SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, June 22, 2023

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on June 22)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION – 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:00 p.m.

1. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
2. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (one case)
3. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Start of Summer School

b. Other

L. PUBLIC COMMENTS

For Items Not On the Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting6222023 beginning at 3:00 p.m. on Monday, June 19, until 3:00 p.m. on Thursday, June 22. These comments will be read by all Board members and posted on the District website's 2022-23 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATION - None

N. PRESENTATIONS WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. Educational Equity Data and District Priorities for 2023-24

Superintendent Shawnterra Moore will review key data that provides the Board with an opportunity to understand academic performance and potential disparities between student groups through the lens of educational equity. This presentation complements what the Board has been learning and will help to inform the rationale for the District priorities for the 2023-24 school year.

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ACTION

1. **ADMINISTRATION**

   a. **Approval of the District Priorities for 2023-24** 1 - 2

   Staff recommends the approval of the recommended District priorities for the 2023-24 school year, as presented to the Board.

PRESENTATION

2. **HUMAN RESOURCES**

   a. **SSFUSD-SSFPD MOU Proposed Changes**

   Director Ryan Sebers will review the proposed changes to the SSFUSD and South San Francisco Police Department MOU (current version #15) for 2023-24.

ACTION

2. **HUMAN RESOURCES**

   a. **Approval of the SSFUSD – SSFPD MOU Draft #16** 3 - 15

   Staff recommends the approval of the proposed changes in the SSFUSD and SSFPD MOU Draft Version #16 for the 2023-24 school year, as presented to the Board.

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION	
a. Minutes of the May 11, 2023 Regular Board meeting	16 - 33
b. Revised Board of Trustees' meeting calendar for the 2023-24 school year - **switching October 5 meeting with October 19 Community Forum.**	34
2. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order	35
b. Classified Personnel Assignment Order	36 - 40
3. BUSINESS SERVICES	
a. Purchase Order Listing, April 1-30, 2023.	41 - 51
b. Warrant Register, April 1-30, 2023.	52 - 82
c. Cash Receipts, April 1-30, 2023.	83 - 94
d. Declaration of surplus items.	95 - 98
e. Gifts to the District, June 2023**.**	99 - 100
f. Fundraising events for the 2023-24 school year.	101 - 103
g. Professional service agreement under $25,000	104 - 106
h. District facility use fees increase for FY2023-24.	107
i. District lease rates increases for FY2023-24.	108 - 109

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INFORMATION/DISCUSSION

1. **HUMAN RESOUCES**

   a. **Daybreak Health** 110

   Staff will present information on Daybreak Health, an online counseling platform for students ages twelve to nineteen facing anxiety, depression, bullying, trauma, academic stress, and more.

2. **BUSINESS SERVICES**

   a. **2023-24 District Budget**

   Assistant Superintendent Ted O will review the updated 2023-24 Proposed District Budget and Multi-Year Projections for 2024-25 and 2025-26.

ACTION *(continued)*

2. **EDUCATIONAL SERVICES**

   a. **Approval of 2023-24 Local Control Accountability Plan (LCAP)** 111

   Staff recommends the approval of the 2023-24 LCAP and authorizes submission of same to the San Mateo County Office of Education, as presented to the Board.

   b. **Approval of SSFUSD Local Performance Indicators Self-reflection for 2023-24** 112 - 131

   Staff recommends the approval of the District's 2023-24 self-assessment of its progress on local performance indicators based on the LCFF State priorities, as presented to the Board.

   c. **Approval of Continued Edgenuity MOU for 2023-26 Agreement** 132 - 134

   Staff recommends the approval of the continued agreement with Edgenuity in order to provide standards-aligned video-based curriculum for high school blended learning environments, for the 2023-26 school years, as presented to the Board.

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d. Approval to Continue the Climate Corps Program at Buri Buri ES for the 2023-24 School Year 135 - 150

Staff recommends the approval to continue the Climate Corps Education Outside fellowship program to provide professional development and learning opportunities for emerging science and ecoliteracy educators at Buri Buri ES for the 2023-24 school year, as presented to the Board.

e. Approval to Purchase the Google Education Plus Workspace Plus Support for Three Years 151 - 154

Staff recommends the approval to purchase the Google Education Plus workspace 3-year subscription and support package from CDW Amplified to upgrade workspace features for staff and student users, provide more oversight and security tools for the technology support teams and a full security audit, as presented to the Board.

f. Approval to Purchase the Essential Health Skills for High School 155 - 156

Staff recommends the approval to purchase the Essential Health Skills for High School instructional materials and professional training for adoption and implementation beginning with the 2023-24 school year, as presented to the Board.

g. Approval of Non-Public Schools (NPS) and County Contracts for the 2023-24 School Year 157 - 158

Staff recommends the approval to continue contracts with Non-Public Schools (NPS) and County Programs to fulfill Individualized Education Plan (IEP) service agreements by allowing the Assistant Superintendent of Business Services to sign all Professional Service Agreements (PSAs) and the Director of Special Education to sign off all Individual Service Agreements (ISAs) documents to finalize these agreements for the 2023-24 school year, as presented to the Board.

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2. HUMAN RESOURCES

a. Approval of Daybreak Health Memorandum of Understanding (MOU) for the 2023-24 School Year 159 - 168

Staff recommends the approval of the Daybreak Health MOU to provide the District with counseling services for students ages twelve to nineteen for the 2023-24 school year, as presented to the Board.

3. BUSINESS SERVICES

a. Adoption of 2023-24 Proposed District Budget 169 - 170

Staff recommends the adoption of the 2023-24 Proposed District Budget and the Multi-Year Projections for 2024-25 and 2025-26 and authorizes submission of same to the San Mateo County Office of Education, as presented to the Board.

b. Resolution No. 23-43 for Education Protection Account Funds 171 - 174

Staff recommends the adoption of Resolution #23-43: To receive and disburse the revenues derived from Proposition 30 taxes into the Education Protection Account fund.

c. Approval of Award of Contract to EF Brett & Company for the HVAC Project Package B 175 - 176

Staff recommends the approval of the award of contract to EF Brett & Company, in the amount of $4,864,000, for the HVAC Project Package B, Project #16-23, as presented to the Board.

d. Approval of Award of Contract to Cumming Management Group, Inc. for Construction Management Services 177 - 181

Staff recommends the approval of the award of contract to Cumming Management Group, Inc., in the amount of $280,927, for Construction Management Services for current District facilities projects, as presented to the Board.

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e. Approval of Award of Contract to CIS, Inc. for the HVAC Projects Package B 182 - 185

Staff recommends the approval of the award of contract to CIS, Inc., in the amount of $46,200, for the Division of State Architect (DSA) Inspection for the HVAC Projects Package B, as presented to the Board.

f. Approval of Award of Contract to Ninyo & Moore, Inc. for the HVAC Project Package B 186 - 193

Staff recommends the approval of the award of contract to Ninyo & Moore, Inc., in the amount of $37,344, for material testing and inspection services for the HVAC Project Package B, as presented to the Board.

g. Approval of Award of Contract to Kitchell/CEM, Inc. for Program Management Services 194 - 198

Staff recommends the approval of the award of contract to Kitchell/CEM Inc., in the amount of $850,522, for the Measure T Bond Program Management Services, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

July 20, 2023

- Presentation on Information Technology Department
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Approval for Superintendent to participate in 2023-24 conferences
- Approval of Children's Center Program annual self-evaluation reports for 2022-23
- Williams report for 2nd quarter ending 6/30/23
- Presentation and approval of MOU for YSB Counseling and Safe School Advocates Services
- Approval of Superintendent's contract
- Approval of updated Board Governance Handbook

August 10, 2023

- Introduction of Student Trustees/ASB High School Presidents

- Summer School report
- Approval of Star Vista Early Childhood Mental Health Consultation Ser. agreement for 2023-24
- Approval of San Mateo Co. 2023-24 CSPP preschool contract
- Approval of Consolidated Application and Reporting System Spring 2022 data collection
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month (September)

September 7, 2023

- Teaching and learning presentation - TBD
- Presentation and approval of year end unaudited actuals
- Renaissance Learning agreement renewal for 2023-24
- Discussion of October 19 Community Forum topic(s)
- Resolution Honoring Hispanic Heritage Month (September 15 - October 15)
- Resolution on GANN limit

September 21, 2023

- Teaching and learning presentation - TBD
- Update on enrollment for the 2023-24 school year
- Update on Safe School Plans
- Resolution honoring Filipino American History Month (October)
- Approval of the Board Governance calendar for 2023-24
- Resolution for California Week of the School Administrator (October)

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Nalani Allen-Cantley, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: June 22, 2023

RE: Approval of the District Priorities for 2023-24

BACKGROUND:

Annually, staff review key data points (some of which have been presented throughout the year), that provides the Board with an opportunity to understand more deeply academic performance and potential disparities in performance between student groups through the lens of educational equity. Though this presentation only captures some of the salient data and information; a lot of additional data has been provided to the Board via school and District Office presentations throughout the school year to ensure the Board understands and has a clear picture of performance across school sites. Some additional presentations are referenced below.

Ponderosa Elementary School

Alta Loma Middle School

South San Francisco High School

CAASPP Performance Management

Literacy Presentation

College & Career Readiness

The Board has been studying and understanding more about educational equity. This presentation complements what they have been learning and provides a global look at some of the data which will help to inform the rationale for the priorities for the 2023-24 school year which will also be shared in this presentation.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended that the Board of Trustees approve the recommended District priorities for the 2023-24 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: June 22, 2023

RE: Approval of the SSFUSD-SSFPD MOU Draft Version #16 Changes for the 2023-24 School Year

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BACKGROUND:

Per staff recommendations made via memorandum and approved by action of the Board of Trustees on April 27, 2023, staff propose draft language changes to the South San Francisco Unified School District (SSFUSD) and South San Francisco Police Department (SSFPD) MOU.

As stated in our April 27 memorandum, the current MOU mandates an annual report/presentation in March of each year, based on calendar year information. Staff recommended that the language be amended to allow SSFUSD to report school year information annually, encapsulating information from each previous school year. This change allows for greater clarity, rather than combining prior year data with current year information. Calendar year data does not account for cohorts of students or programs and conditions unique to each school year. Staff also noted that requiring a report to be based on calendar year information presents feasibility issues with gathering information and makes the process much more difficult and misaligned with many of our other data reports being based upon school year information.

Staff also recommended that a report be done annually in June or July, which would provide the opportunity to summarize data at the end of a school year, and would provide timely information for the Board of Trustees to also consider renewal of the MOU for the following school year.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the following changes to the MOU Draft Version #16 for the 2023-24 school year:

Title: **SSFUSD-SSFPD MOU *DRAFT* (ver. ~~15~~ 16)**

Section X(c) Program Evaluation, Assessment, and Report:

The City Council and District Board of Trustees will receive a report each ~~March~~ June/July, following the end of each school year, beginning in ~~March~~ June/July 2023 regarding the Program. The report will be based on information available from the ~~previous calendar~~ concluding school year. A purpose of the report is to provide the City Council and Board of Trustees with information relevant to their consideration of whether the program should be renewed for another year. The report will summarize the review described in this section, including an appraisal of whether the program is achieving its intended goals and objectives, and any improvements or adjustments to the Program proposed by the City Manager and Superintendent. The report will be presented to the City Council and District Board of Trustees as part of their consideration of annual renewal of this MOU, as described in Section XIII(a).

Section XIII(a) Renewal and Termination:

The initial term of this MOU shall commence 30 days after the MOU has been approved by both the City Council and the District's Board of Trustees, and shall remain in effect through June 30, ~~2023~~ 2024. Beginning in ~~March~~ June/July 2023, and each ~~March~~ June/July thereafter, this MOU shall be reconsidered for renewal by both the City of South San Francisco and the District for each successive fiscal year, unless either party gives written notice of termination as set forth in subsection (b) below. For purposes of this MOU, the fiscal year begins on July 1st and ends on June 30th each year. In the event that the City Council or Board of Trustees is unable to complete deliberations on renewal of this MOU prior to June 30th each year, the MOU may be renewed at any time and will apply to the balance of the fiscal year in which it is renewed. The District or City Council can at any time agendize this at any of their respective meetings.

SSFUSD-SSFPD MOU *DRAFT* (ver. ~~15~~ 16)

This memorandum of understanding (MOU) is made by the South San Francisco Unified School District ("District") and the City of South San Francisco regarding their mutual understanding of the matters described below. This MOU consists of guidelines to inform the relationship between the District and the School Liaison Officer ("SLO") of the South San Francisco Police Department ("SSFPD"), which relationship is subject to annual review as set forth below. This document will work in conjunction with the District's Expectations for Student Success Handbook (the " District Handbook"); and all applicable city, state, and federal laws that provide guidance on how to properly handle common cases that are generated on school grounds. Some of the laws related to searches and questioning of students are summarized in Appendix 1 to this MOU, which may be updated to reflect changes in the law without requiring an amendment to this MOU.

It is the intention of the District and SSFPD to maintain collaborative efforts to provide a safe and healthy school environment for students, staff, and visitors. In doing so, the District recognizes the impact SLOs may have on different student groups, and will prioritize student safety and relationship building.

I. Goals and Objectives:

a) Protect the constitutional and civil rights of students.
b) Maintain a safe and secure environment on school campuses which will be conducive to learning.
c) Establish a positive working partnership.
d) SSFPD desires to promote positive attitudes regarding the role of police in society through non-punitive, alliance-building interactions with students and staff, and will seek the District's partnership and input of District administrators in creating such opportunities.
e) The District desires to reduce student suspensions, expulsions, and referrals to the criminal justice system to the furthest extent possible. The District also desires to reduce and eliminate racial disparities in contacts with students.
f) Conduct criminal investigations.
g) Refer student cases to restorative justice alternatives/programs and court diversion to the greatest extent possible prior to relying on the court or penal system.
h) Ensure that all SSFPD Officers understand the needs, strengths, and challenges of various student groups based on race, ethnicity, national origin, disability, religion, gender, sexual orientation, economic status, age, cultural group, immigration status, or affiliation with any other similar identifiable group. SSFPD currently provides all officers,

including SLOs, with training in areas such as cultural diversity, racial bias prevention, crisis intervention, bias and racial profiling prevention and principled policing, along with other training. SSFPD will continue to prepare SLOs through training and experience to meet the unique requirements needed for an SLO to interact appropriately with students and staff in a school setting. Annually, SSFPD Chief of Police and his/her staff and District school administrators will meet to review SLO training requirements and collaborate on a joint list of required training for SLOs, recognizing that over time, training needs may change. The SLO will receive specialized training regarding the education of students with disabilities, as identified under the Individuals with Disabilities Education Act (IDEA) and/or Section 504 of the Americans with Disabilities Act, to help the SLO understand the unique needs of students with disabilities.

II. Non-Discrimination:

The parties are committed to complying with existing laws that prohibit the use of students' race, ethnicity, national origin, disability, religion, gender, sexual orientation, economic status, age, cultural group, immigration status, or affiliation with any other similar identifiable group as the basis for providing differing levels of law enforcement service or inconsistent enforcement of the law. Additionally, in accordance with Federal and State law which provides that undocumented students must be provided the same education offered to citizens, and which protects undocumented students from unreasonable search and seizure; in order for all students and families to feel comfortable and secure in the school environment; and consistent with the City of South San Francisco's existing policies for the SSFPD, SLOs will not question students or their parents or family members about their immigration status.

II. District's Role and Responsibility:

a) Ensure student welfare as its highest priority.
b) Establish and implement student safety and positive school climate programs.
c) Develop procedures to handle campus safety issues.
d) Develop emergency response procedures.
e) Develop a school safety plan.
f) Establish and follow procedures for referring SLO involvement.
g) District school administrators shall not request information related to student contacts with law enforcement outside of the timeframe for which the District has responsibility for the student.
h) Annually, District school administrators will receive and provide training on when to contact police and when not to contact them, pursuant to established District processes, to ensure clarity of expectations.

i) Handle all student disciplinary concerns that are not mandatory in nature for and address situations without the involvement of SLOs (beyond the mandatory scope of Cal. Ed. Code § 48902 and Penal Code § 245).

III. School Liaison Officer's Role and Responsibility:

a) The School Liaison Officer ("SLO") is a police officer; not a schoolteacher, school administrator, or school counselor, and therefore will not be expected or asked to act in those roles. The SLO will work with families, individual students, and other school staff members with counseling and guidance efforts when requested and appropriate, and will defer to the decisions of those groups, unless there is a criminal aspect.

b) Coordinate all activities with the principal and staff members concerned; seek permission, guidance, and advice prior to enacting any programs within the school.

c) When it pertains to preventing a disruption that would, if ignored, place students and staff at risk of harm, the SLO will assist with resolving the problem to guard against risk of harm. In all other cases, disciplining students and addressing other conduct deemed inappropriate is the responsibility of the District.

d) Provide students, staff, and parents with a familiar and recognizable law enforcement contact. SLOs will work to create positive relationships with students and staff through appropriate social interactions when not responding to requests for assistance.

e) Attend various sporting events and school activities as needed and as called upon by school administrators (subject to approval by the Superintendent or designee), for the purpose of proactive enforcement and community interaction. As set forth in Section III above, the District shall develop and implement an internal process for determining the need for police involvement at such sporting events and school activities.

f) The District and SSFPD believe the U.S. Department of Education's position that "restraint and seclusion should be avoided to the greatest extent possible without endangering the safety of students and staff" is the best practice to follow in nearly all situations. The SLO should only use a physical restraint device (e.g. handcuffs or other restraints) in cases that require the physical arrest of a student for referral to the criminal justice system, or to prevent the involved individual from injuring themselves or others.

g) If doing so is practical and will not interfere with other duties, when working on District campuses, the SLO will wear a designated alternate uniform to present a more casual appearance (*i.e.* – polo shirt with utility slacks, or business suit). When wearing the designated alternate uniform, officers may have all necessary safety equipment for the performance of their duties, including without limitation a bullet-resistant vest worn

under their clothing and all use-of-force tools to allow for appropriate de-escalation.

V. Role of School Liaison Officers During Investigations at School Sites:

a) School disciplinary investigations are a separate and distinct process from police investigations, which occur only when there is a reasonable suspicion of criminal conduct. In such cases, these processes will occur in parallel. In some cases, police may inform a school/district of an incident that falls within school/district jurisdiction to address at a school discipline level, and in other cases police may respond to a report of a crime which has been investigated by the school/district. Although information gathered in parallel investigations of the same issue may be shared to inform the school and police of additional details not acquired within the scope of either of their independent investigations, searches and interviews facilitated by either the school/district or police do not replace or truncate a thorough investigation by either entity. If either the school/district or police have the benefit of shared information for the purpose of greater clarity of the issue being investigated, then either entity must weigh the facts and evidence and determine the appropriate disposition within their own jurisdiction (*i.e.* the school/district determines an appropriate disciplinary response or intervention within the school realm, and the police determine criminal charges in the legal realm). Although police may also be pursuing a criminal investigation outside of school and have legal grounds to interview the student at school and/or remove the student from campus, it is understood that an overlap of investigative authority of school administrators/district officials and police officers may exist in some cases. To the extent possible, any police investigations into student conduct will occur off campus; however, in some circumstances, such as when the student conduct occurs at school, interviews or other forms of investigation may need to be conducted on campus.

b) Any searches of students or their property by the SLO shall comply with the Department's Search and Seizure Policy. Absent exigent circumstances, the SLO should make every reasonable effort to alert a school administrator prior to conducting a search of a student or their property, including lockers. Whenever possible, the SLO should be accompanied by a school administrator when conducting searches.

c) This relationship extends to SLOs who may work with the District's school administrative teams during investigations of student and staff issues. The SLO is an employee of the police department and is a police officer. In matters involving student criminal offenses, the SLO may be asked to assist or provide resources to District officials conducting a school investigation. Interview and search procedure is still governed by the school administrators, who bear responsibility in that situation. If a school administrator asks a police officer to conduct a search, the search would still require the presence of a school administrator, and the SLO would still be an extension of school authority.

d) When school administrators conduct an investigation and determine that a crime that must be reported by law has been committed, the police are notified. If the police

subsequently dispatch an officer to the school, they begin a parallel investigation which may involve interviews and search procedures. At that point, the police are governed by their own investigation and are responsible for any interviews and searches they initiate within the scope of their authority. If an SLO is coincidentally dispatched in response to a school report of a crime, the SLO is then viewed as a regular police officer fulfilling the responsibilities of a police investigation and not an extension of school administrators.

e) SLOs and other police officers assisting schools with investigations, when there is no probable cause to believe that the student has committed or has knowledge about a crime, do not assume responsibility just because they are asked to assist. If, during an investigation, an SLO or assisting officer determines that there is probable cause to believe that the student has committed or has knowledge about a crime such that a police investigation should be initiated, even when the school investigation is still ongoing, the officer would then assume responsibility for any parallel investigative processes the officer initiates at that point. The District's investigation and the police investigation would be considered two distinct processes.

VI. Guidelines for Distinguishing Between Disciplinary Misconduct and Criminal Offenses:

One of the primary guiding principles in education and the criminal justice system is that mistakes made by young people should not carry lifelong consequences. Young people should be afforded multiple opportunities to overcome minor violations of law and school policy. The following points provide direction for determining the sanctions for an alleged violation of the District's Code of Conduct, California statutes or local ordinances.

a) School administrators have broad latitude in addressing minor violations of the District Expectations for Student Success Handbook, that may also be violations of the law. Minor violations of the District Handbook should be addressed by the school administrators without involvement of the SLO. Involvement of police on school campuses, beyond the mandatory scope of Cal. Ed. Code § 48902 and Penal Code § 245, will be at the discretion of District officials/school administrators, in the interest of the safety of the District's learning communities. In exercising such discretion, District officials and school administrators will be required to undergo training and understand and implement District policies for SLO involvement. The District is committed to providing clear guidance and training to ensure it is able to manage student behaviors at the local level in most cases where there are minor infractions of the District Handbook that are also violations of law. Relevant portions of the District Handbook and other District policies that identify the circumstances under which District employees are supposed to involve the SLO are included in Appendix 2 to this MOU, which may be

updated to reflect changes in those documents without an amendment to this MOU.

b) In certain circumstances, school administrators may be required to report situations to law enforcement for investigation, including but not limited to a student who has been subjected to abuse or neglect, victims of several types of crimes, and threats of violence.

c) SLOs are responsible for criminal law issues, not school discipline or poor behavior issues. Absent a real and immediate threat to student, staff, or public safety, incidents on District campuses involving public order offenses (including disorderly conduct; disturbance/disruption of schools or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon) are considered school discipline issues to be handled by school administrators, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest).

d) Whenever possible, a student will not be arrested at school when the arrest can be made effectively elsewhere. An arrest at school is the last resort after all other avenues have been exhausted, unless the student poses a real and immediate threat to another student, teacher, or public safety; or a judicial warrant specifically directs the arrest of the student in a school.

e) If circumstances require an arrest to occur on school grounds, the SLO shall be mindful of the educational environment and of other students who may witness the arrest. Whenever possible, arrests should not occur during the lunch hour, before or after school, or in open areas on a school campus where there is a potential for a large number of student witnesses.

f) Except in exigent circumstances, school principals / principals' designees will be advised prior to an arrest of a student on school grounds. The student's parent or guardian will be notified as soon as practicable when the student is released to a law enforcement officer.

g) SSFPD officers, including the SLO, will continue to follow state law and City policies when effectuating arrests.

VII. Student Rights:

a) Except in exigent circumstances, the SLO will inform school administrators prior to conducting a probable cause search of a student on campus.

b) The SLO will inform school administrators prior to questioning a student on school grounds, except in situations where the student poses a real and immediate threat to another student, teacher, or public safety, and such advance notice to school administrators is not feasible.

c) Absent a real and immediate threat to student, staff, or public safety, physically invasive searches by a SLO will not be conducted on a student, except as noted above in circumstances in which an SLO is conducting a search pursuant to an independent

criminal investigation.

VIII. Training and Reports on SLO Activity:

a) The SLO will provide an annual report on SLO Program activities. The District, represented by the Superintendent or his/her designee and the City of South San Francisco, represented by the City Manager or his/her designee will collaborate on identifying the information to be included in the annual report.

b) SSFPD currently provides all officers, including SLOs, with training in areas such as cultural diversity, racial bias prevention, crisis intervention, bias and racial profiling prevention and principled policing, along with other training. It is SSFPD's intent to continue to prepare SLOs through training and experience to meet the unique requirements needed for an SLO to interact appropriately with students and staff in a school setting. Annually, SSFPD staff and District staff will meet to review SLO training requirements and collaborate on a joint list of required training for SLOs, recognizing that over time training needs may change. This joint list of required trainings will be set forth in a side letter that is updated annually.

c) The SLO will receive specialized training regarding the education of students with disabilities, as identified under the Individuals with Disabilities Education Act (IDEA) and/or Section 504 of the Americans with Disabilities Act, to help the SLO understand the unique needs of students with disabilities.

d) If the District offers trainings or publishes policies regarding non-punitive approaches to behavioral management in the District, then the parties expect that the SLO will participate in the trainings and be familiar with the content of the trainings and any such policies. If the District has implemented any specific programs designed to improve overall school climate or respond to student behaviors in specific ways, the District may invite the SLO to participate in any trainings associated with those programs.

e) SSFPD will pay for all SLO training described in this MOU.

IX. SLO Performance and Review

a) In the event that a school/district has concerns regarding the actions of an SLO relative to this MOU, a representative of the school/district will refer the concerns initially and in writing to the Chief of Police, after which the Chief of Police and a District representative will meet and confer. A meeting may also be conducted with all parties, including the SLO, to mediate and resolve any problems.

b) Notwithstanding the process described in the immediately preceding subsections, the SSFPD Chief is solely responsible for decisions about the assignment of SLOs, hiring and continuing employment of SLOs, and supervision and evaluations of the performance of SLOs. In the event that a school/district concern regarding the

actions of an SLO relative to this MOU is not resolved through the steps described above, the SSFPD Chief will reassign the SLO and exercise reasonable diligence to identify and provide a qualified replacement. The SSFPD Chief will consult with the District Superintendent or designee regarding the assignment of SLOs. In the event that the District Superintendent or designee has concerns about an SLO assignment, the process described in this Section IX will apply.

c) SSFPD will maintain methods for members of the public, including District students and employees, to file complaints against SSFPD officers, including SLOs. Complaints may be filed anonymously, and may be submitted in writing using forms provided by the SSFPD or in any other manner. The current versions of the SSFPD's forms are attached hereto as Appendix 3, and may be updated without an amendment to this MOU. The District has an independent right to investigate complaints from students, employees or others, to determine whether a breach of this MOU has occurred, but not to investigate SSFPD officers, including the SLO, as though they were employees of the District.

X. Program Evaluation, Assessment, and Report:

a) The School Liaison Officer Program will be assessed annually as described in this Section. The evaluation of the Program will be conducted jointly between the City of South San Francisco, represented by the City Manager or his/her designee and the District, represented by the Superintendent or his/her designee. The annual Program assessment may include, but is not limited to the following areas:

1) Success of established Program goals and objectives.
2) An internal survey of school administration, staff, and student representatives who have had interactions with law enforcement officers on campus will be conducted. The number of student representatives whose input will be sought will vary according to grade level. The survey will be primarily concerned with perceptions of safety and security relative to the Program. The timing, content, and evaluation of the survey will be discussed as part of regular meetings (see Section X(b) below). The City of South San Francisco will be provided with such survey information, including disaggregated survey responses.
3) An appraisal of areas with opportunities for improvement

A purpose of the assessment is to determine whether the program should continue for the following school year.

b) The parties also agree to establish a meeting schedule in order to maintain regular and open communication; to evaluate the effect of this agreement; and to suggest improvements and adjustments that may be necessary. The City Manager and Superintendent or their designees will determine who will participate in the meetings. If the meeting participants identify operational changes that require an amendment to this

MOU, then proposed changes will be brought to the City Council and School Board.

c) The City Council and District Board of Trustees will receive a report each ~~March~~ June/July, following the end of each school year, beginning in ~~March~~ June/July 2023 regarding the Program. The report will be based on information available from the ~~previous calendar~~ concluding school year. A purpose of the report is to provide the City Council and Board of Trustees with information relevant to their consideration of whether the program should be renewed for another year. The report will summarize the review described in this section, including an appraisal of whether the program is achieving its intended goals and objectives, and any improvements or adjustments to the Program proposed by the City Manager and Superintendent. The report will be presented to the City Council and District Board of Trustees as part of their consideration of annual renewal of this MOU, as described in Section XIII(a).

d) This report should include aggregated data on why police were called to campus, who called them, demographic data on the students and other people with which they interacted, and outcomes (including arrests, citations, and other data~~).~~ The District will collect relevant demographic and outcome data for district students from the previous calendar year. The City of South San Francisco will also track and share data with the school district regarding the number of student arrests and citations, by gender, race/ethnicity, and any other relevant data from the previous calendar year.

e) The City of South San Francisco, represented by the City Manager or his/her designee, and the District will bring proposed amendments to this MOU to the City Council and District Board of Trustees as necessary and not solely as part of the annual presentation to the City Council and District Board of Trustees. The District or City Council can agendize this at any of their respective meetings.

XI. Mutual Indemnity:

The City of South San Francisco, represented by the City Manager or his/her designee and the District agree to indemnify and hold each other harmless against any and all third-party losses, claims, liabilities, damages, costs, expenses and injuries (including personal injuries or death) arising from or in connection with investigations at school sites, to the extent that such losses, claims, liabilities, damages, costs, expenses or injuries arise out of the negligence of the indemnifying party. In the event of concurrent negligence of the parties, liability for any and all claims for injuries or damage to persons and/or property would be apportioned according to the California theory of comparative negligence.

XII. No Third-Party Beneficiaries:

Nothing in this MOU is intended to or shall confer upon any person other than the parties any rights or remedies hereunder.

XIII. Renewal and Termination:

a) The initial term of this MOU shall commence 30 days after the MOU has been approved by both the City Council and the District's Board of Trustees, and shall remain in effect through June 30, ~~2023~~ 2024. Beginning in ~~March~~ June/July 2023, and each ~~March~~ June/July thereafter, this MOU shall be reconsidered for renewal by both the City of South San Francisco and the District for each successive fiscal year, unless either party gives written notice of termination as set forth in subsection (b) below. For purposes of this MOU, the fiscal year begins on July 1st and ends on June 30th each year. In the event that the City Council or Board of Trustees is unable to complete deliberations on renewal of this MOU prior to June 30th each year, the MOU may be renewed at any time and will apply to the balance of the fiscal year in which it is renewed. The District or City Council can at any time agendize this at any of their respective meetings.

b) This MOU may be terminated without cause by either party at any time, by giving prior written notice at least 30 days in advance of the effective date of such termination, or may be terminated by mutual agreement of both parties.

c) All notices under this MOU shall be in writing and delivered by email AND U.S. mail, postage prepaid, to the following addresses:

If to South San Francisco Unified School District:
398 B Street
South San Francisco, CA 94080

If to City of South San Francisco:
P.O. Box 711
South San Francisco, CA 94083

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the dates set forth below:

South San Francisco Unified School District

Date: _____

_____

Dr. Shawnterra Moore, Superintendent

City of South San Francisco

Date: _____

_____

Sharon Ranals, City Manager

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of May 11, 2023

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. To consider the appointment of one (1) public employee to the position of Assistant Superintendent of Human Resources, in accordance with Government Code Section 54956.
2. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:01 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Tania Torres, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE - was led by Trustee Daina Lujan.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #98 (Murray/Anthony) to approve the appointment of Jason Hannon to the position of Assistant Superintendent of Human Resources. (AYES: Student Trustee Torres, Anthony, Hsieh, Murray, Richardson; NOES: None; ABSTAIN: Lujan). Motion Carried on a 4-0 vote.

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna reported that their new incoming President is Lauren Kitchen. June 8 will be his last meeting to make his final presentation. He congratulated Student Trustees Tania Torres and Katrina Oller for doing a fantastic job this year in representing their schools and being strong ASB Presidents. "You two are the epitome of that and I want to make sure you know that going out."

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - None

I. PERSONNEL COMMISSION - Assistant Superintendent Jay Spaulding reported that the next Commission meeting will take place on May 15, 2023.

J. ITEMS FROM BOARD

Trustee Lujan announced that she has been selected to serve on the Joint Advisory Committee of the SSF Child Care Master Plan.

K. SUPERINTENDENT'S REPORT

a. Recognition for outgoing Student Trustee Torres - Superintendent Shawnterra Moore said it has been a pleasure to work with Student Trustee Torres this year. While serving as a trustee, she has provided valuable insights, timely updates, and offered the student perspective on many important issues. Additionally, she's kept the Board, the staff, and the

community well informed on the various activities and events happening at SSFHS, oftentimes through the lens of academics, social emotional health, athletics, and extracurricular activities. Tania's passion for service and building awareness on campus and in the community has been inspiring to watch. "The questions she asks, the things she observes and the heart she has to ensure students are seen and heard and provided for has been a beautiful thing to see. Just like Madam President Oller, Madam President Torres…presented their thoughts and ideas even if Madam President Torres disagreed, she did so in an honest, respectful and professional way…" Dr. Moore commended both of them for being wonderful examples and models for positive, productive, and strong leadership. She and the Board presented Ms. Torres with a certificate of appreciation for being the Spring Student Trustee, and wished her much success in all her future endeavors.

b. **Citizens Bond Oversight Committee (CBOC)** - Dr. Moore said the District is recruiting for members of this committee which serves in an oversight capacity on all bond-related projects and expenditures. Members will monitor these projects and expenditures to provide accountability and ensure the Measure T funds are being used as intended for the purposes set forth in the ballot measure approved by the voters. They will report to the Board and community on the progress of the bond projects. The committee members will represent specific categories such as a member in the business community, or senior citizens' organization, or are a parent or guardian of a District student, etc. She encouraged anyone interested in participating to complete an application by May 15.

c. **Senior Awards** - the Superintendent reported that she had the privilege of participating in the SSFHS Senior Awards ceremony where a number of students achieved distinction in the areas of academics, school, community service, athletics, and the specialized fields of art, music, and drama. This event also took place at ECHS where many students received multiple honors and some received financial support for their future endeavors. She congratulated both Madam Presidents for being acknowledged for their gifts, talents, and brilliance as SSFUSD students.

d. **ECHS Dance Showcase** - Dr. Moore said she took her daughter and a friend to this event last Saturday and acknowledged teacher Ms. Stevenson for her ability to lead, encourage, and empower students to own their dance skills. She was also proud of Ms. Oller who was featured in the showcase and is a remarkable dancer.

e. **Pre-adoption Team Meeting** - the Superintendent attended the final meeting of the pre-adoption team led by the TOSAs in connection with student achievement partners. "They are in the process of completing a landscape analysis to learn more about the District and our readiness to adopt math curricula that is culturally responsive, linguistically sustaining, and aligned to the math standards and shifts. This process will help us to learn where we

have strength and areas where we can improve to be ready to adopt and implement high quality instructional materials that meet the needs of our diverse learners." She acknowledged TOSA Karie Mullassery and others for ensuring a smooth and successful process and thanked school staff and community members on the team who had wonderful contributions.

f. New Principal Introductions - Dr. Moore introduced two newly appointed principals. Richard Yee will be the new principal at Los Cerritos ES. Mr. Yee said he visited the school today and met faculty members as well as parents and students, finding it to be an incredible place. He grew up in the Bay Area and is excited to join the team and continue to support children. Angelica Garduno-Fletes who has been serving as the interim principal is now the permanent Spruce ES principal. Ms. Garduno-Fletes said she is honored to continue the work. Being bilingual, she is able to speak directly with Latinx families. She is first generation and her parents are immigrants from Mexico.

L. STUDENT TRUSTEE REPORTS

1. Tania Torres, Spring Student Trustee and ASB President South San Francisco highlighted the following recent and upcoming events at her site: ASB is finalizing and holding the last of the school events; Spirit Week, named South City Kickoff, took place this past week with a different clothing theme each day; Ballet Folklórico held their Spring Concert on May 5 and May 7 featuring dances from various parts of Mexico; senior awards also took place this past Tuesday with many awards being given out to celebrate achievements in various departments; the Farewell Rally will be held tomorrow with many fun things planned including honoring the seniors, a teacher and student dance, and a performance from the Ballet Folklórico class; Senior Sunset will be taking place next Wednesday, May 17, and a PTSA donation will provide for free admission, games, as well as food and dessert trucks; the girls' softball team is closing out an amazing season and will play their final game tomorrow; and the boys' baseball team also celebrated their senior night this week; and in recognition of Asian American and Pacific Islander Heritage Month, she encouraged the Board to continue to celebrate this group within the community and dedicate more resources as well as Asian American Studies courses, as many other districts do.

   Ms. Torres commented on the bathrooms with one final update. The student body has been informed that the bathrooms have been opened and the locks on the gender neutral bathrooms have been changed. They have also publicized the availability of the tokens in order to access menstrual products via Instagram posts and flyers. "Mr. Asbra and I have also been conversing weekly and often talking about ways to make gender neutral spaces more available and hope to see new spaces in the coming year. We are proud to have been able to make progress towards this issue as well as to see administration provide great support."

Ms. Torres recognized her time as a Student Trustee, saying… "It has been a true privilege to be able to serve on the Board. It's been one of the most fulfilling parts of my time here at SSFHS. There is still so much that needs to be done, so many communities…that need to be represented and that need their voices to be amplified. This community is so special but it can only remain that way as long as we serve it properly. We need to allocate resources where they are needed promptly, we need to serve groups, especially those not historically represented like providing gender neutral changing spaces and bathrooms for our non-binary and transgender students …everywhere in our District. My school as well as the various schools I've been able to connect with…during my time as a student and as Trustee have had a profound impact on me and my way of viewing the world. I love this community more than anything and my one hope as my time here comes to an end is that student advocacy and campaigns continue to be heard and prioritized in the years to come. Thank you for this opportunity, may the South City community continue to bloom in color."

2. Katrina Oller, Fall Student Trustee and ASB President El Camino High School shared the following news from her school; Senior Awards night took place on May 9, where seniors celebrated all their accomplishments during their past four years and along with various department award winners they also announced scholarships totaling up to $360,000; their dance department, under the directions of Ms. Stevenson, finished another successful show last weekend; students concluded AP testing on May 12; this was Spirit Week for students and staff with different themed costumes each day; tomorrow is their final rally of the school year with spring sports recognition and games; the senior office and PTA will be hosting Senior Sunset on May 19; Senior Breakfast is being held on May 25; and on Friday, May 26, the Class of 2023 will have their graduation ceremony.

   Ms. Oller said, "Especially as we approach finals week, I just wanted to say that all our students are brilliant, regardless of their scores or grades they receive." She concluded her report by thanking Dr. Moore and the Board for the amazing opportunity to represent her school and community at the meetings. "Thank you for allowing my voice to be heard and to further amplify the voices in our community. I have been able to grow tremendously as a leader and learned so much about how to continue serving those around me." She thanked her teachers and ASB officers for their support throughout the year. She then introduced her successor, next year's ASB President, Jamie Wong.

M. PUBLIC COMMENTS

Mike Harris, a resident, said he has been doing difficult and dangerous work clearing the ravine behind his house. He asked that the Board deal with this problem and have the Facilities Department take care of it.

N. INFORMATION ONLY PRESENTATION

1. ADMINISTRATION

a. SSF Education Foundation

Barbie Levasseur, President of the SSF Education Foundation, a newly established non-profit organization, reviewed their Mission, Vision, Values, Approach, and Path Forward to help District students receive the education and resources to reach their highest potential. She is a parent of two students at Monte Verde ES and has worked for several years leading community-based non-profits. She is part of the movement toward improving public schools, which started long ago and which will hopefully continue for a long time.

SSF Education Foundation
Ms. Levasseur said the foundation is an independent organization. Although their mission is tied to the school district, and they work very closely with the District Office and site leaders, they are a separate organization. As a 501(c)3, they are accountable to the IRS which has reviewed their bylaws and activities and may audit the foundation to ensure they are working toward their mission. They are an incorporated public charity, not a private foundation, which means it belongs to the community. The idea for the foundation has been around for decades and throughout the Bay Area there are many established organizations similar to this one.

Purpose of Education
She asked the Trustees what the ideals of public education are, why was it created and what is it meant to provide. Dr. Chialin Hsieh said it is to provide equitable education for the kids. Vice President Patricia Murray added it should meet the needs of all the students, not just some. Public education provides them with the requisite things they need to function in a democratic society. Trustee Amanda Anthony said they want to grow amazing citizens and people who are engaged, knowledgeable about the world, and active in changing it for the better. Trustee Lujan said "…education should serve all students well, so that way they can achieve anything they hope for well beyond the K-12 system. Whatever they dream, they can…have the confidence and wherewithal to go do that."

Trustee Mina Richardson said "…the free appropriate public education is the norm, and we take it for granted, but our advanced society is a result of this idea and ideal to advance society."

Mission
Support and enhance public education for all students in the SSFUSD.

Vision
All students receive the education and resources they need to achieve their highest potential to participate in society. Students will have opportunity, choice, and liberty.

Values
Ms. Levasseur said doing this work in SSF means the programs and initiatives are not just ideals on paper, but are already happening here. "The community here takes them seriously and is willing to invest in making them a reality."

- **Students First** - We believe in prioritizing initiatives that benefit students. We invest our resources with the goal of advancing students' engagement, well-being, love for learning, and long-term success.
- **Equity** - We believe all students have access to a quality education. We allocate resources with the goal of promoting equitable opportunities for every student to learn and thrive. We acknowledge and understand structural inequities in our public education system, and will center equity in all our work.
- **Community** - We believe in the power of a connected community. We build on local strengths, develop collaborative relationships, channel resources, and work together with our community toward a shared vision.
- **Integrity** - We believe in the need for trust and transparency. We will be open and honest in our work, share information that we have, and adhere to the highest degree of ethical standards.

Approach
Collaborative and Connected
- Provide inclusive opportunities for students, families, educators, and the greater local community to get involved.
- Continuously listen and learn about:
  - Student barriers and needs
  - Inequities and opportunities for improvement
  - Community strengths
  - Education best practices
  - Potential resources
  - Collaboration opportunities with other organizations
- SFUSD students and families - help identify the real issues
- District and school leaders - be an advocate to elevate your school community's needs
- SSFUSD educators - advise on their finance committee or governance committee to ensure the processes are ironclad

- Local Community - join the Community Engagement Committee to make sure they are reaching the people they need to reach.

Their Path Forward

Community Outreach and Engagement

- In the last year, they have spoken with each principal about their unique school community.
- Involve the community to gain a deep understanding of needs to inform decision-making
- Facilitate student and family educational workshops
- Build community leadership

Gathering Resources

- Fundraise and build partnerships for initiatives
- Inspire community and local businesses to financially support education
- Understand and overcome roadblocks
- Seek grant opportunities
- People to run volunteer-based tutoring programs

Implementation

- In collaboration with SSFUSD, grant funds and allocate resources toward initiatives that benefit students

Ways to Help

- Join their email list: contact@SSFEdFoundation.org
- Share your thoughts on their bilingual web form
- Visit their website: www.SSFEdFoundation.org
- Donate to invest in the vision for a public education that lives up to our ideals

Ms. Levasseur said to the Board, “Let's stay in collaboration, keep us in mind when a project that fits our values comes up and let us know how we might be able to contribute, be it funding, cultivating partnerships, or educating the community. We're here to stay.”

President Hsieh thanked Ms. Levasseur for her excellent work and that of her team in organizing this foundation for our District.

Trustee Richardson said she has heard the foundation present to parent groups and was surprised and happy that the Spanish speaking community is being included.

Trustee Lujan thanked Ms. Levasseur for the presentation and for recruiting other parents. This idea was discussed a few years ago and she is grateful the team is driven and inspired to do the foundation’s work. She encouraged community members to donate.

Vice President Murray said she heard of the idea for an education foundation for many years and appreciated everyone who is helping organize it.

Trustee Anthony noted that a friend of hers heads up the San Carlos Education Foundation, which provides opportunities for their students and is glad our District will be doing this as well. Since the SSF Education Foundation has not yet fulfilled the match on its matching funds program, she urged the community to donate so their money will be doubled.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. SSFUSD Portrait of a Graduate

Superintendent Shawnterra Moore reviewed an update of the year-long visioning effort, a **"SSFUSD Portrait of a Graduate"**, which describes the knowledge, skills, and mindsets District graduates will need to thrive in the future.

Dr. Moore shared that the goal is "…to elevate the voices who have historically been unrepresented, to create a culture in this process so that our community could feel seen and heard, and to have a strong sense of belonging throughout, and we worked hard to create multiple opportunities and ways in which we wanted our community to engage."

Fall Outreach
This extensive outreach included personal calls, emails, and texts to families, social media and website posts, and canvassing at school drop-off and pick-up and events.

3,700 SSF community members responded to the initial survey
- 1,700 middle and high school students
- 1,400 family members
- 575 staff members

400 people attended the school-based meetings, interviews with District leaders, and focus groups. They shared their individual or small group perspectives in person or via Zoom about what they thought the aspirations for students should be throughout this process.

Spring Outreach - Perspectives on a Draft Profile
1,100 community members shared their perspectives on a draft graduate profile. They included students and alumni, family members,

staff and Board members. The demographics of the respondents reflected the District's racial/ethnic student groups. Dr. Moore said the feedback was phenomenal.

Process

Dr. Moore reviewed the process to create the Portrait of a Graduate. She said, "…our vision has always been to engage in thoughtful ways, in strategic ways, so that we could truly ensure an equitable and inclusive process." They started by engaging a Family Fellows partnership with the Bay Ed Fund to reach out to the Spanish speaking community to discuss what is and isn't working and their aspirations for their students. "We also created surveys, handouts, [and] all of our documents were in English and Spanish. We provided our draft graduate profile also in English and Spanish, we offered in-person and virtual opportunities to our community, also with translation support, and we asked people what will work for you, what are barriers that will prevent your attendance, and we sought to remove those barriers for everyone who wanted to participate and engage, and we created the space to be able to do that." Over 200 people attended and shared their perspectives. Following the sessions, the data they collected indicated an overwhelming positive sense that the community felt their voice was important, they were heard, and what they said was reflected in the Portrait of a Graduate. This was one of their main goals.

Visioning Working Group

"We began this effort knowing that we wanted and needed our community to play a really vital and critical role in this process. Therefore, we established criteria to design a diverse visioning and working group and they truly played a critical role in the process." This group, of 21 members who reflected the diversity of the community, was instrumental in the process to help see if the community feedback was embedded it the plan. Members were mainly self-identified as people of color, parents, or alumni. The group also included certificated and classified staff, an administrator, and community members. They met five times between September and April and considered community input, external research, and examples from other districts. They were charged with developing a draft Portrait of a Graduate to reflect the hopes and dreams of the community. They also developed a refreshed mission statement based on community input, external research, and their own experiences.

Proposed SSFUSD Portrait of a Graduate

The Superintendent shared the recommendation from the committee and Cabinet, with the Board. "We are asking for consideration for you to approve and adopt this as our aspirational aims for our students."

As an educational community united in our commitment to equity, we work together to ensure that <u>every</u> graduate has the essential academic and social-emotional skills, knowledge, and habits to:

Learn - constantly as their life in the world changes through intellectual curiosity, academic excellence and creativity, and resourcefulness.
Thrive - as a person demonstrating self-awareness, wellness, and real world readiness.
Navigate - their future purposefully, whether that is through a career and/or college, and to be conversant with their technology skills as well as their financial literacy skills.
Impact - their community for the better by collaborating and engaging in empathic, communicative and respectful ways and to be of service to and remain engaged in the community.

<u>Looking Ahead</u>
Dr. Moore reported that they "…are planning to develop a multiyear strategic plan with very targeted strategic priorities to ensure that all of our students can embody the Portrait of a Graduate profile. We will begin some planning work this summer but the bulk of the work will occur during the fall through December 2023."

Student Trustee Torres said it was great that the community was very involved in this process and she wants to see that continue to improve. Superintendent Moore said in the first cohort of Family Fellows, the Spanish speaking parents were mostly from Martin ES, Spruce ES, and Parkway Heights MS. Then those parents recruited for the second cohort which will be finalized next week. She said, "…the idea is we leverage our partnership and relationship with our families to be able to help get more people so that they know they have a seat at the table."

Trustee Richardson told Dr. Moore that it was she who started the entire effort and is carrying all of them. She brought the group together and made the Portrait of a Graduate successful. "…I appreciate you and your effort of casting the net and bringing them in. And they came."

Trustee Lujan thanked Dr. Moore for the presentation and she and her staff for their work to engage the community. She praised the creativity with the various outreach methods including an online survey, Zoom and in-person meetings, and focus groups to elevate voices. "I know there's always room for growth but when we look at how many people participated, it gives me a lot of confidence and just the overall Portrait of a Graduate is really exciting."

Vice President Murray thanked Dr. Moore and her staff for the amazing outreach. She heard parents in the community talking about taking the survey. The Superintendent replied, "It really was a community effort as we had principals assisting, Board Members assisting, handing out

flyers with QR codes…" "So we looked at which strategies worked really well, which ones didn't, so that we can develop our own kind of South City way. This is how we engage our community and so we can replicate some of the strategies that were high leveraging."

Trustee Anthony commended Dr. Moore for getting all the detailed feedback from the community conversations. She said the draft encompasses what they want to see. "…having this as our North Star makes it a lot easier to make decisions and to understand why the decisions are being made."

Dr. Hsieh thanked Dr. Moore. The result from this comprehensive approach really provides a clear direction and the right direction to move forward. She appreciates her leadership, community engagement, and everyone involved in the process. She would like the **connection** of students to adults, **kindness**, and **compassion** included in the Portrait of a Graduate. Dr. Moore asked if it was the consensus of the Board to embed those words. Vice President Murray said it is very important to include connection and she wants students to feel connected. Trustee Richardson said "…it was all written in the goals and the mission of the Portrait of the Graduate. Eventually you acquire compassion and kindness." She did not feel the need to include the words. Dr. Moore noted that "…under impact it does say demonstrate empathy as a connector potentially to compassion. So I'm not hearing a strong advocacy for compassion and kindness from the Trustees." Trustee Anthony agreed that connection is really important to put in. Student Trustee Torres said that connection is needed. Dr. Moore suggested adding, within the Community Service and Engagement statement, "Finds opportunities to support others and be involved in their communities", "*and seeks to create opportunities to develop deeper connections with one another."* Trustee Anthony recommended rewording the header to say, "**As an educational community united in our commitment to equity, we work together *and build relationships or build connections* to ensure that every graduate has the essential academic, social, emotional skills, knowledge and habits to:" The Board members agreed to this update.**

ACTION

1. ADMINISTRATION

a. Approval of the SSFUSD Portrait of a Graduate

MOTION #99 (Lujan/Murray) to approve the "SSFUSD Portrait of a Graduate" with the proposed changes noted above. Motion Carried (Unanimous)

O. CONSENT AGENDA

Trustee Richardson asked to pull Item 1b and Assistant Superintendent Keith Irish asked to pull Item 2b for discussion.

MOTION #100 (Lujan/Murray) to approve Item 1a, Minutes of the April 13, 2023 regular Board meeting; ~~Item 1b, 2023-24 Board meeting calendar~~; Item 2a, Contract with SMCOE for 2023-24 Outdoor Education program; ~~Item 2b, 2023 proposed graduates~~; Item 3a, Certificated Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Gifts to the District for April 2023; Item 4b, Fundraising events; Item 3c, Professional service agreements under $25,000. Motion Carried. (Unanimous)

Trustee Richardson noted that the current Board calendar has a meeting scheduled on May 25, which coincides with the Skyline Middle College (SMC) graduation ceremony. She wants to make sure the 2023-24 Board calendar does not have this conflict. Senior Executive Assistant Nalani Allen-Cantley commented on this since she creates the meeting calendar. She noted that the District finds out the date of the SMC graduation late in the school year, after the meeting calendar has been approved. The Board would need to know in late April if one of their meetings would need to be moved to another day due to a SMC graduation conflict. Trustee Richardson asked how we can create flexibility so parents can attend the graduation next year. Trustee Lujan said Ms. Allen-Cantley was proposing the Board approve next year's calendar and once the 2023-24 graduation dates are provided, the Board can agree to move a meeting, if necessary. However, that cannot be done now since next year's dates are not yet known. Mr. Irish said Skyline normally has a Wednesday night graduation, but due to construction at the site, they made a last minute change to a Thursday night. He said it is supposed to go back to Wednesday next year.

MOTION #101 (Anthony/Lujan) to approve Item 1b, 2023-24 Board meeting calendar. Motion Carried. (Unanimous)

Mr. Irish said that when the graduation schedule was published, the date for Adult Education had not been solidified. That date is now confirmed for May 17, at 6:00 p.m. in the Baden gym.
MOTION #102 (Lujan/Murray) to approve Item 2b, 2023 proposed graduates. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. District Measure T Bond Costs of Issuance

Assistant Superintendent Ted O reported that the costs of issuance

information is provided with the memo. He said that per California Education Code Section 15146, the District is required to present this information to the Board after the bond financing is completed.

Trustee Richardson asked if the money had already been paid to the underwriters. Mr. O replied that the bank which handles the transaction will transfer funds to the underwriters, bond counselors, financial advisors, etc. before the remaining funds are sent to the District. The District should receive approximately $150M for the first series of bonds.

ACTION *(continued)*

2. EDUCATIONAL SERVICES

a. Approval of IXL Learning Contract for the 2023-26 School Years

MOTION #103 (Lujan/Murray) to approve the IXL web-based assessment program contract for grades K-12 in mathematics and ELA for the 2023-26 school years. Motion Carried (Unanimous)

b. Approval of SSFUSD Additional Diploma Option and Requirements

MOTION #104 (Murray/Lujan) to approve a new pathway to a high school diploma for Students with Disabilities who meet eligibility requirements in AB 181 for the 2022-23 school year. Motion Carried (Unanimous)

c. Approval of Agreement with for Physical Education Instruction for the 2023-24 School Year

MOTION #105 (Murray/Lujan) to approve the agreement between SSFUSD and Legarza Sports to provide standards aligned physical education instruction for students in K-5 at all nine District elementary schools for the 2023-24 school year. Motion Carried (Unanimous)
Mr. Irish thanked the Board and "…the Educational Services team for looking for alternatives and…creative and innovative ways to help our elementary staff obtain more collaboration time." "We're going to try this out for one year, see how this goes…" He also thanked CTA for their willingness to try this out. Mr. Irish said 1st through 5th grade teachers will have 50 additional minutes in their schedule twice a week. This is a creative way to embed planning time.

Vice President Murray said she is excited about this as it provides a PE program in all schools and Legarza Sports is good.

d. Approval to Continue Non-Public Agencies (NPA) Contracts for the 2023-24 School Year

MOTION #106 (Murray/Richardson) to approve allowing the Assistant Superintendent of Business Services to sign all Professional Service Agreements and the Director of Special Education to sign off on all Independent Service Agreements in order to fulfill Individualized Education Plan (IEP) service agreements for the 2023-24 school year. Motion Carried (Unanimous)

3. BUSINESS SERVICES

a. Resolution No. 23-39 for Fund 11 and Fund 14

MOTION #107 (Lujan/Anthony) to adopt Resolution #23-39: Authorizing the establishment of fund balances for Fund 11-Adult Education and Fund 14-Deferred Maintenance. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 23-40 for Bank Clearing Accounts

Trustee Richardson asked Mr. O to explain the item. He replied that when the Accounting Department receives checks from different sources such as retiree payments, fundraisers, etc. all of those funds are put into one account, called a clearing account. That way, if any checks bounce or are returned, the problem is resolved before the District issues one check to the County Treasurer. He said that while the account has been in place for several years, the San Mateo County Office of Education is now requiring a resolution to be on file.

MOTION #108 (Lujan/Anthony) to adopt Resolution #23-40: To establish clearing accounts for cash receipt transactions between the District and the County Treasury, as required by the San Mateo County Office of Education. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of Agreement for Crossing Guard Services for the 2023-24 School Year

MOTION #109 (Murray/Richardson) to approve the agreement with All City Management, in the amount of $135,360, to provide crossing guard services for the 2023-24 school year. Motion Carried (Unanimous)

The Board recessed at 8:30 p.m. for a break and reconvened at 8:40 p.m.

d. Approval of Auditor Contract for the Measure T Bond

MOTION #110 (Lujan/Murray) to approve the contract with Eide Bailly LLP, in the amount of $9,000 per year, to provide Measure T auditing services for fiscal years 2022-23 through 2024-25. Motion Carried (Unanimous)

e. Approval of Agreement for Baseball Field Warning Track at ECHS

Trustee Anthony asked why the work is so costly and if the dirt can just be plowed. Mr. O said a large portion of the dirt needs to be removed and filled in with a kind of gravel which alerts players to the end of the lawn area. She understands the importance of student health and while it was not a problem before, she knows it needs to be done.

MOTION #111 (Murray/Lujan) to approve the proposal from Frank + Grossman Landscape Contractors, in the amount of $188,132, for a warning track at the ECHS baseball field. Motion Carried (Unanimous)

f. Approval of Contract for Hazardous Materials Surveys

MOTION #112 (Murray/Lujan) to approve the contract with ProTech Consulting and Engineering, in the amount of $37,040, for hazardous materials surveys related to upcoming HVAC projects prior to construction at nine District sites. Motion Carried (Unanimous)

g. Approval of Contract for Architectural and Engineering Services to Install Electric Vehicle (EV) Charging Stations

Trustee Richardson asked how many charging stations will be in the District. Mr. O replied six stations will be installed in the parking lot in front of the Technology Department and IMC area. Eight stalls will be used with six being converted to charging stations. He said the District has a grant that provides for the bulk of the cost so they are moving forward to test it at the District Office first.

MOTION #113 (Anthony/Lujan) to approve a contract with Studio Perez, in the amount of $33,630, for architectural and engineering services to install EV charging stations at the District Office. Motion Carried (Unanimous)

h. Approval of Citizens' Bond Oversight Committee (CBOC) Bylaws for Measure T

MOTION #114 (Murray/Lujan) to approve the Citizens' Bond Oversight Committee bylaws for Measure T. Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Approval to move to earlier start times for summer Board meetings
- Approval of a refreshed Mission Statement
- Resolution in support of LGBTQ+ Pride Month (June)

June 3, 2023 – Special Meeting/Board Workshop (*Board Room*)

- Board self-evaluation

June 8, 2023

- Teaching and learning presentation - ECHS
- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Resolution on Budgetary increases and year end transfers
- Approval of Dairy Products IFB Rollover for 2023-24
- Approval of Fresh Produce RFP Rollover for 2023-24
- Approval of Commercial Food and Supplies award for 2023-24
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2023-24

June 14, 2023 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #2

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services

- Presentation on the Facilities Department
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24
- Approval of Paper Education Company agreement for 2023-24
- Approval of the SLO MOU with 2022-23 student data
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Adoption of 2023-24 LCAP
- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Anthony reported that she attended the ECHS Senior Awards Night. It was a fantastic, lovely evening. The audience was in the dark about what was happening and it would be awesome to tell them about each award being a surprise for everyone present. It was great fun that the students were surprised.

Trustee Richardson said she also enjoyed the awards night. On Cinco de Mayo, she attended the SSFHS Spring Concert with the Ballet Folklórico. It was a wonderful cultural moment with families. Along with her fellow Board members, she participated in the Equity Network Session #1.

Due to a medical situation, the Board meeting was adjourned.

ADJOURNMENT - **8:51 p.m.**

South San Francisco Unified School District
2023-24 Board of Trustees' Meeting Calendar

(Agenda items due Monday of the week prior to a meeting unless otherwise noted)

2023 Meeting Dates

July 20, 2023
(Agenda Items due July 10)

August 10, 2023
(Agenda Items due July 31)

September 7, 2023
(Agenda Items due August 28)

September 21, 2023
(Agenda Items due September 11)

October 5, 2023 ***Community Forum***
(Agenda Items due September 25)

October 19, 2023
(Agenda Items due October 9)

November 16, 2023
(Agenda Items due November 6)

December 14, 2023
(Agenda Items due December 4)

IMPORTANT DATES TO REMEMBER:
July 4, 2023 - Independence Day Holiday
August 9, 2023 - First Day of Instruction
September 4, 2023 - Labor Day Holiday
November 10, 2023 - Veterans Day Holiday
November 22, 2023 - School Holiday
November 23 - 24, 2023 - Thanksgiving Holidays
December 22, 2023 - School Holiday
December 25, 2023 - January 2, 2024 - Winter Break
January 3 - January 5, 2024 - School Holidays
January 15, 2024 - Dr. Martin Luther King Jr. Holiday
February 19, 2024 - Presidents Day Holiday
February 20 - February 23, 2024 - School Holidays
March 29 - April 5, 2024 - Spring Break
May 27, 2024 - Memorial Day Holiday
May 30, 2024 - Last Day of Instruction
June 19, 2024 - Juneteenth Holliday

2024 Meeting Dates

January 25, 2024
(Agenda Items due January 15)

February 8, 2024
(Agenda Items due January 29)

February 29, 2024
(Agenda Items due TUESDAY February 20)

March 14, 2024
(Agenda Items due March 4)

March 28, 2024
(Agenda Items due March 18)

April 11, 2024
(Agenda Items due April 1)

April 25, 2024
(Agenda Items due April 15)

May 9, 2024
(Agenda Items due April 29)

May 23, 2024
(Agenda Items due May 13)

June 6, 2024
(Agenda Items due TUESDAY May 28)

June 20, 2024
(Agenda Items due June 10)

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

UNPAID LEAVE OF ABSENCE
Aquino, Holy, a teacher at Ponderosa Elementary School, effective April 3, 2023 through May 30, 2023

ADJUST ASSIGNMENT
Tucciarone, Elizabeth, a teacher at Skyline Elementary School, from 0.5 FTE to 1.00 FTE, effective April 3, 2023 through May 30, 2023

RESIGNATION
Cohen, Cherie, a teacher at South San Francisco High School effective June 30, 2023
Pilacik, Michael, a teacher at South San Francisco High Scholl effective June 30, 2023
Sun, Jadie, a teacher at South San Francisco High School effective June 1, 2023
Renteria, Tania, a teacher at the Children's Center effective June 1, 2023
Rymarz, Caroline, a School Psychologist at the Special Education Department effective June 5, 2023

RETIREMENT
Glaser, Carolyn, a teacher at Monte Verde Elementary School effective May 31, 2023

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Sanchez, Diego, Grounds Maintenance Worker, District Office/Facilities, 8.0 hours per day, Range 38, Step 2, effective June 12, 2023.

Razzo Quevedo, Diego, Grounds Maintenance Worker, District Office/Facilities, 8.0 hours per day, Range 38, Step 5, effective June 12, 2023.

PROMOTION

Salas, Nicole, Paraprofessional I – Special Education, Skyline Elementary School, 6.0 hours per day, Range 26, Step 3, effective August 9, 2023.

RESIGNATION (TO ACCEPT A CERTIFICATED POSITION)

Mack, Kyle, Paraprofessional II – Special Education, South San Francisco High School, 6.25 hours per day, Range 29, Step 4, effective July 31, 2023.

RESIGNATION

Lee, Darren Ricky, District Behaviorist, District Office, 7.5 hours per day, Range 3C, Step 5, effective July 14, 2023.

SUMMER SCHOOL

Please see attachment.

2023 CLASSIFIED SUMMER POSITION PLACEMENTS

Last Name	First Name	Program	Position Number	Summer Assignment	Site	Dates of Employment	Holidays	Non-Work Day (Unpaid)	Number of Days Paid	Work Schedule
SANCHEZ	MARTHA	Big Lift	BLIS 1	Administrative Assistant	Los Cerritos	June 12-July 21	June 19 & July 4	July 3	27 (including 2 holidays)	7:30am-3:30pm
JAUREGUI DE GARCIA	IRMA	Big Lift	BLIS 2	Noon Duty Supervisor	Los Cerritos	June 14-July 21	June 19 & July 4	July 3	25 (including 2 holidays)	10:00am-1:00pm
CRUZ	STEPHANIE	Big Lift	BLIS 3	Administrative Assistant	Spruce	June 12-July 21	June 19 & July 4	July 3	29 (including 2 holidays)	7:30am-11:30am
ORTIZ	TERESA	Big Lift	BLIS 4	Administrative Assistant	Spruce	June 12-July 21	June 19 & July 4	July 3	29 (including 2 holidays)	11:30am-3:30pm
GARCES	FLORA	Big Lift	BLIS 5	Noon Duty Supervisor	Spruce	June 14-July 21	June 19 & July 4	July 3	27 (including 2 holidays)	10:00am-1:00pm
EGAN	COLLEEN	STEAM	ST 1	School Administrative Assistant I	Alta Loma	June 13 - July 14	June 19 & July 4	July 3	23 (including 2 holidays)	7:45am-1:15pm
RUIZ	YVETTE	STEAM	ST 2	Paraprofessional I	Alta Loma	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	8:00am-1:00pm
AVALOS	MARILLYN	STEAM	ST 3	Paraprofessional I	Alta Loma	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	8:00am-1:00pm
ALCALA	CASSANDRA	STEAM	ST 4	Noon Duty Supervisor	Alta Loma	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	7:45am-1:15pm
CUNNINGHAM	ROSALIA	STEAM	ST 5	Noon Duty Supervisor	Alta Loma	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	7:45am-1:15pm
HARRIS	DINA	High School	HS 1	School Administrative Assistant II	SSFHS	June 8 - July 25	June 19 & July 4	July 3	33 (including 2 holidays)	8:15am-2:15pm
MORENO	DEANNA	High School	HS 2	School Support Secretary I (10 days)	SSFHS	June 13, 14, 15, 29 & 30; July 5, 6, 19, 20 & 25	June 19 & July 4	July 3	11 (including 1 holiday)	8:15am-2:15pm
HARRIS	ANTHONY	High School	HS 3	Campus Security	SSFHS	June 9th - July 25th	June 19 & July 4	July 3	32 (including 2 holidays)	8:15am-2:15pm
MCPIKE	SHAWN	High School	HS 4	Campus Security (8 days)	SSFHS	June 14, 15, 29 & 30; July 5, 6, 19 & 20	June 19 & July 4	July 3	9 (including 1 holiday)	8:15am-2:15pm
RAMIREZ	MICHELLE	High School	HS 5	Library Media Technician	SSFHS	June 9, 14, 15 & 30; July 5, 6, 20 & 25	June 19 & July 4	July 3	9 (including 1 holiday)	8:30am-2:00pm
COREAS AYALA	ARCADIA	High School	HS 6	Paraprofessional I - Bilingual	SSFHS	June 14 - July 17	June 19 & July 4	July 3	23 (including 2 holidays)	8:15am-2:15pm
CHRISTIE	LOREE	High School	HS 7	Paraprofessional I - (HS Diploma)	SSFHS	June 14 - July 17	June 19 & July 4	July 3	23 (including 2 holidays)	8:15am-2:15pm
XIE	TIAN TING	ESY	SPED 1	Paraprofessional II- SpEd (PreK)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
MOTA	PAOLA PEREZ	ESY	SPED 2	Paraprofessional II- SpEd (PreK)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
SIMI	MICHELE	ESY	SPED 3	Paraprofessional II- SpEd (PreK)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
GOMEZ	GLORIA	ESY	SPED 4	Paraprofessional II- SpEd (PreK)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
NABUNG	GLENDA	ESY	SPED 5	Paraprofessional II- SpEd (PreK)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
REYES ZAMORA	PATRICIA	ESY	SPED 6	Paraprofessional II- SpEd (PreK)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-1:15pm
NAVARRO	ERICA	ESY	SPED 7	Paraprofessional I - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
CATALAN-DIJAMCO	CRISTINA	ESY	SPED 8	Paraprofessional I - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
AVALOS	EVELYN	ESY	SPED 9	Paraprofessional I - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
CASTRO DOMINGUEZ	YAEL	ESY	SPED 10	Paraprofessional I - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
MUTIA	MARIBETH	ESY	SPED 11	Paraprofessional I - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
ORIAS	JULIUS	ESY	SPED 12	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
CARDOZA	KATHLEEN	ESY	SPED 13	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
DELLA	DAISY	ESY	SPED 14	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
BARTOLOME	MARUELA	ESY	SPED 15	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
SAMY	SAKUNTALA	ESY	SPED 16	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
WOOLLEY	JUDITH	ESY	SPED 17	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
PAN	PHYLLIS	ESY	SPED 18	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
BERNARDEZ	EDWIN	ESY	SPED 19	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13 (off June 19 - June 23)	June 19 & July 4	July 3	17 (including 1 holidays)	8:15am-12:45pm
ABARQUEZ	JOCELYN	ESY	SPED 20	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
DANG	DON DUY	ESY	SPED 21	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
RAMIREZ	CITLALI	ESY	SPED 22	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
BURKE	MONICA	ESY	SPED 23	Paraprofessional II - SpEd (Elem)	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
EBERLE	LAURIE	ESY	SPED 24	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
ANGELES	LOUELLA	ESY	SPED 25	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
JAVIER	PATRICIA	ESY	SPED 26	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
MAGSAYSAY	MARIA VICTORIA	ESY	SPED 27	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
PAN	YONG LING	ESY	SPED 28	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
TERAN	ISABELLA	ESY	SPED 29	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
CATU	COLEEN	ESY	SPED 30	Paraprofessional II - SpEd (Elem)	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
OCHOA	DEANA	ESY	SPED 31	Paraprofessional I - SpEd (Middle)	Alta Loma	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm

2023 CLASSIFIED SUMMER POSITION PLACEMENTS

Last Name	First Name	Program	Position Number	Summer Assignment	Site	Dates of Employment	Holidays	Non-Work Day (Unpaid)	Number of Days Paid	Work Schedule
RODRIGUEZ	MARIA	ESY	SPED 32	Paraprofessional II - SpEd (Middle)	Alta Loma	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
PERLAS	CARMEN	ESY	SPED 33	Paraprofessional II - SpEd (Middle)	Alta Loma	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
HIRSCH	KADY	ESY	SPED 34	Paraprofessional II - SpEd (Middle)	Alta Loma	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
PALLARI	ANGELA	ESY	SPED 35	Paraprofessional II - SpEd (Middle)	Alta Loma	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
EVANS	AMY	ESY	SPED 36	Paraprofessional I - SpEd (High)	SSFHS	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
BAILEY	BRIDGETTE	ESY	SPED 37	Paraprofessional II - SpEd (High)	SSFHS	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
FLORES	VANESSA	ESY	SPED 38	Paraprofessional II - SpEd (High)	SSFHS	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
GONZALEZ	ANDRES	ESY	SPED 39	Paraprofessional II - SpEd (High)	SSFHS	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
MATHIESEN	LINDA	ESY	SPED 40	Paraprofessional II - SpEd (ATP)	Baden	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
GREENBERG	LORRAINE	ESY	SPED 41	Paraprofessional II - SpEd (ATP)	Baden	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
POWER	JOAN	ESY	SPED 42	Paraprofessional II - SpEd (ATP)	Baden	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
SOLANO	MARIA	ESY	SPED 43	Paraprofessional II - SpEd (ATP)	Baden	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
ROBINSON	JILLIAN	ESY	SPED 44	Paraprofessional II - Sped (Therapeutic)	Baden	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
LEE	DARREN RICKY	ESY	SPED 45	District Behaviorist	Spruce	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
AMASA	JHENE	ESY	SPED 46	District Behaviorist	Los Cerritos	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
SCHECHTER	LISA	ESY	SPED 47	District Behaviorist	Baden	June 13 - June 27	June 19 & July 4	July 3	11 (including 1 holiday)	8:15am-12:45pm
PAN	KRISTIE	ESY	SPED 48	District Behaviorist	Alta Loma and SSFHS	June 13 - July 13	June 19 & July 4	July 3	22 (including 2 holidays)	8:15am-12:45pm
ARELLANO	LEAH MARIE	ESY	SPED 49	District Behaviorist	Baden	July 5 - July 14	June 19 & July 4	July 3	9 (including 1 holiday)	8:15am-12:45pm
DUALAN	MARTINA	ESY	SPED 50	Occupational Therapist (Classified)	Varies	June 13 - July 14	June 19 & July 4	July 3	23 (including 2 holidays)	8:15am-1:15pm
BAUSKAR	VAISHALI	ESY	SPED 51	Physical Therapist	Varies	June 13 - July 14	June 19 & July 4	July 3	23 (including 2 holidays)	8:15am-1:15pm
CORIA	MARIA	Nutrition	SPED 52	Nutrition Services Assistant I	El Camino	June 8 - July 21	June 19 & July 4	July 3	31 (including 2 holidays)	6:30am-1:30pm
GIUDICI	JAYLYN	Nutrition	SPED 53	Nutrition Services Assistant II	El Camino	June 8 - July 25	June 19 & July 4	July 3	33 (including 2 holidays)	6:30am-1:30pm
CANTILLER	RAQUEL	Nutrition	SPED 54	Nutrition Services Assistant II	Los Cerritos	June 14 - July 21	June 19 & July 4	July 3	27 (including 2 holidays)	7:00am-1:30pm
VICTORIA	NORA	Nutrition	SPED 55	Nutrition Services Assistant II	Spruce	June 14 - July 21	June 19 & July 4	July 3	27 (including 2 holidays)	7:00am-1:30pm
MORAN	MAUREEN	Nutrition	SPED 56	Nutrition Services Assistant I	Alta Loma	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	7:00am-1:30pm
VALENZUELA	EDITHA	Nutrition	SPED 57	Nutrition Services Assistant II	SSFHS	June 8 - July 25	June 19 & July 4	July 3	33 (including 2 holidays)	7:00am-1:30pm
SINGH	KAMALJIT	Nutrition	SPED 58	Nutrition Services Assistant II	SSFHS	June 8 - July 25	June 19 & July 4	July 3	33 (including 2 holidays)	7:00am-1:30pm
MAYORGA	JESSICA	Nutrition	SPED 59	Nutrition Services Assistant II	Baden	June 14 - July 14	June 19 & July 4	July 3	22 (including 2 holidays)	7:00am-1:30pm

2023 CLASSIFIED SUMMER POSITION PLACEMENTS

Last Name	First Name	Paid Hours Per Day	Work Days	Regular Location	Regular Position	NORMAL RANGE-EMPLOYEE	NORMAL STEP-EMPLOYEE	NORMAL HOURLY	Summer Range (SALARY SCHEDULE)	Summer Step (SALARY SCHEDULE)	Rate	Range 7/1/23	Step 7/1/23	Rate 7/1/23
SANCHEZ	MARTHA	7.5	Mon- Fri	MARTIN	OFFICE ASSISTANT	30 B	5	$28.88	37 B	3	$31.09	37 B	4	$34.29
JAUREGUI DE GARCIA	IRMA	3	Mon- Fri	LOS CERRITOS	NOON DUTY SUPERVISOR	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$17.08
CRUZ	STEPHANIE	4	Mon- Fri	SPRUCE	SCHOOL ADMIN ASST I	38 B	4	$33.44	37 B	4	$32.66	37 B	5	$36.00
ORTIZ	TERESA	4	Mon- Fri	SPRUCE	SCHOOL COMMUNITY LIAISON	32 A	5	$28.83	37 A	4	$31.05	37 A	5	$34.20
GARCES	FLORA	3	Mon- Fri	SPRUCE	NOON DUTY SUPERVISOR	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$17.08
EGAN	COLLEEN	5	Mon- Fri	EL CAMINO HIGH SCHOOL	SCHOOL SUPPORT SECRETARY II	38 A	5	$33.39	38 A	5	$33.39	38 A	5	$35.06
RUIZ	YVETTE	4.5	Mon- Fri	BURI BURI	PARAPROFESSIONAL I	25 B	5	$25.57	25 B	5	$25.57	25 B	5	$26.85
AVALOS	MARILLYN	4.5	Mon- Fri	PARKWAY HEIGHTS	PARAPROFESSIONAL I - BILINGUAL	25 B	4	$24.39	25 B	4	$24.39	25 B	5	$26.85
ALCALA	CASSANDRA	5	Mon- Fri	BURI BURI	NOON DUTY SUPERVISOR	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$17.08
CUNNINGHAM	ROSALIA	5	Mon- Fri	DISTRICT OFFICE	HEALTH SERVICES TECH	28 B	5	$27.50	Noon Duty Sup	N/A	$16.27	Noon Duty Sup	N/A	$17.08
HARRIS	DINA	5.5	Mon- Fri	SOUTH SAN FRANCISCO HIGH SCHOOL	SENIOR OFFICE ASSISTANT	37 B	4	$32.66	40 B	4	$35.10	40 B	5	$38.69
MORENO	DEANNA	5.5	Mon- Fri	PARKWAY HEIGHTS	SCHOOL ADMIN ASST I	38 A	5	$33.39	37 A	5	$32.57	37 A	5	$34.20
HARRIS	ANTHONY	5.5	Mon- Fri	EL CAMINO HIGH SCHOOL	CAMPUS SECURITY	29 B	2	$24.38	29 B	2	$24.38	29 B	3	$26.85
MCPIKE	SHAWN	5.5	Mon- Fri	BADEN	CAMPUS SECURITY	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
RAMIREZ	MICHELLE	5	Mon- Fri	PARKWAY HEIGHTS	LIBRARY MEDIA TECH	34 B	5	$31.84	34 B	5	$31.84	34 B	5	$33.43
COREAS AYALA	ARCADIA	5.5	Mon- Fri	SOUTH SAN FRANCISCO HIGH SCHOOL	PARAPROFESSIONAL I - BILINGUAL	25 B	5	$25.57	25 B	5	$25.57	25 B	5	$26.85
CHRISTIE	LOREE	5.5	Mon- Fri	SOUTH SAN FRANCISCO HIGH SCHOOL	PARAPROFESSIONAL I - SPECIAL E	26 B	5	$26.22	25 B	5	$25.57	25 B	5	$26.85
XIE	TIAN TING	4.5	Mon- Fri	SKYLINE	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
MOTA	PAOLA PEREZ	4.5	Mon- Fri	HILLSIDE	PARAPROFESSIONAL II - SPECIAL	29 B	2	$24.38	29 B	2	$24.38	29 B	3	$26.85
SIMI	MICHELE	4.5	Mon- Fri	EL CAMINO HIGH SCHOOL	PARAPROFESSIONAL I - SPECIAL E	26 A	5	$24.96	29 A	5	$26.79	29 A	5	$28.13
GOMEZ	GLORIA	4.5	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL I - SPECIAL E	26 B	5	$26.22	29 B	5	$28.19	29 B	5	$29.60
NABUNG	GLENDA	4.5	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL I - SPECIAL E	26 B	5	$26.22	29 B	5	$28.19	29 B	5	$29.60
REYES ZAMORA	PATRICIA	4.5	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
NAVARRO	ERICA	4	Mon- Fri	MARTIN	PARAPROFESSIONAL I - SPECIAL E	26 A	5	$24.96	26 A	5	$24.96	26 A	5	$26.20
CATALAN-DIJAMCO	CRISTINA	4	Mon- Fri	MONTE VERDE	PARAPROFESSIONAL I - SPECIAL E	26 B	5	$26.22	26 B	5	$26.22	26 B	5	$27.53
AVALOS	EVELYN	4	Mon- Fri	BURI BURI	PARAPROFESSIONAL I - SPECIAL E	26 B	2	$22.65	26 B	2	$22.65	26 B	3	$25.01
CASTRO DOMINGUEZ	YAEL	4	Mon- Fri	SKYLINE	PARAPROFESSIONAL I - SPECIAL E	26 B	2	$22.65	26 B	2	$22.65	26 B	3	$25.01
MUTIA	MARIBETH	4	Mon- Fri	DISTRICT OFFICE	CLASSIFIED SUBSTITUTE	N/A	N/A	N/A	26 B	1	$21.58	26 B	1	$22.66
ORIAS	JULIUS	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
CARDOZA	KATHLEEN	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
DELLA	DAISY	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
BARTOLOME	MARUELA	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
SAMY	SAKUNTALA	4	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
WOOLLEY	JUDITH	4	Mon- Fri	WESTBOROUGH	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
PAN	PHYLLIS	4	Mon- Fri	PONDEROSA	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
BERNARDEZ	EDWIN	4	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
ABARQUEZ	JOCELYN	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 B	3	$25.58	29 B	3	$25.58	29 B	4	$28.18
DANG	DON DUY	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 B	3	$25.58	29 B	3	$25.58	29 B	4	$28.18
RAMIREZ	CITLALI	4	Mon- Fri	PONDEROSA	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
BURKE	MONICA	4	Mon- Fri	LOS CERRITOS	PARAPROFESSIONAL I - TRANSITIO	25 B	2	$22.08	29 B	1	$23.21	29 B	2	$25.60
EBERLE	LAURIE	4	Mon- Fri	HILLSIDE	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
ANGELES	LOUELLA	4	Mon- Fri	SUNSHINE GARDENS	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
JAVIER	PATRICIA	4	Mon- Fri	MARTIN	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
MAGSAYSAY	MARIA VICTORIA	4	Mon- Fri	MARTIN	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
PAN	YONG LING	4	Mon- Fri	SUNSHINE GARDENS	PARAPROFESSIONAL II - SPECIAL	29 B	3	$25.58	29 B	3	$25.58	29 B	4	$28.18
TERAN	ISABELLA	4	Mon- Fri	SUNSHINE GARDENS	PARAPROFESSIONAL II - SPECIAL	29 B	3	$25.58	29 B	3	$25.58	29 B	4	$28.18
CATU	COLEEN	4	Mon- Fri	SUNSHINE GARDENS	PARAPROFESSIONAL II - SPECIAL	29 B	2	$24.38	29 B	2	$24.38	29 B	3	$26.85
OCHOA	DEANA	4	Mon- Fri	PARKWAY HEIGHTS	PARAPROFESSIONAL I - SPECIAL E	26 A	5	$24.96	26 A	5	$24.96	26 A	5	$26.20
RODRIGUEZ	MARIA	4	Mon- Fri	PARKWAY HEIGHTS	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
PERLAS	CARMEN	4	Mon- Fri	ALTA LOMA	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
HIRSCH	KADY	4	Mon- Fri	SOUTH SAN FRANCISCO HIGH SCHOOL	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
PALLARI	ANGELA	4	Mon- Fri	PARKWAY HEIGHTS	PARAPROFESSIONAL I - SPECIAL E	26 B	3	$23.82	29 B	3	$25.58	29 B	4	$28.18
EVANS	AMY	4	Mon- Fri	EL CAMINO HIGH SCHOOL	PARAPROFESSIONAL I - SPECIAL E	26 B	3	$23.82	26 B	3	$23.82	26 B	4	$26.24
BAILEY	BRIDGETTE	4	Mon-Fri	EL CAMINO HIGH SCHOOL	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
FLORES	VANESSA	4	Mon-Fri	DISTRICT OFFICE	CERTIFICATED SUBSTITUTE	N/A	N/A	N/A	29 B	1	$23.21	29 B	1	$24.38
GONZALEZ	ANDRES	4	Mon-Fri	DISTRICT OFFICE	CLASSIFIED SUBSTITUTE	N/A	N/A	N/A	29 B	1	$23.21	29 B	1	$24.38
MATHIESEN	LINDA	4	Mon- Fri	ADULT ED	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
GREENBERG	LORRAINE	4	Mon- Fri	ADULT ED	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
POWER	JOAN	4	Mon- Fri	ADULT ED	PARAPROFESSIONAL II - SPECIAL	29 A	4	$25.53	29 A	4	$25.53	29 A	5	$28.13
SOLANO	MARIA	4	Mon- Fri	ADULT ED	PARAPROFESSIONAL II - SPECIAL	29 A	5	$26.79	29 A	5	$26.79	29 A	5	$28.13
ROBINSON	JILLIAN	4	Mon- Fri	JUNIPERO SERRA	PARAPROFESSIONAL II - SPECIAL	29 B	5	$28.19	29 B	5	$28.19	29 B	5	$29.60
LEE	DARREN RICKY	4	Mon- Fri	DISTRICT OFFICE	DISTRICT BEHAVIORIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75

2023 CLASSIFIED SUMMER POSITION PLACEMENTS

Last Name	First Name	Paid Hours Per Day	Work Days	Regular Location	Regular Position	NORMAL RANGE-EMPLOYEE	NORMAL STEP-EMPLOYEE	NORMAL HOURLY	Summer Range (SALARY SCHEDULE)	Summer Step (SALARY SCHEDULE)	Rate	Range 7/1/22	Step 7/1/22	Rate 7/1/22
AMASA	JHENE	4	Mon- Fri	DISTRICT OFFICE	DISTRICT BEHAVIORIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75
SCHECHTER	LISA	4	Mon- Fri	DISTRICT OFFICE	DISTRICT BEHAVIORIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75
PAN	KRISTIE	4	Mon- Fri	DISTRICT OFFICE	DISTRICT BEHAVIORIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75
ARELLANO	LEAH MARIE	4	Mon- Fri	DISTRICT OFFICE	DISTRICT BEHAVIORIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75
DUALAN	MARTINA	4.5	Mon- Fri	DISTRICT OFFICE	OCCUPATIONAL THERAPIST	3C	4	$70.80	3C	4	$70.80	3C	5	$77.75
BAUSKAR	VAISHALI	4.5	Mon- Fri	DISTRICT OFFICE	PHYSICAL THERAPIST	3C	5	$74.05	3C	5	$74.05	3C	5	$77.75
CORIA	MARIA	6.5	Mon - Fri	EL CAMINO HIGH SCHOOL	NUTRITION SERVICES ASST I	25H A	5	$21.00	25H A	5	$21.00	25H A	5	$22.05
GIUDICI	JAYLYN	6.5	Mon - Fri	DISTRICT OFFICE	NUTRITION SERVICES ASST II	30H A	5	$23.68	30H A	5	$23.68	30H A	5	$24.86
CANTILLER	RAQUEL	6	Mon - Fri	LOS CERRITOS	NUTRITION SERVICES ASST II	30H B	4	$23.71	30H B	4	$23.71	30H B	5	$26.11
VICTORIA	NORA	6	Mon - Fri	PONDEROSA	NUTRITION SERVICES ASST II	30H B	3	$22.57	30H B	3	$22.57	30H B	4	$24.90
MORAN	MAUREEN	6	Mon - Fri	ALTA LOMA	NUTRITION SERVICES ASST I	25H B	5	$22.01	25H B	5	$22.01	25H B	5	$23.11
VALENZUELA	EDITHA	6	Mon - Fri	PARKWAY HEIGHTS	NUTRITION SERVICES LEAD I	34H B	5	$27.40	30 H B	5	$24.86	30H B	5	$26.11
SINGH	KAMALJIT	6	Mon - Fri	DISTRICT OFFICE	NUTRITION SERVICES ASST II	30H B	5	$24.86	30H B	5	$24.86	30H B	5	$26.11
MAYORGA	JESSICA	6	Mon - Fri	MARTIN	NUTRITION SERVICES ASST II	30H B	5	$24.86	30H B	5	$24.86	30H B	5	$26.11

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Purchase Order Listing - April 1 - 30, 2023

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between April 1 - 30, 2023 for the 2022-23 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

P.O.	Vendor	Description	Account	Amount
232351	AAA FIRE PROTECTION SERVICES	Sprinkler System Repairs	01-8150-0-0000-8110-5600-090-741	2,609.26
232470	AAA FIRE PROTECTION SERVICES	Fire Protection	01-8150-0-0000-8110-5899-025-741	14,275.00
232469	AAA FIRE PROTECTION SERVICES	Fire Protection	01-8150-0-0000-8110-5899-033-741	14,275.00
232489	AG PARTS WORLDWIDE INC	Chromebook Repair Parts	01-0000-0-0000-2424-4320-090-735	2,718.58
232525	AIR TUTORS LLC	Air Tutors	01-3305-0-5760-1110-5813-090-245	131,000.00
232542	ALL CITY MANAGEMENT SVCS INC.	Crossing Guard Services	01-0000-0-1110-1000-5899-022-070	16,558.00
232334	AMAZON.COM	Tech Supplies/Cables	01-0000-0-0000-2424-4320-090-735	358.57
232340	AMAZON.COM	I.T. Supplies	01-0000-0-0000-2424-4320-090-735	90.42
232399	AMAZON.COM	Office Supplies	01-0000-0-0000-7400-4320-090-715	151.38
232342	AMAZON.COM	Custodial Supplies	01-0000-0-0000-8200-4320-006-759	186.74
232324	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4200-002-070	117.57
232339	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4200-002-070	18.66
232341	AMAZON.COM	3rd Grade Supplies	01-0000-0-1110-1000-4200-002-070	89.52
232374	AMAZON.COM	3rd Classroom Supplies	01-0000-0-1110-1000-4200-002-070	32.24
232400	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4200-002-070	20.50
232323	AMAZON.COM	5th Grade Classroom Supplies	01-0000-0-1110-1000-4320-002-070	609.91
232324	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4320-002-070	400.34
232325	AMAZON.COM	Teacher Supplies	01-0000-0-1110-1000-4320-002-070	282.24
232339	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4320-002-070	492.53
232341	AMAZON.COM	3rd Grade Supplies	01-0000-0-1110-1000-4320-002-070	133.96
232374	AMAZON.COM	3rd Classroom Supplies	01-0000-0-1110-1000-4320-002-070	113.64
232379	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-002-070	51.57
232393	AMAZON.COM	Kinder Supplies	01-0000-0-1110-1000-4320-002-070	197.51
232400	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4320-002-070	552.13
232396	AMAZON.COM	Office Supplies	01-0000-0-1110-1000-4320-006-070	250.06
232335	AMAZON.COM	Attendance Rewards and 5th Grade Promotion	01-0000-0-1110-1000-4320-008-070	123.18
232377	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	16.48
232527	AMAZON.COM	Staff Appreciation	01-0000-0-1110-1000-4320-008-070	236.59
232320	AMAZON.COM	School Supplies	01-0000-0-1110-1000-4320-021-070	236.46
232388	AMAZON.COM	School Supplies	01-0000-0-1110-1000-4320-021-070	426.12
232343	AMAZON.COM	Earphone (testing) Honor Cords EOY	01-0000-0-1110-1000-4320-022-070	402.02
232394	AMAZON.COM	Promotion Stoles	01-0000-0-1110-1000-4320-022-070	80.74
232319	AMAZON.COM	Supplies for the General Office , Counseling and Testing	01-0000-0-1110-1000-4320-032-070	43.94
232368	AMAZON.COM	Mouse and Keyboard for Attendance Office	01-0000-0-1110-1000-4320-032-070	157.09
232386	AMAZON.COM	Supplies for General Office and Copy Room	01-0000-0-1110-1000-4320-032-070	317.17
232429	AMAZON.COM	First Aid Canopy Tent	01-0000-0-1110-1000-4320-032-070	494.43
232332	AMAZON.COM	Toner Cartridge	01-0000-0-1110-1000-4320-033-070	208.75
232397	AMAZON.COM	Voice Amplifiers	01-0000-0-1110-1000-4320-033-070	289.85

P.O.	Vendor	Description	Account	Amount
232408	AMAZON.COM	Earpiece	01-0000-0-1110-1000-4320-033-070	25.25
232431	AMAZON.COM	Classroom Partitions	01-0000-0-1110-1000-4420-008-070	1,166.98
232402	AMAZON.COM	Library Books	01-0000-0-1110-2421-4200-012-451	540.19
232402	AMAZON.COM	Library Books	01-0000-0-1110-2421-4320-012-451	17.56
232395	AMAZON.COM	Library Order	01-0000-0-1110-2421-4320-014-451	143.79
232410	AMAZON.COM	PE Supplies	01-0000-0-1230-1000-4320-033-070	735.92
232409	AMAZON.COM	Books	01-0000-0-3200-1000-4200-031-070	259.54
232407	AMAZON.COM	School Supplies	01-0000-0-3200-1000-4320-031-070	1,161.56
232454	AMAZON.COM	EL Supplies	01-0801-0-1110-1000-4200-033-123	651.53
232434	AMAZON.COM	Playground Supplies	01-0801-0-1110-1000-4320-013-180	965.39
232562	AMAZON.COM	Classroom Supplies	01-0801-0-1110-1000-4320-013-180	2,472.98
232455	AMAZON.COM	Certificate Holders for Promotion	01-0801-0-1110-1000-4320-025-180	146.06
232456	AMAZON.COM	Lanterns	01-0801-0-1110-1000-4320-025-180	97.72
232318	AMAZON.COM	Supplies for Copy Room	01-0801-0-1110-1000-4320-032-180	41.17
232454	AMAZON.COM	EL Supplies	01-0801-0-1110-1000-4320-033-123	6,482.96
232453	AMAZON.COM	Grade 4 Common Core Math Workbooks	01-3010-0-1110-1000-4200-007-301	1,254.55
232411	AMAZON.COM	PE Balls/Classroom Supplies	01-3010-0-1110-1000-4320-007-301	312.71
232526	AMAZON.COM	Classroom Supplies & Art Supplies	01-3010-0-1110-1000-4320-007-301	2,312.58
232335	AMAZON.COM	Attendance Rewards and 5th Grade Promotion	01-3010-0-1110-1000-4320-008-301	88.49
232371	AMAZON.COM	Student Assemblies, Parent Engagement	01-3010-0-1110-1000-4320-008-301	923.39
232372	AMAZON.COM	Two Way Radios for Classrooms, Security	01-3010-0-1110-1000-4320-008-301	1,252.25
232377	AMAZON.COM	Classroom Supplies	01-3010-0-1110-1000-4320-008-301	23.06
232431	AMAZON.COM	Classroom Partitions	01-3010-0-1110-1000-4420-008-301	583.49
232369	AMAZON.COM	Culinary Supplies	01-3550-0-3800-1000-4320-033-333	1,022.28
232370	AMAZON.COM	Office Chair for Culinary Arts	01-6388-0-3800-1000-4320-032-318	127.52
232386	AMAZON.COM	Supplies for General Office and Copy Room	01-6388-0-3800-1000-4320-032-318	26.36
232365	AMAZON.COM	Culinary Supplies	01-6388-0-3800-1000-4320-033-318	1,971.24
232398	AMAZON.COM	Culinary_CTE	01-6388-0-3800-1000-4320-033-318	107.45
232378	AMAZON.COM	CPR Class Supplies CTE	01-6388-0-3800-1000-4320-090-318	661.56
232566	AMAZON.COM	CPR Class Summer Supplies	01-6388-0-3800-1000-4320-090-318	79.38
232365	AMAZON.COM	Culinary Supplies	01-6388-0-3800-1000-4420-033-318	1,147.35
232380	AMAZON.COM	Supplies	01-6500-0-5760-1190-4320-090-245	1,090.45
232389	AMAZON.COM	Materials	01-6500-0-5760-1190-4320-090-245	67.62
232406	AMAZON.COM	Facilities Supplies	01-8150-0-0000-8110-4320-032-741	1,632.63
232333	AMAZON.COM	Kinder Science Activity	01-9010-0-1110-1000-4320-002-356	57.77
232375	AMAZON.COM	Awards Night Certificate Holders	01-9012-0-1110-1000-4320-025-356	551.45
232319	AMAZON.COM	Supplies for the General Office , Counseling and Testing	01-9207-0-1110-1000-4320-032-356	25.25
232319	AMAZON.COM	Supplies for the General Office , Counseling and Testing	01-9218-0-1110-1000-4320-032-356	120.64

P.O.	Vendor	Description	Account	Amount
232387	AMAZON.COM	Supplies for Link Crew	01-9219-0-1223-1000-4320-032-356	366.75
232485	APPLE COMPUTER INC	Apple TVs (2)	01-0000-0-1110-1000-4320-021-070	385.43
232479	APPLE COMPUTER INC	Apple TVs (3)	01-0801-0-1110-1000-4320-025-180	578.14
232358	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-031-741	4,800.00
232463	ARCO'S AUTO BODY	Vehicle Repairs	01-0000-0-0000-7602-5888-090-726	4,661.55
232551	AVID CENTER	2023-San Diego 2 Summer Institute	01-0000-0-1110-1000-5210-032-070	1,050.00
232568	AWARDS AND GIFTS R US INC.	Student Council Pins	01-0801-0-1110-1000-4320-025-180	37.11
232354	AWARDS USA	Medals EOY	01-0000-0-1110-1000-4320-022-070	316.72
232517	B & H PHOTO-VIDEO INC	Photo Supplies CTE	01-6388-0-3800-1000-4320-033-318	884.38
232517	B & H PHOTO-VIDEO INC	Photo Supplies CTE	01-6388-0-3800-1000-4420-033-318	2,412.86
232493	BALDONADO, DIEGO	Sound for ECHS Graduation	01-9206-0-1110-1000-5899-032-356	160.00
232435	BARNES & NOBLE	3rd Grade Supplies	01-0000-0-1110-1000-4200-002-070	519.44
232534	BERG, WILLIAM	Clarinet Coach	01-9042-0-1110-1000-5899-025-356	150.00
232537	BERG, WILLIAM	Clarinet Coach	01-9042-0-1110-1000-5899-025-356	150.00
232415	BLICK ART MATRLS - DICK BLICK	Art Materials	01-0000-0-3200-1000-4320-031-070	373.88
232464	BRONSTEIN MUSIC	Band Supplies	01-0000-0-1110-1000-4320-025-322	367.98
232466	BRONSTEIN MUSIC	Band Supplies	01-0000-0-1110-1000-4320-025-322	120.11
232467	BRONSTEIN MUSIC	Band Supplies	01-0000-0-1110-1000-4320-025-322	113.31
232468	BRONSTEIN MUSIC	Band Supplies	01-0000-0-1110-1000-4320-025-322	907.58
232532	CABRAL, JACOB ELI	Trumpet Coach	01-9042-0-1110-1000-5899-025-356	150.00
232536	CABRAL, JACOB ELI	Trumpet Coach	01-9042-0-1110-1000-5899-025-356	150.00
232535	CADIGAN, BEAU DANIEL MICHAEL	Percussion Coach	01-9042-0-1110-1000-5899-025-356	300.00
232554	CALIFORNIA ASSOCIATION OF	Conference for Counselors	01-0000-0-3200-1000-5210-031-070	460.00
232362	CALIFORNIA IT IN EDUCATION	Annual Renewal - Privacy Services	01-0000-0-0000-2424-5899-090-735	2,700.00
232556	CALIFORNIA SCHOOL PERSONNEL	CSPCA Merit Academy	01-0000-0-0000-7490-5210-090-716	600.00
232457	CAROLINA BIOLOGICAL SUPPLY CO	Science	01-0000-0-3200-1000-4320-031-070	4,245.98
232515	CAROLINA BIOLOGICAL SUPPLY CO	EL Supplies	01-0801-0-1110-1000-4320-033-123	58.63
232523	CDW GOVERNMENT INC	Plantronics Headset with Lifter	01-0000-0-0000-7400-4320-090-715	649.98
232561	CDW GOVERNMENT INC	Desktop Mounts	01-0000-0-0000-7400-4320-090-715	302.75
232561	CDW GOVERNMENT INC	Desktop Mounts	01-0000-0-0000-7490-4320-090-716	302.75
232475	CDW GOVERNMENT INC	Copier/Toner	01-0000-0-1110-1000-4320-033-070	832.36
232465	CDW GOVERNMENT INC	Projector	01-0000-0-1110-1000-4420-006-070	609.81
232475	CDW GOVERNMENT INC	Copier/Toner	01-0000-0-1110-1000-4420-033-070	920.90
232484	CDW GOVERNMENT INC	Headphones	01-0000-0-3200-1000-4320-031-070	1,837.99
232465	CDW GOVERNMENT INC	Projector	01-0801-0-1110-1000-4420-006-180	0.00
232502	CDW GOVERNMENT INC	Document Camera	01-3010-0-1110-1000-4320-013-301	1,862.38
232327	CDW GOVERNMENT INC	Dell Laptop	01-6500-0-5760-1190-4420-090-245	1,180.24
232514	CENTER FOR THE COLLABORATIVE	Phonics Program	01-3010-0-1110-1000-4320-013-301	27,578.62

P.O.	Vendor	Description	Account	Amount
232322	CROWN CASTLE FIBER LLC	Gigabit Wide Area Network	01-0000-0-0000-2424-5899-090-735	94,804.00
232412	CRYSTAL COMMUNICATIONS	Radios	01-0000-0-3200-1000-4320-031-070	971.82
232346	CYO TRANSPORTATION SERVICES	Outdoor Ed Transportation	01-0000-0-1110-1000-5821-090-764	2,000.00
232346	CYO TRANSPORTATION SERVICES	Outdoor Ed Transportation	01-3010-0-1110-1000-5821-008-301	132.00
232548	DECKER EQUIPMENT	Alum Dolly, Low Boy Mover, Chair Stack Dolly	01-0000-0-0000-8200-4320-025-759	2,218.29
232423	DELL MARKETING LP	Computer	01-0000-0-1110-1000-4420-014-070	1,487.98
232356	DELL MARKETING LP	Dell Computer	01-0000-0-1110-1000-4420-033-070	1,482.98
232381	DELL MARKETING LP	Classroom Desktops	01-0801-0-1110-1000-4420-022-123	12,226.76
232381	DELL MARKETING LP	Classroom Desktops	01-3010-0-1110-1000-4420-022-301	48,907.04
232528	DELL MARKETING LP	Dell Computers	01-3213-0-1110-1000-4420-021-439	7,051.44
232436	DELL MARKETING LP	Desktop	01-6500-0-5730-1190-4420-005-205	1,482.98
232425	DEMCO INC.	Library Supplies	01-0000-0-1110-1000-4320-009-070	500.82
232491	DEMCO INC.	Library Supplies	01-0000-0-1110-2421-4320-002-451	27.01
232482	DEMCO INC.	Library Supplies	01-0000-0-1110-2421-4320-014-451	160.05
232451	DEMCO INC.	Library Supplies	01-0000-0-1110-2421-4320-025-451	164.49
232491	DEMCO INC.	Library Supplies	01-0801-0-1110-1000-4320-002-180	100.00
232491	DEMCO INC.	Library Supplies	01-9010-0-1110-1000-4320-002-356	120.67
232383	DICKINSON, WADE E.	Engraved Awards	01-0000-0-1110-1000-4320-021-070	675.22
232383	DICKINSON, WADE E.	Engraved Awards	01-0801-0-1110-1000-4320-021-180	675.25
232544	EAI EDUCATION, ERIC ARMIN INC	Supplies	01-0000-0-1110-1000-4320-009-070	1,107.16
232433	EIDE BAILLY LLP	Non-Audit Services	01-0000-0-0000-7300-5210-090-717	2,000.00
232559	FIT AND FUN PLAYSCAPES LLC	Soul Shoppe Stencil	01-9010-0-1110-1000-4320-012-356	598.71
232361	FOLLETT SCHOOL SOLUTIONS INC	Decodable Texts	01-0000-0-1110-1000-4200-009-070	1,141.62
232352	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-002-451	569.23
232361	FOLLETT SCHOOL SOLUTIONS INC	Decodable Texts	01-0000-0-1110-2421-4200-009-451	823.00
232531	FOLLETT SCHOOL SOLUTIONS INC	Library Novels	01-0000-0-1110-2421-4200-025-451	102.42
232471	FRANK AND GROSSMAN	Landscape and Grounds	01-8150-0-0000-8110-5899-090-741	9,947.00
232418	FREESTYLE PHOTOGRAPHIC SUPPLIE	Photo Supplies	01-6388-0-3800-1000-4320-033-318	1,152.77
232547	GAMA TROPHIES	Plaques	01-9012-0-1110-1000-4320-025-356	941.55
232414	GOPHER SPORTS	PE Materials	01-0000-0-3200-1000-4320-031-070	1,235.44
232557	HATFIELD, MICHAEL R	Lighting and Sounds for Graduation	01-9206-0-1110-1000-5600-032-356	1,000.00
232364	HEINEMANN	3rd Grade Classroom Books	01-0000-0-1110-1000-4200-002-070	1,860.10
232364	HEINEMANN	3rd Grade Classroom Books	01-0801-0-1110-1000-4200-002-123	1,251.67
232461	HERFF JONES LLC	Diplomas	01-0000-0-3200-1000-4320-031-070	720.78
232338	HOME DEPOT CREDIT SERVICES	Custodial Supplies	01-0000-0-0000-8200-4320-006-759	521.28
232326	HOME DEPOT PRO, THE	Custodial Supplies	01-8150-0-0000-8110-4320-090-741	1,768.99
232499	HOUGHTON MIFFLIN HARCOURT	Spanish Textbooks	01-0801-0-1110-1000-4320-013-123	1,236.10
232492	IDENTISYS INCORPORATED	Software and Shipping	01-7029-0-0000-3700-4320-090-820	140.64

P.O.	Vendor	Description	Account	Amount
232492	IDENTISYS INCORPORATED	Software and Shipping	01-7029-0-0000-3700-5813-090-820	795.00
232459	IMAGE ONE CORPORATION	Scanner for Rocketscan	01-7029-0-0000-3700-4420-090-820	1,013.04
232519	INK BAY CORP	Jerseys	01-0000-0-1110-1000-4320-008-070	2,528.89
232430	INTERACTIVE DIGITAL SOLUTIONS	Maintenance Renewal 2023-2024	01-0000-0-0000-2424-5899-090-735	1,758.60
232421	JONES SCHOOL SUPPLY CO	Promotion Pins & Medals	01-0000-0-1110-1000-4320-012-070	300.24
232349	JONES SCHOOL SUPPLY CO	Student of the Month Pin	01-9105-0-1110-1000-4320-033-356	184.70
232442	KELLY SPICERS INC.	Copy Paper	01-0000-0-1110-1000-4320-002-070	2,007.97
232481	KELLY SPICERS INC.	Copier Paper	01-0000-0-3200-1000-4320-031-116	803.19
232481	KELLY SPICERS INC.	Copier Paper	01-9010-0-1110-1000-4320-041-212S	401.59
232347	LAKESHORE	2nd Grade Writing Journal	01-0000-0-1110-1000-4320-002-070	168.29
232529	LAKESHORE	Classroom Seating/Furniture	01-0801-0-1110-1000-4320-013-180	5,120.54
232337	LIDIA'S ITALIAN DELI	Snacks for Meetings	01-9219-0-1221-1000-4322-032-356	500.00
232382	LIFE TECHNOLOGIES	Biotech-CTE	01-6387-0-3800-1000-6410-033-CIG	452.00
232382	LIFE TECHNOLOGIES	Biotech-CTE	01-6388-0-3800-1000-6410-033-318	5,571.35
232490	LITERACY RESOURCES LLC	Primary Curriculum	01-0801-0-1110-1000-4320-013-180	528.06
232560	LOWE'S BUSINESS ACCOUNT/SYNCB	SpEd Shed	01-6500-0-5760-1190-4420-010-245	1,736.03
232488	MARZANO RESOURCES LLC	Marzano Resource Event	01-6266-0-1110-1000-5210-090-341	3,745.00
232462	MUSIC EDUCATION	Mariachi Workshop	01-0801-0-1110-1000-5210-022-123	549.00
232538	OFFICE DEPOT INC	General Office Supplies	01-0000-0-0000-7150-4320-090-714	142.74
232546	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-009-070	807.25
232558	OFFICE DEPOT INC	Office / Class Supplies	01-0000-0-1110-1000-4320-012-070	358.76
232373	OFFICE DEPOT INC	CAASP Testing Snacks	01-0000-0-1110-1000-4320-022-070	1,694.21
232446	OFFICE DEPOT INC	School Supplies	01-0000-0-3200-1000-4320-031-070	1,369.73
232520	OFFICE DEPOT INC	Supplies	01-0801-0-1110-1000-4320-007-123	398.82
232513	OFFICE DEPOT INC	EL Supplies	01-0801-0-1110-1000-4320-033-123	2,425.57
232447	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	149.72
232494	OFFICE DEPOT INC	School & Art Supplies	01-3010-0-1110-1000-4320-007-301	243.05
232495	OFFICE DEPOT INC	Art Supplies	01-3010-0-1110-1000-4320-007-301	187.14
232496	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	219.80
232497	OFFICE DEPOT INC	Classroom & Learning Supplies	01-3010-0-1110-1000-4320-007-301	185.80
232498	OFFICE DEPOT INC	Writing & Classroom Supplies	01-3010-0-1110-1000-4320-007-301	135.55
232501	OFFICE DEPOT INC	Writing & Classroom Supplies	01-3010-0-1110-1000-4320-007-301	106.56
232503	OFFICE DEPOT INC	Art Supplies	01-3010-0-1110-1000-4320-007-301	125.55
232505	OFFICE DEPOT INC	Art & PE Supplies	01-3010-0-1110-1000-4320-007-301	304.25
232506	OFFICE DEPOT INC	Art & Writing Supplies	01-3010-0-1110-1000-4320-007-301	107.47
232509	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	101.56
232510	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-007-301	94.84
232511	OFFICE DEPOT INC	Classroom & Art Supplies	01-3010-0-1110-1000-4320-007-301	1,203.13

P.O.	Vendor	Description	Account	Amount
232512	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	568.99
232385	OFFICE DEPOT INC	Attendance Improvement Incentives	01-3010-0-1110-1000-5810-008-301	747.06
232516	OFFICE DEPOT INC	PLTW Storage PHMS	01-6387-0-3800-1000-4320-090-CIG	564.18
232360	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7400-4320-090-715	37.43
232360	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7400-4322-090-715	77.74
232441	OFFICE DEPOT/BUSINESS SERVICE	Supplies	01-0000-0-1110-1000-4320-021-070	897.58
232441	OFFICE DEPOT/BUSINESS SERVICE	Supplies	01-0000-0-1110-1000-4420-021-070	699.56
232353	POSITIVE PROMOTIONS	Staff Appreciation	01-0000-0-1110-1000-4320-008-070	1,557.24
232524	POSITIVE PROMOTIONS	5th Grade Promotion	01-3010-0-1110-1000-5810-008-301	275.73
232522	RAMSEY SOLUTIONS	HS Financial Literacy	01-0000-0-1110-1000-4100-090-317	0.00
232522	RAMSEY SOLUTIONS	HS Financial Literacy	01-6300-0-1110-1000-4100-090-307	51,315.11
232508	RESOURCE SOLUTIONS OF SF GROUP	Floor Machine	01-0000-0-0000-8200-4320-025-759	386.41
232508	RESOURCE SOLUTIONS OF SF GROUP	Floor Machine	01-0000-0-0000-8200-4420-025-759	1,988.74
232518	RESOURCE SOLUTIONS OF SF GROUP	Carper Extractor	01-0000-0-0000-8200-4420-025-759	3,060.27
232458	ROCHESTER 100 INC.	Folders	01-0000-0-1110-1000-4320-009-070	477.96
232432	R-ZERO SYSTEMS INC.	Support and Maintenance Support	01-0000-0-0000-7350-5600-090-717	45,000.00
232483	SAN FRANCISCO ZOO/ZOOLOGICAL S	General Admission	01-3213-0-1110-1000-5815-025-439	1,668.00
232567	SAN MATEO COUNTY OFFICE OF EDU	SMCOE Alder Teacher Residency	01-0000-0-0000-7400-5899-090-715	14,290.91
232507	SAN MATEO COUNTY OFFICE OF EDU	Outdoor Ed	01-3010-0-1110-1000-5899-008-301	6,328.74
232555	SAN MATEO COUNTY OFFICE OF EDU	Building Thinking Classrooms PD SMCOE	01-6266-0-1110-1000-5210-090-341	180.00
232530	SCHOLASTIC INC	EL Books	01-0801-0-1110-1000-4200-013-123	3,650.48
232366	SCHOLASTIC INC	Dia De Los Ninos Reading Event	01-3010-0-1110-1000-4200-090-301	1,205.43
232417	SCHOOL OUTFITTERS	Benches	01-9010-0-1110-1000-4420-010-356	2,297.80
232427	SCHOOL SPECIALTY LLC	Supplies	01-0000-0-1110-1000-4320-009-070	2,440.88
232428	SCHOOL SPECIALTY LLC	Supplies	01-0000-0-1110-1000-4320-009-070	419.36
232545	SCHOOL SPECIALTY LLC	Supplies	01-0000-0-1110-1000-4320-009-070	475.54
232422	SCHOOL SPECIALTY LLC	School/Office Supplies	01-0000-0-1110-1000-4320-010-070	129.38
232384	SEAWOOD PHOTO INC.	Photo-CTE	01-6388-0-3800-1000-4320-033-318	598.82
232419	SEAWOOD PHOTO INC.	Photo Supplies	01-6388-0-3800-1000-4320-033-318	855.92
232424	SEAWOOD PHOTO INC.	Photo Supplies-CTE	01-6388-0-3800-1000-4320-033-318	2,684.27
232384	SEAWOOD PHOTO INC.	Photo-CTE	01-6388-0-3800-1000-4420-033-318	3,675.32
232480	SEHI COMPUTER PRODUCTS INC	Printer	01-0000-0-1110-1000-4420-032-070	940.53
232487	SENECA FAMILY OF AGENCIES	NPS - Seneca Pathfinder	01-6500-0-5760-1180-5870-090-230	15,940.00
232487	SENECA FAMILY OF AGENCIES	NPS - Seneca Pathfinder	01-6500-0-5760-1180-5880-090-230	6,510.00
232543	SERVICE PRESS INC.	Printed Stationary and Report Card Envelopes	01-0000-0-1110-1000-5810-009-070	1,054.91
232321	SOLACIUM NEW HAVEN LLC	Litigation Payment	01-0000-0-0000-7602-5888-090-726	256,275.00
232413	SPORTS UNLIMITED	PE Supplies	01-0000-0-1230-1000-4320-033-070	164.48
232426	TIDMORE FLAGS	Flags for Cafeteria	01-0000-0-1110-1000-4320-009-070	263.16

P.O.	Vendor	Description	Account	Amount
232541	TOTAL COMPENSATION SYSTEM INC	GASB 74/75 Actual Valuation	01-0000-0-0000-7600-5899-090-810	4,185.00
232478	UNITED COACH TOURS	UCT Deposit	01-0000-0-1110-1000-5821-022-070	2,522.00
232472	UNITED RENTALS	Facilities Equipment	01-0000-0-0000-8200-4420-090-760	2,197.50
232533	URRUTIA GOMEZ, DANIEL	Music Repair	01-0000-0-1110-1000-5600-025-322	300.00
232504	VENTRIS LEARNING LLC	Teacher Manuals	01-3010-0-1110-1000-4320-013-301	252.72
232420	WORLDWIDE INDUSTRIES GROUP	Graduation Tickets	01-0000-0-1110-1000-5810-033-070	149.65
232549	YOUTH SERVICES BUREAUS	MOU for Alternative to Suspension	01-0801-0-1110-1000-5899-090-401	48,658.00
	TOTAL FUND 01			**1,011,863.90**
232564	4 IMPRINT	Marketing Materials	11-3913-0-4110-1000-5810-041-389	2,079.36
232390	AMAZON.COM	Headphones with Mic	11-3913-0-4110-1000-4320-041-389	3,020.35
232391	AMAZON.COM	Memory Sticks	11-3913-0-4110-1000-4320-041-389	582.34
232476	APPLE INC	Apple TVs	11-3913-0-4110-1000-4320-041-389	1,541.71
232552	CALIFORNIA COUNCIL FOR ADULT E	Travel & Conference	11-6391-0-4110-2490-5210-041-481	550.00
232477	CDW GOVERNMENT INC	Smart TVs	11-3913-0-4110-1000-4420-041-389	10,928.70
232553	COMPREHENSIVE ADULT STUDENT	CASAS Summer Institute	11-3913-0-4110-1000-5210-041-389	3,680.00
232563	DELL MARKETING LP	upgrade computers for Admin of	11-3913-0-4110-1000-4420-041-389	8,946.41
232481	KELLY SPICERS INC.	Copier Paper	11-3913-0-4110-1000-4320-041-389	803.19
232540	OFFICE DEPOT INC	Office & Instructional Supplies	11-3913-0-4110-1000-4320-041-389	637.51
232565	SERVICE PRESS INC.	Business Card	11-3913-0-4110-1000-5810-041-389	60.43
	TOTAL FUND 11			**32,830.00**
232401	AMAZON.COM	Classroom Material/Supplies	12-6105-0-8510-1000-4320-045-830	165.63
232405	AMAZON.COM	Classroom Supplies/Material	12-6105-0-8535-1000-4200-045-835	13.56
232336	AMAZON.COM	Classroom/Office Supplies	12-6105-0-8535-1000-4320-045-835	684.92
232392	AMAZON.COM	Classroom Material/Supplies	12-6105-0-8535-1000-4320-045-835	238.98
232405	AMAZON.COM	Classroom Supplies/Material	12-6105-0-8535-1000-4320-045-835	316.33
232403	AMAZON.COM	Classroom Supplies/Books	12-9010-0-8533-1000-4200-045-833	390.84
232404	AMAZON.COM	Classroom Supplies/Material	12-9010-0-8533-1000-4200-045-833	207.77
232336	AMAZON.COM	Classroom/Office Supplies	12-9010-0-8533-1000-4320-045-833	684.91
232392	AMAZON.COM	Classroom Material/Supplies	12-9010-0-8533-1000-4320-045-833	238.95
232401	AMAZON.COM	Classroom Material/Supplies	12-9010-0-8533-1000-4320-045-833	374.34
232403	AMAZON.COM	Classroom Supplies/Books	12-9010-0-8533-1000-4320-045-833	258.36
232404	AMAZON.COM	Classroom Supplies/Material	12-9010-0-8533-1000-4320-045-833	172.33
232367	CALIFORNIA SCHOOL- AGE CONSORT	Cal SAC Virtual Training	12-9010-0-8530-1000-5899-045-832	350.00
232330	CDW GOVERNMENT INC	Site Supplies	12-6105-0-8535-1000-4320-045-835	78.77
232330	CDW GOVERNMENT INC	Site Supplies	12-9010-0-8533-1000-4320-045-833	78.76
232329	DELL MARKETING LP	Office/Site Dell Computers	12-6105-0-8510-1000-4420-045-830	5,975.23
232329	DELL MARKETING LP	Office/Site Dell Computers	12-6105-0-8535-1000-4420-045-835	5,975.23
232329	DELL MARKETING LP	Office/Site Dell Computers	12-9010-0-8533-1000-4420-045-833	5,975.21
232329	DELL MARKETING LP	Office/Site Dell Computers	12-9302-0-8510-1000-4420-005-LIFT	5,975.23

P.O.	Vendor	Description	Account	Amount
232449	DISCOUNT SCHOOL SUPPLY	Classroom Supplies/Material	12-9010-0-8533-1000-4200-045-833	233.69
232449	DISCOUNT SCHOOL SUPPLY	Classroom Supplies/Material	12-9010-0-8533-1000-4320-045-833	690.72
232376	GAMETIME	Playground Structure Equipment	12-9010-0-8510-1000-6410-045-858	36,433.18
232376	GAMETIME	Playground Structure Equipment	12-9033-0-8533-1000-6410-045-836	24,643.21
232376	GAMETIME	Playground Structure Equipment	12-9302-0-8510-1000-6410-005-LIFT	48,223.07
232460	KAPLAN	Classroom Materials/Supplies	12-6105-0-8535-1000-4320-045-835	442.09
232460	KAPLAN	Classroom Materials/Supplies	12-9010-0-8533-1000-4320-045-833	442.08
232439	LAKESHORE	Classroom Material/Supplies	12-6105-0-8510-1000-4320-045-830	564.64
232448	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4200-045-835	330.88
232348	LAKESHORE	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	510.38
232437	LAKESHORE	Classroom Supplies/Material	12-6105-0-8535-1000-4320-045-835	83.55
232443	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4320-045-835	166.99
232444	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4320-045-835	603.33
232448	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4320-045-835	1,395.34
232443	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4420-045-835	302.19
232444	LAKESHORE	Classroom Material/Supplies	12-6105-0-8535-1000-4420-045-835	1,625.21
232438	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4200-045-833	224.38
232445	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4200-045-833	108.03
232437	LAKESHORE	Classroom Supplies/Material	12-9010-0-8533-1000-4320-045-833	83.56
232438	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4320-045-833	1,523.31
232443	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4320-045-833	166.99
232445	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4320-045-833	1,321.18
232443	LAKESHORE	Classroom Material/Supplies	12-9010-0-8533-1000-4420-045-833	302.18
232357	LOWE'S BUSINESS ACCOUNT/SYNCB	Classrooms Supplies/Material	12-6105-0-8535-1000-4320-045-835	97.21
232357	LOWE'S BUSINESS ACCOUNT/SYNCB	Classrooms Supplies/Material	12-9010-0-8533-1000-4320-045-833	97.20
232331	OFFICE DEPOT INC	Office/Classroom Supplies	12-6105-0-8510-1000-4320-045-830	666.16
232440	OFFICE DEPOT INC	Classroom/Office Material-Supplies	12-6105-0-8510-1000-4320-045-830	1,129.19
232331	OFFICE DEPOT INC	Office/Classroom Supplies	12-6105-0-8535-1000-4320-045-835	666.16
232440	OFFICE DEPOT INC	Classroom/Office Material-Supplies	12-6105-0-8535-1000-4320-045-835	1,129.19
232450	OFFICE DEPOT INC	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	88.63
232363	OFFICE DEPOT INC	Office Supplies	12-9010-0-8530-1000-4320-045-832	239.63
232331	OFFICE DEPOT INC	Office/Classroom Supplies	12-9010-0-8533-1000-4320-045-833	666.12
232440	OFFICE DEPOT INC	Classroom/Office Material-Supplies	12-9010-0-8533-1000-4320-045-833	1,129.28
232450	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	88.62
232350	PLAY WITH A PURPOSE	Site Material	12-6105-0-8535-1000-4420-045-835	1,413.45
232355	PLAY WITH A PURPOSE	Site Material	12-6105-0-8535-1000-4420-045-835	1,413.45
232350	PLAY WITH A PURPOSE	Site Material	12-9010-0-8533-1000-4420-045-833	1,413.45
232355	PLAY WITH A PURPOSE	Site Material	12-9010-0-8533-1000-4420-045-833	1,413.45

P.O.	Vendor	Description	Account	Amount
232359	SERVICE PRESS INC.	Office Supplies - Envelopes	12-9010-0-8530-1000-5810-045-832	188.86
232416	STAPLES #0488	Classroom/Office Supplies	12-6105-0-8535-1000-4320-045-835	241.13
232416	STAPLES #0488	Classroom/Office Supplies	12-9010-0-8533-1000-4320-045-833	241.10
	TOTAL FUND 12			**160,897.81**
232345	AMAZON.COM	Extreme Heat Resistant Gloves	13-5310-0-0000-3700-4320-090-820	117.50
232550	AMAZON.COM	BBQ Items Tongs, Boards Scrapers	13-5310-0-0000-3700-4320-090-820	175.26
232569	AMAZON.COM	Cambro Boxes	13-5310-0-0000-3700-4320-090-820	1,919.72
232344	AMAZON.COM	20 Cambro Boxes and 20 Labels	13-5310-0-0000-3700-4340-090-820	1,680.20
232539	AMAZON.COM	Plastic Glasses	13-5310-0-0000-3700-4340-090-820	79.05
232452	BAY AREA NEWS GROUP	Newspaper Ads	13-5310-0-0000-3700-5811-090-820	1,566.00
232500	GRAINGER (BRANCH 729)	Bungee Cords, Tie Down Straps and Stretch Wrap	13-5310-0-0000-3700-4320-090-820	668.57
	TOTAL FUND 13			**6,206.30**
232328	ARBORTECH TREE CARE INC	Tree Removal	40-0000-0-0000-8110-5899-021-741	0.00
232328	ARBORTECH TREE CARE INC	Tree Removal	40-9010-0-0000-8110-5899-021-741	33,300.00
232473	CODY ANDERSON WASNEY	Architectural Services	40-9010-0-0000-8500-6210-090-940	47,350.00
232474	PLUM ARCHITECTS INC.	Architectural Services	40-9010-0-0000-8500-6210-031-946	24,800.00
232486	PQBIDS INC	Pre Qualification Software	40-9010-0-0000-8110-5899-090-741	16,000.00
232486	PQBIDS INC	Pre Qualification Software	40-9010-0-0000-8200-5899-090-760	0.00
232521	R&S CONSTRUCTION	ECHS Accessibly Pathway & ADA Ramp	40-9010-0-0000-8500-6270-032-940	380,866.00
	TOTAL FUND 40			**502,316.00**
	TOTAL # OF PURCHASE ORDERS:	**252**	**TOTAL P.O. AMOUNT**	**1,714,114.01**
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	$ 1,011,863.90		
11	ADULT EDUCATION FUND	$ 32,830.00		
12	CHILD DEVELOPMENT FUND	$ 160,897.81		
13	FOOD SERVICE	$ 6,206.30		
14	DEFERRED MAINTENANCE			
21	BOND			
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 502,316.00		
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	**$ 1,714,114.01**		
CHANGE ORDERS:				
231854	ACACIA GLASS CORP	Open P.O. for Glass Supplies	01-8150-0-0000-8110-5600-090-741	1,000.00
231167	AVID TRANSLATION	OPEN PO for Interpreter	01-0801-0-0000-3900-5899-006-123	165.00
231949	BAY AREA COMPUTER REPAIRS	Chromebook Repair Services	01-0000-0-0000-2424-5899-090-735	1,500.00
230597	C.H. BULL COMPANY	Open P. O. - Misc. Tools	01-8150-0-0000-8110-4320-090-741	1,000.00
231909	CRYSTAL COMMUNICATIONS	PORTABLE RADIO	01-0000-0-0000-8300-5600-033-070	485.00

P.O.	Vendor	Description	Account	Amount
230081	DOUGLAS & STURGESS INC	Ceramics Supply	01-0000-0-1110-1000-4320-032-070	237.00
230073	HERFF JONES	Diplomas and Graduation Supplies	01-0000-0-1110-1000-4320-032-070	2,500.00
230685	HILLYARD INC	Open P.O. - Custodial supplies	01-0000-0-0000-8200-4320-002-759	1,500.00
230065	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-008-070	414.30
231492	HILLYARD INC	Custodial Supplies	01-0000-0-0000-8200-4320-009-759	2,650.00
230509	HILLYARD INC	Open P.O. - Custodial supplies	01-0000-0-0000-8200-4320-013-070	1,000.00
230362	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-021-759	2,109.00
230899	HILLYARD/SAN FRANCISCO	Open P.O. - Custodial supplies	01-0000-0-0000-8200-4320-007-070	1,500.00
230120	HILLYARD/SAN FRANCISCO	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-033-759	3,500.00
230451	HOME DEPOT CREDIT SERVICES	Open P. O. - Misc. Supplies an	01-8150-0-0000-8110-4320-090-741	7,500.00
230522	KBA DOCUSYS INC	B/W Copies Overage Charge/ Color Copies Charge	01-0000-0-1110-1000-5600-090-722	10,000.00
230121	KELLY PAPER	Open P.O. - Copier Paper	01-0000-0-1110-1000-4320-033-070	3,500.00
230119	READY REFRESH BY NESTLE	Open P.O. - Water bottles	01-9010-0-1110-1000-4322-033-356	300.00
230324	ROBERT HALF TECHNOLOGY	Staffing	01-0000-0-0000-7490-5899-090-716	11,000.00
230169	SAN MATEO COUNTY COMM. COLLEGE	2022-23 Skyline Middle College	01-0801-0-1110-1000-5899-090-167	81,600.00
231515	SCHOOL HOUSE GROCERY	Food for Meetings	01-0000-0-0000-7400-4322-090-715	110.00
231431	SCOOT EDUCATION INC.	Services for Substitute Staff SY 2022-2023	01-0000-0-0000-7400-5899-090-715	90,000.00
230653	SIEMENS INDUSTRY INC.	Open P. O. - Supplies for Fire	01-8150-0-0000-8110-5600-090-741	1,000.00
230652	UNITED TEXTILE	Open P. O. - Paint Rags	01-8150-0-0000-8110-4320-090-741	720.00
230424	ZOOM VIDEO COMMUNICATIONS INC	Annual Zoom Subcription	01-0000-0-0000-2424-5899-090-735	4,241.10
230508	EDUCATION TEAM, THE	Payment for Services with the Education Team	12-9010-0-8530-1000-5899-045-832	7,000.00
230171	HILLYARD INC	Custodial Supplies	12-6105-0-8510-8200-4320-045-830	1,000.00
230171	HILLYARD INC	Custodial Supplies	12-6105-0-8535-8200-4320-045-835	1,000.00
230171	HILLYARD INC	Custodial Supplies	12-9010-0-8533-8200-4320-045-833	1,000.00
230251	PRODUCERS DAIRY	Food Products	13-5310-0-0000-3700-4700-090-820	38,500.00
231014	FIRST GUARD SERVICES LLC	Firewatch Guard	40-9010-0-0000-8200-5899-011-902	1,120.00
231676	SOUTHWEST CONSTRUCTION &	SSFHS Food Service Improvement Project	40-9010-0-0000-8500-6270-033-926	26,928.43
	TOTAL CHANGE ORDERS			**306,079.83**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Warrant Register - April 1 - 30, 2023

BACKGROUND:

The attached report lists all the Warrants issued by the District from April 1 - 30, 2023. For the period listed above the Warrants total $3,969,899.38, across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of April 1 - 30, 2023. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER

APRIL 1 to APRIL 30, 2023

Vendor Name	Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
A+ LIVE SCAN SERVICES	04/20/2023	846071	PO231327	01	0000	0	0000	7400	5840	090	715	14089A	84.00
A+ LIVE SCAN SERVICES Total													84.00
AAA FIRE PROTECTION SERVICES	04/18/2023	845341	PO232351	01	8150	0	0000	8110	5600	090	741	12472677	2,609.26
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472669	1,020.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472673	1,620.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472674	1,020.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472671	1,320.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472667	1,020.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843921	PO230627	01	0000	0	0000	8200	5899	090	760	12472672	1,320.00
AAA FIRE PROTECTION SERVICES	04/11/2023	843945	PO230627	01	0000	0	0000	8200	5899	090	760	12472668	1,261.20
AAA FIRE PROTECTION SERVICES	04/11/2023	843945	PO230627	01	0000	0	0000	8200	5899	090	760	12472676	661.20
AAA FIRE PROTECTION SERVICES	04/11/2023	843946	PO231716	01	0000	0	0000	8200	5899	025	760	12472533	910.00
AAA FIRE PROTECTION SERVICES Total													12,761.66
ACACIA GLASS CORP	04/06/2023	843263	PO231854	01	8150	0	0000	8110	5600	090	741	934	350.00
ACACIA GLASS CORP Total													350.00
ADAM-HILL COMPANY, THE	04/25/2023	847751	PO230640	01	8150	0	0000	8110	4320	090	741	30084311	167.40
ADAM-HILL COMPANY, THE Total													167.40
ADEMCO INC	04/04/2023	842667	PO230649	01	8150	0	0000	8110	4320	090	741	JN7YDV01	96.60
ADEMCO INC	04/04/2023	842667	PO230649	01	8150	0	0000	8110	4320	090	741	JN5FHL01	60.38
ADEMCO INC	04/11/2023	843958	PO230649	01	8150	0	0000	8110	4320	090	741	JN7YDV02	24.15
ADEMCO INC Total													181.13
ADROIT ADVANCED	04/18/2023	845382	PO230833	01	0000	0	5760	3600	5820	090	781	37198	92,642.80
ADROIT ADVANCED Total													92,642.80
ADVANCED INTEGRATED PEST MGMT	04/11/2023	843959	PO230589	01	0000	0	0000	8200	5807	090	760	156978 MAR23	5,174.26
ADVANCED INTEGRATED PEST MGMT Total													5,174.26
AIRGAS USA LLC	04/13/2023	844551	PO230458	01	8150	0	0000	8110	4320	090	741	9136726887	140.53
AIRGAS USA LLC	04/18/2023	845352	PO230458	01	8150	0	0000	8110	4320	090	741	9136583670	149.98
AIRGAS USA LLC	04/18/2023	845352	PO230458	01	8150	0	0000	8110	4320	090	741	9136583671	53.38
AIRGAS USA LLC	04/25/2023	847766	PO230458	01	8150	0	0000	8110	4320	090	741	9136857010	19.18
AIRGAS USA LLC Total													363.07
ALL CITY MANAGEMENT SVCS INC.	04/06/2023	843249	PO230145	01	0000	0	0000	7300	5899	090	717	84244	7,008.00
ALL CITY MANAGEMENT SVCS INC.	04/13/2023	844552	PO230145	01	0000	0	0000	7300	5899	090	717	84666	3,504.00
ALL CITY MANAGEMENT SVCS INC. Total													10,512.00
AMAZON CAPITAL SERVICES	04/04/2023	842715	PO232043	01	9010	0	5001	3900	4200	090	350	1WN4-GQ4G-6VJR	53.83
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232213	01	0801	0	1110	1000	4200	022	123	1NGJ-YLLH-3T44	37.34
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232213	01	0801	0	1110	1000	4200	022	123	1YHM-R3Y9-44GW	112.02
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232339	01	0000	0	1110	1000	4200	002	070	1CMY-J3TX-4DXR	18.66
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232374	01	0000	0	1110	1000	4200	002	070	11LD-RVCY-4949	32.24
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232324	01	0000	0	1110	1000	4200	002	070	1LVQ-VRMQ-6LYX	117.57
AMAZON CAPITAL SERVICES	04/04/2023	842680	PO232067	01	0000	0	1110	1000	4320	002	070	11MT-YDQN-1LDL	(33.48)

BOARD WARRANT REGISTER
APRIL 1 to APRIL 30, 2023

Vendor Name	Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
AMAZON CAPITAL SERVICES	04/04/2023	842680	PO232067	01	0000	0	1110	1000	4320	002	070	1PNV-MNPJ-1L11	(13.52)
AMAZON CAPITAL SERVICES	04/04/2023	842680	PO232167	01	8150	0	0000	8110	4320	090	741	1W3H-T7DK-3R7M	522.60
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232248	01	0000	0	1110	1000	4320	014	070	1CTN-THPL-3WND	21.96
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232248	01	0000	0	1110	1000	4320	014	070	1TH9-FX4H-3R9R	13.17
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232253	01	0000	0	0000	2424	4320	090	735	1TTC-91VK-3R1W	36.92
AMAZON CAPITAL SERVICES	04/04/2023	842690	PO232253	01	0000	0	0000	2424	4320	090	735	1D96-6DPV-3TR1	143.84
AMAZON CAPITAL SERVICES	04/06/2023	843264	PO232278	01	0000	0	0000	2424	4320	090	735	1XWD-7TH4-4DTW	88.96
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232025	01	0000	0	1110	1000	4320	002	070	16TL-FXXY-6NN6	28.47
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232025	01	0000	0	1110	1000	4320	002	070	1V9K-MMTR-3YPP	240.64
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232025	01	0000	0	1110	1000	4320	002	070	1DWH-QWD3-6F9L	(42.30)
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232025	01	0000	0	1110	1000	4320	002	070	1CJV-JQMV-FMMW	(57.84)
AMAZON CAPITAL SERVICES	04/11/2023	843951	PO232025	01	0000	0	1110	1000	4320	002	070	1HVG-K9L7-3X4T	1,331.72
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232227	01	0000	0	1110	1000	4320	033	070	1MHK-F1CD-3T1R	95.58
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232257	01	0000	0	1110	1000	4320	033	070	1F4J-9XRQ-3QXT	510.96
AMAZON CAPITAL SERVICES	04/11/2023	843949	PO232317	01	0801	0	1110	1000	4320	013	180	1XVP-DXLP-DDMF	118.56
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO232318	01	0801	0	1110	1000	4320	032	180	14D9-69PD-CTC9	41.17
AMAZON CAPITAL SERVICES	04/13/2023	844523	PO232298	01	6388	0	3800	1000	4320	090	318	1XMN-DW4C-D3YT	114.28
AMAZON CAPITAL SERVICES	04/18/2023	845400	PO232255	01	6388	0	3800	1000	4320	032	318	13XG-QPX3-4FRN	2,345.64
AMAZON CAPITAL SERVICES	04/18/2023	845400	PO232255	01	6388	0	3800	1000	4320	032	318	1WD3-14RR-367M	(719.93)
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232289	01	0000	0	0000	8200	4320	006	759	167R-WPTR-CLCH	186.78
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232290	01	0000	0	1110	1000	4320	006	070	1VCL-RJHM-CTRW	64.15
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232290	01	0000	0	1110	1000	4320	006	070	1J9G-MG4X-4NGL	263.30
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232316	01	0000	0	1110	1000	4320	006	070	14K1-3K1W-CR6X	675.48
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232316	01	0000	0	1110	1000	4320	006	070	1PJC-R9PX-4J4F	66.58
AMAZON CAPITAL SERVICES	04/18/2023	845375	PO232316	01	0000	0	1110	1000	4320	006	070	16FM-34H7-4PXR	320.97
AMAZON CAPITAL SERVICES	04/18/2023	845353	PO232319	01	9207	0	1110	1000	4320	032	356	1YXP-7PMM-4LRJ	25.25
AMAZON CAPITAL SERVICES	04/18/2023	845353	PO232319	01	0000	0	1110	1000	4320	032	070	1YXP-7PMM-4LRJ	43.94
AMAZON CAPITAL SERVICES	04/18/2023	845353	PO232319	01	9218	0	1110	1000	4320	032	356	1YXP-7PMM-4LRJ	127.40
AMAZON CAPITAL SERVICES	04/18/2023	845353	PO232340	01	0000	0	0000	2424	4320	090	735	19WC-CRVX-4PTH	90.42
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232040	01	0801	0	1110	1000	4320	025	180	1VYV-YG4Y-461N	86.52
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232040	01	0000	0	1110	2421	4320	025	451	1VYV-YG4Y-461N	41.31
AMAZON CAPITAL SERVICES	04/20/2023	846083	PO232155	01	8150	0	0000	8110	4320	090	741	16TD-TXRM-3K7G	157.14
AMAZON CAPITAL SERVICES	04/20/2023	846040	PO232320	01	0000	0	1110	1000	4320	021	070	19WC-CRVX-4MPR	242.98
AMAZON CAPITAL SERVICES	04/20/2023	846069	PO232323	01	0000	0	1110	1000	4320	002	070	1DLQ-T17M-CYQH	330.96
AMAZON CAPITAL SERVICES	04/20/2023	846069	PO232323	01	0000	0	1110	1000	4320	002	070	1J9G-MG4X-4RY9	278.98
AMAZON CAPITAL SERVICES	04/20/2023	846069	PO232333	01	9010	0	1110	1000	4320	002	356	1KY6-4F16-4N6R	57.78
AMAZON CAPITAL SERVICES	04/20/2023	846038	PO232334	01	0000	0	0000	2424	4320	090	735	1XFC-G4NG-64TQ	358.47
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232335	01	3010	0	1110	1000	4320	008	301	1HFK-3LRD-66WM	88.15
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232335	01	3010	0	1110	1000	4320	008	301	1TXM-VT7D-3TWY	0.34
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232335	01	0000	0	1110	1000	4320	008	070	1TXM-VT7D-3TWY	123.18

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AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232339	01	0000	0	1110	1000	4320	002	070	199F-DTYY-4N6Q	174.42
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232339	01	0000	0	1110	1000	4320	002	070	1CMY-J3TX-4DXR	318.12
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232342	01	0000	0	0000	8200	4320	006	759	1PJC-R9PX-4XX7	186.74
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232371	01	3010	0	1110	1000	4320	008	301	1VX7-9YLY-3QX1	923.39
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232374	01	0000	0	1110	1000	4320	002	070	11LD-RVCY-4949	113.64
AMAZON CAPITAL SERVICES	04/20/2023	846081	PO232378	01	6388	0	3800	1000	4320	090	318	1X1G-RHGK-47PT	661.38
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO231991	01	0000	0	1110	1000	4320	002	070	1164-CPYC-6GNG	657.66
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO231991	01	0000	0	1110	1000	4320	002	070	1NCD-FKJH-7LWH	(112.08)
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO231991	01	0000	0	1110	1000	4320	002	070	1FD6-34YW-3HMC	401.67
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO231991	01	0000	0	1110	1000	4320	002	070	1V3N-K11N-6HRM	151.48
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232120	01	0000	0	1110	1000	4320	002	070	1FXL-XX44-7DWT	168.52
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232324	01	0000	0	1110	1000	4320	002	070	1CVT-LHQQ-CPRV	140.08
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232324	01	0000	0	1110	1000	4320	002	070	1LVQ-VRMQ-6LYX	260.26
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232325	01	0000	0	1110	1000	4320	002	070	1TGJ-WVRT-CMCJ	45.00
AMAZON CAPITAL SERVICES	04/25/2023	847779	PO232325	01	0000	0	1110	1000	4320	002	070	1KY6-4F16-4HCQ	237.23
AMAZON CAPITAL SERVICES	04/25/2023	847767	PO232343	01	0000	0	1110	1000	4320	022	070	1DVC-WF6F-4D97	402.02
AMAZON CAPITAL SERVICES	04/25/2023	847784	PO232377	01	0000	0	1110	1000	4320	008	070	1FTK-9QNR-436X	16.48
AMAZON CAPITAL SERVICES	04/25/2023	847784	PO232377	01	3010	0	1110	1000	4320	008	301	1FTK-9QNR-436X	23.06
AMAZON CAPITAL SERVICES	04/11/2023	843944	PO231923	01	0000	0	3200	1000	4420	031	070	1NGJ-YLLH-41QK	3,291.46
AMAZON CAPITAL SERVICES	04/18/2023	845400	PO232255	01	6388	0	3800	1000	4420	032	318	13XG-QPX3-4FRN	719.93
AMAZON CAPITAL SERVICES	04/18/2023	845400	PO232255	01	6388	0	3800	1000	4420	032	318	1HQQ-MGJ4-F4LY	(24.15)
AMAZON CAPITAL SERVICES Total													17,545.45
AMERICAN FIDELITY	04/06/2023	843277	PO230294	01	0000	0	0000	7350	5899	090	717	62574	898.80
AMERICAN FIDELITY	04/27/2023	848523	PO230294	01	0000	0	0000	7350	5899	090	717	63397	2,375.80
AMERICAN FIDELITY Total													3,274.60
APPLE INC	04/04/2023	842670	PO231742	01	0000	0	0000	2424	4320	090	735	AL12651093	260.40
APPLE INC	04/06/2023	843265	PO231896	01	9010	0	1110	1000	4320	002	356	AL05712049	542.78
APPLE INC	04/11/2023	843950	PO232296	01	0000	0	1110	1000	4320	009	070	AL17312941	163.71
APPLE INC	04/11/2023	843922	PO232254	01	0000	0	0000	2424	5600	090	735	AL16330781	299.00
APPLE INC	04/11/2023	843922	PO232279	01	0000	0	0000	2424	5600	090	735	AL16690171	99.00
APPLE INC Total													1,364.89
ARBORTECH TREE CARE INC	04/04/2023	842719	PO232288	01	8150	0	0000	8110	5899	090	741	2932	3,600.00
ARBORTECH TREE CARE INC	04/18/2023	845376	PO232358	01	8150	0	0000	8110	5899	031	741	2948	4,800.00
ARBORTECH TREE CARE INC Total													8,400.00
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	3600	5820	090	230	809	2,010.00
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	3600	5820	090	230	811	1,742.00
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5870	090	230	809	3,070.70
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5870	090	230	810	3,842.40
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5870	090	230	811	3,334.90
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5880	090	230	809	3,276.75

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ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5880	090	230	810	3,495.20
ARISE EDUCATIONAL CENTER	04/13/2023	844534	PO230703	01	6500	0	5760	1180	5880	090	230	811	2,839.85
ARISE EDUCATIONAL CENTER Total													23,611.80
ARMOUR PETROLEUM SERVICE &	04/04/2023	842668	PO230447	01	8150	0	0000	8110	5600	090	741	WO-24583	182.00
ARMOUR PETROLEUM SERVICE &	04/25/2023	847782	PO230447	01	8150	0	0000	8110	5600	090	741	WO-24731	182.00
ARMOUR PETROLEUM SERVICE &	04/27/2023	848539	PO230447	01	8150	0	0000	8110	5600	090	741	WO-24647	2,055.00
ARMOUR PETROLEUM SERVICE &	04/27/2023	848539	PO230447	01	8150	0	0000	8110	5600	090	741	WO-24781	1,076.58
ARMOUR PETROLEUM SERVICE & Total													3,495.58
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	234 341-0882 686 2 APR23	287.91
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	231 371-2596 271 5 APR23	287.91
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	231 371-0063 609 4 APR23	54.95
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-2495 285 6 APR23	2,862.75
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-5989 547 5 APR23	1,003.11
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-0139 137 5 APR23	287.91
AT&T	04/18/2023	845389	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-5507 597 3 APR23	2,429.00
AT&T Total													7,213.54
AUSTIN TEXAS LEARNING GROUP LL	04/18/2023	845383	PO230832	01	3213	0	1110	1000	5899	090	346	202303110-3996	9,945.00
AUSTIN TEXAS LEARNING GROUP LL Total													9,945.00
AVALON ACADEMY, THE	04/18/2023	845384	PO230828	01	6500	0	5760	1180	5870	090	230	5564	9,047.00
AVALON ACADEMY, THE	04/18/2023	845384	PO230828	01	6500	0	5760	1180	5880	090	230	5564	5,173.00
AVALON ACADEMY, THE Total													14,220.00
AVID TRANSLATION	04/04/2023	842701	PO230700	01	6500	0	5760	1190	5899	090	245	5331	125.00
AVID TRANSLATION	04/04/2023	842701	PO230700	01	6500	0	5760	1190	5899	090	245	5337	3,446.78
AVID TRANSLATION	04/04/2023	842701	PO230700	01	6500	0	5760	1190	5899	090	245	5332	542.10
AVID TRANSLATION	04/04/2023	842701	PO230700	01	6500	0	5760	1190	5899	090	245	5333	440.00
AVID TRANSLATION	04/11/2023	843971	PO230700	01	6500	0	5760	1190	5899	090	245	5340	2,558.98
AVID TRANSLATION	04/11/2023	843971	PO230700	01	6500	0	5760	1190	5899	090	245	5338	5,798.76
AVID TRANSLATION	04/11/2023	843971	PO230700	01	6500	0	5760	1190	5899	090	245	5339	2,050.68
AVID TRANSLATION	04/18/2023	845356	PO231801	01	0801	0	1110	1000	5899	012	123	5358	165.00
AVID TRANSLATION	04/20/2023	846041	PO230700	01	6500	0	5760	1190	5899	090	245	5357	32,595.00
AVID TRANSLATION	04/25/2023	847765	PO231167	01	0801	0	0000	3900	5899	006	123	5356	165.00
AVID TRANSLATION	04/27/2023	848531	PO230700	01	6500	0	5760	1190	5899	090	245	5360	1,323.88
AVID TRANSLATION Total													49,211.18
B & H PHOTO-VIDEO INC	04/13/2023	844553	PO232284	01	6388	0	3800	1000	4320	032	318	212099573	39.51
B & H PHOTO-VIDEO INC	04/13/2023	844553	PO232284	01	6388	0	3800	1000	4420	032	318	212099573	1,206.43
B & H PHOTO-VIDEO INC	04/20/2023	846057	PO231830	01	6388	0	3800	1000	4420	033	318	211037543	1,815.68
B & H PHOTO-VIDEO INC	04/20/2023	846057	PO231830	01	6388	0	3800	1000	4420	033	318	212236396	1,815.68
B & H PHOTO-VIDEO INC	04/20/2023	846057	PO231830	01	6388	0	3800	1000	4420	033	318	211109362	(1,815.68)
B & H PHOTO-VIDEO INC Total													3,061.62
BARON, MEAGAN	04/27/2023	848533	PV230766	01	0000	0	0000	0000	9589	000		REISSUE P/R CHK# 238803	5,358.31

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BARON, MEAGAN Total													5,358.31
BATTERY SYSTEMS INC	04/20/2023	846029	PO230618	01	8150	0	0000	8110	4320	090	741	32510411231522	175.70
BATTERY SYSTEMS INC	04/20/2023	846029	PO230618	01	8150	0	0000	8110	4320	090	741	32510411231533	108.58
BATTERY SYSTEMS INC	04/25/2023	847759	PO230618	01	8150	0	0000	8110	4320	090	741	32510411231645	97.21
BATTERY SYSTEMS INC Total													381.49
BAY AREA BIOSCIENCE EDUCATION	04/13/2023	844529	PO232265	01	9010	0	1110	1000	4320	090	360	INV-0467	455.00
BAY AREA BIOSCIENCE EDUCATION Total													455.00
BAY AREA COMPUTER REPAIRS	04/11/2023	843923	PO231949	01	0000	0	0000	2424	5899	090	735	405	673.75
BAY AREA COMPUTER REPAIRS Total													673.75
BAY AREA NEWS GROUP	04/18/2023	845357	PO230635	01	0000	0	0000	8200	5811	090	760	0001373049	852.38
BAY AREA NEWS GROUP Total													852.38
BEACON SCHOOL	04/18/2023	845385	PO230817	01	6500	0	5760	1190	5870	090	245	MAR 2023	43,618.55
BEACON SCHOOL Total													43,618.55
BIRCH AGENCY	04/04/2023	842681	PO231008	01	6500	0	5760	1190	5899	090	245	3950006554	2,860.00
BIRCH AGENCY	04/11/2023	843972	PO231008	01	6500	0	5760	1190	5899	090	245	3950006617	2,904.00
BIRCH AGENCY Total													5,764.00
BJOREM SPEECH PUBLICATIONS	04/25/2023	847747	PO231139	01	9010	0	5001	3900	4320	090	350	46406	69.00
BJOREM SPEECH PUBLICATIONS Total													69.00
BLUE LINE TRANSFER	04/11/2023	843969	PO230564	01	0000	0	0000	8200	5540	090	760	0001304593	12,399.82
BLUE LINE TRANSFER Total													12,399.82
BODWIN, DIANE LITLE	04/11/2023	843940	PO231122	01	0000	0	0000	2424	5801	090	762	032023	1,498.75
BODWIN, DIANE LITLE Total													1,498.75
BOOKSOURCE	04/18/2023	845358	PO232269	01	0801	0	1110	1000	4200	013	123	23134127	1,046.14
BOOKSOURCE Total													1,046.14
BRIGHT MORNING CONSULTING INC	04/06/2023	843250	PO231785	01	6266	0	1110	1000	5210	090	341	5325	17,900.00
BRIGHT MORNING CONSULTING INC Total													17,900.00
BROADMOOR LANDSCAPE SUPPLY	04/06/2023	843251	PO230459	01	8150	0	0000	8110	4320	090	741	61792	65.27
BROADMOOR LANDSCAPE SUPPLY	04/06/2023	843266	PO230459	01	8150	0	0000	8110	4320	090	741	62301	101.06
BROADMOOR LANDSCAPE SUPPLY	04/11/2023	843934	PO230459	01	8150	0	0000	8110	4320	090	741	62311	98.89
BROADMOOR LANDSCAPE SUPPLY	04/13/2023	844544	PO230459	01	8150	0	0000	8110	4320	090	741	62351	240.75
BROADMOOR LANDSCAPE SUPPLY Total													505.97
BSN SPORTS LLC	04/04/2023	842722	PO231136	01	9128	0	1110	1000	5899	033	717	916501137	536.44
BSN SPORTS LLC Total													536.44
BUCKLEY, DEDE	04/18/2023	845395	PV230742	01	3410	0	5001	2700	5220	090	337	MAR23 MILEAGE	23.93
BUCKLEY, DEDE	04/18/2023	845395	PV230742	01	6520	0	5001	2700	5220	090	352	MAR23 MILEAGE	2.66
BUCKLEY, DEDE Total													26.59
CALIFORNIA DEPARTMENT OF TAX	04/20/2023	846053	PV230747	01	0000	0	0000	0000	9580	000		020-300028 MAR23	1,724.32
CALIFORNIA DEPARTMENT OF TAX Total													1,724.32
CALIFORNIA IT IN EDUCATION	04/13/2023	844545	PO232362	01	0000	0	0000	2424	5899	090	735	PS22-SSFUSD	2,700.00
CALIFORNIA IT IN EDUCATION Total													2,700.00

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CALIFORNIA TEACHER ASSOCIATION	04/20/2023	846043	PV230744	01	0000	0	0000	0000	9589	000		DUES-APR/MAY23 P.NARANJO	261.16
CALIFORNIA TEACHER ASSOCIATION Total													261.16
CALIFORNIA WATER SERVICE	04/04/2023	842727	PO230568	01	0000	0	0000	8200	5530	090	760	6907544444 MAR23	25,346.48
CALIFORNIA WATER SERVICE Total													25,346.48
CALPERS	04/20/2023	846061	PV230759	01	0000	0	0000	7600	3701	090	810	MAY23 PREMIUMS - BOT	566.50
CALPERS	04/25/2023	847744	PV230761	01	0000	0	0000	7600	3701	090	810	MAY23 1354490268	24,915.00
CALPERS	04/25/2023	847744	PV230761	01	0000	0	0000	7600	3702	090	810	MAY23 1354490268	36,674.25
CALPERS	04/20/2023	846061	PV230759	01	0000	0	0000	7600	5899	090	810	MAY23 PREMIUMS - BOT	1.87
CALPERS	04/25/2023	847744	PV230761	01	0000	0	0000	7340	5899	090	717	MAY23 1354490268	2,826.77
CALPERS	04/25/2023	847744	PV230761	01	0000	0	0000	7600	5899	090	810	MAY23 1354490268	516.86
CALPERS	04/25/2023	847744	PV230761	01	0000	0	0000	0000	9564	000		MAY23 1354490268	856,598.05
CALPERS Total													922,099.30
CAL-STEAM	04/04/2023	842689	PO230464	01	8150	0	0000	8110	4320	090	741	4494659	22.58
CAL-STEAM	04/11/2023	843964	PO230464	01	8150	0	0000	8110	4320	090	741	4501157	24.38
CAL-STEAM	04/18/2023	845343	PO230464	01	8150	0	0000	8110	4320	090	741	4502421	100.07
CAL-STEAM	04/18/2023	845343	PO230464	01	8150	0	0000	8110	4320	090	741	4501157-1	97.16
CAL-STEAM	04/18/2023	845343	PO230464	01	8150	0	0000	8110	4320	090	741	4501770	17.36
CAL-STEAM	04/18/2023	845343	PO230464	01	8150	0	0000	8110	4320	090	741	4496770	288.02
CAL-STEAM Total													549.57
CBF INC.	04/04/2023	842720	PO230057	01	0000	0	0000	2424	5600	090	735	39705	1,124.00
CBF INC.	04/04/2023	842720	PO230057	01	0000	0	0000	2424	5600	090	735	39704	325.00
CBF INC.	04/06/2023	843267	PO230057	01	0000	0	0000	2424	5600	090	735	42673	10,210.00
CBF INC.	04/18/2023	845391	PO230057	01	0000	0	0000	2424	5600	090	735	42862	3,483.00
CBF INC.	04/18/2023	845391	PO230057	01	0000	0	0000	2424	5600	090	735	42863	760.00
CBF INC.	04/20/2023	846030	PO230057	01	0000	0	0000	2424	5600	090	735	42821	6,249.00
CBF INC.	04/20/2023	846058	PO230057	01	0000	0	0000	2424	5600	090	735	42996	845.00
CBF INC.	04/25/2023	847780	PO230057	01	0000	0	0000	2424	5600	090	735	43052	1,480.00
CBF INC.	04/25/2023	847780	PO230057	01	0000	0	0000	2424	5600	090	735	43053	836.00
CBF INC.	04/25/2023	847780	PO230057	01	0000	0	0000	2424	5600	090	735	43054	1,844.00
CBF INC.	04/25/2023	847780	PO230057	01	0000	0	0000	2424	5600	090	735	43055	740.00
CBF INC.	04/25/2023	847780	PO230057	01	0000	0	0000	2424	5600	090	735	43056	276.00
CBF INC. Total													28,172.00
CDW GOVERNMENT INC	04/04/2023	842723	PO230056	01	0000	0	0000	2424	4320	090	735	HP89554	56.04
CDW GOVERNMENT INC	04/25/2023	847739	PO230056	01	0000	0	0000	2424	4320	090	735	HW03573	180.63
CDW GOVERNMENT INC	04/25/2023	847739	PO230056	01	0000	0	0000	2424	4320	090	735	HT90855	107.30
CDW GOVERNMENT INC	04/25/2023	847739	PO230056	01	0000	0	0000	2424	4320	090	735	HW04863	248.86
CDW GOVERNMENT INC	04/25/2023	847795	PO230056	01	0000	0	0000	2424	4320	090	735	JB44072	46.70
CDW GOVERNMENT INC	04/25/2023	847795	PO230056	01	0000	0	0000	2424	4320	090	735	JB27331	42.92
CDW GOVERNMENT INC	04/25/2023	847795	PO230056	01	0000	0	0000	2424	4320	090	735	HZ85548	97.84
CDW GOVERNMENT INC	04/18/2023	845359	PO232287	01	3010	0	1110	1000	4420	013	301	HS08033	1,814.50

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CDW GOVERNMENT INC	04/18/2023	845359	PO232287	01	3010	0	1110	1000	4420	013	301	HS15050	917.68
CDW GOVERNMENT INC Total													3,512.47
CERTIFIED LANGUAGES	04/18/2023	845393	PO230781	01	6500	0	5760	1190	5899	090	245	578210033123	825.30
CERTIFIED LANGUAGES Total													825.30
CERVANTES, LILIANA	04/18/2023	845401	PV230748	01	0801	0	1110	1000	5210	022	123	CABE CONF. MAR23	1,323.17
CERVANTES, LILIANA Total													1,323.17
CHAN, GENEVIEVE	04/18/2023	845354	PV230730	01	7412	0	1110	1000	5210	090	362	OCT22 CONF. IXL LIVE	25.50
CHAN, GENEVIEVE Total													25.50
CITY AUTO SUPPLY	04/11/2023	843929	PO230472	01	8150	0	0000	8110	4320	090	741	3-942806	76.67
CITY AUTO SUPPLY	04/13/2023	844526	PO230472	01	8150	0	0000	8110	4320	090	741	3-946472	210.21
CITY AUTO SUPPLY	04/13/2023	844526	PO230472	01	8150	0	0000	8110	4320	090	741	3-945546	54.65
CITY AUTO SUPPLY	04/20/2023	846082	PO230472	01	8150	0	0000	8110	4320	090	741	3-949227	84.79
CITY AUTO SUPPLY Total													426.32
CITY OF SAN BRUNO	04/11/2023	843965	PO230570	01	0000	0	0000	8200	5530	090	760	630420 MAR23	687.40
CITY OF SAN BRUNO	04/11/2023	843965	PO230570	01	0000	0	0000	8200	5530	090	760	630440 MAR23	95.38
CITY OF SAN BRUNO Total													782.78
CLAYPEOPLE INC	04/18/2023	845344	PO231160	01	0000	0	1110	1000	4320	032	070	57610	92.03
CLAYPEOPLE INC Total													92.03
CONSOLIDATED PLASTICS CO INC	04/20/2023	846059	PO232295	01	0000	0	0000	8200	4320	009	759	35050	256.02
CONSOLIDATED PLASTICS CO INC Total													256.02
CONTRACTORS ELECTRICAL	04/20/2023	846072	PO231519	01	8150	0	0000	8110	4320	090	741	7250-1118554	105.48
CONTRACTORS ELECTRICAL Total													105.48
CORODATA SHREDDING INC.	04/18/2023	845342	PO230498	01	0000	0	0000	8200	5899	090	760	1408153	705.11
CORODATA SHREDDING INC. Total													705.11
COURTS, ALEXANDRIA	04/18/2023	845396	PV230743	01	6500	0	5760	1190	5220	090	245	MAR23 MILEAGE	17.38
COURTS, ALEXANDRIA Total													17.38
CROSS, BRYANNE	04/13/2023	844564	PV230731	01	6266	0	1110	1000	5210	090	341	CABE CONF. MAR23	419.73
CROSS, BRYANNE Total													419.73
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293520	6,814.98
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293521	7,159.38
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293522	7,159.38
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293523	7,159.38
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293524	6,814.98
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293525	6,814.98
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293526	7,125.78
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293527	7,125.78
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1293528	7,125.78
CROWN CASTLE FIBER LLC	04/11/2023	843920	PO232322	01	0000	0	0000	2424	5899	090	735	1309411	9,804.00
CROWN CASTLE FIBER LLC	04/13/2023	844524	PO232322	01	0000	0	0000	2424	5899	090	735	1325070	6,369.78
CROWN CASTLE FIBER LLC Total													79,474.20

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CRYSTAL COMMUNICATIONS	04/11/2023	843941	PO231909	01	0000	0	0000	8300	4320	033	070	0163152-IN	595.00
CRYSTAL COMMUNICATIONS	04/20/2023	846073	PO232272	01	0000	0	1110	1000	4320	013	070	0163462-IN	6,268.82
CRYSTAL COMMUNICATIONS	04/25/2023	847748	PO232180	01	0000	0	1110	1000	4320	033	070	0163435-IN	634.18
CRYSTAL COMMUNICATIONS Total													7,498.00
CYO TRANSPORTATION SERVICES	04/20/2023	846060	PO232346	01	3010	0	1110	1000	5821	008	301	45051.45804	132.00
CYO TRANSPORTATION SERVICES	04/20/2023	846060	PO232346	01	0000	0	1110	1000	5821	090	764	45051.45804	934.00
CYO TRANSPORTATION SERVICES	04/20/2023	846060	PO232346	01	0000	0	1110	1000	5821	090	764	45050.45803	1,066.00
CYO TRANSPORTATION SERVICES Total													2,132.00
DANNIS WOLIVER KELLEY	04/27/2023	848548	PO231353	01	0000	0	0000	7300	5889	090	717	289941	2,475.00
DANNIS WOLIVER KELLEY Total													2,475.00
DE GUZMAN, MA. SOCORRO THERESA	04/13/2023	844538	PV230719	01	3010	0	1110	1000	4320	022	301	DEC22 SUPPLIES	20.19
DE GUZMAN, MA. SOCORRO THERESA Total													20.19
DELL MARKETING L.P.	04/04/2023	842693	PO230114	01	0000	0	0000	2424	4320	090	735	10659351910	97.79
DELL MARKETING L.P.	04/25/2023	847768	PO232356	01	0000	0	1110	1000	4420	033	070	10666215055	1,487.98
DELL MARKETING L.P. Total													1,585.77
DEMCO INC.	04/11/2023	843960	PO232251	01	0000	0	1110	2421	4320	006	451	7282736	447.58
DEMCO INC.	04/25/2023	847781	PO232231	01	0000	0	1110	1000	4320	033	070	7287899	286.19
DEMCO INC. Total													733.77
DOOLEY CORPORATION	04/25/2023	847792	PO230831	01	6500	0	5760	1190	5870	090	245	#3500	2,300.00
DOOLEY CORPORATION Total													2,300.00
DUNN-EDWARDS CORPORATION	04/11/2023	843947	PO230463	01	8150	0	0000	8110	4320	090	741	2020181809	454.52
DUNN-EDWARDS CORPORATION	04/20/2023	846050	PO230463	01	8150	0	0000	8110	4320	090	741	2020182055	1,068.17
DUNN-EDWARDS CORPORATION	04/20/2023	846050	PO230463	01	8150	0	0000	8110	4320	090	741	2020181932	730.11
DUNN-EDWARDS CORPORATION	04/25/2023	847796	PO230463	01	8150	0	0000	8110	4320	090	741	2020182211	798.45
DUNN-EDWARDS CORPORATION Total													3,051.25
EDUCATION TEAM, THE	04/04/2023	842671	PO231461	01	0000	0	0000	7400	5899	090	715	601091	1,353.47
EDUCATION TEAM, THE	04/04/2023	842671	PO231461	01	0000	0	0000	7400	5899	090	715	601090	1,040.47
EDUCATION TEAM, THE	04/04/2023	842671	PO231461	01	0000	0	0000	7400	5899	090	715	596731	1,521.57
EDUCATION TEAM, THE	04/25/2023	847752	PO231461	01	0000	0	0000	7400	5899	090	715	603041	1,373.45
EDUCATION TEAM, THE	04/25/2023	847752	PO231461	01	0000	0	0000	7400	5899	090	715	603040	1,450.02
EDUCATION TEAM, THE Total													6,738.98
EIDE BAILLY LLP	04/20/2023	846084	PO232433	01	0000	0	0000	7300	5210	090	717	E101442231	2,000.00
EIDE BAILLY LLP Total													2,000.00
EMPLOYMENT DEVELOPMENT DEPT	04/25/2023	847745	PV230762	01	0000	0	0000	0000	9565	000		SUI Q1-2023	121,072.83
EMPLOYMENT DEVELOPMENT DEPT Total													121,072.83
ESPIRITU, KATE	04/13/2023	844554	PV230720	01	9218	0	0000	2700	5220	032	356	MAR23 MILEAGE	7.40
ESPIRITU, KATE Total													7.40
EVANGELISTA, ARCHIVIR	04/18/2023	845370	PV230736	01	6500	0	5760	2490	5820	090	245	MAR23 MILEAGE	54.36
EVANGELISTA, ARCHIVIR Total													54.36
EVERDRIVEN TECHNOLOGIES LLC	04/04/2023	842702	PO230815	01	0000	0	5760	3600	5820	090	781	37328	36,788.97

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EVERDRIVEN TECHNOLOGIES LLC	04/04/2023	842702	PO230815	01	0000	0	5760	3600	5820	090	781	1334-12/2022 FUEL	705.73
EVERDRIVEN TECHNOLOGIES LLC	04/18/2023	845386	PO230815	01	0000	0	5760	3600	5820	090	781	37528	37,224.35
EVERDRIVEN TECHNOLOGIES LLC	04/20/2023	846042	PO230815	01	0000	0	5760	3600	5820	090	781	37747	3,650.75
EVERDRIVEN TECHNOLOGIES LLC	04/25/2023	847794	PO230815	01	0000	0	5760	3600	5820	090	781	1334 03/2023 FUEL	2,818.68
EVERDRIVEN TECHNOLOGIES LLC Total													81,188.48
EWEIS, GEORGETTE	04/27/2023	848525	PV230764	01	0000	0	0000	0000	9589	000		REISSUE P/R CHK#251247	676.67
EWEIS, GEORGETTE Total													676.67
EXPERIENCE JANITORIAL INC.	04/11/2023	843961	PO231104	01	0000	0	0000	8200	5899	008	760	9483	2,457.00
EXPERIENCE JANITORIAL INC.	04/11/2023	843961	PO231104	01	0000	0	0000	8200	5899	033	760	9483	6,864.00
EXPERIENCE JANITORIAL INC.	04/11/2023	843961	PO231104	01	0000	0	0000	8200	5899	007	760	9483	6,864.00
EXPERIENCE JANITORIAL INC. Total													16,185.00
FENG, VICKY	04/13/2023	844539	PV230721	01	0000	0	1110	1000	4320	032	070	TRASH CAN MAR23	69.61
FENG, VICKY Total													69.61
FIRST ALARM	04/13/2023	844527	PO230537	01	8150	0	0000	8300	5806	090	741	745525	1,464.00
FIRST ALARM Total													1,464.00
FLORES, JUANITA	04/20/2023	846054	PV230749	01	6266	0	1110	1000	5210	090	341	PARA CONF. APR23	369.72
FLORES, JUANITA	04/27/2023	848543	PV230771	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	345.94
FLORES, JUANITA Total													715.66
FLORES-AGUAYO, ESPERANZA	04/13/2023	844541	PV230723	01	9207	0	1110	1000	4322	032	356	MAR23 PRESENTATIONS	51.96
FLORES-AGUAYO, ESPERANZA Total													51.96
FLYLEAF PUBLISHING LLC	04/18/2023	845360	PO232285	01	3010	0	1110	1000	4200	013	301	30479	14,979.35
FLYLEAF PUBLISHING LLC Total													14,979.35
FOLLETT CONTENT SOLUTIONS	04/25/2023	847750	PO231542	01	0000	0	1110	2421	4200	008	451	575517F	10.56
FOLLETT CONTENT SOLUTIONS	04/25/2023	847750	PO232029	01	0000	0	1110	1000	4200	090	317	634357F	5,750.31
FOLLETT CONTENT SOLUTIONS	04/25/2023	847750	PO232029	01	0000	0	1110	1000	4200	090	317	634357A	2,073.34
FOLLETT CONTENT SOLUTIONS	04/25/2023	847750	PO232029	01	0000	0	1110	1000	4200	090	317	634357	7,750.58
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232038	01	0801	0	1110	1000	4200	021	123	626584	286.39
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232184	01	0801	0	1110	1000	4200	021	123	651097	243.90
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232184	01	0801	0	1110	1000	4200	021	180	651097	243.90
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232185	01	0801	0	1110	1000	4200	021	123	651112	390.98
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232185	01	0801	0	1110	1000	4200	021	180	651112	390.98
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232186	01	0801	0	1110	1000	4200	021	123	651070A	190.49
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232186	01	0801	0	1110	1000	4200	021	180	651070A	190.49
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232186	01	0801	0	1110	1000	4200	021	123	651070	6.49
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232186	01	0801	0	1110	1000	4200	021	180	651070	6.50
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232187	01	0801	0	1110	1000	4200	021	123	651085	246.30
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232187	01	0801	0	1110	1000	4200	021	180	651085	246.31
FOLLETT CONTENT SOLUTIONS	04/25/2023	847749	PO232229	01	0000	0	1110	2421	4200	007	451	654651	30.72
FOLLETT CONTENT SOLUTIONS	04/25/2023	847749	PO232229	01	0000	0	1110	2421	4200	007	451	654651F	12.31
FOLLETT CONTENT SOLUTIONS	04/25/2023	847749	PO232229	01	0000	0	1110	2421	4200	007	070	654651F	3.05

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FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232267	01	0801	0	1110	1000	4200	021	123	660248	55.68
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232267	01	0000	0	1110	1000	4200	021	070	660248	55.69
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232267	01	0801	0	1110	1000	4200	021	123	660248F	14.04
FOLLETT CONTENT SOLUTIONS	04/25/2023	847760	PO232267	01	0000	0	1110	1000	4200	021	070	660248F	14.05
FOLLETT CONTENT SOLUTIONS Total													18,213.06
FOLLETT CONTENT SOLUTIONS LLC	04/20/2023	846070	PO230323	01	0000	0	1110	2421	4200	032	451	644931F	548.25
FOLLETT CONTENT SOLUTIONS LLC	04/27/2023	848529	PO232223	01	0801	0	1110	1000	4320	022	123	654635	1,800.00
FOLLETT CONTENT SOLUTIONS LLC	04/27/2023	848529	PO232223	01	3010	0	1110	1000	4320	022	301	654635	518.19
FOLLETT CONTENT SOLUTIONS LLC	04/27/2023	848529	PO232223	01	3010	0	1110	1000	4320	022	301	654635A	829.48
FOLLETT CONTENT SOLUTIONS LLC Total													3,695.92
FRANK AND GROSSMAN	04/06/2023	843278	PO230673	01	0000	0	0000	8200	5899	090	760	22793	2,080.00
FRANK AND GROSSMAN Total													2,080.00
GARCIA, TERESA	04/18/2023	845402	PV230750	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	209.53
GARCIA, TERESA Total													209.53
GARDUNO FLETES, ANGELICA	04/27/2023	848552	PV230770	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	1,170.76
GARDUNO FLETES, ANGELICA Total													1,170.76
GONZALEZ, LETICIA	04/27/2023	848553	PV230773	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	1,053.96
GONZALEZ, LETICIA Total													1,053.96
GRAHAM, RONALD MICHAEL	04/11/2023	843942	PO232303	01	0801	0	1110	1000	4320	033	180	40889	671.24
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	4320	025	070	40390	5.49
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	4320	025	070	40389	50.93
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	4320	025	070	40391	26.26
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	4320	025	070	40392	10.44
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	4320	025	070	40412	5.49
GRAHAM, RONALD MICHAEL	04/11/2023	843942	PO232303	01	0801	0	1110	1000	4420	033	180	40889	2,694.44
GRAHAM, RONALD MICHAEL	04/27/2023	848530	PO232303	01	0801	0	1110	1000	4420	033	180	40889-1	270.00
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	5600	025	070	40390	75.00
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	5600	025	070	40389	175.00
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	5600	025	070	40391	100.00
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	5600	025	070	40392	125.00
GRAHAM, RONALD MICHAEL	04/20/2023	846052	PO230777	01	0000	0	1227	1000	5600	025	070	40412	75.00
GRAHAM, RONALD MICHAEL Total													4,284.29
GRAINGER	04/04/2023	842687	PO230460	01	8150	0	0000	8110	4320	090	741	9644348717	94.14
GRAINGER	04/11/2023	843930	PO230460	01	8150	0	0000	8110	4320	090	741	7109611504	1,309.26
GRAINGER	04/18/2023	845378	PO230460	01	8150	0	0000	8110	4320	090	741	9654251611	121.25
GRAINGER	04/18/2023	845378	PO230460	01	8150	0	0000	8110	4320	090	741	9662126946	574.97
GRAINGER	04/18/2023	845378	PO230460	01	8150	0	0000	8110	4320	090	741	9662126961	268.10
GRAINGER	04/18/2023	845392	PO230460	01	8150	0	0000	8110	4320	090	741	9661835612	10.48
GRAINGER	04/18/2023	845392	PO230460	01	8150	0	0000	8110	4320	090	741	9663202290	10.48
GRAINGER	04/20/2023	846039	PO230460	01	8150	0	0000	8110	4320	090	741	9665521010	39.56

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GRAINGER Total													2,428.24
GREEN CAB PENINSULA	04/13/2023	844535	PO230834	01	0000	0	5760	3600	5820	090	781	2214	6,600.00
GREEN CAB PENINSULA Total													6,600.00
HAHN, MATTHEW	04/13/2023	844565	PV230732	01	0801	0	1110	1000	5210	022	123	CABE CONF. MAR23	1,440.43
HAHN, MATTHEW Total													1,440.43
HANNA INTERPRETING	04/04/2023	842700	PO230693	01	6500	0	5760	1190	5899	090	245	484368	17,125.00
HANNA INTERPRETING Total													17,125.00
HAUTAU, PATRICK G	04/13/2023	844525	PO232137	01	6388	0	3800	3900	5801	033	318	0323	3,960.00
HAUTAU, PATRICK G Total													3,960.00
HEMMERLA, KARL	04/13/2023	844555	PV230724	01	9010	0	1110	1000	4320	041	212S	FEB/MAR23 SUPPLIES	429.38
HEMMERLA, KARL Total													429.38
HERFF JONES LLC	04/20/2023	846074	PO230073	01	9215	0	1110	1000	4320	032	356	1167435	130.11
HERFF JONES LLC	04/20/2023	846074	PO230073	01	0000	0	1110	1000	4320	032	070	1167435	2,139.39
HERFF JONES LLC Total													2,269.50
HILLYARD	04/04/2023	842712	PO230592	01	0000	0	0000	8200	4320	090	760	605068693	1,618.74
HILLYARD	04/06/2023	843268	PO230029	01	0000	0	0000	8200	4320	010	759	605039671	607.65
HILLYARD	04/06/2023	843268	PO230065	01	0000	0	0000	8200	4320	008	759	605011051	903.72
HILLYARD	04/06/2023	843268	PO230245	01	0000	0	0000	8200	4320	025	759	605011052	173.99
HILLYARD	04/06/2023	843268	PO230685	01	0000	0	0000	8200	4320	002	759	605036990	409.39
HILLYARD	04/06/2023	843268	PO230899	01	0000	0	0000	8200	4320	007	759	605052155	561.10
HILLYARD	04/06/2023	843268	PO230899	01	0000	0	0000	8200	4320	007	070	605052155	1,500.00
HILLYARD	04/06/2023	843268	PO231492	01	0000	0	0000	8200	4320	009	759	605011050	1,213.64
HILLYARD	04/11/2023	843935	PO230066	01	6500	0	5760	1190	4320	005	245	605018499	236.96
HILLYARD	04/11/2023	843916	PO230245	01	0000	0	0000	8200	4320	025	759	605047066	163.76
HILLYARD	04/11/2023	843931	PO230592	01	0000	0	0000	8200	4320	090	760	605011049	2,181.68
HILLYARD	04/13/2023	844546	PO230592	01	0000	0	0000	8200	4320	090	760	605079537	6,309.77
HILLYARD	04/18/2023	845377	PO230065	01	0000	0	0000	8200	4320	008	759	605018500	264.14
HILLYARD	04/18/2023	845377	PO230851	01	0000	0	0000	8200	4320	012	759	605011048	841.91
HILLYARD	04/18/2023	845387	PO231007	01	0000	0	0000	8200	4320	031	759	605084714	117.53
HILLYARD	04/18/2023	845387	PO231007	01	6500	0	5760	1190	4320	041	212	605084714	664.91
HILLYARD	04/20/2023	846075	PO230245	01	0000	0	0000	8200	4320	025	759	605084716	1,257.84
HILLYARD	04/20/2023	846031	PO230362	01	0000	0	0000	8200	4320	021	759	605051210	1,728.30
HILLYARD	04/20/2023	846031	PO230509	01	0000	0	0000	8200	4320	013	759	605063517	148.78
HILLYARD	04/20/2023	846031	PO230509	01	0000	0	0000	8200	4320	013	070	605063517	421.47
HILLYARD	04/20/2023	846031	PO230509	01	0000	0	0000	8200	4320	013	070	605068691	267.72
HILLYARD	04/25/2023	847783	PO230245	01	0000	0	0000	8200	4320	025	759	605093026	446.20
HILLYARD	04/27/2023	848538	PO230314	01	0000	0	0000	8200	4320	032	759	605094383	446.20
HILLYARD	04/27/2023	848540	PO231033	01	0000	0	0000	8200	4320	006	759	605094385	178.48
HILLYARD	04/27/2023	848538	PO231492	01	0000	0	0000	8200	4320	009	759	605094387	669.30
HILLYARD Total													23,333.18

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HITCHCOCK, ROSANNE	04/18/2023	845404	PV230751	01	6266	0	1110	1000	5210	090	341	PARA CONF. APR23	267.97
HITCHCOCK, ROSANNE	04/27/2023	848544	PV230772	01	6266	0	1110	1000	5210	090	341	CSEA PARA CONF APR23	264.92
HITCHCOCK, ROSANNE Total													532.89
HUNTLEY, MELANIE	04/20/2023	846033	PV230737	01	6500	0	5760	2490	5820	090	230	MAR23 MILEAGE	76.68
HUNTLEY, MELANIE Total													76.68
INTERACTIVE DIGITAL SOLUTIONS	04/25/2023	847785	PO232430	01	0000	0	0000	2424	5899	090	735	INV-20135	1,758.60
INTERACTIVE DIGITAL SOLUTIONS Total													1,758.60
INTERLIGHT INTERNATIONAL LIGHT	04/20/2023	846076	PO230608	01	8150	0	0000	8110	4320	090	741	12685240	264.75
INTERLIGHT INTERNATIONAL LIGHT Total													264.75
INTERSTATE TRAFFIC CONTROL	04/11/2023	843932	PO230461	01	8150	0	0000	8110	4320	090	741	255668	1,181.25
INTERSTATE TRAFFIC CONTROL Total													1,181.25
ISOM ADVISORS	04/27/2023	848549	PO230236	01	0000	0	0000	7300	5899	090	717	DISCLOSURE2022-202	3,475.00
ISOM ADVISORS Total													3,475.00
IT MANAGEMENT CORP	04/04/2023	842688	PO232128	01	0000	0	0000	2424	5899	090	735	9946	5,637.60
IT MANAGEMENT CORP Total													5,637.60
JOHNSTONE SUPPLY	04/04/2023	842669	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100890479.001	75.15
JOHNSTONE SUPPLY	04/13/2023	844528	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100893248.001	25.26
JOHNSTONE SUPPLY Total													100.41
KAUFMANN'S CAMERAS	04/27/2023	848550	PO232266	01	6388	0	3800	1000	4320	032	318	230424	1,326.85
KAUFMANN'S CAMERAS Total													1,326.85
KBA DOCUMENT SOLUTIONS LLC	04/04/2023	842705	PO230522	01	0000	0	1110	1000	5600	090	722	55Y1354885	4,761.98
KBA DOCUMENT SOLUTIONS LLC	04/11/2023	843943	PO230520	01	0000	0	1110	1000	5600	090	722	55Y1358791	6,552.22
KBA DOCUMENT SOLUTIONS LLC Total													11,314.20
KELLY SPICERS FACILITIES	04/11/2023	843925	PO232280	01	0000	0	1110	1000	4320	009	070	11261942	2,662.38
KELLY SPICERS FACILITIES Total													2,662.38
KELLY SPICERS STORES	04/06/2023	843279	PO230779	01	0000	0	1110	1000	4320	025	070	11263406	1,695.72
KELLY SPICERS STORES	04/06/2023	843279	PO230779	01	0000	0	1110	1000	4320	025	070	11263432	89.75
KELLY SPICERS STORES	04/06/2023	843279	PO230779	01	0000	0	1110	1000	4320	025	070	11263427	94.16
KELLY SPICERS STORES	04/06/2023	843269	PO232277	01	0000	0	1110	1000	4320	008	070	11261941	2,007.97
KELLY SPICERS STORES	04/18/2023	845388	PO230037	01	3010	0	1110	1000	4320	022	301	11269947	2,276.06
KELLY SPICERS STORES	04/18/2023	845394	PO230037	01	3010	0	1110	1000	4320	022	301	11272752	165.26
KELLY SPICERS STORES	04/25/2023	847798	PO232442	01	0000	0	1110	1000	4320	002	070	11280907	2,007.97
KELLY SPICERS STORES Total													8,336.89
LAKESHORE	04/20/2023	846062	PO232347	01	0000	0	1110	1000	4320	002	070	603997041123	168.29
LAKESHORE Total													168.29
LASERTORIUM OFFICE SYSTEMS	04/13/2023	844557	PO230058	01	0000	0	0000	2424	5600	090	735	22092	120.00
LASERTORIUM OFFICE SYSTEMS Total													120.00
LAWSON PRODUCTS INC	04/04/2023	842674	PO230462	01	8150	0	0000	8110	4320	090	741	9310442320	184.15
LAWSON PRODUCTS INC	04/04/2023	842674	PO230462	01	8150	0	0000	8110	4320	090	741	9310442320-1	15.67
LAWSON PRODUCTS INC Total													199.82

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LEADER SERVICES	04/20/2023	846063	PV230760	01	9010	0	5001	3900	5899	090	350	CDS 6216	864.83
LEADER SERVICES Total													864.83
LEDFORD, GABRIELA	04/06/2023	843270	PV230717	01	0000	0	1219	1000	4320	033	070	FEB/MAR23 GROCERIES	201.18
LEDFORD, GABRIELA Total													201.18
LEE, ANGELINA	04/13/2023	844542	PV230725	01	6500	0	5760	1190	5220	090	245	FEB23 MILEAGE	6.55
LEE, ANGELINA Total													6.55
LEI, WAN FONG	04/18/2023	845355	PV230733	01	0000	0	1110	1000	5210	090	762	CONF MAR23	57.57
LEI, WAN FONG Total													57.57
LEXIA LEARNING SYSTEMS	04/13/2023	844558	PO232147	01	0801	0	1110	1000	5813	006	123	SIN100021	2,000.00
LEXIA LEARNING SYSTEMS Total													2,000.00
LIDIA'S ITALIAN DELI	04/27/2023	848526	PO232337	01	9219	0	1221	1000	4322	032	356	7445	511.08
LIDIA'S ITALIAN DELI Total													511.08
LIN, MINNIE WAN	04/20/2023	846055	PV230752	01	6266	0	1110	1000	5210	090	341	CABE CONF. MAR23	1,371.10
LIN, MINNIE WAN Total													1,371.10
LINCOLN AQUATICS	04/18/2023	845365	PO230594	01	8150	0	0000	8110	4320	090	741	SL040774	274.69
LINCOLN AQUATICS	04/18/2023	845365	PO230594	01	8150	0	0000	8110	4320	090	741	SL040735	1,885.50
LINCOLN AQUATICS	04/18/2023	845365	PO230594	01	8150	0	0000	8110	4320	090	741	SL040797	(310.00)
LINCOLN AQUATICS Total													1,850.19
LITERACY RESOURCES LLC	04/18/2023	845366	PO232268	01	0801	0	1110	1000	4320	013	123	268714	576.72
LITERACY RESOURCES LLC Total													576.72
LONERGAN, KELLY	04/18/2023	845405	PV230753	01	0000	0	1110	1000	5210	002	070	RTI AT WORK CONF APR23	594.44
LONERGAN, KELLY Total													594.44
LOUDAN, ROSELLE MARIE	04/06/2023	843271	PO230015	01	0801	0	0000	2700	5801	090	LIFT	19-3/13-3/24/23	1,538.62
LOUDAN, ROSELLE MARIE	04/18/2023	845345	PO230015	01	0801	0	0000	2700	5801	090	LIFT	20 3/27-4/7/23	679.63
LOUDAN, ROSELLE MARIE Total													2,218.25
LOWE'S BUSINESS ACCOUNT/SYNCB	04/04/2023	842675	PO230452	01	8150	0	0000	8110	4320	090	741	821 3105 920566 1 MAR23	1,734.41
LOWE'S BUSINESS ACCOUNT/SYNCB Total													1,734.41
MAINTEX INC.	04/25/2023	847754	PO230826	01	8150	0	0000	8110	4320	090	741	1031887-00	16,539.26
MAINTEX INC. Total													16,539.26
MARENEM INC.	04/25/2023	847755	PO232282	01	0801	0	1110	1000	4320	013	123	13291	932.80
MARENEM INC. Total													932.80
MARTINEZ, LEILAHNIE	04/27/2023	848554	PV230774	01	0000	0	0000	2700	5220	032	070	MAR23 MILEAGE	7.86
MARTINEZ, LEILAHNIE Total													7.86
MAXIM HEALTHCARE STAFFING	04/04/2023	842706	PO230696	01	3310	0	5760	1110	5899	090	201	E8476830132-1	188.75
MAXIM HEALTHCARE STAFFING	04/04/2023	842706	PO230696	01	3310	0	5760	1110	5899	090	201	E8857760132	35,222.95
MAXIM HEALTHCARE STAFFING	04/04/2023	842706	PO230696	01	3310	0	5760	1110	5899	090	201	E8956660132	35,585.20
MAXIM HEALTHCARE STAFFING	04/20/2023	846034	PO230696	01	3310	0	5760	1110	5899	090	201	E9087550132	8,608.90
MAXIM HEALTHCARE STAFFING	04/20/2023	846034	PO230696	01	3310	0	5760	1110	5899	090	201	E9054800132	36,901.20
MAXIM HEALTHCARE STAFFING	04/27/2023	848534	PO230696	01	3310	0	5760	1110	5899	090	201	E8659580132	23,996.15
MAXIM HEALTHCARE STAFFING	04/27/2023	848534	PO230696	01	3310	0	5760	1110	5899	090	201	E9178260132	38,520.80

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MAXIM HEALTHCARE STAFFING Total													179,023.95
MAXX METALS	04/13/2023	844530	PO231322	01	8150	0	0000	8110	4320	090	741	200351	28.95
MAXX METALS	04/13/2023	844530	PO231322	01	8150	0	0000	8110	4320	090	741	200359	947.40
MAXX METALS	04/13/2023	844530	PO231322	01	8150	0	0000	8110	4320	090	741	200362	140.12
MAXX METALS	04/20/2023	846077	PO231322	01	8150	0	0000	8110	4320	090	741	200541	232.42
MAXX METALS Total													1,348.89
MCCLOSKEY, LIAM	04/20/2023	846056	PV230755	01	8150	0	0000	8110	4320	090	741	SALT APR23	25.35
MCCLOSKEY, LIAM Total													25.35
MCGRAW-HILL LLC	04/27/2023	848535	PO232199	01	0000	0	1110	1000	4100	090	317	127678689001	1,447.07
MCGRAW-HILL LLC Total													1,447.07
MEDCO SUPPLY COMPANY	04/11/2023	843936	PO230086	01	0000	0	1110	1000	4320	032	070	IN96226470	202.84
MEDCO SUPPLY COMPANY Total													202.84
METLIFE INSURANCE COMPANY	04/25/2023	847746	PV230763	01	0000	0	0000	7600	3701	090	810	MAY23 PREMIUMS	13.79
METLIFE INSURANCE COMPANY	04/25/2023	847746	PV230763	01	0000	0	0000	0000	9573	000		MAY23 PREMIUMS	3,830.82
METLIFE INSURANCE COMPANY	04/25/2023	847746	PV230763	01	0000	0	0000	0000	9573	000		MAY23 PREMIUMS	5,724.33
METLIFE INSURANCE COMPANY Total													9,568.94
MOORE THOMAS, SHAWNTERRA	04/13/2023	844543	PV230726	01	0000	0	0000	7110	5899	090	713	ACSA-A. ANTHONY	75.00
MOORE THOMAS, SHAWNTERRA Total													75.00
MOSS, KIMBERLY	04/27/2023	848545	PV230775	01	6266	0	1110	1000	5210	090	341	CABE MAR23 MEALS	170.01
MOSS, KIMBERLY	04/27/2023	848545	PV230776	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	475.17
MOSS, KIMBERLY Total													645.18
MOUSER ELECTRONICS INC.	04/04/2023	842696	PO230603	01	8150	0	0000	8110	4320	090	741	72872456	21.67
MOUSER ELECTRONICS INC. Total													21.67
MRC	04/25/2023	847772	PO230497	01	0000	0	0000	7550	5600	090	718	IN3399024	31.64
MRC	04/25/2023	847772	PO230497	01	0000	0	0000	7350	5600	090	717	IN3399024	134.28
MRC Total													165.92
MURILLO, KAMRYN	04/04/2023	842697	PV230715	01	0000	0	0000	0000	9589	000		REISSUE P/R CK#246898	142.20
MURILLO, KAMRYN Total													142.20
MURRISH, LUCAS	04/20/2023	846035	PV230738	01	6500	0	5760	2490	5820	090	245	FEB23 MILEAGE	136.76
MURRISH, LUCAS	04/25/2023	847786	PV230767	01	6500	0	5760	2490	5820	090	245	MAR23 MILEAGE	125.37
MURRISH, LUCAS Total													262.13
MYMC INC	04/11/2023	843952	PO230165	01	0000	0	0000	2424	5600	090	735	799	195.00
MYMC INC Total													195.00
NATIONAL BENEFIT SERVICES	04/04/2023	842683	PV230716	01	0000	0	0000	0000	9579	000		MAR23 CONTRIBUTIONS	800.00
NATIONAL BENEFIT SERVICES Total													800.00
NETWORK CRAZE TECHNOLOGIES INC	04/11/2023	843953	PO230113	01	0000	0	0000	2424	4320	090	735	INV/2023/01366	77.60
NETWORK CRAZE TECHNOLOGIES INC Total													77.60
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063714	19,800.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063715	21,485.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063716	20,665.00

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NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063717	21,440.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063718	22,715.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063719	20,620.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063720	20,665.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063721	21,485.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV063722	20,940.00
NEW HAVEN	04/20/2023	846032	PO232321	01	0000	0	0000	7602	5888	090	726	INV065305	22,715.00
NEW HAVEN Total													212,530.00
NICOLE ANDERSON & ASSOCIATES	04/04/2023	842676	PO231862	01	0000	0	0000	7150	5801	090	714	1422	2,800.00
NICOLE ANDERSON & ASSOCIATES	04/20/2023	846027	PO231862	01	0000	0	0000	7150	5801	090	714	1428	2,800.00
NICOLE ANDERSON & ASSOCIATES Total													5,600.00
O, TED	04/27/2023	848555	PV230777	01	0000	0	0000	7300	5210	090	717	CASBO CONF. APR23	153.49
O, TED Total													153.49
OCCUPATIONAL HEALTH CENTERS	04/25/2023	847741	PO230749	01	0000	0	0000	7400	5899	090	715	78571526	30.00
OCCUPATIONAL HEALTH CENTERS Total													30.00
ODENCRANS, ERICA	04/13/2023	844566	PV230734	01	0000	0	1110	1000	5210	021	070	CADA CONF. MAR23	401.42
ODENCRANS, ERICA Total													401.42
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	0000	0	1110	1000	4320	022	070	301156826001	80.21
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	0801	0	1110	1000	4320	022	123	301155714001	246.07
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	3010	0	1110	1000	4320	022	301	301155714001	246.06
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	0801	0	1110	1000	4320	022	123	301156817001	19.76
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	3010	0	1110	1000	4320	022	301	301156817001	19.76
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	0801	0	1110	1000	4320	022	123	301156821001	2.50
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232226	01	3010	0	1110	1000	4320	022	301	301156821001	2.53
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232233	01	0000	0	0000	7400	4320	090	716	300220425001	245.38
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232243	01	0801	0	1110	1000	4320	032	180	303649314001	32.95
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232243	01	0801	0	1110	1000	4320	032	180	303634376001	52.87
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232249	01	0000	0	1110	1000	4320	014	070	303806662001	114.83
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO230055	01	0000	0	0000	2424	4320	090	735	302252323001	88.91
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO230055	01	0000	0	0000	2424	4320	090	735	305188301001	65.31
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843962	PO230055	01	0000	0	0000	2424	4320	090	735	305454359001	66.13
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843973	PO230055	01	0000	0	0000	2424	4320	090	735	303958917001	132.69
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO232052	01	9010	0	5001	3900	4320	090	350	291965800001	494.32
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO232107	01	0000	0	1110	1000	4320	009	070	294284691001	1,517.55
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843973	PO232107	01	0000	0	1110	1000	4320	009	070	294284691002	51.09
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843973	PO232241	01	0000	0	1110	1000	4320	021	070	302947340001	372.67
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843973	PO232241	01	0801	0	1110	1000	4320	021	123	302947340001	372.68
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO232274	01	0000	0	0000	7150	4320	090	714	302965565001	160.86
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO232275	01	0000	0	0000	7350	4320	090	717	305484946001	132.38
ODP BUSINESS SOLUTIONS LLC	04/18/2023	845390	PO230055	01	0000	0	0000	2424	4320	090	735	286636263001	29.88

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ODP BUSINESS SOLUTIONS LLC	04/18/2023	845390	PO232264	01	0000	0	1110	1000	4320	013	070	302898068001	28.55
ODP BUSINESS SOLUTIONS LLC	04/18/2023	845390	PO232264	01	0000	0	1110	1000	4320	013	070	302830876001	170.53
ODP BUSINESS SOLUTIONS LLC	04/18/2023	845390	PO232294	01	0000	0	1110	1000	4320	009	070	301734751001	1,309.36
ODP BUSINESS SOLUTIONS LLC	04/18/2023	845390	PO232301	01	0801	0	1110	1000	4320	032	180	306931829001	999.86
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846078	PO230055	01	0000	0	0000	2424	4320	090	735	308369594001	59.86
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846078	PO230055	01	0000	0	0000	2424	4320	090	735	286420928001	25.15
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846078	PO230055	01	0000	0	0000	2424	4320	090	735	303900822001	(25.15)
ODP BUSINESS SOLUTIONS LLC Total													7,115.55
OUTDOOR SUPPLY HARDWARE	04/04/2023	842684	PO230480	01	8150	0	0000	8110	4320	090	741	1648004645	29.51
OUTDOOR SUPPLY HARDWARE Total													29.51
P G & E	04/06/2023	843255	PO230500	01	0000	0	0000	8200	5510	090	760	7314282172-4 MAR23	184,111.10
P G & E Total													184,111.10
PATTERSON LIFT TRUCKS INC.	04/06/2023	843272	PO230665	01	8150	0	0000	8110	4320	090	741	4723944	212.76
PATTERSON LIFT TRUCKS INC. Total													212.76
PDX READING SPECIALIST LLC	04/18/2023	845367	PO232244	01	3010	0	1110	1000	4200	013	301	9646	8,187.00
PDX READING SPECIALIST LLC	04/18/2023	845367	PO232119	01	0000	0	1110	1000	4320	012	070	9683	371.00
PDX READING SPECIALIST LLC Total													8,558.00
PENINSULA BAY VOLLEYBALL	04/20/2023	846064	PO231069	01	9219	0	1202	1000	5899	032	356	2023-L8	696.00
PENINSULA BAY VOLLEYBALL Total													696.00
PLUMBMASTER INC.	04/20/2023	846065	PO230617	01	8150	0	0000	8110	4320	090	741	520-03241471	24.17
PLUMBMASTER INC.	04/25/2023	847742	PO230617	01	8150	0	0000	8110	4320	090	741	520-03241471-1	9.99
PLUMBMASTER INC. Total													34.16
PROCARE THERAPY	04/04/2023	842685	PO230694	01	6500	0	5760	1190	5899	090	245	20627190	3,500.00
PROCARE THERAPY	04/04/2023	842685	PO230694	01	6500	0	5760	1190	5899	090	245	20627193	2,502.50
PROCARE THERAPY	04/04/2023	842685	PO230694	01	6500	0	5760	1190	5899	090	245	20631441	2,502.50
PROCARE THERAPY	04/04/2023	842685	PO230694	01	6500	0	5760	1190	5899	090	245	20631442	3,600.00
PROCARE THERAPY	04/11/2023	843974	PO230694	01	6500	0	5760	1190	5899	090	245	20637394	3,500.00
PROCARE THERAPY	04/11/2023	843974	PO230694	01	6500	0	5760	1190	5899	090	245	20637397	2,502.50
PROCARE THERAPY	04/20/2023	846036	PO230694	01	6500	0	5760	1190	5899	090	245	20623487	2,650.00
PROCARE THERAPY	04/25/2023	847773	PO230694	01	6500	0	5760	1190	5899	090	245	20650166	2,502.50
PROCARE THERAPY	04/25/2023	847773	PO230694	01	6500	0	5760	1190	5899	090	245	20650167	3,500.00
PROCARE THERAPY Total													26,760.00
PROFESSIONAL TUTORS OF AMERICA	04/04/2023	842686	PO230782	01	6500	0	5760	1190	5899	090	245	90505	950.00
PROFESSIONAL TUTORS OF AMERICA Total													950.00
PROVO CANYON SCHOOL	04/25/2023	847787	PO230690	01	6500	0	5760	1180	5870	090	230	MAR23 SVCS.	2,948.00
PROVO CANYON SCHOOL	04/25/2023	847787	PO230690	01	6500	0	5760	1180	5880	090	230	MAR23 SVCS.	3,024.00
PROVO CANYON SCHOOL	04/25/2023	847787	PO230690	01	6500	0	5760	1180	5899	090	230	MAR23 SVCS.	5,170.00
PROVO CANYON SCHOOL Total													11,142.00
QUADIENT LEASING USA INC	04/04/2023	842677	PO230496	01	0000	0	0000	7550	4320	090	718	16952245	43.84
QUADIENT LEASING USA INC Total													43.84

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R & H WHOLESALE SUPPLY INC	04/18/2023	845368	PO230616	01	8150	0	0000	8110	4320	090	741	583284-00	148.99
R & H WHOLESALE SUPPLY INC	04/18/2023	845368	PO230616	01	8150	0	0000	8110	4320	090	741	586224-00	438.12
R & H WHOLESALE SUPPLY INC	04/18/2023	845368	PO230616	01	8150	0	0000	8110	4320	090	741	586254-00	139.60
R & H WHOLESALE SUPPLY INC	04/18/2023	845368	PO230616	01	8150	0	0000	8110	4320	090	741	582480-01	2,262.51
R & H WHOLESALE SUPPLY INC Total													2,989.22
READY REFRESH	04/27/2023	848527	PO230119	01	9010	0	1110	1000	4322	033	356	23D3707625400	124.89
READY REFRESH Total													124.89
REALLY GREAT READING	04/06/2023	843258	PO232262	01	0000	0	1110	1000	5813	002	070	39773	760.00
REALLY GREAT READING Total													760.00
REFRIGERATION SUPPLIES	04/11/2023	843917	PO230465	01	8150	0	0000	8110	4320	090	741	39344508-00	104.76
REFRIGERATION SUPPLIES	04/11/2023	843937	PO230465	01	8150	0	0000	8110	4320	090	741	39344689-00	182.23
REFRIGERATION SUPPLIES	04/11/2023	843937	PO230465	01	8150	0	0000	8110	4320	090	741	PD 2X 39323636-00	(8.41)
REFRIGERATION SUPPLIES	04/11/2023	843937	PO230465	01	8150	0	0000	8110	4320	090	741	PD 2X 39323655-00	(10.97)
REFRIGERATION SUPPLIES	04/11/2023	843963	PO230465	01	8150	0	0000	8110	4320	090	741	39344587-00	80.90
REFRIGERATION SUPPLIES Total													348.51
REGENTS OF THE UNIVERSITY, THE	04/06/2023	843256	PO232302	01	3213	0	1110	1000	5815	025	439	CONTR# 17238	520.00
REGENTS OF THE UNIVERSITY, THE Total													520.00
RINGSEIS, MARLIS	04/18/2023	845406	PV230754	01	6387	0	3800	1000	4320	032	CIG	CCSF CULINARY TOUR APR23	170.01
RINGSEIS, MARLIS Total													170.01
RO HEALTH	04/04/2023	842707	PO231295	01	6500	0	5760	1190	5899	090	245	123569	4,045.80
RO HEALTH	04/04/2023	842707	PO231295	01	6500	0	5760	1190	5899	090	245	124011	4,141.40
RO HEALTH	04/11/2023	843975	PO231295	01	6500	0	5760	1190	5899	090	245	125372	4,084.20
RO HEALTH	04/18/2023	845371	PO231295	01	6500	0	5760	1190	5899	090	245	126233	4,054.20
RO HEALTH Total													16,325.60
ROBBINS, BREEANA	04/13/2023	844536	PV230718	01	6388	0	3800	1000	5210	032	318	FEB23 CONF. EDU. FOR CAREI	180.16
ROBBINS, BREEANA Total													180.16
ROBERT HALF	04/04/2023	842728	PO230324	01	0000	0	0000	7490	5899	090	716	61734947	1,658.63
ROBERT HALF	04/06/2023	843273	PO231382	01	0000	0	0000	2424	5899	090	735	61801819	2,265.62
ROBERT HALF	04/20/2023	846028	PO230324	01	0000	0	0000	7490	5899	090	716	61806436	1,658.63
ROBERT HALF	04/20/2023	846028	PO230324	01	0000	0	0000	7490	5899	090	716	61771978	1,658.63
ROBERT HALF	04/20/2023	846028	PO230324	01	0000	0	0000	7490	5899	090	716	61840847	1,658.63
ROBERT HALF	04/25/2023	847756	PO231382	01	0000	0	0000	2424	5899	090	735	61871635	4,685.09
ROBERT HALF Total													13,585.23
RODRIGUEZ, JANET	04/11/2023	843938	PO230891	01	3010	0	1110	1000	5801	016	301	23	460.00
RODRIGUEZ, JANET	04/11/2023	843938	PO230891	01	3010	0	1110	1000	5801	016	301	24	207.00
RODRIGUEZ, JANET	04/27/2023	848556	PO230891	01	3010	0	1110	1000	5801	016	301	25	437.00
RODRIGUEZ, JANET Total													1,104.00
ROSENMAN, AMELIA	04/18/2023	845397	PO232054	01	9010	0	1110	1000	5801	090	053	#3	416.10
ROSENMAN, AMELIA	04/18/2023	845397	PO232054	01	9010	0	1110	1000	5801	090	055	#3	21.90
ROSENMAN, AMELIA Total													438.00

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ROYAL PIN DONUTS	04/18/2023	845346	PO230035	01	9010	0	1110	1000	4322	022	356	285934	95.23
ROYAL PIN DONUTS	04/18/2023	845346	PO230035	01	0000	0	1110	1000	4322	022	070	285934	410.32
ROYAL PIN DONUTS	04/25/2023	847774	PO230384	01	0000	0	0000	7110	4322	090	713	285940	95.65
ROYAL PIN DONUTS	04/25/2023	847743	PO231446	01	0000	0	1110	1000	4322	021	070	285936	57.33
ROYAL PIN DONUTS Total													658.53
ROZZI'S REPRODUCTION & SUPPLY	04/18/2023	845398	PO230476	01	0000	0	0000	8200	5810	090	760	155365	65.38
ROZZI'S REPRODUCTION & SUPPLY Total													65.38
R-ZERO SYSTEMS INC.	04/25/2023	847761	PO232432	01	0000	0	0000	7350	5600	090	717	2606	45,000.00
R-ZERO SYSTEMS INC. Total													45,000.00
SAFETY-KLEEN SYSTEMS INC.	04/04/2023	842708	PO230565	01	0000	0	0000	8200	5860	090	760	91435532	145.00
SAFETY-KLEEN SYSTEMS INC. Total													145.00
SALGADO, ROXANNE	04/13/2023	844556	MV230067	01	0000	0	1110	2421	4200	008	451	REFUND BOOK RETURN	28.00
SALGADO, ROXANNE Total													28.00
SAN FRANCISCO WINDOW & DOOR CO	04/06/2023	843274	PO230613	01	8150	0	0000	8110	4320	090	741	45592	1,218.93
SAN FRANCISCO WINDOW & DOOR CO Total													1,218.93
SAN MATEO COUNTY	04/04/2023	842709	PO231842	01	6546	0	5760	3120	5899	090	245	SSFUSD1222	3,375.49
SAN MATEO COUNTY	04/04/2023	842709	PO231842	01	3327	0	5760	3120	5899	090	245	SSFUSD1222	1,027.33
SAN MATEO COUNTY	04/04/2023	842709	PO231842	01	6500	0	5760	3120	5899	090	245	SSFUSD1222	10,273.24
SAN MATEO COUNTY Total													14,676.06
SAN MATEO COUNTY COMM. COLLEGE	04/06/2023	843259	PO230169	01	0801	0	1110	1000	5899	090	167	204311	557,600.00
SAN MATEO COUNTY COMM. COLLEGE Total													557,600.00
SAN MATEO COUNTY OFFICE OF EDU	04/11/2023	843954	PO231837	01	0000	0	0000	7400	5899	090	715	18637	590.37
SAN MATEO COUNTY OFFICE OF EDU Total													590.37
SAN MATEO LAWN MOWER SHOP	04/11/2023	843966	PO230457	01	8150	0	0000	8110	4320	090	741	229375	868.83
SAN MATEO LAWN MOWER SHOP	04/20/2023	846079	PO230457	01	8150	0	0000	8110	4320	090	741	229579	648.39
SAN MATEO LAWN MOWER SHOP Total													1,517.22
SAVVAS LEARNING COMPANY LLC	04/11/2023	843955	PO232154	01	0000	0	1110	1000	5813	090	317	7028346609	14,025.00
SAVVAS LEARNING COMPANY LLC Total													14,025.00
SCHOLASTIC INC	04/18/2023	845347	PO232271	01	0000	0	1110	1000	4200	010	070	48213198	373.02
SCHOLASTIC INC Total													373.02
SCHOOL SERVICES OF CALIFORNIA,	04/13/2023	844559	PO230528	01	0000	0	0000	7350	5899	090	717	0137151-IN	355.00
SCHOOL SERVICES OF CALIFORNIA, Total													355.00
SCHOOL SPECIALTY LLC	04/13/2023	844560	PO232148	01	0000	0	1110	1000	4320	010	070	308104255439	542.55
SCHOOL SPECIALTY LLC	04/27/2023	848536	PO232273	01	0000	0	1110	1000	4320	010	070	308104264780	442.66
SCHOOL SPECIALTY LLC Total													985.21
SCOOT EDUCATION INC.	04/04/2023	842710	PO231431	01	0000	0	0000	7400	5899	090	715	38136	14,449.00
SCOOT EDUCATION INC.	04/04/2023	842710	PO231431	01	0000	0	0000	7400	5899	090	715	38137	22,953.00
SCOOT EDUCATION INC.	04/06/2023	843261	PO231431	01	0000	0	0000	7400	5899	090	715	38721	17,653.00
SCOOT EDUCATION INC.	04/06/2023	843261	PO231431	01	0000	0	0000	7400	5899	090	715	38722	19,938.00
SCOOT EDUCATION INC. Total													74,993.00

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SEAWOOD PHOTO INC.	04/25/2023	847775	PO232384	01	6388	0	3800	1000	4320	033	318	55-1	103.79
SEAWOOD PHOTO INC.	04/25/2023	847775	PO232384	01	6388	0	3800	1000	4320	033	318	53	491.63
SEAWOOD PHOTO INC.	04/27/2023	848546	PO232419	01	6388	0	3800	1000	4320	033	318	59	855.92
SEAWOOD PHOTO INC.	04/27/2023	848546	PO232424	01	6388	0	3800	1000	4320	033	318	60	2,684.27
SEAWOOD PHOTO INC.	04/25/2023	847775	PO232384	01	6388	0	3800	1000	4420	033	318	55	3,654.41
SEAWOOD PHOTO INC. Total													7,790.02
SERVICE PRESS INC.	04/04/2023	842717	PO232113	01	0000	0	0000	7340	5810	090	717	62598-1 BALANCE DUE	14.14
SERVICE PRESS INC. Total													14.14
SHELTON, EDWARD	04/18/2023	845407	PV230756	01	0000	0	1110	1000	4320	033	070	AMPLIFIER MAR23	127.56
SHELTON, EDWARD Total													127.56
SHERWIN-WILLIAMS COMPANY	04/20/2023	846066	PO230474	01	8150	0	0000	8110	4320	090	741	5347-9	195.04
SHERWIN-WILLIAMS COMPANY Total													195.04
SHIFFLER EQUIPMENT SALES INC	04/11/2023	843967	PO230605	01	8150	0	0000	8110	4320	090	741	2306805200	297.16
SHIFFLER EQUIPMENT SALES INC	04/13/2023	844531	PO230605	01	8150	0	0000	8110	4320	090	741	2306202100	184.38
SHIFFLER EQUIPMENT SALES INC	04/20/2023	846046	PO230605	01	8150	0	0000	8110	4320	090	741	2307904900	101.47
SHIFFLER EQUIPMENT SALES INC	04/20/2023	846046	PO230605	01	8150	0	0000	8110	4320	090	741	2308603800	594.32
SHIFFLER EQUIPMENT SALES INC	04/25/2023	847757	PO230605	01	8150	0	0000	8110	4320	090	741	2310103100	36.03
SHIFFLER EQUIPMENT SALES INC	04/25/2023	847788	PO230605	01	8150	0	0000	8110	4320	090	741	2310802300	86.26
SHIFFLER EQUIPMENT SALES INC Total													1,299.62
SIEMENS INDUSTRY INC.	04/04/2023	842729	PO230653	01	8150	0	0000	8110	5600	090	741	5330804510	1,956.00
SIEMENS INDUSTRY INC. Total													1,956.00
SIERRA PACIFIC TURF SUPPLY INC	04/06/2023	843262	PO230456	01	8150	0	0000	8110	4320	090	741	0638685-IN	956.35
SIERRA PACIFIC TURF SUPPLY INC Total													956.35
SLAKEY BROTHERS	04/11/2023	843918	PO230602	01	8150	0	0000	8110	4320	090	741	855922299	92.32
SLAKEY BROTHERS	04/20/2023	846067	PO230602	01	8150	0	0000	8110	4320	090	741	855963715	181.30
SLAKEY BROTHERS Total													273.62
SLIDE RANCH	04/04/2023	842730	PO231570	01	0801	0	1110	1000	5815	022	180	2ND DEPOSIT-PRKWY MS	200.00
SLIDE RANCH Total													200.00
SONITROL/PACIFIC WEST SECURITY	04/20/2023	846047	PO230455	01	8150	0	0000	8300	5806	090	129	MAY23/VARIOUS	10,691.00
SONITROL/PACIFIC WEST SECURITY Total													10,691.00
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63864	80.49
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63870	30.78
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63895	304.18
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63904	11.80
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63905	12.65
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	63929	7.69
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64057	7.64
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64073	14.02
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64103	27.45
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64111	56.46

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SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64134	46.35
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64214	140.53
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64215	86.25
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64256	17.92
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64257	(5.30)
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64270	95.46
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64291	10.19
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64315	123.56
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64316	22.60
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64331	31.16
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64396	57.89
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64419	70.40
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64519	61.48
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64566	18.33
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64664	58.15
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	64891	12.09
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	65190	26.36
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843933	PO230450	01	8150	0	0000	8110	4320	090	741	65332	209.60
SOUTH CITY LUMBER & SUPPLY	04/11/2023	843957	PO230450	01	8150	0	0000	8110	4320	090	741	64255	90.02
SOUTH CITY LUMBER & SUPPLY Total													1,726.20
SOUTH SAN FRANCISCO SCAVENGER	04/11/2023	843976	PO230566	01	0000	0	0000	8200	5540	090	760	1304943	5,532.27
SOUTH SAN FRANCISCO SCAVENGER Total													5,532.27
SOUTH SAN FRANCISCO TIRE	04/04/2023	842678	PO230449	01	8150	0	0000	8110	4320	090	741	105216`	411.18
SOUTH SAN FRANCISCO TIRE Total													411.18
SOUTHWEST SCHOOL & OFFICE SUPP	04/04/2023	842731	PO231715	01	0000	0	0000	0000	9320	000		6000005824	639.90
SOUTHWEST SCHOOL & OFFICE SUPP	04/04/2023	842731	PO232062	01	0000	0	0000	0000	9320	000		6000062439	592.50
SOUTHWEST SCHOOL & OFFICE SUPP Total													1,232.40
SOUTHWOOD PLUMBING AND HEATING	04/25/2023	847776	PO230466	01	8150	0	0000	8110	5899	090	741	62222	1,089.25
SOUTHWOOD PLUMBING AND HEATING Total													1,089.25
SPECTRUM CENTER INC.	04/27/2023	848537	PO230704	01	6500	0	5760	3600	5820	090	230	MAR23 SVC	8,197.20
SPECTRUM CENTER INC.	04/27/2023	848537	PO230704	01	6500	0	5760	1180	5870	090	230	MAR23 SVC	31,346.15
SPECTRUM CENTER INC.	04/27/2023	848537	PO230704	01	6500	0	5760	1180	5880	090	230	MAR23 SVC	60,049.00
SPECTRUM CENTER INC.	04/27/2023	848537	PO230704	01	6500	0	5760	1180	5899	090	230	MAR23 SVC	2,484.00
SPECTRUM CENTER INC. Total													102,076.35
STANDARD PLUMBING SUPPLY	04/04/2023	842718	PO230468	01	8150	0	0000	8110	4320	090	741	TQJ693	244.34
STANDARD PLUMBING SUPPLY Total													244.34
STANDARD PLUMBING SUPPLY CO.	04/06/2023	843275	PO230468	01	8150	0	0000	8110	4320	090	741	TPC955	993.04
STANDARD PLUMBING SUPPLY CO.	04/11/2023	843927	PO230468	01	8150	0	0000	8110	4320	090	741	TQZT96	16.76
STANDARD PLUMBING SUPPLY CO.	04/11/2023	843939	PO230468	01	8150	0	0000	8110	4320	090	741	TRN692	333.29
STANDARD PLUMBING SUPPLY CO.	04/11/2023	843939	PO230468	01	8150	0	0000	8110	4320	090	741	TRN738	(9.98)

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STANDARD PLUMBING SUPPLY CO. Total													1,333.11
STANDARD, THE	04/20/2023	846048	PV230745	01	0000	0	0000	0000	9589	000		APR/MAY23 P. NARANJO	78.00
STANDARD, THE Total													78.00
STEWART CHEVROLET	04/04/2023	842698	PO230604	01	8150	0	0000	8110	4320	090	741	36245	49.53
STEWART CHEVROLET	04/04/2023	842698	PO230604	01	8150	0	0000	8110	4320	090	741	35899	238.02
STEWART CHEVROLET	04/04/2023	842698	PO230604	01	8150	0	0000	8110	4320	090	741	36457	165.54
STEWART CHEVROLET	04/04/2023	842698	PO230604	01	8150	0	0000	8110	4320	090	741	36446	107.32
STEWART CHEVROLET	04/04/2023	842698	PO230604	01	8150	0	0000	8110	4320	090	741	36485	107.32
STEWART CHEVROLET	04/25/2023	847758	PO230604	01	8150	0	0000	8110	4320	090	741	37211	337.71
STEWART CHEVROLET Total													1,005.44
TEACHER SYNERGY LLC	04/18/2023	845369	PO232300	01	0801	0	1110	1000	5813	013	123	227087916	77.99
TEACHER SYNERGY LLC Total													77.99
TIMBREZA, WENDY	04/18/2023	845372	PV230739	01	6500	0	5760	2490	5820	090	245	MAR23 MILEAGE-PRKWY	11.79
TIMBREZA, WENDY	04/18/2023	845372	PV230740	01	6500	0	5760	2490	5820	090	245	MAR23 MILEAGE- JS	73.10
TIMBREZA, WENDY Total													84.89
TPX COMMUNICATIONS CO.	04/06/2023	843276	PO230227	01	0000	0	0000	2424	5899	090	735	168036299-0	1,461.72
TPX COMMUNICATIONS CO. Total													1,461.72
UNITED COACH TOURS	04/13/2023	844561	PO232200	01	3213	0	1110	1000	5821	025	439	19335WF-1 LESS DEPOSIT	3,775.50
UNITED COACH TOURS Total													3,775.50
UNITED RENTALS	04/13/2023	844537	PO230586	01	8150	0	0000	8110	5600	090	741	212607124-006	29.67
UNITED RENTALS	04/13/2023	844537	PO232263	01	8150	0	0000	8110	5899	090	741	217866448-001	3,231.90
UNITED RENTALS Total													3,261.57
UNITED SITE SERVICES	04/04/2023	842679	PO230454	01	0000	0	0000	8200	5600	090	760	INV-01522912	1,016.54
UNITED SITE SERVICES	04/04/2023	842699	PO230454	01	0000	0	0000	8200	5600	090	760	114-13548703	105.15
UNITED SITE SERVICES	04/20/2023	846080	PO230454	01	0000	0	0000	8200	5600	090	760	INV-01585922	1,268.79
UNITED SITE SERVICES Total													2,390.48
UNITED TEXTILE	04/25/2023	847789	PO230652	01	8150	0	0000	8110	4320	090	741	0503991-IN	666.66
UNITED TEXTILE Total													666.66
VEAUDRY, KATELYN	04/13/2023	844567	PV230735	01	6266	0	1110	1000	5210	090	341	CABE CONF MAR23	408.92
VEAUDRY, KATELYN Total													408.92
VEGA, LUCIA CORIA	04/18/2023	845373	PV230741	01	6500	0	5760	2490	5820	090	230	012704	632.74
VEGA, LUCIA CORIA Total													632.74
VERIZON	04/11/2023	843919	PO230471	01	8150	0	0000	8110	5813	090	741	618000041610	795.90
VERIZON Total													795.90
VWR INTERNATIONAL	04/11/2023	843928	PO231910	01	9010	0	1110	1000	4320	090	360	8811966994	512.41
VWR INTERNATIONAL	04/11/2023	843928	PO231910	01	9010	0	1110	1000	4320	090	360	8812121896	90.78
VWR INTERNATIONAL	04/11/2023	843928	PO231910	01	9010	0	1110	1000	4320	090	360	8812002183	408.91
VWR INTERNATIONAL	04/11/2023	843928	PO231910	01	9010	0	1110	1000	4320	090	360	8811961829	77.66
VWR INTERNATIONAL Total													1,089.76
WANG, BETTY	04/25/2023	847790	PV230768	01	3410	0	5001	2700	5220	090	337	JAN23 MILEAGE	105.98

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WANG, BETTY Total													105.98
WANG-BELT, MICHAEL	04/18/2023	845408	PV230757	01	0000	0	1110	1000	4320	032	070	SUPPLIES JUL22/FEB23	185.35
WANG-BELT, MICHAEL	04/18/2023	845408	PV230758	01	0000	0	1110	1000	4320	032	070	SUPPLIES SEP-NOV22	1,919.65
WANG-BELT, MICHAEL Total													2,105.00
WELLDOM INC	04/04/2023	842711	PO231064	01	6500	0	5760	1190	5870	090	245	1317	15,406.25
WELLDOM INC Total													15,406.25
WELLS FARGO	04/20/2023	846051	CM230029	01	0000	0	0000	7110	4320	090	713	4484 610003181180-CR- MAR23	(103.87)
WELLS FARGO	04/20/2023	846051	CM230029	01	0000	0	1219	1000	4320	032	070	4484 610003181180-CR- MAR23	(28.76)
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	120.95
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	69.63
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	414.47
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	664.10
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	887.90
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	186.56
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7300	4320	090	717	4484 610003181180 MAR23	75.00
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	297.49
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	1,513.81
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	802.92
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	313.74
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	1,433.87
WELLS FARGO	04/20/2023	846051	PV230746	01	8150	0	0000	8110	4320	090	741	4484 610003181180 MAR23	494.44
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7110	4320	090	713	4484 610003181180 MAR23	95.87
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1219	1000	4320	032	070	4484 610003181180 MAR23	472.63
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	4320	090	762	4484 610003181180 MAR23	43.80
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1219	1000	4320	032	070	4484 610003181180 MAR23	368.38
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1219	1000	4320	033	070	4484 610003181180 MAR23	547.15
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1219	1000	4320	032	070	4484 610003181180 MAR23	383.74
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1219	1000	4320	033	070	4484 610003181180 MAR23	454.09
WELLS FARGO	04/20/2023	846051	PV230746	01	6388	0	3800	1000	4320	090	318	4484 610003181180 MAR23	5,095.22
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7110	4322	090	713	4484 610003181180 MAR23	148.11
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	4322	090	411	4484 610003181180 MAR23	91.33
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	462.85
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	25.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	033	070	4484 610003181180 MAR23	727.07
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	033	070	4484 610003181180 MAR23	1,715.74
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	022	070	4484 610003181180 MAR23	213.19
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	022	070	4484 610003181180 MAR23	639.61
WELLS FARGO	04/20/2023	846051	PV230746	01	7810	0	1110	1000	5210	090	365	4484 610003181180 MAR23	226.86
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	032	070	4484 610003181180 MAR23	934.39
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	1110	1000	5210	032	070	4484 610003181180 MAR23	672.84

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WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7300	5210	090	717	4484 610003181180 MAR23	68.90
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7300	5210	090	717	4484 610003181180 MAR23	198.90
WELLS FARGO	04/20/2023	846051	PV230746	01	6387	0	3800	1000	5210	033	CIG	4484 610003181180 MAR23	230.34
WELLS FARGO	04/20/2023	846051	PV230746	01	6387	0	3800	1000	5210	033	CIG	4484 610003181180 MAR23	691.02
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,110.82
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,110.82
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,110.82
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	612.18
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	408.12
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	612.18
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	961.74
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	961.74
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	604.24
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,259.43
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,282.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,282.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,282.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,282.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,282.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	961.74
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,340.32
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	1,218.00
WELLS FARGO	04/20/2023	846051	PV230746	01	6266	0	1110	1000	5210	090	341	4484 610003181180 MAR23	542.59
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7110	5210	090	713	4484 610003181180 MAR23	300.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7150	5210	090	714	4484 610003181180 MAR23	100.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7110	5210	090	713	4484 610003181180 MAR23	250.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7400	5811	090	715	4484 610003181180 MAR23	918.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	5760	3600	5820	090	781	4484 610003181180 MAR23	4,500.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	2424	5899	090	735	4484 610003181180 MAR23	19.95
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	7150	5899	090	714	4484 610003181180 MAR23	190.00
WELLS FARGO	04/20/2023	846051	PV230746	01	0000	0	0000	2424	5899	090	735	4484 610003181180 MAR23	284.21
WELLS FARGO Total													48,720.10
WELLS FARGO FINANCIAL	04/20/2023	846068	PO230521	01	0000	0	1110	1000	5600	090	722	5024647070	165.25
WELLS FARGO FINANCIAL	04/20/2023	846068	PO230521	01	0000	0	1110	1000	5600	090	722	5024703427	6,766.80
WELLS FARGO FINANCIAL Total													6,932.05
WEST ED	04/11/2023	843968	PO231413	01	9044	0	1110	1000	5899	090	064	23-0466	5,829.86
WEST ED Total													5,829.86
WESTERN HOTEL SUPPLY/TIDMORE	04/18/2023	845348	PO232281	01	0000	0	1110	1000	4320	009	070	400507	111.95
WESTERN HOTEL SUPPLY/TIDMORE Total													111.95

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WINGS LEARNING CENTER	04/11/2023	843977	PO230701	01	6500	0	5760	1180	5870	090	230	8153	390.00
WINGS LEARNING CENTER	04/18/2023	845374	PO230701	01	6500	0	5760	1180	5870	090	230	8152	4,027.14
WINGS LEARNING CENTER	04/11/2023	843977	PO230701	01	6500	0	5760	1180	5880	090	230	8153	957.00
WINGS LEARNING CENTER	04/18/2023	845374	PO230701	01	6500	0	5760	1180	5880	090	230	8152	4,147.00
WINGS LEARNING CENTER Total													9,521.14
XEROX FINANCIAL SERVICES	04/04/2023	842732	PO230523	01	0000	0	0000	7350	5600	090	717	3974121	21.62
XEROX FINANCIAL SERVICES	04/13/2023	844562	PO230495	01	0000	0	0000	7550	5600	090	718	4110196	485.81
XEROX FINANCIAL SERVICES	04/27/2023	848547	PO230523	01	0000	0	0000	7350	5600	090	717	4110195	21.62
XEROX FINANCIAL SERVICES Total													529.05
YAMAHA GOLF CARS OF CA INC	04/11/2023	843978	PO230622	01	0000	0	0000	8200	4320	090	760	L47062	473.77
YAMAHA GOLF CARS OF CA INC Total													473.77
YOUNG AUDIENCES OF NORTHERN	04/11/2023	843956	PO232256	01	3216	0	1110	1000	5899	090	600	SUMMER23_01	14,000.00
YOUNG AUDIENCES OF NORTHERN Total													14,000.00
YOUR PARTY RENTAL COMPANY	04/05/2023	838743	PO232189	01	0000	0	0000	7150	5600	090	714	87235	(1,889.00)
YOUR PARTY RENTAL COMPANY Total													(1,889.00)
			FUND 01							**SUBTOTAL**			**3,499,269.95**
AMAZON CAPITAL SERVICES	04/27/2023	848522	PO232390	11	3913	0	4110	1000	4320	041	389	1HXX-RHWF-4KJ6	1,647.60
AMAZON CAPITAL SERVICES Total													1,647.60
CALIFORNIA DEPARTMENT OF TAX	04/20/2023	846053	PV230747	11	0000	0	0000	0000	9580	000		020-300028 MAR23	2.28
CALIFORNIA DEPARTMENT OF TAX Total													2.28
CALIFORNIA WATER SERVICE	04/04/2023	842727	PO230568	11	0000	0	0000	8200	5530	041	760	6907544444 MAR23	906.98
CALIFORNIA WATER SERVICE Total													906.98
HILLYARD	04/18/2023	845387	PO231007	11	0000	0	0000	8200	4320	041	760	605084714	205.93
HILLYARD Total													205.93
IXL LEARNING	04/04/2023	842724	PO232260	11	6391	0	4110	2700	5813	041	480	S461216	198.00
IXL LEARNING Total													198.00
P G & E	04/06/2023	843255	PO230500	11	0000	0	0000	8200	5510	041	760	7314282172-4 MAR23	70.81
P G & E Total													70.81
XIAO, JIAN YUN	04/27/2023	848528	PV230765	11	6391	0	4110	2490	5210	041	481	CCAE CONF. APR23	633.88
XIAO, JIAN YUN Total													633.88
			FUND 11							**SUBTOTAL**			**3,665.48**
CALIFORNIA WATER SERVICE	04/04/2023	842727	PO230568	12	6105	0	8535	8200	5530	045	835	6907544444 MAR23	60.13
CALIFORNIA WATER SERVICE	04/04/2023	842727	PO230568	12	6105	0	8510	8200	5530	045	830	6907544444 MAR23	41.91
CALIFORNIA WATER SERVICE	04/04/2023	842727	PO230568	12	9010	0	8533	8200	5530	045	833	6907544444 MAR23	60.13
CALIFORNIA WATER SERVICE Total													162.17
CDW GOVERNMENT INC	04/20/2023	846049	PO232330	12	9010	0	8533	1000	4320	045	833	HV27900	17.45
CDW GOVERNMENT INC	04/20/2023	846049	PO232330	12	6105	0	8535	1000	4320	045	835	HV27900	17.45
CDW GOVERNMENT INC	04/20/2023	846049	PO232330	12	9010	0	8533	1000	4320	045	833	HV51956	61.31
CDW GOVERNMENT INC	04/20/2023	846049	PO232330	12	6105	0	8535	1000	4320	045	835	HV51956	61.32
CDW GOVERNMENT INC Total													157.53

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CHILDCARE CAREERS	04/04/2023	842714	PO231131	12	9010	0	8533	1000	5899	045	833	589975	817.01
CHILDCARE CAREERS	04/04/2023	842714	PO231131	12	9010	0	8533	1000	5899	045	833	589974	694.82
CHILDCARE CAREERS	04/04/2023	842714	PO231131	12	6105	0	8535	1000	5899	045	835	589974	694.83
CHILDCARE CAREERS	04/04/2023	842721	PO231131	12	9010	0	8533	1000	5899	045	833	602610	618.92
CHILDCARE CAREERS	04/04/2023	842721	PO231131	12	6105	0	8535	1000	5899	045	835	602610	618.93
CHILDCARE CAREERS	04/06/2023	843248	PO231131	12	9010	0	8533	1000	5899	045	833	602611	857.00
CHILDCARE CAREERS	04/11/2023	843970	PO231131	12	9010	0	8533	1000	5899	045	833	604726	861.00
CHILDCARE CAREERS	04/13/2023	844532	PO231131	12	9010	0	8533	1000	5899	045	833	604725	998.42
CHILDCARE CAREERS	04/13/2023	844532	PO231131	12	6105	0	8535	1000	5899	045	835	604725	998.43
CHILDCARE CAREERS	04/25/2023	847791	PO231131	12	9010	0	8533	1000	5899	045	833	594260	1,200.90
CHILDCARE CAREERS	04/25/2023	847791	PO231131	12	9010	0	8533	1000	5899	045	833	598455	1,352.70
CHILDCARE CAREERS	04/27/2023	848532	PO231131	12	9010	0	8533	1000	5899	045	833	594261	439.50
CHILDCARE CAREERS	04/27/2023	848532	PO231131	12	6105	0	8535	1000	5899	045	835	594261	439.50
CHILDCARE CAREERS	04/27/2023	848532	PO231131	12	9010	0	8533	1000	5899	045	833	598456	771.05
CHILDCARE CAREERS	04/27/2023	848532	PO231131	12	6105	0	8535	1000	5899	045	835	598456	771.05
CHILDCARE CAREERS Total													12,134.06
CHILDCARE CAREERS LLC	04/11/2023	843924	PO230508	12	9010	0	8530	1000	5899	045	832	602609	2,125.29
CHILDCARE CAREERS LLC Total													2,125.29
EDUCATION TEAM, THE	04/13/2023	844533	PO230508	12	9010	0	8530	1000	5899	045	832	604724	2,125.29
EDUCATION TEAM, THE	04/25/2023	847793	PO230508	12	9010	0	8530	1000	5899	045	832	594259	1,594.98
EDUCATION TEAM, THE Total													3,720.27
FERRARI, LISA	04/13/2023	844540	PV230722	12	6105	0	8535	1000	4200	045	835	MAR23 SUPPLIES	221.75
FERRARI, LISA Total													221.75
HILLYARD	04/11/2023	843935	PO230066	12	9302	0	8510	8200	4320	005	LIFT	605018499	236.97
HILLYARD	04/25/2023	847797	PO230171	12	6105	0	8510	8200	4320	045	830	605094332	104.12
HILLYARD	04/25/2023	847797	PO230171	12	9010	0	8533	8200	4320	045	833	605094332	104.12
HILLYARD	04/25/2023	847797	PO230171	12	6105	0	8535	8200	4320	045	835	605094332	104.10
HILLYARD Total													549.31
LAKESHORE	04/25/2023	847740	PO232348	12	6105	0	8535	1000	4320	045	835	604005041223	510.39
LAKESHORE Total													510.39
LOPEZ, CARLOS G.	04/20/2023	846045	PO232195	12	9010	0	8533	1000	5801	045	833	CLSS PREK- APR23	3,200.00
LOPEZ, CARLOS G.	04/20/2023	846045	PO232195	12	6105	0	8535	1000	5801	045	835	CLSS PREK- APR23	3,200.00
LOPEZ, CARLOS G. Total													6,400.00
LOUDAN, ROSELLE MARIE	04/06/2023	843271	PO230015	12	9302	0	8510	2700	5801	005	LIFT	19-3/13-3/24/23	2,857.43
LOUDAN, ROSELLE MARIE	04/18/2023	845345	PO230015	12	9302	0	8510	2700	5801	005	LIFT	20 3/27-4/7/23	1,262.17
LOUDAN, ROSELLE MARIE Total													4,119.60
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842704	PO232164	12	9010	0	8530	1000	4320	045	832	301217808001	129.99
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	9010	0	8533	1000	4320	045	833	302911308001	333.95
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8535	1000	4320	045	835	302911308001	333.95
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8510	1000	4320	045	830	302911308001	333.96

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ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	9010	0	8533	1000	4320	045	833	302915724001	16.15
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8535	1000	4320	045	835	302915724001	16.15
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8510	1000	4320	045	830	302915724001	16.14
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	9010	0	8533	1000	4320	045	833	302915731001	2.93
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8535	1000	4320	045	835	302915731001	2.93
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8510	1000	4320	045	830	302915731001	2.92
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	9010	0	8533	1000	4320	045	833	302915733001	2.56
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8535	1000	4320	045	835	302915733001	2.56
ODP BUSINESS SOLUTIONS LLC	04/04/2023	842713	PO232196	12	6105	0	8510	1000	4320	045	830	302915733001	2.56
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843962	PO232196	12	9010	0	8533	1000	4320	045	833	302911308002	3.58
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843962	PO232196	12	6105	0	8535	1000	4320	045	835	302911308002	3.58
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843962	PO232196	12	6105	0	8510	1000	4320	045	830	302911308002	3.59
ODP BUSINESS SOLUTIONS LLC	04/11/2023	843926	PO232201	12	9302	0	8510	1000	4320	005	LIFT	303718939001	737.38
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846037	PO232331	12	9010	0	8533	1000	4320	045	833	306522466001	666.11
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846037	PO232331	12	6105	0	8535	1000	4320	045	835	306522466001	666.16
ODP BUSINESS SOLUTIONS LLC	04/20/2023	846037	PO232331	12	6105	0	8510	1000	4320	045	830	306522466001	666.16
ODP BUSINESS SOLUTIONS LLC Total													3,943.31
P G & E	04/06/2023	843255	PO230500	12	6105	0	8535	8200	5510	045	835	7314282172-4 MAR23	1,341.60
P G & E	04/06/2023	843255	PO230500	12	6105	0	8510	8200	5510	045	830	7314282172-4 MAR23	975.37
P G & E	04/06/2023	843255	PO230500	12	9010	0	8533	8200	5510	045	833	7314282172-4 MAR23	1,341.60
P G & E	04/06/2023	843255	PO230500	12	9302	0	8510	8200	5510	005	LIFT	7314282172-4 MAR23	1,540.66
P G & E Total													5,199.23
SERVICE PRESS INC.	04/18/2023	845399	PO232359	12	9010	0	8530	1000	5810	045	832	62757	188.65
SERVICE PRESS INC. Total													188.65
STARVISTA	04/27/2023	848557	PO231558	12	9010	0	8533	1000	5899	045	833	6820	5,000.00
STARVISTA	04/27/2023	848557	PO231558	12	6105	0	8535	1000	5899	045	835	6820	5,000.00
STARVISTA Total													10,000.00
			FUND 12									**SUBTOTAL**	**49,431.56**
ADVANCED INTEGRATED PEST MGMT	04/18/2023	845361	PO230149	13	5310	0	0000	3700	5807	090	820	2104724	83.00
ADVANCED INTEGRATED PEST MGMT	04/18/2023	845361	PO230149	13	5310	0	0000	3700	5807	090	820	2104725	83.00
ADVANCED INTEGRATED PEST MGMT	04/18/2023	845361	PO230149	13	5310	0	0000	3700	5807	090	820	2104726	83.00
ADVANCED INTEGRATED PEST MGMT	04/25/2023	847762	PO230149	13	5310	0	0000	3700	5807	090	820	2109533	83.00
ADVANCED INTEGRATED PEST MGMT	04/25/2023	847762	PO230149	13	5310	0	0000	3700	5807	090	820	2109534	83.00
ADVANCED INTEGRATED PEST MGMT	04/25/2023	847762	PO230149	13	5310	0	0000	3700	5807	090	820	2109535	83.00
ADVANCED INTEGRATED PEST MGMT Total													498.00
AMAZON CAPITAL SERVICES	04/18/2023	845362	PO232345	13	5310	0	0000	3700	4320	090	820	19WC-CRVX-4YQD	117.49
AMAZON CAPITAL SERVICES	04/18/2023	845362	PO232179	13	5310	0	0000	3700	4340	090	820	1RRD-7Q1J-3W6Q	110.99
AMAZON CAPITAL SERVICES Total													228.48
BONAMI BAKING COMPANY, THE	04/25/2023	847777	PO230252	13	5310	0	0000	3700	4700	090	820	P70020	584.00
BONAMI BAKING COMPANY, THE Total													584.00

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CALIFORNIA DEPARTMENT OF TAX	04/20/2023	846053	PV230747	13	0000	0	0000	0000	9580	000		020-300028 MAR23	15.40
CALIFORNIA DEPARTMENT OF TAX Total													15.40
CALIFORNIA DEPT. OF TAX AND	04/27/2023	848542	PV230769	13	5310	0	0000	0000	8638	090	820	020-602564 MAR23	49.00
CALIFORNIA DEPT. OF TAX AND Total													49.00
DANIELSEN COMPANY	04/04/2023	842691	PO230248	13	5310	0	0000	3700	4700	090	820	300291	7,560.95
DANIELSEN COMPANY	04/04/2023	842691	PO230248	13	5310	0	0000	3700	4700	090	820	300810	(20.70)
DANIELSEN COMPANY	04/06/2023	843252	PO230248	13	5310	0	0000	3700	4700	090	820	299700	4,697.26
DANIELSEN COMPANY	04/18/2023	845379	PO230248	13	5310	0	0000	3700	4700	090	820	301364	19,598.77
DANIELSEN COMPANY	04/25/2023	847763	PO230248	13	5310	0	0000	3700	4700	090	820	301930	5,695.81
DANIELSEN COMPANY Total													37,532.09
DAYLIGHT FOODS INC	04/04/2023	842672	PO230254	13	5310	0	0000	3700	4700	090	820	M54468	1,967.22
DAYLIGHT FOODS INC	04/04/2023	842692	PO230254	13	5310	0	0000	3700	4700	090	820	M55275	1,535.48
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M57674	1,416.33
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M58370	5,242.35
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M59461	(200.80)
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M59755	1,102.23
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M59756	12.30
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M60507	317.83
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M61002	5,473.13
DAYLIGHT FOODS INC	04/18/2023	845380	PO230254	13	5310	0	0000	3700	4700	090	820	M61003	81.49
DAYLIGHT FOODS INC	04/25/2023	847778	PO230254	13	5310	0	0000	3700	4700	090	820	M62891	2,091.33
DAYLIGHT FOODS INC	04/25/2023	847778	PO230254	13	5310	0	0000	3700	4700	090	820	M63652	5,801.08
DAYLIGHT FOODS INC	04/25/2023	847778	PO230254	13	5310	0	0000	3700	4700	090	820	M64929	1,229.08
DAYLIGHT FOODS INC	04/25/2023	847778	PO230254	13	5310	0	0000	3700	4700	090	820	M64930	38.78
DAYLIGHT FOODS INC	04/27/2023	848541	PO230254	13	5310	0	0000	3700	4700	090	820	M66690	5,633.34
DAYLIGHT FOODS INC Total													31,741.17
GOLD STAR FOODS	04/04/2023	842673	PO230249	13	5310	0	0000	3700	4700	090	820	6040348	239.40
GOLD STAR FOODS	04/04/2023	842673	PO230249	13	5310	0	0000	3700	4700	090	820	6001990	354.00
GOLD STAR FOODS	04/04/2023	842694	PO230249	13	5310	0	0000	3700	4700	090	820	6009898	306.80
GOLD STAR FOODS	04/06/2023	843253	PO230249	13	5310	0	0000	3700	4700	090	820	6009541	1,802.61
GOLD STAR FOODS	04/06/2023	843253	PO230249	13	5310	0	0000	3700	4700	090	820	6024252	3,391.99
GOLD STAR FOODS	04/06/2023	843253	PO230249	13	5310	0	0000	3700	4700	090	820	6045675	355.47
GOLD STAR FOODS	04/06/2023	843253	PO230249	13	5310	0	0000	3700	4700	090	820	6046410	4,239.84
GOLD STAR FOODS	04/06/2023	843253	PO230249	13	5310	0	0000	3700	4700	090	820	6059980	209.10
GOLD STAR FOODS	04/18/2023	845363	PO230249	13	5310	0	0000	3700	4700	090	820	6005494	5,127.99
GOLD STAR FOODS	04/18/2023	845363	PO230249	13	5310	0	0000	3700	4700	090	820	6055580	10,192.99
GOLD STAR FOODS	04/18/2023	845363	PO230249	13	5310	0	0000	3700	4700	090	820	1494540	(94.23)
GOLD STAR FOODS	04/18/2023	845381	PO230249	13	5310	0	0000	3700	4700	090	820	6066527	4,274.29
GOLD STAR FOODS	04/25/2023	847764	PO230249	13	5310	0	0000	3700	4700	090	820	6074799	1,249.00
GOLD STAR FOODS	04/25/2023	847764	PO230249	13	5310	0	0000	3700	4700	090	820	6080869	10,745.07

BOARD WARRANT REGISTER
APRIL 1 to APRIL 30, 2023

Vendor Name	Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
GOLD STAR FOODS Total													42,394.32
GUTIERREZ, CRISTINA	04/13/2023	844547	PV230727	13	5310	0	0000	3700	5220	090	820	MAR23 MILEAGE	20.31
GUTIERREZ, CRISTINA Total													20.31
HENRIQUEZ, REINA	04/18/2023	845403	MV230069	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH APR23	389.50
HENRIQUEZ, REINA Total													389.50
LUI, JEANNIE Y	04/13/2023	844548	PV230729	13	5310	0	0000	3700	5899	090	820	HANDLER EXAM MAR23	15.00
LUI, JEANNIE Y Total													15.00
ODP BUSINESS SOLUTIONS LLC	04/25/2023	847769	PO230153	13	5310	0	0000	3700	4320	090	820	304647144001	19.22
ODP BUSINESS SOLUTIONS LLC	04/25/2023	847769	PO230153	13	5310	0	0000	3700	4320	090	820	304634014001	250.73
ODP BUSINESS SOLUTIONS LLC Total													269.95
P & R PAPER SUPPLY CO	04/04/2023	842725	PO230422	13	5310	0	0000	3700	4340	090	820	60092945-00	4,767.61
P & R PAPER SUPPLY CO	04/04/2023	842725	PO230422	13	5310	0	0000	3700	4340	090	820	60095878-00	555.75
P & R PAPER SUPPLY CO	04/13/2023	844563	PO230422	13	5310	0	0000	3700	4340	090	820	60096996-00	6,015.66
P & R PAPER SUPPLY CO	04/18/2023	845349	PO230422	13	5310	0	0000	3700	4340	090	820	60095913-00	360.14
P & R PAPER SUPPLY CO	04/25/2023	847770	PO230422	13	5310	0	0000	3700	4340	090	820	60095913-01	1,800.69
P & R PAPER SUPPLY CO Total													13,499.85
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085241722	826.37
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085241855	1,462.61
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085242882	1,507.50
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085243239	1,764.91
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085244419	575.28
PRODUCERS DAIRY FOODS INC.	04/04/2023	842682	PO230251	13	5310	0	0000	3700	4700	090	820	48085244812	287.64
PRODUCERS DAIRY FOODS INC.	04/04/2023	842703	PO230251	13	5310	0	0000	3700	4700	090	820	48085242255	1,104.36
PRODUCERS DAIRY FOODS INC.	04/04/2023	842703	PO230251	13	5310	0	0000	3700	4700	090	820	48085243842	1,104.36
PRODUCERS DAIRY FOODS INC.	04/06/2023	843254	PO230251	13	5310	0	0000	3700	4700	090	820	48085238411	1,661.60
PRODUCERS DAIRY FOODS INC.	04/18/2023	845350	PO230251	13	5310	0	0000	3700	4700	090	820	48085246515	2,283.24
PRODUCERS DAIRY FOODS INC.	04/18/2023	845350	PO230251	13	5310	0	0000	3700	4700	090	820	48085246729	1,319.36
PRODUCERS DAIRY FOODS INC.	04/18/2023	845350	PO230251	13	5310	0	0000	3700	4700	090	820	48085247077	1,319.36
PRODUCERS DAIRY FOODS INC.	04/18/2023	845350	PO230251	13	5310	0	0000	3700	4700	090	820	48085247667	1,379.34
PRODUCERS DAIRY FOODS INC.	04/25/2023	847771	PO230251	13	5310	0	0000	3700	4700	090	820	48085248055	2,161.12
PRODUCERS DAIRY FOODS INC.	04/25/2023	847771	PO230251	13	5310	0	0000	3700	4700	090	820	48085248702	1,319.36
PRODUCERS DAIRY FOODS INC.	04/25/2023	847771	PO230251	13	5310	0	0000	3700	4700	090	820	48085243408	1,378.14
PRODUCERS DAIRY FOODS INC.	04/27/2023	848520	PO230251	13	5310	0	0000	3700	4700	090	820	48085249270	1,379.34
PRODUCERS DAIRY FOODS INC.	04/27/2023	848551	PO230251	13	5310	0	0000	3700	4700	090	820	48085249640	1,610.05
PRODUCERS DAIRY FOODS INC.	04/27/2023	848551	PO230251	13	5310	0	0000	3700	4700	090	820	48085249791	1,657.02
PRODUCERS DAIRY FOODS INC.	04/27/2023	848551	PO230251	13	5310	0	0000	3700	4700	090	820	48085250687	1,119.14
PRODUCERS DAIRY FOODS INC.	04/27/2023	848551	PO230251	13	5310	0	0000	3700	4700	090	820	48085250870	1,092.60
PRODUCERS DAIRY FOODS INC. Total													28,312.70
STOOKEY, MELISSA	04/13/2023	844549	PV230728	13	5310	0	0000	3700	5220	090	820	MAR23 MILEAGE	9.92
STOOKEY, MELISSA Total													9.92

BOARD WARRANT REGISTER
APRIL 1 to APRIL 30, 2023

Vendor Name	Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
SYSCO FD SVCS OF SAN FRANCISCO	04/04/2023	842726	PO230341	13	5310	0	0000	3700	4700	090	820	550657372	2,365.73
SYSCO FD SVCS OF SAN FRANCISCO	04/18/2023	845351	PO230341	13	5310	0	0000	3700	4700	090	820	550688706	729.00
SYSCO FD SVCS OF SAN FRANCISCO	04/18/2023	845351	PO230341	13	5310	0	0000	3700	4700	090	820	550674566	7,156.14
SYSCO FD SVCS OF SAN FRANCISCO	04/27/2023	848521	PO230341	13	5310	0	0000	3700	4700	090	820	550703923	648.82
SYSCO FD SVCS OF SAN FRANCISCO Total													10,899.69
UY, LIEN	04/13/2023	844550	MV230068	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH MONEY	175.80
UY, LIEN Total													175.80
			FUND 13									**SUBTOTAL**	**166,635.18**
SAVIDGE, WILLIAM	04/06/2023	843260	PO231103	14	0000	0	0000	8500	6272	005	925	MAR23 SVC.	1,377.28
SAVIDGE, WILLIAM Total													1,377.28
			FUND 14									**SUBTOTAL**	**1,377.28**
19SIX ARCHITECTS	04/18/2023	845364	PO231249	40	9010	0	0000	8500	6210	032	929	6	1,923.00
19SIX ARCHITECTS Total													1,923.00
ATLAS TECHNICAL	04/04/2023	842695	PO231888	40	9010	0	0000	8500	6231	013	945	012173	7,150.00
ATLAS TECHNICAL Total													7,150.00
CUMISKEY CONSTRUCTION	04/27/2023	848524	PO232027	40	9010	0	0000	8500	6210	009	954	PAY APP#1	36,416.66
CUMISKEY CONSTRUCTION	04/27/2023	848524	PO232027	40	9010	0	0000	8500	6210	012	954	PAY APP#1	36,416.67
CUMISKEY CONSTRUCTION	04/27/2023	848524	PO232027	40	9010	0	0000	8500	6210	021	954	PAY APP#1	36,416.67
CUMISKEY CONSTRUCTION Total													109,250.00
FAST GUARD SERVICES LLC	04/04/2023	842716	PO231014	40	9010	0	0000	8200	5899	011	902	INV-902646	13,440.00
FAST GUARD SERVICES LLC Total													13,440.00
HARLEY ELLIS DEVEREAUX	04/11/2023	843948	PO230265	40	9010	0	0000	8500	6210	033	926	983634	930.30
HARLEY ELLIS DEVEREAUX Total													930.30
HCI SYSTEMS INC.	04/25/2023	847753	PO232313	40	9010	0	0000	8500	6270	011	939	226646	28,518.60
HCI SYSTEMS INC. Total													28,518.60
HIBSER YAMAUCHI ARCHITECTS INC	04/20/2023	846044	PO230811	40	9010	0	0000	8500	6231	008	945	5889.000-10	5,171.25
HIBSER YAMAUCHI ARCHITECTS INC	04/20/2023	846044	PO230811	40	9010	0	0000	8500	6231	005	945	5889.000-10	6,540.00
HIBSER YAMAUCHI ARCHITECTS INC	04/20/2023	846044	PO230811	40	9010	0	0000	8500	6231	013	945	5889.000-10	1,854.00
HIBSER YAMAUCHI ARCHITECTS INC	04/20/2023	846044	PO230811	40	9010	0	0000	8500	6231	022	945	5889.000-10	4,512.00
HIBSER YAMAUCHI ARCHITECTS INC Total													18,077.25
SAVIDGE, WILLIAM	04/06/2023	843260	PO231103	40	9010	0	0000	8500	6272	090	945	MAR23 SVC.	1,377.28
SAVIDGE, WILLIAM	04/06/2023	843260	PO231103	40	9010	0	0000	8500	6272	032	926	MAR23 SVC.	1,377.28
SAVIDGE, WILLIAM	04/06/2023	843260	PO231103	40	9010	0	0000	8500	6272	021	931	MAR23 SVC.	1,377.28
SAVIDGE, WILLIAM	04/06/2023	843260	PO231103	40	9010	0	0000	8500	6272	090	954	MAR23 SVC.	1,377.28
SAVIDGE, WILLIAM Total													5,509.12
SOUTHWEST CONSTRUCTION &	04/06/2023	843257	PO231676	40	9010	0	0000	8500	6270	033	926	PAY APP#2	17,869.50
SOUTHWEST CONSTRUCTION &	04/06/2023	843257	PO231676	40	9010	0	0000	8500	6270	033	926	PAY APP#3	46,852.16
SOUTHWEST CONSTRUCTION & Total													64,721.66
			FUND 40									**SUBTOTAL**	**249,519.93**
Grand Total													7,690,278.83

BOARD WARRANT REGISTER
APRIL 1 to APRIL 30, 2023

Vendor Name	Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Amount
										WARRANTS BY FUND SUMMARY			
										01		GENERAL FUND	3,499,269.95
										11		ADULT EDUCATION FUND	3,665.48
										12		CHILD DEVELOPMENT FUND	49,431.56
										13		NUTRITION SERVICES FUND	166,635.18
										14		DEFERRED MAINTENANCE	1,377.28
										21		BUILIDING FUND (BOND)	-
										25		CAPITAL FACILITES FUND	-
										40		SPECIAL RESERVE FUND	249,519.93
										TOTAL WARRANT REGISTER			**3,969,899.38**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Cash Receipts Summary - April 1 - 30, 2023

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of April 1 - 30, 2023. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of April 1 - 30, 2023.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 01 GENERAL FUND								
Revenue								
8011	REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	2,752,433.00	-	604,193.00	0.8	0.2
8012	EPA ENTITLEMENT	1,597,056.00	-	1,163,498.00	-	433,558.00	0.7	0.3
8021	HOMEOWNERS' EXEMPTION	352,544.00	-	180,114.37	-	172,429.63	0.5	0.5
8029	OTHR SUBVENT/IN-LIEU TAX	5,699.00	-	41.28	-	5,657.72	0.0	1.0
8041	SECURED ROLLS TAX	86,494,275.00	21,142,429.04	77,629,406.23	-	8,864,868.77	0.9	0.1
8042	UNSECURED ROLL TAXES	279,540.00	-	360,120.61	-	(80,580.61)	1.3	(0.3)
8043	PRIOR YEARS' TAXES	94,806.00	-	75,383.81	-	19,422.19	0.8	0.2
8047	COMM REDEVLPMNT FUNDS	32,801,074.94	-	19,901,074.94	-	12,900,000.00	0.6	0.4
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	-	-	(2,342,944.00)	-	1.0
8097	PROPERTY TAXES TRANSFERS	5,748,865.11	2,911,449.22	5,503,245.63	-	245,619.48	1.0	0.0
8181	SP ED ENTITL PER UDC	1,669,529.68	-	6,756.57	-	1,662,773.11	0.0	1.0
8182	SP ED DISCRETNARY GRANTS	552,443.68	-	56,709.85	-	495,733.83	0.1	0.9
8285	INTAGENCY CONTR BETW LEAS	15,600.00	-	7,013.29	-	8,586.71	0.4	0.6
8290	ALL OTHER FEDERAL REVENUE	7,991,800.41	204,095.00	3,962,943.30	-	4,028,857.11	0.5	0.5
8550	MANDATED COST REIMBURSE	332,202.00	-	332,202.00	-	-	1.0	-
8560	STATE LOTTERY REVENUE	1,822,110.00	-	1,300,785.99	-	521,324.01	0.7	0.3
8590	ALL OTHER STATE REVENUES	23,181,007.10	4,384,175.00	15,029,761.17	-	8,151,245.93	0.6	0.4
8625	COM REDEVEL FUND NOT SUBJ	2,917,813.98	-	1,417,813.98	-	1,500,000.00	0.5	0.5
8631	SALE OF EQUIP & SUPPLIES	4,375.00	-	-	-	4,375.00	-	1.0
8650	LEASES AND RENTALS	834,564.60	48,481.72	539,404.07	-	295,160.53	0.6	0.4
8660	INTEREST/FY21 INTEREST INCOME	568,380.60	358,691.28	585,385.62	-	(17,005.02)	1.0	(0.0)
8699	ALL OTHER LOCAL REVENUE	1,098,407.59	75,598.59	714,650.27	-	383,757.32	0.7	0.3
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	-	-	13,301.00	-	1.0
Total Revenue		169,389,077.69	29,427,016.85	131,518,743.98	-	37,870,333.71		
Total Fund 01 GENERAL FUND		169,389,077.69	29,427,016.85	131,518,743.98	-	37,870,333.71		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 11 ADULT EDUCATION FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	200,210.00	-	51,222.00	-	148,988.00	0.3	0.7
8590	ALL OTHER STATE REVENUES	1,166,108.00	103,443.00	930,981.00	-	235,127.00	0.8	0.2
8631	SALE OF EQUIP & SUPPLIES	300.00	5.00	110.00	-	190.00	0.4	0.6
8660	INTEREST/FY21 INTEREST INCOME	23,889.25	10,272.89	23,499.66	-	389.59	1.0	0.0
8671	ADULT EDUCATION FEES	29,959.00	1,500.00	28,068.00	-	1,891.00	0.9	0.1
8699	ALL OTHER LOCAL REVENUE	100.00	-	-	-	100.00	-	1.0
Total Revenue		1,420,566.25	115,220.89	1,033,880.66	-	386,685.59		
Total Fund 11 ADULT EDUCATION FUND		1,420,566.25	115,220.89	1,033,880.66	-	386,685.59		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 12 CHILD DEVELOPMENT FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	408,175.00	-	251,400.00	-	156,775.00	0.6	0.4
8590	ALL OTHER STATE REVENUES	1,799,006.00	-	1,311,481.71	-	487,524.29	0.7	0.3
8660	INTEREST/FY21 INTEREST INCOME	15,564.95	4,193.43	12,259.65	-	3,305.30	0.8	0.2
8689	ALL OTHR FEES & CONTRACTS	403,000.00	30,360.63	316,277.38	-	86,722.62	0.8	0.2
8699	ALL OTHER LOCAL REVENUE	2,236,455.82	231,006.75	698,781.35	-	1,537,674.47	0.3	0.7
Total Revenue		4,862,201.77	265,560.81	2,590,200.09	-	2,272,001.68		
Total Fund 12 CHILD DEVELOPMENT FUND		4,862,201.77	265,560.81	2,590,200.09	-	2,272,001.68		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 13 CAFETERIA FUND								
Revenue								
8222	FED REIM-BKF/FY21-FED REIM ALL	1,801,546.80	158,370.86	1,030,157.21	-	771,389.59	0.6	0.4
8227	FED.REIMB.-CHILD CARE	43,576.00	5,126.64	40,478.79	-	3,097.21	0.9	0.1
8290	ALL OTHER FEDERAL REVENUE	19,781.40	-	3,063.00	-	16,718.40	0.2	0.8
8522	ST REIMB-LNCH/FY21 STATE REIMB	3,869,952.66	-	1,396,840.45	-	2,473,112.21	0.4	0.6
8523	STATE REIMB.-CHILD CARE	15,000.00	168.87	1,195.11	-	13,804.89	0.1	0.9
8634	FS SALES/DAILY SALES	42,902.00	7,746.97	43,455.41	(59.00)	(494.41)	1.0	(0.0)
8637	STUD LCH/FY21 STUDENT CATERING	154,582.00	3,329.80	116,605.50	-	37,976.50	0.8	0.2
8638	ADLT LNCH/FY21 ADULT CATERING	297.00	(49.00)	176.00	-	121.00	0.6	0.4
8660	INTEREST/FY21 INTEREST INCOME	6,042.10	2,384.24	3,719.26	-	2,322.84	0.6	0.4
Total Revenue		5,953,679.96	177,078.38	2,635,690.73	(59.00)	3,318,048.23		
Total Fund 13 CAFETERIA FUND		5,953,679.96	177,078.38	2,635,690.73	(59.00)	3,318,048.23		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND								
Revenue								
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	-	-	2,342,944.00	-	1.0
8660	INTEREST/FY21 INTEREST INCOME	138,000.00	69,384.66	152,100.00	-	(14,100.00)	1.1	(0.1)
Total Revenue		2,480,944.00	69,384.66	152,100.00	-	2,328,844.00		
Total Fund 14 DEFERRED MAINTENANCE FUND		2,480,944.00	69,384.66	152,100.00	-	2,328,844.00		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	248,170.00	97,599.19	224,041.14	-	24,128.86	0.9	0.1
Total Revenue		248,170.00	97,599.19	224,041.14	-	24,128.86		
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		248,170.00	97,599.19	224,041.14	-	24,128.86		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 21 BUILDING FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	108,500.00	61,588.93	126,508.25	-	(18,008.25)	1.2	(0.2)
8919	OTH AUTH INTRFND XFERS IN	1,304,642.19	-	1,304,642.19	-	-	1.0	-
8951	PROCEEDS FRM SALE OF BOND	-	149,307,500.00	149,307,500.00	-	(149,307,500.00)	-	-
Total Revenue		1,413,142.19	149,369,088.93	150,738,650.44	-	(149,325,508.25)		
Total Fund 21 BUILDING FUND		1,413,142.19	149,369,088.93	150,738,650.44	-	(149,325,508.25)		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 25 CAPITAL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	117,645.00	46,713.07	106,934.36	-	10,710.64	0.9	0.1
8681	MITIGATION/DEVELOPER FEES	500,000.00	92,980.07	292,820.32	-	207,179.68	0.6	0.4
Total Revenue		617,645.00	139,693.14	399,754.68	-	217,890.32		
Total Fund 25 CAPITAL FACILITIES FUND		617,645.00	139,693.14	399,754.68	-	217,890.32		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND								
Revenue								
8545	SCH FACIL APPORTIONMENTS	1,304,642.19	605,022.00	1,898,945.00	-	(594,302.81)	1.5	(0.5)
8660	INTEREST/FY21 INTEREST INCOME	23,000.00	1,991.04	12,710.23	-	10,289.77	0.6	0.4
Total Revenue		1,327,642.19	607,013.04	1,911,655.23	-	(584,013.04)		
Total Fund 35 CO SCHOOL FACILITIES FUND		1,327,642.19	607,013.04	1,911,655.23	-	(584,013.04)		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	69,000.00	15,813.27	46,723.94	-	22,276.06	0.7	0.3
8912	BTW GENERAL & SP RESERVE	2,917,813.98	-	-	-	2,917,813.98	-	1.0
Total Revenue		2,986,813.98	15,813.27	46,723.94	-	2,940,090.04		
Total Fund 40 SPECIAL RESERVE FUND CAP		2,986,813.98	15,813.27	46,723.94	-	2,940,090.04		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 4/1/2023 To: 4/30/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 73 FOUNDATION TRUST FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	7,286.40	2,833.59	6,522.45	-	763.95	0.9	0.1
Total Revenue		7,286.40	2,833.59	6,522.45	-	763.95		
Total Fund 73 FOUNDATION TRUST FUND		7,286.40	2,833.59	6,522.45	-	763.95		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Declaration of Surplus Items

BACKGROUND:

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The one thousand ninety-two (92) items are detailed on the attached list, and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal will be deposited into Fund 01. Upon Board approval, the District will dispose the items.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees declare the one thousand ninety-two (92) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items						
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
N12263	6/1/2016	1	DELL CHROMEBOOK 3100	BDH3B43	D.O. / TECHNOLOGY	$ -
N10850	6/1/2016	1	DELL CHROMEBOOK 3100	FZH1X33	D.O. / TECHNOLOGY	$ -
N13362	6/1/2016	1	DELL CHROMEBOOK 3100	BGC2B43	D.O. / TECHNOLOGY	$ -
N/A	6/1/2016	1	LENOVO N22 805F	LR0722ZR	D.O. / TECHNOLOGY	$ -
N40919	6/1/2016	1	ACER C738T	NXG5AA005647 0F1677600	D.O. / TECHNOLOGY	$ -
N41390	6/1/2016	1	DELL CHROMEBOOK 3100	9D0ZY33	D.O. / TECHNOLOGY	$ -
45043	6/1/2016	1	ACER 738T	NXG55AA0107 20271CF7600	D.O. / TECHNOLOGY	$ -
N15102	6/1/2016	1	DELL CHROMEBOOK 3100	5P11B43	D.O. / TECHNOLOGY	$ -
37256	6/1/2016	1	DELL LATITUDE E6440	5PD606Z	D.O. / TECHNOLOGY	$ -
N14086	6/1/2016	1	DELL CHROMEBOOK 3100	28L1Z33	D.O. / TECHNOLOGY	$ -
23495	6/1/2016	1	DELL OPTIPLEX GX620	N/A	SKYLINE ES	$ -
36725	6/1/2016	1	DELL OPTIPLEX 3020	N/A	SKYLINE ES	$ -
36724	6/1/2016	1	DELL OPTIPLEX 3020	N/A	SKYLINE ES	$ -
36726	6/1/2016	1	DELL OPTIPLEX 3020	N/A	SKYLINE ES	$ -
N/A	6/1/2016	1	DELL SCREEN	CN-OHDNH9-72872-44T-CA5M	MONTE VERDE ES	$ -
N/A	6/1/2016	1	DELL SCREEN	CN-OHDNH9-72872-51H-D4YB	MONTE VERDE ES	$ -
N/A	6/1/2016	1	DELL SCREEN	CN-OHDNH9-72872-51H-D4NB	MONTE VERDE ES	$ -
N/A	6/1/2016	1	DELL SCREEN	CN-OHDNH9-72872-51H-D4GB	MONTE VERDE ES	$ -
36505	3/26/2015	1	DELL OPTIPLEX 3020	2DQ0C42	MONTE VERDE ES	$ -
26486	6/11/2007	1	DELL OPTIPLEX 745	8PGM2D1	MONTE VERDE ES	$ -
36504	3/1/2615	1	DELL OPTIPLEX 3020	2FQZB42	MONTE VERDE ES	$ -
36506	3/26/2015	1	DELL OPTIPLEX 3020	2DP3C42	MONTE VERDE ES	$ -
36744	6/1/2016	1	DELL DESKTOP	CN-OKOWBW-701632FTZE42	PONDEROSA ES	$ -
41136	3/16/2017	1	DELL LATITUDE 3470	CDM23F2	PONDEROSA ES	$ -
41156	4/11/2017	1	DELL LATITUDE 3470	2HHK4F2	PONDEROSA ES	$ -
44688	1/18/2018	1	DELL LATITUDE 5480	5G78HM2	PONDEROSA ES	$ -
44681	1/18/2018	1	DELL LATITUDE 5480	8B78HM2	PONDEROSA ES	$ -
45261	6/1/2016	1	ACER LAPTOP	NXG55AA01072305 A777600	PONDEROSA ES	$ -
36382	5/1415	1	DELL LATITUDE E3340	HZ81832	PONDEROSA ES	$ -
41145	3/16/2017	1	DELL LATITUDE 3470	1DM23F2	PONDEROSA ES	$ -
41147	3/16/2017	1	DELL LATITUDE 3470	FDM23F2	PONDEROSA ES	$ -
27202	11/17/2010	1	DELL LATITUDE E6410	3LJWZN1	PONDEROSA ES	$ -

Declaration of Surplus Items						
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
41144	3/16/2017	1	DELL LATITUDE 3470	JDM23F2	PONDEROSA ES	$ -
20714	6/1/2016	1	JVC CAMCORDER	06761533	PONDEROSA ES	$ -
32014	7/16/2012	1	DELL OPTIPLEX 790	6QDB6V1	MONTE VERDE ES	$ -
24878	9/9/2008	1	DELL OPTIPLEX 755	96PGTG1	MONTE VERDE ES	$ -
27475	6/30/2011	1	DELL LATITUDE E6410	4WSK4Q1	MONTE VERDE ES	$ -
27902	12/7/2011	1	DELL LATITUDE E6420	35NZ5R1	MONTE VERDE ES	$ -
24888	9/9/2008	1	DELL OPTIPLEX 755	B7PGTG1	MONTE VERDE ES	$ -
24884	9/9/2008	1	DELL OPTIPLEX 755	C7PGTG1	MONTE VERDE ES	$ -
24892	9/9/2008	1	DELL OPTIPLEX 755	48PGTG1	MONTE VERDE ES	$ -
23772	2/8/2008	1	EPSON 83C	JXJF7Y2686L	MONTE VERDE ES	$ -
24142	6/11/2007	1	DELL OPTIPLEX 745	D8NM2D1	MONTE VERDE ES	$ -
27465	6/30/2011	1	DELL OPTIPLEX GX780	40VJDQ1	MONTE VERDE ES	$ -
41176	4/25/2017	1	DELL LATITUDE E6440	9T85J12	MONTE VERDE ES	$ -
27476	6/30/2011	1	DELL LATITUDE E6410	1VSK4Q1	MONTE VERDE ES	$ -
27901	6/1/2016	1	DELL LATITUDE E6420	D1NZ5R1	MONTE VERDE ES	$ -
24889	9/9/2008	1	DELL OPTIPLEX 755	97PGTG1	MONTE VERDE ES	$ -
33587-1	8/1/2014	1	DELL OPTIPLEX 3020	2DXWW12	MONTE VERDE ES	$ -
24891	9/9/2008	1	DELL OPTIPLEX 755	47PGTG1	MONTE VERDE ES	$ -
24885	9/9/2008	1	DELL OPTIPLEX 755	87PGTG1	MONTE VERDE ES	$ -
24102	6/11/2007	1	DELL OPTIPLEX 745	D5NM2D1	MONTE VERDE ES	$ -
24882	9/9/2008	1	DELL OPTIPLEX 755	77PGTG1	MONTE VERDE ES	$ -
24925	11/14/2008	1	DELL OPTIPLEX 755	JYXQ3H1	MONTE VERDE ES	$ -
24881	9/9/2008	1	DELL OPTIPLEX 755	D6PGTG1	MONTE VERDE ES	$ -
27464	6/30/2011	1	DELL OPTIPLEX GX780	40VHDQ1	MONTE VERDE ES	$ -
N/A	6/1/2016	1	HP LASERJET P1505N	CNBK531993	MONTE VERDE ES	$ -
24130	6/11/2007	1	DELL OPTIPLEX 745	8QGM2D1	MONTE VERDE ES	$ -
32029	7/16/2012	1	DELL OPTIPLEX 790	6QBD6V1	MONTE VERDE ES	$ -
32024	7/16/2012	1	DELL OPTIPLEX 790	6QC76V1	MONTE VERDE ES	$ -
32031	7/16/2012	1	DELL OPTIPLEX 790	6QD46V1	MONTE VERDE ES	$ -
32022	7/16/2012	1	DELL OPTIPLEX 790	6QBG6V1	MONTE VERDE ES	$ -
32023	7/16/2012	1	DELL OPTIPLEX 790	6Q9L6V1	MONTE VERDE ES	$ -
33589-1	8/1/2014	1	DELL OPTIPLEX 3020	2DTVW12	MONTE VERDE ES	$ -

Declaration of Surplus Items						
Fixed Asset Tag#	**Date in Service**	Qty	**Description**	**Serial Number**	**Location**	**Net Book Value**
27905	12/7/2011	1	DELL LATITUDE E6420	2SMZ5R1	MONTE VERDE ES	$ -
24880	9/9/2008	1	DELL OPTIPLEX 755	538PGTG1	MONTE VERDE ES	$ -
27468	6/30/2011	1	DELL OPTIPLEX GX780	40VKDQ1	MONTE VERDE ES	$ -
36510	3/26/2015	1	DELL OPTIPLEX 3020	2DPZB42	MONTE VERDE ES	$ -
32782	8/21/2013	1	DELL INSPIRON 3521	4BDYPX1	MONTE VERDE ES	$ -
26707	7/10/2012	1	DELL LATITUDE E6520	JZ2MFV1	MONTE VERDE ES	$ -
32785	8/21/2013	1	DELL INSPIRON 3521	DFRYPX1	MONTE VERDE ES	$ -
36565	4/26/2015	1	DELL LATITUDE E6440	CN13P32	MONTE VERDE ES	$ -
27912	12/7/2011	1	DELL LATITUDE E6420	75NZ5R1	MONTE VERDE ES	$ -
27910	12/7/2011	1	DELL LATITUDE E6420	51NZ5R1	MONTE VERDE ES	$ -
27911	12/7/2011	1	DELL LATITUDE E6420	BTMZ5R1	MONTE VERDE ES	$ -
27907	12/7/2011	1	DELL LATITUDE E6420	G7NZ5R1	MONTE VERDE ES	$ -
27892	12/7/2011	1	DELL LATITUDE E6420	DZM5R1	MONTE VERDE ES	$ -
36571	4/26/2015	1	DELL LATITUDE E6440	H1W2P32	MONTE VERDE ES	$ -
24875	9/9/2008	1	DELL OPTIPLEX 755	28PGTG1	MONTE VERDE ES	$ -
38038	12/15/2015	1	DELL OPTIPLEX 7020	H33SD22	MONTE VERDE ES	$ -
32680	8/15/2013	1	WYSE VDI	S9UQDM700	MONTE VERDE ES	$ -
32681	8/15/2013	1	WYSE VDI	S9UQDM700542	MONTE VERDE ES	$ -
32683	8/15/2013	1	WYSE VDI	S9UQDM700501	MONTE VERDE ES	$ -
32682	8/15/2013	1	WYSE VDI	S9UQDM700482	MONTE VERDE ES	$ -
32735	8/15/2013	1	WYSE VDI	S9UQDM700588	MONTE VERDE ES	$ -
32679	8/15/2013	1	WYSE VDI	S9UQDM700495	MONTE VERDE ES	$ -
32687	8/15/2013	1	WYSE VDI	S9UQDM700515	MONTE VERDE ES	$ -
32686	8/15/2013	1	WYSE VDI	S9UQDM700493	MONTE VERDE ES	$ -
32685	8/15/2013	1	WYSE VDI	S9UQDM700502	MONTE VERDE ES	$ -
32684	8/15/2013	1	WYSE VDI	S9UQDM700505	MONTE VERDE ES	$ -
32655	8/12/2013	1	AVER DOCUMENT CAMERA M70	5304783200049	MONTE VERDE ES	$ -
32019	7/16/2012	1	DELL OPTIPLEX 790	6QCG6V1	MONTE VERDE ES	$ -
	Total Items:	**92**				

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of June 2023.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR JUNE 2023.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$300 from Pauline Rosales via PG&E to Monte Verde Elementary School in support of student and school needs, for use under the principal's discretion.

$40,000 from the Monte Verde Walk-A-Thon to Monte Verde Elementary School in support of student and school needs, for use under the principal's discretion.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Approval of 2023-24 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fund-raisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

Sunshine Gardens Elementary School

ASB	Restaurant Takeover – working with various restaurants such as Panda Express, Round Table, The Habit, and more for fundraising events during the 2023-24 school year.

Parkway Heights Middle School

ASB	Boba Drinks and Smoothie Juice Sale - Pre-sale of Boba and smoothie drinks for pick-up afterschool. Commencing throughout the 2023-24 school year. Car Show & Swap Meet Pop-up Community Event – Will hold a community car show with food trucks selling various foods, vendor booths, and swap meet. Commencing October 14, 2023 and April 27, 2024. Color Run Marathon – Run/walk/dance through a 5K course on campus. Commencing Spring 2024. Extra Tickets for Promotion Sales – Students are given 5 tickets to the promotion ceremony, PHMS will

	be selling extra tickets to additional family attendees. Commencing May 2024.
	Fruit Cup and Snack Sales – Selling fruit cups to all students. Commencing throughout the 2023-24 school year.
	Holiday Grams – Selling holiday grams that contain a card and treats. Commencing throughout the 2023-24 school year.
	Monthly Restaurant Takeovers – Monthly Takeovers of local restaurants such as Round Table, Red Robbin, Panda Express, and more. Commencing throughout the 2023-24 school year.
	Monthly Movie Night – Hosting movie nights every month after school, sale of snacks and drinks to fundraise.
	Plate & Snack Sales – Afterschool plate and snack sales via food trucks. Commencing throughout the 2023-24 school year.
	Quick Quack Car Wash – Pre-sale of car wash cards for car washes. Commencing throughout the 2023-24 school year.
	Spaghetti Feed – Spaghetti dinner and talent show/entertainment. The event will also have a silent auction. Commencing March 20, 2024.
	Beef Sticks and Candy Sale – Commencing throughout the 2023-24 school year.
All Grades	Read-a-thon – Read for pledges event to promote leisure reading for students. Commencing October 2023 through November 2023.
	Spirit Wear Sale – Selling hoodies and t-shirts for all grade levels. Commencing throughout the 2023-24 school year.
Library	Book Fair – The library will host a book fair during the October 2023 conferences.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$24,700	Frank + Grossman Landscape Contractors – Providing gardening plan for the Skyline Elementary School site. Plans include demolition and grading as well as irrigation work. Commencing June 2023.

District Office – Ed Services

$13,750	Screencastify – Video creation of teachers, students, and administrators to incorporate in lesson planning, PD and assessments. Commencing August 6, 2023 through August 6, 2024.
$5,500	Pala, Mary-Beth – To provide guidance and support of the Teaching Performance Assessment (TPA) to teacher candidates. Ms. Pala will facilitate seven meetings, research, and provide TPA resources and support. Commencing August 2023 to June 2024.
$1,350	ATX Learning – Providing 15 hours of virtual specialized academic instruction for the extended school year. Training includes Mandated Reporting, Anti-Harassment, and Environmental Safety. Commencing July 1, 2023 through July 16, 2023.

$5,000	Melagrano, Albert – Providing monthly NPI authorizations of LEA Medi-Cal billing for Annual SLP Letter, ongoing Medical Authorization for student OT and PT, and Medical Review and Authorization of physician orders. Commencing July 1, 2023 through June 30, 2024.
$25,000	Professional Tutors of America – Providing tutoring services as requested by individuals. Commencing July 1, 2023 through June 30, 2024.
$25,000	Bay Area Communication Access (BACA) – Providing closed captioning and sign language interpretation services. Commencing July 1, 2023 through June 30, 2024.
$3,500	Time to Sign – Providing a children's based curriculum consisting of sign language instruction and resources to educators and parents via virtual professional development. Commencing July 1, 2023 through June 30, 2024.
$8,360	United Sound – Providing music class and instruments for Special Ed students. Commencing January 1, 2024 through June 2024.
$16,000	Crosby, Brooke – Agreement with Ms. Crosby to finish the extended school year (summer school) and applicable cases needed. Commencing July 1, 2023 through July 31, 2023.
$25,000	Quality Behavioral Solutions – Providing Safety Care Training to SpEd individuals. Commencing July 1, 2023 through June 30, 2024.

Sunshine Gardens Elementary School

$10,400	Soul Shoppe Programs – Providing Social-Emotional Learning via four (4) on-site class assemblies with access to digital courses, parent workshop assembly and staff training. Commencing September 2023 through May 2024.
$10,000	Science for Scientists – Providing hands-on science, technology, and math lessons to students grades 3-5. Commencing September 2023 through May 2024.

$12,850	The Write Tools, LLC – Training in Informative/Explanatory, Opinion/Argumentation, and Narrative: Real and Imagined. Provide overview of CAASPP assessment, academic standards and the relationship between grade levels. Commencing September 5, 2023 through May 24, 2024.
$23,400	StarVista – School-bases mental health for grades TK-5th. Teacher/staff consultation to enhance therapy setting, one-on-one and group counseling. Commencing September 5, 2023 through May 24, 2024.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Approval of Facility Use Fees Increase for 2023-24

BACKGROUND:

The District wishes to continue renting out facilities within the District for use to the public and other entities for a fee.

- There are two types of fees:
    - Direct Cost: For non-profits with verifiable status. There is no additional funding other than to cover actual cost to the District.
    - Fair Market Cost: for All others.

The District has evaluated and updated its fees by 3% to reflect the rising cost of water usage, electrical usage, maintenance, materials and supplies usage and the increasing salaries of staff to maintain the facility for use.

FISCAL IMPLICATIONS:

Increased fees for rented facilities as listed below.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the increase of fees by 3% for facility use for 2023-24 as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Approval of Lease Rate Increases for 2023-24

BACKGROUND:

The District has approximately five community organizations that lease space at District facilities on an ongoing basis. Each year, the leases of use permits for long-term are typically adjusted annually by a 3% increase. Utilities will be charged separately, as noted in the attached.

For 2023-24, the District will increase rates by 3%.

FISCAL IMPLICATIONS:

The recommended 3% increase in rates for the 2023-24 fiscal year will increase lease revenues by $20,361.06.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the lease rate increases as presented for 2023-24.

SSFUSD Proposed Lease Income FY 2023-24						
Lessee	**Site**	**Room and/or Area**	**2022-23 Total Annual Rent**	**2023-24 Annual Rent - 3% Increase**	**2023-24 Proposed Monthly Rent**	**Utilities to be Charged Separately**
Family Service Agency of San Mateo County	Sunshine Gardens	5 Classrooms	51,087.59	52,620.22	4,385.02	N
Friends to Parents	Foxridge	12 Classrooms, Admin, Kitchen, Storage, Quad, etc.	273,353.88	281,554.50	23,462.88	N
The Institute for Human & Social Development	Baden/Adult Ed	Land Lease for 2 Large Portables, Outdoor Play Area	14,530.17	14,966.08	1,247.17	N
Mills Montessori School	Hillside	Hillside Facility	202,075.99	208,138.27	17,344.86	N
Unitek Nursing School	Serra Vista	Rooms 3, 5-12 + Admin; Room 4 added effective 3/1/20	137,653.94	141,783.56	11,815.30	Y
		Total Lease Income:	**678,701.57**	**699,062.63**	**58,255.22**	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: June 22, 2023

RE: Daybreak Health Information

BACKGROUND:

Daybreak Health is the leading online counseling platform for teens, serving 30+ schools across California (including Simi Valley Unified, Cabrillo Unified, and San Mateo County Office of Education). Their team includes clinicians, school experts, researchers, and 25+ LCSWs and LMFTs focused specifically on working with teens. Daybreak has served hundreds of youth (age 12-19) facing anxiety, depression, bullying, trauma, academic stress and more. They provide rapid and scalable access to counseling interventions.

Staff will provide a brief overview and Daybreak Health staff will provide answers to questions the Board of Trustees may have.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: June 22, 2023

RE: 2023-24 SSFUSD Local Control Accountability Plan (LCAP)

BACKGROUND:

The Local Control Accountability Plan is used by school districts to provide information to all stakeholders regarding the Local Education Agency (LEA) actions, services and expenditures in order to support student outcomes and support overall achievement. At the June 8, 2023 Board of Trustees meeting, District Office administration provided an overview of the proposed 2023-24 LCAP goals, actions, services and a public hearing was conducted. After receiving feedback from staff, parents, students, community members, and the San Mateo County Office of Education, slight modifications were made to the SSFUSD LCAP.

FISCAL IMPLICATIONS:

In the 2023-24 school year, SSFUSD will spend its estimated $7,699,000 Local Control Funding Formula (LCFF) Supplemental funds on actions and services principally directed toward unduplicated student groups, by offering a variety of programs and support for English learners, low income students and foster youth. The funds will be expended in both districtwide initiatives and site allocations beyond the LCFF-Base to support academic, behavioral and social emotional needs of the unduplicated pupils.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the SSFUSD 2023-24 LCAP as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: June 22, 2023

RE: Approval of SSFUSD Local Performance Indicators Self-reflection

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BACKGROUND:

Local performance indicators are part of the Local Control Accountability Plan (LCAP) process where districts annually self-assess their progress based on the eight state priorities. The 8 state priorities are:

- LCFF Priority 1: Basic Services (Conditions of Learning)
- LCFF Priority 2: Implementation of State Standards (Conditions of Learning)
- LCFF Priority 3: Parent Involvement (Engagement)
- LCFF Priority 4: Student Achievement (Pupil Outcomes)
- LCFF Priority 5: Student Engagement (Engagement)
- LCFF Priority 6: School Climate (Engagement)
- LCFF Priority 7: Course Access (Conditions of Learning)
- LCFF Priority 8: Student Outcomes (Pupil Outcomes)

Upon approval from the Board of Trustees, SSFUSD will be able to transfer this information into the State database and this information will be reported as part of the California Dashboard results that are usually released to the public in January 2024.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the SSFUSD Local Performance Indicators Self-reflection document as presented.

Local Performance Indicator Self-Reflection

Local Educational Agency (LEA)	Contact Name and Title	Email and Phone
South San Francisco USD	Keith Irish Assistant Superintendent Educational Services	kirish@ssfusd.org 6508778709

Introduction

The State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area. The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at a regularly scheduled public meeting of the local governing board/body in conjunction with the adoption of the Local Control and Accountability Plan (LCAP).
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

Performance Standards

The performance standards for the local performance indicators are:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

The LEA annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; the LEA then reports the results to its local governing board at a regularly scheduled meeting and to reports to educational partners and the public through the Dashboard.

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the LEA serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to educational partners and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

The county office of education (COE) annually measures its progress in coordinating instruction as required by California EC Section 48926; the COE then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board at a regularly scheduled meeting and reports to educational partners and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of misassignments of teachers of ELs, total teacher misassignments, and vacant teacher positions
- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies)

Teachers	Number	Percent
Misassignments of Teachers of English Learners	0	0%
Total Teacher Misassignments	8	2%
Vacant Teacher Positions	1	0%

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0%

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	0

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

OPTION 1: Narrative Summary (Limited to 3,000 characters)
In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) - Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics - Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Implementation of State Academic Standards (LCFF Priority 2)

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

   Rating Scale (lowest to highest) -
   1 - Exploration and Research Phase
   2 - Beginning Development
   3 - Initial Implementation
   4 - Full Implementation
   5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA			3		
ELD (Aligned to ELA Standards)			3		
Mathematics – Common Core State Standards for Mathematics			3		
Next Generation Science Standards		2			
History-Social Science		2			

2. Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA			3		
ELD (Aligned to ELA Standards)			3		
Mathematics – Common Core State Standards for Mathematics			3		
Next Generation Science Standards		2			
History-Social Science		2			

3. Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA			3		
ELD (Aligned to ELA Standards)			3		
Mathematics – Common Core State Standards for Mathematics			3		
Next Generation Science Standards		2			
History-Social Science	1				

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Career Technical Education	1				
Health Education Content Standards		2			
Physical Education Model Content Standards	1				
Visual and Performing Arts	1				
World Language	1				

Support for Teachers and Administrators

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole			3		
Identifying the professional learning needs of individual teachers			3		
Providing support for teachers on the standards they have not yet mastered			3		

Optional Narrative (Limited to 1,500 characters)

6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

SSFUSD has been focusing on the creation and implementation of the scope and sequence for English Language Arts, ELD and mathematics. The EDS team has created end of unit assessments and has shared all resources with staff. We are in the process of developing a walk-through tool/evaluation rubric so we can monitor implementation of instructional practices aligned with the District's scope and sequence. During the 22 -23 school year, during monthly collaboration, teams of teachers started the scope and sequence process in World language (Spanish), all social science courses (6th, 7th, 8th, World History, US History & Ethnic Studies and our Health course at the high school level. Social Studies, Health, and World Language course teams engaged in curriculum discussions and scope and sequence development in 22-23. In 22-23, English Language Arts scope and sequence along with districtwide common assessments were implemented in K-12 English language Arts and in Mathematics in grades 6-12.

Parental Involvement and Family Engagement (LCFF Priority 3)

Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: [1]

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.

2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.

3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):

   1 – Exploration and Research
   2 – Beginning Development
   3 – Initial Implementation
   4 – Full Implementation
   5 – Full Implementation and Sustainability

4. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.

5. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

Sections of the Self-Reflection Tool

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Building Relationships	1	2	3	4	5
1. Rate the LEA's progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.			3		
2. Rate the LEA's progress in creating welcoming environments for all families in the community.			3		
3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.			3		
4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.			3		

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

SSFUSD continues to focus on providing our educational partners the opportunity to provide input and feedback on district plans and priorities. We have seen an increase in participation of educational partners in surveys. The Student Advisory Committee created in 2021-22 continues to work toward amplifying student voice in SSFUSD. A Family Fellows program was established in 2022-23 to increase the District's engagement with traditionally underrepresented and disenfranchised families; this has led to an increase in diverse voices attending community engagement meetings.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Relationships Between School Staff and Families.

SSFUSD has provided numerous surveys to our educational partners over the past couple of years. in our surveys we often ask open ended questions. We need assistance in analyzing survey responses and using predictive intelligence to assist us in making determinations from the survey data. The introduction of Remind, a communication tool, and Qualtrics, a survey tool, have helped SSFUSD increase survey response rate and community engagement meeting participation from families. Our focus area for the 23 - 24 school year, is to improve our relationships with our non - English speaking families and make them fell more included. SSFUSD plans on hiring 3 more Community Liaisons to assist in the intake process during registration and provide more outreach to our non - English speaking families. In addition, we plan on partnering with Certified Languages, an organization that provides interpreting services in over 36 different languages. We want to ensure that our staff can speak to our families in the language that they are most comfortable with when having discussions about student progress.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

One of our LCAP goals is focused on increasing student, parent and community engagement. SSFUSD has numerous district parent committees (AAPAC - African American Parent Advisory committee), DELAC (District English Learners Advisory Committee, SEPAC (Special Education Advisory Committee - started in 2018), student advisory Committee (started in 2021) and (DEI) Diversity Equity Inclusion Committee - started in 2021. At the site level we have numerous committees such as SSC (School Site Council) , ELAC (English learners Advisory Committee) and PTA (site and district). In addition, SSFUSD provides opportunities to obtain stakeholder input on district plans such as the LCAP and ESSER III plans. So, the number of committees at the site and district level in addition to the surveys provides numerous opportunities for stakeholders to give input. However, our numbers at our meetings tend to be low (less than 50) and for surveys our responses rate is less than 15%. The introduction of Remind, a digital communication tool, for 2022-23 has helped us make progress in this area, and we continue to explore additional opportunities for stakeholder engagement. Some of the ways were thinking we could improve engagement of underrepresented families is to create additional district/site parent committees, hire staff such as Community Liaisons, and continue to expand the use of tools such as Remind to provide multiple ways to communicate with our families. Many of site leaders use shorter and more frequent communication with their parent communities and with the continue use of virtual meetings we are seeing more parent engagement than in person. We will continue to use these strategies and reassess annually.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Building Partnerships	1	2	3	4	5
5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.			3		
6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.			3		

Building Partnerships	1	2	3	4	5
7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.			3		
8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.			3		

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Partnerships for Student Outcomes.

Due to school closures in March 2020, professional learning and support to our staff has been an area of focus. In addition, the EDS department and school sites has provided numerous workshops to support student/family use of technology devices, educational online platforms and programs. SSFUSD added an additional staff development day in August 2020 and due to the distance learning schedules students had an asynchronous Wednesday. The EDS department provided numerous trainings on Wednesdays and gave staff time to lesson plan as they converted lessons digitally and had to use numerous programs such as Nearpod, IXL, Screencastify, SeeSaw and Google classroom. Our technology TOSA and Director of Student performance conducted parent workshops on digital citizenship, and specific online programs. SSFUSD partnered with Paper company to provide online tutoring 24/7 for our students in grades 6 - 12. Distance learning made school districts look at current practices, policies and procedures and SSFUSD had to make numerous decisions and changes to practices, and procedures to be alignment with new state laws. An area of growth for SSFUSD is to support families to understand their legal rights. However, our Director of Special Education via the SEPAC presented workshops on this topic and created a website which houses numerous resources for parents that have a student that has an individual education plan. Although we've making progress in this area we need to continue to provide opportunities for stakeholder engagement. Some of the ways were thinking we could improve engagement of underrepresented families is to create additional district/site parent committees, hire staff such as Community Liaisons, and explore the use of digital communication platforms to provide multiple ways to communicate with our families. In 2022-23, SSFUSD implemented Remind, a tool that facilitates communication via email, mobile application, or text messaging. Using this tool to send out information including announcements about community engagement meetings has helped increase attendance at in-person meetings and participation in online meetings. In addition to an increase in overall numbers, we are noticing a more diverse representation from families and schools at these meetings. A Family Fellows program introduced in 2022-23 has helped increase engagement with traditionally underrepresented and disenfranchised families. Many of site leaders use shorter and more frequent communication with their parent communities and with the continued use of virtual meetings we are seeing more parent engagement than in person. We will continue to use these strategies and reassess annually.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Partnerships for Student Outcomes.

SSFUSD will focus on using our current student information system, Infinite campus to its fullest capacity in order to provide timely information about student progress. SSFUSD will explore the Infinite Campus gradebook program and we will use notifications within Infinite campus to provide direct communication via emails/alerts to parents/guardians regarding missing assignments, when progress reports are available and implement an early warning system in IC to assist counselors and staff with early notification if a student isn't performing well in a class.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

Thru the Family Fellows program, cohorts of about 25 families go thru 9 sessions on topics in the educational field (Attendance, special education, assessment data, know your rights etc) and school officials can attend one or more of these sessions. SSFUSD had two cohorts complete the family fellow program in 22 - 23, and we plan to have

multiple cohorts in 23 - 24. Our existing cohort actually recruits new members for the new cohort. For the first two cohorts over 60% of the parents participating are Spanish speaking and 40% of the parents either have a student that is in one of our English Learner or special education programs.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Seeking Input	1	2	3	4	5
9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.			3		
10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.			3		
11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.			3		
12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.		2			

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

SSFUSD has created numerous documents and has provided training to site leaders to assist them in obtaining input from site committees such as School Site Council. During these meetings our staff builds a shared understanding so parents can provide input. We often include "input sessions" at most of our parent and district committee meetings. For those parents that were unable to attend we post the slide deck and often the recording of the meeting in case stakeholders want to watch the meeting. During the 2022-23 school year, SSFUSD began engagement with community groups as part of our process for informing the District's Strategic Plan. Outreach to communities and in particular, with communities that have traditionally had less representation and voice in our district were prioritized through the engagement process which included small and large group meetings, online and in person, throughout the school year. These community meetings were facilitated by members of our Strategic Plan Working Groups, which included community members, parents, students, and staff from across the district.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

An area of growth for SSFUSD is to provide input opportunities on all district and site policies. Although we've making progress in this area we need to continue to provide opportunities for stakeholder engagement. Some of the ways were thinking we could improve engagement of underrepresented families is to create additional district/site parent committees, hire staff such as Community Liaisons, and the use of other digital communication platforms such

as Remind to provide multiple ways to communicate with our families. Many of site leaders use shorter and more frequent communication with their parent communities and with the continued use of virtual meetings we are seeing more parent engagement than in person. We will continue to use these strategies and reassess annually.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

SSFUSD continues to work on strategies that will help us improve engagement with traditionally underrepresented families. The Family Fellows program started this year has helped amplify voices and representation from our Hispanic/Latinx community. Site leaders have reached out to families to conduct empathy interviews to learn more about what our families need and what modes of communication work best for them. We will continue to build on these strategies and others, and reassess annually.

School Climate (LCFF Priority 6)

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6– 8, 9–12) in a text box provided in the California School Dashboard (response limited to 3,000 characters). LEAs will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey, report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

1. **DATA:** Reflect on the key learnings from the survey results and share what the LEA learned.

2. **MEANING:** What do the disaggregated results (if applicable) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?

3. **USE:** What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?

In Spring 2023, SSFUSD administered the California Healthy Kids Survey (CHKS) to students in grades 5, 7, 9, and 11, as well as staff and parents. Preliminary results from student surveys indicate:

83% of elementary students and 55% of secondary students agreed that adults at school care about them
91% of elementary students and 72% of secondary students agreed that adults at school believe they can succeed
74% of elementary students and 49% of secondary students agreed that they feel they are a part of their school

These results show what while positive connections are formed at our elementary schools, these sentiments wane as students matriculate through our system. These results also mirror feedback from community engagement sessions. Further exploration of these results including discussions with student groups will be planned for 2023-24 as student engagement and school climate are areas of focus for our school climate and counseling teams next year.

SSFUSD includes in the annual LCAP Community Input Survey a few questions mirroring those from California Healthy Kids Survey. Though it was a smaller sample, responses for the school climate questions mirrored the results from the California Healthy Kids survey.

The CHKS and LCAP survey data reinforced SSFUSD's emphasis on school connectedness and the need to reestablish strong, inclusive school climate and culture in our schools in the transition back from COVID school closures. Support for students' social emotional well being and mental health, also supported by the CHKS data as well as feedback from community input sessions, staff and student feedback, was a continued focus with the addition of Wellness Counselors, District Counselor meetings, ongoing professional development related to social emotional learning, and the expansion of our mental health resource offerings including Care Solace, Daybreak, and partnerships with community organizations. The District also developed clearer communication and a resource guide of what social emotional and mental health supports are available to our students, families, and staff, based on

survey data as well as community feedback. SSFUSD was recently a recipient of the SBHIP grant in partnership with the San Mateo County of Education and another local school district; this grant will support the District's implementation of Wellness Centers and a Peer Counseling program in our secondary schools, as well as preventative programs for substance abuse and prevention. Based on feedback from students, staff, and parents via LCAP community input sessions and the LCAP survey results such as those shown above, social emotional learning and support will continue to be a focus for the 2023-24 school year.

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

SSFUSD analyzes master schedules and student transcripts, state (CA dashboard) and federal data (Civil Rights Data Collection) and surveys to all stakeholders to determine if SSFUSD is providing access to a broad course of study for our students. In 2018 - 19, we analyzed our high school schedules and numerous data points, and a high school task force committee made a recommendation for the high schools to move to a modified 7 period block which includes a "flex period." Flex periods are built into the bell schedule and provide time for intervention support; SEL activities; make up work or get extra help from teacher; make up for missed tests; presentations from outside presenters, staff or counselors; time for students to meet with specific staff members so that students do not miss academic classes; provide opportunities for staff/students to build and create relationships. Our high schools are continuing to explore a variety of strategies to make Flex period a productive and meaningful time for students to receive additional support. Our middle schools embarked on a similar self-study process in 2021-22 and will move to a 7-period modified block for the 2023-24 school year.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

Flex periods provide opportunities that we all know are important but often struggle to fit into a traditional school schedule and try to do outside of regular school hours. While most commonly students go to different teachers for additional academic support, it is also common for students to participate in enrichment sessions, attend a review lesson on a topic, meet with an advisor, make up class assignments for days missed, participate in club meetings, take part in special events they earned (like PBIS related rewards), and partake in other extracurricular activities, like sports.

The change in bell schedule has assisted in the increase of our graduation rates at both high schools - SSFHS - 2018 (78.4%), 2019 (78.5%) 2020 (82.4%), 2021 (88.7%); ECHS - 2018 - (92.2%). 2019 - (94.8%), 2020 (94.1%), 2021 (97.7%), 2022 (92%). For the College Career Indicator we've seen increases as well: SSFHS - 2018 (31.6% - prepared), 2019 - (32.5% - prepared), 2020 (36.5%); ECHS - 2018 (28% - prepared), 2019 - (35.5% - prepared), 2020 (56.1%). [Note: CCI dashboard did not produce a "prepared" rating in 2021 and 2022 due to pandemic school closures].

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

SSFUSD convened a Middle School Schedule Committee in 2021-22 to analyze our middle school bell schedules with the goal of exploring ways to provide opportunities for intervention and expand access to a broad course of

study. These discussions are important since SSFUSD has been awarded a CTE grant continue to build pathways to assist our students in being college and career ready when they graduate from SSFUSD. Some of the barriers we've encountered are the length of the school day and staffing shortages. We will continue to provide opportunities for input with our various committees and will use data to inform our decisions. A new Middle School bell schedule with a 7-period day will be implemented for the 2023-24 school year. We want to be sure increase opportunities and access for our under represented students as we continue to analyze our grading practices and placement criteria for high school courses.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

SSFUSD will continue to provide intervention courses to assist our students in meeting academic content standards. In particular, we are analyzing our supports for our English Learners and student with disabilities and designing classes such as Controversial Issues in Society, a college prep course designed for Long-term English Learners that focuses on strengthening academic language skills. We are also continuing to build strong CTE pathways and introduced a Building Construction pathway in 2022-2023.Sections have been allocated at the ECHS and SSFHS to support student access to courses including AP and CTE. To support the transition to a 7-period day for the Middle School schedules, sections have been allocated to support the development and implementation of elective courses at middle school. In 2023-24, we plan to add a second course to the Building Construction pathway and with the new 7-period bell schedule, all middle schools will be offering sections of Project Lead the Way courses.

Coordination of Services for Expelled Students – COE Only (LCFF Priority 9)

Assess the degree of implementation of the progress in coordinating instruction for expelled students in your county.

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Coordinating Instruction	1	2	3	4	5
1. Assessing status of triennial plan for providing educational services to all expelled students in the county, including:	[No response required]	[No response required]	[No response required]	[No response required]	[No response required]
a. Review of required outcome data.					
b. Identifying existing educational alternatives for expelled pupils, gaps in educational services to expelled pupils, and strategies for filling those service gaps.					
c. Identifying alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who					

Coordinating Instruction	1	2	3	4	5
pose a danger to other district pupils.					
2. Coordinating on development and implementation of triennial plan with all LEAs within the county.					
3. Establishing ongoing collaboration and policy development for transparent referral process for LEAs within the county to the county office of education or other program options, including dissemination to all LEAs within the county a menu of available continuum of services for expelled students.					
4. Developing memorandum of understanding regarding the coordination of partial credit policies between district of residence and county office of education.					

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

Assess the degree of implementation of coordinated service program components for foster youth in your county.

Rating Scale (lowest to highest) -
1 - Exploration and Research Phase
2 - Beginning Development
3 - Initial Implementation
4 - Full Implementation
5 - Full Implementation and Sustainability

Coordinating Services	1	2	3	4	5
1. Establishing ongoing collaboration and supporting policy development, including establishing formalized information sharing agreements with child welfare, probation, Local Education Agency (LEAs), the courts, and other organizations to support determining the proper educational placement of foster youth (e.g., school of origin versus current residence, comprehensive versus alternative school, and regular versus special education).					

Coordinating Services	1	2	3	4	5
2. Building capacity with LEA, probation, child welfare, and other organizations for purposes of implementing school-based support infrastructure for foster youth intended to improve educational outcomes (e.g., provide regular professional development with the Foster Youth Liaisons to facilitate adequate transportation services for foster youth).					
3. Providing information and assistance to LEAs regarding the educational needs of foster youth in order to improve educational outcomes.					
4. Providing direct educational services for foster youth in LEA or county-operated programs provided the school district has certified that specified services cannot be provided or funded using other sources, including, but not limited to, Local Control Funding Formula, federal, state or local funding.					
5. Establishing ongoing collaboration and supporting development of policies and procedures that facilitate expeditious transfer of records, transcripts, and other relevant educational information.					
6. Facilitating the coordination of post-secondary opportunities for youth by engaging with systems partners, including, but not limited to, child welfare transition planning and independent living services, community colleges or universities, career technical education, and workforce development providers.					
7. Developing strategies to prioritize the needs of foster youth in the community, using community-wide assessments that consider age group, geographical area, and identification of highest needs students based on academic needs and placement type.					

Coordinating Services	1	2	3	4	5
8. Engaging in the process of reviewing plan deliverables and of collecting and analyzing LEA and COE level outcome data for purposes of evaluating effectiveness of support services for foster youth and whether the investment in services contributes to improved educational outcomes for foster youth.					

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: June 22, 2023

RE: Approval of a Continued 3-year MOU with Edgenuity for 2023-26

BACKGROUND:

The District wishes to continue using Edgenuity as the online education provider for our students. Edgenuity offers standards-aligned video-based curriculum for high school blended learning environments. The program allows educators to customize the curriculum for their students, who monitor their own progress while completing lessons, assessments, and interactive activities.

In addition to core subjects, Edgenuity provides curriculum which includes math, science, and history, elective courses including foreign languages (Mandarin, Spanish, German, etc.,), Career and Technical Education (CTE), and digital arts. The agreement also includes four virtual sessions for staff, a plagiarism checker, and virtual tutors. This request is for a three-year term, from June 1, 2023 through May 31, 2026.

FISCAL IMPLICATIONS:

The annual cost for a 3-year agreement is $69,993 per year for a total of $209,800. General Funds will be used to cover all costs.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU agreement with Edgenuity for the duration of 3 years, from June 1, 2023 through May 31, 2026, in the total amount of $209,800, as presented.

imagine learning

Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date	6/6/2023
Quote No.	305532
Acct. No.	03:so:CA:12214944
Total	$209,800.00
Pricing Expires	8/31/2023

South San Francisco Unified School Dist
398 B St
South San Francisco CA 94080

SSFUSD Edgenuity 3 yr. '23-'26

Payment Schedule	Contract Start	Contract End
Net 30	6/1/2023	5/31/2026

Site	Description	Comment	End Date	Per Unit	Qty	Amount
1. South San Francisco Unified School Dist						
	Professional Development Foundational Webinar Package - Edgenuity or MyPath [LEGACY] - up to 40 educators. Package includes 4 sessions of customer's choice delivered virtually.		05/31/2026	$3,000.00	3	$9,000.00

Site	Description	Comment	End Date	Per Unit	Qty	Amount
1. Baden High School						
	Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		05/31/2026	$30,000.00	1	$30,000.00
	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		05/31/2026	$1,800.00	1	$1,800.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at https://www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

South San Francisco Unified School Dist

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Ferrari Garcia (He/Him)
Account Executive - California
559.767.0224 Mobile
Ferrari.Garcia@imaginelearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

imagine learning

Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date	6/6/2023
Quote No.	305532
Acct. No.	03:so:CA:12214944
Total	$209,800.00
Pricing Expires	8/31/2023

Site	Description	Comment	End Date	Per Unit	Qty	Amount
	IS 6-12 On-Demand Tutoring Site License Add-on		05/31/2026	$6,000.00	1	$6,000.00

Site	Description	Comment	End Date	Per Unit	Qty	Amount
1. El Camino High School						
2. South San Francisco High School						
	Digital Libraries 9-12 Comprehensive Site License (HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		05/31/2026	$75,000.00	2	$150,000.00
	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		05/31/2026	$3,000.00	2	$6,000.00
	IS 6-12 On-Demand Tutoring Site License Add-on		05/31/2026	$15,000.00	2	$30,000.00

3-year Subtotal	$232,800.00
3-year Partner Incentive	($23,000.00)
Total 3-year Partnership	$209,800.00

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

Cregg Ramich, Principal Buri Buri Elementary School

DATE: June 22, 2023

RE: Approval of the Continued Climate Corps Education Outside Program at Buri Buri Elementary School for 2023-24

BACKGROUND:

Buri Buri ES has partnered with Strategic Energy Innovations (SEI), a green workforce program, for the past several years. SEI maintains a Climate Corps Education Outside (CCEO) fellowship program that provides professional development and experiential learning opportunities for emerging science and ecoliteracy educators. SEI trains, and places CCEO members with schools and districts, where they lead hands-on outdoor science and ecoliteracy instruction, maintenance of the school garden, and school sustainability projects.

CCEO will provide services at Buri Buri ES from August 21, 2023 to August 2, 2024.

FISCAL IMPLICATIONS:

Climate Corps Education Outside Cycle: 1,700 total hours, allocated as follows:

- 1,560 hours of on-site service with Partner ("on-site hours")
- 140 hours of training led by SEI ("training hours")

The fee will be paid in two installments, $15,000 due September 20, 2023 and the final $15,000 due January 31, 2024. The total amount is not to exceed $30,000 which will be paid using site allocated funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Strategic Energy Innovations (SEI), Climate Corps Education Outside to provide learning opportunities at Buri Buri ES for 2023-24, in the amount of $30,000.

Climate Corps Education Outside

Agreement

This is an agreement ("Agreement"), dated as of May 24, 2023, between **Strategic Energy Innovations** ("SEI"), a California nonprofit corporation and **South San Francisco School District** ("Partner"), a **school district.**

Background

A. SEI is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. Its mission is to build leaders to drive sustainability solutions.

B. As part of its green workforce program, SEI maintains a Climate Corps Education Outside fellowship program ("Program") that provides professional development and experiential learning opportunities for emerging science and ecoliteracy educators. SEI recruits, trains, and places Climate Corps Education Outside fellows (each, a "Fellow" or a "member") with schools and districts, where they lead hands-on outdoor science and ecoliteracy instruction, maintenance of the school garden, and school sustainability projects.

C. Partner desires to participate in the Program by hosting a Fellow on the basis set out in this Agreement in order to provide its students with additional science and ecoliteracy instruction outdoors, formative experiences in the natural world, and a thriving school garden.

D. This Agreement has two parts. The first part sets out framework understandings regarding the arrangement, including Fellow training and supervision, reporting, communication, and termination. The second part, a document attached as **Exhibit A** and referred to as the "Program Plan," sets out the specifics of the arrangement, including the Fellow service term, payment schedule, and contact persons.

SEI and Partner agree as follows:

1. Program Initiation

1.1 Recruitment and Selection

SEI will recruit, screen, and select a Fellow to serve the Partner during the service term ("Service Term") set out in the Program Plan.

1.2 Employment Relationship

SEI and Partner acknowledge that Fellow is an employee of SEI. SEI will notify each Fellow that Fellow is ***not*** an employee of Partner.

1.3 Fellow Orientation

At the start of the Service Term, SEI will provide Fellow with an orientation to the Program. Partner will provide Fellow with an orientation to Partner's systems, operations, staff, schedule, and facilities.

1.4 Fellowship Scope

Fellow will be available to provide Program lessons to all K-5 students, in accordance with a schedule of up to 16 Program lessons per week. Fellow will deliver a minimum of 7.5 hours of instruction (equivalent to ten 45-minute lessons) to a minimum of 200 students (equivalent to eight classes) throughout the school year. The number of lessons for other students will be mutually agreed upon by both parties. Fellow will administer pre- and post- Program assessments to at least 200 students who have received 7.5 hours of instruction, and to up to all K-5 students at the school. All lessons shall be provided in the presence of a certificated teacher. Variations to this schedule must be agreed to by the Fellow and the Partner. Fellow will also provide garden maintenance and coordinate volunteer engagement opportunities in the garden space.

In the case of Partner operating in distance learning due to COVID-19, Fellow will provide remote instruction to students using the Program's existing library of virtual curriculum and model for virtual Program delivery. Other Program activities will be converted to remote as much as possible, in accordance with health and safety regulations.

1.5 SEI Fee

In consideration for the services provided by SEI, Partner will pay to SEI the fees specified in the Program Plan.

SEI will assume all Program expenses for site-based personnel, training, and curriculum. Any additional site supplies or expenses shall be paid for directly by the Partner.

1.6 Prohibited Activities

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program, Fellows may not engage in the following activities:

- **a)** Attempting to influence legislation;
- **b)** Organizing or engaging in protests, petitions, boycotts, or strikes;
- **c)** Assisting, promoting, or deterring union organizing;
- **d)** Impairing existing contracts for services or collective bargaining agreements;
- **e)** Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- **f)** Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- **g)** Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- **h)** Providing a direct benefit to—
  - i. A business organized for profit;
  - ii. A labor union;
  - iii. A partisan political organization;
  - iv. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
  - v. An organization engaged in the religious activities described in paragraph g) above, unless CNCS assistance is not used to support those religious activities;
- **i)** Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- **j)** Providing abortion services or referrals for receipt of such services; and
- **k)** Such other activities as CNCS may prohibit.

Fellows may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-AmeriCorps funds. Individuals should not wear the AmeriCorps logo while doing so.

1.8 Tuberculosis and Fingerprinting.

By signing this Agreement, SEI certifies compliance with the following requirements, and will provide Partner with evidence of Fellows' qualifications, which include:

Tuberculosis Screening: Fellows must submit to a tuberculosis risk assessment as required by Education Code 49406. If tuberculosis risk factors are identified, Fellows must submit to an intradermal or other approved tuberculosis examination to determine that they are free of infectious tuberculosis. If the results of the examination are positive, Fellows shall obtain an x-ray of the lungs. At his/her discretion, Fellows may choose to submit to the examination instead of the risk assessment.

Fingerprinting of Employees and Agents. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to services under this Agreement and SEI certifies its compliance with these provisions as follows: SEI certifies that SEI has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to Fellow, and the California Department of Justice has determined that Fellows has not been convicted of a felony, as that term is defined in Education Code section 45122.1. SEI further certifies that it has received and reviewed fingerprint results for Fellows and has requested and reviewed subsequent arrest records for Fellow.

2. Training and Support

2.1 Fellow Training

SEI will train and support the Fellow with a training program that includes a combination of: a two week-long Program orientation, regular Friday trainings that comprise a mix of in-person and virtual training events, an end of program symposium, and two performance reviews. Time spent by the Fellow in this training program will count as training hours under the Program Plan.

2.2 Mentor Teacher

Partner will designate a paid mentor teacher ("Mentor Teacher") to supervise Fellow's day-to-day activities and performance. The responsibilities of the Mentor Teacher include, without limitation: (a) orienting Fellow to the school site, (b) attending a Mentor Teacher orientation webinar hosted by Program, (c) guiding Fellow towards achieving the goals set out in the Fellowship Scope, (d) meeting with Fellow one-on-one at least weekly to discuss instructional practice, and (e) providing feedback on Fellow performance twice per year in a survey. If Partner changes the Mentor Teacher, Partner will provide SEI with written notice setting out the name and title of the new Mentor Teacher. SEI will provide a monetary stipend to the Mentor Teacher.

2.3 Lesson Supervision by Certificated Teachers

Partner shall ensure that a certificated teacher shall accompany each class of students to the outdoor lesson garden space for the duration of Program lesson time. Such certificated teachers are expected to provide support with classroom management of students while attending Program lessons, including taking attendance at the start of each lesson. Fellows are not credentialed teachers, therefore it is legally required that a credentialed teacher attend the full duration of Program garden lessons.

2.4 School Supports

In addition to 2.2 and 2.3, Partner will provide the following supports to the Fellow:

a) An indoor workspace with a table or desk.
b) A lesson schedule that serves K-5 classes, with no more than 16 Program lessons per week and a minimum of 7.5 hours of instruction (or ten 45-minute lessons) per school year to at least 200 students.
c) Class rosters for all classes at the school site, to support attendance tracking required by AmeriCorps.
d) Access to all-staff email group or list, to be used in accordance with Partner site rules and applicable law, and solely for the implementation of this Agreement and for no other purpose (for example and without limitation: no advertising, no commercial solicitations, and no prohibited political solicitations or messages).
e) Support to Fellow in providing pre- and post- Program assessments to at least 200 students who will receive 7.5 hours of instruction, and to up to all students at the school. This includes providing access to computer lab/laptops/tablets with internet access. Given the nature of the assessments, SEI prefers 3rd, 4th, and 5th grade students to receive 7.5 hours of instruction and take the assessments.

f) Allotted time at staff meetings for Fellow introduction and Program announcements, as needed.
g) Include Fellow in all appropriate emergency planning, including provision of walkie-talkie (if applicable, and in the sole discretion of the Partner), and a copy of the Partner site emergency plan.
h) Foster curriculum collaboration by providing a minimum of one hour each semester for the Fellow to meet with each grade level team.
i) Partner or Mentor Teacher will review and approve Fellow's timecards on a bi-monthly basis

Partner will meet with Program staff and Fellow for a Program orientation at the beginning of or prior to the Program period. Partner or designee will proactively communicate with Program staff to provide feedback or address issues as they arise, or as soon as is practically feasible in the sole discretion of the Partner.

2.5 Ownership of Materials

For clarity, SEI owns the intellectual property rights in all curriculum, training, and professional development materials and documents referred to in this Agreement. In the event that a Partner officer, agent, or employee contributes to the development of modified or new materials and documents using Partner resources, in which case Partner shall jointly own the intellectual property rights in said materials and documents. Modified curriculum and related materials are derivative of SEI materials but contain a significant proportion of new content designed and developed with Partner input and that extend beyond assembling existing SEI materials and basic maintenance, such as updates to reflect technology advancements and copy edits.

3. Fellow Responsibilities, Scheduling, and Supervision

3.1 Fellow Responsibilities

Partner may assign specific responsibilities to Fellow so long as they are consistent with the Fellowship Scope.

3.2 Payment to Fellow; Additional Funding

SEI will pay Fellow a living stipend ("Living Stipend"), offer health insurance, and facilitate access to eligible resources such as Cal-Fresh, childcare, and the AmeriCorps end of program education award ("Education Award"). The Fellow stipend in 2023-24 will be $1,467, distributed twice per month, and the AmeriCorps education award, distributed after term completion, will be $10,000.

3.3 Hours and Work Schedule

The standard number of service hours for Fellows ("Standard Hours") is set out in the Program Plan. Partner and Program will provide Fellow with a reasonably consistent schedule during the Service Term so that Fellow can fulfill their Required Hours. During the school year, Fellow will serve an average of 36 hours on site per week, Monday-Friday. On approximately half of all Fridays, Fellow will be off-site for Program training days. During the summer months, Fellow may work reduced hours during the week, as long as they complete all responsibilities and remain on track to meet their Required Hours.

3.4 Work Environment and Resources

Partner will provide Fellow with adequate workspace and other support resources reasonably necessary for Fellow to complete their work, including:

a) A work space inside the school building that is easily accessible and includes an unshared desk
b) Access to a computer, internet, on-site printers, and copiers
c) A mailbox
d) Acquisition of garden supplies paid out of the school's garden budget or use of the school's existing garden supplies, as needed
e) If a budget exists for garden supplies, provide Fellows with the ability to acquire supplies directly paid for from such funds, as needed
f) Access to school supplies such as paper, pencils, and other materials, as needed
g) Access to computer lab/laptops/tablets with internet access for at least 200 students (or eight classes) for both pre and post assessments
h) An adequate outdoor learning environment for Program lessons, incorporating the garden infrastructure listed below, prior to the start of programming:
    i. A whiteboard or chalkboard in the outdoor lesson space
    ii. Student seating that can accommodate the largest class at the school
    iii. Secure supply storage space, such as a shed or cabinet
    iv. Planting areas (in-ground or raised beds)
    v. A working hose bib in the garden that provides access to water

Any requested item listed above that is not able to be provided at a particular Partner site may be discussed between the Fellow and the Partner, in an effort to arrive at an adequate substitute for the requested item. Provision of any requested item is based on the ability of the Partner to provide.

As a federal grantee, SEI is required by the Drug-Free Work Place Act of 1988 to provide members with a drug-free environment.

SEI is responsible for the safety of its site-based staff in the performance of activities under this Agreement. Therefore, site-based staff may not participate in projects that pose undue safety risks to such site-based staff.

As a grantee of AmeriCorps, SEI sites must grant acceptance or permission to display AmeriCorps poster(s) and/or information, where AmeriCorps members are actively serving. School hereby agrees to permit the display of such poster(s) and/or information, if applicable.

3.5 Fellow Attendance at Program Events

Partner will allow Fellow to attend all Program events, including, without limitation, orientation, semi-monthly trainings, field trips to other CCEO partner sites, and the CCEO Symposium, so that Fellow can fulfill their Program training requirements and enhance their professional development. Time spent by the Fellow at these events will count as training hours under the Program Plan.

4. Reporting and Recordkeeping

4.1 Program Reports

Partner will complete and submit or support all Program forms, surveys, assessments, progress reports, Fellow evaluations, and other documents requested by SEI (which SEI understands and agrees must comply with student data confidentiality), including:

a) Biannual professional development assessment providing feedback on Fellow activities
b) Anonymous student Science Activation and Ecoliteracy assessments for at least 200 students
c) Partner surveys as requested
d) Student photo release form and (where required) consent form with demographic data, to be distributed to families in the welcome to school packet

SEI may share results related to the Program for the purpose of grant reporting, program marketing, and fundraising.

4.2 Site Visits
SEI may visit Partner sites and observe Fellow instruction, film, photograph, and otherwise document Program and Fellow activities during normal business hours and with reasonable advance notice.

4.3 Recordkeeping
SEI and Partner will each maintain records relating to its Program responsibilities in a manner such that the other can evaluate compliance with this Agreement. SEI and Partner will make those records available for review by the other on reasonable notice during the term of this Agreement and for a period of three years after its termination.

5. Communication

5.1 Program Contacts
SEI and Partner will each appoint one individual to act as primary contact person and to coordinate activities in connection with the Program. The initial appointees are identified in the Program Plan. SEI and Partner each may change its contact person at any time and will so advise the other.

5.2 Cooperation
SEI and Partner acknowledge Fellow's success in the Program depends in large part on the effectiveness of collaboration between the parties. Both parties will provide timely access to data, information, and personnel, ensure the accuracy and completeness of data and information provided, and promptly notify one another about challenges, concerns, and successes.

5.3 Fellow Performance
SEI cannot guarantee specific performance results for any Fellow. Partner will notify SEI immediately of any problems with Fellow's professional performance or conduct, including, without limitation, failure to report to a site or unprofessional behavior. SEI will work with Partner to coordinate an appropriate response.

5.4 Confidentiality
In working together on the Program, SEI and Partner may share non-public information ("confidential information") with one another including information about financial, funding, and other matters. SEI and Partner will each use the other party's confidential information only in connection with activities under this Agreement and will keep this information confidential. Confidential information does not include information generally available to the public, information already known by the receiving party before entering into this Agreement, and information independently developed. All confidential information furnished under this Agreement is and will remain the property of the furnishing party.

6. Publicity

6.1 Publicity by SEI
SEI may, in its sole discretion, identify Partner as a host site or "program partner" in the Program, and, subject to Section 5.4, describe its work with Partner and Fellow in internal and external communications, including, without limitation, on SEI's website, the Climate Corps website, and in its marketing or outreach materials. SEI may use Partner's name and logos, as well as photos, videos, and other materials created during site visits under Section 4.2, in connection with these efforts.

6.2 Publicity by Partner
Partner may identify itself as a host site or "program partner" in the Program, and, subject to Section 5.4, describe its work with SEI and Fellow in internal and external communications, including, without limitation, on its website and in its marketing or outreach materials. Partner may use SEI's name and

logos, including the Climate Corps Education Outside name and logos, in connection with these efforts in accordance with guidelines that SEI may provide.

7. Fellow Withdrawal, Replacement, and Refunds

7.1 Fellow Withdrawal

SEI cannot guarantee Fellow's participation in the Program for the full Service Term. If, before the end of the Service Term, Fellow leaves the Program voluntarily, is terminated by either SEI or Partner for performance-related reasons, or is hired by Partner as an employee, they will be considered withdrawn from the Program, and SEI and Partner will discuss whether to find a replacement. Fellow will be considered withdrawn when no longer receiving stipend payments from SEI.

If SEI or Partner decide not to replace Fellow, or if SEI fails to find a replacement after reasonable efforts to do so, then this Agreement will terminate effective as of the date of Fellow's withdrawal from the Program.

7.2 Refund to Partner with Replacement

Following Fellow's withdrawal with replacement, SEI will refund to Partner a prorated amount of the partner fee for the period between withdrawal and replacement.

Prorated amounts are determined by the total partner fee divided by the number of weeks in the Fellowship term (50) multiplied by the number of full weeks missed between August 21, 2023 and May 31, 2024 due to the Fellow withdrawal. All partner fee funds will be absorbed by the program by May 31, 2024, so no prorated amount will be issued for a Fellow's leave after that date. Partner will not be refunded for any time when a Fellow is receiving stipend payment from SEI.

7.3 Refund to Partner without Replacement

In the event that a Fellow leaves the program prior to the conclusion of their Fellowship and before May 31, 2024, a prorated amount of the partner fee will be returned to the Partner. Prorated amounts are determined under Section 7.2.

8. Term and Termination

8.1 Term

This Agreement takes effect when signed by both SEI and Partner, and will expire upon completion of the Service Term, unless terminated earlier under Sections 7.1, 8.2 or 8.3.

8.2 Termination by Partner

Partner may on its own terminate this Agreement at any time by providing written notice of that decision to SEI. Such a termination will be effective 30 days after receipt of notice by SEI. If Partner terminates this Agreement for reasons unrelated to Fellow withdrawal as set out in Section 7.1, SEI will have no obligation to refund any amounts to Partner.

8.3 Termination by SEI

SEI may on its own terminate this Agreement at any time by providing written notice of that decision to Partner. Such a termination will be effective 30 days after receipt of notice by Partner. SEI will refund to Partner any fees paid under the Program Plan, prorated from the start of the Service Term through the effective date of termination.

8.4 Effect of Termination

If the Agreement terminates, SEI and Partner will cooperate in transition activities and will use reasonable efforts to minimize any adverse impacts of the termination. Partner will pay any outstanding balances due to SEI. In addition, Sections 2.4, 4.3, 5.4, 6.1, 8.4, 9.2, 9.3 and 10 will survive the termination of this Agreement.

9. Liability

9.1 Insurance

Both parties shall take out and maintain during the life of this Agreement such liability insurance as shall protect each entity while performing work covered by this Agreement from any and all claims for damages and all operations under this Agreement, whether such operations be by himself/herself or by any Subcontractor or by anyone directly or indirectly employed by either of them.

Required Coverage. Both parties shall procure and maintain liability coverage which shall not be less than the following amounts (coverage may be reduced or waived at the sole discretion of SEI):

- Commercial General Liability and Property Damage insurance including:
  Bodily Injury Liability insurance which provides for injuries including accidental death, per any one occurrence in an amount not less than $1,000,000 per occurrence and $2,000,000 annual aggregate; Property Damage insurance in an amount not less than $1,000,000 per occurrence; Sexual Abuse and Molestation Liability in an amount not less than $1,000,000 per occurrenceand $2,000,000 annual aggregate.
- Business Automobile Liability insurance in an amount not less than $1,000,000 including coverage for owned, non-owned and hired vehicles; and
- Umbrella liability in an amount not less than $2,000,000 per occurrence and annual aggregate.
- Workers' Compensation as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than one million dollars ($1,000,000.00) per accident for bodily injury or disease.

Required Rating. Insurance carriers must have a Best rating of A(-)X or better.

Endorsements and Certificates of Insurance. Both entities, its Officers, Agents and Employees must be named by endorsement on Contractor's Commercial General Liability and Property Damage Policies as co-insured or additional insured.

Certificates of Insurance and endorsements for coverages required herein shall be filed with each party prior to the commencement of work. The certificates shall provide that if the policy or policies be canceled by the insurance company or Contractor during the term of this Agreement, thirty (30) days written notice prior to the effective date of such cancellation will be given to each entity. The certificates shall also show the information that Strategic Energy Innovations is named on Contractor's Commercial General Liability and Property Damage policies as co insured or additional insured. Certificates shall clearly state that "Strategic Energy Innovations, its Officers, Agents and Employees are named as additional insured per attached endorsement".

9.2 Indemnification

Partner and SEI will each defend, indemnify and hold the other and its directors, officers, employees, agents, and assigns (collectively, "Parties") harmless against all third party claims, liabilities, losses, damages, and expenses, including reasonable attorney's fees and expenses, resulting from: (a) claims by Fellow against Parties which arise from performance of activities under or breach of this MOU, including, without limitation, interactions between Fellow and Parties employees, contractors, or volunteers; or (b) actions of Fellow in accordance with directions provided by Parties. Partner and SEI will have no obligation to indemnify the other Party to the extent liability is caused by a Party's own gross negligence or willful misconduct.

9.3 Limitation of Liability

Neither SEI nor Partner, nor any of their respective directors, officers, employees, agents, or assigns, will be liable to the other for any special, indirect, incidental, consequential, punitive, or exemplary damages arising out of or relating to this MOU. For clarity, Partner assumes full risk and responsibility for any accidents related to operation of Partner-owned vehicles by Fellow during the Service Term.

10. General Provisions

10.1 Entire Agreement

This Agreement, together with the Program Plan, expresses the final, complete, and exclusive agreement between SEI and Partner, and supersedes any and all prior or contemporaneous written and oral agreements, arrangements, negotiations, communications, course of dealing, or understanding between SEI and Partner relating to its subject matter. If there are any inconsistencies between the Program Plan and this Agreement, the Program Plan will control.

Furthermore, in the interest of providing balanced and inclusive workforce opportunities across race, gender and other historically marginalized identities, SEI holds that all partners maintain strong commitments to diversity, equity and inclusion.

Per SEI's Diversity, Equity and Inclusion (DEI) Policy: SEI recognizes there are many systemic injustices that pose barriers to equal access to education, to livable wages, to a safe and healthy environment, to a dignified existence; and therefore strives to identify and work to remove systems of oppression in all aspects of its work. SEI seeks to eliminate barriers caused by institutional racism and other systems of marginalization in STEM and sustainability communities, building a pipeline of more diverse STEM and sustainability leaders who represent the communities SEI serves. SEI celebrates diversity, recognizing how diverse program stakeholders create richer spaces of representation and value creation, and in so doing strives for all program partners and constituents to experience a true sense of belonging in working with SEI.

Partner agrees to be in alignment with SEI's DEI values as stated above, and will provide written documentation to SEI of Partner's DEI commitments upon request.

10.2 Amendment

This Agreement may be amended only as stated in and by a writing signed by both SEI and Partner which recites that it is an amendment to this Agreement.

10.3 Scope Changes

If either SEI or Contractor believes an SOW should be adjusted in any respect, it will advise the other of the proposed changes. SEI and Contractor will discuss the proposed adjustment and, if they agree on an adjustment, confirm and document the adjustment in a written change order ("Change Order") substantially in the form attached as Exhibit B. SEI will not be responsible for additional fees beyond that set out in an SOW except as provided in a signed Change Order relating to that SOW.

10.3 Independence

SEI and Partner are and will remain independent contracting parties. The arrangements contemplated by this Agreement do not create a partnership, joint venture, fiduciary, or similar relationship for any purpose. Neither SEI nor Partner has the power or authority to bind or obligate the other to a third party or commitment in any manner. Any use of the term "partner" or comparable term in any communications is solely for convenience.

10.4 Harassment and Discrimination

In carrying out Services, Partner will not harass, discriminate, retaliate, or be abusive toward any SEI employee or other person at SEI, including, without limitation, engaging in any verbal, physical, written, or visual harassment, discrimination, or retaliation on the basis of race, religious creed, color, national origin, ancestry, disability, medical condition, sex, gender identity, gender expression, age, sexual orientation, or any other characteristic that an individual has or is perceived to have that is protected by law, or for having any interaction with or relationship to any other individuals that have or are perceived to have any characteristic protected by law.

Partner will not retaliate in any way against employees or persons at SEI for reporting any potential instances of harassment, discrimination, retaliation, or abuse to the partner, SEI, or authorities.

10.5 Severability
If any provision of this Agreement is held invalid or unenforceable, the other provisions will remain enforceable, and the invalid or unenforceable provision will be considered modified so that it is valid and enforceable to the maximum extent permitted by law.

10.6 Waiver
Any waiver under this Agreement must be in writing and signed by the party granting the waiver. Waiver of any breach or provision of this Agreement will not be considered a waiver of any later breach or of the right to enforce any provision of this Agreement.

10.7 Assignment
Neither SEI nor Partner may assign its rights or delegate its duties under this Agreement to anyone else without the prior written consent of the other party, except that each party may assign all of its rights and obligations under this Agreement without the other party's prior written consent in connection with a merger, acquisition, reorganization, sale or transfer of substantially all of its assets, or other operation of law.

10.8 Notices
Notices and consents under this Agreement must be in writing and delivered by mail, hand delivery, fax, or email to the contact persons set out in the Program Plan.

10.9 No Third Party Beneficiaries
Except as provided in Sections 9.2 and 9.3, this Agreement is for the exclusive benefit of SEI and Partner and not for the benefit of any third party, including, without limitation, any Fellow, or any employee, affiliate, vendor, or client of SEI or Partner.

10.10 Governing Law
This Agreement will be governed by California law.

10.11 Counterparts
This Agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will be taken together and considered one instrument. Transmission by mail, fax or PDF of executed counterparts will constitute effective delivery.

* * * * * * * *

Executed by authorized signers of each party as of the date stated in the first paragraph of this agreement. Partner signatories certify that they have been delegated with the authority to enter into the present contract pursuant to the requirements of the district and the California Education Code.

Strategic Energy Innovations

Signature: _____

Print Name: _____Stephen Miller _____

Title: _____Deputy Director_____

Date: _____

South San Francisco Unified School District

District Representative

Signature: _____

Print Name: _____

Title: _____

Date: _____

School Representative (Administrator/Principal)

Signature: _____

Print Name: _____Cregg Ramich_____

Title: _____Principal_____

Date: 5-25-23

Exhibit A
Program Plan

Fellow service information

Service Term	Fellow service term at Partner site: August 21, 2023 to August 2, 2024
Standard Hours	Climate Corps Education Outside Cycle: 1,700 total hours, allocated as follows: • 1,560 hours of on-site service with Partner ("on-site hours") • 140 hours of training led by SEI ("training hours")

Partner fee

Amount	$30,000
Timing	Partner will pay the fee in two installments: • $15,000 due September 30, 2023 • $15,000 due January 31, 2024

Partner contact information

During the Term of this MOU, School designates the following contact as its primary representative with regard to this MOU and whom shall have overall responsibility for managing and coordinating Partner performance of its obligations under this MOU, and be authorized to act for and on behalf of Partner with respect to all matters relating to this MOU.

Contact person and title	Cregg Ramich
Email address	**cramich@ssfusd.org**
Phone number	650-877-8776
Mailing address	325 Del Monte Ave South San Francisco, CA 94080
Billing contact information (if different from above)	
P.O. Number (if applicable)	

SEI contact information

Contact person and title	Dru Marion, Associate Program Director
Email address	drumarion@seiinc.org
Phone number	415-578-1039
Mailing address	100 Smith Ranch Rd, Suite 124 San Rafael, CA 94903

Additional terms

[Category]	[other terms]

* * * * * * * *

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
398 B Street
South San Francisco, CA 94080

REQUEST TO HIRE INDEPENDENT CONTRACTOR / CONSULTANT

To: Assistant Superintendent
Business Services

DATE: 05/25/2023

FROM: Cregg Ramich

SITE / DEPARTMENT: Buri Buri Elementary School

Contractor: Climate corps Education Outside

Tax ID Number: _____

Address: 100 Smith Ranch Rd,Suite 124

Phone: 415-578-1039

City, State, Zip: San Rafael, CA 94903

Email: drumarion@seiinc.org

Area of expertise: Works with the school to design curriculum and activities that offer learningin a garden science enviroment.

Services to be Provided: Support learning for emerging climate protection by providing safe hands on outdoor science

Dates of Services: Commencing: 08/21/2023 Ending: 08/02/2024

Total Fee: $30,000

Categorical Funding?: _____Yes _____No

If yes, page of SPSA: _____

Budget %: 100

Budget: 01 - 9010 - 0 - 1110 - 1000 - 5899 - 002 - 356

Budget %: _____

Budget: __ - ____ - __ - ____ - ____ - ____ - ____

Cregg Ramich 5-25-23

Administrator Date

District Office Approval Date

For District Use Only

Contract Packet sent to Applicant _____ Date

Cabinet Approved _____ Date

Submitted to Board of Trustees on _____ Board Meeting Date

___Approved ___Rejected

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: June 22, 2023

RE: Approval of a 3-year Google Education Plus Workspace Subscription Plus Support and Audit package

---

BACKGROUND:

SSFUSD has used the Google Education Basic (free) workspace for many years: all students have District email accounts through Google, and it is the designated learning management system for grades 3 - 12 and adults. Over the years, our usage of tools available through Google Education workspace have evolved to present levels, where Google Classroom has become a daily centerpiece in most secondary classrooms and students use email frequently to communicate with others both within and outside the SSFUSD community.

Our Educational Technology (ET) and Information Technology (IT) departments have raised concerns about the limited security tools they have available with the Google Education Basic workspace and proposed moving to the Education Plus workspace, with an accompanying support package through our vendor, CDW Amplified. The Education Plus workspace includes new features for staff and student users, and more oversight and security tools for our back end support teams. The accompanying support package includes a full technology security audit, which is a necessity for any large organization, and would help us identify any issues in our IT network infrastructure or practices that need to be addressed. SSFUSD last conducted an IT security audit in 2018, before student emails and our 1:1 program were in place and when overall student and staff usage of educational technology tools such as Google was much lower.

FISCAL IMPLICATIONS:

The fiscal impact is approximately $47,698.50 and will be paid with District Database Management Funds:

- $35,698.50 for a 3-year subscription to Google Education Plus workspace for staff and student accounts
- $12,000 for the accompanying Support package, which includes domain analysis to identify current levels of security and needs

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the expenditure of $47,698.50 to purchase the Google Education Plus workspace 3-year subscription and Support package from CDW Amplified.

CDW Education
75 Remittance Drive, Suite 1515
Chicago, IL 60675

Prepared For
South San Francisco Unified School District
398
B Street
South San Francisco, CA 94080

Estimate Date
04/26/2023

Estimate Number
0006995

Description	Rate	Qty	Line Total
GOO-EDP-0018 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - Less Than 10k Licenses (Student): Google Workspace for Education Plus Licensed Domains: ssfusd.org,g-apps.ssfusd.org	$4.50	7933	$35,698.50
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus Licensed Domains: ssfusd.org,g-apps.ssfusd.org	$0.00	1983	$0.00

Subtotal	35,698.50
Tax	0.00
Estimate Total (USD)	$35,698.50

Notes
Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

CDW Education
75 Remittance Drive, Suite 1515
Chicago, IL 60675

Prepared For
South San Francisco Unified School District
398
B Street
South San Francisco, CA 94080

Estimate Date
04/26/2023

Estimate Number
0007000

Description	Rate	Qty	Line Total
AIT-SUP-1040 Amplified Support for Google for Education - Essential - 6001 - 7000 Students: Amplified Support for Google for Education - Essential. Includes annual Domain Analysis, On-Demand Support, and membership to NAGTC. Licensed Domains: ssfusd.org,g-apps.ssfusd.org	$12,000.00	1	$12,000.00

Subtotal	12,000.00
Tax	0.00
Estimate Total (USD)	$12,000.00

Terms
About Us https://www.cdwg.com/content/cdwg/en/about/overview.html
Privacy Policy https://www.cdwg.com/content/cdwg/en/terms-conditions/privacy-notice.html
Terms and Conditions https://www.cdwg.com/content/cdwg/en/terms-conditions.html

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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: June 22, 2023

RE: Approval of Essential Skills for Health Instructional Materials for Health Course

---

BACKGROUND:

Health is a one-semester course and a graduation requirement for SSFUSD students. The current textbook was published in 2012 and was adopted by SSFUSD in 2013, and is aligned to the 2008 California Health Standards. Since that time, California has had significant shifts in its curriculum framework - the California Healthy Youth Act in 2016 and an updated Health Curriculum Framework in 2019. The Health teachers have been advocating for instructional materials that align with these changes to the state curriculum framework and our district scope and sequence, and include updated content related to mental health, nutrition, and substance abuse and prevention.

Health teachers from the three high schools participated in an instructional materials review process and selected the Goodheart-Wilcox Essential Skills for Health (2023) text with California Healthy Youth Act supplement (2022) for adoption.

FISCAL IMPLICATIONS:

The fiscal impact is approximately $88,232.26 and will be paid the district textbook adoption account, for a 6-year adoption of the instructional materials with digital subscriptions, teacher resources, and professional development.

Evidence - Research - FFME:

Before implementing a new program or service in SSFUSD, we want to ensure that staff identifies a program that aligns with SSFUSD's needs and capacity. A

program/service that addresses the needs we have identified in our community, fits our budget and resources, and takes into consideration the District culture with which we work is more likely to reach and sustain the intended program/service outcomes for our target audience. Therefore, before making purchases, SSFUSD goes through a Fit, Feasibility, Monitoring and Evaluation Process (FFME) to make a determination if the program or service is a Fit for SSFUSD. Below is a chart that we use to provide pertinent information for the Board and community:

Action Item	Sources and/or Supporting Research	Quote/MOU	Data (if available)	Experiences from other Districts	FFME approved (if applicable)
	GW Health FFME response	GW Health quotes: • Baden • El Camino • South SF		Referral districts	06/08/2023

In the FFME responses, the publisher references the Health Education Curriculum Assessment Tool (HECAT) several times. The HECAT is an evaluation tool developed by the Centers for Disease Control and Prevention (CDC), aligned to the National Health Education Standards. During the instructional materials review process, the Health teacher team used a rubric which included a subset of criteria from the HECAT along with criteria aligned to the California framework and SSFUSD scope and sequence. The review team's ratings are summarized here.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the expenditure of $88,232.26 to purchase the Essential Skills for Health instructional materials and professional training for adoption and implementation beginning with the 2023-24 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

Sabrina Yacoub, Director Pupil Personnel, Special Education

DATE: June 22, 2023

RE: Approval to continue contracts with the following Non-Public Schools (NPS) and County Programs for the 2023-24 school

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BACKGROUND:

This memo is to request approval for the following non-public school (NPS) placements. SSFUSD currently contracts with non-public & county schools in order to provide specialized school placements for students with unique needs. A Memorandum of Understanding (MOU) is in place by our special education local plan area (SELPA) for any NPS placements in the Bay Area for us to utilize, and a Memorandum of Understanding (MOU) needs to be established annually for any county placements. Individual Service Agreements (ISA) are utilized to memorialize any agreements with non-public schools under our SELPA's MOU.

Following is a chart listing of expected Fall placements, not including any new enrollees that may come to us this Fall or other unexpected placements.

Non-Public School	Cost / Student	# of Students Served	Estimated Total Cost for 2023-24
Achieve Kids NPS	$133,000	2	$266,000
Arise NPS	$115,000	2	$230,000
Avalon NPS	$150,000	2	$300,000
Seneca Pathfinder	$135,000	1	$135,000
Spectrum NPS	$123,000	9	$1,107,000
Wings NPS	$110,000	1	$110,000

Weingarten NPS	$150,000	1	$150,000
SMCOE	$97,000	5	$485,000
SCCOE - Oster Elementary	$135,000	1	$135,000
Students currently in process of NPS Placement	$130,000	9	$1,170,000
Total # of students served & Total Cost for Contracted Non-Public Agency Services		34	$4,238,000

FISCAL IMPLICATIONS:

Total estimated maximum cost for NPS and counties' contract placements is $4,238,000.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve continuing to work with these NPSs and county schools in order to fulfill Individualized Education Plan (IEP) service agreements by allowing the Assistant Superintendent of Business Services to sign all Professional Service Agreements (PSAs) and the Director of Special Education to sign off all Individual Service Agreements (ISAs) documents to finalize these agreements.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: June 22, 2023

RE: Approval of Daybreak Health Memorandum of Understanding (MOU) for 2023-24

BACKGROUND:

The South San Francisco Unified School District has focused on providing mental health support for staff and students. During the COVID-19 pandemic, the need for support has increased. We would like extend our partnerships with Daybreak Health for a third year to provide mental health support for students.

Daybreak Health is the leading online counseling platform for teens, serving 30+ schools across California (including Simi Valley Unified, Cabrillo Unified, and San Mateo County Office of Education). Their team includes clinicians, school experts, researchers, and 25+ LCSWs and LMFTs focused specifically on working with teens. Daybreak has served hundreds of youth (age 12-19) facing anxiety, depression, bullying, trauma, academic stress and more. They provide rapid and scalable access to counseling interventions.

Scope of counseling services:
Daybreak partners with school districts to provide an integrated online referral process and rapid access to virtual telehealth counseling services, as well as virtual trainings, an online screener, and monthly progress check-ins with school teams. Their standard treatment plan for students being supported includes an intake session and approximately 10-12 weekly teletherapy counseling sessions, with mobile app messaging support also available throughout the week.

Treatment areas for students include:

- Mild to moderate anxiety and mood disorders (anxiety, depression)
- Stress related to the pandemic
- Affect Dysregulation or Anger Management

- Challenges with Relationships
- Stress related to school or academics
- Identity or Sexual Development
- ADHD

FISCAL IMPLICATIONS:

The cost for using Daybreak to support our students' mental health for this coming year will be $137,280. This will be paid from the Federal ESSER II funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Daybreak Health to support South San Francisco Unified School District students ages twelve (12) to nineteen (19) in the 2023-24 school year.

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this __ day of ___, 20____ by and between South San Francisco Unified School District (hereinafter referred to as "Entity") and Daybreak Medical PC, (hereinafter referred to as "Provider.")

PROVIDER.

Daybreak Medical PC Provider	415 992 6155 Telephone Number
447 Sutter St, Suite 405 Street Address	16503606913 Fax Number
San Francisco, CA 94108 City, State, Zip code	partnerships@daybreakhealth.com E-mail Address
86-3772055 Tax Identification or Social Security Number	 License Number (if applicable)

A. Entity desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").

B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **CONDITIONS**. Provider will have no obligation to provide services until Entity returns a signed copy of this Agreement.

2. **NATURE OF RELATIONSHIP**. The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with Entity, and not as a partner, coventurer, agent, or employee of Entity, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of Entity or to bind the Entity in any manner. Except for any materials, procedures, or subject matter agreed upon

between Provider and Entity, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to Entity employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. **NON-EXCLUSIVITY.**

   a. During the term of this agreement Provider may, independent of Provider's relationship with the Entity, without breaching this Agreement or any duty owed to the Entity, act in any capacity, and may render services for any other entity.

   b. During the term of this Agreement the Entity may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the Entity.

4. **SERVICES**. Provider shall provide Entity with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. Entity acknowledges that neither the online platform through which counseling shall be provided (the "Platform") nor counselors employed by Provider to provide the Services ("Counselors") provide or facilitate any assistance in medical emergencies, recommendations or information regarding drugs or medical treatment, nor will the Counselors provide a clinical diagnosis requiring an in-person evaluation (and the Platform is not intended for such use). Moreover, neither Provider nor Counselors will provide official documentation or approvals for court-ordered counseling or emotional service dog certification. The Platform and Counselor services are provided "as is" without any express or implied warranties, including without limitation, warranties of merchantability or fitness for a particular purpose, and Entity hereby releases Provider from any claim of any nature resulting from use of the Platform or the Counselors' services, including, without limitation, any act, omission, opinion, response, advice, suggestion, information and/or service of any Counselor and/or any other content or information accessible through the Platform. Provider will use commercially reasonable efforts to ensure the Platform's reliability and accessibility, however Entity acknowledges that Provider cannot guarantee that such access will be uninterrupted or that it will be accessible or error-free at all times. The terms in this Statement of Work

apply only to this Statement of Work and prevail over all other conflicting or different terms and conditions set forth in the Agreement.

5. **TIME OF PERFORMANCE**. The term of this Agreement shall commence on July 1, 2023 (the "Services Commencement Date"), and terminate on June 30, 2024. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

6. **PAYMENT AND EXPENSES**. All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

   All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the Entity within 15 days of the Services Commencement Date as specified by on the receipt of a proper, undisputed invoice from Provider. The Entity reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the Entity's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the Entity is disputed, the Entity shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

   The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and Entity.

7. **ASSIGNMENT AND SUBCONTRACTORS**. Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the Entity, which may be withheld by the Entity in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the Entity. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and affect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the Entity, in its sole discretion, to terminate the Agreement

8. **TERMINATION OR AMENDMENT**. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 60 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the Entity, become Entity property.

   The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it

is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE**. Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:

   a. Personal delivery;

   b. Overnight commercial courier;

   c. Certified or registered prepaid U.S. mail, return receipt requested; or

   d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

   If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the Entity and the Provider as follows:

South San Francisco Unified School District Entity	Daybreak Medical PC. Provider
Attn: _____	Attn: Alex Alvarado
_____ Street	447 Sutter St, Suite 405 Street
_____ City, State, Zip Code	San Francisco CA 94108 City, State, Zip Code

10. **COMPLIANCE WITH LAWS**. Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination.

    Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

11. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, Entity, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS),genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

12. **INDEMNIFICATION**. To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless Entity, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses,, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not.

Provider also agrees to pay for any and all damage to the real and personal property of the Entity, or loss or theft of such property, or damage to the Property done or caused by such persons. Entity assumes no responsibility whatsoever for any property placed on Entity premises by Provider, Provider's agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the Entity. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the Entity or any of its governing board, officers, agents, employees and/or volunteers.

Provider's indemnification obligations and liability only extend to claims asserted against Entity by third parties and are conditioned upon Entity promptly notifying Provider of such claim, giving Provider sole control of the defense and any settlement of such claim, and, at Provider's request and expense, reasonably cooperating with such claim. Under no circumstances will Provider be liable to the extent any claim arises from the negligence or willful misconduct of Entity. Provider's maximum liability hereunder shall not exceed the aggregate amounts paid to Provider by Entity during the term of the Agreement.

13. **DISPUTE RESOLUTION.**

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof, provided however, that each party will have a right to seek injunctive or other equitable relief in a court of law. The prevailing party will be entitled to receive from the nonprevailing party all costs, damages and expenses, including reasonable attorneys' fees, incurred by the

prevailing party in connection with that action or proceeding, whether or not the controversy is reduced to judgment or award. The prevailing party will be that party who may be fairly said by the arbitrator(s) to have prevailed on the major disputed issues. Entity hereby consents to the arbitration in the [State of California in the county of San Francisco.]

14. **ATTORNEYS FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

15. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

16. **BINDING EFFECT**. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

17. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

18. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

19. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

20. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

21. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an "ink-signed" original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

South San Francisco Unified School District	Daybreak Medical PC
Entity	Provider
By: _____	_____
Signature	Signature
_____	Siddarth Cidambi
Name	Name
_____	Chief Operating Officer
Title	Title

STATEMENT OF WORK and FEES (Or attach proposal of services)

DESCRIPTION OF WORK:

Provider will provide a counseling intervention program through their virtual platform. Services include: Support for rollout and education of staff, students, and families; an online referral and intake process; virtual counseling interventions for students; and regular progress updates for school staff.

District shall receive the following services:

- one (1) universal administration of the online mental wellbeing screener and ongoing pulse surveys;
- six (6) virtual classes for students, staff, and/or family;
- up to one thousand two hundred and forty-eight (1,248) 1:1 wellness check or counseling sessions (each session to be 50 minutes in duration).

FEES: One hundred and thirty-seven thousand two-hundred and eighty dollars ($137,280) to be paid as a one-time, lump sum payment within 15 days of the Services Commencement Date. Entity shall have the option to purchase additional counseling hours at a cost of one hundred twenty dollars ($120) per hour per Counselor.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Adoption of 2023-24 Proposed Budget

BACKGROUND:

At the June 8, 2023 Board Meeting, the District held a public hearing on the District's Proposed Budget to be adopted for the 2023-24 fiscal year to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan (LCAP). Information on the preliminary budget for 2023-24 was provided during the meeting.

On June 22, 2023, staff is bringing the 2023-24 Proposed Budget to the Board for adoption. Staff has updated the budget based on the most recent information available, and it meets the criteria for the single budget adoption cycle and complies with the legal requirements to submit to the Board for approval. The District must adopt the Proposed Budget for fiscal year 2023-24 by June 30, 2023.

Multi-Year Projection:

Districts are required to prepare a multi-year budget projection during the Adopted Budget to determine if the school district will be able to meet its financial commitments for the current year and the two projected out-years, 2024-25 and 2025-26. The assumptions used and the ending fund balance for these two years were included in the presentation.

Based on these assumptions, the District will be able to meet its financial commitments for 2023-24 and the two succeeding years. However, the District needs to reduce its deficit spending by approximately $8 million on-going to avoid fiscal distress in the future should additional revenues not materialize in the current or future years.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt the 2023-24 Proposed District Budget and the Multi-Year Projections for 2024-25 and 2025-26 as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: June 22, 2023

RE: Adoption of Education Protection Account Resolution #23-43

BACKGROUND:

On November 6, 2012, the voters passed Proposition 30 which added Article XIII, Section 36 to the California Constitution. The provisions of this article create in the state an Education Protection Account (EPA) to receive and disburse the revenues derived from these additional taxes. Before June 30th of each year, the State Director of Finance shall estimate the total amount of revenues that will be available for transfer into the EPA. As a result of this transfer, all monies in the EPA are appropriated to educational agencies (Districts, COE's CCD's and Charters). These funds are unrestricted but must not be used for salaries or benefits of administrators or for administrative costs. The plan approved by the Board must be published on the agency's website and the expenditures will be audited for compliance with the plan during the annual financial audit. On November 8, 2016, voters approved Prop 55, extending tax rates instituted by Proposition 30 through 2030.

FISCAL IMPLICATIONS:

The District estimates it will receive approximately $1,520,912 in Prop 55 – EPA funds for fiscal year 2023-24.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution #23-43, Proposition 55 – Education Protection Account Funds as presented.

South San Francisco Unified School District
Fund 01, Resource 1400 - Education Protection Account
Fiscal Year 2023-24

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Education Protection Account Entitlement	**8012**	**1,520,912.00**
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	0.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		0.00
Guidance and Counseling Services	3110	1,520,912.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		**1,520,912.00**
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		**0.00**

EDUCATION PROTECTION ACCOUNT
RESOLUTION # 23-43

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 (sum setting 12/31/17), and Proposition 55 Article XIII, Section 36 to the California Constitution effective November 8, 2016 (commencing 01/01/2018);

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

WHEREAS, voters approved Prop 55 on November 8, 2016, extending the tax rates of Prop 30 until the year 2030.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the South San Francisco Unified School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the South San Francisco Unified School District has determined to spend the monies received from the Education Protection Act as attached.

REGULARLY PASSED AND ADOPTED this 22nd day of June 2023.

AYES In Favor of Resolution	NOES Against Resolution
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ATTEST:

_____
Clerk/Secretary of the Board

_____
Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: June 22, 2023

RE: Approval of Award of Contract with EF Brett & Company for the Heating Ventilating and Air Conditioning (HVAC) Project Package B, Project #16-23

BACKGROUND:

District Facilities staff initiated a comprehensive review of the District's HVAC systems on all campuses beginning in 2020. Capital Engineering Consultants, Mechanical Engineers led the effort by assessing all HVAC systems and individual units serving classrooms, support spaces, and public areas. Working with Facilities Staff, Capital Engineering prepared a list of priority buildings/spaces where units need upgrade or replacement based on age of unit, condition of units, performance, and functionality including areas without ventilation or outside air intake, units far beyond useful life, and deteriorated non-performing units. The Facilities team worked with two architectural and engineering teams to develop projects to replace identified priority mechanical units. Hamilton + Aitken Architects prepared plans and specifications for five sites, "HVAC Package A" at El Camino High School Classrooms, Ponderosa ES Administration Wing, Monte Verde ES Administration Wing, Westborough MS 70's Wing and Library, and Sunshine Gardens ES Administration Wing. HY Architects prepared plans and specifications for four sites, "HVAC Package B" at Martin ES A Wing Classrooms/MPR/Administration Wing, Parkway Heights MS Administration Wing, Spruce ES Gym, and Hillside Pre-School. The projects went through the design process with input from District Maintenance staff and were approved by the Division of State Architect (DSA). HVAC Projects Package A took more time for DSA review and so HVAC Package B was bid first. It is important to note that HVAC system components for these projects have very long lead times, so while some work will be starting Summer 2023 and continuing

through the year, the units themselves will in most cases not be received and ready for installation until Summer of 2024.

The District conducted a public bid process for the construction. Contractors attended a Mandatory Pre-Bid conference held on May 9, 2023. Construction bids were opened on June 2, 2023. Three (3) contractors submitted bids. The bids received are as follows:

CWS Construction Group	$6,525,000
Dowdle & Sons Mechanical	$5,177,000
EF Brett & Company	$4,864,000

The lowest responsive, responsible bidder is EF Brett & Company.

FISCAL IMPLICATIONS:

By this action: **$4,864,000**. This will be paid from the District's Maintenance Funds (Fund 40 and Fund 14)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to the lowest responsive, responsible bidder, EF Brett & Company, for the HVAC Project Package B, Project #16-23, in the amount of $4,864,000.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: June 22, 2023

RE: Approval of Award of Contract with Cumming Management Group, Inc. for Construction Management Services for Current District Facilities Projects

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BACKGROUND:

The District has three major Facilities projects anticipated to be under construction from Summer 2023 through Summer of 2024. The projects include the Hillside Parking and Drop-Off and Heating Ventilating and Air Conditioning (HVAC) Projects Packages A & B. Ongoing construction management for this level of effort is beyond the capacity of the current District Facilities staff and consultants. The District conducted a Request for Proposal process for the proposed construction management services starting in March 2023. The District received proposals from four firms, screened the proposals, and conducted interviews to assess their staff experience and compatibility. The team from Cumming Management Group, Inc. is the Facilities team's recommendation for these services, as a best value, based upon proposed team members, firm experience, and price for services.

The scope of work for services includes: ongoing management and coordination of contractor and architect teams during the construction process, meetings with teams and processing of pay applications, potential change requests and contract changes, coordination with District sites to ensure the least impact of construction on site operations, and coordination of closeout for the contracts. The schedule of services, attached, is tailored for the specific projects and includes full time work during Summer 2023 and Summer 2024, with reduced scope during the year - reflecting the HVAC projects unique schedule of procurement and installation.

FISCAL IMPLICATIONS:

By this action: **$280,927.** This will be paid from the District's Maintenance Funds (Fund 40 and Fund 14)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract with Cumming Management Group, Inc. for Construction Management Services in the amount of $280,927.

CUMMING
Building Value Through Expertise

1111 Broadway, Suite 300
Oakland, CA 94607
cumming-group.com

June 8, 2023

Mr. Bill Savidge
Bond Manager
South San Francisco Unified School District
398 B Street, South San Francisco CA 94080

Subject: CM Services – **HVAC Upgrades**

Dear Ms. Savidge:

Cumming is pleased to submit this Proposal to South San Francisco Unified School District to provide **Construction Management Services**. Please refer to the sections below for Cumming's written scope of work on our firm's letterhead:

A. Scope of Work
B. Fee Proposal
C. Monthly Proposed Hours Breakdown

SCOPE OF WORK

Project Description

The project includes HVAC upgrades as defined below.

Scope of Services

Cumming will provide construction management services to include collaboration with SSFUSD project teams to manage the bidding, construction, and schedule. During construction, Cumming with provide construction management services to assess the Contractor's performance and ensure the proper execution of the agreed upon scope of work. During closeout, Cumming will assist with review and collection of closeout materials, SSFUSD staff training, and any commissioning required for the scope of work to meet SSFUSD's requirements and satisfaction.

1. Project: **HVAC Upgrades** at Ponderosa ES, Monte Verde ES, Sunshine Gardens ES, El Camino HS and Westborough MS.
    a. Architect: Hamilton + Aitken. DSA project.
    b. Scope: Removal and replacement of existing HVAC units. Ponderosa, Monte Verde, Sunshine—new heat pump systems at Administration areas.
    c. Scope: El Camino & Westborough removal and replacement or adding furnaces or package units at individual classrooms, or Library area at Westborough. Roof replacement associated at one building Westborough.

2. Project: **HVAC Upgrades** at Martin ES, Hillside Pre-School, Spruce ES, and Parkway Heights MS.
    a. Architect: HY. DSA project. (Except as noted)

1111 Broadway, Suite 300
Oakland, CA 94607
Phone: 408-540-4708
cumming-group.com

b. Scope: Removal and replacement of existing HVAC units. Parkway Heights MS—new heat pump system at Admin areas.
c. Scope: Spruce Gym—install of new exterior mounted HV system, some site work.
d. Scope: Hillside—removal and replacement of existing gas-fired furnaces and sitework for expanded/improved drop-off and parking area at front of school. (This is pre-school site, no DSA review)
e. Scope: Martin—new heat pump system at Administration areas; replacement of gas-fired furnaces at A Wing classrooms; removal and replacement of HV systems at Multi-Purpose building.

3. Project: Hillside parking and drop off improvements, to be complete this summer.

4. Schedule: The projects have been bid and Board Approval is expected to be later in June. Our work will commence in July 2023 and continue through August of 2024. Completion dates dependent upon HVAC equipment lead times.

FEE PROPOSAL

We have provided a breakdown of this cost on the attached fee schedule. Our proposed not to exceed fee schedule is $280,927.

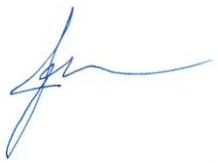
Hourly Fee Rates:

Tunde Olayomi - Project Manager	$185/hour
Teri Mathers – Project Director	$235/hour
John Olsson – Vice President	$275/hour

Cumming is excited to continue our work to support SSFUSD to ensure the successful management of this project. Please feel free to contact me directly at (408) 540-4708 or by email at jolsson@cumming-group.com you have any questions regarding this Proposal.

I look forward to hearing from you.

Sincerely,



John Olsson, CCM
Vice President

Cc: Wazi Chowdhury

CUMMING

PLANNED PROJECT MANAGEMENT EFFORT

Project #: South SF USD - HVAC Upgrades
Project Name: HVAC Upgrades

Start 7/1/2023
End 8/31/2024

Team Member	TOTAL	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Project Staffing Hours	Phase >>>															
Principal In Charge - John Olsson	47	3	3	3	3	3	3	3	3	3	3	3	3	3	3	-
Project Director-Teri Mathers	170	17	12	12	12	12	12	12	12	12	12	12	12	12	12	-
Project Manager - Tunde Olayomi	1,218	84	84	84	42	42	42	42	42	42	42	168	168	168	168	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project Engineer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
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	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Hours	1,435	104	99	99	57	57	57	57	57	57	57	183	183	183	183	-
Total Staffing Fee																
Principal In Charge - John Olsson	12,991	924	924	924	924	924	924	924	924	924	924	924	924	952	952	-
Project Director-Teri Mathers	40,041	3,948	2,764	2,764	2,764	2,764	2,764	2,764	2,764	2,764	2,764	2,764	2,764	2,847	2,847	-
Project Manager - Tunde Olayomi	227,195	15,540	15,540	15,540	7,770	7,770	7,770	7,770	7,770	7,770	7,770	31,080	31,080	32,012	32,012	-
	-															
	-															
Project Engineer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-															
	-															
	-															
	-															
	-															
	-															
Total Fee	$ 280,227	$ 20,412	$ 19,228	$ 19,228	$ 11,458	$ 11,458	$ 11,458	$ 11,458	$ 11,458	$ 11,458	$ 11,458	$ 34,768	$ 34,768	$ 35,811	$ 35,811	$ -
Reimbursable	<<Expenses or Consultants>>															
Reimbursables	700	50	50	50	50	50	50	50	50	50	50	50	50	50	50	
	-															
	-															
Total Reimbursable Expenses	$ 700	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ -
Total Fee	$ 280,927	$ 20,462	$ 19,278	$ 19,278	$ 11,508	$ 11,508	$ 11,508	$ 11,508	$ 11,508	$ 11,508	$ 11,508	$ 34,818	$ 34,818	$ 50	$ 50	$ -

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: June 22, 2023

RE: Approval of Award of Contract with CIS, Inc. for the Division of State Architect (DSA) Inspection for the HVAC Projects Package B

BACKGROUND:

Project Inspectors are required by DSA for all approved projects. The HVAC Project Package B will be starting construction in Summer 2023 and extending through the year until Summer 2024. Three of the four sites construction documents in Package B have been approved by DSA: Martin ES MPR, Admin. Wing, Classroom Wing A; Spruce ES Gym; Parkway Heights MS Admin. Wing. The work at the Hillside Pre-School site is not subject to DSA approval as a pre-school.

The Facilities team requested proposals from three different DSA Project Inspector firms. Only one firm responded with a proposal. CIS Inc. has prepared a proposal for DSA Inspection which conforms to the unique project schedule of the HVAC projects. Their proposal is attached.

FISCAL IMPLICATIONS:

By this action: **$46,200.** This will be paid from the District's Maintenance Funds (Fund 40 and Fund 14)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to CIS, Inc, for DSA Inspection, in the amount of $46,200.

To: Bill Savidge
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

June 1, 2023

Re: Project Inspection Services
Project: HVAC projects at Spruce Elementary Gym, Martin Elementary Admin, Classrm Bldg A and MPR, Parkway Heights Admin
DSA application #01-120512, 120510 and 120511

Dear Mr. Savidge,

This is a not to exceed cost proposal for Project Inspection services to be provided for the upcoming HVAC projects listed above. Our proposal is estimating this project will have an approximate 1-year schedule with work only happening this summer and 3 months in 2024 for a total of 5-months of actual work. It is our understanding the combined project construction cost is approximately $4 mil.

Project Inspector: We are proposing to utilize a "part time" (full-time when needed) Class 3 inspector, with an allowance of **420** hours for inspection services on this project.

- Inspection time allotted per day may need to be adjusted upon further review of the Contractor's schedule. Should the construction schedule require a lesser or greater amount of services than that estimated herein, the cost will vary accordingly

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The CIS Inc. Inspector's "regular time" hourly rate for this project is:
Inspector **$110.00 per hour**

Overtime hours shall be billed at **1.5** times the Inspector's hourly rate.
- Overtime hours are considered: any hours over 8 on a regular work day and up to 8 hours of work on Saturdays.

Holiday and weekend overtime hours shall be billed at **2** times the Inspector's hourly rate.
- Holidays are considered any Major Federal Holiday.
- Weekend overtime hours are any hours worked over 8 hours on Saturday and any hours worked on Sundays.

Total estimated fees: Forty-Six Thousand Two Hundred Dollars ($46,200.00)

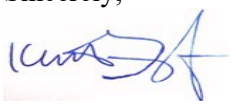
- These fees do not include any "special inspection services", in-plant inspections, office space or data/phone lines.
- Additional change order work, overtime work, extensions to the proposed construction schedule or additional inspections due to Contractor failures may require an increase in inspection fees which will be negotiated with the District at that time.

Scope of Services included in our fees:

- Attend on or off-site pre-construction and required project meetings.
- Have comprehensive knowledge of the approved construction documents and every phase of construction
- Provide field inspections (and IOR allowed shop inspections as needed) of all work and materials in a timely manner to ensure compliance with the Title 24 codes, the approved plans and specifications and to gain personal knowledge of all ongoing construction activities.
- Notify the Contactor of any non-compliances with the contract plans and specifications in a timely manner
- Maintain current approved plans and specifications, with any clarifications noted and posted to the approved project documents
- Ensure all facilities are constructed in accordance with applicable plans, specifications and state and local regulations
- Maintain an effective working relationship with the Contractor, the Design Professionals and the Construction Manager, as to safeguard the interests of the Owner
- Be tactful, firm and fair in insistence to adherence of the intent of the approved plans and documents
- Keep digital photos and written records of the daily occurrences
- Support the Design and Construction Management teams with construction issues, Contractor payment requests, and attend Owner, Architect and Contractor meetings
- File DSA Inspector required closeout documents upon completion of project

Thank you for the opportunity to submit this proposal and we look forward to the prospect of working with you and your construction team on this project. Please do not hesitate to contact me at (650) 208-0524 for any questions or comments.

Sincerely,



Kurt Dodge
President
CIS Inc.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: June 22, 2023

RE: Approval of Award of Contract with Ninyo & Moore, Inc. for Testing and Inspection Services for the Heating Ventilating and Air Conditioning (HVAC) Projects Package B

BACKGROUND:

Materials Testing and Inspection requirements are included as a part of DSA project approval. These include testing of structural materials such as structural steel and welding, reinforced concrete, compaction of substrates, pull-testing for structural bolts, and other structural testing to ensure materials meet required quality standards based upon the scope of work in each project. The HVAC Project Package B will be starting in Summer 2023 and extending through the year until Summer 2024. The project will require materials testing at key times to allow the project to proceed.

Ninyo & Moore, Inc. provided a proposal that includes the three DSA-approved sites in the HVAC Projects Package B their proposed fees as follows: Martin: $10,826; Parkway Heights: $6,672; and Spruce Gym $19,846. Their proposals are attached.

FISCAL IMPLICATIONS:

By this action: **$37,344.** This will be paid from the District's Maintenance Funds (Fund 40 and Fund 14)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to Ninyo & Moore, Inc. for material testing and inspection, in the amount of $37,344.

Ninyo & Moore
Geotechnical & Environmental Sciences Consultants

35+ YEARS

May 3, 2023
Proposal No. 08SJO02-02162

Mr. William Savidge
South San Francisco Unified School District
398 B Street,
South San Francisco, CA 94080

Subject: Proposal for Materials Testing and Special Inspection Services for the Martin Elementary School HVAC Replacement Project
35 School Street, South San Francisco, California 94080
DSA Application No.: 01-120510; DSA File No.: 41-28

Dear Mr. Savidge:

Ninyo & Moore is pleased to submit this proposal to provide materials testing and special inspection services for the Martin Elementary School HVAC Replacement project for Buildings A, E and G in South San Francisco, California. This proposal includes our proposed scope of services and associated cost estimates, which are based on our review of the project plans, specifications, DSA 103 form and our previous experience with similar projects of this nature.

PROJECT UNDERSTANDING

We understand that this project includes the HVAC replacement for Building A – Classroom Building, Building E – Administration Building and Building G – Multipurpose/Gymnasium Building.

PROPOSED SCOPE OF SERVICES

Based on our review of the project documents and our experience with similar projects, we propose to provide the following scope of services:

Reinforced Concrete

- Review concrete mix designs submitted by the contractor for compliance with the project documents.
- Sampling and tagging of reinforcing steel at the shop.
- Tensile and bend tests of reinforcing steel in the laboratory.
- Periodic concrete batch plant inspection.

2149 O'Toole Avenue, Suite 30 | San Jose, California 95131 | p. 408.435.9000 | www.ninyoandmoore.com

- Sample and test concrete including measuring slump, temperature, and batch times. One set of five (5) cylinders will be cast for every 50 cubic yards of concrete placed or fraction thereof, per day.
- Sample pick up for concrete cylinders and transportation to our laboratory for curing and testing.
- Compressive strength testing of concrete cylinders in the laboratory.

Post Installed Anchors

- Inspection during the installation of post-installed anchors.
- Load testing including pull and torque testing of post installed anchors.

Welding

- Welding procedure and welder's qualification review prior to performing welding in the shop and field.
- Material identification, mill certificate verification and structural steel welding inspection in the shop.
- Structural steel welding inspection in the field.

Project Management:

- Prepare daily field reports documenting items inspected and reports of laboratory testing to be submitted to the project team via DSA box.
- Prepare interim and final verified report (DSA 291) at the conclusion of the project.

ASSUMPTIONS

- Our services are subject to California prevailing wage law.
- Project labor agreement is not required for this project.

ESTIMATED FEE

We propose to perform the scope of services described above, subject to the listed assumptions, on a time-and-materials basis in accordance with the attached Schedule of Fees. Our proposed time-and-materials fee estimate for the scope of services described is **$10,826 (Ten Thousand Eight Hundred Twenty-Six Dollars)**. Detailed estimate of fees is attached under Table 1.

We sincerely appreciate the opportunity to submit this proposal, and look forward to working with you on this project.

Respectfully submitted,
NINYO & MOORE

Ruchil R. Shah
Director of Business Development

Shravya Anipindi
Staff Engineer

SSA/RS/rk

Attachments: Table 1 - Breakdown of Estimated Fee
Schedule of Fees

Table 1 - Breakdown of Estimated Fee							
Reinforced Concrete							
Field Technician	Sampling and Tagging of Reinforcing Steel	8	hours @	$ 105.00	/hour	$	840.00
Field Technician	Concrete Batch Plant Inspection (Periodic)	4	hours @	$ 105.00	/hour	$	420.00
Field Technician	Sampling and Testing of Concrete (Slump & Temperature)	8	hours @	$ 105.00	/hour	$	840.00
Reinforcing Steel	Tensile and Bend Test in the Laboratory	4	tests @	$ 75.00	/test	$	300.00
Compression Tests	5 Concrete Cylinders / 50 Cubic Yards (4"x 8" Cylinders)	10	tests @	$ 35.00	/test	$	350.00
Vehicle/Equipment		20	hours @	$ 15.00	/hour	$	300.00
				Subtotal		**$**	**3,050.00**
Post-Installed Anchors							
Special Inspector	Post-Installed Anchors Installation Inspection	16	hours @	$ 105.00	/hour	$	1,680.00
Field Technician	Load Testing of Post-Installed Anchors (Torque & Pull Testing)	12	hours @	$ 105.00	/hour	$	1,260.00
Vehicle/Equipment		28	hours @	$ 15.00	/hour	$	420.00
				Subtotal		**$**	**3,360.00**
Structural Steel Welding							
Special Inspector	Structural Steel Welding Inspection in the Shop	16	hours @	$ 105.00	/hour	$	1,680.00
Special Inspector	Structural Steel Welding Inspection in the Field	8	hours @	$ 105.00	/hour	$	840.00
Vehicle/Equipment		24	hours @	$ 15.00	/hour	$	360.00
				Subtotal		**$**	**2,880.00**
Project Management							
Project Assistant	Data Compilation & Distribution and Dispatch	2	hours @	$ 85.00	/hour	$	170.00
Project Engineer/Manager	Meetings, Mix Design & WPS Review, Project Coordination & Progress Report Preparation	6	hours @	$ 165.00	/hour	$	990.00
Principal Engineer	Project Oversight, Consultation and Verified Report Preparation (DSA 291)	2	hours @	$ 188.00	/hour	$	376.00
				Subtotal		**$**	**1,536.00**
TOTAL ESTIMATED FEE						**$**	**10,826.00**

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 188
Senior Engineer/Geologist/Environmental Scientist	$ 178
Senior Project Engineer/Geologist/Environmental Scientist	$ 173
Project Engineer/Geologist/Environmental Scientist	$ 165
Senior Staff Engineer/Geologist/Environmental Scientist	$ 150
Staff Engineer/Geologist/Environmental Scientist	$ 134
GIS Analyst	$ 123
Technical Illustrator/CAD Operator	$ 98

Field Staff

Certified Asbestos/Lead Technician	$ 175
Field Operations Manager	$ 120
Nondestructive Examination Technician (UT, MT, LP)	$ 115
Supervisory Technician	$ 110
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 105
Senior Technician	$ 105
Technician	$ 105

Administrative Staff

Information Specialist	$ 90
Geotechnical/Environmental/Laboratory Assistant	$ 85
Data Processor	$ 75

Other Charges

Concrete Coring Equipment (includes technician)	$ 190/hr
Anchor Load Test Equipment (includes technician)	$ 190/hr
GPR Equipment	$ 180/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Equipment	$ 12/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field technician and special inspection hours are charged portal to portal at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5 percent per month may be charged on accounts not paid within 30 days.

Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 190
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 35
Moisture and Density, D 2937	$ 45
Permeability, CH, D 2434, CT 220	$ 300
pH and Resistivity, CT 643	$ 175
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 320
Proctor Density with Rock Correction D 1557	$ 380
R-value, D 2844, CT 301	$ 450
Sand Equivalent, D 2419, CT 217	$ 145
Sieve Analysis, D 6913, CT 202	$ 165
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 120
Specific Gravity, D 854	$ 125
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 70
Cores, Compression or Shear Bond, CA Code	$ 70
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x4 cylinder compression, C 109	$ 35
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 250
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 300
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 850
Concrete Cores, Compression (excludes sampling), C 42	$ 120
Drying Shrinkage, C 157	$ 400
Flexural Test, C 78	$ 85
Flexural Test, C 293	$ 85
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 275
Lightweight Concrete Fill, Compression, C 495	$ 80
Petrographic Analysis, C 856	$ 2,000
Restrained Expansion of Shrinkage Compensation	$ 450
Splitting Tensile Strength, C 496	$ 100
3x6 Grout, (CLSM), C 39	$ 55
2x2x2 Non-Shrink Grout, C 109	$ 55

ASPHALT

Air Voids, T 269	$ 85
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 180
Dust Proportioning, CT LP-4	$ 85
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 250
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 150
Film Stripping, CT 302	$ 120
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 230
Marshall Stability, Flow and Unit Weight, T 245	$ 240
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 150
Moisture Content, CT 370	$ 95
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 150
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 100
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,000
Unit Weight sample or core, D 2726, CT 308	$ 100
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 90
Voids filled with Asphalt, (VFA) CT LP-3	$ 90
Wax Density, D 1188	$ 140

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 180
Cleanness Value, CT 227	$ 180
Crushed Particles, CT 205	$ 175
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 220
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 200
Material Finer than No. 200 Sieve by Washing, C 117	$ 90
Organic Impurities, C 40	$ 90
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 475
Sand Equivalent, T 176, CT 217	$ 125
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 120
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 145
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 115
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 175

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: June 22, 2023

RE: Approval of Award of Contract with Kitchell/CEM, Inc. for Program Management Services

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BACKGROUND:

The District Facilities team provided an Implementation Update on the Measure T Bond at the March 23, 2023 Board meeting. The presentation included proposed District staff and consultant team staff for managing the Measure T Bond Program. The presentation also included a look at next steps including the issuance of a Request for Qualifications and Proposals (RFQP) for consultant Program Management (PM) services.

The District issued the RFQP for PM services on April 12, 2023. The RFQP contained the scope of services requested, timing of services, and evaluation criteria for the best value selection. It was widely circulated to firms throughout the state. A pre-proposal conference was held on April 17, 2023. Eleven firms attended the pre-proposal conference. Proposals were received on April 28, 2023 from four firms: AECOM, Cumming, JGM, and Kitchell/CEM. Interviews with the firms were held in May and the District team met for final evaluation and scoring. After confirming that Kitchell/CEM was the recommended firm, the District asked them for an updated proposal reflecting adjustments to staffing and confirming a one year duration. The final Kitchell/CEM staffing plan with services and assigned staff is attached.

The Kitchell/CEM team will assist the District in the full rollout of the Measure T Bond Program. Services during year one will include: issuances and management of design/pre-design and engineering consultant RFQP's; preparation of Master Program Budget and Master Program Schedule;

prioritization of projects; initiation of project planning and design coordination; development of District Standards and Educational Specifications; assistance with communication and reporting to the Board and Community; initiation of site facilities design committees; and support of District staff in reporting the CBOC.

The proposed award amount includes Kitchell/CEM 1-year staffing plan of $828,522 and $22,000 for reimbursable expenses. Program Management services are budgeted in the Measure T Master Plan as a District-wide expense.

FISCAL IMPLICATIONS:

By this action: **$850,522.** Measure T Bond (Fund 21)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract to Kitchell/CEM Inc. for Program Management Services in the amount of $850,522.

June 8, 2023

Mr. Wazi Chowdhury
Director Facilities and Safety
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Dear Wazi,

Thank you for taking time Wednesday to meet with Arturo and I to discuss the Kitchell proposal and staffing plan for the South San Francisco Unified School District Measure T Bond Program. We understand that the district is still working to finalize their own internal staffing for the Bond program and that roles and responsibilities for both the District and Kitchell will evolve as the Measure T Bond program moves forward. As we discussed Wednesday our goal is to adapt our staffing to the needs of the Bond Program and provide the most efficient services possible.

I have updated the Kitchell staffing plan and proposal based on our conversation. We now show the start of services to be July 2023 with a 12-month duration through June 2024. I have removed hours for the administrative assistant for the calendar year 2023 since there does not appear to be a need for Kitchell to provide an administrative assistant at this time. The total value of this proposal is $828,522 which represents a 13% decrease from what was submitted with our RFP response. During our conversation yesterday the needs of the district are still being determined and the needs of Kitchell will evolve and adjust as the Bond Program unfolds.

From our conversation it became clear that Kitchell will need to adapt our services to the evolving needs of the Bond Program; therefore we have included an example of an alternate staffing plan which also totals $828,522. This alternate staffing plan still includes the primary staff of Kent Brown and myself but adjusts the hours to incorporate additional services such as scheduling support, estimating support and support for workforce housing. This alternate plan is one example of how we can adjust to meet the changing needs of the Bond Program. We look forward to partnering with SSFUSD and developing a plan to make the Measure T Bond Program a success.

Feel free to contact me if there is anything you would like to review or discuss.

Thanks,

Brian Jemo
Kitchell
650-208-7824

cc: Ted O, SSFUSD
Bill Savidge, SSFUSD
Arturo Taboada, Kitchell

South San Francisco Unified School District
Measure T Bond Program
Kitchell Staffing Plan and Proposal

Staffing plan revised based on 6/7/23 meeting

South San Francisco Unified School District		Hourly Rate	2023 Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Sub Total Hours	Sub Total Charge	Hr Rate Change	2024 Jan	Feb	Mar	Apr	May	Jun	Sub Total Hours	Sub Total Charge
Base Services and Staffing																						
Program Manager Director	Brian Jemo	$245				160	160	160	100	100	80	760	$ 186,200	$ 252	80	80	80	80	80	80	480	$ 121,128
Pre-Design & Design Manager	Kent Brown	$237				160	160	160	160	160	160	960	$ 227,520	$ 244	160	160	160	160	160	160	960	$ 234,346
Bond Program Manager Administrative Assistant		$120										0	$ -	$ 124	80	80	80	80	80	80	480	$ 59,328

Base Services Total $828,522

Additional Services As Requested																						
EAS - Design/Constructability (as needed)		$198										0	$ -	$ 204							0	$ -
Estimating (as needed)		$198										0	$ -	$ 204							0	$ -
Scheduler (as needed)		$198										0	$ -	$ 204							0	$ -
Program Specialist		$237										0	$ -	$ 244							0	$ -
Program Controls & Dashboard Maintenance		$222										0	$ -	$ 229							0	$ -
Project Manager II		$210										0	$ -	$ 216							0	$ -
Transition Planning Specialist		$210										0	$ -	$ 216							0	$ -
Workforce Housing		$245										0	$ -	$ 252							0	$ -

Additional Services Total $ -

Grand Total (Base + Add'l) $ 828,522

KITCHELL

South San Francisco Unified School District
Measure T Bond Program
Alternate Kitchell Staffing Plan and Proposal

Staffing plan revised based on 6/7/23 meeting

South San Francisco Unified School District		Hourly Rate	2023 Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Sub Total Hours	Sub Total Charge	2024 Hr Rate Change	Jan	Feb	Mar	Apr	May	Jun	Sub Total Hours	Sub Total Charge
Base Services and Staffing																						
Program Manager Director	Brian Jemo	$245				160	160	80	80	80	80	640	$ 156,800	$ 252	60	60	40	40	40	40	280	$ 70,658
Pre-Design & Design Manager	Kent Brown	$237				160	160	160	160	160	160	960	$ 227,520	$ 244	160	160	160	160	160	160	960	$ 234,346
Bond Program Manager Administrative Assistant		$120										0	$ -	$ 124							0	$ -
																					Base Services Total	**$689,324**
Additional Services As Requested																						
EAS - Design/Constructability (as needed)		$198										0	$ -	$ 204							0	$ -
Estimating (as needed)		$198						36		24		60	$ 11,880	$ 204	24		23				47	$ 9,598
Scheduler (as needed)		$198					36	24	8	8	8	84	$ 16,632	$ 204	8	8	8	8	8	8	48	$ 9,789
Program Specialist		$237										0	$ -	$ 244							0	$ -
Program Controls & Dashboard Maintenance		$222										0	$ -	$ 229							0	$ -
Project Manager II		$210						60	60	60	60	240	$ 50,400	$ 216	60	60	24				144	$ 31,100
Transition Planning Specialist		$210										0	$ -	$ 216							0	$ -
Workforce Housing		$245					8	8	8	8	8	40	$ 9,800	$ 252							0	$ -
																					Additional Services Total	**$ 139,199**

Grand Total (Base + Add'l) $ 828,522

KITCHELL