

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA AND ORDER OF BUSINESS
Special Meeting - Thursday, December 12, 2019**

**South San Francisco Municipal Building,
City Council Chambers
33 Arroyo Drive, South San Francisco, California**

OPEN SESSION - 6:25 p.m.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. COMMUNICATIONS**

Public comments are limited to three minutes per individual. Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law (Brown Act). The Board may request staff to respond orally at the meeting or in writing at a future time.

E. CONSENT AGENDA:

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1. EDUCATIONAL SERVICES

- a. Staff recommends permission for the Westborough MS Music Director to participate in the Annual Midwest Clinic, in Chicago, IL, December 18 - 20, 2020. 1

ADJOURNMENT

Copies of the agenda only are posted next to the front door of the District Office at 398 B Street, and at the following public libraries: South San Francisco libraries, West Orange and Grand Avenue, and the Daly City Library on Wembly Avenue, Daly City. It is also available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

1) A CD is made of the Open Session of each meeting; 2) Any writing or document that is a public record relating to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District Office located at 398 B Street, South San Francisco, California 94080. If however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.; and 3) For special accommodation to participate in this meeting, please contact the Office of the Superintendent, a minimum of 48 hours prior to the meeting: Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs
Loraine Rossi de Campos, Principal Westborough Middle School

DATE: December 12, 2019

RE: Approval of Westborough Music Director, Anne Martin, to travel to Chicago, December 18 – 20 to attend the Annual Midwest Clinic

BACKGROUND:

The Midwest Clinic strengthens international instrumental music education through extensive professional development opportunities, inspirational experiences, and cultivation of rewarding professional relationships. There are performances from the world's best band and orchestras of age groups ranging from young elementary schoolers to professional adult musicians. Seminars are held throughout the four days; some are very specific, such as "Teaching Flute from Day One," while others are more broad, like "Changing Classroom Management Struggles Into Successful Results."

FISCAL IMPLICATIONS:

It is requested that Westborough cover the \$160 registration cost, as well as about \$285 for meals (full days for Wednesday, Thursday, and Friday, and a half-day Saturday). Transportation, lodging, and any other costs will be covered by the attendee, Anne Martin.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for Westborough Middle School Music Director, Anne Martin, to travel to Chicago, December 18 – 20 to attend the Annual Midwest Clinic.