

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of September 23, 2021

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

This meeting included closed captions which required the Board to provide a break, for the stenographer's benefit, after approximately every 1.5 hours.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFCTA
2. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: CSEA Chapter 197
3. Conference with Labor Negotiators
Agency Designated Representative: District Assistant Superintendent for HR/Student Services
Employee Organization: SSFAFT

RECONVENE INTO OPEN SESSION - 7:03 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker - Present
	Dr. Chialin Hsieh - Present
	Ms. Daina Lujan - Present
	Mrs. Patricia Murray - Present
	Mrs. Mina Richardson - Present

Ms. Samantha Avila Gomez, Student Board Member - Present

Cabinet Members:

Dr. Shawnterra Moore, Superintendent - Present

Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present

Mr. Ted O, Assistant Superintendent, Business Services - Present

Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

C. PLEDGE OF ALLEGIANCE was led by Martin ES 2nd grade student Zoey Lindell. Principal Jonathan Covacha said she loves reading, enjoys science, especially learning about dinosaurs and insects, and art. She participates in jujitsu and hula dancing. Zoey loves spending time with her family and making new friends wherever she goes.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION - Nothing to report.

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna reported that they recently had their PTA Officers training, working with the 17th District PTA of San Mateo County trainers. Attendance was very good and a lot of great lessons were learned. The 17th District PTA indicated there would be technology or Zoom assistance for any PTA in the County that needed it. He said memberships are going very, very well this year and he gave a shout out to Martin ES for having a successful year and stepping it up.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - President Danny Yanow thanked Assistant Superintendent Ted O and the Facilities Department for putting air purifiers in all classrooms. Since they are loud, teachers now use microphones to be heard by the students. He also thanked Dr. Jay Spaulding and Director Ryan Sebers for their tireless work in tracing COVID cases and contacts, which is keeping everyone safe. Since Dr. Spaulding is asking all District employees to send in verification of vaccination, he encouraged everyone to send that information to HR as soon as possible. He said CTA appreciates everything the administration is doing to fight this pandemic. However, members are feeling that they are not being treated fairly or respectfully at the negotiating table. They are currently working on an expired contract. Their bargaining team has been at the table several times and the District representatives have been unprepared to negotiate. Their team is meeting next Tuesday with the District members with written subplans and are ready to negotiate for a new contract. They hope and expect that the District's team will also be prepared. Mr. Yanow said many teachers sent a signed letter to President Daina Lujan this week which described what makes a contract. This includes respect for working in classrooms daily, an acknowledgement of the task of learning with little support, valuing work done during the shutdown and return, bringing professionalism to classes and meetings, praise from administrators, and a needed raise. "A contract is respect."

California School Employees Association Chapter 197 - Jolene Malfatti echoed Mr. Yanow's remarks about how hard the HR department and staff have been working on COVID tracing. It is phenomenal work, and an unprecedented amount of stress on everyone involved. She thanked Dr. Spaulding for providing dates for bargaining sessions. She commended the Classified school employees, many of whom have been on the front lines throughout this ongoing pandemic, which has had a negative impact on staffing levels as well. The areas greatly impacted are paraeducators and Nutrition Services. Ms. Malfatti said she hopes the District can consider implementing what other districts have done with a sign-on bonus for applicants to help reduce the staffing shortage. She closed her comments by remembering the beloved teacher, Mr. Jim Cresta, whose work ethic and unwavering devotion to his ECHS students over many years will always be admired and unsurpassed. On behalf of all Classified employees, she sent sincere condolences to his family and the entire ECHS staff. CSEA 197 will make a donation to the school in his honor. She also urged Classified employees who have not been vaccinated to do so.

- I. **PERSONNEL COMMISSION** - Assistant Superintendent Spaulding reported that the last meeting was held virtually on September 20. During that meeting, they ratified six position announcements and four eligibility lists. The next Commission meeting will take place on October 18, 2021.
- J. **ITEMS FROM BOARD**

Trustee Patricia Murray reported that she attended a Rotary Club event on September 16. She spoke about their mission statement which includes service to others, promoting integrity and advancing world understanding, goodwill, and peace. They have been a great partner with the District over the years. Both ECHS and SSFHS have Interact Clubs, which are part of Rotary. She thanked Rotary for providing each District kindergartner with a small toolbox for their work.

K. SUPERINTENDENT'S REPORT

- a. **Ruby Bridges Walk to School Day update** - Superintendent Shawnterra Moore acknowledged Martin ES teacher Deborah Carlino and her students. Mrs. Carlino inspired them to engage, to develop a process, to advocate and most importantly to make a positive difference in the community at large. In 2017, a group of 5th graders wanted to find a way to recognize the contributions of Civil Rights activist Ruby Bridges after learning she had helped integrate William Frantz ES in New Orleans as a 6-year-old. The students collected over 1,000 signatures and presented them to the Board in hopes that they would identify a day for Ruby Bridges. In fact, the Board, the City of SSF, as well as the San Mateo County Office of Education all voted and approved November 14 as Ruby Bridges Day. In 2019, this date was officially named Ruby Bridges Walk to School Day County-wide. Last year, 55 schools across seven states participated. Two weeks ago, through a resolution authored by San Mateo Senator Josh Becker, the Senate unanimously approved November 14 as Ruby Bridges Walk to School Day in California. She said the District is so proud that the movement began at Martin ES and congratulated their students and teachers.
- b. **Vaccinations** - Dr. Moore reported that earlier this year she shared that the District would be collecting vaccination status from staff and she would communicate the percent after the September 17 deadline. At this point, SSFUSD has 86.8% of staff who have been able to show proof of COVID-19 vaccinations. The HR Department has worked tirelessly, sent out a lot of reminders to staff, and she appreciates the community's cooperation. She encouraged anyone who has not submitted proof yet of a vaccination or a negative COVID test, to please do that soon.
- c. **Rotary Club** - the Superintendent thanked them and said she truly appreciates their partnership and looks forward to continuing this effort going forward.
 - ASB Reports
 - Samantha Avila Gomez, Fall Student Trustee and ASB President, South San Francisco High School, shared the following news from her school: She asked for a moment of silence for Derrick Gaines, a District student, who was killed by the SSF PD ten years ago. A Club

Rush was held on Friday, September 10, and many students were able to join new clubs; the Key club participated in a beach clean-up with help from the South City Warriors; Earth club has been working on an outdoor learning space where the grass area is used as a picnic area by students and the goal is to eventually grow food there, which will be donated to Mission Mills in the East side of South City; for Hispanic Heritage Month, September 15 to October 15, ASB hung flags from all Hispanic countries in the quad area with posters acknowledging the month; since the majority of SSFHS students are Hispanic-Latinx, they wanted to make them feel at home with the flags of their home countries; on September 16, Mexican Independence Day, the Ballet Folklórico, led by Director Martin Cruz, performed during lunch; later that day, the program was performed at City Hall; a Mid-Autumn Festival was held on September 21 to mark the beginning of fall with handmade lanterns which have a significance in many cultures; tomorrow is Senior Sunrise at 6:30 a.m., when the senior class marks the beginning of their last year together; this is also Suicide Prevention Month for which the ASB class wore purple and teal ribbons to bring awareness to suicides; yesterday the School Culture Commission posted positive messages in campus restrooms for students to read; a PTSA meeting will take place on September 28 via Zoom; Homecoming season has started with the overarching theme of "Cities"; seniors are representing New Orleans, juniors are New York City, sophomores are Mexico City and freshmen are Tokyo; the Homecoming dance will be on October 16; sophomores and juniors will have a practice PSAT on October 16; events and updates are posted on the ASB Instagram, @SSFHS_ASB; today the girls' tennis team played games and the football team played Capuchino HS and although they did not win, they scored a touchdown; home football games are on Thursdays; girls' and boys' soccer have started conditioning; the next girls' volleyball home game is tomorrow; a volleyball tournament takes place on October 1, with a team of students or teachers playing against the girls volleyball team; Complaints and Concerns: Several teachers are concerned about fire season coming up and what the plan will be for students. They have to close doors, but that raises concerns as there will not be fresh air moving in and out of the classroom. There are concerns about teachers not having a contract with the District and a lot of teachers wish that part of the negotiations will be the bell schedule. Teachers just want to ensure that they get a living wage. The District needs to stay competitive and give students the best education they deserve with teachers getting a living wage. SSFHS needs more EL assistants and translators. The District had not put the hiring site on, so they were not able to apply until the school year started. Due to the need for more Nutritional Service workers, there are very long lunch lines and

kids are in need of breakfast. No District money has been put into the school's sports account to get the new equipment they need to be successful. ECHS students feel they are being wrongfully disciplined for a new TikTok trend in which students vandalize school bathrooms and school property. Many students have told her pool testing is going in the right direction, but they have concerns that when they get a letter from the school saying they have been in close contact with someone who has tested positive for COVID, they are not allowed to go home and get tested as soon as possible instead of staying at school and possibly spreading it to others.

Dr. Moore told Student Trustee Avila Gomez that she can always sit down together and have a conversation about some of these things, to address them prior to the Board meeting.

- Abigail Verino, Spring Student Trustee and ASB President, highlighted the following recent and upcoming events at her site: in honor of Hispanic Heritage Month, they had a performance after school last week to celebrate the beautiful culture, Hispanic music is being played every Friday at lunch, and the outreach team connected with guest speaker Jackie Guerrido, a Learning and Development leader, focused on diversity, programming, and experiences, a Manager of Public Policy for External Affairs, and an Administrative Specialist who work at Facebook; they shared their experiences as Hispanic women and how they appreciate and honor their heritage and what it means to be a woman in their culture; Homecoming Week officially begins on October 18 thru October 22, where freshmen to senior classes will be showcasing their decorations in light of the theme "Disney World"; the Homecoming rally takes place on October 22 and the Homecoming dance is on October 23; a new tradition is replacing the Homecoming Court where class offices will have the opportunity to fundraise for their class by selling food; fall sports kicked off a great season with their first home football game last Friday; their first Athlete of the Week, Michael (Mikey) Jimenez, is a member of the Cross Country Team; clubs officially held their first meetings and in honor of Breast Cancer Awareness Month, there will be a pink ribbon donation; animal club will continue their fundraiser from past years and the funds will be donated to the non-profit group Ocean Conservancy; the student trauma open platform will continue its partnership with a local non-profit, Rape Trauma Services; she acknowledged the students who volunteered for small campus beautification projects earlier this month; on Saturday, September 11, the school community lost legendary teacher, Mr. James Cresta who began teaching at ECHS in 1964, and his passing is a tremendous tragedy for the community; on Wednesday, September 29, the school will be hosting a candlelight vigil honoring

him and all members of the Board and Cabinet, alumni, families, and students can pay their respects; the school will be exploring a more permanent way to honor Mr. Cresta later this year such as with a plaque, a bench, etc.; at the memorial, they will present the family with a small binder containing memories and well wishes from the ECHS community.

L. COMMUNICATIONS

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting.

The following were live comments:

Carney Skold, a SSFHS teacher, spoke about English Learner classes which are suffering from class size issues, with a newcomer class having 35 students last week. He encouraged the Board to visit this classroom and see the conditions, including a new teacher with so many students that their desks surround her desk, making it difficult to walk through the classroom. This is unacceptable as those students need one-on-one contact with either teachers or paraprofessionals. Some SpEd classes have more than 20 students making it hard to meet their needs. Mr. Skold also spoke about retention. Many teachers are working at 120% due to understaffing. More bilingual and SpEd paras are needed, with a pay increase, to make the District more competitive. More funding is needed to limit class sizes.

Alanna Wong, a teacher, said she was asking the Board for respect. While she expects negotiations to take time, the District needs to do their part by bargaining in good faith and presenting a plan to be negotiated on. CTA is working without a contract, in an ongoing pandemic, with staff expected to adjust and innovate daily to new challenging situations while they are drastically understaffed, particularly with paraprofessionals, substitute teachers, and Nutrition Service workers. Respect consists of both words and action. After next week's bargaining meeting she expects that the District will present a plan that the negotiating team can discuss, because that is how the Board can act to respect them and their work.

Nida Currier-Herzallah, a SSFHS student, commented on a problem with the speakers on the away side of the football field. They do not work since they were not installed properly. This is an issue since rallies are being held on the field. Her mother, a District teacher, spends time on her computer at home without being compensated. Her site has lost many young teachers who have made a difference because they did not get paid enough. She is concerned others will leave if they are unable to support themselves on their salaries.

Aaron Haffner, an ECHS teacher, spoke about the need for air conditioning in the classrooms. During very warm days, it is hard to teach and hard for the students to focus and learn. He said between COVID and the annual fires, he needs to

decide whether to shut the windows and possibly keep COVID in the classroom or trade that for opening windows and having smoke come in. He asked administration to look into installing air conditioning.

Rachel Estrada, a Spruce ES teacher, asked the Board to give teachers a reasonable raise, which they deserve. While she takes pride in teaching, she does not make a living wage here. She said it would be devastating to need to leave the District to make a comfortable living. In order to keep qualified and talented teachers, who want to remain in the District, she pleaded for them to be compensated for their work or they might not be able to afford to live here.

Brenda Gonzalez, a SSFHS student, spoke about the toll staffing has taken on the breakfast program and lunch at her school. Long lunch line are problematic and often students have no time to eat. She encouraged giving staff a raise so students have access to breakfast and ample time to eat their lunch. She urged the Board to listen to teachers who need a pay raise to be able to live here. Better teacher retention is needed and students and teachers need support. She thanked Student Trustee Avila Gomez for letting the community and the Board members know about student concerns.

M. PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Martin Elementary School

Principal Jonathan Covacha shared educational priorities and programs at Martin ES. He also recognized the following parent volunteers with certificates of appreciation from the Board: Patricia Cortez, Megumi Isobe, Deborah Lainez, Beatriz Mendoza, and Vanessa Merino.

Mission

- Educating resilient learners through collaboration, communication, critical thinking, and creativity with awareness that each of us can grow and improve each day.

Principal Covacha said their main focus continues to be in their ability to grow and improve so that they can be a better version of themselves at the end of each day. The mission is:

- Aligned with the District's LCAP Goals and Priorities
- Academic Achievement - the focus is on student progress
- Professional Development, Student, Parent, and Community Engagement is the center to all of the school planning decisions and actions, as stated in the plan for student achievement.

Professional Development (PD)

Principal Covacha said collaboration time is embedded in early release Wednesdays. This allows staff to carve out time for professional learning during work hours. At Martin ES, they have designated opportunities to learn together and also build leadership capacity from within. Through their breakout sessions, staff are able to lead the learning sessions with technology, reading strategies, EL strategies and build their social/emotional learning program. This shows how they can fulfill their commitment to the community.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Covacha noted that the RTI process acts as the gas tank for a system they use to monitor the progress of their students, the car mirror enables them to reflect and adjust their professional practices to better support students, and the steering wheel allows them to steer school programs in the right direction as far as supporting their program goals, guided by data that they are able to gather.

Demographics

Principal Covacha said the current population is 353 students, with two students participating in the virtual independent study. 310 students are Hispanic/Latino and 48% are English Language Learners with twelve students being designated newcomers, as they have been in the community less than twelve months. The site has 30 students who meet the State's criteria for reclassification and are currently receiving support in their transitional years from the English Learner designation. 48 students with IEPs are receiving mild to moderate Special Education support.

Attendance Data

Principal Covacha reviewed attendance data at Martin ES. According to the State's definition, any student accumulating 10% of absences is considered to have chronic absenteeism. His data shows students who were absent at least two days out of the first 20 days. He said the Hispanic Latino student group had the highest number with at least two absences in those first 20 days. It is important to note that that group make up 88% of the students. There were circumstances to consider with the first few weeks of school, such as some families having to transition back to in-person learning and they started a day or two later than the first day school. 13% of absences are attributed to COVID-related cases. This includes students who had to quarantine after testing positive, students who had to quarantine from positive contacts,

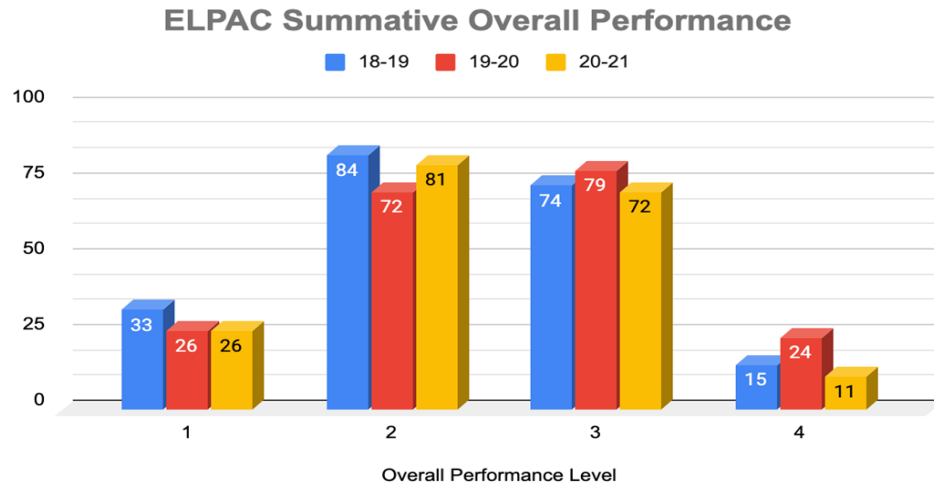
and students out of an abundance of caution for what they were experiencing as either a common cold or common allergies. Mr. Covacha said they need to ask the community to continue to support each other by making sure everyone is healthy, minimizing cases where students and classes have to quarantine by making sure that they are able to complete health screening at home, wearing masks indoors, practicing proper hygiene such as washing hands, and participating in the optional weekly COVID testing

Literably Data

Literably assessments allow the team to measure students' reading levels, screen for reading difficulties, and monitor their progress throughout the year. As they await the latest data, Principal Covacha shared last year's results. In looking at the progress of the 1st to 5th graders between the first and third trimester, out of 311 students, 95% were able to continue their growth despite distance learning.

ELPAC (English Language Proficiency Assessments for California) Summative Overall Performance

- Designated ELD time allows teachers to provide targeted EL instruction tailored to the student group’s overall performance level. Focused on being able to develop English language skills.
- EL TOSA support with school’s ELPAC Initial and Summative assessments, professional development for teachers, and support with school’s ELD program.



Principal Covacha noted the trend for English Learners in the last three years. This data is an example of what is used to guide the development of their school goals and action plans.

Student Support
3 RTI Meetings:

- Provides time and space to meet with individual teachers to monitor progress of students.
- Enables specialists (school psychologists, speech pathologists, SpEd teachers, counselors, reading specialists, and EL support to share possible strategies that can be implemented in class.
- Identify student needs and as team create an action plan to provide support; academic, behavioral, health, family assistance, etc.

Reading Support:

- Reading specialists will be able to meet with students in small groups to provide reading support.
- Support staff with reading assessment.
- Review non-academic information such as health and social/emotional progress.
- Data gathered from this meeting is what they base their decision-making on in terms of creating support plans for students. To be able to determine whether they need reading support with a reading specialist, or whether the team needs to move to holding a student success team meeting for possible higher level supports such as conducting an assessment to see if the student qualifies for Special Education support.

Counseling Support:

- Star Vista - 5 days a week support
- YSB Counseling - 2 days a week support

Through these partnerships, the Martin ES counseling team is able to meet with students in either individual or small group setting, depending on the support needed.

Additional Classroom Support:

- District TOSA - was able to visit during lunch and see how they were supporting students during recess time. So far, she has been able to provide professional learning for the noontime supervisors and also helped out with a healthy environment.
- BCBA support - for students with IEPs there was behavior supervision to help student learning and teachers in the classroom.

Small Guided Reading and Hour of Power

- K-3 small guided reading time in class with support.
- Allows students to develop reading skills by providing appropriate text increase understanding and control with their reading.
- Hour of Power allows them to provide tier 1 support for students during school hours.
 - Students have extra time to work on essential standards and skills.
 - Teachers hold teacher/student conferences to discuss progress.

Technology Integration

- 1-1 technology device provided.
- iPads for K-2.
- Chromebooks for grades 3-5 as part of their leaning tools which allows teachers the ability to assign work in other electronic learning platforms.
- Build digital responsibility.
- Not only helpful in enhancing learning opportunities for students, but it is also an essential part for the continuity of the students' learning.
- They continue to rely on the digital platform to help when a student or a class might have to go through a period of quarantine.
- Monday Morning Meteor Announcements: Allows school to continue with announcements and community time where they introduce a special monthly virtue to the students. It is an opportunity for students to have their voices heard and be part of the community time when they lead the pledge, and provide announcements and presentations for the whole school.

Meteor Leaders

Principal Covacha said they continue to celebrate their students through the Meteor Leaders where they share good examples of what positive behavior is expected and celebrated in school. This also provides them the opportunity to replicate positive behavior. All students who are recognized by their teachers are given a digital certificate so they can also celebrate as a family at home

Ruby Bridges Day

After only four years since Mrs. Carlino's class started to honor Ruby Bridges, the State approved November 14 as Ruby Bridges Walk to School Day in California. Principal Covacha said they are grateful for the learning opportunity for his students who were part of the process. And now every year the students can discuss the civil rights movement, and what they can do to be part of the ongoing process to reach equality.

Principal Covacha expressed his gratitude to the staff members for their courage, dedication and love for the most important work in the world, creating opportunities for students. He thanked the Leadership Team, CSEA and CTA leaders, District administrators, and Board members for providing support and guidance for the important work that they do at Martin ES. He reported that Martin ES turns 100 years old this year and a centennial celebration is planned for January.

Trustee Murray thanked Principal Covacha for his presentation and said she loves visiting his school. She learned a lot about how the

Senate works when the Ruby Bridges Walk to School Day resolution was passed.

Trustee John Baker shared that he missed seeing the Martin Safety Patrol students in person at the meeting. He liked seeing the pictures of the new facilities, especially students sitting on the new lawn. It is great to hear students demonstrating growth. He thanked the entire Martin ES family, including the volunteers for their work last year. He asked Principal Covacha what support the Board could offer to help him get to where he is trying to be. Mr. Covacha said he appreciates the hard work that the Board members are putting into the District, and the best way for them to support school sites is through the continued collaboration and planning that the Board has already established with District leaders.

Trustee Chialin Hsieh also thanked Principal Covacha for the great presentation and noted that everything is tied back to the school's mission. Every slide talked to the collaboration, communication, critical thinking, and creativity, and that everyone can grow and improve each day. She is impressed with the growth students are making in reading and asked if they are on track for their grade levels. Principal Covacha replied they are on track and that is why they focus on the growth. And with RTI process, it really helps them monitor the students throughout the year to see how far they are. Trustee Hsieh said she is excited to see the disaggregated data when it is available.

Vice President Mina Richardson said she appreciates getting the students started with positive images of themselves. She also likes the fact that students with IEPs are mainstreaming and wished Principal Covacha continued success.

President Lujan commended Principal Covacha and thanked him, his staff, parents, and students. The commitment to Martin ES is remarkable and is demonstrated in everything from the thoughtful strategic interventions for students, the careful eye toward data, the focus on developing the whole child, the academic, the social, the emotional, and the way the way he helps bring the community together. She looks forward to the 100 year celebration.

Due to the time needed for the next presentation and the upcoming break, President Lujan moved the Consent Agenda forward in the agenda.

N. CONSENT AGENDA

Trustee Murray asked about how the SSFHS face paint and polaroid fundraiser works and whether masks will be worn. Student Trustee Avila Gomez said while the ASB's Publicity and Recognition Commission students are painting faces in

class colors, students will still be masked. For the polaroids, students are photographed in front of a poster.

MOTION #42 (Hsieh/Baker) to approve Item 1a, Minutes to the regular Board Meeting, September 9, 2021; Item 2a, Certificated Personnel Assignment Order; Item 2b, Classified Personnel Assignment Order; Item 3a, Purchase Order Listing, August 1 - 31, 2021; Item 3b, Warrant Register, August 1 -31, 2021; Item 3c, Cash Receipts, August 1 - 31, 2021; Item 3d, Declaration of surplus items; Item 3e, Gifts to the District September 2021; Item 3f, 2021-22 fundraising events; Item 3g, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

The Board recessed at 8:21 p.m. for a break and reconvened at 8:31 p.m.

2. BUSINESS SERVICES

a. Report on Year-End Unaudited Actuals

Assistant Superintendent O presented the Unaudited Actuals Financial Report for the 2020-21 fiscal year ended June 30, 2021.

Unaudited Actuals - the District's annual financial report of operations for the fiscal year which is the basis of the annual audit. The report is a statement of revenues, expenditures, and changes in fund balance.

Closing the Books - allows a district to prepare financial statements that give a picture of the financial status for the end of a fiscal year. This captures carryover as well as other future obligations. Independent auditors also audit the data, procedures, and practices used on the report.

Mr. O said the District is required to take the unaudited actuals report to the Board for approval. The report is then submitted to the San Mateo County Office of Education for verification of the mathematical accuracy of the statements. After that, District's independent auditors review the books and prepare the annual audit report.

2020 - 21 General Fund - Revenues

- The General Fund is the District's main operating fund.
- The categories, consistent throughout the State of California, are LCFF sources, Federal, State and Local revenue, and Transfers In.
- Being a Basic Aid district, SSFUSD's bulk of its revenue comes from LCFF sources, mostly property taxes.
- Restricted funds must be used for specific purposes such as Categorical Programs, Title 1, 2, 3, Special Education programs and other parts of Federal and State stimulus funds including the ESSER funds. These funds may not be used to provide salary increases for employees.

Unrestricted	Restricted	Combined
\$104,916,224	\$30,384,348	\$135,300,572

Combined Revenues - 79% of the District's total revenue came from LCFF funding.

2020 - 21 General Fund - Expenditures

- The State requires expenditure categories to be consistent throughout the State, just like revenue.
- The categories are Certificated and Classified salaries, benefits, books/supplies, services, capital outlay, other outgo, and transfers out.

Unrestricted	Restricted	Combined
\$78,566,095	\$47,745,188	\$126,311,283

Unrestricted Expenditures - Services and Other Operating categories include insurance, utilities, copiers, phone systems, audit and legal fees, etc. There is a difference of \$26.3M more in unrestricted revenue vs. unrestricted expenditures. This is due in part to the general fund contribution for the SpEd programming, which is approximately \$19.6M.

Combined Expenditures - 77% of the District's total expenditures were dedicated to salaries and benefits.

2020 - 21 General Fund Summary

The combined projected ending fund balance, before the State required designations and District designations, is approximately \$48.8M. The \$13.9M in undesignated reserve will be needed to balance the budget for the current year and the next two years unless the District receives additional revenue.

General Fund Summary	2020-21		Total
	Unrestricted	Restricted	
Revenues w/Contribution	81,419,920	53,867,351	135,287,271
Interfund Transfer In	13,301	-	13,301
Total Sources of Funds	81,433,221	53,867,351	135,300,572
Expenditures	77,302,367	46,450,295	123,752,662
Interfund Transfer Out	1,263,728	1,294,893	2,558,621
Total Usage of Funds	78,566,095	47,745,188	126,311,283
Net Increase/Decrease In Fund Balance	2,867,126	6,122,163	8,989,289
Beginning Fund Balance	28,802,785	11,052,682	39,855,467
Projected Ending Fund Balance	31,669,911	17,174,845	48,844,756
Nonspendable	259,819	-	259,819
Restricted (Program Carryovers)	-	17,174,845	17,174,845
Committed	-	-	-
Assigned/Designated	-	-	-
Various Designations *	11,198,727	-	11,198,727
Unassigned/Unappropriated	-	-	-
Designated for Economic Uncertainties	6,315,564	-	6,315,564
Undesignated Reserve	13,895,801	(0)	13,895,801

* Details provided on Slide 16

Unrestricted Expenditures - The ending fund balance, before the State required destination and District destination, for the unrestricted general fund is \$31.7M. \$11.2M is the amount set aside by the District for anticipated expenditures. About \$6.3M is the State required designations. SSFUSD is required to set aside 3%, but being a Basic Aid district, 5% is set aside to use the extra funds for cash flow purposes. The undesignated reserve of \$13.9M is needed to help the District balance its budget in 2021-22 and the next two years because the District is deficit-spending. This means the District is spending more than the revenue it takes in and the State requires a school district to have a balanced budget for the current year as well as the next two years. Mr. O noted that when he presented the 2021-22 adopted budget in June, he said the District had to remove the \$8.5M for property tax repayment in order to balance the budget for all three years. Without this remaining balance after they closed the books, the District could not balance the books.

Restricted Expenditures - The ending fund balance for the restricted general fund of about \$17.2M are funds that need to be carried over into the following year and spent for their intended purpose. They are not funds the District can spend as it chooses. This amount is much larger this year due to carryover of one time unspent Federal and State stimulus funds that the District received late in the year. For example, the Expanded Learning Opportunity grant of about \$4.6M and \$6.2M in ESSER funds have not been spent and were carried over.

	2020-21 Unrestricted General Fund
Assigned/Designated	
STRS/PERS Increases: 2024-25	350,000
STRS/PERS Increases: 2025-26	650,000
Property Tax Re-Payment - Litigation (Rough Estimate)	8,500,000
Staffing - Grounds Keepers (2)	188,000
Staffing - Custodian for Hillside	85,000
Staffing - Custodian (2) - High Schools	170,000
Carryover - Site Discretionary Funds from 20/21	434,996
Carryover - Site LCAP Funds from 20/21	596,078
Carryover - Other Program Funds from 20/21	224,653
	0
	11,198,727

District reserve designations - the \$11.2M are program carryover funds from the prior year. They will be removed from the designation at the 1st interim.

General Fund Summary Comparison (Unrestricted)

General Fund (Unrestricted)	2020-21 Estimated Actual	2020-21 Unaudited Actual	Change
Revenues (with contributions)	80,634,133	81,419,920	785,787
Interfund Transfer In	13,301	13,301	-
Total Sources of Funds	80,647,434	81,433,221	785,787
Expenditures	76,521,836	77,302,367	780,531
Interfund Transfer Out	1,748,000	1,263,728	(484,272)
Total Usage of Funds	78,269,836	78,566,095	296,259
Net Increase/Decrease In Fund Balance	2,377,598	2,867,126	489,528
Beginning Fund Balance	28,802,785	28,802,785	-
Projected Ending Fund Balance *	31,180,383	31,669,911	489,528
<small>* Before District and State Required Designations</small>			

Mr. O said this is a comparison of the estimated actuals, what they anticipate District revenue and expenditures will look like when they close the books. They prepared the estimated actuals at the end of May with the adopted budgets for next year. This is only for the unrestricted general fund, because these funds are not restricted for a specific spending purpose. They were very close with a fallout of approximately \$490K as they closed the books.

Other Funds

The State requires districts to track different funds such as Nutrition Services in the Cafeteria Fund 13. Fund 08, a new 2020-21 Student Activity Special Revenue Fund, is one the State is requiring the District to report on any balance for ASB funds, only this year.

Areas of Concern:

- STRS/PERS Increases
- Increases in Special Education Costs
- Re-payment of property taxes due to litigation
- One-time reduction of property taxes in 2021-22 - the District will be losing \$4.9M in revenue this coming school year due to a change in the law and the result of a litigation settlement.
- Declining student enrollment
- Shortage of teachers, nutrition service workers, substitutes, and other staff - this is taking place in many other districts as well. Temp agencies are having the same problem and may result in additional costs for the District.
- Additional costs due to COVID-19
- Contributions to other funds to balance the budget due to low enrollment and participation in these programs
- Potential impact of the Delta Variant on the economy which may impact the District.

Next steps

December 2021

- 1st Interim report for 2021-22

January 2022

- Audit report for 2020-21
- Governor's Proposed 2022-23 State Budget Release

Trustee Baker asked for some examples of what restrictions are on the use of the ESSER funds. Mr. O said a big part of the funds must be used to address learning loss. The extra funds could be used to purchase additional equipment such as Chromebooks or iPads, essential protective equipment like face masks, hand sanitizers, and for mental health needs. Trustee Baker asked and Mr. O confirmed that the funds must be used for a specific purpose related to pandemic recovery and cannot be put into the General Fund.

Trustee Baker noted that salaries and benefits are at 89% of unrestricted expenditures and said the Board tries to spend as much as possible on staff, who they value. He compared what was spent last year in unaudited actuals to what is budgeted for next year and with increasing expenditures and a chance of less revenue, there is a risk of eventually using up the unallocated \$13M. Mr. O confirmed the District is deficit spending in the current and next two years and unless revenue increases to help balance that, the reserves are being drained significantly.

Trustee Hsieh thanked Mr. O for providing a big picture look at the budget. She asked, since SSFUSD is a Basic Aid district and revenue does not come from student head counts, about the concern with declining enrollment. Mr. O said 10% of California school districts are Basic Aid and receive the bulk of their revenue from property taxes. However, they are impacted when enrollment declines since the number of students affects Lottery funding and one-time stimulus funds.

Vice President Richardson said the District never has enough and it goes so fast. Restricted funds need to be spent in specific ways and cannot be shifted over to salaries. She wanted to clarify, to the public, that if there is extra money, the Board and Administration are happy to give it to the District's deserving staff.

Trustee Murray thanked Mr. O for being at the helm and making the presentation look so easy. There are many uncertainties going forward for every school district.

Student Trustee Avila Gomez asked if the negotiating team has a say in spending funds or will that be in the contract. Mr. O replied that

some program expenditures continue year after year, but occasionally expenditures are based on community feedback, such as adding more counselors. This is why Assistant Superintendent Keith Irish is holding ESSER III funds feedback meetings. The District has over 250 different programs, so it depends on the funding source.

President Lujan thanked Mr. O for an honest, but bleak, look at the budget and presenting it in a way that is easy to understand. She asked how it would affect the budget if the District is unable to fill some paraprofessional positions. Mr. O said the District uses other sources such as third party, temp agencies. However, since there is a high need, they charge outrageous amounts which is an additional cost to the budget. Assistant Superintendent Irish added that for third party paraprofessionals, the cost is three times the usual hourly rate.

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. Discussion on Returning to In-Person Board Meetings

The Board members and Cabinet engaged in a lengthy discussion regarding the timing for returning to in-person meetings at the Baden HS gym.

Superintendent Moore stated that from the onset, based on Governor Newsom's executive order, virtual Board meetings would not have to comply with certain provisions of the Brown Act. Initially this was only intended to last until physical and social distancing was required by the State or local health agencies, but the Governor signed another executive order in June 2021, extending these flexibilities through September 30, 2021. So effective October 1, public agencies were no longer required to stream or accept remote comments at meetings. Dr. Moore said at their May 27 meeting, the school board had a robust conversation about transitioning back to in-person. And at the time, the Board was supportive of maintaining Zoom as a platform and the ability to stream so the community could stay engaged and informed. During that meeting, a majority of the Board discussed that when transitioning back to in-person at Baden HS, they would also like to transfer public comments back to in-person as well. And they agreed to maintain written public comments being submitted in advance of the meetings. At that meeting, the Board also indicated a need to come back and have further conversation to decide when to transition. Initially, only the Board and staff were attending meetings in-person, but this would change to include students, community members, and

everyone else transitioning back as though it was pre-pandemic. Dr. Moore noted that there is an assembly bill which essentially says, school districts and public agencies need to transition back to in-person meetings and if there is a desire to continue with remote meetings, some implications of that bill will need to be taken into consideration.

Trustee Baker said with agencies in other California counties, it is about 60-40 that the meetings are in-person with a remote component. His ongoing concern, for the foreseeable future, is that the District can maintain remote communication with the public whether in-person or not. Every agency he has seen still has a hybrid and does not limit speaking to only those in person. Since students need to be back in class, the Board should be willing to be back to in-person meetings.

Trustee Murray suggested not opening meetings up to in-person until January after flu season and possible increases in CCOVID during the winter. Public speakers should have to come to the meetings and not use a Zoom or other platform to comment. She has learned that most personal communication is body language and you lose a lot of what people are trying to say when they are not in person. She does not have a problem meeting in a building together.

Trustee Hsieh said she had no preference.

Dr. Moore provided more information under the new assembly bill, which comes with a lot of expectations. If the Board still wants to meet remotely, then all rules go back to teleconferencing, pre-pandemic and the Brown Act rules apply. A board needs to proclaim a state of emergency indicating that it is unsafe for their members and the public to meet in person due to an imminent risk to health or safety. That is part of the expectation and must happen with a majority vote. Also, local agencies will have to put an item on their agenda on the Brown Act every 30 days, regarding the circumstances of the emergency and that it is still unsafe to meet in person. Again, the Board would have to vote to continue relying upon the provision for teleconferencing procedures in lieu of in-person meeting. She noted that many boards are transitioning back to in-person because there are a lot of steps the local agencies would have to implement otherwise. When she spoke with high school and unified school district superintendents, many of them are transitioning back to in-person with a caveat if there is a concern about safety. Having attendees show proof of vaccination or proof of a negative COVID test to gain entry into a meeting can be done, which is what the County Superintendent is implementing.

Trustee Hsieh asked for clarification on what in-person means. Dr.

Moore replied it is pre-pandemic in-person.

Vice President Richardson said she asked that this item be placed on the agenda for a practical purpose. Due to her hearing loss, she finds it very difficult to understand people speaking through their masks. Other people have said that without the captions they also would have a hard time understanding some dialogue during the meetings. In returning to in-person, she would like to see everyone. She asked if masks would still be required for in-person meetings. Superintendent Moore confirmed that the California Department of Health has indicated masks are required when on a school campus and the District must follow the same health and safety guidelines.

Student Trustee Avila Gomez asked if the meetings are in-person, would the public not be able to comment via Zoom. Dr. Moore said when the meetings transition, there will be a TV in the room since that is how technology live streams to YouTube. Everyone agreed to continue to live stream. The question is whether to continue to accept public comments virtually or in person. During the last discussion, the majority said they would like to have people come speak in person. Student Trustee Avila Gomez said hearing speakers and what they have to say is important but a large population of the community cannot always show up at Board meetings and still want to share their voices, so she wants to retain letting them call in to comment.

Vice President Richardson commented that some meetings, such as the recent Personnel Commission meeting, are still being held virtually. President Lujan reiterated that the law is changing effective October 1 and everyone is having this discussion right now. Vice President Richardson said anyone who cannot attend the meetings can still email the Board and get their message out. For her, it is important to see them in person.

Trustee Baker agreed with Student Trustee Avila Gomez. During the pandemic, online meetings have brought a wider range of opinions and demographics plus more students are speaking and he would miss that input. It would be more accessible for people who cannot physically attend as well as for people who are hard-of-hearing or English is their second language.

Trustee Murray agreed to continue streaming to keep meetings accessible to all. With the translation, more people are participating through computers. If someone has a comment and cannot come in, the Board is allowing them to continue to email them. She said without having speakers in person, they are missing a lot of what is being said.

Trustee Hsieh asked if remote, the way meetings are being held right

now is still okay. Dr. Moore replied it is, but there are new expectations and the challenge is in trying to do both Zoom calls and email comments. She thinks if the Board decides to also do remote public comments, that is going to be acceptable as long as they follow the guidance.

Student Trustee Avila Gomez said with emails, they would be losing that element of hearing their voices. It is important to teach students to use their voice even if they are not physically in the meeting room. Public speaking is a life skill and there are lessons to teach them remotely. Making it accessible, live streams, the captions, and the translation should be continued for meetings done in-person.

Trustee Murray said some nuance is lost in reading an email as opposed to talking directly to somebody in a public forum. When there was an important issue for the student population, they came in. Anonymous emails mean the same person can and has sent several different emails or often someone emails and also talks via Zoom. If anyone cannot come to a meeting, email would be fine.

Trustee Baker stated that, in general, the trend is going towards allowing more remote public comment in meetings. Since the District has cameras, screens, and a Zoom account, there will not be any additional fiscal costs to stream anyway.

President Lujan asked if the Board allows public comments, would they need to declare an emergency because they would still be allowing some form of teleconferencing. She said her preference would be in-person comments. Navigating remote comments in concert with all the public comment cards, would be a lot to manage. She does read every email and listens to each comment. She thinks something is lost when she cannot make eye contact with the person making a public comment. Dr. Moore noted that staff is facilitating the extra meetings it is extra work for them to support the other types of communication. It is a challenge to support both.

Vice President Richardson said the Board members monitor their own comments and do not need to have staff in the meetings. Dr. Moore said when there have been some challenges, Technology staff had to intervene. Staff needs to manage online and people physically, plus both the remote and in-room timers, so it is a lot of moving parts. Vice President Richardson said she wants to have access to the public and the public to have access to the Board.

Trustee Baker said he realizes it is extra work, but the benefits of additional public comment outweigh the negatives of having to do both. It also gives them a more representative sample of the community.

Student Trustee Avila Gomez acknowledged the extra work and is thankful for everyone who is helping with Zoom meetings. She said they need to realize they would be limiting the voices of people who are underprivileged and cannot come to Board meetings sometimes. Those are the voices that most need to be heard.

Trustee Murray said if someone is passionate about an issue, or something is important to them, then they go to the meeting and give their comment publicly. A skill to teach people is how to advocate for what you want and to not hide behind a computer and say it.

Trustee Baker said AB 39 only applies to cities and counties with populations greater than 250,000. He thinks once the Governor signs it, the call will go to smaller levels of government. So, the Board can either continue or not and probably in a year from now they will have to start it up again. He would rather the Board be in practice when the time comes.

President Lujan said the Board had deliberated quite a bit and shared a lot of opinions. She was hearing a general consensus for returning to Baden and continue streaming. She took a poll on collecting public comments to see if they need to deliberate further or they were ready to provide direction to staff. Student Trustee Avila Gomez, Trustee Baker, and Vice President Richardson wanted a hybrid version with both in-person and online public comments. Trustee Murray, Trustee Hsieh and President Lujan preferred in-person comments only.

Dr. Moore said the Board needed to get to a place where they are really clear what they want so she and staff can work on how to make it happen.

Trustee Murray inquired if there would be a cost of having more Technology Department staff at the meetings. Dr. Moore said there would be since they would need to have a staff person to manage the in-person and a second staff person to manage the online. Dr. Moore said there are multiple ways to elicit feedback, including when Board members are out in the community. She noted that there would be increased costs for the captioning and Zoom. Running both is going to be an added cost for staffing purposes because it is overtime to have two people present and also having someone check vaccinations is another person. Staff will figure it out, but it is something to consider.

Trustee Baker pointed out that there would be costs for the captioner and the vaccination checker, whether or not the Board is taking public comments. He thinks the technician who sets up and breaks down the devices could probably also manage the online comments. Dr. Moore

said she did not think that would be feasible because someone would be needed to manage the in-person. Since there is a lot of behind the scenes happening, the technician would not be able to manage both.

Student Trustee Avila Gomez said it is important to hear the voices in the October 12 meeting on the SLO MOU between the District and the City.

President Lujan said the desire is to be accessible, but it is also trying to balance cost, the asks on staff, and good facilitation in general.

Trustee Baker said President Lujan needed to reach consensus and technically the student Trustee's vote cannot legally be counted. He added that if the Board decides not to continue remote public comments, this will likely be something he would bring up again later.

Vice President Richardson suggested getting a cost analysis from Mr. O because she did not want to add any more burdens to the budget. Mr. O replied that the costs would be difficult to estimate since some meetings go to ten or eleven at night, which is a lot of overtime. Also, additional meetings are being added during the year. He said it would be pretty significant because there is always overtime pay for additional staff.

Trustee Baker said the Board has two upcoming meetings where they are hoping for large public attendance and/or input. On October 12, the SLO MOU with the City will be discussed. The two topics for the Community Forum on October 21 will be Nutritional Services and potential mandatory vaccinations. These are important topics that affect every student. He suggested making an exception to allow remote comments for these two meetings.

President Lujan recommended using the meetings in the month of October as the transition to allow for both remote and in-person comments and then switching to full in-person in November. Public participants will need to provide proof of vaccination or a negative COVID test. The Board members unanimously agreed to the plan.

2. HUMAN RESOURCES

a. Update on District Enrollment

Assistant Superintendent Spaulding presented information on the enrollment of SSFUSD students for the 2021-22 school year and a 4-year enrollment trend.

First ten days of enrollment.

- The enrollment from all of the District's schools decreased from last

year to this year. These numbers can change as it is a comparison of only the first ten days of school.

- Elementary school total was reduced by 183 students.
- Middle school total was reduced by 47 students. Parkway Heights MS had a little growth.
- High school total was reduced by 27 students.
- Other programs including independent study, middle college, and other two-day schools was reduced by 20 students.
- For the entire District, there was a loss of 277 students, or a 3.4% decline, from the previous year.

Four year enrollment trend (after the tenth day of school)

- 2018 comparison to 2021:
 - Elementary school total was 3,842 students vs. 3,526.
 - Middle school total was 1,914 students vs. 1,734.
 - High school total was 2,615 students vs. 2,544.
 - Other programs total was 82 students vs. 73.
- For the entire District, there was a loss of:
 - 576 students from 2018 to 2021.
 - In the last four years, the District has lost 1.6% of students.

Dr. Spaulding said the District receives Federal funding based on student enrollment. With declining enrollment, there will be more classroom space. TK will be available for all with eligibility dropping to four-year-old students. Current 21:1 staff will eventually go to a 10:1 ratio. In HR and Student Services, they project staffing needs based on enrollment numbers. Currently, enrollment is much lower than 24:1 in TK to 5th grade. Instead of condensing classes, since the District is coming back from a pandemic, they decided not to close classes or make split classes. That might not be the case for next year if this trend continues. He noted that due to the high cost of living, people are moving out of the area.

Trustee Murray asked if there is a survey to compare this data with the City's data to see how many children live in the City and then compare it to how many students are in the District. Dr. Spaulding replied that they have an enrollment projection ten years out based on the residents, the construction of new buildings in SSF, and the City which shows a decline in enrollment still. A couple of schools are going to increase in enrollment based on where they are in relation to the new buildings, which are mostly on the East side. He noted that the trend is people getting married or having families later and having only one or two children.

Trustee Baker asked if the statistics are enrollment and not ADA. Dr. Spaulding confirmed it is actual enrollment, students in the seats.

Trustee Baker said between the 2000 and 2010 censuses, the SSF population increased, but the number of children five to seventeen decreased by about 700. He does not expect an enrollment increase since most new buildings are studios or one bedrooms. Also, the median age in SSF has gone up as many empty nesters remain in their homes and young people cannot afford to buy here.

Student Trustee Avila Gomez said many teachers call in saying there are too many students in their classroom when enrollment is going down and asked what that means when enrollment increases. Dr. Spaulding replied that the staffing to the sites at the elementary level, from TK to 3rd grade is a 24:1 ratio and for fourth and fifth grade it is 33:1. At middle and high schools, the ratio is 28:1.

Staffing ratios are based on the number of students enrolled. If he was at Buri Buri ES and they had 96 students with 24:1 ratio in K-3rd grade, then they would have four classes and a need for four teachers. When those 96 students got to 4th grade, the ratio is no longer at 24:1 anymore, it ended up being 32:1, or three classes of 32.

With FTE's, full time equivalents, if he picks Alta Loma MS and divides the number of students in a grade by 28, there are a couple of extra FTE's that are allotted from the LCAP and Special Education.

Site administrators make their masters schedule for classes. Elementary school is easy to schedule, but middle and high schools do the master scheduling and there is some technique to it because they need to know how many English classes are needed based on the number of students and the teachers that have the appropriate credentials

If a school's master schedule is well-constructed and clean, they may have one or more classes that have larger enrollment because there is no other place for the students that need that class to go.

Trustee Baker asked where the virtual independent study students are included. Dr. Spaulding said they are counted in the numbers based on their home school.

Vice President Richardson said in 1979 the District had about the same number of students, 8,000, and they were concerned about declining enrollment as well. Based on the census numbers, the District barely gained anything and she is not optimistic, based on several factors, that the enrollment numbers will increase.

The Board recessed at 9:57 p.m. for a break and reconvened at 10:07 p.m.

ACTION

1. ADMINISTRATION

a. Resolution No. 21-47 for Filipino American History Month

Board Clerk Murray read the resolution.

MOTION #43 (Baker/Murray) to adopt Resolution #21-47: Honoring Filipino American History Month. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Approval of District's New and Updated Board Policies

MOTION #44 (Baker/Hsieh) to approve the District's new and updated Board Bylaw and Board Policies listed below with the waiver for a second reading. Motion Carried. (Unanimous)

1. BP 3471 - Parcel Taxes
2. BP 3551 - Food Service Operations/Cafeteria Fund
3. BP 4112.2 - Certification
4. BP 5141.52 - Suicide Prevention
5. BP 5144.1 - Suspension and Expulsion/Due Process
6. BP 6172.1 - Concurrent Enrollment in College Classes

b. Approval of 2021-22 SSFUSD Governance Calendar

MOTION #45 (Baker/Murray) to approve the SSFUSD 2021-22 Governance Calendar, which highlights when certain items come before the Board, categorized by department and month. Motion Carried. (Unanimous)

2. EDUCATIONAL SERVICES

a. Approval of Migrant Education Memorandum of Understanding (MOU) for 2021-22

MOTION #46 (Murray/Hsieh) to approve the Migrant Education MOU with the Santa Clara County Office of Education for the 2021-22 school year. Motion Carried. (Unanimous)

b. Approval of Contract with ATX Learning for 2021-22

Trustee Baker asked what has been done to support supports up to now. Assistant Superintendent Irish replied that pool substitutes have been teaching.

MOTION #47 (Baker/Murray) to approve a contract with ATX Learning for the District to fulfill Individualized Education Plan (IEP) service agreements for the 2021-22 school year. Motion Carried. (Unanimous)

c. Approval of Agreement with Learning A-Z for 2021-22

MOTION #48 (Hsieh/Baker) to approve an agreement for services with Learning A-Z to deliver effective differentiated instruction for the 2021-22 school year. Motion Carried. (Unanimous)

d. Approval of Work Experience Can Work Agreement for 2020-23 and Adoption of Resolution #21-39

MOTION #49 (Baker/Murray) to approve the Department of Rehabilitation's Work Experience Can Work agreement for the 2021-24 school years and adoption of resolution #21-39, authorizing designated District personnel to sign. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None) Motion Carried (Unanimous)

3. HUMAN RESOURCES

a. Resolution No. 21-48 Week of the School Administrator

Trustees Murray and Baker read the resolution.

Trustee Murray thanked all the District school site administrators for their work. SSFUSD is the best school district in the world because of its great leaders. Vice President Richardson said she seconded that.

MOTION #50 (Murray/Richardson) to adopt Resolution#21-48: To honor the contributions of the District's school leaders during the week of October 10 - 16, 2021. (AYES: Student Trustee Avila Gomez, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Approval of a Provisional Internship Permit

MOTION #51 (Baker/Murray) to approve a Provisional Internship Permit for Richard Mendez, a certificated employee at SSFHS.

Motion Carried. (Unanimous)

c. Approval of a Variable Term Waiver

MOTION #52 (Murray/Richardson) to approve the Variable Term Waiver for Wilfredo Feliciano, a certificated employee at ECHS. Motion Carried. (Unanimous)

4. BUSINESS SERVICES

a. Approval of Unaudited Actuals Report

MOTION #53 (Hsieh/Richardson) to approve and authorize the submittal of the 2020-21 unaudited actual financial operating results of all District funds, to the San Mateo County Office of Education. Motion Carried (Unanimous)

d. Approval of Audio/Video System Upgrade at Martin ES

MOTION #54 (Richardson/Murray) to approve the quote from AVI-SPL for upgrading the audio/video system at Martin ES. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS (*subject to change*)

Board meetings are returning to in-person and are being held in the Baden HS gym starting on October 7, 2021.

October 7, 2021

- Teaching and learning presentation - SSFHS
- Williams report for 3rd quarter ending 9/30/21
- Authorization to Respond to the 2020-21 Grand Jury Report: "*Building a Racially & Ethnically Diverse Teaching Workforce: A Challenge for Our Schools.*"
- Resolution honoring Native American Heritage History Month (November)
- Approval of Superintendent's contract extension
- Approval of SMCOE agreement for K-12 strong workforce program grant
- Approval of independent study MOU
- Approval of ESSER III funds Expenditure Plan

October 12, 2021 – Special Meeting

- Discussion/approval of SSFUSD SLO MOU with the City

October 21, 2021 - Community Forum

- Nutrition Services (long food lines and breakfast service at MS and HS)
- Mandatory vaccinations for students 12+ medically eligible to receive them

November 18, 2021

- Teaching and learning presentation - Los Cerritos ES
- Presentation on the Nutrition Services Department
- Approval of the 2022 Summer School programs
- Update on Safe School Plans

December 9, 2021

- Board of Trustees reorganization
- Resolution honoring outgoing Board President
- Selection of Trustees to District sub-committees/committees
- Teaching and learning presentation - Ponderosa ES
- Teaching and learning presentation - Children's Center
- Presentation on Performance Management - CTE
- Presentation and approval of 1st interim budget report "positive certification"
- Approval of San Mateo Co. QRIS block grant for 2021-22
- CSBA Delegate Assembly nomination(s)

January 13, 2022

- Recognition for outgoing Student Trustee Avila Gomez
- Teaching and learning presentation - Monte Verde ES
- Presentation on Performance Management - Special Education
- Audited actuals report for the fiscal year ended June 30, 2021
- Approval of SARCS
- Resolution honoring African American History Month (February)
- Williams report for 4th quarter ending 12/31/21
- Update on Governor's 2022-23 budget proposal

February 10, 2022

- Introduction of new Student Trustee Verino
- Teaching and learning presentation - Westborough MS
- Presentation on Genentech and Science

February 24, 2022

- Teaching and learning presentation - ECHS
- Presentation on Performance Management - English Learners
- Resolution honoring Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2022 CSBA Delegate Assembly election

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Student Trustee Avila Gomez encouraged everyone to attend their various school events. Football and volleyball games are free right now, but attendees must be masked.

Trustee Murray said she attended the flag raising event at ECHS on September 10, which was probably the most significant thing that she has done in the last month. Principal Lunt had some first responders raise the flag in commemoration of 9/11. It was very touching, very well done, and she loved it. She was going to attend the mass for Mr. Cresta tomorrow. She said several members of her family had him as their teacher since the '70's and he inspired students in his Auto Shop classes.

Trustee Baker said he was also at that flag ceremony and it was emotional. This afternoon he attended the viewing for Mr. Cresta and said it is hard to imagine someone teaching for 57 years. He almost outlasted three decades worth of employees. Trustee Baker also met the family today and they were surprised and touched by the outpouring of support and memories from the school community, and wanted that to be passed on to the Board.

Vice President Richardson said she attended the SEPAC meeting for Special Education, and the parents were very attentive to the speaker. She went to two funeral wakes. One was for a SSFUSD alumni and member of the Hispanic community. The second one was for Mr. Cresta who was an inspiration to students. Yesterday, she went to the girls' volleyball game against JeffersonUHSD and they played their hearts out.

President Lujan thanked the teachers, Classified staff and administrators. This week the Board received a lot of communication from teachers, and members of District staff and thanked them for their engagement and reassured them that every communication is read. She also appreciates their work to support the students.

ADJOURNMENT – 10:29 p.m. in memory of

- **John Perrick**, a District employee who passed away on September 5 at the age of 82. He worked as an electrician beginning in 2000 until 2006.
- **James Cresta**, an ECHS teacher who passed away from natural causes on September 11. He began working for the District in 1964 as an Auto Shop and Health teacher and remained for 57 years.