

.PSIT Notes – Monday, September, 9th, 2024

Attendance: Lisa Wood, Marcia McBride, Sherry Kimrey, Lynn Maness, Laura Hannaford, Samantha Stewart, Ashley Lynthacum, Amanda Henley, Jaimie McDonald, LaShonda Douglas, Esther McDonald, Jordan Hamilton

Call to Order	Amanda Henley
Celebrations	School data dropped at the state level, our school met growth, maintained a C for a performance grade and all of our subcategories are now a C.
Approval of Last Meeting Minutes	 August meeting Lisa made a motion to approve last months minutes and Mrs. Kimrey seconded that motion.
Old business	Yearbook Designee (Committee or Individual?) No one has volunteered. Conversations took place about Jostens offering to fix the yearbook. We make no money from the yearbook sales and the price has went up. Mrs. Deaton will send a google form to see interest in having a yearbook- is it worth the work?
Sick Students	If a student is sick and the nurse is not here, what is the protocol? Teachers should make sure they are not sending kids every time they complain, check temps in the classroom if possible, and if nurse is not here, send a dojo letting parents know what is going on and if they may need to come pick them up.
World's Finest Chocolate	This is a possible fundraiser. We will make 45% if we sell 300 boxes. Students would have to have a signed permission slip to take home a box of chocolate bars and not owe any money. They would do a 20 min assembly. Teachers would keep a envelope and turn in money to the office. This would be a 2 week sale. Boxes of chocolate would be 60 bars for \$1 or 30 bars for \$2. There will be prizes for student sellers- collectible backpack clips for turning in permission slip and selling 1 box. Each level gets more prizes and trophy for top seller. East Middle is selling Oct 3rd. Candor sells in the Spring. Suggestions were made to sell in January and then sell leftovers with candygrams at Valentine's Day.

Ice	Would it be possible to get a cooler of ice from cafeteria to keep in wellness room everyday? Cafeteria will not get ice before 8:15. April will fill anything after 8:00 if sent to the cafeteria. Suggestion was to see if custodian could fill a cooler to take to the wellness room every morning. Roger can fill the coolers the mornings he is not driving.
Custodians	Is there a janitorial schedule- like set times to do each classroom? Guidelines such as trash every day, sweep, and how often should it be mopped? Trash and sweeping should be done daily. When have they been coming in the rooms? The goal is during planning. Mrs. Deaton will discuss custodians about their class schedules.
Fall Carnival	We need a Fall Carnival Committee. New Fall Carnival game ideas. Hay Ride, Future Forward will do face painting Classroom Baskets Themes for Auction (Mrs. Lefebvre is doing a Beach Theme Basket)  Fall Carnival Baskets 2024 Teachers need to sign up for a theme basket to be auctioned off. Grade levels can be together. We have ordered 2 separate inflatables. Millstone food truck and taco truck will be here. PTO could do hotdogs for \$1. Suggestions are to get a dunking booth and some other games for older kids. A google form will be sent out about staff interest in being on the committee.
Student Drop Off	Parents dropping students off in the front teacher parking lot in the mornings, causing staff to have to wait until the parent moves so they can get in to park. A Dojo reminder and text will be sent out to parents saying please go through the car rider line.
Push-Ins	Use keys instead of knocking if door is shut so that instruction doesn't have to stop. Remember to lock door back. Lynn needs to know if anyone would need a key to get into what rooms. All staff should be respectful of classroom and instructional to minimize distractions.
1st Parent Night	We need to reschedule. There are several teacher conflicts. To avoid repeating ourselves, do we want to group K-2 and

	3-5? I think with the new timeline of nine weeks, we can schedule this for conference night if teachers are willing to send out curriculum newsletters, by the 17th, for reading and math on Dojo and paper copies for parents not connected. I will need a copy of each grade levels to go in our Title 1 folders. I can share the Title 1 presentation on social media and Dojo and be available in the cafeteria the night of conferences. All were in favor of following through with sending out a curriculum newsletter and discussing anything with parents during conferences. Third grade will decide how to share RTA information with parents.
SIP	We completed last part of Needs Assessment, and worked in groups to complete posters on SIP Goals. Posters will be displayed in the conference room as a resource to make sure we are following steps to complete each goal.
Open Discussion	
Adjournment	Laura Hannaford motioned to adjourn, Mrs. Kimrey seconded.