

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**  
**Minutes of the Board of Trustees' Special Meeting of February 25, 2023**

**OPEN SESSION**

**A. CALL TO ORDER - 9:08 a.m.**

**B. ROLL CALL**

Board Members: Ms. Amanda Anthony - Present  
Dr. Chialin Hsieh - Present  
Ms. Daina Lujan - Present  
Mrs. Patricia Murray - Present  
Mrs. Mina Richardson - Present  
Ms. Tania Torres, Student Board Member -  
Excused

Cabinet Members: Dr. Shawnterra Moore, Superintendent -  
Present  
Mr. Keith Irish, Assistant Superintendent,  
Educational Services and Categorical  
Programs - Excused  
Mr. Ted O, Assistant Superintendent,  
Business Services - Excused  
Dr. Jay Spaulding, Assistant Superintendent,  
Human Resources and Student Services -  
Excused

**C. PLEDGE OF ALLEGIANCE** was led by President Chialin Hsieh.

**D. COMMUNICATIONS**

Public comments were submitted in advance, read by Board members and posted on the District's website. There were no comments during the meeting.

**INFORMATION/DISCUSSION**

**1. ADMINISTRATION**

**a. Board/Superintendent Workshop**

The Board and Superintendent participated in a governance workshop, facilitated by California School Boards Association Consultant, Luan Burman Rivera. This session covered Board/Superintendent roles and responsibilities and governance practices, including, norms, protocols, and unity of purpose.

**ADJOURNMENT - 3:06 p.m.**