00
230197	TRANSCENDIA INC	Wrapping plastic	13-5310-0-0000-3700-4340-090-820	20,000.00
	TOTAL FUND 13			**1,140,351.66**
230020	DANNIS WOLIVER KELLEY	Legal Services	21-0000-0-0000-8200-5889-098-902	750,000.00
	TOTAL FUND 21			**750,000.00**
230261	AMERICAN ASPHALT REPAIR	Asphalt paving work	40-9010-0-0000-8500-6275-014-963	14,999.00
230289	B & S CRANE & RIGGING	Crane & Rigging Services	40-9010-0-0000-8500-5899-032-926	1,200.00
230067	ENGIE SERVICES U.S. INC.	Solar Panels/OM Fees	40-9010-0-0000-8110-5899-090-985	13,746.34
230135	ENGIE SERVICES U.S. INC.	Solar Panels/ M&V Fees	40-9010-0-0000-8110-5899-090-985	21,596.76
230204	GRABD ELECTRIC &	Insurance	40-9010-0-0000-8500-5450-032-926	14,600.00
230202	HAMMACK, BRETT	Division of State Architect	40-9010-0-0000-8500-6270-033-935	9,999.00
230265	HARLEY ELLIS DEVEREAUX CORP.	SSFHS Kitchen Improvements	40-9010-0-0000-8500-6210-033-926	58,730.00
	TOTAL FUND 40			**134,871.10**
230269	SONOMA STATE UNIVERSITY	Nadeau Schoolarship	73-0000-0-9000-3900-5880-033-717	2,500.00
	TOTAL FUND 73			**2,500.00**
	TOTAL # OF PURCHASE ORDERS	**358**	**TOTAL P.O. AMOUNT**	**5,635,995.76**

PURCHASE ORDERS BY FUND:			
1	GENERAL FUND	$ 3,519,036.18	
11	ADULT EDUCATION FUND	$ 11,924.98	
12	CHILD DEVELOPMENT FUND	$ 77,311.84	
13	FOOD SERVICE	$ 1,140,351.66	
14	DEFERRED MAINTENANCE		
21	BOND	$ 750,000.00	
25	CAPITAL FACILITIES		
35	MODERNIZATION FUND		
40	SPECIAL RESERVE	$ 134,871.10	
73	FOUNDATION TRUST FUND	$ 2,500.00	
	TOTAL PUCHASE ORDERS	**$ 5,635,995.76**	

CHANGE ORDERS:				
230242	ERIC HALL & ASSOCIATES	Facilities Master Plan Project	25-0000-0-0000-8100-5899-090-717	20,000.00
	TOTAL CHANGE ORDERS			**20,000.00**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Warrant Register – July 1 - July 31, 2022

BACKGROUND:

The attached report lists all the Warrants issued by the District from July 1 - July 31, 2022. For the period listed above the Warrants total $2,832,535.97 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of July 1 - July 31, 2022. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
JULY 1 TO JULY 31, 2022

Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
360 DEGREE CUSTOMER INC	07/19/2022	781268	CL220087	01	6500	0	0000	0000	9510	000		11293	13,104.00
360 DEGREE CUSTOMER INC	07/19/2022	781268	CL220087	01	6500	0	0000	0000	9510	000		11324	13,832.00
360 DEGREE CUSTOMER INC	07/19/2022	781268	CL220087	01	6500	0	0000	0000	9510	000		11391	21,840.00
360 DEGREE CUSTOMER INC	07/19/2022	781268	CL220087	01	6500	0	0000	0000	9510	000		11735	8,190.00
360 DEGREE CUSTOMER INC Total													56,966.00
A.R.T. CARPET	07/07/2022	779379	CL220010	01	8150	0	0000	0000	9510	000		FACILITIES JUN22	5,750.00
A.R.T. CARPET Total													5,750.00
A.S.F. ELECTRIC INC.	07/12/2022	780066	CL220077	01	8150	0	0000	0000	9510	000		3906	10,950.00
A.S.F. ELECTRIC INC. Total													10,950.00
A+ LIVE SCAN SERVICES	07/14/2022	780588	CL220083	01	0000	0	0000	0000	9510	000		11868A APR22	112.00
A+ LIVE SCAN SERVICES	07/19/2022	781275	CL220100	01	0000	0	0000	0000	9510	000		12256A	252.00
A+ LIVE SCAN SERVICES Total													364.00
ADAM-HILL COMPANY, THE	07/07/2022	779380	CL220005	01	8150	0	0000	0000	9510	000		30077533	230.60
ADAM-HILL COMPANY, THE Total													230.60
ADROIT ADVANCED	07/19/2022	781269	CL220088	01	0000	0	0000	0000	9510	000		36664	192.45
ADROIT ADVANCED Total													192.45
AMAZON CAPITAL SERVICES	07/26/2022	783028	PO230003	01	0000	0	0000	7150	4200	090	714	1LWQ-R9DV-6C9W	27.40
AMAZON CAPITAL SERVICES	07/26/2022	783028	PO230001	01	6266	0	1110	1000	4320	090	341	16QV-GGJL-QXXR	1,845.00
AMAZON CAPITAL SERVICES	07/26/2022	783028	PO230173	01	0000	0	0000	7150	4320	090	714	1DM3-67KJ-J9RW	73.46
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230002	01	9302	0	1110	1000	4320	090	600	11CJ-K6CC-NHYJ	(48.16)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230003	01	9302	0	1110	1000	4320	090	600	1WJW-3M3C-WXWV	(23.06)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230004	01	9302	0	1110	1000	4320	090	600	1W1D-Q7VG-WPD4	(23.06)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230005	01	9302	0	1110	1000	4320	090	600	1JRW-QXLK-WPWW	(23.06)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230006	01	9302	0	1110	1000	4320	090	600	1TT1-JQKX-164Q	(8.78)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230007	01	9302	0	1110	1000	4320	090	600	164W-KYPG-DDQR	(57.64)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230008	01	9302	0	1110	1000	4320	090	600	1KG1-WX1H-M7XG	(59.32)
AMAZON CAPITAL SERVICES	07/28/2022	783553	CM230009	01	9302	0	1110	1000	4320	090	600	1DDX-9374-91FC	(31.85)
AMAZON CAPITAL SERVICES	07/28/2022	783572	PO230273	01	0000	0	1235	1000	4320	033	070	1VGQ-FKLV-GYV7	172.88
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220180	01	9302	0	0000	0000	9510	000		1F7L-XH1H-FMKT	1,100.96
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220180	01	9302	0	0000	0000	9510	000		1CRH-7D94-NQJR	169.30
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220181	01	9302	0	0000	0000	9510	000		1PM9-KJ6Q-GQ6R	1,113.69
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220182	01	9302	0	0000	0000	9510	000		1VXQ-RP6L-HKDP	443.86
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220182	01	9302	0	0000	0000	9510	000		19QX-1XNM-FMN4	48.16
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220182	01	9302	0	0000	0000	9510	000		1WG7-1K6X-MWCY	24.08
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220183	01	9302	0	0000	0000	9510	000		1F7L-XH1H-DW3L	711.44
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220183	01	9302	0	0000	0000	9510	000		11CJ-K6CC-KDMM	52.74
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220184	01	9302	0	0000	0000	9510	000		1FMK-VM1Y-GX4W	553.45
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220185	01	9302	0	0000	0000	9510	000		1XXN-C14M-339T	19.76
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220185	01	9302	0	0000	0000	9510	000		1JCH-4111-HFL7	1,102.22
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220186	01	9302	0	0000	0000	9510	000		1JK4-MX1Y-FJ36	910.65

BOARD WARRANT REGISTER
JULY 1 TO JULY 31, 2022

Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220187	01	9302	0	0000	0000	9510	000		19QX-1XNM-GVFG	2,092.51
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220187	01	9302	0	0000	0000	9510	000		1FMK-VM1Y-HMGL	155.02
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220187	01	9302	0	0000	0000	9510	000		1D6K-GPCD-LX3N	72.71
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220188	01	9302	0	0000	0000	9510	000		19QX-1XNM-D4H6	415.60
AMAZON CAPITAL SERVICES	07/28/2022	783553	CL220188	01	9302	0	0000	0000	9510	000		1HTY-96CC-KVG4	16.56
AMAZON CAPITAL SERVICES Total													10,846.52
AMERICAN FIDELITY	07/26/2022	783038	PO230294	01	0000	0	0000	7350	5899	090	717	59355	895.30
AMERICAN FIDELITY Total													895.30
APPLE INC	07/21/2022	781862	PO230095	01	0801	0	1110	1000	4320	032	123	AJ14672568	218.65
APPLE INC	07/19/2022	781331	PO230243	01	0801	0	1110	1000	4420	009	180	AJ14069978	994.68
APPLE INC	07/19/2022	781331	PO230244	01	0801	0	1110	1000	4420	025	123	AH14337070	2,486.69
APPLE INC	07/19/2022	781331	PO230244	01	0801	0	1110	1000	4420	025	123	AJ14448645	274.41
APPLE INC	07/14/2022	780601	CL220101	01	0801	0	0000	0000	9510	000		AJ03141178	869.00
APPLE INC	07/19/2022	781296	CL220132	01	0000	0	0000	0000	9510	000		AH44763012	99.00
APPLE INC Total													4,942.43
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		640	270.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		641	1,026.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		638	4,100.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		638	2,280.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		638	2,430.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		639	4,100.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		639	2,280.00
ARISE EDUCATIONAL CENTER	07/21/2022	781847	CL220141	01	6500	0	0000	0000	9510	000		639	2,430.00
ARISE EDUCATIONAL CENTER Total													18,916.00
ARIZONA STATE UNIVERSITY	07/26/2022	783029	PO230305	01	9214	0	1110	1000	5880	032	356	PIEROTTI ID#1225858350	1,000.00
ARIZONA STATE UNIVERSITY Total													1,000.00
ATX LEARNING LLC	07/28/2022	783566	CL220217	01	6500	0	0000	0000	9510	000		202206043-3228	3,870.00
ATX LEARNING LLC Total													3,870.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5265	4,855.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5265	5,143.75
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5266	4,855.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5266	5,796.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5298	4,855.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5298	4,918.75
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5299	4,855.00
AVALON ACADEMY, THE	07/19/2022	781270	CL220090	01	6500	0	0000	0000	9510	000		5299	4,713.00
AVALON ACADEMY, THE Total													39,991.50
AVID TRANSLATION	07/21/2022	781848	CL220142	01	6500	0	0000	0000	9510	000		5162	7,382.50
AVID TRANSLATION Total													7,382.50
B & H PHOTO-VIDEO INC	07/14/2022	780602	CL220102	01	3550	0	0000	0000	9510	000		202352244	152.98

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B & H PHOTO-VIDEO INC Total													152.98
BAY AREA NEWS GROUP	07/19/2022	781332	CL220099	01	0000	0	0000	0000	9510	000		6673978	867.64
BAY AREA NEWS GROUP Total													867.64
BAY AREA UPHOLSTERY	07/19/2022	781310	CL220140	01	8150	0	0000	0000	9510	000		8467	193.40
BAY AREA UPHOLSTERY Total													193.40
BEACON SCHOOL	07/28/2022	783554	CL220190	01	6500	0	0000	0000	9510	000		JUN22 SVC	46,509.00
BEACON SCHOOL Total													46,509.00
BLUE LINE TRANSFER	07/14/2022	780603	CL220109	01	0000	0	0000	0000	9510	000		1222189	2,626.70
BLUE LINE TRANSFER Total													2,626.70
BODWIN, DIANE LITLE	07/14/2022	780619	CL220122	01	0000	0	0000	0000	9510	000		JUN22 SVC	513.15
BODWIN, DIANE LITLE Total													513.15
BRADLEY, KRISTIN	07/28/2022	783547	PV230011	01	0801	0	1110	1000	5210	033	180	CLTA CONF. JUL22	1,400.00
BRADLEY, KRISTIN Total													1,400.00
BROADMOOR LANDSCAPE SUPPLY	07/14/2022	780615	CL220119	01	8150	0	0000	0000	9510	000		60346	127.37
BROADMOOR LANDSCAPE SUPPLY	07/14/2022	780615	CL220119	01	8150	0	0000	0000	9510	000		60365	112.62
BROADMOOR LANDSCAPE SUPPLY Total													239.99
BRUSTEIN & MANASEVIT PLLC	07/26/2022	783015	CL220170	01	0000	0	0000	0000	9510	000		7191240	150.00
BRUSTEIN & MANASEVIT PLLC Total													150.00
BURLINGAME HEATING	07/07/2022	779381	CL220009	01	8150	0	0000	0000	9510	000		48687	317.91
BURLINGAME HEATING Total													317.91
CADA	07/21/2022	781864	PO230028	01	0000	0	1110	1000	5300	022	070	132578	425.00
CADA Total													425.00
CALIFORNIA DEPARTMENT OF TAX	07/28/2022	783552	CL220178	01	0000	0	0000	0000	9510	000		020-300028 JUN22	3,795.89
CALIFORNIA DEPARTMENT OF TAX Total													3,795.89
CALIFORNIA SCHOOL BOARDS ASSOC	07/19/2022	781289	PO230103	01	0000	0	0000	7150	5300	090	714	INV-61153-Q8S9C7	18,571.00
CALIFORNIA SCHOOL BOARDS ASSOC	07/19/2022	781297	PO230102	01	0000	0	0000	7150	5899	090	714	INV-62278-W3Z7X9	6,930.00
CALIFORNIA SCHOOL BOARDS ASSOC Total													25,501.00
CALIFORNIA WATER SERVICE	07/21/2022	781868	CL220172	01	0000	0	0000	0000	9510	000		6907544444 JUN22	46,963.18
CALIFORNIA WATER SERVICE Total													46,963.18
CALPERS	07/19/2022	781333	PV230006	01	0000	0	0000	7600	3701	090	810	AUG22 PREMIUMS	605.06
CALPERS	07/21/2022	781852	PV230005	01	0000	0	0000	7600	3701	090	810	AUG22 1354490268	24,734.00
CALPERS	07/21/2022	781852	PV230005	01	0000	0	0000	7600	3702	090	810	AUG22 1354490268	38,293.00
CALPERS	07/19/2022	781333	PV230006	01	0000	0	0000	7600	5899	090	810	AUG22 PREMIUMS	2.00
CALPERS	07/21/2022	781852	PV230005	01	0000	0	0000	7340	5899	090	717	AUG22 1354490268	2,513.17
CALPERS	07/21/2022	781852	PV230005	01	0000	0	0000	7600	5899	090	810	AUG22 1354490268	594.08
CALPERS	07/21/2022	781852	PV230005	01	0000	0	0000	0000	9564	000		AUG22 1354490268	761,568.08
CALPERS Total													828,309.39
CAL-STEAM	07/12/2022	780067	CL220084	01	8150	0	0000	0000	9510	000		4341131	28.70
CAL-STEAM	07/12/2022	780067	CL220084	01	8150	0	0000	0000	9510	000		4341638	2,077.90
CAL-STEAM	07/12/2022	780067	CL220084	01	8150	0	0000	0000	9510	000		4341131-1	31.50

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CAL-STEAM	07/12/2022	780067	CL220084	01	8150	0	0000	0000	9510	000		4345504	5.92
CAL-STEAM Total													2,144.02
CBF INC.	07/12/2022	780068	PO230057	01	0000	0	0000	2424	5600	090	735	37752	1,477.00
CBF INC.	07/12/2022	780068	PO230057	01	0000	0	0000	2424	5600	090	735	37753	856.00
CBF INC.	07/12/2022	780068	PO230057	01	0000	0	0000	2424	5600	090	735	37754	1,163.00
CBF INC.	07/12/2022	780045	CL220065	01	0000	0	0000	0000	9510	000		37713	594.00
CBF INC.	07/12/2022	780045	CL220065	01	0000	0	0000	0000	9510	000		37714	642.00
CBF INC. Total													4,732.00
CDW GOVERNMENT INC	07/19/2022	781298	PO230056	01	0000	0	0000	2424	4320	090	735	BH52936	51.92
CDW GOVERNMENT INC	07/19/2022	781298	PO230056	01	0000	0	0000	2424	4320	090	735	BH63344	1,122.31
CDW GOVERNMENT INC	07/19/2022	781334	PO230056	01	0000	0	0000	2424	4320	090	735	BH92841	118.99
CDW GOVERNMENT INC	07/19/2022	781334	PO230056	01	0000	0	0000	2424	4320	090	735	BH98177	1,975.37
CDW GOVERNMENT INC	07/26/2022	783039	PO230017	01	0000	0	1110	1000	4320	033	070	BH57823	253.91
CDW GOVERNMENT INC	07/26/2022	783019	PO230056	01	0000	0	0000	2424	4320	090	735	BJ06774	116.30
CDW GOVERNMENT INC	07/26/2022	783039	PO230056	01	0000	0	0000	2424	4320	090	735	BK75650	83.90
CDW GOVERNMENT INC	07/26/2022	783039	PO230056	01	0000	0	0000	2424	4320	090	735	BJ81509	311.50
CDW GOVERNMENT INC	07/28/2022	783561	PO230056	01	0000	0	0000	2424	4320	090	735	BK07107	143.00
CDW GOVERNMENT INC	07/28/2022	783567	PO230056	01	0000	0	0000	2424	4320	090	735	BN38086	140.16
CDW GOVERNMENT INC	07/19/2022	781334	PO230238	01	0801	0	1110	1000	4420	031	180	BH3606	1,140.50
CDW GOVERNMENT INC	07/14/2022	780604	CL220103	01	0000	0	0000	0000	9510	000		BC62868	145.12
CDW GOVERNMENT INC	07/14/2022	780604	CL220103	01	0000	0	0000	0000	9510	000		BD19746	33.29
CDW GOVERNMENT INC	07/14/2022	780604	CL220103	01	0000	0	0000	0000	9510	000		BD56871	76.54
CDW GOVERNMENT INC Total													5,712.81
CERTIFIED LANGUAGES	07/19/2022	781316	CL220143	01	6500	0	0000	0000	9510	000		578210063022	43.65
CERTIFIED LANGUAGES Total													43.65
CHARACTER STRONG	07/26/2022	783016	PO230144	01	0000	0	1110	1000	5813	022	070	16379	999.00
CHARACTER STRONG Total													999.00
CHAVEZ GROUP	07/07/2022	779382	CL220059	01	0000	0	0000	0000	9510	000		776	813.75
CHAVEZ GROUP Total													813.75
CHILDREN'S HEALTH COUNCIL	07/14/2022	780598	CL220093	01	6500	0	0000	0000	9510	000		118824	3,640.00
CHILDREN'S HEALTH COUNCIL	07/14/2022	780598	CL220093	01	6500	0	0000	0000	9510	000		118824	2,497.90
CHILDREN'S HEALTH COUNCIL Total													6,137.90
CHUN, PAUL	07/12/2022	780069	CL220080	01	9044	0	0000	0000	9510	000		DEC21 SUPPLIES	33.23
CHUN, PAUL Total													33.23
CITY AUTO SUPPLY	07/21/2022	781854	CL220150	01	8150	0	0000	0000	9510	000		3-895665	65.45
CITY AUTO SUPPLY	07/21/2022	781854	CL220150	01	8150	0	0000	0000	9510	000		3-895664	71.77
CITY AUTO SUPPLY Total													137.22
CITY OF DALY CITY	07/26/2022	783040	CL220200	01	0000	0	0000	0000	9510	000		18113860-10 JUN22	6,798.83
CITY OF DALY CITY	07/26/2022	783040	CL220200	01	0000	0	0000	0000	9510	000		17314060-13 JUN22	1,608.93
CITY OF DALY CITY Total													8,407.76

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CITY OF SAN BRUNO	07/12/2022	780070	CL220074	01	0000	0	0000	0000	9510	000		630420 JUN22	597.48
CITY OF SAN BRUNO	07/12/2022	780070	CL220074	01	0000	0	0000	0000	9510	000		630440 JUN22	85.27
CITY OF SAN BRUNO Total													682.75
CLASSLINK	07/19/2022	781291	PO230166	01	0000	0	0000	3900	5813	090	305	E-111293	25,400.00
CLASSLINK Total													25,400.00
CLAYPEOPLE INC	07/21/2022	781865	CL220165	01	0000	0	0000	0000	9510	000		56119	576.46
CLAYPEOPLE INC Total													576.46
CLEARLITE TROPHIES	07/26/2022	783030	PO230344	01	9206	0	1110	1000	4320	032	356	88632	248.58
CLEARLITE TROPHIES	07/26/2022	783030	PO230344	01	9206	0	1110	1000	5899	032	356	88632	40.00
CLEARLITE TROPHIES Total													288.58
COALITION FOR ADEQUATE	07/14/2022	780620	PO230148	01	0000	0	0000	7300	5300	090	717	300001287	650.00
COALITION FOR ADEQUATE Total													650.00
CODESP	07/19/2022	781304	PO230194	01	0000	0	0000	7490	5899	090	716	5392	1,150.00
CODESP	07/19/2022	781304	PO230194	01	0000	0	0000	7400	5899	090	715	5392	1,150.00
CODESP Total													2,300.00
CORODATA SHREDDING INC.	07/26/2022	783041	CL220202	01	0000	0	0000	0000	9510	000		DN 1370679	809.03
CORODATA SHREDDING INC. Total													809.03
COUNTY COUNSEL	07/26/2022	783017	PO230247	01	0000	0	0000	7150	5889	090	714	3494	193.60
COUNTY COUNSEL	07/14/2022	780606	CL220105	01	0000	0	0000	0000	9510	000		3460	1,379.40
COUNTY COUNSEL	07/14/2022	780606	CL220105	01	0000	0	0000	0000	9510	000		3460	72.60
COUNTY COUNSEL Total													1,645.60
CUEVAS, JOHAN	07/19/2022	781325	MV230006	01	0000	0	0000	2424	4320	090	735	REFUND ITEM FOUND JU	90.00
CUEVAS, JOHAN Total													90.00
CURRICULUM ASSOCIATES LLC.	07/26/2022	783010	PO230021	01	0000	0	0000	3900	5813	090	305	10002676	20,064.00
CURRICULUM ASSOCIATES LLC. Total													20,064.00
CUSTOM INK	07/26/2022	783031	PO230078	01	9206	0	1110	1000	4320	032	356	#57691075	1,134.79
CUSTOM INK Total													1,134.79
DANNIS WOLIVER KELLEY	07/12/2022	780071	CL220078	01	0000	0	0000	0000	9510	000		279069	341.00
DANNIS WOLIVER KELLEY Total													341.00
DEL BIANCO, JACQUELINE	07/21/2022	781869	PV230008	01	0000	0	0000	0000	9534	000		REFUND PREMIUM JUL/A	3,930.04
DEL BIANCO, JACQUELINE Total													3,930.04
DELL MARKETING L.P.	07/28/2022	783562	PO230257	01	0000	0	0000	2424	5813	090	735	10601495869	27,418.88
DELL MARKETING L.P. Total													27,418.88
DEMCO INC.	07/28/2022	783563	PO230096	01	0000	0	1110	1000	4320	033	070	7152114	132.50
DEMCO INC. Total													132.50
DEPARTMENT OF TOXIC SUBSTANCES	07/19/2022	781292	PO230174	01	0000	0	0000	8200	5860	090	760	20224817	187.50
DEPARTMENT OF TOXIC SUBSTANCES Total													187.50
DOOLEY CORPORATION	07/19/2022	781271	CL220089	01	6500	0	0000	0000	9510	000		3152 JUN22	5,750.00
DOOLEY CORPORATION Total													5,750.00
EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781272	CL220091	01	6500	0	0000	0000	9510	000		INV31172	6,640.00

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EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781272	CL220091	01	6500	0	0000	0000	9510	000		INV31172	2,920.00
EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781272	CL220091	01	6500	0	0000	0000	9510	000		INV31285	6,972.00
EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781272	CL220091	01	6500	0	0000	0000	9510	000		INV31285	3,066.00
EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781317	CL220144	01	6500	0	0000	0000	9510	000		INV31354	297.00
EDGEWOOD CENTER FOR CHILDREN	07/19/2022	781317	CL220144	01	6500	0	0000	0000	9510	000		INV31347	956.00
EDGEWOOD CENTER FOR CHILDREN Total													20,851.00
EMPLOYMENT DEVELOPMENT DEPT	07/19/2022	781326	PV230004	01	0000	0	0000	0000	9565	000		SUI 2ND QTR 2022	89,639.21
EMPLOYMENT DEVELOPMENT DEPT Total													89,639.21
ESGI LLC	07/26/2022	783011	PO230167	01	0000	0	0000	3900	5813	090	305	ESGI40025	7,420.00
ESGI LLC Total													7,420.00
EVANGELISTA, ARCHIVIR	07/28/2022	783573	CL220222	01	6500	0	0000	0000	9510	000		JUN22 MILEAGE	29.70
EVANGELISTA, ARCHIVIR Total													29.70
EVERDRIVEN TECHNOLOGIES LLC	07/19/2022	781273	CL220092	01	0000	0	0000	0000	9510	000		29170	2,094.50
EVERDRIVEN TECHNOLOGIES LLC	07/19/2022	781273	CL220092	01	0000	0	0000	0000	9510	000		29304	23,503.00
EVERDRIVEN TECHNOLOGIES LLC	07/19/2022	781273	CL220092	01	0000	0	0000	0000	9510	000		29430	24,303.00
EVERDRIVEN TECHNOLOGIES LLC	07/21/2022	781849	CL220145	01	0000	0	0000	0000	9510	000		1334_06/2022 FUEL	2,491.42
EVERDRIVEN TECHNOLOGIES LLC	07/21/2022	781849	CL220145	01	0000	0	0000	0000	9510	000		1334-06/2022 FUEL -1	366.18
EVERDRIVEN TECHNOLOGIES LLC	07/28/2022	783555	CL220191	01	0000	0	0000	0000	9510	000		29661	24,391.00
EVERDRIVEN TECHNOLOGIES LLC Total													77,149.10
EWING IRRIGATION PRODUCTS INC	07/12/2022	780072	CL220075	01	8150	0	0000	0000	9510	000		17149568	6,369.03
EWING IRRIGATION PRODUCTS INC	07/21/2022	781850	CL220149	01	8150	0	0000	0000	9510	000		17164740	3,222.19
EWING IRRIGATION PRODUCTS INC Total													9,591.22
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	2,418.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	2,223.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	6,240.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	1,872.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	936.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780046	CL220011	01	3212	0	0000	0000	9510	000		8997	936.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	2,808.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	2,808.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	5,616.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	5,616.00

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EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	1,404.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		8977	2,808.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	4,368.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	2,301.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	6,240.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	6,240.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	6,552.00
EXPERIENCE JANITORIAL INC.	07/12/2022	780049	CL220067	01	3212	0	0000	0000	9510	000		9033	3,120.00
EXPERIENCE JANITORIAL INC. Total													75,738.00
FAGEN FRIEDMAN & FULFROST LLP	07/19/2022	781285	CL220120	01	6500	0	0000	0000	9510	000		202010	31,324.00
FAGEN FRIEDMAN & FULFROST LLP	07/19/2022	781285	CL220120	01	0000	0	0000	0000	9510	000		202010	4,062.50
FAGEN FRIEDMAN & FULFROST LLP Total													35,386.50
FASTRAK	07/12/2022	780041	CL220057	01	9219	0	0000	0000	9510	000		I712274453807	7.00
FASTRAK Total													7.00
FOLLETT SCHOOL SOLUTIONS INC	07/28/2022	783564	CL220201	01	0000	0	0000	0000	9510	000		14749242-1	15.09
FOLLETT SCHOOL SOLUTIONS INC Total													15.09
FRED E. TURNER COMPANY	07/19/2022	781311	PO230182	01	9010	0	1110	1000	6410	009	356	2912/8920	12,230.00
FRED E. TURNER COMPANY Total													12,230.00
GARIBAY MALDONADO, SARA M.	07/12/2022	780055	PV230001	01	0000	0	0000	0000	9589	000		REPLC LOST P/R CK# 234	1,255.70
GARIBAY MALDONADO, SARA M. Total													1,255.70
GRAINGER	07/12/2022	780073	CL220081	01	8150	0	0000	0000	9510	000		9348243305	160.99
GRAINGER	07/14/2022	780616	CL220086	01	8150	0	0000	0000	9510	000		7101791148	1,393.26
GRAINGER	07/14/2022	780616	CL220086	01	8150	0	0000	0000	9510	000		7101791148	968.87
GRAINGER Total													2,523.12
GREEN CAB PENINSULA	07/21/2022	781851	CL220147	01	6500	0	0000	0000	9510	000		2206	6,600.00
GREEN CAB PENINSULA Total													6,600.00
HALTEH, LILLIAN N.	07/28/2022	783556	CL220195	01	6500	0	0000	0000	9510	000		JUN22 MILEAGE	33.68
HALTEH, LILLIAN N. Total													33.68
HANNA INTERPRETING	07/28/2022	783568	CL220218	01	6500	0	0000	0000	9510	000		450380	99.00
HANNA INTERPRETING Total													99.00
HERFF JONES	07/19/2022	781277	PO230128	01	0000	0	1110	1000	4320	033	070	1138189	21.46
HERFF JONES	07/19/2022	781293	CL220123	01	9215	0	0000	0000	9510	000		1133493	491.14
HERFF JONES	07/19/2022	781293	CL220123	01	9215	0	0000	0000	9510	000		1133493	65.02
HERFF JONES Total													577.62
HILLYARD/SAN FRANCISCO	07/19/2022	781307	CL220134	01	3213	0	0000	0000	9510	000		604759926	3,917.78
HILLYARD/SAN FRANCISCO Total													3,917.78
HODGE PRODUCTS INC	07/19/2022	781301	PO230105	01	0000	0	1230	1000	4320	033	070	0489413-IN	2,656.00
HODGE PRODUCTS INC Total													2,656.00
HOUGHTON MIFFLIN HARCOURT	07/28/2022	783569	PO230241	01	3213	0	1110	1000	4320	033	346	955601538	850.85
HOUGHTON MIFFLIN HARCOURT Total													850.85

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HUNTLEY, GRACE	07/14/2022	780599	CL220097	01	6500	0	0000	0000	9510	000		APR22 MILEAGE	45.60
HUNTLEY, GRACE	07/14/2022	780599	CL220097	01	6500	0	0000	0000	9510	000		MAY22 MILEAGE	76.00
HUNTLEY, GRACE Total													121.60
HUNTLEY, MELANIE	07/26/2022	783035	CL220196	01	6500	0	0000	0000	9510	000		JUN22 MILEAGE	60.88
HUNTLEY, MELANIE Total													60.88
INFINITE CAMPUS INC.	07/28/2022	783548	PO230306	01	0000	0	0000	3900	5813	090	305	ANNUAL037817	118,325.50
INFINITE CAMPUS INC. Total													118,325.50
IRISH, KEITH	07/21/2022	781857	PV230007	01	3213	0	1110	1000	4322	033	600	ESY/RECOVER JUN/JUL2:	441.25
IRISH, KEITH	07/21/2022	781857	PV230007	01	6500	0	5760	1190	4322	090	204	ESY/RECOVER JUN/JUL2:	122.75
IRISH, KEITH Total													564.00
J.W. PEPPER & SON INC	07/28/2022	783549	CL220176	01	9219	0	0000	0000	9510	000		364358376	18.62
J.W. PEPPER & SON INC Total													18.62
JAMF LLC	07/26/2022	783018	PO230209	01	0000	0	0000	2424	5813	090	735	INV266804	34,800.00
JAMF LLC Total													34,800.00
JONES SCHOOL SUPPLY CO	07/21/2022	781870	PO230193	01	9105	0	1110	1000	4320	033	356	1905543	182.65
JONES SCHOOL SUPPLY CO Total													182.65
JOSTEN'S INC	07/19/2022	781278	CL220104	01	0801	0	0000	0000	9510	000		28955146	114.71
JOSTEN'S INC Total													114.71
JR SHEETZ	07/14/2022	780607	CL220107	01	0000	0	0000	0000	9510	000		20220519_SSFUSD	4,000.00
JR SHEETZ Total													4,000.00
KBA DOCUMENT SOLUTIONS LLC	07/21/2022	781866	CL220164	01	0000	0	0000	0000	9510	000		55Y1285726	3,297.61
KBA DOCUMENT SOLUTIONS LLC	07/21/2022	781871	CL220166	01	0000	0	0000	0000	9510	000		55Y1285736	6,552.23
KBA DOCUMENT SOLUTIONS LLC Total													9,849.84
KELLY SPICERS STORES	07/14/2022	780590	CL220076	01	0801	0	0000	0000	9510	000		10973829	92.16
KELLY SPICERS STORES Total													92.16
KIDDER MANUFACTURING CO. LTD.	07/14/2022	780608	CL220108	01	9024	0	0000	0000	9510	000		0223623	17.59
KIDDER MANUFACTURING CO. LTD. Total													17.59
KNOWBE4 INC.	07/19/2022	781305	PO230177	01	0000	0	0000	2424	5899	090	735	INV197744	19,782.00
KNOWBE4 INC. Total													19,782.00
LAKESHORE	07/26/2022	783036	CL220168	01	3010	0	0000	0000	9510	000		856393061722	5,790.03
LAKESHORE Total													5,790.03
LASERTORIUM OFFICE SYSTEMS	07/14/2022	780609	PO230058	01	0000	0	0000	2424	5600	090	735	21839	230.00
LASERTORIUM OFFICE SYSTEMS Total													230.00
LAWSON PRODUCTS INC	07/12/2022	780027	CL220006	01	8150	0	0000	0000	9510	000		9309640857	75.78
LAWSON PRODUCTS INC	07/12/2022	780027	CL220006	01	8150	0	0000	0000	9510	000		9309580894	449.09
LAWSON PRODUCTS INC	07/14/2022	780584	CL220033	01	8150	0	0000	0000	9510	000		9309669207	56.24
LAWSON PRODUCTS INC Total													581.11
LEADER SERVICES	07/14/2022	780610	CL220110	01	5640	0	0000	0000	9510	000		CDS 5908	266.90
LEADER SERVICES Total													266.90
LEON, SANDRA	07/07/2022	779372	CL220055	01	0000	0	0000	0000	9510	000		AUG22 PREMIUM REFUNI	554.53

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LEON, SANDRA Total													554.53
LINCOLN AQUATICS	07/12/2022	780028	CL220008	01	8150	0	0000	0000	9510	000		SL035482	1,121.36
LINCOLN AQUATICS	07/12/2022	780028	CL220008	01	8150	0	0000	0000	9510	000		SL035490	1,301.91
LINCOLN AQUATICS	07/12/2022	780028	CL220008	01	8150	0	0000	0000	9510	000		SL035491	1,015.03
LINCOLN AQUATICS	07/12/2022	780035	CL220036	01	8150	0	0000	0000	9510	000		SL036162	1,211.63
LINCOLN AQUATICS Total													4,649.93
LINCOLN WHITE	07/14/2022	780611	CL220111	01	0000	0	0000	0000	9510	000		44	10,387.50
LINCOLN WHITE Total													10,387.50
LOUDAN, ROSELLE MARIE	07/19/2022	781313	CL220136	01	0801	0	0000	0000	9510	000		16	1,699.08
LOUDAN, ROSELLE MARIE Total													1,699.08
LOWE'S BUSINESS ACCOUNT	07/19/2022	781279	CL220112	01	8150	0	0000	0000	9510	000		82131059205661 JUN22	4,138.89
LOWE'S BUSINESS ACCOUNT Total													4,138.89
MARIN BY THE BAY LLC	07/14/2022	780612	PO230107	01	0801	0	1110	1000	5210	033	180	2282	850.00
MARIN BY THE BAY LLC Total													850.00
MARTINEZ, LEILAHNIE	07/21/2022	781872	CL220171	01	0000	0	0000	0000	9510	000		JUN22 MILEAGE	2.34
MARTINEZ, LEILAHNIE Total													2.34
MAXIM HEALTHCARE STAFFING	07/12/2022	780050	CL220064	01	6500	0	0000	0000	9510	000		E6117300132	4,970.00
MAXIM HEALTHCARE STAFFING	07/12/2022	780050	CL220064	01	6500	0	0000	0000	9510	000		E6135570132	6,120.00
MAXIM HEALTHCARE STAFFING	07/28/2022	783557	CL220192	01	6500	0	0000	0000	9510	000		E6226800132	13,974.80
MAXIM HEALTHCARE STAFFING	07/28/2022	783557	CL220192	01	6500	0	0000	0000	9510	000		E6268330132-1	6,817.50
MAXIM HEALTHCARE STAFFING Total													31,882.30
MEDIFY AIR LLC	07/21/2022	781858	CL220162	01	0801	0	0000	0000	9510	000		219363	2,411.01
MEDIFY AIR LLC	07/21/2022	781858	CL220162	01	0801	0	0000	0000	9510	000		219363	1,307.49
MEDIFY AIR LLC Total													3,718.50
METLIFE INSURANCE COMPANY	07/19/2022	781327	PV230003	01	0000	0	0000	7600	3701	090	810	AUG22 PREMIUMS	13.79
METLIFE INSURANCE COMPANY	07/19/2022	781327	PV230003	01	0000	0	0000	0000	9573	000		AUG22 PREMIUMS	3,541.99
METLIFE INSURANCE COMPANY	07/19/2022	781327	PV230003	01	0000	0	0000	0000	9573	000		AUG22 PREMIUMS	4,912.04
METLIFE INSURANCE COMPANY Total													8,467.82
MIDDLEMAN LIENS INC.	07/14/2022	780621	PO230157	01	0000	0	1110	1000	5899	090	762	84425	420.00
MIDDLEMAN LIENS INC.	07/14/2022	780621	PO230157	01	0000	0	1110	1000	5899	090	762	85137	490.00
MIDDLEMAN LIENS INC. Total													910.00
MIRACLE PLAYSYSTEMS INC.	07/12/2022	780056	CL220020	01	8150	0	0000	0000	9510	000		F2022-0401	18,951.00
MIRACLE PLAYSYSTEMS INC.	07/12/2022	780056	CL220020	01	8150	0	0000	0000	9510	000		F2022-0410	4,552.00
MIRACLE PLAYSYSTEMS INC. Total													23,503.00
MRC	07/12/2022	780036	CL220038	01	0000	0	0000	0000	9510	000		IN2761651	23.84
MRC	07/12/2022	780036	CL220038	01	0000	0	0000	0000	9510	000		IN2761651	8.10
MRC Total													31.94
MYSTERY SCIENCE INC.	07/28/2022	783570	PO230062	01	0801	0	1110	1000	5813	010	180	171745	1,325.00
MYSTERY SCIENCE INC. Total													1,325.00
NATIONAL SEATING &	07/12/2022	780051	CL220014	01	6500	0	0000	0000	9510	000		022-2726408	1,149.06

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NATIONAL SEATING &	07/12/2022	780051	CL220015	01	6500	0	0000	0000	9510	000		022-2726410	5,333.77
NATIONAL SEATING & Total													6,482.83
NITURAL, RUSSEL D.	07/28/2022	783550	PV230012	01	0000	0	0000	0000	9589	000		REPLC LOST P/R CHK 232	94.80
NITURAL, RUSSEL D. Total													94.80
NOODLE TOOLS INC.	07/19/2022	781302	PO230090	01	0000	0	1110	1000	5813	033	070	208-946-R2	470.00
NOODLE TOOLS INC. Total													470.00
NORTH CAROLINA STATE UNIV.	07/26/2022	783012	PO230190	01	9010	0	1110	1000	5899	090	360	GSL0001973	275.00
NORTH CAROLINA STATE UNIV. Total													275.00
NORTHERN CALIFORNIA -	07/26/2022	783032	PO230300	01	0000	0	0000	7150	5300	090	714	ANNUAL MEM FY 22/23	500.00
NORTHERN CALIFORNIA - Total													500.00
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220001	01	6500	0	0000	0000	9510	000		246599664005	43.72
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220002	01	5640	0	0000	0000	9510	000		246793652001	94.23
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220003	01	0000	0	0000	0000	9510	000		247099918001	23.47
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220003	01	0000	0	0000	0000	9510	000		249320037001	13.65
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220003	01	0000	0	0000	0000	9510	000		249289961001	840.90
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220013	01	6500	0	0000	0000	9510	000		242978408002	717.07
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220125	01	6520	0	0000	0000	9510	000		250355113001	209.30
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220127	01	9302	0	0000	0000	9510	000		248693713001	53.37
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220127	01	9302	0	0000	0000	9510	000		248693681001	48.00
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220127	01	9302	0	0000	0000	9510	000		248684025001	657.81
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		248556428001	20.92
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		250204480001	42.40
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		250204479001	185.02
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		250204472001	18.78
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		250204471001	1,243.27
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220128	01	9302	0	0000	0000	9510	000		250201440001	28.83
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220129	01	9302	0	0000	0000	9510	000		252044940001	525.20
ODP BUSINESS SOLUTIONS LLC	07/19/2022	781303	CL220129	01	9302	0	0000	0000	9510	000		249799590001	83.37
ODP BUSINESS SOLUTIONS LLC Total													4,849.31
ONG, KALLY	07/19/2022	781318	CL220148	01	0801	0	0000	0000	9510	000		PBIS CONF. JUN22	132.50
ONG, KALLY Total													132.50
P G & E	07/07/2022	779373	CL220028	01	0000	0	0000	0000	9510	000		7314282172-4 JUN22	46,423.46
P G & E Total													46,423.46
PALA, MARY BETH	07/19/2022	781328	CL220156	01	0000	0	0000	0000	9510	000		RFEP CEREMONY MAY22	29.99
PALA, MARY BETH Total													29.99
PAPER & INK	07/26/2022	783042	PO230317	01	0000	0	1110	1000	5810	032	070	29490	130.07
PAPER & INK	07/12/2022	780029	CL220016	01	0000	0	0000	0000	9510	000		29454	248.18
PAPER & INK Total													378.25
PEDROZA, VERA	07/07/2022	779374	CL220056	01	0000	0	0000	0000	9510	000		AUG22 PREMIUM REFUNI	554.53
PEDROZA, VERA Total													554.53

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PLUMBMASTER INC.	07/12/2022	780037	CL220070	01	8150	0	0000	0000	9510	000		520-03044320	72.41
PLUMBMASTER INC. Total													72.41
PROCARE THERAPY	07/14/2022	780600	CL220095	01	6500	0	0000	0000	9510	000		20430458	1,925.00
PROCARE THERAPY	07/14/2022	780600	CL220095	01	6500	0	0000	0000	9510	000		20430459	2,525.00
PROCARE THERAPY	07/19/2022	781319	CL220096	01	6500	0	0000	0000	9510	000		20432552	2,100.00
PROCARE THERAPY	07/19/2022	781319	CL220096	01	6500	0	0000	0000	9510	000		20434928	1,540.00
PROCARE THERAPY Total													8,090.00
PROTECH	07/12/2022	780030	CL220025	01	8150	0	0000	0000	9510	000		22211	1,520.00
PROTECH Total													1,520.00
PROVO CANYON SCHOOL	07/28/2022	783558	CL220193	01	6500	0	0000	0000	9510	000		JUN22 SVC	3,612.00
PROVO CANYON SCHOOL	07/28/2022	783558	CL220193	01	6500	0	0000	0000	9510	000		JUN22 SVC	10,050.00
PROVO CANYON SCHOOL Total													13,662.00
QBS LLC	07/14/2022	780613	CL220113	01	6500	0	0000	0000	9510	000		123314	24.00
QBS LLC Total													24.00
R & H WHOLESALE SUPPLY INC	07/14/2022	780585	CL220037	01	8150	0	0000	0000	9510	000		568489-00	777.48
R & H WHOLESALE SUPPLY INC	07/14/2022	780585	CL220037	01	8150	0	0000	0000	9510	000		567193-00	622.43
R & H WHOLESALE SUPPLY INC	07/14/2022	780585	CL220037	01	8150	0	0000	0000	9510	000		569491-00	1,357.98
R & H WHOLESALE SUPPLY INC Total													2,757.89
R S D - REFRIGERATION SUPPLIES	07/07/2022	779384	CL220061	01	8150	0	0000	0000	9510	000		39325965-00	203.03
R S D - REFRIGERATION SUPPLIES Total													203.03
READY REFRESH	07/19/2022	781308	PO230119	01	9010	0	1110	1000	4322	033	356	22G3707625400	172.76
READY REFRESH	07/26/2022	783033	PO230316	01	0000	0	1110	1000	4322	032	070	12G0029550423	13.19
READY REFRESH	07/28/2022	783571	PO230301	01	0000	0	0000	2110	4322	090	762	02G0033464884	18.38
READY REFRESH	07/07/2022	779375	CL220058	01	0000	0	0000	0000	9510	000		02F0033464884	18.38
READY REFRESH Total													222.71
RESOURCE SOLUTIONS OF SF GROUP	07/19/2022	781286	CL220073	01	0000	0	0000	0000	9510	000		24799	193.20
RESOURCE SOLUTIONS OF SF GROUP	07/19/2022	781286	CL220073	01	0000	0	0000	0000	9510	000		24799	2,497.74
RESOURCE SOLUTIONS OF SF GROUP Total													2,690.94
ROBERT HALF	07/07/2022	779376	CL220004	01	0000	0	0000	0000	9510	000		60151928	1,346.70
ROBERT HALF	07/07/2022	779376	CL220004	01	0000	0	0000	0000	9510	000		60188708	1,683.38
ROBERT HALF	07/12/2022	780057	CL220039	01	0000	0	0000	0000	9510	000		60269679	974.03
ROBERT HALF	07/19/2022	781280	CL220114	01	0000	0	0000	0000	9510	000		60321354	1,593.60
ROBERT HALF Total													5,597.71
SAMTRANS TREASURY	07/12/2022	780042	CL220063	01	6500	0	0000	0000	9510	000		JUN22 BUS PASSES	702.00
SAMTRANS TREASURY Total													702.00
SAN MATEO COUNTY COMM. COLLEGE	07/19/2022	781281	CL220116	01	0801	0	0000	0000	9510	000		204198	47,600.00
SAN MATEO COUNTY COMM. COLLEGE Total													47,600.00
SAN MATEO COUNTY OFFICE OF EDU	07/19/2022	781309	CL220137	01	0000	0	0000	0000	9510	000		18392-R	5,500.00
SAN MATEO COUNTY OFFICE OF EDU	07/19/2022	781336	CL220151	01	3213	0	0000	0000	9510	000		18401	8,940.00
SAN MATEO COUNTY OFFICE OF EDU Total													14,440.00

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SAN MATEO COUNTY SCHOOLS	07/19/2022	781329	CL220160	01	0000	0	0000	0000	9510	000		CLAIM#2022-01296	356.69
SAN MATEO COUNTY SCHOOLS Total													356.69
SCHOLASTIC INC	07/28/2022	783551	PO230293	01	0801	0	1110	1000	4320	025	180	M7273616 8	1,388.49
SCHOLASTIC INC	07/28/2022	783551	PO230293	01	0801	0	1110	1000	4320	025	180	M7273616 8-2	138.84
SCHOLASTIC INC Total													1,527.33
SCHOLASTIC INC.	07/12/2022	780038	CL220031	01	3010	0	0000	0000	9510	000		4805233	40.10
SCHOLASTIC INC.	07/12/2022	780038	CL220044	01	3010	0	0000	0000	9510	000		4572229	10.44
SCHOLASTIC INC.	07/12/2022	780038	CL220044	01	3010	0	0000	0000	9510	000		4599625	4.94
SCHOLASTIC INC.	07/12/2022	780038	CL220044	01	3010	0	0000	0000	9510	000		4524751	373.58
SCHOLASTIC INC.	07/12/2022	780038	CL220045	01	3010	0	0000	0000	9510	000		4555002	47.25
SCHOLASTIC INC.	07/12/2022	780038	CL220046	01	3010	0	0000	0000	9510	000		4534082	131.85
SCHOLASTIC INC.	07/14/2022	780586	CL220031	01	3010	0	0000	0000	9510	000		4806685	299.41
SCHOLASTIC INC. Total													907.57
SCHOOL DATEBOOKS	07/21/2022	781859	PO230088	01	9215	0	1110	1000	4320	032	356	C22-0231059	3,565.77
SCHOOL DATEBOOKS Total													3,565.77
SCHOOL INNOVATIONS	07/19/2022	781287	PO230147	01	0000	0	0000	7390	5899	090	710	139617-IN	26,550.00
SCHOOL INNOVATIONS Total													26,550.00
SCHOOL SPECIALTY LLC	07/12/2022	780043	CL220041	01	3010	0	0000	0000	9510	000		308103983329	127.60
SCHOOL SPECIALTY LLC	07/12/2022	780039	CL220042	01	0801	0	0000	0000	9510	000		308103973997	492.01
SCHOOL SPECIALTY LLC	07/12/2022	780039	CL220043	01	0801	0	0000	0000	9510	000		308104000481	1,771.84
SCHOOL SPECIALTY LLC Total													2,391.45
SCIENCE FROM SCIENTISTS	07/21/2022	781860	CL220163	01	0801	0	0000	0000	9510	000		121114	5,000.00
SCIENCE FROM SCIENTISTS	07/21/2022	781860	CL220163	01	0801	0	0000	0000	9510	000		121108	5,000.00
SCIENCE FROM SCIENTISTS Total													10,000.00
SEESAW	07/19/2022	781294	PO230150	01	0000	0	0000	3900	5813	090	305	2021-53731	9,405.50
SEESAW Total													9,405.50
SERVICE PRESS INC.	07/21/2022	781873	PO230131	01	0000	0	1110	1000	5810	033	070	61559	70.36
SERVICE PRESS INC.	07/26/2022	783013	PO230099	01	0000	0	1110	1000	5810	090	762	61558	70.36
SERVICE PRESS INC. Total													140.72
SHAW FIRM	07/19/2022	781282	CL220082	01	6500	0	0000	0000	9510	000		R. RUIZ FEES	25,000.00
SHAW FIRM Total													25,000.00
SILICON VALLEY ED FOUNDATION	07/12/2022	780058	CL220026	01	7425	0	0000	0000	9510	000		2022-5012	198,000.00
SILICON VALLEY ED FOUNDATION Total													198,000.00
SILICON VALLEY MATHEMATICS	07/19/2022	781306	PO230181	01	0000	0	1110	1000	5899	090	762	SSFUSD2223	6,300.00
SILICON VALLEY MATHEMATICS Total													6,300.00
SONITROL/PACIFIC WEST SECURITY	07/14/2022	780587	CL220034	01	8150	0	0000	0000	9510	000		62970	127.50
SONITROL/PACIFIC WEST SECURITY	07/14/2022	780587	CL220035	01	8150	0	0000	0000	9510	000		62969	1,083.00
SONITROL/PACIFIC WEST SECURITY Total													1,210.50
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48213	55.74
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48368	20.89

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SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48369	72.34
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48410	42.03
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48415	44.15
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48461	280.84
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48680	30.70
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48733	46.08
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48999	29.63
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		49002	35.86
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		49798	10.98
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		49817	13.14
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		49820	24.17
SOUTH CITY LUMBER & SUPPLY	07/12/2022	780074	CL220085	01	0000	0	0000	0000	9510	000		48471	9.88
SOUTH CITY LUMBER & SUPPLY	07/14/2022	780591	CL220085	01	0000	0	0000	0000	9510	000		48351	35.11
SOUTH CITY LUMBER & SUPPLY Total													751.54
SOUTH SAN FRANCISCO SCAVENGER	07/14/2022	780617	CL220118	01	0000	0	0000	0000	9510	000		1219954	4,107.96
SOUTH SAN FRANCISCO SCAVENGER Total													4,107.96
SOUTHWOOD PLUMBING AND HEATING	07/12/2022	780032	CL220024	01	8150	0	0000	0000	9510	000		60829	87.50
SOUTHWOOD PLUMBING AND HEATING	07/12/2022	780032	CL220024	01	8150	0	0000	0000	9510	000		60830	262.50
SOUTHWOOD PLUMBING AND HEATING	07/12/2022	780032	CL220024	01	8150	0	0000	0000	9510	000		60831	1,981.76
SOUTHWOOD PLUMBING AND HEATING	07/12/2022	780032	CL220024	01	8150	0	0000	0000	9510	000		60832	467.50
SOUTHWOOD PLUMBING AND HEATING	07/12/2022	780032	CL220024	01	8150	0	0000	0000	9510	000		60833	87.50
SOUTHWOOD PLUMBING AND HEATING Total													2,886.76
SPECTRUM CENTER INC.	07/19/2022	781274	CL220094	01	6500	0	0000	0000	9510	000		JUN22	8,480.00
SPECTRUM CENTER INC.	07/19/2022	781274	CL220094	01	6500	0	0000	0000	9510	000		JUN22	3,693.00
SPECTRUM CENTER INC.	07/19/2022	781274	CL220094	01	6500	0	0000	0000	9510	000		JUN22	1,296.00
SPECTRUM CENTER INC.	07/28/2022	783559	CL220194	01	6500	0	0000	0000	9510	000		JUN22 SVC	15,635.00
SPECTRUM CENTER INC.	07/28/2022	783559	CL220194	01	6500	0	0000	0000	9510	000		JUN22 SVC	3,186.00
SPECTRUM CENTER INC.	07/28/2022	783559	CL220194	01	6500	0	0000	0000	9510	000		JUN22 SVC	12,613.00
SPECTRUM CENTER INC. Total													44,903.00
SPOTLIGHT IMPRESSIONS	07/14/2022	780618	PO230130	01	0000	0	1110	1000	5810	033	070	151218	23.83
SPOTLIGHT IMPRESSIONS Total													23.83
SSF USD/REVOLVING CASH FUND	07/21/2022	781853	CL220158	01	0000	0	0000	0000	9510	000		CK# 14407	1,406.60
SSF USD/REVOLVING CASH FUND	07/21/2022	781853	CL220158	01	0000	0	0000	0000	9510	000		CHK#14408	863.86
SSF USD/REVOLVING CASH FUND	07/21/2022	781853	CL220158	01	0000	0	0000	0000	9510	000		CHK# 14410	3,193.52
SSF USD/REVOLVING CASH FUND Total													5,463.98
STANDARD PLUMBING SUPPLY	07/12/2022	780052	CL220062	01	8150	0	0000	0000	9510	000		QLZG82	58.17
STANDARD PLUMBING SUPPLY	07/12/2022	780052	CL220062	01	8150	0	0000	0000	9510	000		QMH055	523.83
STANDARD PLUMBING SUPPLY Total													582.00
STATE OF CA DEPT OF JUSTICE	07/07/2022	779377	CL220068	01	0000	0	0000	0000	9510	000		571767	455.00
STATE OF CA DEPT OF JUSTICE	07/07/2022	779377	CL220068	01	0000	0	0000	0000	9510	000		571767	618.00

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STATE OF CA DEPT OF JUSTICE	07/26/2022	783043	CL220197	01	0000	0	0000	0000	9510	000		590388	47.00
STATE OF CA DEPT OF JUSTICE	07/26/2022	783043	CL220197	01	0000	0	0000	0000	9510	000		590388	885.00
STATE OF CA DEPT OF JUSTICE	07/26/2022	783037	CL220198	01	0000	0	0000	0000	9510	000		577880	799.00
STATE OF CA DEPT OF JUSTICE	07/26/2022	783037	CL220198	01	0000	0	0000	0000	9510	000		577880	407.00
STATE OF CA DEPT OF JUSTICE Total													3,211.00
STEPPING STONES GROUP LLC, THE	07/19/2022	781320	CL220146	01	6500	0	0000	0000	9510	000		M0121399	8,226.25
STEPPING STONES GROUP LLC, THE Total													8,226.25
THEATREFOLK LTD	07/26/2022	783044	PO230076	01	0000	0	1110	1000	5899	032	070	1280626	370.00
THEATREFOLK LTD Total													370.00
TOUCHLINE SOFTWARE INC.	07/26/2022	783020	PO230094	01	0801	0	1110	1000	5813	032	180	22-036516	420.00
TOUCHLINE SOFTWARE INC. Total													420.00
UNITED SITE SERVICES	07/07/2022	779378	CL220012	01	0000	0	0000	0000	9510	000		114-13129956	645.68
UNITED SITE SERVICES	07/07/2022	779378	CL220012	01	0000	0	0000	0000	9510	000		114-13152151	105.15
UNITED SITE SERVICES	07/07/2022	779378	CL220012	01	0000	0	0000	0000	9510	000		114-13151469	637.40
UNITED SITE SERVICES	07/07/2022	779378	CL220012	01	0000	0	0000	0000	9510	000		INV-00766271	1,045.58
UNITED SITE SERVICES Total													2,433.81
UPS STORE	07/28/2022	783560	CL220199	01	0000	0	0000	0000	9510	000		JUN22 SVC	34.99
UPS STORE	07/28/2022	783560	CL220199	01	0000	0	0000	0000	9510	000		JUN22 SVC	279.92
UPS STORE Total													314.91
VITALIE, JEFFREY	07/21/2022	781867	CL220157	01	9219	0	0000	0000	9510	000		CIF SWIM MEET MAY22	1,035.08
VITALIE, JEFFREY	07/21/2022	781867	CL220157	01	9219	0	0000	0000	9510	000		CIF SWIM MEET MAY22	175.00
VITALIE, JEFFREY Total													1,210.08
VWR INTERNATIONAL	07/12/2022	780054	CL220017	01	9010	0	0000	0000	9510	000		8807349780	1,148.08
VWR INTERNATIONAL	07/12/2022	780059	CL220029	01	9010	0	0000	0000	9510	000		8808685778	1,882.88
VWR INTERNATIONAL Total													3,030.96
VWR INTERNATIONAL LLC	07/28/2022	783575	PO230097	01	0000	0	1235	1000	4320	033	070	8810095092	78.59
VWR INTERNATIONAL LLC Total													78.59
WAVE	07/21/2022	781861	PO230256	01	0000	0	0000	2424	5850	090	735	078934301-0009582	1,859.95
WAVE Total													1,859.95
WELLS FARGO	07/14/2022	780622	CM230001	01	9010	0	1110	1000	4420	010	356	4484 610318 1180 -3 JUN2	(2,058.28)
WELLS FARGO	07/14/2022	780622	CM230001	01	0000	0	0000	7150	5210	090	714	4484 610318 1180 -3 JUN2	(112.70)
WELLS FARGO	07/14/2022	780622	PV230002	01	0000	0	0000	7150	5210	090	714	4484 6100 0318 1180 -1	695.00
WELLS FARGO	07/14/2022	780622	PV230002	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 -1	2,780.00
WELLS FARGO	07/14/2022	780622	PV230002	01	0000	0	1110	1000	5210	032	070	4484 6100 0318 1180 -1	850.00
WELLS FARGO	07/14/2022	780622	PV230002	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 -1	395.00
WELLS FARGO	07/14/2022	780622	PV230002	01	0000	0	0000	7110	5210	090	713	4484 6100 0318 1180 -1	347.21
WELLS FARGO	07/14/2022	780622	CM230001	01	0000	0	0000	7300	5813	090	717	4484 610318 1180 -3 JUN2	(587.01)
WELLS FARGO	07/14/2022	780622	CL220124	01	0000	0	0000	0000	9510	000		4484610003181180 JUN22	204.59
WELLS FARGO	07/14/2022	780622	CL220124	01	8150	0	0000	0000	9510	000		4484610003181180 JUN22	594.40
WELLS FARGO	07/14/2022	780622	CL220124	01	3213	0	0000	0000	9510	000		4484610003181180 JUN22	907.46

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WELLS FARGO	07/14/2022	780622	CL220124	01	0000	0	0000	0000	9510	000		4484610003181180 JUN22	284.18
WELLS FARGO	07/14/2022	780622	CL220124	01	0000	0	0000	0000	9510	000		4484610003181180 JUN22	43.47
WELLS FARGO	07/14/2022	780622	CL220124	01	0000	0	0000	0000	9510	000		4484610003181180 JUN22	65.46
WELLS FARGO	07/14/2022	780622	CL220124	01	0000	0	0000	0000	9510	000		4484610003181180 JUN22	105.21
WELLS FARGO Total													4,513.99
WESTBOROUGH WATER DISTRICT	07/19/2022	781330	CL220161	01	0000	0	0000	0000	9510	000		240-1250 MAY/JUN22	1,385.29
WESTBOROUGH WATER DISTRICT	07/19/2022	781330	CL220161	01	0000	0	0000	0000	9510	000		240-0470 MAY/JUN22	2,004.09
WESTBOROUGH WATER DISTRICT Total													3,389.38
WINGS LEARNING CENTER	07/12/2022	780033	CL220027	01	6500	0	0000	0000	9510	000		7892	870.00
WINGS LEARNING CENTER	07/12/2022	780033	CL220027	01	6500	0	0000	0000	9510	000		7892	368.00
WINGS LEARNING CENTER Total													1,238.00
XEROX FINANCIAL SERVICES	07/12/2022	780040	CL220069	01	0000	0	0000	0000	9510	000		3311609	21.62
XEROX FINANCIAL SERVICES Total													21.62
YACOUB, SABRINA	07/12/2022	780034	CL220022	01	6500	0	0000	0000	9510	000		JUN22 RETREAT	174.73
YACOUB, SABRINA Total													174.73
YANOW, DANIEL	07/26/2022	783021	PV230009	01	0000	0	0000	0000	9534	000		REFUND PREMIUMS JUL/	1,416.12
YANOW, DANIEL Total													1,416.12
YOUNG AUDIENCES OF NORTHERN	07/19/2022	781315	CL220133	01	3213	0	0000	0000	9510	000		STEAM SUMMER JUN-14/	66,035.00
YOUNG AUDIENCES OF NORTHERN	07/19/2022	781315	CL220133	01	3213	0	0000	0000	9510	000		FINAL HRS STEAM SUMM	89,580.00
YOUNG AUDIENCES OF NORTHERN Total													155,615.00
				FUND 01								**SUBTOTAL**	2,563,686.34
ADMININISTRATIVE SOFTWARE	07/19/2022	781283	PO230016	11	6391	0	4110	2490	5813	041	481	INV00092806	9,855.54
ADMININISTRATIVE SOFTWARE Total													9,855.54
CALIFORNIA DEPARTMENT OF TAX	07/28/2022	783552	CL220178	11	0000	0	0000	0000	9510	000		020-300028 JUN22	9.11
CALIFORNIA DEPARTMENT OF TAX Total													9.11
CALIFORNIA WATER SERVICE	07/21/2022	781868	CL220172	11	0000	0	0000	0000	9510	000		6907544444 JUN22	2,910.50
CALIFORNIA WATER SERVICE Total													2,910.50
EDUCATIONAL TESTING SERVICE	07/19/2022	781335	CL220159	11	0000	0	0000	0000	9510	000		HS0000004812	17.00
EDUCATIONAL TESTING SERVICE Total													17.00
P G & E	07/07/2022	779373	CL220028	11	0000	0	0000	0000	9510	000		7314282172-4 JUN22	1,645.22
P G & E Total													1,645.22
				FUND 11								**SUBTOTAL**	14,437.37
AMAZON CAPITAL SERVICES	07/26/2022	783028	PO230060	12	9010	0	8533	1000	4200	045	833	1YX3-LRGR-67XJ	50.21
AMAZON CAPITAL SERVICES	07/26/2022	783028	PO230060	12	6105	0	8535	1000	4200	045	835	1YX3-LRGR-67XJ	50.25
AMAZON CAPITAL SERVICES	07/28/2022	783565	PO230274	12	9010	0	8533	1000	4320	045	833	134F-1H67-GT9P	26.72
AMAZON CAPITAL SERVICES	07/28/2022	783565	PO230274	12	6105	0	8535	1000	4320	045	835	134F-1H67-GT9P	26.72
AMAZON CAPITAL SERVICES	07/28/2022	783565	PO230274	12	6105	0	8510	1000	4320	045	830	134F-1H67-GT9P	26.73
AMAZON CAPITAL SERVICES Total													180.63
APPLE INC	07/21/2022	781862	PO230014	12	9010	0	8533	1000	4320	045	833	AJ14394489	218.65
APPLE INC	07/21/2022	781862	PO230014	12	6105	0	8535	1000	4320	045	835	AJ14394489	218.65

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APPLE INC Total													437.30
CALIFORNIA WATER SERVICE	07/21/2022	781868	PV230010	12	6105	0	8510	8200	5530	045	830	6907544444-2 JUN22	74.57
CALIFORNIA WATER SERVICE	07/21/2022	781868	PV230010	12	6105	0	8535	8200	5530	045	835	6907544444-2 JUN22	106.99
CALIFORNIA WATER SERVICE	07/21/2022	781868	PV230010	12	9010	0	8533	8200	5530	045	833	6907544444-2 JUN22	106.99
CALIFORNIA WATER SERVICE Total													288.55
CHILDCARE CAREERS LLC	07/07/2022	779383	CL220040	12	9010	0	0000	0000	9510	000		537711	114.58
CHILDCARE CAREERS LLC	07/07/2022	779383	CL220040	12	6105	0	0000	0000	9510	000		537711	114.58
CHILDCARE CAREERS LLC	07/14/2022	780605	CL220098	12	9010	0	0000	0000	9510	000		534677	277.13
CHILDCARE CAREERS LLC	07/14/2022	780605	CL220098	12	6105	0	0000	0000	9510	000		534677	277.13
CHILDCARE CAREERS LLC	07/14/2022	780605	CL220098	12	9010	0	0000	0000	9510	000		536445	1,139.67
CHILDCARE CAREERS LLC	07/14/2022	780605	CL220098	12	6105	0	0000	0000	9510	000		536445	1,139.67
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	9010	0	0000	0000	9510	000		536444	254.63
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	6105	0	0000	0000	9510	000		536444	254.63
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	9010	0	0000	0000	9510	000		534678	139.59
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	6105	0	0000	0000	9510	000		534678	139.59
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	9010	0	0000	0000	9510	000		539135	118.83
CHILDCARE CAREERS LLC	07/19/2022	781276	CL220098	12	6105	0	0000	0000	9510	000		539135	118.82
CHILDCARE CAREERS LLC	07/19/2022	781290	CL220121	12	9010	0	0000	0000	9510	000		540379	356.48
CHILDCARE CAREERS LLC	07/19/2022	781290	CL220121	12	6105	0	0000	0000	9510	000		540379	356.47
CHILDCARE CAREERS LLC Total													4,801.80
DEPARTMENT OF SOCIAL SERVICES	07/19/2022	781299	PO230208	12	9010	0	8533	1000	5899	045	833	4140001469 JUN22	484.00
DEPARTMENT OF SOCIAL SERVICES	07/19/2022	781299	PO230208	12	6105	0	8535	1000	5899	045	835	4140001469 JUN22	484.00
DEPARTMENT OF SOCIAL SERVICES Total													968.00
LOUDAN, ROSELLE MARIE	07/19/2022	781313	CL220136	12	9010	0	0000	0000	9510	000		16	2,669.97
LOUDAN, ROSELLE MARIE Total													2,669.97
P G & E	07/07/2022	779373	CL220028	12	6105	0	0000	0000	9510	000		7314282172-4 JUN22	433.67
P G & E	07/07/2022	779373	CL220028	12	9010	0	0000	0000	9510	000		7314282172-4 JUN22	596.51
P G & E	07/07/2022	779373	CL220028	12	6105	0	0000	0000	9510	000		7314282172-4 JUN22	596.51
P G & E	07/07/2022	779373	CL220028	12	9302	0	0000	0000	9510	000		7314282172-4 JUN22	557.75
P G & E Total													2,184.44
SARKIS SIGNS	07/28/2022	783574	CL220206	12	9010	0	0000	0000	9510	000		9276	4,698.99
SARKIS SIGNS Total													4,698.99
STAPLES BUSINESS CREDIT	07/19/2022	781338	CL220155	12	9302	0	0000	0000	9510	000		7359144524-0-3	128.47
STAPLES BUSINESS CREDIT	07/19/2022	781338	CL220155	12	9010	0	0000	0000	9510	000		7359144524-0-3	128.47
STAPLES BUSINESS CREDIT	07/21/2022	781856	CL220155	12	9302	0	0000	0000	9510	000		7359144524-0-2	64.15
STAPLES BUSINESS CREDIT	07/21/2022	781856	CL220155	12	9010	0	0000	0000	9510	000		7359144524-0-2	64.14
STAPLES BUSINESS CREDIT	07/21/2022	781856	CL220155	12	9302	0	0000	0000	9510	000		7359144524-0-1	253.50
STAPLES BUSINESS CREDIT	07/21/2022	781856	CL220155	12	9010	0	0000	0000	9510	000		7359144524-0-1	253.50
STAPLES BUSINESS CREDIT Total													892.23
STARVISTA	07/19/2022	781288	CL220106	12	9010	0	0000	0000	9510	000		6479	5,312.50

BOARD WARRANT REGISTER
JULY 1 TO JULY 31, 2022

Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
STARVISTA	07/19/2022	781288	CL220106	12	6105	0	0000	0000	9510	000		6479	5,312.50
STARVISTA	07/19/2022	781295	CL220117	12	9010	0	0000	0000	9510	000		6368	5,312.50
STARVISTA	07/19/2022	781295	CL220117	12	6105	0	0000	0000	9510	000		6368	5,312.50
STARVISTA Total													21,250.00
WELLS FARGO	07/14/2022	780622	CL220124	12	6105	0	0000	0000	9510	000		4484610003181180 JUN22	1,067.95
WELLS FARGO Total													1,067.95
				FUND 12							**SUBTOTAL**		39,439.86
ADVANCED INTEGRATED PEST MGMT	07/26/2022	783022	PO230149	13	5310	0	0000	3700	5807	090	820	2001587	83.00
ADVANCED INTEGRATED PEST MGMT	07/26/2022	783022	PO230149	13	5310	0	0000	3700	5807	090	820	2001588	83.00
ADVANCED INTEGRATED PEST MGMT	07/26/2022	783022	PO230149	13	5310	0	0000	3700	5807	090	820	2001589	83.00
ADVANCED INTEGRATED PEST MGMT Total													249.00
BANH, SHARON TINH	07/19/2022	781321	MV230002	13	5310	0	0000	3700	5899	090	820	HANDLER CARD JUN22	7.95
BANH, SHARON TINH Total													7.95
BARRUN, LOREN KYLE	07/19/2022	781322	MV230003	13	5310	0	0000	3700	5899	090	820	FOOD HNDLER CAR JUN2	7.95
BARRUN, LOREN KYLE Total													7.95
BONAMI BAKING COMPANY, THE	07/26/2022	783023	PO230252	13	5310	0	0000	3700	4700	090	820	P37803	1,357.50
BONAMI BAKING COMPANY, THE Total													1,357.50
CALIFORNIA DEPT. OF TAX AND	07/26/2022	783034	CL220179	13	9010	0	0000	0000	9510	000		020-602564 JUN22	29.00
CALIFORNIA DEPT. OF TAX AND Total													29.00
DANIELSEN COMPANY	07/14/2022	780592	CL220048	13	5310	0	0000	0000	9510	000		280457	7,679.04
DANIELSEN COMPANY	07/28/2022	783542	CL220173	13	5310	0	0000	0000	9510	000		277458	12,452.52
DANIELSEN COMPANY	07/28/2022	783542	CL220173	13	5310	0	0000	0000	9510	000		277458	21.99
DANIELSEN COMPANY Total													20,153.55
DAYLIGHT FOODS INC	07/26/2022	783024	PO230254	13	5310	0	0000	3700	4700	090	820	L52009	376.50
DAYLIGHT FOODS INC	07/26/2022	783024	PO230254	13	5310	0	0000	3700	4700	090	820	L53641	474.50
DAYLIGHT FOODS INC	07/26/2022	783024	PO230254	13	5310	0	0000	3700	4700	090	820	L54776	394.75
DAYLIGHT FOODS INC	07/28/2022	783543	PO230254	13	5310	0	0000	3700	4700	090	820	L52544	1,062.45
DAYLIGHT FOODS INC	07/12/2022	780060	CL220047	13	5310	0	0000	0000	9510	000		L49888	298.77
DAYLIGHT FOODS INC	07/12/2022	780060	CL220047	13	5310	0	0000	0000	9510	000		L50495	644.95
DAYLIGHT FOODS INC	07/26/2022	783024	CL220174	13	5310	0	0000	0000	9510	000		L48760	387.90
DAYLIGHT FOODS INC	07/28/2022	783543	CL220174	13	5310	0	0000	0000	9510	000		L48759	693.95
DAYLIGHT FOODS INC Total													4,333.77
GOLD STAR FOODS	07/28/2022	783544	PO230249	13	5310	0	0000	3700	4700	090	820	5157557	829.05
GOLD STAR FOODS	07/12/2022	780061	CL220049	13	5310	0	0000	0000	9510	000		4871816	81.00
GOLD STAR FOODS	07/12/2022	780061	CL220049	13	5310	0	0000	0000	9510	000		5139503	210.78
GOLD STAR FOODS	07/12/2022	780061	CL220049	13	5310	0	0000	0000	9510	000		5146643	182.40
GOLD STAR FOODS	07/12/2022	780061	CL220049	13	5310	0	0000	0000	9510	000		5152476	115.20
GOLD STAR FOODS	07/14/2022	780593	CL220049	13	5310	0	0000	0000	9510	000		5139361	1,432.70
GOLD STAR FOODS	07/14/2022	780593	CL220049	13	5310	0	0000	0000	9510	000		5152884	81.90
GOLD STAR FOODS Total													2,933.03

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Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
GUTIERREZ, CRISTINA	07/19/2022	781323	MV230005	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH JUL22	10.00
GUTIERREZ, CRISTINA Total													10.00
INDIVIDUAL FOODSERVICE	07/14/2022	780594	CL220050	13	5310	0	0000	0000	9510	000		X60457-00	681.65
INDIVIDUAL FOODSERVICE Total													681.65
KWONG, ZOE	07/19/2022	781324	MV230004	13	5310	0	0000	3700	5899	090	820	FOOD HANDLER CARD JU	7.95
KWONG, ZOE Total													7.95
LABORMAX STAFFING	07/12/2022	780062	CL220051	13	5310	0	0000	0000	9510	000		203-150566-1	7.60
LABORMAX STAFFING Total													7.60
LOUIE, MADROX	07/12/2022	780063	MV230001	13	5310	0	0000	3700	5899	090	820	FOOD HANDLER CARD JU	7.95
LOUIE, MADROX Total													7.95
ODP BUSINESS SOLUTIONS LLC	07/26/2022	783025	CL220175	13	5310	0	0000	0000	9510	000		248010367001	319.12
ODP BUSINESS SOLUTIONS LLC Total													319.12
PRODUCERS DAIRY FOODS INC.	07/26/2022	783026	PO230251	13	5310	0	0000	3700	4700	090	820	57897930	960.82
PRODUCERS DAIRY FOODS INC.	07/26/2022	783026	PO230251	13	5310	0	0000	3700	4700	090	820	57895049	545.42
PRODUCERS DAIRY FOODS INC.	07/28/2022	783545	PO230251	13	5310	0	0000	3700	4700	090	820	57902773	272.31
PRODUCERS DAIRY FOODS INC.	07/12/2022	780064	CL220052	13	5310	0	0000	0000	9510	000		57873755	464.39
PRODUCERS DAIRY FOODS INC.	07/12/2022	780064	CL220052	13	5310	0	0000	0000	9510	000		57875204	1,058.93
PRODUCERS DAIRY FOODS INC.	07/12/2022	780064	CL220052	13	5310	0	0000	0000	9510	000		57886471	451.88
PRODUCERS DAIRY FOODS INC.	07/12/2022	780064	CL220052	13	5310	0	0000	0000	9510	000		57890087	359.60
PRODUCERS DAIRY FOODS INC.	07/14/2022	780595	CL220052	13	5310	0	0000	0000	9510	000		57869528	363.61
PRODUCERS DAIRY FOODS INC.	07/14/2022	780595	CL220052	13	5310	0	0000	0000	9510	000		57881833	1,007.90
PRODUCERS DAIRY FOODS INC. Total													5,484.86
SAN MATEO COUNTY ENVIRONMENTAL	07/26/2022	783027	PO230152	13	5310	0	0000	3700	5899	090	820	367839	396.00
SAN MATEO COUNTY ENVIRONMENTAL	07/28/2022	783546	PO230152	13	5310	0	0000	3700	5899	090	820	367840	396.00
SAN MATEO COUNTY ENVIRONMENTAL Total													792.00
SYSCO FD SVCS OF SAN FRANCISCO	07/12/2022	780065	CL220071	13	5310	0	0000	0000	9510	000		550079730	2,644.62
SYSCO FD SVCS OF SAN FRANCISCO	07/14/2022	780596	CL220071	13	5310	0	0000	0000	9510	000		550074293	1,312.36
SYSCO FD SVCS OF SAN FRANCISCO Total													3,956.98
TEC OF CALIFORNIA INC.	07/14/2022	780597	CL220072	13	5310	0	0000	0000	9510	000		931127G	929.65
TEC OF CALIFORNIA INC. Total													929.65
				FUND 13							**SUBTOTAL**		41,269.51
HOHBACH-LEWIN INC	07/12/2022	780047	CL220060	14	0000	0	0000	0000	9510	000		51376	13,600.00
HOHBACH-LEWIN INC Total													13,600.00
SAVIDGE, WILLIAM	07/19/2022	781314	CL220138	14	0000	0	0000	0000	9510	000		JUN22 SVCS	1,319.68
SAVIDGE, WILLIAM	07/19/2022	781314	CL220138	14	0000	0	0000	0000	9510	000		JUN22 SVCS	1,319.68
SAVIDGE, WILLIAM Total													2,639.36
				FUND 14							**SUBTOTAL**		16,239.36
DANNIS WOLIVER KELLEY	07/14/2022	780589	CL220079	21	0000	0	0000	0000	9510	000		279070	10,964.69
DANNIS WOLIVER KELLEY	07/14/2022	780589	CL220079	21	0000	0	0000	0000	9510	000		279070	10,357.50
DANNIS WOLIVER KELLEY Total													21,322.19

BOARD WARRANT REGISTER
JULY 1 TO JULY 31, 2022

Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
				FUND 21							SUBTOTAL		21,322.19
SCHOOL FACILITY CONSULTANTS	07/12/2022	780031	CL220032	25	0000	0	0000	0000	9510	000		18197	70.00
SCHOOL FACILITY CONSULTANTS	07/19/2022	781337	CL220152	25	0000	0	0000	0000	9510	000		18329	643.75
SCHOOL FACILITY CONSULTANTS	07/19/2022	781337	CL220152	25	0000	0	0000	0000	9510	000		18473	95.00
SCHOOL FACILITY CONSULTANTS Total													808.75
SCHOOLWORKS INC	07/21/2022	781855	CL220154	25	0000	0	0000	0000	9510	000		4047	7,000.00
SCHOOLWORKS INC Total													7,000.00
				FUND 25							SUBTOTAL		7,808.75
AVI-SPL LLC	07/12/2022	780044	CL220066	40	9010	0	0000	0000	9510	000		1744132	52,959.83
AVI-SPL LLC Total													52,959.83
B & S CRANE & RIGGING	07/21/2022	781863	PO230289	40	9010	0	0000	8500	5899	032	926	3230	1,200.00
B & S CRANE & RIGGING Total													1,200.00
DSK LLP	07/12/2022	780048	CL220019	40	9010	0	0000	0000	9510	000		002-2723	3,470.00
DSK LLP Total													3,470.00
ENGIE SERVICES U.S. INC.	07/19/2022	781284	PO230067	40	9010	0	0000	8110	5899	090	985	90042416	13,746.34
ENGIE SERVICES U.S. INC.	07/19/2022	781284	PO230135	40	9010	0	0000	8110	5899	090	985	90042415	21,596.76
ENGIE SERVICES U.S. INC. Total													35,343.10
GRAND ELECTRIC &	07/19/2022	781300	PO230204	40	9010	0	0000	8500	5450	032	926	ECHS TEMP FRIDGE	14,600.00
GRAND ELECTRIC & Total													14,600.00
HARLEY ELLIS DEVEREAUX	07/19/2022	781312	CL220139	40	9010	0	0000	0000	9510	000		980030	3,145.62
HARLEY ELLIS DEVEREAUX Total													3,145.62
ROCKRIDGE GEOTECHNICAL INC.	07/14/2022	780614	CL220115	40	9010	0	0000	0000	9510	000		22-2191-2	405.00
ROCKRIDGE GEOTECHNICAL INC. Total													405.00
SAVIDGE, WILLIAM	07/19/2022	781314	CL220138	40	9010	0	0000	0000	9510	000		JUN22 SVCS	1,319.68
SAVIDGE, WILLIAM	07/19/2022	781314	CL220138	40	9010	0	0000	0000	9510	000		JUN22 SVCS	1,319.68
SAVIDGE, WILLIAM	07/19/2022	781314	CL220138	40	9010	0	0000	0000	9510	000		JUN22 SVCS	1,319.68
SAVIDGE, WILLIAM Total													3,959.04
TRI VALLEY EXCAVATING CO INC	07/12/2022	780053	CL220018	40	9010	0	0000	0000	9510	000		4316	9,075.00
TRI VALLEY EXCAVATING CO INC Total													9,075.00
VERDE DESIGN INC.	07/19/2022	781339	CL220153	40	9010	0	0000	0000	9510	000		6-2106600 JUN22	1,675.00
VERDE DESIGN INC. Total													1,675.00
				FUND 40							SUBTOTAL		125,832.59
SONOMA STATE UNIVERSITY	07/26/2022	783014	PO230269	73	0000	0	9000	3900	5880	033	717	FERMAN, #008135433	2,500.00
SONOMA STATE UNIVERSITY Total													2,500.00
				FUND 73							SUBTOTAL		2,500.00
Grand Total													**2,832,535.97**

BOARD WARRANT REGISTER
JULY 1 TO JULY 31, 2022

Vendor Name	Effective Date	Warrant	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
										WARRANTS BY FUND SUMMARY			
										01	GENERAL FUND		2,563,686.34
										11	ADULT EDUCATION FUND		14,437.37
										12	CHILD DEVELOPMENT FUND		39,439.86
										13	NUTRITION SERVICES FUND		41,269.51
										14	DEFERRED MAINTENANCE		16,239.36
										21	BUILIDING FUND (BOND)		21,322.19
										25	CAPITAL FACILITES FUND		7,808.75
										40	SPECIAL RESERVE		125,832.59
										73	FOUNDATION TRUST FUND		2,500.00
										TOTAL WARRANT REGISTER			**2,832,535.97**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Cash Receipts Summary – July 1 - July 31, 2022

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of July 1 - July 31, 2022. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of July 1 - July 31, 2022.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 01 GENERAL FUND								
Revenue								
8011	REV LIMIT ST AID CURR YR	3,356,626.00	167,831.00	167,831.00	0.0	-	3,188,795.00	1.0
8012	EPA ENTITLEMENT	1,483,926.00	-	-	-	-	1,483,926.00	1.0
8021	HOMEOWNERS' EXEMPTION	363,078.00	-	-	-	-	363,078.00	1.0
8029	OTHR SUBVENT/IN-LIEU TAX	5,699.00	-	-	-	-	5,699.00	1.0
8041	SECURED ROLLS TAX	81,921,016.00	-	-	-	-	81,921,016.00	1.0
8042	UNSECURED ROLL TAXES	1,221,562.00	-	-	-	-	1,221,562.00	1.0
8043	PRIOR YEARS' TAXES	165,774.00	-	-	-	-	165,774.00	1.0
8047	COMM REDEVLPMNT FUNDS	23,370,900.00	1,117,910.00	1,117,910.00	0.0	-	22,252,990.00	1.0
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	-	-	-	(2,342,944.00)	1.0
8097	PROPERTY TAXES TRANSFERS	5,528,885.83	-	-	-	-	5,528,885.83	1.0
8181	SP ED ENTITL PER UDC	1,658,526.78	-	-	-	-	1,658,526.78	1.0
8182	SP ED DISCRETNARY GRANTS	74,382.74	-	-	-	-	74,382.74	1.0
8285	INTAGENCY CONTR BETW LEAS	15,600.00	-	-	-	-	15,600.00	1.0
8290	ALL OTHER FEDERAL REVENUE	1,431,465.76	256,796.64	256,796.64	0.2	-	1,174,669.12	0.8
8550	MANDATED COST REIMBURSE	5,336,474.81	-	-	-	-	5,336,474.81	1.0
8560	STATE LOTTERY REVENUE	1,902,814.00	-	-	-	-	1,902,814.00	1.0
8590	ALL OTHER STATE REVENUES	6,909,512.22	307,451.00	307,451.00	0.0	-	6,602,061.22	1.0
8625	COM REDEVEL FUND NOT SUBJ	1,500,000.00	-	-	-	-	1,500,000.00	1.0
8631	SALE OF EQUIP & SUPPLIES	4,375.00	-	-	-	-	4,375.00	1.0
8650	LEASES AND RENTALS	827,086.00	38,597.21	38,597.21	0.0	-	788,488.79	1.0
8660	INTEREST/FY21 INTEREST INCOME	313,724.00	125,577.24	125,577.24	0.4	-	188,146.76	0.6
8699	ALL OTHER LOCAL REVENUE	487,917.30	250,453.78	250,453.78	0.5	-	237,463.52	0.5
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	-	-	-	13,301.00	1.0
Total Revenue		135,549,702.44	2,264,616.87	2,264,616.87		-	133,285,085.57	
Total Fund 01 GENERAL FUND		135,549,702.44	2,264,616.87	2,264,616.87		-	133,285,085.57	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 11 ADULT EDUCATION FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	180,347.00	37,543.00	37,543.00	0.2	-	142,804.00	0.8
8590	ALL OTHER STATE REVENUES	1,164,892.00	-	-	-	-	1,164,892.00	1.0
8631	SALE OF EQUIP & SUPPLIES	300.00	-	-	-	-	300.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	17,295.00	4,262.59	4,262.59	0.2	-	13,032.41	0.8
8671	ADULT EDUCATION FEES	10,884.00	-	-	-	-	10,884.00	1.0
8699	ALL OTHER LOCAL REVENUE	100.00	-	-	-	-	100.00	1.0
Total Revenue		1,373,818.00	41,805.59	41,805.59		-	1,332,012.41	
Total Fund 11 ADULT EDUCATION FUND		1,373,818.00	41,805.59	41,805.59		-	1,332,012.41	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 12 CHILD DEVELOPMENT FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	170,835.00	-	-	-	-	170,835.00	1.0
8590	ALL OTHER STATE REVENUES	1,216,696.00	-	-	-	-	1,216,696.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	7,013.00	1,788.54	1,788.54	0.3	-	5,224.46	0.7
8689	ALL OTHR FEES & CONTRACTS	568,477.52	-	-	-	-	568,477.52	1.0
8699	ALL OTHER LOCAL REVENUE	1,561,472.00	-	-	-	-	1,561,472.00	1.0
Total Revenue		3,524,493.52	1,788.54	1,788.54		-	3,522,704.98	
Total Fund 12 CHILD DEVELOPMENT FUND		3,524,493.52	1,788.54	1,788.54		-	3,522,704.98	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 13 CAFETERIA FUND								
Revenue								
8220	CHILD NUTRITION PROGRAMS	-	190,327.49	190,327.49	-	-	(190,327.49)	-
8222	FED REIM-BKF/FY21-FED REIM ALL	3,992,576.63	-	-	-	-	3,992,576.63	1.0
8227	FED.REIMB.-CHILD CARE	43,576.00	-	-	-	-	43,576.00	1.0
8522	ST REIMB-LNCH/FY21 STATE REIMB	125,840.13	-	-	-	-	125,840.13	1.0
8523	STATE REIMB.-CHILD CARE	15,000.00	-	-	-	-	15,000.00	1.0
8634	FS SALES/DAILY SALES	42,902.00	(10.00)	(10.00)	(0.0)	-	42,912.00	1.0
8637	STUD LCH/FY21 STUDENT CATERING	154,582.00	-	-	-	-	154,582.00	1.0
8638	ADLT LNCH/FY21 ADULT CATERING	297.00	-	-	-	-	297.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	5,254.00	259.10	259.10	0.0	-	4,994.90	1.0
Total Revenue		4,380,027.76	190,576.59	190,576.59		-	4,189,451.17	
Total Fund 13 CAFETERIA FUND		4,380,027.76	190,576.59	190,576.59		-	4,189,451.17	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND								
Revenue								
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	-	-	-	2,342,944.00	1.0
8660	INTEREST/FY21 INTEREST INCOME	80,000.00	18,648.74	18,648.74	0.2	-	61,351.26	0.8
Total Revenue		2,422,944.00	18,648.74	18,648.74		-	2,404,295.26	
Total Fund 14 DEFERRED MAINTENANCE FUND		2,422,944.00	18,648.74	18,648.74		-	2,404,295.26	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	148,000.00	43,704.68	43,704.68	0.3	-	104,295.32	0.7
Total Revenue		148,000.00	43,704.68	43,704.68		-	104,295.32	
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		148,000.00	43,704.68	43,704.68		-	104,295.32	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 21 BUILDING FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	50,000.00	14,344.14	14,344.14	0.3	-	35,655.86	0.7
Total Revenue		50,000.00	14,344.14	14,344.14		-	35,655.86	
Total Fund 21 BUILDING FUND		50,000.00	14,344.14	14,344.14		-	35,655.86	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 25 CAPITAL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	60,000.00	17,714.50	17,714.50	0.3	-	42,285.50	0.7
8681	MITIGATION/DEVELOPER FEES	500,000.00	-	-	-	-	500,000.00	1.0
Total Revenue		560,000.00	17,714.50	17,714.50		-	542,285.50	
Total Fund 25 CAPITAL FACILITIES FUND		560,000.00	17,714.50	17,714.50		-	542,285.50	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	20,000.00	11,005.91	11,005.91	0.6	-	8,994.09	0.4
Total Revenue		20,000.00	11,005.91	11,005.91		-	8,994.09	
Total Fund 35 CO SCHOOL FACILITIES FUND		20,000.00	11,005.91	11,005.91		-	8,994.09	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	34,300.00	9,651.06	9,651.06	0.3	-	24,648.94	0.7
8912	BTW GENERAL & SP RESERVE	1,500,000.00	-	-	-	-	1,500,000.00	1.0
Total Revenue		1,534,300.00	9,651.06	9,651.06		-	1,524,648.94	
Total Fund 40 SPECIAL RESERVE FUND CAP		1,534,300.00	9,651.06	9,651.06		-	1,524,648.94	

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 7/1/2022 To: 7/31/2022)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 73 FOUNDATION TRUST FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	4,436.00	1,291.72	1,291.72	0.3	-	3,144.28	0.7
Total Revenue		4,436.00	1,291.72	1,291.72		-	3,144.28	
Total Fund 73 FOUNDATION TRUST FUND		4,436.00	1,291.72	1,291.72		-	3,144.28	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Declaration of Surplus Items

BACKGROUND:

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The ninety-four (94) items are detailed on the attached list, and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal will be deposited into Fund 01. Upon Board approval, the District will dispose the items.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees declare the ninety-four (94) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
28873	9/1/2015	1	BROTHER 282D FAX MACHINE	U61325G8N661-539	D.O. / TECHNOLOGY	$ -
36851	9/1/2015	1	DELL LATITUDE E5440	F0RRM32	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	LG MONITOR 19"		D.O. / TECHNOLOGY	$ -
23615	10/26/2006	1	DELL LAPTOP D520	CW7LYB1	D.O. / TECHNOLOGY	$ -
27496	6/22/2011	1	DELL LATITUDE E6410	4VCZ4Q1	D.O. / TECHNOLOGY	$ -
28410	6/10/2012	1	DELL OPTIPLEX 790	9W9B4V1	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN701041	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN701030	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN700359	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN700972	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN700825	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN700525	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN701018	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN700680	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN701069	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	WYSE DX0D	GEMDN701102	D.O. / TECHNOLOGY	$ -
45091	12/5/2018	1	DELL LATITUDE 3490	DGGZ9S2	D.O. / TECHNOLOGY	$ -
43115	9/1/2015	1	ACER N15QB	NX655AA0117080 BC227600	D.O. / TECHNOLOGY	$ -
N14083	9/1/2015	1	DELL CHROMEBOOK 3100	DS4JY33	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000186	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000187	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000191	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	TRIPP-LITE UPS #SMART1500RMXL2UA	9716ALCSM67500227	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	TRIPP-LITE UPS #SMART1500RMXL2UA	9716ALCSM67500218	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	TRIPP-LITE UPS #SMART1500RMXL2UA	9716ALCSM67500230	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	TRIPP-LITE UPS #SMART1500RMXL2UA	9716ALCSM67500068	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	TRIPP-LITE UPS #SMART1500RMXL2UA	9716ALCSM67500145	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000190	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000180	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CYBER POWER UPS #OR1500LCDRTXL2U	GACDV2000048	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3230M005	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3227K12X	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3226M034	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3211L043	D.O. / TECHNOLOGY	$ -

Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3227K0LE	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3227K0LF	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3230M052	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3227K0G7	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BZT3227K11Z	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K13P	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3226M03C	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K13F	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K12R	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K0ZS	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K0KY	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3211L04J	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K132	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K135	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ3227K10D	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-48P NETWORK SWITCH	BTZ0421K01S	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE EXTERNAL B/U ICX6400	BZR3218M04Y	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3218M04Y	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3227K00A	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR0421K086	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR0423K01J	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3227K01M	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3227K01S	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR0421K03K	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3227K022	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3211L011	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR0421K084	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	BROCADE ICX650-24P DATA SWITCH	BZR3227K004	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CIENA 6500 FIBER ROUTER W/FAN UNIT	W0CUAW0KAA	D.O. / TECHNOLOGY	$ -
26675	9/1/2015	1	CISCO ASA 5500 FIREWALL	ASA5520V02	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	CISCO 2911	FJC1929411U	D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	0581-13-885 PALO ALTO NETWORKS		D.O. / TECHNOLOGY	$ -
N/A	9/1/2015	1	0581-13-885 PALO ALTO NETWORKS		D.O. / TECHNOLOGY	$ -
4522	9/1/2015	1	67S DICHRO COLORHEAD	D67-20729	SSFHS	$ -

Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
29524	9/1/2015	1	BESELER PRINTMAKER 35	10285	SSFHS	$ -
29252	9/1/2015	1	BESELER PRINTMAKER 35	10569	SSFHS	$ -
N/A	9/1/2015	1	BESELER CADET 35		SSFHS	$ -
29520 / 04509	9/1/2015	1	OMEGA ENLARGER B22	444001	SSFHS	$ -
29521 / 04511	9/1/2015	1	OMEGA ENLARGER B22	442323	SSFHS	$ -
30384	9/1/2015	1	HP LASERJET 91505N		MARTIN ES	$ -
N/A	9/1/2015	1	LOGITECH KEYBOARD		MARTIN ES	$ -
N/A	9/1/2015	**2**	HEADPHONES		MARTIN ES	$ -
N/A	9/1/2015	1	DELL CHROMEBOOK CHARGER		MARTIN ES	$ -
N/A	9/1/2015	1	KENWOOD RAIO CHARGING BASE		MARTIN ES	$ -
N/A	9/1/2015	7	KENWOOD RADIOS		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
N/A	9/1/2015	1	HP STREAM LAPTOP		MARTIN ES	$ -
	Total Items:	**94**				

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of September 2022.

FISCAL IMPLICATIONS:

The gift will benefit the District Office or school site that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR SEPTEMBER 2022.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$25 Costco Gift Card from Costco to El Camino High School to support the class of 2024's churro fundraiser.

$100 from Lois and John Jacobson to El Camino High School to support the ECHS football team.

$835 non-monetary donation of wood, plastic rods, tubes, and screws valued at roughly $835 to South San Francisco High School in support of academic excellence.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Acceptance of 2022-23 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fundraisers are being submitted for approval:

Parkway Heights Middle School

ASB	Restaurant Takeovers - Monthly restaurant takeovers at Chipotle, Panda Express, Ono Hawaiian, Round Table, and other available neighboring restaurants. Commencing all throughout the 2022-23 school year.

El Camino High School

ASB	Conchas Fundraiser - In honor of Hispanic Heritage Month, ASB will be selling conchas at the ECHS red stage. Commencing September 29, 2022 at 3:20 p.m.
Freshman Class	Costco Pizza Fundraiser - Selling pizza at $2.00 per slice after school at the ECHS red stage. Commencing September 26, 2022 from 3:20 p.m. to 4:00 p.m.
Junior Class	Churro Fundraiser - Selling churros after school at $3.00 each. Commencing October 5, 2022.
	T-Pumps Fundraiser - Selling boba drinks after school at the ECHS courtyard. Commencing September 30, 2022.
Key Club	T-Pumps Fundraiser - Selling boba drinks at the SSF Scavenger Building. Commencing September 24, 2022 from 3:00 p.m. to 5:00 p.m.

Math Club	Spam Musubi Fundraiser - Commencing September 13, 2022 from 3:20 p.m. to 3:45 p.m.

South San Francisco High School

ASB	Starbread Fundraiser - Selling sweetened bread. Commencing September 9, 2022 starting at 7:45 a.m.
Animal Rescue Club	Dog & Cat Food Drive - To benefit the Peninsula Humane Society. Commencing September 9 through September 15, 2022.
Class of 2024	Panda Express Restaurant Takeover - Located at the Tanforan Shopping Center. Commencing September 23, 2022.
	Agua Fresca Fundraiser - Selling juice at $4.00 each by the SSFHS parking lot. Commencing September 21, 2022, starting at 3:20 p.m.
Cheer Club	Donut and Hot Chocolate Fundraiser - Selling during the Varity Football Game. Commencing October 14, 2022, starting at 7:00 p.m.

FISCAL IMPLICATIONS:

All funds from approved fundraisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: September 22, 2022

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

Not to Exceed $5,000	HCI Systems, Inc. - To diagnose and make repairs to Serra Vista's existing FCI-72 Series fire alarm control panel, replace two 12-volt 7-AMP hour batteries, and provide assessment report once system repairs have been made. Commencing August 2022.
$20,505.29	Armour Petroleum - To submit SMC Environmental Health Permit Application and associated fees in order to repair and replace fill/spill containment bucket to the Diesel Underground Storage Tank. Commencing August 2022.
$5,950	ASF Electric Inc. - To supply labor and materials to install one 240Volt 50AMP oven outlet, one 240Volt 30AMP water heater outlet, two 120Volt dedicated outlets (refer, dishwasher) in Special Education classroom. Services rendered at the PHMS site. Commencing September 2022.

El Camino High School

$200	Martinez, Nicole - A Graphic Designer to design the Class of 2023 hoodie. Commencing September 2022 through November 2022.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed.D., Assistant Superintendent – Human Resources

DATE: September 22, 2022

RE: 2022-23 Student Enrollment Numbers

BACKGROUND:

Every spring we project enrollment numbers for the upcoming school year for each of our schools. We base enrollment on trend history and information gathered from each of the sites. Staff will present, to the Board of Trustees, the SSFUSD student enrollment at our school sites as of the tenth day of school.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-61

FILIPINO AMERICAN HISTORY MONTH
OCTOBER 1 – OCTOBER 31, 2022

*WHEREAS, the month of October was designated as **Filipino American History Month** in 2006 by the California Department of Education and by the United States Congress in November 2009; and*

WHEREAS, October was chosen to commemorate the arrival of the first Filipinos in the United States at Morro Bay, California, in 1587, making them the earliest documented Asians to visit North America; and

WHEREAS, Filipino Americans have, for many generations, contributed economically, culturally, and socially to the development of United States history and specifically to the 1960's United Farm Workers Movement in California; and

WHEREAS, it is important for Filipino American youth to celebrate their rich ethnicity and valuable legacy and to instill in them the importance of education; and

WHEREAS, California Education Code Section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of Asian Americans, to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of this group in contemporary society; and

WHEREAS, the Filipino American community is the second largest Asian-American group in the United States and represents 4.1 million residents; with the largest single state population of 1.7 million in California alone; and 24% of the District's students;

*NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and wishes to honor Filipino Americans during **Filipino American History Month.***

REGULARLY PASSED AND ADOPTED this 22nd day of September 2022.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: September 22, 2022

RE: Approval of the 2022-23 Board Governance Calendar

BACKGROUND:

In an effort to outline the foci for the year for the Board Governance Team, a calendar has been developed which highlights when certain items will come before the Board, categorized by department and month. As you are aware, it is a guide and items may be adjusted as we move through the calendar year. The calendar is comprised of legally mandated items, various District events that traditionally occur during certain periods of the year, and annual items/presentations that the Board has requested in the past and/or need to approve.

There are also items included that are staff-specific but are included so that the Board and community are informed as to when we engage in certain actions that support the goals and vision of the District.

Please note that every topic/item the Board discusses is not part of this calendar, nor should it be. This document is designed to give the Board and community a high-level view of ideas and recommendations to be covered in the coming year, but things may need to be shifted or adjusted.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2022-23 Board Governance Calendar as presented.

SSFUSD 2022-2023 GOVERNANCE CALENDAR

Bold items are legal timelines

Job Area	July	August	September	October	November	December
Superintendent		8/9 Welcome Back mtg. 8/11 first day of school Share Board priorities for the year	Back to school nights Educational equity Approval of Board Governance Calendar	Orientation for Board candidates Community Forum * Equity Network Session #1	* Equity Network Session #2	CSBA Annual Conference Board reorganization
	← Involvement and/or attendance at school and community events →					
Educational Services	**Deadline for adoption of budget and LCAP (July 1)**		Approval of SMCOE MOU for Professional Development Services Public hearing resolution/adoption of sufficient instructional materials	Approval of ESSER III Plan Approval of Local Indicators (LCAP)	Approval of Summer Programs Plan	LCAP Public budget forum
		Assessment and accountability reports - SMART Balanced (California Assessment of Student Performance and Progress [CAASPP])			Report on District allocations for State and Federal funds	
		Summer Programs Presentation				CTE Board presentation
Human Resources	**4th qtr. Williams report due**	**Summer layoff deadline August 15**	Suspnsion/Expulsion - (none for 2020-2021) Exit Survey Panorama Survey	**1st qtr. Williams report due** Week of the School Administrator		
	← Provide ongoing climate of support and recogniton for superintendent and staff →					
	← Be familiar with the District's bargaining process - establish paramenter for negotiations - receive reports on negotiations - approve negotiated contracts →					
Business Services	**Year- End Close**	Letter from COE: regarding budget and LCAP	**Unaudited Actuals due to the Board by September 15th** **J-90 Salary & Benefits Reporting Deadline**	**Medi-Cal Administrative Activities Consortia Report**		**1st Interim Financial Report due to the Board for approval** **Title I Comparability Report Deadline** **Annual Audit Report Deadline**
	Prepare AB1200 Report for Each Bargaining Unit After Negoations are Settled					
	4th Qtr Expenditure Reports **Sales Tax 2nd Qtr Reporting** **SUI 2nd Quarter Reporting** **P-A Attendance ADA Report**			1st Qtr Expenditure Reports **Sales Tax 3rd Qtr Reporting** **SUI 3rd Quarter Reporting**		

* Equity Network Sessions timing is dependent on Consultants' schedules.

SSFUSD 2022-2023 GOVERNANCE CALENDAR

Bold items are legal timelines

Job Area	January	February	March	April	May	June
Superintendent	Annual study sessions * Review governance team norms & protocols * Update governance handbook/calendar		* Equity Network Session #3	Conduct Board self-evaluaton and develop action plan Superintendent's evaluation * Equity Network Session #4	Board self-evaluation workshop Approval of Board Meetings Calendar Retirement/Golden Apple ceremony Graduation and promotion events	5/26 last day of school Board salary increase
	Involvement and/or attendance at school and community events					
Educational Services	LCAP report to Board (CA Dashboard) Approval of Migrant Ed MOU Every Student Succeeds (ESSA) Update New Accountability System Update (LCFF Rubrics) SpEd Board presentation	Site plans for student achievement SPSA CELDT Test Results ELPAC Update Review CalPads enrollment data GNE/Sci Board presentation EL Presentation	BTSA Program Update Presentation Curriculum /S &S Presentation Skyline College Board presentation	Instructional materials adoption recommendations LCAP update to Board Technology Board presentation College Career Readiness presentation	Presentation of English Learner Master Plan Boys & Girls Club Board presentation	**LCAP Public Hearing** **Budget Public Hearing** **LCAP adoption** **Budget adoption** Approval of consolidated application and local education agency plan Approval of English Learner Master Plan
Human Resources	**2nd qtr. Williams report due**		**Lay-off notification to staff by March 15**	**3rd qtr. Williams report due**	**Final layoff deadline May 15** Teacher Appreciation Week Classified School Employee Week	
	Provide ongoing climate of support and recogniton for superintendent and staff					
	Be familiar with the District's bargaining process - establish paramenter for negotiations - receive reports on negotiations - approve negotiated contracts					
Business Services	Governor releases proposed State Budget for next year Annual Audit Report presented to the Board **State deadline for all 1099-MISC to be mailed out** **State deadline for W-2s to be given to employees** **State deadline for 1095-C for Affordable Care Act** 2nd Qtr Expenditure Reports **Sales Tax 4th Qtr Reporting** **SUI 4th Quarter Reporting** **P-1 Attendance ADA Report** SARC in Document Tracking Expenditures per Pupil	**Budget Development for Next Fiscal Year** **ConApp (CARS) deadline Fiscal Portion (Winter)**	**2nd Interim Financial Report due to the Board for approval** Nutrition Services Presentation	3rd Qtr Expenditure Reports **Sales Tax 1st Qtr Reporting** **SUI 1st Quarter Reporting** **P-2 Attendance ADA Report**	Resolution for Fund 11 and 14 for Board Approval Facilities Presentation	**LCAP and Budget Public Hearing** **LCAP and Budget Adoption (Must be separate from Hearing)** LCAP and budget due to COE **ConApp (CARS) deadline Fiscal Portion (Spring)** Budget Transfer Resolution to Board Education Protection Acct Resolution to Board Fiscal Services Presentation

* Equity Network Sessions timing is dependent on Consultants' schedules.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: September 22, 2022

RE: Approval of Two CTE Field Trips for 2022-23

BACKGROUND:

ACTE, the Association for Career & Technical Education, provides an educational leadership in developing a competitive workforce. The ACTE annual conference is open to secondary and postsecondary career and technical educators, business leaders, and industry professionals. ACTE features keynote speakers, as well as many educational sessions and networking events. Sessions include, agricultural education, career academies, counseling, and consumer science to name a few. Ms. Rockett, District CTE Coordinator, requests to attend this conference in Las Vegas, NV on November 30 to December 3, 3022.

Education for Careers also provides an educational leadership in developing a competitive workforce. The continued goal is to offer high-quality professional development for secondary, postsecondary teachers, counselors, and administrators. Two teachers (TBD) from each high school, ECHS and SSFHS, will attend, along with the District CTE Coordinator Rockett in Sacramento, CA on February 26 to 28, 2023.

FISCAL IMPLICATIONS:

Estimated cost for 1 staff member to attend the ACTE in Las Vegas, NV on November 30 to December 3, 3022 is:

- Registration $645
- Hotel accommodations $165w/resort fees, per night x 3 nights =$495 + tax
- Food $350 (approx.)
- Air Transportation approx. $600 round trip

TOTAL: $2,090. (approx.)

Estimated costs for 5 staff members to attend the Education for Careers in Sacramento, CA on February 26 to 28, 2023 is:

- Registration $395 x 5=$1975 (early bird ends 1/14/23)
- Hotel accommodations $150. Per night x 2 nights =$300 x 5 =$1500
- Food $125 per person x 2 days =$250 x 5 =$1250
- Travel (mileage) 105 each way= 210 x.0.625 = $131.25 ea x 5 = $656.00
- Substitutes for 4 teachers $240 x 4 = $960

TOTAL: $6340. (approx.)

The total cost of both conferences is approximately $8,430, which will be covered by CTE Grant Funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the District CTE Coordinator to attend the ACTE Conference in Las Vegas, NV in November 2022 and also, the CTE Coordinator along with four teachers, two each from ECHS and SSFHS, to attend the Educating for Careers in Sacramento, CA in February 2023.

REGISTER EARLY FOR VISION 2022 TO RECEIVE THE BEST VALUE!

In-Person VISION Rates	Early Bird through 8/15	Advance through 10/14	Regular after 10/14
ACTE Member	$395	$445	$525
Non-member	$585	$645	$695
One-Day In-Person VISION Rates			
ACTE Member Thursday or Friday or Saturday	$235	$275	$325
Non-member Thursday or Friday or Saturday	$325	$385	$445
Virtual VISION			
ACTE Member	same as advance rate	$250	$300
Non-member	same as advance rate	$350	$400
In-Person Companion Events National Association of Agricultural Educators (NAAE) Convention			
ACTE Member	$395	$445	$525
NAAE Member	$350	$400	$485
Non-member	$585	$645	$695

ACTER	through 8/31	through 10/15	after 10/15
ACTER Member	$295	$345	$395
ACTER ACTER Conference + Membership	$370	$420	$470
ACTER Non-Member	$495	$495	$495

In-Person Pre-Conference VISION Workshops on Nov. 30	Rates
CTSOs: Putting Together the Puzzle Pieces	$150
Creating a Culturally Inclusive Educational Environment for Underserved Populations	$150
Engineering Explosive Growth in Retention, Performance and Community Partnerships	$225
State Leadership Training	$25

Not yet a member of ACTE?

Join and receive member-exclusive rates to premier professional development events, an annual subscription to *Techniques*, high-quality CTE research and legislative updates, the member insurance program, and more! Learn more at acteonline.org/join.

For a complete program agenda and listing of conference rates, visit www.careertechvision.com.

Association for Career and Technical Education
ACTE
1410 King Street
Alexandria, VA 22314
800-826-9972 | acteonline.org
Connecting Education and Careers

Non Profit Org
U.S. Postage
PAID
Permit No. 6418
Dulles, VA

HOTEL AND EVENT LOCATION

Visit www.careertechvision.com/travel.cfm for more information, including the latest COVID-19 safety protocols and practices, and to book your room online. Should the Westgate sell out, please visit the website for a listing of overflow hotels.

HOTEL

Westgate Las Vegas Resort & Casino
3000 Paradise Road
Las Vegas, NV 89109

Room Rate: $99 with a 13.38% room tax and resort fee

Reservation Deadline: Nov. 4

Phone: (800) 635-7711

Mention "ACTE's CareerTech VISION 2022" when booking your room

ACTE'S CAREERTECH VISION CONFERENCE LOCATION

Las Vegas Convention Center
3150 Paradise Road
Las Vegas, Nevada 89109

THE CAREER AND TECHNICAL EDUCATION EVENT OF THE YEAR!

Networking Opportunities to Forge Meaningful Connections • Comprehensive High-Quality Professional Development in Secondary and Postsecondary CTE • A Treasure Trove of CTE Content and Resources

ABOUT CAREERTECHVISION

ACTE's premier annual conference attracts 4,000+ secondary and postsecondary career and technical educators, business leaders and industry professionals from around the world. Attendees enjoy featured keynote speakers and leaders on our mainstage, hundreds of educational sessions and networking events in a variety of formats and a massive CareerTech Expo. We are excited to offer a full in-person event with a robust virtual component for remote attendance!

EDUCATIONAL SESSIONS

Hundreds of concurrent sessions offer fresh insights and cover timely topics in high-quality secondary and postsecondary CTE and specific content areas, including agricultural education, business and marketing, career academies, counseling and career development, family and consumer sciences, engineering and technology, health science, trade and industrial education, work-based learning and more!

REGISTER EARLY TO SECURE THE BEST RATES!

Check www.careertechvision.com in June when the complete program will be live!

HIGH-QUALITY CTE AND ACTE DIVISION CONTENT

FEATURED KEYNOTE SPEAKER

Daniel G. Horgan
Founder and CEO
CoLabL

Daniel is a visionary action-oriented entrepreneur dedicated to developing youth and talent development programs through customized relationship building, mentoring and upskilling programs and connecting employers with underrepresented talent. He is a results-driven executive leader with 20 years of community building experience, establishing and sustaining partnerships and increasing others' access to relationships and growth opportunities.

At 18, Daniel pioneered the first youth-led America's Promise effort in Pittsburgh, Pennsylvania, under Retired General Colin Powell, landing him a seat on the national board of directors and recognition from President George W. Bush.

He has worked with Electronic Arts, Cisco, Starbucks, Nike, Apple, LinkedIn, schools, nonprofits and government agencies, and served on boards including City Year DC, Community Foundation of the National Capital Region, Team Kids, and Greater Pittsburgh Nonprofit Partnership. Named one of Pittsburgh's 40 Under 40 Honorees, Daniel has published articles on Forbes.com and is author of *Tell Me I Can't...and I Will.*

CareerTech Expo

The gathering place for CTE professionals, CareerTech Expo offers hundreds of exhibits, workshops and live demonstrations showcasing the latest CTE products and services.

Career Pavilion

Industry representatives share information on high-demand careers, starting salaries for specific occupations and curriculum that might be used in a CTE program.

VISION AWARDS GALA

Hosted at VISION, the Awards Gala features festive networking and an awards ceremony honoring the accomplishments of individual educators, programs and organizations.

Extend Your Learning
VISION Pre-Conference Workshops

- CTSOs: Putting Together the Puzzle Pieces
- Creating a Culturally Inclusive Educational Environment for Underserved Populations
- Engineering Explosive Growth in Retention, Performance and Community Partnerships
- State Leadership Training

Check www.www.careertechvision.com for the latest offerings as new workshops and events are added.

CTE

Companion Events and Special Topics

The CTE Research and Professional Development Conference — Coordinated by the Association for Career and Technical Education Research, this event is the foremost, peer-reviewed conference for CTE researchers and academic professionals.

naae

The National Association of Agricultural Educators Convention — The annual NAAE Convention offers networking opportunities, recognition and information-rich learning sessions presented by and for agricultural educators.

nashvillehub

Join Ford Next Generation Learning and The Nashville Hub for a pre-conference, a series of career academy sessions and site tours all aimed at exploring the power of the career academy model.

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CALIFORNIA CAREER PATHWAYS CONSORTIA
AND CALIFORNIA PARTNERSHIP ACADEMIES

Educating For Careers

Developing Tomorrow's Workforce

February 26-28, 2023

ANNUAL CONFERENCE • SAFE CREDIT UNION CONVENTION CENTER, SACRAMENTO

KEYNOTE SPEAKERS

During the New York Giants' 2011 Super Bowl run, much of their inspiration is attributed to Gian Paul Gonzalez (pronounced John-Paul). Prior to the Giant's Christmas Eve game with the NY Jets, Gonzalez delivered the now famous "ALL IN" rally cry message during the Giants' chapel service and is now widely recognized as having inspired the New York Giants to their Super Bowl victory and was featured on ESPN on Super Bowl Sunday, and has had notable appearances on Fox News, ABC and CNN. He has traveled across the nation as a motivational speaker for the NBA's Portland Trailblazers, to the Army Cadets at West Point, United States Air Force, Anheuser-Busch, Sam's Club, Patch.com, PNC Bank, DSW Shoes as well as many other corporate, athletic, government agencies, and educational institutions.

Gonzalez, a high school teacher in Union City, N.J., was asked to lead a chapel service for members of the New York Giants team the night before the team's Christmas Eve 2011 game against the New York Jets. There was little hope then that the team would make it to the playoffs.

To illustrate the concept of commitment Gonzalez handed each football player a poker chip, instructing them to write their number on one side of the chip and write what they wanted to be committed to on the other side. He then shared with the team the meaning behind the poker phrase "All In". He inspired them to be committed and put all their "chips" on the table.

"We are faced with decisions every day at which time we can decide to be fully committed, or all in," says Gonzalez, a former All-American forward, who passed up a professional basketball contract to continue his work with at-risk youth. "I said to the players, 'I want you to fully commit to being all in on something.'"

Gonzalez went on to urge players to fully commit to anything they take on, whether as a father, husband, son or even, a football player.

Gian Paul Gonzalez

Next day after Gian Paul's chapel message the Giants beat the Jets 29-14. In a post game interview, Giant's Defensive End, Justin Tuck credited the chapel speaker's (Gian Paul) message of being "All In" as the reason the Giants won that day. The team went on to win every game, up to and including Super Bowl XLVI, where they beat the New England Patriots 21-17.

Gian Paul Gonzalez is himself an inspiration. He was a former NCAA First Team All-American forward from Montclair State University scoring nearly 1,400 points in his 3 year career. Played in the NBA Summer League in 2007 and was offered a few professional basketball contracts, yet he turned them down in order to continue his work with at-risk youth. He is a gifted motivational speaker and is the founder of Hope + Future, an organization dedicated to using athletics & physical fitness to share a message of hope and striving for excellence in inner-city public schools and juvenile jails.

Gian Paul is the Founder and Executive Director of Hope + Future Foundation. Hope + Future is located in West New York, NJ, it is one of the most diverse cities in the county, and is one of the most densely populated areas in the US, yet there was no youth Center for students to go after school. The mission of the Hope + Future is to provide health and wellness programs for youth to give them hope in their academic, social and economic future. The Hope + Future Foundation provides opportunities for youth to proactively become empowered members of their community through extracurricular activities, events and programming to provide health, and wellness while bridging the gaps between individual growth, improving families, and unifying communities around a common core belief that there is a hope for each child personally, academically, socially, and economically while creating numerous mechanisms to achieve in the present and in the future.

"ALL IN' is not a slogan, it's a LIFEstyle.

Mary Helen Immordino-Yang

Mary Helen Immordino-Yang (Ed.D., Harvard University), Fahmy and Donna Attallah Professor of Humanistic Psychology, is a professor of education, psychology, and neuroscience at the University of Southern California and founding director of the USC Center for Affective Neuroscience, Development, Learning and Education (candle.usc.edu). Her work pairs in-depth qualitative interviews with longitudinal brain imaging and psychophysiological recording to reveal coordinated mental, neural, and bodily processes by which adolescents and their teachers build meaning—deliberating on the abstract, systems-level, and ethical implications of complex information, social situations, and identities. Her research underscores the active role youth play in their own brain and psychosocial development through the narratives they construct, and capacities teachers cultivate to support student belonging and deep learning. She conducts her work in partnership with expert educators and diverse youth from the low-SES communities where she works. She writes and speaks extensively on the implications for redesigning schools around curiosity and civic reasoning to promote intellectual vibrance and thriving. She has received numerous awards for her research and impact on society, including from the AAAS, the PNAS editorial board, the AERA, APS, FABBS, IMBES, the US Army, and others. She served on the National Academies committee writing How People Learn II, as a distinguished scientist on the Aspen Institute's National Commission on Social, Emotional, and Academic Development, and was a Spencer Foundation midcareer fellow.

Chef Jeff Henderson

Jeff Henderson inspires with his emotional journey of redemption from the streets to the stove, sharing real-life strategies to help you achieve your dreams, no matter your stage of life.

From humble beginnings in South Central Los Angeles, to life as an imprisoned drug dealer, and then as an award-winning celebrity chef and best-selling author, Jeff is a role model for anyone who needs the encouragement to reinvent their life. Since he discovered his passion and gift for cooking in the unlikeliest of places – prison – Jeff has completely turned his life around, and today serves as a popular and powerful voice for self-transformation.

The creator of Food Network's reality series, The Chef Jeff Project, host of "Family Style with Chef Jeff," and the star of the nationally syndicated series, Flip My Food with Chef Jeff, he is also the best-selling author of two books.

From overcoming hardship to identifying one's personal talents, Jeff reveals his hard-knock yet transformative life lessons and the secrets to rising above and realizing your potential. His dynamic and engaging presentations help audiences discover their hidden business aptitudes, make life-changing decisions, and gain a new foothold on the ladder to success.

Inspiring Celebrity Chef, Host of Flip My Food with Chef Jeff & Author of If You Can See It You Can Be It Action

The 2023 Educating for Careers Conference: Developing Tomorrow's Workforce conference committee invites middle school, secondary, postsecondary and adult education teachers, counselors, administrators and industry partners to attend the February 26-28, 2023 conference.

- **EFC is paperless! The conference program will be available for download from the website and through the conference mobile app.**
- **The Exhibitors' Marketplace will be open on Sunday from 12:00 pm until 5:00 pm. It will reopen Monday morning and close at 6:00 pm Monday evening after the Networking Reception.**
- **Sunday will open the conference with all 90-minute sessions.**
- **The opening general session with Keynote Gian Paul Gonzalez is scheduled for Sunday, February 26 at 3:30 pm.**

Each year a variety of delivery systems, strategies, and Industry Sectors throughout California's CTE system are represented in the more than 220 breakout sessions offered over the course of this three-day conference and this year promises to offer even more exciting options. After December 15, 2022, please check the 2023.educatingforcareers.org website under the "Program" link for updates in the breakout session options. Updates and changes will be available on both the website and the EFC2023 app.

The past few years has brought renewed strength in Career Technical Education (CTE) among practitioners. The continued overarching goal of this conference is to offer high-quality, cost-effective professional development for all stakeholders. The Administrative Strand will continue once again in 2023. There is something for every stakeholder involved in a CTE program – no matter the delivery strategy!

CONFERENCE SCHEDULE

Check the Website for more details • 2023.educatingforcareers.org

Sunday, February 26, 2023

7:00 am – 5:00 pm	Conference Registration
7:30 am – 8:45 am	Continental Breakfast
9:00 am – 10:30 am	Breakout Sessions I
10:45 am – 12:15 pm	Breakout Sessions II
12:00 pm – 5:00 pm	Exhibitors' Marketplace Open
12:15 pm – 1:15 pm	Boxed Lunch in Exhibitors' Marketplace
1:30 pm – 3:00 pm	Breakout Sessions
3:00 pm – 3:30 pm	Snack Break
3:30 pm – 5:00 pm	Opening General Session with Keynote Speaker

Monday, February 27, 2023

7:00 am – 5:00 pm	Conference Registration
7:15 am – 8:15 am	Breakfast Buffet
8:15 am – 9:45 am	General Session with Keynote Speaker
10:15 am – 11:30 am	Breakout Sessions
11:45 am – 1:00 pm	Luncheon/General Session
1:15 pm – 4:15 pm	Breakout Sessions
4:30 pm – 6:15 pm	Share Fair/Networking Reception

Tuesday, February 28, 2023

8:00 am – 9:15 am	Breakout Sessions & CPA Coordinator/Director Meeting
9:30 am – 11:00 am	Final General Session – includes plated brunch and Final Drawing

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: September 22, 2022

RE: Approval of Instructional Materials for the 2022-23 School Year.

BACKGROUND:

The following instructional materials are being submitted to the Board for approval. These textbooks are for elective courses as indicated below. Each textbook submitted for approval has been reviewed by a team of teachers for academic level, content, and alignment to course scope and sequence and has received preliminary approval from a site and District administrator.

Title (publisher, edition, media)	Course	Initiating Site	Fiscal Implications
Environmental Science for the AP Course (Bedford, Freeman, & Worth, 2019, textbook)	AP Environmental Science	El Camino High School	Digital text only - $61.25 x 70 students = $4,287.50 AP Exam Prep Book - Strive for 5 - $38 for workbook x 70 students = $2,660
7 Healthy Habits of Highly Effective Teens (Simon & Schuster, 2014, book)	• Leadership • AVID	El Camino High School and South San Francisco High School	Book - $10.99 x 90 students = $989.10

Theatre: Collaborative Arts (Savaas, 2013, textbook)	• Drama 1 • Drama 2 • Drama 3	El Camino High School and South San Francisco High School	Book - $138.66 x 150 students = $20,799

Environmental Science for the AP Course

This textbook program includes a hardcover text, digital edition, and teacher resources aligned with the AP Environmental Science course. There is an additional AP exam prep book, *Strive for 5*. The textbook is on the College Board's list of recommended instructional materials for the course. Since the 2022-23 school year is the first year El Camino High School is offering the course, the school is piloting the textbook using the digital version only for a one-year subscription. The teachers of the course conducted a review of preview materials and College Board recommendations in order to identify this textbook program for the initial pilot. If after this pilot year the textbook and its resources meet the needs of our students and teachers, the textbook will be brought back to the Board for a full 6-year adoption including the hardcover text.

7 Healthy Habits of Highly Effective Teens

As part of the revision to the Leadership course, teachers identified this book as the primary text because of its emphasis on growth mindset and developing interpersonal and leadership skills. The Leadership teachers reviewed the book and its alignment with course goals.

This book is also highly recommended by Associated Student Body (ASB) teachers across the State and the California Activities Directors Association (CADA), and has been used in AVID courses as well. The book guides students in developing habits for success and will be used throughout the curricular units.

Theatre: Collaborative Arts

The drama teachers at El Camino and South San Francisco High Schools determined that a common textbook was necessary to help them align their curriculum to their scope and sequence and course goals. Previously, the schools were using outdated texts or supplementary pieces the teachers gathered themselves. The teachers collaborated over two years to update their scope and sequence and then reviewed and piloted texts for accessibility and alignment to course goals. This text serves as the primary text for Drama 1 and subsequent drama courses.

FISCAL IMPLICATIONS:

Total fiscal implications for three elective courses for instructional materials is $28,735.60.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the above-listed three Instructional Materials for adoption beginning in the 2022-23 school year:

South San Francisco Unified School District
Supplemental Materials Proposal Form

Supplemental Materials Information:

Title: Environmental Science for the AP Course		Copyright Date: 2019
Author: Andrew Friedland and Rick Relyea	Publisher/Producer: Bedford, Freeman & Worth	
Media Type: Other (please specify)	Edition: Digital Textbook and Prepbook	ISBN: 9781319113766 9781319114343
Cost per item: $61.25 for (766); $38 for (343)	Quantity requested: 69 (of 766), 30 (of 343)	

Course Information:

Initiating School: Site- El Camino	Department: Science
Course: AP Environmental Science	Grade Levels: 11-12

Names of staff participating on review committee:
Committee must include at least one representative from each site that offers the course, preferably the teachers who teach or will teach the course.

Name	Position	School
Initiator (your name): Michael Wang-Belt	Secondary Science	Site- El Camino

1. Briefly describe how the need for this proposed text/supplemental material was determined.

This book was recommended by other APES teachers in the area and is on the approved textbook list from the College Board. I have also reviewed the digital demo kit provided by the publisher.

2. Explain the targeted alignment of this text with any/all of the following: Curriculum framework, State standards, College Board (AP) recommendations, other courses (within and outside the department/school – *give examples*) or other.

The chapters and units follow the suggested pacing guide set forth by the college board and the topics align with the AP Environmental science Course at a Glance. The book is approved for use for APES by the College Board.

3. What teacher support materials are available? Describe instructional aids such as suggested problems or projects, tests, bibliographies, appendixes, glossaries, maps, lesson approaches, background, critical thinking issues, etc.

Worksheets, activities, Labs, Lecture slides, Additional Practice, Supplemental videos to support students, Videos to support teacher for planning and pacing, Cumulative/assessment Project, Review guide of chapter, flashcards.

4. How will this text/supplemental material be used in the course? List specific curricular units, assignments, and projects and describe what sections or content from this text/supplemental material will be used and how.

The materials will be used in all units of the course. AP Environmental Science has 9 units:
Unit 1: The Living World: Ecosystems,Unit 2: The Living World: Biodiversity,Unit 3: Populations
Unit 4: Earth Systems and Resources,Unit 5: Land and Water Use,Unit 6: Energy Resources and Consumption,Unit 7: Atmospheric Pollution,Unit 8: Aquatic and Terrestrial Pollution,Unit 9: Global Change.
Assignments will include completing worksheets provided in the supplemental materials, exit/entrance tickets based on the supplemental materials, notes taken from the book. Notes to increase students ability to be critical of text and focus on the important information. Handouts, activities, labs to build upon the concepts learned in parallel with the book. Informal assessment questions provided to gauge what needs immediate review.

Review Committee/Department Chair verification:

Representatives from each site participating in this review process must sign off to verify they have reviewed the proposal and agree with the recommendation to submit for Board approval.

Michael Wang-Belt	Secondary Science, ECHS	07/11/2022
Initiator	**Title & Site**	**Date**
Brian Hamilton	Science Dept Co-chair, ECHS	08/01/2022
2nd Reviewer/Dept Chair	**Title & Site**	**Date**
Daniele Smith	Science Dept Co-chair, ECHS	08/01/2022
Additional Reviewer	**Title & Site**	**Date**
James Briano	James Briano	08/01/2022
Principal	**Site**	**Date**
Marianne Hew	Director, Educational Services	08/18/2022
Name	**Title**	**Date**

South San Francisco Unified School District
Supplemental Materials Proposal Form

Supplemental Materials Information:

Title: The 7 Healthy Habits of Highly Effective teens		Copyright Date: 05/27/2014
Author: Sean COvey	Publisher/Producer: Simon and Schuster	
Media Type: Novel/Book	Edition:	ISBN: 9781476764665
Cost per item: $5.99	Quantity requested: 200	

Course Information:

Initiating School: Site- El Camino	Department: Social Science
Course: Student Leadership	Grade Levels: 9-12

Names of staff participating on review committee:
Committee must include at least one representative from each site that offers the course, preferably the teachers who teach or will teach the course.

Name	Position	School
Initiator (your name): Christopher Nichols	Educator	Site- El Camino

1. Briefly describe how the need for this proposed text/supplemental material was determined.

This book was introduced to me through the ECHS AVID Department. This book is also recommended by other ASB directors around the state of California.

2. Explain the targeted alignment of this text with any/all of the following: Curriculum framework, State standards, College Board (AP) recommendations, other courses (within and outside the department/school – *give examples*) or other.

This text will work as curriculum for our student Leadership course. The book teaches teens habits for success. As the classroom teacher I can work the 7 habits into each of our units of study. The 7 habits are as followed: 1. Be Proactive 2. Begin with the end in mind 3. Put first things first 4. Put first things first 5. Seek first to understand; then to be understood. 6. Synergize 7. Sharpen the saw.

3. What teacher support materials are available? Describe instructional aids such as suggested problems or projects, tests, bibliographies, appendixes, glossaries, maps, lesson approaches, background, critical thinking issues, etc.

The book is the only material needed. The book has scenarios that students can follow along with, and has choices for said scenarios and possible outcomes. There are also appendixes with illustrations. If this book is approved I will assign some sections to read at home to prepare for class discussion. I will also host close reads and small group discussions in class, as well as class wide discussions as well.

4. How will this text/supplemental material be used in the course? List specific curricular units, assignments, and projects and describe what sections or content from this text/supplemental material will be used and how.

We have several units of study that this book will help our students with. Some of our units include Unit 1 Leadership Practices, Unit 2 Planning, Unit 3 Public Speaking, Unit 4 Feedback, Unit 5 Writing, Unit 6 Creative Problem Solving, Unit 7 Reflection. The 7 habits go hand in hand with our units of study. In our planning unit, we will be able to read the section of the book titled "Begin with the end in mind". When reading that section of the book students will be able to take the information they learned an apply it to an upcoming event that we will hold as a leadership class.

Review Committee/Department Chair verification:

Representatives from each site participating in this review process must sign off to verify they have reviewed the proposal and agree with the recommendation to submit for Board approval.

Chris Nichols	Teacher/ El Camino High School	07/11/2022
Initiator	**Title & Site**	**Date**
Clare Jackson	Assistant Principal, ECHS	07/29/2022
2nd Reviewer/Dept Chair	**Title & Site**	**Date**
Laurel Dearborn	Teacher/SSFHS	08/06/2022
Additional Reviewer	**Title & Site**	**Date**
Nikki Washington	Assistant Principal, ECHS	08/09/2022
Principal	**Site**	**Date**
Marianne Hew	Director, Educational Services	08/18/2022
Name	**Title**	**Date**

South San Francisco Unified School District
Supplemental Materials Proposal Form

Supplemental Materials Information:

Title: Theatre Collaborative Arts Fourth Edition		Copyright Date: 2013
Author: Ronald Wainscott, Kathy Fletcher	Publisher/Producer: Pearson	
Media Type: Textbook	Edition:	ISBN: 0-205-11802-X
Cost per item: I don't know.	Quantity requested: 75 for ECHS 75 for SSFHS	

Course Information:

Initiating School: Site- SSF High	Department: Drama-VAPA
Course: Drama 1 and Drama 2,3,4	Grade Levels: 9-12

Names of staff participating on review committee:
Committee must include at least one representative from each site that offers the course, preferably the teachers who teach or will teach the course.

Name	Position	School
Initiator (your name): Rose Stewart	Drama ECHS	Site- El Camino
Michael Pilacik	Drama SSFHS	Site- SSF High
Marcie Mitchell	Library SSFHS	Site- SSF High

1. Briefly describe how the need for this proposed text/supplemental material was determined.

Both drama teachers (SSFHS and ECHS) agreed that a textbook was needed to help us collaborate and achieve our standards. ECHS was working from no textbook and SSFHS was working from a very outdated text. We both use many other tools to teach our content, but a textbook will be the backbone of the knowledge students will encounter in our classrooms.

We looked through a few different options and talked it through during district collab time. This text was both accessible and also touched on themes and units we both already taught in our classes, but in greater detail.

The textbook introduces the cultural significance of theater as well as goes into great detail on the importance of collaboration, historical and cultural connections in theater. This will help students apply the course content to other aspects of their education and lives, connecting theater to their everyday lives and future careers as well as to a diverse array of cultures and backgrounds.

2. Explain the targeted alignment of this text with any/all of the following: Curriculum framework, State standards, College Board (AP) recommendations, other courses (within and outside the department/school – *give examples*) or other.

This text will help our students meet the standards including: introduction of key terms, articulating a clear understanding of what theatre embodies, and explanation of how to connect personal, historical, and cultural contexts with theatre. All of these are the elements of literacy in theatre that students need to achieve California arts standards in theatre.

3. What teacher support materials are available? Describe instructional aids such as suggested problems or projects, tests, bibliographies, appendixes, glossaries, maps, lesson approaches, background, critical thinking issues, etc.

Online study materials for students (flashcards and practice tests), chapter reviews, key terms in context, real world examples of works of theater. There is a "for further exploration" section at the end of each chapter that points teachers to more information on the topic. Photo galleries help students envision the works that are being explored in the text.

4. How will this text/supplemental material be used in the course? List specific curricular units, assignments, and projects and describe what sections or content from this text/supplemental material will be used and how.

The intro to drama class starts with a unit defining theatre and inviting students to connect to past experiences with theatrical productions. This text will lay the foundation of how this artform came to be and how it has evolved in the world. There are great chapters on how to critique theatre and also historical context and the front of house aspect of theater. I already teach units on these topics, but now I will be able to set a foundation with students in a new and more engaging way.

Review Committee/Department Chair verification:

Representatives from each site participating in this review process must sign off to verify they have reviewed the proposal and agree with the recommendation to submit for Board approval.

Rose Stewart	Drama Teacher ECHS	07/26/2022
Initiator	**Title & Site**	**Date**
Michael Pilacik	Drama Teacher SSFHS	07/26/2022
2nd Reviewer/Dept Chair	**Title & Site**	**Date**
Additional Reviewer	**Title & Site**	**Date**
James Briano	Principal, El Camino High School	07/29/2022
Principal	**Site**	**Date**
Marianne Hew	Director, Educational Services	08/18/2022
Name	**Title**	**Date**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: September 22, 2022

RE: Approval of UC "g" elective course, Creative Writing Course, for the 2022-23 School Year.

BACKGROUND:

This Creative Writing course is submitted to the Board of Trustees for consideration and approval for implementation beginning with the 2022-23 school year. The course has been developed by SSFUSD teachers as a collaborative effort across schools and is aligned with school and District priorities as well as California Curriculum Standards. As part of the review process, the course development team and site administrators were required to consider impact on the master schedule and staffing, and how students would be supported to access and successfully complete the course.

Creative Writing

Creative Writing has been offered as an elective course in the past, as section allocation, staffing, and student interest allows. The current teachers of the course have been working to update the course scope and sequence and have submitted the revised course for UC approval as a "g" elective.

Course Description

Creative Writing is an English elective course that focuses on the exploration of short fiction, poetry, writing for a visual medium (Script), and memoir. The course will culminate in a written portfolio that includes one revised short story, three to five polished poems, a three-act manuscript, and a short memoir. Students draft, revise, and polish fiction and poetry through writing exercises, developing familiarity with literary terms and facility with the writing process as they study elements of creative writing. Elements of fiction writing (both short and in script form) explored in this course include attention to specific detail, observation, character development, setting, plot, and point of view. In the poetry units,

students learn about the use of sensory details and imagery, figurative language, and sound devices including rhyme, rhythm, and alliteration. They also explore poetic forms ranging from found poems and slam poetry to traditional sonnets and villanelles.

The course will engage the students in writing exercises so they may explore the central theme: Identity. As the course progresses, students will be asked to explore the essential questions: Who am I? How do I learn who I am? How does my identity develop as I grow? How is my identity influenced by AND separate from my family, my friends, and my community? How do my identities, culture, and society shape my experiences in the world? Does my individual identity contribute to or conflict with our society at large? How do elements of identity intersect with elements of voice and power?

Audience
This course would be available to students in grades 9 through 12 as an elective course.

FISCAL IMPLICATIONS:

- New primary text: *Steering the Craft* by Ursula Guin (approximate cost of book for 2 sections = $720.00)
- Additional course readings are available through adopted District curriculum

Potential Impact
For the 2022-23 school year, ECHS and SSFHS each have 1 section of up to 30 students. This course is being advertised to students as an elective course for students interested in a humanities elective course that does meet UC “g” requirements. In turn, providing this additional option for an academic elective course will also positively impact our overall UC/CSU a-g rate and college and career readiness.

Monitoring Progress and Effectiveness
The viability of the program will be monitored with both quantitative and qualitative data including course enrollments and completions, grades, UC/CSU a-g rate, California Dashboard College and Career Readiness rates, and student and teacher feedback.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the revised UC “g” elective course, Creative Writing, for implementation at El Camino High School and South San Francisco High School for the 2022/23 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-60

WEEK OF THE SCHOOL ADMINISTRATOR – OCTOBER 9-15, 2022

WHEREAS, Leadership Matters for California's public education system and the more than 6 million students it serves; and

WHEREAS, School administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title "school administrator" is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school and business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities - fellow administrators, teachers, parents, students, businesses, community members, board trustees, college and universities, community and faith-based organizations, elected officials and district and county staff and resources - to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership;

NOW, THEREFORE, BE IT RESOLVED, that the South San Francisco Unified School District Board of Trustees hereby commends all school leaders in

the South San Francisco Unified School District for the contributions they make to successful student achievement during the Week of the School Administrator.

REGULARLY PASSED AND ADOPTED this 22nd day of September 2022.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: September 22, 2022

RE: Approval of Variable Term Waivers for the 2022-23 School Year – Maria Jessica Lou Pingol Roa and Michael Morla

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BACKGROUND:

The Variable Term Waiver (VTW) is a document issued for employers who meet the waiver criteria when a fully credentialed teacher is not available for the assignment. The VTW will provide the applicant with additional time to complete the requirements for the credential that authorizes the service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options.

Maria Jessica Lou Pingol Roa is an employee at our Martin Elementary School. Ms. Roa requires a Variable Term Waiver under Education Code Section 44252 (b), Basic Skills Requirement (BSR), and Education Code Section 44253.3, EL Authorization for Credential, Ms. Roa. will have this authorization upon passage of the BSR in May 2023.

Michael Morla is an employee at El Camino High School. Mr. Morla requires a Variable Term Waiver under Education Code Section 44252 (b), Basic Skills Requirement (BSR), Education Code 44265, Professional Preparation Program, and Education Code Section 44253.3, EL Authorization for Credential, Mr. Morla. will have this authorization upon passage of the BSR in May 2023.

FISCAL IMPLICATIONS:

It is the employee's responsibility to cover the expense of applying for the VTW. There are no fiscal implications for the District.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Variable Term Waivers for Maria Jessica Lou Pingol Roa, a certificated employee at Martin ES and Michael Morla, a certificated employee at ECHS.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

DATE: September 22, 2022

RE: Approval of Agreement with Experience Janitorial for Temporary Custodial Staffing Support for FY 2022-23

BACKGROUND:

The South San Francisco Unified School District is acquiring the services of Experience Janitorial, Inc. to provide temporary custodial staff support for 2022-23. The District does not have sufficient permanent custodians and substitute custodians to support the level of cleaning/sanitizing required at each site due to hiring challenges.

Experience Janitorial charges an hourly rate only for janitorial services requested and used by the district. Staff will utilize this service until all custodial staff vacancies are filled and the District has a sufficient pool of substitute custodians.

FISCAL IMPLICATIONS:

The cost is $39.00 per an hour. Funding will be paid from the custodial budget.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Experience Janitorial, Inc. for temporary custodial staffing support for 2022-23.

SERVICE AGREEMENT

This agreement is made between **Experience Janitorial**, (hereinafter referred to as "**Agent**")
And **SSFUSD** (hereinafter referred to as "**Client**"). Agent agrees to arrange the performance of JANITORIAL services during the term of this Agreement as follows:

1) Janitorial Services. Agent will negotiate on behalf of client to obtain all labor, material and equipment necessary to perform the services listed in the "**SERVICE OUTLINE" Request** except hand soaps, paper products, and plastic liners. Client must additionally arrange and pay separately for these items and the costs of all debris disposal. Services will be performed outside normal business hours whenever possible.

2) Payments. Client agrees to pay **$ $39.00** per HOUR in exchange for services as specified in the "Service Outline". Janitor or his Agent will issue invoices in advance, on the first day of every month. Full payment is due within thirty (30) days of receipt. Finance charges will be assessed at the rate of 1% of the total outstanding balance, for every thirty (30) days of delinquency, if the invoice has not been paid after a new period of service start. The above price is based upon current labor and material costs. If such costs change, or if the job requirements change, Janitor reserves the right to amend his price accordingly. Client may either agree to such changed price or may elect to cancel service. Client will make all payments directly to the Janitor or designated billing Agent. ** Option 2 may be enacted by client, when client is prepared to do so without interrupting 1 YEAR contract.

3) Term. The term of this Agreement ("Term") shall commence on_____ and shall continue as needed unless extended as provided below or terminated earlier for the following reasons: (i) a change in the Monthly Payment under Paragraph 2 above, or (ii) for cause after Client has provided at least thirty (30) day's written notice of Client's intent to terminate. The term "for cause" shall mean for the failure of Janitor to provide the Service in a timely and workmanlike manner or for the breach of any provision of this Agreement, and said notice shall describe the nature of any breach of the Services in accordance with this Agreement or any representations or warranties made by Agent hereunder. After the end of the one-year period, the Term shall be automatically extended to another year unless both parties agree to continue this agreement on a month-to-month basis, and may thereafter be terminated by either party by giving written notice to the other party at least thirty (30) days in advance of the termination date. Notwithstanding anything in this paragraph to the contrary, Client may terminate the Services immediately upon the occurrence of a natural catastrophe or unforeseen vacancy of the entire Premises.

4) Insurance & Bonding. At all times while the Agreement is in force, Agent represents, warrants and covenants its compliance with the insurance requirements attached hereto as Attachment 1.

5) Miscellaneous. The addendum to this Agreement titled "**SERVICE OUTLINE**" outlines the actual services to be performed by Janitor at the Premises. This Agreement shall be governed by and construed solely in accordance with the laws of California, and that the proper venue for any legal action brought with respect to this Agreement or the rights of any of the parties in relation thereto shall be in San Francisco, California, and in no otherplace.

Executed in San Francisco, California on the day and year written below.

By:_____Date:_____ By:_____Date:_____
Client's Agent Hector Macedo

RATE SHEET:

FREQUENCY OF SERVICE: 5X WEEK

RATE: $39.00/HOUR PER PERSON

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury - Director of Facilities and Safety

DATE: September 22, 2022

RE: Approval of Agreement with 19six Architects for Architectural and Engineering Services on ECHS Pathway and ADA Ramp on Field

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BACKGROUND:

The South San Francisco Unified School District (SSFUSD) is acquiring the services of 19six Architects to provide architectural and engineering services for the design of an ADA pathway from the school to the fields at El Camino High School. This project will provide students with disabilities access to the field.

The scope of services will include schematic design, design development, construction documents, DSA submission/approval, bidding, construction administration, and close out.

FISCAL IMPLICATIONS:

The cost of the services is $42,000. This will be paid from the Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with 19six Architects for architectural and engineering services on the ECHS ADA pathway project.

August 29, 2022

Wazi Chowdhury, AIA, LEED AP
Director of Facilities/ Safety
South San Francisco Unified School District
398 B Street | South San Francisco | CA
94080

RE: South San Francisco USD
El Camino High School _ Pathway and ADA Ramp at field
19six #22290.01

Dear Mr. Chowdhury:

Thank you for the opportunity to provide you with Professional Architecture, Engineering and Surveying services. We are pleased to submit this proposal to add an ADA pathway connection from the campus to the field. The design will include an ADA compliant ramp.

PROJECT DESCRIPTION

SSFUSD would like to create a continues ADA pathway from the school to the fields at El Camino High School. The project budget is unknown at this time, 19six will retain a professional estimator to estimate costs based on the final design. All pathways, ramps, landings, and handrails will be designed to meet ADA (Americans with Disability Act) and DSA (Division of State Architect) requirements. There may be other requirements to address path of travel site requirements, such as site lighting and ADA parking improvements as part of the project. Refer to Exhibit A which shows the extent of the work. All work will be coordinated with the school district to allow for the minimum disruption to the school during construction.

SCHEDULE

The following are estimated timelines and dates for planning purposes.

TIMELINE

The following are estimate timelines that would affect the schedule.

Board Approval for A/E Contract	09/08/22
Authorization to Proceed	09/09/22
Construction Documentation	Six weeks
DSA Submittal (access only)	Earliest date: 10/14/22
DSA Review	To be determined
Contractor Bidding Period	One Month
Board Approval for Construction Contract	One Month
Construction	Two Months

SCOPE OF SERVICES AND FEES

Services shall include professional Architectural & Engineering services. Our project team will consist of 19six Architecture & Civil Engineering, Underwood & Rosenblum Civil Engineering/Surveying and Atium Electrical Engineers. Our Estimator is Sierra West. Our Scope of Work will include the following:

A breakdown per consultant per phase is as follows:

Discipline	**Architecture**	**Electrical**	**Estimating**	**Civil**	**Survey**	
Consultant	**19six**	**Atium**	**Sierra West**	**19six/U&R**	**U&R**	**Subtotal**
SD	$1,570	$1,400	$0	$0	$4,200	$7,170
DD	$1,065	$1,400	$0	$2,000	$0	$4,465
CD	$5,320	$4,600	$1,500	$8,950	$0	$20,370
Agency	$3,320	$0	$0	$0	$0	$3,320
Bid	$1,395	$0	$0	$0	$0	$1,395
CA	$2,480	$800	$0	$2,000	$0	$5,280
	$15,150	**$8,200**	**$1,500**	**$12,950**	**$4,200**	**$42,000**

A description per phase is as follows:

A. Schematic Design
   1. Visit site and discuss possible solutions
   2. Gather as-built drawings and generate DSA site plan
   3. Develop optional solutions for district's review and approval

   Fee $ 7,400

B. Design Development
   1. Generate digital site plan showing existing and proposed work
   2. Show locations of pathway and ramp for district approval
   3. Develop site and ramp details

   Fee $ 4,465

C. Construction Documentation
   a. To complete the design, we will provide a current site plan. The district will provide a topographic mapping prepared by a licensed land surveyor which will form the basis of the site plan. This survey must identify topography, property boundaries and all existing improvements, trees and vegetation, utilities, flatwork, and easements. 19six will document all existing buildings.
   b. Civil Construction Documentation showing full grading and drainage drawings including site improvement details, stormwater protection and specifications.
   c. Electrical Construction drawings showing lighting to allow elimination of the path of travel.

d. Architectural to show other improvements required by DSA as part of the project.
   Fee $ 20,370

D. Application and Submittal to DSA
   1. We will coordinate the Division of State Architect approval process, including the determination of the DSA fee payable by the district.
      Fee $ 3,320

E. Bidding
   1. 19six will work with SSFUSD to develop a bid package using the districts front end documents. We will assist with advertising, pre-bid contractor meeting and bid opening, all per the Public Contract Code. We will review the bids for conformance with the bid documentation.
      Fee $ 1,395

F. Construction Administration
   1. Construction Support Services, including weekly OAC (Owner, Architect & Contractor) meetings, review of all submittals, RFI's, PCO's and payment applications. Assume 3 OAC meetings.
   2. Close-out and occupancy
      Fee $ 5,280
   Total Fixed Fee **$ 42,000**

REIMBURSABLE EXPENSES - There are no reimbursable expenses anticipated for this project. If any reimbursable expenses do arise, 19six shall notify the Owner and get authorization prior to incurring said expense. Reimbursable expenses will be billed at a rate of 1.15 times.

EXCLUSIONS - The following are not included in our services described above:

- All fees or costs related to testing, surveys, and agency fees:
- Fee assumes no major ADA updates are required outside of the project scope.
- Fee excludes any signage, fire alarm, fire protection or structural improvements

We will bill you monthly based on a percentage complete basis. Payment is expected within 30 days of the billing date.

Services will be managed by 19six Principal Ralph le Roux. The project will be executed under the direction of Alan Kroeker, Architect - license number C-22474.

If this proposal meets with your approval, please either sign below, or have your legal counsel prepare a contract. If time is of the essence, we will start work upon your written authorization.

Thank you for this opportunity to be of service.

Sincerely,

Ralph le Roux
Principal
19six Architects

Alan Kroeker, Architect
President
19six Architects

Approved:

_____
(Signature)

_____
(Name, Title)

_____
(Date)

Attachments:
Exhibit A: New Pathway & Ramp

(N) PATH BETWEEN EXISTING RETAINNG WALL AND FENCE AT PROPERTY LINE

(E) RETAINING WALL VARYING THICKNESS 12", 16" & 20"

(E) FIBER OPTIC TRENCH TO SURFACE MOUNTED 4" CONDUIT ON RETAINNG WALL AND RUNNING PARRALEL TO PROPOSED PATH/FENCE LINE

RAMP FROM BASEBALL FIELD ELEVATION TO SPORTS FIELD ELEVATION

EXHIBIT A: NEW PATHWAY & RAMP

8/16/22 - SITE WALK
EL CAMINO HIGH SCHOOL
SOUTH SAN FRANCISCO

nine teen six 196 ARCHITECTS

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury - Director of Facilities and Safety

DATE: September 22, 2022

RE: Approval of Agreement with Inspection Services Inc. for Special Inspection Services on ECHS Pedestrian Bridge & Accessibility Project

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BACKGROUND:

The Division of State Architects (DSA) requires the district to obtain special inspection services for the El Camino High School Pedestrian Bridge and Accessibility Project.

SSFUSD is acquiring the services of Inspection Services Inc. (ISI) to provide Geotechnical Observation, Materials Testing and Special Inspection services for this project to ensure a safe, high quality accessibility structure.

FISCAL IMPLICATIONS:

The cost of the services is $26,554.20. This will be paid from the Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Inspection Services, Inc. for the ECHS Pedestrian Bridge and Accessibility Project.

September 2nd, 2022

Wazi Chowdhury
Director Facilities/ Safety
South San Francisco Unified School District
398 B Street
South San Francisco, CA. 94080

Subject: Special Inspection & Testing services for ECHS Pedestrian Bridge & Accessibility Project

Dear Wazi,

Thank you for considering Inspection Services, Inc. (ISI) for the Testing and Special Inspections scope at El Camino High School! We would be delighted at the opportunity to work with your team and ensure that the District's partners achieve the construction of safe, high-quality accessibility structures for its students, faculty and staff.

Our team at ISI brings an unparalleled depth of expertise and support. We specialize in materials engineering, quality assurance, and comprehensive special inspections and testing services. Established in 1995 in San Francisco, and now headquartered in Berkeley, we take great pride in our Bay Area community schools, and the many k-12 projects which have sustained our business growth. We have approximately 65 employees up and down California, and a proven track record which has made our name known throughout the industry.

We are a DSA accredited Testing Laboratory (LEA 131). Our highly qualified field inspection team will work under the technical supervision of ISI's Senior Project Engineer, Can Celik, P.E., G.E.

Should you have any questions, or require additional information or documentation, please contact me directly at 510.809.2610. We truly appreciate the opportunity to provide this proposal and look forward to the possibility of working with you and your team.

Sincerely,

Antoine Megevand, P.E.
Project Manager
Inspection Services, Inc.
1798 University Avenue, Berkeley, CA. 94703
Dispatch/Office (510) 900-2100
Direct: (510) 809-2610
Cell: (310) 592-8987
Fax: (510) 900-2101

INSPECTION SERVICES INC.

BUDGET ESTIMATE TO PROVIDE
SPECIAL INSPECTION AND MATERIAL TESTING SERVICES

I. FIELD AND LABORATORY SERVICES			Quantity	Rate	Amount
A. Soil Compaction and Fill					
1. 3461	Maximum Density Curves/4" (ASTM D1557)		1 ea	$288.00 /ea	$288.00
2. 3462	Maximum Density Curves/6" (ASTM D1557)		1 ea	$345.00 /ea	$345.00
3. 2701	Compaction Testing (incl. Nuclear Gauge equipment)	3 visit(s)	12 hrs	$117.00 /hr	$1,404.00
B. Cast-In-Place Concrete					
1. 1201	Mix Design Review		2 ea	$212.00 /ea	$424.00
2. 2205	Identify, sample, and tag reinforcing steel	2 visit(s)	8 hrs	$113.00 /hr	$904.00
3. 3201	Reinforcing Steel Tensile/Bend Test (bar size #3 to #8)		3 set(s)	$133.00 /set	$399.00
4. 3202	Reinforcing Steel Tensile/Bend Test (bar size #9 to #11)		1 set(s)	$180.00 /set	$180.00
5. 2301	Concrete Sampling and Field Testing	4 visit(s)	16 hrs	$113.00 /hr	$1,808.00
6. 3101	Concrete Compression Tests (sets of 5 cylinders)	4 set(s)	20 ea	$61.00 /ea	$1,220.00
7. 2305	Batch Plant Inspection (monitor and follow 1st batched truck)	4 visit(s)	4 hrs	$113.00 /hr	$452.00
C. Post-Installed Anchors					
1. 2903	Installation of Post-Installed Anchors/Dowels	1 visit(s)	4 hrs	$113.00 /hr	$452.00
2. 2904	Test Post-Installed Anchors (incl. equipment)	1 visit(s)	4 hrs	$117.00 /hr	$468.00
D. Structural Steel, Cold-Formed Steel And Aluminum for Structural Purposes					
1. 2615	Material ID / Inspection of T.S. Seam Welds	2 visit(s)	8 hrs	$115.00 /hr	$920.00
E. High Strength Bolts					
1. 2615	Material ID	1 visit(s)	4 hrs	$115.00 /hr	$460.00
2. 3310	Mechanical Properties of HSB w/Nut/Washer		3 set(s)	$324.00 /set	$972.00
3. 2603	High-Strength Bolt Installation/Torquing	3 visit(s)	12 hrs	$115.00 /hr	$1,380.00
4. 1318	Skidmore-Wilhelm Bolt Tension Calibrator		1 day	$1,200.00 /day	$1,200.00
F. Welding					
1. 1204	Review of Welding Documents (WPS)		2 hrs	$185.00 /hr	$370.00
2. 2602	Shop Welding Inspection (visual. Assumed local)	5 visit(s)	32 hrs	$115.00 /hr	$3,680.00
3. 2601	Field Welding Inspection (visual)	5 visit(s)	32 hrs	$115.00 /hr	$3,680.00
G. Non-Destructive Testing					
1. 2608	Ultrasonic/Magnetic Particle Testing (incl. equipment)	6 visit(s)	24 hrs	$117.00 /hr	$2,808.00
H. Engineering/Project Management/Miscellaneous					
1. 1221	Project Manager		10 hrs	$164.00 /hr	$1,640.00
2. 1215	Final Verified Report		1 ea	$319.00 /ea	$319.00
3. 1307	Travel Time (roundtrip)	1.5 hr/trip	5 trip(s)	$84.00 /hr	$630.00
4. 1305	Mileage (roundtrip)	48 mi/trip	5 trip(s)	$0.63 /mi	$151.20
Total Budget Estimate:					**$26,554.20**

1798 University Avenue, Berkeley, CA 94703-1514
T: 510.900.2100 F: 510.900.2101

Exclusions:

1. Geotechnical Engineering
2. Earthwork Services
3. Building Plumbness, Alignment & Levelness
4. Certification of Welding Personnel

II. PROPOSAL CLARIFICATIONS

Estimated Quantities:

Our estimated quantities and scope of services are based upon review of the bidding documents available at the time of our estimate, which includes the following:

- Geotechnical Engineering Report, prepared by Geosphere Consultants Inc., dated 1-18-2013
- Project plans, specifications, and GC bid addenda (1&2), dated 4-5-2022 thru 7-20-22
- Cost Proposal request dated 8-22-2022, Call with Kasra of Bana Builders regarding sequence and durations

Once a detailed schedule is available, we can review our proposal to incorporate any necessary changes.

Reinspections:

Reinspections and weather-related setbacks are not included in our estimated hours. These conditions may result in additional costs.

Time and Materials Charges:

This bid proposal is an estimate to perform services. Actual charges are based solely upon time spent on the job site and the required and/or requested testing and laboratory services. Invoices will be submitted on a monthly basis in accordance with this proposal. All invoices include a summary of work performed to date, and budget balance remaining. Prices quoted are valid through June 30, 2023.

III. BASIS OF CHARGES

A. *Minimum Hourly Charges:*

9003	Show-up/Cancellation	2 hours
9003NS	Show-up/Cancellation (Night Shift)	8 hours
	Inspector/Technician services (0 - 4 hours)	4 hours
	Inspector/Technician services (4 - 8 hours)	8 hours

B. *Rate for Field Inspectors:*

	Basic Rate	$ 113.00/hr
	Basic Rate w/ Testing Equipment	$ 117.00/hr
	Overtime (over 8 hrs Monday-Friday; first 8 hrs on Saturdays)	1.5 x Basic Rate
	Double-time (over 12 hrs Mon-Fri; over 8 hrs on Sat; Sundays & Holidays)	2 x Basic Rate
	Work performed on "RUSH" schedule	1.5 x Basic Rate
	Night Shift Differential (shifts starting after 2pm/before 4am)	1.125 x Basic Rate

C. *Expenses:*

1307	Travel Time, if required	$ 84.00/hr
1305	Auto Mileage, if required	At Cost/mi
1306	Per Diem (Or cost if greater than $125.00/day)	$ 138.00/day
	Equipment Fee	$ 100.00/day
1308	Miscellaneous Expenses (Parking/Tolls/Airfare)	At Cost
1314	Outside Services	Cost + 10%
1308	Skidmore Rental	$ 1200.00/day

* Technical personnel are members of the Operating Engineers (AFL-CIO) Local No. 3 and the above charges are a part of our contractual commitment. Rates are subject to an annual COLA increase of 6% adjustment on July 1st of each year to cover any increase in ISI's cost due to changes in wages, benefits, working conditions and other provisions of the Union Labor Agreement and Prevailing Wage requirements. Inspection services are charged portal to portal from dispatch location and are subject to mileage and travel. For assignments that require equipment such as nuclear gauges, hydraulic systems for proof-load testing, high-strength torque wrench etc., billing time will include picking up and dropping off the equipment at ISI's laboratory as well as round trip travel.

El Camino High School Pedestrian Bridge and Accessibility
1320 Mission Road
South San Francisco, CA. 94080

SCHEDULE OF FEES AND SERVICES

CORPORATE HEADQUARTERS
1798 University Avenue
Berkeley, CA 94703-1514
T: 510.900.2100
F: 510.900.2101

TORRANCE
1455 Crenshaw Blvd, Ste 105
Torrance, CA 90501
T: 310.755.3600
F: 310.328.8193

Personnel hourly rates and material testing rates for general and special services are contained in the following pages.

- Services will be performed on a time and materials basis at the unit rates listed.
- Prices are valid through June 30, 2023.
- Please contact our offices for further detail.

PROFESSIONAL SERVICES

PROFESSIONAL SERVICES

1109	Expert Witness	296.00 /Hr
1101	Principal	216.00 /Hr
1108	Geotechnical Engineer	200.00 /Hr
1102	Professional Engineer	185.00 /Hr
1103	Staff Engineer	164.00 /Hr
1221	Project Manager	164.00 /Hr
2112	Lead Inspector (Group 1)	117.00 /Hr
2109	Field Technician/Inspector	113.00 /Hr
1106	Laboratory Technician	113.00 /Hr
1104	Administrative Services	88.00 /Hr
1314	Contract Labor	Cost+10% /Ea

INSPECTION SERVICES

Oversight Inspections

2107	DSA - OSHPD Certified Inspector (IOR)	quote /Hr
2108	Inspection in Hazardous Containment Area	212.00 /Hr

Soils/Asphalt Division

2701	Field Compaction Testing with Nuclear Gauge	117.00 /Hr
2703	Soils Observation	113.00 /Hr
2702	Material Sampling/Transportation	113.00 /Hr
2704	Sampling of Grout for Soil Nails or Tiebacks	113.00 /Hr
2705	Sampling of Soil-Cement Mixture	113.00 /Hr
2706	Observation of Soil Nail or Tieback Stressing	113.00 /Hr
2707	Pile/Pier Observation	113.00 /Hr
2708	Geotechnical Observation by Inspector	117.00 /Hr
2709	Field Compaction Testing with Sandcone	117.00 /Hr
2710	Field Compaction Testing with Rubber Balloon	117.00 /Hr
2801	AC Observation/Compaction Testing	117.00 /Hr
2802	QC/QA Technician (Caltrans/FAA/NICET certified)	117.00 /Hr
2803	QC/QA Technician (Caltrans/FAA/NICET) 10hr-day	1,565.00 /Day
2804	AC Batch Plant Inspection/Sampling	113.00 /Hr

Concrete/Shotcrete Division

2301	Concrete Placement Inspection	113.00 /Hr
2312	Concrete Sampling	113.00 /Hr
2311	Sampling of Lightweight Insulating Concrete	113.00 /Hr
2308	Installation of Maturity Sensors	113.00 /Hr
2605	NS Grout Inspection/Sampling	115.00 /Hr
2305	Batch Plant Inspection	113.00 /Hr
2302	Shotcrete Placement Inspection	113.00 /Hr
2307	DSA Shotcrete Placement Inspection	164.00 /Hr
2303	Witness of Rebar and Shotcrete for Pre-Construction	113.00 /Hr
2304	Coring/Eval. of Precon Panel (3 cores, up to 6" long)	1,545.00 /Ea
2310	QC/QA Technician (NICET)	117.00 /Hr

Reinforcing/Strand Steel Division

2201	Rebar Placement Inspection	113.00 /Hr
2203	Rebar/Strand ID Sampling/Tagging	113.00 /Hr
2204	Rebar/Strand ID Sampling	113.00 /Hr
2205	Rebar/Strand Tagging	113.00 /Hr
2402	PT Strand Stressing Inspection	113.00 /Hr
2403	Prepare Stressing Records (Loads/Elong/Lockoff)	113.00 /Hr
2404	Anchor Pocket Grouting after Stressing	113.00 /Hr

Masonry Division

2501	Masonry Block/Reinforcing/Grout Inspection	113.00 /Hr
2506	Brick Veneer/Exterior Façade Inspection	113.00 /Hr
2504	Brick Veneer Façade Testing	113.00 /Hr
2505	Masonry Sampling/Tagging	113.00 /Hr
2503	DSA Continuous Masonry Inspection	164.00 /Hr

Structural Steel Division

2601	Field Welding Inspection (visual)	115.00 /Hr
2602	Shop Welding Inspection (visual)	115.00 /Hr
2603	High Strength Bolting Inspection	115.00 /Hr
2608	NDT Ultrasonic Testing (UT)	117.00 /Hr
2609	NDT Magnetic Testing (MT)	117.00 /Hr
2610	NDT Liquid (Dye) Penetrant Testing (PT)	117.00 /Hr
2611	Inspection of Misc. Structural Steel/Welding (visual)	115.00 /Hr
2612	Inspection of Steel Deck Welding/Shear Studs (visual)	115.00 /Hr
2613	Witness Welding Qualification Tests	115.00 /Hr
2614	Inspection of Welding of Non-Structural Elements	115.00 /Hr
2615	Material Identification to CMTR and/or Sampling	115.00 /Hr
2616	Inspection of Curtain Wall Attachment	115.00 /Hr
2617	Radiographic Examination (by others)	Cost+10% /Hr
2618	Pile Splice Welding Inspection	115.00 /Hr
2620	Sampling of End-Welded Studs	115.00 /Hr
2621	Sampling of High Strength Bolts (HSB)	115.00 /Hr
2622	Level III UT and MT Technician	185.00 /Hr
2623	Inspection of Cold-formed Metal Framing	115.00 /Hr

Fireproofing/Roof/Wood/Waterproofing Division:

2901	Fireproofing Density/Thickness Testing	113.00 /Hr
2906	Firestop System Inspection	164.00 /Hr
2917	Roofing/Waterproofing Inspection	164.00 /Hr
2905	Shearwall/Diaphragm Nailing Inspection	164.00 /Hr
2908	Glu-lam Shop Inspection	Cost+10% /Hr
2918	Inspection of Plaster/Stucco Application/Sampling	113.00 /Hr

Specialty Testing Division

2904	Proof Load/Torque Testing	117.00 /Hr
2903	Witness Dowel/Anchor Installation	113.00 /Hr
2909	Ferroscan Survey	212.00 /Hr
2920	Ground Penetrating Radar Survey (GPR)	212.00 /Hr
2913	Floor Flatness Survey (Dipstick)	164.00 /Hr
2916	Moisture Emission Testing Placement/Pick-Up	113.00 /Hr
2914	Intumescent Paint Thickness Inspection	117.00 /Hr
2306	Coring Technician, One Man	212.00 /Hr
2919	Inspection of Polymer Matrix Composite (Fibrwrap)	117.00 /Hr
2921	Inspection of Crack Repair Measures	113.00 /Hr
2922	Ground-Resistance Testing	212.00 /Hr
2902	In-place Brick Mortar Shear Testing	164.00 /Hr
2915	Rebound Hammer Testing (ASTM C805)	212.00 /Hr
2202	Verification of Rebar Placement with Pachometer	212.00 /Hr
9005	Epoxy Injection Inspection	113.00 /Hr
2927	QC/QA Manager	164.00 /Hr

LABORATORY SERVICES

Aggregate and Soils Mechanics

3401	Sieve Fine/Coarse Aggregates ASTM C136/CT 202	118.00 /Ea
3402	Materials Finer than # 200 Sieve by Washing ASTM C117	108.00 /Ea
3403	Gradation ASTM C117 and C136	190.00 /Ea
3404	Sp. Gravity/Absorption of Coarse Agg ASTM C128/CT 206	97.00 /Ea
3405	Specific Gravity/Absorption of Fine Agg ASTM C128/CT 207	133.00 /Ea
3407	Bulk Density (Unit Weight) and Voids of Agg ASTM C29	118.00 /Ea
3413	Clay Lumps and Friable Particles in Agg ASTM C142	77.00 /Ea
3414	Cleanness Value of Coarse Agg CT 227	195.00 /Ea
3416	Aggregate Durability Index ASTM D3744/CT 229	370.00 /Ea
3417	Percent Crushed Particles ASTM D5821/CT 205	242.00 /Ea
3418	Fine Aggregate Angularity ASTM C1252/CT 234	133.00 /Ea
3450	Materials Finer than No. 200 Sieve ASTM D1140	108.00 /Ea
3451	Liquid Limit, Plastic Limit and PI ASTM D4318/CT 204	211.00 /Ea
3452	Particle Size Analysis of Soils ASTM D422	190.00 /Ea
3453	Hydrometer Analysis, incl Sp. Gravity ASTM D422	448.00 /Ea
3454	Soil Classification ASTM D422, D1140, D4318	473.00 /Ea
3455	Specific Gravity of Soils ASTM D854/CT 209	195.00 /Ea
3456	Moisture Content of Soil/Agg ASTM D2216/C566/CT 266	41.00 /Ea
3457	Moisture Content & Density of Soil from Borings	77.00 /Ea
3458	Sand Equivalent for Soils/Fines ASTM D2419/CT 217	169.00 /Ea
3459	Lab Compaction (Standard) A/B (4"Mold) ASTM D698	288.00 /Ea
3460	Lab Compaction (Standard) C (6"Mold) ASTM D698	345.00 /Ea
3461	Lab Compaction (Modified) A/B (4" Mold) ASTM D1557	288.00 /Ea
3462	Lab Compaction (Modified) C (6" Mold) ASTM D1557	345.00 /Ea
3463	Oversize Correction for Lab Compaction ASTM D4718	77.00 /Ea
3464	Unconfined Comp. Strength inc. MD ASTM D2166/CT 221	154.00 /Ea
3465	Density/Unit Weight by Sand Cone Method ASTM D1556	46.00 /Ea
3466	R-Value of Compacted Soils w/no Addt ASTM D2844/CT 301	525.00 /Ea
3467	California Impact Test Max Wet Density CT 216	401.00 /Ea
3468	Maximum Index Density on Vibratory Table ASTM D4253	391.00 /Ea
3469	Organic Impurities in Fine Aggregate ASTM C140	66.00 /Ea
3470	California Bearing Ration (CBR), 3 points ASTM D1883	772.00 /Ea
3471	LA Abrasion Resistance ASTM C131	267.00 /Ea
3472	Aggregate Soundness Sodium Sulfate ASTM C88/CT214	139.00 /Ea
3473	Expansion Index	154.00 /Ea
3474	R-Value of Compacted Soils w/Field Addt ASTM D2844/CT 301	561.00 /Ea
3475	R-Value of Compacted Soils w/Lab Addt ASTM D2844/CT301	648.00 /Ea
3476	California Bearing Ratio (CBR) no curve ASTM D1883	525.00 /Ea
3477	Flat & Elongated Particles ASTM D4791	226.00 /Ea
3478	CTB Compressive Strength (Field Mixed ASTM D1633/D559)	144.00 /Ea

Asphaltic Concrete Products

3601	Moisture Content of Asphalt Mixture CT 370	72.00 /Ea
3602	Bulk Specific Gravity of Bituminous Mixture CT 308	77.00 /Ea
3603	Theoretical Maximum Sp. Gravity and Density CT 109	139.00 /Ea
3604	Asphalt Content by Vacuum Extraction ASTM D2172/CT 362	128.00 /Ea
3605	Asphalt Content by Ignition Method ASTM D6307/CT 382	216.00 /Ea
3606	Asphalt Content by Nuclear Method ASTM D4125/CT 379	108.00 /Ea
3607	Stabilometer Value ASTM D1560/CT 366	169.00 /Ea

Asphaltic Concrete (cont.)

3608	Recommending Optimum Bitumen Content CT 367	2,781.00 /Ea
3609	Optimum Bitumen Content of Open Grade CT 368	798.00 /Ea
3610	QC Plan for Caltrans QC/QA projects	1,699.00 /Ea
3611	Tensile Strength Ratio ASTM D4867	1,452.00 /Ea
3612	Marshall Compacted Sample (set of 3) ASTM D1559	288.00 /Set
3613	Marshall Stability and Flow, Air Voids ASTM D1559, D3203	118.00 /Ea
3614	Bulk Specific Gravity of Core Sample ASTM D2726	82.00 /Ea
3615	Theoretical Max Specific Gravity (Rice) ASTM D2041	144.00 /Ea
3616	Sieve Analysis of Extracted Aggregate ASTM D5444	190.00 /Ea
3617	Marshall Mix Design	2,781.00 /Ea
3618	Bulk Specific Gravity of Compacted Samples ASTM D1188	118.00 /Ea
3619	Swell of Bituminous Mixtures CT 305	144.00 /Ea
3620	Moisture Vapor Susceptibility of Mixture CT 307	267.00 /Ea
3621	Centrifuge Kerosene Equivalent and ABR CT 303	221.00 /Ea
3622	Lab Test Maximum Density CT 375	473.00 /Set

Concrete/Shotcrete Products

3101	Compression Test 4"x8" Cylinder ASTM C39	61.00 /Ea
3105	Compression Test of Shotcrete/Concrete Core ASTM C42	113.00 /Ea
3106	Unit Weight of Freshly-Mixed Concrete ASTM C138	56.00 /Ea
3107	Density, Absorption, Voids in Hard Concrete ASTM C642	92.00 /Ea
3108	Concrete Trial Batch (IBC or CCR Title 24, per W/c Ratio	2,121.00 /Ea
3120	Modulus of Elasticity of Concrete ASTM C469	267.00 /Ea
3121	Compression Test of Samples not Taken by ISI	77.00 /Ea
3124	Drying Shrinkage of Concrete Beams ASTM C157 set of 3	530.00 /Set
3125	Concrete Splitting Tensile Strength ASTM C496	92.00 /Ea
3126	Unit Weight of Controlled Density Material	72.00 /Ea
3128	Flexural Strength of Concrete ASTM C78/CT 523	133.00 /Ea
3131	Compressive Strength of Insulating Concrete ASTM C495	72.00 /Ea
3132	Density of Lightweight Concrete ASTM C567	113.00 /Ea
3133	Creep of Concrete (per month) ASTM C512	288.00 /Ea
3134	Flexural Toughness (FRC) Beams ASTM C1018	288.00 /Ea
3135	Flexural Toughness (FRC) Round Panels ASTM C1550	375.00 /Ea
3129	Calibration of Concrete w/ Maturity System (17 cylinders)	1,462.00 /Set
3130	Petrographic Analysis (by others)	Cost+10% /Hr
3140	Compression Test 6"x12" Cylinder ASTM C39	82.00 /Ea
2911	Concret Moisture Vapor Emission Kit ASTM F1869	52.00 /Ea
2923	Concrete In-Situ Relative Humidity ASTM F2170 Add to hrly rate	52.00 /Ea
2924	pH Value Determination Add to hrly rate	15.00 /Ea
2309	Concrete Maturity Sensors	77.00 /Ea

Fireproofing/Roof/Wood/Waterproofing Products

3701	Density of Spray Applied Fireproofing UBC 7-6	77.00 /Ea
2912	Cohesion/Adhesion Test Kit (SFRM)	52.00 /Ea
3702	Compression Test of Plaster Cylinder or Cube ASTM C472	77.00 /Ea
3703	Density of Plaster Cylinder or Cube ASTM C472	77.00 /Ea
3704	Bond Strength of Tile ASTM C482	412.00 /Set
3705	Tensile Test of Polymer Material (Fibrwrap) ASTM D3039	721.00 /Set
3708	Tensile Test of RFP (delivered by others for testing) ASTM D3039	450.00 /Set
3709	Calibration of Torque Wrench (20-200 ft-lbf)	70.00 /Ea

Masonry Products

3109	Drying Shrinkage of CMU Units ASTM C426	242.00	/Ea
3110	CMU Shrinkage, Absorption, Moisture, Unit Wt. ASTM C140	1,328.00	/Set
3123	CMU Core Shear Test CCR Title 24, per side	113.00	/Ea
3136	Compression Test 2"x2" Cube ASTM C109	77.00	/Ea
3102	Compression Test 2"x4" Mortar or Grout ASTM C39	61.00	/Ea
3103	Compression Test 4"x4" Grout Prism ASTM C39	77.00	/Ea
3104	Compression Test Masonry Prism ASTM C1314	200.00	/Ea
3137	Compression Test Masonry Block ASTM C140	128.00	/Ea

Reinforcing Steel Products

3201	Tensile and Bend #3 to #8 ASTM A370	133.00	/Ea
3202	Tensile and Bend #9 to #11 ASTM A370	180.00	/Ea
3203	Tensile and Bend #14 and #18 ASTM A370	350.00	/Ea
3204	Slip Test of Mechanical Splice CT 670	113.00	/Ea
3205	PT Strand Breaking Strength	329.00	/Ea
3206	PT Strand Yield/Breaking Strength/Elongation	381.00	/Ea
3207	Tensile Test of Coupled Rebar	180.00	/Ea
3208	Tensile Test of Welded Rebar	180.00	/Ea

Structural Steel/Welding Products

3301	Rockwell Hardness ASTM A370, E18	72.00	/Ea
3302	Charpy Impact 45 deg. V (to 100F) ASTM A370, E23	360.00	/Ea
3303	Macroetch Examination Welded Test Joints AWS D1.1, 1.4	211.00	/Ea
3304	Reduced Section Tensile ASTM A370	128.00	/Ea
3305	Guided Bends; side, root, or face AWS D1.1	36.00	/Ea
3306	All Weld Metal Tensile AWS D1.1	128.00	/Ea
3307	Tensile Test of Miscellaneous Steel ASTM A370	128.00	/Ea
3308	Tensile and Bend Test of Miscellaneous Steel ASTM A370	159.00	/Ea
3310	Mechanical Properties of HSB w/ nuts/Washers	324.00	/Set
3311	Mechanical Properties of End-Welded Studs ASTM A370	149.00	/Ea
3312	Mechanical Properties of Nut Only	169.00	/Ea
3313	Mechanical Properties of Bolt Only	118.00	/Ea
3314	Mechanical Properties of Washer Only	118.00	/Ea
2604	Calibration of Torque Wrench for HSB	260.00	/Set
2619	Welder Qualification Test Record (Excluding Lab Tests)	115.00	/Hr

Engineering Review/Miscellaneous Items

1201	Concrete Mix Design Review UBC or CCR Title 24	212.00	/Ea
1202	Shotcrete Mix Design Review UBC or CCR Title 24	212.00	/Ea
1203	Grout Mix Design Review UBC or CCR Title 24	212.00	/Ea
1204	Review of Welding Documents (WPS)	185.00	/Hr
1205	Review of Documents	185.00	/Hr
1206	Jobsite Meetings/Supervision	164.00	/Hr
1210	Final Inspection Affidavit UBC 1701, up to 3 visits	288.00	/Ea
1211	Final Inspection Affidavit UBC 1701, up to 10 visits	401.00	/Ea
1212	Final Inspection Affidavit UBC 1701, up to 25 visits	515.00	/Ea
1213	Final Inspection Affidavit UBC 1701, up to 100 visits	860.00	/Ea
1214	Final Inspection Affidavit UBC 1701, more than 100 visits	1,143.00	/Ea
1215	Laboratory Final Verified Report DSA or OSHPD	319.00	/Ea
1216	Geotechnical Final Verified Report DSA or OSHPD	600.00	/Ea
1217	QC/QA Engineering Consulting Services	185.00	/Hr
1218	Pavement Design/ Consulting	200.00	/Hr
1219	Soil Compaction Test Review (by Geotechnical Engineer)	200.00	/Hr
1220	Asphalt Mix Design Review	212.00	/Ea
2001	Destructive Exposure of Rebar	212.00	/Hr
2002	Destructive Sampling of Rebar	212.00	/Hr
2003	Destructive Sampling of Concrete	212.00	/Hr
2004	Patching of Exposed Sample Areas w/ HS Grout	164.00	/Hr

Travel, Mileage, Transportation Expenses

1301	Courier/Transportation	84.00	/Hr
1305	Mileage	At Cost	/Mile
1306	Per Diem (or at cost if higher)	138.00	/Day
1307	Travel Time	84.00	/Hr
1308	Parking	cost	/Ea
1309	Bridge Tolls	cost	/Ea
1310	Car Rental	cost	/Ea
1311	Airfare	cost	/Ea
1312	Equipment Rental	Cost+10%	/Ea
1313	Mobilization	113.00	/Hr
1314	Outside Services (Subconsultants/Subcontractors)	Cost+10%	/Ea

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

DATE: September 22, 2022

RE: Approval of Workstations for the Facilities Department

BACKGROUND:

The Facilities Department is located in a portable adjacent to the main building of the District Office. With the current layout of the portable, space is not being used efficiently, resulting in staff member's inability to perform their daily duties to the best of their abilities. Front office support staff do not have a workable workstation with sufficient cabinets for their files. One front office support staff member is temporarily sitting in the back of the office due to the lack of workstations in the front.

The Director of Facilities has been in contact with Campbell Keller, a furniture consultant company, to design a new layout for their portable. Staff members of the Facilities Department are all in agreement with the proposed layout. It meets the needs of their department and will maximize their workspace.

FISCAL IMPLICATIONS:

The cost of the furniture plus set-up is $35,899.97. This will be paid from the District Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal from Campbell Keller in the amount of $35,899.97 for providing furniture and set-up.

CAMPBELL KELLER
Environments at Work
3041 65th Street, Suite 3. Sacramento, CA.95820
Ph: 916.737.3300 Fax: 916.737.3305

PROPOSAL 115085
DATE 08/25/22
PROJECT #615-170
BETH O'LEARY

PROPOSAL FOR:

SOUTH SAN FRANCISCO USD
WAZI CHOWDHURY
398B ST
SOUTH SAN FRANCISCO CA 94080

INSTALL AT:

SOUTH SAN FRANCISCO USD
FACILITIES DEPT
DIVINE REATE
398 B ST
S SAN FRAN CA 94080

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			PLEASE REVIEW THIS QUOTE CAREFULLY BEFORE SIGNING		
			MAKE PURCHASE ORDER OUT TO: CAMPBELL KELLER 3041 65TH STREET SUITE 3 SACRAMENTO, CA 95820 SMALL BUSINESS CERTIFICATION # 8541 EMAIL PO TO BETH OLEARY BOLEARY@CAMPBELLKELLER.COM LOS RIOS CONTRACT #17-019		
1	1	HRVF4224 P $(P1) .P28	PANEL FRAME 42H X 24W P1 Paint Opts Fossil Tag 1: 2442L-M	102.99	102.99
2	1	HRVTC24 $(P1) .P28	ABOUND TOP CAP TRIM 24"W P1 Paint Opts Fossil Tag 1: 2442L-M	15.53	15.53
3	1	HRVT3724 HS2 $(L2STD) .LNR1 $(P1) .P28	ABOUND HARDSURFACE TILE AND MOUNTING KIT 37H X 24W Grd L2 Standard Laminates Natural Recon P1 Paint Opts Fossil Tag 1: 2442L-M	144.52	144.52

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4	1	HRVT3724 T $(A) .REF 21	ABOUND FABRIC TILE 37H X 24W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 2442L-M	49.30	49.30
5	3	HRVF4224 P $(P1) .P28	PANEL FRAME 42H X 24W P1 Paint Opts Fossil Tag 1: 2442M	102.99	308.97
6	3	HRVTC24 $(P1) .P28	ABOUND TOP CAP TRIM 24"W P1 Paint Opts Fossil Tag 1: 2442M	15.53	46.59
7	3	HRVT3724 T $(A) .REF 21	ABOUND FABRIC TILE 37H X 24W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 2442M	49.30	147.90
8	3	HRVT3724 T $(A) .REF 21	ABOUND FABRIC TILE 37H X 24W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 2442M	49.30	147.90
9	2	HRVF6524 P $(P1) .P28	PANEL FRAME 65H X 24W P1 Paint Opts Fossil Tag 1: 2465M	119.19	238.38
10	2	HRVTC24 $(P1) .P28	ABOUND TOP CAP TRIM 24"W P1 Paint Opts Fossil Tag 1: 2465M CONTINUED...	15.53	31.06

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
11	2	HRVT6024	ABOUND FABRIC TILE 60H X 24W	67.53	135.06
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 2465M		
12	2	HRVT6024	ABOUND FABRIC TILE 60H X 24W	67.53	135.06
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 2465M		
13	2	HRVF4230	PANEL FRAME 42H X 30W	107.04	214.08
		P $(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3042L-M		
14	2	HRVTC30	ABOUND TOP CAP TRIM 30"W	19.58	39.16
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3042L-M		
15	2	HRVT3730	ABOUND HARDSURFACE TILE AND	158.70	317.40
		HS2	MOUNTING KIT 37H X 30W		
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3042L-M		
16	2	HRVT3730	ABOUND FABRIC TILE 37H X 30W	55.71	111.42
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			CONTINUED...		

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			Tag 1: 3042L-M		
17	1	HRVF5030	PANEL FRAME 50H X 30W	115.48	115.48
		P $(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3050LT-M		
18	1	HRVFSB30	ABOUND 30"W SEGMENT BAR	9.79	9.79
			Tag 1: 3050LT-M		
19	1	HRVTC30	ABOUND TOP CAP TRIM 30"W	19.58	19.58
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3050LT-M		
20	1	HRVT3730	ABOUND HARDSURFACE TILE AND	158.70	158.70
		HS2	MOUNTING KIT 37H X 30W		
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3050LT-M		
21	1	HRVT0730	ABOUND 7.5H X 30W FABRIC	33.43	33.43
		T	TACKABLE TILE		
		$(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3050LT-M		
22	1	HRVT4530	ABOUND FABRIC TILE 45H X 30W	61.79	61.79
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		

CONTINUED...

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Tag 1: 3050LT-M		
23	6	HRVF4236	PANEL FRAME 42H X 36W	108.73	652.38
		P $(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3642M		
24	6	HRVTC36	ABOUND TOP CAP TRIM 36"W	25.66	153.96
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3642M		
25	6	HRVT3736	ABOUND FABRIC TILE 37H X 36W	63.48	380.88
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3642M		
26	6	HRVT3736	ABOUND FABRIC TILE 37H X 36W	63.48	380.88
		T $(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3642M		
27	1	HRVF5036	PANEL FRAME 50H X 36W	115.48	115.48
		P $(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3650LT-M		
28	1	HRVFSB36	ABOUND 36"W SEGMENT BAR	10.13	10.13
			Tag 1: 3650LT-M		

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29	1	HRVTC36	ABOUND TOP CAP TRIM 36"W	25.66	25.66
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3650LT-M		
30	1	HRVT3736 HS2	ABOUND HARDSURFACE TILE AND MOUNTING KIT 37H X 36W	173.22	173.22
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3650LT-M		
31	1	HRVT0736 T	ABOUND 7.5H X 36W FABRIC TACKABLE TILE	35.79	35.79
		$(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3650LT-M		
32	1	HRVT4536 T	ABOUND FABRIC TILE 45H X 36W	72.26	72.26
		$(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3650LT-M		
33	3	HRVF5036 P	PANEL FRAME 50H X 36W	115.48	346.44
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: 3650M		
34	3	HRVT4536 T	ABOUND FABRIC TILE 45H X 36W	72.26	216.78
		$(A)	Gr A Fabric		
		.REF	FABRIC: Reflection		
		21	Loggia		
			Tag 1: 3650M		

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35	3	HRVT4536 T $(A) .REF 21	ABOUND FABRIC TILE 45H X 36W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 3650M	72.26	216.78
36	3	HRVF6536 P $(P1) .P28	PANEL FRAME 65H X 36W P1 Paint Opts Fossil Tag 1: 3665M	123.25	369.75
37	3	HRVTC36 $(P1) .P28	ABOUND TOP CAP TRIM 36"W P1 Paint Opts Fossil Tag 1: 3665M	25.66	76.98
38	3	HRVT6036 T $(A) .REF 21	ABOUND FABRIC TILE 60H X 36W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 3665M	87.12	261.36
39	3	HRVT6036 T $(A) .REF 21	ABOUND FABRIC TILE 60H X 36W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 3665M	87.12	261.36
40	1	HRVF6542 P $(P1) .P28	PANEL FRAME 65H X 42W P1 Paint Opts Fossil Tag 1: 4265M	128.31	128.31
41	1	HRVTC42 $(P1) .P28	ABOUND TOP CAP TRIM 42"W P1 Paint Opts Fossil Tag 1: 4265M	26.68	26.68

CONTINUED...

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
42	1	HRVT6042T $(A) .REF 21	ABOUND FABRIC TILE 60H X 42W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 4265M	94.88	94.88
43	1	HRVT6042T $(A) .REF 21	ABOUND FABRIC TILE 60H X 42W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 4265M	94.88	94.88
44	2	HRVF4248P $(P1) .P28	PANEL FRAME 42H X 48W P1 Paint Opts Fossil Tag 1: 4842M	121.22	242.44
45	2	HRVTC48 $(P1) .P28	ABOUND TOP CAP TRIM 48"W P1 Paint Opts Fossil Tag 1: 4842M	29.38	58.76
46	2	HRVT3748T $(A) .REF 21	ABOUND FABRIC TILE 37H X 48W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 4842M	73.95	147.90
47	2	HRVT3748T $(A) .REF 21	ABOUND FABRIC TILE 37H X 48W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 4842M	73.95	147.90

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48	1	HRVF4260 P $(P1) .P28	PANEL FRAME 42H X 60W P1 Paint Opts Fossil Tag 1: 6042M	135.40	135.40
49	1	HRVTC60 $(P1) .P28	ABOUND TOP CAP TRIM 60"W P1 Paint Opts Fossil Tag 1: 6042M	35.79	35.79
50	1	HRVT3760 T $(A) .REF 21	ABOUND FABRIC TILE 37H X 60W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 6042M	85.09	85.09
51	1	HRVT3760 T $(A) .REF 21	ABOUND FABRIC TILE 37H X 60W Gr A Fabric FABRIC: Reflection Loggia Tag 1: 6042M	85.09	85.09
52	1	HRVT1536 F .G $(P1) .P28	FRAMELESS GLASS 15H X 36W Clear Glass P1 Paint Opts Fossil	245.14	245.14
53	1	HRVT1572 F .G $(P1) .P28	FRAMELESS GLASS 15H X 72W (36" + 36") Clear Glass P1 Paint Opts Fossil	402.49	402.49
54	1	HH871130	ELECTRICAL PASS-THRU CABLE 30W 3-1 & 2-2 SYSTEMS	54.03	54.03

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
55	3	HH871136	ELECTRICAL PASS-THRU CABLE 36W 3-1 & 2-2 SYSTEMS	54.03	162.09
56	3	HH871224	ELECTRICAL POWER HARNESS 24W 3-1 & 2-2 SYSTEMS	85.43	256.29
57	6	HH871236	ELECTRICAL POWER HARNESS 36W 3-1 & 2-2 SYSTEMS	85.43	512.58
58	1	HH871242	ELECTRICAL POWER HARNESS 42W 3-1 & 2-2 SYSTEMS	90.16	90.16
59	2	HH871248	ELECTRICAL POWER HARNESS 48W 3-1 & 2-2 SYSTEMS	90.16	180.32
60	1	HH871260	ELECTRICAL POWER HARNESS 60W 3-1 & 2-2 SYSTEMS	90.16	90.16
61	2	HH871060	ELECTRICAL PASS-THRU W/O POWER BLOCK60"3-1&2-2	51.66	103.32
62	4	HH873501.S	CIRCUIT 1 Color: Charcoal	18.23	72.92
63	3	HH873502.S	CIRCUIT 2 Color: Charcoal	18.23	54.69
64	4	HH873503.S	CIRCUIT 3 Color: Charcoal	18.23	72.92

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65	4	HH873504	CIRCUIT 4	18.23	72.92
		.S	Color: Charcoal		
66	1	HH879072	BASE IN-FEED CABLE BASE 3-1 & 2-2 SYSTEMS	95.56	95.56
67	1	HRVSS30	ABOUND STIFFENER SUPPORT 30W	25.66	25.66
		.P	PAINT: Black		
68	1	HRVSS36	ABOUND STIFFENER SUPPORT 36W	27.01	27.01
		.P	PAINT: Black		
69	1	HH8988EBN	ELECTRICAL MOUNTING BRACKETS (PK OF 12)	26.68	26.68
		.P	Color: Black		
70	4	HHT2DP	DATA ELECTRICAL PORT KIT (SAME COLORS AS RECEP)	10.81	43.24
		.S	Color: Charcoal		
71	2	HGRMTAC	4-TRAC ELECTRICAL POWER HUB 3" GROMMET MOUNT	71.71	143.42
		.X	Plastic: Standard Color		
			Tag 1: STN 2-3		
72	1	HRVBPLATE336	ABOUND BASE COVER 3 KNOCKOUT 36"W	31.74	31.74
		$(P1)	Select P1 Paint		
		.P28	Fossil		
73	1	HRVC15PFT	ABOUND VARIABLE HT FINISHED END OVER CONNECTORPAINT 15"	28.03	28.03
		$(P1)	P1 Paint Opts		
		.P28	Fossil		

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
74	2	HRVC42PF	ABOUND FINISHED END PAINTED 42"	37.82	75.64
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
75	4	HRVC42PL	ABOUND L CONNECTOR PAINTED 42"	63.82	255.28
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
76	2	HRVC42PT	ABOUND CONNECTOR T - PAINTED 42"	63.82	127.64
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
77	1	HRVC50PF	ABOUND FINISHED END PAINTED 50"	40.52	40.52
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
78	1	HRVC50PL	ABOUND L CONNECTOR PAINTED 50"	65.84	65.84
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
79	1	HRVC65PF	ABOUND FINISHED END PAINTED 65"	42.88	42.88
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
80	2	HRVC65PL	ABOUND L CONNECTOR PAINTED 65"	69.90	139.80
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
81	1	HRVC7PFV	ABOUND VARIABLE HEIGHT FINISHED END-PAINTED 7"	28.03	28.03
		$(P1)	P1 Paint Opts		
		.P28	Fossil		

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DIVINE REATE
398 B ST
S SAN FRAN CA 94080

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
82	1	HRVC7PFT	ABOUND VARIABLE HT FINISHED END OVER CONNECTOR-PAINT 7"	28.03	28.03
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
83	1	HRVC7PL	ABOUND CONNECTOR "L"-PAINTED 7"	40.86	40.86
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
84	1	HRVCLG24	ABOUND 29"H X 24"D ABOUND UNIVERSAL SUPPORT LEG	82.39	82.39
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
			Tag 1: STN 4		
85	1	HRVEP1129L	ABOUND 29"H X 11"D LEFT END PANEL	85.77	85.77
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
86	1	HRVEP1129R	ABOUND 29"H X 11"D RIGHT END PANEL	85.77	85.77
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
87	2	HWR2424P	SYSTEMS RECT WORKSURFACE EDGEBAND 24D X 24W	130.68	261.36
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		.NR	EDGE: Natural Recon		
		.EH	Grommet: Fossil		
88	1	HWR2472P	SYSTEMS RECTANGULAR WORKSURFACE EDGEBAND 24D X 72W	225.90	225.90
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		

CONTINUED...

CAMPBELL KELLER
Environments at Work
3041 65th Street, Suite 3. Sacramento, CA.95820
Ph: 916.737.3300 Fax: 916.737.3305

PROPOSAL 115085
DATE 08/25/22
PROJECT #615-170
BETH O'LEARY

PROPOSAL FOR:

SOUTH SAN FRANCISCO USD
WAZI CHOWDHURY
398B ST
SOUTH SAN FRANCISCO CA 94080

INSTALL AT:

SOUTH SAN FRANCISCO USD
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DIVINE REATE
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S SAN FRAN CA 94080

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		.NR	EDGE: Natural Recon		
		.EH	Grommet: Fossil		
89	1	HCTL181R	RIGHT-HAND CANTILEVER 18"D	15.19	15.19
		$(P1)	Select P1 Paint		
		.P28	Fossil		
90	1	HWR2442PN	DISC 12/31/22 SYSTEMS RECTANGULAR WKSFC EDGEBAND 24D X 42W N	163.09	163.09
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		.NR	EDGE: Natural Recon		
91	2	HWR2460PN	DISC 12/31/22 SYSTEMS RECTANGULAR WKSFC EDGEBAND 24D X 60W N	204.96	409.92
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		.NR	EDGE: Natural Recon		
92	1	HWR2466P	SYSTEMS RECTANGULAR WORKSURFACE EDGEBAND 24D X 66W	219.48	219.48
		$(L2STD)	Grd L2 Standard Laminates		
		.LNR1	Natural Recon		
		.NR	EDGE: Natural Recon		
		.EH	Grommet: Fossil		
93	1	HHN831118 .S	FLAT BRACKET 18D Color: Charcoal	26.68	26.68
94	8	HWSB2	WORKSURFACE BRACKET KIT	19.92	159.36
		$(P1)	P1 Paint Opts		
		.P28	Fossil		

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
95	2	HRVOH36FM	ABOUND OVERHEAD-METAL FLIPPER DOOR 36"	239.06	478.12
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
		.X	Lock: Omit Lock		
96	1	HLED31A	31" LED LIGHT W/PWRSUPPLYFORDAISYCHAIN(STARTER)	255.95	255.95
97	1	HLED31AUO	31"LED LT W/8"JMPRCORDDAISYCHAIN(FOLLOWER)	208.68	208.68
98	3	H18717N	BOX/BOX/FILE 28"HX16 7/8"DX14 15/16"W	290.39	871.17
		.X	Omt Core to Order Key Alike		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
99	1	H18817N	FILE/FILE 28"HX16-7/8"DX14 15/16"W	290.39	290.39
		.X	Omt Core to Order Key Alike		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
100	3	H9173N	FLAGSHIP 30W 3-DRW "N" PULL LATERAL 30W 39-1/8H 18D	701.23	2,103.69
		.X	Omt Core to Order Key Alike		
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
101	1	H9183N	FLAGSHIP 36W 3-DRW "N" PULL LATERAL 36W 39-1/8H 18D	788.08	788.08
		.X	Omt Core to Order Key Alike		

CONTINUED...

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
102	6	H919491	SINGLE RAIL HANGING FILE RACKS(4 PACK)	39.71	238.26
103	3	HHCMT24	24" CABLE MANGEMENT TRAY	31.06	93.18
		.P	PAINT: Black		
104	1	HHATCC70 3422$(L2STD)	70X34X22X22 CORNER COVE - LH	395.83	395.83
		.LNR1	Gr L2 Standard Laminates		
		.NR	Natural Recon		
		.G2	EDGE: Natural Recon		
		P	2 Grommets - Offset		
		.P	Grommet: Black		
			Color: Black		
			Tag 1: STN 4		
105	1	HHATCC70 4622$(L2STD)	70X46X22X22 CORNER COVE - LH	491.00	491.00
		.LNR1	Gr L2 Standard Laminates		
		.NR	Natural Recon		
		.G2	EDGE: Natural Recon		
		P	2 Grommets - Offset		
		.P	Grommet: Black		
			Color: Black		
			Tag 1: STN 3		
106	1	HHATCC70 4622R(L2STD)	70X46X22X22 CORNER COVE - RH	491.00	491.00
		.LNR1	Gr L2 Standard Laminates		
		.NR	Natural Recon		
		.G2	EDGE: Natural Recon		
		P	2 Grommets - Offset		
		.P	Grommet: Black		
			Color: Black		
			Tag 1: STN 2		
			CONTINUED...		

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
107	1	HHATW2240CT	40W X 22D RECT WORKSURFACE - C/T BASE	212.40	212.40
		$(L2STD)	Gr L2 Standard Laminates		
		.LNR1	Natural Recon		
		.NR	EDGE: Natural Recon		
		.G2	2 Grommets - Offset		
		P	Grommet: Black		
			Tag 1: STN 4		
108	1	HLSL2428O	24"D X 28"H O-LEG SUPPORT FOR WKSF (SINGLE LEG)	188.04	188.04
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
109	4	HF23S	CONTAIN SATIN REMOVABLE LOCK CORE KIT	25.31	101.24
		.X101E	KEY NUMBER: 101E		
110	1	HF23S	CONTAIN SATIN REMOVABLE LOCK CORE KIT	25.31	25.31
		.X102E	KEY NUMBER: 102E		
111	1	HF23S	CONTAIN SATIN REMOVABLE LOCK CORE KIT	25.31	25.31
		.X103E	KEY NUMBER: 103E		
112	4	HF23S	CONTAIN SATIN REMOVABLE LOCK CORE KIT	25.31	101.24
		.X104E	KEY NUMBER: 104E		
113	1	HPMARKER1	1 TOUCH-UP MARKER	21.82	21.82
		$(P1)	P1 Paint Opts		
		.P28	Fossil		

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
114	1	HSPRAY	SPRAY PAINT 12OZ	21.82	21.82
		$(P1)	P1 Paint Opts		
		.P28	Fossil		
115	7	12001980	PLASTIC GROMMET	2.81	19.67
		EH .EH	Grommet: Fossil		
117	1	4670R-SE	SIERRA HX, 3 LEG BASE, 24"	985.45	985.45
		HX5472-4	FLAT FEET, FOR 4670R WKSF		
		272E0PS	Programmable Switch		
		*	Standard Cord		
		-S	Silver		
118	1	7046L-SE	SIERRA HX, 3 LEG BASE, 24"	985.45	985.45
		HX5472-4	FLAT FEET, FOR 7046L WKSF		
		272E0PS	Programmable Switch		
		*	Standard Cord		
		-S	Silver		
119	1	7058L-SE	SIERRA HX, 3 LEG BASE, 24"	985.45	985.45
		HX5472-4	FLAT FEET, FOR 7058L WKSF		
		272E0PS	Programmable Switch		
		*	Standard Cord		
		-S	Silver		
120	3	CONF-1SD	CONFORM ARTICULATING ARM W/	140.00	420.00
		A-BSE-CC	C-CLAMP/GROMMET BASE, SILVER		
		G	OR BLACK		
		-S	Silver		
121	2	GBS3028	30WX13-3/8DX27-3/4H 2-HIGH SQUARE BOOKCASE - 1 ADJUSTABLE SHELF	310.13	620.26
		0239	AL Fossil		
		*	No Selection_Upgrade___		

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
122	1	PAK	PANEL ACCESS KIT	123.38	123.38
123	1	FREIGHT	SHIPPING & HANDLING CHARGES	439.00	439.00
124	1	SURCHARGE	SURCHARGE	536.16	536.16
125	1	DESIGN	DESIGN SERVICES	2,635.00	2,635.00
126	1	ASSEMBLY	ASSEMBLY AND RELATED SERVICES FOR SOUTH SAN FRANCISCO USD FACILITIES DEPARTMENT PREVAILING WAGE, REGULAR HOURS AREA MUST BE FREE AND CLEAR PRIOR TO SCHEDULED INSTALLATION DATE	4,909.00	4,909.00

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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED

This proposal is valid for 30 days unless otherwise noted.

By signing this proposal, you are acknowledging that you have reviewed the quantities, color and finish selections and are familiar with the products being ordered. All items are custom made to order and can not be returned.

Delivery, Assembly and related services quoted for normal business hours with clear first floor access or access to a freight elevator (No stair carry) unless otherwise noted and quoted.

If wall track is included on proposal, client assumes responsibility for costs due to electrical and/or plumbing within walls.*

The total below is for cash/check/EFT purchases. When a credit card is used, a 3% service fee is applied to the total balance noted below. Please acknowledge by initialling if your organization will be paying by credit card _____

PRODUCT TOTAL..:	25,066.45
ASSEMBLY.....:	4,909.00
DESIGN.....:	2,635.00
S&H.....:	439.00
SALES TAX.....:	2,850.52
TOTAL.....:	35,899.97

ACCEPTED BY_____

DATE ACCEPTED_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

DATE: September 22, 2022

RE: Approval of Award of Contract for Roof Replacement for Three Portables at Skyline Elementary School

---

BACKGROUND:

Skyline Elementary has three dilapidated portable buildings that require immediate roofing replacement. They include building numbers 18, 19, and 20. These portable buildings were installed at this site in 1996. The roofs have been leaking substantially, which causes damage to the interior and creates a hazard for the occupants.

The District solicited bids from four contractors but received only one proposal. Bids were opened on July 14, 2022. They are as follows:

SG Engineering, Inc.	$118,320
TD Builder LLC.	Non responsive
Argo Construction, Inc.	Non responsive
RK Associates (dba Escon Builders)	Non responsive

The only responsive and responsible bidder is SG Engineering, Inc. at $118,320. SG Engineering, Inc. is based in San Francisco.

FISCAL IMPLICATIONS:

By this action: $118,320 will be paid from Fund 14 (Deferred Maintenance)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for roof replacement to the lowest responsive, responsible bidder, SG Engineering, Inc., in the amount of $118,320.

SG Engineering, Inc

1485 Bayshore Blvd #169 STE325
San Francisco CA, 94124
P: 415-466-6480 F: 415-494-5711
E-mail:info@engineeringsg.com
www.engineeringsg.com
California License# 999872 EIN: 47-1964911

DVBE: 2001300
DUNS: 081737979
DIR: 100023397
CUCP DBE: 43993
BART MSBE: 1263
LBE MBE: CMD121917283
VENDOR: 101565

Proposal #
SG2022SES

PROJECT	
Skyline Elementary School, 55 Christen Ave, Daly City, CA	

Attn: SSFUSD - Liam McCloskey

SUBJECT: Replacement of Three Roofs

Item #	Description	QTY.	UNIT	TOTAL	Initial
	Replacement of Three Roofs at Skyline Elementary				
	School on Portable Buildings 18, 19 & 20.				
	Demolition			**$ 118,320.00**	
1	Removing existing metal roofs, expansion joint, gutters				
	and downspouts.				
2	Remove four feet wide of 1/2" plywood sheating at eaves				
3	Remove eave fascia, dry-rotted 2x6 joist and soffit				
	Furnish and Install				
1	New 1/2" plywood sheating				
2	New 1 x 10 eave fascia				
3	Replaced damaged 2 x 6 joists(assumed 50% damaged				
	at eaves only.				
4	Replaced damaged 1/2" plywood soffit (assumed 50%				
	damaged at eaves only)				
5	New Torch applied roofing; consisting of 1 ply Base Sheet				
	1 ply smooth modified cap; and solar reflective while coating				
6	Compatible Expansion joint				
7	Related 24 Ga. Galvanized sheetmetal flashings, gutter,				
	and downspouts.				
	Qualifications/Exclusions				
1	Excludes hazmat				
2	Exludes painting				
3	Bid is based that roof deck has no deflection to create				
	ponding water.				
4	Excludes any other work not stated above				
5	Start of work is based on availability of materials				
6	Removal of wall mounted units is excluded, if work is required				
	above it.				

7	Dry rot repairs beyond 50% will be additional				
	Total			**$ 118,320.00**	

Note: Silao General Engineering Inc is signatories of Carpenter, Labor and Cement Mason Unions

INCLUSION: I

all labor and materials as per Scope of Work.

EXCLUSION:

No Lead/Asbestos abatement	Landscape Work	Structural Steel Framing	Plumbing
Bonds	Fire Alarm Works	Ligthing Fixture	controls
Any Underground Utilities	Painting	Demo of stair	Trench Excavation
Temporary/Permanent Stripping	Metal Railings	FRP	hydroseeding
Testing	Modular Concrete Unit	Hazardous Materials Abatement	HVAC
PG&E or Gas Relocation	Shotcrete	Subway Tiles	Concrete ramps
Water Heater and Duplex Waste Ejector	Soil Nail Wall	Terazzo Flooring	
Underpinning	Temporary Fence	Insulation	
Signage	General Survey	Metal Decking	
Erosion Control	Bollard	Metal Welding	
Permit TO THE CITY (provided by the owner)	Pervious Concrete	Removal of Tree	
All Works Not Related to Scope	Crash Gravel Base	Hardware	
Bioretention Area/Retaining Wall	Asphalt Paving	Concrete repair	
Grading	Interior Glass and Skylight	Electrical	

EXTRA WORK AND CHANGE ORDERS:

Extra work and change orders become part of the contract once the order is prepared in writing and signed by the parties prior to the commencement of the work covered by the new change order. The order must describe the scope of the extra work or change, the cost to be added from the contract, and the effect the order on the schedule of payment. The rate for the change orders will be according to prevailing wage rate. (Labor, Cement, Carpenter)

PAYMENT

Progress Payment

Call Sonny Silao 415.818.2089 or Agatha Riocasa 415.466.6480 for any questions or concerns

Authorized Representative

Date:

Name: Signature:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: September 22, 2022

RE: Approval of Agreement with Infinity for E-Rate Consulting Services

---

BACKGROUND:

E-rate is a federal subsidy program that provides discounts of up to 90% to help schools and libraries obtain affordable telecommunication services and telecommunication hardware. The program resides within the authority of the Federal Communications Commission (FCC) and is administered through the Universal Services Administrative Company (USAC).

To qualify for E-rate, the entity has to be a US school, US school district, library, colleges, or non-profit. Discounted rates for telecommunications are provided through Free and Reduced Lunch information submitted to state agencies. For California, it is CALPADS data.

Infinity Communications and Consulting has been assisting SSFUSD for many years with various tasks in order to secure E-Rate discounts for SSFUSD. These include program updates and compliance, application management, Request for Proposal RFP) management Services, and audit assistance.

FISCAL IMPLICATIONS:

The cost of the three-year agreement is $64,500 ($21,500 per year for 2022-23, 2023-24, and 2024-25). This cost will be paid from the General Fund.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 3-year agreement with Infinity Communications and Consulting in the amount of $64,500 for E-Rate consulting services.

PROJECT ATTACHMENT 0174-FY2023
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Client No. 0174

SERVICES: CATEGORY ONE E-RATE CONSULTING SERVICES

INFINITY'S RESPONSIBILITIES

Infinity shall perform the following tasks for our **Category One E-Rate Consulting Services**:

E-RATE AND CALIFORNIA TELECONNECT FUND (CTF) CONSULTING SERVICE

1. Client Access – Infinity will be available to the Client by phone, email, or in person to address Client related E-Rate Funding issues. Client will provide Infinity with a minimum of 72 hours' notice of a request for onsite service.
2. Program Updates – Infinity will update the Client on changes in the E-Rate and CTF process and help staff to take advantage of newly eligible products and services.
3. Program Compliance – Infinity will assist the Client to verify that USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, in regard to Bid Evaluations, Procurement, Technology Plans, CIPA compliance, Technology Budget, and Document Retention.

E-RATE APPLICATION MANAGEMENT

1. Needs Assessment and Strategic Planning – Infinity will assist the Client to determine a Filing Strategy that best meets the Client's needs to maximize the Client's E-Rate funding opportunities.
2. Determination of Funding Request Amount – Infinity will prepare the required "Item 21 Attachment Sheet", by; review one (1) month of the Client's bills from eligible Service Providers to determine an estimated annual funding request, review of Client's current annual contract(s) for eligible services, and/or review of new contract(s) for eligible services.
3. File Forms – Infinity will prepare and file the following forms required by USAC's School and Library Division to receive E-Rate Category One Telecommunications and Internet Access funding: Form 470, Form 471, and Form 486.
4. Administration of PIA Process – Infinity will assist the Client in responses to and delivery of the required documentation for USAC's "Program Integrity Assurance" (PIA) information requests.
5. Service Provider Collections – Infinity will prepare the Service Provider's required forms ("Discount Grids") to have the Client's eligible discounts added to the monthly Service Provider Bills (SPI Method) or prepare and file the Form 472 (BEAR Method) to have a reimbursement check issued for the eligible discount amount.
6. Application Status – Infinity will provide the Client with progress status on applications, reviews, and modifications, for the Client's open funding requests.

REQUEST FOR PROPOSAL (RFP) MANAGEMENT SERVICES

1. Develop RFP Documents – Infinity will develop a Request for Proposal (RFP) for Category One Services in compliance with the Client's Local/State and the E-Rate Program's procurement requirements. If newspaper publication is required, Infinity will assist the Client with compliance at least 20 days prior to receipt of responses to the Form 470.
2. RFP Tracking – Infinity will distribute and track, in electronic form only, the "RFP Documents" to prospective bidders thru Infinity's "Projects" website.
3. Administration of RFP Process – Infinity will prepare and distribute project clarification(s) and/or addenda(s) to address questions from prospective bidders.
4. Bid Opening – Infinity will conduct the opening of bid response(s). All bid openings will be held at Infinity's offices, unless otherwise agreed upon between the Client and Infinity.
5. Bid Evaluation - Infinity will evaluate the bid responses based on the E-Rate Program's requirements for the "Evaluation of Bids" and provide the Client with recommendations for the award of contract(s).
6. Contract Administration – Infinity will collect the documents necessary for the award of contract from the successful bidder and coordinate the delivery to the Client for execution.

AUDIT ASSISTANCE

1. Document Retention – Infinity will maintain a copy of the documents required for E-Rate Program's "Document Retention Policy", including "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance", for up to 10 years from the last date of service.
2. Document Assistance – Infinity will assist the Client in the preparation and delivery of the Auditor requested documentation.

3. Support Services –Infinity will represent the Client during all E-Rate Audits.

CLIENTS' RESPONSIBILITIES

The Client's responsibilities, for the successful completion of our **Category One E-Rate Consulting Services**, shall include:

1. Appointing a representative to act on their behalf, with respect to this agreement and the subsequent projects, who has the authority to render decisions and approve requests from Infinity, in a timely manner as not to cause unreasonable delay in the progress of Infinity's service.
2. Provide Infinity with reasonable access to the site, if applicable, to allow Infinity the ability to perform the work detailed in this agreement.
3. Provide Infinity all information, required for the successful completion of the agreed service, within 10 days, after the receipt of a request from Infinity. This includes at a minimum, but not limited to; Copies of Monthly Service Provider Bills, Copies of Service Provider Contracts, Approved Free & Reduced Lunch numbers, Budget Information, Copy of Approved Technology Plan, Copy of CIPA Compliance, and "Authorized Contact" information.
4. Provide a Letter of Authorization (LOA), authorizing Infinity, to act on the Client's behalf to file E-Rate forms and respond to the USAC's request for information.
5. Sign and certify the E-Rate forms required for the Client's application for funding, in a timely manner, as not to cause a failure to comply with the E-Rate Program's time sensitive deadlines.
6. Require the Service Provider, for the eligible services the Clients is entitled to receive California Teleconnect Fund (CTF) support, to invoice USAC by the SPI Method (Form 474).
7. Maintain and update an "Equipment Asset Register" (EAR). The EAR shall detail the make, model, serial number, and location of all equipment purchased with the support of the Universal Services Fund (E-Rate Program). The Client will provide Infinity a copy of the EAR for compliance with the "Inventory" section of E-Rate's "Document Retention Policy".
8. Maintain and update a "Service Provider Reimbursement Reconciliation" (SPRR) spread sheet. The SPRR shall include, by FRN(s), the total amount of funds associated with each reimbursement, and/or the total amount of discounts (in the form of discounted bills, checks, or credits) received from the Service Provider. The Client will provide Infinity a copy of the SPRR for compliance with the "Invoicing" section of E-Rate's "Document Retention Policy".
9. Retain documents, for each funding request, related to the "Pre-bidding Process", "Bidding Process", "Award of Contracts", Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance" for a period of at least 10 years from the last date of service.

* **In the event, something unforeseen happens that is not covered under PROJECT ATTACHMENT #0174-FY2023 with this contract, an additional fee will be negotiated before any additional services are provided**.

** **Should the client cease services with Infinity and request document re-constriction for past years filings, there will be a charge for the time to re-create the document library. This charge will be assessed at the time of the request and will need to be paid prior to the release of the re-constructed documents.**

TERM OF CONTRACT:

This Agreement is for a term of **three (3) years**, with an expiration date of **June 30, 2025**.

PAYMENT SCHEDULE

Infinity's fee will be an annual flat rate fee of **$21,500.00**, for Category One services.

Infinity's fee is invoiced on a quarterly schedule, unless otherwise directed by the South San Francisco Unified School District.

* Existing services are for services currently being requested through the E-Rate program.
** Additional or new services may require and additional fee. This fee must be agreed to prior to billing.

Standard Hourly Rates Schedule

For additional works that is required outside the scope of the original project, the hourly rates listed will be charged. Standard Hourly Rates are subject to review and adjustment. The hourly rates effective on the date of the Agreement are:

Principal	$175.00/hour
Sr. Systems Designer	$155.00/hour
Systems Designer	$125.00/hour
CAD Operator	$75.00/hour
Sr. Project Manager	$155.00/hour
Project Manager	$95.00/hour
Design Team Coordinator	$75.00/hour
E-Rate Compliance Consultant	$140.00/hour
E-Rate Specialist, III	$90.00/hour
E-Rate Specialist, II	$75.00/hour
E-Rate Specialist, I	$55.00/hour
Support Staff	$50.00/hour

Reimbursable Expenses Schedule

Reimbursable Expense rates are subject to annual review and adjustment. The rates effective on the date of the Agreement are:

Newspaper Advertisement	at cost + 15%
8"x11" Copies/Impression	$0.05/sheet
Blueprint Copies	at cost + 15%
Reproducible Copies (Mylar)	at cost + 15%
Reproducible Copies (Paper)	at cost + 15%
Legal Counsel	at cost + 15%
Travel Expenses:	
Mileage (auto)	$0.58/mile
Airfare	at cost + 15%
Meals	at cost + 15%
Lodging	at cost + 15%
Standard Labor Rate	See Hourly Rate Schedule Above

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below:

Infinity Communications & Consulting, Inc.

	08/05/2022
Signature	Date
Martin Skiby	Chief Executive Officer
Name	Title
P.O. Box 999, Bakersfield, Ca. 93302	
Address/City/Sate/Zip	
82-0573429	
Federal Tax ID#	

South San Francisco Unified School District

Signature	Date
Name	Title
Address/City/Sate/Zip	
Federal Tax ID#	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Joe Siam - Director of Technology

DATE: September 22, 2022

RE: Approval of Agreement with Dell Technologies for Additional Cybersecurity Protection

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BACKGROUND:

It is difficult for IT organizations to keep pace with the growing volume of ever-evolving security threats. More than 60 percent of companies have experienced a data compromise due to an exploited vulnerability. Fully protecting a business or organization requires quick detection and effective response to new threats across the environment. This is difficult when IT teams are already fully occupied with critical demands and when there is a shortage of staff.

Dell Technologies Managed Detection and Response powered by Secureworks Taegis XDR is a fully managed, end-to-end, 24x7 service that monitors, detects, investigates and responds to threats across the entire IT environment, helping an organization to quickly and significantly improve their security posture while reducing the burden on IT.

FISCAL IMPLICATIONS:

The cost of this service for one year is $49,875.00.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees authorize the Business Services Department to accept the quote from Dell Technologies for improving the District's defense against cybersecurity.

A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	**3000127446347.2**	Sales Rep	Jessica Fabac
Total	**$49,875.00**	Phone	(800) 456-3355, 6180224
Customer #	10326499	Email	Jessica_Fabac@Dell.com
Quoted On	Aug. 09, 2022	**Billing To**	ACCOUNTS PAYABLE SOUTH SAN FRANCISCO USD 398 B ST SOUTH SAN FRANCISCO, CA 94080-4423
Expires by	Sep. 08, 2022		
Contract Name	Dell NASPO Computer Equipment PA - California		
Contract Code	C000000181156		
Customer Agreement #	MNWNC-108/7157034003		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Jessica Fabac

Shipping Group

Shipping To

JOLENE ACCOUNTS PAYABL
SOUTH SAN FRANCISCO USD
398 B ST
TECHNOLOGY
SOUTH SAN FRANCISCO, CA 94080-4423
(650) 877-5230

Shipping Method

Standard Delivery Free Cost

Install At

JOLENE ACCOUNTS PAYABL
SOUTH SAN FRANCISCO USD
398 B ST
TECHNOLOGY
SOUTH SAN FRANCISCO, CA 94080-4423
(650) 877-5230

Solution Name:

MDR 1575 1yr

Product	Unit Price	Quantity	Subtotal
Client Services	**$0.00**	**1**	**$0.00**
Managed Detection and Response Powered by Taegis XDR - Per Endpoint 50-500 1 Year	**$133.00**	**375**	**$49,875.00**

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Subtotal:	**$49,875.00**
Shipping:	**$0.00**
Environmental Fee:	**$0.00**
Non-Taxable Amount:	**$49,875.00**
Taxable Amount:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$49,875.00**

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Shipping Group Details

Shipping To

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398 B ST
TECHNOLOGY
SOUTH SAN FRANCISCO, CA 94080-4423
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SOUTH SAN FRANCISCO, CA 94080-4423
(650) 877-5230

Solution Name:

MDR 1575 1yr

		Quantity	Subtotal
Client Services Estimated delivery if purchased today: Aug. 10, 2022 Contract # C000000181156 Customer Agreement # MNWNC-108/7157034003	**$0.00**	**1**	**$0.00**

Description	SKU	Unit Price	Quantity	Subtotal
			Quantity	Subtotal
Managed Detection and Response Powered by Taegis XDR - Per Endpoint 50-500 1 Year Estimated delivery if purchased today: Aug. 11, 2022 Contract # C000000181156 Customer Agreement # MNWNC-108/7157034003		**$133.00**	**375**	**$49,875.00**

Description	SKU	Unit Price	Quantity	Subtotal
Managed Detection and Response Powered by Taegis XDR - Per Endpoint 50-500 1 Year	865-2964	-	375	-

Subtotal:	**$49,875.00**
Shipping:	**$0.00**
Environmental Fee:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$49,875.00**

Dell Marketing LP. U.S. only. Dell Marketing LP. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier´s affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC): Offered to business customers by WebBank, Member FDIC, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of $15 or 3% of the new balance shown on the monthly billing statement. Dell and the Dell logo are trademarks of Dell Inc.