

# REOPENING OF SCHOOLS TASK FORCE COMMITTEES UPDATE

June 18, 2020

# AGENDA

- *Review Task Force committee purpose and outcomes*
- Health, Safety & Security Committee update
- Teaching and Learning Committee update
- Social and Emotional Well Being Committee update
- Next steps

“One of the things that I’ve been saying to people throughout our educational response to this pandemic is that our approach needs to be people first, content second, and technology third.”

Dr. Vanessa Dennan

## **PURPOSE OF OUR WORK**

- To work collaboratively to provide input and develop recommendations for the SSFUSD Pandemic Reopening School Plan.

## OUTCOMES

- To develop recommendations for the SSFUSD implementation reopening of school plan, based on the 3 different likely scenarios and other guiding documents (including the county framework) that adheres to current health and safety guidelines for our community.



# 4 Pillars

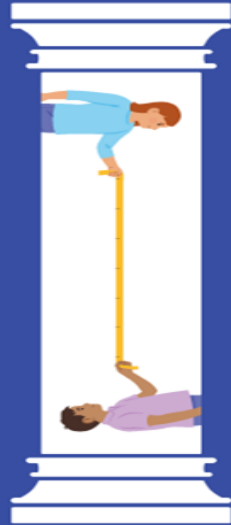
## Safe Return to School



**Health & Hygiene**



**Face Coverings**



**Physical Distancing**



**Limiting Gatherings**

## **Task Force Committee Overview**

- All task force committees have met 4 - 5 times since June 2, 2020.
- Task Force committees have 20 - 26 participants {Parents, Staff (certificated & classified), and Administrators}
- This is our best thinking thus far. We wanted to share the committees preliminary recommendations with the school board and our community.

# Health & Safety Committee Update

## Committee Members Make-up

- Assistant Superintendent of Business Services (Facilitator)
- Business Services Leadership (6)
- School Principals (4)
- Bargaining Unit Representatives (9)
- PTA Representative (1)
- Nurse (1)
- Parents (3)
- Students (2)

## Health & Safety Committee Update

- Our committee's work is centered around the four pillars
- Health and Hygiene
  - Daily Hygiene Routines
  - Temperature Taking
  - Essential Protective Equipment (EPE)
- Face Coverings
- Physical Distancing
  - Logistical Considerations
- Limiting Gatherings

## **Health & Safety Committee Update**

- **We looked at four possible scenarios and developed a plan for each using the four pillars**
  - **100% Distance Learning**
  - **100% In-Person Learning**
  - **Hybrid #1 Split Week (Weekly rotation where half of the class attends school Mon-Wed & the other half attend Thurs-Fri)**
  - **Hybrid #2 Split Students (Where half of the students attends morning classes and the other half attends afternoon classes)**
- **We can modify one of these plans if needed to fit the final plan**

## Health & Safety Committee Update

- In-Person Learning
- We developed a template so the format is similar for all four scenarios
- Planning is still in draft form

# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Daily Hygiene Protocols</p>	<p>Hand Washing</p> <ul style="list-style-type: none"><li>● Standardized practice of hand washing and sanitizing hands as soon as an employee or students arrive on the campus.</li><li>● Hand washing shall occur before and after every meal, after using restrooms and also after coming back from the playground and or every 2 hours.</li><li>● Soap and water to be used for hand washing for at least 20 seconds.</li><li>● If soap and water is not readily available, hand sanitizer that contains at least 60% alcohol could be used.</li><li>● Nice posters hanging in bathrooms, near the sink, near school entrances on the things to do for proper hygiene.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Temperature Taking</p>	<p>Passive Screening:</p> <ul style="list-style-type: none"><li>• Instruct parents to check the temperature of their children before sending them to school. If a child has a temperature over 100.4 then instruct parents to not send their child to school.</li></ul> <p>Active Screening:</p> <ul style="list-style-type: none"><li>• Engage in symptom screening as students enter campus and buses, consistent with public health guidelines, which includes visual wellness checks and temperature checks with no-touch thermometers. Temperature should be below 100.4 for students to be able to attend school.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Essential Protective Equipment (EPE)</p>	<p>Protective Equipment:</p> <ul style="list-style-type: none"><li>• District will have a plan to ensure staff and students wear protective equipment throughout the year.</li><li>• Protective equipment may include face coverings, disposable masks, and disposable gloves that may be used by staff and students.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

Cleaning	<p>Cleaning and Disinfecting:</p> <p>Schools must meet high cleanliness standards prior to re-opening of schools and shall maintain a high level during the school year.</p> <ul style="list-style-type: none"><li>• There shall be custodial services available all the time when classes are in session.</li><li>• All bathrooms shall be cleaned and disinfected at least 3 times a day.</li><li>• There shall be standardized checklists used by custodial staff in regards to cleaning and disinfecting areas that are commonly used by staff and students.</li><li>• Log posted in each restroom showing when it was cleaned last.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Meals Services</p>	<p>Plan on Food Offering:</p> <ul style="list-style-type: none"><li>● Staff shall follow strict food safety protocols while preparing meals.</li><li>● Only individually wrapped food will be offered to students at each grade level.</li><li>● Individually wrapped disposable utensils and paper trays or paper bags to be used.</li><li>● No share table</li><li>● Any unwrapped food items such as fruits will be handed by nutrition service staff.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Technology Services</p>	<p>Technology Support:</p> <p>Technicians shall be available to provide technology support as and when needed by school sites.</p>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Virtual Training</p>	<p><b>Virtual Training: Staff, Students and Parent</b></p> <p>Staff, Student and Parent shall be required to participate in mandatory training covering following topics:</p> <ul style="list-style-type: none"><li>● The importance of Health and Hygiene Practices</li><li>● The importance of Face Coverings</li><li>● The Importance of Physical Distancing and Limiting Gatherings</li><li>● Educate staff, students and families about COVID-19 related health protocols to conduct at home and on the school campuses</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

<p>Signage</p>	<p><u>Signages</u> that reinforce daily hygiene routines, physical distancing, face coverings and limit gatherings shall be widely posted throughout the campus, in the offices and in the common places that are widely used by students and staff.</p> <ul style="list-style-type: none"><li>● Signage shall be pictorial</li><li>● Signage shall be clear, concise and short</li><li>● Signs for social distancing shall be in the commonly used areas</li><li>● Use floor markings or visual cues to demonstrate physical spacing.</li></ul>
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# Health & Safety Committee Update

## Pillar 1: Health and Hygiene

Communication	School leaders shall constantly communicate to staff, students and parents about new, COVID-19 related protocols, including: <ul style="list-style-type: none"><li>Proper use of EPE</li><li>Cleanliness and disinfection</li><li>Guidelines for families about when to keep students home from school</li></ul>
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# Health & Safety Committee Update

## Pillar 2: Face Coverings

### Face Covering Requirements

Face coverings may slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. More students, staff and parent volunteers wearing face covering, safer will be the environment.

- Students from kindergarten through twelfth grade, students in transitional programs, all staff and all campus visitors must wear a face covering while on school campus, while walking across school grounds, and in common areas of the campus.
- Face covering could be made of cloth, fabric, or other permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face.
- A “Face Covering” shall be considered essential clothing that is laundered at home by hand or machine washed and worn to school each day.
- Sites to have enough supply of masks for students, staff or anyone on campus who forgot to bring their own mask.

## **Teaching & Learning Committee Update**

- Reviewed Teaching & Learning Task Force goals
- Reviewed Reopening of Schools Survey results (parents/staff)
- Reviewed & built shared understanding of key terminology in San Mateo County Pandemic Plan (4 pillars/step by step approach)
- Reviewed & built shared understanding of key scheduling terminology (AM/PM, A/B, 3x3, 4x4, staggered starts)
- Created & examined a variety of schedules in both our elementary & secondary sub committees

## Teaching & Learning Committee - Goals

- **Technology & Access:** Ensure that all students/staff have access and ability to use the technology (including apps/programs)
- **Instructional Model:** Determine an instructional model and common schedule for each grade span TK -5, 6- 8, & 9 - 12
- **Assessment:** Determine assessment practices to mitigate learning loss
- **Instruction Materials:** Determine district supported, curriculum, materials and technology tools
- **Intervention & Support:** Determine expanded learning opportunities to assist in mitigating learning loss from Spring 2020
- **Instruction & Services:** (Special Education & ELL students) Determine services to our special populations

## Teaching & Learning Committee - Schedules

- The Teaching & Learning Committee has focused our time together on this goal:
- **Instructional Model:** Determine an instructional model and common schedule for each grade span TK -5, 6- 8, & 9 - 12
- Elementary Schedule recommendation
- Secondary Schedule recommendation

# Teaching & Learning - Elementary Schedule

Option B					
Monday & Tuesday Cohort A In person Cohort B Online Instruction (Asynchronous 8:30-11:30 a.m.ELA/Math/Intervention)		Wednesday Teacher Planning/Collaboration  Office Hours  Intervention & Support  Deep Cleaning  Do we have a lunch distribution on Wednesdays?	Thursday & Friday Cohort B In person Cohort A Online Instruction (Asynchronous 8:30-11:30 a.m.ELA/Math/Intervention)		
8:20-12:30 Multiple entries to allow for Temp. Check or temp. checks in classroom	Cohort A Flex Group 7:45-8:20 (ELA ?)		8:20-12:30 Multiple entries to allow for Temp. Check or temp. checks in classroom	Cohort B Small Group 7:45-8:20 (ELA ?)	
	8:20-8:30 Temp. Checks all classrooms			8:20-8:30 Temp. Checks all classrooms	
	Grade 4-5	Grade 5 :10:30 -10:40		Grade 4-5	Grade 5 :10:30 -10:40
		Grade 4: 10:15-10:25			Grade 4: 10:15-10:25
	Grade 2-3	Grade 3: 10:00-10:10		Grade 2-3	Grade 3: 10:00-10:10
		Grade 2: 9:45-9:55			Grade 2: 9:45-9:55
	Grade K-1	Grade 1: 9:30-9:40		Grade K-1	Grade 1: 9:30-9:40
		Grade K: 9:15 -9:25			Grade K: 9:15 -9:25
Grab and Go Lunches at Dismissal on Tues (for consumption during online days)			Grab and Go Lunches at Dismissal on Tues (for consumption during online days)		
P.M. Flex Groups: Students will eat lunch at school and then proceed to their flex group.			P.M. Flex Groups: Students will eat lunch at school and then proceed to their flex group.		
Cohort A Flex Group 1:20-2:00 (Math?)			Cohort B Small Group 1:20-2:00 (Math?)		

Option B - recommendation

# Teaching & Learning Secondary - Schedule

1	PHASE 1 - 3x3 Distance Learning Only (Class Size Cap 15:1)												
2													
3	Monday - Synchronous Learning		Tuesday - Asynchronous Learning*			Wednesday - Staff Collaboration		Thursday - Synchronous Learning		Friday - Asynchronous Learning			
4	Groups A, B, and C together		Groups A, B, and C together			No Classes - All Students		Groups A, B, and C together		Groups A, B, and C together			
5	Flex Time	8:10 - 8:50	Flex Time	8:10 - 8:50		Collaboration/ Lesson Preparation	8:00 - 3:00	Flex Time	8:10 - 8:50		Flex Time	8:10 - 8:50	
6	Period 1	9:00 - 10:28	Period 1	9:00 - 10:28				Period 1	9:00 - 10:28		Period 1	9:00 - 10:28	
7	Period 2	10:34 - 12:02	Period 2	10:34 - 12:02				Period 2	10:34 - 12:02		Period 2	10:34 - 12:02	
8	Break	12:02 - 12:37	Break	12:02 - 12:37				Break	12:02 - 12:37		Break	12:02 - 12:37	
9	Period 3	12:42 - 2:10	Period 3	12:42 - 2:10				Period 3	12:42 - 2:10		Period 3	12:42 - 2:10	
10	Flex Time	2:15 - 3:00	Flex Time	2:15 - 3:00				Flex Time	2:15 - 3:00		Flex Time	2:15 - 3:00	
11	Teachers deliver lessons and facilitate class activities		Teachers available to provide support during class time			All Students - Asynchronous Learning at home		Teachers deliver lessons and facilitate class activities		Teachers available to provide support during class time			
12	* One adaptation is to have 3 synchronous learning days and one asynchronous day with support												
13													
14	PHASE 2 - 3x3 Hybrid (Class Size Cap 15:1)												
15													
16	Monday - Synchronous Learning		Tuesday - In Class Instruction			Wednesday - Staff Collaboration		Wednesday - In Class Instruction		Thursday - In Class Instruction			
17	Groups A, B, and C together		Group A			No Classes - All Students		Group B		Group C			
18	Flex Time	8:10 - 8:50	Flex Time	8:10 - 8:50		Collaboration/ Lesson Preparation	8:00 - 3:00	Flex Time	8:10 - 8:50		Flex Time	8:10 - 8:50	
19	Period 1	9:00 - 10:28	Period 1	9:00 - 10:28				Period 1	9:00 - 10:28		Period 1	9:00 - 10:28	
20	Period 2	10:34 - 12:02	Period 2	10:34 - 12:02				Period 2	10:34 - 12:02		Period 2	10:34 - 12:02	
21	Break	12:02 - 12:37	Lunch	12:02 - 12:37				Lunch	12:02 - 12:37		Lunch	12:02 - 12:37	
22	Period 3	12:42 - 2:10	Period 3	12:42 - 2:10				Period 3	12:42 - 2:10		Period 3	12:42 - 2:10	
23	Flex Time	2:15 - 3:00	Flex Time	2:15 - 3:00				Flex Time	2:15 - 3:00		Flex Time	2:15 - 3:00	
24			Groups B and C - Asynchronous Learning at home			All Students - Asynchronous Learning at home		Groups A and C - Asynchronous Learning at home		Groups A and B - Asynchronous Learning at home			

3x3 - fall /3x4 - spring -recommendation

## **Teaching & Learning - Other Considerations**

- Professional learning to support staff & students with our Instructional models
- Students/staff with pre - existing health conditions that may choose not to return to school/work
- Virtual School - Edgenuity
- Independent Study - California Department of Education

## **Social & Emotional Well Being Committee Update**

- Reviewed Social & Emotional Task Force goals
- Reviewed Reopening of Schools Survey results (parents/staff)
- Reviewed & built shared understanding of key terminology in San Mateo County Pandemic Plan (4 pillars/step by step approach)
- Reviewed various reopening plans - LA County Office of Education, Santa Clara Office of Education, Maryland, ACSA, Palo Alto Unified, and California Department of Education

## **Social & Emotional Well Being Committee Update**

- Identified Items and Resources to be included in SSFUSD's plan
- Key Areas/Themes
  - Mental Health and Wellness Services and Support for Students
  - Mental Health and Wellness Services and Support for Staff
  - Mental Health and Wellness Services and Support for Families
  - Relationship Building between School Staff and Families
  - Behavior Support

## **Social & Emotional Well Being Committee Update**

- **Key Themes (Cont.)**
  - **Maintaining Social Connections and Traditions**
  - **Considerations for Special Populations - Special Education, Foster Youth, Homeless Youth, English Learners**
  - **Crisis Response Team**
  - **Staff Training - such as Trauma Informed Instruction , Social & Emotional Learning**

## Next Steps

- Take feedback from the Board and community and revise the plan between June 18<sup>th</sup> and July 8<sup>th</sup>
- Convene parent focus group during the week of June 22, 2020
- Submit the revised plan to Superintendent's Office to be reviewed at a Board Study Session - possibly July 9<sup>th</sup>
- Take feedback, make revisions and present to the community the week of July 20<sup>th</sup>-July 24<sup>th</sup>



# South San Francisco

UNIFIED SCHOOL DISTRICT



That's at the core of equity:  
understanding who your kids are  
and how to meet their needs. You  
are still focused on outcomes, but  
the path to get there may not be the  
same for each one.

— *Pedro Noguera* —

AZ QUOTES

