

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of August 10, 2023

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION - 7:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members: Ms. Amanda Anthony - Present
Dr. Chialin Hsieh - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present
Mr. J. Marwan Hannon, Assistant Superintendent, Human Resources and Student Services - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
Mr. Ted O, Assistant Superintendent, Business Services - Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REVIEW OF AGENDA

Assistant Superintendent Keith Irish said he needed to pull Action item 2d, an MOU with Genentech, as he neglected to attach the MOU. It will be brought back on the September 7 Board agenda.

- F. PTA COUNCIL REMARKS** - President Lauren Kitchen hoped everyone was having a great first few days of school. She thanked the teachers, staff, administrators, and school counselors who worked hard to get the year started. She encouraged everyone to join the PTA for their child's school as it is a great way to provide support and build communities. To join, "You go to jointotem.com, and you search 'South San Francisco' and that will give you a link to join the PTA of your choice. You can join more than one, and you can make an extra donation there." Ms. Kitchen shared the dates of PTA unit meetings and events for many sites.

Trustee Amanda Anthony asked whether she would need to log into Totem or the PTAs she has joined will send her emails. Ms. Kitchen replied, "So the PTA now has your information, and they will use Totem when they send out information about all their events. If you log in to jointotem.com, you can have a digital PTA card and there's a lot of discounts and things you can get with that..." She said every school has a PTA link in the parent section of the District website. The Parent Teacher Association has a link to their Facebook page with information.

Trustee Mina Richardson commented that Los Cerritos ES has a lot of fathers involved in their PTA. Ms. Kitchen said they have more members per family than any other District school.

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - President Elizabeth Bales-Stutes thanked Superintendent Shawnterra Moore for the opportunity to speak at the Welcome Back event as it was a chance to tell the community about their work at the Adult Ed. program. "One of my primary roles as President of the SSF Federation of Adult Educators is letting both District members and the public know about what we do." "For 90 years, SSF Adult Education has enabled adult learners in SSF and the surrounding communities...to accomplish their goals, advance their careers, and change their lives. We offer free classes in English as a second language, serving both newcomers and long-time community members." They also offer help with a free high school diploma and HiSet program, career technical education, citizenship, and modern office technology for adults who want to improve their computer skills. The Adult Transition Program, which helps young adults with special needs transition into adulthood, is also housed on their campus. They offer a hybrid program with some classes in-person and some on Zoom for working adult students. She said, "The teachers of SSF Adult Education look forward to a productive, exciting year as well as even more collaboration with our colleagues across the District as we work together for the advancement of our students and our District." They will be following the CTA negotiations on behalf of the Children's Center staff.

South San Francisco Classroom Teachers Association - Interim President Shari Giusti said President Heather Burns is on a leave of absence and she will be filling in until their next election in the spring. She welcomed everyone back to

school and for hitting the ground running this year. She said she is always impressed with the student Trustees and thanked the Board for giving them a platform to practice their leadership skills. “On Monday, Dr. Moore mentioned that change can be at first an uncomfortable thing to face. Not everyone feels the same about change or how it is carried out. As we face changes in practice, we also hope you'll consider what might seem like a complaint sometimes. It can also be looked at as an opportunity to improve, a place to start a conversation or a vehicle for change. Let's work together, keeping communication two-way and ensuring educational programs in our District have teachers of the highest caliber, and that our children have educators who will stay in our schools because they feel valued. We look forward to going back to the bargaining table for the Children's Center, a group of just 11 teachers in our District who have been patiently waiting for our teams to come back to the table after the summer. And later in the year, we look forward to meeting with the District to take a deep dive at our agreement as we hope to make improvements in class sizes, caseloads, and other contractual issues that affect not just educators but the children they interact with every day.”

California School Employees Association Chapter 197 - None

- H. PERSONNEL COMMISSION** - Assistant Superintendent J. Marwan Hannon reported that the next Commission meeting will take place on August 21, 2023.

I. ITEMS FROM BOARD

Trustee Anthony announced a backpack giveaway at City Hall on Saturday sponsored by a local business.

Trustee Richardson reported that the SSF free shuttle is adding a route for the Buri Buri, Winston Manor, and Westborough areas. Schedules are available at the library or online.

Dr. Chialin Hsieh commended Superintendent Moore for her inspirational Welcome Back speech in which she not only celebrated District accomplishments, but also acknowledged areas which need improvement and how that can be done. She set a very clear direction for the District and it was very helpful. Dr. Hsieh also praised the SSFAFT, CTA, and CSEA presidents for their inspirational speeches and keeping the District moving forward in the same direction.

J. SUPERINTENDENT'S REPORT

- a. Introduction of Student Trustees/ASB Presidents** - Superintendent Moore introduced this year's Student Trustees. Ira Sergio, the SSFHS ASB President will serve as the Student Trustee this fall and Jamie Wong, the ECHS ASB President will be the Student Trustee in the spring. They will both be reporting out on events at their schools during the Board meetings. They'll also provide the student perspective on issues that arise throughout the school year. She acknowledged their participation in a very engaging and

productive orientation last week, and said she and the Board are all very much looking forward to working with both of them.

- b. Welcome Back Remarks** - Dr. Moore welcomed back the community members, students, families, and staff to another year that will "...be one of connection, camaraderie, courage, and one of community coming together. The Trustees, Cabinet and I had the pleasure of visiting schools yesterday to welcome our students back, and truly, students, families, staff members were smiling, they seemed to be happy, back on campus there was such a positive spirit and positive feelings across campuses." She also shared a welcome back letter with the community last night. "It highlighted our District priorities which we will be elevating during Board meetings, focused on academic excellence, talent management, operational and fiscal stewardship, and community engagement and connectedness. Part of this work is developing strategic priorities that will give us direction over the course of the next five years, and it's something that we invite and highly encourage our community to lean into and engage. We are going to be sharing much more information this fall with you about how you can play a role and have a seat at the table. Our school leaders, our school principals will be the ones taking a lead role in facilitating the engagement and the conversations." Dr. Moore expressed her "...deepest appreciation and gratitude to our families for entrusting us with your most precious gifts, your children. It is absolutely a privilege for us to be able to nurture, support, teach, coach, and love them and do our very best to treat them with the love and care as though they are our own kids. So we thank you and we are so excited to partner with you this year, and welcome back to our entire community."

K. STUDENT TRUSTEE REPORTS

1. Ira Sergio, Fall Student Trustee and ASB President South San Francisco High School said she has been in ASB since her sophomore year and anticipates all the experiences it will continue to bring. She then highlighted the following recent and upcoming events at her site: ASB had summer training last week where they welcomed newcomers and returning members; on August 2, a freshmen and transfer student orientation was held; yesterday, students were welcomed back to school with the SSFHS band playing various songs on the quad and ASB students directed new students and answered questions; Earth Club has been working on the outdoor space all summer; Key Club officers attended several small events; fall sports including volleyball, football, and cross country have been prepped for their upcoming games; and a Welcome Back rally will take place on August 11.

Ms. Sergio said "...it is such an honor to be given the opportunity and the privilege to speak ...on behalf of the students at South City. I'm grateful for the opportunity and privilege to be up on this Board and I hope we have an amazing year."

2. Jamie Wong, Spring Student Trustee and ASB President El Camino High School shared the following news from her school; Many students volunteered during the summer to help create a welcoming tone with posters, ads, and recognitions for brining love and spirit to the campus; all staff felt welcomed and excited to be back; ASB worked hard and nonstop and yesterday helped to engage the student body with a slide deck to unify the school so that everyone was on the same page; all classes have the same purpose to fulfill the school mission; on August 11, ASB will host a Welcome Back rally with a Barbie theme to introduce new staff members, welcome freshmen, and show school spirit; the annual Club Rush will take place on August 14-16 with 30 active clubs and 10 new clubs; and on August 18 a Welcome Back dance will be held to begin the year on a strong and positive note.

Trustee Richardson commented on the new South City jackets and asked the students to stand up and show them off.

L. PUBLIC COMMENTS - None

M. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Summer School

Assistant Superintendent Irish introduced the summer school program leaders, Director Dr. Marianne Hew, and Director Dr. Marcos Garcia, who oversaw the summer programs and worked with the school leaders.

Dr. Garcia thanked the Board for their continued support of all the District's extended year programming.

Overview of Summer School

- 6 programs
- 5 campuses with in-person instruction
- 274 teachers, staff, and administrators
- 1,995 students

Programs

Dr. Garcia said the SSFUSD summer school programs covered the range from pre-school through adult students with the Big Lift Inspiring Summers (BLIS), Extended School Year (ESY), Elevate Math, Elevate Computer Science Institute, STEAM Academy, High School Credit Recovery, and High School Enrichment. The largest programs were the high school credit recovery program, followed by the Big Lift program at two elementary schools, and then a tie between the STEAM program and extended year program.

BLIS Program

The program was held at Los Cerritos ES and Spruce ES with 360 students, 26 teachers and coaches, and 52 staff, facilitators, and parent ambassadors. Big Lift Leader Jonathan Covacha oversaw both programs. Julia McCarron served as the Los Cerritos ES Big Lift Principal with Tara Christian as the Assistant Principal. Megan Miller worked as the Spruce ES Big Lift Principal with Carly Humphrey as the Assistant Principal. The District's continuing partnerships with the County of San Mateo, Silicon Valley Community Foundation, County of San Mateo Office of Education, San Mateo County libraries, BellXcel, and Measure K made the program possible.

Dr. Garcia reviewed the program highlights:

- Academic readiness program for rising K-3 students in both ELA and math
- Community partners provided training and instructional support, learning materials for teachers and supporting staff.
- Students' literacy skills are assessed regularly and the data was shared with their home school for instructional programming there.
- Families reported in the end-of-program survey a boost in their students' confidence, interest in reading and school, and improved communication.
- Address summer learning loss
- This year, there was a return to Field Trip Fridays which created joyful learning experiences for the students.

Extended School Year (ESY) Program

Brooke Crosby, Assistant Director of SpEd led a team of 28 teachers, 57 support staff, 12 therapists, behaviorists, and other specialists.

ESY services are designed for students with IEPs who require specialized academic instruction to mitigate atypical regression and recoupment over the summer break. The ESY goal is to provide students with explicit instruction and practice around goal maintenance in relation to students' of IEPs. 203 students were served this year.

Elevate Math

Dr. Garcia said this online intervention program is a partnership with the Silicon Valley Education Fund (SVEF). This virtual program was led by SVEF Administrator Michael Pilacik and SSFUSD Coordinator Jordan Mineo. 199 math students from 3rd to 9th grade were served by 22 teachers and one instructional coach.

The program is focused on:

- Math curriculum front-loading skills for next year
- Emphasis on growth mindset
- College and career readiness lessons

- College mentors working with students

Computer Science Institute (CSI) Program

Dr. Hew said this was the second year the CSI program was offered.

- Target audience is non-traditional students with an interest in computers, but no previous exposure was necessary
- This year, the CSI program struggled with attrition and only eight of the original students completed the program. Students changed to other programs which were longer in terms of hours per day or they preferred other programs.
- Curriculum included some programming, design thinking, and computational thinking

STEAM Academy

The administrative team was led by Principal Miranda Hahn and Cynthia Espinor, Assistant Principal. The Young Audiences leadership team consisted of Michelle Holdt, John Alecca, and Christell Lewis. 240 4th through 8th graders were served by 34 teachers, artists, and support staff members. The two different STEAM curricula were focused on energy. The science program was used to engage the students in activities revolving around the theme of energy, and the arts curriculum with different visual and performing arts was based on grade level.

High School Credit Recovery/Enrichment Programs

Dr. Hew noted that the high school programs saw tremendous growth this year. They were able to better staff classes and offer an enrichment program with more opportunities for students. ECHS, SSFHS, and Baden HS were served.

The Credit Recovery Program was led by Principal Maria Ramos and Assistant Principals Esperanza Flores and Christopher Nichols. 14 teachers provided instruction to 839 credit recovery students earning credit to stay on a graduation path. Attendance is important since each day equals a week's worth of curriculum. If a student misses more than a few days, it is difficult to catch up. They had an 86% completion rate of students earning full credit for a session. There were 19 senior summer school students who earned their diploma.

The Enrichment Program served 65 students. Three teachers provided instruction to 43 students in Geometry or Algebra 2 to accelerate them to the next course in the sequence. 12 students took the Algebra 2 Booster to prepare for Algebra 2.

Program Summary

Dr. Hew concluded the presentation by acknowledging the hard work of the summer school leadership and their dedication to students and staff. The highlights of the programs included:

- Strong attendance in summer programs (average daily attendance ranged from 89% to 96%)
- Compared to the two previous years, more interest in in-person programs
- Growth in STEAM and High School programs
- Programs were able to welcome families to campus for closing ceremonies.
- Staffing challenges are a continued area for reflection and growth and they will work on recruiting earlier.

Trustee Richardson said she appreciated the high school summer graduation since the year is not over for her until the last seniors have graduated. Six graduates attended the celebration with families and grandparents in the SSFHS auditorium. These students will remember the whole experience.

Trustee Daina Lujan thanked Drs. Hew and Garcia for the summer school overview. She also thanked staff for the planning and creating learning opportunities for all students and making sure they were engaged and enjoying learning. She noted that almost a quarter of all SSFUSD students were able to participate in summer classes.

Vice President Patricia Murray agreed with Trustee Lujan and liked that the leadership is already looking at what they can do next summer. These classes are an important part of the curriculum and it helps many students. She thanked the leaders and teachers who worked on the programs.

Trustee Anthony asked what happens to students in the credit recovery program if they do not make up some or all of their credits. Dr. Hew replied, "We had many students who were not able to participate in summer school or complete it or they have additional credit beyond what we could offer in a summer program that they also need to continue to make up. Those are students that our counselors are currently working on right now. They're looking at transcripts; they're trying to figure out what opportunities we can put into place for those students throughout the school year. So some will be doubling up on classes so that they can take a second math class, for example, if that's what they need to recover credit to get back on track or they're taking a credit recovery course through Edgenuity to recover that credit. So we have a number of different ways we can help students recover credit throughout the school year in addition to our summer program."

Trustee Anthony was surprised to learn that some other districts do not offer summer programs due to staffing issues. She asked if the District can hire their teachers for our summer classes. Dr. Hew said they

have hired outside staff for some years when internal staff are not able to fill all positions. The jobs are posted on EdJoin.

Dr. Hsieh echoed her fellow Board members' comments and said she appreciates the leadership serving students during the summer. She acknowledged a lot of planning is put into the six programs and the great work helps students move forward to the next level.

2. BUSINESS SERVICES

a. Information Technology Department

Director Nathan Sundaram reported on the District's Information Technology Department.

Key Topics

- Technology Department organizational chart
- Completed technology projects
- Current projects
- Proposed technology projects for 2023-24
- End users technology landscape
- Support from sites and departments

LCAP Goal 1: Academic Achievement

The Technology team is a key contributor to this role by directly providing technology platforms and online learning, distance learning, and in-person learning so teachers can deliver quality instruction and maximize the learning experience for students.

Department Staff

Director Sundaram said he is focused on three categories: people, processes, and technology to improve customer service, incubate innovation, and improve the speed of delivery by cultivating a positive and collaborative environment.

He presented an organizational chart of his department. As the director, he oversees the infrastructure of technology operations. IT currently has six technicians and one Office Coordinator to support all the technology needs. He noted that they are still short-staffed and have not yet been able to fill one tech support job as well as their Systems Administrator position.

Network Infrastructure Project

Director Sundaram provided a list of some projects that have been completed or are going on now, while keeping current on day-to-day operations.

Completed projects

- Network Electronics and Cabling Results
 - Network resources at all sites have been upgraded, and all outstanding issues have been resolved, resulting in better Wi-Fi connections and speed at all the sites. The network now has the capacity to support traffic and the number of devices in use now and for the next several years.
 - Achieved average download speeds of 500Mbps and upload speeds of 400Mbps.
 - Resolved the problematic sessions caused by roaming.
 - Applied access points and outdoor access point at every site to not impede the educational platform.
 - Addressed stuttering videos when streaming to Apple TV through Wi-Fi.
- Trunk phone service - Modernize the phone system to support reliability and growth and reduce cost.
- ECHS Football field - Wi-Fi and streaming capability
- Serra Vista - Audio visual resources were installed to enable the meeting/conference and training with no requirement for manual setup of the resources.
- Implemented security measures to monitor traffic in the network and access.

Current projects

- Storage upgrade - upgrade the District from a legacy, not supported data center, to a modern and secure solution.
- Electric Vehicles (EV) stations at the District Office - a pilot project is underway to install eight EV stations in the District Office parking lot with the capability to add four more in the future. Right now they are in the process of getting approval from the State. Construction should begin in late September or October.

2023-24 Priorities

Mr. Sundaram grouped the priorities into the areas of focus.

People

- Fill the System Administrator and IT Specialist positions.
- Focus on professional development for current staff with training on the new technology.

Processes

- Create a Curriculum Technology Integrator (CTI) for job descriptions and conduct technology training.
- Create a process for app requests, vetting, and approvals for iPad and Chromebook devices.
- Standardize policy for iPad collection and redistribution.
- Standardize policy for Chromebook collection and redistribution.

Technology

- Implement a Disaster Recovery and Business Continuity Plan.
- Enhance the security measures of our systems, devices, and data.
- Upgrade and operate the security camera system.
- Standardize and introduce Interactive TV to enhance student learning and pilot at JS.
- Implement Zero-touch automated iPad and MacBook provision process.
- Improve customer service and increase customer satisfaction. Implement tools and training to achieve a 5-day turnaround for incident tickets.
- Define the recycle and refresh plans so the right technology is always in place. For example, Chromebooks purchased three years ago are likely out of warranty.

Trustee Anthony thanked Director Sundaram for doing a great job and noted there has been a lot of progress made in the Technology Department since he joined. She congratulated him on updating the Wi-Fi, upgrading the phone system, and saving the District money. She asked him to let the Board know how they can support him as he continues making improvements.

Vice President Murray thanked Mr. Sundaram for his great report and hard work. “I appreciated that you put [in] the things...that we need to do, and your goals for the future.” “And that you included...when the Board approved the different things.”

Trustee Lujan thanked Director Sundaram for the presentation and including the dates when the Board approved things. She appreciated his research and strategic thinking. “...as you've been going through what we've approved...assessing where we're at, you've also been thinking really deeply about where we need to go, so I appreciated things like thinking about the refresh rate.”

Trustee Richardson thanked Mr. Sundaram for his understandable report and for hitting the ground running. She learned of projects which are in the pipeline and looks forward to the EV charging stations.

President Hsieh thanked Director Sundaram for the great presentation and the wonderful job he has done. “And please continue your vision and then make sure that our technology is safe and secure.”

The Board recessed at 8:15 p.m. for a break and reconvened at 8:25 p.m.

N. PRESENTATION WITH POTENTIAL ACTION

1. HUMAN RESOURCES

a. YSB School Counseling and Safe School Advocates Services

Margaret Hitchcock, Director of Clinical Services, and Alicia Garcia, an Associate Director of Clinical Services, of Human Services with the Youth Services Bureaus (YSB) of the YMCA of San Francisco, presented information related to mental health programs and services in the District and the effectiveness of both the Safe School Advocates (SSA) and counseling programs at all SSFUSD schools.

Youth Service Bureaus

Mission Statement

Our mission is to support youth, adults, and families in San Francisco and San Mateo County, through mental health and social services that increase access to skills and resources for wellness in mind, body and spirit to achieve healthy and fulfilled lives.

Values Statement

We are a community that strives to embody practices that are indigenous to our values of anti-racism, centering BIPOC, social justice, innovation, accountability, and a commitment to lifelong learning.

Ms. Hitchcock said the SSA program was created in 2004, in response to the Columbine HS shooting. She said they, "...wanted to make sure that we were capturing mental health, emerging mental health needs of youth on school campuses." Today they are, "...looking for the mental health roots of the students that we work with to see ...what are the behaviors that are interfering with their quality of life and how can we build skills, resource them, [and] give them what they need to make the improvements in their lives."

Students Served

There were 517 students from SSFUSD who received a total of 8,185 services from YSB clinicians, 6,718 of which were individual therapeutic and group sessions this year. This is a decrease in the number of students served last year but **an increase of almost 50% of the number of services provided**. This year they saw an increase in youth asking for individual services and it was difficult to find enough youth for their groups. There was also an increase in the need for the individuals served. Staff members were struggling to manage caseloads of youth with more intensive needs.

In addition to the multitude of day-to-day work with students,

specifically SSAs in the middle and high schools, supported crisis intervention, de-escalation/restorative work, and case management linkage with families.

Funding Sources of Mental Health Services

The majority of funds are District contracted and funded services. The balance of funds is from the Juvenile Probation Department grant funded SSA services which provide clinicians at the middle schools. Ms. Hitchcock said they also received a grant last year to provide two days of services in the District's Alternative to Suspension (ATS) Program.

2022-23 Demographics

According to youth self-identifying, the biggest populations of students served were Latinx and Asian/Pacific Islander.

California Children's Trust

"Making Healing Centered Schools a reality isn't simply a matter of tweaking access or programs, it requires acknowledgment of how racism and poverty impact the social and emotional health of children."

Ms. Hitchcock said the "price" is higher for Black and brown children.

- **81%** of children on Medicaid are people of color
- **2x** as many Black children, ages 5-12, commit suicide than their white peers.
- **70%** of youth in California's juvenile justice system have unmet behavioral health needs, and youth of color are dramatically over-represented.

Ms. Hitchcock said healing-centered schools look at things through a trauma informed lens to acknowledge how racism and poverty impact the social and emotional health of youth.

Most Frequent Presenting Categories for 2022-23

1. Anxiety
2. Depression
3. Trauma adjustment
4. Sleep disruption
5. Attention deficit/hyperactivity
6. Substance use

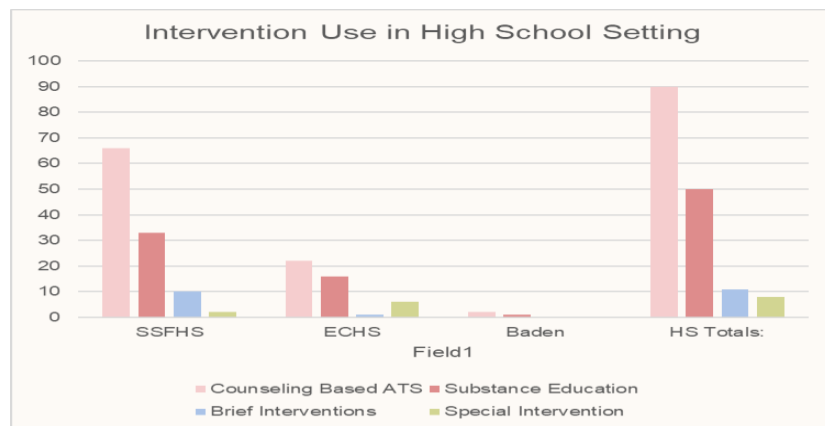
It is difficult getting accurate information. More youth are challenged with substance abuse and trauma, but these are underreported for a number of reasons. Trauma often does not get reported until there is a relationship and trust built with a clinician. They also seeing an underutilization of their Mindfulness Based Substance Abuse Treatment program. Contributing factors include a lack of

youth reporting and the use other programs in the District providing brief interventions.

Alternatives to Suspension (ATS) Program

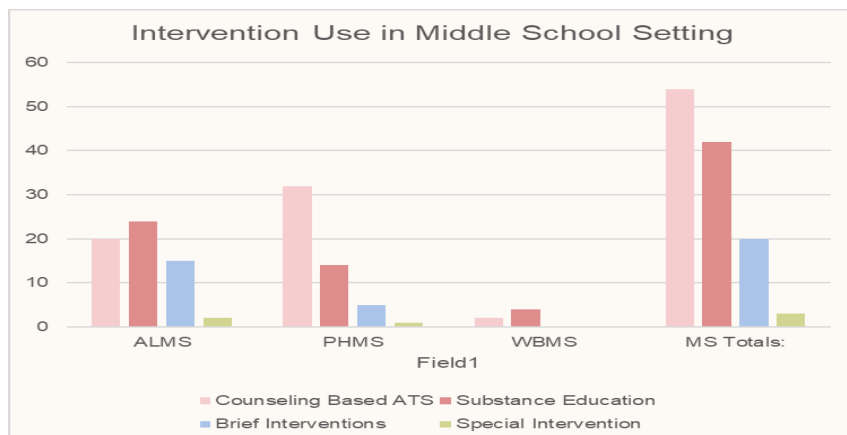
Alicia Garcia, an Associate Director of Clinical Services spoke about the ATS program in SSFUSD. She said the program is an opportunity for students who get suspended to spend a day on campus with a counselor who provides therapeutic intervention and also more specialized interventions. The counseling based intervention is the most utilized.

Intervention use in High School Setting



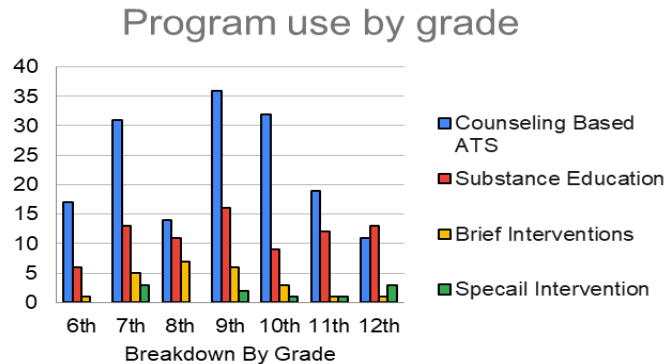
SSFHS ATS referrals are three times higher than ECHS referrals. The use of the ATS program is higher than in middle school.

Intervention use in Middle School Setting



In middle school, ATS is mostly counseling based intervention and curriculum. ALMS and PHMS are similar in their ATS program usage. Ms. Garcia sees the low use of ATS at WMS as an opportunity for those students to engage in the program.

ATS Program Use by Grade Level



7th and 9th grades have the highest use of the ATS program. Usage decreased for 10th to 12th graders by 50%.

Client Success Story

Ms. Garcia shared a story from a middle school client who was seen by an SSA on campus. She was referred for depressive symptoms, academic stress, anxiety, peer conflict, and loss of self-esteem. “The client presented as very quiet keeping her head down and speaking low and slow.” “The clinician worked with the client to explore triggers, and the client was visibly happier towards the end of the year.” “So in a letter to the clinician, the client thanked the clinician for always believing in [them], and being the best person ever.”

Therapist Summaries

Ms. Garcia read comments from therapists about their caseloads and how they differed from prior years. One conclusion was that the majority of students had difficulty in adjusting back to the classroom and different social systems. Many students were also dealing with issues of parental separation. Most students who struggled with attendance had low self-esteem. Clinicians are seeing a difference in ages and related issues from the pandemic to now.

Summary from SSFHS SSA

Ms. Garcia summarized the caseload of an SSA. She said, “Ninth graders made up much of the caseload. Pandemic and shelter in place...are possible contributing factors to the presenting issues that are seen. Things like grief, loneliness, identity issues, anxiety, social issues and stressors, also physical aggression and fights were quite prevalent in the last school year and I was hearing that from both middle school and high school.” They also spoke about the lack of support.

Ms. Hitchcock emphasized the increased need is creating stress on the schools and the mental health system.

Schools and Health Care Response

Schools are ground zero for the youth mental health crisis.

The Health Care System Needs Schools: Children ages 8-18 have the lowest rate of primary care utilization of any demographic in Medi-Cal and 75% of mental illness manifests in adolescence. Not only are schools essential in a reformed mental health system that overtly addresses healing, justice, and structural racism, but they are also essential service settings for children with clinical needs.

YSB Counselors on campus can refer students and families in need of more targeted clinic-based services to the SSF Mental Health Clinic Health Clinic located at Spruce and Huntington Avenues. They accept MediCal coverage and also offer a very low-cost sliding scale fee structure.

Future of YSB

As of July 1, 2023, the Youth Services Bureaus became its own branch of the YMCA of San Francisco. The Y sees the centrality of mental health care to the success of the youth and families in the counties they serve. To this end, the board has created a new Mental Health Services Branch with the following:

- New Executive Director, Deidra Somerville, is solely dedicated to supporting mental health services.
- More support to continue innovating programs and ways to serve the schools and communities.
- New name: Youth Service Bureaus will continue to be the largest program in their new branch and will have a new name soon.

Ms. Hitchcock thanked the District for being a valuable partner.

Trustee Richardson thanked the speakers for the update on their services. She said the YMCA is a valuable tool and the Latino community is remarkably impacted, which is a concern of hers. She asked about the partnership they have with parents when students have attendance issues and what percentage is included in their treatment plan. Ms. Hitchcock said the engagement with parents is central to their work. She said a partnership with parents is sometimes challenging when they need to work a lot or have other stressors. They have found that Spanish-speaking clinicians create relationships with families that can be valuable in making the connection to the school. She estimated that 90% of interactions have a parent component. For the most part, parents know their children are receiving services. "...We really see the family system as being central to the health and well-being of the youth."

Trustee Richardson asked what a special intervention was and how successful the outcomes were. Ms. Hitchcock replied that in the ATS

program “...when we talk about special interventions it was sort of really trying to tailor the intervention and service directly to the need that the student was bringing in.” “So special interventions, this refers to...some situations in which there was fighting...or some violence...where we had a special group that was just focused on that topic.” She said there may also have been situations when a clinician worked longer than a one-day intervention to provide a student with extra support.

ACTION

1. HUMAN RESOURCES

a. Approval of Contracts with the Youth Services Bureau (YSB) School Counseling, Safe School Advocates Services, and the Alternative to Suspension Program for 2023-24

MOTION #13 (Lujan/Anthony) to approve the contracts for services with the YSB of the YMCA to continue supporting additional counseling at all District schools for the 2023-24 school year. Motion Carried (Unanimous)

N. CONSENT AGENDA

President Hsieh pulled Item 1e, Trustee Richardson’s CLSBA conference in Long Beach, CA for discussion.

MOTION #14 (Lujan/Anthony) to approve Item 1a, Minutes to the June 22, 2023 Special Board meeting; Item 1b, Minutes to the June 22, 2023 Special Board meeting #2; Item 1c, Minutes to the July 29, 2023 Regular Board meeting; Item 1d, Children’s Center Program 2022-23 annual self-evaluation; ~~Item 1e, Trustee Richardson’s CLSBA conference in Long Beach, CA;~~ Item 2a, ELOP guide for the City of Daly City at Junipero Serra ES for 2023-24; Item 3a, Classified Personnel Assignment Order; Item 3b, Certificated Personnel Assignment Order; Item 4a, Purchase Order Listing, June 1-30, 2023; Item 4b, Warrant Register, June 1-30, 2023; Item 4c, Cash Receipts, June 1-30, 2023; Item 4d, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

Dr. Moore provided some background on the Trustee conference requests. At the April 13, 2023 Board meeting, the Trustees approved an annual allocation of \$2,000 for each Board member. This was approved with a recommendation that if this amount is exceeded, a Trustee would bring a request to the Board to discuss and determine if it aligned to District goals and that Trustees would follow the same Board policies and rules expected of staff.

President Hsieh asked Senior Executive Assistant Nalani Allen-Cantley to share the revised costs for this item. Ms. Allen-Cantley said, "In the Board agenda those were preliminary costs based on the information that was available. And the total for membership registration hotel flights, meals, and transportation at that time was \$3,436. The host hotel was sold out of the special \$199 per night rate and the closest I could get was \$499 with the idea that as we got closer to the conference rooms that were booked might open up. Fortunately, Trustee Richardson had a connection and spoke with someone at the CLSBA and they were able to get her in on the \$199 per night and that reduced the four nights to three nights. So that was significant drop in the amount. And then she is going to fly down one day later than she originally planned. So that reduces the transportation and also the meals per day. So the good news is, we have a savings of \$1,427, and the final estimate is \$2,009."

Trustee Anthony asked Trustee Richardson if there were particular workshops or keynotes which she wanted to attend and what her goals were in attending the conference. Trustee Richardson quoted Board Policy 9240 which states, "The governing board believes that the Board's ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations and protecting the public interest in district schools. Board members shall be provided sufficient opportunities for professional development and helps them understand their responsibilities, stay abreast of new developments in education, and develop boardsmanship skills." She said the Latino community has been missing at the table and Trustees should participate in professional development conferences as staff does. She attended two conferences so far this year, which were funded by a foundation, and they have made her a better Board Member today. She said there is disparity and it seems like a bias. Trustee Anthony said Trustee Richardson had not answered her question. Trustee Richardson said her goal was to be a better Board Member. Trustee Anthony then asked how this conference is better or different than the annual CSBA one which everyone attends. Trustee Richardson said she has attended four conferences during her tenure and as a valuable community member, she brings her experience to the Board. President Hsieh said the Board was only trying to understand the difference between this conference and the CSBA one. Trustee Richardson replied that this is her first California Latino School Board Association (CLSBA) conference and she specifically wants to hear Sylvia Mendez speak. "...she experienced racism just like Ruby Bridges and she will be there speaking. And we make a big deal every year about Ruby Bridges but you know the Latino community has been subjected to the same kind of biases and discrimination in order for them to go to school. And this is one of the things that makes me a better Board Member." Trustee Anthony asked if she would be willing to make a presentation at a future Board meeting so the other Trustees can learn from her experience. Trustee Richardson agreed to the presentation.

Vice President Murray asked about the CLSBA and how long it has been in existence, how many members it had, and what the conference entails such as

workshops, the keynote speaker, etc. She noted that the CLSBA website did not include this information and if Trustee Richardson was going to spend over \$2,000, what would she bring back for the students. Trustee Richardson questioned the costs for Vice President Murray's CSBA Delegate Assembly conference. Vice President Murray said the total cost was \$279 for a rental car, plus meals and the hotel charges. She noted that this was the first time she ever asked for reimbursement for any conference expenses. "My point is that \$2,009 is over the amount that we would agree that we would spend for...the things that we attend in the community. And you're asking us to approve it and so what we are asking you is, what does this conference bring to our kids". "Tell us about the organization." Trustee Richardson said she would send everything needed. Trustee Richardson said this was looking like bias and discrimination. Vice President Murray noted that the Board is fiscally responsible for the well-being of the District and \$2,000 is the amount they allotted unless there was a discussion. "\$2,000 puts you not only over that amount but it also wouldn't allow you any more money for anything else for our community events and everything."

Trustee Richardson said she would have the President of the County School Boards Association speak to Vice President Murray about the value of going to these things...and whether or not they nitpick over a few dollars." Vice President Murray said \$2,000 is not a few dollars.

MOTION #15 (Richardson/Hsieh) to approve Item 1e, Trustee Richardson's CLSBA conference in Long Beach, CA. (AYES: Student Trustee Sergio, Hsieh, Lujan, Richardson; NOES: Anthony, Murray). Motion Carried on a 3-2 vote.

PUBLIC HEARING

a. Sufficient student textbooks/instructional material

A Public Hearing, in accordance with California Education Code Section 60119 and SB 550, provided an opportunity for members of the public to comment on the sufficiency, appropriation, and disbursement of instructional materials throughout the District.

Mr. Irish said every school district is required, by law, to report on adopted instructional materials. Educational Services' job is to ensure sufficiency which means every student has curriculum in every class in which they are enrolled.

The Board meeting was suspended to open a public hearing at 9:25 p.m.

No public comments were made.

The public hearing was closed and the Board meeting resumed at 9:25 p.m.

ACTION *(continued)*

1. ADMINISTRATION

a. Resolution No. 23-47 for Attendance Awareness Month

Board Clerk Richardson read the resolution.

MOTION #16 (Lujan/Murray) to adopt Resolution #23-47: Recognizing Attendance Awareness Month and supporting activities to increase awareness of the importance of daily attendance. (AYES: Student Trustee Sergio, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Approval of an Independent Contractor Agreement Between SSFUSD and Child Care Careers (CCC)

MOTION #17 (Murray/Lujan) to approve an independent contractor agreement with SSFUSD's Child Development Program and Child Care Careers for a qualified Early Childhood teacher and paraprofessionals to substitute upon arrangement for the 2023-24 school year. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Resolution No. 23-48 for Confirmation of Sufficient Student Textbooks/Instructional Materials

MOTION #18 (Murray/Anthony) to adopt Resolution #23-48: To confirm and certify that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. (AYES: Student Trustee Sergio, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Approval of the Baden HS Comprehensive Support and Improvement (CSI) Report 1/Plan for the 2023-24 School Year

Mr. Irish said this is an allocation from the U.S. Department of Education for \$178K. He has been working with Principal Prasad since March to address the low graduation rate. They completed a grad management report, which is a tool that the State of California uses to collect information on federal grants. Two significant areas deal with professional development around restorative practices and addressing instructional strategies. Principal Prasad will be looking for

an organization with which to partner to provide high quality instruction for their staff. He will periodically report to the Board and public on their progress.

MOTION #19 (Murray/Anthony) to approve the Baden HS CSI plan/Report 1 to address its low graduation rate for the 2023-24 school year. Motion Carried. (Unanimous)

c. Approval of the Expanded Learning Opportunity Program (ELOP) Guides for the 2023-24 School Year

Mr. Irish reported that yesterday the District starting teaming up with several community partners, including the City of SSF. The City of Daly City is a new partner with Junipero Serra ES as is the Boys and Girls Club at Orange Park and Sunshine Gardens ES. Right at School is on 12 SSFUSD campuses. Along with CAM EDU, these are community partners helping to provide after care support and enrichment for students in TK and K-6. If families complete the Free and Reduced lunch meal application and meet certain income requirements, their children are able to attend 180 days of after school care for free. Mr. Irish asked for patience as his team is working with these community partners to fill spots as quickly as possible. “The anticipated number of families that I expect that we will be able to serve with our community partners should be around 800.” He thanked Ms. Losno, Ms. Luaulu, and Ms. Gomez for their administrative help. Registration is a 2-step process, where parents first register with the District and then register with a community partner.

Trustee Richardson said this is a step forward for families and the services are sorely needed. She asked if is for after school care only or also before school care during the holidays. Mr. Irish replied it includes an additional 30 days throughout the year, mostly in the month of June. During school breaks, families that want to participate in the ELOP program can drop their students off and have care from about 9 a.m. to 6 p.m. on non-instructional days.

MOTION #20 (Lujan/Richardson) to approve the ELOP guides for the 2023-24 school year. Motion Carried. (Unanimous)

d. Approval of Genentech Memorandum of Understanding (MOU) for the 2023-24 Through 2025-26 School Years

This item was pulled and will be agendized in the September 7 Board meeting.

e. Approval of National Equity Project Agreement

Mr. Irish said this agreement will provide professional learning for every Ed. Services member, including TOSAs. They plan to integrate keynote speakers on staff development days with a focus around equity and then Ed. Services will lead sessions on those days. They will. "...get some expertise around coaching for equity so then we can work with our staff and then start to design our lessons and our work here through an equity lens. This is the start, this has been in our educator effectiveness block grant, this has been in our LCAP...to put this into reality this year...with approval from the Board."

MOTION #21 (Murray/Lujan) to approve the agreement with the National Equity Project to facilitate professional learning experiences for educators to reimagine and redesign their systems for equity, for the period of September 2023 through February 2024. Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Approval of Joint-Use Agreement with the City of SSF

Trustee Richardson, as a point of order, inquired whether Trustee Anthony's relationship with the City is a reason to recuse herself from voting on the JUA. Trustee Anthony said she does not have any association with the City. Trustee Richardson then asked if her work is funded by the City. Trustee Anthony replied her job is funded by the Federal Economic Development Association through the Fellowship Entrepreneurship Center.

MOTION #22 (Murray/Lujan) to approve the Joint-Use Agreement between the South San Francisco Unified School District and the City of South San Francisco for shared use of facilities. Motion Carried. (Unanimous)

b. Adoption of Resolution No. 23-49 To Appoint Members to the Independent Citizens' Bond Oversight Committee (CBOC)

Board Clerk Richardson read the resolution.

MOTION #23 (Murray/Richardson) to adopt Resolution #23-49 to appoint members to the CBOC whose function is to review and report on the proper expenditure of taxpayers' money for school construction from the District's bond programs. (AYES: Student Trustee Sergio, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Adoption of Resolution No. 23-50 Declaring the Futility of Public Bidding and Approval of Change Order #4 to the Cumiskey Construction Corp. Agreement

MOTION #24 (Murray/Anthony) to adopt Resolution #23-50 Declaring the Futility of Public Bidding of additional construction work and approval of Change Order #4, in the amount of \$58,133.83, to the Cumiskey Construction Corporation agreement on the Toilet Pods Repairs Project at Alta Loma MS, Monte Verde ES, and Skyline ES. (AYES: Student Trustee Sergio, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS (*subject to change*)

Trustee Anthony requested that Trustee Richardson's report on the CLSBA Unity Conference be agendaized for the November or December meeting.

September 7, 2023

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on CBOC responsibilities
- Presentation on Measure T Bond Implementation Update
- Presentation and approval of year end unaudited actuals
- Renaissance Learning agreement renewal for 2023-24
- Approval of Consolidated Application and Reporting System Spring 2022 data collection
- Discussion of October 19 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Nomination(s) for CSBA Directors-at-large African American and American Indian
- Resolution on GANN limit

September 21, 2023

- Teaching and learning presentation - Monte Verde ES
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2022-23
- Approval of Children's Center 2023-23 CCTR childcare contract
- Approval of Children's Center 2023-25 CSPP childcare contract
- Update on enrollment for the 2023-24 school year
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2023-24
- Resolution for California Week of the School Administrator (October)

October 5, 2023

- Teaching and learning presentation - Spruce ES
- Williams report for 3rd quarter ending 9/30/23

- Update on OpTerra Energy solar savings
- Resolution honoring Native American and Alaska Native Heritage Month (November)

October 19, 2023 - Community Forum

- Topic(s) - TBD

November 16, 2023

- Teaching and learning presentation - Martin ES
- Presentation on Assessment/Accountability (CAASPP, CAST)
- Trustee Richardson's report on the CLSBA Unity Conference
- Update on Safe School Plans

December 14, 2023

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Teaching and learning presentation - Ponderosa ES
- CTE Presentation
- Presentation and approval of First interim budget report "positive certification"
- Selection of Trustees to District sub-committees/committees
- CSBA Delegate Assembly nomination(s)
- Approval of 2024 Summer School Program

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Vice President Murray welcomed back all the families. "I want to tell the parents to enjoy this part of your journey. Be involved, join PTA, your children will be better for it and you'll be happier. Students, get your rest. Get involved. Ask for help when you need it. Find joy. Teachers, staff, thank you for taking care of the precious cargo you've been entrusted and everybody have a great year."

Trustee Anthony shared the following, "Last month, I had the opportunity to visit Israel, sponsored by the Jewish Community Relations Council. One of the most amazing parts of the Israel trip for me was a visit to the Yemin Orde Youth Village. They operate according to the Village Way and I took away three things that I want to share with you and I think are especially important at the start of the year:

1. Education is the art of change - changing minds, changing attitudes, and changing life trajectories.
2. You are never so poor that you cannot help another person. That one was a really big one for me.
3. This is for all our teachers in the room. A child who misbehaves is a child looking for a meaning.

As we go forward this year, I hope you keep in mind all of the extraordinary things that our students are capable of, hold them to high expectations and make them feel wanted and heard in our schools. Encourage them to be helpful to their peers and their community. Help them find meaning. And have a great year.”

Trustee Lujan welcomed back staff, students, and families to the new school year. She is looking forward to a great school year for everyone.

Trustee Richardson welcomed everyone back. “The summer was too short, we blinked and here we are again at a new year.”

ADJOURNMENT - 9:53 p.m. in memory of:

Robert Keropian, a former District employee of thirty-three years who passed away on July 27, at the age of 94. He began his career in 1956 as a teacher at South San Francisco High School before being named the first principal at El Camino High School in 1960. In 1969, he was named Northern California Principal of the Year and Citizen of the Year by the SSF Chamber of Commerce. Mr. Keropian was one the longest-tenured, best-known public school educators, and an innovative administrator and mentor. He retired in 1989.