

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of December 15, 2022

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 7:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Katrina Oller, Student Board Member - Present
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present
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C. PLEDGE OF ALLEGIANCE - was led by Parkway Heights MS student Natalia Alvarez. Principal Marco Lopez said Natalia, an 8th grader is a second year leadership student and ASB President. She is part of the school's Sports Club, participated in the Green Team and Recycle Club last year, and enjoys playing volleyball and riding her bike.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. CEREMONIAL OATHS OF OFFICE

Due to a last minute change in the agenda, the planned administrators for the ceremonial Oaths of Office to the three newly elected Board members were changed. The oaths were administered by Superintendent Shawnterra Moore to Chialin Hsieh and Mina Richardson. SSF Councilmember Eddie Flores administered the oath to Board member Amanda Anthony. (Board members are legally sworn in by the elections office when they file for candidacy.)

ACTION

1. ADMINISTRATION

a. Resolution No. 22-64 Ratifying Election Results

The resolution was read by Board Clerk Daina Lujan.

MOTION #81 (Murray/Hsieh) to adopt Resolution #22-64: To ratify the results of the November 8, 2022 election of three SSFUSD Board members. (AYES: Student Trustee Oller, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

F. BOARD OF TRUSTEES' REORGANIZATION – THE SUPERINTENDENT ASSUMES THE CHAIR

Superintendent Moore assumed the chair and facilitated the Board Reorganization. First, they would have nominations, opportunities for a discussion, and then she would open it up to a roll call vote for the different positions of President, Vice President, and Clerk for the SSFUSD school board.

Election of President

Trustee Patricia Murray nominated Trustee Hsieh for the presidency. There were no other nominations for this office.

MOTION #82 (Murray/Anthony) to nominate Trustee Hsieh for President. (AYES: Anthony, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-1 vote.

Election of Vice President

President Hsieh nominated Trustee Murray for the office of Vice President. There were no other nominations for this office.

MOTION #83 (Hsieh/Murray) to nominate Trustee Murray for Vice President. (AYES: Anthony, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-1 vote.

Election of Board Clerk

Trustee Richardson self-nominated for Board Clerk. There were no other nominations for this office.

MOTION #84 (Richardson/Murray) for Trustee Richardson to nominate herself for Board Clerk. (AYES: Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

G. NEW BOARD PRESIDENT ASSUMES THE CHAIR

President Hsieh shared the following remarks.

“First I'm so honored that my fellow trustees believe in me to take office in the Presidential role. As I take this position, I will become the first Asian American to serve as the Board President. I thank you for all of your support and confidence. Secondly, I would like to recognize the outstanding work of Trustee John Baker in his role as Board President for the past year. Under his leadership, he has led us through many successful and challenging times. For example, COVID, [the] SLO MOU, mask policy, Measure T, and more. So thank you so much for your leadership, John. We will miss you greatly. Thirdly, I would like to reiterate our District priorities, that are also the Board priorities. [The] first one is academic excellence. We are here for our students. [Then] talent management, operations and fiscal stewardship, community engagement, and connectedness. I am committed to working with all of you Trustees, Superintendent and Cabinet to make certain that our top priority is to serve our students. I hope that you will support me in this effort, and we will work effectively as a team in the upcoming year. Thank you so much.”

ACTION (continued)

1. ADMINISTRATION (continued)

b. Resolution No. 22-65 Honoring President John C. Baker

The resolution was read by Board Clerk Richardson.

MOTION #85 (Lujan/Murray) to adopt Resolution #22-65: To honor Trustee Baker for his service as President of the Board 2021-22. (AYES: Student Trustee Oller, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

c. Resolution No. 22-66 Honoring Trustee John C. Baker

The resolution was read by Board Clerk Richardson.

MOTION #86 (Murray/Lujan) to adopt Resolution #22-66: To honor Trustee Baker for his years of service on the Board. (AYES: Student Trustee Oller, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

Outgoing President/Trustee Baker shared the following remarks.

“Friends, I’m going to be a little different here, with a different format than most of these speeches take, because I’d like Trustee Anthony to know what she’s getting into.

First, congratulations Amanda, you’ve got so much to which to look forward. I’ve gotten to know you and your values in the past couple months and think you’ll both fit in well with this group and bring a fresh perspective.

And this job, and I encourage you to think of it as one, will bring you so much to be proud of. By my back of the envelope calculations, there are about 4,000 high school graduates in or late of this community with my signature on their diplomas. There are thousands more who won’t have my signature, they’ll have yours, in the schools now of whom I can be proud because I had some say in the education that will shape their lives.

And this Board has so much to be proud of in the past few years. Since I joined the Board, it (sometimes spurred by me, usually not, but always as part of a team):

- Negotiated a police MOU with the City, which, although no one got exactly what they wanted (I even voted no on the final form), showed cooperation and preserved valuable aspects of the program but put in place numerous safeguards and de-escalations for our students
- We collaborated with staff and stakeholders to make SSFUSD an equity-first district, ensuring that help flows first to those who most need it
- We worked with administration to address the most-pressing needs as schools went into, lived through, and then safely exited distance learning during the Covid-19 pandemic
- We spearheaded a program to distribute protective eyewear to most SSFUSD middle school students in 2017 so they could safely view that year’s Solar Eclipse
- We approved Next-Generation Science Standards into our curriculum
- We helped spur the construction of new sports facilities at all the District high schools.

I joined the Board soon after Measure J had fallen apart. As a Board, we worked with our lawyers to win a frivolous legal case via summary judgment (some restitution issues continue through the court, so I will leave it there). We finished Buri Buri, improved Parkway, and upgraded most of Martin. Even so, we had work to do, particularly with east side schools that didn’t benefit from Measure J.

So the Board, in its wisdom, placed Measure T on this fall's ballot. This bond measure will protect our kids and fund classrooms for the 2050s, not the 1950s. It passed by better than a 3:2 ratio, despite inauthentic opposition from a group that cared more about its pocket books than the safety and education of this community's children. I'm proud of that.

Amanda, I've no doubt when your term is finished, whenever that might be, you'll also have much to be proud of. You'll also have much to be thankful for.

I just met Ireneusz (Trustee Anthony's husband), but you will be thankful for his support. Everyone up there can't make it work without the support of their partners, who not only tolerate the late nights, but will also pick up some of the slack — and there will be slack. Without the help, love, brains, and initiative of my amazing wife Claire Ramsey — who took the reins despite having possibly an even more important and time consuming job than I did — very little of what I accomplished would have happened.

You'll be especially thankful for the student trustees with which you work. I've had the pleasure of working with excellent student trustees: Alan, Tiana, Kanani, Mia, Hannah, Izzy, Sam, Katrina and Tania, just to name a few. They are the ones both living the consequences of the Board's decisions and are in a position to give us real, unfiltered feedback. Listen to them. I so appreciated their feedback that when I became president, I made student trustee reports their own agenda item instead of a sub-section of the Superintendent's report; their input is that important.

And these are just some of our amazing students. I won't name all the kids I've worked with over the years because they'd be mortified, but I'm proud my name is on the diploma of one of our councilmembers, James Coleman, and on that of the leader of City's Youth Commission, Ethan Mizzi. I also told Erin Chazer I'd give her a shout-out, if only because she has repeatedly said I'm her favorite Board member, despite her mother also being on our Board.

Amanda, if you stay at least the six years that I have, you might meet the majority of our teachers, and you will be thankful for them, because without their efforts, the decisions of the Board will amount to nothing. Personally, I have too many to thank, but here's an attempt: Thanks to Mr. Jacobson, Ms. Martin, Ms. Yee, Ms. Jinso, Ms. Ka, Mr. Capitan, Ms. Carlino, Ms. Starke, Ms. Herda-Camacho, Ms. Hefner, Ms. Shurk, Ms. Musallam, Ms. Navarro, Ms. Fehoko, Mr. Brouillet, and Mr. Nakamura (that's one from each campus, if anyone's counting).

You'll be thankful for each and every one of our classified workers, from the front office, to custodians, to painters. Without them, the District would grind to a halt. I'm personally thankful for CSEA President Jolene Malfatti who helped teach an uninformed new Board member of their value.

You'll be thankful for our cabinet. Ted O, who works too late as it is, but will work even later to show you how the numbers work under a million different scenarios.

Keith Irish, who can explain every learning metric and pedagogy technique invented by mankind and tell why SSFUSD needs, or doesn't need it. As for Dr. Jay Spaulding, you will appreciate the dollop of common sense, realism, and humor he adds to every conversation, because this field is so often lacking it.

Amanda, you probably just met her, but you'll be especially thankful, like I am, for Nalani. If you think herding cats is hard, Nalani not only assists our superintendent in her busy schedule but also coordinates five Board members, each with their own jobs and agendas, and gets them both what they need and where they need to go. She's also an amazing, kind human being. Nalani, thank you for all that and especially for making me look good in the minutes when I ramble like this.

And I'm going to step out of this theme of addressing our new trustee for a second to personally thank Superintendent Dr. Shawnterra Moore.

Shawnterra, I can't put into words how privileged this community is to have you. Your compassion for education, your dignity, and especially your love for the students, are all so inspiring. People often overuse the term "it was an honor to work with you," but Shawnterra, I am indeed honored to have had you as a colleague. You are one of the most amazing women I have ever met.

And, apropos of nothing, I'd like to remind you that the other school districts in this county have a consistent recent history of making things difficult for their superintendents.

I'm also giving this, and future, iterations of the Board notice that if you ever do anything to drive her off, I'm going to be here with a torch and a pitchfork. Fair warning.

It's important for new Board members to remember what a trustee does. You are there to govern, not administrate. The Board sets the limits -- the floors, the ceilings -- of where the District should be and then hires one person, the Superintendent, to run the District within those rules.

We've seen in the past couple weeks in San Mateo why the board/council-manager system is so important. The manager, or superintendent in SSFUSD's case, is there to get things done when the elected officers let political differences get in the way of actual governance.

So what SHOULD a trustee do? Trustees need to be advocates for our students, our "kiddos." They should make sure the community and the state provides all that schools need to do their jobs. Trustees need to be the eyes and ears for the professionals in the district, the lookouts for icebergs or red flags, that will impede progress.

Trustees need to beg, borrow, barter, and I won't say steal, but will say "acquire," every bit of funding needed to provide the best education for our students. Anyone who says that taxes for education are high enough already is demonstrating

incredible naiveté. Our schools are tremendously underfunded. Keep the Legislature on its toes.

I will miss the site visits where we see our decisions in action. I will miss the Bell Game, the kindergarten nights, even the middle-school attempts at Shakespeare. But you, Amanda, have a world of student activities to which to look forward. Don't let the hard work of the Board get in the way of appreciating our students. Because the kids are the reason you're there.

You will be thankful to your fellow trustees. For me, Mina, Daina, Chialin, and especially Pat, plus also departed trustees Judy, Patrick, Rosa, and Eddie, are my second family. Like my other family, we've traveled together, eaten together, laughed together, bummed rides off each other, and sometimes fought with each other. You won't trade it for anything.

Well, maybe for another couple billion into the state's education budget.

Amanda, I'm thankful to the voters and parents of the South San Francisco Unified School District for allowing you to sit up there and work with this community's most precious commodity, its children. You will be amazing.

And to those same voters and parents, thank you for entrusting me with your kids these past few years.

For the second time in this speech, I'm going to say, it's been an honor ... and really mean it. Thank you."

Proclamations and a resolution from legislators were presented to Trustee Baker

At this time, a proclamation was presented to Trustee Baker on behalf of the State legislators for this district including Congressman-elect Kevin Mullin, Assemblymember Phil Tang and Senators Josh Becker and Scott Weiner. Linda Wolin, Chief of Staff for Supervisor Dave Pine, also presented a resolution, along with Supervisor David Canepa. SSF Mayor Pro Tem Mark Nagales and SSF Councilmember Eddie Flores presented a proclamation from the City.

Trustee Anthony thanked Mr. Baker for the shout-outs and for sharing his learnings.

Trustee Lujan reflected on serving with Mr. Baker on the San Mateo County Transportation Authority and learning about his passion for the community, students, and the environment. She is grateful for having collaborated with him on the Board and making great things happen for District students.

Vice President Murray said she would miss Mr. Baker's amazing voice for the Board and that his input and advice has been invaluable to her.

Trustee Richardson said one of the best times in her first term on the Board was when she and Mr. Baker worked on the SLO MOU and

together they were the most vocal against changes. She is proud of their collaboration with the police department and promoting safety for students.

Student Trustee Oller thanked Mr. Baker for his hard work and dedication to advocating for improvements in students' education. "I could tell how much of an impact you've created on not only our District but everyone's lives...while you were working with your colleagues."

President Hsieh said Mr. Baker's leadership will be hard to follow. "...thank you for leading us the past year and...we were able to accomplish so many things under your leadership..." Mr. Baker said one of the best decisions the Board made was selecting Dr. Hsieh to continue the great work and move the District forward.

The Board recessed at 8:00 p.m. for a break and reconvened at 8:10 p.m.

H. REVIEW OF AGENDA

Trustee Lujan suggested moving the Student Trustee reports and the Parkway Heights MS presentation be moved to before Item I since students have finals tomorrow.

N. STUDENT TRUSTEE REPORTS

1. Katrina Oller, Fall Student Trustee and ASB President El Camino High School highlighted the following recent and upcoming events at her site: On December 2, a winter rally was held to celebrate everyone's hard work throughout the semester before finals and dead week; the Music Department had successful shows during their holiday performances on December 2 and 9 which featured their choir and jazz and symphonic bands; last week they had an annual event to encourage and motivate the freshmen before their first finals week; and ASB students collaborated with their sister school, James Logan HS, for a two-week shoe drive at both campuses for the non-profit organization Crossroad which reaches out to youth in need and works with them to build healthy and fulfilling lives. She wished everyone a great holiday break.
2. Tania Torres, ASB President South San Francisco High School shared the following news from her school: On November 21, ASB attended a leadership class with various speakers, engaged in workshops, and exchanged tips with other student leaders; the School and Culture Commission held a movie night on November 30 featuring *Home Alone*; Earth Club hosted a holiday ornament decorating event on December 6 and will plant the tree in the outdoor learning space; their Winter Ball with the "Snowball" theme is being held on January 21; and junior and senior prom tickets are starting to be sold for the April 8 dance; Girls' soccer won against the Colts and Grizzlies.

Ms. Torres added that “It is imperative that we continue to encourage student leaders to engage with their student communities no matter how young or inexperienced. We must continue to uplift their voices and provide them with resources to lead and most importantly learn.”

Student Trustee Oller left the meeting at 8:20 p.m.

O. INFORMATION ONLY PRESENTATION

a. Teaching and learning presentation: Parkway Heights Middle School

Principal Marco Lopez shared educational priorities and programs at Parkway Heights MS. He also recognized the following parent volunteers who received certificates of appreciation from the Board: Jocelyn Limos, Nalani Moors, Alyssa Schalk, and Alma Soto.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Lopez said PHMS is fostering strong relationships with their students, staff, and parent groups, which is a key force in ensuring everyone is on board the same vehicle, striving towards a common goal of academic achievement and demonstrating growth in their professional practices.

Vision

in order to achieve their vision, they have goals that give them something to reach towards in order to create environments where students can exemplify the four is E's.

LCAP Goals

Principal Lopez said PHMS' goals are in alignment with the District's LCAP goals. “The District priorities and associated action steps must be aligned to the LCAP if we are going to make any positive movement across the District. Essentially what we're trying to do is focus our efforts and develop plans that are aligned and coherent and will help move the needle to move student achievement.”

Academic Achievement (LCAP Goal 1) - one of their site goals centers around the academic achievement of English Learners.

Staff and Professional Development (LCAP Goal 2) - This year they are starting to trend towards in-person PD opportunities for classified and certificated staff members. They have bolstered their capacity and

knowledge of various academic and behavioral strategies through department and site-based initiatives.

Student, Parent, and Community Engagement (LCAP Goal 3) - They continue to work on bringing back activities and workshops on campus or working on strengthening competencies of students such as self-awareness, self-management, social awareness, relationship skills, and responsible decision-making. An example is the program Character Strong.

Demographics

PHMS has 610 students this year. 60% are identified as socioeconomically disadvantaged, 20% are Students with Disabilities (SWD), and 41% are English Learners. 80% of students are Hispanic/Latinx.

Attendance Snapshot (10/17-11/22/22)

Principal Lopez shared the average daily attendance by ethnicity. It includes both excused and unexcused absences. For the total student population, the attendance average for this time period was 89%. He said they are working with staff to understand the root causes for the low attendance.

CAASPP Data

ELA - 34.29% of all students met or exceeded the standard for ELA. 29.87% of students nearly met the standard, and 35.84% did not meet the standard. For English Learners, 4.52% met or exceeded the standard, 33.33% nearly met the standard, and 62.15% did not meet the standard. For Special Education, 8.33% met or exceeded the standard, 25% nearly met the standard, and 66.67% did not meet the standard.

The goal is to move the EL students to the next level within the next two years and Spec. Ed. students to the next level with strategic academic intervention.

Math - 20.71% of all students met or exceeded the standard for math, 30.60% of students nearly met the standard, and 48.69% did not meet the standard. For English Learners, 2.58% met or exceeded the standard, 19.28% nearly met the standard, and 77.84% did not meet the standard. For Special Education, 6.02% met or exceeded the standard, 19.28% nearly met the standard, and 74.70% did not meet the standard.

2021-22 CAASPP ELA and Math Data Compared to 2020-21

GRADE	20 - 21 ELA	21 - 22 ELA	% OF CHANGE	20 - 21 MATH	21 - 22 MATH	% OF CHANGE
6TH	26.51	31.25	4.74	20.76	19.91	-0.95
7TH	41.4	40.7	-0.7	31.08	20.9	-10.18
8TH	32.32	30.97	-1.35	22.58	21.66	-0.92
OVERALL	33.26	34.29	1.03	24.68	20.71	-3.97

For ELA, there was a slight increase in 6th graders meeting or exceeding standards and an overall increase in grades 6th - 8th of approximately 1%. For math, the data indicates an overall decline in students meeting or exceeding standards by almost 4%. Principal Lopez said the past few years have been an anomaly and they are focused on making sure their systems are in place with the work being done in the classrooms.

Academic Supports/Intervention

Principal Lopez reviewed the core academic supports and interventions taking place at PHMS to close the achievement gap.

- Implement curriculum to focus on essential standards as developed on site and through the District-wide/site work
- With site funds, purchase books for classroom and school libraries
- Utilize staff meetings, collaboration meetings, and department meetings to provide training in research-based literacy strategies that will support essential standards instruction site wide
- Equal access to technology in order to enhance the delivery of instruction
- Continue site based academic conferences and other data analysis meetings by grade level team
- Create and implement site based CEA's
- Use collaboration time to improve instruction based on assessment data
- Identify at-risk students and significant sub groups
- Implement 3 tier RTI plan to improve student learning/mentor program (before/after school/advisory)
- Place at-risk students in RTI academic intervention programs
- Provide information and resources to parents/guardians, Provide parent education nights, host family nights
- Before/after school homework/academic programs, i.e. Academic Intervention Hour
- Clubs, tri-middle school events, math competitions, school competitions, cultural awareness nights, spirit weeks, anti-bullying

- program, PBIS
- Investigate and implement alternatives to suspension (Restorative practices)

Alternative to Suspension (ATS) 2022-23

Principal Lopez reported that this is the first year that all three middle schools are aligned with respect to having this specific program at their sites. PHMS hosts the program on Wednesdays when students violate California Ed Code and/or break a policy or rule. In contrast to previous practices such as a one-to-three-day suspension, they are now referring students to ATS and trying to remedy the situation. He said the target areas discussed for educating students, parents, and staff are substance use, fighting, conflict, and bullying. Through counseling, they are working on identifying the roots of what is happening at the school. These are discussed daily with a goal of being proactive as opposed to reactive.

Summative ELPAC Data Spring 2022

In Spring 2021, 19 of PHMS students scored level 4. In Spring 2022, 48 students attained this level. The 2021-22 school year was also the first year that all ELs had a Designated ELD Lab class and all ELA teachers taught a section of ELD. They also have newcomer classes.

Counselors

Principal Lopez acknowledged the “unsung heroes”, the counselors, Yessenia Pena-Ruiz and Thalia Mesa. They provide social emotional academic support to the students on a daily basis. Also a counseling internal in a USF program works part time at PHMS.

Character Strong

Principal Lopez said this is PHMS’s main focus when it comes to social emotional learning. The Character Strong curriculum launched in October, and is a work in progress. They are gathering student data on the program. The core components focus on emotion, understanding and regulation, how we feel and act, empathy and compassion, what we understand how we care, values and purpose, who we are and what we do, goals and habits, the dreams we have and the actions to get there, and leadership and team work, developing agency and working together. He said they are implementing the Character Strong curriculum two to three times a week. The curriculum provides students with self-awareness, self-management, social awareness, relationship skills, and responsible decision making.

Culture and Relationships

Many events are coming back after distance learning, including Ruby Bridges Day, Turkey Trot, Movie Night, Career Day, Spirit Fridays, Wellness Wednesdays, and field trips to see plays and musicals.

Principal Lopez concluded his presentation by saying students do better when parents are involved. They earn higher grades, enroll in higher-level programs, attend school regularly, pass their classes and earn extra credits, have better social skills, and graduate or continue to post-secondary education.

Trustee Lujan thanked Principal Lopez for his presentation and his honest look at the data. “But academics requires a strong foundation, and so through your presentation, what I really valued a lot was the focus on relationships because students thrive when they know they matter and they know they matter when peers care for them and when staff cares for them.” She was excited to hear about the Character Strong program and asked why he and his staff selected it. He replied that it started with ASB leadership bringing back a component of the program from a workshop several years ago. The goal is to make it a part of every-day life. He said, “...we're a little bit past the research and development portion of it, but in a way, we're still trying to figure things out like the foundational pieces, like the timing of things, we're trying to get...full buy-in from staff.” “Things take time for everyone to be brought into but also to gain confidence. Educators need to be able to understand and own what they're teaching, and once that happens, our goal is hopefully by the end of this year into next year...we'll start to see the fruits of our labor.”

Trustee Anthony said she was excited about the Character Strong program and asked if it could impact attendance by connecting students to school. Principal Lopez replied that in terms of kids' feelings, some students in Virtual Independent Study want to return to classrooms. He said the goal is to improve attendance by having students find a connection through relationship building with a teacher, supervisor, himself, or a counselor. Everyone one should speak the same language and students will feel welcome in a safe place.

Trustee Richardson thanked Mr. Lopez for the in depth analysis of his students which shows he is focused on an age group that is a transitional time in their lives. “...this [is a] critical time in their life, in development, [and] it's important for them to be among their own peers.”

Vice President Murray appreciated the attention to the culture on the campus. She said, “...you have the academic support, you have the alternative to suspension, you have the Character Strong. So you're just hitting it all over the place. And I get that the test scores are down, but that is throughout the nation. We've just been through a horrible couple of years, so it's to be expected. But I really, really appreciate that you and your staff are looking at the culture and really trying to connect with the kids, because I think that once you do that, the test

scores will go up.” Principal Lopez replied, “So this is a process, and we understand that. And we’re not expecting miracles but we are taking action day to day, and that’s all we can do to get through this together and...with the support of... Cabinet and our District in general, ...for them to back something up like Character Strong and things of that nature...we have the ability to be able to move forward and try new things and take risks because at this moment in time, that’s all we can do.” Vice President Murray noted that children self-regulating at this age is valuable and a skill they will use throughout their lives.

President Hsieh echoed her fellow Trustees’ comments and thanked Principal Lopez for his excellent work. She said it is heartwarming to see African American students have the highest attendance, at 96%.

- I. PTA COUNCIL REMARKS** - President John Sanna congratulated Dr. Hsieh on her Board presidency. He recognized the efforts of former Trustee Baker. “Since he got involved with the District, it’s always been straight on, head first, go for it, do the best we can for what’s there. He’s been committed to the District, he has been committed to the District’s community, he and his family have all shown amazing commitment to PTA and all the other special interests within the District.” Mr. Sanna congratulated Trustee Anthony and said the PTA Council is looking forward to having her at their meetings and working with them in collaboration with the Board and District. At the last PTA meeting, parents expressed their concerns “...regarding some of the things that will be going on at the high school at a level that will trickle down to the middle school...” He advised that parents are watching and taking note.

Mr. Sanna reported that the PTA Council received a \$5K STEM grant for the science projects aimed at elementary school level learning. “It will be worked primarily with our title 1 schools and all of those administrations have bought in and look forward to working with us on it.” A District TOSA has volunteered to work on the program. The Board will soon hear what is planned and how much each unit will receive.

He said SSFUSD is having a very successful year with bringing back in-person events, supportive parents, and membership numbers rising at all schools. Until the end of the school year, Mr. Sanna will report on schools that are doing the best and how they are keeping the momentum that they have established going. He wished everyone happy holidays.

J. STAFF ASSOCIATION REPRESENTATIVES’ REMARKS

South San Francisco Federation of Adult Educators - President Elizabeth Bales-Stutes spoke about teacher pay in the USA. “Teachers are still facing economic hardship. Many of us struggle to pay our bills. More and more teachers cannot afford to live where they work. The teaching profession in this country is under intolerable pressure and our public education system is in crisis.” She said

the inequity if even greater for Adult Educators whose funding is under constant threat. They serve adults from SSF, San Bruno, Colma, and Brisbane. They counsel their students and offer a wide variety of supports to excel for either brief periods of time or for years. 20 years ago, the school employed more than 40 Adult Ed. teachers, but now there are only 8. “If our District leadership and the community you serve want our adult program to continue to exist, we need your support. We need increased pay for our teachers so we can attract qualified applicants, we need more pay for our prep time.” They need to be included in staff picture day at the District Office at the beginning of the school year. “Unfortunately, this school year we have not received any assignment memos at all. Again this isn't good for morale. Please fix this.” She reminded the community “...that we are a school, not a department and we have never ever been Baden Adult School. We are SSF Adult Education and we are here to serve the adults of our community.”

South San Francisco Classroom Teachers Association - President Heather Burns wished everyone happy holidays. She welcomed Trustee Anthony to the District and encouraged her to visit school sites, especially Los Cerritos ES. She said CTA celebrates Mr. Baker and his dedication to the schools and community, the 98% approval of their tentative agreement, Adult Ed. which needs support now more than ever, and classified staff, the backbone of the schools, who work harder for less every year. “And we stand in solidarity in voice and in numbers united, supporting our union sisters and brothers always. Our union serves specific populations, but we are not divided. We stand together. We are one. We know our SSF kids deserve the best. We would like to take this opportunity to celebrate all staff and your hard work. It is your hard work and determination that gives our students what they deserve every day, in every classroom, and office, and on every campus.” Ms. Burns stated that SSFCTA’s vision it for the District to become a destination and a place where staff want to work and families want to send their kids to be educated. “We will enjoy the next few weeks of regeneration but we will return rested and ready to see our vision come to fruition.”

California School Employees Association Chapter 197 - President Jolene Malfatti also gave a heartfelt welcome to Trustee Anthony, saying she will do a great job. “CSEA sends our sincere thanks to Trustee Baker. We're going to miss you. You've done wonderful years of service to our District...” Bargaining resumes on January 10 with CSEA’s main concern being employee retention. She said employees, including the IT Director, have left to work at other districts down the peninsula for more money. She thinks employee turnover is the most hurtful thing in the District at this time. Many employees are still struggling financially. She hopes for a win-win for CSEA so classified staff can be retained. She wished everyone a blessed holiday season.

- K. PERSONNEL COMMISSION** - Assistant Superintendent Spaulding reported that the last meeting was held on November 21. During that meeting, they ratified six position announcements and two eligibility lists. The next Commission meeting will take place on January 23, 2023.

L. ITEMS FROM THE BOARD - None

M. SUPERINTENDENT'S REPORT

- a. CSBA Annual Conference Report** - Superintendent Shawnterra Moore reported that she had the privilege of attending the annual California School Boards Association (CSBA) conference last week with four Board members. The two ASB Student Trustees are participating virtually this year. There was a wide variety of relevant and meaningful sessions which allowed the Board members and her to reflect on what is being done in the District as well as opportunities for continued growth. One speaker shared his experience and emphasized "...the importance of having compassion and empathy towards our students and their circumstances. They need to put humanity before education and prioritize the ways to break down barriers in order to get to know the stories of our students. In order to know them as human beings first before students. One of his final statements that he shared that resonated with me...it's not your degree that qualifies you to do this work, it's your heart. It reinforced for me the importance of tapping into both emotional and intelligence skills that enables us to forge connections with our students, especially in an effort to both reach and teach them." Dr. Moore appreciated the opportunity to participate, to listen, to learn, to reflect, and to build positive relationships with the Board.
- b. Holiday Greetings for the Community** - Dr. Moore said, as we get to the holiday break, she wanted to wish the entire community a wonderful, healthy, happy, and prosperous holiday season. "If nothing else, I believe the past few years have reminded us to slow down, to be introspective, to rest, and recharge, and to treat one another with love, kindness, and compassion. I'm sending my warmest wishes for a happy holiday season and a wonderful new year and I hope all of your holiday celebrations sparkle with a lot of love, laughter, and good cheer."

P. PUBLIC COMMENTS

Elaijah Larosa, a WMS 7th grader, spoke about her school's blacktop. Students slip on pebbles or trip on cracks and injure themselves daily. She asked that the blacktop be repaired before the next school year so students would not worry about getting hurt.

Alanna Wong, a WMS teacher, was grateful that voters passed Measure T to upgrade District facilities. She noted that with the last bond 12 years ago, some schools were not improved. Los Cerritos ES, a Title 1 school serving the neediest students was skipped over. "The students of SSFUSD deserve the best. Our students deserve safe up to date facilities so they can learn in the best possible conditions. They deserve new classrooms and libraries and...WMS students need a blacktop they can learn and play on safely."

Q. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

2. BUSINESS SERVICES

a. First Interim Financial Report

Assistant Superintendent O presented the 2022-23 First Interim Budget for the period ending October 31, 2022. The main purpose of the report is to review the financial condition of the District’s general fund budget to ensure that the fiscal obligations in the first quarter and the end of the fiscal year projections can be met.

Reporting Periods

The first report covers the period ending October 31. The second report covers the period ending January 31. Both reports must be approved by the Board no later than 45 days after the period closes.

Ed Code Certification

Education Code Section 42130 (a) (1) defines the certifications.

- A Positive Certification: WILL MEET their financial obligations for the current and two subsequent fiscal years.
- A Qualified Certification: MAY NOT MEET their financial obligations for the current OR two subsequent fiscal years.
- A Negative Certification: WILL BE UNABLE TO MEET their financial obligations for the current OR two subsequent fiscal years.

2022-23 Assumptions

- Property taxes budgeted with latest estimates
- Estimated RDA revenue from COE is budgeted
- District will remain Community Funded/Basic Aid
- Estimated step and column cost included
- Enrollment/ADA declining
- Estimated STRS/PERS increase included
- Mandated Block Grant and Lottery Funds are budgeted
- Program carryovers from prior year are included
- Contributions to Special Ed and transportation are budgeted
- Contributions for routine restricted maintenance and deferred maintenance are budgeted
- One-time Federal/State Stimulus Funds are budgeted

2022-23 General Fund Projected Revenues

<u>Revenues</u>	<u>Dollar amount</u>	<u>Percentage</u>
LCFF Revenue	\$126,024,819	75%
Federal Revenue	\$ 10,201,716	6%
Other State	\$ 26,719,989	16%
Other Local	\$ 5,013,006	3%

Transfers In	\$ 13,301	0%
TOTAL	\$167,972,831	

SSFUSD is a community-funded district, and the bulk of its revenue in the unrestricted general fund revenue comes from property taxes.

2022-23 General Fund Projected Expenditures

<u>Expenditures</u>	<u>Dollar amount</u>	<u>Percentage</u>
Certificated	\$ 55,694,906	31%
Classified	\$ 20,615,390	12%
Benefits	\$ 36,925,891	21%
Books and supplies	\$ 37,157,145	21%
Services	\$ 22,066,945	12%
Capital Outlay	\$ 621,173	1%
Other Outgo	\$ 2,071,730	1%
Transfers Out	\$ 2,800,000	2%
TOTAL	\$177,953,180	

The amounts include program carry overs unspent in prior years.

General Fund – Unrestricted and Restricted

General Fund Summary	2022-23		Total
	Unrestricted	Restricted	
Revenues w/Contribution	123,259,236	44,700,294	167,959,530
General Fund Contribution	(33,197,438)	33,197,438	-
Interfund Transfer In	13,301	-	13,301
Total Sources of Funds	90,075,099	77,897,732	167,972,831
Expenditures	88,378,654	86,774,525	175,153,179
Interfund Transfer Out	-	2,800,000	2,800,000
Total Usage of Funds	88,378,654	89,574,525	177,953,179
Net Increase/Decrease In Fund Balance	1,696,445	(11,676,793)	(9,980,348)
Beginning Fund Balance	21,924,318	19,005,166	40,929,484
Projected Ending Fund Balance	23,620,763	7,328,373	30,949,136
Nonspendable	250,904	-	250,904
Restricted (Program Carryovers)	-	7,328,373	7,328,373
Committed	-	-	-
Assigned/Designated			
Various Designations *	14,225,000	-	14,225,000
Unassigned/Unappropriated			
Designated for Economic Uncertainties	8,897,659	-	8,897,659
Undesignated Reserve	247,200	-	247,200

The restricted funds must be spent on a specific purpose. The District received a lot of federal State stimulus funds the past two years and is looking to also receive a lot of State categorical funds this coming year. The one-time restricted categorical funds must be spent on goods and services allowed by the CDE and may not be used to add new programs to the District or pay for employee raises. The District has a projected ending balance of \$23.6M for the unrestricted portion of the

budget which is made up of the unspendable items like inventory and the prepaid items involving cash. The \$8.9M for economic uncertainty is the State required designation.

General Fund – Adopted vs. 1st Interim

General Fund (Unrestricted and Restricted)	2022-23 Adopted	2022-23 1st Interim	Change
Revenues	135,536,401	167,959,530	32,423,129
Interfund Transfer In	13,301	13,301	-
Total Sources of Funds	135,549,702	167,972,831	32,423,129
Expenditures	137,205,145	175,153,179	37,948,034
Interfund Transfer Out	1,500,000	2,800,000	1,300,000
Total Usage of Funds	138,705,145	177,953,179	39,248,034
Net Increase/Decrease In Fund Balance	(3,155,443)	(9,980,348)	(6,824,905)
Beginning Fund Balance	40,929,484	40,929,484	-
Projected Ending Fund Balance	37,774,041	30,949,136	(6,824,905)
Nonspendable	250,100	250,904	804
Restricted	19,001,858	7,328,373	(11,673,485)
Committed	-	-	-
Assigned/Designated			
Various Designations *	9,615,000	14,225,000	4,610,000
Unassigned/Unappropriated			
Designated for Economic Uncertainties	6,935,257	8,897,659	1,962,402
Undesignated Reserve	1,971,826	247,200	(1,724,626)

* Details provided on Slide 13

This diagram is a comparison between the adopted budget, which was prepared back in May 2022, to the 1st Interim report. The net change in revenue is approximately \$32.4M and a net change in expenditures of \$39.2M. This represents a decrease of approximately \$6.8M from the adopted to 1st Interim budget. This is before the State required and District designations.

Fund Summary Comparison (combined)

	2022-23 Adopted Budget	2022-23 1st Interim
Assigned/Designated		
STRS/PERS Increases: 2024-25	200,000	200,000
STRS/PERS Increases: 2025-26	425,000	425,000
Property Tax Re-Payment - Litigation (Rough Estimate)	8,500,000	8,500,000
Carryover - Site Discretionary Funds 21/22	490,000	0
*Set-aside for Staff Raises		5,100,000
	9,615,000	14,225,000

Mr. O said this is the comparison of the District's designations or set-asides between the adopted budget of \$9.6M and \$14.2M for the 1st Interim. The last item of \$5.1M in the 1st Interim, is a newly added item

for the set-aside for 2022-23 employee raises for all employee groups. Since negotiations with employee groups are still taking place, he did not provide the details on this line item.

Changes from Adopted Budget to 1st Interim

Revenue - The net change is approximately \$32.4M.

- Increase in one-time State Categorical Funding, \$16.6M
- Increase due to carryover of prior year Federal and State Program Revenues, \$7.8M
- Increase in RDA Facilities Pass-thru Funds, \$1.3M
- Proceeds from Sale of RDA Property, \$1.6M
- Increase in estimated RDA/Property Tax, \$4.6M
- Net increase in Federal, State and Local Program allocations, \$0.5M

Expenditures - The net change is approximately \$39.2M.

- Increase in one-time State Categorical Funds, \$16.6M
- Increase due to carryover of 2021-22 Federal, State and Local Program Funds, \$20.4M
- Increase in RDA Facilities Pass-thru Funds, \$1.3M
- Net increase in Federal, State and Local Program allocations and various budget adjustments, \$0.1M
- Increase contribution to Routine Restricted Maintenance, \$0.8M

2023-24 and 2024-25 Multi-year Projection (MYP) Assumptions

- Property tax increases - estimated at 3%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included
- Estimated Step and Column costs included
- Enrollment/ADA projected to decrease by 2% per year
- Mandated Block Grant and Lottery funds are budgeted
- Contributions to Special Ed and Transportation
- Contributions to Routine Restricted Maintenance program
- District will remain Community Funded/Basic Aid
- Set-aside for employee raises is included in the reserve designation

Multi-Year Projections - Actual/projected ending fund balances

The District's Ending Fund Balance is decreasing as a result of deficit spending, increased employer PERS and STRS contributions, and increased District operating expenditures.

Unrestricted and Restricted Funds	First Interim 2022/23	Proposed Budget 2023/24	Proposed Budget 2024/25
Revenues	\$ 167,959,530	\$ 155,755,549	\$ 158,451,751
Interfund Transfer In	13,301	13,301	13,301
Total Sources of Funds	\$ 167,972,831	\$ 155,768,850	\$ 158,465,052
Expenditures	\$ 175,153,179	\$ 154,268,589	\$ 156,815,687
Interfund Transfer Out	2,800,000	2,800,000	2,800,000
Total Usage of Funds	\$ 177,953,179	\$ 157,068,589	\$ 159,615,687
Net Incr/Decr in Fund Balance	\$ (9,980,348)	\$ (1,299,739)	\$ (1,150,635)
Beginning Fund Balance	40,929,484	30,949,136	29,649,397
Actual/Projected Ending Fund Balance	\$ 30,949,136	\$ 29,649,397	\$ 28,498,762

For the multiyear projection, the State requires the District to balance its budget for the current and the next two years. Mr. O said the bottom row shows the projected ending fund balance for the multiyear before the State required and District designations. These amounts are still projected amounts at this time and will likely change at the 2nd Interim financial report.

Ending Fund Balance Designations

Unrestricted and Restricted Funds	First Interim 2022/23	Proposed Budget 2023/24	Proposed Budget 2024/25
Actual/Projected Ending Fund Balance	30,949,136	29,649,397	28,498,762
Nonspendable			
Revolving Cash	25,103	25,103	25,103
Stores	68,117	68,117	68,117
Prepaid Expenditures	157,684	157,684	157,684
Restricted	7,328,373	7,328,373	7,328,373
Committed	0	0	0
Assigned/Designated			
STRS/PERS Increase: 2024-25	200,000	200,000	200,000
STRS/PERS Increase: 2025-26	425,000	425,000	425,000
Prop Tax Re-Pymt - Litigation (Est.)	8,500,000	4,241,691	413,701
Set-aside for Staff Raises	5,100,000	9,350,000	11,900,000
Reserve:			
Reserved for Economic Uncertainties	8,897,659	7,853,429	7,980,784
Undesignated Reserve	247,200	0	0

The District designation, listed under assigned/designated, includes set-aside funds for ongoing salary raises for the current and next two years. These amounts are also increasing because they are compounded. Mr. O said they were able to balance the budget for all three years by using the \$8.5M one-time set-aside for property tax

repayment. If the District is required to repay this money in the future, it will need more revenue or will have to borrow from other funds.

2022-23 One-time Categorical Funds

The 2022-23 Enacted Budget includes two of the largest one-time categorical program funds given to the K-12 system

Program Funding Types	Amount *
Arts, Music, & Instructional Materials Discretionary Block Grant	4,861,450
Learning Recovery Emergency Block Grant	8,025,320
Expanded Learning Opportunity Program (ELOP)	3,637,032
Early Intervention Preschool Grant	111,580
Total	16,635,382

This shows the State one-time categorical funds which the District is expected to receive in the current year. It is important to remember that these are State categorical funds and they must be used for a specific purpose.

Areas of Concern:

- STRS/PERS Increases
- Increases in Special Education costs
- Re-payment of property taxes due to litigation
- Aging facilities with increasing cost to repair/replace
- Declining Student Enrollment
- Shortage of teachers, nutrition service workers, substitutes and other staff
- Global supply chain crisis
- Additional expenditures due to COVID-19
- Increasing cost for goods and services (Inflation)
- Positions paid with one-time stimulus funds
- Cost of Universal Transitional Kindergarten Program - this is a State mandate which has very strict staffing ratios.

Next steps

January: 2021-22 audit report, Governor’s proposed 2023-24 budget

March: Second Interim Report

The Board recessed at 9:35 p.m. for a break and reconvened at 9:45 p.m.

Trustee Richardson acknowledged that the District is still in litigation concerning the previous bond (Measure J) and asked how much is being spent on it and whether there is a fund for that bond. Assistant Superintendent O replied that all Measure J bond funds are in Fund

21, which has approximately \$5M remaining and is being used to pay the attorneys. She asked if he anticipates any updates on the lawsuit. He said when the attorneys provide more information for the Board, he will give an update in closed session since it is usually confidential. He confirmed that some news was received, but they are not ready to share it with the Board until more information is available.

Trustee Anthony commented on the shortage of teachers, nutrition services workers, custodians, etc. and would like to see the District working with community partners to inform residents of those positions and get them trained. She said one partner at the Economic Advancement Center does great work with training their clients. Mr. O said HR does attend recruitment fairs to hire staff.

Trustee Lujan thanked Mr. O for the presentation and for his forward thinking. She appreciates that the budget projections include salaries.

President Hsieh also thanked Mr. O for the great presentation and his leadership in informing the Board of the areas of concern so they can pay attention to those elements.

ACTION *(continued)*

2. BUSINESS SERVICES

a. Approval of First Interim Financial Report “Positive Certification”

MOTION #87 (Murray/Lujan) to approve the 1st Interim Financial Report and positive certification of financial condition for FY 2022-23, declaring that the SSFUSD will be able to meet its financial obligations for the current year and subsequent two fiscal years. Motion Carried (Unanimous)

R. CONSENT AGENDA

Dr. Spaulding reported that on the Certificated Personnel Assignment Order, page 33, the date for the paid leave of absence should be January 9, 2023, not 20023.

MOTION #88 (Lujan/Anthony) to approve Item 1a, Minutes to the regular Board meeting, October 20, 2022; Item 2a, Special Olympics MOU; Item 3a, Certificated Personnel Assignment Order (as amended); Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, October 1-31, 2022; Item 4b, October 1-31, 2022; Item 4c, Cash Receipts, October 1-31, 2022; Item 4d, Declaration of surplus items; Item 4e, Gifts to the District, November 2022; Item 4f, 2022-23 fundraising events; Item 3g, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. EDUCATIONAL SERVICES

a. 2023 Summer School Programs

Assistant Superintendent Irish said the 2023 Summer School will add a Math Acceleration Pathway at the middle school level to help students. This was suspended in the last few years during COVID. This will help students who need a third year of math to graduate. He said, "...we are putting in an enrichment for Algebra 2 for only 14 days and the intent of that is to ...focus on those content standards to get students ready for Algebra 2." He confirmed that all other summer school programs are the same as last year, including STEAM, Big Lift Inspiring Summers (BLIS), Elevate for math, etc. They are trying to address math in the summer. Mr. Irish advised that once this item is approved, they will begin advertising and sending out applications for administrators. They are trying to move up the time line and also begin recruiting with the students as well.

Trustee Anthony asked if summer school is open enrollment for if it is first come, first served, or targeted intervention per program. Mr. Irish replied that high school level is credit recovery, so students that have failed a graduation requirement need to make it up. Acceleration means trying to take a certain course to get ahead. For the BLIS, there are certain requirements which students and their families must meet.

Trustee Richardson asked if the math class is optional for students who are behind. Mr. Irish said they always strongly encourage students to take advantage of opportunities where the District is providing additional support, but they cannot mandate that students attend summer school. Most students that are behind in credits to graduate do attend summer school.

Vice President Murray thanked Mr. Irish for the program meeting the needs of District students and said BLIS is one of her favorite classes.

President Hsieh said she appreciates the thoughtfulness of the summer school program to meet the needs of students and the efforts made to expand the program a little every summer.

PUBLIC HEARING #1 - SSFAFT Chapter #6179 and SSFUSD Proposals

Prior to commencing negotiations, California law (Government Code Section 3547) requires that a school district and the exclusive employee representative present their respective proposals at a public meeting.

The Board meeting was suspended to open a public hearing at 9:57 p.m.

SSFAFT Initial Proposal to SSFUSD

There was no SSFAFT representative in attendance to review their initial proposal. Dr. Spaulding stated that their proposal is on compensation, article 12, as well as Assignments, article 19.

SSFUSD Initial Proposal to SSFAFT

Dr. Spaulding stated that the SSFUSD initial proposal is proposing compensation, and reserves the right to propose two other articles if they so desire.

This Public Hearing provided an opportunity for members of the public to comment on both initial proposals. No comments were made.

The public hearing was closed and the Board meeting resumed at 9:58 p.m.

PUBLIC HEARING #2 - CSEA Chapter #197 and SSFUSD Proposals

Prior to commencing negotiations, California law (Government Code Section 3547) requires that a school district and the exclusive employee representative present their respective proposals at a public meeting.

The Board meeting was suspended to open a public hearing at 9:58 p.m.

CSEA Initial Proposal to SSFUSD

Dr. Spaulding stated that CSEA is bringing to the table articles on compensation, holidays, and effects of layoffs.

SSFUSD Initial Proposal to CSEA

Dr. Spaulding said the SSFUSD initial proposal is focused on compensation and benefits, article 7, and effects of layoffs, article 16. Hours and overtime, article 6, not listed, will be added.

This Public Hearing provided an opportunity for members of the public to comment on both initial proposals. No comments were made.

The public hearing was closed and the Board meeting resumed at 10:00 p.m.

ACTION *(continued)*

1. ADMINISTRATION

d. Selection of Board Subcommittees/Committee Participants

Vice President Murray recommended that President Hsieh and Trustee Lujan serve on the City subcommittee because Trustee Lujan was on the subcommittee last year and it would be beneficial to have that continuity.

Trustee Lujan stated that as a school district employee of San Mateo County, she cannot serve on the San Mateo County Committee on School District Organization. Trustee Richardson agreed to continue to serve on that committee.

MOTION #89 (Lujan/Murray) to approve Vice President Murray and Trustee Anthony to serve on the **Board Policies and Bylaws Committee**, President Hsieh and Trustee Lujan to serve on the **City-School District subcommittee** and Vice President Richardson to serve on the **San Mateo County Committee on School District Organization**. Motion Carried (Unanimous)

e. CSBA Delegate Assembly Nomination

There are three CSBA Delegate Assembly seats up for election this year in subregion 5B (San Mateo County). Vice President Murray self-nominated to serve on the Delegate Assembly beginning April 1, 2023 through March 31, 2025.

MOTION #90 (Murray/Lujan) to nominate Board member Murray to run for the CSBA Delegate Assembly. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of the 2023 Summer School Programs

MOTION #91 (Richardson/Murray) to approve the 2023 summer school programs. Motion Carried (Unanimous)

3. HUMAN RESOURCES

a. Adoption of tentative CTA Agreement and Approval of Corresponding AB 1200

MOTION #92 (Murray/Lujan) to adopt the tentative agreement dated November 18, 2022 between the South San Francisco Unified School District and the South San Francisco California Teachers Association and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. Motion Carried (Unanimous)

4. BUSINESS SERVICES

b. Approval of Alcal Specialty Contracting, Inc. Roof Replacement Projects Close Out

MOTION #93 (Lujan/Murray) to authorize District staff to execute and file the Notice of Completion for the 2021 roof replacement projects at multiple sites. Motion Carried (Unanimous)

c. Approval of Deductive Change Order #1 to the Alcal Specialty Contracting, Inc. for Roof Replacement Projects

MOTION #94 (Lujan/Richardson) to approve Change Order #1 to the Alcal Specialty Contracting, Inc. agreement, a savings for the District in the reduced amount of **-\$19,694**, for the 2021 roof replacement projects at multiple sites. Motion Carried (Unanimous)

d. Approval of Award of Contract to SG Construction for the IMC Roof Replacement Project

MOTION #95 (Murray/Anthony) to approve the award of contract to SG Engineering, Inc., in the amount of \$41,798, for the Instructional Material Curriculum (IMC) roof replacement project. Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

January 19, 2023

- Recognition for outgoing Student Trustee Oller
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on audited actuals report for the fiscal year ended June 30, 2022
- Measure J/Presentation of Bond Audit for the fiscal year ended June 30, 2022
- Approval of SARCS
- Williams report for 2nd quarter ending 12/31/22
- Update on Governor's 2023-24 budget proposal
- Resolution honoring African American History Month (February)

February 9, 2023

- Introduction of new Student Trustee Torres
- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - Special Education
- Approval of DTS contract for 2023-24
- Approval of implementation of Science for Scientists for 2023-24
- Approval of agreement for Electric Vehicle (EV) Charging Stations at the District Office

February 23, 2023

- Teaching and learning presentation - Los Cerritos ES
- Teaching and learning presentation - Children's Center
- Presentation on Performance Management - English Learners
- Presentation on supplement to the annual LCAP update for 2022-23
- Resolution for Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2023 CSBA Delegate Assembly election
- Approval of declaration of need for fully qualified educators, 2023-24

February 25, 2023 – Special Meeting/Board Workshop (*District Office*)

- Good Beginnings

March 9, 2023

- Teaching and learning presentation - SSFHS
- Presentation on Genentech and Science
- Presentation and approval of 2nd Interim budget report "positive certification"
- Approval of dates for 2023-24 LCAP and Budget Hearings and Adoptions

March 23, 2023

- Teaching and learning presentation - Martin ES
- Presentation on Structured Literacy Block
- Presentation on Nutrition Services Department
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Approval of LCFF supplemental funded positions
- Resolutions for retirees

April 13, 2023

- Teaching and learning presentation - Spruce ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/23
- Resolution for Earth Day (April 22)
- Approval of Skyline Middle College MOU for 2023-24
- Resolutions for retirees
- Resolution for Day of the Teacher (5/10)
- Resolution for Classified School Employee Week (5/14-5/20)

April 27, 2023

- Teaching and learning presentation - Monte Verde ES
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval for 5th graders to attend SMCOE Outdoor Education
- Resolution honoring Asian Pacific American Heritage Month (May)

May 11, 2023

- Recognition for outgoing Student Trustee Torres
- Teaching and learning presentation - ECHS
- Presentation on Boys and Girls Club
- Approval of the Board meeting calendar for the 2023-24 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Resolution for Fund 11 & Fund 14 account balances
- Approval of All City agreement for crossing guards for 2023-24

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 8, 2023

- Presentation on the Technology Department
- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Resolution on Budgetary increases and year end transfers

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CCTR childcare contract
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24
- Approval of Paper Education Company agreement for 2023-24
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Approval of Commercial Food Items and Food Supplies Award for 2023-24
- Adoption of 2023-24 LCAP

- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Richardson reported that they all attended the CSBA conference and had a good time reaching out to other school board members. She met a lady who was on a school board for 25 years, and she's 85 years old. The presenters and student performances were great. She attended the California Latino School Boards Association presentation. She also attended the CSBA Legislative Action Luncheon where they spoke about all the bonds that were passed. Yesterday, she joined the Parkway Heights MS students, along with Dr. Moore and her daughter, and enjoyed seeing the musical *Frozen*.

Vice President Murray said attending the CSBA annual conference was a time to learn, bond, and renew. She attended several inspiring sessions, saw talented high school students, and got to know the governance team a little better. She also attended Junipero Serra ES's holiday show, which was very inclusive with special needs students participating on the stage. She congratulated and welcomed Trustee Anthony and looks forward to working with her. She also congratulated President Hsieh on her new role and for both Dr. Hsieh and Trustee Richardson being re-elected to the Board. Vice President Murray thanked community members for voting for Measure T, which passed by 62.95%. She thanked Dr. Moore, Cabinet, teachers, and staff for their work and said SSFUSD is second to none. She hoped everyone enjoys whatever holiday(s) they celebrate and spend quality time with their families.

Trustee Lujan wished the students a restful winter break and that they do well on their finals. She hoped staff have a restorative and restful break and said those who work during the break are the quiet, unsung heroes. She congratulated her colleagues who were re-elected and have new roles on the Board and welcomed Trustee Anthony.

Trustee Anthony thanked those who elected her and Councilmember Flores for swearing her in. She also attended the CSBA conference and "...took in some fantastic sessions on attendance and student achievement and student engagement and it was really inspiring and really refocused me on why I worked in education and am happy to take on a role of governance in education." She said she would have many questions in the coming months and is excited to begin school visits and "...meeting our students and seeing the absolutely amazing environments that I know we're creating for them."

President Hsieh welcomed Trustee Anthony for joining the Board members. She had a wonderful time at the CSBA conference learning how to be a great, effective team together. This is the Board's 2023 goal. She wished everyone safe and happy holidays.

ADJOURNMENT - 10:20 p.m.