SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, July 15, 2021

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 31, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

The Board of Trustees invites the community to participate in the meeting virtually.

The Board meeting will be streamed live and you can view it by visiting this web page for the Board meeting streaming link: http://www.ssfusd.org/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on July 15)

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel- Pending Litigation pursuant to Government Code section 54956.9(d)(1) (one case), OAH Case No. 2021050641.
2. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFCTA

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. TBD

L. COMMUNICATIONS

Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting71521 beginning at 3:00 p.m. on Monday, July 12, until 3:00 p.m. on Thursday, July 15. These comments will be read by all Board members and posted on the District website's 2021-22 Board meetings at: www.ssfusd.org/20212022boardmeetings prior to the meeting.

To comment during the meeting, please use the following link: https://www.ssfusd.org/publiccomment

NOTE: You will need to register and follow the instructions to comment during the meeting.

The meeting is recorded. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. ADMINISTRATION

a. City of SSF Proposal to Rename the Community Learning Center (CLC)

Valerie Sommer, the SSF Library Director, will present information on the City's proposal to rename the CLC in honor of Mr. Eugene R. Mullin.

2. EDUCATIONAL SERVICES

a. Paper Education Company Online Tutoring Services

Assistant Superintendent Keith Irish will share information on Paper, an online academic support program for students.

In accordance with the Brown Act, since Board members are videoconferencing during this meeting, all items require a roll call vote.

N. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION		
a.	Minutes of June 10, 2021 regular Board meeting.	1 - 21
b.	Minutes of July 12, 2021 special Board meeting.	22
c.	Board members and the Superintendent to participate in the December 2021 annual CSBA conference in-person or virtually.	23
d.	Superintendent to participate in 2021-22 conferences.	24 - 25
e.	CSPP AB 82 COVID-19 one-time stipend agreement for 2021-22.	26 - 31
2. EDUCATIONAL SERVICES		
a.	Infinite Campus contract renewal for 2021-22.	32 - 48
b.	SMCOE Teacher Induction (BTSA) agreement for 2021-22.	49 - 53
3. HUMAN RESOURCES		
a.	Certificated Personnel Assignment Order.	54 - 55
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4. BUSINESS SERVICES		
a.	Purchase Order Listing, June 1 - 30, 2021.	57 - 60
b.	Warrant Register, June 1 - 30, 2021.	61 - 91
c.	Cash Receipts, June 1 - 30, 2021.	92 - 103
d.	Gifts to the District, June 2021.	104 -105
e.	Professional services agreements under $25,000.	106 - 107

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INFORMATION/DISCUSSION

1. ADMINISTRATION

a. SSFUSD and the City of SSF PD MOU 108 - 109

Staff will review information on an MOU being negotiated between the District and the City of SSF PD concerning policing on school campuses.

2. HUMAN RESOURCES

a. Williams Uniform Complaints for the Quarter Ending 6/30/21 110 - 119

Staff will present to the Board, the Quarterly Report on Williams Uniform Complaints for the quarter ending 6/30/21, per Education Code Section 35186.

ACTION

1. ADMINISTRATION

a. Approval of the Process for City of SSF to Rename the Community Learning Center (CLC) 120 - 123

Staff recommends the approval for the City of SSF to proceed with the process to rename the CLC in honor of Mr. Eugene R. Mullin, as presented to the Board.

b. Approval of the SSFUSD and the City of SSF PD MOU Tentative Plans and Policies 124 - 125

Staff recommends the approval of the tentative plans and policies recommended should the MOU between SSFUSD and the SSF PD not be finalized prior to August 11, 2021, as presented to the Board.

2. EDUCATIONAL SERVICES

a. Approval of Paper Education Co. Contract Renewal 126 - 149

Staff recommends the approval of the continued partnership with the Paper Education Company in order to provide online tutoring for all students in grades 6-12 from October 26, 2021 to October 26, 2022, as presented to the Board.

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b. Approval of WestEd OpenSciEd High School Field Participation 150 - 158

Staff recommends the approval of the agreement for five teachers to participate in the WestEd, OpenSciEd High School Field Participation during the 2021-23 school years, as presented to the Board.

3. HUMAN RESOURCES

a. Approval of Contract with the Youth Services Bureau (YSB) School Counseling, Safe School Advocates Services, and the Alternative to Suspension Program for 2021-22 159 - 171

Staff recommends the approval of the contract for services with the YSB of the YMCA to continue supporting additional counseling at all District schools for the 2021-22 school year, as presented to the Board.

4. BUSINESS SERVICES

a. Approval of Change Order #3 to the Argo Construction, Inc. Agreement for the ECHS Culinary Arts Classroom Project 172 - 175

Staff recommends the approval of Change Order #3 to the Argo Construction, Inc. agreement, in the amount of $27,682, for the ECHS Culinary Arts Classroom project, as presented to the Board.

b. Approval of Award of Contract for Architectural Services for the Special Education Program Offices 176 - 179

Staff recommends the approval of the award of contract to Hamilton + Aitken Architects, in the amount of $17,760, for preliminary architectural services for the Special Education Program offices located at the District Office site, as presented to the Board.

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c. Approval of Award of Contract for Independent HVAC System Assessments 180 - 185

Staff recommends the approval of the award of contract to Mechanical Engineering Services, in the amount of $11,290, for independent HVAC system assessments at Hillside Children's Center, the District Office, and Baden HS, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are currently held via teleconference and are planned to return to the in-person set-up at a future date. The meeting locations will be noted when applicable.

August 12, 2021 (*teleconference)*

- Presentation on Summer School
- Approval of Consolidated Application and Reporting System Spring 2020 data collection
- Resolution for Attendance Awareness Month
- Resolution for Work Experience Can Work (WCW) contracts for 2021-24

September 9, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Introduction of Student Trustees/ASB High School Presidents
- Presentation and approval of year end unaudited actuals
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution Honoring Hispanic/Latinx Heritage Month
- Resolution on GANN limit

September 23, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Discussion of October 21 Community Forum topic(s)
- Resolution for California Week of the School Administrator (10/10 - 10/16)
- Resolution honoring Filipino American History Month
- Approval of the Board Governance calendar for 2021-22

October 7, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Presentation on Performance Management - English Learners
- Approval of WestEd Children's Center PIP agreement for 2021-22
- Approval of Renaissance Learning agreement renewal for 2021-22
- Williams report for 3rd quarter ending 9/30/21
- Update on Safe School Plans
- Resolution honoring Native American Heritage History Month

October 21, 2021 - *Community Forum* (*teleconference)*

- Topic(s) TBD

November 18, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Presentation on the Nutrition Services Department

December 9, 2021 (*teleconference)*

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Teaching and learning presentation - TBD
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2021-22
- Approval of the 2022 Summer School programs
- Presentation and approval of First interim budget report "positive certification"
- Selection of Trustees to District sub-committees/committees (Board Polices and Bylaws, City sub-committee, and County Committee on School District Organization)
- CSBA Delegate Assembly nomination

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of June 10, 2021

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

This meeting included closed captions which required the Board to provide a break, for the stenographer's benefit, after approximately every 1.5 hours.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFCTA
2. Public employee evaluation of assignment and performance, Title (teacher).

RECONVENE INTO OPEN SESSION - 7:10 p.m.

A. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent,

Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

B. PLEDGE OF ALLEGIANCE was led by President Daina Lujan.

C. REPORTING OUT FROM CLOSED SESSION

Dr. Jay Spaulding reported that there was no action for Item #1 at this time, but the Board and Cabinet would be returning to closed session after the open session part of this meeting.

MOTION #187 (Murray/Baker) to uphold the placement of employee #8439 for the 2021-22 school year. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

D. REVIEW OF AGENDA - no changes.

E. PTA COUNCIL REMARKS - Dr. Shawnterra Moore said President John Sanna and Past President Juanita Flores wanted to thank the Board and Cabinet for their engagement and participation at this year's PTA Council meetings.

F. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association – Heather Burns, a CTA Vice President reported for Mr. Yanow. She encouraged all members, staff, families, and students to attend and speak at these meetings so their voices and perspectives can be heard. She complimented teachers for their work during the pandemic and reaching out to all students and families. Both staff and students adapted to new ways of teaching and learning this year under the most stressful circumstances. Teachers are preparing for the new school year and will be providing students with the emotional and academic support they will need. Teachers are dealing with finding daycare or after-school care for their own children or working extra jobs to make ends meet with rising housing and grocery prices. She said the CTA bargaining team will continue their work over the summer. They are negotiating for class sizes, increased student time, and higher salaries. Ms. Burns wanted the community to know about the funds SSFUSD has at its disposal. She said in excess of $8M in the Genentech appeal funding and around $9M in books and supplies could be used to enhance student learning, extend the student day, and give teachers a desperately needed pay increase. This funding totals approximately $27M to be used between now and 2024. She said the funds are contingent upon the plans of the Board, Superintendent, and

Cabinet, but the community should also have a say in how they are used. SSFCTA will continue fighting to improve the lives of District staff, students, and families.

California School Employees Association Chapter 197 – None

H. PERSONNEL COMMISSION - Assistant Superintendent Spaulding reported that the next Commission meeting will take place on June 21, 2021.

I. ITEMS FROM BOARD

Vice President Mina Richardson announced that society will open up on June 15. She will be attending a celebration which is planned that day in Colma, starting at 11:00 a.m.

President Daina Lujan reported that she and Trustee Patricia Murray participated in a City Subcommittee Liaison meeting earlier this week. It was a productive meeting and items discussed included child care and possibly renaming the Community Learning Center.

J. SUPERINTENDENT'S REPORT

a. Introduction of New Administrators - Superintendent Moore introduced two new members of the District's leadership team. She congratulated and welcomed Ms. Luann Daniel, the incoming Skyline ES Principal. Ms. Daniel said it has been a pleasure serving the District for 22 years and taking on the administrative role is a dream of hers. She is very excited to work with the Skyline ES community and appreciates the opportunity. Dr. Moore introduced Dr. Marcos Garcia who will serve as the Director of Special Projects. Categoricals, and English Learner programs. He thanked the Board, Superintendent Moore and Assistant Superintendent Keith Irish for letting him be part of the team. He looks forward to serving the students and families.

b. Board Study Sessions - Dr. Moore acknowledged the Board and the Board Governance Team for the number of meetings that they have participated in this year. In April, the Board met with two consultants to further engage in the District's equity work which included developing an equity statement and a Board policy that has led to establishing Board priorities. In May, the Board participated in a study session to analyze student and District data, looking at not only academic data but discipline data, grading data, course placement data and enrollment data, as well as staff demographic data. The intent is to ensure that they have a clear picture of the District and to inform their thinking on the pillars. SSFUSD wants to be known for excellence, because of the equitable ways they interact, operate, and engage. They spent time talking about key actions in the focus areas for next year, which are academic excellence, engaging in the classroom, teaching the curriculum, ways to

engage the students, providing more feedback and coaching to teachers to consistently work on improving. Another area studied was talent management and looking at how to equitably and intentionally recruit, hire, train staff, and make sure that the process is really inclusive and equitable. The next area was operational and fiscal stewardship. This is about becoming really intentional and focused on developing processes to ensure equitability in how to allocate and monitor resources and being focused on community engagement and connectedness. It is a sense of belonging, of safety, including how to create opportunities for more restorative practices and programs, and more mental health supports. Last Saturday, she and the Board spent the day together focused on strengthening their own Board Governance Team. This involved really discussing some agreed upon norms, protocols, how they want to engage and interact as a Board, staying focused on District priorities and what they have agreed to do. Dr. Moore noted that this is not something that all school boards do, and she wanted to take the time to highlight, for the community, what the Board is committed to doing, and acknowledge and thank them for this commitment to ongoing professional learning where the discussion is about what the community has said, what they have heard from staff, and what they are looking at in terms of the data, so they can come together and collectively focus on the needs and priorities of the District. There is a willingness to reflect and keep working on this consistent way of continuous growth and improvement.

c. Summer School - Superintendent Moore said the majority of the summer school programs begin next week, but high school started this week with about 300 students. The Elevate Math program began online with 270 students. Most everything has gone smoothly. There was some bottlenecking at the high school level in terms of health screenings, but they can learn from it and make some adjustments before the fall. Big Lift and STEAM have been conducting professional development with teachers this week, emphasizing how important it is to make sure they are connecting with students so that they feel both social and emotionally secure, as they are being welcomed back on campus. Staff have a lot of time to come together, collaborate, and talk about preparing for successful summer programs. Virtual parent and family meetings have taken place for all the programs to make sure they know what the health and safety protocols are that will be implemented.

K. COMMUNICATIONS

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting.

There were no live comments during the meeting.

L. PRESENTATIONS

1. HUMAN RESOURCES

a. YSB School Counseling and Safe School Advocates Services

Jane Chandler, Director of Mental Health with the Urban Services YMCA of San Francisco (YSB), presented information related to on-campus mental health programs and services in the District.

Services
Ms. Chandler shared a table which highlighted the number of students served and clinician hours by site, for 2020-21. The total number of all scheduled sessions was 3,858. Total services was 3,432 compared to 3,274 last year. Due to the pandemic, they had more therapeutic interventions than in previous years. Zoom meetings were challenging, but they still ended up with a large number of services delivered.

Demographics
The biggest populations of approximately 424 students served were Latinx, Filipino, Mexican-American, and Asian.

Most Frequent Presenting Categories This Year

1. Anxiety
2. Depression
3. Trauma adjustment
4. Sleep
5. Impulsivity/hyperactivity
6. Substance use

These are similar to previous years, with depression and anxiety being the top two. 25 students were referred for safety concerns, either suicidal ideation (possible suicide risk or attempt), or self-harm.

At this point in the presentation, Ms. Chandler had technical problems. President Lujan decided to proceed to the Consent Agenda and return to the presentation afterwards.

M. CONSENT AGENDA

President Lujan advised the Board that she shared the land acknowledgement statement with a member of Ramaytush Community who requested a minor change in the statement. He recommended using the plural version of people, but they actually liked the land acknowledgment as it is written. Trustee John Baker said the land acknowledgment will be presented at the beginning of each Board meeting recognizing that the District is on unceded ancestral home lands. This statement represents peoples who have not been represented before. The Board

agreed to state the words after the presentation and then share it at the beginning of future agendas.

MOTION #188 (Baker/Murray) to approve Item 1a, Land acknowledgement statement for Board meetings (with one change noted above); Item 2a, Certificated Personnel Assignment Order; Item 2b, Classified Personnel Assignment Order; Item 4a, Gift to the District for May 2021; Item 4b, Professional service agreement under $25,000. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

Ms. Chandler continued with her presentation.

School Life Referrals

1. School achievement/grades - 56 students, with lower than 50% showed improvement
2. Social functioning/peer conflict - 40 students, with the same number remaining the same as those who got better
3. School attendance - 27 students with some improvement shown
4. School behavior - 16 of the 23 students showed improvement

Student Environments

- 15 of 88 students in their assessment cohort were referred for the cluster of behavior that includes oppositional, conduct, anger outbursts, sexual aggression and/or danger to others. All but two students showed improvement in treatment plan of care goals with their clinician.
- 65 of the 88 showed one or more actionable needs on the assessment under the umbrella of family needs and/or functioning, and 13 of those specifically challenged immigration with the US government.
- CPS was called in to support with 8 situations that warranted safety concerns.

Community Life and Connection

54 students of the 88 assessed had identifiable needs in the Strengths/ Needs continuum of ratings. The categories, in order of prevalence were:

1. Talents and Interests - could not identify something that students were interested in such as a hobby or a talent.
2. Resiliency - students stated that they did not feel as if they could do things again, get better, pick themselves up, improve, or change their minds,
3. Community Life - could not identify any real community connections like positive identity connections. This may have been due to the pandemic need to stay at home.

More than half of the students with identifiable needs in this category showed measurable improvement in functioning by the end of the year. The clinicians have a myriad of interventions and activities designed to help students find interests, grow participation in positive and pleasurable activities and learn skills to weather the day-to-day difficulties and accept challenges.

Grades and Attendance

Middle School
Over 60% of the kids increased their attendance by over 60%. 18% of the students, demonstrated a gigantic decrease in attendance. This was less than 20% of the kids that were referred, but they absolutely fell off the cliff. This may have been due to nobody at home to make sure they went to school or Zoomed or there were technological issues. Over 30% of the kids grades worsened by 65%.

High School
GPAs dropped from 2.9 to 1.93 on average, a significant decrease. Over 65% of the students had decreased attendance.

Clinician Surveys
Ms. Chandler reviewed responses to surveys provided to her clinicians. A lot of them tried to see kids for about 15 or 20 minute check-ins in between classes, in between changing schedules, and most clinicians reported that they had a lot of kids who had anxiety. There were not a lot of parents calling back to set up therapy.

Trustee Chialin Hsieh asked how many clinicians are in this program serving the District. Ms. Chandler replied that in her staff they have one at the elementary school level, one at the high school level, and two at the middle school level because they have a staff member and a mental health trainee. So, the total is 18.

Trustee Baker asked, of the 88 students in the cohort, how many of them were seen for the first time during the pandemic. Ms. Chandler said her clinicians saw many new students, more than they ever had before. One of the biggest things they noticed throughout the year was that there were very few kids that had no change because of the pandemic. Some students appreciated it and were more engaged and more able to focus on studies and they got better with grades and attendance, so virtual learning was better for them. For many other students it did not work and they were vaguely attached to their educational process. Many of them were high schoolers and were not turning on their Zoom or their camera. Those were kids that the clinicians had not seen before. Her clinicians saw a lot of high schoolers for the very first time and they had never previously been

referred for mental health. Ninth graders had a very hard time because they were suddenly in a social demographic where their developmental task was to at least individuate and become themselves, so their peer group becomes incredibly important. They were the most depressed and anxious kids. Trustee Baker said he understood how it is usually hard for teenagers to develop a relationship quickly and likely much more difficult over telecommunication.

California Children's Trust

Ms. Chandler said she is working with this group on how to tap into Medicaid dollars in community mental health, particularly in schools. It is a gigantic undertaking, but it is very possible.

Mental health and substance use disorders are the leading causes of disease burden in the US

DALY, or the Disability-Adjusted Life-Year, is a metric that combines the burden of mortality and morbidity (non-fatal health problems) into a single number. One DALY can be thought of as one lost year of "healthy" life. As of 2015, the population of 100K Americans lost over 3,000 days in health due to mental health and substance abuse disorders.

Behavioral health is the fundamental driver of morbidity for 10-to 24-year-olds

After almost steadily declining between 1986 and 1999, the national suicide rate increased a startling 24% between 1999 and 2014, with a 2% increase per year beginning in 2006. The suicide rate for young women ages 10-14 increased the most in that time, jumping 200% from 0.5 suicides per 100,000 to 1.5 suicides per 100,000. Among comparable countries, the US has the highest rate of death from mental health and substance abuse disorders. The second highest country is half of the US rate.

Crisis in Young People's Mental Health

For children ages 1 to 17, there was a 104% increase in inpatient visits for suicide, suicide ideation, and self-injury. There was a 50% increase in mental health and hospital days for youth between 2006 and 2014 and a 61% increase in the rate of self-reported mental health needs. California ranks 43rd in the country for providing behavioral, social, and development screenings that are key to identifying early signs of challenges. And the price is higher for black and brown children. 81% of children on Medicaid in this country are people of color, and the suicide rate for black children, ages 5 to 12, is two times the rate of their white peers. 70% of California's juvenile justice system have unmet behavioral health needs and most of those kids have never

seen a therapist or a therapist that worked or that they liked. And youth of color are dramatically overrepresented in juvenile justice. Schools can and must be essential actors in the response, because schools are ground zero for children's mental health crisis. Children have the lowest rate of primary care utilization of any demographic in Medical. And 75% of mental illness manifests in adolescents. Being able to identify early mental health needs is key. Ms. Chandler thanked the District for being a valuable partner in whole child care and having them grow academically, physically, socially, and emotionally.

Vice President Richardson asked how much time was spent in group or individual sessions. Ms. Chandler replied that while they usually have many groups each year, virtual learning was not conducive with group therapy. Several sessions took place at Parkway Heights MS and Spruce ES. However, the clinicians had mostly individual sessions of 20 to 40 minutes depending on the age of the child. High school sessions generally last a whole period, anywhere from half an hour to 50 minutes. So, the older the child gets, the longer they see them.

Trustee Baker said last year was not the best situation for some kids mentally and physically. Now that things are getting back to a more normal situation, he recommended stepping up and addressing issues which the pandemic created. He asked Ms. Chandler how to help her get back up to speed as students return to classrooms and if there is anything specific the District can do to assist the students. She said in the short term, her clinicians said their biggest worries are social functioning, dealing with quadruple amounts of depression and anxiety, and also tending to those kids that fell off the cliff. They are very worried about the small fraction of students whose lives got much worse during shelter in place. A lot of them already had stressful home environments, and the pandemic made the stress of their lives even more intense. She feels their engagement with their own educational process really took a hit, although the teachers did their best to reach out. Ms. Chandler said doubling down on social/emotional tending, doing early assessments, and making an effort to check in with every kid and family at the start of the next school year is important. Really pushing to get kids back engaged in their own education is paramount.

Trustee Murray said the statistics and data are disturbing. Students that have fallen off the cliff keep her awake at night. She thanked Ms. Chandler for the work she and her team do.

Ms. Chandler said school-based work is her and her team’s passion. Even though it is an educational system, it is the world that their children live in.

President Lujan thanked Ms. Chandler for the presentation, doing the work, and assembling the team she has in place to support District students.

Board Clerk Murray read the following:

Land Acknowledgement Statement

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

PUBLIC HEARINGS

a. 2021-22 Draft Local Control Accountability Plan (LCAP)

Assistant Superintendent Irish thanked the Ed. Services team for their work and the community for their input. Last week an LCAP survey was sent to the community and 16 respondents provided feedback. Ed. Services will be meeting with County representatives on Monday who will be providing some input. All suggestions will be incorporated into the LCAP, which will be brought back for approval at the June 24 Board meeting. He noted that the LCAP template has changed and is now about 67 pages instead of the normal 250 to be concise and more readable for the community. Mr. Irish stressed that mental health is a large issue and thanks to the Board's support with the addition of seven wellness counselors, the focus will be on wellness. That is going to be a priority with the return to in person instruction for the students, working in conjunction with YSB. A key focus for the upcoming year and beyond will be to meet with the students and provide those social/emotional supports as they transition back to the classroom. A big thing, at the elementary level, is to continue to support students in a buddy system. There will be more targeted assistance at the elementary grade span level, so the middle school students are more prepared. One suggestion from a community member is a need to work together as an entire District to create a college-going culture starting at the elementary level, including AVID classes.

Trustee Hsieh said the LCAP is an amazing document with the district's direction for 2021-22 laid out clearly with metrics and actions. And on top of that, with all the funding, it also indicates the budget for each item. She appreciates the thoughtfulness behind this document.

President Lujan also thanked Mr. Irish, his staff, and the members of the community, students, parents, and staff members who responded. This is

supposed to be a collaborative process and she appreciated Mr. Irish's thinking through how to engage the community in an abnormal year.

A public hearing provided an opportunity for members of the public to comment on the draft 2021-22 Local Control Accountability Plan (LCAP).

The Board meeting was suspended to open the public hearing at 8:19 p.m.

There were no public comments.

The public hearing was closed and the Board meeting resumed at 8:22 p.m.

b. 2021-22 Preliminary Budget

Assistant Superintendent Ted O provided a short presentation on the preliminary 2021-22 District budget to the Board. He will be providing a more in-depth review at the June 24 Board meeting.

Education Code Reporting Requirements
Education Code Section 42127 (a)(1) states that:
On or before July 1 of each year, the governing board of each school district shall accomplish the following:

- Hold a public hearing on the budget to be adopted for the subsequent fiscal year
- Adopt the budget in a separate meeting
- Submit the budget to the SMCOE for approval - if the District is not able to balance the budget for all three of the years, it would not be approved.

LCAP Goals/Actions in Budget

- Under the Local Control Accountability Plan (LCAP), districts are required to put aside funds to provide additional support for the unduplicated students in the district.
- The unduplicated students include English Leaners, Students on Free and Reduced Price Meals, and Foster Youth/Homeless.
- For 2021-22, the District has budgeted $6,691,445 as LCAP-Supplement Funds to support these students. However, the District has put aside more than this required amount to provide additional support to these students as well.
- The LCAP is made up of three goals and multiple actions within each goal.

2021-22 Assumptions

- Projected reduction in property tax
- Projected reduction in on-going RDA revenue
- District will remain Community Funded/Basic Aid
- Estimated Step & Column cost included

- Enrollment/ADA declining
- LCAP Goals/Actions are included in the budget
- Continue Deferred Maintenance transfer
- Maintain contribution to Routine Restricted Maintenance
- Estimated STRS/PERS increase included
- Contribution to Special Ed is budgeted
- Gifts and donations are budgeted when received
- Program carryovers not budgeted until books are closed

2021-22 Preliminary Budget General Fund Projected Revenues

REVENUES*	2021-22	PERCENTAGE
LCFF Revenue	$104,941,552	82.72%
Federal Revenue	$11,652,588	9.18%
Other State	$7,908,089	6.23%
Other Local	$2,354,874	1.86%
Transfers In	$13,301	0.01%
TOTAL	$126,870,404	100%

These amounts will change when the budget is finalized in two weeks. These amounts include both restricted as well as unrestricted funds.

2021-22 Preliminary Budget General Fund Projected Expenditures

EXPENDITURES*	2021-2022	PERCENTAGE
Certificated Salaries	$52,307,418	37.81%
Classified Salaries	$19,673,293	14.22%
Benefits	$32,462,013	23.46%
Books & Supplies	$10,761,996	7.78%
Services	16,382,858	11.84%
Capital Outlay	$818,019	0.59%
Other Outgo	$4,091,922	2.96%
Transfers Out	$1,850,000	1.34%
TOTAL	$138,347,519	100%

These amounts include both restricted as well as unrestricted funds.

Excess Minimum Reserve Requirements

Adopted Budget
2021-22 Budget Attachment
Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves
(Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.)

Combined Assigned and Unassigned/unappropriated Fund Balances				
Form	Fund	2021-22 Adopted Budget		
				Add total of Object Codes 9780/9789/9790 from:
01	General Fund	$18,933,154.00	<--	a) Form 01
17	Special Reserve Fund for Other Than Capital Outlay Project	$16,382,528.00	<--	b) Form 17
	Total Assigned and Unassigned Ending Fund Balances	$35,315,682.00		
	District Standard Reserve Level	3%	<--	Source: Form 01CS Line 10B-4
	Less District Minimum Reserve for Economic Uncertainties	$4,150,426	<--	Source: Form 01CS Line 10B-7
	Total Assigned & Unassigned Ending Balance in Excess of Minimum	**$31,165,256.00**		

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties:			
SACS Form	Fund	2021-22 Adopted Budget	Description of Need
			(These are samples only; please modify as appropriate)
01	General Fund	$1,700,000.0	STRS/PERS Projected Increases 24/25 & 25/26
01	General Fund	$8,500,000.0	Property Tax Re-Payment - Litigation (Est.)
01	General Fund	$570,000.0	Carryover - 20/21 Site Discretionary Funds
01	General Fund	$600,000.0	Carryover - 20/21 Site LCAP Funds
01	General Fund	$3,412,728.0	Needed to cover deficit spending in 22/23 and 23/24
17	Special Reserve Fund for Other Than Capital Outlay Project	$3,382,528.00	Reserve for insurance deductible for flood and
17	Special Reserve Fund for Other Than Capital Outlay Project	$13,000,000.00	3-months Payroll Reserve to cover district's deficit
	Insert Lines above as needed		
	Total of Substantiated Needs	**$31,165,256.00**	
	Remaining Unsubstantiated Balance	$0.00	Balance should be Zero

This shows what the District is designating in reserves, including both the State required reserves as well as the District set aside reserves. When they are aware of a future expenditure, the District set aside is a designation because they will eventually need to pay that expenditure.

Next Steps

- June 24, 2021 - Public Hearing & Adoption of the 2021-22 Budget
- September 2021 - 2020-21 Unaudited Actuals
- December 2021 - 2021-22 First Interim Report

Trustee Hsieh noted that the projected revenue is $126.8M and the expenditures are $138M, so the District is short $12M. Mr. O said, for the last

few years, the District has been deficit spending and has been using part of the reserves to cover the excess of expenditures over the revenue. More details will be presented in two weeks with a huge deficit. This could be a one-time contribution because of the loss in revenue due to the pandemic. He said there are a lot of factors that change each year. For example, in three years the District could get more revenue coming in from property taxes, so that number moves back and forth. Trustee Hsieh asked if the District will eventually have a balanced budget. Mr. O said it would eventually, but it is good and bad, with sometimes having some deficit spending because of spending more to support students in a certain year. Next year, the District will support mental health, wellness counselors, and other things, and spend more a certain year but maybe less in another year to offset that.

Trustee Baker said during the June 24 presentation, he wants to see more details on one time vs. on-going revenue.

A public hearing provided an opportunity for members of the public to comment on the draft 2021-22 preliminary budget.

The Board meeting was suspended to open the public hearing at 8:29 p.m.

There were no public comments.

The public hearing was closed and the Board meeting resumed at 8:30 p.m.

The Board recessed at 8:33 p.m. for a break and reconvened at 8:45 p.m.

ACTION

1. ADMINISTRATION

a. Childcare Contract CCTR-1260 and Resolution No. 21-41

Vice President Richardson asked how many child care centers the District operates. Dr. Moore replied that the District operates before and after school programs at four locations: Buri Buri ES, Spruce ES, Junipero Serra ES, and Skyline ES. The District's extended day program is overseen by Eric Claybon.

MOTION #189 (Baker/Murray) to approve the Department of Education California State Preschool Program contract CCTR-1260 to provide childcare and development services and the adoption of Resolution #21-41: Authorizing designated District personnel to sign contract documents for FY2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Childcare Contract CSPP-1536 and Resolution No. 21-42

MOTION #190 (Baker/Murray) to approve the Department of Education California State Preschool Program contract CSPP-1536 to provide childcare and development services and the adoption of Resolution #21-42: Authorizing designated District personnel to sign contract documents for FY2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of Board of Trustees Compensation Increase

Trustee Baker suggested not restarting the mileage stipend until August, when schools are back in session. With no school visits in July, he did not think the Board members deserved a mileage stipend for that month.

Vice President Richardson said Trustees had been attending graduations and were not compensated for mileage this school year. She considered it a matter of practical accounting to reinstate the mileage stipend at the start of July. They will be attending an in person Board meeting in July and will be using their own vehicles.

Trustee Baker recommended a one-time agreement for Trustees to be reimbursed for actual mileage expenses in the month of July. Since he rides a bike and uses public transportation, he would not have any expenses next month. He said if the other Trustees think they are going to incur $100 worth of travel in July, they should vote that way. He restated that the Board does not need a July mileage stipend.

Vice President Richardson noted that the price of gas has spiked since last year and Trustees did not get compensated when they went to several graduations. She said the Board should continue with what they had agreed upon.

Trustee Baker said Vice President Richardson lives centrally in the District and if she made eight trips and incurred 80 miles worth of travel, that would be $44 based on the 55 cents a mile federal reimbursement rate.

Vice President Richardson moved to reinstate the mileage as the Board planned at the end of the school year. Trustee Murray seconded the motion, but chose to waive her $100 stipend for the month of July.

Trustee Baker said they would need to ask Mr. O if payroll could handle a one-month waiver.

Vice President Richardson said it is just $100 and it not providing it to the Trustees would probably be much more of a hassle for the administration to deal with. She stated that “This is California, where everything is expensive, and there's never enough money and there's enough gas but, you know, gas keeps going up.”

Trustee Baker suggested the Board move on to more important business and said he and Trustee Murray would both waive their July mileage stipend.

MOTION #191 (Richardson/Murray) to approve a two percent compensation increase and the continuation of a monthly $100 stipend for mileage expenses for the Board of Trustees. (AYES: Hsieh, Lujan, Murray, Richardson; NOES: Baker). Motion Carried on a 4-1 vote.

d. Approval of Change in Summer Board Meetings Start Time

President Lujan noted that last summer the Board had agreed to start their meetings earlier as they were working from home. She is not able to begin earlier this year based on her current work and child care schedule.

Trustee Baker said 6:00 is very early and suggested the Board continue to maintain a 7:00 p.m. open session start time.

MOTION #192 (Baker/Murray) to not begin open sessions of the summer Board meetings earlier than 7:00 p.m. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of Skyline Middle College Memorandum of Understanding (MOU)

President Lujan recused herself from voting on this item as she is an employee of Skyline Community College.

Trustee Hsieh asked if the Board would be getting results from the program. Mr. Irish replied that under normal circumstances, he would have an annual Middle College presentation. It did not happen this year, due to it being virtual. He will work with Ms. Martina Goodman, Middle College Director, to resume the presentation as things start to return to normal in the 2021-22 school year.

MOTION #193 (Richardson/Murray) to approve the Skyline Middle

College MOU for the 2021-22 academic school, with the cost of $6,800 per student. (AYES: Baker, Hsieh, Murray, Richardson; NOES: None; ABSTAIN: Lujan). Motion Carried.

b. Approval of Health Connected Memorandum of Understanding (MOU)

Vice President Richardson asked for clarification on the program. Mr. Irish said the District has had a partnership with Health Connected, based in San Mateo. They conduct the Teen Talk Program at the eighth grade for middle school students. Last year with the Board's support, the program was expanded to also include District students with severe disabilities as well. Last year it all done virtually so it could be combined with the three middle schools. It is usually done in the spring semester each year and is required by law.

MOTION #194 (Murray/Hsieh) to approve the Health Connected MOU for a sexual health education program provided to 8th grade students in 2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of College and Career Access Pathways (CCAP) Agreement

Trustee Hsieh asked if the Board would also receive a report and results for the program. Mr. Irish replied that CCAP is an annual agreement, so the District can conduct dual enrollment for students. His team will be giving the College Career Readiness presentation and sharing the results of the District's dual enrollment for students.

MOTION #195 (Hsieh/Baker) to approve the agreement with CCAP for their 2021-22 partnership with the District. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

d. Approval of DocuSign, Inc. Agreement

Vice President Richardson noted that the cost of the agreement is $39K and asked what the District is getting for the money. Mr. Irish explained that when the District conducted many virtual meetings last year, DocuSign was used to conduct Individual Education Plan (IEP) meetings for students with disabilities. Parents and the community appreciated the flexibility with being able to sign confidential documents. It also helped the District get the documents back in a timely manner. He said this is one of the things they would like to continue, otherwise they would need to return to using hard copies

where parents would be signing in person. Regarding the cost, Mr. Irish said 11,000 virtual meetings were held last year. There are generally one to two meetings for a student or a parent. Some students who have IPEs have multiple meetings and every meeting must be signed off.

MOTION #196 (Richardson/Murray) to approve the agreement with DocuSign, Inc. to provide secured and stored documents in 2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Resolution No. 21-36 for Budgetary Increases and Year End Transfers

MOTION #197 (Baker/Murray) to adopt Resolution #21-36: for Budgetary Increases and Transfers at year end of the FY2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 21-40 for the Student Activity Special Revenue Fund

MOTION #198 (Richardson/Baker) to adopt Resolution #21-40: for the establishment of the Student Activity Special Revenue Fund (Fund 08). (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of All City Management Cross Guard Services

Trustee Baker acknowledged that the cost of the services has gone up considerably since last time, but the explanations in the letter from All City were very clear. They are paying employees what they deserve. The crossing guards are some of the most important people at the schools. A lot of experience is needed and the company has had a lot of turnover. He said it is very important that the Board passes this important safety measure.

MOTION #199 (Richardson/Baker) to approve the agreement with All City Management to provide crossing guard services for 2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

President Lujan said she would be working with Dr. Moore to add a discussion for renaming the Community Learning Center which was reviewed at the City Subcommittee meeting.

Trustee Baker commented on future Board meetings being listed as "teleconference". President Lujan stated that the Board is still telecommuting, but as they move forward with in person meetings, that designation will potentially fall off.

June 12, 2021 – Special Meeting/Board Workshop (*teleconference)*

- Superintendent evaluation/Closed Session only

June 24, 2021 (*teleconference)*

- Approval of SMCOE Outdoor Education dates for 2021-22
- Approval to increase facility use fees
- Approval to not increase District rental/leasing rates for 2021-22
- Approval of Commercial Food and Supplies award for 2021-22
- Approval of updated Board Governance Handbook
- Adoption of 2021-22 LCAP
- Adoption of 2021-22 Proposed Budget
- Approval of NPA contracts for 2021-22
- Approval of NPS contracts for 2021-22
- Approval of IXL Learning Contract for 2021-22
- Resolution on Education Protection Account Funds
- Approval of award of contract for Los Cerritos ES paving project

July 15, 2021 (*teleconference)*

- Approval of Infinite Campus agreement for 2021-22
- Williams report for 2nd quarter ending 6/30/21
- Approval of MOU for YSB School Counseling and Safe School Advocates Services
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Resolution for Work Experience Can Work (WCW) contracts for 2021-24

August 12, 2021 (*teleconference)*

- Summer School report
- Resolution for Attendance Awareness Month

September 9, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Introduction of Student Trustees/ASB High School Presidents
- Presentation and approval of year end unaudited actuals
- Approval for Superintendent to participate in 2021-22 conferences and seminars

- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution Honoring Hispanic Heritage Month
- Resolution on GANN limit

September 23, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Discussion of October 21 Community Forum topic(s)
- Update on Safe School Plans
- Resolution for California Week of the School Administrator
- Resolution honoring Filipino American History Month
- Approval of the Board Governance calendar for 2021-22

October 7, 2021 (*teleconference)*

- Teaching and learning presentation - TBD
- Williams report for 3rd quarter ending 9/30/21

October 21, 2021 - *Community Forum* (*teleconference)*

- Topic(s) TBD

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Murray said she attended the City Subcommittee meeting. She is very appreciative of all the District's teachers and staff members. She wished everybody a happy summer and looks forward to when they come back.

Trustee Baker reported that he and Vice President Richardson attended the SSFHS graduations and it was great to see all the graduates and hear the great speeches, including one from the former Student Trustee Jessica Rangel-Cruz. He congratulated all District graduates and wished good luck to students in summer school.

Vice President Richardson said she appreciated being with the students and everyone else at the graduations. She acknowledged Dr. Moore's leadership in putting together such remarkable ceremonies, which were a great end of the year. She said both high school principals did a wonderful job. Yesterday she attended the San Mateo County Fair and encouraged everyone to go before it is gone for another year. It was a wonderful time to be at the fair and be reminded of when things were normal.

Trustee Hsieh asked if future teaching and learning presentations could be a little longer, now that the District priorities are very defined and the LCAP has detailed information. President Lujan said that if Dr. Moore thinks it is appropriate, this would be added to a future agenda for discussion.

President Lujan said she also attended the City Subcommittee meeting. She congratulated all the graduates and hoped students enjoy the summer school courses.

ADJOURNMENT - **9:19 p.m.**

RECESS INTO CLOSED SESSION – **9:20 p.m.**

RECONVENE INTO OPEN SESSION – **9:44 p.m.**

REPORTING OUT FROM CLOSED SESSION - Nothing to report.

ADJOURNMENT - **9:44 p.m.**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of June 12, 2021

OPEN SESSION

A. CALL TO ORDER - 9:16 a.m.

B. ROLL CALL

Board Members:
Mr. John Baker –- Present
Dr. Chialin Hsieh - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present

Cabinet Members:
Dr. Shawnterra Moore, Superintendent - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Excused
Mr. Ted O, Assistant Superintendent, Business Services - Excused
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Excused

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS - None

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting.

There were no live comments during the meeting.

CLOSED SESSION

1. Superintendent evaluation.

ADJOURNMENT – 10:05 a.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 15, 2021

RE: Board Members' and Superintendent's participation in the 2021 CSBA Annual Conference

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BACKGROUND:

This year, CSBA is holding their annual conference both in-person in Anaheim, CA and virtually. Optional pre-conference workshops will be held on Wednesday, December 1, and general sessions will take place from Thursday, December 2, through Saturday, December 4 in Anaheim. The dates for virtual attendees are Wednesday, December 8 for the optional pre-conference workshops and Thursday, December 9, through Friday, December 10 for the general sessions. The focus of this conference is to bring district leaders together for professional learning, networking, and advocacy. The pre-conference workshops will cover the following topics: Orientation for New Trustees, Legal Symposium for Experienced Board Members, and a Board Presidents Workshop.

FISCAL IMPLICATIONS:

The early registration fee for the 3-day general sessions is $595 for individuals attending in-person and $399 per person for virtual attendance. The pre-conference workshop fee is $425 for both in-person or virtual participation. In addition to the in-person registration fees, the combined costs of travel, lodging, and transportation are approximately $1,900 per person. The conference registration and workshop fees are being paid through the appropriate Board and Superintendent accounts

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the costs for Board members and the Superintendent to participate in the 2021 CSBA Annual Conference either in-person or virtually.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 15, 2021

RE: Superintendent's participation in 2021-22 Professional Development Conferences

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BACKGROUND

In my role as Superintendent, I attend various conferences, workshops, symposiums, etc. during each school year as part of my professional learning system. These are annual events which provide opportunities for valuable networking and offer professional development on current critical leadership and educational issues.

Listed below are some of the upcoming events for 2021-22. The information has been obtained from the organizations' websites. At this time, it is unknown whether some event(s) will be held virtually, instead of in-person. Unless posted on their websites, the registration fees listed below are based on prior year's events and will likely be lower if the event is held virtually.

1. **California City School Superintendents Conference**, estimated to take place in October 2021 and April 2022, $175 registration fee for each.
2. **ACSA Leadership Summit**, November 4 - 6, 2021, $599 registration fee.
3. **ACSA Superintendent's Symposium**, January 26 - 28, 2022, $650 registration fee.
4. **CAAASA Annual Professional Development Summit**, dates and registration fee to come.

FISCAL IMPLICATIONS:

The registration fees are included in the above-listed events. The registration fees and any travel expenses will be paid through the appropriate Superintendent budget.

RECOMMENDATION

It is recommended that the South San Francisco Unified School District Board of Trustees approve the Superintendent's participation in the 2021-22 professional learning conferences listed and any additional, similar ones which may be scheduled during the year.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D, Superintendent

THRU: Eric Claybon, Child Development Program Coordinator

DATE: July 15, 2021

RE: Approval of the San Mateo County Superintendent of Schools' 2021-22 CSPP AB 82 COVID-19 One time Stipend Agreement

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BACKGROUND:

A Child Development Services agreement between the San Mateo County Office of Education and SSFUSD will provide for an Assembly Bill (AB) 82 COVID-19 one-time stipend. The funding is provided by the California Department of Education (CDE) to implement the provision of AB 82 under the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. The funds may be used for any allowable expense which would be reimbursable within the existing Child Development contract to address COVID-19 costs or to ensure the programs can remain open during the 2021-22 school year.

FISCAL IMPLICATIONS

The agreement, in the amount of $29,400, is based on the number of students enrolled in the Child Development program in November 2020.

RECOMMENDATION

It is recommended that the South San Francisco Unified School Board of Trustees approve CSPP AB 82 COVID-19 one-time stipend agreement for the 2021-22 fiscal year.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education
Nancy Magee • County Superintendent of Schools

June 14, 2021

Eric Claybon
South San Francisco Unified School District
530 Tamarack Lane
South San Francisco, CA 94080

Dear Eric,

Attached to this email you will find one original **2021-2022 AB 82 COVID-19 One Time Stipend** agreement for your agency. The budget form, and the budget narrative are also attached to be complete and return along with the signed agreement. The County Superintendent received a one-time stipend from the Early Learning and Care Division of the CDE for the purpose of implementing the provision of Assembly Bill 82 under the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. The allocation of the stipend is based on the number of enrolled students reported in the November 2020 801A reporting system.

The AB 82 COVID-19 funds can be used for any allowable expense that would be reimbursable within the existing child development contract to address COVID-19 costs or to ensure the programs are able to remain open in the 2021-2022 school year. CDE has provided general guidance on allowable use of this fund however it does not address all appropriate use of the funding. The categories allowable are: Hazardous Pay; Mental Health Services; Salaries and Benefits and Equipment and Supplies. Please note that all applicable law and regulations to the pre-approval and bid requirements as cited in the Funding Terms and Conditions (FT&C) applies to the stipend.

SMCOE will require all subcontractors receiving the AB 82 Stipend fund to report quarterly **on a separate expense template**. **The expenses for this funding WILL NOT be reported on the CDNFS reporting forms**. You will receive the AB 82 expense template prior to the first quarter reporting in October 2021. Please make sure to create a separate expense tracking system for this funding.

Please sign and email the original agreement , the completed budget form, and budget narrative to me for processing **by July 2, 2021** at schan@smcoe.org. Electronic signature and submission are acceptable. You do not need to send the hard copy to our office. Once the COE process is complete, we will send you the fully executed agreement.

If you have any questions, please contact me at (650) 802-5616 or schan@smcoe.org.

Sincerely,

Sheryl Chan
State Preschool Manager

SAN MATEO COUNTY OFFICE OF EDUCATION

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2021-2022 CSPP SUBCONTRACTOR –ASSEMBLY BILL (AB) 82 COVID-19 ONE-TIME STIPEND AGREEMENT

AGREEMENT BETWEEN THE SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS CALIFORNIA STATE PRESCHOOL PROGRAM AND **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

I. PURPOSE OF AGREEMENT

THIS AGREEMENT is made on behalf of the San Mateo County Superintendent of Schools California State Preschool Program (SMCOE-CSPP) and entered into by and between the **San Mateo County Superintendent of Schools** ("County Superintendent") and the **South San Francisco Unified School District** ("Agency"), a SMCOE CSPP subcontractor, for the purpose of issuing the AB 82 COVID-19 One-Time Stipend.

The County Superintendent is the lead agency and fiscal agent for the SMCOE CSPP and General Child Care and Development (CCTR) contracts from the California Department of Education (CDE). The County Superintendent has received a one-time stipend from the Early Learning and Care Division of the CDE for the purpose of implementing the provisions of Assembly Bill 82 under the Coronavirus Response and Relief Supplemental Appropriations Act of 2021. The County Superintendent received the stipend award and was directed to distribute the stipend of $525 per student enrolled in the CSPP and/or CCTR programs based on the November 2020 reported enrollment in the Child Development Management Information System (CDMIS) 801A reporting system.

II. TERM OF AGREEMENT

The term of this Agreement shall be for the period **July 1, 2021 through June 30, 2022**, subject to the termination provisions noted in paragraph III.5.

III. COUNTY SUPERINTENDENT'S RESPONSIBILITIES

1. The County Superintendent shall issue payment to the Agency in an amount not to exceed **TWENTY-NINE THOUSAND FOUR HUNDRED DOLLARS AND NO CENTS ($29,400.00)** in accordance with the stipend formula – *($525 multiple by number of enrolled students reported in the CDMIS' November 2020 report)* set forth by the CDE.

2. The stipend funds will be disbursed within 30 days of receipt of the signed Agreement. The County Superintendent will inform the Agency of the reporting requirements and any additional guidance provided by the CDE concerning the use of and reporting requirements for the stipend.
3. The County Superintendent will account for the funds and activities of the AB 82 Stipend according to the reporting requirements decided upon by the CDE.
4. The County Superintendent shall maintain records of the sites, children and families enrolled in the CSPP and/or CCTR programs.
5. The County Superintendent may, at any time from execution of this Agreement, terminate this Agreement, with or without cause, upon 30 days written notice specifying the effective date of such termination.
6. Payment by the County Superintendent of the AB 82 stipend funds pursuant to this Agreement is contingent upon availability and receipt of funds from the CDE. The County Superintendent may terminate the Agreement for unavailability of said funds. In this event, the County Superintendent shall inform the Agency of such funding unavailability as soon as it becomes known.

IV. AGENCY RESPONSIBILITIES

1. The Agency shall return an electronically executed original Agreement to the office of the County Superintendent by **July 2, 2021**.
2. Submit a Budget Form and Budget Narrative on or before July 2, 2021 that describes how the AB 82 stipend will be spent. The AB 82 COVID-19 funds can be used for any allowable expense that would be reimbursable within the existing child development contract to address COVID-19 costs or to ensure the programs are able to remain open in the 2021-2022 school year. The Budget should be guided and informed by the agency's program budget allocation set at the beginning of the fiscal year. Grant funds may be used for expenses incurred for the period July 1, 2021 through June 30, 2022. **All funds must be fully expended by June 30, 2022**.
3. The Agency shall adhere to the Equipment Approval, Bidding and Inventory Requirements set forth in the Funding Terms and Conditions (FT&C).
4. The Agency agrees to keep accurate and complete records of all stipend expenses. As with all Federal and State funds allocated for Early Learning and Care programs, the use of these funds is subject to audit, and must be appropriately tracked by the Agency. This includes, but is not limited to, maintaining records of all purchase orders or receipts to verify appropriate use of funds.
5. The Agency will provide quarterly expense report and supportive expense documentation. The County Superintendent will provide the reporting template prior to the first quarter report submission deadline.
6. The Agency agrees to provide to the County Superintendent, to any Federal or State department having monitoring or reviewing authority, to the County Superintendent's authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit all records and documents necessary

to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement.

7. The Agency shall maintain a Certificate of Insurance to be made available upon request to the County Superintendent showing evidence of sufficient insurance coverage as will protect it while performing the services required by this Agreement.
8. Agency shall indemnify and save harmless the County Superintendent, its officers, agents, employees and servants from any and all claims, suits or actions of every name, kind or description, in any way occasioned by or arising out of the performance of this Agreement, but only in proportion to, and to the extent, that any and all such claims, suits or actions of every name, kind or description solely result from the negligence or willful misconduct of the Superintendent, its officers, agents and/or employees.

   In the event of concurrent negligence of the Agency, its officers, agents, employees and servants and the County Superintendent, its officers, agents, employees and servants, then the liability for any and all claims for injuries or damages to persons and/or property which arise out of the terms and conditions of this Agreement shall be apportioned under the California theory of comparative negligence as established presently, or as may be hereafter modified.

   The duty to indemnify and save harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein shall be construed to require either party hereto to indemnify the other party hereto, their officers, agents, employees and servants against any responsibility or liability in contravention of Section 2782 of the Civil Code.

9. Responsibility for Audit Exceptions:

   Audit exceptions are defined as any unfavorable finding in any audit of Agency's performance under this Agreement. Agency acknowledges and agrees that any and all failure to comply with relevant Federal, State, and local statutes, rules, and regulations, including requirements of the County Superintendent, may result in Agency liability to repay part or all of the funds disbursed pursuant to this Agreement.

   Agency will notify the County Superintendent in writing immediately of any audit exception(s) relating to or arising out of this Agreement.

   Agency agrees to correct and resolve all audit exceptions to the County Superintendent's satisfaction. Agency is aware and is hereby on notice that audit exceptions may result in the County Superintendent's liability to the State of California, among others, for part or all of the funds provided under this Agreement and so agrees to reimburse the County Superintendent the full amount of the County Superintendent's liability resulting from said audit exceptions that are attributable to the Agency.

V. OTHER TERMS OF AGREEMENT

This Agreement is of no force or effect unless, or until, the authorized signatures from the County Superintendent and the Agency appear on this document.

VI. ADDRESSES

All correspondence, notices, claims, etc. will be sent to the following persons and addresses:

FOR THE County Superintendent	Alyson Suzuki, Executive Director Early Learning Support Services San Mateo County Office of Education 101 Twin Dolphin Drive Redwood City, CA 94065-1064 650-802-5623 650-802-5622 (fax) asuzuki@smcoe.org
FOR THE Agency	Dr. Shawnterra Moore, Superintendent South San Francisco Unified School District 530 Tamarack Lane South San Francisco, CA 94080 650-877-8700 650-583-4717 (fax) smoore@ssfusd.org

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representative, have affixed their hands on the day and year first written.

SC
AS

Dr. Shawnterra Moore Superintendent South San Francisco Unified School District	Denise Porterfield, Deputy Superintendent Business Services Division San Mateo County Superintendent of Schools
Dated	Dated

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: July 15, 2021

RE: Approval of Infinite Campus License Agreement with SSFUSD for the 2021-22 school year

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BACKGROUND:

Infinite Campus will continue to provide license, implementation services, software maintenance, training, product support, technical support services and application hosting. The Infinite Campus contract will provide recurring services for the 2021-22 school year beginning on July 1, 2021.

FISCAL IMPLICATIONS:

Infinite Campus will maintain and provide student information services for SSFUSD for the 2021-22 school year. The fiscal impact, $111.381.60; has been budgeted and will be paid out of the General Fund account. The fiscal amount is based on the current number of SSFUSD students, 8438, and supporting services, the agreement will be reviewed every 12 months for the fiscal impact.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU with Infinite Campus in the amount of $111.381.60, for the 2021-22 school year.

INFINITE CAMPUS END USER LICENSE AGREEMENT

This Infinite Campus End User License Agreement ("**Agreement**") is made between **Infinite Campus, Inc.,** a Minnesota corporation located at 4321 109th Ave NE, Blaine, MN 55449-6794 ("**Company**") and South San Francisco Unified School District , with offices located at 398 B St , South San Francisco , CA 94080 ("**Licensee**").

RECITALS

A. Company has developed certain proprietary student information software and as updated and revised by Company from time to time (the "Infinite Campus Product"), and Company has licenses from third parties or developed other products and services as offered by Company and as amended by Company from time to time (the "Infinite Campus Additional Products"). The Infinite Campus Product, and the Infinite Campus Additional Products are collectively referred to as the "Infinite Campus Products";

B. Company or a Company authorized service provider provides certain services for the Infinite Campus Products, including software implementation services, software maintenance services, training services, product support services, technical support services and application hosting services (the "Infinite Campus Services");

C. Company and Licensee desire to enter into this Agreement for the purpose of facilitating the licensing of certain Infinite Campus Products, and delivery of certain Infinite Campus Services, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the terms and conditions hereinafter stated, it is agreed as follows:

1.0 Grant of License

1.1 Type of License. Subject to the terms and conditions hereof, Company agrees to grant Licensee a non-exclusive, non-transferable, non-sublicensable, non-perpetual, right and license to the Infinite Campus Products and the related documentation ("Documentation") identified on the Order and Pricing Schedule(s) attached hereto. Licensee shall install and use the Infinite Campus Products and the Documentation solely for its own internal use and for the purposes for which such Infinite Campus Products and Documentation were designed.

1.2 Initial Term and Fees. Upon the Term Start Date indicated on the duly executed Order and Pricing Schedule(s) attached hereto, Company shall provide Licensee with the Infinite Campus Products and Infinite Campus Services and any associated Documentation (defined as users' manuals, reference guides, programmers' guides and/or system guides, as applicable) as indicated on the Order and Pricing Schedule(s). The fees for the licenses shall be valid from the Term Start Date until twelve months thereafter (the "Initial Term").

1.3 Recurring Annual Fees. Following the Initial Term, for each 12 month period thereafter (the "Subsequent Term"), Licensee shall pay annual fees according to the then current license fees for the licensed Infinite Campus Products (the "Recurring Annual Fees"). Company shall review the number of students enrolled as certified by the state in which the Licensee resides, and, in the event that the total number of enrolled students has increased or decreased, Company may increase or decrease the Recurring Annual Fees according to the then current fees for the licensed Infinite Campus Products and Services.

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2.0 Ownership and Protection of Infinite Campus Products

2.1 Title: Ownership. Licensee acknowledges that the Infinite Campus Products; all source code, object code, class libraries, user interface screens, algorithms, development frameworks, repository, system designs, system logic flow, and processing techniques and procedures related thereto; the Documentation, any system user documentation, or other documentation related thereto; any copies and derivatives of any of the foregoing, in whole or in part; as well as all copyright, patent, trademark, trade secret and other proprietary rights in any of the foregoing; are and shall remain the sole and exclusive confidential property of Company or Company licensor. Licensee further acknowledges that any reports or other data generated by the Infinite Campus Products regarding traffic flow, system loads and/or product installation are the exclusive property of Company and may be used, and Licensee hereby specifically authorizes the use of such reports and/or other data, by Company in any manner that it deems to be appropriate.

2.2 Protection of Infinite Campus Products and Documentation. Licensee shall not allow, and shall not allow any third party to:

2.2.a adapt, modify, change, maintain, translate, decompile, disassemble, reconstruct, or reverse engineer the Infinite Campus Products or the Documentation, or any portion thereof;

2.2.b identify or discover any source code of the Infinite Campus Products;

2.2.c distribute, sell or sublicense copies of the Infinite Campus Products or the Documentation or any portion thereof;

2.2.d create copies of the Infinite Campus Products or the Documentation except to make a copy of any program which is required as an essential step in its utilization or to make an archival or back-up copy of the Infinite Campus Products; or

2.2.e incorporate any portion of Infinite Campus Products into or with any other Infinite Campus Products or other products, or create any derivative works of the Infinite Campus Products or Documentation.

2.3 Confidentiality. Licensee agrees that the Infinite Campus Products contain proprietary information, including trade secrets, know-how and confidential information that are the exclusive property of Company or Company licensor. During the period this Agreement is in effect and at all times after its termination, Licensee and its employees and agents shall maintain the confidentiality of this information and not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party nor use such information other than to inform permitted users of the conditions and restrictions on the use of the Infinite Campus Products or the Documentation set, and to the extent permitted by law, Licensee will not disclose the terms and conditions of this Agreement without the prior written consent of Company.

3.0 Payment

3.1 Payment Terms. Licensee shall pay Company or Company's Authorized Channel Partner the Fees as provided in the Order and Pricing Schedule(s) attached hereto.

3.2 Taxes. All amounts set forth for payment are exclusive of applicable sales and similar taxes and it shall be Licensee's responsibility to add to the amounts payable, and to pay all such taxes, if applicable.

4.0 Indemnification; Warranties

4.1 Indemnifications

4.1.a If Licensee notifies Company in writing and gives Company sole control over the

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defense and all related settlement negotiations, Company will defend, hold harmless and indemnify Licensee against any damages finally awarded or amounts paid in settlement as a result of any claim or threat of claim brought by a third party against Licensee to the extent based on an allegation that: (i) Products for which Licensee has licensed from Company infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party, or (ii) a defective Product directly caused death or personal injury; provided that Licensee did not alter, modify, or otherwise change the Product or software that gave rise to such claim.

4.1.b To the extent permitted by law, Licensee will defend, hold harmless and indemnify Company against any claim or threat of claim brought by a third party against Company arising out of the acts or omissions of Licensee or its employees, excluding acts or omissions expressly required or prescribed by this Agreement.

4.1.c If either party seeks indemnification provided for in this Section, each party seeking indemnification will cooperate with and provide reasonable assistance in the defense or settlement of any claim or legal proceeding. Licensee and Company will not make public any terms, or the mere existence, of any settlements.

4.1.d THE FOREGOING STATES THE ENTIRE LIABILITY AND OBLIGATION OF COMPANY WITH RESPECT TO ANY INFRINGEMENT OR CLAIMS OF INFRINGEMENT BY THE INFINITE CAMPUS PRODUCTS OR ANY PART THEREOF, OF ANY PATENT, COPYRIGHT, TRADE SECRET OR OTHER PROPRIETARY RIGHT.

4.2 Warranties

4.2.a Operational Warranty. Company warrants that, during the ninety (90) day period (the "Warranty Period") commencing on the delivery date of the Infinite Campus Product to Licensee, the Infinite Campus Products will operate in substantial conformity with the Documentation when used in strict compliance therewith. This warranty is contingent upon Licensee's installation of all corrections, enhancements, updates and new releases provided by Company to Licensee and the absence of damage or abuse to the Infinite Campus Products.

4.2.b Breach of Operational Warranty. Notwithstanding the foregoing, Licensee acknowledges that it is solely responsible for having the appropriate compatible network(s) and operating system environment(s), and as Licensee's sole and exclusive remedy for any breach of this warranty, Company shall, at its sole option, within a reasonable period of time, provide all reasonable programming services to correct programming errors in the Infinite Campus Products, replace the Infinite Campus Products or terminate this Agreement and refund to the Licensee the license fees paid to Company under this Agreement for the defective Infinite Campus Products, as set forth in section 6.2(c) of this agreement, refunding the unamortized portion (assuming straight line amortization) of the annual license fees paid Any professional services provided under this Agreement are provided "as is" without representation or warranty of any kind or nature.

4.2.c Limitation. EXCEPT AS EXPRESSLY SET FORTH IN THIS PARAGRAPH 4, COMPANY MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES OF QUALITY OR PERFORMANCE, OR AS A RESULT OF A COURSE OF DEALING OR USAGE OF TRADE, WITH RESPECT TO THE INFINITE CAMPUS PRODUCTS AND ANY

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MAINTENANCE, SUPPORT OR OTHER SERVICES.

5.0 Limitations of Liability

EXCEPT TO THE EXTENT INCLUDED IN AN AWARD SUBJECT TO COMPANY'S INDEMNITY OBLIGATION, IN NO EVENT WILL COMPANY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OF ANY NATURE, SUCH AS LOST BUSINESS PROFITS. COMPANY'S TOTAL LIABILITY WILL BE LIMITED TO THE LICENSE FEES ACTUALLY PAID BY LICENSEE TO INFINITE CAMPUS FOR THE APPLICABLE INFINITE CAMPUS PRODUCTS, SUBJECT HOWEVER TO A TWELVE (12) MONTH STRAIGHT LINE DEPRECIATION COMMENCING ON THE DATE OF DELIVERY OF SUCH INFINITE CAMPUS PRODUCTS.

6.0 Agreement Term and Termination

6.1 Agreement Term. The term of this Agreement (the "Agreement Term") shall begin ("Effective Date"), and shall remain in effect until terminated pursuant to Section 6.2.

6.2 Agreement Termination. This Agreement may be terminated as follows:

6.2.a either party may terminate this Agreement, with or without cause, with no less than thirty (30) days written notice.

6.2.b either party may terminate this Agreement if one party's actions expose the other party to any violation of law and fails to cure such actions within 15 days of notice thereof;

6.2.c either party may terminate this Agreement and any other active agreement with the other party if the other party fails to fully perform any material obligation under this Agreement with thirty (30) days to cure;

6.2.d notwithstanding the foregoing, if the Licensee violates the provisions of Sections 2.0 of this Agreement the Company may terminate this Agreement immediately without notice.

In the event of termination of this Agreement by the Company pursuant to Section 6.2(a) prior to an anniversary date the Company shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid. In the event of termination of this Agreement by the Company pursuant to Sections 6.2(b), 6.2(c) or 6.2(d) prior to an anniversary date, the Company shall be entitled to prepaid license fees for the balance of the year of termination.

In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(a) prior to an anniversary date the Company shall be entitled to prepaid license fees for the balance of the year of termination. In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(b) or 6.2(c) Company shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid.

6.3 Responsibilities in the Event of Termination.

6.3.a Upon any termination of this Agreement and/or the license to use any Infinite Campus Products, Licensee shall cease to use the Infinite Campus Products and shall return to Company the Infinite Campus Products and all copies thereof and all proprietary and confidential property of Company. Licensee shall expunge all copies of the Infinite Campus Products from its computer(s) and server(s). Failure to comply with this Section shall constitute continued use of the Infinite Campus Products. Licensee shall provide a certificate from an officer of Licensee stating compliance with this Section. Company shall also have such other legal and equitable rights and remedies to which it may be entitled with respect to Licensee's failure to comply with the provisions of this Agreement.

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6.3.b Upon 90 business days following the termination of this Agreement, or sooner at the request of the Licensee, Company warrants that the original and all copies of Licensee information, educational records and pupil records as such terms are defined by the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99, "FERPA"), and any other State or Federal law relating to the protection of confidential student information, will be returned to the Licensee or destroyed in such a manner that such information cannot be read, executed, viewed or in any way accessed when destroyed.

6.4 No Liability for Termination. Except as provided for in this Agreement, neither party shall be liable to the other for damages of any kind, including incidental or consequential damages, damages for loss of prospective business or loss of continuing business, or otherwise which arise due to the expiration or termination of this Agreement. This does not relieve either party from responsibility for damages caused by its actions or breaches of the Agreement, but only for damages related to or resulting from the expiration or termination of the business relationship.

6.5 Survivorship. Those sections that by their nature survive expiration or termination of this Agreement will survive such expiration or termination.

7.0 Software Support

Company and Licensee agree to the terms and conditions of the Software Support Services Agreement, which is attached hereto and fully incorporated herein. Licensee shall be billed for the Infinite Campus Services, as described in the Software Support Services Agreement, in accordance with the payment terms set forth in Section 3.0 of this Agreement.

8.0 Application Hosting

Company and Licensee agree to the terms and conditions of the On Site Application Hosting Services Agreement, which is attached hereto and fully incorporated herein. Licensee shall be billed for the Infinite Campus Services, as described in the On Site Application Hosting Services Agreement, in accordance with the payment terms set forth in Section 3.0 of this Agreement.

9.0 Training, Data Conversion and Project Management Services

Training Services, Data Conversion Services, or Project Management Services requested by Licensee during the Initial Term or following the Initial Term shall be provided for an additional charge, in accordance with an Implementation Services Agreement provided by Infinite Campus or authorized service partner.

10.0 General Terms and Conditions

10.1 Assignment. Licensee shall not, voluntarily or involuntarily, sublicense, sell, assign, give or otherwise transfer this Agreement. Any such transfer or attempted transfer shall be null and void. Company has the right to assign or otherwise transfer its rights and obligations under any of this Agreement, whether voluntarily, involuntarily, or by operation of law.

10.2 Governing Law. This Agreement will be governed and interpreted under the laws of the state of Minnesota, U.S.A, without regard to its conflict of law's provisions. Any action arising out of or related to this Agreement must be brought within one (1) year from the first date such action could have been brought, despite any longer period provided by statute. If a longer period is provided by statute, the parties hereby expressly waive it.

10.3 Amendments; Waiver. This Agreement shall not be amended or modified except in writing by duly authorized representatives of the parties that refer specifically to this Agreement. The failure of either party to enforce at any time or for any period of time the provisions hereof shall not be construed to be a waiver of such provisions or of the right to enforce each and every such provision.

10.4 Severability. If a court of competent jurisdiction holds that any provision of this

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Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and the parties will replace the invalid or unenforceable provision with a valid and enforceable provision that achieves the original intent of the parties and economic effect of the Agreement.

10.5 Headings and Construction. Paragraph headings are for reference only and will not be considered as parts of this Agreement. Wherever the singular is used, it includes the plural, and, wherever the plural is used, the singular is included.

10.6 Force Majeure. Except for the obligation to make payments, neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of Company), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

10.7 Entire Agreement. This Agreement supersedes all previous agreements and representations of, between or on behalf of the parties in regard to the subject matter herein. Any document, instrument, or agreement issued or executed contemporaneous or subsequent to this Agreement shall not alter the terms and conditions of this Agreement. This Agreement contains all of Company's and Licensee's agreements, warranties, understandings, conditions, covenants and representations in regard to the subject matter herein. Neither Company nor Licensee will be liable for any warranties, understandings, conditions, covenants or representations not expressly set forth or referenced in this Agreement. Licensee acknowledges that Company reserves the right to refuse any different or additional provisions in purchase orders, invoices or similar documents, and such refused provisions will be unenforceable.

10.8 Notices. Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by first class mail, return receipt requested, to the address set forth below for Company and to the address designated on page one (1) of this Agreement by Advocate for receipt of notices, or as may be provided by the parties.

Infinite Campus, Inc.	South San Francisco Unified School District
Sales Contracts Management	
4321 109th Ave NE	398 B St
Blaine, MN 55449-6794	South San Francisco , CA 94080

Either party may give notice of its change of address for receipt of notices by giving notice in accordance with this section.

10.9 Applicable Law. Company complies and shall comply with applicable laws governing online privacy and student data privacy, including the Child Privacy Protection and Parental Empowerment Act, FERPA, the Children's Online Privacy Protection Act, and state laws. Licensee may review these laws and their related regulations by logging on to the U.S. Federal Trade Commission's website at http://www.ftc.gov.

10.9.a. In the course of providing services during the term of this Agreement, Company may have access to student education records that are subject to FERPA. Such information is considered confidential and is protected. To the extent that Company has access to "education records" under this Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Company agrees that it shall not use education records for any purpose other than in the performance of this Agreement. Except as required by law or court order, Company shall not disclose or share education records with any third party

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unless: a) permitted by the terms of this Agreement, b) directed to do so, in writing, by Licensee, or c) to subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of Company under this Agreement.

10.9.b. In the event any third party seeks to access education records that are subject to FERPA beyond the access that is provided to Company affiliated individuals for purpose of providing the services under the Agreement, whether said third party request is in accordance with FERPA or other Federal or relevant State law or regulations, Company shall immediately inform Licensee of such request in writing. Company shall not provide direct access to such data or information or respond to said third party requests, unless compelled to do so by court order or lawfully issued subpoena from any court of competent jurisdiction. Should Company receive a court order or lawfully issued subpoena seeking the release of such data or information, Company shall provide immediate notification, along with a copy thereof, to Licensee prior to releasing the requested data or information, if allowed by law or judicial and/or administrative order/subpoena.

10.9.c. If Company experiences a security breach concerning any education record covered by this Agreement, Company shall immediately notify Licensee and take immediate steps to limit and mitigate such security breach to the extent possible. The Parties agree that any material breach by Company of the confidentiality obligation set forth in this Agreement may, at Licensee's discretion, result in cancellation of this Agreement and the eligibility for Company to receive any information from Licensee for a period of not less than five (5) years. The Parties further agree to indemnify and hold each other harmless for any loss, cost, damage or expense suffered by the non-breaching Party, including but not limited to the cost of notification of affected persons, as a direct result of the breaching Party's unauthorized disclosure of education records that are subject to FERPA, or any other confidentiality/privacy provision, whether federal, state or administrative in nature.

10.9.d. Upon termination of this Agreement, Company shall return and/or destroy all data or information that it received from Licensee hereunder as, and in accordance with, Section 6.3.b of this Agreement. Company shall not knowingly retain copies of any data or information received from Licensee once Licensee has directed Company as to how such information shall be returned and/or destroyed. Furthermore, Company shall ensure that it disposes of any and all data or information received from Licensee in a commercially reasonable manner that maintains the confidentiality of the contents of such records (e.g. shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices).

10.10 Export Rules. Licensee agrees that the Infinite Campus Products will not be shipped, transferred or exported into any country or used in any manner prohibited by the United States Export Administration Act or any other export laws, restrictions or regulations (collectively the "Export Laws"). In addition, if the Infinite Campus Products are identified as export controlled items under the Export Laws, Licensee represents and warrants that Licensee is not a citizen, or otherwise located within, an embargoed nation (including without limitation Iran, Iraq, Syria, Sudan, Libya, Cuba, North Korea and Serbia) and that Licensee is not otherwise prohibited under the Export Laws from receiving the Infinite Campus Products. All rights to use the Infinite Campus Products under this Agreement are granted on the condition that such rights are forfeited if Licensee fails to comply with the terms of this Section 10.10.

10.11 U.S. Government End-Users. Each component licensed under this Agreement that constitute the Infinite Campus Products and Services is a "commercial item" as that term is defined at 48 C.F.R. 2.101, consisting of "commercial computer software" and/or

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"commercial computer software documentation" as such terms are used in 48 C.F.R. 12.212. Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4, all end users acquire the Infinite Campus Products and Services with only those rights set forth herein.

10.12 Electronic Signatures; Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which when taken together will constitute one Agreement. The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties agree that any electronically signed document shall be deemed (a) to be "written" or "in writing," (b) to have been signed and (c) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Such paper copies will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule. For purposes hereof, "electronic signature" means a manually signed original signature that is then transmitted by electronic means; "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a "pdf" (portable document format) or other replicating image attached to an e mail message; and, "electronically signed document" means a document transmitted by electronic means and containing, or to which there is affixed, an electronic signature.

IN WITNESS WHEREOF, this Infinite Campus End User License Agreement has been executed by the duly authorized representative of Company and Licensee.

Infinite Campus, Inc.

By:

Name: Eric Creighton

Its: Chief Operating Officer

South San Francisco Unified School District

By:

Name:

Its:

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EXHIBIT A
ONSITE APPLICATION HOSTING SERVICES AGREEMENT

1.0 Reference to Agreement

This Hosting Services Agreement is subject to and incorporates all of the provisions stated in the End User License Agreement between **Infinite Campus, Inc.**, **("Company")** and South San Francisco Unified School District , **("Licensee")** as of the Effective Date.

2.0 Initial Term and Fees

Upon the Term Start Date indicated on the Order and Pricing Schedule attached hereto Company shall provide Licensee with the Infinite Campus Onsite Hosting Services according to the quantity indicated on the Order and Pricing Schedule. The quantity of shall be valid from the Term Start Date until twelve months thereafter (the "Initial Term").

3.0 Recurring Annual Fees

Following the Initial Term, for each 12 month period thereafter (the "Subsequent Term"), Licensee shall pay annual fees according to the then current license fees for the licensed Infinite Campus Products (the "Recurring Annual Fees"). Company shall review the number of students enrolled as certified by the state in which the Licensee resides, and, in the event that the total number of enrolled students has increased or decreased, Company may increase or decrease the Recurring Annual Fees according to the then current fees for the licensed Infinite Campus Products and Services.

4.0 Services

During each term of the License, and subject to payment of the fees for the Infinite Campus Products and the fees for the Infinite Campus Services, Company shall provide the following services (the "Application Hosting Services") to Licensee:

4.1 Included Services

4.1.a System Sizing. Company will determine the system components (number and type of applications server(s), database server(s), and load balancing hardware, etcetera) based on the size and needs of the Licensee, using commercially reasonable methods and historical data from other similarly sized licensees. This sizing is the basis for the System Hardware and Additional Software and Middleware required, and may change from time to time as system requirement change.

4.1.b System Hardware. Company shall provide access to a digital information processing, transmission and storage system (the "System Hardware") enabling Licensee to perform operations using a single production instance of the Infinite Campus Products. Computing hardware, system software, database software and database storage shall be located at Licensee's facilities

4.1.c Additional Software and Middleware. Company will provide all additional required middleware and software necessary for the Product ("Middleware"), including installation and licensing of Window OS, Windows SQL Server, Apache Tomcat, Sun Microsystems Java, drivers, and SSL certificate(s).

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In accessing Middleware, Licensee may use software and related documentation developed and owned by Microsoft Corporation or its licensors (collectively, the "Microsoft Software"). If Licensee chooses to use the Microsoft Software, Microsoft and its licensors require that Licensee agree to these additional terms and conditions:

- The Microsoft Software is neither sold nor distributed to Licensee and Licensee may use it solely in conjunction with the Infinite Campus Services.
- Licensee may not transfer or use the Microsoft Software outside the Infinite Campus Services.
- Licensee may not remove, modify or obscure any copyright, trademark or other proprietary rights notices that are contained in or on the Microsoft Software.
- Licensee may not reverse engineer, decompile or disassemble the Microsoft Software, except to the extent expressly permitted by applicable law.
- Microsoft disclaims, to the extent permitted by applicable law, all warranties by Microsoft and any liability by Microsoft or its suppliers for any damages, whether direct, indirect, or consequential, arising from the Services.
- Microsoft is not responsible for providing any support in connection with the Infinite Campus Services. Do not contact Microsoft for support.

4.1.d Configuration. Initial configuration including OS installation, database installation, patching the operating system and database, and installing and configuring all Middleware. Creation and configuration of Production and optional Sandbox environments and Production and optional Sandbox database. Upon delivery and installation, a final configuration for setting proper site specific information. Ongoing configuration of additional module add-ons or changes to Licensee infrastructure that require changes to the System configuration.

4.1.e Application Updates. Company will support the Infinite Campus Products through implementation of vendor-provided modifications including remedial "Patches" addressing reported performance or functionality problems, and "Updates" or "Upgrades" consisting of a new releases or versions of the Infinite Campus Products or supporting Middleware issued by the vendor. Company will implement Patches, Updates and Upgrades in accordance with the Change Management Section set forth herein. Company is responsible for procuring and administering vendor-provided maintenance for any Middleware or Product supplied by Infinite Campus.

4.1.f Test and Training Environment. In addition to the single "Production" system environment, Company will provide an additional Test and Training Environment ("Sandbox") for the purpose of testing upcoming updates or code changes, training end users in a non-production environment and other non-production uses upon the request of the Licensee.

4.1.g Backup. Company shall create and maintain a backup plan whereby Licensee Content is backed up to a Company owned remote data center located at 4321 109th Avenue NE, Blaine, MN ("Remote Data Center"), subject to change from time to time at Company's sole discretion. Company shall retrieve each business day an electronic backup of the Licensee Content, as defined below, for the purpose of off-site archival in the case of disaster recovery.

4.1.h Disaster Recovery. Company shall maintain backup servers and data communications connections to such servers in the Remote Data Center and maintain backups of Licensee Content (defined below) on such backup servers such that Company shall be

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capable of providing Application Hosting Services on and from such backup servers within seventy-two (72) hours of any disruption of Application Hosting Services.

4.2 Additional Services

4.2.a Network Analysis and Documentation. Prior to the installation of the Infinite Campus Products and System Hardware, a Network Analysis and resulting Documentation of the analysis is required. The resulting Documentation is the defined supported environment, identifying all network components, including firewalls, proxy servers, routers, switches, etcetera. This can be provided by the Licensee, accomplished with Licensee resources or can be provided by Company for an additional fee.

4.2.b Installation. Company will ship System Hardware, preconfigured, to a location determined by Licensee. For an additional fee, Company can perform the installation of the System Hardware in the Licensee data center.

4.3 Excluded Services

(a) Support of Client Desktops
(b) Support or diagnosis of Local Area Network connectivity
(c) Local Area Network device configuration such as proxy servers

5.0 Availability of Services

Subject to the terms and conditions of this Agreement, Company shall use its best commercial efforts to provide the Application Hosting Services for twenty-four (24) hours a day, seven (7) days a week throughout the term of this Agreement.

5.1 Downtime

Licensee agrees that from time to time the Application Hosting Services may be inaccessible or inoperable for various reasons, including (i) equipment malfunctions; (ii) periodic maintenance procedures or repairs which Company may undertake from time to time; or (iii) causes beyond the control of Company or which are not reasonably foreseeable by Company, including interruption or failure of telecommunications or digital transmission links, hostile network attacks, network congestion or other failures (collectively "Downtime").

5.2 Advance Notice

Company shall provide twenty-four (24) hour advance notice to Licensee in the event of any scheduled Downtime.

6.0 Security

Company shall operate and maintain the System Hardware in good working order with access restricted to authorized employees of Company and persons specifically designated by Licensee. Company shall maintain systems consistent with security controls as described in the National Institute of Standards and Technology (NIST) Standards Publication (SP) 800-26, Security Self-Assessment Guide for Information Technology Systems. Company shall undertake to perform reasonable measures to ensure the security, confidentiality and integrity of all Licensee Content and other proprietary information transmitted through or stored on the System Hardware or the Remote Data Center, including:

(a) firewall protection of the Remote Data Center;
(b) maintenance of independent archival and backup copies of the Infinite Campus Products and all Licensee Content; and

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(c) protection from network attack or other malicious harmful or disabling data, work, code or program.

7.0 Access to System

In order to provide Included Services, Licensee will provide the following access, restricted to Company's and/or Company's authorized service provider's Class C IP address range:

(a) MS Remote Desktop Access on port 3389
(b) http access on port 80
(c) https access on port 443
(d) Campus administration (backups and updates) on port 4329 out from all Company provided servers.

8.0 Change Management

For all Production Environments, Company will follow "Change Management Procedures" in completing changes in the products or product release levels used in the Service Resources and in implementing Application Patches and Upgrades (collectively "Change Events"). Those Change Management Procedures will in all cases provide for the following:

(a) advance notification to the Licensee of the Change Event, its nature and expected timetable;
(b) written notice of application changes and modifications to screens or code;
(c) pre-testing of changes, including any modifications to screen or code in Company or Licensee non-Production environments; and
(d) coordination of the implementation of the Change Event with the Licensee.

9.0 Hardware Failure

In the event of hardware failure Company will correct the failure through one of the following, at the sole discretion of the Company:

9.1 Replace entire unit

Upon notice of the hardware failure, company will immediately begin the process of shipping a replacement unit. Typical replacement time is 24 hours, and in no event will be greater than 72 hours.

9.2 Onsite Service

When appropriate, onsite service from a certified hardware technician, with a service level of next business day.

9.3 Field replaceable

When appropriate, shipment of field replaceable components or parts to Licensee for replacement of failed redundant component, such as power supply or hard drive in RAID array.

10.0 Proprietary Rights

10.1 Licensee Content

Licensee shall be solely responsible for providing, updating, uploading and maintaining the Site and any and all files, pages, data, works, information and/or materials on, within, displayed, linked or transmitted to, from or through the Site, including without limitation, trade or service marks, images, photographs, illustrations, graphics, audio clips, video clips, e-mail or other messages,

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metatags, domain names, software and text (the "Licensee Content"). The Licensee Content shall also include any registered domain names provided by Licensee or registered on behalf of Licensee in connection with the Application Hosting Services.

10.2 Grant of Use

In consideration of Company's satisfactory performance of all obligations of this Agreement, for the term of this Agreement, Licensee grants to Company a nonexclusive, worldwide and royalty-free "Grant of Use" to copy, display, use and transmit on and via the Internet the Licensee Content, solely for the benefit of Licensee and in accordance with Company's performance or enforcement of this Agreement.

10.3 Alterations

Except as provided herein or by law, Company may not alter, modify, change, remove or disable access to all or any portion of the Site or Licensee Content stored on the Server.

10.4 Ownership of Licensee Content

Company acknowledges that the Licensee Content is owned solely by the Licensee. Within five (5) business days of any termination of this Agreement, Licensee shall remove or request that the Company remove on a fee for service basis, all Licensee Content from Infinite Campus Products and thereafter expunge all copies of the Infinite Campus Products from its computer(s) and server(s) and provide a certificate of an officer of Licensee confirming compliance with the same. Company further warrants that shall not lease, sell, rent or otherwise disclose Licensee Content to any third party without prior consent of the Licensee.

11.0 Assurance of Licensee

Licensee warrants that the Site and Licensee Content do not and shall not contain any content, materials, data, work, trade or service mark, trade name, link, advertising or services that violate any applicable law or regulation or infringe or misappropriate any proprietary, intellectual property, contract or tort right of any person; and Licensee owns the Licensee Content and all proprietary or intellectual property rights therein, or has express written authorization from the owner to copy, use and display the Licensee Content on and within the Site.

12.0 Hold Harmless Provisions

In addition to the indemnification provisions contained in the End User Agreement, Licensee will defend and hold harmless Company against any claim or threat of claim brought by a third party against Company to the extent based on an allegation that Licensee Content infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party.

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EXHIBIT B
SOFTWARE SUPPORT SERVICES AGREEMENT

1.0 Reference to Agreement

This Software Support Services Schedule is subject to and incorporates all of the provisions stated in the End User License Agreement between **Infinite Campus, Inc.**, ("**Company**") and South San Francisco Unified School District , ("**Licensee**") as of the Effective Date.

2.0 Initial Term and Fees

Upon the Term Start Date indicated on the Order and Pricing Schedule attached hereto Company shall provide Licensee with the Infinite Campus Software Support Services according to the fees indicated on the Order and Pricing Schedule. The quantity of shall be valid from the Term Start Date until twelve months thereafter (the "Initial Term").

3.0 Recurring Annual Fee

Following the Initial Term, for each 12 month period thereafter (the "Subsequent Term"), Licensee shall pay annual fees according to the then current license fees for the licensed Infinite Campus Products (the "Recurring Annual Fees"). Company shall review the number of students enrolled as certified by the state in which the Licensee resides, and, in the event that the total number of enrolled students has increased or decreased, Company may increase or decrease the Recurring Annual Fees according to the then current fees for the licensed Infinite Campus Products and Services

4.0 Infinite Campus Services

During the term of the License, and subject to payment of the fees for the Infinite Campus Products and the fees for the Infinite Campus Services, Infinite Campus shall provide the following Infinite Campus Services (the "Software Support Services") to Licensee:

4.1 Software Maintenance
Updates to the licensed Infinite Campus Products, electronic manuals, training modules, tech notes.

4.2 E-Support Services

Reponses to Licensee's Authorized Representatives technical and products questions of the licensed Infinite Campus Products via the Infinite Campus support website.

4.3 Telephone Support Services

Reponses to Licensee's Authorized Representatives technical and products questions of the licensed Infinite Campus Products via telephone.

5.0 Hours of Service

Company personnel shall be normally available either via phone or via e-mail Monday through Friday, 6:00 a.m. to 6:00 p.m., Central Standard Time. Company's offices are closed in observance of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor

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Day, Thanksgiving Day, the day after Thanksgiving Day, the day Before Christmas Day, Christmas Day and New Year's Eve Day.

6.0 Authorized Contact Personnel

Licensee shall identify up to three (3) authorized support contacts. Two (2) of the contacts will be responsible for functional issues experienced by end users and one (1) will serve as the technical contact. Licensee understands and acknowledges that no more than the number of authorized contact personnel may be in communication with Company at any one time. Licensee shall provide Company with a written list of such authorized personnel within thirty (30) days of the execution of this Agreement. Licensee further agrees to keep Company informed of changes made to this authorization list as they take place.

7.0 Payment

7.1 Adjustment of Support Fees

Company may change the Support and site service fees provided under this Agreement at any time by providing thirty (30) days prior written notice to Licensee.

7.2 Costs Related to Modified Software

If Company corrects defects or problems attributable to errors made by Licensee or corrections or modifications made by Licensee, Licensee agrees to pay Company the Company's then current standard rates.

7.3 Diagnostic Expenses

In the event Company performs services to diagnose a defect that Licensee claims exists in the Infinite Campus Products and Company subsequently demonstrates the Infinite Campus Products conforms to specifications as described in Section 4.2 of the Infinite Campus End User License Agreement, Licensee will reimburse Company for such services in accordance with this Agreement, or otherwise at then-current rates.

8.0 Major Alarm

8.1 Definition of a Major Alarm

A "Major Alarm" is defined as one of the following: (i) a complete failure of the Infinite Campus software system that results in the inability by Licensee to use the Infinite Campus software, (ii) the loss, corruption or unintended migration of Infinite Campus SIS data, (iii) the loss of an Infinite Campus function that supports an urgent business process (i.e. report card issuance), or (iv) an Infinite Campus interface failure that results in the inability by the Licensee to use the Infinite Campus software.

8.2 Definition of Response

"Response" is defined as contacting the Licensee in response to receipt of a trouble ticket and working with Licensee to solve the problem. Once a trouble ticket has been documented, updates will be provided to the Licensee a minimum of twice a day until a Major Alarm has been resolved or the urgency level associated with the trouble ticket has been downgraded by the Licensee. Company will work diligently to solve all Licensee problems; however, Company cannot provide any guarantee as to when a Major Alarm will be resolved.

8.3 Response Time for a Major Alarm.

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8.3.1 E-support response time – within two (2) hours.

8.3.2 Phone support – within one (1) hour.

9.0 Non-Major Alarm

9.1 Definition of Response

"Response" is defined as contacting the Licensee in response to receipt of a trouble ticket and working with the Licensee to solve the problem. Once a trouble ticket has been documented, updates will be provided to the Licensee on a reasonable ongoing basis until a Non-Major Alarm is resolved. Company will work diligently to solve all Licensee problems; however, Company cannot provide any guarantee as to when a Non-Major Alarm will be resolved.

9.2 Response Time for a Non-Major Alarm

9.1.1 E-support response time – within two (2) business days.

9.1.2 Phone support – within one (1) business day.

10.0 Proprietary Rights

Licensee acknowledges and agrees that corrected or replacement Software and associated Documentation remain the property of Company and constitute a trade secret of Company. Licensee further agrees that corrected or replacement Software and associated Documentation are subject to the terms of the License Agreement and shall be delivered to Licensee only after Licensee executes a subsequent license agreement with Company governing its use, unless Company, at its option, waives this requirement for the execution of a subsequent license agreement.

10.0 Modifications Excluded

Company shall not be obligated to provide maintenance services pursuant to this Agreement with respect to any modifications to the Software made by Licensee or to any computer program incorporating all or any part of the Software.

11.0 Access to Data and Computer

On request, Licensee agrees to provide Company with printouts of the Software or of data in storage that shows evidence of a programming error. Licensee further agrees to provide Company with access to Licensee's computer and further agrees to provide sufficient computer time to enable Company to duplicate the problem, determine that it results from the Software, and, after corrective action or replacement has taken place, determine that the problem has been alleviated.

12.0 Warranty Provisions

Replaced or corrected Software shall be subject to the warranties, warranty remedies and warranty limitations or disclaimers set forth in the License Agreement pursuant to which Licensee acquired the original Software for the period designated therein. The warranty provisions contained in that License Agreement are incorporated herein by reference.

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SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: July 15, 2021

RE: Approval of the Teacher Induction (BTSA) Program Agreement for 2021-22

BACKGROUND:

The South San Francisco Unified School District Teacher Induction (BTSA) program supports new teachers in becoming fully certificated teachers in a robust, engaging and State approved program. The SSFUSD Teacher Induction (BTSA) program has only received accreditation for supporting and training of general education teachers. For this reason, the South San Francisco Unified School District contracts with the San Mateo County Office of Education to support and train mild-moderate and moderate-severe teachers supporting their BTSA needs for credential purposes.

This year the District expects to provide new teacher support and training to approximately 10-12 special education teachers. These teachers, as a result of their participation in the SSFUSD new teacher support program, will improve their professional practice and fulfill the requirements of the California Clear Multiple and Single Subjects Credentials and will receive support from the San Mateo County Teacher Induction Program.

FISCAL IMPLICATIONS:

The total contract cost is expected to be approximately $40,000, however, this number may be slightly more or less depending on the total number of special education teachers needing Teacher Induction (BTSA) support in 2021-22.

RECOMMENDATION:

It is recommended that the South San Francisco Board of Trustees approve the San Mateo County Office of Education (SMCOE) Teacher Induction (BTSA) Agreement for the 2021-22 school year.

SAN MATEO COUNTY OFFICE OF EDUCATION

Teacher Induction Agreement
2021-22

A. General

1. This Agreement is between the San Mateo County Superintendent of Schools ("Superintendent), Lead Educational Agency (LEA) for the San Mateo County Teacher Induction Program, and **SOUTH SAN FRANCISCO UNIFIED DISTRICT ("District")**, to implement the San Mateo County Teacher Induction Program ("SMCTIP").

B. Parameters

1. The effective date of this Agreement is between July 1, 2021 and June 30, 2022.

C. Purpose

The purpose of this Agreement is to establish a formal working relationship between the Parties and to set forth the operative conditions that will govern this partnership. The Superintendent, the Teacher Candidate, and the District will form a partnership in providing and coordinating services as part of the SMCTIP. Please initial next to the appropriate program:

_____ General Education (MS/SS)
_____ Education Specialist

D. Responsibilities of the Parties - General

1. The Superintendent agrees to the following:

   a) Employ an appropriate number of staff within the discretion of the Superintendent to perform services as described in the San Mateo County Teacher Induction Program Submission Document.

   b) Provide office and workspace for the staff and meeting space for program activities.

   c) Provide and oversee a state-approved/accredited induction program, which will allow each eligible candidate who fully completes all program requirements to obtain his/her Clear Credential. Maintain up-to-date information regarding all state induction requirements.

   d) Provide a process for equitable distribution of services to Teacher Induction Candidates, Mentor, and Site Administrators in all participating districts, and participating independent schools, including recruitment of Mentors to work with the district's Teacher Induction Candidates, as needed.

   e) Establish and maintain accurate records and reports including confidential files containing information, formative assessments and other statements of progress for Candidates. Establish and maintain a comprehensive database for all induction candidates. Provide regular updates to all induction candidates and their districts.

f) Supply reports and any other information requested on matters related to program requirements and activities to the Commission on Teacher Credentialing and California State Department of Education.

g) Establish and convene an Advisory Group that will monitor the budget, implementation, progress and evaluation of the program, and develop other administrative processes as provided for in the (SMCTIP) Submission Document.

h) Participate in and facilitate all State-sponsored program evaluations.

2. The District agrees to the following:

a) Pay $2750 per Teacher Induction Candidate to the Superintendent within 30 days of receipt of the invoice generated by the Superintendent, and in any event, no later than April 30, 2022.

- _____: Pay an additional $750 per Teacher Induction Candidate to the Superintendent within 30 days of receipt of the invoice generated by the Superintendent for any teacher who has not passed the Teacher Performance Assessment as part of their preliminary credential program. Per CTC Executive Order N-66-20, teachers who have not passed the TPA in their preliminary programs will be supported by Teacher Induction programs to meet that credential requirement.

b) In the event that a Teacher Induction Candidate leaves the District employment before mid-semester break (January 31, 2022), the District will be charged only $1375 for that teacher.

c) Hire a Mentor according to program guidelines and credential requirements**. If the district would like the SMCTIP to hire the Mentor, the District agrees to pay an additional charge of $2000 per participating teacher to be paid to the Superintendent within 30 days of receipt of the invoice generated by the Superintendent.**

- _____: District agrees to hire a Mentor according to program guidelines for each Teacher Induction Candidate (Teacher).
  - _____ General Education (MS/SS)
  - _____ Education Specialist

or:

- _____: District agrees to have the SMCTIP hire the Mentor and pay an additional charge of $2,000 per Teacher Induction Candidate (Teacher).
  - _____ General Education (MS/SS)
  - _____ Education Specialist

d) Provide basic Teacher Induction (formerly "BTSA") enrollment information to all new hires.

e) Ensure that all Teacher Induction Candidates complete and submit an accurate, eligibility form to the SMCTIP office by no later than 30 days after his/her start date or December 31, 2021; whichever is sooner.

f) Provide release time to Candidates to afford opportunities to visit other classrooms, other schools, and meet with their Mentor.

g) Provide support for the role of the Mentor including: Adjust the Mentor work year (as needed) to allow Mentors to participate in required SMCOE Teacher Induction Mentor training as appropriate; assure the Mentor's attendance at required Mentor Seminars at SMCOE.

h) Ensure that the development of goals and any work product related to teacher induction is confidential between the Mentor and Teacher Induction Candidate and that no work product or conversation about induction is shared or used for employment evaluation. Employer understands that the work of induction cannot be used for evaluation purposes.

i) Work cooperatively with the SMCTIP staff and Mentors and commit to ongoing professional development in support of the Teacher Induction program.

j) Participate in all evaluation activities, including the State-required end of the year survey and the mid-year survey.

k) Be cognizant of the demands placed on new teachers by both the Teacher Induction Program and attempt to limit school site responsibilities.

l) Send a representative to attend the two Advisory Group meetings held by SMCOE TIP each year (fall and spring).

3. The Teacher Induction Candidate agrees to the following:

   a) Complete and submit an accurate online eligibility form to the SMCTIP office by no later than 30 days after his/her start date.

   b) Work with the Teacher Induction Mentor; including weekly meetings, collaboration, and consultation in all areas related to the formative assessment system, professional development, and the Induction requirements.

   c) Participate in SMCTIP professional development activities as prescribed by the program.

   d) Complete all Induction Program requirements, as described in the SMCOE Teacher Induction Candidate Handbook.

   e) Participate in all evaluation activities, including the State-required end of the year survey and the mid-year survey.

4. The Mentor will:

   a) Work with the Teacher Induction Candidate; including weekly meetings, collaboration, and consultation in all areas related to the formative assessment system, professional development, and the Induction requirements.

   b) Maintain regular communication with SMCOE TIP to ensure the Teacher Induction Candidate's progress toward successful completion of the Induction requirements.

   c) Participate in SMCTIP professional development activities as prescribed by the program.

E. Other Conditions

1. Any and all products developed by the SMCTIP are the exclusive property of the Superintendent and the San Mateo County Teacher Induction Program. The Teacher Induction Candidate shall not have the right to disseminate, market or otherwise use the products without the expressed written permission of the Superintendent and the SMCTIP.

2. HOLD HARMLESS. Teacher Induction Candidate shall hold Superintendent, its officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Superintendent, its officers, agents or employees taken under this Agreement.

3. MODIFICATION OR ASSIGNMENT. This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved in writing by the Superintendent and authorized representatives of the parties involved.

SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS	**SOUTH SAN FRANCISCO UNIFIED DISTRICT**
Signature	Signature
Denise Porterfield, Deputy Superintendent	
Name/Title	Name/Title
July 15, 2021	
Date	Date

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

CERTIFICATED CONTRACT 2021-2022

Del Rosario, Allyza, Education Preparation: San Francisco State University with a BA degree. Ms. Del Rosario holds a Multiple Subject Credential. She will be placed at Junipero Serra School as a first grade teacher on a Probationary contract effective August 9, 2021. Salary placement D-1.

Calleja, Julie, Education Preparation: Cal State University Chico with a BA degree. Ms. Calleja holds a Multiple Subject Credential. She will be placed at Junipero Serra School as a third grade teacher on a Probationary contract effective August 9, 2021. Salary placement E-12.

Alias, Michelle, Education Preparation: University of Bath with a MA degree. Ms. Alias holds a Single Subject Credential. She will be placed at South San Francisco High School as a English teacher on a Probationary contract effective August 9, 2021. Salary placement DM-1.

McCarver, Joanna, Education Preparation: San Jose State University with a MA degree. Ms. McCarver holds a Single Subject Credential. She will be placed at South San Francisco High School as a CTE-Home Economics teacher on a Probationary contract effective August 9, 2021. Salary placement FM-11.

Zaragoza, Naomi, Education Preparation: San Francisco State University with a MA degree. Ms. Zaragoza holds a Speech and Language Pathology Credential . She will be placed at the Special Education Department as a Speech and Language Pathologist on a Probationary contract effective August 9, 2021. Salary placement P-1.

Tan, Tiffany, Education Preparation: Cal State University East Bay with a BA degree. Ms. Tan holds a Single Subject Credential. She will be placed at El Camino High School as a Math teacher on a Probationary contract effective August 9, 2021. Salary placement C-1.

Tung, Jocelyn, Education Preparation: University of CA Santa Cruz with a BA degree. Ms. Tung holds a Multiple Subject Credential. She will be placed at Ponderosa Elementary School as a Kindergarten teacher on a Probationary contract effective August 9, 2021. Salary placement F-1.

Paolinetti, Olivia, Education Preparation: Santa Clara University with a MA degree. Ms. Paolinetti holds a Multiple Subject Credential. She will be placed at Martin Elementary School as a third grade teacher on a Probationary contract effective August 9, 2021. Salary placement FM-1

Sampior, Yvette, Education Preparation: San Francisco State University with a BA degree. Ms. Sampior holds a Multiple Subject Credential. She will be placed at Skyline Elementary School as a first grade teacher on a Probationary contract effective August 9, 2021. Salary placement C-12

Valenzuela, Amber, Education Preparation: University of Davis with a BA degree. Ms. Valenzuela holds a Single Subject Credential. She will be placed at El Camino High School as a English teacher on a Temporary contract effective August 9, 2021. Salary placement C-2

UNPAID LEAVE OF ABSENCE

Hasan, Amany a teacher at Sunshine Elementary School, effective August 9, 2021 through May 28, 2022.
McLoughlin, Joseph a teacher at Alta Loma Middle School, effective August 9, 2021 through May 28, 2022.

RESIGNATION

Marolla-Turner, Mark, a Counselor at Baden High School, effective June 23, 2021.
Miranda, Eduardo, a Counselor at South San Francisco High School, effective June 30, 2021.
Czuchta, Alexandra, a SLP at District Office, effective June 24, 2021.
Radcliff, Caitlin, a Teacher at Martin Elementary School, effective June 24, 2021.
Kessel, Morgan, a Teacher at Alta Loma Middle School, effective June 27, 2021.
Tsujisaka, Anthony, a Teacher at El Camino High School, effective June 23, 2021.
Villegiante, Gina, a Teacher at Sunshine Gardens Elementary School, effective June 28, 2021.
Gaytan, Cesar, a Principal at Sunshine Gardens Elementary School, effective June 29, 2021.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

RETIREMENT

McMullin, Glenn, Lead Skilled Maintenance Worker, District Office, 8.0 hours per day, Range 50, Step 5, effective June 30, 2021.

RESIGNATION

Becerra, Victor, Paraprofessional II – Special Education, District Office, 6.0 hours per day, Range 29, Step 5, effective May 28, 2021.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 15, 2021

RE: Purchase Order Listing – June 1 - June 30, 2021

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between June 1 - June 30, 2021 for the 2020-21 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

BOARD PURCHASE ORDER REPORT -JUNE 1 to JUNE 30, 2021

PO #	Vendor	Board Description	Account	Amount
212028	R-ZERO SYSTEMS INC.	Purchase of Air Disinfectant D	01-3215-0-0000-8200-4420-090-326	96,497.00
212030	MONARCH TRUCK CENTER	2021 Isuzu Truck	01-0000-0-0000-8200-6450-090-760	70,661.23
212031	ILLUMINATE EDUCATION INC.	Illuminate Renewal with Educli	01-7425-0-1110-1000-5899-090-324	14,247.53
212033	U.S. POSTMASTER	Summer 2021 Mailers to Parents	01-0000-0-1110-1000-5920-021-070	228.41
212034	ZOOM VIDEO COMMUNICATIONS INC	Zoom Subcription (3 Prorated)	01-0000-0-0000-2424-5899-090-735	172.26
212035	AMS.NET INC	Switching/Routing Cables	01-0000-0-0000-2424-4320-090-735	2,436.27
212036	OFFICE DEPOT/BUSINESS SERVICE	ESY Supplies for Los Cerritos	01-6500-0-5760-1190-4320-090-204	91.04
212037	ABLENET INC	Replacement Part	01-6500-0-5760-1190-4320-090-245	384.13
212038	OFFICE DEPOT/BUSINESS SERVICE	ESY Los Cerritos Classroom Sup	01-6500-0-5730-1190-4320-090-204	84.51
212039	AMAZON.COM	ESY Classroom Supplies Hillsid	01-6500-0-5760-1190-4320-090-204	895.10
212040	AMAZON.COM	ESY Hillside Preschool Classro	01-6500-0-5750-1190-4320-090-204	54.85
212041	ANGEL D. CARPIO	Gopher Control Service	01-8150-0-0000-8110-5899-032-741	1,000.00
212042	CLEARLITE TROPHIES	PLAQUES	01-9117-0-1110-1000-5899-033-356	154.20
212043	OFFICE DEPOT/BUSINESS SERVICE	ESY 2021 SUMMER PROGRAM - PHMS	01-6500-0-5760-1190-4320-090-204	195.18
212044	AMS.NET INC	Cisco Catalyst IE3300 Switch	01-0000-0-0000-2424-4320-090-735	871.58
212044	AMS.NET INC	Cisco Catalyst IE3300 Switch	01-0000-0-0000-2424-4420-090-735	9,167.92
212045	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	62.36
212046	APPLE COMPUTER INC	MacBook Air chargers	01-0000-0-0000-2424-4320-090-735	149.27
212047	SOUTHWEST SCHOOL & OFFICE SUPP	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	377.54
212048	GRAINGER	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	371.39
212049	HOME DEPOT PRO, THE	Warehouse inventory restock	01-0000-0-0000-0000-9320-000	681.82
212050	KELLY PAPER	Warehouse inventory restock -	01-0000-0-0000-0000-9320-000	2,529.30
212051	CHAFLIN UNIVERSITY	AP Biology online workshop	01-0000-0-1110-1000-5210-032-070	700.00
212052	DAVID T. KAWAKITA	GRADUATION TICKETS/LAWN SIGNS	01-0000-0-1110-1000-5810-033-070	3,079.34
212053	CBF INC.	AV Racks	01-0000-0-0000-2424-4420-090-735	2,758.09
212054	CLEARLITE TROPHIES	Engraving of Golden Apples	01-0000-0-0000-7110-5899-090-713	390.16
212055	GEORGIA SOUTHERN UNIVERSITY	SOUTHEAST CONFERENCE ON POSITI	01-0801-0-1110-1000-5210-033-180	1,000.00
212056	BAY AREA BIOSCIENCE EDUCATION	VIRTUAL SERVICES PACKAGE	01-0000-0-1110-1000-5899-033-070	150.00
212058	OFFICE DEPOT/BUSINESS SERVICE	STEAM 2021 Summer Program P.E.	01-7425-0-1110-1000-4320-022-600	147.78
212059	ALL CITY MANAGEMENT SVCS INC.	Crossing Guard Services	01-0000-0-0000-7300-5899-090-717	3,828.80
212060	CORWIN PRESS	Grading for Equity (Teacher Re	01-0000-0-0000-2110-4320-090-762	1,498.72
212061	AMAZON.COM	Book Rack	01-0000-0-0000-7350-4320-090-717	76.54
212062	OFFICE DEPOT/BUSINESS SERVICE	STEAM 2021 Summer Supplies - M	01-7425-0-1110-1000-4320-022-600	386.32
212063	WALSWORTH	Invoice 1632864 - WMS Portion	01-0801-0-1110-1000-4320-025-180	999.88

BOARD PURCHASE ORDER REPORT -JUNE 1 to JUNE 30, 2021

PO #	Vendor	Board Description	Account	Amount
212064	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-008-741	3,200.00
212065	CLEANSMART SOLUTIONS INC	Custodial Equipment	01-8150-0-0000-8110-4420-090-741	8,567.35
212066	ARBORTECH TREE CARE INC	Tree Removal	01-8150-0-0000-8110-5899-009-741	3,800.00
212067	HOME DEPOT PRO, THE	Floor scrubbing pads	01-8150-0-0000-8110-4320-090-741	447.73
212068	REGENTS OF THE UNIV. OF CA	Pocket Guide Books for Family	01-0000-0-0000-7400-4320-090-715	117.31
212069	CRICK SOFTWARE	Subscription Clicker Sentences	01-5640-0-5001-3900-5899-090-350	100.00
212070	KELLY SPICERS FACILITIES	Custodial Equipment	01-8150-0-0000-8110-6410-090-741	7,895.86
212071	OFFICE DEPOT/BUSINESS SERVICE	Big Lift 2021	01-9302-0-1110-1000-4320-090-600	190.57
212072	SILICON VALLEY ED FOUNDATION	SVEF-Silicon Valley Education	01-7425-0-1110-1000-5899-090-600	114,300.00
212074	HEINEMANN	Leveled Literacy Intervention	01-0000-0-1110-1000-5210-014-070	500.00
212075	BOYS & GIRLS CLUBS OF	Learning Hubs	01-7425-0-1110-1000-5899-090-324	30,000.00
	TOTAL FUND 01			**385,447.34**
212032	STAPLES ADVANTAGE	Supportive Materials	12-9302-0-8510-1000-4320-005-LIFT	413.04
	TOTAL FUND 12			**413.04**
212057	NILFISK /ADVANCE	Carpet Extractor	14-0000-0-0000-8110-4420-090-741	7,299.49
	TOTAL FUND 14			**7,299.49**
212073	HAMILTON & AITKEN ARCHITECTS	Repair of three toilet buildin	40-9010-0-0000-8500-6210-090-954	62,756.00
212029	UNDERWOOD & ROSENBLUM INC	Civil Engineering Services	40-9010-0-0000-8500-6275-007-963	21,500.00
	TOTAL FUND 40			**84,256.00**
	TOTAL # OF PURCHASE ORDERS	**48**	**TOTAL PO AMOUNT**	**477,415.87**

PURCHASE ORDERS BY FUND:			
1	GENERAL FUND	$ 385,447.34	
11	ADULT EDUCATION FUND	$ -	
12	CHILD DEVELOPMENT FUND	$ 413.04	
13	FOOD SERVICE	$ -	
14	DEFERRED MAINTENANCE	$ 7,299.49	
21	BOND	$ -	
25	CAPITAL FACILITIES	$ -	
35	MODERNIZATION FUND	$ -	
40	SPECIAL RESERVE	$ 84,256.00	
73	FOUNDATION TRUST FUND	$ -	
	TOTAL PUCHASE ORDERS	**$ 477,415.87**	

CHANGE ORDERS:				
210870	360 DEGREE CUSTOMER INC	Non-Public Agency Services	01-6500-0-5760-1190-5870-090-245	(70,000.00)

BOARD PURCHASE ORDER REPORT -JUNE 1 to JUNE 30, 2021

PO #	Vendor	Board Description	Account	Amount
210449	ACHIEVE KIDS	NPS Placement for student	01-6500-0-5760-1180-5870-090-230	10,000.00
210275	ADVANCED INTEGRATED PEST MGMT	Pest Control Service	01-0000-0-0000-8200-5807-090-760	2,700.00
210451	AVID TRANSLATION	Translation Services	01-6500-0-5760-1190-5899-090-245	12,000.00
211816	B & H PHOTO-VIDEO INC	VIDEO ART SUPPLIES_CTE-PERKINS	01-3550-0-3800-1000-4320-033-333	1,705.21
210667	BEACON SCHOOL	Behavior and Mental Health Ser	01-6500-0-5760-1190-5870-090-245	80,000.00
210958	CHAVEZ GROUP	Auto Captioning Service - Boar	01-0000-0-0000-7110-5899-090-713	1,200.00
210459	CHILDREN'S HEALTH COUNCIL	Non Public School Placement fo	01-6500-0-5760-1180-5870-090-230	15,000.00
210471	CITY OF DALY CITY	Open P.O. for Water and Sewer	01-0000-0-0000-8200-5530-090-760	3,000.00
210333	COLLEGE BOARD	AP Exams from College Board	01-9218-0-1110-1000-4320-032-356	10,000.00
211760	DIVERSIFIED STAGE INC.	HS Hybrid Graduation	01-0000-0-1110-1000-5899-090-762	4,225.79
210666	DOOLEY CORPORATION	Non-Public Agency Services	01-6500-0-5760-1190-5870-090-245	(58,000.00)
210494	HILLYARD/SAN FRANCISCO	Hillyard Supplies	01-0000-0-0000-8200-5530-090-760	421.87
210446	KYO AUTISM THERAPY LLC	Behaviour Intervention Service	01-6500-0-5760-1190-5870-090-245	(360,000.00)
210203	LAWSON PRODUCTS INC	Open P. O. - Electrical Suppl	01-8150-0-0000-8110-4320-090-741	300.00
210293	SAN MATEO LAWN MOWER SHOP	Open P. O. - Grounds Supplies	01-8150-0-0000-8110-4320-090-741	600.00
210280	SOUTH CITY LUMBER & SUPPLY	Open P. O. - Misc. Maintenance	01-8150-0-0000-8110-4320-090-741	6,000.00
210535	SPECTRUM CENTER INC.	NPS Placement for various stud	01-6500-0-5760-1180-5870-090-230	90,000.00
210301	STATE OF CALIFORNIA	Annual inspections of Wheelcha	01-8150-0-0000-8110-5899-090-741	125.00
210452	TRUMPET BEHAVIORAL HEALTH LLC	Behaviour Intervention Service	01-6500-0-5760-1190-5870-090-245	(215,000.00)
210456	WELLDOM INC	Physical Therapy Student Asses	01-6500-0-5760-1180-5870-090-230	100,000.00
210558	HAMILTON & AITKEN ARCHITECTS	Architectural Services	14-0000-0-0000-8500-6210-032-357	21,970.00
	TOTAL CHANGE ORDERS			**(343,752.13)**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 15, 2021

RE: Warrant Register – June 1 - June 30, 2021

BACKGROUND:

The attached report lists all the Warrants issued by the District from June 1 - June 30, 2021. For the period listed above the Warrants total $4,932,455.45 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of June 1 - June 30, 2021. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
JUNE 1 to 30, 2021

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
3 DAY BLINDS SERVICE CENTER	06/15/2021	693937	PO211618	01	0000	0	1110	1000	6490	022	070	235836	18,812.92
3 DAY BLINDS SERVICE CENTER TOTAL													**18,812.92**
360 DEGREE CUSTOMER INC	06/01/2021	690268	PO210870	01	6500	0	5760	1190	5870	090	245	7522	13,832.00
360 DEGREE CUSTOMER INC	06/01/2021	690268	PO210870	01	6500	0	5760	1190	5870	090	245	7544	13,104.00
360 DEGREE CUSTOMER INC	06/22/2021	695665	PO210870	01	6500	0	5760	1190	5870	090	245	7700	13,832.00
360 DEGREE CUSTOMER INC	06/22/2021	695665	PO210870	01	6500	0	5760	1190	5870	090	245	7665	13,832.00
360 DEGREE CUSTOMER INC	06/22/2021	695665	PO210870	01	6500	0	5760	1190	5870	090	245	7650	19,000.00
360 DEGREE CUSTOMER INC	06/22/2021	695665	PO210870	01	6500	0	5760	1190	5870	090	245	7640	13,832.00
360 DEGREE CUSTOMER INC	06/22/2021	695665	PO210870	01	6500	0	5760	1190	5870	090	245	7614	11,193.00
360 DEGREE CUSTOMER INC TOTAL													**98,625.00**
4 IMPRINT	06/22/2021	695655	PO211997	01	6520	0	5001	3900	4320	090	352	8998285	499.27
4 IMPRINT	06/22/2021	695655	PO211997	01	6520	0	5001	3900	4320	090	352	8996032	379.89
4 IMPRINT	06/22/2021	695655	PO211997	01	6520	0	5001	3900	4320	090	352	8996042	375.36
4 IMPRINT TOTAL													**1,254.52**
A+ LIVE SCAN SERVICES	06/08/2021	691642	PO210614	01	0000	0	0000	7400	5840	090	715	8955A JAN 21	100.00
A+ LIVE SCAN SERVICES	06/08/2021	691642	PO210614	01	0000	0	0000	7400	5840	090	715	9290A MAR 21	50.00
A+ LIVE SCAN SERVICES	06/08/2021	691642	PO210614	01	0000	0	0000	7400	5840	090	715	9449A APR 21	50.00
A+ LIVE SCAN SERVICES	06/09/2021	692149	PO210614	01	0000	0	0000	7400	5840	090	715	9078A FEB 21	125.00
A+ LIVE SCAN SERVICES	06/15/2021	693936	PO210614	01	0000	0	0000	7490	5841	090	716	9631A MAY21	100.00
A+ LIVE SCAN SERVICES TOTAL													**425.00**
ABLENET INC	06/22/2021	695595	PO212037	01	6500	0	5760	1190	4320	090	245	CI212546	384.13
ABLENET INC TOTAL													**384.13**
ACP DIRECT	06/15/2021	693947	PO211770	01	0000	0	1110	2421	4420	025	451	0237499	495.20
ACP DIRECT	06/15/2021	693947	PO211770	01	0801	0	1110	1000	4420	025	180	0237499	100.26
ACP DIRECT TOTAL													**595.46**
ADAM, RAMAN	06/15/2021	693890	PV210686	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 21	201.00
ADAM, RAMAN TOTAL													**201.00**
ADVANCED INTEGRATED PEST MGMT	06/15/2021	693926	PO210275	01	0000	0	0000	8200	5807	090	760	A/C156978 MAY21	2,100.00
ADVANCED INTEGRATED PEST MGMT	06/29/2021	697978	PO210275	01	0000	0	0000	8200	5807	090	760	156978 JUNE21	2,100.00
ADVANCED INTEGRATED PEST MGMT TOTAL													**4,200.00**
AIRGAS USA LLC	06/08/2021	691601	PO210257	01	8150	0	0000	8110	4320	090	741	9113657528	57.84
AIRGAS USA LLC TOTAL													**57.84**
ALC SCHOOLS LLC	06/08/2021	691648	PO210447	01	0000	0	5760	3600	5820	090	781	15353	9,706.50
ALC SCHOOLS LLC	06/08/2021	691648	PO210447	01	0000	0	5760	3600	5820	090	781	15449	9,638.50
ALC SCHOOLS LLC	06/15/2021	693896	PO210447	01	0000	0	5760	3600	5820	090	781	15547	9,439.50
ALC SCHOOLS LLC	06/15/2021	693896	PO210447	01	0000	0	5760	3600	5820	090	781	15649	8,357.50
ALC SCHOOLS LLC	06/29/2021	697972	PO210447	01	0000	0	5760	3600	5820	090	781	14889	3,102.50
ALC SCHOOLS LLC	06/29/2021	697972	PO210447	01	0000	0	5760	3600	5820	090	781	15938	2,797.50
ALC SCHOOLS LLC	06/29/2021	697972	PO210447	01	0000	0	5760	3600	5820	090	781	16025	1,080.00
ALC SCHOOLS LLC TOTAL													**44,122.00**
ALL CITY MANAGEMENT SVCS INC.	06/22/2021	695618	PO212059	01	0000	0	0000	7300	5899	090	717	70606	2,105.84
ALL CITY MANAGEMENT SVCS INC.	06/22/2021	695618	PO212059	01	0000	0	0000	7300	5899	090	717	70794	1,722.96
ALL CITY MANAGEMENT SVCS INC. TOTAL													**3,828.80**
ALLIED SECURITY ALARMS	06/08/2021	691644	PO210226	01	8150	0	0000	8300	5806	090	741	R 204385	1,464.00

BOARD WARRANT REGISTER
JUNE 1 to 30, 2021

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
ALLIED SECURITY ALARMS TOTAL													**1,464.00**
AMAZON.COM	06/01/2021	690263	PO211861	01	0000	0	1110	1000	4320	002	070	1PCN-XDFQ-VCC9	573.33
AMAZON.COM	06/01/2021	690263	PO211861	01	0000	0	1110	1000	4320	002	070	1DKN-GM9M-NVD1	5.13
AMAZON.COM	06/01/2021	690263	PO211861	01	0000	0	1110	1000	4200	002	070	1DKN-GM9M-NVD1	76.53
AMAZON.COM	06/01/2021	690263	PO211922	01	7425	0	1110	1000	4320	022	600	1HNJ-Y6Q1-FPDG	1,324.94
AMAZON.COM	06/01/2021	690263	PO211922	01	7425	0	1110	1000	4320	022	600	11CC-GYJG-49H3	249.17
AMAZON.COM	06/01/2021	690263	PO211922	01	7425	0	1110	1000	4320	022	600	1X4D-TJ63-RHKC	(20.84)
AMAZON.COM	06/01/2021	690263	PO211923	01	7425	0	1110	1000	4320	022	600	1TQG-7VWG-Y9V7	639.63
AMAZON.COM	06/01/2021	690263	PO211933	01	6500	0	5730	1190	4320	090	204	199G-DHHX-DGL7	180.70
AMAZON.COM	06/01/2021	690263	PO211933	01	6500	0	5730	1190	4320	090	204	13NY-Q3K7-7WW1	27.43
AMAZON.COM	06/01/2021	690263	PO211936	01	6500	0	5730	1190	4320	090	204	1GP3-76QM-V4FC	191.48
AMAZON.COM	06/01/2021	690263	PO211937	01	6500	0	5730	1190	4320	090	204	11CC-GYJG-1WJJ	114.55
AMAZON.COM	06/01/2021	690263	PO211937	01	6500	0	5730	1190	4320	090	204	1HNJ-Y6Q1-C7NF	82.15
AMAZON.COM	06/01/2021	690249	PO211939	01	7425	0	1110	1000	4320	022	600	1LVP-9P4L-DGPY	512.91
AMAZON.COM	06/01/2021	690249	PO211944	01	6500	0	5760	1190	4320	090	204	1QDX-7K4P-Q41M	121.88
AMAZON.COM	06/01/2021	690249	PO211944	01	6500	0	5760	1190	4320	090	204	14WT-TRXQ-DDVT	74.63
AMAZON.COM	06/01/2021	690249	PO211951	01	6500	0	5760	1190	4320	090	204	1GP3-76QM-QKF4	210.01
AMAZON.COM	06/01/2021	690249	PO211956	01	6500	0	5760	1190	4320	090	204	1GP3-76QM-QX9X	164.50
AMAZON.COM	06/01/2021	690249	PO211961	01	6500	0	5760	1190	4320	090	204	1PWY-F34G-W3HP	151.15
AMAZON.COM	06/01/2021	690249	PO211967	01	6500	0	5760	1190	4320	090	204	1PWY-F34G-V46D	377.90
AMAZON.COM	06/02/2021	690679	PO211965	01	7425	0	1110	1000	4320	032	600	1JX9-NWLM-NCTH	943.77
AMAZON.COM	06/02/2021	690679	PO212013	01	6500	0	5760	1190	4320	090	204	1CQ3-6JQV-RDGP	21.81
AMAZON.COM	06/08/2021	691628	PO211931	01	5640	0	5001	3140	4320	090	350	1JX9-NWLM-NY47	175.50
AMAZON.COM	06/08/2021	691628	PO211931	01	5640	0	5001	3140	4320	090	350	1LVP-9P4L-7QQT	175.50
AMAZON.COM	06/08/2021	691628	PO211945	01	6500	0	5760	1190	4320	090	204	1QDX-7K4P-RPMQ	181.80
AMAZON.COM	06/08/2021	691628	PO211945	01	6500	0	5760	1190	4320	090	204	1LVP-9P4L-CJJH	9.82
AMAZON.COM	06/08/2021	691649	PO211946	01	6500	0	5760	1190	4320	090	204	1LJD-YWDH-XL7P	168.30
AMAZON.COM	06/08/2021	691628	PO211950	01	6500	0	5760	1190	4320	090	204	16VW-RHRN-4CKQ	11.87
AMAZON.COM	06/08/2021	691628	PO211950	01	6500	0	5760	1190	4320	090	204	1CQ3-6JQV-RMTK	166.58
AMAZON.COM	06/08/2021	691628	PO211953	01	6500	0	5760	1190	4320	090	204	16VW-RHRN-1L6G	123.63
AMAZON.COM	06/08/2021	691628	PO211953	01	6500	0	5760	1190	4320	090	204	1GP3-76QM-Q3PV	39.30
AMAZON.COM	06/08/2021	691605	PO211954	01	6500	0	5760	1190	4320	090	204	1JX9-NWLM-NWGP	213.21
AMAZON.COM	06/08/2021	691605	PO211957	01	6500	0	5760	1190	4320	090	204	1XPM-T4V7-1TPG	159.52
AMAZON.COM	06/08/2021	691605	PO211992	01	0000	0	0000	2424	4320	090	735	1PWY-F34G-VDJH	121.34
AMAZON.COM	06/08/2021	691628	PO212012	01	7425	0	1110	1000	4320	032	600	16VW-RHRN-43G9	38.40
AMAZON.COM	06/15/2021	693914	PO212003	01	9302	0	1110	1000	4320	090	600	1LJD-YWDH-XXR4	61.40
AMAZON.COM	06/15/2021	693948	PO212004	01	9302	0	1110	1000	4320	090	600	1WRL-7W4T-RKF7	61.40
AMAZON.COM	06/15/2021	693948	PO212040	01	6500	0	5750	1190	4320	090	204	1DDC-V6QY-L4VQ	54.86
AMAZON.COM	06/22/2021	695631	PO212039	01	6500	0	5760	1190	4320	090	204	1KRR-GPDQ-KMH3	395.21
AMAZON.COM	06/22/2021	695631	PO212039	01	6500	0	5760	1190	4320	090	204	11FF-GPX1-TGMK	499.88
AMAZON.COM	06/29/2021	697939	PO211416	01	0000	0	1110	1000	4200	002	070	14WT-TRXQ-D6T3	8.77
AMAZON.COM	06/30/2021	698327	PO212061	01	0000	0	0000	7350	4320	090	717	179W-7PR9-VT46	76.54
AMAZON.COM TOTAL													**8,765.59**
AMERICAN FIDELITY	06/22/2021	695607	PO210384	01	0000	0	0000	7350	5899	090	717	52585	1,284.50

BOARD WARRANT REGISTER
JUNE 1 to 30, 2021

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
AMERICAN FIDELITY TOTAL													**1,284.50**
ANGEL D. CARPIO	06/09/2021	692155	PO212041	01	8150	0	0000	8110	5899	032	741	0201905	1,000.00
ANGEL D. CARPIO TOTAL													**1,000.00**
APPLE COMPUTER INC	06/22/2021	695632	PO212046	01	0000	0	0000	2424	4320	090	735	AF13534955	149.27
APPLE COMPUTER INC TOTAL													**149.27**
ARBORTECH TREE CARE INC	06/22/2021	695659	PO212064	01	8150	0	0000	8110	5899	008	741	2520	3,200.00
ARBORTECH TREE CARE INC	06/29/2021	697947	PO212066	01	8150	0	0000	8110	5899	009	741	2523	3,800.00
ARBORTECH TREE CARE INC TOTAL													**7,000.00**
ARINES, HEIDI	06/15/2021	693927	PV210704	01	5640	0	5001	3150	5300	090	350	REIMBURSEMENT FOR ASHA	461.00
ARINES, HEIDI TOTAL													**461.00**
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5880	090	230	273	3,743.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	2490	5820	090	230	273	763.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5880	090	230	274	3,743.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	2490	5820	090	230	274	763.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	274	780.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5880	090	230	275	3,743.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	2490	5820	090	230	275	1,526.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	275	1,014.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5880	090	230	276	3,743.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	2490	5820	090	230	276	436.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	277	639.20
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	278	208.00
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	279	286.40
ARISE EDUCATIONAL CENTER	06/08/2021	691650	PO210534	01	6500	0	5760	1180	5870	090	230	280	112.00
ARISE EDUCATIONAL CENTER TOTAL													**21,499.60**
ARMOUR PETROLEUM SVC AND EQUIP	06/01/2021	690271	PO210307	01	8150	0	0000	8110	5600	090	741	WO-20513	165.00
ARMOUR PETROLEUM SVC AND EQUIP	06/29/2021	697948	PO210307	01	8150	0	0000	8110	5600	090	741	WO-20767	165.00
ARMOUR PETROLEUM SVC AND EQUIP TOTAL													**330.00**
AT&T	06/02/2021	690674	PO211342	01	0000	0	0000	2424	5930	090	735	072082-5694694 MAY21	1,977.04
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	234341-95611441 MAY21	3,854.67
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	234341-08826862 MAY21	309.87
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	231371-25962715 MAY21	309.87
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	231371-00636094 MAY21	59.15
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	234343-59895475 MAY21	1,064.01
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	234343-01391375 MAY21	309.87
AT&T	06/02/2021	690674	PO211343	01	0000	0	0000	7200	5910	090	760	234343-55075973 MAY21	2,653.53
AT&T	06/08/2021	691598	PO211344	01	0000	0	0000	2424	5930	090	735	831-000-9256-961 MAY21	279.75
AT&T	06/09/2021	692157	PO210474	01	0000	0	0000	7200	5910	090	760	34701763 MAY21	11,009.64
AT&T	06/09/2021	692157	PO210474	01	6500	0	5760	2700	5910	090	245	34701763 MAY21	67.65
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	234341-08826862 JUNE21	309.87
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	231371-25962715 JUNE21	309.87
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	231371-00636094 JUNE21	59.15
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	234343-24952856 MAY & JUNE	5,841.70
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	234343-59895475 JUNE21	1,064.01

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AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	234343-01391375 JUNE21	309.87
AT&T	06/22/2021	695660	PO211343	01	0000	0	0000	7200	5910	090	760	234343-55075973 JUNE21	2,653.53
AT&T	06/29/2021	697954	PO210474	01	0000	0	0000	7200	5910	090	760	34701763 JUNE21	13,306.61
AT&T	06/29/2021	697954	PO210474	01	6500	0	5760	2700	5910	090	245	34701763 JUNE21	67.65
AT&T	06/29/2021	697973	PO211344	01	0000	0	0000	2424	5930	090	735	831-000-9256-961 JUNE21	248.04
AT&T TOTAL													**46,065.35**
AUSTIN AIR SYSTEMS LTD	06/08/2021	691629	PO211809	01	0000	0	1110	1000	4320	025	070	389082	18,690.00
AUSTIN AIR SYSTEMS LTD TOTAL													**18,690.00**
AVALON ACADEMY, THE	06/15/2021	693915	PO210448	01	6500	0	5760	1180	5880	090	230	4895	4,666.00
AVALON ACADEMY, THE	06/15/2021	693915	PO210448	01	6500	0	5760	1180	5870	090	230	4895	7,176.00
AVALON ACADEMY, THE	06/22/2021	695608	PO210448	01	6500	0	5760	1180	5880	090	230	4892	4,666.00
AVALON ACADEMY, THE	06/22/2021	695608	PO210448	01	6500	0	5760	1180	5870	090	230	4892	3,233.00
AVALON ACADEMY, THE	06/22/2021	695608	PO210448	01	6500	0	5760	1180	5880	090	230	4884	4,666.00
AVALON ACADEMY, THE	06/22/2021	695608	PO210448	01	6500	0	5760	1180	5870	090	230	4884	4,338.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5880	090	230	4932	4,666.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5870	090	230	4932	2,370.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5880	090	230	4933	4,666.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5870	090	230	4933	1,573.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5880	090	230	4934	4,666.00
AVALON ACADEMY, THE	06/30/2021	698322	PO210448	01	6500	0	5760	1180	5870	090	230	4934	3,193.00
AVALON ACADEMY, THE TOTAL													**49,879.00**
AVID TRANSLATION	06/08/2021	691651	PO210451	01	6500	0	5760	1190	5899	090	245	4881	105.00
AVID TRANSLATION	06/08/2021	691651	PO210451	01	6500	0	5760	1190	5899	090	245	4882	3,250.50
AVID TRANSLATION	06/08/2021	691651	PO210451	01	6500	0	5760	1190	5899	090	245	4898	18,900.00
AVID TRANSLATION	06/15/2021	693888	PO210395	01	0000	0	0000	3900	5899	090	503	4878	105.00
AVID TRANSLATION	06/22/2021	695609	PO210451	01	6500	0	5760	1190	5899	090	245	4889	638.44
AVID TRANSLATION	06/22/2021	695661	PO210451	01	6500	0	5760	1190	5899	090	245	4883	4,514.40
AVID TRANSLATION	06/29/2021	697974	PO210451	01	6500	0	5760	1190	5899	090	245	4899	638.44
AVID TRANSLATION TOTAL													**28,151.78**
AWARDS AND GIFTS R US INC.	06/08/2021	691632	PO211818	01	0801	0	1110	1000	4320	025	180	27272	67.55
AWARDS AND GIFTS R US INC.	06/09/2021	692158	PO211820	01	0801	0	1110	1000	4320	025	180	28495	35.68
AWARDS AND GIFTS R US INC. TOTAL													**103.23**
B & H PHOTO-VIDEO INC	06/02/2021	690675	PO211816	01	3550	0	3800	1000	4320	033	333	188084505	703.76
B & H PHOTO-VIDEO INC	06/02/2021	690675	PO211816	01	3550	0	3800	1000	4420	033	333	188084505	3,310.92
B & H PHOTO-VIDEO INC	06/15/2021	693939	PO211815	01	3550	0	3800	1000	4320	033	333	189543252	4,284.86
B & H PHOTO-VIDEO INC	06/29/2021	697935	PO211758	01	9010	0	1110	1000	4420	013	356	189815860	118.81
B & H PHOTO-VIDEO INC	06/29/2021	697980	PO211816	01	3550	0	3800	1000	4420	033	333	189975653	1,705.21
B & H PHOTO-VIDEO INC TOTAL													**10,123.56**
BARILLAS, DIANA	06/29/2021	697990	PV210732	01	5640	0	5001	3150	5300	090	350	REIMBURSEMENT FOR ASHA	225.00
BARILLAS, DIANA TOTAL													**225.00**
BAY AREA BIOSCIENCE EDUCATION	06/15/2021	693949	PO212056	01	0000	0	1110	1000	5899	033	070	INV-0346	150.00
BAY AREA BIOSCIENCE EDUCATION TOTAL													**150.00**
BAY AREA COMMUNICATION ACCESS	06/08/2021	691652	PO210988	01	6500	0	5760	1190	5899	090	245	60374	634.56
BAY AREA COMMUNICATION ACCESS TOTAL													**634.56**

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BAY AREA NEWS GROUP	06/22/2021	695619	PO211030	01	0000	0	0000	8200	5811	090	760	0006575559	804.42
BAY AREA NEWS GROUP TOTAL													**804.42**
BEACON SCHOOL	06/09/2021	692150	PO210667	01	6500	0	5760	1190	5870	090	245	MAY 2021	50,050.00
BEACON SCHOOL TOTAL													**50,050.00**
BEAS, FRANCISCO	06/08/2021	691612	PV210677	01	0000	0	0000	8200	5220	090	760	MILEAGE REIMBURSEMENT-M	21.28
BEAS, FRANCISCO TOTAL													**21.28**
BELLI, JACQUELYN	06/09/2021	692167	PV210687	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 20-21	67.00
BELLI, JACQUELYN TOTAL													**67.00**
BENEDETTI, CYNTHIA	06/09/2021	692168	PV210690	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 20-21	201.00
BENEDETTI, CYNTHIA TOTAL													**201.00**
BLACK, SIERRA	06/22/2021	695649	MV210105	01	0000	0	1110	1000	4100	090	317	REFUND - TEXBOOK	99.00
BLACK, SIERRA TOTAL													**99.00**
BLUE LINE TRANSFER	06/09/2021	692177	PO210208	01	0000	0	0000	8200	5540	090	760	1085161	3,264.48
BLUE LINE TRANSFER TOTAL													**3,264.48**
BODWIN, DIANE LITLE	06/22/2021	695643	PO211453	01	0000	0	0000	2424	5801	090	762	MAY 21 FEES	2,636.25
BODWIN, DIANE LITLE TOTAL													**2,636.25**
BOWLER, BARBARA	06/09/2021	692169	PV210700	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
BOWLER, BARBARA TOTAL													**21.00**
BOYS & GIRLS CLUBS OF	06/30/2021	698328	PO212075	01	7425	0	1110	1000	5899	090	324	122-060	30,000.00
BOYS & GIRLS CLUBS OF TOTAL													**30,000.00**
BRENNEMAN, ABIGAIL	06/01/2021	690256	PV210668	01	0000	0	1110	1000	4200	021	070	REIMBURSEMENT FOR COPIE	175.21
BRENNEMAN, ABIGAIL TOTAL													**175.21**
BROADMOOR LANDSCAPE SUPPLY	06/08/2021	691645	PO210207	01	8150	0	0000	8110	4320	090	741	57551	166.82
BROADMOOR LANDSCAPE SUPPLY	06/22/2021	695585	PO210207	01	8150	0	0000	8110	4320	090	741	57654	217.37
BROADMOOR LANDSCAPE SUPPLY	06/29/2021	697955	PO210207	01	8150	0	0000	8110	4320	090	741	57686	210.72
BROADMOOR LANDSCAPE SUPPLY	06/29/2021	697966	PO210207	01	8150	0	0000	8110	4320	090	741	57688	210.72
BROADMOOR LANDSCAPE SUPPLY	06/29/2021	697955	PO210207	01	8150	0	0000	8110	4320	090	741	57690	210.72
BROADMOOR LANDSCAPE SUPPLY	06/29/2021	697955	PO210207	01	8150	0	0000	8110	4320	090	741	57696	210.72
BROADMOOR LANDSCAPE SUPPLY TOTAL													**1,227.07**
BROCKMEYER, JASON	06/22/2021	695644	PV210716	01	9010	0	1110	1000	5210	090	DNA	REIMBURSEMENT FOR ASSES	447.00
BROCKMEYER, JASON	06/22/2021	695644	PV210716	01	9010	0	1110	1000	5813	090	DNA	REIMBURSEMENT FOR ASSES	119.88
BROCKMEYER, JASON	06/22/2021	695644	PV210716	01	9010	0	1110	1000	5210	090	DNA	REIMBURSEMENT FOR ASSES	75.00
BROCKMEYER, JASON TOTAL													**641.88**
C & L SPORTING GOODS	06/02/2021	690676	PO210303	01	8150	0	0000	8110	4320	090	741	EC FIELD	691.06
C & L SPORTING GOODS TOTAL													**691.06**
C.H. BULL COMPANY	06/23/2021	696083	PO210206	01	8150	0	0000	8110	4320	090	741	1205378	92.19
C.H. BULL COMPANY TOTAL													**92.19**
CALIFORNIA SCHOOL BOARDS ASSOC	06/29/2021	697951	PV210723	01	0000	0	0000	7150	5210	090	714	INV-57230-C6N7W4	2,700.00
CALIFORNIA SCHOOL BOARDS ASSOC TOTAL													**2,700.00**
CALIFORNIA SCHOOL EMPLOYEES	06/15/2021	693889	PO211585	01	0801	0	1110	1000	5210	022	123	CSEA-022021-0921-0922	75.00
CALIFORNIA SCHOOL EMPLOYEES TOTAL													**75.00**
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	01	0000	0	0000	8200	5530	090	760	6907544444-MAY21	32,464.33
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	01	0000	0	0000	8200	5530	090	760	6907544444-JUNE21	41,565.29
CALIFORNIA WATER SERVICE TOTAL													**74,029.62**

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CALPERS	06/23/2021	696081	PV210719	01	0000	0	0000	0000	9564	000		JUL21 1354490268	745,608.42
CALPERS	06/23/2021	696081	PV210719	01	0000	0	0000	7340	5899	090	717	JUL21 1354490268	1,789.46
CALPERS	06/23/2021	696081	PV210719	01	0000	0	0000	7600	5899	090	810	JUL21 1354490268	449.12
CALPERS	06/23/2021	696081	PV210719	01	0000	0	0000	7600	3701	090	810	JUL21 1354490268	36,465.00
CALPERS	06/23/2021	696081	PV210719	01	0000	0	0000	7600	3702	090	810	JUL21 1354490268	23,166.00
CALPERS	06/23/2021	696078	PV210721	01	0000	0	0000	7600	3701	090	810	JUL21 BOT HEALTH PREMIUM	648.96
CALPERS	06/23/2021	696078	PV210721	01	0000	0	0000	7600	5899	090	810	JUL21 BOT HEALTH PREMIUM	1.56
CALPERS TOTAL													**808,128.52**
CAL-STEAM	06/01/2021	690250	PO210210	01	8150	0	0000	8110	4320	090	741	4071785	304.15
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4064310	48.11
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4066806	20.38
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4074458	7.64
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4076947	506.92
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4071704	534.26
CAL-STEAM	06/08/2021	691606	PO210210	01	8150	0	0000	8110	4320	090	741	4076290	260.61
CAL-STEAM	06/29/2021	697936	PO210210	01	8150	0	0000	8110	4320	090	741	4088237	130.31
CAL-STEAM	06/29/2021	697936	PO210210	01	8150	0	0000	8110	4320	090	741	4088366	261.70
CAL-STEAM	06/29/2021	697956	PO210210	01	8150	0	0000	8110	4320	090	741	4083524	89.21
CAL-STEAM TOTAL													**2,163.29**
CANON SOLUTIONS AMERICA INC	06/08/2021	691633	PO211935	01	0000	0	0000	2424	4420	090	735	163084649	4,223.18
CANON SOLUTIONS AMERICA INC TOTAL													**4,223.18**
CANZIANI, EUNICE	06/22/2021	695597	MV210101	01	0000	0	0000	0000	9571	000		REFUND MAY/JUN21	220.40
CANZIANI, EUNICE TOTAL													**220.40**
CASBO	06/29/2021	697957	PV210724	01	0000	0	0000	0000	9330	000		636146	3,500.00
CASBO TOTAL													**3,500.00**
CBF INC.	06/09/2021	692178	PO211920	01	0000	0	0000	2424	5899	090	735	31041	3,025.00
CBF INC.	06/22/2021	695620	PO210148	01	0000	0	0000	2424	5600	090	735	31114	257.00
CBF INC.	06/22/2021	695586	PO212053	01	0000	0	0000	2424	4420	090	735	30781	2,733.00
CBF INC. TOTAL													**6,015.00**
CDW GOVERNMENT INC	06/08/2021	691602	PO210147	01	0000	0	0000	2424	4320	090	735	D333316	78.80
CDW GOVERNMENT INC	06/08/2021	691602	PO210147	01	0000	0	0000	2424	4320	090	735	D380905	29.54
CDW GOVERNMENT INC	06/08/2021	691602	PO210147	01	0000	0	0000	2424	4320	090	735	C865580	112.36
CDW GOVERNMENT INC	06/09/2021	692179	PO211582	01	0000	0	1216	1000	4320	032	070	D803213	329.25
CDW GOVERNMENT INC	06/15/2021	693897	PO210147	01	0000	0	0000	2424	4320	090	735	D861566	368.76
CDW GOVERNMENT INC	06/15/2021	693950	PO210147	01	0000	0	0000	2424	4320	090	735	D998988	64.30
CDW GOVERNMENT INC	06/22/2021	695662	PO210147	01	0000	0	0000	2424	4320	090	735	F390371	36.68
CDW GOVERNMENT INC	06/22/2021	695656	PO211689	01	3215	0	1110	1000	4420	090	326	C387921	1,152.38
CDW GOVERNMENT INC	06/22/2021	695653	PO211695	01	0801	0	1110	1000	4420	009	180	B948309	2,732.78
CDW GOVERNMENT INC	06/29/2021	697958	PO210147	01	0000	0	0000	2424	4320	090	735	F366909	34.70
CDW GOVERNMENT INC	06/29/2021	697991	PO210147	01	0000	0	0000	2424	4320	090	735	F769452	666.41
CDW GOVERNMENT INC	06/30/2021	698329	PO210147	01	0000	0	0000	2424	4320	090	735	G110168	126.42
CDW GOVERNMENT INC TOTAL													**5,732.38**
CERTIFIED LANGUAGES	06/22/2021	695596	PO210922	01	6500	0	5760	1190	5899	090	245	868007053121	21.60
CERTIFIED LANGUAGES	06/22/2021	695596	PO210922	01	6500	0	5760	1190	5899	090	245	578210053121	710.55

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CERTIFIED LANGUAGES TOTAL													**732.15**
CHAVEZ GROUP	06/22/2021	695666	PO210958	01	0000	0	0000	7110	5899	090	713	738	891.25
CHAVEZ GROUP TOTAL													**891.25**
CHILDREN'S HEALTH COUNCIL	06/29/2021	697930	PO210459	01	6500	0	5760	1180	5880	090	230	114403	4,734.00
CHILDREN'S HEALTH COUNCIL	06/29/2021	697930	PO210459	01	6500	0	5760	1180	5870	090	230	114403	2,271.68
CHILDREN'S HEALTH COUNCIL TOTAL													**7,005.68**
CITY AUTO SUPPLY	06/01/2021	690272	PO210248	01	8150	0	0000	8110	4320	090	741	3-811391	56.14
CITY AUTO SUPPLY	06/09/2021	692180	PO210248	01	8150	0	0000	8110	4320	090	741	3-813454	112.84
CITY AUTO SUPPLY	06/22/2021	695625	PO210248	01	8150	0	0000	8110	4320	090	741	3-815327	177.08
CITY AUTO SUPPLY	06/29/2021	697937	PO210248	01	8150	0	0000	8110	4320	090	741	3-816670	293.73
CITY AUTO SUPPLY TOTAL													**639.79**
CITY OF DALY CITY	06/08/2021	691646	PO210471	01	0000	0	0000	8200	5530	090	760	17314060-13 MAR-APR21	1,166.89
CITY OF DALY CITY	06/08/2021	691646	PO210471	01	0000	0	0000	8200	5530	090	760	18113860-10 MAR-APR21	1,259.75
CITY OF DALY CITY TOTAL													**2,426.64**
CITY OF SAN BRUNO	06/09/2021	692181	PO210472	01	0000	0	0000	8200	5530	090	760	630420-MAY21	417.64
CITY OF SAN BRUNO	06/09/2021	692181	PO210472	01	0000	0	0000	8200	5530	090	760	630440-MAY21	85.27
CITY OF SAN BRUNO TOTAL													**502.91**
CLAFLIN UNIVERSITY	06/15/2021	693916	PO212051	01	0000	0	1110	1000	5210	032	070	CASEY OWEN-N2NV7JH4886	700.00
CLAFLIN UNIVERSITY TOTAL													**700.00**
CLEARLITE TROPHIES	06/09/2021	692159	PO212042	01	9117	0	1110	1000	5899	033	356	87164	154.20
CLEARLITE TROPHIES	06/16/2021	694436	PO212054	01	0000	0	0000	7110	5899	090	713	87213	390.16
CLEARLITE TROPHIES	06/29/2021	697976	PV210729	01	0000	0	1110	1000	4320	033	070	87189	433.51
CLEARLITE TROPHIES TOTAL													**977.87**
COLLEGE BOARD	06/15/2021	693942	PO210333	01	9218	0	1110	1000	4320	032	356	EP00037616	27,597.00
COLLEGE BOARD	06/15/2021	693941	PO210577	01	9114	0	1110	1000	4320	033	356	EP00034290	18,565.00
COLLEGE BOARD TOTAL													**46,162.00**
COMCAST BUSINESS	06/08/2021	691607	PO210562	01	0000	0	0000	2424	5930	090	735	8155200440616029 MAY21	295.15
COMCAST BUSINESS	06/29/2021	697967	PO210562	01	0000	0	0000	2424	5930	090	735	8155200440616029-JUNE21	295.15
COMCAST BUSINESS TOTAL													**590.30**
CORODATA	06/15/2021	693917	PO210478	01	0000	0	0000	8200	5899	090	760	DN 1319167- MAY21	696.16
CORODATA	06/29/2021	697981	PO210478	01	0000	0	0000	8200	5899	090	760	DN 1319788 JUNE21	643.55
CORODATA TOTAL													**1,339.71**
CRICK SOFTWARE	06/23/2021	696084	PO212069	01	5640	0	5001	3900	5899	090	350	25994	100.00
CRICK SOFTWARE TOTAL													**100.00**
CROWN CASTLE FIBER LLC	06/22/2021	695657	PO211038	01	0000	0	0000	2424	5850	090	735	B18653 JUNE21	7,429.25
CROWN CASTLE FIBER LLC TOTAL													**7,429.25**
CURRICULUM ASSOCIATES INC.	06/22/2021	695633	PO211993	01	6500	0	5760	1190	4320	090	245	90017856	1,065.74
CURRICULUM ASSOCIATES INC. TOTAL													**1,065.74**
CUSTOM EARTH PROMOS LLC	06/08/2021	691634	PO211756	01	0801	0	1110	1000	4320	025	180	807787	271.49
CUSTOM EARTH PROMOS LLC TOTAL													**271.49**
DAILY JOURNAL CORPORATION	06/02/2021	690677	PO212019	01	0000	0	0000	7300	5811	090	717	B3472199	409.42
DAILY JOURNAL CORPORATION TOTAL													**409.42**
DAVID T. KAWAKITA	06/08/2021	691608	PO212020	01	0000	0	1110	1000	5810	033	070	18127	137.80
DAVID T. KAWAKITA	06/15/2021	693951	PO212052	01	0000	0	1110	1000	5810	033	070	18145	872.51

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DAVID T. KAWAKITA	06/15/2021	693951	PO212052	01	0000	0	1110	1000	5810	033	070	18144	2,206.81
DAVID T. KAWAKITA TOTAL													**3,217.12**
DE NARDI, NANCY	06/09/2021	692170	PV210685	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 20-21	201.00
DE NARDI, NANCY TOTAL													**201.00**
DELL MARKETING LLP	06/01/2021	690273	PO211906	01	0801	0	1110	1000	4420	025	180	10487357882	14,056.70
DELL MARKETING LLP TOTAL													**14,056.70**
DEMCO INC.	06/01/2021	690266	PO211465	01	0000	0	1110	2421	4320	033	451	6951317	55.77
DEMCO INC. TOTAL													**55.77**
DICASTRI, KARYN	06/15/2021	693920	PV210705	01	5640	0	5001	3150	5300	090	350	ASHA DUES	225.00
DICASTRI, KARYN TOTAL													**225.00**
DIVERSIFIED STAGE INC.	06/08/2021	691653	PO211760	01	0000	0	1110	1000	5899	090	762	6721-IN	41,536.29
DIVERSIFIED STAGE INC.	06/08/2021	691653	PO211760	01	0000	0	1110	1000	5600	090	762	6721-IN	22,689.50
DIVERSIFIED STAGE INC. TOTAL													**64,225.79**
DOOLEY CORPORATION	06/08/2021	691654	PO210666	01	6500	0	5760	1190	5870	090	245	902-MAY21	6,000.00
DOOLEY CORPORATION TOTAL													**6,000.00**
DUNN-EDWARDS CORPORATION	06/08/2021	691600	PO210295	01	8150	0	0000	8110	4320	090	741	2020164824	338.32
DUNN-EDWARDS CORPORATION	06/15/2021	693943	PO210295	01	8150	0	0000	8110	4320	090	741	2020165129	711.73
DUNN-EDWARDS CORPORATION	06/16/2021	694437	PO210295	01	8150	0	0000	8110	4320	090	741	2020165331	1,825.13
DUNN-EDWARDS CORPORATION	06/29/2021	697931	PO210295	01	8150	0	0000	8110	4320	090	741	2020165554	409.57
DUNN-EDWARDS CORPORATION	06/30/2021	698333	PO210295	01	8150	0	0000	8110	4320	090	741	2020165768	1,448.13
DUNN-EDWARDS CORPORATION TOTAL													**4,732.88**
EARTHCAPADES	06/09/2021	692152	PO211723	01	9010	0	1110	1000	5899	014	379	1001	600.00
EARTHCAPADES TOTAL													**600.00**
EAST BAY AGENCY FOR CHILDREN	06/15/2021	693898	PO210968	01	3215	0	1110	1000	5899	090	326	2021/01-SSFUSD	4,000.00
EAST BAY AGENCY FOR CHILDREN	06/15/2021	693898	PO210968	01	3215	0	1110	1000	5899	090	326	2021/02-SSFUSD	2,000.00
EAST BAY AGENCY FOR CHILDREN	06/15/2021	693898	PO210968	01	3215	0	1110	1000	5899	090	326	2021/03-SSFUSD	4,000.00
EAST BAY AGENCY FOR CHILDREN TOTAL													**10,000.00**
EDGEWOOD CENTER FOR CHILDREN	06/30/2021	698323	PO210533	01	6500	0	5760	1180	5880	090	230	30055	6,380.00
EDGEWOOD CENTER FOR CHILDREN	06/30/2021	698323	PO210533	01	6500	0	5760	2490	5820	090	230	30055	2,800.00
EDGEWOOD CENTER FOR CHILDREN	06/30/2021	698323	PO210533	01	6500	0	5760	1180	5880	090	230	30056	6,061.00
EDGEWOOD CENTER FOR CHILDREN	06/30/2021	698323	PO210533	01	6500	0	5760	1180	5870	090	230	30086	206.15
EDGEWOOD CENTER FOR CHILDREN	06/30/2021	698323	PO210533	01	6500	0	5760	1180	5870	090	230	30087	451.93
EDGEWOOD CENTER FOR CHILDREN TOTAL													**15,899.08**
ELLEN SILVA CREATIVE SERVICES	06/08/2021	691613	PO211934	01	9010	0	1110	1000	5899	014	379	7043	3,350.00
ELLEN SILVA CREATIVE SERVICES	06/08/2021	691613	PO211934	01	9010	0	1110	1000	4320	014	379	7043	1,150.00
ELLEN SILVA CREATIVE SERVICES TOTAL													**4,500.00**
ENGELBART, HALEY	06/29/2021	697977	PO211397	01	3010	0	1110	1000	5801	016	301	SSFUSD-01 MAY-JUNE21	735.80
ENGELBART, HALEY TOTAL													**735.80**
EWING IRRIGATION PRODUCTS INC	06/01/2021	690251	PO210286	01	8150	0	0000	8110	4320	090	741	14205209	445.78
EWING IRRIGATION PRODUCTS INC	06/15/2021	693952	PO210286	01	8150	0	0000	8110	4320	090	741	14365219	459.00
EWING IRRIGATION PRODUCTS INC TOTAL													**904.78**
FAGEN FRIEDMAN & FULFROST LLP	06/29/2021	697968	PO210574	01	0000	0	0000	7400	5889	090	715	192570	325.00
FAGEN FRIEDMAN & FULFROST LLP	06/29/2021	697968	PO210574	01	0000	0	0000	7490	5889	090	716	192570	162.50
FAGEN FRIEDMAN & FULFROST LLP	06/29/2021	697968	PO210574	01	6500	0	5760	1190	5889	090	245	192570	2,275.00

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FAGEN FRIEDMAN & FULFROST LLP TOTAL													**2,762.50**
FASTRAK	06/09/2021	692189	PV210701	01	8150	0	0000	8110	5210	090	741	I712156647236	6.00
FASTRAK TOTAL													**6.00**
FIEBERT, ELLEN	06/09/2021	692171	PV210691	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
FIEBERT, ELLEN TOTAL													**21.00**
FOLLETT SCHOOL SOLUTIONS INC	06/01/2021	690253	PO211608	01	0000	0	1110	2421	4200	012	451	845471F	26.12
FOLLETT SCHOOL SOLUTIONS INC	06/01/2021	690253	PO211608	01	0801	0	1110	1000	4200	012	180	845471F	268.87
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878797	2,701.17
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878782	3,207.02
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878853	1,530.58
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878855	1,118.52
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878858	1,515.54
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878848	1,309.05
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0801	0	1110	1000	4200	021	123	878804	877.65
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0000	0	1110	1000	4200	021	070	878804	1,552.02
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0000	0	1110	1000	4200	021	070	878808	1,364.79
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0000	0	1110	1000	4200	021	070	878826	1,237.07
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0000	0	1110	1000	4200	021	070	878839	1,230.30
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211714	01	0000	0	1110	1000	4200	021	070	878842	1,310.97
FOLLETT SCHOOL SOLUTIONS INC	06/02/2021	690680	PO211754	01	0000	0	1110	2421	4200	002	451	871122	103.84
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878782F	3,556.07
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878797F	2,812.40
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878804F	405.18
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878808F	415.56
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878826F	476.04
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878839F	533.73
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878842F	316.37
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878848F	387.63
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878853F	234.65
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878855F	389.39
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693944	PO211714	01	0000	0	1110	1000	4200	021	070	878858F	458.72
FOLLETT SCHOOL SOLUTIONS INC	06/15/2021	693899	PO211810	01	3010	0	1110	1000	4200	007	301	884894	1,543.05
FOLLETT SCHOOL SOLUTIONS INC	06/22/2021	695621	PO211754	01	0000	0	1110	2421	4200	002	451	871122F	28.66
FOLLETT SCHOOL SOLUTIONS INC	06/22/2021	695621	PO211754	01	0000	0	1110	1000	4200	002	070	871122F	7.00
FOLLETT SCHOOL SOLUTIONS INC	06/29/2021	697932	PO211739	01	0000	0	1110	2421	4200	013	451	869432F	259.33
FOLLETT SCHOOL SOLUTIONS INC	06/30/2021	698330	PO211827	01	0801	0	1110	1000	4200	006	180	890658F	1,349.39
FOLLETT SCHOOL SOLUTIONS INC TOTAL													**32,526.68**
FREGOSO, JENNY	06/08/2021	691614	PO210145	01	0000	0	0000	7602	5880	090	726	REF # 8321	1,028.50
FREGOSO, JENNY	06/09/2021	692160	PO210145	01	0000	0	0000	7602	5220	090	726	MAR-APR-MAY21 MILEAGE RE	426.30
FREGOSO, JENNY TOTAL													**1,454.80**
FRIENDS UNIVERSITY	06/08/2021	691635	PO212021	01	9221	0	1110	1000	5880	032	356	STUDENT ID#N00444665	1,000.00
FRIENDS UNIVERSITY TOTAL													**1,000.00**
GARIBALDI PRESS	06/08/2021	691615	PO211838	01	0000	0	1110	1000	4200	032	070	178 CHANGE ORDER#1.0	1,840.99
GARIBALDI PRESS TOTAL													**1,840.99**

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GAYTAN, CESAR	06/08/2021	691616	PV210678	01	9010	0	1110	1000	4322	014	356	REIMBURSEMENT FOR STAFF	425.00
GAYTAN, CESAR TOTAL													**425.00**
GEORGIA SOUTHERN UNIVERSITY	06/16/2021	694438	PO212055	01	0801	0	1110	1000	5210	033	180	BE2D2858	250.00
GEORGIA SOUTHERN UNIVERSITY	06/16/2021	694438	PO212055	01	0801	0	1110	1000	5210	033	180	464C0A4B	750.00
GEORGIA SOUTHERN UNIVERSITY TOTAL													**1,000.00**
GOPHER SPORTS	06/22/2021	695667	PO211777	01	0801	0	1110	1000	4320	031	180	IN49396	106.30
GOPHER SPORTS	06/22/2021	695654	PO211914	01	5640	0	5001	3900	4320	090	350	IN39209	423.81
GOPHER SPORTS	06/22/2021	695654	PO211914	01	5640	0	5001	3900	4320	090	350	IN50996	132.96
GOPHER SPORTS TOTAL													**663.07**
GRAHAM, RONALD MICHAEL	06/22/2021	695634	PO210396	01	0000	0	9744	8400	5600	032	322	M20274	150.00
GRAHAM, RONALD MICHAEL	06/22/2021	695634	PO210396	01	0000	0	9744	8400	4320	032	322	M20274	15.92
GRAHAM, RONALD MICHAEL	06/22/2021	695647	PO210883	01	0000	0	1110	1000	4320	012	322	M20177	71.06
GRAHAM, RONALD MICHAEL	06/22/2021	695647	PO210883	01	0000	0	1110	1000	5600	012	322	M20177	490.00
GRAHAM, RONALD MICHAEL TOTAL													**726.98**
GRAINGER	06/08/2021	691603	PO210205	01	8150	0	0000	8110	4320	090	741	9893115908	68.74
GRAINGER	06/08/2021	691609	PO210205	01	8150	0	0000	8110	4320	090	741	9905535986	31.70
GRAINGER	06/16/2021	694439	PO210205	01	8150	0	0000	8110	4320	090	741	9922111761	364.09
GRAINGER	06/22/2021	695587	PO210205	01	8150	0	0000	8110	4320	090	741	7091861067-MAY21	2,399.19
GRAINGER	06/22/2021	695588	PO212048	01	0000	0	0000	0000	9320	000		9927934860	371.39
GRAINGER TOTAL													**3,235.11**
GRIFFIN, GERALD	06/15/2021	693918	PV210703	01	8150	0	0000	8110	4320	090	741	REIMBURSEMENT FOR PARTS	112.64
GRIFFIN, GERALD TOTAL													**112.64**
GUITAR CENTER INC	06/22/2021	695589	PO211807	01	0000	0	1110	1000	4420	025	322	INV026451061	2,963.25
GUITAR CENTER INC	06/22/2021	695589	PO211807	01	0000	0	1110	1000	4320	025	070	INV026451061	856.05
GUITAR CENTER INC	06/22/2021	695589	PO211807	01	0000	0	1110	1000	4420	025	322	INV026898094	2,036.75
GUITAR CENTER INC	06/22/2021	695589	PO211807	01	0000	0	1110	1000	4420	025	070	INV026898094	333.85
GUITAR CENTER INC	06/22/2021	695589	PO211807	01	0000	0	1110	1000	4320	025	070	INV026442309	487.25
GUITAR CENTER INC TOTAL													**6,677.15**
HECTOR HUERTA	06/30/2021	698324	PV210728	01	0000	0	0000	0000	9589	000		REISSUE FOR LOST CK#20987	2,689.64
HECTOR HUERTA TOTAL													**2,689.64**
HENRY SCHEIN INC	06/01/2021	690252	PO211910	01	0000	0	0000	0000	9320	000		93206679	1,507.41
HENRY SCHEIN INC TOTAL													**1,507.41**
HILL, DAVID	06/09/2021	692172	PV210697	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
HILL, DAVID TOTAL													**21.00**
HILLYARD/SAN FRANCISCO	06/01/2021	690274	PO210329	01	0000	0	0000	8200	4320	032	759	604306930	266.36
HILLYARD/SAN FRANCISCO	06/01/2021	690275	PO210494	01	0000	0	0000	8200	4320	014	759	604340591	1,104.04
HILLYARD/SAN FRANCISCO	06/08/2021	691630	PO210078	01	0000	0	0000	8200	4320	010	759	604340592	1,750.29
HILLYARD/SAN FRANCISCO	06/08/2021	691617	PO210078	01	0000	0	0000	8200	4320	010	759	604346991	371.21
HILLYARD/SAN FRANCISCO	06/15/2021	693953	PO210494	01	0000	0	0000	8200	4320	014	759	604346990	532.73
HILLYARD/SAN FRANCISCO	06/15/2021	693930	PO210593	01	0000	0	0000	8200	4320	021	759	604279747	8,172.97
HILLYARD/SAN FRANCISCO	06/15/2021	693930	PO210593	01	0000	0	0000	8200	4320	021	759	800530692	(1,084.88)
HILLYARD/SAN FRANCISCO	06/15/2021	693930	PO210593	01	0000	0	0000	8200	4320	021	759	800530691	(295.35)
HILLYARD/SAN FRANCISCO	06/29/2021	697969	PO210285	01	0000	0	0000	8200	4320	090	760	604359491	2,222.83
HILLYARD/SAN FRANCISCO TOTAL													**13,040.20**

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HOME DEPOT CREDIT SERVICES	06/01/2021	690259	PO210282	01	8150	0	0000	8110	4320	090	741	6035322502554250 APR-MAY21	2,360.95
HOME DEPOT CREDIT SERVICES	06/29/2021	697959	PO210282	01	8150	0	0000	8110	4320	090	741	6035322502554250 JUNE21	2,874.44
HOME DEPOT CREDIT SERVICES TOTAL													**5,235.39**
HOME DEPOT PRO, THE	06/22/2021	695658	PO212049	01	0000	0	0000	0000	9320	000		622343580	182.14
HOME DEPOT PRO, THE	06/22/2021	695664	PO212067	01	8150	0	0000	8110	4320	090	741	622139384	447.73
HOME DEPOT PRO, THE	06/29/2021	697983	PO212049	01	0000	0	0000	0000	9320	000		622139376	1,483.93
HOME DEPOT PRO, THE	06/29/2021	697983	PO212049	01	0000	0	0000	0000	9320	000		0898923	(983.47)
HOME DEPOT PRO, THE TOTAL													**1,130.33**
HONG, CHRISTINE	06/08/2021	691631	PV210673	01	0000	0	1110	1000	4320	009	070	REIMBURSEMENT FOR SUPPL	121.66
HONG, CHRISTINE	06/08/2021	691624	PV210675	01	0000	0	1110	1000	4320	009	070	MAR21 PVC PIPES	77.69
HONG, CHRISTINE TOTAL													**199.35**
HOVLAND, KATHYRN	06/08/2021	691610	PV210676	01	0000	0	1110	1000	5210	090	762	REIMBURSEMENT FOR READI	750.00
HOVLAND, KATHYRN TOTAL													**750.00**
HOWARD-KIELY, MAUREEN	06/08/2021	691656	PV210679	01	6500	0	5760	2490	5820	090	230	MILEAGE REIMBURSEMENT -	134.40
HOWARD-KIELY, MAUREEN TOTAL													**134.40**
ILLUMINATE EDUCATION INC.	06/22/2021	695668	PO212031	01	7425	0	1110	1000	5899	090	324	CINV0000003418	14,247.53
ILLUMINATE EDUCATION INC. TOTAL													**14,247.53**
INTERSTATE TRAFFIC CONTROL PRO	06/08/2021	691604	PO210204	01	8150	0	0000	8110	4320	090	741	244532	438.97
INTERSTATE TRAFFIC CONTROL PRO TOTAL													**438.97**
IT MANAGEMENT CORP	06/08/2021	691611	PO212010	01	0000	0	0000	2424	4320	090	735	7289	802.44
IT MANAGEMENT CORP TOTAL													**802.44**
J.W. PEPPER & SON INC	06/29/2021	697940	PO210020	01	0000	0	1110	1000	4320	025	070	363439118	65.85
J.W. PEPPER & SON INC	06/29/2021	697949	PO210020	01	0000	0	1110	1000	4320	025	070	363417504	1,341.41
J.W. PEPPER & SON INC	06/29/2021	697949	PO210020	01	0000	0	1110	1000	4320	025	070	363419017	510.06
J.W. PEPPER & SON INC	06/29/2021	697949	PO210020	01	0000	0	1110	1000	4320	025	070	363441574	59.27
J.W. PEPPER & SON INC TOTAL													**1,976.59**
JOHNSTONE SUPPLY	06/09/2021	692182	PO210216	01	8150	0	0000	8110	4320	090	741	110-S100720119.001	528.62
JOHNSTONE SUPPLY TOTAL													**528.62**
JONES, DONALD	06/15/2021	693891	PV210692	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
JONES, DONALD TOTAL													**21.00**
JOSTEN'S INC	06/01/2021	690254	PO210336	01	9215	0	1110	1000	4320	032	356	26441052	80.39
JOSTEN'S INC	06/01/2021	690254	PO210336	01	9215	0	1110	1000	4320	032	356	26520443	0.12
JOSTEN'S INC	06/01/2021	690267	PO211596	01	0801	0	1110	1000	4320	031	180	26541528	549.73
JOSTEN'S INC	06/01/2021	690267	PO211596	01	0801	0	1110	1000	4320	031	180	26440486	537.91
JOSTEN'S INC	06/01/2021	690267	PO211596	01	0801	0	1110	1000	4320	031	180	26466657	78.13
JOSTEN'S INC	06/01/2021	690267	PO211596	01	0000	0	0000	7150	4320	090	714	26466657	501.16
JOSTEN'S INC	06/29/2021	697938	PO210435	01	0000	0	0000	3900	4320	033	070	26341659	2,937.37
JOSTEN'S INC	06/29/2021	697938	PO210435	01	0000	0	0000	3900	4320	033	070	26697861	(2,937.37)
JOSTEN'S INC	06/29/2021	697938	PO210435	01	0000	0	0000	3900	4320	033	070	26697862	(16.95)
JOSTEN'S INC	06/29/2021	697938	PO210435	01	0000	0	0000	3900	4320	033	070	26700504	10.31
JOSTEN'S INC	06/29/2021	697938	PO210435	01	0000	0	0000	3900	4320	033	070	26700505	1,224.28
JOSTEN'S INC TOTAL													**2,965.08**
KBA DOCUSYS INC	06/02/2021	690678	PO210464	01	0000	0	1110	1000	5600	090	722	55Y1182249	2,211.53
KBA DOCUSYS INC TOTAL													**2,211.53**

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KELLY PAPER	06/09/2021	692161	PO212026	01	7425	0	1110	1000	4320	022	600	10593066	416.61
KELLY PAPER	06/15/2021	693901	PO212025	01	7425	0	1110	1000	4320	032	600	10593060	422.92
KELLY PAPER	06/22/2021	695627	PO212050	01	0000	0	0000	0000	9320	000		10599379	1,346.76
KELLY PAPER	06/22/2021	695627	PO212050	01	0000	0	0000	0000	9320	000		10599321	1,184.21
KELLY PAPER TOTAL													**3,370.50**
KELLY SPICERS FACILITIES	06/29/2021	697960	PV210725	01	8150	0	0000	8110	4320	090	741	4549346	243.60
KELLY SPICERS FACILITIES	06/30/2021	698325	PV210727	01	8150	0	0000	8110	4320	090	741	4549423	369.12
KELLY SPICERS FACILITIES TOTAL													**612.72**
KRUG, FRANCES S	06/09/2021	692173	PV210693	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	1,732.56
KRUG, FRANCES S TOTAL													**1,732.56**
KUWADA, LOLETA	06/29/2021	697961	PV210726	01	9302	0	1110	1000	4322	090	600	JUN21 SUPPLIES	74.42
KUWADA, LOLETA TOTAL													**74.42**
KWON, TATIANA	06/22/2021	695590	PV210706	01	5640	0	5001	3150	5300	090	350	ASHA DUES MAY21	225.00
KWON, TATIANA TOTAL													**225.00**
KYO AUTISM THERAPY LLC	06/22/2021	695648	PO210446	01	6500	0	5760	1190	5870	090	245	3583492	807.54
KYO AUTISM THERAPY LLC	06/22/2021	695648	PO210446	01	6500	0	5760	1190	5870	090	245	3583556	2,123.46
KYO AUTISM THERAPY LLC	06/22/2021	695648	PO210446	01	6500	0	5760	1190	5870	090	245	3583509	1,082.02
KYO AUTISM THERAPY LLC TOTAL													**4,013.02**
LAGOMARSINO, MATT	06/15/2021	693921	PV210707	01	8150	0	0000	8110	4320	090	741	MAY21 PART	61.13
LAGOMARSINO, MATT TOTAL													**61.13**
LASERTORIUM OFFICE SYSTEMS	06/15/2021	693910	PO210359	01	0000	0	0000	2424	5600	090	735	21375	303.23
LASERTORIUM OFFICE SYSTEMS	06/23/2021	696079	PO210359	01	0000	0	0000	2424	5600	090	735	21365	461.20
LASERTORIUM OFFICE SYSTEMS TOTAL													**764.43**
LAWSON PRODUCTS INC	06/09/2021	692183	PO210203	01	8150	0	0000	8110	4320	090	741	9308490480	153.20
LAWSON PRODUCTS INC	06/22/2021	695591	PO210203	01	8150	0	0000	8110	4320	090	741	9308490481	738.66
LAWSON PRODUCTS INC TOTAL													**891.86**
LEADER SERVICES	06/23/2021	696067	PV210714	01	5640	0	5001	3900	5899	090	350	CDS 5480	353.89
LEADER SERVICES TOTAL													**353.89**
LEE, ANDREW	06/23/2021	696075	MV210106	01	0000	0	1110	1000	4100	090	317	REFUND - TEXBOOK	30.40
LEE, ANDREW TOTAL													**30.40**
LINCOLN AQUATICS	06/29/2021	697962	PO210291	01	8150	0	0000	8110	4320	090	741	36034211	307.26
LINCOLN AQUATICS TOTAL													**307.26**
LOWE'S BUSINESS ACCOUNT	06/01/2021	690243	PO210281	01	8150	0	0000	8110	4320	090	741	82131059006721 MAY21	2,458.30
LOWE'S BUSINESS ACCOUNT	06/30/2021	698336	PO210281	01	8150	0	0000	8110	4320	090	741	82131059006721 JUN21	1,764.50
LOWE'S BUSINESS ACCOUNT TOTAL													**4,222.80**
LRP PUBLICATIONS	06/22/2021	695598	PO211994	01	6500	0	5760	1190	4320	090	245	MU245546	102.90
LRP PUBLICATIONS TOTAL													**102.90**
MABEL BEN	06/30/2021	698326	PV210730	01	9302	0	1110	1000	4320	090	600	REIMBURSEMENT FOR MASK	30.69
MABEL BEN TOTAL													**30.69**
MAINTEX	06/29/2021	697944	PO210288	01	0000	0	0000	8200	4320	090	760	847134-00	2,508.89
MAINTEX TOTAL													**2,508.89**
MALTBY ELECTRIC SUPPLY COMPANY	06/01/2021	690244	PO210220	01	8150	0	0000	8110	4320	090	741	S1945486.001	307.30
MALTBY ELECTRIC SUPPLY COMPANY TOTAL													**307.30**
MANGONE, DEBBIE	06/15/2021	693892	PV210689	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 20-21	201.00

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MANGONE, DEBBIE TOTAL													**201.00**
MAO, INGRID	06/22/2021	695670	PV210720	01	0000	0	1110	1000	5210	032	070	ASCA CONF. JUL21	199.00
MAO, INGRID TOTAL													**199.00**
MARENEM INC.	06/01/2021	690238	PO211839	01	3010	0	1110	1000	4320	007	301	8059	434.50
MARENEM INC. TOTAL													**434.50**
MARTINEZ, LEILAHNIE	06/15/2021	693902	PV210683	01	0000	0	0000	2700	5220	032	070	MAR-JUN21 MILEAGE	4.48
MARTINEZ, LEILAHNIE TOTAL													**4.48**
MAXIM HEALTHCARE STAFFING	06/08/2021	691662	PO210665	01	6500	0	5760	1190	5870	090	245	E3071940132	7,350.00
MAXIM HEALTHCARE STAFFING	06/08/2021	691662	PO210665	01	6500	0	5760	1190	5870	090	245	E3122910132	6,580.00
MAXIM HEALTHCARE STAFFING	06/15/2021	693903	PO210665	01	6500	0	5760	1190	5870	090	245	E3159280132	7,028.00
MAXIM HEALTHCARE STAFFING	06/23/2021	696076	PO210665	01	6500	0	5760	1190	5870	090	245	E3202700132	3,850.00
MAXIM HEALTHCARE STAFFING	06/29/2021	697970	PO210665	01	6500	0	5760	1190	5870	090	245	E3251560132	4,165.00
MAXIM HEALTHCARE STAFFING TOTAL													**28,973.00**
MEDCO SUPPLY COMPANY	06/08/2021	691618	PO211912	01	0000	0	0000	0000	9320	000		IN93745447	107.77
MEDCO SUPPLY COMPANY TOTAL													**107.77**
METCALFE, WENDY	06/08/2021	691663	PV210681	01	6500	0	5750	1190	4320	041	212	APR21 GRAD SUPPLIES	57.27
METCALFE, WENDY TOTAL													**57.27**
METLIFE INSURANCE COMPANY	06/23/2021	696082	PV210718	01	0000	0	0000	0000	9573	000		JUL21 PREMIUMS	3,779.02
METLIFE INSURANCE COMPANY	06/23/2021	696082	PV210718	01	0000	0	0000	0000	9573	000		JUL21 PREMIUMS	5,325.01
METLIFE INSURANCE COMPANY	06/23/2021	696082	PV210718	01	0000	0	0000	7600	3701	090	810	JUL21 PREMIUMS	14.67
METLIFE INSURANCE COMPANY TOTAL													**9,118.70**
MIRACLE PLAYSYSTEMS INC.	06/08/2021	691657	PO211949	01	8150	0	0000	8110	4320	090	741	F2021-0336	2,478.23
MIRACLE PLAYSYSTEMS INC. TOTAL													**2,478.23**
MIRANDA, EDUARDO	06/15/2021	693922	PV210708	01	0801	0	1110	1000	5300	033	180	MAY21 DUES/CONF	129.00
MIRANDA, EDUARDO	06/15/2021	693922	PV210708	01	0801	0	1110	1000	5210	033	180	MAY21 DUES/CONF	40.00
MIRANDA, EDUARDO TOTAL													**169.00**
MIRT, DEBORAH	06/08/2021	691592	PV210674	01	0801	0	1110	1000	4320	009	180	MAY21 T-SHIRTS	633.38
MIRT, DEBORAH TOTAL													**633.38**
MOLINA, NAYELI	06/22/2021	695592	PV210709	01	0000	0	1110	1000	5210	032	070	JUN CONF.AP CALCULUS	750.00
MOLINA, NAYELI TOTAL													**750.00**
MOTION INDUSTRIES INC.	06/23/2021	696068	PO210202	01	8150	0	0000	8110	4320	090	741	CA94-964841	206.69
MOTION INDUSTRIES INC. TOTAL													**206.69**
MOTYLEWSKI, BETTANN	06/30/2021	698341	PV210733	01	0801	0	1110	1000	5899	033	180	MAY21 PLAQUE	30.00
MOTYLEWSKI, BETTANN TOTAL													**30.00**
MRC	06/01/2021	690276	PO210477	01	0000	0	0000	7550	5600	090	718	IN1951510	523.17
MRC	06/01/2021	690276	PO210477	01	0000	0	0000	7350	5600	090	717	IN1951510	4.17
MRC	06/22/2021	695599	PO210477	01	0000	0	0000	7550	5600	090	718	IN2001570 MAY21	787.49
MRC	06/22/2021	695599	PO210477	01	0000	0	0000	7350	5600	090	717	IN2001570 MAY21	10.45
MRC TOTAL													**1,325.28**
MUSIC THEATRE INTERNATIONAL	06/08/2021	691658	PO210511	01	0000	0	0000	0000	9330	000		9688132	400.00
MUSIC THEATRE INTERNATIONAL TOTAL													**400.00**
NATIONAL PEN COMPANY	06/09/2021	692184	PO211856	01	0000	0	1110	1000	4320	008	070	112000562	171.16
NATIONAL PEN COMPANY	06/09/2021	692190	PO211857	01	0000	0	1110	1000	4320	008	070	112044034	147.07
NATIONAL PEN COMPANY	06/09/2021	692184	PO211857	01	0000	0	1110	1000	4320	008	070	112008538	130.60

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NATIONAL PEN COMPANY	06/09/2021	692184	PO211857	01	0000	0	1110	1000	4320	008	070	112004301	665.88
NATIONAL PEN COMPANY TOTAL													**1,114.71**
NCS PEARSON	06/08/2021	691619	PO211644	01	5640	0	5001	3900	4320	090	350	13978638	3,306.57
NCS PEARSON	06/23/2021	696071	PO211963	01	6500	0	5760	1190	4320	090	245	14367638	23,353.04
NCS PEARSON	06/23/2021	696071	PO211995	01	6500	0	5760	1190	4320	090	245	14391961	81.22
NCS PEARSON INC.	06/08/2021	691625	PO211897	01	5640	0	5001	3150	5813	090	350	14226673	300.00
NCS PEARSON TOTAL													**27,040.83**
OCCUPATIONAL HEALTH CENTERS	06/15/2021	693933	PO210610	01	0000	0	0000	7400	5899	090	715	71484551	13.00
OCCUPATIONAL HEALTH CENTERS	06/15/2021	693933	PO210610	01	0000	0	0000	7490	5899	090	716	71484551	13.00
OCCUPATIONAL HEALTH CENTERS TOTAL													**26.00**
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	172487819001	57.60
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	172561906001	61.31
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	170487119001	16.58
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	172487804001	58.80
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	174025502001	86.07
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO210146	01	0000	0	0000	2424	4320	090	735	170490819001	49.38
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211852	01	0000	0	1110	1000	4320	012	070	168496302003	535.58
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211852	01	0000	0	1110	1000	4320	012	070	168496302004	276.90
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211929	01	0000	0	0000	7350	4320	090	717	172929144001	54.86
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211929	01	0000	0	0000	7350	4320	090	717	172929275001	131.55
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211952	01	6500	0	5760	1190	4320	090	204	173149344001	48.28
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211952	01	6500	0	5760	1190	4320	090	204	173116516001	81.70
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211955	01	0000	0	0000	8200	4320	090	760	173178221001	341.72
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211958	01	6500	0	5760	1190	4320	090	204	173407426002	1.17
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211958	01	6500	0	5760	1190	4320	090	204	173407426001	163.44
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691623	PO211964	01	7425	0	1110	1000	4320	032	600	174433324001	259.89
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693911	CM210041	01	0000	0	1110	1000	4320	009	070	175900065001	(167.23)
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693911	PO211855	01	0000	0	1110	1000	4320	013	070	168731446001	921.70
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693911	PO211855	01	0000	0	1110	1000	4320	013	070	168731446002	59.16
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211948	01	6500	0	5760	1190	4320	090	204	174190857001	7.51
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693946	PO211948	01	6500	0	5760	1190	4320	090	204	170448931001	55.51
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211948	01	6500	0	5760	1190	4320	090	204	170448921001	56.66
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211948	01	6500	0	5760	1190	4320	090	204	170422485001	19.66
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	716	174747913001	2.47
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	715	174747913001	2.46
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	716	174747912001	6.03
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	715	174747912001	6.03
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	716	171188135001	3.10
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	715	171188135001	3.10
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	716	170937242001	82.42
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7400	4320	090	715	170937242001	82.42
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211962	01	0000	0	0000	7490	4322	090	716	170937242001	14.00
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO211964	01	7425	0	1110	1000	4320	032	600	174433324002	15.64
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173231116001	37.80

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OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173231112001	192.15
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173231106001	72.86
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173221307003	9.00
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173221307002	122.15
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173231114001	160.41
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	173221307001	2,389.71
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212002	01	9302	0	1110	1000	4320	090	600	172907327001	47.69
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693919	PO212024	01	0000	0	0000	7350	4320	090	717	170199478001	134.22
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693946	PO212027	01	0000	0	0000	7150	4320	090	714	174957697001	96.23
OFFICE DEPOT/BUSINESS SERVICE	06/15/2021	693911	PV210702	01	0000	0	1110	1000	4320	009	070	150211997001-1	167.23
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211948	01	6500	0	5760	1190	4320	090	204	170448921002	6.54
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211968	01	9302	0	1110	1000	4320	090	600	169622887001	103.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211968	01	9302	0	1110	1000	4320	090	600	169619445002	4.73
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211968	01	9302	0	1110	1000	4320	090	600	169619445001	48.66
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211969	01	9302	0	1110	1000	4320	090	600	169594512001	103.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211969	01	9302	0	1110	1000	4320	090	600	169587568002	4.73
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211969	01	9302	0	1110	1000	4320	090	600	169587568001	48.66
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211970	01	9302	0	1110	1000	4320	090	600	169564446001	24.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211970	01	9302	0	1110	1000	4320	090	600	173479608001	12.67
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211970	01	9302	0	1110	1000	4320	090	600	169564546001	12.06
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211970	01	9302	0	1110	1000	4320	090	600	169564463001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211970	01	9302	0	1110	1000	4320	090	600	169562768001	139.23
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211971	01	9302	0	1110	1000	4320	090	600	169469120001	24.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211971	01	9302	0	1110	1000	4320	090	600	173451644001	12.67
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211971	01	9302	0	1110	1000	4320	090	600	169469586001	12.06
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211971	01	9302	0	1110	1000	4320	090	600	169469518001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211971	01	9302	0	1110	1000	4320	090	600	169463654001	139.23
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211972	01	9302	0	1110	1000	4320	090	600	169450556001	24.73
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211972	01	9302	0	1110	1000	4320	090	600	169403430001	139.23
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211972	01	9302	0	1110	1000	4320	090	600	169450531001	24.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695628	PO211972	01	9302	0	1110	1000	4320	090	600	169450540001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211973	01	9302	0	1110	1000	4320	090	600	174108044001	14.15
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211973	01	9302	0	1110	1000	4320	090	600	169320494001	13.16
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211973	01	9302	0	1110	1000	4320	090	600	169312757001	147.59
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211974	01	9302	0	1110	1000	4320	090	600	169216843001	16.45
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211974	01	9302	0	1110	1000	4320	090	600	169216822001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211974	01	9302	0	1110	1000	4320	090	600	169216806001	9.87
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211974	01	9302	0	1110	1000	4320	090	600	169216713001	50.58
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211974	01	9302	0	1110	1000	4320	090	600	169210591001	16.12
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211975	01	9302	0	1110	1000	4320	090	600	170781855002	21.12
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211975	01	9302	0	1110	1000	4320	090	600	170781855001	26.21
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211975	01	9302	0	1110	1000	4320	090	600	170780695001	12.81
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211975	01	9302	0	1110	1000	4320	090	600	169148356001	29.86
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695629	PO211975	01	9302	0	1110	1000	4320	090	600	169148258001	84.46

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OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211975	01	9302	0	1110	1000	4320	090	600	169148238001	17.55
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211976	01	9302	0	1110	1000	4320	090	600	169021892001	13.16
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211976	01	9302	0	1110	1000	4320	090	600	169021885001	77.36
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211976	01	9302	0	1110	1000	4320	090	600	169014172001	103.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211977	01	9302	0	1110	1000	4320	090	600	174036260001	133.05
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211977	01	9302	0	1110	1000	4320	090	600	168866501001	7.67
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695605	PO211977	01	9302	0	1110	1000	4320	090	600	168866488001	53.43
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211978	01	9302	0	1110	1000	4320	090	600	173914639001	106.40
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211978	01	9302	0	1110	1000	4320	090	600	173914638002	32.90
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211978	01	9302	0	1110	1000	4320	090	600	173914638001	36.63
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211978	01	9302	0	1110	1000	4320	090	600	173914565001	17.55
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211979	01	9302	0	1110	1000	4320	090	600	173867025001	18.65
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211979	01	9302	0	1110	1000	4320	090	600	173867024001	20.83
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO211979	01	9302	0	1110	1000	4320	090	600	173866629001	98.82
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	172845581001`	227.25
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	173427788003	9.00
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	173427788002	40.72
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	171400445001	72.86
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	170382412001	77.75
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	170382411001	313.37
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695630	PO212005	01	9302	0	1110	1000	4320	090	600	170382409001	192.15
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	173427788001	2,330.34
OFFICE DEPOT/BUSINESS SERVICE	06/22/2021	695606	PO212005	01	9302	0	1110	1000	4320	090	600	173427788004	306.07
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211985	01	9302	0	1110	1000	4320	090	600	175569064001	4.73
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211985	01	9302	0	1110	1000	4320	090	600	175072342001	2.79
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211985	01	9302	0	1110	1000	4320	090	600	173713522001	77.24
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211985	01	9302	0	1110	1000	4320	090	600	173711382002	64.06
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211985	01	9302	0	1110	1000	4320	090	600	173711382001	47.23
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211986	01	9302	0	1110	1000	4320	090	600	173692473001	59.91
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211986	01	9302	0	1110	1000	4320	090	600	173690327001	40.56
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211987	01	9302	0	1110	1000	4320	090	600	173664286001	14.15
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211987	01	9302	0	1110	1000	4320	090	600	173664285001	13.16
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211987	01	9302	0	1110	1000	4320	090	600	173664283001	14.59
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211987	01	9302	0	1110	1000	4320	090	600	173662713001	135.79
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211988	01	9302	0	1110	1000	4320	090	600	173637322001	26.32
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211988	01	9302	0	1110	1000	4320	090	600	173637321001	36.63
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211988	01	9302	0	1110	1000	4320	090	600	173637320001	38.28
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211988	01	9302	0	1110	1000	4320	090	600	173633388002	29.73
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO211988	01	9302	0	1110	1000	4320	090	600	173633388001	57.60
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO212007	01	9302	0	1110	1000	4320	090	600	172409394001	64.06
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO212007	01	9302	0	1110	1000	4320	090	600	172403259001	85.78
OFFICE DEPOT/BUSINESS SERVICE	06/23/2021	696085	PO212036	01	6500	0	5760	1190	4320	090	204	173830354001	91.04
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697950	PO210146	01	0000	0	0000	2424	4320	090	735	172486151001	9.64
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO210146	01	0000	0	0000	2424	4320	090	735	175987570001	(5.81)

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OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO210146	01	0000	0	0000	2424	4320	090	735	176482798001	5.81
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211980	01	9302	0	1110	1000	4320	090	600	174463909001	12.06
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211980	01	9302	0	1110	1000	4320	090	600	173833346001	30.41
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211980	01	9302	0	1110	1000	4320	090	600	173833345001	51.22
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211980	01	9302	0	1110	1000	4320	090	600	173833344001	21.72
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211980	01	9302	0	1110	1000	4320	090	600	173833060001	76.77
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211981	01	9302	0	1110	1000	4320	090	600	174449503001	29.73
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211981	01	9302	0	1110	1000	4320	090	600	173826547001	50.95
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697943	PO211981	01	9302	0	1110	1000	4320	090	600	173826124001	103.90
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211982	01	9302	0	1110	1000	4320	090	600	174444888001	12.67
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211982	01	9302	0	1110	1000	4320	090	600	173819581001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211982	01	9302	0	1110	1000	4320	090	600	173819580001	54.33
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211982	01	9302	0	1110	1000	4320	090	600	173818887001	65.83
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211983	01	9302	0	1110	1000	4320	090	600	174076583001	13.16
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211983	01	9302	0	1110	1000	4320	090	600	174068108001	77.24
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211983	01	9302	0	1110	1000	4320	090	600	173801933001	38.06
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211983	01	9302	0	1110	1000	4320	090	600	173801932001	25.97
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211983	01	9302	0	1110	1000	4320	090	600	173801931001	21.72
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211984	01	9302	0	1110	1000	4320	090	600	173745182001	103.90
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211984	01	9302	0	1110	1000	4320	090	600	173744019001	48.66
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697934	PO211984	01	9302	0	1110	1000	4320	090	600	173744019002	4.73
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697941	PO211986	01	9302	0	1110	1000	4320	090	600	173692474001	19.63
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212002	01	9302	0	1110	1000	4320	090	600	173221307004	89.75
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212005	01	9302	0	1110	1000	4320	090	600	173427788005	44.88
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	171985487002	35.08
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	172012424001	219.49
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	172012423001	378.62
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	172012436001	37.11
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	172012433001	96.57
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4420	090	352	172012422001	509.16
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	171985487001	1,026.18
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212014	01	6520	0	5001	3900	4320	090	352	176719873001	62.54
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212038	01	6500	0	5730	1190	4320	090	204	177512011001	79.15
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212043	01	6500	0	5760	1190	4320	090	204	176300230001	128.02
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212043	01	6500	0	5760	1190	4320	090	204	176302007001	67.15
OFFICE DEPOT/BUSINESS SERVICE	06/29/2021	697942	PO212045	01	0000	0	0000	7350	4320	090	717	173377795001	62.36
OFFICE DEPOT/BUSINESS SERVICE TOTAL													**17,172.57**
OLDS, BARBARA	06/09/2021	692174	PV210694	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	1,748.31
OLDS, BARBARA TOTAL													**1,748.31**
ORSI, RENEE	06/08/2021	691638	PV210680	01	6500	0	5730	1110	4320	005	205	MAY21 CURRICULUM	50.00
ORSI, RENEE TOTAL													**50.00**
OTIS ELEVATOR COMPANY	06/01/2021	690277	PO210244	01	8150	0	0000	8110	5600	090	741	SJ26188001	1,437.50
OTIS ELEVATOR COMPANY TOTAL													**1,437.50**
P G & E	06/09/2021	692185	PO210362	01	0000	0	0000	8200	5510	090	760	7314282172-4 MAY21	37,932.14

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P G & E TOTAL													**37,932.14**
PACIFIC NURSERIES	06/30/2021	698314	PO210292	01	0000	0	0000	8200	4320	090	760	SI-5945	136.56
PACIFIC NURSERIES	06/30/2021	698314	PO210292	01	0000	0	0000	8200	4320	090	760	SI-5012	1,003.58
PACIFIC NURSERIES	06/30/2021	698314	PO210292	01	0000	0	0000	8200	4320	090	760	SI-4013	3,463.11
PACIFIC NURSERIES TOTAL													**4,603.25**
PAREDES, WENCES	06/22/2021	695612	PV210711	01	0000	0	0000	8200	4322	090	760	FOOD/SUPPLIES JUN21	102.64
PAREDES, WENCES TOTAL													**102.64**
PETTERSON, PAUL	06/15/2021	693893	PV210696	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
PETTERSON, PAUL TOTAL													**21.00**
QUADIENT LEASING USA INC	06/22/2021	695600	PO210467	01	0000	0	0000	7550	5600	090	718	N8908135-1	1,374.95
QUADIENT LEASING USA INC	06/22/2021	695600	PO210468	01	0000	0	0000	7550	5600	090	718	N8908135	1,800.02
QUADIENT LEASING USA INC TOTAL													**3,174.97**
QUALITY TOOL & EQUIPMENT INC	06/08/2021	691620	PO211811	01	3550	0	3800	1000	4320	032	333	SI8963	408.73
QUALITY TOOL & EQUIPMENT INC TOTAL													**408.73**
QUISUMBING, CHRISTINA	06/22/2021	695601	PV210712	01	0000	0	0000	8200	4322	090	760	SUPPLIES/BOOK CLUB JUN21	497.23
QUISUMBING, CHRISTINA TOTAL													**497.23**
R & H WHOLESALE SUPPLY INC	06/01/2021	690264	PO210249	01	8150	0	0000	8110	4320	090	741	549709-00	128.22
R & H WHOLESALE SUPPLY INC TOTAL													**128.22**
R S D - REFRIGERATION SUPPLIES	06/08/2021	691659	PO210215	01	8150	0	0000	8110	4320	090	741	39304879-00	568.21
R S D - REFRIGERATION SUPPLIES	06/08/2021	691659	PO210215	01	8150	0	0000	8110	4320	090	741	39305011-00	(57.58)
R S D - REFRIGERATION SUPPLIES TOTAL													**510.63**
RAVANO, KATHLEEN	06/15/2021	693894	PV210698	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
RAVANO, KATHLEEN TOTAL													**21.00**
READY REFRESH BY NESTLE	06/01/2021	690278	PO210563	01	0000	0	0000	2110	4322	090	762	01D0033464884	35.06
READY REFRESH BY NESTLE	06/01/2021	690278	PO210563	01	0000	0	0000	2110	4322	090	762	01E0033464884	35.06
READY REFRESH BY NESTLE	06/22/2021	695602	PO210338	01	0000	0	0000	2700	4322	032	070	11F0029550423	208.63
READY REFRESH BY NESTLE	06/29/2021	697986	PO210563	01	0000	0	0000	2110	4322	090	762	01F0033464884	15.06
READY REFRESH BY NESTLE TOTAL													**293.81**
REGENTS OF THE UNIVERSITY, THE	06/01/2021	690260	PO212011	01	0000	0	1110	1000	5210	090	762	210427MESRFS	1,500.00
REGENTS OF THE UNIVERSITY, THE TOTAL													**1,500.00**
REICHLE, MICHAEL	06/15/2021	693904	PV210684	01	9010	0	1110	1000	4322	021	356	STAFF MEETING JUN21	263.80
REICHLE, MICHAEL	06/29/2021	697994	PV210734	01	9010	0	1110	1000	4322	021	356	JUN21 CATERING	263.80
REICHLE, MICHAEL TOTAL													**527.60**
RIDDELL/ALL AMERICAN SPORTS	06/30/2021	698337	PO210409	01	0000	0	9744	8400	5600	033	322	951406259_01	9,864.31
RIDDELL/ALL AMERICAN SPORTS	06/30/2021	698337	PO210409	01	0000	0	9744	8400	5600	033	322	951406259_01 -1	135.69
RIDDELL/ALL AMERICAN SPORTS TOTAL													**10,000.00**
RIGG, RICHARD J	06/15/2021	693895	PV210695	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	589.29
RIGG, RICHARD J TOTAL													**589.29**
RIVERSIDE INSIGHTS	06/08/2021	691621	PO211996	01	6500	0	5760	1190	4320	090	245	INV078612	6,591.76
RIVERSIDE INSIGHTS	06/08/2021	691621	PO211996	01	6500	0	5760	1190	4320	090	245	INV080065	1,774.51
RIVERSIDE INSIGHTS TOTAL													**8,366.27**
RJMS CORP DBA/ TOYOTA MATERIAL	06/29/2021	697964	PO210232	01	0000	0	0000	8200	4320	090	760	CL2L90	655.20
RJMS CORP DBA/ TOYOTA MATERIAL TOTAL													**655.20**
SACRAMENTO COUNTY OFFICE OF ED	06/22/2021	695613	PO211745	01	0000	0	1110	1000	5899	033	070	211675	1,260.00

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SACRAMENTO COUNTY OFFICE OF ED TOTAL													**1,260.00**
SAFE'N'CLEAR INC	06/22/2021	695637	PO211883	01	5640	0	5001	3900	4320	090	350	248154-2021	4,419.99
SAFE'N'CLEAR INC TOTAL													**4,419.99**
SAFETY-KLEEN CORP	06/15/2021	693905	PO210224	01	0000	0	0000	8200	5860	090	760	85900930	367.29
SAFETY-KLEEN CORP TOTAL													**367.29**
SAN MATEO LAWN MOWER SHOP	06/09/2021	692162	PO210293	01	8150	0	0000	8110	4320	090	741	212741	492.75
SAN MATEO LAWN MOWER SHOP	06/15/2021	693923	PO210293	01	8150	0	0000	8110	4320	090	741	212742	1,015.93
SAN MATEO LAWN MOWER SHOP TOTAL													**1,508.68**
SANTA CLARA COUNTY OFF. OF EDU	06/30/2021	698318	PO211512	01	6500	0	5760	9210	7142	090	246	211590	61,391.78
SANTA CLARA COUNTY OFF. OF EDU TOTAL													**61,391.78**
SCHOOL HEALTH CORPORATION	06/15/2021	693912	PO212006	01	5640	0	5001	3150	4320	090	350	3922780-00	66.46
SCHOOL HEALTH CORPORATION	06/23/2021	696072	PO211744	01	0000	0	0000	2700	4420	008	070	3900426-00	575.61
SCHOOL HEALTH CORPORATION TOTAL													**642.07**
SCHOOL NURSE SUPPLY INC	06/01/2021	690239	PO211911	01	0000	0	0000	0000	9320	000		0837120-IN	985.20
SCHOOL NURSE SUPPLY INC	06/01/2021	690239	PO211911	01	0000	0	0000	0000	9320	000		0840498	(45.16)
SCHOOL NURSE SUPPLY INC TOTAL													**940.04**
SCHOOL SAFETY SOLUTIONS LLC	06/01/2021	690245	PO210300	01	0000	0	0000	8200	5860	090	760	2676	1,510.89
SCHOOL SAFETY SOLUTIONS LLC TOTAL													**1,510.89**
SCHOOL SERVICES OF CALIFORNIA,	06/09/2021	692163	PO210008	01	0000	0	0000	7350	5899	090	717	0129489-IN	320.00
SCHOOL SERVICES OF CALIFORNIA,	06/15/2021	693934	PO211434	01	0000	0	0000	7300	5210	090	717	W116067-IN	690.00
SCHOOL SERVICES OF CALIFORNIA,	06/15/2021	693934	PO211736	01	0000	0	0000	7150	5210	090	714	W116066-IN	230.00
SCHOOL SERVICES OF CALIFORNIA, TOTAL													**1,240.00**
SCHOOL SPECIALTY	06/15/2021	693907	PO211603	01	0801	0	1110	1000	4320	021	180	208127084622	279.49
SCHOOL SPECIALTY	06/15/2021	693907	PO211603	01	0801	0	1110	1000	4320	021	180	208127539295	(269.50)
SCHOOL SPECIALTY TOTAL													**9.99**
SENECA FAMILY OF AGENCIES	06/29/2021	697971	PO210453	01	6500	0	5760	1180	5880	090	230	233933-15	1,224.00
SENECA FAMILY OF AGENCIES	06/29/2021	697971	PO210453	01	6500	0	5760	1180	5870	090	230	234208-IN	1,578.00
SENECA FAMILY OF AGENCIES TOTAL													**2,802.00**
SHARP, PAMELA	06/09/2021	692175	PV210688	01	0000	0	0000	7600	3702	090	810	CLASSIFIED 4TH QTR 20-21	201.00
SHARP, PAMELA TOTAL													**201.00**
SHOEMAKER, JOAN	06/29/2021	697995	PV210735	01	0000	0	0000	2100	4320	013	070	JUN21 SUPPLIES	188.00
SHOEMAKER, JOAN TOTAL													**188.00**
SIERRA PACIFIC TURF SUPPLY INC	06/22/2021	695593	PO210294	01	8150	0	0000	8110	4320	090	741	599872-IN	677.65
SIERRA PACIFIC TURF SUPPLY INC TOTAL													**677.65**
SIERRA SCHOOL EQUIPMENT CO.	06/09/2021	692186	PO211868	01	0801	0	1110	1000	4320	006	180	404935	636.55
SIERRA SCHOOL EQUIPMENT CO. TOTAL													**636.55**
SILICON VALLEY BICYCLE	06/01/2021	690240	PO211942	01	9010	0	1110	1000	5899	014	379	1175	450.00
SILICON VALLEY BICYCLE TOTAL													**450.00**
SILICON VALLEY ED FOUNDATION	06/30/2021	698315	PO212072	01	7425	0	1110	1000	5899	090	600	2021-4684	114,300.00
SILICON VALLEY ED FOUNDATION TOTAL													**114,300.00**
SKYLINE ELEMENTARY SCHOOL	06/30/2021	698342	PV210736	01	0801	0	1110	1000	4320	012	180	MAR21 STAND UP DESKS	329.22
SKYLINE ELEMENTARY SCHOOL TOTAL													**329.22**
SLAKEY BROTHERS	06/29/2021	697952	PO210218	01	8150	0	0000	8110	4320	090	741	852327173	17.20
SLAKEY BROTHERS TOTAL													**17.20**

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SONITROL/PACIFIC WEST SECURITY	06/22/2021	695650	PO210283	01	8150	0	0000	8300	5806	090	129	JUN21/VARIOUS	9,577.00
SONITROL/PACIFIC WEST SECURITY	06/30/2021	698316	PO210283	01	8150	0	0000	8300	5806	090	129	DEC20/VARIOUS	9,577.00
SONITROL/PACIFIC WEST SECURITY TOTAL													**19,154.00**
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	23995	78.21
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	23983	109.24
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24029	13.32
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24044	77.59
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24066	169.24
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24068	107.21
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24099	7.63
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24133	23.83
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24152	26.85
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24211	33.73
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24212	13.65
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24222	39.21
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24225	79.77
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24231	18.35
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693932	PO210280	01	8150	0	0000	8110	4320	090	741	24235	4.85
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24281	172.79
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24300	41.01
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24307	28.80
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24318	16.35
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24333	(39.23)
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24370	55.80
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24464	46.97
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24467	11.45
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24535	21.83
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24537	76.43
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24540	18.26
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24571	41.88
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24574	55.75
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24635	(246.23)
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24840	46.49
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24861	49.21
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24977	31.85
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25052	14.17
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25113	282.83
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25127	(43.86)
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25170	309.72
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25187	10.68
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25318	533.93
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25325	10.86
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25326	(0.90)
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693932	PO210280	01	8150	0	0000	8110	4320	090	741	25496	12.42

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SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25502	45.97
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25505	85.48
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25517	8.85
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25653	53.42
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25658	38.11
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	25674	17.53
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25823	17.46
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25820	115.04
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25904	53.88
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25912	12.99
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25916	27.27
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25931	46.03
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25954	53.40
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25960	25.90
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	25989	126.83
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	26224	570.59
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	26220	1,005.75
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693924	PO210280	01	8150	0	0000	8110	4320	090	741	26223	(382.22)
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24306	39.23
SOUTH CITY LUMBER & SUPPLY	06/15/2021	693909	PO210280	01	8150	0	0000	8110	4320	090	741	24696	5.67
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	25979	17.67
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	25990	11.14
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26016	17.24
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26243	85.70
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26279	22.47
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26252	998.85
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26257	(127.72)
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26256	105.84
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26254	78.40
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26367	715.80
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26368	198.83
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26375	66.20
SOUTH CITY LUMBER & SUPPLY	06/22/2021	695622	PO210280	01	8150	0	0000	8110	4320	090	741	26436	451.20
SOUTH CITY LUMBER & SUPPLY	06/29/2021	697945	PO210280	01	8150	0	0000	8110	4320	090	741	25827	8.73
SOUTH CITY LUMBER & SUPPLY	06/29/2021	697945	PO210280	01	8150	0	0000	8110	4320	090	741	25970	9.48
SOUTH CITY LUMBER & SUPPLY	06/29/2021	697945	PO210280	01	8150	0	0000	8110	4320	090	741	26454	79.45
SOUTH CITY LUMBER & SUPPLY	06/30/2021	698317	PO210280	01	8150	0	0000	8110	4320	090	741	26435	76.46
SOUTH CITY LUMBER & SUPPLY	06/30/2021	698317	PO210280	01	8150	0	0000	8110	4320	090	741	26470	187.46
SOUTH CITY LUMBER & SUPPLY	06/30/2021	698317	PO210280	01	8150	0	0000	8110	4320	090	741	26771	147.04
SOUTH CITY LUMBER & SUPPLY	06/30/2021	698317	PO210280	01	8150	0	0000	8110	4320	090	741	26932	2,182.95
SOUTH CITY LUMBER & SUPPLY TOTAL													**9,662.31**
SOUTH SAN FRANCISCO SCAVENGER	06/09/2021	692187	PO210361	01	0000	0	0000	8200	5540	090	760	1082963	4,605.38
SOUTH SAN FRANCISCO SCAVENGER TOTAL													**4,605.38**
SOUTHWEST SCHOOL & OFFICE SUPP	06/01/2021	690261	PO211901	01	0000	0	0000	0000	9320	000		PINV0815592	645.25

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SOUTHWEST SCHOOL & OFFICE SUPP	06/15/2021	693913	PO211870	01	0801	0	1110	1000	4320	012	180	PINV0818748	158.04
SOUTHWEST SCHOOL & OFFICE SUPP	06/22/2021	695639	PO211901	01	0000	0	0000	0000	9320	000		PINV0826701	226.52
SOUTHWEST SCHOOL & OFFICE SUPP	06/22/2021	695639	PO212047	01	0000	0	0000	0000	9320	000		PINVO830723	377.54
SOUTHWEST SCHOOL & OFFICE SUPP TOTAL													**1,407.35**
SPAULDING, JAY	06/22/2021	695640	PV210715	01	0000	0	0000	7490	5813	090	716	JUN21 CONF.	299.80
SPAULDING, JAY TOTAL													**299.80**
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498772	4,335.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498772	5,579.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498773	4,335.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498773	82.60
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	2490	5820	090	230	3498773	416.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498774	4,335.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498774	576.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	2490	5820	090	230	3498774	468.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498775	4,335.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498775	510.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	2490	5820	090	230	3498775	312.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498776	4,335.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498776	3,575.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	2490	5820	090	230	3498776	624.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5880	090	230	3498777	4,080.00
SPECTRUM CENTER INC.	06/23/2021	696073	PO210535	01	6500	0	5760	1180	5870	090	230	3498777	3,172.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577652	4,335.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577652	3,890.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577653	5,100.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577653	823.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577654	5,100.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577654	747.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	2490	5820	090	230	3577654	780.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577656	5,100.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577656	4,154.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	2490	5820	090	230	3577656	780.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577657	5,100.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577657	3,944.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5880	090	230	3577655	5,100.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	1180	5870	090	230	3577655	582.00
SPECTRUM CENTER INC.	06/30/2021	698319	PO210535	01	6500	0	5760	2490	5820	090	230	3577655	416.00
SPECTRUM CENTER INC. TOTAL													**87,020.60**
SPRINT PCS	06/22/2021	695615	PO210225	01	0000	0	0000	7200	5910	090	760	139729810 - MAY21	446.55
SPRINT PCS	06/22/2021	695603	PO210398	01	0000	0	0000	3130	5910	090	503	979618816-3 MAY21	46.04
SPRINT PCS	06/22/2021	695603	PO210454	01	6500	0	5760	2700	5910	090	245	979618816-4 MAY21	40.95
SPRINT PCS	06/22/2021	695603	PO210636	01	0000	0	0000	2700	5910	090	735	979618816-7 MAY21	565.17
SPRINT PCS	06/22/2021	695603	PO210878	01	0000	0	0000	7200	5910	090	714	979618816-5 MAY21	86.99
SPRINT PCS	06/22/2021	695603	PO210879	01	3215	0	1110	1000	5899	090	326	979618816 MAY21	189.95

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SPRINT PCS	06/22/2021	695603	PO210879	01	3215	0	1110	1000	5899	090	326	979618816 - 2 MAY21	37.99
SPRINT PCS	06/22/2021	695603	PO211662	01	0000	0	0000	2700	5910	033	480	979618816-6 MAY21	40.95
SPRINT PCS TOTAL													**1,454.59**
SSF USD/REVOLVING CASH FUND	06/23/2021	696069	PV210713	01	0000	0	0000	0000	9589	000		P/R DECREPNCY MAY21	937.62
SSF USD/REVOLVING CASH FUND TOTAL													**937.62**
STAFF REHAB	06/01/2021	690265	PO210457	01	6500	0	5760	1190	5870	090	245	M0078511	52,022.00
STAFF REHAB	06/23/2021	696070	PO210457	01	6500	0	5760	1190	5870	090	245	M0079167	54,718.00
STAFF REHAB	06/23/2021	696077	PO210457	01	6500	0	5760	1190	5870	090	245	M0077038	44,997.25
STAFF REHAB TOTAL													**151,737.25**
STANDARD PLUMBING SUPPLY	06/01/2021	690246	PO210239	01	8150	0	0000	8110	4320	090	741	MPYV71	62.15
STANDARD PLUMBING SUPPLY	06/08/2021	691660	PO210239	01	8150	0	0000	8110	4320	090	741	MQWY38	502.55
STANDARD PLUMBING SUPPLY	06/08/2021	691660	PO210239	01	8150	0	0000	8110	4320	090	741	MQWY48	334.11
STANDARD PLUMBING SUPPLY	06/08/2021	691660	PO210239	01	8150	0	0000	8110	4320	090	741	MQZX30	96.05
STANDARD PLUMBING SUPPLY	06/08/2021	691660	PO210239	01	8150	0	0000	8110	4320	090	741	MRN626	16.40
STANDARD PLUMBING SUPPLY	06/08/2021	691660	PO210239	01	8150	0	0000	8110	4320	090	741	MRML94	80.72
STANDARD PLUMBING SUPPLY	06/29/2021	697946	PO210239	01	8150	0	0000	8110	4320	090	741	MVFY32	61.38
STANDARD PLUMBING SUPPLY	06/29/2021	697988	PO210239	01	8150	0	0000	8110	4320	090	741	MTY328	1,458.49
STANDARD PLUMBING SUPPLY	06/29/2021	697988	PO210239	01	8150	0	0000	8110	4320	090	741	MWC532	136.17
STANDARD PLUMBING SUPPLY	06/29/2021	697988	PO210239	01	8150	0	0000	8110	4320	090	741	MWB048	11.56
STANDARD PLUMBING SUPPLY TOTAL													**2,759.58**
STAPLES BUSINESS CREDIT	06/01/2021	690241	PO211930	01	0000	0	0000	7340	4320	090	717	7330373647-0-1	651.54
STAPLES BUSINESS CREDIT	06/01/2021	690241	PO211930	01	0000	0	0000	7350	4320	090	717	7330373647-0-1	105.45
STAPLES BUSINESS CREDIT	06/08/2021	691593	PO212018	01	0801	0	1110	1000	4320	025	180	7331538207-0-1	408.82
STAPLES BUSINESS CREDIT TOTAL													**1,165.81**
STATE OF CA DEPT OF JUSTICE	06/08/2021	691594	PV210670	01	0000	0	0000	7400	5840	090	715	507780	307.00
STATE OF CA DEPT OF JUSTICE	06/08/2021	691594	PV210670	01	0000	0	0000	7110	5840	090	713	507780	49.00
STATE OF CA DEPT OF JUSTICE TOTAL													**356.00**
STATE OF CALIFORNIA	06/09/2021	692164	PO210301	01	8150	0	0000	8110	5899	090	741	E1800297 OA	125.00
STATE OF CALIFORNIA TOTAL													**125.00**
STEWART, ROSE	06/29/2021	697996	PV210737	01	9219	0	1208	1000	4320	032	356	SUPPLIES	213.98
STEWART, ROSE TOTAL													**213.98**
SUNBELT STAFFING	06/08/2021	691639	PO211199	01	6500	0	5760	1190	5899	090	245	20153528	1,680.00
SUNBELT STAFFING	06/08/2021	691639	PO211199	01	6500	0	5760	1190	5899	090	245	20162222	1,680.00
SUNBELT STAFFING	06/22/2021	695617	PO211199	01	6500	0	5760	1190	5899	090	245	20166629	1,680.00
SUNBELT STAFFING TOTAL													**5,040.00**
SUPER DUPER PUBLICATIONS	06/22/2021	695641	PO212001	01	6500	0	5760	1190	4320	090	245	2629139A	280.96
SUPER DUPER PUBLICATIONS TOTAL													**280.96**
SYSERCO INC.	06/02/2021	690681	PO211999	01	8150	0	0000	8110	5813	090	741	9140	19,504.00
SYSERCO INC. TOTAL													**19,504.00**
TEC OF CALIFORNIA INC.	06/01/2021	690279	PO210279	01	8150	0	0000	8110	5600	090	741	5006194GS	697.33
TEC OF CALIFORNIA INC.	06/02/2021	690682	PO210279	01	8150	0	0000	8110	5600	090	741	927979G	292.00
TEC OF CALIFORNIA INC. TOTAL													**989.33**
TLC CHILD & FAMILY SERVICES	06/30/2021	698320	PO211776	01	6500	0	5760	1180	5880	090	230	052021	3,976.40
TLC CHILD & FAMILY SERVICES	06/30/2021	698320	PO211776	01	6500	0	5760	1180	5870	090	230	052021- 2	2,111.85

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TLC CHILD & FAMILY SERVICES	06/30/2021	698320	PO211776	01	6500	0	5760	1180	5870	090	230	052021 - 3	14,235.00
TLC CHILD & FAMILY SERVICES TOTAL													**20,323.25**
T-MOBILE USA INC	06/08/2021	691626	PO210751	01	3215	0	1110	1000	5899	090	326	970530182 APR21	39,898.00
T-MOBILE USA INC	06/08/2021	691626	PO210751	01	3215	0	1110	1000	5899	090	326	970530182 MAY21	39,660.00
T-MOBILE USA INC	06/30/2021	698338	PO210751	01	3215	0	1110	1000	5899	090	326	970530182 JUN21	39,660.00
T-MOBILE USA INC TOTAL													**119,218.00**
TRASK, KAREN	06/09/2021	692176	PV210699	01	0000	0	0000	7600	3701	090	810	CERTIFICATED 4TH QTR 20-21	21.00
TRASK, KAREN TOTAL													**21.00**
TRUMPET BEHAVIORAL HEALTH LLC	06/08/2021	691664	PO210452	01	6500	0	5760	1190	5870	090	245	3548284	3,194.96
TRUMPET BEHAVIORAL HEALTH LLC	06/22/2021	695651	PO210452	01	6500	0	5760	1190	5870	090	245	3584279 MAR21	4,431.33
TRUMPET BEHAVIORAL HEALTH LLC	06/22/2021	695651	PO210452	01	6500	0	5760	1190	5870	090	245	3584296 APR21	3,195.00
TRUMPET BEHAVIORAL HEALTH LLC	06/22/2021	695651	PO210452	01	6500	0	5760	1190	5870	090	245	3584260 MAY21	3,426.00
TRUMPET BEHAVIORAL HEALTH LLC TOTAL													**14,247.29**
TSUJISAKA, ANTHONY	06/22/2021	695652	PV210717	01	7425	0	1110	1000	4320	022	600	FLASH PAPER MAY21	34.09
TSUJISAKA, ANTHONY TOTAL													**34.09**
U.S. POSTMASTER	06/08/2021	691595	PO212033	01	0000	0	1110	1000	5920	021	070	JUN21 SUMMER MAILINGS	228.41
U.S. POSTMASTER TOTAL													**228.41**
UNICA PARTY RENTALS	06/29/2021	697997	PV210738	01	0000	0	1110	1000	5899	033	070	73572	2,190.00
UNICA PARTY RENTALS TOTAL													**2,190.00**
UNITED SITE SERVICES OF CA INC	06/02/2021	690683	PO210284	01	0000	0	0000	8200	5600	090	760	114-11951962	879.37
UNITED SITE SERVICES OF CA INC	06/02/2021	690683	PO210284	01	0000	0	0000	8200	5600	090	760	114-11953437	104.55
UNITED SITE SERVICES OF CA INC	06/02/2021	690683	PO210284	01	0000	0	0000	8200	5600	090	760	INV-00125844	768.13
UNITED SITE SERVICES OF CA INC	06/09/2021	692165	PO210284	01	0000	0	0000	8200	5600	090	760	114-12011071	645.05
UNITED SITE SERVICES OF CA INC	06/29/2021	697965	PO210284	01	0000	0	0000	8200	5600	090	760	114-12060218	104.55
UNITED SITE SERVICES OF CA INC	06/29/2021	697965	PO210284	01	0000	0	0000	8200	5600	090	760	114-12061460	879.37
UNITED SITE SERVICES OF CA INC	06/29/2021	697965	PO210284	01	0000	0	0000	8200	5600	090	760	INV-00157251	768.13
UNITED SITE SERVICES OF CA INC TOTAL													**4,149.15**
UTSA PROFESSIONAL AND	06/01/2021	690242	PO211998	01	0000	0	1110	1000	5210	032	070	CV-5695-0121-0091	550.00
UTSA PROFESSIONAL AND TOTAL													**550.00**
VERIZON CONNECT NWF INC.	06/09/2021	692188	PO210245	01	8150	0	0000	8110	5813	090	741	2467220	456.00
VERIZON CONNECT NWF INC. TOTAL													**456.00**
WALSWORTH	06/22/2021	695671	PO212063	01	0801	0	1110	1000	4320	025	180	1632864	999.88
WALSWORTH TOTAL													**999.88**
WARD, BRAD	06/08/2021	691596	PV210671	01	0801	0	1110	1000	5210	033	180	CONF. JUL21	150.00
WARD, BRAD	06/30/2021	698343	PV210739	01	0801	0	1110	1000	5210	033	180	NAACAC CONF. SEP21	325.00
WARD, BRAD TOTAL													**475.00**
WAVE BUSINESS	06/09/2021	692166	PO210654	01	0000	0	0000	2424	5930	090	735	78934301-0008853	1,859.95
WAVE BUSINESS TOTAL													**1,859.95**
WELLDOM INC	06/15/2021	693935	PO210456	01	6500	0	5760	1180	5870	090	230	1123 MAY21	12,240.00
WELLDOM INC	06/15/2021	693935	PO210456	01	6500	0	5760	1180	5870	090	230	1124 MAY21	21,000.00
WELLDOM INC TOTAL													**33,240.00**
WELLS FARGO	06/22/2021	695611	PV210710	01	0000	0	0000	7300	4320	090	729	4484610003181180-JUNE21	3,186.22
WELLS FARGO TOTAL													**3,186.22**
WELLS FARGO VENDOR FIN SERV	06/01/2021	690247	PO210462	01	0000	0	1110	1000	5600	090	722	5015110475	6,759.10

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WELLS FARGO VENDOR FIN SERV	06/22/2021	695604	PO210462	01	0000	0	1110	1000	5600	090	722	5015467574	165.06
WELLS FARGO VENDOR FIN SERV	06/30/2021	698339	PO210462	01	0000	0	1110	1000	5600	090	722	5015537198	6,759.10
WELLS FARGO VENDOR FIN SERV TOTAL													**13,683.26**
WEST COAST CONTRACTORS SERVICE	06/15/2021	693908	PO211789	01	8150	0	0000	8110	5600	090	741	83680	582.25
WEST COAST CONTRACTORS SERVICE TOTAL													**582.25**
WINGS LEARNING CENTER	06/08/2021	691640	PO210450	01	6500	0	5760	1180	5880	090	230	7467	5,022.00
WINGS LEARNING CENTER	06/08/2021	691640	PO210450	01	6500	0	5760	1180	5870	090	230	7467	776.89
WINGS LEARNING CENTER	06/30/2021	698321	PO210450	01	6500	0	5760	1180	5880	090	230	7499 JUN21	2,511.00
WINGS LEARNING CENTER	06/30/2021	698321	PO210450	01	6500	0	5760	1180	5870	090	230	7499 JUN21	130.00
WINGS LEARNING CENTER TOTAL													**8,439.89**
XEROX FINANCIAL SERVICES	06/01/2021	690248	PO210465	01	0000	0	0000	7350	5600	090	717	2625088	21.59
XEROX FINANCIAL SERVICES	06/15/2021	693925	PO210475	01	0000	0	0000	7550	5600	090	718	2672166	485.25
XEROX FINANCIAL SERVICES	06/23/2021	696080	PO210465	01	0000	0	0000	7350	5600	090	717	2672165	21.59
XEROX FINANCIAL SERVICES TOTAL													**528.43**
YOUNG AUDIENCES OF NORTHERN	06/08/2021	691627	PO211663	01	0000	0	0000	2110	5899	090	762	MAY21 SVCS/	17,920.00
YOUNG AUDIENCES OF NORTHERN	06/08/2021	691661	PO211808	01	9215	0	1110	1000	4320	032	356	MAY21 SVC. 2021-9255	2,700.00
YOUNG AUDIENCES OF NORTHERN	06/08/2021	691661	PO211808	01	9215	0	1110	1000	5600	032	356	MAY21 SVC. 2021-9255	1,000.00
YOUNG AUDIENCES OF NORTHERN	06/08/2021	691661	PO211808	01	9215	0	1110	1000	5899	032	356	MAY21 SVC. 2021-9255	5,500.00
YOUNG AUDIENCES OF NORTHERN	06/23/2021	696074	PO211663	01	0000	0	0000	2110	5899	090	762	JUN21 SVCS.	66,460.00
YOUNG AUDIENCES OF NORTHERN	06/30/2021	698340	PO211663	01	0000	0	0000	2110	5899	090	762	APR-JUN21 FY 20-21	131,070.50
YOUNG AUDIENCES OF NORTHERN TOTAL													**224,650.50**
YOUTH SERVICE BUREAUS OF	06/01/2021	690262	PO211526	01	0801	0	1110	1000	5899	090	401	JAN-MAR21 SVCS.	131,070.50
YOUTH SERVICE BUREAUS OF TOTAL													**131,070.50**
ZOOM VIDEO COMMUNICATIONS INC	06/08/2021	691641	PO212034	01	0000	0	0000	2424	5899	090	735	INV89302884	172.26
ZOOM VIDEO COMMUNICATIONS INC TOTAL													**172.26**
			FUND 01									**SUBTOTAL**	**2,924,743.07**
AT&T	06/09/2021	692157	PO210474	11	0000	0	4110	2700	5910	041	480	34701763 MAY21	45.65
AT&T	06/29/2021	697954	PO210474	11	0000	0	4110	2700	5910	041	480	34701763 JUNE21	45.65
AT&T TOTAL													**91.30**
BALES STUTES, ELIZABETH	06/01/2021	690255	PV210669	11	0000	0	4110	1000	5210	041	480	REIMBURSEMENT FOR CATES	40.00
BALES STUTES, ELIZABETH TOTAL													**40.00**
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	11	0000	0	0000	8200	5530	041	760	6907544444-MAY21	1,208.98
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	11	0000	0	0000	8200	5530	041	760	6907544444-JUNE21	1,895.36
CALIFORNIA WATER SERVICE TOTAL													**3,104.34**
ETS - EDUCATIONAL TESTING SVC	06/22/2021	695645	PO211831	11	0000	0	4152	1000	5817	041	152	HS0000002460	17.00
ETS - EDUCATIONAL TESTING SVC TOTAL													**17.00**
JOSTEN'S INC	06/22/2021	695626	PO211595	11	6391	0	4110	2490	4320	041	481	26444425	189.57
JOSTEN'S INC	06/22/2021	695626	PO211595	11	6391	0	4110	2490	4320	041	481	26416784	297.20
JOSTEN'S INC TOTAL													**486.77**
P G & E	06/09/2021	692185	PO210362	11	0000	0	0000	8200	5510	041	760	7314282172-4 MAY21	1,844.69
P G & E TOTAL													**1,844.69**
			FUND 11									**SUBTOTAL**	**5,584.10**
ALBERTSONS/SAFEWAY INC.	06/29/2021	697979	PO210044	12	9033	0	8533	1000	4320	045	836	800513-052421-0777	165.60
ALBERTSONS/SAFEWAY INC.	06/29/2021	697979	PO210044	12	9033	0	8533	1000	4320	045	836	802427-052721-0777	80.70

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ALBERTSONS/SAFEWAY INC. TOTAL													**246.30**
AT&T	06/09/2021	692157	PO210474	12	6105	0	8510	2700	5910	045	830	34701763 MAY21	45.65
AT&T	06/29/2021	697954	PO210474	12	6105	0	8510	2700	5910	045	830	34701763 JUNE21	45.65
AT&T TOTAL													**91.30**
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	12	6105	0	8535	8200	5530	045	835	6907544444-MAY21	61.43
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	12	6105	0	8510	8200	5530	045	830	6907544444-MAY21	42.82
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	12	9010	0	8533	8200	5530	045	833	6907544444-MAY21	61.43
CALIFORNIA WATER SERVICE	06/01/2021	690257	PO210470	12	9046	0	8530	8200	5530	045	846	6907544444-MAY21	20.48
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	12	6105	0	8535	8200	5530	045	835	6907544444-JUNE21	60.31
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	12	6105	0	8510	8200	5530	045	830	6907544444-JUNE21	42.03
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	12	9010	0	8533	8200	5530	045	833	6907544444-JUNE21	60.31
CALIFORNIA WATER SERVICE	06/29/2021	697975	PO210470	12	9046	0	8530	8200	5530	045	846	6907544444-JUNE21	20.10
CALIFORNIA WATER SERVICE TOTAL													**368.91**
DISCOUNT SCHOOL SUPPLY	06/01/2021	690258	PO211730	12	9302	0	8510	1000	4320	005	LIFT	P40307240101	185.05
DISCOUNT SCHOOL SUPPLY TOTAL													**185.05**
GARELICK, TOBI	06/22/2021	695646	PO212017	12	9302	0	8510	1000	5801	005	LIFT	PRESCHOOL CURRICULUM DI	350.00
GARELICK, TOBI TOTAL													**350.00**
HILLYARD/SAN FRANCISCO	06/01/2021	690270	PO210791	12	9302	0	8510	8200	4320	005	LIFT	604321866	546.25
HILLYARD/SAN FRANCISCO	06/08/2021	691655	PO210791	12	9302	0	8510	8200	4320	005	LIFT	604318439	258.50
HILLYARD/SAN FRANCISCO	06/15/2021	693900	PO210106	12	6105	0	8510	1000	4320	045	830	604318440	43.02
HILLYARD/SAN FRANCISCO	06/15/2021	693900	PO210106	12	9010	0	8533	1000	4320	045	833	604318440	411.18
HILLYARD/SAN FRANCISCO	06/15/2021	693900	PO210106	12	6105	0	8535	1000	4320	045	835	604318440	411.18
HILLYARD/SAN FRANCISCO TOTAL													**1,670.13**
LOWE'S BUSINESS ACCOUNT	06/01/2021	690243	PO211879	12	6105	0	8535	1000	4320	045	835	82131059006721-1 MAY21	14.67
LOWE'S BUSINESS ACCOUNT	06/01/2021	690243	PO211879	12	9010	0	8533	1000	4320	045	833	82131059006721-1 MAY21	14.67
LOWE'S BUSINESS ACCOUNT	06/01/2021	690243	PO211879	12	6105	0	8510	1000	4320	045	830	82131059006721-1 MAY21	14.67
LOWE'S BUSINESS ACCOUNT	06/30/2021	698336	PO211879	12	6105	0	8535	1000	4320	045	835	82131059006721-1 JUN21	226.61
LOWE'S BUSINESS ACCOUNT	06/30/2021	698336	PO211879	12	9010	0	8533	1000	4320	045	833	82131059006721-1 JUN21	226.60
LOWE'S BUSINESS ACCOUNT	06/30/2021	698336	PO211879	12	6105	0	8510	1000	4320	045	830	82131059006721-1 JUN21	226.60
LOWE'S BUSINESS ACCOUNT TOTAL													**723.82**
ORTIZ, LETICIA	06/22/2021	695636	PO212016	12	9302	0	8510	1000	5801	005	LIFT	MAR/APR21 SVCS.	350.00
ORTIZ, LETICIA TOTAL													**350.00**
P G & E	06/09/2021	692185	PO210362	12	6105	0	8535	8200	5510	045	835	7314282172-4 MAY21	429.06
P G & E	06/09/2021	692185	PO210362	12	6105	0	8510	8200	5510	045	830	7314282172-4 MAY21	311.95
P G & E	06/09/2021	692185	PO210362	12	9010	0	8533	8200	5510	045	833	7314282172-4 MAY21	429.06
P G & E	06/09/2021	692185	PO210362	12	9302	0	8510	8200	5510	005	LIFT	7314282172-4 MAY21	431.85
P G & E TOTAL													**1,601.92**
SOUTHWEST SCHOOL & OFFICE SUPP	06/15/2021	693913	PO211726	12	9302	0	8510	1000	4320	005	LIFT	PINV0798796	24.41
SOUTHWEST SCHOOL & OFFICE SUPP	06/15/2021	693913	PO211726	12	9302	0	8510	1000	4320	005	LIFT	PINV0810943	38.07
SOUTHWEST SCHOOL & OFFICE SUPP TOTAL													**62.48**
STAPLES BUSINESS CREDIT	06/22/2021	695616	PO212032	12	9302	0	8510	1000	4320	005	LIFT	7331826929-0-1	330.85
STAPLES BUSINESS CREDIT	06/22/2021	695616	PO212032	12	9302	0	8510	1000	4320	005	LIFT	7331826929-0-22	45.54
STAPLES BUSINESS CREDIT	06/22/2021	695616	PO212032	12	9302	0	8510	1000	4320	005	LIFT	7331826929-0-3	9.86
STAPLES BUSINESS CREDIT	06/22/2021	695616	PO212032	12	9302	0	8510	1000	4320	005	LIFT	7331826929-0-4	26.79

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STAPLES BUSINESS CREDIT	06/22/2021	695616	PO212032	12	9302	0	8510	1000	4320	005	LIFT	7331826929-2-1	57.14
STAPLES BUSINESS CREDIT													**470.18**
			FUND 12									**SUBTOTAL**	**6,120.09**
ADVANCED INTEGRATED PEST MGMT	06/08/2021	691643	PO210364	13	5310	0	0000	3700	5807	090	820	1864891	75.00
ADVANCED INTEGRATED PEST MGMT	06/08/2021	691643	PO210364	13	5310	0	0000	3700	5807	090	820	1864892	75.00
ADVANCED INTEGRATED PEST MGMT	06/29/2021	697989	PO210364	13	5310	0	0000	3700	5807	090	820	1871298	75.00
ADVANCED INTEGRATED PEST MGMT	06/29/2021	697989	PO210364	13	5310	0	0000	3700	5807	090	820	1871299	75.00
ADVANCED INTEGRATED PEST MGMT	06/29/2021	697989	PO210364	13	5310	0	0000	3700	5807	090	820	1870894	75.00
ADVANCED INTEGRATED PEST MGMT TOTAL													**375.00**
ANDREINI, LAURA	06/22/2021	695635	MV210102	13	5310	0	0000	0000	8634	090	820	REFUND - LUNCH JUN21	30.00
ANDREINI, LAURA TOTAL													**30.00**
AT&T	06/09/2021	692156	PO210365	13	5310	0	0000	3700	5910	090	820	34701763 MAY21 NUTRITION	39.69
AT&T	06/29/2021	697953	PO210365	13	5310	0	0000	3700	5910	090	820	34701763 NUTRITION JUNE21	37.80
AT&T TOTAL													**77.49**
DANIELSEN COMPANY	06/09/2021	692151	PO210368	13	5310	0	0000	3700	4700	090	820	249735	1,046.35
DANIELSEN COMPANY	06/09/2021	692151	PO210368	13	5310	0	0000	3700	4700	090	820	250244	785.38
DANIELSEN COMPANY	06/09/2021	692151	PO210368	13	5310	0	0000	3700	4700	090	820	249258	548.24
DANIELSEN COMPANY	06/15/2021	693928	PO210368	13	5310	0	0000	3700	4700	090	820	250750	1,064.22
DANIELSEN COMPANY	06/22/2021	695663	PO210368	13	5310	0	0000	3700	4700	090	820	251176	1,408.67
DANIELSEN COMPANY TOTAL													**4,852.86**
DAYLIGHT FOODS INC	06/15/2021	693929	PO210317	13	5310	0	0000	3700	4700	090	820	J95808	43.70
DAYLIGHT FOODS INC	06/15/2021	693929	PO210317	13	5310	0	0000	3700	4700	090	820	J95433	164.70
DAYLIGHT FOODS INC	06/15/2021	693929	PO210317	13	5310	0	0000	3700	4700	090	820	J94211	213.15
DAYLIGHT FOODS INC	06/29/2021	697982	PO210317	13	5310	0	0000	3700	4700	090	820	K11729	106.29
DAYLIGHT FOODS INC	06/29/2021	697992	PO210317	13	5310	0	0000	3700	4700	090	820	K13509	129.30
DAYLIGHT FOODS INC TOTAL													**657.14**
EAST BAY RESTAURANT SUPPLY INC	06/30/2021	698334	PO210367	13	5310	0	0000	3700	4340	090	820	S1923325	1,422.15
EAST BAY RESTAURANT SUPPLY INC TOTA;L													**1,422.15**
GOLD STAR FOODS	06/08/2021	691647	PO210369	13	5310	0	0000	3700	4700	090	820	3908124	2,220.29
GOLD STAR FOODS	06/08/2021	691647	PO210369	13	5310	0	0000	3700	4700	090	820	3893520	173.07
GOLD STAR FOODS	06/08/2021	691647	PO210369	13	5310	0	0000	3700	4700	090	820	3909859	123.75
GOLD STAR FOODS	06/09/2021	692153	PO210369	13	5310	0	0000	3700	4700	090	820	3886061	613.65
GOLD STAR FOODS	06/15/2021	693945	PO210369	13	5310	0	0000	3700	4700	090	820	3925227	2,744.73
GOLD STAR FOODS	06/29/2021	697933	PO210369	13	5310	0	0000	3700	4700	090	820	3940640	3,958.22
GOLD STAR FOODS	06/29/2021	697933	PO210369	13	5310	0	0000	3700	4700	090	820	3940520	709.86
GOLD STAR FOODS	06/29/2021	697993	PO210369	13	5310	0	0000	3700	4700	090	820	3964119	18.00
GOLD STAR FOODS	06/29/2021	697993	PO210369	13	5310	0	0000	3700	4700	090	820	3964542	40.50
GOLD STAR FOODS	06/30/2021	698335	PO210369	13	5310	0	0000	3700	4700	090	820	3946642	2,613.29
GOLD STAR FOODS TOTAL													**13,215.36**
LEE, PETER	06/22/2021	695669	MV210107	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH	52.25
LEE, PETER TOTAL													**52.25**
OFFICE DEPOT/BUSINESS SERVICE	06/03/2021	669423	PO210366	13	5310	0	0000	3700	4320	090	820	153894228001	(57.03)
OFFICE DEPOT/BUSINESS SERVICE	06/08/2021	691636	PO210366	13	5310	0	0000	3700	4320	090	820	153894228001-R	57.03
OFFICE DEPOT/BUSINESS SERVICE TOTAL													**0.00**

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P & R PAPER SUPPLY CO	06/08/2021	691637	PO210322	13	5310	0	0000	3700	4340	090	820	30374664-01	207.00
P & R PAPER SUPPLY CO	06/08/2021	691637	PO210322	13	5310	0	0000	3700	4340	090	820	30370471-01	148.94
P & R PAPER SUPPLY CO	06/29/2021	697984	PO210322	13	5310	0	0000	3700	4340	090	820	30379400-00	205.28
P & R PAPER SUPPLY CO	06/29/2021	697984	PO210322	13	5310	0	0000	3700	4340	090	820	30379382-00	124.70
P & R PAPER SUPPLY CO TOTAL													**685.92**
POS COMPONENTS INC.	06/30/2021	698331	PV210731	13	9010	0	0000	3700	4420	090	820	422	9,579.26
POS COMPONENTS INC. TOTAL													**9,579.26**
PRODUCERS DAIRY	06/15/2021	693931	PO210320	13	5310	0	0000	3700	4700	090	820	57452994	1,679.24
PRODUCERS DAIRY	06/15/2021	693931	PO210320	13	5310	0	0000	3700	4700	090	820	57456181	1,389.33
PRODUCERS DAIRY	06/15/2021	693931	PO210320	13	5310	0	0000	3700	4700	090	820	57474800	213.00
PRODUCERS DAIRY	06/22/2021	695594	PO210320	13	5310	0	0000	3700	4700	090	820	57464958	826.94
PRODUCERS DAIRY	06/29/2021	697985	PO210320	13	5310	0	0000	3700	4700	090	820	95521160560	206.90
PRODUCERS DAIRY	06/29/2021	697985	PO210320	13	5310	0	0000	3700	4700	090	820	57481417	1,470.41
PRODUCERS DAIRY	06/29/2021	697985	PO210320	13	5310	0	0000	3700	4700	090	820	57491181	675.32
PRODUCERS DAIRY	06/29/2021	697985	PO210320	13	5310	0	0000	3700	4700	090	820	57493309	1,614.93
PRODUCERS DAIRY	06/30/2021	698332	PO210320	13	5310	0	0000	3700	4700	090	820	57459295	1,682.95
PRODUCERS DAIRY	06/30/2021	698332	PO210320	13	5310	0	0000	3700	4700	090	820	57487863	935.95
PRODUCERS DAIRY TOTAL													**10,694.97**
SALVIEJO, ROUELLA	06/22/2021	695638	MV210103	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH JUN21	54.05
SALVIEJO, ROUELLA TOTAL													**54.05**
TALOMA, JASON	06/22/2021	695642	MV210104	13	5310	0	0000	0000	8634	090	820	REFUND LUNCH JUN21	50.40
TALOMA, JASON TOTAL													**50.40**
				FUND 13								**SUBTOTAL**	**41,746.85**
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	033	748	195822375	392,350.00
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	032	748	195822375	164,350.00
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	014	748	195822375	282,150.00
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	033	748	195898552	334,921.55
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	014	748	195898552	156,922.90
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	033	748	195963861	117,665.10
ALCAL SPECIALTY CONTRACTING	06/15/2021	693938	PO211625	14	0000	0	0000	8500	6200	014	748	195963861	99,095.45
ALCAL SPECIALTY CONTRACTING TOTAL													**1,547,455.00**
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	090	732	PAY APP 8	4,140.00
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	007	732	PAY APP 8	2,160.00
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	005	732	PAY APP 9	11,328.55
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	013	732	PAY APP 9	14,448.86
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	022	732	PAY APP 9	9,232.37
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	032	732	PAY APP 9	24,499.18
AMS.NET INC	06/01/2021	690269	PO210038	14	0000	0	0000	8500	6270	033	732	PAY APP 9	7,650.00
AMS.NET INC	06/08/2021	691597	PO210038	14	0000	0	0000	8500	6270	014	732	PAY APP 10	6,300.42
AMS.NET INC	06/08/2021	691597	PO210038	14	0000	0	0000	8500	6270	025	732	PAY APP 10	12,120.74
AMS.NET INC	06/08/2021	691597	PO210038	14	0000	0	0000	8500	6270	032	732	PAY APP 10	8,460.00
AMS.NET INC TOTAL													**100,340.12**
ARGO CONSTRUCTION INC	06/22/2021	695623	PO211252	14	0000	0	0000	8500	6270	032	357	PAY APP NO. 6 (PROJECT NO:	180,003.15
ARGO CONSTRUCTION INC TOTAL													**180,003.15**

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CALLAHAN, DAVID R.	06/15/2021	693940	PO211346	14	0000	0	0000	8500	6230	032	357	260	6,000.00
CALLAHAN, DAVID R.	06/15/2021	693940	PO211346	14	0000	0	0000	8500	6230	032	357	261	2,000.00
CALLAHAN, DAVID R. TOTAL													**8,000.00**
CDW GOVERNMENT INC	06/15/2021	693950	PO212022	14	0000	0	0000	8500	4420	032	357	F140168	480.48
CDW GOVERNMENT INC	06/15/2021	693950	PO212022	14	0000	0	0000	8500	4420	032	357	F089338	84.79
CDW GOVERNMENT INC TOTAL													**565.27**
HAMILTON & AITKEN ARCHITECTS	06/09/2021	692154	PO210558	14	0000	0	0000	8500	6210	032	357	2019.030.07	9,631.97
HAMILTON & AITKEN ARCHITECTS	06/09/2021	692154	PO210558	14	0000	0	0000	8500	6210	032	357	2019.030.08	3,912.20
HAMILTON & AITKEN ARCHITECTS	06/09/2021	692154	PO210558	14	0000	0	0000	8500	6210	032	357	2019.030.09	4,593.30
HAMILTON & AITKEN ARCHITECTS	06/09/2021	692154	PO210558	14	0000	0	0000	8500	6210	032	357	2019.030.10	4,821.87
HAMILTON & AITKEN ARCHITECTS TOTAL													**22,959.34**
KRAZAN & ASSOCIATES INC	06/22/2021	695610	PO211304	14	0000	0	0000	8500	6285	032	357	INV 0469078-28103	550.00
KRAZAN & ASSOCIATES INC	06/22/2021	695610	PO211304	14	0000	0	0000	8500	6285	032	357	INV 0468801-28103	3,645.00
KRAZAN & ASSOCIATES INC TOTAL													**4,195.00**
MOBILE MODULAR MANAGEMENT CORP	06/29/2021	697963	PO211172	14	0000	0	0000	8110	5600	090	741	300480263	113.59
MOBILE MODULAR MANAGEMENT CORP TOTAL													**113.59**
			FUND 14									**SUBTOTAL**	**1,863,631.47**
DANNIS WOLIVER KELLEY	06/08/2021	691599	PO210690	21	0000	0	0000	8200	5889	098	902	261635	4,009.27
DANNIS WOLIVER KELLEY	06/08/2021	691599	PO210690	21	0000	0	0000	8200	5889	098	902	261635-1	37,978.00
DANNIS WOLIVER KELLEY TOTAL													**41,987.27**
			FUND 21									**SUBTOTAL**	**41,987.27**
SCHOOL FACILITY CONSULTANTS	06/22/2021	695614	PO211184	25	0000	0	0000	8100	5899	090	717	16540 APR21	3,117.50
SCHOOL FACILITY CONSULTANTS	06/29/2021	697987	PO211184	25	0000	0	0000	8100	5899	090	717	16673	720.00
SCHOOL FACILITY CONSULTANTS TOTAL													**3,837.50**
			FUND 25									**SUBTOTAL**	**3,837.50**
CALIFORNIA FINANCIAL SERVICES	06/22/2021	695624	PO211182	40	9010	0	0000	8200	5899	090	902	ROS 2021-040B	6,250.00
CALIFORNIA FINANCIAL SERVICES TOTAL													**6,250.00**
HAMILTON & AITKEN ARCHITECTS	06/30/2021	698313	PO212073	40	9010	0	0000	8500	6210	090	954	2021.010.01	18,827.00
HAMILTON & AITKEN ARCHITECTS	06/30/2021	698313	PO212073	40	9010	0	0000	8500	6210	090	954	2021.010.02	18,826.50
HAMILTON & AITKEN ARCHITECTS TOTAL													**37,653.50**
SAVIDGE, WILLIAM	06/15/2021	693906	PO210555	40	9010	0	0000	8500	6272	002	960	MAY21 SVCS	1,048.40
SAVIDGE, WILLIAM	06/15/2021	693906	PO210555	40	9010	0	0000	8500	6272	032	960	MAY21 SVCS	1,048.40
SAVIDGE, WILLIAM	06/15/2021	693906	PO210555	40	9010	0	0000	8500	6272	033	960	MAY21 SVCS	1,048.40
SAVIDGE, WILLIAM	06/15/2021	693906	PO210555	40	9010	0	0000	8500	6272	008	981	MAY21 SVCS	1,048.40
SAVIDGE, WILLIAM TOTAL													**4,193.60**
UNDERWOOD & ROSENBLUM INC	06/08/2021	691622	PO212029	40	9010	0	0000	8500	6275	007	963	1220-1208	708.00
UNDERWOOD & ROSENBLUM INC TOTAL													**708.00**
			FUND 40									**SUBTOTAL**	**48,805.10**
LAM, KELLAN	06/02/2021	689673	MV210097	73	0000	0	9000	3900	5880	033	717	2020/21 SCHOLARSHIP	(2,000.00)
LAM, KELLAN TOTAL													**(2,000.00)**
SANTOS, JULIANNE	06/02/2021	689676	MV210098	73	0000	0	9000	3900	5880	033	717	2020/21 SCHOLARSHIP	(2,000.00)
SANTOS, JULIANNE TOTAL													**(2,000.00)**
			FUND 73									**SUBTOTAL**	**(4,000.00)**
GRAND TOTAL			**ALL FUNDS**										**4,932,455.45**

BOARD WARRANT REGISTER
JUNE 1 to 30, 2021

Vendor Name	Effective Date	Warrant #	Reference	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Invoice #	Payment
											TOTAL WARRANTS BY FUND		
											01	GENERAL FUND	2,924,743.07
											11	ADULT EDUCATION FUND	5,584.10
											12	CHILD DEVELOPMENT FUND	6,120.09
											13	NUTRITION SERVICES FUND	41,746.85
											14	DEFERRED MAINTENANCE	1,863,631.47
											21	BUILDING (BOND)	41,987.27
											25	CAPITAL FACILITIES	3,837.50
											40	SPECIAL RESERVE	48,805.10
											73	FOUNDATION TRUST FUND	(4,000.00)
											TOTAL WARRANT REGISTER		**4,932,455.45**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 15, 2021

RE: Cash Receipts Summary – June 1 - June 30, 2020

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of June 1 - June 30, 2021. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of June 1 - June 30, 2021.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

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JUNE 2021 CASH RECEIPTS REPORT BUDGET SUMMARY REP REPORT
40 South San Francisco Unified SD 6/1/2021 TO 06/30/21 PAGE 1

Fund: 01 GENERAL FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED /RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8011 REV LIMIT ST AID CURR YR	3,356,626.00	0.00	2,225,359.00	66.2	0.00	1,131,267.00	33.7
8012 EPA ENTITLEMENT	1,585,562.00	396,602.00	1,585,562.00	100	0.00	0.00	0
8021 HOMEOWNERS' EXEMPTION	348,930.00	52,339.50	348,930.02	100	0.00	-0.02	0
8041 SECURED ROLLS TAX	75,480,727.00	0.00	74,004,507.47	98	0.00	1,476,219.53	1.9
8042 UNSECURED ROLL TAXES	1,624,877.00	0.00	1,624,877.14	100	0.00	-0.14	0
8043 PRIOR YEARS' TAXES	120,750.00	0.00	120,749.76	99.9	0.00	0.24	0
8047 COMM REDEVLPMNT FUNDS	22,488,723.32	9,598,440.36	22,488,723.32	100	0.00	0.00	0
8091 REVENUE LIMIT TRANSFERS	-3,503,643.00	-3,503,643.00	-3,503,643.00	0	0.00	0.00	100
8097 PROPERTY TAXES TRANSFERS	4,501,914.00	0.00	4,745,394.71	100	0.00	-243,480.71	0
8181 SP ED ENTITL PER UDC	1,688,349.05	214,704.28	214,704.28	12.7	0.00	1,473,644.77	87.2
8182 SP ED DISCRETNARY GRANTS	66,020.00	0.00	47,447.23	71.8	0.00	18,572.77	28.1
8285 INTAGENCY CONTR BETW LEAS	15,200.00	7,686.54	7,686.54	50.5	0.00	7,513.46	49.4
8290 ALL OTHER FEDERAL REVENUE	10,598,190.71	1,670,446.40	6,923,009.91	65.3	0.00	3,675,180.80	34.6
8319 OTHER ST APPORTNMNT-PR YR	65,850.00	25,505.00	91,355.00	100	0.00	-25,505.00	0
8550 MANDATED COST REIMBURSE	325,759.00	0.00	325,759.00	100	0.00	0.00	0
8560 STATE LOTTERY REVENUE	1,587,183.00	612,486.07	1,396,120.72	87.9	0.00	191,062.28	12
8590 ALL OTHER STATE REVENUES	12,484,103.95	-86,639.67	5,352,602.18	42.8	0.00	7,131,501.77	57.1
8625 COM REDEVEL FUND NOT SUBJ	1,442,074.02	725,328.67	1,442,074.02	100	0.00	0.00	0
8650 LEASES AND RENTALS	672,400.56	87,609.51	644,898.81	95.9	0.00	27,501.75	4
8660 INTEREST/FY21 INTEREST INCOME	495,574.00	0.09	348,564.54	70.3	0.00	147,009.46	29.6
8689 ALL OTHR FEES & CONTRACTS	88,900.00	88,900.00	88,900.00	100	0.00	0.00	0
8699 ALL OTHER LOCAL REVENUE	1,216,830.70	21,669.45	1,465,853.83	100	0.00	-249,023.13	0
8919 OTH AUTH INTRFND XFERS IN	13,301.00	13,301.00	13,301.00	100	0.00	0.00	0
TOTAL: 8000	136,764,202.31	9,924,736.20	122,002,737.48	89.2	0.00	14,761,464.83	10.7

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Fund: 11 ADULT EDUCATION FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED /RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8091 REVENUE LIMIT TRANSFERS	160,699.00	160,699.00	160,699.00	100	0.00	0.00	0
8290 ALL OTHER FEDERAL REVENUE	159,935.00	38,402.00	154,201.00	96.4	0.00	5,734.00	3.5
8590 ALL OTHER STATE REVENUES	1,119,550.00	188,672.00	1,132,026.00	100	0.00	-12,476.00	0
8631 SALE OF EQUIP & SUPPLIES	300.00	427.00	617.00	100	0.00	-317.00	0
8660 INTEREST/FY21 INTEREST INCOME	20,295.00	0.00	15,113.72	74.4	0.00	5,181.28	25.5
8671 ADULT EDUCATION FEES	7,800.00	140.00	4,832.00	61.9	0.00	2,968.00	38
TOTAL: 8000	1,468,579.00	388,340.00	1,467,488.72	99.9	0.00	1,090.28	0

Fund: 12 CHILD DEVELOPMENT FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	PENDED/UNENCUMBERED BALANCE	%
8290 ALL OTHER FEDERAL REVENUE	208,871.25	134.00	200,071.88	95.7	0.00	8,799.37	4.2
8590 ALL OTHER STATE REVENUES	997,033.00	256.00	1,189,116.85	100	0.00	-192,083.85	0
8660 INTEREST/FY21 INTEREST INCOME	14,000.00	0.08	8,643.85	61.7	0.00	5,356.15	38.2
8673 CHILDREN'S CENTERS FEES	5,376.00	1,278.00	3,621.00	67.3	0.00	1,755.00	32.6
8689 ALL OTHR FEES & CONTRACTS	10,670.73	5,357.82	8,894.98	83.3	0.00	1,775.75	16.6
8699 ALL OTHER LOCAL REVENUE	1,620,534.46	136,873.00	845,571.14	52.1	0.00	774,963.32	47.8
8911 FROM GENERAL TO CHILD DEV	248,000.00	248,000.00	248,000.00	100	0.00	0.00	0
TOTAL: 8000	3,104,485.44	391,898.90	2,503,919.70	80.6	0.00	600,565.74	19.3

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Fund: 13 CAFETERIA FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	PENDED/UNENCUMBERED BALANCE	%
8222 FED REIM-BKF/FY21-FED REIM ALL	940,148.36	219,842.12	1,147,252.48	100	0.00	-207,104.12	0
8227 FED.REIMB.-CHILD CARE	98,576.00	3,352.11	26,249.56	26.6	0.00	72,326.44	73.3
8521 STATE REIMB.-BREAKFAST	26,164.00	0.00	0.00	0	0.00	26,164.00	100
8522 ST REIMB-LNCH/FY21 STATE REIMB	89,028.00	17,282.24	87,843.62	98.6	0.00	1,184.38	1.3
8523 STATE REIMB.-CHILD CARE	3,738.00	151.04	1,417.95	37.9	0.00	2,320.05	62
8634 FS SALES/FY21 DAILY SALES	247,122.41	82,048.04	101,780.60	41.1	0.00	145,341.81	58.8
8635 STUDENT BREAKFASTS	24,667.00	0.00	0.00	0	0.00	24,667.00	100
8637 STUD LCH/FY21 STUDENT CATERING	399,582.15	3,681.40	77,788.22	19.4	0.00	321,793.93	80.5
8638 ADLT LNCH/FY21 ADULT CATERING	1,600.00	0.00	0.00	0	0.00	1,600.00	100
8660 INTEREST/FY21 INTEREST INCOME	1,754.31	0.00	710.27	40.4	0.00	1,044.04	59.5
8699 ALL OTHER LOCAL REVENUE	57,500.00	0.00	11,680.31	20.3	0.00	45,819.69	79.6
8916 FROM GENERAL TO CAFETERIA	1,500,000.00	1,513,483.00	1,545,783.80	100	0.00	-45,783.80	0
TOTAL: 8000	3,389,880.23	1,839,839.95	3,000,506.81	88.5	0.00	389,373.42	11.4

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Fund: 14 DEFERRED MAINTENANCE FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	BALANCE	%
8091 REVENUE LIMIT TRANSFERS	3,342,944.00	3,342,944.00	3,342,944.00	100	0.00	0.00	0
8660 INTEREST/FY21 INTEREST INCOME	150,000.00	0.00	94,109.58	62.7	0.00	55,890.42	37.2
TOTAL: 8000	3,492,944.00	3,342,944.00	3,437,053.58	98.3	0.00	55,890.42	1.6

Fund: 17 SP RESRV FD (OTH CAP OTLY PROJ)

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	250,000.00	0.00	151,945.92	60.7	0.00	98,054.08	39.2
TOTAL: 8000	250,000.00	0.00	151,945.92	60.7	0.00	98,054.08	39.2

Fund: 21 BUILDING FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	90,000.00	0.00	54,752.94	60.8	0.00	35,247.06	39.1
TOTAL: 8000	90,000.00	0.00	54,752.94	60.8	0.00	35,247.06	39.1

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Fund: 25 CAPITAL FACILITIES FUND

	WORKING	EXPENDED/RECEIVED			PENDED/UNENCUMBERED		
OBJECT CLASSIFICATION	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	50,000.00	0.00	46,332.98	92.6	0.00	3,667.02	7.3
8681 MITIGATION/DEVELOPER FEES	500,000.00	148,310.59	1,205,767.72	100	0.00	-705,767.72	0
TOTAL: 8000	550,000.00	148,310.59	1,252,100.70	100	0.00	-702,100.70	0

Fund: 35 CO SCHOOL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	PENDED/UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	0.00	0.00	0.07	100	0.00	-0.07	0
TOTAL: 8000	0.00	0.00	0.07	100	0.00	-0.07	0

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Fund: 40 SPECIAL RESERVE FUND CAP

	WORKING	EXPENDED/RECEIVED			PENDED/UNENCUMBERED		
OBJECT CLASSIFICATION	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	70,000.00	0.00	33,870.65	48.3	0.00	36,129.35	51.6
8699 ALL OTHER LOCAL REVENUE	500,000.00	0.00	500,000.00	100	0.00	0.00	0
8912 BTW GENERAL & SP RESERVE	1,442,074.02	1,442,074.02	1,442,074.02	100	0.00	0.00	0
TOTAL: 8000	2,012,074.02	1,442,074.02	1,975,944.67	98.2	0.00	36,129.35	1.7

Fund: 73 FOUNDATION TRUST FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/UNENCUMBERED ENCUMBERED	BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	7,480.00	0.00	4,585.72	61.3	0.00	2,894.28	38.6
TOTAL: 8000	7,480.00	0.00	4,585.72	61.3	0.00	2,894.28	38.6

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 15, 2021

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of June 2021.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school site that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR JUNE 2021.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$5,787.36 - Non-monetary gifts of large format camera/equipment valued at $5,787.36 from Rayko Photo Center to South San Francisco High School in support of student and school needs.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: July 15, 2021

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Educational Services

$14,742	PAXIS Institute – Self paced, web-based PAX Good Behavior Game initial online training consisting of 13 modules. Commencing July 19, 2021.
$12,000	Next Gen Science Innovations (NGSI) – Providing professional development for biology and science teachers. Services includes, but is not limited to: workshops, teacher and student resources, and support of teachers/coaches/administrators to fully implement NGSS related content and curriculum. Commencing August 4, 5, 18, and 25, 2021 for virtual professional development, and one in-person workshop on November 1, 2021.
Not to exceed $24,000	Bodwin, Diane - Consultant will provide guidance and expertise in the set up and implementation of Infinite Campus Online Registration along with data process in IC, data quality control mechanism, training, and HTML/SQL programming. Commencing July 15, 2021 through August 30, 2022.

Sunshine Gardens Elementary

$25,000	Climate Corps Education Outside - Supports learning for emerging climate protection by providing safe,

	hands-on outdoor science. Commencing August 23, 2021 to August 3, 2022.
Not to exceed $800	StarVista – This company's area of expertise includes counseling and social work in small groups and in individuals which will be provided to Sunshine Gardens Elementary School, for a total of three (3) hours per week, for a minimum of four (4) weeks.

El Camino High School

$24,000	Events to the 'T' Inc - For ECHS prom services to be provided: booking of the venue, catering, and facility clean-up and set-up. Commencing April 11, 2022.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 15, 2021

RE: SSFUSD and City of SSF PD MOU on Policing on Campuses

BACKGROUND

SSFUSD is working with the City of SSF PD on an MOU regarding policing on SSFUSD campuses. At this time, the MOU has not been finalized. The SSFUSD Board will discuss what they would like to see happen should the MOU not be in place prior to the beginning of the school year, which is on August 11, 2021.

While the SSFUSD and SSF PD MOU is being negotiated and agreed upon, some considerations for the Board are as follows:

- SSFUSD staff will continue to work on finalizing the MOU with the City staff as expeditiously as possible.
- Prior to the MOU being in place, SSFUSD staff will handle all disciplinary infractions that do not necessitate police presence and will be mindful not to contact the police for minor student infractions.
- Staff will only call the SLO's to campus if there has been a mandatory Education Code violation that warrants police presence as it may endanger the welfare of students and staff.
    - If the incident warrants an arrest of a student, SSFUSD staff will be mindful and cognizant of minimizing exposure of the student being arrested so that it doesn't happen in highly public spaces.
- SSFUSD has the option of contracting with the SSF PD for additional safety and security support at athletics events prior to the MOU being negotiated and agreed upon.

The SSFUSD school board will discuss this item, determine if there are other critical areas of need, and assess what they want to see occur should the MOU not be in place prior to the beginning of the year.

FISCAL IMPLICATIONS:

None at this time.

RECOMMENDATION

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: July 15, 2021

RE: Quarterly Report on Williams Uniform Complaints - April 1, 2021 through June 30, 2021

BACKGROUND:

The passage of legislation in the wake of the Williams Case Settlement (Education Code Section 35186) requires all school districts in California to prepare a report summarizing data on the nature and resolution of all Williams Uniform Complaints received by the district in the past three months. Districts must submit these reports even if there have been no complaints received during that time period. The information is to be reported publicly at a governing board meeting and submitted to the County Superintendent of Schools in April, July, October, and January.

One complaint was filed by a teacher in regard to facilities in the South San Francisco Unified School District during this quarter, on April 29, 2021 (see attached). Human Resources and Facilities investigated the complaint and sent the teacher a letter stating the matter was resolved (see attached letter).

FISCAL IMPLICATIONS:

None

STAFF RECOMMENDATION:

For information only.

SAN MATEO COUNTY OFFICE OF EDUCATION
Excellence and Equity in Education

Quarterly Report on 2020-2021 *Williams* Uniform Complaints
[Education Code § 35186]

District: South San Francisco Unified School District

Person completing this form: Jay Spaulding Title: Assistant Superintendent, Human Resources

Quarter covered by this report (*check one*):

- ☐ **1st Quarter**: July 2020 *through* September 2020 **– DUE October 30, 2020**
- ☐ **2nd Quarter**: October 2020 *through* December 2020 **– DUE January 29, 2021**
- ☐ **3rd Quarter**: January 2021 *through* March 2021 **– DUE April 30, 2021**
- X **4th Quarter**: April 2021 *through* June 2021 **– DUE July 30, 2021**

Date for information to be reported publicly at governing board meeting: July 15, 2021.

Please check the box that applies:

☐ No complaints were filed with any school in the district during the quarter indicated above.

X Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be sent to SMCOE.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Textbooks and Instructional Materials	N/A	N/A	N/A
Facility Conditions	N/A	1	N/A
Teacher Vacancy or Misassignment	N/A	N/A	N/A
TOTAL	N/A	1	N/A

Shawnterra Moore
Print Name of District Superintendent

Signature of District Superintendent Date

*Remember to sign and date the report **after** it is presented at the district's board meeting.*

Please submit Quarterly Report via email to cmaponte@smcoe.org.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

SUPERINTENDENT
Shawnterra Moore, Ed.D.

BOARD OF TRUSTEES
Daina R. Lujan
John C. Baker
Chialin Hsieh
Patricia A. Murray
Mina A. Richardson

May 20, 2021

Heather Burns
941 Mills Avenue
San Bruno, CA. 94066

Dear Heather Burns,

This letter is in response to your Williams Complaint submitted to Principal Beth McLaughlin on April 29, 2021. I investigated your reported claim that school buildings and facility conditions are problematic. You've indicated that a school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (e.g., the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests, windows or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential or safety hazard). You stated in your complaint that the grounds at Los Cerritos Elementary School are dilapidated, injurious, uneven and extremely hazardous.

On May 6, 2021, I met with you, Principal McLaughlin, and Director of Facilities, Ron Vose. We walked the grounds of Los Cerritos and you identified your concerns of the Los Cerritos Elementary School grounds (pictures attached). At this meeting, you stated that you were aware of playground issues since being a member of the school staff. You also stated that you had not brought your concern to Principal McLaughlin prior to filing your William's Complaint.

Per SSFUSD Administrative Regulations 1312.4, Williams Complaint; Complaints regarding the condition of school facilities, includes any complaint alleging that:

a. A condition poses an emergency or urgent threat to the health or safety of students or staff.

   Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation;

broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for student safety or to make repairs. (Education Code 35292.5)

California Education Code 17592.72 identifies "emergency facility needs, which means structures or systems that are in a condition that poses a threat to the health and safety of pupils or staff while at school. These projects may include, but are not limited to, the following types of facility repairs or replacements:

(A) Gas leaks.
(B) Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
(C) Electrical power failure.
(D) Major sewer line stoppage.
(E) Major pest or vermin infestation.
(F) Broken windows or exterior doors or gates that will not lock and that pose a security risk.
(G) Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff.
(H) Structural damage creating a hazardous or uninhabitable condition.
(2) For purposes of this section, "emergency facilities needs" does not include any cosmetic or nonessential repairs.

(d) For the purpose of this section, structures or components shall only be replaced if it is more cost-effective than repair.

Since you did not bring this complaint to Principal McLaughlin prior to filing the compliant, you did not allow Principal McLaughlin or our facilities department to assess and provide corrective action. In the future, I urge you to bring concerns to Principal McLaughlin or your supervisor so your concerns may be dealt with in

a timely manner. As determined from my investigation, the District's facility department responded to all work orders regarding Los Cerritos in a timely manner.

In light of the above information, I have directed our facilities department to do the following:

- Obtain a cost estimate for leveling and resurfacing the grounds of Los Cerritos
- Identify play areas to be patched/resurfaced by facilities
- Paint/repaint, in bright yellow, walkways that drop off vertically to play areas

I have met with Principal McLaughlin and provided direction on handling future concerns that may arise. Site administration is to notify facilities immediately regarding emergency facility needs. Based the response from the facilities team with previous work orders and emergency concerns, this matter is now considered closed.

If you are not satisfied with this resolution, you have the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the board. If you believe the case is concerning a condition of the facility that poses an emergency or urgent threat and you are not satisfied with the resolution, you have the right to file an appeal to the Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving this letter.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Jay Spaulding, Ed.D.
Assistant Superintendent
Human Resources and Student Services

cc Dr. Shawnterra Moore, Superintendent
Ron Vose, Director of Facilities
Marybeth McLaughlin, Principal, Los Cerritos Elementary School

WILLIAMS COMPLAINT FORM

(Uniform Complaint Procedures for California Education Code Section 35186 Complaints)

Anyone may use this form to file a complaint regarding one or more of the following problems: (1) insufficient instructional materials; (2) an unsafe or unhealthy school facility condition; (3) a teacher vacancy or misassignment, and/or (4) a restroom that is closed, not fully operational, or not cleaned, maintained, or stocked regularly. After completing this form, file it with the School Principal. If the Principal does not have sufficient authority to fix the problem, he or she will forward this form to the appropriate school district official for resolution.

► **Do you want to receive a written response describing how the problem was fixed?**

X Yes, I request a written response.
Name: Heather Burns (Teacher) Address: 941 Mills Ave SB. CA. 94066
City, State, and Zip Code: SB. CA. 94066 Phone Number (optional): (415) 5838782

☐ No, I do not request a written response. I am filing this complaint anonymously.

► **I request immediate action to correct the following problem(s):** *Please check all that apply and provide supporting details (attach additional pages if needed).*

I. Textbooks and Instructional Materials:

- ☐ A student does not have required textbooks or instructional materials to use in class.
- ☐ A student does not have textbooks or instructional materials to use at home or after school.
- ☐ Textbooks or instructional materials are in poor or unusable condition, are missing pages, or are unreadable due to damage.
- ☐ Because of a shortage of textbooks or materials, a student was given photocopied sheets from only a portion of a textbook or instructional materials.

Description of the problem: *include (1) the names of the textbook(s)/materials that are missing or damaged, (2) the course/grade level and (3) the teacher's name.* _____

II. Teacher Vacancy or Misassignment:

- ☐ A class has not been assigned a permanent teacher within the first 20 working days of the semester.
- ☐ A teacher is assigned to teach a class for which the teacher lacks the appropriate subject matter credential or authorization.
- ☐ A teacher is assigned to teach a class in which more than 20% of the students are English learners and the teacher lacks the proper credentials or training to teach English learners.

Description of the problem: *include (1) the course or grade level and (2) the teacher's full name.* _____

III. School Building and Facility Conditions:

- ☐ A school building, building system, or part of the school grounds is in a condition that poses a threat to the health and safety of students, teachers, or school employees (for example, the heating, ventilation, fire sprinkler, or AC system doesn't work; the school is infested with rats or other pests; windows are broken or exterior gates will not lock and pose a security risk; or a damaged building or structure creates a potential health or safety hazard).

Description of the problem: *include (1) the condition, (2) where it is located, and (3) how it poses a threat to health or safety.*
The grounds are dilapidated, injurous, uneven and extremely hazardous. Students and staff fall constantly. This has been happening for 5 years.

IV. Restrooms:

- ☐ A restroom is not fully operational, maintained and cleaned regularly, and stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ The school is not keeping all restrooms open during school hours when pupils are not in classes.
- ☐ The school is not keeping a sufficient number of restrooms open during school hours when pupils are in classes.

Description of the problem: *include location of the restroom.* _____

► **IMPORTANT: I am mailing / hand-delivering** *(circle one)* **this form on** 4/29/21 *(date)* **to Principal** Beth McLaughlin. *(name)* **at** Los Cerritos 210 W. Orange Ave SSF. CA. 94080 *(school name & address).*

Please make and keep a copy of this completed form for your records.

For more information, visit www.decentschools.org or call toll-free 1-877-532-2533. Form updated Feb. 25, 2008.

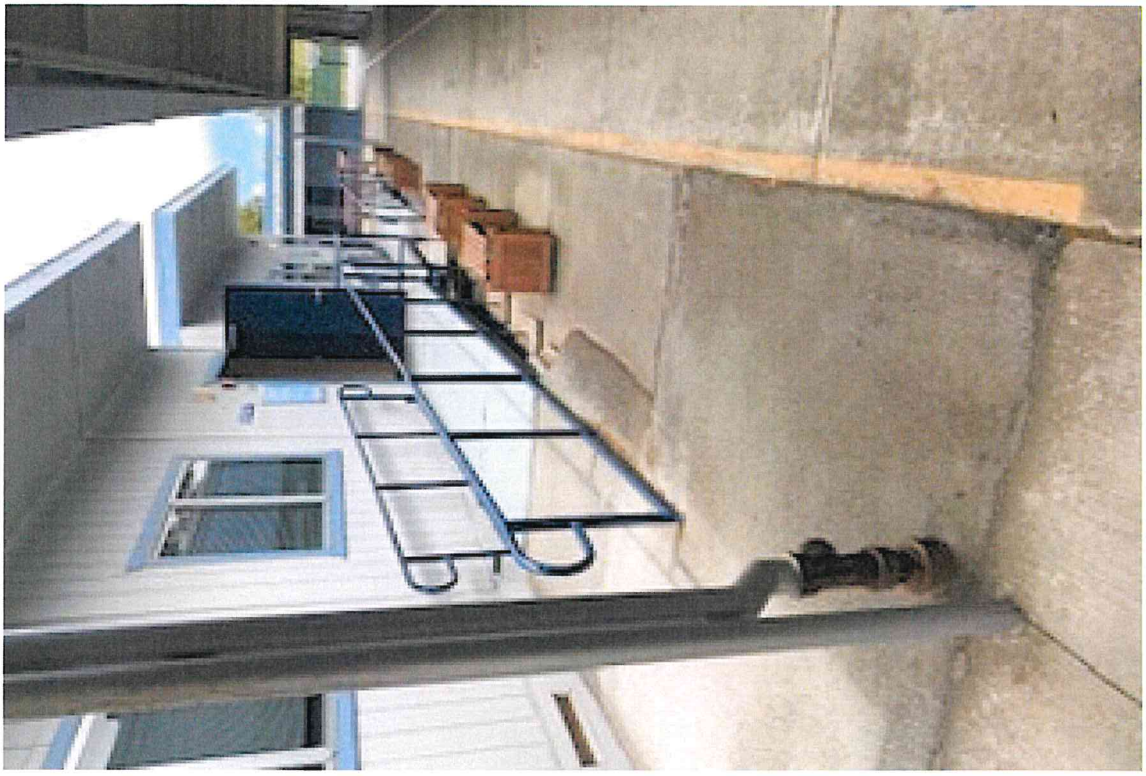
* Slight patchwork here and there makes the problem worse because it leaves the grounds uneven. When we are walking or kids are playing we stumble and trip over the unlevel bumps. The entire grounds need to be demolished, graded/sloped and then new asphalt installed. We find huge clumps of asphalt, glass and other surface debri from the patchwork and unsafe surface. These grounds are dangerous and not safe for staff and students. There are cracks and holes located all over the campus. The Los Cerritos grounds are hazardous and in terrible shape - Heather Burns 7/29/21



BEFORE



AFTER







Before



After

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 15, 2021

RE: Approval of City of SSF's Proposal to Rename the Community Learning Center

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BACKGROUND:

The City of SSF is proposing to rename the Community Learning Center (CLC) in honor of Mr. Eugene R. Mullin.

The process for the renaming proposal includes the following:

- Completion of the Facilities Enhancement Proposal Form
- Per BP 7310, create a Citizen's Advisory Committee and hold a meeting to formally present the rationale for the renaming and open the item for discussion to committee members to either add their support to the proposal or to allow for members to express their opposition and/or alternative proposals. At the conclusion of the meeting and after hearing the unanimous comments of the public present, all members of the committee will vote on whether or not to move the proposal forward. Meeting agendas need to be included.
- Individual letters or testimonials may be included with the proposal.
- Creation of a Board resolution to formally approve the renaming proposal.

FISCAL IMPLICATIONS:

Cost for any lettering, paint, plaque, plaque installation, and costs associated with a possible ceremony will be paid by the City of SSF. Any future maintenance costs in upcoming years will also come from the City of SSF.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the City of SSF to proceed with the process to rename the CLC in honor of Mr. Eugene R. Mullin.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

FACILITIES ENHANCEMENT REQUEST FORM

School/
Department: _____ Date: _____

Requested By: _____ Authorized
Signature: _____

ENHANCEMENT REQUESTED:

1. **Description of Project:** _____

_____

From: _____

To: _____

Date Needed/Timeline: _____ Estimated Time Required: _____

2. **Rationale/Benefit of Enhancement:** _____

_____

_____

3. **Funding Source for Project Cost:** _____

_____

Estimated Cost: _____

4. **Other:** _____

FOR DISTRICT USE ONLY

Facilities Department Approval: _____ Date: _____

Job Assigned To: _____ Time
Required: _____

Cabinet Comments:

_____

_____

_____

I have read and will comply with Cabinet Comments _____
Principal's signature and date

Cabinet Approval: _____ Date: _____
Assistant Superintendent - Business Services

Project Completed: _____ Date: _____
Director - Facilities

NAMING OF FACILITY

The Governing Board shall name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the county or community

2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance

3. The geographic area in which the school or building is located

The Board encourages community participation in the process of selecting names. A citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

(cf. 1220 - Citizen Advisory Committees)

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

Memorials

Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year.

Legal Reference:
EDUCATION CODE
35160 Authority of governing boards

South San Francisco USD | BP 1220 Community Relations

Citizen Advisory Committees

The Governing Board recognizes that citizen advisory committees enable the Board to better understand the interests and concerns of the community.

The Board shall establish citizen advisory committees when required by law, to strengthen the effectiveness of district and school operations, or to enhance student learning. The purpose of any such committees shall be clearly defined and aligned to the district's vision, mission, and goals. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties or at any time the Board deems it necessary.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3280 - Sale or Lease of District-Owned Real Property)

(cf. 5030 - Student Wellness)

(cf. 6020 - Parent Involvement)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

(cf. 9130 - Board Committees)

The Superintendent or designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulation.

Citizen advisory committees shall serve in an advisory capacity; they may make recommendations, but their actions shall not be binding on the Board or Superintendent.

The membership of citizen advisory committees should reflect the diversity of the community and represent a diversity of viewpoints.

The Superintendent or designee shall provide training and information, as necessary, to enable committee members to understand the goals of the committee and to fulfill their role as committee members.

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for district employees.

(cf. 3350 - Travel Expenses)

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: July 15, 2021

RE: Approval of the SSFUSD and the City of SSF PD MOUTentative Plans and Policies

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BACKGROUND

SSFUSD is working with the City of SSF PD on an MOU regarding policing on SSFUSD campuses. At this time, the MOU has not been finalized. The SSFUSD Board will discuss what they would like to see happen should the MOU not be in place prior to the beginning of the school year, which is on August 11, 2021.

While the SSFUSD and SSF PD MOU is being negotiated and agreed upon, some considerations for the Board are as follows:

- SSFUSD staff will continue to work on finalizing the MOU with the City staff as expeditiously as possible.
- Prior to the MOU being in place, SSFUSD staff will handle all disciplinary infractions that do not necessitate police presence and will be mindful not to contact the police for minor student infractions.
- Staff will only call the SLO's to campus if there has been a mandatory Education Code violation that warrants police presence as it may endanger the welfare of students and staff.
    - If the incident warrants an arrest of a student, SSFUSD staff will be mindful and cognizant of minimizing exposure of the student being arrested so that it doesn't happen in highly public spaces.
- SSFUSD has the option of contracting with the SSF PD for additional safety and security support at athletics events prior to the MOU being negotiated and agreed upon.

The SSFUSD school board will discuss this item, determine if there are other critical areas of need, and assess what they want to see occur should the MOU not be in place prior to the beginning of the year.

FISCAL IMPLICATIONS:

None at this time.

RECOMMENDATION

It is recommended that the South San Francisco Board of Trustees approve the tentative plans and policies as recommended should the MOU between SSFUSD and the SSF PD not be finalized prior to August 11, 2021.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: July 15, 2021

RE: Approval of the SSFUSD and Paper Education Company Contract/Agreement for October 26, 2021 to October 26, 2022

BACKGROUND:

During the 2020-21 school year, SSFUSD researched and contracted with the Paper Education Company to assist our secondary students during distant learning. The services provided to our students exceeded our expectations and we look forward to extending our agreement, which will expire on October 25, 2021. The District seeks approval to extend the services through October 26, 2022.

Paper is a company that provides students with educational support (online/virtual tutoring). Students will continue to have 24/7 access to a tutor. Tutors must go through a background check and are college graduates or in graduate school from McGill University in Montreal, Canada. Paper provides tutors that speak English, Spanish, and French, which is a huge benefit. So, once a student goes online to pose a question, the average response time to start corresponding with a tutor is 30 seconds. The format of the interaction is very similar to social media platforms that our students use on a regular basis. Students and the tutor basically chat and the interaction is archived so the student and teacher can view the chat. Paper tutors do not give the students the answer to their questions. Paper trains their tutors to use the socratic method, basically asking the student questions to obtain information in order to assist the student in completing the question/problem. Paper supports students in all subject areas including AP and test prep. Due to the complexity of the program, Paper representatives tailor their service more for secondary students. Therefore, SSFUSD is recommending continuing our partnership with Paper for all six secondary schools (Alta Loma MS, Parkway Heights MS, Westborough MS, Baden HS, ECHS and SSFHS).

FISCAL IMPLICATIONS:

The total cost for the six secondary schools is $197,500. SSFUSD will use the Learning Loss mitigation fund, as well as District and site LCAP supplemental funds.

RECOMMENDATION:

It is recommended that the South San Francisco Board of Trustees approve the continued partnership with Paper in order to provide educational support (online tutoring) for all students in grades 6 - 12 at our secondary schools from October 26, 2021 to October 26, 2022.

Paper Education Company Inc.™ SERVICE AGREEMENT

THIS Paper Education Company Inc. SERVICE AGREEMENT is entered into by and between:

Paper Education Company Inc. a Federal corporation having its principal place of business at 279 Sherbrooke Street West #410, Montreal, Quebec, Canada, H2X 1Y2 ("**Paper Education Company Inc.**"); and

South San Francisco Unified School District is an educational institution having its head office at 699 Serramonte Boulevard, Suite #100 Daly City, CA 94015, United States ("Customer").

(each a "**Party**" and collectively the "**Parties**")

RECITALS

WHEREAS, Paper Education Company Inc. has developed an online chat-based platform to provide students access to educators in order to obtain tutoring in connection with their courses, the features of which are more fully set out on Paper Education Company Inc.'s website located at www.paper.co (the "Platform");

WHEREAS, Customer wishes to allow its students to access the Platform for their educational use in connection with the courses that they are taking in order to obtain tutoring from educators ("Educators"), as well as allowing teachers and administrators to access the Platform;

WHEREAS, Paper Education Company Inc. and Customer wish to set out the contractual terms pursuant to which access to students, teachers and administrators will be given to the Platform.

THE PARTIES HAVE THEREFORE AGREED AS FOLLOWS:

1. Purpose and Scope of the Agreement

This Agreement contains the terms and conditions relating to the provision on a "software-as-a-service" basis or through a downloadable application of the Platform to students, teachers and administrators (each a "User") associated to the Customer. Customer acknowledges that in order to be granted access to the Platform, each User must agree to comply with the terms of service and that the failure to agree to such terms of service or non-compliance with such terms of services may result in the exclusion of the User from the Platform, as these terms of service may be modified from time to time. The currently applicable terms of service for Users are attached as Schedule "A". In the event a User is excluded due to a refusal to be bound by the terms of service or non-compliance to the terms of service, Customer shall not be entitled to reimbursement of any fees or other charges paid with respect to such

User's access. It is Customer's responsibility to ensure that any parental approval or other formality required by local laws and regulations required for purposes of contractually binding Users is complied with.

2. Operation of the Platform

The Platform provides access to Educators using chat functionalities to allow students attending the Customer's institution to obtain tutoring in connection with the courses defined by the Parties. The Platform and Educators are available on a 24 hours / 7 days per week basis, subject to the limitations set out in the Service Levels defined in this Agreement. Customer acknowledges that Educators qualified to interact with students on all course topics may not be available at all times. Teachers and administrators have access to the Platform and are provided with means to assess interactions between students and Educators.

Students may access the Platform only for their educational use in connection with the courses for which they are registered at the Customer's institution. There are no limits to the number of interactions a student may have through the Platform, provided that these stay within reasonable bounds and do not become abusive.

In order to provide access to the Platform to Users, Customer must provide all necessary data set out in Schedule "B" in the specified electronic format so as to allow Paper Education Company Inc. to configure all accounts.

The pricing set out in Schedule "A" is for the maximum number of students indicated in such Schedule. To the extent that Customer wishes to allow access to the Platform to a number of students that exceeds the number set out in Schedule "A", Customer will be offered the option to do so at the price per additional student set out in Schedule "A", subject to the minimum quantities detailed in such schedule. The fee per student access shall not be prorated regardless of the point at which during a contract year new accesses are granted to the Platform. Additional accesses granted during the term shall be confirmed through electronic communications or in writing by Paper Education Company Inc..

3. Acceptable Use of the Platform

Customer acknowledges that the following types of behaviour by Customer or its Users of the Platform are unacceptable:

(a) Posting or transmitting material that infringes, misappropriates or violates another person's intellectual property rights;
(b) Posting or transmitting material that violates any right of publicity, right of privacy or other similar rights;
(c) Using the Platform for purposes of stalking, harassing, threatening, bullying or other similar behaviour;

(d) Posting or transmitting material that is defamatory, sexual in nature (other than as justified in light of the course content), obscene, offensive or discriminatory;
(e) Posting or transmitting any defamatory, pornographic, inaccurate, abusive, obscene, profane or offensive content.
(f) Compromising the integrity or operation of the Platform or attempting to do so;
(g) Tampering with, reverse-engineering, or hacking the Platform, circumventing any security or authentication measures, or attempting to gain unauthorized access to the Platform, related systems, networks, or data;
(h) Using "robots," "spiders," "offline readers," or other automated systems to send more request messages to the Platform than a human could reasonably send in the same period of time by using a normal browser;
(i) Making an unreasonable or abusive use of the access provided to the Platform;
(j) Generating and sending unsolicited commercial communications, advertising chain letters or spam;
(k) Uploading viruses, bots, worms, scripting exploits or other similar materials;
(l) Posting or transmitting content that is intended to be inflammatory;
(m) Using the Platform to recruit or solicit for employment or consulting Educators;
(n) Otherwise engaging in behaviour that is illegal.

Paper Education Company Inc. will use reasonable efforts to monitor profiles, actions, comments, and general usage of the Platform and suspend privileges to any User or Educator not adhering to the policies of the Platform. Customer agrees to promptly report any alleged improprieties of any Users or Educators of which it becomes aware via electronic correspondence so as to enable Paper Education Company Inc. to investigate such alleged improprieties.

4. Professional Development and Student Orientations

Paper Education Company Inc. agrees to provide or support professional development and class launches in order to promote the use of the Platform as further detailed in Schedule "A". Unless expressly provided in Schedule "A", all such services shall be provided remotely by Customer.

5. Term of the Agreement

The initial term of the Agreement shall be as specified in Schedule "A".

6. Restrictions on Use of the Platform

Customer agrees that it shall not itself or allow any User to: (a) sell, lease, license, sublicense, loan, encumber or otherwise transfer its right to use the Platform to a third party, in whole or in part, except as permitted under this Agreement; (b) make modifications, corrections, alterations, enhancements or other additions to the Platform; (c) provide, disclose, divulge or make the Platform available to a third party by online services, remote dial-in or network or telecommunication links of any kind, other than as permitted in this Agreement; (d) circumvent

the Platform's authentication or security access control systems or assist others to do so; and (e) disclose access credentials to unauthorized parties or fail to implement reasonable security measures to prevent such an occurrence.

7. Intellectual Property in the Platform

Customer recognizes and agrees that all trade-marks, inventions (whether patentable or not), patent applications, patents, industrial designs, works protected by copyright, trade secrets, know-how or other intellectual property in or related to the Platform, including any suggestions that Customer or any User may make regarding the functionalities or other technical aspects (the "Platform Intellectual Property") are, as between the parties, the exclusive property of Paper Education Company Inc.

This Agreement does not grant Customer the right to access or obtain the source code of the Platform nor any programming documentation.

All rights, titles and interests that are not expressly addressed in this Agreement are expressly reserved by Paper Education Company Inc..

8. Hosting of Platform

Unless otherwise expressly set out in Schedule "B", the Platform and associated data will be hosted in facilities located in Canada or the United States.

9. Service Level

The Platform shall be available 95% of the time, calculated on a monthly basis. The Software shall not be considered unavailable to Customer if Customer's inability to access or use the Platform arises due to problems with Customers' or Users' hardware or software, or due to problems with third-party telecommunication services or networks.

Periods during which the Platform is unavailable due to a force majeure event or previously-scheduled maintenance shall not be counted as downtime for the purpose of this provision. Paper Education Company Inc. shall take commercially-reasonable measures to ensure that scheduled maintenance takes place between 7AM ET and 9AM ET and that Customer receives advanced notice of any such maintenance.

Notwithstanding the foregoing, Customer acknowledges that Paper Education Company Inc. may need to perform emergency maintenance, for example to install security updates, without notice and that no such interruption of access to the Platform shall be considered unavailability for the purpose of calculating the service level.

10. Technical Support

Paper Education Company Inc. agrees to provide remote technical support to Customer via telephone, chat, email or other efficient communication method between 9AM ET and 5PM ET, Monday to Friday, except holidays as observed by Paper Education Company Inc.. The purpose of the remote assistance service is to attempt to identify and resolve functional problems in the Platform. Technical support shall be requested by Customer representatives, not by students.

Each communication received will be given a severity level by Paper Education Company Inc. according to the following guidelines:

a) Major Problem: when the Platform is not operational or has suffered a major loss of capability resulting in the inability to use the Platform, or if a failure is so frequent that it precludes productive use of the Platform or when the Platform is operational but its capability is severely degraded, such as the inability to run a major application within the Platform, a critical product feature or function does not work, or a failure requires on-going intervention in order to maintain productive use;
b) Minor Problem: when the Platform is operational and the problem does not result in a significant impact on the performance of the Platform.

Paper Education Company Inc. shall exercise all commercially reasonable efforts to meet the following response times:

c) Major Problems will be acknowledged within 4 business hours and resolved within 3 business days; and
d) Minor Problems will be acknowledged within 1 business day and resolved in a subsequent update.

Technical support services shall not include services: (a) in respect of User hardware and software problems; (b) in respect of education, installation, training or customization; (c) in respect to the use of the Platform in violation of this Agreement; (d) in respect of defects in or caused by third party software or hardware; (e) problems arising from network connectivity.

Paper Education Company Inc. shall not be responsible to correct any defect or other failure of performance of the Platform caused by the following: (a) modification, customization, alteration or addition or attempted modification, customization, alteration or addition to the Platform by Customer or User; or (b) the abuse or misuse of the Platform.

Paper Education Company Inc. may update the Platform from time to time and shall make commercially reasonable efforts to advise the Customer in advance of all updates that materially affect the functionality of the Platform.

Paper Education Company Inc. shall be under no obligation to refrain from updating the Platform or delay in performing such updates.

11. Monetary Consideration

In consideration for the access granted herein to the Platform, Customer shall pay Paper Education Company Inc. the fees set forth in Schedule "A". Unless otherwise provided in Schedule "A" or as otherwise set out herein, the fees are payable within thirty (30) days of commencement of the Agreement for the initial term and any renewal terms.

Except as otherwise set out in Schedule "A", the fees may be increased by Paper Education Company Inc. by giving the Customer thirty (30) days' prior written notice at any point in time and will be applied at the following invoice to be issued to the Customer. Customer shall have the option of terminating the Agreement by providing written notice if it disagrees with the price increase set out in Provider's written notice, provided this is done no later than at the expiration of the notice period. Should Customer terminate the Agreement as a result of a fee increase, Customer will receive back the prorated amount of the remainder of the unfulfilled Agreement.

Except as otherwise noted in Schedule "A" to this Agreement, in the event that Customer adds additional student access during the term, fees associated with such additional accesses shall be payable within thirty (30) days of the end of the term during which they are requested. Except as otherwise noted in Schedule "A" to this Agreement, additional accesses may be purchased only in a minimum quantity of ten (10) student accesses at a time. There are no limits on the number of administrator and teacher accesses to the Platform and no charge for such accesses.

Except to the extent that Schedule "A" expressly provides for a right to terminate for convenience, all amounts payable under this Agreement shall be non-refundable. Notwithstanding the foregoing, in the event of a permitted termination for convenience, Paper Education Company Inc. shall refund to Customer the unused portion of any prepaid fees on a proportional basis to the date of termination.

All payments shall be exclusive of any tariffs, duties or taxes imposed or levied by any government or governmental agency. Customer shall be liable for payment of all such taxes, however designated, levied or based on Customer's or its Users' possession or use of the Platform including, federal, provincial, state or local sales taxes. Customer agrees that all amounts payable by Customer pursuant to this Agreement shall be paid without any deduction or withholding on account of any taxes, monetary transfer fees, or other charges or withholdings of any nature, except to the extent that the deduction or withholding of any tax is required by applicable law, in which event Customer shall (i) pay to Paper Education Company Inc. such additional amount as is necessary so that Paper Education Company Inc. receives, after such deduction or withholding (including any withholding with respect to this additional amount), an amount equal to the amount that Paper Education Company Inc. would have received if such deduction or withholding had not been made and (ii) deliver to Paper Education Company Inc. within thirty (30) days after the date of such payment an official receipt of the relevant taxing authority showing that Paper Education Company Inc. paid to such taxing authority the full amount of the tax required to be deducted or withheld. Paper Education Company Inc. shall take reasonable administrative actions, if possible, to lawfully mitigate or to help recover on

behalf of Customer any withholding taxes, if and only if none of the foregoing actions would operate to prejudice Provider with respect to its tax liability or otherwise.

12. Confidentiality

Except as may be expressly provided by this Agreement or applicable laws, the Parties acknowledge that Content contributed by Users to the Platform is not confidential as the functionality of the Platform are based on student interactions being visible in whole or in part to administrators and teachers. Except as otherwise provided by this Agreement, Paper Education Company Inc. shall not use the Content contributed by Users other than for purposes of operating the Platform for the Customer and its Users' benefit. Paper Education Company Inc. may however compile and use aggregated data (which for clarity shall not include any personally identifiable information) pertaining to the Platform derived from multiple educational institutions for purposes of (i) further developing the Platform or related products or services; (ii) compiling and disseminating data regarding the use and content of the Platform as well as the courses for which tutoring is offered on the Platform.

Personally Identifiable Information provided to Paper Education Company Inc. by Customer or Users shall be treated as confidential information and is subject to Paper Education Company Inc.'s privacy policy set out in Schedule "B" to this Agreement, which may be updated from time to time by Paper Education Company Inc. by posting updates on its website. The contractual terms of this Agreement constitute confidential information of Paper Education Company Inc.. As a public entity, this contract is considered a public record. As such, Paper Education Company Inc. understands and agrees that this Agreement may be subject to public review.

During the performance of this Agreement, one Party (the "Disclosing Party") may authorize the other Party (the "Receiving Party") to access or host confidential information (hereinafter the "Confidential Information"). Subject to the other terms of this Agreement, Confidential Information shall include, without limitation, personally identifiable information, log-in credentials, contracts, technical or financial information, databases, trade secrets and know-how. Confidential Information shall not include information that (i) is or will become public other than as a result of a breach of this Agreement or (ii) was known to the Receiving Party prior to the disclosure thereof by the Disclosing Party, as evidenced by written documents.

The Receiving Party shall preserve the confidentiality of any Confidential Information, and shall refrain from using or disclosing the same for any purpose not previously approved in writing by the Disclosing Party or otherwise provided in this Agreement. However, the Receiving Party may disclose Confidential Information in cases where (i) the information is lawfully and with the consent of Contractor and/or User made public through no fault of or contribution by the Receiving Party; (ii) the information was made available to the Receiving Party by a third party that was legally in possession thereof and was free to disclose same; (iii) the information was independently acquired by third parties without access to or knowledge of the Confidential Information; or (iv) this disclosure was required by law or a court order, provided that the

Receiving Party gives the Disclosing Party enough advance warning of this requirement so as to give the latter enough time to adopt whatever measures may be needed to avoid or limit the disclosure.

Upon request or upon termination of this Agreement, the Receiving Party shall immediately return or, at the option of the Disclosing Party, destroy the Confidential Information. Moreover, at the request of the Disclosing Party, the Receiving Party agrees to certify, by means of an affidavit, that all of the Confidential Information has been returned or destroyed, as the case may be. However, Paper Education Company Inc. may retain an archival copy of all confidential information disclosed to it, to the extent required by law, regulation, or court order, or to comply with accounting principles.

13. Termination

Each Party may terminate this Agreement in the event the other Party breaches the terms of this Agreement and fails to remedy such breach within thirty (30) days of written notice given by such Party. Should Paper Education Company, Inc. be the party in breach, it shall refund Customer the prorated amount left on the Agreement.

Notwithstanding any provision of applicable law, including section 2125 of the Quebec Civil Code, this Agreement may not be terminated for convenience except as may be expressly provided in Schedule A of this Agreement.

All rights to access and use the Platform expire when this Agreement is terminated, regardless of the reason for termination, and no right of use or other such right to access the Platform shall subsist for Customer and all Users.

14. Responsibility for Content and Disclaimer of Representations, Warranties, Conditions

Customer and its Users are solely responsible for any content, messages, photos, videos, reviews or profiles (collectively, “Content") that are published or displayed (hereinafter, "post") on the Platform, or transmitted to other users of the Platform. Customer and Users shall not post any Content that is unacceptable pursuant to the terms of this Agreement. Customer understands and agrees that Paper Education Company Inc. may choose to review and delete any Content, in each case in whole or in part, that in the sole judgment of Paper Education Company Inc. violates this Agreement or which might be offensive, illegal, or that might violate the rights, harm, or threaten the safety of users of the Platform. Customer and its Users grant complete access to institutions affiliated to Customer to review, record and process any Content that has been provided on the Platform. Institutions affiliated to Customer who have been granted access to their students’ conversations agree that any information transmitted by Users and Educators shall not be shared with individuals outside of their institution.

Use of the Platform, including but not limited to the Content posted on the Platform, must be in accordance with any and all applicable laws and regulations. Opinions, advice, statements,

offers, or other information or content made available on the Platform or through the Platform, but not directly by Paper Education Company Inc., are those of their respective authors. Such authors are solely responsible for such content. Paper Education Company Inc. does not: (i) guarantee the accuracy, completeness, or usefulness of any information on the Platform or available through the Platform, or (ii) adopt, endorse or accept responsibility for the accuracy or reliability of any opinion, advice, or statements made by any party that appears on the Platform or through the Platform. Under no circumstances will Paper Education Company Inc. or its affiliates be responsible for any loss or damage resulting from: a) Users' reliance on information or other content posted on the Platform or transmitted to or by any User; or b) reviews or comments made about any User on the Platform by other Users.

Paper Education Company Inc. agrees to make all reasonable efforts to maintain a secure, uninterrupted, always available, error-free platform that meets Customer requirements. Paper Education Company Inc. further agrees to make all reasonable efforts to correct defects in services.

Paper Education Company Inc. DISCLAIMS LIABILITY FOR, AND NO WARRANTY IS MADE WITH RESPECT TO, THE CONNECTIVITY AND AVAILABILITY OF THE SERVICES. IN ADDITION AND WITHOUT LIMITING THE FOREGOING, Paper Education Company Inc. MAKES NO REPRESENTATION OR WARRANTIES OF ANY KIND WHETHER EXPRESS OR IMPLIED REGARDING THE SUITABILITY OF ANY MEMBER OF THE PLATFORM TO PROVIDE SERVICES AS AN EDUCATOR OR TO SECURE THE SERVICES OF AN EDUCATOR, INCLUDING, WITHOUT LIMITATION, PARTICIPANTS IN ANY THIRD PARTY VERIFICATION SERVICE OFFERED ON THE PLATFORM. Paper Education Company Inc. DOES NOT: (i) GUARANTEE THE ACCURACY, COMPLETENESS OR USEFULNESS OF ANY INFORMATION PROVIDED ON THE PLATFORM, OR (ii) ADOPT, ENDORSE OR ACCEPT RESPONSIBILITY FOR THE ACCURACY OR RELIABILITY OF ANY OPINION, ADVICE, OR STATEMENT MADE BY ANY PARTY OTHER THAN Paper Education Company Inc.. UNDER NO CIRCUMSTANCES WILL Paper Education Company Inc. BE RESPONSIBLE FOR ANY LOSS OR DAMAGE RESULTING FROM ANYONE'S RELIANCE ON INFORMATION OR OTHER CONTENT POSTED ON THE SERVICES, OR TRANSMITTED TO OR BY ANY USERS.

15. Limitation of Liability

(a) TO THE GREATEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW, SUBJECT TO THE EXCLUSIONS IN SUBSECTION (c) OF THIS SECTION 15, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, OR SPECIAL, DAMAGES TO THE EXTENT SUCH DAMAGES ARISE OUT OF OR RELATE TO THE USE OF THIS PLATFORM AND MAY CONSTITUTE ANY OF THE FOREGOING TYPES OF DAMAGES; FOR THE AVOIDANCE OF DOUBT, NOTHING IN THIS PARAGRAPH IS INTENDED TO LIMIT EITHER PARTY'S LIABILITY FOR DIRECT OR GENERAL DAMAGES.

(b) TO THE GREATEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW, EXCEPT FOR GROSS NELIGENCE OR WILLFUL MISCONDUCT (AND ANY ASSOCIATED ENHANCED DAMAGES), THE TOTAL AMOUNT OF DAMAGES RECOVERABLE FROM PAPER EDUCATION COMPANY INC. OR CUSTOMER UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY AND ALL CLAIMS ON A CUMULATIVE, AGGREGATE BASIS WILL NOT EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER TO PAPER EDUCATION COMPANY INC. FOR SERVICES PERFORMED OR DELIVERABLES PREPARED UNDER TERMS OF THIS AGREEMENT GIVING RISE TO THE CLAIM(S).

(c) The limitations and exclusions in Subsections (a) and (b) of this Section 15 will not apply to: (i.) breaches by either party of its obligations under this Agreement relating to the protection and safeguarding of Confidential Information; (ii.) the infringement, violation or misappropriation of the intellectual property rights of the other party; (iii.) damages for personal injury or to property;(iv.) or indemnification obligations under this Agreement with respect to the claims of third parties.

In addition to the preceding paragraphs of this section and other provisions of this Agreement, any advice that may be posted on the Platform is for informational purposes only and is not intended to replace or substitute for any professional financial, medical, legal, or other advice. Paper Education Company Inc. makes no representations or warranties and expressly disclaims any and all liability concerning any treatment, action by, or effect on any person following the information offered or provided within or through the Platform.

17.
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18. Compliance with Privacy Legislation

Paper Education Company Inc. requires Customer to obtain all necessary consents for the online collection, processing and transfer of information of students through the Platform, including without limitation any consent required by applicable laws for children under the age of 13. Customer should refrain from taking steps to register students for the Platform unless all required consents have been obtained. Customer must ensure that parents have access to the Paper Education Company Inc. privacy policy and terms of use. Paper Education Company Inc. will not knowingly collect any information from children under 13, except to the extent permitted by applicable laws. Should Paper Education Company Inc. determine that all required consents have not been obtained for particular students, it shall be entitled to immediately terminate access to the Platform for such students.

19. Third Party Verification Service

Paper Education Company Inc. relies on a third-party verification service to verify information such as, but not limited to, name, address, social insurance number, and criminal background of Educators. Customer does hereby represent, understand and expressly agree that Paper Education Company Inc. is a conduit for the third-party verification service and does not have control over or assume any responsibility for the quality, accuracy, or reliability of the information provided by the third-party verification service.
Specifically, the third-party verification service conducts a criminal background check of every educator in Canada with the Royal Canada Mounted Police, and in the US with the Fair Credit Reporting Agency.

20. Indemnification

Paper Education Company, Inc. shall defend, indemnify and hold Customer and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Paper Education Company, Inc., its officials, agents, or employees.

Customer shall defend, indemnify and hold Paper Education Company, Inc., its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Customer, its officials, agents, or employees.

Subject to the limitations set forth, each party agrees to indemnify and save harmless each other party from and against any and all losses, liabilities, expenses (including, without limitation, reasonable fees and disbursements of counsel), claims, liens, damages or other obligations whatsoever (collectively, "Claims") that may actually and reasonably be payable by virtue of or which may actually and reasonably result from the inaccuracy of any of their respective representations or the breach of any of their respective warranties, covenants or agreements made in this Agreement or in any certificate, schedule or other instrument delivered pursuant to this Agreement; provided, however, that no claim for indemnity may be made hereunder if the facts giving rise to such Claim were in writing and known to the party seeking indemnification hereunder, such facts constituted a breach of the conditions to closing of the party seeking indemnification and the party seeking indemnification elected in any event to consummate the transactions contemplated by this Agreement. In addition, to the extent that applicable insurance coverage is available and paid to the party seeking indemnification hereunder with respect to the Claim for which indemnification is being sought, such amounts of insurance actually paid shall be deducted from the amount of the Claim for which indemnification may be sought hereunder and the indemnified party may recover only the amount of the loss actually suffered by the party to be indemnified. To the extent that such insurance payment is received subsequent to payment by the indemnifying party hereunder, the indemnified party shall reimburse the indemnifying party, up to the amount previously paid by the indemnifying party, for the amount of such insurance payment.

21. Miscellaneous

Nothing in this Agreement shall be construed as making either party the partner, joint venturer, agent, legal representative, employer, contractor or employee of the other. Neither party shall have, or hold itself out to any third party as having, any authority to make any statements, representations or commitments of any kind, or to take any action, that shall be binding on the other, except as provided for herein or authorized in writing by the party to be bound. This Agreement will be binding on and will inure to the benefit of the legal representatives, successors and assigns of the parties hereto.

Customer shall not sell, transfer or assign any right, title or interest it has in or pursuant to this Agreement, without the prior written consent of Paper Education Company Inc.. Any assignment not in accordance with this provision shall be void. Paper Education Company Inc. may, upon notice to Customer, sell, transfer or assign any right, title or interest it has in this Agreement, if such sale, transfer or assignment (a) is part of the sale, transfer or assignment of all or substantially all of its assets or business; or (b) is made to one of its affiliates.

This Agreement shall constitute the entire agreement between the Parties with respect to the subject matter hereof and merges all prior and contemporaneous agreements and communications. Except as expressly provided herein, it shall not be modified except by a written agreement signed by the Parties' authorized representatives.

The Parties have expressly requested that this Agreement be drawn up in English and that all modifications thereof can be made in this language. *Les Parties ont expressément demandé que ce contrat soit rédigé en anglais et que toute modification à celui-ci puisse se faire également dans cette langue*.

22. Jurisdiction and Choice of Law

If there is any dispute arising out of this Agreement, the Parties expressly agree that any such dispute shall be governed by the laws applicable in California, without regard to its conflict of law provisions, and the Parties expressly agree and consent to the exclusive jurisdiction and venue of the local and federal courts of the State of California for the resolution of any such dispute.

[The next page is the signature page]

IN WITNESS WHEREOF, THE PARTIES HEREBY AGREE TO BE LEGALLY BOUND BY THE TERMS OF THIS AGREEMENT.

South San Francisco Unified School District	**Paper Education Company Inc.**
_____	_____
Signature	Signature
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

SCHEDULE A

CUSTOMER-SPECIFIC PARAMETERS

1. Initial Term of the Agreement

October 26, 2021 to October 26, 2022 (12 Months)

2. Student Access Included in the Scope of the Agreement and Fees Payable

Unlimited Access for 4563 South San Francisco Unified School District Students in grades six (6) through twelve (12), inclusively. The fees payable will be $43.20 USD per student, for a total of $197,121.6 USD.

3. Fees Payable for Additional Student Accesses

Students may be added at a rate of $43.20 USD per student.

4. Data to be Provided by Customer to Activate Accesses to the Platform

The customer must provide a user's first name and last name, email address, grade, and any relevant class rostering information.

5. Details of Professional Development and Student Orientations

Paper Education Company Inc. will execute professional development. Paper Education Company Inc. will provide customer support and training throughout the year to South San Francisco Unified School District and its stakeholders.

6. Special Terms

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SCHEDULE B

PRIVACY POLICY

This Privacy Policy covers how we process personal information within our Educational Support System services, which includes our tutoring services, our platform, support and maintenance services, reporting and hosting (together, our "**Services"**).

If you have any questions, concerns or inquiries regarding the collection, use or disclosure of your personal information or concerning this Privacy Policy, do not hesitate to reach out to us. You can e-mail us at privacy@paper.co, or reach us by mail at the following address:

Paper Education Company Inc.
279 Sherbrooke Street West, Suite 410
Montreal, QC, H2X 1Y2
Canada

1. What is personal information?

This Privacy Policy applies to personal information. We consider that "personal information" means any information which allows us to identify you directly or indirectly, including "cookies" and other electronic data. Some information may not be personal on its own but may become personal information if associated with other information or if the sum of the information allows us to identify individuals.

A "cookie" is an information that a website puts on a computer's hard disk so that a website or web application can remember something about individuals at a later time. In this Privacy Policy, when we refer to "cookies" we also include other technologies with similar purposes, such as pixels, tags and beacons. For more information on cookies, you can refer to websites such as http://www.cookiecentral.com/ and https://www.allaboutcookies.org/.

2. When is this Privacy Policy not applicable?

This Privacy Policy only applies to how we process the personal information of our users within our Services and does not apply to our marketing activities and website which are not within the Services. We do not leverage user data for marketing purposes.

Our Services may contain links towards external services which are not part of the Services. For instance, a tutor may provide a student with a link to a website to learn more about a certain topic. These external services are not covered by this Privacy Policy.

3. What personal information do we process, and for which reasons?

We collect the following types of personal information:

(a) Educational and Identification Information

When we on-board new educational institutions, we receive the following information from educational institutions which is used to create accounts or to manage students' and teachers' accounts if an integration with Google G-Suite is used instead of accounts:

- Name of students and teachers
- Usernames
- Classes that students are enrolled in
- E-mail addresses
- Other information which educational institutions may deem necessary, such as student IDs

This information is used to create an account for each user and to manage the Services, such as to offer e-mail notifications, if the user opts-in. We typically receive such information from educational institutions in a CSV file.

If the Services are integrated with Clever, then class rosters are automatically updated within our Services whenever students or teachers change classes or switch schools. Clever is a service that we use to integrate with most student information systems, and which securely syncs Educational and Identity information systems with our database. Clever is only available to educational institutions who are registered to use this service and is synchronized daily. We also use ClassLink as an additional integration tool. If an educational institution does not use Clever nor ClassLink, then the information is updated manually when we receive updates.

(b) Credentials

Once accounts are created, students and teachers who are using our Services can connect using their username and passwords, or through a single sign-on services offered by third parties such as Google G-Suite with which our Services integrate without the need to create distinct accounts. Educational institutions using Clever may also connect through a single sign-on functionality integrated through Clever. The information related to each account includes full name, username, e-mail, password and grade levels for students. We also collect each student's preferred language so that they are connected with appropriate tutors.

(c) User Generated Information

User Generated Information includes any information generated by students or teachers when using our Services, such as:

- Transcript of conversations, along with documents shared and emojis used;

- Feedback on tutoring sessions;
- Essays submitted for review, along with related information provided by students, such as the essay title, language, teacher's instructions and similar educational requirements;
- Essays reviewed through our tutoring services; and
- Questions asked by students.

The Services have different views depending on the identity of the user. For instance, teachers, school administrators and district administrators each view the information related to students under their authority. This information includes transcripts of conversations, questions asked, student usage, active and expired licenses. School and administrators generally have access to the same information as the teachers. When referring to teachers under this Privacy Policy, we imply such administrators as well.

When using the Services, students can ask questions which are then matched automatically by our algorithms with related topics associated with their grades. In some cases, the available classes may be personalized, such as for sports programs, and our algorithm is then adjusted accordingly. Students can also access live classrooms, in which they can share files but also use a digital whiteboard. Each session is recorded in the history tab and associated with an ID. All sessions' transcripts are accessible by both the student and the teacher.

User Generated Information is also used to create reporting for teachers. For instance, teachers receive a monthly report on how students in their classes are using our Services, such as the top questions asked and the top students users.

We process User Generated Information in order to offer our Services to educational institutions, such as to allow students to obtain tutoring services and teachers to oversee what their students are doing within our Services.

(d) Usage and Performance Data

In order to understand how our Services perform and which functionalities are used, we collect Usage and Performance Data. These may include bugs, errors and logs which are generated by users, and other data collected in using an anonymous ID associated with users. Such personal information can be used for support and maintenance, and for troubleshooting.

(e) Support Data

When users are navigating the Services, they may have some questions on how to use the Services or face some bugs or errors. To assist users, we have a support desk available to respond to support requests. We collect any information shared with us through support services.

(f) Electronic Data

Online services automatically collect Electronic Data about users in order to allow us to deliver the Services. Electronic Data includes:

- IP address
- Device and browser information
- Screen resolution
- Operating system name and version
- Device manufacturer and model

This information is used to fix bugs, to remember important information, to present the Services in the preferred language and enhance security. Electronic Data is also used to provide notifications to users about activities within the Services. For instance, our service provider automatically places a single pixel gif, also known as web beacons, which enable us to recognize when a user has opened an e-mail or clicked a certain link in an e-mail. This technology requires collecting e-mail addresses, IP addresses as well as the date and time associated with each open and click for a notification. The data generated is then considered Usage and Performance Data. Our Services also include browser notifications which require Electronic Data.

4. Do you use any cookies as part of the Services?

We only use cookies as necessary to provide the functionalities within our Services, which means that our Services do not contain any marketing cookies and that we do not conduct interest-based advertising. Our Services only contain essential, functional and analytic cookies as described below.

Type of cookie	Description
Essential	Essential cookies are necessary to operate the core functions of our Services. These include login cookies, session ID cookies, language cookies as well as security cookies.
Functional	Functional cookies are used to provide you with some functionalities, such as live chatting, and to remember preferences, consents and configurations.
Analytics	Analytics cookies are used to generate aggregated statistical data about traffic and behavior of users when using our Services.

You can manage your cookie preferences through your browser using the instructions provided below by clicking on the browser that you are using. However, by blocking essential and functional cookies, parts of the Services may not be available.

Google Chrome
Firefox
Safari
Internet Explorer
Opera

5. How do we obtain consent from students?

Most of the students who are using our Services cannot consent to the processing of their personal information under applicable laws, and a parental consent is required. The educational institutions which retain our Services are responsible for obtaining such consent in accordance with applicable laws from parents.

6. Where is personal information stored?

We offer hosting in both Canada and the United States depending on where the educational institution which retains our Services is located. However, we use third-party service providers which may be in other countries than where education institutions are located.

7. How is personal information protected?

We seek to implement controls that are proportional to the risks to protect the privacy of students and other users. For instance, we use multi-factor authentication, SSL encryption, physical access controls to files and buildings and secure file transfer protocols with encryption. Our cloud service provider, Google Cloud Platform, maintains several independent verifications of its security, privacy and compliance control, such as ISO 27017, ISO 27018 and ISO 27001. You can review Google Cloud Platform's safeguards on Google's Trust & Security Center available here.

We also expect our service providers to provide adequate level of security for personal data.

8. How is personal information shared with third parties within the Services?

We do not sell any personal information of our users, and we do not use personal information for any other purposes than to provide the Services, which means that we do not share it with marketing partners. We do not have any marketing cookies installed within our Services. Paper Education Company Inc. is subject to the same conditions on use and redisclosure of education records that govern school officials under the *Family Educational Rights and Privacy Act* known as FERPA, at 20 United States Code § 1232g; Code of Federal Regulations Title 34, Part 99. This means that we only share personal information if required for the Services and with third parties that have legitimate educational interests unless otherwise authorized or required by law.

If we receive a request to access personal information by the authorities, we will transfer this request to educational institutions. If we are prevented by law from doing so or are forced to

respond, we will first validate that the request is legitimate and disclose only the minimum required with the help of a legal counsel.

Any personal information of students collected through the Services is available to teachers and may be reviewed by teachers.

Here are the categories of recipients with whom your personal data is shared so that we can provide you with the functionalities within our Services. Each service provider is bound by an agreement with us which limits their rights to use your personal data for other purposes:

Category of recipients	Examples and explanations
Support Service Providers	We use Zendesk to provide support to our users. Zendesk does not use personal information for any other purpose than to provide us with their services and does not sell personal information. We have an agreement in place with Zendesk which complies with legislations such as the *California Consumer Privacy Act*. You can consult Zendesk's Privacy Policy here. We may use other tools for support purposes, such as for tracking tickets. These tools may temporarily contain personal information of our users.
IT Service Providers	We use service providers to provide and host our Services online. For instance, our Services are hosted on Google Cloud Platform. IT Service Providers may also be used for security purposes, such as for log monitoring. You can find Google Cloud Platform's Privacy Policy here.
Performance Service Providers	We use tools to monitor our online application such as to diagnose, fix and optimize the performance of our Services.
Analytics Service Providers	We use third parties to obtain analytics based on how users are leveraging our Services. We use such analytics to provide reporting capabilities to educational institutions. Our analytic service providers are also used to build interactive and visual analysis for educational institutions or to generate reporting capabilities in accordance with our agreements with educational institutions.
Communication Partners	We use third parties to provide you with e-mail notification. For instance, we use Mailchimp and Mandrill, an add-on to Mailchimp, to provide teachers and students with notifications. You can find MailChimp's Privacy Policy here. We have not

	enabled any marketing functions within MailChimp's additional add-ons.

Our Services can be integrated with other learning management platforms through Single Sign-On and APIs, such as Clever. Integration Partners are not our suppliers or service providers. Educational institutions enter into separate agreements with integration partners to which we are not party, and plug-ins, APIs or other accesses to Integration Partners are only activated at educational institutions' request. This allows educational institutions to integrate our Services with other educational technologies and services relevant to students such as to simplify education. If required to do so to comply with the instructions of educational institutions, we may share personal information with such integration partners. Educational institutions have full control over which personal information they share.

We may also be required to share personal information with law enforcements if we are legally compelled to do so. We will take all commercially reasonable measures to notify educational institutions prior for doing so, unless we are prevented to do so by law.

If we go through a restructuration, a merger and acquisition or a sale of parts of all of our assets, personal information may also be transferred in such context, subject to any limitations under applicable laws.

9. How long is personal information retained within the Services?

We retain personal information for as long as we have an active contract with an educational institution, or as required by applicable laws, whichever is longer. Users may delete personal information on their own, and educational institutions may also do so through built-in functionalities or by reaching directly to us.

10. Are there any rights that can be exercised on such personal information, and how?

Depending on your location, different rights may be applicable. However, students may not be able to exercise their rights on their own and may need a parent to do. For instance, the *Family Educational Rights and Privacy Act* known as FERPA in the United States gives rights to eligible students (i.e., over 18 years old) or parents to request that a school correct records which they believe to be inaccurate or misleading. In many cases, the educational institutions where the student is registered is the best entity to contact to exercise privacy rights, as they have the complete records of students. We may be prevented by law to respond to requests to exercise some privacy rights, such as access to records of students, without the authorization of the relevant educational institution.

We respond to rights found under the *California Consumer Privacy Act*, under which we are a service provider. These rights must be exercised by reaching out to educational institutions which will notify us, such as when personal information should be deleted. We have mechanisms in place to respond to deletion requests.

Applicable laws generally contain a minimum of two rights: (1) the right to access personal information and (2) the right to modify personal information in certain circumstances.

To exercise your rights or your children's rights, you may reach out to us at privacy@paper.co. You can also reach out to us by mail at the following address:

Paper Education Company Inc.
279 Sherbrooke Street West, Suite 410
Montreal, QC, H2X 1Y2
Canada

11. Can this Privacy Policy be modified?

Yes, we may modify this Privacy Policy, such as to reflect additional functionalities. We will also provide an update to users when we do so. However, we will not materially change this Privacy Policy or our practices to make them less protective of students' privacy without the prior written consents of relevant educational institutions.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: July 15, 2021

RE: Approval of WestEd, OpenSciEd High School Field Participation for the 2021-2023 school years

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BACKGROUND:

Five teacher participants will field test instructional materials and participate in professional learning targeted in effective use of the materials to support equitable science learning during the academic years of 2021-22 and 2022-23.

The K-12 Alliance, a WestEd Science and Engineering project, are leaders in the implementation of the Next Generation Science Standards (NGSS) and are the official California partner for OpenSciEd, providing the professional learning support for the field test in California.

FISCAL IMPLICATIONS:

Five teachers have committed to a two year field test at a cost of $6,000 per teacher, and a total cost of $30,000, which will be paid using the Genentech grant.

RECOMMENDATION:

It is recommended that the South San Francisco Board of Trustees approve the agreement for five teachers to participate in the WestEd, OpenSciEd High School Field Participation during the 2021-23 school years.

K-12 Alliance
WestEd

K-12Alliance@wested.org
K-12Alliance.org
@K12Alliance

California OpenSciEd High School Field Test



OpenSciEd High School

Long awaited, high-quality, designed-for-NGSS instructional materials

Project Goals

- Implement quality three-dimensional instruction aligned to the NGSS
- Improve science learning for all high school students
- Build teacher leadership and content/pedagogy expertise for implementing the NGSS
- Leverage teacher leadership in the development process

Project Description

This project is developing full year courses in Biology, Chemistry, and Physics with the Earth and space science standards integrated fully.

Teacher participants will field test instructional materials and participate in professional learning targeted in effective use of the materials to support equitable science learning during the academic years of 2021-2022 and 2022-2023.

The K-12 Alliance, a WestEd Science and Engineering project, are leaders in the implementation of the NGSS and are the official California partner for OpenSciEd, providing the professional learning support for the field test in California.



Teams of 5-6 preferred (exception made for rural settings)

July 15, 2021 ~~Application deadline: April 16, 2021~~

Limited space is available, recruitment window has been extended through May 28, 2021

Introduction

Although most states have adopted new science standards, instructional materials aligned to those have been hard to find. OpenSciEd is a project to develop free, high quality, standards-aligned instructional materials for high school science. California is currently a partner state in the project. This project is developing full year courses in Biology, Chemistry, and Physics with the Earth and space science standards integrated fully into the courses. The project is seeking teachers to field test these instructional materials and participate in professional learning to learn how to use the materials to support equitable learning in science.

The K-12 Alliance, a WestEd Science and Engineering program based in California will support the field test teachers in order to assess the impact of the OpenSciEd materials and professional development on science teaching and learning. Participating teachers will be asked to participate in professional learning, teach the units and provide feedback about the instructional materials.

During the 2021-22 and 2022-23 school years, we are seeking the following California high school science teachers to fully participate in the OpenSciEd high school field test:

- 30 Biology teachers
- 30 Chemistry teachers
- 30 Physics teachers

Field Test Teachers

The K-12 Alliance is currently recruiting teachers who are interested in field testing the Biology, Chemistry, and Physics instructional materials/professional learning and in joining a professional community focused on improving science learning for all students. We are prioritizing teams of teachers within an Local Education Agency (LEA), recommending at least two for each course (with exceptions being made for rural settings).

The pilot project begins with a required 4-day virtual summer institute in July 2021. Each of the remaining units will be preceded by 1-2 days of required professional learning. In year 2 of the field test, teachers are expected to teach the entire course in order but data will only be collected on the units identified in black (see the next page).

We are designing a 3 course high school program that follows a Biology → Chemistry → Physics sequence. The NGSS Performance expectations taught in previous courses will be built upon in subsequent courses in the sequence, including the Earth and space standards that will be threaded through the 3 courses. In addition, these courses are designed so that they can be taught in grades 9, 10, and 11 and will rely on the associated mathematics from the Common Core State Standards.

OpenSciEd High School Field Test Schedule

Teachers would be asked to teach the courses in the order identified each year. In year 1, this involves 2-3 units (depending upon the course). In year 2, teachers would be asked to teach the full course in order with data only being collected from units in black.

	2021-2022 Academic Year	2022-2023 Academic Year
Biology 5 units	• Unit 1: Ecosystems: Interactions, Energy, Dynamics • Unit 3: Inheritance & Variation of Traits • Unit 4: Natural Selection and Evolution of Populations	• Unit 1: Ecosystems: Interactions, Energy, Dynamics • Unit 2: Matter & Energy in Organisms & Ecosystems • Unit 3: Inheritance & Variation of Traits • Unit 4: Natural Selection and Evolution of Populations • Unit 5: Common Ancestry & Speciation
Chemistry 5 units	• Unit 2: Structure & Properties of Matter • Unit 5: Energy from Chemical Reactions and Nuclear Reactions	• Unit 1: Thermodynamics in Earth Systems • Unit 2: Structure & Properties of Matter • Unit 3 Molecular Processes in Earth Systems • Unit 4: Chemical Reactions in Our World • Unit 5: Energy from Chemical Reactions and Nuclear Reactions
Physics 6 units	• Unit 1: Energy Flow from Earth's Systems • Unit 5 - Electromagnetic Radiation	• Unit 1: Energy Flow from Earth's Systems • Unit 2: Energy, Forces & Earth's Crust • Unit 3: Collisions & Momentum • Unit 4: Meteors, Orbits, & Gravity • Unit 5 - Electromagnetic Radiation • Unit 6: Earth's History and the Big Bang

Please note, the scope and sequence was updated on April 13th. Please see this doc for full details.

How to Apply

If you are interested in supporting the OpenSciEd initiative by field testing the high school instructional materials and providing feedback on the materials and professional learning, please complete the online teacher application and principal support letter no later than May 28, 2021.

If you have questions, contact:
Sheila Valdez, K-12 Alliance Regional Director
svaldez2@wested.org



Benefits

Participation and input on a research-based national project intended to transform high school science teaching and learning

School System Benefits

- Professional learning for your field test teachers, conducted by nationally-trained, California leaders in science education (9-10 days).
- Early access to upcoming high school OpenSciEd materials that complement the high quality middle school materials that are now available from OpenSciEd.

Field Test Teacher Benefits

- Professional learning, conducted by nationally-trained, California leaders in science education and NGSS (9-10 days)
- 2 to 4 recertification credits available
- Network with science teachers in California and nationally
- Invitation to participate in a co-design process of the field test units
- Field test units
- National recognition in the final teacher materials

Field Test Teacher Commitments

Each teacher selected as a field test teacher must agree to all of the following:

- Attend all days of professional learning for the field test units (9-10 days per course).
- Participate in ongoing field test teacher support offered by the K-12 Alliance.
- Field test all OpenSciEd units in your course with fidelity.
- Provide feedback to OpenSciEd during and after each unit.
- Participate in the research data collection (i.e. interviews/learning logs, collecting student work/exit tickets, pre/post surveys).
- Interested field test teachers may be invited to contribute additional data such as student work samples.

"To me, this is the true way science should be taught. This is the way we would like to see all of our classrooms become."

- Principal

"The materials are a huge equalizer in the classroom, especially for students with special needs and English learners. Students are figuring things out and actually doing science rather than just being "told" about science."

- Teacher

Financial Commitments and Support of the Field Test

Each LEA selected as a field test location must agree to all of the following:

- $6,000 (participation fee per teacher for the two years, teams of 5- 6 teachers given preference, exceptions made for rural settings).
- Pay all travel costs for field test teachers to attend any face-to-face professional learning (PL) for each unit (dates and locations TBD).
- Provide substitute pay for all PL during school calendar time and/or pay necessary stipends for PL outside of contract hours/days.
- Support the teachers in field testing the pilot units with fidelity. This may include, but is not limited to, instructional coaching support.
- Work with the project researchers to provide access and permissions for observations and classroom data collection associated with field tests. This will involve helping the researchers navigate any system-specific Institutional Review Board (IRB) processes.
- Provide devices for digital access to student handouts or cover the costs of printing any necessary student handouts.
- Purchase any materials/supplies not already available in the school.
- Ensure students can complete surveys/assessments online (minimum of 1 device per 3 students needed).



Anticipated LEA Expenses

Information is tentative as developers are finalizing schedules. All PL may be face-to-face unless otherwise noted.

Biology (per teacher)

- 8 days PL in 2021-2022
  - 4 summer, virtual
  - 4 school year
- 4 days PL (2022-2023)
  - 2 summer
  - 2 school year
- Approximately $2000 in kit costs*

Chemistry (per teacher)

- 6 days PL (2021-2022)
  - 4 summer, virtual
  - 2 school year
- 6 days PL (2022-2023)
  - 6 summer and school year (specifics to be determined)
- Approximately $2000 in kit costs*

Physics (per teacher)

- 6 days PL (2021-2022)
  - 4 summer, virtual
  - 2 school year
- 8 days PL (2022-2023)
  - 8 summer and school year (specifics to be determined)
- Approximately $2400 in kit costs*

Other

- $6,000 (participation fee/teacher for the two years, teams of 5-6 teachers given preference, exception made for rural settings)
- Devices for digital access or printing costs for student handouts (printed books available for $4.00/student).
- 1 device/3 students

*this does not include materials that can be expected to already exist in a high school science lab class.

California OpenSciEd Administrator Support Letter

June 14, 2021

Dear OpenSciEd and K-12 Alliance,

This letter is written to confirm my support for the California Field Test application submitted by the the South San Francisco Unified School District on behalf of:

Teacher	School	Course (Biology, Chemistry, or Physics)
Brian Hamilton	El Camino	Physics
Thomas Blochberger	SSFHS	Chemistry
Bowie Lee	SSFHS	Chemistry
Nenita Decleto	El Camino	Chemistry
Gregory Trautman	SSFHS	Physics

for the California OpenSciED High School Field Test for the academic years of 2021-2022 and 2022-2023. I understand that, if accepted, these teachers will be responsible for the field test teacher commitments and our district, South San Francisco Unified School District, will be responsible for the financial commitments and support of the field test as outlined in the recruitment materials (see below).

Sincerely,



Jason Brockmeyer
Director of Innovation, Community Outreach and Special Projects
South San Francisco Unified School District
jwbrockmeyer@ssfusd.org
650.877.8750

Field Test Teacher Commitments	LEA Commitments
• Attend all days of professional learning for the field test units (9-10 days per course). • Participate in ongoing field	• $6,000 (participation fee per teacher for the two years, teams of 5- 6 teachers given preference, exceptions made for rural settings). • Pay all travel costs for field test teachers to attend any face-to-face professional learning (PL) for each unit (dates and

test teacher support offered by the K-12 Alliance. • Field test all OpenSciEd units in your course with fidelity. • Provide feedback to OpenSciEd during and after each unit. • Participate in the research data collection (i.e. interviews/learning logs, collecting student work/exit tickets, pre/post surveys). • Interested field test teachers may be invited to contribute additional data such as student work samples.	locations TBD). • Provide substitute pay for all PL during school calendar time and/or pay necessary stipends for PL outside of contract hours/days. • Support the teachers in field testing the pilot units with fidelity. This may include, but is not limited to, instructional coaching support. • Work with the project researchers to provide access and permissions for observations and classroom data collection associated with field tests. This will involve helping the researchers navigate any system-specific Institutional Review Board (IRB) processes. • Provide devices for digital access to student handouts or cover the costs of printing any necessary student handouts. • Purchase any materials/supplies not already available in the school. • Ensure students can complete surveys/assessments online (minimum of 1 device per 3 students needed).

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

Ryan Sebers, Director of Student Services

DATE: July 15, 2021

RE: Approval of Contract for Services for YSB School Counseling, Safe School Advocates Services, and the Alternative to Suspension Program

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BACKGROUND:

The past seven school years, the Youth Services Bureau (YSB) of the YMCA has provided additional on-site counseling services to our elementary schools. These YSB counselors assist school staff in identifying, assessing, and providing therapy and intervention services to students. These services emphasize mental health and safety assessment, individual counseling with collateral family consultation, psycho-social group counseling, parent support and education groups, and educationally related mental health services. This year we want to continue to provide services to all of our schools.

The School Safety Advocates Program (SSA) embeds mental health professionals at our secondary schools to work in tandem with counselors, teachers, deans and administration to support student success. The School Safety Advocates Program is a comprehensive violence prevention program designed to promote safe school environments and quick, responsive interventions for students. The program combines mental health expertise with a youth development philosophy and provides full-time clinical staff on school campuses who work with school staff to: intervene in crises, conduct safety and mental health assessments, make referrals for services, and facilitate pro-social skills groups.

Alternative to Suspension (ATS) is a District-operated classroom learning experience for students who are assigned to the program in lieu of serving the full duration of an out-of-school suspension. Students are under the supervision

of a credentialed staff member and a program facilitator who presents a curriculum that offers a proactive approach to instilling the skills, habits, and behaviors necessary to be successful in school and life. The ATS program provides activities that help youth resolve conflicts and minimize negative behaviors that may lead to suspension and hinder academic and personal success. ATS aims to help students improve their decision-making skills, develop a positive attitude about school, and improve their relationships with others. The primary goal of ATS is to replace out-of-school time served at home with an alternative structured program that addresses underlying causes of behavior and increase school success upon re-entry.

FISCAL IMPLICATIONS:

Currently, the District supports Counseling and Safe School Advocates Services at all of our elementary, middle and high schools. We would like to continue to offer these resources to support our students. The cost to support counseling services at all of our school sites will be no more than $596,370. The cost to support the Alternative to Suspension Program (ATS) will be no more than $43,116.

This is part of the following LCAP section:

> To provide elementary and secondary sites with mental health services (including Youth Services Bureau/School safety advocates-secondary); YSB and the District will collaborate and develop a method to monitor and evaluate program to ascertain its effectiveness.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract for services with the Youth Services Bureau (YSB) of the YMCA to continue supporting additional counseling at all District schools for the 2021-22 school year.

CONTRACT FOR SERVICES
School-Based Therapy and Student Support Program

THE YOUTH SERVICE BUREAUS of the URBAN SERVICES BRANCH of the
YMCA OF SAN FRANCISCO
AND the **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

WHEREAS the YOUTH SERVICE BUREAU of the Urban Services Branch of the YMCA of San Francisco ("YMCA") and SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT ("SSFUSD") mutually desire to effect a Contract to define their relationship effective on **July 1, 2021.**

SECTION 1. THE PARTIES' INTENT

A. To establish and define the business relationship between YMCA and SSFUSD as it relates to the School Based Counseling Program for youth operating at the following SSFUSD school's facilities) and;

B. To serve as the guiding document as to the responsibilities of YMCA and SSFUSD for the operation of the School Based Counseling Program.

SECTION 2. TERM

A. This Contract will be in effect for the fiscal year **July 1st, 2021- June 30, 2022**. This Agreement may be terminated by either party at any time by giving prior written notice to the other party at least 30 days in advance of the effective date of such termination or may be terminated by mutual agreement of both parties.

B. No alterations of variation of the terms of this Agreement shall be valid unless made in writing and signed by the Assistant Superintendent of the SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT or his designee and the Executive Director of the Youth Service Bureaus

SECTION 3. YMCA ROLE

In consideration of the payment hereinafter set forth, YMCA shall perform the following services at assigned school sites:

1) **Mental Health trainees and staff placed on campus at elementary and middle school sites**: Students assessed and identified to need moderate to high-level mental health services will receive emotional and behavioral counseling services on campuses. YSB clinicians will be placed at nine elementary schools in South San Francisco;

ELEMENTARY SCHOOLS

Spruce (5 days a week)
Los Cerritos (2 days week)
Buri Buri (2 days a week)
Skyline (2 days a week)
Ponderosa (2 days a week)
Sunshine Gardens (3 days a week)
Monte Verde (2 days a week)
Junipero Serra (2 days a week)
Martin Elementary (2 days a week)

MIDDLE SCHOOLS (all 1 day per week in addition to JPD-funded positions)

Alta Loma Westborough Parkway Heights

a. On those days of counseling service, each clinician will be on an assigned campus for a 5 hour block of time and will have 1 hour for case management services including parent contact/meetings, teacher contact, documentation, etc.
b. Each clinician will run groups and/or meet with students individually depending on school need and as discussed and agreed upon by school administration
c. Clinicians will conduct an initial assessment to determine emotional, behavioral or mental health issues and communicate level of needs and interventions with school staff.
d. Clinicians will use assessment findings determine appropriate mode and level of care in order to then place student in group, individual therapy or refer to the Youth Service Bureau Clinic.
e. Clinicians will work with the Principal or decided point person to identify and prioritize referrals for services.
f. Clinicians will receive individual and group supervision provided by YSB.
g. Clinicians will abide by all legal and ethical standards set by field.
h. Clinicians will ensure familiarity with State and District policies, requirements and procedures.
i. Clinicians will evaluate the effectiveness of the program with mid and end of the year evaluations.

2) **Middle School Safety Advocates (mental health staff)**: Middle school students will receive emotional and behavioral counseling, psycho-social groups, and intervention services focused on crises and violence prevention on campuses. YSB School Safety Advocate staff will be in placed on **three middles schools** in South San Francisco; Alta Loma, Parkway Heights, and Westborough. The School Safety Advocate program is funded by the San Mateo Department of Probation and provided by the YSBs to promote safe school campuses through mental health services, crisis intervention, and campus-wide anti-violence and anti-bullying initiatives.

3) High School Safety Advocates (mental health staff):
Provide and coordinate school safety activities which include direct services, prevention services, crisis assessment, and crisis intervention and response. Hours delineated below:

Baden – 17 hours/week
El Camino – 33 hours/week
South San Francisco – 33 hours/week

a. Provide training to staff, students, administrators and parents in violence prevention and intervention.
b. Develop and provide leadership to a violence prevention team for each campus and insure that the team meets regularly.
c. Implement a district-wide referral system that insures systematic and ongoing communication back to individuals who make referrals.
d. Train school staff in use of referral system
e. Provide consultation to peer support programs on each campus.
f. Participate in interagency coordination efforts to insure success of program as specified in section of this document labeled “coordination.”

g. The YSB will provide all clinical supervision for the YSB Counselor and ensure compliance with the laws and ethics set by the California Board of Behavioral Sciences, including all confidentiality protocols and compliance with HIPAA laws.
h. The YSB will provide programmatic quality oversight in collaboration with SSFUSD school staff, including evaluating the effectiveness of the program at the end of the school year.

PLEASE SEE LAST PAGE EXHIBIT A BUDGET BREAKDOWN OF SERVCIES

SECTION 4. SSFUSD ROLE

In consideration of the services set forth above, the SSFUSD shall:

a) Provide a confidential space for the services outlined above in Section 3
b) Payment for the above services is made by the City of South San Francisco (as stated in Consulting Agreement with the City). Total is not to exceed $596,370: Payment is for services delineated below:
    - YSB staff and supervision costs for High School Safety Advocate Programs and elementary school counselors: $394,500
    - YSB trainees for elementary/Middle School Counseling Services; clinical supervision, training and oversight: $113,633
    - Operating and Administrative expenses: $88,273

SECTION 5. INDEMNITY AND INSURANCE

YMCA'S OBLIGATIONS:

1) YMCA of San Francisco will ensure all hiring criteria and procedures, such as fingerprint clearance and criminal background checks are met by all staff and volunteers for the duration they are placed within the school district.

2) YMCA of San Francisco shall defend, indemnify and hold harmless SSFUSD, its Board, officers, employees and agents against all claims, damages, losses, expenses (including reasonable attorneys' fees) and liabilities (referred to collectively as "losses") of any kind or character arising out of and in the course of YMCA'S performance under this Agreement. This obligation shall not lie in those instances where the losses are caused solely by the negligence or intentional misconduct of SSFUSD, its agents or employees.

3) YMCA of San Francisco shall maintain during this Agreement, at its cost, general liability insurance insuring against liability for bodily injury, including death, or property damage resulting from YMCA's performance under this Agreement, with a limit of not less than One Million Dollars, automobile liability insurance with a combined single limit of not less than One Million Dollars, Worker's compensation insurance as required by applicable law, and Employer's Liability insurance with limits of not less than One Million Dollars per employee for bodily injury or disease.

SSFUSD'S OBLIGATIONS:

1) SSFUSD shall defend, indemnify and hold harmless YMCA of San Francisco, its Board, officers, employees and agents against all claims, damages, losses, expenses (including

reasonable attorneys' fees) and liabilities (referred to collectively as "losses") of any kind or character arising out of SSFUSD's performance under this Agreement. This obligation shall not lie in those instances where the losses are caused solely by the negligence or intentional misconduct of YMCA of San Francisco, its agents or employees.

2) SSFUSD shall maintain during this Agreement, at its cost, general liability insurance insuring itself and YMCA of San Francisco against liability for bodily injury, including death, or property damage resulting from SSFUSD's performance under this Agreement or use of the Facility for the Programs, with a limit of not less than One Million Dollars, and automobile liability insurance with a combined single limit of not less than One Million Dollars, Worker's compensation insurance as required by applicable law, and Employer's Liability insurance with limits of not less than One Million Dollars per employee for bodily injury or disease.

3) SSFUSD at its cost, shall maintain on the Facility, fire and extended coverage insurance, with vandalism and malicious mischief endorsements, in accordance with its general policy and practice as to amount and form.

4) All insurance required hereunder shall be primary (so that any contingent liability insurance of YMCA of San Francisco will not be called upon for contribution); non-cancelable without thirty (30) days advance written notice to YMCA of San Francisco; cover the indemnification obligations of SSFUSD to YMCA of San Francisco under this Agreement; and be evidenced by a certificate of insurance and related endorsement from SSFUSD's insurance carrier.

5) SSFUSD agrees to notify YMCA in writing immediately upon knowledge of any claim, suit, action or proceeding for which either party may be entitled to indemnity under this Agreement.

SECTION 6. NOTIFICATION

Formal notice between the parties under this agreement shall be addressed as follows:

If to the school district:	South San Francisco Unified School District Dr. Shawnterra Moore, Superintendent 398 B Street, South San Francisco , CA 94080
If to YMCA:	Youth Service Bureaus Jane Chandler, Director of Mental Health 1426 Huntington Ave. #100 South San Francisco, CA 94080

SECTION 7. MISCELLANEOUS

This Contract constitutes the understanding between the parties, and supersedes all offers, negotiations and other MOU's or contracts concerning the subject matter contained herein. There are no representations or understandings of any kind not set forth herein. Any amendments to this Contract must be in writing and executed by both parties.

APPROVED AND AGREED:

_____

Wesley “Chip” Rich, VP of Operations
YMCA of San Francisco

Date _____

_____

Shawnterra Moore, Ed.D.
Superintendent
SSF Unified School District

Date _____

Exhibit A:
BUDGET and NARRATIVE DESCRIPTIONS

Youth Service Bureaus - South San Francisco Unified School District 2021-2022 Budget		
High School Safety Advocates, Middle School Safety Advocates and Elementary School Therpist Positions		
Personnel	**Weeks and hours per week**	**salaries and taxes**
School Safety Advocate - El Camino HS	44 weeks x 33 hours/week	$ 55,088
School Safety Advocate - South San Francisco HS	44 weeks x 33 hours/week	$ 55,088
School Safety Advocate - Baden HS	44 weeks x 17 hours/week	$ 28,380
Elementary School Counselor: Buri Buri and Los Ceritos Elementary	44 weeks x 36 hours/week	$ 60,060
Elementary School Counselor: Skyline and Monte Verde Elementary	44 weeks x 36 hours/week	$ 60,060
Elementary School Counselor: Junipera Serra and Martin Elementary	44 weeks x 36 hours/week	$ 60,060
Clinical Supervision for 6 clinicians, 8 hours per week	40 weeks x 9 hours a week	$ 25,220
Health benefits	6 FTE's x $8424	$ 50,544
Total Staff Salaries and Benefits:		**$ 394,500**
YSB Clinical trainee Interns *(volunteers) at Elementary and Middle Schools		
YSB Master-level trainee interns by school	*Daily Rate @40 wks onsite*	*Total*
Los Ceritos Elementary		
2 days per week	$ 8,741	$ 17,482
Spruce Elementary		
5 days per week	$ 8,741	$ 43,705
Sunshine Gardens		
3 days per week	$ 8,741	$ 26,223
Alta Loma Middle School		
1 day a week additional SSA support	$ 8,741	$ 8,741
Parkway Heights Middle School		
1 day a week additional SSA support	$ 8,741	$ 8,741
Westborough Middle School		
1 day a week additional SSA support	$ 8,741	$ 8,741
Total Masters-Level Mental Health Trainee Support (7 Interns)		**$ 113,633**
Operating Expenses		
Supplies		$ 1,000
Communication (phone)		$ 2,100
Electronic Health Care Records		$ 7,350
Total Personnel and Operating Costs		$ 518,583
Administration/Overhead (15%)		$ 77,787
*Total Cost of Services to SSFUSD**		**$ 596,370**
Details for clinical positions at SSFUSD school sites		
44 weeks includes 2 weeks onboard training by YSB and school orientation in August & client file closure/ data in June		
consultation with school at end of year, and file closing at termination (holiday weeks during the year added back in this year)		
staff rates increased 11.5% due to pay adjustments for retention and cost of living increases		
5:1 ratio for direct face-to-face with clients to collaboration and administrative work		
Collateral consultation with parents and school staff weekly		
3 hours of clinical supervision at YSB weekly (1 hour of individual and a 2-hour clinical consultation group)		
as required by the Board of Behavioral Health Serivces, chart review and programmatic oversight.		

Contract For Programming
Alternatives To Suspension Program

THE YOUTH SERVICE BUREAUS of the URBAN SERVICES BRANCH of the
YMCA OF SAN FRANCISCO
AND the **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**

WHEREAS the YOUTH SERVICE BUREAU of the Urban Services Branch of the YMCA of San Francisco ("YMCA") and SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT ("SSFUSD") mutually desire to effect a CONTRACT to define their relationship effective on **July 1, 2021.**

SECTION 1. THE PARTIES' INTENT

A. To establish and define the business relationship between YMCA and SSFUSD as it relates to the School Based Counseling Program for youth operating at the following SSFUSD school's facilities) and;

B. To serve as the guiding document as to the responsibilities of YMCA and SSFUSD for the operation of the School Based Counseling Program.

SECTION 2. TERM

A. This contract will be in effect for the fiscal year **July 1st, 2021- June 30, 2022**. This Agreement may be terminated by either party at any time by giving prior written notice to the other party at least 30 days in advance of the effective date of such termination or may be terminated by mutual agreement of both parties.
B. No alterations of variation of the terms of this Agreement shall be valid unless made in writing and signed by the Assistant Superintendent of the SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT or his designee and the Executive Director of the Youth Service Bureaus

SECTION 3. YMCA ROLE
In consideration of the payment hereinafter set forth, YMCA shall perform the following services at assigned sites two full days a week:

Alternatives to Suspension Program Description and Desired Outcomes

This program is designed to help suspended students engage in structured, therapeutic time during suspension to address underlying causes of suspension and increase engagement at school upon reentry.

Program Objectives

1) Suspended students improve personal awareness of reasons for suspension, decision-making, and opportunities for more supportive adult relationships on campus.
2) Students continue to address underlying causes of suspension through supportive reentry to campus.
3) Students increase overall connection to school through opportunities for continued therapeutic support on campus.

Output

- Up to 12 students per day, two days per week during school final semester of Academic Year 2019-20. The goal is to provide ATS program for up to 345 students, with 80% attending only once, and 20% attending two times. This will result in a potential decrease of up to 345 off-campus suspension days for the school district.

Outcomes

1. Daily attendance is at least 80% of mandated students.

2. 80% of suspended students are not suspended again.

3. Short-term therapeutic outcomes. At end of day, students can: identify at least one aspect of the suspension incident under their control; develop at least one alternative action to avoid suspension; and identify at least one adult from whom they can seek help on campus.

4. Long-term therapeutic outcomes. A majority of students report making better decisions and having more supportive adults on campus

- Outcome Measures:
- Program attendance records
- SSFUSD database
- Student surveys at the end of day
- Student work products during day (review and observation)
- Student surveys administered two months after day of suspension.
- Methodology and Evidence Based Practices:
- While the amount of time that YSB staff will spend with each student is limited, we propose an approach that maximizes outcomes for students and SSFUSD will leverage existing programs to extended support for students after suspension.

The ATS environment is built around youth asset-development principals that provide students with an a physically and emotionally safe space in a low-risk environment removed from school to accomplish several goals, including: To make meaningful connections to adult mental health professionals who provide experience, care and respect in the delivery of services; reframing of "how you did wrong" to finding personal assets and strengths for problem solving; pro-social activities that provide challenge and engagement;

The ATS program is integrated into a systematic, collaboration with SSFUSD to ensure that student progress is tracked backed to campus and that students engage in school better over the long term. The systems approach will start at the referral process where the ATS site will received referrals directly from an appointed district staff point person. The point person will be responsible for referrals, attendance tracking, and refer students to other identified services when indicated.

∞ ***PLEASE SEE LAST PAGE EXHIBIT A BUDGET BREAKDOWN OF SERVCIES***

SECTION 4. SSFUSD ROLE

In consideration of the services set forth above, the SSFUSD shall:

a) Provide a designated and appropriate space for the services outlined above in Section 3
b) Payment for the above services is made by the City of South San Francisco (as stated in Consulting Agreement with the City). Total is not to exceed $18,857

SECTION 5. INDEMNITY AND INSURANCE

A YMCA'S OBLIGATIONS:

1) YMCA of San Francisco will ensure all hiring criteria and procedures, such as fingerprint clearance and criminal background checks are met by all staff and volunteers for the duration they are placed within the school district.

2) YMCA of San Francisco shall defend, indemnify and hold harmless SSFUSD, its Board, officers, employees and agents against all claims, damages, losses, expenses (including reasonable attorneys' fees) and liabilities (referred to collectively as "losses") of any kind or character arising out of and in the course of YMCA'S performance under this Agreement. This obligation shall not lie in those instances where the losses are caused solely by the negligence or intentional misconduct of SSFUSD, its agents or employees.

3) YMCA of San Francisco shall maintain during this Agreement, at its cost, general liability insurance insuring against liability for bodily injury, including death, or property damage resulting from YMCA's performance under this Agreement, with a limit of not less than One Million Dollars, automobile liability insurance with a combined single limit of not less than One Million Dollars, Worker's compensation insurance as required by applicable law, and Employer's Liability insurance with limits of not less than One Million Dollars per employee for bodily injury or disease.

B. SSFUSD'S OBLIGATIONS:

1) SSFUSD shall defend, indemnify and hold harmless YMCA of San Francisco, its Board, officers, employees and agents against all claims, damages, losses, expenses (including reasonable attorneys' fees) and liabilities (referred to collectively as "losses") of any kind or character arising out of SSFUSD's performance under this Agreement. This obligation shall not lie in those instances where the losses are caused solely by the negligence or intentional misconduct of YMCA of San Francisco, its agents or employees.

2) SSFUSD shall maintain during this Agreement, at its cost, general liability insurance insuring itself and YMCA of San Francisco against liability for bodily injury, including death, or property damage resulting from SSFUSD's performance under this Agreement or use of the Facility for the Programs, with a limit of not less than One Million Dollars, and automobile liability insurance with a combined single limit of not less than One Million Dollars, Worker's compensation insurance as required by applicable law, and Employer's Liability insurance with limits of not less than One Million Dollars per employee for bodily injury or disease.

3) SSFUSD at its cost, shall maintain on the Facility, fire and extended coverage insurance, with vandalism and malicious mischief endorsements, in accordance with its general policy and practice as to amount and form.

4) All insurance required hereunder shall be primary (so that any contingent liability insurance of YMCA of San Francisco will not be called upon for contribution); non-cancelable without thirty (30) days advance written notice to YMCA of San Francisco; cover the indemnification obligations of SSFUSD to YMCA of San Francisco under this Agreement; and be evidenced by a certificate of insurance and related endorsement from SSFUSD's insurance carrier.

5) SSFUSD agrees to notify YMCA in writing immediately upon knowledge of any claim, suit, action or proceeding for which either party may be entitled to indemnity under this Agreement.

SECTION 6. NOTIFICATION

Formal notice between the parties under this agreement shall be addressed as follows:

If to the school district:	South San Francisco Unified School District Dr. Shawnterra Moore, Superintendent 398 B Street, South San Francisco , CA 94080
If to YMCA:	Youth Service Bureaus Jane Chandler, Director of Mental Health 1426 Huntington Ave. #100 South San Francisco, CA 94080

SECTION 7. MISCELLANEOUS

This Contract constitutes the entire Contract and understanding between the parties, and supersedes all offers, negotiations and other Contracts concerning the subject matter contained herein. There are no representations or understandings of any kind not set forth herein. Any amendments to this Contract must be in writing and executed by both parties.

APPROVED AND AGREED:

_____	_____	_____
Wesley "Chip" Rich VP of Operations YMCA of San Francisco	Jane Chandler, Mental Health Director Youth Service Bureaus of the YMCA YMCA of San Francisco	Shawnterra Moore, Ed.D. Superintendent SSF Unified School District
Date _____	Date _____	Date _____

Exhibit A:

BUDGET and NARRATIVE DESCRIPTIONS

South San Francisco Unified 2021-2022 Budget		
Alternative to Suspension 2-days a week Academic Year 2021-2022		
Personnel		
ATS program staff 2 days a week August 11-June 1st	42 weeks x 18 hours/week	$ 31,919.00
**includes 2 weeks training and prep time two weeks prior to school year commencement. Includes salaries, payroll taxes and retirement benefits*		
Health Care benefits	(.55 FTE x $8424)	$ 4633.00
Expenses		
Supplies		$ 650.00
Electronic Health Care Records		$ 290.00
Administration/Overhead (15%)		$ 5,624.00
Total		**$ 43,116.00**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

William Savidge - Facilities Management Consultant

DATE: July 15, 2021

RE: Approval of Change Order #3 to the contract of Argo Construction, Inc. on the El Camino Culinary Arts Classroom project

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BACKGROUND:

The South San Francisco Unified School District awarded a contract for the El Camino High School Culinary Arts Classroom project to Argo Construction on November 12, 2020. The project includes extensive interior demolition, concrete work, structural upgrades, significant mechanical systems work with new hoods, exhaust fans, large roof-mounted makeup air units, full electrical upgrade, new interior finishes to floors, walls and ceilings, new restaurant grade plumbing systems, new commercial kitchen equipment, shelving, prep counters, teaching demonstration table, upgrades required for access compliance at four adjacent restrooms, and a new fire sprinkler system. The work has been on-going since mid-December 2020. The contractor is in the final phases of work, scheduling training with the District, and preparing closeout documents.

During the course of the work there have been numerous unforeseen conditions related to the older building construction, changes in scope requested by the District and the Division of State Architect, costs for items not included in the plans, and some design modifications. Change Order #3, in the amount of $27,682 is attached and summarizes the specific items, including negotiated costs for these issues. With approval of this Change Order the total Change Orders to date on this contract will be $78,032. This is equal to 4.8% of the base contract amount.

In order that the work was completed in sequence on the project, staff has authorized Argo to proceed with the changed scope of work. The Change Order is not final until approved by the Board.

FISCAL IMPLICATIONS:

By this action: **$27,682.** This will be paid from Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of approve Change Order #3 to the Contract of Argo Construction for the El Camino High School Culinary Arts Classroom Project.

DOCUMENT 00 63 63

CHANGE ORDER FORM

South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

CHANGE ORDER NO.:
003

CHANGE ORDER

Project: El Camino High School Culinary Classroom Project 01-20

Date: 4-29-21
DSA File No.:41-H6
DSA Appl. No. 01-118592

The following parties agree to the terms of this Change Order:

Owner Name, Address, Telephone:	**Contractor Name, Address, Telephone:**
South San Francisco Unified School District	Argo Construction, Inc.
398 B St.	1227 39th Avenue.
South San Francisco, CA 94080	San Francisco, CA 94122
Architect: Chad Hamilton, Hamilton + Aitken Architects	**Project Inspector: Dave Callahan**

Reference	Description	Cost	Days Ext.
PCO #22 Requested by: District Performed by: Contractor Reason: Unforeseen Conditions	Additional costs related to building exterior walls waterproofing and stucco repairs for sealant at base of walls along sidewalk. T&M.	$714	
PCO #23 Requested by: DSA Performed by: Contractor Reason: Omission	Additional welding of hood attachments required after DSA Field Engineer site visit.	$5,225	2
PCO #24 Requested by: District Performed by: Contractor Reason: District request	Additional design and coordination costs to integrate hoods into District Energy Management System	$2,186	
PCO #25 Requested by: District Performed by: Contractor Reason: District request	Moving, handling to relocate all stoves provided by the District to the job site room for installation.	$3,229	1
PCO #26 Requested by: District Performed by: Contractor Reason: District request.	Install additional light fixture and sensor in the storage room.	$2,216	
PCO #27 Requested by: District Performed by: Contractor Reason: Not supplied with District Stoves	Provide additional flange feet and quick disconnects for District-supplied stoves. (No additional labor)	$3,976	10

PCO #29 Requested by: District Performed by: Contractor Reason: Unforeseen Conditions	Remove and replace additional asphalt paving at rear parking lot.	$9,152	2
PCO #30 Requested by: District Performed by: DSA Reason:	Additional stainless steel plates at the bathrooms grab bars.	$984	

Contract time will be adjusted as follows: NA 15 Calendar Days Extension	Original Contract Amount:	$ 1,629,000
	Amount of Previously Approved Change Order(s):	$ 50,350
	Amount of this Change Order:	$ 27,682
	Adjusted Contract Amount:	$1,707,032

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650, et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

_____ _____
[Name] Date

Contractor:

J. Beery 7.6.2021
[Name] Date

Architect:

7/6/21
[Name] Date

Project Inspector:

David Callahan 07-06-21
[Name] Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

William Savidge - Facilities Management Consultant

DATE: July 15, 2021

RE: Award of Contract for Preliminary Architectural Services for the Special Education Program Offices at the District Office site

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BACKGROUND:

The District's Special Education Program continues to grow, and as it does the department has added numerous additional staff. The staff have been scattered during the pandemic and the District needs to provide offices for them. While initial proposals looked at adding portables to Hillside, it is not feasible to do that based on issues related to DSA review requirements and cost. Another option would centralize additional Special Education Program offices at the District Office site. That would provide for departmental consolidation with the Director's office and a central location for services and providers. The proposal for services provided for consideration is for the review of options at the District Office site to locate a modular office building in the Facilities parking area. The work includes meetings with the department for programming, conceptual design options, review of City permitting requirements and a cost estimate.

Hamilton + Aitken Architects has been working with the District on multiple projects over last few years, including the El Camino Culinary Arts Classroom. They have extensive experience in school support facilities. Their proposal for services is attached.

FISCAL IMPLICATIONS:

By this action: **$17,760**. This will be paid from Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for preliminary architectural services to Hamilton + Aitken Architects for the Special Education Program offices at the District Office site.

Hamilton+Aitken Architects | 525 Brannan Street Suite 400 | San Francisco, CA 94107 | HAarchs.com | 415 974 5030

6 July 2021

William Savidge
South San Francisco Unified School District

Re: Proposal for Architectural Services – Modular Offices for Special Education Administration- Phase 1 Programming, Site assessment and Cost Report

Dear Bill:

Thank you for this opportunity to present this proposal to provide architectural services for the Special Education Modular Offices Project. The following information describes our understanding of the project and our approach to providing services.

Project Understanding

We understand that this project involves Site Review, Programming meetings with staff to verify space needs, identifying site issues and options and a cost estimate. for locating the administrative offices in a modular building on the SSFUSD Facility Department site.

Overall design of the project will be the responsibility of Hamilton + Aitken Architects and our team of engineers and consultants. Our consultants for this project include CSW-ST2 for civil engineering and site issues, Alliance Engineering Consultants, Inc for electrical and fire alarm, and Cumming, Inc who will create an opinion of probable cost for the report. We understand that the District preference is to obtain a SSF DBI permit instead of DSA.

It is expected that the Client will provide site surveys.

The deliverable for this project is a Report which will include:

- A program for the Special Education Administration office.
- Conceptual space - plan including power, data needs, fire alarm coverage, accessible restroom, accessible entry.
- Conceptual site plan
- Conceptual level opinion of cost.

The Report will be provided to District staff for review, and includes one round of comments and revisions to prepare the report for presentation to the School Board.

The form of Agreement will be based on the Client's form of Agreement, which will be provided by the Client for review. This proposal is not intended to extend the responsibilities of the Architect beyond those normally attributed to it under the provisions of AIA document B101

Assumptions

This proposal is based on the following assumptions:

- Survey and As-built drawings of existing building on site and building systems will be made available by the District.

Compensation

We propose to provide these services for a fixed fee $17,760, Seventeen Thousand, Seven Hundred Sixty Dollars.

Expenses

Expenses for the project are in addition to the fee, and include documents for reporting progress to the Client, record keeping, review by regulatory agencies, construction document distribution, and for distribution for coordination among different disciplines of the project team.

It is expected that deliverables will be in PDF format when feasible, minimizing reproduction and delivery expenses.

Reproduction:	1.1 X Direct cost
Postage and Delivery:	1.1 X Direct cost
Out of Bay Area Travel:	$0.56 per mile for auto Direct Cost for non-auto

Billing Rates for Other Services

The following rates reflect our standard hourly billing rates for services not covered under this proposal:

Principal:	$195.00
Project Manager:	$145.00
Specifications Writer:	$195.00
Project Designer:	$135.00
Job Captain:	$120.00
Intermediate Architect / Designer:	$100.00
Drafter:	$90.00
Clerical / Word Processing:	$70.00

I hope this proposal addresses the requirements of the project and meets your expectations. Should you have any questions, please call me and I would be happy to review them with you.

Sincerely,

Susan Aitken AIA
Principal – Hamilton+Aitken Architects

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

William Savidge - Facilities Management Consultant

DATE: July 15, 2021

RE: Award of Contract for Mechanical Engineering Services for independent HVAC system assessments at Hillside Children's Center, the District Office, and Baden HS.

BACKGROUND:

As the District moves toward re-opening schools, it is appropriate to confirm that classroom and office heating, ventilating, and air conditioning ("HVAC") systems are fully operational and meet standards regarding ventilation, filtration, and air purification. District staff has completed installation of MERV-13 filters and has purchased and deployed Portable Air Purification devices.

The Board, at its February 25 meeting, approved hiring an independent mechanical engineer, Capital Engineering Consultants, to review the HVAC systems in the elementary, middle and high school classrooms and confirm that there is adequate ventilation with the enhanced filtration, including code-required outside air flow and room air changes. The firm has completed a review of the typical classrooms, support and office systems at each elementary and middle school site to date. They have prepared a matrix of room systems with unit types, filtration, ventilation, room windows and doors. They have made recommendations regarding operational changes, or potential modification of the units to ensure proper air flow and outside air volumes.

Capital Engineering Consultants is just completing their work on the two comprehensive high schools. It is appropriate to expand their scope of services to include remaining District occupied sites. Their fee proposal for the **Hillside Children's Center**, **District Office**, and **Baden HS** is attached.

FISCAL IMPLICATIONS:

By this action: **$11,290**. The basis of the work is time and materials not to exceed. This will be paid from Facilities Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees award a contract for independent HVAC Assessments at the additional sites noted above to Capital Engineering Consultants for the **Hillside Children's Center**, **District Office**, and **Baden HS** is attached.

07/06/2021 Rev.2

William Savidge
South San Francisco USD Facility Consultant
2309 Grant St.
Berkeley, CA 94703

PROJECT: South San Francisco USD

PROPOSAL#: 210213.00 CO#1

SUBJECT: School reopening HVAC Assessment for COVID

- South San Francisco USD Office
- Hillside Children's Center
- Continuation High School/Adult Education center at Baden HS

Dear William,

We are pleased to offer this fee proposal for the subject project.

A. Scope of work: Provide assessment services for the three sites listed above per the following scope:

1. Summary Worksheet: Utilize District-supplied worksheet/summary document of classrooms and HVAC equipment as a base document and prepare a spreadsheet of rooms and equipment by site with recommendations, comments, options.
2. Review with District HVAC Maintenance team current work completed for HVAC upgrades.
3. Drawing and Document Review of the sites and systems to confirm other supplied information.
4. Measure space area, height and record available doors and operable windows.
5. Calculate based on room areas/volumes of spaces to determine airflow and ventilation requirements.
6. Visit each site to inspect typical classrooms, spaces for conformance to appropriate requirements.
7. Prepare recommendations for HVAC upgrades at the sites including system changes, filters and economizers.

Assumptions and Exclusions:

1. Assumes up to 25% sample verification of space/equipment types and functionality

2. Assumes up to 3 man-days site visits.

3. This fee proposal does not include implementation of recommendations

B. Extra Services:

Compensation for authorized Extra Services as defined below shall be by separate proposal or hourly at the rates indicated in the attached rate schedule, subject to annual rate adjustments.

The following services are not included in this proposal. The Engineer shall be compensated for providing these services when the Client requests such services.

1. Design Services

2. Energy Modelling

3. Re-commissioning

C. Materials and Services Furnished by Others:

1. As-built drawings

2. All reproduction, including drawings, specifications and reports.

3. District to provide space areas and heights and usage

D. Compensation:

1. Basic Services: Compensation for Services outlined under Paragraph A above shall be as follows:

   $11,290.00

   The fee provided is valid for 90 days from the date of the proposal. If the Project begins after this time Capital may request an adjustment to the fee to reflect the extended start date.

2. Extra Services:

   a. Compensation for authorized Extra Services as defined above shall be by separate proposal or hourly at the rates indicated in the attached rate schedule.

E. Insurance Coverage:

1. General Liability $1,000,000 per claim, $2,000,000 aggregate.
2. Professional Liability $1,000,000 per claim, $2,000,000 aggregate, $25,000 deductible per claim.

F. Terms:

1. Hourly Not To Exceed. Payment is due within 60 days or invoice. %5 late fee will be applied to late payments.

Very truly yours,

CAPITAL ENGINEERING CONSULTANTS, INC.



Chuck Shinneman, P.E., CxA, LEED AP
Associate Principal, Director of Building Optimization
cshinneman@capital-engineering.com

Accepted:

_____ _____
Name Date

Capital Engineering Consultants, Inc.
2021 Billing Rates

Sr. Principal	$240.00 / hour
Principal	$218.00 / hour
Director	$208.00 / hour
Sr. Project Manager	$198.00 / hour
Project Manager	$190.00 / hour
Field Services	$188.00 / hour
Senior Engineer	$170.00 / hour
Engineer	$155.00 / hour
Senior Designer	$145.00 / hour
Designer	$133.00 / hour
Technician / CADD	$122.00 / hour
Intern	$117.00 / hour
Project Administrator	$102.00 / hour
Sr. Admin.	$69.00 / hour
Clerical / Admin.	$56.00 / hour

Reimbursable Expenses

Reimbursable expenses include: Postage other than for general correspondence; plan check permit and inspection fees required by governing bodies; plotting of CADD originals; printing and reproduction costs applicable to project submissions to client or review agencies; toll calls; Overnight or daily delivery service when required to meet a need of the client not the fault of the Engineer or to meet a previously agreed to submission date.

Reimbursable expenses will be billed at actual cost plus a service charge of 10%.

CECI Tax ID No. 94-1492674