**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**
**BOARD OF TRUSTEES**
**A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING**
**Thursday, September 12, 2019**

**South San Francisco Municipal Building,**
**City Council Chambers**
**33 Arroyo Drive, South San Francisco, California**

**OPEN SESSION - 7:00 p.m.**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE** will be led by Spruce ES student Roman Rosales.

**D. REVIEW OF AGENDA**

**E. RECOGNITION AWARDS –** volunteers

**F. PTA COUNCIL REMARKS**

**G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

**H. PERSONNEL COMMISSION**

**I. ITEMS FROM THE BOARD**

- Announcements
- Board Calendar
- Board Committee Reports

**J. SUPERINTENDENT'S REPORT**

**a. Introduction of Student Trustee and ASB President**

**b. Other**

- ASB Reports
  - Kristie Poon, ASB President, South San Francisco High School
  - Amanda Yoa, ASB President, El Camino High School

## K. COMMUNICATIONS

Public comments are limited to three minutes per individual. Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law (the Brown Act). The Board may request staff to respond orally at the meeting or in writing at a future time.

## L. PRESENTATIONS

***(Individual presentations are limited to a maximum of 10 minutes.)***

### 1. EDUCATIONAL SERVICES

**a. Teaching and learning presentation: Spruce Elementary School**

Principal Israel Castillo will share with the Board educational priorities and programs at Spruce ES.

### 2. BUSINESS SERVICES

**a. Report on Year-End Unaudited Actuals**

Staff will present to the Board, the Unaudited Actuals Financial Report including revenues, expenditures and ending balances for the 2018-19 fiscal year.

**M. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.**


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| **1. ADMINISTRATION** | | |
| **a.** | Minutes to the regular Board Meeting, August 15, 2019. | 1 - 17 |
| **b.** | Minutes to the special Board Meeting, August 22, 2019. | 18 - 19 |
| **c.** | Staff recommends the approval of the San Mateo County Superintendent's CSPP 9537 California State preschool contract for 2019-20. | 20 - 26 |
| **2. EDUCATIONAL SERVICES** | | |
| **a.** | Staff recommends the permission for SSFHS Key Club students to participate in the Key Club Regional Training Conference in La Honda, CA, September 28 - 29, 2019. | 27 - 28 |
| **b.** | Staff recommends permission for ECHS Cross Country Team students to participate in the Clovis Invitational in Fresno, CA, October 12, 2019. | 29 |
| **c.** | Staff recommends permission for ECHS Cross Country Team students to participate in the Mt. Sac Invitational in Walnut, CA, October 25 - 26, 2019. | 30 |
| **d.** | Staff recommends permission for Parkway Heights MS ASB students to participate in "Disney's approach to Leadership and Teamwork" in Anaheim, CA, November 7 - 10, 2019. | 31 - 33 |
| **e.** | Staff recommends permission for Parkway Heights MS staff to participate in the CADA (California Association of Directors of Activities) State Conference in Reno, NV, March 3 - 7, 2020. | 34 - 35 |
| **f.** | Staff recommends the approval of the professional development plan and allocation for All Souls and St. Veronica's schools for the 2019-20 school year. | 36 - 86 |
| **3. HUMAN RESOURCES** | | |
| **a.** | Certificated Personnel Assignment Order | 87 - 88 |
| **b.** | Classified Personnel Assignment Order | 89 - 91 |

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**4. BUSINESS SERVICES**


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| **a.** | Purchase Order Listing, July 1 - 31, 2019. | 92 - 104 |
| **b.** | Warrant Register, July 1 - 31, 2019. | 105 - 118 |
| **c.** | Cash Receipts, July 1 - 31, 2019. | 119 - 131 |
| **d.** | Gifts to the District, August 2019 | 132 - 133 |
| **e.** | Staff recommends the approval of the declaration of surplus items. | 134 - 140 |
| **f.** | Staff recommends the approval of the fundraising events for the 2019-20 school year. | 141 - 143 |
| **g.** | Staff recommends the approval of professional service agreements under $25,000. | 144 - 145 |

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## INFORMATION/DISCUSSION

### 1. ADMINISTRATION

**a. October Community Forum Topic(s)** 146

The Board will discuss potential topics for the District's Community Forum meeting being held on October 24, 2019.

### 2. HUMAN RESOURCES

**a. Student Enrollment** 147 - 148

Staff will present information on the District's student enrollment at each site for the first ten days of school.

**b. Certificated Staffing** 149 - 150

Staff will present information on the District's staffing numbers at each school site and review current vacancies to be filled.

## PUBLIC HEARING – Sufficient student textbooks/instructional materials

A Public Hearing, in accordance with California Education Code Section 60119 and SB 550, will provide an opportunity for members of the public to comment on the sufficiency, appropriation and disbursement of instructional materials throughout the District.

## ACTION

### 1. ADMINISTRATION

**a. Resolution No. 19-52 for Hispanic Heritage Month** 151 - 152

Staff recommends the adoption of Resolution #19-52 (English and Spanish versions): Honoring Hispanic Heritage Month.

**b. Resolution No. 19-53 for Attendance Awareness Month** 153

Staff recommends the adoption of Resolution #19-53: Recognizing Attendance Awareness Month and supporting activities to increase awareness of the importance of daily attendance.

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**c. Resolution No. 19-55 In Support of Immigrant Communities** 154 - 157

Staff recommends the adoption of Resolution #19-55: (English and Spanish versions): Setting forth the District's support of immigrant communities and ensuring all students, including those that are undocumented, receive education in a safe and supportive environment.

**d. Nominations for CSBA Directors-at-Large** 158 - 164

The Board will consider making nomination(s) for CSBA Directors-at-Large for African American and American Indian.

## 2. EDUCATIONAL SERVICES

**a. Resolution No. 19-51 for Confirmation of Sufficient Student Textbooks/Instructional Materials** 165 - 172

Staff recommends the adoption of Resolution #19-51: To confirm and certify that the District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

## 3. HUMAN RESOURCES

**a. Approval of a Provisional Internship Permit** 173 - 174

Staff recommends the approval of the Provisional Internship Permit for Wendy Metcalfe, mild/moderate Special Education teacher, Adult Education, to allow this individual to be employed on the basis of the Provisional Internship Permit, as presented to the Board.

## 4. BUSINESS SERVICES

**a. Approval of Unaudited Actuals Report** 175

Staff recommends the approval of the 2018-19 Unaudited Actuals Financial Report, as presented to the Board.

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**b. Resolution No. 19-54 GANN limits** 176 - 181

Staff recommends the adoption of Resolution #19-54: Certifying the actual Gann Limit for 2018-19 and the estimated Gann Limit for 2019-20.

## REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS

**September 26, 2019**

- Teaching and learning presentation - Buri Buri ES
- Presentation on CAASPP
- Update on Safe School Plans
- Resolution honoring Filipino American History Month
- Authorization to Respond to Grand Jury Report on measles
- Authorization to Respond to Grand Jury Report on concussions
- Select a voting districts map

**October 10, 2019**

- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Special Education
- Williams report for 3rd quarter ending 9/30/19
- Resolution for California Week of the School Administrator (10/13 - 10/19)

**October 24, 2019 - *Community Forum***

- Topic(s) TBD

**October 26, 2019 – Board and Superintendent workshop - (Board room)**

**November 14, 2019**

- Teaching and learning presentation – Martin ES
- Presentation on Skyline Middle College
- Presentation on suspensions and expulsions
- Update on Dual Immersion
- Resolution honoring American Indian Heritage Month

**December 12, 2019 - Televised**

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Teaching and learning presentation – Westborough MS
- Presentation and approval of First interim budget report “positive certification”

- Presentation regarding English Learners
- Selection of Trustees to District sub-committees/committees (Board Polices and Bylaws, City sub-committee and County Committee on School District Organization)
- CSBA Delegate Assembly nomination

## SUMMARY OF BOARD DIRECTIVES

## GOOD AND WELFARE

- Comments from Board Members and Superintendent

## ADJOURNMENT

**Copies of the agenda only are posted next to the front door of the District Office at 398 B Street, and at the following public libraries: South San Francisco libraries, West Orange and Grand Avenue, and the Daly City Library on Wembly Avenue, Daly City. It is also available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).**

**1) A CD is made of the Open Session of each meeting; 2) Any writing or document that is a public record relating to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District Office located at 398 B Street, South San Francisco, California 94080. If however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.; and 3) For special accommodation to participate in this meeting, please contact the Office of the Superintendent, a minimum of 48 hours prior to the meeting: Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org**

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**
**Minutes of the Board of Trustees' Meeting of August 15, 2019**

**OPEN SESSION - 6:30 p.m.**

**A. CALL TO ORDER**

**CLOSED SESSION - 6:30 p.m.**

1. To consider the appointment of one (1) public employee to the position of Director of Educational Services in accordance with California Government Code Section 54956.
2. Conference with Legal Counsel - Anticipated Litigation - the Board is deciding whether to initiate litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.96 (one potential case).

**RECONVENE INTO OPEN SESSION - 7:07 p.m.**

**B. ROLL CALL**

| | |
|---|---|
| Board Members: | Mr. John Baker - Present<br>Mr. Eddie Flores - Present<br>Ms. Daina Lujan - Present<br>Mrs. Patricia Murray - Present<br>Mrs. Mina Richardson - Present |
| Cabinet Members: | Dr. Shawnterra Moore, Superintendent - Present<br>Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present<br>Mr. Ted O, Assistant Superintendent, Business Services - Present<br>Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present |

**C. PLEDGE OF ALLEGIANCE**

**D. REPORTING OUT FROM CLOSED SESSION**

**Action**

MOTION #309 (Murray/Lujan) to approve the appointment of Dr. Karla Groth to the position of Director of Educational Services English Learner Programs, Categorical

Programs and Special Projects. Motion Carried. (Unanimous)

MOTION #310 (Murray/Lujan) to settle litigation. Motion Carried. (Unanimous)

**E. REVIEW OF AGENDA** - No changes.

**F. PTA COUNCIL REMARKS** - None

**G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

**South San Francisco Federation of Adult Educators** - None

**South San Francisco Classroom Teachers Association** - President Danny Yanow said this was his first meeting as president. He is dedicated to teachers and the District. He will continue to focus on making the District one where teachers can afford to work and live. His highest priority is teacher retention. He wants to promote programs to keep students and is excited the District has a PIO with whom he can share ideas. Mr. Yanow wants to work towards better the lower-performing sites and continue environmental education efforts with recycling, composting and gardening at all schools.

**California School Employees Association Chapter 197** - None

**H. PERSONNEL COMMISSION** - Assistant Superintendent Jay Spaulding reported that the next Commission meeting will be held on August 19, 2019.

**I. ITEMS FROM BOARD** - Trustee Mina Richardson reported that she and fellow Board Bylaws and Policies committee member Vice President Patricia Murray have been reviewing updates. She hopes to see more positive rules.

**J. SUPERINTENDENT'S REPORT**

**a. SSF Rotary donations** - Rotary President Michele Evans said one of the organization's primary commitments is to the community and education. They have provided third graders school students with dictionaries, hosted SSF's Sister City Kishiwada, granted scholarships, and supplied the Boys and Girls Club with two new vans to transport students to clubs. This year they also gave each new SSFUSD teacher $250 gift cards to the Lakeshore Learning Store. Again this year, Rotary is donating $5,000 to ECHS and SSFHS Principals and $2,000 to Baden HS's Principal with the caveat that the funds cannot be used for any budget item, but for special projects. Rotary continues to invest in the future as the District does.

Superintendent Shawnterra Moore said the District is grateful for Rotary's participation and what they do for students and staff.

**b. Opening of school** - Superintendent Moore said she was excited with what she saw as schools opened. Board and Cabinet members saw staff

interacting with parents, principals visited classrooms and conversed with students, sites were clean, teachers were well prepared, and the students were ready to learn.

c. **CDE notification on school closure** - Dr. Moore reported that the District received a notification from the CDE that the waiver request for instructional time requirements for November 16, 2018 has been granted. On that day, school districts in the Bay Area, including SSFUSD, had to close their schools due to hazardous air quality from the Camp Fire in Butte County. SSFUSD will not need to make up that day of school.

**K. COMMUNICATIONS** - None

**L. PRESENTATIONS**

**1. EDUCATIONAL SERVICES**

**a. Summer School Programs**

2019 summer school administrators presented information on the various District programs offered this year.

Administrators reviewed the Big Lift Inspiring Summer Program, the Elementary Summer Program (STEAM and Migrant Education), the Middle School Summer Program (STEAM, Migrant Education, and Elevate), and the High School Summer Program, in which eight high school students earned their diplomas.

Vice President Murray thanked everyone for their wonderful work. She attended the Big Lift closing ceremony at Los Cerritos ES and also saw performances at Sunshine Gardens ES.

Trustee Eddie Flores thanked the educators for spending their summer committed to students. He asked about the waitlist for the STEAM program and satisfying the demand in the future. Administrator Beth McLaughlin reported that the State grant which the District received required the program to be opened to two local private schools. To reduce the waitlist for next year, a larger site and hiring more teachers would be needed. Assistant Superintendent Keith Irish added that an earlier start for summer programs is needed. In November and December, Educational Services will decide on programs and send applications to administrators and teachers in January and February.

Trustee Flores asked how the art component was evaluated. Ms. McLaughlin replied that pre and post tests were done with Science, which was more tangible. For art, student, parent, and teacher surveys stated that they appreciated the program, which provided free learning and fun for the students.

Trustee Daina Lujan echoed the thanks of her fellow Board members. She said the summer programs offered enrichment opportunities and gaps are closing thanks to their efforts.

Trustee Richardson thanked the administrators for their time and dedication to the kids.

President John Baker said he had never seen so many happy students in summer school. He was glad the eight summer high school students persisted in obtaining their diplomas.

## 2. BUSINESS SERVICES

### a. Construction and Fields Update

Facilities Consultant Bill Savidge presented an update on the Martin ES modernization project and fields projects in the District. He introduced team member William Gong, the Construction Manager at Martin ES.

Mr. Savidge said the Board is keeping their commitments to the Martin ES community with the following:

Martin ES Modernization Project
Construction is underway on final Martin projects

- Classroom renovations: Window replacements, restroom upgrades, new heating systems, and new finishes.
- Site work: New courtyard landscape/hardscape.
- Access ramp to main building, and interior accessibility ramps which meet ADA codes.
- New play structure, driveway gates, campus painting which unifies the site, and infrastructure.

SSFHS Baseball & Softball Fields
New natural turf fields, two DSA approved projects. Bidding as a single contract.

Schedule

- Projects bids were received today. The lowest of the three was submitted by Surez and Munoz, Inc. This firm was a contractor on work at Parkway Heights MS last year. Mr. Savidge stated that a special Board meeting, prior to the September 12 meeting, would allow the work to be started two weeks earlier.
- Construction: Late September 2019 - March 2020
  - Sod establishment period is critical (need approximately 12 weeks), will run into start of season.

Portables Demolition

- Softball ball field requires removal of old portables on north property line.
- Project has been awarded and is underway.

Alternative locations for SSFHS Baseball

- Orange Park to be closed for construction.
- New field not ready to play due to timing to establish sod.
- Mr. Savidge met with SSFHS Principal and Assistant Principal and came up with two options:
    - Practice could take place at the Baden HS field.
    - Early season games are being scheduled to be played away.
- Field could be ready for late season games.

President Baker asked about the Baden HS field, which is used heavily by the youth baseball league, and is managed by the City, and whether coordination has been started. Mr. Savidge replied that the Principal has begun working with the City and he will follow-up.

Trustee Richardson inquired about the bids. Mr. Savidge said today was the end date; the information was published, and was also sent to nine contractors. He stated that the Board will take action to award the contract and staff will recommend the lowest, responsive, responsible bidder.

Trustee Flores asked about the number of portables to be demolished and if there would be an issue with the start of school. Mr. Savidge said one portable was relocated on site and the other six will be demolished. The area will be fenced off and safe during school time with a full time abatement monitoring firm on site.

Trustee Richardson asked whether Mr. Savidge had notified the City about an alternative location for baseball. He replied that he has spoken with the Parks and Recreation Director about this issue.

<u>El Camino Softball Field</u>

New artificial turf field on the upper site asphalt area (gym level).

- Artificial turf more cost-effective here.
  Leaves most asphalt in place, sets base pad and turf over.

Schedule

- The project is approved by DSA and is ready to go.
- Preparing bid documents.
- Construction: November 2019 - April 2020

<u>Buri Buri Multi-Use Field</u>

New natural turf field on the south side of campus.

- Fully graded, ready for construction.

Schedule
- Project approved by DSA.
- Contract awarded to Interstate Paving and Grading.
- Start date: September 3
- Completion: February 2020

Mr. Savidge is working on a neighborhood flyer to let the community know what construction is being done at the site. Trustee Flores asked if there would also be a map provided. Mr. Savidge replied that a map would be included. He noted that in October of 2018, a community meeting led to input on many of the field features for this site.

Westborough Soccer Field Renovation
Renovate existing natural turf field.
- Simple renovation - repair existing irrigation, remove, and replace turf.
- Very limited, maintenance project (similar to Parkway Heights field repair).

Schedule
- Preliminary construction documents completed.
- Construction: Project is not yet approved by the Board.

Trustee Richardson asked if the field already exists. Mr. Savidge said it does and is in a deteriorated condition with gopher holes, irrigation issues, etc. Trustee Flores questioned whether the stairs were considered for ADA compliant. Mr. Savidge said they were not, as a "maintenance project" does not require ADA compliance in the way alterations would. Vice President Murray asked about the bleachers. Mr. Savidge replied they would remain as they are.

**Field Projects Budget Summary**

| | |
|---|---|
| **Westborough MS** field | $ 812,893 (not yet Board approved) |
| **ECHS** softball field | $1,765,434 |
| **SSFHS** softball field | $2,052,934 |
| **SSFHS** baseball field | $2,693,743 |
| **TOTAL ESTIMATE** | **$7,325,004** |

Spending $5.5M in Fund 40 (RDA for facilities use), leaves a **shortfall of $1.825M**.

**Buri Buri** field $1,303,000
Spending 'Park in Lieu' funds of $1M, leaves a **shortfall of $303,000**.

**M. CONSENT AGENDA:**

Dr. Spaulding reported the following updates: in Item 3a, Certificated Personnel Assignment Order, the Omar Agular item was pulled and in Item 3b, Classified

Personnel Assignment Order, the Judy Shum item was pulled.

Trustee Richardson requested Item 1b, be pulled for discussion. Trustee Flores asked for Item 2d to also be pulled for discussion.

MOTION #311 (Lujan/Murray) to approve Item 1a, Minutes to the Regular Board meeting, July 18, 2019: ~~Item 1b, Superintendent participating in the ACSA Leadership Summit in San Francisco, CA~~; Item 1c, CDE childcare contract CCTR-8252 amendment #3; Item 1d, WestEd contract for 2019-20; Item 2a, 360 Degree Therapy agreement for 2019-20; Item 2b, Renaissance Learning contract renewal for 2019-20; Item 2c, Infinite Campus contract renewal for 2019-20; ~~Item 2d, School Loop contract renewal for 2019-20~~; 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Gifts to the District, July 2019; Item 4b, 2019-20 fundraising events; Item 4c, Professional service agreements under $25,000. Motion Carried (Unanimous)

Trustee Richardson, in relation to Item 1b, asked about the summit and requested a link. Dr. Spaulding, who is on the State ACSA Board said the conference deals with best practices for educational leaders and advised that he will also be attending. Dr. Moore said that part of the expectations the Board laid out in her contract is that she attend ACSA symposiums and conferences and they will directly relate to work being done in the District as well as across the State. Trustee Lujan provided Trustee Richardson with a link to the ACSA website with summit information.

MOTION #312 (Murray/Lujan) to approve Item 1b, Superintendent participating in the ACSA Leadership Summit in San Francisco, CA. Motion Carried (Unanimous)

For Item 2d, Trustee Flores asked if this is the final year the District will be using School Loop. Assistant Superintendent Irish replied that there is some duplication with other systems currently used in the District. The grading part of School Loop will be eliminated. However, School Loop is also used for the District website. He will be bringing back more information to the Board. Mr. Irish advised that the District may choose to use another company and added that School Loop costs have increased 15% this year.

Mr. Yanow said some audience members gasped at the idea of getting rid of School Loop. He said Infinite Campus is a poor system and difficult to use. It is not responsive and the parent interface was never created.

Mr. Irish noted that Illuminate merged with Infinite Campus. There are positive and negative aspects with all school information systems. A user survey from last year showed 50-50 results, which was the same for the systems committee. He advised that if they change direction it will be a two to three year implementation process.

Trustee Flores asked and Mr. Irish confirmed that the license agreement for 2019-

20 includes the District website and the increased costs.

Vice President Murray noted that starting with another program is time-consuming.

Mr. Irish said many third parties, like School Loop, have issues interfacing with the main student information system. In spring, teachers will be trained in on-line gradebooks. He wants to eliminate duplicate services.

MOTION #313 (Flores/Murray) to approve Item 2d, School Loop contract renewal for 2019-20. Motion Carried (Unanimous)

Public Information Officer (PIO)

Dr. Moore thanked the Board for approving Mr. Peter Feng as the District's new PIO. Mr. Feng said he was honored to have been appointed and is excited to build a communications program for equity and excellence and to support the community. He shared that he has developed communication programs in both public and higher education and most recently worked in the Campbell School District. He is excited to tell the story of SSFUSD.

Trustee Richardson said she had no idea what a PIO does. Mr. Feng replied he is performing an inventory of the District's communication infrastructure platforms. The website is the digital hub for communications. He is looking into communication opportunities, various events, and newsletters for the District. Mr. Feng has visited campuses with Dr. Moore and Mr. Irish and intends to show off the uniqueness of the District and sites to promote its public image.

## INFORMATION/DISCUSSION

### 1. ADMINISTRATION

#### a. Voting District Maps Communication Process

Dr. Moore reviewed the communication process for the SSFUSD Trustee Voting District Maps so all Board members are on the same page. The action steps taken include: flyers and paper maps in both English and Spanish were posted in SSF and Daly City libraries and the Boys and Girls Club, sent to site administrators, included in internal communications, shared with San Bruno and Daly City school districts and Supervisor Canepa, and posted through social media. A press release was also sent to several news organizations as well as the City of SSF and an article was published in the Daily Journal.

Trustee Flores said he was grateful for developing the aligned process to communicate and market to the three cities the District serves.

Trustee Lujan said there has been a robust outreach effort, which she appreciated. She has received comments from the community regarding an emphasis on maps during the opening of schools, which

is a big deal, and an opportunity to share the excitement of the new school year. The priority for students is not coming through loud and clear at this time.

Trustee Richardson said she appreciated the comments. Outreach should have been done four months ago. Further outreach is needed. Community feedback she's received is that people want to be part of the process. Maps were not available until July 31. More time is needed to reach out, especially in the Hispanic community. She passed out maps on National Night Out and spoke at last night's City Council meeting to alert the community about the maps.

Vice President Murray stated that enough has been done. The maps have been advertised for months and no maps have been received. She said it is time to move on. The August 30 deadline should remain.

Trustee Richardson questioned the August 30 deadline.

Trustee Lujan said the process has gone on for a long time and there has been quite a bit of outreach. In the past weeks, the effort has been tripled.

President Baker said that not one community member spoke with him about the maps. Since all submitted maps need to be vetted and analyzed, this task will add weeks to months to the process. Also, in 2020, maps will need to be redrawn due to the new census. He does not want to overdo the process.

Trustee Flores said August 30 seems right and efforts have been hugely stepped up to reach all areas of the City. People are aware, but whether they want to participate is a different topic. He said the District has done its deed and done more than other districts.

Trustee Richardson said there was outreach only to the school community and the deadline should be extended another month. She has been the only Board member out in the community discussing maps. She requested another thirty days for the process.

Trustee Flores disagreed and said he has been out in the community on this issue as well.

Vice President Murray added that she too attended the National Night Out and discussed the maps. She asked how many maps have been received.

Trustee Richardson said that San Bruno and Daly City were not included and the Board is failing their mission statement.

Dr. Moore asked if the Board is comfortable with the outreach and waiting for the maps. She noted that considerable outreach was done

before the new Trustees started. Much staff time has been spent on this issue and the District can now focus on other matters/priorities.

Trustee Richardson said it was a waste of time outreaching only to schools. She wanted to include the entire community. The proof will be in getting the maps by doing physical outreach.

President Baker said there was outreach in the Daly City community via the library, through Supervisor Canepa, the Filipino media, and the Daily Journal. He agreed the effort could have started earlier, but the August 30 deadline should remain. He thinks the students and families should be the focus of the outreach.

Trustee Richardson said the Daly City library had no maps in place. She is the Trustee who has made the effort and who has walked the walk.

President Baker added that he also spoke with the Daly City Manager in person about this.

**2. HUMAN RESOURCES**

**a. Review of Board Policy/Administrative Regulation 5116.1, Intra-District Transfers**

Dr. Spaulding spoke about Board Policy (BP) and Administrative Regulation (AR) 5116.1 concerning Intra-District transfers. The BP and AR are followed by the Human Resources and Student Services Department to assure the District is consistent with all transfer applicants. He and Director Ryan Sebers review student enrollment numbers and enrollment trends from the previous five years as well as transfer requests to determine the number of available spaces at each school site. Intra-District transfers are approved or denied based on various criteria with available space being one of the factors.

Dr. Spaulding listed the student enrollment numbers for each school as of August 6, 2019. He said this year there were 521 transfer requests for the 2019-20 school year. The sites with the most first choice requests were Monte Verde ES, Buri Buri ES, Ponderosa ES, Westborough MS, Alta Loma MS, and ECHS. Most requests are for kindergarten. Sixth grade transfers are primarily from Parkway Heights MS and incoming 9$^{th}$ grade request are for ECHS.

Dr. Spaulding stated that if they approved every transfer request for every year, the District would have a few extremely large schools. Conversely, there would be some sites with extremely small schools. Additionally, some school sites are unable to handle additional students due to the lack of available classrooms. He said that if all

transfer requests are approved, the District would possibly need to close some schools.

President Baker asked if other criteria can be added for allowable transfer reasons, such as documented cases of bullying. Dr. Spaulding said the majority of bullying has been one incident and this has not been consistent. Most reasons for transfer requests are due to day care issues. SpEd IEPs can be a reason for approved transfers. Dr. Spaulding stated that the Board can add items, but cautioned that there is still a space issue. He asked it the Board wanted to add portables to Buri Buri ES or Monte Verde ES for more space. President Baker asked if bullying criteria can be added before the lottery process. Dr. Spaulding advised that after open enrollment, they would need very specific bullying criteria. Trustee Lujan said bullying gets thrown around a lot and there is a specific legal definition with an on-going, repeated pattern. If a transfer is due to bullying, section four of special circumstances would apply. A documented reoccurrence is necessary. The AR notes that if a student is a victim of bullying, a transfer can be considered. The policy allows for this. President Baker agreed that number four would address the bullying issue.

Vice President Murray asked about a protocol when a parent speaks to the Principal about bullying. She said that if a student's emotional well-being is at stake, they cannot learn. If a child tells their parent they are being bullied, there needs to be a way to address the issue. Dr. Spaulding said he understands, but a teacher cannot work with a parent and make an educated decision without information. He said realistically, people stretch the truth where enrollment is concerned and transfers are made on a case-by-case basis with bullying issues.

Trustee Lujan said bullying requires the victim to speak up, find their voice. Students should be encouraged to have a relationship with someone on campus they can speak with. Without documentation, not all transfers can be approved. Dr. Spaulding confirmed there is a process for documenting bullying.

Trustee Richardson said the public should be educated to be their own investigators and follow the Ed Code references for parents in the process. She supports empowering parents with information so they are aware of why requests are denied.

Dr. Spaulding said he would update information on the website and documents once Mr. Sebers returns.

**b. Board of Trustees' Appointment to the Personnel Commission**

Dr. Spaulding advised that Personnel Commissioner Jeannette Holt is ending her term on December 1, 2019. Personnel Commissioners are

appointed for three-year terms on a rotating basis. The three commissioners are appointed as follows:

1. Board of Trustees' appointment
2. Board of Trustees' appointment upon recommendation of CSEA
3. Commissioners' appointment

By September 30, the Board needs to publicly announce the name of the person it intends to select as the Board of Trustees' appointment to the Personnel Commissioner for a three year term commencing December 12, 2019 through December 1, 2022. Human Resources will advertise the position. This is a quick turnaround since the nominee must be notified by September 12. Typically, the Board recommends the nominee.

Trustee Flores asked about the terms of the other two commissioners. Dr. Spaulding said next year another term expires, followed by the third term the year after that. Trustee Flores questioned whether there is a job description for the commissioners. Dr. Spaulding replied he would put it in an update and it is available in the Personnel Commissioner rules and regulations.

President Baker advised Board members to recommend any nominee to Dr. Spaulding.

## 3. BUSINESS SERVICES

### a. Ad Hoc Safety Committee

Assistant Superintendent Ted O reviewed the Ad Hoc Safety Committee from prior years and the plan to re-implement this committee in 2019-20.

History and Plan

The committee was created five years ago to address and improve safety at the schools. The committee performed walk-throughs of the sites and created a list of recommendations with an estimated total cost of $1.5M. The previous Superintendent, Alejandro Hogan, brought the recommendations to the Board for approval. In 2017-18, Assistant Superintendent Michael Krause restarted the committee to continue discussing and analyzing safety in the District. There was no committee in 2018-19 due to Mr. Krause's departure and staff changes. However, Mr. O met with Facilities Director Ron Vose to continue to address safety and beautification projects. For 2019-20, the Ad Hoc Safety Committee will be brought back.

Committee Make-up

Mr. O described a Superintendent Committee with an objective to

conduct walk-throughs and evaluations to provide a safe and secure environment. Committee members, representing both Certificated and Classified employees, would include him, Mr. Vose, IT Director Joe Siam, the Business Services Executive Assistant, Director Sebers, two elementary principals, one middle school principal, one high school principal, and one adult school principal. They would serve a term for the fiscal year 2019-20.

Timeline
Members would be recruited in late August. Meetings would occur in September, October, January, March, and May when a list of recommendations would be provided to the Superintendent. The recommendations, with costs, would then be submitted to the Board. Mr. O anticipates items may be approved at a June Board meeting. Trustees are welcome to attend the committee meetings.

Potential Topics
Items could include security fencing/gating, general maintenance, facility improvements, additional security cameras, more external PA speakers, lighting, and a review of student incident reports. Based on the recommendations, Business Services would need to determine the costs and if the District can afford them.

Vice President Murray noted that the last committee included members of the Police Department, parents, PTA representatives, Trustees, and community members. President Baker recommended including the School Resource Officers and fire prevention officials on walk-throughs, although they would not need to be part of the committee. Vice President Murray said members had gone to all sites, walked the school with the Principals, and Mr. Sebers did the write-ups. She said visitor badges on campuses were suggested the last time.

Trustee Flores said he sees this not as a committee, but more as a Facilities Task Force. There should be a larger scope dealing with bigger issues such as health and safety. He recommended including members from the Parks and Recreation Department, the Boys and Girls Club, Nutrition Services, and a Kaiser pediatrician.

Vice President Murray stated that the former committee was focused on school safety/facilities and the police were instrumental with their suggestions.

Superintendent Moore advised that two separate committees, this one and the Health and Wellness Committee were being interconnected. The Health and Wellness Committee would focus on nutrition and mental health with a whole student approach. The purpose of the Ad Hoc Safety Committee was in dealing with facilities, safety, cameras, fencing, etc.

Trustee Lujan suggested that the Police Department be part of the conversation. She noted that this year they were not part of the Welcome Back Event. She would like to communicate that the District values their input and does not want them only during a crisis.

**COMMUNICATIONS**

An unnamed audience member said the SSF Fire Department has a robust CERT program and she would like Ken Anderson to be on the committee.

Trustee Richardson reported that she, along with Messrs. O and Vose, toured school sites and that Mr. Vose has done a good job addressing safety in general. Trustee Flores added that he also participated in that tour of sites. Vice President Murray said the safety committee would be looking with a different perspective.

President Baker said the Board reached consensus to have Mr. O provide a memo detailing the Ad Hoc Safety Committee plan.

**ACTION**

**1. HUMAN RESOURCES**

**a. Approval of the Youth Services Bureau (YSB) Alternative to Suspension (ATS) Memorandum of Understanding (MOU) for 2019-20**

MOTION #314 (Lujan/Murray) to approve the YSB MOU to implement an ATS on-campus suspension program for the 2019-20 School Year. Motion Carried. (Unanimous)

**b. Approval of Memorandum of Understanding (MOU) with CSEA Chapter #197 Regarding Nutrition Services Rate Enhancement**

MOTION #315 (Murray/Lujan) to approve the MOU between the District and CSEA Chapter #197 regarding an increase in pay for Nutrition Services Assistants I and ll, and Nutrition Services Leads I, ll, and lll. Motion Carried. (Unanimous)

**2. BUSINESS SERVICES**

**a. Resolution No. 19-50 for Temporary Inter-fund Transfer**

Trustee Richardson asked how long the transfer would be for and if the Ed Code allows this. Mr. O said this is the first time the District is using a temporary transfer. This is due to a vacancy in Nutrition Services

resulting in not all claims being filed by the deadline. He stated that the Ed Code does allow for the transfer. Trustee Lujan noted that Ed Code 42603 is included in the resolution.

MOTION #316 (Lujan/Murray) to adopt Resolution#19-50: Authorizing the temporary internal transfer of funds from the General Fund (Fund 01) to Cafeteria Fund (Fund 13) so the Cafeteria Fund will end the fiscal year with a positive cash balance. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

**REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS**

The Board reached consensus to hold a special Board meeting on August 22 to approve the bid for the SSFHS fields.

Trustee Flores requested an update on Dual Immersion. President Baker acknowledged that the new Director was just hired today. Assistant Superintendent Irish said the Director is beginning work on September 9 and the update could take place in November or December.

**August 22, 2019 – Special Meeting**

- Award of contract for SSFHS fields

**September 12, 2019 - Televised**

- Teaching and learning presentation - Spruce ES
- Introduction of Student Trustee/ASB High School Presidents
- Presentation and approval of year end unaudited actuals
- Discussion of October 24 Community Forum topic(s)
- Public hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution for Attendance Awareness Month
- Resolution Honoring Hispanic Heritage Month
- Resolution In support of immigrant communities
- Nomination(s) for CSBA Directors-at-large
- Approval of professional learning plan for All Souls and St. Veronica schools 2019-24
- Approval of Title II plan
- Approval of a Provisional Internship Permit
- Resolution on GANN limit

**September 26, 2019**

- Teaching and learning presentation - Buri Buri ES
- Presentation on CAASPP
- Update on Safe School Plans
- Resolution honoring Filipino American History Month

- Authorization to Respond to Grand Jury Report on measles
- Authorization to Respond to Grand Jury Report on concussions

**October 10, 2019**

- Teaching and learning presentation – Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Special Education
- Williams report for 3rd quarter ending 9/30/19
- Resolution for California Week of the School Administrator (10/13 - 10/19)

**October 24, 2019 - *Community Forum***

- Topic(s) TBD

**October 26, 2019 – Board and Superintendent workshop - (Board room)**

**November 14, 2019**

- Teaching and learning presentation – Martin ES
- Presentation on Skyline Middle College
- Presentation on suspensions and expulsions
- Update on Dual Immersion
- Resolution honoring American Indian Heritage Month

**December 12, 2019 - Televised**

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Teaching and learning presentation – Westborough MS
- Presentation and approval of First interim budget report "positive certification"
- Presentation regarding English Learners
- Selection of Trustees to District sub-committees/committees (Board Polices and Bylaws, City sub-committee and County Committee on School District Organization)
- CSBA Delegate Assembly nomination

**SUMMARY OF BOARD DIRECTIVES**

1. Add August 22, 2019 Special Board meeting.
2. Agendize a Dual Immersion update for a November or December Board meeting.
3. Mr. O to provide a memo on the Ad Hoc Safety Committee plan to the Board.

**GOOD AND WELFARE**

Trustee Lujan welcomed everyone back to school. She enjoyed the New Teacher Academy. Last Monday, she participated in a bowling event with Superintendents and

Trustees, where her son bowled and represented SSF well.

Trustee Flores thanked the Rotary, especially for the teacher gifts. On July 23, he, along with Trustee Richardson and Messrs. O and Vose toured most sites to get a feel for the schools, fields, etc. On August 1 he attended a Spark the Future event during which Baden HS counselor Gena Sands' Amazon internship was acknowledged. He also attended the District's Welcome Back event and wished everyone a successful and safe school year. Trustee Flores advised that he will not be attending the September 26 Board meeting. At that time, he will be in Chicago attending a National Association of Latino Elected Officials conference showcasing school governance.

Trustee Richardson said she toured District schools and noted that Martin ES is much improved. She participated in the New Teacher Academy and attended the Welcome Back event. She visited several sites on the first day of school. At the City Council meeting Trustee Richardson spoke about the voting district maps. During that meeting a census representative presented outreach information to get a correct count.

Vice President Murray reported that she also attended the Spark the Future celebration which recognized two more District fellows who were not present. She participated in the Silicon Valley Summit with President Baker at which State Superintendent Tony Thurmond shared his ideas on education. Vice President Murray noted that all Board members, Cabinet members, and CTA and CSEA representatives were at the Welcome Back. At that event, Dr. Moore spoke about gratitude, professionalism, and collaboration and President Baker gave a great speech. During her first day of school visits, she saw that a Monte Verde ES fourth grade class received letters from last year's fourth graders about what to expect this year. At their invitation, she joined the Ponderosa ES PTA.

President Baker said he also attended the Welcome Back event and visited several schools on the first day of class by bike.

**ADJOURNMENT – 9:47 p.m.** in memory of

- **Fred Gomez**, brother of District employee and PTA Council President Juanita Flores.

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**
**Minutes of the Board of Trustees' Special Meeting of August 22, 2019**

## OPEN SESSION

### A. CALL TO ORDER – 5:00 p.m.

### B. ROLL CALL

Board Members:
Mr. John Baker - Present
Mr. Eddie Flores - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present

Cabinet Members:
Dr. Shawnterra Moore, Superintendent - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Excused
Mr. Ted O, Assistant Superintendent, Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Excused

**C. PLEDGE OF ALLEGIANCE** was led ECHS Coach Eric Jacobson.

Vice President Patricia Murray arrived at 5:03 p.m.

### D. COMMUNICATIONS

Manny Cotla, an ECHS coach, thanked the Board for the job they have done. The reality of the girls' softball field is coming true. He invited the Trustees to come to their first game.

Eric Jacobson also thanked the Board and said he appreciates the work they do.

Darren Camilo, a SSFHS parent, spoke about no medical trainer being present at football games. This is an important safety issue and he is considering not having his son play. Superintendent Shawnterra Moore said she would speak with the Principal and Athletic Director and follow-up with Mr. Camino.

Amanda Yoa, ECHS ASB President, speaking for the student body, said they are excited about the softball field.

Shireen Chavalaghi, an ECHS student, said the field is something they have been

fighting for the last several years.

President John Baker said the advocacy of ECHS's student athletes got the process going.

## E. ACTION

### 1. BUSINESS SERVICES

#### a. Approval of Award of Contract for the SSFHS Baseball and Softball Fields Project

MOTION #317 (Lujan/Murray) to approve the award of contract to the lowest bidder, Surez and Munoz, Inc., in the amount of $4,490,000, for the SSFHS baseball and softball fields project. Motion Carried (Unanimous)

**ADJOURNMENT – 5:09 p.m.**

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## Memorandum

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Eric Claybon, Child Development Program Coordinator

**DATE:** September 12, 2019

**RE:** Approval of the San Mateo County Superintendent of Schools' CSPP 9537 - California State Preschool Program Contract for the 2019-20 School Year

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**BACKGROUND:**

The Child Development Program requests approval to operate the District's subsidized Pre-school Program. CSPP-9537, is a contract between the San Mateo County Office of Education and SSFUSD for the 2019-20 school year. The CSPP-California State Preschool Program funding is provided by the California Department of Education (CDE), Child Development Division for the District to operate the State Preschool Program at Children's Center for the 2019-20 school year.

**FISCAL IMPLICATIONS:**

The agreement is in the amount of $555,145.50. The Child Development Program will enroll the number of students based on the contract award.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School Board of Trustees approve the CSPP 9537-California State Preschool Program contract for the Fiscal Year 2019-20.

# Agreement Between
# SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS
# and
# South San Francisco Unified School District
## Pursuant to a
## California State Preschool Program (CSPP) Grant

## 1. PARTIES

This contract is made and entered into, in the State of California, by and between the San Mateo County Superintendent of Schools ("County Superintendent") as LEA under a California State Preschool Program grant (CSPP) and South San Francisco Unified School District ("Delegate Agency").

## 2. TERM

This Agreement will be effective July 1, 2019 through June 30, 2020.

## 3. FUNDING CONTINGENCY

Funding for this Agreement is contingent upon the appropriation and availability of funds from the State. Consequently, this Agreement is not effective until the current application that approves the spending of the funds is signed by the State.

## 4. FUNDING TERMS AND CONDITIONS

If funded, the Delegate Agency agrees to provide services in accordance with the budget and the Funding Terms and Conditions (FT&C) attached and incorporated by this reference into this Agreement. The FT&C specify the contractual responsibilities of the Delegate Agency relating to the provision of preschool services, personnel and expenditures. The Delegate Agency is subject to all applicable laws and regulations including the same audit and/or audit review requirements as the County Superintendent based on California Department of Education Audit Guidelines. Costs of the audit shall be borne by the Delegate Agency and are reimbursable under this Agreement.

## 5. COUNTY SUPERINTENDENT'S RESPONSIBILITIES

A. The County Superintendent shall:

1. Act as an intermediate agent between the California Department of Education and the Delegate Agency.
2. Monitor contract operations and reports relating to ensure compliance with FT&C and the standards contained in the Program Self-Evaluation (PSE) and Federal Program Monitoring processes (FPM) incorporated by this reference into this Agreement.
3. Provide technical assistance and require the Delegate Agency participation to meet SMCOE's Annual Agency goals and SMCOE's FPM review.
4. Provide program assistance to the State Preschool Directors of the Delegate Agency.
5. Provide technical budget assistance on behalf of the Delegate Agency.
6. Provide a NoHo Care and DRDPOnline™ Databases for Delegate Agency use to electronic transmission of program documentation of eligibility, attendance, and back-up documentation.
7. Send all required subcontractor information to California Department of Education regarding program compliance and other requested information

7. Reimburse the Delegate Agency in accordance with the FT&C from allocations provided by the California Department of Education minus ten percent (10%) for the administrative cost of the program to the County Superintendent.
8. Ensure that a Release and Exchange of Information between Delegate Agency and SMCOE is signed allowing exchange and sharing of information relating to any services performed.

B. The County Superintendent reserves the right to reduce the Delegate Agency's allocation, when in her opinion, the agency fails to submit required reports including the audit report or the agency fails to conduct its operations in accordance with Title 22 California Code of Regulations, the FT&C, Title 5, California Department of Education regulations and the standards contained in the PSE and FPM processes.

C. The County Superintendent reserves the right to reduce the performance requirements of the Agreement when it is evident that the Delegate Agency will not earn the amount of the Agreement.

D. The County Superintendent shall notify the Delegate Agency in writing of changes in laws or regulations affecting this contract prior to their effective date or as soon as possible after enactment.

E. The County Superintendent shall limit reimbursement to the least of the following:

1. The Maximum Reimbursable Amount (MRA) or contract amount
2. The Net Reimbursable Cost for subsidized children
3. The Service Earnings (Daily Rate x Total Attendance)

## 6. DELEGATE AGENCY RESPONSIBILITIES

A. The Delegate Agency shall:

1. Conduct a Preschool part-day or full-day program for children age three years old on or before December 2 of the program year which conforms to the California State Preschool Program FT&C and philosophies. Part day or full day services performance requirements are stated in your agreement with family literacy service provided. Any changes to these agreement amounts are requested in advance of services being approved and implemented.
2. Maintain records for program review, evaluation, audit and/or other purposes and make them available to persons authorized by the State, including the County Superintendent. Such records will be maintained for a minimum of five (5) years or as otherwise required by law and be available for review and/or copying to County Superintendent within 24-hour notice should they be requested. Should the contractual relationship terminate, all records shall be provided immediately to the County Superintendent for copying and all original records for the previous five (5) years shall be delivered to the County Superintendent within thirty (30) days of the termination.
3. Send Department of Social Services, Child Care licensing annual reports and any violations issued during a CCLD visit within five days of receiving the report to the SMCOE for reporting to California Department of Education.
4. Determine the eligibility of families for child development services and keep eligibility documentation based on California State Preschool Program FT&C.
5. Inform parents of the right to appeal adverse eligibility determinations to the Delegate Agency's Board.

6. Be liable for any audit exceptions or overpayments made in this or prior years. In addition to any other remedy or source of funds, the County Superintendent may recover any audit exceptions or overpayments from claims for reimbursement under this Agreement or any subsequent agreement to the extent of claimed reimbursements.
7. Adhere to the Fair Employment Practices and Nondiscrimination Clause outlined by the FT&C.
8. Include County Superintendent Uniform Complaint Procedure (UCP) in Delegate Agency's parent handbook and provide parents with County Superintendent's annual UCP notification.
9. Include in your agency's parent handbook the County Superintendent's boiler template language regarding religious worship and/or instruction is strictly prohibited, unlawful harassment and non-discrimination with the necessary elements and protected classes are identified and notification of these disclosures and rights occur.
10. Participate in activities of the California Department of Education Federal Program Monitoring and Annual Agency goals.
11. Submit an annual budget, calendar and program assurances with your signed Agreement.
12. Implement program assurances as outlined in the addendum of this Agreement.

B. Title to any equipment or supplies purchased with State funds rests with the Delegate Agency only as long as the Agreement is in effect. Upon termination of this Agreement, title and possession of all equipment and remaining supplies shall revert to the County Superintendent.

C. Any unit of equipment costing over five thousand dollars ($5,000) and/or having a useful life expectancy of two (2) years or more and purchased with California State Preschool Program funds must have prior written authorization both from the County Superintendent and the State. A written inventory record for all items of $500 or over in value must be kept by the Delegate Agency.

D. Any alterations or amendments to this Agreement are subject to review by the California Department of Education.

E. Travel and per diem are reimbursable at rates not exceeding those established by the California Department of Education.

F. Administrative and indirect charges shall not exceed five percent (5%) of the total funds.

## 7. INDEMNIFICATION

The Delegate Agency agrees to indemnify, defend, save and hold harmless the County Superintendent, her officers, agents and employees, as well as the State of California, Department of Education, from any and all claims and losses accruing or resulting to any and all of the Delegate Agency's contractors, subcontractors, laborers and any person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Subcontractor in the performance of this contract. The duty of the Delegate Agency to indemnify and hold harmless as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. **INSURANCE**

The Delegate Agency shall furnish to the County Superintendent evidence of sufficient insurance coverage as will protect it while performing the services required by this contract. Delegate Agency shall maintain a Certificate of Insurance to be made available upon request.

9. **INDEPENDENT CONTRACTOR**

The Delegate Agency and its agents and employees, in the performance of this contract, are acting in an independent capacity and not as officers, employees or agents of the State of California or the County Superintendent or the County Board of Education.

10. **ASSIGNABILITY**

Without the prior written consent of the County Superintendent, this Agreement is not assignable by the Delegate Agency either in whole or in part.

11. **FINAL AGREEMENT**

No modification of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

12. **TERMINATION**

A. The County Superintendent may terminate this Agreement and be relieved of the payment of any consideration to the Delegate Agency when, in her opinion, the agency fails to perform the covenants herein contained in the time and in the manner herein provided. In the event of such termination, the County Superintendent may proceed with the work in any manner deemed proper by the County Superintendent. The cost to the County Superintendent shall be deducted from any sum due the Delegate Agency. County Superintendent shall provide thirty (30) days written notice to Delegate Agency of termination.

B. If any of the conditions contained in the FT&C arise which warrant termination of funding by either the County Superintendent or the Delegate Agency, then this Agreement shall automatically be canceled as of the date funding is terminated.

C. If the Agreement is canceled, the Delegate Agency shall cooperate with the County Superintendent to effectuate the termination, including copying any records and moving any and all furniture deemed necessary by the County Superintendent. The Delegate Agency shall be paid according to the FT&C for actual services rendered through the date of cancellation.

D. The County Superintendent or the Delegate Agency shall notify the other by certified mail of the termination, with the reason for the action specified.

13. **NONDISCRIMINATION CLAUSE**

A. During the performance of this contract, the Delegate Agency and its subcontractors shall not deny the contract's benefits to any person on the basis of religion, race, color, ethnic group identification, national origin, ancestry, sex, sexual orientation, physical or mental disability, medical condition, marital status, or age (over 40), nor shall they discriminate unlawfully against any employee or applicant for employment because of religion, race, color, ethnic group identification, national origin, ancestry, sex, sexual orientation, physical, or mental disability, medical condition, marital status, or age (over 40). Delegate Agency shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

B. Delegate Agency shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Administrative Code, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulations or standards adopted by the awarding State agency to implement such article.

B. Delegate Agency shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than twenty-four (24) hour notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause.

C. Delegate Agency and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

D. Delegate Agency shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

14. **COMMUNICATIONS**

A. This Agreement is of no force or effect unless or until authorized signatures from the County Superintendent and the Delegate Agency appear on this document.

B. For any communication regarding this Agreement contact the San Mateo County Office of Education, 101 Twin Dolphin Drive, Redwood City, CA 94065-1064. Telephone: (650) 802-5616.

15. **SERVICE REQUIREMENTS AND REIMBURSEMENT**

Delegate Agency by signing this Agreement, agrees to the following service requirements and levels of reimbursement based on the Standard Reimbursement Rate (SRR) with Adjustment Factors:

| | | | |
|---|---|---|---|
| A. | Average daily attendance shall be: | | 48.11 |
| B. | Minimum days of operation shall be: | Full-day | 246 |
| C. | Minimum child days of enrollment shall be: | | 11,834.27 |
| D. | Daily rate for attendance shall be: | Full-day | $ 46.91 |
| E. | Maximum reimbursable amount shall be: | | $555,145.50 |

| San Mateo County Superintendent of Schools | South San Francisco Unified School District<br>Delegate Agency |
|---|---|
| OK<br>Signature | Signature |
| Denise Porterfield<br>Print Name | Print Name |
| Deputy Superintendent<br>Business Services Division<br>Title | Title |
| Date | Date |

8/6/19
8/8/19

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Kevin Asbra, Principal, South San Francisco High School

**DATE:** September 12, 2019

**RE:** Approval of Permission for Students from South San Francisco High School's Key Club to Attend the Regional Training Conference at the Camp Jones Gulch in La Honda, CA September 28-29, 2019.

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**BACKGROUND:**

The purpose of the Key Club Regional Training Conference is to train future leaders of the club on the values and leadership skills needed in Key Club. Students will get to learn about how others schools in the region run their clubs and hopefully bring those ideas back to our school site. Also, at the conference our board will get recognized for all of their various accomplishments. 20 Students will attend the event, 14 females and 6 males. The students will be accompanied by George Kranen (Kwanis Advisor), Camala James (District Volunteer), Jeanine Porzio (SSFHS teacher), and Carney Skold (Key Club Advisor and teacher for SSFHS). All chaperones are fingerprinted and on file with the district. They will leave September 28 and return September 29.

**FISCAL IMPLICATIONS:**

All fees will be divided between the Key Club Students, Key Club and the Kiwanis Club. There will be no overnight stipend. The club is planning on using funds to pay for district vans for travel. They will be staying at the cabins provided by Camp Jones Gulch.

No student will be denied the opportunity to participate due to financial constraints.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees approve for the SSFHS Key Club Students to attend the Key Club Regional Training Conference in La Honda, CA, on September 28-29, 2019.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

Daniel Lunt, Principal, El Camino High School

**DATE:** September 12, 2019

**RE:** Approval of permission for El Camino Cross Country team to participate in The Clovis Invitational in Woodward Park in Fresno, CA on October 12, 2019.

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**BACKGROUND:**

The purpose of this trip on October 12, 2019 is to have the El Camino Cross Country team participate in the Clovis Invitational in Fresno, CA. This will allow our athletes an opportunity to run the course that will be used for the CIF State Meet in November. The team will be leaving South San Francisco on October 11th and returning on October 12th traveling by District vans, staying one night. There will be 14 team members, 7 girls and 7 boys who will be chaperoned by head coach Cliff Lentz, assistant coach James Lang and parents Tin and Jennifer Diep.

**FISCAL IMPLICATIONS:**

Travel expenses and van cost will be financed by the Cross Country Team. No student will be denied the opportunity to participate due to financial constraints. There will be no overnight stipend.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for students from El Camino Cross Country Team to participate in an overnight at the Clovis Invitational in Fresno, CA on October 12, 2019.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

Daniel Lunt, Principal, El Camino High School

**DATE:** September 12, 2019

**RE:** Approval of permission for El Camino Cross Country team to participate in the Mt. Sac Invitational in Walnut, CA on October 25-26, 2019.

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**BACKGROUND:**

The purpose of this trip on October 25, 2019 is to have the El Camino Cross Country team participate in the Mt. Sac Invitational in Walnut, CA. This will allow our athletes an opportunity to run against the best competition in the state, as this invitational is the largest in the country. The team will be leaving South San Francisco on October 24th and returning on October 26th traveling by District vans, staying two nights. There will be 14 team members, 7 girls and 7 boys who will be chaperoned by head coach Cliff Lentz, assistant coach James Lang and parents Tin and Jennifer Diep.

**FISCAL IMPLICATIONS:**

Travel expenses and van cost will be financed by the Cross Country Team. No student will be denied the opportunity to participate due to financial constraints. There will be no overnight stipend.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for students from El Camino Cross Country Team to participate in an overnight at the Mt. Sac Invitational in Walnut, CA on October 25-26, 2019.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Marco Lopez, Principal Parkway Heights Middle School

**DATE:** September 12, 2019

**RE:** Approval of permission for Parkway Heights Middle School ASB Leadership to attend Leadership Training in Anaheim, California, November 7 - 10, 2019.

---

**BACKGROUND:**

The purpose of this trip is for the Parkway Heights Middle School Leadership students to participate in "Disney's approach to Leadership and Teamwork" youth educational experience at Disneyland Park. The trip will take place November 7 - 10, 2019. Students will be transported to and from PHMS by chartered bus.

**FISCAL IMPLICATIONS:**

The cost of the trip will be covered by student participants, school ASB funds and fundraising. No students will be denied the opportunity to participate due to financial constraints.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Parkway Heights Middle School ASB Leadership students to attend Disney's approach to Leadership and Teamwork youth educational experience in Anaheim, California on November 7-10, 2019.

September 12, 2019
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Consent Agenda

# DISNEY'S APPROACH TO LEADERSHIP & TEAMWORK

## LIBERAL ARTS

**Designed For Students:**
Grades 6th-12th
Ages 11-18

**Program Length:**
3 hours

**Park:**
*Disneyland*® Park in California

### Standard 1 - Contributes to the overall effort of a group

**Level IV (Grades K-12)**

- Knows the behaviors and skills that contribute to team effectiveness
- Works cooperatively within a group to complete tasks, achieve goals, and solve problems
- Demonstrates respect for others' rights, feelings, and points of view in a group
- Identifies and uses the individual strengths and interests of others to accomplish team goals
- Helps the group establish goals, taking personal responsibility for accomplishing such goals
- Contributes to the development of a supportive climate in groups
- Actively listens to the ideas of others and asks clarifying questions
- Takes the initiative in interacting with others

### Standard 2 - Uses conflict-resolution techniques

**Level IV (Grades K-12)**

- Communicates ideas in a manner that does not irritate others.
- Identifies goals and values important to opponents and demonstrates the ability to
- compromise.

### Standard 3 - Works well with diverse individuals and in diverse situations

**Level IV (Grades K-12)**

- Works well with those of the opposite gender, of differing abilities, and from different age groups
- Works well with those from different ethnic groups, of different religious orientations, and of cultures different from their own
- Understands the concept of customer service

Disney Youth Education Series
Disneyland Resort

national standards

September 12, 2019
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Consent Agenda

# DISNEY'S APPROACH TO LEADERSHIP & TEAMWORK

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Disney Education
Disney Youth Programs
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# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Marco Lopez, Principal Parkway Heights Middle School

**DATE:** September 12, 2019

**RE:** Approval of permission for Parkway Heights Middle School ASB Approval of Request for Parkway Heights Middle School Staff to travel to Reno, Nevada March 3-7, 2020 to attend the CADA (California Association of Directors of Activities) State Conference.

---

**BACKGROUND:**

The California Association of Directors of Activities is an organization that helps members continuously improve campus culture for students across California. CADA prides itself on presenting curriculum that addresses the major trends in education. We also ensure topics and programs meet the needs of your entire educational team including activities directors, administrators, athletic directors, class advisors, educators, finance clerks, counselors, and support staff. Program topics include celebrating diversity, addressing mental health, improving school climate, teaching our students to have grit, and promoting unity. In addition, they address LCAP state driven goals by featuring programs that support student engagement, highlighting school climate and connectedness, and helping to prepare students for success in college and in the workplace. Parkway attends this conference with our other two middle schools and uses down time to collaborate on tri-school events. If approved our Parkway team may apply to present at a workshop.

**FISCAL IMPLICATIONS:**

Estimated costs $5,385 to include the following:

- Registration $1200 ($400 x 3 - Salumbides, Gonzalez, Moreno)

- Hotel $2100 (approx. $700 per person)
- Food $885 (approx. $295 per person)
- Transportation approx. $600
- Substitute $600

The cost of the trip would be covered by site discretionary funds.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for Parkway Heights Middle School staff to travel to the CADA State Conference in Reno, Nevada on March 3 – 7, 2020

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

**DATE:** September 12, 2019

**RE:** Approval of Title II PD Plan-Private Schools – Archdiocese of San Francisco

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## BACKGROUND:

Federal law requires school districts to provide services to eligible students and staff that attend private schools in a district's attendance area that are equitable to those services provided in the school district.

Therefore, each year, SSFUSD allocates the required amount for our two private schools that reside in SSFUSD: All Souls and St. Veronica's schools.

## FISCAL IMPLICATIONS:

The total allocation is just over $12,000 (approximately $6, 000 per school).

## RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the recommendation from District administration to approve the professional development plan and allocation for our All Souls and St. Veronica's schools for the 2019-20 school year.

CATHOLIC SCHOOLS

ARCHDIOCESE OF SAN FRANCISCO

# Professional Learning & Development 5-Year Plan

*This plan was developed by the Archdiocese of San Francisco. Special thanks given to the San Diego Diocese for the use of their Professional Development Plan and guidance.*

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**Definition of Professional Learning (Learning Forward)**

Professional Learning is defined as the means by which educators develop new knowledge, skills, and practices necessary to better meet students' learning needs.

**Archdiocese of San Francisco Professional Learning Standards & Qualities for Effective Professional Learning**

**Figure 1**

| STANDARDS FOR PROFESSIONAL LEARNING | | | |
|---|---|---|---|
| *Professional learning that increases educator effectiveness and results for all students ...* | **LEARNING COMMUNITIES:** Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment. | **LEADERSHIP:** Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning. | **RESOURCES:** Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning. |
| **DATA:** Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning. | **LEARNING DESIGNS:** Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes. | **IMPLEMENTATION:** Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long-term change. | **OUTCOMES:** Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards. |

**Tiers of Leadership & Decision-Making**

The Archdiocese of San Francisco is in the process of implementing tiered levels of leadership to support and implement professional learning. The Professional Learning Leadership Team and Teacher Liaison Teams (formerly known as the Professional Development Committee) are comprised of principal and teacher representatives, respectively, from each cluster in the archdiocese.

**Mission of the Team**

To contribute to the development of a system that promotes ongoing communication, intentional collaboration, and high quality research-based professional learning for educators in the Archdiocese of San Francisco.

To serve as a voice for classroom teachers while contributing to the design of high-quality, research-based professional learning for educators in the Archdiocese of San Francisco.

To guide the implementation of high-quality, research-based professional learning and curriculum development focused on improving student learning, empowering teachers as evaluative practitioners, and drawing on collective expertise.

**Mission & Vision of Professional Learning**

**Mission of Professional Learning in the Archdiocese of San Francisco**

The Archdiocese of San Francisco is committed to investing in continuous professional learning that is standards-centered, research-based, and improves administrative leadership, teaching quality, and student achievement.

**Vision for Teaching and Learning in the Archdiocese of San Francisco**

Grounded in the Catholic faith and committed to academic excellence, the schools of the Archdiocese of San Francisco will be fully enrolled and accessible to all students. Through dynamic and innovative programs our schools will be well respected and highly sought after institutions of faith and learning. With Christ at the center of all we do, the Catholic faith will be seamlessly integrated into every aspect of school life. As beloved children of God, we will educate the whole child with academic and social

programs that are tailored to meet the needs of every student.

The schools of the Archdiocese of San Francisco will offer students an academic program in which innovation is an ongoing process. Students will experience a learning environment that is rich and steeped in research-proven instructional methodology. Classrooms place students in an active role that best prepares them for success in life. Our faculty are highly trained and are committed to a culture that celebrates a growth mindset in which all students can learn and find success.

*Assessment is defined as the ongoing process of gathering, analyzing, and reflecting on evidence to make informed and consistent decisions for improvement of instruction and student learning.*

**Core Beliefs & Instructional Practices (Aligned to WCEA accreditation protocol and the CA Standards for the Teaching Profession)**

The Core Instructional Practices in the Archdiocese of San Francisco are derived from the vision for teaching and learning in the diocese which is based on WCEA Accreditation factors six, seven, and eight. They are the fundamental tenets of the Professional Learning Plan.

**Core Beliefs in the Archdiocese of San Francisco**

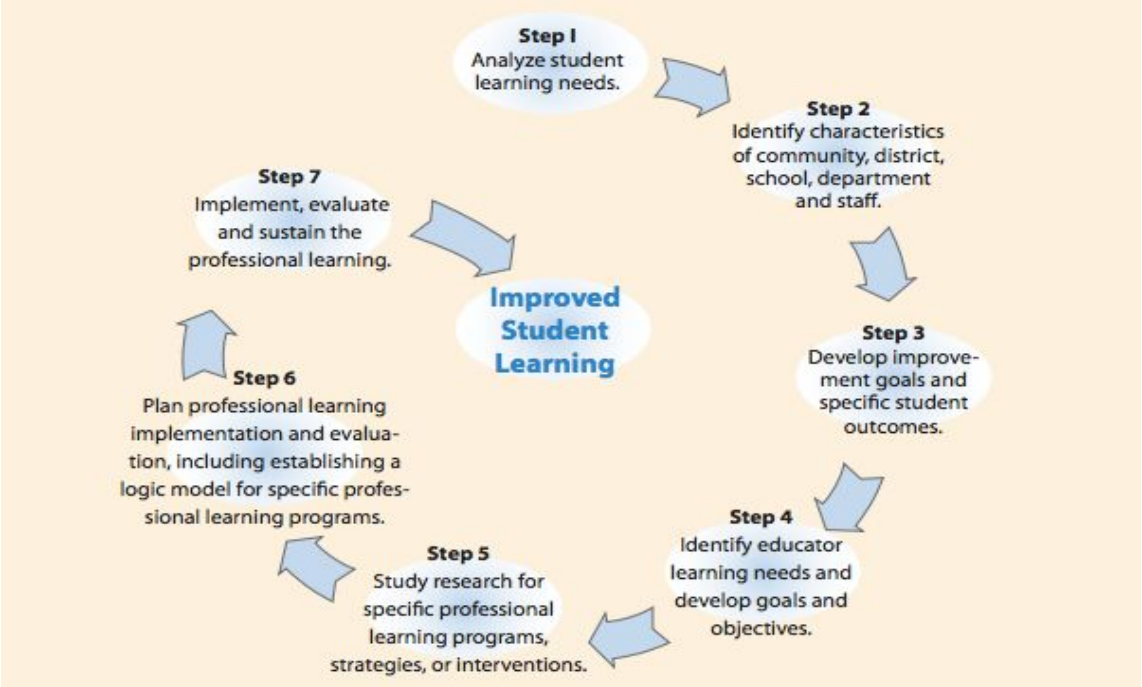
1. Teachers use *research-based methodology* to deliver high-quality instruction.
2. Focus is on meeting the needs of *all learners* via differentiated instruction.
3. Student *data* informs the teaching and learning process.

**Core Instructional Practices in the Archdiocese of San Francisco**

1. Relevant **standards and student outcomes (or success criteria) are posted** in student-friendly language in the classroom during instruction (in progress).
2. The teacher integrates well-managed, **flexible instructional arrangements** as a primary mechanism for differentiated instruction.
3. Teachers use **formative assessment** regularly to make instructional decisions.
4. Teachers regularly use technology as a tool to support and further learning.

**Backmapping Model for Planning Professional Learning**

**Figure 2**




The Professional Learning Leadership Team and Teacher Liaison Team in the Archdiocese of San Francisco are committed to a continuous process for planning professional learning. The Backmapping Model above outlines a seven-step process for planning professional learning and integrates the *Standards for Professional Learning*. Professional learning is a primary means for improving schools and an essential component of the Western Catholic Education Association (WCEA) Accreditation Action Plan.

**Professional Learning & Development Plan Considerations**

Fogarty and Pete (2009, 32–34) name seven protocols for professional learning that are consistent with theories of adult learning (Knowles 1973; Zemke and Zemke 1981). These were also discussed in Chapter 11 of the California ELA/ELD Framework (2014). They include the following:

Sustained professional learning: “ It’s not going away .”

Job-embedded professional learning: "Help when I need it.”

Collegial professional learning: “Someone to talk to. ”

Interactive professional learning: “It’s not a ‘sit and get. ’”

Integrative professional learning: “Different strokes for different folks.”

Practical professional learning: “I can use this.”

Results-oriented professional learning: “The data tell us so.”

Each of these seven protocols for professional learning was carefully considered when developing the Professional Learning Plan for the Archdiocese of San Francisco.

1. **Student Learning Needs**
    a. Needs were analyzed using the WCEA Action Plans and Annual Progress Updates (principal survey fall 2018).
    b. Instructional Methodology was identified as a need in content areas.
    c. There had not been diocesan-wide, sustained professional learning opportunities to deepen understanding of research-based instruction.
    d. A coherent curriculum “provides a way for schools to define, align, and assess a curriculum to generate improved student results while maintaining a balance that everyone understands, accepts, and uses for continual improvement” (Squires 1998, 24). Proficiency scales help teachers make decisions about what is important to teach students and what meet the curriculum standards.
2. **Archdiocesan Context**
    a. Schools within the Archdiocese pool their Title IIa allocations to provide a centralized professional learning plan process.
    b. Professional learning days are built into the calendar to provide opportunities for collaborative learning. Effective professional learning is job-embedded, collaborative, and sustained over time (research says that it takes 49+ hours to realize results for students). Learning Forward, a professional association devoted exclusively to those who work in educator professional development, also reports that the body of research about effective schools identifies two common characteristics that consistently appear in schools with substantial student learning gains − collaboration and professional learning (Croft, Coggshall, Dolan, & Powers, 2010).
3. **Design**

    The focus of Professional Learning in the Archdiocese of San Francisco is research-based instructional strategies- administrator participation is essential to this design (teachers will be reviewing their teaching methodology, proficiency scales, and data).

    a. Involves reviewing and understanding current instructional methodology research

b. Utilizes student data to inform instructional decisions

c. Focuses on standards, instructional materials, & assessment

d. Looks at entire archdiocese as an ecosystem (i.e., interconnected parts)

**Educator Learning Goals, Success Indicators, & Evidence - 5 Year Plan along with Current Information**

**Learning Goal**
Learn research-based instructional strategies. *Since Title IIa funds are being utilized, religion will not be a focus area of this plan.*

**Indicators of Success**
Teachers understand and apply research-based content-area instructional strategies to develop instruction.

**School-Based Evidence**
Goal setting
Renaissance Star assessments
Curriculum maps
Lesson plans

**2019-2020**

- **Visible Learning-Visible Learning Corwin Associates**
  Review and discuss the Visible Learning Research and understand what does and doesn't make a significant difference in student achievement.
  Three Full Day Workshops for Principal and Teacher Leaders

- **GlobalPD-Solution Tree**
  Access hundreds of videos and books from top experts. Provide job-embedded PD by giving teachers access to the largest library of PLC videos and books in the world. Videos are less than 20 minutes, and books can be browsed by chapter to accommodate your team's busy schedules. Teachers can refresh their knowledge of PLCs from experts like Richard DuFour, Rebecca DuFour, Robert Eaker, Mike Mattos, and others. All Year Access

- **Brain-Based Teaching and Learning by SDE**
  Understanding how the brain functions in a school context allow educators to design efficient learning experiences that are compatible with how young brains naturally function (Jensen, 2005). The last ten years' worth of brain research findings on cognition, emotional states, stress, behavioral therapies, neuroplasticity, memory, and learning suggest that cognitive neuroscience still has much to teach us about how to optimize learning in today's classrooms.
  Workshop with Two Follow-up Sessions Scheduled

- **Critical Thinking and Problem-Solving Skills by SDE**
  Critical thinking goes beyond memorization, encouraging students to connect the dots between concepts, solve problems, think creatively, and apply knowledge in new ways. Critical thinking and problem-solving skills must be explicitly taught, and students must have opportunities to practice those skills (Bangert-Drowns & Bankert, 1990). The cognitive skills at the foundation of critical thinking are analysis, interpretation, evaluation, explanation, inference, and self-regulation (Facione, 2010). When students are taught how to think critically, they actively engage in communication, analysis, synthesis, problem-solving, evaluation, and reflection.
  Workshop with Two Follow-Up Sessions Scheduled

2*019-2020 - Gain an understanding of current research in instructional methodology (Hattie, Marzano, Brain-Based Teaching, Critical Thinking and Problem Solving)*

*2020-2021 - Further depth of understanding of instructional methodology - Teacher Clarity, Feedback*

*2021-2022 - Further depth of understanding of instructional methodology - Assessment Capable Learners*

*2022-2023 - Further depth of understanding of instructional methodology - Data*

*2023-2024 - Further depth of understanding of instructional methodology - Gaps/Exceptional Learners*

**Learning Goal**
Improve data literacy and use assessment data to inform instruction

**Indicators of Success**
Teachers intentionally gather and use student data to inform instructional design and practices that are learner-driven. Teachers grading reflects the revised ASF Assessment Grading Guidelines

**School-Based Evidence**
Data Analysis/Data Binders
Lesson plans
ASF Assessment and Grading Guidelines Handbook created and implemented

**2019-2020**

- **Data Training**
  September Data Training - Comfortable and Advanced Sessions
  Zoom Meetings each screening (September, November, February, May)

- **Data Representative from each school**
  Direct SMORE communication September, November, February, May on details, tasks, end of year report, goal setting

*2019-2020 - Deep Dive into Renaissance Star for further understanding of data analysis*

*2020-2021 - Assessment and Grading Practices for the ASF*

*2021-2022 - Assessment and Grading Practices for the ASF*

*2022-2023 - Data - Triangulation of Data*

*2023-2024 - Development of Archdiocese NGSS assessment to guide instruction*

**Learning Goal**
Gain an in-depth understanding of proficiency scales and standard based grading to plan units and lessons, design effective formative assessments, and track students' progress.

**Indicators of Success**
Teachers intentionally design lessons and assess students based on the ASF Proficiency Scales.

**School-Based Evidence**
Lesson plans and assessment reflect scales
K-2 revised report card
3-5 grading policies
6-8 grading policies

**2019-2020**

- **Marzano - K-2 Proficiency Scales** developed for and with ASF - a dedicated group of K-2 team members to work with an expert on adapting/finalizing K-2 Proficiency Scales (2-day commitment +)

- **Marzano - 3-5 Proficiency Scales d**eveloped for and with ASF - a dedicated group of 3-5 team members to work with an expert on adapting/finalizing 3-5 Proficiency Scales (2-day commitment +)

*2020-2021 - 6-8-(ELA/SS)Proficiency Scales developed for the ASF (teacher-led/teacher in-service)*

*2021-2022 - 6-8-(Math/Science)Proficiency Scales developed for the ASF (teacher-led/teacher in-service)*

*2022-2023 - K-8 (PE, Art) Proficiency Scales developed for the ASF (teacher-led/teacher in-service)*

**Learning Goal**
Build instructional leadership and PLC's at site levels to provide teachers with onsite support at the school level

**Indicators of Success**
DCS embrace the PLC model and mobilize instructional leadership teams to assist in achieving the schools' instructional goals.

**School-Based Evidence**
Teacher feedback
Principal feedback

**2019-2020**

- **Training - GlobalPD and PLC training for DCS -Solution Tree**

*2020-2021 - Principal and lead teacher training in PLC*

*2021-2022 - School site training in PLC*

**Learning Goal**
Continued Professional Learning in all areas

**Indicators of Success**
Teachers are continuously informed and in relationship with professional learning shared throughout the archdiocese to further their understanding and depth of programs, materials, thus creating a consistent and reliable program for all of our students.

**School-Based Evidence**
Lesson plans
Professional Learning Community agendas/minutes

**2019-2020**

- **Step Up to Writing-Voyager Sopris**
  Step Up to Writing is the Writing Program that the Archdioceses of San Francisco uses and as new teachers enter the Archdiocese training must be made available to continue that we have a common writing approach across grade levels and content areas. This writing program provides:
  Multimodal instruction/Differentiation
  Flexible implementation options
  Compatibility with any core curriculum
  Support for writing instruction across all content areas
  A full body of proven writing strategies
  Two Workshop Days

- **Strategies for Teaching Fractions by SDE**
  Math—whether it involves addition, subtraction, multiplication, or division—can bewilder even the best of students. As learners begin to suspect they cannot perform well at math, they start to get anxious and fearful— and that's when their confidence begins to erode. When we put students through an anxiety-provoking math experience, we potentially lose them forever. Once students are introduced to fractions, they need to able to see how fractions work in both concrete and visual ways before algorithms and abstract equations will make sense. Fraction instruction should include a variety of visual models and concrete manipulatives to build conceptual understanding of rational numbers expressed fractions. This powerful approach to fraction instruction allows teachers the freedom to support struggling students while maintaining the depth and rigor required by advanced learners – all while using powerful strategies to build the deep conceptual understanding students need to master the standards. With appropriate use of manipulatives and visual models for teaching mathematical concepts, teachers can foster a numeracy-rich environment where students learn, become better mathematicians, and develop a positive attitude towards math that will last throughout their school careers and beyond.
  Workshop with Two Follow-up Sessions Scheduled

- **Number Sense Routines by SDE**
  Number sense routines help students build their understanding of place value, visualization, estimating, composing and decomposing numbers, part/whole relationships, and operations. These quick routines provide daily experiences to develop students application of number sense in a variety of situations and context.
  Six Modules (a combination of physical meetings and Zoom meetings)

- **Lexia/STMath/ALEKS Support/Organization**

*Content area professional development*

*Continued professional development in technology, DI, content specific areas (to be incorporated into the previous goals).*

*Annually offered professional development in programs such as Step Up to Writing and other programs brought into the use of the Archdiocese.*

**Learning Goal**
New Teacher Development

**Indicators of Success**
New Teachers are supported with instruction, coaching, and on-site leadership.

**School-Based Evidence**
Classroom Management/Participation/Retention

**2019-2020**

- **Student Engagement and Classroom Management by SDE**
  Creating an efficient, engaging learning environment for today's students goes beyond possessing organizational skills and a discipline plan. A successful learning environment increases instructional impact through the use of engagement strategies, purposeful grouping, and bell-to-bell teaching supported by intentional learning structures and routines. Matching effective instructional practices with intentional management practices allows for the creation of a collaborative learning community focused on engaging today's students in meaningful learning (Handbook of Classroom Management: Research, Practice, and Contemporary Issues, 2011).
  Two Day Workshop with Two Follow Up Sessions Scheduled

Professional Development Plan 2019-2024

| | DCS | Committee Work | Principals | Teacher Leaders | Teachers |
|---|---|---|---|---|---|
| 2019 -2020 | Professional Learning Communities<br><br>Assessment and Grading (creation of handbook/policy) | Assessment and Grading (creation of handbook/policy)<br><br>Data Teams<br><br>K-2 Report Card<br><br>Technology Plan<br><br>Professional Development Committee/Teacher Lead Development | Visible Learning Research - Instructional Methodology Research<br><br>Assessment and Grading (creation of handbook/policy) | K-2 Marzano Proficiency Scales<br><br>3-5 Marzano Proficiency Scales<br><br>Data Team Development<br><br>Assessment and Grading (creation of handbook/policy) | Visible Learning Research - Instructional Methodology Research<br><br>K-2 Marzano Proficiency Scales<br><br>Data Literacy<br><br>NGSS, technology, Instructional Materials utilized in the classroom |
| 2020 -2021 | Marzano's High Reliability Schools | Assessment and Grading (creation of handbook/policy)<br><br>Data Teams<br><br>K-2 Report Card<br><br>Technology Plan<br><br>Professional Development Committee/Teacher Lead Development | Visible Learning - Teacher Clarity/Feedback<br><br>Professional Learning Communities | 3-5 Marzano Proficiency Scales<br><br>6-8 Marzano Proficiency Scales<br><br>Assessment and Grading (handbook/policy) | Visible Learning - Teacher Clarity/Feedback<br><br>Professional Learning Communities<br><br>Data Literacy<br><br>3-5 Marzano Proficiency Scales<br><br>NGSS, technology, Instructional Materials utilized in the classroom |
| 2021 -2022 | Marzano's High Reliability Schools | 3-5 Grade Book/Reporting<br><br>Technology Plan<br><br>Professional Development Committee/Teacher Lead Development | Visible Learning - Assessment Capable Learners | 6-8 Marzano Proficiency Scales | Visible Learning - Assessment Capable Learners<br><br>Assessment and Grading (handbook/policy)<br>6-8 Marzano Proficiency Scales<br><br>NGSS, technology, Instructional Materials utilized in the classroom |
| 2022 -2023 | | 6-8 Grade Book/Reporting<br><br>Technology Plan | Marzano's High Reliability Schools | 6-8 Marzano Proficiency Scales<br><br>K-8 Marzano Proficiency Scales | Marzano's High Reliability Schools<br><br>Assessment and Grading (handbook/policy)<br><br>6-8 Marzano Proficiency Scales<br><br>NGSS, technology, Instructional Materials utilized in the classroom |
| 2023 -2024 | | Technology Plan | Marzano's High Reliability Schools | K-8 Marzano Proficiency Scales | Marzano's High Reliability Schools |

**Professional Learning and Development Framework**

Effective professional learning and development evaluation requires the analysis of five critical levels of information (see evaluation levels below). With each succeeding level, the analysis becomes a bit more complex. Each level builds on the success of the preceding levels which makes each level essential to effective professional learning and development (Guskey, 2000). Data from each level will be collected and analyzed by various stakeholders, including the Professional Learning Leadership Team, Teacher Liaisons, and the Department of Catholic Schools in the Archdiocese of San Francisco.

| **Evaluation Level** | **Research Questions** | **Data Source(s)** | **What is Measured? Who is Responsible?** |
|---|---|---|---|
| 1) Participant Reactions | Were the PL sessions engaging?<br><br>Were logistical needs met (food, water, Wifi, parking etc.)?<br><br>Was the structure of the day effective?<br><br>Were the facilitators knowledgeable?<br><br>Did the information address the participant needs?<br><br>Was the location convenient and accessible? | Surveys administered at the end of each PLS event<br><br>Participant anecdotal reflections | Initial satisfaction with the experience<br><br>Professional Learning Leadership Team/Teacher Liaisons/Susana Lapeyrade-Drummond<br><br>To improve program design and delivery |
| 2) Participant Learning | What did the participants learn?<br><br>Did participants have confidence that they would be able to successfully implement material shared/created? | Surveys administered at the end of each PL event<br><br>Participant anecdotal reflections<br><br>School Site surveys | New knowledge and skills of participants<br><br>School principals<br><br>To improve program content, format, and organization |
| 3) Organization Support and Change | What was the impact on schools?<br><br>What supports are in | School participant data<br><br>Minutes from meetings | Support of the diocesan PL program<br><br>Professional Learning Leadership |

| | | | |
|---|---|---|---|
| | place at the school level to ensure successful completion of content-area unit maps? | Surveys administered six-weeks after PL days<br><br>School Site surveys | Team/Teacher Liaisons/Susana Lapeyrade-Drummond<br><br>To document and improve organizational support<br><br>To inform future change efforts |
| 4) Participant Use of New Knowledge & Skills | Did participants effectively apply new knowledge and skills?<br><br>Did instructional leaders provide high-quality feedback to participants? | Surveys administered six-weeks after PL events<br><br>Structured feedback from PLLT & TLs<br><br>School Site Surveys<br><br>In-Depths | Degree & quality of implementation<br><br>Professional Learning Leadership Team/Teacher Liaisons/Susana Lapeyrade-Drummond<br><br>To document and improve the implementation of program content |
| 5) Student Learning Outcomes | What was the impact on students?<br><br>Did it affect student performance or achievement? | STAR ELA/Math data<br><br>School participant data | Student cognitive learning outcomes - performance & achievement<br><br>Professional Learning Leadership Team/Teacher Liaisons/Susana Lapeyrade-Drummond<br><br>To focus and improve all aspects of program design, implementation, and follow-up<br><br>To demonstrate the overall impact of the Archdiocese of San Francisco Professional Learning plan |

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South San Francisco Unified School District

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# Critical Thinking and Problem-Solving Skills

## Focus on Critical Thinking Skills

Critical thinking goes beyond memorization, encouraging students to connect the dots between concepts, solve problems, think creatively, and apply knowledge in new ways. Despite myths that critical thinking skills are only applicable to subjects like science and math, the reality is that these skills—which are based on the evaluation and application of knowledge—are not only vital for success in all subject areas, but everyday life as well. These process skills are not taught in a vacuum. Critical thinking and problem-solving skills must be explicitly taught, and students must have opportunities to practice those skills (Bangert-Drowns & Bankert, 1990). The cognitive skills at the foundation of critical thinking are analysis, interpretation, evaluation, explanation, inference, and self-regulation (Facione, 2010). When students are taught how to think critically, they actively engage in communication, analysis, synthesis, problem-solving, evaluation, and reflection. With rich and varied opportunities to learn and practice these process skills across content areas, students can become higher-order thinkers and complex problem-solvers both in and out of the school environment.

## Why a Sustained Approach Works

Teachers who receive ongoing, job-embedded coaching are more likely to implement desired instructional improvements (Darling-Hammond et. al., 2017). Our coaches serve as a catalyst for change by introducing new concepts, modeling new approaches and strategies, and supporting teachers as they study their practice, try a modified approach, and reflect on how the new approach impacted student learning. Teachers begin to change instructional practices through:

- Observations and Feedback

- Reflect on impact to student learning and actionable steps for improving instructional practice.

- Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.

- Model Lessons
  - Observe different strategies that can more effectively support student learning.
  - Reflect on impact to student learning, and consider improvements to instructional practice.
- Guided Lesson Planning
  - Reflect on teaching tools, lessons, classroom structures, and instructional strategies that will successfully enhance student learning.

Additionally, a sustained approach develops a community of practice among teachers through teacher collaboration on instruction. The goal is that teachers do not learn or practice in isolation from each other; rather, with the support of administrators and broad teacher leadership (McLaughlin, Milbrey, & Talbert, 2006), they create a learning community capable of sustaining and expanding the implementation of a new instructional practice over time.

## Our Program

Effective models of professional learning provide teachers with adequate time to learn, practice, implement, and reflect upon new strategies. The most common model for a sustained professional learning program is an initial intensive workshop followed by classroom application and additional coaching sessions to extend and reinforce learning (Darling-Hammond et. al., 2017).

1. This professional learning plan begins with 6 hours of intensive, classroom-focused foundational professional learning focused on developing critical thinking skills. Our consultant will introduce new content, instructional approaches, and strategies that teachers can apply to facilitate instructional improvements.

2. Our consultant will visit with you and your team to understand the context and data driving your instructional goals and participant/student needs. SDE will administer feedback instruments to measure the acquisition of new knowledge and skills gained from the professional learning.

3. We recommend a sustained approach with ongoing job-embedded coaching sessions to help your teachers scale the strategies and approaches into sustainable daily practice. Professional learning that is sustained and incorporates job-embedded coaching aligns with three of the six

quality professional development criteria defined in ESSA: **sustained** (longer than one day or a one-time workshop), **collaborative** (working together to achieve shared understanding of the same concept/practice), and **job-embedded** (related to the teaching and learning taking place real-time).

## In-School PD Plan Components

Workshop: Critical Thinking and Problem Solving Skills - October 18, 2019

**Teachers will expand their knowledge of how to teach critical thinking skills across the content areas.**

- What critical thinking skills are and are not
- Why critical thinking needs to be explicitly taught
- Creating a culture of critical thinking in the classroom
    - What does a critical thinking classroom look like?
    - A thinking classroom is a talking classroom
    - Making critical thinking an essential part of the curriculum
    - Creating opportunities for students to learn and practice critical thinking skills
- Incorporating critical thinking into daily lessons
    - Teaching with Bloom's and DOK
    - Quality questioning skills
    - Embracing the productive struggle
    - Problem-solving, collaboration, and inquiry,
    - Digital information fluency

Job-Embedded Coaching – Done via Zoom – Specific Dates 2 pm- 3:30 pm- Two Sessions

- Observations and Feedback
    - Reflect on impact to student learning and actionable steps for improving instructional practice.
    - Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.
- Guided Lesson Planning
    - Reflect on teaching tools, lessons, classroom structures, and instructional strategies that will successfully enhance student learning.
- More Training and/or Q&A on implementing strategies in the classroom

Our job-embedded coaching requires an active partnership with the coachee. The coachee is actively involved during the planning and preparation and participates in all coaching activities and discussions. Coaching days

are flexible and can support classroom teachers, small groups, grade-level teams, coaches or specialists, principals, or other sub-groups within a school or district.

## PD Consultant

**Dr. Lori Elliott** is an energetic and passionate National Board-Certified teacher and trainer. Throughout her career, Lori has trained teachers, coaches, and administrators in using interactive, innovative instructional methods to guide and support peers with enriching their teaching and motivating students. Lori now consults and provides staff development in project-based learning, differentiated instruction, technology integration, literacy, and best instructional practices and teaching methods. Most recently, Lori served as the Director of 21st Century Learning in Springfield Public Schools, Missouri. Lori is the co-author of *Different Strategies for Different Learners* and author of *the Teach Like a Techie series.*

# Student and school success starts with teacher success.

And, teacher success stems from professional growth that, in turn, helps ensure that every student has equitable access to effective instruction every day they are in school. Through addressing learning in areas such as planning and preparation, increasing content knowledge, and classroom and behavior management, you can build an environment for learning that promotes a culture of positivity, respect, and achievement.

## SDE delivers effective, learner-centered instruction that puts students first.

- Increase Content Knowledge
- Design Coherent Instruction
- Assess Within Instruction
- Manage Classroom Procedures
- Engage Students in Learning

## Our expertise

- A rich variety of hands-on approaches, modeling, and grade-specific strategies
- Practical expertise with the latest research and instructional practices
- Respectful approach to honoring and enhancing current practice

## Our instruction

- Effective strategies for teaching the core content areas
- Practical assessment strategies and interventions
- Techniques to build rapport and increase motivation and engagement

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# Brain-Based Teaching and Learning

## Brain-Based Teaching and Learning: Still Relevant

For over 30 years, the principles of brain-based teaching and learning have been linked to classroom success for students of all demographics. Understanding how the brain functions in a school context allows educators to design efficient learning experiences that are compatible with how young brains naturally function (Jensen, 2005). The last ten years' worth of brain research findings on cognition, emotional states, stress, behavioral therapies, neuroplasticity, memory, and learning suggest that cognitive neuroscience still has much to teach us about how to optimize learning in today's classrooms. Additionally, nearly every school today has students who have been exposed to an array of traumatic experiences which undermine academic and social-emotional learning. The distressing impact of poverty and childhood trauma on brain development makes applying a brain-based approach to instruction critical for today's classrooms.

## Why a Sustained Approach Works

Teachers who receive ongoing, job-embedded coaching are more likely to implement desired instructional improvements (Darling-Hammond et. al., 2017). Our coaches serve as a catalyst for change by introducing new concepts, modeling new approaches and strategies, and supporting teachers as they study their practice, try a modified approach, and reflect on how the new approach impacted student learning. Teachers begin to change instructional practices through:

- Observations and Feedback

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- Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.

- Model Lessons
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  - Reflect on impact to student learning, and consider improvements to instructional practice.
- Guided Lesson Planning
  - Reflect on teaching tools, lessons, classroom structures, and instructional strategies that will successfully enhance student learning.

Additionally, a sustained approach develops a community of practice among teachers through teacher collaboration on instruction. The goal is that teachers do not learn or practice in isolation from each other; rather, with the support of administrators and broad teacher leadership (McLaughlin, Milbrey, & Talbert, 2006), they create a learning community capable of sustaining and expanding the implementation of a new instructional practice over time.

## Our Program

Effective models of professional learning provide teachers with adequate time to learn, practice, implement, and reflect upon new strategies. The most common model for a sustained professional learning program is an initial intensive workshop followed by classroom application and additional coaching sessions to extend and reinforce learning (Darling-Hammond et. al., 2017).

1. This professional learning plan begins with 6 hours of intensive, classroom-focused foundational professional learning focused on brain-based teaching and learning strategies. Our consultant will introduce new content, instructional approaches, and strategies that teachers can apply to facilitate instructional improvements.

2. Our consultant will visit with you and your team to understand the context and data driving your instructional goals and participant/student needs. SDE will administer feedback instruments to measure the acquisition of new knowledge and skills gained from the professional learning.

3. We recommend a sustained approach with ongoing job-embedded coaching sessions to help your teachers scale the strategies and approaches into sustainable daily practice. Professional learning that is sustained and incorporates job-embedded coaching aligns with three of the six quality professional development criteria defined in ESSA: **sustained** (longer than one day or a

one-time workshop), **collaborative** (working together to achieve shared understanding of the same concept/practice), and **job-embedded** (related to the teaching and learning taking place real-time).

## In-School PD Plan Components

Workshop: K-8 Brain-Based Teaching and Learning - October 18th

**Teachers will expand their knowledge of the principles and strategies of brain-based teaching and learning.**

- What brain-based learning is (purposeful teaching with the brain in mind) and is not ("one more thing")
- The science of how students learn
  - How the young brain learns and develops
  - How stress, poverty, trauma, malnutrition, and other conditions affect the brain and learning
  - How the brain functions in an educational context
  - The role of emotions in learning
  - The role of movement in learning
  - The differences and learning needs of girls and boys
- Designing a brain-compatible learning environment
- Brain-compatible strategies
  - Understanding the reasoning and science behind the strategies we use
  - Engagement techniques
  - Cross-curricular strategies
  - Differentiation
  - Learning and retention
  - Skill-building (memory, processing, sequencing, self-regulation, social-emotional skills)

Job-Embedded Coaching – Done via ZOOM – Specific Dates 2 pm -3:30 pm - Two Sessions

- Observations and Feedback
  - Reflect on impact to student learning and actionable steps for improving instructional practice.
  - Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.
- Guided Lesson Planning
  - Reflect on teaching tools, lessons, classroom structures, and instructional strategies that will successfully enhance student learning.
- More Training and/or Q&A on implementing strategies in the classroom

Our job-embedded coaching requires an active partnership with the coachee. The coachee is actively involved during the planning and preparation and participates in all coaching activities and discussions. Coaching days are flexible and can support classroom teachers, small groups, grade-level teams, coaches or specialists, principals, or other sub-groups within a school or district.

## PD Consultant

**Dr. Teri Cox** is a 20-year veteran of education with a passion for empowering students and educators. Teri's expertise includes project-based learning, differentiated instruction, mathematics (computation strategies, problem solving with visual models, instructional coaching, guided math), teaching students with special needs, inclusion and co-teaching, the impact of the brain on teaching and learning, middle level teaching and learning, and best instructional practices. Teri provides practical, brain-compatible, research-driven ideas that can easily be implemented the next day to meet the needs of each learner in the classroom.

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# Strategies for Teaching Fractions

## Students Need Explicit Fraction Instruction

Math—whether it involves addition, subtraction, multiplication, or division—can bewilder even the best of students. As learners begin to suspect they cannot perform well at math, they start to get anxious and fearful—and that's when their confidence begins to erode. When we put students through an anxiety-provoking math experience, we potentially lose them forever. Once students are introduced to fractions, they need to able to see how fractions work in both concrete and visual ways before algorithms and abstract equations will make sense. Fraction instruction should include a variety of visual models and concrete manipulatives to build conceptual understanding of rational numbers expressed fractions. This powerful approach to fraction instruction allows teachers the freedom to support struggling students while maintaining the depth and rigor required by advanced learners – all while using powerful strategies to build the deep conceptual understanding students need to master the standards. With appropriate use of manipulatives and visual models for teaching mathematical concepts, teachers can foster a numeracy-rich environment where students learn, become better mathematicians, and develop a positive attitude towards math that will last throughout their school careers and beyond.

## Why a Sustained Approach Works

Many elementary teachers find it difficult to develop deep mathematics content knowledge and pedagogical expertise on their own. Individual and small-group coaching in math has been shown to lead to improved instructional practices including teacher questioning, student engagement, and teaching for understanding. (National Council of Teachers of Mathematics. (2015). *The Impact of Mathematics Coaching on Teachers and*

*Students.* Reston, VA: NCTM.) Working with a trusted coach that possesses deep content knowledge, pedagogical expertise, and leadership knowledge and skills is not only beneficial for teachers but for the elementary math specialists who coach teachers.

Additionally, teachers who receive ongoing, job-embedded coaching are more likely to implement desired instructional improvements (Darling-Hammond et. al., 2017). Our coaches serve as a catalyst for change by introducing new concepts, modeling new approaches and strategies, and supporting teachers as they study their practice, try a modified approach, and reflect on how the new approach impacted student learning. Teachers begin to change instructional practices through:

- Observations and Feedback
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## Our Program

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1. This professional learning plan begins with 6 hours of intensive foundational professional learning focused on how strategies for teaching understanding and computation of fractions. Our consultant will introduce new content, instructional approaches, and strategies that teachers can apply to facilitate instructional improvements.

2. Our consultant will visit with you and your team to understand the context and data driving your instructional goals and participant/student needs. SDE will administer feedback

instruments to measure the acquisition of new knowledge and skills gained from the professional learning.

3. We recommend a sustained approach with ongoing job-embedded coaching sessions to help your teachers scale the strategies and approaches into sustainable daily practice. Professional learning that is sustained and incorporates job-embedded coaching aligns with three of the six quality professional development criteria defined in ESSA: **sustained** (longer than one day or a one-time workshop), **collaborative** (working together to achieve shared understanding of the same concept/practice), and **job-embedded** (related to the teaching and learning taking place real-time).

## In-School PD Plan Components

Workshop: Strategies for Teaching Fractions (1-day workshop for grades 3-8)- October 18th

**Teachers will expand their understanding of how to use concrete manipulatives and visual models to build conceptual understanding and computation of fractions.**

- Teaching the concept of equal sharing
- Teaching the whole and the parts
- Understanding and building with unit fractions
- Teaching equivalent fractions
- Comparing fractions
- Estimating fractions
- Operations with fractional numbers
    - Addition
    - Subtraction
    - Multiplication
    - Division
- Activities and games for purposeful practice

Job-Embedded Coaching – Done via ZOOM Specific Dates 2 pm -3:30 pm- Two Sessions

- Observations and Feedback
    - Reflect on impact to student learning and actionable steps for improving instructional practice.
    - Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.
- Guided Lesson Planning

  - Reflect on teaching tools, lessons, classroom structures, and instructional strategies that will successfully enhance student learning.
- More Training and/or Q&A on implementing strategies in the classroom

Our job-embedded coaching requires an active partnership with the coachee. The coachee is actively involved during the planning and preparation and participates in all coaching activities and discussions. Coaching days are flexible and can support classroom teachers, small groups, grade-level teams, coaches or specialists, principals, or other sub-groups within a school or district.

## PD Consultant

**Kristin Hilty** offers 17 years of experience teaching special education students as well as elementary grades 2-5. Kristin specializes in Singapore Math strategies, best instructional practices, differentiation in math, guided math routines, and job-embedded support for teachers and instructional coaches with content development and classroom instruction. Kristin has been trained by Char Forsten and other top SDE Singapore Math consultants, and was originally identified by Char Forsten to become a Singapore Math consultant for SDE. Kristin led her district in Kettering, Ohio in achieving a systemic shift in their math instruction which focuses on the habits of learning and math practices used by teachers in Singapore. Kristin's patience and thoughtful, consistent approach empowers teachers with the confidence and expertise needed to keep walking the path to better math instruction.

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# Student Engagement and Classroom Management

## Matching Engagement with Management

Creating an efficient, engaging learning environment for today's students goes beyond possessing organizational skills and a discipline plan. A successful learning environment increases instructional impact through the use of engagement strategies, purposeful grouping, and bell-to-bell teaching supported by intentional learning structures and routines. Matching effective instructional practices with intentional management practices allows for the creation of a collaborative learning community focused on engaging today's students in meaningful learning (*Handbook of Classroom Management: Research, Practice, and Contemporary Issues*, 2011).

## Why a Sustained Approach Works

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## Our Program

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1. This professional learning plan begins with 12 hours of intensive, classroom-focused foundational professional learning focused on how to create and efficient, engaging learning environment with appropriate structures, engagement techniques, and efficient management. Our consultant will introduce new content, instructional approaches, and strategies that teachers can apply to facilitate instructional improvements.

2. Our consultant will visit with you and your team to understand the context and data driving your instructional goals and participant/student needs. SDE will administer feedback instruments to measure the acquisition of new knowledge and skills gained from the professional learning.

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# In-School PD Plan Components

## Workshop: Student Engagement and Classroom Management (2-day workshop) - August 9th, 2019 and October 18, 2019

**Day 1: Increasing Instructional Impact**

**Teachers will discover routines that build motivation, independence, and responsibility and learn effective ways to nurture collaborative classrooms.**

- The importance of engagement and learning
- Planning for engagement in whole-group, small-group and independent work
- Routines that really work
- Problem-solving techniques to motivate students
- Sharing classroom responsibilities
- Classroom meeting: bringing it (and them) all together

**Day 2: Engagement and Independence**

**Teachers will understand how to best build a classroom environment that will engage learners and encourage them to take responsibility for their own learning and behavior.**

- Understanding your diverse classroom
- Managing and engaging diverse learners (including children of poverty)
- Empowering students' thinking to help save your sanity
- Fostering student independence through action and choice
- Steps for success using the 3Rs: Remind, Revisit, Redirect

## Job-Embedded Coaching – Done via Zoom– Specific Dates - Three Sessions

- Observations and Feedback
    - Reflect on impact to student learning and actionable steps for improving instructional practice.
    - Receive descriptive feedback that supports individual professional learning goals, content knowledge growth, and instructional improvements.
- Guided Lesson Planning
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## PD Consultant

**Bryan Harris, Ed.D.** has served as a classroom teacher, an elementary school principal, and a district-level director of professional development over his 25-year career as an educator. Now working full time as an author, speaker, and consultant he has trained over 18,000 educators in powerful and effective strategies that increase student engagement and achievement. Bryan earned a doctoral degree from Bethel University after studying issues related to new teacher induction and support. He also holds a certification in brain-based learning from Jensen Learning Corporation. His energetic and engaging presentations focus on classroom applications of poverty and equity strategies, brain research, restorative justice, student engagement, motivation, classroom management, and standards implementation. He is known for his engaging trainings and presentations that demonstrate relevant and practical strategies. Bryan is the author of five books including the popular book, *Battling Boredom*.

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## Number Sense Routines

### A Little Bit of Number Sense Every Day Goes a Long Way

Number sense facilitates problem-solving, reasoning, and discussing mathematical ideas. It develops gradually through exploring numbers, visualizing numbers in a variety of contexts, and relating them in ways that deepen mathematical understandings. Number sense is a powerful predictor of later mathematical outcomes (Jordan et al., 2009; Jordan et al., 2010).

Number sense routines help students build their understanding of place value, visualization, estimating, composing and decomposing numbers, part/whole relationships, and operations. These quick routines provide daily experiences to develop students' application of number sense in a variety of situations and contexts.

Based on the principles of Jessica Shumway's Number Sense Routines professional books for Grades K-3 and 3-5, and delivered by education consultants specifically trained by the author, the Number Sense Routines (NSR) Professional Development guides teachers as they build a community of practice to improve students' number sense learning through quick, 5-15-minute math discussions every day. Number Sense

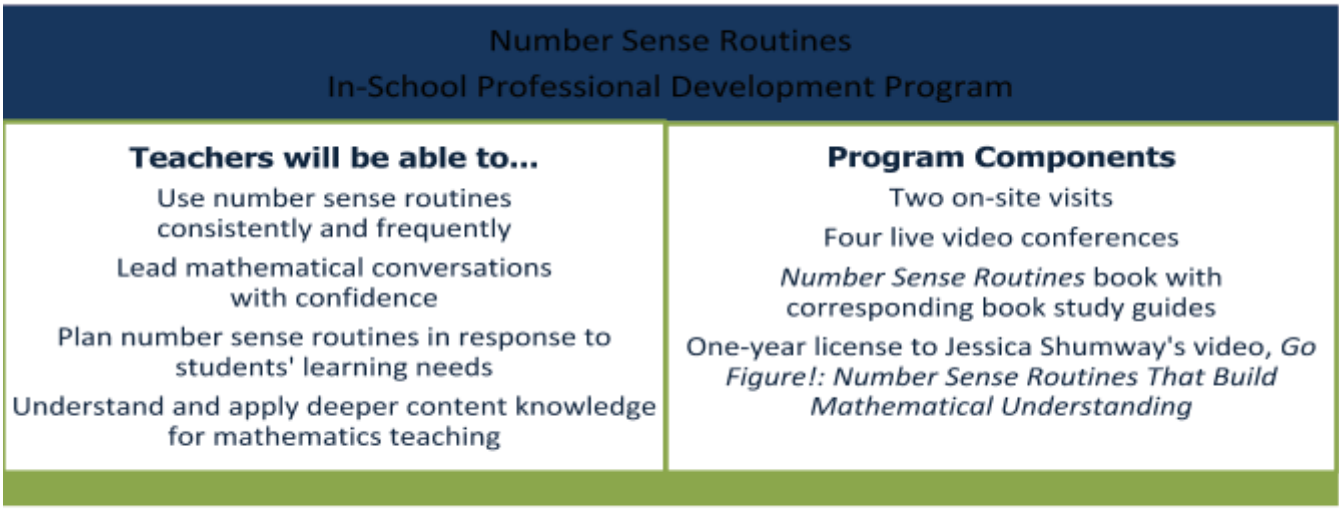
Routines fit within any curriculum, enhance any core instruction, and meet key core standards for mathematics.

## Building a Community of Practice

This professional development program supports developing a community of practice among teachers through teacher collaboration on instruction, specifically, the practice of Number Sense Routines. The consultant thoughtfully guides teachers' shared learning experiences through the live videoconference sessions and on-site visits, while the school or district builds on the shared learning through implementing the collaborative book study. The goal is that teachers do not learn or practice in isolation from each other; rather, with the support of administrators and broad teacher leadership (McLaughlin, Milbrey, & Talbert, 2006), they create a learning community capable of sustaining and expanding the implementation of a new instructional practice over time.

## Outcomes

Participants in the professional development program will be able to:



The Number Sense Routines professional development program is designed to develop consistent, regular implementation of Number Sense Routines and to improve math content knowledge and instructional practices over time. The program can be implemented sequentially across a 6-month period at a pace of one module per month or across an entire school year. Both pacing options provide multiple interrelated touchpoints to provide teachers with robust and sustainable professional learning.

## Why A Sustained Approach Works

Effective models of professional learning provide teachers with adequate time to learn, practice, implement, and reflect upon new strategies. The most common model for a sustained professional learning program is an initial intensive workshop followed by classroom application and additional coaching sessions to extend and reinforce learning (Darling-Hammond et. al., 2017). And, teachers who receive ongoing coaching are more likely to implement desired instructional improvements (Darling-Hammond et. al., 2017).

## Professional Development Component Details

### Live Video Conferences (4)

The Number Sense Routine program begins with an interactive live video conference to introduce the concept of number sense and Number Sense Routines, along with new strategies and approaches for fitting Number Sense Routines into daily lessons. Each of the four interactive video sessions seamlessly links to the content and pedagogy taught in previous and future modules and will close with an overview of participants' responsibilities and preparations for the next meeting. Each session will also be tailored to address specific questions and needs that develop throughout the program implementation. The ideal meeting room will be large enough to hold up to 30 teachers with a large screen, speaker system, and microphone. Participants will work as a whole group and in small groups or pairs.

Session 1: Introduction

- What is Number Sense? Why Number Sense?
- What are routines? What are Number Sense Routines?
- Types of Number Sense Routines
- Where do Number Sense Routines fit in your math lessons?
- Overview of the program implementation
- Responsibilities/preparation for next meeting

Future Sessions
Session 2: Responsive Routines
Session 3: Visual Routines
Session 4: Sharing and Celebrating Successes

**On-Site Visits (2)**

One Number Sense Routines program implementation serves up to 30 K-5 teachers. On-site visits with an author-trained consultant consist of:

Day 1: Digging Into Number Sense Routines

This is a day-long, interactive in person workshop in which participants will more deeply understand the content of Number Sense Routines. It is recommended that teachers are released from their classroom for this full-day content workshop.

- Introductions and community building
- Book study, Chapter 5: Playing with Quantities
- Book study content in action:
    - Do the Math: Ways to Make 10
    - See it in Action: Second-grade video example
    - Ways to Make a Number: Small group activity
- Playing with Quantities in the Standards
- Recap and Build on Visual Quantities live videoconference session
    - Do the Math: Small group activity

  - See it in Action: First-grade video examples
  - Visual Quantities concepts and skills in the Standards
- Counting Routines
  - Do the Math: Count by 10s, 2s, then 12s
  - See it in Action: Second- and fourth-grade video examples
  - Counting is Complex: Counting in the early grades
  - Counting rehearsals in small groups
- Closing reflection activity

Day 2: Number Sense Routines in the Classroom

This day-long in-person visit focuses on number sense "in action" where the consultant will work with teachers to refine classroom practice through model lessons and peer observations. It is recommended that teachers are released from their classrooms to participate in this full day of pedagogical enhancement.

- Debrief on planning activity from previous on-site visit
- Book study, Chapter 6 and 7: Learning From Each Other
- Do the Math: Using Number Sense to Solve Word Problems
- Planning for Today's Classroom Lesson
- Number Sense in Action lesson and debriefing
  - Consultant modeling or co-teaching
  - Peer observations
- Planning time in table groups/teams/pairs
- Whole-group plan share-out
- Final discussion, Q&A, and/or closing reflection activities

**Book Study (7)**

A copy of each book and the corresponding book study guide is provided to each participant to support a school or district book study in PLCs or grade-level groups to build a community of practice around Number Sense Routines. The book study reading assignments, activities, and

discussions directly relate to the content and pedagogy taught in the program. Book study groups – typically led by a school or district-based math coach – will use the author's book as a guide to understand the philosophy and practice of Number Sense Routines while beginning to apply specific practices in their classrooms between meetings. Group members will also see key practices from the author's book modeled during on-site visits and interactive video conference sessions. Participants' responses and questions elicited through the online Book Study Learning and Reflection Guide will be used at subsequent meetings.

- Introduction, Chapters 1 and 2
- Chapter 3, Visual Routines
- Chapter 4, Counting Routines
- Chapter 5, Playing with Quantities (consultant on-site)
- Chapters 6 and 7: Learning From Each Other
- Chapters 7 and 8: Responsive Routines
- Conclusion chapter (and any other chapters participants want to revisit)

## Implementation Roles and Responsibilities

We view professional development as an ongoing partnership fueled by mutual commitment to systemic change and supported by sharing specific responsibilities. We honor the knowledge and practices you bring to the partnership and the trust you place in us as your professional development partner. To ensure a successful program implementation, we respectfully ask that you undertake the following responsibilities:

- **Designate an in-district math coach or lead teacher to manage the partnership.** This person will be the primary contact for scheduling and logistics, for providing on-site support for teachers during and outside of each meeting, and for liaising with the consultant to offer content background and pedagogical support for teachers throughout the implementation. Alternatively, we recommend designating an administrator, instructional coach, curriculum specialist, or lead teacher.

- **Clarify the non-negotiables.**
  What are the non-negotiable things teachers need to be doing in the classroom? What are the expectations for administrators as they support their teachers, and how will those expectations be shown as met?

- **Support each book study, video conference, and on-site session by**:
  - Introducing the author-trained educational consultant at the first live video conference session and first on-site session, at a minimum, to help establish the initial connection to the consultant who will be working with your teachers.
  - Articulating and reinforcing the vision for the professional development.

- **Establish norms and expectations for conduct.**
  Administrators, teachers, coaches, and any other participating personnel can assist in modeling norms for behavior during the trainings. Norms include being present and fully engaged during each meeting and avoiding multi-tasking.

- **Provide reasonable workshop materials**.
  These are materials readily available in schools such as chart paper, colored pencils, cubes, Base 10 bocks, and copies of math standards.

- **Provide appropriate space and technology support.**

  - For on-site visits, this is defined as sufficient room size with tables for up to 30 participants to sit at and to work in groups, an LCD projector, a minimum 8’ screen depending on room size, 3 tables in the front of the room, and microphone for large groups and/or room with live acoustics (cafeteria, e.g.).
  - For video conferencing sessions, this is defined as sufficient room size for up to 30 participants with tables, a large screen for viewing the consultant, and a speaker system with appropriate sound quality and volume.
  - For book study sessions, this is defined as sufficient space to accommodate PLCs or grade-level groups for reading and small-group discussions.

# Author-Trained Education Consultant

**Dr. Gwenanne Salkind** is a math consultant and an adjunct professor at George Mason University. She is passionate about elementary mathematics content and pedagogy and developing strong elementary mathematics coaches. Dr. Salkind has served as an elementary classroom teacher for 11 years and a central office administrator for 21 years. Her roles in central office included Title I Mathematics Resource Teacher, Elementary Mathematics Specialist, and PreK-12 Mathematics Coordinator.

**Access to the One-Year Video License is provided to every participating teacher. Your consultant will provide you with a unique access code. Each teacher creates their own login. The year of access begins when the consultant gives you your code.

# Student and school success starts with teacher success.

And, teacher success stems from professional growth that, in turn, helps ensure that every student has equitable access to effective instruction every day they are in school. Through addressing learning in areas such as planning and preparation, increasing content knowledge, and classroom and behavior management, you can build an environment for learning that promotes a culture of positivity, respect, and achievement.

## SDE delivers effective, learner-centered instruction that puts students first.

- Increase Content Knowledge
- Design Coherent Instruction
- Assess Within Instruction
- Manage Classroom Procedures
- Engage Students in Learning

## Our expertise

- A rich variety of hands-on approaches, modeling, and grade-specific strategies
- Practical expertise with the latest research and instructional practices
- Respectful approach to honoring and enhancing current practice

## Our instruction

- Effective strategies for teaching the core content areas
- Practical assessment strategies and interventions
- Techniques to build rapport and increase motivation and engagement

Proposed Pricing

| Year 1: Professional Development for South San Francisco Unified School District | |
|---|---|
| Participating Schools | Price |
| All Souls School | $2,747.37 |
| Saint Veronica School | $2,747.37 |
| Total Price For South San Francisco School District | $5,494.74 |
| *The quoted prices will be honored for 90 days from the date of this proposal. All pricing is dependent upon the specific parameters outlined in this proposal and contingent on the participation of all schools in the Archdiocese of San Francisco. All changes made to the program parameters could result in a change in price. | |

For more information, please contact:

Kate Maggs
Professional Development
Office: 603-924-1110 Cell: 603-341-8800
kmaggs@sde.com

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

ACTING PRINCIPAL
McLaughlin, Marybeth, Los Cerritos Elementary School, from July 29 through November 1, 2019.

ADDITIONAL ASSIGNMENT
Melkonian, Liza, C & I TOSA Special Education, 0.2 FTE, effective August 12, 2019, through May 29, 2020.

ADJUST ASSIGNMENT
Clements, Rhonda, a teacher at South San Francisco High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Wickes, Annalise, a teacher at South San Francisco High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Hill, David, a teacher at South San Francisco High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Cruz, Martin, a teacher at South San Francisco High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Rotman, Steven, a teacher at South San Francisco High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Bernabe, Toni, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Gramengna, Gabrielle, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

McCauley, Susan, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Oliveira, Erin, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Ringsis, Marlis, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Wong, Natalie, a teacher at Westborough Middle School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Stevenson, Feleciana, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Rivera, Daniel, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Peruse, Erin, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

Yanover, David, a teacher at El Camino High School, from 1.0 FTE to 1.2 FTE effective August 14, 2019, through May 28, 2020.

CERTIFICATED CONTRACT 2019-2020

Chun, Paul, Education Preparation: California State University, San Bernardino, with a MA degree. Mr. Chun holds a Single Subject Credential. He will be placed at Parkway Heights Middle School as a Science teacher on a Temporary contract effective August , 2019. Salary placement FM-12.

Leal, Anilee, Education Preparation, California Baptist with a MA degree. Ms. Leal holds a Multiple Subject Credential. She will be placed at Los Cerritos Elementary School as a 1st grade teacher on a Temporary contract effective August 12, 2019. Salary placement DM-3.

Metcalfe, Wendy, Education Preparation: American InterContinental University with a BA degree. Ms. Metcalfe holds an Education Specialist Instruction Credential. She will be placed at Adult Education as a Special Education teacher on a Temporary contract effective August , 2019. Salary placement C-1.

Rendon, Julie, Education Preparation: California State University, Fresno, with a MA degree. Ms. Rendon holds a Multiple Subject Credential. She will be placed at Sunshine Gardens Elementary School as a 3rd grade teacher on Temporary contract effective August 12, 2019. Salary placement FM-12

RESIGNATION

Harmon, Stacy, a teacher at Children's Center, effective August 18, 2019.

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

~~Bactad, Nenita, Paraprofessional II – Special Education, Alta Loma Middle School, 6 hours per day, Range 29, Step 4, effective August 27, 2019.~~

Bactad, Nenita, Paraprofessional II – Special Education, Alta Loma Middle School, 6 hours per day, Range 29, Step 4, effective August 19, 2019.

Garcia, Rudy, Paraprofessional II – Special Education at Buri Buri Elementary School, 6 hours per day, Range 29, Step 5, effective August 14, 2019

Roldan, Sharon, Paraprofessional I – Special Education at Parkway Heights Middle School, 6 hours per day, Range 26, Step 2, effective August 15, 2019

Perez, Alicia Paraprofessional I – Special Education at Spruce Elementary School, 5.25 hours per day, Range 26, Step 2, effective August 14, 2019

Lam, Linda, Paraprofessional I – Special Education at South San Francisco High School, 6 hours per day, Range 26, Step 2, effective August 14, 2019

Cooper, Keli, School Support Secretary II at El Camino High School, 7.5 hours per day, Range 38, Step 4, effective August 15, 2019

Trinh, Ngoc, Attendance Assistant at El Camino High School, 3.5 hours per day, Range 30, Step 3, effective August 20, 2019

Del Rosario, Julie Paraprofessional II – Special Education at South San Francisco High School, 6 hours per day, Range 29, Step 4, effective August 21, 2019

Wong, Alice Temporary Paraprofessional I at Buri Buri Elementary School through May 29, 2020, 2 hours per day, Range 25, Step 1, effective August 26, 2019

Delgado, Chasidy Marie Paraprofessional I - Special Education at Los Cerritos Elementary School, 6 hours per day, Range 26, Step 2, effective September 3, 2019

TRANSFER

Segura, Maribel, Nutrition Services Assistant, from Parkway Heights Middle School to El Camino High School, Range 25H, Step 5, effective August 14, 2019.

Frias, Darlin, Office Assistant, from Hillside Preschool 4 hrs/day to Children's Center 7.5hrs/day, Range 30, Step 5, effective August 26, 2019.

VOLUNTARY DEMOTION

Manzanares, Francisco Warehouse Worker at District Office, 8 hours per day to Custodian I at District Office, 8 hours per day, Range 33, Step 4, effective August 27, 2019.

RESIGNATION

Flores, David, Paraprofessional II – Special Education, El Camino High School, 6.25 hours per day, Range 29, Step 3, effective July 9, 2019.

Shum, Judy, Purchasing Technician – Nutrition Services, District Office, 7.5 hours per day, Range 40, Step 5, effective August 9, 2019

Metcalfe, Wendy, Paraprofessional II – Special Education, Adult Education, 6.25 hours per day, Range 29, Step 4, effective August 11, 2019.

Lee, Robia, Research Analyst, District Office, 7.5 hours per day, Range 44, Step 3, effective September 11, 2019.

Tiletile, Paul, Warehouse Worker/Delivery Driver, District Office, 8.0 hours day, Range 36, Step 5, effective August 22, 2019.

INCREASE IN HOURS

Lui, Jeannie, Nutrition Services Assistant I, Westborough Middle School, 1.75 to 2.0 hours per day, Range 25H, Step 5, effective September 3, 2019.

Bedolla, Emilia, Nutrition Services Assistant I, South San Francisco High School, Range 25H A, Step 5, effective August 14, 2019.

TEMPORARY OUT OF CLASS PAY

Santos, Martin, Acting Instructional Technologist, District Office, 8.0 hours per day, Range 53, Step 4, effective August 19, 2019 through October 18, 2019.

TEMPORARY INCREASE IN HOURS

~~Gretter, Diane, Office Assistant, Buri Buri Elementary School, 3.5 to 5.5 hours per day, Range 30, Step 5, effective August 14, 2019 through May 28, 2020.~~

Gretter, Diane, Office Assistant, Buri Buri Elementary School, 3.5 to 6.0 hours per day, Range 30, Step 5, effective August 14, 2019 through May 28, 2020.

McPike, Shawn, Campus Security, Parkway Middle School, 5.0 hours to 6.0 hours per day, Range 29, Step 4, effective August 14, 2019 through May 28, 2020.

Vieyra, Delia, Paraprofessional I – Bilingual, Martin Elementary School, 5.0 to 6.0 hours per day, Range 25A, Step 5, effective August 19, 2019 through May 28, 2020.

Garcia, Teresa, Paraprofessional I – Bilingual, Martin Elementary School, 5.0 to 6.0 hours per day, Range 25A, Step 5, effective August 19, 2019 through May 28, 2020.

TEMPORARY INCREASE IN WORKDAYS

Power, Joan, Paraprofessional I, Adult Education, Range 25A, Step 5, from 112 to 126 work days, effective August 14, 2019 through May 7, 2020.

Linnell, Sandi, Paraprofessional I – Childcare, Adult Education, Range 25A, Step 5, from 112 to 143 work days, effective August 14, 2019 through May 21, 2020.

Sy, Pauline, Paraprofessional I – Childcare, Adult Education, Range 25, Step 4, from 112 to 143 work days, effective August 14, 2019 through May 21, 2020.

5.25% SUPPLEMENTAL HYGIENE STIPEND

Fu, Pui Yee, Paraprofessional I – Special Education, Hillside Preschool, Range 26, Step 5, effective August 14, 2019 through May 28, 2020.

Pagano, Anne, Paraprofessional I – Special Education, Hillside Preschool, Range 26, Step 5, effective August 14, 2019 through May 28, 2020.

Silva, Maribel, Paraprofessional I – Special Education, Hillside Preschool, Range 26, Step 5, effective August 14, 2019 through May 28, 2020.

Navarro, Erica, Paraprofessional I – Special Education, Hillside Preschool, Range 26, Step 5, effective August 14, 2019 through May 28, 2020.

Pascual, Patricia, Paraprofessional I – Special Education, Hillside Preschool, Range 26, Step 5, effective August 14, 2019 through May 28, 2020.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Purchase Order Listing – July 1 - July 31, 2019

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**BACKGROUND:**

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between July 1 - July 31, 2019 for the 2019/2020 Fiscal Year.

**FISCAL IMPLICATIONS:**

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200127 | 4 IMPRINT | Drawstring sportpack | 01-0000-0-1110-1000-4320-025-070 | 243.67 |
| 200002 | A.R.T. CARPET | Band room floor | 01-8150-0-0000-8110-5600-033-741 | 6,095.00 |
| 200006 | A.R.T. CARPET | Tile floor | 01-8150-0-0000-8110-5600-090-741 | 3,775.00 |
| 200097 | ACHIEVE 3000 | Smarty Ants | 01-0801-0-1110-1000-5813-010-123 | 1,850.00 |
| 200259 | ACSA COMMUNICATIONS OFFICE | Classified/Certificate Ads | 01-0000-0-0000-7400-5811-090-715 | 1,000.00 |
| 200259 | ACSA COMMUNICATIONS OFFICE | Classified/Certificate Ads | 01-0000-0-0000-7490-5811-090-716 | 1,000.00 |
| 200246 | ACSA'S FOUNDATION FOR EDUCATI | ACSA-service fees | 01-0000-0-0000-7400-5899-090-715 | 150.00 |
| 200321 | ACTIVE NETWORK INC, THE | ASB software annual subscription | 01-0000-0-0000-7300-5813-090-717 | 6,850.00 |
| 200352 | ADVANCED INTEGRATED PEST | Pest Control service | 01-0000-0-0000-8200-5807-090-760 | 27,000.00 |
| 200338 | ALL CITY MANAGEMENT SVCS | Crossing guard services | 01-0000-0-0000-7300-5899-090-717 | 47,381.40 |
| 200338 | ALL CITY MANAGEMENT SVCS | Crossing guard services | 01-9010-0-1110-8300-5899-009-356 | 17,229.60 |
| 200338 | ALL CITY MANAGEMENT SVCS | Crossing guard services | 01-9010-0-1110-8300-5899-010-356 | 17,229.60 |
| 200245 | ALLSTAR CPR & FIRST AID | AllStar CPR and First Aid | 01-0000-0-0000-7490-5899-090-716 | 1,200.00 |
| 200047 | AMAZON.COM | IT office supplies | 01-0000-0-0000-2424-4320-090-735 | 522.18 |
| 200149 | AMAZON.COM | Supplies for Performing Arts | 01-0000-0-1110-1000-4320-032-070 | 437.03 |
| 200330 | AMAZON.COM | CTE supplies | 01-0000-0-1110-1000-4320-032-070 | 84.86 |
| 200162 | AMAZON.COM | Movies needed for Foreign Language | 01-0000-0-1216-1000-4320-032-070 | 109.57 |
| 200168 | AMAZON.COM | Math supplies | 01-0000-0-1225-1000-4320-032-070 | 263.87 |
| 200177 | AMAZON.COM | Emergency kits | 01-0801-0-1110-1000-4320-022-180 | 350.65 |
| 200079 | AMAZON.COM | Art dept. - VAPA | 01-4128-0-1110-1000-4320-090-348 | 164.61 |
| 200161 | AMAZON.COM | Drama supplies | 01-9219-0-1208-1000-4320-032-356 | 88.60 |
| 200085 | AMERICAN BAND ACCESSORIES | Band - VAPA | 01-4128-0-1110-1000-4320-090-348 | 1,757.95 |
| 200192 | AMSTERDAM PRINTING & LITHO | Planners | 01-0000-0-1110-1000-4320-008-070 | 227.75 |
| 200007 | ANAYA CONSTRUCTION | Relocate portable | 01-8150-0-0000-8110-5899-032-741 | 9,900.00 |
| 200003 | ANAYA CONSTRUCTION | Relocate portable | 01-8150-0-0000-8110-5899-033-741 | 9,900.00 |
| 200304 | AP EXAMS | College Entrance Examination Board | 01-9114-0-1110-1000-4320-033-356 | 32,703.00 |
| 200041 | AP EXAMS | AP Exams from College Board | 01-9218-0-1110-1000-4320-032-356 | 30,000.00 |
| 200238 | APPLE COMPUTER INC | iPAD | 01-0000-0-0000-7150-4420-090-714 | 1,211.15 |
| 200044 | APPLE INC. | iPAD Pro w/accessories | 01-0000-0-0000-2424-4420-090-735 | 2,763.02 |
| 200056 | APPLE INC. | Apple TV | 01-0000-0-0000-2700-4320-090-762 | 163.53 |
| 200119 | APPLE INC. | CTE supplies - VAPA | 01-4128-0-1110-1000-4420-090-348 | 5,038.03 |
| 200363 | ARBORTECH TREE CARE INC | Grounds - Tree care | 01-0000-0-0000-8200-5600-090-760 | 15,000.00 |
| 200001 | ARBORTECH TREE CARE INC | Broken concrete repair | 01-8150-0-0000-8110-5600-009-741 | 1,100.00 |
| 200077 | ART STONE/THE COMPETITOR | Dance Supplies - VAPA | 01-4128-0-1110-1000-4320-090-348 | 2,492.13 |
| 200336 | AT&T | AT&T Circuit charges ONLY | 01-0000-0-0000-7200-5910-090-760 | 85,000.00 |
| 200343 | AT&T | CALNET 3 charges only | 01-0000-0-0000-7200-5910-090-760 | 97,900.00 |
| 200343 | AT&T | CALNET 3 charges only | 01-6500-0-5770-2700-5910-090-245 | 300.00 |
| 200325 | ATKINSON ANDELSON LOYA RUUD | Legal services | 01-0000-0-0000-7300-5889-090-717 | 5,000.00 |
| 200020 | AVID TRANSLATION | Open PO - Translation Services | 01-0801-0-1110-1000-5899-025-123 | 1,535.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200328 | BANC OF AMERICA PUBLIC CAPITA | Repayment of loan | 01-0000-0-0000-9100-7438-090-739 | 83,290.50 |
| 200328 | BANC OF AMERICA PUBLIC CAPITA | Repayment of loan | 01-0000-0-0000-9100-7439-090-739 | 200,000.00 |
| 200307 | BARNES & NOBLE | Books | 01-0000-0-1110-1000-4310-033-070 | 149.15 |
| 200239 | BATTERY SYSTEMS INC | Open P.O. - Battery supplies | 01-8150-0-0000-8110-4320-090-741 | 3,000.00 |
| 200366 | BAY AREA NEWS GROUP | Open PO for advertising | 01-0000-0-0000-8200-5811-090-760 | 2,000.00 |
| 200184 | BAY CENTRAL PRINTING INC | Welcome Back Gift 2019-2020 | 01-9010-0-0000-2700-4320-090-356 | 1,488.70 |
| 200178 | BEE FREE | Pest ontrol/bees | 01-0000-0-0000-8200-5807-090-760 | 400.00 |
| 200296 | BLICK ART MATRLS - DICK | Art materials | 01-0000-0-1201-1000-4310-033-070 | 2,000.00 |
| 200029 | BLICK ART MATRLS - DICK | Art supplies | 01-0000-0-1201-1000-4320-032-070 | 343.85 |
| 200083 | BLICK ART MATRLS - DICK | Art Supplies - VAPA | 01-4128-0-1110-1000-4420-090-348 | 1,463.16 |
| 200358 | BLUE LINE TRANSFER | Open P. O. - Dump fees | 01-0000-0-0000-8200-5540-090-760 | 49,000.00 |
| 200052 | BMC SOFTWARE INC. | Track-It work order system renewal | 01-0000-0-0000-2424-5899-090-735 | 5,639.34 |
| 200080 | BRONSTEIN MUSIC | Open PO - Repairs | 01-0000-0-1110-1000-5600-025-070 | 3,950.00 |
| 200113 | BRONSTEIN MUSIC | Repairs for band Open PO 2019-2020 | 01-0000-0-9744-8400-5600-021-322 | 1,400.00 |
| 200040 | BRONSTEIN MUSIC | Repair of musical instruments | 01-0000-0-9744-8400-5600-032-322 | 1,000.00 |
| 200288 | BSN SPORTS INC | PE suppllies | 01-0000-0-1230-1000-4320-033-070 | 1,411.19 |
| 200247 | CA CHAMBER OF COMMERCE | CalChamber Online membership renewal | 01-0000-0-0000-7400-5300-090-715 | 199.50 |
| 200247 | CA CHAMBER OF COMMERCE | CalChamber Online membership renewal | 01-0000-0-0000-7490-5300-090-716 | 199.50 |
| 200242 | CA SCHOOL PERSONNEL COMM | CA School Personnel Commission | 01-0000-0-0000-7490-5300-090-716 | 700.00 |
| 200033 | CALIFORNIA SPORT DESIGN | PE uniforms | 01-9219-0-1230-1000-4320-032-356 | 8,000.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 01-0000-0-0000-8200-5530-090-760 | 360,000.00 |
| 200224 | CAL-LINE EQUIPMENT INC | Equipment parts | 01-8150-0-0000-8110-4320-090-741 | 1,500.00 |
| 200045 | CDW GOVERNMENT INC | Misc. tech supplies for repairs | 01-0000-0-0000-2424-4320-090-735 | 3,000.00 |
| 200010 | CDW GOVERNMENT INC | VMWare Server Renewal | 01-0000-0-0000-2424-5899-090-735 | 39,651.00 |
| 200236 | CDW GOVERNMENT INC | Personnel Commission laptops | 01-0000-0-0000-7490-4420-090-716 | 3,395.18 |
| 200103 | CDW GOVERNMENT INC | Art dept. - VAPA | 01-4128-0-1110-1000-4320-090-348 | 3,481.29 |
| 200258 | CDW GOVERNMENT INC | HP Streams for classrooms | 01-9010-0-1110-1000-4320-009-356 | 9,406.09 |
| 200248 | CENTER FOR EDUCATION & | Center of Education and Employment | 01-0000-0-0000-7400-5300-090-715 | 79.50 |
| 200248 | CENTER FOR EDUCATION & | Center of Education and Employment | 01-0000-0-0000-7490-5300-090-716 | 79.50 |
| 200333 | CITY OF DALY CITY | Open P.O. - Water and sewer charges | 01-0000-0-0000-8200-5530-090-760 | 14,000.00 |
| 200252 | CITY OF FOSTER CITY | Public Information Officer job ad | 01-0000-0-0000-7490-5811-090-716 | 500.00 |
| 200341 | CITY OF SAN BRUNO | Open P.O. for Water and sewer | 01-0000-0-0000-8200-5530-090-760 | 8,500.00 |
| 200332 | CITY OF SOUTH SAN FRANCISCO | Open P.O. - Water and sewer charges | 01-0000-0-0000-8200-5530-090-760 | 130,000.00 |
| 200231 | CLASSCRAFT STUDIOS INC | License agreement renewal 2019/2020 | 01-0801-0-1110-1000-5813-021-180 | 2,500.00 |
| 200297 | CLAY PLANET | Ceramic supplies | 01-0000-0-1207-1000-4310-033-070 | 3,000.00 |
| 200082 | CLAY PLANET | Art Supplies - VAPA | 01-4128-0-1110-1000-4420-090-348 | 4,677.76 |
| 200084 | CLAY PLANET | Ceramic Supplies - VAPA | 01-4128-0-1110-1000-4420-090-348 | 7,045.54 |
| 200241 | CODESP | CODESP | 01-0000-0-0000-7400-5300-090-715 | 1,100.00 |
| 200241 | CODESP | CODESP | 01-0000-0-0000-7490-5300-090-716 | 1,100.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200230 | COMMUTER CHECK SERVICES | Commuter checks | 01-0000-0-0000-0000-9322-000-000 | 18,500.00 |
| 200230 | COMMUTER CHECK SERVICES | Commuter checks | 01-0000-0-0000-7550-5920-090-718 | 810.00 |
| 200038 | CONTINENTAL ATHLETIC SUPPLY | Reconditioning of athletic uniforms | 01-0000-0-9744-8400-5600-032-322 | 10,000.00 |
| 200335 | CORODATA | Shredding services - district-wide | 01-0000-0-0000-8200-5899-090-760 | 6,870.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-3130-5889-090-503 | 500.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-7110-5889-090-713 | 12,000.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-7150-5889-090-714 | 13,000.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-7300-5889-090-717 | 5,000.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-7400-5889-090-715 | 5,000.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-0000-0-0000-7490-5889-090-716 | 5,000.00 |
| 200320 | COUNTY COUNSEL | Legal services | 01-6500-0-5770-1190-5889-090-245 | 62,000.00 |
| 200017 | CRYSTAL COMMUNICATIONS | Open PO - Radio Equipment | 01-0000-0-0000-2700-4320-025-070 | 975.00 |
| 200303 | CRYSTAL COMMUNICATIONS | Mobile radio | 01-0000-0-0000-8300-5600-033-070 | 500.00 |
| 200235 | CRYSTAL COMMUNICATIONS | Kenwood staff radios | 01-0000-0-1110-1000-4320-008-070 | 547.00 |
| 200232 | CURRICULUM ASSOCIATES INC. | Student books | 01-0000-0-1110-1000-4310-010-070 | 309.73 |
| 200323 | DANNIS WOLIVER KELLEY | Legal services | 01-0000-0-0000-7300-5889-090-717 | 7,500.00 |
| 200121 | DAN'S DRILLING & FENCING | Fencing | 01-0300-0-0000-8500-6275-002-851 | 1,280.00 |
| 200000 | DAN'S DRILLING & FENCING | Fencing | 01-0300-0-0000-8500-6275-010-851 | 6,740.00 |
| 200068 | DELL MARKETING LP | Desktop computer for admin | 01-0000-0-0000-2700-4420-032-070 | 857.74 |
| 200237 | DELL MARKETING LP | Dell laptop - principal | 01-0000-0-1110-1000-4420-033-070 | 1,470.39 |
| 200101 | DELL MARKETING LP | Chromebooks and charging cart | 01-0801-0-1110-1000-4320-032-180 | 10,219.53 |
| 200101 | DELL MARKETING LP | Chromebooks and charging cart | 01-0801-0-1110-1000-4420-032-180 | 901.31 |
| 200182 | DELL MARKETING LP | Chromebooks/carts | 01-3010-0-1110-1000-4320-022-301 | 31,385.61 |
| 200182 | DELL MARKETING LP | Chromebooks/carts | 01-3010-0-1110-1000-4420-022-301 | 1,920.63 |
| 200233 | DELL MARKETING LP | Chromebooks & cart | 01-9010-0-1110-1000-4320-006-356 | 7,077.91 |
| 200234 | DELL MARKETING LP | Chromebooks & cart | 01-9010-0-1110-1000-4320-006-356 | 7,077.91 |
| 200233 | DELL MARKETING LP | Chromebooks & cart | 01-9010-0-1110-1000-4420-006-356 | 878.00 |
| 200234 | DELL MARKETING LP | Chromebooks & cart | 01-9010-0-1110-1000-4420-006-356 | 878.00 |
| 200349 | DELTA BLUE GRASS | Open PO for Grounds supplies | 01-0000-0-0000-8200-4320-090-760 | 6,000.00 |
| 200163 | DISCOUNT SCHOOL SUPPLY | Paint | 01-0000-0-1110-1000-4320-008-070 | 987.76 |
| 200193 | EDMENTUM INC | Study Island | 01-3010-0-1110-1000-5899-008-301 | 6,646.00 |
| 200250 | EDUCATION WEEK | Education Week | 01-0000-0-0000-7400-4320-090-715 | 42.47 |
| 200250 | EDUCATION WEEK | Education Week | 01-0000-0-0000-7490-4320-090-716 | 42.47 |
| 200154 | EMC PUBLISHING INC | Approved textbooks, Spanish Wkbk | 01-0000-0-1110-1000-4100-090-317 | 6,888.21 |
| 200155 | EMC PUBLISHING INC | Approved textbooks, French/Spanish | 01-0000-0-1110-1000-4100-090-317 | 8,581.79 |
| 200004 | ESCOBAR PAINTING | Painting Services | 01-8150-0-0000-8110-5600-032-741 | 14,800.00 |
| 200223 | ETA HAND2MIND | VAPA Supplies | 01-4128-0-1110-1000-4320-090-348 | 120.73 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-3130-5889-090-503 | 5,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7110-5889-090-713 | 2,000.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7120-5889-090-715 | 10,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7120-5889-090-716 | 5,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7120-5891-090-715 | 10,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7120-5891-090-716 | 5,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7300-5889-090-717 | 2,100.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7400-5889-090-715 | 10,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-0000-0-0000-7490-5889-090-716 | 1,000.00 |
| 200319 | FAGEN FRIEDMAN & FULFROST | Legal services | 01-6500-0-5770-1190-5889-090-245 | 35,000.00 |
| 200076 | FLINN SCIENTIFIC INC. | Books | 01-9010-0-1110-1000-4320-090-360 | 291.98 |
| 200350 | FLYERS ENERGY LLC | Fuel & lubricant supplies | 01-0000-0-0000-8200-4320-090-760 | 75,000.00 |
| 200157 | FOLLETT SCHOOL SOLUTIONS | Approved textbook, Edge Wkbk | 01-0000-0-1110-1000-4100-090-317 | 484.33 |
| 200159 | FOLLETT SCHOOL SOLUTIONS | Approved textbooks, Chemistry | 01-0000-0-1110-1000-4100-090-317 | 842.88 |
| 200160 | FOLLETT SCHOOL SOLUTIONS | Approved textbook, Chemistry | 01-0000-0-1110-1000-4100-090-317 | 5,906.74 |
| 200199 | FOLLETT SCHOOL SOLUTIONS | Library books | 01-0000-0-1110-1000-4310-010-070 | 596.77 |
| 200199 | FOLLETT SCHOOL SOLUTIONS | Library books | 01-0000-0-1110-2421-4320-010-451 | 389.00 |
| 200016 | FRONTLINE TECHNOLOGIES INC | Frontline Time and Attendance | 01-0000-0-0000-7400-5813-090-715 | 18,884.66 |
| 200016 | FRONTLINE TECHNOLOGIES INC | Frontline Time and Attendance | 01-0000-0-0000-7490-5813-090-716 | 18,884.67 |
| 200197 | GOPHER SPORTS | Playground balls | 01-0000-0-1110-1000-4320-008-070 | 1,274.23 |
| 200015 | GOPHER SPORTS | PE Supplies | 01-9219-0-1230-1000-4320-032-356 | 4,000.00 |
| 200329 | GRAINGER (BRANCH 729) | Wareshouse supplies | 01-0000-0-0000-7540-4320-090-761 | 472.70 |
| 200329 | GRAINGER (BRANCH 729) | Wareshouse supplies | 01-0000-0-0000-7540-4420-090-761 | 770.46 |
| 200027 | GUITAR CENTER | Drama supplies | 01-0000-0-1208-1000-4320-032-070 | 32.76 |
| 200122 | GUITAR CENTER INC | Tuba, mouthpieces & harness | 01-4128-0-1110-1000-4320-090-348 | 789.33 |
| 200122 | GUITAR CENTER INC | Tuba, mouthpieces & harness | 01-4128-0-1110-1000-4420-090-348 | 3,606.25 |
| 200091 | HAZELDEN PUBLISHING | MOU w/SSFUSD and BARR Building | 01-0000-0-1110-1000-5899-090-401 | 30,335.00 |
| 200091 | HAZELDEN PUBLISHING | MOU w/SSFUSD and BARR Building | 01-0801-0-1110-1000-5899-033-180 | 14,000.00 |
| 200092 | HEALTH CONNECTED | Health Connected contract 2019 | 01-0000-0-0000-2700-5899-090-762 | 33,900.00 |
| 200058 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 13,569.20 |
| 200059 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 10,598.44 |
| 200060 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 8,579.69 |
| 200061 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 15,076.88 |
| 200062 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 14,574.32 |
| 200063 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 15,076.87 |
| 200064 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 13,066.63 |
| 200065 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 22,112.75 |
| 200066 | HEINEMANN | Heinemann F & P Benchmark | 01-0000-0-0000-3160-4320-090-414 | 13,066.63 |
| 200188 | HEINEMANN | Spiral book/publication | 01-0000-0-1110-1000-4320-021-070 | 214.41 |
| 200023 | HILLYARD INC | Custodial Supplies | 01-0000-0-0000-8200-4320-008-759 | 3,300.00 |
| 200024 | HILLYARD INC | Custodial supplies | 01-0000-0-0000-8200-4320-010-759 | 6,585.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200112 | HILLYARD INC | Janitorial products Open PO 2019/2020 | 01-0000-0-0000-8200-4320-021-759 | 7,500.00 |
| 200022 | HILLYARD INC | Open PO - Custodial supplies | 01-0000-0-0000-8200-4320-025-759 | 7,900.00 |
| 200036 | HILLYARD INC | Custodial supplies | 01-0000-0-0000-8200-4320-032-759 | 20,000.00 |
| 200301 | HILLYARD INC | Custodial supplies | 01-0000-0-0000-8200-4320-033-759 | 10,000.00 |
| 200355 | HILLYARD/SAN FRANCISCO | Open P. O. - Custodial supplies | 01-0000-0-0000-8200-4320-090-760 | 57,000.00 |
| 200035 | HODGE PRODUCTS INC | Locks for lockers | 01-9219-0-1230-1000-4320-032-356 | 3,000.00 |
| 200067 | HOUGHTON MIFFLIN HARCOURT | Summer P.D. training | 01-4128-0-1110-1000-5899-090-348 | 2,800.00 |
| 200220 | HULCE CONSULTING GROUP | Hulce Consulting Group | 01-0000-0-1110-1000-5801-090-192 | 225,720.00 |
| 200011 | IT MANAGEMENT CORP | VLAN Updates & Consulting Services | 01-0000-0-0000-2424-5803-090-735 | 58,946.00 |
| 200095 | IXL LEARNING | IXL | 01-0801-0-1110-1000-5899-010-180 | 5,206.00 |
| 200019 | J.W. PEPPER & SON INC | Open PO - Music Supplies | 01-0000-0-1110-1000-4320-025-070 | 985.00 |
| 200039 | J.W. PEPPER & SON INC | Music supplies | 01-9219-0-1215-1000-4320-032-356 | 2,000.00 |
| 200005 | JOHNSTONE-MCAULIFFE | Demo video arts room | 01-8150-0-0000-8110-5600-033-741 | 6,490.00 |
| 200294 | JOSTEN'S INC | Graduation supplies | 01-0000-0-0000-3900-4320-033-070 | 4,000.00 |
| 200014 | JOSTEN'S INC | Diplomas, Graduation Supplies | 01-9215-0-1110-1000-4320-032-356 | 1,500.00 |
| 200240 | KAMAN INDUSTRIAL TECHNOLOGIES | Open P.O. - Mechanical supplies | 01-8150-0-0000-8110-4320-090-741 | 3,500.00 |
| 200264 | KBA DOCUSYS INC | Ditrict-wide copiers maintenance agreement | 01-0000-0-1110-1000-5600-090-722 | 78,460.44 |
| 200266 | KBA DOCUSYS INC | B/W copies overage charge/Color copies cha | 01-0000-0-1110-1000-5600-090-722 | 28,250.00 |
| 200283 | KELLY PAPER | Warehouse inventory restock | 01-0000-0-0000-0000-9320-000-000 | 4,318.00 |
| 200221 | KELLY PAPER | Paper for Form 5 | 01-0000-0-0000-3130-4320-090-503 | 164.95 |
| 200201 | KELLY PAPER | Paper | 01-0000-0-1110-1000-4310-010-070 | 1,437.24 |
| 200139 | KELLY PAPER | Copy paper | 01-0000-0-1110-1000-4320-002-070 | 1,276.04 |
| 200021 | KELLY PAPER | Open PO - Copy Paper | 01-0000-0-1110-1000-4320-025-070 | 5,925.00 |
| 200028 | KELLY PAPER | Paper supplies for AV/Repo | 01-0000-0-1110-1000-4320-032-070 | 2,686.23 |
| 200037 | KELLY PAPER | Paper supplies | 01-0000-0-1110-1000-4320-032-070 | 12,000.00 |
| 200302 | KELLY PAPER | Copier paper | 01-0000-0-1110-1000-4320-033-070 | 9,614.10 |
| 200086 | KESSLER & SONS MUSIC INC | Band - VAPA | 01-4128-0-1110-1000-4420-090-348 | 3,859.66 |
| 200315 | MAIL FINANCE | Folding machine lease | 01-0000-0-0000-7550-5600-090-718 | 5,676.27 |
| 200316 | MAIL FINANCE | Postage machine Lease | 01-0000-0-0000-7550-5600-090-718 | 7,379.81 |
| 200345 | MAINTENANCE PARTNER LLC | Work Order program | 01-0000-0-0000-8200-5899-090-760 | 1,440.00 |
| 200356 | MAINTEX | Open P. O. - Custodial supplies | 01-0000-0-0000-0000-9330-000-000 | 20,000.00 |
| 200356 | MAINTEX | Open P. O. - Custodial supplies | 01-0000-0-0000-8200-4320-090-760 | 10,000.00 |
| 200150 | MCGRAW-HILL COMPANIES, THE | Approved Textbooks, Wonders TK | 01-0000-0-1110-1000-4100-090-317 | 1,043.06 |
| 200151 | MCGRAW-HILL COMPANIES, THE | Approved Textbooks, World Geography | 01-0000-0-1110-1000-4100-090-317 | 13,109.29 |
| 200156 | MCGRAW-HILL COMPANIES, THE | Approved textboks, Wonders, SPED | 01-0000-0-1110-1000-4100-090-317 | 1,074.05 |
| 200256 | MCGRAW-HILL COMPANIES, THE | Approved textbooks, IMPACT SS | 01-0000-0-1110-1000-4100-090-317 | 21,824.89 |
| 200117 | MCGRAW-HILL SCHOOL EDUCATION | ArtTalk, Fine Art transparencies | 01-4128-0-1110-1000-4320-090-348 | 1,586.66 |
| 200327 | MRC | Color/B&W copy charges | 01-0000-0-0000-7350-5600-090-717 | 500.00 |
| 200327 | MRC | Color/B&W copy charges | 01-0000-0-0000-7550-5600-090-718 | 24,000.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200324 | MRC SMART TECH SOLUTIONS | Staples for Xerox copiers | 01-0000-0-0000-7550-4320-090-718 | 1,000.00 |
| 200265 | MRC SMART TECH SOLUTIONS | Copier equipment return | 01-0000-0-1110-1000-5600-090-722 | 13,000.00 |
| 200183 | MUSIC THEATRE INTERNATIONAL | Drama musicals | 01-9219-0-1208-1000-5899-032-356 | 3,500.00 |
| 200185 | MYSTERY SCIENCE INC. | Mystery Science subscription | 01-0000-0-1110-1000-5300-010-070 | 999.00 |
| 200194 | MYSTERY SCIENCE INC. | Mystery Science, online program | 01-0801-0-1110-1000-5300-008-180 | 999.00 |
| 200171 | MYSTERY SCIENCE INC. | Mystery Science-School Memebership | 01-3010-0-1110-1000-5300-007-301 | 499.99 |
| 200118 | NASCO | Utility carts & lightpads | 01-4128-0-1110-1000-4320-090-348 | 1,105.24 |
| 200222 | NASCO | VAPA Supplies | 01-4128-0-1110-1000-4320-090-348 | 656.25 |
| 200295 | NASCO MODESTO | Art supplies | 01-0000-0-1201-1000-4310-033-070 | 4,500.00 |
| 200081 | NASCO MODESTO | Art Supplies - VAPA | 01-4128-0-1110-1000-4320-090-348 | 593.97 |
| 200326 | NEOPOST USA INC. | Postage machine ink | 01-0000-0-0000-7550-4320-090-718 | 1,000.00 |
| 200226 | OCCUPATIONAL HEALTH CENTERS | TB and Hep B vaccinations for employees | 01-0000-0-0000-7400-5899-090-715 | 500.00 |
| 200226 | OCCUPATIONAL HEALTH CENTERS | TB and Hep B vaccinations for employees | 01-0000-0-0000-7490-5899-090-716 | 500.00 |
| 200046 | OFFICE DEPOT/BUSINESS SERVICE | IT office supplies | 01-0000-0-0000-2424-4320-090-735 | 4,000.00 |
| 200125 | OFFICE DEPOT/BUSINESS SERVICE | Magazine displays | 01-0000-0-0000-2700-4320-025-070 | 331.64 |
| 200202 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for the general office | 01-0000-0-0000-2700-4320-032-070 | 1,196.57 |
| 200128 | OFFICE DEPOT/BUSINESS SERVICE | Supplies | 01-0000-0-0000-3110-4320-022-070 | 1,291.33 |
| 200048 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies | 01-0000-0-0000-7150-4320-090-714 | 143.29 |
| 200133 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies | 01-0000-0-0000-7340-4320-090-717 | 760.36 |
| 200133 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies | 01-0000-0-0000-7350-4320-090-717 | 272.43 |
| 200051 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies for HR | 01-0000-0-0000-7400-4320-090-715 | 59.74 |
| 200051 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies for HR | 01-0000-0-0000-7400-4320-090-716 | 59.82 |
| 200261 | OFFICE DEPOT/BUSINESS SERVICE | Office supplies | 01-0000-0-0000-8200-4320-090-760 | 151.46 |
| 200096 | OFFICE DEPOT/BUSINESS SERVICE | Office/school supplies | 01-0000-0-1110-1000-4310-010-070 | 9,055.50 |
| 200089 | OFFICE DEPOT/BUSINESS SERVICE | School supplies - paints | 01-0000-0-1110-1000-4320-006-070 | 123.47 |
| 200090 | OFFICE DEPOT/BUSINESS SERVICE | School supplies - paints | 01-0000-0-1110-1000-4320-006-070 | 111.12 |
| 200120 | OFFICE DEPOT/BUSINESS SERVICE | School supplies | 01-0000-0-1110-1000-4320-006-070 | 1,633.61 |
| 200135 | OFFICE DEPOT/BUSINESS SERVICE | School supplies | 01-0000-0-1110-1000-4320-006-070 | 519.55 |
| 200136 | OFFICE DEPOT/BUSINESS SERVICE | School supplies | 01-0000-0-1110-1000-4320-006-070 | 2,923.74 |
| 200110 | OFFICE DEPOT/BUSINESS SERVICE | Beginning year supplies | 01-0000-0-1110-1000-4320-008-070 | 2,164.83 |
| 200111 | OFFICE DEPOT/BUSINESS SERVICE | Beginning year supplies | 01-0000-0-1110-1000-4320-008-070 | 467.97 |
| 200114 | OFFICE DEPOT/BUSINESS SERVICE | Rolled color paper | 01-0000-0-1110-1000-4320-008-070 | 839.06 |
| 200115 | OFFICE DEPOT/BUSINESS SERVICE | Construction paper | 01-0000-0-1110-1000-4320-008-070 | 1,168.01 |
| 200164 | OFFICE DEPOT/BUSINESS SERVICE | Crayons | 01-0000-0-1110-1000-4320-008-070 | 196.18 |
| 200126 | OFFICE DEPOT/BUSINESS SERVICE | Toner cartridges | 01-0000-0-1110-1000-4320-025-070 | 1,208.29 |
| 200134 | OFFICE DEPOT/BUSINESS SERVICE | Initial supply order 2019-2020 | 01-0000-0-1110-1000-4320-025-070 | 4,017.62 |
| 200105 | OFFICE DEPOT/BUSINESS SERVICE | Toners for computer lab | 01-0000-0-1110-1000-4320-032-070 | 616.12 |
| 200331 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for CTE and English | 01-0000-0-1110-1000-4320-032-070 | 160.81 |
| 200285 | OFFICE DEPOT/BUSINESS SERVICE | Yearbook standard supplies | 01-0000-0-1110-1000-4320-033-070 | 59.21 |

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| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200289 | OFFICE DEPOT/BUSINESS SERVICE | Folklorico standard supplies | 01-0000-0-1110-1000-4320-033-070 | 499.01 |
| 200290 | OFFICE DEPOT/BUSINESS SERVICE | Social Science standard supplies | 01-0000-0-1110-1000-4320-033-070 | 217.02 |
| 200308 | OFFICE DEPOT/BUSINESS SERVICE | Administrative office supplies | 01-0000-0-1110-1000-4320-033-070 | 2,352.18 |
| 200309 | OFFICE DEPOT/BUSINESS SERVICE | Reprographics supplies | 01-0000-0-1110-1000-4320-033-070 | 490.88 |
| 200284 | OFFICE DEPOT/BUSINESS SERVICE | Art standard supplies | 01-0000-0-1201-1000-4320-033-070 | 602.31 |
| 200109 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for Drama | 01-0000-0-1208-1000-4320-032-070 | 214.50 |
| 200124 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for English | 01-0000-0-1214-1000-4320-032-070 | 1,243.70 |
| 200331 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for CTE and English | 01-0000-0-1214-1000-4320-032-070 | 18.98 |
| 200287 | OFFICE DEPOT/BUSINESS SERVICE | Performing Arts standard supplies | 01-0000-0-1215-1000-4320-033-070 | 449.15 |
| 200108 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for World Language | 01-0000-0-1216-1000-4320-032-070 | 550.47 |
| 200292 | OFFICE DEPOT/BUSINESS SERVICE | World Language standard supplies | 01-0000-0-1216-1000-4320-033-070 | 309.32 |
| 200286 | OFFICE DEPOT/BUSINESS SERVICE | Mathematics standards supplies | 01-0000-0-1225-1000-4320-033-070 | 574.74 |
| 200107 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for Student Services | 01-0000-0-1228-1000-4320-032-070 | 12.22 |
| 200293 | OFFICE DEPOT/BUSINESS SERVICE | Science standard supplies | 01-0000-0-1235-1000-4320-033-070 | 56.48 |
| 200104 | OFFICE DEPOT/BUSINESS SERVICE | Social science supplies | 01-0000-0-1236-1000-4320-032-070 | 80.86 |
| 200291 | OFFICE DEPOT/BUSINESS SERVICE | SPED standard supplies | 01-0000-0-1237-1000-4320-033-070 | 1,889.32 |
| 200174 | OFFICE DEPOT/BUSINESS SERVICE | ELA supplies 1 | 01-0801-0-1110-1000-4310-022-180 | 1,322.65 |
| 200176 | OFFICE DEPOT/BUSINESS SERVICE | ELD | 01-0801-0-1110-1000-4310-022-180 | 641.94 |
| 200179 | OFFICE DEPOT/BUSINESS SERVICE | Supplies | 01-0801-0-1110-1000-4310-022-180 | 1,581.85 |
| 200170 | OFFICE DEPOT/BUSINESS SERVICE | Counseling | 01-0801-0-1110-1000-4320-022-180 | 521.42 |
| 200107 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for Student Services | 01-9207-0-0000-2700-4320-032-356 | 1,922.68 |
| 200106 | OFFICE DEPOT/BUSINESS SERVICE | Supplies for testing | 01-9218-0-1110-1000-4320-032-356 | 631.90 |
| 200262 | OFFICE TEAM | Open P.O. for temporary staffing | 01-0000-0-0000-7300-5899-090-717 | 10,000.00 |
| 200098 | OKAPI EDUCATIONAL PUBLISHING | Leveled Reading book program | 01-3010-0-1110-1000-4320-008-301 | 3,993.57 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 01-0000-0-0000-8200-5510-090-760 | 550,000.00 |
| 200357 | PACIFIC NURSERIES | Open P. O. - Custodial supplies | 01-0000-0-0000-8200-4320-090-760 | 2,000.00 |
| 200043 | PAPER & INK | Office letterhead and business cards | 01-0000-0-0000-2700-5810-032-070 | 1,500.00 |
| 200180 | PATTERSON LIFT TRUCKS INC. | Forklift rentals, service & parts | 01-8150-0-0000-8110-4320-090-741 | 1,500.00 |
| 200140 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 5,078.00 |
| 200141 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 9,666.95 |
| 200142 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 8,366.24 |
| 200146 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 745.68 |
| 200147 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 5,237.84 |
| 200148 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 7,870.63 |
| 200153 | PEARSON EDUCATION | Approved textbooks, Social Studies | 01-0000-0-1110-1000-4100-090-317 | 7,609.05 |
| 200088 | PENINSULA ATHLETIC LEAGUE | 2019-20 PAL Memberships | 01-0000-0-0000-3900-5300-090-323 | 21,866.77 |
| 200053 | PERSONNEL CONCEPTS | Laminated labor law posters | 01-0000-0-0000-7400-4320-090-715 | 481.40 |
| 200053 | PERSONNEL CONCEPTS | Laminated labor law posters | 01-0000-0-0000-7400-4320-090-716 | 481.40 |
| 200026 | PIONEER DRAMA SERVICE | Drama supplies | 01-0000-0-1208-1000-4320-032-070 | 284.71 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200191 | POSITIVE PROMOTIONS | Memo clips | 01-0000-0-1110-1000-4320-008-070 | 180.03 |
| 200049 | POSITIVE PROMOTIONS | 2019-2020 Welcome Back Gift | 01-9010-0-0000-2700-4320-090-356 | 1,806.95 |
| 200165 | PREMIER AGENDAS INC | Student planners | 01-3010-0-1110-1000-4320-008-301 | 1,311.73 |
| 200305 | PSAT/NMSQT | PSAT 8/9 & NMSQT | 01-9114-0-1110-1000-4320-033-356 | 6,500.00 |
| 200042 | PSAT/NMSQT | PSAT/NMSQT test fees | 01-9218-0-1110-1000-4320-032-356 | 2,000.00 |
| 200094 | READ NATURALLY INC | Read Naturally | 01-0801-0-1110-1000-5899-010-180 | 805.00 |
| 200257 | READY REFRESH BY NESTLE | Water supply for the general office | 01-0000-0-0000-2700-4322-032-070 | 2,500.00 |
| 200298 | READY REFRESH BY NESTLE | Arrowhead water cooler | 01-9010-0-1110-1000-4322-033-356 | 650.00 |
| 200099 | REALLY GOOD STUFF | Writing journals for 1st grade | 01-3010-0-1110-1000-4320-008-301 | 147.89 |
| 200100 | REALLY GOOD STUFF | Writing journals for 2nd Grade | 01-3010-0-1110-1000-4320-008-301 | 99.57 |
| 200348 | RICE TRUCKING - SOIL FARM | Field maintenance supplies | 01-0000-0-0000-8200-4320-090-760 | 8,000.00 |
| 200362 | RJMS CORP DBA/ TOYATA MATERIA | Supplies for El Camino electric vehicle | 01-0000-0-0000-8200-4320-090-760 | 500.00 |
| 200362 | RJMS CORP DBA/ TOYATA MATERIA | Supplies for El Camino electric vehicle | 01-0000-0-0000-8200-5600-090-760 | 1,000.00 |
| 200078 | RYDIN DECAL | Student parking tags | 01-9207-0-1110-1000-4320-032-356 | 568.24 |
| 200359 | SAFETY-KLEEN CORP | Open P. O., Solvent tank services | 01-0000-0-0000-8200-5860-090-760 | 5,000.00 |
| 200013 | SAFEWAY INC. | Supplies for Home Economics Class | 01-0000-0-1219-1000-4320-032-070 | 8,500.00 |
| 200243 | SAN JOAQUIN COE | ED-Join services | 01-0000-0-0000-7400-5899-090-715 | 626.17 |
| 200243 | SAN JOAQUIN COE | ED-Join services | 01-0000-0-0000-7490-5899-090-716 | 626.18 |
| 200364 | SAN MATEO COUNTY | Environmental Health Fees | 01-0000-0-0000-8200-5899-090-760 | 7,000.00 |
| 200317 | SAN MATEO COUNTY OFFICE | Travel and conference workshops | 01-0000-0-0000-2700-5210-090-717 | 10,000.00 |
| 200093 | SAN MATEO COUNTY OFFICE | 19-20 Teacher Induction agreement | 01-0000-0-0000-3900-5899-090-340 | 40,000.00 |
| 200300 | SAN MATEO UNION HIGH DISTRICT | Transportation - Open PO | 01-0000-0-0000-3900-5821-033-322 | 12,500.00 |
| 200031 | SCANTRON CORPORATION | Scantron & ballot forms for AV | 01-0000-0-1110-1000-4320-032-070 | 3,367.88 |
| 200196 | SCHOLASTIC CLASSROOM MAGAZINE | Scholastic Classroom magazine | 01-3010-0-1110-1000-4320-008-301 | 3,112.47 |
| 200190 | SCHOLASTIC INC | Scholastic News | 01-0000-0-1110-1000-4310-010-070 | 1,601.65 |
| 200200 | SCHOLASTIC INC | Scholastic Classroom magazines | 01-0000-0-1110-1000-4320-025-070 | 2,113.76 |
| 200299 | SCHOOL DATEBOOKS | Student planners | 01-0000-0-1110-1000-4320-033-070 | 1,056.20 |
| 200173 | SCHOOL DATEBOOKS | Student datebooks | 01-0801-0-1110-1000-4320-009-180 | 642.26 |
| 200169 | SCHOOL DATEBOOKS | Planners 2019-2020 | 01-3010-0-1110-1000-4310-022-301 | 3,774.12 |
| 200249 | SCHOOL HOUSE GROCERY | Lunches for Public Information | 01-0000-0-0000-7490-4322-090-716 | 20.85 |
| 200030 | SCHOOL OUTFITTERS | Classroom desks and tables | 01-0801-0-1110-1000-4320-032-180 | 7,358.21 |
| 200346 | SCHOOL SAFETY SOLUTIONS | Open P.O. Hazardous waste removal | 01-0000-0-0000-8200-5860-090-760 | 45,000.00 |
| 200318 | SCHOOL SERVICES OF CALIFORNIA | Travel and conference | 01-0000-0-0000-7300-5210-090-717 | 2,000.00 |
| 200314 | SCHOOL SERVICES OF CALIFORNIA | Fiscal Budget Services | 01-0000-0-0000-7350-5899-090-717 | 3,660.00 |
| 200034 | SCHOOL SPECIALTY | Supplies for the general office | 01-0000-0-0000-2700-4320-032-070 | 256.75 |
| 200069 | SCHOOL SPECIALTY | SPIRE reading intervention materials | 01-0000-0-0000-2700-4320-090-762 | 43,374.13 |
| 200143 | SCHOOL SPECIALTY | School/office supplies | 01-0000-0-1110-1000-4310-010-070 | 512.06 |
| 200189 | SCHOOL SPECIALTY | Balls | 01-0000-0-1110-1000-4310-010-070 | 153.54 |
| 200025 | SCHOOL SPECIALTY | Filing cabinet | 01-0000-0-1110-1000-4320-008-070 | 132.27 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200198 | SCHOOL SPECIALTY | Color tissue | 01-0000-0-1110-1000-4320-008-070 | 84.87 |
| 200123 | SCHOOL-TECH INC | Wand type stop signs | 01-0000-0-0000-2700-4320-025-070 | 45.35 |
| 200055 | SERVICE PRESS INC. | Business cards | 01-0000-0-0000-2424-5810-090-735 | 59.39 |
| 200225 | SERVICE PRESS INC. | Window envelopes | 01-0000-0-0000-3130-5810-090-503 | 121.95 |
| 200175 | SERVICE PRESS INC. | Envelopes for CAASPP mailings | 01-0000-0-0000-3160-5810-090-414 | 660.36 |
| 200102 | SERVICE PRESS INC. | Business services envelopes | 01-0000-0-0000-7350-5810-090-717 | 323.81 |
| 200054 | SERVICE PRESS INC. | Window envelopes - HR | 01-0000-0-0000-7400-4320-090-715 | 46.98 |
| 200054 | SERVICE PRESS INC. | Window envelopes - HR | 01-0000-0-0000-7490-4320-090-716 | 46.98 |
| 200145 | SERVICE PRESS INC. | School/office envelopes | 01-0000-0-1110-1000-4310-010-070 | 215.41 |
| 200306 | SERVICE PRESS INC. | Business cards | 01-0000-0-1110-1000-5810-033-070 | 158.17 |
| 200311 | SERVICE PRESS INC. | Envelopes | 01-0000-0-1110-1000-5810-033-070 | 1,076.11 |
| 200267 | SHIEH, CYNTHIA | Consultant for business operations | 01-0000-0-0000-7300-5801-090-717 | 20,700.00 |
| 200012 | SKYLINE COLLEGE | Joan Bissen Memorial Scholarship recipient | 01-9220-0-1110-1000-5899-032-356 | 1,000.00 |
| 200365 | SONITROL/PACIFIC WEST SECURIT | Open P.O. - Cost of repairing alarm systems | 01-8150-0-0000-8300-5600-090-129 | 2,000.00 |
| 200353 | SONITROL/PACIFIC WEST SECURIT | Open P. O. -Cost of monitoring alarm system | 01-8150-0-0000-8300-5806-090-129 | 95,160.00 |
| 200361 | SOUTH SAN FRANCISCO SCAVENGER | Open P. O., Garbage pick-up | 01-0000-0-0000-8200-5540-090-760 | 75,000.00 |
| 200144 | SOUTHWEST SCHOOL & OFFICE | School/office supplies | 01-0000-0-1110-1000-4310-010-070 | 978.23 |
| 200152 | SOUTHWEST SCHOOL & OFFICE | School supplies | 01-0000-0-1110-1000-4310-010-070 | 758.59 |
| 200244 | SPCA/NC | SPCA/NC | 01-0000-0-0000-7490-5300-090-716 | 95.00 |
| 200251 | SPORTSNET INC. | Athlete Management System 12 months | 01-0000-0-0000-7400-5899-090-715 | 1,775.00 |
| 200251 | SPORTSNET INC. | Athlete Management System 12 months | 01-0000-0-1110-1000-5899-032-070 | 887.50 |
| 200251 | SPORTSNET INC. | Athlete Management System 12 months | 01-0000-0-1110-1000-5899-033-070 | 887.50 |
| 200310 | SPOTLIGHT IMPRESSIONS | Nameplates | 01-0000-0-1110-1000-4320-033-070 | 46.21 |
| 200360 | SPRINT PCS | Open P. O., Cell phones for Facilities | 01-0000-0-0000-7200-5910-090-760 | 5,000.00 |
| 200347 | STERICYCLE ENVIRONMENTAL | Open P.O. Hazardous waste removal | 01-0000-0-0000-8200-5860-090-760 | 30,000.00 |
| 200018 | STEVE WEISS MUSIC | Open PO - Music Supplies | 01-0000-0-1110-1000-4320-025-322 | 590.00 |
| 200116 | STEVE WEISS MUSIC | Granite blocks, snare drum, mallets & bell kit | 01-4128-0-1110-1000-4320-090-348 | 788.02 |
| 200116 | STEVE WEISS MUSIC | Granite blocks, snare drum, mallets & bell kit | 01-4128-0-1110-1000-4420-090-348 | 522.35 |
| 200166 | STUDIES WEEKLY | Studies Weekly | 01-3010-0-1110-1000-4320-008-301 | 1,003.39 |
| 200158 | SUPERIOR TEXT | Approved textbooks, Edge Wkbk | 01-0000-0-1110-1000-4100-090-317 | 1,631.99 |
| 200032 | TOUCHLINE SOFTWARE INC. | Quick permit software renewal | 01-0000-0-1110-1000-5813-032-322 | 345.00 |
| 200050 | UC REGENTS | 2019 Tenerowicz Scholarhip recipient | 01-9214-0-1110-1000-5899-032-356 | 2,000.00 |
| 200354 | UNITED SITE SERVICES OF | Rental of portable toilets as needed | 01-0000-0-0000-8200-5600-090-760 | 30,000.00 |
| 200313 | UNITED STATES POSTAL SERVICE | U.S. Mail postage | 01-0000-0-0000-7550-5920-090-718 | 44,000.00 |
| 200260 | UPS STORE | Live Scan service | 01-0000-0-0000-7400-5840-090-715 | 5,000.00 |
| 200260 | UPS STORE | Live Scan service | 01-0000-0-0000-7490-5841-090-716 | 5,000.00 |
| 200337 | VAVRINEK TRINE DAY & CO. | Audit services | 01-0000-0-0000-7190-5887-090-717 | 45,000.00 |
| 200263 | WELLS FARGO VENDOR FIN SERV | District-wide copiers lease | 01-0000-0-1110-1000-5600-090-722 | 81,146.40 |
| 200351 | WEST COAST SAND & GRAVEL | Grounds supplies | 01-0000-0-0000-8200-4320-090-760 | 6,000.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200334 | WESTBOROUGH WATER DISTRICT | Open P.O. - Water and sewer charges | 01-0000-0-0000-8200-5530-090-760 | 25,000.00 |
| 200186 | WOODWIND & BRASSWIND | Band Dept. - VAPA | 01-4128-0-1110-1000-4320-090-348 | 3,104.50 |
| 200087 | WOODWIND & BRASSWIND | Band - VAPA | 01-4128-0-1110-1000-4420-090-348 | 3,641.22 |
| 200186 | WOODWIND & BRASSWIND | Band Dept. - VAPA | 01-4128-0-1110-1000-4420-090-348 | 3,380.30 |
| 200312 | XEROX FINANCIAL SERVICES | Xerox lease - Business Services | 01-0000-0-0000-7350-5600-090-717 | 259.05 |
| 200322 | XEROX FINANCIAL SERVICES | MRC/Xerox lease for copiers | 01-0000-0-0000-7550-5600-090-718 | 5,822.98 |
| 200195 | YOGAOUTLET.COM | Yoga mats | 01-0801-0-1110-1000-4320-008-180 | 253.19 |
| | **TOTAL FUND 01** | | | **4,205,856.12** |
| 200343 | AT&T | CALNET 3 charges only | 11-0000-0-4110-2700-5910-041-480 | 1,200.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 11-0000-0-0000-8200-5530-041-760 | 18,500.00 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 11-0000-0-0000-8200-5510-041-760 | 25,000.00 |
| | **TOTAL FUND 11** | | | **44,700.00** |
| 200343 | AT&T | CALNET 3 charges only | 12-6105-0-8510-2700-5910-045-830 | 1,600.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 12-6105-0-8510-8200-5530-045-830 | 650.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 12-6105-0-8535-8200-5530-045-835 | 900.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 12-9010-0-8533-8200-5530-045-833 | 900.00 |
| 200344 | CALIFORNIA WATER SERVICE | Open P.O for Water and Sewer | 12-9046-0-8530-8200-5530-045-846 | 350.00 |
| 200130 | CDW GOVERNMENT INC | DVR player for DEDAP classroom | 12-9010-0-8530-1000-4320-006-832 | 88.73 |
| 200203 | DAVID GRANT INC. | NoHo Care Annual User Support | 12-6105-0-8510-1000-5813-045-830 | 675.00 |
| 200203 | DAVID GRANT INC. | NoHo Care Annual User Support | 12-9302-0-8510-1000-5813-045-LIF | 675.00 |
| 200072 | DEPARTMENT OF SOCIAL SERVICES | Licensing fee for Children Center | 12-6105-0-8510-1000-5899-045-835 | 484.00 |
| 200072 | DEPARTMENT OF SOCIAL SERVICES | Licensing fee for Children Center | 12-9010-0-8533-1000-5899-045-833 | 484.00 |
| 200073 | FIRST STUDENT | Transportation costs for PIP field trips | 12-6105-0-8535-1000-5821-045-835 | 3,300.00 |
| 200073 | FIRST STUDENT | Transportation costs for PIP field trips | 12-9033-0-8533-1000-5821-045-836 | 3,400.00 |
| 200073 | FIRST STUDENT | Transportation costs for PIP field trips | 12-9302-0-8510-1000-5821-045-LIF | 3,300.00 |
| 200074 | HILLYARD INC | Custodial supplies 2019-2020 | 12-6105-0-8510-8200-4320-045-830 | 625.00 |
| 200074 | HILLYARD INC | Custodial supplies 2019-2020 | 12-6105-0-8535-8200-4320-045-835 | 625.00 |
| 200074 | HILLYARD INC | Custodial supplies 2019-2020 | 12-9010-0-8533-1000-4320-045-833 | 625.00 |
| 200074 | HILLYARD INC | Custodial supplies 2019-2020 | 12-9302-0-8510-8200-4320-045-LIF | 625.00 |
| 200187 | OFFICE DEPOT/BUSINESS SERVICE | Classroom supplies | 12-9010-0-8530-1000-4320-002-832 | 64.59 |
| 200071 | OFFICE DEPOT/BUSINESS SERVICE | Supplies | 12-9033-0-8533-1000-4320-045-836 | 153.84 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 12-6105-0-8510-8200-5510-045-830 | 4,200.00 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 12-6105-0-8535-8200-5510-045-835 | 6,000.00 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 12-9010-0-8533-8200-5510-045-833 | 6,000.00 |
| 200342 | P G & E | Open P.O. for Gas and Electric | 12-9046-0-8530-8200-5510-045-846 | 3,000.00 |
| 200129 | SAFEWAY INC. | Open PO to Safeway/Pak n Save | 12-6105-0-8535-1000-4320-045-835 | 187.50 |
| 200129 | SAFEWAY INC. | Open PO to Safeway/Pak n Save | 12-9010-0-8533-1000-4320-045-833 | 187.50 |
| 200129 | SAFEWAY INC. | Open PO to Safeway/Pak n Save | 12-9033-0-8533-1000-4320-045-836 | 375.00 |
| 200070 | SERVICE PRESS INC. | Business envelopes | 12-9010-0-8530-1000-5810-045-832 | 138.37 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200172 | SERVICE PRESS INC. | Business cards | 12-9302-0-8510-1000-5810-005-LIF | 59.39 |
| | **TOTAL FUND 12** | | | **39,672.92** |
| 200204 | ADVANCED INTEGRATED PEST | Pest Control services | 13-5310-0-0000-3700-5807-090-820 | 5,700.00 |
| 200205 | AT&T | Telephone | 13-5310-0-0000-3700-5910-090-820 | 500.00 |
| 200212 | BAY AREA NEWS GROUP | Misc. services | 13-5310-0-0000-3700-5811-090-820 | 800.00 |
| 200219 | BAY CITIES PRODUCE | Fresh produce - Open PO | 13-5310-0-0000-3700-4700-090-820 | 130,000.00 |
| 200213 | CSNA (CA SCHOOL NUTRI. ASSOC. | Membership dues | 13-5310-0-0000-3700-5300-090-820 | 350.00 |
| 200255 | DANIELSEN COMPANY | Food products | 13-5310-0-0000-3700-4700-090-820 | 200,000.00 |
| 200209 | EAST BAY RESTAURANT SUPPLY | Equipment purchases | 13-5310-0-0000-3700-4340-090-820 | 1,000.00 |
| 200207 | ECOLAB EQUIPMENT CARE | Equipment repair services | 13-5310-0-0000-3700-5600-090-820 | 500.00 |
| 200210 | GOLD STAR FOODS | Food and supply products | 13-5310-0-0000-3700-4700-090-820 | 350,000.00 |
| 200227 | IMAGE ONE CORPORATION | Paper meal applications | 13-5310-0-0000-3700-5810-090-820 | 1,578.90 |
| 200229 | IMAGE ONE CORPORATION | Meal applications / Rocketscan | 13-5310-0-0000-3700-5813-090-820 | 1,485.26 |
| 200227 | IMAGE ONE CORPORATION | Paper meal applications | 13-5310-0-0000-3700-5899-090-820 | 378.94 |
| 200216 | ISITE SOFTWARE | Maintenance service | 13-5310-0-0000-3700-5813-090-820 | 1,000.00 |
| 200254 | NUTRIKIDS- HEARTLAND PYMT | Nutrikids annual subscription | 13-5310-0-0000-3700-5813-090-820 | 1,300.00 |
| 200206 | OFFICE DEPOT/BUSINESS SERVICE | Food service support supplies | 13-5310-0-0000-3700-4320-090-820 | 6,585.00 |
| 200215 | P & R PAPER SUPPLY CO | Food service paper products | 13-5310-0-0000-3700-4340-090-820 | 45,000.00 |
| 200217 | PRODUCERS DAIRY | Food products | 13-5310-0-0000-3700-4700-090-820 | 125,000.00 |
| 200208 | SAN MATEO COUNTY ENVIRONMENTA | Misc. services | 13-5310-0-0000-3700-5899-090-820 | 8,000.00 |
| 200211 | SEAL PACK EQUIPMENT COMPANY | Equipment repair | 13-5310-0-0000-3700-5600-090-820 | 1,000.00 |
| 200075 | SERVICE PRESS INC. | Window envelopes #10 NS | 13-5310-0-0000-3700-5810-090-820 | 401.81 |
| 200214 | SNA | Membership dues | 13-5310-0-0000-3700-5300-090-820 | 200.00 |
| 200218 | THE BONAMI BAKING COMPANY | Bread products | 13-5310-0-0000-3700-4700-090-820 | 3,000.00 |
| 200228 | TITAN SCHOOL SOLUTIONS INC | TITAN annual subscription | 13-5310-0-0000-3700-5813-090-820 | 18,258.24 |
| | **TOTAL FUND 13** | | | **902,038.15** |
| 200181 | ARBORTECH TREE CARE INC | Tree removal | 14-0000-0-0000-8110-5899-013-741 | 5,800.00 |
| 200131 | ARBORTECH TREE CARE INC | Tree removal | 14-0000-0-0000-8110-5899-022-741 | 6,200.00 |
| 200132 | ARBORTECH TREE CARE INC | Tree removal | 14-0000-0-0000-8110-5899-090-741 | 10,300.00 |
| 200367 | BUILD GLASS COMPANY | Glass company | 14-0000-0-0000-8110-5600-032-741 | 9,325.00 |
| 200167 | MIRACLE PLAYSYSTEMS INC. | Playground equipment | 14-0000-0-0000-8110-5600-090-741 | 1,610.45 |
| 200009 | STEWART SIGNS | Marquee | 14-0000-0-0000-8500-6410-013-965 | 11,170.99 |
| 200008 | STEWART SIGNS | Marquee | 14-0000-0-0000-8500-6410-032-965 | 17,466.71 |
| | **TOTAL FUND 14** | | | **61,873.15** |
| 200137 | CUMMING CONSTRUCTION | Project construction management | 40-9010-0-0000-8500-6270-008-981 | 24,938.75 |
| 200137 | CUMMING CONSTRUCTION | Project construction management | 40-9010-0-0000-8500-6272-002-960 | 24,938.75 |
| 200137 | CUMMING CONSTRUCTION | Project construction management | 40-9010-0-0000-8500-6272-032-960 | 24,938.75 |
| 200137 | CUMMING CONSTRUCTION | Project construction management | 40-9010-0-0000-8500-6272-033-960 | 24,938.75 |
| 200138 | CWS CONSTRUCTION GROUP INC. | Martin ES modernization project | 40-9010-0-0000-8500-6270-008-981 | 5,497,000.00 |

## PURCHASE ORDER LISTING - July 1, 2019 to July 31, 2019

| PO | VENDOR NAME | DESCRIPTION | ACCOUNT | AMOUNT |
|---|---|---|---|---|
| 200339 | UNITED SITE SERVICES OF | Temporary fencing at Foxridge | 40-9010-0-0000-8110-5600-090-902 | 1,254.60 |
| | **TOTAL FUND 40** | | | **5,598,009.60** |
| 200057 | CHICO STATE UNIVERSITY | 2019 Dr. Nadeau Scholarship recipient | 73-0000-0-9000-3900-5880-032-717 | 2,400.00 |
| | **TOTAL FUND 73** | | | **2,400.00** |
| | **TOTAL # OF PURCHASE ORDERS** | **367** | **TOTAL P.O. AMOUNT** | **10,854,549.94** |
| **PURCHASE ORDERS BY FUND:** | | | | |
| 1 | GENERAL FUND | $ 4,205,856.12 | | |
| 11 | ADULT EDUCATION FUND | $ 44,700.00 | | |
| 12 | CHILD DEVELOPMENT FUND | $ 39,672.92 | | |
| 13 | FOOD SERVICE | $ 902,038.15 | | |
| 14 | DEFERRED MAINTENANCE | $ 61,873.15 | | |
| 21 | BUILDING (BOND) | | | |
| 25 | CAPITAL FACILITIES | | | |
| 35 | MODERNIZATION FUND | | | |
| 40 | SPECIAL RESERVE | $ 5,598,009.60 | | |
| 73 | FOUNDATION TRUST FUND | | | |
| | **TOTAL PUCHASE ORDERS** | **$ 10,852,149.94** | | |
| | | | | |
| **CHANGE ORDERS:** | | | | |
| 200045 | CDW GOVERNMENT INC | Misc. tech supplies for repairs | 01-0000-0-0000-2424-4320-090-735 | 27,000.00 |
| | **TOTAL CHANGE ORDERS** | | | **27,000.00** |

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Warrant Register – July 1 - July 31, 2019

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**BACKGROUND:**

The attached report lists all the Warrants issued by the District from July 1 - July 31, 2019. For the period listed above the Warrants total $1,666,680.74 across all funds.

**FISCAL IMPLICATIONS:**

These Warrants represent the amount paid out of District accounts for the period of July 1 - July 31, 2019. Staff has obtained all required authorizations prior to issuing any Warrant.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached Warrant Listing.

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 11110-01 | ADVANCED INTEGRATED PEST MGMT | N | 944609 | 7/16/2019 | 7/8/2019 | CL-190049 | 01-0000-0-0000-8200-5807-090-760 | 1565523 JUN19 | 70.00 |
| 11110-01 | ADVANCED INTEGRATED PEST MGMT | N | 944609 | 7/16/2019 | 7/8/2019 | CL-190049 | 01-0000-0-0000-8200-5807-090-760 | 1565714 JUN19 | 70.00 |
| 11110-01 | ADVANCED INTEGRATED PEST MGMT | N | 944609 | 7/16/2019 | 7/8/2019 | CL-190049 | 01-0000-0-0000-8200-5807-090-760 | 1566967 JUN19 | 70.00 |
| 11110-01 | ADVANCED INTEGRATED PEST MGMT | N | 944609 | 7/16/2019 | 7/8/2019 | CL-190049 | 01-0000-0-0000-8200-5807-090-760 | 1565524 JUN19 | 70.00 |
| 11110-01 | ADVANCED INTEGRATED PEST MGMT | N | 944609 | 7/16/2019 | 7/8/2019 | CL-190049 | 01-0000-0-0000-8200-5807-090-760 | 1565511 JUN19 | 140.00 |
| | **ADVANCED INTEGRATED PEST MGMT Total** | | | | | | | | **420.00** |
| 6133-01 | AFLAC | N | 944598 | 7/16/2019 | 7/3/2019 | CL-190020 | 01-0000-0-0000-0000-9589-000-0000 | Insurance | 100.98 |
| | **AFLAC Total** | | | | | | | | **100.98** |
| 11668-01 | ALIMED INC | N | 944610 | 7/16/2019 | 7/8/2019 | CL-190054 | 01-5640-0-5001-3150-4320-090-350 | RPSV03068897 MAR | 70.73 |
| | **ALIMED INC Total** | | | | | | | | **70.73** |
| 8922-01 | ALL STAR GLASS | N | 945418 | 7/19/2019 | 7/16/2019 | CL-190158 | 01-8150-0-0000-8110-5600-090-741 | ISF092350 | 829.34 |
| | **ALL STAR GLASS Total** | | | | | | | | **829.34** |
| 5139-01 | AMAZON.COM | N | 946327 | 7/23/2019 | 7/22/2019 | CL-190191 | 01-4128-0-1110-1000-4320-090-348 | 1KPX-QKYX-KLJW | 435.08 |
| 5139-01 | AMAZON.COM | N | 946327 | 7/23/2019 | 7/22/2019 | CL-190191 | 01-4128-0-1110-1000-4320-090-348 | 1KPX-QKYX-KLJW | 714.89 |
| 5139-01 | AMAZON.COM | N | 946327 | 7/23/2019 | 7/22/2019 | CL-190191 | 01-4128-0-1110-1000-4320-090-348 | 1VRN-66X6-RRHK | 17.98 |
| 5139-01 | AMAZON.COM | N | 946327 | 7/23/2019 | 7/22/2019 | CL-190191 | 01-4128-0-1110-1000-4320-090-348 | 1VRN-66X6-RRHK | 26.87 |
| 5139-01 | AMAZON.COM | N | 946328 | 7/23/2019 | 7/22/2019 | CL-190192 | 01-4128-0-1110-1000-4320-090-348 | 1FFW-TYGY-LTKW | 252.06 |
| 5139-01 | AMAZON.COM | N | 946328 | 7/23/2019 | 7/22/2019 | CL-190192 | 01-4128-0-1110-1000-4320-090-348 | 1FFW-TYGY-LTKW | 122.80 |
| 5139-01 | AMAZON.COM | N | 946328 | 7/23/2019 | 7/22/2019 | CL-190192 | 01-4128-0-1110-1000-4320-090-348 | 1THK-JYQW-4R9F | 671.02 |
| 5139-01 | AMAZON.COM | N | 946328 | 7/23/2019 | 7/22/2019 | CL-190192 | 01-4128-0-1110-1000-4320-090-348 | 1THK-JYQW-4R9F | 643.54 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1DK3-9FQW-QWCQ | 262.94 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1DK3-9FQW-QWCQ | 707.11 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1JHJ-LMMY-JT4K | 136.78 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1J99-4DLP-4C1C | 192.94 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1J99-4DLP-4C1C | 45.24 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1MQV-4J9G-HMYF | 86.69 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 1MQV-4J9G-HMYF | 361.24 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 19PN-TJQN-NJTC | 61.30 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 19PN-TJQN-NJTC | 139.52 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 19PN-TJQN-LH9P | 86.42 |
| 5139-01 | AMAZON.COM | N | 946686 | 7/24/2019 | 7/22/2019 | CL-190190 | 01-4128-0-1110-1000-4320-090-348 | 19PN-TJQN-LH9P | 30.04 |
| | **AMAZON.COM Total** | | | | | | | | **4,994.46** |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190174 | 01-0000-0-0000-7350-5899-090-717 | 37816 | 379.40 |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190174 | 01-0000-0-0000-7350-5899-090-717 | 38454 | 379.40 |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190175 | 01-0000-0-0000-7400-5899-090-715 | 37816 | 379.40 |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190175 | 01-0000-0-0000-7400-5899-090-715 | 38454 | 379.40 |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190176 | 01-0000-0-0000-7490-5899-090-716 | 37816 | 379.40 |
| 9758-01 | AMERICAN FIDELITY ASSURANCE CO | N | 945419 | 7/19/2019 | 7/16/2019 | CL-190176 | 01-0000-0-0000-7490-5899-090-716 | 38454 | 379.40 |
| | **AMERICAN FIDELITY ASSURANCE CO Total** | | | | | | | | **2,276.40** |
| 11791-01 | AMPOLA, LAUREN | N | 945420 | 7/19/2019 | 7/16/2019 | CL-190150 | 01-4128-0-1110-1000-4320-090-348 | SCHOOL SUPPLIES | 63.77 |
| | **AMPOLA, LAUREN Total** | | | | | | | | **63.77** |
| 11736-01 | AP SEMINARS SILICON VALLEY | Y | 944670 | 7/16/2019 | 7/15/2019 | PV-200008 | 01-0000-0-0000-0000-9330-000-0000 | CV2546-0184-0206 | 810.00 |
| | **AP SEMINARS SILICON VALLEY Total** | | | | | | | | **810.00** |
| 9927-01 | ARMOUR PETROLEUM SVC AND EQUIP | N | 944611 | 7/16/2019 | 7/8/2019 | CL-190047 | 01-8150-0-0000-8110-5600-090-741 | WO-14639 JUN19 | 165.00 |
| | **ARMOUR PETROLEUM SVC AND EQUIP Total** | | | | | | | | **165.00** |
| 11005-01 | ASGARI, NAHAL | N | 944646 | 7/16/2019 | 7/12/2019 | CL-190126 | 01-4128-0-1110-1000-4320-090-348 | TABLE COVERS | 21.85 |
| 11005-01 | ASGARI, NAHAL | N | 944646 | 7/16/2019 | 7/12/2019 | CL-190126 | 01-4128-0-1110-1000-4320-090-348 | PLAYGRND SUPPLIE | 208.65 |
| | **ASGARI, NAHAL Total** | | | | | | | | **230.50** |
| 7362-01 | AT&T | N | 947612 | 7/26/2019 | 7/24/2019 | CL-190251 | 01-0000-0-0000-7200-5910-090-760 | Cust ID#34701763 | 16,388.76 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| | **AT&T Total** | | | | | | | | **16,388.76** |
| 9196-01 | AT&T MOBILITY | N | 945421 | 7/19/2019 | 7/16/2019 | CL-190152 | 01-0000-0-0000-2700-5910-033-480 | 287240621800 JUN | 59.42 |
| 9196-01 | AT&T MOBILITY | N | 945421 | 7/19/2019 | 7/16/2019 | CL-190154 | 01-0000-0-0000-2700-5910-090-762 | 287240621800 JUN | 81.19 |
| 9196-01 | AT&T MOBILITY | N | 945421 | 7/19/2019 | 7/16/2019 | CL-190156 | 01-0000-0-0000-7200-5910-090-714 | 287240621800 JUN | 64.51 |
| | **AT&T MOBILITY Total** | | | | | | | | **205.12** |
| 11237-01 | AWARDS AND GIFTS R US INC. | N | 944612 | 7/16/2019 | 7/8/2019 | CL-190056 | 01-9012-0-1110-1000-4320-025-356 | 94772 MAY19 | 223.50 |
| | **AWARDS AND GIFTS R US INC. Total** | | | | | | | | **223.50** |
| 6817-01 | B & H PHOTO-VIDEO INC | N | 944613 | 7/16/2019 | 7/8/2019 | CL-190044 | 01-6387-0-3800-1000-4310-032-CIG | 158861288 JUN19 | 442.12 |
| | **B & H PHOTO-VIDEO INC Total** | | | | | | | | **442.12** |
| 3098-01 | BAUDVILLE | N | 944614 | 7/16/2019 | 7/8/2019 | CL-190057 | 01-9012-0-1110-1000-4320-025-356 | 3466080 FEB19 | 248.48 |
| | **BAUDVILLE Total** | | | | | | | | **248.48** |
| 473-01 | BAY AREA UPHOLSTERY | Y | 944615 | 7/16/2019 | 7/8/2019 | CL-190045 | 01-8150-0-0000-8110-5600-090-741 | 8366 JUN19 | 299.25 |
| | **BAY AREA UPHOLSTERY Total** | | | | | | | | **299.25** |
| 11173-01 | BEANS, ELIZABETH | N | 946304 | 7/23/2019 | 7/22/2019 | CL-190215 | 01-9010-0-1110-1000-4320-090-360 | biotech storage | 38.22 |
| | **BEANS, ELIZABETH Total** | | | | | | | | **38.22** |
| 10993-01 | BECKETT, JILL | N | 944647 | 7/16/2019 | 7/12/2019 | CL-190125 | 01-9302-0-1110-1000-4320-090-370 | ONLINE LICENSE | 3.00 |
| | **BECKETT, JILL Total** | | | | | | | | **3.00** |
| 5484-01 | BENAVIDES, VERONICA | N | 944648 | 7/16/2019 | 7/12/2019 | CL-190123 | 01-3061-0-4850-1000-5210-090-303 | MILEAGE JUN19 | 27.14 |
| | **BENAVIDES, VERONICA Total** | | | | | | | | **27.14** |
| 9185-01 | BEYOND PLAY LLC | N | 944616 | 7/16/2019 | 7/8/2019 | CL-190058 | 01-5640-0-5001-3150-4320-090-350 | 762854 APR19 | 189.29 |
| | **BEYOND PLAY LLC Total** | | | | | | | | **189.29** |
| 9959-01 | BHATIA, LETICIA | N | 946311 | 7/23/2019 | 7/19/2019 | CL-190180 | 01-4203-0-1110-1000-5210-090-330 | CABE CONFERENCE | 310.92 |
| | **BHATIA, LETICIA Total** | | | | | | | | **310.92** |
| 2436-01 | BLOCHBERGER, THOMAS | N | 946312 | 7/23/2019 | 7/19/2019 | CL-190188 | 01-0000-0-1235-1000-4320-033-070 | SCINECE SUPPLIES | 227.74 |
| | **BLOCHBERGER, THOMAS Total** | | | | | | | | **227.74** |
| 1323-01 | BLUE LINE TRANSFER | N | 944617 | 7/16/2019 | 7/8/2019 | CL-190070 | 01-0000-0-0000-8200-5540-090-760 | 844860 JUN19 | 4,791.20 |
| | **BLUE LINE TRANSFER Total** | | | | | | | | **4,791.20** |
| 4853-01 | BOARD OF EQUALIZATION | N | 944634 | 7/16/2019 | 7/10/2019 | CL-190090 | 01-0000-0-0000-0000-9580-000-0000 | 20-300028 JUN19 | 6,181.76 |
| | **BOARD OF EQUALIZATION Total** | | | | | | | | **6,181.76** |
| 3204-01 | BROADMOOR LANDSCAPE SUPPLY | N | 944618 | 7/16/2019 | 7/8/2019 | CL-190046 | 01-8150-0-0000-8110-4320-090-741 | 51658 JUN19 | 64.40 |
| 3204-01 | BROADMOOR LANDSCAPE SUPPLY | N | 946305 | 7/23/2019 | 7/22/2019 | CL-190189 | 01-8150-0-0000-8110-4320-090-741 | 51354 | 161.00 |
| | **BROADMOOR LANDSCAPE SUPPLY Total** | | | | | | | | **225.40** |
| 6198-01 | CALIFORNIA LABOR LAW POSTER SE | N | 946319 | 7/23/2019 | 7/19/2019 | PO-200053 | 01-0000-0-0000-7400-4320-090-715 | 25P16 JUL19 | 481.40 |
| 6198-01 | CALIFORNIA LABOR LAW POSTER SE | N | 946319 | 7/23/2019 | 7/19/2019 | PO-200053 | 01-0000-0-0000-7400-4320-090-716 | 9340598634 JUL19 | 481.40 |
| | **CALIFORNIA LABOR LAW POSTER SE Total** | | | | | | | | **962.80** |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200010 | 01-0000-0-0000-0000-9564-000-0000 | 1354490268 AUG19 | 613,192.56 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200010 | 01-0000-0-0000-7340-5899-090-717 | 1354490268 AUG19 | 1,655.62 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200010 | 01-0000-0-0000-7600-3701-090-810 | 1354490268 AUG19 | 34,544.00 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200011 | 01-0000-0-0000-7600-3701-090-810 | 1354490268 AUG19 | 971.22 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200010 | 01-0000-0-0000-7600-3702-090-810 | 1354490268 AUG19 | 22,168.00 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200010 | 01-0000-0-0000-7600-5899-090-810 | 1354490268 AUG19 | 480.53 |
| 3234-01 | CALPERS | N | 945429 | 7/19/2019 | 7/17/2019 | PV-200011 | 01-0000-0-0000-7600-5899-090-810 | 1354490268 AUG19 | 2.62 |
| | **CALPERS Total** | | | | | | | | **673,014.55** |
| 9693-01 | CATAPULT LEARNING WEST | N | 946313 | 7/23/2019 | 7/19/2019 | CL-190202 | 01-3010-0-1110-1000-5899-016-301 | INV82353 JUN19 | 3,129.60 |
| 9693-01 | CATAPULT LEARNING WEST | N | 944649 | 7/16/2019 | 7/12/2019 | CL-190117 | 01-4035-0-1110-1000-5899-016-343 | 251454 FY 17/18 | 3,233.20 |
| | **CATAPULT LEARNING WEST Total** | | | | | | | | **6,362.80** |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/10/2019 | CL-190071 | 01-0000-0-0000-2424-4320-090-735 | SPZ8582 JUN19 | 360.53 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/10/2019 | CL-190071 | 01-0000-0-0000-2424-4320-090-735 | STB2825 JUN19 | 66.41 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/10/2019 | CL-190071 | 01-0000-0-0000-2424-4320-090-735 | SVD3945 JUN19 | 38.24 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/23/2019 | CL-190245 | 01-0000-0-0000-2424-4320-090-735 | SNZ9228 | 163.88 |
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/23/2019 | CL-190245 | 01-0000-0-0000-2424-4320-090-735 | SPH9473 | 142.01 |
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/23/2019 | CL-190245 | 01-0000-0-0000-2424-4320-090-735 | SMG5662 | 300.44 |
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/24/2019 | PO-200045 | 01-0000-0-0000-2424-4320-090-735 | QQP0612 | 408.60 |
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/24/2019 | PO-200045 | 01-0000-0-0000-2424-4320-090-735 | QTK7236 | -296.40 |
| 5862-01 | CDW GOVERNMENT INC | N | 947613 | 7/26/2019 | 7/24/2019 | PO-200045 | 01-0000-0-0000-2424-4320-090-735 | SVT6005 | -112.20 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/10/2019 | CL-190088 | 01-0000-0-0000-2700-4320-090-762 | SVF5585 JUN19 | 383.77 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/10/2019 | CL-190089 | 01-0000-0-0000-7300-4320-090-717 | STZ1559 JUN19 | 154.00 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/8/2019 | CL-190072 | 01-0801-0-1110-1000-4320-009-180 | SPQ1935 JUN19 | 913.58 |
| 5862-01 | CDW GOVERNMENT INC | N | 944876 | 7/17/2019 | 7/8/2019 | CL-190073 | 01-0801-0-1110-1000-4320-009-180 | SQL3473 JUN19 | 2,698.85 |
| | **CDW GOVERNMENT INC Total** | | | | | | | | **5,221.71** |
| 9522-01 | CITY AUTO SUPPLY | N | 944619 | 7/16/2019 | 7/8/2019 | CL-190050 | 01-8150-0-0000-8110-4320-090-741 | 3-646393 JUN19 | 39.75 |
| 9522-01 | CITY AUTO SUPPLY | N | 944619 | 7/16/2019 | 7/8/2019 | CL-190050 | 01-8150-0-0000-8110-4320-090-741 | 3-646477 JUN19 | 123.06 |
| 9522-01 | CITY AUTO SUPPLY | N | 944619 | 7/16/2019 | 7/8/2019 | CL-190050 | 01-8150-0-0000-8110-4320-090-741 | 3-646653 JUN19 | 68.49 |
| 9522-01 | CITY AUTO SUPPLY | N | 944619 | 7/16/2019 | 7/8/2019 | CL-190050 | 01-8150-0-0000-8110-4320-090-741 | 3-646674 JUN19 | 82.55 |
| 9522-01 | CITY AUTO SUPPLY | N | 944619 | 7/16/2019 | 7/8/2019 | CL-190050 | 01-8150-0-0000-8110-4320-090-741 | 3-647467 JUN19 | 58.69 |
| | **CITY AUTO SUPPLY Total** | | | | | | | | **372.54** |
| 312-01 | CITY OF DALY CITY | N | 946306 | 7/23/2019 | 7/22/2019 | CL-190211 | 01-0000-0-0000-8200-5530-090-760 | 17314060-13 | 4,886.81 |
| 312-01 | CITY OF DALY CITY | N | 946306 | 7/23/2019 | 7/22/2019 | CL-190211 | 01-0000-0-0000-8200-5530-090-760 | 18113860-10 | 1,038.71 |
| | **CITY OF DALY CITY Total** | | | | | | | | **5,925.52** |
| 9675-01 | CITY OF FOSTER CITY | N | 947614 | 7/26/2019 | 7/24/2019 | PO-200252 | 01-0000-0-0000-7490-5811-090-716 | 13129 | 500.00 |
| | **CITY OF FOSTER CITY Total** | | | | | | | | **500.00** |
| 314-01 | CITY OF SAN BRUNO | N | 944601 | 7/16/2019 | 7/3/2019 | CL-190042 | 01-0000-0-0000-8200-5530-090-760 | 630440 JUN19 | 77.33 |
| 314-01 | CITY OF SAN BRUNO | N | 944601 | 7/16/2019 | 7/3/2019 | CL-190042 | 01-0000-0-0000-8200-5530-090-760 | 630420 JUN19 | 795.93 |
| | **CITY OF SAN BRUNO Total** | | | | | | | | **873.26** |
| 10653-01 | CLASSTECH | Y | 944620 | 7/16/2019 | 7/8/2019 | CL-190053 | 01-0000-0-0000-2424-5600-090-735 | 1567 MAR19 | 179.00 |
| | **CLASSTECH Total** | | | | | | | | **179.00** |
| 116-01 | CLEARLITE TROPHIES | N | 944636 | 7/16/2019 | 7/10/2019 | CL-190106 | 01-9219-0-1208-1000-4320-032-356 | 84472 APR19 | 239.79 |
| | **CLEARLITE TROPHIES Total** | | | | | | | | **239.79** |
| 7637-01 | COMMUNITY GATEPATH | N | 947615 | 7/26/2019 | 7/24/2019 | CL-190253 | 01-6500-0-5770-1180-5870-090-230 | 1971083 | 288.00 |
| | **COMMUNITY GATEPATH Total** | | | | | | | | **288.00** |
| 9188-01 | COMMUTER CHECK SERVICES CORP | N | 947618 | 7/26/2019 | 7/22/2019 | PO-200230 | 01-0000-0-0000-0000-9322-000-0000 | 344979 | 2,470.00 |
| 9188-01 | COMMUTER CHECK SERVICES CORP | N | 947618 | 7/26/2019 | 7/22/2019 | PO-200230 | 01-0000-0-0000-7550-5920-090-718 | 344979 | 18.00 |
| | **COMMUTER CHECK SERVICES CORP Total** | | | | | | | | **2,488.00** |
| 1419-01 | COUNTY COUNSEL | N | 946307 | 7/23/2019 | 7/22/2019 | CL-190205 | 01-0000-0-0000-7110-5889-090-713 | 1825 | 301.60 |
| 1419-01 | COUNTY COUNSEL | N | 946307 | 7/23/2019 | 7/22/2019 | CL-190207 | 01-0000-0-0000-7110-5889-090-713 | 1854 | 348.00 |
| 1419-01 | COUNTY COUNSEL | N | 946307 | 7/23/2019 | 7/22/2019 | CL-190206 | 01-0000-0-0000-7300-5889-090-717 | 1825 | 324.80 |
| 1419-01 | COUNTY COUNSEL | N | 946307 | 7/23/2019 | 7/22/2019 | CL-190209 | 01-0000-0-0000-7300-5889-090-717 | 1854 | 301.60 |
| 1419-01 | COUNTY COUNSEL | N | 946307 | 7/23/2019 | 7/22/2019 | CL-190208 | 01-0000-0-0000-7400-5889-090-715 | 1854 | 116.00 |
| | **COUNTY COUNSEL Total** | | | | | | | | **1,392.00** |
| 6925-01 | CRUZ BARAJAS, MARTIN | Y | 944887 | 7/17/2019 | 7/10/2019 | CL-190093 | 01-4128-0-1110-1000-4320-090-348 | COSTUMES | 11,264.38 |
| | **CRUZ BARAJAS, MARTIN Total** | | | | | | | | **11,264.38** |
| 11362-01 | CRUZ, KATE | N | 947616 | 7/26/2019 | 7/22/2019 | PV-200016 | 01-9302-0-1110-1000-4320-090-374 | Big Lift Suppl. | 107.44 |
| | **CRUZ, KATE Total** | | | | | | | | **107.44** |
| 11269-01 | CRYSTAL COMMUNICATIONS | N | 944621 | 7/16/2019 | 7/8/2019 | CL-190051 | 01-0000-0-0000-8200-4320-032-070 | 156467 JUN19 | 632.55 |
| 11269-01 | CRYSTAL COMMUNICATIONS | N | 944621 | 7/16/2019 | 7/8/2019 | CL-190052 | 01-0000-0-1110-1000-4320-014-070 | 156029 APR19 | 74.76 |
| | **CRYSTAL COMMUNICATIONS Total** | | | | | | | | **707.31** |
| 10103-01 | CURRIER, MONYCA | N | 944659 | 7/16/2019 | 7/12/2019 | CL-190127 | 01-9302-0-1110-1000-4320-090-370 | SCHOOL SUPPLIES | 100.61 |
| | **CURRIER, MONYCA Total** | | | | | | | | **100.61** |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 5445-01 | DANIEL, LUANN | N | 946308 | 7/23/2019 | 7/22/2019 | CL-190214 | 01-9302-0-1110-1000-4320-090-374 | scholar prizes | 121.54 |
| 5445-01 | DANIEL, LUANN | N | 946308 | 7/23/2019 | 7/22/2019 | CL-190213 | 01-9302-0-1110-1000-4322-090-374 | coffee/breakfast | 95.94 |
| | **DANIEL, LUANN Total** | | | | | | | | **217.48** |
| 11666-01 | DATAZELLE LLC | Y | 947617 | 7/26/2019 | 7/24/2019 | CL-190239 | 01-0000-0-1110-1000-4320-008-070 | ORDER# 1081 | 159.90 |
| 11666-01 | DATAZELLE LLC | Y | 947617 | 7/26/2019 | 7/24/2019 | CL-190239 | 01-0000-0-1110-1000-4320-008-070 | ORDER# 1081 | 19.70 |
| 11666-01 | DATAZELLE LLC | Y | 947617 | 7/26/2019 | 7/24/2019 | CL-190240 | 01-0000-0-1110-1000-5899-008-070 | ORDER# 1078 | 53.55 |
| | **DATAZELLE LLC Total** | | | | | | | | **233.15** |
| 5325-01 | DELL MARKETING LP | N | 944877 | 7/17/2019 | 7/8/2019 | CL-190069 | 01-0000-0-0000-2700-4420-010-070 | 10318214188 MAY | 2,785.47 |
| 5325-01 | DELL MARKETING LP | N | 944877 | 7/17/2019 | 7/8/2019 | CL-190067 | 01-0801-0-1110-1000-4310-010-180 | 10318214188 MAY | 19,804.89 |
| 5325-01 | DELL MARKETING LP | N | 944888 | 7/17/2019 | 7/10/2019 | CL-190101 | 01-0801-0-1110-1000-4320-021-180 | 10318422685 MAY | 14,228.98 |
| 5325-01 | DELL MARKETING LP | N | 944893 | 7/17/2019 | 7/11/2019 | CL-190114 | 01-0801-0-1110-1000-4320-021-180 | 10315990354 JUN | 1,020.00 |
| 5325-01 | DELL MARKETING LP | N | 944877 | 7/17/2019 | 7/8/2019 | CL-190068 | 01-0801-0-1110-1000-4410-010-180 | 10318214188 MAY | 1,748.00 |
| 5325-01 | DELL MARKETING LP | N | 944888 | 7/17/2019 | 7/10/2019 | CL-190102 | 01-0801-0-1110-1000-4420-021-180 | 10318422685 MAY | 874.00 |
| 5325-01 | DELL MARKETING LP | N | 945422 | 7/19/2019 | 7/16/2019 | CL-190162 | 01-0801-0-1110-1000-4420-033-123 | 10320795637 | 5,343.68 |
| 5325-01 | DELL MARKETING LP | N | 944888 | 7/17/2019 | 7/10/2019 | CL-190094 | 01-3010-0-1110-1000-4320-014-301 | 10324448019 JUN1 | 23,656.57 |
| 5325-01 | DELL MARKETING LP | N | 944888 | 7/17/2019 | 7/11/2019 | CL-190095 | 01-3010-0-1110-1000-4320-014-301 | 10324448019 JUN | 2,601.00 |
| 5325-01 | DELL MARKETING LP | N | 945422 | 7/19/2019 | 7/16/2019 | CL-190160 | 01-3010-0-1110-1000-4320-014-301 | 10324173724 | 3,366.00 |
| 5325-01 | DELL MARKETING LP | N | 945422 | 7/19/2019 | 7/16/2019 | CL-190161 | 01-3010-0-1110-1000-4420-014-301 | 10324173724 | 3,605.25 |
| | **DELL MARKETING LP Total** | | | | | | | | **79,033.84** |
| 11783-01 | DOOLEY CORPORATION | N | 944889 | 7/17/2019 | 7/10/2019 | CL-190096 | 01-6500-0-5770-1190-5899-090-245 | 30907 MAY19 | 8,000.00 |
| | **DOOLEY CORPORATION Total** | | | | | | | | **8,000.00** |
| 130-01 | DUNN-EDWARDS CORPORATION | N | 944622 | 7/16/2019 | 7/8/2019 | CL-190059 | 01-8150-0-0000-8110-4320-090-741 | 2020145543 JUN19 | 129.35 |
| | **DUNN-EDWARDS CORPORATION Total** | | | | | | | | **129.35** |
| 137-01 | EMPLOYMENT DEVELOPMENT DEPT | N | 944657 | 7/16/2019 | 7/11/2019 | CL-190115 | 01-0000-0-0000-0000-9565-000-0000 | 94246238 2ND QTR | 6,913.59 |
| | **EMPLOYMENT DEVELOPMENT DEPT Total** | | | | | | | | **6,913.59** |
| 11583-01 | ENTOSENSE INC | N | 944623 | 7/16/2019 | 7/8/2019 | CL-190061 | 01-0000-0-1110-1000-4320-025-070 | 10 NOV19 | 91.70 |
| | **ENTOSENSE INC Total** | | | | | | | | **91.70** |
| 2853-01 | EWING IRRIGATION PRODUCTION | N | 944602 | 7/16/2019 | 7/3/2019 | CL-190043 | 01-8150-0-0000-8110-4320-090-741 | 7781757 JUN19 | 873.75 |
| 2853-01 | EWING IRRIGATION PRODUCTION | N | 944878 | 7/17/2019 | 7/8/2019 | CL-190062 | 01-8150-0-0000-8110-4320-090-741 | 7339623 MAY19 | 504.82 |
| 2853-01 | EWING IRRIGATION PRODUCTION | N | 944878 | 7/17/2019 | 7/8/2019 | CL-190062 | 01-8150-0-0000-8110-4320-090-741 | 7644032 JUN19 | 3,528.83 |
| 2853-01 | EWING IRRIGATION PRODUCTION | N | 944878 | 7/17/2019 | 7/8/2019 | CM-200002 | 01-8150-0-0000-8110-4320-090-741 | 7691584 JUN19 | -182.86 |
| | **EWING IRRIGATION PRODUCTION Total** | | | | | | | | **4,724.54** |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190164 | 01-0000-0-0000-3130-5889-090-503 | 64014 | 62.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190169 | 01-0000-0-0000-3130-5889-090-503 | 63641 | 2,346.50 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190167 | 01-0000-0-0000-7120-5891-090-716 | 64014 | 1,525.39 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190165 | 01-0000-0-0000-7400-5889-090-715 | 64014 | 155.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190170 | 01-0000-0-0000-7400-5889-090-715 | 63641 | 62.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190166 | 01-0000-0-0000-7490-5889-090-716 | 64014 | 372.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190171 | 01-0000-0-0000-7490-5889-090-716 | 63641 | 62.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190163 | 01-6500-0-5770-1190-5889-090-245 | 64014 | 3,426.00 |
| 8452-01 | FAGEN FRIEDMAN & FULFROST LLP | Y | 945426 | 7/19/2019 | 7/16/2019 | CL-190168 | 01-6500-0-5770-1190-5889-090-245 | 63641 | 3,534.00 |
| | **FAGEN FRIEDMAN & FULFROST LLP Total** | | | | | | | | **11,544.89** |
| 191-01 | FLYERS ENERGY LLC | N | 944879 | 7/17/2019 | 7/8/2019 | CL-190063 | 01-0000-0-0000-8200-4320-090-760 | 19-918383 MAY19 | 5,970.44 |
| 191-01 | FLYERS ENERGY LLC | N | 944879 | 7/17/2019 | 7/8/2019 | CL-190063 | 01-0000-0-0000-8200-4320-090-760 | 19-923393 JUN19 | 273.62 |
| | **FLYERS ENERGY LLC Total** | | | | | | | | **6,244.06** |
| 9380-01 | GAMA TROPHIES | N | 944624 | 7/16/2019 | 7/8/2019 | CL-190064 | 01-9012-0-1110-1000-4320-025-356 | 48887 MAY19 | 348.00 |
| | **GAMA TROPHIES Total** | | | | | | | | **348.00** |
| 11485-01 | GASSAWAY, MICHAEL | N | 947619 | 7/26/2019 | 7/22/2019 | TC-200001 | 01-0801-0-1110-1000-5210-032-197 | AVID Accomodat'n | 574.97 |
| | **GASSAWAY, MICHAEL Total** | | | | | | | | **574.97** |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 11772-01 | GONZALES, CHARLOTTE | N | 944660 | 7/16/2019 | 7/12/2019 | CL-190128 | 01-9302-0-1110-1000-4320-090-370 | SUPPLIES | 34.96 |
| | **GONZALES, CHARLOTTE Total** | | | | | | | | **34.96** |
| 8514-01 | GONZALEZ, PABLO | Y | 944627 | 7/16/2019 | 7/8/2019 | CL-190086 | 01-3061-0-4850-1000-5801-090-303 | JUN19 SVCS. | 1,000.00 |
| | **GONZALEZ, PABLO Total** | | | | | | | | **1,000.00** |
| 145-01 | GRAINGER (BRANCH 729) | N | 944625 | 7/16/2019 | 7/8/2019 | CL-190065 | 01-8150-0-0000-8110-4320-090-741 | 9210258472 JUN19 | 408.01 |
| 145-01 | GRAINGER (BRANCH 729) | N | 945423 | 7/19/2019 | 7/16/2019 | CL-190173 | 01-8150-0-0000-8110-4320-090-741 | 9218040997 | 93.46 |
| 145-01 | GRAINGER (BRANCH 729) | N | 945423 | 7/19/2019 | 7/16/2019 | CL-190173 | 01-8150-0-0000-8110-4320-090-741 | 9218041003 | 93.46 |
| | **GRAINGER (BRANCH 729) Total** | | | | | | | | **594.93** |
| 11355-01 | GRIFFIN, GERALD | N | 944650 | 7/16/2019 | 7/12/2019 | PV-200004 | 01-8150-0-0000-8110-4320-090-741 | PARTS SUPPLIES | 112.53 |
| | **GRIFFIN, GERALD Total** | | | | | | | | **112.53** |
| 11149-01 | HEFNER, HEATHER | N | 944898 | 7/17/2019 | 7/16/2019 | CL-190151 | 01-4128-0-1110-1000-4320-090-348 | SUPPLIES | 30.44 |
| 11149-01 | HEFNER, HEATHER | N | 944898 | 7/17/2019 | 7/16/2019 | CL-190151 | 01-4128-0-1110-1000-4320-090-348 | SUPPLIES | 40.29 |
| | **HEFNER, HEATHER Total** | | | | | | | | **70.73** |
| 8671-01 | HEINEMANN | N | 945424 | 7/19/2019 | 7/16/2019 | CL-190172 | 01-0000-0-0000-3160-4320-090-414 | 7080623 | 11,134.22 |
| 8671-01 | HEINEMANN | N | 945424 | 7/19/2019 | 7/16/2019 | CL-190157 | 01-0802-0-1110-1000-5210-090-163 | 7056086 | 2,660.00 |
| | **HEINEMANN Total** | | | | | | | | **13,794.22** |
| 11794-01 | HERNANDEZ, JESSICA | N | 944661 | 7/16/2019 | 7/12/2019 | CL-190074 | 01-0000-0-1110-1000-4100-090-317 | REFUND-THE PEARL | 24.00 |
| | **HERNANDEZ, JESSICA Total** | | | | | | | | **24.00** |
| 6745-01 | HIDALGO, ANDREW | Y | 944874 | 7/17/2019 | 7/3/2019 | CL-190023 | 01-8150-0-0000-8110-5600-090-741 | 5553678 JUN19 | 678.60 |
| | **HIDALGO, ANDREW Total** | | | | | | | | **678.60** |
| 147-01 | HILLYARD INC | N | 946314 | 7/23/2019 | 7/19/2019 | CL-190181 | 01-0000-0-0000-8200-4320-014-759 | 603446084 MAY19 | 365.69 |
| 147-01 | HILLYARD INC | N | 946309 | 7/23/2019 | 7/22/2019 | CL-190183 | 01-0000-0-0000-8200-4320-025-759 | 603487001 | 1,291.50 |
| 147-01 | HILLYARD INC | N | 947627 | 7/26/2019 | 7/23/2019 | CL-190182 | 01-0000-0-0000-8200-4420-090-760 | 603483101 JUN19 | 3,055.90 |
| | **HILLYARD INC Total** | | | | | | | | **4,713.09** |
| 11089-01 | HODGE PRODUCTS INC | N | 946687 | 7/24/2019 | 7/23/2019 | CL-190243 | 01-9219-0-1230-1000-4320-032-356 | 0426939-IN MAY19 | 958.11 |
| | **HODGE PRODUCTS INC Total** | | | | | | | | **958.11** |
| 11731-01 | HOLZMUELLER CORPORATION | N | 944637 | 7/16/2019 | 7/10/2019 | CL-190097 | 01-0000-0-1110-1000-5600-033-070 | 79056 MAY19 | 300.00 |
| 11731-01 | HOLZMUELLER CORPORATION | N | 947620 | 7/26/2019 | 7/24/2019 | CL-190242 | 01-0000-0-1110-1000-5600-033-070 | 79056 | 300.00 |
| | **HOLZMUELLER CORPORATION Total** | | | | | | | | **600.00** |
| 1601-01 | INSECT LORE PRODUCTS | N | 944626 | 7/16/2019 | 7/8/2019 | CL-190066 | 01-0000-0-1110-1000-4320-014-070 | INV383882 APR19 | 5.36 |
| | **INSECT LORE PRODUCTS Total** | | | | | | | | **5.36** |
| 11690-01 | INTERSECTION FOR THE ARTS | Y | 944638 | 7/16/2019 | 7/10/2019 | CL-190092 | 01-4128-0-1110-1000-5899-090-348 | JUN19 SVCS. | 15,000.00 |
| | **INTERSECTION FOR THE ARTS Total** | | | | | | | | **15,000.00** |
| 11590-01 | IRISH, KEITH | N | 944662 | 7/16/2019 | 7/12/2019 | CL-190129 | 01-0000-0-1110-1000-4322-090-762 | ELA/TLT MEETINGS | 56.92 |
| 11590-01 | IRISH, KEITH | N | 944662 | 7/16/2019 | 7/12/2019 | PV-200005 | 01-0000-0-1110-1000-4322-090-762 | ELA/TLT MTGS | 24.64 |
| 11590-01 | IRISH, KEITH | N | 947621 | 7/26/2019 | 7/22/2019 | PV-200015 | 01-0000-0-1110-1000-5899-090-762 | Admin Retreat | 217.00 |
| | **IRISH, KEITH Total** | | | | | | | | **298.56** |
| 107-01 | KEENAN & ASSOCIATES | N | 944599 | 7/16/2019 | 7/10/2019 | CL-190075 | 01-0000-0-0000-0000-9589-000-0000 | Overpayment W/C | 65.46 |
| | **KEENAN & ASSOCIATES Total** | | | | | | | | **65.46** |
| 11449-01 | KIM, CAROL | N | 944651 | 7/16/2019 | 7/12/2019 | CL-190124 | 01-0000-0-0000-7150-5210-090-714 | MILEAGE JUN19 | 31.67 |
| | **KIM, CAROL Total** | | | | | | | | **31.67** |
| 7183-01 | KUWADA, LOLETA | N | 944899 | 7/17/2019 | 7/16/2019 | CL-190153 | 01-9302-0-1110-1000-4320-090-374 | PLAY EQUIPMENT | 61.95 |
| 7183-01 | KUWADA, LOLETA | N | 944899 | 7/17/2019 | 7/17/2019 | CL-190155 | 01-9302-0-1110-1000-4322-090-374 | BREAKFAST/SNACKS | 42.76 |
| 7183-01 | KUWADA, LOLETA | N | 946315 | 7/23/2019 | 7/19/2019 | CL-190193 | 01-9302-0-1110-1000-4322-090-374 | STAFF APRECIATIO | 13.99 |
| | **KUWADA, LOLETA Total** | | | | | | | | **118.70** |
| 167-01 | LAKESHORE | N | 944584 | 7/16/2019 | 7/1/2019 | CL-190002 | 01-3315-0-5730-1110-4320-005-205 | 3550640619 JUN19 | 517.41 |
| | **LAKESHORE Total** | | | | | | | | **517.41** |
| 6992-01 | LATHAM, RAYMOND | N | 946316 | 7/23/2019 | 7/19/2019 | CL-190178 | 01-0000-0-0000-0000-9571-000-0000 | REFUND CHECK 481 | 112.00 |
| 6992-01 | LATHAM, RAYMOND | N | 946316 | 7/23/2019 | 7/19/2019 | CL-190179 | 01-0000-0-0000-0000-9572-000-0000 | REFUND CHECK 481 | 18.04 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| | **LATHAM, RAYMOND Total** | | | | | | | | **130.04** |
| 6272-01 | LEADER SERVICES | N | 944639 | 7/16/2019 | 7/10/2019 | CL-190098 | 01-5640-0-5001-3900-5899-090-350 | CDS 4616 JUN19 | 58.41 |
| | **LEADER SERVICES Total** | | | | | | | | **58.41** |
| 8918-01 | LESLIE CERAMIC & CRAFT SUPPLY | N | 944872 | 7/17/2019 | 7/3/2019 | CL-190025 | 01-0000-0-1207-1000-4320-032-070 | 130018 APR19 | 1,468.32 |
| 8918-01 | LESLIE CERAMIC & CRAFT SUPPLY | N | 944872 | 7/17/2019 | 7/3/2019 | CL-190025 | 01-0000-0-1207-1000-4320-032-070 | 130036 APR19 | 44.13 |
| | **LESLIE CERAMIC & CRAFT SUPPLY Total** | | | | | | | | **1,512.45** |
| 49-01 | MALTBY ELECTRIC SUPPLY COMPANY | N | 944628 | 7/16/2019 | 7/8/2019 | CL-190079 | 01-8150-0-0000-8110-4320-090-741 | S1868315.001 JUN | 78.66 |
| 49-01 | MALTBY ELECTRIC SUPPLY COMPANY | N | 944628 | 7/16/2019 | 7/8/2019 | CL-190079 | 01-8150-0-0000-8110-4320-090-741 | S1869468.001 JUN | 34.23 |
| | **MALTBY ELECTRIC SUPPLY COMPANY Total** | | | | | | | | **112.89** |
| 11345-01 | MARTINEZ, LEILAHNIE | N | 944640 | 7/16/2019 | 7/10/2019 | CL-190099 | 01-0000-0-0000-2700-5220-032-070 | JUN19 MILEAGE | 4.64 |
| | **MARTINEZ, LEILAHNIE Total** | | | | | | | | **4.64** |
| 10109-01 | MCCAULEY, COLLEEN | N | 944663 | 7/16/2019 | 7/12/2019 | CL-190130 | 01-4128-0-1110-1000-4320-090-348 | SUPPLIES | 78.04 |
| 10109-01 | MCCAULEY, COLLEEN | N | 944663 | 7/16/2019 | 7/12/2019 | CL-190131 | 01-4128-0-1110-1000-4320-090-348 | SUPPLIES | 50.44 |
| 10109-01 | MCCAULEY, COLLEEN | N | 944663 | 7/16/2019 | 7/12/2019 | PV-200006 | 01-4128-0-1110-1000-4320-090-348 | TYE DYE | 49.29 |
| | **MCCAULEY, COLLEEN Total** | | | | | | | | **177.77** |
| 11400-01 | MCCLAIN, BRIANNA | N | 944664 | 7/16/2019 | 7/12/2019 | CL-190132 | 01-9302-0-1110-1000-4320-090-370 | SUPPLIES | 22.00 |
| | **MCCLAIN, BRIANNA Total** | | | | | | | | **22.00** |
| 11353-01 | MEDINA, NITO | N | 944652 | 7/16/2019 | 7/12/2019 | PV-200003 | 01-8150-0-0000-8110-4320-090-741 | EQUIPMENT PARTS | 184.02 |
| | **MEDINA, NITO Total** | | | | | | | | **184.02** |
| 11184-01 | METLIFE INSURANCE COMPANY | N | 945428 | 7/19/2019 | 7/16/2019 | PV-200009 | 01-0000-0-0000-0000-9573-000-0000 | AUG19 BASIC LIFE | 3,528.35 |
| 11184-01 | METLIFE INSURANCE COMPANY | N | 945428 | 7/19/2019 | 7/16/2019 | PV-200009 | 01-0000-0-0000-0000-9573-000-0000 | AUG19 BASIC LIFE | 4,438.18 |
| 11184-01 | METLIFE INSURANCE COMPANY | N | 945428 | 7/19/2019 | 7/16/2019 | PV-200009 | 01-0000-0-0000-7110-3402-090-713 | AUG19 BASIC LIFE | 141.70 |
| 11184-01 | METLIFE INSURANCE COMPANY | N | 945428 | 7/19/2019 | 7/16/2019 | PV-200009 | 01-0000-0-0000-7600-3701-090-810 | AUG19 BASIC LIFE | 183.32 |
| | **METLIFE INSURANCE COMPANY Total** | | | | | | | | **8,291.55** |
| 11675-01 | MILLER, MEGAN | N | 944665 | 7/16/2019 | 7/15/2019 | CL-190133 | 01-9302-0-1110-1000-4320-090-370 | supplies | 24.26 |
| | **MILLER, MEGAN Total** | | | | | | | | **24.26** |
| 11774-01 | MORENO, IRENE | Y | 944890 | 7/17/2019 | 7/10/2019 | CL-190100 | 01-9027-0-0000-7300-5899-090-727 | 194002 JUN19 | 793.50 |
| | **MORENO, IRENE Total** | | | | | | | | **793.50** |
| 10003-01 | MRC SMART TECH SOLUTIONS | N | 944654 | 7/16/2019 | 7/12/2019 | CL-190122 | 01-0000-0-0000-7550-5600-090-718 | IN1058195 MAR19 | 0.30 |
| 10003-01 | MRC SMART TECH SOLUTIONS | N | 944654 | 7/16/2019 | 7/12/2019 | CL-190122 | 01-0000-0-0000-7550-5600-090-718 | IN1152579 JUN19 | 1,228.47 |
| | **MRC SMART TECH SOLUTIONS Total** | | | | | | | | **1,228.77** |
| 10831-01 | MUSIC THEATRE INTERNATIONAL | N | 947642 | 7/26/2019 | 7/25/2019 | PO-200183 | 01-9219-0-1208-1000-5899-032-356 | ACCT# 0032189 | 400.00 |
| | **MUSIC THEATRE INTERNATIONAL Total** | | | | | | | | **400.00** |
| 11100-01 | MYSTERY SCIENCE INC. | N | 946317 | 7/23/2019 | 7/19/2019 | PO-200185 | 01-0000-0-1110-1000-5300-010-070 | 48837 FY 19/20 | 999.00 |
| 11100-01 | MYSTERY SCIENCE INC. | N | 946317 | 7/23/2019 | 7/19/2019 | PO-200194 | 01-0801-0-1110-1000-5300-008-180 | 52199 FY 19/20 | 999.00 |
| 11100-01 | MYSTERY SCIENCE INC. | N | 946317 | 7/23/2019 | 7/19/2019 | PO-200171 | 01-3010-0-1110-1000-5300-007-301 | 52644 FY 19/20 | 499.00 |
| | **MYSTERY SCIENCE INC. Total** | | | | | | | | **2,497.00** |
| 9287-01 | NORTHERN SPEECH SERVICES/NRS | N | 944629 | 7/16/2019 | 7/8/2019 | CL-190083 | 01-5640-0-5001-3150-4320-090-350 | 1237846 MAY19 | 14.54 |
| 9287-01 | NORTHERN SPEECH SERVICES/NRS | N | 944629 | 7/16/2019 | 7/8/2019 | CL-190083 | 01-5640-0-5001-3150-4320-090-350 | 1237846 MAY19 | 89.00 |
| | **NORTHERN SPEECH SERVICES/NRS Total** | | | | | | | | **103.54** |
| 11376-01 | O, TED | N | 945425 | 7/19/2019 | 7/16/2019 | CL-190159 | 01-0000-0-0000-7300-5210-090-717 | CBO MENTOR PROGR | 220.19 |
| | **O, TED Total** | | | | | | | | **220.19** |
| 11141-01 | OCCUPATIONAL HEALTH CENTERS | N | 946688 | 7/24/2019 | 7/23/2019 | PO-200226 | 01-0000-0-0000-7400-5899-090-715 | 64785356 JUL19 | 39.00 |
| 11141-01 | OCCUPATIONAL HEALTH CENTERS | N | 946688 | 7/24/2019 | 7/23/2019 | PO-200226 | 01-0000-0-0000-7490-5899-090-716 | 64785356 JUL19 | 39.00 |
| | **OCCUPATIONAL HEALTH CENTERS Total** | | | | | | | | **78.00** |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944644 | 7/16/2019 | 7/11/2019 | CL-190109 | 01-0000-0-0000-2424-4320-090-735 | 335029082001 JUN | 62.60 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944644 | 7/16/2019 | 7/11/2019 | CL-190110 | 01-0000-0-0000-7340-4320-090-717 | 333267598001 JUN | 4.40 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944644 | 7/16/2019 | 7/11/2019 | CM-200003 | 01-0000-0-0000-7340-4320-090-717 | 333266981001 JUN | -4.40 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190032 | 01-0000-0-0000-7400-4320-090-715 | 331493737001 JUN | 178.45 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190032 | 01-0000-0-0000-7400-4320-090-715 | 331498064001 JUN | 64.05 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190034 | 01-0000-0-0000-7400-4322-090-715 | 331498064001 JUN | 9.93 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190033 | 01-0000-0-0000-7490-4320-090-716 | 331493737001 JUN | 178.45 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190033 | 01-0000-0-0000-7490-4320-090-716 | 331493737001 JUN | 64.05 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190035 | 01-0000-0-0000-7490-4322-090-716 | 331498064001 JUN | 9.94 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944644 | 7/16/2019 | 7/11/2019 | CL-190111 | 01-0000-0-1110-1000-4320-090-762 | 329718270001 JUN | 237.94 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944644 | 7/16/2019 | 7/11/2019 | CL-190112 | 01-0000-0-1110-1000-4320-090-762 | 331035786001 JUN | 174.76 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190037 | 01-3010-0-1110-1000-4320-014-301 | 332278908001 JUN | 102.23 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190036 | 01-4128-0-1110-1000-4320-090-348 | 329505361001 JUN | 435.58 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944608 | 7/16/2019 | 7/5/2019 | CL-190038 | 01-9010-0-1110-1000-4320-006-356 | 330219643001 JUN | 205.13 |
| | **OFFICE DEPOT/BUSINESS SERVICE Total** | | | | | | | | **1,723.11** |
| 5531-01 | OFFICE TEAM | N | 947628 | 7/26/2019 | 7/23/2019 | CL-190232 | 01-0000-0-0000-7300-5899-090-717 | 53756514 JUN19 | 1,295.00 |
| 5531-01 | OFFICE TEAM | N | 947635 | 7/26/2019 | 7/24/2019 | PO-200262 | 01-0000-0-0000-7300-5899-090-717 | 53799956 JUL19 | 735.00 |
| 5531-01 | OFFICE TEAM | N | 947635 | 7/26/2019 | 7/24/2019 | PO-200262 | 01-0000-0-0000-7300-5899-090-717 | 53849112 JUL19 | 1,172.50 |
| 5531-01 | OFFICE TEAM | N | 947635 | 7/26/2019 | 7/24/2019 | PO-200262 | 01-0000-0-0000-7300-5899-090-717 | 53916328 JUL19 | 1,277.50 |
| | **OFFICE TEAM Total** | | | | | | | | **4,480.00** |
| 10783-01 | OJO TECHNOLOGY | N | 944873 | 7/17/2019 | 7/3/2019 | CL-190026 | 01-0000-0-0000-2424-5899-090-735 | 6335 JUN19 | 760.00 |
| | **OJO TECHNOLOGY Total** | | | | | | | | **760.00** |
| 8502-01 | O'NEILL GLASS INC | N | 944603 | 7/16/2019 | 7/3/2019 | CL-190040 | 01-8150-0-0000-8110-4320-090-741 | 128633 JUN19 | 554.08 |
| 8502-01 | O'NEILL GLASS INC | N | 944603 | 7/16/2019 | 7/3/2019 | CL-190040 | 01-8150-0-0000-8110-4320-090-741 | 128634 JUN19 | 411.02 |
| | **O'NEILL GLASS INC Total** | | | | | | | | **965.10** |
| 11448-01 | OWEN, CASEY | N | 946318 | 7/23/2019 | 7/19/2019 | CL-190204 | 01-0802-0-1110-1000-5210-032-197 | CABE CONFERENCE | 982.76 |
| | **OWEN, CASEY Total** | | | | | | | | **982.76** |
| 11541-01 | OWENS, KRISTINA | N | 944600 | 7/16/2019 | 7/3/2019 | CL-190031 | 01-0000-0-0000-0000-9589-000-0000 | REISSUE LOST CHK | 159.02 |
| | **OWENS, KRISTINA Total** | | | | | | | | **159.02** |
| 11797-01 | PATTISON, SUSAN | N | 944667 | 7/16/2019 | 7/12/2019 | CL-190136 | 01-9302-0-1110-1000-4320-090-370 | SUPPLIES | 35.80 |
| | **PATTISON, SUSAN Total** | | | | | | | | **35.80** |
| 8314-01 | PAYNE, LUCILLE | N | 947622 | 7/26/2019 | 7/23/2019 | PV-200019 | 01-0000-0-0000-0000-9571-000-0000 | Dental Refund Cr | 31.50 |
| | **PAYNE, LUCILLE Total** | | | | | | | | **31.50** |
| 1949-01 | PENINSULA ATHLETIC LEAGUE | N | 945430 | 7/19/2019 | 7/17/2019 | PO-200088 | 01-0000-0-0000-3900-5300-090-323 | FEES ECHS 19/20 | 3,116.26 |
| 1949-01 | PENINSULA ATHLETIC LEAGUE | N | 945430 | 7/19/2019 | 7/17/2019 | PO-200088 | 01-0000-0-0000-3900-5300-090-323 | FEES SSFHS 19/20 | 2,200.51 |
| | **PENINSULA ATHLETIC LEAGUE Total** | | | | | | | | **5,316.77** |
| 7601-01 | PENINSULA BATTERY INC | N | 944585 | 7/16/2019 | 7/1/2019 | CL-190001 | 01-8150-0-0000-8110-4320-090-741 | 129403 JUN19 | 430.15 |
| 7601-01 | PENINSULA BATTERY INC | N | 944671 | 7/16/2019 | 7/15/2019 | CL-190107 | 01-8150-0-0000-8110-4320-090-741 | 129347 JUN19 | 99.27 |
| 7601-01 | PENINSULA BATTERY INC | N | 944671 | 7/16/2019 | 7/15/2019 | CL-190107 | 01-8150-0-0000-8110-4320-090-741 | 129234 JUN19 | 383.32 |
| | **PENINSULA BATTERY INC Total** | | | | | | | | **912.74** |
| 11784-01 | PENINSULA FAMILY YMCA | N | 945431 | 7/19/2019 | 7/17/2019 | CL-190197 | 01-3010-0-1110-1000-5899-007-301 | BIKE RODEO MAY19 | 200.00 |
| | **PENINSULA FAMILY YMCA Total** | | | | | | | | **200.00** |
| 11679-01 | PROIMPRINT.COM INC | N | 946689 | 7/24/2019 | 7/23/2019 | CL-190005 | 01-6520-0-5001-3900-4320-090-352 | PIM19032647 MAR | 133.99 |
| 11679-01 | PROIMPRINT.COM INC | N | 946689 | 7/24/2019 | 7/23/2019 | CL-190005 | 01-6520-0-5001-3900-4320-090-352 | PIM19032647 MAR | 137.49 |
| 11679-01 | PROIMPRINT.COM INC | N | 946689 | 7/24/2019 | 7/23/2019 | CL-190005 | 01-6520-0-5001-3900-4320-090-352 | PIM19032647 MAR | 8.25 |
| 11679-01 | PROIMPRINT.COM INC | N | 946689 | 7/24/2019 | 7/23/2019 | CL-190005 | 01-6520-0-5001-3900-4320-090-352 | PIM19032647 MAR | 55.28 |
| | **PROIMPRINT.COM INC Total** | | | | | | | | **335.01** |
| 6128-01 | PROTECH | N | 944604 | 7/16/2019 | 7/3/2019 | CL-190024 | 01-0000-0-0000-8200-5899-090-760 | 19156 MAR19 | 3,630.00 |
| 6128-01 | PROTECH | N | 944604 | 7/16/2019 | 7/3/2019 | CL-190024 | 01-0000-0-0000-8200-5899-090-760 | 19157 MAR19 | 1,435.00 |
| 6128-01 | PROTECH | N | 944604 | 7/16/2019 | 7/3/2019 | CL-190024 | 01-0000-0-0000-8200-5899-090-760 | 19158 MAR19 | 1,175.00 |
| | **PROTECH Total** | | | | | | | | **6,240.00** |
| 11802-01 | PROUNH, CHRISTINA | N | 946320 | 7/23/2019 | 7/19/2019 | PV-200014 | 01-0000-0-0000-7400-5899-090-715 | LIVESCAN | 40.00 |
| | **PROUNH, CHRISTINA Total** | | | | | | | | **40.00** |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 8135-01 | R & H WHOLESALE SUPPLY INC | N | 944586 | 7/16/2019 | 7/1/2019 | CL-190004 | 01-8150-0-0000-8110-4320-090-741 | 517553-00 JUN19 | 1,476.47 |
| 8135-01 | R & H WHOLESALE SUPPLY INC | N | 944605 | 7/16/2019 | 7/3/2019 | CL-190022 | 01-8150-0-0000-8110-4320-090-741 | 516740-00 JUN19 | 277.33 |
| 8135-01 | R & H WHOLESALE SUPPLY INC | N | 944605 | 7/16/2019 | 7/3/2019 | CL-190022 | 01-8150-0-0000-8110-4320-090-741 | 517854-00 JUN19 | 48.41 |
| 8135-01 | R & H WHOLESALE SUPPLY INC | N | 944883 | 7/17/2019 | 7/8/2019 | CL-190029 | 01-8150-0-0000-8110-4320-090-741 | 517766-00 JUN19 | 1,308.10 |
| 8135-01 | R & H WHOLESALE SUPPLY INC | N | 946321 | 7/23/2019 | 7/19/2019 | CL-190108 | 01-8150-0-0000-8110-4320-090-741 | 516802-00 JUN19 | 8.79 |
| | **R & H WHOLESALE SUPPLY INC Total** | | | | | | | | **3,119.10** |
| 1170-01 | R S D - REFRIGERATION SUPPLIES | N | 944606 | 7/16/2019 | 7/3/2019 | CL-190041 | 01-8150-0-0000-8110-4320-090-741 | 39267461-00 JUN | 30.32 |
| | **R S D - REFRIGERATION SUPPLIES Total** | | | | | | | | **30.32** |
| 370-01 | R.A. METAL PRODUCTS INC. | N | 944587 | 7/16/2019 | 7/1/2019 | CL-190003 | 01-8150-0-0000-8110-4320-090-741 | 8782 JUN19 | 223.96 |
| | **R.A. METAL PRODUCTS INC. Total** | | | | | | | | **223.96** |
| 2849-01 | READY REFRESH BY NESTLE | N | 944900 | 7/17/2019 | 7/17/2019 | CL-190177 | 01-0000-0-0000-2700-4320-032-070 | 19G0029550423 | 61.67 |
| | **READY REFRESH BY NESTLE Total** | | | | | | | | **61.67** |
| 11796-01 | RICHARDSON, GUILLERMINA | N | 944655 | 7/16/2019 | 7/11/2019 | PV-200002 | 01-0000-0-0000-7110-4320-090-713 | MAP LAMINATION | 24.34 |
| | **RICHARDSON, GUILLERMINA Total** | | | | | | | | **24.34** |
| 4545-01 | RISE INSTITUTE/RESEARCH | N | 947640 | 7/26/2019 | 7/24/2019 | CL-190264 | 01-6500-0-5770-1180-5880-090-230 | 3538 JUN19 | 4,425.00 |
| 4545-01 | RISE INSTITUTE/RESEARCH | N | 947640 | 7/26/2019 | 7/24/2019 | CL-190264 | 01-6500-0-5770-1180-5880-090-230 | 3539 JUN19 | 8,150.00 |
| 4545-01 | RISE INSTITUTE/RESEARCH | N | 947640 | 7/26/2019 | 7/24/2019 | CL-190264 | 01-6500-0-5770-1180-5880-090-230 | 3541 JUN19 | 5,900.00 |
| 4545-01 | RISE INSTITUTE/RESEARCH | N | 947640 | 7/26/2019 | 7/24/2019 | CL-190264 | 01-6500-0-5770-1180-5880-090-230 | 3542 JUN19 | 2,950.00 |
| | **RISE INSTITUTE/RESEARCH Total** | | | | | | | | **21,425.00** |
| 11572-01 | ROSSI DE CAMPOS, LORAINE | N | 947636 | 7/26/2019 | 7/24/2019 | CL-190268 | 01-9010-0-1110-1000-4322-025-356 | LUNCHEON - STAFF | 447.85 |
| | **ROSSI DE CAMPOS, LORAINE Total** | | | | | | | | **447.85** |
| 7305-01 | ROYAL PIN DONUTS | N | 944630 | 7/16/2019 | 7/8/2019 | CL-190084 | 01-0000-0-1110-1000-4322-090-762 | 641399 JUN19 | 49.50 |
| 7305-01 | ROYAL PIN DONUTS | N | 944630 | 7/16/2019 | 7/8/2019 | CL-190084 | 01-0000-0-1110-1000-4322-090-762 | 741412 JUN19 | 148.50 |
| | **ROYAL PIN DONUTS Total** | | | | | | | | **198.00** |
| 11670-01 | RUBEN BORG FENCE | Y | 944884 | 7/17/2019 | 7/8/2019 | CL-190081 | 01-0300-0-0000-8500-6275-025-851 | 10358 MAR19 | 32,638.00 |
| | **RUBEN BORG FENCE Total** | | | | | | | | **32,638.00** |
| 10047-01 | RYDIN DECAL | N | 946690 | 7/24/2019 | 7/23/2019 | PO-200078 | 01-9207-0-1110-1000-4320-032-356 | 358761 JUL19 | 22.78 |
| 10047-01 | RYDIN DECAL | N | 946690 | 7/24/2019 | 7/23/2019 | PO-200078 | 01-9207-0-1110-1000-4320-032-356 | 358761 JUL19 | 497.25 |
| | **RYDIN DECAL Total** | | | | | | | | **520.03** |
| 10017-01 | SAN MATEO CNTY TRANSIT DISTRCT | N | 946324 | 7/23/2019 | 7/19/2019 | CL-190203 | 01-6500-0-5770-2490-5820-090-230 | JUN19 BUS PASSES | 648.00 |
| | **SAN MATEO CNTY TRANSIT DISTRCT Total** | | | | | | | | **648.00** |
| 3992-01 | SAN MATEO COUNTY OFFICE OF EDU | N | 946325 | 7/23/2019 | 7/19/2019 | CL-190201 | 01-0000-0-0000-3160-5899-090-414 | 16505 FEB19 | 1,125.00 |
| 3992-01 | SAN MATEO COUNTY OFFICE OF EDU | N | 944641 | 7/16/2019 | 7/10/2019 | CL-190028 | 01-3010-0-1110-1000-5210-022-301 | 16608 MAR19 | 31.74 |
| | **SAN MATEO COUNTY OFFICE OF EDU Total** | | | | | | | | **1,156.74** |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190007 | 01-3010-0-1110-1000-5821-007-301 | 190285 APR19 | 277.00 |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190007 | 01-3010-0-1110-1000-5821-007-301 | 190287 APR19 | 174.00 |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190008 | 01-3010-0-1110-1000-5821-007-301 | 190214 MAR19 | 794.75 |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190008 | 01-3010-0-1110-1000-5821-007-301 | 190329 MAY19 | 633.50 |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190006 | 01-9010-0-1110-1000-5821-007-356 | 190285 APR19 | 500.00 |
| 45-01 | SAN MATEO UNION HIGH DISTRICT | N | 944588 | 7/16/2019 | 7/1/2019 | CL-190006 | 01-9010-0-1110-1000-5821-007-356 | 190287 APR19 | 700.00 |
| | **SAN MATEO UNION HIGH DISTRICT Total** | | | | | | | | **3,079.25** |
| 214-01 | SCANTRON CORPORATION | N | 946691 | 7/24/2019 | 7/23/2019 | PO-200031 | 01-0000-0-1110-1000-4320-032-070 | 6409554 JUL19 | 3,367.88 |
| 214-01 | SCANTRON CORPORATION | N | 944589 | 7/16/2019 | 7/1/2019 | CL-190009 | 01-0000-0-1110-1000-4320-090-762 | 6408344 JUN19 | 176.38 |
| | **SCANTRON CORPORATION Total** | | | | | | | | **3,544.26** |
| 8289-01 | SCHOOL HOUSE GROCERY | N | 947637 | 7/26/2019 | 7/24/2019 | PO-200249 | 01-0000-0-0000-7490-4322-090-716 | 9302 JUL19 | 20.76 |
| | **SCHOOL HOUSE GROCERY Total** | | | | | | | | **20.76** |
| 6127-01 | SCHOOL SAFETY SOLUTIONS LLC | Y | 944871 | 7/17/2019 | 7/1/2019 | CL-190010 | 01-0000-0-0000-8200-5860-090-760 | 2470 JUN19 | 2,435.26 |
| | **SCHOOL SAFETY SOLUTIONS LLC Total** | | | | | | | | **2,435.26** |
| 40-01 | SCHOOL SERVICES OF CALIFORNIA, | N | 947643 | 7/26/2019 | 7/25/2019 | PO-200314 | 01-0000-0-0000-7350-5899-090-717 | 0121211-IN JUL19 | 305.00 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| | **SCHOOL SERVICES OF CALIFORNIA, Total** | | | | | | | | **305.00** |
| 628-01 | SHIFFLER EQUIPMENT SALES INC | N | 944656 | 7/16/2019 | 7/11/2019 | CL-190113 | 01-8150-0-0000-8110-4320-090-741 | 1911404400 MAY19 | 2,698.74 |
| 628-01 | SHIFFLER EQUIPMENT SALES INC | N | 944656 | 7/16/2019 | 7/11/2019 | CL-190113 | 01-8150-0-0000-8110-4320-090-741 | 1912705000 MAY19 | 347.63 |
| | **SHIFFLER EQUIPMENT SALES INC Total** | | | | | | | | **3,046.37** |
| 10305-01 | SILVERMAN, JONATHAN | N | 945432 | 7/19/2019 | 7/17/2019 | CL-190196 | 01-9302-0-1110-1000-4320-090-374 | TRAINING | 11.96 |
| 10305-01 | SILVERMAN, JONATHAN | N | 945432 | 7/19/2019 | 7/17/2019 | CL-190195 | 01-9302-0-1110-1000-4322-090-374 | TRAINING | 30.50 |
| | **SILVERMAN, JONATHAN Total** | | | | | | | | **42.46** |
| 11075-01 | SKAINES, MELISSA | N | 946310 | 7/23/2019 | 7/22/2019 | CL-190212 | 01-4203-0-1110-1000-5210-090-330 | CABE | 248.63 |
| | **SKAINES, MELISSA Total** | | | | | | | | **248.63** |
| 6803-01 | SKYLINE COLLEGE | N | 944672 | 7/16/2019 | 7/15/2019 | PO-200012 | 01-9220-0-1110-1000-5899-032-356 | G01092389 CHUPO | 1,000.00 |
| | **SKYLINE COLLEGE Total** | | | | | | | | **1,000.00** |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976414 JUN19 | 18.58 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976441 JUN19 | 24.49 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976454 JUN19 | 7.95 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976558 JUN19 | 9.00 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976604 JUN19 | 1,177.50 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976605 JUN19 | 24.69 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976710 JUN19 | 11.51 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976719 JUN19 | 32.82 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976795 JUN19 | 17.65 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976796 JUN19 | 17.46 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976832 JUN19 | 21.59 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976848 JUN19 | 124.13 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 976857 JUN19 | 92.58 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 977061 JUN19 | 15.42 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 977313 JUN19 | 19.53 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 977575 JUN19 | 15.05 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 978012 JUN19 | 56.45 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 977843 JUN19 | 106.74 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 977847 JUN19 | 37.12 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CL-190039 | 01-8150-0-0000-8110-4320-090-741 | 978311 JUN19 | 4.80 |
| 228-01 | SOUTH CITY LUMBER & SUPPLY | N | 944875 | 7/17/2019 | 7/3/2019 | CM-200001 | 01-8150-0-0000-8110-4320-090-741 | 976632 JUN19 | -10.66 |
| | **SOUTH CITY LUMBER & SUPPLY Total** | | | | | | | | **1,824.40** |
| 233-01 | SOUTH SAN FRANCISCO SCAVENGER | N | 944631 | 7/16/2019 | 7/8/2019 | CL-190078 | 01-0000-0-0000-8200-5540-090-760 | 842650 JUN19 | 3,784.64 |
| 233-01 | SOUTH SAN FRANCISCO SCAVENGER | N | 944642 | 7/16/2019 | 7/10/2019 | CL-190103 | 01-0000-0-0000-8200-5540-090-760 | 842363 JUN19 | 243.60 |
| | **SOUTH SAN FRANCISCO SCAVENGER Total** | | | | | | | | **4,028.24** |
| 2355-01 | SOUTHWEST SCHOOL & OFFICE SUPP | N | 944673 | 7/16/2019 | 7/15/2019 | CL-190139 | 01-0000-0-0000-0000-9320-000-0000 | PINV0569963 MAY | 217.28 |
| | **SOUTHWEST SCHOOL & OFFICE SUPP Total** | | | | | | | | **217.28** |
| 583-01 | SPCA/NC | N | 947644 | 7/26/2019 | 7/25/2019 | PO-200244 | 01-0000-0-0000-7490-5300-090-716 | 19-20-027 Y19/20 | 95.00 |
| | **SPCA/NC Total** | | | | | | | | **95.00** |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190146 | 01-0000-0-0000-2424-4320-090-735 | 979618816 JUN19 | 451.98 |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190148 | 01-0000-0-0000-2700-5910-033-480 | 979618816 JUN19 | 63.86 |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190147 | 01-0000-0-0000-2700-5910-090-735 | 979618816 JUN19 | 644.63 |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190142 | 01-0000-0-0000-2700-5910-090-762 | 979618816 JUN19 | 189.95 |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190144 | 01-0000-0-0000-3130-5910-090-503 | 979618816 JUN19 | 46.41 |
| 7428-01 | SPRINT PCS | N | 946322 | 7/23/2019 | 7/19/2019 | CL-190140 | 01-0000-0-0000-7200-5910-090-760 | 139729810 JUN19 | 408.35 |
| 7428-01 | SPRINT PCS | N | 944674 | 7/16/2019 | 7/15/2019 | CL-190143 | 01-6500-0-5770-2700-5910-090-245 | 979618816 JUN19 | 87.20 |
| | **SPRINT PCS Total** | | | | | | | | **1,892.38** |
| 124-01 | STANDARD PLUMBING SUPPLY | N | 944643 | 7/16/2019 | 7/10/2019 | CL-190104 | 01-8150-0-0000-8110-4320-090-741 | JTB937 JUN19 | 59.66 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| | **STANDARD PLUMBING SUPPLY Total** | | | | | | | | **59.66** |
| 5000-01 | STATE OF CA DEPT OF JUSTICE | N | 944632 | 7/16/2019 | 7/8/2019 | CL-190077 | 01-0000-0-0000-7400-5840-090-715 | 388836 JUN19 | 1,092.00 |
| 5000-01 | STATE OF CA DEPT OF JUSTICE | N | 944632 | 7/16/2019 | 7/8/2019 | CL-190076 | 01-0000-0-0000-7400-5841-090-715 | 388836 JUN19 | 47.00 |
| | **STATE OF CA DEPT OF JUSTICE Total** | | | | | | | | **1,139.00** |
| 2614-01 | STEFFEY, DENISE K. | N | 945433 | 7/19/2019 | 7/17/2019 | CL-190198 | 01-9302-0-1110-1000-4322-090-374 | TRAINING | 64.18 |
| | **STEFFEY, DENISE K. Total** | | | | | | | | **64.18** |
| 517-01 | STEWART CHEVROLET | N | 944590 | 7/16/2019 | 7/1/2019 | CL-190011 | 01-8150-0-0000-8110-4320-090-741 | 121668 JUN19 | 113.58 |
| | **STEWART CHEVROLET Total** | | | | | | | | **113.58** |
| 9899-01 | SUMMERS, LINDSAY | N | 944668 | 7/16/2019 | 7/15/2019 | CL-190137 | 01-9302-0-1110-1000-4322-090-370 | meetings/supplies | 116.70 |
| | **SUMMERS, LINDSAY Total** | | | | | | | | **116.70** |
| 11033-01 | SWING EDUCATION INC. | N | 944895 | 7/17/2019 | 7/15/2019 | CL-190141 | 01-0000-0-0000-7400-5801-090-715 | INV00056890 JAN | 20,000.00 |
| 11033-01 | SWING EDUCATION INC. | N | 944895 | 7/17/2019 | 7/15/2019 | CL-190141 | 01-0000-0-0000-7400-5801-090-715 | INV00066652 MAR | 20,000.00 |
| 11033-01 | SWING EDUCATION INC. | N | 944895 | 7/17/2019 | 7/15/2019 | CL-190141 | 01-0000-0-0000-7400-5801-090-715 | INV00071927 MAR | 20,000.00 |
| 11033-01 | SWING EDUCATION INC. | N | 944895 | 7/17/2019 | 7/15/2019 | CL-190141 | 01-0000-0-0000-7400-5801-090-715 | INV00077386 APR | 20,000.00 |
| | **SWING EDUCATION INC. Total** | | | | | | | | **80,000.00** |
| 11392-01 | TAQUERIA LA MORENA | N | 945435 | 7/19/2019 | 7/17/2019 | PV-200012 | 01-9302-0-1110-1000-4322-090-374 | BLIS STAFF MTG | 622.28 |
| 11392-01 | TAQUERIA LA MORENA | N | 945435 | 7/19/2019 | 7/17/2019 | PV-200013 | 01-9302-0-1110-1000-4322-090-374 | LUNCH | 296.33 |
| | **TAQUERIA LA MORENA Total** | | | | | | | | **918.61** |
| 8371-01 | TOUCHLINE SOFTWARE INC. | N | 946323 | 7/23/2019 | 7/19/2019 | PO-200032 | 01-0000-0-1110-1000-5813-032-322 | 19-036039 JUL19 | 345.00 |
| | **TOUCHLINE SOFTWARE INC. Total** | | | | | | | | **345.00** |
| 10355-01 | TUITASI, MARIEFEDES | N | 944669 | 7/16/2019 | 7/12/2019 | CL-190138 | 01-9302-0-1110-1000-4320-090-370 | SUPPLIES | 126.81 |
| | **TUITASI, MARIEFEDES Total** | | | | | | | | **126.81** |
| 574-01 | U.S. POSTMASTER | N | 944896 | 7/17/2019 | 7/15/2019 | PV-200007 | 01-0000-0-1110-1000-5920-032-070 | PERMIT #121 | 928.16 |
| | **U.S. POSTMASTER Total** | | | | | | | | **928.16** |
| 10516-01 | UC REGENTS | N | 944607 | 7/16/2019 | 7/3/2019 | CL-190021 | 01-3061-0-4850-1000-4320-090-303 | Nutrition class | 94.46 |
| 10516-01 | UC REGENTS | N | 944897 | 7/17/2019 | 7/15/2019 | PO-200050 | 01-9214-0-1110-1000-5899-032-356 | 916890249 DAYAO | 2,000.00 |
| | **UC REGENTS Total** | | | | | | | | **2,094.46** |
| 184-01 | UNISOURCE CORPORATION | N | 944592 | 7/16/2019 | 7/1/2019 | CL-190013 | 01-0000-0-0000-0000-9320-000-0000 | 035-32410625 JUN | 7.52 |
| | **UNISOURCE CORPORATION Total** | | | | | | | | **7.52** |
| 10637-01 | UNITED COACH TOURS | N | 944591 | 7/16/2019 | 7/1/2019 | CL-190019 | 01-9010-0-0000-7300-5821-090-720 | 15803LF APR19 | 3,368.00 |
| | **UNITED COACH TOURS Total** | | | | | | | | **3,368.00** |
| 10011-01 | UNITED RENTALS INC | N | 944633 | 7/16/2019 | 7/8/2019 | CL-190085 | 01-8150-0-0000-8110-5600-090-741 | 170788180-001 | 909.40 |
| | **UNITED RENTALS INC Total** | | | | | | | | **909.40** |
| 10416-01 | UPS STORE | N | 944894 | 7/17/2019 | 7/12/2019 | CL-190119 | 01-0000-0-0000-7400-5840-090-715 | JUN19 SVCS. | 724.71 |
| 10416-01 | UPS STORE | N | 944894 | 7/17/2019 | 7/12/2019 | CL-190118 | 01-0000-0-0000-7400-5841-090-715 | JUN19 SVCS | 24.99 |
| | **UPS STORE Total** | | | | | | | | **749.70** |
| 1196-01 | WELLS FARGO | N | 946326 | 7/23/2019 | 7/19/2019 | CL-190185 | 01-0000-0-0000-7300-4320-090-729 | JUN19 CHARGES | 8,176.59 |
| | **WELLS FARGO Total** | | | | | | | | **8,176.59** |
| 11804-01 | WELLS FARGO VENDOR FIN SERV | N | 947638 | 7/26/2019 | 7/24/2019 | PO-200263 | 01-0000-0-1110-1000-5600-090-722 | 69786297 JUL19 | 6,830.95 |
| | **WELLS FARGO VENDOR FIN SERV Total** | | | | | | | | **6,830.95** |
| 315-01 | WESTBOROUGH WATER DISTRICT | N | 945434 | 7/19/2019 | 7/17/2019 | CL-190199 | 01-0000-0-0000-8200-5530-090-760 | 240-1250 JUN19 | 859.35 |
| 315-01 | WESTBOROUGH WATER DISTRICT | N | 945434 | 7/19/2019 | 7/17/2019 | CL-190199 | 01-0000-0-0000-8200-5530-090-760 | 240-0470 JUN19 | 2,544.15 |
| | **WESTBOROUGH WATER DISTRICT Total** | | | | | | | | **3,403.50** |
| 2573-01 | WOODWIND & BRASSWIND | N | 944593 | 7/16/2019 | 7/1/2019 | CL-190017 | 01-4128-0-1110-1000-4320-090-348 | ARINV49066271 | 5,296.44 |
| 2573-01 | WOODWIND & BRASSWIND | N | 944593 | 7/16/2019 | 7/1/2019 | CL-190016 | 01-4128-0-1110-1000-4410-090-348 | ARINV49101164 | 4,881.29 |
| 2573-01 | WOODWIND & BRASSWIND | N | 947645 | 7/26/2019 | 7/25/2019 | PO-200281 | 01-4128-0-1110-1000-4410-090-348 | ARINV49211412 | 2,234.00 |
| 2573-01 | WOODWIND & BRASSWIND | N | 947645 | 7/26/2019 | 7/25/2019 | PO-200281 | 01-4128-0-1110-1000-4410-090-348 | ARINV49211412 | 206.65 |
| | **WOODWIND & BRASSWIND Total** | | | | | | | | **12,618.38** |
| 43-01 | XEROX CORPORATION | N | 947646 | 7/26/2019 | 7/25/2019 | PO-200312 | 01-0000-0-0000-7350-5600-090-717 | 1699170 JUL19 | 21.59 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 43-01 | XEROX CORPORATION | N | 944653 | 7/16/2019 | 7/12/2019 | CL-190121 | 01-0000-0-0000-7350-5600-090-717 | IN918871 JUL18 | 18.98 |
| 43-01 | XEROX CORPORATION | N | 944666 | 7/16/2019 | 7/12/2019 | CL-190135 | 01-0000-0-0000-7350-5600-090-717 | IN1162337 JUN19 | 45.89 |
| 43-01 | XEROX CORPORATION | N | 947646 | 7/26/2019 | 7/25/2019 | PO-200322 | 01-0000-0-0000-7550-5600-090-718 | 1699171 JUL19 | 485.25 |
| 43-01 | XEROX CORPORATION | N | 944653 | 7/16/2019 | 7/12/2019 | CL-190120 | 01-0000-0-0000-7550-5600-090-718 | IN918871 JUL19 | 2,767.09 |
| 43-01 | XEROX CORPORATION | N | 944666 | 7/16/2019 | 7/12/2019 | CL-190134 | 01-0000-0-0000-7550-5600-090-718 | IN1162337 JUN19 | 250.92 |
| | **XEROX CORPORATION Total** | | | | | | | | **3,589.72** |
| 3256-01 | YOUNG AUDIENCES OF THE BAY ARE | N | 944891 | 7/17/2019 | 7/10/2019 | CL-190030 | 01-4128-0-1110-1000-5899-090-348 | JUN19 SERVICES | 38,379.44 |
| 3256-01 | YOUNG AUDIENCES OF THE BAY ARE | N | 947641 | 7/26/2019 | 7/24/2019 | PO-200253 | 01-4128-0-1110-1000-5899-090-348 | JUL19 SERVICES | 25,703.00 |
| | **YOUNG AUDIENCES OF THE BAY ARE Total** | | | | | | | | **64,082.44** |
| | **Subtotal** | | | | | | | **Fund 01** | **1,216,372.19** |
| 4853-01 | BOARD OF EQUALIZATION | N | 944635 | 7/16/2019 | 7/10/2019 | CL-190091 | 11-0000-0-0000-0000-9580-000-0000 | 20-300028 JUN19 | 3.24 |
| | **BOARD OF EQUALIZATION Total** | | | | | | | | **3.24** |
| 4080-01 | ETS - EDUCATIONAL TESTING SVC | N | 944880 | 7/17/2019 | 7/8/2019 | CL-190060 | 11-0000-0-4152-1000-5817-041-152 | SP20065753 JUN19 | 650.00 |
| | **ETS - EDUCATIONAL TESTING SVC Total** | | | | | | | | **650.00** |
| | **Subtotal** | | | | | | | **Fund 11** | **653.24** |
| 2920-01 | DEPARTMENT OF SOCIAL SERVICES | N | 947623 | 7/26/2019 | 7/22/2019 | PO-200072 | 12-6105-0-8510-1000-5899-045-835 | Fac# 414000469 | 484.00 |
| 2920-01 | DEPARTMENT OF SOCIAL SERVICES | N | 947623 | 7/26/2019 | 7/22/2019 | PO-200072 | 12-9010-0-8533-1000-5899-045-833 | Fac# 414000469 | 484.00 |
| | **DEPARTMENT OF SOCIAL SERVICES Total** | | | | | | | | **968.00** |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944645 | 7/16/2019 | 7/11/2019 | CL-190027 | 12-6105-0-8535-1000-4320-045-835 | 321916116001 MAY | 21.95 |
| | **OFFICE DEPOT/BUSINESS SERVICE Total** | | | | | | | | **21.95** |
| | **Subtotal** | | | | | | | **Fund 12** | **989.95** |
| 87-01 | AT&T | N | 947624 | 7/26/2019 | 7/24/2019 | CL-190252 | 13-5310-0-0000-3700-5910-090-820 | Cust ID#34701763 | 61.99 |
| | **AT&T Total** | | | | | | | | **61.99** |
| 1269-01 | BOARD OF EQUALIZATION, | N | 944658 | 7/16/2019 | 7/12/2019 | CL-190116 | 13-9010-0-0000-0000-8638-090-822 | 020602564 2nd QT | 47.00 |
| | **BOARD OF EQUALIZATION, Total** | | | | | | | | **47.00** |
| 9468-01 | DISPLAYS 2 GO | N | 947625 | 7/26/2019 | 7/24/2019 | CL-190244 | 13-5310-0-0000-3700-4320-090-820 | PS\|1039107 | 1,175.86 |
| 9468-01 | DISPLAYS 2 GO | N | 947625 | 7/26/2019 | 7/24/2019 | PV-200020 | 13-5310-0-0000-3700-4320-090-820 | PS\|1039107 | 288.92 |
| | **DISPLAYS 2 GO Total** | | | | | | | | **1,464.78** |
| 11751-01 | NFG SAN FRANCISCO LLC | N | 947633 | 7/26/2019 | 7/24/2019 | CL-190257 | 13-5310-0-0000-3700-4700-090-820 | 326238 MAY19 | 225.00 |
| 11751-01 | NFG SAN FRANCISCO LLC | N | 947633 | 7/26/2019 | 7/24/2019 | CL-190257 | 13-5310-0-0000-3700-4700-090-820 | 327151 MAY19 | 225.00 |
| 11751-01 | NFG SAN FRANCISCO LLC | N | 947633 | 7/26/2019 | 7/24/2019 | CL-190257 | 13-5310-0-0000-3700-4700-090-820 | 328134 MAY19 | 162.00 |
| | **NFG SAN FRANCISCO LLC Total** | | | | | | | | **612.00** |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944596 | 7/16/2019 | 7/1/2019 | CL-190014 | 13-5310-0-0000-3700-4320-090-820 | 321150241001 JUN | 57.85 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 944596 | 7/16/2019 | 7/1/2019 | CL-190014 | 13-5310-0-0000-3700-4320-090-820 | 325981630001 JUN | 77.86 |
| 122-01 | OFFICE DEPOT/BUSINESS SERVICE | N | 947630 | 7/26/2019 | 7/24/2019 | CL-190260 | 13-5310-0-0000-3700-4320-090-820 | 333658806001 JUN | 82.82 |
| | **OFFICE DEPOT/BUSINESS SERVICE Total** | | | | | | | | **218.53** |
| 9057-01 | P & D APPLIANCE | N | 944597 | 7/16/2019 | 7/1/2019 | CL-190015 | 13-5310-0-0000-3700-4320-090-820 | 0104771-IN MAR19 | 25.79 |
| | **P & D APPLIANCE Total** | | | | | | | | **25.79** |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56763439 MAY19 | 333.88 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56764327 MAY19 | 642.86 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56767958 MAY19 | 1,354.00 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56772903 JUN19 | 111.11 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56775855 JUN19 | 121.55 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56777612 JUN19 | 365.45 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 95500487 JUN19 | 111.11 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56781902 JUN19 | 633.24 |
| 9756-01 | PRODUCERS DAIRY | N | 947634 | 7/26/2019 | 7/24/2019 | CL-190262 | 13-5310-0-0000-3700-4700-090-820 | 56784877 JUN19 | 454.22 |
| | **PRODUCERS DAIRY Total** | | | | | | | | **4,127.42** |
| 5801-01 | SAN MATEO COUNTY ENVIRONMENTAL | N | 947631 | 7/26/2019 | 7/24/2019 | PO-200208 | 13-5310-0-0000-3700-5899-090-820 | 323103 JUL19 | 396.00 |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| 5801-01 | SAN MATEO COUNTY ENVIRONMENTAL | N | 947631 | 7/26/2019 | 7/24/2019 | PO-200208 | 13-5310-0-0000-3700-5899-090-820 | 323104 JUL19 | 396.00 |
| | **SAN MATEO COUNTY ENVIRONMENTAL Total** | | | | | | | | **792.00** |
| 7428-01 | SPRINT PCS | N | 944675 | 7/16/2019 | 7/15/2019 | CL-190145 | 13-5310-0-0000-3700-5910-090-820 | 979618816 JUN19 | 46.41 |
| | **SPRINT PCS Total** | | | | | | | | **46.41** |
| 4023-01 | SYSCO FOOD SERVICES OF SAN FRA | N | 947632 | 7/26/2019 | 7/24/2019 | CL-190259 | 13-5310-0-0000-3700-4700-090-820 | 350035278 JUN19 | 233.41 |
| | **SYSCO FOOD SERVICES OF SAN FRA Total** | | | | | | | | **233.41** |
| | **Subtotal** | | | | | | | **Fund 13** | **7,629.33** |
| 8578-01 | ARBORTECH TREE CARE INC | N | 944881 | 7/17/2019 | 7/8/2019 | CL-190055 | 14-0000-0-0000-8110-5899-014-741 | 2085 JUN19 | 4,850.00 |
| | **ARBORTECH TREE CARE INC Total** | | | | | | | | **4,850.00** |
| 11707-01 | DUBOIS ROOFING INC | N | 944885 | 7/17/2019 | 7/8/2019 | CL-190082 | 14-0000-0-0000-8500-6200-025-748 | 6565 JUN19 | 29,847.00 |
| 11707-01 | DUBOIS ROOFING INC | N | 945427 | 7/19/2019 | 7/16/2019 | CL-190082 | 14-0000-0-0000-8500-6200-025-748 | 6518 | 14,702.00 |
| | **DUBOIS ROOFING INC Total** | | | | | | | | **44,549.00** |
| | **Subtotal** | | | | | | | **Fund 14** | **49,399.00** |
| 10933-01 | CALIFORNIA FINANCIAL SERVICES | N | 945417 | 7/19/2019 | 7/16/2019 | CL-190149 | 21-0000-0-0000-8500-6260-098-902 | ROS 2019-014B | 6,249.99 |
| 10933-01 | CALIFORNIA FINANCIAL SERVICES | N | 945417 | 7/19/2019 | 7/16/2019 | CL-190149 | 21-0000-0-0000-8500-6260-098-902 | ROS 2019-027B | 6,249.99 |
| | **CALIFORNIA FINANCIAL SERVICES Total** | | | | | | | | **12,499.98** |
| | **Subtotal** | | | | | | | **Fund 21** | **12,499.98** |
| 9704-01 | SCHOOL FACILITY CONSULTANTS | N | 944594 | 7/16/2019 | 7/1/2019 | CL-190018 | 25-0000-0-0000-8100-5899-090-717 | 13664 MAY19 | 45.00 |
| | **SCHOOL FACILITY CONSULTANTS Total** | | | | | | | | **45.00** |
| | **Subtotal** | | | | | | | **Fund 25** | **45.00** |
| 11757-01 | BENY'S IRON WORKS | N | 944882 | 7/17/2019 | 7/8/2019 | CL-190048 | 40-9010-0-0000-8500-6170-014-717 | 00225-19 JUN19 | 13,180.00 |
| | **BENY'S IRON WORKS Total** | | | | | | | | **13,180.00** |
| 11801-01 | CUMMING CONSTRUCTION | N | 947629 | 7/26/2019 | 7/23/2019 | PO-200137 | 40-9010-0-0000-8500-6270-008-981 | 74303 MAY19 | 1,331.25 |
| 11801-01 | CUMMING CONSTRUCTION | N | 947629 | 7/26/2019 | 7/23/2019 | PO-200137 | 40-9010-0-0000-8500-6272-002-960 | 74303 MAY19 | 1,331.25 |
| 11801-01 | CUMMING CONSTRUCTION | N | 947629 | 7/26/2019 | 7/23/2019 | PO-200137 | 40-9010-0-0000-8500-6272-032-960 | 74303 MAY19 | 1,331.25 |
| 11801-01 | CUMMING CONSTRUCTION | N | 947629 | 7/26/2019 | 7/23/2019 | PO-200137 | 40-9010-0-0000-8500-6272-033-960 | 74303 MAY19 | 1,331.25 |
| | **CUMMING CONSTRUCTION Total** | | | | | | | | **5,325.00** |
| 11472-01 | CWS CONSTRUCTION GROUP INC. | N | 945436 | 7/19/2019 | 7/17/2019 | PO-200138 | 40-9010-0-0000-8500-6270-008-981 | APP 1 MARTIN | 330,600.00 |
| | **CWS CONSTRUCTION GROUP INC. Total** | | | | | | | | **330,600.00** |
| 9714-01 | UNDERWOOD & ROSENBLUM INC | N | 944886 | 7/17/2019 | 7/8/2019 | CL-190080 | 40-9010-0-0000-8500-6275-007-963 | 0219-104 MAR19 | 4,425.00 |
| 9714-01 | UNDERWOOD & ROSENBLUM INC | N | 944886 | 7/17/2019 | 7/8/2019 | CL-190080 | 40-9010-0-0000-8500-6275-007-963 | 0419-306 APR19 | 13,535.00 |
| | **UNDERWOOD & ROSENBLUM INC Total** | | | | | | | | **17,960.00** |
| 1836-01 | UNITED SITE SERVICES OF CA INC | N | 944595 | 7/16/2019 | 7/1/2019 | CL-190012 | 40-9010-0-0000-8110-5600-090-902 | 114-8638697 JUN | 104.55 |
| | **UNITED SITE SERVICES OF CA INC Total** | | | | | | | | **104.55** |
| 11195-01 | VERDE DESIGN | N | 944892 | 7/17/2019 | 7/10/2019 | CL-190105 | 40-9010-0-0000-8500-6210-033-960 | 1-1818701 JUN19 | 7,522.50 |
| | **VERDE DESIGN Total** | | | | | | | | **7,522.50** |
| | **Subtotal** | | | | | | | **Fund 40** | **374,692.05** |
| 11786-01 | CHICO STATE UNIVERSITY | N | 947626 | 7/26/2019 | 7/22/2019 | PO-200057 | 73-0000-0-9000-3900-5880-032-717 | STUDENT | 2,400.00 |
| | **CHICO STATE UNIVERSITY Total** | | | | | | | | **2,400.00** |
| 10843-01 | UNIV. OF CA LOS ANGELES | N | 947639 | 7/26/2019 | 7/24/2019 | PV-200022 | 73-0000-0-9000-3900-5880-033-717 | 305307395 | 2,000.00 |
| | **UNIV. OF CA LOS ANGELES Total** | | | | | | | | **2,000.00** |
| | **Subtotal** | | | | | | | **Fund 73** | **4,400.00** |
| | **Grand Total** | | | | | | | | **1,666,680.74** |

| Vendor Number | Vendor Name | 1099 | Warrant | Posted | Entered | Reference | Account Number | Description | Amount Paid |
|---|---|---|---|---|---|---|---|---|---|
| | **TOTAL WARRANTS BY FUND** | | | | | | | | |
| 01 | GENERAL FUND | | | | | | $ 1,216,372.19 | | |
| 11 | ADULT EDUCATION FUND | | | | | | $ 653.24 | | |
| 12 | CHILD DEVELOPMENT FUND | | | | | | $ 989.95 | | |
| 13 | NUTRITION SERVICES FUND | | | | | | $ 7,629.33 | | |
| 14 | DEFERRED MAINTENANCE | | | | | | $ 49,399.00 | | |
| 21 | BUILDING (BOND) | | | | | | $ 12,499.98 | | |
| 25 | CAPITAL FACILITIES | | | | | | $ 45.00 | | |
| 40 | SPECIAL RESERVE | | | | | | $ 374,692.05 | | |
| 73 | FOUNDATION TRUST FUND | | | | | | $ 4,400.00 | | |
| | | | | **TOTAL WARRANT REGISTER** | | | **$ 1,666,680.74** | | |

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Cash Receipts Summary - July 1 - July 31, 2019

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**BACKGROUND:**

The attached list is a Cash Receipts Summary Report for the period of July 1 - July 31, 2019. The Report is shown by Fund.

**FISCAL IMPLICATIONS:**

The Cash Receipts Summary Report represents revenues received by the District for the period of July 1 - July 31, 2019.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 1

Fund: 01 GENERAL FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8011 REV LIMIT ST AID CURR YR | 3,356,626.00 | 167,831.00 | 167,831.00 | 4.9 | 0 | 3,188,795.00 | 95 |
| 8012 EPA ENTITLEMENT | 1,675,396.00 | 0 | 0 | 0 | 0 | 1,675,396.00 | 100 |
| 8021 HOMEOWNERS' EXEMPTION | 357,385.00 | 0 | 0 | 0 | 0 | 357,385.00 | 100 |
| 8041 SECURED ROLLS TAX | 68,614,226.00 | 0 | 0 | 0 | 0 | 68,614,226.00 | 100 |
| 8042 UNSECURED ROLL TAXES | 1,710,411.00 | 0 | 0 | 0 | 0 | 1,710,411.00 | 100 |
| 8047 COMM REDEVLPMNT FUNDS | 16,047,000.00 | 0 | 0 | 0 | 0 | 16,047,000.00 | 100 |
| 8091 REVENUE LIMIT TRANSFERS | -2,503,643.00 | 0 | 0 | 100 | 0 | -2,503,643.00 | 0 |
| 8097 PROPERTY TAXES TRANSFERS | 4,596,914.00 | 0 | 0 | 0 | 0 | 4,596,914.00 | 100 |
| 8181 SP ED ENTITL PER UDC | 1,449,945.00 | 0 | 0 | 0 | 0 | 1,449,945.00 | 100 |
| 8182 SP ED DISCRETNARY GRANTS | 202,008.00 | 0 | 0 | 0 | 0 | 202,008.00 | 100 |
| 8285 INTAGENCY CONTR BETW LEAS | 109,680.00 | 0 | 0 | 0 | 0 | 109,680.00 | 100 |
| 8290 ALL OTHER FEDERAL REVENUE | 1,662,409.00 | 46,469.32 | 46,469.32 | 2.7 | 0 | 1,615,939.68 | 97.2 |
| 8550 MANDATED COST REIMBURSE | 338,847.00 | 0 | 0 | 0 | 0 | 338,847.00 | 100 |
| 8560 STATE LOTTERY REVENUE | 1,732,887.00 | 0 | 0 | 0 | 0 | 1,732,887.00 | 100 |
| 8590 ALL OTHER STATE REVENUES | 4,485,182.00 | 0 | 0 | 0 | 0 | 4,485,182.00 | 100 |
| 8625 COM REDEVEL FUND NOT SUBJ | 1,000,000.00 | 0 | 0 | 0 | 0 | 1,000,000.00 | 100 |
| 8650 LEASES AND RENTALS | 900,746.00 | 5,242.01 | 5,242.01 | 0.5 | 0 | 895,503.99 | 99.4 |
| 8660 INTEREST | 495,574.00 | 190,042.20 | 190,042.20 | 38.3 | 0 | 305,531.80 | 61.6 |
| 8699 ALL OTHER LOCAL REVENUE | 139,269.00 | 1,672.16 | 1,672.16 | 1.2 | 0 | 137,596.84 | 98.7 |
| 8710 TUITION | 76,500.00 | 0 | 0 | 0 | 0 | 76,500.00 | 100 |
| 8919 OTH AUTH INTRFND XFERS IN | 13,301.00 | 0 | 0 | 0 | 0 | 13,301.00 | 100 |
| TOTAL: 8000 | 106,460,663.00 | 411,256.69 | 411,256.69 | 0.3 | 0 | 106,049,406.31 | 99.6 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 2

Fund: 11 ADULT EDUCATION FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8091 REVENUE LIMIT TRANSFERS | 160,699.00 | 0 | 0 | 0 | 0 | 160,699.00 | 100 |
| 8290 ALL OTHER FEDERAL REVENUE | 174,017.00 | 0 | 0 | 0 | 0 | 174,017.00 | 100 |
| 8590 ALL OTHER STATE REVENUES | 1,103,432.00 | 91,953.00 | 91,953.00 | 8.3 | 0 | 1,011,479.00 | 91.6 |
| 8631 SALE OF EQUIP & SUPPLIES | 400 | 0 | 0 | 0 | 0 | 400 | 100 |
| 8660 INTEREST | 38,295.00 | 9,867.46 | 9,867.46 | 25.7 | 0 | 28,427.54 | 74.2 |
| 8671 ADULT EDUCATION FEES | 45,438.00 | 0 | 0 | 0 | 0 | 45,438.00 | 100 |
| TOTAL: 8000 | 1,522,281.00 | 101,820.46 | 101,820.46 | 6.6 | 0 | 1,420,460.54 | 93.3 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 3

Fund: 12 CHILD DEVELOPMENT FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8290 ALL OTHER FEDERAL REVENUE | 170,835.00 | 0 | 0 | 0 | 0 | 170,835.00 | 100 |
| 8590 ALL OTHER STATE REVENUES | 961,626.00 | 0 | 0 | 0 | 0 | 961,626.00 | 100 |
| 8660 INTEREST | 39,000.00 | 9,172.86 | 9,172.86 | 23.5 | 0 | 29,827.14 | 76.4 |
| 8673 CHILDREN'S CENTERS FEES | 12,000.00 | 0 | 0 | 0 | 0 | 12,000.00 | 100 |
| 8689 ALL OTHR FEES & CONTRACTS | 561,273.00 | 0 | 0 | 0 | 0 | 561,273.00 | 100 |
| 8699 ALL OTHER LOCAL REVENUE | 1,454,513.00 | 315,000.00 | 315,000.00 | 21.6 | 0 | 1,139,513.00 | 78.3 |
| TOTAL: 8000 | 3,199,247.00 | 324,172.86 | 324,172.86 | 10.1 | 0 | 2,875,074.14 | 89.8 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 4

Fund: 13 CAFETERIA FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8222 FED.REIMB.-BREAKFAST | 229,322.00 | 0 | 0 | 0 | 0 | 229,322.00 | 100 |
| 8223 FED.REIMB.-LUNCH | 1,355,346.00 | 0 | 0 | 0 | 0 | 1,355,346.00 | 100 |
| 8227 FED.REIMB.-CHILD CARE | 98,576.00 | 0 | 0 | 0 | 0 | 98,576.00 | 100 |
| 8521 STATE REIMB.-BREAKFAST | 26,164.00 | 0 | 0 | 0 | 0 | 26,164.00 | 100 |
| 8522 STATE REIMB.-LUNCH | 89,028.00 | 0 | 0 | 0 | 0 | 89,028.00 | 100 |
| 8523 STATE REIMB.-CHILD CARE | 3,738.00 | 0 | 0 | 0 | 0 | 3,738.00 | 100 |
| 8634 FOOD SERVICES SALES | 246,735.00 | 0 | 0 | 0 | 0 | 246,735.00 | 100 |
| 8635 STUDENT BREAKFASTS | 24,667.00 | 0 | 0 | 0 | 0 | 24,667.00 | 100 |
| 8637 STUDENT LUNCHES | 600,000.00 | 0 | 0 | 0 | 0 | 600,000.00 | 100 |
| 8638 ADULT LUNCHES | 1,600.00 | 0 | 0 | 0 | 0 | 1,600.00 | 100 |
| 8660 INTEREST | 17,000.00 | -851.88 | 851.88 | 0 | 0 | 17,851.88 | 100 |
| TOTAL: 8000 | 2,692,176.00 | -851.88 | 851.88 | 0 | 0 | 2,693,027.88 | 100 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
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JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 5

Fund: 14 DEFERRED MAINTENANCE FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8091 REVENUE LIMIT TRANSFERS | 2,342,944.00 | 0 | 0 | 0 | 0 | 2,342,944.00 | 100 |
| 8660 INTEREST | 70,309.00 | 20,239.82 | 20,239.82 | 28.7 | 0 | 50,069.18 | 71.2 |
| TOTAL: 8000 | 2,413,253.00 | 20,239.82 | 20,239.82 | 0.8 | 0 | 2,393,013.18 | 99.1 |

Fund: 17 SP RESRV FD(OT CPTL OTLY PRO)

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 336,880.00 | 92,121.10 | 92,121.10 | 27.3 | 0 | 244,758.90 | 72.6 |
| TOTAL: 8000 | 336,880.00 | 92,121.10 | 92,121.10 | 27.3 | 0 | 244,758.90 | 72.6 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 7

Fund: 21 BUILDING FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 0 | 40,465.56 | 40,465.56 | 100 | 0 | -40,465.56 | 0 |
| TOTAL: 8000 | 0 | 40,465.56 | 40,465.56 | 100 | 0 | -40,465.56 | 0 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
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JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 8

Fund: 25 CAPITAL FACILITIES FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 65,808.00 | 19,421.71 | 19,421.71 | 29.5 | 0 | 46,386.29 | 70.4 |
| 8681 MITIGATION/DEVELOPER FEES | 500,000.00 | 7,883.20 | 7,883.20 | 1.5 | 0 | 492,116.80 | 98.4 |
| TOTAL: 8000 | 565,808.00 | 27,304.91 | 27,304.91 | 4.8 | 0 | 538,503.09 | 95.1 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
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JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 9

Fund: 30 ST SCH BLDG L/P FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 0 | 0.03 | 0.03 | 100 | 0 | -0.03 | 0 |
| TOTAL: 8000 | 0 | 0.03 | 0.03 | 100 | 0 | -0.03 | 0 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
#J4377 08/17/2019
JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 10

Fund: 35 CO SCHOOL FACILITIES FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 0 | 0.59 | 0.59 | 100 | 0 | -0.59 | 0 |
| TOTAL: 8000 | 0 | 0.59 | 0.59 | 100 | 0 | -0.59 | 0 |

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION
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JULY 2019 CASH RECEIPT REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 07/1/2019 TO 07/31/2019 PAGE 11

Fund: 40 SPECIAL RESERVE FUND CAP

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 329,113.00 | 90,384.99 | 90,384.99 | 27.4 | 0 | 238,728.01 | 72.5 |
| 8912 BTW GENERAL & SP RESERVE | 1,000,000.00 | 0 | 0 | 0 | 0 | 1,000,000.00 | 100 |
| TOTAL: 8000 | 1,329,113.00 | 90,384.99 | 90,384.99 | 6.8 | 0 | 1,238,728.01 | 93.1 |

Fund: 73 FOUNDATION TRUST FUND

| OBJECT CLASSIFICATION | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | EXPENDED/RECEIVED YEAR TO DATE | % | PENDED/UNENCUMBERED ENCUMBERED | PENDED/UNENCUMBERED BALANCE | % |
|---|---|---|---|---|---|---|---|
| 8660 INTEREST | 9,480.00 | 2,860.20 | 2,860.20 | 30.1 | 0 | 6,619.80 | 69.8 |
| TOTAL: 8000 | 9,480.00 | 2,860.20 | 2,860.20 | 30.1 | 0 | 6,619.80 | 69.8 |

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Acceptance of Gifts

---

**BACKGROUND:**

The District has received the attached list of cash and in-kind gifts during the month of August 2019.

**FISCAL IMPLICATIONS:**

The gifts will benefit the District Office or school sites that have been requested by the donors.

**RECOMMENDATION:**

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

**TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR AUGUST 2019.**

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$100 from Your Cause, LLC (AbbVie Employee Engagement Fund) to Ponderosa Elementary in support of student and school needs

$35,000 from Buri Buri Elementary School ASB to Buri Buri Elementary for Arts and Sciences

$38.50 from Bright Funds - Monica Rosenfeld – to Ponderosa Elementary in support of student and school needs

$1,588.50 from See's Candies to Ponderosa Elementary for 90 – 1 pound See's gift certificates to be used as Super Kids Awards

$175 from Xun Chen, Danielle Mendez and Dmitry & Svetlana Kuperman to El Camino High School in support of academic programs at Principal's discretion

$1383.75 from El Camino High School Sports Boosters to El Camino High School for football projects

$4,800 from various donors to El Camino High School in support of academic excellence

$100 from Lois Jacobsen to El Camino High School for football projects

$1,346 from South San Francisco Rotary Foundation to El Camino High School for academic excellence to be used at discretion of the principal

$2,000 from Matteo Rizzo, SSF Rotary Foundation to Baden High School for the Principal's fund

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Declaration of surplus items

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**BACKGROUND:**

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The two hundred thirty (230) items are detailed on the attached list, and the total net book value for all the items is zero dollars ($0).

**FISCAL IMPLICATIONS:**

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal will be deposited into Fund 01. Upon Board approval, the District will dispose the items.

**RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees declare the two hundred thirty (230) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| 28456 | 7/12/2012 | 1 | DELL OPTIPLEX 790 DESKTOP | DCR96V1 | SSFHS | $ - |
| 25304 | 9/4/2009 | 1 | DELL GX620 | HWQMP91 | BURI BURI | $ - |
| 33503 | 6/19/2014 | 1 | DELL OPTIPLEX 960 | 6978XH1 | SSFHS | $ - |
| 32218 | 1/17/2013 | 1 | DELL GX 790 | 1CFDQW1 | BURI BURI | $ - |
| 28437 | 5/31/2012 | 1 | DELL OPTIPLEX 790 | FGTX3V1 | DISTRICT OFFICE | $ - |
| 37176 | 9/1/2012 | 1 | AVER M70 | 5306717800033 | DISTRICT OFFICE | $ - |
| N/A | 9/1/2012 | 1 | DELL E178FPV | CN-OTP222-73731-7AC-EEEJC | DISTRICT OFFICE | $ - |
| 36762 | 9/1/2012 | 1 | DELL OPTIPLEX 3020 | 2FQ0C42 | DISTRICT OFFICE | $ - |
| 31814/14616 | 9/1/2012 | 1 | HP LASERJET 10224 | XNB3M22827 | DISTRICT OFFICE | $ - |
| N/A | 9/1/2012 | 29 | BOOKS, VARIOUS TITLES | VARIOUS | SSFHS | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | N/A | SSFHS | $ - |
| N/A | 9/1/2012 | 2 | PROJECTOR BULBS | N/A | SSFHS | $ - |
| N/A | 9/1/2012 | 1 | EPSON PLP60 BULB | N/A | SSFHS | $ - |
| N/A | 9/1/2012 | 1 | DELL EXTERNAL DRIVE | N/A | SSFHS | $ - |
| 32765 | 5/31/2013 | 1 | APPLE IMAC 21.5 | D25KR15YDNML | SSFHS | $ - |
| 23005 | 6/1/2012 | 1 | APPLE IMAC 21.5 | C02H9K8JDHJF | SSFHS | $ - |
| 32748 | 5/31/2013 | 1 | APPLE IMAC 21.5 | D25KR14PDNML | SSFHS | $ - |
| 43992 | 9/1/2012 | 1 | MAC | D25KR026DNML | SSFHS | $ - |
| 32766 | 5/31/2013 | 1 | APPLE IMAC 21.5 | D25KR15PDNML | SSFHS | $ - |
| 23004 | 6/1/2012 | 1 | APPLE IMAC 21.5 | C02H9P9YDJKF | SSFHS | $ - |
| 26042 | 8/9/2010 | 1 | DELL OPTIPLEX 755 | 5FZFXH1 | SSFHS | $ - |
| 28131 | 7/7/2011 | 1 | DELL OPTIPLEX 380 | 25GGKQ1 | SSFHS | $ - |
| 26610 | 6/11/2007 | 1 | DELL OPTIPLEX 745 MINITOWER | FRGM2D1 | SSFHS | $ - |
| 29684 | 8/20/2008 | 1 | DELL OPTIPLEX 755 | GJG1YG1 | SSFHS | $ - |
| N/A | 9/1/2012 | 1 | PROJECTOR LAMP ELPLP60 | N/A | SSFHS | $ - |
| N/A | 9/1/2012 | 1 | OVERHEAD PROJECTOR | N/A | SUNSHINE GARDENS | $ - |
| 27155 | 2/8/2011 | 1 | DELL OPTIPLEX 780 | 1DS48P1 | ADULT ED | $ - |
| 26306 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | 6CGYGM1 | ADULT ED | $ - |
| 26308 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | DBGYGM1 | ADULT ED | $ - |
| 26285 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | CBGYGM1 | ADULT ED | $ - |
| 26284 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | GBGYGM1 | ADULT ED | $ - |
| 26299 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | HCGYGM1 | ADULT ED | $ - |
| 43958 | 9/1/2012 | 1 | DELL OPTIPLEX 745 MINITOWER | FOLO7D1 | ADULT ED | $ - |
| 27150 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DP48P1 | ADULT ED | $ - |
| 27149 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DN88P1 | ADULT ED | $ - |

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| 27144 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DN68P1 | ADULT ED | $ - |
| 27145 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DS38P1 | ADULT ED | $ - |
| 27142 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DR48P1 | ADULT ED | $ - |
| 25375 | 6/19/2009 | 1 | DELL OPTIPLEX 760 | D8Q1PJ1 | ADULT ED | $ - |
| N/A | 9/1/2012 | 10 | KEYBOARDS | N/A | ADULT ED | $ - |
| 26292 | 5/3/2010 | 1 | DELL OPTIPLEX 780 | 3CGYGM1 | ADULT ED | $ - |
| 27147 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 1DP78P1 | ADULT ED | $ - |
| 1DQ98P1 | 2/18/2011 | 1 | DELL OPTIPLEX 780 | 27152 | ADULT ED | $ - |
| 25533 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | DBZFXH1 | WESTBOROUGH | $ - |
| 25539 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | CDZFXH1 | WESTBOROUGH | $ - |
| 25553 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | BRTFXH1 | WESTBOROUGH | $ - |
| 26521 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | CDGM2D1 | WESTBOROUGH | $ - |
| 26513 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | C2NM2D1 | WESTBOROUGH | $ - |
| 26519 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 50NM2D1 | WESTBOROUGH | $ - |
| 26524 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 72NM2D1 | WESTBOROUGH | $ - |
| 26529 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 8DGM2D1 | WESTBOROUGH | $ - |
| 26514 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | H2NM2D1 | WESTBOROUGH | $ - |
| 26522 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 60NM2D1 | WESTBOROUGH | $ - |
| 25559 | 9/1/2012 | 1 | DELL OPTIPLEX 755 | 5RTFXHI | WESTBOROUGH | $ - |
| 25541 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | HDZFXH1 | WESTBOROUGH | $ - |
| 25540 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 4RTFXH1 | WESTBOROUGH | $ - |
| 25551 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | GRTFXH1 | WESTBOROUGH | $ - |
| 25545 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | JDZFXH1 | WESTBOROUGH | $ - |
| 25547 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 7RTFXH1 | WESTBOROUGH | $ - |
| 25542 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | FBZFXH1 | WESTBOROUGH | $ - |
| 25538 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | FCZFXH1 | WESTBOROUGH | $ - |
| 25554 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | B1VFXH1 | WESTBOROUGH | $ - |
| 25556 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 9RTFXH1 | WESTBOROUGH | $ - |
| 26532 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | DFGM2D1 | WESTBOROUGH | $ - |
| 26530 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 51NM2D1 | WESTBOROUGH | $ - |
| 26520 | 6/11/2007 | 1 | DELL OPTIPLEX 745 | 92NM2D1 | WESTBOROUGH | $ - |
| 25549 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | GBZFXH1 | WESTBOROUGH | $ - |
| 25536 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | GDZFXH1 | WESTBOROUGH | $ - |
| 25558 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 3RTFXH1 | WESTBOROUGH | $ - |
| 25535 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 11VFXH1 | WESTBOROUGH | $ - |

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| 25555 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 2RTFXH1 | WESTBOROUGH | $ - |
| 25546 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 52VFXH1 | WESTBOROUGH | $ - |
| 25552 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | JCZFXH1 | WESTBOROUGH | $ - |
| 25557 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 5STFXH1 | WESTBOROUGH | $ - |
| 25543 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 33VFXH1 | WESTBOROUGH | $ - |
| 25544 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | JBZFXH1 | WESTBOROUGH | $ - |
| 25534 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | HCZFXH1 | WESTBOROUGH | $ - |
| 25548 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | HBZFXH1 | WESTBOROUGH | $ - |
| 25537 | 1/12/2009 | 1 | DELL OPTIPLEX 755 | 51VFXH1 | WESTBOROUGH | $ - |
| 25688 | 9/15/2009 | 1 | BROTHER PRINTER | U61946D9J444264 | WESTBOROUGH | $ - |
| 24546 | 9/1/2012 | 1 | HP PRINTER | CNBK611854 | WESTBOROUGH | $ - |
| 23673 | 9/1/2012 | 1 | HP LASERJET PRINTER | CNHC6420TL | WESTBOROUGH | $ - |
| 31323 | 9/1/2012 | 1 | HP DESKJET PRINTER | MY28K1Q151 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HP ALL IN ONE | MY76FP91QM | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HP DESKJET PRINTER | MY3CB1N1Y1 | WESTBOROUGH | $ - |
| 24544 | 9/1/2012 | 1 | HP PRINTER | CNBK611467 | WESTBOROUGH | $ - |
| 42419 | 10/3/2017 | 1 | HP OFFICEJET PRO 8210 PRINTER | CN75MDT1MF | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HP PRINTER | 2550N | WESTBOROUGH | $ - |
| 07278 | 9/1/2012 | 1 | TV/VCR - SYMPHONIC | 390 51523C | WESTBOROUGH | $ - |
| 07534 | 9/1/2012 | 1 | VCR JVC | 149F0873 | WESTBOROUGH | $ - |
| 31325 | 9/1/2012 | 1 | HP PRINTER | MY3C54M46S | WESTBOROUGH | $ - |
| 22686 | 9/1/2012 | 1 | HP PRINTER | MY5234P12K | WESTBOROUGH | $ - |
| 14815 | 9/1/2012 | 1 | 3M OVERHEAD | 10100507 | WESTBOROUGH | $ - |
| 14821 | 9/1/2012 | 1 | 3M OVERHEAD | 18100515 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OVHPX3-74445-17-A5PU | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | MX-0G324H-7462-23S2C8L | WESTBOROUGH | $ - |
| 150230 | 9/1/2012 | 1 | HP MONITOR | CNT11171QP | WESTBOROUGH | $ - |
| 149850 | 9/1/2012 | 1 | HP MONITOR | CNT0461501 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OCC69-72872-63D-2K96 | WESTBOROUGH | $ - |
| 158279 | 9/1/2012 | 1 | HP MONITOR | CNT13571Z5 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-0M1609-46633-3C4-1WUL | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-0MG331H-64180-8ZN-30KL | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OCC639-72872-346-3C4L | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OCC639-72872-63D-2UKS | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OD5421-46633-497-2K1L | WESTBOROUGH | $ - |

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OCC639-72782-643-3M | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL MONITOR | CN-OTJKG1-74267-15V-223LNA | WESTBOROUGH | $ - |
| 31310 | 9/1/2012 | 1 | HP PRINTER | JPLL20418 | WESTBOROUGH | $ - |
| 07992 | 9/1/2012 | 1 | HP PRINTER | USDK097644 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HP PRINTER | C8974A | WESTBOROUGH | $ - |
| 31320 | 9/1/2012 | 1 | HP PRINTER | C6490A | WESTBOROUGH | $ - |
| 28400 | 7/7/2011 | 1 | DELL OPTIPLEX 380 | 251HKQ1 | WESTBOROUGH | $ - |
| 27883 | 10/14/2011 | 1 | DELL OPTIPLEX 780 | JJHR1R1 | WESTBOROUGH | $ - |
| 23739 | 9/1/2012 | 1 | DELL DESKTOP | DN710B1 | WESTBOROUGH | $ - |
| 26411 | 9/1/2012 | 1 | DELL DESKTOP | 2CBDX91 | WESTBOROUGH | $ - |
| 30927 | 9/1/2012 | 1 | DELL DESKTOP | 8N710B1 | WESTBOROUGH | $ - |
| 26896 | 9/1/2012 | 1 | DELL DESKTOP | 4BBDX91 | WESTBOROUGH | $ - |
| 26907 | 9/1/2012 | 1 | DELL DESKTOP | 2BBDX91 | WESTBOROUGH | $ - |
| 26924 | 9/1/2012 | 1 | DELL DESKTOP | HKS6X91 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HARMON KARDON SPEAKER | CN-071XJW-47782-0BF-089NA | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | PHILIPS PROTABLE STEREO | KT040201169992 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | PHILIPS STEREO AIWA | N/A | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | PHILIPS STEREO AUDIOVOX | N/A | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | PHILIPS NEC | DIP-32D-1 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | CISCO PHONE | FCH120BFY0 | WESTBOROUGH | $ - |
| 30861 | 9/1/2012 | 1 | FUJITSU PRINTER | 144439 | WESTBOROUGH | $ - |
| 05714 | 9/1/2012 | 1 | COPIER TRANSPARENCY MAKER | N/A | WESTBOROUGH | $ - |
| 05717 | 9/1/2012 | 1 | ELECTRIC BINDING SYSTEM GRC | K103561 | WESTBOROUGH | $ - |
| 05680 | 9/1/2012 | 1 | CAMCORDER RCA | 1ZB01643 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | SMART PROJECTOR ARM | UF45-680 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DLP PROJECTOR | N/A | WESTBOROUGH | $ - |
| 23641 | 9/1/2012 | 1 | EPSON PROJECTOR | GY8G641430F | WESTBOROUGH | $ - |
| 23644 | 9/1/2012 | 1 | | G78G641793F | WESTBOROUGH | $ - |
| 07259 | 9/1/2012 | 1 | KODAK CAMERA | EKA73000694 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | HP INTERNET PRINT SERVER | N/A | WESTBOROUGH | $ - |
| 000760 | 9/1/2012 | 1 | HP PRINTER SPLITTER | 5G01050647 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | NETGEAR ETHERNET SWITCH | FS56L33433637 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | 3COM HUB LINKBUILDER | N/A | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | 3COM HUB LINKBUILDER | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | 3COM HUB LINKBUILDER | | WESTBOROUGH | $ - |

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| N/A | 9/1/2012 | 1 | BUSLINK CD-RW DRIVE | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | LINKSYS EHTERNET SWITCH | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | LINKSYS EHTERNET SWITCH | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | FOCUS SCANCONVERTER | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | PROJECTOR CEILING MOUNT | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | ADS TV TRANSFORMER | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DIGITAL CAMERA CHARGER | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | EPSON PRINTER | CV6E111033 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | NETGEAR SWITCH | 1FE164530248F | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | NETGEAR SWITCH | 1FE1645SO245 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | NETGEAR SWITCH | 1FK1715H0369C | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | SONY CAMERA | 523087 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. CORDS | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. CORDS/HEADPHONE | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX- MISC. SPEAKERS | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. POWER/VGA CORDS | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. ETHERNET CABLE | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX  MISC. HEADPHONES | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. CORDS | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | BOX - MISC. SPEAKERS | | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | FC KEYBOARD | HTK-10001 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | TH-0463CD-37171-066-7394 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0B6250-71616-61C-11KV | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-62I-03VT | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-621-03VJ | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ331-71616-74N-0O18 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-01HF2Y-71616-1CK-04DQ-A | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-62I-03X2 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0RH659-73571-781-03L4 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0N6250-71616-61C-11GF | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0194XT-73571-17T-05KM-A0 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-62K-073P | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-646-0APE | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0W7658-37172-62K-073W | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | TH-04N454-37171-282-J179 | WESTBOROUGH | $ - |

| Declaration of Surplus Items | | | | | | |
|---|---|---|---|---|---|---|
| **Fixed Asset Tag #** | **Date in Service** | **Qty** | **Description** | **Serial Number** | **Location** | **Net Book Value** |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-07N141-71616-445-109L | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ458-71581-56Q-03UE-A0 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ458-71581-56Q-04T7-A01 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ458-71581-56Q-0682-A01 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ458-71581-56Q-067Y-A01 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | DELL KEYBOARD | CN-0DJ458-71581-56Q-03UD-A0 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318014062 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318014139 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318015013 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318014055 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318014135 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1319049269 | WESTBOROUGH | $ - |
| N/A | 9/1/2012 | 1 | WYSE MOUSE | 1318014101 | WESTBOROUGH | $ - |
| 33336 | 6/4/2014 | 1 | HP LAPTOP | 5CB4123BMB | WESTBOROUGH | $ - |
| 33343 | 6/4/2014 | 1 | HP LAPTOP | 5CB41239C02 | WESTBOROUGH | $ - |
| 33330 | 6/4/2014 | 1 | HP LAPTOP | 5CB4123BTZ | WESTBOROUGH | $ - |
| 33339 | 6/4/2014 | 1 | HP LAPTOP | 5CB4123BL9 | WESTBOROUGH | $ - |
| | **Total Items:** | **230** | | | | |

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Approval of 2019-20 Fundraisers

---

**BACKGROUND:**

Each year, the Board of Trustees approves all fundraisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

**Martin Elementary School**

| | |
|---|---|
| ASB | Spiritwear Sales |

**Parkway Heights Middle School**

| | |
|---|---|
| All Grades | Tri-school middle school collaboration to sell snacks at school events |
| ASB Leadership | Candy and Beef Stick Sales<br>Cinemark Move Take Over<br>Family Movie Night Snack Sales<br>Frozen Fruit Bars Pre-Sale<br>Holiday Grams<br>Monthly Restaurant Take Over<br>Boba Tea Sales Pre-Sale<br>Conferences Snack Sales |
| ASB | Swap Meet/Craft Fair<br>Car Wash Pre-Sale<br>Spirit Wear Sales |
| Library | Scholastic Book Faire |

**Spruce Elementary School**

| | |
|---|---|
| All Grades | Student Fun Run |

**Westborough Middle School**

| | |
|---|---|
| 6th Grade council | Sixth Grade Luau |
| | Sixth Grade Class Shirt Sales |
| | Sixth Grade Bowling Extravaganza |
| | Sixth Grade Game Night Snack Sales |
| ASB | Ice Cream Social |
| | Lifetouch Replacement Student ID Sales |
| | Color Run |
| | Fall and Spring Portraits |
| | Dave & Buster's Power Card and Jamba Juice BOGO cards |
| | Talent Show – Tickets and Concessions Sales |
| | Box Tops Collection |
| | Cookie Dough Fundraiser |
| Leadership | All School Movie Mixer Snack Sales |
| | Anti-Bully Shirt Sales |
| | Leadership Sweatshirt Sales |
| | Winter Carnival |
| | Westborough Sweatshirt Sales |
| | Westborough Spirit Gear Sales |
| | Valentine Grams Sales |
| | Santa Grams and Pics Sales |
| | Key Chain Sales |
| | Jamba Juice BOGO(X6) Card Sales |
| 7th Grade Council | Movie Night Concessions Sale |
| | Zero Waste Fundraiser |
| | Halloween Carnival |
| | Seventh Grade Class Shirt Sales |
| | Yearbook Sales |
| 8th Grade Council | Dinner and Movie Night |
| Intramurals | Sports Night Concessions Sale |

**South San Francisco High School**

| | |
|---|---|
| ASB | Jewelry Fundraiser |
| Cheer | Chipotle Fundraiser |
| | Sportswear Fundraiser |
| Spirit Leaders | Warrior Gear Fundraiser at Football Games |
| Key Club | Donut Fundraiser |
| | Milk Tea Fundraiser |

| | |
|---|---|
| AVID Council | T-Pumps Sale<br>Pizza Sale<br>T-Pumps Fundraiser |
| Folklórico Club | Aguas Frescas Fundraiser<br>Dia De Los Muertos Gram Sale<br>T-Pumps Sale<br>Pizza Sale<br>Concha and Hot Chocolate Sale |

**FISCAL IMPLICATIONS:**

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

**RECOMMENDATION:**

Staff recommends that the Board of Trustees approve the fundraisers listed above.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Professional Services Agreements

---

**BACKGROUND:**

The following Professional Service Agreements are being submitted for approval:

**Monte Verde Elementary**

$7,600 Beny's Iron Works – Fabricate and install chain link fence with 2 – 15 foot driveway gates - 1 fixed panel 16 feet with 2 new posts and 1 fixed panel 3 feet with post – to match existing blue plastic coating finish

**Martin Elementary**

$8,090 Young Audiences – Provide multiple cultural assemblies from Sept 2019 – April 2020 for students

**Spruce Elementary**

$5,000 Science from Scientists – Provide live, in-class science presentations for 3rd and 4th graders during the 2019-2020 school year

**Parkway Heights Middle School**

$6,900 Arbortech – Remove 5 cypress trees behind 32 Tree Side Court, grind stump and trim remaining 5 cypress trees

**Westborough Middle School**

$4,300 Arbortech - Remove 1 eucalyptus and 3 pine trees behind building #76 and haul away debris

**Educational Services**

$3,000 Gerry Lopez – 6 DELAC presentations for the 2019-2020 school year

$2,500 Gerry Lopez – 5 Migrant Ed PAC presentations for the 2019-2020 school year

**Adult School**

$3,000 LDVALI, LLC – Provide line dancing classes

**Technology Services**

$24,975 Infinity Communications & Consulting – Troubleshooting specialist to identify root causes of poor network and wireless performance throughout the district

## FISCAL IMPLICATIONS:

Listed above.

## RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreements as presented.

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D. Superintendent

**DATE:** September 12, 2019

**RE:** Community Forum Topic(s) Discussion

---

## BACKGROUND:

Last year, the topics of the Community Forum were moving to district elections and District fields. As we prepare for the October 24 Community forum, we wanted to give the Board an opportunity to discuss potential topics.

## FISCAL IMPLICATIONS:

NA

## RECOMMENDATION:

For information and discussion only.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Jay Spaulding, Ed.D., Assistant Superintendent – Human Resources

**DATE:** September 12, 2019

**RE:** 2019 - 2020 Student Enrollment Numbers

---

**BACKGROUND:**

Every spring we project enrollment numbers for the upcoming school year for each of our schools. We base enrollment on trend history and information gathered from each of sites. We will present to the Board of Trustees our student enrollment at our school sites for the first 10 days of school.

**FISCAL IMPLICATIONS:**

There is no fiscal implication

**RECOMMENDATION:**

For Information/Discussion only.

# SSFUSD's 2019 - 20 Enrollments

| School | Actual Students 8/28/18 | Actual Students 8/28/19 | Difference between 2018-19 and 2019-20 |
|---|---|---|---|
| Buri Buri | 607 | 620 | +13 |
| Junipero Serra | 304 | 296 | -8 |
| Los Cerritos | 302 | 291 | -11 |
| Martin | 408 | 406 | -2 |
| Monte Verde | 531 | 526 | -5 |
| Ponderosa | 411 | 397 | -14 |
| Skyline | 407 | 414 | +7 |
| Spruce | 511 | 499 | -12 |
| Sunshine Gardens | 361 | 357 | -4 |
| | 3842 | 3806 | -36 |
| | | | |
| Alta Loma | 702 | 701 | -1 |
| Parkway | 598 | 578 | -20 |
| Westborough | 614 | 593 | -21 |
| | 1914 | 1872 | -42 |
| | | | |
| El Camino | 1242 | 1216 | -26 |
| South SF | 1293 | 1230 | -63 |
| Baden | 80 | 82 | +2 |
| | 2615 | 2528 | -87 |
| | | | |
| Ind Study | 3 | 0 | -3 |
| Middle | 68 | 68 | 0 |
| Therapeutic Day | 11 | 11 | 0 |
| Community Day | 0 | 0 | 0 |
| | 82 | 79 | -3 |
| | | | |
| Total | 8453 | 8285 | -168 |

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Jay Spaulding, Ed.D., Assistant Superintendent – Human Resources

**DATE:** September 12, 2019

**RE:** 2019 - 2020 Certificated Staffing

---

**BACKGROUND:**

Every spring we project enrollment numbers for the upcoming school year for each of our schools. We take our projected student enrollment numbers and calculate the number of certificated staff for each school site. We will present to the Board of Trustees our certificated staffing numbers at each school site. We will also highlight current vacancies that we still need to fill.

**FISCAL IMPLICATIONS:**

There are no fiscal implications

**RECOMMENDATION:**

For Information/Discussion only.

# South San Francisco Unified School District
# Certificated Classroom Teachers
# 2019 – 2020

| | | 2017/2018 | 2018/2019 | 2019/2020 | Difference |
|---|---|---|---|---|---|
| ***Elementary*** | | | | | |
| | Buri Buri | 24 | 24 | 25 | +1 |
| | Junipero Serra | 12 | 13 | 12 | -1 |
| | Los Cerritos | 12 | 13 | 12 | -1 |
| | Martin | 18 | 17 | 17 | 0 |
| | Monte Verde | 22 | 22 | 22 | 0 |
| | Ponderosa | 16 | 16 | 16 | 0 |
| | Skyline | 16 | 16 | 17 | +1 |
| | Spruce | 21 | 21 | 20 | -1 |
| | Sunshine Gardens | 16 | 15 | 15 | 0 |
| | Total Elementary | 157 | 157 | 156 | -1 |
| ***Middle School*** | | | | | |
| | Alta Loma | 24.80 | 25.60 | 25.40 | -0.20 |
| | Parkway Heights | 22.00 | 22.00 | 22.20 | +0.20 |
| | Westborough | 23.30 | 23.20 | 21.80 | -1.40 |
| | Total Middle School | 70.10 | 70.80 | 69.40 | -1.40 |
| ***High School*** | | | | | |
| | El Camino | 50.20 | 47.20 | 44.70 | -2.50 |
| | South San Francisco | 50.60 | 49.80 | 45.20 | -4.60 |
| | Total High School | 100.80 | 97.00 | 89.90 | -7.10 |
| | | | | | |
| | Total | 327.90 | 324.80 | 315.30 | -9.50 |

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**Resolution #19-52**

**HISPANIC HERITAGE MONTH**
**SEPTEMBER 15 – OCTOBER 15, 2019**

*WHEREAS, the month of September 15 to October 15 was designated as* ***Hispanic Heritage Month*** *by the United States Congress in 1988; and*

*WHEREAS, Hispanic or Latino, refers to Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race; and*

*WHEREAS, September 15 was chosen to commemorate the anniversary of independence of five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua and September 16 for Mexico's independence; and*

*WHEREAS, this year's theme is:* ***"Hispanic Americans: A History of Serving Our Nation."*** *and*

*WHEREAS, the impact of the Hispanic culture and centuries-old traditions are manifested in our State's customs and laws; and*

*WHEREAS, Hispanic Americans continue to make important contributions to our society in American government, business, agriculture, Armed Forces, commerce, education, the arts, science, and sports; and*

*WHEREAS, California Education Code Section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of Mexican Americans, to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of this group in contemporary society; and*

*WHEREAS, Hispanic Americans are one of the fastest growing communities in this country and represent 55 million or 17% of U.S. residents, 39% of California's population which signifies the nation's largest Hispanic population, 34% of the SSF population and 44% of the District's students;*

*NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and wishes to honor Hispanics and Latinos during* ***2019 Hispanic Heritage Month.***

REGULARLY PASSED AND ADOPTED this 12th day of September 2019.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

_____

**DISTRITO ESCOLAR UNIFICADO DE SOUTH SAN FRANCISCO**

**Resolución # 19-52**

**MES DE LA HERENCIA HISPANA**
**15 de septiembre – 15 de octubre de 2019**

*CONSIDERANDO, que el mes de 15 de septiembre al 15 de octubre fue designado como* ***Mes de la Hispanidad*** *por el Congreso de los Estados Unidos en 1988; y*

*CONSIDERANDO que, hispano o latino, se refiere a Puertorriqueño, Sur o Centro Americano, u otra cultura o origen español, independientemente de su raza; y*

*POR CUANTO, 15 de septiembre fue elegido para conmemorar el aniversario de la independencia de cinco países latino americanos: Costa Rica, El Salvador, Guatemala, Honduras y Nicaragua y 16 de septiembre por la independencia de México; y*

*CONSIDERANDO que, El tema de este año es: "Hispanoamericanos: una historia de servicio a nuestra nación"; y*

*CONSIDERANDO, que el impacto de la cultura hispana y tradiciones centenarias se manifiestan en las costumbres y las leyes de nuestro estado; y*

*POR CUANTO, los hispanos siguen haciendo importantes contribuciones a nuestra sociedad en el gobierno estadounidense, los negocios, la agricultura, las Fuerzas Armadas, el comercio, la educación, las artes, la ciencia, y los deportes; y*

*CONSIDERANDO, que el Código de Educación de California Sección 51204.5 llama específicamente instruir en las ciencias sociales el estudio de la función y las contribuciones de estadounidenses de origen mexicano, para el desarrollo económico, político y social de California y del país, con énfasis especial en retratar el papel de este grupo en la sociedad contemporánea; y*

*POR CUANTO, los hispanos son una de las comunidades de más rápido crecimiento en este país y representan 55 millones o 17% de los residentes de Estados Unidos, el 39% de la población de California que significa la mayor población hispana de la nación, el 34% de la población SSF y el 44% de los estudiantes del Distrito;*

*AHORA, POR LO TANTO, SE RESUELVE que la Junta Directiva del Distrito Escolar Unificado de South San Francisco por lo presente reconoce y desea honrar los hispanos y los latinos durante el* ***Mes de la Hispanidad 2019.***

REGULARMENTE aprobado y adoptado este día 12 de septiembre de 2019.

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**Resolution #19-53**

**ATTENDANCE AWARENESS MONTH SEPTEMBER 2019**

*WHEREAS, Good school attendance is critical to student achievement and graduation, and we are committed to reducing chronic absenteeism rates; and*

*WHEREAS, Chronic absence, missing 10 percent or more of school, which can be only two or three days a month, including both excused and unexcused absences, is a proven forecaster of academic problems; and*

*WHEREAS, Chronic absence in kindergarten and first grade predicts students are far less likely to read proficiently at the end of third grade, which often results in course failure and subsequent dropout, which weakens our community; and*

*WHEREAS, School attendance improves, and chronic absenteeism is notably reduced with community-wide involvement to monitor and promote good attendance and address obstacles which keep children from getting to school; and*

*WHEREAS, California enacted the Local Control Funding Formula (LCFF), which encourages school districts to track and establish goals and specific actions for reducing chronic absence; and*

*WHEREAS, Chronic absence worsens the achievement gap between low-income students from their peers, as those students are more likely to be chronically absent and affected scholastically and socially by missing school; and*

*WHEREAS, Improving school climate, reducing instruction missed due to discipline policies and out-of-school suspensions, and implementing school wide positive behavior intervention and support systems and restorative justice practices can have a significant impact on improving attendance;*

*NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby declares the month of September, 2019, as Attendance Awareness Month and support activities to increase awareness of the importance of daily attendance, especially in the early grades Pre K-3.*

REGULARLY PASSED AND ADOPTED this 12th day of September 2019.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____

Secretary/Clerk of the Board

_____

_____ _____

Superintendent of Schools

_____

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

**Resolution #19-55**

**RESOLUTION SETTING FORTH THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT'S SUPPORT OF IMMIGRANT COMMUNITIES**

---

RESOLVED, by the Board of Trustees of the South San Francisco Unified School District, in the County of San Mateo, State of California, that

WHEREAS, the District is committed to fostering an environment in which all students are able to learn and excel, whatever their national origin, ethnicity, religion, sexual orientation, ability, gender, or socio-economic status; and

WHEREAS, education is essential to all individuals' ability to advance and thrive in our society and the United States Supreme Court has held, in *Plyler v. Doe,* 457 U.S. 202 (1982), that local school districts have a constitutional mandate to educate all students residing within their jurisdictional boundaries, whatever the students' immigration status; and

WHEREAS, the District welcomes and supports all of its students, regardless of their immigration status; and

WHEREAS, in light of recent developments and rhetoric throughout the course of the recent national elections, many of the District's students and families have expressed fear and concern, owing to their immigration status; and

WHEREAS, the District seeks to make clear its commitments to support all of its students and families, including those who are undocumented.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the District will not collect information regarding students' and families' immigration status when enrolling students in the District.

BE IT FURTHER RESOLVED that when the District or any of the District's school sites receives a request for information that implicates individual privacy rights (including with respect to immigration status and religion), the District shall take all legally permissible actions to protect the privacy rights of its students and families.

BE IT FURTHER RESOLVED that, in particular, the District will not release information regarding immigration status or related matters contained in pupil records to federal agencies or other authorities enforcing immigration laws without the permission of the student's parent or guardian or pursuant to a judicial warrant, subpoena, court order, or as otherwise required by law.

BE IT FURTHER RESOLVED that the District will work closely with other local government agencies and community groups to ensure that all students and

families, including those that are undocumented, are able to receive education in a safe and supportive environment.

BE IT FURTHER RESOLVED that a federal effort to create a registry based on any protected characteristic, including national origin or religion, would be antithetical to the United States and California constitutions and the values of the District and if authorities seek to involve the District in the development of such a registry, the District will take all legally appropriate steps to resist such involvement.

BE IT FURTHER RESOLVED that the Superintendent is directed to work with District staff and counsel to develop policies and procedures implementing and advancing these principles.

REGULARLY PASSED AND ADOPTED this 12th day of September, 2019.

| AYES in Favor of Resolution | NOES Against Resolution |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

ATTEST:

_____
Clerk/Secretary of the Board

_____
Superintendent of Schools

**DISTRITO ESCOLAR UNIFICADO DE SUR SAN FRANCISCO**

**Resolución # 19-55**

**RESOLUCIÓN QUE ESTABLECE EL APOYO DEL DISTRITO ESCOLAR UNIFICADO DE SUR SAN FRANCISCO A LAS COMUNIDADES INMIGRANTES**

---

RESUELTO, por la Junta de Fideicomisarios del Distrito Escolar Unificado de Sur San Francisco, en el Condado de San Mateo, Estado de California, que

POR CUANTO, el Distrito se compromete a fomentar un ambiente en el que todos los estudiantes puedan aprender y sobresalir, independientemente de su origen nacional, origen étnico, religión, orientación sexual, capacidad, género o condición socioeconómica; y

POR CUANTO, la educación es esencial para la capacidad de todos los individuos de avanzar y prosperar en nuestra sociedad y la Corte Suprema de los Estados Unidos ha sostenido, en Plyler v. Doe, 457 US 202 (1982), que los distritos escolares locales tienen un mandato constitucional para educar a todos los estudiantes que residen dentro de sus límites jurisdiccionales, independientemente del estatus migratorio de los estudiantes; y

POR CUANTO, el Distrito da la bienvenida y apoya a todos sus estudiantes, independientemente de su estatus migratorio; y

CONSIDERANDO, que los recientes desarrollos y la retórica a lo largo de las recientes elecciones nacionales, muchos de los estudiantes y las familias del Distrito han expresado temor y preocupación, sobre su estatus migratorio; y

POR CUANTO, el Distrito busca aclarar sus compromisos de apoyar a todos sus estudiantes y familias, incluyendo los indocumentados.

AHORA, POR LO TANTO, SE RESUELVE que el Distrito no colectara información sobre el estatus de inmigración de los estudiantes y sus familias cuando inscribieren a los estudiantes en el Distrito.

SE RESUELVE ADEMÁS que cuando el Distrito o cualquiera de los sitios escolares del Distrito reciba una solicitud de información que implique derechos de privacidad individuales (incluso con respecto al estatus de inmigración y religión), el Distrito tomará todas las acciones legalmente permitidas para proteger los derechos de privacidad de sus estudiantes y familias

SE RESUELVE ADEMÁS que, en particular, el Distrito no divulgará información sobre el estatus migratorio o asuntos relacionados contenidos en los registros de los alumnos a las agencias federales u otras autoridades que hagan

cumplir las leyes de inmigración sin el permiso de los padres o guardianes del estudiante o de conformidad con una orden judicial, citación, mandato judicial o según lo que exija la ley.

SE RESUELVE ADEMÁS que el Distrito trabajará cerca con otras agencias gubernamentales locales y grupos comunitarios para asegurar que todos los estudiantes y familias, incluidos los indocumentados, puedan recibir educación en un ambiente seguro y de apoyo.

SE RESUELVE ADEMÁS que un esfuerzo federal para crear un registro fundado en cualquier característica protegida, incluyendo el origen nacional o la religión, sería antitético a las constituciones de los Estados Unidos y California y los valores del Distrito y si las autoridades buscan involucrar al Distrito en el desarrollo de dicho registro, el Distrito tomará todas las medidas legalmente apropiadas para resistir dicha participación.

SE RESUELVE ADEMÁS que el Superintendente está dirigida a trabajar con los empleados y el abogado del Distrito para desarrollar pólizas y procedimientos que implementen y avancen estos principios.

REGULARMENTE aprobado y adoptado este día 12 de septiembre de 2019.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**DATE:** September 12, 2019

**RE:** Nominations for CSBA Directors-at-Large

---

**BACKGROUND:**

CSBA is currently accepting nominations for Directors-at-Large for African American, American Indian, and County. *(Note: Only a CSBA member of the County Board of Education may submit a nomination for the Director-at-Large for the County seat.)* A board member need not be, nor identify as, a member of any particular race or ethnic group to be nominated or run for any of CSBA's Director-at-Large positions.

Nominations must be made by a CSBA member board and the nominee must be a board member from a CSBA member district. Nominating Trustees must have permission from the Board member prior to nominating him or her. A completed nomination form is due to CSBA no later than Saturday, October 5. A nominee must provide a signed and dated candidate form and two letters of recommendation to CSBA no later than Friday, October 11.

The elections will be held during CSBA's Delegate Assembly in San Diego on December 4, 2019. The Directors-at-Large will serve two-year terms and take office immediately upon the close of CSBA's Annual Education Conference.

**FISCAL IMPLICATIONS:**

N/A

**RECOMMENDATION:**

The SSFUSD Board of Trustees may consider nominating a member for a CSBA Director-at-Large position and providing the required two letters of recommendation.

California School Boards Association

***TIME SENSITIVE, REQUIRES BOARD ACTION***
***DEADLINE Saturday, October 5, 2019***
***Please deliver to all members of the governing board.***

July 31, 2019

**MEMORANDUM**

TO: All CSBA Member Districts and County Offices of Education
FROM: Dr. Emma Turner, CSBA President
SUBJECT: Call for Nominations for CSBA Directors-at-Large African American, American Indian, and County

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Nominations for CSBA Directors-at-Large African American, American Indian, and County are currently being accepted until Saturday, October 5, 2019. Information, including required forms, related to the nomination and election process are available online, please visit www.csba.org. Directors-at-Large play an important role at CSBA, helping shape policy and set organizational direction.

The nominations for Directors-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. (Please note: Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)

The elections will take place at CSBA's Delegate Assembly meeting on Wednesday, December 4, 2019 at the Marriott Marquis San Diego Marina. Directors-at-Large serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference, December 7, 2019.
**Nomination forms** are due by **Saturday, October 5, 2019** (U.S. Postmark or email nominations@csba.org.)
**Candidate Form and two letters of recommendation** are due by **Friday, October 11, 2019** (U.S. Postmark or email nominations@csba.org.)

- **Nomination form from a member board**: A completed, signed, and dated nomination form. Member boards must secure permission before placing a name into nomination.
- **Candidate Form:** A signed and dated candidate form completed by the nominee.
- **Two letters of recommendation:** A one page, single-sided, letter addressed to CSBA President Dr. Emma Turner. Recommendation letters may be from:
  1) A CSBA member district or county office of education (COE) board - ***if letter is signed by the Superintendent, it must state in the letter "on behalf of the board."***
  2) An individual board member from a CSBA member district or COE board
  3) Another association of school or county office of education board members
- **An optional, one-page résumé** from the nominee.

Please contact CSBA's Executive Office at 800-266-3382 should you have any questions. More information about the Directors-at-Large nomination and election process, as well as required documents, may be found at www.csba.org.

Thank you.

csba
California School Boards Association

# 2020
# EXECUTIVE COMMITTEE, BOARD OF DIRECTORS & DELEGATE ASSEMBLY MEETING CALENDAR

| DATE | DAY(S) | MEETING | LOCATION |
|---|---|---|---|
| JAN 24 | FRI | EXECUTIVE COMMITTEE | SACRAMENTO |
| JAN 25-26 | SAT-SUN | BOARD OF DIRECTORS | SACRAMENTO |
| MAR 27 | FRI | EXECUTIVE COMMITTEE | SACRAMENTO |
| MAR 28-29 | SAT-SUN | BOARD OF DIRECTORS | SACRAMENTO |
| MAY 14 | THUR | EXECUTIVE COMMITTEE | SACRAMENTO |
| MAY 15 | FRI | BOARD OF DIRECTORS | SACRAMENTO |
| MAY 16-17 | SAT-SUN | DELEGATE ASSEMBLY | SACRAMENTO |
| SEPT 25 | FRI | EXECUTIVE COMMITTEE | SACRAMENTO |
| SEPT 26-27 | SAT-SUN | BOARD OF DIRECTORS | SACRAMENTO |
| NOV 30 | MON | EXECUTIVE COMMITTEE | ANAHEIM |
| DEC 1 | TUES | BOARD OF DIRECTORS | ANAHEIM |
| DEC 2-3 | WED-TH | DELEGATE ASSEMBLY | ANAHEIM |
| DEC 3-5 | TH-SAT | ANNUAL CONFERENCE | ANAHEIM |

*Approved by the Board on 9/22/2018*

*S:\EO\Calendars & Schedules\2020*

## Frequently Asked Questions re Election to CSBA's Board of Directors for 2019-2021 Term as a Director-at-Large

**How many Directors-at-Large are there?** *There are 5 Directors-at-Large – African American, American Indian, Asian/Pacific Islander, Hispanic, and County. In addition, there are 4 officers, 21 Regional Directors, the President of the California County Boards of Education (CCBE) who serves a one-year term, and any Director or officer of the National School Boards Association.*

**Which Director-at-Large positions are up for election?** *In even-numbered years, the Directors-at-Large, Asian/Pacific Islander and Hispanic are elected. In odd-numbered years, Directors-at-Large, African American, American, and County.*

**Who can run for Directors-at-Large?** *Any board member from a CSBA-member district or county office of education board.*

**Who can nominate the Directors-at-Large?** *Any district or county office of education whose board is a member of CSBA. However, only county offices of education may nominate a Director-at-Large, County.*

**Nomination** forms are due by ***Saturday, October 5, 2019*** *via U.S. Postal Service postmark or emailed to nominations@csba.org* ***Candidate Form and two letters of recommendation*** *are due by* ***Friday, October 11, 2019*** *via U.S. Postal Service postmark or emailed to nominations@csba.org . A completed nomination packet includes:*

- ***Nomination form from a member board****: A completed, signed, and dated nomination form. Member boards must secure permission before placing a name into nomination.*
- ***Candidate Form:*** *A signed, and dated candidate form completed by the nominee. An optional, one-page résumé from the nominee may be submitted.*

1) ***Two letters of recommendation:*** *A one page, single-sided, letter addressed to CSBA President Dr. Emma Turner. Recommendation letters must be from 1) A CSBA member district or county office of education (COE) board -* ***if letter is signed by the Superintendent, it must state in the letter "on behalf of the board."***
2) *An individual board member from a CSBA member district or COE board; and*
3) *3) Another association of school or county office of education board members*

**When and where are the elections?** *Wed., Dec. 4 at CSBA's Delegate Assembly mtg at the Marriott Marquis San Diego.*

**How long does a Director-at-Large serve on the Board?** *Directors serve two-year terms and take office immediately upon the close of the Association's Annual Education Conference and Trade Show. Directors may run for re-election if they choose to.*

**When and Where are the required meetings for CSBA Directors?** *Each year, there are 5 Board meetings and 2 Delegate Assembly meetings. Board meetings are held over a weekend, except for the meetings in May and late November or early December when meetings are a single day. The meetings in late January/early February, late March/early April, and late September/early October, take place at the CSBA office in West Sacramento. The May meeting takes place at the Sacramento Hyatt the day before the Delegate Assembly meeting. In 2020, the December meeting will take place in Anaheim, the day before the Delegate Assembly meeting.*

**What do Directors do?** *Members of the Board of Directors establish the vision, mission and goals for the Association, ensure that Association activities and programs remain focused on those goals and the issues identified in the Policy Platform. The Board of Directors adopt final positions and policies and legislation that are consistent with the Policy Platform. They provide advocacy on behalf of children, public education, local boards and the Association; serve on committees, receive reports and updates on major programs. They also provide two-way communication with Delegate Assembly members and local board members, and support and participate in the Association's activities and events.*

*In addition, the Board has corporate duties to adopt the Association's budget; adopt and amend the Association's Standing Rules; receive reports on corporate operations; approve the hiring and terms of employment of the CEO & Executive Director, upon recommendation of the Executive Committee; comment annually on the performance, and act on the contract of the CEO & Executive Director, upon recommendation of the Executive Committee; and abide by the Code of Ethics, Conflict of Interest Policy, and Whistleblower Policy, as adopted by the Board of Directors.*

7/2019 - For questions or additional information, please contact CSBA's Executive Office at (800) 266-3382.
*S:\EO\Nominations & Elections\BOD\Directors at Large\Odd Number Years\Nom and Elec Year 2019\Directors-at-Large FAQ.docx*

# 2019 Director-at-Large, African American, American Indian, and County Nomination Form

Nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education who has consented to be nominated. It is the responsibility of the nominating board to obtain permission prior to making the nomination. *(Only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat.)*

**The deadline for the nomination form is Saturday, October 5, 2019.**

**Please submit a separate nomination form for each position nominated.**

The governing board of the _____ School District or County Office Board of Education voted to nominate _____ as a candidate for the following Director-at-Large position:
*(Nominee name)*

- ❑ Director-at-Large, African American
- ❑ Director-at-Large, American Indian
- ❑ Director-at-Large, County

The nominee is a member of the _____ School District or County Office Board of Education, which is a member of CSBA. The nominee has been contacted and given permission to be nominated.

_____ _____

*Signature of the Board Clerk or Board Secretary* *Date*

**Please submit this nomination form by choosing only ONE of the following options:**

| | |
|---|---|
| E-mail: | nominations@csba.org – due by 11:59 p.m., no later than Sat. 10/5/19 |
| FAX: | Attn: Executive Office – CSBA Pres. – 916.371.3407 no later than Sat. 10/5/19 |
| U.S. Mail | Postmarked by US Postal Service no later than Sat. 10/5/19<br>Dr. Emma Turner, CSBA President<br>California School Boards Association<br>3251 Beacon Blvd. \| West Sacramento, CA 95691 |

# 2019 Director-at-Large, African American, American Indian, & County Candidate Form

**Deadline: Friday, October 11, 2019** *Please submit this Candidate form by choosing* ***one*** *of the following options: E-mail, nominations@csba.org, or Fax to ATTN: Dr. Emma Turner, President at (916) 371-3407, or U.S. Postal mail, Dr. Emma Turner, President California School Boards Association | 3251 Beacon Blvd. | West Sacramento, CA 95691. Please complete in the spaces provided, do not state "See résumé" on the form. An optional, single-sided, one-page résumé may also be submitted.*

**I AM RUNNING FOR:** _____

Name: _____ Region: _____

District or COE: _____ Years on board: _____ ADA: _____

Contact Number: _____ Preferred E-mail: _____

Profession: _____

1. **CSBA's Board of Directors is the governing body for the Association. What do you see as CSBA's greatest strength as an organization and what can the Board of Directors do to make it even stronger?**

2. **Given the governing roles and responsibilities for the Board of Directors to set direction and provide leadership, please describe the skills and experiences you would bring to the Board.**

*Continued on next page*

3. **What is one characteristic that you believe every leader should possess?**

4. **What do you see as the biggest challenge facing governing board members and how can CSBA help?**

5. **Please provide any additional information about yourself for the Delegate Assembly to consider regarding your candidacy.**

Your signature indicates your consent to have your name placed on the ballot and to serve, if elected.

Signature

Date

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

**DATE:** September 12, 2019

**RE:** Approval of Sufficient Instructional Materials

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## BACKGROUND:

Under existing law, school districts must annually hold a public hearing regarding the appropriation and disbursement of instructional materials throughout the district. The Williams Settlement (SB 550) adds a new term and definition of "sufficient instructional materials." Each student is to have textbook and appropriate materials in the four core academic areas to use in the classroom and to take home. This does not equate to two copies. In addition, every school district must make statements of sufficiency for instructional materials for foreign language, health courses, and laboratory science equipment for grades 9-12 science classes. School districts are required to conduct this hearing before the end of the eighth week of the school year.

## FISCAL IMPLICATIONS:

Due to our Community Funded status, we do not receive state aid through the LCFF model; however, we will pay for instructional materials through our unrestricted general fund.

## RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution #19-51 confirming and certifying that the School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**Resolution No. #19-51**
**SUFFICIENT INSTRUCTIONAL MATERIALS**

WHEREAS, The Board of Trustees of the South San Francisco Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 12, 2019, at 7:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and;

WHEREAS, The Board of Trustees provided at least ten days notice of the public hearing posted in at least three public places with the South San Francisco Unified School District that stated the time, place, and purpose of the hearing, and;

WHEREAS, The Board of Trustees encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, Information provided at the public hearing and to the Board of Trustees at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English Learners, in the South San Francisco Unified School District, and;

WHEREAS, The definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials compiled to address a shortage, and;

WHEREAS, Between the 2008-09 through the 2019-20 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the *South San Francisco Unified School District* have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, Sufficient textbooks and instructional materials were provided to each student, including English Learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- **Mathematics**

  Houghton Mifflin Harcourt, Math Expressions California Edition, © 2015
  for Grades K – 5 Mathematics classes.
  Grade K Consumable Student Edition ISBN: 9780544272460
  Grade 1 Consumable Student Edition ISBN: 9780544266544

Grade 2 Consumable Student Edition ISBN: 9780544268845
Grade 3 Consumable Student Edition ISBN: 9780544268746
Grade 4 Consumable Student Edition ISBN: 9780544267947
Grade 5 Consumable Student Edition ISBN: 9780544269248

Pearson California Digits, © 2015 for Grades 6-8 Mathematics classes.
Grade 6 Student Companion Write-in Worktext ISBN: 9780133284034
Grade 7 Student Companion Write-in Worktext ISBN: 9780133284041
Grade 7 Accelerated Student Write-in Worktext ISBN: 9780133318234
Grade 8 Student Companion Write-in Worktext ISBN: 9780133284058

Pearson CA Algebra 1 Common Core Edition © 2015 for Grade 8-9
ISBN: 9780328927104 for Grade 8 and Grade 9 Mathematics classes.

Pearson CA Geometry Common Core Edition © 2015 ISBN: 9780133315387 for High School Mathematic classes.

Pearson CA Algebra 2 Common Core Edition © 2015 ISBN: 9780133315424 for High School Mathematic classes.

Pearson, Precalculus Common Core Edition © 2015
ISBN: 978-0-13-353919-6, for High School Mathematics Classes

Key Curriculum Press, Calculus: Concepts and Applications, 2nd Edition, 2009
ISBN: 978-1-55953-654-7, for High School Mathematics Classes

Pearson-Prentice Hall, Statistics: Informed Decisions Using Data, 5th Edition, 2017 ISBN: 978-0-13-413353-9

Bedford, Freeman and Worth Publishing, Economics for AP & Economics by Example, 1st Edition for High School AP Macroeconomics Classes. ISBN: 1429273038

- **Science**

Full Optical Science System (FOSS), California Edition, 2007 Grades K-5
Grade K Science Resource Book - Animals (pkg/8) ISBN: 1-59821-310-5
Grade K Science Resource Book - Trees (pkg/8) ISBN: 1-59821-311-3
Grade K Science Resource Book - Wood and Paper (pkg/8) ISBN: 1-59821-312-1
Grade 1 Science Resource Book - Plant and Animals (pkg/8) ISBN: 1-59821-314-8
Grade 1 Science Resource Book - Air and Weather (pkg/8) ISBN: 1-59821-314-8
Grade 1 Science Resource Book - Solids and Liquid (pkg/8) ISBN: 1-59821-315-6
Grade 2 Science Resource Book - Insects and Plants (pkg/8) ISBN: 1-59821-313-X
Grade 2 Science Resource Book - Pebbles, Sand and Silt (pkg/8) ISBN: 1-59821-381-0
Grade 2 Science Resource Book - Balance and Motion (pkg/8) ISBN: 1-59821-317-2

Grade 3 Science resource Book ISBN: 1-59242-995-5
Grade 4 Science Resource Book ISBN: 1-59242-996-3
Grade 5 Student Resource Book ISBN: 1-59242-997-1

Pearson Prentice Hall, Focus on Earth Science, California Edition, 2008 ISBN 013-3609049, for Grade 6 Science Classes

Pearson Prentice Hall, Focus on Life Science, California Edition, 2008 ISBN 0133609139, for Grade 7 Science Classes

Pearson Prentice Hall, Focus on Physical Science, California Edition, 2008 ISBN 0133609227, for Grade 8 Science Classes

McDougal Littell, Life Science, 2005 ISBN: 0-618-30367-7 for High School Life Science Classes

Holt, Physical Science, 2004 ISBN: 0-03066469-1 for High School Integrated Science Classes

Holt McDougal, Earth Science, 2010 ISBN: 0-55-400539-5, for High School Earth Science Classes

Prentice Hall, Biology, California Edition, 2007 ISBN: 0-13-201352-5 for High School Biology Classes

Prentice Hall, Chemistry, California Edition, 2008 ISBN: 0-13-201304-5 for High School Chemistry Classes

Pearson, Health © 2010 ISBN: 0-13-367250-6 for High School Health Classes.

Glencoe, Physics: Principles and Problems, California Edition, 2008 ISBN: 0-07-878738-6 for High School Physics Classes

Prentice Hall, College Physics © 2014 ISBN: 0-13-344767-7

Pearson, AP CAMPBELL BIOLOGY IN FOCUS AP EDITION 2E, 2017 ISBN: 9780134588995 for High School AP Biology Classes

Current Publishing Corp., Life on an Ocean Planet © 2006 ISBN: 1-878663-34-8 for ECHS Marine Science Class.

EMC/PARADIGM PUBLISHING, Biotechnology: Science for the New Millennium 2nd Ed. © 2017 ISBN: 978-0-7638-6806-2 for High School Biotechnology Classes.

- **History-Social Science**

Scott Foresman, History-Social Science, Social Studies, California Edition 2006 Grades K-5
Grade K Consumable Student Edition ISBN: 0-328-20049-2
Grade 1 Consumable Student Edition ISBN: 0-328-20050-6
Grade 2 Consumable Student Edition ISBN: 0-328-20051-4

Grade 3 Consumable Student Edition ISBN: 0-328-16671-5
Grade 4 Consumable Student Edition ISBN: 0-328-16672-3
Grade 5 Consumable Student Edition ISBN: 0-328-16673-1

McGraw-Hill, IMPACT CA World History and Geography/Ancient Civilizations 2019 ISBN 978-0-07-675590-5 for Grade 6 Social Studies classes.

McGraw-Hill, IMPACT CA World History and Geography/Medieval and Early Modern times 2019 ISBN 978-0-07-675597-4 for Grade 7 Social Studies classes.

McGraw-Hill, IMPACT CA United States History and Geography/Growth and Conflict 2019 ISBN 978-0-07-675568-4 for Grade 8 Social Studies classes.

McGraw-Hill, IMPACT CA World History Culture and Geography 2019 ISBN 978-0-07-675576-9 for Grade 10 Social Studies classes.

McGraw-Hill, IMPACT CA United States History and Geography Continuity and Change 2019 ISBN 978-0-07-675580-6 for Grade 11 Social Studies classes.

McGraw-Hill, IMPACT CA Principles of Economics 2019 ISBN 978-0-07-675555-4 for Grade 12 Social Studies classes.

McGraw-Hill, IMPACT CA Principles of American Democracy 2019 ISBN 978-0-07-675563-9 for Grade 12 Social Studies classes.

McGraw-Hill, IMPACT CA Geography The Human and Physical World 2019 ISBN 978-0-07-668046-7 for High School 9-12 Social Studies classes.

McGraw-Hill, IMPACT CA Understanding Psychology 2019 ISBN 978-0-07-663194-0 for High School 9-12 Social Studies classes.

Pearson, American Government, 11th AP Edition, 2011, ISBN: 978-0132610001 for High School AP American Government Classes.

Bedford/St. Martin, Henretta America's History, 8th Ed, © 2014
ISBN: 1-45762893-7 for High School AP US History Classes.

Bedford, Freeman Worth, AP Ways of the World Volume 1 & 2, 3rd Edition, 2016 ISBN: 9781319092047 for High School AP World History Classes.

Seven Stories Press, A Young People's History of the United States, 2009 revised edition. ISBN: 978-1583228692 for High School Ethnic Studies Class.

Bedford, Freeman, & Worth High School Publishers, A History of Western Society 12th Ed. © 2017 ISBN: 1-31903598-1 for High School AP European History Classes.

- **English/Language Arts, including the English Language Development Component of an Adopted Program**

McGraw-Hill, Wonders California Edition, © 2017, for Grades TK-5 Language Arts Classes. (TK does not have a textbook.)
Grade K Bundle (text, practice book) ISBN: 978-0-07-897411-3
Grade 1 Bundle (text, practice book) ISBN: 978-0-07-897412-0
Grade 2 Bundle (text, practice book) ISBN: 978-0-07-897416-8
Grade 3 Bundle (text, practice book) ISBN: 978-0-07-897419-9
Grade 4 Bundle (text, practice book) ISBN: 978-0-07-897420-5
Grade 5 Bundle (text, practice book) ISBN: 978-0-07-897424-3

McGraw-Hill, StudySync, © 2017 for Middle School and High School Language Arts Classes.
Grade 6 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680302-6
Grade 7 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680310-1
Grade 8 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680334-7
Grade 9 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680342-2
Grade 10 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680351-4
Grade 11 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680369-9
Grade 12 Bundle (Consumable Text, practice book and novels) ISBN: 978-0-07-680382-8

Holt McDougal, Perrine's Literature: Structure, Sound & Sense, 10th Edition 2009, ISBN: 978-1-4130-3308-3, for High School AP Literature Classes.

Bedford St. Martin, The Language of Composition, 3rd Edition, 2018 ISBN: 9781319056148 for High School AP Language Composition Classes.

Hampton-Brown Inside: Language, Literacy & Content, 2009, ISBN: 978-07362-59750 for Grades 4-7 Intensive Intervention Language Arts, ELD classes.
Level A Student Edition, ISBN: 978-07362-59071
Level B Student Edition, ISBN: 978-07362-59088
Level C Reading & Language Student Edition ISBN: 978-07362-53451
Level C California Writing Student Edition ISBN: 978-07362-59484

Scholastic Read 180, Middle School Stage B, ISBN: 502289; High School Stage C, ISBN: 506290 for Grades 6-12 Intensive Intervention Language Arts, ELD classes.
Stage B R-book, ISBN: 0439670780
Stage B L-book, ISBN: 054507679X (for English Learners)
Stage C R-book, ISBN: 0439670791
Flex rBook, Student Edition, ISBN: 990241

Scholastic, Read 180, CA Enterprise Edition, 2010
CA LBook Stage B ISBN 978-0-545-07678-4
CA S44 Book ISBN: 978-0-439-74160-6

Hampton Brown Edge, 2009, ISBN: 978-07362-34528, for Grades 9-12 English Language Development classes.
Level Fundamentals ISBN: 978-07362-61630
Level A ISBN: 978-07362-34528
Level B ISBN: 978-07362-34535
Level C ISBN: 978-07362-34542

Hampton Brown, Inside The U.S.A. 2009 ISBN: 978-073627-70540, for Grades 4-12, English Language Development – Newcomer Level.

Houghton Mifflin Harcourt, Access © 2005 for Grades 6-12, English Language Development.
ACCESS Newcomers Student Edition (consumable) ISBN: 9780669508963
ACCESS Math Student Edition 6-8 2005 ISBN: 9780669508932
ACCESS Science Student Edition 6-8 2005 ISBN: 9780669508956
ACCESS World History Student Edition 6-8 2005 ISBN: 9780669011784
ACCESS History Student Edition 6-8 2005 ISBN: 9780669508949

Houghton Mifflin Harcourt, English 3D – Issues 2016 for Grades 4-12 English Language Development.
Course A Volume 1 ISBN 978-0-545-82302-9
Course B Volume 1 ISBN 978-0-545-82288-6
Course C Volume 1 ISBN 978-0-545-62973-7

Cengage Learning, Academic Vocabulary Toolkit, 1st Edition Kinsella 2018 for Grade 3-12 English Language Development/Intervention.
AVT Grade 3 ISBN 9781305079106
AVT Grade 4 ISBN 9781305079335
AVT Grade 5 ISBN 9781305079342
AVT Grade 6 ISBN 9781305661929
AVT Grade 7 ISBN 9781337296212
AVT Grade 8 ISBN 9781337296229
AVT 1 Grade 9-12 ISBN 9781111827465

WHEREAS, Sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes; and

WHEREAS, Laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

NOW, THEREFORE, BE IT RESOLVED that for the 2019-20 school year, the South San Francisco Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Regularly passed and adopted this 12th day of September, 2019.

Ayes and in favor of said Resolution: _____

_____

_____

_____

_____

ATTEST:

_____
Secretary to the Board

_____
Superintendent of Schools

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

**DATE:** September 12, 2019

**RE:** Approval of Provisional Internship Permit, Wendy Metcalfe, Special Education Adult Education

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## BACKGROUND:

The Provisional Internship Permit (PIP) allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an intern program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully-credentialed teacher cannot be found.

Human Resources has been diligently seeking Special Education teachers since February when the recruitment season started. Dr. Spaulding has attended job fairs, reached out to universities for possible interns, and recruited on EdJoin.

Wendy Metcalfe is a current paraprofessional, Special Education, at Adult Education with our District. She has three years of experience as a Special Education classroom aide. Ms. Metcalfe is currently in a credentialing program at San Francisco State University and is completing the requirements to earn the Education Specialist Instruction mild/moderate Credential. A PIP will allow Ms. Metcalfe to meet the requirements necessary to earn the internship credential.

## FISCAL IMPLICATIONS:

It is the employee's responsibility to cover the expense of applying for the PIP. There are no fiscal implications for the District.

**STAFF RECOMMENDATION:**

It is recommended that the South San Francisco Unified School District Board of Trustees approve the PIP for Wendy Metcalfe, certificated employee at Adult Education

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Approval of the 2018-19 Unaudited Actuals Financial Report

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**BACKGROUND**

At the end of each fiscal year, LEA's must "close the books". This is an accounting process in which the budgetary accounts by fund, by resource code (program) are zeroed out and the actual revenue and expenditure accounts are closed to fund balance. Any excess of revenues over expenditures is added to the fund balance and any excess of expenditures over revenues is deducted from fund balance. This process separates financial transactions by fiscal year and measures the results of operations for that year.

Education Code section 42100(a) states that on or before September 15, the governing board of each school district shall approve, in a format prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the district for the preceding fiscal year and shall file the statement, along with the statement received pursuant to subdivision (b), with the County Superintendent of Schools. On or before October 15, the County Superintendent of Schools shall verify the mathematical accuracy of the statements and shall transmit a copy to the Superintendent of Public Instruction.

**FISCAL IMPLICATIONS:**

The Unaudited Actuals financial report includes information on revenues received, expenditures incurred, and the ending balances for all funds in 2018-19.

**RECOMMENDATION:**

Staff recommends that the Board of Trustees approve the 2018-19 Unaudited Actuals financial report.

# SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Shawnterra Moore, Ed.D., Superintendent

**THRU:** Ted O, Assistant Superintendent – Business Services

**DATE:** September 12, 2019

**RE:** Adopt Resolution No. 19-54, Certifying the Actual Gann Limit for 2018-19 and Estimated Gann Limit for 2019-20

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**BACKGROUND:**

Education Code Section 42132 requires that, on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal. This resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit (named for Paul Gann, the author of Proposition 4, which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance (ADA) for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

The state's Standardized Account Code Structure (SACS) software includes the Gann Limit calculation. The software includes the statewide factor for per capita personal income change, but each district will have to enter the workload factor, which is the change in ADA from prior year to current year. The combination of these factors yields the change in the district's Gann Limit.

Perhaps the easiest way to understand this calculation is to envision the dollar amount of the district's Gann Limit as a box. For example, if the current year Gann Limit is $50 million, picture a box that can hold $50 million. First, put into

this box local property taxes that count toward the Local Control Funding Formula (LCFF) sources, as well as an appropriate portion of the district's interest income. Next, pour all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward the district's Gann Limit, which the amount that overflows the box counts toward the state's Gann Limit (Government Code Section (G.C.) 7906). In addition, all state aid for categorical programs always counts toward the state Gann Limit.

## FISCAL IMPLICATIONS:

N/A

## RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution No. 19-54, certifying the actual Gann Limit for 2018-19 and the estimated Gann Limit for 2019-20.

**RESOLUTION FOR ADOPTING THE "GANN" LIMIT**
**#19-54**
**South San Francisco Unified School District**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2018-19 fiscal year and a projected Gann Limit for the 2019-20 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2018-19 and 2019-20 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2018-19 and 2019-20 fiscal years include an increase of $7,779,747.06 to the 2018-19 Gann Limit pursuant to the provisions of Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2018-19 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2018-19 and 2019-20 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

REGULARLY passed and adopted this 12th day of September, 2019.

AYES _____ NOES_____ ABSENT_____ ABSTAINED_____

_____ _____
Secretary President

_____
Date Approved/Filed

| | 2018-19 Calculations | | | 2019-20 Calculations | | |
|---|---|---|---|---|---|---|
| | Extracted Data | Adjustments* | Entered Data/ Totals | Extracted Data | Adjustments* | Entered Data/ Totals |
| **A. PRIOR YEAR DATA** (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE) | **2017-18 Actual** | | | **2018-19 Actual** | | |
| 1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column) | 82,628,283.81 | | 82,628,283.81 | | | 91,187,611.38 |
| 2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column) | 8,376.68 | | 8,376.68 | | | 8,156.71 |
| ADJUSTMENTS TO PRIOR YEAR LIMIT | **Adjustments to 2017-18** | | | **Adjustments to 2018-19** | | |
| 3. District Lapses, Reorganizations and Other Transfers | | | | | | |
| 4. Temporary Voter Approved Increases | | | | | | |
| 5. Less: Lapses of Voter Approved Increases | | | | | | |
| 6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5) | | | 0.00 | | | 0.00 |
| 7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above) | | | | | | |
| **B. CURRENT YEAR GANN ADA** (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district) | **2018-19 P2 Report** | | | **2019-20 P2 Estimate** | | |
| 1. Total K-12 ADA (Form A, Line A6) | 8,156.71 | | 8,156.71 | 7,997.94 | | 7,997.94 |
| 2. Total Charter Schools ADA (Form A, Line C9) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2) | | | 8,156.71 | | | 7,997.94 |
| **C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED** | **2018-19 Actual** | | | **2019-20 Budget** | | |
| TAXES AND SUBVENTIONS (Funds 01, 09, and 62) | | | | | | |
| 1. Homeowners' Exemption (Object 8021) | 343,639.51 | | 343,639.51 | 357,385.00 | | 357,385.00 |
| 2. Timber Yield Tax (Object 8022) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 3. Other Subventions/In-Lieu Taxes (Object 8029) | 5,096.96 | | 5,096.96 | 0.00 | | 0.00 |
| 4. Secured Roll Taxes (Object 8041) | 66,285,885.47 | | 66,285,885.47 | 68,614,226.00 | | 68,614,226.00 |
| 5. Unsecured Roll Taxes (Object 8042) | 1,644,625.90 | | 1,644,625.90 | 1,710,411.00 | | 1,710,411.00 |
| 6. Prior Years' Taxes (Object 8043) | (112,025.68) | | (112,025.68) | 0.00 | | 0.00 |
| 7. Supplemental Taxes (Object 8044) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 9. Penalties and Int. from Delinquent Taxes (Object 8048) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 10. Other In-Lieu Taxes (Object 8082) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 11. Comm. Redevelopment Funds (objects 8047 & 8625) | 21,558,003.89 | | 21,558,003.89 | 17,047,000.00 | | 17,047,000.00 |
| 12. Parcel Taxes (Object 8621) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096) | | | | | | |
| 16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15) | 89,725,226.05 | 0.00 | 89,725,226.05 | 87,729,022.00 | 0.00 | 87,729,022.00 |
| OTHER LOCAL REVENUES (Funds 01, 09, and 62) | | | | | | |
| 17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17) | 89,725,226.05 | 0.00 | 89,725,226.05 | 87,729,022.00 | 0.00 | 87,729,022.00 |

| | 2018-19 Calculations | | | 2019-20 Calculations | | |
|---|---|---|---|---|---|---|
| | Extracted Data | Adjustments* | Entered Data/ Totals | Extracted Data | Adjustments* | Entered Data/ Totals |
| **EXCLUDED APPROPRIATIONS** | | | | | | |
| 19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts) | | | 0.00 | | | 0.00 |
| OTHER EXCLUSIONS | | | | | | |
| 20. Americans with Disabilities Act | | | | | | |
| 21. Unreimbursed Court Mandated Desegregation Costs | | | | | | |
| 22. Other Unfunded Court-ordered or Federal Mandates | | | | | | |
| 23. TOTAL EXCLUSIONS (Lines C19 through C22) | | | 0.00 | | | 0.00 |
| **STATE AID RECEIVED (Funds 01, 09, and 62)** | | | | | | |
| 24. LCFF - CY (objects 8011 and 8012) | 5,031,738.00 | | 5,031,738.00 | 5,032,022.00 | | 5,032,022.00 |
| 25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 26. TOTAL STATE AID RECEIVED (Lines C24 plus C25) | 5,031,738.00 | 0.00 | 5,031,738.00 | 5,032,022.00 | 0.00 | 5,032,022.00 |
| **DATA FOR INTEREST CALCULATION** | | | | | | |
| 27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799) | 110,886,201.82 | | 110,886,201.82 | 106,447,362.00 | | 106,447,362.00 |
| 28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662) | 588,044.40 | | 588,044.40 | 495,574.00 | | 495,574.00 |
| **D. APPROPRIATIONS LIMIT CALCULATIONS** | **2018-19 Actual** | | | **2019-20 Budget** | | |
| **PRELIMINARY APPROPRIATIONS LIMIT** | | | | | | |
| 1. Revised Prior Year Program Limit (Lines A1 plus A6) | | | 82,628,283.81 | | | 91,187,611.38 |
| 2. Inflation Adjustment | | | 1.0367 | | | 1.0385 |
| 3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places) | | | 0.9737 | | | 0.9805 |
| 4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3) | | | 83,407,864.32 | | | 92,851,716.90 |
| **APPROPRIATIONS SUBJECT TO THE LIMIT** | | | | | | |
| 5. Local Revenues Excluding Interest (Line C18) | | | 89,725,226.05 | | | 87,729,022.00 |
| 6. Preliminary State Aid Calculation | | | | | | |
| a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero) | | | 978,805.20 | | | 959,752.80 |
| b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero) | | | 0.00 | | | 5,032,022.00 |
| c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b) | | | 978,805.20 | | | 5,032,022.00 |
| 7. Local Revenues in Proceeds of Taxes | | | | | | |
| a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c]) | | | 483,580.13 | | | 433,876.22 |
| b. Total Local Proceeds of Taxes (Lines D5 plus D7a) | | | 90,208,806.18 | | | 88,162,898.22 |
| 8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero) | | | 978,805.20 | | | 4,688,818.68 |
| 9. Total Appropriations Subject to the Limit | | | | | | |
| a. Local Revenues (Line D7b) | | | 90,208,806.18 | | | |
| b. State Subventions (Line D8) | | | 978,805.20 | | | |
| c. Less: Excluded Appropriations (Line C23) | | | 0.00 | | | |
| d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c) | | | 91,187,611.38 | | | |

| | 2018-19 Calculations | | | 2019-20 Calculations | | |
|---|---|---|---|---|---|---|
| | Extracted Data | Adjustments* | Entered Data/ Totals | Extracted Data | Adjustments* | Entered Data/ Totals |
| **10. Adjustments to the Limit Per Government Code Section 7902.1** (Line D9d minus D4; if negative, then zero) | | | 7,779,747.06 | | | |
| If not zero report amount to: Keely Bosler, Director, State Department of Finance, Attention: School Gann Limits, State Capitol, Room 1145, Sacramento, CA 95814 | | | | | | |
| **SUMMARY** | **2018-19 Actual** | | | **2019-20 Budget** | | |
| **11. Adjusted Appropriations Limit** (Lines D4 plus D10) | | | 91,187,611.38 | | | 92,851,716.90 |
| **12. Appropriations Subject to the Limit** (Line D9d) | | | 91,187,611.38 | | | |

* Please provide below an explanation for each entry in the adjustments column.

Ted O
Gann Contact Person

650-877-8707
Contact Phone Number