SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, January 13, 2022

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 31, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

The Board of Trustees invites the community to participate in the meeting virtually.

The Board meeting will be streamed live and you can view it by visiting this web page for the Board meeting streaming link: http://www.ssfusd.org/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on January 13)

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFCTA
2. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: CSEA Chapter 197
3. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFAFT
4. To consider the appointment of one (1) public employee to the position of Director of Nutrition Services, in accordance with Government Code Section 54956.

5. To consider the evaluation of performance and discipline/dismissal/release/reassignment of Certificated personnel in accordance with Government Code Section 54957 (one case).
6. Superintendent evaluation.

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Monte Verde ES student Reese Andrea De Guia.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Recognition for outgoing Student Trustee Avila Gomez

b. Other

L. STUDENT TRUSTEE REPORTS

1. Samantha Avila Gomez, Fall Student Trustee and ASB President South San Francisco High School
2. Abigail Verino, Spring Student Trustee and ASB President El Camino High School

M. PUBLIC COMMENTS

For Items Not On The Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting01132022 beginning at 3:00 p.m. on Monday, January 10, until 3:00 p.m. on Thursday, January 13. These comments will be read by all Board members and posted on the District website's 2021-22 Board meetings at: www.ssfusd.org/20212022boardmeetings prior to the meeting.

To comment virtually during the meeting:
Please use the following link: https://www.ssfusd.org/publiccomment

NOTE: You will need to register and follow the instructions to comment during the meeting.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

N. INFORMATION ONLY PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

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1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Monte Verde Elementary School

Principal Debby Mirt will share, with the Board, educational priorities and programs at Monte Verde ES.

b. Performance Management – Special Education and Pupil Personnel 1

Director Sabrina Yacoub will review the service and support offered to Special Education students in terms of Performance Management as a tool for analysis and improvement of performance.

2. BUSINESS SERVICES

a. Audited Actuals Report for the Fiscal Year Ended June 30, 2021 2 - 3

A representative from EideBailley, CPAs, will present the District's Audited actuals report for the fiscal year ended June 30, 2021.

b. Measure J/Bond Audit for the Fiscal Year Ended June 30, 2021 4

A representative from EideBailley, CPAs, will present the Measure J financial and performance audit for the fiscal year ended June 30, 2021.

O. PRESENTATIONS WITH POTENTIAL ACTION - None

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

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1. ADMINISTRATION		
a.	Minutes of the December 9, 2021 regular Board meeting.	5 - 41
b.	Minutes of the December 13, 2021 special Board meeting.	42 - 46
c.	Minutes of the December 15, 2021 special Board meeting.	47 - 60
d.	Minutes of the January 5, 2022 special Board meeting.	61 - 64
e.	Children's Center CSPP 2021-22 QRIS block grant.	65 - 74
2. EDUCATIONAL SERVICES		
a.	Permission for ECHS staff to participate in the CADA (California Association of Directors of Activities) State Conference in Reno, NV, March 2 - 5, 2022.	75
b.	School Accountability Report Cards (SARCs) for all sites.	76 - 77
3. HUMAN RESOURCES		
a.	Classified Personnel Assignment Order.	78 - 79
4. BUSINESS SERVICES		
a.	Purchase Order Listing, November 1 - 30, 2021.	80 - 86
b.	Warrant Register, November 1 - 30, 2021.	87 - 117
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e.	Gifts to the District, December 2021.	133 - 134
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g.	Professional service agreements under $25,000.	138 - 140

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INFORMATION/DISCUSSION

1. HUMAN RESOURCES

a. Williams Uniform Complaints for Fourth Quarter Ending 12/31/21 141 - 142

Staff will present to the Board, the Quarterly Report on Williams Uniform Complaints for the quarter ending 12/31/21, per Education Code Section 35186.

ACTION

1. ADMINISTRATION

a. Resolution No. 22-02 for Trustee Compensation 143

The Board will discuss the adoption of Resolution #22-02: To allow stipend payment for Trustee Lujan who was absent from the December 15, 2021 Board meeting.

b. Resolution No. 22-03 African American History Month 144

Staff recommends the adoption of Resolution #22-03: Honoring African American History Month.

2. EDUCATIONAL SERVICES

a. Approval of Young Audiences of Northern California Memorandum of Understanding (MOU) for 2022 145 - 150

Staff recommends the approval of the MOU between Young Audiences of Northern California and the SSFUSD for March 1 to December 2022, as presented to the Board.

b. Approval of Agreement with Green Cab Transportation 151 - 157

Staff recommends the approval of a contract with Green Cab to provide transportation services to fulfill Individualized Education Plan (IEP) service agreements for the remainder of the 2021-22 school year, as presented to the Board.

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3. BUSINESS SERVICES

a. Approval of Informed K-12 Agreement 158 - 162

Staff recommends the approval of an agreement with Informed K-12, an online form submission company, to efficiently reduce processing time, potential errors, and the District's carbon footprint by paperless methods, as presented to the Board.

b. Approval of Hamilton + Aitken Architects for ECHS Food Services and Cafeteria Improvements 163 - 170

Staff recommends the approval of Hamilton + Aitken Architects, in the amount of $77,720, for the Phase 2 and Phase 3 food services and cafeteria improvements at ECHS, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

February 10, 2022

- Introduction of new Student Trustee Verino
- Teaching and learning presentation - Westborough MS
- Presentation on Genentech and Science
- Update on Governor's 2022-23 budget proposal
- Adoption of tentative CTA Agreement and Approval of AB 1200

February 24, 2022

- Teaching and learning presentation - ECHS
- Presentation on Performance Management - English Learners
- Resolution honoring Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2022 CSBA Delegate Assembly election

March 10, 2022

- Teaching and learning presentation – Buri Buri ES
- Presentation on BTSA program update
- Presentation and approval of 2nd interim budget report "positive certification"
- Approval of dates for 2022-23 LCAP and Budget Hearings and Adoptions
- Resolution honoring Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2022 CSBA Delegate Assembly election

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)
- Approval of declaration of need for fully qualified educators, 2022-23
- Resolutions for retirees

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on Performance Management - Information Technology
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF
- Approval of DWK contract for legal services in 2022-23
- Resolution for Fund 11 & Fund 14 account balances

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

A recording is made of the Open Session of each meeting. Telephone (650) 877-8705, Fax (650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: January 13, 2022

RE: Performance Management - Special Education and Pupil Personnel Presentation

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BACKGROUND:

Performance Management (PM) is an integrated, systematic approach that contains three parts: Strategic planning-LCAP, collaborative learning and accountability. PM leverages data in a timely manner. It allows for a deeper analysis of performance by drilling down to root causes (asking a lot of 'why' questions) which then helps us in determining specific actions that can be taken to improve what occurs in a classroom and improve the overall performance at a school/department. Then, there is a plan to relentlessly follow up and monitor progress to determine if growth is occurring. Assistant Superintendents and Directors will conduct some of their Board presentations in a PM template. The purpose of PM is to provide level, overall performance to determine if we are making progress towards defined metrics/targets.

For this presentation we are reporting data on Special Education enrollment, placement within the District and out of District, and sharing performance data of our Special Education students.

FISCAL IMPLICATIONS:

None at this time.

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Review of the 2020-21 Annual Audit

BACKGROUND:

Education Code 41020.3 states that:

"By January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or management letter issue. This review shall be placed on the agenda of the meeting pursuant to Section 35145."

The District's independent auditor, EideBailly, has conducted an audit of the district's financial statement and records for fiscal year 2020-21. The results of the audit and expressed opinion of EideBailly are provided in the attached audit report.

EideBailly issued an "Unmodified Opinion" report for the District. An "Unmodified Opinion" means that the financial statements are presented fairly, in all material respects, and in accordance with the applicable financial reporting framework.

A representative from EideBailly will be available virtually at the meeting to provide an overview of the audit report.

Copies of the Audit Report are available to the public upon request and the report is also located on the District website.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

For Information and Discussion Only

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Review of the Measure J Bond Audit for Fiscal Year 2020-21

BACKGROUND:

On November 2, 2010, the voters of South San Francisco Unified School District approved the $162 million Measure J general obligation bond initiative, under the requirements of Proposition 39 (2000), the School Facilities Local Vote Act.

Pursuant to Proposition 39, the District must "conduct an annual, independent financial and performance audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for the school facilities projects."

In the auditor's opinion, the financial statements of Measure J present fairly, in all material respects, the financial position of the bond funds as of June 30, 2021.

A representative from EideBailly will be present at the meeting to provide an overview of the audit report.

Copies of the Audit Report are available to the public upon request and the report will also be located on the District website.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

For Information and Discussion Only

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of December 9, 2021

This meeting included closed captions which required the Board to provide a break, for the stenographer's benefit, after approximately every 1.5 hours.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFCTA
2. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: CSEA Chapter 197
3. Conference with Labor Negotiators
   Agency Designated Representative: District Assistant Superintendent for HR/Student Services
   Employee Organization: SSFAFT

RECONVENE INTO OPEN SESSION - 7:06 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Samantha Avila Gomez, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE was led by Ponderosa ES student Kendall Morales. Principal Julie Erskine said she is a devoted student and friend. She goes above and beyond to make sure that everyone feels included and embraces the differences of others. She is an eloquent speaker and has a positive attitude that is infectious.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION - Nothing to report.

ACTION

1. HUMAN RESOURCES

a. Resolution No. 21-53 Honoring Commissioner Napoleon Garcia

Board Clerk Patricia Murray read the resolution.

MOTION #93 (Baker/Murray) to adopt Resolution #21-53: To honor Commissioner Napoleon Garcia for his years of service on the Personnel Commission. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

F. REVIEW OF AGENDA - No changes.

G. RECOGNITION AWARDS - Principal Julie Erskine acknowledged her Ponderosa ES volunteers during her school presentation.

H. PTA COUNCIL REMARKS - President John Sanna acknowledged the Ponderosa ES PTA, which is a well-oiled, fine-tuned machine and meets every challenge. They are the epitome of PTAs in the District. He thanked Trustee Chialin Hsieh and Assistant Superintendent Keith Irish for attending Tuesday's PTA Council meeting. It was very enlightening, and Mr. Irish took away some information that he is addressing. Mr. Sanna said the PTA membership is steadily rising this year, even coming off of the pandemic. Smaller units that have never really had large membership numbers are rising and larger units have plateaued, so they almost all

have similar memberships. Two of the Title 1 schools are in the process of either doubling or tripling their highest pre-pandemic membership numbers at this time. Parents want to be involved and are asking a lot of questions, including how they can support certificated and classified staff in their negotiations. He reminded them PTA is an apolitical organization, but noted that if it were not for certificated and classified staff members, some units would not exist. He asked the Board to consider this, which is all he could say.

I. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - President Danny Yanow thanked President Sanna and said the Board got his message. Teachers feel beaten up, disrespected, and discouraged and communicated to the Board by marching, sending emails, leafletting, and standing on the street. Several sites have done a day of Work to Rule. Teachers want to stay in the District, but need to see appreciation of their struggles the last year and a half with a reasonable deal at the bargaining table. Not having an agreement exacerbated the difficult year they have had and the threat to take away duty-free prep time is "…the icing on the cake of despair." Mr. Yanow is concerned with teachers leaving SSFUSD or the profession at the end of the year, which will affect areas of critical need, such as SpEd, science, and math with unfilled vacancies. He told the Board "You are the stewards of this District, elected by the people to oversee their children's education. You have to think long and short term." He hopes negotiations tomorrow will lead to a temporary agreement acceptable to both sides.

California School Employees Association Chapter 197 - Senior Executive Assistant Nalani Allen-Cantley said President Jolene Malfatti had nothing to report.

J. PERSONNEL COMMISSION

- Assistant Superintendent Jay Spaulding reported that the next Personnel Commission meeting will take place on January 24, 2022.

K. ITEMS FROM BOARD

Trustee John Baker reported that the Board Policies and Bylaws Committee met and will have a new set of policies coming within the next few cycles.

L. SUPERINTENDENT'S REPORT

a. **CSBA Annual Conference Report** - Superintendent Shawnterra Moore reported that she and three Board members had the privilege of attending the annual California School Boards Association (CSBA) conference last week. Two Trustees and ASB Student Trustee Samantha Avila Gomez are attending it virtually. This rewarding conference was the first time that

members convened in person since the pandemic and it was a wonderful experience. The useful sessions ranged from learning about educational equity to school facilities and bonds, supporting English Learner programs, ethnic studies, mental health, accelerating learning, and addressing learning loss and literacy support for students. She said there was a wide variety of relevant and meaningful sessions that enabled her and the trustees to reflect about SSFUSD in terms of what is being done well and what are the areas of growth and improvement needed. One speaker, Dr. Victor Rios, a UCSB professor, focused on the fact that human connection has no language and about the need to forge positive connections and relationships with one another and with students and families and empathize with others' experiences and circumstances. He highlighted the point about not pitying them because it is about helping students prosper in the educational system and finding ways to work together to ensure their success.

b. Holiday Greetings for the Community - Dr. Moore said she hopes the experiences of the past few years reminds everyone to slow down, be introspective, recharge, and forge human connections over the winter break. She wishes the entire SSFUSD community a wonderful and restful break spending time with loved ones, practicing self-care, appreciating moments together, and being grateful for what they have since tomorrow is not promised.

- ASB Reports

  Malea Tuimavave, ASB Secretary, El Camino High School, and speaking on behalf of ASB President Abigail Verino, highlighted the following recent and upcoming events at her site: she acknowledged the performing arts department and winter band for their success; the Advanced Performing Dance Team competed in the Radx dance competition last weekend and won three 1st place awards; to engage the student body in the holiday spirit, ASB held a Santa Meet and Greet on December 1 where ASB advisors dressed up as Santa and an elf; the choir brought back the tradition of singing grams where students purchased them for their friends and the choir sang songs; ASB continued the tradition of the holiday card, thanking students' families, teachers, staff and any organizations and individuals who helped the growth of their class throughout the year; class officers are working hard to fundraise for prom next year; the junior class concluded their Cocoa Cube Bubba fundraiser yesterday and is working on a donut fundraiser where all funds will go to prom 2022; the senior class is planning for prom and fundraising events for next semester; senior class has concluded senior portraits and letterman jacket sales; plans for next year include a talent show on February 24 with auditions taking place on February 10 and 11; the WASC Accreditation Visiting Committee will be at the site on March 14

through 16; there are plans to celebrate the school's 60th anniversary during the week of March 14 through 18 with daily activities that highlight and celebrate the culture and talent of their students and staff.

Ms. Tuimavave said teachers are the foundation of the school community. They spend long hours helping students, give up their classrooms during lunch to provide a safe place for students, and offer the support and advice to keep the school thriving. “In light of the holiday season, the best gift would be finally listening to the voices of our teachers and being able to support them and the raise they deserve as they continue to selflessly support the entire student body no matter where they work up. We need to show up for our teachers in the way they show up for us.”

She wished everyone a happy and safe holiday season and continued to encourage everyone to engage in acts of service and kindness towards one another.

- Samantha Avila Gomez, Fall Student Trustee and ASB President, South San Francisco High School, shared the following news from her school: She participated virtually in an all-day CSBA conference for Student Trustees and said she learned so much about how board districts work and was able to connect with teenagers across the State; about two weeks ago, the Culture Commission posted facts of missing and murdered indigenous women and students dressed in red on Monday to acknowledge them and on Tuesday they wore orange in remembrance of all children who died in camps; the commission also had a banner letting students know SSF is on stolen Ohlone land; the annual holiday concert took place on Friday, December 3, and Sunday, December 5; last week ASB held a series of lunchtime rallies for their fall sports and each day highlighted a different sport; students were educated on the International Day of Solidarity of Palestine and the liberation of the Palestinian people and their land and many students were grateful to finally be recognized on campus; for the Christmas season, they have a series of different fundraisers to get the school in the holiday spirit; on Monday, ASB sang carols to students in class; the Warrior Band and Choir have their holiday concert tomorrow; she thanked the cross country team, girls golf, girls tennis, football, and girls volleyball for their amazing seasons; they have started a campus-wide mural contest for artists to keep the school culture alive; ASB is starting to focus on the spring semester and beginning to plan for their winter ball on January 2 at Skyline College;

  Ms. Avila Gomez said teacher are under pressure with finals approaching and they have been notifying parents and the community about how the Board is trying to cut their prep and how a pay raise is

nowhere in sight. Teachers will have to leave since the Board has not given them any choice. She told the Board "Your negotiators are smart and clever. You got the focus to be on taking prep away and away from raising pay, but we will be educated and we will come back stronger and we will fight for the teachers who provide for us year-round." She said City Council meetings allow for remote public comment and asked that the District re-think making meetings more accessible, especially to the working class people of color.

M. COMMUNICATIONS

Public comments were submitted in advance of the meeting, were read by all Board members, and posted on the District's website before the meeting.

The following were comments were made in-person:

Eric Jacobson spoke about longevity and that everyone has had a teacher who changed their lives. He has been a teacher for 25 years and said the only reason he could afford to purchase a house was because his ancestors settled here. He feels great when a child said his parent had him as their teacher. He noted the increase in prices on everything and asked the Board to consider this in negotiations. As an Athletic Director, he requested that prep time is not taken away as he needs it to mentally prepare for his next class. Mr. Jacobson thanked everyone for making him feel supported during Zoom classes. He also appreciated the way Dr. Moore represented them on TV and was proud of the good job she did. He said she is the best superintendent the District has ever had in his time and thanked her for her leadership. He asked that negotiations be done in good faith.

Mike Calvo spoke in support of the raise teachers deserve. She has attended SSFUSD schools since she was a young child. The biggest thing teachers taught her was to use her voice and know who she is. Teachers are not only here to educate, but they are also here for mental health services. "They open their classrooms for us to tutor in, to eat lunch in, to feel safe. These teachers are the foundation of who we are in our community so why not give them the raise that they deserve?" "Listen when these teachers plea about the struggles over the pandemic."

Catrina Ellis read quotes from a few of her junior students at ECHS who completed a unit on Native American land rights. The students appreciated that the additional curriculum involved indigenous peoples and genocide, which was enlightening. Ms. Ellis said creating the unit took a lot of time for which she was not paid. "But then to come to this year and still be told that we are not valued enough in all that we give away, that you still have not done your job of directing Mr. O, directing all of your employees, because the Board - these are your employees. You are in

charge of them. They are suggesting to you but you are in charge of them. To hear that was very discouraging."

Thomas Blochberger described that the role of a Trustee is "…to provide the very best education that that Board member can to all of our students in our District. When we consider the basics of a good education, this means providing each student with books, technology, and a teacher, hopefully high quality, in every classroom." He said SSFUSD is experiencing a crisis due to not having enough teachers in the classrooms. "…the Board has gotten sidetracked with many other things and has lost the priority of providing a high quality education to our students. Without a teacher, students don't learn." "If you don't increase the salaries by a significant amount this year, we may well see a mass exodus of teachers out of the District." "We need budgets which address our needs in this current economy. The District's current budget was designed with irrational fears and paranoia. Stashing large sums of money away without overall specific plans is illogical. The Board is being given misinformation when they are told that they must choose to either give their employees a raise or pay the bills, but they can't afford to do both."

Dani Dayao, an ECHS senior, spoke on behalf of the teachers in the District. She has attended SSFUSD schools since she was a young child. "…one of the things that remained constant is the teachers who are always willing to support the students. Teachers who are willing to spend hours after school just to make sure we students feel confident in our work, and teachers who are always willing to open their doors to us in the mornings, during lunch, and after school, despite not being paid just to give us a safe space." She said the District is saving $1.3M for a rainy day, which has already come. "…members of the Board, I urge you not to act with the concerns of politics or money on your mind, but instead, act with the same love and care that teachers act with every single day.

Joseph Sheppard, a SSFHS teacher, spoke in support of teachers. He has taught in public school for 16 years and SSFHS is his favorite site. He respects his co-workers and loves his students and their families. "But at the same time, I have never encountered such a disheartening District leadership…" "That we would come out of a pandemic, when I think our society perhaps began to realize the great value they're getting in this service of having these young people cared for, provided for and educated in our public schools, to then hear that our District is essentially bargaining for a pay cut…", if it is a raise less than inflation. He said leadership wants to take away the duty-free prep time and must think they are not using the time preparing for their classes. The Board directs Cabinet, not the other way around. "Make the decision for our community that's right."

Alanna Wong, a Westborough MS teacher, spoke in support of teachers. "We have worked through and continue to work through one of the worst crises that any of us have ever known to support our students and we still don't have the only recognition that really matters: a contract." All she wants for Christmas is a contract and asked the Board to think about the certificated and classified

employees who continue to work through the pandemic and support the students. “Please show that you actually do respect us. Give us the only present that matters this year. Give us our contracts.”

Allison Light echoed comments of previous speakers regarding negotiations. “This round of negotiations has lasted since last spring. The District has appeared to be unprepared or unwilling to engage in good faith negotiations, while nearby districts settled…”. “During the themes here, it shows disinterest in keeping experienced, quality teachers in the District. It is disheartening. If you want educators to continue to step up, to continue to work with the intensity that we have been working for the past year and a half to meet our students' needs, to meet the families' needs in this community, then the District needs to step up and they need to show support for us.” “Quality education relies on quality educators.’ Teachers will stay where they are valued and do not have to stay where they are not.

Delaney Jures, a Skyline ES teacher, spoke in support of teachers. “It is a privilege to be a teacher here because it is not a job that pays the bills.” “Without my partner, I could not afford to live in the Bay Area and be a teacher here.” “And it is unreasonable that we should have to rely on a partner's income or get a second job in order to be a teacher.” “I am on the Leadership Committee, the School Site Council and the PTA board. I do everything I can to support my students, our school, and our committee.” She has a huge class of 31 students. Teachers are being burnt own, especially those who go above and beyond. “The ones affected the most in all of these decisions are the students. The students who should be at the forefront of your decisions.”

Denise Steffey, a Los Cerritos ES teacher, spoke in support of teachers. Her co-workers talk about getting second jobs. One teacher shared that “…in my almost two decades of teaching, I have never felt so devalued and disregarded by a school district that I work for so hard. I no longer feel supported, respected or valued whatsoever. I'm ashamed I work for a district that I had to beg for a livable wage.” “…it no longer is about the raise, but…rather about respect, honesty, and working for a district I believe in. Good luck in retaining dedicated teachers.” Ms. Steffey said, “I agree with what my colleagues said, and I hope you can come to change your mind and value us the way we value each other.”

Amanda Haver, an alumna, spoke in opposition to taking away teacher prep time. She said students know about the negotiations and have asked their teachers why they stay since they could do much better elsewhere. Many of her teachers have left the District, which is sad to see happening. She said teachers and students deserve better and it is embarrassing that negotiations take so long again.

Christopher Nichols, the ECHS Director of Student Activities and teacher, spoke about teacher pay raises in the District. He described his living situation in SSF. “…despite us being well-educated people with respectful careers, we cannot afford to rent a single-family home in this community…” Many young teachers leave the

District for better-paying opportunities. Parents have asked him to stay so he can teacher their children. "Education is the closest thing to magic that we have in this country. So please give the magicians, our teachers, what they need."

Andrew Ta, a SSFHS senior and teacher's aide, spoke in support of teachers. "It is essential that you pay our teachers what they deserve and listen to their complaints." As an aide he sees "…the hours of planning, the hours of grading and hours of work just to make sure our students get the quality education they deserve." "If we don't put funding into our teachers and our school immediately, then they will leave by the end of next year." "By not supporting our teachers and staff, you will be failing us immensely, and this wouldn't be the first time ever."

Susan Cossette, a 20+ year District teacher, spoke in support of teachers. She referenced Cabinet salaries with Dr. Moore having received a 51% increase from 2015 to 2019 and a 46% increase for Dr. Spaulding in the same time frame, while her salary with benefits increased 30%. "These percentages alone tell me how much or little you value me as an employee." Teachers have had to go before the Board at many meetings, send emails, write letters, and protest to be heard. "Please show us the respect we deserve. Treat us like we deserve to be treated, and pay us what we deserve."

Aaron Haffner, an ECHS teacher, spoke in support of teachers. During his six years, he has felt like he is part of the community and has earned the trust and respect of those around him. He asked the Board to respect him by leaving his prep time alone and to pay him enough to feel safe and secure. "I've looked over the State audits of spending and savings, and the money that we are asking for is there. Please sustain the community your teachers have built. Please meet us at the bargaining table with respect and in good faith."

N. PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Ponderosa Elementary School

Principal Erskine shared educational priorities and programs at Ponderosa Elementary School. She also recognized the following parent volunteers who will receive certificates of appreciation from the Board: Cinthya Costakis, Andrea Isla, Nicole Longa, Nicole Rael, Danielle Sainz, and Matt Sanford.

<u>Demographics</u>
Principal Erskine said the site has a very diverse student population that is predominantly Latinx at 37%, followed by White at 21%, Asian at 20%, and Filipino at 17%. 22% of students are English Learners. 20% are students with disabilities. 27% of Ponderosa ES students are

socioeconomically disadvantaged. They pride themselves on being a very inclusive campus and every student is a general education student first, and all students are included in everything.

Attendance (one month snapshot 10/18 to 11/23/21)
Principal Erskine said all groups have a consistent attendance pattern.

District LCAP Goals
Ponderosa ES is working on all three LCAP goals and is focusing on Academic Achievement. They constantly ask if they are supporting the District-wide goals.

CAR (Communication, Achievement, Relationships)
The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Erskine is focused on the steering wheel for where they are going and the gas tank that checks student progress toward goals.

Five Areas of Focus
1. Soul Shoppe and PAX - used in the school yard and in the classroom.
2. Common Language - academic language and also social language and supportive behavior.
3. Small groups - every student at the school is part of a small group, not just for intervention, but to get more individualized attention. The site's Reading Specialist also does small group intervention.
4. Literably - common data used across all grade levels.
5. Priority standards – emphasize is school-wide in all curriculum.

2021-22 Literably Data
Principal Erskine said they use Literably to inform their instruction. It measures whether students are achieving or not, meaning they have met a benchmark or not. Ponderosa ES is about 50/50, but they have made an effort to look at that more closely to help support the students. She noted a challenge with the attendance data. 23 students have missed more than ten days of school while in quarantine.

She shared photos of students walking on Ruby Bridges Day, participating in a decorating contest, dressing up as picture book characters for Halloween, and wearing hats and making crafts celebrating Thanksgiving and friendship. She thanked her colleagues for going above and beyond each day and her amazing PTA members.

The Board recessed at 8:32 p.m. for a break and reconvened at 8:42 p.m.

Trustee Hsieh spoke about the Literably data and asked about the pattern with 1st, 2nd, and 3rd graders having met or exceeded the goal while it is reversed for 4th and 5th graders. Principal Erskine said Literably is a teaching tool and not an assessment. They have found many students leveled higher than they have come out on Literably so they are using it as a tool instead of determining if this student is on grade level or this student is not. She said that while it would be nice if the data came out very clean, it is important that they use the tool how it is designed to be, as a space to use for instruction.

Dr. Hsieh asked about desegregating the data by English Learner, Hispanic, SpEd, or social economic disadvantaged students. Mr. Irish replied they are working on using the reports with Illuminate to help disaggregate it, but other priorities have delayed some of that work. They are still in the process of training with EduClimber and working on Literably reports. There have been some testing issues with Literably such as noise in the classroom and not having enough subs to isolate kids when they are being given the assessment.

Trustee Baker questioned whether PAX and Soul Shoppe were used during distance learning. Principal Erskine said Soul Shoppe continued with recorded sessions which the teacher played, but there was a lot of instruction that went along with it. PAX staff got creative and used the program across all grade levels online. Staff also gave Panther Points electronically and mailed home postcards to acknowledge students. She said that language and efforts of the staff have transformed their campus, which they can see through school data. She noted that it is nice to say something that is the same to a 1st or 5th graders and they know what it means. It is not only a socioemotional piece for the students, but for the community which has been the greatest benefit of a common language.

Trustee Murray asked how many fewer kids are enrolled this year than last year. Principal Erskine said four years ago their student population was 425, last year it was 385, and is now around 380.

Vice President Mina Richardson said parents take the lead with their donations and respond to appeals to contribute. She complimented Principal Erskine on her presentation.

Student Trustee Avila Gomez asked how the site is working to integrate students with disabilities, SpEd students, and English Learners into their great events. Principal Erskine stressed that every student with an IEP is part of a general education classroom and participates in all school wide activities. They meet their needs.

President Daina Lujan thanked Principal Erskine on her presentation and said two words come to mind, holistic and comprehensive with the focus on the whole child, the whole staff, and the whole school. Her leadership is commendable and she thanked her for the ways she brings together the community for the benefit of every single student.

b. Teaching and learning presentation:
District's Child Development Program (CDP)

Coordinator Eric Claybon shared information on the District's child development program. The Children's Center grew out of a need for childcare during WWII and has been serving families since 1943. Currently, the half-day State preschool program offers subsidized services, funded by the Department of Education, the SMCOE, and the Department of Social Services. The program also offers limited preschool spaces to full cost families.

Program Locations
There are three **licensed preschools** serving a total of 223 students at the Children's Center, Hillside Child Development Center, and Martin ES.

There are four **before and after school locations** serving a total of 238 students at the Children's Center, a subsidized program, and the Extended Day Care Program (DEDAP) serves students at Buri Buri ES, Skyline ES, and Junipero Serra.

Mission Statement
It is aligned with SSFUSD's Vision, LCAP Goal 3 (student, parent, and community engagement) and District Priorities. The CDP focuses on providing a loving and caring environment for the child and provides parent education and support to strengthen the connections between their staff, students, and families. It is reviewed annually.

Working as a team, the administrators, teachers, paraprofessional and support staff will:
1. Provide a loving and supportive environment for each child.
2. Promote each child's positive self-awareness and high self-esteem.
3. Promote each child's awareness of social rules, importance of mutual respect, understanding, caring, and getting along with others.
4. Emphasize school readiness and assist in supporting children's self-expression by promoting each child's development to the highest potential in cognitive, language, fine motor, and gross motor skills.
5. Extend each child's concept development through real-life

experiences.
6. Promote each child's awareness of nature and concepts of science.
7. Provide for basic nutritional needs and health care for each child directly and through referrals to outside agencies as appropriate.
8. Provide parent education and support for positive parenting skills.
9. Provide referrals and resources to parents to promote family well-being.
10. Contribute to team effort at all levels as we work toward the Mission.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Mr. Claybon said as a program, they are consistently intending to communicate in ways that are honest, transparent and professional. They further intend to celebrate the achievements of their students and staff while striving for equity in educational access for all. Also, they are striving to continue to build and strengthen their relationships to ensure academic, developmental, and program growth.

Communication

Learning Genie is an innovative tool, an app that connects the District's program to parents and families. Families can receive program information as well as their children's reports including photos, reminders, events, and school updates in real time.

Remind 101 provides the opportunity to send a text message update and/or reminder to parents for upcoming events or in case of an emergency.

Zoom has been a very effective communication platform. Through Zoom they have and continue to conduct parent orientations, parent/teacher meetings, which are held two times a year, monthly Parent Advisory Committee Meetings, parent education meetings, and CCP staff meeting.

Assessment Tools

Desired Results Developmental Profile (DRDP)

- Administered twice a year - data is analyzed by CC staff that leads them to make instructional decisions for students (individually and collectively).
- A formative assessment instrument developed by the CDE for young children and their families to be used to inform instruction and program development in the Child Development arena.

- Made up of eight domains. The focus of each domain is on the acquisition of knowledge, skills, or behaviors that reflect each domain's developmental construct.
- Made up of 39 measures that are the developmental continuum along which a child's behavior is assessed. This tool is used to determine individual student developmental and academic level as well as to inform classroom planning.

Early Childhood Environment Rating Scale (ECCERS)

- A classroom assessment tool designed to measure the quality and overall effectiveness of the classroom environment for infants, toddlers, preschoolers and school-agers.
- A 43-item rating scale organized into seven environmental subscales focused on measuring and strategically improving areas in the environment both inside and outside the classroom.

Classroom Assessment Scoring System (CLASS)

- An observation instrument which considers three categories, or domains, that support a child's learning and development. The three domains this scoring system focuses on are Emotional Support, Classroom Organization, and Instructional Support.
- Each of the domains contains features, or dimensions, that look at detailed aspects of classroom interactions such as: classroom interactions which involve teacher-to-student, student-to-student and the interaction that exists between the student and their learning environment.

Achievement

Site Monitoring Review Rating Summary 2016-19

The three domains in the scoring system focus on emotional support, classroom organization, and instructional support. These assessment tools are compiled by an outside agency and then used to determine a preschool programs' overall quality of rating. Mr. Claybon reviewed the summaries for the Children's Center, Martin preschool, and Hillside preschool. Many ratings were 4's and 5's, considered exceptional, on a scale of 1-5.

Relationships

The CDP is committed to building and nurturing strong relationships with the students, staff, and program community. They continue to serve with an open door policy and endeavor to provide quality care in the preschool and school-age programs. CDP has built many wonderful partnerships with several notable agencies.

Successes

- Dedicated/hard working classroom staff - Mr. Claybon said that as

essential workers, his staff worked throughout the pandemic, providing quality care in a Covid-safe environment for all.
- Amazing office and administrative staff
- Supportive professional partnerships
- An engaged and supportive parent community
- Strong teacher-to-student relationships
- A strong parent educational component
- Safe preschool enrollment numbers

Challenges
- Sufficient qualified staffing - CDP, like SSFUSD, has had staffing challenges before and during the pandemic. Many individuals have difficulty meeting minimum requirements for positions due to not having enough ECE units or they cannot pass District tests or performance assessments.
- Sufficient operating space

Student Trustee Avila Gomez asked if the West Orange Avenue library would become a preschool or daycare center. President Lujan said that would be a conversation with the City of SSF.

Vice President Richardson said the District's focus is shifting to early childhood education, especially this year. It is becoming increasingly important and the great statistics mean the student population in Title 1 schools will be helped. She supports increasing Transitional Kindergarten as well. She acknowledged the wonderful partnerships with the City and other agencies. She appreciated that the Children's Center staff worked throughout the pandemic.

Trustee Murray asked for clarification on the challenge of operating space. Mr. Claybon replied that they offer wraparound services, not only preschool, but school aged programs. While spacing in currently adequate, if programs are enhanced moving forward, they do not have the additional space needed. They have a waiting list for all the preschool and school aged sites.

Trustee Baker also recognized the staff for working onsite when other employees were at home with distance learning because childcare was in such demand in the community, especially for the essential workers last year. He acknowledged that more childcare and preschool spots are needed. On behalf of the Board, he asked Mr. Claybon to pass on their thanks to his staff.

Trustee Hsieh said the presentation was amazing and provided good communication tools. Parents can have peace of mind that children in Mr. Claybon's care are safe and learning. She asked how teachers can use the assessment tool with more than 200 measures for 460

students. Mr. Claybon said that at full capacity, the measures are assessed only for the preschool, which would be 223 students. He complimented his teachers, who are professionals, for starting the assessments early on and working through the process. "…staff is able to manage those instruments because they are proficient at what they're doing."

Student Trustee Avila Gomez asked if the library is turned into a preschool daycare center, would those on the waiting list be automatically included or whether a new list would be created. Mr. Claybon said they would take the students on the list, but once that list is exhausted and through community outreach there are more applicants, then more staffing would be needed.

President Lujan thanked Mr. Claybon for his presentation and extended heartfelt thanks to his staff for "…showing up and working throughout the pandemic and being there for the students and the families."

c. Performance Management – Career Technical Education (CTE)

Performance Management

The District has adopted Performance Management (PM) as a strategy to improve student achievement and keep the focus on continuous improvement and growth over time. PM presentations will be on a variety of topics and will provide the Board and community with a high-level look at District priorities, goals, and progress. To better understand the metrics, the PM information and coding legend is below.

NOTE: Performance Management (PM) Reminders:

- These are intentionally designed to be concise, informative, and high-level information for the Board.
- The purpose is to provide ongoing updates to the Board about our progress on LCAP goal related items and district priorities

Color coding legend for the dots

Green dot means - the action/goal is on target or has been met

Yellow dot means - the action/goal is moving toward target

Red dot means- the action/goal is off target (and is something that may need deeper analysis, support, or resources)

Director Jason Brockmeyer and CTE Coordinator Jennifer Rockett reviewed the District's Career Technical Education in terms of Performance Management as a tool for analysis and improvement of performance. The career, technical, and education program integrates core, academic knowledge with technical knowledge to provide students with a pathway to post-secondary education and careers. The District is focusing on LCAP goal one, academic achievement, to ensure all students engage in high quality, relevant and rigorous pathways that ensure their college and career success. Over the last years, the CTE team has worked hard to strengthen their programs to ensure students are prepared for the 21st century workforce.

CAR (Communication, Achievement, Relationships)
The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Referencing the CAR graphic, Director Brockmeyer said the main focus of the work aligns with the seats in the car, ensuring they are providing relevant and rigorous pathways aligned to the CTE curriculum standards, community college pathways, and industry expectations that lead students to attaining high wage, high skill, and high demand jobs.

College and Career Indicator (CCI)
This measure is based on the number of high school graduates who are prepared for college or a career. College or career readiness means completing rigorous coursework, passing challenging exams, or receiving a State seal. The following measures are approved as indicating this readiness (bolded items are directly related to student success in high quality CTE pathways):

A. Career Technical Education Pathway Completion (2 full years or 300 hours)
B. Grade 11 Smarter Balanced Summative Assessments in ELA and mathematics
C. Advanced Placement Exams
D. International Baccalaureate Exams
E. College Credit Course (formerly called Dual Enrollment)
F. A-G Completion
G. State Seal of Biliteracy
H. Military Science/Leadership

12 Elements of a High Quality CTE Program/Pathway
Ms. Rockett shared that the State has mandated these elements for a CTE program.

- Standards aligned and integrated curriculum

- Sequencing and articulation
- Student assessment
- Prepared and effective program staff
- Engaging instruction
- Access and equity
- Business and community partnerships
- Facilities, equipment, technology, and materials
- Student career development
- Career and technical student organizations
- Work-based learning
- **Data and program improvement** - this is a new element since the State thinks any program or pathway should be data driven. The main data to look at first is regional labor market trends. The State wants to know the pathway prepares students for high school and high wages for in demand careers. Also, conversations with industry partners can give teachers insights on expectations for their careers. The data also measures whether the pathway actually leads students into getting into a college or career.

These 12 elements provide guidance in order to determine whether or not a new pathway will be introduced and how improvements can be made to existing pathways.

<u>SSFUSD CTE 5-year Plan</u>
Ms. Rockett clarified that while the plans were addressed in certain years, they are being reevaluated through 2022-23.

2018-19
The CDE has deemed these as foundational elements for starting a CTE program.
- 2+ Year Pathways - determined whether a student is going to be considered a completer.
- Ensure Standards Based Curriculum - aligned with the anchored standards from the CDE.
- Increase CTE Credentialed Teachers - it is important to have a CTE credentialed teacher and it affects the ability to have a pathway and to get monies from the State.
- Increase Course Access - also looking into work based learning opportunities.

2019-20
- Increase College Credit Course Agreements / Dual Enrollment
- Increase UC A-G approved courses
- Expand Advisory Boards

2021-22
- Increase Industry-recognized certifications
- Increase work experience/internship opportunities

2022-23
- Explore and establish CTSOs opportunities
- Establish middle school college and career focused electives
- Utilize pertinent data to expand and improve high school CTE pathways

CTE Key Indicators

Ms. Rockett pointed out one key indicator as a hallmark for what is happening in the other red areas, which is the number of CTE teachers. There are currently 10 teachers in SSFUSD. Unlike a single subject credential, to qualify for a CTE credential, experience of a minimum of 1,000 hours within an industry is needed. So, a decrease in CTE teachers, such as retirements, leads to decreased student enrollment since fewer pathways can be offered.

One highlight is dual enrollment or what is known as course credit courses that are associated with the pathways. New courses this year are culinary arts and photography classes.

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	
C&C Indicator Prepared	27.9%	30.3%	41.9%	N/A	N/A	
# of Students Enrolled	1043* (521)	946	1386	1692	1306	
# of CTE Teachers	11	13	14	15	10	
# of HQ CTE Pathways	6	9	11	11	8	
# of Completers	104	185	338	267	N/A	
# of Dual Enrollment Courses	0	3	4	6	8	
# of Industry Recognized Certifications	0	1	2	2	3	
CTSOs	0	0	0	0	0	

CTE Grant Monies
- The District has had a steady increase in receiving CTE grant funds. There are three main grants associated with CTE.
- Most recently, SSFUSD received two Strong Workforce awards:

  - The first one is focused on extending CTE-STEM pipelines into the middle schools. The second grant is focused on increasing equity in access and dual enrollment.
- All remaining funds are 2 for 1 matching grants meaning they need to spend $2 of District funds on CTE programs for every grant fund received.
- These monies have very specific but difference requirements for spending and reporting.

Current CTE District Pathways

- The pathways currently at District schools include photography, video arts, culinary arts, computer science, biotechnology, auto, Ballet Folklórico, and digital photo. Several are eligible for dual enrollment credit Though pathways were initiated as Baden, due to various factors the pathways need to be revisited.
- The District is limited on space in high schools, so they may house a pathway at one school and make it accessible to other high schoolers, such as the current Biotech program.

Possible High School Pathway Expansion

Director Brockmeyer said the District has a unique opportunity with having money to expand programs and improve current ones, but struggling to find CTE teachers. Last year, three pathways were lost, which is significant. He would like to introduce the following pathways into the high schools. While the grant money is available, they are aggressively trying to fine CTE credentialed teachers.

Pathway	Building Trades (SSFHS) Construction Pathway	Health Sciences (ECHS) Patient Care	Automotive Technology (ECHS)	Engineering (ECHS/SSFHS) (PLTW)	Early Childhood Education (ECE) (ECHS/SSFHS/BS)
Year 1	Intro to The Trades	Health Science Careers 101	Automotive Fundamentals 1	Introduction to Engineering Design	Introduction to Education
Year 2	Intro to the Union: MC 3 Certification	Health Sciences 101 Kinesiology-Anatomy in Motion	Automotive Fundamentals 2	Computer Integrated Manufacturing	Child Development
Year 3		Medical Assisting, EMT, Nutrition, Dental Assisting Counseling 100		Engineering Design and Development	Child, Family and Community

CTE Expansion Pathway Requirements

While identifying and implementing relevant and rigorous pathways, the District considers:

- Are students interested in the pathway?
- Does the pathway prepare students for high growth jobs?

- Does the pathway lead to jobs with sustainable wages and growth potential?
- Does pathway lead to a robust regional labor market?
- Do community colleges in San Mateo County offer programs?

Current HS CTE Pathway Needs

- SSFHS Folklórico - Need adequate space and flooring
- Auto shops - SSFHS is currently empty and ECHS is pending
- SSFHS Wood shop - Currently empty

There are several large vacant spaces. Mr. Brockmeyer may closedown SSFHS's auto space, transfer everything to ECHS and when they get an auto shop teacher, ECHS would have that pathway.

Middle School Elective Program Expansion

Intended outcome is to provide a stronger and broader course of study for students with a focus on STEM and College and Career Awareness. Director Brockmeyer said it is imperative to align middle school elective programs with high school programs.

North County Next Steps

- Collaborative event partnering SSFUSD, JUHSD, and Skyline Community College.
- Offered to second year CTE pathway students from both districts.
- Fosters an understanding of postsecondary transition options.
- Workshop sessions cover career readiness topics.

Trustee Hsieh said in the future she would like some data to indicate how many students are enrolled in each pathway, if students are successful, whether a certain pathway is favored by a specific demographic to see if there is an equity issue or if the District is doing a great job. Director Brockmeyer replied that when the District went to the 7-period day, that was very intentional to open up access. The numbers did provide for better access and there was a significant increase in various demographics that they tracked. The pandemic clouded this, since it is challenging, in many pathways, to do the work from home. He said they look at grade data and have seen students struggle, so they are now getting access to support hours.

Dr. Hsieh asked about dual enrollment and would like to see the statistics on the number of courses which are increasing and to know if students are successful or whether there are any gaps which can be improved upon. She asked, for example, how they know the Ballet Folklórico meets the pathway requirements. Will those students find a job that will sustain them on their wages and if they can attend any community college with that skill. Mr. Brockmeyer said it has been a pathway for several years and would be difficult to put within the CTE

framework because of those questions. They are looking at a pathway that would lead to a community college for those students and transition back into the fine arts, but there is some alignment with the community college.

Trustee Baker asked when the appropriate time is to put in applications for new space, such as the wood shop at SSFHS. When would they start looking at how to upgrade those facilities? Director Brockmeyer said he and Ms. Rockett are currently working with site leadership to identify a space. Some spaces would require a serious upgrade for any other purposes.

Student Trustee Avila Gomez said the Ballet Folklórico students would like to use the wood shop, but have expressed that they want to share it with the other two SSFHS dance classes, the Hip Hop Club, and possibly the Color Guard and Cheer. She asked about the Culinary Arts pathway being an elective at ECHS, but not at SSFHS. Mr. Brockmeyer said it is currently not listed because the program was just added this year. While they are using the same adopted curriculum, the window for the District to apply for UC A-G approval does not open until February. But when it does open, it will be added for SSFHS.

Trustee Murray said it is exciting to provide students with a variety of pathways for success when they graduate because not one pathway alone meets the needs of all District students. She inquired about a possible construction trades pathway and whether they were working with the construction trades union. That is an aging workforce and those are jobs which pay good wages and benefits. Mr. Brockmeyer said they would like to add such a pathway to understand the possibilities and are close to hiring a teacher. It has been very difficult other the last few years to get a commitment from union leadership within the trades.

Vice President Richardson thanked Mr. Brockmeyer for the presentation and welcomed Mr. Rockett to the District. She said she is supportive of the trades, which require a certain amount of math and preparations. The trades want the students to be mature and WILL accept students up to age 30. She asked about a plan to get students interested in the work after they graduate and where the trades could qualify for the CTE certification. Director Brockmeyer said those who would qualify are still of the age where they can work and make a good salary, but that is not going to be associated with teaching. What they can make in the industry compared to a District teaching position, makes it difficult to find qualified people because the State has very strict rules for CTE teachers and State funding requires a CTE credentialed teacher. He said the District has the support and money

to build out the program. This is a pre-apprenticeship that comes from a union. Vice President Richardson noted that females are coming into the trades and they were represented at the trade show. She is happy to see the number of choices for middle schoolers and introducing them to the pathways at a young age.

Student Trustee Avila Gomez noted that Early Childhood Education is a possible pathway for Baden HS and asked if there is a plan to bring other pathways there also. Mr. Brockmeyer said it depends on the pathway and the investment in locating the campus that best fits the pathway and opening up access to all students in the District. Baden HS needs as pathway. She asked if there could be a future option for students to participate in pathways at sites other than their home school, as they currently do with the Biotech ones. He replied that that is exactly the idea.

President Lujan thank them for the presentation, their honesty about the space and staffing needs, and opening up access for all students.

2. BUSINESS SERVICES

a. First Interim Budget Report

Assistant Superintendent Ted O presented the 2021 - 22 First Interim Budget for the period ending October 31, 2021. The main purpose of the report is to review the financial condition of the District's general fund budget to ensure that the fiscal obligations in the first quarter and the end of the fiscal year projections can be met.

<u>Positive Developments Since Adopted Budget</u>

- Improved state and national economies
- Vaccines are available for adults.
- Vaccines are available for students ages 12 and up.
- Vaccines for students ages 5 to 11 were recently approved by the FDA and are rolling out.
- Booster shots are now available.
- Merck's oral antiviral pills for COVID-19 is closed to getting approved for emergency use.
- High percentages of people are now vaccinated.
- California announced COVID-19 vaccine will be added to list of required school vaccinations.
- More certainty that schools will not have to close due to COVID.

<u>Ed Code Certification</u>

Education Code Section 42130 (a) (1) defines the certifications.

- A Positive Certification: WILL MEET their financial obligations for

the current and two subsequent fiscal years.

- A Qualified Certification: MAY NOT MEET their financial obligations for the current OR two subsequent fiscal years.
- A Negative Certification: WILL BE UNABLE TO MEET their financial obligations for the current OR two subsequent fiscal years.

2021-22 Assumptions

- Property taxes budgeted with latest estimates
- Estimated RDA revenue from COE is budgeted
- District will remain community funded/Basic Aid
- Estimated step & column cost included
- Enrollment/ADA declining
- Estimated STRS/PERS increase included
- Mandated Block Grant and Lottery Funds are budgeted
- Program carryovers from prior year are included
- Contributions to Special Ed and transportation are budgeted
- Contributions for routine restricted maintenance and deferred maintenance are budgeted
- One-time Stimulus Funds are budgeted
- Contributions to the District's other funds are budgeted

2021-22General Fund Projected Revenues

Revenues	**Dollar amount**	**Percentage**
LCFF Revenue	$106,083,699	80%
Federal Revenue	$ 13,784,675	10%
Other State	$ 10,676,465	8%
Other Local	$ 2,266,859	2%
Transfers In	$ 13,301	0%
TOTAL	**$132,834,999**	

SSFUSD is a community-funded district, and the bulk of its revenue in the unrestricted general fund revenue comes from property taxes.

2021-22 General Fund Projected Expenditures

Expenditures	**Dollar amount**	**Percentage**
Certificated	$ 52,540,252	34%
Classified	$ 20,253,326	13%
Benefits	$ 32,917,503	21%
Books and supplies	$ 25,328,842	16%
Services	$ 17,123,050	11%
Capital Outlay	$ 620,899	1%
Other Outgo	$ 4,187,819	3%
Transfers Out	$ 1,850,000	1%
TOTAL	**$154,821,691**	

The amounts include program carry overs unspent in a prior year.

General Fund – Unrestricted and Restricted

General Fund Summary	2021-22 Unrestricted	2021-22 Restricted	Total
Revenues w/Contribution	75,173,127	57,638,571	132,811,698
Interfund Transfer In	13,301	-	13,301
Total Sources of Funds	**75,186,428**	**57,638,571**	**132,824,999**
Expenditures	84,752,107	68,219,584	152,971,691
Interfund Transfer Out	850,000	1,000,000	1,850,000
Total Usage of Funds	**85,602,107**	**69,219,584**	**154,821,691**
Net Increase/Decrease In Fund Balance	(10,415,679)	(11,581,013)	(21,996,692)
Beginning Fund Balance	31,669,911	17,174,845	48,844,756
Projected Ending Fund Balance	21,254,232	5,593,832	26,848,064
Nonspendable	250,904	-	250,904
Restricted (Program Carryovers)	-	5,593,832	5,593,832
Committed	-	-	-
Assigned/Designated			
Various Designations *	13,262,243	-	13,262,243
Unassigned/Unappropriated			
Designated for Economic Uncertainties	7,741,085	-	7,741,085
Undesignated Reserve	-	-	-

The restricted fund must be spent on a specific purpose. The District received a lot of federal state stimulus funds last year and this year. which are basically one time restricted funds that must be spent on goods and services allowed by the CDE. They may not be used to add new programs to the District or pay for employee raises. The $7.7M is required for unexpected liabilities. It is the restricted categorical funds and must be spent on the intended program purposes.

General Fund – Adopted vs. 1st Interim

General Fund (Unrestricted and Restricted)	2021-22 Adopted	2021-22 1st Interim	Change
Revenues	124,651,809	132,811,698	8,159,889
Interfund Transfer In	13,301	13,301	-
Total Sources of Funds	**124,665,110**	**132,824,999**	**8,159,889**
Expenditures	133,305,216	152,971,691	19,666,475
Interfund Transfer Out	1,850,000	1,850,000	-
Total Usage of Funds	**135,155,216**	**154,821,691**	**19,666,475**
Net Increase/Decrease In Fund Balance	(10,490,106)	(21,996,692)	(11,506,586)
Beginning Fund Balance	48,844,756	48,844,756	-
Projected Ending Fund Balance	38,354,650	26,848,064	(11,506,586)
Nonspendable	250,100	250,904	804
Restricted	16,985,871	5,593,832	(11,392,039)
Committed	-	-	-
Assigned/Designated			
Various Designations *	9,831,000	13,262,243	3,431,243
Unassigned/Unappropriated			
Designated for Economic Uncertainties	6,757,761	7,741,085	983,324
Undesignated Reserve	4,529,918	-	(4,529,918)

* Details provided on Slide 13

General Fund Summary Comparison (combined)

	2021-22 Adopted Budget	2021-22 1st Interim
Assigned/Designated		
STRS/PERS Increases: 2024-25	350,000	350,000
STRS/PERS Increases: 2025-26	650,000	650,000
Property Tax Re-Payment - Litigation (Rough Estimate)	8,500,000	8,428,001
Staffing - Grounds Keepers (2)	188,000	0
Staffing - Custodian at Hillside (1)	85,000	0
Reduction in Expenditures Needed	(1,000,000)	0
Carryover - Site LCAP Funds 20/21	620,000	0
Carryover - Site Discrectionary Funds 20/21	438,000	0
*Set-aside for Staff Raises	0	3,834,242
	9,831,000	**13,262,243**
* Added since Adopted Budget		

Mr. O said the $3.8B is newly added as a set aside for employee raises for 2021-22 based on the District's latest offer to the employee groups. Negotiations are still taking place and this may change with the final settlement.

Changes from adopted budget to 1st interim

Revenue - The net change is approximately $8.2M.

- Proceeds from sale of RDA property, $0.5M
- Increase in one-time Federal and State Stimulus Funding, $4.7M
- Increase in Special Education funding, $0.6M
- Net increase in Federal, State and local program allocations, $0.1M
- Increase due to carryover of 20/21 Federal and State revenues, $2.3M

Expenditures - The net change is approximately $19.7M.

- Increase in one-time Federal and State Stimulus Funding, $4.7M
- Increase due to carryover of 2020-21 Federal, State and local revenues, $13.4M - these funds were received late in the year and the District was not able to spend the funds yet.
- Net increase in Federal, State and local program allocations, $0.4M
- Increase contribution to Routine Restricted Maintenance , $0.3M
- Net increase in various budget adjustments, $0.9M

2021-22 and 2022-23 Multi-year Projection (MYP) Assumptions

- Property tax increases - estimated at 3.5%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included
- Estimated Step and Column costs included
- Enrollment/ADA projected to decrease by 2% per year
- Mandated Block Grant and Lottery funds are budgeted
- Contributions to other funds are budgeted
- Contributions to Special Ed and transportation

- Contributions to routine Restricted Maintenance program
- District will remain community funded/Basic Aid

Multi-Year Projections – Actual/projected ending fund balances

The District's Ending Fund Balance is decreasing as a result of deficit spending, increased employer PERS and STRS contribution and increased District operating expenditures.

Unrestricted and Restricted Funds	First Interim 2021/22	Proposed Budget 2022/23	Proposed Budget 2023/24
Revenues	$ 132,811,698	$ 133,398,202	$ 136,266,560
Interfund Transfer In	13,301	13,301	13,301
Total Sources of Funds	$ 132,824,999	$ 133,411,503	$ 136,279,861
Expenditures	$ 152,971,691	$ 135,786,768	$ 137,373,477
Interfund Transfer Out	1,850,000	1,300,000	1,000,000
Total Usage of Funds	$ 154,821,691	$ 137,086,768	$ 138,373,477
Net Incr/Decr in Fund Balance	$ (21,996,692)	$ (3,675,265)	$ (2,093,616)
Beginning Fund Balance	48,844,756	26,848,064	23,172,799
Actual/Projected Ending Fund Balance	$ 26,848,064	$ 23,172,799	$ 21,079,183

Ending Fund Balance Designations

Unrestricted and Restricted Funds	First Interim 2021/22	Proposed Budget 2022/23	Proposed Budget 2023/24
Actual/Projected Ending Fund Balance	***26,848,064***	***23,172,799***	***21,079,183***
Nonspendable			
Revolving Cash	25,103	25,103	25,103
Stores	68,117	68,117	68,117
Prepaid Expenditures	157,684	157,684	157,684
Restricted	5,593,832	5,593,832	5,593,832
Committed	0	0	0
Assigned/Designated			
STRS/PERS Increase: 2024-25	350,000	350,000	350,000
STRS/PERS Increase: 2025-26	650,000	650,000	650,000
Prop Tax Re-Pymt - Litigation (Est.)	8,428,001	4,426,983	19,031
Set-aside for Staff Raises	3,834,242	6,021,742	8,271,742
Reduction in Expenditures Needed (On-going)	0	(975,000)	(975,000)
Reserve:			
Reserved for Economic Uncertainties	7,741,085	6,854,338	6,918,674
Undesignated Reserve	0	0	0

Mr. O said they were able to balance the budget for all three years by first reducing the $8.5M one-time set aside for property tax repayment.

Contributions to Other Funds

As a result of COVID-19 and changes in the law, a contribution from the General Fund is needed to help the District's other funds balance its books:

- More meals being served as a result of Universal School Free

Meals Program Act and the increased food and other operating costs due to inflation

- Loss of revenue due to less students participating in the preschool and childcare programs
- Loss of revenue due to many programs being inactive and the reduction of fees collected in the Adult Education program

One-time Federal & State Stimulus Funds

One-time Funding	2020-21	2021-22
ESSER *	$697,331	
GEER *	$562,594	
Coronavirus Relief *	$4,366,627	
State General Fund *	$664,740	
ESSER II	$2,756,312	
ELO Grant **		$3,489,231
ESSER III		$6,197,727
TOTAL	$9,047,604	$9,686,958

ESSER – Elementary & Secondary School Emergency Relief
GEER – Governor's Emergency Education Relief
ELO – Expanded Learning Opportunity
* All Spent
** Amount reduced by CDE to create additional new programs

2020-21 Stimulus Funds Expenditures

Expenditure Categories	Amount
7,198 Chromebooks	1,999,803
650 Apple MacBook Airs, 1,900 iPads & 5 Dell Laptops	2,176,150
3,650 Hot Spots	878,735
Online Digital Forms for Distance Learning	16,858
License for DocuSign	18,630
Distance Learning Software Licenses and Student Support	477,067
Spam Filter, Anti-virus and Firewall Upgrades	156,368
Instructional Materials for Distance Learning	18,829
Mental Health Services for Teachers and Staff	20,000
Distance Learning Professional Development for Teachers & Staff	566,234
Essential Protective Equipment and Supplies	119,561
Total	**6,448,235**

Additional Federal/State Stimulus Funds

Program Funding Types	Amount
ELO Grant: ESSER II State Reserve	782,289
ELO Grant: GEER II	179,512
ELO Grant: ESSER III State Reserve-Emergency Needs	509,585
ELO Grant: ESSER III State Reserve-Learning Loss	878,455
Homeless Children and Youth II	16,729
A-G Access/Success Grant*	234,793
A-G Learning Loss Mitigation Grant*	234,792
Educator Effectiveness Block Grant	1,990,473
Expanded Learning Opportunities Program	1,326,171
Total	**6,152,799**

Positions Paid with One-time Federal Stimulus Funds in 2021-22

If the District wants to continue with these positions after the stimulus funds are spent, it would need determine a funding source.

- Wellness Counselors (7 new positions) - $719K
- Teacher on Special Assignment for Social & Emotional Learning (1 new position) - $103K
- Paraprofessional (Various positions) - $858K

Areas of Concern:

- STRS/PERS Increases
- Increases in Special Education Costs
- Re-payment of property taxes due to litigation
- Aging facilities with not enough funding to repair/replace
- Declining Student Enrollment
- Shortage of teachers, nutrition service workers, substitutes and other staff
- Global supply chain crisis
- Additional expenditures due to COVID-19
- Increasing cost for goods and services (Inflation)
- Contributions to other funds to balance budget
- Positions paid with one-time stimulus funds
- Cost of Universal Transitional Kindergarten Program - this is a State mandate which has very strict staffing ratios.
- Potential impact of the Omicron Variant on the economy

Next steps

January: 2020-21 audit report, Governors proposed 2022-23 budget
March: Second Interim Report

The Board recessed at 10:14 p.m. for a break and reconvened at 10:24 p.m.

MOTION #94 (Murray/Hsieh) to extend the meeting to 11:15 p.m. Motion Carried (Unanimous)

Vice President Richardson said she hopes everyone understands that there is pressure on the District's budget. The District must think of what the State has provided for it to work with. She commended Mr. O for his leadership and said the District is doing a great job.

Dr. Hsieh said the presentation was very clear and comprehensive. She appreciates the helpful overall summary in "Areas of Concern". She asked about the cost of Universal TK and when it would need to start. Mr. O replied it is supposed to start next year and transition over the following four or five years. He said more details will be provided in the study session next Wednesday.

Trustee Baker asked about the General Fund Projected Expenditures. While the District is generally at about 95%, it is now around 68% or about $25M higher, and much of it appears to be larger than usual costs for services and books and supplies. Mr. O said this year the District received a lot of the federal stimulus money late in the year. A plan on how to spend the money must be developed, so the money is carried over. Trustee Baker asked for a few examples of restricted funds in the Ending Fund Designation since it is the second largest line item. Mr. O replied that all the restricted funds include the restricted categorical funds, such as Title 1, Title 2, all the State stimulus funds, and gifts and donations to the schools.

Trustee Baker said the Genentech property litigation is frustrating and has been going on for seven years now. It is his hope that Genentech says the District can use those funds for students because they would be asking for money that was paid in the budget many years ago.

Trustee Baker spoke about the positions the District paid for using one-time federal stimulus funds. Seven Wellness Counselors were hired and with a wellness room at SSFHS and one coming to ECHS, it is a priority of his to continue to find ways to pay them and maintain those programs. Also, TOSA's and paras are very much needed. When the budget is discussed in June, he wants to hear of some alternatives if the District does not get all the extra revenue.

Trustee Murray thanked Mr. O and his staff for the amazing work they do and providing an overall picture to the Board.

President Lujan also thanked Mr. O and his staff for the presentation and the tireless hours he spent preparing it.

O. CONSENT AGENDA

MOTION #95 (Murray/Baker) to approve Item 1a, Minutes to the regular Board Meeting, October 21, 2021; Item 1b, Minutes to the special Board Meeting, November 10, 2021; Item 1c, Minutes to the regular Board Meeting, November 18, 2021; Item 2a, ECHS students to travel to Brentwood, CA; Item 2b, ECHS students to travel to Napa, CA: Item 2c, ECHS students to travel to Gilroy, CA: Item 2d; Westborough MS students to travel to Washington D.C. and New York, CA: Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Declaration of surplus items Item 4b, Gifts to the District for November 2021; Item 4c, fundraising events; Item 4d, Professional service agreements under $25,000. Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. EDUCATIONAL SERVICES

a. 2022 Summer School Programs

Assistant Superintendent Irish said the 2022 Summer School will include the standard list of programs, such as Big Lift, preschool, elementary school programs, middle, school, STEAM for 3rd through 8th graders and students will be able to partnership in the seamless meal program. The only change is that the District is looking at possible partnerships with the City and the Boys and Girls Club to provide childcare for before and after school and STEAM programs. He noted that the City's Parks and Recreation Division is also experiencing staffing shortages. The City would need to have City Council approval as well.

Trustee Baker asked about the number of students since he wants to see a more robust than usual opportunity for summer programs. Mr. Irish replied that the District served over 1600 students last year. There are some virtual opportunities as well and there will be Big Lift expansion with five more days this year.

ACTION *(continued)*

1. ADMINISTRATION

a. CSBA Delegate Assembly Nomination(s)

There are three CSBA Delegate Assembly seats up for election this year in subregion 5B (San Mateo County).

MOTION #96 (Richardson/Baker) to nominate Board member Murray to run for the CSBA Delegate Assembly. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of the 2022 Summer School Programs

MOTION #97 (Murray/Baker) to approve the 2022 summer school programs. Motion Carried (Unanimous)

b. Approval of the Educator Effectiveness Block Grant

MOTION #98 (Baker/Richardson) to approve the Educator Effectiveness Block Grant for 2021-26. Motion Carried (Unanimous)

c. Approval of Math Intervention at Skyline ES

Trustee Murray asked if there would be a problem hiring a teacher for this position. Assistant Superintendent Irish replied that the site has a staff member to fill the position.

MOTION #99 (Richardson/Hsieh) to approve hiring of a substitute teacher to provide Tier II math support at Skyline ES. Motion Carried (Unanimous)

d. Approval of the After School Academic Programs for 2021-22

MOTION #100 (Murray/Baker) to approve the agreement with the After School Academic Program through Daly City Partnership Tutoring at Skyline ES, for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

e. Approval of Sports for Learning Agreement at Skyline ES

MOTION #101 (Richardson/Hsieh) to approve the Sports for Learning agreement to provide a social emotional learning and physical education program at Skyline ES, for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

f. Approval of Sports for Learning Agreement at Los Cerritos ES

MOTION #102 (Baker/Murray) to approve the Sports for Learning agreement to provide a social emotional learning and physical education program at Los Cerritos ES, for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

g. Approval of Sports for Learning Agreement at Martin ES

MOTION #103 (Richardson/Hsieh) to approve the Sports for Learning agreement to provide a social emotional learning and physical education program at Martin ES, for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

h. Approval of Individual Service Agreements with Non-Public Schools for 2021-22

MOTION #104 (Baker/Murray) to approve individual service agreements with two Spectrum non-public schools in order to fulfil Individualized Education Plan (IEP) agreements for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

i. Approval of Professional Service Agreement with Non-Public Agency for 2021-22

MOTION #105 (Richardson/Murray) to approve a professional service agreement with the Welldom non-public agency to fulfil Individualized Education Plan (IEP) agreements, for the remainder of the 2021-22 school year. Motion Carried (Unanimous)

3. HUMAN RESOURCES

b. Approval of Juneteenth National Independence Day as a District-observed Holiday

Dr. Spaulding clarified that the annual cost would be $35K, not $8K as was written in the Board memo.

MOTION #106 (Baker/Murray) to approve Juneteenth National Independence Day, which recognizes the end of slavery in the United States, as a District-observed holiday. Motion Carried (Unanimous)

c. Approval of the Minimum Wage Increase

Vice President Richardson asked if the increase was mandated by the State or whether the District could wait until its finances were a little bit better. Dr. Spaulding confirmed they cannot wait.

President Lujan questioned if the minimum wage will be changing on January 1 in coming years as well. Dr. Spaulding said that was correct.

Trustee Baker noted that the State was making an increase to $15 but the District was going to $15.80 to match the City's wage. This

ensures that the District is doing better than the actual minimum wage.

MOTION #107 (Murray/Hsieh) to approve the SSFUSD minimum wage increase to $15.80 per hour beginning January 1, 2022. Motion Carried (Unanimous)

3. BUSINESS SERVICES

a. Approval of First Interim Budget Report "Positive Certification"

MOTION #108 (Murray/Baker) to approve a "positive certification" for the First Interim budget. Motion Carried (Unanimous)

b. Approval of Ratification of Superintendent Designee's Action to Award a Contract for Construction of the SSFHS Baseball Field Fencing Phase II Project

Vice President Richardson asked if the project goes over budget is there is enough money to fund any change orders. Mr. O replied that the money was coming out of Fund 40, the Facilities Fund, and there is enough to cover the project.

MOTION #109 (Richardson/Baker) to approve the ratification of the Superintendent designee's action to award a contract for construction for the SSFHS Fencing Phase II Project to the lowest responsive, responsible bidder, West Coast Netting, Inc. in the amount of $313,500. Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym.

President Lujan advised the Board that due to her attendance at a JUHSD Board meeting on the same night, she would not be participating in the December 15 SSFUSD meeting.

December 13, 2021 – Special Meeting/Board Reorganization

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees (Board Polices and Bylaws, City sub-committee, and County Committee on School District Organization)

December 15, 2021 – Board study session

- Universal Transitional Kindergarten (TK)

January 5, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #2

January 13, 2022

- Recognition for outgoing Student Trustee Avila Gomez
- Teaching and learning presentation - Monte Verde ES
- Presentation on Performance Management - Special Education
- Audited actuals report for the fiscal year ended June 30, 2021
- Measure J/P Bond Audit for the fiscal year ended June 30, 2021
- Approval of SARCS
- Update on Governor's 2022-23 budget proposal
- Resolution honoring African American History Month (February)
- Williams report for 4th quarter ending 12/31/21

February 10, 2022

- Introduction of new Student Trustee Verino
- Teaching and learning presentation - Westborough MS
- Presentation on Genentech and Science

February 24, 2022

- Teaching and learning presentation - ECHS
- Presentation on Performance Management - English Learners
- Resolution honoring Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2022 CSBA Delegate Assembly election

March 10, 2022

- Teaching and learning presentation – Buri Buri ES
- Presentation on BTSA program
- Presentation and approval of 2nd interim budget report "positive certification"
- Approval of dates for 2022-23 LCAP and Budget Hearings and Adoptions

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees

April 14, 2022

- Teaching and learning presentation – Sunshine Gardens ES

- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)
- Approval of declaration of need for fully qualified educators, 2022-23
- Resolutions for retirees

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on Performance Management - Information Technology
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)
- Resolutions for retirees

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of DWK contract for legal services in 2022-23
- Resolution for Fund 11 & Fund 14 account balances

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Student Trustee Avila Gomez sent good luck to students getting ready for their finals. She wished everyone happy holidays and that they have a fantastic and safe break.

Vice President Richardson said she attended Supervisor Dave Canepa's kickoff campaign for Congress at Seton Hospital. He held numerous meetings with doctors and staff and was instrumental in keeping that facility open when it was on the verge of closing. She, along with Trustee Murray, Trustee Baker, and Superintendent Moore attended the CSBA conference from December 1 through 4. She had a wonderful time at the Ballet Folklórico family event and noted that there was no police presence. The costumes were beautiful and an alumna sang and provided a wonderful performance. She noted that the City of SSF held their reorganization.

Trustee Hsieh thanked Cabinet, teachers, and staff and wished everyone happy holidays.

Trustee Baker said he and Vice President Richardson went to the unveiling of what he calls the City's 911 Center and also saw the holding cells. He attended the CSBA conference and noted that his favorite sessions focused on improving student outcomes for English Learners, parcel taxes for employee compensations, engaging with families in a post-pandemic world, current issues affecting board policies, sports and academics, and family and community engagement. He said at this educational learning conference, they spend a lot of time taking notes and hopefully, come back with ideas to implement in the District. He wished everyone happy holidays.

Trustee Murray reported that she also attended the CSBA conference, the yearly professional development for Board members. She participated in a legal symposium and her favorite classes were on advocacy, school funding, and workforce housing. She also attended several City events this week where Congresswoman Jackie Speier said SSF grows leaders, but Trustee Murray thinks SSFUSD grows leaders. These leaders include new Mayor Mark Nagales, Speaker Pro Tem Kevin Mullin, Congresswoman Speier, former Board member and current City Clerk Rosa Govea Acosta, other community members and police officers, and she also graduated from ECHS. She, Trustee Baker, and Dr. Moore went on a tour of SSFHS and she loved seeing teachers at work. She wished everyone happy holidays and a great winter break.

President Lujan said she wanted to take the opportunity to thank Mrs. Allen-Cantley for changing her CSBA conference from in-person attendance to virtual when her mother suffered a stroke. He also wished everyone happy holidays and thanked them for everything they do each and every day. She hoped the winter break provides everyone an opportunity to rest, recharge, connect with loved ones, and be present in their lives.

ADJOURNMENT – 11:02 p.m. in memory of

- **Solomon Paul Ferrer Anselmo**, who passed away on November 28 at the age of 22. He graduated from ECHS and was a Skyline College student who was one class away from completing his degree in Graphic Design.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S
Minutes of the Special Meeting – Monday, December 13, 2021

OPEN SESSION - 5:30 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Samantha Avila Gomez, Student Board Member - Excused
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. BOARD OF TRUSTEES' REORGANIZATON

Superintendent Shawnterra Moore assumed the chair and facilitated the Board Reorganization.

Election of President

Trustee Patricia Murray said she wanted to nominate Trustee John Baker for the presidency. He is experienced, has been a good President before and would serve the District well.

Vice President Mina Richardson self-nominated for President stating that she has grown in her leadership and it would be her first time in the position whereas Trustee Baker would serve as President a second time.

Dr. Moore closed the nominations and started with the most recent one first, asking for a second motion for Vice President Richardson.

Vice President Richardson said, as a point of order, that there are no second nominations required for self-nominations. Dr. Moore said a first and second was needed and asked if Vice President Richardson would like to go to a vote, to which she replied she would.

MOTION #110 (Richardson) to nominate Vice President Richardson for President. The motion died for lack of a second.

MOTION #111 (Murray/Lujan) to nominate Trustee John Baker for President. Motion Carried (Unanimous)

Election of Vice President

Trustee Baker said, if she would accept it, he wanted to nominate current Vice President Richardson for the Vice President position. Vice President Richardson replied that she accepted the nomination.

MOTION #112 (Richardson/Lujan) to nominate Vice President Mina Richardson for Vice President. Motion Carried (Unanimous)

Election of Clerk

Trustee Baker said, if she would accept it, in the Board's traditional rotation, he wanted to nominate former President Lujan. Trustee Lujan said it would be her pleasure to serve in that capacity.

MOTION #113 (Baker/Murray) to nominate Trustee Daina Lujan for Clerk. Motion Carried (Unanimous)

F. New Board President assumes the Chair

President Baker shared the following remarks.

"I do want to…personally thank President Lujan and Vice President Richardson for their work this year. I accept this position not out of any

disrespect to any Board member, and I certainly appreciate how hard Vice President Richardson has worked and grown over the past year. I hope she continues to go that way. I don't have a big, vast agenda, being this was a spur of the moment thing, but I will repeat what I posted online…a month ago when I reported I would not be running again. I would like to support students catching up from the pandemic in this upcoming year, this includes academic support and opportunities, such as a more robust than usual Summer School. I would like to continue to expand our District's works on academic equity, giving extra support to the students who can't get help elsewhere. I would like to ensure that our staff are supported and valued both in work conditions and fiscally. I would like to resume our efforts on workforce housing. And when all of the above is on the right path, I would like to work with the Serramonte community in Daly City to find a more appropriate name for our elementary school on Victoria Street."

ACTION

1. **ADMINISTRATION**

a. Resolution No. 21-56 Honoring Trustee Daina R. Lujan

Former Board Clerk Murray read the resolution.

MOTION #114 (Murray/Hsieh) to adopt Resolution #21-56: To honor Trustee Daina R. Lujan for her service as President of the Board 2020-21. (AYES: Baker, Hsieh, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

Trustee Lujan shared the following remarks.

"I think, more than anything, there are two very small words but they mean a lot and it is just 'Thank you'. We sometimes say them and we don't realize the significance behind them, but when I say it, i really mean it with heart felt gratitude. Thank you to the Board for your support this past year, to Cabinet, to staff, to families, the PTA, (and) our students. It's been a year, to say the least, and I'm just grateful. This is a very special District and serving as President has truly been an honor, so thank you."

G. PTA COUNCIL REMARKS – PTA Council President, John Sanna, congratulated President Baker, Vice President Richardson, and Clerk Lujan. On behalf of the District PTA Council, he thanked Trustee Lujan for her year of service as President and reminded everyone that she wore a number of hats throughout the year, as a parent, educator, District administrator, and Trustee. She balanced all those responsibilities, made decisions, and provided guidance in a very difficult situation.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - None

California School Employees Association Chapter 197 - President Jolene Malfatti, on behalf of all CSEA employees, thanked Trustee Lujan, the other Board members, Cabinet, and Superintendent Moore for their service to the District during these tumultuous times. She acknowledged the difficulty in being in a leadership role when people are suffering in various ways, but together everyone faced the COVID challenges. By continuing to care and support one another, the District will benefit and grow stronger. She wished everyone the best in 2022.

I. COMMUNICATIONS - None

ACTION *(continued)*

1. ADMINISTRATION *(continued)*

b. Selection of Board Subcommittees/Committee Participants

MOTION #115 (Lujan/Hsieh) to approve Trustee Murray and Trustee Hsieh to serve on the **Board Policies and Bylaws Committee**, President Baker and Trustee Lujan to serve on the **City-School District subcommittee** and Vice President Richardson to serve on the **San Mateo County Committee on School District Organization**. Motion Carried (Unanimous)

GOOD AND WELFARE

Trustee Hsieh congratulated President Baker and thanked Trustee Lujan for her service.

Trustee Murray congratulated President Baker and Vice President Richardson and thanked former President Lujan. She looks forward to working on the Board Policies and Bylaws Committee.

Vice President Richardson said she was shocked that President Baker will not come back next year and she will miss him. She thanked former President Lujan for her hard work and her great effort with three jobs and with her family not being well.

Trustee Lujan thanked everyone again and congratulated President Baker and Vice President Richardson. As she will not be attending the December 15 Board meeting, she wished everyone happy holidays and said it was her sincere hope that the break provides an opportunity to rest, recharge, and spend time with loved ones.

President Baker thanked Trustee Lujan for her service as President. He said a special Board meeting, a study session, will be held on Wednesday concerning the implementation of Universal TK.

ADJOURNMENT – 5:55 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S
Minutes of the Special Meeting – Wednesday, December 15, 2021

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Absent Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Samantha Avila Gomez, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

Student Trustee Samantha Avila Gomez arrived at 6:05 p.m.

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. COMMUNICATIONS - None

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Universal Transitional Kindergarten (UTK)

The Board and Cabinet members discussed the State's UTK program which will be gradually phased in over the next five years, until it includes all 4-year-olds by the 2025-26 school year. Superintendent Shawnterra Moore stated that this is for information only. Cabinet will identify some potential next steps and give the Board as much information as they have to date, recognizing that some information is not readily available yet.

District LCAP Goals
Superintendent Moore said they are always seeking to align their efforts to these three goals in order to effectively realize their vision for each student.

CAR (Communication, Achievement, Relationships)
Dr. Moore said the intent of the UTK program, in terms of the SSFUSD CAR on the road to equity and strengthening our system, is to create equitable opportunities for all students so when they enter into the K-12 system, they have the skills and the foundational knowledge to succeed throughout their schooling experience.

Overview of SB 1381 - Kindergarten Readiness Act

Transitional Kindergarten 2011

- Currently serves about 100,000 children born between September 1-December 1, or whose 5th birthday falls after December 2 of the same school year with approval of the parent.
- First-year of a two-year kindergarten program
- Districts can apply for a waiver if there is not a high need in a specific district.

Teacher Student Ratio

- 1:24 teacher-to-student ratio
- Same group size as kindergarten

Instruction

- MS Credential as of 2015, new hires are required to have 24 Early Childhood Education (ECE) units
- DRDP-K Optional (has not been adopted)
- Locally developed, modified kindergarten curriculum
- 3.0 hours per day, 175 days per year

Options for Families

- Parents are responsible for finding extended care if the TK classroom operates half-day.
- TK classes are offered at limited sites. Parents may need to go to another site for TK and return to home school before kindergarten.

- Parents have choices to keep children in California State Preschool Programs (CSPP) preschool or enroll in TK.
- SSFUSD currently spends about $630K on its TK program through General Fund reserves.

Superintendent Moore said as staffing is discussed, it is important for the Board to pay attention to the personnel aspect and what would actually be needed to make sure that the District is in compliance with this law.

Overview of AB 130 - Expansion of Transitional Kindergarten

- Could serve about 345,000 more 4-year-old students in UTK (CDE projection)
- Fully implement UTK by 2025-26 to be available to all 4-year-olds
- 2021-22 is a planning year for Universal Pre-Kindergarten (UPK) which includes UTK as a component of UPK
- UTK is one of three components of California's version of Universal Preschool in alignment with President Biden's Universal Preschool plans. UPK includes CSPP, UTK, and Community Based Organizations to provide full-day learning opportunities for all 4-year-olds
- Districts will develop a plan by June 30, 2022, for all children in attendance boundary to have access to full-day learning programs the year before kindergarten.
- Can receive LCFF Funding

Teacher Student Ratio

- 1:12 Staff to student ratio 2022-23
- 1:10 Staff to student ratio by 2023-24
- Class size of 24 students
- CDE estimated increased need of 8,000-11,000 new TK teachers by 2025-26

Instruction

- MS Credential plus 24 ECE units, or professional experience in a preschool setting, or a CTC CD Teacher Permit
- Creation of ECE Specialist Credential
- Proposed updates to the Preschool Learning Foundations with TK-2 grade alignment, including recommendations for rest time, play, and developmental appropriateness
- Updated DRDP with alignment to grade 2 (may be required)
- Curriculum developed based on Preschool Learning Foundations
- Up to 6.0 hours per day, 175 days per year

Facilities

- UTK students must be housed in classrooms that are, at a minimum, suitable for kindergarten.
- CSPP 4-year-olds' classrooms operated by an LEA can apply to be license-exempt.

Options for Families

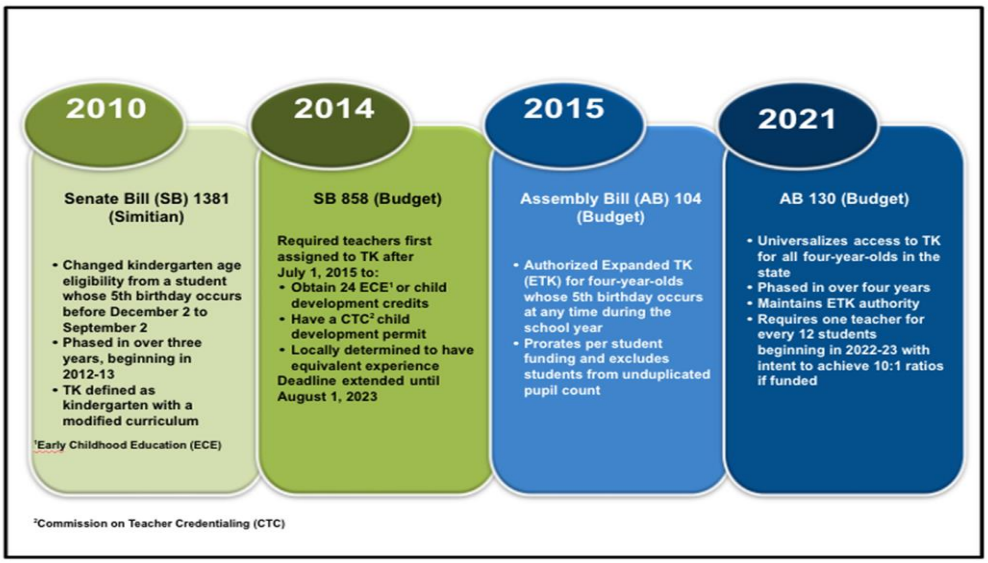
- Parents must find extended care if the UTK classroom operates half-day.
- UTK classes are offered at limited school sites. Parents may need to go to another school site for UTK and return to home school when entering kindergarten.
- Parents have choice to keep kids in CSPP preschool or enroll in UTK.
- Parents have options in extended care between CSPP/CCTR and ACES Programs.

History and Legal Parameters

AB 130 Requirements

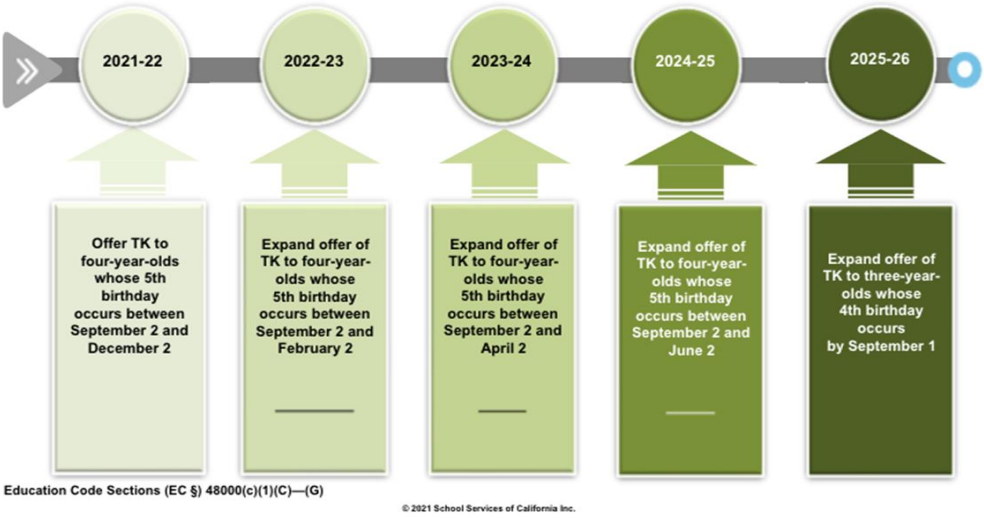
- Extends the deadline by which certain TK teachers must obtain additional authorizations to teach or continue teaching in a TK classroom to August 1, 2023
- Allows CSPP to provide wraparound services to CSPP eligible students enrolled in a TK or a kindergarten program
- Retains parent choice to enroll their four-year-old child(ren) in TK or another government subsidized program for which they are eligible, including CSPP, Head Start, or General Childcare
- Ed Code 48000 does not require school districts and charter schools to offer full-day TK, nor does it require them to adopt a TK expansion plan as part of the Universal TK law
- Additionally, Ed Code 37202(b) allows a district to maintain differing instructional days for TK and Kindergarten programs during the school day at the same school site or at different school sites.
- However, for funding purposes, both TK and kindergarten are subject to the same minimum daily and annual instructional minute requirements, which is a minimum of 180 minutes each day

The following graph is a representational history of TK



Legal Requirements of UTK

The graph shows the years when the District would be expected to start transitioning based on the birth dates of each student.



Funding Considerations

Assistant Superintendent Ted O reviewed the following information.

- The State is treating TK the same as another grade and will fund it similar to grades K-12.
- For the approximately 90% of the school districts, which are LCFF funded, the State budget provides funding based on Average Daily Attendance (ADA).
- For "Community Funded" school districts, like SSFUSD, which receive most of their funding from property taxes, the State does not provide any funding.
- This would be an additional ongoing cost to the "Community Funded" school districts.

Pre-K Planning Grant Estimates

- The 2021 Budget Act signed by Governor Gavin Newsom on July 9, 2021 included $300M in one-time planning grants for the California Pre-kindergarten Planning and Implementation Grant Program
- $200M will be distributed to districts based on 2019-20 kindergarten enrollment and LCFF unduplicated pupil percentage (English Learners, students on free and reduced meals, and foster youth).
- For SSFUSD, it would be approximately $200K in one-time funds.
- Districts must develop a plan by June 30, 2022, as a condition of receipt of the grant funds.
- It requires the governing board to consider a plan on or before June 30, 2022, and does not require Board adoption.

Full-Day Kindergarten Facilities Grant Program

- AB 130 amends the Full-Day Kindergarten Facilities Grant Program to include California Preschool and transitional kindergarten to provide

$477M in one-time grants to school districts to construct new school facilities or retrofit existing school facilities for the purpose of providing TK classrooms and full-day kindergarten classrooms.
- The funds will be administered by the State Allocation Board
- School districts will need to apply for these funds
- Priority will be given to districts with a high percentage of students eligible for meal subsidies and/or located in underserved communities
- Funds cannot be used to purchase or retrofit portables
- The grant requires matching funds from the District
- For new construction project, the State will pay 50% of the cost and the district pays the other 50%
- For a modernization project, the State will pay 40% of the cost and the district pays the other 60%
- The funding is limited to four classrooms for new construction or retrofit projects
- To apply for this funding, the District must pass a Board resolution stating its intent to offer or expand TK enrollment

Other One-time Sources of Funding
- The District received many restricted categorical Federal/State stimulus grants to address the pandemic and the student learning loss
- Some of these funds may be used to help cover the cost to expand this program
- However, these are one-time funds and will go away in one to two years
- If the District decides to expand the TK program, it will be an ongoing cost
- The District will need to put aside additional funds in its budget each year for this ongoing cost

Cost of UTK Program

SSFUSD Current TK Program
- SSFUSD currently offers TK classes at the following schools:
  - Buri Buri Elementary School (1 class)
  - Los Cerritos Elementary School (2 classes)
  - Skyline Elementary School (1 class)
  - Spruce Elementary School (1 class)
  - Sunshine Gardens Elementary School (1 class)
- There are six teachers for this program at a cost of approx. $635K per year
- Overall, including materials and supplies, SSFUSD is spending approximately $640K a year to run this program
- With new staffing requirements from the State, this amount will go up
- There is no funding from the State at this time to reimburse the District.

Staffing Considerations and Estimated Costs

Assumptions to Determine Costs

- AB 130 requires a maximum of 12 students per adult
- The adult must be a certified TK teacher
- If more than one adult is in the classroom, one adult has to a certified TK teacher and the other adult can be a classified member (Paraprofessional/ Instructional Assistant).
- Cost of 1.0 FTE Teacher is $109,874 (average teacher salary with benefits)
- Cost of a 0.667 FTE (5 hours) paraprofessional/instructional assistant is $45,800 (salary and benefits)
- Cost of a 0.80 FTE (6 hours) paraprofessional/instructional assistant is $48,200 (salary and benefits)
- Materials & Supplies per a class of 12 students is $800

TK Staffing Configurations - Option #1

- Have one credential TK teacher for each class of 12 students
- This would cost the District approximately $110,674 per class as follows:
  - Cost of 1.0 FTE Teacher is $109,874
  - Materials & Supplies per a class of 12 students is $800
- This configuration is ideal in a world where there is excess facilities and staff and the State funds 100% of the costs
- It is not practical for most school districts

TK Staffing Configurations - Option #2

- Have one credential TK teacher and one classified staff for each class of 24 students
- This would cost the District approximately $159,674 per a class as follows:
  - Cost of 1.0 FTE Teacher is $109,874
  - Cost of a 0.80 FTE (6 hours) paraprofessional/instructional assistant is $48,200
  - Materials & Supplies per a class of 24 students is $1,600
- $159,674 for class of 24 students ($79,837 per class of 12 students)
- Option to extend instructional minutes to make it a longer day with this model

TK Staffing Configurations - Option #3 (AM/PM model)

- Another configuration is the AM/PM model, which has been used for years for kindergarten students at some school districts
- TK Teacher ‘A’ is the “lead” teacher in the AM and TK Teacher ‘B’ is the “lead” teacher in the PM, but both teachers are present all day
- This model would allow up to 48 students in one day, with one classroom (24 students in the morning and 24 students in the afternoon)
- This would cost the District approximately $222,948 per a class as follows:
  - Cost of 2.0 FTE Teacher is $219,748 ($109,874 x 2)

- Materials & Supplies per a class of 48 students is $3,200
- $222,948 for class of 48 students ($55,737 per class of 12 students)
- This model only works if there are at least 48 TK students at a school
- Less classrooms would be needed for this model

TK Staffing Configurations - Option #4

- Another option is to have combination classes of both TK and kindergarten student.
- Students do not matriculate in "perfect" packages, meaning there may be odd number of enrollment to manage which would require combining classrooms
- The combination is an allowable classroom configuration
- The teacher on record must hold the TK certification requirements
- Class sizes must be no more than 12 students
- This is not ideal for TK, especially during the implementation stages

TK Facilities Requirements

Full-Day Kindergarten Facilities Grant Program

- TK is legally considered kindergarten, so TK classrooms must meet the same laws that govern kindergarten classrooms
- Some for these requirements include:
  - New permanent TK classrooms must be at least 1,350 square feet
  - Restrooms must be self-contained or in the kindergarten complex
  - Allow for supervision of all classroom areas and play yards

SSFUSD Enrollment and Projections

Assistant Superintendent Jay Spaulding reviewed the following information.

District Historical Enrollment

- From 2014-15 to 2021-22, the District's enrollment has decreased from 9,111 students to 7,936 students.
- This is a decline of 12.9% over eight years.
- For the same period, there was a 15.2% decline in TK-5 enrollment.
- Kindergarten enrollment declined 24.2% for the period.

Site Historical Enrollment

- From 2014-15 to 2021-22, all elementary sites have declined in enrollment.

Kindergarten Historical Enrollment

- From 2014-15 to 2021-22, the enrollment for kindergarten students declined from 659 to 483 students.

TK Historical Enrollment

- In 2012-13, the District had two TK classes, which grew to four classes in 2013-14, and to the current five classes in 2014-15.

Dr. Spaulding said anticipation for space next year is probably an additional four TK classrooms. Depending on which option is used, with the 12

students to one adult ratio, the District could have classes of 12 or classes of 24 with an additional teacher, or adult in that classroom.

Human Resource Management
The essential function of the HR department is to provide staffing levels in accordance with an LEA's program objectives and the Local Control and Accountability Plan (LCAP).

Ensuring that staffing levels are met to fulfill legal requirements and LEA objectives requires that HR develops a strategic recruitment plan.

- Identify if there are staffing shortages within the service area.
- Establish qualification and certification requirements.
- Develop essential job responsibilities and a corresponding job description.
- Implement a strategic approach which considers both internal and external staffing resources.
- SSFUSD currently has six TK teachers, two with split shifts.

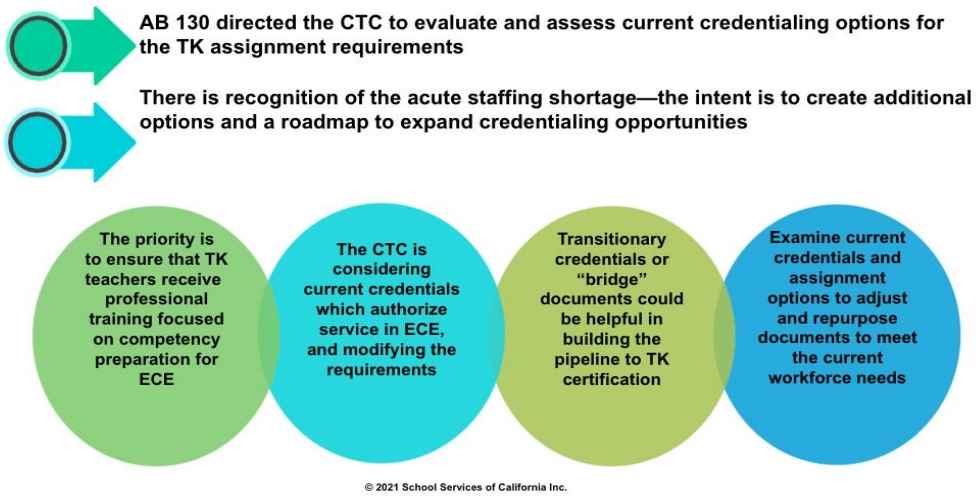
Dr. Spaulding said if the District were to have all 4-year-olds in TK in 2025, he does not know if the District would be able to recruit a teacher for every classroom. That would be something to think about because the number of teachers coming out with the TK credential requirements are going to be needed in many districts, resulting in a shortage of TK teachers. When thinking about which option, it might not be the best idea to have two TK teachers in a classroom of 24 TK students.

TK Certification Requirements
EC § 48000(g) requires credentialed teachers who are first assigned to a TK classroom after July 1, 2015, to have one of the following by August 1, 2023:

- At least 24 units in ECE, or childhood development, or both
- Professional experience in a classroom setting with preschool age children comparable to the 24 units of education described in bullet 1 (comparability determined by the local employing agency)
- Child Development Teacher Permit issued by the CTC

Staff Authorizations for Serving Four-Year-Olds
Four-year-olds can be, and often are, served in several programs in an LEA-State Preschool, TK, and even kindergarten classes, each with different certification requirements for staffing. A preschool teacher needs a teacher permit or higher under the CTC's Child Development Permit Matrix. A TK teacher needs a multiple subject credential issued by the CTC, but additional requirements will apply starting August 1, 2023. A kindergarten teacher also needs a multiple subject credential issued by the CTC.

On the Horizon: TK Credentialing Pathways
The CTC is working on a TK credentialing pathway, but it is unknown when a plethora of TK teachers would be coming out of that program



Implementation Challenges

- Availability of qualified teachers, facilities and space requirements, and transportation issues.
- The Facilities Grant Program is insufficient funding - split two ways with competition from kindergarten and preschool facilities.
- Additional costs needed for equipment (smaller desks, chairs, and accessible bathroom) and be within a certain distance of playgrounds and drop-off areas.
- Portable facilities are not allowed under the law.
- No commitment from the State to provide additional ongoing funds to maintain this program.

Next Steps

Dr. Moore said the Board needs to adopt a resolution to apply for the Facilities grant.

- Determine when the application is out and due/deadline.
- Need to survey families to gauge interest .
- Need to determine/confirm the funding amount SSFUSD would receive.
- Need to determine whether or not the District applies for the Facilities grant.
- Need the Board to determine which school site(s) to house the TK program based on Cabinet's recommendation (not at this time).
- Need to determine if we continue to move forward with this expansion of TK.
- Need to determine the TK staffing configuration that works best for our District, based on availability of staffing and facility availability.
- Need to gather additional information and bring back before the Board.

Vice President Mina Richardson asked if the legislature could help in funding some of this program. Mr. O replied that at this time, there is no

additional information on funding for preschool. For this program, it is only for TK and the only thing that the State is providing is the implementation grant, of about $200K for the District. He added that they can also apply for facilities funding for up to four classrooms.

Trustee Patricia Murray asked why community schools are not being provided extra funds. Mr. O said the State is looking at the funding the same way as K-12, which is by ADA, and since SSFUSD is funded by property tax and not State-funded, it will not get anything.

Dr. Moore noted that through information sources, Cabinet has learned that when the State is looking at facility grants, they are going to be focused on school districts that have a high supplemental and concentration of students with free and reduced lunch, English Learners, homeless, and foster youth. So, even if the District decides to apply, the priority is for districts that have more students who may be in need.

Student Trustee Avila Gomez noted that parents would have to sign their children up for after school daycare if they want it and asked if students would attend the current after school programs or a different program that the District would have to implement. Dr. Moore replied that it would follow a similar process to what is in place now. Parents that have their kids enrolled in District elementary and middle schools have options. Depending on their school, if they have a program within the District, then they can apply for that program and otherwise it would be a City-facilitated program. Assistant Superintendent Keith Irish added that funding is always based on families and how they qualify. Over the last few years, especially due to all the free meals, the District's free and reduced rate has been reduced from 42% to 32% because the applications are not being submitted. So that will be the baseline and probably how the State funds the District, as they do for Title 1 and all federal programs.

President John Baker asked if the District were to receive $200K in one-time funds, how that grant would be used. Mr. Irish suggested it be used to pay for teachers, but they need to get more specificity on the parameters. President Baker referenced the grant application and that priority will be given to districts with a high percentage of unduplicated students, the free meals, foster care, etc. and asked if it will be on a per school or per District basis. Mr. Irish said it will be District-based, unfortunately.

Vice President Richardson asked where the District would get the extra money to qualify for the grant. Mr. O said, as of now, the implementation grant funding is determined based on the 2019-20 number of kindergarten ADA and the District's unduplicated students.

President Baker noted a grant requirement says the District must pass a Board resolution stating its intent to offer expanded TK enrollment. To be

prepared, if the Board decides to apply for the grant, he will work with Dr. Moore to agendize it.

Trustee Chialin Hsieh thanked Cabinet for the presentation and addressing the student demand, kindergarten enrollment, and projecting the number of students using census data. She sees option 3 as the best way to go. She noted the many requirements for UTK teachers and being able to estimate staffing needed. While it will be nice to serve the community, they have to make sure they have that bottom line required by law.

Mr. Irish said the option is really going to then drive the potential demand. Because parents and families need to know what the setup is. If option 3 is selected, the District would need to look at community partnerships with the City and the Boys and Girls Club for the after school and before school care. Putting the four options together for the Board to consider is the first big decision. It is hard to survey parents right now because they do not know what the configuration of the program will be.

Student Trustee Avila Gomez noted that in 2025-26, UTK will expand to 3-year-olds and asked if they would be in the same classroom with 4-year-olds of if two different classrooms would be needed for these children. Dr. Spaulding replied that combination classes could be possible, based on the location. He said parents like to send their children to their home school, not necessarily across the City boundaries, but some of the larger schools would probably be able to do that.

President Baker asked if a student turns 4 on August 30 and the District starts its year on August 15 would they start in that year. Dr. Spaulding said they would not, but they would start the following year as an older 4-year-old because the cutoff was based on 5-year-olds starting kindergarten.

Vice President Richardson asked if any type of classroom modifications would be needed for children that have not yet been potty trained, specifically 4-year-olds. Mr. O replied that over the next few years, as students keep getting younger there might be some challenges, but they are unknown at this time. Dr. Spaulding said they work with the parents to try to get them potty trained before the TK program. He also said some kindergarten classrooms have bathrooms in them but not all of them, and that would be something to look into. Trustee Murray said she was also wondering about the developmental appropriateness of 4-year-olds attending school, since some are not potty trained. She asked if this is going to be a requirement for all 4-year-olds unless the parent opts out. Dr. Moore replied that it is optional, but just like kinder enrollment in TK, parents do not technically have to enroll their child until they are six. So, while parents do not have to do it, Districts are expected to offer the access to it.

Trustee Murray asked that since there is currently a teacher shortage, if there will be enough teachers for this program moving forward. Dr.

Spaulding said the question of not enough teachers is universal. One selling point for teachers coming out of a program, is that TK has smaller class sizes with a paraprofessional or other support, unlike a 4th or 5th grade class with 30 students and no support. One of the options that parents like is having wraparound daycare services before and after TK programs.

Trustee Murray said she favors option 3, but agreed the District would need to partner with the City because of their preschool program and to make sure everyone is on the same page.

Student Trustee Avila Gomez said the Children's Center by Spruce ES has a requirement for students to be potty trained. Dr. Spaulding stated that the District does not currently have any requirement that a child must be potty trained to enter a TK or kindergarten classroom. He said it may be a requirement for federally funded programs like the Children's Center. He added that some upper grade students are not potty trained. It is rare, but it does happen, and the goal is to work with parents to try to have their child prepared for TK and kindergarten. President Baker shared that the District does have Special Education students with both physical and certain developmental disabilities where the sites have to deal with the lack of potty training.

Dr. Hsieh referenced the program configuration and said if they have an idea what that looks like, then parents will understand. Then they will be able to gauge the student demand. And then from that point, they can gauge the staffing requirements. She said the Board will follow Cabinet's lead on those things.

President Baker said he also likes option 3. Regarding the potential 10-1 ratio, he asked if there has been a case where a teacher had ten students in the morning, had lunch, and then had another ten students in the afternoon. Dr. Spaulding replied that it is not currently done, but it could be.

Dr. Moore told the Board that they reached out and asked what would happen if the District could not do this program. She was advised that there is currently no penalty for community-funded districts to not offer this UTK program yet. They are still gathering more information, but do not have all the facts yet and the application has not even been released.

Vice President Richardson said while the enrollment is declining, she is worried about having enough space for 24 morning and 24 afternoon students (option 3). President Baker said it is basically swapping the room. Dr. Spaulding said the 12:1 ratio would only be for next year, then it would go down to 10:1 or 20 morning students and 20 afternoon students.

President Baker asked if a teacher was certified and wanted to take TK, if there is an option where they could simply go to CSM or CCSF and take those additional 23 units in early education to add to their existing credential. Dr. Spaulding said they currently have a 5th grade multi-subject

teacher who is earning ECE credits. When TK started, there was a time period for teachers to earn their ECE units. But they could be in TK and be grandfathered/grandmothered in. He confirmed they would not have to re-enroll in a university, but could just take the ECE classes for the necessary units. Right now, there is a one-year grace period but that will close out. He is anticipating that the CTC may expand that due to the demand of TK.

Next Steps
Trustee Murray, recommended starting with the survey to gauge interest and UTK may be a moot point at this point.

Vice President Richardson suggested forming a committee of parents to include their insights. She said surveys do not receive adequate responses.

President Baker asked how the Board can best help at this point and what direction Cabinet needs.

Dr. Moore said there is some interest in exploring option 3, which they would need to cost that out, assess the personnel, and determine the staffing need for running a model based on the projected numbers. She also heard that the District should survey and gauge interest. It might be a good step to see if they can generate enough responses from parents who have a child between this age and this age and provide all the options before saying which option is being considered. The survey would also ask if they would enroll their child in SSFUSD, enroll them in child care, or keep them at home.

Dr. Moore summed up the next steps which would be to gauge interest via a survey, trying to figure out more information about option 3, what that would cost and look like, and then bring back a resolution of intent for a future conversation about next steps. Hopefully by that time, they would have more information about the application and what that entails. President Baker confirmed the next steps because the survey, resolution, and the pricing out will be needed for a lot of the next meeting steps for the expansion. Dr. Hsieh said putting it on paper will help them articulate ways to help each other out.

ADJOURNMENT - 7:03 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of January 5, 2022

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION

A. CALL TO ORDER – 5:30 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker – Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Samantha Avila Gomez, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Excused Mr. Ted O, Assistant Superintendent, Business Services - Excused Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Excused

C. PLEDGE OF ALLEGIANCE

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. COMMUNICATIONS - None

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting. In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

There were no live comments during the meeting.

ACTION

1. ADMINISTRATION

a. Resolution No. 22-01 for SSFUSD In-person Board Meetings

Superintendent Shawnterra Moore said Governor Newsom issued an executive order which rescinded his previous order, and set a date of October 1 for public agencies to transition back to public meetings. At a prior meeting, the Board discussed this and made a decision to return to in person meetings. One of the rationales behind this was because District staff had already transitioned or would be transitioning back as well. She said the waiver sunsetted on October 1 and legislative bodies are subject to the Brown Act to transition back to full in person meetings. In AB361, there are provisions that allow legislative bodies to return to in person with opportunities for virtual meetings if there is a publicly claimed emergency in combination with local health official recommendations for social distancing or the Board can adopt findings that meeting in-person would present risks to health. Dr. Moore stated that a resolution for virtual meetings is good for only 30 days and then if the Board is interested in extending that, it needs to bring this item back, and make that same claim. As the Board considers this resolution, she will, of course, support their desires but said it is also her job to share her thinking about such items. She reminded the Board that District staff are coming to work every day, meeting in-person, and exercising health and safety precautions while doing so, and she would never want the Board to be criticized for meeting virtually. The Superintendent noted that the majority of staff are meeting virtually. The majority of meetings with

Cabinet, the Leadership Team, and Principals with their staff, are virtual. She thinks a recommendation from the County Superintendent, in terms of school staff, is going to be to meet virtually. She asked the Board to consider what they will do and how they model with staff as well.

President John Baker said he decided last week that this Board meeting should be virtual, given the COVID spike, and wanted to discuss the potential for the January 13 meeting to also be virtual. He understands the public perception about the Board meeting virtually, while making the staff and students come in. He noted two things. One is that the District's ability to unilaterally go into distance learning was removed with the expiration of SB98 at the end of June 2021 and it is not up to the Board whether or not to go back into distance learning. Also, the Board has guidance from the San Mateo County Health Department and the San Mateo County Office of Education to not have unnecessary in-person meetings. President Baker said this is a meeting where they have the digital ability to meet and do not need to meet in-person physically. If they want to stop spreading the virus and want to moderate the risk, they do not meet in person. He said if this meeting was conducted in-person, some participants would not have attended and he values their feedback. He proposed holding this meeting virtually and discussing, with the rest of the Board, whether to have the next meeting online as well.

Vice President Mina Richardson asked if the resolution has a 30-day window, whether all meetings held this month should be virtual. President Baker replied that the resolution gives the Board the option over the next 30 days to meet virtually, but does not require the January 13 meeting to be held online.

Trustee Patricia Murray reported that she tested positive for COVID over the Winter Break, and while her 10 day quarantine period ended today, she would not have attended this meeting in person. She would have felt more comfortable to wait a few more days.

Vice President Richardson shared that she also tested positive for the virus on Monday and her 10 days, according to the guidelines, is probably over by January 13. She said people may continue to have symptoms and make progress at different stages. If she does not feel well, she will not physically attend. Since she would not know if she was contagious, she would not want to jeopardize anyone's health by her presence. This would be a precaution and consideration for staff and the public.

Trustee Chialin Hsieh said she totally supports the resolution and this is also a public health issue which impacts audience members in an in-person meeting.

Trustee Daina Lujan said she is comfortable meeting in person. She supports the resolution and while she feels that it is important for the Board to meet in person, they could potentially put people at risk by encouraging large groups to get together in a confined space.

Student Trustee Samantha Avila Gomez said she also support the resolution with meeting virtually due to the high rise in COIVD cases. "Even though we are going to school and…are near people that might potentially have the virus, why go to another Board meeting with more people where you can potentially spread it even more." She asked and President Baker confirmed that online public comments will be acceptable during the virtual meetings.

President Baker said the Board would need to pass the resolution to meet virtually since this meeting had already started. He conducted an informal poll of the Board members on whether to hold the January 13 meeting online. The consensus showed that the Trustees wanted to have that meeting be conducted virtually. Dr. Moore said once the Board takes action on the resolution, it would cover the January 13 meeting also.

MOTION #116 (Murray/Hsieh) to adopt Resolution #22-01 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, SSFUSD in-person Board meetings would present imminent risks to the health or safety of attendees. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. 2021-22 Equity Network 2.0 Session #2

The Board of Trustees and Superintendent Moore are participating in quarterly meetings this year with a focus on leading through the lens of educational equity in SSFUSD. At this meeting, the Board discussed Effective Governance with an Equity Lens 2.0, the Governance Core, Board Governance with Equity Lens Self-Assessment, and Board Policy 415:Equity.

Student Trustee Avila Gomez left the meeting at approximately 7:00 p.m.

The Board recessed at 6:57 p.m. for a break and reconvened at 7:11 p.m.

ADJOURNMENT - 8:24 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D, Superintendent

THRU: Eric Claybon, Child Development Program Coordinator

DATE: January 13, 2022

RE: Approval of the San Mateo County Superintendent of Schools' CSPP Quality Rating and Improvement System (QRIS) 2021-22 Block Grant Agreement

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BACKGROUND:

A Child Development Services agreement, CSPP Subcontractor QRIS 2021-22 Block Grant, between the San Mateo County Office of Education and SSFUSD has been a continual proposal. The funding is provided by the California Department of Education (CDE), Child Development Division for the District to operate their State Preschool Program at the Children's Center for the 2021-22 school year. The Child Development Program receives funding for the early learning CSPP sites that achieved a Tier 4 on their Quality Rating and Improvement System (QRIS) rating between July 1, 2021 and June 30, 2022.

FISCAL IMPLICATIONS

The agreement is the amount of $12,820. The Child Development Program will utilize these funds to maintain quality in the preschool classrooms.

RECOMMENDATION

It is recommended that the South San Francisco Unified School Board of Trustees approve the CSPP - QRIS Block Grant Agreement for the fiscal year of 2021-2022.

2021-2022 CSPP SUBCONTRACTOR –QUALITY RATING AND IMPROVEMENT SYSTEM BLOCK GRANT AGREEMENT

AGREEMENT BETWEEN THE SAN MATEO COUNTY SUPERINTENDENT OF SCHOOLS CALIFORNIA STATE PRESCHOOL PROGRAM AND THE **SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT** FOR THE SAN MATEO COUNTY PRESCHOOL – QUALITY RATING AND IMPROVEMENT SYSTEM BLOCK GRANT (SMCOE-CSPP Subcontractor-QRIS).

I. PURPOSE OF AGREEMENT

THIS AGREEMENT is made on behalf of the San Mateo County Superintendent of Schools California State Preschool Program (SMCOE-CSPP) and entered into by and between the **San Mateo County Superintendent of Schools** ("County Superintendent") and the **South San Francisco Unified School District** ("Agency"), a subcontractor for CSPP spaces, for the purpose of giving a CSPP Subcontractor QRIS Block Grants to SMCOE-CSPP sites that have been rated at quality level of tier 4 or 5.

The San Mateo County Superintendent of Schools is the lead agency and fiscal agent for the SMCOE Subcontractor-QRIS Block Grant in San Mateo County. The County Superintendent has received a grant from the Early Education and Support Division of the CA Department of Education (CDE) for the purpose of implementing the provisions of Senate Bill 858, Statute of 2014. The County Superintendent was notified of the grant award and directed to implement the Block Grant in accordance with the approved Plan and Budget.

The Agency has been selected by the County Superintendent to receive a CSPP Subcontractor local block grant because one or more of its CSPP sites was fully rated by Quality Counts, the San Mateo County QRIS, and achieved a quality rating of tier 4 or 5 according to the procedures and protocols described in the CA QRIS Implementation Guide. It is the intent that the local block grant funds be used to maintain or increase the quality of the Agency's CSPP Sites (e.g., keeping ratios low, paying for qualified staff, supporting strong teacher-child interactions, and maintaining a quality program).

II. TERM OF AGREEMENT

The term of this Agreement shall be for the period **July 1, 2021 through June 30, 2022,** subject to the termination provisions noted in paragraph III.5.

III. COUNTY SUPERINTENDENT'S RESPONSIBILITIES

1. The County Superintendent shall issue payment to the Agency in an amount not to exceed TWELVE THOUSAND, EIGHT HUNDRED AND TWENTY DOLLARS AND ZERO CENTS ($12,820.00), in accordance with the local block grant formula in the approved SMCOE-CSPP Subcontractor-QRIS Plan for 2021-2022 (see Attachment A).

2. The grant funds will be disbursed within 30 days of receipt of the signed Agreement. The County Superintendent will inform the Agency of the reporting requirements and any additional guidance provided by the CDE concerning the use of and reporting requirements for local PS-QRIS block grants (see Attachment B).

3. The County Superintendent will account for the funds and activities of the SMCOE-CSPP Subcontractor-QRIS Block Grant according to the reporting requirements decided upon by the CDE.

4. The County Superintendent shall maintain a database to house the data collected on Quality Counts San Mateo County QRIS, its participating sites, staff, children and families.

5. The County Superintendent may, at any time from execution of this Agreement, terminate this Agreement, with or without cause, upon 30 days written notice specifying the effective date of such termination.

6. Payment by the County Superintendent of the local block grant funds pursuant to this Agreement is contingent upon availability and receipt of funds from the California Department of Education. The County Superintendent may terminate the Agreement for unavailability of said funds. In this event, the County Superintendent shall inform the Agency of such unavailability as soon as it becomes known.

IV. AGENCY RESPONSIBILITIES

1. The Agency shall return an electronically executed original Agreement to the office of the County Superintendent by **January 10, 2022**.
2. Submit a Budget Form and Budget Narrative on or before January 10, 2022 that describes how the Agency plans to use the local SMCOE-CSPP Subcontractor-QRIS block grant to maintain the quality of its CSPP sites rated at tier 4 or 5, and provide high quality early learning services to the San Mateo County community. The Budget should be guided and informed by the approved Quality Improvement Plans developed by the Agency sites participating in Quality Counts San Mateo County QRIS. Grant funds may be used for expenses incurred for the period July 1, 2021 through June 30, 2022. **All funds must be fully expended by June 30, 2022.**
3. The Agency agrees to report grant expenses, as they are incurred, according to the CDE reporting requirements described in Attachment B to the required reporting schedule.
4. Continue to participate in the Quality Counts San Mateo County QRIS by 1) creating and updating Site and Classroom Quality Improvement Plans (QIPs) that are specific, measurable, realistic and informed by child and program assessments and best practices; 2) providing leadership and support to Agency CSPP sites and staff to implement their plans; 3) providing

all required data on the CSPP sites and their QIPs. Participate in ongoing evaluation of Quality Counts San Mateo County QRIS and SMCOE-CSPP Subcontractor-QRIS Block Grant by collection and provision of data, participation in focus groups or other methods determined by the Quality Counts San Mateo County QRIS Consortium or Quality Counts CA.

5. Agency agrees to provide to the County Superintendent, to any Federal or State department having monitoring or reviewing authority, to the County Superintendent's authorized representatives and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine and audit all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement.

6. Agency shall maintain a Certificate of Insurance to be made available upon request to the County Superintendent showing evidence of sufficient insurance coverage as will protect it while performing the services required by this Agreement.

7. Agency shall indemnify and save harmless the County Superintendent, its officers, agents, employees and servants from any and all claims, suits or actions of every name, kind or description, in any way occasioned by or arising out of the performance of this Agreement, but only in proportion to, and to the extent, that any and all such claims, suits or actions of every name, kind or description solely result from the negligence or willful misconduct of the Superintendent, its officers, agents and/or employees.

   In the event of concurrent negligence of the Agency, its officers, agents, employees and servants and the County Superintendent, its officers, agents, employees and servants, then the liability for any and all claims for injuries or damages to persons and/or property which arise out of the terms and conditions of this Agreement shall be apportioned under the California theory of comparative negligence as established presently, or as may be hereafter modified.

   The duty to indemnify and save harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein shall be construed to require either party hereto to indemnify the other party hereto, their officers, agents, employees and servants against any responsibility or liability in contravention of Section 2782 of the Civil Code.

8. Responsibility for Audit Exceptions:

   Audit exceptions are defined as any unfavorable finding in any audit of Agency's performance under this Agreement. Agency is aware and is hereby on notice that any and all failure to comply with relevant Federal, State, and local statutes, rules, and regulations, including requirements of the County Superintendent, may result in Agency liability to repay part or all of the funds under this Agreement.

   Agency will notify the County Superintendent in writing immediately of any audit exception(s). Agency may at that time or anytime thereafter, give notice of intent to terminate this Agreement subject to satisfactory corrections within thirty (30) days.

   Agency agrees to correct and resolve all audit exceptions to the County Superintendent's satisfaction and agrees to give such response to the County Superintendent as the County Superintendent deems necessary regarding any audit exception. Agency is aware and is hereby on notice that audit exceptions may result in the County Superintendent's liability to the State of California, among others, for part or all of the funds provided under this Agreement and so

agrees to pay to the County Superintendent the full amount of the County Superintendent's liability resulting from said audit exceptions attributable to the Agency.

V. OTHER TERMS OF AGREEMENT

This agreement is of no force or effect unless, or until, the authorized signatures from the County Superintendent and the Agency appear on this document.

VI. ADDRESSES

All correspondence, notices, claims, etc. will be sent to the following persons and addresses:

FOR THE County Superintendent	Alyson Suzuki, Executive Director Early Learning Support Services San Mateo County Office of Education 101 Twin Dolphin Drive Redwood City, CA 94065-1064 650-802-5623 650-802-5622 (fax) asuzuki@smcoe.org
FOR THE Agency	Eric Claybon, Coordinator, Child Development Program South San Francisco Unified School District 530 Tamarack Lane South San Francisco, CA 94080 (650) 877-8836 eclaybon@ssfusd.org

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representative, have affixed their hands on the day and year first written.

Dr. Shawnterra Moore, Superintendent South San Francisco Unified School District	Superintendent or Designee San Mateo County Superintendent of Schools
Dated	Dated

Attachment A - 21-22 CSPP SUBCONTRACTOR QRIS

Block Grant Disbursement Details for:

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Our Consortium's local block grant amount for 2021-2022 will be calculated based on the number of CSPP part-day and full-day classrooms and the corresponding Tier 4 or Tier 5 Rating.

Tiers 4 and 5 Block Grant disbursement formula:

Tier Number / Classroom Type	Award Amount
Tier 4 – CSPP Part Day Classroom	2,564.00
Tier 4 – CSPP Full Day Classroom	3,564.00
Tier 5 – CSPP Part Day Classroom	4,564.00
Tier 5 – CSPP Full Day Classroom	5,564.00

2021 – 2022 CSPP Subcontractor Block Grant Disbursement Details for SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Site Name: CHILDREN'S CENTER	Number of Classrooms	Award Amount
Tier 4 – CSPP Part Day Classroom(s)	3	$7,692.00
Tier 4 – CSPP Full Day Classroom(s)	0	$0
Tier 5 – CSPP Part Day Classroom(s)	0	$0
Tier 5 – CSPP Full Day Classroom(s)	0	$0
Total Award Amount for Site		**$7,692.00**

Site Name: HILLSIDE CHILD DEV. CTR.	Number of Classrooms	Award Amount
Tier 4 – CSPP Part Day Classroom(s)	1	$2,564.00
Tier 4 – CSPP Full Day Classroom(s)	0	$0
Tier 5 – CSPP Part Day Classroom(s)	0	$0
Tier 5 – CSPP Full Day Classroom(s)	0	$0
Total Award Amount for Site		**$2,564.00**

Site Name: MARTIN CHILD DEV. CTR.	Number of Classrooms	Award Amount
Tier 4 – CSPP Part Day Classroom(s)	1	$2,564.00
Tier 4 – CSPP Full Day Classroom(s)	0	$0
Tier 5 – CSPP Part Day Classroom(s)	0	$0
Tier 5 – CSPP Full Day Classroom(s)	0	$0
Total Award Amount for Site		**$2,564.00**

Total Block Grant Awarded to Agency	**$12,820.00**

ATTACHMENT B

2021-2022 San Mateo County CSPP – Quality Rating and Improvement System Local Block Grant (PS-QRIS-21-22)
REPORTING REQUIREMENTS

Budget Form and Budget Narrative

Agency submits to QRIS Coordinator at QRIS@smcoe.org the Budget Form and Budget Narrative that describes how the Agency plans to use the local CSPP-QRIS block grant to maintain or increase the quality of its CSPP site(s). The Budget should be guided and informed by the approved Quality Improvement Plans (QIPs) developed by the Agency site(s) participating in Quality Counts San Mateo County. Grant funds should be used for expenses incurred for the period of July 1, 2021 through June 30, 2022.

Timeline/Calendar

Item/Requirement	Frequency	Submission
Budget Form and Budget Narrative	At agreement signing	Submit to QRIS Coordinator with agreement on or before January 10, 2022.
Reporting to CDE	Report the grant expenses **as they are incurred** on the Supplemental Income (page 4) of the CD8501 Fiscal and Attendance Report for CA State Preschool Programs.	Refer to the Green Book or your CD Fiscal Consultant is unsure how to report such supplemental income.

ATTACHMENT C

CALIFORNIA QUALITY RATING AND IMPROVEMENT SYSTEM (CA–QRIS)
QUALITY CONTINUUM FRAMEWORK – RATING MATRIX WITH ELEMENTS AND POINTS FOR CONSORTIA COMMON TIERS 1, 3, AND 4

ELEMENT	1 POINT	2 POINTS	3 POINTS	4 POINTS	5 POINTS
CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS					
1. Child Observation	☐ Not required	☐ Program uses evidence-based child assessment/observation tool annually that covers all five domains of development	☐ Program uses valid and reliable child assessment/ observation tool aligned with CA *Foundations & Frameworks*[1] twice a year	☐ DRDP (minimum twice a year) and results used to inform curriculum planning	☐ Program uses DRDP twice a year and uploads into DRDP Tech and results used to inform curriculum planning
2. Developmental and Health Screenings	☐ Meets Title 22 Regulations	☐ Health Screening Form (Community Care *Licensing form LIC 701 "Physician's Report - Child Care Centers" or equivalent)* used at entry, then: 1. Annually **OR** 2. Ensures vision and hearing screenings are conducted annually	☐ Program works with families to ensure screening of all children using a **valid and reliable developmental screening tool** at entry and as indicated by results thereafter **AND** ☐ Meets Criteria from point level 2	☐ Program works with families to ensure screening of all children using the **ASQ** at entry and as indicated by results thereafter **AND** ☐ Meets Criteria from point level 2	☐ Program works with families to ensure screening of all children using the **ASQ & ASQ-SE**, if indicated, at entry, then as indicated by results thereafter **AND** ☐ Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate **AND** ☐ Meets Criteria from point level 2
CORE II: TEACHERS AND TEACHING					
3. Minimum Qualifications for Lead Teacher/ Family Child Care Home (FCCH)	☐ Meets Title 22 Regulations [**Center:** 12 units of Early Childhood Education (ECE)/Child Development (CD) **FCCH:** 15 hours of training on preventive health practices]	☐ **Center:** 24 units of ECE/CD[2] **OR** Associate Teacher Permit ☐ **FCCH:** 12 units of ECE/CD **OR** Associate Teacher Permit	☐ 24 units of ECE/CD + 16 units of General Education **OR** Teacher Permit **AND** ☐ 21 hours professional development (PD) annually	☐ Associate's degree (AA/AS) in ECE/CD (or closely related field) **OR** AA/AS in any field plus 24 units of ECE/CD **OR** Site Supervisor Permit **AND** ☐ 21 hours PD annually	☐ Bachelor's degree in ECE/CD (or closely related field) **OR** BA/BS in any field plus/with 24 units of ECE/CD (or master's degree in ECE/CD) **OR** Program Director Permit **AND** ☐ 21 hours PD annually
4. Effective Teacher–Child Interactions: CLASS Assessments **(*Use tool for appropriate age group as available)**	☐ Not Required	☐ Familiarity with CLASS for appropriate age group as available by one representative from the site	☐ Independent CLASS assessment by reliable observer to inform the program's professional development/improvement plan	☐ Independent CLASS assessment by reliable observer with minimum CLASS scores: **Pre-K** ▪ Emotional Support – 5 ▪ Instructional Support – 3 ▪ Classroom Organization – 5 **Toddler** ▪ Emotional & Behavioral Support – 5 ▪ Engaged Support for Learning – 3.5 **Infant** ▪ Responsive Caregiving (RC) – 5.0	☐ Independent assessment with CLASS with minimum CLASS scores: **Pre-K** ▪ Emotional Support – 5.5 ▪ Instructional Support – 3.5 ▪ Classroom Organization – 5.5 **Toddler** ▪ Emotional & Behavioral Support – 5.5 ▪ Engaged Support for Learning – 4 **Infant** ▪ Responsive Caregiving (RC) – 5.5

1. Approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brigance Inventory of Early Development III.
2. For all ECE/CD units, the core eight are desired but not required.

Note: Point values are not indicative of Tiers 1–5 but reflect a range of points that can be earned toward assigning a tier rating (see Total Point Range).

REVISED 3-1-2017

ELEMENT	1 POINT	2 POINTS	3 POINTS	4 POINTS	5 POINTS
CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership					
5. Ratios and Group Size (Centers Only beyond licensing regulations)	☐ **Center:** Title 22 Regulations **Infant** Ratio of 1:4 **Toddler Option** Ratio of 1:6 **Preschool** Ratio of 1:12 ☐ **FCCH:** Title 22 Regulations *(excluded from point values in ratio and group size)*	☐ **Center - Ratio: Group Size** **Infant/Toddler** – 4:16 **Toddler** – 3:18 **Preschool** – 3:36	☐ **Center - Ratio: Group Size** **Infant/Toddler**– 3:12 **Toddler** – 2:12 **Preschool**– 2:24	☐ **Center - Ratio: Group Size** **Infant/Toddler** – 3:12 or 2:8 **Toddler** – 2:10 **Preschool** – 3:24 or 2:20	☐ **Center - Ratio: Group Size** **Infant/Toddler** – 3:9 or better **Toddler** – 3:12 or better **Preschool** – 1:8 ratio and group size of no more than 20
6. Program Environment Rating Scale(s) (Use tool for appropriate setting: ECERS-R, ITERS-R, FCCERS-R)	☐ Not Required	☐ Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	☐ Assessment on the whole tool. Results used to inform the program's Quality Improvement Plan	☐ Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	☐ Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 OR Current National Accreditation approved by the California Department of Education
7. Director Qualifications (Centers Only)	☐ 12 units ECE/CD+ 3 units management/ administration	☐ 24 units ECE/CD + 16 units General Education +/with 3 units management/ administration **OR** Master Teacher Permit	☐ Associate's degree with 24 units ECE/CD +/with 6 units management/ administration and 2 units supervision **OR** Site Supervisor Permit **AND** ☐ 21 hours PD annually	☐ Bachelor's degree with 24 units ECE/CD +/with 8 units management/ administration **OR** Program Director Permit **AND** ☐ 21 hours PD annually	☐ Master's degree with 30 units ECE/CD including specialized courses +/with 8 units management/ administration, **OR** Administrative Credential **AND** ☐ 21 hours PD annually
TOTAL POINT RANGES					
Program Type	**Common-Tier 1**	**Local-Tier 2[3]**	**Common-Tier 3**	**Common-Tier 4**	**Local-Tier 5[4]**
Centers 7 Elements for 35 points	**Blocked** (7 points) – Must Meet All Elements	**Point Range** 8 to 19	**Point Range** 20 to 25	**Point Range** 26 to 31	**Point Range** 32 and above
FCCHs 5 Elements for 25 points	**Blocked** (5 points) – Must Meet All Elements	**Point Range** 6 to 13	**Point Range** 14 to 17	**Point Range** 18 to 21	**Point Range** 22 and above

3. Local-Tier 2: Local decision if Blocked or Points and if there are additional elements.

4. Local-Tier 5: Local decision if there are additional elements included California Department of Education, February 2014 updated on May 28, 2015; effective July 1, 2015

Quality Counts San Mateo
2021-2022 QRIS Participation Milestones & Grant Disbursement Timeline

Participation Milestones	Completion Date
MILESTONE #1: Site Information & Demographic Data **Vertical Change Database Login and Site Updates** ▪ Log-in to designated Vertical Change database account ▪ Enter/Update site information and demographic data for each site and classroom **Note: Your program will receive an email from QRIS@smcoe.org with instructions**	**October – December 2021**
MILESTONE #2: Participation Documentation **Complete and Submit Quality Counts San Mateo Participation Documents:** ▪ Participation Agreement ▪ Grant Request Form ▪ W-9 Form	**September – December 2021**
MILESTONE #3: CA ECE Workforce Registry ▪ Site Director, FCCH Owner, Site Supervisor and Lead Techers 1. must register for a CA ECE Workforce Registry account at www.caregistry.org 2. Upload transcripts & PD activities into Registry 3. Continue to update registry account, as necessary	**Due by November 30, 2021** *Deadline applies to creating a complete Registry profile*
MILESTONE #4: Apply for the San Mateo ELC Stipend Program ▪ Earn an individual stipend for educational and professional advancement ▪ Apply here: www.caregistry.org	**September 24 - December 17, 2021**
MILESTONE #5: Quality Improvement Plan (QIP) ▪ Develop or Revise and Update **2-3 Site Quality Improvement Plan (QIP) goals** with your coach ▪ Assigned coach will enter site QIP into the Vertical Change database	**October, January, April** **Must have completed Milestones 1-4**
MILESTONE #6: QRIS Site Quality Review ▪ To ensure that QRIS rating is maintained during off-year ratings. ▪ Collaboratively work with your coach to complete it and submit to the QCSM team	**January 8 – March 30, 2022**
MILESTONE #7: End-of-Year Reports Complete End of Year Narrative Report – Online QCSM Survey	**Due July 15, 2022**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Daniel Lunt, Principal El Camino High School

DATE: January 13, 2022

RE: Approval of Permission for El Camino High School ASB Staff to travel to Reno, Nevada on March 2-5, 2022 to attend the CADA (California Association of Directors of Activities) State Conference.

BACKGROUND:

The California Association of Directors of Activities is an organization that helps members continuously improve campus culture for students across California. CADA prides itself on presenting curriculum that addresses the major trends in education. Program topics include celebrating diversity, addressing mental health, improving school climate, and promoting unity. The four ASB staff members are Martha Aristakessian, Derek Padilla, Christopher Nichols, and David Yanover. They will be leaving March 2 and returning March 5, staying at the Grand Serra Resort, 2500 E. 2nd Street in Reno, NV.

FISCAL IMPLICATIONS:

Registration fees, hotel, transportation, food and cost of substitutes will be covered by site discretionary funds.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for El Camino High School staff to travel to the CADA State Conference in Reno, Nevada on March 2-5, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

DATE: January 13, 2022

RE: Approval of 2020-21 School Accountability Report Cards (SARCs)

BACKGROUND:

Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a SARC. A similar requirement is also contained in the federal Elementary and Secondary Education Act (ESEA). The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

Although there is great variation in the design of school report cards, they generally begin with a profile that provides background information about the school and its students. The profile usually summarizes the school's mission, goals, and accomplishments. State law requires that the SARC contain all of the following:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure date

School report cards must be updated annually and published by February 1.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the 2020-21 School Accountability Report Cards.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Hui, Zhao, Custodian II, Spruce Elementary School, 8.0 hours per day, Range 36, Step 3, effective October 22, 2021.

Harris, Dina, Senior Office Assistant, South San Francisco High School, 7.5 hours per day, Range 37, Step 3, effective August 10, 2021.

Junio, Archimedes, Attendance Assistant, El Camino High School, 3.5 hours per day, Range 30, Step 3, effective August 11, 2021.

Lintoco-Low, Teena, Paraprofessional I – Special Education, Buri Buri Elementary School, 6.0 hours per day, Range 26, Step 5, effective August 11, 2021.

Yapo, Andrea, Nutrition Services Assistant I, South San Francisco High School, 2.5 hours per day, Range 25H, Step 2, effective October 19, 2021**.**

Virgen, Jennifer, Paraprofessional I – Bilingual, Buri Buri Elementary School, 6.0 hours per day, Range 25, Step 3, effective August 19, 2021.

Avalos, Marillyn, Paraprofessional I – Bilingual, Parkway Heights Middle School, 6.0 hours per day, Range 25, Step 3, effective August 23, 2021.

Beas, Francisco, Custodian I, South San Francisco High School, 8.0 hours per day, Range 33, Step 2, effective August 23, 2021.

Pallari, Angela, Paraprofessional I – Special Education, Parkway Middle School, 6.0 hours per day, Range 26, Step 2, effective December 3, 2021.

Thuta, Aung, Paraprofessional II – Special Education, Junipero Serra Elementary School, 6.0 hours per day, Range 29, Step 2, effective December 13, 2021.

Rios, Tyler, Grounds Maintenance Worker, District Office, 8.0 hours per day, Range 38, Step 2, effective August 15, 2021.

Dailankhuu, Chantsaldulam, Nutrition Services Assistant I, Monte Verde Elementary School, 2.0 hours per day, Range 25H, Step 3, effective December 1, 2021.

Yamamoto, Melissa, Paraprofessional II – Special Education, Westborough Middle School, 6.0 hours per day, Range 29, Step 2, effective January 4, 2022.

RETIREMENT

Raymond, Michele, Paraprofessional I – Special Education, Skyline Elementary School, 6.0 hours per day, Range 26A, Step 5, effective January 1, 2022.

RESIGNATION

Aguilar, Christine, School Administrative Assistant I, Alta Loma Middle School, 7.5 hours per day, Range 38, Step 5, effective December 10, 2021.

Torres Garcia, Maria, Nutrition Services Lead III, El Camino High School, 8.0 hours per day, Range 41H, Step 5, effective December 10, 2021.

Inocencio, Teresa, Supervisor – Nutrition Services, District Office, 7.5 hours per day, Range 52SH, Step 3, effective December 31, 2021.

Jauretche, Pierre, Grounds Maintenance Worker, District Office, 8.0 hours per day, Range 38, Step 5, effective January 3, 2022.

RELEASE FROM PROBATION

EIN 9433, Nutrition Services Assistant I, El Camino High School, 7.5 hours per day, Range 25H, Step 2, effective December 10, 2021.

EIN 9417, Paraprofessional II – Special Education, Hillside Preschool, 6.0 hours per day, Range 29, Step 3, effective December 10, 2021.

TEMPORARY OUT OF CLASS PAY

Giudici, Jaylyn, Acting Nutrition Services Assistant II, El Camino High School, 4.0 hours per day, Range 30H A, Step 4, effective August 11, 2021 through February 28, 2022.

Rios, Trever, Acting Lead Grounds Maintenance Worker, District Office, 8.0 hours per day, Range 41 A, Step 5, effective November 29, 2021 through January 10, 2022.

Ceja, Chase, Acting Custodian II, Martin Elementary School, 8.0 hours per day, Range 36, Step 3, effective November 18, 2021 through January 12, 2022.

Estrada, Virginia, Acting Office Assistant, Sunshine Gardens Elementary School, 3.5 hours per day, Range 30 A, Step 5, effective August 11, 2021 through December 17, 2021.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Purchase Order Listing – November 1 - November 30, 2021

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between November 1 - November 30, 2021 for the 2021-22 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221453	A.S.F. ELECTRIC INC.	Electrician & Boom Truck	01-0000-0-0000-8200-5899-090-760	940.00
221454	A.S.F. ELECTRIC INC.	Electrician & Boom Truck	01-0000-0-0000-8200-5899-090-760	470.00
221483	AAA FENCE COMPANY INC.	SSFHS Baseball Field Fencing	01-8150-0-0000-8110-6420-033-741	14,500.00
221461	ALAMEDA ELECTRIC SUPPLY	Open P.O. - Electrical Supplies	01-8150-0-0000-8110-4320-090-741	5,000.00
221467	AMAZON.COM	IT Office Supplies	01-0000-0-0000-2424-4320-090-735	214.23
221531	AMAZON.COM	USB Hub Splitter - 11 Ports	01-0000-0-0000-2700-4320-025-070	39.54
221444	AMAZON.COM	Reading Materials	01-0000-0-0000-7110-4200-090-713	127.24
221424	AMAZON.COM	Crucial Conversations Books	01-0000-0-0000-7150-4200-090-714	19.00
221469	AMAZON.COM	Office supplies	01-0000-0-0000-7400-4320-090-715	49.39
221469	AMAZON.COM	Office supplies	01-0000-0-0000-7400-4320-090-716	49.37
221508	AMAZON.COM	Custodial supplies	01-0000-0-0000-8200-4320-013-759	48.18
221478	AMAZON.COM	Grading for Equity	01-0000-0-1110-1000-4200-090-762	399.22
221514	AMAZON.COM	School Supplies	01-0000-0-1110-1000-4320-006-070	125.06
221456	AMAZON.COM	Ball Cart for P.E., Recess	01-0000-0-1110-1000-4320-007-070	265.05
221466	AMAZON.COM	Kinder Classroom Supplies	01-0000-0-1110-1000-4320-007-070	282.25
221442	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	65.91
221482	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	205.65
221506	AMAZON.COM	Classroom supplies	01-0000-0-1110-1000-4320-008-070	87.07
221448	AMAZON.COM	Adapters/cables	01-0000-0-1110-1000-4320-021-070	427.78
221541	AMAZON.COM	Physical Education Equipment	01-0000-0-1110-1000-4320-025-070	381.17
221544	AMAZON.COM	Air Purifiers - Bulox 2 Pack	01-0000-0-1110-1000-4320-025-070	185.69
221545	AMAZON.COM	Air Purifiers - Bulox 2 Pack	01-0000-0-1110-1000-4320-025-070	185.69
221546	AMAZON.COM	Air Purifiers - Large Room	01-0000-0-1110-1000-4320-025-070	297.20
221553	AMAZON.COM	Champro Monster Ball Locker	01-0000-0-1110-1000-4320-025-070	216.74
221465	AMAZON.COM	Wellness Office supplies	01-0000-0-1110-1000-4320-032-070	121.18
221537	AMAZON.COM	Toner cartridge/movies	01-0000-0-1110-1000-4320-033-070	107.32
221558	AMAZON.COM	ELD Supplies	01-0000-0-1110-1000-4320-033-070	784.56
221495	AMAZON.COM	Smart video conference camera	01-0000-0-1110-1000-4420-033-070	1,097.65
221445	AMAZON.COM	SPED Supplies	01-0000-0-1237-1000-4320-033-070	79.64
221530	AMAZON.COM	SPED charging station	01-0000-0-1237-1000-4320-033-070	77.00
221490	AMAZON.COM	4th grade book order	01-0801-0-1110-1000-4200-013-180	665.02
221509	AMAZON.COM	Kinder book order part 1	01-0801-0-1110-1000-4200-013-180	574.37
221510	AMAZON.COM	Kinder book order part 2	01-0801-0-1110-1000-4200-013-180	510.34
221511	AMAZON.COM	Kinder book order part 3	01-0801-0-1110-1000-4200-013-180	454.85
221522	AMAZON.COM	4th grade book order	01-0801-0-1110-1000-4200-013-180	263.48

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221550	AMAZON.COM	Book Study for PHMS ELD Teacher	01-0801-0-1110-1000-4200-090-123	628.36
221549	AMAZON.COM	Voice Amplifiers	01-0801-0-1110-1000-4320-008-180	336.11
221516	AMAZON.COM	Alcohol Wipes	01-0801-0-1110-1000-4320-025-180	1,042.44
221540	AMAZON.COM	Voice Amplifiers	01-0801-0-1110-1000-4320-025-180	200.46
221541	AMAZON.COM	Physical Education Equipment	01-0801-0-1110-1000-4320-025-180	883.81
221552	AMAZON.COM	Rm 8 Sensory Supports	01-3010-0-1110-1000-4320-014-301	74.41
221425	AMAZON.COM	PPE - Alt. to Susp. & Sat. school	01-3212-0-1110-1000-4320-090-329	32.70
221491	AMAZON.COM	Culinary Arts supplies - Perkins	01-3550-0-3800-1000-4320-033-333	540.25
221468	AMAZON.COM	Trampline for Behavior Classroom, SG	01-5640-0-5001-3900-4320-090-350	87.89
221488	AMAZON.COM	Office Items Special Education	01-5640-0-5001-3900-4320-090-350	511.03
221557	AMAZON.COM	I Pad Cases for Students	01-5640-0-5001-3900-4320-090-350	724.85
221430	AMAZON.COM	2nd grade supplies	01-9010-0-1110-1000-4320-002-356	92.25
221464	AMAZON.COM	2nd grade supplies	01-9010-0-1110-1000-4320-002-356	39.51
221559	AMAZON.COM	Supplies	01-9010-0-1110-1000-4320-002-356	78.21
221423	AMAZON.COM	Biotech, SSFHS	01-9010-0-1110-1000-4320-090-360	131.95
221554	AMAZON.COM	Biotech EC, SSFHS	01-9044-0-1110-1000-4320-090-064	100.41
221459	AMERICAN TIME & SIGNAL COMPANY	Dye for fire alarms	01-0000-0-1110-1000-4320-032-070	141.63
221479	AMS.NET INC	Informacast Fusion Renewal-1 yr	01-0000-0-0000-2424-5813-090-735	2,400.00
221462	APPLE COMPUTER INC	MacBook Repair	01-0000-0-0000-2424-5600-090-735	328.53
221485	B & H PHOTO-VIDEO INC	Video Art supplies - Perkins	01-3550-0-3800-1000-4320-033-333	487.76
221485	B & H PHOTO-VIDEO INC	Video Art supplies - Perkins	01-3550-0-3800-1000-4420-033-333	4,443.77
221480	BAY AREA BIOSCIENCE EDUCATION	BABEC - SSFHS Biotech Supplies	01-9010-0-1110-1000-4320-090-360	620.79
221536	BOYS & GIRLS CLUBS OF	Boys & Girls Club Facilities	01-0000-0-3550-1000-5899-004-120	26,250.00
221487	C & L SPORTING GOODS	Sports supplies & equipment	01-9219-0-1202-1000-4320-032-356	1,500.00
221481	CALIFORNIA INTERSCHOLASTIC FED	2021-22 CIF Membership Dues	01-0000-0-0000-3900-5300-090-323	2,339.92
221431	CAROLINA BIOLOGICAL SUPPLY CO	Biology supplies	01-0000-0-1235-1000-4320-032-070	81.76
221437	CDW GOVERNMENT INC	Meraki Licenses-Renewal	01-0000-0-0000-2424-5813-090-735	1,924.00
221496	CDW GOVERNMENT INC	Logitech mouse USB	01-3550-0-3800-1000-4320-033-333	65.93
221433	CLAY PLANET	Supplies for Ceramics	01-0000-0-1207-1000-4320-032-070	1,200.00
221560	CRESCENDO EDUCATION GROUP LLC	Online course/Grading for Equity	01-0801-0-1110-1000-5899-090-409	8,715.00
221428	CRYSTAL COMMUNICATIONS	Radios	01-0000-0-3200-1000-4320-031-116	419.11
221458	CUSTOM INK	Drama supplies	01-9219-0-1208-1000-4320-032-356	2,000.00
221435	DELL MARKETING LP	Dell Spare Parts	01-0000-0-0000-2424-4320-090-735	1,500.00
221501	DELL MARKETING LP	Network Mounting Equipment	01-0000-0-0000-2424-4320-090-735	780.39
221499	DEMCO INC.	Book tape	01-0000-0-1110-1000-4320-033-070	60.67

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221515	DISTRICT ADMINISTRATION	Tech Leadership Academy	01-0000-0-0000-2424-5210-090-735	2,500.00
221518	EXPLORELEARNING LLC	Gizmos Science 6-12 1 yr	01-0000-0-1110-1000-5813-090-762	12,445.00
221472	FLYLEAF PUBLISHING LLC	FLYLEAF-Classroom Reading Series book sets	01-3010-0-1110-1000-4200-007-301	10,262.37
221470	FOLLETT SCHOOL SOLUTIONS INC	Destiny library & textbook hosted service renewal	01-0000-0-0000-2420-5813-090-450	17,453.55
221529	FOLLETT SCHOOL SOLUTIONS INC	Library books	01-0000-0-1110-2421-4200-013-451	71.28
221533	GRAINGER	Warehouse supplies	01-0000-0-0000-7540-4320-090-761	906.82
221513	HEINEMANN	Heinemann	01-0801-0-1110-1000-4200-002-123	5,311.92
221513	HEINEMANN	Heinemann	01-0801-0-1110-1000-4200-002-180	5,311.72
221521	HEINEMANN	1st grade book order	01-0801-0-1110-1000-4200-013-180	2,042.58
221463	INTERVENTION SOLUTIONS GROUP	English 3D - Parkway Height Middle School	01-4203-0-4760-1000-4200-090-330	896.58
221473	JETTER STORE LLC	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	1,000.00
221446	KELLY PAPER	Paper for newspaper	01-0000-0-1110-1000-4320-033-070	407.89
221494	LAKESHORE	Classroom Supplies	01-6500-0-5730-1190-4320-005-205	968.66
221556	LOUDAN, ROSELLE MARIE	Big Lift Supervisor Independent Contractor	01-0801-0-0000-2700-5801-090-LIFT	31,602.55
221547	LOWE'S BUSINESS ACCOUNT	SSG Lowes order	01-0000-0-1110-1000-4320-014-070	103.86
221421	MCGRAW-HILL COMPANIES, THE	Approved Textbooks, Wonders SK	01-0000-0-1110-1000-4100-090-317	11,729.78
221422	MCGRAW-HILL COMPANIES, THE	Approved Textbooks, Wonders Gr 1	01-0000-0-1110-1000-4100-090-317	464.11
221447	MCGRAW-HILL COMPANIES, THE	Approved Textbooks, Wonders	01-0000-0-1110-1000-4100-090-317	317.21
221434	MONARCH TRUCK CENTER	Palfinger Platform w/Cart Stops	01-0000-0-0000-8200-6420-090-760	5,156.02
221419	NEWSELA INC	Online Subscription NewsELA	01-3213-0-1110-1000-5813-090-346	9,900.00
221426	OFFICE DEPOT INC	First Aid/Safety Supplies - Alt. to Susp. & Sat. School	01-0000-0-0000-3130-4320-090-503	14.60
221524	OFFICE DEPOT INC	School Supplies	01-0000-0-1110-1000-4320-006-070	191.21
221505	OFFICE DEPOT INC	Classroom supplies	01-0000-0-1110-1000-4320-008-070	365.66
221460	OFFICE DEPOT INC	School supplies	01-0000-0-1110-1000-4320-010-070	167.06
221504	OFFICE DEPOT INC	Office & classroom supplies	01-0000-0-1110-1000-4320-010-070	180.61
221475	OFFICE DEPOT INC	Supplies for Office & Reprographics	01-0000-0-1110-1000-4320-032-070	538.79
221476	OFFICE DEPOT INC	Supplies for Office & Reprographics	01-0000-0-1110-1000-4320-032-070	77.02
221497	OFFICE DEPOT INC	Supplies for the General Office	01-0000-0-1110-1000-4320-032-070	71.47
221528	OFFICE DEPOT INC	Office supplies	01-0000-0-1110-1000-4320-033-070	64.74
221539	OFFICE DEPOT INC	Toner	01-0000-0-1110-1000-4320-033-070	599.83
221426	OFFICE DEPOT INC	First Aid/Safety Supplies - Alt. to Susp. & Sat. School	01-3212-0-1110-1000-4320-090-329	59.50
221452	OFFICE DEPOT INC	Office supplies	01-6500-0-5760-1190-4320-090-245	217.41
221474	OFFICE DEPOT INC	Office Supplies - ATP	01-6520-0-5001-3900-4320-090-352	68.87
221500	OFFICE DEPOT INC	Teacher supplies	01-9010-0-1110-1000-4320-002-356	515.69
221534	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	383.87

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221535	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7400-4320-090-715	68.40
221535	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7400-4320-090-716	68.41
221535	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7490-4322-090-716	27.60
221534	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7550-4320-090-718	52.20
221449	OFFICE DEPOT/BUSINESS SERVICE	Office/class supplies	01-0000-0-1110-1000-4320-021-070	290.33
221532	ORANGE COUNTY	New Induction Leader Lab CA Co	01-0000-0-1110-3900-5210-090-340	250.00
221432	ORIENTAL TRADING CO	2nd grade activities	01-9010-0-1110-1000-4320-002-356	191.17
221436	PARK WAREHOUSE LLC	Heavy Duty Picnic Table - 8 ft	01-9010-0-1110-1000-4420-025-356	1,063.66
221517	PAXIS INSTITUTE	PAXIS New Teacher Training	01-0802-0-1110-1000-4320-090-195	10,478.78
221517	PAXIS INSTITUTE	PAXIS New Teacher Training	01-0802-0-1110-1000-5210-090-195	7,425.00
221471	POWER SOCCER SHOP	Special Soccer Ball for Adapted P.E.	01-5640-0-5001-3900-4320-090-350	249.05
221512	READ NATURALLY INC	Class materials	01-0801-0-1110-1000-4320-010-123	181.30
221457	ROZZI'S REPRODUCTION & SUPPLY	Open P.O. - Printing Services	01-0000-0-0000-8200-5810-090-760	1,000.00
221519	SAN MATEO COUNTY OFFICE OF EDU	Online seminar on Student Discipline training	01-0000-0-1110-1000-5210-032-070	159.24
221493	SCHOLASTIC BOOK CLUB INC.	4th grade book order part 3	01-0801-0-1110-1000-4200-013-180	42.29
221538	SCHOLASTIC CLASSROOM MAGAZINE	NY Times Upfront/Choices magazines	01-0000-0-1110-1000-4320-033-070	686.41
221492	SCHOLASTIC INC	4th grade book order part 2	01-0801-0-1110-1000-4200-013-180	502.89
221520	SCHOLASTIC INC	2nd grade book order	01-0801-0-1110-1000-4200-013-180	566.15
221523	SCHOLASTIC INC	2nd grade book order	01-0801-0-1110-1000-4200-013-180	619.74
221542	SCHOLASTIC INC	2nd grade book order	01-0801-0-1110-1000-4200-013-180	487.32
221429	SCHOOL SPECIALTY LLC	Conference room chairs	01-0000-0-1110-1000-4320-032-070	5,007.66
221438	SCHOOL SPECIALTY LLC	SPIRE Reading Specialist	01-0801-0-1110-1000-4320-002-180	489.21
221450	SCHOOL SPECIALTY LLC	S.P.I.R.E. Kits & Virtual Training	01-6500-0-5760-1190-4320-090-245	1,579.30
221450	SCHOOL SPECIALTY LLC	S.P.I.R.E. Kits & Virtual Training	01-6500-0-5760-1190-5210-090-245	1,150.00
221439	SCHOOLMASTERS	Rain gear for noon sups	01-0000-0-1110-1000-4320-008-070	148.31
221548	SERVICE PRESS INC.	Business Cards	01-0000-0-0000-3130-5810-090-503	119.88
221443	SERVICE PRESS INC.	Business Cards	01-0000-0-1110-1000-5810-021-070	70.43
221503	SOUTHWEST BINDING & LAMINATING	Laminate	01-9010-0-1110-1000-4320-002-356	757.92
221451	STEWART SIGNS	Marquee Sign	01-9128-0-0000-8110-4420-033-717	1,852.00
221551	THERAPY SHOPPE INC	Rm 8 Sensory Supports	01-3010-0-1110-1000-4320-014-301	119.08
221420	UNITED COACH TOURS	Band bus	01-0000-0-0000-3900-5821-033-322	2,982.00
221502	UNITED COACH TOURS	Band bus	01-0000-0-0000-3900-5821-033-322	3,960.00
221507	WARD'S NATURAL SCIENCE EST LLC	Biotech SSFHS	01-9010-0-1110-1000-4320-090-360	3,806.53
221498	WESTERN PSYCHOLOGICAL SERVICES	Online Scoring	01-6500-0-5760-1190-5813-090-245	67.00
	TOTAL FUND 01			**258,968.23**

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221428	CRYSTAL COMMUNICATIONS	Radios	11-0000-0-4110-1000-4320-041-480	419.10
	TOTAL FUND 11			**419.10**
221543	AMAZON.COM	Classroom Supplies-Room 3	12-6105-0-8510-1000-4320-045-830	190.08
221441	AMAZON.COM	Classroom Supplies	12-6105-0-8535-1000-4320-045-835	52.25
221441	AMAZON.COM	Classroom Supplies	12-9010-0-8533-1000-4320-045-833	52.24
221489	CRYSTAL COMMUNICATIONS	Walkie Talkie	12-6105-0-8510-1000-4320-045-830	427.26
221489	CRYSTAL COMMUNICATIONS	Walkie Talkie	12-6105-0-8535-1000-4320-045-835	427.26
221427	CRYSTAL COMMUNICATIONS	Walkie Talkies for DEDAP	12-9010-0-8530-1000-4320-045-832	4,511.10
221489	CRYSTAL COMMUNICATIONS	Walkie Talkie	12-9010-0-8533-1000-4320-045-833	427.24
221556	LOUDAN, ROSELLE MARIE	Big Lift Supervisor Independent Contractor	12-9302-0-8510-2700-5801-005-LIFT	58,690.45
221440	OFFICE DEPOT INC	Classroom/office supplies	12-6105-0-8510-1000-4320-045-830	251.31
221527	OFFICE DEPOT INC	Classroom/Office Supplies	12-6105-0-8510-1000-4320-045-830	102.40
221440	OFFICE DEPOT INC	Classroom/office supplies	12-6105-0-8535-1000-4320-045-835	251.31
221527	OFFICE DEPOT INC	Classroom/Office Supplies	12-6105-0-8535-1000-4320-045-835	102.40
221526	OFFICE DEPOT INC	Classroom Supplies	12-9010-0-8530-1000-4320-002-832	122.27
221440	OFFICE DEPOT INC	Classroom/office supplies	12-9010-0-8533-1000-4320-045-833	251.32
221527	OFFICE DEPOT INC	Classroom/Office Supplies	12-9010-0-8533-1000-4320-045-833	102.43
221477	ROCKO'S PRODUCE	Pumkins for Pumpkin Patch	12-6105-0-8535-1000-4320-045-835	292.50
221477	ROCKO'S PRODUCE	Pumkins for Pumpkin Patch	12-9010-0-8533-1000-4320-045-833	292.50
	TOTAL FUND 12			**66,546.32**
221455	EMS LINQ INC	Titan annual contract	13-5310-0-0000-3700-5813-090-820	28,776.00
221555	LABORBAX STAFFING	LaborMax Staffing - Driver	13-5310-0-0000-3700-5899-090-820	759.84
	TOTAL FUND 13			**29,535.84**
221525	HOHBACH-LEWIN INC	Topographic Survey	14-0000-0-0000-8500-6210-005-925	9,600.00
221486	INTERSTATE GRADING & PAVING	Sewer Repair	14-0000-0-0000-8110-5600-021-741	82,743.94
	TOTAL FUND 14			**92,343.94**
221484	MIRACLE PLAYSYSTEMS INC.	Playground Equipment Services	40-9010-0-0000-8500-6270-007-980	24,717.38
	TOTAL FUND 40			**24,717.38**
	TOTAL # OF PURCHASE ORDERS	**142**	**TOTAL P.O. AMOUNT**	**472,530.81**

PURCHASE ORDERS BY FUND:			
1	GENERAL FUND	$ 258,968.23	
11	ADULT EDUCATION FUND	$ 419.10	
12	CHILD DEVELOPMENT FUND	$ 66,546.32	
13	FOOD SERVICE	$ 29,535.84	

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
14	DEFERRED MAINTENANCE	$ 92,343.94		
21	BOND			
25	CAPITAL FACILITIES			
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	$ 24,717.38		
73	FOUNDATION TRUST FUND			
	TOTAL PUCHASE ORDERS	**$ 472,530.81**		
CHANGE ORDERS:				
220084	CDW GOVERNMENT INC	Misc. Tech Supplies for Repairs	01-0000-0-0000-2424-4320-090-735	10,000.00
220086	FAGEN FRIEDMAN & FULFROST LLP	Legal Services	01-0000-0-0000-2700-5889-090-762	2,500.00
220192	DANIELSEN COMPANY	Food Products	13-5310-0-0000-3700-4700-090-820	4,800.00
220198	P & R PAPER SUPPLY CO	Food service Paper Products	13-5310-0-0000-3700-4340-090-820	50,000.00
220364	BROADMOOR LANDSCAPE SUPPLY	Open P.O. - Misc. Lumber & Supplies	01-8150-0-0000-8110-4320-090-741	7,500.00
220365	CAL-STEAM	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	3,000.00
220431	CUSTOM TRUCK	Open P.O. - Truck Accessories	01-8150-0-0000-8110-4320-090-741	2,000.00
220450	BURLINGAME HEATING & VENTILAT	Open P.O. - HVAC Supplies	01-8150-0-0000-8110-4320-090-741	1,000.00
220453	SIGILLO SUPPLY	Open P.O. - Plumbing Supplies	01-8150-0-0000-8110-4320-090-741	10,000.00
220457	SLAKEY BROTHERS	Open P.O. - HVAC Supplies	01-8150-0-0000-8110-4320-090-741	3,000.00
220479	SAN FRANCISCO WINDOW & DOOR CO	Open P.O. - Doors & supplies	01-8150-0-0000-8110-4320-090-741	3,000.00
220666	KELLY SPICERS FACILITIES	Custodial Supplies	01-8150-0-0000-8110-4320-090-741	5,000.00
220812	SAFETY TRAINING SEMINARS	Safety Training Seminar- CPR/First Aid	01-0000-0-0000-7400-5899-090-716	3,000.00
220817	BANC OF AMERICA PUBLIC CAPITAL	Repayment of Loan	01-0000-0-0000-9100-7439-090-739	(100,000.00)
220817	BANC OF AMERICA PUBLIC CAPITAL	Repayment of Loan	01-0000-0-0000-9100-7438-090-739	(35,512.75)
220829	SWING EDUCATION INC.	Substitute teachers - staffing	01-0000-0-0000-7400-5899-090-715	10,000.00
221067	DELL MARKETING LP	Chromebooks	01-3213-0-1110-1000-4320-090-346	(11,399.00)
221193	J. SNELL & CO. INC	Paper cutter Maintenance	01-0000-0-0000-7550-5600-090-718	129.82
221218	HATFIELD & WALKER LLC	Rentals for lighting & sound	01-9219-0-1208-1000-5600-032-356	100.00
221285	BURLINGTON ENGLISH INC	ESL Burlington English seats	11-6391-0-4110-2490-5813-041-481	2,400.00
221377	HARDWARESOURCE.COM	Open P.O. - Maintenance Parts	01-8150-0-0000-8110-4320-090-741	(729.74)
	TOTAL CHANGE ORDERS			**(30,211.67)**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Warrant Register – November 1 - November 30, 2021

BACKGROUND:

The attached report lists all the Warrants issued by the District from November 1 - November 30, 2021. For the period listed above the Warrants total $3,664,135.61 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of November 1 - November 30, 2021. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
NOVEMBER 1 TO 30, 2021

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
A.S.F. ELECTRIC INC.	11/16/2021	725779	PO221453	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	470.00
A.S.F. ELECTRIC INC.	11/16/2021	725779	PO221453	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	470.00
A.S.F. ELECTRIC INC.	11/16/2021	725779	PO221454	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	470.00
A.S.F. ELECTRIC INC. Total													1,410.00
A+ LIVE SCAN SERVICES	11/12/2021	725292	PO220832	01	0000	0	0000	7400	5840	090	715	FINGERPRINTING	400.00
A+ LIVE SCAN SERVICES	11/12/2021	725292	PO220832	01	0000	0	0000	7400	5840	090	715	FINGERPRINTING	200.00
A+ LIVE SCAN SERVICES Total													600.00
AAA FENCE COMPANY INC.	11/23/2021	728457	PO221483	01	8150	0	0000	8110	6420	033	741	MACHINERY EQUIP	14,500.00
AAA FENCE COMPANY INC. Total													14,500.00
ADEMCO INC	11/04/2021	723756	PO220438	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	140.55
ADEMCO INC	11/09/2021	724536	PO220438	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	71.36
ADEMCO INC Total													211.91
ADVANCED INTEGRATED PEST MGMT	11/09/2021	724537	PO220432	01	0000	0	0000	8200	5807	090	760	PEST/WEED CONTROL SVCS	2,106.00
ADVANCED INTEGRATED PEST MGMT Total													2,106.00
AFLSONLINE	11/23/2021	728479	PO221401	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	2,308.07
AFLSONLINE Total													2,308.07
AIRGAS USA LLC	11/23/2021	728413	PO220435	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	92.20
AIRGAS USA LLC Total													92.20
ALAMEDA ELECTRIC SUPPLY	11/23/2021	728403	PO221461	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	461.66
ALAMEDA ELECTRIC SUPPLY	11/30/2021	729071	PO221461	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	141.52
ALAMEDA ELECTRIC SUPPLY Total													603.18
ALBERTSONS/SAFEWAY INC.	11/02/2021	723112	PO220018	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	49.64
ALBERTSONS/SAFEWAY INC.	11/02/2021	723112	PO220018	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	225.52
ALBERTSONS/SAFEWAY INC.	11/02/2021	723112	PO220018	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	8.28
ALBERTSONS/SAFEWAY INC.	11/02/2021	723112	PO220018	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	127.17
ALBERTSONS/SAFEWAY INC. Total													410.61
ALC SCHOOLS LLC	11/04/2021	723742	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	49,603.00
ALC SCHOOLS LLC	11/04/2021	723742	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	49,638.50
ALC SCHOOLS LLC	11/16/2021	725818	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	48,087.50
ALC SCHOOLS LLC	11/18/2021	726473	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	49,059.50
ALC SCHOOLS LLC	11/23/2021	728468	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	51,517.50
ALC SCHOOLS LLC	11/30/2021	729067	PO220423	01	0000	0	5760	3600	5820	090	781	TRANSPORTATION	42,151.00
ALC SCHOOLS LLC Total													290,057.00
ALLIED SECURITY ALARMS	11/09/2021	724538	PO220323	01	8150	0	0000	8300	5806	090	741	SECURITY SYSTEM SVCS	1,464.00
ALLIED SECURITY ALARMS Total													1,464.00
ALTO MUSIC	11/23/2021	728424	PO221238	01	3212	0	1227	1000	4320	009	329	SUPPORT SERV.MATRLS & SUP	180.13
ALTO MUSIC	11/30/2021	729091	PO221171	01	3212	0	1227	1000	4320	014	329	SUPPORT SERV.MATRLS & SUP	872.28
ALTO MUSIC	11/30/2021	729091	PO221230	01	3212	0	1227	1000	4320	014	329	SUPPORT SERV.MATRLS & SUP	133.03
ALTO MUSIC Total													1,185.44
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221280	01	0000	0	1110	1000	4200	090	762	BOOKS/OTH REFERENCE MTLS	(106.00)
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221280	01	0000	0	1110	1000	4200	090	762	BOOKS/OTH REFERENCE MTLS	105.65
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221280	01	0000	0	1110	1000	4200	090	762	BOOKS/OTH REFERENCE MTLS	138.40

BOARD WARRANT REGISTER
NOVEMBER 1 TO 30, 2021

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO220993	01	9219	0	1208	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	29.65
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221148	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	(57.12)
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221148	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	114.24
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221241	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	417.51
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221241	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	415.96
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221243	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	251.97
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221276	01	0000	0	1110	1000	4320	021	070	SUPPORT SERV.MATRLS & SUP	58.94
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221298	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	28.52
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221298	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	171.12
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221305	01	0000	0	0000	2110	4320	090	762	SUPPORT SERV.MATRLS & SUP	41.27
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221316	01	3010	0	1110	1000	4320	014	301	SUPPORT SERV.MATRLS & SUP	625.60
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221323	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	91.02
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221348	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	196.60
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221281	01	0000	0	0000	2110	5813	090	762	SOFTWARE MAINT.SVCS	20.49
AMAZON CAPITAL SERVICES	11/04/2021	723743	PO221282	01	0000	0	0000	2110	5813	090	762	SOFTWARE MAINT.SVCS	18.99
AMAZON CAPITAL SERVICES	11/04/2021	723770	PO221249	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	493.28
AMAZON CAPITAL SERVICES	11/04/2021	723783	PO221164	01	0000	0	1235	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	(34.04)
AMAZON CAPITAL SERVICES	11/04/2021	723783	PO221164	01	0000	0	1235	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	34.04
AMAZON CAPITAL SERVICES	11/04/2021	723783	PO221368	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	181.20
AMAZON CAPITAL SERVICES	11/09/2021	724549	PO221322	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	404.50
AMAZON CAPITAL SERVICES	11/09/2021	724549	PO221322	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	153.80
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221128	01	0801	0	1110	1000	4320	008	180	SUPPORT SERV.MATRLS & SUP	68.07
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221128	01	0801	0	1110	1000	4320	008	180	SUPPORT SERV.MATRLS & SUP	16.47
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221246	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	1,648.00
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221248	01	0801	0	1110	1000	4320	008	180	SUPPORT SERV.MATRLS & SUP	64.67
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221345	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	219.74
AMAZON CAPITAL SERVICES	11/09/2021	724558	PO221386	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	108.72
AMAZON CAPITAL SERVICES	11/09/2021	724562	PO221381	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	175.32
AMAZON CAPITAL SERVICES	11/12/2021	725299	PO221423	01	9010	0	1110	1000	4320	090	360	SUPPORT SERV.MATRLS & SUP	131.94
AMAZON CAPITAL SERVICES	11/16/2021	725790	PO221250	01	0000	0	1110	2421	4200	002	451	BOOKS/OTH REFERENCE MTLS	51.03
AMAZON CAPITAL SERVICES	11/16/2021	725790	PO221279	01	0000	0	1110	1000	4200	090	762	BOOKS/OTH REFERENCE MTLS	439.63
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221403	01	3010	0	1110	1000	4200	008	301	BOOKS/OTH REFERENCE MTLS	129.75
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221360	01	0801	0	1110	1000	4320	012	180	SUPPORT SERV.MATRLS & SUP	278.77
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221360	01	0801	0	1110	1000	4320	012	180	SUPPORT SERV.MATRLS & SUP	661.10
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221414	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	225.49
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221414	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	107.41
AMAZON CAPITAL SERVICES	11/16/2021	725801	PO221430	01	9010	0	1110	1000	4320	002	356	SUPPORT SERV.MATRLS & SUP	92.24
AMAZON CAPITAL SERVICES	11/16/2021	725806	PO221391	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	146.67
AMAZON CAPITAL SERVICES	11/16/2021	725806	PO221391	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	115.26
AMAZON CAPITAL SERVICES	11/16/2021	725814	PO221375	01	0000	0	1110	1000	4320	002	070	SUPPORT SERV.MATRLS & SUP	39.51
AMAZON CAPITAL SERVICES	11/16/2021	725814	PO221375	01	0000	0	1110	1000	4320	002	070	SUPPORT SERV.MATRLS & SUP	27.41
AMAZON CAPITAL SERVICES	11/16/2021	725814	PO221382	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	76.86

BOARD WARRANT REGISTER
NOVEMBER 1 TO 30, 2021

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
AMAZON CAPITAL SERVICES	11/16/2021	725814	PO221382	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	258.30
AMAZON CAPITAL SERVICES	11/16/2021	725821	PO221389	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	21.41
AMAZON CAPITAL SERVICES	11/16/2021	725821	PO221389	01	0000	0	1110	1000	4320	090	762	SUPPORT SERV.MATRLS & SUP	366.19
AMAZON CAPITAL SERVICES	11/18/2021	726504	PO221444	01	0000	0	0000	7110	4200	090	713	BOOKS/OTH REFERENCE MTLS	95.41
AMAZON CAPITAL SERVICES	11/18/2021	726504	PO221364	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	325.53
AMAZON CAPITAL SERVICES	11/18/2021	726504	PO221364	01	9219	0	1208	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	22.14
AMAZON CAPITAL SERVICES	11/18/2021	726504	PO221425	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	35.14
AMAZON CAPITAL SERVICES	11/23/2021	728432	PO221448	01	0000	0	1110	1000	4320	021	070	SUPPORT SERV.MATRLS & SUP	427.79
AMAZON CAPITAL SERVICES	11/23/2021	728449	PO221409	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	262.32
AMAZON CAPITAL SERVICES	11/23/2021	728449	PO221409	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	897.45
AMAZON CAPITAL SERVICES	11/23/2021	728469	PO221409	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	231.25
AMAZON CAPITAL SERVICES	11/23/2021	728474	PO221424	01	0000	0	0000	7150	4200	090	714	BOOKS/OTH REFERENCE MTLS	19.00
AMAZON CAPITAL SERVICES	11/30/2021	729042	PO221365	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	98.82
AMAZON CAPITAL SERVICES	11/30/2021	729042	PO221379	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	263.64
AMAZON CAPITAL SERVICES	11/30/2021	729042	PO221464	01	9010	0	1110	1000	4320	002	356	SUPPORT SERV.MATRLS & SUP	39.52
AMAZON CAPITAL SERVICES	11/30/2021	729057	PO221456	01	0000	0	1110	1000	4320	007	070	SUPPORT SERV.MATRLS & SUP	265.05
AMAZON CAPITAL SERVICES	11/30/2021	729057	PO221465	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	131.81
AMAZON CAPITAL SERVICES	11/30/2021	729057	PO221466	01	0000	0	1110	1000	4320	007	070	SUPPORT SERV.MATRLS & SUP	281.44
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221478	01	0000	0	1110	1000	4200	090	762	BOOKS/OTH REFERENCE MTLS	399.60
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221490	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLS	665.10
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221509	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLS	574.40
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221522	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLS	263.40
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221482	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	113.99
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221482	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	91.66
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221508	01	0000	0	0000	8200	4320	013	759	SUPPORT SERV.MATRLS & SUP	48.17
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221530	01	0000	0	1237	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	77.00
AMAZON CAPITAL SERVICES	11/30/2021	729086	PO221495	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	1,097.65
AMAZON CAPITAL SERVICES Total													15,992.83
AMERICAN FIDELITY	11/18/2021	726498	PO220234	01	0000	0	0000	7350	5899	090	717	MISC. SVCS & OPER. EXP	895.30
AMERICAN FIDELITY Total													895.30
AMERICAN MONUMENTAL CO. INC.	11/04/2021	723758	PO221287	01	9128	0	1110	1000	5899	033	717	MISC. SVCS & OPER. EXP	2,406.25
AMERICAN MONUMENTAL CO. INC. Total													2,406.25
AMERICAN READING COMPANY	11/23/2021	728425	PO221311	01	3010	0	1110	1000	4200	008	301	BOOKS/OTH REFERENCE MTLS	2,400.00
AMERICAN READING COMPANY Total													2,400.00
ANDERSON-ROSSE, JENNIFER	11/16/2021	725784	PV220269	01	9044	0	1110	1000	4320	090	063	SUPPORT SERV.MATRLS & SUP	62.40
ANDERSON-ROSSE, JENNIFER Total													62.40
ARATA PUMPKIN FARM	11/23/2021	728426	PO221371	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	700.00
ARATA PUMPKIN FARM Total													700.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	2,166.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	2,166.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	1,824.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	2,902.50

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ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	2,484.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	216.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	718.40
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	718.40
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5880	090	230	TUITIONS	3,895.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5880	090	230	TUITIONS	3,280.00
ARISE EDUCATIONAL CENTER	11/23/2021	728414	PO220383	01	6500	0	5760	1180	5880	090	230	TUITIONS	3,895.00
ARISE EDUCATIONAL CENTER Total													24,265.30
ARMOUR PETROLEUM SERVICE &	11/12/2021	725293	PO220319	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	175.00
ARMOUR PETROLEUM SERVICE & Total													175.00
ASSETGENIE INC	11/04/2021	723784	PO221212	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	2,297.50
ASSETGENIE INC	11/04/2021	723789	PO221256	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	2,376.60
ASSETGENIE INC Total													4,674.10
AT&T	11/02/2021	723115	PO220118	01	0000	0	0000	7200	5910	090	760	TELEPHONE	12,338.08
AT&T	11/02/2021	723115	PO220118	01	6500	0	5760	2700	5910	090	245	TELEPHONE	65.66
AT&T	11/04/2021	723734	PO220088	01	0000	0	0000	2424	5930	090	735	TELECOMUNICATIONS	620.10
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	309.87
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	59.15
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	309.87
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	3,127.38
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	1,064.01
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	309.87
AT&T	11/18/2021	726499	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	2,653.53
AT&T Total													20,857.52
ATX LEARNING LLC	11/02/2021	723113	PO221288	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	5,872.50
ATX LEARNING LLC	11/23/2021	728470	PO221288	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	10,980.00
ATX LEARNING LLC Total													16,852.50
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	6,074.00
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	5,300.00
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	7,123.25
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE	11/16/2021	725819	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE Total													33,062.25
AVID TRANSLATION	11/09/2021	724550	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	36,952.50
AVID TRANSLATION	11/23/2021	728415	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	12,946.56
AVID TRANSLATION	11/30/2021	729068	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	210.00
AVID TRANSLATION Total													50,109.06
BATTERY SYSTEMS INC	11/12/2021	725300	PO220489	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	237.22
BATTERY SYSTEMS INC Total													237.22
BAY AREA UPHOLSTERY	11/09/2021	724551	PO220430	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	281.42
BAY AREA UPHOLSTERY Total													281.42

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BAYSHORE METALS	11/30/2021	729092	PO220428	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	233.00
BAYSHORE METALS Total													233.00
BEACON SCHOOL	11/09/2021	724559	PO220273	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	40,371.00
BEACON SCHOOL Total													40,371.00
BLICK ART MATERIALS	11/02/2021	723104	PO220899	01	0000	0	1201	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	62.77
BLICK ART MATERIALS	11/18/2021	726492	PO221363	01	0000	0	1201	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	133.36
BLICK ART MATERIALS Total													196.13
BLUE LINE TRANSFER	11/16/2021	725780	PO220449	01	0000	0	0000	8200	5540	090	760	SCAVENGER	5,679.36
BLUE LINE TRANSFER Total													5,679.36
BODWIN, DIANE LITLE	11/04/2021	723759	PO220807	01	0000	0	0000	2424	5801	090	762	CONSULTANTS	1,084.86
BODWIN, DIANE LITLE Total													1,084.86
BOOKSOURCE	11/16/2021	725781	PO221338	01	0801	0	1110	1000	4200	006	180	BOOKS/OTH REFERENCE MTLS	1,253.40
BOOKSOURCE	11/30/2021	729050	PO221337	01	0801	0	1110	1000	4200	006	180	BOOKS/OTH REFERENCE MTLS	1,580.60
BOOKSOURCE Total													2,834.00
BOYS & GIRLS CLUBS OF	11/23/2021	728484	PO221536	01	0000	0	3550	1000	5899	004	120	MISC. SVCS & OPER. EXP	26,250.00
BOYS & GIRLS CLUBS OF Total													26,250.00
BROADMOOR LANDSCAPE SUPPLY	11/04/2021	723723	PO220364	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	162.62
BROADMOOR LANDSCAPE SUPPLY	11/04/2021	723723	PO220364	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	162.62
BROADMOOR LANDSCAPE SUPPLY	11/04/2021	723723	PO220364	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	250.41
BROADMOOR LANDSCAPE SUPPLY	11/04/2021	723723	PO220364	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	255.13
BROADMOOR LANDSCAPE SUPPLY	11/04/2021	723772	PO220364	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	81.31
BROADMOOR LANDSCAPE SUPPLY	11/09/2021	724563	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	281.28
BROADMOOR LANDSCAPE SUPPLY	11/09/2021	724563	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	140.64
BROADMOOR LANDSCAPE SUPPLY	11/18/2021	726505	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	22.91
BROADMOOR LANDSCAPE SUPPLY	11/18/2021	726505	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,212.41
BROADMOOR LANDSCAPE SUPPLY	11/23/2021	728404	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,180.66
BROADMOOR LANDSCAPE SUPPLY	11/23/2021	728458	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	188.99
BROADMOOR LANDSCAPE SUPPLY Total													3,938.98
BUCKLEY, DEDE	11/16/2021	725807	PV220273	01	3410	0	5001	2700	5220	090	337	CONTRACT MILEAGE ALLOW.	14.01
BUCKLEY, DEDE	11/16/2021	725807	PV220273	01	6520	0	5001	2700	5220	090	352	CONTRACT MILEAGE ALLOW.	1.56
BUCKLEY, DEDE Total													15.57
BURLINGAME HEATING	11/09/2021	724590	PO220450	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	986.63
BURLINGAME HEATING Total													986.63
C & L SPORTING GOODS	11/23/2021	728450	PO221487	01	9219	0	1202	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	236.65
C & L SPORTING GOODS Total													236.65
CALIFORNIA INTERSCHOLASTIC FED	11/23/2021	728405	PO221481	01	0000	0	0000	3900	5300	090	323	DUES AND MEMBERSHIPS	1,144.00
CALIFORNIA INTERSCHOLASTIC FED	11/23/2021	728459	PO221481	01	0000	0	0000	3900	5300	090	323	DUES AND MEMBERSHIPS	1,195.92
CALIFORNIA INTERSCHOLASTIC FED Total													2,339.92
CALIFORNIA READING ASSOCIATION	11/04/2021	723773	PO221332	01	0000	0	1110	1000	5210	090	762	TRAVEL & CONFERENCE	275.00
CALIFORNIA READING ASSOCIATION Total													275.00
CALIFORNIA WATER SERVICE	11/04/2021	723785	PO220326	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	49,602.53
CALIFORNIA WATER SERVICE	11/30/2021	729088	PO220326	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	27,403.55

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CALIFORNIA WATER SERVICE Total													77,006.08
CALPERS	11/23/2021	728444	PV220284	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	648.96
CALPERS	11/23/2021	728444	PV220284	01	0000	0	0000	7600	5899	090	810	MISC. SVCS & OPER. EXP	1.62
CALPERS	11/23/2021	728461	PV220282	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	35,893.00
CALPERS	11/23/2021	728461	PV220282	01	0000	0	0000	7600	3702	090	810	RETIREE BENEFITS, CLASS	23,166.00
CALPERS	11/23/2021	728461	PV220282	01	0000	0	0000	7340	5899	090	717	MISC. SVCS & OPER. EXP	1,861.57
CALPERS	11/23/2021	728461	PV220282	01	0000	0	0000	7600	5899	090	810	MISC. SVCS & OPER. EXP	435.47
CALPERS	11/23/2021	728461	PV220282	01	0000	0	0000	0000	9564	000		AP - H&W SUSPENSE	744,629.44
CALPERS Total													806,636.06
CAL-STEAM	11/23/2021	728471	PO220365	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	37.54
CAL-STEAM	11/23/2021	728471	PO220365	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	182.09
CAL-STEAM Total													219.63
CBF INC.	11/18/2021	726455	PO220909	01	0000	0	0000	2424	4420	090	735	NON-CLASSRM EQUIP-NONCAP	5,026.14
CBF INC.	11/18/2021	726506	PO220082	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	1,370.00
CBF INC.	11/18/2021	726506	PO220082	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	5,155.00
CBF INC.	11/18/2021	726506	PO220082	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	790.00
CBF INC.	11/23/2021	728427	PO220082	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	1,390.00
CBF INC. Total													13,731.14
CDW GOVERNMENT INC	11/04/2021	723735	PO221254	01	0801	0	1110	1000	4420	022	180	NON-CLASSRM EQUIP-NONCAP	949.66
CDW GOVERNMENT INC	11/04/2021	723745	PO221216	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	4,043.40
CDW GOVERNMENT INC	11/04/2021	723760	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	27.47
CDW GOVERNMENT INC	11/09/2021	724560	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	39.13
CDW GOVERNMENT INC	11/09/2021	724560	PO220804	01	0801	0	1110	1000	4320	022	180	SUPPORT SERV.MATRLS & SUP	1,068.22
CDW GOVERNMENT INC	11/09/2021	724560	PO221216	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	505.43
CDW GOVERNMENT INC	11/09/2021	724560	PO220732	01	0000	0	1110	1000	4420	032	070	NON-CLASSRM EQUIP-NONCAP	570.25
CDW GOVERNMENT INC	11/09/2021	724560	PO221265	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	38,972.48
CDW GOVERNMENT INC	11/09/2021	724584	PO221347	01	0000	0	1110	1000	4320	010	070	SUPPORT SERV.MATRLS & SUP	154.78
CDW GOVERNMENT INC	11/09/2021	724584	PO221383	01	0000	0	1110	1000	4420	032	070	NON-CLASSRM EQUIP-NONCAP	1,795.78
CDW GOVERNMENT INC	11/12/2021	725321	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	41.95
CDW GOVERNMENT INC	11/16/2021	725798	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	222.43
CDW GOVERNMENT INC	11/23/2021	728419	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	41.93
CDW GOVERNMENT INC	11/23/2021	728419	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	162.07
CDW GOVERNMENT INC	11/23/2021	728433	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	159.32
CDW GOVERNMENT INC	11/23/2021	728433	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	189.30
CDW GOVERNMENT INC	11/23/2021	728433	PO220214	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	1,812.94
CDW GOVERNMENT INC	11/23/2021	728433	PO221215	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	320.51
CDW GOVERNMENT INC	11/23/2021	728433	PO221224	01	0000	0	1110	1000	4320	022	070	SUPPORT SERV.MATRLS & SUP	1,068.22
CDW GOVERNMENT INC	11/23/2021	728433	PO220840	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	(570.25)
CDW GOVERNMENT INC	11/23/2021	728433	PO220840	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	570.25
CDW GOVERNMENT INC	11/23/2021	728433	PO221396	01	6500	0	5760	1190	4420	090	245	NON-CLASSRM EQUIP-NONCAP	936.06
CDW GOVERNMENT INC	11/23/2021	728433	PO221437	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	1,924.00
CDW GOVERNMENT INC	11/23/2021	728451	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	952.62

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CDW GOVERNMENT INC	11/23/2021	728451	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	3,692.63
CDW GOVERNMENT INC	11/23/2021	728451	PO221216	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	505.43
CDW GOVERNMENT INC	11/23/2021	728451	PO221300	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	332.57
CDW GOVERNMENT INC Total													60,488.58
CERTIFIED LANGUAGES	11/18/2021	726493	PO220999	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	848.25
CERTIFIED LANGUAGES	11/18/2021	726493	PO220999	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	938.25
CERTIFIED LANGUAGES Total													1,786.50
CHAVEZ GROUP	11/09/2021	724564	PO220654	01	0000	0	0000	7110	5899	090	713	MISC. SVCS & OPER. EXP	1,162.50
CHAVEZ GROUP	11/30/2021	729051	PO220654	01	0000	0	0000	7110	5899	090	713	MISC. SVCS & OPER. EXP	968.75
CHAVEZ GROUP Total													2,131.25
CHILDCARE CAREERS LLC	11/02/2021	723105	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	2,067.48
CHILDCARE CAREERS LLC	11/04/2021	723736	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	1,363.33
CHILDCARE CAREERS LLC	11/16/2021	725822	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	1,723.00
CHILDCARE CAREERS LLC Total													5,153.81
CHILDREN'S HEALTH COUNCIL	11/18/2021	726494	PO220246	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	2,677.38
CHILDREN'S HEALTH COUNCIL	11/18/2021	726494	PO220246	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,040.00
CHILDREN'S HEALTH COUNCIL Total													7,717.38
CHRIS PETERS, LIFESAVER CPR	11/23/2021	728440	PO221258	01	0801	0	1110	1000	5899	008	180	MISC. SVCS & OPER. EXP	2,273.00
CHRIS PETERS, LIFESAVER CPR Total													2,273.00
CITY AUTO SUPPLY	11/16/2021	725799	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	224.84
CITY AUTO SUPPLY	11/16/2021	725799	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	43.84
CITY AUTO SUPPLY	11/30/2021	729043	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	69.25
CITY AUTO SUPPLY	11/30/2021	729043	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	124.84
CITY AUTO SUPPLY Total													462.77
CITY OF DALY CITY	11/23/2021	728406	PO220491	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	1,939.03
CITY OF DALY CITY	11/30/2021	729052	PO220491	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	2,462.55
CITY OF DALY CITY Total													4,401.58
CITY OF SAN BRUNO	11/09/2021	724539	PO220492	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	777.32
CITY OF SAN BRUNO	11/12/2021	725294	PO220492	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	85.27
CITY OF SAN BRUNO Total													862.59
CITY OF SOUTH SAN FRANCISCO	11/23/2021	728407	PV220279	01	0000	0	0000	8300	5899	025	070	MISC. SVCS & OPER. EXP	190.00
CITY OF SOUTH SAN FRANCISCO Total													190.00
CLAY PLANET	11/02/2021	723106	PO220187	01	0000	0	1207	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	413.75
CLAY PLANET	11/30/2021	729053	PO221433	01	0000	0	1207	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	870.63
CLAY PLANET Total													1,284.38
CLAYPEOPLE INC	11/09/2021	724565	PO220132	01	0000	0	1207	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	187.11
CLAYPEOPLE INC	11/30/2021	729093	PO220132	01	0000	0	1207	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	69.14
CLAYPEOPLE INC Total													256.25
COMCAST BUSINESS	11/30/2021	729089	PO220039	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	295.17
COMCAST BUSINESS Total													295.17
COMPACTOR MANAGEMENT COMPANY	11/04/2021	723744	PO221302	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	402.47
COMPACTOR MANAGEMENT COMPANY Total													402.47

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CORODATA	11/09/2021	724585	PO220049	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	701.16
CORODATA Total													701.16
COUNTY COUNSEL	11/23/2021	728416	PO220087	01	0000	0	0000	7300	5889	090	717	LEGAL EXPENSE	290.40
COUNTY COUNSEL	11/23/2021	728416	PO220087	01	0000	0	0000	7110	5889	090	713	LEGAL EXPENSE	24.20
COUNTY COUNSEL	11/23/2021	728416	PO220087	01	0000	0	0000	7490	5889	090	716	LEGAL EXPENSE	435.60
COUNTY COUNSEL	11/23/2021	728416	PO220087	01	0000	0	0000	7150	5889	090	714	LEGAL EXPENSE	96.80
COUNTY COUNSEL Total													847.00
CROWN CASTLE FIBER LLC	11/23/2021	728420	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,058.40
CROWN CASTLE FIBER LLC	11/23/2021	728420	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	8,823.00
CROWN CASTLE FIBER LLC	11/23/2021	728420	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	8,823.00
CROWN CASTLE FIBER LLC	11/23/2021	728428	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,668.44
CROWN CASTLE FIBER LLC	11/23/2021	728428	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,668.44
CROWN CASTLE FIBER LLC	11/23/2021	728428	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,668.44
CROWN CASTLE FIBER LLC	11/23/2021	728428	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,101.44
CROWN CASTLE FIBER LLC	11/23/2021	728428	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	7,101.44
CROWN CASTLE FIBER LLC Total													61,912.60
CUSTOM TOPS INC.	11/09/2021	724591	PO220431	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	454.77
CUSTOM TOPS INC. Total													454.77
DATA MAKES THE DIFFERENCE LLC	11/18/2021	726507	PO221406	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	179.99
DATA MAKES THE DIFFERENCE LLC Total													179.99
DECKER EQUIPMENT	11/02/2021	723107	PO221002	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	250.71
DECKER EQUIPMENT Total													250.71
DELL MARKETING L.P.	11/18/2021	726474	PO220222	01	0000	0	0000	7350	4420	090	717	NON-CLASSRM EQUIP-NONCAP	3,459.42
DELL MARKETING L.P.	11/18/2021	726500	PO221435	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	179.89
DELL MARKETING L.P.	11/23/2021	728434	PO221067	01	3213	0	1110	1000	4320	090	346	SUPPORT SERV.MATRLS & SUP	(44,000.00)
DELL MARKETING L.P.	11/23/2021	728434	PO221067	01	3213	0	1110	1000	4320	090	346	SUPPORT SERV.MATRLS & SUP	29,550.00
DELL MARKETING L.P.	11/23/2021	728434	PO221067	01	3213	0	1110	1000	4320	090	346	SUPPORT SERV.MATRLS & SUP	632,437.50
DELL MARKETING L.P.	11/23/2021	728434	PO221067	01	3213	0	1110	1000	4320	090	346	SUPPORT SERV.MATRLS & SUP	44,000.00
DELL MARKETING L.P.	11/30/2021	729044	PO221067	01	3213	0	1110	1000	4320	090	346	SUPPORT SERV.MATRLS & SUP	3,051.00
DELL MARKETING L.P. Total													668,677.81
DEMCO INC.	11/16/2021	725815	PO221392	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	113.12
DEMCO INC.	11/30/2021	729054	PO221499	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	60.67
DEMCO INC.	11/30/2021	729094	PO220218	01	0801	0	1110	1000	4320	013	180	SUPPORT SERV.MATRLS & SUP	664.57
DEMCO INC.	11/30/2021	729094	PO220218	01	0801	0	1110	1000	4420	013	180	NON-CLASSRM EQUIP-NONCAP	4,551.46
DEMCO INC. Total													5,389.82
DIFFERENT ROADS TO LEARNING	11/30/2021	729095	PO221003	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	2,042.28
DIFFERENT ROADS TO LEARNING Total													2,042.28
DOOLEY CORPORATION	11/12/2021	725295	PO220814	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	3,220.00
DOOLEY CORPORATION Total													3,220.00
DUNN-EDWARDS CORPORATION	11/04/2021	723726	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,224.17
DUNN-EDWARDS CORPORATION	11/12/2021	725296	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,043.85
DUNN-EDWARDS CORPORATION	11/18/2021	726495	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	261.23

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DUNN-EDWARDS CORPORATION	11/30/2021	729058	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	98.70
DUNN-EDWARDS CORPORATION Total													2,627.95
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	3,066.00
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	2,920.00
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	883.60
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	1,191.28
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	486.92
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5880	090	230	TUITIONS	6,972.00
EDGEWOOD CENTER FOR CHILDREN	11/30/2021	729069	PO220384	01	6500	0	5760	1180	5880	090	230	TUITIONS	6,640.00
EDGEWOOD CENTER FOR CHILDREN Total													22,159.80
EFOODHANDLERS	11/04/2021	723790	PO220953	01	3550	0	3800	1000	5899	033	333	MISC. SVCS & OPER. EXP	500.00
EFOODHANDLERS	11/12/2021	725322	PO220876	01	3550	0	3800	1000	5899	033	333	MISC. SVCS & OPER. EXP	500.00
EFOODHANDLERS Total													1,000.00
EIDE BAILLY LLP	11/04/2021	723775	PO220126	01	0000	0	0000	7190	5887	090	717	AUDIT EXPENSE	20,000.00
EIDE BAILLY LLP Total													20,000.00
ELLEVATION INC	11/18/2021	726475	PO220125	01	0000	0	1110	1000	5813	090	762	SOFTWARE MAINT.SVCS	19,293.50
ELLEVATION INC Total													19,293.50
ENABLING DEVICES	11/30/2021	729077	PO221295	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	590.70
ENABLING DEVICES Total													590.70
ENOME INC	11/16/2021	725803	PO220240	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	9,940.00
ENOME INC Total													9,940.00
EVANGELISTA, ARCHIVIR	11/16/2021	725820	PV220274	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	49.02
EVANGELISTA, ARCHIVIR Total													49.02
FAGEN FRIEDMAN & FULFROST LLP	11/23/2021	728485	PO220086	01	0000	0	0000	7400	5889	090	715	LEGAL EXPENSE	4,452.50
FAGEN FRIEDMAN & FULFROST LLP	11/23/2021	728485	PO220086	01	0000	0	0000	2700	5889	090	762	LEGAL EXPENSE	975.00
FAGEN FRIEDMAN & FULFROST LLP	11/23/2021	728485	PO220086	01	6500	0	5760	1190	5889	090	245	LEGAL EXPENSE	2,896.00
FAGEN FRIEDMAN & FULFROST LLP	11/23/2021	728485	PO220086	01	6500	0	5760	1190	5889	090	245	LEGAL EXPENSE	29.43
FAGEN FRIEDMAN & FULFROST LLP Total													8,352.93
FASTRAK	11/04/2021	723763	PV220254	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	6.00
FASTRAK Total													6.00
FASTRAK VIOLATION PROCESSING	11/02/2021	723117	PO221411	01	9219	0	1202	1000	5899	032	356	MISC. SVCS & OPER. EXP	32.00
FASTRAK VIOLATION PROCESSING Total													32.00
FEDERAL EXPRESS	11/04/2021	723791	PV220258	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	40.32
FEDERAL EXPRESS Total													40.32
FLYERS ENERGY LLC	11/30/2021	729059	PO220355	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	9,198.82
FLYERS ENERGY LLC	11/30/2021	729059	PO220355	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	334.24
FLYERS ENERGY LLC Total													9,533.06
FOLLETT SCHOOL SOLUTIONS INC	11/02/2021	723108	PO220069	01	0000	0	1110	2421	4200	032	451	BOOKS/OTH REFERENCE MTLS	196.29
FOLLETT SCHOOL SOLUTIONS INC	11/16/2021	725823	PO220885	01	0000	0	1110	1000	4200	021	070	BOOKS/OTH REFERENCE MTLS	29.62
FOLLETT SCHOOL SOLUTIONS INC	11/30/2021	729072	PO221084	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	7,502.82
FOLLETT SCHOOL SOLUTIONS INC Total													7,728.73
FREESTYLE PHOTO	11/09/2021	724586	PO221242	01	0000	0	1228	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	1,362.46

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FREESTYLE PHOTO	11/23/2021	728452	PO221242	01	0000	0	1228	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	131.41
FREESTYLE PHOTO Total													1,493.87
FRISBIE, MATTHEW H	11/09/2021	724554	PV220255	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	50.51
FRISBIE, MATTHEW H Total													50.51
FUN AND FUNCTION	11/04/2021	723737	PO221179	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	61.98
FUN AND FUNCTION	11/04/2021	723737	PO221179	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	424.63
FUN AND FUNCTION Total													486.61
FUNG, KIMBERLY	11/04/2021	723764	PV220252	01	0000	0	0000	7350	5220	090	717	CONTRACT MILEAGE ALLOW.	24.54
FUNG, KIMBERLY Total													24.54
GENERATION GENIUS INC	11/02/2021	723118	PO221356	01	0801	0	1110	1000	5813	002	180	SOFTWARE MAINT.SVCS	795.00
GENERATION GENIUS INC	11/16/2021	725800	PO221336	01	0801	0	1110	1000	5813	006	180	SOFTWARE MAINT.SVCS	1,795.00
GENERATION GENIUS INC Total													2,590.00
GOPHER SPORTS	11/02/2021	723109	PO220128	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	476.49
GOPHER SPORTS	11/02/2021	723109	PO220128	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	267.29
GOPHER SPORTS	11/02/2021	723109	PO220128	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	530.98
GOPHER SPORTS	11/04/2021	723787	PO220012	01	0000	0	1230	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	1,536.45
GOPHER SPORTS	11/09/2021	724561	PO220838	01	0801	0	1110	1000	4320	008	180	SUPPORT SERV.MATRLS & SUP	110.70
GOPHER SPORTS	11/09/2021	724566	PO220012	01	0000	0	1230	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	245.51
GOPHER SPORTS	11/09/2021	724566	PO220012	01	0000	0	1230	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	164.82
GOPHER SPORTS	11/09/2021	724587	PO220012	01	0000	0	1230	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	141.51
GOPHER SPORTS	11/23/2021	728421	PO220128	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	745.14
GOPHER SPORTS Total													4,218.89
GRAHAM, RONALD MICHAEL	11/04/2021	723788	PO220148	01	0801	0	1110	1000	4320	022	180	SUPPORT SERV.MATRLS & SUP	874.60
GRAHAM, RONALD MICHAEL	11/04/2021	723788	PO220148	01	0801	0	1110	1000	4420	022	180	NON-CLASSRM EQUIP-NONCAP	3,574.86
GRAHAM, RONALD MICHAEL	11/23/2021	728422	PO220227	01	0000	0	1227	1000	4320	032	322	SUPPORT SERV.MATRLS & SUP	109.15
GRAHAM, RONALD MICHAEL	11/23/2021	728422	PO220227	01	0000	0	1227	1000	5600	032	322	RENTALS, LEASES & REPAIRS	90.00
GRAHAM, RONALD MICHAEL	11/30/2021	729087	PO220185	01	0000	0	1227	1000	4320	022	070	SUPPORT SERV.MATRLS & SUP	69.05
GRAHAM, RONALD MICHAEL	11/30/2021	729087	PO220185	01	0000	0	1227	1000	5600	022	070	RENTALS, LEASES & REPAIRS	265.00
GRAHAM, RONALD MICHAEL Total													4,982.66
GRAINGER	11/09/2021	724567	PO220363	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	2,048.71
GRAINGER	11/23/2021	728460	PO220363	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	44.71
GRAINGER Total													2,093.42
GYM CLOSET	11/09/2021	724568	PO221354	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	70.42
GYM CLOSET Total													70.42
HATFIELD & WALKER LLC	11/23/2021	728472	PO221218	01	9219	0	1208	1000	5600	032	356	RENTALS, LEASES & REPAIRS	2,600.00
HATFIELD & WALKER LLC Total													2,600.00
HENRY SCHEIN INC	11/04/2021	723738	PO221087	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	109.86
HENRY SCHEIN INC	11/09/2021	724569	PO221087	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	53.04
HENRY SCHEIN INC Total													162.90
HILLYARD/SAN FRANCISCO	11/04/2021	723727	PO220002	01	0000	0	0000	8200	4320	022	759	SUPPORT SERV.MATRLS & SUP	860.32
HILLYARD/SAN FRANCISCO	11/04/2021	723727	PO220626	01	0000	0	0000	8200	4320	013	759	SUPPORT SERV.MATRLS & SUP	1,929.39
HILLYARD/SAN FRANCISCO	11/04/2021	723727	PO220626	01	0000	0	0000	8200	4320	013	759	SUPPORT SERV.MATRLS & SUP	499.89

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HILLYARD/SAN FRANCISCO	11/09/2021	724540	PO220070	01	0000	0	0000	8200	4320	007	759	SUPPORT SERV.MATRLS & SUP	161.21
HILLYARD/SAN FRANCISCO	11/09/2021	724540	PO220070	01	0000	0	0000	8200	4320	007	759	SUPPORT SERV.MATRLS & SUP	318.73
HILLYARD/SAN FRANCISCO	11/09/2021	724556	PO220028	01	0000	0	0000	8200	4320	033	759	SUPPORT SERV.MATRLS & SUP	3,757.02
HILLYARD/SAN FRANCISCO	11/12/2021	725297	PO220016	01	0000	0	0000	8200	4320	032	759	SUPPORT SERV.MATRLS & SUP	398.41
HILLYARD/SAN FRANCISCO	11/12/2021	725297	PO220016	01	0000	0	0000	8200	4320	032	759	SUPPORT SERV.MATRLS & SUP	318.73
HILLYARD/SAN FRANCISCO	11/16/2021	725791	PO220002	01	0000	0	0000	8200	4320	022	759	SUPPORT SERV.MATRLS & SUP	58.23
HILLYARD/SAN FRANCISCO	11/16/2021	725805	PO220028	01	0000	0	0000	8200	4320	033	759	SUPPORT SERV.MATRLS & SUP	199.20
HILLYARD/SAN FRANCISCO	11/16/2021	725805	PO220067	01	0000	0	0000	8200	4320	008	759	SUPPORT SERV.MATRLS & SUP	81.53
HILLYARD/SAN FRANCISCO	11/16/2021	725805	PO220067	01	0000	0	0000	8200	4320	008	759	SUPPORT SERV.MATRLS & SUP	163.05
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220022	01	0000	0	0000	8200	4320	002	759	SUPPORT SERV.MATRLS & SUP	1,465.51
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220028	01	0000	0	0000	8200	4320	033	759	SUPPORT SERV.MATRLS & SUP	652.22
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220067	01	0000	0	0000	8200	4320	008	759	SUPPORT SERV.MATRLS & SUP	2,366.25
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220070	01	0000	0	0000	8200	4320	007	759	SUPPORT SERV.MATRLS & SUP	837.91
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220553	01	6500	0	5760	1190	4320	005	245	SUPPORT SERV.MATRLS & SUP	823.28
HILLYARD/SAN FRANCISCO	11/18/2021	726502	PO220002	01	0000	0	0000	8200	4320	022	759	SUPPORT SERV.MATRLS & SUP	1,607.07
HILLYARD/SAN FRANCISCO	11/30/2021	729060	PO220794	01	0000	0	0000	8200	4320	006	759	SUPPORT SERV.MATRLS & SUP	1,907.54
HILLYARD/SAN FRANCISCO	11/30/2021	729078	PO220697	01	0000	0	0000	8200	4320	031	759	SUPPORT SERV.MATRLS & SUP	438.54
HILLYARD/SAN FRANCISCO	11/30/2021	729078	PO220697	01	6500	0	5760	1190	4320	041	212	SUPPORT SERV.MATRLS & SUP	292.36
HILLYARD/SAN FRANCISCO Total													19,136.39
HOME DEPOT CREDIT SERVICES	11/30/2021	729073	PO220321	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,811.20
HOME DEPOT CREDIT SERVICES Total													1,811.20
HOME DEPOT PRO, THE	11/18/2021	726517	PO221353	01	0000	0	0000	0000	9320	000		STORES	275.73
HOME DEPOT PRO, THE Total													275.73
HOOVER, KELLY	11/18/2021	726518	PV220280	01	0801	0	1110	1000	5813	033	180	SOFTWARE MAINT.SVCS	96.00
HOOVER, KELLY Total													96.00
HOUGHTON MIFFLIN HARCOURT	11/02/2021	723110	PO221155	01	4203	0	1110	1000	4200	090	330	BOOKS/OTH REFERENCE MTLS	3,329.82
HOUGHTON MIFFLIN HARCOURT	11/12/2021	725301	PO221271	01	4203	0	4760	1000	5813	090	330	SOFTWARE MAINT.SVCS	8,341.20
HOUGHTON MIFFLIN HARCOURT	11/18/2021	726503	PO221155	01	4203	0	1110	1000	4200	090	330	BOOKS/OTH REFERENCE MTLS	1,045.61
HOUGHTON MIFFLIN HARCOURT Total													12,716.63
HOWIES ATHLETIC TAPE	11/18/2021	726456	PO221135	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	111.36
HOWIES ATHLETIC TAPE Total													111.36
ILLUMINATE EDUCATION INC.	11/02/2021	723119	PO221416	01	0000	0	1110	1000	5210	090	762	TRAVEL & CONFERENCE	1,050.00
ILLUMINATE EDUCATION INC. Total													1,050.00
INFINITE CAMPUS INC.	11/30/2021	729079	PO220102	01	0000	0	0000	3900	5899	090	305	MISC. SVCS & OPER. EXP	487.50
INFINITE CAMPUS INC. Total													487.50
INFINITY COMMUNICATIONS &	11/04/2021	723739	PO220994	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	15,500.00
INFINITY COMMUNICATIONS &	11/30/2021	729070	PO220994	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	15,500.00
INFINITY COMMUNICATIONS & Total													31,000.00
INTERACTIVE DIGITAL SOLUTIONS	11/04/2021	723740	PO220258	01	0000	0	0000	2424	6415	090	735	TECHNOLOGY EQUIPMENT	23,891.11
INTERACTIVE DIGITAL SOLUTIONS Total													23,891.11
INTERSTATE PLASTICS	11/30/2021	729061	PO220480	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	68.98
INTERSTATE PLASTICS Total													68.98

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INTERSTATE TRAFFIC CONTROL PRO	11/16/2021	725817	PO220447	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,057.88
INTERSTATE TRAFFIC CONTROL PRO Total													1,057.88
IRISH, KEITH	11/18/2021	726496	PV220278	01	0000	0	1219	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	392.48
IRISH, KEITH	11/18/2021	726496	PV220278	01	0000	0	0000	2700	4322	090	762	FOOD(CATERING) FOR MTGS	114.75
IRISH, KEITH	11/18/2021	726496	PV220278	01	0000	0	0000	2700	4322	090	762	FOOD(CATERING) FOR MTGS	262.06
IRISH, KEITH	11/18/2021	726496	PV220278	01	0000	0	0000	2700	4322	090	762	FOOD(CATERING) FOR MTGS	70.00
IRISH, KEITH	11/30/2021	729045	PV220291	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	301.10
IRISH, KEITH	11/30/2021	729045	PV220291	01	0000	0	1219	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	719.26
IRISH, KEITH Total													1,859.65
J. SNELL & CO. INC	11/23/2021	728453	PO221193	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	603.62
J. SNELL & CO. INC	11/23/2021	728453	PO221193	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	599.40
J. SNELL & CO. INC	11/23/2021	728453	PO221193	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	242.02
J. SNELL & CO. INC Total													1,445.04
J.W. PEPPER & SON INC	11/18/2021	726508	PO220010	01	9219	0	1208	1000	5813	032	356	SOFTWARE MAINT.SVCS	7.50
J.W. PEPPER & SON INC Total													7.50
JETTER NOZZLES STORE	11/23/2021	728423	PO221473	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	268.00
JETTER NOZZLES STORE Total													268.00
JOHNSON CONTROLS FIRE	11/02/2021	723111	PO221358	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	1,460.00
JOHNSON CONTROLS FIRE	11/02/2021	723111	PO221358	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	1,460.00
JOHNSON CONTROLS FIRE	11/02/2021	723111	PO221358	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	1,025.00
JOHNSON CONTROLS FIRE	11/16/2021	725782	PO221358	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	1,010.00
JOHNSON CONTROLS FIRE Total													4,955.00
JOHNSTONE SUPPLY	11/09/2021	724588	PO220367	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	104.38
JOHNSTONE SUPPLY	11/30/2021	729090	PO220367	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	134.60
JOHNSTONE SUPPLY Total													238.98
JUNIOR LIBRARY GUILD	11/30/2021	729074	PO221223	01	0000	0	1110	2421	4200	033	451	BOOKS/OTH REFERENCE MTLS	1,172.04
JUNIOR LIBRARY GUILD Total													1,172.04
KAPLAN EARLY LEARNING CO.	11/23/2021	728430	PO221078	01	9010	0	1110	1000	4320	007	356	SUPPORT SERV.MATRLS & SUP	543.27
KAPLAN EARLY LEARNING CO. Total													543.27
KBA DOCUMENT SOLUTIONS LLC	11/12/2021	725323	PO220041	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	6,552.23
KBA DOCUMENT SOLUTIONS LLC	11/12/2021	725323	PO221063	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	300.00
KBA DOCUMENT SOLUTIONS LLC	11/23/2021	728476	PO220042	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	3,871.43
KBA DOCUMENT SOLUTIONS LLC Total													10,723.66
KEATING, KATHERINE	11/16/2021	725809	PV220275	01	0000	0	1110	1000	5210	021	070	TRAVEL & CONFERENCE	100.00
KEATING, KATHERINE	11/30/2021	729046	PV220292	01	0000	0	1110	1000	5210	021	070	TRAVEL & CONFERENCE	3.00
KEATING, KATHERINE Total													103.00
KELLY PAPER	11/09/2021	724557	PO221139	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	77.47
KELLY PAPER	11/18/2021	726477	PO220793	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	1,283.34
KELLY PAPER	11/18/2021	726477	PO221446	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	408.46
KELLY PAPER Total													1,769.27
KELLY SPICERS FACILITIES	11/23/2021	728408	PO220666	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	930.75
KELLY SPICERS FACILITIES	11/23/2021	728454	PO220666	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	4,135.94

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KELLY SPICERS FACILITIES Total													5,066.69
KERSHNER, DAWN	11/16/2021	725783	PV220268	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	145.53
KERSHNER, DAWN Total													145.53
KNOWBE4 INC.	11/04/2021	723741	PO221188	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	16,354.00
KNOWBE4 INC. Total													16,354.00
LAKESHORE	11/04/2021	723717	PO221307	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	146.75
LAKESHORE	11/18/2021	726484	PO221180	01	3010	0	1110	1000	4320	008	301	SUPPORT SERV.MATRLS & SUP	167.08
LAKESHORE Total													313.83
LASERTORIUM OFFICE SYSTEMS	11/04/2021	723766	PO220168	01	0000	0	0000	2424	5600	090	735	RENTALS, LEASES & REPAIRS	158.46
LASERTORIUM OFFICE SYSTEMS	11/04/2021	723766	PO220168	01	0000	0	0000	2424	5600	090	735	RENTALS, LEASES & REPAIRS	120.00
LASERTORIUM OFFICE SYSTEMS	11/18/2021	726478	PO220168	01	0000	0	0000	2424	5600	090	735	RENTALS, LEASES & REPAIRS	110.00
LASERTORIUM OFFICE SYSTEMS	11/18/2021	726478	PO220168	01	0000	0	0000	2424	5600	090	735	RENTALS, LEASES & REPAIRS	95.00
LASERTORIUM OFFICE SYSTEMS Total													483.46
LAWSON PRODUCTS INC	11/09/2021	724600	PO220446	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	487.05
LAWSON PRODUCTS INC	11/16/2021	725785	PO220446	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	623.66
LAWSON PRODUCTS INC	11/16/2021	725785	PO220446	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	142.96
LAWSON PRODUCTS INC Total													1,253.67
LEE, MARGARET	11/18/2021	726470	PV220276	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	176.83
LEE, MARGARET	11/18/2021	726470	PV220276	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	64.81
LEE, MARGARET	11/18/2021	726479	PV220277	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	39.99
LEE, MARGARET	11/18/2021	726479	PV220277	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	144.00
LEE, MARGARET Total													425.63
LINCOLN AQUATICS	11/09/2021	724596	PO220439	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	260.77
LINCOLN AQUATICS	11/09/2021	724596	PO220439	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	568.66
LINCOLN AQUATICS	11/09/2021	724596	PO220439	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,066.39
LINCOLN AQUATICS Total													1,895.82
LOWE'S BUSINESS ACCOUNT	11/30/2021	729080	PO220320	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,380.94
LOWE'S BUSINESS ACCOUNT	11/30/2021	729080	PO221187	01	9103	0	1110	1000	4320	033	356	SUPPORT SERV.MATRLS & SUP	531.42
LOWE'S BUSINESS ACCOUNT Total													1,912.36
LY, LE MI	11/05/2021	721748	PO221306	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	(14,205.00)
LY, LE MI Total													(14,205.00)
LY, LE MY	11/09/2021	724601	PV220261	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	14,205.00
LY, LE MY	11/18/2021	726485	PO221306	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	4,735.00
LY, LE MY	11/18/2021	726485	PO221306	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	4,735.00
LY, LE MY Total													23,675.00
MACAPAGAL, NADINE	11/30/2021	729081	PV220297	01	9219	0	1208	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	125.00
MACAPAGAL, NADINE Total													125.00
MARTINEZ, LEILAHNIE	11/09/2021	724602	PV220262	01	0000	0	0000	2700	5220	032	070	CONTRACT MILEAGE ALLOW.	4.48
MARTINEZ, LEILAHNIE Total													4.48
MAXIM HEALTHCARE STAFFING	11/02/2021	723092	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	11,436.00
MAXIM HEALTHCARE STAFFING	11/09/2021	724597	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	10,176.25
MAXIM HEALTHCARE STAFFING	11/09/2021	724597	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	4,585.00

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MAXIM HEALTHCARE STAFFING	11/23/2021	728463	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	16,937.60
MAXIM HEALTHCARE STAFFING Total													43,134.85
MCGRAW-HILL LLC	11/04/2021	723747	PO221309	01	0801	0	1110	1000	4320	007	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/04/2021	723747	PO221314	01	0801	0	1110	1000	4320	014	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/09/2021	724534	PO221319	01	0801	0	1110	1000	4320	012	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/09/2021	724570	PO221327	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	321.26
MCGRAW-HILL LLC	11/09/2021	724570	PO221315	01	3010	0	1110	1000	4320	008	301	SUPPORT SERV.MATRLS & SUP	125.70
MCGRAW-HILL LLC	11/09/2021	724575	PO221318	01	0801	0	1110	1000	4320	002	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/12/2021	725307	PO221352	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	753.20
MCGRAW-HILL LLC	11/12/2021	725307	PO221352	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	838.52
MCGRAW-HILL LLC	11/18/2021	726461	PO221335	01	0801	0	1110	1000	4320	006	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/23/2021	728409	PO221262	01	0801	0	1110	1000	4320	009	123	SUPPORT SERV.MATRLS & SUP	251.40
MCGRAW-HILL LLC	11/30/2021	729039	PO221422	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	464.12
MCGRAW-HILL LLC Total													4,011.20
MEDCO SUPPLY COMPANY	11/23/2021	728491	PO220888	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	21.81
MEDCO SUPPLY COMPANY	11/23/2021	728491	PO221232	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	140.41
MEDCO SUPPLY COMPANY Total													162.22
MEDICAL RESOURCES	11/18/2021	726509	PO221233	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	509.00
MEDICAL RESOURCES Total													509.00
MEDIFOR	11/23/2021	728410	PO220842	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	1,583.59
MEDIFOR Total													1,583.59
MELANIE HUNTLEY	11/12/2021	725324	MV220028	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	72.80
MELANIE HUNTLEY Total													72.80
METLIFE INSURANCE COMPANY	11/23/2021	728462	PV220283	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	13.79
METLIFE INSURANCE COMPANY	11/23/2021	728462	PV220283	01	0000	0	0000	0000	9573	000		LIFE INSURANCE LIABILITY	3,757.22
METLIFE INSURANCE COMPANY	11/23/2021	728462	PV220283	01	0000	0	0000	0000	9573	000		LIFE INSURANCE LIABILITY	5,342.56
METLIFE INSURANCE COMPANY Total													9,113.57
MONARCH TRUCK CENTER	11/12/2021	725314	PO221434	01	0000	0	0000	8200	6420	090	760	MACHINERY EQUIP	5,156.02
MONARCH TRUCK CENTER Total													5,156.02
MORENO, DEANNA	11/30/2021	729082	PV220298	01	0000	0	1110	1000	4320	022	070	SUPPORT SERV.MATRLS & SUP	343.12
MORENO, DEANNA Total													343.12
MOTION INDUSTRIES INC.	11/09/2021	724576	PO220445	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	143.22
MOTION INDUSTRIES INC. Total													143.22
MOUSER ELECTRONICS INC.	11/02/2021	723093	PO220458	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	276.74
MOUSER ELECTRONICS INC. Total													276.74
MRC	11/30/2021	729083	PO220117	01	0000	0	0000	7350	5600	090	717	RENTALS, LEASES & REPAIRS	10.39
MRC	11/30/2021	729083	PO220117	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	880.44
MRC Total													890.83
MURRAY, PATRICIA	11/09/2021	724542	PV220249	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	494.65
MURRAY, PATRICIA Total													494.65
MURRISH, LUCAS	11/23/2021	728445	PV220286	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	105.20
MURRISH, LUCAS Total													105.20

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N2Y LLC	11/18/2021	726480	PO221405	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	639.44
N2Y LLC Total													639.44
NASCO	11/18/2021	726510	PO221178	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	14.90
NASCO	11/30/2021	729047	PO221178	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	30.72
NASCO Total													45.62
NCS PEARSON INC,	11/09/2021	724592	PO220774	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	140.55
NCS PEARSON INC,	11/09/2021	724592	PO220774	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	16,955.03
NCS PEARSON INC,	11/23/2021	728411	PO220783	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	294.90
NCS PEARSON INC, Total													17,390.48
NEVCO SPORTS LLC	11/23/2021	728446	PO220983	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	7,605.30
NEVCO SPORTS LLC Total													7,605.30
NEWSELA INC	11/09/2021	724593	PO221419	01	3213	0	1110	1000	5813	090	346	SOFTWARE MAINT.SVCS	9,900.00
NEWSELA INC Total													9,900.00
NITURAL, RUSSEL D.	11/30/2021	729064	PV220293	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	345.86
NITURAL, RUSSEL D. Total													345.86
NORTHERN CALIFORNIA RECREATION	11/16/2021	725792	PO221075	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	495.95
NORTHERN CALIFORNIA RECREATION Total													495.95
NOTABLE INC.	11/18/2021	726457	PO221290	01	0000	0	1110	1000	5813	033	070	SOFTWARE MAINT.SVCS	99.00
NOTABLE INC. Total													99.00
OCCUPATIONAL HEALTH CENTERS	11/18/2021	726465	PO220825	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	13.00
OCCUPATIONAL HEALTH CENTERS	11/18/2021	726465	PO220825	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	13.00
OCCUPATIONAL HEALTH CENTERS	11/18/2021	726465	PO220825	01	0000	0	0000	7490	5899	090	716	MISC. SVCS & OPER. EXP	13.00
OCCUPATIONAL HEALTH CENTERS	11/18/2021	726465	PO220825	01	0000	0	0000	7490	5899	090	716	MISC. SVCS & OPER. EXP	13.00
OCCUPATIONAL HEALTH CENTERS Total													52.00
OFFICE DEPOT INC.	11/04/2021	723746	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	143.61
OFFICE DEPOT INC.	11/04/2021	723746	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	89.70
OFFICE DEPOT INC.	11/04/2021	723746	PO221182	01	0000	0	1110	1000	4320	021	070	SUPPORT SERV.MATRLS & SUP	305.11
OFFICE DEPOT INC.	11/04/2021	723746	PO221225	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	82.05
OFFICE DEPOT INC.	11/04/2021	723746	PO221225	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	9.99
OFFICE DEPOT INC.	11/04/2021	723746	PO221234	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	537.30
OFFICE DEPOT INC.	11/04/2021	723746	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	82.40
OFFICE DEPOT INC.	11/04/2021	723746	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	190.50
OFFICE DEPOT INC.	11/04/2021	723746	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	34.02
OFFICE DEPOT INC.	11/04/2021	723746	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	1,928.80
OFFICE DEPOT INC.	11/04/2021	723746	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	43.11
OFFICE DEPOT INC.	11/04/2021	723746	PO221291	01	0000	0	1110	1000	4320	022	070	SUPPORT SERV.MATRLS & SUP	179.10
OFFICE DEPOT INC.	11/04/2021	723746	PO221301	01	0000	0	0000	2700	4320	002	070	SUPPORT SERV.MATRLS & SUP	38.53
OFFICE DEPOT INC.	11/04/2021	723746	PO221301	01	0000	0	0000	2700	4320	002	070	SUPPORT SERV.MATRLS & SUP	149.85
OFFICE DEPOT INC.	11/04/2021	723746	PO221152	01	0000	0	0000	7110	4322	090	713	FOOD(CATERING) FOR MTGS	21.09
OFFICE DEPOT INC.	11/04/2021	723746	PO221152	01	0000	0	0000	2110	4322	090	762	FOOD(CATERING) FOR MTGS	26.92
OFFICE DEPOT INC.	11/04/2021	723746	PO221152	01	0000	0	0000	2110	4322	090	762	FOOD(CATERING) FOR MTGS	13.02
OFFICE DEPOT INC.	11/04/2021	723782	PO221272	01	0000	0	1110	1000	4320	009	070	SUPPORT SERV.MATRLS & SUP	39.96

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OFFICE DEPOT INC.	11/09/2021	724589	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	57.44
OFFICE DEPOT INC.	11/09/2021	724589	PO221012	01	0000	0	1110	1000	4320	007	070	SUPPORT SERV.MATRLS & SUP	112.35
OFFICE DEPOT INC.	11/09/2021	724589	PO221234	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	45.70
OFFICE DEPOT INC.	11/09/2021	724589	PO221274	01	0000	0	1110	1000	4320	014	070	SUPPORT SERV.MATRLS & SUP	172.71
OFFICE DEPOT INC.	11/09/2021	724589	PO221274	01	0000	0	1110	1000	4320	014	070	SUPPORT SERV.MATRLS & SUP	21.96
OFFICE DEPOT INC.	11/09/2021	724589	PO221274	01	0000	0	1110	1000	4320	014	070	SUPPORT SERV.MATRLS & SUP	40.62
OFFICE DEPOT INC.	11/09/2021	724589	PO221274	01	0000	0	1110	1000	4320	014	070	SUPPORT SERV.MATRLS & SUP	23.49
OFFICE DEPOT INC.	11/09/2021	724589	PO221343	01	0000	0	0000	7110	4320	090	713	SUPPORT SERV.MATRLS & SUP	48.22
OFFICE DEPOT INC.	11/09/2021	724589	PO221344	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	93.38
OFFICE DEPOT INC.	11/09/2021	724589	PO221343	01	0000	0	0000	7110	4322	090	713	FOOD(CATERING) FOR MTGS	21.36
OFFICE DEPOT INC.	11/12/2021	725298	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	55.21
OFFICE DEPOT INC.	11/16/2021	725797	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	60.86
OFFICE DEPOT INC.	11/16/2021	725797	PO221387	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	511.70
OFFICE DEPOT INC.	11/16/2021	725797	PO221398	01	0000	0	1110	1000	4320	022	070	SUPPORT SERV.MATRLS & SUP	690.73
OFFICE DEPOT INC.	11/16/2021	725797	PO221399	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	23.36
OFFICE DEPOT INC.	11/16/2021	725797	PO221399	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	234.31
OFFICE DEPOT INC.	11/16/2021	725797	PO221415	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	297.07
OFFICE DEPOT INC.	11/16/2021	725797	PO221418	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	18.95
OFFICE DEPOT INC.	11/16/2021	725797	PO221418	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	29.68
OFFICE DEPOT INC.	11/16/2021	725797	PO221418	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	16.22
OFFICE DEPOT INC.	11/16/2021	725797	PO221418	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	106.73
OFFICE DEPOT INC.	11/18/2021	726469	PO221369	01	0000	0	3200	1000	4320	031	116	SUPPORT SERV.MATRLS & SUP	142.79
OFFICE DEPOT INC.	11/18/2021	726469	PO221390	01	0000	0	1110	1000	4320	007	070	SUPPORT SERV.MATRLS & SUP	145.51
OFFICE DEPOT INC.	11/18/2021	726516	PO221252	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	61.22
OFFICE DEPOT INC.	11/18/2021	726516	PO221252	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	172.26
OFFICE DEPOT INC.	11/18/2021	726516	PO221252	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	25.21
OFFICE DEPOT INC.	11/18/2021	726516	PO221252	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	39.29
OFFICE DEPOT INC.	11/18/2021	726516	PO221252	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	2,148.08
OFFICE DEPOT INC.	11/18/2021	726516	PO221328	01	0000	0	0000	7540	4320	090	761	SUPPORT SERV.MATRLS & SUP	264.29
OFFICE DEPOT INC.	11/18/2021	726516	PO221400	01	0801	0	1110	1000	4320	002	180	SUPPORT SERV.MATRLS & SUP	16.81
OFFICE DEPOT INC.	11/18/2021	726516	PO221412	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	156.18
OFFICE DEPOT INC.	11/18/2021	726516	PO221418	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	149.96
OFFICE DEPOT INC.	11/18/2021	726516	PO221426	01	0000	0	0000	3130	4320	090	503	SUPPORT SERV.MATRLS & SUP	14.60
OFFICE DEPOT INC.	11/18/2021	726516	PO221426	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	59.50
OFFICE DEPOT INC.	11/18/2021	726516	PO221449	01	0000	0	1110	1000	4320	021	070	SUPPORT SERV.MATRLS & SUP	290.33
OFFICE DEPOT INC.	11/18/2021	726516	PO221460	01	0000	0	1110	1000	4320	010	070	SUPPORT SERV.MATRLS & SUP	33.50
OFFICE DEPOT INC.	11/18/2021	726516	PO221460	01	0000	0	1110	1000	4320	010	070	SUPPORT SERV.MATRLS & SUP	133.55
OFFICE DEPOT INC.	11/23/2021	728431	PO221400	01	0801	0	1110	1000	4320	002	180	SUPPORT SERV.MATRLS & SUP	22.29
OFFICE DEPOT INC.	11/30/2021	729041	PO221197	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	374.46
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.43
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	75.46
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	2,117.19

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OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	14.27
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	14.49
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	63.54
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	730.41
OFFICE DEPOT INC.	11/30/2021	729041	PO221313	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	2,913.07
OFFICE DEPOT INC. Total													16,793.80
OJO TECHNOLOGY	11/23/2021	728435	PO220251	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	7,047.90
OJO TECHNOLOGY Total													7,047.90
ORIENTAL TRADING CO	11/18/2021	726486	PO221432	01	9010	0	1110	1000	4320	002	356	SUPPORT SERV.MATRLS & SUP	193.15
ORIENTAL TRADING CO Total													193.15
ORSI, RENEE	11/23/2021	728464	PV220287	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	44.86
ORSI, RENEE Total													44.86
OTIS ELEVATOR COMPANY	11/16/2021	725786	PO220325	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	291.58
OTIS ELEVATOR COMPANY	11/16/2021	725786	PO220325	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	874.74
OTIS ELEVATOR COMPANY	11/23/2021	728492	PO220325	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	1,750.49
OTIS ELEVATOR COMPANY Total													2,916.81
PACIFIC NURSERIES	11/02/2021	723094	PO220440	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	1,715.55
PACIFIC NURSERIES	11/04/2021	723728	PO220440	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	26.68
PACIFIC NURSERIES	11/04/2021	723728	PO220440	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	656.25
PACIFIC NURSERIES	11/04/2021	723728	PO220440	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	305.27
PACIFIC NURSERIES Total													2,703.75
PADDLEPRO.COM	11/23/2021	728441	PO221373	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	179.00
PADDLEPRO.COM Total													179.00
PAXIS INSTITUTE	11/04/2021	723729	PO221404	01	3010	0	1110	1000	5899	008	301	MISC. SVCS & OPER. EXP	1,500.00
PAXIS INSTITUTE	11/23/2021	728465	PO221517	01	0802	0	1110	1000	4320	090	195	SUPPORT SERV.MATRLS & SUP	9,537.00
PAXIS INSTITUTE	11/23/2021	728465	PO221517	01	0802	0	1110	1000	5210	090	195	TRAVEL & CONFERENCE	7,425.00
PAXIS INSTITUTE Total													18,462.00
PENA, KRYSTLE	11/18/2021	726466	PV220272	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	13.44
PENA, KRYSTLE Total													13.44
POCKET FULL OF THERAPY	11/12/2021	725308	PO221413	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	127.46
POCKET FULL OF THERAPY Total													127.46
POWER SOCCER SHOP	11/23/2021	728493	PO221471	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	232.26
POWER SOCCER SHOP Total													232.26
QUON, ARNOLD	11/04/2021	723778	PO221410	01	0000	0	1228	1000	5600	032	070	RENTALS, LEASES & REPAIRS	574.00
QUON, ARNOLD Total													574.00
R & H WHOLESALE SUPPLY INC	11/23/2021	728480	PO220485	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	73.87
R & H WHOLESALE SUPPLY INC	11/23/2021	728494	PO220485	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	66.59
R & H WHOLESALE SUPPLY INC Total													140.46
R S D - REFRIGERATION SUPPLIES	11/04/2021	723779	PO220455	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	52.03
R S D - REFRIGERATION SUPPLIES	11/18/2021	726471	PO220455	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	76.87
R S D - REFRIGERATION SUPPLIES Total													128.90
READ NATURALLY INC	11/04/2021	723718	PO221214	01	0801	0	1110	1000	5813	010	180	SOFTWARE MAINT.SVCS	765.45

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READ NATURALLY INC Total													765.45
READY REFRESH	11/16/2021	725793	PO220033	01	0000	0	0000	2700	4322	032	070	FOOD(CATERING) FOR MTGS	134.37
READY REFRESH	11/18/2021	726487	PO220026	01	9010	0	1110	1000	4322	033	356	FOOD(CATERING) FOR MTGS	81.73
READY REFRESH Total													216.10
REHABMART LLC	11/16/2021	725794	PO221040	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	245.10
REHABMART LLC Total													245.10
RICHARDSON, MINA	11/09/2021	724543	PV220250	01	0000	0	0000	7110	5810	090	713	OUTSIDE PRINTING	10.88
RICHARDSON, MINA Total													10.88
RIVERA, MICHAEL	11/09/2021	724535	PV220256	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	270.00
RIVERA, MICHAEL Total													270.00
RJ COOPER & ASSOCIATES INC.	11/23/2021	728442	PO221294	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	674.86
RJ COOPER & ASSOCIATES INC. Total													674.86
ROBERT HALF	11/04/2021	723780	PO221417	01	0000	0	0000	7490	5899	090	716	MISC. SVCS & OPER. EXP	1,683.38
ROBERT HALF	11/12/2021	725303	PO221417	01	0000	0	0000	7490	5899	090	716	MISC. SVCS & OPER. EXP	1,346.70
ROBERT HALF	11/12/2021	725303	PO221417	01	0000	0	0000	7490	5899	090	716	MISC. SVCS & OPER. EXP	1,683.38
ROBERT HALF Total													4,713.46
ROBINSON, THOMAS	11/09/2021	724581	PV220257	01	0000	0	1228	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	174.80
ROBINSON, THOMAS Total													174.80
RON TURLEY ASSOCIATES INC.	11/04/2021	723730	PO220352	01	8150	0	0000	8110	5813	090	741	SOFTWARE MAINT.SVCS	3,658.60
RON TURLEY ASSOCIATES INC. Total													3,658.60
ROSSI DE CAMPOS, LORAINE	11/23/2021	728487	PV220289	01	9010	0	1110	2700	4322	025	356	FOOD(CATERING) FOR MTGS	271.29
ROSSI DE CAMPOS, LORAINE Total													271.29
SAFETY TRAINING SEMINARS	11/23/2021	728477	PO220812	01	0000	0	0000	7400	5899	090	716	MISC. SVCS & OPER. EXP	1,670.00
SAFETY TRAINING SEMINARS Total													1,670.00
SAFETY-KLEEN SYSTEMS INC.	11/09/2021	724598	PO220463	01	0000	0	0000	8200	5860	090	760	HAZARDOUS WASTE REMOVAL	145.00
SAFETY-KLEEN SYSTEMS INC. Total													145.00
SAMTRANS TREASURY	11/30/2021	729065	PV220294	01	3010	0	0000	3900	5820	090	301	TRANSPORTATION	220.00
SAMTRANS TREASURY	11/30/2021	729065	PV220294	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	756.00
SAMTRANS TREASURY	11/30/2021	729065	PV220294	01	9010	0	0000	0000	8699	090	717	ALL OTHER LOCAL REVENUE	484.00
SAMTRANS TREASURY Total													1,460.00
SAN FRANCISCO WINDOW & DOOR CO	11/18/2021	726512	PO220479	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	2,148.05
SAN FRANCISCO WINDOW & DOOR CO Total													2,148.05
SAN MATEO COUNTY OFFICE OF EDU	11/04/2021	723719	PO221330	01	0000	0	1110	1000	5899	090	762	MISC. SVCS & OPER. EXP	750.00
SAN MATEO COUNTY OFFICE OF EDU Total													750.00
SAN MATEO LAWN MOWER SHOP	11/04/2021	723748	PO220442	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	66.30
SAN MATEO LAWN MOWER SHOP	11/30/2021	729084	PO220442	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	119.38
SAN MATEO LAWN MOWER SHOP Total													185.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220245	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	4,264.20
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220246	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	6,798.00
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220247	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	3,721.50
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220248	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	2,629.86
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220222	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68

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SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220223	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220224	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220225	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220226	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220227	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220228	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220229	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220230	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220231	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220232	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220233	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220234	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220235	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220236	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220237	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220238	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220239	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220240	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220241	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220242	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220243	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220244	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220245	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220246	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220247	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL	11/04/2021	723733	PV220248	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	18.68
SANDIE ARNOTT -COUNTY TAX COLL Total													17,917.92
SANNA, JOHN C	11/02/2021	723095	PO220907	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	18,335.26
SANNA, JOHN C Total													18,335.26
SANTA BARBARA CONTROL SYSTEMS	11/04/2021	723749	PO220961	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,230.58
SANTA BARBARA CONTROL SYSTEMS Total													1,230.58
SAVVAS LEARNING COMPANY LLC	11/09/2021	724594	PO221163	01	0000	0	1110	1000	4100	090	317	APRVD TXTBKS/COR CUR MTLS	1,447.57
SAVVAS LEARNING COMPANY LLC Total													1,447.57
SCHOLASTIC INC	11/04/2021	723767	PO221203	01	0801	0	1110	1000	4200	012	180	BOOKS/OTH REFERENCE MTLS	340.37
SCHOLASTIC INC	11/09/2021	724603	PO221259	01	0801	0	1110	1000	4200	022	180	BOOKS/OTH REFERENCE MTLS	508.14
SCHOLASTIC INC	11/18/2021	726481	PO221198	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	126.50
SCHOLASTIC INC	11/18/2021	726481	PO221198	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	12.65
SCHOLASTIC INC	11/23/2021	728436	PO220346	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	1,823.05
SCHOLASTIC INC	11/23/2021	728436	PO220346	01	0801	0	1110	1000	4320	025	180	SUPPORT SERV.MATRLS & SUP	182.30
SCHOLASTIC INC Total													2,993.01
SCHOOL DATEBOOKS	11/18/2021	726482	PO220134	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	911.82
SCHOOL DATEBOOKS	11/18/2021	726488	PO220345	01	0801	0	1110	1000	4320	022	180	SUPPORT SERV.MATRLS & SUP	3,276.08

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SCHOOL DATEBOOKS Total													4,187.90
SCHOOL SAFETY SOLUTIONS LLC	11/23/2021	728412	PO220604	01	0000	0	0000	8200	5899	090	760	MISC. SVCS & OPER. EXP	431.25
SCHOOL SAFETY SOLUTIONS LLC Total													431.25
SCHOOL SERVICES OF CALIFORNIA,	11/12/2021	725309	PO220147	01	0000	0	0000	7350	5899	090	717	MISC. SVCS & OPER. EXP	340.00
SCHOOL SERVICES OF CALIFORNIA, Total													340.00
SCHOOL SPECIALTY LLC	11/09/2021	724571	PO221189	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	1,752.84
SCHOOL SPECIALTY LLC	11/09/2021	724571	PO221292	01	0000	0	1228	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	67.18
SCHOOL SPECIALTY LLC	11/09/2021	724577	PO221388	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	115.46
SCHOOL SPECIALTY LLC	11/18/2021	726483	PO220992	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	60.98
SCHOOL SPECIALTY LLC	11/18/2021	726483	PO220992	01	0000	0	1110	1000	4320	013	070	SUPPORT SERV.MATRLS & SUP	43.90
SCHOOL SPECIALTY LLC	11/23/2021	728481	PO220410	01	0000	0	1110	1000	4320	021	070	SUPPORT SERV.MATRLS & SUP	3,256.30
SCHOOL SPECIALTY LLC	11/30/2021	729048	PO221438	01	0801	0	1110	1000	4320	002	180	SUPPORT SERV.MATRLS & SUP	465.24
SCHOOL SPECIALTY LLC Total													5,761.90
SCHOOL-TECH INC.`	11/23/2021	728482	PO221439	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	136.50
SCHOOL-TECH INC.` Total													136.50
SEO, ALICE	11/16/2021	725778	PV220264	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	326.70
SEO, ALICE Total													326.70
SERVICE PRESS INC.	11/04/2021	723720	PO221083	01	0000	0	3200	1000	5810	031	116	OUTSIDE PRINTING	119.75
SERVICE PRESS INC.	11/09/2021	724572	PO221058	01	0000	0	1110	1000	5810	033	070	OUTSIDE PRINTING	379.43
SERVICE PRESS INC. Total													499.18
SEVERI, SCOTT	11/16/2021	725795	PV220271	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	72.53
SEVERI, SCOTT Total													72.53
SHEEHAN, GREG	11/12/2021	725311	PV220265	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	32.48
SHEEHAN, GREG Total													32.48
SIGILLO SUPPLY	11/18/2021	726513	PO220453	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	2,706.94
SIGILLO SUPPLY	11/18/2021	726513	PO220453	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,768.61
SIGILLO SUPPLY Total													4,475.55
SLAKEY BROTHERS	11/30/2021	729066	PO220457	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	2,536.19
SLAKEY BROTHERS Total													2,536.19
SOFTCHOICE CORP.	11/23/2021	728488	PO221116	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	54,459.68
SOFTCHOICE CORP. Total													54,459.68
SONITROL/PACIFIC WEST SECURITY	11/18/2021	726472	PO220322	01	8150	0	0000	8300	5806	090	129	SECURITY SYSTEM SVCS	9,577.00
SONITROL/PACIFIC WEST SECURITY Total													9,577.00
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	(287.43)
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	213.41
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	49.02
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	126.98
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	67.15
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	191.11
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	8.45
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	111.81
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	64.68

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SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	38.69
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	14.05
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	54.37
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	33.17
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	23.73
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	114.19
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	35.14
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	24.04
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	295.10
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	55.33
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	125.15
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	40.23
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	42.73
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	27.17
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724533	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	5.32
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724580	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	7.57
SOUTH CITY LUMBER & SUPPLY	11/09/2021	724580	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	95.58
SOUTH CITY LUMBER & SUPPLY Total													1,576.74
SOUTH CITY SHELL AUTO SERVICE	11/04/2021	723731	PO220698	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	69.95
SOUTH CITY SHELL AUTO SERVICE	11/09/2021	724544	PO220698	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	49.95
SOUTH CITY SHELL AUTO SERVICE Total													119.90
SOUTH SAN FRANCISCO SCAVENGER	11/16/2021	725811	PO220465	01	0000	0	0000	8200	5540	090	760	SCAVENGER	8,372.76
SOUTH SAN FRANCISCO SCAVENGER Total													8,372.76
SPAULDING, JAY	11/04/2021	723750	PV220251	01	0000	0	0000	7120	4322	090	716	FOOD(CATERING) FOR MTGS	94.10
SPAULDING, JAY Total													94.10
SPINITAR	11/16/2021	725787	PO221349	01	0000	0	0000	2420	4320	090	450	SUPPORT SERV.MATRLS & SUP	648.22
SPINITAR Total													648.22
SPRINT PCS	11/18/2021	726514	PO220464	01	0000	0	0000	7200	5910	090	760	TELEPHONE	440.39
SPRINT PCS	11/23/2021	728455	PO220824	01	7425	0	0000	8200	5899	090	324	MISC. SVCS & OPER. EXP	189.95
SPRINT PCS	11/23/2021	728455	PO220824	01	7425	0	0000	8200	5899	090	324	MISC. SVCS & OPER. EXP	37.99
SPRINT PCS	11/23/2021	728455	PO220032	01	0000	0	0000	2700	5910	033	480	TELEPHONE	40.54
SPRINT PCS	11/23/2021	728455	PO220166	01	0000	0	0000	2700	5910	090	735	TELEPHONE	545.98
SPRINT PCS	11/23/2021	728455	PO220230	01	0000	0	0000	3130	5910	090	503	TELEPHONE	45.57
SPRINT PCS	11/23/2021	728455	PO220241	01	6500	0	5760	2700	5910	090	245	TELEPHONE	40.54
SPRINT PCS	11/23/2021	728455	PO220723	01	0000	0	0000	7200	5910	090	714	TELEPHONE	86.11
SPRINT PCS Total													1,427.07
STANDARD PLUMBING SUPPLY	11/04/2021	723781	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	11.03
STANDARD PLUMBING SUPPLY	11/12/2021	725310	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	21.33
STANDARD PLUMBING SUPPLY	11/18/2021	726490	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	14.88
STANDARD PLUMBING SUPPLY	11/18/2021	726490	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	886.48
STANDARD PLUMBING SUPPLY	11/18/2021	726490	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	66.15
STANDARD PLUMBING SUPPLY	11/18/2021	726490	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	178.52

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STANDARD PLUMBING SUPPLY	11/23/2021	728466	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	5,053.13
STANDARD PLUMBING SUPPLY	11/30/2021	729040	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	23.49
STANDARD PLUMBING SUPPLY	11/30/2021	729040	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	7.38
STANDARD PLUMBING SUPPLY Total													6,262.39
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	(55.67)
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.82
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	850.71
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	19.22
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	10.46
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.23
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.23
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.23
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	18.23
STAPLES BUSINESS CREDIT	11/30/2021	729085	PO221312	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	19.22
STAPLES BUSINESS CREDIT Total													935.68
STATE OF CA DEPT OF JUSTICE	11/16/2021	725796	PV220270	01	0000	0	0000	7400	5840	090	715	FINGERPRINTING	1,277.00
STATE OF CA DEPT OF JUSTICE	11/16/2021	725796	PV220270	01	0000	0	0000	7400	5841	090	715	FINGERPRINT/LIVESCAN-VOLUNTEER	286.00
STATE OF CA DEPT OF JUSTICE Total													1,563.00
STEPPING STONES GROUP LLC, THE	11/12/2021	725315	PO220245	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	36,967.92
STEPPING STONES GROUP LLC, THE	11/23/2021	728467	PO220245	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	31,957.20
STEPPING STONES GROUP LLC, THE Total													68,925.12
STEWART CHEVROLET	11/04/2021	723721	PO220461	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	54.23
STEWART CHEVROLET	11/23/2021	728489	PO220461	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	82.81
STEWART CHEVROLET Total													137.04
STOLL, LAUREN	11/02/2021	723096	PV220221	01	9044	0	1110	1000	5210	090	063	TRAVEL & CONFERENCE	2,535.00
STOLL, LAUREN Total													2,535.00
SUNBELT STAFFING	11/02/2021	723097	PO220275	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	1,270.50
SUNBELT STAFFING	11/02/2021	723097	PO220275	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	2,737.50
SUNBELT STAFFING	11/09/2021	724578	PO220275	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	1,650.00
SUNBELT STAFFING	11/09/2021	724578	PO220275	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	2,812.50
SUNBELT STAFFING	11/18/2021	726462	PO220275	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	2,568.75
SUNBELT STAFFING Total													11,039.25
SUPER DUPER PUBLICATIONS	11/12/2021	725316	PO221043	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	92.10
SUPER DUPER PUBLICATIONS	11/12/2021	725316	PO221263	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	219.45
SUPER DUPER PUBLICATIONS Total													311.55
SWING EDUCATION INC.	11/12/2021	725305	PO220829	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	20,000.00
SWING EDUCATION INC. Total													20,000.00
TLC CHILD & FAMILY SERVICES	11/12/2021	725317	PO221121	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	2,024.55
TLC CHILD & FAMILY SERVICES	11/12/2021	725317	PO221121	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	1,588.05
TLC CHILD & FAMILY SERVICES Total													3,612.60
T-MOBILE	11/04/2021	723732	PO220894	01	7425	0	1110	1000	5899	090	324	MISC. SVCS & OPER. EXP	1,847.86
T-MOBILE	11/04/2021	723768	PO220894	01	7425	0	1110	1000	5899	090	324	MISC. SVCS & OPER. EXP	41,389.90

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T-MOBILE Total													43,237.76
TRAFFIC SAFETY STORE	11/18/2021	726515	PO220727	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	1,039.64
TRAFFIC SAFETY STORE	11/18/2021	726515	PO220727	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	221.57
TRAFFIC SAFETY STORE Total													1,261.21
TREETOP PRODUCTS INC.	11/02/2021	723098	PO220637	01	9103	0	1110	1000	4420	033	356	NON-CLASSRM EQUIP-NONCAP	5,432.41
TREETOP PRODUCTS INC. Total													5,432.41
TRI-3 CHEMICAL SYSTEMS COMPANY	11/04/2021	723769	PO221351	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,047.27
TRI-3 CHEMICAL SYSTEMS COMPANY Total													1,047.27
TROXELL COMMUNICATIONS INC	11/09/2021	724545	PO220921	01	0801	0	1110	1000	4420	022	180	NON-CLASSRM EQUIP-NONCAP	648.45
TROXELL COMMUNICATIONS INC Total													648.45
TURF & INDUSTRIAL EQUIPMENT CO	11/04/2021	723751	PO220478	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,382.84
TURF & INDUSTRIAL EQUIPMENT CO Total													1,382.84
UNITED COACH TOURS	11/09/2021	724573	PO221420	01	0000	0	0000	3900	5821	033	322	CHARTERS	2,982.00
UNITED COACH TOURS	11/23/2021	728447	PO221502	01	0000	0	0000	3900	5821	033	322	CHARTERS	3,960.00
UNITED COACH TOURS Total													6,942.00
UNITED SITE SERVICES	11/04/2021	723752	PO220434	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	189.52
UNITED SITE SERVICES	11/09/2021	724599	PO220434	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	105.15
UNITED SITE SERVICES	11/09/2021	724599	PO220434	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	880.06
UNITED SITE SERVICES	11/16/2021	725788	PO220434	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	1,045.58
UNITED SITE SERVICES	11/23/2021	728443	PO220434	01	0000	0	0000	8200	5600	090	760	RENTALS, LEASES & REPAIRS	645.68
UNITED SITE SERVICES Total													2,865.99
UPS STORE	11/18/2021	726467	PO220572	01	0000	0	0000	7400	5840	090	715	FINGERPRINTING	734.79
UPS STORE	11/18/2021	726467	PO220572	01	0000	0	0000	7490	5841	090	716	FINGERPRINT/LIVESCAN-VOLUNTEER	174.95
UPS STORE Total													909.74
USI EDUCATION & GOVERNMENT	11/09/2021	724595	PO221296	01	0000	0	1110	1000	5600	007	070	RENTALS, LEASES & REPAIRS	329.63
USI EDUCATION & GOVERNMENT Total													329.63
VANGUARD MUSIC &	11/23/2021	728490	PO221025	01	0000	0	1227	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	3,106.50
VANGUARD MUSIC & Total													3,106.50
VERIZON CONNECT NWF INC.	11/16/2021	725789	PO220483	01	8150	0	0000	8110	5813	090	741	SOFTWARE MAINT.SVCS	456.00
VERIZON CONNECT NWF INC. Total													456.00
VERNIER SOFTWARE & TECHNOLOGY	11/23/2021	728448	PO220652	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	2,246.59
VERNIER SOFTWARE & TECHNOLOGY Total													2,246.59
WANG, BETTY	11/09/2021	724579	PV220259	01	3410	0	5001	2700	5220	090	337	CONTRACT MILEAGE ALLOW.	16.24
WANG, BETTY	11/09/2021	724579	PV220260	01	3410	0	5001	2700	5220	090	337	CONTRACT MILEAGE ALLOW.	67.03
WANG, BETTY Total													83.27
WARD'S SCIENCE	11/09/2021	724583	PO220664	01	9010	0	1110	1000	4320	090	360	SUPPORT SERV.MATRLS & SUP	17.90
WARD'S SCIENCE Total													17.90
WARD-SALOMON, JOCELYN	11/30/2021	729062	PV220296	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	52.50
WARD-SALOMON, JOCELYN Total													52.50
WAVE	11/12/2021	725318	PO220152	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	1,859.95
WAVE Total													1,859.95
WELLS FARGO	11/18/2021	726519	PV220281	01	0000	0	0000	7300	4320	090	729	SUPPORT SERV.MATRLS & SUP	8,371.42

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WELLS FARGO Total													8,371.42
WELLS FARGO FINANCIAL	11/18/2021	726491	PO220040	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	165.25
WELLS FARGO FINANCIAL Total													165.25
WELLS FARGO VENDOR FIN SERV	11/23/2021	728496	PO220040	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	6,766.80
WELLS FARGO VENDOR FIN SERV	11/30/2021	729049	PO220040	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	6,766.80
WELLS FARGO VENDOR FIN SERV Total													13,533.60
WESTBOROUGH WATER DISTRICT	11/23/2021	728456	PO220375	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	2,338.97
WESTBOROUGH WATER DISTRICT	11/23/2021	728456	PO220375	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	926.65
WESTBOROUGH WATER DISTRICT Total													3,265.62
WESTERN PSYCHOLOGICAL SERVICES	11/09/2021	724574	PO221384	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	201.00
WESTERN PSYCHOLOGICAL SERVICES Total													201.00
WHITE CAP L.P.	11/09/2021	724604	PO220350	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	335.14
WHITE CAP L.P.	11/18/2021	726463	PO220350	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	425.66
WHITE CAP L.P.	11/23/2021	728497	PO220350	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	335.14
WHITE CAP L.P. Total													1,095.94
WIEBORT, SAMANTHA	11/12/2021	725312	PV220266	01	6500	0	5730	1110	4320	005	205	SUPPORT SERV.MATRLS & SUP	47.15
WIEBORT, SAMANTHA	11/23/2021	728478	PV220288	01	6500	0	5730	1190	4320	005	205	SUPPORT SERV.MATRLS & SUP	46.25
WIEBORT, SAMANTHA Total													93.40
WINGS LEARNING CENTER	11/12/2021	725319	PO220237	01	6500	0	5760	1180	5870	090	230	AUXILLIARY SERVICES	1,282.50
WINGS LEARNING CENTER	11/12/2021	725319	PO220237	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,655.00
WINGS LEARNING CENTER Total													6,937.50
WOODWIND & BRASSWIND	11/04/2021	723722	PO220614	01	0000	0	1227	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	70.32
WOODWIND & BRASSWIND	11/23/2021	728437	PO221393	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	8.78
WOODWIND & BRASSWIND Total													79.10
XEROX FINANCIAL SERVICES	11/16/2021	725813	PO220047	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	485.81
XEROX FINANCIAL SERVICES	11/23/2021	728498	PO220043	01	0000	0	0000	7350	5600	090	717	RENTALS, LEASES & REPAIRS	21.62
XEROX FINANCIAL SERVICES Total													507.43
YANEZ, MAGALI	11/12/2021	725306	PO221275	01	3010	0	1110	1000	5801	016	301	CONSULTANTS	1,188.00
YANEZ, MAGALI	11/23/2021	728483	PO221275	01	3010	0	1110	1000	5801	016	301	CONSULTANTS	1,056.00
YANEZ, MAGALI Total													2,244.00
YOUTH SERVICES BUREAUS	11/18/2021	726464	PO220910	01	0000	0	1110	1000	5899	090	401	MISC. SVCS & OPER. EXP	74,546.25
YOUTH SERVICES BUREAUS	11/18/2021	726464	PO220910	01	0801	0	1110	1000	5899	090	401	MISC. SVCS & OPER. EXP	74,546.25
YOUTH SERVICES BUREAUS	11/18/2021	726468	PO220913	01	0801	0	1110	1000	5899	090	401	MISC. SVCS & OPER. EXP	10,779.00
YOUTH SERVICES BUREAUS Total													159,871.50
				FUND 01								**SUBTOTAL**	3,263,757.04
AT&T	11/02/2021	723115	PO220118	11	0000	0	4110	2700	5910	041	480	TELEPHONE	44.29
AT&T Total													44.29
BALES STUTES, ELIZABETH	11/12/2021	725320	PV220267	11	6391	0	4145	1000	5210	041	145	TRAVEL & CONFERENCE	75.00
BALES STUTES, ELIZABETH Total													75.00
BURLINGTON ENGLISH INC	11/16/2021	725816	PO221285	11	6391	0	4110	2490	5813	041	481	SOFTWARE MAINT.SVCS	21,600.00
BURLINGTON ENGLISH INC Total													21,600.00
CALIFORNIA WATER SERVICE	11/04/2021	723785	PO220326	11	0000	0	0000	8200	5530	041	760	WATER & SEWER	2,422.42

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CALIFORNIA WATER SERVICE	11/30/2021	729088	PO220326	11	0000	0	0000	8200	5530	041	760	WATER & SEWER	1,558.66
CALIFORNIA WATER SERVICE Total													3,981.08
ETS - EDUCATIONAL TESTING SVC	11/18/2021	726501	PO221024	11	0000	0	4152	1000	5817	041	152	TEST SCORING	37.00
ETS - EDUCATIONAL TESTING SVC Total													37.00
HILLYARD/SAN FRANCISCO	11/30/2021	729078	PO220697	11	0000	0	0000	8200	4320	041	760	SUPPORT SERV.MATRLS & SUP	730.88
HILLYARD/SAN FRANCISCO Total													730.88
OFFICE DEPOT INC.	11/18/2021	726469	PO221369	11	0000	0	4110	1000	4320	041	480	SUPPORT SERV.MATRLS & SUP	160.00
OFFICE DEPOT INC.	11/18/2021	726469	PO221369	11	0000	0	4110	1000	4320	041	480	SUPPORT SERV.MATRLS & SUP	4.94
OFFICE DEPOT INC. Total													164.94
				FUND 11								**SUBTOTAL**	26,633.19
AMAZON CAPITAL SERVICES	11/16/2021	725821	PO221441	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	52.24
AMAZON CAPITAL SERVICES	11/16/2021	725821	PO221441	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	52.24
AMAZON CAPITAL SERVICES Total													104.48
AT&T	11/02/2021	723115	PO220118	12	6105	0	8510	2700	5910	045	830	TELEPHONE	44.31
AT&T Total													44.31
CALIFORNIA WATER SERVICE	11/04/2021	723785	PO220326	12	6105	0	8510	8200	5530	045	830	WATER & SEWER	91.68
CALIFORNIA WATER SERVICE	11/04/2021	723785	PO220326	12	6105	0	8535	8200	5530	045	835	WATER & SEWER	131.54
CALIFORNIA WATER SERVICE	11/04/2021	723785	PO220326	12	9010	0	8533	8200	5530	045	833	WATER & SEWER	131.54
CALIFORNIA WATER SERVICE	11/30/2021	729088	PO220326	12	6105	0	8510	8200	5530	045	830	WATER & SEWER	73.68
CALIFORNIA WATER SERVICE	11/30/2021	729088	PO220326	12	6105	0	8535	8200	5530	045	835	WATER & SEWER	105.72
CALIFORNIA WATER SERVICE	11/30/2021	729088	PO220326	12	9010	0	8533	8200	5530	045	833	WATER & SEWER	105.72
CALIFORNIA WATER SERVICE Total													639.88
CLAYBON, ERIC	11/04/2021	723761	PV220253	12	0000	0	0000	0000	9131	000		PETTY CASH	300.00
CLAYBON, ERIC Total													300.00
COMMUNITY PLAYTHINGS	11/04/2021	723786	PO220758	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	505.43
COMMUNITY PLAYTHINGS Total													505.43
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220288	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	268.11
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220288	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	276.22
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220288	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	268.11
HILLYARD/SAN FRANCISCO	11/18/2021	726476	PO220553	12	9302	0	8510	8200	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	823.27
HILLYARD/SAN FRANCISCO Total													1,635.71
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	10.31
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	269.25
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	15.47
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	4.99
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	5.00
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	15.48
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	269.25
OFFICE DEPOT INC.	11/12/2021	725298	PO221367	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	10.32
OFFICE DEPOT INC. Total													600.07
ROCKO'S PRODUCE	11/18/2021	726511	PO221477	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	292.50
ROCKO'S PRODUCE	11/18/2021	726511	PO221477	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	292.50

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ROCKO'S PRODUCE Total													585.00
SERVICE PRESS INC.	11/18/2021	726489	PO221035	12	9010	0	8533	1000	5810	045	833	OUTSIDE PRINTING	70.36
SERVICE PRESS INC. Total													70.36
				FUND 12								**SUBTOTAL**	4,485.24
ADVANCED INTEGRATED PEST MGMT	11/04/2021	723757	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/04/2021	723757	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/04/2021	723757	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	11/30/2021	729055	PO220189	13	5310	0	0000	3700	5807	090	820	PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT Total													675.00
AT&T	11/02/2021	723114	PO220213	13	5310	0	0000	3700	5910	090	820	TELEPHONE	38.49
AT&T Total													38.49
BONAMI BAKING COMPANY, THE	11/04/2021	723771	PO220200	13	5310	0	0000	3700	4700	090	820	FOOD	(30.00)
BONAMI BAKING COMPANY, THE	11/04/2021	723771	PO220200	13	5310	0	0000	3700	4700	090	820	FOOD	843.00
BONAMI BAKING COMPANY, THE Total													813.00
CSNA (CA SCHOOL NUTRI. ASSOC.)	11/02/2021	723116	PO220196	13	5310	0	0000	3700	5210	090	820	TRAVEL & CONFERENCE	290.00
CSNA (CA SCHOOL NUTRI. ASSOC.)	11/02/2021	723116	PO220196	13	5310	0	0000	3700	5300	090	820	DUES AND MEMBERSHIPS	55.00
CSNA (CA SCHOOL NUTRI. ASSOC.) Total													345.00
DANIELSEN COMPANY	11/04/2021	723724	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	1,892.74
DANIELSEN COMPANY	11/04/2021	723724	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	3,816.64
DANIELSEN COMPANY	11/04/2021	723724	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	4,940.85
DANIELSEN COMPANY	11/04/2021	723774	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	2,955.13
DANIELSEN COMPANY	11/09/2021	724552	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	4,900.66
DANIELSEN COMPANY	11/23/2021	728475	PO220192	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	920.00
DANIELSEN COMPANY	11/23/2021	728475	PO220192	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	3,017.87
DANIELSEN COMPANY	11/23/2021	728475	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	5,024.81
DANIELSEN COMPANY	11/23/2021	728475	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	335.40
DANIELSEN COMPANY	11/30/2021	729075	PO220192	13	5310	0	0000	3700	4700	090	820	FOOD	6,444.20
DANIELSEN COMPANY Total													34,248.30
DAYLIGHT FOODS INC	11/04/2021	723725	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	185.00
DAYLIGHT FOODS INC	11/04/2021	723725	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	207.50
DAYLIGHT FOODS INC	11/04/2021	723762	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	(52.40)
DAYLIGHT FOODS INC	11/04/2021	723762	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	321.00
DAYLIGHT FOODS INC	11/04/2021	723762	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	361.85
DAYLIGHT FOODS INC	11/04/2021	723762	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	185.20
DAYLIGHT FOODS INC	11/09/2021	724553	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	249.14
DAYLIGHT FOODS INC	11/18/2021	726497	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	244.50
DAYLIGHT FOODS INC	11/18/2021	726497	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	340.50

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Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
DAYLIGHT FOODS INC	11/23/2021	728417	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	249.75
DAYLIGHT FOODS INC	11/30/2021	729056	PO220212	13	5310	0	0000	3700	4700	090	820	FOOD	211.50
DAYLIGHT FOODS INC Total													2,503.54
EAST BAY RESTAURANT SUPPLY INC	11/16/2021	725802	PO220803	13	5314	0	0000	3700	4420	033	820	NON-CLASSRM EQUIP-NONCAP	4,467.91
EAST BAY RESTAURANT SUPPLY INC Total													4,467.91
EMS LINQ INC	11/04/2021	723753	PO220625	13	5310	0	0000	3700	5810	090	820	OUTSIDE PRINTING	1,440.93
EMS LINQ INC	11/18/2021	726458	PO221455	13	5310	0	0000	3700	5813	090	820	SOFTWARE MAINT.SVCS	28,776.00
EMS LINQ INC Total													30,216.93
FRED LIU	11/16/2021	725808	MV220029	13	5310	0	0000	0000	8634	090	820	FS SALES/DAILY SALES	30.00
FRED LIU Total													30.00
GOLD STAR FOODS	11/04/2021	723765	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	384.30
GOLD STAR FOODS	11/04/2021	723765	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	193.50
GOLD STAR FOODS	11/04/2021	723765	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS	11/04/2021	723765	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	5,592.44
GOLD STAR FOODS	11/04/2021	723765	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	2,549.50
GOLD STAR FOODS	11/04/2021	723776	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS	11/04/2021	723776	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,658.18
GOLD STAR FOODS	11/04/2021	723776	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	42.74
GOLD STAR FOODS	11/04/2021	723776	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	3,989.78
GOLD STAR FOODS	11/04/2021	723776	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	453.20
GOLD STAR FOODS	11/09/2021	724555	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	149.15
GOLD STAR FOODS	11/09/2021	724555	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	318.67
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	67.50
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	2,712.80
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	896.80
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	598.50
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	13,335.99
GOLD STAR FOODS	11/16/2021	725804	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	963.00
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,657.80
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	11,651.85
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,067.08
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	896.80
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	7,638.40
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,222.00
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	347.26
GOLD STAR FOODS	11/23/2021	728418	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,637.10
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	124.72
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,082.90
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,985.55
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	2,475.11

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	1,345.20
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	4,249.52
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	5,333.64
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS	11/30/2021	729076	PO220193	13	5310	0	0000	3700	4700	090	820	FOOD	558.60
GOLD STAR FOODS Total													79,972.58
INDIVIDUAL FOODSERVICE	11/09/2021	724541	PO220205	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	389.80
INDIVIDUAL FOODSERVICE Total													389.80
OFFICE DEPOT INC.	11/04/2021	723754	PO220190	13	5310	0	0000	3700	4320	090	820	SUPPORT SERV.MATRLS & SUP	78.44
OFFICE DEPOT INC. Total													78.44
P & R PAPER SUPPLY CO	11/02/2021	723099	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	121.85
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	(189.00)
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	244.35
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	690.79
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	860.50
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	1,231.39
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	3,312.00
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	214.80
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	5,439.20
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	878.55
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	725.40
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	463.13
P & R PAPER SUPPLY CO	11/12/2021	725302	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	1,073.64
P & R PAPER SUPPLY CO	11/18/2021	726459	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	1,142.20
P & R PAPER SUPPLY CO Total													16,208.80
PRODUCERS DAIRY FOODS INC.	11/02/2021	723100	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,509.51
PRODUCERS DAIRY FOODS INC.	11/04/2021	723755	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	5,094.84
PRODUCERS DAIRY FOODS INC.	11/04/2021	723755	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	28.61
PRODUCERS DAIRY FOODS INC.	11/09/2021	724546	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,962.64
PRODUCERS DAIRY FOODS INC.	11/12/2021	725313	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,518.35
PRODUCERS DAIRY FOODS INC.	11/23/2021	728438	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,447.08
PRODUCERS DAIRY FOODS INC.	11/23/2021	728438	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,119.15
PRODUCERS DAIRY FOODS INC.	11/23/2021	728438	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,249.06
PRODUCERS DAIRY FOODS INC.	11/23/2021	728438	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	847.55
PRODUCERS DAIRY FOODS INC.	11/23/2021	728438	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,964.34
PRODUCERS DAIRY FOODS INC.	11/30/2021	729036	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,039.25
PRODUCERS DAIRY FOODS INC. Total													20,780.38
SA SERVING LINES INC	11/09/2021	724547	PO220738	13	5310	0	0000	3700	4420	090	820	NON-CLASSRM EQUIP-NONCAP	5,405.85
SA SERVING LINES INC	11/09/2021	724547	PO220738	13	5310	0	0000	3700	4420	090	820	NON-CLASSRM EQUIP-NONCAP	250.00
SA SERVING LINES INC Total													5,655.85
SAN GABRIEL TEMPORARY STAFFING	11/30/2021	729037	PO221555	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	521.76
SAN GABRIEL TEMPORARY STAFFING Total													521.76

BOARD WARRANT REGISTER
NOVEMBER 1 TO 30, 2021

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Object Description	Payment
SYSCO FD SVCS OF SAN FRANCISCO	11/02/2021	723101	PO221325	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	4,094.40
SYSCO FD SVCS OF SAN FRANCISCO Total													4,094.40
TOP 10 PRODUCE	11/02/2021	723102	PO220621	13	5310	0	0000	3700	4700	090	820	FOOD	665.00
TOP 10 PRODUCE	11/09/2021	724548	PO220621	13	5310	0	0000	3700	4700	090	820	FOOD	540.00
TOP 10 PRODUCE	11/18/2021	726460	PO220621	13	5310	0	0000	3700	4700	090	820	FOOD	1,325.00
TOP 10 PRODUCE	11/23/2021	728439	PO220621	13	5310	0	0000	3700	4700	090	820	FOOD	1,270.00
TOP 10 PRODUCE	11/30/2021	729038	PO220621	13	5310	0	0000	3700	4700	090	820	FOOD	770.00
TOP 10 PRODUCE Total													4,570.00
TRIMARK R.W. SMITH	11/02/2021	723103	PO220976	13	5310	0	0000	3700	4420	090	820	NON-CLASSRM EQUIP-NONCAP	5,252.03
TRIMARK R.W. SMITH Total													5,252.03
				FUND 13								**SUBTOTAL**	210,862.21
HOHBACH-LEWIN INC	11/23/2021	728486	PO221525	14	0000	0	0000	8500	6210	005	925	ARCHITECT/ENGINEERING FEES	9,600.00
HOHBACH-LEWIN INC Total													9,600.00
INTERSTATE GRADING & PAVING	11/23/2021	728473	PO221486	14	0000	0	0000	8110	5600	021	741	RENTALS, LEASES & REPAIRS	82,743.94
INTERSTATE GRADING & PAVING Total													82,743.94
SAVIDGE, WILLIAM	11/12/2021	725304	PO220735	14	0000	0	0000	8500	6270	032	357	MAIN CONSTRUCTION CONTRACTOR	659.20
SAVIDGE, WILLIAM	11/12/2021	725304	PO220735	14	0000	0	0000	8500	6270	005	925	MAIN CONSTRUCTION CONTRACTOR	659.20
SAVIDGE, WILLIAM Total													1,318.40
				FUND 14								**SUBTOTAL**	93,662.34
DANNIS WOLIVER KELLEY	11/23/2021	728429	PO220085	21	0000	0	0000	8200	5889	098	902	LEGAL EXPENSE	6,289.00
DANNIS WOLIVER KELLEY	11/23/2021	728429	PO220085	21	0000	0	0000	8200	5889	098	902	LEGAL EXPENSE	5,245.46
DANNIS WOLIVER KELLEY Total													11,534.46
				FUND 21								**SUBTOTAL**	11,534.46
SCHOOL FACILITY CONSULTANTS	11/16/2021	725810	PO221329	25	0000	0	0000	8100	5899	090	717	MISC. SVCS & OPER. EXP	147.50
SCHOOL FACILITY CONSULTANTS Total													147.50
				FUND 25								**SUBTOTAL**	147.50
MIRACLE PLAYSYSTEMS INC.	11/30/2021	729063	PO221484	40	9010	0	0000	8500	6270	007	980	MAIN CONSTRUCTION CONTRACTOR	7,717.50
MIRACLE PLAYSYSTEMS INC.	11/30/2021	729063	PO221484	40	9010	0	0000	8500	6270	007	980	MAIN CONSTRUCTION CONTRACTOR	16,999.88
MIRACLE PLAYSYSTEMS INC. Total													24,717.38
PROTECH	11/04/2021	723777	PO220252	40	9010	0	0000	8500	5899	090	954	MISC. SVCS & OPER. EXP	5,725.00
PROTECH Total													5,725.00
SAN MATEO COUNTY CLERK	11/23/2021	728495	PV220290	40	9010	0	0000	8500	6230	033	960	DSA FEES	40.00
SAN MATEO COUNTY CLERK Total													40.00
SAVIDGE, WILLIAM	11/12/2021	725304	PO220735	40	9010	0	0000	8500	6270	090	924	MAIN CONSTRUCTION CONTRACTOR	659.20
SAVIDGE, WILLIAM	11/12/2021	725304	PO220735	40	9010	0	0000	8500	6272	033	960	CONSTRUCTION MGMT FEES	659.20
SAVIDGE, WILLIAM	11/12/2021	725304	PO220735	40	9010	0	0000	8500	6275	007	963	OTHER COSTS-CONSTRUCTION	659.20
SAVIDGE, WILLIAM Total													1,977.60
TRI VALLEY EXCAVATING CO INC	11/09/2021	724582	PO220501	40	9010	0	0000	8500	6275	007	963	OTHER COSTS-CONSTRUCTION	18,469.65
TRI VALLEY EXCAVATING CO INC Total													18,469.65
UNDERWOOD & ROSENBLUM INC	11/16/2021	725812	PO220548	40	9010	0	0000	8500	6275	007	963	OTHER COSTS-CONSTRUCTION	2,124.00
UNDERWOOD & ROSENBLUM INC Total													2,124.00
				FUND 40								**SUBTOTAL**	53,053.63

BOARD WARRANT REGISTER
NOVEMBER 1 TO 30, 2021

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Object Mgmt	Description	Payment
Grand Total - All Funds													**3,664,135.61**
											WARRANTS BY FUND SUMMARY		
											01	GENERAL FUND	3,263,757.04
											11	ADULT EDUCATION FUND	26,633.19
											12	CHILD DEVELOPMENT FUND	4,485.24
											13	NUTRITION SERVICES FUND	210,862.21
											14	DEFERRED MAINTENANCE	93,662.34
											21	BUILIDING FUND (BOND)	11,534.46
											25	CAPITAL FACILITIES FUND	147.50
											40	SPECIAL RESERVE	53,053.63
											73	FOUNDATION TRUST FUND	-
											TOTAL WARRANT REGISTER		**3,664,135.61**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Cash Receipts Summary – November 1 - November 30, 2021

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of November 1 - November 30, 2021. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of November 1 - November 30, 2021.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION #J182 1/4/2022
NOV 2021 CASH RECEIPTS REPORT BUDGET SUMMARY REPORT
40 South San Francisco Unified SD 11/1/2021 TO 11/30/2021 PAGE 1

Fund: 01 GENERAL FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8011 REV LIMIT ST AID CURR YR	3,356,626.00	302,096.00	1,241,949.00	36.90	0.00	2,114,677.00	63.00
8012 EPA ENTITLEMENT	1,600,344.00	0.00	400,086.00	25.00	0.00	1,200,258.00	75.00
8021 HOMEOWNERS' EXEMPTION	344,188.00	0.00	0.00	0.00	0.00	344,188.00	100.00
8029 OTHR SUBVENT/IN-LIEU TAX	5,479.54	0.00	0.00	0.00	0.00	5,479.54	100.00
8041 SECURED ROLLS TAX	78,633,560.00	3,898,596.63	3,898,596.63	4.90	0.00	74,734,963.37	95.00
8042 UNSECURED ROLL TAXES	937,491.00	0.00	978,035.48	100.00	0.00	-40,544.48	0.00
8043 PRIOR YEARS' TAXES	-3,130.41	0.00	-3,130.41	0.00	0.00	0.00	100.00
8047 COMM REDEVLPMNT FUNDS	18,422,056.21	35,204.35	459,448.02	2.40	0.00	17,962,608.19	97.50
8091 REVENUE LIMIT TRANSFERS	-2,503,643.00	0.00	0.00	100.00	0.00	-2,503,643.00	0.00
8097 PROPERTY TAXES TRANSFERS	5,290,727.86	0.00	582,984.39	11.00	0.00	4,707,743.47	88.90
8181 SP ED ENTITL PER UDC	1,605,353.70	0.00	0.00	0.00	0.00	1,605,353.70	100.00
8182 SP ED DISCRETNARY GRANTS	56,661.81	0.00	0.00	0.00	0.00	56,661.81	100.00
8285 INTAGENCY CONTR BETW LEAS	15,600.00	0.00	0.00	0.00	0.00	15,600.00	100.00
8290 ALL OTHER FEDERAL REVENUE	12,107,059.77	221,327.29	2,514,465.24	20.70	0.00	9,592,594.53	79.20
8550 MANDATED COST REIMBURSE	337,294.58	0.00	0.00	0.00	0.00	337,294.58	100.00
8560 STATE LOTTERY REVENUE	1,844,474.50	0.00	-54,855.50	0.00	0.00	1,899,330.00	100.00
8590 ALL OTHER STATE REVENUES	8,494,695.89	736,737.00	1,097,185.64	12.90	0.00	7,397,510.25	87.00
8625 COM REDEVEL FUND NOT SUBJ	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	100.00
8631 SALE OF EQUIP & SUPPLIES	0.00	0.00	4,375.00	100.00	0.00	-4,375.00	0.00
8650 LEASES AND RENTALS	719,901.00	441.42	187,359.68	26.00	0.00	532,541.32	73.90
8660 INTEREST/FY21 INTEREST INCOME	403,724.00	0.00	222,919.67	55.20	0.00	180,804.33	44.70
8699 ALL OTHER LOCAL REVENUE	143,234.05	5,427.51	107,106.28	74.70	0.00	36,127.77	25.20
8919 OTH AUTH INTRFND XFERS IN	13,301.00	0.00	0.00	0.00	0.00	13,301.00	100.00
TOTAL: 8000	132,824,999.50	5,199,830.20	11,636,525.12	8.70	0.00	121,188,474.38	91.20

Fund: 11 ADULT EDUCATION FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8091 REVENUE LIMIT TRANSFERS	160,699.00	0.00	0.00	0.00	0.00	160,699.00	100.00
8290 ALL OTHER FEDERAL REVENUE	180,347.00	0.00	39,541.00	21.90	0.00	140,806.00	78.00
8590 ALL OTHER STATE REVENUES	1,164,892.00	0.00	388,300.00	33.30	0.00	776,592.00	66.60
8631 SALE OF EQUIP & SUPPLIES	300.00	0.00	0.00	0.00	0.00	300.00	100.00
8660 INTEREST/FY21 INTEREST INCOME	17,295.00	0.00	8,327.11	48.10	0.00	8,967.89	51.80
8671 ADULT EDUCATION FEES	24,523.76	0.00	0.00	0.00	0.00	24,523.76	100.00
8699 ALL OTHER LOCAL REVENUE	100.00	0.00	100.00	100.00	0.00	0.00	0.00
TOTAL: 8000	1,548,156.76	0.00	436,268.11	28.10	0.00	1,111,888.65	71.80

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION #J182 1/4/2022
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Fund: 12 CHILD DEVELOPMENT FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8290 ALL OTHER FEDERAL REVENUE	170,835.00	0.00	80,451.41	47.00	0.00	90,383.59	52.90
8590 ALL OTHER STATE REVENUES	995,693.00	0.00	571,936.20	57.40	0.00	423,756.80	42.50
8660 INTEREST/FY21 INTEREST INCOME	18,534.00	0.00	4,422.20	23.80	0.00	14,111.80	76.10
8673 CHILDREN'S CENTERS FEES	7,376.00	0.00	0.00	0.00	0.00	7,376.00	100.00
8689 ALL OTHR FEES & CONTRACTS	470,360.73	0.00	32,909.70	6.90	0.00	437,451.03	93.00
8699 ALL OTHER LOCAL REVENUE	1,347,893.00	0.00	372,847.00	27.60	0.00	975,046.00	72.30
8911 FROM GENERAL TO CHILD DEV	100,000.00	0.00	0.00	0.00	0.00	100,000.00	100.00
TOTAL: 8000	3,110,691.73	0.00	1,062,566.51	34.10	0.00	2,048,125.22	65.80

BDX110 SAN MATEO COUNTY OFFICE OF EDUCATION #J182 1/4/2022
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Fund: 13 CAFETERIA FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8222 FED REIM-BKF/FY21-FED REIM ALL	1,634,668.00	0.00	47,352.90	2.80	0.00	1,587,315.10	97.10
8227 FED.REIMB.-CHILD CARE	43,576.00	0.00	0.00	0.00	0.00	43,576.00	100.00
8290 ALL OTHER FEDERAL REVENUE	95,502.00	0.00	85,951.80	90.00	0.00	9,550.20	10.00
8521 STATE REIMB.-BREAKFAST	26,164.00	0.00	0.00	0.00	0.00	26,164.00	100.00
8522 ST REIMB-LNCH/FY21 STATE REIMB	89,028.00	0.00	3,314.17	3.70	0.00	85,713.83	96.20
8523 STATE REIMB.-CHILD CARE	15,000.00	0.00	0.00	0.00	0.00	15,000.00	100.00
8634 FS SALES/DAILY SALES	105,902.00	-30.00	3,289.32	3.10	0.00	102,612.68	96.80
8637 STUD LCH/FY21 STUDENT CATERING	604,582.00	142.86	13,197.56	2.10	0.00	591,384.44	97.80
8638 ADLT LNCH/FY21 ADULT CATERING	0.00	0.00	-23.00	0.00	0.00	23.00	100.00
8660 INTEREST/FY21 INTEREST INCOME	12,754.00	0.00	3,177.63	24.90	0.00	9,576.37	75.00
8916 FROM GENERAL TO CAFETERIA	750,000.00	0.00	0.00	0.00	0.00	750,000.00	100.00
TOTAL: 8000	3,377,176.00	112.86	156,260.38	4.60	0.00	3,220,915.62	95.30

Fund: 14 DEFERRED MAINTENANCE FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8091 REVENUE LIMIT TRANSFERS	2,342,944.00	0.00	0.00	0.00	0.00	2,342,944.00	100.00
8660 INTEREST/FY21 INTEREST INCOME	90,000.00	0.00	42,127.73	46.80	0.00	47,872.27	53.10
TOTAL: 8000	2,432,944.00	0.00	42,127.73	1.70	0.00	2,390,816.27	98.20

Fund: 17 SP RESRV FD (OT CPTL OTLY PRO

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	165,000.00	0.00	79,995.45	48.40	0.00	85,004.55	51.50
TOTAL: 8000	165,000.00	0.00	79,995.45	48.40	0.00	85,004.55	51.50

Fund: 21 BUILDING FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	55,000.00	0.00	27,702.04	50.30	0.00	27,297.96	49.60
TOTAL: 8000	55,000.00	0.00	27,702.04	50.30	0.00	27,297.96	49.60

Fund: 25 CAPITAL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	60,000.00	0.00	29,516.44	49.10	0.00	30,483.56	50.80
8681 MITIGATION/DEVELOPER FEES	0.00	0.00	192,822.45	100.00	0.00	-192,822.45	0.00
TOTAL: 8000	60,000.00	0.00	222,338.89	100.00	0.00	-162,338.89	0.00

Fund: 35 CO SCHOOL FACILITIES FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	0.00	0.00	0.04	100.00	0.00	-0.04	0.00
TOTAL: 8000	0.00	0.00	0.04	100.00	0.00	-0.04	0.00

Fund: 40 SPECIAL RESERVE FUND CAP

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	40,000.00	0.00	16,849.75	42.10	0.00	23,150.25	57.80
8912 BTW GENERAL & SP RESERVE	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00	100.00
TOTAL: 8000	1,040,000.00	0.00	16,849.75	1.60	0.00	1,023,150.25	98.30

Fund: 73 FOUNDATION TRUST FUND

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBRED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	5,480.00	0.00	2,401.06	43.80	0.00	3,078.94	56.10
TOTAL: 8000	5,480.00	0.00	2,401.06	43.80	0.00	3,078.94	56.10

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Declaration of Surplus Items

BACKGROUND:

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The forty three (43) items are detailed on the attached list, and the total net book value for all the items is zero dollars ($0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal will be deposited into Fund 01. Upon Board approval, the District will dispose the items.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees declare the forty three (43) items unusable and obsolete as surplus items with a net book value of zero dollars ($0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items						
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
40277	12/1/2014	1	HP STREAM	5CD6330RIW	Spruce	$ -
40288	12/1/2014	1	HP STREAM	5CD6330RCT	Spruce	$ -
40275	12/1/2014	1	HP STREAM	5CD6330R8Q	Spruce	$ -
40279	12/1/2014	1	HP STREAM	5CD6330P0R	Spruce	$ -
40260	12/1/2014	1	HP STREAM	5CD6330R2W	Spruce	$ -
40281	12/1/2014	1	HP STREAM	5CD6330R78	Spruce	$ -
40262	12/1/2014	1	HP STREAM	5CD6330QWY	Spruce	$ -
34008	10/7/2014	1	ALPHA SMART PRO	AA0896-1232 / F3QGM22	Spruce	$ -
24927	12/1/2014	1	EPSON DOC CAM	ELPD850241X	Spruce	$ -
22515	12/1/2014	1	ACCEL SCAN (SCANTRON READER)	10195OB6A1730U	Spruce	$ -
40258	12/1/2014	1	HP STREAM	5CD6330QWG	Spruce	$ -
27840	3/28/2011	1	DELL OPTIPLEX 745	4CJF9F1	Spruce	$ -
25590	1/12/2009	1	DELL OPTIPLEX 755	1STFXH1	Spruce	$ -
27831	3/28/2011	1	DELL OPTIPLEX 745	BJ54ZC1	Spruce	$ -
25591	1/12/2009	1	DELL OPTIPLEX 755	71VFXH1	Spruce	$ -
25586	1/12/2009	1	DELL OPTIPLEX 755	82VFXH1	Spruce	$ -
38573	4/23/2015	1	DELL OPTIPLEX 3020	F0ZSGB2	Spruce	$ -
38574	4/23/2015	1	DELL OPTIPLEX 3020	F14TGB2	Spruce	$ -
38577	12/1/2014	1	DELL CPU	514TGB2	Spruce	$ -
38576	12/1/2014	1	DELL CPU	F122HB2	Spruce	$ -
38570	4/23/2015	1	DELL OPTIPLEX 3020	F13YGB2	Spruce	$ -
38569	4/23/2015	1	DELL OPTIPLEX 3020	F0ZVGB2	Spruce	$ -
24070	6/11/2007	1	DELL OPTIPLEX 745	6NGM2D1	Spruce	$ -
25589	1/12/2009	1	DELL OPTIPLEX 755	B2VFX1	Spruce	$ -
24368	1/17/2008	1	DELL OPTIPLEX 755	35R8DF1	Spruce	$ -
38567	4/23/2015	1	DELL OPTIPLEX 3020	F0YYGB2	Spruce	$ -
27774	3/28/2011	1	DELL LATITUDE D630	FJXHGH1	Spruce	$ -
38568	4/23/2015	1	DELL OPTIPLEX 3020	F11VGB2	Spruce	$ -
38575	12/1/2014	1	DELL CPU	FI3TGB2	Spruce	$ -
40274	12/1/2014	1	HP STREAM	5CD6330R72	Spruce	$ -
33007	2/25/2014	1	DELL LATITUDE 3330	55L9M2A	Spruce	$ -
27770	3/28/2011	1	DELL LATITUDE D630	FSHDGH1	Spruce	$ -

Declaration of Surplus Items						
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
40255	12/1/2014	1	HP STREAM	5CD6330R7L	Spruce	$ -
40270	12/1/2014	1	HP STREAM	5CD6330RFJ	Spruce	$ -
40268	12/1/2014	1	HP STREAM	5CD6330R4F	Spruce	$ -
40290	12/1/2014	1	HP STREAM	5CD6330R8M	Spruce	$ -
40286	12/1/2014	1	HP STREAM	5CD6330RC4	Spruce	$ -
40276	12/1/2014	1	HP STREAM	5CD6330QYC	Spruce	$ -
40289	12/1/2014	1	HP STREAM	5CD6330QWO	Spruce	$ -
33594	6/30/2014	1	DELL VENUE 11 PRO TABLET	SD65P1M-128G-1012 / DKP1S02	Spruce	$ -
24239	10/1/2007	1	TOSHIBA TV W/DVD	06750169 / 19HLV87	D.O.	$ -
26601	6/5/2007	1	DELL LATITUDE D620	98635593381 / 4J4J1D1	D.O.	$ -
28589	12/1/2014	1	SIGNATURE PAD TOPAZ SYSTEM	460-4-SP-R	D.O.	$ -
	Total Items:	**43**				

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of December 2021.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school site that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR DECEMBER 2021.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$272.55 from LifeTouch National School Studios to Ponderosa Elementary School in support of student and school needs.

$25,000.00 – Non-monetary donation of eight (8) pallets of hand sanitizer valued roughly at $25,000.00 from CINTAS to the SSFUSD in support of student and school needs.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Approval of 2021-22 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fund-raisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

Buri Buri Elementary School

5th Grade	Chocolate Fundraiser – 5th Grade class will be selling World's Finest Chocolates offsite to raise money for Outdoor Ed. Commencing February 7, 2022 through February 8, 2022.

Alta Loma Middle School

6th Grade	Panda Express Takeover – Fundraiser to take place at the Colma Panda Express Restaurant for 6th Grade Class picnic/end-of-year activity. Commencing March 16, 2022 from 10:30 a.m. to 9:00 p.m.
Garden Club	Succulent Planting – Per order, students will plant a succulent in a pot to take home. Commencing December 2021.

Westborough Middle School

8th Grade	T-Shirts & Hoodies Sale – Clothing will be ordered and delivered to Advisory Classes upon arrival (second semester).

South San Francisco High School

AVID Council	AVID Merch Sale – Selling AVID merchandise via the Redbubble website throughout the remainder of the school year.
	Rolling Pins Donuts & Cookies Fundraiser – Selling donuts at $3 each, 2 donut holes for $1, and cookies at $2 each. Commencing December 2021.
Class of 2022	Taco, Burrito, and Quesadilla Sale – Food made by El Faro restaurant selling at $10 per order. Commencing December 2021.
	Krispy Kreme Donuts & Hot Chocolate Fundraiser – To be sold by the SSFHS front gate, before school starts. Commencing December 2021.
	Chipotle Takeover – Chipotle restaurant located at Colma. 33% of the profit will be donated to the class of 2022 with the condition that $150 worth of food will be sold. Commencing December 2021.
	Senior Packages Sale – Selling Senior merchandise through Bonfire; each package will include a hoodie, t-shirt, and a tote bag. This will also include a prom bid and will cost $185. Commencing December 2021 through January 2022.
	Panda Express Takeover – Panda Express located at the Serramonte Mall location. 20% of the profit will be donated to the class of 2022 with the condition that $100 worth of food will be sold. Commencing December 2021.
Class of 2024	Chipotle Takeover – Chipotle restaurant located at the Serramonte Mall location. 33% of the profit will be donated to the class of 2024 with the condition that $150 worth of food will be sold. Commencing December 2021.
	Santa's Little Helper Fundraiser – Students will custom make a tote bag with a Bay Area design. In the bag will be a face mask, small teddy bear, Christmas stickers, and M&Ms. Each tote will cost $20 per order. Commencing December 2021.
Class of 2025	Wetzel Pretzel Food Truck – Wetzel Pretzel food truck will be arriving afterschool, and will be stationed

	in front of the school parking lot to sell pretzels. Commencing December 2021 from 3:30 p.m. to 5:00 p.m. or until supplies last.
School Culture Commission	Gingerbread House Contest – Students will need to register for the contest and pay a $10 fee. Voting will be conducted online and the winner will receive a prize. Commencing December 2021.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office - Ed Services

$6,875	AVID Center – Providing Digital Experience virtual training for El Camino High School and South San Francisco High School on College and Career Readiness. Commencing 2021-22 school year.
$1,500	Dr. Beamer, Jennifer – Providing a 90-minute virtual workshop to the SSFUSD's Secondary Physical Education (PE) teachers. They will explore inclusive practices for PE teachers who are looking for methods to engage all students in their classroom spaces. Commencing February 1, 2022.
$1,500	Ellis, George - Service agreement to provide two separate professional learning sessions around the Science of Reading for TK-3 Grade teachers and students in 2nd-8th grade. Commencing February 1, 2022.
$1,599	Houghton Mifflin Harcourt – Providing two two-hour webinars to support educators and students: English 3D Getting Started Live Online and READ 180 Universal Getting Started. Commencing February 1, 2022.

$2,145	The Regents of the University of California – Providing two (2) one and a half hour (1.5 hours) district-wide learning sessions for social history-social science teachers. Session agendas will be informed by teacher feedback and extend from previous sessions introducing the California-Social Science Framework to district teachers. Commencing January 2022.
$1,730.25	San Mateo County Office of Education/Molly Hendricks – Providing 2 (two) 3 (three) hour virtual trainings on Community Resiliency Model, LGBTQ Inclusive Classrooms and Supports, Lead with your Humanity, and Arts Integration 101. Commencing February 1, 2022 through June 30, 2022.
$1,000	Sheri Sutterley for Purposeful Play – In this virtual session, TK and Kindergarten classrooms will explore-play as a foundation for literacy, math, and as a means of practicing what has been taught with early learners. The focus will be on practical, age-appropriate strategies, materials, and creative opportunities that can easily be incorporated in the TK/Kindergarten programs. Commencing February 1, 2022.

Adult Education

$0	Jobtrain – In partnership with SSFAE, Jobtrain will provide a Forklift training course in collaboration with the West Oakland Job Resource Center. This will be hosted on the SSFAE campus in room 28. Commencing January 2022 through October 2022.

District Office – Business Services

Not to exceed $10,000	Inocencio, Teri - Professional services agreement to assist SSFUSD with the staffing transition through January 31, 2022. Work includes providing technical direction and training on the operation of the Central Kitchen, State reports, SNP and SBP site monitoring, and assisting with the CACFP site review and other audits. In addition, the Former Supervisor may be assigned other duties as deemed appropriate by the new Director of Nutrition Services and Assistant Superintendent of Business Services. Commencing

	December 22, 2021 and not to exceed February 28, 2022.
$14,022	Ninyo and Moore – Construction testing and inspection for the SSFHS Baseball Field Netting Phase II Project. Commencing January 2022.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed. D., Assistant Superintendent, Human Resources and Student Services

DATE: January 13, 2022

RE: Quarterly Report on Williams Uniform Complaints – October 1, 2021 through December 31, 3021

BACKGROUND:

The passage of legislation in the wake of the Williams Case Settlement (Education Code Section 35186) requires all school districts in California to prepare a report summarizing data on the nature and resolution of all Williams Uniform Complaints received by the district in the past three months. Districts must submit these reports even if there have been no complaints received during that time period. The information is to be reported publicly at a governing board meeting and submitted to the County Superintendent of Schools in April, July, October, and January.

No complaints were filed this quarter.

FISCAL IMPLICATIONS:

None

STAFF RECOMMENDATION:

For information only.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

Quarterly Report – *Williams* Uniform Complaints
[Education Code § 35186]

District: South San Francisco Unified School District

Name & Title of Preparer: Jay Spaulding, Assistant Superintendent, Human Resources

Quarter Reported: (check one)

- ☐ 1st Quarter: July 2021 through September 2021 – Due October 2021
- X 2nd Quarter: October 2021 through December 2021 – Due January 2022
- ☐ 3rd Quarter: January 2022 through March 2022 – Due April 2022
- ☐ 4th Quarter: April 2022 through June 2022 – Due July 2022

Date for information to be reported publicly at governing board meeting: January 13, 2022.

Please check the box that applies:

X No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	N/A	N/A	N/A
Facility Conditions	N/A	N/A	N/A
Teacher Vacancy or Misassignment	N/A	N/A	N/A
TOTAL	N/A	N/A	N/A

Shawnterra Moore _____

Name & Signature of Superintendent

Date: _____

Sign and date the report ***after*** it is presented at your board meeting. Please submit the executed report to Systems for District Improvement via email at sdi@smcoe.org.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-02

Trustee Compensation

WHEREAS, California Education Code Section 35120 (a) (9) (c) states:

"A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board."

Trustee Lujan was absent from this meeting due to a work commitment.

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees adopts Resolution #22-02 and approves payment for absence at the following Board of Trustees' meeting in accordance with California Education Code Section 35120 (a) (9) (c) to:

Trustee Daina Lujan	December 15, 2021 Special Board Meeting

REGULARLY PASSED AND ADOPTED this 13th day of January 2022.

AYES in Favor of Resolution	NOES Against Resolution
_____	_____
_____	_____
_____	_____
_____	_____

ATTEST:

_____
Clerk/Secretary of the Board

_____
Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #21-03

AFRICAN AMERICAN HISTORY MONTH
FEBRUARY 1 – FEBRUARY 28, 2022

WHEREAS, "Negro History Week" was established in February 1926 and grew in popularity to eventually be designated as ***African American History Month*** *by Presidential Proclamation in 1976; and*

WHEREAS, this year's theme is: ***" The Black Family: Representation, Identity, and Diversity"****; which explores the African diaspora, and the spread of Black families across the United States.; and*

WHEREAS, the month of February was chosen as it marks the birthday of abolitionist Frederick Douglass and President Abraham Lincoln, both of whom dramatically affected the lives of African Americans; and

WHEREAS, the purpose of African American History Month is to recognize the important role that African Americans have played in the history of our country and to acknowledge the injustices they have suffered and the challenges they continue to face and strive to overcome; and

WHEREAS, African Americans have contributed economically, culturally, and socially to the development of United States history, especially in the area of human rights; and

WHEREAS, African Americans have progressively served as elected and appointed officials at the local and national levels including Patsy Jo Hilliard who was the first African American and woman to serve on the South San Francisco Unified School District's Board of Trustees from 1975-1980; and

WHEREAS, California Education Code Section 51204.5 specifically calls for instruction in the social sciences to include the study of the role and contributions of African Americans, to the economic, political, and social development of California and the nation, with particular emphasis on portraying the role of this group in contemporary society; and

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and wishes to honor African Americans during ***African American History Month.***

REGULARLY PASSED AND ADOPTED this 13th day of January 2022.

AYES in Favor of Said Resolution

_____ ATTEST:

_____ _____
Secretary/Clerk of the Board

_____

_____ _____
Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: January 13, 2022

RE: Approval of the Memorandum of Understanding (MOU) between Young Audiences of Northern California and SSFUSD, March 1-December 31, 2022

BACKGROUND:

Young Audiences of Northern California (YANC) delivers maximum impact on student learning by ensuring that all of our Signature Core Programs are arts-focused, child-centered, outcomes-driven, and measurably effective. To achieve these qualities, all Signature Core Programs contain the following four essential elements, offering children the opportunity to:

- **Experience** the art of demonstrated by a professional artist
- **Understand** the art from and its history and culture
- **Create** the art form
- **Connect** their learning to other areas of study, and to their lives and world

All YANC programs are designed to address the specific educational and/or social goals of a class or school. This is done through arts integration, in which instruction in an art form is integrated with instruction in another curricular area.

FISCAL IMPLICATIONS:

The total contract for Young Audiences of Northern California support cost shall not exceed $280,000, to be paid out of LCAP Supplemental funds:

- Artist Fees $225,000
- Professional Development $ 25,000
- Administrative Cost $ 30,000

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU between Young Audiences of Northern California and SSFUSD, effective March 1 through December 31, 2022.

Young Audiences Arts for Learning Northern California



SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT 2022
STEAM SUMMER SCHOOL
STEM + ARTS INTEGRATION

YOUNG AUDIENCES OF NORTHERN CALIFORNIA
Service Proposal

District:
South San Francisco Unified
School District (SSFUSD)
398 B Street
South San Francisco, CA 94080
650-877-8700
www.ssfusd.org

Contractor:
Young Audiences of Northern
California (YANC)
57 Post Street #815
San Francisco, CA 94104
415-554-5554
www.ya-nc.org
Fed I.D. #: 94-1553479

Service Period
1 March 2022 – 31 December 2022

Contract Amount: $280,000

Contractors Areas of Service:
Young Audiences of Northern California in partnership with the South San Francisco Unified School District will provide curriculum development and program delivery in STEM + Arts Integration and Arts Learning for 2022 STEAM SUMMER SCHOOL. This program is for 3rd through 8th grade) students to support learning in the curricular areas of Science Technology Engineering Arts Mathematics (STEAM) through project-based learning lessons. Students will focus on building their 21st Century competencies: Communication, Critical Thinking, Creativity and Collaboration.

Classroom Teacher Intensive
PD for Classroom Teachers and Teaching Artists
June 6 – 10, 2022

With the goal of expanding teacher practice and strengthening arts education, Young Audiences will provide professional development to summer school educators in Arts Integration into STEM curriculum development. Participating Teachers and Teaching Artists will participate in a 5-day intensive focusing on the practices of Harvard's Project Zero, including:

- Arts Integration
- Making Learning Visible
- Culturally Relevant Practices
- GLAD integration into science curriculum

NOTE: 2-3 additional professional training days may be required prior to June.

Through a series of hands-on activities, pedagogical strategies will be put into action, allowing participants to make connections to core educational content while exploring strategies in multiple art forms.

Time will be allocated during this training to ensure participating teachers will collaborate and develop their summer arts integrated project with their Teaching Artist partner.

Embedded Professional Development
June 14 – July 13 2021

Skills acquired during the Teacher Intensive will be put into practice during the Summer Learning Institute. Teachers will co-facilitate their STEM + Arts Integrated curriculum alongside Teaching Artists, working with the 4th-8th grade level classroom cohorts of students. During the four-week summer session, initial facilitation of Block One (STEM) will be led by the classroom teacher and during Block Two (Arts Integration/Arts Learning) facilitation will be led by teaching artist. This allows cooperative learning that can lead to co-designed curriculum development.

Classroom Coaching
Additional coaching will be provided by the Young Audiences team during the four weeks of programming, ensuring that teachers build confidence in teaching the arts and are able to transfer these skills to their classrooms in the fall.

Teaching Artist will participate in two class sessions per day:

1. STEAM / Arts Integration
2. Arts Learning

Protocols and Contingency Planning:
It is understood that Young Audiences of Northern California will follow all safety protocols outlined by the district for safe reopening. One YANC teaching artist will be assigned to each classroom, thus operating in a bubble cohort. YANC will provide a blended model of instruction for both in-person learning as well as remote instruction if needed.

Proposal Notes:

Budget is based on 225-300 students in 14 classrooms.
13 Teaching Artist (Arts Integration) working one-on-one with 13 classroom teachers

ADDITIONAL STUDENTS
1 Teaching Artist is required for each class added.
Cost per added Teaching Artist - $17,000

The Young Audiences Approach:
YANC delivers maximum impact on student learning by ensuring that all of our Signature Core Programs are arts-focused, child-centered, outcomes-driven, and measurably effective. To achieve these qualities, all Signature Core Programs contain the following **four essential elements**, offering children the opportunity to:

- **Experience** the art form demonstrated by a professional artist
- **Understand** the art form and its history and culture
- **Create** the art form
- **Connect** their learning to other areas of study, and to their lives and world

All YANC programs are designed to address the specific educational and/or social goals of a class or school. This is done through arts integration, in which instruction in an art form is integrated with instruction in another curricular area.

YANC partners with our network of teaching artists to provide Bay Area schools and community centers with four Signature Core Programs:

- **Assembly Performances**—Live, in-school performances by virtuosic artists and ensembles invite students to experience a professional dance, theater or music program right in their school.
- **Residencies**—hands-on arts experiences conducted by teaching artists in classrooms, for a period of 6 to 20 sessions.
- **Workshops**—stand-alone, hands-on arts experiences often occurring before or after an assembly performance.
- **Professional Development for classroom teachers**—designed to increase teachers' comfort level in teaching in and through the arts.

South San Francisco Unified School District
Summer Arts Institute
Budget

Artist Fees	**$**	**225,000**
Professional Development	**$**	**25,000**
	$	-
Adminstrative Costs		
YANC Project Management	$	20,000
Program Manager	$	5,000
Travel/Materials	$	5,000
Adminstrative Costs	**$**	**30,000**
TOTAL PROJECT COST	**$**	**280,000**

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs

Sabrina Yacoub, Director of Special Education

DATE: January 13, 2022

RE: Approval of agreement with Green Cab Transportation Company

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BACKGROUND:

On occasion, the Special Education Department encounters unique needs that the District's current transportation agency cannot meet. This agreement with Green Cab, a transportation agency, will satisfy one of those such occasions. It will provide student transportation services to fulfill Individualized Education Plan (IEP) service agreements.

FISCAL IMPLICATIONS:

- Daily Rate $300
- Days Contracted January 2022 thru May 2022
- **Estimated Total Cost $39,000**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the agreement with Green Cab in order to fulfill Individualized Education Plan (IEP) service agreements for transportation services.

PROFESSIONAL SERVICES AGREEMENT

2021-2023

This Agreement is entered into between Green Cab (CONTRACTOR) and South San Francisco Unified School District (District). DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. **Services**: CONTRACTOR shall provide the services ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.

2. **Terms**: The term of this agreement shall be January 5, 2022 or the day immediately following approval by the Board of Education to June 30, 2022.

3. **Compensation**: DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed **$39,00.00** Dollars per fiscal year, at an hourly billing rate not to exceed **as documented in Exhibit A, not to exceed $300 per day for this service** . This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

   If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to DISTRICT.

   DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

   Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to DISTRICT for Work actually completed and after DISTRICT's written approval of the Work, or the portion of the Work for which payment is to be made.

   The granting of any payment by DISTRICT, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by DISTRICT and in that case must be replaced by CONTRACTOR without delay.

4. **Equipment and Materials**: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement *except:* [NONE"], which shall not exceed a total cost of _____n/a_____.

5. **CONTRACTOR Qualifications / Performance of Services**:

   CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and,/or regulations, as they may apply.

   Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of DISTRICT. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

6. **Invoicing**: Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to DISTRICT. All amounts paid by DISTRICT shall be subject to audit by DISTRICT. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.

7. **Notices**: All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT Representative:	**CONTRACTOR:**
Name: Sabrina Yacoub	Name: _____
Site /Dept.:Special Education	Title: .:_____
Address: 398 B Street, SSF, CA 94080	Address: _____
Phone: _(650) – 877-8700	Phone: _____
Email: syacoub@ssfusd.org	Email: _____

Notice shall be effective when received if personally served or, if mailed, three (3) calendar days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor**: This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees, agents, volunteers, consultants and subcontractors shall not be considered officers, employees, agents, partners, or joint ventures of DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, DISTRICT being interested only in the results obtained.

9. **Insurance**:

   a. CONTRACTOR shall procure the following insurance:

      i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars ($1,000,000) per accident or disease.

      Check one of the boxes below:

      ☐ CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

      ☐ CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

      ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars ($2,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to DISTRICT and shall name DISTRICT as an additional insured. Evidence of insurance must be attached. Endorsement of DISTRICT as an additional insured shall not affect DISTRICT's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and DISTRICT in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.

      iii. If CONTRACTOR is offering DISTRICT professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars ($1,000,000) per claim and Two Million Dollars ($2,000,000) in aggregate..

10. **Licenses and Permits**: CONTRACTOR, its employees, consultants and agents shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement. DISTRICT has no obligation to pay for any hours of service during which any required credentials, licenses or permits are expired, lapsed, or otherwise not in effect.

11. **Assignment**: The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of DISTRICT.

12. **Non-Discrimination**: It is the policy of DISTRICT that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and DISTRICT policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.

13. **Drug-Free / Smoke Free Policy**: No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on DISTRICT property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.

14. **Indemnification:** CONTRACTOR shall indemnify and hold DISTRICT and its respective Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“DISTRICT Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding DISTRICT Indemnitees). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR.

DISTRICT also shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, consultants, attorneys, and subcontractors (“CONTRACTOR Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of DISTRICT, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnitees). This provision survives termination of this Agreement.

15. **Compliance with Laws, Statutes, Regulations**: CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable District policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with District policies and shall indemnify District under the provisions of Section 14 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of the failure of CONTRACTOR, its employees, consultants or agents to comply with applicable DISTRICT policies (e.g., those policies relating to the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that DISTRICT may report to the California Department of Education ("CDE") any violations of the provisions of this Professional Services Agreement and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification, pursuant to California Education Code section 56366.4(a).

16. **Copyright/Trademark/Patent/Ownership**: CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORs in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of DISTRICT.

17. **Waiver**: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

18. **Termination**: DISTRICT may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

19. **Conduct of CONTRACTOR**: By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide DISTRICT with evidence of staff qualifications, which include:

    a. **Tuberculosis Screening**: CONTRACTOR is required to screen employees who will be working at DISTRICT sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB risk assessment testing on file consistent with Education Code section 49406.

    b. **Fingerprinting of Employees and Agents**. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by DISTRICT, or acting as independent contractors of CONTRACTOR, who may have contact with DISTRICT pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with DISTRICT pupils in providing services to the DISTRICT under this Agreement."

    In the event that DISTRICT, in its sole discretion, at any time during the term of this Agreement, desires the removal of any CONTRACTOR-related persons, employee, representative or agent from an DISTRICT school site and/or property, CONTRACTOR shall immediately, upon receiving notice from DISTRICT of such desire, cause the removal of such person or persons.

20. **No Rights in Third Parties**: This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. **DISTRICT's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors**. DISTRICT may evaluate CONTRACTOR's work in any way that DISTRICT is entitled to do so pursuant to applicable law. The DISTRICT's evaluation may include, without limitation:

    a. Requesting that DISTRICT employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.

    b. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).

22. **Limitation of DISTRICT Liability**: Other than as provided in this Agreement, DISTRICT's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall DISTRICT be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.

23. **Non-Solicitation of CONTRACTOR Employees**: DISTRICT agrees not to solicit for hire any employee of CONTRACTOR placed in DISTRICT schools and/or programs pursuant to this Agreement ("Consultant") for a period of twelve (12) calendar months following the last date of that Consultant's paid services to the DISTRICT. Notwithstanding the foregoing, after a Consultant completes one (1) full billable school year with the DISTRICT pursuant to this Agreement, the DISTRICT may hire the Consultant as an employee of the DISTRICT subject to payment of a referral fee to CONTRACTOR. This fee shall be agreed upon in writing between the DISTRICT and the CONTRACTOR.

24. **Confidentiality**: CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing DISTRICT's Confidentiality Agreement Regarding Student Data.

25. **Conflict of Interest**: CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of DISTRICT to perform any service by this Agreement without the prior approval of DISTRICT Human Resources.

    CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of

change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to DISTRICT's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify DISTRICT in writing.

26. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**: CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (https://www.sam.gov/).

27. **Litigation**: This Agreement shall be performed in South San Francisco, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The San Mateo County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this Agreement.

28. **Incorporation of Recitals and Exhibits**: The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.

29. **Integration/Entire Agreement of Parties**: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

30. **Counterparts**: This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

31. **Signature Authority**: Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.

32. **Contract Contingent on Governing Board Approval**: DISTRICT shall not be bound by the terms of this Agreement until it has been formally approved by DISTRICT's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This Agreement shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.

33. **W-9 Form**: If CONTRACTOR is doing business with DISTRICT for the first time, complete and return with the signed Contract the W-9 form.

34. **Contract Publicly Posted**: This Agreement, its contents, and all incorporated documents are public documents and will be made available by DISTRICT to the public online via the Internet.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT	**CONTRACTOR**
_____	_____
Signature	Signature
Ted O	_____
Printed Name	Printed Name
Assistant Superintendent of Business Services	_____
Title	Title
_____	_____
Date	Date

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Student Transportation Contract attached as Exhibit A with details of individual students transportation contracted out under this professional services agreement.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: January 13, 2022

RE: Approval of Informed K-12 Agreement

BACKGROUND:

In an effort to shorten the approval processing time and minimize paper waste, the District has partnered with Informed K-12 to aid in an online form-submission. Informed K-12 is a company that focuses solely on providing K-12 schools efficient and innovative ways to process work productivity by paperless methods. With the ability to support all district forms ranging from permissions slips to personnel requisitions, Informed K-12 will help to minimize potential delays and errors in all form submissions all while reducing the District's carbon footprint.

By partnering with Informed K-12, District-wide employees can now submit, via online, former paper-forms such as timecards, stipend requests, payment and reimbursements, and more. The turnaround time for approval by supervisors in all submitted forms are relatively quicker, potentially reducing the entire processing time by less than half, as Informed K-12 reports in real time.

FISCAL IMPLICATIONS:

The cost of the agreement is $53,988 ($45,038 per year and a one-time implementation package fee of $8,950). This cost will come out from the General Fund.

RECOMMENDATION:

It is recommended the South San Francisco Unified School District Board of Trustees approve the agreement with Informed K-12.

InformedK12

230 California St, Suite 601
San Francisco, CA 94111
www.informedk12.com

South San Francisco Unified School District
398 B Street
South San Francisco , CA 94080

Date: October 22, 2021
Term of Contract: November 10, 2021 through November 9, 2022
Terms and Cost Valid Until: December 1, 2021

Service	Unit Price
Internal Office forms and workflow processes All Departments License: Internal forms across all departments All processes include: • Unlimited electronic signatures, interactive form fields, pre-filled data fields, and reusable templates to automatically collect, route, and track responses and approvals • Unlimited responses archived with full access search and nightly back-ups for all data • Phone, chat, and email support for form managers and recipients • Continuous upgrades and extensive browser and device support • Online webinars and resources for form managers	$45,038 / year
Implementation Package (one-time fee) • Dedicated implementation specialist to lead implementation and change management consultation • Informed K12-supported set up for high value processes • Custom district-wide trainings and outreach • School site adoption program • Data review and report for initial launches	$8,950
TOTAL COST DUE NOW:	$53,988

Included	10 Plan Pilot	All Departments License	All Departments and Sites License
eSignatures	Unlimited	Unlimited	Unlimited
Accounts (Seats/Users)	Unlimited	Unlimited	Unlimited
Storage	Unlimited	Unlimited	Unlimited
Support	All users	All users	All users
Processes *A form or set of forms that travel together through a unique workflow*	10	Unlimited Internal Processes	Unlimited Internal Processes & External Processes
Department managed Internal Processes *A process owned and actively managed by a District Administrative Office. Examples: Field trip requests, leave or travel requests, student or staff transfer requests, student or staff incident reports, contracts, timesheets, requisitions, reimbursements, new hire packets, benefits enrollment, etc.*	Included	Included	Included
School Site managed External Processes *A process owned and actively managed at the Site level. Examples: Permission slips, student back to school packets/handbooks, student emergency cards, course add/drop or change, independent study, tardy policy, class schedules, student counseling forms, student or parent consent etc.*	Not Included	Not Included	Included
1:1 Adoption Program *Training and outreach for accounts* *Standard Campaign:* *1 Administrator training* *1 Site Staff/Secretaries training* *1:1 Follow up outreach for both groups*	One campaign All School Sites and Departments relevant to the 10 Processes	Annual campaign All School Sites and Departments	Annual campaign All School Sites and Departments
Self-Service Creators Program *Training and outreach for workflow design and digital form conversion by district staff*	None	All Departments Staff	All Departments and School Site Staff
Full Service Consultation *Expert workflow design and digital form conversion by InformedK12*	One-time MOU 10 processes	Annual MOU 10 processes per year	Annual MOU 10 processes per year

Emics, Inc. dba Informed K12

Informed K12 Agreement

This Agreement is made as of November 10, 2021 between Informed K12 and South San Francisco Unified School District, covering the services to be provided below from the commencement of this Agreement through November 9, 2022. This Agreement supersedes and replaces any and all prior written and oral agreements between Informed K12 and South San Francisco Unified School District. This agreement automatically renews each year in November unless South San Francisco Unified School District provides written notice of cancellation at least 45 days prior to the end of each 365-day period. Pricing is subject to increase after October, 2022 by up to a maximum of 5% annually. Payment is due to Informed K12 30 days after the initiation or renewal of services.

Informed K12 will provide the following:

- Ongoing assistance and staff support. Informed K12 will provide a dedicated client success and implementation specialist as the primary contact for your district.
- Advanced access to new features, and full access to the Informed K12 system. You will receive first notice and early review of all new developments.
- Dedicated accounts with setup and configuration. Account services will adhere to the terms and definitions outlined in our Privacy Policy. In sum, you control your account information, documents, and settings. We will not rent or sell your information to third parties outside Informed K12 and its group companies (including any parent, subsidiaries and affiliates) without your consent.

During the term of this Agreement, South San Francisco Unified School District will provide:

- Dedicated Project Manager: Identify one staff member as your primary contact, who convenes staff and provides direct input to the Informed K12 team in order to ensure success.
- Implementation resources necessary to execute the Memorandum of Understanding.
- Feedback and review: As a valued Informed K12 customer, you will have the ability to help to shape and improve the tool for all educators by providing feedback and reviewing any findings together for continuous improvement.

We look forward to a long lasting and mutually beneficial relationship.

Signature page follows

Informed K12	South San Francisco Unified School District
Authorized Signature	Authorized Signature
Print Name	Print Name
Date	Date

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: January 13, 2022

RE: Approval of Hamilton + Aitken Architects for Architectural Services Ph. 2 and 3, on the El Camino High School Food Services and Cafeteria Improvements

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BACKGROUND:

The Food Service Kitchen facilities at El Camino High School are in need of significant upgrades in several areas in order to accommodate the increased demand for meals, including new breakfast programs, and use of the kitchen to prepare meals for distribution District-wide. In addition, the existing cafeteria serving areas are inadequate and poorly configured to meet the needs of current student food service at the site.

Hamilton + Aitken Architects has provided a proposal for services which is attached. The Phase 1 services for Temporary Freezer installation was approved by the Board at the meeting of December 9, 2021. That work is completing initial design. The Phase 2 services include replacement of the existing walk-in freezer and refrigerator systems. The work also triggers access compliance upgrades and full approval by Division of State Architect. Phase 2 services include design, DSA approval, bidding, and construction administration. The Phase 3 services are for preliminary design for the Cafeteria serving improvements.

FISCAL IMPLICATIONS:

By this action: **$77,720.** This will be paid from Fund 40.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve Hamilton + Aitken Architects for the Phase 2 and Phase 3 Food Services and Cafeteria Improvements at El Camino High School.

Hamilton+Aitken Architects | 525 Brannan Street Suite 400 | San Francisco, CA 94107 | HAarchs.com | 415 974 5030

30 November 2021

Waziuddin Chowdhury
Facilities Director
South San Francisco Unified School District
398 B Street
South San Francisco, CA 94080

Re: Proposal for Architectural Services – El Camino HS Food Service Improvements

Dear Wazi:

Thank you for this opportunity to present this proposal to provide architectural services for the El Camino High School Food Service Improvements project. The following information describes our understanding of the project and our approach to providing services.

Our Unique Qualifications

H+A Architects has unique qualifications for community engagement and high quality architectural design for the District. For more than twenty years, we have focused on design for education, and we have been at the forefront of innovative design for schools. Having worked with the District since 2007, we are well-versed in the District's culture, requirements and needs, and can begin working effectively immediately. We are very familiar with the El Camino High School campus, having designed several projects for that site, and we know the school community. With our background in effective stakeholder engagement, we can help you bring the school community to consensus for the design of this exciting project.

Project Understanding

We understand that this project includes three components to improve the food service function at El Camino, and this proposal is broken down into three parts. Each part can work as a stand-alone service.

1. To respond to the immediate need of the food service department supplying meals District-wide - design for the installation of a new interim walk-in freezer unit outside the existing food service loading dock, anticipated to be located to the west side of the kitchen building. There is enough room for a 10 foot by 40 foot container-type unit. A ground-level unit is desired – we'll help the District locate a rental unit, design power, grading and pad, and access to the unit. This work will not be reviewed by DSA as exempt under IR A-22 item 1.3.2.1 – below cost threshold. See marked up plan. This service includes design, construction documents and construction administration.
2. Design to replace the existing walk-in freezer and refrigerator with larger units. See marked up plan. The existing units are at least 35 years old. This service includes design, construction documents and construction administration, and will be subject to DSA review and approval. Includes accessibility upgrades to existing staff and student toilets serving the area of work are included.

3. Preliminary design for cafeteria serving line improvements. We will explore two options – one as an improvement on the existing queue set up, one as a grab-and-go servery concept. This will include an assessment, recommendations, and cost estimate.

Overall design of the project will be the responsibility of Hamilton + Aitken Architects and our team of engineers and consultants. Our consultants for this project include AMD Food Service Design; Alliance Engineering Consultants for Electrical design; Capital Engineering for Mechanical/Plumbing design; TSA Structural Engineers; and Cumming Management Group for cost analysis. Each of these consultants have worked with us many times on similar projects, including projects for SSFUSD.

It is expected that the Client will provide site surveys, surveys of existing conditions, and geotechnical information.

We understand the District hopes to procure the interim freezer unit as soon as possible, and to replace the existing walk-in freezer and refrigerator with a new, larger unit as a summer 2022 construction project. We will coordinate our work to help the Client follow the proposed timeline noted in the Project Schedule. Work under this proposal will start upon Board authorization.

The form of Agreement will be based on the Client's form of Agreement, which will be provided by the Client for review. This proposal is not intended to extend the responsibilities of the Architect beyond those normally attributed to it under the provisions of AIA document B101.

Proposed Scope of Services

1. Interim Freezer Unit

- Identify a freezer rental vendor with appropriate sized freezer – preferably 10' x 40' Conex type freezer, installed on grade.
- Prepare documents to provide graded pad for freezer unit, including demolition of obstructions.
- Design power from (E) roof panel to new interim freezer location.
- Fire alarm tie-in to interim freezer, if required.
- Construction phase services to monitor the work.

2. Walk-in Freezer and Refrigerator Replacement

Design Phase

- Review existing design studies or documents of the existing building or site.
- Review reports and studies obtained by the Owner, including Site Survey and other pertinent information.
- Attend meetings required for design of the project.
- Prepare schematic design studies of the buildings.
- Meet with agencies having jurisdiction over the project to determine building and sitework compliance with regulatory requirements, including Division of the State Architect, and Department of Fire Prevention.
- Prepare CAD/BIM base drawing files of buildings for use by other design disciplines.

- Prepare final schematic design drawings for the project, including site plan, building plans, building sections and exterior elevations.
- Prepare a written design narrative describing the major elements of the project.
- Prepare a statement of probable cost based on the design documents.

Contract Documents Phase

- Attend coordination and review meetings regarding the project.
- Prepare Contract Documents describing the project, incorporating technical information required for construction approval by public agencies, to facilitate the Client's effort to obtain proposals to construct these elements, and to aid and guide the construction of the project.
- Prepare drawings including site plan, building plans and sections, exterior elevations, interior elevations, wall sections, and detail sections showing the intent of the design for the project.
- Prepare specifications, using CSI format.
- Prepare a statement of probable cost based on the 75% construction documents.
- Assist Client and Client's counsel in preparation of Divisions 0 and 1 (Bid Forms and General Conditions of the Contract and General Requirements).
- Provide information to the District's separate hazardous materials consultant regarding the scope of modernization work.

DSA Approval

- Submit documents to the Division of the State Architect for project review and approval.
- Assist the Client to obtain approval of the project by DSA.
- Respond to correction comments by DSA.

Bidding Phase

- Assist the Client during the bidding process to obtain proposals for the construction of the project.
- Incorporate hazardous materials documentation prepared by the District's separate hazardous materials consultant into the overall bid documents.
- Attend pre-bid meeting with potential bidders.
- Respond to questions from bidders.
- Prepare addenda required to clarify the bid documents and address questions of the bidders.
- Assist the Client to evaluate bid proposals.

Construction Phase

- Attend periodic construction progress meetings and job site visits necessary to observe the progress of construction of the project in order to advise the Client of general compliance with the design intent by the Contractor.
- Review the Contractor's request for progress payments for the project.
- Review product and information submittals and shop drawings required by the Specifications.
- Answer questions of interpretation and clarification by the Contractor.

- Prepare supplemental architectural information for corrections or clarifications to the Contract Documents.
- Attend final walk-through of the building and site at Substantial Completion of the project, and prepare a punch list of items that need to be corrected by the Contractor.

3. Preliminary Design – Cafeteria Serving Line Improvements

- Meet with stakeholders to define needs and expectation.
- Explore two options – an improvement on the existing queue set up, and a grab-and-go servery concept.
- Prepare a cost estimate for each option.
- Synthesize preferred cafeteria serving concepts into a preferred plan.
- Prepare a final report incorporating final recommendations.

Contingent Additional Services

The following services may be provided at the request of the Client, but are not included in Basic Services of the Architect:

- Work requested beyond the Proposed Scope of Services shall be considered extra work and may be performed as additional services upon authorization.
- Design and documentation for sustainable rating certification, for example LEED.
- Revisions necessary as a result of major changes in project scope.
- Major design revisions or additions to project scope requested by the Client.

Assumptions

This proposal is based on the following assumptions:

- As-built drawings of existing building and building systems will be made available by the District.

Exclusions

Services not listed in this proposal are specifically excluded from our scope of services.

- Preparation of as-built drawings
- Review of extent of existing hazardous materials or removal procedures, and cost estimating for hazardous materials abatement.

Compensation

We propose to provide these services for a fixed fee as follows (plus expenses):

1. Interim Freezer Unit

Phase	Percent of Total Fee	Fee / phase
Design	35%	$ 4,165
Contract Documents	40%	$4,760
Bid	3%	$357
Construction Phase	22%	$2,618

Proposed Fee	100%	$11,900

2. Walk-in Freezer and Refrigerator Replacement

Phase	Percent of Total Fee	Fee / phase
Design	35%	$15,981
Contract Documents	40%	$18,264
Bid	3%	$1,370
Construction Phase	22%	$10,045
Proposed Fee	100%	$45,660

3. Preliminary Design – Cafeteria Serving Line Improvements

$32,060

Expenses

Expenses for the project are in addition to the fee, and include documents for reporting progress to the Client, record keeping, review by regulatory agencies, construction document distribution, and for distribution for coordination among different disciplines of the project team.

It is expected that deliverables will be in PDF format when feasible, minimizing reproduction and delivery expenses.

Reproduction:	1.1 X Direct cost
Postage and Delivery:	1.1 X Direct cost
Out of Bay Area Travel:	$0.56 per mile for auto
	Direct Cost for non-auto

Billing Rates for Other Services

The following rates reflect our standard hourly billing rates for services not covered under this proposal:

Principal:	$195.00
Project Manager:	$145.00
Specifications Writer:	$195.00
Project Designer:	$135.00
Job Captain:	$120.00
Intermediate Architect / Designer:	$100.00
Drafter:	$90.00
Clerical / Word Processing:	$70.00

I hope this proposal addresses the requirements of the project and meets your expectations. Should you have any questions, please call me and I would be happy to review them with you.

Sincerely,



Chad Hamilton AIA
Principal – Hamilton+Aitken Architects