

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
AGENDA AND ORDER OF BUSINESS  
Minutes of the Special Meeting – Monday, December 13, 2021**

**OPEN SESSION - 5:30 p.m.**

**A. CALL TO ORDER**

**B. ROLL CALL**

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Samantha Avila Gomez, Student Board Member - Excused
----------------	---

Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present
------------------	---

**C. PLEDGE OF ALLEGIANCE**

**D. LAND ACKNOWLEDGEMENT STATEMENT**

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

**E. BOARD OF TRUSTEES' REORGANIZATION**

Superintendent Shawnterra Moore assumed the chair and facilitated the Board Reorganization.

### **Election of President**

Trustee Patricia Murray said she wanted to nominate Trustee John Baker for the presidency. He is experienced, has been a good President before and would serve the District well.

Vice President Mina Richardson self-nominated for President stating that she has grown in her leadership and it would be her first time in the position whereas Trustee Baker would serve as President a second time.

Dr. Moore closed the nominations and started with the most recent one first, asking for a second motion for Vice President Richardson.

Vice President Richardson said, as a point of order, that there are no second nominations required for self-nominations. Dr. Moore said a first and second was needed and asked if Vice President Richardson would like to go to a vote, to which she replied she would.

MOTION #110 (Richardson) to nominate Vice President Richardson for President. The motion died for lack of a second.

MOTION #111 (Murray/Lujan) to nominate Trustee John Baker for President. Motion Carried (Unanimous)

### **Election of Vice President**

Trustee Baker said, if she would accept it, he wanted to nominate current Vice President Richardson for the Vice President position. Vice President Richardson replied that she accepted the nomination.

MOTION #112 (Richardson/Lujan) to nominate Vice President Mina Richardson for Vice President. Motion Carried (Unanimous)

### **Election of Clerk**

Trustee Baker said, if she would accept it, in the Board's traditional rotation, he wanted to nominate former President Lujan. Trustee Lujan said it would be her pleasure to serve in that capacity.

MOTION #113 (Baker/Murray) to nominate Trustee Daina Lujan for Clerk. Motion Carried (Unanimous)

## **F. New Board President assumes the Chair**

President Baker shared the following remarks.

"I do want to...personally thank President Lujan and Vice President Richardson for their work this year. I accept this position not out of any

disrespect to any Board member, and I certainly appreciate how hard Vice President Richardson has worked and grown over the past year. I hope she continues to go that way. I don't have a big, vast agenda, being this was a spur of the moment thing, but I will repeat what I posted online...a month ago when I reported I would not be running again. I would like to support students catching up from the pandemic in this upcoming year, this includes academic support and opportunities, such as a more robust than usual Summer School. I would like to continue to expand our District's works on academic equity, giving extra support to the students who can't get help elsewhere. I would like to ensure that our staff are supported and valued both in work conditions and fiscally. I would like to resume our efforts on workforce housing. And when all of the above is on the right path, I would like to work with the Serramonte community in Daly City to find a more appropriate name for our elementary school on Victoria Street.”

## **ACTION**

### **1. ADMINISTRATION**

#### **a. Resolution No. 21-56 Honoring Trustee Daina R. Lujan**

Former Board Clerk Murray read the resolution.

MOTION #114 (Murray/Hsieh) to adopt Resolution #21-56: To honor Trustee Daina R. Lujan for her service as President of the Board 2020-21. (AYES: Baker, Hsieh, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

Trustee Lujan shared the following remarks.

“I think, more than anything, there are two very small words but they mean a lot and it is just ‘Thank you’. We sometimes say them and we don't realize the significance behind them, but when I say it, i really mean it with heart felt gratitude. Thank you to the Board for your support this past year, to Cabinet, to staff, to families, the PTA, (and) our students. It's been a year, to say the least, and I'm just grateful. This is a very special District and serving as President has truly been an honor, so thank you.”

- G. PTA COUNCIL REMARKS** – PTA Council President, John Sanna, congratulated President Baker, Vice President Richardson, and Clerk Lujan. On behalf of the District PTA Council, he thanked Trustee Lujan for her year of service as President and reminded everyone that she wore a number of hats throughout the year, as a parent, educator, District administrator, and Trustee. She balanced all those responsibilities, made decisions, and provided guidance in a very difficult situation.

## H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

**South San Francisco Federation of Adult Educators** - None

**South San Francisco Classroom Teachers Association** - None

**California School Employees Association Chapter 197** - President Jolene Malfatti, on behalf of all CSEA employees, thanked Trustee Lujan, the other Board members, Cabinet, and Superintendent Moore for their service to the District during these tumultuous times. She acknowledged the difficulty in being in a leadership role when people are suffering in various ways, but together everyone faced the COVID challenges. By continuing to care and support one another, the District will benefit and grow stronger. She wished everyone the best in 2022.

## I. COMMUNICATIONS - None

### **ACTION** *(continued)*

#### **1. ADMINISTRATION** *(continued)*

##### **b. Selection of Board Subcommittees/Committee Participants**

MOTION #115 (Lujan/Hsieh) to approve Trustee Murray and Trustee Hsieh to serve on the **Board Policies and Bylaws Committee**, President Baker and Trustee Lujan to serve on the **City-School District subcommittee** and Vice President Richardson to serve on the **San Mateo County Committee on School District Organization**.  
Motion Carried (Unanimous)

## **GOOD AND WELFARE**

Trustee Hsieh congratulated President Baker and thanked Trustee Lujan for her service.

Trustee Murray congratulated President Baker and Vice President Richardson and thanked former President Lujan. She looks forward to working on the Board Policies and Bylaws Committee.

Vice President Richardson said she was shocked that President Baker will not come back next year and she will miss him. She thanked former President Lujan for her hard work and her great effort with three jobs and with her family not being well.

Trustee Lujan thanked everyone again and congratulated President Baker and Vice President Richardson. As she will not be attending the December 15 Board meeting, she wished everyone happy holidays and said it was her sincere hope that the break provides an opportunity to rest, recharge, and spend time with loved ones.

President Baker thanked Trustee Lujan for her service as President. He said a special Board meeting, a study session, will be held on Wednesday concerning the implementation of Universal TK.

**ADJOURNMENT – 5:55 p.m.**