

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of September 12, 2019

OPEN SESSION - 7:01 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members: Mr. John Baker - Present
 Mr. Eddie Flores - Present
 Ms. Daina Lujan - Present
 Mrs. Patricia Murray - Present
 Mrs. Mina Richardson - Present
 Ms. Kristie Poon, Student Board Member - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present
 Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
 Mr. Ted O, Assistant Superintendent, Business Services - Present
 Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE was led by Spruce ES student Roman Rosales. Principal Israel Castillo said he is responsible, kind, a role model, avid reader and creative writer and wants to be an artist.

D. REVIEW OF AGENDA – No changes

E. RECOGNITION AWARDS – Trustee Daina Lujan, representing the Board, along with Principal Israel Castillo and Assistant Principal Leticia Gonzalez, recognized Spruce ES volunteers Maria Acosta, Ana Alvarado, Stephanie Cruz, Alejandra García, Maria García, and Karina Perez with certificates of appreciation.

F. PTA COUNCIL REMARKS – Council Member John Sanna said site PTAs are beginning membership drives and schools will soon start fundraising. He thanked Vice President Patricia Murray and Assistant Superintendent Keith Irish for attending the PTA Officers training. He noted there were many new faces in the SSF PTA Council and several PTAs from other districts participated in the training.

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – President Danny Yanow welcomed Student Trustee Kristie Poon to the Board. He noted the District's declining student enrollment of 2% per year and said this trend could lead to schools being closed. He said the District's PIO can publicize the features and benefits of the District's great schools. Local private schools are competition and tend to emphasize arts programs. Air conditioning and filtration systems are needed in all classrooms, especially when the air quality is poor. He noted that when the middle schools changed to block schedules, more teachers were added at those sites. However, no new teachers are being added to the high schools which are testing block schedules. FTEs are being increased for current high school teachers this year, but next year more teachers should be hired. He also stated that there are large electives and PE classes now due to block schedules, which should also not be happening. He said high schools should fix this problem at the semester break and not wait until next year.

California School Employees Association Chapter 197 – None

H. PERSONNEL COMMISSION - Assistant Superintendent Jay Spaulding reported that the next Commission meeting will take place on September 16, 2019.

I. ITEMS FROM BOARD

Trustee Eddie Flores reported that he attended the General Plan 2040 committee meeting on Tuesday. He and Vice President Murray are part of the twelve standing members. The committee focused on findings from community meetings in relation to the City's General Plan. Information is available on www.shapeSSF.net and the public is welcome to attend meetings, as their opinions matter.

Vice President Murray described 2040 as a map to guide the next 20 years in SSF's buildings, services, etc. She has attended three community meetings and said a pop up meeting is planned for September 28.

Trustee Lujan said the next City subcommittee meeting will be held next Tuesday, September 19.

J. SUPERINTENDENT'S REPORT

- a. Introduction of Student Trustee and ASB President** - Dr. Shawnterra Moore introduced Kristie Poon, the ASB President from South San Francisco High School who will serve as the Student Trustee this fall, and Amanda Yoa, ASB President for El Camino High School. They will report on events at their schools during Board meetings. The Superintendent

held an on-boarding meeting with both Presidents to acquaint them with Board proceedings and responsibilities as Student Trustees.

Superintendent Moore said Ms. Poon is an artist, volunteer, enjoys being a pen pal, and is an active Key Club member.

- b. PTA Council** – Superintendent Moore referenced LCAP Goal #3 for student, parent, and community engagement, and praised the site PTAs and PTA Council for epitomizing the District. She is proud of District parents and values their participation and engagement. There is a strong partnership between the District and PTA and she said they could not do the work without the PTA's contribution.
- c. Workforce Housing study session** – the Superintendent reported that the Board will be holding a study session on October 3 to review financing options for the workforce housing project.
- d. New Director** – Dr. Moore introduced the new Educational Services Director Dr. Karla Groth, who will be responsible for Special Projects, Categoricals, and EL programs. Dr. Groth told the Board she is glad to be in the District and appreciates the opportunity to serve the students, especially the English Learners.
- ASB Reports
 - Amanda Yoa, ASB President, El Camino High School, highlighted the following recent and upcoming events on campus: administration is soliciting feedback on the new block schedule to help decide if it will be permanent next year; 500 parents and guardians attended the site's Back to School Night; school committees have started meeting and will monitor progress and implement action items on site plans and accreditation recommendations; today the girls' volleyball team played at Sequoia HS and a girls' tennis match was held at Cappuccino HS; tomorrow, a football game takes place against Novato HS and it is also Neon Color Day; and a PTSA meeting on September 24 will focus on school security.
 - Kristie Poon, ASB President, South San Francisco High School, shared the following events at her school: in conjunction with the new block schedule, ASB has implemented announcements through advisory class and the monthly senate meetings have been moved to advisory so more students can represent their classes; during Back to School Night, teachers were able to present their curriculum and show how their classes meet the college requirements; on September 6, a successful Welcome Back rally had an '80's Arcade theme; also on September 6, the site had their annual club rush; tomorrow the school will host a blood drive. ASB is starting Warriors of the Month to honor students other than athletes, such as those in the performing arts.

Homecoming has begun, with a Disney Pixar theme, and will culminate with a dance on October 19.

K. COMMUNICATIONS

Mr. Yanow said he attended the Westborough MS PTSA presentation last night on Juul and vaping. He reported that at their September 25 meeting, the City Council will discuss whether or not to allow vaping. He recommended the Board send a strong message against vaping in any form within the City.

Tom Carney, a SSF parent, commented on the District's intra-transfer process which he and his wife spoke about at the July 18 Board meeting. He said no one knows what is happening when a child is on a waitlist. Although notifications are made after the first ten days of school, it has been a month and no one has contacted him about his request. He said there are many frustrated families in the District. The community voted for the Board and he told them they are accountable and need to keep their promises. President John Baker asked staff to update waitlist parents after the ten day period.

Trustee Mina Richardson spoke about Mr. Carney being a SSF Safety Inspector, who along with his K9 partner, Allie, went to North Carolina on a search exercise before the recent storm. She said he is an example to the youth and the City and hopes the District will assist families like his.

John Goodwin, an ECHS band leader, spoke about the \$2,000 award for the school's music program for 2019-20. He said this is a fraction of the funds needed for transportation costs and asked the Board to reconsider the amount. While the Booster Club fundraises, there are many fees involved with the music festivals and events.

L. PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Spruce Elementary School

Principal Israel Castillo shared educational priorities and programs at Spruce ES.

Trustee Lujan commended Mr. Castillo on the use of data to determine student needs and supports. Teamwork is evident at his school.

Vice President Murray thanked Principal Castillo and his staff for their work and said she appreciates their fostering teacher leadership.

Trustee Flores said the smart goals are timely and realistic. He asked where the increase percentages came from. Principal Castillo replied the increases were from previous data and it is difficult to quantify

individual sub-groups. Trustee Flores noted that attendance is a strong Board focus and asked if it was included in the goals. Mr. Castillo said it is in the SPSA and students receive monthly attendance certificates. Trustee Flores asked for more information on BeGLAD strategies. Principal Castillo replied that BeGLAD organizes information students may not have before moving on with the lesson, so they better understand it. There is also interactive writing for the whole class. BeGLAD provides supports before students do their independent work. Trustee Flores commended parent education in the support system.

Trustee Richardson noted the site had a good Back to School Night turnout with engaged parents. She asked how quickly English Learners pick up the language. Principal Castillo said language acquisition varies from two to seven years and it depends on the student's school in their native country.

Student Trustee Poon said she did not attend Spruce ES, but it sounds like a wonderful school.

President Baker said he was happy to see the trends increase. Since newcomers come in at any age, he asked how the small group support works. Principal Castillo replied that small groups learn short words for vocabulary development. The goal is to keep them engaged in the English language and get them, not teachers, talking. He said students need interaction to learn the vocabulary and to own it.

2. BUSINESS SERVICES

a. Report on year-end unaudited actuals

Assistant Superintendent Ted O presented the Unaudited Actuals Financial Report for the 2018-19 fiscal year ended June 30, 2019.

Unaudited Actuals – the District's annual financial report of operations for the fiscal year which is the basis of the annual audit. The report is a statement of revenues, expenditures, and changes in fund balance.

Closing the Books – allows a district to prepare financial statements that give a picture of the financial status for the end of a fiscal year. This captures carryover as well as other future obligations.

2018 -19 General Fund - Revenues

- LCFF sources, Federal, State, and Local revenue, Transfers In, and contributions for SpEd, Transportation, and Routine Restricted Maintenance

Unrestricted	Restricted	Combined
\$55,200,381	\$39,207,017	\$110,899,502

Combined Revenues - 80.96% of the District's total revenue came from Property Tax and State Aid, 3.51% came from the Federal Government, 11.46% from the State and 4.06% from Local Sources.

2018-19 General Fund - Expenditures

- Salaries, benefits, books/supplies, services, capital outlay, other outgo, transfers out

Unrestricted	Restricted	Combined
\$73,223,150	\$37,599,856	\$110,823,006

Unrestricted Expenditures - 86.41% of the District's total unrestricted expenditures were dedicated to salaries and benefits. Services and Other Operating category include insurance, utilities, copiers, phone systems, audit and legal fees, etc.

Restricted Expenditures - 67.59% of the District's total restricted expenditures were dedicated to salaries and benefits.

Combined Expenditures - 80.02% of the District's total expenditures were dedicated to salaries and benefits. Services and Other Operating category include insurance, utilities, copiers, phone systems, audit and legal fees, etc.

2018-19 General Fund Summary

General Fund	2018-19	2018-19	2018-19
	Unrestricted	Restricted	Total
Revenues	89,792,786	21,093,415	110,886,202
Interfund Transfer In	13,301	-	13,301
Total Sources of Funds	89,806,087	21,093,415	110,899,503
Expenditures	73,223,150	35,319,507	108,542,658
Interfund Transfer Out	-	2,280,349	2,280,349
Total Usage of Funds	73,223,150	37,599,856	110,823,006
Net Increase/Decrease In Fund Balance			76,496
Beginning Fund Balance			30,698,695
Projected Ending Fund Balance			30,775,191
Nonspendable			332,949
Restricted			7,015,545
Committed			-
Assigned/Designated			
Various Designations *			10,639,372
Unassigned/Unappropriated			
Designated for Economic Uncertainties			5,541,150
Undesignated Reserve			7,246,175

As SSFUSD is a Basic Aid district, 5% is designated for economic uncertainties. The undesignated reserve will be lower next year since negotiated salaries and health benefits will increase.

Next steps

October 2019

- Auditors will be in the District

December 2019

- 1st Interim report for 2019-20

January 2020

- Audit report for 2018-19
- Governor's proposed 2020-21 State budget released

Trustee Richardson asked if the District is meeting employee obligations regarding pensions. Mr. O said those funds are passed through yearly and not maintained in a separate account. He stated that once funds are placed in a trust (separate) account, they cannot be removed.

Trustee Flores asked about the Undesignated Reserves decrease in 2020-21. Mr. O replied it would be reduced by at least half. He added that the 2018-19 salary increase is being paid in 2019-20, due to a late settlement in negotiations.

Trustee Lujan complimented Mr. O and his team for being able to complete the unaudited actuals and close the books while the County's financial system was not available. Mr. O said they lost two weeks in the process.

President Baker gave kudos to the Accounting staff, this Board and the prior Board for being fiscally prudent and achieving a positive fund balance. He asked if all of Fund 40 was spent for the Martin ES renovations. Mr. O said most of those funds were used for Martin ES and District fields.

M. CONSENT AGENDA

Trustee Richardson, referring to Item 2a, a Key Club student conference, asked about transportation. Student Trustee Poon replied that the Key Club fundraises their money and pay for District vans in which students are transported by registered drivers.

MOTION #318 (Lujan/Flores) to approve Item 1a, Minutes to the Regular Board meeting, August 15, 2019; Item 1b, Minutes to the Special Board meeting, August 22, 2019; Item 1c, San Mateo County Superintendent's Children's Center CSPP-9537 2019-20 preschool contract; Item 2a, SSFHS students to participate in the Key Club Regional Training Conference in La Honda, CA; Item 2b, ECHS Cross Country Team students to participate in the Clovis Invitational in Fresno, CA; Item

2e, ECHS Cross Country Team students to participate in the Mt. Sac Invitational in Walnut, CA; Item 2d, Parkway Heights MS ASB students to attend “Disney’s approach to Leadership and Teamwork” in Anaheim, CA; Item 2e, Parkway Heights MS staff to participate in the CADA State Conference in Reno, NV; Item 2f, the professional development plan and allocation for All Souls and St. Veronica’s schools for 2019-20; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, July 2019; Item 4b, Warrant Register, July 2019; Item 4c, Cash Receipts, July 2019; Item 4d, Gifts to the District for August 2019; Item 4e, Declaration of surplus items; Item 4f, fundraising events; Item 3g, Professional service agreements under \$25,000. Motion Carried (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. October Community Forum Topic(s)

The Board discussed the following potential topics for the Community Forum being held on October 24, 2019: fields, length of lunch break, school start times, homework policy, use of phones in school, sex education curriculum, and school safety. The Trustees voted on which issues to discuss and determined the Community Forum will focus on a homework policy and school safety. For the homework policy, the Board noted a disparity in the amount of homework within the same grade levels in the District and wants input from the community on the subject. Regarding school safety, President Baker requested a County representative attend the meeting to present the Big 5 Protocols.

Mr. Yanow commented that the Health Education curriculum is State mandated. Trustee Lujan noted that parents review the sex education curriculum and may opt out of the lessons for their children. Assistant Superintendent Irish added that a preview night, generally held in January of each year, provides an opportunity for parents to discuss their curriculum concerns.

2. HUMAN RESOURCES

a. Student Enrollment

Dr. Spaulding presented information on the District’s student enrollment at each site for the first ten days of school. He noted that SSFUSD had 168 fewer students this year vs. last year. Elementary schools had 36 less, middle schools 42 less, and high schools 87 less. The last ten years has seen a 1.2% to 2.0% reduction in students.

Trustee Flores asked if the reduction was a big concern and what was

happening in other districts. Dr. Spaulding replied this has been a trend for the last eight to ten years and he would check on other districts. He added that the cost of living was an important factor and families were leaving the area. Trustee Flores questioned whether there is the potential for school closures in the District. Dr. Spaulding pointed out that Buri Buri ES is the largest elementary school, while two other elementary schools (Los Cerritos ES and Junipero Serra ES) have a student population under 300. Trustee Flores asked about monitoring Los Cerritos ES. Dr. Spaulding replied that they are keeping track of all sites and if the trend continues in the next few years, it would be an issue for the Board to consider. President Baker noted that when a San Bruno school got to 200 students, their Board had to make serious decisions. He said some SSF growth may help the lower enrollment schools, but there are no big housing projects near Los Cerritos ES. He asked when attendance boundaries might be redrawn to balance out schools.

Trustee Richardson said she is concerned with housing for families which cannot afford the prices. She believes in two to five years, existing schools would absorb children from the other SSF developments and schools would not need to be closed.

b. Certificated Staffing

Dr. Spaulding presented information on the District's 2019-20 staffing numbers at each school site and current vacancies. He noted that using student enrollment numbers, they project staffing needs. Staffing decreases due to attrition. The District has 9.5 fewer FTEs this year vs. last year. The largest decrease is 7.1 FTEs in the high schools. Staffing is based on the CTA contract ratios of 29:1 for elementary and 28:1 for secondary. SpEd teachers are not included. Four SpEd positions and three TOSAs have not been filled.

President Baker asked if the high school numbers include the additional block schedule FTEs. Assistant Superintendent Irish replied that they are funded through the LCAP allocation.

PUBLIC HEARING – Sufficient student textbooks/instructional materials

A Public Hearing, in accordance with California Education Code Section 60119 and SB 550, provided an opportunity for members of the public to comment on the sufficiency, appropriation and disbursement of instructional materials throughout the District.

The Board meeting was suspended to open a public hearing at 8:45 p.m.

Anthony Tsujisaka, an ECHS math teacher, said the textbooks are fairly sufficient. However, the Pearson textbook is not as Common Core oriented as others. It

focuses on “drill and kill” questions and a real life applications textbook would be a good alternative. Assistant Superintendent Irish said the textbook was adopted in 2015 and there is an eight to ten year cycle, but he will look into this. Dr. Moore noted that as the District builds out curriculum, the textbook is a resource and a tool to teach to the Common Core standards. As they map out the Scope and Sequence, part of that process is to look at the Common Core standards and to figure out what instructional materials, including supplemental materials, will work best to help teach to the standard. She said more work is needed around this to make sure it is rigorous and relevant enough for the students.

The public hearing was closed and the Board meeting resumed at 8:49 p.m.

ACTION

1. ADMINISTRATION

a. Resolution No. 19-52 for Hispanic Heritage Month

Board Clerk Lujan read the English language resolution and Trustee Flores read the Spanish language resolution.

MOTION #319 (Murray/Richardson) to adopt Resolution #19-52 (English and Spanish versions): Honoring Hispanic Heritage Month. (AYES: Student Trustee Poon, Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

b. Resolution No. 19-53 for Attendance Awareness Month

Board Clerk Lujan read the resolution.

MOTION #320 (Lujan/Murray) to adopt Resolution #19-53: Recognizing Attendance Awareness Month and supporting activities to increase awareness of the importance of daily attendance. (AYES: Student Trustee Poon, Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

c. Resolution No. 19-55 In Support of Immigrant Communities

Board Clerk Lujan read the English language resolution and Trustee Flores read the Spanish language resolution.

MOTION #321 (Murray/Lujan) to adopt Resolution#19-55: (English and Spanish versions): Setting forth the District's support of immigrant communities and ensuring all students, including those that are undocumented, receive education in a safe and supportive environment. (AYES: Student Trustee Poon, Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

d. Nominations for CSBA Directors-at-Large

There was no motion to nominate Board member(s) for the CSBA Directors-at-Large for African American and American Indian.

2. EDUCATIONAL SERVICES

a. Resolution No. 19-51 for Confirmation of Sufficient Student Textbooks/Instructional Materials

MOTION #322 (Lujan/Murray) to adopt Resolution #19-51: To confirm and certify that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. (AYES: Student Trustee Poon, Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

3. HUMAN RESOURCES

a. Approval of a Provisional Internship Permit

MOTION #323 (Lujan/Flores) to approve the Provisional Internship Permit for Wendy Metcalfe, mild/moderate Special Education teacher, Adult Education, to allow this individual to be employed on the basis of the Provisional Internship Permit. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Approval of Unaudited Actuals Report

MOTION #324 (Flores/Murray) to approve and authorize the submittal of the 2018-19 unaudited actual financial operating results of all District funds, to the San Mateo County Office of Education. Motion Carried. (Unanimous)

b. Resolution No. 19-54 GANN limits

MOTION #325 (Lujan/Murray) to adopt Resolution #19-54: adjusting the FY 2018-19 GANN Limit and estimating the FY 2019-20 GANN Limit.. (AYES: Student Trustee Poon, Baker, Lucy, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

Trustee Flores asked that lunch time protocols be agendized for a future meeting. He also requested the discussion on voting district maps be moved to the October 10 Board meeting.

Trustee Richardson asked for an update on the USS Cal litigation for the community.

Trustee Lujan would like a presentation on cell phone usage from a neighboring district. She advised that she will also not be present at the September 26 Board meeting.

Vice President Murray asked for a Board meeting item to review this year's band budget vs. last year's. Instead, Trustee Lujan recommended an agenda item on how budgets are determined. Vice President Murray said Everything South City reported that SSFHS may change its mascot/logo. More than 800 people have signed a petition against a change. President Baker suggested consulting with SSFHS ASB, staff, and alumni. Student Trustee Poon said she knows students and staff on both sides of the issue. President Baker said a school level report needs to be done before the item is agendaized.

Trustee Flores asked that the PIO gets the word out on the Community Forum. President Baker requested a poster board with the "Big 5 Protocols", in both English and Spanish, at the meeting.

September 26, 2019

- Teaching and learning presentation - Buri Buri ES
- Presentation on CAASPP
- Update on Safe School Plans
- Resolution honoring Filipino American History Month
- Resolution on work experience agreement
- Authorization to Respond to Grand Jury Report on measles
- Authorization to Respond to Grand Jury Report on concussions

October 10, 2019

- Teaching and learning presentation – Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Special Education
- Public Hearing – selection of voting district maps
- Williams report for 3rd quarter ending 9/30/19
- Resolution for California Week of the School Administrator (10/13 - 10/19)

October 24, 2019 - Community Forum

- Homework policy
- School safety protocols

October 26, 2019 – Board and Superintendent Workshop - (Board room)

November 14, 2019

- Teaching and learning presentation – Martin ES
- Presentation on Skyline Middle College
- Presentation on suspensions and expulsions
- Update on Dual Immersion
- Resolution honoring American Indian Heritage Month

December 12, 2019 - Televised

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees (Board Policies and Bylaws, City sub-committee and County Committee on School District Organization)
- Teaching and learning presentation – Westborough MS
- Presentation and approval of First interim budget report “positive certification”
- Presentation regarding English Learners
- CSBA Delegate Assembly nomination

SUMMARY OF BOARD DIRECTIVES

1. Staff to provide an update on communication to families on waitlists following the first ten days of school
2. Agendize school start times at a future Board meeting.
3. Staff to provide information on SSFUSD enrollment trend compared to other districts
4. Staff to follow-up on ability to provide public update on USS Cal litigation.
5. Agendize lunch time protocols.
6. Move the discussion (public hearing) on voting district maps to the October 10 Board meeting.
7. Agendize a presentation on cell phone usage from a neighboring district.
8. Agendize an item be on how budgets are determined.
9. Have PIO publicize the Community Forum.
10. Staff to provide a poster board with the “Big 5 Protocols” at the Community Forum.

GOOD AND WELFARE

Trustee Lujan reported that Back to School Nights were well organized and quality information was consistently delivered.

Vice President Murray said she attended one Back to School Night at Buri Buri ES, as her niece had twins during that time. She participated in “Coffee with the Principal and PTA” meetings at Sunshine Gardens ES and Westborough MS, attended Junipero Serra ES’s Community Time, and toured Martin ES, seeing the recent improvements. Vice President Murray commented on the PTA training and said it is important for parents to be involved.

Trustee Flores spoke about the Back to School Nights where people were engaged and he was happy to see bi-lingual teachers sharing the information in Spanish. The PTAs had a presence at the meetings. He commended Director Fran Debost for emphasizing nutrition at the meetings. Trustee Flores thanked the Principals for mentioning the voting district maps. He also attended a Shape the Future meeting and the Sunshine

Gardens ES's "Coffee with the Principal". He acknowledged community agencies and corporate partners with Back to School backpack giveaways and donations of toiletries. Yesterday he participated in site visits with Dr. Moore and President Baker at Monte Verde ES and Westborough MS. He welcomed ASB Presidents Poon and Yoa and hoped they learn a lot. As a former cross country runner, Trustee Flores wished the ECHS team good luck. He advised that he will not be attending the September 26 Board meeting. At that time, he will be in Chicago attending a National Association of Latino Elected Officials (NALEO) conference showcasing school governance.

Trustee Richardson said she attended several events with her fellow Board members. She was at Los Cerritos ES on the first day of school and noted the presentation was bilingual. The Ponderosa ES Back to School Night had a vibrant community. Trustee Richardson said many maps were submitted electronically and she does not know what happened. She attended the SSFHS Warriors football game on August 30. She reported that during last month's meeting, the City Council reported the leaning light pole at the TerraBay field will be repaired.

Student Trustee Poon said at the SSFHS Back to School Night, she participated on the student panel and also spoke during freshman orientation. She reported that at the senate meetings (during advisory) there will be an ASB student translating for EL students.

President Baker said he also attended a few Back to School Night meetings as well as the PTA Council meeting. He participated in the San Bruno Mountain Watch fundraiser, which is an good opportunity for students to enjoy the country within the city. Yesterday he was part of the site visits.

ADJOURNMENT – 9:36 p.m.