

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of May 11, 2023

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. To consider the appointment of one (1) public employee to the position of Assistant Superintendent of Human Resources, in accordance with Government Code Section 54956.
2. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:01 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Tania Torres, Student Board Member - Present
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present
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C. PLEDGE OF ALLEGIANCE - was led by Trustee Daina Lujan.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #98 (Murray/Anthony) to approve the appointment of Jason Hannon to the position of Assistant Superintendent of Human Resources. (AYES: Student Trustee Torres, Anthony, Hsieh, Murray, Richardson; NOES: None; ABSTAIN: Lujan). Motion Carried on a 4-0 vote.

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna reported that their new incoming President is Lauren Kitchen. June 8 will be his last meeting to make his final presentation. He congratulated Student Trustees Tania Torres and Katrina Oller for doing a fantastic job this year in representing their schools and being strong ASB Presidents. "You two are the epitome of that and I want to make sure you know that going out."

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - None

I. PERSONNEL COMMISSION - Assistant Superintendent Jay Spaulding reported that the next Commission meeting will take place on May 15, 2023.

J. ITEMS FROM BOARD

Trustee Lujan announced that she has been selected to serve on the Joint Advisory Committee of the SSF Child Care Master Plan.

K. SUPERINTENDENT'S REPORT

a. Recognition for outgoing Student Trustee Torres - Superintendent Shawnterra Moore said it has been a pleasure to work with Student Trustee Torres this year. While serving as a trustee, she has provided valuable insights, timely updates, and offered the student perspective on many important issues. Additionally, she's kept the Board, the staff, and the

community well informed on the various activities and events happening at SSFHS, oftentimes through the lens of academics, social emotional health, athletics, and extracurricular activities. Tania's passion for service and building awareness on campus and in the community has been inspiring to watch. "The questions she asks, the things she observes and the heart she has to ensure students are seen and heard and provided for has been a beautiful thing to see. Just like Madam President Oller, Madam President Torres...presented their thoughts and ideas even if Madam President Torres disagreed, she did so in an honest, respectful and professional way..." Dr. Moore commended both of them for being wonderful examples and models for positive, productive, and strong leadership. She and the Board presented Ms. Torres with a certificate of appreciation for being the Spring Student Trustee, and wished her much success in all her future endeavors.

- b. Citizens Bond Oversight Committee (CBOC)** - Dr. Moore said the District is recruiting for members of this committee which serves in an oversight capacity on all bond-related projects and expenditures. Members will monitor these projects and expenditures to provide accountability and ensure the Measure T funds are being used as intended for the purposes set forth in the ballot measure approved by the voters. They will report to the Board and community on the progress of the bond projects. The committee members will represent specific categories such as a member in the business community, or senior citizens' organization, or are a parent or guardian of a District student, etc. She encouraged anyone interested in participating to complete an application by May 15.
- c. Senior Awards** - the Superintendent reported that she had the privilege of participating in the SSFHS Senior Awards ceremony where a number of students achieved distinction in the areas of academics, school, community service, athletics, and the specialized fields of art, music, and drama. This event also took place at ECHS where many students received multiple honors and some received financial support for their future endeavors. She congratulated both Madam Presidents for being acknowledged for their gifts, talents, and brilliance as SSFUSD students.
- d. ECHS Dance Showcase** - Dr. Moore said she took her daughter and a friend to this event last Saturday and acknowledged teacher Ms. Stevenson for her ability to lead, encourage, and empower students to own their dance skills. She was also proud of Ms. Oller who was featured in the showcase and is a remarkable dancer.
- e. Pre-adoption Team Meeting** - the Superintendent attended the final meeting of the pre-adoption team led by the TOSAs in connection with student achievement partners. "They are in the process of completing a landscape analysis to learn more about the District and our readiness to adopt math curricula that is culturally responsive, linguistically sustaining, and aligned to the math standards and shifts. This process will help us to learn where we

have strength and areas where we can improve to be ready to adopt and implement high quality instructional materials that meet the needs of our diverse learners.” She acknowledged TOSA Karie Mullassery and others for ensuring a smooth and successful process and thanked school staff and community members on the team who had wonderful contributions.

- f. **New Principal Introductions** - Dr. Moore introduced two newly appointed principals. Richard Yee will be the new principal at Los Cerritos ES. Mr. Yee said he visited the school today and met faculty members as well as parents and students, finding it to be an incredible place. He grew up in the Bay Area and is excited to join the team and continue to support children. Angelica Garduno-Fletes who has been serving as the interim principal is now the permanent Spruce ES principal. Ms. Garduno-Fletes said she is honored to continue the work. Being bilingual, she is able to speak directly with Latinx families. She is first generation and her parents are immigrants from Mexico.

L. STUDENT TRUSTEE REPORTS

1. Tania Torres, Spring Student Trustee and ASB President South San Francisco highlighted the following recent and upcoming events at her site: ASB is finalizing and holding the last of the school events; Spirit Week, named South City Kickoff, took place this past week with a different clothing theme each day; Ballet Folklórico held their Spring Concert on May 5 and May 7 featuring dances from various parts of Mexico; senior awards also took place this past Tuesday with many awards being given out to celebrate achievements in various departments; the Farewell Rally will be held tomorrow with many fun things planned including honoring the seniors, a teacher and student dance, and a performance from the Ballet Folklórico class; Senior Sunset will be taking place next Wednesday, May 17, and a PTSA donation will provide for free admission, games, as well as food and dessert trucks; the girls’ softball team is closing out an amazing season and will play their final game tomorrow; and the boys’ baseball team also celebrated their senior night this week; and in recognition of Asian American and Pacific Islander Heritage Month, she encouraged the Board to continue to celebrate this group within the community and dedicate more resources as well as Asian American Studies courses, as many other districts do.

Ms. Torres commented on the bathrooms with one final update. The student body has been informed that the bathrooms have been opened and the locks on the gender neutral bathrooms have been changed. They have also publicized the availability of the tokens in order to access menstrual products via Instagram posts and flyers. “Mr. Asbra and I have also been conversing weekly and often talking about ways to make gender neutral spaces more available and hope to see new spaces in the coming year. We are proud to have been able to make progress towards this issue as well as to see administration provide great support.”

Ms. Torres recognized her time as a Student Trustee, saying... “It has been a true privilege to be able to serve on the Board. It’s been one of the most fulfilling parts of my time here at SSFHS. There is still so much that needs to be done, so many communities...that need to be represented and that need their voices to be amplified. This community is so special but it can only remain that way as long as we serve it properly. We need to allocate resources where they are needed promptly, we need to serve groups, especially those not historically represented like providing gender neutral changing spaces and bathrooms for our non-binary and transgender students ...everywhere in our District. My school as well as the various schools I’ve been able to connect with...during my time as a student and as Trustee have had a profound impact on me and my way of viewing the world. I love this community more than anything and my one hope as my time here comes to an end is that student advocacy and campaigns continue to be heard and prioritized in the years to come. Thank you for this opportunity, may the South City community continue to bloom in color.”

2. Katrina Oller, Fall Student Trustee and ASB President El Camino High School shared the following news from her school; Senior Awards night took place on May 9, where seniors celebrated all their accomplishments during their past four years and along with various department award winners they also announced scholarships totaling up to \$360,000; their dance department, under the directions of Ms. Stevenson, finished another successful show last weekend; students concluded AP testing on May 12; this was Spirit Week for students and staff with different themed costumes each day; tomorrow is their final rally of the school year with spring sports recognition and games; the senior office and PTA will be hosting Senior Sunset on May 19; Senior Breakfast is being held on May 25; and on Friday, May 26, the Class of 2023 will have their graduation ceremony.

Ms. Oller said, “Especially as we approach finals week, I just wanted to say that all our students are brilliant, regardless of their scores or grades they receive.” She concluded her report by thanking Dr. Moore and the Board for the amazing opportunity to represent her school and community at the meetings. “Thank you for allowing my voice to be heard and to further amplify the voices in our community. I have been able to grow tremendously as a leader and learned so much about how to continue serving those around me.” She thanked her teachers and ASB officers for their support throughout the year. She then introduced her successor, next year’s ASB President, Jamie Wong.

M. PUBLIC COMMENTS

Mike Harris, a resident, said he has been doing difficult and dangerous work clearing the ravine behind his house. He asked that the Board deal with this problem and have the Facilities Department take care of it.

N. INFORMATION ONLY PRESENTATION

1. ADMINISTRATION

a. SSF Education Foundation

Barbie Levasseur, President of the SSF Education Foundation, a newly established non-profit organization, reviewed their Mission, Vision, Values, Approach, and Path Forward to help District students receive the education and resources to reach their highest potential. She is a parent of two students at Monte Verde ES and has worked for several years leading community-based non-profits. She is part of the movement toward improving public schools, which started long ago and which will hopefully continue for a long time.

SSF Education Foundation

Ms. Levasseur said the foundation is an independent organization. Although their mission is tied to the school district, and they work very closely with the District Office and site leaders, they are a separate organization. As a 501(c)3, they are accountable to the IRS which has reviewed their bylaws and activities and may audit the foundation to ensure they are working toward their mission. They are an incorporated public charity, not a private foundation, which means it belongs to the community. The idea for the foundation has been around for decades and throughout the Bay Area there are many established organizations similar to this one.

Purpose of Education

She asked the Trustees what the ideals of public education are, why was it created and what is it meant to provide. Dr. Chialin Hsieh said it is to provide equitable education for the kids. Vice President Patricia Murray added it should meet the needs of all the students, not just some. Public education provides them with the requisite things they need to function in a democratic society. Trustee Amanda Anthony said they want to grow amazing citizens and people who are engaged, knowledgeable about the world, and active in changing it for the better. Trustee Lujan said "...education should serve all students well, so that way they can achieve anything they hope for well beyond the K-12 system. Whatever they dream, they can...have the confidence and wherewithal to go do that."

Trustee Mina Richardson said "...the free appropriate public education is the norm, and we take it for granted, but our advanced society is a result of this idea and ideal to advance society."

Mission

Support and enhance public education for all students in the SSFUSD.

Vision

All students receive the education and resources they need to achieve their highest potential to participate in society. Students will have opportunity, choice, and liberty.

Values

Ms. Levasseur said doing this work in SSF means the programs and initiatives are not just ideals on paper, but are already happening here. “The community here takes them seriously and is willing to invest in making them a reality.”

- **Students First** - We believe in prioritizing initiatives that benefit students. We invest our resources with the goal of advancing students' engagement, well-being, love for learning, and long-term success.
- **Equity** - We believe all students have access to a quality education. We allocate resources with the goal of promoting equitable opportunities for every student to learn and thrive. We acknowledge and understand structural inequities in our public education system, and will center equity in all our work.
- **Community** - We believe in the power of a connected community. We build on local strengths, develop collaborative relationships, channel resources, and work together with our community toward a shared vision.
- **Integrity** - We believe in the need for trust and transparency. We will be open and honest in our work, share information that we have, and adhere to the highest degree of ethical standards.

Approach

Collaborative and Connected

- Provide inclusive opportunities for students, families, educators, and the greater local community to get involved.
- Continuously listen and learn about:
 - Student barriers and needs
 - Inequities and opportunities for improvement
 - Community strengths
 - Education best practices
 - Potential resources
 - Collaboration opportunities with other organizations
- SFUSD students and families - help identify the real issues
- District and school leaders - be an advocate to elevate your school community's needs
- SSFUSD educators - advise on their finance committee or governance committee to ensure the processes are ironclad

- Local Community - join the Community Engagement Committee to make sure they are reaching the people they need to reach.

Their Path Forward

Community Outreach and Engagement

- In the last year, they have spoken with each principal about their unique school community.
- Involve the community to gain a deep understanding of needs to inform decision-making
- Facilitate student and family educational workshops
- Build community leadership

Gathering Resources

- Fundraise and build partnerships for initiatives
- Inspire community and local businesses to financially support education
- Understand and overcome roadblocks
- Seek grant opportunities
- People to run volunteer-based tutoring programs

Implementation

- In collaboration with SSFUSD, grant funds and allocate resources toward initiatives that benefit students

Ways to Help

- Join their email list: contact@SSFEdFoundation.org
- Share your thoughts on their bilingual web form
- Visit their website: www.SSFEdFoundation.org
- Donate to invest in the vision for a public education that lives up to our ideals

Ms. Levasseur said to the Board, "Let's stay in collaboration, keep us in mind when a project that fits our values comes up and let us know how we might be able to contribute, be it funding, cultivating partnerships, or educating the community. We're here to stay."

President Hsieh thanked Ms. Levasseur for her excellent work and that of her team in organizing this foundation for our District.

Trustee Richardson said she has heard the foundation present to parent groups and was surprised and happy that the Spanish speaking community is being included.

Trustee Lujan thanked Ms. Levasseur for the presentation and for recruiting other parents. This idea was discussed a few years ago and she is grateful the team is driven and inspired to do the foundation's work. She encouraged community members to donate.

Vice President Murray said she heard of the idea for an education foundation for many years and appreciated everyone who is helping organize it.

Trustee Anthony noted that a friend of hers heads up the San Carlos Education Foundation, which provides opportunities for their students and is glad our District will be doing this as well. Since the SSF Education Foundation has not yet fulfilled the match on its matching funds program, she urged the community to donate so their money will be doubled.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. SSFUSD Portrait of a Graduate

Superintendent Shawnterra Moore reviewed an update of the year-long visioning effort, a “**SSFUSD Portrait of a Graduate**”, which describes the knowledge, skills, and mindsets District graduates will need to thrive in the future.

Dr. Moore shared that the goal is “...to elevate the voices who have historically been unrepresented, to create a culture in this process so that our community could feel seen and heard, and to have a strong sense of belonging throughout, and we worked hard to create multiple opportunities and ways in which we wanted our community to engage.”

Fall Outreach

This extensive outreach included personal calls, emails, and texts to families, social media and website posts, and canvassing at school drop-off and pick-up and events.

3,700 SSF community members responded to the initial survey

- 1,700 middle and high school students
- 1,400 family members
- 575 staff members

400 people attended the school-based meetings, interviews with District leaders, and focus groups. They shared their individual or small group perspectives in person or via Zoom about what they thought the aspirations for students should be throughout this process.

Spring Outreach - Perspectives on a Draft Profile

1,100 community members shared their perspectives on a draft graduate profile. They included students and alumni, family members,

staff and Board members. The demographics of the respondents reflected the District's racial/ethnic student groups. Dr. Moore said the feedback was phenomenal.

Process

Dr. Moore reviewed the process to create the Portrait of a Graduate. She said, "...our vision has always been to engage in thoughtful ways, in strategic ways, so that we could truly ensure an equitable and inclusive process." They started by engaging a Family Fellows partnership with the Bay Ed Fund to reach out to the Spanish speaking community to discuss what is and isn't working and their aspirations for their students. "We also created surveys, handouts, [and] all of our documents were in English and Spanish. We provided our draft graduate profile also in English and Spanish, we offered in-person and virtual opportunities to our community, also with translation support, and we asked people what will work for you, what are barriers that will prevent your attendance, and we sought to remove those barriers for everyone who wanted to participate and engage, and we created the space to be able to do that." Over 200 people attended and shared their perspectives. Following the sessions, the data they collected indicated an overwhelming positive sense that the community felt their voice was important, they were heard, and what they said was reflected in the Portrait of a Graduate. This was one of their main goals.

Visioning Working Group

"We began this effort knowing that we wanted and needed our community to play a really vital and critical role in this process. Therefore, we established criteria to design a diverse visioning and working group and they truly played a critical role in the process." This group, of 21 members who reflected the diversity of the community, was instrumental in the process to help see if the community feedback was embedded in the plan. Members were mainly self-identified as people of color, parents, or alumni. The group also included certificated and classified staff, an administrator, and community members. They met five times between September and April and considered community input, external research, and examples from other districts. They were charged with developing a draft Portrait of a Graduate to reflect the hopes and dreams of the community. They also developed a refreshed mission statement based on community input, external research, and their own experiences.

Proposed SSFUSD Portrait of a Graduate

The Superintendent shared the recommendation from the committee and Cabinet, with the Board. "We are asking for consideration for you to approve and adopt this as our aspirational aims for our students."

As an educational community united in our commitment to equity, we work together to ensure that every graduate has the essential academic and social-emotional skills, knowledge, and habits to:

Learn - constantly as their life in the world changes through intellectual curiosity, academic excellence and creativity, and resourcefulness.

Thrive - as a person demonstrating self-awareness, wellness, and real world readiness.

Navigate - their future purposefully, whether that is through a career and/or college, and to be conversant with their technology skills as well as their financial literacy skills.

Impact - their community for the better by collaborating and engaging in empathic, communicative and respectful ways and to be of service to and remain engaged in the community.

Looking Ahead

Dr. Moore reported that they "...are planning to develop a multiyear strategic plan with very targeted strategic priorities to ensure that all of our students can embody the Portrait of a Graduate profile. We will begin some planning work this summer but the bulk of the work will occur during the fall through December 2023."

Student Trustee Torres said it was great that the community was very involved in this process and she wants to see that continue to improve. Superintendent Moore said in the first cohort of Family Fellows, the Spanish speaking parents were mostly from Martin ES, Spruce ES, and Parkway Heights MS. Then those parents recruited for the second cohort which will be finalized next week. She said, "...the idea is we leverage our partnership and relationship with our families to be able to help get more people so that they know they have a seat at the table."

Trustee Richardson told Dr. Moore that it was she who started the entire effort and is carrying all of them. She brought the group together and made the Portrait of a Graduate successful. "...I appreciate you and your effort of casting the net and bringing them in. And they came."

Trustee Lujan thanked Dr. Moore for the presentation and she and her staff for their work to engage the community. She praised the creativity with the various outreach methods including an online survey, Zoom and in-person meetings, and focus groups to elevate voices. "I know there's always room for growth but when we look at how many people participated, it gives me a lot of confidence and just the overall Portrait of a Graduate is really exciting."

Vice President Murray thanked Dr. Moore and her staff for the amazing outreach. She heard parents in the community talking about taking the survey. The Superintendent replied, "It really was a community effort as we had principals assisting, Board Members assisting, handing out

flyers with QR codes...” “So we looked at which strategies worked really well, which ones didn't, so that we can develop our own kind of South City way. This is how we engage our community and so we can replicate some of the strategies that were high leveraging.”

Trustee Anthony commended Dr. Moore for getting all the detailed feedback from the community conversations. She said the draft encompasses what they want to see. “...having this as our North Star makes it a lot easier to make decisions and to understand why the decisions are being made.”

Dr. Hsieh thanked Dr. Moore. The result from this comprehensive approach really provides a clear direction and the right direction to move forward. She appreciates her leadership, community engagement, and everyone involved in the process. She would like the **connection** of students to adults, **kindness**, and **compassion** included in the Portrait of a Graduate. Dr. Moore asked if it was the consensus of the Board to embed those words. Vice President Murray said it is very important to include connection and she wants students to feel connected. Trustee Richardson said “...it was all written in the goals and the mission of the Portrait of the Graduate. Eventually you acquire compassion and kindness.” She did not feel the need to include the words. Dr. Moore noted that “...under impact it does say demonstrate empathy as a connector potentially to compassion. So I'm not hearing a strong advocacy for compassion and kindness from the Trustees.” Trustee Anthony agreed that connection is really important to put in. Student Trustee Torres said that connection is needed. Dr. Moore suggested adding, within the Community Service and Engagement statement, “Finds opportunities to support others and be involved in their communities”, *“and seeks to create opportunities to develop deeper connections with one another.”* Trustee Anthony recommended rewording the header to say, **“As an educational community united in our commitment to equity, we work together and build relationships or build connections to ensure that every graduate has the essential academic, social, emotional skills, knowledge and habits to:”** The Board members agreed to this update.

ACTION

1. ADMINISTRATION

a. Approval of the SSFUSD Portrait of a Graduate

MOTION #99 (Lujan/Murray) to approve the “SSFUSD Portrait of a Graduate” with the proposed changes noted above. Motion Carried (Unanimous)

O. CONSENT AGENDA

Trustee Richardson asked to pull Item 1b and Assistant Superintendent Keith Irish asked to pull Item 2b for discussion.

MOTION #100 (Lujan/Murray) to approve Item 1a, Minutes of the April 13, 2023 regular Board meeting; ~~Item 1b, 2023-24 Board meeting calendar~~; Item 2a, Contract with SMCOE for 2023-24 Outdoor Education program; ~~Item 2b, 2023 proposed graduates~~; Item 3a, Certificated Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Gifts to the District for April 2023; Item 4b, Fundraising events; Item 3c, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

Trustee Richardson noted that the current Board calendar has a meeting scheduled on May 25, which coincides with the Skyline Middle College (SMC) graduation ceremony. She wants to make sure the 2023-24 Board calendar does not have this conflict. Senior Executive Assistant Nalani Allen-Cantley commented on this since she creates the meeting calendar. She noted that the District finds out the date of the SMC graduation late in the school year, after the meeting calendar has been approved. The Board would need to know in late April if one of their meetings would need to be moved to another day due to a SMC graduation conflict. Trustee Richardson asked how we can create flexibility so parents can attend the graduation next year. Trustee Lujan said Ms. Allen-Cantley was proposing the Board approve next year's calendar and once the 2023-24 graduation dates are provided, the Board can agree to move a meeting, if necessary. However, that cannot be done now since next year's dates are not yet known. Mr. Irish said Skyline normally has a Wednesday night graduation, but due to construction at the site, they made a last minute change to a Thursday night. He said it is supposed to go back to Wednesday next year.

MOTION #101 (Anthony/Lujan) to approve Item 1b, 2023-24 Board meeting calendar. Motion Carried. (Unanimous)

Mr. Irish said that when the graduation schedule was published, the date for Adult Education had not been solidified. That date is now confirmed for May 17, at 6:00 p.m. in the Baden gym.

MOTION #102 (Lujan/Murray) to approve Item 2b, 2023 proposed graduates. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. District Measure T Bond Costs of Issuance

Assistant Superintendent Ted O reported that the costs of issuance

information is provided with the memo. He said that per California Education Code Section 15146, the District is required to present this information to the Board after the bond financing is completed.

Trustee Richardson asked if the money had already been paid to the underwriters. Mr. O replied that the bank which handles the transaction will transfer funds to the underwriters, bond counselors, financial advisors, etc. before the remaining funds are sent to the District. The District should receive approximately \$150M for the first series of bonds.

ACTION *(continued)*

2. EDUCATIONAL SERVICES

a. Approval of IXL Learning Contract for the 2023-26 School Years

MOTION #103 (Lujan/Murray) to approve the IXL web-based assessment program contract for grades K-12 in mathematics and ELA for the 2023-26 school years. Motion Carried (Unanimous)

b. Approval of SSFUSD Additional Diploma Option and Requirements

MOTION #104 (Murray/Lujan) to approve a new pathway to a high school diploma for Students with Disabilities who meet eligibility requirements in AB 181 for the 2022-23 school year. Motion Carried (Unanimous)

c. Approval of Agreement with for Physical Education Instruction for the 2023-24 School Year

MOTION #105 (Murray/Lujan) to approve the agreement between SSFUSD and Legarza Sports to provide standards aligned physical education instruction for students in K-5 at all nine District elementary schools for the 2023-24 school year. Motion Carried (Unanimous)

Mr. Irish thanked the Board and "...the Educational Services team for looking for alternatives and...creative and innovative ways to help our elementary staff obtain more collaboration time." "We're going to try this out for one year, see how this goes..." He also thanked CTA for their willingness to try this out. Mr. Irish said 1st through 5th grade teachers will have 50 additional minutes in their schedule twice a week. This is a creative way to embed planning time.

Vice President Murray said she is excited about this as it provides a PE program in all schools and Legarza Sports is good.

d. Approval to Continue Non-Public Agencies (NPA) Contracts for the 2023-24 School Year

MOTION #106 (Murray/Richardson) to approve allowing the Assistant Superintendent of Business Services to sign all Professional Service Agreements and the Director of Special Education to sign off on all Independent Service Agreements in order to fulfill Individualized Education Plan (IEP) service agreements for the 2023-24 school year. Motion Carried (Unanimous)

3. BUSINESS SERVICES

a. Resolution No. 23-39 for Fund 11 and Fund 14

MOTION #107 (Lujan/Anthony) to adopt Resolution #23-39: Authorizing the establishment of fund balances for Fund 11-Adult Education and Fund 14-Deferred Maintenance. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 23-40 for Bank Clearing Accounts

Trustee Richardson asked Mr. O to explain the item. He replied that when the Accounting Department receives checks from different sources such as retiree payments, fundraisers, etc. all of those funds are put into one account, called a clearing account. That way, if any checks bounce or are returned, the problem is resolved before the District issues one check to the County Treasurer. He said that while the account has been in place for several years, the San Mateo County Office of Education is now requiring a resolution to be on file.

MOTION #108 (Lujan/Anthony) to adopt Resolution #23-40: To establish clearing accounts for cash receipt transactions between the District and the County Treasury, as required by the San Mateo County Office of Education. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of Agreement for Crossing Guard Services for the 2023-24 School Year

MOTION #109 (Murray/Richardson) to approve the agreement with All City Management, in the amount of \$135,360, to provide crossing guard services for the 2023-24 school year. Motion Carried (Unanimous)

The Board recessed at 8:30 p.m. for a break and reconvened at 8:40 p.m.

d. Approval of Auditor Contract for the Measure T Bond

MOTION #110 (Lujan/Murray) to approve the contract with Eide Bailly LLP, in the amount of \$9,000 per year, to provide Measure T auditing services for fiscal years 2022-23 through 2024-25. Motion Carried (Unanimous)

e. Approval of Agreement for Baseball Field Warning Track at ECHS

Trustee Anthony asked why the work is so costly and if the dirt can just be plowed. Mr. O said a large portion of the dirt needs to be removed and filled in with a kind of gravel which alerts players to the end of the lawn area. She understands the importance of student health and while it was not a problem before, she knows it needs to be done.

MOTION #111 (Murray/Lujan) to approve the proposal from Frank + Grossman Landscape Contractors, in the amount of \$188,132, for a warning track at the ECHS baseball field. Motion Carried (Unanimous)

f. Approval of Contract for Hazardous Materials Surveys

MOTION #112 (Murray/Lujan) to approve the contract with ProTech Consulting and Engineering, in the amount of \$37,040, for hazardous materials surveys related to upcoming HVAC projects prior to construction at nine District sites. Motion Carried (Unanimous)

g. Approval of Contract for Architectural and Engineering Services to Install Electric Vehicle (EV) Charging Stations

Trustee Richardson asked how many charging stations will be in the District. Mr. O replied six stations will be installed in the parking lot in front of the Technology Department and IMC area. Eight stalls will be used with six being converted to charging stations. He said the District has a grant that provides for the bulk of the cost so they are moving forward to test it at the District Office first.

MOTION #113 (Anthony/Lujan) to approve a contract with Studio Perez, in the amount of \$33,630, for architectural and engineering services to install EV charging stations at the District Office. Motion Carried (Unanimous)

h. Approval of Citizens' Bond Oversight Committee (CBOC) Bylaws for Measure T

MOTION #114 (Murray/Lujan) to approve the Citizens' Bond Oversight Committee bylaws for Measure T. Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS (*subject to change*)

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Approval to move to earlier start times for summer Board meetings
- Approval of a refreshed Mission Statement
- Resolution in support of LGBTQ+ Pride Month (June)

June 3, 2023 – Special Meeting/Board Workshop (*Board Room*)

- Board self-evaluation

June 8, 2023

- Teaching and learning presentation - ECHS
- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Resolution on Budgetary increases and year end transfers
- Approval of Dairy Products IFB Rollover for 2023-24
- Approval of Fresh Produce RFP Rollover for 2023-24
- Approval of Commercial Food and Supplies award for 2023-24
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2023-24

June 14, 2023 – Board study session (*Board room*)

- Equity Network 2.0 discussion session #2

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services

- Presentation on the Facilities Department
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24
- Approval of Paper Education Company agreement for 2023-24
- Approval of the SLO MOU with 2022-23 student data
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Adoption of 2023-24 LCAP
- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Anthony reported that she attended the ECHS Senior Awards Night. It was a fantastic, lovely evening. The audience was in the dark about what was happening and it would be awesome to tell them about each award being a surprise for everyone present. It was great fun that the students were surprised.

Trustee Richardson said she also enjoyed the awards night. On Cinco de Mayo, she attended the SSFHS Spring Concert with the Ballet Folklórico. It was a wonderful cultural moment with families. Along with her fellow Board members, she participated in the Equity Network Session #1.

Due to a medical situation, the Board meeting was adjourned.

ADJOURNMENT - 8:51 p.m.