

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**  
**Minutes of the Board of Trustees' Meeting of May 12, 2022**

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

**OPEN SESSION - 6:00 p.m.**

**A. CALL TO ORDER**

**CLOSED SESSION - 6:00 p.m.**

1. Conference with Labor Negotiators  
Agency Designated Representative: District Assistant Superintendent for HR/Student Services  
Employee Organization: SSFCTA
2. To consider the appointment of one (1) public employee to the position of Principal of ECHS, in accordance with Government Code Section 54956.

**RECONVENE INTO OPEN SESSION - 7:02 p.m.**

**B. ROLL CALL**

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Abigail Verino, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Present

Student Trustee Verino joined the meeting at 7:08 p.m.

- C. PLEDGE OF ALLEGIANCE** was led jointly by Junipero Serra ES student Sasha Chavez and Skyline ES student Leighana Wilmes. In Junipero Serra ES Principal Teresa Sampayan's absence Skyline ES Principal Luann Daniel said Sasha is a great role model who is funny, outgoing, communicates well, and is always standing up for what she believes in. She is kind, mature, leads by example and brings positivity to those around her. Principal Daniel said Leighana exemplifies a student with a growth mindset whose hard work has paid off. She is kind, compassionate, and quickly makes friends with her outgoing personality.

**D. LAND ACKNOWLEDGEMENT STATEMENT**

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

**E. REPORTING OUT FROM CLOSED SESSION**

MOTION #193 (Lujan/Murray) to approve the appointment of James Briano to the position of Principal of El Camino High School. Motion Carried (Unanimous)

**F. REVIEW OF AGENDA** - no changes.

- G. PTA COUNCIL REMARKS** - PTA Council President John Sanna thanked President John Baker and Dr. Shawnterra Moore for attending the recent PTA Council meeting. He reported that there will not be a PTA Council meeting in the month of June. However, he would like to have an informational meeting, depending on the bond item at the May 26 Board meeting. This would benefit PTA Presidents and parents since their next meeting will be in September. At this time of the year, he said all units are rapidly getting ready for the end of the school year, and just finished celebrating Teacher Appreciation Week by providing refreshments and festivities. He said they appreciate all that the teachers do for the kids and love working with them.

**H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

**South San Francisco Federation of Adult Educators** - None

**South San Francisco Classroom Teachers Association** - President Danny Yanow said education is in a crisis on many fronts. The social and emotional toll on students, brought on by COVID, is having an enormous effect on teachers also. "The stresses of teaching in a world poisoned by political venom in addition to

teaching children who are suffering emotionally and whose families are suffering economically is driving many people away from the field of education. There is a sub shortage and there is a teacher shortage. We are in competition with every district in our region for teachers and subs and it is incumbent upon you, as Board members, to think how our District can be as attractive as possible to new teachers or teachers who are looking to switch districts. Our union bargaining team has been at the table with District representatives and our proposals are aimed at attracting and retaining teachers. We are thinking about the long term viability of this District..." He asked the Board to instruct the District's bargaining team to consider the CTA proposal. "Pinching pennies now will lead to disaster down the road. Our proposals are realistic and forward-thinking, and you should work with us, not against us, to make this the District that teachers want to teach in for their whole career, not the one where teachers hone their skills and then move on to the big leagues."

**California School Employees Association Chapter 197** - President Jolene Malfatti said Classified School Employee Week is next week and she wanted to acknowledge the hard working classified staff. "We are essential, we're united and we are strong. This year we're celebrating the theme "**We are Classified, We Bring it Every Day.**" Classified employees were on the front lines even before vaccinations were available. Yet they continue to work hard during these ever-changing uncertain pandemic times." She appreciates that Cabinet members are hosting a CSEA luncheon on May 20. She thanked Dr. Moore for her positive nature and uplifting messages during the pandemic, which helped so many Classified people. She is proud to represent the devoted Classified employees who are dedicated and determined to do their best for the District and students each day. "With all of our devoted employees here at SSFUSD, it's easy to assure our parents and community that we are a great school District."

**I. PERSONNEL COMMISSION** - Assistant Superintendent Jay Spaulding reported that that the next Commission meeting will take place on May 16, 2022.

**J. ITEMS FROM BOARD**

Trustee Patricia Murray reported that the City's General Plan draft, a roadmap for the next 20 years, is available on their website, [shapessf.com](http://shapessf.com). The plan lays out the City's priorities and the City Council will use this to make decisions about what they do. Community meetings will be held on May 18 and 21.

**K. SUPERINTENDENT'S REPORT**

**a. Recognition for outgoing Student Trustee Verino** - Superintendent Moore said it has been a pleasure to work with Student Trustee Verino this year, as well as last year since this is her second year in this role. While serving as a

trustee, she has provided valuable insights, timely updates and offered the student perspective on many important issues. Additionally, she's kept the Board, the staff, and the community well informed on the various activities and events happening at ECHS, oftentimes through the lens of academics, social emotional health, athletics, and extracurricular activities. Abby's passion for service including co-founding the STOP program at her school and building awareness on campus and in the community has been inspiring to watch. The Board presented Abby with a certificate of appreciation for being the Spring Student Trustee, and for engaging with the Board and community in wonderful, professional, honest, and respectful ways. She congratulated Abby and said she will be missed.

## **L. STUDENT TRUSTEE REPORTS**

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School highlighted the following recent and upcoming events at her site; last week, the Dance department performed a show themed "Emotion in Motion", which was a big success and showed the spirit and amazing talents of the Dance department; the program can be purchased on the ECHS website; on May 10, Senior Awards took place where scholarship and other award winners were honored and the valedictorian, salutatorian, activities award recipients, blanket award winners, and Outstanding Citizen, were announced; AP testing concludes tomorrow and she said, "Grades do not equate to your worth and all students are brilliant."; the track and field team won the PAL league championships; girls softball had a great season; the swim team also had a remarkable season; boys and girls badminton teams won the PAL championship; on May 13, ASB will hold a farewell dance and rally, the first ones after two years; the dance is themed "Colt Fest" and will allow all grade levels to have a fun celebration in honor of the end of the year and all the unique challenges they faced this year; the rally will have various performances by cheer, advanced performing dance, rally games, a Senior Awards presentation and a special segment for Principal Daniel Lunt who will be leaving at the end of the 2022 year; Senior Breakfast takes place on May 25; and the class of 2022 will be graduating on May 26 on Colt Field.

The STOP project was the regional winner for the Bay Area and will be presented nationally, in Indianapolis, in June, to further amplify the cause and necessity of sexual violence prevention. "This win is for every single courageous individual who shared in the "me too" movement and to those who have been silenced. We stand with you and hear and see you all."

Abby gave a very special thank you to Mr. Lunt for his seven years of leadership at ECHS. "He fostered a campus culture in which student voices were finally heard. He addressed student concerns and compromised on the

best solutions for all of our community. He was not afraid to sing to us, to show us his heart, and that's why we're all able to unite as one. Thank you for an amazing seven years. You are our forever Colt." The year was dedicated to Mr. James Cresta for his love and guidance and all he did for the students.

She concluded her report by thanking the Board for the amazing opportunity she had to represent her school and community at the meetings. "I have been able to grow immensely as a leader. I have learned so much about how to serve those around me and learn to put my passion into action by utilizing my position to foster the change I want to see by creating my own program and how important representation on school boards is. Thank you, Dr. Moore, for mentoring me these past two years and to all the Board members for allowing my voice to be heard to further amplify the voices in our community. Thank you to my two advisors...and all the teachers I've had that have pushed me towards success." She will attend UC Berkeley, majoring in Ethnic Studies, and hopes to practice law and "...be the change i would like to see in the world and to continue to lead with love." She introduced her successor, ASB President Katrina Oller.

2. Samantha Avila Gomez, Fall Student Trustee and ASB President South San Francisco High School said her last board meeting is bittersweet and she hopes she has done her job of representing many students, especially black and brown students, who have been silenced from the District. She congratulated the graduating seniors and SSFHS staff for doing so well this year. She also thanked the teachers for the help they provided the students every day. She then shared the following news from her school; for Senior Decision Day, students wrote where they will be going to school next year on a poster; for Teacher Appreciation Week, ASB hosted a luncheon party for teachers and presented them with cards and posters for their hard work; on May 10, Senior Awards night was held to celebrate the many seniors who earned scholarships and recognize their triumphs throughout their years at the school; Yesterday, yearbooks were passed out and captured all the memories of this school year; Spirit Week has been happening with the theme of "Battle of the Decades; tomorrow, a farewell rally will be held and an all-white Future Spirit Day during Dead Week next week will include stress relieving puppies to help students with their mental health; Senior Sunset will be held on May 20 with a slide show of photos from the past four years; she congratulated the baseball team for an amazing season; and their graduation ceremony takes place on May 27 at the football field.

Ms. Avila Gomez said the Board can show the teachers appreciation by paying them so they will stay in the District. She referenced the SLO MOU and compared the salary of police officers vs. teachers and the importance of funding education. She urged the Board to encourage City Council to divest the SLO funds and put the money into youth programs.

## **M. PUBLIC COMMENTS**

Chris Nichols, an ECHS Activities Director, thanked the Board for selecting James Briano as their new principal. He also thanked the PTSA for refreshments during Teacher Appreciation Week. He complimented Ms. Verino for serving as the ASB President and receiving several awards including the Honor Society and Outstanding Senior. He said she has taught him more than he taught her and will miss her very much.

Julia Okuda, a parent, spoke about her transfer request for her son to attend ECHS. She has not heard the status yet and it has been stressful not knowing so close to the end of the school year. She said SSFHS, his home school, is a fine high school, but the reason for the request is that she and her husband are often not home when her son gets out of school. To support him, he would have godparents who live in the ECHS area. President Baker asked administration to let Ms. Okuda know when a decision would be made.

## **N. INFORMATION ONLY PRESENTATIONS**

### **1. EDUCATIONAL SERVICES**

#### **a. Teaching and learning presentation: Junipero Serra Elementary School**

This presentation was cancelled as Principal Teresa Sampayan was unable to attend the meeting.

Principal Daniel recognized the following Junipero Serra ES parent volunteers who received certificates of appreciation from the Board: Reyna Chiu, Traci Cho, Giselle Domondon, Angelo Ignacio, Carla Martinez, and Yvette Sampior.

#### **b. Teaching and learning presentation: Skyline Elementary School**

Principal Luann Daniel presented educational priorities and programs at Skyline ES. During her presentation, she recognized her following parent volunteers who also received certificates of appreciation from the Board: Trisha Catig, Trina Chinn, Michelle Kater, Nicole Kim, Tammy Sun, and Wendy Tombo.

#### Mission Statement

Skyline Elementary is dedicated to preparing our students for 21st Century Education through hands-on, critical thinking and collaborative learning opportunities. We value the needs of the whole child and work

with our community to provide unique experiences in a supportive environment

#### District vision and LCAP Goals/District Priorities

Principal Daniel said they have worked hard to help their students adjust to in-person learning. While they have worked on all three LCAP goals, their primary focus has been on academic achievement. At the beginning of the year, teachers began to work hard at assessing students and making meaningful and targeted lessons. Skyline ES staff participated in District PDs, which have been instrumental in changing some of their instructional practices and the way they are teaching early phonics instruction.

#### CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Daniel noted that she added a COVID pothole to the car path. But with the clear vision of remaining student-focused, they are able to steer their way through this year. One important area to focus on was the gas tank. She said at the beginning of the year, it was essential to use assessments like Dynamic Indicators of Basic Early Literacy Skills (DIBELS) and Literably data to determine where students were academically and then map out the best road to take and be able to monitor their progress throughout the year.

#### Attendance 2021-22 (March 21 - April 29)

Principal Daniel reported that attendance at her site is usually around 96%. For the six week snapshot they generally averaged from the mid to upper 90's due to the increase in COVID following spring break. There have been a few decreases in September and January due to COVID cases. To keep the virus from spreading, 91% of students and 94% of staff participate in weekly testing. She appreciates that Dr. Spaulding and Director Ryan Sebers help inform the District of the ever-changing guidelines. She acknowledged her amazing teachers, who "...had to pivot a lot this year, not knowing how many students might be out on a given day and then going back to re-teach the lessons that they missed and then also making sure students have the materials to follow the lessons from home."

#### Student Population

Skyline ES has 373 students this year. 31% are identified as ELs, 22% are socioeconomically disadvantaged, and 13% are students with disabilities. This year, 20 of their English Language Learners were

reclassified. Of the twelve students who started the year in Virtual Independent Study, eight have returned to in-person learning at the school.

The school has a diversity of ethnic backgrounds, languages, and cultures with 43% of students being Filipino, 33% Asian, 10% Hispanic/Latinx, 8% White, 3% Pacific Islander, 2% Black/African American, and 1% Native American/Alaska Native.

CAASPP Testing

Students took the 2020-21 test virtually. Skyline ES students performed at or above students in the District and slightly below other San Mateo County students in most areas. Based on the data and other assessments, the school hired a math interventionist who has been effective at helping students at different grade levels.

CAASPP Skyline ES/SSFUSD/SMC Standards Met or Exceeded			
	SSG	SSFUSD	SMC
<b>ELA</b>			
3 <sup>rd</sup> grade	47%	44%	57%
4 <sup>th</sup> grade	53%	39%	57%
5 <sup>th</sup> grade	68%	50%	62%
<b>Math</b>			
3 <sup>rd</sup> grade	46%	45%	59%
4 <sup>th</sup> grade	63%	37%	55%
5 <sup>th</sup> grade	42%	33%	49%

Teachers use IXL, a learning platform, to provide their students with additional support.

Literacy Data and Support

Principal Daniel said the District adopted DIBELS as a universal screener. Kristine Yee helps teachers navigate giving the assessment and using the data to inform their instruction.

They looked at the early literacy instructional practices and focused on using standardized language and academic vocabulary across grade levels. In addition, they started using common visual prompts and gestures. Skyline teachers have been intentional about their instruction to help bridge the gap of learning deficits which resulted from a year of distance learning.

### Community Engagement

Principal Daniel said after distance learning, it was important to focus on building a community at the school. She provided examples of some programs which included: UNICEF, garden seed money, and Tonga relief fundraisers, a Scholastic Book Fair, Zoom art projects, and raising \$25K in a school Walk-a-Thon. She thanked the PTA and teacher for bringing fun and exciting activities to the community.

### Skyline Community

Every morning staff and students meet outside for announcements and each student has had the opportunity to either hold the flag or lead the school in the pledge. The morning announcements have given them the opportunity to talk about monthly character traits, announce birthdays, and also hold monthly spirit days. Principal Daniel said “We focused on being responsible, respectful, safe, and kind throughout our school. Our outstanding SpEd team helped us focus our response to intervention and start to learn more about Zones of Regulation. Along with focusing on supporting our students with academics and social emotional learning, we also wanted to bring back cherished student events.”

### Student Focus

Students also participated in a Halloween parade, a Winter Sing-along, and a Walk Through the American Revolution. Principal Daniel said that in addition to a reading specialist and math interventionist, Skyline ES partners with the Daly City to offer after-school tutoring. Students also participate in many hands-on activities using technology to enhance their lessons.

Principal Daniel thanked the PTA and parents for volunteering, the technology department, Dr. Moore, Cabinet, the Board of Trustees, plus her staff, especially the teachers for supporting students throughout the year.

Trustee Chailin Hsieh thanked Principal Daniel for her leadership and the energy from her staff, teachers, and Classified professionals. She said the attendance is amazing, especially the 97% for the English Learners and students with disabilities. If the ELs are not in the classroom, the learning will not take place. She said Skyline ES is a beautiful community.

Trustee Daina Lujan commended Principal Daniel, her staff, students, and families. “Your efforts to reconnect students as an in-person community and really help them feel as part of a community and see themselves is definitely evident. Your efforts to make data-driven

strategic instructional and intervention efforts are also very evident.” A bright spot for her was the 20 students who were reclassified.

Trustee Murray also thanked Ms. Daniel and said she has done an amazing job during COVID. She was able to pivot every way. She appreciated how the kids were helped during the pandemic and a community was built with parents and teachers involved.

Vice President Mina Richardson commented on the attendance at Skyline ES and said it means the students want to come to school and staff is inviting to them. She enjoys seeing the students engaged which is evident in the data. She acknowledged the Skyhawks staff members in the audience.

Student Trustee Abby Verino complimented Principal Daniel on being a great leader. “...I think it's really important to foster leadership at a young age, especially through the parents and the staff, so it's really great to see them come out and actively show support for the kids. Something that really resonated with me was how early on, you all were able to provide support for fundraising. I think that was really great and something that I don't really see a lot in elementary school...” “All the young kids, they won't forget this experience and they'll carry it with them as they continue in our District.”

President Baker thanked Principal Daniel for focusing on social emotional learning since mental health is an important issue in the District. He asked about Sanford Harmony. She replied it is curriculum from the Big Lift which has little stories that help small students talk about their emotions. “Sometimes they have difficulty trying to identify what they're feeling, so it goes through a series of lessons you can use inside the classroom to help them facilitate some of the emotions that they're having...”

President Baker said, “I know it was challenging for everybody coming back from more than a year off, and especially know that it's always a challenge for a new leader to come in and take over a school, so you guys basically had a double challenge...I'd like to commend your entire staff out there for...leading it, and...just thank you, everyone, from the Skyline community for everything you do.” He recognized the entire Skyline ES community that was present at the meeting.

**O. PRESENTATIONS WITH POTENTIAL ACTION - None**

## **P. CONSENT AGENDA**

MOTION #194 (Murray/Lujan) to approve Item 1a, Minutes to the regular Board meeting, April 14, 2022; Item 1b, 2022-23 Board meeting calendar; Item 2a, 2022 proposed graduates; Item 2b, Project Lead the Way Grant; Item 3a, Certificated Personnel Assignment Order; Item 4a, Gifts to the District for April 2022; Item 4b, fundraising events; Item 4c, Professional service agreements under \$25,000; contract renewal with Dannis, Woliver, and Kelley (DWK) for FY2022-24. Motion Carried. (Unanimous)

## **ACTION**

### **1. ADMINISTRATION**

#### **a. Approval of SSFUSD and SSF PD School MOU Version #15 for Resource/ Liaison Officers on School Campuses**

Superintendent Moore said SSFUSD, in conjunction with the SSF PD, has had School Liaison Officers (SLO's) working on school campuses for many years. In 2020, it was realized that no formal Memorandum of Understanding (MOU) between the two agencies, regarding the SLO program, existed. The Board tasked District personnel to work with the SSF PD and City staff to proceed in creating an MOU with specific guidelines and agreements for continuing the SLO program on campus. After several revisions between the Board and City Council, version 15 is back for the Board's consideration. She noted that many of the edits from City Council were focused on the renewal program evaluation section. One of the things that was pointed out instead of presenting in June or bringing forth the previous year's data within 30 days from the end of the year, the request has been changed to March 2023. Other revised language relates to the timing of the proposed changes and amendments to the MOU, the purpose of the Board presentation or report, and the assessment and evaluation of progress.

Vice President Richardson said the mutual indemnity clause seemed nebulous and wanted clarification. The clause, item XI read, "The City of South San Francisco, represented by the City Manager or his/her designee and the District agree to indemnify and hold each other harmless against any and all third-party losses, claims, liabilities, damages, costs, expenses and injuries (including personal injuries or death) arising from or in connection with investigations at school sites, to the extent that such losses, claims, liabilities, damages, costs, expenses or injuries arise out of the negligence of the indemnifying party. In the event of concurrent negligence of the parties, liability for

any and all claims for injuries or damage to persons and/or property would be apportioned according to the California theory of comparative negligence.” Dr. Moore explained that this language is typically written by attorneys and has been in every iteration of this MOU. She said it essentially means that both agencies hold each other harmless if someone is hurt or there is damage. This is standard legalese, included in most contracts.

**M. PUBLIC COMMENTS** *(continued)*

Brenda Gonzalez, a SSFHS student, spoke about her senior passion project and talking to people in power related to her project. She presented part of her paper. She reminded the Board they work for the community and the District prioritizes police funding over health resources. In spite of student and community pushback, the District is continuing its relationship with police officers, which represents their priorities. The SLO program has allowed a police presence in secondary District schools which has negatively impacted students and disproportionately policed Latinx students. “The school liaison program has punitive measures rather than restorative justice and mental health resources...” The program represents racial and class inequity in SSFUSD.

Samantha Avila Gomez said she was asking, on behalf of the community, for the Board to stop police brutality in the District. The Board has the power to end a systematic school to prison pipeline in SSFUSD. “I share [the fear] with other students who have come from places where there's been military intervention and they have to go into school and see police officers. There is no protection that we are providing to our undocumented community...despite knowing that we have them in large numbers here.” She said the money used for the SLO program should be invested in youth.

Sophia Oller, a SSFHS senior, spoke in support of ending the SLO program. “I urge you to listen to student voices because we, the youth, are the ones who are going to be affected by your decisions. We the students want programs that benefit us.” “...instead of sending students to detentions and assigning them Saturday school, we should have them meditate with a qualified individual.” Visitation valley, a San Francisco middle school has embedded two 15-minute meditation periods into their schedule since 2007 and have found positive results. “Students have reported to be less stressed, less depressed, and higher self-esteem after implementing their quiet time program.” She does not want students to be punished and be afraid of police officers at school.

The Board recessed at 8:23 p.m. for a break and reconvened at 8:35 p.m.

Trustee Murray urged her colleagues to pass this version 15 of the SLO MOU which is recommended for approval by Dr. Moore and staff.

Trustee Lujan said she was comfortable with the MOU, but would be interested in hearing any concerns from her fellow Board members.

Trustee Hsieh said she was also comfortable with the MOU.

Student Trustee Verino said her position still stands. "It's been two years sitting here and I feel like it is the same kind of reasoning over and over again, and I feel like it would be a disservice to not stand with the students and not stand with the people I attend school with and those that I do serve...."

Vice President Richardson said she supports the current version, but asked Dr. Moore for clarification on the "...date that she wanted to keep within the last revision is something she wants to accept as the City has offered. It seems like they made that determination that March was a better fit for their reason...". Superintendent Moore said the Board established the timeline and she deferred back to them so it makes sense to them. She said, "We're going to be bringing data forward for you all to look at how we ended the year. You will notice that there is language that says that we are going to look at the previous year's data." She thinks the rationale for moving to March is that everyone is very busy with end of the year activities and people might be going on vacation. She reiterated that if the Board is comfortable with March or June, staff is amenable either way.

President Baker said a discussion on minor things in March would be fine, but he did think any decisions should be based on a the full school years' worth of data. "That's how we base our opinions on pretty much every other program based on the school year." He also said that in item 1e, the MOU states: "The District desired to reduce and eliminate racial disparities with students." He recommended "...having a legal advocacy group, one specializing in equity and social justice, as it refers to children and students, have a look at this before we ultimately approve this." "...my purpose is not to expand the scope of the SLO program, my purpose of supporting previous versions of the MOU was to make sure we do have protections in place..."

Trustee Murray disagreed with President Baker's suggest and made a motion to approve the MOU.

MOTION #195 (Murray/Hsieh) to approve an MOU, (version 15) between the SSFUSD and the SSF PD regarding the SLO program on school campuses. (AYES: Hsieh, Lujan, Richardson, Murray; NOES: Student Trustee Verino, Baker). Motion Carried on a 4-1 vote.

Vice President Richardson said only the data on calls to the police is missing now. She suggested moving forward with the MOU and trying it out for a year, knowing there is an escape clause the District could use at some point.

**b. Approval of SSFUSD's Strategic Plan**

Superintendent Moore provided some background on this item. She said the District engaged in a strategic plan process in 2015 when representatives from across the District developed a Strategic Planning Committee. The committee decided to focus on a vision for the District known as the four E's to provide students with relevant learning **Experiences**, opportunities to **Explore** and cultivate collaboration and innovation with their peers; to teach students how to **Embrace** others with differing perspectives and backgrounds from them, in order to set them up to **Excel** whereby they may experience failure but where they refuse to accept failure as their final result, thus developing into resilient and confident people.

She said that after tying the vision to the LCAP goals and priorities it is time to further develop a strategic plan that will provide focus and coherence to District efforts, establish key pillars to focus on, provide indicators of success and a roadmap that encompasses current goals and priorities around academic excellence, talent management, operational and fiscal stewardship, and community engagement and connectedness with a strong emphasis on professional learning. Since this is both a Board and Superintendent priority, staff is asking the Board to approve Attuned Education Partners, to facilitate the Strategic Plan process in SSFUSD.

President Baker asked if there is an estimate on when the actual draft plan is expected. Dr. Moore replied it is typically eight to ten months. Following approval, they would need to sit down, map out a timeline and meet with staff, community members, and stakeholders.

MOTION #196 (Lujan/Murray) to approve an agreement with Attuned Education Partners to facilitate the Strategic Plan process in SSFUSD. Motion Carried. (Unanimous)

**2. EDUCATIONAL SERVICES**

**a. Approval of DocuSign, Inc. Agreement**

MOTION #197 (Murray/Lujan) to approve the agreement with DocuSign, Inc. to provide secured and stored documents for the 2022-24 school years. Motion Carried. (Unanimous)

**b. Approval of a Big Lift Supervisor Independent Contractor Agreement**

MOTION #198 (Hsieh/Murray) to approve an independent contractor agreement with Roselle Loudon for the Big Lift Supervisor position for the 2022-23 school year. (AYES: Student Trustee Verino, Baker, Hsieh, Richardson, Murray; NOES: None; ABSTAIN: Lujan). Motion Carried on a 4-0 vote.

**c. Approval of Amendment to the Professional Service Agreement with Avid Translation**

Vice President Richardson asked if the budgeting ran short. Assistant Superintendent Keith Irish said \$360K was allocated, but the District needed to provide more translation services for IEPs, and parent conference meetings via Zoom and Google Meet. The increase is needed to provide translation services at parent conferences or other meetings in the District.

MOTION #199 (Lujan/Richardson) to approve an extension of the Avid Translation agreement in order to fulfil Individualized Education Plan (IEP) service agreements for the remainder of the 2021-22 school year. Motion Carried. (Unanimous)

**d. Approval of the California College Guidance Initiative (CCGI) for the 2022-23 School Year**

Vice President Richardson asked how long the District had been using the program and what the cost would be. Assistant Superintendent Irish replied the District has not partnered yet with CCGI, but other districts within the County have used them. He said the idea is to help students with the A-G requirements as the program helps track and align their transcripts to submit them to CSU schools. The State is funding the project to entice more districts to use CCGI since using one platform makes it easier to standardize throughout California. He is familiar with it as he used it at a previous district.

Vice President Richardson inquired whether the data could be used by anyone outside of the District. Mr. Irish said there are data sharing agreements, but no private information is shared. He explained that the program is intended to give information to students and parents about where they are in terms of college readiness, how they are progressing through the A-G requirements, and what classes they need. Their transcripts can be uploaded electronically with the program and it will help the Ed. Ser. Dept. get information from the CUSs easier this way.

Dr. Hsieh said it is excellent for the District to participate in the

program, but she wondered why it is only for CSU campuses and not UCs or community colleges. Mr. Irish stated that CCGI does not currently have a partnership with UCs and private colleges/universities use a different platform. He said as more districts use it, there will be a push for the UC system as well.

MOTION #200 (Hsieh/Lujan) to approve a data sharing and services agreement with CCGI for the 2022-23 school year. Motion Carried. (Unanimous)

**e. Approval of an Agreement with the San Mateo Office of Education (SMCOE), the Santa Clara County Office of Education (SCCOE), and SSFUSD for Data Sharing for the 2022-23 School Year**

MOTION #201 (Lujan/Murray) to approve an agreement with the SMCOE, the SCCOE, and SSFUSD for data warehouse services and interagency data sharing for the 2022-23 school year. Motion Carried. (Unanimous)

**f. Approval of a New Course Proposal**

Vice President Richardson asked who would be teaching the course. Mr. Irish replied that AP Microeconomics and Macroeconomics are one semester only and the SSFHS teacher is already in place. Students will have the choice of taking both courses as well as AP government. He added that the Board will be seeing more new course proposals so they are aware of all new courses which have been approved by the District. These courses include leadership, AP Environmental Science, and others.

President Baker noted that Economics used to include both micro and macro and asked if the AP Microeconomics course would fulfill the graduation requirements for an Economics course. Mr. Irish said either Microeconomics or Macroeconomics will fulfill the District and State requirement for taking five units of an Economics class.

MOTION #202 (Lujan/Murray) to approve a course of study in AP Microeconomics at SSFHS for the 2022-23 school year. Motion Carried. (Unanimous)

**3. HUMAN RESOURCES**

**a. Approval of a Variable Term Waiver**

MOTION #203 (Lujan/Murray) to approve the Variable Term Waiver for Tiffany Tan, a certificated employee at ECHS. Motion Carried. (Unanimous)

#### **4. BUSINESS SERVICES**

##### **a. Resolution No. 22-45 for Fund 11 and Fund 14**

MOTION #204 (Lujan/Hsieh) to adopt Resolution #22-45: Authorizing the establishment of fund balances for Fund 11- Adult Education and Fund 14 - Deferred Maintenance. (AYES: Student Trustee Verino, Baker, Hsieh, Richardson, Murray; NOES: None). Motion Carried. (Unanimous)

##### **b. Approval of All City Management Cross Guard Services**

MOTION #205 (Murray/Lujan) to approve the agreement with All City Management to provide crossing guard services for the 2022-23 school year. Motion Carried. (Unanimous)

#### **REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS** *(subject to change)*

President Baker requested an annual report on the District's solar panels and energy savings over the years since they were installed, before the November Board meeting.

##### **May 18, 2022 – Board study session** *(Board room)*

- Equity Network 2.0 discussion session #4

##### **May 26, 2022**

- Teaching and learning presentation - Baden HS/Adult Ed.
- Presentation on Scope and Sequence - Performance Management
- Presentation on the elementary schools report cards
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval of the renewal agreement for Classlink for 2022-23
- Approval for destruction of Disposable Class 3 records
- Information on the May revision of the Governor's 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)
- Resolution for a bond on the November ballot

##### **June 9, 2022**

- Presentation on the Fiscal Services Department
- Presentation on Daybreak Mental Health

- Presentation on YSB Counseling and Safe School Advocates Services
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

### **June 23, 2022**

- Presentation on the Information Technology Department
- Presentation on Next Generation Science Standards
- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children's Center 2022-23 CCTR & CSPP childcare contracts
- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Approval of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

### **SUMMARY OF BOARD DIRECTIVES**

1. Staff to provide the Board with an update on how school athletics are funded.

### **GOOD AND WELFARE**

Vice President Richardson reported that on April 30 she attended the Youth Art Show. She congratulated Mrs. Carlino who was honored by the Barbara Henry Foundation. She also acknowledged Monte Verde ES and Ponderosa ES for winning the Pivotal Practice Award. She attended the high school girls softball game and congratulated SSFHS for keeping the trophy. Westborough MS had an excellent spring concert. On Saturday, she went to a dance show at ECHS where Student Trustee Verino performed. At the ECHS Senior Awards, President Baker's son and Ms. Verino received awards. She concluded her report by acknowledging departing Principal Lunt for being a great leader at the school who was always personable and supportive and created a ceremony to honor teacher Mr. Cresta.

Trustee Murray congratulated Ian Baker and Ms. Verino on their awards. She attended the Youth Art Show, a collaboration between the SSF Cultural Arts Commission, childcare centers, and the District. She also congratulated Mrs. Carlino for being the first recipient of the Barbara Henry Courage in Teaching Award. Ms. Henry, Ruby Bridges teacher in New Orleans, presented the award via Zoom. She attended the ECHS dance recital which included Ms. Verino who had been in the dance class for all four years in high school. Dance students were featured in a video where they spoke about what dance has meant to them and they attributed it to the confidence they have to achieve so much. She, along with President Baker and Dr. Moore toured Ponderosa

ES and Los Cerritos ES and enjoyed seeing the kids playing and doing their work. Last night she attended the Parkway Heights MS Spring Showcase which felt like a regular event after the last few years. Trustee Murray thanked Student Trustee Verino for everything she has done, called her an amazing kid, and wished her good luck at UC Berkeley.

Trustee Lujan said this time of year is a time of celebration and recognized and thanked teachers and staff for all they have done. She also thanked the students and congratulated them. She wanted to take the opportunity to thank her fellow Trustees, saying that her mother passed away suddenly on April 30 and her family is still grieving. She appreciated the other Board members for keeping things moving in her absence and President Baker for filling in for her at the May 3 PTA Council meeting. "...so, thank you, my colleagues, for just being present and engaged so that way our students and staff know how much they're appreciated."

Trustee Hsieh reported she also attended the ECHS Senior Awards where about 100 students received awards. She brought her mother to the event to enjoy watching the ceremony. On May 1, she participated in the California Bay Area 5-county API Elected Officials Summit, which was a great event. On May 2, she attended the SSFHS and ECHS Senior Decision Days where students posted their future schools or jobs. She enjoyed the energy and congratulated the District's 650+ graduates on their acceptance to UCs, community colleges, military, trade schools, and workforce. She congratulated Principal Lunt on his next journey and said he will be greatly missed. Lastly, she thanked Student Trustee Verino for her excellent service on the Board and congratulated her for moving on to UC Berkeley.

Dr. Moore commented on the upcoming Classified School Employee Week. "We are just fortunate and so blessed that we have such a tremendous support staff." "...we want to say thank you for your service, thank you for showing up, thank you for working hard, thank you for the tremendous support that you provide to us, thank you for leading with love. It certainly doesn't go unnoticed. We see you and we love you."

President Baker said he also attended many of the events his fellow Trustees mentioned. In addition, he along with around 500 Parkway Heights MS students, went to San Francisco to see "*Harry Potter and the Cursed Child*". He acknowledged teacher Jennifer Schurk who wrote a grant for ESSER funds so the students could see live theater. He thanked teachers and told them they are appreciated. He acknowledged how Student Trustee Verino has grown in the last two years as she learned her role on the Board and voiced her opinions.

Student Trustee Verino thanked the Trustees for their kind wishes for her journey ahead. "It has really been great to work with you all, so thank you so much." She extended her condolences to Trustee Lujan. She noted that in the last two years, she has learned so from virtual and in-person meetings. Being part of the Board has taught her "...so much about what I want to do next with my career and how I want to continue

to serve my community. If it wasn't for you all I wouldn't have been able to have found what I want to do so thank you to you all, Dr. Moore, and the Cabinet.” She thanked teachers and everyone who gave her the senior year of her dreams, especially the Board for making everything happen. “So, thank you for supporting me in this stage of my life and I hope to work with you and soon.” President Baker said some local civic activists in SSF are former class presidents and are very active in the community.

**ADJOURNMENT - 9:20 p.m.** in memory of Roberta Rose Flores who passed away on April 30 at 68 years of age. She was a dedicated wife, mother, grandmother and friend to many. She was known for her kind, generous and thoughtful nature, often spending much of her time volunteering for things such as Art in Action at Monte Verde ES and feeding the homeless in San Francisco with City Team Ministries. Her legacy will live on through her daughters, Daina Lujan and Erin Flores and her grandson, Danny Lujan.