

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA AND ORDER OF BUSINESS
Special Meeting - Thursday, August 22, 2019**

**South San Francisco Unified School District,
Board Room
398 B Street, South San Francisco**

OPEN SESSION - 5:00 p.m.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. COMMUNICATIONS**

Public comments are limited to three minutes per individual. Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

E. ACTION

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1. BUSINESS SERVICES

- a. Approval of Award of Contract for the SSFHS Baseball and Softball Fields Project** 1 - 2

Staff recommends the approval of the award of contract to the lowest bidder, Surez and Munoz, Inc., in the amount of \$4,490,000, for the SSFHS baseball and softball fields project, as presented to the Board.

Copies of the agenda only are posted next to the front door of the District Office at 398 B Street, and at the following public libraries: South San Francisco libraries, West Orange and Grand Avenue, and the Daly City Library on Wembly Avenue, Daly City. It is also available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

1) A CD is made of the Open Session of each meeting; 2) Any writing or document that is a public record relating to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District Office located at 398 B Street, South San Francisco, California 94080. If however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.; and 3) For special accommodation to participate in this meeting, please contact the Office of the Superintendent, a minimum of 48 hours prior to the meeting: Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
William Savidge, Bond Management Consultant

DATE: August 22, 2019

RE: Award of Contract for Construction, South San Francisco High School
Baseball and Softball Fields Project

BACKGROUND:

The South San Francisco High School Baseball and Softball Fields project is for the construction of two natural turf fields on existing grass locations at the campus. Each field project includes: grading, irrigation, drainage, accessible path of travel ramp and/or sidewalk, paving, sod turf playing field, infield fines, fencing, backstops, dugouts, bullpens, batting cages, 5 row bleachers, scoreboard, electrical & signal connections, and other site furnishings. The Softball field will be located at the north side of campus adjacent to the Administration Building and Gym. Removal of the existing portables on the north property line to allow for a regulation field is already underway. The Baseball field will be located on the south side of campus in the grass area between the classroom buildings and the football field.

Verde Design has prepared the plans for the project. Site meetings have been held with stakeholder groups over the last 8 months to ensure the new facilities meet the needs of the athletic and physical education programs at the site. The plans and specifications have been approved by the Division of State Architect.

The District conducted a public bid process for the South San Francisco High School Fields Project. Bids were opened on August 15, 2019. Three Contractors submitted bids. They are as follows:

CWS	\$5,893,000
Interstate Grading and Paving	\$4,827,000
Suarez & Munoz	\$4,490,000

The lowest responsive, responsible bidder is Surez & Munoz, Inc. at \$4,490,000. Suarez & Munoz is located in Hayward. This contractor has previously completed work for the District on the Parkway Heights Middle School field project.

FISCAL IMPLICATIONS:

By this action: \$4,490,000. This will be paid from Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for construction of the South San Francisco High School Fields project to the lowest responsive, responsible bidder, Suarez & Munoz, Inc. in the amount of \$4,490,000.