

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – R E G U L A R M E E T I N G
Thursday, May 28, 2020**

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

The Board of Trustees invites the community to participate in the meeting virtually.

The Board meeting will be streamed live and you can view it by visiting this web page for the Board meeting streaming link:

<http://www.ssfusd.org/onlineboardmeeting>

(The link will be active shortly before 7:00 p.m. on May 28)

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators
 Agency Designated Representative: District Assistant Superintendent for
 HR/Student Services
 Employee Organization: SSFAFT
2. Conference with Labor Negotiators
 Agency Designated Representative: District Assistant Superintendent for
 HR/Student Services
 Employee Organization: SSFCTA

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. REPORTING OUT FROM CLOSED SESSION

E. REVIEW OF AGENDA

F. PTA COUNCIL REMARKS

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

H. PERSONNEL COMMISSION

I. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

J. SUPERINTENDENT'S REPORT

a. SSFUSD School Reopening Planning and Task Force

b. Donations

c. End of Year Acknowledgement Recognition Events

K. COMMUNICATIONS

Public comments may be submitted through the following link: <https://bit.ly/boardmeetingmay28> beginning at 1:00 p.m. on Monday, May 25, until 3:00 p.m. on Thursday, May 28. The comments will be read by the Board President or a designee during the meeting.

The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

L. PRESENTATION

1. HUMAN RESOURCES

a. YSB School Counseling and Safe School Advocates Services

Jane Chandler, Director of Mental Health with the Urban Services YMCA of San Francisco (YSB) will present information related to mental health programs and services in the District and show the effectiveness of both the Safe School Advocates and elementary counseling programs.

In accordance with the Brown Act, since Board members are videoconferencing during this meeting, all items require a roll call vote.

- M. CONSENT AGENDA:** The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION	
a. Minutes to the regular Board Meeting, April 23, 2020.	1 - 17
b. Minutes to the special Board Meeting, April 28, 2020.	18 - 30
2. EDUCATIONAL SERVICES	
a. Staff recommends the approval of an agreement with Welldom, a third party agency, to fulfill Special Education staffing needs for 2020-21.	31 - 38
3. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order	39 - 40
b. Staff recommends the approval for the destruction of Class 3 Disposable Records.	41 - 42
4. BUSINESS SERVICES	
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c. Cash Receipts, April 1 - 30, 2020.	66 - 78
d. Gifts to the District, May 2020.	79 - 80
e. Professional service agreement under \$25,000.	81

INFORMATION/DISCUSSION**PAGE****1. ADMINISTRATION****a. COVID-19 and Distance Learning Updates**

82

The Superintendent and Cabinet will share updates related to COVID-19 and steps taken to support distance learning in SSFUSD.

2. BUSINESS SERVICES**a. May Revision of the Governor's Budget**

83 - 84

Staff will present information on the May revision of Governor Newsom's 2020-21 budget.

ACTION**1. ADMINISTRATION****a. Resolution No. 20-43 Affirming Support of AB2016 California Ethnic Studies Model Curriculum Draft**

85 - 87

Staff recommends the adoption of Resolution #20-43: Affirming Support of AB2016 California Ethnic Studies Model Curriculum Draft.

2. HUMAN RESOURCES**a. Approval of Assistant Principal of Alternative Education Position**

88 - 93

Staff recommends the approval of the new position of Assistant Principal of Alternative Education to support the District and the Principal with the various programs he oversees, as presented to the Board.

b. Approval of Alternative Interventions and Restorative Practices Coordinator Position

94 - 98

Staff recommends the approval of the new position of Alternative Intervention and Restorative Practices Coordinator to support the District's alternative programs, restorative interventions, and coordination between schools, the Director of Student Services, families, and additional services, as presented to the Board.

PAGE**3. BUSINESS SERVICES****a. Approval of Denial of Claim**

99

Staff recommends the denial of a claim and referral to the District's insurance carrier, as presented to the Board.

b. Resolution No. 20-42 for Fund 11 and Fund 14

100 - 102

Staff recommends the adoption of Resolution #19-42: Authorizing the establishment of fund balances for Fund 11- Adult Education and Fund 14 – Deferred Maintenance.

c. Approval of Amendment #2 to the Construction Management Services Contract with Cumming, Inc.

103 - 104

Staff recommends the approval of amendment #2 to the Cumming, Inc. contract, in the amount of \$26,700, for the extension of construction management services for the ECHS softball field and closeout of fields projects and the Martin ES modernization project, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS (*subject to change*)

May 30, 2020 – Board team building workshop - Postponed

June 6, 2020 – Board self-assessment workshop - Postponed

June 11, 2020 - Televised

- Genentech presentation
- Approval of School Services 2020-21 contract
- Approval of Board of Trustees Compensation increase for 2020-21
- Approval of MOU for YSB School Counseling and Safe School Advocates Services
- Approval to increase school meal prices
- Resolution on budgetary increases and year end transfers

June 25, 2020

- Presentation on District Health Technicians
- Approval of Consolidated Application and Reporting System Spring 2020
- Approval to increase facility use fees
- Approval to increase District rental/leasing rates
- Public Hearing 2020-21 Budget
- Adoption of 2020-21 Budget

- Invitation for Bid (IFB) 2020:Milk and Dairy Products
- Request for Proposal Fresh Produce 2020
- Request for Proposal Commercial Food Items and Food Supplies 2020
- Request for Proposal Distribution of Processed USDA Food Items 2020
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of April 23, 2020

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

President Patricia Murray welcomed everyone to the District's remote meeting and said she hoped everyone is healthy and safe. The Board values community engagement and participation. She shared the link for the public to provide comments and join the meeting. As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

OPEN SESSION - 7:02 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members:	Mr. John Baker - Present Mr. Eddie Flores - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Amanda Yoa, Student Board Member - Excused
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present
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C. PLEDGE OF ALLEGIANCE was led by Trustee John Baker.

D. REVIEW OF AGENDA – no changes.

- E. RECOGNITION AWARDS** – Superintendent Shawnterra Moore reported that each school's volunteers are being publically recognized and certificates of appreciation will be sent to the sites for Principals to provide to them. Los Cerritos Elementary School volunteers are Darius Chao, Jadine Kuwahara, Angelica Peradotto, Karen Valazquez, and Julie Vazquez.
- F. PTA COUNCIL REMARKS** – PTA Council Communications Officer, John Sanna, reported that the PTA Council is working with units so all end of the year meetings and elections which can take place are happening. PTA is working with the Superintendent on future information which will be shared with site administrators and the Board. On Friday, the Executive Board will meet to review the strategy for the coming year. President Murray asked if many officials are remaining on PTA site boards. Mr. Sanna replied that some are remaining for continuity and some members are new.
- G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association – President Danny Yanow spoke about grading from the union and the teacher perspective. He said they come to the issue in good faith to do what is good for the students and families of the District. On March 16 an MOU was created which included a fair grading policy, which is still in place. He said it would have been more productive to notify CTA when the grading issue was being reconsidered in time for a conversation with union members. Mr. Yanow said the survey was confusing for teachers who thought the grading issue was settled. The real issue is that no one wants to punish students and families more than this crisis is already punishing them. He asked how to address those students who are not making progress without harming those students who worked hard for three quarters and are continuing to work hard now. They want to reward those students and not discourage them. Mr. Yanow stated that the overwhelming opinion of the faculty is against the credit/no credit grading option. Teachers will wonder why they worked hard on preparing curriculum and correcting papers if the student's efforts do not determine their grade. Students will protest that credit/no credit will make an 'A' as good as a 'D'. He commended counselors for following up with non-responsive students and their parents. He thanked the Board for recognizing May 13 as the Day of the Teacher. He acknowledged Classified staff, which actually get a week of recognition and said teachers cannot do what they do without Classified.

California School Employees Association Chapter 197 – President Jolene Malfatti provided the following report, which was read by President Murray. "CSEA Headquarters had asked me to provide a detailed report for them confirming whether or not the necessary health protections are being adequately provided for our Classified Staff and those employees who must interact with the general public. I was happy to report that 90% of our sites do have adequate supplies on hand, for the time being.

One challenge is that not all staff working in the offices has the ability to order items, such as gloves, through our Warehouse because they do not have access to Financials 2000 in order to place a Warehouse purchase order, as suggested. Hopefully we can remedy this situation very soon.

My sincere thanks to Jay Spaulding for his immediate assistance in working to resolve issues and providing those sites, that are in need of protective items, with the necessary supplies.

I wish everyone the very best! “

- H. PERSONNEL COMMISSION** - Assistant Superintendent Spaulding reported that the last meeting was held virtually on April 20. During that meeting, they ratified four position announcements and six eligibility lists. The next virtual Commission meeting will take place on May 18, 2020.

I. ITEMS FROM BOARD

Vice President Eddie Flores reported that CSBA held nominations and he was selected to represent Region 5B for a two-year term ending April 2022. The annual assembly was cancelled in favor of a May 16 Zoom meeting. He will provide an update afterwards. He said CSBA is having webinars for Board members over the next four weeks.

Trustee Baker said several Board members are participating in the twice weekly COVID-19 calls with elected officials. Items reviewed yesterday were: 952 cases with 39 deaths in the County, face coverings are required, and vulnerable homeless are being sheltered in hotels and shelters. Rosanne Foust, President and Chief Executive Officer of the San Mateo County Economic Development Association, said emergency grants to small businesses will be coming soon. He said the County is making progress, which is good to hear.

Trustee Daina Lujan, who serves as SMCSBA's Secretary, said they are meeting weekly. Today Consultant Nicole Anderson spoke about balancing a grading practice with equity.

Trustee Mina Richardson noted that San Mateo County Manager Mike Callagy is holding meetings three times a week. He said more food distribution sites are needed to reach more people, the National Guard is helping and Congress is working on more payroll protection for workers. \$1M has been donated to the San Mateo County Food Bank and Census reminders are being added to food boxes. She said the census mean money for our community and more participation could mean getting an extra advocate in the House of Representatives. She reported that the shelter in place has led to increased incidents in domestic violence and victims are afraid to complain. She suggested people should (take a break) and go on a car ride, get a pizza, or visit the Bay Trail, within the 5-mile shelter in place radius. The City is holding a food distribution event at Hillside on Friday. Trustee

Richardson said there is help for undocumented and essential workers. Some non-profits are receiving \$500 to distribute to them. Tom Steyer is leading a taskforce to help them get back into society. Some San Mateo County mayors are opening up their cities, but SSF is taking it slowly.

Vice President Flores confirmed the SSF food drive is being held on Friday from 10 a.m. to noon. It is a free event with one food box being provided to each vehicle. 750 boxes are being distributed.

President Murray reported that she is attending several virtual meetings. She commended Superintendent Moore for her amazing presentation at the last City Council meeting and noted it is available for viewing on the ssf.net website.

Vice President Flores said San Mateo County is offering all-day child care for essential workers at the Boys and Girls Club from May 1 through June 16. The program is open to six to fourteen year-olds from 7:30 a.m. to 6:00 p.m., Monday through Friday. He noted that if the minimum 40 kids is not met, the program will be cancelled. Information is available at theclubs.org.

J. SUPERINTENDENT'S REPORT

a. SSF City Council report - Superintendent Moore said she was invited to the recent City Council meeting and spoke about supporting students during the shelter in place.

b. Partnership – Dr. Moore reported that the Silicon Valley Community Foundation, along with SMCOE and the Santa Clara County Office of Education, have formed the COVID-19 Educational Partnership. This partnership will provide funding to support the recovery phase. The District will submit their application on May 1.

- **ASB Reports**

- Kristie Poon, ASB President, South San Francisco High School, provided the following report, which was read by Superintendent Moore.

“Nothing much has changed since the last report. All students are diligently practicing social distancing and distance learning. An official schedule for class hours and office hours has been made and published to School Loop as well as emailed to students in order to prevent classes from overlapping.

From ASB, full Grad Nite refunds have been issued.

Virtual elections have successfully been completed and I am happy to say that the new class officers are as follows.

Executive Commission

* ASB President – Jessica Rangel-Cruz

- * ASB Vice President – Renee Celio
- * ASB Secretary – Samantha Avila
- * ASB Treasurer – Julia Basina

In addition, the current executive commission, alongside advisor Mr. Kelly, will be conducting Zoom interviews with the rest of the ASB applicants. They will be asked questions so we can get to know them and their leadership style, goals, and skill sets.”

- Amanda Yoa, ASB President, El Camino High School, provided the following report, which was read by Superintendent Moore.

“El Camino High School ASB has been constantly discussing important ways for us to keep our student body connected and aware of our current situation. We want to instill hope in our students, so that their time in the shelter-in-place order doesn’t feel so lonely.

Due to not having a proper leadership election, the ASB Cabinet will meet and discuss a possible panel interview process that will be implemented in replace of elections. We are also working on recruiting incoming freshmen for our class.

El Camino has started a brand new Instagram account (@echs_colts) to maintain our spirit and liveliness. We hosted online events such as: spirit week, teacher takeover, memory days, and etc. For the students who may not have an Instagram account, we are still producing video announcements on YouTube for COLTure TV.

I hope everyone is holding up and continuing to stay safe and healthy during these unprecedented and dynamic times.”

K. COMMUNICATIONS

Public comments were submitted in advance of the meeting. They were read and summarized by Board Clerk Baker.

A District teacher commented about secondary students receiving two grades at this time of the year, one for the fourth quarter and one for the spring semester. She is in favor of Pass/No Pass, weighing heavily on participation, but within each student’s limitations. She said “students should not be penalized for the inequities in the fourth quarter. Students should be allowed to recover points by doing assignments based on what they struggled in. This way they can bring up their semester grade, since it is based on third quarter concepts.”

Courtney asked when school resumes if lunch tables will be pressure washed every Friday. She also asked the Board to look at other school districts which have better technology systems to support online education.

Julie said “Teachers are doing a great job with posting assignments and

resources and checking in remotely. However, it would be helpful for more remote instruction to be provided, particularly for math and language arts - i.e., teaching sessions through google meet, zoom, prepared instructional slides, etc.”

Maria Gonzalez, a SSFHS and Martin ES parent, asked if current sophomores taking AP classes next year will be given summer assignments to prepare them for their junior year. She would like sophomores to have the opportunity to take one online core class during the summer.

An anonymous parent thanked her “daughter’s teachers, principals and everyone from our SSFUSD. You are all doing an amazing job since day one to keep our children learning.”

A SSFHS senior parent commented that seniors are missing out on some of the best times of their lives and asked that the District give them a day to remember during their graduation year.

Hanan Gheith, a senior parent, asked for a traditional graduation anytime during the summer.

Lizzette Moevao asked if sports games begin in August would practice start in July.

Nadia Rzvani, a parent submitted “online school” without more comments.

Marta Bookbinder, a retiring SSF Adult Educator, thanked the District for allowing her to teach the past 21 years. She helped adults achieve their dreams of becoming U.S. citizens and reaching their goals of increasing their English and parenting skills. She asked that funding for adult programs continue in the District, for “support of the innovative teaching practices that are culturally relevant and appropriate to serve each student that walks in, no matter what age.”

Alex C., a Monte Verde parent, asked how the Board will recommend maintaining social distancing in the new school year.

Norma Hernandez, a parent, expressed concern with students not having year-end events such as prom or a graduation ceremony. She said the results of parent surveys were not given to them and asked if the results were taken into consideration when the dance was cancelled or a virtual graduation or December graduation was proposed.

Carolina Gomez, a senior student, commented that seniors deserve and want their prom and graduation. She asked that the dance and graduation ceremony be postponed, not cancelled. They do not want a virtual ceremony.

Sam Tang, a parent, asked if shelter in place ends at the beginning of May, will schools reopen.

Dr. Moore said it was too soon to plan athletics. The most recent health orders

state that the shelter in place will remain until the end of the school year.

L. PRESENTATIONS – have been postponed for the time being.

In accordance with the Brown Act, since Board members were teleconferencing during this meeting, all items required a roll call vote.

M. CONSENT AGENDA

MOTION #441 (Lujan/Flores) to approve Item 1a, Minutes to the special Board Meeting, April 2, 2020; Item 1b, Minutes to the regular Board Meeting, April 9, 2020; Item 2a, SPSAs for all sites; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, March 1 - 31, 2020; Item 4b, Warrant Register, March 1 - 31, 2020; Item 4c, Cash Receipts, March 1 - 31, 2020; Item 4d, Professional service agreements under \$25,000. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. COVID-19 and Distance Learning Update

Superintendent Moore shared the following information on distance learning and COVID-19.

Main SSFUSD Priorities

- Keeping the needs of our students, staff, and families at the center of our work and navigating it all through the lens of equity and access
- Navigating this unprecedented situation with compassion, empathy, and care for all involved
- Maintaining essential services for our students and community
- Maintaining positive and productive relationships with our union leaders and staff
- Strengthening our at home learning efforts and seeking consistency and support for staff and families
- Being intentional and methodical in making decisions that will impact students

Communication and Engagement Efforts

- Last week, sent messaging to our certificated and classified colleagues to thank, encourage, and recognize their wonderful efforts.
- Last Friday also sent a message to families to acknowledge their efforts to teach and balance all responsibilities.

- Participated on a call with Congresswoman Speier as well to elicit her support from a federal level.

Human Resources and Student Services

Dr. Spaulding presented the following information. MOUs with the bargaining units are in effect during the shelter-in-place. He thanked the leaders for making it work for students and staff. Job fairs have been cancelled, but he will attend two virtual ones. Para professionals are not able to work closely with students, so they are not currently hiring them until the summer.

Recruitment

- Number of current Certificated vacancies - 73
 - Certificated staff hired - 33
- Number of current Classified vacancies - 34
 - Trying to hire essential staff - plumber, electrician, custodian
 - Holding off on para professional vacancies

Enrollment

More details in coming weeks.

Assistant Superintendent Keith Irish reviewed the following information. He said the District is addressing inconsistencies to ensure families have a tech device or hot spot.

Educational Services - Distance Learning Plans

- Working with school sites to finalize distance learning plans.
- Creating guidance on daily/weekly student maximum workloads by grade level spans.
- Site leaders have shared recommendations with staff who could provide input April 14 to April 24.

Recommendations on the numbers of hours of instructional activities and enrichment activities per day are:

Elementary Recommendations

- TK - 2nd grade: up to 2 hours
- 3rd- 5th grade: up to 3 hours

Secondary Recommendations

- 6th to 8th grade: max 1½ hours per class per week, max 9 hours per week
- 9th – 12th grade: max 2 hours per class per week, max 14 hours per week if student is enrolled in seven classes
- The District's Distance Learning Center page will be up and running shortly.

Promotion Survey Results

Mr. Irish reviewed the results of a survey regarding promotion sent to 5th and 8th grade parents. 8th grade students were also able to participate. Several options were considered including a virtual promotion in May or an in-person ceremony on a postponed date. The actual dates would need to be discussed with site leaders in conjunction with Cabinet and the Board. Only 13.5% of the 780 English survey responses and 12.8% of the 47 Spanish survey responses were in favor of a virtual promotion. The balance of responders preferred postponing the ceremonies until a later date.

Graduation Survey Results

The survey was sent to parents and 12th grader students. 93% of the 440 English survey responses and 72% of the 7 Spanish survey responses were in favor of postponing the ceremonies. The balance of responders preferred a virtual graduation.

Grading

Mr. Irish reported that once the SSFUSD shelter in place and distance learning began, Dr. Spaulding worked with CTA leadership on an MOU. One area of focus was grading. Two days after the MOU was signed on March 30, the District received guidance from the CDE, the University of California and California State University concerning grading policies and practice. Cabinet has had virtual discussions with the SMCOE and their counterparts in other districts. All SSFUSD K - 12 certificated members and administrators were able to provide input via grading surveys for both elementary and secondary. He said the MOU didn't address grading at the elementary level. Mr. Irish agreed with Mr. Yanow that he could have done a better job on the survey information.

Grading Survey Results

Secondary

Teachers (6th through 12th grade) received the survey.

These CTA members provided 187 responses with the following results:

- 56.1% favored the grade in the current system as of March 16 (the start of shelter in place)
- 16% selected 'A', 'B', 'C'/pass/no mark
- 14.4% preferred a hybrid approach of 'A', 'B', 'C'/pass/incomplete
- Small percentage chose pass/fail or credit/no credit

The majority of responders would like to adhere to the current grading policy (BP 5121) in the MOU.

Elementary

- 143 responders
- For primary grading, TK-2nd grade are not given letter grades, while letter grades are assigned in 3rd through 5th grade.

- 56.6% prefer to not assign grades for the 3rd trimester.
- 12.7% support for narrative grading

Assistant Superintendent Ted O provided the following information.

Meal Distribution and Facilities Updates

Revised Meal Distribution Plan

Based on feedback from the Board and community, the District has revised the meal distribution plan as follows:

- Every Monday and Wednesday – the system worked well this week.
- Locations are Spruce ES, Westborough MS, and ECHS.
- 12:00 p.m. to 1:00 p.m. – an additional 15 minutes has been added.
- If the time goes over one hour, the milk may spoil in warm weather.
- Option for kids to be present or picture of the family showing the kids.
- Need to record name of adult in the vehicle and the vehicle license plate number to meet requirements from CDE.
- Staff now places meals in trunks to reduce in-personal contact.

Facilities Update

Custodians continue to clean and disinfect all school sites and the District Office.

Technology Distribution Plan Update

- Information Gathering
 - Principals continue to gather information from families on equipment and internet access needs and sharing it with our Director of Technology.
- Hotspots & Internet Access
 - Ordered 500 Hotspots from T-Mobile based on preliminary results from survey.
 - All of them have been distributed to the sites that requested them.
 - Some sites are now learning that they will need additional devices.
 - Currently, we are ordering another 150 additional Hotspots with unlimited high-speed data plans.
- Computers
 - Continue to provide existing Chrome books and other devices from the campus to students as needed.

Trustee Richardson asked if any staff has been let go. Dr. Spaulding replied no one had been and everyone who can work from home is working their contracted hours. If an employee is sick or caring for a family member, they can use sick days or a medical leave. No one has been released or furloughed by the District.

Trustee Richardson asked about an increase in the number of people getting meals. Mr. O said in cases where parents cannot come, a volunteer would pick up the meals for them. She asked if there was a protocol in place for working parents. He replied they are addressing this on a case by case basis when contacted.

Trustee Baker thanked Business Services and Nutrition Services for the modification in the meal distribution rules to not have children present. He asked if no grades was an option for secondary teachers. Mr. Irish said it was not listed as an option and no survey participant recommended it. It came up in elementary grading due to the grades having been assigned for the 2nd trimester and the timing for when the shelter in place began at the start of the 3rd trimester. He met virtually with CTA Vice President Shari Giusti and former CTA President Allison Light to get their insights regarding elementary grading options. The elementary survey included the opportunity of writing in a grading option not listed. Trustee Baker said it is a catch-22 with making sure grading is fair, but students working hard are not being penalized. He would like to reward students who are doing extra work to raise their GPA. In college, students have the opportunity to choose either credit/no credit or a grade and he asked if this would be possible for District parents or students to choose. Mr. Irish replied that while it is possible, he would not recommend it as it is difficult for the District to track and he would be concerned if a family has all the information or if they change their mind later. Students are not ranked with credit/no credit. The District would need to individually enter grades for all students to override credit/no credit and there would be more room for error. An incomplete grade is included in the BP and students would have six weeks in the new year to make up the grade, although that is not an option for seniors.

Trustee Lujan thanked Mr. Irish for his work in collecting information which makes for informed decisions. She supports in-person graduation, but not a specific date as there is no time when schools will re-open. It may be as long time before a vaccine is available or large groups are allowed to gather. Regarding grading, she said teachers are putting much work into providing distance learning. The circumstances are not ideal and a student may be struggling with depression or isolation and not thriving. If they cannot evaluate teachers on distance learning instruction, then they also cannot evaluate students. Trustee Lujan stated that students do not have equitable access and asked how they can be assigned a grade. She also does not want to dishonor AP students, who need good grades. She recommended letting students decide on A/B or credit/no credit. However, a firm deadline would be needed for their response or a default option would take effect.

Vice President Flores commended Mr. O's team for being receptive with the meal distribution plan. However, he is struggling with one item which is the reasoning for asking for an adult name as some parents or adults feel intimidated and will not pick up meals. He questioned how parents would provide the information to staff and noted that anyone can say any name. He also wanted to know the process for writing down the license plates and comparing that information with other sites. Mr. O said some parents are hesitant to order to protect kids and said one car had stuck a paper on their car with the name to reduce the risk of exposure with opening a window. They take down the parents' names for the CDE process to address the multiple sites issue. At the end of the day, staff checks for duplicate plates and reports to CDE steps to address the issue. If duplication is found, they talk with the individuals. Vice President Flores said some parents fear providing information to governmental agencies and if undocumented families are asked for their name, they may not come. Mr. O said, for the process, only a name is needed and parents can show a driver's license or tax return or they can give the kids' names. Vice President Flores said he was not alright with the response and the intimidation is huge. He asked how individuals who walk or bike are being addressed. Mr. O replied that any child eighteen or under is provided meals and it doesn't need to be an adult. Vice President Flores requested a flyer with the meal distribution parameters with one message for the community.

Vice President Flores said he has not seen the grading survey results and asked that such items be shared with the Board before a meeting. Regarding graduation/promotion options, he asked it would have been better to consolidate the time frame, without specific dates. He would have liked it made clear that the options are dependent on the Health Officer's direction. Mr. Irish said he agreed with many comments. While he might have resigned the survey, he thinks it has given the needed results with community comments, particularly with interest in virtual graduations. He said they can work together on surveys in the future and he will be more communicative. Vice President Flores said it is not personal or directed towards any individual. He thinks the grade/no grade option is very biased. He wants the entire view, not just one group and requested a study session on the grading issue and survey results.

Regarding the meals, Trustee Richardson asked if a breakfast could be added for Wednesday to the Monday distribution since it would be lunch time before the food is picked up on Wednesday.

Dr. Moore spoke about giving a choice to students. Guidance came out that this perpetuates inequity by giving students with access to

technology and resources an advantage for a letter grade vs. students who do not. The guidance said to consider incomplete so all students have a chance to meet the requirement. She said that whatever the Board and Cabinet decide think they should think about messaging and what the District values. She honored Mr. Irish for his work on what's best for students. Institutions will make allowances on grading due to the pandemic.

Trustee Baker said he shared Vice President Flores' concerns for information gathered during meal distribution. At the end of the day, if there are no scofflaws, he would like the information destroyed to assure families that their information is staying secure. He asked if Ed. Ser. is thinking of a potential distance learning plan for next spring.

Trustee Lujan said grading is a contentious topic. With only five weeks left this school year, a clear Board policy is needed.

President Murray thanked Cabinet and Trustees for their thoughts and agreed to have a study session soon. These are different times for everyone and there are growing pains which they are figuring out. She appreciated Mr. Irish's information and it is clear that families don't want virtual promotions or graduations. She also appreciated Mr. O's work and listening to the community and making changes. Taking down names and license plates may be a problem to reconsider.

The Board agreed on a grading study session for next Tuesday, April 28 beginning at 5 p.m.

b. 1st reading of District's Updated Board Policy

The Board will discuss BP 5121 - Grades/Evaluation of Student Achievement during the April 28 grading study session.

2. EDUCATIONAL SERVICES

a. Survey Results – Graduation/Promotion and Grading

See information under: COVID-19 and Distance Learning Update

In accordance with the Brown Act, since Board members were videoconferencing during this meeting, all items required a roll call vote.

ACTION

1. HUMAN RESOURCES

a. Resolution No. 20-09 for Day of the Teacher

Board Clerk Baker read the resolution.

MOTION #442 (Baker/Lujan) to adopt Resolution #20-09: Designating Wednesday, May 13, 2020, as the Day of the Teacher. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 20-10 for Classified School Employee Week

Board Clerk Baker read the resolution.

MOTION #443 (Lujan/Richardson) to adopt Resolution #20-10: Designating May 17 to May 23, 2020 as Classified School Employee Week. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Resolution No. 20-40 for a Retirement

President Murray thanked Ms. Bookbinder for all the work she has done for the District.

MOTION #444 (Baker/Lujan) to adopt Resolution #20-40: Honoring employee Marta Bookbinder for her years of service to the District. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

2. BUSINESS SERVICES

a. Approval of Contract with Level Data, Inc.

Trustee Richardson asked what this contract will provide the District. IT Director Joe Siam replied that the system automatically creates accounts for staff and students. It requires less manual input by staff. Some oversight is needed by staff to ensure accounts are properly made.

Trustee Baker asked for clarification that the \$79K is a one-time fee. Mr. Siam replied the cost is for a three year period. Trustee Baker noted that in excess of 500 staff accounts are still active and asked about the process to purge accounts when staff leaves. Mr. Siam said in addition to creating accounts in a more rapid manner, the same is true for automatically disabling accounts of staff when they leave the District.

MOTION #445 (Baker/Lujan) to approve a 3-year contract with Level

Data, Inc. for licensing and software of the Automated Account Provisioning System. (AYES: Baker, Flores, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Trustee Richardson spoke about the Board meeting minutes and voiced her concern with their content. She needs more time to read them. There have been a few errors of omissions and in a vote tally. President Murray said the minutes and process are accurate and she did not support adding it to an agenda. She noted that a Trustee can always pull an item for discussion during a meeting. Trustee Richardson said it is a personal dilemma with her hearing issue and Dr. Moore does not feel it is a problem. Trustee Richardson said there are consistently two Board members who bring it up. President Murray said there are not two Board members who bring it up and a Trustee is welcome to pull an item in the process if it is inaccurate, but the meeting minutes are not a consistent problem. Trustee Baker noted that as this was not an agenda item, the Board could not discuss the issue now. Vice President Flores asked for clarification on what Trustee Richardson was requesting and if she wanted more than one week to read the minutes. Trustee Richardson said she needed maybe more than two weeks. Vice President Flores asked what Trustee Richardson was requesting. Trustee Richardson said she is asking for collaboration, that they are given more time and more proofreading is done. She said the minutes do not capture the entire conversations and subjective editing is done. President Murray said they can agenda a discussion, but she had never heard of a problem concerning the minutes in her four years on the Board. Trustee Baker said he is not expecting perfection and the Board can exchange thoughts. President Murray asked if this could be a discussion at a workshop, but Trustee Richardson asked for it sooner. The Board agreed to a discussion of the minutes format at the May 14 Board meeting.

Trustee Baker asked for a follow-up on destroying information gathered during meal distribution. Vice President Flores asked that the District not request names during the process. Mr. O asked if the student name would be okay. Vice President Flores replied he would consider that and it would be safer. Trustee Baker asked about getting information from walk-up students. Mr. O said that would also be needed. President Murray if they can just use the number in the family. Mr. O replied he was concerned that if the District was audited and had not met the requirements, they could lose the funding of \$35K per week. Vice President Flores noted that if the information is purged, there would be no documentation to audit. Mr. O said the District needs to keep the lists until June 30. Vice President Flores said other school districts are not taking license plates or names. Mr. O said the CDE did not provide guidance and the process is up to each district. If a district is not handling the process correctly, it will not be known until they are audited. Vice President Flores said the reply to the CDE could be that no guidance was given. Trustee Richardson said that SSF is a sanctuary city and no one is allowed to ask for information. Mr. O said it is a Federal requirement even if there are no written State guidelines. President Murray asked about tracking the number of students, as a record. Mr. O said it is not clear and he feels the need to

show auditors the information. Trustee Baker recommended staff contact from County Counsel about maintaining the information.

April 28, 2020 – Board study session

- Grading and survey results

May 14, 2020

- Recognition for outgoing Student Trustee Yao
- Approval of the Board meeting calendar for the 2020-21 school year
- Approval of Graduates - Baden, ECHS and SSFHS
- Approval of Certificates of Completion - Baden, ECHS and SSFHS
- Approval of designated representatives to CIF
- Discussion on Board meeting minutes format
- Resolution honoring Asian Pacific American Heritage Month

May 28, 2020

- LCAP update
- Approval of Children's Center Program Self-evaluation annual reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2020-21 budget
- Approval of YSB School Counseling and Safe School Advocates Services MOU
- Resolution Fund 11 & Fund 14 account balances

May 30, 2020 – Board team building workshop - postponed

June 6, 2020 – Board self-assessment workshop - postponed

June 11, 2020 - Televised

- Genentech presentation
- Approval of School Services 2020-21 contract
- Public Hearing 2020-21 LCAP draft plan
- Public Hearing 2020-21 Budget
- Approval of Board of Trustees Compensation increase for 2020-21
- Approval to increase school meal prices
- Resolution on Budgetary increases and year end transfers

June 25, 2020

- Approval of Consolidated Application and Reporting System Spring 2020
- Approval to increase facility use fees
- Approval to increase District rental/leasing rates
- Adoption of 2020-21 LCAP
- Adoption of 2020-21 Budget
- Invitation for Bid (IFB) 2020:Milk and Dairy Products
- Request for Proposal Fresh Produce 2020

- Request for Proposal Commercial Food Items and Food Supplies 2020
- Request for Proposal Distribution of Processed USDA Food Items 2020
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

1. Staff to create a flyer to promote meal distribution parameters.
2. Staff to post survey results on the District website.
3. Agendize a study session on the grading issue and survey results on April 28.
4. Staff to talk with County Counsel on requirement for information collection during meal distribution.
5. Agendize discussion of Board minutes format on May 14 meeting agenda.

GOOD AND WELFARE

Trustee Lujan acknowledged everyone for their hard work.

Trustee Richardson said there is light at the end of the tunnel, but we are not there yet. She appreciates teachers and Classified staff. She asked the public to let the District know of any children who are in need of meals and reminded the community the offices and sites are open Tuesdays and Thursday 9:00 a.m.,. to 2:00 p.m. She feels the longer this situation lasts, the District may get students from private schools.

Trustee Baker noted that private schools operate on thin margins and the District may take in few more students next year. He thanked all staff for the work they continue to do.

Vice President Flores thanked the community and he is grateful for the support and love of one another. He said the school experience is huge and no one person can replace the many people who support students. He suggested people not be hard on themselves and everyone is in this together. He acknowledged the amazing Skyline ES staff for holding a car parade and said things like that have a massive impact on the community. It was even mentioned at the City Council meeting last night.

President Murray expressed her admiration for teachers, Classified staff, the Superintendent, and staff. It is a hard time and she sees staff's character.

ADJOURNMENT – 10:06 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of April 28, 2020

OPEN SESSION

A. CALL TO ORDER – 5:00 p.m.

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

President Patricia Murray welcomed everyone to the District's Board study session and hoped everyone is healthy and safe. The Board values community engagement and appreciates and encourages participation. She shared the link for the public to provide comments and join the meeting. As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

B. ROLL CALL

Board Members:	Mr. John Baker - Present Mr. Eddie Flores - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Amanda Yoa, Student Board Member - Excused
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Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services – Present
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Trustee Daina Lujan logged on at 6:06 p.m.

C. PLEDGE OF ALLEGIANCE was led by Trustee John Baker.

D. COMMUNICATIONS

Public comments were submitted in advance of the meeting. They were read and summarized by Board Clerk Baker and Vice President Eddie Flores.

Danny Yanow, CTA President, commented on grading and the inequities in the classroom with teaching, assigning, and grading work. “When school is in normal session, we strive to mitigate those inequities in the classroom in our planning, preparation, and execution of instruction and evaluation of student performance. The current situation of distance learning creates obstacles to mitigating those inequities and limits our ability to adjust our teaching or to differentiate instruction because we are not physically with our students. When the collaboratively negotiated MOU was signed...on March 16, we decided the fairest way to grade our students, with as much help as we could give them, the chance to raise, but never lower, their grade under these unique circumstances. I did not receive one complaint from educators about the agreement on grading.” “Mr. Irish’s survey showed that a majority of teachers in the middle and high schools support our agreement. The survey also shows that the least popular option was credit/no credit. Over 90% of teachers opposed that option. We need a better way to see that students are held harmless due to circumstances beyond their control, but credit/no credit is not it.”

Jonathan Corker, a teacher, thanked the Board and Cabinet for viewing grading through a lens of equity and acknowledging the challenges students and their families are facing during this difficult time. He spoke about students in grades K-3 receiving progress reports at the end of each grading period rather than letter grades. Up until the school closure, teachers had been giving letter grades in 3rd grade. He said that whenever schools reopen and the normal grading procedures resume, he would be grateful for clarity regarding this board policy to align his grading practices with the policy.

Michael Yoshida, a high school parent, said high school students were told by their teachers that they would retain their third quarter grades with the opportunity to improve them during distance learning. It would be unfair to change the grading policy halfway through this time of distance learning and many students have been working hard during this time and deserve the grades they earned. A pass/no pass disregards anything they have done. It denigrates the value of an ‘A’ or a ‘B’. He would like to see the policy that was agreed upon and relayed to students at the beginning of distance learning.

An anonymous commenter stated that they...” were not comfortable giving their name due to the strong stance SSFCTA, through Mr. Yanow, has taken in support of grades. There are a lot of teachers and parents who have a different opinion. The survey which leaves out an option for no grades is an indication that Mr. Yanow and the other people who were asked to review the survey are not

considering other alternatives. The process of any sort of final letter grades for this year, will not be equitable due to lack of equal access to things like technology, teacher instruction, understanding of concepts by distance learning, or even having the ability to concentrate on school work when some families are struggling to find daytime childcare, keep a roof over their head or food on the table. It is these families that the school board needs to make sure are represented, because we are busy worrying about basic needs to participate in these surveys and meetings.”

Jenny Schurk, a Parkway Heights MS, 8th Grade ELA Teacher, recommended “that all District students (particularly K-8) receive a Universal Pass (UP) on their report cards. She is not willing to put a letter/value grade on anyone's learning experience during this time. There is no reason to fail or 'no pass' any student. Those that were failing before schools shut down don't have a chance to improve, and those that are not able to do work during the pandemic should not be penalized. Right now, the most important thing is our students' and families well-being. To that end, please consider allowing educators to issue a UP to all of our K-8 students at the end of May.”

Bonnie Orendorff, a TK teacher, asked about the District's plan for informing parents of new, incoming TK students that schools are open for business in August. She said that first time parents of TK students may not be aware that they can enroll their child anytime for August.

Kyle Yoshida, an ECHS student, commented that “it is unfair to reward students who may have otherwise achieved lower grades with a free GPA boost by providing them with higher grades”. He supports the ability to bring up those grades during the rest of school. He believes it is unfair for the “students who have worked hard to earn and maintain their grades to have their work discredited by providing the same result on paper for less work put in by a student who may not have performed as highly”. He said a pass, is unfair for students who go the extra mile to do their best in school.

Brenda Hammond Rodriguez asked “I don't know how you can fairly evaluate the student based upon what we are going through. If you fail them, what are you basing it on? How will you evaluate that? How can you justify someone who does not have adequate computer access, internet access, support, basic needs met, reliable income and the ability to ask for help. We cannot assume all students and families are able to transition smoothly to remote learning. How are we meeting the needs of special need students? Is it equal access at all public schools? Are we meeting their needs to succeed?”

An ECHS junior acknowledged “that our teachers in our District are amazing, thoughtful, caring and ... However, please note that they are in no way aware of or fully connected with what an erroneous decision they would be making by assigning grades to us students during this novel Coronavirus pandemic. I am a 4.0 student...have taken AP classes ...and value my education highly. I am in full support of credit/no credit. ...By you choosing a hybrid or to assign grades each

of you are putting forward a vote to hurt those students that are in need most of your help...I ask you to make a vote to help eliminate the disparities and gaps that exist in our District...By voting for credit/no credit you are making a commitment to extending empathy and perspective in a time where it is desperately needed by those disenfranchised students that each of you have vowed to help!"

Maria T., a Parkway Heights MS parent, said she supports credit/no credit grading during this time..." let me tell you that we first didn't even get information about devices and hotspots until way later into distance-learning. Don't let the Teachers Union fool you. They have a personal vendetta to appear like they care for our students but the leadership shows no interest in equity. The president of the teachers union has many times said that he wants to help out Parkway ... If he would really want to help out and settle the equity issue In our District that gaps both middle schools he would be supporting and working with teachers and parents in helping to push forward the credit/no credit option during this pandemic. A student should receive a "Credit" for the second semester if, at the time her school was closed due to the coronavirus, and she was meeting minimum standards in a course. If a student is unable to meet the requirements for whatever reason, they should receive an "Incomplete" for the course and, when schools reopen, be provided sufficient opportunity to fulfill requirements."

Allison Light, a Buri Buri ES teacher and SSFCTA union member, said "I wanted to express the concerns I have regarding giving grades or evaluating student academic progress during this period of distance learning...I will find it impossible to assign any grades, or to fairly complete any assessments beyond stating whether a student participated or did not participate in our distance learning opportunities. In my class meetings, parents or older siblings are always nearby, and I often hear them helping out and prompting their child during our class discussions. This is of course understandable, and wonderful in many ways; showing how involved and caring our families are. However, it is no measure of the students' academic abilities. Any online assessment or engagement tool that I use is not equally available to all of my students, and the opportunity to succeed is not fairly distributed...this situation-housebound, frightening, unprecedented-is so much different from the regular, safe classroom experience that completing the report cards as though it was any other normal end-of-year is not only unfair, it is unkind."

Josefina, a SSFHS parent, said her children are working hard. She is not able to attend the Board meetings, but said it would be a huge mistake in allowing students to assign letter grades. Her children didn't have computers until the District provided them. Teachers are not providing the necessary tools. She needed to take her children to pick up food and they missed some lessons. She asked the Board to decide on credit/no credit to show students' efforts in spite of the many problems they have dealt with.

Michelle, a high school teacher, said adults are not doing their best during COVID-19 and students, especially those with fewer supports and technology, are also not doing their best work. She said if grades are to accurately represent what a student knows, their grades won't be accurate. "We educators get NO training in how to grade, much less how to align it with equity work. It's not our fault but it is our responsibility to critically examine our grading practices and make them more accurate and equitable! I don't care what the CTA says – I, as well as a very large group of teachers, are in support of the credit/no credit in our district."

Laura Walsh, an ECHS parent, asked the Board to not allow pass/fail grading. Her daughter "has all 'A's and one 'B' and has worked hard all year. She is still taking school seriously even though this has been very challenging without regular instruction. To not honor these grade for college is terrible. Our students have worked hard and should not be punished because of the kids whose grades are lower and would have been even if COVID had not played a factor. Please don't take away yet another thing that they have earned and deserve. The seniors are done and on to the real world now where grades are key for their future."

Tina, a parent, said now is "not the time to grade, it's the time to be empathetic and reasonable! My son is in his first year of high school in academic courses so the expectations are seemingly higher. He has access to technology but concentrating and comprehension is touch and go... credit/no credit should be the new norm...It's not just one family, we are all struggling - please listen to us parents and institute credit/no credit for our children!...My sister's district in Sequoia passed credit/no credit, so did Palo Alto Unified and San Mateo Union and San Jose Unified! What makes SSF any more superior then those districts when our Latino and disenfranchised vulnerable student counts are higher than in those districts? Please help... let's do the right thing and let's give our students a credit/no credit option."

Nicole, an ECHS student, said that at "the beginning of shelter in place, we were told by teachers that our 4th quarter grades would be the same as 3rd quarter or we would have the ability to raise our grades if we continued to do work. I do not think it will be fair to suddenly change the policy because students have been working hard to improve grades."

Liza Normandy, a former SSF Mayor and Councilmember, commented on a statement made by Trustee Richardson at the April 23 Board meeting. She clarified that Trustee Richardson's "comment is false and misleading, as South San Francisco is NOT a Sanctuary City".

A SSFHS AP student said they worked hard all year to maintain at least a 4.0 GPA. "... you would think I would be in favor of grades. You would think I want all of my hard work to be acknowledged. But I don't...I know that my ability to play sports and study hard, are in part because I don't have to worry about other things that some of my other non-AP friends at school have to deal with. Some of

my friends are taking care of their little brothers and sisters all day, and they can't work on essays or homework right now. Some friends are walking to pick up free lunches. My "need" for a number on a piece of paper is nowhere the actual need they have to live. It is not fair...Colleges and universities are even saying no students will be negatively impacted if their schools decide not to give grades. One Board Member at the last meeting commented on how AP students won't be given credit if there is no grade given. That is not true. Don't use us AP students as a reason why you push for giving grades"

A Buri Buri ES parent, requested teachers give helpful feedback on how students are doing vs. giving grades. They said "I see grades as an artificial number on how some families are able to manage or cope during this shelter in place... The actual letter or number grade doesn't really provide helpful information to us as parents."

Hector Camacho, a parent and President of the San Mateo County Board of Education, urged the District "to adapt a student-centered, equity-focused grade policy for spring semester. Given the challenging circumstances many of our students are facing including the loss of loved ones, economic and housing insecurity, the adverse impact of shelter in place on mental health, the need to either work or provide care for younger siblings, limited access to reliable technology and Internet, an inconsistent experience across classes and teachers, and the demands being placed on parents that have been deemed essential workers, grades are far from the most important thing for the district... The credit/no credit policy is the only approach that will recognize the impact COVID-19 is having on the lives of students and families. Many colleges, including the UC and CSU system, have indicated that students will not be adversely impacted in the application process...Learn from the experience of the many students and educators that have spoken out about how important it is to recognize this moment in time as an extraordinary circumstance and how we should be basing our decisions on those that are most disproportionately impacted by this national emergency."

President Pat Murray thanked parents, students, and the community for their comments.

In accordance with the Brown Act, since Board members were videoconferencing during this meeting, all items required a roll call vote.

INFORMATION/DISCUSSION

a. 1st reading of District's Updated Board Policy

The Board considered the first reading of the updated District's Board Policy BP 5121 - Grades/Evaluation of Student Achievement. Superintendent Shawnterra Moore noted that between the current and proposed policies, the only change involves final grades in an

emergency situation.

BP 5121 - Final Grades during County/State/Federal Emergencies

“SSFUSD recognizes that educational excellence requires a commitment to equity. We believe that educational equity means that each student receives what they need, when they need it, to develop their full potential.

When an emergency situation occurs that prevents students from having access to the supports/resources needed, especially when they are expected to continue learning at home, students will not be negatively impacted or penalized by grading given the inherent inequities that may be presented. Therefore, when San Mateo County, the state of California or the US Government declares a state of emergency, the Board with a recommendation from the Superintendent or designee may decide to assign final grades.”

Dr. Moore said the Board may want to determine an equitable grading system instead of assigning final grades. The Ed Code states that teachers have the authority to grade students, which are final. The current BP has the traditional grading policy in place. The only challenges to that grade are if there was a mistake, it was fraudulent, was done in bad faith, or there was some level of incompetency which would mitigate changing the grade. She suggested adding a clause for an equitable grading system during emergency situations.

Trustee Baker asked for confirmation that Item 1a must first be passed before item 1b can be discussed. Dr. Moore said it is designed to give authority to have a discussion and also give authority to the Superintendent to develop an equitable grading system. The ensuing discussion will inform what the grading system will be. Trustee Baker also asked if this is permissible under the MOU. Dr. Moore said the MOU had a traditional grading system and included a clause that distance learning work can only be used to enhance and not penalize their grade. Dr. Jay Spaulding noted that the MOU with CTA was entered into on March 30. He said it was agreed to not do any harm to students based on the lack of technology or staff not being prepared for online learning. A student's grade at the time shelter-in-place began would be their final grade. He advised that a bargaining session with CTA will take place this Thursday. He reiterated that teachers do the grading, but the grading system can be changed through negotiation.

Trustee Mina Richardson said that after a first reading, the policy goes back to the Board Policy and Board Bylaws Committee before a second reading takes place. Dr. Moore noted that under normal circumstances that is the protocol. However in this situation, the Board President can waive a second reading. Trustee Richardson suggested

putting a timeline on the provisions during shelter-in-place and confirming the change is only temporary. She said the emergencies need to be defined and the Board would determine emergencies in the future when the BP is finalized. President Murray said it is defined in the revised BP.

President Murray asked for a motion to accept and waive a second reading given the present emergency situation. Dr. Moore said determining final grades with an equitable grading system can be spelled out in the Administrative Regulation (AR). She noted that she has checked with County Counsel and it is allowable to waive a second meeting.

MOTION #446 (Baker/Flores) to approve waiving a second reading and approving BP 5121. (AYES: Baker, Flores, Murray, Richardson; NOES: Richardson; ABSENT: Lujan). Motion Carried on a 3-1 vote.

b. District's Grading System

The Board discussed the District's grading system during the COVID-19 pandemic. Dr. Moore thanked the community for sharing their feedback. The District has been trying to work with educators and keep the focus on students by establishing a social connection and maintaining a routine for stability. This has highlighted some inequities and they recognize there will not a perfect recommendation to satisfy all stakeholders.

AR - 5121

Final Grades During County/State/Federal Emergencies

"In case of emergency where a significant disruption to students' ability to access curriculum and teacher's ability to deliver material, the district in collaboration with teacher representatives may choose to implement..." (After the Board decides on a grading system, the language will be added to the AR.)

Grading Survey Results

- All K-12 CTA members were able to participate in a survey
- Responders: elementary were 175, secondary were 190

Grading Options

Option #1

- Grade based on marks student earned as of March 16, 2020 (start date of the shelter in place order) and grade can only be improved if additional work is turned in.
- Traditional grading scale - follow MOU
- Elementary results – 4% preference
- Secondary results – **56.4% preference**

Option #2

- Give pass/fail or credit/no credit for spring semester grades based upon participation in distance learning activities.
- Pass/fail or credit/no credit
- Elementary results – 13% preference
- Secondary results – 7.4% preference

Option #3

- Grade students based on marks earned as of March 16, 2020 (start date of the shelter in place order)
- Traditional grading scale
- Elementary results – 13% preference
- Secondary results – 4.7% preference

Option #4

- Do not assign grades for third trimester (TK - 5)
- No grades for third trimester
- Elementary results – **57% preference**
- Secondary results – 14.4% preference

Option #5

- Use narrative grading to report progress this year
- Narrative Grading
- Elementary results – 13% preference
- Secondary results – 16% preference

CTA MOU (March 30, 2020)

- During the time of Distance learning, through shelter-in-place, SSFUSD will not introduce new concepts, skills or standards. Teachers will focus on enhancing students' abilities and refining their understanding of key concepts/skills that will assist them in being prepared for the next grade or course.
- Grades - whatever grade a student earned when shelter in place began will be considered their final grade. A student will only be able to improve their grade via distance learning. A student's lack of participation in distance learning for whatever reason cannot lower their final grade.

Vice President Flores asked if specifics on how each school voted were available. Mr. Keith Irish replied he has the responses, but did not drill down to that level due to the small numbers and he wanted to provide an overall sense of the voting. Vice President Flores asked if responders were given examples of the grading options. Mr. Irish replied that he attached the AR with the survey along with the UC and CSU guidance. For option #5, he provided a sample of narrative grading. Vice President Flores asked if the respondents were just CTA members or all Certificated employees. Mr. Irish replied they were CTA, Certificated staff, teachers, and administrators. He added that responses were restricted to each employee's District logon so no one

could complete the survey more than once. Vice President Flores asked about CTA leadership being advised. Mr. Irish said he contacted CTA President Yanow, CTA Vice President Shari Giusti, and former CTA President Allison Light before sending out the survey.

Trustee Baker asked about the difference between options #4 and #5. Mr. Irish replied an incomplete is already an option in the grading policy at the secondary level. A benefit with an incomplete is that it is not a final grade and a student has six weeks into the next semester to turn in work to enhance or improve the grade.

Grading Recommendations:

Mr. Irish stated that Cabinet is recommending two options for the Board to consider. Option #1 is 'A', 'B', or 'C'/incomplete in lieu of a 'D' or 'F'. Option #2 is pass/fail or credit/no credit.

Option #1:

Use traditional grading policy for grades 3 – 12 (follow current MOU)

- Students final grade is the third qtr. grade – work completed during 4th qtr. can only enhance a students' grade
- 'A', 'B', 'C', (No 'D's or 'F's) (Incomplete)
- Students cannot earn a 'D' or 'F' – (students would get an "Incomplete")
- 6 weeks to make up work starting in fall 2020 semester

Next steps:

- SSFUSD leadership will meet with CTA leadership to discuss/modify grading policy.
- Teachers in same course at each grade level will determine criteria for 'A', 'B', 'C'.
- Students who otherwise would earn a 'D' or 'F' will receive a grade of Incomplete.
- District/sites will determine requirements for staff in order for students to be given an Incomplete.

Incomplete Grade

- Only awarded under special circumstances.
- Students entered into the District after March 16, 2020 (SIP - started).
- Students that had a 'D' or 'F' at the end of the third quarter and have been unresponsive/non-participatory in all assignments since March 16.
- District/site would need to determine qualifications for a student to earn an "incomplete".

Option #2:

Change grading policy to pass/fail or credit/no credit

- District leadership and CTA leadership would need to renegotiate MOU ASAP.

- Students' final grade would be either pass/fail or credit/no credit.
- District/site would need to determine qualifications for a student to earn a No Credit (NC).

Vice President Flores questioned how students would make up an incomplete grade and if there would be teacher support for them. Mr. Irish replied that a teacher would assign work for students to complete over a six week time period in the summer or fall unless the student is transitioning from elementary to middle school or middle to high school. Vice President Flores asked if the student is a senior would they not receive their diploma. Mr. Irish said that was correct unless they had enough credits and the class was an elective. Vice President Flores noted that, per Governor Gavin Newsom, the fall semester may begin earlier this year. Mr. Irish said the goal is to support all students and if option #1 was adopted, the District leadership, site leadership and CTA would define "incomplete". He anticipates a minimal number of incompletes. If a student were to have multiple incompletes on their report card, it might be possible to stagger the time to rectify them. Mr. Irish said with credit/no credit, the no credit is basically a fail and there is not an opportunity to improve or enhance the grade. Dr. Moore added that no credit has finality.

Trustee Baker said the public comments were fantastic and he thanked Cabinet for reaching out to teachers. He said the best option is credit/no credit or a parent/student option for a letter grade. He wants to recognize those students who put in the extra effort This is not a contest since colleges and universities take credit/no credit right now. He feels the elementary grade narrative is sometimes more valuable because it conveys who the student is vs. the work they did. Trustee Bakes wants to make sure that the option chosen fits with what students were told, which was that they could not do worse than the third quarter grade. He asked if the Board votes for an option and CTA will not renegotiate, what happens.

Trustee Lujan thanked the public for their comments. She asked if a student has an incomplete grade, when the six week period would start. If the student entered distance learning with a 'D' or 'F' and was struggling, but has not raised their grade in a distance learning format what are the circumstances for them to receive an incomplete and what would the supports be.

In response to Trustee Baker's question, Mr. Irish advised that the student information system, Infinite Campus, can put in numerous grading options. Trustee Baker asked if it can be customized with a student who wanted a grade or a student with credit/no credit within the same class. Mr. Irish said it is possible, but difficult to get answers from all families and students. For Trustee Lujan's question, he said

Cabinet has some thoughts, but they would discuss them with Mr. Yanow, get input and share it with CTA members. Mr. Irish stated that if a student was struggling academically in the third quarter and was non-participatory or non-responsive, they would need to consider another way to access their knowledge.

Dr. Moore said it is important to consider the issue through the student lens and noted that some spoke out tonight. She referenced a project this week where struggling students were contacted for their input on a grading option. ASB students support option #1 with an incomplete as they don't want to hurt struggling students.

Vice President Flores asked how it came about that students were told they would receive a third quarter grade with an opportunity to improve. Superintendent Moore said it was in the MOU and she speculates some teachers told students even though more guidance was needed. She confirmed that principals were not directed to tell teachers that.

Trustee Richardson said she hears frustrated parents and asked how much class time students are losing in distance learning. She said some high school parents are frustrated and want pass/fail. Some students may not be going to college.

Vice President Flores noted that beyond high school, incomplete grades are often given out in the education system. He said the Board members are agents of equity and they don't want to reward those with resources and punish those without. Some students are working hard at life right now and some students don't learn well with computers, though they are mandated by teachers. Students learn in different ways. When the Board looks back, they want to have made an equitable decision. Vice President Flores proposed credit/incomplete.

President Murray said she looked at other districts. She feels that 'A', 'B', 'C',/incomplete would be equitable and a good compromise. However, once she considered the equity lack of technology or the lack of technological experience, food insecurity, and housing insecurity which are some things students are dealing with, she agreed with the credit/incomplete option.

Trustee Baker asked for confirmation on whether a 'D' or an 'F' constitutes an incomplete.

Mr. Irish said with option #1, students at the end of third quarter with a 'D' or 'F' who were unable to participate in distance and enhance their grade to a 'C' or higher would receive an incomplete. Students enrolled in the District as of March 16, 2020 or a later date would also get an incomplete. Trustee Baker said if a 'D' is incomplete, a student

would lose five credits and this would backtrack on the promise that the grade would not go down. He feels an incomplete should only be for an 'F' and proposed that credit would be given for a 'D' or above. Dr. Spaulding noted that an incomplete would need to be defined with CTA during his meeting with them on Thursday and said the MOU was not to harm students. Vice President Flores stated that he supports credit for 'A' through 'D'. Trustee Lujan said she also supports credit/incomplete with 'F' only for the incomplete grade. President Murray agreed to credit/incomplete.

Dr. Moore asked for clarification on the grading option and whether the Board supports option #1 ('A' to 'D'/incomplete) or option #2 (credit/incomplete). Vice President Flores confirmed the Board supports credit/incomplete with no letter grade. He commended everyone on the thoughtful discussion and true leadership and hopes this sets a precedent for other districts.

E. ACTION

1. ADMINISTRATION

a. Approval of Proposed Board Policy

The Board waived a second reading and approved Board Policy BP 5121 - Grades/Evaluation of Student Achievement earlier in this meeting.

ADJOURNMENT - 7:00 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Sabrina Yacoub, Director of Special Education, Pupil Services

DATE: May 28, 2020

RE: Approval of professional services agreement with a third party
agency operating as A Non-public Agency (NPA) – Welldom for the
2020-21 school year.

BACKGROUND:

The Special Education Department currently has a need for a physical therapist to handle assessment and service needs. We have been working with this NPA since fall 2019 and have had a wonderful experience both on the parent on teacher end. We want to continue working with this therapist to fill our PT needs. This physical therapist has an excellent reputation of helping bridge the gap between experiences from the medical model as families transition to us in the medical model.

Additionally, this agency is looking to provide a speech and language therapist to substitute for a District employee who will be out on maternity leave for fall 2020.

FISCAL IMPLICATIONS:

Rates are as follows:

- Physical Therapist \$100-135/hour
- Physical Therapist Assistant \$80-90/hour
- Speech & Language Therapist \$95-125/hour

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve this professional services agreement to fulfill the Special Education physical therapy staffing and speech and language therapy maternity leave needs.

PROFESSIONAL SERVICES AGREEMENT

2020-2021

This Agreement is entered into between Welldom Inc. (CONTRACTOR) and South San Francisco Unified School District (District). DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. **Services:** CONTRACTOR shall provide the services ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.
2. **Terms:** The term of this agreement shall be July 1, 2020 or the day immediately following approval by the Board of Education to June 30, 2021.
3. **Compensation:** DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed **\$300,000** Dollars per fiscal year, at an hourly billing rate not to exceed **\$135** per hour. This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to DISTRICT.

DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to DISTRICT for Work actually completed and after DISTRICT's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by DISTRICT, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by DISTRICT and in that case must be replaced by CONTRACTOR without delay.

4. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement except: **[NONE]**, which shall not exceed a total cost of n/a
5. **CONTRACTOR Qualifications / Performance of Services:**

CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of DISTRICT. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

6. **Invoicing:** Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to DISTRICT. All amounts paid by DISTRICT shall be subject to audit by DISTRICT. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
7. **Notices:** All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT Representative:

Name: Judy Valenzuela
 Site /Dept.: Special Education
 Address: 398 B St. SSF CA 94080
 Phone: 650-877-8720
 Email: jvalenzuela@ssfusd.org

CONTRACTOR:

Name: _____
 Title:
 Address: _____
 Phone: _____
 Email: _____

Notice shall be effective when received if personally served or, if mailed, three (3) calendar days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees, agents, volunteers, consultants and subcontractors shall not be considered officers, employees, agents, partners, or joint ventures of DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, DISTRICT being interested only in the results obtained.

9. **Insurance:**

- a. CONTRACTOR shall procure the following insurance:

- i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

- ☒ CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

- ☐ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars (\$2,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to DISTRICT and shall name DISTRICT as an additional insured. Evidence of insurance must be attached. Endorsement of DISTRICT as an additional insured shall not affect DISTRICT's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and DISTRICT in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.

- iii. If CONTRACTOR is offering DISTRICT professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in aggregate..

10. **Licenses and Permits:** CONTRACTOR, its employees, consultants and agents shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement. DISTRICT has no obligation to pay for any hours of service during which any required credentials, licenses or permits are expired, lapsed, or otherwise not in effect.
11. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of DISTRICT.

May 28, 2020

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Consent Agenda

12. **Non-Discrimination:** It is the policy of DISTRICT that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and DISTRICT policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.
13. **Drug-Free / Smoke Free Policy:** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on DISTRICT property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
14. **Indemnification:** CONTRACTOR shall indemnify and hold DISTRICT and its respective Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("DISTRICT Indemnitees") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding DISTRICT Indemnitees). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR.

DISTRICT also shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, consultants, attorneys, and subcontractors ("CONTRACTOR Indemnitees") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of DISTRICT, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnitees). This provision survives termination of this Agreement.

15. **Compliance with Laws, Statutes, Regulations:** CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable District policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with District policies and shall indemnify District under the provisions of Section 14 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of the failure of CONTRACTOR, its employees, consultants or agents to comply with applicable DISTRICT policies (e.g., those policies relating to the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that DISTRICT may report to the California Department of Education ("CDE") any violations of the provisions of this Professional Services Agreement and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification, pursuant to California Education Code section 56366.4(a).

16. **Copyright/Trademark/Patent/Ownership:** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORS in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of DISTRICT.
17. **Waiver:** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
18. **Termination:** DISTRICT may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

19. **Conduct of CONTRACTOR:** By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide DISTRICT with evidence of staff qualifications, which include:
- a. **Tuberculosis Screening:** CONTRACTOR is required to screen employees who will be working at DISTRICT sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB risk assessment testing on file consistent with Education Code section 49406.
 - b. **Fingerprinting of Employees and Agents.** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by DISTRICT, or acting as independent contractors of CONTRACTOR, who may have contact with DISTRICT pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with DISTRICT pupils in providing services to the DISTRICT under this Agreement."

In the event that DISTRICT, in its sole discretion, at any time during the term of this Agreement, desires the removal of any CONTRACTOR-related persons, employee, representative or agent from an DISTRICT school site and/or property, CONTRACTOR shall immediately, upon receiving notice from DISTRICT of such desire, cause the removal of such person or persons.

20. **No Rights in Third Parties:** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **DISTRICT's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** DISTRICT may evaluate CONTRACTOR's work in any way that DISTRICT is entitled to do so pursuant to applicable law. The DISTRICT's evaluation may include, without limitation:
- a. Requesting that DISTRICT employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - b. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
22. **Limitation of DISTRICT Liability:** Other than as provided in this Agreement, DISTRICT's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall DISTRICT be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
23. **Non-Solicitation of CONTRACTOR Employees:** DISTRICT agrees not to solicit for hire any employee of CONTRACTOR placed in DISTRICT schools and/or programs pursuant to this Agreement ("Consultant") for a period of twelve (12) calendar months following the last date of that Consultant's paid services to the DISTRICT. Notwithstanding the foregoing, after a Consultant completes one (1) full billable school year with the DISTRICT pursuant to this Agreement, the DISTRICT may hire the Consultant as an employee of the DISTRICT subject to payment of a referral fee to CONTRACTOR. This fee shall be agreed upon in writing between the DISTRICT and the CONTRACTOR.
24. **Confidentiality:** CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing DISTRICT's Confidentiality Agreement Regarding Student Data.
25. **Conflict of Interest:** CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of DISTRICT to perform any service by this Agreement without the prior approval of DISTRICT Human Resources.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of

change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to DISTRICT's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify DISTRICT in writing.

26. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (<https://www.sam.gov/>).
27. **Litigation:** This Agreement shall be performed in South San Francisco, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The San Mateo County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this Agreement.
28. **Incorporation of Recitals and Exhibits:** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.
29. **Integration/Entire Agreement of Parties:** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
30. **Counterparts:** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
31. **Signature Authority:** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
32. **Contract Contingent on Governing Board Approval:** DISTRICT shall not be bound by the terms of this Agreement until it has been formally approved by DISTRICT's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This Agreement shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
33. **W-9 Form:** If CONTRACTOR is doing business with DISTRICT for the first time, complete and return with the signed Contract the W-9 form.
34. **Contract Publicly Posted:** This Agreement, its contents, and all incorporated documents are public documents and will be made available by DISTRICT to the public online via the Internet.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

CONTRACTOR

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

May 28, 2020

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

- 1. Description of Services to be Provided:** Provide a description of the service(s) the contractor will provide. Be specific about what service(s) DISTRICT is purchasing and what *this* contractor will do.

PT will conduct evaluations for students who have assessment plans signed, as well as attend any IEPs to deliver reports, develop goals and services, and provide services for agreed upon students. ISA's will be developed for each service needed by students. Assessments will be per signed IEP.

SERVICE	Hourly Rate (Depending on number of hours / week)
Physical Therapist	\$ 100 - 135 / hour
Physical therapist assistants	\$ 80 - 90 / hour
Occupational Therapist	\$ 95 - 125 / hour
Speech Therapist	\$ 95 - 125 / hour
Adaptive Physical Education	\$ 100 / hour
Assistive Technology	\$ 100 - 120 / Hour

Assessment charges will include completion of assessment and creating a report. IEP / team meetings hours to be billed separately at an agreed upon hourly rate.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

CERTIFICATED CONTRACT 2020-2021

Espinor, Cynthia, Education Preparation: San Francisco State University with a BA degree. Ms. Espinor holds a Single Subject Credential. She will be placed at El Camino High School as a Spanish teacher on a Probationary contract effective August 10, 2020. Salary placement C-1.

Jures, Delaney, Education Preparation: University of Pennsylvania with a MA degree. Ms. Jures holds a Multiple Subject Credential. She will be placed at Skyline Elementary School as a 4th grade teacher on a Temporary contract effective August 10, 2020. Salary placement DM-1.

Lee, Po Yin Bowie, Education Preparation: Brown University with a MA degree. Mr. Lee holds a Single Subject Credential. He will be placed at El Camino High School as a Chemistry teacher on a Probationary contract effective August 10, 2020. Salary placement DM-1.

Guthrie, Jamie: Education Preparation: Columbia University with a MA degree. Ms. Guthrie holds a Pupil Personnel Credential. She will be placed district wide as a School Psychologist on a Probationary contract effective August 3, 2020. Salary placement P-2.

Feliciano, Wilfredo, Education Preparation: Western Governors University with a BA degree. Mr. Feliciano holds an Education Specialist Instruction Credential. He will be placed at El Camino High School as a Special Education on a Probationary contract effective August 10, 2020. Salary placement C-1.

Howard, Anne, Education Preparation: San Jose State University with a MA degree. Ms. Howard holds a Multiple Subject Credential. She will be placed at Spruce Elementary School as a 2nd grade teacher on a Temporary contract effective August 10, 2020. Salary placement FM-9.

Phillips, Kathleen, Education Preparation: University of California, Davis, with a BA degree. Ms. Phillips holds a Multiple Subject Credential. She will be placed at Spruce Elementary School as a 5th grade teacher on a Temporary contract effective August 10, 2020. Salary placement F-12.

Meyers, Madeline: Education Preparation: Stanford University with a MA degree. Ms. Meyers holds a Multiple Subject Credential. She will be placed at Spruce Elementary School as a 2nd grade teacher on a Temporary contract effective August 10, 2020. Salary placement DM-1.

Nasr, Sarah, Education Preparation: Argosy University with a MA degree. Ms. Nasr holds a Single Subject Credential. She will be placed at South San Francisco High School as a Biology teacher on a Probationary contract. Salary placement FM-11.

Sheehan, Gregory, Education Preparation: University of the Pacific with a MA degree. Mr. Sheehan holds a Pupil Personnel Credential. She will be placed district wide as a School Psychologist on a Probationary contract effective August 3, 2020. Salary placement P-2.

Tejada, Natalie, Education Preparation: The City College of New York with a MA degree. Ms. Tejada holds an Education Specialist Instruction Credential. She will be placed at South San Francisco High School as a Special Education Teacher on a Probationary contract effective August 10, 2020. Salary placement DM-5.

Villeda, Saida, Education Preparation: Stanford University with a MA degree. Ms. Villeda holds a Single Subject Credential. She will be placed at El Camino High School as a Spanish teacher on a Probationary contract effective August 10, 2020. Salary placement DM-1.

RESIGNATION

Bounpraseuth-Hao, Inthava, a school psychologist, district wide, effective June 5, 2020.

Carey Jones, Pauline, a teacher at Alta Loma Middle School, effective May 29, 2020.

Richards, Taryn, a counselor at Westborough Middle School, effective May 29, 2020.

RETIREMENT

Luther, Edith, a school nurse district wide, effective June 5, 2020.

TRANSFER

Lynch, Michele, from Spruce Elementary School to Martin Elementary School, effective August 10, 2020.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources
and Student Services

Ryan Sebers, Director, Student Services

DATE: May 28, 2020

RE: Destruction of Class 3 Disposable Records

BACKGROUND:

Each year records are reviewed and destroyed as appropriate according to the age of the records.

FISCAL IMPLICATIONS:

None. This is an annual task within the regular scope of staff responsibilities.

RECOMMENDATION:

That the destruction of Class 3 disposable records for the years prior to the 2015-2016 school year be approved as follows:

Grades K –12	Cumulative records of students who have left the district and have not been requested within the last three years.
Grades K –12	All Special Education records of students who have left the District and have not been requested within the last three years.*

*Exception: If a student continues receiving services until his/her 22nd birthday, those records can be destroyed when the student reaches age 25.

Grades 7 – 12 Teachers' grade books

Grades 7 – 12 Student discipline records, attendance folders, counseling folders, emergency cards, and health cards.

The following records have been reclassified from 2-optional to Class 3-Disposable Records and are to be destroyed:

Psychological folders on students who have reached 22 years of age, as of August 30, 2017.

Welfare and Attendance folders of students who have reached 18 years of age as of June 1, 2017.

Student permanent records that have been scanned (PDF), microfilmed, or microfiched.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Purchase Order Listing - April 1 - 30, 2020

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between April 1 - 30, 2020 for the 2019-20 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

PURCHASE ORDER LISTING - April 1 to April 30, 2020

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
202190	AMAZON.COM	1st grade supplies	01-0000-0-1110-1000-4320-002-070	436.37
202170	AVID TRANSLATION	Turkish Translator	01-0000-0-1110-1000-5899-014-070	230.00
202181	CDW GOVERNMENT INC	Wireless Printers for Sites	01-5640-0-5001-3150-4320-090-350	3,547.56
202169	CRUZ BARAJAS, MARTIN	Reimbursement for United Coach	01-6388-0-3800-1000-5821-033-318	4,700.00
202198	DELL MARKETING LP	Student computers	01-9010-0-1110-1000-4320-010-356	15,066.95
202198	DELL MARKETING LP	Student computers	01-9010-0-1110-1000-4420-010-356	1,810.88
202154	EDMENTUM INC	Reading Eggs	01-0801-0-1110-1000-5899-006-123	800.00
202191	FOLLETT SCHOOL SOLUTIONS INC	Library supplies	01-0000-0-1110-1000-4320-022-070	437.90
202187	GOODHEART-WILCOX	Approved textbooks, Photography, SSFHS	01-0000-0-1110-1000-4100-090-317	4,153.41
202158	GRAINGER (BRANCH 729)	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	205.45
202162	HOME DEPOT PRO, THE	Staff room refrigerator	01-0000-0-0000-2700-4420-008-070	2,092.16
202156	INFINITE CAMPUS INC.	Infinite Campus Onsite Trainin	01-0000-0-0000-3900-5813-090-305	2,173.94
202197	KELLY PAPER	Paper for form #5	01-0000-0-0000-3130-4320-090-503	1,950.53
202194	KELLY PAPER	Copy paper	01-0000-0-1110-1000-4320-002-070	1,288.19
202148	LOOKOUT BOOKS	Library Books	01-3010-0-1110-1000-4200-007-301	654.60
202152	MHS INC	Online Scoring, Testing , Repo	01-6500-0-5770-1190-5899-090-245	5,089.70
202195	MYSTERY SCIENCE INC.	Mystery Science subscription	01-9010-0-1110-1000-5899-002-356	999.00
202193	NASSP/NHS	National Honor Society	01-0000-0-1110-1000-5300-033-070	385.00
202166	NATIONAL DEMOGRAPHICS INC	Trustee Elections	01-0000-0-0000-7110-5899-090-713	34,022.50
202171	OFFICE DEPOT/BUSINESS SERVICE	HP 90A Original Black Toner Ca	01-0000-0-0000-7340-4320-090-717	535.10
202180	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7340-4320-090-717	17.88
202180	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	446.69
202202	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	76.40
202179	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7400-4320-090-715	51.80
202179	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-0000-7400-4320-090-716	51.80
202168	OFFICE DEPOT/BUSINESS SERVICE	ENVELOPES 10X13	01-0000-0-1110-1000-4320-002-070	304.14
202172	OFFICE DEPOT/BUSINESS SERVICE	4th grade supplies	01-0000-0-1110-1000-4320-002-070	56.90
202177	OFFICE DEPOT/BUSINESS SERVICE	2nd Gr Office Depot stock	01-0000-0-1110-1000-4320-002-070	572.96
202196	OFFICE DEPOT/BUSINESS SERVICE	4th grade supplies	01-0000-0-1110-1000-4320-002-070	99.79
202199	OFFICE DEPOT/BUSINESS SERVICE	School supplies	01-0000-0-1110-1000-4320-006-070	2,938.02
202184	OFFICE DEPOT/BUSINESS SERVICE	Envelopes	01-0000-0-1110-1000-4320-009-070	177.62
202185	OFFICE DEPOT/BUSINESS SERVICE	Supplies	01-0000-0-1110-1000-4320-009-070	3,033.29
202155	OFFICE DEPOT/BUSINESS SERVICE	School Supplies 4/2/2020	01-0000-0-1110-1000-4320-014-070	263.73

PURCHASE ORDER LISTING - April 1 to April 30, 2020

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
202201	OFFICE DEPOT/BUSINESS SERVICE	Room 11 supplies	01-0000-0-1110-1000-4320-014-070	189.03
202167	OFFICE DEPOT/BUSINESS SERVICE	Office Supplies	01-0000-0-1110-1000-4320-021-070	409.19
202149	OFFICE DEPOT/BUSINESS SERVICE	Desk	01-0000-0-1110-1000-4420-007-070	568.75
202151	PAR INC.	Online scoring, testing, repor	01-6500-0-5770-1190-5899-090-245	3,785.00
202164	PEARSON CLINICAL ASSESSMENT	Online Scoring Subscriptions	01-6500-0-5770-1190-5899-090-245	1,522.50
202174	RAINANCE PRESS INC.	teacher binder/writing curricu	01-0801-0-1110-1000-4320-013-123	95.69
202192	SACRAMENTO COUNTY OFFICE OF ED	Virtual State competition	01-0000-0-1110-1000-5899-033-070	1,925.00
202173	SCHOOL SPECIALTY	office supplies	01-0000-0-1110-1000-4310-010-070	314.01
202200	SCHOOL SPECIALTY	ISPIRE online curriculum - reading intervention	01-0000-0-5770-1180-5899-090-731	325.00
202176	SCREENCASTIFY, LLC	Screencastify District Licence	01-0000-0-0000-2424-5899-090-731	9,600.00
202178	SERVICE PRESS INC.	WINDOW ENVELOPES	01-0000-0-0000-7400-5810-090-715	60.72
202178	SERVICE PRESS INC.	WINDOW ENVELOPES	01-0000-0-0000-7490-5810-090-716	60.72
202160	SOUTHWEST SCHOOL & OFFICE SUPP	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	3,129.24
202159	SUPPLYWORKS	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	1,027.85
202161	SUPPLYWORKS	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	242.00
202153	T-MOBILE USA INC	T-Mobile Hotspots	01-0000-0-0000-2424-5899-090-731	10,000.00
202188	T-MOBILE USA INC	T-Mobile hotspots	01-0000-0-0000-2424-5899-090-731	3,000.00
202189	ULINE	Brown bags	01-0000-0-1110-1000-4320-002-070	307.81
202186	UPLEVEL LLC	BEGAD curriculum for EL support	01-0801-0-1110-1000-4200-013-123	21,928.08
202157	VERITIV OPERATING COMPANY	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	6,130.51
202165	WESTERN PSYCHOLOGICAL SERVICES	Online Scoring and Testing	01-6500-0-5770-1190-5899-090-245	1,626.50
202175	WRITE TOOLS, THE	Write Tools Professional Devel	01-3010-0-1110-1000-5899-014-301	13,700.00
	TOTAL FUND 01			168,617.86
202163	QUIA SUBSCRIPTIONS	Renewal of QUIA subscription	11-6391-0-4110-2700-5899-041-480	98.00
	TOTAL FUND 11			98.00
202182	LAKESHORE	Instructional Material/ All cl	12-6105-0-8535-1000-4310-045-835	418.42
202150	LAKESHORE	Instructional Materials	12-9010-0-8530-1000-4310-002-832	375.76
202182	LAKESHORE	Instructional material, all classrooms	12-9010-0-8533-1000-4310-045-833	418.42
202147	OFFICE DEPOT/BUSINESS SERVICE	Office/Classroom supplies	12-6105-0-8510-1000-4320-045-830	181.81
202147	OFFICE DEPOT/BUSINESS SERVICE	Office/Classroom supplies	12-6105-0-8535-1000-4320-045-835	181.78
202147	OFFICE DEPOT/BUSINESS SERVICE	Office/Classroom supplies	12-9010-0-8533-1000-4320-045-833	181.78
	TOTAL FUND 12			1,757.97
202183	HUBERT COMPANY LLC	Drying racks	13-9010-0-0000-3700-4320-090-820	450.46

PURCHASE ORDER LISTING - April 1 to April 30, 2020

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
	TOTAL FUND 13			450.46
	TOTAL # OF PURCHASE ORDERS	56	TOTAL P.O. AMOUNT	170,924.29
	PURCHASE ORDERS BY FUND:			
1	GENERAL FUND	\$ 168,617.86		
11	ADULT EDUCATION FUND	\$ 98.00		
12	CHILD DEVELOPMENT FUND	\$ 1,757.97		
13	FOOD SERVICE	\$ 450.46		
14	DEFERRED MAINTENANCE			
21	BUILDING (BOND)			
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE			
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	\$ 170,924.29		
	CHANGE ORDERS:			
200343	AT&T	CALNET 3 charges only	01-0000-0-0000-7200-5910-090-760	21,000.00
200402	BROADMOOR LANDSCAPE SUPPLY	Open P. O. - Misc. lumber and supplies	01-8150-0-0000-8110-4320-090-741	10,000.00
200582	CBF INC.	Data/Electrical cabling install and repairs	01-0000-0-0000-2424-5600-090-735	3,000.00
200379	CUSTOM TRUCK	Truck accessories	01-8150-0-0000-8110-4320-090-741	2,000.00
201437	FOLLETT SCHOOL SOLUTIONS INC	Purchase of library books	01-0000-0-1110-2421-4200-032-451	898.00
200023	HILLYARD INC	Custodial supplies	01-0000-0-0000-8200-4320-008-759	1,700.00
201734	SAN MATEO COUNTY OFFICE OF EDU	19-20 5th Grade Outdoor Ed	01-0000-0-1110-1000-5899-090-764	(2,000.00)
200394	SAN MATEO LAWN MOWER SHOP	Open P. O. - Supplies for lawn mowers	01-8150-0-0000-8110-4320-090-741	3,000.00
200517	SOUTHWOOD PLUMBING AND HEAT	Plumbing services, backflow testing	01-8150-0-0000-8110-5600-090-741	8,000.00
201005	THE EDUCATION TEAM	Substitute staffing, all sites. Para's/teachers	01-0000-0-0000-7400-5899-090-715	6,000.00
202153	T-MOBILE USA INC	T-Mobile Hotspots	01-0000-0-0000-2424-5899-090-731	30,000.00
202188	T-MOBILE USA INC	T-Mobile Hotspots	01-0000-0-0000-2424-5899-090-731	6,000.00
200212	BAY AREA NEWS GROUP	Misc. services	13-5310-0-0000-3700-5811-090-820	1,500.00
200209	EAST BAY RESTAURANT SUPPLY INC	Equipment purchases	13-5310-0-0000-3700-4340-090-820	1,000.00
200210	GOLD STAR FOODS	Food and supply products	13-5310-0-0000-3700-4700-090-820	12,000.00
200568	VIRCO INC	Martin ES classroom furniture	40-9010-0-0000-8500-6410-008-981	19,374.62
	TOTAL CHANGE ORDERS			123,472.62

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Warrant Register – April 1 - 30, 2020

BACKGROUND:

The attached report lists all the Warrants issued by the District from April 1 - 30, 2020. For the period listed above the Warrants total \$3,851,433.62, across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of April 1 - 30, 2020. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
011810-01	360 DEGREE CUSTOMER INC	04/28/2020	PO201211	01-6500-0-5770-1190-5870-090-245	5685	6,909.00
011810-01	360 DEGREE CUSTOMER INC	04/28/2020	PO201211	01-6500-0-5770-1190-5870-090-245	5886	12,148.50
011810-01	360 DEGREE CUSTOMER INC	04/28/2020	PO201211	01-6500-0-5770-1190-5870-090-245	5908	15,200.00
002406-01	360 DEGREE CUSTOMER INC Total					34,257.50
	ACHIEVE KIDS	04/08/2020	PO201030	01-6500-0-5770-1180-5880-090-230	27993	9,439.00
	ACHIEVE KIDS Total					9,439.00
011874-01	ADAM, RAMAN	04/28/2020	PV201021	01-0000-0-0000-7600-3702-090-810	CLASSIFIED 4TH QTR	213.00
	ADAM, RAMAN Total					213.00
001938-02	ADI	04/28/2020	PO200391	01-8150-0-0000-8110-4320-090-741	KV29GT01	15.35
	ADI Total					15.35
001132-01	AIRGAS-NCN	04/08/2020	PO201728	01-8150-0-0000-8110-4320-090-741	9098818007	53.16
	AIRGAS-NCN Total					53.16
008072-01	ALL CITY MANAGEMENT SVCS INC.	04/21/2020	PO200338	01-0000-0-0000-7300-5899-090-717	67674	1,316.15
008072-01	ALL CITY MANAGEMENT SVCS INC.	04/21/2020	PO200338	01-9010-0-1110-8300-5899-009-356	67674	478.60
008072-01	ALL CITY MANAGEMENT SVCS INC.	04/21/2020	PO200338	01-9010-0-1110-8300-5899-010-356	67674	478.60
	ALL CITY MANAGEMENT SVCS INC. Total					2,273.35
005139-01	AMAZON.COM	04/14/2020	PO201978	01-0000-0-0000-2110-4320-090-762	1FXT-LYQC-R93G	81.09
005139-01	AMAZON.COM	04/14/2020	PO202071	01-0000-0-0000-7150-4200-090-714	1QNF-Y1KJ-4HFY	28.47
005139-01	AMAZON.COM	04/14/2020	PO201877	01-0000-0-1110-1000-4320-002-070	119T-H319-MWHT	60.96
005139-01	AMAZON.COM	04/14/2020	PO201932	01-0000-0-1110-1000-4320-021-070	1DLQ-9HTY-TNRP	81.76
005139-01	AMAZON.COM	04/14/2020	PO201865	01-0000-0-1110-1000-4320-033-070	1VCD-MNWW-1PVH	130.59
005139-01	AMAZON.COM	04/14/2020	PO202057	01-3550-0-3800-1000-4200-033-333	1N73-JC7C-997D	373.86
005139-01	AMAZON.COM	04/14/2020	PO201766	01-6500-0-5770-1190-4320-090-245	11CW-V333-YF76	85.50
005139-01	AMAZON.COM	04/14/2020	PO202007	01-9010-0-1110-1000-4320-002-356	13FL-H4L7-3VT1	246.01
005139-01	AMAZON.COM	04/14/2020	PO202052	01-9010-0-1110-1000-4320-002-356	1HTQ-JFVH-HGTL	273.64
	AMAZON.COM Total					1,361.88
009758-02	AMERICAN FIDELITY	04/21/2020	PO200829	01-0000-0-0000-7350-5899-090-717	43046	1,211.00
	AMERICAN FIDELITY Total					1,211.00
009214-01	AMERICAN LOGISTICS	04/08/2020	PO201027	01-0000-0-5750-3600-5820-090-781	11390	198,564.00
	AMERICAN LOGISTICS Total					198,564.00
	ANDAYA, JOSHUA	04/28/2020	MV200173	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	80.00
	ANDAYA, JOSHUA Total					80.00
	ANTONIO, SHARON BETH	04/28/2020	MV200167	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	ANTONIO, SHARON BETH Total					350.00
	ARGARIN, NANCY	04/28/2020	MV200152	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	700.00
	ARGARIN, NANCY Total					700.00
011361-01	ARIANI, DIANNA	04/14/2020	PV200997	01-6387-0-3800-1000-4320-090-CIG	ADMIN HANDBOOK-BRUSTEIN & MANASEVIT	98.24
	ARIANI, DIANNA Total					98.24
007362-10	AT&T	04/21/2020	PO200606	01-0000-0-0000-2424-5899-090-735	0825694694-032520	782.56
000087-01	AT&T	04/08/2020	PO200795	01-0000-0-0000-2424-5899-090-735	3163923507	620.10
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 343 2495 285 6 APR20	3,044.60
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	231 371 2596 271 5 APR20	302.22
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	231 371 0063 609 4 APR20	57.67
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 341-0882 686 2 APR20	302.22
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 341-9561 144 1 APR20	28.08
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 343-5507 597 3 APR20	2,583.28
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 343-0139 137 5 APR20	302.22
007362-01	AT&T	04/28/2020	PO200336	01-0000-0-0000-7200-5910-090-760	234 343-5989 547 5 APR20	1,054.29
007362-01	AT&T	04/08/2020	PO200343	01-0000-0-0000-7200-5910-090-760	CUST ID# 34701763 MAR20	9,548.88

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
006530-01	AT&T Total					
	ATTAINMENT CO. INC	04/08/2020	PO201763	01-6500-0-5770-1190-4320-090-245	311731A	18,627.12
	ATTAINMENT CO. INC Total					262.78
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	FC 101	262.78
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	FC 102	276.18
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	FC 100	257.56
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	4512	299.61
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	4510	10,938.00
008346-01	AVALON ACADEMY, THE	04/08/2020	PO201028	01-6500-0-5770-1180-5880-090-230	4511	10,189.00
	AVALON ACADEMY, THE Total					10,692.00
	AVELAR, TERESA	04/28/2020	MV200170	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	32,652.35
	AVELAR, TERESA Total					295.00
009471-01	AVID TRANSLATION	04/28/2020	PO202170	01-0000-0-1110-1000-5899-014-070	4593	295.00
009471-01	AVID TRANSLATION	04/08/2020	PO201092	01-6500-0-5770-1190-5899-090-245	4573	230.00
	AVID TRANSLATION Total					14,030.00
	BANDIAN, LEO	04/28/2020	MV200144	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	14,260.00
	BANDIAN, LEO Total					350.00
	BARRIENTOS, BRIGETTE	04/28/2020	MV200158	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	BARRIENTOS, BRIGETTE Total					350.00
	BASCO, EMMANUAL	04/28/2020	MV200157	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	BASCO, EMMANUAL Total					350.00
011799-01	BATTERY SYSTEMS INC	04/08/2020	PO200239	01-8150-0-0000-8110-4320-090-741	5397878	719.09
	BATTERY SYSTEMS INC Total					719.09
003040-01	BAY AREA AIR QUALITY MGT. DIST	04/21/2020	PV200988	01-0000-0-8100-0000-8650-032-802	REFUND PERMIT # 6673267 COVID19	15,165.09
	BAY AREA AIR QUALITY MGT. DIST Total					15,165.09
010565-01	BAY AREA ASIAN SPORTS	04/21/2020	PV200987	01-0000-0-8100-0000-8650-032-802	REFUND PERMIT # 2734344 COVID19	969.73
	BAY AREA ASIAN SPORTS Total					969.73
011173-01	BEANS, ELIZABETH	04/08/2020	PV200981	01-9010-0-1110-1000-4320-090-060	SUPPLIES-CUPS	16.45
	BEANS, ELIZABETH Total					16.45
010525-01	BELL, JACQUELYN	04/28/2020	PV201022	01-0000-0-0000-7600-3702-090-810	CLASSIFIED 4TH QTR	213.00
	BELL, JACQUELYN Total					213.00
	BERNARTE, RAYMOND	04/28/2020	MV200140	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	BERNARTE, RAYMOND Total					350.00
001323-01	BLUE LINE TRANSFER	04/21/2020	PO200358	01-0000-0-0000-8200-5540-090-760	939752	2,675.25
	BLUE LINE TRANSFER Total					2,675.25
010083-01	BUCKLEY, DEDE	04/08/2020	PV200978	01-3410-0-5001-2700-5220-090-337	MILEAGE FEB20	17.49
010083-01	BUCKLEY, DEDE	04/08/2020	PV200978	01-6520-0-5001-2700-5220-090-352	MILEAGE FEB20	1.95
	BUCKLEY, DEDE Total					19.44
011922-01	CADELAGO, FRANCESCA ANNMARIE	04/08/2020	PO202012	01-3010-0-1110-1000-5801-016-301	SSFUSD-02	296.87
	CADELAGO, FRANCESCA ANNMARIE Total					296.87
003234-01	CALPERS	04/28/2020	PV201015	01-0000-0-0000-0000-9564-000	1354490268 MAY20	664,558.63
003234-01	CALPERS	04/28/2020	PV201015	01-0000-0-0000-7340-5899-090-717	1354490268 MAY20	1,794.31
003234-01	CALPERS	04/28/2020	PV201014	01-0000-0-0000-7600-3701-090-810	1354490268 MAY20 BOT	1,018.29
003234-01	CALPERS	04/28/2020	PV201015	01-0000-0-0000-7600-3701-090-810	1354490268 MAY20	35,167.00
003234-01	CALPERS	04/28/2020	PV201015	01-0000-0-0000-7600-3702-090-810	1354490268 MAY20	22,379.00
003234-01	CALPERS	04/28/2020	PV201014	01-0000-0-0000-7600-5899-090-810	1354490268 MAY20 BOT	2.75
003234-01	CALPERS	04/28/2020	PV201015	01-0000-0-0000-7600-5899-090-810	1354490268 MAY20	491.77
	CALPERS Total					725,411.75
001942-03	CAMPBELL KELLER	04/28/2020	PO201679	01-0000-0-0000-2424-5899-090-735	63219	731.66

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
012003-01	CAMPBELL KELLER Total					
	CAMPBELL, AUBRIANA	04/28/2020	PV201008	01-0000-0-0000-7490-5899-090-716	INSTITUTE FOR CAMPUS SAFETY SB 1626 COURSE	731.66
	CAMPBELL, AUBRIANA Total					99.00
008172-01	CBF INC.	04/28/2020	PO200582	01-0000-0-0000-2424-5600-090-735	24973	99.00
008172-01	CBF INC.	04/28/2020	PO200582	01-0000-0-0000-2424-5600-090-735	25520	1,975.00
008172-01	CBF INC.	04/28/2020	PO200582	01-0000-0-0000-2424-5600-090-735	25519	250.00
008172-01	CBF INC.	04/28/2020	PO200582	01-0000-0-0000-2424-5600-090-735	25559	250.00
008172-01	CBF INC.	04/28/2020	PO201940	01-0000-0-0000-2424-5600-090-735	25439	789.00
	CBF INC. Total					2,896.00
005862-01	CDW GOVERNMENT INC	04/08/2020	PO200045	01-0000-0-0000-2424-4320-090-735	XDG5492	6,160.00
005862-01	CDW GOVERNMENT INC	04/08/2020	PO200045	01-0000-0-0000-2424-4320-090-735	XDF0196	105.37
005862-01	CDW GOVERNMENT INC	04/08/2020	PO200045	01-0000-0-0000-2424-4320-090-735	WQZ3856	241.48
005862-01	CDW GOVERNMENT INC	04/08/2020	PO200045	01-0000-0-0000-2424-4320-090-735	WZR1979	49.39
005862-01	CDW GOVERNMENT INC	04/08/2020	PO200045	01-0000-0-0000-2424-4320-090-735	WQW1360	125.12
005862-01	CDW GOVERNMENT INC	04/28/2020	PO200045	01-0000-0-0000-2424-4320-090-735	TZS11274	82.88
005862-01	CDW GOVERNMENT INC	04/28/2020	PO200045	01-0000-0-0000-2424-4320-090-735	WRK9507	25.00
005862-01	CDW GOVERNMENT INC	04/28/2020	PO200045	01-0000-0-0000-2424-4320-090-735	WT28775	32.53
005862-01	CDW GOVERNMENT INC	04/28/2020	PO200045	01-0000-0-0000-2424-4320-090-735	XFK5304	137.19
005862-01	CDW GOVERNMENT INC	04/08/2020	PO201977	01-0801-0-1110-1000-4320-006-180	WZN1728	487.29
005862-01	CDW GOVERNMENT INC	04/08/2020	PO202009	01-5640-0-5001-3150-4320-090-350	XDB9920	28.10
	CDW GOVERNMENT INC Total					198.75
009522-01	CITY AUTO SUPPLY	04/28/2020	PO200444	01-8150-0-0000-8110-4320-090-741	3-726349	399.97
	CITY AUTO SUPPLY Total					1,913.07
000312-01	CITY OF DALY CITY	04/14/2020	PO200333	01-0000-0-0000-8200-5530-090-760	62390530-10 FEB20	193.77
000312-01	CITY OF DALY CITY	04/28/2020	PO201941	01-0000-0-0000-8200-5540-090-760	62390540-01 FEB20	1,187.78
000312-01	CITY OF DALY CITY	04/28/2020	PO201941	01-0000-0-0000-8200-5540-090-760	62390540-01 MAR20	1,187.78
000312-01	CITY OF DALY CITY	04/28/2020	PO201941	01-0000-0-0000-8200-5540-090-760	62390530-10 MAR20	1,187.78
	CITY OF DALY CITY Total					4,751.12
000314-01	CITY OF SAN BRUNO	04/21/2020	PO200341	01-0000-0-0000-8200-5530-090-760	630420 MAR20	183.63
000314-01	CITY OF SAN BRUNO	04/21/2020	PO200341	01-0000-0-0000-8200-5530-090-760	630440 MAR20	90.83
	CITY OF SAN BRUNO Total					274.46
	COLLINS, JEREMY	04/28/2020	MV200159	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	COLLINS, JEREMY Total					350.00
010475-01	COMCAST BUSINESS	04/08/2020	PO201105	01-0000-0-0000-2424-5600-090-735	815520040616029 APR20	295.15
	COMCAST BUSINESS Total					295.15
011484-01	CORODATA	04/28/2020	PO200335	01-0000-0-0000-8200-5899-090-760	DN 1262433 FEB20	696.16
011484-01	CORODATA	04/28/2020	PO200335	01-0000-0-0000-8200-5899-090-760	DN 1266339 MAR20	229.85
	CORODATA Total					926.01
009750-01	COVACHA, JONATHAN	04/14/2020	PV200991	01-0000-0-1110-1000-4322-008-070	STAFF MTG & TALENT SHOW	64.08
	COVACHA, JONATHAN Total					64.08
008203-01	COYNE, MICHAEL	04/28/2020	PV201025	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR	33.00
	COYNE, MICHAEL Total					33.00
009260-01	CROWN CASTLE FIBER LLC	04/28/2020	PO200610	01-0000-0-0000-2424-5850-090-735	572300	4,811.58
	CROWN CASTLE FIBER LLC Total					4,811.58
006925-01	CRUZ BARAJAS, MARTIN	04/21/2020	PV200992	01-0801-0-1110-1000-5210-033-180	MILEAGE CTE COLLAB SIMCOE	18.40
006925-01	CRUZ BARAJAS, MARTIN	04/08/2020	PO202143	01-3550-0-3800-1000-4320-090-333	CHARRERIANUEVOJALISCO.COM INV#3742	19,713.00
006925-01	CRUZ BARAJAS, MARTIN	04/08/2020	PO202143	01-3550-0-3800-1000-4320-090-333	MACYS ORDER#1921057148	365.18
006925-01	CRUZ BARAJAS, MARTIN	04/28/2020	PO202169	01-6388-0-3800-1000-5821-033-318	UNITED COACH TOUR 3/12/20 & 3/16/20	4,700.00

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
	CRUZ BARAJAS, MARTIN Total					24,796.58
	CRUZ, KAITLYN	04/28/2020	MV200151	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	110.00
	CRUZ, KAITLYN Total					110.00
009105-01	CUSTOM INK	04/28/2020	PO200485	01-9219-0-1208-1000-4320-032-356	38468570	584.09
	CUSTOM INK Total					584.09
010154-01	CUSTOM TRUCK	04/28/2020	PO200379	01-8150-0-0000-8110-4320-090-741	2020438	1,638.57
	CUSTOM TRUCK Total					1,638.57
004461-02	DANNIS WOLIVER KELLEY	04/28/2020	PO200323	01-0000-0-0000-7150-5889-090-714	MATTER# 002201	152.00
	DANNIS WOLIVER KELLEY Total					152.00
009093-01	DAN'S DRILLING & FENCING INC.	04/14/2020	PO202146	01-8150-0-0000-8110-5899-005-741	6491	892.00
	DAN'S DRILLING & FENCING INC. Total					892.00
005000-01	DEPARTMENT OF JUSTICE	04/28/2020	PV201018	01-0000-0-0000-7400-5840-090-715	431662 JAN20	580.00
005000-01	DEPARTMENT OF JUSTICE	04/28/2020	PV201018	01-0000-0-0000-7400-5841-090-715	431662 JAN20	1,397.00
	DEPARTMENT OF JUSTICE Total					1,977.00
	DIEP, TIN	04/28/2020	MV200153	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	700.00
	DIEP, TIN Total					700.00
	DIWA, MARILOU	04/28/2020	MV200145	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	DIWA, MARILOU Total					350.00
011818-01	DOCTOR KIRCHNER LLC	04/14/2020	PO200615	01-0000-0-0000-8200-4320-090-760	40	1,999.80
	DOCTOR KIRCHNER LLC Total					1,999.80
010881-01	DOCUMENT TRACKING SERVICES-DTS	04/08/2020	PO202138	01-0000-0-0000-3900-5899-090-305	9408004	11,671.00
	DOCUMENT TRACKING SERVICES-DTS Total					11,671.00
011783-01	DOOLEY CORPORATION	04/08/2020	PO201745	01-6500-0-5770-1180-5870-090-230	5011	4,400.00
011783-01	DOOLEY CORPORATION	04/08/2020	PO201745	01-6500-0-5770-1180-5870-090-230	5012	4,400.00
	DOOLEY CORPORATION Total					8,800.00
	DUKES, LEON	04/28/2020	MV200156	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	DUKES, LEON Total					350.00
000130-01	DUNN-EDWARDS CORPORATION	04/08/2020	PO200404	01-8150-0-0000-8110-4320-090-741	2020152356	401.79
000130-01	DUNN-EDWARDS CORPORATION	04/21/2020	PO200404	01-8150-0-0000-8110-4320-090-741	2020152578	232.44
000130-01	DUNN-EDWARDS CORPORATION	04/28/2020	PO200404	01-8150-0-0000-8110-4320-090-741	2020152825	629.44
000130-01	DUNN-EDWARDS CORPORATION	04/28/2020	PO200404	01-8150-0-0000-8110-4320-090-741	2020152713	812.94
	DUNN-EDWARDS CORPORATION Total					2,076.61
000057-01	EDGEWOOD CENTER FOR CHILDREN	04/28/2020	PO201114	01-6500-0-5770-1180-5880-090-230	27053	8,262.00
	EDGEWOOD CENTER FOR CHILDREN Total					8,262.00
009878-01	EDMENTUM INC	04/28/2020	PO202154	01-0801-0-1110-1000-5899-006-123	INV132125	800.00
	EDMENTUM INC Total					800.00
	EDRALIN, BABYLYNN	04/28/2020	MV200154	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	EDRALIN, BABYLYNN Total					350.00
011688-01	EDUCATION TEAM, THE	04/28/2020	PO201005	01-0000-0-0000-7400-5899-090-715	438061	516.89
011688-01	EDUCATION TEAM, THE	04/28/2020	PO201005	01-0000-0-0000-7400-5899-090-715	439616	280.94
011688-01	EDUCATION TEAM, THE	04/28/2020	PO201005	01-0000-0-0000-7400-5899-090-715	439615	224.75
	EDUCATION TEAM, THE Total					1,022.58
011924-01	EIDE BAILLY LLP	04/21/2020	PO201614	01-0000-0-0000-7190-5887-090-717	EI00944636	6,500.00
	EIDE BAILLY LLP Total					6,500.00
003987-01	EL CAMINO HIGH SCHOOL	04/08/2020	PV200984	01-0000-0-0000-0000-8699-090-719	VENDING MACH NOV19	202.41
003987-01	EL CAMINO HIGH SCHOOL	04/28/2020	PV201017	01-0000-0-0000-0000-8699-090-719	VENDING MACH DEC19	159.41
	EL CAMINO HIGH SCHOOL Total					361.82
011474-01	ELLIS, ANTOINETTE	04/28/2020	PV201026	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	33.00
	ELLIS, ANTOINETTE Total					33.00

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
000137-01	EMPLOYMENT DEVELOPMENT DEPT	04/14/2020	PV200993	01-0000-0-0000-0000-9565-000	SUI PAYMENT Q1-2020	9,523.30
002853-01	EWING IRRIGATION PRODUCTION	04/08/2020	PO200388	01-8150-0-0000-8110-4320-090-741	9229798	286.81
011889-01	EWING IRRIGATION PRODUCTION Total				47177	1,595.95
000264-01	FLAGPOLE COMPANY, THE	04/28/2020	PO201641	01-8150-0-0000-8110-4320-090-741		1,595.95
000264-01	FLAGPOLE COMPANY, THE Total				1457453	1,106.04
000264-01	FREESTYLE PHOTOGRAPHIC SUPPLIE	04/28/2020	PO201656	01-3550-0-3800-1000-4320-032-333	1457453	1,414.13
000264-01	FREESTYLE PHOTOGRAPHIC SUPPLIE Total					2,520.17
002599-01	GALVIN, SHARON	04/28/2020	PV201028	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	33.00
008797-01	GALVIN, SHARON Total					33.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520109	825.50
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520071	2,903.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520084	4,407.58
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520099	8,028.81
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519465	5,214.25
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519723	2,973.63
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519738	5,904.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519857	2,938.77
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520020	2,780.92
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520032	7,255.78
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519299	3,302.75
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519308	1,631.91
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519319	2,020.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519337	2,519.08
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519073	7,514.94
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519086	7,138.76
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520423	336.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520430	1,287.65
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520425	2,629.89
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2520432	680.00
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519011	698.50
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519025	4,744.75
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519032	874.50
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519040	3,482.58
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519051	1,574.25
008797-01	GATEWAY LEARNING GROUP INC	04/08/2020	PO201026	01-6500-0-5770-1180-5870-090-230	2519061	444.50
008797-01	GATEWAY LEARNING GROUP INC Total					84,112.31
GOODWIN, JOHN		04/28/2020	MV200184	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	235.00
GOODWIN, JOHN Total						235.00
GOUTAMA, TIJTIU		04/28/2020	MV200186	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	125.00
GOUTAMA, TIJTIU Total						125.00
000145-02	GRAINGER	04/28/2020	PO202087	01-0000-0-0000-8200-4320-021-759	9472636621	64.09
000145-02	GRAINGER	04/08/2020	PO200400	01-8150-0-0000-8110-4320-090-741	9467490885	408.44
000145-01	GRAINGER Total					472.53
000145-01	GRAINGER (BRANCH 729)	04/28/2020	PO202158	01-0000-0-0000-0000-9320-000	9500588869	59.48
000145-01	GRAINGER (BRANCH 729) Total					59.48
010661-01	GRINDY, ANNE	04/08/2020	PV200975	01-6500-0-5750-1190-5220-090-245	MILEAGE FEB20	37.38
010661-01	GRINDY, ANNE Total					37.38

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
010381-01	HAMBRICK, LINDA	04/08/2020	PV200983	01-8150-0-0000-8110-4320-090-741	BROADFORKS FOR FACILITIES	444.99
010381-01	HAMBRICK, LINDA	04/14/2020	PV200986	01-8150-0-0000-8110-4320-090-741	STEEL HANDLER -TREADLITE LLC	180.00
	HAMBRICK, LINDA Total					624.99
009795-01	HEMMERLA, KARL	04/08/2020	PV200973	01-3410-0-1110-3900-5210-090-337	MILEAGE FEB20	90.34
009795-01	HEMMERLA, KARL	04/08/2020	PV200973	01-6520-0-5001-3900-5210-090-352	MILEAGE FEB20	101.88
	HEMMERLA, KARL Total					192.22
001730-01	HERMITAGE ART COMPANY INC	04/28/2020	PO202084	01-9010-0-1110-1000-4320-021-356	10209640	46.77
	HERMITAGE ART COMPANY INC Total					46.77
	HERNANDEZ JR, ADELFO	04/28/2020	MV200180	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	HERNANDEZ JR, ADELFO Total					350.00
011998-01	HILLSIDE CHURCH OF GOD	04/28/2020	PV201011	01-0000-0-8100-0000-8650-033-802	REFUND PERMIT #9272570 CANCELLED- COVID 19	778.95
	HILLSIDE CHURCH OF GOD Total					778.95
000147-01	HILLYARD INC	04/28/2020	PO200725	01-0000-0-0000-8200-4320-006-759	603818166	1,739.93
000147-01	HILLYARD INC	04/28/2020	PO200624	01-0000-0-0000-8200-4320-009-759	603818164	268.76
000147-01	HILLYARD INC	04/28/2020	PO200624	01-0000-0-0000-8200-4320-009-759	603813192	1,156.03
000147-01	HILLYARD INC	04/28/2020	PO200024	01-0000-0-0000-8200-4320-010-759	603612603	1,269.53
000147-01	HILLYARD INC	04/28/2020	PO200503	01-0000-0-0000-8200-4320-022-759	603782276	1,383.67
	HILLYARD INC Total					5,817.92
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603747176	729.82
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603758136	1,556.30
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603786516	622.90
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603818165	66.51
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603794704	107.74
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603839274	754.19
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603830469	430.11
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603813193	107.74
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603751660	981.01
000147-02	HILLYARD/SAN FRANCISCO	04/28/2020	PO200355	01-0000-0-0000-8200-4320-090-760	603759717	840.25
	HILLYARD/SAN FRANCISCO Total					6,196.57
005451-01	HOME DEPOT CREDIT SERVICES	04/28/2020	PO200387	01-8150-0-0000-8110-4320-090-741	6035322502554250 MAR20	1,894.92
	HOME DEPOT CREDIT SERVICES Total					1,894.92
001820-03	HOME DEPOT PRO, THE	04/28/2020	PO202162	01-0000-0-0000-2700-4420-008-070	544628712	2,092.93
	HOME DEPOT PRO, THE Total					2,092.93
007652-01	HOWARD-KIELY, MAUREEN	04/08/2020	PV200977	01-6500-0-5770-2490-5820-090-230	MILEAGE FEB20	327.75
	HOWARD-KIELY, MAUREEN Total					327.75
011944-01	HUA, SENG	04/08/2020	PV200954	01-0000-0-0000-0000-8699-000-000	R/I-ALTA LOMA U SUPPLIES AMAZON	101.51
	HUA, SENG Total					101.51
009204-01	INFINITE CAMPUS INC.	04/28/2020	PO202156	01-0000-0-0000-3900-5813-090-305	SRVINV022832	2,173.94
	INFINITE CAMPUS INC. Total					2,173.94
011590-01	IRISH, KEITH	04/08/2020	PV200966	01-0000-0-1110-1000-4322-090-762	BIOTECH SCI TLT MTNG 3/11/20	144.21
011590-01	IRISH, KEITH	04/08/2020	PV200967	01-0000-0-1110-1000-4322-090-762	MEALS FOR MTNG JAN20-MAR20	521.90
	IRISH, KEITH Total					666.11
011944-01	ITURRIAGA, PATRICIA	04/28/2020	MV200172	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	ITURRIAGA, PATRICIA Total					350.00
011364-01	JACUINDE-LOSNO, SONIA	04/08/2020	PV200965	01-0000-0-0000-2110-5220-090-762	MILEAGE NOV19-MAR20	49.03
011364-01	JACUINDE-LOSNO, SONIA	04/14/2020	PV200995	01-0000-0-0000-2700-4320-090-762	PETTY CASH JUN19-MAR20	17.09
011364-01	JACUINDE-LOSNO, SONIA	04/14/2020	PV200995	01-0000-0-1110-1000-4320-090-762	PETTY CASH JUN19-MAR20	31.37
011364-01	JACUINDE-LOSNO, SONIA	04/14/2020	PV200995	01-0000-0-1110-1000-4322-090-762	PETTY CASH JUN19-MAR20	131.42
011364-01	JACUINDE-LOSNO, SONIA	04/14/2020	PV200995	01-3060-0-4850-1000-4322-090-303	PETTY CASH JUN19-MAR20	15.86

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000358-01	JACUINDE-LOSNO, SONIA Total					
		04/28/2020	PO200409	01-8150-0-0000-8110-4320-090-741	110-5100630507.001	244.77
000358-01	JOHNSTONE SUPPLY	04/28/2020	PO200409	01-8150-0-0000-8110-4320-090-741	110-5100631426.001	86.70
	JOHNSTONE SUPPLY Total					167.37
011779-01	JONES, DONALD	04/28/2020	PV201029	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	254.07
	JONES, DONALD Total					33.00
011010-02	KBA DOCUSYS INC	04/28/2020	PO200264	01-0000-0-1110-1000-5600-090-722	55Y1081487	33.00
008653-01	KELLY PAPER	04/08/2020	PO200021	01-0000-0-1110-1000-4320-025-070	10128767	6,549.46
	KELLY PAPER Total					6,549.46
011698-01	KELLY, PATRICK	04/14/2020	PV201004	01-0801-0-1110-1000-5210-033-180	CADA RENO-3/4/20-3/7/20	1,281.88
	KELLY, PATRICK Total					1,040.14
	KIM, AMY	04/28/2020	MV200175	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	1,040.14
	KIM, AMY Total					150.00
	KIM, YOUNG	04/28/2020	MV200178	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	150.00
	KIM, YOUNG Total					166.00
011637-01	KROL, DANIELLE	04/08/2020	PV200974	01-6500-0-5770-2490-5820-090-230	MILEAGE FEB20	166.00
	KROL, DANIELLE Total					437.00
005716-02	KRUG, FRANCES S	04/28/2020	PV201031	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	437.00
	KRUG, FRANCES S Total					1,708.44
011723-01	KVARNA, ELIZABETH	04/08/2020	PV200979	01-6500-0-5750-1190-5813-090-245	IXL MEMBERSHIP	159.00
	KVARNA, ELIZABETH Total					159.00
	LACTAON, MARIO	04/28/2020	MV200162	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	LACTAON, MARIO Total					350.00
011366-01	LACTAON, MARIO	04/08/2020	PV200962	01-8150-0-0000-8110-4320-090-741	TRANSIENT VOLTAGE SURGE SUPPRESSOR-EBAY	244.49
	LACTAON, MARIO Total					244.49
000167-01	LAGOMARSINO, MATT	04/21/2020	PO202050	01-5640-0-5001-3150-4320-090-350	3104490320	41.69
	LAKESHORE					41.69
	LAKESHORE Total					603.68
000168-01	LAWSON PRODUCTS INC	04/28/2020	PO200398	01-8150-0-0000-8110-4320-090-741	9307524701	603.68
	LAWSON PRODUCTS INC Total					350.00
	LE, SANDRA	04/28/2020	MV200176	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	LE, SANDRA Total					350.00
000032-01	LINCOLN AQUATICS	04/21/2020	PO200392	01-8150-0-0000-8110-4320-090-741	SL019721	924.22
000032-01	LINCOLN AQUATICS	04/28/2020	PO200392	01-8150-0-0000-8110-4320-090-741	SL019598	814.33
	LINCOLN AQUATICS Total					1,738.55
011993-01	LOOKOUT BOOKS	04/21/2020	PO202148	01-3010-0-1110-1000-4200-007-301	ARU0299829	654.57
	LOOKOUT BOOKS Total					654.57
	LOPEZ, WALTER	04/28/2020	MV200179	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	LOPEZ, WALTER Total					350.00
011107-01	LOUIE, SARAH A.	04/21/2020	PV201002	01-6500-0-5770-1190-4320-090-245	SUPPLIES CLASSROOM AUG19-MAR20	494.51
	LOUIE, SARAH A. Total					494.51
006284-01	LOWE'S BUSINESS ACCOUNT	04/14/2020	PO200386	01-8150-0-0000-8110-4320-090-741	821 3105 900672 1	2,843.12
006284-01	LOWE'S BUSINESS ACCOUNT	04/14/2020	PO200386	01-8150-0-0000-8110-4320-090-741	821 3105 900672 1	4,606.59
	LOWE'S BUSINESS ACCOUNT Total					7,449.71
008765-01	LUM, SAMSON	04/08/2020	PV200976	01-6500-0-5770-2490-5820-090-230	MILEAGE FEB20	72.45
	LUM, SAMSON Total					72.45
000698-03	MAINTEX	04/28/2020	PO200356	01-0000-0-0000-0000-9330-000	774862-00	17,184.55
000698-03	MAINTEX	04/28/2020	PO200356	01-0000-0-0000-8200-4320-090-760	776023-00	1,229.55
	MAINTEX Total					18,414.10

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000049-01	MALTBY ELECTRIC SUPPLY COMPANY	04/28/2020	PO2000413	01-8150-0-0000-8110-4320-090-741	S1900314.001	87.80
000049-01	MALTBY ELECTRIC SUPPLY COMPANY	04/28/2020	PO2000413	01-8150-0-0000-8110-4320-090-741	S1901399.001	373.15
	MALTBY ELECTRIC SUPPLY COMPANY Total					460.95
	MANALLI, RUEL	04/28/2020	MV200163	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	MANALLI, RUEL Total					350.00
	MARIANO, FRANCIA	04/28/2020	MV200155	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	MARIANO, FRANCIA Total					350.00
011345-01	MARTINEZ, LEILAHNIE	04/21/2020	PV2000996	01-0000-0-0000-2700-5220-032-070	MILEAGE FEB20	8.05
	MARTINEZ, LEILAHNIE Total					8.05
010816-01	MAXIM HEALTHCARE SERVICES INC.	04/28/2020	PO201974	01-6500-0-5770-3120-5870-090-245	2145280633	4,480.00
010816-01	MAXIM HEALTHCARE SERVICES INC.	04/28/2020	PO201974	01-6500-0-5770-3120-5870-090-245	2162250633	4,480.00
010816-01	MAXIM HEALTHCARE SERVICES INC.	04/28/2020	PO201974	01-6500-0-5770-3120-5870-090-245	2153690633	5,740.00
010816-01	MAXIM HEALTHCARE SERVICES INC.	04/28/2020	PO201974	01-6500-0-5770-3120-5870-090-245	2165050633	5,600.00
	MAXIM HEALTHCARE SERVICES INC. Total					20,300.00
011212-01	MCCARRON, JULIE	04/14/2020	PV201006	01-6500-0-5730-1110-4322-005-205	SNACKS- HILLSIDE AUG19-FEB20	110.33
	MCCARRON, JULIE Total					110.33
006431-01	MCGRAW-HILL COMPANIES, THE	04/21/2020	PO202035	01-0000-0-1110-1000-4100-090-317	112400290001	661.33
	MCGRAW-HILL COMPANIES, THE Total					661.33
011314-01	MCLAUGHLIN, MARYBETH	04/21/2020	PV201000	01-0801-0-1110-1000-4320-007-180	SUPPLY- TIG READING GROUP- AMAZON	74.70
	MCLAUGHLIN, MARYBETH Total					74.70
	MEIVAR, MARIA	04/28/2020	MV200143	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	MEIVAR, MARIA Total					350.00
011184-01	METLIFE INSURANCE COMPANY	04/28/2020	PV201016	01-0000-0-0000-0000-9573-000	MAY2020 BASIC LIFE	3,663.28
011184-01	METLIFE INSURANCE COMPANY	04/28/2020	PV201016	01-0000-0-0000-0000-9573-000	MAY2020 BASIC LIFE	5,106.50
011184-01	METLIFE INSURANCE COMPANY	04/28/2020	PV201016	01-0000-0-0000-7110-3402-090-713	MAY2020 BASIC LIFE	142.10
011184-01	METLIFE INSURANCE COMPANY	04/28/2020	PV201016	01-0000-0-0000-7600-3701-090-810	MAY2020 BASIC LIFE	240.50
	METLIFE INSURANCE COMPANY Total					9,152.38
005876-01	MOORE, MARY	04/28/2020	PV201035	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	33.00
	MOORE, MARY Total					33.00
002181-01	MOSS RUBBER AND EQUIPMENT CORP	04/08/2020	PO2000397	01-0000-0-0000-8200-4320-090-760	CA94-959776	16.76
	MOSS RUBBER AND EQUIPMENT CORP Total					16.76
000043-10	MRC	04/21/2020	PO2000327	01-0000-0-0000-7350-5600-090-717	IN1442181	60.58
000043-10	MRC	04/21/2020	PO2000327	01-0000-0-0000-7550-5600-090-718	IN1442181	309.11
	MRC Total					369.69
011858-01	MURRISH, LUCAS	04/08/2020	PV200971	01-6500-0-5770-2490-5820-090-230	MILEAGE FEB20	66.24
	MURRISH, LUCAS Total					66.24
011997-01	NATIONAL DEMOGRAPHICS INC	04/28/2020	PO202166	01-0000-0-0000-7110-5899-090-713	2020-48	31,000.00
	NATIONAL DEMOGRAPHICS INC Total					31,000.00
011981-01	NICHOLS, CHRISTOPHER	04/21/2020	PV200989	01-0000-0-1110-1000-5210-032-070	CADA RENO 3/3/20-3/7/20	104.18
	NICHOLS, CHRISTOPHER Total					104.18
	O'BRIEN, ERIN	04/28/2020	MV200168	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	O'BRIEN, ERIN Total					350.00
011141-01	OCCUPATIONAL HEALTH CENTERS	04/21/2020	PO200226	01-0000-0-0000-7400-5899-090-715	67285329	13.00
011141-01	OCCUPATIONAL HEALTH CENTERS	04/21/2020	PO200226	01-0000-0-0000-7490-5899-090-716	67285329	13.00
	OCCUPATIONAL HEALTH CENTERS Total					26.00
010082-01	ODENCRANS, ERICA	04/14/2020	PV201003	01-0000-0-1110-1000-5210-021-070	CADA RENO-3/3/20-3/7/20	154.44
	ODENCRANS, ERICA Total					154.44
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO200046	01-0000-0-0000-2424-4320-090-735	458868768001	61.06
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO201858	01-0000-0-0000-2424-4320-090-762	436373004001	93.28

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000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO201858	01-0000-0-0000-2424-4320-090-762	436332132001	164.07
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202114	01-0000-0-0000-2700-4320-022-070	457176153001	379.69
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202126	01-0000-0-0000-2700-4320-032-070	456909677001	210.31
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202109	01-0000-0-0000-7340-4320-090-717	459055323001	77.88
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202115	01-0000-0-0000-7400-4320-090-715	457219923001	132.89
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202115	01-0000-0-0000-7400-4320-090-716	457219923001	132.89
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202075	01-0000-0-1110-1000-4320-002-070	440874651001	544.02
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202075	01-0000-0-1110-1000-4320-002-070	440877620001	8.56
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202075	01-0000-0-1110-1000-4320-002-070	458193770001	8.56
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202155	01-0000-0-1110-1000-4320-014-070	472808808001	173.16
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202167	01-0000-0-1110-1000-4320-021-070	470517438001	409.19
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202126	01-0000-0-1110-1000-4320-032-070	456909677001	210.34
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202149	01-0000-0-1110-1000-4420-007-070	460664748001	568.75
001644-01	OFFICE DEPOT/BUSINESS SERVICE Total					3,174.65
001644-01	OLDS, BARBARA	04/28/2020	PV201032	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	1,732.56
002617-01	OLDS, BARBARA Total					1,732.56
002617-01	ORIENTAL TRADING CO	04/21/2020	PO201989	01-3060-0-4850-1000-4320-090-303	701781796-01	39.91
002617-01	ORIENTAL TRADING CO Total					39.91
011719-01	ORTIZ, TERESA	04/21/2020	PV201005	01-0801-0-1110-1000-5210-013-123	EL WORKSHOP- SMCOE 2/26/20	16.10
011719-01	ORTIZ, TERESA Total					16.10
009678-01	OTIS ELEVATOR COMPANY	04/08/2020	PO200499	01-8150-0-0000-8110-5600-090-741	SI65120N420	1,641.01
009678-01	OTIS ELEVATOR COMPANY Total					1,641.01
010826-01	PAXIS INSTITUTE	04/14/2020	PO202145	01-4035-0-1110-1000-5899-090-343	5328	5,458.00
010826-01	PAXIS INSTITUTE Total					5,458.00
010826-01	PAYSON, ELMER	04/28/2020	MV200141	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
010826-01	PAYSON, ELMER Total					350.00
010826-01	QUINTERO, HILARIO	04/28/2020	MV200160	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
010826-01	QUINTERO, HILARIO Total					350.00
008135-01	R & H WHOLESALE SUPPLY INC	04/21/2020	PO2000447	01-8150-0-0000-8110-4320-090-741	528033-01	421.19
008135-01	R & H WHOLESALE SUPPLY INC	04/21/2020	PO2000447	01-8150-0-0000-8110-4320-090-741	531294-00	50.18
008135-01	R & H WHOLESALE SUPPLY INC Total					471.37
000370-01	R.A. METAL PRODUCTS INC.	04/08/2020	PO200396	01-8150-0-0000-8110-4320-090-741	8894	205.00
000370-01	R.A. METAL PRODUCTS INC. Total					205.00
000487-01	RAINBOW IMAGES	04/28/2020	PO202091	01-0000-0-1110-1000-4320-006-070	4533	601.08
000487-01	RAINBOW IMAGES Total					601.08
002849-03	READY REFRESH BY NESTLE	04/08/2020	PO200603	01-0000-0-0000-2110-4322-090-762	C0033464884	15.06
002849-03	READY REFRESH BY NESTLE Total					15.06
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3798	5,202.00
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3799	8,394.00
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3800	8,394.00
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3801	1,102.50
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3802	5,508.00
004545-01	RISE INSTITUTE/RESEARCH	04/08/2020	PO201029	01-6500-0-5770-1180-5880-090-230	3803	4,590.00
004545-01	RISE INSTITUTE/RESEARCH Total					33,190.50
012004-01	RODRIGUEZ, JOEL	04/21/2020	PV201007	01-0000-0-0000-7490-5899-090-716	INSTITUTE FOR CAMPUS SAFETY SB1626 COURSE	99.00
012004-01	RODRIGUEZ, JOEL Total					99.00
004545-01	RODRIGUEZ, YAMEL	04/28/2020	MV200174	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
004545-01	RODRIGUEZ, YAMEL Total					350.00
004545-01	RUIZ, RODERICK	04/28/2020	MV200148	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00

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	RUIZ, RODERICK Total					
	SAADEH, FERYAL	04/28/2020	MV200171	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	SAADEH, FERYAL Total					350.00
000209-01	SAFETY-KLEEN CORP	04/21/2020	PO200359	01-0000-0-0000-8200-5860-090-760	82462882	350.00
	SAFETY-KLEEN CORP Total					340.70
006351-02	SAFEWAY INC.	04/28/2020	PO200013	01-0000-0-1219-1000-4320-032-070	115784 MAR20	340.70
	SAFEWAY INC. Total					455.10
011120-01	SAN MATEDO COUNTY COMM. COLLEGE	04/28/2020	PO200463	01-0801-0-1110-1000-5899-090-167	203705	455.10
	SAN MATEDO COUNTY COMM. COLLEGE Total					448,800.00
	SANTOS, AIREEN	04/28/2020	MV200150	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	175.00
	SANTOS, AIREEN Total					175.00
	SANTOS, FRANCES	04/28/2020	MV200169	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	SANTOS, FRANCES Total					350.00
000040-01	SCHOOL SERVICES OF CALIFORNIA,	04/21/2020	PO200314	01-0000-0-0000-7350-5899-090-717	124583-IN	305.00
	SCHOOL SERVICES OF CALIFORNIA, Total					305.00
011824-01	SDE INC	04/28/2020	PO200726	01-4035-0-1110-1000-5899-018-343	31464	2,747.37
	SDE INC Total					2,747.37
011875-01	SECONDARY FIBRE	04/28/2020	PO201280	01-0000-0-0000-2110-5899-090-762	21841	4,000.00
	SECONDARY FIBRE Total					4,000.00
010706-01	SENECA FAMILY OF AGENCIES	04/08/2020	PO201034	01-6500-0-5770-1180-5880-090-230	209571-IN	3,366.00
010706-01	SENECA FAMILY OF AGENCIES	04/08/2020	PO201034	01-6500-0-5770-1180-5880-090-230	207311-IN	3,762.00
	SENECA FAMILY OF AGENCIES Total					7,128.00
010605-01	SERVICE PRESS INC.	04/28/2020	PO202004	01-0000-0-1110-1000-5810-033-070	58274	59.39
010605-01	SERVICE PRESS INC.	04/28/2020	PO201928	01-6500-0-5770-1190-4320-090-245	58296	545.62
	SERVICE PRESS INC. Total					605.01
011155-01	SHERWIN-WILLIAMS COMPANY	04/08/2020	PO200451	01-8150-0-0000-8110-4320-090-741	5803-6	175.32
011155-01	SHERWIN-WILLIAMS COMPANY	04/28/2020	PO200451	01-8150-0-0000-8110-4320-090-741	6354-9	24.41
	SHERWIN-WILLIAMS COMPANY Total					199.73
011197-01	SILVA, JORGE	04/08/2020	PV200959	01-0000-0-0000-8200-4320-022-759	LOCKER RENOVATION SUPPLIES-HOME DEPOT	468.57
	SILVA, JORGE Total					468.57
011929-01	SIMPLY UNIFORMS INC	04/28/2020	PO201855	01-0801-0-1110-1000-4320-022-180	PHM500520	368.00
	SIMPLY UNIFORMS INC Total					368.00
002804-01	SLAKEY BROTHERS	04/08/2020	PO200411	01-8150-0-0000-8110-4320-090-741	26085493	1,170.37
	SLAKEY BROTHERS Total					1,170.37
012000-01	SOTO, CAMILLA	04/28/2020	PV201037	01-6500-0-5770-1190-4320-090-245	MATERIAL - UNIQUE FEB20	21.85
	SOTO, CAMILLA Total					21.85
008705-01	SOUL SHOPPE	04/08/2020	PO201155	01-0801-0-1110-1000-5899-002-180	BURI BURI 5.4	1,100.00
	SOUL SHOPPE Total					1,100.00
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	995171	36.16
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996093	134.25
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996141	25.78
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996532	231.68
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996834	127.49
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996849	81.14
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996850	264.14
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996882	57.65
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996935	98.70
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996939	22.77
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996940	41.66

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996942	18.00
000228-01	SOUTH CITY LUMBER & SUPPLY	04/21/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996948	7.67
000228-01	SOUTH CITY LUMBER & SUPPLY	04/28/2020	PO200385	01-8150-0-0000-8110-4320-090-741	996461	31.81
011257-01	SOUTH CITY LUMBER & SUPPLY Total					1,179.90
011257-01	SOUTH SAN FRANCISCO TIRE	04/08/2020	PO200382	01-8150-0-0000-8110-4320-090-741	96867	1,439.92
011257-01	SOUTH SAN FRANCISCO TIRE	04/28/2020	PO200382	01-8150-0-0000-8110-4320-090-741	97082	1,343.57
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/21/2020	PO200517	01-8150-0-0000-8110-5600-090-741	56949	2,783.49
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	56892	175.00
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57016	925.00
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57022	87.50
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57023	837.50
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57024	262.50
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57025	350.00
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57026	262.50
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57027	700.00
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	57028	350.00
000235-01	SOUTHWOOD PLUMBING AND HEATING	04/28/2020	PO200517	01-8150-0-0000-8110-5600-090-741	56887	175.00
000957-01	SOUTHWOOD PLUMBING AND HEATING Total					87.50
000957-01	SPECTRUM CENTER SCHOOLS	04/28/2020	PO201025	01-6500-0-5770-1180-5880-090-230	2505843	4,212.50
000957-01	SPECTRUM CENTER SCHOOLS	04/28/2020	PO201025	01-6500-0-5770-1180-5880-090-230	2505844	5,265.40
000957-01	SPECTRUM CENTER SCHOOLS	04/28/2020	PO201025	01-6500-0-5770-1180-5880-090-230	2505845	4,624.00
000957-01	SPECTRUM CENTER SCHOOLS	04/28/2020	PO201025	01-6500-0-5770-1180-5880-090-230	2505846	6,523.00
000957-01	SPECTRUM CENTER SCHOOLS	04/28/2020	PO201025	01-6500-0-5770-1180-5880-090-230	2505847	8,148.00
000957-01	SPECTRUM CENTER SCHOOLS Total					6,429.00
005903-02	SELLER, JAN RISA	04/28/2020	PV201034	01-0000-0-0000-7600-3701-090-810	CERTIFICATED 4TH QTR 19-20	30,989.40
007428-02	SELLER, JAN RISA Total					33.00
007428-02	SPRINT	04/08/2020	PO200690	01-0000-0-0000-3130-5910-090-503	979618816 FEB20 SS	46.10
007428-03	SPRINT Total					46.10
007428-01	SPRINT PCS	04/08/2020	PV200958	01-0000-0-0000-2700-5910-033-480	979618816 FEB20 ECHS	41.00
007428-01	SPRINT PCS	04/08/2020	PO200608	01-0000-0-0000-2700-5910-090-735	979618816 FEB20 IT	651.35
007428-01	SPRINT PCS	04/08/2020	PO200658	01-0000-0-0000-2700-5910-090-762	979618816 FEB20 ES	189.95
007428-03	SPRINT PCS	04/08/2020	PV200957	01-0000-0-0000-7200-5910-090-714	979618816 FEB20 SUPT	87.10
007428-01	SPRINT PCS	04/08/2020	PO200360	01-0000-0-0000-7200-5910-090-760	139729810 FEB20	408.60
007428-01	SPRINT PCS	04/08/2020	PO200658	01-3060-0-4850-1000-5910-090-303	979618816 FEB20 ES	37.99
007428-01	SPRINT PCS	04/08/2020	PO200691	01-6500-0-5770-2700-5910-090-245	979618816 FEB20 SE	41.00
006550-01	SPRINT PCS Total					1,456.99
006550-01	SSF HIGH SCHOOL	04/08/2020	PV200985	01-0000-0-0000-0000-8699-090-719	NOV19 COMMISSION	272.57
006550-01	SSF HIGH SCHOOL	04/28/2020	PV201019	01-0000-0-0000-0000-8699-090-719	DEC19 COMMISSION	287.08
010561-01	SSF HIGH SCHOOL Total					559.65
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38325	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38470	1,330.20
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38293	1,563.40
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38396	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38433	1,394.55
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38649	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38227	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38565	1,035.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38290	1,221.65

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010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37780	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37734	810.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37785	890.90
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38152	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38637	1,417.50
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38062	877.50
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38445	2,205.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37862	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37920	1,035.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37649	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37798	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37758	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37648	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37879	1,470.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38049	1,080.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39210	834.92
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-37829	1,130.85
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38280	1,383.75
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38452	1,290.95
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38701	1,462.50
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39046	1,470.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39268	1,518.75
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39142	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38807	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39034	1,410.30
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39265	877.50
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38716	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38739	813.60
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38873	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38969	1,350.00
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39235	951.75
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39083	1,480.95
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38931	1,066.95
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-38877	974.25
010561-01	STAFF REHAB	04/08/2020	PO201516	01-6500-0-5770-1190-5899-090-245	SS-39099	1,209.30
010561-01	STAFF REHAB Total					53,648.02
000124-01	STANDARD PLUMBING SUPPLY	04/08/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KPFL63	579.03
000124-01	STANDARD PLUMBING SUPPLY	04/08/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KPFF73	18.87
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KRN844	775.68
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KTF581	208.80
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KTGR73	51.98
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KTIL44	33.54
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KRP692	20.19
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KTVCO3	419.64
000124-01	STANDARD PLUMBING SUPPLY	04/28/2020	PO200434	01-8150-0-0000-8110-4320-090-741	KTX122	194.85
002614-01	STEFFEY, DENISE K.				SNACKS- ACADEMIC CTR- COSTCO	2,302.58
000517-01	STEWART CHEVROLET	04/21/2020	PV200999	01-0801-0-1110-1000-4322-007-180		215.73
000517-01		04/28/2020	PO200516	01-8150-0-0000-8110-5600-090-741	CTCS400943	11,054.75

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
010269-01	STEWART CHEVROLET Total					11,054.75
	SUN, JADIE	04/08/2020	PV200960	01-0000-0-0000-2110-5210-090-762	MILEAGE FEB	14.95
001820-01	SUN, JADIE Total					14.95
	SUPPLYWORKS	04/28/2020	PO202161	01-0000-0-0000-0000-9320-000	545849622	241.83
011652-01	SUPPLYWORKS Total					241.83
	TAM, HELEN	04/14/2020	PV200990	01-9010-0-1110-1000-4322-022-356	PBIS REWARDS-TARGET	27.16
011652-01	TAM, HELEN Total					27.16
	TANG, ANNA	04/28/2020	MV200147	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
011652-01	TANG, ANNA Total					350.00
	TECSON, ANTHONY	04/28/2020	MV200165	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
011618-01	TECSON, ANTHONY Total					350.00
	THERAPYTRAVELERS LLC	04/28/2020	PO201517	01-6500-0-5770-1190-5870-090-245	LLCINV-34789	1,344.00
011618-01	THERAPYTRAVELERS LLC	04/08/2020	PO201517	01-6500-0-5770-1190-5899-090-245	LLCINV-35623	1,440.00
011618-01	THERAPYTRAVELERS LLC	04/08/2020	PO201517	01-6500-0-5770-1190-5899-090-245	LLCINV-35204	1,104.00
011618-01	THERAPYTRAVELERS LLC	04/08/2020	PO201517	01-6500-0-5770-1190-5899-090-245	LLCINV-36048	1,440.00
011618-01	THERAPYTRAVELERS LLC	04/08/2020	PO201517	01-6500-0-5770-1190-5899-090-245	LLCINV-36478	864.00
010687-04	THERAPYTRAVELERS LLC Total					6,192.00
	TIAA BANK	04/28/2020	PO201613	01-0000-0-1110-1000-5600-090-722	20226888 APR20	346.96
010687-04	TIAA BANK Total					346.96
	TONGOL, KENNETH	04/28/2020	MV200161	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
008850-02	TONGOL, KENNETH Total					350.00
	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520431	126.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520422	361.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520426	1,021.33
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520429	6,340.41
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520428	1,675.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520421	6,294.90
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520424	84.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520427	5,186.44
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520626	301.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520627	158.75
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520622	904.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520628	361.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520625	496.50
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520623	1,798.00
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520621	6,948.39
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520620	3,066.47
008850-02	TRUMPET BEHAVIORAL HEALTH LLC	04/08/2020	PO201033	01-6500-0-5770-1180-5870-090-230	2520624	7,184.02
008850-02	TRUMPET BEHAVIORAL HEALTH LLC Total					42,307.21
	TSIGLIERIS, MARGIE	04/28/2020	MV200149	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
011619-01	TSIGLIERIS, MARGIE Total					350.00
	TYCO FIRE & SECURITY	04/08/2020	PO200477	01-8150-0-0000-8110-5600-090-741	21276837	1,460.00
011619-01	TYCO FIRE & SECURITY Total					1,460.00
	UNISA, YOLANDA	04/28/2020	MV200146	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
001836-01	UNISA, YOLANDA Total					350.00
	UNITED SITE SERVICES OF CA INC	04/08/2020	PO200354	01-0000-0-0000-8200-5600-090-760	114-9936039	595.68
001836-01	UNITED SITE SERVICES OF CA INC	04/08/2020	PO200354	01-0000-0-0000-8200-5600-090-760	114-9899740	470.25
001836-01	UNITED SITE SERVICES OF CA INC	04/08/2020	PO200354	01-0000-0-0000-8200-5600-090-760	114-9974112	537.57
001836-01	UNITED SITE SERVICES OF CA INC Total					1,603.50

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
	VALLEJO-MEYERS, ANTONIO	04/28/2020	MV200166	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
000184-02	VALLEJO-MEYERS, ANTONIO Total					350.00
	VERITIV OPERATING COMPANY	04/28/2020	PO202157	01-0000-0-0000-0000-9320-000	035-32636020	4,847.21
011258-01	VERITIV OPERATING COMPANY Total					4,847.21
	VERIZON CONNECT NWF INC.	04/21/2020	PO200440	01-8150-0-0000-8110-5813-090-741	OSV000002082670	744.00
	VERIZON CONNECT NWF INC. Total					744.00
	WALSH, LAURA	04/28/2020	MV200183	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	300.00
011304-01	WALSH, LAURA Total					300.00
	WANG, BETTY	04/08/2020	PV200970	01-3410-0-5001-2700-5220-090-337	MILEAGE WCW & TPP FEB20	66.13
	WANG, BETTY Total					66.13
	WARD, MARY	04/28/2020	MV200185	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	360.00
	WARD, MARY Total					360.00
	WEDEKIND, JUDY	04/28/2020	MV200187	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	220.00
011862-01	WEDEKIND, JUDY Total					220.00
	WELLDOM INC	04/08/2020	PO201515	01-6500-0-5770-1180-5870-090-230	1029	135.00
011862-01	WELLDOM INC	04/08/2020	PO201515	01-6500-0-5770-1180-5870-090-230	1028	405.00
001196-01	WELLDOM INC Total					540.00
	WELLS FARGO	04/28/2020	PV201013	01-0000-0-0000-7300-4320-090-729	MAR20 CHARGES	2,160.31
011804-01	WELLS FARGO Total					2,160.31
	WELLS FARGO VENDOR FIN SERV	04/28/2020	PO200263	01-0000-0-1110-1000-5600-090-722	5009951403	164.76
010276-01	WELLS FARGO VENDOR FIN SERV Total					164.76
	WEST COAST SAND & GRAVEL INC	04/21/2020	PO200351	01-0000-0-0000-8200-4320-090-760	229816	2,297.17
011211-01	WEST COAST SAND & GRAVEL INC Total					2,297.17
	WIEBORT, SAMANTHA	04/14/2020	PV201001	01-6500-0-5730-1110-4320-005-205	SUPPLY & SNACKS FOR HILLSIDE	35.05
011211-01	WIEBORT, SAMANTHA	04/14/2020	PV201001	01-6500-0-5730-1110-4322-005-205	SUPPLY & SNACKS FOR HILLSIDE	42.34
	WIEBORT, SAMANTHA Total					77.39
011995-01	WIEBORT, DEBORAH	04/08/2020	PV200963	01-3010-0-1110-1000-5210-007-301	STATE DB WORKSHOP 1/23/20	11.54
	WILBORN, DEBORAH Total					11.54
011227-01	WILDER, CATHERINE	04/08/2020	PV200972	01-6500-0-5750-1190-4320-041-212	TRAINING/LIFE SKILLS-ART PROJ	38.91
009642-01	WILDER, CATHERINE Total					38.91
	WONG, NATALIE	04/14/2020	PV200998	01-9044-0-1110-1000-4320-090-063	LAB SUPPLIES-TARGET & DOLLAR TREE	14.12
011204-01	WONG, NATALIE Total					14.12
	WRITE TOOLS, THE	04/28/2020	PO202175	01-3010-0-1110-1000-5899-014-301	5397	13,700.00
	WRITE TOOLS, THE Total					13,700.00
	WU, TERESA	04/28/2020	MV200142	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
000043-09	WU, TERESA Total					350.00
	XEROX FINANCIAL SERVICES	04/08/2020	PO200312	01-0000-0-0000-7350-5600-090-717	2022743 MAR20	21.59
000043-09	XEROX FINANCIAL SERVICES	04/28/2020	PO200312	01-0000-0-0000-7350-5600-090-717	2065469	21.59
000043-09	XEROX FINANCIAL SERVICES	04/08/2020	PO200322	01-0000-0-0000-7550-5600-090-718	2022744 MAR20	485.25
000043-09	XEROX FINANCIAL SERVICES	04/28/2020	PO200322	01-0000-0-0000-7550-5600-090-718	2065470	485.25
	XEROX FINANCIAL SERVICES Total					1,013.68
011822-01	YACOB, SABRINA	04/14/2020	PV200994	01-6500-0-5770-1190-5813-090-245	ZOOM ACCOUNT MAR20-FEB21	149.90
	YACOB, SABRINA Total					149.90
	YAMBAO, MICHAEL	04/28/2020	MV200181	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
011822-01	YAMBAO, MICHAEL Total					350.00
	YOSHIDA, MICHAEL	04/28/2020	MV200177	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	65.00
	YOSHIDA, MICHAEL Total					65.00
	YOUSEF, IMAD	04/28/2020	MV200164	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	YOUSEF, IMAD Total					350.00

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
	ZARASPE, CECIL	04/28/2020	MV200182	01-9219-0-1215-0000-8699-032-356	DEPOSIT REFUND	350.00
	ZARASPE, CECIL Total					350.00
	Subtotal				Fund 01	2,090,546.20
007362-01	AT&T	04/08/2020	PO200343	11-0000-0-4110-2700-5910-041-480	CUST ID# 34701763 MAR20	40.43
	AT&T Total					40.43
004080-02	ETS - EDUCATIONAL TESTING SVC	04/08/2020	PO200525	11-0000-0-4152-1000-5817-041-152	HS00000000797	420.00
004080-02	ETS - EDUCATIONAL TESTING SVC	04/28/2020	PO200525	11-0000-0-4152-1000-5817-041-152	HS00000000989	386.00
	ETS - EDUCATIONAL TESTING SVC Total					806.00
	Subtotal				Fund 11	846.43
007362-01	AT&T	04/08/2020	PO200343	12-6105-0-8510-2700-5910-045-830	CUST ID# 34701763 MAR20	40.59
	AT&T Total					40.59
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-6105-0-8535-1000-5821-045-835	307-C-013683	283.00
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-6105-0-8535-1000-5821-045-835	37-C-013684	283.00
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-9033-0-8533-1000-5821-045-836	307-C-013683	284.00
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-9033-0-8533-1000-5821-045-836	37-C-013684	284.00
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-9302-0-8510-1000-5821-045-LIFT	307-C-013683	283.00
009015-01	FIRST STUDENT	04/28/2020	PO200073	12-9302-0-8510-1000-5821-045-LIFT	37-C-013684	283.00
	FIRST STUDENT Total					1,700.00
000147-01	HILLYARD INC	04/28/2020	PO200074	12-6105-0-8510-8200-4320-045-830	603818163	251.71
000147-01	HILLYARD INC	04/28/2020	PO200074	12-6105-0-8510-8200-4320-045-830	603612602	251.11
000147-01	HILLYARD INC	04/28/2020	PO200074	12-6105-0-8535-8200-4320-045-835	603818163	251.71
000147-01	HILLYARD INC	04/28/2020	PO200074	12-6105-0-8535-8200-4320-045-835	603612602	251.10
000147-01	HILLYARD INC	04/28/2020	PO200074	12-9010-0-8533-1000-4320-045-833	603818163	251.71
000147-01	HILLYARD INC	04/28/2020	PO200074	12-9010-0-8533-1000-4320-045-833	603612602	251.71
000147-01	HILLYARD INC	04/28/2020	PO200074	12-9302-0-8510-8200-4320-045-LIFT	603818163	251.71
000147-01	HILLYARD INC	04/28/2020	PO200074	12-9302-0-8510-8200-4320-045-LIFT	603612602	251.10
	HILLYARD INC Total					2,011.25
006284-01	LOWE'S BUSINESS ACCOUNT	04/14/2020	PO201750	12-9010-0-8533-1000-4320-045-833	821 3105 900672 1	303.45
006284-01	LOWE'S BUSINESS ACCOUNT	04/14/2020	PO201753	12-9010-0-8533-1000-4420-005-833	821 3105 900672 1	303.45
	LOWE'S BUSINESS ACCOUNT Total					606.90
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202147	12-6105-0-8510-1000-4320-045-830	469063513001	181.81
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202147	12-6105-0-8535-1000-4320-045-835	469063513001	181.78
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202147	12-9010-0-8533-1000-4320-045-833	469063513001	181.78
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202085	12-9302-0-8510-1000-4320-005-LIFT	454366145001	453.70
000122-01	OFFICE DEPOT/BUSINESS SERVICE	04/28/2020	PO202085	12-9302-0-8510-1000-4320-005-LIFT	454374791001	40.43
	OFFICE DEPOT/BUSINESS SERVICE Total					1,039.50
	Subtotal				Fund 12	5,398.24
011110-01	ADVANCED INTEGRATED PEST MGMT	04/21/2020	PO200204	13-5310-0-0000-3700-5807-090-820	1688946	75.00
011110-01	ADVANCED INTEGRATED PEST MGMT	04/21/2020	PO200204	13-5310-0-0000-3700-5807-090-820	1688948	75.00
011110-01	ADVANCED INTEGRATED PEST MGMT	04/28/2020	PO200204	13-5310-0-0000-3700-5807-090-820	1652275	75.00
011110-01	ADVANCED INTEGRATED PEST MGMT	04/28/2020	PO200204	13-5310-0-0000-3700-5807-090-820	1652272	75.00
	ADVANCED INTEGRATED PEST MGMT Total					300.00
005139-01	AMAZON.COM	04/14/2020	PO201432	13-5310-0-0000-3700-4320-090-820	1FKK-H1F7-CVDL	42.78
005139-01	AMAZON.COM	04/14/2020	PO201432	13-5310-0-0000-3700-4320-090-820	1YMC-4WWL-TNW7	42.78
005139-01	AMAZON.COM	04/14/2020	PO201768	13-5310-0-0000-3700-4320-090-820	163N-PWLR-PTV7	206.32
005139-01	AMAZON.COM	04/14/2020	PO201578	13-9010-0-0000-3700-4340-090-820	1RFC-VQD4-941R	32.04
	AMAZON.COM Total					323.92
000087-01	AT&T	04/08/2020	PO200205	13-5310-0-0000-3700-5910-090-820	9391027798 MAR20	36.01
	AT&T Total					36.01

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice	Payment
011179-01	BAY CITIES PRODUCE	04/08/2020	PO200219	13-5310-0-0000-3700-4700-090-820	1401854	901.83
	BAY CITIES PRODUCE Total					901.83
005862-01	CDW GOVERNMENT INC	04/08/2020	PO201920	13-9010-0-0000-3700-4320-090-820	WVH2205	485.39
	CDW GOVERNMENT INC Total					485.39
001251-01	DANIELSEN COMPANY	04/08/2020	PO200255	13-5310-0-0000-3700-4700-090-820	219825	5,890.60
001251-01	DANIELSEN COMPANY	04/08/2020	PO200255	13-5310-0-0000-3700-4700-090-820	222770	2,426.70
001251-01	DANIELSEN COMPANY	04/08/2020	PO200255	13-5310-0-0000-3700-4700-090-820	221172	7,917.20
001251-01	DANIELSEN COMPANY	04/08/2020	PO200255	13-5310-0-0000-3700-4700-090-820	222699	5,210.50
001251-01	DANIELSEN COMPANY	04/28/2020	PO200255	13-5310-0-0000-3700-4700-090-820	225545	2,530.75
	DANIELSEN COMPANY Total					23,975.75
004642-01	EAST BAY RESTAURANT SUPPLY INC	04/28/2020	PO200209	13-5310-0-0000-3700-4340-090-820	SI0843829	435.38
	EAST BAY RESTAURANT SUPPLY INC Total					435.38
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3244077	282.26
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3241235	13,217.77
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3176529	35.92
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3184692	12,707.60
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3113582	34.19
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3198490	2,650.75
004530-01	GOLD STAR FOODS	04/08/2020	PO200210	13-5310-0-0000-3700-4700-090-820	3255288	40.50
	GOLD STAR FOODS Total					28,968.99
000122-02	OFFICE DEPOT/BUSINESS SERVICE	04/21/2020	PO200206	13-5310-0-0000-3700-4320-090-820	450118015001	16.89
000122-02	OFFICE DEPOT/BUSINESS SERVICE	04/21/2020	PO200206	13-5310-0-0000-3700-4320-090-820	451759988001	286.00
000122-02	OFFICE DEPOT/BUSINESS SERVICE	04/21/2020	PO200206	13-5310-0-0000-3700-4320-090-820	450135630001	46.69
	OFFICE DEPOT/BUSINESS SERVICE Total					349.58
009404-01	P & R PAPER SUPPLY CO	04/08/2020	PO200215	13-5310-0-0000-3700-4340-090-820	30311725-00	551.40
009404-01	P & R PAPER SUPPLY CO	04/08/2020	PO200215	13-5310-0-0000-3700-4340-090-820	30310473-00	161.87
009404-01	P & R PAPER SUPPLY CO	04/21/2020	PO200215	13-5310-0-0000-3700-4340-090-820	30312710-00	413.55
	P & R PAPER SUPPLY CO Total					1,126.82
008343-01	PLATINUM PACKAGING GROUP, THE	04/21/2020	PO200647	13-5310-0-0000-3700-4340-090-820	106299	1,654.87
	PLATINUM PACKAGING GROUP, THE Total					1,654.87
009756-01	PRODUCERS DAIRY	04/08/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57029377	399.56
009756-01	PRODUCERS DAIRY	04/08/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57043577	550.89
009756-01	PRODUCERS DAIRY	04/08/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57027496	510.64
009756-01	PRODUCERS DAIRY	04/08/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57028607	900.49
009756-01	PRODUCERS DAIRY	04/28/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57038023	1,699.92
009756-01	PRODUCERS DAIRY	04/28/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57040205	482.31
009756-01	PRODUCERS DAIRY	04/28/2020	PO200217	13-5310-0-0000-3700-4700-090-820	162916	1,377.02
009756-01	PRODUCERS DAIRY	04/28/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57044336	138.48
009756-01	PRODUCERS DAIRY	04/28/2020	PO200217	13-5310-0-0000-3700-4700-090-820	57050970	1,455.08
	PRODUCERS DAIRY Total					7,512.39
011934-01	ROUROT	04/21/2020	PO202130	13-5310-0-0000-3700-4700-090-820	12522	476.16
	ROUROT Total					476.16
007428-01	SPRINT PCS	04/08/2020	PO200601	13-5310-0-0000-3700-5910-090-820	979618816 FEB20 NS	46.10
	SPRINT PCS Total					46.10
010781-01	TOP 10 PRODUCE	04/28/2020	PO200758	13-5310-0-0000-3700-4700-090-820	484	3,620.00
	TOP 10 PRODUCE Total					3,620.00
	Subtotal				Fund 13	70,213.19
008578-01	ARBORTECH TREE CARE INC	04/28/2020	PO201943	14-0000-0-0000-8110-5899-008-741	2244	2,400.00
008578-01	ARBORTECH TREE CARE INC	04/08/2020	PO201944	14-0000-0-0000-8110-5899-014-741	2249	4,000.00

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rts Y Goal Func Obj Sch Mgmt	Invoice	Payment
011387-01	ARBORTECH TREE CARE INC Total					6,400.00
011387-01	BEST CONTRACTING SERVICES INC	04/21/2020	PO200340	14-0000-0-0000-8500-6200-014-748	12474	11,997.00
011387-01	BEST CONTRACTING SERVICES INC	04/21/2020	PO200340	14-0000-0-0000-8500-6200-021-748	12474	72,406.15
011387-01	BEST CONTRACTING SERVICES INC	04/21/2020	PO200340	14-0000-0-0000-8500-6200-025-748	12474	7,800.85
	BEST CONTRACTING SERVICES INC Total					92,204.00
	Subtotal				Fund 14	98,604.00
004461-02	DANNIS WOLIVER KELLEY	04/28/2020	PO200622	21-0000-0-0000-8200-5899-098-902	MATTER# 010317	43,548.90
	DANNIS WOLIVER KELLEY Total					43,548.90
	Subtotal				Fund 21	43,548.90
011917-01	AGBAYANI CONSTRUCTION	04/08/2020	PO201611	40-9010-0-0000-8500-6270-032-960	PAY APP 4 ECHS SOFTBALL	137,037.50
011917-01	AGBAYANI CONSTRUCTION	04/28/2020	PO201611	40-9010-0-0000-8500-6270-032-960	PAY APP # 5 ECHS	181,165.00
	AGBAYANI CONSTRUCTION Total					318,202.50
006772-02	CALLAHAN, DAVID R.	04/28/2020	PO200580	40-9010-0-0000-8500-6285-008-981	231	2,300.00
006772-02	CALLAHAN, DAVID R.	04/28/2020	PO201207	40-9010-0-0000-8500-6285-032-960	254	5,400.00
006772-02	CALLAHAN, DAVID R.	04/28/2020	PO201207	40-9010-0-0000-8500-6285-033-960	240	4,800.00
006772-02	CALLAHAN, DAVID R.	04/28/2020	PO201207	40-9010-0-0000-8500-6285-033-960	250	4,800.00
	CALLAHAN, DAVID R. Total					17,300.00
011801-01	CUMMING CONSTRUCTION	04/21/2020	PO200137	40-9010-0-0000-8500-6270-008-981	83934	3,943.75
011801-01	CUMMING CONSTRUCTION	04/21/2020	PO200137	40-9010-0-0000-8500-6272-002-960	83934	3,943.75
011801-01	CUMMING CONSTRUCTION	04/21/2020	PO200137	40-9010-0-0000-8500-6272-032-960	83934	3,943.75
011801-01	CUMMING CONSTRUCTION	04/21/2020	PO200137	40-9010-0-0000-8500-6272-033-960	83934	3,943.75
	CUMMING CONSTRUCTION Total					15,775.00
011472-01	CWS CONSTRUCTION GROUP INC.	04/28/2020	PO200138	40-9010-0-0000-8500-6270-008-981	PAY APP 8 MARTIN	618,652.35
	CWS CONSTRUCTION GROUP INC. Total					618,652.35
009322-01	HIBSER YAMAUCHI ARCHITECTS INC	04/21/2020	PO200577	40-9010-0-0000-8500-6210-008-981	4539.010-38	10,982.40
	HIBSER YAMAUCHI ARCHITECTS INC Total					10,982.40
009930-01	NINYO & MOORE GEOTECHNICAL AND	04/08/2020	PO201642	40-9010-0-0000-8500-6285-032-960	237256	1,569.00
009930-01	NINYO & MOORE GEOTECHNICAL AND	04/08/2020	PO201643	40-9010-0-0000-8500-6285-033-960	237257	2,541.00
009930-01	NINYO & MOORE GEOTECHNICAL AND	04/08/2020	PO201643	40-9010-0-0000-8500-6285-033-960	237258	2,489.50
	NINYO & MOORE GEOTECHNICAL AND Total					6,599.50
010663-01	SAVIDGE, WILLIAM	04/14/2020	PO200581	40-9010-0-0000-8500-6272-002-960	MAR20 SVCS	587.60
010663-01	SAVIDGE, WILLIAM	04/14/2020	PO200581	40-9010-0-0000-8500-6272-008-981	MAR20 SVCS	587.60
010663-01	SAVIDGE, WILLIAM	04/14/2020	PO200581	40-9010-0-0000-8500-6272-032-960	MAR20 SVCS	587.60
010663-01	SAVIDGE, WILLIAM	04/14/2020	PO200581	40-9010-0-0000-8500-6272-033-960	MAR20 SVCS	587.60
	SAVIDGE, WILLIAM Total					2,350.40
011823-01	SPRIG ELECTRIC CO	04/28/2020	PO202102	40-9010-0-0000-8500-5899-090-953	6601-05	1,274.26
011823-01	SPRIG ELECTRIC CO	04/28/2020	PO201976	40-9010-0-0000-8500-6270-090-953	6601-06	2,047.75
	SPRIG ELECTRIC CO Total					3,322.01
011288-01	SUAREZ & MUNOZ CONSTRUCTION	04/08/2020	PO201189	40-9010-0-0000-8500-6270-033-960	APP # 6 SSFHS FIELD	489,805.93
	SUAREZ & MUNOZ CONSTRUCTION Total					489,805.93
009908-01	SUDDATH COMPANIES,THE	04/28/2020	PO200571	40-9010-0-0000-8500-6275-008-981	63221	9,998.81
	SUDDATH COMPANIES,THE Total					9,998.81
011195-01	VERDE DESIGN	04/28/2020	PO200578	40-9010-0-0000-8500-6210-032-960	13-1818800	8,500.00
011195-01	VERDE DESIGN	04/28/2020	PO200566	40-9010-0-0000-8500-6210-033-960	24-1721200	8,650.00
011195-01	VERDE DESIGN	04/28/2020	PO200567	40-9010-0-0000-8500-6210-033-960	1-1818702	6,050.00
011195-01	VERDE DESIGN	04/28/2020	PO200567	40-9010-0-0000-8500-6210-033-960	15-1818700	2,330.00
	VERDE DESIGN Total					25,530.00

Vendor Number	Vendor Name	Effective Date	Reference	Fu Rs	Y Goal Func Obj	Sch Mgmt	Invoice	Payment
000249-02	VIRCO INC	04/28/2020	PO200568	40-9010-0-0000-8500-6410-008-981			91913333	23,757.76
	VIRCO INC Total							23,757.76
	Subtotal						Fund 40	1,542,276.66
	Grand Total							3,851,433.62

	TOTAL WARRANTS BY FUND							
01	GENERAL FUND						\$	2,090,546.20
11	ADULT EDUCATION FUND						\$	846.43
12	CHILD DEVELOPMENT FUND						\$	5,398.24
13	NUTRITION SERVICES FUND						\$	70,213.19
14	DEFERRED MAINTENANCE						\$	98,604.00
21	BUILDING (BOND)						\$	43,548.90
25	CAPITAL FACILITIES						\$	-
40	SPECIAL RESERVE						\$	1,542,276.66
73	FOUNDATION TRUST FUND						\$	-
	TOTAL WARRANT REGISTER						\$	3,851,433.62

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Cash Receipts Summary - April 1 - 30, 2020

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of April 1 - 30, 2020. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of April 1 - 30, 2020.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

BDX110
#J3164

APRIL 2020 CASH RECEIPT REPORT
40 South San Francisco Unified SD

5/13/2020

SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

PAGE 1

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		YEAR TO DATE	%	PENDING/UNENCUMBERED		BALANCE	%
		CURRENT				ENCUMBERED			
8011 REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	2,752,433.00	81.9		0	604,193.00	18	
8012 EPA ENTITLEMENT	1,638,206.00	0	1,224,202.00	74.7		0	414,004.00	25.2	
8021 HOMEOWNERS' EXEMPTION	339,892.00	0	170,481.46	50.1		0	169,410.54	49.8	
8041 SECURED ROLLS TAX	69,699,109.00	17,790,244.30	62,845,992.57	90.1		0	6,853,116.43	9.8	
8042 UNSECURED ROLL TAXES	1,617,839.00	0	1,518,893.65	93.8		0	98,945.35	6.1	
8043 PRIOR YEARS' TAXES	46,514.00	0	310,613.98	100		0	-264,099.98	0	
8044 SUPPLEMENTAL TAXES	0	0.92	1.66	100		0	-1.66	0	
8047 COMM REDEVELOPMENT FUNDS	24,104,065.00	0	15,030,727.06	62.3		0	9,073,337.94	37.6	
8091 REVENUE LIMIT TRANSFERS	-4,503,643.00	0	0	100		0	-4,503,643.00	0	
8097 PROPERTY TAXES TRANSFERS	4,171,824.00	1,918,303.15	4,331,985.88	100		0	-160,161.88	0	
8181 SP ED ENTITL PER UDC	1,492,661.00	0	-30,402.02	0		0	1,523,063.02	100	
8182 SP ED DISCRETIONARY GRANTS	47,431.00	0	7,648.73	16.1		0	39,782.27	83.8	
8285 INTAGENCY CONTR BETW LEAS	147,438.00	0	44,642.32	30.2		0	102,795.68	69.7	
8290 ALL OTHER FEDERAL REVENUE	2,556,366.00	379,794.22	2,187,696.00	85.5		0	368,670.00	14.4	
8550 MANDATED COST REIMBURSE	338,847.00	0	338,847.00	100		0	0	0	
8560 STATE LOTTERY REVENUE	1,725,916.00	0	830,841.94	48.1		0	895,074.06	51.8	
8590 ALL OTHER STATE REVENUES	5,702,211.00	565,034.00	999,436.56	17.5		0	4,702,774.44	82.4	
8625 COM REDEVELOPMENT FUND NOT SUBJ	1,427,297.00	0	962,628.42	67.4		0	464,668.58	32.5	
8631 SALE OF EQUIP & SUPPLIES	0	0	17,769.50	100		0	-17,769.50	0	
8650 LEASES AND RENTALS	900,746.00	134,387.89	659,805.07	73.2		0	240,940.93	26.7	
8660 INTEREST	495,574.00	185,202.99	414,548.37	83.6		0	81,025.63	16.3	
8699 ALL OTHER LOCAL REVENUE	2,792,400.00	-12,514.32	2,705,416.31	96.8		0	86,983.69	3.1	
8710 TUITION	76,500.00	0	0	0		0	76,500.00	100	
8919 OTH AUTH INTRFND XFERS IN	13,301.00	0	0	0		0	13,301.00	100	
TOTAL: 8000	118,187,120.00	21,262,550.15	97,324,209.46	82.3		0	20,862,910.54	17.6	

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APRIL 2020 CASH RECEIPT REPORT
40 South San Francisco Unified SD

SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 11 ADULT EDUCATION FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		YEAR TO DATE		PENDING/UNENCUMBERED		PENDING/UNENCUMBERED	
		CURRENT			%	ENCUMBERED	BALANCE		%
8091 REVENUE LIMIT TRANSFERS	160,699.00	0	0	0	0	0	160,699.00	0	100
8290 ALL OTHER FEDERAL REVENUE	163,280.00	45,353.00	64,306.00	39.3	39.3	0	98,974.00	0	60.6
8590 ALL OTHER STATE REVENUES	1,103,432.00	283,008.00	943,354.00	85.4	85.4	0	160,078.00	0	14.5
8631 SALE OF EQUIP & SUPPLIES	400	0	270	67.5	67.5	0	130	0	32.5
8660 INTEREST	38,295.00	6,971.50	21,859.99	57	57	0	16,435.01	0	42.9
8671 ADULT EDUCATION FEES	45,438.00	0	39,138.00	86.1	86.1	0	6,300.00	0	13.8
TOTAL: 8000	1,511,544.00	335,332.50	1,068,927.99	70.7	70.7	0	442,616.01	0	29.2

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#J3164

APRIL 2020 CASH RECEIPT REPORT
40 South San Francisco Unified SD

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
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Fund: 12 CHILD DEVELOPMENT FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDING/UNENCUMBERED		%
		CURRENT	YEAR TO DATE	ENCUMBERED	BALANCE	
8290 ALL OTHER FEDERAL REVENUE	170,835.00	26,446.00	113,262.00	0	57,573.00	33.7
8590 ALL OTHER STATE REVENUES	995,693.00	290,928.62	1,304,316.62	0	-308,623.62	0
8660 INTEREST	39,000.00	5,231.06	15,525.75	0	23,474.25	60.1
8673 CHILDREN'S CENTERS FEES	12,000.00	1,216.00	16,961.00	0	-4,961.00	0
8689 ALL OTHER FEES & CONTRACTS	582,943.73	35,926.74	497,275.01	0	85,668.72	14.6
8699 ALL OTHER LOCAL REVENUE	1,459,063.00	41,044.86	1,214,486.78	0	244,576.22	16.7
TOTAL: 8000	3,259,534.73	400,793.28	3,161,827.16	0	97,707.57	2.9

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
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Fund: 13

CAFETERIA FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDING/UNENCUMBERED		BALANCE	%
		CURRENT	YEAR TO DATE	ENCUMBERED			
8222 FED.REIMB.-BREAKFAST	229,322.00	30,215.96	135,270.91	0	0	94,051.09	41
8223 FED.REIMB.-LUNCH	1,355,346.00	125,146.66	470,203.69	0	0	885,142.31	65.3
8227 FED.REIMB.-CHILD CARE	98,576.00	10,619.13	25,721.92	0	0	72,854.08	73.9
8521 STATE REIMB.-BREAKFAST	26,164.00	3,285.59	14,594.64	0	0	11,569.36	44.2
8522 STATE REIMB.-LUNCH	89,028.00	8,258.48	30,813.10	0	0	58,214.90	65.3
8523 STATE REIMB.-CHILD CARE	3,738.00	388.99	14,589.89	0	0	-10,851.89	0
8634 FOOD SERVICES SALES	246,735.00	0	117,106.16	0	0	129,628.84	52.5
8635 STUDENT BREAKFASTS	24,667.00	0	34,261.40	0	0	-9,594.40	0
8637 STUDENT LUNCHES	600,000.00	0	385,833.51	0	0	214,166.49	35.6
8638 ADULT LUNCHES	1,600.00	0	1,281.97	0	0	318.03	19.8
8660 INTEREST	17,000.00	-1,624.68	-2,446.93	0	0	19,446.93	100
8699 ALL OTHER LOCAL REVENUE	32,350.00	0	0	0	0	32,350.00	100
TOTAL: 8000	2,724,526.00	176,290.13	1,227,230.26	0	0	1,497,295.74	54.9

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SAN MATEO COUNTY OFFICE OF EDUCATION

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Fund: 14 DEFERRED MAINTENANCE FUND

=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	ENCUMBERED	PENED/UNENCUMBERED ENCUMBERED	BALANCE	%	=====	=====	=====	=====
8091 REVENUE LIMIT TRANSFERS	4,342,944.00	0	0	0	0	0	4,342,944.00	100				
8660 INTEREST	220,309.00	37,391.71	128,057.42	58.1		0	92,251.58	41.8				
TOTAL: 8000	4,563,253.00	37,391.71	128,057.42	2.8		0	4,435,195.58	97.1				

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
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Fund: 17 SP RESRV FD(OT CPTL OTLY PRO)

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDED/UNENCUMBERED		%
		CURRENT	YEAR TO DATE	ENCUMBERED	BALANCE	
8660 INTEREST	336,880.00	71,392.98	231,127.43	0	105,752.57	31.3
TOTAL: 8000	336,880.00	71,392.98	231,127.43	0	105,752.57	31.3

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 21 BUILDING FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDED/UNENCUMBERED		%
		CURRENT	YEAR TO DATE	ENCUMBERED	BALANCE	
8660 INTEREST	139,500.00	27,032.07	90,794.40	0	48,705.60	34.9
TOTAL: 8000	139,500.00	27,032.07	90,794.40	0	48,705.60	34.9

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Fund: 25 CAPITAL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDED/UNENCUMBERED		BALANCE	%
		CURRENT	YEAR TO DATE	ENCUMBERED			
8660 INTEREST	65,808.00	19,934.22	59,758.75	0		6,049.25	9.1
8681 MITIGATION/DEVELOPER FEES	700,000.00	2,111.03	976,148.96	0		-276,148.96	0
TOTAL: 8000	765,808.00	22,045.25	1,035,907.71	0		-270,099.71	0

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#13164

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 30 ST SCH BLDG L/P FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDING/UNENCUMBERED ENCUMBERED	BALANCE	%
8660 INTEREST	0	0	0.03	100	0	-0.03	0
TOTAL: 8000	0	0	0.03	100	0	-0.03	0

BDX110
#J3164

APRIL 2020 CASH RECEIPT REPORT
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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 35 CO SCHOOL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		PENDED/UNENCUMBERED		BALANCE	
		CURRENT	YEAR TO DATE	ENCUMBERED	%		%
8660 INTEREST	0	0.22	1.84	0	100	-1.84	0
TOTAL: 8000	0	0.22	1.84	0	100	-1.84	0

BDX110
#13164

APRIL 2020 CASH RECEIPT REPORT
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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 40 SPECIAL RESERVE FUND CAP

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	ENCUMBERED	PENDED/UNENCUMBERED BALANCE	%
8660 INTEREST	329,113.00	40,728.60	181,183.66	55	0	147,929.34	44.9
8699 ALL OTHER LOCAL REVENUE	1,000,000.00	0	0	0	0	1,000,000.00	100
8912 BTW GENERAL & SP RESERVE	1,427,297.00	0	0	0	0	1,427,297.00	100
TOTAL: 8000	2,756,410.00	40,728.60	181,183.66	6.5	0	2,575,226.34	93.4

BDX110
#J3164

APRIL 2020 CASH RECEIPT REPORT
40 South San Francisco Unified SD

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SAN MATEO COUNTY OFFICE OF EDUCATION

BUDGET SUMMARY REPORT
4/1/2020 TO 4/30/2020

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Fund: 73 FOUNDATION TRUST FUND

=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	ENCUMBERED	PENED/UNENCUMBERED BALANCE	%		
=====	=====	=====	=====	=====	=====	=====	=====		
8660 INTEREST	9,480.00	2,178.25	7,072.48	74.6		0	25.3		
TOTAL: 8000	9,480.00	2,178.25	7,072.48	74.6		0	25.3		

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of May 2020.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school sites that have been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

**TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT –
ACCEPTANCE OF GIFTS FOR MAY 2020.**

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

\$1000.00 from CarMax Foundation to Monte Verde Elementary School for the purpose of school use, under the Principal's discretion.

\$1000.00 from Silicon Valley Community Foundation to Martin Elementary School for the general support of the school.

\$100.00 from Your Cause LLC, Trustee for Wells Fargo Community Support Campaign to South San Francisco High School for the purpose of academic excellence.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Professional Services Agreement

BACKGROUND:

The following Professional Service Agreement is being submitted for approval:

District Office – Business Services

\$3,840 School Services of California, Inc. – Annual agreement to obtain assistance from professionally and specially trained consultants regarding issues of school finance, legislation, school budgeting, and general fiscal issues. Services to commence July 1, 2020 through June 30, 2021.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: May 28, 2020

RE: COVID-19 and Distance Learning Updates

BACKGROUND

The Superintendent and Cabinet will share updates related to COVID-19 and steps taken to support distance learning in SSFUSD.

FISCAL IMPLICATIONS:

None

RECOMMENDATION

For Information and Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Governor's 2020-21 May Revision Update

BACKGROUND:

On Thursday, May 14, 2020, Governor Newsom released the May Revision to his 2020-21 January budget proposal. This is the final statutory opportunity for the Governor to update his economic projections prior to the enactment of the State Budget in June. Factors such as tax revenues, population growth, and competing state priorities are all detailed in the Governor's May Revision.

The May Revision proposals bear no resemblances to the Governor's January State Budget, when the Administration anticipated a \$5.6 billion surplus in a \$222 billion spending plan. The state and the world were crippled by the coronavirus pandemic, which resulted in a COVID-19 recession. This translates to huge cuts to state programs, schools districts and community colleges.

The Governor's revised State Budget proposes a multi-year effort to address the state's budget shortfall through a combination of effects. He is canceling planned program expansions and new programs that were proposed in the January Budget proposal, making programmatic reductions across almost all governmental programs, and deferring payments, such as school districts and community colleges apportionments. Governor Newsom is also drawing down reserves from the State Budget Stabilization Account over the next three years and using up all the funds in the public education's Rainy Day Fund immediately.

Recognizing the tremendous challenges Local Educational Agencies (LEAs) face, the May Revision also includes some fiscal and programmatic flexibilities to support them through this difficult time.

Staff will be attending virtual workshops to gather more detailed information to share with the Board.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: May 28, 2020

RE: Approval of Resolution #20-43 Affirming Support of AB2016 California Ethnic Studies Model Curriculum Draft

BACKGROUND

Ethnic studies is the critical and interdisciplinary study of race, ethnicity, and indigeneity with a focus on the experiences and perspectives of people of color in the United States. Since the 1960s, scholars have analyzed the ways in which race and ethnicity continue to be powerful social, cultural, and political forces impacting access to opportunities. We applaud the efforts in place to ensure the curriculum for Ethnic Studies Model Curriculum includes fair representation of marginalized groups and those who are facing increasing discrimination in the current global climate. AB2016 California Ethnic Studies Model Curriculum Draft is a step in the right direction and in alignment with our district's mission and core values of celebrating diversity, commitment to inclusion, and ensuring equity.

FISCAL IMPLICATIONS:

None

RECOMMENDATION

It is recommended that the South San Francisco Unified School District Board of Trustees adopt Resolution #20-43 Affirming Support of AB2016 California Ethnic Studies Model Curriculum Draft.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Resolution #20-43
AFFIRMING SUPPORT OF AB 2016
CALIFORNIA ETHNIC STUDIES MODEL CURRICULUM DRAFT

***WHEREAS, South San Francisco Unified School District** students take Comparative Cultures and Geography in ninth grade and have the opportunity to participate in the Afrocentric Program, and/or Heritage Speakers Spanish program, both including intensive cultural and empowering experiences; and*

***WHEREAS,** students from a variety of ethnic and racial backgrounds make up approximately 90% percent of the student population in **South San Francisco Unified School District**; and*

***WHEREAS, South San Francisco Unified School District** has a commitment to diversity, inclusion and equity; and*

***WHEREAS,** research indicates that Ethnic Studies curriculum in high schools has demonstrated an increase in GPA across disciplines, high school graduation rates, college-going rates, and a sense of belonging; and*

***WHEREAS,** findings show that Ethnic Studies curriculum helps to narrow the achievement gap and the opportunity gap for students of color as well as benefits white students; and*

***WHEREAS,** Ethnic Studies enhances equity in the school curriculum; and*

***WHEREAS,** California Education Code Section 51204.5 prescribes the inclusion of the legacies of ethnic and cultural groups who have contributed to the history, economic, political, and social development of California and the United States, with particular emphasis on portraying the role of these groups in contemporary society; and*

***WHEREAS,** CA AB2016 Ethnic Studies Model Curriculum (ESMC) is currently in process at the California Department of Education (CDE); and*

***WHEREAS,** the current CA AB2016 ESMC draft has vast support from communities of color and intergenerational recognized Ethnic Studies educators and leaders across California and beyond, and*

***WHEREAS,** California has one of the largest and most diverse student populations in the nation with 77% identified as students of color; now*

***THEREFORE, BE IT RESOLVED** that the **South San Francisco Unified School District** affirms support of the California Ethnic Studies Model Curriculum Draft.*

BE IT FURTHER RESOLVED that the **South San Francisco Unified School District** affirms support for Pacific Islander Studies, Arab American Studies, Central American Studies, and West Asian American Studies and their continued inclusion in the ESMC curriculum.

BE IT FURTHER RESOLVED that the **South San Francisco Unified School District** affirms support for the Ethnic Studies Model Curriculum maintaining its framing and language of the discipline, with additional scaffolding as necessary to be inclusive and supportive of multiple users.

BE IT FURTHER RESOLVED that we support the work of the Save CA Ethnic Studies Coalition in bringing together the experts to address any issues.

REGULARLY PASSED AND ADOPTED this 28th day of May 2020.

AYES in Favor of Said Resolution

ATTEST:

Secretary/Clerk of the Board

Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: May 28, 2020

RE: Approval of Assistant Principal of Alternative Education Position

BACKGROUND:

Currently the Administrator for Alternative Education supervises all of the alternative education programs. These programs include South San Francisco Adult Education, Baden High School, Community Day School, Therapeutic Day School, Adult Transition Program, Satellite programming at Community Learning Center, and interacts with the Gatepath staff. Baden High School attendance has grown since Mr. Redmond became principal there. Over the past two years, Principal Redmond working to expand the Career Technical Education program for the Adult School which has added to the amount of responsibility and tasks needed to be successful in all programs overseen.

The federal WIOA Title II grant requires adult schools to implement career pathways leading to certification and provide workforce training leading into these pathways in the ESL classes. Our state California Adult Education Program funding also requires adult schools to provide clear pathways for adults into career pathways through our partnership with the San Mateo Community College District. In order to plan, implement, and evaluate quality CTE programs, Principal Redmond is required to conduct outreach meetings with education and CTE training partners, explore marketing strategies, and research successful programs in other adult schools. Also due to our Adult School funding we have been required to enhance our English Second Language programming and High School diploma program. This increased workload has made it almost impossible to focus on any one area of the responsibilities required by a single administrator.

We are one of two school districts, out of five, that combines the Continuation Principal and the Adult School administrator. The other Adult school programs on the Peninsula include Jefferson, San Mateo, Sequoia (Redwood City) and La

Costa (Half Moon Bay) Adult Schools. Sequoia and La Costa have an Assistant Principal that supports the Adult School Principal.

FISCAL IMPLICATIONS:

There are no expected additional costs as Principal Redmond is redirecting funds from Adult Education and no general funds will be needed.

RECOMMENDATION:

Staff recommends the approval of the new position of Assistant Principal of Alternative Education to support South San Francisco Unified School District and Principal Redmond with the various programs he oversees.

CLASS TITLE: ASSISTANT PRINCIPAL OF ALTERNATIVE EDUCATION

BASIC FUNCTION: Under the direction of the Alternative Education Administrator, assist in directing the instructional operations, activities and programs of Alternative Education; assist in coordinating and directing communications, personnel, information, curriculum implementation, and student discipline and assessment functions to meet programming needs and assure smooth and efficient school activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES: Assist in planning, organizing, and monitoring the instructional operations, activities and programs of Alternative Education; assist in maintaining related timelines and priorities; assist in monitoring the day-to-day activities of school or program sites; assist in assuring related activities comply with established standards, requirements, laws, codes, regulations, policies and procedures.

Assist in coordinating and directing communications, personnel, information, curriculum implementation, and student discipline and assessment functions to meet Alternative Education needs and assure smooth and efficient school activities; support assigned supervisor in the development and implementation of programs, projects, services, plans, strategies, goals and objectives.

Supervise and evaluate the performance of assigned personnel; assist in selection process for new employees and recommendations for transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and schedules, and review work to assure compliance with established standards, requirements and procedures; assure employee understanding of established requirements.

Assist in coordinating communications and information between teachers, administrators, staff, parents, outside organizations and the public to meet the needs of students and assure smooth and efficient school operations and activities; receive, evaluate and resolve student, parental, and staff issues, conflicts and complaints related to assigned schools.

Implement instructional programs and activities to assure compliance with established curriculum requirements; assist in directing activities to enhance faculty and staff understanding of educational practices, instructional material guidelines and requirements, curriculum standards and instructional strategies.

Assist in monitoring and evaluating special education or alternative education programs, policies and procedures for educational effectiveness and operational efficiency; assist in developing, implementing and modifying programs, policies and procedures to enhance the educational effectiveness and operational efficiency of school operations and activities. Coordinate enrollment of new students.

Assist in assuring adequate instructional facilities and resources to meet student needs; monitor student attendance and school site rosters to identify attendance problems and assure instructional

program and facility capacity to meet student enrollment demands; arrange for facilities maintenance and repairs as needed.

Under direction of Alternative Education Administrator, prepare and maintain records and reports related to students, attendance, plans, programs, discipline and activities; assist in directing the preparation of notices, handbooks and other informational materials.

At the direction of the assigned supervisor, communicate with administrators, personnel and outside organizations to exchange information, coordinate activities and programs and resolve issues or concerns; refer students and families to community resources and other outside agencies.

Operate office equipment including a computer and software; drive a vehicle to conduct work.

Attend and conduct meetings; coordinate, arrange and attend parent-teacher conferences and assure resolution of related issues and conflicts; attend and participate in boards and teams, committees and commissions.

Assist in planning, organizing, controlling and directing operations and activities involved in the development, implementation and maintenance of Individualized Education Plans (IEPs); coordinate classroom support, assessment and intervention services to meet the needs of identified students with special needs; facilitate and attend IEP meetings; coordinate response to crisis and other emergency situations.

Direct and participate in activities related to the discipline of students according to established policies, requirements and procedures; research and prepare materials for School Attendance Review Board (SARB) hearings; attend SARB hearings as directed by supervisor; attend conferences, drug courts and other events related to student discipline; and implement or provide recommendations concerning disciplinary actions.

Coordinate and conduct enrollment and orientation sessions for new students; assure student understanding of program standards, requirements, practices, policies and procedures; serve as a liaison with school districts referring students to court and community schools and special education programs, and coordinate related transfer and enrollment functions. Participate on Student Programs/Services Leadership Team meetings.

OTHER DUTIES

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF: Planning, organization and direction of the instructional operations, and activities of assigned Alternative Education programs. Applicable sections of the State Education Code including special education regulations and requirements. Curriculum standards, interpretation and application in schools and programs. Local, State and federal standards and requirements governing schools. County Office policies and procedures concerning student discipline. Instructional techniques and strategies related to schools and programs. Comprehensive organization, activities, goals and objectives of court and community schools. Principles, practices and procedures involved

in the development and implementation of school programs, projects, services, plans, strategies, goals and objectives. Problems and concerns of students with special needs, including mental health, drug/alcohol and legal concerns. Policies and objectives of assigned programs and activities. Oral and written communication skills. Principles and practices of administration, supervision and training. Applicable laws, codes, regulations, policies and procedures. Interpersonal skills using tact, patience and courtesy. Operation of a computer and assigned software.

Public relations techniques.

ABILITY TO: Plan, organize, control and direct the instructional operations, activities and programs of assigned Alternative Education programs. Coordinate and direct communications, personnel, information, curriculum implementation, and student discipline and assessment functions to meet needs and assure smooth and efficient school activities. Supervise and evaluate the performance of assigned personnel. Oversee the development and implementation of school programs, projects, services, plans, strategies, goals and objectives. Receive, evaluate and resolve parental, administrative and staff issues, conflicts and complaints related to schools. Develop rapport and relationships with parents and community members in the best interests of students in AE programs. Administer and monitor school instructional programs and activities to assure compliance with established curriculum standards and requirements. Attend various meetings with partner agencies. Communicate effectively both orally and in writing. Interpret, apply and explain rules, regulations, policies and procedures. Establish and maintain cooperative and effective working relationships with others. Operate a computer and assigned office equipment. Analyze situations accurately and adopt an effective course of action. Meet schedules and time lines. Work independently with little direction. Plan and organize work. Oversee and participate in the preparation and maintenance of various reports, records and files related to assigned activities.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: master's degree in education or related field and five years teaching experience.

LICENSES AND OTHER REQUIREMENTS:

California Teaching Credential.

California Administrative Credential.

Work involves supervision of events and programs which may occur in the evening and/or on weekends.

Valid California driver's license and proof of current California auto liability insurance at time of appointment, and throughout employment in this classification.

Personal automobile for job-related travel.

WORKING CONDITIONS:

ENVIRONMENT:

Office and classroom environments.

Frequent interruptions.

Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Hearing and speaking to exchange information and make presentations.

Seeing to monitor students and read a variety of materials.

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching.

HAZARDS: Contact with aggressive student behavior and frustrated/dissatisfied adults.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: May 28, 2020

RE: Approval of Alternative Intervention and Restorative Practices Coordinator

BACKGROUND:

Our district was identified by the state of California of having a disproportionate number of our students suspended in the previous years. Last year research and presented to the Board of Trustees on June 13, 2019 our plan to beginning an alternate to suspension program (ATS). With approval, we were able to move forward in our implementation. We were able to launch our ATS program in January 2020. Part of the implementation plan was for SSFUSD to provide an administrator to coordinate and oversee the ATS program as well as oversee the alternative to expulsion program, Saturday School, restorative interventions programs, and coordination with schools, families, and district. We are requesting to add an Alternative Intervention and Restorative Practices Coordinator.

FISCAL IMPLICATIONS:

This position will be placed on the salary schedule as a coordinator working 199 days and be paid by the general fund.

RECOMMENDATION:

Staff recommends the approval of the new position of Alternative Intervention and Restorative Practices Coordinator to support South San Francisco Unified School District with our alternative programs, restorative interventions, and coordination between schools, Director Sebers, families, and additional services.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

CLASS TITLE: Alternative Interventions and Restorative Practices Coordinator

BASIC FUNCTION:

Under the direction of the Director of Student Services and Assistant Superintendent of Human Resources, the Alternative Interventions and Restorative Practices Coordinator is responsible for maintaining, developing, and implementing proactive and responsive interventions and restorative practices in order to foster a safe, supportive and positive school culture.

As an administrator in the South San Francisco Unified School District, the Alternative Interventions and Restorative Practices Coordinator will ensure alignment to the District's mission and vision, while supporting our school communities in reflecting on the guiding principles and core values. In addition, this person will coordinate district and site programs, develop systems that promote positive school culture, support students with meaningful interventions, collaborate with staff regarding the District's restorative practices, and gather relevant data to monitor the efficacy of our intervention programs.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Plan, organize, coordinate, and participate in programs and activities related to student discipline and attendance interventions, restorative practices/strategies, and character education alternatives.

Coordinate and manage the District's Alternative to Suspension (ATS) Program.

Coordinate and manage the District's Alternative to Expulsion (ATE) Program.

Coordinate and manage the District's Saturday School Program.

Plan, organize, implement, and manage an after-school District Community Service/Campus Beautification Program.

Conduct regular assessments and surveys of the District's restorative intervention programs.

Gather, analyze, and maintain relevant data pertaining to student participation, success, achievement, and other indicators pertaining to the impact of our programs upon student participants.

Plan, organize, coordinate, and facilitate parent education programs and activities.

Serve on discipline, expulsion, and appeal panels as assigned.

Monitor student activity on campuses when students are attending the District's restorative intervention programs.

Establish, coordinate and maintain communication with community and parent groups; attend and conduct a variety of meetings and events as assigned; develop correspondence to promote parent/community involvement.

Assist the ATS Program facilitator with the development and implementation of program curriculum as needed.

Participate in ATS, Saturday School, and/or community service classroom/campus visitations and observations; provide recommendations and suggestions as appropriate.

Communicate with site administrators and guidance counselors regarding student cases as needed and as relevant to the health, welfare, and educational interest of students participating in the District's restorative intervention programs.

Assure the health, safety and welfare of students.

Operate a computer and other office equipment as assigned.

Prepare and maintain a variety of District, County, State and federally-mandated records and reports regarding student attendance, discipline, cumulative records and academic achievement.

OTHER DUTIES:

Attend and present information as needed at Board of Trustees meetings.

Attend and present information as needed at District leadership meetings (including but not limited to monthly Comprehensive Administrative Team, Operational Team, and Assistant Principals meetings)

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles, practices and methods of school counseling and guidance.

Principles of administration and management.

Middle and High school curriculum and District requirements.

Principles and practices of adolescent development, motivation and learning.

Laws pertaining to minors and juvenile probation procedures.

State and District attendance accounting, reporting and requirements.

Approved methods and types of disciplinary action.

Health and safety regulations applicable to school campuses.

Correct English usage, grammar, spelling, punctuation and vocabulary.

District organization, operations, policies and objectives.

Oral and written communication skills.

Applicable sections of the State Education Code and other applicable laws.

Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

Perform administrative and educational leadership functions.

Develop and implement a variety of plans and programs to improve student behavior and attendance.

Supervise and attend program activities that may occur in the evening and/or on weekends.

Organize and conduct activities involving parents and community members, including multi-day alternative discipline programs.

Communicate effectively with parents, teachers, authorities and others regarding attendance and discipline problems.

Prepare and maintain relevant data, mandated reports, confidential records, and complex files.

Supervise and coordinate multiple intervention programs simultaneously.

Work cooperatively with others.

Establish and maintain cooperative and effective working relationships with others.

Analyze situations accurately and adopt an effective course of action.

Meet schedules and time lines.

Plan and organize work.

Communicate effectively both orally and in writing.

Read, interpret and follow rules, regulations, policies and procedures.

Complete work with many interruptions.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: master's degree and four years of classroom teaching experience at the secondary level.

LICENSES AND OTHER REQUIREMENTS:

California Teaching Credential.

California Administrative Credential.

Work involves supervision of events and programs which may occur in the evening and/or on weekends.

Valid California driver's license and proof of current California auto liability insurance at time of appointment, and throughout employment in this classification.

Personal automobile for job-related travel.

WORKING CONDITIONS:**ENVIRONMENT:**

Office and classroom environments.

Frequent interruptions.

Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Hearing and speaking to exchange information and make presentations.

Seeing to monitor students and read a variety of materials.

Dexterity of hands and fingers to operate a computer keyboard.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Denial of Claim

BACKGROUND:

A claim has been submitted by a gentleman alleging that over the course of 10 years, the run-off from the South San Francisco High School field has caused damages to his property.

FISCAL IMPLICATIONS:

The claim requests \$17,805.00

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees deny this claim in its entirety and refer it to the District's insurance carrier.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: May 28, 2020

RE: Approval of Resolution #20-42 Establishing Fund 11 and Fund 14 Balances

BACKGROUND:

The District would like to continue funding and tracking monies, that, in the past have been allocated to Fund 11 (Adult Education) and Fund 14 (Deferred Maintenance) from the California Department of Education. The CDE no longer recognizes Funds 11 & 14 and now allocates monies to the General Fund instead. By passing this resolution, the District is able to continue to keep these funds separate from the General Fund in order to maintain adequate services.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the item as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

RESOLUTION #20-42

TO ESTABLISH FUND BALANCE POLICIES AS REQUIRED BY GASB 54

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, that is effective with the school year ending on June 30, 2016, and;

WHEREAS, South San Francisco Unified School District wishes to comply with GASB 54 as required beginning with the current July 1, 2020 – June 30, 2021 fiscal year, and;

WHEREAS, the implementation of GASB statement No. 54 requires the District to re-define all components of ending fund balances according to the new focus of spend ability. Implementation also requires a review of all existing governmental funds for conformity with the fund type definitions, and;

WHEREAS, the District currently manages the following governmental funds all of which meet the current fund definitions consistent with GAAP:

- Fund 01 – General Fund
- Fund 11 – Adult Education Fund
- Fund 12 – Child Development Fund
- Fund 13 – Cafeteria Fund
- Fund 14 – Deferred Maintenance Fund
- Fund 17 – Special Reserve for Non-Capital Outlay Fund
- Fund 21 – Bond Fund
- Fund 25 – Capital Facilities Fund
- Fund 40 – Special Reserve for Capital Outlay Fund

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby adopts the following policy to provide conformance with GAAP, this policy affects the following changes:

Adult Education Fund

All of the State Funds apportioned to the District based upon current or previous participation in the Adult Education program, as well as any matching amount of local funds will be committed to the Adult Education Fund (11) to be expended solely for Adult Education.

Upon adoption of this policy, the residual balance in the Adult Education Fund, all State Apportionments and local match amounts subsequently deposit to this fund and any earnings on the funds are hereby committed to the purpose of Adult Education. Any other use of the funds is expressly prohibited by adoption of this policy, unless or until, such time as this policy is amended or rescinded.

Deferred Maintenance Fund

All of the State Funds apportioned to the District based upon current or previous participation in the Deferred Maintenance program, as well as any matching amount of local funds will be committed to the Deferred Maintenance Fund (14) to be expended solely for Facilities Maintenance.

Upon adoption of this policy, the residual balance in the Deferred Maintenance Fund, all State Apportionments and local match amounts subsequently deposit to this fund and any earnings on the funds are hereby committed to the purpose of Facilities Maintenance. Any other use of the funds is expressly prohibited by adoption of this policy, unless or until, such time as this policy is amended or rescinded.

The Board may, from time to time, entertain the possibility of committing unrestricted revenue streams to specific purposes. Any such future commitments of fund balance will be enacted by means of a Board Resolution.

The above Resolution is adopted this 28th day of May 2020.

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____

President of the Board

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services
William Savidge, Facilities Management Consultant

DATE: May 28, 2020

RE: Approval of Amendment #2 to the Contract with Cumming, Inc. for extension of services for Construction Management on the El Camino HS Softball Field and Closeout of Fields projects and Martin Elementary Modernization project.

BACKGROUND:

The South San Francisco Unified School District no longer has internal staff to complete Construction Management on its Facilities Projects. The Board approved a contract on April 25, 2019 with Cumming, Inc. for Construction Management on the Martin Modernization project and four fields projects including: South San Francisco HS Baseball Field and Softball Field, El Camino HS Softball Field, and Buri Buri ES Multi-Use Field. Cumming's Construction Manager, Mr. William Gong, has been handling all of the projects with a part-time staffing plan.

The completion status of the projects is as follows:

1. **Buri Buri Field.** Substantially complete. Contractor is working on "Punch list" of incomplete items and corrections. Final Completion in July.
2. **South San Francisco HS Baseball Field.** Sod installed, in establishment period. Completing construction of remaining site furnishings. Substantial Completion early June. Final Completion July.
3. **South San Francisco HS Softball Field.** Sod installed, in establishment period. Completing construction of remaining site furnishings. Substantial Completion early June. Final Completion July.

4. **Martin Modernization.** Substantially complete. Contractor is working on Punch list items. Final Completion in July.
5. **El Camino HS Softball Field.** Contractor is still preparing surfaces for artificial turf and completing drainage. Turf installation late June. Substantial Completion mid-July. Final Completion August.

Cumming's original contract duration was through mid-February, and was extended by the Board until June 15, 2020. This proposed extension of part-time services will place Cumming's completion date in mid-August to allow for them to manage the completion of construction at El Camino and final closeout of the Martin Modernization and the South San Francisco HS Fields projects.

FISCAL IMPLICATIONS:

By this action: **\$26,700.**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Amendment #2 to the Contract for Construction Management Services with Cumming, Inc. in the amount of \$26,700.