

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of August 12, 2021

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

This meeting included closed captions which required the Board to provide a break, for the stenographer's benefit, after approximately every 1.5 hours.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel- Pending Litigation pursuant to Government Code section 54956.9(d)(1) (one case), OAH Case No. 2021050641.
2. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFCTA
3. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: CSEA Chapter 197
4. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFAFT
5. To consider the appointment of one (1) public employee to the position of Director of Facilities, in accordance with Government Code Section 54956.
6. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members: Mr. John Baker - Present
Dr. Chialin Hsieh - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present
Ms. Samantha Avila Gomez, Student Board Member - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
Mr. Ted O, Assistant Superintendent, Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #222 (Murray/Hsieh) to settle Case No. 2021050641. Motion Carried (Unanimous)

MOTION #223 (Murray/Hsieh) to approve the appointment of Waziuddin Chowdhury to the position of Director of Facilities. Motion Carried (Unanimous)

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna welcomed everyone back to school. PTA's are making their way through the current situation with the rules and regulations in place and are looking forward to returning to as normal as possible operations. The first virtual PTA Council meeting is planned on September 7.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - President Danny Yanow said students are back in his classroom, to his immense pleasure, for the first time in seventeen months. He said the area has a relatively low level of cases right now, but everyone still has to expect exposures and possibly shutdowns. "We have to keep our masks on and our guard up at all times and hope for the best." He reported that CTA returns to negotiations the week after next and he hopes the District comes to the table with a serious offer so bargaining can be completed quickly. Teachers should be compensated for their sacrifice and suffering during the pandemic. CTA wants to be included in the discussion of how the District will spend the \$27M it is entitled to receive for mitigating learning loss, due to COVID. Mr. Yanow said Student Trustee Avila Gomez makes Westborough MS proud.

California School Employees Association Chapter 197 - Jolene Malfatti reported that CSEA recently got a new labor relations representative, Dustin Patenaude. This change delayed their negotiations a bit, but they are making up ground. She expressed concern with the Delta variant and hopes that adequate PPE has been distributed to all classrooms for the safety of the employees, teachers, classified staff, and students. She will let Facilities know if anything is missing and needed for certain protections. On June 8, headquarters approved the CSEA initial proposal and the articles will be discussed later in this meeting.

- I. **PERSONNEL COMMISSION** - Assistant Superintendent Jay Spaulding reported that the last meeting was held virtually on June 21. During that meeting, they ratified eleven position announcements and three eligibility lists. The next Commission meeting will take place on August 16, 2021.

J. ITEMS FROM BOARD

Vice President Mina Richardson reminded everyone that free COVID testing is available in the District Office parking lot from 8:00 to 4:00.

Trustee John Baker reported that the first meeting of the Equity and Inclusion Committee was held. It included a good cross-section of all the stakeholders including families, staff, and teachers. It was a good meeting in terms of establishing ground rules and letting everyone all know that the conversation will sometimes be uncomfortable, which is a good thing.

K. SUPERINTENDENT'S REPORT

- a. **Introduction of Student Trustees and ASB Presidents** - Superintendent Shawnterra Moore said she was pleased to introduce Samantha (Sam) Avila-Gomez, the SSFHS ASB President, who will serve as the Student Trustee

this fall, and Abigail (Abby) Verino, the ECHS ASB President, who will be the Student Trustee in the spring. They will both be reporting out on any events for their schools during each Board meeting and also providing the student perspective on issues which arise during the school year.

- b. Start to the New School Year** - Dr. Moore congratulated the community on a wonderful start to the school year. There were a few bumps, which were anticipated. But reports she received indicated students and staff came ready with face coverings and were very mindful of the health and hygiene practices and protocols in place to support the community. She thanked the families, students, and staff for working hard to adhere to the health and safety expectations. This makes a difference when there is a community that cares and will do what is needed to protect one another.
- c. Vaccinations** - The Superintendent reported that last week, in collaboration with the District's union leadership, the decision was made to require all employees to either demonstrate proof of vaccination or undergo weekly COVID-19 testing. Yesterday, the Governor ordered school employees to get vaccinated or to be tested regularly. The California Public Health Officer is requiring that all adults, including visitors, provide verification of their vaccination status and if unvaccinated, then they would need to go through testing. The purpose is to minimize transmission to each other, particularly in school settings. The order applies to both public and private schools and covers all staff and volunteers who come on to the campuses. This new policy took effect today and school districts must be in compliance by October 15. In recognition of a subset of the population, which is not eligible to be vaccinated, elementary students and sixth graders, these precautions are being taken to keep the entire community safe. Dr. Moore confirmed that San Mateo County is providing free COVID tests in the District Office parking lot Fridays through Tuesdays. It is hoped that the practice of universal masking, upgraded ventilation systems, an overabundant supply of essential protective equipment, mobile disinfection units, portable air purifiers in every classroom, libraries and other areas, comprehensive sanitizing efforts, frequent hand washing, and daily cleaning of schools and offices, as well as the other health and safety protocols, will be sufficient to mitigate the spread of coronavirus and its variants in SSFUSD schools. The District is also asking for middle and high schoolers to self-attest their vaccination status as it is important to have that information in the event of a need to contact-trace and identify close contacts. She reminded everyone that all of the information gathered will be kept confidential and will not be shared.
- d. Independent Study and Grade Changes** - Dr. Moore said the new AB 130 provides for independent study options. The information is on the District website, ssfusd.org. Also, information on AB 104 concerning retention, grade changes, etc. is on the website. The deadline to submit the grade change form is August 16.

- e. **New Principals** - Superintendent Moore congratulated Ms. Nina Mendez on her appointment to the Principal position at Alta Loma MS. Ms. Mendez said she was extremely excited and appreciative of the support and confidence in her and she cannot wait to get this school year on the road and see what it has in store for the community that is close to her heart.

Dr. Moore also congratulated Ms. Leticia Gonzalez on her appointment to the Principal position at Sunshine Gardens ES. Ms. Gonzalez said she was thankful for the approval of her appointment and it has been an exciting few days getting to know parents and students. She is thrilled to work alongside a wonderful team of teachers and staff and she looks forward to a great school year ahead.

- ASB Reports

- Samantha Avila Gomez, Fall Student Trustee and ASB President, South San Francisco High School, shared the following news from her school: Today, the second day on campus, went very well with everyone excited to be back and see their friends again; ASB has done a lot of work this summer and this first week back; on August 4, freshman orientation was held with a small rally, a traditional South City song, a speech she gave, and a cheer performance followed by a group dance; freshmen got a chance to tour the school, take their ID pictures, and heard talks by administrators and counselors; also on August 4, sophomores, still new to the school, were given a tour and had their ID photos taken too; she thanked the SSFHS counselors and office staff and said having four counselors has definitely helped students get extra needed help; on August 5, juniors and seniors also had their ID photos taken; on August 9 and 10, ASB had summer training and decorated the school with welcome back posters and class posters; on August 11, the first day of school, upper classmen helped guide freshmen and sophomores to their classes; ASB is selling Warrior merchandise; ASB is starting to plan the Welcome Back Rally; ASB freshmen elections take place August 23 - 27. Clubs; on August 14, the Earth Club will be planting on the outdoor campus; the Glee Club had a garage sale; the Students for Change Club has been protesting as well as having teach-ins on knowing your rights; the Cheer team had a clinic to learn how to do pyramids and other techniques; the football team has a scrimmage on Saturday, August 21; and the girls golf team starts practices in late August. She said students are excited to have their sports back and kids are ready to be able to do extracurriculars. Many kids are glad to be back and getting into the routine of school, but they do have some valid concerns and some are anxious about taking their mask off to have lunch.

L. COMMUNICATIONS

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting.

The following was a live comment:

Eddy Holman said it was really good to see student participation on the Board and hear her perspective. He wants the Board to be more proactive and not reactive when dealing with COVID. He acknowledged that it is difficult and the Board is trying hard, but it seems chaotic and he wants the best for the students. The focus needs to be on making sure that COVID does not run rampant in District schools. He said it is good that the SLO program is still suspended. He congratulated the students and gave a shout out to the teachers because they are amazing.

M. PRESENTATIONS

1. ADMINISTRATION

a. Return to In-person Reengagement

Staff presented a brief overview of the District's vision, goals and priorities, health and safety protocols, curriculum, instruction, and assessment, social, emotional, and mental health supports, governmental stimulus resources, educational equity efforts, and independent studies for the return to in-person reengagement.

Dr. Moore said all the detailed re-opening plan is on the District's website for the community to review. Cabinet shared where the District is now and what has been done to prepare for re-opening.

SSFUSD Vision for District Students (the 4 E's)

Experience - relevant learning

Explore - cultivate innovation and collaboration.

Embrace - teaching them to include one another, divergent perspectives, and people from different backgrounds.

Excel - to set all of our students up to shine, recognizing they may experience failure, but teaching them to refuse to accept failure as a final result.

District Goals

There are three District goals geared toward doing everything to serve our students really well.

Goal 1 – Academic Achievement

Goal 2 – Professional Development

Goal 3 – Student, Parent, and Community Engagement

Strengthening our Systems

Dr. Moore said to make it to our destination of equity and excellence, through our 4E's, our vision for our students, all parts of our C.A.R. (Communication, Achievement, and Relationship) have to be working seamlessly. Every system we have needs to be written, it needs to be codified, and everyone needs to know it so that it is aligned and consistent from the Board room to the classroom.

Equity Statement

The Board has been very proactive and very intentional about demonstrating its commitment to equity. The equity statement and definition that the Board collaboratively developed is:

Statement: It is unacceptable that the educational outcomes of students in our District are overwhelmingly predictable based on students' race, socioeconomics, ethnicity or learning differences. In South San Francisco Unified School District, **equity is a means to ensure equal access to educational opportunity for all students** by dismantling inequitable systems in order to minimize or eliminate the impact of disparities, available resources to prepare and study, and socio-cultural differences in achievement and performance so that all students may perform at optimum levels.

Definition: Equity, in SSFUSD, is defined **as giving students what they need, when they need** it to fulfill their potential.

Dr. Moore said the work will be prioritized around academic excellence, talent management that is essentially in our hiring practices, making sure they are very thoughtful about hiring through the lens of equity, doing the same thing with the operational and fiscal stewardship and creating a culture here of community engagement and connectedness. Every department is developing goals aligned to these priorities, which are the same for the schools, for alignment.

Health and Safety Protocols

Assistant Superintendent Ted O said health and safety is the top priority of the District. They have been very responsive to the needs and concerns of staff, students, parents, and the community and want to ensure that everyone who comes on to a campus is protected and feels safe. He reviewed some of the purchases and actions SSFUSD has taken to address health and safety in sites and District offices. Facilities has been very busy setting up air purifiers in classrooms and other District-wide rooms. Mandatory training was provided to the custodial staff. Dr. Moore said this past summer there was a concern raised about cleaning. She wanted the community to know the District was very conscientious about hosting an all-day training which thoroughly reviewed the deep cleaning and sanitizing expectations.

Health guidelines

Mr. O said on July 12, the California Department of Public Health (CDPH) released the COVID-19 Public Health Guidance for K-12 schools. It is aligned to the Centers for Disease Control (CDC) recommendations for K-12 schools, which was released on July 9, 2021. CDPH will continue to assess conditions on an ongoing basis, and will determine no later than November 1, whether to update its recommendation and mask requirements.

Masks - On August 2, the San Mateo County Health Officer issued an order requiring masks to be worn regardless of vaccination status in all indoor public settings. This is an order and not a recommendation, so all school districts in California do not have a choice, they have to follow these requirements and there are no exceptions to this rule.

Physical distancing - He said there are no more physical distancing requirements per the CDPH, which aligns with the Centers for Disease Control's guidance.

Ventilation - the CDPH's guidance is to adjust the system to maximize the air flow into the classroom.

Symptoms - The CDPH recommends staying home when sick and getting tested.

Cleaning Recommendations - Facilities staff will follow the direction from the CDPH on cleaning. This guidance says that in general, cleaning for the day is usually enough to remove potential viruses from surfaces. Custodians will be cleaning and disinfecting once a day.

Temperature checks - The CDPH's latest guidance does not include guidance or a requirement for temperature checks. Dr. Moore said the District is asking families to self-check at home and if a student is not feeling well to keep them home.

Curriculum and Instruction/Technology

Assistant Superintendent Keith Irish reviewed the following information. Educational Services is refocusing efforts on key instructional priority standards to accelerate learning and offer intervention supports. Staff will assess students to understand their learning needs with diagnostic assessments in order to develop an action plan for the year. Rigorous and relevant teaching practices and intensive tutoring support will be provided, both in-person and virtually for grades 6-12. Elementary sites will be provided an allocation out of federal funds to create homework/academic centers for additional academic support. All students have continued to use digital platforms and applications provided by the District. They are going to continue to focus on culture

and climate. A new Social/Emotional Learning (SEL) coordinator was hired and will be working with team administrative teams to implement that. In line with the District's Equity Statement, the homework policy will be made more equitable for students.

Social Emotional and Mental Health Supports

Assistant Superintendent Spaulding reviewed the following information. The focus is on a restorative start to the year with an emphasis on culture and climate which prioritizes relationship building with students and staff and providing social-emotional support. An SEL Coordinator and Social Emotional Learning TOSA are being hired. Social emotional supports for students include: \$600K for YMCA-YSB additional counseling services at all sites; hiring seven wellness counselors for mental health support; Tele-Health, mental healthcare and counseling services for adolescents 12 through 19, and also Care Solace, a hand-off service for students and parents for mental healthcare and counseling services. The Employee Assistance Program, Care Solace, and a social and emotional learning TOSA will support staff.

One-Time Federal and State Stimulus Funds

Mr. O spoke about one-time funding the District has received due to the pandemic. For 2021, this was \$9M and he anticipates receiving \$11.5M in 2022, for a total of \$25M over two years. In 2021, the District also spent \$6M in federal stimulus funds with the bulk of the money being spent on laptops, iPads, and hot spots.

Expanded Learning Opportunity Grant

In this State grant, the District received \$5M (included in the \$25M stimulus funds above). This money is being used for extending instruction time, closing learning gaps, integrating student supports to address barriers to learning, supporting credit deficient students, and training staff on how to engage students and families in addressing socio-emotional health and academic needs. These one-time positions will be paid from the grant only for the 2021-22 fiscal year. The positions include wellness counselors, a TOSA for socio-emotional, and various paraprofessionals. When the federal funding is exhausted, the positions will go away. Should additional revenue become available, the District would re-evaluate whether to retain some or all of the positions for another year. In addition, \$450M was set aside for the elementary schools to run their afterschool homework centers.

ESSER III Funding

The District will receive \$6.2M in one-time federal stimulus funds. This is the third act of federal relief in response to COVID-19. The District will be submitting an expenditure plan for Board approval by September 30, per the funding requirements.

Educational Equity and Excellence Efforts

Superintendent Moore reviewed the following information. In terms of educational equity for District students, administration prioritized these equity and engagement efforts for the coming year.

- Launching our new Equity, Diversity, and Inclusion Committee (EDI).
 - Launching our SSFUSD Student Advisory Committee (SAC).
 - Launching our Alternative to Suspension Program (ATS) to support a more positive and restorative discipline approach.
 - Learning and providing resources and training staff on grading practices through the lens of equity.
 - Revamping our recruitment and hiring practices to ensure equity.
 - Reallocating resources based on need.
 - Working collaboratively with our Parent Teacher Association (PTA).
 - Working collaboratively with our District English Language Advisory Committee (DELAC).
 - Working collaboratively with our Special Education Advisory Committee (SEPAAC).
 - Working collaboratively with our African American Parent Advisory Committee (AAPAC).
 - Re-engaging students with athletics and extracurricular activities with strict health and safety measures enforced.
 - Reimagining and rebuilding systems by empowering and collaborating teams.
 - Continuing our partnership with Equal Opportunity schools focusing on increasing access for all students into AP courses (focusing on Science)
 - Entering into a partnership with WestEd to analyze our math pathways and placement criteria to increase access for all students
- She said the District hopes the community can see they have been heard and staff has been working to be responsive to meet the needs of the students. They are trying to hold on to the momentum of reimagining what the current schooling systems could be.

AB 130 - Virtual Independent Study (VIS)

Mr. Irish reviewed the following information. During an August 5 webinar, over 206 families express interest in VIS. Educational Services is working with them on a daily basis and entering students in the Edgenuity program which is expected to launch on August 23. VIS is very different from the 2020-21 SSFUSD distance learning. He said parents interested in VIS can find information on the District website.

Vice President Richardson asked if the State gives the District extra funding for the VIS program. Mr. Irish replied that ESSER II and III funds are being used to pay for the Edgenuity student licenses.

Trustee Baker asked about the no physical distancing requirements. Mr. Irish thinks this does not need to be included in the District's labor agreements. He said site leaders and teachers are very cognizant about moving desks around in classrooms and using open spaces as much as possible, and during lunch they are encouraging students to eat outside. If they cannot physically distance, there is a staggered lunch at the middle schools. Trustee Baker said there have been a few community concerns about lunch in particular and being unmasked.

Trustee Baker commented on a flow chart for tracking COVID exposure at schools which was included in a large document. Based on multiple requests he has received from parents, he asked to have this one page document available to distribute. Dr. Spaulding said he would take care of that and shared that the document is available on page 22 of the San Mateo Pandemic Recovery Framework as well. Trustee Baker recommended, in the event of a classroom needing to return to virtual learning, that the flow chart be provided to staff. Dr. Spaulding said the District follows the guidelines and depending on vaccination status and unvaccinated status, because the quarantine treats people differently, if a teacher is symptomatic or is sick, there will be a substitute for that classroom. Dr. Moore responded to the chance of going back to distance learning, saying that based on all information received, it is not an option and the legislators have not approved it. She said staff is trying to be mindful of following the flow chart and may need to contact local health authorities who would guide them.

Trustee Baker thanked Cabinet for putting the presentation together with a great deal of thought.

Student Trustee Avila Gomez asked if there is a system for checking on air filters or for replacing those that have malfunctioned. Dr. Moore replied that most of them are brand new, so if a teacher is experiencing a problem, they should notify their administrator.

Student Trustee Avila Gomez questioned whether the Student Advisory Committee would be open to Baden HS students. Dr. Moore said it is open to all secondary schools.

Student Trustee Avila Gomez shared a valid concern she has heard from both teachers and students. Many teachers are opening their windows to let rooms be ventilated, but with fire season coming up, they are having to decide whether to close the windows or ventilate their classrooms. With COVID, it is more difficult. Dr. Moore replied that the District follows the Big Five protocols. This means windows should be closed and doors shut and to ventilate the classroom with purifiers and fans.

Vice President Richardson reiterated that the District has many layers of protection and staff have done a lot of work to make sure that if something is not working, something else will. This is a comprehensive approach. Hand washing, masking, and cleaning will work. She is very confident and thankful that the staff is so conscientious.

Trustee Chialin Hsieh thanked Dr. Moore for her leadership and the team with a focus on health and safety and for also listening to the public concerning social emotional supports for students, families, and staff. She also appreciated seeing how the funds are being spent and staff for being conscientious about the one-time money being spent on one-time things and being mindful of the District's budget.

Trustee Patricia Murray complimented Cabinet for always going above and beyond. She appreciates their attention to the community, the school community, teachers, staff, and everyone else.

2. EDUCATIONAL SERVICES

a. Summer School

2021 summer school administrators presented information on the various District programs offered this year.

Dr. Marianne Hew oversaw the summer programs and worked with the school leaders and Dr. Marcos Garcia.

Overview

- 6 programs
- 7 campuses with in-person instruction
- 174 teachers, staff, and administrators
- 1,508 students
- Almost 22,000 meals served to students

Programs

SSFUSD summer school programs covered the range from pre-school through adult with the Big Lift Inspiring Summers (BLIS) , Elevate, Extended School Year (ESY), STEAM academy, and high school credit recovery and enrichment.

BLIS Program

Luann Daniel was the Program Manager with Leticia Gonzalez and Lottie Kuwada as Co-Principals. Each site had a full day facilitator and a half day facilitator from the County library. The program also included two academic coaches who supported the academic teachers and one coach for the County facilitators. The main goals were to provide learning opportunities for the scholars and to help with the initiatives'

primary goal of an 80% County reading proficiently by the end of the summer. The program ran for 25 days with 12 students per class at Los Cerritos ES and Spruce ES. 96% of available spots were filled and they maintained an average daily attendance (ADA) above 90%. To insure everyone's health and safety, social distancing took place, students and staff wore masks, and there were staggered pick-up and drop-off times. The days were split into academic mornings with a focus on literacy, math, school readiness, and enrichment afternoons focused on STEAM (science, technology, engineering, art and math) activities. Post assessment results showed growth in all classes, but the most important growth came from students acclimating to the classroom environment and interacting and socializing with their peers. Activities were implemented which helped build community and connectedness with students engaged with the core values and themes for each week.

The virtual closing ceremonies showcased students singing, dancing or reading poems in performances shared with over 300 parents, community partners, District staff, and Board members. For the students, the culmination of the program brought about confidence and pride, a curiosity for learning, taking risks and building trust, and fortifying relationships and friendships.

Elevate Math Program

The program was led by administrators Daniel Lunt and Briza Diaz. It was an online platform, which allowed staff from the District and also outside of the District, to go through extensive training on lesson implementation, instructional strategies, and how to utilize a variety of online instructional tools to make sure students were given an opportunity to improve their knowledge of mathematics and be prepared for the upcoming school year. 263 students were served by 15 teachers and seemed highly engaged because of the training and activities that were presented. Many of the teachers went beyond the tools that were given them in training and used their creativity to provide incentives. Career-oriented program partners, such as Genentech, provided virtual field trips as well as insight into what it takes to be successful.

Extended School Year (ESY) Program

The administrative team included Brooke Crosby, Assistant Director, and Margaret Lee, Jonathan Berg, and Daniel Lunt as Assistant Principals. The program serves students from preschool through Adult Education. ESY services are designed to mitigate atypical regression and recoument of IEP goals. The secondary goal was welcoming students back to in-person instruction and providing opportunities for social and emotional learning. 156 students were served this year at

six campuses. ESY offered the youngest learners their first opportunity to experience in-person schooling, so it was important to target school readiness skills and give them an opportunity to become familiar with important classroom routines. All ESY students were able to interact with their peers in person and build upon social skills they may have missed out on at home this past year. IEP related services were provided to students to prevent further regression during the summer, while maintaining all COVID procedures.

STEAM Academy

The administrative team was led by Anthony Tsujisaka, Principal, and Mike Pilacik, Assistant Principal. The Young Audiences leadership consisted of Michelle Holdt, John Alecca, and Megan Leppla. 198 4th through 8th graders were served by 34 staff members. There was an ADA of 98.1%. The two different STEAM curriculums were ENGIE, the science program used to engage the students in activity revolving around the theme of energy and the arts curriculum with different visual arts and performing arts based on grade level.

High School Credit Recovery/Enrichment Program

This program was led James Briano and Vincent Rharmili, Principals, and Gena Sands, Vice Principal. 13 teachers provided instruction to 197 credit recovery students earning credit to stay on a graduation path, 36 math acceleration students in Geometry or Algebra 2 classes, and 4 senior summer school students who finished 10 or fewer credits to earn their diploma. A graduation ceremony was held on July 8 for these four students who completed their graduation requirements. Students who struggled with distance learning benefited from having teachers and staff on campus to support them. Students completed a health survey each morning before entering the classroom. The credit recovery and acceleration students had a combined 93% pass rate. In total, all programs had an accumulated 2,115 credits earned.

Insights and Lessons Learned

Dr. Hew concluded the presentation with the following information.

- Routines, social interactions (student-student/student-teacher), behaviors were essential;
- Getting-to-know-you activities and rapport-building were more important than ever;
- Incorporated some tools and resources utilized throughout distance learning;
- Gave students opportunities to engage in hands-on and project-based learning to showcase their personalities, interests, and strengths;
- Put Positive Behavior Intervention Systems (PBIS), Multi-Tiered Systems of Support (MTSS) in place from beginning of school year;

- Listened to students - their stories, including from their experiences throughout distance learning; their feedback; their strengths; their needs; best ways to support them; what gives them anxiety; etc.
- Students were excited to be back on campus! Some reminders were needed for how to behave in class and interact with others.
- Students have gotten used to typing and need to practice writing on demand.
- Students had to rebuild their stamina to focus their attention and for all day in-person learning.
- Teachers will need to adjust their beginning of school routines and curriculum to spend more time on basics and review.

Trustee Baker thanked everyone for coming in and sacrificing their summer. Not only did it prevent some learning loss for students, but staff were testing a safe return. He gave a shout out to the ESY program as those students have really missed the in-person support.

Trustee Murray also thanked the program participants for their amazing work.

Trustee Hsieh thanked everyone for the great work and amazing outcomes.

Vice President Richardson said she appreciated the hard work, and all the learning that went on in such a short time for the students. She attended the graduation ceremony and had a wonderful time.

The Board recessed at 8:30 p.m. for a break and reconvened at 8:40 p.m.

N. CONSENT AGENDA

Trustee Murray asked about the Senior Sunrise being included with fundraisers on page 72, and questioned if the students needed to pay to attend. Assistant Superintendent O replied that since it is an ASB activity, it needs Board approval.

Vice President Richardson asked about the Senior Spirit Package. Student Trustee Avila Gomez said they sell merchandise and a prom ticket. She also stated that SSFHS will have their Senior Sunrise in early September with concessions.

Vice President Richardson inquired if item 1e, the California State preschool, is a fee program. Dr. Moore said the daily rate and daily full rate, on page 50, indicates the fee structure for that particular program. Vice President Richardson asked if the District receives money to be able to run the childcare program. The Superintendent replied that the rate is used to calculate how much money the District will receive to run the program. She added that these programs are subsidized for families because they may or may not be able to afford it, which is

why the District runs both and that State funded programs, which are normally subsidized. Dr. Moore said she would confirm the information with Coordinator Eric Claybon. During a break, the Superintendent spoke with Mr. Claybon and provided the Trustees with the following information. The CSPP is a subsidized program which encapsulates both part-day and full-day preschool. Part-day CSPP is at no cost to the parent while the full-day cost varies on the bases of income and family size. However, the CDC has waived family fees for the period of July 1, 2021 to June 30, 2022.

MOTION #224 (Baker/Murray) to approve Item 1a, Minutes to the regular Board Meeting, July 24, 2021; Item 1b, Minutes to the special Board Meeting, July 1, 2021; Item 1c, Minutes to the regular Board meeting, July 15, 2021; Item 1d, Star Vista agreement for 2021-22; Item 1e, San Mateo County Superintendent's Children's Center CSPP 2021-22 preschool contract; Item 2a, Consolidated Application and Reporting System Spring 2020; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Gifts to the District July 2021; Item 4b, 2021-22 fundraising events; Item 4c, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. 1st reading of District's New and Updated Board Policies

The Board discussed the first reading of the new and updated District's Board Policies.

Trustee Baker said that BP 7310, Renaming a Facility, states that a facility cannot be named after a deceased person until one year after than person has been deceased. This was recently discussed with a City request to rename the Community Learning Center for Gene Mullin. He and fellow Board Policies and Bylaws Committee Trustee Hsieh are proposing the following alternatives where one or both can be passed; Alternative 1 - the Board can consider deceased renaming but it cannot take effect until one year has passed or Alternate 2 - the Board may also waive the one year waiting period upon a four-fifth vote.

Vice President Richardson asked who forms the committee that wants to change or provide the name for the facility. Trustee Baker noted that there is a separate BP 1220, for the Citizens Advisory Committee, which explains how the committee is formed and who serves on it. Only the two alternatives are the change being discussed for BP 7310. He said the Board can approve Alternative 1, Alternative 2, or both

alternatives. Vice President Richardson said this policy has served well and this might be an indication that it is not a bad policy.

President Daina Lujan stated that one person had expressed support for both alternatives. Trustee Murray said 'or' is a good option. President Lujan said she was supportive of both, which gives the Board flexibility. She advised that the Board had the option to waive a second reading and adopt the BPs.

MOTION #225 (Baker/Murray) to approve BPs 1 through 7 and number 8 with both alternatives included.

Vice President Richardson questioned BP 1113, District and School Websites, saying it should be refined to include that the sites need to be consistent in updating their information. She noted some sites are very good at this, but some contain outdated information, such as having a previous Board member still listed. She could not articulate how often the information should be updated. Dr. Moore said the webmasters at the elementary schools is the principal and, in that role, they may not have the time to keep their websites up to date. She will work with Peter Feng on the updated information. Vice President Richardson said she wanted to hold this BP for the next meeting so more specific language on updating the websites can be included. President Lujan said Vice President Richardson was suggesting a potential timeline or frequency, but that is more in the realm of an administrative regulation. If the BP were to include a timeline for the site websites, if that ever changes, then the BP would also need to be updated every time. Vice President Richardson said she would like to wait for a second reading on this BP so more specific information can be added first.

MOTION #226 (Baker/Murray) to withdraw the first motion, bring back BPs 1 through 7 for a second reading, and approve number 8 with both alternatives included.

Superintendent Moore asked the Board to be mindful of the many BPs which they still need to approve to get caught up in 2021. If a second reading on these BPs is approved, the next meeting could potentially have 16 policies to review.

Trustee Hsieh asked why there was a change since there was a motion to waive the second reading. She recommended going back to the original motion.

MOTION #227 (Baker/Murray) to withdraw the revised motion and reinstate the original motion to approve the District's new and updated

Board Policies listed below with the waiver for second reading, and to include both alternatives in BP 7310. Motion Carried. (Unanimous)

1. BP 0400 - Comprehensive Plans
2. BP 0460 - Local Control and Accountability Plan
3. BP 0500 - Accountability
4. BP 1113 - District and School Websites
5. BP 3513.4 - Drug and Alcohol Free Schools
6. BP 5001 - Equity/Students
7. BP 6158 – Independent study
8. BP 7310 – Renaming a Facility

PUBLIC HEARING – CSEA Chapter 197 Proposal

The Board meeting was suspended to open a public hearing at 8:56 p.m.

Dr. Spaulding said CSEA respectfully submits their bargaining proposals on Article 6, Hours and Overtime, Article 7, Compensations and Benefits, and Article 9, vacation.

This Public Hearing provided an opportunity for members of the public to comment on the CSEA initial proposal. No comments were made.

The public hearing was closed and the Board meeting resumed at 8:59 p.m.

ACTION

1. ADMINISTRATION

a. Resolution No. 21-43 for Attendance Awareness Month

Board Clerk Murray read the resolution.

MOTION #228 (Baker/Hsieh) to adopt Resolution #20-54: Recognizing Attendance Awareness Month and supporting activities to increase awareness of the importance of daily attendance. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 21-50 for Trustee Compensation

MOTION #229 (Murray/Baker) to adopt Resolution #21-50: To allow stipend payment for Trustee Lujan who was absent from the August 4,

2021 Board meeting. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

2. HUMAN RESOURCES

a. Approval of Swing Education Memorandum of Understanding (MOU)

MOTION #230 (Baker/Hsieh) to approve the Swing Education MOU to provide the District with an additional pool of certificated substitutes on an as needed basis for the 2021-22 school year. Motion Carried. (Unanimous)

b. Approval of Scoot Education Memorandum of Understanding (MOU)

MOTION #231 (/Murray/Richardson) to approve the Scoot Education MOU to provide the District with an additional pool of certificated substitutes on an as needed basis for the 2021-22 school year. Motion Carried. (Unanimous)

c. Approval of Daybreak Health Memorandum of Understanding (MOU)

Trustee Hsieh thanked Cabinet for this MOU to help the students.

MOTION #232 (Murray/Richardson) to approve the Daybreak Health MOU to provide the District with counseling services for students ages twelve to nineteen. Motion Carried. (Unanimous)

d. Approval of Boys and Girls Club Memorandum of Understanding (MOU)

Vice President Richardson asked if this includes the Paradise Valley facility or only West Orange Avenue. Dr. Spaulding replied it is for the West Orange Avenue location, which is not for the after school program, but the District just rents the space for the schools. She asked how many students go through the Alternative to Expulsion program. Dr. Spaulding said that program was running for about two months prior to the COVID-19 shut down and there were approximately ten students per session, so 20 students per week. They anticipate approximately 20 students a week for high school. An Alternative to Suspension Coordinator will be bringing the program to middle schools also. He said the idea is to have conversations around

restorative justice with students so they make good decisions and are not making the same poor decision over and over. With the program extending to middle school, they anticipate more students, so more space is needed at the Boys and Girls Club now.

MOTION #233 (Hsieh/Murray) to approve the Boys and Girls Club MOU to provide the District with space for the Community Day School and Alternative to Suspension programs. Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Resolution No. 21-49 Declaring the Futility of Public Bidding and Approval of Change Orders #1-#3 to the Tri-Valley Excavating Inc. Agreement for the Los Cerritos ES Paving Project

Facilities Management Consultant Bill Savidge said change order #1 was negotiated with the contractor due to the schedule being shortened by 20 days. This was discussed at the time the award was made to the contractor. Change order #2 was to add an additional area behind the classroom that had not been included, but was definitely needed. Change order #3 is for the striping which had been shown in the bid documents to be performed by the District. However, the District's team was unable to get the paint, so the contractor found a subcontractor able to perform the striping.

Mr. Savidge explained that the futility resolution is required in the findings that the Board can make due to the fact that the change order is over the 10% public contract code limit.

Trustee Baker asked if the condensed schedule was due to having summer school on campus. Mr. Savidge confirmed that was the case.

Vice President Richardson asked if the striping is completed. Mr. Savidge said one portion of the asphalt paving, which is the subject of change order #3, will be finished this weekend. The student lineup number, which every elementary school has, was going to be added. She said it was a remarkable upgrade for the school and is nice to see.

Vice President Richardson asked what could be done in the future to figure out the bids and suggested there would be a better estimate if someone had gone over what was needed and everything was included. Mr. Savidge replied that having a new Facilities Director to assist in providing continuity and an overview will be helpful. A coordination issue was missed by the team, which required a change to the schedule.

MOTION #234 (Baker/Murray) to adopt Resolution #21-49: Declaring the Futility of Public Bidding of Additional Construction Work and approval of Change Orders #1-#3 to the Tri-Valley Excavating Inc. agreement, in the amount of \$78,658, for the Los Cerritos paving project. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Approval of Agreement with Infinity Communications and Consulting, Inc. for Project Administration Services

MOTION #235 (Baker/Hsieh) to approve the agreement with Infinity Communications and Consulting, Inc. for Project Administration Services on the structured network cabling project. Motion Carried. (Unanimous)

c. Approval of Agreement with AAA Network Solutions to Extend the Term of the Contract

Vice President Richardson asked Director Joe Siam when he estimates the Board meetings will move out of the District Office into Baden HS. He said it is up to the Board to decide.

MOTION #236 (Hsieh/Murray) to approve an agreement with AAA Network Solutions to extend the term of the contract for the structured network cabling project. Motion Carried. (Unanimous)

d. Approval of Agreement with AMS.Net, Inc. to Extend the Term of the Contract

MOTION #237 (Murray/Richardson) to approve an agreement with AMS.Net, Inc. to extend the term of the contract for construction services for the network electronics project. Motion Carried. (Unanimous)

e. Approval of Price Change Requests for the Network Infrastructure Upgrade Project

Trustee Baker asked if the change orders are due to insufficient conduit. Mr. Siam replied that he would provide photos of what is in the conduits currently in an upcoming Board update. He said there are other cablings like power, alarm, and fire cabling that should not have any other types of cablings mixed in with them. Because of that they had to create a separate pathway by running additional conduit.

MOTION #238 (Baker/Murray) to approve the price change requests on the structured cabling and structured network cabling project. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings are currently held via teleconference and are planned to return to the in-person set-up at a future date. The meeting locations will be noted as applicable.

September 9, 2021 *(teleconference)*

- Teaching and learning presentation - Spruce ES
- Discussion of October 21 Community Forum topic
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Public Hearing for District's initial proposal to CSEA for negotiations
- Resolution Honoring Hispanic/Latinx Heritage Month
- Nomination(s) for CSBA Directors-at-large African American and American Indian
- Resolution on GANN limit

September 23, 2021 *(teleconference)*

- Teaching and learning presentation - Martin ES
- Presentation and approval of year end unaudited actuals
- Discussion on returning to in-person Board meetings at Baden HS gym
- Resolution honoring Filipino American History Month
- Approval of the Board Governance calendar for 2021-22
- Approval of Migrant Ed MOU
- Resolution for Work Experience Can Work (WCW) contracts for 2021-24
- Resolution for California Week of the School Administrator (10/10 - 10/16)

October 7, 2021 *(teleconference)*

- Teaching and learning presentation - SSFHS
- Williams report for 3rd quarter ending 9/30/21
- Update on Safe School Plans
- Resolution honoring Native American Heritage History Month
- Approval of ESSER III Expenditure Plan

October 14, 2021 – Special Meeting

- Discussion/approval of SSFUSD SLO MOU with the City

October 21, 2021 - Community Forum *(teleconference)*

- Topic TBD

November 18, 2021 *(teleconference)*

- Teaching and learning presentation - Los Cerritos ES
- Presentation on the Nutrition Services Department

December 9, 2021 (*teleconference*)

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Teaching and learning presentation - Ponderosa ES
- Teaching and learning presentation - Children's Center
- Presentation on Performance Management - CTE
- Approval of San Mateo Co. QRIS block grant for 2021-22
- Presentation and approval of First interim budget report "positive certification"
- Selection of Trustees to District sub-committees/committees (Board Policies and Bylaws, City sub-committee, and County Committee on School District Organization)
- CSBA Delegate Assembly nomination(s)

January 13, 2022 (*teleconference*)

- Teaching and learning presentation - Monte Verde ES
- Presentation on Performance Management - Special Education
- Recognition for outgoing Student Trustee Avila Gomez
- Audited actuals report for the fiscal year ended June 30, 2021
- Approval of SARCS
- Resolution honoring African American History Month
- Approval of the 2022 Summer School programs
- Williams report for 4th quarter ending 12/31/21
- Update on Governor's 2022-23 budget proposal

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Baker said he was really happy to see everyone back. He understands there are many people in the community and schools who are a little trepidatious about some of the arrangements. He has heard glowing reports from his two children. Teachers are glad to have the kids back and doing what they signed up to do, educating students in person. There are still a few stressors, but he feels everyone will get through it as they have so far and wished good luck and blessings to everyone who shows up every day.

Trustee Murray reported that on the first day of school she visited Baden HS, where the Principal showed her around and the students seemed very glad to be back. She also went to SSFHS and Martin ES. She thanked Principal Jonathan Covacha and teacher Deborah Carlino for inviting her into the classroom. Even with masks on, she could see the smiles in their eyes. There were excited to be back and she was excited to visit.

Trustee Hsieh shared that on August 4, she attended the Equity and Inclusion Committee meeting with Trustee Baker. She said there was a good vibe and people

were very positive. The discussion was from a safe place to a braver space, which is wonderful as we all need to be honest with ourselves and she is looking forward to continuing that meeting. On August 9, she saw the virtual Welcome Back 2021 with Superintendent Moore, CTA President Yanow, and CSEA President Malfatti with powerful and heartwarming speeches to kick-off an extraordinary academic year. On the first day of school she visited three sites. At Ponderosa ES, kids were happy and none were crying. She toured Sunshine Gardens ES with Mr. Irish and then visited Alta Loma MS.

Vice President Richardson said she attended the virtual New Teacher orientation. She and Trustee Murray attended the recent Chamber of Commerce breakfast and heard of new construction plans for SSF. A new Safeway is coming to the vacant lot on Spruce Avenue and the El Camino and new housing is planned for the old movie theatres on Moor Avenue. This year is the 101st birthday of the City. She visited four schools yesterday with happy mothers and kids. She has started a class to learn Google Classrooms and School Loop.

President Lujan said she had the opportunity to join the Orange Memorial Park and Centennial Way Trail meeting. The conversation was on developing and improving the trail and supporting the District. This would be a good opportunity to look at Los Cerritos ES since the trail ends in grass right now. On the first day of school, she dropped her child off and then stopped by Junipero Serra ES and Skyline ES where parents waited patiently to drop off their kids and the Principal was welcoming.

ADJOURNMENT - 9:28 p.m.