

City of South San Francisco

P.O. Box 711 (City Hall, 400 Grand Avenue)
South San Francisco, CA



Special Meeting Agenda

Tuesday, February 6, 2024

2:30 PM

City Hall - City Manager Conference Room: 400 Grand Avenue, South
San Francisco, CA

School District Liaison Standing Committee of the City Council

EDDIE FLORES, Vice Mayor
MARK ADDIEGO, Councilmember

American Disability Act:

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Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 12:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

PUBLIC COMMENTS: Comments are limited to items on the Special Meeting Agenda.

MATTERS FOR CONSIDERATION

1. [Motion to approve the Minutes for March 01, 2023.](#)
2. [Expanded Learning Opportunity \(ELOP\) Program Update. \(Keith Irish, Assistant Superintendent Educational Services and Greg Mediati, Parks and Recreation Director\)](#)
3. [Joint Advisory Committee of the SSF Child Care Master Plan \(JACCCMP\) update. \(Sharon Ranals, City Manager\)](#)
 - : [Summer School Registration - Alignment with City programs. \(SSFUSD\)](#)
 - : [After School Providers - Alignment of Registration dates. \(SSFUSD\)](#)
4. [Sunshine Gardens Elementary School collaboration on site improvements. \(Sharon Ranals, City Manager\)](#)
5. [High School Summer Internship Program. \(Leah Lockhart, Human Resources Director\)](#)
6. [Traffic/Safe Routes to School Update. \(Eunejune Kim, Public Works Director\)](#)
7. [Youth Government Day update. \(Devin Stenhouse, Acting Communications Manager/DEI Officer\)](#)
8. [Every Kid Deserves a Bike program update. \(Devin Stenhouse, Acting Communications Manager/DEI Officer\)](#)
9. [Proposed schedule for quarterly meetings. \(Marie Patea, Executive Assistant to the City Manager\)](#)

ADJOURNMENT

Councilmember Addiego said several students, not just highest performers, are often interested in government.

City Manager Ranals clarified that this program is open only to students who are enrolled in Government classes, and not the entire student body.

- c. Every Kid Deserves a Bike (May) – this was piloted with Spruce ES and Martin ES to provide underserved SSF students the equipment, knowledge, and skills needed to ride a bike to and from school and beyond. The goal was to remove the barriers of equity and financial cost. This year, the program is being expanded to 350 students from five schools, Martin ES, Los Cerritos ES, Spruce ES, Sunshine Gardens ES, and Parkway Heights MS. Parkway Heights MS is a pilot middle school since research shows those students are often left out of programming and activities. Those students will receive new mountain bikes and equipment along with education technical assistance. They will also learn how riding bikes helps with climate change. Help will be given to those students who have never ridden a bike before.

Mayor Nagales said it was great to see more students riding bikes and asked about a bike parade this year and whether there had been discussions with principals yet. Ms. Huey said it will be included in the next meeting with the Safe Walks to School program at the San Mateo County Office of Education.

- d. Upcoming events - **Angela Duldulao, Deputy Director of Parks and Rec.**, reviewed the following events. March 11 is summer camp lottery pre-registration day. The public registration day is March 13 registration at the Fernekes building. At the next City Council meeting, it will be announced that they received a \$44K grant from the San Mateo County Summer Enrichment Program to provide 20 scholarships for students to attend the Terra Bay and Ponderosa summer camps for free. The 2023-24 after school recreation lottery program registration will be open April 3-7 at Buri Buri ES, Monte Verde ES, Ponderosa ES, or Spruce or any of the REAL programs at Martin ES or Los Cerritos ES. They are working on the Paradise Valley Recreation Center kids club with after-school enrichment classes in sports, arts and special interests. For middle schoolers, spring sports registration opens on March 6. The Youth Art Show, presented in partnership with the District, will be held March 10-11 at the Municipal Services Bldg. A Cultural Activities Grant Program will fund scholarships to groups who want to put on cultural themed activities for the community and applications are due by March 15. The Jack Drago Cultural Arts Commission Youth Art Scholarship is accepting applications through April 17 for graduating SSFUSD seniors who intend to pursue arts education.

Board Member Lujan said she was grateful for so many rich opportunities and the students who can use the support.

Director Mediati said if the District has ideas on better ways to outreach to the students to let them know.

- e. Movies in the Park (July 21, August 18)
- f. Ruby Bridges Walk to School Day (November 14)

3.) **Park in Sunshine Gardens area (Greg Mediati, SSF Director of Parks and Recreation)**

Director Mediati said Sunshine Gardens is a park-poor neighborhood. This area is deserving of a park and it is a priority of the City. Hopefully, the Library Parks and Recreation (LPR) Center, a few blocks away, will help fill that need. Public comments support this park and neighbors note that the vacant land around Sunshine Gardens ES might be a great opportunity site. The City is willing to discuss partnership opportunity, maybe in the bond measurement programs.

Councilmember Addiego, who attended Sunshine Gardens ES, said when an entity is land rich, there are burdens that go with that and the City is charged to provide recreational opportunities for young and older residents. The neighborhood has changed a lot with many young families moving in. While the LPR is a great opportunity, it is still a good distance for some. He would like to start a discussion which would not include a land grab or purchase, but perhaps a lease or a cooperative agreement. There is a desperate need for sports fields and he thinks there is a potential for a win-win if they look at both the District and City needs and find common ground. He would like to have a Board member meet with him since these meetings are held quarterly and the park was the #1 topic during the campaign and he feels obligated to explore all the possibilities.

Board member Lujan said she was glad this item was still on the agenda. The community has changed and

previously there not enough traction reopen the conversation. But the constituents have changed and it might be time to revisit.

Mayor Nagales said Councilmember Addiego knows what that district needs and would be happy to partner with a Board member to discuss the park.

4.) **Joint Use Agreement Update (Director Mediati and Ted O, SSFUSD Assistant Superintendent)**

Assistant Superintendent Ted O said the update is 99% done. The process is ready for the City's legal review, then the District's legal review, after which it will need to be Board approved.

Mr. Mediati said he appreciated the District's partnership on this and most items were unchanged. The agreement helps to clarify what new facilities exist He noted that the City Council Child Care MOU is separate.

President Hsieh asked about the timeline. Superintendent Shawnterra Moore replied they can provide a more definitive timeline once legal on both sides review the document and then it will be brought back to both City Council and the SSFUSD Board for approval.

5.) **Youth Summer Internship Program (Leah Lockhart, SSF Director of Human Resources)**

City Manager Ranals said the City will offer the program again this year, June 5 through July 28, advertising in April. They will use a lottery system. This is a paid internship for Junior and Senior high school students and is administered by the YMCA. Most departments take on one or two interns. The program includes trainings, a resume workshop, and different enrichment kinds of activities in addition to the students spending time with their home departments. City Manager Ranals replied there are about 25 positions.

Councilmember Addiego said the City is trying to increase the number of student participants in partnership with their business community.

City Manager Ranals said that did not happen this year, but they hope to increase the partnership with the business community next year.

6.) **Public Works Updates (Eunejune Kim, SSF Director of Public Works)**

Director Kim spoke about the following three projects which will impact schools and better the safety of the sites.

- a. Spruce & School Street Traffic Calming – Last year they performed a walking audit around Martin ES which included several areas where students cross or bike, which are safety concerns. His department has started a design to increase safety at major safety points on the frontage of Hillside School and Spruce ES. They plan to include ball belts, high visibility crosswalks to improve safety in the high walking and bicycling corridors. The project should be done next summer, in coordination with school scheduling.
- b. Extra Curb Ramps at Ponderosa ES – Mr. Kim said three or four ramps with hot spots will be refreshed with other construction projects.
- c. Lowering speed limits near schools – Mr. Kim stated that legally they have the ability to lower speed limits under certain conditions. They have a traffic expert working on it and looking at all public and private schools to determine appropriate areas to reduce speed limits. A proposal will be submitted after the evaluation is completed. Mr. Kim thanked Mayor Nagales for bringing this issue forward.

President Hsieh thanked Mr. Kim for always thinking of the kids' safety. Mr. Kim said all the current traffic improvements being done now are to promote alternative modes of transportation versus the use of vehicles.

Mayor Nagales asked if in addition to lower speed limits whether speed pillows in certain areas are being considered. Mr. Kim said where the legal lowering of the speed limit is part of a construction project, they will bundle the signs, striping, and speed bumps when they are appropriate for those areas.

Mayor Nagales shared that a Parkway Heights MS parent sent an email asking for additional police due to speeding in the area and asked Superintendent Moore if she has gotten such emails. She replied that the principal would be the one to get emails with this concern. She can reach out to inquire if they are experiencing a high volume of challenges. In past years, they have heard that after school has been problematic, not necessarily with traffic, but other things with kids in the neighborhood. She

will check with Principal Lopez to make certain the community is being kept quiet and clean and if anyone recently has spoken with him about the safety issue.

Mayor Nagales mentioned more police presence around the school. City Manager Ranals said the Chief did follow up on that and it may have improved the situation, but often only temporarily. She will check with the Chief on this.

Councilmember Addiego complemented Mr. Kim and said an example of traffic calming measures focused on pedestrian safety around Sunshine Gardens ES. The changes have been a process, but he thinks that most of the neighbors finally understand the benefit and that it is much safer now.

7.) **Items from Committee**

Superintendent Moore said the District is engaged in the Strategic Plan process and actively trying to get the community involved. Community conversation is about the community working together to look at the draft Portrait of a Graduate concerning what they want students to embody by the time they graduate. Elementary school parents are welcome to share their aspirations for the skills, characteristics, and traits for the students. She said a virtual meeting is happening tonight and thanked the City for promoting the event. Another meeting will be held at SSFHS on Saturday. Dr. Moore invited the City personnel, their colleagues, and friends and values their feedback. In the Fall, the District will start creating the long-term strategic priorities for students that are our Portrait of a Graduate. Superintendent Moore encouraged everyone to complete a five-minute survey for more community engagement.

Mayor Nagales reported that the City applied for a grant to expand their free shuttle routes to include transportation for students to schools. City Manager Ranals said the grant is pending.

Library Director Valerie Sommer said the library is currently planning the summer programs. The City was closing the main library at the end of June to pack and move the books to the new library.

City Manager Ranals said she has been offering tours of the new Parks and Recreation building under construction and will invite the District for a preview before the new building opens in the Fall.

Director Mediate announced the repaving of the pathways on Westborough Park. Detour signage has been set up and Principal Rossi de Campos has been notified. He asked to be contacted regarding any concerns or a need for additional signage.

Future meeting

The next meeting date is TBD

Adjournment at 2:40 p.m.

SSF School District Liaison Subcommittee Calendar

Proposed quarterly meeting calendar for 2024 – first Tuesday.

Date	Time	Location
Tues. Feb 6, 2024	2:30pm	City Hall
Tues. June 4, 2024	2:30pm	SSFUSD
Tues. Sept 3, 2024	2:30pm	City Hall
Tues. Dec 3, 2024	2:30pm	SSFUSD

Subcommittee:

Vice Mayor Eddie Flores, and Council Member Mark Addiego
Board President Daina Lujan, and Board Member Chailin Hsieh