SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, April 27, 2023

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California

The Board of Trustees invites the community to participate in this meeting in-person.

The Board meeting will be streamed live and you can view it by visiting this web page streaming link: https://www.ssfusd.org/apps/pages/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on April 27)

Translation: For in-person attendees, a Spanish language translation will be provided if requested through the Superintendent's office, 650-877-8705, no later than 48 hours prior to the start of the meeting.

Traducción: La oficina de la superintendente, 650-877-8705, les proveerá una traducción en español a los asistentes si la piden 48 horas antes de empezar la reunión.

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. To consider the appointment of one (1) public employee to the position of Principal of Los Cerritos ES, in accordance with Government Code Section 54956.
2. To consider the appointment of one (1) public employee to the position of Principal of Spruce ES, in accordance with Government Code Section 54956.
3. To consider the appointment of one (1) public employee to the position of Assistant Superintendent of Human Resources, in accordance with Government Code Section 54956.
4. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Monte Verde ES student Ellie Santiago.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Youth in Government

b. SSF Chamber of Commerce Scholarships

c. Other

L. STUDENT TRUSTEE REPORTS

1. Tania Torres, Spring Student Trustee and ASB President South San Francisco
2. Katrina Oller, Fall Student Trustee and ASB President El Camino High School.

M. PUBLIC COMMENTS

For Items Not On the Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting4272023 beginning at 3:00 p.m. on Monday, April 24, until 3:00 p.m. on Thursday, April 27. These comments will be read by all Board members and posted on the District website's 2022-23 Board meetings at: https://www.ssfusd.org/apps/pages/meetings

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

N. INFORMATION ONLY PRESENTATION

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation:
Monte Verde Elementary School

Principal Debby Mirt will share, with the Board, educational priorities and programs at Monte Verde ES.

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b. Performance Management – College and Career Readiness 1

Director Marianne Hew will review the data and progress on the College and Career Readiness indicator within the District, County, and State, and share performance data for all student groups.

c. Teachers on Special Assignment (TOSA's) 2

Staff will review the District goals, EDS Vision, Educational Technology, and K-12 math priorities of the District Curriculum and Instruction Specials, TOSA's.

O. PRESENTATION WITH POTENTIAL ACTION - None

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION	
a. Minutes of the March 9, 2023 regular Board meeting.	3 - 32
b. Minutes of the March 23, 2023 regular Board meeting.	33 - 58
2. EDUCATIONAL SERVICES	
a. Single Plan for Student Achievement (SPSA's) for all sites	59
b. Designated representatives to CIF (California Interscholastic Federation) for 2023-24.	60 - 61
c. Permission for Westborough MS 8th grade honor students to travel to Yosemite National Park, CA, from May 4-7, 2023.	62 - 63
d. Permission for one SSFHS staff member to attend the HHMI-sponsored meetings and workshops in Maryland, on June 2-5, June 24-30, and December 4-8, 2023.	64 - 65
e. Permission for four Adult Education School staff members to attend the CASAS National Summer Institute in Orange County, CA, on June 12-15, 2023.	66 - 67
f. Permission for one ECHS staff member to attend the the AVID Summer Institute in San Diego, CA, on July 30-August 2, 2023.	68 - 69
3. HUMAN RESOURCES	
a. Classified Personnel Assignment Order	70
4. BUSINESS SERVICES	
a. Purchase Order Listing, February 1 - 28, 2023.	71 - 81
b. Warrant Register, February 1 - 28, 2023.	82 - 112
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d. Gifts to the District, April 2023**.**	125 - 126
e. Fundraising events for the 2022-23 school year.	127 - 128
f. Professional service agreements under $25,000.	129 - 130

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ACTION

1. ADMINISTRATION

a. Resolution No. 23-37 for Asian American and Pacific Islander Heritage Month 131

Staff recommends the adoption of Resolution #23-37: Honoring Asian American and Pacific Islander Heritage Month.

2. EDUCATIONAL SERVICES

a. Approval of Local Control Funding Formula (LCFF) Supplemental Funded Positions 132 - 133

Staff recommends the approval of the LCFF supplemental funded positions for 2023-24, as presented to the Board.

b. Approval of Foundations in Personal Finance Curriculum for Financial Literacy Course 134 - 137

Staff recommends the approval to purchase the ***Foundations in Personal Finance*** curriculum and professional training to implement a new course at the District's three high schools starting in the 2023-24 school year, as presented to the Board.

c. Approval of Middle School Science Adoption 138 - 142

Staff recommends the approval to purchase Green Ninja instructional materials and professional training to implement the new course at the District's three middle schools starting in the 2023-24 school year, as presented to the Board.

d. Approval of a Big Lift Supervisor Independent Contractor Agreement 143 - 152

Staff recommends the approval of an independent contractor agreement with Roselle Loudon for the Big Lift Supervisor position for the 2023-24 school year, as presented to the Board.

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e. Approval of the Strong Workforce Program Allocation Decrease 153 - 156

Staff recommends the approval for SSFUSD to return funds to the SMCOE CTE STEM Pipelines Middle School Strong Workforce program, in the amount of $37,814.00, as noted in the amended agreement, as presented to the Board.

f. Approval of the Strong Workforce Program Allocation Increase 157 - 159

Staff recommends the approval for SSFUSD to accept funds from the San Mateo County High Schools and Colleges Consortium, Equity and Access in Dual Enrollment Strong Workforce Program, in the amount of $18,750.00, as noted in the amended agreement, as presented to the Board.

g. Approval of Elementary Textbook Adoption Renewal 160 - 161

Staff recommends the approval to purchase the ***Wonders*** textbook as the core Elementary English Language Arts/English Language Development curriculum for students in grades K-5 grade for a 3-year adoption renewal period, for the 2023-24 through 2025-26 school years, as presented to the Board.

h. Approval of Elementary Math Curriculum Adoption 162 - 163

Staff recommends the approval to purchase the ***Math Expressions*** curriculum for students in grades K-5, for the 2023-24 year, as presented to the Board.

3. HUMAN RESOURCES

a. Approval of Changes in the SSFUSD-SSFPD MOU 164 - 205

Staff recommends the approval of changes in the SSFUSD-SSFPD SRO MOU reporting and approval process for 2023-24, as presented to the Board.

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4. BUSINESS SERVICES

a. Adoption of Resolution No. 23-38 Declaring the Futility of Public Bidding and Approval of Change Orders #1 and #2 to the Cumisky Construction Corp. Agreement 206 - 214

Staff recommends the adoption of Resolution #23-38 Declaring the Futility of Public Bidding of additional construction work and approve Change Orders #1 and #2 to the Cumisky Construction Corporation agreement on the Toilet Pods Repairs Project at Alta Loma MS, Monte Verde ES, and Skyline ES, as presented to the Board.

b. Approval of Amendment #1 to the HY Architects for HVAC Projects 215 - 225

Staff recommends the approval of amendment #1 to the HY Architects agreement, in the amount of $56,850.00, for the HVAC upgrade projects at Martin ES, Hillside Pre-School, Spruce ES, Parkway Heights MS, and Baden HS Room 28 building, as presented to the Board.

c. Approval of Award of Contract for the Replacement of Martin ES's Portable 226

Staff recommends the approval of the award of contract to DuBois Roofing, Inc., in the amount of $78,510.00, for the Martin ES portable #27 roof replacement, as presented to the Board.

d. Approval of Award of Contract for the Replacement of the Facilities Department Building and Portable 227 - 228

Staff recommends the approval of the award of contract to Roofing Constructors Inc. DBA Western Roofing Services, in the amount of $134,468.00, for the Facilities Department building and portable roof replacement, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are being held in the Baden HS gym, unless otherwise noted.

May 8, 2023 - Board study session *(Board room)*

- Equity Network 2.0 discussion session #1

May 11, 2023

- Recognition for outgoing Student Trustee Torres
- Teaching and learning presentation - ECHS
- Presentation on Boys and Girls Club
- Presentation on the SSF Education Foundation
- Presentation on Portrait of a Graduate and Refreshed Mission Statement
- Approval of the Board meeting calendar for the 2023-24 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of Project Lead the Way middle school agreement
- Resolution for Fund 11 & Fund 14 account balances
- Approval of All City agreement for crossing guards for 2023-24

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Approval to move to earlier start times for summer Board meetings
- Resolution in support of LGBTQ+ Pride Month (June)

June 3, 2023 – Special Meeting/Board Workshop (*District Office*)

- Board self-evaluation

June 8, 2023

- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Approval of the SLO MOU with 2022-23 student data and recommended language changes

- Resolution on Budgetary increases and year end transfers
- Approval of Dairy Products IFB Rollover for 2023-24
- Approval of Fresh Produce RFP Rollover for 2023-24
- Approval of Commercial Food and Supplies award for 2023-24
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2023-24

June 14, 2023 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #2

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services
- Presentation on the Facilities Department
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24
- Approval of Paper Education Company agreement for 2023-24
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Approval of Commercial Food Items and Food Supplies Award for 2023-24
- Adoption of 2023-24 LCAP
- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

Pursuant to Government Code 54954.2, Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, should contact Nalani Allen-Cantley, Senior Executive Assistant to the Superintendent, at least three working days prior to the meeting at (650) 877-8705. Notification in advance of this meeting will enable the District to make reasonable arrangements to ensure accessibility.

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board, Meetings*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: College Career Indicator Performance Management Board Presentation

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BACKGROUND:

Performance Management (PM) is an integrated, systematic approach that contains three parts: Strategic planning-LCAP, collaborative learning & accountability. PM leverages data in a timely manner. It allows for a deeper analysis of performance by drilling down to root causes, asking a lot of 'why' questions which then helps us in determining specific actions that can be taken to improve what occurs in a classroom and improve the overall performance at a school/department. Then, there is a plan to relentlessly follow up and monitor progress to determine if growth is occurring. Assistant Superintendents and Directors will conduct some of their board presentations in a PM template. The purpose of PM is to provide level, overall performance to determine if we are making progress towards defined metrics/targets. We will share and review student indicators in College and Career Readiness such as a - g rates, AP and college going data and FAFSA completion rates.

FISCAL IMPLICATIONS:

None at this time.

RECOMMENDATION:

For information only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Teachers on Special Assignment (TOSA's) Management Board presentation

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BACKGROUND:

Performance Management (PM) is an integrated, systematic approach that contains three parts: Strategic planning-LCAP, collaborative learning & accountability. PM leverages data in a timely manner. It allows for a deeper analysis of performance by drilling down to root causes, asking a lot of 'why' questions which then helps us in determining specific actions that can be taken to improve what occurs in a classroom and improve the overall performance at a school/department. Then, there is a plan to relentlessly follow up and monitor progress to determine if growth is occurring. Assistant Superintendents and Directors will conduct some of their board presentations in a PM template. The purpose of PM is to provide level, overall performance to determine if we are making progress towards defined metrics/targets. This presentation will focus on elementary district priorities, Educational Technology, and K - 12 math priorities.

FISCAL IMPLICATIONS:

None at this time.

RECOMMENDATION:

For information only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of March 9, 2023

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. To consider the evaluation of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957 (one case).

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Tania Torres, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Absent

C. PLEDGE OF ALLEGIANCE - was led by SSFHS student Maddie Popielak.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #34 (Lujan/Murray) to approve the settlement agreement for employee 8439. Motion Carried (Unanimous)

F. REVIEW OF AGENDA

Due to the stormy weather, Trustee Daina Lujan suggested moving those agenda items requiring a vote to be moved ahead of presentations in case of a power failure.

MOTION #35 (Anthony/Murray) to move the Consent Agenda and Action items up in the agenda. Motion Carried (Unanimous)

P. CONSENT AGENDA

MOTION #36 (Lujan/Murray) to approve Item 1a, Minutes to the February 9, 2023 regular Board meeting; ~~Item 1b, Board member to attend Coast2Coast event in Washington, D.C.~~; Item 2a, Parkway Heights MS students to participate in the Nature Bridge Program in Sausalito, CA; Item 2b, Parkway Heights MS staff member to attend National Mariachi Education Workshop in Las Vegas, NV: Item 3a, 2022-23 fundraising events; Item 3b, Professional service agreements under $25,000. Motion Carried. (Unanimous)

Trustee Lujan noted that District funds can be utilized to support Trustee activities and asked how much each Board member is allocated annually in terms of budget projections. Dr. Shawnterra Moore replied that while there is not a specific amount which the Board has agreed to, a few years back she shared that each Trustee would have an allocation of $2,000. This does not include the annual CSBA conference or Masters in Governance courses. She said the Board can discuss this and determine whether they want to increase or decrease the amount.

Trustee Mina Richardson asked if unused funds from the allotment are carried over each year. Superintendent Moore said that is not typically. Trustee Richardson questioned whether every Trustee uses the funds. Vice President Patricia Murray clarified that all events, dinners, classes, and all the different things they go to are paid for with the $2,000.

Dr. Moore said professional learning, such as conferences, not including the ones she identified, would be paid through the allotment.

President Chialin Hsieh referred to the consent item for Trustee Richardson to

attend the CSBA/ACSA 2023 Coast2coast Federal Advocacy event in Washington, D.C. Trustee Amanda Anthony asked about Board goals and what would they be advocating for at a federal level. Trustee Richardson said all Board members are expected to maintain ongoing training and this is the second year that CSBA is bringing a delegation to Washington. "And an interesting point is that some of our funding comes from the federal government, specifically for special education, which is…a big item in our budget, and we're always looking for the federal government to give us more money for that. So, if we can be effective and cut through some of this…then I feel that our community can benefit." "But all trustees have this opportunity and we should try and take it because the more of us out there advocating for certain things that really are a big ticket item on the budget, this would be something very appropriate for us to be able to defend at the federal level."

Vice President Murray stated that if all the Board members attended this conference, it would cost the District $15,000. She said CSBA provides many opportunities to go to conferences, take many classes and learn, and Coast2coast does not have many learning opportunities. If the Board voted to advocate for an issue, Congressman Kevin Mullin has an office in San Mateo and they could advocate locally.

Trustee Richardson said CSBA thinks there is value in having Board members join the conference and she wanted to take the opportunity. Vice President Murray said it would be too expensive for the entire Board to attend and the cost could be used for students. She noted that advocacy on the State level is through the CSBA Delegate Assembly. She is this year's District delegate. The delegates form a platform every two years, and that's what they use for advocacy on the national level. While CSBA sends the conference invitation, the Board members do not need to respond to it.

President Hsieh said, the conference is not aligned with the District's goals of academic excellence, talent management, fiscal stewardship, and community engagement. "And my personal opinion is this may not be the best way to spend our money."

Trustee Lujan requested a discussion of the Trustee's annual allocation be agendized for a future meeting, "…so that way we can actually engage in a robust conversation and what would be the appropriate next steps."

MOTION #37 (Anthony/Murray) to deny Item 1b, Board member to attend Coast2Coast event in Washington, D.C. Motion Carried. (Unanimous)

ACTION

1. HUMAN RESOURCES

a. Acceptance of Agreement with Unrepresented Groups and the Corresponding AB 1200

MOTION #38 (Lujan/Murray) to adopt the agreement with the District's unrepresented employee groups and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. Motion Carried (Unanimous)

2. BUSINESS SERVICES

b. Adoption of Resolution No. 23-06 Declaring Results and Certifying Proceedings of School Bond Election Held November 8, 2022 and Declaring Official Intent to Reimburse Certain Expenditures from Proceeds of General Obligation Bond Financing

MOTION #39 (Murray/Lujan) to adopt Resolution #23-06: Thereby entering the election results in the minutes and declaring its official intent to reimburse certain expenditures for projects from the first series of bonds issued under the Measure. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Adoption of Resolution No. 23-07 Authorizing the Issuance and Sale of Not to Exceed $150,000,000 Aggregate Principal Amount of Bonds of the District, by a Negotiated Sale, Prescribing the Terms of Sale, Approving the Form of and Authorizing the Execution and Delivery of a Bond Purchase Agreement and a Continuing Disclosure Certificate, Approving the Form of an Official Statement for the Bonds, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

Trustee Richardson asked if the resolution passes, how soon would the bonds be issued. Mr. O replied once it is adopted, the District would need to go through the financing process, which takes about three months. So, the goal is to complete the financing by the end of April and then approval is needed by the County Supervisors. Therefore, the earliest funding would likely be in the fall. Trustee Richardson noted that the paperwork indicates the bonds would be purchased at 8%, an all-time high, and asked if the District should wait until next year for a significantly lower rate which would be more advantageous for the taxpayers. Mr. O said the document states up to

8% and the exact percentage won't be known until the day the rate is locked in. He added, "…there's a number of parties involved, financial advisors, and bond council, so we came up with a timeline in order to get this going, so we could get the funds to start working on the…old facilities that need addressing right away, so I don't think we can wait because…we have $850M worth of needs right now, and a lot of them are quite urgent, so that's why we established a timeline to try to get the first bond sale as soon as possible." Regarding waiting, Mr. O said there is no way of knowing what will happen next year and the rate may increase. "…but we do need the funds as soon as possible to address a lot of our facility fees right now, so I don't think we can wait."

MOTION #40 (Murray/Lujan) to adopt Resolution #23-07: Authorizing staff to take the necessary steps to complete the bond financing. (AYES: Student Trustee Torres, Anthony, Hsieh, Lujan, Murray; NOES: Richardson). Motion Carried on a 4-1 vote.

d. Approval of a Waiver Request for SSFUSD School Closure

Trustee Anthony asked if Alta Loma MS, which was also closed on January 6, 2023, needed to be included. Superintendent Moore replied that that site was closed for a non-weather related reason on the second day.

MOTION #41 (Murray/Lujan) to approve the J-13A Waiver Request for Allowance of Attendance for SSFUSD school closure due to winter storms on January 5, 2023. Motion Carried (Unanimous)

e. Approval of Award of Contract for the Replacement of South San Francisco High School's M-Wing Roof

MOTION #42 (Murray/Lujan) to approve the award of contract to San Francisco Roofing Services, in the amount of $81,500, for the SSFHS M-Wing roof replacement. Motion Carried (Unanimous)

f. Approval of Dates for 2023-24 LCAP and Budget Hearings and Adoptions

MOTION #43 (Lujan/Murray) to approve the recommended dates for the 2023-24 Local Control Accountability Plan (LCAP) and budget hearings and adoptions. Motion Carried (Unanimous)

G. PTA COUNCIL REMARKS - President John Sanna thanked Trustee Anthony and Vice President Murray for attending the Tuesday PTA Council meeting. It is currently election season for PTAs and members are needed for the officer

positions. “When a PTA doesn't have a set of officers by the end of the current school year, their PTA can go dormant until such time as they have a board. And it's important that momentum be kept because a lot of the events that PTAs do start at the beginning of the year, to create the situation that funds the rest of their year. And any delay in that can basically cause a lot of issue for our units.” He made a plea for officers to help steer the direction of the PTAs and their schools.

During the PTA meeting, a parent and District employee requested information about procedures, rules, and regulations regarding involvement in breaking up altercations on campuses. In his experience as a past ECHS PTA President, Mr. Sanna said he was told that campus security “…would technically not be required to wade into a fray and assist in breaking it up.” Also, employees need to consider their own safety and that of children as well as liability. “I just wanted to be sure that we had some sort of clearance and clarification that could be made to PTA at another meeting on that…”.

H. STAFF ASSOCIATION REPRESENTATIVES’ REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - None

I. PERSONNEL COMMISSION - Assistant Superintendent Keith Irish reported that the next Commission meeting will take place on March 20, 2023.

J. ITEMS FROM BOARD

Trustee Lujan spoke about last week’s City Subcommittee meeting. She reported that it was very collaborative and the connection is growing stronger between the District and the City. Topics discussed were the City’s calendar of events including Youth Government Day, which may be expanded to include more students, the City’s internship program and expanding opportunities to work in different departments, the bike giveaways at four elementary schools and possibly middle schools, improvements on school campuses, and reducing the speed limit in front of schools to 15 mph for the safety of students.

Vice President Murray congratulated Sharon Ranals for her appointment to City Manager.

K. SUPERINTENDENT’S REPORT

a. Community Conversations Update - Superintendent Moore shared positive feedback on Saturday’s session. 80 to 100 people attended. 98% of respondents agreed to attend another meeting or recommend it to a friend. 96% said they felt heard and most had an opportunity share their

opinions. People appreciated the opportunity to connect with other community members and the diverse student panel. She said, "…the feel of the event was so positive, inspiring, and powerful and I want to thank all in our community for responding to the survey." A virtual meeting with up to 102 attendees was also held. Student voice was the highlight. "I want to thank our parents, our teachers, our staff, students, administrators, Board members, and community partners who really helped make this happen." A Visioning Working Group meet will take place on March 21 where they will continue to refine the feedback gathered.

b. Vaccination Clinic - Dr. Moore reported that the District partnered with the City on a recent flu vaccination clinic. 75 people were vaccinated, 24 got their flu vaccine and 15 received the COVID vaccine.

c. Director of Technology - the Superintendent introduced the new Technology Director, Nathan Sundarum, who was unable to attend the meeting. She said he has more than 20 years of professional experience in the private sector of the technology industry.

d. Youth Art Show - Dr. Moore reminded the community of the Youth Art Show being held in collaboration with the SSF Cultural Arts Commission on Friday, March 10 and Saturday, March 11 at the Municipal Services Building. She said it would feature amazing creations from the District's kindergarten through high school students.

e. LCAP - Superintendent Moore said the document outlines District goals, how we measure progress, and the need to identify how to use resources to support the plan. LCAP meetings will be held on March 15 and April 12.

f. Expanded Learning Opportunities Program - the Superintendent reported that Ed. Services sent out a survey on March 3 to students and families to gauge their interest in free aftercare enrichment for K-6 students in the 2023-24 school year. There will also be an informational meeting in April to assess community interest. "Once we have solidified who our partners are that will assist us in providing after care and enrichment for our qualified students."

g. Domini Hoskins Black History Museum and Learning Center - Superintendent Moore shared information on this pop-up museum located in Redwood City through March 31.

L. STUDENT TRUSTEE REPORTS

1. Tania Torres, ASB President South San Francisco High School highlighted the following recent and upcoming events at her site: Elections took place

last week, with 22 people running for various positions; next year's Executive Officers will be ASB Secretary Kylie Situ, ASB Treasurer Alyssa Batang, ASB Vice President Josephine Harsana and the ASB President as well as the next Fall Student Trustee will be Ira Sergio; commission applications are due tomorrow; a Blood Drive planned by the SSFHS Red Cross Club in partnership with the Red Cross takes place tomorrow; Grad Night in collaboration with PTSA is being planned and senior will decides what the destination will be; she is performing in the spring musical *Grease* which takes place March 23 to 25; their annual Day on the Green is being held on March 24 filled with many activities and games for students to enjoy including a petting zoo from the Animal Rescue Club, a Pie the ASB President, carnival games, and an inflatable obstacle course: their softball team recently won against Castelleja HS and the baseball team won against Mission HS.

In honor of Women's History Month and yesterday being International Women's Day, she recognized all the hardworking women of SSFUSD and the overall community. She said, "I call upon the Board to go beyond recognizing the importance of this month at a paper level…, but continue to take active and meaningful action to make our environment equitable and one that uplifts the women as well as our gender nonconforming individuals throughout our campus, and creates an environment in which they are safe and are set up to succeed."

2. Katrina Oller, Fall Student Trustee and ASB President El Camino High School shared the following news from her school; For the past two weeks, candidates for the 2023-24 ASB and class officers have been campaigning on social media and around the school; election day is tomorrow; this week, counselors and ASB students led a middle school outreach day to welcome the incoming freshmen and speak about ECHS's ASB; starting next Thursday, the Drama Department's spring play will have shows from March 16 to 19; next weekend, the Advanced Performing Dance Team will be competing at a dance convention in Santa Clara; and this year's dance show, *Body Language* will be performed May 4 to 6.

   She said, Women's History Month celebrates the contributions and achievements of women worldwide that have often been forgotten and also recognizes how far women have come to receive respect in our society. "Yesterday, on International Women's Day, ASB organized an activity for the student body, allowing them to collaborate on a giant poster writing about an important woman in their life." "I would also like to give a little recognition to Superintendent Dr. Moore and all of our Board of Trustees because as you can see, our District is being led by a strong and diligent group of women. Thank you for everything you all do for our District and for providing a perspective in our community that most likely would not have been heard 100 years before now. As a young woman and a student leader…and other students…part of our drive and passion for what we do comes from being

able to see people who look and think like us have these high positions of power and authority not only at a school district level but everywhere around us. It empowers us to reach for the stars and shows us that we can achieve more than what we think we can."

M. PUBLIC COMMENTS

Juan Tamayo Telllez, a SSFHS Senior, said he was representing a large majority of students regarding the G-wing restrooms often being closed. This affects students in classes on the rear side of campus, who must use the nearest restroom in the E-wing. Most teachers only allow them five minutes to use the restrooms.

Maggie Bergen, another SSFHS student, also commented on the G-wing restroom closures, which require female students to go three buildings over for an open restroom.

Micah Samayoa, a gender non-conforming SSFHS student, uses the gender neutral restroom, but it needs to be unlocked by security. Also sanitary pads require a token that students need to get in the school office.

Dr. Moore asked Principal Kevin Asbra to follow-up on these student concerns. Mr. Asbra said, "This is a concern that I have as well as our administrators, and we have had multiple conversations about concerns with the restrooms. It's not an easy solution, given the issues that have caused us to have to shut them. But we definitely are working on coming up with a solution, so thank you for your comments."

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: South San Francisco High School

Principal Kevin Asbra shared educational priorities and programs at South San Francisco HS. He also recognized the following parent volunteers who received certificates of appreciation from the Board: Edith Arias and Mrs. Scharff Popielak.

Principal Asbra said, "We continue to work to graduate students that are resilient in the challenges they face, empathetic to their peers, community and society, and life-long learners that will aid them in school and beyond."

District LCAP and School Site Goals

Principal Asbra said SSFHS's goals are in alignment with the District's goals. During the first semester, SPSA goals were written around the four priorities. The Administrative Council and School Site Council created actionable goals with strategies for attaining them.

1. **Academic Achievement**
   - Through regular use of data to drive discussions to increase student outcomes
   - Formal/informal classroom observations focused on teaching and learning
2. **Professional Development**
   - Resources built into SPSA to support teacher growth
   - District/site PD's to aid various populations
3. **Student, Parent, and Community engagement**
   - 2nd year of implementation of positive behavioral interventions and supports (PBIS) - community and culture on campus
   - Parent involvement through parent groups
   - Associated student body support for campus culture
4. **Special Education**
   - PD for push classes providing more opportunities for all students in General Ed.
   - Raise the percentage of students with disabilities (SWD) in General Ed. classes

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience and ongoing feedback to teachers and support staff. As a school, they are always collaborating on the curriculum, the seats, checking themselves in meeting benchmarks by monitoring progress toward campus wide goals, the gas tank, and always reviewing data in their performance management meetings, the engine. Their journey is always based on their goal of Equity and Excellence for all students.

Demographics

The SSFHS student population is predominantly Hispanic/Latinx at 61%, followed by Filipino at 17%, and Asian at 14% being the largest groups.

Of the 1,254 total students, 49% are male, 51% are female. 19% are identified as English Learners, 15% are SWD and 43% are socioeconomically disadvantaged.

SSFHS 2022-23 Goals

Continue to build school community and culture on our campus (PBIS)

- Last year, they Implemented PBIS in an effort to work toward improving the community and culture. Through the guidance of an AP, teachers, and students, year one of this program began. Principal Asbra shared a matrix kept in each classroom and they strive to help students live by these standards. Closely support by the Districts' ATS, they continue to address behavioral issues through a tiered program. For those students who are engaged in higher level behaviors, ½ day programs have been implemented to educate their students on healthy choices.
- The school-wide goal and metric are predicated on Respect, Responsibility, and Community. The PBIS team identifies expectations in each of these categories in areas around the campus.

Aid our freshmen as they transition through their first year of high school

- In the Fall of 2019, South San Francisco High School embarked on a relationship with the Building Assets Reducing Risks (BARR) program to aid in the difficult transition from middle school to the high school. Three areas the program focuses on are Attendance, Academics, and Behavior. Through the work of committed teachers, there are weekly meetings to discuss student supports, progress, and interventions for success in each of the three areas identified.
  - An educational model created to help students manage the transition from middle school to high school
  - Focus: build on student strengths, create positive and intentional relationships, use data collaboratively to problem solve and guide actions.
  - 16 teachers form houses to support freshmen in their classes.
  - A Parent Advisory Committee supports the program.

Principal Asbra highlighted one takeaway - the BARR team has fully implemented grading for equity in their freshman class. They are seeing incredibly improved grades in core classes. However, students still struggle in electives and PE.

Support the academic success of EL students

- Principal Asbra said as they work toward reclassification, there are EL-designated classes in all the core areas, for long term ELs. They have four current sections of Controversial Issues. This class helps build skills in critical thinking, writing, and communication to enable students to be reclassified English proficient. A-G courses

for ELs are being offered. Ongoing EL TOSA support includes EL teacher training, scheduling classroom visits, and monitoring grade progress.

Support for SWD
ELA - very low, 72.5 points below standard
Math - very low, 166.7 points below standard

- Provide opportunities for SWD to be in the least restrictive environment. They have added PUSH classes in math, English, and science. These classes have both a General Education teacher and SpEd teacher to provide the necessary supports for all students to be successful. In addition to PUSH courses that open doors for SWD to be in general education classes, they also have support classes in math and English to aid in their success.

Other SSFHS goals include:

- Utilizing dashboard data to identify areas of need
  - ELA and math, attendance, ATS, graduation rates
- Continue to work to create equity on our campus
- Encourage professional development opportunities for staff
- Support for social and emotional learning-wellness program

2022 CAASPP Data

ELA
All students - 33 points above standard
ELs, SWD - very low
Socioeconomically disadvantaged - low
Hispanic - medium
Filipino - very high

Principal Asbra noted that SSFHS did particularly well, as a school. When comparing the last full testing year (2018-19) to 2022 the percentage of students in the State meeting standard decreased by 4.04%. In the County, there was a decrease by 2.74%. For SSFHS, there was a significant increase of 11.78%. He said supports are in place to improve EL and SWD scores in the 2023 testing.

Math
All students - low
ELs, SWD, socioeconomically disadvantaged, Hispanic - very low
Socioeconomically disadvantaged - low
Filipino - medium

Principal Asbra said SSFHS did not perform as well in math as they did in ELA. In comparing the percentage of students meeting standard in 2019 and 2022, for the State there was a decrease of 6.35% in

meeting standard in 2022, in the County there was a 3.87% decrease and at SSFHS, there was only a 1.71% decrease. To perform better in math, funding has been provided for their math teachers to collaborate regularly on lesson design and assessment with the hope that this will help to move the needle. He hopes that with the new three-year math requirement which kicks in with next year's juniors, that they will begin to see an improved math performance.

Attendance Snapshot (1/23/23 to 2/24/23)
Principal Asbra shared the average daily attendance by ethnicity, gender, ELs, SWD, and socioeconomically disadvantaged students for this specific time period. It includes both excused and unexcused absences. For the total student population, the attendance average for this time period exceeded 87%.

He stated that, "As a school, we continue to have improved attendance as a goal. With improved attendance comes improved academic performance and engagement in school. This is a priority for our school and we continue to work hard to raise this attendance to 95% or better. My first year back in the District, my administrative team met with an outside company to look at outsourcing attendance with the hope the better monitoring would lead to better attendance. Last year, we met with another company with the same goal. I remain hopeful that with attendance being a priority in our schools that this may be an option moving forward. We continue to do some home visits, make regular calls, utilize counseling and wellness staff to have discussions with students to improve the daily attendance."

Suspension Data
Principal Asbra said at SSFHS they continue looking for alternatives to suspension as a goal. To provide some longitudinal data, for 2018-19, there were 203 suspensions, 2019-20…76 (through March 13), 2021-22…84 and currently 78. They continue to work with the alternatives to suspension program. The two biggest issues are drug/alcohol use on campus and physical altercations. The administration is currently having discussions amongst themselves and also the District's ATS coordinator for some additional alternatives that will allow students to remain on campus.

Suspension Data from 2022-23
- The 78 suspensions at SSFHS include nine students that have been suspended more than once.
- The breakdown by ethnicity is:

Group	Number of Students	% of Total Suspensions	% on Campus
Hispanic	54	**66.6**	60.5
White	7	**9.0**	5.5
Filipino	6	7.7	16.6
African Am	1	1.3	1.3
Pacific Islander	9	**11.5**	1.7
Native Am.	1	**1.2**	0.8
Asian	2	2.6	13.6

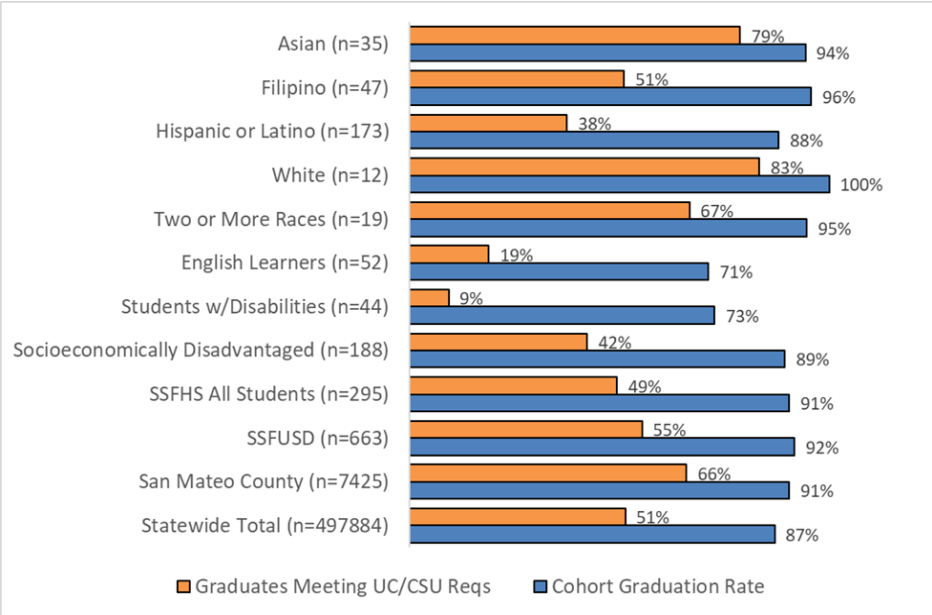
The red numbers represent a percentage of total suspensions that is higher than the percentage of that student population on campus.

- 21 Suspensions are drug/alcohol related (27% of total)
- 19 Suspensions are fight/intimidation (24% of total)
  - These two categories make up 30 suspensions (39% of total)

SSFHS Class of 2022

Adjusted 4-year Cohort Graduation Rate (ACGR) and UC/CSU Requirements Met

The following ACGR 4-year Cohort Graduation Rate (ACGR) is reported from the CDE DataQuest, based on data submitted via CALPADS through the Class of 2022. For the ACGR, a "regular high school diploma" is the standard high school diploma awarded to the preponderance of students in a State that is fully aligned with the State's standards and does not include a general equivalency diploma, certificate of completion, certificate of attendance, or any other similar or lesser credential, such as a diploma based on meeting IEP goals.



SSFHS Graduates Pursuing Post-Secondary Education

Percentage of SSFHS Graduates Enrolling in Post-Secondary Education Institutions Immediately After High School

Principal Asbra shared, "This is the second year that SSFUSD has partnered with the National Student Clearinghouse Student Tracker to gain insight into post-secondary enrollment trends for our students. The Tracker matches data about our graduates with enrollment records from participating post-secondary institutions during the fall enrollment period and then again in the spring. We are also able to see data on students completing certificate and degree programs for some of our previous cohorts. While not all our graduates or post-secondary institutions are included in this data, these reports provide some insight into where our students land after high school, since the other data we have is largely self-reported by students in the spring of their senior year."

65% of last year's SSFHS graduates went to college, either a two-year college (39%) or a four-year college (26%).

Supporting Social and Emotional Learning (SEL) Needs of the Community

- Academic Counselors, Wellness Counselor, School Psychologists School Safety Advocate, and Star Vista Therapist provide ongoing support.
- They continue to meet weekly to discuss supports for students experiencing various social and emotional challenges.
- Also looking at possibilities for PD for entire counseling staff to better support the needs on campus.

Creating a Culture of Equity

Principal Asbra shared that SSFHS continues to address the issues of equity and break down barriers, in the educational system and society at large, so students are able to have opportunities for whatever area they want to choose.

Trustee Anthony said she was surprised with the decline in college attendance and curious how it was being addressed. Principal Asbra replied that their college and career center person is the key to working individually with students, taking them to visit campuses and give them exposure, "…so hopefully that will only continue to change perspectives about going straight into four-year colleges." She wondered if free community college this year will increase attendance. She asked why the SSFHS 9th grade cohort's attendance has gotten worse since 2019-20. He said the numbers have been and continue to be impacted by COVID absences. He is hopeful they can outsource

attendance because parents and students know administration is on top of it. He described how outsourcing attendance works. The company, Attention to Attendance, uses three levels of absenteeism - unexcused, excused, and a mixture of the two. Each level has thresholds and a company can access the student management system. When a certain number of unexcused absences are reached, an email is sent to the student's home. The school site gets a report every two weeks. The counselor talks with the student to find out what is happening. At the second threshold there is a parent intervention. With the third threshold there is a student study team meeting, talking about what can be done. This system takes the different absence levels tracking off three people for all the students.

Student Trustee Torres said many things have improved on the SSFHS campus in her years at the school. The presentation data confirms this. "…it's so nice to see people that look like us. And you know, have had … similar experiences to us." There are now four counselors who care about the students and help them complete college applications. The Wellness Center had grown. "I feel like our community at South City has something that not a lot of other schools have and I think that's something we need to keep on evaluating, that student voice and advocacy because it's so prominent at our school…'

Trustee Richardson said, on a recent school visit, she saw the students were very engaged. She was impressed with the Science Garage and teacher Mr. Ng made her realize that when students go through the program, they are given consideration if they apply to one of the City's bio labs, such as Genentech. She was happy to see the 92% attendance rate, but asked if the 36% of absences were attributed to COVID. Mr. Asbra replied it impacted last year, more than this year. He thinks it is a matter of striving to build community on campus so students feel connected and come to school. "I think our PBIS is working real hard to try to create a culture on our campus and our ASB does various events to create a campus of people who care about each other and enjoy being around each other. And as our teaching gets to a place where we want to be that's engaging for students, you pull all that together and I think we'll start seeing some of the attendance issues turning in a different direction."

Trustee Lujan thanked Principal Asbra for his presentation, which was an honest look at the positive things like the ELA performance and highlighting the community. "I also want to thank you for the honest look at the areas of opportunity and the strategic responses. I was thrilled to hear about co-teaching and…grading for equity has been implemented." "…grades really should be a reflection of what students learned so that piece is really important."

Vice President Murray also thanked Principal Asbra for the presentation and congratulated him on the ELA score. She commended him for all he does for the students and the emphasis on social/emotional learning is amazing.

President Hsieh said she appreciated hearing about the suspension data and wanting to keep students in school. "…I really appreciate how you self-reflect and then change your thinking and that tells us a lot as you are a great leader…"

Assistant Superintendent Irish addressed two items that were discussed. "In terms of chronic absenteeism, the District is exploring options. We are in differentiated assistance for chronic absenteeism, so…at the District level we are looking at opportunities to put something in place along with our site leaders…" Also SEL and wellness is a focus of theirs. "…I'm awaiting word on a grant that Dr. Hew and I have worked on in conjunction with the behavioral health of San Mateo, and I should find out soon…" There would be substantial dollars infused into the secondary schools. A plan these two issues will be in next year's LCAP.

The Board recessed at 8:30 p.m. for a break and reconvened at 8:40 p.m.

Student Trustee Torres left the Board meeting at 8:36 p.m.

b. Performance Management - Next Generation Science Standards (NGSS)

Director Jason Brockmeyer and staff reviewed data on the California Science assessments and information on the overall implementation of the NGSS plan at SSFUSD's elementary, middle, and high school grade spans. He introduced the TOSA team of Dr. Liz Beans, Biotechnology and Curriculum Specialist, Jennifer Rosse who oversees elementary science, and Veronica Vasquez, who oversees middle school science.

Performance Management

The District has adopted Performance Management (PM) as a strategy to improve student achievement and keep the focus on continuous improvement and growth over time. PM presentations provide the Board and community with a high-level look at District priorities, goals, and progress. To better understand the metrics, the PM information and coding legend is below.

NOTE: Performance Management (PM) Reminders:

- These are intentionally designed to be concise, informative, and high-level information for the Board.
- The purpose is to provide ongoing updates to the Board about our progress on LCAP goal related items and district priorities

Color coding legend for the dots


Green dot indicates the action/goal is on target or has been met


Yellow dot indicates the action/goal is moving toward target


Red dot indicates the action/goal is off target (and is something that may need deeper analysis, support, or resources)

District LCAP Goals
Director Brockmeyer said they will focus on LCAP Goal 1, providing a high quality curricular science program.

CAR (Communication, Achievement, Relationships)
In relation to the District's Communication, Achievement, and Relationships (CAR) infographic Mr. Brockmeyer said it illustrates the District's commitments to strengthening the systems and equity. In SSFUSD, the CAR illustrates different components that are needed to guide the work to improve student outcomes. They are focusing much of their conversation on the gas tank, for benchmarks on checking student progress towards goals and the GPS navigation which corresponds to the District's LCAP goals.

SSFUSD NGSS Vision Statement
Director Brockmeyer said this statement was created in collaboration with K-12 educator representatives from the County office and Genentech and rooted in the NGSS framework.

South San Francisco Unified School District (SSFUSD) prioritizes high-quality science learning and fosters a district culture and expectation that all students can and will be successful in science. Teachers provide successful, vertically-aligned (TK-12), rigorous and relevant three-dimensional science learning experiences that foster curiosity, persistence, and innovative thinking all anchored in the Next Generation Science Standards (NGSS). Science learning experiences promote students' sense of belonging to both the scientific community and their community in SSF through active communication and collaboration. Upon graduating from SSFUSD, all students will be scientifically literate and will be equipped with the necessary abilities

and knowledge to adapt to and positively impact an ever-changing world. **SSFUSD will be recognized as a destination for high quality science education.**

NGSS Implementation Plan Overarching Goals

Students

1. All TK-12 SSFUSD students are consistently immersed in a 3-dimensional learning environment in which all students are actively engaging in successful, high-quality NGSS-aligned science instruction that will develop all their proficiency in identified NGSS Performance Expectations.

Teachers and District

1. SSFUSD will foster a learning culture in which all teachers feel supported, and students learning experiences promote a positive outlook toward the field, themselves, their peers, and their community.
2. SSFUSD will support all teachers to increasingly implement research-based best practices for NGSS aligned planning and instruction, instructional practices and instructional design.
3. SSFUSD will create structures and systems to support attaining SSFUSD's vision of high-quality science learning.

Community

1. Stakeholders and external audiences will look to our district as a model for TK-12 science education and seek to establish partnerships with SSFUSD to further enhance SSFUSD's science program.

Equity and Access

The vision of the CA NGSS is "**all standards, all students"** science and engineering education should be designed and taught in such a manner that every student, regardless of background or learning characteristics, has access to and benefits from deep and engaging science and engineering learning opportunities … and an **essential part of implementation is ensuring that all K–12 students are receiving adequate science instruction**… Therefore, **allocating adequate instructional time specifically for science** and highlighting its importance to schools and the greater community is vitally important for districts.

Science as a Lever for English Learner Equity

Students are experiencing what research indicates: that, done right, science education has enormous potential to advance language development for English learners (ELs). Scientific literacy unlocks skills across the learning spectrum and can be a powerful lever for education equity, not to mention a gateway to economic mobility.

Research points to the potential of science to increase students' academic performance in reading, writing, and science simultaneously. In part, this is the result of weaving together language development skills with engaging science content.

Unfortunately, at all levels of the school system, but especially elementary, students from specific groups do not get access to consistent, high quality science instruction

NGSS Shifts

Mr. Brockmeyer said one of the exciting shifts is from the traditional stand and deliver model to having students actively engaged in the learning process shouldering the cognitive load.

2021-2022 CAST Results

Director Brockmeyer said the results indicate there is a significant amount of work needed to accomplish to realize the vision. The pandemic has impacted the numbers since delivering high quality science instruction via Zoom can be extremely challenging.

Elementary Schools

The foundation of NGSS must start at the elementary level. Failure to provide all students to science education will ultimately restrict their potential.

- Buri Buri 28%, Junipero Serra 23%, Los Cerritos 25%, Ponderosa 41%, Martin 22%, Spruce 18%, Sunshine 23%
- Monte Verde 63%, Skyline 52%

Middle Schools

- Alta Loma 26%, Parkway Heights 12%, Westborough 45%

High Schools

- Baden 4%, ECHS 38%, SSFHS 25%

CAST District Comparison

5th and 8th Grades

Director Brockmeyer reviewed the CAST met or exceeded results for SSFUSD compared to San Francisco USD and five other San Mateo County school districts. Six are red and the one which is yellow adopted an NGSS curriculum for elementary and has supported the teachers with implementation and clear expectations. The majority of the neighboring districts are struggling with almost 70% of the County not meeting expectations.

High Schools 
Six districts were compared for meeting or exceeding results. Only San Mateo Union was yellow, while the rest, including SSFUSD, were red. SSFUSD significantly underperformed other local districts. The District' scores are not where they want them, but do provide a solid foundation for growth and improvement.

Unified School Districts 
SFUSD, San LorenzoUSD, CabrilloUSD, and SSFUSD were all red for 5th, 8th, and 11th grades.

NGSS K-12 Curricula Adoption and Implementation
Dr. Beans shared that a few years ago, she represented San Mateo County "…in the training for the process through which school districts throughout the State can use to screen and ultimately adopt NGSS along curricular materials and I had the opportunity to bring that process to our District and train leaders and teachers…in how to use this process." She reviewed the process: identify the must-haves in the curriculum, prescreen and paper screen curriculum materials to identify how well aligned with the standards the curriculum is, pilot materials, select and recommend the best curriculum, then implement. "We've had a lot of success in our piloting process, all of our high school science teachers have participated in at least one pilot and we've learned a great deal about NGSS."

High School Adoption Update
High School Science Goals - Ensure all students successfully engage with rigorous, NGSS-aligned science learning through adopting and implementing new science curriculum. Dr. Beans reviewed the adoption successes and challenges. The next steps include: Analyze data from all curriculum pilots; decide to adopt or continue to pilot new materials; finish OpenSciEd field test, and determine the best NGSS-aligned course offerings and pathway.

Middle School Adoption Update
Middle School Science Goals - To wrap up the piloting process and select a curriculum to recommend for adoption. To select a curriculum that meets our identified district goals and supports teachers in providing NGSS-aligned instruction. Ms. Vasquez shared that "Middle School teachers have been piloting for years, our goal is to decide on a curriculum so we can shift our focus to our implementation plan. With any curriculum, we will need time for teachers to collaborate to provide NGSS-aligned instruction that meets the needs of our various student populations and analyze formative and summative data to drive instruction." She reviewed the successes and challenges. The next

steps are: TLT to make a decision around the two curricula piloted this year and whether to recommend either for Board adoption by April 2023 and develop implementation plan to support all teachers, and by extension, all students in receiving high quality science instruction.

Elementary School Adoption Update

Elementary School Science Goals - Ensure 100% of students engage in consistent science learning. Establish environments and learning experiences in which students enjoy learning science and build a positive science self-identity. Ms. Rosse shared that the "Biggest challenges to implementation have been teacher time both instructional time in the classroom with students and time with teachers within their contract time to provide support (PD and collaboration) and competing priorities coming from within the District on teacher instruction and time." She reviewed the success and challenges. The next steps are: Recommended Elementary Instructional Minutes; Collaborate with ELD to build supports for integrating science into DELD; continue to provide implementation support, and continue to explore how to provide time for meaningful PL and support.

FutureLab Update

- $32.5M investment
- 65K volunteer hours
- 8K students per year
- Providing K-12 Science and Biotechnology TOSAs
- Fund K-12 science classroom equipment and materials
- Field trips for biotech students and access to Genentech labs
- In-kind donations of lab equipment, supplies, and technology
- District's 4 E's in science education:
  - Excite - Gene Academy, elementary school
  - Engage - Helix Cup, middle school
  - Equip - Science Garage, high school
  - Empower - College scholarships up to $425K annually to support students studying STEM

Trustee Richardson recalled seeing a scientist teaching elementary students a few year ago and noted they were attentive and focused. She asked if that program would be reintroduced for the lower grades. Director Brockmeyer said it is being used as a bridge program and they are trying to implement science in District classrooms with our own teachers.

Trustee Lujan thanked Genentech for its partnership and the TOSA's for their leadership. While the District is not there yet, she knows it is on the right path.

Vice President Murray also thanked Genentech and the TOSA's. They are committed to the students and the connections will move the District to the next steps.

Trustee Anthony said, as a graduate with a Chemistry degree, she is happy to see the District investing in science. "I really like the NGSS because they are applicable to a lot of things that are not science. They give you a framework to think, they give you a framework to analyze problems and that has been critical in my career…" She asked what it means to recommend elementary instructional minutes. Ms. Rosse replied that only PE minutes are mandated by the State and ELD for English Learners. "So putting forth a recommendation for teachers of minutes that encompasses all of the content areas that they teach is helpful to teachers and also could express our values as a District. So right now there are recommended minutes in…ELA and math in elementary, but not for other content areas." Trustee Anthony asked if that was a Board Policy. Assistant Superintendent Irish said that the State does not mandate ELA and math. "We want to structure our elementary schedule so we can ensure that all students get access to science education. There are certain schools right now where kids, based on the schedule, do not get the same access to science as some of our other students at our other schools within our own District. So Ed. Services wants to present the structure,…policy and the recommendation to the Board so that I can then work with elementary principals to ensure that works going forward." Trustee Anthony thanked everyone for the presentation and thanked Genentech for funding the great programs.

President Hsieh thanked those involved for the great presentation, leadership, and team. She also thanked Genentech for supporting the District, especially their PhDs for teaching our students.

Genentech Associate Director Ragnar von Schiber thanked the District for the FutureLab partnership and their shared goals. "And that is the basis of our work together, and how we view our work throughout the years. We meet monthly and…interact throughout the academic year around getting kids excited about science, skilled up in science, and aware of the many great and exciting careers in science. But we have made a lot of progress together over those years since 2015." "And at a place like Genentech, we are very comfortable with failure and long term persistence towards accomplishing the goals…". "So again thank you so much to all of you for this partnership that is meaningful on both sides."

M. PUBLIC COMMENTS *(continued)*

John Baker, a community member and parent of an ALMS student and recent graduate, spoke about the NGSS standards and how they have evolved from an idea to implementation. He thanked the District's corporate partners and said he would like to see a resolution soon to a problem with Genentech. Due to an existing lawsuit, SSFUSD needs to set aside more than $5M each year until the matter is resolved. This money could be used to improve other District programs, including advancing science for students.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. BUSINESS SERVICES

a. Second Interim Financial Report

Assistant Superintendent Ted O presented the 2022-23 2nd Interim Financial Report, for the period ended January 31, 2023. The main purpose of the report is to review the financial condition of the District's general fund budget to ensure that the fiscal obligations in the first quarter and the end of the fiscal year projections can be met.

Ed Code certification definitions
A Positive Certification: WILL MEET their financial obligations for the current and two subsequent fiscal years.

A Qualified Certification: MAY NOT MEET their financial obligations for the current OR two subsequent fiscal years.

A Negative Certification: WILL BE UNABLE TO MEET their financial obligations for the current OR two subsequent fiscal years.

SSFUSD Assumptions
- Property taxes budgeted with latest estimates
- Estimated RDA revenue from COE is budgeted
- District will remain Community Funded/Basic Aid
- Estimated Step and Column cost included
- Enrollment/ADA declining
- Estimated STRS/PERS increase included
- Mandated Block Grant and Lottery Funds are budgeted
- Program carryovers from prior year are included
- Contributions to Special Ed and Transportation are budgeted
- Contributions for Routine Restricted Maintenance and Deferred Maintenance are budgeted
- One-time Stimulus Funds are budgeted

2022-23 General Fund Projected Revenues

Revenues	Dollar amount	Percentage
LCFF Revenue	$128,387,542	75.79%
Federal Revenue	$ 10,229,374	6.04%
Other State	$ 25,335,319	14.96%
Other Local	$ 5,423,542	3.20%
Transfer in	$ 13,301	0.01%
Total	**$169,389,078**	100%

2022-23 General Fund Projected Expenditures

Expenditures	Dollar amount	Percentage
Certificated Salaries	$ 58,046,800	35.52%
Classified Salaries	$ 20,379,860	11.42%
Benefits	$ 37,427,055	20.97%
Books and Supplies	$ 34,539,723	19.35%
Services	$ 22,530,498	12.62%
Capital Outlay	$ 588,272	0.33%
Other Outgo	$ 2,062,248	1.16%
Transfers out	$ 2,917,814	1.63%
Total	**$178,492,270**	100%

Changes from 1st interim to 2nd interim

Revenue - The net change is approximately $1.4M.

- Reduction in estimated RDA and EPA funds, $155K
- Reduction in Arts and Music Block Grant, $1.7M
- Increase in RDA pass-thru funds for facilities, $118K
- Net increase in Federal, State and Local Program allocations, $582K

Expenditures - The net change is approximately $539K.

- Increase in certificated salaries for employee raises given and budgeted, $2.8M
- Reduction in Arts and Music Block Grant, $1.7M
- Savings from vacant positions, $236K
- Net decrease in Federal, State and Local Program budgets, $325K

2023-24 & 2024-25 MYP Assumptions

- Property tax increases - estimated at 3% & 4%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included
- Estimated Step and Column costs included
- Enrollment/ADA projected to decrease by 2% per year
- Mandated Block Grant and Lottery Funds are budgeted
- Contributions to Special Ed and Transportation

- Contributions to Routine Restricted Maintenance program
- District will remain Community Funded/Basic Aid
- One-time stimulus funds are removed

Multi-Year Projections – Actual/projected ending fund balances

Unrestricted and Restricted Funds	Second Interim 2022/23	Proposed Budget 2023/24	Proposed Budget 2024/25
Revenues	$ 169,375,777	$ 143,344,471	$ 147,937,628
Interfund Transfer In	13,301	13,301	13,301
Total Sources of Funds	$ 169,389,078	$ 143,357,772	$ 147,950,929
Expenditures	$ 175,574,456	$ 145,806,265	$ 150,083,211
Interfund Transfer Out	2,917,814	2,917,814	2,917,814
Total Usage of Funds	$ 178,492,270	$ 148,724,079	$ 153,001,025
Net Incr/Decr in Fund Balance	$ (9,103,192)	$ (5,366,307)	$ (5,050,096)
Beginning Fund Balance	40,929,484	31,826,292	26,459,985
Actual/Projected Ending Fund Balance	$ 31,826,292	$ 26,459,985	$ 21,409,889

Ending fund balances designations

California school districts are required to show their funds in five categories to maintain consistency.

Unrestricted and Restricted Funds	Second Interim 2022/23	Proposed Budget 2023/24	Proposed Budget 2024/25
Actual/Projected Ending Fund Balance	***31,826,292***	***26,459,985***	***21,409,889***
Nonspendable			
Revolving Cash	25,100	25,100	25,100
Stores	47,702	47,702	47,702
Prepaid Expenditures	24,969	24,969	24,969
Restricted	6,328,373	6,328,373	6,328,373
Committed	0	0	0
Assigned/Designated			
STRS/PERS Increase: 2024-25	350,000	350,000	350,000
STRS/PERS Increase: 2025-26	700,000	700,000	700,000
Prop Tax Re-Pymt - Litigation (Est.)	8,500,000	7,697,637	1,383,694
Set-aside for Staff Raises	2,100,000	3,850,000	4,900,000
Reserve:			
Reserved for Economic Uncertainties	8,924,613	7,436,204	7,650,051
Undesignated Reserve	4,825,535	0	0

The District's areas of concern are:

- STRS/PERS Increases
- Increases in Special Education Costs

- Re-payment of property taxes due to litigation
- Aging facilities with increasing cost to repair/replace
- Declining Student Enrollment
- Shortage of teachers, nutrition service workers, substitutes and other staff
- Global supply chain crisis
- Softening economy and possible recession
- Increasing cost for goods and services (Inflation)
- Positions paid with one-time stimulus funds
- Cost of Universal Transitional Kindergarten Program

Next steps
May 2023: Governor's Revision to the proposed budget
June 8, 2023: Public hearings on the 2023-24 LCAP and Budget
June 22, 2023: Public meeting to adopt the 2023-24 LCAP and Budget

Trustee Richardson asked Mr. O if he is optimistic regarding the budget. He replied he is conservative with his revenue projections, but if the economy improves there will be more revenue coming in.

ACTION *(continued)*

2. BUSINESS SERVICES

a. Approval of the Second Interim Financial Report and Positive Certification of Financial Condition

MOTION #44 (Murray/Lujan) to approve the 2nd Interim Financial Report and positive certification of financial condition for fiscal Year 2022-23, declaring that the School District will be able to meet its financial obligations for the current year and subsequent two fiscal years). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

March 23, 2023

- Teaching and learning presentation - Martin ES
- Presentation on Performance Management - English Learners
- Presentation on Nutrition Services Department
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Approval of LCFF supplemental funded positions
- Resolutions for retirees

April 13, 2023

- Teaching and learning presentation - Spruce ES
- Presentation on Performance Management - College and Career Readiness
- Presentation on the SSF Education Foundation
- Discussion on Trustees spending allotments
- Williams report for 3rd quarter ending 3/31/23
- Resolution for Earth Day (April 22)
- Approval of Skyline Middle College MOU for 2023-24
- Resolutions for retirees
- Resolution for Day of the Teacher (5/10)
- Resolution for Classified School Employee Week (5/14-5/20)

April 27, 2023

- Teaching and learning presentation - Monte Verde ES
- Presentation on TOSAs
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval for 5th graders to attend SMCOE Outdoor Education
- Resolution honoring Asian Pacific American Heritage Month (May)

May 8, 2023 - Board study session *(Board room)*

- Equity Network 2.0 discussion session #1

May 11, 2023

- Recognition for outgoing Student Trustee Torres
- Teaching and learning presentation - ECHS
- Presentation on Boys and Girls Club
- Approval of the Board meeting calendar for the 2023-24 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Resolution for Fund 11 & Fund 14 account balances
- Approval of All City agreement for crossing guards for 2023-24

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 3, 2023 – Special Meeting/Board Workshop (*District Office*)

- Board self-evaluation

June 8, 2023

- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Resolution on Budgetary increases and year end transfers

June 14, 2023 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #2

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services
- Presentation on the Facilities Department
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CCTR childcare contract
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24
- Approval of Paper Education Company agreement for 2023-24
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Approval of Commercial Food Items and Food Supplies Award for 2023-24
- Adoption of 2023-24 LCAP
- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Richardson reported that she attended the SMCSBA dinner along with Messrs. Spaulding and Irish where the topic was equity. She asked if the District has an Equity Statement, but thought it was in the Board policies. She also visited Los Cerritos ES and attended the DELAC meeting, which was presented to parents in Spanish. "…once you speak to them in their own cultural language, they can relate very much and they are very hands-on with their students." She also participated in a Portrait of a Graduate

meeting. She was encouraged about councilmembers attending a District equity session. Kent Awards applications are due by April 15. Trustee Richardson welcomed Mr. Sundaram as the new IT Director.

Vice President Murray said the recent City subcommittee meeting was very collaborative. She attended the two Strategic Plan Town Hall meetings where many in attendance wanted to work on the Portrait of a Graduate and had great ideas.

Trustee Anthony said she enjoyed attending many of the same things. “It was great to hear where we're at with the Portrait of the Graduate and watch…what continues to develop, based on the community feedback and I hope that there will still be some space with getting voices that, you know, weren't necessarily heard…” She recognized Women's History Month and said it was amazing to have a mayor, City manager, and an entire school board of women.

ADJOURNMENT - 9:44 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of March 23, 2023

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel - Existing Litigation (Gov't. Code section 54956.9(d)(1)) Name of case: In Re: Juul Labs, Inc., Marketing, Sales Practices, and Products Liability Litigation – Case No. 3:19-md-02913-WHO.
2. Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to Government Code 54956.9 (d)(4): One case

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Ms. Amanda Anthony - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Absent Mrs. Patricia Murray - Present Mrs. Mina Richardson - Absent Ms. Tania Torres, Student Board Member - Absent
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE - was led by Martin ES 3rd grade student Alyssa Reyes. Principal Jonathan Covacha said Alyssa is an amazing student, a kind friend and an important part of the Martin ES community. She enjoys reading, dancing, and yoga. She does art and her work will be on display at the Youth Art Show.

He also recognized the following parent volunteers who received certificates of appreciation from the Board: Brenda Hammond, Deborah Lainez, Maria Meraz, Vishwa Nand, and Gloria Tello.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #45 (Murray/Anthony) For Item #1, to approve the Board giving direction to outside counsel. Motion Carried (Unanimous)

F. REVIEW OF AGENDA

Vice President Patricia Murray asked that the SLO MOU renewal, Action Item 3b, be pulled and added to a future agenda.

G. PTA COUNCIL REMARKS - None

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - President Jolene Malfatti said CSEA was shocked to hear of Assistant Superintendent Jay Spaulding's retirement. He has made a difference in the lives of many at Buri Buri ES and others who will not forget him. She said during the most stressful times, he could always be counted on to have a big smile, saying "Fun times!"

I. PERSONNEL COMMISSION - Assistant Superintendent Spaulding reported that the last meeting was held on March 20. During that meeting, they ratified two position announcements and one eligibility list. The next Commission meeting will take place on April 17, 2023.

J. ITEMS FROM BOARD

Trustee Amanda Anthony said the system which people had been using to get vaccinations, now requires Medi-Cal. She advised that a bilingual outreach team is

available every Friday at the Economic Advancement Center to sign-up for Medi-Cal. There is also a mobile clinic and outreach clinic in downtown SSF on Mondays.

K. SUPERINTENDENT'S REPORT

a. Sister to Sister Conference - Superintendent Shawnterra Moore reported that in collaboration with the Asian American Recovery Services, our District supported this event on March 14. It was aimed at Asian American, native Hawaiian and Pacific Islander girls in middle and high school and focused on empowerment. Nani Wilson, the emcee, provided an introduction and welcomed SSF Mayor Flor Nicolas, who shared a few words. President Chialin Hsieh represented the District well. The conference featured five workshops focused on communication, empowerment, mental health wellness, self-stigma, and resilience. About 70 District students attended the event.

b. Director of Technology - the Superintendent introduced the new Technology Director, Nathan Sundarum. He thanked the Board, the Cabinet and the District for giving him this opportunity. He is excited to bring the technology improvements and quality of services to SSFUSD in a cost-effective manner and looks forward to working in collaboration and partnership with everyone.

L. STUDENT TRUSTEE REPORTS

1. Ira Sergio, ASB Executive Treasurer South San Francisco High School highlighted the following recent and upcoming events at her site: On March 8, ASB executive officers and alumni toured the three middle schools to introduce them to the leadership activities and understand how ASB class works. Incoming freshmen were provided with access to the application form which are due by March 24. Commission applications closed on March 10 and next year's executives are currently interviewing applicants and were having a great time putting the class together; tomorrow their annual Day on the Green is being held with many activities and games for students to enjoy including a petting zoo from the Animal Rescue Club, a Pie the ASB President, carnival games, and an inflatable obstacle course; many sports teams have had games cancelled due to the weather but many have carried on and kept their spirits high, the baseball team has also been doing well with key matchups and the swim team recently won against Half Moon Bay; the track and field team went up against Terra Nova HS and the boys' varsity team beat them; the site's Special Olympics took place yesterday and their basketball team hosted various schools such as Woodside HS, Bayside University, ECHS, and the South City Adult Transition Program; yesterday they had their Senior Night and celebrated several players; the spring musical *Grease* takes place March 23 to 25; prom will take place on April 8 at San Francisco City Hall, with a "Roaring 20's theme.

2. Jeremiah David, ASB Executive Secretary El Camino High School shared the following news from his school; Elections for ASB class officers took place on March 10; the Drama department concluded its last production of the school year this past weekend with a very successful turnout; this past weekend the Advanced Performing Dance Team competed at a dance convention in Santa Clara and achieved second place in the Hip-Hop category; JV and varsity baseball teams took home the trophy last Saturday for another year; last night the Band Invitational was held in the theater; and ASB is currently preparing for the talent show, *Colts Got Talent*, on April 6.

M. PUBLIC COMMENTS - None

N. INFORMATION ONLY PRESENTATIONS

a. Teaching and learning presentation:
Martin Elementary School

Principal Covacha shared educational priorities and programs at Martin ES. He also recognized the following parent volunteers who received certificates of appreciation from the Board: Brenda Hammond, Deborah Lainez, Maria Meraz, Vishwa Nand, and Gloria Tello.

Mission Statement
Educating resilient learners through collaboration, communication, critical thinking, and creativity with awareness that each of us can grow and improve each day.

District/LCAP Goals
Principal Covacha said Martin ES's mission is in alignment with the District's LCAP goals and priorities.

They are focusing on being able to move the needle in student learning by making academic achievement, professional development, and student and parent engagement the center for all school planning decisions and actions as stated in their SPSA.

As for the District's priorities, Martin ES teachers utilize early release Wednesdays to improve the curriculum and instruction delivery. The team analyzes specific data gathered to reflect on the students' progress and develop action plans to address student needs and plan for future instruction.

CAR (Communication, Achievement, Relationships)
The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience and ongoing feedback to teachers and support staff. Principal Covacha said his site's RTI process acts as the engine. "Through our performance management meetings, we're able to monitor, as a team, how our students are

progressing in their learning journey." They use the information from various assessments to look for growth and improvement.

Demographics
The Martin ES student population is predominantly Hispanic/Latinx at 85%, followed by Filipino at 15%, and Asian at 3% being the largest groups.

Of the 392 total students, 58% are identified as English Learners, 16% are Students with Disabilities (SWD) and 59% are socioeconomically disadvantaged.

30 EL students have been re-classified as fluent.

2021-22 Dashboard Data
Chronic Absenteeism - 32.3%, very high
Suspension Rate - 0.3%, very low
EL progress - 42.8%, low
ELA - 44.5%, low
Math - 59.4%, low

Principal Covacha said the CA Dashboard summary is one piece of data shared with staff and parents to better understand how the students are performing. They also have the ability to compare different data points such as State-wide, District, school, and class. This provides a better picture of the students' progress. With the help of the School Climate Committee, School Site Council, and Instructional Leadership Team, they are addressing each indicator and identified specific goals to reach the State standards.

In an effort to reduce the number of chronic absences, they have met with students' families and shared their concerns in how this is having a negative impact on their child's education. He said, "In most meetings, we're able to foster a stronger understanding and communication with families and be able to identify potential root causes for the absences and develop a plan together. There are some families in which we perform home visits to check in with our students' welfare. On successful visits, we're able to have the meeting with the parents and develop a plan to increase positive attendance." They also look at current school attendance programs to use to increase attendance. Their goal is for the monthly ADA to be around 94% for the remainder of the year.

Attendance Snapshot
Principal Covacha shared the average daily attendance from October 23 through February 23 by ethnicity, ELs, SWD, and socio-economically disadvantaged students. For the total student population, during this time period, the attendance averaged 90%.

ELPAC Summative Data 2018-2022

Designated ELD time allows teachers to provide targeted EL instruction tailored to the student group's overall performance level. The focus is on being able to develop English language skills. EL TOSA support with school's ELPAC Initial and Summative Assessments, professional development, and support assist with the school's ELD program.

Student Support

3 RTI Meetings

- Provide time and space to meet with individual teachers to monitor progress of students.
- Enable specialists (school psychologist, speech pathologist, SpEd teacher, counselors, reading specialists, and EL support) to share possible strategies that can be implemented in class.
- Identify student needs and as team create an action plan to provide support; academic, behavioral, health, family assistance, etc.
- Review several data points, such as ELD progress, reading, and math levels.
- For younger students, they are able to see progress with their numbers, letters, and their phonemic awareness.
- Data gathered from this meeting is what they base their decision-making in terms of creating support plans for students and determine whether they need reading support with a reading specialist.

Reading Support

- Reading specialists will be able to meet with students in small groups to provide reading support.
- Support staff with reading assessments

Literably 1st and 2nd Window Comparison 2022-23

	Gain	Even	Loss
1st Grade	54	7	2
2nd Grade	45	14	1
3rd Grade	48	9	0
4th Grade	40	20	3
5th Grade	37	10	1
Total	**224**	**60**	**7**

Small Guided Reading and Teacher Support

- K-3 small guided reading time in class with support

- Allows student to develop reading skills by providing appropriate text that they can access and use to increase understanding and control with their reading.
- Teacher Support allows teachers to gain opportunity to meet as a team during school time once a week. Time to analyze data to help team monitor student progress and engage in the instruction inquiry cycle.
- Teacher Support helps to limit class interruption when there is vacancy in a class when school is unable to secure a substitute.

Principal Covacha shared that of 61 students, 49 students completed the first and second window Literably assessment and 38 students have shown growth in their reading level. Over 77% of students demonstrated a gain in their assessment. Another support this year is for teachers to increase their opportunity to meet and engage in the instructional inquiry cycle. "On top of increasing collaboration time, this also allows us to boost our coaching capacity as teachers are able to visit each other's classes to observe and to coach each other. Not to mention the program allows us to have the time teachers need to perform the different assessments we have throughout the year. With this program, we are able to have the means to meet our District priorities by improving curriculum and instruction, provide collaboration and strengthen leadership capacity."

1st and 2nd Trimester: Math Academic Center

	Gain	Even	Loss
2nd Grade	5	1	1
3rd Grade	5	4	1
4th Grade	5	0	3
5th Grade	4	1	1

Academic Center Math:
Principal Covacha said that in only about a four-month span, they are seeing an improvement from the students. A total of 19 students showed gains in their grade level in math. This is another example of data that is useful for the student to see their own progress.

- 32-33 students Grades 1-5
- 2 days a week, 2:45 - 3:15 p.m.
- STAR Math as metric - an assessment program where students complete and are assigned a grade equivalent level.
- Each grade level identified bandwidth of students to receive extra Math time

Counseling Support:
Depending on the support they need, students receive help with organization, building more effective communication skills, and improving different aspects of their social emotional skills.

- Star Vista, 5 days a week support
- YSB Counseling, 2 days a week support
- Total of 30 students in both individual and small group settings received YSB/STAR Vista support.

Learning Experiences
Principal Covacha shared photos of students who, once again, have the opportunity to go on field trips. Some places they visited include the Bay Area Discovery Museum, the California Academy of Sciences, and the SF Exploratorium. Each grade level was able to share their field trip experience during their Monday morning announcements. Fifth graders participated in Outdoor Education, where they developed an appreciation of the environment while exploring the Santa Cruz mountains. In the fall, Martin ES celebrated its 100th year anniversary in SSF. Ruby Bridges Day was celebrated on November 14 and the community received a surprise visit from Ms. Bridges in person. He said, "We are proud and honored to have this event as we celebrate Ruby Bridges for what she stands for in terms of being able to be courageous and giving our students an example to look up to, to let them know that they matter and they can make a difference."

He thanked his staff, parents, community, CSEA, CTA, Board members, and District leadership for their support and encouragement. He proudly introduced the Martin Meteor Safety Patrollers who presented the Board and Cabinet with one of their neon green shirts.

Vice President Murray thanked the children for attending this meeting and said the reason they do what they do is because of them. "We love you, and we know that you're going to be successful and happy, and we are here to help you as are your teachers and your parents." "My love story with Martin started on my first year on the Board, and the reason I love you guys so much is the strong community that you have."

Trustee Anthony said she got goose bumps when the safety patrollers used sign language for the school's mission statement. She stated that the school is inclusive, thoughtful, and a model for the community in all the District's schools.

President Hsieh said it is heartwarming to see Native Hawaiian and Pacific Islander, African American, and SWD students break the cycle of low attendance through communication with their families and developing a plan together which may also include home visits. She

appreciates these strategies and all the efforts of staff, teachers, and Principal Covacha to bring the two entities together in one community.

b. Performance Management - English Learners

Dr. Marcos Garcia, Director of EL programs reviewed the service and support offered to English Learner students in terms of Performance Management as a tool for analysis and improvement of performance.

Performance Management
The District has adopted Performance Management (PM) as a strategy to improve student achievement and keep the focus on continuous improvement and growth over time. PM presentations provide the Board and community with a high-level look at District priorities, goals, and progress. To better understand the metrics, the PM information and coding legend is below.

NOTE: Performance Management (PM) Reminders:

- These are intentionally designed to be concise, informative, and high-level information for the Board.
- The purpose is to provide ongoing updates to the Board about our progress on LCAP goal related items and district priorities

Color coding legend for the dots

Green dot indicates the action/goal is on target or has been met

Yellow dot indicates the action/goal is moving toward target

Red dot indicates the action/goal is off target (and is something that may need deeper analysis, support, or resources)

District Goals and Priorities
Dr. Garcia said the presentation will focus on EL data tied to LCAP Goal #1, Academic Achievement

CAR (Communication, Achievement, Relationships)
The District's Communication, Achievement, and Relationships (CAR) is on the road towards equity, focusing on strengthening our systems and protocols across the District. Martin ES is focusing on the wheels of the car for systems and assessment. The data comes from summative assessments that measure performance indicators in the areas of enrollment and achievement which provides a snapshot of how the District is doing and also sets the pace for future work.

ELs by Schools

Dr. Garcia provided information of the percentage of ELs by both elementary and secondary sites. Title 1 schools (Los Cerritos ES, Spruce ES, Sunshine Gardens ES, and Parkway Heights MS) have the highest numbers and percentages. In terms of equity, these communities need more. This information is used to determine resource allocation. They are looking at a pilot program called a Flooding Model with additional staff to support EL development at Title 1 schools.

Long Terms EL Learners (LTEL) Data

Director Garcia reviewed a graph of current LTEL enrollments by school sites. LTELs are students with six or more years in US schools. These students are at risk of becoming long term ELs in fifth grade, and then once they get to secondary school, they become LTELs. He said the reason this data is important is because their primary goal in the EL program is to reclassify students to English proficiency. The students to be able to access the full comprehensive program at the secondary schools, particularly at the high schools, where students would be able to take all the A-G requirements and be more competitive for college and beyond.

CA Dashboard Metrics

EL Progress Indicator - measures students' growth of at least one level in a school year.

SSFUSD

- Medium level indicator
- 1,208 EL students
- 53.2% are making progress towards English language proficiency
- The District is performing 2.9% higher than the State average

State

- Medium level indicator
- 785,734 EL students
- 50.3% are making progress towards English language proficiency

CAASPP ELA

They are continuing to strengthen the work around designated ELD, and at K-5 by making sure they are providing professional learning and supporting the actual time. Elementary TOSAs have been working with principals to help structure designated ELD time, and at the secondary level, they are making sure the master schedules include sections for English language development.

- Low level indicator
- 1,337 EL students
- 37.6 points below standard

- The District is performing 23.6 points higher than the State average

State
- Low level indicator
- 807,968 EL students
- 61.2 points below standard

CAASPP Math
ELs are performing worse in Math, which is a pattern across the State. To improve this, they are using the support of cycles of inquiry and PLCs where they are looking at data and planning specifically for EL instruction.

SSFUSD
- Low level indicator
- 1,332 EL students
- 57.6 points below standard
- The District is performing 34.4 points higher than the State average

State
- Low level indicator
- 806,350 EL students
- 92 points below standard

Summative ELPAC - 2021 vs. 2022
- An increase of 18.33% vs. 19.13% of ELs tested proficient.
- District ELs are performed above the State average both years
- 37% of ELs are at Level 3. This is significant and indicates the need to support Tier 1 instruction for ELs.

RFEP Criteria Update
This is a summary of the Fall 2022 reclassification data
- The RFEP criteria was updated to better align with surrounding districts.
- A primary goal in the EL Program is reclassification of English Learners so that they are able to access the comprehensive secondary program and increase A-G eligibility.

2022 RFEP Summary Data
Some progress is being made based on the consistent emphasis on integrated instruction for ELD.
- '4' is the score an EL student needs to have on the summative ELPAC to be eligible for reclassification. They also need to have a secondary assessment or reading inventory as well as a teacher recommendation.
- Increase in 4s at Los Cerritos ES, Sunshine Gardens ES, Ponderosa ES, and Martin ES

- All three middle schools and SSFHS nearly doubled their number of 4s

EL Graduation Data

SSFUSD

- Low level indicator
- 94 EL students
- 75.5% graduated (100% is the goal)
- The District is performing 2.2% higher than the State average

State

- Low level indicator
- 74,304 EL students
- 73.3% graduated

A-G Eligibility

In 2022, 25% of ELs were A-G eligible

- Need support PLC EL focus at the high schools to help identify root causes and strategies to increase graduation and A-G eligibility
- Need case-management for ELs at the secondary levels beginning in 9th grade

English Learner Program Goals

These categories are on target/completed

- **Systems & Monitoring** - Ellevation, EL monitoring, RFEP monitoring, Parent Liaison, Newcomer Intake Form, Enrollment Process outlined, TELL, and Lectura
- **Training and Professional Development** - Curriculum trainings, GLAD, CRLP strategies, ELPAC, Newcomer, ELD 101, Ellevation, Essential Practices, Counseling, Designated ELD in all schools, etc.
- **Parent Engagement** - Parent and Community Liaison positions, DELAC, site ELAC meetings
- **Funding/Staffing** - EL TOSA and 6 EL TOSAs supporting 15 sites

These categories are moving towards target

- **Training** - Developing an EL shadowing form, development of a robust professional learning series differentiated by school and grade spans, develop and implement a coaching model for the integration of ELD support, review and implement the EL Professional Learning Plans, review EL data semi-annually to identify LTELs for placement in specially designed designated ELD and ELA courses at the secondary level
- **Funding/Staffing** - Increase hours of bilingual aides at Title I sites and non-Title 1 sites, fund Newcomer aides at PHMS and SSFHS.

Some of the staffing issues have to do with filling vacancies and low pay.
Dr. Garcia said they are moving towards target in training.

These categories are making little or no progress 

- **Training** - Flooding model at elementary, EL Essential Practices framework and roll out, coaching cycles with teachers. More support is needed with an additional ELD teacher and paraprofessionals.
- **Data** - supporting data-driven decision making, instructional program analysis, and instructional practice

Long Term Goals

Training and Professional Development - ELD onboarding and training series for bilingual paraprofessionals, registrar, counselors, administrators, and teachers; training by professional organizations (CRLP); develop and provide content specific integrated ELD trainings and coaching.

Systems and Monitoring - Dual-Immersion pathway; World Language courses offered in middle school; ELD departments and/or PLCs at every site; expanding multilingual recognition system (K-12); intervention system established for RFEP/EL students

Funding/Staffing - Teacher stipend for participating in coaching cycles with TOSA; EL Teacher stipend for added duties; additional EL TOSAs to support sites; raise for bilingual paraprofessionals, increase bilingual paraprofessional staffing at sites; elementary ELD teacher (Flooding Model); stipend/bonus for teachers at Title 1 sites with high numbers of ELs; secondary reading specialists

Curriculum - Purchase Newcomer/EL/LTEL curriculum; co-taught classes for ELs

Parent Engagement - Bilingual counselors at every site; increase outreach and translation at school events/presentations; presentations for college and career in languages other than English

Data - Develop/adopt focus and tools for collection and aggregation of data

3-year Goals

1. Develop and foster a culture of coaching
2. Develop and support a robust and rigorous ELD program at all sites
3. Develop systems and processes to foster a culture than promotes, values, and celebrates multilingualism
4. Develop and implement an onboarding system for all Certificated and Classified Staff

5. Develop and support consistent and effective parent and community engagement.

EL Master Plan Chapters

Dr. Garcia said revisions have been ongoing since Spring 2022 and final revisions were presented to DELAC in November 2022.

1. Guiding Principles & Goals for Educating English Learners
2. Identification, Assessment, & Placement
3. Instructional Programs Options & Pathways to Graduation
4. Monitoring of Student Progress & Reclassification
5. English Language Development: Designated & Integrated
6. Staffing/Professional Learning
7. Parent and Community Engagement,
8. Program Evaluation
9. Resource Allocation

Dr. Garcia acknowledged his team of EL TOSAs and one Curriculum and Instruction Specialist who support over 1,700 ELs. The TOSAs support 15 schools, and over 300 teachers across multiple subjects and grade spans. He shared their key responsibilities and said they spend the bulk of their time maintaining the current EL program with assessment and monitoring EL data, and the reclassification process. They could use the support of more TOSAs to move the work to the next level.

Trustee Anthony asked if ELs have priority for the District's after school and extended learning programs. Dr. Garcia replied that ELs are given priority for summer programming, but in terms of after school programs, it is at the discretion of the site leaders.

Trustee Anthony questioned whether the assessments are primarily evaluating oral or reading fluency. Director Garcia said they cover the four domains of reading, writing, speaking, and listening.

Trustee Anthony asked why the District has a lot more level 1s this year. Dr. Garcia said it is due to an increase in newcomer enrollment and those students are typically at level 1.

Vice President Murray thanked Director Garcia on his comprehensive report and said she appreciated seeing the numbers, while still low, are trending up from last year to this year.

President Hsieh asked what specific strategy is used to improve A-G eligibility. Dr. Garcia said one strategy is to be able to work with departments, analyze their data, and help them look at their planning. However, the other piece is getting more ELs reclassified earlier, while they are in elementary and middle school. He said, "One of the biggest barriers to being A-G eligible is having to take our language

labs, EL labs and the designated ELD, which is a challenge because those classes are also intended to support the language development of our students. So for EL students that are coming in later, they need those courses, but…it is like a double edged sword. We want for students to be able to take all of the A-G classes or as many as they can, to be A-G eligible. So it's complex in terms of that." Assistant Superintendent Keith Irish added that with the change of the high school schedule and students having access to seven periods, EL students have the opportunity to take other classes in addition to the lab support ones. The *Controversial Issues* class, which is A-G, focuses on academic language, so there are specific instructional strategies targeted for long term learners. Mr. Irish said Dr. Garcia and his team are working on getting tighter on the criteria of when students enter and exit these classes so their progress can be monitored. Dr. Hsieh asked if that was part of increasing access for students. Mr. Irish replied that they have been pushing for increased access by removing grades in order to get in and with the District's partnership with equal opportunity schools, teachers learn instructional strategies and then provide additional support so students can remain and continue progress in a class. While they still have much to do, they are proud of the progress with EL Learners.

The Board recessed at 8:20 p.m. for a break and reconvened at 8:30p.m.

2. BUSINESS SERVICES

a. Measure T Bond Implementation Update

Assistant Superintendent Ted O, Facilities Director Wazi Chowdhury and Facilities Consultant Bill Savidge provided an overview of the Measure T bond process including financing, a Citizen's Bond Oversight Committee, implementation phase, design/construction and program schedule development, staffing and management plan, and an initial review of priority Bond projects, etc.

<u>Overview</u>

- On June 23, 2022, the Board voted to place a bond measure on the November 8 ballot.
- Measure T was approved by close to 64% of the votes.
- Results of the election were certified on December 8.
- The school improvement bond measure will provide an estimated $436M in bond funds.
- Funds will be used for much needed facility improvements, including the construction of affordable housing for teachers and staff.

- There are a few legal/administrative steps the District must take after the election:
  - Adopting of debt policy (already updated)
  - Resolution Declaring the Election Results (completed)
  - Resolution Authorizing the Series 2023 Bonds and Authorizing Staff to Take the Necessary Steps to Complete the Financing (completed)

Sale of a Portion of the Bonds

- The law does not allow the District to issue and sell the entire $436M million of bonds at once
  - Bond sales scheduled to respect tax rate limitation of $60/$100,000
  - Bond sales scheduled to complete facility projects within a 3-year time frame
- To insure compliance, staff will sell the $436M of bonds in three series:
  - 1ST series - $150M in 2023
  - 2ND series -$150M in 2026
  - 3RD series - $136M in 2029

Depending on how quickly projects are completed, these years may be adjusted

Bond Financing

- The financing process to issue bonds is approximately 3-4 months.
- Staff started the process in January 2023 and will complete the financing at the end of April 2023.
- The action steps include creating bond resolutions, receiving a rating from a credit rating agency, mail official statement to potential investors, sell bonds, and close bond issuance.

Citizen's Bond Oversight Committee (CBOC)

- Measure T requires the District to form a CBOC.
- Need a resolution adopting CBOC bylaws within 60 days of election certification
- The District must seek volunteers to serve on the Measure T CBOC.
- The purpose of this committee is as follows:
  - Monitor all projects and expenditures approved by the voters
  - Provide proper oversight and accountability to ensure that Insure Measure T funds are used as they were intended
  - Report to the community on the progress of Measure T projects
- The CBOC consists of a minimum of seven members including one representative from each of the following groups: business organization, senior citizens' organization, bona fide taxpayers' organization, parent or guardian of a child enrolled in the District, or

parent or guardian of a child enrolled in the District and active in a parent-teacher organization
- Members normally serve a term of 2 to 3 years
- Size of the committee is TBD
- No employee, official, vendor, contractor, or consultant of the District is allowed on the committee
- The committee only acts in an oversight capacity on all bond related projects and expenditures
- The committee has no authority to participate in bond sales or issuance, set projects or determine how bond funds are spent, participate in the bid process for contractors or consultants, contact contractors or consultants or "inspect" construction projects without permission of the District.

Measure T Implementation Phase

Mr. Savidge reviewed the following information.
- District is taking the first steps to build a successful Measure T Program
- Staffing plan for District team and third-party support
- Website development for outreach, communication, and transparency – a CBOC website is required also
- Initial pre-qualification process for contractors
- Beginning to outline priority projects and develop a District process for community and Board input

Measure T Implementation Phase: Staffing Plan

In order to support a bond program of this size they will need to develop a District team and a third-party support team
- District in-house staffing
  - Have an experienced Director of Facilities in place
  - Need to add: District Project Manager (owners' rep)
  - Need to add: Administrative and Bond accounting support staff
- Consultant, third-party staff
  - Program and Project Management Team
  - Construction Management Teams
- Preliminary proposed staffing plan, develops over next 2 years
- District is preparing to issue a Request for Qualifications and Proposals (RFQP) for third-party consultant support team
- Select a Program and Project Management Team which will be critical in the Measure T implementation. Team includes a Director-level Program Manager, a Project Manager, and administrative support.
- As the Measure T projects begin, they will need to add Construction Managers for assignment to active projects at school and Workforce Housing.

Initial Review of Priority Bond Projects

Keep focus on fundamental campus upgrades from Facilities Master Plan. Code upgrade requirements are a focus on basic work, including seismic evaluations for structural safety.

- Site Infrastructure - sewer, storm drainage, domestic/fire water, gas, and electrical systems
- Site Safety - access systems, additional security cameras, and fencing/gates
- Building envelope - roofing, gutter/downspouts, windows, and exterior walls
- HVAC systems - replacements for ventilation, comfort, and energy efficiency
- Building interiors - lighting replacements, flooring, ceilings, walls
- Site work - ADA compliance, playgrounds, fields, and parking/drop-off

Educational Program priorities from Master Plan

- Parity among sites
  - Complete remaining elementary library/exploratorium projects
  - Middle school gyms at remaining sites
- Replacement of buildings beyond useful life
- Classroom modernizations at District's oldest buildings
- High school visual and performing arts theater upgrades
- District-wide projects including Central Kitchen and Technology upgrades

Restart the planning process for the Workforce Housing project - long, complex project to implement.

Director Chowdhury reviewed the following information:

Next steps: Developing Priority Projects

- Update Facilities Master Plan with focused site assessments
- Site and community input
- Initial project definition - timing, scope
- Board review and approval of initial priority projects at sites
- Then each project goes through design and construction phases
- A complex, multi-layered process

Project Design and Construction Phases

- The process includes the following phases: Schematic design, design development, construction documents, DSA and other agency approvals, bidding and award, construction, occupancy and closeout.
- Typical projects take over a year for design and approve.
- Equity is the lens they look at to prioritize projects.

Master Schedule Challenges and Opportunities
Developing the Program Master Schedule will include consideration of a balance of priority projects at elementary, middle, and high schools. District-wide projects will be included at each stage.

A qualification proposal for a Program Manager, Design Phase Manager, and Administrative Assistant is being prepared for approval by the Board in May. As construction begins, a Construction Manager, and Project Engineer would be hired.

Trustee Anthony asked if the Measure T website would be within the District's current website or be a separate website. Mr. O confirmed it would be a link in the current website and will be very transparent and easy to navigate.

Trustee Anthony questioned if there are any programs that help minority or diversity suppliers be part of this process. Mr. Savidge replied that the issues they face are in not being able to do mandatory set asides based on race or other criteria. They do local hiring and are required, by State law, to have disabled veteran business enterprise participation. He has experience in other districts where firms outreached to smaller contractors, minority contractors, and women owned businesses. They will work with the Board's direction to implement those programs.

Vice President Murray asked whether the master schedule shown was a real schedule. Mr. Chowdhury said it was just an example. "It is just to show you that at any particular phase we will be doing three large projects. Because we will not be able to handle more than that." Mr. Savidge said the notion of prioritization is required by the availability of the funding and that is one of the most critical things. Mr. O added, "This schedule is more to show that your projects cross multiple years. For example, like the workforce housing will be like six years at least, so it helps you to identify what we can do for the first year for $150M…the second portion, $150M, and then the third… breaks it down on how much we're spending on each of the projects, especially the projects that are across multiple years."

Vice President Murray asked when the CBOC must be in place. Mr. O replied there is no set deadline to have the committee in place, but the bylaws must be approved by 60 days after the Board has approved the resolutions. They will recruit on the website. Dr. Moore added that they will utilize some of the strategies previously used for the Portrait of a Graduate for community outreach.

President Hsieh thanked the presenters for making the process understandable and allowing them to see every step of the way. This guides them when they are given items to approve.

O. PRESENTATION WITH POTENTIAL ACTION - None

P. CONSENT AGENDA

MOTION #46 (Murray/Anthony) to approve Item 1a, Minutes to the February 23, 2023 regular Board meeting; Item 1b, Minutes to the February 25, 2023 special Board meeting; Item 1c, amended SMCOE CSPP preschool contract for 2022-23; Item 2a, ECHS Swim Team to participate State finals in Fresno, CA; Item 2b, Professional consultant for SSFHS Ballet Folklórico student dance workshops; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, January 1 - 31, 2023; Item 4b, Warrant Register, January 1 - 31, 2023; Item 4c, Cash Receipts, January 1 - 31, 2023; Item 4d, Gifts to the District, March 2023; Item 4e, 2022-23 fundraising events; Item 4f, Professional service agreements under $25,000. Motion Carried. (Unanimous)

ACTION

1. ADMINISTRATION

a. Resolution No. 23-03 for Women's History Month

Vice President Murray read the resolution.

MOTION #47 (Murray/Anthony) to adopt Resolution #23-03: In support of Women's History Month. (AYES: Anthony, Hsieh, Murray; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 23-09 for Autism Awareness Month

Vice President Murray read the resolution.

MOTION #48 (Murray/Anthony) to adopt Resolution #23-09: In support of Autism Awareness Month. (AYES: Anthony, Hsieh, Murray; NOES: None). Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of an Agreement with Right at School

MOTION #49 (Anthony/Murray) to approve an agreement with Right at School for after school programs at District elementary and middle schools for 2023-24. Motion Carried (Unanimous)

b. Approval of Contract Changes with Non-public Agencies (NPAs)

MOTION #50 (Anthony/Murray) to approve changes in contracts with NPAs EverDriven, Adroit, and Dooley in order to fulfill Individualized Education Plan (IEP) service agreements. Motion Carried (Unanimous)

c. Approval of an Agreement with Linkages

MOTION #51 (Murray/Anthony) to approve an agreement with Linkages YAI - California START – Golden Gate to allow Special Education to build their continuum of service options available. Motion Carried (Unanimous)

d. Approval of Contract with Non-public School (NPS)

MOTION #52 (Anthony/Murray) to approve a contract with NPS Seneca Pathfinder in order to fulfill Individualized Education Plan (IEP) service agreements. Motion Carried (Unanimous)

e. Approval of the TouchMath Intervention Program

MOTION #53 (Murray/Anthony) to approve the purchase of TouchMath curriculum/instructional materials to provide District students with disabilities intervention and support in Mathematics. Motion Carried (Unanimous)

f. Approval of the Air Tutors Program

Trustee Anthony asked how long the contract would be in effect. Mr. Irish replied they are using recovery funds from the government to pilot the program through the end of this school year and summer before making a decision on whether they want to purchase the program. It is 20 licenses for every school in the District and provides multiple sessions with the same tutor. He said parents do not want their children to have to explain what accommodations they need to a different tutor each time. He thanked the Board for the option to try out this program and see if it meets the needs of students with disabilities.

MOTION #54 (Murray/Anthony) to approve the purchase of Air Tutors program which ensures the accessibility for District students with learning disabilities to work with and develop a relationship with a specific tutor designed to address their needs. Motion Carried (Unanimous)

g. Approval of Agreement for Professional Services

MOTION #55 (Murray/Anthony) to approve a professional services agreement with Ms. Liz Kvarna for additional Special Education support. Motion Carried (Unanimous)

3. HUMAN RESOURCES

a. Approval of a Teacher Residency Program MOU

Trustee Anthony asked if participants need to already have a bachelors' degree to enter the residency program. Dr. Spaulding replied that was his understanding. She questioned if this program is only for SpEd teachers. He said that was correct and the District is asking for four teachers to go through the program.

MOTION #56 (Anthony/Murray) to approve the SMCOE Teacher Residency Program MOU to support the District in recruiting Special Education staff. Motion Carried (Unanimous)

b. Approval of Renewal of the SSFUSD-SSFPD MOU

This item was pulled from the agenda.

4. BUSINESS SERVICES

a. Approval of SSFUSD 2023-24 Transportation Plan

MOTION #57 (Anthony/Murray) to approve the SSFUSD 2023-24 Transportation Plan. Motion Carried (Unanimous)

b. Approval of Award of Contract for the Construction of El Camino High School's Accessibility Project

Trustee Anthony asked what the percentage of unknowns is and whether this is a gross underbid or a fair assessment of the bid based on what is known. Director Chowdhury, who went through the bid process, said four contractors submitted bids. Since it is an exterior project, it does not have as much complexity as an interior building project. There should not be any issues. The project includes two ramps, a walkway, and making the fence a little higher to partially resolve the issue of a better enclosure.

MOTION #58 (Anthony/Murray) to approve the award of contract to R&S Construction Management Inc., in the amount of $380,866.00, for the construction of an Accessibility Walkway Project at ECHS. Motion Carried (Unanimous)

c. Approval of Award of Contract for Tree Maintenance at Alta Loma Middle School

MOTION #59 (Anthony/Murray) to approve the award of contract to Arbortech, the lowest responsive, responsible bidder, in the amount of

$33,300.00, for tree maintenance at Alta Loma MS. Motion Carried (Unanimous)

d. Resolution No. 23-11 for the Prequalification Process for Prime Contractors and Mechanical, Electrical, Plumbing Subcontractors

Trustee Anthony asked if this item only approves the process and does not include a timeline for submitting pre-qualification bids. Facilities Management Consultant Savidge confirmed that "…the timeline is set in the statute for prequalification for any individual project that is going to be a hard bid…" and "…a contractor has to submit an application within 10 days for prequalification of the bid date and the District has to approve the application within five days of the bid date."

MOTION #60 (Murray/Anthony) to adopt Resolution #23-11: for the Prequalification Process for Prime Contractors and Mechanical, Electrical, Plumbing Subcontractors Pursuant to Public Contract Code Sections 20111.5 and 20111.6. (AYES: Anthony, Hsieh, Murray; NOES: None). Motion Carried. (Unanimous)

e. Approval of Contract with PQBids, Inc. for the Implementing and Managing of the District's Prequalification Process

Trustee Anthony asked if the cheaper bid of the two firms is the best value for the District. Mr. Savidge replied that the other firm charged a per application review fee, while the firm selected includes this fee in their total yearly fee.

Dr. Hsieh questioned whether these two items (d. and e.) are related to the bond. Mr. Savidge said "…they are used for any facilities project we manage whether they are bond or other fund sources. They will be used for those also because we're still subject to those requirements for certain projects."

MOTION #61 (Murray/Anthony) to approve a contract with PQBids, Inc. for implementing and managing the District's Prequalification Process for Prime Contractors and Mechanical, Electrical, Plumbing Subcontractors Pursuant to Public Contract Code Sections 20111.5 and 20111.6. Motion Carried (Unanimous)

f. Approval of Change Order #2 to the Southwest Construction Agreement for the SSFHS Food Service Improvements Project

MOTION #62 (Murray/Anthony) to approve Change Order #2 to the Southwest Construction agreement, in the amount of $13,483.28 for the SSFHS Food Service Improvements Project. Motion Carried (Unanimous)

g. Approval of Playground Equipment for the Children's Center Child Development Program

MOTION #63 (Anthony/Murray) to approve the GameTime playground structure equipment for the Children's Center Child Development Program. Motion Carried (Unanimous)

h. Approval of Contract with CBF Electric and Data to Install Electric Vehicle (EV) Charging Stations

Trustee Anthony asked if there is a fee and whether District staff would be able to use the charging stations. Mr. O replied that will be decided on and normally employees would have a low rate while after hours use by the public would be a higher rate so the District could recoup the cost or even make some money.

MOTION #64 (Murray/Anthony) to approve a contract with CBF Electric and Data to install EV charging stations at the District Office. Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

April 13, 2023

- Teaching and learning presentation - Spruce ES
- Presentation on Performance Management - College and Career Readiness
- Presentation on the SSF Education Foundation
- Discussion of Trustee yearly spending allotment
- Williams report for 3rd quarter ending 3/31/23
- Resolution for Earth Day (April 22)
- Approval of Skyline Middle College MOU for 2023-24
- Resolutions for retirees
- Resolution for Day of the Teacher (5/10)
- Resolution for Classified School Employee Week (5/14-5/20)

April 27, 2023

- Teaching and learning presentation - Monte Verde ES
- Presentation on TOSAs
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval for 5th graders to attend SMCOE Outdoor Education
- Resolution honoring Asian Pacific American Heritage Month (May)

May 8, 2023 - Board study session *(Board room)*

- Equity Network 2.0 discussion session #1

May 11, 2023

- Recognition for outgoing Student Trustee Torres
- Teaching and learning presentation - ECHS
- Presentation on Boys and Girls Club
- Approval of the Board meeting calendar for the 2023-24 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Resolution for Fund 11 & Fund 14 account balances
- Approval of All City agreement for crossing guards for 2023-24

May 25, 2023

- Teaching and learning presentation - Alternative Education
- Presentation on Curriculum/S&S
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2023-24 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 3, 2023 – Special Meeting/Board Workshop (*District Office*)

- Board self-evaluation

June 8, 2023

- Presentation on 2023-24 LCAP draft plan
- Presentation on 2023-24 Preliminary Budget
- Approval of School Services 2023-24 contract
- Public Hearing 2023-24 LCAP draft plan
- Public Hearing 2023-24 Preliminary Budget
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2023-24
- Approval of Literably contract for 2023-24
- Approval of Board of Trustees Compensation increase for 2023-24
- Resolution on Budgetary increases and year end transfers

June 14, 2023 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #2

June 22, 2023

- Presentation on Daybreak Mental Health and approval of MOU
- Presentation on YSB Counseling and Safe School Advocates Services
- Presentation on the Facilities Department
- Approval of SMCOE Outdoor Education dates for 2023-24
- Approval of Children's Center 2023-24 CSPP childcare contract
- Approval of Health Connected MOU for 2023-24

- Approval of Paper Education Company agreement for 2023-24
- Approval to increase facility use fees for 2023-24
- Approval to increase District rental/leasing rates for 2023-24
- Approval of Commercial Food Items and Food Supplies Award for 2023-24
- Adoption of 2023-24 LCAP
- Adoption of 2023-24 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Vice President Murray reported that she attended the Youth Art Show, a collaboration between the District and the SSF Cultural Arts Commission. It was well attended by families and students were excited having their work displayed. She also attended the LCAP meeting and said "…across-the-board, parents and teachers were talking about the connections between students and teachers." She went to the Skyline President's Breakfast, a fundraiser which supports the Skyline College Promise Program where students do not pay for classes, books, etc. She thanked the District's directors including Dr. Marianne Hew, Mr. Chowdhury, Dr. Garcia, Sabrina Yacoub, and Ryan Sebers for all they do and how important it is for the District's work. She added that Vice Mayor Mark Nagales told her Mr. Sebers did a great job in his City Council presentation.

Trustee Anthony congratulated Dr. Moore on being chosen the Association of California School Administrators Region 5 Superintendent of the Year. She also visited Sunshine Gardens ES where the students were engaged and to see the magic taking place there.

Dr. Hsieh said she is grateful to be a part of this wonderful District with its wonderful Board members, Cabinet, Dr. Moore, and directors. She attended the LCAP meeting which was a great success and students spoke about their connections with teachers. "So the conversation there was aligned with our profile." "And then I truly believe we are on the right track with our District's direction." She also participated in the Skyline President's Breakfast with Vice President Murray and Superintendent Moore.

ADJOURNMENT - 9:42 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of the School Plan for Student Achievement (SPSA) for Elementary, Middle and High Schools

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BACKGROUND:

Senate Bill 374 was enacted January 1, 2002, and requires all schools to prepare a School Plan for Student Achievement (SPSA). The SPSA contains the school's action plans to increase student achievement and aligns categorical funding to support the action plans. The plan must be approved by the School Site Council and the Board of Trustees. For community members interested in reviewing the SPSAs, they are available on the school and District websites.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the School Plan for Student Achievement for all sites.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: 2023-24 California Interscholastic Federation representatives

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BACKGROUND:

The South San Francisco Unified School District Board of Trustees is legally required to designate league representatives to the California Interscholastic Federation (CIF) annually. The attached form is completed every year in order to obtain the names of league representatives to every league in the State and to make sure that the league representatives are designated by school governing boards.

The education code, 33353 (a) (i), gives the authority for high school athletics to high school governing boards. This code also requires that the boards, after joining CIF, designate their representatives to CIF leagues.

The presumption behind this code section is that these representatives are the only people who will be voting on issues, at the league and section level, that impact athletics in the District.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approves the CIF league representatives to leagues for the 2023-24 school year.

2023-2024 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2023.**

South San Francisco Unified School District/Governing Board at its April 27, 2023 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2023-2024 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL El Camino High School
NAME OF REPRESENTATIVE Chris Laveglia POSITION Assistant Principal
ADDRESS 1320 Mission Road CITY SSF ZIP 94080
PHONE 650-877-8806 FAX 650-589-2343 E-MAIL claveglia@ssfusd.org

****

NAME OF SCHOOL El Camino High School
NAME OF REPRESENTATIVE Jeff Cosico POSITION Athletic Director
ADDRESS 1320 Mission Road CITY SSF ZIP 94080
PHONE 650-877-8806 FAX 650-589-2343 E-MAIL jcosico@ssfusd.org

****

NAME OF SCHOOL South San Francisco High School
NAME OF REPRESENTATIVE Al Mack POSITION Asst. Princ./Ath. Dir.
ADDRESS 400 B Street CITY SSF ZIP 94080
PHONE 650-877-8754 FAX 650-871-7943 E-MAIL amack@ssfusd.org

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NAME OF SCHOOL South San Francisco High School
NAME OF REPRESENTATIVE TBD POSITION Athletic Director
ADDRESS 400 B Street CITY SSF ZIP 94080
PHONE 650-877-8754 FAX 650-871-7943 E-MAIL TBD

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Dr. Shawnterra Moore Signature _____

Address 398 B Street City SSF Zip 94080

Phone 650-877-8705 FAX 650-588-8113

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.

SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Dr. Loraine Rossi de Campos, Principal Westborough Middle School

DATE: April 27, 2023

RE: Approval of Permission for Westborough Middle School Students to Travel to Yosemite National Park, May 4 - 7, 2023

BACKGROUND:

The 8th grade Honor Society requests permission to visit Yosemite National Park for its annual field trip. The dates for this activity are May 4-7, 2023. This trip has been in place for over 20 years as an educational end-of-the-year opportunity for 27 members of the 8th grade Honor Society. Student members maintain a 3.5 GPA and help to tutor peers in our school Academic Center.

Rebecca Gaynon and Peter Christopoulos, both ELA teacher and co-advisors will be planning the trip. Both will chaperone students, along with three additional District teachers (1F/2M) and one additional (F) chaperone. Students will have adult supervision at the ratio of approximately 1 adult to 7 students. Transportation will be provided through District vans.

During this trip, students and chaperones will experience team building in the great outdoors through hiking, walking, and other outdoor activities while exploring the Yosemite Valley. They will stay in Curry Village in the tent cabins. Each student will fill out the appropriate paperwork and permission slips in order to participate in this field trip.

FISCAL IMPLICATIONS:

There will be no cost to the District. All costs will be covered by funds from the Honor Society account, and through fundraising and field trip fees. Fees will

cover van entry into Yosemite, transportation costs, lodging, one group dinner, cereal, snacks, substitute teacher coverage, and overnight stipends for District chaperones. No student will be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for 27 Westborough Middle School 8th grade Honor Society students to travel to Yosemite National Park, in California from May 4- 7, 2023.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Kevin Asbra, Principal South San Francisco High School

DATE: April 27, 2023

RE: Approval of Permission for a South San Francisco High School Staff Member to Attend the Howard Hughes Medical Institute's (HHMI) Conference in Maryland in June and December of 2023

BACKGROUND:

The Howard Hughes Medical Institute's (HHMI) SEA-PHAGES (Science Education Alliance-Phage Hunters Advancing Genomics and Evolutionary Science) is a two-semester, discovery-based undergraduate research course that begins with simple digging in the soil to find new viruses but progresses through a variety of microbiology techniques and eventually to complex genome annotation and bioinformatic analyses. SEA-PHAGES is jointly administered by Graham Hatfull's group at the University of Pittsburgh and the Howard Hughes Medical Institute's Science Education division.

Biotechnology 5-6 (BTEC 480/484), a dual-enrollment course with Skyline College, is formally accepted to the SEA-PHAGES program under Skyline College's name. Joining the SEA-PHAGES program will allow students and faculty to expand their network and publish their research. One of the requirements for program participation is to attend the faculty meeting training and workshops hosted on June 2-5, 2023 (faculty meeting in Chevy Chase, Maryland), June 24-30, 2023 (phage discovery workshop in Baltimore, Maryland), and December 4-8, 2023 (phage genomics workshop, location TBD). Mr. Rocky Ng from South San Francisco High School requests to attend the faculty meeting and phage workshops in Maryland.

FISCAL IMPLICATIONS:

HHMI covers registration, traveling costs, room/board, and meals on site. Faculty will be paid through their hourly rate. Compensation for staff will be paid for using general funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for one South San Francisco High School staff member to attend the HHMI-sponsored meetings and workshops in Maryland, on June 2-5, June 24-30, and December 4-8, 2023.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Seema Prasad, Principal Adult Education

DATE: April 27, 2023

RE: Approval of Permission for Adult Education School Staff members to attend the Comprehensive Adult Student Assessment Systems (CASAS) National Summer Institute on June 12-15, 2023 in Orange County, CA

BACKGROUND:

The CASAS National Summer Institute will offer training sessions, workshops, computer labs, panels, and a keynote speaker. With so many changes in education and training systems, the institute will provide a chance to learn and discuss strategies in workforce development. We will learn how to use data to its best advantage. The forum will offer the opportunity to collaborate with other Adult Educators.

FISCAL IMPLICATIONS:

Estimated cost for four Adult Education staff members to attend the CASAS National Summer Institute on June 12-15, 2023 in Orange County, CA:

- Registration $680 x 4 = $2,720
- Hotel accommodations $189 per night x 3 nights =$567+ tax x 4 = $2,268
- Food $225 (approx.) x 4 = $900
- Airline $206 x 4 = $824

TOTAL ESTIMATED COST: $1,678 pp x 4 = $6,712

Site discretionary funds will cover all costs. No substitutes will be required.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for four Adult Education School staff members to attend the CASAS National Summer Institute in Orange County, CA, on June 12-15, 2023.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

James Briano, Principal El Camino High School

DATE: April 27, 2023

RE: Approval of Permission for El Camino High School Staff member to attend the AVID Summer Institute on July 30 - August 2, 2023 in San Diego, CA

BACKGROUND:

At the AVID Summer Institute staff will receive professional development, resources to encourage college and career readiness, and ongoing support to ensure a lasting impact. AVID keynote speakers will engage with educators who can bring out the best in students and our community.

FISCAL IMPLICATIONS:

Estimated cost for one ECHS staff member to attend the AVID Summer Institute on July 30 - August 2, 2023 in San Diego, CA.

- Registration $1,095
- Hotel accommodations $279 per night x 4 nights =$1,116.
- Food $198
- Airline $213

TOTAL ESTIMATED COST: $2,622

Site discretionary funds will cover all costs. No substitutes will be required.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for one El Camino High School staff member to attend the AVID Summer Institute in San Diego, CA, on July 30 - August 2, 2023.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Martinez, Alma, School Office Assistant, Adult Education, 3.0 hours per day, Range 30, Step 5, effective April 3, 2023.

Joly, Melinda, Paraprofessional II – Special Education, Buri Buri Elementary School, 6.0 hours per day, Range 29, Step 2, effective April 4, 2023.

Guerrero, Claudia Estella, Paraprofessional I – Bilingual, Parkway Heights Middle School, 5.0 hours per day, Range 25, Step 3 effective April 4, 2023.

RESIGNATION

Gabriel, Sofia, Nutrition Services Assistant I, Parkway Heights Middle School, 2.5 hours per day, Range 25H, Step 5, effective April 28, 2023.

TEMPORARY OUT OF CLASS PAY

~~**Gonzalez, Maricela,** Acting School Administrative Assistant II, El Camino High School, 4.0 hours per day, Range 40 A, Step 5, effective January 30, 2023 through April 30, 2023.~~

Gonzalez, Maricela, Acting School Administrative Assistant II, El Camino High School, 7.5 hours per day, Range 40 A, Step 5, effective January 30, 2023 through April 30, 2023.

TEMPORARY INCREASE IN HOURS

Catu, Coleen, Paraprofessional II – Special Education, Sunshine Gardens Elementary School, 6.0 to 6.5 hours per day, Range 29, Step 2, effective January 27, 2023 through May 26, 2023.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Purchase Order Listing - February 1 – February 28, 2023

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between February 1 – February 28, 2023 for the 2022-23 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Purchase Order Listing - February 1 – February 28, 2023

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between February 1 – February 28, 2023 for the 2022-23 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232088	ACADEMIC LEARNING COMPANY	Seal of Biliteracy Medals	01-4203-0-1110-1000-4320-090-330	1,428.37
231975	ACADEMIC THERAPY PUBLICATIONS	Protocols/Kit (Print)	01-6500-0-5760-1190-4320-090-245	310.62
231948	AG PARTS WORLDWIDE INC	Chromebook Repair Parts	01-0000-0-0000-2424-4320-090-735	2,193.11
231985	AG PARTS WORLDWIDE INC	Chromebook Repair Part	01-0000-0-0000-2424-4320-090-735	1,975.55
232059	AG PARTS WORLDWIDE INC	Student Chromebook Repair Part	01-0000-0-0000-2424-4320-090-735	1,481.66
231947	AMAZON.COM	Office Supplies	01-0000-0-0000-2424-4320-090-735	132.82
232061	AMAZON.COM	MacBook Cover	01-0000-0-0000-2424-4320-090-735	43.93
232065	AMAZON.COM	Health Supplies	01-0000-0-0000-3140-4320-090-507	420.34
232051	AMAZON.COM	Office Supplies	01-0000-0-0000-7350-4320-090-717	85.26
232121	AMAZON.COM	Books	01-0000-0-1110-1000-4200-002-070	134.44
231998	AMAZON.COM	Books	01-0000-0-1110-1000-4200-010-070	177.87
231958	AMAZON.COM	School Supplies	01-0000-0-1110-1000-4320-002-070	181.02
231966	AMAZON.COM	1st Grade Supplies	01-0000-0-1110-1000-4320-002-070	580.99
231991	AMAZON.COM	Kinder Supplies	01-0000-0-1110-1000-4320-002-070	1,210.86
232025	AMAZON.COM	TK/Kinder Supplies	01-0000-0-1110-1000-4320-002-070	1,613.95
232067	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4320-002-070	635.72
232070	AMAZON.COM	2nd Grade Desk Supplies	01-0000-0-1110-1000-4320-002-070	258.96
232087	AMAZON.COM	4th Grade Supplies	01-0000-0-1110-1000-4320-002-070	835.85
232120	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-002-070	168.53
232068	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	261.20
231984	AMAZON.COM	Pom Poms	01-0000-0-1110-1000-4320-010-070	94.44
232122	AMAZON.COM	Pouches for Testing	01-0000-0-1110-1000-4320-012-070	105.78
231943	AMAZON.COM	Science Department Material	01-0000-0-1110-1000-4320-021-070	328.50
231957	AMAZON.COM	Math Department Materials	01-0000-0-1110-1000-4320-021-070	1,066.16
232003	AMAZON.COM	ELA Supplies	01-0000-0-1110-1000-4320-021-070	145.93
232064	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-021-070	557.45
232095	AMAZON.COM	School Supplies	01-0000-0-1110-1000-4320-021-070	406.52
232049	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-022-070	342.65
231953	AMAZON.COM	Poster Paper	01-0000-0-1110-1000-4320-032-070	76.90
232001	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-032-070	184.10
232094	AMAZON.COM	Drama Supplies for the Spring Play	01-0000-0-1110-1000-4320-032-070	17.03
232097	AMAZON.COM	Office and Copy Supplies	01-0000-0-1110-1000-4320-032-070	71.39
231983	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-033-070	316.43
232030	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-033-070	177.13
232032	AMAZON.COM	Toner	01-0000-0-1110-1000-4320-033-070	421.90
232123	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-033-070	68.09
231950	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-090-762	119.28

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232033	AMAZON.COM	Office Supplies	01-0000-0-1110-1000-4320-090-762	144.17
232040	AMAZON.COM	Books for Library & Sign Holder	01-0000-0-1110-2421-4320-025-451	41.31
232125	AMAZON.COM	Security Jacket	01-0000-0-3200-1000-4320-031-070	170.29
231923	AMAZON.COM	Skulls	01-0000-0-3200-1000-4420-031-070	3,291.46
232053	AMAZON.COM	Classroom Supplies	01-0801-0-1110-1000-4320-013-180	280.02
232064	AMAZON.COM	Classroom Supplies	01-0801-0-1110-1000-4320-021-180	1,079.37
232040	AMAZON.COM	Books for Library & Sign Holder	01-0801-0-1110-1000-4320-025-180	86.54
232034	AMAZON.COM	PE Equipment	01-3010-0-1110-1000-4320-007-301	596.55
232069	AMAZON.COM	Sleeping Bags	01-3010-0-1110-1000-4320-008-301	333.93
232033	AMAZON.COM	Office Supplies	01-3060-0-4850-1000-4320-090-303	45.59
231942	AMAZON.COM	PLTW Storage	01-6387-0-3800-1000-4320-090-CIG	374.56
232050	AMAZON.COM	PLTW Storage - Replacement	01-6387-0-3800-1000-4320-090-CIG	75.88
231928	AMAZON.COM	Classroom Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231929	AMAZON.COM	Support Item	01-6500-0-5730-1190-4320-005-205	170.28
231930	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231931	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231932	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231933	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231934	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231935	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	170.28
231936	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	297.31
232096	AMAZON.COM	Support Materials	01-6500-0-5730-1190-4320-005-205	1,086.91
232072	AMAZON.COM	Facilities Supplies	01-8150-0-0000-8110-4320-090-741	302.19
232043	AMAZON.COM	Classroom Support Items	01-9010-0-5001-3900-4200-090-350	53.83
231937	AMAZON.COM	Speech Pathologist Support Materials	01-9010-0-5001-3900-4320-090-350	70.57
231945	AMAZON.COM	Speech Pathologist Support Materials	01-9010-0-5001-3900-4320-090-350	185.12
231955	AMAZON.COM	Support Materials	01-9010-0-5001-3900-4320-090-350	117.37
231963	AMAZON.COM	Trampoline	01-9010-0-5001-3900-4320-090-350	439.45
231964	AMAZON.COM	Trampoline	01-9010-0-5001-3900-4320-090-350	87.89
231965	AMAZON.COM	Trampoline	01-9010-0-5001-3900-4320-090-350	175.78
232044	AMAZON.COM	Classroom Support Items	01-9010-0-5001-3900-4320-090-350	29.66
232013	AMAZON.COM	Supplies for Drama Spring Play	01-9219-0-1208-1000-4320-032-356	314.95
232048	AMAZON.COM	Drama Supplies for the Spring Play	01-9219-0-1208-1000-4320-032-356	134.32
232094	AMAZON.COM	Drama Supplies for the Spring Play	01-9219-0-1208-1000-4320-032-356	43.94
232058	AMS.NET INC	Block of Support Hours	01-0000-0-0000-2424-5899-090-735	5,000.00
232045	APPLE COMPUTER INC	MacBook Repair	01-0000-0-0000-2424-5600-090-735	99.00
232046	APPLE COMPUTER INC	MacBook Repair	01-0000-0-0000-2424-5600-090-735	99.00

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232047	APPLE COMPUTER INC	MacBook Repair	01-0000-0-0000-2424-5600-090-735	99.00
232026	APPLE INC	Apple Pencil	01-0000-0-1110-1000-4320-022-070	195.58
232017	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-021-741	17,700.00
232124	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-022-741	440.00
231924	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-090-741	3,900.00
232098	ARTS MEDIA AND ENTERTAINMENT	AME Institute Workshop	01-6387-0-3800-1000-5210-090-CIG	250.00
232011	B & H PHOTO-VIDEO INC	Photo Supplies	01-6388-0-3800-1000-4320-033-318	563.77
232011	B & H PHOTO-VIDEO INC	Photo Supplies	01-6388-0-3800-1000-4420-033-318	560.31
232090	BAY AREA BIOSCIENCE EDUCATION	Biotech Supplies	01-9010-0-1110-1000-4320-090-360	87.90
231949	BAY AREA COMPUTER REPAIRS	Chromebook Repair Services	01-0000-0-0000-2424-5899-090-735	3,450.00
231973	BJOREM SPEECH PUBLICATIONS	Speech Support Material	01-9010-0-5001-3900-4320-090-350	355.18
231952	BLICK ART MATRLS - DICK BLICK	Art Supplies	01-0000-0-1110-1000-4320-021-070	1,160.72
232126	BRIDGE SCHOOL	Workshop	01-9010-0-5001-3900-5210-090-350	400.00
231972	CALIFORNIA ASSOCIATION FOR	CABE	01-0801-0-1110-1000-5210-022-123	1,580.00
232074	CALIFORNIA SCHOOL EMPLOYEES	CSEA Paraeducator Conference Registration	01-6266-0-1110-1000-5210-090-341	1,043.00
231944	CBF INC.	Faceplate Project	01-0000-0-0000-2424-5899-090-735	39,993.00
232103	CDW GOVERNMENT INC	Printer Req. re: FY 2022, P.O.- #221645	01-0000-0-1110-1000-4320-033-070	474.09
232016	CDW GOVERNMENT INC	TV and Mount	01-0000-0-1110-1000-4420-032-070	684.60
231962	CDW GOVERNMENT INC	Projector	01-6388-0-3800-1000-4420-032-318	609.81
231926	CDW GOVERNMENT INC	Chrome Book	01-6500-0-5760-1190-4320-090-215	384.08
232042	CDW GOVERNMENT INC	Chrome Book	01-6500-0-5760-1190-4420-090-215	696.90
231927	CDW GOVERNMENT INC	Projector	01-6500-0-5760-1190-4420-090-245	609.81
232076	CHEFS TOYS LLC	Culinary Supplies	01-3550-0-3800-1000-4320-033-333	5,524.57
232076	CHEFS TOYS LLC	Culinary Supplies	01-3550-0-3800-1000-4420-033-333	3,202.83
232076	CHEFS TOYS LLC	Culinary Supplies	01-6388-0-3800-1000-4320-033-318	310.03
232075	CLEARLITE TROPHIES	Plastic Magnetic Name Badge with Logo	01-0000-0-0000-7150-5810-090-714	71.01
232055	DANNIS WOLIVER KELLEY	Construction Documents	01-0000-0-0000-8200-5889-090-760	500.00
232007	DECKER EQUIPMENT	Entrance Logo Mat	01-0000-0-1110-1000-4420-021-070	1,587.78
232106	DELL MARKETING L.P.	Laptop Chargers	01-0000-0-1110-1000-4320-013-070	1,922.81
232109	DELL MARKETING LP	Dell Computer - IT Staff	01-0000-0-0000-2424-4420-090-735	1,418.29
232028	DELL MARKETING LP	Desktop Computer	01-0000-0-0000-2700-4420-007-070	1,482.98
231940	ECA EDUCATIONAL SERVICES INC.	Open Science Pilot	01-9044-0-1110-1000-4320-090-064	1,396.74
232092	EDENRED COMMUTER BENEFIT	Re-order Commuter Checks	01-0000-0-0000-0000-9322-000	3,965.00
232092	EDENRED COMMUTER BENEFIT	Re-order Commuter Checks	01-0000-0-0000-7340-5899-090-717	158.60
232092	EDENRED COMMUTER BENEFIT	Re-order Commuter Checks	01-0000-0-0000-7340-5920-090-717	31.00
232041	EXPLORELEARNING LLC	Science Gizmos	01-9010-0-1110-1000-5813-090-053	575.00
232093	FLORES OROZCO, KARLA IVONNE	Folklorico Costumes	01-6388-0-3800-1000-4320-033-318	24,752.69

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232029	FOLLETT CONTENT SOLUTIONS	ELA Class Set Novels	01-0000-0-1110-1000-4200-090-317	15,574.23
232038	FOLLETT CONTENT SOLUTIONS	English Learners Books	01-0801-0-1110-1000-4200-021-123	560.83
232006	FOLLETT SCHOOL SOLUTIONS INC	Library Novels	01-0000-0-1110-2421-4320-025-451	129.96
232035	GRAINGER	Warehouse Supplies	01-0000-0-0000-0000-9320-000	5,552.76
232019	GRAINGER (BRANCH 729)	Facilities Equipment	01-8150-0-0000-8110-4420-090-741	4,268.93
231992	HEALTH CONNECTED	Health Connected	01-6266-0-1110-1000-5210-090-341	4,200.00
232086	HILLYARD INC	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	1,616.22
231971	HOME DEPOT PRO, THE	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	315.98
231981	JONES T-SHIRTS INC	T-Shirts	01-9010-0-1110-1000-4320-041-212S	1,158.09
232056	KELLY SPICERS INC.	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	4,006.95
232079	KELLY SPICERS INC.	Copy Paper	01-0000-0-1110-1000-4320-014-070	1,508.03
232022	KELLY SPICERS INC.	Paper	01-0000-0-1110-1000-4320-021-070	1,891.17
232117	LAKESHORE	Classroom Supplies	01-0801-0-1110-1000-4320-006-180	435.10
232036	LAKESHORE	Classroom Supplies	01-0801-0-1110-1000-4320-013-180	2,336.72
232039	LAKESHORE	Room Dividers	01-3305-0-5760-1110-4320-090-245	478.07
231956	LAKESHORE	Support Materials	01-9010-0-5001-3900-4320-090-350	516.61
232100	LANGUAGE LINK	Translation Services	01-0801-0-1110-1000-5899-013-123	2,000.00
231951	LEXIA LEARNING	Subscription	01-0801-0-1110-1000-5813-006-123	2,000.00
231986	LIGHTSPEED TECHNOLOGIES INC	Amplification System	01-6500-0-5760-1190-4420-090-215	1,718.06
231987	LIMITED PAPERS	Paper	01-0000-0-1110-1000-4320-032-070	243.43
232102	LINCOLN AQUATICS	Pool Supplies	01-8150-0-0000-8110-6410-032-741	11,116.96
232102	LINCOLN AQUATICS	Pool Supplies	01-8150-0-0000-8110-6410-033-741	12,790.37
232102	LINCOLN AQUATICS	Pool Supplies	01-8150-0-0000-8110-6420-033-741	12,190.22
232116	MANGUBAT, LEANA SUSAN	Music Lessons	01-0000-0-1112-3900-5801-090-323	14,668.00
232015	MARENEM INC.	Secret Stories	01-3010-0-1110-1000-4320-013-301	1,565.99
231922	MASTER TEACHER INC	Golden Apple Trophies and Lapel Pins	01-0000-0-0000-7110-5810-090-713	547.00
232077	MUSIC FOR MINORS INC.	Music for Minors	01-9010-0-1110-1000-5899-013-356	12,753.00
232099	MYSTERY SCIENCE INC.	Mystery Science	01-0000-0-0000-0000-9330-000	1,395.00
232118	NCS PEARSON INC.	Assessment Materials	01-0801-0-1110-1000-4320-013-180	515.70
232084	NICOLE ANDERSON & ASSOCIATES	Educational Equity Consulting	01-0000-0-0000-7150-5801-090-714	2,800.00
232085	ODP BUSINESS SOLUTIONS LLC	Office Supplies	01-0000-0-0000-7350-4320-090-717	242.02
231946	ODP BUSINESS SOLUTIONS LLC	1st Grade Supplies	01-0000-0-1110-1000-4320-002-070	730.15
231988	ODP BUSINESS SOLUTIONS LLC	2nd Grade Supplies	01-0000-0-1110-1000-4320-002-070	126.51
232023	ODP BUSINESS SOLUTIONS LLC	Kinder Supplies	01-0000-0-1110-1000-4320-002-070	95.64
231938	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-7110-4322-090-713	24.61
231938	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-7150-4320-090-714	95.07
232091	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-7340-4320-090-717	890.11

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232083	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-8200-4320-090-760	504.38
232107	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-009-070	1,568.62
232112	OFFICE DEPOT INC	Office Supplies	01-0000-0-1110-1000-4320-010-070	206.94
232002	OFFICE DEPOT INC	Fasteners, Contact Rolls, Laminating Pouches	01-0000-0-1110-1000-4320-025-070	1,189.68
232009	OFFICE DEPOT INC	Glue and Clipboards	01-0000-0-1110-1000-4320-025-070	93.46
232014	OFFICE DEPOT INC	Laminating Roll Film	01-0000-0-1110-1000-4320-025-070	255.23
231997	OFFICE DEPOT INC	General Office Supplies	01-0000-0-1110-1000-4320-032-070	98.32
231999	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-032-070	88.42
232000	OFFICE DEPOT INC	Ink Cartridge	01-0000-0-1110-1000-4320-033-070	139.89
232002	OFFICE DEPOT INC	Fasteners, Contact Rolls, Laminating Pouches	01-0000-0-1110-2421-4320-025-451	38.56
231995	OFFICE DEPOT INC	Classroom Supplies	01-3010-0-1110-1000-4320-022-301	539.08
231925	OFFICE DEPOT INC	Pre-K Program Classroom	01-6500-0-5730-1190-4320-005-205	863.88
231954	OFFICE DEPOT INC	Office Chair	01-6500-0-5760-1190-4320-005-245	334.01
231980	OFFICE DEPOT INC	Office Supplies	01-6520-0-5001-2700-4320-090-352	407.03
232052	OFFICE DEPOT INC	Ink Cartridges	01-9010-0-5001-3900-4320-090-350	494.32
232037	O'NEIL, SHARON T.	SPED Teacher Support	01-0000-0-1110-1000-5899-090-340	1,000.00
232063	P & R PAPER SUPPLY CO	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	446.09
231979	PAR INC.	Protocols (Print)	01-6500-0-5760-1190-4320-090-245	126.36
232060	PARTS-PEOPLE.COM INC	Laptop Repair Part	01-0000-0-0000-2424-4320-090-735	164.76
232119	PDX READING SPECIALIST LLC	Books	01-0000-0-1110-1000-4320-012-070	407.62
231974	PEARSON CLINICAL ASSESSMENT	Protocols/Kits (Print)	01-6500-0-5760-1190-4320-090-245	4,639.71
231993	PEARSON CLINICAL ASSESSMENT	Protocols/Kits (Online)	01-6500-0-5760-1190-4320-090-245	853.73
231993	PEARSON CLINICAL ASSESSMENT	Protocols/Kits (Online)	01-6500-0-5760-1190-5813-090-245	525.00
231978	PRO-ED INC.	Protocols (Digital)	01-6500-0-5760-1190-5813-090-245	236.00
231960	PROTECH	Environmental Testing	01-8150-0-0000-8110-5899-033-741	5,395.00
231959	QUICK LIGHT RECYCLING	Universal Waste Removal	01-0000-0-0000-8200-5899-090-760	3,140.50
232101	READING PARTNERS	Reading Partners	01-0801-0-1110-1000-5899-013-180	14,000.00
231994	RIVERSIDE INSIGHTS	Protocols/Kits (Print)	01-6500-0-5760-1190-4320-090-245	12,297.76
232054	ROSENMAN, AMELIA	Helix Cup - Consult	01-9010-0-1110-1000-5801-090-053	2,721.13
232054	ROSENMAN, AMELIA	Helix Cup - Consult	01-9010-0-1110-1000-5801-090-055	157.00
232010	SAFETY TRAINING SEMINARS	Safety Training Seminar- CPR/First Aid	01-0000-0-0000-7490-5899-090-716	1,430.00
232012	SAFETY TRAINING SEMINARS	Safety Training Seminar- CPR/First Aid	01-0000-0-0000-7490-5899-090-716	1,430.00
232110	SAN FRANCISCO STATE UNIVERSITY	Intern Teachers	01-0000-0-0000-7400-5899-090-715	5,000.00
232108	SAN MATEO UNION HIGH DISTRICT	bus service 01/06/2023	01-9010-0-1110-1000-5821-009-356	820.00
232073	SCC HISTORY DAY	County History Day Registration	01-0000-0-1110-1000-5210-033-070	250.00
231967	SCHOLASTIC INC	1st Grade Book Supplies	01-0000-0-1110-1000-4200-002-070	110.84
232057	SCHOOL NURSE SUPPLY INC	Warehouse Supply Restock	01-0000-0-0000-0000-9320-000	413.71

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232105	SCHOOL SERVICES OF CALIFORNIA,	Workshop Registration	01-0000-0-0000-7300-5210-090-717	1,180.00
232111	SCHOOL SPECIALTY LLC	Classroom Art Supplies	01-0000-0-1110-1000-4320-012-070	536.91
232113	SERVICE PRESS INC.	Payroll Envelopes	01-0000-0-0000-7340-5810-090-717	233.40
232104	SERVICE PRESS INC.	Business Cards	01-0000-0-0000-8200-5810-090-760	121.27
232020	SIEMENS/CERBERUS DIV	Fire Alarm Systems	01-0000-0-0000-8200-5899-090-760	4,328.32
232114	SILICON VALLEY ED FOUNDATION	Elevate Math	01-3216-0-1110-1000-5899-090-600	209,000.00
232021	SMART SIGN	Asset Tags - N	01-0000-0-0000-7350-4320-090-717	697.05
231982	SOUTH SAN FRANCISCO ROTARY CLU	Rotary Club Dues	01-0000-0-0000-7150-5300-090-714	225.00
232062	SOUTHWEST SCHOOL & OFFICE SUPP	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	2,370.00
231961	STAPLES ADVANTAGE	1st Grade Supplies	01-0000-0-1110-1000-4320-002-070	120.68
231989	STAPLES ADVANTAGE	2nd Grade Supplies	01-0000-0-1110-1000-4320-002-070	407.39
231939	SUPER DUPER PUBLICATIONS	Hand Puppet	01-9010-0-5001-3900-4320-090-350	34.01
232024	TURF & INDUSTRIAL EQUIPMENT CO	Facilities Equipment	01-8150-0-0000-8110-4420-090-741	1,516.25
231941	ULINE	PLTW Storage	01-6387-0-3800-1000-4420-090-CIG	1,913.74
232008	VENTRIS LEARNING LLC	Literacy Materials	01-3010-0-1110-1000-4320-013-301	496.09
231969	VWR INTERNATIONAL LLC	Biotech Supplies	01-9010-0-1110-1000-4320-090-360	133.94
231968	WARD'S NATURAL SCIENCE EST LLC	Biotech Supplies	01-9010-0-1110-1000-4320-090-360	51.99
231970	WARD'S NATURAL SCIENCE EST LLC	Biotech Supplies	01-9010-0-1110-1000-4320-090-360	199.55
231977	WESTERN PSYCHOLOGICAL SERVICES	Protocols (Print)	01-6500-0-5760-1190-4320-090-245	645.40
231976	WESTERN PSYCHOLOGICAL SERVICES	Protocols (Digital)	01-6500-0-5760-1190-5813-090-245	618.00
232115	YOUTH SERVICES BUREAUS	Safety Advocate	01-0000-0-1110-1000-5899-090-401	5,545.00
232115	YOUTH SERVICES BUREAUS	Safety Advocate	01-0801-0-1110-1000-5899-090-401	175,048.00
232115	YOUTH SERVICES BUREAUS	Safety Advocate	01-3213-0-1110-1000-5899-090-346	242,438.00
232115	YOUTH SERVICES BUREAUS	Safety Advocate	01-3217-0-1110-1000-5899-090-381	178,562.00
	TOTAL FUND 01			**1,169,053.52**
231990	OFFICE DEPOT INC	Office Supplies	11-6391-0-4110-2490-4320-041-481	98.99
231996	SEHI COMPUTER PRODUCTS INC	Printer Cartridges	11-6391-0-4110-2490-4320-041-481	242.17
	TOTAL FUND 11			**341.16**
232066	AMAZON.COM	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	425.93
232071	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4200-045-833	90.96
232066	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	425.75
232005	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	151.63
232005	DISCOUNT SCHOOL SUPPLY	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	151.61
232080	LAKESHORE	Site Material/Supplies	12-6105-0-8535-1000-4320-045-835	2,917.08
232081	LAKESHORE	Site Material/Supplies	12-6105-0-8535-1000-4320-045-835	4,616.25
232082	LAKESHORE	Site Material/Supplies	12-6105-0-8535-1000-4320-045-835	798.65
232080	LAKESHORE	Site Material/Supplies	12-6105-0-8535-1000-4420-045-835	1,668.01

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
232080	LAKESHORE	Site Material/Supplies	12-9010-0-8533-1000-4320-045-833	0.00
232081	LAKESHORE	Site Material/Supplies	12-9010-0-8533-1000-4320-045-833	0.00
232082	LAKESHORE	Site Material/Supplies	12-9010-0-8533-1000-4320-045-833	0.00
232078	LAKESHORE	Site Material/Supplies	12-9010-0-8533-1000-4420-045-833	0.00
232080	LAKESHORE	Site Material/Supplies	12-9010-0-8533-1000-4420-045-833	0.00
232082	LAKESHORE	Site Material/Supplies	12-9010-0-8535-1000-4320-045-848	3,498.96
232078	LAKESHORE	Site Material/Supplies	12-9010-0-8535-1000-4420-045-848	2,689.90
232089	ROCKO'S PRODUCE	Pumpkins	12-6105-0-8535-1000-4320-045-835	270.34
232089	ROCKO'S PRODUCE	Pumpkins	12-9010-0-8533-1000-4320-045-833	270.32
232089	ROCKO'S PRODUCE	Pumpkins	12-9302-0-8510-1000-4320-005-LIFT	270.34
232004	SCHOOL OUTFITTERS	Classroom Supplies	12-6105-0-8510-1000-4320-045-830	134.42
232004	SCHOOL OUTFITTERS	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	134.42
232018	STAPLES #0488	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	229.86
232018	STAPLES #0488	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	229.85
	TOTAL FUND 12			**18,974.28**
232031	GRAINGER (BRANCH 729)	Supplies for Warehouse Truck	13-5310-0-0000-3700-4320-090-820	1,009.47
	TOTAL FUND 13			**1,009.47**
232027	CUMISKEY CONSTRUCTION	Toilet Pod Repairs	40-9010-0-0000-8500-6270-009-924	187,666.67
232027	CUMISKEY CONSTRUCTION	Toilet Pod Repairs	40-9010-0-0000-8500-6270-012-924	187,666.67
232027	CUMISKEY CONSTRUCTION	Toilet Pod Repairs	40-9010-0-0000-8500-6270-021-924	187,666.66
	TOTAL FUND 40			**563,000.00**
	TOTAL # OF PURCHASE ORDERS	**205**	**TOTAL P.O. AMOUNT**	**1,752,378.43**

PURCHASE ORDERS BY FUND:			
1	GENERAL FUND	$ 1,169,053.52	
11	ADULT EDUCATION FUND	$ 341.16	
12	CHILD DEVELOPMENT FUND	$ 18,974.28	
13	FOOD SERVICE	$ 1,009.47	
14	DEFERRED MAINTENANCE		
21	BOND		
25	CAPITAL FACILITIES		
35	MODERNIZATION FUND		
40	SPECIAL RESERVE	$ 563,000.00	
73	FOUNDATION TRUST FUND		
	TOTAL PUCHASE ORDERS	**$ 1,752,378.43**	

CHANGE ORDERS:				
230783	360 DEGREE CUSTOMER INC	Non-Public Agency Services	01-6500-0-5760-1190-5899-090-245	-165,853.50
230833	ADROIT ADVANCED	Transportation Services	01-0000-0-5760-3600-5820-090-781	200,000.00

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
230832	ATX LEARNING LLC	Non Public Agency	01-3213-0-1110-1000-5899-090-346	-80,000.00
231167	AVID TRANSLATION	OPEN PO for Interpreter	01-0801-0-0000-3900-5899-006-123	300.00
230817	BEACON SCHOOL	NPA	01-6500-0-5760-1190-5870-090-245	-150,000.00
230597	C.H. BULL COMPANY	Open P. O. - Misc. Tools	01-8150-0-0000-8110-4320-090-741	812.26
230830	CHILDREN'S HEALTH COUNCIL	Non Public School	01-6500-0-5760-1180-5870-090-230	-14,400.00
230830	CHILDREN'S HEALTH COUNCIL	Non Public School	01-6500-0-5760-1180-5880-090-230	-24,960.00
230830	CHILDREN'S HEALTH COUNCIL	Non Public School	01-6500-0-5760-1180-5899-090-230	-640.00
230072	CONCORD THEATRICALS CORP	Drama Supplies	01-9219-0-1208-1000-4320-032-356	82.92
230072	CONCORD THEATRICALS CORP	Drama Supplies	01-9219-0-1208-1000-5899-032-356	200.00
230587	CUSTOM TRUCK	Open P.O. Truck Accessories	01-8150-0-0000-8110-4320-090-741	1,500.00
231353	DANNIS WOLIVER KELLEY	Legal Services	01-0000-0-0000-7300-5889-090-717	14,000.00
230831	DOOLEY CORPORATION	Behavior Support Services	01-6500-0-5760-1190-5870-090-245	25,000.00
230741	EIDE BAILLY LLP	Audit Services	01-0000-0-0000-7190-5887-090-717	8,625.00
230815	EVERDRIVEN TECHNOLOGIES LLC	Transportation	01-0000-0-5760-3600-5820-090-781	100,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-002-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-006-760	2,500.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-007-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-008-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-009-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-011-760	2,500.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-013-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-014-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-022-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-032-760	5,000.00
231104	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-0000-0-0000-8200-5899-033-760	5,000.00
230693	HANNA INTERPRETING	Interpreting Services	01-6500-0-5760-1190-5899-090-245	-20,000.00
230073	HERFF JONES	Diplomas and Graduation Supplies	01-9215-0-1110-1000-4320-032-356	1,000.00
230851	HILLYARD INC	Open P.O. - Custodial Supplies	01-0000-0-0000-8200-4320-012-759	1,500.00
230320	J.W. PEPPER & SON INC	Music Supplies	01-0000-0-1110-1000-4320-032-322	90.53
230520	KBA DOCUSYS INC	Copiers Maintenance	01-0000-0-1110-1000-5600-090-722	11,611.82
230522	KBA DOCUSYS INC	B/W copies overage charge/ Color copies	01-0000-0-1110-1000-5600-090-722	-11,611.82
230321	KELLY PAPER	Open P.O. - Copy Paper	01-0000-0-1110-1000-4320-032-070	100.00
230696	MAXIM HEALTHCARE SERVICES INC.	Non Public Agency	01-3310-0-5760-1110-5899-090-201	-900,000.00
230855	NCBOA	Officials fee for Basketball	01-9219-0-1202-1000-5899-032-356	1,000.00
230113	NETWORK CRAZE TECHNOLOGIES INC	Cisco Certified Phones & Parts	01-0000-0-0000-2424-4320-090-735	950.00
230297	PBUA	Baseball umpire fees	01-9219-0-1202-1000-5899-032-356	2,772.12
230694	PROCARE THERAPY	Non Public Agency	01-6500-0-5760-1190-5899-090-245	11,000.00

PURCHASE ORDER LISTING - February 1, 2023 to February 28, 2023

P.O.	Vendor	Description	Account	Amount
231646	PROTECH	Consulting & Engineering	01-0000-0-0000-8200-5899-032-760	20,000.00
231382	ROBERT HALF	Contracted I.T. Techs	01-0000-0-0000-2424-5899-090-735	32,000.00
230476	ROZZI'S REPRODUCTION & SUPPLY	Open P.O. Printing Services	01-0000-0-0000-8200-5810-090-760	3,000.00
231431	SCOOT EDUCATION INC.	Staffing	01-0000-0-0000-7400-5899-090-715	250,000.00
231604	SOUTHWEST SCHOOL & OFFICE SUPP	Warehouse Inventory Restock	01-0000-0-0000-0000-9320-000	607.61
230697	STEPPING STONES CTR-A.S.P. INC	Non Public Agency	01-3310-0-5760-1110-5899-090-201	-700,000.00
230829	TRUMPET BEHAVIORAL HEALTH LLC	Behaviour Support Services	01-6500-0-5760-1190-5870-090-245	-30,000.00
230612	TURF & INDUSTRIAL EQUIPMENT CO	Open P.O. - Lawn Mower Equipment	01-8150-0-0000-8110-4320-090-741	6,000.00
230432	UNITED COACH TOURS	Transportation	01-0000-0-1110-1000-5821-032-070	10,035.00
230432	UNITED COACH TOURS	Transportation	01-6387-0-1110-1000-5821-032-CIG	1,915.00
230432	UNITED COACH TOURS	Transportation	01-6388-0-1110-1000-5821-032-318	1,185.00
230560	UPS STORE	Live Scan Service	01-0000-0-0000-7400-5841-090-715	4,000.00
231064	WELLDOM INC	Non-Public Agency	01-6500-0-5760-1190-5870-090-245	140,000.00
230701	WINGS LEARNING CENTER	NPS	01-6500-0-5760-1180-5870-090-230	-24,000.00
230701	WINGS LEARNING CENTER	NPS	01-6500-0-5760-1180-5880-090-230	-36,000.00
230422	P & R PAPER SUPPLY CO	Food Service Paper Products	13-5310-0-0000-3700-4340-090-820	20,000.00
231014	FIRST GUARD SERVICES LLC	Firewatch Guard	40-9010-0-0000-8200-5899-011-902	80,000.00
	TOTAL CHANGE ORDERS			**(1,158,178.06)**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Warrant Register - February 1 – February 28, 2023

BACKGROUND:

The attached report lists all the Warrants issued by the District from February 1 – February 28, 2023. For the period listed above the Warrants total $3,041,375.46 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of February 1 – February 28, 2023. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
FEBRUARY 1 TO FEBRUARY 28, 2023

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
360 DEGREE CUSTOMER INC	02/09/2023	828577	PO230783	01	6500	0	5760	1190	5899	090	245	13704	4,368.00
360 DEGREE CUSTOMER INC Total													4,368.00
A+ LIVE SCAN SERVICES	02/16/2023	830248	PO231327	01	0000	0	0000	7400	5840	090	715	14313A	196.00
A+ LIVE SCAN SERVICES Total													196.00
ACACIA GLASS CORP	02/02/2023	826823	PO231854	01	8150	0	0000	8110	4320	090	741	831	467.52
ACACIA GLASS CORP Total													467.52
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5820	090	230	31647	1,540.00
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5820	090	230	31646	1,760.00
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5870	090	230	31647	2,462.50
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5870	090	230	31646	1,788.50
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5880	090	230	31647	4,998.00
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5880	090	230	31646	5,712.00
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5899	090	230	31647	126.00
ACHIEVE KIDS	02/28/2023	833575	PO230702	01	6500	0	5760	1180	5899	090	230	31646	144.00
ACHIEVE KIDS Total													18,531.00
ADAM-HILL COMPANY, THE	02/02/2023	826817	PO230640	01	8150	0	0000	8110	4320	090	741	30082304	258.26
ADAM-HILL COMPANY, THE	02/07/2023	827786	PO230640	01	8150	0	0000	8110	4320	090	741	30082548	311.77
ADAM-HILL COMPANY, THE	02/28/2023	833566	PO230640	01	8150	0	0000	8110	4320	090	741	30083005	380.39
ADAM-HILL COMPANY, THE Total													950.42
ADEMCO INC	02/07/2023	827787	PO230649	01	8150	0	0000	8110	4320	090	741	HW8RMV01	83.49
ADEMCO INC	02/07/2023	827787	PO230649	01	8150	0	0000	8110	4320	090	741	HY4RBH01	(83.49)
ADEMCO INC	02/07/2023	827787	PO230649	01	8150	0	0000	8110	4320	090	741	HW8RMV01-1	21.42
ADEMCO INC	02/28/2023	833610	PO230649	01	8150	0	0000	8110	4320	090	741	JF2MTP01	25.26
ADEMCO INC	02/28/2023	833610	PO230649	01	8150	0	0000	8110	4320	090	741	JF2MTP02	158.13
ADEMCO INC Total													204.81
ADROIT ADVANCED	02/21/2023	830576	PO230833	01	0000	0	5760	3600	5820	090	781	37058	88,484.10
ADROIT ADVANCED Total													88,484.10
ADVANCED INTEGRATED PEST MGMT	02/07/2023	827798	PO230589	01	0000	0	0000	8200	5807	090	760	156978 JAN23	2,413.00
ADVANCED INTEGRATED PEST MGMT Total													2,413.00
AG PARTS WORLDWIDE INC	02/16/2023	830241	PO231948	01	0000	0	0000	2424	4320	090	735	043110	2,193.11
AG PARTS WORLDWIDE INC Total													2,193.11
AIRGAS USA LLC	02/07/2023	827812	PO230458	01	8150	0	0000	8110	4320	090	741	9134363704	149.53
AIRGAS USA LLC	02/16/2023	830261	PO230458	01	8150	0	0000	8110	4320	090	741	9134523607	242.27
AIRGAS USA LLC Total													391.80
ALAMEDA ELECTRIC SUPPLY	02/14/2023	829529	PO230479	01	8150	0	0000	8110	4320	090	741	S5452427.001	102.08
ALAMEDA ELECTRIC SUPPLY Total													102.08
ALAMEDA ELECTRICAL	02/23/2023	831914	PO230479	01	8150	0	0000	8110	4320	090	741	S5513045.002	146.35
ALAMEDA ELECTRICAL	02/23/2023	831914	PO230479	01	8150	0	0000	8110	4320	090	741	S5513045.001	52.74
ALAMEDA ELECTRICAL Total													199.09
ALL CITY MANAGEMENT SVCS INC.	02/07/2023	827758	PO230145	01	0000	0	0000	7300	5899	090	717	82845	6,307.20

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ALL CITY MANAGEMENT SVCS INC.	02/16/2023	830259	PO230145	01	0000	0	0000	7300	5899	090	717	83177	6,307.20
ALL CITY MANAGEMENT SVCS INC. Total													12,614.40
ALTO MUSIC	02/16/2023	830218	PV230583	01	0000	0	1110	1000	4320	012	322	3335494	91.86
ALTO MUSIC Total													91.86
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231847	01	0000	0	1110	2421	4200	002	451	1XMY-6QT9-4Y11	14.94
AMAZON CAPITAL SERVICES	02/14/2023	829535	PO231867	01	3213	0	1110	1000	4200	031	439	1KYP-XFGP-49MP	14.27
AMAZON CAPITAL SERVICES	02/14/2023	829535	PO231867	01	3213	0	1110	1000	4200	031	439	1HC3-TVWJ-7V6X	384.95
AMAZON CAPITAL SERVICES	02/23/2023	831945	PO231998	01	0000	0	1110	1000	4200	010	070	133N-CD7H-3NLW	177.84
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231806	01	0000	0	1110	1000	4320	021	070	1HVW-X3CM-63KP	365.77
AMAZON CAPITAL SERVICES	02/07/2023	827792	PO231812	01	0000	0	1110	1000	4320	006	070	1LCY-9Q36-7DNR	49.10
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231847	01	0000	0	1110	2421	4320	002	451	1DCH-Q347-46KN	14.32
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231847	01	0000	0	1110	2421	4320	002	451	1XMY-6QT9-4Y11	62.18
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231851	01	9010	0	5001	3900	4320	090	350	11PJ-9X7W-7W91	56.01
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231851	01	9010	0	5001	3900	4320	090	350	1LGH-MR91-4P7R	108.24
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231877	01	0000	0	0000	2424	4320	090	735	1M7J-G3HY-77DY	80.70
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231878	01	0000	0	1110	1000	4320	008	070	13JG-7196-4MX7	120.00
AMAZON CAPITAL SERVICES	02/07/2023	827791	PO231906	01	0000	0	1110	1000	4320	014	070	1767-NPKG-3QTN	98.85
AMAZON CAPITAL SERVICES	02/09/2023	828594	PO231807	01	3010	0	1110	1000	4320	007	301	16LC-4TV9-4X3J	439.12
AMAZON CAPITAL SERVICES	02/09/2023	828575	PV230557	01	9302	0	1110	1000	4320	090	600	1RDR-GTYM-HQFN	29.64
AMAZON CAPITAL SERVICES	02/14/2023	829506	PO231875	01	0000	0	1110	1000	4320	008	070	1976-6MHR-67GR	218.65
AMAZON CAPITAL SERVICES	02/14/2023	829506	PO231895	01	9010	0	1110	1000	4320	002	356	1XFY-4TD4-6JTK	965.51
AMAZON CAPITAL SERVICES	02/14/2023	829535	PO231950	01	0000	0	1110	1000	4320	090	762	1DC1-669C-46MP	119.25
AMAZON CAPITAL SERVICES	02/16/2023	830219	PO230956	01	0000	0	0000	7350	4320	090	717	19LX-RMKH-H4HH	78.54
AMAZON CAPITAL SERVICES	02/16/2023	830252	PO231805	01	0000	0	1110	1000	4320	032	070	1XMV-MRVF-4WKY	103.43
AMAZON CAPITAL SERVICES	02/16/2023	830257	PO231916	01	9010	0	1110	1000	4320	041	212S	1XMX-X66L-46PK	680.02
AMAZON CAPITAL SERVICES	02/16/2023	830257	PO231916	01	9010	0	1110	1000	4320	041	212S	1QTK-9NC1-3XLK	174.44
AMAZON CAPITAL SERVICES	02/16/2023	830257	PO231934	01	6500	0	5730	1190	4320	005	205	1WJT-GV49-4F6Q	170.28
AMAZON CAPITAL SERVICES	02/16/2023	830257	PO231935	01	6500	0	5730	1190	4320	005	205	1R46-YJPM-4H4V	170.28
AMAZON CAPITAL SERVICES	02/16/2023	830257	PO231943	01	0000	0	1110	1000	4320	021	070	1GNF-77HM-4DPC	328.55
AMAZON CAPITAL SERVICES	02/16/2023	830252	PO231953	01	0000	0	1110	1000	4320	032	070	16CX-41GR-4LK3	76.90
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231815	01	9010	0	5001	3900	4320	090	350	1WVF-1VY7-4HNC	290.43
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231826	01	9010	0	5001	3900	4320	090	350	1HVM-Q61Y-46DW	26.36
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231828	01	9010	0	5001	3900	4320	090	350	1NVQ-JQJP-4KY6	142.76
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231876	01	9010	0	5001	3900	4320	090	350	1QJQ-YKX3-7MLC	389.47
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231928	01	6500	0	5730	1190	4320	005	205	1H79-DYQM-3T4H	170.28
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231929	01	6500	0	5730	1190	4320	005	205	1VPQ-KR6R-3XKC	170.28
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231930	01	6500	0	5730	1190	4320	005	205	16CX-41GR-4F1D	170.28
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231931	01	6500	0	5730	1190	4320	005	205	1MK4-HVPL-49N3	170.28
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231932	01	6500	0	5730	1190	4320	005	205	17LH-N3GH-4FCT	170.28
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231933	01	6500	0	5730	1190	4320	005	205	1J99-6XGJ-3WFX	170.28

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AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231936	01	6500	0	5730	1190	4320	005	205	1GTG-KFPK-4W3C	66.99
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231936	01	6500	0	5730	1190	4320	005	205	16QT-PYW1-3XKJ	230.32
AMAZON CAPITAL SERVICES	02/21/2023	830586	PO231937	01	9010	0	5001	3900	4320	090	350	14JX-N1KQ-4GRY	70.57
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231945	01	9010	0	5001	3900	4320	090	350	1Y7F-TRRW-4FVG	185.12
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231955	01	9010	0	5001	3900	4320	090	350	1KMQ-H3C6-4WH9	37.29
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231955	01	9010	0	5001	3900	4320	090	350	1MK4-HVPL-4JHC	80.08
AMAZON CAPITAL SERVICES	02/21/2023	830590	PO231984	01	0000	0	1110	1000	4320	010	070	1GTG-KFPK-67NP	94.43
AMAZON CAPITAL SERVICES	02/23/2023	831917	PO230889	01	0000	0	1110	1000	4320	033	070	1DWY-KL1W-6KJV	236.23
AMAZON CAPITAL SERVICES	02/23/2023	831904	PO231826	01	9010	0	5001	3900	4320	090	350	16CD-MWLW-4JKF	77.31
AMAZON CAPITAL SERVICES	02/23/2023	831917	PO231942	01	6387	0	3800	1000	4320	090	CIG	1DVX-4336-491D	374.60
AMAZON CAPITAL SERVICES	02/23/2023	831917	PO231942	01	6387	0	3800	1000	4320	090	CIG	1GYG-6XT4-RQWG	(37.46)
AMAZON CAPITAL SERVICES	02/23/2023	831917	PO231942	01	6387	0	3800	1000	4320	090	CIG	1Y3C-J9G3-RRMD	(37.46)
AMAZON CAPITAL SERVICES	02/23/2023	831896	PO231947	01	0000	0	0000	2424	4320	090	735	14TC-7FY1-4LC9	77.94
AMAZON CAPITAL SERVICES	02/23/2023	831896	PO231947	01	0000	0	0000	2424	4320	090	735	13JG-WCH6-4VJR	54.88
AMAZON CAPITAL SERVICES	02/23/2023	831896	PO231966	01	0000	0	1110	1000	4320	002	070	1GC3-D37Y-4CF4	379.74
AMAZON CAPITAL SERVICES	02/23/2023	831896	PO231966	01	0000	0	1110	1000	4320	002	070	1KTW-X6N3-669W	201.16
AMAZON CAPITAL SERVICES	02/23/2023	831945	PO232001	01	0000	0	1110	1000	4320	032	070	1HVG-K9L7-3VGD	32.47
AMAZON CAPITAL SERVICES	02/23/2023	831945	PO232001	01	0000	0	1110	1000	4320	032	070	1D1N-DY6K-6HPR	151.62
AMAZON CAPITAL SERVICES	02/23/2023	831943	PO232050	01	6387	0	3800	1000	4320	090	CIG	14YP-YWPP-3TKK	75.88
AMAZON CAPITAL SERVICES	02/28/2023	833572	PO231957	01	0000	0	1110	1000	4320	021	070	1DWY-KL1W-4XDV	127.22
AMAZON CAPITAL SERVICES	02/28/2023	833572	PO231957	01	0000	0	1110	1000	4320	021	070	1KYP-XFGP-4L79	938.83
AMAZON CAPITAL SERVICES	02/28/2023	833581	PO232003	01	0000	0	1110	1000	4320	021	070	1L9H-44XY-3TD4	145.94
AMAZON CAPITAL SERVICES	02/23/2023	831896	PO231225	01	6388	0	3800	1000	4420	090	318	1746-464T-GPPK	57.57
AMAZON CAPITAL SERVICES Total													10,593.75
AMERICAN EAGLE ENTERPRISES INC	02/28/2023	833611	PO231816	01	8150	0	0000	8110	5899	090	741	7388	9,440.00
AMERICAN EAGLE ENTERPRISES INC Total													9,440.00
AMERICAN FIDELITY	02/07/2023	827813	PO230294	01	0000	0	0000	7350	5899	090	717	61880	898.80
AMERICAN FIDELITY Total													898.80
AMS.NET INC	02/02/2023	826813	PO231811	01	0000	0	0000	2424	5899	090	735	INVOICE-0062668	5,000.00
AMS.NET INC Total													5,000.00
APPLE INC	02/09/2023	828605	PO231896	01	9010	0	1110	1000	4320	002	356	AL04955182	417.53
APPLE INC	02/09/2023	828605	PO231896	01	9010	0	1110	1000	4320	002	356	AK27177699	29.00
APPLE INC	02/09/2023	828605	PO231896	01	9010	0	1110	1000	4320	002	356	JA29254488	(163.71)
APPLE INC	02/09/2023	828605	PO231896	01	9010	0	1110	1000	4320	002	356	JA29267229	(29.00)
APPLE INC	02/14/2023	829491	PO231896	01	9010	0	1110	1000	4320	002	356	AK27018885	163.71
APPLE INC Total													417.53
ARBORTECH TREE CARE INC	02/02/2023	826818	PO231868	01	8150	0	0000	8110	5899	021	741	2857	5,437.50
ARBORTECH TREE CARE INC	02/16/2023	830253	PO231924	01	8150	0	0000	8110	5899	090	741	2883	3,900.00
ARBORTECH TREE CARE INC	02/23/2023	831897	PO232017	01	8150	0	0000	8110	5899	021	741	2886	2,450.00
ARBORTECH TREE CARE INC	02/23/2023	831897	PO232017	01	8150	0	0000	8110	5899	021	741	2885	6,800.00

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ARBORTECH TREE CARE INC	02/23/2023	831897	PO232017	01	8150	0	0000	8110	5899	021	741	2884	8,450.00
ARBORTECH TREE CARE INC Total													27,037.50
ARISE EDUCATIONAL CENTER	02/21/2023	830577	PO230703	01	6500	0	5760	1180	5820	090	230	776	2,144.00
ARISE EDUCATIONAL CENTER	02/23/2023	831900	PO230703	01	6500	0	5760	1180	5820	090	230	778	2,010.00
ARISE EDUCATIONAL CENTER	02/21/2023	830577	PO230703	01	6500	0	5760	1180	5870	090	230	776	3,607.20
ARISE EDUCATIONAL CENTER	02/23/2023	831900	PO230703	01	6500	0	5760	1180	5870	090	230	778	3,360.70
ARISE EDUCATIONAL CENTER	02/23/2023	831900	PO230703	01	6500	0	5760	1180	5870	090	230	777	3,811.80
ARISE EDUCATIONAL CENTER	02/21/2023	830577	PO230703	01	6500	0	5760	1180	5880	090	230	776	3,495.20
ARISE EDUCATIONAL CENTER	02/23/2023	831900	PO230703	01	6500	0	5760	1180	5880	090	230	778	3,276.75
ARISE EDUCATIONAL CENTER	02/23/2023	831900	PO230703	01	6500	0	5760	1180	5880	090	230	777	3,495.20
ARISE EDUCATIONAL CENTER Total													25,200.85
ARMOUR PETROLEUM SERVICE &	02/07/2023	827799	PO230447	01	8150	0	0000	8110	5600	090	741	WO-24194	279.50
ARMOUR PETROLEUM SERVICE & Total													279.50
ASBRA, KEVIN	02/23/2023	831936	PV230603	01	0000	0	1110	1000	5210	033	070	BARR CONF. APR23	2,250.00
ASBRA, KEVIN Total													2,250.00
AT&T	02/02/2023	826839	PO230494	01	0000	0	0000	7200	5910	090	760	34701763 JAN23	14,180.56
AT&T	02/02/2023	826839	PO230494	01	6500	0	5760	2700	5910	090	245	34701763 JAN23	70.38
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	234 341-0882 686 2 FEB23	362.10
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	231 371-2596 271 5 FEB23	362.10
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	231 371-0063 609 4 FEB23	69.11
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-2495 285 6 FEB23	3,600.60
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-5989 547 5 FEB23	1,086.34
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-0139 137 5 FEB23	362.10
AT&T	02/21/2023	830591	PO230499	01	0000	0	0000	7200	5910	090	760	234 343-5507 597 3 FEB23	3,055.05
AT&T Total													23,148.34
ATTUNED EDUCATION PARTNERS LLC	02/28/2023	833573	PO230770	01	0000	0	0000	7150	5899	090	712	1777	42,000.00
ATTUNED EDUCATION PARTNERS LLC Total													42,000.00
ATX LEARNING LLC	02/21/2023	830578	PO230832	01	3213	0	1110	1000	5899	090	346	#202301157-3735	14,175.00
ATX LEARNING LLC Total													14,175.00
AVID CENTER	02/02/2023	826837	PO230307	01	4127	0	1110	1000	5813	033	342	SIN002971_00085010	4,809.00
AVID CENTER	02/02/2023	826837	PO230307	01	4127	0	1110	1000	5813	032	342	SIN002971_00085010	4,809.00
AVID CENTER Total													9,618.00
AVID TRANSLATION	02/02/2023	826851	PO230700	01	6500	0	5760	1190	5899	090	245	5278	440.00
AVID TRANSLATION	02/07/2023	827759	PO230383	01	0801	0	1110	1000	5899	021	180	5293	165.00
AVID TRANSLATION	02/14/2023	829507	PO230700	01	6500	0	5760	1190	5899	090	245	5295	34,410.00
AVID TRANSLATION	02/14/2023	829489	PO231167	01	0801	0	0000	3900	5899	006	123	5294	165.00
AVID TRANSLATION	02/28/2023	833576	PO230700	01	6500	0	5760	1190	5899	090	245	5296	17,563.32
AVID TRANSLATION	02/28/2023	833576	PO230700	01	6500	0	5760	1190	5899	090	245	5279	220.00
AVID TRANSLATION Total													52,963.32
AVI-SPL LLC	02/09/2023	828587	PO231892	01	0000	0	0000	2424	5899	090	735	1886330	5,579.37

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AVI-SPL LLC Total													5,579.37
AZUCENA, NYRILL KRISTA	02/16/2023	830225	PV230584	01	0801	0	1110	1000	4320	006	180	JAN23 BATTERIES	51.39
AZUCENA, NYRILL KRISTA Total													51.39
BALDERAS, DELANEY	02/23/2023	831885	PV230591	01	0000	0	0000	0000	9589	000		REISSUE P/R CHK#246793	4,845.01
BALDERAS, DELANEY Total													4,845.01
BANC OF AMERICA PUBLIC CAPITAL	02/23/2023	831947	PO230886	01	0000	0	0000	9100	7438	090	739	R52321	32,056.25
BANC OF AMERICA PUBLIC CAPITAL	02/23/2023	831947	PO230886	01	0000	0	0000	9100	7439	090	739	R52321	105,000.00
BANC OF AMERICA PUBLIC CAPITAL Total													137,056.25
BATTERY SYSTEMS INC	02/21/2023	830573	PO230618	01	8150	0	0000	8110	4320	090	741	32510210231253	139.51
BATTERY SYSTEMS INC Total													139.51
BAY AREA COMPUTER REPAIRS	02/23/2023	831919	PO231949	01	0000	0	0000	2424	5899	090	735	396	840.00
BAY AREA COMPUTER REPAIRS Total													840.00
BEACON SCHOOL	02/14/2023	829508	PO230817	01	6500	0	5760	1190	5870	090	245	JAN23	43,618.55
BEACON SCHOOL Total													43,618.55
BIRCH AGENCY	02/02/2023	826838	PO231008	01	6500	0	5760	1190	5899	090	245	3950006067	3,036.00
BIRCH AGENCY	02/02/2023	826838	PO231008	01	6500	0	5760	1190	5899	090	245	3950006010	1,716.00
BIRCH AGENCY	02/09/2023	828595	PO231008	01	6500	0	5760	1190	5899	090	245	3950006121	2,860.00
BIRCH AGENCY	02/23/2023	831926	PO231008	01	6500	0	5760	1190	5899	090	245	3950006181	2,948.00
BIRCH AGENCY Total													10,560.00
BJOREM SPEECH PUBLICATIONS	02/21/2023	830587	PO231973	01	9010	0	5001	3900	4320	090	350	53564	352.52
BJOREM SPEECH PUBLICATIONS Total													352.52
BLICK ART MATERIALS	02/02/2023	826814	PO230140	01	0000	0	1110	1000	4320	032	070	9932236	484.37
BLICK ART MATERIALS	02/09/2023	828606	PO230140	01	0000	0	1110	1000	4320	032	070	9995990	235.66
BLICK ART MATERIALS	02/21/2023	830585	PO230140	01	0000	0	1110	1000	4320	032	070	247180	94.49
BLICK ART MATERIALS	02/23/2023	831923	PO231952	01	0000	0	1110	1000	4320	021	070	310014	1,160.72
BLICK ART MATERIALS Total													1,975.24
BLUE LINE TRANSFER	02/09/2023	828617	PO230564	01	0000	0	0000	8200	5540	090	760	0001294216	7,611.92
BLUE LINE TRANSFER Total													7,611.92
BLUUM HOLDINGS LLC	02/23/2023	831894	PO231800	01	3010	0	1110	1000	4420	022	301	893660	861.43
BLUUM HOLDINGS LLC	02/23/2023	831894	PO231800	01	3010	0	1110	1000	4420	022	301	648738	(21.98)
BLUUM HOLDINGS LLC Total													839.45
BODWIN, DIANE LITLE	02/09/2023	828576	PO231122	01	0000	0	0000	2424	5801	090	762	012023	673.75
BODWIN, DIANE LITLE Total													673.75
BOYD, AARON	02/16/2023	830226	PV230585	01	0000	0	1110	1000	4320	033	070	BOYS BANNER/CARDS FEB23	169.11
BOYD, AARON	02/16/2023	830226	PV230586	01	0000	0	1110	1000	4320	033	070	GIRLS BANNER FEB23	154.71
BOYD, AARON	02/23/2023	831937	PV230605	01	0000	0	1110	1000	4320	033	070	FY22/23 BANNER SPECIAL OLY	139.34
BOYD, AARON Total													463.16
BR FUNSTEN & CO.	02/07/2023	827800	PO230580	01	8150	0	0000	8110	4320	090	741	3500/01024140	141.84
BR FUNSTEN & CO. Total													141.84
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9206	0	1110	1000	4320	032	356	GIFT P/C OCT-DEC22	317.00

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BRIANO, JAMES	02/09/2023	828598	PV230568	01	9219	0	1201	1000	4320	032	356	GIFT P/C OCT-DEC22	308.41
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9217	0	1110	1000	4320	032	356	GIFT P/C OCT-DEC22	14.27
BRIANO, JAMES	02/14/2023	829479	PV230569	01	9206	0	1110	1000	4320	032	356	GIFT FUND AUG-NOV22	29.66
BRIANO, JAMES	02/14/2023	829479	PV230569	01	9206	0	1110	1000	4320	032	356	GIFT FUND AUG-NOV22	97.68
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9206	0	1110	1000	4322	032	356	GIFT P/C OCT-DEC22	266.83
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9217	0	1110	1000	4322	032	356	GIFT P/C OCT-DEC22	157.10
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9218	0	1110	1000	4322	032	356	GIFT P/C OCT-DEC22	32.25
BRIANO, JAMES	02/14/2023	829479	PV230569	01	9217	0	1110	1000	4322	032	356	GIFT FUND AUG-NOV22	47.97
BRIANO, JAMES	02/14/2023	829479	PV230569	01	9218	0	1110	1000	4322	032	356	GIFT FUND AUG-NOV22	37.90
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9206	0	1110	1000	5899	032	356	GIFT P/C OCT-DEC22	38.00
BRIANO, JAMES	02/09/2023	828598	PV230568	01	9219	0	1202	1000	5899	032	356	GIFT P/C OCT-DEC22	217.00
BRIANO, JAMES Total													1,564.07
BROADMOOR LANDSCAPE SUPPLY	02/09/2023	828578	PO230459	01	0000	0	0000	8200	4320	090	760	61850	332.37
BROADMOOR LANDSCAPE SUPPLY	02/21/2023	830583	PO230459	01	8150	0	0000	8110	4320	090	741	61925	115.35
BROADMOOR LANDSCAPE SUPPLY	02/21/2023	830583	PO230459	01	8150	0	0000	8110	4320	090	741	61932	247.32
BROADMOOR LANDSCAPE SUPPLY	02/21/2023	830601	PO230459	01	8150	0	0000	8110	4320	090	741	61942	193.82
BROADMOOR LANDSCAPE SUPPLY Total													888.86
BSN SPORTS LLC	02/02/2023	826846	PO231793	01	0000	0	1230	1000	4320	033	070	920243663	213.48
BSN SPORTS LLC Total													213.48
BUCKLEY, DEDE	02/02/2023	826855	PV230549	01	3410	0	5001	2700	5220	090	337	NOV22 MILEAGE	34.88
BUCKLEY, DEDE	02/02/2023	826855	PV230549	01	6520	0	5001	2700	5220	090	352	NOV22 MILEAGE	3.87
BUCKLEY, DEDE	02/02/2023	826855	PV230550	01	3410	0	5001	2700	5220	090	337	DEC22 MILEAGE	27.45
BUCKLEY, DEDE	02/02/2023	826855	PV230550	01	6520	0	5001	2700	5220	090	352	DEC22 MILEAGE	3.05
BUCKLEY, DEDE Total													69.25
BUSCHER, SOPHIA	02/28/2023	833612	PV230612	01	0000	0	0000	2700	4320	021	070	RUG FEB23	142.84
BUSCHER, SOPHIA Total													142.84
C.H. BULL COMPANY	02/16/2023	830214	PO230597	01	8150	0	0000	8110	4320	090	741	132681	1,704.14
C.H. BULL COMPANY Total													1,704.14
CALIFORNIA ASSOCIATION FOR	02/02/2023	826819	PO231545	01	6266	0	1110	1000	5300	090	341	M23005	1,370.00
CALIFORNIA ASSOCIATION FOR Total													1,370.00
CALIFORNIA SCHOOL EMPLOYEES	02/23/2023	831946	PO232074	01	6266	0	1110	1000	5210	090	341	2023-PARA-054	1,043.00
CALIFORNIA SCHOOL EMPLOYEES Total													1,043.00
CALIFORNIA WATER SERVICE	02/14/2023	829480	PO230568	01	0000	0	0000	8200	5530	090	760	6907544444 JAN23	18,932.89
CALIFORNIA WATER SERVICE Total													18,932.89
CALPERS	02/23/2023	831938	PV230602	01	0000	0	0000	7600	3701	090	810	MAR23 PREMIUMS BOT	566.50
CALPERS	02/28/2023	833570	PV230599	01	0000	0	0000	7600	3701	090	810	MAR23 1354490268	25,066.00
CALPERS	02/28/2023	833570	PV230599	01	0000	0	0000	7600	3702	090	810	MAR23 1354490268	36,976.25
CALPERS	02/23/2023	831938	PV230602	01	0000	0	0000	7600	5899	090	810	MAR23 PREMIUMS BOT	1.87
CALPERS	02/28/2023	833570	PV230599	01	0000	0	0000	7340	5899	090	717	MAR23 1354490268	2,855.33
CALPERS	02/28/2023	833570	PV230599	01	0000	0	0000	7600	5899	090	810	MAR23 1354490268	527.86

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CALPERS	02/28/2023	833570	PV230599	01	0000	0	0000	0000	9564	000		MAR23 1354490268	865,252.87
CALPERS Total													931,246.68
CAL-STEAM	02/07/2023	827761	PO230464	01	8150	0	0000	8110	4320	090	741	4465080	121.78
CAL-STEAM	02/16/2023	830222	PO230464	01	8150	0	0000	8110	4320	090	741	4471491	32.96
CAL-STEAM	02/16/2023	830222	PO230464	01	8150	0	0000	8110	4320	090	741	4469882	258.30
CAL-STEAM	02/28/2023	833567	PO230464	01	8150	0	0000	8110	4320	090	741	4474237	942.96
CAL-STEAM	02/28/2023	833567	PO230464	01	8150	0	0000	8110	4320	090	741	4477216	58.41
CAL-STEAM Total													1,414.41
CAMPOS, JUDY ANNE	02/14/2023	829511	PV230572	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE	58.99
CAMPOS, JUDY ANNE Total													58.99
CANON SOLUTIONS AMERICA INC	02/14/2023	829496	PO231572	01	0000	0	0000	2424	5899	090	735	6003250655	1,418.70
CANON SOLUTIONS AMERICA INC Total													1,418.70
CBF INC.	02/07/2023	827804	PO230057	01	0000	0	0000	2424	5600	090	735	41599	2,675.00
CBF INC.	02/07/2023	827814	PO230057	01	0000	0	0000	2424	5600	090	735	41607	1,050.00
CBF INC.	02/07/2023	827814	PO230057	01	0000	0	0000	2424	5600	090	735	41601	2,975.00
CBF INC.	02/21/2023	830588	PO230057	01	0000	0	0000	2424	5600	090	735	41803	1,270.00
CBF INC.	02/14/2023	829533	PO231944	01	0000	0	0000	2424	5899	090	735	41468	39,993.00
CBF INC. Total													47,963.00
CDW GOVERNMENT INC	02/02/2023	826820	PO230056	01	0000	0	0000	2424	4320	090	735	GF76060	116.34
CDW GOVERNMENT INC	02/02/2023	826827	PO230056	01	0000	0	0000	2424	4320	090	735	GG55447	63.33
CDW GOVERNMENT INC	02/09/2023	828588	PO230056	01	0000	0	0000	2424	4320	090	735	GJ86895	159.32
CDW GOVERNMENT INC	02/14/2023	829486	PO230056	01	0000	0	0000	2424	4320	090	735	GN23921	41.95
CDW GOVERNMENT INC	02/14/2023	829492	PO230056	01	0000	0	0000	2424	4320	090	735	GM02822	442.46
CDW GOVERNMENT INC	02/14/2023	829492	PO230056	01	0000	0	0000	2424	4320	090	735	GM79374	316.88
CDW GOVERNMENT INC	02/14/2023	829492	PO230056	01	0000	0	0000	2424	4320	090	735	GN37292	94.22
CDW GOVERNMENT INC	02/14/2023	829492	PO230056	01	0000	0	0000	2424	4320	090	735	GN32306	70.51
CDW GOVERNMENT INC	02/16/2023	830223	PO230056	01	0000	0	0000	2424	4320	090	735	GP15195	137.12
CDW GOVERNMENT INC	02/16/2023	830223	PO231926	01	6500	0	5760	1190	4320	090	215	GN75479	352.08
CDW GOVERNMENT INC	02/16/2023	830223	PO231926	01	6500	0	5760	1190	4320	090	215	GP51938	31.00
CDW GOVERNMENT INC	02/21/2023	830602	PO230056	01	0000	0	0000	2424	4320	090	735	FK81831	32.96
CDW GOVERNMENT INC	02/23/2023	831918	PO231552	01	0000	0	0000	7150	4320	090	714	DZ31761	442.46
CDW GOVERNMENT INC	02/02/2023	826827	PO231783	01	3010	0	1110	1000	4420	022	301	GD99360	907.25
CDW GOVERNMENT INC	02/14/2023	829492	PO231723	01	0000	0	1110	1000	4420	009	070	FS08143	2,439.23
CDW GOVERNMENT INC	02/14/2023	829486	PO231927	01	6500	0	5760	1190	4420	090	245	GN68445	609.81
CDW GOVERNMENT INC	02/14/2023	829499	PV230571	01	0000	0	1110	1000	4420	032	070	FB79003	907.25
CDW GOVERNMENT INC	02/16/2023	830242	PO231788	01	0000	0	0000	7300	4420	090	717	GH14090	507.59
CDW GOVERNMENT INC	02/16/2023	830242	PO231962	01	6388	0	3800	1000	4420	032	318	GQ20432	609.81
CDW GOVERNMENT INC	02/23/2023	831918	PO230228	01	0801	0	1110	1000	4420	010	180	FR88344	474.09
CDW GOVERNMENT INC	02/23/2023	831901	PO231243	01	3213	0	1110	1000	4420	031	439	DD15794	5,347.45
CDW GOVERNMENT INC	02/23/2023	831901	PO231243	01	3213	0	1110	1000	4420	031	439	DD22813	1,835.35

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CDW GOVERNMENT INC Total													15,938.46
CERTIFIED LANGUAGES	02/23/2023	831927	PO230781	01	6500	0	5760	1190	5899	090	245	868007013123	234.00
CERTIFIED LANGUAGES Total													234.00
CERVANTES, LILIANA	02/07/2023	827778	PV230556	01	0000	0	1110	1000	4320	022	070	DEC22/ SOCKS	32.94
CERVANTES, LILIANA Total													32.94
CHAVEZ GROUP	02/02/2023	826824	PO230987	01	0000	0	0000	7110	5899	090	713	798	465.00
CHAVEZ GROUP Total													465.00
CHEFS TOYS LLC	02/14/2023	829493	PO231792	01	3550	0	3800	1000	4320	033	333	3907536	4,178.22
CHEFS TOYS LLC	02/14/2023	829493	PO231792	01	3550	0	3800	1000	4320	033	333	3907583	191.50
CHEFS TOYS LLC	02/14/2023	829493	PO231792	01	3550	0	3800	1000	4320	033	333	3907853	170.79
CHEFS TOYS LLC Total													4,540.51
CHILDREN'S HEALTH COUNCIL	02/23/2023	831928	PO230830	01	6500	0	5760	1180	5870	090	230	120621	2,628.00
CHILDREN'S HEALTH COUNCIL	02/23/2023	831928	PO230830	01	6500	0	5760	1180	5880	090	230	120621	5,236.00
CHILDREN'S HEALTH COUNCIL	02/23/2023	831928	PO230830	01	6500	0	5760	1180	5899	090	230	120621	153.00
CHILDREN'S HEALTH COUNCIL Total													8,017.00
CITY AUTO SUPPLY	02/09/2023	828618	PO230472	01	8150	0	0000	8110	4320	090	741	3-936059	53.78
CITY AUTO SUPPLY	02/09/2023	828618	PO230472	01	8150	0	0000	8110	4320	090	741	3-935899	145.86
CITY AUTO SUPPLY	02/09/2023	828618	PO230472	01	8150	0	0000	8110	4320	090	741	3-935193	30.59
CITY AUTO SUPPLY	02/09/2023	828618	PO230472	01	8150	0	0000	8110	4320	090	741	3-935487	148.56
CITY AUTO SUPPLY Total													378.79
CITY OF SAN BRUNO	02/16/2023	830211	PO230570	01	0000	0	0000	8200	5530	090	760	630440 JAN23	85.27
CITY OF SAN BRUNO	02/16/2023	830211	PO230570	01	0000	0	0000	8200	5530	090	760	630420 JAN23	395.16
CITY OF SAN BRUNO Total													480.43
CLAY PLANET	02/07/2023	827762	PO230118	01	0000	0	1207	1000	4320	033	070	226253	3,105.29
CLAY PLANET Total													3,105.29
CLEARLITE TROPHIES	02/28/2023	833564	PO232075	01	0000	0	0000	7150	5810	090	714	89634	71.01
CLEARLITE TROPHIES Total													71.01
COMMISSION ON TEACHER	02/23/2023	831948	PV230611	01	0801	0	1110	1000	5899	033	180	APP FEE - R,. APPLESEED	100.00
COMMISSION ON TEACHER Total													100.00
CONCORD THEATRICALS CORP	02/16/2023	830215	PO230072	01	9219	0	1208	1000	5899	032	356	1756921	400.00
CONCORD THEATRICALS CORP Total													400.00
CORODATA SHREDDING INC.	02/23/2023	831895	PO230498	01	0000	0	0000	8200	5899	090	760	DN 1399668	722.61
CORODATA SHREDDING INC. Total													722.61
COUNTY COUNSEL	02/14/2023	829488	PO230247	01	0000	0	0000	7300	5889	090	717	3762	532.40
COUNTY COUNSEL Total													532.40
COURTS, ALEXANDRIA	02/14/2023	829512	PV230573	01	6500	0	5760	1190	5220	090	245	JAN23 MILEAGE	10.76
COURTS, ALEXANDRIA Total													10.76
CSPCA TREASURER	02/07/2023	827760	PO231920	01	0000	0	0000	7490	5300	090	716	#82-2022-23	700.00
CSPCA TREASURER Total													700.00
CUSTOM TRUCK	02/16/2023	830216	PO230587	01	8150	0	0000	8110	4320	090	741	20230181	1,296.55

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CUSTOM TRUCK Total													1,296.55
CYO TRANSPORTATION SERVICES	02/02/2023	826840	PO231488	01	3010	0	1110	1000	5815	008	301	44695	997.00
CYO TRANSPORTATION SERVICES	02/07/2023	827763	PO231698	01	3010	0	1110	1000	5815	008	301	45052	1,923.00
CYO TRANSPORTATION SERVICES Total													2,920.00
DANNIS WOLIVER KELLEY	02/28/2023	833608	PO231353	01	0000	0	0000	7300	5889	090	717	286764	2,991.00
DANNIS WOLIVER KELLEY	02/28/2023	833608	PO232055	01	0000	0	0000	8200	5889	090	760	287216	500.00
DANNIS WOLIVER KELLEY Total													3,491.00
DELL MARKETING L.P.	02/02/2023	826815	PO230443	01	0000	0	0000	7150	4420	090	714	10646116680	2,313.87
DELL MARKETING L.P.	02/02/2023	826815	PO231713	01	0000	0	1110	1000	4420	090	762	10642122176	15,343.84
DELL MARKETING L.P. Total													17,657.71
DEMCO INC.	02/14/2023	829487	PO231869	01	0000	0	1110	2421	4320	013	451	7250882	338.24
DEMCO INC. Total													338.24
DISTRICT 1 SAN FRANCISCO	02/14/2023	829501	PO230854	01	9219	0	1202	1000	5899	032	356	947	1,280.00
DISTRICT 1 SAN FRANCISCO	02/14/2023	829501	PO230854	01	9219	0	1202	1000	5899	032	356	964	4,054.00
DISTRICT 1 SAN FRANCISCO Total													5,334.00
DOOLEY CORPORATION	02/28/2023	833577	PO230831	01	6500	0	5760	1190	5870	090	245	3330	5,750.00
DOOLEY CORPORATION Total													5,750.00
DORIAN STUDIO INC.	02/02/2023	826847	PO231049	01	0000	0	1110	1000	5810	022	070	3262	500.00
DORIAN STUDIO INC. Total													500.00
DUNN-EDWARDS CORPORATION	02/02/2023	826845	PO230463	01	8150	0	0000	8110	4320	090	741	2020180548	632.75
DUNN-EDWARDS CORPORATION	02/09/2023	828589	PO230463	01	8150	0	0000	8110	4320	090	741	2020180694	554.29
DUNN-EDWARDS CORPORATION	02/16/2023	830224	PO230463	01	8150	0	0000	8110	4320	090	741	2020180832	474.84
DUNN-EDWARDS CORPORATION	02/28/2023	833574	PO230463	01	8150	0	0000	8110	4320	090	741	2020180959	128.12
DUNN-EDWARDS CORPORATION Total													1,790.00
ECA EDUCATIONAL SERVICES INC.	02/14/2023	829500	PO231940	01	9044	0	1110	1000	4320	090	064	13327	1,271.20
ECA EDUCATIONAL SERVICES INC. Total													1,271.20
EDUCATION TEAM, THE	02/16/2023	830249	PO231461	01	0000	0	0000	7400	5899	090	715	588510	1,098.76
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	575444	1,747.83
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	579167	1,373.45
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	588509	1,589.85
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	586457	1,373.45
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	586456	1,589.85
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	586065	1,098.76
EDUCATION TEAM, THE	02/23/2023	831916	PO231461	01	0000	0	0000	7400	5899	090	715	586061	1,271.88
EDUCATION TEAM, THE Total													11,143.83
EIDE BAILLY LLP	02/23/2023	831902	PO230741	01	0000	0	0000	7190	5887	090	717	EI01443699	11,625.00
EIDE BAILLY LLP	02/23/2023	831902	PO230741	01	0000	0	0000	7190	5887	090	717	EI01443698	2,000.00
EIDE BAILLY LLP Total													13,625.00
EMPLOYMENT DEVELOPMENT DEPT	02/23/2023	831921	PV230600	01	0000	0	0000	0000	9565	000		942-4623-8/L1950946704	1,065.00
EMPLOYMENT DEVELOPMENT DEPT Total													1,065.00

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EVANGELISTA, ARCHIVIR	02/23/2023	831886	PV230592	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE	51.34
EVANGELISTA, ARCHIVIR Total													51.34
EVERDRIVEN TECHNOLOGIES LLC	02/02/2023	826852	PO230815	01	0000	0	5760	3600	5820	090	781	1334-090122	12,792.68
EVERDRIVEN TECHNOLOGIES LLC	02/02/2023	826852	PO230815	01	0000	0	5760	3600	5820	090	781	1334-080122	17,451.46
EVERDRIVEN TECHNOLOGIES LLC	02/02/2023	826852	PO230815	01	0000	0	5760	3600	5820	090	781	34693-CM	(309.00)
EVERDRIVEN TECHNOLOGIES LLC	02/09/2023	828579	PO230815	01	0000	0	5760	3600	5820	090	781	35106	29,365.71
EVERDRIVEN TECHNOLOGIES LLC	02/14/2023	829509	PO230815	01	0000	0	5760	3600	5820	090	781	35328	37,189.94
EVERDRIVEN TECHNOLOGIES LLC	02/21/2023	830579	PO230815	01	0000	0	5760	3600	5820	090	781	1334 01/2023 FUEL	1,805.66
EVERDRIVEN TECHNOLOGIES LLC	02/28/2023	833578	PO230815	01	0000	0	5760	3600	5820	090	781	35751	30,536.17
EVERDRIVEN TECHNOLOGIES LLC Total													128,832.62
EWING IRRIGATION PRODUCTS INC	02/28/2023	833568	PO230453	01	8150	0	0000	8110	4320	090	741	18677538	172.22
EWING IRRIGATION PRODUCTS INC Total													172.22
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	008	760	9312	1,443.00
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	032	760	9312	2,808.00
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	033	760	9312	1,560.00
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	007	760	9312	2,808.00
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	022	760	9312	2,808.00
EXPERIENCE JANITORIAL INC.	02/09/2023	828580	PO231104	01	0000	0	0000	8200	5899	013	760	9312	1,404.00
EXPERIENCE JANITORIAL INC.	02/16/2023	830212	PO231104	01	0000	0	0000	8200	5899	008	760	9400	1,287.00
EXPERIENCE JANITORIAL INC.	02/16/2023	830212	PO231104	01	0000	0	0000	8200	5899	033	760	9400	3,120.00
EXPERIENCE JANITORIAL INC.	02/16/2023	830212	PO231104	01	0000	0	0000	8200	5899	007	760	9400	3,432.00
EXPERIENCE JANITORIAL INC.	02/16/2023	830212	PO231104	01	0000	0	0000	8200	5899	013	760	9400	1,716.00
EXPERIENCE JANITORIAL INC. Total													22,386.00
FASTRAK	02/07/2023	827807	PV230558	01	0000	0	0000	8200	5899	090	760	I712385554562	7.00
FASTRAK	02/23/2023	831907	PV230595	01	9219	0	1202	1000	5899	032	356	I712145934084	7.00
FASTRAK	02/23/2023	831907	PV230596	01	9219	0	1202	1000	5899	032	356	I691941473278	9.40
FASTRAK Total													23.40
FENG, VICKY	02/28/2023	833593	PV230608	01	0000	0	1110	1000	4320	032	070	FEB23 - SUPPLIES	96.94
FENG, VICKY Total													96.94
FIRST ALARM	02/14/2023	829494	PO230537	01	8150	0	0000	8300	5806	090	741	732976	1,464.00
FIRST ALARM	02/14/2023	829494	PO230537	01	8150	0	0000	8300	5806	090	741	732145	35.00
FIRST ALARM Total													1,499.00
FLINN SCIENTIFIC INC.	02/14/2023	829498	PO231900	01	0000	0	1110	1000	4320	021	070	2833759	2,043.72
FLINN SCIENTIFIC INC. Total													2,043.72
FLYERS ENERGY LLC	02/14/2023	829531	PO230448	01	0000	0	0000	8200	4320	090	760	22-710586	8,701.27
FLYERS ENERGY LLC	02/16/2023	830254	PO230448	01	0000	0	0000	8200	4320	090	760	23-746931	9,343.89
FLYERS ENERGY LLC Total													18,045.16
FOLLETT CONTENT SOLUTIONS	02/07/2023	827784	PO231671	01	9010	0	1110	1000	4200	006	356	588002F	91.03
FOLLETT CONTENT SOLUTIONS	02/07/2023	827784	PO231671	01	9010	0	1110	1000	4200	006	356	588002	182.10
FOLLETT CONTENT SOLUTIONS	02/23/2023	831906	PO231833	01	0801	0	1110	1000	4200	021	123	610875	1,208.41

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FOLLETT CONTENT SOLUTIONS	02/23/2023	831906	PO231833	01	0000	0	1110	1000	4200	021	070	610875	1,208.41
FOLLETT CONTENT SOLUTIONS	02/23/2023	831924	PO231833	01	0801	0	1110	1000	4200	021	123	610875F	311.23
FOLLETT CONTENT SOLUTIONS	02/23/2023	831924	PO231833	01	0000	0	1110	1000	4200	021	070	610875F	311.24
FOLLETT CONTENT SOLUTIONS Total													3,312.42
FOLLETT CONTENT SOLUTIONS LLC	02/09/2023	828607	PO231905	01	0000	0	1110	2421	4200	010	070	616369	637.01
FOLLETT CONTENT SOLUTIONS LLC	02/16/2023	830255	PO231905	01	0000	0	1110	2421	4200	010	070	616369F	18.29
FOLLETT CONTENT SOLUTIONS LLC Total													655.30
FRANK AND GROSSMAN	02/07/2023	827801	PO230673	01	0000	0	0000	8200	5899	090	760	22041	2,080.00
FRANK AND GROSSMAN Total													2,080.00
FREESTYLE PHOTO	02/07/2023	827772	PO231679	01	6388	0	3800	1000	4320	033	318	1643561	43.09
FREESTYLE PHOTO	02/16/2023	830250	PO231677	01	6388	0	3800	1000	4320	033	318	1646020	279.45
FREESTYLE PHOTO Total													322.54
FRISBIE, MATTHEW H	02/28/2023	833596	PV230613	01	0000	0	1110	1000	4320	025	070	CARDS NOV22	77.23
FRISBIE, MATTHEW H Total													77.23
FUN AND FUNCTION	02/16/2023	830262	PO231834	01	9010	0	5001	3900	4320	090	350	634176	26.52
FUN AND FUNCTION Total													26.52
GOPHER SPORTS	02/07/2023	827785	PO231732	01	0000	0	1230	1000	4320	033	070	IN247831	269.51
GOPHER SPORTS	02/07/2023	827764	PO231864	01	3010	0	1110	1000	4320	008	301	#IN253726	828.32
GOPHER SPORTS	02/23/2023	831903	PO231845	01	0000	0	1110	1000	4320	021	070	IN252826	1,951.08
GOPHER SPORTS Total													3,048.91
GRAHAM, RONALD MICHAEL	02/07/2023	827805	PO230363	01	0000	0	1227	1000	4320	021	322	M34146	15.38
GRAHAM, RONALD MICHAEL	02/07/2023	827805	PO230363	01	0000	0	1227	1000	4320	021	322	38914	75.18
GRAHAM, RONALD MICHAEL	02/07/2023	827805	PO230363	01	0000	0	1227	1000	4320	021	322	37907	102.40
GRAHAM, RONALD MICHAEL	02/07/2023	827776	PO231703	01	3010	0	1110	1000	4320	022	301	37897	114.07
GRAHAM, RONALD MICHAEL	02/07/2023	827805	PO230363	01	0000	0	1227	1000	5600	021	322	M34146	125.00
GRAHAM, RONALD MICHAEL Total													432.03
GRAINGER	02/07/2023	827788	PO230460	01	8150	0	0000	8110	4320	090	741	9495418965	79.27
GRAINGER	02/09/2023	828596	PO230460	01	8150	0	0000	8110	4320	090	741	9586840937	83.02
GRAINGER	02/09/2023	828608	PO230460	01	8150	0	0000	8110	4320	090	741	9592349238	87.91
GRAINGER	02/09/2023	828608	PO230460	01	8150	0	0000	8110	4320	090	741	9513735267	155.63
GRAINGER	02/28/2023	833579	PO230460	01	8150	0	0000	8110	4320	090	741	7107831179	568.10
GRAINGER	02/28/2023	833579	PO232019	01	8150	0	0000	8110	4420	090	741	9576468152	4,268.94
GRAINGER	02/02/2023	826825	PO231908	01	0000	0	0000	0000	9320	000		9589487256	3,025.96
GRAINGER	02/23/2023	831944	PO232035	01	0000	0	0000	0000	9320	000		9613328492	2,521.95
GRAINGER	02/28/2023	833609	PO232035	01	0000	0	0000	0000	9320	000		9613194266	2,392.75
GRAINGER	02/28/2023	833609	PO232035	01	0000	0	0000	0000	9320	000		9613035907	319.03
GRAINGER	02/28/2023	833609	PO232035	01	0000	0	0000	0000	9320	000		9613194274	319.03
GRAINGER Total													13,821.59
GREEN CAB PENINSULA	02/16/2023	830260	PO230834	01	0000	0	5760	3600	5820	090	781	2212	4,800.00
GREEN CAB PENINSULA Total													4,800.00

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HALTEH, LILLIAN N.	02/09/2023	828599	PV230559	01	6500	0	5760	2490	5820	090	245	DEC22 MILEAGE	27.50
HALTEH, LILLIAN N.	02/09/2023	828599	PV230560	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE	28.82
HALTEH, LILLIAN N. Total													56.32
HANNA INTERPRETING	02/02/2023	826853	PO230693	01	6500	0	5760	1190	5899	090	245	476318	7,225.00
HANNA INTERPRETING Total													7,225.00
HEALTH CONNECTED	02/21/2023	830572	PO231992	01	6266	0	1110	1000	5210	090	341	2194	4,200.00
HEALTH CONNECTED Total													4,200.00
HERFF JONES LLC	02/14/2023	829510	PO230073	01	9215	0	1110	1000	4320	032	356	1155140	0.32
HERFF JONES LLC	02/21/2023	830589	PO230073	01	9215	0	1110	1000	4320	032	356	1156078	3,240.21
HERFF JONES LLC	02/21/2023	830589	PO230073	01	9215	0	1110	1000	4320	032	356	1156078-1	333.27
HERFF JONES LLC	02/07/2023	827777	CL220053	01	6500	0	0000	0000	9510	000		2798734	356.23
HERFF JONES LLC Total													3,930.03
HERNANDEZ, NORMA	02/16/2023	830220	PV230574	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE	102.30
HERNANDEZ, NORMA Total													102.30
HILLYARD	02/09/2023	828582	PO230685	01	0000	0	0000	8200	4320	002	759	605017115	618.82
HILLYARD	02/14/2023	829532	PO231492	01	0000	0	0000	8200	4320	009	759	605017114	199.46
HILLYARD	02/16/2023	830217	PO230899	01	0000	0	0000	8200	4320	007	759	605021573	329.56
HILLYARD	02/23/2023	831925	PO230400	01	0000	0	0000	8200	4320	022	759	605030270	548.50
HILLYARD	02/23/2023	831925	PO230899	01	0000	0	0000	8200	4320	007	759	605028769	584.86
HILLYARD	02/23/2023	831925	PO231033	01	0000	0	0000	8200	4320	006	759	605030269	1,624.44
HILLYARD	02/28/2023	833580	PO231492	01	0000	0	0000	8200	4320	009	759	605022977	185.80
HILLYARD Total													4,091.44
HULCE CONSULTING GROUP	02/14/2023	829539	PO231912	01	0000	0	1110	1000	5801	090	190	SSF-001	3,375.00
HULCE CONSULTING GROUP Total													3,375.00
HUNTLEY, MELANIE	02/16/2023	830264	PV230593	01	6500	0	5760	2490	5820	090	230	JAN23 MILEAGE	59.64
HUNTLEY, MELANIE Total													59.64
IMAGINE LEARNING INC.	02/02/2023	826826	PO231886	01	6266	0	1110	1000	5899	090	341	919253	26,250.00
IMAGINE LEARNING INC. Total													26,250.00
INTERSTATE TRAFFIC CONTROL	02/16/2023	830213	PO230461	01	8150	0	0000	8110	4320	090	741	254985	367.50
INTERSTATE TRAFFIC CONTROL Total													367.50
JOHNSTONE SUPPLY	02/02/2023	826848	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100876866.001	33.14
JOHNSTONE SUPPLY	02/02/2023	826848	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100877285.001	176.51
JOHNSTONE SUPPLY	02/07/2023	827815	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100879237.001	118.52
JOHNSTONE SUPPLY	02/16/2023	830263	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100882152.001	28.35
JOHNSTONE SUPPLY	02/28/2023	833569	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100883144.001	15.44
JOHNSTONE SUPPLY	02/28/2023	833569	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100883144.002	59.85
JOHNSTONE SUPPLY	02/28/2023	833569	PO230601	01	8150	0	0000	8110	4320	090	741	110-S100880481.001	93.17
JOHNSTONE SUPPLY Total													524.98
JONES SCHOOL SUPPLY CO	02/07/2023	827790	PO231848	01	0000	0	1110	1000	4320	021	070	1925657	827.10
JONES SCHOOL SUPPLY CO Total													827.10

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JONESTSHIRTS.COM	02/16/2023	830256	PO231981	01	9010	0	1110	1000	4320	041	212S	61505-JT	1,054.01
JONESTSHIRTS.COM Total													1,054.01
KBA DOCUMENT SOLUTIONS LLC	02/07/2023	827806	PO230520	01	0000	0	1110	1000	5600	090	722	55Y1343012	6,552.23
KBA DOCUMENT SOLUTIONS LLC	02/23/2023	831905	PO230522	01	0000	0	1110	1000	5600	090	722	55Y1345998	3,813.22
KBA DOCUMENT SOLUTIONS LLC Total													10,365.45
KELLY SPICERS STORES	02/07/2023	827793	PO230121	01	0000	0	1110	1000	4320	033	070	11189788	4,007.69
KELLY SPICERS STORES	02/07/2023	827803	PO230321	01	0000	0	1110	1000	4320	032	070	11201967	64.27
KELLY SPICERS STORES	02/07/2023	827803	PO230779	01	0000	0	1110	1000	4320	025	070	11200800	1,027.92
KELLY SPICERS STORES	02/07/2023	827803	PO231919	01	0000	0	1110	1000	4320	002	070	11206434	2,007.97
KELLY SPICERS STORES	02/09/2023	828609	PO230321	01	0000	0	1110	1000	4320	032	070	11207800	143.58
KELLY SPICERS STORES	02/14/2023	829490	PO230321	01	0000	0	1110	1000	4320	032	070	11209055	603.54
KELLY SPICERS STORES	02/23/2023	831920	PO230321	01	0000	0	1110	1000	4320	032	070	11220009	53.55
KELLY SPICERS STORES	02/28/2023	833565	PO232022	01	0000	0	1110	1000	4320	021	070	11224887	19.23
KELLY SPICERS STORES	02/28/2023	833565	PO232022	01	0000	0	1110	1000	4320	021	070	11224955	93.94
KELLY SPICERS STORES	02/02/2023	826841	PO231782	01	0000	0	0000	0000	9320	000		11187420	723.97
KELLY SPICERS STORES	02/07/2023	827793	PO231782	01	0000	0	0000	0000	9320	000		11201972	1,071.54
KELLY SPICERS STORES	02/07/2023	827793	PO231782	01	0000	0	0000	0000	9320	000		11191161	119.06
KELLY SPICERS STORES Total													9,936.26
LAKESHORE	02/21/2023	830592	PO231857	01	6500	0	5730	1190	4320	005	205	377868012523	158.72
LAKESHORE Total													158.72
LASERTORIUM OFFICE SYSTEMS	02/14/2023	829518	PO230058	01	0000	0	0000	2424	5600	090	735	22032	499.07
LASERTORIUM OFFICE SYSTEMS	02/16/2023	830227	PO230058	01	0000	0	0000	2424	5600	090	735	22006	503.08
LASERTORIUM OFFICE SYSTEMS Total													1,002.15
LAWSON PRODUCTS INC	02/07/2023	827779	PO230462	01	8150	0	0000	8110	4320	090	741	9310287831	362.44
LAWSON PRODUCTS INC Total													362.44
LEADER SERVICES	02/16/2023	830228	PV230590	01	9010	0	5001	3900	5899	090	350	CDS6145	513.95
LEADER SERVICES Total													513.95
LEDFORD, GABRIELA	02/21/2023	830580	PV230587	01	0000	0	1219	1000	4320	033	070	CULINARY SUPPLES FEB23	85.96
LEDFORD, GABRIELA	02/28/2023	833597	PV230614	01	0000	0	1219	1000	4320	033	070	FEB23 SUPPLIES	64.53
LEDFORD, GABRIELA Total													150.49
LEE, ANGELINA	02/14/2023	829514	PV230575	01	6500	0	5760	1190	5220	090	245	JAN23 MILEAGE	3.93
LEE, ANGELINA Total													3.93
LEGASPI, JANELLE	02/28/2023	833613	PV230615	01	0000	0	1110	1000	4320	007	070	FEB23 SUPPLIES	95.97
LEGASPI, JANELLE Total													95.97
LEXIA LEARNING SYSTEMS	02/28/2023	833588	PO231951	01	0801	0	1110	1000	5813	006	123	SIN098773	2,000.00
LEXIA LEARNING SYSTEMS Total													2,000.00
LIMITED PAPERS	02/23/2023	831949	PO231987	01	0000	0	1110	1000	4320	032	070	794343	221.55
LIMITED PAPERS Total													221.55
LITERACY RESOURCES LLC	02/23/2023	831929	PO231044	01	0801	0	1110	1000	4200	013	180	222997	226.80
LITERACY RESOURCES LLC	02/23/2023	831929	PO231044	01	0801	0	1110	1000	5813	013	180	222997	267.00

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LITERACY RESOURCES LLC Total													493.80
LOUDAN, ROSELLE MARIE	02/23/2023	831887	PO230015	01	0801	0	0000	2700	5801	090	LIFT	16 1/30-2/10	1,359.26
LOUDAN, ROSELLE MARIE Total													1,359.26
LOWE'S BUSINESS ACCOUNT	02/09/2023	828583	PO230452	01	8150	0	0000	8110	4320	090	741	821 3105 920566 1 JAN23	1,594.02
LOWE'S BUSINESS ACCOUNT Total													1,594.02
LUAULU, ELIZABETH	02/28/2023	833614	PV230616	01	0000	0	0000	2110	5220	090	762	JAN23 MILEAGE	7.73
LUAULU, ELIZABETH	02/28/2023	833598	PV230617	01	0000	0	0000	2110	5220	090	762	FEB23 MILEAGE	6.10
LUAULU, ELIZABETH Total													13.83
LY, LE MY	02/28/2023	833589	PO231179	01	0000	0	0000	7602	5888	090	726	FEB23	2,530.00
LY, LE MY Total													2,530.00
MADISON, REGINA	02/02/2023	826828	PV230547	01	0801	0	1110	1000	5820	090	122	OCT22 MIILEAGE	799.46
MADISON, REGINA	02/02/2023	826831	PV230548	01	0801	0	1110	1000	5820	090	122	NOV22 MILEAGE 11/14/22	277.00
MADISON, REGINA Total													1,076.46
MARTINEZ, LEILAHNIE	02/14/2023	829515	PV230576	01	0000	0	0000	2700	5220	032	070	JAN23 MILEAGE	3.93
MARTINEZ, LEILAHNIE Total													3.93
MASTER TEACHER INC	02/14/2023	829472	PO231922	01	0000	0	0000	7110	5810	090	713	#116794446	547.00
MASTER TEACHER INC Total													547.00
MAXIM HEALTHCARE SERVICES INC.	02/28/2023	833590	PO230696	01	3310	0	5760	1110	5899	090	201	E8476830132	25,479.00
MAXIM HEALTHCARE SERVICES INC.	02/28/2023	833590	PO230696	01	3310	0	5760	1110	5899	090	201	E8400180132	23,887.35
MAXIM HEALTHCARE SERVICES INC. Total													49,366.35
MAXIM HEALTHCARE STAFFING	02/07/2023	827765	PO230696	01	6500	0	5760	1190	5899	090	245	E8248980132	15,515.30
MAXIM HEALTHCARE STAFFING	02/09/2023	828590	PO230696	01	6500	0	5760	1190	5899	090	245	E8322720132	18,351.65
MAXIM HEALTHCARE STAFFING	02/14/2023	829502	PO230696	01	6500	0	5760	1190	5899	090	245	E7196070132	21,853.10
MAXIM HEALTHCARE STAFFING Total													55,720.05
METLIFE INSURANCE COMPANY	02/23/2023	831922	PV230601	01	0000	0	0000	7600	3701	090	810	MAR23 PREMIUMS	13.79
METLIFE INSURANCE COMPANY	02/23/2023	831922	PV230601	01	0000	0	0000	0000	9573	000		MAR23 PREMIUMS	3,787.07
METLIFE INSURANCE COMPANY	02/23/2023	831922	PV230601	01	0000	0	0000	0000	9573	000		MAR23 PREMIUMS	5,426.83
METLIFE INSURANCE COMPANY Total													9,227.69
MI MOVE PA LIMITED	02/02/2023	826832	PO231505	01	0801	0	1110	1000	5813	025	180	MM7092-1 BAL. OWED	130.00
MI MOVE PA LIMITED Total													130.00
MIDWEST MOTOR SUPPLY CO INC	02/09/2023	828597	PO231434	01	8150	0	0000	8110	4320	090	741	100719175	145.27
MIDWEST MOTOR SUPPLY CO INC	02/28/2023	833571	PO231434	01	8150	0	0000	8110	4320	090	741	100746338	214.09
MIDWEST MOTOR SUPPLY CO INC Total													359.36
MOORE THOMAS, SHAWNTERRA	02/16/2023	830221	PV230578	01	0000	0	0000	7150	5210	090	714	JAN23 ACSA CONF.	64.59
MOORE THOMAS, SHAWNTERRA	02/16/2023	830221	PV230577	01	0000	0	0000	7150	5220	090	714	JAN23 MILEAGE	213.54
MOORE THOMAS, SHAWNTERRA Total													278.13
MORENO, DEANNA	02/16/2023	830229	PV230588	01	9010	0	1110	1000	4322	022	356	CAREER DAY JAN23	703.29
MORENO, DEANNA	02/23/2023	831950	PV230607	01	0000	0	1110	1000	5210	022	070	NOV23 DISNEY	103.97
MORENO, DEANNA Total													807.26
MOSS, KIMBERLY	02/21/2023	830598	PV230597	01	0000	0	0000	2700	5210	090	762	ELD CONF DEC22 MILEGE	45.62

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MOSS, KIMBERLY	02/21/2023	830598	PV230598	01	0000	0	0000	2700	5210	090	762	ELD TOLL FEES DEC23	7.00
MOSS, KIMBERLY Total													52.62
MOUSER ELECTRONICS INC.	02/16/2023	830265	PO230603	01	8150	0	0000	8110	4320	090	741	72213728	324.69
MOUSER ELECTRONICS INC. Total													324.69
MRC	02/07/2023	827808	PO230497	01	0000	0	0000	7550	5600	090	718	IN3224986	41.19
MRC	02/07/2023	827808	PO230497	01	0000	0	0000	7350	5600	090	717	IN3224986	71.86
MRC	02/14/2023	829519	PO230497	01	0000	0	0000	7550	5600	090	718	IN3247556	27.71
MRC	02/14/2023	829519	PO230497	01	0000	0	0000	7350	5600	090	717	IN3247556	39.95
MRC Total													180.71
N2Y LLC	02/07/2023	827809	PO231763	01	6500	0	5760	1190	5813	090	245	INV-1061871	99.00
N2Y LLC Total													99.00
NARVARTE, ROSELYN	02/28/2023	833599	PV230620	01	9010	0	1110	1000	4322	025	356	DEC22 SUPPLIES	49.99
NARVARTE, ROSELYN Total													49.99
NCBOA	02/14/2023	829520	PO230855	01	9219	0	1202	1000	5899	032	356	1470	5,952.24
NCBOA Total													5,952.24
NCS PEARSON INC.	02/23/2023	831908	PO231883	01	9010	0	5001	3900	4320	090	350	20975640	554.23
NCS PEARSON INC.	02/23/2023	831908	PO231883	01	9010	0	5001	3900	4320	090	350	21235571	112.14
NCS PEARSON INC. Total													666.37
NETWORK CRAZE TECHNOLOGIES INC	02/28/2023	833604	PO230113	01	0000	0	0000	2424	4320	090	735	INV/2023/01805	213.90
NETWORK CRAZE TECHNOLOGIES INC Total													213.90
NEXT GENERATION SCIENCE	02/02/2023	826833	PO231873	01	0000	0	0000	2110	5210	090	762	174	1,500.00
NEXT GENERATION SCIENCE Total													1,500.00
NG, SHEK HANG (ROCKY)	02/28/2023	833600	PV230618	01	6387	0	3800	1000	5815	033	CIG	JAN23 UC DAVIS TRIP	425.23
NG, SHEK HANG (ROCKY) Total													425.23
NICOLE ANDERSON & ASSOCIATES	02/23/2023	831955	PO232084	01	0000	0	0000	7150	5801	090	714	1392	2,800.00
NICOLE ANDERSON & ASSOCIATES Total													2,800.00
OCCUPATIONAL HEALTH CENTERS	02/02/2023	826849	PO230749	01	0000	0	0000	7400	5899	090	715	78057072	30.00
OCCUPATIONAL HEALTH CENTERS Total													30.00
ODENCRANS, ERICA	02/09/2023	828600	PV230565	01	0000	0	1110	1000	4320	021	070	JAN23 SUPPLIES	48.49
ODENCRANS, ERICA Total													48.49
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO230055	01	0000	0	0000	2424	4320	090	735	288386816001	192.64
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO230055	01	0000	0	0000	2424	4320	090	735	286636005001	32.95
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231766	01	0000	0	0000	7340	4320	090	717	284158368001	97.77
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231766	01	0000	0	0000	7340	4320	090	717	284164014001	52.59
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231796	01	0000	0	1110	1000	4320	012	070	286488565001	203.21
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231797	01	6387	0	3800	1000	4320	090	CIG	287223098001	1,286.11
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231818	01	0000	0	1110	1000	4320	010	070	288409519001	228.87
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231838	01	0000	0	1110	1000	4320	022	070	287396753001	465.83
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231838	01	0000	0	1110	1000	4320	022	070	287396751001	149.10
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231838	01	0000	0	1110	1000	4320	022	070	287394955001	1,344.12

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ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231840	01	0000	0	1110	1000	4320	007	070	289096846001	550.20
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231840	01	0000	0	1110	1000	4320	007	070	289130423001	128.97
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231852	01	0000	0	1110	1000	4320	009	070	285938470001	401.04
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231852	01	0000	0	1110	1000	4320	009	070	285938476001	240.63
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231852	01	0000	0	1110	1000	4320	009	070	285906188001	1,051.05
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231861	01	0000	0	1110	1000	4320	013	070	288302673001	7.38
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231861	01	0000	0	1110	1000	4320	013	070	288302248001	287.67
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231861	01	0000	0	1110	1000	4320	013	070	284309509001	108.56
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231887	01	0000	0	1110	1000	4320	010	070	290238168001	1,178.94
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231887	01	0000	0	1110	1000	4320	010	070	290236388001	2,610.17
ODP BUSINESS SOLUTIONS LLC	02/14/2023	829495	PO231907	01	0000	0	0000	7350	4320	090	717	290617799001	260.39
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO230055	01	0000	0	0000	2424	4320	090	735	287467692001	43.71
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO230055	01	0000	0	0000	2424	4320	090	735	287470455001	19.68
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231843	01	3345	0	5730	1190	4320	005	205	283703294001	988.63
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231898	01	9010	0	5001	3900	4320	090	350	288405198001	439.49
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231898	01	9010	0	5001	3900	4320	090	350	288405197001	2,044.70
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231898	01	9010	0	5001	3900	4320	090	350	288403942001	77.76
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231907	01	0000	0	0000	7350	4320	090	717	290617799002	46.22
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231921	01	0000	0	1110	1000	4320	033	070	290732606001	147.31
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231938	01	0000	0	0000	7150	4320	090	714	290259300001	95.07
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231946	01	0000	0	1110	1000	4320	002	070	291250337002	4.70
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231814	01	9010	0	5001	3900	4320	090	350	285713205001	95.72
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231814	01	9010	0	5001	3900	4320	090	350	285713204001	265.64
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231814	01	9010	0	5001	3900	4320	090	350	285712824001	670.22
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231853	01	3345	0	5730	1190	4320	005	205	286376475001	36.80
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231853	01	3345	0	5730	1190	4320	005	205	286376423001	479.56
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231853	01	3345	0	5730	1190	4320	005	205	286359578001	279.75
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231858	01	9010	0	5001	3900	4320	090	350	288649768001	88.75
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	288197570001	97.87
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	289656398001	94.15
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	288197574001	283.03
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	288197569001	31.50
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	288196268001	1,080.32
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231874	01	0000	0	1110	1000	4320	021	070	289656397001	89.81
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231913	01	0000	0	3200	1000	4320	031	070	287483905001	32.81
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231913	01	0000	0	3200	1000	4320	031	070	287476557001	23.06
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231913	01	0000	0	3200	1000	4320	031	070	287483900001	517.86
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830575	PO231946	01	0000	0	1110	1000	4320	002	070	291250337001	638.16
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231938	01	0000	0	0000	7110	4322	090	713	290259300001	24.61
ODP BUSINESS SOLUTIONS LLC Total													19,615.08

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O'NEIL, SHARON T.	02/23/2023	831939	PO232037	01	0000	0	1110	1000	5899	090	340	032119	1,000.00
O'NEIL, SHARON T. Total													1,000.00
OTIS ELEVATOR COMPANY	02/09/2023	828610	PO230470	01	8150	0	0000	8110	5600	090	741	SJ31865001	1,201.31
OTIS ELEVATOR COMPANY Total													1,201.31
PAN, KRISTIE	02/28/2023	833615	PV230619	01	6500	0	5760	1190	4320	090	245	NOV22 SUPPLIES	58.56
PAN, KRISTIE Total													58.56
PARKWAY HEIGHTS MIDDLE SCHOOL	02/02/2023	823432	PV230498	01	0000	0	1110	1000	4320	022	070	NOV22 SOCKS	(32.94)
PARKWAY HEIGHTS MIDDLE SCHOOL Total													(32.94)
PHILLIPS, KATHLEEN	02/09/2023	828601	PV230564	01	0801	0	1110	1000	4320	013	180	DEC22 SUPPLIES	108.78
PHILLIPS, KATHLEEN Total													108.78
PLUMBMASTER INC.	02/14/2023	829541	PO230617	01	8150	0	0000	8110	4320	090	741	520-03199254	46.03
PLUMBMASTER INC. Total													46.03
PROCARE THERAPY	02/07/2023	827766	PO230694	01	6500	0	5760	1190	5899	090	245	20571264	1,501.50
PROCARE THERAPY	02/07/2023	827766	PO230694	01	6500	0	5760	1190	5899	090	245	20571266	2,800.00
PROCARE THERAPY	02/07/2023	827766	PO230694	01	6500	0	5760	1190	5899	090	245	20576785	2,502.50
PROCARE THERAPY	02/07/2023	827766	PO230694	01	6500	0	5760	1190	5899	090	245	20576786	3,500.00
PROCARE THERAPY	02/07/2023	827816	PO230694	01	6500	0	5760	1190	5899	090	245	20583916	2,502.50
PROCARE THERAPY	02/07/2023	827816	PO230694	01	6500	0	5760	1190	5899	090	245	20583918	3,500.00
PROCARE THERAPY	02/23/2023	831911	PO230694	01	6500	0	5760	1190	5899	090	245	20589926	3,500.00
PROCARE THERAPY	02/23/2023	831911	PO230694	01	6500	0	5760	1190	5899	090	245	20589910	2,502.50
PROCARE THERAPY Total													22,309.00
PRO-ED INC.	02/16/2023	830245	PO231885	01	9010	0	5001	3900	4320	090	350	2975888	262.60
PRO-ED INC.	02/16/2023	830245	PO231885	01	9010	0	5001	3900	4320	090	350	2975888-1	23.90
PRO-ED INC.	02/21/2023	830593	PO231881	01	9010	0	5001	3900	4320	090	350	2975887	381.21
PRO-ED INC. Total													667.71
PROFESSIONAL TUTORS OF AMERICA	02/09/2023	828591	PO230782	01	6500	0	5760	1190	5899	090	245	89200	570.00
PROFESSIONAL TUTORS OF AMERICA Total													570.00
PROTECH	02/23/2023	831930	PO231646	01	0000	0	0000	8200	5899	032	760	22399	13,390.00
PROTECH Total													13,390.00
QUICK LIGHT RECYCLING	02/21/2023	830581	PO231959	01	0000	0	0000	8200	5899	090	760	9357	3,140.56
QUICK LIGHT RECYCLING Total													3,140.56
R & H WHOLESALE SUPPLY INC	02/14/2023	829521	PO230616	01	8150	0	0000	8110	4320	090	741	582105-00	69.60
R & H WHOLESALE SUPPLY INC	02/14/2023	829521	PO230616	01	8150	0	0000	8110	4320	090	741	582229-00	204.51
R & H WHOLESALE SUPPLY INC	02/14/2023	829525	PO230616	01	8150	0	0000	8110	4320	090	741	576085-02	104.39
R & H WHOLESALE SUPPLY INC	02/14/2023	829525	PO230616	01	8150	0	0000	8110	4320	090	741	579402-01	740.13
R & H WHOLESALE SUPPLY INC Total													1,118.63
R S D - REFRIGERATION SUPPLIES	02/07/2023	827780	PO230465	01	8150	0	0000	8110	4320	090	741	39340596-00	39.90
R S D - REFRIGERATION SUPPLIES	02/14/2023	829503	PO230465	01	8150	0	0000	8110	4320	090	741	39341198-00	78.32
R S D - REFRIGERATION SUPPLIES	02/14/2023	829503	PO230465	01	8150	0	0000	8110	4320	090	741	39341337-00	156.63
R S D - REFRIGERATION SUPPLIES	02/23/2023	831912	PO230465	01	8150	0	0000	8110	4320	090	741	39341890-00	117.65

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R S D - REFRIGERATION SUPPLIES	02/28/2023	833582	PO230465	01	8150	0	0000	8110	4320	090	741	39342034-00	68.46
R S D - REFRIGERATION SUPPLIES Total													460.96
RAY GASKIN SERVICE	02/23/2023	831931	PO230666	01	8150	0	0000	8110	4320	090	741	48918	313.20
RAY GASKIN SERVICE Total													313.20
READY REFRESH	02/16/2023	830266	PO230119	01	9010	0	1110	1000	4322	033	356	10.78	10.78
READY REFRESH Total													10.78
RENAUD, ELIZABETH	02/23/2023	831940	PV230604	01	9010	0	5001	3900	5210	090	350	BEST PRACTICE FEB23	25.00
RENAUD, ELIZABETH Total													25.00
RHEE, GRACE	02/14/2023	829473	PV230566	01	0000	0	1110	1000	5813	021	070	NEARPOD JAN23	159.00
RHEE, GRACE Total													159.00
RIENER, VINCENT	02/01/2023	818586	PV230431	01	4035	0	1110	1000	5210	016	343	CONF. DEC22	(2,491.60)
RIENER, VINCENT	02/07/2023	827781	PV230555	01	4035	0	1110	1000	5210	016	343	REISSUE CK DEC22 CONF	2,491.60
RIENER, VINCENT Total													-
RIVAS, ALBERTO LOPEZ	02/28/2023	833616	PV230622	01	0000	0	1110	1000	5210	022	070	JUN22 CONF. MARIACHI	1,431.09
RIVAS, ALBERTO LOPEZ Total													1,431.09
RJMS CORP DBA/ TOYOTA MATERIAL	02/07/2023	827794	PO231130	01	0000	0	0000	8200	6450	090	760	ML1H78	18,067.89
RJMS CORP DBA/ TOYOTA MATERIAL Total													18,067.89
RO HEALTH	02/02/2023	826856	PO231295	01	6500	0	5760	1190	5899	090	245	117226	777.00
RO HEALTH	02/07/2023	827817	PO231295	01	6500	0	5760	1190	5899	090	245	118893	1,707.60
RO HEALTH	02/23/2023	831956	PO231295	01	6500	0	5760	1190	5899	090	245	119458	4,028.40
RO HEALTH Total													6,513.00
ROBERT HALF	02/09/2023	828602	PO231382	01	0000	0	0000	2424	5899	090	735	61503846	3,808.99
ROBERT HALF	02/14/2023	829481	PO230324	01	0000	0	0000	7490	5899	090	716	61495936	1,658.63
ROBERT HALF	02/16/2023	830235	PO230324	01	0000	0	0000	7490	5899	090	716	61520692	1,161.04
ROBERT HALF	02/21/2023	830594	PO231382	01	0000	0	0000	2424	5899	090	735	61542782	3,376.98
ROBERT HALF	02/28/2023	833585	PO230324	01	0000	0	0000	7490	5899	090	716	61568778	1,658.63
ROBERT HALF	02/28/2023	833591	PO231382	01	0000	0	0000	2424	5899	090	735	61595241	3,736.66
ROBERT HALF Total													15,400.93
RODRIGUEZ, JANET	02/02/2023	826834	PO230891	01	3010	0	1110	1000	5801	016	301	15	621.00
RODRIGUEZ, JANET	02/16/2023	830267	PO230891	01	3010	0	1110	1000	5801	016	301	16	460.00
RODRIGUEZ, JANET Total													1,081.00
ROSENMAN, AMELIA	02/28/2023	833594	PO232054	01	9010	0	1110	1000	5801	090	053	#1	1,000.00
ROSENMAN, AMELIA Total													1,000.00
ROSSI DE CAMPOS, LORAINE	02/28/2023	833601	PV230621	01	9010	0	1110	1000	4320	025	356	DEC22 SUPPLIES	26.36
ROSSI DE CAMPOS, LORAINE	02/28/2023	833601	PV230621	01	9010	0	1110	1000	4322	025	356	DEC22 SUPPLIES	184.20
ROSSI DE CAMPOS, LORAINE Total													210.56
ROYAL PIN DONUTS	02/07/2023	827782	PO230035	01	9010	0	1110	1000	4322	022	356	285910	89.90
ROYAL PIN DONUTS Total													89.90
ROZZI'S REPRODUCTION & SUPPLY	02/14/2023	829476	PO230476	01	0000	0	0000	8200	5810	090	760	155192	732.87
ROZZI'S REPRODUCTION & SUPPLY	02/23/2023	831932	PO230476	01	0000	0	0000	8200	5810	090	760	155222	474.39

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ROZZI'S REPRODUCTION & SUPPLY Total													1,207.26
SAFETY TRAINING SEMINARS	02/16/2023	830230	PO232010	01	0000	0	0000	7490	5899	090	716	5996	1,430.00
SAFETY TRAINING SEMINARS	02/16/2023	830230	PO232012	01	0000	0	0000	7490	5899	090	716	6034	1,430.00
SAFETY TRAINING SEMINARS Total													2,860.00
SAFETY-KLEEN SYSTEMS INC.	02/14/2023	829542	PO230565	01	0000	0	0000	8200	5860	090	760	90930795	414.98
SAFETY-KLEEN SYSTEMS INC. Total													414.98
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	6546	0	5760	3120	5899	090	245	SSFUSD0722	1,181.15
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	3327	0	5760	3120	5899	090	245	SSFUSD0722	359.48
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	6500	0	5760	3120	5899	090	245	SSFUSD0722	3,594.79
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	6546	0	5760	3120	5899	090	245	SSFUSD0922	5,043.10
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	3327	0	5760	3120	5899	090	245	SSFUSD0922	1,534.86
SAN MATEO COUNTY	02/09/2023	828584	PO231842	01	6500	0	5760	3120	5899	090	245	SSFUSD0922	15,348.58
SAN MATEO COUNTY Total													27,061.96
SAN MATEO LAWN MOWER SHOP	02/09/2023	828611	PO230457	01	8150	0	0000	8110	4320	090	741	227621	370.86
SAN MATEO LAWN MOWER SHOP Total													370.86
SCC HISTORY DAY	02/23/2023	831957	PO232073	01	0000	0	1110	1000	5210	033	070	2310	250.00
SCC HISTORY DAY Total													250.00
SCHOOL SAFETY SOLUTIONS LLC	02/02/2023	826829	PO230572	01	0000	0	0000	8200	5860	090	760	2824	4,237.50
SCHOOL SAFETY SOLUTIONS LLC	02/09/2023	828612	PO230572	01	0000	0	0000	8200	5860	090	760	2825	2,595.26
SCHOOL SAFETY SOLUTIONS LLC	02/14/2023	829526	PO230572	01	0000	0	0000	8200	5860	090	760	2826	2,292.53
SCHOOL SAFETY SOLUTIONS LLC Total													9,125.29
SCHOOL SERVICES OF CALIFORNIA,	02/16/2023	830246	PO230528	01	0000	0	0000	7350	5899	090	717	136495-IN	355.00
SCHOOL SERVICES OF CALIFORNIA, Total													355.00
SCHOOL SPECIALTY LLC	02/14/2023	829543	PO231904	01	0000	0	1110	1000	4320	010	070	208131802607	285.94
SCHOOL SPECIALTY LLC Total													285.94
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	28519	17,756.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	28533	19,179.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29104	6,676.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29108	2,424.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29276	20,457.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29289	18,352.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29960	18,899.00
SCOOT EDUCATION INC.	02/02/2023	826830	PO231431	01	0000	0	0000	7400	5899	090	715	29971	18,405.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	30638	17,352.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	30648	19,251.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	31403	4,613.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	31647	5,373.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	31776	21,597.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	32094	14,717.00
SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	32554	21,381.00

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SCOOT EDUCATION INC.	02/09/2023	828585	PO231431	01	0000	0	0000	7400	5899	090	715	32682	10,878.00
SCOOT EDUCATION INC. Total													237,310.00
SHERWIN-WILLIAMS COMPANY	02/14/2023	829477	PO230474	01	8150	0	0000	8110	4320	090	741	8685-4	181.72
SHERWIN-WILLIAMS COMPANY	02/14/2023	829544	PO230474	01	8150	0	0000	8110	4320	090	741	8845-4	109.33
SHERWIN-WILLIAMS COMPANY	02/16/2023	830247	PO230474	01	8150	0	0000	8110	4320	090	741	8844-7	500.53
SHERWIN-WILLIAMS COMPANY Total													791.58
SLAKEY BROTHERS	02/02/2023	826835	PO230602	01	8150	0	0000	8110	4320	090	741	855601533	296.67
SLAKEY BROTHERS	02/14/2023	829545	PO230602	01	8150	0	0000	8110	4320	090	741	855677452	117.31
SLAKEY BROTHERS	02/23/2023	831888	PO230602	01	8150	0	0000	8110	4320	090	741	855693716	1,537.88
SLAKEY BROTHERS	02/23/2023	831888	PO230602	01	8150	0	0000	8110	4320	090	741	855693710	156.03
SLAKEY BROTHERS	02/23/2023	831888	PO230602	01	8150	0	0000	8110	4320	090	741	18609882	(100.00)
SLAKEY BROTHERS	02/23/2023	831951	PO230602	01	8150	0	0000	8110	4320	090	741	855727801	278.97
SLAKEY BROTHERS Total													2,286.86
SMART SIGN	02/28/2023	833586	PO232021	01	0000	0	0000	7350	4320	090	717	MAT-239182	697.05
SMART SIGN Total													697.05
SMITH, DANIELE	02/09/2023	828603	PV230567	01	0000	0	1110	1000	5210	032	070	BELLEVUE APSI ONLINE 2023	740.00
SMITH, DANIELE Total													740.00
SOLUTION TREE	02/07/2023	827767	PO231897	01	0000	0	1110	1000	5210	002	070	#S272762	2,247.00
SOLUTION TREE Total													2,247.00
SONITROL/PACIFIC WEST SECURITY	02/21/2023	830599	PO230455	01	8150	0	0000	8300	5806	090	129	MAR23/VARIOUS	10,691.00
SONITROL/PACIFIC WEST SECURITY Total													10,691.00
SOUL SHOPPE	02/28/2023	833606	PO231894	01	0000	0	1110	1000	4320	002	070	BURI PRODUCTS	833.14
SOUL SHOPPE	02/07/2023	827818	PO231890	01	3216	0	1110	1000	5899	007	339	CERRITOS 1.2	1,000.00
SOUL SHOPPE Total													1,833.14
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	60767	85.05
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	60879	72.39
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	60886	111.61
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	60945	36.03
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61024	43.15
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61029	10.65
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61086	77.57
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61090	54.99
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61162	151.95
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61170	147.84
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61191	44.59
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61195	13.82
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61324	11.08
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61468	9.77
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61577	151.65
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61657	17.73

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SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61691	18.11
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61704	9.33
SOUTH CITY LUMBER & SUPPLY	02/16/2023	830243	PO230450	01	8150	0	0000	8110	4320	090	741	61749	22.17
SOUTH CITY LUMBER & SUPPLY Total													1,089.48
SOUTH SAN FRANCISCO	02/16/2023	830231	PV230589	01	0000	0	0000	7110	5210	090	713	ST. PATRICK'S MAR23	110.00
SOUTH SAN FRANCISCO Total													110.00
SOUTH SAN FRANCISCO ROTARY CLU	02/16/2023	830236	PO231982	01	0000	0	0000	7150	5300	090	714	745	225.00
SOUTH SAN FRANCISCO ROTARY CLU Total													225.00
SOUTH SAN FRANCISCO SCAVENGER	02/09/2023	828613	PO230566	01	0000	0	0000	8200	5540	090	760	1292002	6,048.76
SOUTH SAN FRANCISCO SCAVENGER Total													6,048.76
SOUTH SAN FRANCISCO TIRE	02/28/2023	833583	PO230449	01	8150	0	0000	8110	4320	090	741	104879	55.00
SOUTH SAN FRANCISCO TIRE Total													55.00
SOUTHWEST BINDING & LAMINATING	02/09/2023	828614	PO231860	01	0000	0	1110	1000	4320	013	070	3165839-00	493.24
SOUTHWEST BINDING & LAMINATING Total													493.24
SOUTHWEST SCHOOL & OFFICE SUPP	02/09/2023	828586	PO231604	01	0000	0	0000	0000	9320	000		6000005825	194.43
SOUTHWEST SCHOOL & OFFICE SUPP	02/09/2023	828586	PO231604	01	0000	0	0000	0000	9320	000		6000019743	607.61
SOUTHWEST SCHOOL & OFFICE SUPP Total													802.04
SPECTRUM CENTER INC.	02/28/2023	833592	PO230704	01	6500	0	5760	1180	5820	090	230	JAN23 SVC	5,346.00
SPECTRUM CENTER INC.	02/28/2023	833592	PO230704	01	6500	0	5760	1180	5870	090	230	JAN23 SVC	29,716.50
SPECTRUM CENTER INC.	02/28/2023	833592	PO230704	01	6500	0	5760	1180	5880	090	230	JAN23 SVC	26,532.00
SPECTRUM CENTER INC.	02/28/2023	833592	PO230704	01	6500	0	5760	1180	5899	090	230	JAN23 SVC	1,440.00
SPECTRUM CENTER INC. Total													63,034.50
SSF USD/REVOLVING CASH FUND	02/28/2023	833607	PV230624	01	0000	0	0000	7110	4322	090	713	CHK# 14421	0.52
SSF USD/REVOLVING CASH FUND	02/28/2023	833619	PV230623	01	0000	0	0000	0000	9589	000		CHK# 14422	1,272.17
SSF USD/REVOLVING CASH FUND Total													1,272.69
STANDARD PLUMBING SUPPLY	02/14/2023	829522	PO230468	01	8150	0	0000	8110	4320	090	741	TLKG56	65.58
STANDARD PLUMBING SUPPLY	02/14/2023	829522	PO230468	01	8150	0	0000	8110	4320	090	741	TLFQ70	489.53
STANDARD PLUMBING SUPPLY	02/14/2023	829522	PO230468	01	8150	0	0000	8110	4320	090	741	TLPD26	596.44
STANDARD PLUMBING SUPPLY	02/16/2023	830239	PO230468	01	8150	0	0000	8110	4320	090	741	TLVK12	271.47
STANDARD PLUMBING SUPPLY	02/16/2023	830239	PO230468	01	8150	0	0000	8110	4320	090	741	TLC721	225.71
STANDARD PLUMBING SUPPLY	02/16/2023	830239	PO230468	01	8150	0	0000	8110	4320	090	741	TLC742	170.55
STANDARD PLUMBING SUPPLY	02/16/2023	830239	PO230468	01	8150	0	0000	8110	4320	090	741	TKZ008	69.80
STANDARD PLUMBING SUPPLY	02/21/2023	830600	PO230468	01	8150	0	0000	8110	4320	090	741	TMHK94	23.72
STANDARD PLUMBING SUPPLY	02/23/2023	831933	PO230468	01	8150	0	0000	8110	4320	090	741	TMG002	26.05
STANDARD PLUMBING SUPPLY Total													1,938.85
STAPLES BUSINESS CREDIT	02/16/2023	830237	PO231961	01	0000	0	1110	1000	4320	002	070	7372865582-0-1	120.68
STAPLES BUSINESS CREDIT	02/28/2023	833620	PO231989	01	0000	0	1110	1000	4320	002	070	7373136460-0-1	360.81
STAPLES BUSINESS CREDIT	02/28/2023	833620	PO231989	01	0000	0	1110	1000	4320	002	070	7373136460-0-3	41.51
STAPLES BUSINESS CREDIT	02/28/2023	833620	PO231989	01	0000	0	1110	1000	4320	002	070	7373136460-0-2	5.10
STAPLES BUSINESS CREDIT Total													528.10

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STATE OF CA DEPT OF JUSTICE	02/16/2023	830240	PV230582	01	0000	0	0000	7400	5840	090	715	633616	567.00
STATE OF CA DEPT OF JUSTICE	02/16/2023	830240	PV230582	01	0000	0	0000	7400	5841	090	715	633616	1,093.00
STATE OF CA DEPT OF JUSTICE Total													1,660.00
STEPPING STONES GROUP LLC, THE	02/07/2023	827768	PO230697	01	3310	0	5760	1110	5899	090	201	M0135099	31,093.82
STEPPING STONES GROUP LLC, THE	02/14/2023	829504	PO230697	01	3310	0	5760	1110	5899	090	201	M0138059	41,389.22
STEPPING STONES GROUP LLC, THE	02/14/2023	829504	PO230697	01	3310	0	5760	1110	5899	090	201	M0139022	22,554.36
STEPPING STONES GROUP LLC, THE	02/23/2023	831958	PO230697	01	6500	0	5760	1190	5899	090	245	M0141409	5,498.03
STEPPING STONES GROUP LLC, THE Total													100,535.43
STEWART CHEVROLET	02/09/2023	828615	PO230604	01	8150	0	0000	8110	4320	090	741	34567	61.33
STEWART CHEVROLET	02/23/2023	831934	PO230604	01	8150	0	0000	8110	4320	090	741	34908	118.95
STEWART CHEVROLET	02/23/2023	831941	PO230604	01	8150	0	0000	8110	4320	090	741	35016	38.00
STEWART CHEVROLET Total													218.28
SUPER DUPER PUBLICATIONS	02/21/2023	830595	PO231835	01	9010	0	5001	3900	4320	090	350	2795999A	645.74
SUPER DUPER PUBLICATIONS	02/23/2023	831913	PO231855	01	9010	0	5001	3900	4320	090	350	2796815A	75.82
SUPER DUPER PUBLICATIONS	02/23/2023	831913	PO231882	01	9010	0	5001	3900	4320	090	350	2795599A	206.57
SUPER DUPER PUBLICATIONS Total													928.13
TECH MUSEUM OF INNOVATION, THE	02/02/2023	826850	PO231911	01	3213	0	1110	1000	5815	025	439	2057543	966.00
TECH MUSEUM OF INNOVATION, THE Total													966.00
THE CLASSROOM STORE	02/02/2023	826816	PO231856	01	9010	0	5001	3900	4320	090	350	11969.00	49.18
THE CLASSROOM STORE Total													49.18
TIMBREZA, WENDY	02/02/2023	826857	PV230551	01	6500	0	5760	2490	5820	090	245	NOV22 MILEAGE JS	65.88
TIMBREZA, WENDY	02/02/2023	826857	PV230552	01	6500	0	5760	2490	5820	090	245	NOV22 MILEAGE - PARKWY	10.63
TIMBREZA, WENDY	02/02/2023	826857	PV230553	01	6500	0	5760	2490	5820	090	245	DEC22 MILEAGE - JS	34.88
TIMBREZA, WENDY	02/02/2023	826857	PV230554	01	6500	0	5760	2490	5820	090	245	DEC22 PRKWY	5.63
TIMBREZA, WENDY	02/09/2023	828604	PV230561	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE PRKWY	9.17
TIMBREZA, WENDY	02/09/2023	828604	PV230562	01	6500	0	5760	2490	5820	090	245	JAN23 MILEAGE - JSERRA	56.85
TIMBREZA, WENDY Total													183.04
TINDALL, PAMELA	02/14/2023	829474	PV230563	01	0801	0	1110	1000	4320	021	180	DEC22 SUPPLIES	48.58
TINDALL, PAMELA Total													48.58
TPX COMMUNICATIONS CO.	02/23/2023	831959	PO230227	01	0000	0	0000	2424	5899	090	735	166938003-0	1,461.72
TPX COMMUNICATIONS CO. Total													1,461.72
TRAUTMAN, GREG	02/14/2023	829517	PV230579	01	0000	0	1235	1000	4320	033	070	DEC22 SUPPLIES	203.56
TRAUTMAN, GREG Total													203.56
TRUMPET BEHAVIORAL HEALTH LLC	02/07/2023	827769	PO230829	01	6500	0	5760	1190	5870	090	245	5660686	2,702.11
TRUMPET BEHAVIORAL HEALTH LLC Total													2,702.11
TURF & INDUSTRIAL EQUIPMENT CO	02/14/2023	829478	PO230612	01	8150	0	0000	8110	4320	090	741	IV44967	379.33
TURF & INDUSTRIAL EQUIPMENT CO	02/28/2023	833584	PO230612	01	8150	0	0000	8110	4320	090	741	IV44858	2,537.37
TURF & INDUSTRIAL EQUIPMENT CO	02/21/2023	830596	PO232024	01	8150	0	0000	8110	4420	090	741	UI21071	1,509.35
TURF & INDUSTRIAL EQUIPMENT CO Total													4,426.05
ULINE	02/14/2023	829482	PO231941	01	6387	0	3800	1000	4420	090	CIG	159423249	1,846.05

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Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
ULINE	02/14/2023	829482	PO231941	01	6387	0	3800	1000	4420	090	CIG	159423249-1	61.74
ULINE Total													1,907.79
UNITED COACH TOURS	02/07/2023	827819	PO231418	01	0000	0	0000	3900	5821	033	322	19505LF	1,415.00
UNITED COACH TOURS	02/14/2023	829483	PO230432	01	0000	0	1110	1000	5821	032	070	19084LF	10,035.00
UNITED COACH TOURS	02/14/2023	829483	PO230432	01	6387	0	1110	1000	5821	032	CIG	19511ST	1,075.00
UNITED COACH TOURS	02/14/2023	829483	PO230432	01	6388	0	1110	1000	5821	032	318	19511ST	1,185.00
UNITED COACH TOURS	02/23/2023	831889	PO230432	01	6387	0	1110	1000	5821	032	CIG	19538ST	840.00
UNITED COACH TOURS	02/23/2023	831952	PO230432	01	0000	0	0000	3900	5821	032	322	19593ST	1,775.00
UNITED COACH TOURS	02/23/2023	831960	PO231418	01	0000	0	0000	3900	5821	033	322	19505LF-1	130.00
UNITED COACH TOURS Total													16,455.00
UNITED RENTALS	02/14/2023	829546	PO230586	01	8150	0	0000	8110	5600	090	741	212607124-004	29.67
UNITED RENTALS Total													29.67
UNITED SITE SERVICES	02/07/2023	827770	PO230454	01	0000	0	0000	8200	5600	090	760	114-13497318	105.15
UNITED SITE SERVICES	02/07/2023	827770	PO230454	01	0000	0	0000	8200	5600	090	760	INV-01368954	1,016.54
UNITED SITE SERVICES	02/23/2023	831953	PO230454	01	0000	0	0000	8200	5600	090	760	INV-01428412	1,268.79
UNITED SITE SERVICES Total													2,390.48
UPS STORE	02/07/2023	827810	PO230560	01	0000	0	0000	7400	5840	090	715	NOV22 SVC	419.88
UPS STORE	02/07/2023	827810	PO230560	01	0000	0	0000	7400	5840	090	715	DEC22 SVC	104.97
UPS STORE	02/14/2023	829527	PO230560	01	0000	0	0000	7400	5840	090	715	JAN23 SVCS	279.92
UPS STORE	02/07/2023	827810	PO230560	01	0000	0	0000	7400	5841	090	715	NOV22 SVC	1,959.44
UPS STORE	02/07/2023	827810	PO230560	01	0000	0	0000	7400	5841	090	715	DEC22 SVC	664.81
UPS STORE	02/14/2023	829527	PO230560	01	0000	0	0000	7400	5841	090	715	JAN23 SVCS	454.87
UPS STORE Total													3,883.89
VEGA, LUCIA CORIA	02/28/2023	833621	PV230625	01	6500	0	5760	2490	5820	090	230	JAN23 MILEAGE	165.06
VEGA, LUCIA CORIA Total													165.06
VENTRIS LEARNING LLC	02/02/2023	826836	PO231771	01	0801	0	1110	1000	4320	013	180	20231252	252.72
VENTRIS LEARNING LLC Total													252.72
VERITIV OPERATING COMPANY	02/07/2023	827795	PO231605	01	0000	0	0000	0000	9320	000		035-32193300	14.83
VERITIV OPERATING COMPANY Total													14.83
VERIZON	02/14/2023	829523	PO230471	01	8150	0	0000	8110	5813	090	741	384000039371	625.35
VERIZON	02/16/2023	830268	PO230471	01	8150	0	0000	8110	5813	090	741	601000038983	693.17
VERIZON	02/23/2023	831935	PO230471	01	8150	0	0000	8110	5813	090	741	336000037854	629.76
VERIZON Total													1,948.28
VWR INTERNATIONAL	02/07/2023	827783	PO231222	01	9010	0	1110	1000	4320	090	360	8811056839	230.53
VWR INTERNATIONAL	02/07/2023	827783	PO231222	01	9010	0	1110	1000	4320	090	360	8811056840	388.80
VWR INTERNATIONAL	02/07/2023	827783	PO231222	01	9010	0	1110	1000	4320	090	360	8811395497	87.37
VWR INTERNATIONAL	02/07/2023	827783	PO231774	01	9010	0	1110	1000	4320	090	360	8811774690	234.26
VWR INTERNATIONAL	02/07/2023	827796	PO231774	01	9010	0	1110	1000	4320	090	360	8811774689	319.71
VWR INTERNATIONAL Total													1,260.67
VWR INTERNATIONAL LLC	02/07/2023	827820	PO231969	01	9010	0	1110	1000	4320	090	360	8811568913	133.94

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VWR INTERNATIONAL LLC Total													133.94
WARD'S SCIENCE	02/09/2023	828592	PO231968	01	9010	0	1110	1000	4320	090	360	8811029612	51.99
WARD'S SCIENCE	02/09/2023	828592	PO231970	01	9010	0	1110	1000	4320	090	360	8811124979	199.55
WARD'S SCIENCE Total													251.54
WAVE	02/14/2023	829484	PO230256	01	0000	0	0000	2424	5850	090	735	078934301-0009966	1,859.95
WAVE Total													1,859.95
WELLDOM INC	02/07/2023	827771	PO231064	01	6500	0	5760	1190	5870	090	245	1283	4,860.00
WELLDOM INC	02/07/2023	827771	PO231064	01	6500	0	5760	1190	5870	090	245	1284	3,240.00
WELLDOM INC	02/07/2023	827821	PO231064	01	6500	0	5760	1190	5870	090	245	1279	7,956.00
WELLDOM INC	02/07/2023	827821	PO231064	01	6500	0	5760	1190	5870	090	245	1280	4,680.00
WELLDOM INC	02/14/2023	829505	PO231064	01	6500	0	5760	1190	5870	090	245	1281	15,406.25
WELLDOM INC	02/14/2023	829505	PO231064	01	6500	0	5760	1190	5870	090	245	1282	9,062.50
WELLDOM INC Total													45,204.75
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	4320	008	070	4484 6100 0318 1180 JAN23	95.88
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	8200	4320	090	760	4484 6100 0318 1180 JAN23	82.00
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	7300	4320	090	717	4484 6100 0318 1180 JAN23	164.81
WELLS FARGO	02/23/2023	831890	PV230594	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 JAN23	593.47
WELLS FARGO	02/23/2023	831890	PV230594	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 JAN23	453.50
WELLS FARGO	02/23/2023	831890	PV230594	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 JAN23	307.78
WELLS FARGO	02/23/2023	831890	PV230594	01	8150	0	0000	8110	4320	090	741	4484 6100 0318 1180 JAN23	2,021.12
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1219	1000	4320	032	070	4484 6100 0318 1180 JAN23	416.61
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1219	1000	4320	033	070	4484 6100 0318 1180 JAN23	397.48
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1219	1000	4320	033	070	4484 6100 0318 1180 JAN23	165.21
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1219	1000	4320	032	070	4484 6100 0318 1180 JAN23	759.32
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1219	1000	4320	032	070	4484 6100 0318 1180 JAN23	251.10
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	7110	4322	090	713	4484 6100 0318 1180 JAN23	140.20
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 JAN23	201.27
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 JAN23	132.97
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 JAN23	88.03
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	4322	090	762	4484 6100 0318 1180 JAN23	141.08
WELLS FARGO	02/23/2023	831890	PV230594	01	6266	0	1110	1000	5210	090	341	4484 6100 0318 1180 JAN23	108.98
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	5210	022	070	4484 6100 0318 1180 JAN23	852.80
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	5210	022	070	4484 6100 0318 1180 JAN23	639.61
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	8200	5210	090	760	4484 6100 0318 1180 JAN23	1,399.00
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	7150	5210	090	714	4484 6100 0318 1180 JAN23	1,213.24
WELLS FARGO	02/23/2023	831890	PV230594	01	8150	0	0000	8110	5600	090	741	4484 6100 0318 1180 JAN23	1,251.35
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	1110	1000	5813	033	070	4484 6100 0318 1180 JAN23	159.00
WELLS FARGO	02/23/2023	831890	PV230594	01	0000	0	0000	2424	5899	090	735	4484 6100 0318 1180 JAN23	284.18
WELLS FARGO Total													12,319.99
WELLS FARGO FINANCIAL	02/14/2023	829528	PO230521	01	0000	0	1110	1000	5600	090	722	5023841664	165.25

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WELLS FARGO FINANCIAL Total													165.25
WELLS FARGO VENDOR FIN SERV	02/28/2023	833587	PO230521	01	0000	0	1110	1000	5600	090	722	5023909744	6,766.80
WELLS FARGO VENDOR FIN SERV Total													6,766.80
WEST COAST SAND & GRAVEL INC	02/07/2023	827797	PO230588	01	0000	0	0000	8200	4320	090	760	579198	2,713.91
WEST COAST SAND & GRAVEL INC Total													2,713.91
WEST, STACEY	02/23/2023	831954	PV230609	01	9010	0	5001	3900	5813	090	350	JAN23 SMP ONLINE SCORING	70.00
WEST, STACEY Total													70.00
WESTERN PSYCHOLOGICAL SERVICES	02/23/2023	831910	PO231884	01	9010	0	5001	3900	4320	090	350	WPS-450760	90.66
WESTERN PSYCHOLOGICAL SERVICES	02/23/2023	831910	PO231884	01	9010	0	5001	3150	5813	090	350	WPS-450760	280.00
WESTERN PSYCHOLOGICAL SERVICES Total													370.66
WINGS LEARNING CENTER	02/09/2023	828593	PO230701	01	6500	0	5760	1180	5870	090	230	8094	225.36
WINGS LEARNING CENTER	02/14/2023	829485	PO230701	01	6500	0	5760	1180	5870	090	230	8093	4,261.92
WINGS LEARNING CENTER	02/09/2023	828593	PO230701	01	6500	0	5760	1180	5880	090	230	8094	1,754.50
WINGS LEARNING CENTER	02/14/2023	829485	PO230701	01	6500	0	5760	1180	5880	090	230	8093	4,466.00
WINGS LEARNING CENTER Total													10,707.78
WONG, ALANNA	02/23/2023	831942	PV230606	01	0000	0	1110	1000	4320	025	070	SUPPLIES JAN23	8.29
WONG, ALANNA Total													8.29
WOODWIND & BRASSWIND	02/21/2023	830597	PO231228	01	0000	0	1110	1000	4320	021	322	ARINV64717623	96.69
WOODWIND & BRASSWIND Total													96.69
YOUR PARTY RENTAL COMPANY	02/28/2023	833595	PV230610	01	0000	0	0000	7150	5600	090	714	ORDER#87235	4,351.00
YOUR PARTY RENTAL COMPANY Total													4,351.00
ZHAO, JULIE	02/21/2023	830582	MV230062	01	9114	0	1110	1000	5899	033	356	REFUND PSAT FEE	20.00
ZHAO, JULIE Total													20.00
ZZISH LIMITED	02/07/2023	827811	PO231803	01	0000	0	1110	1000	5813	033	070	INV-0200	69.00
ZZISH LIMITED Total													69.00
			FUND 01									**SUBTOTAL**	**2,802,252.96**
AT&T	02/02/2023	826839	PO230494	11	0000	0	4110	2700	5910	041	480	34701763 JAN23	47.48
AT&T Total													47.48
CALIFORNIA WATER SERVICE	02/14/2023	829480	PO230568	11	0000	0	0000	8200	5530	041	760	6907544444 JAN23	1,104.03
CALIFORNIA WATER SERVICE Total													1,104.03
			FUND 11									**SUBTOTAL**	**1,151.51**
AMAZON CAPITAL SERVICES	02/16/2023	830233	PO231901	12	6105	0	8510	1000	4200	045	830	16K7-1CKK-7WT3	15.69
AMAZON CAPITAL SERVICES	02/16/2023	830233	PO231901	12	9010	0	8533	1000	4320	045	833	16K7-1CKK-7WT3	278.13
AMAZON CAPITAL SERVICES	02/16/2023	830233	PO231901	12	6105	0	8535	1000	4320	045	835	16K7-1CKK-7WT3	39.49
AMAZON CAPITAL SERVICES	02/16/2023	830233	PO231901	12	6105	0	8510	1000	4320	045	830	16K7-1CKK-7WT3	27.20
AMAZON CAPITAL SERVICES Total													360.51
AT&T	02/02/2023	826839	PO230494	12	6105	0	8510	2700	5910	045	830	34701763 JAN23	47.51
AT&T Total													47.51
CALIFORNIA WATER SERVICE	02/14/2023	829480	PO230568	12	6105	0	8535	8200	5530	045	835	6907544444 JAN23	57.94
CALIFORNIA WATER SERVICE	02/14/2023	829480	PO230568	12	6105	0	8510	8200	5530	045	830	6907544444 JAN23	40.38

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CALIFORNIA WATER SERVICE	02/14/2023	829480	PO230568	12	9010	0	8533	8200	5530	045	833	6907544444 JAN23	57.94
CALIFORNIA WATER SERVICE Total													156.26
CDW GOVERNMENT INC	02/14/2023	829536	PO231710	12	9302	0	8510	1000	4420	005	LIFT	FW60129	229.42
CDW GOVERNMENT INC	02/14/2023	829536	PO231710	12	9010	0	8533	1000	4420	005	833	FW60129	229.42
CDW GOVERNMENT INC	02/14/2023	829536	PO231710	12	9302	0	8510	1000	4420	005	LIFT	FW65845	453.62
CDW GOVERNMENT INC	02/14/2023	829536	PO231710	12	9010	0	8533	1000	4420	005	833	FW65845	453.63
CDW GOVERNMENT INC Total													1,366.09
CHILDCARE CAREERS	02/02/2023	826821	PO231131	12	9010	0	8533	1000	5899	045	833	584147	568.82
CHILDCARE CAREERS	02/02/2023	826821	PO231131	12	6105	0	8535	1000	5899	045	835	584147	568.83
CHILDCARE CAREERS	02/14/2023	829537	PO231131	12	9010	0	8533	1000	5899	045	833	587978	1,435.35
CHILDCARE CAREERS	02/14/2023	829537	PO231131	12	9010	0	8533	1000	5899	045	833	587977	600.45
CHILDCARE CAREERS	02/14/2023	829537	PO231131	12	6105	0	8535	1000	5899	045	835	587977	600.45
CHILDCARE CAREERS Total													3,773.90
CHILDCARE CAREERS LLC	02/02/2023	826822	PO230508	12	9010	0	8530	1000	5899	045	832	584145	1,276.53
CHILDCARE CAREERS LLC Total													1,276.53
DISCOUNT SCHOOL SUPPLY	02/14/2023	829497	PO231755	12	9302	0	8510	1000	4320	005	LIFT	P41912570101	225.96
DISCOUNT SCHOOL SUPPLY	02/14/2023	829497	PO231755	12	9010	0	8533	1000	4320	005	833	P41912570101	226.16
DISCOUNT SCHOOL SUPPLY	02/14/2023	829497	PO231756	12	9010	0	8533	1000	4320	005	833	P41912660101	28.55
DISCOUNT SCHOOL SUPPLY	02/14/2023	829534	PO231756	12	9302	0	8510	1000	4320	005	LIFT	P41912660102	238.48
DISCOUNT SCHOOL SUPPLY	02/14/2023	829534	PO231756	12	9010	0	8533	1000	4320	005	833	P41912660102	210.05
DISCOUNT SCHOOL SUPPLY Total													929.20
EDUCATION TEAM, THE	02/08/2023	806312	PO230508	12	9010	0	8530	1000	5899	045	832	563087	(1,123.75)
EDUCATION TEAM, THE	02/14/2023	829538	PO230508	12	9010	0	8530	1000	5899	045	832	587976	1,483.31
EDUCATION TEAM, THE	02/14/2023	829530	PV230570	12	9010	0	8530	1000	5899	045	832	563087 REPL	1,123.75
EDUCATION TEAM, THE Total													1,483.31
HILLYARD	02/07/2023	827789	PO230171	12	6105	0	8510	8200	4320	045	830	604999793	345.50
HILLYARD	02/07/2023	827789	PO230171	12	9010	0	8533	8200	4320	045	833	604999793	345.50
HILLYARD	02/07/2023	827789	PO230171	12	6105	0	8535	8200	4320	045	835	604999793	345.51
HILLYARD Total													1,036.51
LAKESHORE	02/16/2023	830234	PO231752	12	9302	0	8510	1000	4320	005	LIFT	343886011223	777.82
LAKESHORE	02/16/2023	830234	PO231752	12	9010	0	8533	1000	4320	005	833	343886011223	777.82
LAKESHORE	02/16/2023	830234	PO231754	12	9302	0	8510	1000	4320	005	LIFT	328453010923	24.35
LAKESHORE	02/16/2023	830234	PO231754	12	9010	0	8533	1000	4320	005	833	328453010923	24.38
LAKESHORE	02/16/2023	830238	PO231760	12	6105	0	8535	1000	4320	045	835	333570011123	812.08
LAKESHORE	02/16/2023	830238	PO231764	12	9010	0	8533	1000	4320	045	833	333588010923	675.86
LAKESHORE	02/16/2023	830238	PO231764	12	6105	0	8535	1000	4320	045	835	333588010923	675.87
LAKESHORE Total													3,768.18
LOUDAN, ROSELLE MARIE	02/23/2023	831887	PO230015	12	9302	0	8510	2700	5801	005	LIFT	16 1/30-2/10	2,524.34
LOUDAN, ROSELLE MARIE Total													2,524.34
ODP BUSINESS SOLUTIONS LLC	02/09/2023	828616	PO231809	12	9010	0	8530	1000	4320	002	832	287512927001	340.59

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ODP BUSINESS SOLUTIONS LLC	02/16/2023	830251	PO231753	12	9302	0	8510	1000	4320	005	LIFT	284138212001	635.30
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830251	PO231753	12	9010	0	8533	1000	4320	005	833	284138212001	635.31
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231902	12	9010	0	8533	1000	4320	045	833	289973147001	332.98
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231902	12	6105	0	8510	1000	4320	045	830	289973147001	134.23
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231902	12	6105	0	8535	1000	4320	045	835	289973146001	44.93
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830258	PO231902	12	6105	0	8535	1000	4320	045	835	289973164001	90.84
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231753	12	9302	0	8510	1000	4320	005	LIFT	282657119001	56.22
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231753	12	9010	0	8533	1000	4320	005	833	282657119001	56.23
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231753	12	9302	0	8510	1000	4320	005	LIFT	282653257001	33.83
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231753	12	9010	0	8533	1000	4320	005	833	282653257001	33.84
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231817	12	9010	0	8533	1000	4320	045	833	288402155001	696.10
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231817	12	6105	0	8535	1000	4320	045	835	288402155001	696.08
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830574	PO231817	12	6105	0	8510	1000	4320	045	830	288402155001	696.08
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830575	PO231902	12	6105	0	8535	1000	4320	045	835	289968627001	17.57
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830575	PO231902	12	6105	0	8535	1000	4320	045	835	289973168001	13.51
ODP BUSINESS SOLUTIONS LLC	02/21/2023	830575	PO231902	12	6105	0	8510	1000	4320	045	830	289973168001	0.72
ODP BUSINESS SOLUTIONS LLC Total													4,514.36
ROCKO'S PRODUCE	02/28/2023	833618	PO232089	12	9010	0	8533	1000	4320	045	833	81107	270.32
ROCKO'S PRODUCE	02/28/2023	833618	PO232089	12	6105	0	8535	1000	4320	045	835	81107	270.34
ROCKO'S PRODUCE	02/28/2023	833618	PO232089	12	9302	0	8510	1000	4320	005	LIFT	81107	270.34
ROCKO'S PRODUCE Total													811.00
STARVISTA	02/23/2023	831909	PO231558	12	9010	0	8533	1000	5899	045	833	6759	3,750.00
STARVISTA	02/23/2023	831909	PO231558	12	6105	0	8535	1000	5899	045	835	6759	3,750.00
STARVISTA Total													7,500.00
			FUND 12							**SUBTOTAL**			**29,547.70**
ADVANCED INTEGRATED PEST MGMT	02/21/2023	830584	PO230149	13	5310	0	0000	3700	5807	090	820	2080344	83.00
ADVANCED INTEGRATED PEST MGMT	02/21/2023	830584	PO230149	13	5310	0	0000	3700	5807	090	820	2080345	83.00
ADVANCED INTEGRATED PEST MGMT	02/21/2023	830584	PO230149	13	5310	0	0000	3700	5807	090	820	2080346	83.00
ADVANCED INTEGRATED PEST MGMT Total													249.00
AT&T	02/02/2023	826839	PO230445	13	5310	0	0000	3700	5910	090	820	34701763-NS JAN23	9.97
AT&T Total													9.97
DANIELSEN COMPANY	02/07/2023	827773	PO230248	13	5310	0	0000	3700	4700	090	820	295492	11,118.52
DANIELSEN COMPANY Total													11,118.52
DAYLIGHT FOODS INC	02/07/2023	827774	PO230254	13	5310	0	0000	3700	4700	090	820	M32110	203.00
DAYLIGHT FOODS INC	02/07/2023	827774	PO230254	13	5310	0	0000	3700	4700	090	820	M23109	18.83
DAYLIGHT FOODS INC	02/07/2023	827774	PO230254	13	5310	0	0000	3700	4700	090	820	M30564	3,585.79
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M33681	3,007.72
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M33691	453.76
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M36537	3,056.09
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M37990	867.83

BOARD WARRANT REGISTER
FEBRUARY 1 TO FEBRUARY 28, 2023

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M39497	2,980.38
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M39498	288.50
DAYLIGHT FOODS INC	02/23/2023	831898	PO230254	13	5310	0	0000	3700	4700	090	820	M40671	248.63
DAYLIGHT FOODS INC Total													14,710.53
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5702229	578.76
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5737717	2,086.00
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5743106	444.84
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5762225	19,347.50
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5784997	582.30
GOLD STAR FOODS	02/07/2023	827775	PO230249	13	5310	0	0000	3700	4700	090	820	5809589	85.50
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	5784184	5,399.19
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	5747818	1,776.45
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	5784978	6,014.34
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	5743013	5,549.48
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	5804959	5,959.78
GOLD STAR FOODS	02/23/2023	831899	PO230249	13	5310	0	0000	3700	4700	090	820	1486665	(865.80)
GOLD STAR FOODS Total													46,958.34
GUTIERREZ, CRISTINA	02/14/2023	829513	PV230580	13	5310	0	0000	3700	5220	090	820	JAN23 MILEAGE	38.59
GUTIERREZ, CRISTINA Total													38.59
ODP BUSINESS SOLUTIONS LLC	02/02/2023	826842	PO230153	13	5310	0	0000	3700	4320	090	820	284503883001	48.98
ODP BUSINESS SOLUTIONS LLC	02/02/2023	826842	PO230153	13	5310	0	0000	3700	4320	090	820	284503221001	82.40
ODP BUSINESS SOLUTIONS LLC	02/16/2023	830269	PO230153	13	5310	0	0000	3700	4320	090	820	289485015001	67.94
ODP BUSINESS SOLUTIONS LLC Total													199.32
P & R PAPER SUPPLY CO	02/16/2023	830270	PO230422	13	5310	0	0000	3700	4340	090	820	60084196-00	5,681.25
P & R PAPER SUPPLY CO	02/23/2023	831891	PO230422	13	5310	0	0000	3700	4340	090	820	60085772-00	4,932.06
P & R PAPER SUPPLY CO	02/28/2023	833602	PO230422	13	5310	0	0000	3700	4340	090	820	60088640-00	3,931.48
P & R PAPER SUPPLY CO Total													14,544.79
PRODUCERS DAIRY FOODS INC.	02/02/2023	826843	PO230251	13	5310	0	0000	3700	4700	090	820	48085229830	1,726.49
PRODUCERS DAIRY FOODS INC.	02/02/2023	826843	PO230251	13	5310	0	0000	3700	4700	090	820	48085230058	1,702.50
PRODUCERS DAIRY FOODS INC.	02/02/2023	826843	PO230251	13	5310	0	0000	3700	4700	090	820	48085231230	1,615.14
PRODUCERS DAIRY FOODS INC.	02/02/2023	826854	PO230251	13	5310	0	0000	3700	4700	090	820	48085231046	1,258.34
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085231656	408.89
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085231845	1,702.50
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085232223	1,255.74
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085233239	1,119.60
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085233385	1,530.57
PRODUCERS DAIRY FOODS INC.	02/23/2023	831892	PO230251	13	5310	0	0000	3700	4700	090	820	48085234045	1,316.52
PRODUCERS DAIRY FOODS INC.	02/28/2023	833603	PO230251	13	5310	0	0000	3700	4700	090	820	48085233833	1,228.38
PRODUCERS DAIRY FOODS INC.	02/28/2023	833603	PO230251	13	5310	0	0000	3700	4700	090	820	48085235335	1,128.66
PRODUCERS DAIRY FOODS INC.	02/28/2023	833603	PO230251	13	5310	0	0000	3700	4700	090	820	48085235714	1,414.98

BOARD WARRANT REGISTER
FEBRUARY 1 TO FEBRUARY 28, 2023

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
PRODUCERS DAIRY FOODS INC.	02/28/2023	833617	PO230251	13	5310	0	0000	3700	4700	090	820	48085235093	2,733.41
PRODUCERS DAIRY FOODS INC. Total													20,141.72
SERVICE PRESS INC.	02/02/2023	826844	PO230154	13	5310	0	0000	3700	5810	090	820	62420	79.91
SERVICE PRESS INC. Total													79.91
STOOKEY, MELISSA	02/14/2023	829516	PV230581	13	5310	0	0000	3700	5220	090	820	JAN23 MILEAGE	21.17
STOOKEY, MELISSA Total													21.17
SYSCO FD SVCS OF SAN FRANCISCO	02/16/2023	830271	PO230341	13	5310	0	0000	3700	4700	090	820	550552845	1,858.27
SYSCO FD SVCS OF SAN FRANCISCO	02/23/2023	831893	PO230341	13	5310	0	0000	3700	4700	090	820	550542535	1,813.30
SYSCO FD SVCS OF SAN FRANCISCO Total													3,671.57
TOY-DANG, LENA	02/16/2023	830232	MV230061	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH 02/23	38.20
TOY-DANG, LENA Total													38.20
			FUND 13							**SUBTOTAL**			**111,781.63**
DANNIS WOLIVER KELLEY	02/28/2023	833608	PO230020	21	0000	0	0000	8200	5889	098	902	287199	25,872.00
DANNIS WOLIVER KELLEY	02/28/2023	833608	PO230020	21	0000	0	0000	8200	5889	098	902	287199-1	2,078.83
DANNIS WOLIVER KELLEY Total													27,950.83
			FUND 21							**SUBTOTAL**			**27,950.83**
SCHOOL FACILITY CONSULTANTS	02/28/2023	833605	PO231608	25	0000	0	0000	8100	5899	090	717	19390	157.50
SCHOOL FACILITY CONSULTANTS Total													157.50
			FUND 25							**SUBTOTAL**			**157.50**
19SIX ARCHITECTS	02/14/2023	829540	PO231249	40	9010	0	0000	8500	6210	032	929	4	2,656.00
19SIX ARCHITECTS Total													2,656.00
BANA BUILDERS INC.	02/16/2023	830244	PO231302	40	9010	0	0000	8500	6270	032	929	PAY APP# 5	25,483.75
BANA BUILDERS INC. Total													25,483.75
DSK LLP	02/14/2023	829475	PO230814	40	9010	0	0000	8500	6210	032	929	003-3145	10,410.00
DSK LLP Total													10,410.00
FAST GUARD SERVICES LLC	02/09/2023	828581	PO231014	40	9010	0	0000	8200	5899	011	902	INV-902302	13,440.00
FAST GUARD SERVICES LLC	02/23/2023	831915	PO231014	40	9010	0	0000	8200	5899	011	902	INV-902413	13,440.00
FAST GUARD SERVICES LLC Total													26,880.00
HARLEY ELLIS DEVEREAUX	02/07/2023	827802	PO230265	40	9010	0	0000	8500	6210	033	926	982886	1,860.58
HARLEY ELLIS DEVEREAUX Total													1,860.58
ISI INSPECTION SERVICES INC.	02/14/2023	829524	PO231248	40	9010	0	0000	8500	6255	032	929	260533	1,243.00
ISI INSPECTION SERVICES INC. Total													1,243.00
			FUND 40							**SUBTOTAL**			**68,533.33**
Grand Total													**3,041,375.46**

WARRANTS BY FUND SUMMARY		
01	GENERAL FUND	2,802,252.96
11	ADULT EDUCATION FUND	1,151.51
12	CHILD DEVELOPMENT FUND	29,547.70

BOARD WARRANT REGISTER
FEBRUARY 1 TO FEBRUARY 28, 2023

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
										13	NUTRITION SERVICES FUND		111,781.63
										14	DEFERRED MAINTENANCE		-
										21	BUILIDING FUND (BOND)		27,950.83
										25	CAPITAL FACILITES FUND		157.50
										40	SPECIAL RESERVE FUND		68,533.33
										TOTAL WARRANT REGISTER			**3,041,375.46**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Cash Receipts Summary - February 1 – February 28, 2023

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of February 1 – February 28, 2023. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of February 1 – February 28, 2023.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 01 GENERAL FUND								
Revenue								
8011	REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	2,148,239.00	-	1,208,387.00	0.6	0.4
8012	EPA ENTITLEMENT	1,597,056.00	-	798,528.00	-	798,528.00	0.5	0.5
8021	HOMEOWNERS' EXEMPTION	352,544.00	-	180,114.37	-	172,429.63	0.5	0.5
8029	OTHR SUBVENT/IN-LIEU TAX	5,699.00	-	41.28	-	5,657.72	0.0	1.0
8041	SECURED ROLLS TAX	86,494,275.00	-	52,200,990.69	-	34,293,284.31	0.6	0.4
8042	UNSECURED ROLL TAXES	279,540.00	-	196,922.24	-	82,617.76	0.7	0.3
8043	PRIOR YEARS' TAXES	94,806.00	-	94,806.44	-	(0.44)	1.0	(0.0)
8047	COMM REDEVLPMNT FUNDS	32,801,074.94	-	19,901,074.94	-	12,900,000.00	0.6	0.4
8091	REVENUE LIMIT TRANSFERS	(2,342,944.00)	-	-	-	(2,342,944.00)	-	1.0
8097	PROPERTY TAXES TRANSFERS	5,748,865.11	-	2,514,764.82	-	3,234,100.29	0.4	0.6
8181	SP ED ENTITL PER UDC	1,669,529.68	(1,586,876.40)	6,756.57	-	1,662,773.11	0.0	1.0
8182	SP ED DISCRETNARY GRANTS	552,443.68	-	-	-	552,443.68	-	1.0
8285	INTAGENCY CONTR BETW LEAS	15,600.00	-	2,357.60	-	13,242.40	0.2	0.8
8290	ALL OTHER FEDERAL REVENUE	7,991,800.41	429,518.00	3,149,053.30	-	4,842,747.11	0.4	0.6
8550	MANDATED COST REIMBURSE	332,202.00	-	332,202.00	-	-	1.0	-
8560	STATE LOTTERY REVENUE	1,822,110.00	-	599,119.11	-	1,222,990.89	0.3	0.7
8590	ALL OTHER STATE REVENUES	23,181,007.10	371,515.00	9,990,734.77	-	13,190,272.33	0.4	0.6
8625	COM REDEVEL FUND NOT SUBJ	2,917,813.98	-	1,417,813.98	-	1,500,000.00	0.5	0.5
8631	SALE OF EQUIP & SUPPLIES	4,375.00	-	-	-	4,375.00	-	1.0
8650	LEASES AND RENTALS	834,564.60	973.92	305,648.71	-	528,915.89	0.4	0.6
8660	INTEREST/FY21 INTEREST INCOME	568,380.60	3.67	226,693.99	-	341,686.61	0.4	0.6
8699	ALL OTHER LOCAL REVENUE	1,098,407.59	(6,413.32)	601,812.38	-	496,595.21	0.5	0.5
8919	OTH AUTH INTRFND XFERS IN	13,301.00	-	-	-	13,301.00	-	1.0
Total Revenue		169,389,077.69	(489,182.13)	94,667,674.19	-	74,721,403.50		
Total Fund 01 GENERAL FUND		169,389,077.69	(489,182.13)	94,667,674.19	-	74,721,403.50		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 11 ADULT EDUCATION FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	200,210.00	-	-	-	200,210.00	-	1.0
8590	ALL OTHER STATE REVENUES	1,166,108.00	103,443.00	724,095.00	-	442,013.00	0.6	0.4
8631	SALE OF EQUIP & SUPPLIES	300.00	30.00	85.00	-	215.00	0.3	0.7
8660	INTEREST/FY21 INTEREST INCOME	23,889.25	-	13,226.77	-	10,662.48	0.6	0.4
8671	ADULT EDUCATION FEES	29,959.00	6,332.00	22,216.00	-	7,743.00	0.7	0.3
8699	ALL OTHER LOCAL REVENUE	100.00	-	-	-	100.00	-	1.0
Total Revenue		1,420,566.25	109,805.00	759,622.77	-	660,943.48		
Total Fund 11 ADULT EDUCATION FUND		1,420,566.25	109,805.00	759,622.77	-	660,943.48		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 12 CHILD DEVELOPMENT FUND								
Revenue								
8290	ALL OTHER FEDERAL REVENUE	408,175.00	-	171,816.00	-	236,359.00	0.4	0.6
8590	ALL OTHER STATE REVENUES	1,799,006.00	(3,995.82)	943,636.71	-	855,369.29	0.5	0.5
8660	INTEREST/FY21 INTEREST INCOME	15,564.95	3.34	8,064.22	-	7,500.73	0.5	0.5
8689	ALL OTHR FEES & CONTRACTS	403,000.00	49,623.25	243,036.50	-	159,963.50	0.6	0.4
8699	ALL OTHER LOCAL REVENUE	2,236,455.82	(8,308.00)	467,774.60	-	1,768,681.22	0.2	0.8
Total Revenue		4,862,201.77	37,322.77	1,834,328.03	-	3,027,873.74		
Total Fund 12 CHILD DEVELOPMENT FUND		4,862,201.77	37,322.77	1,834,328.03	-	3,027,873.74		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 13 CAFETERIA FUND								
Revenue								
8222	FED REIM-BKF/FY21-FED REIM ALL	1,801,546.80	-	757,442.06	-	1,044,104.74	0.4	0.6
8227	FED.REIMB.-CHILD CARE	43,576.00	-	30,278.40	-	13,297.60	0.7	0.3
8290	ALL OTHER FEDERAL REVENUE	19,781.40	-	3,063.00	-	16,718.40	0.2	0.8
8522	ST REIMB-LNCH/FY21 STATE REIMB	3,869,952.66	-	1,024,049.16	-	2,845,903.50	0.3	0.7
8523	STATE REIMB.-CHILD CARE	15,000.00	-	824.20	-	14,175.80	0.1	0.9
8634	FS SALES/DAILY SALES	42,902.00	91.80	14,714.91	-	28,187.09	0.3	0.7
8637	STUD LCH/FY21 STUDENT CATERING	154,582.00	-	58,329.40	-	96,252.60	0.4	0.6
8638	ADLT LNCH/FY21 ADULT CATERING	297.00	-	225.00	-	72.00	0.8	0.2
8660	INTEREST/FY21 INTEREST INCOME	6,042.10	0.18	1,334.97	-	4,707.13	0.2	0.8
Total Revenue		5,953,679.96	91.98	1,890,261.10	-	4,063,418.86		
Total Fund 13 CAFETERIA FUND		5,953,679.96	91.98	1,890,261.10	-	4,063,418.86		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 14 DEFERRED MAINTENANCE FUND								
Revenue								
8091	REVENUE LIMIT TRANSFERS	2,342,944.00	-	-	-	2,342,944.00	-	1.0
8660	INTEREST/FY21 INTEREST INCOME	138,000.00	-	82,715.34	-	55,284.66	0.6	0.4
Total Revenue		2,480,944.00	-	82,715.34	-	2,398,228.66		
Total Fund 14 DEFERRED MAINTENANCE FUND		2,480,944.00	-	82,715.34	-	2,398,228.66		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 17 SP RESRV FD(OT CPTL OTLY PROJ)								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	248,170.00	-	126,441.95	-	121,728.05	0.5	0.5
Total Revenue		248,170.00	-	126,441.95	-	121,728.05		
Total Fund 17 SP RESRV FD(OT CPTL OTLY PROJ		248,170.00	-	126,441.95	-	121,728.05		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 21 BUILDING FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	108,500.00	-	64,919.32	-	43,580.68	0.6	0.4
8919	OTH AUTH INTRFND XFERS IN	1,304,642.19	909,822.21	1,304,642.19	-	-	1.0	-
Total Revenue		1,413,142.19	909,822.21	1,369,561.51	-	43,580.68		
Total Fund 21 BUILDING FUND		1,413,142.19	909,822.21	1,369,561.51	-	43,580.68		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
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Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 25 CAPITAL FACILITIES FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	117,645.00	-	60,221.29	-	57,423.71	0.5	0.5
8681	MITIGATION/DEVELOPER FEES	500,000.00	-	151,056.66	-	348,943.34	0.3	0.7
Total Revenue		617,645.00	-	211,277.95	-	406,367.05		
Total Fund 25 CAPITAL FACILITIES FUND		617,645.00	-	211,277.95	-	406,367.05		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 35 CO SCHOOL FACILITIES FUND								
Revenue								
8545	SCH FACIL APPORTIONMENTS	1,304,642.19	-	1,293,923.00	-	10,719.19	1.0	0.0
8660	INTEREST/FY21 INTEREST INCOME	23,000.00	-	10,719.19	-	12,280.81	0.5	0.5
Total Revenue		1,327,642.19	-	1,304,642.19	-	23,000.00		
Total Fund 35 CO SCHOOL FACILITIES FUND		1,327,642.19	-	1,304,642.19	-	23,000.00		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 40 SPECIAL RESERVE FUND CAP								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	69,000.00	-	30,910.67	-	38,089.33	0.4	0.6
8912	BTW GENERAL & SP RESERVE	2,917,813.98	-	-	-	2,917,813.98	-	1.0
Total Revenue		2,986,813.98	-	30,910.67	-	2,955,903.31		
Total Fund 40 SPECIAL RESERVE FUND CAP		2,986,813.98	-	30,910.67	-	2,955,903.31		

SAN MATEO COUNTY OFFICE OF EDUCATION
40 - South San Francisco Unified School District
Budget Summary Report - Summary (From: 2/1/2023 To: 2/28/2023)
Board Cash Receipts Monthly Report

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Activity	% Remaining
Fund 73 FOUNDATION TRUST FUND								
Revenue								
8660	INTEREST/FY21 INTEREST INCOME	7,286.40	-	3,688.86	-	3,597.54	0.5	0.5
Total Revenue		7,286.40	-	3,688.86	-	3,597.54		
Total Fund 73 FOUNDATION TRUST FUND		7,286.40	-	3,688.86	-	3,597.54		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of April 2023.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR APRIL 2023.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$93.80 from Sarita Dogra via Benevity Community Impact Fund, American Online Giving Foundation (Google) to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$550 from Cherry Wai via Blackbaud Giving Fund for Wells Fargo to Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$200 from Stephan Kwong via Blackbaud Giving Fund from PG&E Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$300 from an anonymous benefactor via Blackbaud Giving Fund from PG&E Monte Verde Elementary School in support of academic excellence, for use under the principal's discretion.

$334.43 – A non-monetary donation of one 3-D Printer valued roughly at $334.43 from Matthew Kwong to Monte Verde Elementary School in support of student and teacher need.

$1,000 from Ricky & Pauline Tseng to El Camino High School in support of school projects, for use under the principal's discretion.

$270 – Non-monetary donation of balloons, streamers, helium tank, and more, valued roughly at 270 to El Camino High School from Party City in support of the Farewell Rally.

$4,000 from the Ponderosa PTA to the Ponderosa Elementary School in support of the student and school needs.

$587.06 from Dorian to Ponderosa Elementary School in support of student and school needs.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Approval of 2022-23 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fund-raisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

Spruce Elementary School

All Grades	Popcorn Fundraiser – Selling popcorn to raise money for future bus costs and assemblies. Commencing April 24, 2023 through May 5, 2023.

Alta Loma Middle School

All Students	Star Bread Food Sale – Selling star bread to raise money for the New York and Washington D.C. trip. Commencing May 12, 2023.
Leadership	Baseball Giants Tickets Sale – Selling tickets online for various games at the San Francisco Giant's (Oracle Park) Stadium. Commencing April 2023 through May 2023.

Westborough Middle School

All Grades	Scholastic Book Fair – Selling books, pens, pencils, and more. Commencing February 2023.

El Camino High School

Animal Club	T-Pumps Fundraiser – Selling Boba drinks in front of the ECHS' Red Stage. Commencing May 12, 2023.
Asian Media Club	T-Pumps Fundraiser – Selling Boba drinks at $5 each in front of the ECHS' Red Stage. Commencing April 28, 2023 from 3:15 p.m. to 4:00 p.m.

South San Francisco High School

Folklorico Club	Snack Sale – Selling snacks such as chips, candy, and drinks at the softball game. Commencing April 14, 2023 at p.m.
Cheer/Spirit Club	Pie-A-Cheerleader - Selling $3 per ticket for a chance to pie a cheerleader. Commencing May 10, 2023 during lunchtime.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: April 27, 2023

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

$14,836.21	AAA Fire Protection - The Serra Vista site's New Fire Alarm and Fire Protection upgrades project will require three more areas to have control valves added to the originally approved schedule. Providing these will cover all of the Sprinkler system reporting the New Fire Alarm panel design that will be submitted to the City of South San Francisco Fire Marshal for review and approval prior to installation. Commencing April 28, 2023.
$8,613	Atlas Technical Consultants, LLC – Providing geotechnical engineering and observation services for the ECHS' accessible pathway and ADA ramp. Commencing April 28, 2023.
$10,500	Siemens – Annual testing and inspection of the fire alarm systems at Buri Buri ES and ALMS sites. Commencing April 2023.
Not to Exceed $25,000	American Safe Security, Inc. – Providing highly trained security personnel to monitor and patrol the Serra Vista site during times when fire protection systems are out of service. Commencing April 2023.

$8,400	CIS Inc. – To provide project inspection for the ECHS Pathway and ADA Ramp to ensure they are CSA compliant. Commencing April 2023.
$7,000	Jeff Joiner Training – A presentation/training for Nutrition Services and Distribution Employees focusing on marketing healthy meals, customer service, handling changes, teamwork, and attitude. Commencing May 30, 2023.

Alta Loma Middle School

$9,999	Precita Eyes Muralists Association, Inc. – Providing consultation services which consists of a 3-week collaborative workshop between the vendor and the students of ALMS to create the conceptual design for their mural project. Once a design has been selected, the muralist will compose it in a scale and full color for additional review and approval. Commencing April 2023.

Children's Center

$350	CalSAC – Virtual Training Module for DEDAP Staff. Commencing April 2023.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #23-37

ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH

MAY 1 - 31, 2023

*WHEREAS, the month of May was designated as **Asian-Pacific American Heritage Month** by the United States Congress in 1990 and it was officially designated as Asian American and Pacific Islander Heritage Month in 1992; and*

*WHEREAS, this year's theme is: **"Advancing Leaders Through Opportunity"**; and*

WHEREAS, May was chosen to commemorate the immigration of the first Japanese to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869 where the majority of the workers who laid the tracks were Chinese immigrants; and

WHEREAS, Asian American and Pacific Islanders have overcome many challenges and have, for generations, significantly contributed to all aspects of society in American History; and

WHEREAS, Asian American and Pacific Islanders represent a rich cultural diversity and include leaders in education, government, science, and the arts;

WHEREAS, in the 2020 Census, the Asian American and Pacific Islander population represents 21 million U.S. and 6.5 million California residents. They also account for 45% of the SSF population 44% of the District's students; and

WHEREAS, California Education Code Section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of Asian Americans and Pacific Islanders, with particular emphasis on portraying these groups in contemporary society;

*NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and wishes to honor Asian-Pacific Americans during **ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH.***

REGULARLY PASSED AND ADOPTED this 27th day of April 2023.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____

Secretary/Clerk of the Board

_____ _____

_____ Superintendent of Schools

_____

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D.,Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of Local Control Funding Formula (LCFF) - Supplemental Funded Positions for 2023-24

BACKGROUND:

In the 2023-24 school year, SSFUSD will spend its LCFF Supplemental funds on actions and services principally directed towards our unduplicated student groups, by offering a variety of programs, additional staffing and supports for English learners, low income students and foster youth. The staffing chart below indicates a list of positions that I would like to propose for the 2023-24 school year for the four elementary schools that I needed to have additional conversations with site leaders to determine the appropriate supports that are in alignment with their 2023-24 site plans.

Funding Source	Site		Position/Course	#Sections	FTE	Total Cost
LCFF Supplemental	Buri		Math Intervention	2.5	0.5	$71,200.00
LCFF Supplemental	Junipero Serra		RTI/Math Intervention	2.5	0.5	$71,200.00
LCFF Supplemental	Monte Verde		RTI/Math Intervention	2.5	0.5	$71,200.00
LCFF Supplemental	Ponderosa		RTI	2.5	0.5	$71,200.00
				Total Cost		**$284,800.000**

FISCAL IMPLICATIONS:

SSFUSD LCFF Supplemental Allocation is approximately $7.4 million for the 2023-24. The proposed positions will be funded out of the following funding source:

LCFF Supplemental	**$5,989,700**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the LCFF Supplemental funds positions and funding sources as outlined above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval Foundations in Personal Finance Curriculum for Financial Literacy Course for 2023-24

BACKGROUND:

SSFUSD has been looking for curriculum/instructional materials for our newly approved Financial Literacy course which is expected to launch during the 2023- 24 school year at all three high schools.

FISCAL IMPLICATIONS:

The fiscal impact is approximately $46,703.17 and will be paid via management 307 District textbook adoption account.

EVIDENCE - RESEARCH - FFME:

Before implementing a new program or service in SSFUSD, we want to ensure that staff identifies a program that aligns with SSFUSD's needs and capacity. A program/service that addresses the needs we have identified in our community, fits our budget and resources, and takes into consideration the District culture with which we work is more likely to reach and sustain the intended program/service outcomes for our target audience. Therefore, before making purchases, SSFUSD goes through a Fit, Feasibility, Monitoring and Evaluation Process (FFME) to make a determination if the program or service is a Fit for SSFUSD. Below is a chart that we use to provide pertinent information for the Board and community.

Action Item	Sources and/or Supporting Research	Quote/MOU	Data (if available)	Experiences from other Districts	FFME approved (if applicable)
	Ramsey FFME Responses	Ramsey Quote		Ramsey Additional Resources	3.22.23

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the expenditure of $46,703 to purchase the Foundations in Personal Finance curriculum and professional training so we can implement our new course starting in the 2023-24 school year.

RAMSEY EDUCATION

Quotation

Ramsey Solutions
Remit To: The Lampo Group, LLC | Attn: Ramsey Education | 1011 Reams Fleming Blvd. | Franklin TN 37064

Quote #: Q-42798-1
Date: 4/3/2023 10:57 AM
Expires On: 4/9/2022

Prepared by: Scott Peña
Phone: (615) 550-6284
Email: scott.pena@ramseysolutions.com

Ship To
South San Francisco High Sch
400 B St
S San Fran, California 94080
United States

Bill To
South San Francisco High Sch
400 B St
S San Fran, California 94080
United States

Product Name	Item #	QTY	Unit Price	Line Total
HS Ramsey Classroom w/ Digital Textbook (4th Ed.)	FIPFHS4EDIGSEAT	225.00	$195.93	$44,084.25
FIPF High School Textbook - v4 July 2022	9781936948543	95.00	$9.99	$949.05
Teacher Guide Kit (4th Ed.)	9781936948550T	3.00	$249.99	$749.97
Live Webinar 101 - High School (3hrs)	PDHSFIPFWEBINAR	3.00	$250.00	$750.00
Shipping Standard	Shipping Standard	1.00	$169.90	$169.90
			TOTAL:	$46,703.17

This quote represents 7 years of access for Baden High School, South San Francisco High School and El Camino High School

Class Books:
Baden - 25
El Camino - 35
South San Francisco - 35
Total: 95

TO ORDER:
Please send Purchase Order to scott.pena@ramseysolutions.com. To pay by phone or secure payment link, please call (615) 550-6284.
Send Tax Exempt Certificate to scott.pena@ramseysolutions.com.

Please contact the Ramsey Education Solutions Team at 800.781.8914 if you have any questions about these materials once they arrive.

Sales Tax will be added to your invoice unless we receive a current tax exempt certificate with your order.

RAMSEY EDUCATION

Quotation

Ramsey Solutions
Remit To: The Lampo Group, LLC I Attn: Ramsey Education
I 1011 Reams Fleming Blvd. I Franklin TN 37064

Quote #: Q-42798-1
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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of Middle School Science Adoption - Green Ninja

BACKGROUND:

SSFUSD has completed the middle school science pilot adoption process and would like to recommend Green Ninja as our District adopted curriculum at our middle schools for the next eight (8) years.

FISCAL IMPLICATIONS:

The fiscal impact is approximately $1,008,049 and will be paid via management 307 District textbook adoption account.

EVIDENCE - RESEARCH - FFME:

Before implementing a new program or service in SSFUSD, we want to ensure that staff identifies a program that aligns with SSFUSD's needs and capacity. A program/service that addresses the needs we have identified in our community, fits our budget and resources, and takes into consideration the District culture with which we work is more likely to reach and sustain the intended program/service outcomes for our target audience. Therefore, before making purchases, SSFUSD goes through a Fit, Feasibility, Monitoring and Evaluation Process (FFME) to make a determination if the program or service is a Fit for SSFUSD. Below is a chart that we use to provide pertinent information for the Board and community.

Action Item	Sources and/or Supporting Research	Quote/MOU	Data (if available)	Experiences from other Districts	FFME approved (if applicable)
	Green Ninja FFME Responses	Green Ninja Quote	MS Ninja Survey data		4.11.23

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the expenditure of $1,008,049 to purchase the Green Ninja instructional materials and professional training to implement the new course at the District's three middle schools, starting in the 2023-24 school year



Proposal for:
South San Francisco Unified School District

Prepared by:
Leah Tremblay
Chief Financial Officer
Green Ninja

February 24, 2023

Dear South San Francisco Educators,

Thank you for considering Green Ninja for your science program. We are different from some of the other science publishers – here is why.

We seek to make lasting positive change in communities through a deep understanding of science and a connection to the environment. That may seem aspirational, but it is at the center of all that we do. As a smaller California-based company, we can work closely with your educators and administrators to ensure that our curriculum and training help your district realize a successful science program. We know this takes time, but this is time well spent. To demonstrate this commitment to your community, we have included four days of free professional training in year 1 of the adoption and ongoing professional support office hours in the years thereafter. We understand that teachers' needs and strengths are unique, and we accommodate these differences through leveled trainings and coaching to meet teachers where they are at.

We are good listeners. After meeting with the teachers during the pilot kick-off and reviewing the board meeting discussions, we understand there are objectives around improving literacy, academic scores, and modernizing student STEM experiences. We have the professional capacity to help you support these goals. We can showcase how to use science as a vehicle to improve literacy and academic performance while providing students the opportunity to engage in 21st century STEM learning and be a magnet for a growing community.

We believe in all students. Our program engages learners through a project-based approach where students solve local problems. This helps students develop a stronger interest in science, a deeper connection to the environment, and improved confidence in their own abilities to create meaningful change. These are important steps towards helping students see themselves as leaders in their own community.

Sincerely,

Leah Tremblay

Leah Tremblay
Chief Financial Officer
(408) 607-8638
leah@greenninja.org

Adoption Proposal

ADOPTION COSTS BY YEAR
For 1,915 students and 35 teachers

	License	Teacher Companions	Materials Kits	Workbooks	Totals*	Student Cost/year
Year 1	$195,330	$13,260	$157,026	$72,770	$438,386	$228.92
Year 2	0	1,560	$29,104	50,939	81,603	$42.61
Year 3	0	1,560	29,104	50,939	81,603	$42.61
Year 4	0	1,560	29,104	50,939	81,603	$42.61
Year 5	0	complimentary	29,104	50,939	80,043	$41.80
Year 6	0	1,560	29,104	50,939	81,603	$42.61
Year 7	0	1,560	29,104	50,939	81,603	$42.61
Year 8	0	1,560	29,104	50,939	81,603	$42.61
Total Adoption	$195,330	$22,620	$360,756	$429,343	$1,008,049	**$65.80**

***Totals do not include tax and shipping**

COMPLIMENTARY PRODUCTS & SERVICES INCLUDED IN ADOPTION

	Value
Annual Professional Training Year 1 Customized annual leveled training. Valued at $25,000/year.	$25,000
Pedagogical Support and Technical Assistance Access to a dedicated curriculum specialist via Zoom during scheduled daily office hours.	$10,000
New Teacher 1:1 One hour orientation with a Green Ninja team member for all new teachers joining the district after the start of the semester.	$4,800
Printed Material One complete set of updated teacher companions and student workbooks.	$550

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of the Big Lift Supervisor Independent Contractor Agreement for the 2023-24 school year.

BACKGROUND:

The Big Lift Supervisor position was historically a certificated position. Due to staffing challenges in 2021-22 we opted to contract for the positon. For the past two school years the district contracted with Ms. Roselle Loudon and have been impressed with her performance. Under her leadership we have seen increased participation in the Big Lift Collaborative and more opportunities that support parent involvement in early literacy. She has also begun collaborating with Educational Services teams to establish Preschool-Grade 3 alignment.

Ms. Roselle Loudon is able to provide her professional expertise to the Big Lift program since she has managed county wide programs and grants for SMCOE, in the past. In addition, her undergraduate work in Early Childhood Education gives her the content knowledge to support the Big Lift early literacy initiative. She will be able to meet all the requirements of this position for the 2021-22 and 2022-23 school years. Ms. Loudon begins credential coursework in June 2023. Until she completes her credential we would lie to continue contracting with Ms. Loudon.

Some of the duties which are needed in order to keep the Big Lift Program running efficiently include:

- Reporting
- Attendance
- Collaboration

FISCAL IMPLICATIONS:

The amount of $94,807.65 will be paid using the Big Lift Grant fund.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Independent Contractor agreement for the Big Lift Supervisor position, with Ms. Loudon, from July 1, 2023 to June 30, 2024 in the amount of $94,807.65.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES
Ted O, Assistant Superintendent
398 B Street, South San Francisco, CA 94080-4423
(650) 877-8707 / Fax (650) 866-4719

PROFESSIONAL SERVICES AGREEMENT
INDEPENDENT CONTRACTOR / CONSULTANT

This Agreement ("Agreement"), made this 14 day of April, 2023, by and between the South San Francisco Unified School District of San Mateo County, a subdivision of the State of California ("District") and Roselle Loudon, a duly qualified consultant ("Consultant").

District and Consultant hereby agree as follows:

1. Scope and Description of Services:

   (Attach additional pages if necessary, note any attachment)

2. Agreement Documents:
   The Agreement documents consist of the Agreement for Consultant Services, the following General Provisions, any attachments, a completed W-9 (Attachment A), and completed insurance forms.

3. Compensation:
   For the full performance of this agreement, District shall pay the Consultant:

   Consultant's Total Fee: Up to $94,807.65

   Expenses not to exceed (if any):$94,807.65

Note: Request for payment must be submitted to the District on the itemized Request for Payment – Professional Services Form (Attachment B).

4. Term of Agreement:
   The term of this Agreement shall be from 7/01/2023 to 06/30/2024 inclusive, subject to the provisions of Section 11 of the General Provisions.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above. No Agreement is valid until approved by the Board of Trustees.

South San Francisco Unified

_____
Superintendent/Designee

Date of Board Approval:_____
April 27, 2023

Consultant

Sign Here

_____
Name/Title

_____
Social Security or IRS Tax ID

GENERAL PROVISIONS

1. Consultant's Warranty: District has relied upon the professional ability and training of Consultant as a material inducement to enter into this Agreement. Consultant here by warrants that all its work will be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state, and local laws, it being understood that acceptance of Consultant's work by District shall not operate as a waiver or release.

2. Status of Consultant: the parties intend that consultant, in performing the services herein specified, shall act as an independent consultant and shall have control of the work and the manner in which it is performed. Consultant is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, workers' compensation plan, insurance, bonus or similar benefits District provides its employees.

3. Conflict of Interest: Consultant represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement. Consultant further represents that in the performance of this Agreement, no person having such interest will be employed. If Consultant participates in the planning, development, or negotiation of a contract for the District, Consultant may not subsequently acquire a financial interest in that contract in violation of Government Code Section 1090. Section 1090 violations include, but are not limited to, entering into a contract to perform any part of a project if Consultant assisted the District in preparing the plans and specifications for that project.

4. Extra (Changed) Work: Only the Superintendent may authorize extra (and/or changed) work. The parties expressly recognize that District and school personnel are without authorization to either order extra (and/or changed) work or waive Agreement requirements. Failure of the consultant to secure proper authorization for extra work shall constitute a waiver of any and all rights to adjustment in the Agreement price or Agreement time due to such unauthorized extra work and the Consultant thereafter shall be entitled to no compensation whatsoever for the performance of such work.

5. Nondiscrimination: Consultant shall comply with all applicable federal, state and local laws rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.

6. Transfer of Rights: Consultant assigns to District all rights throughout the work in perpetuity in nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications now or later prepared by Consultant in connection with the project, if any. Consultant agrees to take such action as are necessary to protect the rights assigned to "District in this Agreement, and to refrain from taking any action which would impair those rights. Consultant's responsibilities under this Agreement include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as Consultant may direct, and refraining from disclosing any versions of the plans

and specifications to any third party without first obtaining written permission of District.

7. Ownership of Work Product: District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of all design computations, plans, correspondence or other pertinent data and information gathered or computed by Consultant prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement.

8. Indemnification:

   (a) Consultant shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitations, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the project or its failure to comply with any of its obligations contained in these Agreement documents, except such Liability caused by the active negligence, sole negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.
   (b) Consultant shall be liable to District for any loss or damage to District property arising from or in connection with Consultant's performance hereunder.

9. Insurance: With respect to the performance of work under this Agreement, Consultant shall maintain and shall require all of its subcontractors, if any, to maintain insurance, including but not limited to: general liability, automobile liability, and professional liability coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision (Section 8) above. **In addition, Consultant shall provide proof of coverage as specified below.**
   (a) ☑ *Required* / ☐ *Not Required*: Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "this policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the District." (Note: Consultant is not entitled to coverage by District workers' compensation regardless whether policy is required).
   (b) ☑ *Required* / ☐ *Not Required*: Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to: premises and operations liability, independent consultant's liability, and personal injury liability.
   (c) ☐ *Required* / ☑ *Not Required*: Automobile liability insurance covering bodily injury and property damage in an amount no less than $300,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
   (d) ☐ *Required* / ☑ *Non Required*: Professional Liability (errors and Omissions) Insurance for all activities of the consultant arising out of or in connection with this Agreement in an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This

policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District."

(e) Each general liability, automobile liability, and professional liability insurance policy, shall be endorsed with the following specific language:

(1) District, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.
(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.
(3) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss.
(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District.

(f) Documentation: The following documentation shall be submitted to the District:

(1) Properly executed certificates of insurance clearly evidencing all coverages limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this Agreement.
(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.
(3) Upon District's written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of District's request.

(g) Policy Obligations: Consultant's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(h) Material Breach: If Consultant, for any reason, fails to maintain insurance required above, the same shall be deemed a material breach of Agreement. District, at its sole option may terminate this Agreement and obtain damages from the Consultant resulting from the breach. District may purchase such required insurance, and without further notice to Consultant, deduct from sums due to Consultant any costs advanced by District for such insurance. These remedies shall be in addition to any other remedies available to District.

10. Method and Place of Giving Notice, Submitting Bills and Making Payments: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080
ATTN: Accounts Payable

Consultant: Roselle Loudon
Address: _____
City/State/Zip: _____
Phone: _____
Fax: _____
Email: _____

And when so addressed, shall be deemed given upon receipt via United States Mail, postage prepaid, provided it is forwarded certified, or registered with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

11. Termination:

    (a) District may terminate this Agreement by giving ten (10) calendar days written notice to Consultant. In the event District elects to terminate the Agreement without cause, it shall pay Consultant for services rendered to such date.
    (b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Consultant shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by Consultant.

12. Security: By execution of the Agreement/Contract, the Consultant acknowledges that Education Code section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Consultant and Consultant's employees will have limited contact with pupils. In making this determination, the District will consider the totality of the circumstances, including factors such as the length of time the Consultant and Consultant's employees will be on school grounds, whether pupils will be in proximity with the site where the Consultant and Consultant's employees will be working, and whether the Consultant and Consultant's employees will be alone or with others. The District further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.

The District has considered the totality of the circumstances concerning the Project and has determined that the Consultant and Consultant's employees:

☑ are subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph (b) below, is applicable.

☐ are not subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph © below, is applicable.

(b) If the District has determined that fingerprinting is required, the Consultant expressly acknowledges that:

(1) Consultant and all of Consultant's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code section 45125.1.
(2) Consultant shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony.
(3) Consultant shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony.
(4) Consultant shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. The Consultant is required to fulfill these requirements at its own expense.

(c) Even if the District has determined that fingerprinting is not required, the Consultant expressly acknowledges that the following conditions shall apply to any work performed by the Consultant and/or Consultant's employees on a school site:

(1) Consultant and Consultant's employees shall check in with the school office each day immediately upon arriving at the school site.
(2) Consultant and Consultant's employees shall inform school office staff of their proposed activities and location at the school site.
(3) Once at such location, Consultant and Consultant's employees shall not change locations without contacting the school office.
(4) Consultant and "consultant's employees shall not use student restroom facilities.
(5) If Consultant and/or Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

13. Due Performance: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend performance for which the agreed return has not been received.

14. Taxes, Disclosures, and Expenses: Consultant agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. District will not withhold or set aside any money on

behalf of consultant for federal, state, or social security tax, or unemployment or disability insurance or any other federal or state fund whatsoever. In case District is audited for compliance regarding any applicable taxes, consultant agrees to furnish District with proof of payment of taxes on those earnings.

Consultant agrees to disclose to District if he/she is a retired or current member of STRS or PERS and to disclose to District if he/she is receiving retirement income from either STRS or PERS.

Consultant shall be responsible for all costs and expenses incident to the performance of services, including but not limited to: equipment, supplies, fees, fines, licenses, bonds, or taxes required of or imposed against Consultant. District shall not be responsible for any expenses incurred by Consultant except as provided in Section 3 of this Agreement.

Note: Federal Internal Revenue regulations require District to report all payments to individuals for consultant services.

15. Dispute Resolution: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

16. Choice of Law and Venue: This Agreement shall be governed by California law, and venue shall be in the Superior Court of the County of San Mateo, California, and no other place.

17. Merger: This writing is intended both as a final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

18. Assignment/Delegation: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

19. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.

20. No Waiver of Breach: The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or a subsequent breach of the same or any other term or promise contained in this Agreement.

21. Force Majeure: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall

be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.

22. Severability: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.

23. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.

24. Execution in Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

25. Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of the Strong Workforce Program Allocation Decrease for the 2022-23 School Year

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BACKGROUND:

The San Mateo County Office of Education (SMCOE), CTE STEM Pipelines in SSFUSD's Middle Schools Strong Workforce program, will amend the original agreement to decrease the amount of the total allocation by $80,114.40. The District was only able to implement two of the modules originally agreed upon. The SMCOE will invoice SSFUSD a total of $37,814.00 and will retain $42,300.

FISCAL IMPLICATIONS:

SSFUSD will return funds to the SMCOE CTE STEM Pipelines Middle School Strong Workforce program in the amount of $37,814.00.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve that SSFUSD returns funds to the SMCOE CTE STEM Pipelines Middle School Strong Workforce program, as noted in the amended agreement, for the amount of $37,814.00.

AMENDMENT TO AGREEMENT
BETWEEN THE SAN MATEO COUNTY OFFICE OF EDUCATION AND
THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

THIS AMENDMENT TO THE AGREEMENT, is entered into this 12th day of April, 2023, by and between the San Mateo County Superintendent of Schools on behalf of the San Mateo County Office of Education, hereinafter called "SMCOE," and the South San Francisco Unified School District, hereinafter called "Partner LEA";

W I T N E S S E T H:

WHEREAS, the Parties entered into an Agreement for the Extending the CTE-STEM Pipelines into our Middle Schools Strong Workforce Program on October 15th, 2021; and

WHEREAS, the Parties wish to amend the Agreement to decrease the amount of the total allocation by $80,114.40.

WHEREAS, SMCOE will invoice Partner LEA for $37,814.40 and will retain the remaining $42,300.00 from the 30% reimbursement. For the difference of the advance payment of $98,700 and revised allocation of $60,885.60.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES AS FOLLOWS:

1. Exhibit A: Application and Scope of Work of the Agreement is amended to read as follows:

Budget by Category of Expenditure (Object Code) for Entire K12 SWP San Mateo County Grant:

1000 Instructional Salaries	2000 Non-Instructional Salaries	3000 Employee Benefits	4000 Supplies and Materials	5000 Other Operating Expenses and Services	6000 Capital Outlay	7000 Indirect Costs	Totals
$275,000	$65,000	$65,000	**$309,936.51**	**$464,299.11**	**$36,049**	**$48,611.38**	**$1,263,896**

2. Exhibit A: Application and Scope of Work of the Agreement is amended to read as follows:
Budget by Grant Cycle:

Agency	2020-2021	2021-2022	2022-2023	Total
Cabrillo Unified		$37,000	$60,712	$97,712
Redwood City School District		$280,000	$28,000	$308,000
San Mateo Co. Office of Education	$135,999	$243,079.27	**$112,808.30**	**$491,886.57**
Ravenswood School District		$140,000	$4,000	$144,000
South San Francisco Unified			**$60,885.60**	**$60,885.60**
Bayshore School District		$68,000	$4,000	$72,000
Hillsborough School District		$1,500		$1,500
San Mateo Foster City School District		$1,500		$1,500
Total	$141,438.96	$801,922.44	**$320,534.59**	**$1,263,896**

3. Exhibit A: Application and Scope of Work of the Agreement is amended to include:
Statement of Work:
The Partner LEA was only able to implement 2 of the modules.

4. **All other terms and conditions of the Agreement dated October 15th, 2021, between the SMCOE and Partner LEA shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Partner LEA: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Superintendent or Designee Signature	Superintendent or Designee Name (please print)
Date	

For SMCOE:

Superintendent or Designee Signature	Superintendent or Designee Name (please print)
Date	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of the Strong Workforce Program Allocation Increase for the 2022-23 School Year

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BACKGROUND:

The San Mateo County High Schools & Colleges Consortium, Equity & Access in Dual Enrollment Strong Workforce Program is amending the original allocation for SSFUSD which will be increased by $18,750.

FISCAL IMPLICATIONS:

There will be no fiscal implications

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve that SSFUSD accepts the additional funds from the San Mateo County High Schools and Colleges Consortium, Equity and Access in Dual Enrollment Strong Workforce Program, as noted in the amended agreement, to support dual enrollment and equity in the increased amount of $18,750

AMENDMENT TO AGREEMENT
BETWEEN THE SAN MATEO COUNTY OFFICE OF EDUCATION AND
SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

THIS AMENDMENT TO THE AGREEMENT, is entered into this 12th day of APRIL, 2023, by and between the San Mateo County Superintendent of Schools on behalf of the San Mateo County Office of Education, hereinafter called "SMCOE," and the South San Francisco Unified School District, hereinafter called "Partner LEA";

W I T N E S S E T H:

WHEREAS, the Parties entered into an Agreement for the San Mateo County High Schools + Colleges Consortium: Increasing Equity & Access in Dual Enrollment Strong Workforce Program on October 15th, 2021; and

WHEREAS, the Parties wish to amend the Agreement to increase the allocation amount by $18,750.

WHEREAS, the $18,750 will be distributed upon SMCOE's receipt of the 30% reimbursement.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES AS FOLLOWS:

1. Exhibit A: Application and Scope of Work of the Agreement is amended to read as follows:

Budget by Grant Cycle:

Agency	2021-2022	2022-2023	Total
SMCOE	$27,176	$21,176	$48,352
CUSD	$78,486	$78,486	$156,972
JUHSD	**$253,485.54**	**$47,236.46**	**$300,722**
SMUHSD	**$103,486**	**$122,236**	**$225,722**
SSFUSD	**$103,486**	**$122,236**	**$225,722**
SUHSD	**$103,444**	**$122,204**	**$225,648**

Total			$1,183,138

2. Exhibit A: Application and Scope of Work of the Agreement is amended to include:
   Statement of Work:
   The Partner LEA will use the additional funds to support dual enrollment and/or equity aligning to the initial scope of work.

3. **All other terms and conditions of the Agreement dated October 15th, 2021, between the SMCOE and Partner LEA shall remain in full force and effect.**

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Partner LEA: SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Superintendent or Designee Signature	Superintendent or Designee Name (please print)
Date	

For SMCOE:

Superintendent or Designee Signature	Superintendent or Designee Name (please print)
Date	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of McGraw Hill Textbook Adoption Renewal for Elementary English Language Arts/English Language Development for the 2023-24 through 2025-26 School Years

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BACKGROUND:

Wonders from Mc Graw Hill *(MGH) is* a Common Core aligned English Language Arts/ English Language Development curriculum designed for students in grades K-5. This curriculum has served as the primary instructional resource for all K-5 teachers including our Academic Support classes. The Wonders program provides printed and digital resources for both teachers and students. The SSFUSD English Language Arts/ English Language Development Pilot Committee members recommended this resource over the four programs that were researched and/or piloted back in 2016.

All students in grades K-5 have benefit from the adoption of this program. Teachers and students have engaged with lessons that support academic growth. The materials are student centered and provide teachers the resources necessary to address the varied needs of District learners.

Teachers, principals, and District level leaders will engage with professional development opportunities to ensure equitable implementation District-wide. Student progress is monitored through student work and assessments.

FISCAL IMPLICATIONS:

The 3-year 2023-24 through 2025-26 English Language Arts/ English Language Development adoption will cost $898,350.32 for all students enrolled in grades K-5. The Textbook Adoption budget will incur all charges.

SITE	3 YEAR
Buri Buri	$118,698.83
Junipero Serra	$ 74,608.88
Los Cerritos	$ 82,112.91
Martin	$103,006.49
Monte Verde	$121,727.38
Ponderosa	$ 84,936.20
Skyline	$ 88,268.64
Spruce	$106,288.05
Sunshine Gardens	$103,442.15
DO/IMC	$ 15,260.79
TOTAL	**$898,350.32**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the ***Wonders*** textbook as the core Elementary English Language Arts/English Language Development curriculum for students in grades K-5 grade, in the amount of **$898,350.32,** for a 3-year adoption renewal period, for the 2023-24 through 2025-26 school years.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: April 27, 2023

RE: Approval of Houghton Mifflin Harcourt Math Expressions K-5 Adoption for the 2023-24 school year

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BACKGROUND:

Math Expressions by Houghton Mifflin Harcourt is a proven Pre-K-5 curriculum that helps children make sense of math by exploring, discussing, and demonstrating their understanding of key concepts. Students learn how to look deeper and choose their own path to the answers. Every lesson integrates mathematical processes and practices.

FISCAL IMPLICATIONS:

Math Expressions will provide the following for each K-5 grade level: softcover activity books, online student activity books, SBAC test prep, homework/remembering collection and the teacher digital management center. Here is the breakdown per grade and number of students. The fiscal impact of $341,891.25 will be incurred by the Textbook Adoption budget, management 307.

Buri Buri	$41,500.06
Junipero Serra	$26,691.12
Los Cerritos	$26,860.81
Martin	$40,194.22
Monte Verde	$50,895.31
Ponderosa	$34,099.56
Skyline	$35,487.01
Spruce	$44,183.17
Sunshine Gardens	$41,979.99
TOTAL	**$341,891.25**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Houghton Mifflin Harcourt for the ***Math Expressions*** curriculum for students in grades K-5, in the amount of **$341,891.25,** for the 2023-24 school year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: April 27, 2023

RE: Approval to the Changes in the SSFUSD-SSFPD MOU Reporting and Approval Process for 2023-24

BACKGROUND:

As we approach the end of the current school year, our joint MOU with the South San Francisco Police Department will require renewal in anticipation of 2023-24. The current MOU terms require annual reporting and renewal of the agreement as follows:

The City Council and District Board of Trustees will receive a report each March, beginning in March 2023 regarding the Program. The report will be based on information available from the previous calendar year. A purpose of the report is to provide the City Council and Board of Trustees with information relevant to their consideration of whether the program should be renewed for another year. The report will summarize the review described in this section, including an appraisal of whether the program is achieving its intended goals and objectives, and any improvements or adjustments to the Program proposed by the City Manager and Superintendent. The report will be presented to the City Council and District Board of Trustees as part of their consideration of annual renewal of this MOU, as described in Section XIII(a).

Director Ryan Sebers presented a data summary to the Board in September, based upon 2021-22 year-end data. Since that time, the SRO program has continued to be very helpful for our staff, school site principals have reported overwhelmingly positive feedback, and the SSFPD has been immediately responsive to our calls for assistance and guidance. We appreciate SSFPD's support and professionalism when on our campuses and when working with student, parent, and community circumstances.

The following data points, as presented on September 22, 2022, represent a year-end summary for the 2021-22 school year:

59	Total Contacts
29	Initiated by school site
30	Initiated by police, parent, community, or agency
14	School Liaison Officer consulted/assisted
54	SSFPD
4	DCPD
1	BART PD

	School Sites of Contact
2	Buri Buri ES
2	Martin ES
3	Sunshine Gardens ES
4	Alta Loma MS
13	Parkway Heights MS
5	Westborough MS
14	El Camino HS
16	South San Francisco HS

	Purpose of Contacts
10	Risk assessment/suicide prevention/report
8	Runaway/missing person
7	Parent report/request
4	CPS welfare check
4	Threat of harm/violence
3	Suspicious person/Trespassing
2	Student initiated report
2	Vandalism
1	BART incident/crime
1	Campus disruption
1	Car accident on campus
1	Community report
1	Medical/Paramedic issue
1	Robbery
1	Student return to school after runaway
1	Supervision of event request
1	Witness to crime

	Student Information
1	Kindergarten
2	1st grade
1	3rd grade
2	5th grade
10	6th grade
6	7th grade
7	8th grade
7	9th grade
9	10th grade
6	11th grade
10	12th grade
4	Unknown or n/a

17	SPED/IEP
11	EL
14	Exited EL/RFEP
0	Homeless/Foster Youth
41	Male
24	Female

	Race/Ethnicity	Race/Ethnicity District Enrollment Baseline	
36	Hispanic/Latino (500)	3842	46.21%
8	Unknown/Undefined	36	0.43%
5	Filipino (400)	1817	21.85%
5	White (700)	657	7.90%
4	Chinese (201)	1017	12.23%
3	Samoan (303)	70	0.84%
2	African American (600)	168	2.02%
2	Asian Indian (205)	121	1.46%

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

While the terms of the MOU mandate an annual report/presentation in March of each year, based on calendar year information, staff recommends that the language be

amended to allow SSFUSD to report school year information annually, encapsulating information from each previous school year. This would allow for greater clarity, rather than combining prior year data with current year information. Calendar year data does not account for cohorts of students or programs and conditions unique to each school year. It should also be noted that requiring a report to be based on calendar year information presents feasibility issues with gathering information and makes the process much more difficult and misaligned with many of our other data reports being based upon school year information.

It is also recommended that a report be done annually in June or July, which would provide the opportunity to summarize data at the end of a school year, and would provide timely information for the Board of Trustees to also consider renewal of the MOU for the following school year.

Staff also recommends the following considerations applicable to an annual June report and renewal:

- We will continue collaboration with the SSFPD Chief of Police and the Community Policing Division, to endeavor to provide similar information to be presented to the Board of Trustees and City Council of SSF. While we will strive to align our data with data maintained by SSFPD, we understand that there may be some difference due to unique record keeping mechanisms of each organization and access to certain data field information (i.e., student information, call center information, etc.).

- The Chief of Police (or designee), and Director Sebers will participate in partnered mutual presentations for the Board of Trustees and City Council of SSF, to ensure uniformity of shared information.

- The anticipated 2022-23 presentation date for the Board of Trustees is June 22, 2023.

- We plan to provide student survey data to be included with annual June reports.

Staff recommends the changes to the MOU reporting and approval process specified above, as we look toward a presentation in June to include a 2022-23 school year data summary, as the renewal of the SSFUSD-SSFPD MOU is considered to support the safety of our SSFUSD schools.

SSFUSD-SSFPD MOU *DRAFT* (ver. 15 with City Council edits)

This memorandum of understanding (MOU) is made by the South San Francisco Unified School District ("District") and the City of South San Francisco regarding their mutual understanding of the matters described below. This MOU consists of guidelines to inform the relationship between the District and the School Liaison Officer ("SLO") of the South San Francisco Police Department ("SSFPD"), which relationship is subject to annual review as set forth below. This document will work in conjunction with the District's Expectations for Student Success Handbook (the "District Handbook"); and all applicable city, state, and federal laws that provide guidance on how to properly handle common cases that are generated on school grounds. Some of the laws related to searches and questioning of students are summarized in Appendix 1 to this MOU, which may be updated to reflect changes in the law without requiring an amendment to this MOU.

It is the intention of the District and SSFPD to maintain collaborative efforts to provide a safe and healthy school environment for students, staff, and visitors. In doing so, the District recognizes the impact SLOs may have on different student groups, and will prioritize student safety and relationship building.

I. Goals and Objectives:

a) Protect the constitutional and civil rights of students.
b) Maintain a safe and secure environment on school campuses which will be conducive to learning.
c) Establish a positive working partnership.
d) SSFPD desires to promote positive attitudes regarding the role of police in society through non-punitive, alliance-building interactions with students and staff, and will seek the District's partnership and input of District administrators in creating such opportunities.
e) The District desires to reduce student suspensions, expulsions, and referrals to the criminal justice system to the furthest extent possible. The District also desires to reduce and eliminate racial disparities in contacts with students.
f) Conduct criminal investigations.
g) Refer student cases to restorative justice alternatives/programs and court diversion to the greatest extent possible prior to relying on the court or penal system.
h) Ensure that all SSFPD Officers understand the needs, strengths, and challenges of various student groups based on race, ethnicity, national origin, disability, religion, gender, sexual orientation, economic status, age, cultural group, immigration status, or affiliation with any other similar identifiable group. SSFPD currently provides all officers,

including SLOs, with training in areas such as cultural diversity, racial bias prevention, crisis intervention, bias and racial profiling prevention and principled policing, along with other training. SSFPD will continue to prepare SLOs through training and experience to meet the unique requirements needed for an SLO to interact appropriately with students and staff in a school setting. Annually, SSFPD Chief of Police and his/her staff and District school administrators will meet to review SLO training requirements and collaborate on a joint list of required training for SLOs, recognizing that over time, training needs may change. The SLO will receive specialized training regarding the education of students with disabilities, as identified under the Individuals with Disabilities Education Act (IDEA) and/or Section 504 of the Americans with Disabilities Act, to help the SLO understand the unique needs of students with disabilities.

II. Non-Discrimination:

The parties are committed to complying with existing laws that prohibit the use of students' race, ethnicity, national origin, disability, religion, gender, sexual orientation, economic status, age, cultural group, immigration status, or affiliation with any other similar identifiable group as the basis for providing differing levels of law enforcement service or inconsistent enforcement of the law. Additionally, in accordance with Federal and State law which provides that undocumented students must be provided the same education offered to citizens, and which protects undocumented students from unreasonable search and seizure; in order for all students and families to feel comfortable and secure in the school environment; and consistent with the City of South San Francisco's existing policies for the SSFPD, SLOs will not question students or their parents or family members about their immigration status.

III. District's Role and Responsibility:

a) Ensure student welfare as its highest priority.
b) Establish and implement student safety and positive school climate programs.
c) Develop procedures to handle campus safety issues.
d) Develop emergency response procedures.
e) Develop a school safety plan.
f) Establish and follow procedures for referring SLO involvement.
g) District school administrators shall not request information related to student contacts with law enforcement outside of the timeframe for which the District has responsibility for the student.
h) Annually, District school administrators will receive and provide training on when to contact police and when not to contact them, pursuant to established District processes, to ensure clarity of expectations.

i) Handle all student disciplinary concerns that are not mandatory in nature for and address situations without the involvement of SLOs (beyond the mandatory scope of Cal. Ed. Code § 48902 and Penal Code § 245).

IV. School Liaison Officer's Role and Responsibility:

a) The School Liaison Officer ("SLO") is a police officer; not a schoolteacher, school administrator, or school counselor, and therefore will not be expected or asked to act in those roles. The SLO will work with families, individual students, and other school staff members with counseling and guidance efforts when requested and appropriate, and will defer to the decisions of those groups, unless there is a criminal aspect.

b) Coordinate all activities with the principal and staff members concerned; seek permission, guidance, and advice prior to enacting any programs within the school.

c) When it pertains to preventing a disruption that would, if ignored, place students and staff at risk of harm, the SLO will assist with resolving the problem to guard against risk of harm. In all other cases, disciplining students and addressing other conduct deemed inappropriate is the responsibility of the District.

d) Provide students, staff, and parents with a familiar and recognizable law enforcement contact. SLOs will work to create positive relationships with students and staff through appropriate social interactions when not responding to requests for assistance.

e) Attend various sporting events and school activities as needed and as called upon by school administrators (subject to approval by the Superintendent or designee), for the purpose of proactive enforcement and community interaction. As set forth in Section III above, the District shall develop and implement an internal process for determining the need for police involvement at such sporting events and school activities.

f) The District and SSFPD believe the U.S. Department of Education's position that "restraint and seclusion should be avoided to the greatest extent possible without endangering the safety of students and staff" is the best practice to follow in nearly all situations. The SLO should only use a physical restraint device (e.g. handcuffs or other restraints) in cases that require the physical arrest of a student for referral to the criminal justice system, or to prevent the involved individual from injuring themselves or others.

g) If doing so is practical and will not interfere with other duties, when working on District campuses, the SLO will wear a designated alternate uniform to present a more casual appearance (*i.e.* – polo shirt with utility slacks, or business suit). When wearing the designated alternate uniform, officers may have all necessary safety equipment for the performance of their duties, including without limitation a bullet-resistant vest worn

under their clothing and all use-of-force tools to allow for appropriate de-escalation.

V. Role of School Liaison Officers During Investigations at School Sites:

a) School disciplinary investigations are a separate and distinct process from police investigations, which occur only when there is a reasonable suspicion of criminal conduct. In such cases, these processes will occur in parallel. In some cases, police may inform a school/district of an incident that falls within school/district jurisdiction to address at a school discipline level, and in other cases police may respond to a report of a crime which has been investigated by the school/district. Although information gathered in parallel investigations of the same issue may be shared to inform the school and police of additional details not acquired within the scope of either of their independent investigations, searches and interviews facilitated by either the school/district or police do not replace or truncate a thorough investigation by either entity. If either the school/district or police have the benefit of shared information for the purpose of greater clarity of the issue being investigated, then either entity must weigh the facts and evidence and determine the appropriate disposition within their own jurisdiction (*i.e.* the school/district determines an appropriate disciplinary response or intervention within the school realm, and the police determine criminal charges in the legal realm). Although police may also be pursuing a criminal investigation outside of school and have legal grounds to interview the student at school and/or remove the student from campus, it is understood that an overlap of investigative authority of school administrators/district officials and police officers may exist in some cases. To the extent possible, any police investigations into student conduct will occur off campus; however, in some circumstances, such as when the student conduct occurs at school, interviews or other forms of investigation may need to be conducted on campus.

b) Any searches of students or their property by the SLO shall comply with the Department's Search and Seizure Policy. Absent exigent circumstances, the SLO should make every reasonable effort to alert a school administrator prior to conducting a search of a student or their property, including lockers. Whenever possible, the SLO should be accompanied by a school administrator when conducting searches.

c) This relationship extends to SLOs who may work with the District's school administrative teams during investigations of student and staff issues. The SLO is an employee of the police department and is a police officer. In matters involving student criminal offenses, the SLO may be asked to assist or provide resources to District officials conducting a school investigation. Interview and search procedure is still governed by the school administrators, who bear responsibility in that situation. If a school administrator asks a police officer to conduct a search, the search would still require the presence of a school administrator, and the SLO would still be an extension of school authority.

d) When school administrators conduct an investigation and determine that a crime that must be reported by law has been committed, the police are notified. If the police

subsequently dispatch an officer to the school, they begin a parallel investigation which may involve interviews and search procedures. At that point, the police are governed by their own investigation and are responsible for any interviews and searches they initiate within the scope of their authority. If an SLO is coincidentally dispatched in response to a school report of a crime, the SLO is then viewed as a regular police officer fulfilling the responsibilities of a police investigation and not an extension of school administrators.

e) SLOs and other police officers assisting schools with investigations, when there is no probable cause to believe that the student has committed or has knowledge about a crime, do not assume responsibility just because they are asked to assist. If, during an investigation, an SLO or assisting officer determines that there is probable cause to believe that the student has committed or has knowledge about a crime such that a police investigation should be initiated, even when the school investigation is still ongoing, the officer would then assume responsibility for any parallel investigative processes the officer initiates at that point. The District's investigation and the police investigation would be considered two distinct processes.

VI. Guidelines for Distinguishing Between Disciplinary Misconduct and Criminal Offenses:

One of the primary guiding principles in education and the criminal justice system is that mistakes made by young people should not carry lifelong consequences. Young people should be afforded multiple opportunities to overcome minor violations of law and school policy. The following points provide direction for determining the sanctions for an alleged violation of the District's Code of Conduct, California statutes or local ordinances.

a) School administrators have broad latitude in addressing minor violations of the District Expectations for Student Success Handbook, that may also be violations of the law. Minor violations of the District Handbook should be addressed by the school administrators without involvement of the SLO. Involvement of police on school campuses, beyond the mandatory scope of Cal. Ed. Code § 48902 and Penal Code § 245, will be at the discretion of District officials/school administrators, in the interest of the safety of the District's learning communities. In exercising such discretion, District officials and school administrators will be required to undergo training and understand and implement District policies for SLO involvement. The District is committed to providing clear guidance and training to ensure it is able to manage student behaviors at the local level in most cases where there are minor infractions of the District Handbook that are also violations of law. Relevant portions of the District Handbook and other District policies that identify the circumstances under which District employees are supposed to involve the SLO are included in Appendix 2 to this MOU, which may be

updated to reflect changes in those documents without an amendment to this MOU.

b) In certain circumstances, school administrators may be required to report situations to law enforcement for investigation, including but not limited to a student who has been subjected to abuse or neglect, victims of several types of crimes, and threats of violence.

c) SLOs are responsible for criminal law issues, not school discipline or poor behavior issues. Absent a real and immediate threat to student, staff, or public safety, incidents on District campuses involving public order offenses (including disorderly conduct; disturbance/disruption of schools or public assembly; trespass; loitering; profanity; and fighting that does not involve physical injury or a weapon) are considered school discipline issues to be handled by school administrators, rather than criminal law issues warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket, or summons, filing of a delinquency petition, referral to a probation officer, or actual arrest).

d) Whenever possible, a student will not be arrested at school when the arrest can be made effectively elsewhere. An arrest at school is the last resort after all other avenues have been exhausted, unless the student poses a real and immediate threat to another student, teacher, or public safety; or a judicial warrant specifically directs the arrest of the student in a school.

e) If circumstances require an arrest to occur on school grounds, the SLO shall be mindful of the educational environment and of other students who may witness the arrest. Whenever possible, arrests should not occur during the lunch hour, before or after school, or in open areas on a school campus where there is a potential for a large number of student witnesses.

f) Except in exigent circumstances, school principals / principals' designees will be advised prior to an arrest of a student on school grounds. The student's parent or guardian will be notified as soon as practicable when the student is released to a law enforcement officer.

g) SSFPD officers, including the SLO, will continue to follow state law and City policies when effectuating arrests.

VII. Student Rights:

a) Except in exigent circumstances, the SLO will inform school administrators prior to conducting a probable cause search of a student on campus.

b) The SLO will inform school administrators prior to questioning a student on school grounds, except in situations where the student poses a real and immediate threat to another student, teacher, or public safety, and such advance notice to school administrators is not feasible.

c) Absent a real and immediate threat to student, staff, or public safety, physically invasive searches by a SLO will not be conducted on a student, except as noted above in

circumstances in which an SLO is conducting a search pursuant to an independent criminal investigation.

VIII. Training and Reports on SLO Activity:

a) The SLO will provide an annual report on SLO Program activities. The District, represented by the Superintendent or his/her designee and the City of South San Francisco, represented by the City Manager or his/her designee will collaborate on identifying the information to be included in the annual report.

b) SSFPD currently provides all officers, including SLOs, with training in areas such as cultural diversity, racial bias prevention, crisis intervention, bias and racial profiling prevention and principled policing, along with other training. It is SSFPD's intent to continue to prepare SLOs through training and experience to meet the unique requirements needed for an SLO to interact appropriately with students and staff in a school setting. Annually, SSFPD staff and District staff will meet to review SLO training requirements and collaborate on a joint list of required training for SLOs, recognizing that over time training needs may change. This joint list of required trainings will be set forth in a side letter that is updated annually.

c) The SLO will receive specialized training regarding the education of students with disabilities, as identified under the Individuals with Disabilities Education Act (IDEA) and/or Section 504 of the Americans with Disabilities Act, to help the SLO understand the unique needs of students with disabilities.

d) If the District offers trainings or publishes policies regarding non-punitive approaches to behavioral management in the District, then the parties expect that the SLO will participate in the trainings and be familiar with the content of the trainings and any such policies. If the District has implemented any specific programs designed to improve overall school climate or respond to student behaviors in specific ways, the District may invite the SLO to participate in any trainings associated with those programs.

e) SSFPD will pay for all SLO training described in this MOU.

IX. SLO Performance and Review

a) In the event that a school/district has concerns regarding the actions of an SLO relative to this MOU, a representative of the school/district will refer the concerns initially and in writing to the Chief of Police, after which the Chief of Police and a District representative will meet and confer. A meeting may also be conducted with all parties, including the SLO, to mediate and resolve any problems.

b) Notwithstanding the process described in the immediately preceding subsections, the SSFPD Chief is solely responsible for decisions about the assignment of SLOs, hiring and continuing employment of SLOs, and supervision and evaluations of the

performance of SLOs. In the event that a school/district concern regarding the actions of an SLO relative to this MOU is not resolved through the steps described above, the SSFPD Chief will reassign the SLO and exercise reasonable diligence to identify and provide a qualified replacement. The SSFPD Chief will consult with the District Superintendent or designee regarding the assignment of SLOs. In the event that the District Superintendent or designee has concerns about an SLO assignment, the process described in this Section IX will apply.

c) SSFPD will maintain methods for members of the public, including District students and employees, to file complaints against SSFPD officers, including SLOs. Complaints may be filed anonymously, and may be submitted in writing using forms provided by the SSFPD or in any other manner. The current versions of the SSFPD's forms are attached hereto as Appendix 3, and may be updated without an amendment to this MOU. The District has an independent right to investigate complaints from students, employees or others, to determine whether a breach of this MOU has occurred, but not to investigate SSFPD officers, including the SLO, as though they were employees of the District.

X. Program Evaluation, Assessment, and Report:

a) The School Liaison Officer Program will be assessed annually as described in this Section. The evaluation of the Program will be conducted jointly between the City of South San Francisco, represented by the City Manager or his/her designee and the District, represented by the Superintendent or his/her designee. The annual Program assessment may include, but is not limited to the following areas:

1) Success of established Program goals and objectives.
2) An internal survey of school administration, staff, and student representatives who have had interactions with law enforcement officers on campus will be conducted. The number of student representatives whose input will be sought will vary according to grade level. The survey will be primarily concerned with perceptions of safety and security relative to the Program. The timing, content, and evaluation of the survey will be discussed as part of regular meetings (see Section X(b) below). The City of South San Francisco will be provided with such survey information, including disaggregated survey responses.
3) An appraisal of areas with opportunities for improvement

A purpose of the assessment is to determine whether the program should continue for the following school year.

b) The parties also agree to establish a meeting schedule in order to maintain regular and open communication; to evaluate the effect of this agreement; and to suggest improvements and adjustments that may be necessary. The City Manager and Superintendent or their designees will determine who will participate in the meetings. If

the meeting participants identify operational changes that require an amendment to this MOU, then proposed changes will be brought to the City Council and School Board.

c) The City Council and District Board of Trustees will receive a report each March, beginning in March 2023 regarding the Program. The report will be based on information available from the previous calendar year. A purpose of the report is to provide the City Council and Board of Trustees with information relevant to their consideration of whether the program should be renewed for another year. The report will summarize the review described in this section, including an appraisal of whether the program is achieving its intended goals and objectives, and any improvements or adjustments to the Program proposed by the City Manager and Superintendent. The report will be presented to the City Council and District Board of Trustees as part of their consideration of annual renewal of this MOU, as described in Section XIII(a).

d) This report should include aggregated data on why police were called to campus, who called them, demographic data on the students and other people with which they interacted, and outcomes (including arrests, citations, and other data~~).~~ The District will collect relevant demographic and outcome data for district students from the previous calendar year. The City of South San Francisco will also track and share data with the school district regarding the number of student arrests and citations, by gender, race/ethnicity, and any other relevant data from the previous calendar year.

e) The City of South San Francisco, represented by the City Manager or his/her designee, and the District will bring proposed amendments to this MOU to the City Council and District Board of Trustees as necessary and not solely as part of the annual presentation to the City Council and District Board of Trustees. The District or City Council can agendize this at any of their respective meetings.

XI. Mutual Indemnity:

The City of South San Francisco, represented by the City Manager or his/her designee and the District agree to indemnify and hold each other harmless against any and all third-party losses, claims, liabilities, damages, costs, expenses and injuries (including personal injuries or death) arising from or in connection with investigations at school sites, to the extent that such losses, claims, liabilities, damages, costs, expenses or injuries arise out of the negligence of the indemnifying party. In the event of concurrent negligence of the parties, liability for any and all claims for injuries or damage to persons and/or property would be apportioned according to the California theory of comparative negligence.

XII. No Third-Party Beneficiaries:

Nothing in this MOU is intended to or shall confer upon any person other than the parties any rights or remedies hereunder.

XIII. Renewal and Termination:

a) The initial term of this MOU shall commence 30 days after the MOU has been approved by both the City Council and the District's Board of Trustees, and shall remain in effect through June 30, 2023. Beginningin March 2023, and each March thereafter, this MOU shall be reconsidered for renewal by both the City of South San Francisco and the District for each successive fiscal year, unless either party gives written notice of termination as set forth in subsection (b) below. For purposes of this MOU, the fiscal year begins on July 1st and ends on June 30th each year. In the event that the City Council or Board of Trustees is unable to complete deliberations on renewal of this MOU prior to June 30th each year, the MOU may be renewed at any time and will apply to the balance of the fiscal year in which it is renewed. The District or City Council can at any time agendize this at any of their respective meetings.

b) This MOU may be terminated without cause by either party at any time, by giving prior written notice at least 30 days in advance of the effective date of such termination, or may be terminated by mutual agreement of both parties.

c) All notices under this MOU shall be in writing and delivered by email AND U.S. mail, postage prepaid, to the following addresses:

If to South San Francisco Unified School District:
398 B Street
South San Francisco, CA 94080

If to City of South San Francisco:
P.O. Box 711
South San Francisco, CA 94083

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as of the dates set forth below:

South San Francisco Unified School District

Date: 7/11/2022

Dr. Shawnterra Moore, Superintendent

South San Francisco

Date: 6/28/2022

Mike Futrell, City Manager

APPENDIX 1

California Criminal Procedure
December 2020 Update
Laurie L. Levensona and Alex Ricciardullia
Chapter 7. Confessions and Admissions
§ 7:17. Interrogation requirement—Questioning juveniles

The mere fact that a defendant is a minor does not establish that his or her confession is involuntary.1 The test for the voluntariness of a minor's confession is whether, under all the circumstances, considering age, intelligence, and education, the minor can comprehend the meaning and effect of a confession.2 In determining whether a juvenile was in "custody" at the time of an interrogation, the test is not whether a reasonable adult would not feel free to leave, but whether a reasonable person with the defendant's age and experience would not feel free to leave.3

A minor must be given Miranda warnings, even if not questioned, when he or she is taken into temporary custody on the ground that there is reasonable cause to believe that he or she is a person described in Welfare and Institutions Code § 601 (habitual truancy) or 602 (criminal behavior of minor).4 Although it is a preferable practice, there is no requirement that the police obtain a parent's consent before questioning a minor.5 Nor must the police advise a minor of his or her right to speak with a parent or have them present during questioning.6

However, prior to custodial interrogation, and before the waiver of any Miranda rights, a youth 17 year or younger shall consult with legal counsel in person, by telephone, or by video conference. The consultation may not be waived.7

Although prior cases suggested otherwise,8 the California Supreme Court held in 2010, that there is no special rule that a minor's request to see a parent prior to interrogation must be construed as an invocation of the minor's Fifth Amendment right.9 The federal "totality of the circumstances" test should be used to determine whether a minor has asserted his or her Miranda rights.10 A minor's request to speak to a parent is only one factor to be considered and does not create a presumption that the minor has asserted his or her Miranda rights.

In 2013, Penal Code § 859.5 was passed that requires the electronic recordation of the entire custodial interrogation of a minor who is in a fixed place of detention and is suspected of or accused of committing murder.11 However, the new law has exceptions if the law enforcement officer conducting the interrogation reasonably believes that electronic recording would disclose the identity of a confidential informant or jeopardize the safety of the officer or another individual.12

Footnotes

1 People v. Davis, 29 Cal. 3d 814, 825, 176 Cal. Rptr. 521, 633 P.2d 186 (1981).

2 In re John S., 199 Cal. App. 3d 441, 445, 245 Cal. Rptr. 17 (6th Dist. 1988).

3 See Alvarado v. Hickman, 316 F.3d 841 (9th Cir. 2002), as amended on denial of reh'g and reh'g en banc, (Feb. 11, 2003) and rev'd on other grounds, 541 U.S. 652, 124 S. Ct. 2140, 158 L. Ed. 2d 938 (2004).

4 Welfare and Institutions Code § 625.

5 People v. Davis, 29 Cal. 3d 814, 825, 176 Cal. Rptr. 521, 633 P.2d 186 (1981).

6 In re Aven S., 1 Cal. App. 4th 69, 76, 1 Cal. Rptr. 2d 655 (1st Dist. 1991); In re John S., 199 Cal. App. 3d 441, 445–446, 245 Cal. Rptr. 17 (6th Dist. 1988).

7 Welf. & Inst. Code, § 625.6(a).

8 See People v. Rivera, 41 Cal. 3d 388, 221 Cal. Rptr. 562, 710 P.2d 362 (1985) (disapproved of by, People v. Lessie, 47 Cal. 4th 1152, 104 Cal. Rptr. 3d 131, 223 P.3d 3 (2010)); People v. Burton, 6 Cal. 3d 375, 99 Cal. Rptr. 1, 491 P.2d 793 (1971) (disapproved of by, People v. Lessie, 47 Cal. 4th 1152, 104 Cal. Rptr. 3d 131, 223 P.3d 3 (2010)); In re Aven S., 1 Cal. App. 4th 69, 76, 1 Cal. Rptr. 2d 655 (1st Dist. 1991).

9 People v. Lessie, 47 Cal. 4th 1152, 104 Cal. Rptr. 3d 131, 223 P.3d 3 (2010).

10 People v. Lessie, 47 Cal. 4th 1152, 104 Cal. Rptr. 3d 131, 223 P.3d 3 (2010).

11 Penal Code § 859.5(a); Welfare & Institutions Code § 626.8.

12 Penal Code § 859.5(b).

California Criminal Procedure
December 2020 Update
Laurie L. Levensona and Alex Ricciardullia
Chapter 5. Searches and Search Warrants
§ 5:66. Administrative searches—Searches of students

Although the Fourth Amendment applies to searches of students conducted by school authorities, a search may be conducted without a warrant and without full probable cause.1 There must be "reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school" and the search must be reasonable in scope.2 The measures adopted must be "reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction."3 The Court in New Jersey v. T.L.O. did not resolve issues concerning whether individualized suspicion is necessary, whether students have a reasonable expectation of privacy in their lockers or desks, and whether a higher standard is necessary if the search is conducted at the behest of law enforcement officials.4 However, in Safford Unified School Dist. v. Redding,5 the Supreme Court held that school officials violated a seventh grade girl's Fourth Amendment rights when they strip-searched her on suspicion that she had prescription-strength ibuprofen.

A California court applied the same reasoning in upholding the search of a group of five or six students by a school dean who had information that someone in the group had a gun or other weapon. Given the potential danger to students and staff, a weapons search of each member of the group was reasonable.6 Similarly, a California court has held that a report that a student has used a gun after school provides reasonable grounds to search the lockers of other students if the suspected shooter had access to those lockers and they could hold a weapon.7

In In re Latasha W.,8 a California court held that random metal detector weapon searches of students do not violate the Fourth Amendment. The court based its holding on the rationale that schools have a substantial need to keep weapons out of schools, metal detector searches are minimally intrusive, and a system requiring individual suspicion would be impractical and unworkable.9

The California Supreme Court has held that school officials, including school security officers, may stop a minor student in order to ask questions or conduct an investigation even in the absence of reasonable suspicion of criminal activity or a violation of a school rule, so long as this authority is not exercised in an arbitrary, capricious. or harassing manner.10 However, unless there is suspicion that the student has a dangerous weapon,11 disruptive behavior alone does not authorize school officials to search through a student's personal belongings.12

A school employee may not conduct a body cavity search of a student, nor a visual inspection of the underclothing, breast, buttocks, or genitalia of a student.13

Comment:

The "special needs" doctrine permits school officials to conduct suspicionless drug testing if it is not in connection with a criminal investigation. In Veronica School Dist. 47J v. Acton,14 the Court upheld suspicionless drug testing of school athletes. In Board of Education v. Earls,15 the Court expanded suspicionless drug testing to students participating in any extracurricular activities. In Earls, the Court emphasized that the test results had not been turned over to any law enforcement authority, nor did they lead to imposition of discipline. Accordingly, the decision in Earls does not reverse the requirement of reasonable suspicion when searches are conducted for law enforcement purposes.

Footnotes

1 New Jersey v. T.L.O., 469 U.S. 325, 341, 105 S. Ct. 733, 83 L. Ed. 2d 720, 21 Ed. Law Rep. 1122 (1985) (search of high school student's purse).

2 New Jersey v. T.L.O., 469 U.S. 325, 342, 105 S. Ct. 733, 83 L. Ed. 2d 720, 21 Ed. Law Rep. 1122 (1985).

3 New Jersey v. T.L.O., 469 U.S. 325, 342, 105 S. Ct. 733, 83 L. Ed. 2d 720, 21 Ed. Law Rep. 1122 (1985).

4 New Jersey v. T.L.O., 469 U.S. 325, 341, 105 S. Ct. 733, 83 L. Ed. 2d 720, 21 Ed. Law Rep. 1122 (1985).

5 Safford Unified School Dist. No. 1 v. Redding, 557 U.S. 364, 129 S. Ct. 2633, 174 L. Ed. 2d 354, 245 Ed. Law Rep. 626 (2009).

6 In re Alexander B., 220 Cal. App. 3d 1572, 1576, 270 Cal. Rptr. 342, 60 Ed. Law Rep. 855 (2d Dist. 1990) (disapproved of by, In re Randy G., 26 Cal. 4th 556, 110 Cal. Rptr. 2d 516, 28 P.3d 239, 155 Ed. Law Rep. 1292 (2001)).

7 In re J.D., 225 Cal. App. 4th 709, 170 Cal. Rptr. 3d 464, 303 Ed. Law Rep. 416 (1st Dist. 2014), as modified on denial of reh'g, (May 14, 2014) and review denied, (Aug. 13, 2014).

8 In re Latasha W., 60 Cal. App. 4th 1524, 70 Cal. Rptr. 2d 886, 123 Ed. Law Rep. 277 (2d Dist. 1998).

9 In re Latasha W., 60 Cal. App. 4th 1524, 1525–1527, 70 Cal. Rptr. 2d 886, 123 Ed. Law Rep. 277 (2d Dist. 1998).

10 In re Randy G., 26 Cal. 4th 556, 110 Cal. Rptr. 2d 516, 28 P.3d 239, 155 Ed. Law Rep. 1292 (2001) (officers properly detained student and obtained consent to search his bag and conduct a patdown search).

11 See In re K.J., 18 Cal. App. 5th 1123, 227 Cal. Rptr. 3d 380, 350 Ed. Law Rep. 827 (1st Dist. 2018), review denied, (Apr. 11, 2018).

12 In re Lisa G., 125 Cal. App. 4th 801, 23 Cal. Rptr. 3d 163 (4th Dist. 2004), as modified, (Jan. 10, 2005).

13 Education Code § 49050.

14 Vernonia School Dist. 47J v. Acton, 515 U.S. 646, 115 S. Ct. 2386, 132 L. Ed. 2d 564, 101 Ed. Law Rep. 37 (1995).

15 Board of Education of Independent School District No. 92 of Pottawatomie County v. Earls, 536 U.S. 822, 122 S. Ct. 2559, 153 L. Ed. 2d 735, 166 Ed. Law Rep. 79 (2002).

3848237.1

SEARCHES OF STUDENTS

MY SCHOOL MY RIGHTS KNOW YOUR RIGHTS

Do I have the right to refuse to be searched?

YES. You always have a right to refuse a search and you should make clear that a search is taking place over your objection. But you should not use physical resistance to stop a search.

Can my school search me without my consent?

YES, but only under certain circumstances. First, your school must have a "reasonable suspicion" that searching you will turn up evidence that you violated a school rule or law. Second, the way your school does its search should be "reasonable" based on what is being searched for and your age.

What is "reasonable suspicion"?

Unfortunately, there is no exact definition. But a reasonable suspicion should be based on facts specific to you or your situation. It cannot be based on a rumor, hunch, or curiosity. For example, a teacher cannot ask to search a bag that looks weird and bulgy for drugs based only on the look of the bag.

Can my school conduct a random search of students in my school?

YES. But these random searches must be based on special, school-wide needs such as ensuring school safety and should be truly random. A random search cannot be used to target any individual student.

Can my school strip search me?

NO.[1]

Can my school search my locker?

SOMETIMES. If your locker is considered personal property, then your school may not search your locker unless it has a "reasonable suspicion" that it may find something against the law or school rules.

But if your locker is considered school property, then your locker can be searched. Your school must give you notice that your locker is school property, such as in student handbooks or posted signs on campus.

Can my school use drug-sniffing dogs in my school?

YES, but there are limits. Your school may use dogs to search for drugs on school campus, including unattended belongings like backpacks. But it must have a "reasonable suspicion" to search those belongings.

If someone at your school tells you to leave the classroom while drug-sniffing dogs conduct a search, you should try to bring your things with you.

Can my school conduct general metal detector searches?

YES, so long as the students searched are picked randomly. For example, your school may put a metal detector at the front door to make all students pass through.

But if your school wants to single you out for a metal detector search, it must have a "reasonable suspicion" that it will find something against the law or school rules.

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[1] California Education Code § 49050

SEARCHES OF STUDENTS

MY SCHOOL MY RIGHTS KNOW YOUR RIGHTS

Can my school make me take a random drug test?

USUALLY NOT. Your school may only conduct random drug testing of students who participate in extracurricular activities. Your school cannot force you to take a drug test under other circumstances.

Do I have the right to refuse a search conducted by a police officer in my school?

YES, you have the right to refuse a search just as you have that right with school officials.

Do regular police officers have to follow the same rules as school officials?

At a minimum, police officers must have "reasonable suspicion" to search you. And, under some circumstances, they need even more than that.

Can my school use evidence it finds in an illegal search against me in court?

NO. If school officials or police officers illegally search you, they cannot use what they find against you in court. But your school can use evidence from an illegal search in school disciplinary proceedings.

MY SCHOOL MY RIGHTS KNOW YOUR RIGHTS

ACLU AMERICAN CIVIL LIBERTIES UNION of CALIFORNIA

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INSPECCIÓN DE LOS ESTUDIANTES

MY SCHOOL MY RIGHTS KNOW YOUR RIGHTS

¿Puede mi escuela registrarme sin mi consentimiento?

SÍ, pero solo bajo ciertas circunstancias. Tu escuela usualmente debe cumplir con dos requisitos:

Primero, tu escuela debe tener la "sospecha razonable" de que al registrarte encontrarán pruebas de que violaste las reglas de la escuela o la ley. Segundo, la forma como la escuela te registra debe estar "razonablemente" basada en lo que están buscando y en tu edad.

¿Qué es "sospecha razonable"?

Desafortunadamente no existe una definición concreta. Pero, una "sospecha razonable" debería estar basada en información específica de tu persona o situación. No puede basarse en rumores, sospechas o curiosidad. Por ejemplo, un maestro no puede registrar una bolsa que luce extraña y abultada porque sospecha que tiene drogas solo por la apariencia de la bolsa.

¿Tengo derecho a negarme a ser registrado?

SÍ. Siempre tienes derecho a negarte a ser registrado y debes dejar claro que te están registrando sin tu consentimiento. Pero no debes oponer resistencia física.

¿Puede mi escuela registrar al azar a los estudiantes de la escuela?

SÍ. Pero estas inspecciones al azar deben estar basadas en necesidades especiales y generales de la escuela, tales como garantizar la seguridad escolar, y deben ser realmente al azar. Una inspección al azar no puede ser usada para registrar a un estudiante en particular.

¿Puede mi escuela registrarme desnudo?

NO.[i]

¿Puede mi escuela registrar mi casillero?

DEPENDE. Si tu casillero se considera propiedad personal, tu escuela no puede registrarlo a menos que tengan la "sospecha razonable" de que encontrarán algo que viola la ley o las reglas escolares.

Pero si tu casillero se considera propiedad escolar puede ser registrado. Tu escuela debe notificarte que el casillero se considera propiedad escolar a través, por ejemplo, del manual del estudiante o a través de letreros desplegados en el campus.

¿Puede mi escuela usar perros rastreadores de drogas?

SÍ, pero existen límites. Tu escuela puede usar perros para olfatear drogas en el campus escolar, incluyendo pertenencias desatendidas, tales como mochilas. Pero deben tener una "sospecha razonable" para registrar estas pertenencias.

Si alguien en tu escuela te dice que salgas del aula mientras los perros rastreadores de drogas inspeccionan el salón, debes tratar de llevar contigo tus pertenencias.

INSPECCIÓN DE LOS ESTUDIANTES

MY SCHOOL MY RIGHTS KNOW YOUR RIGHTS

CONTINUACIÓN

¿Puede mi escuela realizar inspecciones generales con detectores de metales?

SÍ, siempre y cuando los estudiantes sean registrados al azar. Por ejemplo, tu escuela puede instalar un detector de metales en la entrada principal para que todos los estudiantes pasen por él. Pero si tu escuela solo te pide a ti que pases por el detector de metales, deben tener una "sospecha razonable" de que encontraran algo que viola la ley o las reglas escolares.

¿Puede mi escuela obligarme a tomar una prueba aleatoria para detectar drogas?

USUALMENTE NO. Tu escuela solo puede realizar pruebas aleatorias para detectar drogas si los estudiantes participan en actividades extracurriculares. Tu escuela no puede obligarte a tomar un examen para detectar drogas bajo ninguna otra circunstancia.

¿Deben los oficiales de policía obedecer las mismas reglas que los funcionarios escolares?

ES COMPLICADO. Aplican reglas distintas si el oficial está asignado al campus permanentemente o si trabaja con los funcionarios escolares.

Pero como mínimo, los oficiales de policía deben tener una "sospecha razonable" para registrarte. Bajo ciertas circunstancias necesitan incluso más que eso.

¿Tengo derecho a negarme a ser registrado por un oficial de policía en mi escuela?

SÍ, tienes el mismo derecho a negarte a ser registrado que tienes con los funcionarios escolares.

¿Puede mi escuela usar la evidencia encontrada durante una inspección ilegal en mi contra en los tribunales?

NO. Si los funcionarios escolares u oficiales de policía te registran ilegalmente, no pueden usar lo que encuentran en tu contra en los tribunales. Pero tu escuela puede usar la evidencia encontrada durante una inspección ilegal en sus procesos disciplinarios.

MY SCHOOL MY RIGHTS
KNOW YOUR RIGHTS

ACLU
AMERICAN CIVIL LIBERTIES UNION of CALIFORNIA

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[i] Código de Educación de California § 49050

APPENDIX 2

Non-Mandatory calls to SSFPD, SBPD, DCPD

Involvement of police on school campuses, beyond the mandatory scope of CA Ed. Code § 48902 and Penal Code § 245 is considered at the discretion of our site/district administrators in the interest of the safety of our learning communities.

Examples of important safety considerations that may involve consultation or requests for the presence of police are as follows:

- Gaining a better understanding/more informed understanding of a student's circumstances outside of school that may be contributing to problem behaviors and/or contributions to community safety.
- Support is needed when doing home visits/welfare checks for truancy cases and possible neglect circumstances, for the safety of all children and the investigating administrators and staff.
- Addressing gang affiliation, per AR 5136 and BP 5136
- Provide guidance on the dangers of gang membership, per AR 5136
- Pro-active investigation of suspected involvement with drug trade on campus, but evidence of direct crime has not yet been established.
- Investigation of report of dangerous object, explosive device, or other implements/items stored or suspected to be stored in a location on/off campus (even though crime has not yet been committed)
- Reasonable suspicion that a student or visitor on campus may be in possession of a weapon/dangerous object on campus, or on the way to/from campus.
- Home visit to welfare check students that have been truant or numerous unexcused absences, or indicators of neglect have been observed.
- Assistance with having pro-active conversations with students engaged in dangerous behavior/decision-making and/or contributing to behavior that puts others in the community at risk of harm.
- Parents also request police intervention for certain student behaviors, particularly when at-school and at-home conduct are related and/or rooted in issues manifesting in common behavior symptoms. These requests range from asking officers to have a conversation with a student, to requests for home visits, and/or for informational purposes.

- Assistance with improving/refining emergency response procedures and emergency preparedness.

- Participate in student activities and visible on campus for PBIS spirit days, Student Council Activities, Family Academic Nights, so as to build positive relationships with staff, students and families.

- Assist with event supervision for the safety of our students, staff, and families. Large gatherings (i.e. SSFHS and ECHS bell games with well over 1000-2000 attendees) benefit from the protection of assisted supervision, particularly when members of the public, including those not associated with our schools, seek to attend our events.

Additional Reference: Requirements of CA Education Code § 48902 (Fagen, Friedman & Fullfrost)

South San Francisco Police Department
1 Chestnut Avenue
South San Francisco, CA 94080

To Our Citizens:

As your Chief of Police, I want to assure you that your Department wishes to provide you the best type of law enforcement possible.
We invite your suggestions for methods of improving police services through constructive criticism of Department procedures, your comments indicating dissatisfaction with manner of performance, or information concerning commendable actions by employees of our Department.
Each report received will be investigated and appropriate action taken. Complaints against Department personnel will be handled in a prompt and unbiased manner. Your suggestions about improved procedures will be investigated, evaluated, and implemented when feasible to do so. Any commendation of the actions of our personnel will result in appropriate recognition.
If you wish to make a report in person, please come to your Police Department. You will be received courteously, and thorough consideration will be given to your report. If you wish to register your report in writing, complete and mail this form. Please provide as much information as possible. Give your name and address so that we may contact you for further information, if needed. Information will be kept confidential.
Every report will receive my personal attention.
Remember, law enforcement is everybody's business.

Scott Campbell
Chief of Police

YOU HAVE THE RIGHT TO SUBMIT A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. CALIFORNIA LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS' COMPLAINTS. YOU HAVE A RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE. THIS AGENCY MAY FIND AFTER INVESTIGATION THAT THERE IS NOT ENOUGH EVIDENCE TO WARRANT ACTION ON YOUR COMPLAINT; EVEN IF THAT IS THE CASE, YOU HAVE THE RIGHT TO MAKE THE COMPLAINT AND HAVE IT INVESTIGATED IF YOU BELIEVE AN OFFICER BEHAVED IMPROPERLY. CITIZEN COMPLAINTS AND ANY REPORTS OR FINDINGS RELATING TO COMPLAINTS MUST BE RETAINED BY THIS AGENCY FOR AT LEAST FIVE YEARS.

(REVISED: MARCH 2022)

COMPLAINT REPORT

FILE NO. (OFFICE USE ONLY)

PRINT YOUR NAME	TODAY'S DATE
ADDRESS: NO. AND STREET CITY ZIP	TELEPHONE NO.
DAY AND DATE OF INCIDENT	TIME OF INCIDENT
LOCATION OF INCIDENT	
PRINT NAMES OF ANY WITNESSES, THEIR ADDRESSES AND TELEPHONE NUMBERS (IF KNOWN)	
IF A PERSON WAS ARRESTED, PRINT HIS/HER NAME, ADDRESS AND TELEPHONE NUMBER (IF KNOWN)	
PRINT THE NAME, BADGE NUMBER AND CAR NUMBER OF POLICE PERSONNEL INVOLVED (IF KNOWN)	
PRINT THE NATURE OF COMPLAINT, OPINION, SUGGESTION/RECOMMENDATION, PROVIDING AS MUCH DETAIL AS POSSIBLE. ATTACH ADDITIONAL SHEETS, IF NECESSARY. DOES THE COMPLAINANT ALLEGE RACIAL OR IDENTITY PROFILING?	

☐ CONTINUED

SIGNATURE _____

Return Address

Place
Stamp
Here

Chief of Police
South San Francisco Police Department
1 Chestnut Avenue
South San Francisco, CA 94080

CONFIDENTIAL

Departamento de Policía de South San Francisco
1 Chestnut Avenue
South San Francisco, CA 94080

A Nuestra Comunidad:

Siendo su Jefe de Policía, quiero garantizarles que este su Departamento desea garantizarles el mejor servicio posible.

Les invitamos a sugerir métodos para mejorar nuestros servicios de policía. Solicitamos crítica constructiva acerca de nuestros procedimientos, comentarios indicando descontento con nuestras prácticas, o información con respeto a la conducta y acciones de los miembros de nuestro Departamento.

Cada informe que recibamos será investigado y propiamente considerado. Quejas contra miembros de nuestro personal serán atendidas puntualmente e imparcialmente. Sus sugerencias para mejorar procedimientos serán investigadas, evaluadas y llevadas a cabo cuando sea factible. Cualquier comentario favorable acerca de la conducta de nuestro personal será reconocido apropiadamente.

Si usted desea darnos un informe en persona, sírvase venir a su Departamento de Policía. Usted será recibido cortésmente y se le dará entera consideración a su informe. Si usted desea registrar su informe por escrito, complete y envié esta forma. Por favor proporcione cuantos detalles sean posibles. De su nombre y dirección para así poder comunicarnos con usted si necesitamos más información. Su información será confidencial.

Todo informe recibirá mi atención personal.

Recuerde, los servicios policíacos son asuntos de todos.

Scott Campbell
Jefe de Policía

USTED TIENE EL DERECHO DE SOMETER UNA QUEJA CONTRA UN OFICIAL DE POLICÍA POR CONDUCTA INAPROPIADA. LA LEY DE CALIFORNIA REQUIERE QUE ESTA AGENCIA MANTENGA UN PROCEDIMIENTO PARA INVESTIGAR QUEJAS DEL PÚBLICO. USTED TIENE DERECHO A LA DESCRIPCIÓN ASENTADA DE ESTE PROCEDIMIENTO. AL CONCLUIR LA INVESTIGACIÓN, ESTA AGENCIA PUEDE DETERMINAR QUE NO EXISTE SUFICIENTE EVIDENCIA EN SU QUEJA QUE JUSTIFIQUE TOMAR ACCIÓN; SIN EMBARGO, USTED TIENE EL DERECHO DE SOMETER SU QUEJA PARA QUE SEA INVESTIGADA SI USTED CREE QUE UN OFICIAL DE POLICÍA SE COMPORTO IMPROPIAMENTE. QUEJAS DEL PÚBLICO Y CUALQUIER INFORME O DESCUBRIMIENTO RELACIONADO A LA QUEJA DEBEN MANTENERSE POR ESTA AGENCIA POR UN MÍNIMO DE CINCO AÑOS.

(REVISED: MARCH 2022)

INFORME DE RECLAMACIONES

_____
(número de archivo; para uso de oficina)

NOMBRE (EN LETRA DE MOLDE)			FECHA DE HOY
DIRECCIÓN: NÚMERO Y CALLE	CIUDAD	CÓDIGO POSTAL	NÚMERO TELEFÓNICO
DÍA Y FECHA DEL INCIDENTE		HORA QUE OCURRIÓ EL INCIDENTE	
LUGAR DONDE OCURRIÓ EL INCIDENTE			
NOMBRES DE LOS TESTIGOS, SUS DIRECCIONES Y NÚMEROS TELEFÓNICOS (SI LOS SABE)			
SI LA PERSONA FUE ARRESTADA, ESCRIBA EL NOMBRE, DIRECCIÓN Y NÚMERO TELEFÓNICO (SI LO SABE)			
NOMBRE(S) DEL PERSONAL DEL DEPARTAMENTO DE POLICÍA INVOLUCRADO(S) EN EL INCIDENTE, EL NÚMERO DE LA PLACA DEL OFICIAL Y EL NÚMERO DEL VEHICULO DE POLICÍA (SI LO SABE)			
IMPRIMA EL MOTIVO DE SU QUEJA, OPINIÓN, SUGERENCIA O RECOMENDACIÓN. PROPORCIONE TODOS LOS DETALLES QUE PUEDA. ¿EL DEMANDANTE TIENE ALEGACIONES DE PERFILES DE IDENTIDAD O RACIALES? AÑADA CUANTAS PAGINAS SEAN NECESARIAS.			

☐ CONTINUARÁ

FIRMA_____

Return Address

_____

_____

_____

Chief of Police
South San Francisco Police Department
1 Chestnut Avenue
South San Francisco, CA 94080

CONFIDENTIAL



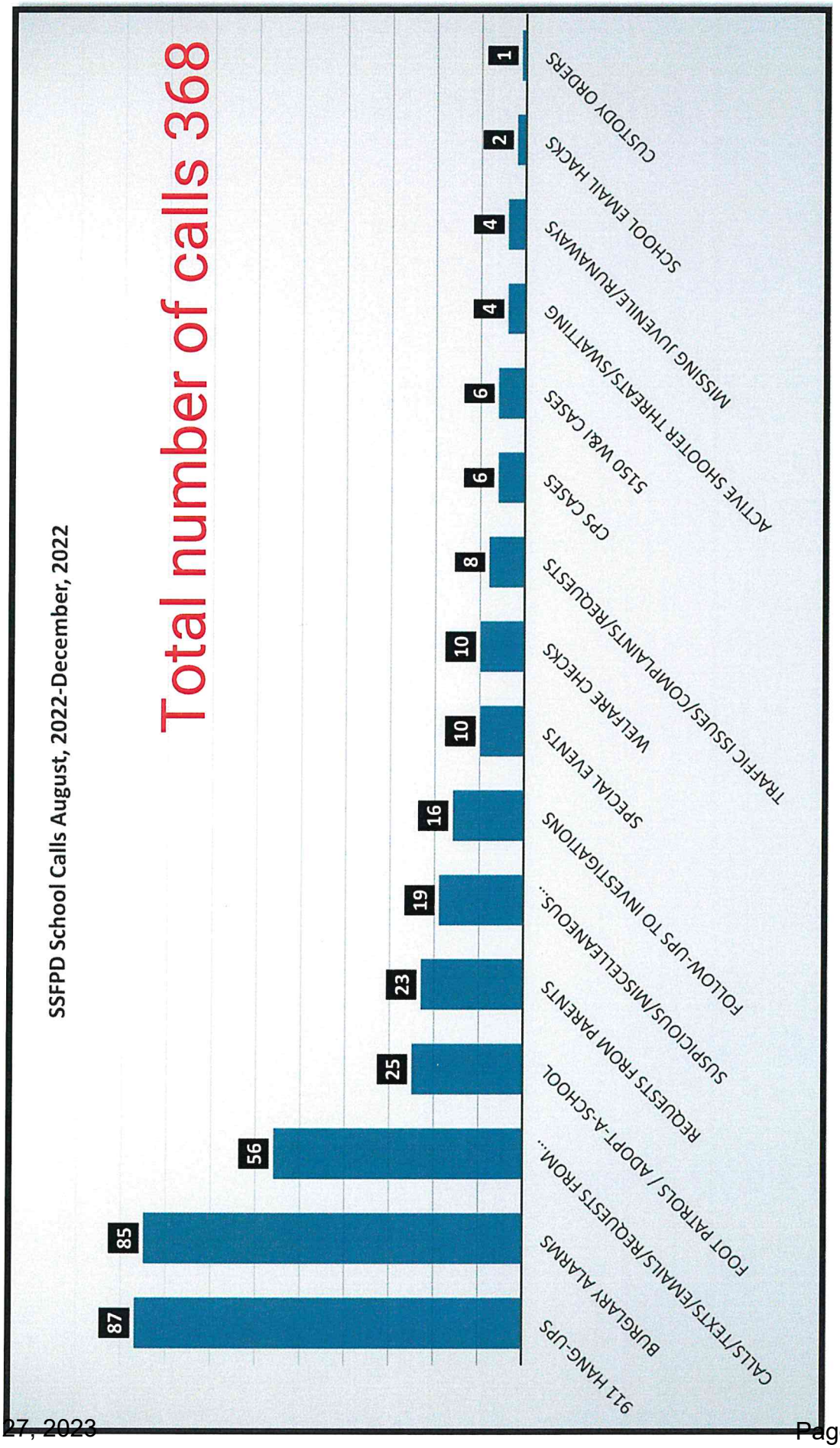
2022 SCHOOL LIAISON MOU REPORT



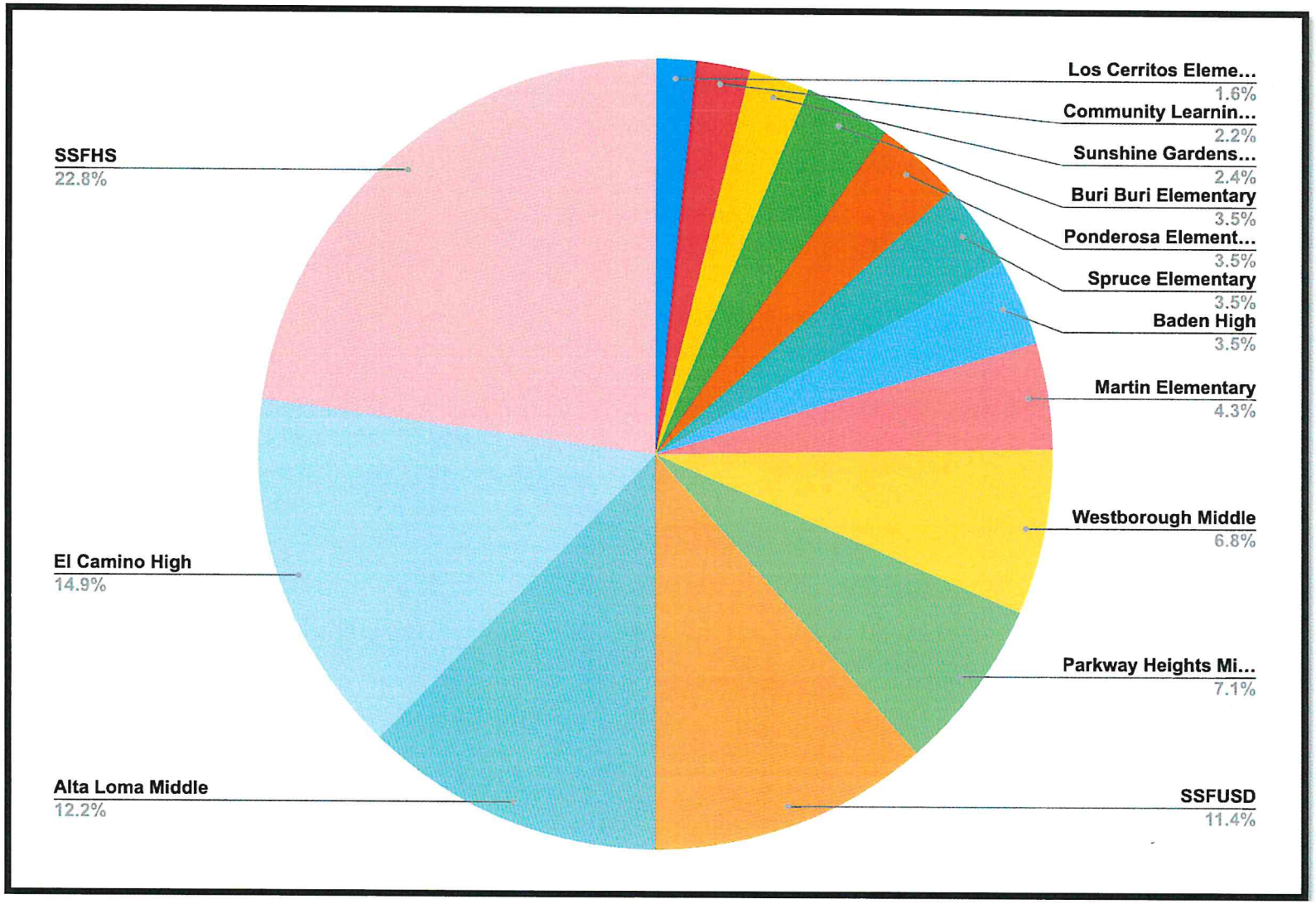
Live with Honor, Serve with Pride

School Calls Statistics

School Calls August 2022 - December 2022


SSFPD School Calls August, 2022-December, 2022
Total number of calls 368
87
85
56
25
23
19
16
10
10
8
6
6
4
4
2
1
911 HANG-UPS
BURGLARY ALARMS
CALLS/TEXTS/EMAILS/REQUESTS FROM...
FOOT PATROLS / ADOPT-A-SCHOOL
REQUESTS FROM PARENTS
SUSPICIOUS/MISCELLEANEOUS...
FOLLOW-UPS TO INVESTIGATIONS
SPECIAL EVENTS
WELFARE CHECKS
TRAFFIC ISSUES/COMPLAINTS/REQUESTS
CPS CASES
5150 W&I CASES
ACTIVE SHOOTER THREATS/SWATTING
MISSING JUVENILE/RUNAWAYS
SCHOOL EMAIL HACKS
CUSTODY ORDERS

Number of Calls for Service by School



Arrests Made on School Campus by SSFPD

NO students were arrested on school campus while school was in session.

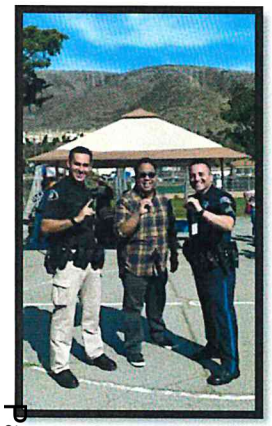


School Events Attended by SSFPD

5/16/22

Every Kid Deserves a Bike

(Spruce Elementary)



5/24/22



Every Kid Deserves A Bike

(Martin Elementary)

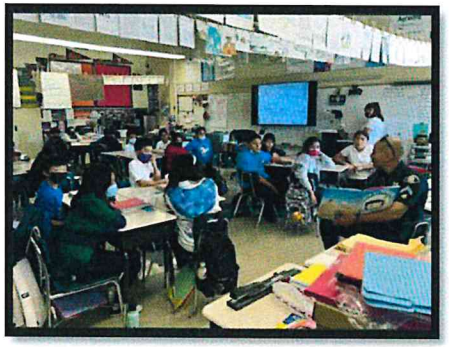
10/25/22

Red Ribbon Week

(Sunshine Gardens)

Teacher Appreciation

(Los Cerritos)



10/26/22



Red Ribbon Week

(Martin Elementary / Spruce Elementary)

10/29/22

Martin School 100th Anniversary



Trunk or Treat Event

(Martin Elementary)



Bell Game at SSFHS



Folklorico Dance

Show at SSFHS

10/31/22

11/2/22

11/5/22

11/14/22

12/2/22



Big 5 / Emergency Plan Presentation with Martin School Staff



Ruby Bridges Walk-to-School Day



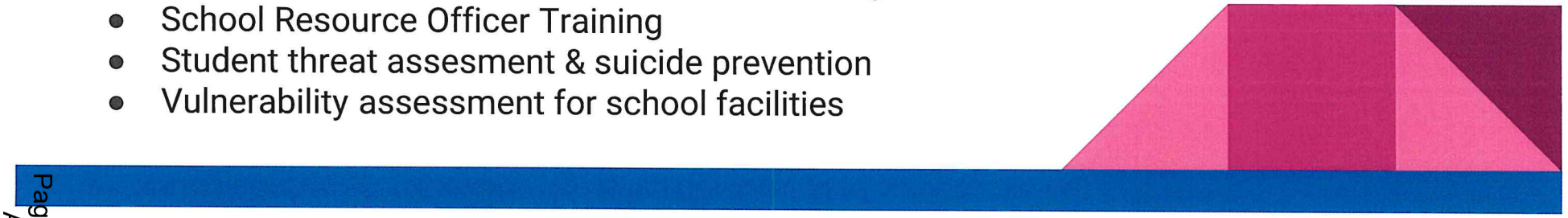
SLO Training and Uniform Change

SLO Attended Trainings

* A total of 17 training classes attended

* Totaling approximately 140 hours of training

- Advanced Crisis Intervention
- Behavioral Intervention
- Behavioral Threat Assessment
- Big Five Training
- Gun Violence Restraining Orders
- Incident Command for Schools
- Intervention & De-escalation techniques for SROs
- Intro to SRO Programs
- Procedural Justice / Community Policing to Reduce Conflict
- Responding to Cyber Incidents in Schools
- Response Tactics to Critical Incidents & In-Progress Crimes
- School Resource Officer Training
- Student threat assesment & suicide prevention
- Vulnerability assessment for school facilities



Uniform Change

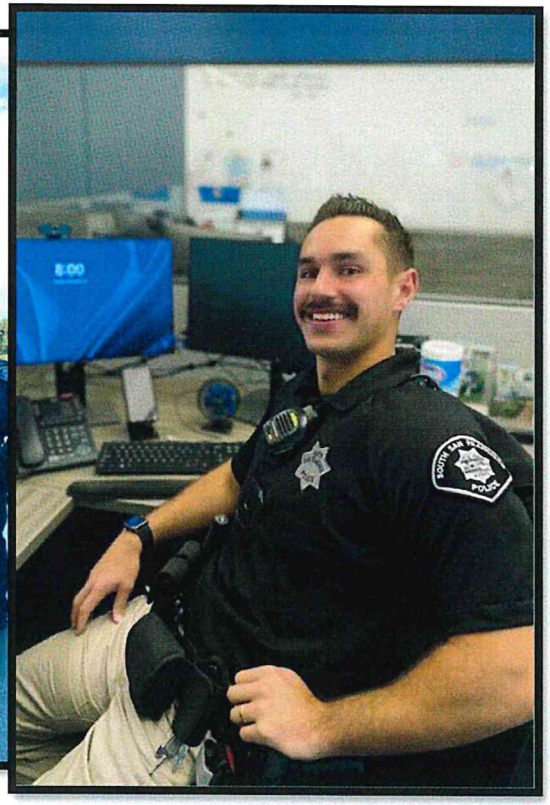
Patrol Officer





School Liaison Officer






LIVE WITH HONOR
SERVE WITH PRIDE
SOUTH SAN FRANCISCO
POLICE
Thank You!

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: April 27, 2023

RE: Adoption of Resolution #23-38 Declaring the Futility of Public Bidding of Additional Construction Work and Approval of Change Orders #1 and #2 to the Cumisky Construction Corporation agreement on the Toilet Pods Repairs project at Alta Loma MS, Monte Verde ES and Skyline ES

BACKGROUND:

The South San Francisco Unified School District awarded a contract for the Toilet Pods Repairs project to Cumisky Construction Corporation on January 19, 2023. The original contract award was for $563,000. This project includes building and site repairs to prevent ongoing water intrusion and damage to the building from original defective construction. The Contractor completed initial demolition and it was revealed that there was extensive damage under floors and within walls that will require additional work for removal and replacement. In addition, the exterior waterproofing repairs are more extensive than originally anticipated creating the need for further excavation and additional areas of waterproofing and drainage to prevent water intrusion. The Architect has issued supplemental instructions for the work and it has been priced by the Contractor. Proposed Change Orders #1 and #1 are attached for reference.

With the approval of Change Orders #1 and #2 the total Change Orders to date on this contract will be $128,555.34. This is equal to 22.8% of the base contract amount.

Because this Change Order is above 10% of the original contract value the Board needs to approve Resolution #23-38 Declaring the Futility of Public

Bidding of Additional Construction on the project. The resolution contains recitals to support the findings required under the Public Contract Code.

In order that the work was completed on the project to allow for the return of students and staff, the District staff has authorized the Contractor to proceed with the changed scope of work. The Change Orders are not final until approved by the Board.

FISCAL IMPLICATIONS:

By this action: **$128,555.34** will be paid from Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution #23-38 Declaring the Futility of Public Bidding of additional construction work and approve Change Orders #1 and #2 to the Cumisky Construction Corporation agreement on the Toilet Pods Repairs project at Alta Loma MS, Monte Verde ES and Skyline ES

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES' RESOLUTION DECLARING FUTILITY OF PUBLIC BIDDING ADDITIONAL CONSTRUCTION WORK AT THE TOILET PODS REPAIRS PROJECT AT ALTA LOMA MS, MONTE VERDE ES, AND SKYLINE ES, AND APPROVING CHANGE ORDERS #1 AND #2 FOR THAT WORK

RESOLUTION No. 23-38

WHEREAS, on or about January 5, 2023 the South San Francisco Unified School District("District") formally and publicly opened bids for a contract to perform work including, but not limited to the, **Toilet Pods Repairs Project** at Monte Verde Elementary School, Skyline Elementary School and Alta Loma Middle School ("Project");

WHEREAS, Joseph Comisky Construction Corporation ("Contractor") was the lowest responsive, responsible bidder for the Project, and, in response to the bid, on or about January 19, 2023, the District's Board of Trustees ("Board") awarded a contract for the Project to Contractor for Five Hundred and Sixty Three Thousand Dollars ($563,000) ("Contract Price");

WHEREAS, the Toilet Pods (modular toilet room buildings) had been constructed by a previous contractor for the District and the buildings had been identified as having significant construction defects related to water intrusion;

WHEREAS, the District had completed extensive analysis of the as-built drawings, and thorough visual inspections, including underfloor inspections, but had not completed destructive testing prior to bidding the project;

WHEREAS, Contractor upon performing the initial demolition and preliminary excavation found additional water damage, dry rot and hazardous contamination, along with site conditions differing from the original drawings;

WHEREAS, Contractor has issued to the District proposed change orders, which have been previously authorized by District staff, under which Contractor performed the additional work on the Project;

WHEREAS, the staff authorized Change Orders that were in excess of the Public Contract Code limit of 10% of the base contract in order to ensure that the school would be able to open for students and staff in a timely fashion;

WHEREAS, Contractor has issued to the District Change Orders #1 and #2, which include requests to perform additional work on the project, and which will cause the Change Orders on the project to be in excess of 10% of the original contract sum;

WHEREAS, Contractor has submitted documentation to the District supporting its costs for performing the additional work for the Change Orders #1 and #2;

WHEREAS, Contractor's price to perform the additional work for Proposed Change Orders #1 and #2 is reasonable;

WHEREAS, creating and bidding a design for the additional work covered by Contractor's proposed change order would have created or will create significant disruption to Contractor, coordination and interference problems with Contractor, delay Contractor's

performance of the work, and create a potential claim by (a) Contractor in completing the base scope work, and (b) the new contractor performing the additional scope work;

WHEREAS, if the District were to bid the additional work, other resulting bids would and will likely be higher than the price of Contractor's proposed change orders, because Contractor is already mobilized on the Project;

WHEREAS, having a new contractor perform the additional work would result and will result in waste and significant delay, which would be at the expense of the District, while the new contractor mobilizes on the Project;

WHEREAS, having a new contractor perform the additional work could create a potential dispute over the warranty for the surrounding work being performed by Contractor;

WHEREAS, Public Contract Code section 20111, subdivision (b), states that a school district is required to competitively bid any public works project with a contract value of $15,000 or more;

WHEREAS, Public Contract Code section 20118.4, subdivision (a), states that the governing board of a school district "may authorize the contractor to proceed with performance of the change or alteration [to a contract], without the formality of securing bids, if the cost so agreed upon does not exceed the greater of the following: (1) The amount specified in Section 20111 or 20114 . . . [or] (2) Ten percent of the original contract price";

WHEREAS, notwithstanding Public Contract Code sections 20111 and 20118.4, California law provides a narrow exception to competitive bidding law where such bidding would be futile, undesirable, or impractical and would cause additional delay and cost (*Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631; *Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348), so that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result, or where they do not produce any advantage . . . a statute requiring competitive bidding does not apply" (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694);

WHEREAS, bidding the additional work would have further delayed and will delay completion and increase the cost of the Project;

WHEREAS, bidding the additional work would not have produced an advantage to the District;

WHEREAS, based on the foregoing, it would have been and will be incongruous, futile, and unavailing to solicit bids for the additional work; and

WHEREAS, the District therefore desires to execute Change Orders #1, #2, and #3 with Contractor to complete the final work on the project;

NOW, THEREFORE, the Board of Trustees of the South San Francisco Unified School District hereby resolves, determines, and finds the following:

1. That the foregoing recitals are true.

2. For the reasons stated above, public bidding of the additional work would not have produced and will not produce an advantage to the District, and would

have produced and will produce a net burden and distinct disadvantages to the District.

3. Based on the foregoing, it would be and will be incongruous, undesirable, impractical, futile, and unavailing to publicly bid the additional work.

4. That the Board hereby approves Change Order #1 and #2 without further advertising for or inviting of bids.

5. That the District's superintendent or her designee is authorized to take all steps and perform all actions necessary to execute and implement the change orders.

APPROVED, PASSED, AND ADOPTED by the Board of Trustees, at a regular meeting held on the 27th day of April, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
Chialin Hsieh
President of the Board of Trustees of the South San Francisco Unified School District

Attest: _____
Secretary, Board of Trustees of the South San Francisco Unified School District

JOSEPH CUMISKEY CONSTRUCTION CORPORATION

P.O. BOX 27601
San Francisco, CA 94127

Tel (650) 591-2884
Fax (650) 591-2343

jcumiskey@yahoo.com

License # 965207 (A, B)

April 3, 2023

SSFUSD Toilet Building Repair
525 Brannan St
Suite 400
San Francisco, CA 94107

Attn: Chad Hamilton, Principal

Subject: CO #01 r1 – Repair of Existing Waterproof Membrane

Mr. Hamilton,

The below quote includes the following:

At Skyline Elementary, Monte Verde and Alta Loma Middle Schools - Repair of defective waterproof membrane around exterior perimeter

1. Sawcut additional concrete and ac paving around the pods

2. Excavate and off haul spoils

3. Install perforated PVC pipe encased in fabric and drain rock and connect to the new pipes leading from sump to storm drains.

4. Remove lower flashing and supply and install bituthene /hydoduct as outlined on plans.

5. Reinstate trenches and compact

6. Pour new concrete and ac paving in affected areas.

Excludes hazmat removal.

Total cost **$59,339.18**

Please let me know if you have any questions.

If you have any questions, please feel free to contact me at (415) 902-3600.

Joseph Cumiskey

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License # 965207 (A, B)

	Contractor Performed Work (Prime)	Add	Deduct	Total
A	Labor Charge - See attached itemized breakdown	$12,817.60		
B	Labor Burden & Worker's Compensation Charge	$2,563.52		
C	**Subtotal A+B**	**$15,381.12**	**$0.00**	**$15,381.12**
D	Material Charge	$5,546.25		
E	Equipment Charge	$3,972.80		
F	**Subtotal C+D+E**	**$24,900.17**	**$0.00**	**$24,900.17**
G	Contractor's Overhead, Profit, Bond & Insurance	$1,494.01		
H	**Subcontractor** Performed work and Prime Markup	$32,945.00		
I	**Total F+G+H**	**$59,339.18**	**$0.00**	**$59,339.18**
J	**Time**	**10**	**Days**	

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License # 965207 (A, B)

April 3, 2023

SSFUSD Toilet Building Repair
525 Brannan St
Suite 400
San Francisco, CA 94107
Attn: Chad Hamilton, Principal

Subject: CO #02 – Dry Rot Repair

Mr. Hamilton,

The below quote includes the following:

At all schools - Repair of interior dry rot of floor sheathing and framing lumber due to water intrusion

1. Replace (E) floor sheathing where it has deteriorated under perimeter wall sill plate. Occurs throughout girls' toilet room, and at plumbing chase wall at boys' toilet room. At interior and exterior walls parallel to joists, provide blocking per detail 16/A10.1 24" o.c. to support floor sheathing.

2. Replace wall sills in attached marked photos. At wall sills, provide 2x kiln-dried pressure treated sills matching width of existing walls. Provide sill plate pieces 12" minimum length, and replace additional existing sill plate so that no remaining sill plate shall be less than 12" minimum length. Fasten each piece of sill 48" maximum o.c., not more than 4" from each end, and not closer than 4" to another sill fastener. Remove (E) 5/16" x 4" self-tapping screws from dry rotted sill plate and install (N) screws in approximately the same location.

3. Repair wall framing in attached marked photos. At studs, up to 3-1/2 inches may be cut from the rotted portion of the end stud, and (1) 2x, (2) 2x, or (1) 4x sill block may be installed. Use the least high usable sill block while cutting out all existing dry rot. Use kiln-dried pressure preservative treated lumber, continuous between studs adjacent to dry rotted studs. For studs with dry rot higher than 3-1/2" above existing sill plate, replace the entire stud from sill plate to top plate. For 2x sill blocks, nail 12" o.c. with 16d nails to sill plate. For 4x sill blocks, fasten with 1/4" x 5" lag screws 12" o.c. to sill plate.

4. Water closet carriers are installed with lag screws into (E) 1-1/8 inch sheathing - remove carrier screws - provide 1/2 inch through-bolts to solid blocking per 16/A10.1

Excludes hazmat removal.

Total cost $69,216.16

If you have any questions, please feel free to contact me at (415) 902-3600.

Joseph Cumiskey

JOSEPH CUMISKEY CONSTRUCTION CORPORATION

P.O. BOX 27601
San Francisco, CA 94127

Tel (650) 591-2884
Fax (650) 591-2343

jcumiskey@yahoo.com

License # 965207 (A, B)

Contractor Performed Work (Prime)		Add	Deduct	Total
A	Labor Charge - See attached itemized breakdown	$43,733.64		
B	Labor Burden & Worker's Compensation Charge	$9,621.40		
C	**Subtotal A+B**	**$53,355.04**	**$0.00**	**$53,355.04**
D	Material Charge	$4,608.93		
E	Equipment Charge	$7,334.29		
F	**Subtotal C+D+E**	**$65,298.26**	**$0.00**	**$65,298.26**
G	Contractor's Overhead, Profit, Bond & Insurance	$3,917.90		
H	**Total F+G**	**$69,216.16**	**$0.00**	**$69,216.16**
I	**Time**	**28**	**Days**	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: April 27, 2023

RE: Approval of Amendment #1 to Agreement with HY Architects for Architectural & Engineering Services on Heating, Ventilation, and Air Conditioning (HVAC) Upgrade Projects at Martin ES, Hillside Pre-School, Spruce ES, Parkway Heights MS, and adding Baden HS.

BACKGROUND:

The District's Board of Trustees approved an agreement for architectural and engineering services for high-priority HVAC replacement projects at multiples sites with HY Architects on March 24, 2022. This group of projects has completed design, has just been approved by the Division of State Architect, and is ready for bidding. Construction will begin this Summer.

District Facilities staff raised the issue of an additional high-priority HVAC replacement project needed at Baden HS Room 28 Building. These older units, with roof mounted duct work, were not replaced during an earlier modernization of the campus. The units are not functional, and there are roof leaks which need to be addressed. The District Facilities team investigated the site with HY Architects and has confirmed a needed HVAC and roof replacement scope. HY Architects provided a proposal which is attached for reference. This would be Amendment #1 to their Agreement for Architectural and Engineering Services.

FISCAL IMPLICATIONS:

By this action: **$56,850** will be paid from Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment #1 to the agreement with HY Architects for the HVAC Upgrade Projects at Martin ES, Hillside Pre-School, Spruce ES, Parkway Heights MS, and adding Baden HS Room 28 Building.

HIBSER YAMAUCHI Architects, Inc.

February 13, 2023
Revised March 20, 2023

Bill Savidge
Program Manager
South San Francisco Unified School District
398 'B' Street
South San Francisco, CA 94080

Re: Architectural / Engineering Services Proposal for Baden High School Rm 28 Building HVAC replacement and Reroofing

Dear Bill.

Thank you for considering our consulting services for your project. We appreciate all opportunities to work with the South San Francisco Unified School District. Per your recent request we are submitting this proposal for Architectural Consulting and Engineering Services. Our understanding is that you will be replacing the existing HVAC system and roofing at Room 28 building for Baden High School.

PROJECT DETAILS

Project Location:
The project is located at 825 Southwood Dr. South San Francisco, CA 94080.

Scope of Work:
The project is located at the existing Room 28 Music Building at Baden HS. The building is approximately 1,3000 square feet single story roughly 13 feet tall. The project will include replacement of two existing rooftop heat pump units and ductwork as well as the replacement of the built-up roof. The replacement units will be roof mounted on new roof curbs and the new ductwork will be interior ceiling mounted.

Budget:
The Construction Cost Budget is unknown at this time.

Schedule and Phasing:

The design and construction will be completed in one phase.

In summary, the preliminary schedule is as follows:

- Schematic Design 4 weeks
- Construction Documents 8 weeks
- Agency Review 10 weeks (estimated)
- Bidding 4 weeks

- Construction Administration 8 weeks (anticipated)

Construction Delivery Method:
To be determined.

SCOPE OF SERVICES

As we understand it, the following services are necessary to complete the project. These are further detailed in the attached Terms and Conditions or our current Master Agreement with you. This proposal is currently limited to those services and consultants identified below. Should services beyond what is listed below be necessary, we may adjust this proposal to account for that effort. If you would propose to utilize a different agreement than attached, that agreement will apply to this proposal.

1. Architect's Basic Services

a. Schematic Design
   1) Site Visit and field measurements to verify existing conditions.
   2) Review as-built information.
   3) Create project backgrounds including site plan, floor plan, reflected ceiling plan, roof plans and building elevation (if applicable).
   4) Schematic level demolition and new floor plans, roof plans and reflected ceiling plans.
   5) Provide meeting minutes for design phase meeting with District.
   6) Meetings:
      1. District Meetings 2
      2. User Group 0

b. Construction Documents
   1) Produce construction document drawings including:
      1. Building Code Analysis
      2. Demolition Floor Plans, Roof Plans and Reflected Ceiling Plans
      3. New Floor Plans, Roof Plans and Reflected Ceiling Plans
      4. Roof Details including mechanical equipment curbs and roof replacement details.
      5. Interior Details as required for architectural detailing of mechanical equipment.
      6. Technical Specification as required for project.
      7. Meetings:
         a. District Meetings 2
         b. User Group 0

c. Agency Submittal (DSA)
   1) Schedule, attend and provide meeting minutes for DSA Pre-Application meeting.
   2) Complete and submit DSA forms as required for project acceptance.
   3) Respond to Plan Check Comments
   4) Meetings:
      1. Agency 2

d. Bidding
   1) Attend Pre bud conference.
   2) Respond to bidder RFI's.
   3) Issue bid Addendum as required.
   4) Meetings:
      1. Pre Bid Conference 1
      2. Bid opening 0

e. Construction Administration
   1) Interview IOR and register construction with DSA.
   2) Attend construction meetings as listed below.
   3) Review contractor submittals and shop drawings.
   4) Respond to Contractor RFI's.
   5) Meetings:
      1. Regular Meetings 1 per week (total of 10 weeks)
      2. Punchlist 1
      3. Back-punch/Final Walk 1

f. Closeout
   1) Review Warranty and Maintenance & Operations information
   2) Review As-Built drawing from contractor
   3) Issue DSA forms for architect/consultants

2. Structural Basic Services

a. Schematic Design
   1) Review available as-builts for the existing conditions.
   2) Prepare partial structural plans indicating existing framing, typical sizes, and layout for new framing at replacement HVAC equipment.
   3) Prepare partial structural plans indicating existing foundations and existing framing layout and typical sizes at replacement HVAC equipment.
   4) Prepare Basis of Design Document as required.
   5) Meetings:
      1. District Meeting (if required) 1

b. Construction Documents
    1) Provide structural construction drawings for use as contract documents.
    2) Provide anchorage or bracing of architectural features and MEP equipment. Review the effects of secondary or nonstructural elements attached to the primary structural frame.
    3) Prepare specifications for use as contract documents in conjunction with the structural drawings.
    4) Prepare structural calculations as required for submission to DSA.
c. Agency Submittal (DSA)
    1) Respond to structural plan review comments and meet with DSA plan reviewer to obtain approval.
    2) Provide signed and sealed drawings and calculations for DSA approval.
d. Bidding
    1) Assist Architect and General Contractor in interpreting and clarifying the structural documents.
e. Construction Administration
    1) Review the structural submittals.
    2) Visti the site at intervals appropriate to the stage of construction to observe the structural construction.
    3) Review testing and inspection reports and initiate appropriate action to report as necessary.
    4) Assist in response to items flagged in Field Trip Notes prepared by DSA.
    5) Assist in project closeout.
    6) Site Visits: maximum 3 trips
    7) Punchlist: 1
f. Closeout
    1) Assist Architect in project closeout with DSA.

3. Mechanical, Plumbing & Electrical Basic Services

a. The scope of basic services includes heating, ventilation and air conditioning design, plumbing, and electrical design.
b. Schematic Design
    1) Site visit to verify existing conditions.
    2) Prepare diagrammatic plans and specifications including heating, ventilation and air conditioning systems, building plumbing and electrical systems.
    3) Drawings included:
        1. Equipment schedules with basic equipment information.
        2. Main equipment and main distribution components.
        3. Preliminary details and control diagrams.
        4. Meetings:
            a. District Meeting: 2

c. Construction Documents
    1) Prepare construction drawings and technical specifications including heating, ventilating, and air conditioning systems, building plumbing and electrical systems.
    2) Provide Title 24 calculations and forms (Mechanical prescriptive approach, assumed no envelope or lighting compliance is required).
    3) Meetings:
        1. District Meeting: 1

d. Agency Approval
    1) Respond to DSA comments as required for approval.
    2) Meetings
        1. No meeting anticipated for this phase

e. Bidding
    1) Prepare mechanical, plumbing and electrical addenda and clarification documents, interpret mechanical, plumbing and electrical Drawings and Specifications where required to clarify the intent of the construction documents.
    2) Respond o bid RFIs.
    3) Meetings:
        1. No meeting anticipated for this phase.

f. Construction Administration
    1) Review shop drawings and submittal data for general compliance with contract documents.
    2) Respond to RFIs.
    3) Prepare change documents when required to meet existing project conditions.
    4) Site Visits: 1
    5) Punchlist: 1

g. Closeout
    1) Review of record mechanical and plumbing drawings produced by Contractor and cursory review of project operation and maintenance manuals for applicable systems.
    2) Assist Architect in project closeout with DSA.

4. Cost Estimate

a. Estimates in CSI format including architectural, structural, mechanical, and electrical estimates.
b. Schematic Design Estimate: 1
c. Construction Document Estimate: 1

5. Architect's Extra Services

a. Interior Design
b. Accessibility upgrades.

6. Deliverables

a. Schematic Design: PDF drawings
b. Construction Documents: PDF drawings and specifications
c. Agency Submittal (DSA): PDF drawings and specifications
d. Bidding: PDF drawings and specifications
e. Construction: Electronic documents for correspondence and agency approvals
f. Closeout: Memo for review of contractor closeout documents and as-built drawings.

7. Consultants

a. Structural
b. Mechanical/Plumbing
c. Electrical
d. Cost Estimating

CLARIFICATIONS AND ASSUMPTIONS

1. This project will be done in 1 phase.
2. This project will require 1 package for permitting and construction.
3. Backgrounds and site information in CAD format will be made available for our use in the development of the site plan.
4. Existing plans and elevations are available in CAD/BIM format for our use in the development of improvement drawings.
5. This project will be produced in Revit. The BIM model will be developed to Level 100 for SD, and 200 for CD.
6. The existing infrastructure is sufficient to accommodate these renovations. This includes electrical power and low voltage systems
7. Design-phase meeting minutes will be completed by HY Architects.
8. Construction-phase meeting minutes will be completed by others.
9. This project will not require accessibility upgrades requiring site path of travel work or verification – Per DSA IR 11B-6 and IR A-22.
10. It is assumed that a seismic retrofit of the building will not be required by the proposed scope of work.

EXCLUSIONS

1. Soils engineering, civil engineering or specifications, site topographic or utility surveys, landscape design, architecture or specifying.
2. Security Alarm
3. Fire Alarm system design
4. IBs and/or change orders to the construction contract which require submittal to Agencies

Having Jurisdiction and which were not caused as a result of our documents will be charged as an additional service.

5. ADA upgrades which may be required by the Agency Having Jurisdiction as a contingent to this project have not been identified and are therefore excluded.
6. Building upgrades to bring into fire code compliance.
7. Building Commissioning
8. Bid Alternates
9. 3D Renderings
10. Finish Binders
11. Plan check and/or permit fees
12. Life cycle cost analysis, owning or operating cost studies and energy effectiveness studies.

BASIS OF PROPOSAL

1. Discussion with Bill Savidge and site visit on 1/6/23.

PROJECT TEAM

1.	Architect:	Hibser Yamauchi Architects, Inc.	
		Principal:	Lee Pollard
		Project Manager:	Craig Durand
		Project Architect:	Eleni Antonelli
2.	Structural Engineer:	BASE Design, Inc.	
		e-mail:	katy@BASEdesigninc.com
		Contact:	Katy Briggs, Principal
3.	Mechanical & Electrical Engineer:		Capital Engineering
		e-mail:	rcelaya@capital-engineering.com
		Contact:	Ryan Celaya, Sr. Associate
4.	Cost Estimator:	Sierra West Group	
		e-mail:	jlmoreno@sierrawestgroup.com
		Contact:	John Moreno, Vice President

Bill Savidge
South San Francisco Unified School District – Baden HS Rm 28 HVAC & Reroof
March 20, 2023

PROPOSED FEE

For the above work we herein propose a Fixed Fee of $56,850. This fee is broken down as follows:

Basic Services:

Architectural	$30,400
Structural	$6,800
Mechanical / Plumbing	$12,600
Electrical	$5,050
Cost Estimate	$2,000
Total Basic Services	**$56,850**

Extra Services:

Not Applicable for this proposal

Total Proposed Fee: **$56,850**

Our project schedule and fee is based on the scope of work as described above. For any additional scope of work beyond what is described above we may submit a contract modification prior to commencement of the addition scope of work.

I hope that this proposal meets with your expectations. If you have any additional questions, please do not hesitate to call. This proposal is valid for the next 60 days. We are available to begin work immediately upon receipt of your written approval. I look forward to working with you.

Very Truly Yours,

Craig Durand, Associate

/Enclosures:

Current Billing Rates

HIBSER YAMAUCHI Architects, Inc.

2023 Billing Rates

Architectural

Principal	$240	per hour
Associate	$200	per hour
Senior Project Manager	$190	per hour
Project Manager	$175	per hour
Project Architect	$160	per hour
Job Captain	$145	per hour
Senior Draftsperson	$130	per hour
Draftsperson	$120	per hour
Jr. Draftsperson	$110	per hour
Project Coordinator	$95	per hour
CASp Access Specialist	$170	per hour

Interiors

Lead Interior Designer	$175	per hour
Senior Interior Designer	$145	per hour
Interior Designer	$120	per hour
Staff Designer	$110	per hour

Administrative Staff $85 per hour

(rates subject to change annually)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury - Director of Facilities and Safety

DATE: April 27, 2023

RE: Approval of Award of Contract for Roof Replacement for Martin ES Portable #27

BACKGROUND:

The roof of portable 27 at Martin ES is showing signs of severe deterioration and water intrusion and is in dire need of replacement. It requires immediate attention to prevent additional damage to the interior of this building. This portable is currently being used by the District's Behaviorist and a Counselor.

The District solicited and received bids from 3 contractors. Bids were opened on February 10, 2023. They are as follows:

DuBois Roofing, Inc.	$ 78,510.00
Roofing Constructors Inc. DBA Western Roofing Services	$ 81,096.00
Best Contracting Services, Inc.	$151,479.00

The responsive and responsible bidder is DuBois Roofing, Inc. $78,510.00. DuBois Roofing is based in Fremont.

FISCAL IMPLICATIONS:

By this action: **$78,510**. This will be paid from Facilities Fund 14 (Deferred Maintenance Fund)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for roof replacement to the lowest responsive, responsible bidder, DuBois Roofing, Inc. in the amount of $78,510.00.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury - Director of Facilities and Safety

DATE: April 27, 2023

RE: Approval of Award of Contract for Roof Replacement for District Office Facilities Building and Portable

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BACKGROUND:

The old roof of the Facilities building and portable has numerous leaks that maintenance staff has been patching for many years, but this fix is no longer working. The roof is now leaking whenever it rains and requires immediate replacement to prevent additional damage to the interior of this building.

The District solicited and received bids from 4 contractors and bids were opened on March 9, 2023. They are as follows:

Roofing Constructors Inc. DBA Western Roofing Services.	$134,468.00
Pioneer Contractors, Inc.	$163,168.00
DuBois Roofing, Inc.	$190,512.00
Best Contracting Services, Inc.	$232,500.00

The responsive and responsible bidder is Roofing Constructors Inc. DBA Western Roofing Services at $134,468.00. Roofing Constructors Inc. DBA Western Roofing Services is based in San Leandro.

FISCAL IMPLICATIONS:

By this action: **$134,468.** This will be paid from Facilities Fund 14 (Deferred Maintenance Fund)

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract roof replacement to the lowest responsive, responsible bidder, Roofing Constructors Inc. DBA Western Roofing Services, in the amount of $134,468.00.