

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA AND ORDER OF BUSINESS – REGULAR MEETING
Thursday, March 24, 2022**

**Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California**

The Board of Trustees invites the community to participate in this meeting in-person. In-person attendees must wear a mask or face covering and show either proof of COVID-19 vaccination or negative COVID-19 test results taken within the prior 72 hours.

The Board meeting will be streamed live and you can view it by visiting this web page for the Board meeting streaming link: <http://www.ssfusd.org/onlineboardmeeting>
(The link will be active shortly before 7:00 p.m. on March 24)

This meeting will include closed captions which require the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 7:00 p.m.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE will be led by Alta Loma MS student Abby Alvarez.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REVIEW OF AGENDA

F. PTA COUNCIL REMARKS

G. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

H. PERSONNEL COMMISSION

I. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

J. SUPERINTENDENT'S REPORT

- a. Distribution of COVID-19 testing kits
- b. Student Advisory Committee update
- c. Other

K. STUDENT TRUSTEE REPORTS

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School
2. Samantha Avila Gomez, Fall Student Trustee and ASB President South San Francisco High School

L. PUBLIC COMMENTS

For Items Not On The Agenda:

Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:

Public comments may be submitted in advance of the meeting through the following link: <https://bit.ly/boardmeeting03242022> beginning at 3:00 p.m. on Monday, March 21, until 3:00 p.m. on Thursday, March 24. These comments will be read by all Board members and posted on the District website's 2021-22 Board meetings at: www.ssfusd.org/20212022boardmeetings prior to the meeting.

To comment in-person during the meeting:

Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board

concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:

In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

M. INFORMATION ONLY PRESENTATION

(Individual presentations are limited to a maximum of 10 minutes.)

1. EDUCATIONAL SERVICES

**a. Teaching and learning presentation:
Alta Loma Middle School**

Principal Nina Mendez will share, with the Board, educational priorities and programs at Alta Loma MS.

N. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. Universal Transitional Kindergarten

Staff will present, to the Board, the background and information on the new State requirement to offer Universal Transitional Kindergarten (UTK) in SSFUSD.

PAGE

ACTION

1. ADMINISTRATION

a. Approval of UTK Plan and Adoption of Resolution #22-08

1 - 3

Staff recommends the approval of the proposed UTK plan, with option 2, and the adoption of Resolution #22-08 for the Universal Prekindergarten (UPK) Planning and Implementation Grant Program, as presented to the Board.

O. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

	<u>PAGE</u>
1. ADMINISTRATION	
a. Minutes to the regular Board Meeting, March 10, 2022.	4 - 33
b. Minutes to the special Board Meeting, March 16, 2022.	34 - 35
2. EDUCATIONAL SERVICES	
a. Permission for ECHS Key Club students to travel to Reno, NV, April 1-3, 2022.	36
b. Permission for SSFHS Earth Club students to travel to Big Basin Campgrounds, CA, April 8-10, 2022.	37 - 38
c. Permission for ECHS Swim Team students to travel to Fresno, CA, May 11-12, 2022.	39
d. Permission for Special Education school psychologists to travel to Salt Lake City at a date to be confirmed upon approval.	40 - 41
3. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order	42 - 43
b. Classified Personnel Assignment Order	44 - 45
4. BUSINESS SERVICES	
a. Purchase Order Listing, February 1 - 28, 2022.	46 - 53
b. Warrant Register, February 1 - 28, 2022.	54 - 77
c. Cash Receipts, February 1 - 28, 2022.	78 - 89
d. Declaration of surplus items.	90 - 97
e. Gifts to the District, March 2022.	98 - 99
f. Fundraising events for the 2021-22 school year.	100 - 101
g. Professional service agreement under \$25,000.	102 - 103

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. Facility Needs Update 104 - 105

Staff will share, with the Board, information on current facility needs in the District.

b. Voter Survey Results 106

Makiko Sato, of ISOM Advisors will share, with the Board, results from the recent survey/polling to ascertain the community's appetite for a potential bond measure to address facility needs in the District.

ACTION *(continued)*

1. ADMINISTRATION

b. Resolution No. 22-10 for National Child Abuse Prevention Month 107

Staff recommends the adoption of Resolution #22-10: In support of National Child Abuse Prevention Month.

c. Resolution No. 22-11 for Autism Awareness Month 108

Staff recommends the adoption of Resolution #22-11: In support of Autism Awareness Month.

d. Resolution No. 22-13 for Trustee Compensation 109

The Board will discuss the adoption of Resolution #22-13: To allow stipend payment for Trustee Lujan who was absent from the March 16, 2022 Board meeting.

2. HUMAN RESOURCES

a. Resolutions No. 22-14 through 22-40 for Retirements 110 - 111

Staff recommends the adoption of Resolutions #22-14 through #21-40: Honoring employees for their years of service to the District.

PAGE

2. EDUCATIONAL SERVICES

a. Approval of A-G Completion Improvement Grant Plan 112 - 114

Assistant Superintendent Keith Irish will share, with the Board, the District's plan for the A-G Completion Improvement Grant Program to help increase high school students' access and resources to complete A-G courses, as presented to the Board.

b. Approval of Local Control Funding Formula (LCFF) Supplemental Funded Positions 115 - 116

Staff recommends the approval of the LCFF supplemental funded positions for 2022-23, as presented to the Board.

c. Approval of an Agreement with Diversified Stage 117 - 126

Staff recommends the approval of an agreement with Diversified Stage for the District's secondary schools' hybrid graduation/promotion ceremonies for the 2021-22 school year, as presented to the Board.

d. Approval of Adult Ed ESL Courses 127 - 159

Staff recommends the approval of five additional Adult Ed ESL standards and competency-based courses for the 2021-22 school year, as presented to the Board.

e. Approval of Amended Agreement with Non-public Agency (NPA) Maxim 160 - 167

Staff recommends the approval of an amended contract with Maxim, an NPA, to fulfill IEP service agreements, as presented to the Board.

3. BUSINESS SERVICES

a. Approval of Architects for HVAC Upgrade Projects 168 - 175

Staff recommends approval of the contract with HY Architects for HVAC upgrade projects at Martin ES, Hillside Pre-school, Spruce ES, and Parkway Heights MS, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)
- Resolutions for retirees

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF
- Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children’s Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor’s 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan

- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children's Center 2022-23 CCTR childcare contract
- Approval of Children's Center 2022-23 CSPP childcare contract
- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: March 24, 2022

RE: Universal Transitional Kindergarten

BACKGROUND:

SSFUSD has provided background and information on the new State requirement to offer Universal Transitional Kindergarten (UTK) in our school district, even though SSFUSD will not receive any on-going funding. We recognize the need and benefits of providing this additional support for our students.

Staff is asking the Board to approve this item which signifies support to expand UTK, as needed, based on our student numbers. Staff is recommending option 2, to have one credentialed TK teacher and one classified staff for each class of 24 students.

FISCAL IMPLICATIONS:

This would cost for a class of 24 students is approximately **\$159,674** is as follows:

- Cost of 1.0 FTE teacher is \$109,874.
- Cost of a 0.80 FTE (6 hours) paraprofessional/instructional assistant is \$48,200.
- Materials and supplies per a class of 24 students is \$1,600.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposed UTK plan with option 2 and adopt Resolution #22-08 for the Universal Prekindergarten (UPK) Planning and Implementation Grant Program.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-08

UPK Planning and Implementation Grant Program

WHEREAS, the South San Francisco Unified School District (District) joins the State of California's efforts to set children on a trajectory of lifelong success by investing in early and equitable learning experiences, including infant and toddler supports; and

WHEREAS, on July 9, 2021, Governor Newsom signed Assembly Bill (AB) 130 which, among other things, expanded transitional kindergarten (TK) age eligibility in two-birth month increments over a period of four years, resulting in universal transitional kindergarten for all children who are 4 years of age in the 2025–26 school year; and

WHEREAS, the District plans to expand its TK program to meet the requirements of the State's incremental TK eligibility expansion plan; and

WHEREAS, the 2021–22 State Budget package established the Universal Prekindergarten (UPK) Planning and Implementation Grant Program ("Grant Program") as a state early learning initiative with the goal of expanding access to prekindergarten programs at local educational agencies (LEAs); and

WHEREAS, for the 2021–22 fiscal year, the department appropriated \$300 million from the State's General Fund for allocation to local educational agencies for the Grant Program, which will be available for encumbrance until June 30, 2024; and

WHEREAS, the Grant Program provides \$200 million for the California Department of Education (CDE) to allocate directly to LEAs based on a statutory formula to support planning and implementation costs associated with expanding prekindergarten options, such as universally-available TK, California State Preschool Program (CSPP), and Head Start for eligible students, and other local and community-based partnerships; and

WHEREAS, the State Superintendent of Public Instruction has allocated \$100 million in competitive grants to LEAs to increase the number of highly qualified teachers available to serve California state preschool programs and TK students, and to provide teachers with training in inclusive classrooms, culturally responsive instruction, supporting English learners, enhancing social-emotional learning, implementing trauma-informed practices and restorative practices, and mitigating implicit biases to eliminate exclusionary discipline; and

WHEREAS, under the provisions of California Education Code (EC) Section 8281.5, grant funds are allocated to school districts, charter schools, and county offices of education (COEs) with kindergarten enrollment in specific years,

according to a specified formula, and funds are allocated to COEs to support countywide planning and capacity building around UPK; and

WHEREAS, Grant Program funds may be used for costs associated with creating or expanding CSPP or TK programs, or to establish or strengthen partnerships with other providers of prekindergarten education within the LEA, including Head Start programs, to ensure that high-quality options for prekindergarten education are available for four-year-old children; and

WHEREAS, allowable costs for Grant Program funds include, but are not limited to: (1) planning costs, (2) hiring and recruitment costs, (3) staff training and professional development, (4) classroom materials, and (5) supplies; and

WHEREAS, as a condition of receiving Grant Program funds, state law requires each LEA to create a plan (“Plan”) articulating how all children in the attendance area of the LEA will have access to full-day learning programs the year before kindergarten that meet the needs of parents, including through partnerships with the LEA’s expanded learning offerings, the After-School Education and Safety Program, the CSPP, Head Start programs, and other community-based early learning and care programs (EC Section 8281.5); and

WHEREAS, under state law, the Plan must be developed for consideration by the LEA’s governing board or body at a public meeting on or before June 30, 2022, after which the LEA must provide data, as specified by the State Superintendent of Public Instruction, to the CDE.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the South San Francisco Unified School District, hereby approves the District’s Plan, attached as Exhibit A hereto.

BE IT FURTHER RESOLVED that the District will provide data to the CDE, when requested, as specified by the State Superintendent of Public Instruction.

REGULARLY PASSED AND ADOPTED this 24th day of March 2022.

AYES in Favor of Said Resolution

ATTEST:

Secretary/Clerk of the Board

Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of March 10, 2022

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957. (Non-re-elects/Release of temps).
 - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21 (maybe)
 - Release of temporary/long term substitute certificated employee(s) - Education Code Section 44954
3. Conference with Labor Negotiators in accordance with Government Code Section 54957.6

Agency Designated Representative: Board of Trustees President
Unrepresented employee (Superintendent)

RECONVENE INTO OPEN SESSION - 7:06 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present <i>via</i> <i>teleconference from Baden HS room #6</i> Ms. Abigail Verino, Student Board Member - Present
----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------

Mr. Ted O, Assistant Superintendent,
Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent,
Human Resources and Student
Services – Present

C. PLEDGE OF ALLEGIANCE was led by Buri Buri ES student Kara Ho. Principal Cregg Ramich introduced teacher Jennifer Diep who said Kara is an exceptional student, a quiet leader who leads with heart and kindness, is caring, reliable, optimistic, trustworthy, always the first one to offer help to those in need and is a true role model. She is a junior coach, a member of the Library Club, plays the flute, loves animals, books, and enjoys swimming and karate outside of school.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION - Nothing to report

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna acknowledged the reports provided by Trustee Patricia Murray and Assistant Superintendent Keith Irish at the last PTA Council meeting. There were many questions in response to what they reported. Trustee Murray's comments were very City of SSF-centric and did not include the District's San Bruno and Daly City schools. He noted that 12% of SSFUSD's enrollment is students who live in Colma, Daly City, and San Bruno, but the PTA Council rarely hears anything about those cities and their involvement with the District. Mr. Sanna said the SLO MOU only pertains to SSF schools and asked who responds to Skyline ES, Junipero Serra ES, or Monte Verde ES. It would be good if the PTA Council heard about their programs so they could impart that information to their membership, students, and parents in those areas. He said the District preaches equality and equity at the schools, yet everything Council and the PTAs hear about is within SSF. "The picture needs to be broadened and widened. It works better if everybody is on the same page, and people are aware of services in those other communities."

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - President Elizabeth Bales-Stutes shared thoughts of her members and students concerning possible changes to the mask mandate in the District. While there is a range of feelings and opinions, for the most part, teachers and students want to keep wearing masks in public settings. She thanked the office staff of Cynthia Villar, Martha Morocho, and Susan Cheong, as well as custodians Tim Kwong and Juan Franco. She referenced cuts and changes in their fall courses. “These cuts and changes are still largely undetermined, but we as teachers will work with our administrators to create programs that align with State requirements. I want to remind everyone that adult students have different requirements (and) that education for adults is not the same as education for kids from K-12. We have different standards, we are funded differently, we have different mandates, and we have to frame everything differently for our adult students.”

South San Francisco Classroom Teachers Association - President Danny Yanow said he thinks it is unfair that the Board, with no training or background in public health, needs to make a decision on whether or not to extend the mask mandate. The Governor dropped this responsibility on local authorities. “The County Board has shirked its duty at every responsibility during this two-year crisis and dumped everything that they could on you.” Speaking for himself and not the CTA, he believes masks should be kept on until the end of the school year. “We don’t know how many cases and deaths we have avoided by masking, but we do know that in places where masks were not worn in the classroom, cases were higher. We do know that many people are yet unvaccinated, that children under five cannot be vaccinated, and that people who are immunocompromised are still susceptible to this virus.” He believes he has the support of most families to keep masks on until the end of the school year, as “...it would be a tragedy if graduation ceremonies and year-end activities had to be cancelled due to a spike in cases for the third year in a row.”

California School Employees Association Chapter 197 - President Jolene Malfatti reported that she surveyed Classified employees who work at school sites regarding masking. Out of 103 responders, 81 employees hope “...to avoid future positive COVID cases this year by keeping the masks in the classroom, at least for the remainder of the school year.” She thinks they were responding not out of fear, but out of their experiences with people who have gotten the virus. “They said they were happy to have a voice and they were happy that I would give management their thoughts and recommendations.” CSEA Week will be celebrated May 15 through May 21 this year. She acknowledged the employees’ dedication to students and schools and their essential work, often behind the scenes, which sometimes goes unnoticed.

- I. **PERSONNEL COMMISSION** - Assistant Superintendent Jay Spaulding reported that the next Commission meeting will take place on March 21, 2022.

J. ITEMS FROM BOARD - None

K. SUPERINTENDENT'S REPORT

- a. **Online registration update** - Superintendent Shawnterra Moore reported that online registration for new students went live on February 28. As of yesterday, 500 applications had been submitted by parents and guardians. She thanked the Ed Tech team for their hard work in building the system with a data consultant and for the ownership that they have taken for the training process. Messrs. Johnson and Maeda are also holding office hours to help walk staff through the process. "It really does take a village to launch online registration and every department played a launch in making this come to fruition from Student Services, to communicating processes to IT, to deploying Chromebooks to each school site, and assisting with translation...", Dr. Moore said it is wonderful to have this collaborative spirit in SSFUSD and she is thankful that online registration is up and running for the community.
- b. **Introduction of Nutrition Services Director** - Dr. Moore introduced the District's new Director of Nutrition Services, Mary Jennings. Ms. Jennings has over 30 years of professional experience in the nutrition area with over 15 years specifically in school districts, and comes to SSFUSD from the Carmel USD. Director Jennings said she is excited to serve the District and is passionate about bringing the most nutritious, kid-friendly, and high quality food to all the students so they are nourished and ready to learn.

L. STUDENT TRUSTEE REPORTS

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School highlighted the following recent and upcoming events at her site: In honor of International Women's Day this past week, she acknowledged all women in the District and hoped during Women's History Month, all women in the community are empowered; in honor of the month, daily announcements were made on the history and achievements of influential women who have impacted society; the WASC accreditation visit takes place Sunday, March 13 through Wednesday, March 16; these visits occur once every six years and the school has been working to complete the self-study process and report over the last two years; cheer team tryouts took place this week; tomorrow there will be an informational meeting for anyone interested in joining the Leadership Team; on March 16, the school will have an EC Pride Day with lunchtime activities to celebrate ECHS's 60th anniversary; Clubs will be participating in a Club Slam each club officer has one minute to share their successes and accomplishments this year; the STOP program members met with a detective of sexual assault and abuse and were educated on the process when a case is filed; Senior track star Yutaka Roberts has ranked second in the nation in the 600-meter dash event; next week is the last week for prom bid sales; the prom

will be held at the SF Exploratorium; and the annual dance show themed “Emotion in Motion” will be held on May 5 through May 7.

Samantha Avila-Gomez, ASB President South San Francisco High School thanked Vice President Tanya Torres who filled in for her while she was a Cabin Leader of Spruce 5th grade boys at Outdoor Ed. She said a 15-year old District student, Dayna Flores, passed away two days ago in a vehicle accident. Her family is in need of funds for her funeral and hospital fees for other family members, so donations can be made through a GoFundMe link on the school’s Instagram account @ssfhs_asb. She then shared the following news from her school; elections took place last week with candidates running for various positions; ASB has worked on several fundraisers in February and March; during Black History Month, ASB recognized important black figures including the Black Panther Party, an important 60’s political organization, an LGBTQ+ activist, and an important figure during the civil rights movement; for Women’s History Month, ASB created an Instagram flyer which encouraged students to recognize women who have impacted their lives; Special Olympics were held at the site today with students in the ATP and from other neighboring high schools; Senior packages are advertised for sale; On March 25, students will be able to sell catalog items to reduce their prom ticket price or get a free ticket; Day on the Green returns on March 25 with a radio station, food vendors, games, and a petting zoo all made possible through ASB fundraisers; and spring sports have begun and they are cheering on baseball, softball, track, volleyball, and badminton teams.

Student Trustee Avila-Gomez said many students want to keep masks on until the end of school year. However, if the Board decides to lift the mandate, it should not happen earlier than two weeks after spring break to avoid another surge. They also want to have pooled testing continued. Many students want to keep in mind those who are immunocompromised and others who cannot get the vaccine and the health of those at home could be jeopardized without masking. She acknowledged “...all the women that have paved the way and also those in power, but...women in power doesn't mean anything if you don't help the girls and women that are marginalized.” The school breakfast and brunch program has not returned and students ask about being hired to help, which was brought up in prior meetings. She said the topic of sports funding is still not included in an upcoming agenda and at this date even looking at funds for next year would positively impact the school.

M. PUBLIC COMMENTS (For items not non the agenda)

Russell Lee, a SSFUSD alumnus, said he wanted to shame the Board and Cabinet for passing the SLO MOU since it does not include stronger language to protect student rights. He said the program is a waste of taxpayer dollars by the City. The program allows officers to keep tabs on “bad” students, and administrators update SLO’s on students’ behavior at school. “Students were traumatized for small things like having

weed or a pocketknife or being in a fight at school, and police were called on them. The MOU was meant to set strong boundaries by the District to protect students' rights..." He said the District could have worked with the City to use the funding for additional resources for students, such as mental health counselors.

Cianna De La Cruz, an ECHS sophomore, spoke about teachers' hard work which is unrecognized by their pay. She has had incredible teachers who taught her so much and inspired her to be the person she is today. Since the Board is not paying them enough, they are leaving the expensive Bay Area, which is "nonsense". Without teachers, students would suffer and not receive the education they deserve to be successful in life.

Lauren Kitchen, the Buri Buri ES PTA President, said the PTA has been working on a campaign to increase the number of slots in their after care programs. Families are struggling since there are not enough openings. While the site has the most after care of all District schools, it is also one of the biggest schools, and they still have a waiting list. They are told there is not enough space, but like other schools, the cafeteria can be utilized. If no one is applying for the jobs, she encouraged the Board to increase salaries or expand programs to include staff from Park and Rec. Ms. Kitchen read letters from two Buri Buri ES parents about their personal experiences in trying to find an after school program and not being able to have their children attend a program at their home school.

Laurie Dolly, a District Speech Pathologist, spoke about the Child Parent Observation (CPO) class. She said the class has been beneficial for perhaps 25 years and helps parents from several cities in the County and those new to this country. The cost is nominal as parents help run the program along with Helen Kashevaroff. Children learn to speak English, share, get help with potty training, etc. She encouraged the Board to visit the class and see circle time which is unlike anywhere else.

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Buri Buri Elementary School

Principal Cregg Ramich shared educational priorities and programs at Buri Buri ES. During his presentation, he recognized the following parent volunteers who received certificates of appreciation from the Board: Diana Hsu, Melinda Joly, Shelly Prasad, Michelle Yee, and Kathleen Yim.

Buri Buri ES Vision – all members commit to ensuring high levels of learning in a caring community.

District LCAP Goals

Principal Ramich said Buri Buri ES has been working on all three LCAP goals.

Academic Achievement (LCAP Goal 1) - This is the heart of what they care about and work at, and the District has supported them with focused goals.

Staff and Professional Development (LCAP Goal 2) - Allows them to continue growing as lifelong learners.

Student, Parent, and Community Engagement (LCAP Goal 3) - Strengthening leadership and connecting to communities. They work hard at relationship building and communication with each other, teacher to teacher, team to team, and staff to the community.

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Ramich said Buri Buri ES is focusing on social emotional learning and relationship building is in the Zones of Relationship commitments they have made, understanding that they can help work with students through tried and true skills that have affected kids in trauma. They have also committed to small group interventions in strong grade level teams and are looking closely at the data their kids are giving, then informing interventions based on that.

Addressing Learning Loss During COVID

Principal Ramich said the site supported all students and families that experienced loss through academic, engagement, and self-regulation/socialization skills. The focus was on:

- Increased resources to support early literacy
- Consistent and clear community communication
- Strongest parent and teacher communication ever
- Deepened and continued commitment to socio-emotional learning
- Commitment to be strong and build on the online learning

Student Population

Buri Buri ES has almost 600 students this year. 20% of students are identified as socioeconomically disadvantaged, 15% are students with disabilities on IEPs, and 13% are English Learners.

They have a diversity of ethnic backgrounds, languages, and cultures with 33% of students being Hispanic/Latinx, 25% Asian, 20% Filipino, 15% White, 3% Pacific Islander, 1% Black/African American, and 2% unknown.

Attendance (one month snapshot 1/24-2/25/22)

Principal Ramich shared the average daily attendance by ethnicity. For the total student population, the attendance average for this month was 93%.

Student Supports/Literacy Data

Principal Ramich said they use small group targeted intervention with two complimentary curricula. Some kids need work with understanding text, thinking about text, and Leveled Literacy intervention is focused mostly on that. For kids with dyslexia or with markers that are like dyslexia and have trouble with the foundational skills of putting words and sounds together, they use curriculum small group instruction called Spire which addresses those issues.

CAASPP Testing

Buri Buri ES students in 3rd through 5th grade took the online tests at home and exceeded the District average in both ELA and Math. He noted that the differences in scores between his site and the District, and the State were fairly comparable and commensurate to past years.

ELPAC growth

28 bilingual students who are able to be fully English-speaking and academically English-proficient were re-designated and are thriving in academic settings.

Behavioral Data

There have been no expulsions or suspensions. But the real challenge has been the wide-ranging effects of the 1½ years of isolation, fear, and a heightened rate of exposure to negative content in an unsupervised context. These factors cause the teams to pay attention to behaviors, analyze the causes, and commit the time, energy, and resources to intervene and re-socialize students.

Bobcats Supports

Principal Ramich said they have invested in getting kids outside in nature and engaged with the environment, with social/emotional support, and interacting with their peers. These programs, supported by teachers and staff members, create pride for their community.

Principal Ramich concluded his presentation by acknowledging the Buri Buri ES community, faculty, and staff who have excelled and thrived. He complimented his school's amazing parents who act as a community to comply with the health priorities.

Trustee Murray said Buri Buri ES is a wonderful community and the warmth is felt upon entering the campus. She said their vision statement directs everything they do.

Trustee Chailin Hsieh complimented Principal Ramich on his presentation, leadership, and relationship with the community. She appreciated the connection between actions and the mission statement. She requested a breakdown of information by cohorts to help gauge where they are in terms of equity.

Trustee Daina Lujan said the presentation highlights the warmth, connectiveness, and the development of the whole child. She commended Principal Ramich and the community for keeping the student-centered focus.

Principal Ramich said he is proud of each staff member and their commitment to spend time developing trust, team work, and empathy.

Student Trustee Verino thanked Principal Ramich for talking about the sociological impact, especially on a young child when they are developing. Buri Buri ES has done so much in the first year back as a community.

Vice President Mina Richardson thanked Mr. Ramich for having the most sought after school in the District. She appreciates his efforts and said he is a great leader of a well-run school.

President John Baker also thanked Principal Ramich for communicating with parents and getting them involved. He asked what the District can provide to help students have the best experience they can. Mr. Ramich replied it would be investing in teachers and retaining them since they are the ones who connect with the parents and know how to respond to their needs. He suggested stipends for SpEd teachers since those jobs are difficult to fill.

b. A-G Completion Improvement Plan Grant Program

Assistant Superintendent Keith Irish shared information on the A-G Completion Improvement Grant Program designed to help increase high school students' access and resources to complete A-G courses.

APG Completion Improvement Grant

As part of the Budget Act of 2021-22, the A-G completion grant provides \$547.5M one-time Prop 98 funds for the A-G Completion Improvement Grant Program to help increase the number of high school students, particularly unduplicated students, enrolled in grades 9-12 who graduate from high school with A-G eligibility with greater access and resources to complete A-G courses.

Funding and Proposed Allocations

- **A-G Access Grants** - \$300M to LEAs with an overall A-G

completion rate of less than 67 percent. The funds are available through 2025-26. SSFUSD qualifies - (preliminary allocation for SSFUSD is - \$276,550)

- **A-G Success Grants** - \$100M to LEAs with a completion rate of 67 percent or higher. Funds are to be used for direct support for pupils to complete the A-G course requirement, such as providing additional PD opportunities, tutoring programs, and expanding access to coursework to improve the LEA's A-G completion rate. (SSFUSD doesn't qualify for this grant since SSFUSD's A-G rate in 2019-20 was 5.4%). Mr. Irish stated that this is not the District's A-G rate since there were some issues around data reporting at the high schools, which caused a school to have a 0% rate. The rate should have been around 40%
- **A-G Learning Mitigation Grants** - \$147.5M to create opportunities for pupils who received a grade 'D' or 'F', or who failed an A-G approved course in the spring semester of 2020 or the 2020–21 school year to retake those courses. (SSFUSD's preliminary allocation \$105,530).
- Total preliminary allocation to SSFUSD = **\$380,277**.

A-G Plan Requirements

The A-G plan must include the following elements:

- Grant funds will increase or improve services for the LEA's unduplicated students to improve A-G eligibility.
- To assist and provide the opportunities for students to retake A-G courses that students did not pass during the spring 2020 semester.
- The plan and described services supplement not supplant services included in an LEA's LCAP and their Expanded learning Opportunity grant plan.
- All students, particularly unduplicated students will have access to A-G courses approved by the University of California.

Possible Plan Elements

- Equal Opportunity Schools partnership - \$50K
 - Currently partnering with SSFUSD - last 2 years have been free
 - Assisting SSFUSD in providing access & opportunities into AP classes
 - Assistance in placement procedures in math & science
- Provide additional sections to SSFHS & ECHS so students can "repeat" classes during the school day, after school or in the summer of 2022.
- Provide other credit recovery options for students.
- Provide additional assistance to prepare and support students in AP classes - Pre -AP courses - summer or AP tutoring support.

- Professional development for counselors and teachers that are teaching AP and college prep courses.

Data

- In 2021, the District's A-G rate was 50.80% for all students. For English Learners, it was 15.7%, and for students with disabilities, it was 17.1%.
- The A-G rate for the County is 60.9% and 52.1% for the State.
- For SSFUSD, the target is 67% to meet the A-G rate.

Next Steps

- Acquiring input via survey or meetings from Ed. Services Dept, high school administrators and counselors.
- The plan must be submitted by April 1, 2022.
- Funds must be spent all the way to 2025-26.
- Expenditure report due December 2023

Trustee Hsieh asked to clarify the data error with student percentages. Mr. Irish replied it was publicly reported on the State website, but it is not an actual rate.

President Baker referenced Mr. Irish's comment on providing additional sections so students can repeat classes during the school day in the 2022 summer and asked if there is time to set that up if the District received the grant. Mr. Irish said the item will be on the March 24 Board meeting agenda and they are in the process of creating the 2022-23 master schedule now. For summer school they could ask teachers if they are willing to work a 1.2 FTE schedule with an additional class.

Trustee Hsieh said she appreciated the presentation and the thoughtful plan elements which made it clear on how students will be supported with the A-G requirements.

The Board recessed at 8:34 p.m. for a break and reconvened at 8:45 p.m.

O. PRESENTATIONS WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. Masking Update for SSFUSD Schools

Superintendent Moore presented an update on recent changes in masking guidance for K-12 schools and SSFUSD proposals and

recommendations. She noted that the data is improving across the County. Test positivity rates County-wide are at a 2.4 rate and there is a belief that the data will continue to decline.

CDPH Guidance for Schools (Based on Science & Medical data)

- Masks have been one of the main strategies required up to this point. A lot of data shows the efficacy of mask wearing.
- California accounts for roughly 12% of all U.S. students but had only 1% of COVID-19 related school closures during the Omicron surge.
- Now masks are moving to **Strongly Recommended** which means that everyone should continue to wear masks.

Masking Changes

- On February 28, 2022, the California Department of Public Health (CDPH) released updated masking guidance for schools. Under the new guidance, the universal masking requirement for K-12 and childcare settings will terminate effective March 11, at 11:59 p.m.
- However, the CDPH strongly recommends that individuals in settings which includes students, teachers, and others, continue to mask while indoors in school settings after the universal masking requirement ends.
- According to research cited by the CDPH, “the masking requirement in California schools has allowed us to keep schools open when compared to other parts of the country.”

As conditions continue to improve, the CDPH will move to the next less restrictive tier, which means that masks will move from “strongly recommended” to “recommended” and eventually to “optional” when the data indicates it is safe to do so. In effect, strongly recommended is designed to convey that all individuals should continue masking. Dr. Moore said the community must stay nimble to COVID conditions and possible changes in masking if conditions demand.

New Mask Guidance

- **Strongly Recommended**
 - COVID-safe decision
 - Tied to contact tracing, quarantine
 - SMC Health: Follow the guidance
- **Recommended**
 - CDPH Status - based on data
 - Expected within 30 days - (April)
- **Optional**
 - Expected in May
 - CDPH Status - based on data
 - Expected prior to end of school year

Rationale for Maintaining Masks in Schools

- Other COVID protocols are intertwined with mask wearing.
- Protects unvaccinated students and those with vulnerable health.
- “People should continue to wear masks indoors. They don’t have to, but they should.” - San Mateo County Health
- Waning protection of vaccination for 5-11 year-olds.
- The vaccine seems to have not been as effective for those 12 and above.

Future Anticipated State and Local Changes

- Anticipate changes in protocols, for example quarantining protocols, etc.
- Anticipate changes in testing models; likely will be testing after exposure and after symptoms and less of a screening model.

SSFUSD Considerations

- SSFUSD has always followed State and local guidance in making health/science determinations for the students and staff.
- The change in masking guidance reflects the CDPH’s approach to rolling back safety measures now that COVID conditions have improved across the State. According to CDPH, these decisions are based on science and data, including case and hospitalization rates.
- Imposing a mandate means that we will need to consider consequences for those not following the local requirement. The challenge will be with enforcement.
- Informal assessment across San Mateo County Schools is indicative of adherence to the CDPH of “strongly recommended” on March 14, 2022.
- If we determine to follow CDPH with no local mandate and focus on a strongly recommended transition, we can continue to message, support and encourage mask wearing on campus (For all intended purposes, strongly recommended is designed to convey that all individuals should continue masking in schools).
- SSFUSD can continue to offer pooled testing for all staff and students as an extra layer of protection for our community.

SSFUSD has been diligent about following the guidance from the State and local health officials, and this recommendation will be aligned to past recommendations. At this time, however, based on the previous surge in COVID cases in SSFUSD, particularly after the winter holiday when the District had a record low number of students in attendance and a record high number of positive COVID cases across the District, staff recommends continuing to follow CDPH guidance with some modifications. The District will be distributing testing kits to all staff and students prior to spring break to support the safe return to school.

SSFUSD Proposals and Recommendations

SSFUSD recommends following CDPH guidelines and transition from required masking in SSFUSD to “strongly recommend” masking, but not immediately. This will give the District the opportunity to assess the impact and potential surge in COVID cases after spring break.

Possible transition dates:

- April 11 - one week after spring break
- April 19 - two weeks after spring break
- May 2 - approximately one month after spring break
- End of the school year and transition during summer school programs

Hybrid models - Superintendent Moore said the Board may want to consider having different requirements for employees vs. students. Since we are a unified school district, splitting it could present the Board some challenges with trying to justify why the requirement for staff is different for students. Another hybrid model could require masking for all elementary students and strongly recommend it at the secondary level since younger kids have not had as long of an opportunity to get vaccinated.

M. PUBLIC COMMENTS *(continued)*

Barbie Levasseur asked the Board to do everything they can, including masking, to keep the spread of COVID slow so incoming students can get a pre-school education. It cannot be overlooked that children not yet eligible for vaccinations are still affected. She spoke about her daughter’s pre-school experience in the last few months and how she missed several days due to frequent COVID exposures. She agreed that one of the best ways to prevent COVID-era learning loss is by masking. Keep students in class and honor teacher’s wishes.

Ethan Mizzi asked the Board to require masks to be worn indoors by all individuals regardless of vaccination status until the end of the school year.

Havi urged the Board to require, not recommend, masking as it keeps students in school and helps to prevent COVID from spreading. In his job, when the mandate was lifted, many customers stopped wearing masks. He thinks that without an enforcement mechanism, students are not going to properly wear masks. “But to keep kids safe, to keep the community safe, to keep the unvaccinated safe, which includes all kids under five, and to keep the immunocompromised safe, please continue to require mask until the end of the school year.

Russell Lee said he supports the mask mandate in schools as they are a reliable method to stop the spread. He thinks enforcement should not be through punitive means as it leads to resentment of authority and is not a good mechanism. COVID can

still be spread in a well ventilated room. It does not make sense to rush into a transition period with new variants coming.

Lauren Kitchen said she was in favor of continuing the mask mandate. Students wear them all day and sometimes even need to be reminded to take them off. She said her son never got COVID even though he had spent a few days with close contacts in the classroom because he wore a mask. She encouraged the Board to maintain masks until the end of the school year.

Trustee Murray agreed with the speakers on waiting until the end of school year. She spoke about a student's email to the Board which noted that if the District waits until two weeks after spring break, the senior activities would begin and they should not lose out on them. It is better to be safer than sorry. In the summer they can move into "strongly recommended".

Vice President Richardson said she was on the fence and due to some teaching difficulties, she wants to allow parents or educators to choose when the children should wear masks indoors. Students who did not mask would not be punished.

Trustee Hsieh did an information sampling of parents and kids at District schools. Some want to continue masking until the end of the school year or until two weeks post spring break. Therefore, she recommended maintaining the requirement to continue wearing a mask indoors and then transition to "strongly recommended" two weeks after spring break. This will allow additional time to gauge the impact of spring break on the District's COVID positivity rate. Also, she supports transitioning to "strongly recommended" for outdoor masking a week from now.

Student Trustee Verino said she supports continuing to follow the CDPH guidelines. ECHS has over 1,200 students and post winter break many students missed classes. She does not want senior activities, such as a full prom and graduation in person, affected by removing the mask mandate. She recommended waiting two weeks to a month after spring break to minimize contact but it would not hurt to continue masking until the end of the school year.

Trustee Lujan said she has been weighing the health concerns and safety along with mental health and the developmental needs of the youngest students who need to develop articulation skills and early reading skills which depend on seeing the movement of a mouth. This is how people connect on the most basic level and students have not been able to do that. She recommends keeping masks as required until April 19, two weeks following spring break and supports allowing students to remove masks when outdoors. Students who do not follow

the masking guidelines should not be suspended and a restorative, guiding-type practice could be used as a learning opportunity.

M. PUBLIC COMMENTS *(continued)*

Mr. Yanow said he believed the current policy is that outdoors masks are “strongly recommended” but not required in the schools. Dr. Moore agreed that was correct and most principals say they have students wear masks at lunchtime exempt while eating. They would not be able to tell students they need to wear it outside because the language says “strongly recommended” which has been in effect the entire pandemic.

President Baker thanked all the families who commented in person or by email today. He does not agree with removing masks and said the District has a history of doing things to protect the rights of those who need help, such as the immunocompromised. A community member said kids are not fussy about wearing masks unlike the adults in their lives. Another member noted that many families travel to visit relatives who often do not have the same access to vaccines as in this country. “A public elected official should never have to apologize for a vote that causes an inconvenience for some if it is a safety measure for all.” His preference would be to mask until the end of the school year, but to definitely wait until at least two weeks after spring break.

Trustee Murray said she prefers to wait until the end of the year and move to “strongly recommended” during the summer, but is open to revisiting the policy two weeks after spring break. She wants seniors to be able to enjoy their final activities. She also supports that masks not be required outside of classrooms on campus and that no student would be suspended for not wearing a mask.

Trustee Lujan said the end of the year is a long way off and it is a challenge for her to support that timing. The District has consistently followed CDPH guidance and if the Board agrees to no suspension or punitive measures it creates a power struggle for enforcing masking for students who do not do it.

Dr. Moore made a recommendation to require the masks until April 19 and reevaluate the policy for the remainder of the school year at the April 14 Board meeting. At that point, she will have the data after spring break. Student Trustee Verino agreed with this since she knows many people will be out of town over spring break.

Vice President Richardson said her position did not change and she was still uncertain what date she preferred. She wanted flexibility in the classroom so students that are struggling the most can have the freedom to remove their mask without consequence or punishment.

In accordance with the Brown Act, since a Board member was videoconferencing during this meeting, all agenda items considered for approval required a roll call vote.

ACTION

1. ADMINISTRATION

a. Approval to Retain Masking in SSFUSD Schools

MOTION #152 (Hsieh/Lujan) to continue the indoor mask mandate until April 18, and as of March 14 to go to strongly recommended for outdoors, then reevaluate at the April 14 Board meeting for April 19 onward, and that any non-mask wearers not be administratively punished but restorative justice will be utilized. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

3. HUMAN RESOURCES

a. Approval of Elimination of Classified Positions in Adult Education and Adoption of Resolution #22-09

Assistant Superintendent Spaulding said a lack of approximately \$120K in State funding will not be available due to a change in the definition of the grant for the CPO program. Any future funding would need to come out of the District's General Fund.

Trustee Murray left the meeting at 10:08 p.m. and returned after the break.

M. PUBLIC COMMENTS *(continued)*

Helen Kashevaroff, a CPO teacher, said she was saddened that the community would not have a parenting class. Since the 60's, parents have learned respect, effective communication, and understanding. Their mission is to inspire creativity, collaboration, critical thinking, and good communication skills. The class benefits "...first time parents who need help with separation anxiety, who want skills that fit the modern world (or) whom are immigrants far from their extended families looking for support in a new culture." CPO is also a preschool class where children receive social-emotional and academic skills to prepare them for kindergarten. She appreciates that the District has offered CPO to several generations of parents. "Parents and families benefit so much...to help them navigate the changes in family life that the pandemic has caused." She hopes a funding source will be found to keep it going, even for just one more year.

Min Lee, who was not born or raised in America, found that CPO was the perfect place for her to afford a program and spend time with her son. Her experience as a first generation immigrant was that everything here is new and different from her culture and

how she learned. CPO taught her many skills and other people need this program. It was a place to share and learn experiences with other parents. She asked the Board to keep CPO for the next generation.

Miryan Gregor-Navarro, also an immigrant, said CPO was the right place for her to be. She was raising a toddler alone and needed a model to follow that was different from the country where she was raised. She now works as a SpEd aide at Spruce ES thanks to the opportunity CPO gave her to be a better person and a better mom. She valued the community support she received through the parents who wanted the same things there. The program made her feel like she belonged. "...if you don't have knowledge, and if you just have what you learned when you were growing up in a different country, in a different culture, then it's really hard (to raise a child)."

Trustee Murray asked how the definition of the grant changed. Principal Stephen Redmond replied that the grant changed in 2013. It is not funded by the California Department of Education, but rather the Department of Labor. The purpose of this grant is specifically for ESL high school students to transition into the workforce. So, a parenting program does not justify the use of those funds. He stressed that there is nothing negative about the CPO program and that team does a great job for the community, but the funding cannot be used for a parent program. Trustee Murray asked if any SSFUSD high school students are being served by the program. Principal Redmond confirmed there are none. Trustee Murray said she has heard that Skyline College will be using the classrooms. He said the plan is to work with Skyline College, the City, and other partners to create an Early Childhood Program. The talks are in the preliminary stage. She asked if District employees would be retained if that happens. Dr. Spaulding stated that the reason this is an action item is because a new bill passed by the State requires any elimination of Classified employees, as with Certificated employees, must be done by March 15 each year. This is about the childcare paraprofessionals and no funding for the program. These employees have bumping rights for positions in which they have already worked. Also, they could have an opportunity to move into the new TK 12:1 classes. President Baker asked if the two employees would likely remain in the District in another capacity. Dr. Spaulding confirmed they could bump two other employees, who would lose their jobs. However, they could return to para 1 due to their seniority. He added that five para 1 childcare professionals would be needed for the new TK model.

Trustee Murray asked if there was a possibility of reimagining the program for 2023. Dr. Spaulding replied that the Board could backfill the program for \$120K from the General Fund, but noted that \$160K from the General Fund is already needed for the Adult Ed. That would be a \$280K commitment if that is what the Board decides.

In response to Trustee Hsieh's question about not being able to continue funding, Dr. Spaulding said the program will continue to the end of this school year, but Principal Redmond cannot allocate his grant funding to pay for the program after that time.

Vice President Richardson said it was a difficult decision for the Board since the program is popular and has been going on for some time. She said the District is in a crunch right now and she does not want to burden the General Fund.

Trustee Lujan stated that she understands the funding situation and that Principal Redmond is in talks with Skyline College because the program is beneficial. She agreed the budget outlook is not pretty.

Student Trustee Verino said public comments mentioned the word "opportunity" since the program made them to feel seen, which is the point of the community. Most young people are not aware of the program, which resonates with her because her parents are immigrants as well.

Trustee Baker said the program helps families learn how to care for children during a childhood care emergency in the community. He asked Principal Redmond how the talks are progressing for the Early Childhood Education Center before the Board makes a decision.

Mr. Redmond replied that the preliminary conversations with Skyline College are about creating an Early Childhood Education Pathway. Within that pathway, they would have a preschool program where the students have a chance to observe children, parents can come, and they would be partnering with another agency. These talks are based around Skyline College and a program would not look like the current CPO class. He added that the conversations will continue in two weeks with the Dean and their team.

Trustee Lujan said she was hopeful that a program can be created to meet the needs of a CTE pathway and early learning opportunities could be offered. In terms of HR, she knows the items needs action tonight because there is no funding.

Trustee Murray asked if the primary customers of the CPO program are Adult Ed students or other people seeking out the program. Principal Redmond said they are from both the ESL program and the community at large.

Vice President Richardson inquired whether or not there is a possibility that the CPO program could return in another form to help families and the great parts of the program would not completely be eliminated. Mr.

Redmond replied that he would know more following conversations with the partners.

MOTION #153 (Lujan/Hsieh) to approve the elimination of two Classified positions in Adult Education and adoption of Resolution #22-09. (AYES: Baker, Hsieh, Lujan, Richardson; NOES: Student Trustee Verino; ABSENT: Murray). Motion Carried on a 4-0 vote. (Unanimous)

MOTION #154 (Lujan/Hsieh) to extend the meeting to 11:45 p.m. (AYES: Baker, Hsieh, Lujan, Richardson; NOES: Student Trustee Verino; ABSENT: Murray). Motion Carried on a 4-0 vote. (Unanimous)

The Board recessed at 10:10 p.m. for a break and reconvened at 10:25 p.m. Student Trustee Verino left the meeting at 10:22 p.m.

O. PRESENTATIONS WITH POTENTIAL ACTION *(continued)*

2. BUSINESS SERVICES

a. Second Interim Financial Report

Assistant Superintendent Ted O presented the 2021-22 2nd Interim Financial Report, for the period ended January 31, 2022. The main purpose of the report is to review the financial condition of the District's general fund budget to ensure that the fiscal obligations in the first quarter and the end of the fiscal year projections can be met.

Ed Code certification definitions

A Positive Certification: WILL MEET their financial obligations for the current and two subsequent fiscal years.

A Qualified Certification: MAY NOT MEET their financial obligations for the current OR two subsequent fiscal years.

A Negative Certification: WILL BE UNABLE TO MEET their financial obligations for the current OR two subsequent fiscal years.

2020-21 SSFUSD Assumptions

- Property taxes budgeted with latest estimates
- Estimated RDA revenue from COE is budgeted
- District will remain Community Funded/Basic Aid
- Estimated Step & Column cost included
- Enrollment/ADA declining
- Estimated STRS/PERS increase included
- Mandated Block Grant and Lottery Funds are budgeted

- Program carryovers from prior year are included
- Contributions to Special Ed and transportation are budgeted
- Contributions for Routine Restricted Maintenance and Deferred Maintenance are budgeted
- One-time Stimulus Funds are budgeted
- Contributions to the District's other funds are budgeted

2021-22 General Fund Projected Revenues

<u>Revenues</u>	<u>Dollar amount</u>	<u>Percentage</u>
LCFF Revenue	\$105,928,697	79.49%
Federal Revenue	\$ 13,814,407	10.37%
Other State	\$ 10,708,843	8.04%
Other Local	\$ 2,782,876	2.09%
Transfer in	\$ 13,301	0.01%
Total	\$133,248,124	100%

2021-22 General Fund Projected Expenditures

<u>Expenditures</u>	<u>Dollar amount</u>	<u>Percentage</u>
Certificated Salaries	\$ 52,517,237	33.83%
Classified Salaries	\$ 19,848,724	12.78%
Benefits	\$ 33,277,410	21.43%
Books and Supplies	\$ 24,491,236	15.77%
Services	\$ 17,884,107	11.52%
Capital Outlay	\$ 661,582	0.43%
Other Outgo	\$ 4,187,819	2.70%
Transfers out	\$ 2,395,392	1.54%
Total	\$155,263,507	100%

Changes from 1st interim to 2nd interim

Revenue - The net change is approximately \$423K.

- Reduction in estimated RDA and EPA funds, \$155K
- Net increase in Federal, State and Local Program allocations, \$578K

Expenditures - The net change is approximately \$442K.

- Net decrease in Federal, State and Local Program budgets, \$104K
- Increase estimated pass-thru of RDA funds to Facilities, \$546K

2022-23 & 2023-24 MYP Assumptions

- Property tax increases – estimated at 3.75% & 4%
- Estimated RDA revenue is budgeted
- Estimated STRS/PERS increase included since the State is no longer buying down the District
- Estimated Step & Column costs included

- Enrollment/ADA projected to decrease by 2% per year
- Mandated Block Grant and Lottery Funds are budgeted
- Contributions to other funds are budgeted
- Contributions to Special Ed and Transportation
- Contributions to Routine Restricted Maintenance program
- District will remain Community Funded/Basic Aid

Multi-Year Projections – Actual/projected ending fund balances

Unrestricted and Restricted Funds	Second Interim 2021/22	Proposed Budget 2022/23	Proposed Budget 2023/24
Revenues	\$ 133,234,823	\$ 127,733,750	\$ 131,025,900
Interfund Transfer In	13,301	13,301	13,301
Total Sources of Funds	\$ 133,248,124	\$ 127,747,051	\$ 131,039,201
Expenditures	\$ 152,868,114	\$ 131,179,530	\$ 133,254,731
Interfund Transfer Out	2,395,392	1,845,392	1,545,392
Total Usage of Funds	\$ 155,263,506	\$ 133,024,922	\$ 134,800,123
Net Incr/Decr in Fund Balance	\$ (22,015,382)	\$ (5,277,871)	\$ (3,760,922)
Beginning Fund Balance	48,844,756	26,829,374	21,551,503
Actual/Projected Ending Fund Balance	\$ 26,829,374	\$ 21,551,503	\$ 17,790,581

Ending fund balances designations

California school districts are required to show their funds in five categories to maintain consistency. Basic aid districts, such as SSFUSD, are required to put aside 5% in reserves for economic uncertainties, such as covering the months when the District does not receive property tax revenue.

Unrestricted and Restricted Funds	Second Interim 2021/22	Proposed Budget 2022/23	Proposed Budget 2023/24
Actual/Projected Ending Fund Balance	26,829,374	21,551,503	17,790,581
Nonspendable			
Revolving Cash	25,100	25,100	25,100
Stores	65,352	65,352	65,352
Prepaid Expenditures	155,319	155,319	155,319
Restricted	5,593,832	5,593,832	5,593,832
Committed	0	0	0
Assigned/Designated			
STRS/PERS Increase: 2024-25	350,000	350,000	350,000
STRS/PERS Increase: 2025-26	650,000	650,000	650,000
Prop Tax Re-Pymt - Litigation (Est.)	6,502,533	3,025,123	0
Set-aside for Staff Raises	5,724,063	8,835,531	12,027,303
Reduction in Expenditures Needed (On-going)	0	(3,800,000)	(7,816,331)
Reserve:			
Reserved for Economic Uncertainties	7,763,175	6,651,246	6,740,006
Undesignated Reserve	0	0	0

Contributions to Other Funds

- As a result of COVID-19 and changes in the law, a contribution from the General Fund is needed to help the District's other funds balance its books:
 - More meals being served as a result of Universal School Free Meals Program Act and the increased food and other operating costs due to inflation
 - Loss of revenue due to less students participating in the preschool and childcare programs and increased operating costs
 - Loss of revenue due to many programs being inactive and the reduction of fees collected in the Adult Education program
- Projected contribution from the General Fund to the other funds, Adult Education, Child Development, and Nutrition Services, are as follows:
 - 2021-22, \$1,010,000
 - 2022-23, \$460,000
 - 2023-24, \$160,000

Special Education Costs Concerns

- Special Education program expenditures have increased by \$12.5M over the past five years.
- District General Fund contribution to this program increased by \$12.2M over the past five years.
- It is expected to increase another \$2.5M plus in 2022-23.
- For the FY2021-22, Special Ed. revenue was \$7,557,233 and expenditures were \$34,216,429 and the General Fund Contribution is \$26,659,196.
- Special Ed. staffing costs have increased significantly over the past few years. The 2018-19 to 2021-22 Certificated increase was 37.40 FTEs and \$4,316,033 and the Classified increase was 51.97 FTEs and \$3,431,003. The combined increase for this time frame was 89.37 FTEs and \$7,747,036.

Transitional Kindergarten Costs Concerns

- Under AB 130, the State is making TK another grade in 2022-23 and will fund it similar to Grades K-12
- It also expands TK age eligibility in two-birth month increments over a period of four years, resulting in universal TK for all children who are 4 years of age in the 2025-26 school year
- For the approximately 90% of the school districts, which are LCFF funded, the State budget provides funding based on Average Daily Attendance (ADA) or number of students
- However, for "Community Funded" school districts, like SSFUSD, the State does not provide any funding

- This would be an additional ongoing cost to the “Community Funded” school district

SSFUSD Current TK Program

- SSFUSD currently offers six TK classes at five elementary schools.
- There are six teachers for this program at a cost of approx. \$635K per year.
- Overall, including materials and supplies, SSFUSD is spending approximately \$640K a year to run this program.
- With the new staffing requirements from the State for next year, the District would need to add a paraprofessional/Instructional Assistant to each class, which will increase the cost by another \$290K.
- So, the total cost for six classes is approximately \$1M.
- No funding from the State at this time to reimburse the District.

One-time Federal and State Stimulus Funds

2020-21 - the total amount the District received was \$9,052,573 in one-time funding through Elementary and Secondary School Emergency Relief (ESSER), the Governor’s Emergency Education Relief (GEER), COVID relief, and the State’s General Fund. Except for ESSER II, all of these funds have been spent.

Mr. O reviewed the 2021-22 one-time stimulus funds in the restricted grant categories.

Restricted Grant Categories	Amount *
Expanded Learning Opportunities Grant (ELO)	2,962,473
Expanded Learning Opportunities Grant (ELO) : Paras	525,461
ELO Grant: ESSER II State Reserve	782,375
ELO Grant: GEER II	179,562
ELO Grant: ESSER III State Reserve, Emergency Needs	510,018
ELO Grant: ESSER III State Reserve, Learning Loss	879,183
Elementary & Secondary School Emergency Relief Fund (ESSER III)	4,964,715
ESSER III -Learning Loss	1,241,179
Homeless Children and Youth II (HCY II)	16,729
A-G Access/Success Grant	???
A-G Learning Loss Mitigation Grant	???
Prekindergarten Planning and Implementation Grant	203,064
Educator Effectiveness Block Grant	1,990,473
Expanded Learning Opportunities Program	1,339,521

Positions Paid with One-time Federal Stimulus Funds in 2021-22

If the District wants to continue with these positions after the stimulus funds are spent, it would need determine a funding source.

- Wellness Counselors (7 new positions) - \$719K
- Teacher on Special Assignment for Social & Emotional Learning (1 new position) - \$103K
- Paraprofessional (Various positions) - \$858K

The District's areas of concern are:

- STRS/PERS Increases
- Increases in Special Education Costs
- Re-payment of property taxes due to litigation
- Aging facilities with increasing cost to repair/replace
- Declining Student Enrollment
- Shortage of teachers, nutrition service workers, substitutes and other staff
- Global supply chain crisis
- Additional expenditures due to COVID-19
- Increasing cost for goods and services (Inflation)
- Contributions to other funds to balance budget
- Positions paid with one-time stimulus funds
- Cost of Universal Transitional Kindergarten Program
- Potential impact New COVID-19 Variant on the economy

Next steps

May 2022: Governor's Revision to the proposed budget

June 9, 2022: Public hearings on the 2021-22 LCAP and Budget

June 23, 2022: Public meeting to adopt the 2021-22 LCAP and Budget

Trustee Hsieh thanked Mr. O for the information and said the area of concern with SpEd alarmed her and she inquired why there is such a large increase in expenses. Mr. O said they need to look at the process and procedures which are in place. For example, an IEP meeting requires transportation and a preparer. Mr. Irish noted that the District has been adding programs so our students can be educated here. SpEd Director Sabrina Yacoub has added programs to keep students in SSFUSD. The students have unique needs which are very costly, but they are making a decision, as a community, to serve students internally. "If we do outsource, and we send those students to a non-public agency (NPA), it's usually two to three times the cost." Costs have also increased due to a shortage of paraprofessionals. Instead of paying \$17 to \$18 per hour for a District employee, the cost for an NPA employee can be \$54 per hour. They continue to work on recruiting and retaining internal staff. Mr. Irish said the SpEd funding has been flat while the needs of the students

throughout the country are increasing, especially with COVID. “The amount of referrals that we are making for mental health support is astronomical.” Trustee Hsieh asked if this is sustainable. Mr. Irish stated that if the District does not have a specific program, they must find it. NPAs are charging more, and the District will need to send students to different parts of the country such as Utah or Florida. Since SpEd is still responsible, the District needs to pay for staff to fly to those locations, stay in a hotel, etc. to assess the students who may be in an expensive private school.

President Baker said it is a little sobering and there are a few things which concern him. Regarding the wellness counselors, it will be his preference, during the 2022-23 budget discussion, to find the funds to maintain the valuable program. Mr. Irish noted that they have some flexibility with the ESSER plan and extended learning and the Board has already approved an extension for the wellness counselors for 2022-23. There are currently two wellness counselors in the District and they are trying to expand the number to seven.

Vice President Richardson asked why the County closed some SpEd programs and what the impact has been on District students. Mr. Irish did not have the exact number of students coming back to the District for this reason, but SpEd just found out another program is closing which means eight more students are returning to SSFUSD. If the District did not create a program, the cost would be about \$150K per student for an outside placement.

President Baker thought that by repatriating these students, in some cases, the District would be saving money. Mr. Irish said they decided to create a superior, internal program for the students under the direction of Ms. Yacoub. Vice President Richardson asked about a prior plan to build a SpEd department which would also reduce transportation costs. Dr. Spaulding replied that a large part of the process is finding SpEd staffing on the peninsula where SSFUSD is competing with other districts and approximately \$500K was needed to pay a third party contractor for five positions this year.

Trustee Lujan thanked Mr. O for the presentation and while it is a bleak outlook, she appreciates the honesty.

ACTION *(continued)*

2. BUSINESS SERVICES

a. Approval of the Second Interim Financial Report and Positive Certification of Financial Condition

MOTION #155 (Lujan/Murray) to approve the 2nd Interim Financial Report and positive certification of financial condition for fiscal Year 2021-22, declaring that the School District will be able to meet its financial obligations for the current year and subsequent two fiscal years (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

P. CONSENT AGENDA

MOTION #156 (Lujan/Murray) to approve Item 1a, Minutes to the regular Board Meeting, February 10, 2022; Item 1b, Minutes to the regular Board meeting, February 24, 2022; Item 2a, Certificated Personnel Assignment Order; Item 2b, Classified Personnel Assignment Order; Item 3a ,Gifts to the District for February 2022; Item 3b, fundraising events; Item 3c, Professional service agreements under \$25,000. Motion Carried. (Unanimous) (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

ACTION *(continued)*

2. EDUCATIONAL SERVICES

a. Approval of Memorandum of Understanding (MOU) with the Silicon Valley Education Foundation (SVEF)

MOTION #157 (Hsieh/Lujan) to approve the MOU with SVEF to provide the Elevate Math program designed for 3rd to 10th grade students. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

4. BUSINESS SERVICES

b. Approval of Dates for 2022-23 LCAP and Budget Hearings and Adoptions

MOTION #158 (Murray/Lujan) to approve the recommended dates for the 2022-23 Local Control Accountability Plan (LCAP) and budget hearings and adoptions. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. Approval of Walkway Asphalt Repair/Replacement at Martin ES

MOTION #159 (Lujan/Richardson) to approve the proposal from Tri-Valley Excavating, in the amount of \$43,735, for the walkway asphalt paving repair/replacement at Martin ES. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

d. Approval of Refrigerated Storage Container for the ECHS Kitchen

MOTION #160 (Murray/Lujan) to approve the proposal from Conexwest, in the amount of \$12,171.32, for the rental of a refrigerated storage container at ECHS Food Services and Cafeteria. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

May 21, 2022 – Board study session

- Major projects and budget discussion

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Universal TK
- Update on Facility needs
- Update on Voter survey/polling results on a new bond measure
- Resolution on the UPK Planning and Implementation Grant Program
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees
- Approval of A-G Completion Improvement program grant
- Approval of Diversified Stage quote for graduations and promotions
- Approval of proposals for HVAC replacement project

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Curriculum
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children’s Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor’s 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children’s Center 2022-23 CCTR childcare contract
- Approval of Children’s Center 2022-23 CSPP childcare contract
- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Vice President Richardson said she attended the Grand Opening of the Economic Advancement Center on Grand Avenue. They focus on helping people start a business. Yesterday she, along with Dr. Moore and President Baker visited two schools and she was very taken by the 4th graders learning keyboarding in one of the classrooms. She reported that tomorrow, March 11, Irish American Heritage Month, as part of Cultures United, will be celebrated at City Hall. On Saturday, the opening day of the SSF Athletic League's youth baseball will take place at Alta Loma MS and the festivities will include a parade and hit-a-thon. She reminded everyone to spring forward on Sunday.

Trustee Murray shared that she attended the PTA Council meeting and said it is always a pleasure to listen to the parents and their concerns. One concern is when they can begin going back into schools and volunteering.

Trustee Lujan reminded the Board that she will not be able to attend the March 16 meeting as she will be teaching at that time.

President Baker reported that a City Subcommittee meeting was held on March 3. During the meeting, members discussed the potential use of space at Sunshine Gardens ES for a community playground, an update on the District's efforts with workforce housing, and negotiations on an update to the facility/fields MOU which affects the childcare MOU which everyone is working to get resolved soon. He said the tours at Skyline ES and Junipero Serra ES were good and he was glad to see the students since the visits were suspended during the pandemic and the January surge.

ADJOURNMENT – 11:03 p.m. in memory of

- **Dayra Flores**, a 15-year old SSF youth who passed away on March 8, 2022. She was a former SSFHS student and has family attending other District schools.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Special Meeting of March 16, 2022

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION

A. CALL TO ORDER - 5:35 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker – Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Abigail Verino, Student Board Member - Excused
----------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Excused Mr. Ted O, Assistant Superintendent, Business Services - Excused Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services - Excused
------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

C. PLEDGE OF ALLEGIANCE was led by Trustee Patricia Murray.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. PUBLIC COMMENTS

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting. In

accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

There were no comments during the meeting.

INFORMATION/DISCUSSION

1. ADMINISTRATION

a. 2021-22 Equity Network 2.0 Session #3

The Board of Trustees and Superintendent Moore are participating in quarterly meetings this year with a focus on leading through the lens of educational equity in SSFUSD. At this meeting, the Board discussed Effective Governance with an Equity Lens 2.0, the Governance Core, Board Governance with Equity Lens Self-Assessment, and Board Policy 415:Equity.

The Board recessed at 7:00 p.m. for a break and reconvened at 7:15 p.m.

ADJOURNMENT - 8:32 p.m.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Daniel Lunt, Principal, El Camino High School

DATE: March 24, 2022

RE: Approval of Permission for the El Camino High School Key Club students to attend the Key Club District Convention at the Grand Sierra Resort in Reno, NV, on April 1-3, 2022.

BACKGROUND:

The purpose of the Key Club District Convention is to recognize the hard work of the various Key Clubs in our District. Our students will get to meet other students from Key Clubs in three states: California, Hawaii and Nevada. They will to learn how other students run their clubs and hopefully bring these ideas back to our school site. ECHS will have six boys accompanied by one male chaperone Huey Lee (**pending Lifescan approval**). Hotel accommodations have been made at the Grand Sierra Resort, 2500 E. 2nd Street, Reno, NV. Students will travel by District van.

FISCAL IMPLICATIONS:

All fees will be paid for and divided between Key Club students, Key Club, and the Kiwanis Club. There will be no overnight stipend. No student shall be denied the opportunity to participate due to financial constraints.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for ECHS Key Club students to attend the Key Club District Convention at the Grand Sierra Resort in Reno, NV, April 1-3, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Kevin Asbra, Principal, South San Francisco High School

DATE: March 24, 2022

RE: Approval of Permission for South San Francisco High School Earth
Club Students to Travel to a Gold Country campsite overnight on
April 8 - April 10, 2022.

BACKGROUND:

The purpose of this field trip to Sierra Nevada on Friday, April 8 to Sunday, April 10, is to provide SSFHS Earth Club members with an experiential learning opportunity. The campsite is situated on private land in the Gold Country near the Yuba River and Malakoff Diggins State Park and 30 miles from Nevada City, CA. A maximum of 14 students will be allowed to attend due to bus capacity, and attendance will be on a first-come, first-serve basis plus recycling duty requirements. Seven male and seven female students will have the chance to experience the rich history of mining and pioneer life in this area, as well as many wild, undeveloped areas perfect for exploring and outdoor learning. This particular campsite is owned and operated by a conservation club from the Bay Area and they offer the use of the campsite to groups outside of the period from Memorial Day through Labor Day. The property was originally a sawmill situated near a small pond and has several old dormitories that once housed sawmill workers and miners. There is a significant diversity of flora and fauna here that is relatively untouched given its distance away from any major towns, cities, or roadways. The site is extremely safe and secure. Students will be transported in District vans.

FISCAL IMPLICATIONS:

Stipends, bus transportation, food, COVID test kits, and campsite charges will be financed by the Earth Club's recycling efforts and fundraising. There will be no

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the SSFHS Earth Club students to attend the Big Basin Campground overnight field trip on the San Mateo Peninsula on April 8-10, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Daniel Lunt, Principal, El Camino High School

DATE: March 24, 2022

RE: Approval of Permission for the El Camino High School Swim Team to participate in the CIF State Swim State Trials and Finals in Fresno, CA May 11-13, 2022.

BACKGROUND:

The purpose of this event is to have the ECHS Swim Team participate in the CIF State Finals in Fresno, CA. Jeff Vitalie, PE Teacher, and Suzanna Wilson, who have been Lifescan approved, will accompany the team of two boys and one girl. The team will be leaving on Wednesday, May 11 and returning on Friday, May 13, staying two nights at the Spring Hill Suites, 6844 N. Fresno Street in Fresno, CA. Each student will travel by family vehicle with their parents.

FISCAL IMPLICATIONS:

Travel and overnight expenses will be financed by the ECHS Swim Team. No student will be denied the opportunity to participate due to financial constraints. The cost for a substitute for Jeff Vitalie for two days will be paid by the ECHS Athletics account and the overnight stipend for two nights will be paid by the District Athletics account.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees grant permission for the El Camino High School Swim Team to participate in the CIF State Finals in Fresno, CA, on May 11-13, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Sabrina Yacoub, Director of Special Education

DATE: March 24, 2022

RE: Approval for Out of State Travel for Individual with Disabilities
Education Act (IDEA) Evaluation.

BACKGROUND:

SSFUSD has a student unilaterally placed out of state at the New Haven Residential Treatment Center, a residential treatment center (RTC), in Salt Lake City, UT. The Special Education Department needs to send an assessment team of two persons to the RTC in order to evaluate under IDEA. Due to the complexity of this case, we are recommending sending two school psychologists, Janessa Guerrero, and Alia Rozsa, to allow for a legally defensible assessment process. The dates and arrangements are to be confirmed once the item is presented and approved.

FISCAL IMPLICATIONS:

Item	Estimated Costs
Air Travel for 2 school psychologists (SFO to Salt Lake City)	\$500
Accommodations for 2 school psychologists for 3-4 nights, allowing for 2-3 days for assessments and observations.	\$1,200
Transportation (automobile and gas)	\$300
Food, etc.	\$600
TOTAL	\$2,600

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the out of state travel to Salt Lake City, UT, for two school psychologists in order to fulfill an IDEA evaluation.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

CERTIFICATED CONTRACT 2021-2022

Kincy, LaDeetra will be placed at the District Office as a Virtual Special Education Teacher on a Temporary contract effective April 4, 2022. Salary placement FM-12.

CERTIFICATED TEMP REHIRE 2022-2023

Kopf, Amber, a teacher at Parkway Heights Middle School, effective August 8, 2022.

Tung, Jocelyn, a teacher at Ponderosa Elementary School, effective August 8, 2022.

Stanton-Fischer, Gabrielle, a teacher at Ponderosa Elementary School, effective August 8, 2022.

REQUEST FOR UNPAID LEAVE OF ABSENCE

Chan, Michelle, a teacher at Sunshine Gardens Elementary School, effective August 8, 2022 through May 31, 2023.

TRANSFER

Olaes, Nerissa, from Buri Buri Elementary School to Ponderosa Elementary School, effective August 8, 2022.

Sampior, Yvette, from Skyline Elementary School to Martin Elementary School, effective August 8, 2022.

RETIREMENT

Yee, Kristine, a teacher at Skyline Elementary School, effective May 27, 2022.

RESIGNATION

Tran, Sierra, a SLP at the Special Education Department, effective June 1, 2022.

Jackson, Kathleen, a teacher at Martin Elementary School, effective May 27, 2022.

Reginio, Jessica, a teacher at Martin Elementary School, effective May 27, 2022.

Adams, Audrie, a teacher at Martin Elementary School, effective May 27, 2022.

Lis, Victoria, a teacher at Martin Elementary School, effective May 27, 2022.

Celli-Woods, Becky, a teacher at Buri Buri Elementary School, effective May 27, 2022.

Deal, Naomi, a teacher at South San Francisco High School, effective May 31, 2022.

Nicholson, Reilly, a teacher at Alta Loma Middle School, effective May 27, 2022.

Side Letter of Agreement

South San Francisco Classroom Teachers Association and South San Francisco Unified School District regarding the continued safety in our schools.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel items be approved:

EMPLOYMENT

Manrique, Pacita, Paraprofessional II – Special Education, Hillside Preschool, 6.0 hours per day, Range 29B, Step 5, effective February 7, 2022.

Ginorio, Anthony, Campus Security, Parkway Heights Middle School, 5.0 hours per day, Range 29B, Step 3, effective February 9, 2022.

Strachan, Alexander, Warehouse Worker/Delivery Driver, District Office, 8.0 hours per day, Range 36B, Step 2, effective February 14, 2022.

Mei, Yi Jun, Custodian I, South San Francisco High School, 8.0 hours per day, Range 33B, Step 4, effective February 18, 2022.

Castro Dominguez, Yael, Paraprofessional I – Special Education, Skyline Elementary Preschool, 6.0 hours per day, Range 26B, Step 2, March 2, 2022.

TRANSFERS

Yamamoto, Karina, Paraprofessional II –Special Education, from Westborough Middle School to Skyline Elementary School, 6.0 hours per day, Range 29B, Step 5, effective March 7, 2022.

VOLUNTARY DEMOTION

Zermeno, Alex, Grounds Maintenance to Warehouse Worker/Delivery Driver, District Office, 8.0 hours per day, Range 36B, Step 5, effective February 14, 2022.

RETIREMENT

Eckstein, Donna, Paraprofessional I – Special Education, Ponderosa Elementary School, 5.0 hours per day, Range 26 A, Step 5, effective May 27, 2022.

Aguirre, Marcus, Custodian II, Junipero Serra Elementary School, 8.0 hours per day, Range 36 A, Step 5, effective May 31, 2022.

~~**Glines, Michael**, Health Services Technician, District Office, 7.5 hours per day, Range 28A, Step 5, effective March 31, 2022.~~

Glines, Michael, Health Services Technician, District Office, 7.5 hours per day, Range 28 A, Step 5, effective June 3, 2022.

Leon, Sandra, School Support Secretary I, Alta Loma Middle School, 7.5 hours per day, Range 37 A, Step 5, effective June 3, 2022.

Pedroza, Vera, School Administrative Assistant I, Buri Buri Elementary School, 7.5 hours per day, Range 38 A, Step 5, effective June 30, 2022.

RESIGNATION

Mathiesen, Maryanne, Paraprofessional II – Special Education, South San Francisco High School, 6.0 hours per day, Range 29 A, Step 5, effective March 16, 2022.

TEMPORARY OUT OF CLASS PAY

Azucena, Nyrill, Acting School Administrative Assistant I, Junipero Serra Elementary School, 6.0 hours per day, Range 38, Step 1, effective January 10, 2022 through February 22, 2022.

TEMPORARY INCREASE IN HOURS

Ginorio, Anthony, Campus Security, Parkway Heights Middle School, 5.0 to 7.0 hours per day, Range 29, Step 3, effective February 10, 2022 through May 26, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Purchase Order Listing – February 1 to February 28, 2022

BACKGROUND:

The attached report shows the total amount of all Purchase Orders, Change Orders and Printed Instructional Material Orders processed between February 1 to February 28, 2022 for the 2021-22 Fiscal Year.

FISCAL IMPLICATIONS:

These Purchase Orders and Change Orders represent the potential commitment and encumbrances during the period covered. Staff has obtained terms and conditions in dealing with accredited vendors.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Purchase Order Listing.

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221890	ACT ENVIRO	Hazardous Waste Removal	01-8150-0-0000-8110-5860-090-741	5,114.92
221921	ACT ENVIRO	Hazardous Waste Removal	01-8150-0-0000-8110-5860-090-741	9,007.93
221901	ADA SPORTS	Badminton Rackets	01-0801-0-1110-1000-4320-032-180	446.51
221863	AMAZON.COM	Office Supplies	01-0000-0-0000-2424-4320-090-735	59.31
221874	AMAZON.COM	Magnetic Labels for White Board	01-0000-0-0000-2424-4320-090-735	70.19
221894	AMAZON.COM	Apple Adapters	01-0000-0-0000-2424-4320-090-735	116.45
221918	AMAZON.COM	RJ45 Ethernet LAN Network Adapter	01-0000-0-0000-2424-4320-090-735	208.65
221925	AMAZON.COM	MacBook Power Adapters	01-0000-0-0000-2424-4320-090-735	232.89
221954	AMAZON.COM	Telescoping Ladders	01-0000-0-0000-2424-4320-090-735	1,099.77
221993	AMAZON.COM	PPE - Gloves	01-0000-0-0000-2424-4320-090-735	84.03
221879	AMAZON.COM	Surge Protectors/Plug Storage	01-0000-0-0000-2700-4320-022-070	105.13
222009	AMAZON.COM	Office Supplies	01-0000-0-0000-7350-4320-090-717	130.32
221914	AMAZON.COM	Office supplies	01-0000-0-0000-7400-4320-090-715	98.54
221914	AMAZON.COM	Office supplies	01-0000-0-0000-7400-4320-090-716	98.64
221926	AMAZON.COM	Custodial Supplies	01-0000-0-0000-8200-4320-022-759	1,013.00
221930	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4200-008-070	52.20
221867	AMAZON.COM	Books	01-0000-0-1110-1000-4200-033-070	28.69
221870	AMAZON.COM	5th Grade Supplies	01-0000-0-1110-1000-4320-002-070	503.41
221991	AMAZON.COM	Staff Supplies	01-0000-0-1110-1000-4320-002-070	109.78
222006	AMAZON.COM	Supplies	01-0000-0-1110-1000-4320-002-070	1,882.96
221885	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	232.21
221886	AMAZON.COM	School Electrical Supplies	01-0000-0-1110-1000-4320-008-070	169.74
221927	AMAZON.COM	100 Year Celebration Supplies	01-0000-0-1110-1000-4320-008-070	54.28
221929	AMAZON.COM	SDC Classroom Supplies	01-0000-0-1110-1000-4320-008-070	382.89
221930	AMAZON.COM	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	181.12
221892	AMAZON.COM	Class & Office supplies	01-0000-0-1110-1000-4320-012-070	1,144.43
221883	AMAZON.COM	Voice amplifier	01-0000-0-1110-1000-4320-033-070	59.87
221881	AMAZON.COM	Plastic cups	01-0000-0-1201-1000-4320-033-070	97.90
221935	AMAZON.COM	Safety goggles	01-0000-0-1201-1000-4320-033-070	47.17
222001	AMAZON.COM	World Language supplies	01-0000-0-1216-1000-4320-033-070	460.92
221974	AMAZON.COM	Student Snacks: Afterschool	01-0801-0-1110-1000-4320-002-180	49.32
221898	AMAZON.COM	Gear for self defense classes	01-0801-0-1110-1000-4320-032-180	595.92
221902	AMAZON.COM	Heater for the counseling office	01-0801-0-1110-1000-4320-032-180	32.29
221987	AMAZON.COM	Classroom Supplies	01-3010-0-1110-1000-4320-014-301	414.97
221976	AMAZON.COM	CTE Next Steps Event Journals	01-3550-0-3800-1000-4200-090-333	51.88
221979	AMAZON.COM	CTE Next Steps Event - books	01-3550-0-3800-1000-4200-090-333	466.95
221976	AMAZON.COM	CTE Next Steps Event Journals	01-3550-0-3800-1000-4320-090-333	2,521.63

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221862	AMAZON.COM	Threads for Embroidery Machine	01-5640-0-5001-3900-4320-090-350	489.47
221872	AMAZON.COM	BX Classroom supplies, SG	01-5640-0-5001-3900-4320-090-350	109.85
221924	AMAZON.COM	Physics ECHS	01-9010-0-1110-1000-4320-090-360	23.46
221922	AMAZON.COM	Teacher Resource	01-9010-0-1110-1000-4320-090-DNA	61.21
221923	AMAZON.COM	Physics Supplies HS	01-9044-0-1110-1000-4320-090-064	335.31
221869	APPLE COMPUTER INC	Apple Repair	01-0000-0-0000-2424-5899-090-735	99.00
221887	APPLE COMPUTER INC	Apple Repair	01-0000-0-0000-2424-5899-090-735	99.00
221959	APPLE COMPUTER INC	I-Pads for District Wide Student	01-5640-0-5001-3150-4420-090-350	5,790.41
221893	APPLE COMPUTER INC	Computer	01-6387-0-3800-1000-4420-032-CIG	2,606.08
221889	ATTAINMENT CO. INC	Go-Talk 20+ for District Students	01-5640-0-5001-3900-4320-090-350	1,436.34
222002	AVID TRANSLATION	Parent Teacher Conf. Translation	01-0000-0-1110-1000-5899-014-070	315.00
221971	B & H PHOTO-VIDEO INC	CTE photo supplies	01-3550-0-3800-1000-4320-033-333	1,235.88
221938	BLICK ART MATRLS - DICK BLICK	Supply for Photo	01-0801-0-1110-1000-4320-032-180	116.69
221915	BOB JR'S TOWING INC	Towing Service	01-0000-0-0000-2424-5899-090-735	300.00
221947	BSN SPORTS LLC	P.E. supplies	01-0000-0-1230-1000-4320-033-070	294.33
221982	CASBO	CASBO workshop	01-0000-0-0000-7350-5210-090-717	265.00
221871	CDW GOVERNMENT INC	Power Bank Charging Cables	01-0000-0-0000-2424-4320-090-735	4,015.93
221876	CDW GOVERNMENT INC	Bluetooth Headsets	01-0000-0-0000-2424-4320-090-735	2,068.95
221983	CDW GOVERNMENT INC	Toner Cartridges	01-0000-0-0000-7150-4320-090-714	451.29
221878	CDW GOVERNMENT INC	Smart bulb for #11	01-0000-0-1110-1000-4320-012-070	107.88
221990	CDW GOVERNMENT INC	Smartboard bulb	01-0000-0-1110-1000-4320-021-070	102.58
221951	CDW GOVERNMENT INC	EL testing headphones	01-0000-0-1110-1000-4320-033-070	241.73
221989	CDW GOVERNMENT INC	Samsung 70" TV	01-0000-0-1110-1000-4420-021-070	1,098.17
221946	CDW GOVERNMENT INC	Printer	01-0000-0-1110-1000-4420-033-070	920.90
221903	CDW GOVERNMENT INC	Printer	01-0801-0-1110-1000-4320-006-180	373.00
222004	CDW GOVERNMENT INC	Laptop - Touchscreen	01-5640-0-5001-3900-4320-090-350	446.04
221908	CENGAGE LEARNING	AVT Wkbk, Grade 3	01-0000-0-1110-1000-4320-090-190	2,012.36
221967	CENTER FOR APPLIED LINGUISTICS	CAL: Newcomers in Your School	01-4203-0-1110-1000-5210-090-330	2,940.00
221900	CLAY PLANET	Potter Wheel & Stool for Ceramics	01-0801-0-1110-1000-4320-032-180	226.56
221900	CLAY PLANET	Potter Wheel & Stool for Ceramics	01-0801-0-1110-1000-4420-032-180	4,162.63
221919	CYO TRANSPORTATION SERVICES	Outdoor Ed Student Transportation	01-0000-0-1110-1000-5899-090-764	1,410.00
221895	DELL MARKETING LP	Laptop Repair	01-0000-0-0000-2424-4320-090-735	77.12
221980	DELL MARKETING LP	Dell Computers- HR	01-0000-0-0000-7400-4420-090-715	3,735.75
221980	DELL MARKETING LP	Dell Computers- HR	01-0000-0-0000-7490-4420-090-716	3,735.75
221998	DELL MARKETING LP	Dell Computers	01-0801-0-1110-1000-4420-021-180	2,647.00
221999	DELL MARKETING LP	Laptop	01-3410-0-5001-3900-4420-090-337	1,323.99
221965	DEMCO INC.	Library Supplies	01-0000-0-1110-1000-4320-006-070	1.05

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221907	DEMCO INC.	Library supplies	01-0000-0-1110-1000-4320-008-070	28.94
221965	DEMCO INC.	Library Supplies	01-0000-0-1110-2421-4320-006-451	153.28
221884	FLYLEAF PUBLISHING LLC	Leveled Readers books	01-0801-0-1110-1000-4200-009-180	3,887.93
221865	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0000-0-1110-2421-4200-002-451	139.23
221865	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0801-0-1110-1000-4200-002-180	170.80
221866	FOLLETT SCHOOL SOLUTIONS INC	Library Books	01-0801-0-1110-1000-4200-002-180	272.80
221948	FREESTYLE PHOTOGRAPHIC SUPPLIE	Photo Supplies	01-0000-0-1110-1000-4320-032-070	880.95
221972	FREESTYLE PHOTOGRAPHIC SUPPLIE	CTE photo supplies	01-3550-0-3800-1000-4320-033-333	501.20
222005	FRONTLINE TECHNOLOGIES INC	Talent Management System	01-0000-0-0000-7400-5813-090-715	16,353.11
222005	FRONTLINE TECHNOLOGIES INC	Talent Management System	01-0000-0-0000-7490-5813-090-716	16,353.12
221975	GEORGE BORG	Transport/Trucking Services	01-0000-0-0000-2424-5899-090-735	2,070.00
221955	GOPHER SPORTS	P.E. equipment	01-0000-0-1110-1000-4320-010-070	266.51
221978	GRAINER	Warehouse supplies	01-0000-0-0000-7540-4320-090-761	136.07
222008	GRAINER	Warehouse supplies	01-0000-0-0000-7540-4320-090-761	491.95
221868	GRAYBAR ELECTRIC COMPANY	WiFi Access Point Enclosures	01-0000-0-0000-2424-4320-090-735	8,319.24
221933	GUILFORD PRESS	ADHD Rating Scale for Testing	01-5640-0-5001-3900-4320-090-350	195.17
221956	GIUITAR CENTER	Speaker	01-0000-0-1110-1000-4320-010-070	354.67
221994	HAZELDEN PUBLISHING	BARR Model subscription	01-0801-0-1110-1000-5899-033-180	13,000.00
221994	HAZELDEN PUBLISHING	BARR Model subscription	01-0801-0-1110-1000-5899-090-401	20,000.00
221969	HEINEMANN	3rd Grade Heinemann	01-0801-0-1110-1000-4200-002-180	2,805.45
221860	HENRY SCHEIN INC	Syringes to dispense medication	01-6500-0-5730-1190-4320-005-205	36.58
221985	HERFF JONES	Diplomas & graduation supplies	01-0801-0-1110-1000-4320-032-180	250.00
221985	HERFF JONES	Diplomas & graduation supplies	01-0801-0-1110-1000-5810-032-180	1,250.00
221961	HOUGHTON MIFFLIN HARCOURT	Algebra class pack	01-3213-0-1110-1000-4320-033-346	850.85
221945	IHEALTH LABS INC	Antigen Home Test Kits	01-3212-0-1110-1000-4320-090-329	128,553.75
221960	INSTRUCTIONAL COACHIG GROUP	Instructional Coaching Workshop	01-0801-0-1110-1000-5210-013-180	497.50
221964	INSTRUCTIONAL COACHIG GROUP	Instructional coaching workshop	01-0801-0-1110-1000-5210-013-180	995.00
221960	INSTRUCTIONAL COACHIG GROUP	Instructional Coaching Workshop	01-3010-0-1110-1000-5210-008-301	497.50
221909	JUNIOR LIBRARY GUILD	Library books	01-0801-0-1110-1000-4200-002-180	269.96
221932	KELLY PAPER	Copy Paper	01-0000-0-1110-1000-4320-008-070	1,289.09
221966	LAKESHORE	Classroom book bin	01-0000-0-1110-1000-4320-007-070	78.72
221941	LOWE'S BUSINESS ACCOUNT	Umbrellas/bases	01-0000-0-1110-1000-4320-033-070	508.14
221905	MASTER TEACHER INC	2022 Golden Apple Trophies	01-0000-0-0000-7110-4320-090-713	584.96
221912	OFFICE DEPOT	Office supplies	01-0000-0-0000-2700-4320-013-070	563.94
221864	OFFICE DEPOT INC	Office supplies order	01-0000-0-0000-7300-4320-090-717	190.42
221943	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-8200-4320-090-760	288.83
222000	OFFICE DEPOT INC	Office Supplies	01-0000-0-0000-8200-4320-090-760	72.54

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221911	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-002-070	498.52
221944	OFFICE DEPOT INC	Supplies	01-0000-0-1110-1000-4320-002-070	798.09
222003	OFFICE DEPOT INC	Classroom & office supplies	01-0000-0-1110-1000-4320-007-070	280.57
221906	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-008-070	70.22
221913	OFFICE DEPOT INC	Office supplies	01-0000-0-1110-1000-4320-010-070	1,954.15
221891	OFFICE DEPOT INC	Class & Office supplies	01-0000-0-1110-1000-4320-012-070	874.25
221949	OFFICE DEPOT INC	Classroom Supplies	01-0000-0-1110-1000-4320-014-070	193.75
221937	OFFICE DEPOT INC	Toner	01-0000-0-1110-1000-4320-033-070	303.91
221940	OFFICE DEPOT INC	Toner	01-0000-0-1110-1000-4320-033-070	315.01
221952	OFFICE DEPOT INC	Toner supplies	01-0000-0-1110-1000-4320-033-070	267.93
221897	OFFICE DEPOT INC	Laminating pouches for Reprogrics	01-0801-0-1110-1000-4320-032-180	58.41
221934	OFFICE DEPOT INC	2 Hole Punch for Office	01-5640-0-5001-3900-4320-090-350	241.71
221888	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7340-4320-090-717	37.93
222007	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7340-4320-090-717	10.23
221888	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	53.38
221958	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	13.69
222007	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7350-4320-090-717	134.88
221958	OFFICE DEPOT/BUSINESS SERVICE	Office supplies	01-0000-0-0000-7550-4320-090-718	81.85
221995	PEARSON CLINICAL ASSESSMENT	Online Protocols	01-6500-0-5760-1190-5813-090-245	62.50
221957	RO HEALTH	Non Public Agency Services	01-6500-0-5760-1190-5870-090-245	20,000.00
221977	SAN FRANCISCO STATE UNIVERSITY	Spring 2022 Virtual recruitment	01-0000-0-0000-7400-5899-090-715	300.00
221910	SAN MATEO COUNTY HISTORICAL	4th Grade Zoom Field Trip	01-0000-0-1110-1000-5899-002-070	210.00
221988	SANTA CLARA COUNTY OFF. OF EDU	PBIS Training	01-0801-0-1110-1000-5210-013-180	4,250.00
221986	SCHOLASTIC INC	Library books	01-0000-0-1110-2421-4200-013-451	613.72
221986	SCHOLASTIC INC	Library books	01-0801-0-1110-1000-4200-013-180	517.60
221917	SERVICE PRESS INC.	Printing & Supplies	01-0000-0-1110-1000-5810-032-070	302.00
221861	SEWINGMACHINESPLUS.COM INC.	Embroidery Machine & supplies	01-5640-0-5760-1190-6490-090-350	5,923.29
221996	SOCIAL THINKING	Classroom materials	01-3010-0-1110-1000-4320-014-301	274.66
221970	SPURWINK SERVICES INC.	Barr conference registration	01-0801-0-1110-1000-5210-033-180	600.00
221950	SSF CHAMBER OF COMMERCE	2022-2023 membership	01-0000-0-0000-7150-5300-090-714	750.00
221882	STAPLES ADVANTAGE	Office Supplies	01-0000-0-1110-1000-4320-006-070	690.96
221875	STAPLES BUSINESS CREDIT	Toner	01-0000-0-0000-7340-4320-090-717	729.85
221942	STARFALL EDUCATION	Membership renewal	01-0801-0-1110-1000-5813-014-180	270.00
221953	THOMPSON ENAMEL INC	Art supplies	01-0000-0-1201-1000-4320-033-070	898.37
221973	UC REGENTS/CAREER CENTER	Virtual Job Fair (Recruitment)	01-0000-0-0000-7400-5899-090-715	100.00
221873	ULINE	Totes for Transporting Devices	01-0000-0-0000-2424-4320-090-735	1,267.70
221968	UPLLEVEL LLC	Teacher training materials	01-0802-0-1110-1000-4320-090-195	24,392.28

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
221877	VWR INTERNATIONAL	VWR - Biotech	01-9010-0-1110-1000-4320-090-360	257.31
221904	WORTHINGTON DIRECT	Outdoor bench for open space	01-0801-0-1110-1000-4420-032-180	1,498.68
221992	YAMAHA GOLF CARS OF CA INC	Vehicle/Golf Car	01-8150-0-0000-8110-6450-090-741	32,929.54
	TOTAL FUND 01			399,287.66
221920	HERFF JONES	Caps & gowns for Adult Ed & Baden	11-0000-0-4110-1000-4320-041-480	2,021.70
	TOTAL FUND 11			2,021.70
221899	AMAZON.COM	Supportive Materials	12-9302-0-8510-1000-4320-005-LIFT	48.31
221928	AMAZON.COM	Supportive Materials	12-9302-0-8510-1000-4320-005-LIFT	835.85
221936	CDW GOVERNMENT INC	Classroom equipment	12-6105-0-8510-1000-4420-045-830	524.63
221936	CDW GOVERNMENT INC	Classroom equipment	12-6105-0-8535-1000-4420-045-835	524.63
221936	CDW GOVERNMENT INC	Classroom equipment	12-9010-0-8533-1000-4420-045-833	524.63
221997	DELL MARKETING LP	Dell Desktop Computer	12-9010-0-8530-1000-4320-002-832	51.36
221997	DELL MARKETING LP	Dell Desktop Computer	12-9010-0-8530-1000-4420-002-832	1,246.59
221939	DISCOUNT SCHOOL SUPPLY	Supportive materials	12-9010-0-8533-1000-4320-045-833	910.02
221931	DISCOUNT SCHOOL SUPPLY	Supportive Materials - Room 25	12-9010-0-8533-1000-4320-045-849	1,332.11
221981	DISCOUNT SCHOOL SUPPLY	Supportive Materials	12-9010-0-8533-1000-4420-045-833	1,111.91
221962	LAKESHORE	Supportive Materials	12-9010-0-8533-1000-4320-045-833	83.48
221880	OFFICE DEPOT INC	Classroom/Office supplies	12-6105-0-8510-1000-4320-045-830	290.02
221880	OFFICE DEPOT INC	Classroom/Office supplies	12-6105-0-8535-1000-4320-045-835	290.02
221880	OFFICE DEPOT INC	Classroom/Office supplies	12-9010-0-8533-1000-4320-045-833	289.95
221963	OFFICE DEPOT INC	Office Supplies	12-9302-0-8510-1000-4320-005-LIFT	262.32
	TOTAL FUND 12			8,325.83
221984	PORTLAND PLANT FOODS INC.	Food supplies BetterBean	13-5310-0-0000-3700-4700-090-820	5,000.00
221896	SYSO FOOD SERVICES OF SAN FRA	Open P.O. - Food & supplies	13-5310-0-0000-3700-4340-090-820	4,000.00
221896	SYSO FOOD SERVICES OF SAN FRA	Open P.O. - Food & supplies	13-5310-0-0000-3700-4700-090-820	16,000.00
	TOTAL FUND 13			25,000.00
221916	AVI-SPL LLC	Audio Equipment	40-9010-0-0000-8500-6410-033-919	72,435.79
	TOTAL FUND 40			72,435.79
	TOTAL # OF PURCHASE ORDERS	150	TOTAL P.O. AMOUNT	507,070.98
PURCHASE ORDERS BY FUND:				
1	GENERAL FUND	\$	399,287.66	
11	ADULT EDUCATION FUND	\$	2,021.70	
12	CHILD DEVELOPMENT FUND	\$	8,325.83	
13	FOOD SERVICE	\$	25,000.00	
14	DEFERRED MAINTENANCE			
21	BOND			
25	CAPITAL FACILITIES			

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
35	MODERNIZATION FUND			
40	SPECIAL RESERVE	\$ 72,435.79		
73	FOUNDATION TRUST FUND			
	TOTAL PURCHASE ORDERS	\$ 507,070.98		
CHANGE ORDERS:				
220381	AAA FIRE PROTECTION SERVICES	Open P.O. - Sprinkler Inspections	01-0000-0-0000-8200-5899-090-760	(12,500.00)
220437	AMERICAN TIME	Open P. O. - Electrical Supplies	01-8150-0-0000-8110-4320-090-741	500.00
220449	BLUE LINE TRANSFER	Open P. O. - Dump Fees	01-0000-0-0000-8200-5540-090-760	25,000.00
220999	CERTIFIED LANGUAGES	Translations & Interpretation	01-6500-0-5760-1190-5899-090-245	3,000.00
220563	CROWN CASTLE FIBER LLC	License Fee-Managed Svc's-'21-'22	01-0000-0-0000-2424-5850-090-735	(7,406.25)
221689	CRS - COUNTY RESTAURANT SUPPLY	Ice Maker, Culinary Arts class	01-3550-0-3800-1000-4420-033-333	114.36
221761	CRS - COUNTY RESTAURANT SUPPLY	Ice Maker, Culinary Arts class	01-6387-0-3800-1000-4420-032-CIG	83.80
221428	CRYSTAL COMMUNICATIONS	Radios	01-0000-0-3200-1000-4320-031-116	50.95
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-002-329	15,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-006-329	16,428.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-007-329	20,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-008-329	16,428.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-009-329	16,428.58
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-010-329	20,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-012-329	16,428.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-013-329	16,428.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-014-329	16,428.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-021-329	24,340.57
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-022-329	20,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-025-329	25,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-031-329	20,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-032-329	30,000.00
221749	EXPERIENCE JANITORIAL INC.	Janitorial Services	01-3212-0-0000-8200-5899-033-329	30,000.00
221561	FOLLETT SCHOOL SOLUTIONS INC	Novels for Language Arts	01-0000-0-1110-1000-4200-025-070	8.18
220002	HILLYARD	Open P.O. - Cusodial Supplies	01-0000-0-0000-8200-4320-022-759	3,000.00
220367	JOHNSTONE SUPPLY	Open P. O. - Plumbing/HVAC Supplies	01-8150-0-0000-8110-4320-090-741	10,000.00
220149	KELLY PAPER	Open P.O. - Paper	01-0801-0-1110-1000-4320-022-180	(1,500.00)
220666	KELLY SPICERS FACILITIES	Custodial Supplies	01-8150-0-0000-8110-4320-090-741	4,000.00
220660	SAN MATEO COUNTY OFFICE OF EDU	21-22 5th Grade Outdoor Ed	01-0000-0-1110-1000-5899-090-764	(1,410.00)
220443	SIERRA PACIFIC TURF SUPPLY INC	Open P. O. - Grounds Supplies	01-8150-0-0000-8110-4320-090-741	7,500.00
220411	SOUTH SAN FRANCISCO ROTARY CLU	South San Francisco Rotary Club	01-0000-0-0000-7150-5300-090-714	225.00
220913	YOUTH SERVICES BUREAUS	Alternative to Suspension program	01-0000-0-1110-1000-5899-090-401	32,337.00

P.O.	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
220913	YOUTH SERVICES BUREAU	Alternative to Suspension program	01-0801-0-1110-1000-5899-090-401	(8,078.00)
221428	CRYSTAL COMMUNICATIONS	Radios	11-0000-0-4110-1000-4320-041-480	50.96
221172	AVI-SPL LLC	Audio/Vido System Upgrade	40-9010-0-0000-8500-6410-008-919	2,231.57
TOTAL CHANGE ORDERS				360,119.57

March 24, 2022

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Warrant Register – February 1 to February 28, 2022

BACKGROUND:

The attached report lists all the Warrants issued by the District from February 1 to February 28, 2022. For the period listed above the Warrants total \$2,640,892.45 across all funds.

FISCAL IMPLICATIONS:

These Warrants represent the amount paid out of District accounts for the period of February 1 to February 28, 2022. Staff has obtained all required authorizations prior to issuing any Warrant.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Warrant Listing.

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd	Description	Payment
360 DEGREE CUSTOMER INC	02/17/2022	745495	PO220248	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	9,304.75
360 DEGREE CUSTOMER INC	02/17/2022	745495	PO220248	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	9,464.00
360 DEGREE CUSTOMER INC	02/17/2022	745495	PO220248	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	10,920.00
360 DEGREE CUSTOMER INC Total														29,688.75
A.B.V. SCOREBOARD SERVICES INC	02/08/2022	743238	PO221066	01	9128	0	1110	1000	4420	033	717		NON-CLASSRM EQUIP-NONCAP	8,441.02
A.B.V. SCOREBOARD SERVICES INC Total														8,441.02
A+ LIVE SCAN SERVICES	02/01/2022	741857	PO220832	01	0000	0	0000	7400	5840	090	715		FINGERPRINTING	150.00
A+ LIVE SCAN SERVICES Total														150.00
ADA SPORTS & RACKETS LLC	02/17/2022	745477	PO221901	01	0801	0	1110	1000	4320	032	180		SUPPORT SERV.MATRLS & SUP	408.00
ADA SPORTS & RACKETS LLC Total														408.00
ADEMCO INC	02/15/2022	744764	PO220438	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	23.05
ADEMCO INC	02/15/2022	744764	PO220438	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	69.16
ADEMCO INC	02/15/2022	744764	PO220438	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	116.39
ADEMCO INC	02/17/2022	745509	PO220438	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	57.63
ADEMCO INC Total														266.23
ADVANCED CHEMICAL TRANSPORT	02/01/2022	741858	PO221814	01	8150	0	0000	8110	5860	033	741		HAZARDOUS WASTE REMOVAL	243.73
ADVANCED CHEMICAL TRANSPORT	02/24/2022	747336	PO221921	01	8150	0	0000	8110	5860	090	741		HAZARDOUS WASTE REMOVAL	3,137.28
ADVANCED CHEMICAL TRANSPORT	02/24/2022	747336	PO221921	01	8150	0	0000	8110	5860	090	741		HAZARDOUS WASTE REMOVAL	3,778.45
ADVANCED CHEMICAL TRANSPORT	02/24/2022	747336	PO221921	01	8150	0	0000	8110	5860	090	741		HAZARDOUS WASTE REMOVAL	2,092.20
ADVANCED CHEMICAL TRANSPORT Total														9,251.66
AIRGAS USA LLC	02/10/2022	743923	PO220435	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	98.10
AIRGAS USA LLC	02/24/2022	747337	PO220435	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	101.96
AIRGAS USA LLC Total														200.06
ALAMEDA ELECTRICAL DISTRIBUTOR	02/17/2022	745488	PO221461	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	22.17
ALAMEDA ELECTRICAL DISTRIBUTOR	02/17/2022	745488	PO221461	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	329.63
ALAMEDA ELECTRICAL DISTRIBUTOR	02/24/2022	747338	PO221461	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	285.68
ALAMEDA ELECTRICAL DISTRIBUTOR Total														637.48
ALBERTSONS/SAFEWAY INC.	02/08/2022	743198	PO220018	01	0000	0	1219	1000	4320	032	070		SUPPORT SERV.MATRLS & SUP	82.33
ALBERTSONS/SAFEWAY INC.	02/08/2022	743198	PO220018	01	0000	0	1219	1000	4320	032	070		SUPPORT SERV.MATRLS & SUP	12.70
ALBERTSONS/SAFEWAY INC.	02/08/2022	743198	PO220018	01	0000	0	1219	1000	4320	032	070		SUPPORT SERV.MATRLS & SUP	288.53
ALBERTSONS/SAFEWAY INC.	02/08/2022	743198	PO220018	01	0000	0	1219	1000	4320	032	070		SUPPORT SERV.MATRLS & SUP	172.51
ALBERTSONS/SAFEWAY INC. Total														556.07
ALC SCHOOLS LLC	02/01/2022	741821	PO220423	01	0000	0	5760	3600	5820	090	781		TRANSPORTATION	41,730.00
ALC SCHOOLS LLC	02/17/2022	745496	PO220423	01	0000	0	5760	3600	5820	090	781		TRANSPORTATION	45,205.50
ALC SCHOOLS LLC	02/17/2022	745496	PO220423	01	0000	0	5760	3600	5820	090	781		TRANSPORTATION	40,396.50
ALC SCHOOLS LLC	02/24/2022	747325	PO220423	01	0000	0	5760	3600	5820	090	781		TRANSPORTATION	50,947.50
ALC SCHOOLS LLC Total														178,279.50
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0000	0	0000	7300	5899	090	717		MISC. SVCS & OPER. EXP	2,810.60
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0000	0	0000	7300	5899	090	717		MISC. SVCS & OPER. EXP	2,566.20
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0000	0	0000	7300	5899	090	717		MISC. SVCS & OPER. EXP	3,666.00
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	9010	0	1110	1000	5899	009	356		MISC. SVCS & OPER. EXP	488.80
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	9010	0	1110	1000	5899	009	356		MISC. SVCS & OPER. EXP	427.70

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objed@description	Payment
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	9010	0	1110	1000	5899	009	356	MISC. SVCS & OPER. EXP	611.00
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0801	0	1110	1000	5899	009	180	MISC. SVCS & OPER. EXP	488.80
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0801	0	1110	1000	5899	009	180	MISC. SVCS & OPER. EXP	427.70
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	0801	0	1110	1000	5899	009	180	MISC. SVCS & OPER. EXP	611.00
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	9010	0	1110	1000	5899	010	356	MISC. SVCS & OPER. EXP	977.60
ALL CITY MANAGEMENT SVCS INC.	02/01/2022	741840	PO220495	01	9010	0	1110	1000	5899	010	356	MISC. SVCS & OPER. EXP	855.40
ALL CITY MANAGEMENT SVCS INC. Total													1,222.00
ALLIED SECURITY ALARMS	02/08/2022	743239	PO220323	01	8150	0	0000	8300	5806	090	741	SECURITY SYSTEM SVCS	15,152.80
ALLIED SECURITY ALARMS Total													1,464.00
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221783	01	0801	0	1110	1000	4200	090	123	BOOKS/OTH REFERENCE MTLs	164.70
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221859	01	0000	0	0000	7150	4200	090	714	BOOKS/OTH REFERENCE MTLs	25.20
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221815	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLs	220.94
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221720	01	0801	0	1110	1000	4200	090	123	BOOKS/OTH REFERENCE MTLs	703.00
AMAZON CAPITAL SERVICES	02/01/2022	741841	PO221650	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	922.86
AMAZON CAPITAL SERVICES	02/01/2022	741841	PO221739	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	10.89
AMAZON CAPITAL SERVICES	02/01/2022	741841	PO221739	01	0000	0	1110	1000	4320	032	451	SUPPORT SERV.MATRLS & SUP	95.29
AMAZON CAPITAL SERVICES	02/01/2022	741859	PO221754	01	0000	0	1110	1000	4320	002	070	SUPPORT SERV.MATRLS & SUP	118.62
AMAZON CAPITAL SERVICES	02/03/2022	742543	PO221752	01	0801	0	1110	1000	4320	002	180	SUPPORT SERV.MATRLS & SUP	84.50
AMAZON CAPITAL SERVICES	02/10/2022	743917	PO221758	01	9010	0	1110	1000	4320	006	356	SUPPORT SERV.MATRLS & SUP	837.16
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221784	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	725.14
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221782	01	0000	0	1110	1000	4320	090	762	SUPPORT SERV.MATRLS & SUP	62.62
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221817	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	173.10
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221817	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	105.83
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221817	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	150.57
AMAZON CAPITAL SERVICES	02/10/2022	743911	PO221818	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	421.92
AMAZON CAPITAL SERVICES	02/15/2022	744714	PO221779	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	149.40
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221815	01	0801	0	1110	1000	4320	013	180	SUPPORT SERV.MATRLS & SUP	178.26
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221815	01	0000	0	0000	8200	4320	013	759	SUPPORT SERV.MATRLS & SUP	16.47
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221721	01	0000	0	0000	2100	4320	090	762	SUPPORT SERV.MATRLS & SUP	234.40
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221722	01	9010	0	1110	1000	4320	090	360	SUPPORT SERV.MATRLS & SUP	14.70
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221722	01	9010	0	1110	1000	4320	090	360	SUPPORT SERV.MATRLS & SUP	32.91
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221830	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	326.81
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221835	01	0000	0	0000	8200	4320	002	759	SUPPORT SERV.MATRLS & SUP	103.43
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221862	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	489.47
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221863	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	59.31
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221874	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	70.20
AMAZON CAPITAL SERVICES	02/17/2022	745510	PO221894	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	116.44
AMAZON CAPITAL SERVICES	02/24/2022	747356	PO221886	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	169.74
AMAZON CAPITAL SERVICES	02/24/2022	747367	PO221929	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	382.89
AMAZON CAPITAL SERVICES Total													7,166.77
AMERICAN EAGLE ENTERPRISES INC	02/08/2022	743207	PO221651	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	3,245.00

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objec@description	Payment
AMERICAN EAGLE ENTERPRISES INC	02/08/2022	743207	PO221651	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	3,245.00
AMERICAN EAGLE ENTERPRISES INC	02/08/2022	743207	PO221651	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	2,950.00
AMERICAN EAGLE ENTERPRISES INC Total													9,440.00
AMERICAN FIDELITY	02/08/2022	743203	PO220234	01	0000	0	0000	7350	5899	090	717	MISC. SVCS & OPER. EXP	895.30
AMERICAN FIDELITY Total													895.30
AMERICAN FIDELITY ASSURANCE CO	02/08/2022	743232	PV220434	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	1,125.15
AMERICAN FIDELITY ASSURANCE CO Total													1,125.15
AMPLIFIED IT	02/15/2022	744757	PO221798	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	900.00
AMPLIFIED IT Total													900.00
AMS.NET INC	02/24/2022	747368	PO221850	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	5,000.00
AMS.NET INC Total													5,000.00
APPLE INC	02/15/2022	744758	PO221838	01	0000	0	0000	2424	4420	090	735	NON-CLASSRM EQUIP-NONCAP	179.00
APPLE INC	02/15/2022	744758	PO221838	01	0000	0	0000	2424	4420	090	735	NON-CLASSRM EQUIP-NONCAP	2,310.28
APPLE INC	02/15/2022	744758	PO221838	01	0000	0	0000	2424	4420	090	735	NON-CLASSRM EQUIP-NONCAP	361.49
APPLE INC	02/15/2022	744758	PO221838	01	0000	0	0000	2424	4420	090	735	NON-CLASSRM EQUIP-NONCAP	457.08
APPLE INC Total													3,307.85
ARBOR SCIENTIFIC	02/03/2022	742547	PO221737	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	641.66
ARBOR SCIENTIFIC Total													641.66
ARMOUR PETROLEUM SERVICE &	02/15/2022	744765	PO220319	01	8150	0	0000	8110	5600	090	741	RENTALS, LEASES & REPAIRS	175.00
ARMOUR PETROLEUM SERVICE & Total													175.00
AT&T	02/10/2022	743913	PO220118	01	0000	0	0000	7200	5910	090	760	TELEPHONE	12,205.70
AT&T	02/10/2022	743913	PO220118	01	6500	0	5760	2700	5910	090	245	TELEPHONE	63.90
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	359.32
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	269.83
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	51.50
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	1,078.51
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	2,735.47
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	269.83
AT&T	02/24/2022	747380	PO220050	01	0000	0	0000	7200	5910	090	760	TELEPHONE	2,321.00
AT&T	02/15/2022	744727	PO220088	01	0000	0	0000	2424	5930	090	735	TELECOMMUNICATIONS	1,177.16
AT&T Total													20,532.22
ATTAINMENT CO. INC	02/17/2022	745517	PO221889	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	1,367.95
ATTAINMENT CO. INC	02/17/2022	745517	PO221889	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	62.25
ATTAINMENT CO. INC Total													1,430.20
ATX LEARNING LLC	02/17/2022	745497	PO221288	01	6500	0	5760	1180	5870	090	245	AUXILIARY SERVICES	11,115.00
ATX LEARNING LLC Total													11,115.00
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	4,117.00
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	2,763.00
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	5,397.75
AVALON ACADEMY, THE	02/17/2022	745498	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	5,430.00
AVALON ACADEMY, THE	02/17/2022	745498	PO220235	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	4,514.00
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objed@description	Payment
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE	02/01/2022	741822	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE	02/17/2022	745498	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE	02/17/2022	745498	PO220235	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,855.00
AVALON ACADEMY, THE Total													
AVID TRANSLATION	02/01/2022	741823	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	46,496.75
AVID TRANSLATION	02/17/2022	745499	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	19,013.82
AVID TRANSLATION	02/17/2022	745499	PO220238	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	1,489.68
AVID TRANSLATION Total													
BANC OF AMERICA PUBLIC CAPITAL	02/24/2022	747374	PO220817	01	0000	0	0000	9100	7438	090	739	DEBT SERVICE - INTEREST	63,333.50
BANC OF AMERICA PUBLIC CAPITAL	02/24/2022	747374	PO220817	01	0000	0	0000	9100	7439	090	739	OTHER DEBT SVC-PRINCIPAL	34,397.75
BANC OF AMERICA PUBLIC CAPITAL Total													
BEACON SCHOOL	02/17/2022	745500	PO220273	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	105,000.00
BEACON SCHOOL Total													139,397.75
BEAMER, JENNIFER	02/15/2022	744734	PO221787	01	0000	0	0000	2140	5801	090	762	CONSULTANTS	46,509.00
BEAMER, JENNIFER Total													1,500.00
BEARING AGENCIES INC	02/01/2022	741816	PO220433	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,500.00
BEARING AGENCIES INC Total													774.38
BLICK ART MATERIALS	02/03/2022	742539	PO221363	01	0000	0	1201	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	185.70
BLICK ART MATERIALS	02/24/2022	747369	PO220899	01	0000	0	1201	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	62.62
BLICK ART MATERIALS Total													248.32
BOB JR'S TOWING INC	02/24/2022	747321	PO221915	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	300.00
BOB JR'S TOWING INC Total													300.00
BODWIN, DIANE LITTLE	02/10/2022	743918	PO220807	01	0000	0	0000	2424	5801	090	762	CONSULTANTS	1,051.65
BODWIN, DIANE LITTLE Total													1,051.65
BRADLEY, KRISTIN	02/24/2022	747315	PV220470	01	0801	0	1110	1000	5210	033	180	TRAVEL & CONFERENCE	103.00
BRADLEY, KRISTIN Total													103.00
BROADMOOR LANDSCAPE SUPPLY	02/15/2022	744766	PO220364	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	192.28
BROADMOOR LANDSCAPE SUPPLY Total													192.28
BSN SPORTS LLC	02/10/2022	743919	PO220659	01	9128	0	1110	1000	5899	033	717	MISC. SVCS & OPER. EXP	2,828.38
BSN SPORTS LLC	02/15/2022	744767	PO220659	01	9128	0	1110	1000	5899	033	717	MISC. SVCS & OPER. EXP	960.72
BSN SPORTS LLC Total													3,789.10
BUCKLEY, DEDE	02/17/2022	745483	PV220448	01	3410	0	5001	2700	5220	090	337	CONTRACT MILEAGE ALLOW.	19.59
BUCKLEY, DEDE	02/17/2022	745483	PV220448	01	6520	0	5001	2700	5220	090	352	CONTRACT MILEAGE ALLOW.	2.17
BUCKLEY, DEDE Total													21.76
BULLSEYE GLASS COMPANY	02/24/2022	747322	PO221794	01	0000	0	1201	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	1,045.09
BULLSEYE GLASS COMPANY Total													1,045.09
CALIF. STATE DISBURSEMENT UNIT	02/08/2022	743233	PV220435	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	700.00
CALIF. STATE DISBURSEMENT UNIT Total													700.00
CALIFORNIA INTERSCHOLASTIC FED	02/01/2022	728405	PO221481	01	0000	0	0000	3900	5300	090	323	DUES AND MEMBERSHIPS	(1,144.00)
CALIFORNIA INTERSCHOLASTIC FED	02/01/2022	728459	PO221481	01	0000	0	0000	3900	5300	090	323	DUES AND MEMBERSHIPS	(1,195.92)
CALIFORNIA INTERSCHOLASTIC FED Total													1,195.92

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjctDescription	Payment
CALIFORNIA INTERSCHOLASTIC FED	02/08/2022	743234	PV220438	01	0000	0	0000	3900	5300	090	323	DUES AND MEMBERSHIPS	1,144.00
CALIFORNIA INTERSCHOLASTIC FED Total													
CALIFORNIA WATER SERVICE	02/24/2022	747381	PO220326	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	14,110.38
CALIFORNIA WATER SERVICE Total													14,110.38
CALPERS	02/17/2022	745518	PV220464	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	605.06
CALPERS	02/24/2022	747348	PV220465	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	24,287.00
CALPERS	02/24/2022	747348	PV220465	01	0000	0	0000	7600	3702	090	810	RETIREE BENEFITS, CLASS	36,803.00
CALPERS	02/17/2022	745518	PV220464	01	0000	0	0000	7600	5899	090	810	MISC. SVCS & OPER. EXP	1.51
CALPERS	02/24/2022	747348	PV220465	01	0000	0	0000	7340	5899	090	717	MISC. SVCS & OPER. EXP	1,991.48
CALPERS	02/24/2022	747348	PV220465	01	0000	0	0000	7600	5899	090	810	MISC. SVCS & OPER. EXP	418.63
CALPERS	02/24/2022	747348	PV220465	01	0000	0	0000	0000	9564	000		AP - H&W SUSPENSE	796,590.13
CALPERS Total													860,696.81
CAL-STEAM	02/01/2022	741832	PO220365	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	50.26
CAL-STEAM	02/08/2022	743208	PO220365	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	81.02
CAL-STEAM Total													131.28
CARDSDIRECT INC.	02/08/2022	743199	PO221571	01	0000	0	0000	7400	5810	090	715	OUTSIDE PRINTING	141.98
CARDSDIRECT INC.	02/08/2022	743199	PO221571	01	0000	0	0000	7490	5810	090	716	OUTSIDE PRINTING	141.95
CARDSDIRECT INC. Total													283.93
CDW GOVERNMENT INC	02/01/2022	741842	CM220006	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	(302.16)
CDW GOVERNMENT INC	02/01/2022	741842	PO221687	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	332.57
CDW GOVERNMENT INC	02/01/2022	741842	PV220429	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	302.16
CDW GOVERNMENT INC	02/15/2022	744728	PO220084	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	48.82
CDW GOVERNMENT INC	02/15/2022	744728	PO221216	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	631.78
CDW GOVERNMENT INC	02/01/2022	741842	PO221679	01	3550	0	3800	1000	4420	033	333	NON-CLASSRM EQUIP-NONCAP	860.77
CDW GOVERNMENT INC Total													1,873.94
CENTER FOR APPLIED LINGUISTICS	02/24/2022	747357	PO221967	01	4203	0	1110	1000	5210	090	330	TRAVEL & CONFERENCE	2,940.00
CENTER FOR APPLIED LINGUISTICS Total													2,940.00
CHAVEZ GROUP	02/08/2022	743209	PO220654	01	0000	0	0000	7110	5899	090	713	MISC. SVCS & OPER. EXP	930.00
CHAVEZ GROUP Total													930.00
CHEFS TOYS LLC	02/24/2022	747323	PO221669	01	3550	0	3800	1000	4320	032	333	SUPPORT SERV.MATRLS & SUP	563.92
CHEFS TOYS LLC	02/24/2022	747323	PO221669	01	3550	0	3800	1000	4420	032	333	NON-CLASSRM EQUIP-NONCAP	599.00
CHEFS TOYS LLC Total													1,162.92
CHILDREN'S HEALTH COUNCIL	02/15/2022	744779	PO220246	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	3,218.30
CHILDREN'S HEALTH COUNCIL	02/15/2022	744779	PO220246	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,320.00
CHILDREN'S HEALTH COUNCIL Total													8,538.30
CINTAS	02/01/2022	741833	PO221718	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	22,150.80
CINTAS	02/01/2022	741846	PO221718	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	879.00
CINTAS	02/15/2022	744736	PO221719	01	0000	0	0000	0000	9320	000		STORES	9,229.50
CINTAS Total													32,259.30
CITY AUTO SUPPLY	02/08/2022	743240	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	112.58
CITY AUTO SUPPLY	02/08/2022	743240	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	57.72
CITY AUTO SUPPLY	02/24/2022	747370	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	279.19

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjedDescription	Payment
CITY AUTO SUPPLY	02/24/2022	747370	PO220413	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	26.07
CITY AUTO SUPPLY Total													475.56
CITY OF FOSTER CITY	02/15/2022	744744	PV220444	01	0000	0	0000	7300	5811	090	717	Advertising	1,040.00
CITY OF FOSTER CITY Total													1,040.00
CITY OF SAN BRUNO	02/15/2022	744715	PO220492	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	327.72
CITY OF SAN BRUNO	02/15/2022	744715	PO220492	01	0000	0	0000	8200	5530	090	760	WATER & SEWER	85.27
CITY OF SAN BRUNO Total													412.99
CLAY PLANET	02/03/2022	742540	PO220187	01	0000	0	1207	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	1,553.13
CLAY PLANET Total													1,553.13
CLEVERBRIDGE INC.	02/17/2022	745478	PO221841	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	1,095.00
CLEVERBRIDGE INC. Total													1,095.00
COMCAST BUSINESS	02/01/2022	741847	PO220039	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	306.57
COMCAST BUSINESS Total													306.57
COUNTY COUNSEL	02/17/2022	745489	PO220087	01	0000	0	0000	7150	5889	090	714	LEGAL EXPENSE	306.57
COUNTY COUNSEL Total													306.57
COVACHA, JONATHAN	02/24/2022	747326	PV220454	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	217.80
COVACHA, JONATHAN Total													217.80
CROWN CASTLE FIBER LLC	02/08/2022	743220	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	124.85
CROWN CASTLE FIBER LLC	02/17/2022	745519	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	8,823.00
CROWN CASTLE FIBER LLC	02/24/2022	747344	PO220563	01	0000	0	0000	2424	5850	090	735	CONTRACTED DATA PROC	8,823.00
CROWN CASTLE FIBER LLC Total													6,282.44
CRS - COUNTY RESTAURANT SUPPLY	02/24/2022	747324	PO221690	01	3550	0	3800	1000	4320	033	333	SUPPORT SERV.MATRLS & SUP	23,928.44
CRS - COUNTY RESTAURANT SUPPLY	02/24/2022	747324	PO221690	01	3550	0	3800	1000	6410	033	333	FURNITURE AND EQUIPMENT	4,911.58
CRS - COUNTY RESTAURANT SUPPLY Total													10,006.22
CRYSTAL COMMUNICATIONS	02/01/2022	741817	PO220145	01	0000	0	0000	2700	4320	025	070	SUPPORT SERV.MATRLS & SUP	661.21
CRYSTAL COMMUNICATIONS	02/24/2022	747327	PO221428	01	0000	0	3200	1000	4320	031	116	SUPPORT SERV.MATRLS & SUP	419.11
CRYSTAL COMMUNICATIONS Total													1,080.32
CYO TRANSPORTATION SERVICES	02/17/2022	745479	PO221919	01	0000	0	1110	1000	5899	090	764	MISC. SVCS & OPER. EXP	1,410.00
CYO TRANSPORTATION SERVICES Total													1,410.00
DELL MARKETING L.P.	02/08/2022	743210	PO220053	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	1,618.84
DELL MARKETING L.P.	02/08/2022	743210	PO221646	01	0000	0	1110	1000	4420	033	070	NON-CLASSRM EQUIP-NONCAP	2,716.87
DELL MARKETING L.P.	02/10/2022	743914	PO221217	01	0000	0	0000	2700	4420	014	070	NON-CLASSRM EQUIP-NONCAP	1,517.59
DELL MARKETING L.P. Total													5,853.30
DISPLAYS2GO	02/01/2022	741860	PO221683	01	6387	0	3800	1000	4420	032	CIG	NON-CLASSRM EQUIP-NONCAP	1,065.43
DISPLAYS2GO Total													1,065.43
DOOLEY CORPORATION	02/15/2022	744780	PO220814	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	4,600.00
DOOLEY CORPORATION Total													4,600.00
DORIAN STUDIO INC.	02/10/2022	743925	PO221583	01	0000	0	1110	1000	5810	022	070	OUTSIDE PRINTING	500.00
DORIAN STUDIO INC. Total													500.00
DUNN-EDWARDS CORPORATION	02/15/2022	744740	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	259.30
DUNN-EDWARDS CORPORATION	02/15/2022	744745	PO220366	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	556.39
DUNN-EDWARDS CORPORATION Total													815.69

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjcdDescription	Payment
EDENRED COMMUTER BENEFIT	02/01/2022	741851	PO221853	01	0000	0	0000	7340	5899	090	717	MISC. SVCS & OPER. EXP	107.00
EDENRED COMMUTER BENEFIT	02/01/2022	741851	PO221853	01	0000	0	0000	7340	5820	090	717	POSTAGE & FED.EXPRESS	34.00
EDENRED COMMUTER BENEFIT	02/01/2022	741851	PO221853	01	0000	0	0000	0000	9322	000		SUPPLIES - COMMUTER CHECKS	2,675.00
EDENRED COMMUTER BENEFIT Total													2,816.00
EDGEWOOD CENTER FOR CHILDREN	02/01/2022	741824	PO220384	01	6500	0	5760	1180	5820	090	230	TRANSPORTATION	1,898.00
EDGEWOOD CENTER FOR CHILDREN	02/01/2022	741824	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	99.00
EDGEWOOD CENTER FOR CHILDREN	02/01/2022	741824	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	508.80
EDGEWOOD CENTER FOR CHILDREN	02/01/2022	741824	PO220384	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	856.00
EDGEWOOD CENTER FOR CHILDREN	02/01/2022	741824	PO220384	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,316.00
EDGEWOOD CENTER FOR CHILDREN Total													7,677.80
EDLIO LLC	02/08/2022	743190	PO221688	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	14,200.00
EDLIO LLC	02/08/2022	743190	PO221688	01	0000	0	0000	2424	5813	090	735	SOFTWARE MAINT.SVCS	312.90
EDLIO LLC Total													14,512.90
EDUCATION TEAM, THE	02/01/2022	741848	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	2,207.25
EDUCATION TEAM, THE	02/15/2022	744768	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	1,424.89
EDUCATION TEAM, THE	02/15/2022	744768	PO220830	01	0000	0	0000	7400	5899	090	715	MISC. SVCS & OPER. EXP	1,431.55
EDUCATION TEAM, THE Total													5,063.69
ELLIS, GEORGE	02/15/2022	744737	PO221785	01	0000	0	0000	2140	5801	090	762	CONSULTANTS	1,500.00
ELLIS, GEORGE Total													1,500.00
ESPIRITU, JULIAN	02/24/2022	747349	PV220471	01	3410	0	5001	3900	4320	090	337	SUPPORT SERV.MATRLS & SUP	50.00
ESPIRITU, JULIAN Total													50.00
EVANGELISTA, ARCHIVIR	02/24/2022	747328	PV220449	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	51.13
EVANGELISTA, ARCHIVIR Total													51.13
EWING IRRIGATION PRODUCTS INC	02/01/2022	741834	PO220362	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	168.98
EWING IRRIGATION PRODUCTS INC	02/17/2022	745480	PO220362	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	217.62
EWING IRRIGATION PRODUCTS INC	02/24/2022	747371	PO220362	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	2,408.03
EWING IRRIGATION PRODUCTS INC	02/24/2022	747371	PO220362	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,269.58
EWING IRRIGATION PRODUCTS INC Total													4,064.21
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	006	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	008	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	009	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	012	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	013	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	014	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	021	329	MISC. SVCS & OPER. EXP	3,120.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	002	329	MISC. SVCS & OPER. EXP	936.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	010	329	MISC. SVCS & OPER. EXP	1,560.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	022	329	MISC. SVCS & OPER. EXP	312.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	025	329	MISC. SVCS & OPER. EXP	3,120.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	031	329	MISC. SVCS & OPER. EXP	624.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	032	329	MISC. SVCS & OPER. EXP	3,744.00
EXPERIENCE JANITORIAL INC.	02/15/2022	744754	PO221749	01	3212	0	0000	8200	5899	033	329	MISC. SVCS & OPER. EXP	3,744.00

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd	Description	Payment
EXPERIENCE JANITORIAL INC. Total														26,520.00
FAGEN FRIEDMAN & FULFROST LLP	02/01/2022	741853	PO220086	01	0000	0	0000	7300	5889	090	717		LEGAL EXPENSE	170.00
FAGEN FRIEDMAN & FULFROST LLP	02/01/2022	741853	PO220086	01	0000	0	0000	7400	5889	090	715		LEGAL EXPENSE	3,445.00
FAGEN FRIEDMAN & FULFROST LLP	02/01/2022	741853	PO220086	01	0000	0	0000	7490	5889	090	716		LEGAL EXPENSE	162.50
FAGEN FRIEDMAN & FULFROST LLP	02/01/2022	741853	PO220086	01	6500	0	5760	1190	5889	090	245		LEGAL EXPENSE	845.00
FAGEN FRIEDMAN & FULFROST LLP Total														4,622.50
FASTRAK	02/24/2022	747358	PV220473	01	0000	0	0000	8200	5899	090	760		MISC. SVCS & OPER. EXP	7.00
FASTRAK Total														7.00
FRANCESCHI, JULIANNE	02/24/2022	747350	PV220469	01	0801	0	1110	1000	5210	033	180		TRAVEL & CONFERENCE	103.00
FRANCESCHI, JULIANNE Total														103.00
GOPHER SPORTS	02/15/2022	744746	PO221804	01	0000	0	1110	1000	4320	021	070		SUPPORT SERV.MATRLS & SUP	590.59
GOPHER SPORTS	02/15/2022	744746	PO221804	01	0000	0	1110	1000	4320	021	070		SUPPORT SERV.MATRLS & SUP	747.92
GOPHER SPORTS	02/24/2022	747382	PO221955	01	0000	0	1110	1000	4320	010	070		SUPPORT SERV.MATRLS & SUP	268.03
GOPHER SPORTS Total														1,606.54
GRAHAM, RONALD MICHAEL	02/24/2022	747383	PO220148	01	0801	0	1110	1000	4320	022	180		SUPPORT SERV.MATRLS & SUP	972.34
GRAHAM, RONALD MICHAEL Total														972.34
GRAINGER	02/10/2022	743927	PO220363	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	916.25
GRAINGER Total														916.25
GREEN CAB PENINSULA	02/17/2022	745501	PO221829	01	6500	0	5760	1190	5899	090	245		MISC. SVCS & OPER. EXP	3,600.00
GREEN CAB PENINSULA Total														3,600.00
HANNA INTERPRETING	02/15/2022	744781	PO221681	01	6500	0	5760	1190	5899	090	245		MISC. SVCS & OPER. EXP	2,250.00
HANNA INTERPRETING Total														2,250.00
HILLYARD/SAN FRANCISCO	02/01/2022	741843	PO220004	01	0000	0	0000	8200	4320	010	759		SUPPORT SERV.MATRLS & SUP	729.42
HILLYARD/SAN FRANCISCO	02/01/2022	741835	PO220022	01	0000	0	0000	8200	4320	002	759		SUPPORT SERV.MATRLS & SUP	1,183.46
HILLYARD/SAN FRANCISCO	02/01/2022	741854	PO220022	01	0000	0	0000	8200	4320	002	759		SUPPORT SERV.MATRLS & SUP	291.17
HILLYARD/SAN FRANCISCO	02/01/2022	741835	PO220771	01	0000	0	0000	8200	4320	012	759		SUPPORT SERV.MATRLS & SUP	753.19
HILLYARD/SAN FRANCISCO	02/08/2022	743211	PO220771	01	0000	0	0000	8200	4320	012	759		SUPPORT SERV.MATRLS & SUP	349.40
HILLYARD/SAN FRANCISCO	02/10/2022	743928	PO220070	01	0000	0	0000	8200	4320	007	759		SUPPORT SERV.MATRLS & SUP	1,056.45
HILLYARD/SAN FRANCISCO	02/10/2022	743928	PO220626	01	0000	0	0000	8200	4320	013	759		SUPPORT SERV.MATRLS & SUP	991.90
HILLYARD/SAN FRANCISCO	02/15/2022	744716	PO220004	01	0000	0	0000	8200	4320	010	759		SUPPORT SERV.MATRLS & SUP	562.01
HILLYARD/SAN FRANCISCO	02/15/2022	744716	PO220021	01	0000	0	0000	8200	4320	021	759		SUPPORT SERV.MATRLS & SUP	1,881.50
HILLYARD/SAN FRANCISCO	02/15/2022	744716	PO220067	01	0000	0	0000	8200	4320	008	759		SUPPORT SERV.MATRLS & SUP	407.84
HILLYARD/SAN FRANCISCO	02/17/2022	745490	PO220055	01	0000	0	0000	8200	4320	025	759		SUPPORT SERV.MATRLS & SUP	433.79
HILLYARD/SAN FRANCISCO	02/17/2022	745490	PO220067	01	0000	0	0000	8200	4320	008	759		SUPPORT SERV.MATRLS & SUP	569.86
HILLYARD/SAN FRANCISCO	02/17/2022	745490	PO220361	01	0000	0	0000	8200	4320	090	760		SUPPORT SERV.MATRLS & SUP	293.10
HILLYARD/SAN FRANCISCO Total														9,502.89
HOME DEPOT CREDIT SERVICES	02/24/2022	747384	PO220321	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	2,548.64
HOME DEPOT CREDIT SERVICES Total														2,548.64
HOUGHTON MIFFLIN HARCOURT	02/15/2022	744729	PO221781	01	0000	0	1110	1000	4100	090	317		APRVD TXTBKS/COR CUR MTL	(962.50)
HOUGHTON MIFFLIN HARCOURT	02/15/2022	744729	PO221781	01	0000	0	1110	1000	4100	090	317		APRVD TXTBKS/COR CUR MTL	1,443.74
HOUGHTON MIFFLIN HARCOURT Total														481.24
HUNTER, VIRGINIA	02/24/2022	747345	PV220461	01	0000	0	0000	0000	9589	000			CANCELLED PAYROLL DEDUCTIONS	4,226.05

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objed@description	Payment
HUNTER, VIRGINIA	02/24/2022	747345	PV220462	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	4,063.45
HUNTER, VIRGINIA Total													8,289.50
HUNTLEY, MELANIE	02/24/2022	747316	PV220472	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	68.49
HUNTLEY, MELANIE Total													68.49
IDENTISYS INCORPORATED	02/01/2022	741855	PO221638	01	0000	0	0000	7400	4320	090	715	SUPPORT SERV.MATRLS & SUP	29.83
IDENTISYS INCORPORATED	02/01/2022	741855	PO221638	01	0000	0	0000	7400	4320	090	716	SUPPORT SERV.MATRLS & SUP	107.78
IDENTISYS INCORPORATED	02/01/2022	741855	PO221638	01	0000	0	0000	7400	4420	090	715	NON-CLASSRM EQUIP-NONCAP	668.93
IDENTISYS INCORPORATED	02/01/2022	741855	PO221638	01	0000	0	0000	7490	4420	090	716	NON-CLASSRM EQUIP-NONCAP	668.94
IDENTISYS INCORPORATED Total													1,475.48
INFINITY COMMUNICATIONS &	02/01/2022	741844	PO220994	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	15,500.00
INFINITY COMMUNICATIONS & Total													15,500.00
IRISH, KEITH	02/24/2022	747351	PV220467	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	435.26
IRISH, KEITH	02/24/2022	747351	PV220468	01	0000	0	1219	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	293.86
IRISH, KEITH Total													729.12
J.W. PEPPER & SON INC	02/01/2022	741818	PO220010	01	9219	0	1215	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	83.99
J.W. PEPPER & SON INC	02/01/2022	741818	PO220010	01	9219	0	1215	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	81.99
J.W. PEPPER & SON INC Total													165.98
K2 TROPHIES AND AWARDS LLC	02/15/2022	744769	PO221796	01	4203	0	1110	1000	4320	090	330	SUPPORT SERV.MATRLS & SUP	1,072.44
K2 TROPHIES AND AWARDS LLC Total													1,072.44
KBA DOCUMENT SOLUTIONS LLC	02/01/2022	741819	PO220042	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	1,723.14
KBA DOCUMENT SOLUTIONS LLC	02/15/2022	744770	PO220041	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	6,552.23
KBA DOCUMENT SOLUTIONS LLC	02/24/2022	747359	PO220042	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	3,525.97
KBA DOCUMENT SOLUTIONS LLC Total													11,801.34
KELLY SPICERS FACILITIES	02/24/2022	747376	PO220666	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	4,519.16
KELLY SPICERS FACILITIES Total													4,519.16
KELLY SPICERS STORES	02/01/2022	741820	PO220056	01	0000	0	1110	1000	4320	025	070	SUPPORT SERV.MATRLS & SUP	647.99
KELLY SPICERS STORES	02/03/2022	742545	PO220029	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	2,566.68
KELLY SPICERS STORES	02/10/2022	743905	PO221849	01	0000	0	1110	1000	4320	014	070	SUPPORT SERV.MATRLS & SUP	647.99
KELLY SPICERS STORES	02/15/2022	744741	PO221139	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	(55.00)
KELLY SPICERS STORES	02/15/2022	744741	PO221139	01	0000	0	1110	1000	4320	008	070	SUPPORT SERV.MATRLS & SUP	63.39
KELLY SPICERS STORES Total													1,432.50
KROL, DANIELLE	02/10/2022	743906	PV220441	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	5,303.55
KROL, DANIELLE	02/17/2022	745484	PV220450	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	246.40
KROL, DANIELLE	02/17/2022	745484	PV220451	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	184.80
KROL, DANIELLE	02/17/2022	745484	PV220452	01	6500	0	5760	2490	5820	090	230	TRANSPORTATION	160.16
KROL, DANIELLE Total													244.53
KUM, NORMAN S.H.	02/15/2022	744738	PO220168	01	0000	0	0000	2424	5600	090	735	RENTALS, LEASES & REPAIRS	835.89
KUM, NORMAN S.H. Total													159.44
LAKESHORE	02/24/2022	747377	PO221610	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	159.44
LAKESHORE Total													83.56
LAWSON PRODUCTS INC	02/01/2022	741836	PO220446	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	83.56
LAWSON PRODUCTS INC													38.31

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjcdDescription	Payment
LAWSON PRODUCTS INC	02/08/2022	743212	PO220446	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	51.42
LAWSON PRODUCTS INC Total													89.73
LEADER SERVICES	02/15/2022	744772	PV220447	01	5640	0	5001	3900	5899	090	350	MISC. SVCS & OPER. EXP	740.97
LEADER SERVICES Total													740.97
LEARN PLAY THRIVE LLC	02/01/2022	741829	PO221744	01	5640	0	5001	3150	5813	090	350	SOFTWARE MAINT.SVCS	389.00
LEARN PLAY THRIVE LLC Total													389.00
LIBRARY IDEAS LLC	02/03/2022	742546	PO221653	01	9010	0	1110	1000	4200	006	356	BOOKS/OTH REFERENCE MTLs	379.55
LIBRARY IDEAS LLC Total													379.55
LINCOLN AQUATICS	02/01/2022	741837	PO221260	01	8150	0	0000	8110	6420	033	741	MACHINERY EQUIP	(200.00)
LINCOLN AQUATICS	02/01/2022	741837	PO221260	01	8150	0	0000	8110	6420	033	741	MACHINERY EQUIP	999.75
LINCOLN AQUATICS Total													799.75
LOUDAN, ROSELLE MARIE	02/08/2022	743221	PO221556	01	0801	0	0000	2700	5801	090	LIFT	CONSULTANTS	1,699.08
LOUDAN, ROSELLE MARIE	02/17/2022	745491	PO221556	01	0801	0	0000	2700	5801	090	LIFT	CONSULTANTS	1,699.07
LOUDAN, ROSELLE MARIE Total													3,398.15
LOWE'S BUSINESS ACCOUNT	02/08/2022	743191	PO220320	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	805.60
LOWE'S BUSINESS ACCOUNT	02/08/2022	743191	PO221659	01	9103	0	1110	1000	4420	033	356	NON-CLASSRM EQUIP-NONCAP	908.17
LOWE'S BUSINESS ACCOUNT Total													1,713.77
LRP CONFERENCES LLC	02/15/2022	744773	PO221515	01	0000	0	0000	2424	5210	090	735	TRAVEL & CONFERENCE	2,500.00
LRP CONFERENCES LLC Total													2,500.00
LY, LE MY	02/24/2022	747317	PO221306	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	4,735.00
LY, LE MY Total													4,735.00
MARENEM INC.	02/10/2022	743921	PO221753	01	3010	0	1110	1000	4320	007	301	SUPPORT SERV.MATRLS & SUP	101.75
MARENEM INC. Total													101.75
MARTINEZ, LEILAHNIE	02/08/2022	743204	PV220433	01	0000	0	0000	2700	5220	032	070	CONTRACT MILEAGE ALLOW.	2.34
MARTINEZ, LEILAHNIE Total													2.34
MAXIM HEALTHCARE STAFFING	02/01/2022	741825	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	4,878.75
MAXIM HEALTHCARE STAFFING	02/01/2022	741825	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	12,719.85
MAXIM HEALTHCARE STAFFING	02/08/2022	743228	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	7,455.00
MAXIM HEALTHCARE STAFFING	02/08/2022	743228	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	13,709.10
MAXIM HEALTHCARE STAFFING	02/08/2022	743228	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	15,740.75
MAXIM HEALTHCARE STAFFING	02/17/2022	745502	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	11,780.20
MAXIM HEALTHCARE STAFFING	02/17/2022	745502	PO220274	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	15,154.25
MAXIM HEALTHCARE STAFFING Total													81,437.90
MCCARVER, JOANNA	02/17/2022	745485	PV220455	01	3550	0	3800	1000	4320	033	333	SUPPORT SERV.MATRLS & SUP	230.58
MCCARVER, JOANNA Total													230.58
METCALFE, WENDY	02/10/2022	743907	PV220440	01	3410	0	5001	3900	4320	090	337	SUPPORT SERV.MATRLS & SUP	184.61
METCALFE, WENDY Total													184.61
METLIFE INSURANCE COMPANY	02/24/2022	747352	PV220466	01	0000	0	0000	7600	3701	090	810	RETIREE BENEFITS, CERT	13.79
METLIFE INSURANCE COMPANY	02/24/2022	747352	PV220466	01	0000	0	0000	0000	9573	000		LIFE INSURANCE LIABILITY	5,468.55
METLIFE INSURANCE COMPANY	02/24/2022	747352	PV220466	01	0000	0	0000	0000	9573	000		LIFE INSURANCE LIABILITY	3,716.98
METLIFE INSURANCE COMPANY Total													9,199.32
MEYER, MERISSA	02/08/2022	743205	PV220436	01	6500	0	5760	1190	5899	090	245	MISC. SVCS & OPER. EXP	915.00

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjecDescription	Payment
MEYER, MERISSA Total													915.00
MOTION INDUSTRIES INC.	02/08/2022	743192	PO220445	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	245.57
MOTION INDUSTRIES INC. Total													245.57
MOUSER ELECTRONICS INC.	02/15/2022	744774	PO220458	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	9.56
MOUSER ELECTRONICS INC. Total													9.56
NCS PEARSON INC.	02/15/2022	744717	PO221769	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	2,161.63
NCS PEARSON INC.	02/01/2022	741838	PO221639	01	3550	0	3800	1000	5813	033	333	SOFTWARE MAINT.SVCS	1,318.50
NCS PEARSON INC.	02/01/2022	741838	PO221639	01	6387	0	3800	1000	5813	033	CIG	878.78	
NCS PEARSON INC. Total													4,358.91
NETWORK CRAZE TECHNOLOGIES INC	02/24/2022	747339	PO220586	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	286.57
NETWORK CRAZE TECHNOLOGIES INC	02/24/2022	747339	PO220586	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	85.25
NETWORK CRAZE TECHNOLOGIES INC Total													371.82
NICOLE ANDERSON & ASSOCIATES	02/15/2022	744718	PO221000	01	0000	0	0000	7150	5801	090	714	CONSULTANTS	3,150.00
NICOLE ANDERSON & ASSOCIATES Total													3,150.00
OFFICE DEPOT INC.	02/15/2022	744749	PO220083	01	0000	0	0000	2424	4320	090	735	SUPPORT SERV.MATRLS & SUP	69.87
OFFICE DEPOT INC.	02/15/2022	744749	PO221626	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	171.95
OFFICE DEPOT INC.	02/15/2022	744749	PO221626	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	57.95
OFFICE DEPOT INC.	02/15/2022	744749	PO221626	01	0000	0	1110	1000	4320	012	070	SUPPORT SERV.MATRLS & SUP	5.16
OFFICE DEPOT INC.	02/15/2022	744749	PO221708	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	93.48
OFFICE DEPOT INC.	02/15/2022	744749	PO221708	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	4.11
OFFICE DEPOT INC.	02/15/2022	744749	PO221711	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	(24.82)
OFFICE DEPOT INC.	02/15/2022	744749	PO221711	01	0000	0	0000	7350	4320	090	717	SUPPORT SERV.MATRLS & SUP	117.68
OFFICE DEPOT INC.	02/15/2022	744749	PO221736	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	113.71
OFFICE DEPOT INC.	02/15/2022	744749	PO221736	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	12.87
OFFICE DEPOT INC.	02/15/2022	744749	PO221738	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	128.22
OFFICE DEPOT INC.	02/15/2022	744749	PO221741	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	18.39
OFFICE DEPOT INC.	02/15/2022	744749	PO221741	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	347.78
OFFICE DEPOT INC.	02/15/2022	744761	PO221741	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	32.65
OFFICE DEPOT INC.	02/15/2022	744749	PO221757	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	18.76
OFFICE DEPOT INC.	02/15/2022	744749	PO221757	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	28.99
OFFICE DEPOT INC.	02/15/2022	744749	PO221757	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	61.99
OFFICE DEPOT INC.	02/15/2022	744749	PO221757	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	89.06
OFFICE DEPOT INC.	02/15/2022	744762	PO221797	01	0000	0	0000	7150	4320	090	714	SUPPORT SERV.MATRLS & SUP	109.31
OFFICE DEPOT INC.	02/15/2022	744762	PO221797	01	0000	0	0000	7150	4320	090	714	SUPPORT SERV.MATRLS & SUP	287.02
OFFICE DEPOT INC.	02/15/2022	744762	PO221805	01	0000	0	0000	7400	4320	090	715	SUPPORT SERV.MATRLS & SUP	97.46
OFFICE DEPOT INC.	02/15/2022	744762	PO221805	01	0000	0	0000	7400	4320	090	715	SUPPORT SERV.MATRLS & SUP	116.89
OFFICE DEPOT INC.	02/15/2022	744762	PO221805	01	0000	0	0000	7400	4320	090	715	SUPPORT SERV.MATRLS & SUP	72.48
OFFICE DEPOT INC.	02/15/2022	744762	PO221805	01	0000	0	0000	7400	4320	090	716	SUPPORT SERV.MATRLS & SUP	97.47
OFFICE DEPOT INC.	02/15/2022	744762	PO221805	01	0000	0	0000	7400	4320	090	716	SUPPORT SERV.MATRLS & SUP	116.90
OFFICE DEPOT INC.	02/15/2022	744762	PO221807	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	72.49
OFFICE DEPOT INC.	02/15/2022	744762	PO221807	01	0000	0	1110	1000	4320	032	070	SUPPORT SERV.MATRLS & SUP	7.46
OFFICE DEPOT INC. Total													743.57

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd	Description	Payment
OFFICE DEPOT INC.	02/15/2022	744762	PO221810	01	0000	0	1110	1000	4320	010	070		SUPPORT SERV.MATRLS & SUP	116.08
OFFICE DEPOT INC.	02/15/2022	744762	PO221820	01	0000	0	0000	3130	4320	090	503		SUPPORT SERV.MATRLS & SUP	13.26
OFFICE DEPOT INC.	02/15/2022	744762	PO221820	01	0000	0	0000	3130	4320	090	503		SUPPORT SERV.MATRLS & SUP	274.51
OFFICE DEPOT INC.	02/15/2022	744762	PO221844	01	0000	0	1110	1000	4320	022	070		SUPPORT SERV.MATRLS & SUP	387.63
OFFICE DEPOT INC.	02/15/2022	744762	PO221844	01	0000	0	1110	1000	4320	022	070		SUPPORT SERV.MATRLS & SUP	1,312.08
OFFICE DEPOT INC.	02/15/2022	744762	PO221844	01	0000	0	1110	1000	4320	022	070		SUPPORT SERV.MATRLS & SUP	11.41
OFFICE DEPOT INC.	02/15/2022	744762	PO221851	01	0000	0	1110	1000	4320	002	070		SUPPORT SERV.MATRLS & SUP	382.32
OFFICE DEPOT INC.	02/15/2022	744762	PO221855	01	9207	0	1110	1000	4320	032	356		SUPPORT SERV.MATRLS & SUP	247.86
OFFICE DEPOT INC.	02/15/2022	744762	PO221855	01	0000	0	1110	1000	4320	032	070		SUPPORT SERV.MATRLS & SUP	22.82
OFFICE DEPOT INC.	02/15/2022	744762	PO221864	01	0000	0	0000	7300	4320	090	717		SUPPORT SERV.MATRLS & SUP	190.41
OFFICE DEPOT INC. Total														6,027.23
OTIS ELEVATOR COMPANY	02/08/2022	743213	PO220325	01	8150	0	0000	8110	5600	090	741		RENTALS, LEASES & REPAIRS	1,750.49
OTIS ELEVATOR COMPANY Total														1,750.49
PAR INC.	02/08/2022	743200	PO221402	01	6500	0	5760	1190	5813	090	245		SOFTWARE MAINT.SVCS	106.00
PAR INC. Total														106.00
PENA, KRYSTLE	02/15/2022	744742	PV220442	01	6500	0	5760	2490	5820	090	230		TRANSPORTATION	17.47
PENA, KRYSTLE	02/17/2022	745486	PV220453	01	6500	0	5760	2490	5820	090	230		TRANSPORTATION	11.23
PENA, KRYSTLE Total														28.70
PLAYSCRIPTS INC	02/08/2022	743237	PO221707	01	9219	0	1208	1000	5899	032	356		MISC. SVCS & OPER. EXP	381.99
PLAYSCRIPTS INC Total														381.99
PRO-ED INC.	02/24/2022	747360	PO221566	01	6500	0	5760	1190	4320	090	245		SUPPORT SERV.MATRLS & SUP	75.82
PRO-ED INC. Total														75.82
PSAT/NMSQT	02/08/2022	743242	PO220036	01	9218	0	1110	1000	4320	032	356		SUPPORT SERV.MATRLS & SUP	1,368.00
PSAT/NMSQT Total														1,368.00
QBS LLC	02/08/2022	743229	PO220276	01	6500	0	5760	1190	5210	090	245		TRAVEL & CONFERENCE	32.00
QBS LLC Total														32.00
R & H WHOLESale SUPPLY INC	02/01/2022	741861	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	1,436.69
R & H WHOLESale SUPPLY INC	02/15/2022	744755	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	73.16
R & H WHOLESale SUPPLY INC	02/17/2022	745492	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	1,381.67
R & H WHOLESale SUPPLY INC	02/17/2022	745492	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	101.92
R & H WHOLESale SUPPLY INC	02/17/2022	745492	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	101.92
R & H WHOLESale SUPPLY INC	02/17/2022	745492	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	13.99
R & H WHOLESale SUPPLY INC	02/17/2022	745492	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	203.83
R & H WHOLESale SUPPLY INC	02/24/2022	747353	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	92.88
R & H WHOLESale SUPPLY INC	02/24/2022	747353	PO220485	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	478.89
R & H WHOLESale SUPPLY INC Total														3,884.95
R S D - REFRIGERATION SUPPLIES	02/01/2022	741830	PO220455	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	87.02
R S D - REFRIGERATION SUPPLIES	02/17/2022	745511	PO220455	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	15.09
R S D - REFRIGERATION SUPPLIES	02/17/2022	745511	PO220455	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	104.72
R S D - REFRIGERATION SUPPLIES Total														206.83
READY REFRESH	02/08/2022	743214	PO220591	01	0000	0	0000	2110	4322	090	762		FOOD(CATERING) FOR MTGS	16.17
READY REFRESH	02/08/2022	743214	PO220591	01	0000	0	0000	2110	4322	090	762		FOOD(CATERING) FOR MTGS	16.17

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjctDescription	Payment
READY REFRESH	02/17/2022	745512	PO220026	01	9010	0	1110	1000	4322	033	356	FOOD(CATERING) FOR MTGS	266.53
READY REFRESH Total													298.87
RIFTON EQUIPMENT	02/24/2022	747378	PO221773	01	6500	0	5760	1190	4420	090	245	NON-CLASSRM EQUIP-NONCAP	3,737.13
RIFTON EQUIPMENT Total													3,737.13
RIVERA, DANIEL	02/17/2022	745487	PV220456	01	9219	0	1235	1000	4320	032	356	SUPPORT SERV.MATRLS & SUP	42.50
RIVERA, DANIEL Total													42.50
RIVERSIDE INSIGHTS	02/15/2022	744719	PO221768	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	783.20
RIVERSIDE INSIGHTS Total													783.20
ROBINSON, THOMAS	02/24/2022	747329	PV220457	01	3550	0	3800	1000	4320	033	333	SUPPORT SERV.MATRLS & SUP	770.21
ROBINSON, THOMAS Total													92.86
ROBINSON, THOMAS	02/24/2022	747329	PV220458	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	863.07
ROBINSON, THOMAS Total													377.21
SAFE-CARD ID SERVICES	02/08/2022	743201	PO221791	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	377.21
SAFE-CARD ID SERVICES Total													377.21
SAFETY TRAINING SEMINARS	02/24/2022	747346	PO220812	01	0000	0	0000	7400	5899	090	716	MISC. SVCS & OPER. EXP	1,430.00
SAFETY TRAINING SEMINARS Total													1,430.00
SAN MATEO COUNTY HISTORY	02/17/2022	745481	PO221910	01	0000	0	1110	1000	5899	002	070	MISC. SVCS & OPER. EXP	70.00
SAN MATEO COUNTY HISTORY Total													70.00
SAN MATEO COUNTY HISTORY	02/17/2022	745481	PO221910	01	0000	0	1110	1000	5899	002	070	MISC. SVCS & OPER. EXP	70.00
SAN MATEO COUNTY HISTORY Total													70.00
SAN MATEO COUNTY HISTORY	02/17/2022	745481	PO221910	01	0000	0	1110	1000	5899	002	070	MISC. SVCS & OPER. EXP	70.00
SAN MATEO COUNTY HISTORY Total													210.00
SAN MATEO COUNTY OFFICE OF EDU	02/24/2022	747361	PO221780	01	0000	0	1110	1000	5210	090	762	TRAVEL & CONFERENCE	1,730.25
SAN MATEO COUNTY OFFICE OF EDU Total													1,730.25
SAN MATEO COUNTY SCHOOLS	02/08/2022	743206	PV220432	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	6,947.73
SAN MATEO COUNTY SCHOOLS Total													784.46
SAN MATEO LAWN MOWER SHOP	02/17/2022	745513	PO220442	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	784.46
SAN MATEO LAWN MOWER SHOP Total													784.46
SANNA, JOHN C	02/08/2022	743230	PO220907	01	0000	0	0000	7602	5888	090	726	LITIGATION & LEGAL SETTLEMENTS	14,835.26
SANNA, JOHN C Total													14,835.26
SCHOLASTIC INC	02/17/2022	745514	PO221520	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLs	238.33
SCHOLASTIC INC Total													202.11
SCHOLASTIC INC	02/17/2022	745514	PO221520	01	0801	0	1110	1000	4200	013	180	BOOKS/OTH REFERENCE MTLs	61.85
SCHOLASTIC INC Total													618.45
SCHOLASTIC INC	02/15/2022	744775	PO221538	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	1,120.74
SCHOLASTIC INC Total													3,200.88
SCHOOL OUTFITTERS	02/24/2022	747340	PO220250	01	0000	0	1110	1000	4320	033	070	SUPPORT SERV.MATRLS & SUP	697.36
SCHOOL OUTFITTERS Total													3,898.24
SCHOOL SAFETY SOLUTIONS LLC	02/08/2022	743194	PO220604	01	0000	0	0000	8200	5860	090	760	HAZARDOUS WASTE REMOVAL	1,800.00
SCHOOL SAFETY SOLUTIONS LLC Total													3,873.75
SCHOOL SAFETY SOLUTIONS LLC	02/08/2022	743215	PO220604	01	0000	0	0000	8200	5860	090	760	HAZARDOUS WASTE REMOVAL	5,673.75
SCHOOL SAFETY SOLUTIONS LLC Total													340.00
SCHOOL SERVICES OF CALIFORNIA,	02/15/2022	744756	PO220147	01	0000	0	0000	7350	5899	090	717	MISC. SVCS & OPER. EXP	340.00
SCHOOL SERVICES OF CALIFORNIA, Total													1,489.91
SCHOOL SPECIALTY LLC	02/15/2022	744722	PO221450	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	89.39
SCHOOL SPECIALTY LLC Total													

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objed@Description	Payment
SCHOOL SPECIALTY LLC	02/15/2022	744722	PO221450	01	6500	0	5760	1190	5210	090	245	TRAVEL & CONFERENCE	1,150.00
SCHOOL SPECIALTY LLC Total													2,729.30
SEWINGMACHINESPLUS.COM INC.	02/24/2022	747362	PO221861	01	5640	0	5760	1190	6490	090	350	ALL OTHER EQUIP	5,916.54
SEWINGMACHINESPLUS.COM INC. Total													5,916.54
SIERRA PACIFIC TURF SUPPLY INC	02/10/2022	743908	PO220443	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	3,071.62
SIERRA PACIFIC TURF SUPPLY INC Total													3,071.62
SLAKEY BROTHERS	02/01/2022	741849	PO220457	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	101.09
SLAKEY BROTHERS	02/01/2022	741849	PO220457	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	48.38
SLAKEY BROTHERS	02/08/2022	743243	PO220457	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	57.26
SLAKEY BROTHERS Total													206.73
SONITROL/PACIFIC WEST SECURITY	02/24/2022	747318	PO220322	01	8150	0	0000	8300	5806	090	129	SECURITY SYSTEM SVCS	9,386.00
SONITROL/PACIFIC WEST SECURITY Total													9,386.00
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	148.73
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	904.49
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	104.00
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	194.14
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	28.27
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	14.81
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	4.53
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	46.41
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	23.06
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	239.16
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	6.91
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	32.79
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	14.33
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	135.07
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	33.23
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	10.38
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	56.86
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	13.35
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	27.46
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	4.09
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	5.26
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	5.27
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	30.96
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	39.23
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	23.15
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	171.38
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	6.91
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	175.05
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	52.76
SOUTH CITY LUMBER & SUPPLY	02/15/2022	744753	PO220360	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	39.54

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objec@description	Payment
SPECTRUM CENTER INC.	02/01/2022	741826	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,505.00
SPECTRUM CENTER INC.	02/01/2022	741826	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,300.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	2,120.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	2,650.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	3,445.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,035.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	3,710.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,300.00
SPECTRUM CENTER INC.	02/24/2022	747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	5,035.00
SPECTRUM CENTER INC. Total		747354	PO220165	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,770.00
SPORTS FOR LEARNING.	02/15/2022	744723	PO221667	01	3010	0	1110	1000	5899	007	301	MISC. SVCS & OPER. EXP	109,303.34
SPORTS FOR LEARNING.	02/15/2022	744723	PO221667	01	0801	0	1110	1000	5899	007	180	MISC. SVCS & OPER. EXP	4,164.13
SPORTS FOR LEARNING.	02/15/2022	744723	PO221667	01	3213	0	1227	1000	5899	007	346	MISC. SVCS & OPER. EXP	563.74
SPORTS FOR LEARNING. Total													7,447.96
SPRINT PCS	02/24/2022	747379	PO220032	01	0000	0	0000	2700	5910	033	480	TELEPHONE	12,175.83
SPRINT PCS	02/24/2022	747379	PO220166	01	0000	0	0000	2700	5910	090	735	TELEPHONE	40.54
SPRINT PCS	02/24/2022	747379	PO220230	01	0000	0	0000	3130	5910	090	503	TELEPHONE	361.99
SPRINT PCS	02/24/2022	747379	PO220241	01	6500	0	5760	2700	5910	090	245	TELEPHONE	45.56
SPRINT PCS	02/24/2022	747363	PO220464	01	0000	0	0000	7200	5910	090	760	TELEPHONE	40.54
SPRINT PCS	02/24/2022	747379	PO220723	01	0000	0	0000	7200	5910	090	714	TELEPHONE	242.80
SPRINT PCS Total													86.10
SSF CHAMBER OF COMMERCE	02/17/2022	745520	PO221950	01	0000	0	0000	7150	5300	090	714	DUES AND MEMBERSHIPS	817.53
SSF CHAMBER OF COMMERCE Total													750.00
SSF USD/REVOLVING CASH FUND	02/15/2022	744759	PV220445	01	0000	0	0000	0000	9589	000		CANCELLED PAYROLL DEDUCTIONS	750.00
SSF USD/REVOLVING CASH FUND Total													1,807.11
STANDARD PLUMBING SUPPLY	02/08/2022	743217	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,807.11
STANDARD PLUMBING SUPPLY	02/08/2022	743217	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	13.85
STANDARD PLUMBING SUPPLY	02/24/2022	747319	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	130.58
STANDARD PLUMBING SUPPLY	02/24/2022	747319	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	1,558.59
STANDARD PLUMBING SUPPLY	02/24/2022	747364	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	21.88
STANDARD PLUMBING SUPPLY	02/24/2022	747364	PO220324	01	8150	0	0000	8110	4320	090	741	SUPPORT SERV.MATRLS & SUP	305.35
STANDARD PLUMBING SUPPLY Total													96.55
STAPLES BUSINESS CREDIT	02/15/2022	744777	PO221882	01	0000	0	1110	1000	4320	006	070	SUPPORT SERV.MATRLS & SUP	2,126.80
STAPLES BUSINESS CREDIT Total													690.95
STATE OF CA DEPT OF JUSTICE	02/15/2022	744747	PV220446	01	0000	0	0000	7400	5840	090	715	FINGERPRINTING	690.95
STATE OF CA DEPT OF JUSTICE	02/15/2022	744747	PV220446	01	0000	0	0000	7400	5841	090	715	FINGERPRINT/LIVESCAN-VOLUNTEER	341.00
STATE OF CA DEPT OF JUSTICE Total													570.00
STATE OF CALIFORNIA	02/08/2022	743244	PO220441	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	911.00
STATE OF CALIFORNIA Total													125.00
STEPPING STONES GROUP LLC, THE	02/01/2022	741827	PO220245	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	125.00
STEPPING STONES GROUP LLC, THE	02/08/2022	743202	PO220245	01	6500	0	5760	1190	5870	090	245	AUXILLIARY SERVICES	15,107.65
STEPPING STONES GROUP LLC, THE													10,662.50

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd	Description	Payment
STEPPING STONES GROUP LLC, THE	02/17/2022	745503	PO220245	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	20,461.00
STEPPING STONES GROUP LLC, THE Total														46,231.15
STEWART CHEVROLET	02/08/2022	743218	PO220461	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	89.29
STEWART CHEVROLET Total														89.29
SUNBELT STAFFING	02/15/2022	744782	PO220275	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	2,100.00
SUNBELT STAFFING	02/15/2022	744782	PO220275	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	2,850.00
SUNBELT STAFFING	02/15/2022	744782	PO220275	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	3,618.75
SUNBELT STAFFING	02/15/2022	744782	PO220275	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	2,662.50
SUNBELT STAFFING	02/24/2022	747320	PO220275	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	2,831.25
SUNBELT STAFFING Total														14,062.50
SUTTERLEY, SHERI LYNNE	02/10/2022	743922	PO221786	01	0000	0	0000	2140	5801	090	762		CONSULTANTS	1,000.00
SUTTERLEY, SHERI LYNNE Total														1,000.00
T-MOBILE	02/03/2022	742550	PO220894	01	7425	0	1110	1000	5899	090	324		MISC. SVCS & OPER. EXP	39,340.00
T-MOBILE	02/08/2022	743195	PO220894	01	7425	0	1110	1000	5899	090	324		MISC. SVCS & OPER. EXP	1,883.51
T-MOBILE Total														41,223.51
TROUNG, CHARLES	02/24/2022	747331	PV220459	01	0000	0	0000	0000	9589	000			CANCELLED PAYROLL DEDUCTIONS	2,474.46
TROUNG, CHARLES Total														2,474.46
TRUMPET BEHAVIORAL HEALTH LLC	02/01/2022	741828	PO220239	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	(3,194.96)
TRUMPET BEHAVIORAL HEALTH LLC	02/01/2022	741828	PO220239	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	458.66
TRUMPET BEHAVIORAL HEALTH LLC	02/01/2022	741828	PO220239	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	960.32
TRUMPET BEHAVIORAL HEALTH LLC	02/01/2022	741828	PO220239	01	6500	0	5760	1190	5870	090	245		AUXILIARY SERVICES	2,946.47
TRUMPET BEHAVIORAL HEALTH LLC Total														1,170.49
TULARE COUNTY OFFICE OF	02/01/2022	741839	PO221734	01	0000	0	0000	7400	5899	090	715		MISC. SVCS & OPER. EXP	300.00
TULARE COUNTY OFFICE OF Total														300.00
TURF & INDUSTRIAL EQUIPMENT CO	02/08/2022	743222	PO220478	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	330.22
TURF & INDUSTRIAL EQUIPMENT CO	02/15/2022	744778	PO220478	01	8150	0	0000	8110	4320	090	741		SUPPORT SERV.MATRLS & SUP	50.02
TURF & INDUSTRIAL EQUIPMENT CO Total														380.24
UC REGENTS	02/17/2022	745482	PO221801	01	0000	0	0000	2140	5210	090	762		TRAVEL & CONFERENCE	2,145.00
UC REGENTS Total														2,145.00
ULINE	02/15/2022	744760	PO221833	01	5640	0	5001	3900	4320	090	350		SUPPORT SERV.MATRLS & SUP	167.32
ULINE	02/17/2022	745515	PO221873	01	0000	0	0000	2424	4320	090	735		SUPPORT SERV.MATRLS & SUP	53.76
ULINE	02/24/2022	747342	PO221873	01	0000	0	0000	2424	4320	090	735		SUPPORT SERV.MATRLS & SUP	1,208.77
ULINE Total														1,429.85
UNITED SITE SERVICES	02/10/2022	743909	PO220434	01	0000	0	0000	8200	5600	090	760		RENTALS, LEASES & REPAIRS	880.06
UNITED SITE SERVICES	02/10/2022	743909	PO220434	01	0000	0	0000	8200	5600	090	760		RENTALS, LEASES & REPAIRS	105.15
UNITED SITE SERVICES	02/10/2022	743909	PO220434	01	0000	0	0000	8200	5600	090	760		RENTALS, LEASES & REPAIRS	1,045.58
UNITED SITE SERVICES	02/15/2022	744724	PO220434	01	0000	0	0000	8200	5600	090	760		RENTALS, LEASES & REPAIRS	134.58
UNITED SITE SERVICES	02/24/2022	747365	PO220434	01	0000	0	0000	8200	5600	090	760		RENTALS, LEASES & REPAIRS	645.68
UNITED SITE SERVICES Total														2,811.05
VERIZON CONNECT NWF INC.	02/03/2022	742551	PO220483	01	8150	0	0000	8110	5813	090	741		SOFTWARE MAINT.SVCS	456.00
VERIZON CONNECT NWF INC. Total														456.00
WARD'S SCIENCE	02/03/2022	742542	PO221507	01	9010	0	1110	1000	4320	090	360		SUPPORT SERV.MATRLS & SUP	382.85

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd@description	Payment
WARD'S SCIENCE Total													382.85
WELLDOM INC	02/24/2022	747355	PO220244	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	15,040.00
WELLDOM INC	02/24/2022	747355	PO220244	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	4,000.00
WELLDOM INC	02/24/2022	747355	PO220244	01	6500	0	5760	1190	5870	090	245	AUXILIARY SERVICES	4,808.40
WELLDOM INC Total													23,848.40
WELLS FARGO	02/17/2022	745504	PV220460	01	3212	0	1110	1000	4320	090	329	SUPPORT SERV.MATRLS & SUP	87,837.75
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	415.29
WELLS FARGO	02/17/2022	745521	CM220007	01	0000	0	0000	7150	5210	090	714	TRAVEL & CONFERENCE	(700.00)
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	1110	1000	5210	032	070	TRAVEL & CONFERENCE	2,246.84
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	1110	1000	5210	032	070	TRAVEL & CONFERENCE	560.48
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	0000	7300	5811	090	717	Advertising	75.00
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	0000	7300	5811	090	717	Advertising	75.00
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	1110	1000	5813	008	070	SOFTWARE MAINT.SVCS	103.79
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	0000	2424	5899	090	735	MISC. SVCS & OPER. EXP	284.18
WELLS FARGO	02/17/2022	745521	PV220463	01	0000	0	0000	7300	5899	090	717	MISC. SVCS & OPER. EXP	25.00
WELLS FARGO	02/17/2022	745521	PV220463	01	8150	0	0000	8110	5899	090	741	MISC. SVCS & OPER. EXP	144.00
WELLS FARGO Total													91,067.33
WELLS FARGO FINANCIAL	02/17/2022	745516	PO220040	01	0000	0	1110	1000	5600	090	722	RENTALS, LEASES & REPAIRS	165.25
WELLS FARGO FINANCIAL Total													165.25
WEST COAST SAND & GRAVEL INC	02/17/2022	745494	PO220356	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	2,400.77
WEST COAST SAND & GRAVEL INC Total													2,400.77
WESTERN PSYCHOLOGICAL SERVICES	02/15/2022	744720	PO221788	01	6500	0	5760	1190	4320	090	245	SUPPORT SERV.MATRLS & SUP	696.19
WESTERN PSYCHOLOGICAL SERVICES	02/24/2022	747366	PO221795	01	5640	0	5001	3900	4320	090	350	SUPPORT SERV.MATRLS & SUP	236.91
WESTERN PSYCHOLOGICAL SERVICES	02/15/2022	744720	PO221765	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	505.00
WESTERN PSYCHOLOGICAL SERVICES	02/15/2022	744720	PO221772	01	6500	0	5760	1190	5813	090	245	SOFTWARE MAINT.SVCS	67.00
WESTERN PSYCHOLOGICAL SERVICES Total													1,505.10
WHITE, BONNIE	02/15/2022	744725	PV220439	01	6500	0	5760	1190	5220	090	245	CONTRACT MILEAGE ALLOW.	8.25
WHITE, BONNIE Total													8.25
WINGS LEARNING CENTER	02/15/2022	744783	PO220237	01	6500	0	5760	1180	5870	090	230	AUXILIARY SERVICES	552.00
WINGS LEARNING CENTER	02/15/2022	744783	PO220237	01	6500	0	5760	1180	5880	090	230	TUITIONS	4,205.00
WINGS LEARNING CENTER Total													4,757.00
XEROX FINANCIAL SERVICES	02/15/2022	744748	PO220047	01	0000	0	0000	7550	5600	090	718	RENTALS, LEASES & REPAIRS	485.81
XEROX FINANCIAL SERVICES Total													485.81
YAMAHA GOLF CARS OF CA INC	02/01/2022	741831	PO220418	01	0000	0	0000	8200	4320	090	760	SUPPORT SERV.MATRLS & SUP	175.38
YAMAHA GOLF CARS OF CA INC Total													175.38
YANEZ, MAGALI	02/09/2022	743241	PO221275	01	3010	0	1110	1000	5801	016	301	CONSULTANTS	1,276.00
YANEZ, MAGALI	02/24/2022	747347	PO221275	01	3010	0	1110	1000	5801	016	301	CONSULTANTS	1,529.00
YANEZ, MAGALI Total													2,805.00
YOUTH SERVICES BUREAUS	02/24/2022	747343	PO220910	01	0000	0	1110	1000	5899	090	401	MISC. SVCS & OPER. EXP	74,546.25
YOUTH SERVICES BUREAUS	02/24/2022	747343	PO220910	01	0801	0	1110	1000	5899	090	401	MISC. SVCS & OPER. EXP	74,546.25
YOUTH SERVICES BUREAUS Total													149,092.50
FUND 01													
SUBTOTAL												2,455,794.67	

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	ObjctDescription	Payment
AT&T	02/10/2022	743913	PO220118	11	0000	0	4110	2700	5910	041	480	TELEPHONE	43.15
AT&T Total													43.15
CALIFORNIA WATER SERVICE	02/24/2022	747381	PO220326	11	0000	0	0000	8200	5530	041	760	WATER & SEWER	1,056.88
CALIFORNIA WATER SERVICE Total													1,056.88
CDW GOVERNMENT INC	02/15/2022	744743	PO221759	11	0000	0	4110	2700	4320	041	480	SUPPORT SERV.MATRLS & SUP	326.58
CDW GOVERNMENT INC Total													326.58
CRYSTAL COMMUNICATIONS	02/24/2022	747327	PO221428	11	0000	0	4110	1000	4320	041	480	SUPPORT SERV.MATRLS & SUP	419.11
CRYSTAL COMMUNICATIONS Total													419.11
EDUCATIONAL TESTING SERVICE	02/01/2022	741852	PO221024	11	0000	0	4152	1000	5817	041	152	TEST SCORING	68.00
EDUCATIONAL TESTING SERVICE	02/24/2022	747375	PO221024	11	0000	0	4152	1000	5817	041	152	TEST SCORING	17.00
EDUCATIONAL TESTING SERVICE Total													85.00
FOLLETT CONTENT SOLUTIONS	02/10/2022	743926	PO221678	11	0000	0	4152	1000	4100	041	152	APRVD TXTBKS/COR CUR MTLs	274.69
FOLLETT CONTENT SOLUTIONS Total													274.69
FUND 11													
SUBTOTAL													
AMAZON CAPITAL SERVICES	02/01/2022	741815	PO221682	12	6105	0	8510	1000	4200	045	830	BOOKS/OTH REFERENCE MTLs	74.37
AMAZON CAPITAL SERVICES	02/01/2022	741815	PO221682	12	6105	0	8510	1000	4200	045	830	BOOKS/OTH REFERENCE MTLs	47.78
AMAZON CAPITAL SERVICES	02/01/2022	741815	PO221682	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	182.24
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	328.59
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	410.79
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	328.59
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	410.79
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	328.60
AMAZON CAPITAL SERVICES	02/15/2022	744726	PO221793	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	410.79
AMAZON CAPITAL SERVICES Total													2,522.54
AT&T	02/10/2022	743913	PO220118	12	6105	0	8510	2700	5910	045	830	TELEPHONE	43.20
AT&T Total													43.20
CALIFORNIA WATER SERVICE	02/24/2022	747381	PO220326	12	6105	0	8510	8200	5530	045	830	WATER & SEWER	25.68
CALIFORNIA WATER SERVICE	02/24/2022	747381	PO220326	12	6105	0	8535	8200	5530	045	835	WATER & SEWER	36.85
CALIFORNIA WATER SERVICE	02/24/2022	747381	PO220326	12	9010	0	8533	8200	5530	045	833	WATER & SEWER	36.85
CALIFORNIA WATER SERVICE Total													99.38
CHILDCARE CAREERS LLC	02/08/2022	743219	PO221239	12	9010	0	8533	1000	5899	045	833	MISC. SVCS & OPER. EXP	81.90
CHILDCARE CAREERS LLC	02/08/2022	743219	PO221239	12	6105	0	8510	1000	5899	045	835	MISC. SVCS & OPER. EXP	81.90
CHILDCARE CAREERS LLC	02/08/2022	743219	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	2,761.70
CHILDCARE CAREERS LLC	02/15/2022	744735	PO221239	12	9010	0	8533	1000	5899	045	833	MISC. SVCS & OPER. EXP	559.30
CHILDCARE CAREERS LLC	02/15/2022	744735	PO221239	12	6105	0	8510	1000	5899	045	835	MISC. SVCS & OPER. EXP	559.30
CHILDCARE CAREERS LLC Total													4,044.10
CRYSTAL COMMUNICATIONS	02/15/2022	744739	PO221489	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	452.89
CRYSTAL COMMUNICATIONS	02/15/2022	744739	PO221489	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	452.89
CRYSTAL COMMUNICATIONS	02/15/2022	744739	PO221489	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	452.90
CRYSTAL COMMUNICATIONS Total													1,358.68
EDUCATION TEAM, THE	02/03/2022	742544	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	1,922.75
EDUCATION TEAM, THE	02/03/2022	742544	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	849.00

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcdescription	Payment
EDUCATION TEAM, THE	02/03/2022	742544	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	2,561.95
EDUCATION TEAM, THE	02/03/2022	742544	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	2,761.70
EDUCATION TEAM, THE	02/03/2022	742544	PO221756	12	9010	0	8530	1000	5899	045	832	MISC. SVCS & OPER. EXP	2,142.48
EDUCATION TEAM, THE Total													10,237.88
KELLY SPICERS STORES	02/10/2022	743920	PO221858	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	141.13
KELLY SPICERS STORES	02/10/2022	743920	PO221858	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	141.14
KELLY SPICERS STORES	02/10/2022	743920	PO221858	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	141.13
KELLY SPICERS STORES Total													423.40
LAKESHORE	02/01/2022	741856	PO221692	12	9010	0	8533	1000	4200	045	833	BOOKS/OTH REFERENCE MTLs	75.72
LAKESHORE	02/01/2022	741856	PO221692	12	9010	0	8533	1000	4200	045	833	BOOKS/OTH REFERENCE MTLs	205.12
LAKESHORE	02/01/2022	741856	PO221692	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	1,506.88
LAKESHORE	02/01/2022	741856	PO221692	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	1,906.24
LAKESHORE	02/03/2022	742541	PO221691	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	255.67
LAKESHORE	02/03/2022	742541	PO221691	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	255.67
LAKESHORE	02/03/2022	742541	PO221701	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	563.50
LAKESHORE	02/03/2022	742541	PO221701	12	6105	0	8535	1000	4420	045	835	NON-CLASSRM EQUIP-NONCAP	520.86
LAKESHORE Total													5,289.66
LOUDAN, ROSELLE MARIE	02/08/2022	743221	PO221556	12	9302	0	8510	2700	5801	005	LIFT	CONSULTANTS	3,155.42
LOUDAN, ROSELLE MARIE	02/17/2022	745491	PO221556	12	9302	0	8510	2700	5801	005	LIFT	CONSULTANTS	3,155.43
LOUDAN, ROSELLE MARIE Total													6,310.85
OFFICE DEPOT INC.	02/15/2022	744750	PO221845	12	9010	0	8530	1000	4320	006	832	SUPPORT SERV.MATRLS & SUP	145.02
OFFICE DEPOT INC.	02/15/2022	744750	PO221846	12	9010	0	8530	1000	4320	012	832	SUPPORT SERV.MATRLS & SUP	65.93
OFFICE DEPOT INC.	02/15/2022	744762	PO221846	12	9010	0	8530	1000	4320	012	832	SUPPORT SERV.MATRLS & SUP	290.05
OFFICE DEPOT INC.	02/15/2022	744750	PO221847	12	9010	0	8530	1000	4320	002	832	SUPPORT SERV.MATRLS & SUP	65.93
OFFICE DEPOT INC.	02/15/2022	744750	PO221847	12	9010	0	8530	1000	4320	002	832	SUPPORT SERV.MATRLS & SUP	290.05
OFFICE DEPOT INC.	02/15/2022	744762	PO221847	12	9010	0	8530	1000	4320	002	832	SUPPORT SERV.MATRLS & SUP	42.51
OFFICE DEPOT INC. Total													899.49
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	(101.91)
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	15.37
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	319.01
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	11.76
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	27.49
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	90.57
STAPLES BUSINESS CREDIT	02/01/2022	741850	PO221627	12	9302	0	8510	1000	4320	005	LIFT	SUPPORT SERV.MATRLS & SUP	11.34
STAPLES BUSINESS CREDIT	02/03/2022	742548	PO221821	12	6105	0	8510	1000	4320	045	830	SUPPORT SERV.MATRLS & SUP	780.85
STAPLES BUSINESS CREDIT	02/03/2022	742548	PO221821	12	6105	0	8535	1000	4320	045	835	SUPPORT SERV.MATRLS & SUP	520.56
STAPLES BUSINESS CREDIT	02/03/2022	742548	PO221821	12	9010	0	8533	1000	4320	045	833	SUPPORT SERV.MATRLS & SUP	520.57
STAPLES BUSINESS CREDIT	02/03/2022	742548	PO221821	12	9010	0	8533	1000	4320	045	849	SUPPORT SERV.MATRLS & SUP	520.57
STAPLES BUSINESS CREDIT Total													2,716.18
STARVISTA	02/03/2022	742549	PO221668	12	6105	0	8535	1000	5899	045	835	MISC. SVCS & OPER. EXP	3,541.67
STARVISTA	02/03/2022	742549	PO221668	12	9010	0	8533	1000	5899	045	833	MISC. SVCS & OPER. EXP	3,541.67
STARVISTA	02/03/2022	742549	PO221668	12	9302	0	8510	1000	5899	005	LIFT	MISC. SVCS & OPER. EXP	3,541.66

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objcd	Description	Payment
STARVISTA Total														10,625.00
ADVANCED INTEGRATED PEST MGMT	02/10/2022	743915	PO220189	13	5310	0	0000	3700	5807	090	820		PEST/WEED CONTROL SVCS	44,570.36
ADVANCED INTEGRATED PEST MGMT	02/10/2022	743915	PO220189	13	5310	0	0000	3700	5807	090	820		PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT	02/10/2022	743915	PO220189	13	5310	0	0000	3700	5807	090	820		PEST/WEED CONTROL SVCS	75.00
ADVANCED INTEGRATED PEST MGMT Total														225.00
AT&T	02/10/2022	743912	PO220213	13	5310	0	0000	3700	5910	090	820		TELEPHONE	36.49
AT&T Total														36.49
BLUECREW INC.	02/15/2022	744730	PO221842	13	5310	0	0000	3700	5899	090	820		MISC. SVCS & OPER. EXP	2,587.50
BLUECREW INC.	02/15/2022	744751	PO221842	13	5310	0	0000	3700	5899	090	820		MISC. SVCS & OPER. EXP	2,800.16
BLUECREW INC. Total														5,387.66
BONAMI BAKING COMPANY, THE	02/08/2022	743223	PO220200	13	5310	0	0000	3700	4700	090	820		FOOD	515.20
BONAMI BAKING COMPANY, THE Total														515.20
CITY OF FOSTER CITY	02/10/2022	743924	PV220443	13	5310	0	0000	3700	5811	090	820		Advertising	520.00
CITY OF FOSTER CITY Total														520.00
DANIELSEN COMPANY	02/17/2022	745505	PO220192	13	5310	0	0000	3700	4340	090	820		FOOD SERVICE SUPPLIES	1,118.00
DANIELSEN COMPANY	02/24/2022	747332	PO220192	13	5310	0	0000	3700	4340	090	820		FOOD SERVICE SUPPLIES	122.10
DANIELSEN COMPANY	02/08/2022	743224	PO220192	13	5310	0	0000	3700	4700	090	820		FOOD	2,857.53
DANIELSEN COMPANY	02/17/2022	745505	PO220192	13	5310	0	0000	3700	4700	090	820		FOOD	2,204.32
DANIELSEN COMPANY Total														6,301.95
DAYLIGHT FOODS INC	02/08/2022	743196	PO220212	13	5310	0	0000	3700	4700	090	820		FOOD	523.90
DAYLIGHT FOODS INC	02/15/2022	744731	PO220212	13	5310	0	0000	3700	4700	090	820		FOOD	2,281.07
DAYLIGHT FOODS INC Total														2,804.97
EMS LINQ INC	02/10/2022	743910	PO220512	13	5310	0	0000	3700	4420	090	820		NON-CLASSRM EQUIP-NONCAP	994.00
EMS LINQ INC Total														994.00
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	155.70
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	2,421.53
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	52.20
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	80.75
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	139.20
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	4,168.73
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	315.40
GOLD STAR FOODS	02/08/2022	743225	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	1,743.28
GOLD STAR FOODS	02/10/2022	743916	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	4,362.06
GOLD STAR FOODS	02/24/2022	747333	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	4,673.20
GOLD STAR FOODS	02/24/2022	747333	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	2,223.60
GOLD STAR FOODS	02/24/2022	747333	PO220193	13	5310	0	0000	3700	4700	090	820		FOOD	1,083.14
GOLD STAR FOODS Total														21,418.79
INDIVIDUAL FOODSERVICE	02/15/2022	744732	PO220205	13	5310	0	0000	3700	4340	090	820		FOOD SERVICE SUPPLIES	1,180.60
INDIVIDUAL FOODSERVICE Total														1,180.60
OFFICE DEPOT INC.	02/17/2022	745506	PO220190	13	5310	0	0000	3700	4320	090	820		SUPPORT SERV.MATRLS & SUP	156.88
OFFICE DEPOT INC. Total														156.88

BOARD WARRANT REGISTER
FEBRUARY 1 TO 28, 2022

Vendor Name	Effective Date	Warrant #	Reference #	Fu	Rs	Y	Goal	Func	Obj	Sch	Mgmt	Objct#Description	Payment
P & R PAPER SUPPLY CO	02/24/2022	747334	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	(1,495.00)
P & R PAPER SUPPLY CO	02/24/2022	747334	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	(372.28)
P & R PAPER SUPPLY CO	02/24/2022	747334	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	2,180.42
P & R PAPER SUPPLY CO	02/24/2022	747334	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	2,531.82
P & R PAPER SUPPLY CO	02/24/2022	747334	PO220198	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	971.40
P & R PAPER SUPPLY CO Total													3,816.36
PAPER TECH	02/08/2022	743197	PO220204	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	1,968.08
PAPER TECH	02/15/2022	744771	PO220204	13	5310	0	0000	3700	4340	090	820	FOOD SERVICE SUPPLIES	2,668.68
PAPER TECH Total													4,636.76
PRODUCERS DAIRY FOODS INC.	02/08/2022	743226	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,224.43
PRODUCERS DAIRY FOODS INC.	02/08/2022	743226	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,807.93
PRODUCERS DAIRY FOODS INC.	02/15/2022	744733	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,008.18
PRODUCERS DAIRY FOODS INC.	02/15/2022	744752	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	1,008.18
PRODUCERS DAIRY FOODS INC.	02/17/2022	745507	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,158.80
PRODUCERS DAIRY FOODS INC.	02/17/2022	745507	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	987.63
PRODUCERS DAIRY FOODS INC.	02/24/2022	747335	PO220211	13	5310	0	0000	3700	4700	090	820	FOOD	2,251.85
PRODUCERS DAIRY FOODS INC. Total													11,447.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/01/2022	741845	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/03/2022	742538	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/03/2022	742538	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL	02/03/2022	742538	PO220191	13	5310	0	0000	3700	5899	090	820	MISC. SVCS & OPER. EXP	396.00
SAN MATEO COUNTY ENVIRONMENTAL Total													3,564.00
SEAL PACK SAUSALITO	02/17/2022	745508	PO220194	13	5310	0	0000	3700	5600	090	820	RENTALS, LEASES & REPAIRS	1,596.76
SEAL PACK SAUSALITO Total													1,596.76
HOHBACH-LEWIN INC	02/24/2022	747372	PO221750	14	0000	0	0000	8500	6210	005	925	ARCHITECT/ENGINEERING FEES	64,602.42
HOHBACH-LEWIN INC Total													2,100.00
SAVIDGE, WILLIAM	02/15/2022	744721	PO220735	14	0000	0	0000	8500	6270	032	357	MAIN CONSTRUCTION CONTRACTOR	785.28
SAVIDGE, WILLIAM	02/15/2022	744721	PO220735	14	0000	0	0000	8500	6270	005	925	MAIN CONSTRUCTION CONTRACTOR	785.28
SAVIDGE, WILLIAM Total													1,570.56
DANNIS WOLIVER KELLEY	02/08/2022	743235	PO220085	21	0000	0	0000	8200	5889	098	902	LEGAL EXPENSE	3,670.56
DANNIS WOLIVER KELLEY	02/08/2022	743235	PO220085	21	0000	0	0000	8200	5889	098	902	LEGAL EXPENSE	30,085.00
DANNIS WOLIVER KELLEY Total													714.33
SCHOOL FACILITY CONSULTANTS	02/08/2022	743193	PO221329	25	0000	0	0000	8100	5899	090	717	MISC. SVCS & OPER. EXP	30,799.33
SCHOOL FACILITY CONSULTANTS Total													1,065.00
SCHOOL FACILITY CONSULTANTS Total													1,065.00

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Cash Receipts Summary – February 1 to February 28, 2022

BACKGROUND:

The attached list is a Cash Receipts Summary Report for the period of February 1 to February 28, 2022. The Report is shown by Fund.

FISCAL IMPLICATIONS:

The Cash Receipts Summary Report represents revenues received by the District for the period of February 1 to February 28, 2022.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached Cash Receipts Summary Report.

Fund: 01 GENERAL FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8011 REV LIMIT ST AID CURR YR	3,356,626.00	302,097.00	2,148,238.00	63.90	0	1,208,388.00	36.00
8012 EPA ENTITLEMENT	1,598,084.00	0	800,172.00	50.00	0	797,912.00	49.90
8021 HOMEOWNERS' EXEMPTION	344,188.00	0	174,556.33	50.70	0	169,631.67	49.20
8029 OTHR SUBVENT/IN-LIEU TAX	5,479.54	0	0	0.00	0	5,479.54	100.00
8041 SECURED ROLLS TAX	78,633,560.00	0	47,880,894.27	60.80	0	30,752,665.73	39.10
8042 UNSECURED ROLL TAXES	937,491.00	0	978,035.48	100.00	0	-40,544.48	0.00
8043 PRIOR YEARS' TAXES	-3,130.41	0	8,797.30	100.00	0	-11,927.71	0.00
8047 COMM REDEVLPMNT FUNDS	18,269,314.46	0	8,850,462.33	48.40	0	9,418,852.13	51.50
8091 REVENUE LIMIT TRANSFERS	-2,503,643.00	0	160,699.00	100.00	0	-2,664,342.00	0.00
8097 PROPERTY TAXES TRANSFERS	5,290,727.86	0	2,963,811.93	56.00	0	2,326,915.93	43.90
8181 SP ED ENTITL PER UDC	1,605,353.70	0	6,756.57	0.40	0	1,598,597.13	99.50
8182 SP ED DISCRETARY GRANTS	56,661.81	0	0	0.00	0	56,661.81	100.00
8285 INTAGENCY CONTR BETW LEAS	15,600.00	0	5,652.34	36.20	0	9,947.66	63.70
8290 ALL OTHER FEDERAL REVENUE	12,136,790.99	286,620.00	4,653,424.96	38.30	0	7,483,366.03	61.60
8550 MANDATED COST REIMBURSE	337,294.58	0	337,294.00	99.90	0	0.58	0.00
8560 STATE LOTTERY REVENUE	1,844,474.50	0	548,586.16	29.70	0	1,295,888.34	70.20
8590 ALL OTHER STATE REVENUES	8,527,074.29	215,897.00	3,495,308.91	40.90	0	5,031,765.38	59.00
8625 COM REDEVEL FUND NOT SUBJ	1,545,392.00	0	772,696.16	50.00	0	772,695.84	49.90
8631 SALE OF EQUIP & SUPPLIES	0	0	4,375.00	100.00	0	-4,375.00	0.00
8650 LEASES AND RENTALS	719,901.00	57,445.05	361,089.47	50.10	0	358,811.53	49.80
8660 INTEREST/FY21 INTEREST INCOME	313,724.00	0	275,783.02	87.90	0	37,940.98	12.00
8699 ALL OTHER LOCAL REVENUE	203,859.03	57,899.02	204,464.22	100.00	0	-605.19	0.00
8919 OTH AUTH INTRFRD XFERS IN	13,301.00	0	0	0.00	0	13,301.00	100.00
TOTAL: 8000	133,248,124.35	919,958.07	74,631,097.45	56.00	0	58,617,026.90	43.90

Fund: 11 ADULT EDUCATION FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT						
8091 REVENUE LIMIT TRANSFERS	160,699.00	0	160,699.00	0.00	0	321,398.00	100.00	
8290 ALL OTHER FEDERAL REVENUE	180,347.00	0	51,061.00	28.30	0	129,286.00	71.60	
8590 ALL OTHER STATE REVENUES	1,164,892.00	97,074.00	679,522.00	58.30	0	485,370.00	41.60	
8631 SALE OF EQUIP & SUPPLIES	300	0	65	21.60	0	235	78.30	
8660 INTEREST/FY21 INTEREST INCOME	17,295.00	0	12,062.04	69.70	0	5,232.96	30.20	
8671 ADULT EDUCATION FEES	24,523.76	0	700	2.80	0	23,823.76	97.10	
8699 ALL OTHER LOCAL REVENUE	100	0	100	100.00	0	0	0.00	
TOTAL: 8000	1,548,156.76	97,074.00	582,811.04	37.60	0	965,345.72	62.30	

Fund: 12 CHILD DEVELOPMENT FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8290 ALL OTHER FEDERAL REVENUE	170,835.00	28,530.00	165,868.41	97.00	0	4,966.59	2.90
8590 ALL OTHER STATE REVENUES	1,216,696.00	209,190.00	1,074,103.20	88.20	0	142,592.80	11.70
8660 INTEREST/FY21 INTEREST INCOME	8,534.00	0	6,060.33	71.00	0	2,473.67	28.90
8673 CHILDREN'S CENTERS FEES	7,376.00	0	0	0.00	0	7,376.00	100.00
8689 ALL OTHER FEES & CONTRACTS	340,454.73	0	111,948.40	32.80	0	228,506.33	67.10
8699 ALL OTHER LOCAL REVENUE	1,583,541.00	0	513,672.00	32.40	0	1,069,869.00	67.50
8911 FROM GENERAL TO CHILD DEV	100,000.00	0	0	0.00	0	100,000.00	100.00
TOTAL: 8000	3,427,436.73	237,720.00	1,871,652.34	54.60	0	1,555,784.39	45.30

Fund: 13 CAFETERIA FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YTD					
8222 FED REIM-BKF/FY21-FED REIM ALL	1,634,668.00	990,842.13	1,072,534.62	65.60	0	562,133.38	34.30	
8227 FED.REIMB.-CHILD CARE	43,576.00	19,757.29	25,880.24	59.30	0	17,695.76	40.60	
8290 ALL OTHER FEDERAL REVENUE	95,502.00	0	85,951.80	90.00	0	9,550.20	10.00	
8521 STATE REIMB.-BREAKFAST	26,164.00	0	0	0.00	0	26,164.00	100.00	
8522 ST REIMB-LNCH/FY21 STATE REIMB	89,028.00	42,540.61	59,570.82	66.90	0	29,457.18	33.00	
8523 STATE REIMB.-CHILD CARE	15,000.00	237.54	493.81	3.20	0	14,506.19	96.70	
8634 FS SALES/DAILY SALES	105,902.00	0	4,543.38	0.00	0	110,445.38	100.00	
8637 STUD LNCH/FY21 STUDENT CATERING	604,582.00	12,189.00	49,842.16	8.20	0	554,739.84	91.70	
8638 ADLT LNCH/FY21 ADULT CATERING	67	0	51	76.10	0	16	23.80	
8660 INTEREST/FY21 INTEREST INCOME	5,254.00	0	2,114.95	40.20	0	3,139.05	59.70	
8916 FROM GENERAL TO CAFETERIA	750,000.00	0	0	0.00	0	750,000.00	100.00	
TOTAL: 8000	3,369,743.00	1,065,566.57	1,291,896.02	38.30	0	2,077,846.98	61.60	

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8091 REVENUE LIMIT TRANSFERS	2,342,944.00	0	0	0.00	0	2,342,944.00	100.00
8660 INTEREST/FY21 INTEREST INCOME	90,000.00	0	59,741.03	66.30	0	30,258.97	33.60
TOTAL: 8000	2,432,944.00	0	59,741.03	2.40	0	2,373,202.97	97.50

Fund: 17 SP RESRV FD(OT CPTL OTLY PRO

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT						
8660 INTEREST/FY21 INTEREST INCOME	165,000.00	0		115,065.79	69.70	0	49,934.21	30.20
TOTAL: 8000	165,000.00	0		115,065.79	69.70	0	49,934.21	30.20

Fund: 21 BUILDING FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	55,000.00	0	39,615.63	72.00	0	15,384.37	27.90
TOTAL: 8000	55,000.00	0	39,615.63	72.00	0	15,384.37	27.90

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	60,000.00	0	43,113.63	71.80	0	16,886.37	28.10
8681 MITIGATION/DEVELOPER FEES	0	23,888.37	252,897.74	100.00	0	-252,897.74	0.00
TOTAL: 8000	60,000.00	23,888.37	296,011.37	100.00	0	-236,011.37	0.00

Fund: 35 CO SCHOOL FACILITIES FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8545 SCH FACIL APPORTIONMENTS	2,269,019.00	0	2,269,019.00	100.00	0	0	0.00
8660 INTEREST/FY21 INTEREST INCOME	107.38	0	107.4	100.00	0	-0.02	0.00
TOTAL: 8000	2,269,126.38	0	2,269,126.40	100.00	0	-0.02	0.00

Fund: 40 SPECIAL RESERVE FUND CAP

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	40,000.00	0	25,207.68	63.00	0	14,792.32	36.90
8912 BTW GENERAL & SP RESERVE	1,545,392.00	0	0	0.00	0	1,545,392.00	100.00
TOTAL: 8000	1,585,392.00	0	25,207.68	1.50	0	1,560,184.32	98.40

Fund: 73 FOUNDATION TRUST FUND

CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST/FY21 INTEREST INCOME	5,480.00	0	3,437.59	62.70	0	2,042.41	37.20
TOTAL: 8000	5,480.00	0	3,437.59	62.70	0	2,042.41	37.20

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: March 24, 2022

RE: Declaration of Surplus Items

BACKGROUND:

The attached report is a list of items throughout the District that are unusable, not operable or obsolete. The District has determined each of the items is not under warranty and is not cost effective to repair due to its age.

The South San Francisco Unified School District would like to declare all the items obsolete and/or inoperable. The two hundred ninety (290) items are detailed on the attached list, and the total net book value for all the items is zero dollars (\$0).

FISCAL IMPLICATIONS:

No money will be lost from the above recommended transaction because the items do not hold any value that has not already been amortized. Any funds generated from the disposal will be deposited into Fund 01. Upon Board approval, the District will dispose the items.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees declare the two hundred ninety (290) items unusable and obsolete as surplus items with a net book value of zero dollars (\$0). It is further recommended that the District be authorized to dispose of these items.

Declaration of Surplus Items						
Fixed Date in	Qty	Description	Serial Number	Location	Net Book Value	
Asset Tag# Service						
36325 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-
39555 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NQN	Los Cerritos	\$	-
39531 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QZN	Los Cerritos	\$	-
39400 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZV3	Los Cerritos	\$	-
36326 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-
39540 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P64	Los Cerritos	\$	-
39428 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZQV	Los Cerritos	\$	-
39554 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NQM	Los Cerritos	\$	-
39464 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RDS	Los Cerritos	\$	-
39272 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NTX	Los Cerritos	\$	-
39373 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVZ	Los Cerritos	\$	-
39371 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS4	Los Cerritos	\$	-
39370 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVF	Los Cerritos	\$	-
39390 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZW5	Los Cerritos	\$	-
39328 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTM	Los Cerritos	\$	-
39329 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZR1	Los Cerritos	\$	-
39337 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSJ	Los Cerritos	\$	-
39356 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTG	Los Cerritos	\$	-
39357 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVT	Los Cerritos	\$	-
39401 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSC	Los Cerritos	\$	-
39485 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZQJ	Los Cerritos	\$	-
36307 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-
39358 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVS	Los Cerritos	\$	-
39359 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSD	Los Cerritos	\$	-
N14885 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-
N13522 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-
39320 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZT9	Los Cerritos	\$	-
39331 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRN	Los Cerritos	\$	-
39395 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTQ	Los Cerritos	\$	-
39535 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RG4	Los Cerritos	\$	-

Declaration of Surplus Items							Net Book Value
Fixed Date in Asset Tag# Service	Qty	Description	Serial Number	Location	Net Book Value		
39509 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P6J	Los Cerritos	\$	-	
39327 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSQ	Los Cerritos	\$	-	
39324 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTY	Los Cerritos	\$	-	
39375 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZWO	Los Cerritos	\$	-	
39367 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVJ	Los Cerritos	\$	-	
36309 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
39532 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P0K	Los Cerritos	\$	-	
36328 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
37197 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
39440 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RCF	Los Cerritos	\$	-	
39407 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTH	Los Cerritos	\$	-	
39527 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R0M	Los Cerritos	\$	-	
39406 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTB	Los Cerritos	\$	-	
39623 9/27/2016	1		5CD6292Q7T	Los Cerritos	\$	-	
39304 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QX1	Los Cerritos	\$	-	
39303 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QX9	Los Cerritos	\$	-	
39310 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P56	Los Cerritos	\$	-	
39309 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QW8	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	T7E142180743	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	0RQ4HTRJ600318F	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	CN-OTJG1-74261-2CO-OCNU	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	CN-OXF9MR-72872-614-DVGI-AOO	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300454642	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	3300468542	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300468642	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	CN-OYMPH1-74261-41R-306L	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	CN-OJ1806-71618-46C-GJR8	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300462842	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300465342	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300455042	Los Cerritos	\$	-	

Declaration of Surplus Items							Net Book Value
Fixed Date in	Qty	Description	Serial Number	Location	Net Book Value		
Asset Tag# Service							
N/A 3/1/2017	1	MONITOR	NN-OV/HPX3-7445-1BU-A39U	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	3330046842	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	CN-OG3311-64180-SAN-01NPL	Los Cerritos	\$	-	
N/A 3/1/2017	1	MONITOR	33300467342	Los Cerritos	\$	-	
N/A 3/1/2017	25	KEYBOARDS	N/A	Los Cerritos	\$	-	
N/A 3/1/2017	40	MICE	N/A	Los Cerritos	\$	-	
N/A 3/1/2017	15	MODEMS	N/A	Los Cerritos	\$	-	
24286 3/1/2015	1	HP PRINTER	N/A	Los Cerritos	\$	-	
26031 3/1/2015	1	FUJITSU PRINTER	N/A	Los Cerritos	\$	-	
14626 3/1/2015	1	DELL COMPUTER	N/A	Los Cerritos	\$	-	
N/A 3/1/2015	1	DELL COMPUTER	00186-106-401-908	Los Cerritos	\$	-	
N/A 3/1/2015	1	DELL COMPUTER	00186-151-124-885	Los Cerritos	\$	-	
38365 3/1/2015	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
38364 3/1/2015	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
38374 3/1/2015	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
38379 3/1/2015	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
39284 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QV5	Los Cerritos	\$	-	
39333 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZNM	Los Cerritos	\$	-	
39361 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZV4	Los Cerritos	\$	-	
39312 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P50	Los Cerritos	\$	-	
39311 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QV6	Los Cerritos	\$	-	
39288 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QV9	Los Cerritos	\$	-	
39547 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R9Z	Los Cerritos	\$	-	
39283 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QWH	Los Cerritos	\$	-	
39429 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZP6	Los Cerritos	\$	-	
39537 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R1C	Los Cerritos	\$	-	
39453 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R4P	Los Cerritos	\$	-	
39315 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QWR	Los Cerritos	\$	-	
39342 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTL	Los Cerritos	\$	-	
39430 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRR	Los Cerritos	\$	-	

Declaration of Surplus Items							Net Book Value
Fixed Date in Asset Tag# Service	Qty	Description	Serial Number	Location	Net Book Value		
39501 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZPV	Los Cerritos	\$	-	
39506 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R9N	Los Cerritos	\$	-	
39486 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZQS	Los Cerritos	\$	-	
39545 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QW9	Los Cerritos	\$	-	
39391 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSR	Los Cerritos	\$	-	
39495 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NQW	Los Cerritos	\$	-	
36322 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
39321 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVW	Los Cerritos	\$	-	
39355 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZV7	Los Cerritos	\$	-	
39389 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZW2	Los Cerritos	\$	-	
39322 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZR9	Los Cerritos	\$	-	
39323 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZW1	Los Cerritos	\$	-	
39289 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QV8	Los Cerritos	\$	-	
39372 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS5	Los Cerritos	\$	-	
39519 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RCZ	Los Cerritos	\$	-	
39534 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZN4	Los Cerritos	\$	-	
39290 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QWN	Los Cerritos	\$	-	
39341 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRD	Los Cerritos	\$	-	
39451 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R89	Los Cerritos	\$	-	
39291 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P3H	Los Cerritos	\$	-	
39477 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R82	Los Cerritos	\$	-	
39478 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P5N	Los Cerritos	\$	-	
38347 7/1/2016	1	HP LAPTOP	N/A	Los Cerritos	\$	-	
39368 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVG	Los Cerritos	\$	-	
39488 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRF	Los Cerritos	\$	-	
39377 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZV8	Los Cerritos	\$	-	
39431 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRD	Los Cerritos	\$	-	
39297 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P4Y	Los Cerritos	\$	-	
39302 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P55	Los Cerritos	\$	-	
39301 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P53	Los Cerritos	\$	-	

Declaration of Surplus Items							Net Book Value
Fixed Date in	Qty	Description	Serial Number	Location	Net Book Value		
Asset Tag# Service							
39275 7/19/2016	1	HP STREAM 11 PRO G2	5CD6191DN5	Los Cerritos	\$	-	
39544 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RFH	Los Cerritos	\$	-	
39456 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R83	Los Cerritos	\$	-	
39308 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QTZ	Los Cerritos	\$	-	
39408 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVP	Los Cerritos	\$	-	
39410 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZN1	Los Cerritos	\$	-	
39382 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZT7	Los Cerritos	\$	-	
39463 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RF2	Los Cerritos	\$	-	
39287 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QWV	Los Cerritos	\$	-	
39446 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R7X	Los Cerritos	\$	-	
39352 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZR7	Los Cerritos	\$	-	
39489 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRC	Los Cerritos	\$	-	
39518 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R7C	Los Cerritos	\$	-	
39533 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NZQ	Los Cerritos	\$	-	
39467 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330RBP	Los Cerritos	\$	-	
39299 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QXL	Los Cerritos	\$	-	
39314 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QTY	Los Cerritos	\$	-	
39325 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRT	Los Cerritos	\$	-	
39330 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZRM	Los Cerritos	\$	-	
39354 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS8	Los Cerritos	\$	-	
39285 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QV7	Los Cerritos	\$	-	
39292 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330P42	Los Cerritos	\$	-	
39384 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS6	Los Cerritos	\$	-	
39474 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZPM	Los Cerritos	\$	-	
39306 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QW1	Los Cerritos	\$	-	
39307 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QWP	Los Cerritos	\$	-	
39298 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QYG	Los Cerritos	\$	-	
39326 7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZTX	Los Cerritos	\$	-	
39413 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330NS5	Los Cerritos	\$	-	
39279 7/19/2016	1	HP STREAM 11 PRO G2	5CD6330QVQ	Los Cerritos	\$	-	

Declaration of Surplus Items							Net Book Value
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value	
39360	7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS7	Los Cerritos	\$ -	
39363	7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZSP	Los Cerritos	\$ -	
39362	7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZS9	Los Cerritos	\$ -	
39366	7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZVC	Los Cerritos	\$ -	
39515	7/19/2016	1	HP STREAM 11 PRO G2	5CD6330R7W	Los Cerritos	\$ -	
39427	7/19/2016	1	HP STREAM 11 PRO G2	5CD6331ZP5	Los Cerritos	\$ -	
N15117	3/1/2017	1	Dell Chromebook 3100	F3TZ943	D.O. Tech	\$ -	
42846	10/3/2017	1	ACER C738T	70725DE17600 NXG55AA011	D.O. Tech	\$ -	
42734	3/1/2017	1	ACER C738T	NXG55AA011 70728DB87600	D.O. Tech	\$ -	
42798	3/1/2017	1	Acer C731 C8VE	NXG55AA011 7080BA327600	D.O. Tech	\$ -	
41645	6/23/2017	1	Acer C731 C8VE	NGXMA8AA00 17020ADF47600	D.O. Tech	\$ -	
46283	3/1/2017	1	Dell Chromebook 3100	FB8T0X2	D.O. Tech	\$ -	
N16772	3/1/2017	1	Dell Chromebook 3100	H6PFY33	D.O. Tech	\$ -	
N13275	3/1/2017	1	Dell Chromebook 3100	2HH2B43	D.O. Tech	\$ -	
N11565	3/1/2017	1	Dell Chromebook 3100	CYD1Z33	D.O. Tech	\$ -	
N/A	2/1/2015	22	DELL MONITOR	N/A	SSFHS	\$ -	
N/A	2/1/2015	10	LENOVO MONITOR	N/A	SSFHS	\$ -	
33321	5/19/2014	1	DELL LATITUDE 3330	132V212	SSFHS	\$ -	
33316	5/19/2014	1	DELL LATITUDE 3330	B12V212	SSFHS	\$ -	
35975	2/4/2015	1	DELL LATITUDE 14	J7TQK32	SSFHS	\$ -	
46224	3/1/2015	1	DELL LAPTOP	6DB1JT2	SSFHS	\$ -	
36889	3/1/2015	1	DELL LAPTOP	96XLV32	SSFHS	\$ -	
33496	5/28/2014	1	DELL LATITUDE 3330	DMXP4Z1	SSFHS	\$ -	
36800	7/26/2015	1	DELL LATITUDE E5550	GCZLV32	SSFHS	\$ -	
37797	3/1/2015	1	DELL LAPTOP	FQZQ162	SSFHS	\$ -	
22448	2/9/2008	1	DELL LATITUDE D630	1FKPLF1	SSFHS	\$ -	
25529	1/12/2009	1	DELL LATITUDE D630	H6FFXH1	SSFHS	\$ -	
25528	1/12/2009	1	DELL LATITUDE D630	4TFFXH1	SSFHS	\$ -	
32426	3/1/2015	1	DELL LAPTOP	7C8HMXN1	SSFHS	\$ -	
29018	3/1/2015	1	DELL LAPTOP	1GF56Q1	SSFHS	\$ -	

Declaration of Surplus Items						
Fixed Asset Tag#	Date in Service	Qty	Description	Serial Number	Location	Net Book Value
28151	7/7/2011	1	DELL LATITUDE E6520	8DP56Q1	SSFHS	\$ -
35983	2/4/2015	1	DELL LATITUDE 14	GNTQK32	SSFHS	\$ -
27812	9/19/2011	1	LENOVO MONITOR	9459W1M	SSFHS	\$ -
Total Items:		290				

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of March 2022.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school site that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

**TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT –
ACCEPTANCE OF GIFTS FOR MARCH 2022.**

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

\$245,000 – Non-monetary donation of 700 printers valued roughly at \$245,000 from West Contra Costa USD and Canon USA to the South San Francisco USD for staff use.

\$60.00 from Wells Fargo Community Care Grants Program – Blackbaud Giving Fund/YourCause to Westborough Middle School in support of academic excellence.

\$277.06 from Dorian to Westborough Middle School in support of academic excellence.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Approval of 2021-22 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fund-raisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

Spruce Elementary School

All Grades Popcornopolis Fundraiser - Selling popcorn to raise money for Outdoor Ed. Being held on April 5, 2022 and April 15, 2022.

Westborough Middle School

8th Grade Class School Movie Night - Movie night event to take place at the MUR. Selling \$2 per ticket and \$1 popcorn bag. Commencing March 4, 2022 from 3:10 p.m. until movie is finished.

El Camino High School

Animal Club T-Pumps Fundraiser - Selling boba drinks after school at the red stage. Commencing March 23, 2022.

Boys Volleyball T-Pumps Fundraiser - Selling boba drinks after school at the red stage. Commencing April 8, 2022.

Class of 2024

Societea Tea House & Eatery Takeover - Located in San Bruno. Commencing March 30, 2022 from 11:00 a.m. to 9:00 p.m.

Panda Express Takeover – Commencing March 28, 2022 from 10:30 a.m. to 8:00 p.m.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent – Business Services
DATE: March 24, 2022
RE: Professional Services Agreements Under \$25,000

BACKGROUND:

The following Professional Service Agreements are being submitted for approval:

District Office – Business Services

- \$9,660 AAA Fire Protection Services – Acquiring a 5-year Title 19 Fire Sprinkler testing at South San Francisco High School, as required by the City Fire Department. Commencing March 10, 2022 through April 1, 2022.

- \$1,310 AAA Fire Protection Services – Kitchen exhaust hood cleaning for the South San Francisco High School as required by Title-19 inspection by the South San Francisco Fire Department. Commencing March 14, 2022 through March 31, 2022.

- \$910 AAA Fire Protection Services – Kitchen exhaust hood cleaning for the Westborough Middle School as required by the South San Francisco Fire Department Notice. Commencing March 14, 2022 through March 31, 2022.

- \$3,690 AAA Fire Protection Services – Conducting a five-year Fire Sprinkler Inspection at the Westborough Middle School site, as required by the Division of State Architect. Commencing March 14, 2022 through March 31, 2022.

\$4,000	Arbortech – Work to remove one fallen pine tree and haul off wood and debris located in the Junipero Serra School site, which is bordering the residential area.
\$10,950	ASF Electric – Supply labor and materials to replace 2 Hoffman pull boxes with 2 Nema stainless steel pull cans. De-energize power to SSF High School’s B-Wing, and provide doorway maintenance. Commencing March 2022.
\$18,900	Underwood & Rosenblum, Inc. – Alta Loma MS emergency drainage repair including but not limited to topographic, utility, and boundary surveys. Commencing March 2022.

District Office – Educational Services

\$1,600	Fong, Audrey – An Educational Consultant providing two-1 hour virtual workshops sessions on Leveled Literacy Intervention. Commencing April 20, 2022 and April 27, 2022.
---------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

DATE: March 24, 2022

RE: Facility Needs Update

BACKGROUND:

The majority of the District's school campuses were built between 1949 and 1969. Spruce ES and Martin ES, being the oldest sites, date back to 1934 and 1921, respectively. This makes the average age of the District campuses 62 years old. Like many California school districts, SSFUSD has aging buildings that are in need of critical building repairs.

In 2010, Hamilton + Aikens Architects completed a Facilities Master Plan for the District, which provided information on the facility needs of each school and included the dollar amount needed. In 2017, they were hired to update the costs of the 2010 Facilities Master Plan. Any improvements that have been completed using bond funds were crossed off the scope of work list, and the remaining items on the list were re-estimated with 2016 dollars. The 2017 plan showed estimated facilities needs of \$230 million.

Some of the work completed between 2010 and 2017 included:

- 6 out of the 9 elementary schools received new learning resource centers
- 2 elementary school campuses received new administrative facilities
- 14 of the 16 campuses had temporary classrooms removed and received new modular buildings in their place
- South San Francisco High School's Football and Track field had been completely renovated and modernized
- All the school campuses received solar panels

Since the publication of the 2017 Facilities Master Plan, more progress has been made on the items in the Facilities Master Plan. Staff is working with Eric Hall & Associates (EH&A) to prepare a new Facilities Master Plan. The 2022 Facilities Master Plan will continue to focus on Community Pride, Educational Improvements, Outdoor Beautification, Infrastructure and others. It will look at

critical facility needs, secondary facility needs, education program needs and future facility needs.

EH&A is still working with our staff in Facilities to finalize the 2022 Facilities Master Plan. Between 2016 and 2022, the costs of goods and services has gone up significantly. This is due to inflation and the global supply chain issues impacting the economy. Below is a rough estimate of our current facility needs. The total including Workforce Housing is \$512.9 million.

Site	Estimated Facility Needs
Buri Bur ES	3,200,000
Junipero Serra ES	12,000,000
Los Cerritos ES	25,000,000
Martin ES	8,000,000
Monte Verde ES	12,799,697
Ponderosa ES	14,031,506
Skyline ES	15,252,689
Spruce ES	20,909,433
Sunshine Gardens ES	22,078,988
Alta Loma MS	32,905,998
Parkway Heights MS	27,999,522
Westborough MS	30,489,384
South San Francisco HS	63,084,196
El Camino HS	62,197,229
Baden Continuation HS/Adult Ed	15,704,816
District Offices	35,124,548
Children Center	2,594,810
Foxridge Leased Site	12,852,588
Hillside Leased Site	14,625,643
Serra Vista Leased Site	12,013,553
Subtotal	442,864,600
Employee Workforce Housing	70,000,000
Total	512,864,600

In 2010, District voters approved a bond measure (Measure J) by over 77%, which provided \$162 million in funding to address some of the District’s facility needs from the 2010 Facilities Master Plan. However, there are still many items that have not been addressed due to lack of funds. SSFUSD is looking at funding options to address the items in the 2022 Facilities Master Plan. One of the options is to get another bond passed.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees
FROM: Shawnterra Moore, Ed.D., Superintendent
THRU: Ted O, Assistant Superintendent - Business Services
DATE: March 24, 2022
RE: Voter Survey Results

BACKGROUND:

Due to aging facilities, SSFUSD has many facility needs, which will exceed \$500 million when the 2022 Facilities Master Plan is completed. The District is looking at funding options to address these needs.

Ms. Makiko Sato, of ISOM Advisors, will present the survey/polling results that her firm conducted to ascertain the community's appetite for a potential bond measure. The last bond (Measure J) was passed 11 years ago with over 77% support. She will provide the Board with data collected during the polling process.

Based on the information provided by Ms. Sato, the Board will determine what, if any, next steps will be.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

For Information/Discussion only.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-10

IN SUPPORT OF NATIONAL CHILD ABUSE PREVENTION MONTH

WHEREAS, April has been designated National Child Abuse Prevention Month in the United States since 1983 and this annual observance is dedicated to raising awareness and preventing child abuse; and

WHEREAS, child abuse and neglect is an important societal concern that may affect the long-term health and well-being of not only the children, but also the adults they become; and

WHEREAS, safe, stable, and nurturing relationships and communities can break the cycle of abuse and maltreatment; and

WHEREAS, child abuse prevention and promoting the social and emotional well-being of children and families requires a coordinated and comprehensive response by all systems supporting children, youth and families including schools, law enforcement, health systems, faith-based organizations, and community programs; and

WHEREAS, each person has a stake in ensuring children have access to the resources and supports they need to be secure, healthy, and successful without fear of aggression or cruelty; and

WHEREAS, all SSFUSD employees must review the Mandated Reporting requirements annually and immediately report suspected child abuse or neglect to the appropriate authorities; and

WHEREAS, bullying, a form of peer abuse, can impact a young person’s physical, social, emotional, or mental development; and

WHEREAS, children and youth who may be disconnected from their families are increasingly more vulnerable to online sexual exploitation and trafficking; and

WHEREAS, it is everyone’s responsibility to prevent all forms of abuse from taking place at school, in the community, or through technology and to consistently advocate for a child’s safety.

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes and supports National Child Abuse Prevention Month.

REGULARLY PASSED AND ADOPTED this 24th day of March 2022.

AYES in Favor of Said Resolution

ATTEST:

Secretary/Clerk of the Board

Superintendent of Schools

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-11

AUTISM AWARENESS MONTH

WHEREAS, The Society for Autism was founded in 1965 to promote research and provide help and guidance for those living with this condition; and

WHEREAS, the Society helped establish legislation in the Disabilities Act to recognize and protect those with autism; and

WHEREAS, World Autism Awareness Day, April 2, was established to raise public consciousness and improve the quality of life of those diagnosed with autism spectrum disorder (ASD) to lead full and meaningful lives as an integral part of society; and

WHEREAS, Autism can manifest itself in many different ways and every person with this condition faces different challenges depending on where they are on the Autistic Spectrum; and

WHEREAS, Until the second half of the 20th century, only people with severe symptoms were diagnosed with autism, and they were often institutionalized; and

WHEREAS, Autism was mistakenly believed to result from poor parenting or vaccinations, instead of being understood as a neurological disorder; and

WHEREAS, Today awareness campaigns at schools and self-advocacy have increased the world’s understanding and acceptance of autism; and

WHEREAS, In 2020, the CDC reported that approximately 1 in 54 children in the U.S. is diagnosed with an ASD and that boys are four times more likely to be diagnosed with autism than girls; and

WHEREAS, During Autism Awareness Month, we celebrate the many accomplishments of Americans with ASD and ensure they are afforded equal opportunities to reach their full potential.

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees hereby recognizes the challenges faced by individuals with autism and continues to support them during Autism Awareness Month.

REGULARLY PASSED AND ADOPTED this 24th day of March 2022.

AYES in Favor of Said Resolution

ATTEST:

Secretary/Clerk of the Board

Superintendent of Schools

March 24, 2022

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Resolution #22-13

Trustee Compensation

WHEREAS, California Education Code Section 35120 (a) (9) (c) states:

“A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board.”

Trustee Lujan was absent from this meeting due to a work commitment.

NOW, THEREFORE, BE IT RESOLVED that the South San Francisco Unified School District Board of Trustees adopts Resolution #22-13 and approves payment for absence at the following Board of Trustees’ meeting in accordance with California Education Code Section 35120 (a) (9) (c) to:

Trustee Daina Lujan

March 16, 2022
Special Board Meeting

REGULARLY PASSED AND ADOPTED this 24th day of March 2022.

AYES in Favor of Resolution

NOES Against Resolution

ATTEST:

Clerk/Secretary of the Board

Superintendent of Schools

<u>RESOLUTION NO.</u>	<u>NAME</u>	<u>POSITION</u>	<u>YEARS OF SERVICE</u>
Resolution No. 22-14	Robert Bacigalupi	Grounds Maintenance Worker - District Office	13 years, 7 months
Resolution No. 22-15	Lynda Montiel	Paraprofessional I - Spruce Elementary School	18 years, 5 months
Resolution No. 22-16	Dolores Corcoran	Health Services Technician - District Office	23 years, 9 months
Resolution No. 22-17	Denise Himm	Paraprofessional I - District Office	34 years, 5 months
Resolution No. 22-18	Susan Guyon	Teacher - Westborough Middle School	21 years, 9 months
Resolution No. 22-19	Michele Alesandro	Speech Language Pathologist - District Office	7 years, 8 months
Resolution No. 22-20	Karla Groth	DO - Director of Special Projects, Categorical and English Learners	1 year, 9 months
Resolution No. 22-21	Richard Finacom	Teacher – El Camino High School	24 years, 9 months,
Resolution No. 22-22	Frances Penna	Teacher – Ponderosa Elementary School	27 years, 3 months
Resolution No. 22-23	Magdalena Najarro	School Support Secretary – Parkway Heights Middle School	23 years, 9 months
Resolution No. 22-24	Glenn McMullin	DO – Lead Skilled Maintenance Worker	7 years, 9 months
Resolution No. 22-25	Michelle Raymond	Paraprofessional I –Skyline Elementary School	19 years, 4 months
Resolution No. 22-26	Susan Albayalde	Nutrition Services Assistant I, El Camino High School	23 years, 11 months
Resolution No. 22-27	Veronica Benavides	School Community Liaison, District Office	23 years, 11 months
Resolution No. 22-28	Michael Glines	Health Services Technician - District Office	23 years, 8 months
Resolution No. 22-29	Susan Cossette	Teacher - Skyline Elementary School	21 years, 9 months
Resolution No. 22-30	Judith O'Brien	Teacher - El Camino High School	7 years, 9 months
Resolution No. 22-31	Daniel Nakamura	Teacher - Baden Continuation School	9 Months then 10 years, 9 months in a total of 11 years, 6 months

Resolution No. 22-32	Jacqueline Del Bianco	Teacher - Spruce Elementary School	24 years, 9 months
Resolution No. 22-33	Elizabeth Wilberg	Teacher - Alta Loma Middle School	28 years, 8 months
Resolution No. 22-34	Daniel Yanow	Teacher – Westborough Middle School	19 years, 9 months
Resolution No. 22-35	Audrey Valdry	Teacher – Ponderosa Elementary School	24 years, 9 months
Resolution No. 22-36	Donna Eckstein	Paraprofessional I - Special Education - Ponderosa Elementary	16 years, 8 months
Resolution No. 22-37	Marcus Aguirre	Custodian II - Junipero Serra Elementary	41 years, 1 month
Resolution No. 22-38	Sandra Leon	School Support Secretary - Alta Loma Middle School	15 years, 6 months
Resolution No. 22-39	Vera Pedroza	School Administrative Assistant - Buri Buri Elementary	30 years, 7 months
Resolution No. 22-40	Kristine Yee	Teacher – Skyline Elementary	37 years, 8 months

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: March 24, 2022

RE: Approval of A-G Completion Improvement Grant Plan

BACKGROUND:

As part of the Budget Act of 2021-22, the A-G completion grant provides \$547.5 million one-time Prop 98 funds for the A-G Completion Improvement Grant Program to help increase the number of high school students, particularly unduplicated students, enrolled in grades 9-12 who graduate from high school with A-G eligibility with greater access and resources to complete A-G courses. The funding is divided into three sub grants: A-G Access grants, A-G Success grants, and A-G learning mitigation grants.

FISCAL IMPLICATIONS:

SSFUSD has been allocated the following:

A-G Access grant - \$276,550

A-G Success grant - \$0

A-G Learning Mitigation grant - \$103,677

Total allocation = **\$380,277**

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the A-G Completion Improvement Grant plan.

A-G Completion Improvement Grant Plan

Local Educational Agency (LEA) Name	Total Grant Allocation
South San Francisco USD	\$380,277

Plan Descriptions

A description of how the funds will be used to increase or improve services for foster youth, low-income students, and English learners to improve A-G eligibility

SSFUSD will use these funds to assist all students including foster youth, low - income and english learners to improve their a - g eligibility. We will use these funds in the following manner:

- 1)To provide additional sections to ECHS and SSFHS so students can have the opportunity to retake classes and earn a grade of a "C" or higher in order to meet a - g requirements. These classes can be before, during or after school as well as during the summer. 2)We will explore other options for students to retake classes such as online options like UC Scout. We will explore UC Scout and look into the basic, plus and on demand plans to provide additional opportunities for students to repeat a- g courses.
- 3)Provide additional assistance to prepare and support students in AP classes. We could provide pre - AP classes and use UC Scout to have students preview key concepts. In addition, school sites can provide additional AP tutoring throughout the school year with the AP teacher to support students throughout the school year. 4)To Provide professional development opportunities for teachers, counselors and administrators.
- 5)To continue our partnership with Equal Opportunity Schools to assist SSFUSD in placement procedures in math and science and provide professional development so we can continue to focus on providing access and opportunities for all students into AP classes.

A description of the extent to which all students, including foster youth, low-income students, and English learners, will have access to A-G courses approved by the University of California.

SSFUSD has partnered with Equal Opportunities Schools to open up access for all students into AP classes in SSFUSD. We have increased access and opportunities for students to take AP courses and will provide additional supports such as pre - AP classes and tutoring to assist all students so they can be successful in AP courses (C or higher).

The number of students who were identified for opportunities to retake A-G approved courses in which they received a "D", "F", or "Fail" grade in the 2020 spring semester or the 2020-21 school year and a description of the method used to offer the opportunity retake courses.

Number of Students: 196

Students who have received a D, F, "Not Passed," or "Fail" grade are eligible to re-take courses through credit recovery opportunities including Edgenuity courseware, retaking a course during the school day, or summer school. Counselors meet with students about their progress toward graduation and college eligibility and offer these opportunities as appropriate to the individual student and their goals and schedule.

A description of how the plan and described services, and associated expenditures, if applicable, supplement services in the Local Control and Accountability Plan and Learning Recovery Plan.

This a -g completion improvement grant plan supplements the SSFUSD LCAP in the following manner. SSFUSD already provides online tutoring (Paper co) for all secondary students free of charge. SSFUSD has specific actions in the LCAP that address increasing access into AP classes and indicates a focus on revising placement criteria for math and science courses. In addition, we will continue to provide professional development opportunities via Equal Opportunity Schools (EOS) and Grading for Equity (Feldman) as we work together with high school teachers to implement 1-2 equitable grading practices for our students.

Plan Expenditures

	Planned Expenditures
Programs and services to increase or improve A-G completion	
Equal Opportunity Schools Partnership 22 - 23	\$50,000
Professional Development Opportunities for Counselors, Teachers and Administrators	\$50,000
Provide an allocation to SSFHS so students can repeat classes before, during or after school (about 4 sections)	\$84,640
Provide an allocation to ECHS so students can repeat classes before, during or after school (about 3 sections)	\$63,480
Provide an allocation to SSFHS for Pre - AP and/or tutoring support while students are enrolled AP classes	\$50,000
Provide an allocation to ECHS for Pre - AP and/or tutoring support while students are enrolled AP classes	\$40,000
Provide other credit recovery opportunities such as UC Scout - use basic and plus plans to provide support for pre - AP /tutoring support for students in AP courses; use on demand classes for students to take classes independently (\$399 per on demand course)	\$42,157
endcollapse	

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent, Educational Services and Categorical Programs

DATE: March 24, 2022

RE: Approval of Local Control Funding Formula (LCFF) - Supplemental Funded Positions for 2022-2023

BACKGROUND:

In the 2022-23 school year, SSFUSD will spend its LCFF Supplemental funds on actions and services principally directed towards our unduplicated student groups, by offering a variety of programs, additional staffing and supports for English learners, low income students and foster youth. The staffing chart below indicates a list of positions that I would like to propose for the 2022-23 school year.

Funding Source	Site	Position/Course	#Sections	FTE	Total Cost
Strong Workforce Grant/ LCFF Supplemental	District wide	CTE Coordinator (SWP Round 3&4)	5	1.0	110,000-SWG 30,000-LCFF
LCFF Supplemental	Buri	RTI	5	1.0	105,800
LCFF Supplemental	Junipero Serra	RTI	5	1.0	105,800
LCFF Supplemental	Los Cerritos	RTI	5	1.0	105,800
LCFF Supplemental	Martin	RTI	5	1.0	105,800
LCFF Supplemental	Monte Verde	RTI	5	1.0	105,800
LCFF Supplemental	Ponderosa	RTI	5	1.0	105,800
LCFF Supplemental	Skyline	RTI	5	1.0	105,800
LCFF Supplemental	Spruce	RTI	5	1.0	105,800
LCFF Supplemental	Sunshine Gardens	RTI	5	1.0	105,800
LCFF Supplemental	Martin	RTI	2.5	0.5	52,900
LCFF Supplemental	Sunshine	RTI	2.5	0.5	52,900

	Gardens				
LCFF Supplemental	Los Cerritos	RTI	2.5	0.5	52,900
LCFF Supplemental	Spruce	RTI	2.5	0.5	52,900
LCFF Supplemental	District wide	TOSA-C & I – ELD	5	1.0	105,800
LCFF Supplemental	District wide	TOSA - ELA/ELD -K-5	5	1.0	105,800
LCFF Supplemental	District wide	TOSA - ELA/ELD -6-12	5	1.0	105,800
LCFF Supplemental	District wide	TOSA –Math (K-5 & 6-12)	10	2.0	211,800
LCFF Supplemental	District wide	TOSA –Science K -5	5	1.0	105,800
Genentech Grant	District wide	TOSA –Science 6-8 (Genentech)	5	1.0	105,800
Genentech Grant	District wide	TOSA -Science 9-12	3	0.6	63,480
LCFF Supplemental	District wide	TOSA- Technology	5	1.0	105,800
LCFF Supplemental	District wide	TOSA-SPED	5	1.0	105,800
LCFF Supplemental	District wide	ELD TOSA	30	6.0	634,800
ESSER III	District wide	5 TOSA SEL (Socio-Emotional Learning) ESSER III)	5	1.0	105,800
Educator Effectiveness Grant	District wide	TOSA-Social Science	6	1.2	126,960
				Total-LCFF Supplemental	\$3,187,240

FISCAL IMPLICATIONS:

SSFUSD LCFF Supplemental Allocation is \$6.28 million for the 2022-23. The proposed positions will be funded out of the following funding sources:

LCFF Supplemental	\$2,675,200
Strong Workforce Grant	\$110,000
Genentech Grant	\$169,280
Educator Effectiveness Grant	\$126,960
ESSER III	\$105,800

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the LCFF Supplemental funds positions and funding sources as outlined above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: March 24, 2022

RE: Approval of Contract with Diversified Stage for Secondary Schools Hybrid Graduation/Promotion Ceremonies for the 2021-22 school year.

BACKGROUND:

SSFUSD District leadership has been in discussions with secondary principals of Alta Loma MS, Parkway Heights MS, Westborough MS, Baden HS, El Camino HS and South San Francisco HS, in order to determine a way to host safe, limited in-person, graduation/promotion ceremonies on their respective football fields that are also live streamed. Over the last several weeks, Educational Services, along with the secondary school leadership teams have met with Diversified Stage, a company that specializes in “live production” support and technical consultations and installations. Currently, all secondary sites are hoping to host a series of small graduation ceremonies on back-to-back days, (see schedule below). The goal is to have all interested graduates and two immediate family members attend the in-person events, with a current cap of 300 total attendees at any given event.

Tuesday, May 24 (ECHS stage)

- Baden HS 2:30 p.m.

Wednesday, May 25 (ECHS stage)

- ECHS Graduation Rehearsal AM (1.5 hours)
- WMS 2:30 p.m.

Thursday, May 26 (ECHS stage)

- ALMS: 10:00 a.m.
- ECHS 2:00 p.m.

Friday, May 27 (SSFHS stage)

- PHMS 10:00 a.m.
- SSFHS 2:00 p.m.

The Diversified Stage quote reflects all costs associated with providing a high-quality hybrid event, which includes all technology to produce a live and simultaneously streamed event, complete set-up and break down at school sites, and supplying and supporting a COVID infrastructure. The COVID infrastructure will include a screening area with four screeners and a "COVID manager" who will support site administration with people who fail the initial screening. Diversified Stage is also closely monitoring all County guidelines and will provide up-to-date guidance to sites on attendance guidelines.

FISCAL IMPLICATIONS:

The quote provided by Diversified to host all secondary sites is a total \$61,909.00. The District General Fund will cover the cost.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the contract with Diversified Stage for the 2022 secondary schools hybrid graduation/promotion ceremonies.

DIVERSIFIED STAGE

Post Office Box 4624
Santa Rosa, CA 95402-4624
Phone (707) 793-9161
Fax (707) 793-9162

Quotation

March 8, 2022

Job Title: SSFUSD Graduations 5.25.22
Job Reference: 7685-J
Job Date Out: May 25, 2022 10:00 AM
Job Date Back: May 28, 2022 12:00 AM
Client: South San Francisco USD
398 B Street
South San Francisco, CA 94080

Salesperson: Shawn Brockmeyer
Handler: Shawn Brockmeyer

Rental Details

Equipment Title: Trailer Stage
Equipment Ref: 7685-J-01
Diversified Delivers / Diversified Picks up
Start Date: May-25-22 12:00 am
End Date: May-28-22 12:00 am
Prep Date: May-24-22 10:06 am

Deliver To: South San Francisco USD
398 B Street
South San Francisco, CA 94080

Qty	Description	Unit Price	Days	List Price	Discount	Price
Trailer Stage						
09 Staging						
1	APEX 3224 Mobile Stage	\$4,375.00	2	\$8,750.00	30 %	\$6,125.00
				Total for 09 Staging		\$6,125.00
				Total for Trailer Stage		\$6,125.00

Total for: 7685-J-01

Equipment SubTotal	\$8,990.00
Equipment Discount	(\$2,865.00)
Equipment	\$6,125.00

DIVERSIFIED STAGE

Post Office Box 4624
Santa Rosa, CA 95402-4624
Phone (707) 793-9161
Fax (707) 793-9162

Quotation

March 8, 2022

Rental Details

Equipment Title: Network
Equipment Ref: 7685-J-02
Customer Picks up / Customer Returns
Start Date: May-25-22 10:00 am
End Date: May-28-22 12:00 am
Prep Date: May-20-22 9:30 am

Deliver To: South San Francisco USD
398 B Street
South San Francisco, CA 94080

Qty	Description	Unit Price	Days	List Price	Discount	Price
IT						
03 Video Equipment						
1	Large Video Workbox A	\$500.00	1	\$500.00	30 %	\$350.00
Total for 03 Video Equipment						\$350.00
12 IT						
2	Netgear Prosafe GS110TPv2 8-Port with 2x SFP Gigabit Switch	\$10.00	2	\$40.00	30 %	\$28.00
1	Cable, Fiber Optic, Single Mode OS2 6-Strand LC, 2000'	\$350.00	2	\$700.00	30 %	\$490.00
Total for 12 IT						\$518.00
Total for IT						\$868.00

Total for: 7685-J-02

Equipment SubTotal	\$1,240.00
Equipment Discount	(\$372.00)
Equipment	\$868.00

DIVERSIFIED STAGE

Post Office Box 4624
 Santa Rosa, CA 95402-4624
 Phone (707) 793-9161
 Fax (707) 793-9162

Quotation

March 8, 2022

Rental Details

Equipment Title: IMAG / Streaming
 Equipment Ref: 7685-J-04
 Diversified Delivers / Diversified Picks up
 Start Date: May-25-22 8:00 am
 End Date: May-28-22 12:00 am
 Prep Date: May-20-22 10:12 am

Deliver To: South San Francisco USD
 398 B Street
 South San Francisco, CA 94080

Qty	Description	Unit Price	Days	List Price	Discount	Price
-----	-------------	------------	------	------------	----------	-------

Streaming & Switching

03 Video Equipment

2	NEC EA245Wmi 24" LCD Monitor, 1920x1080, VGA/DVI/HDM	\$75.00	2	\$300.00	50 %	\$150.00
1	ATEM 2 M/E Video Switching Flypack	\$600.00	2	\$1,200.00	30 %	\$840.00
1	Blackmagic Videohub Router Control Rack	\$40.00	2	\$80.00	30 %	\$56.00
1	vMix 4K Production and Streaming System	\$800.00	1	\$1,600.00	30 %	\$1,120.00
1	DT Videolabs PlaybackPro Kit A1707	\$300.00	2	\$600.00	50 %	\$300.00
1	Boland BVB24B 24" 3G-SDI LCD Production Monitor	\$200.00	2	\$400.00	50 %	\$200.00
Total for 03 Video Equipment						\$2,666.00

12 IT

1	Lenovo Thinkpad P52 Laptop Computer	\$125.00	2	\$250.00	30 %	\$175.00
1	Lenovo ThinkPad T470 Laptop Computer	\$125.00	2	\$250.00	30 %	\$175.00
Total for 12 IT						\$350.00

Total for Streaming & Switching \$3,016.00

Camera

03 Video Equipment

2	Panasonic AK-HC3800 Camera Kit	\$1,500.00	1	\$6,000.00	30 %	\$4,200.00
1	Canon XJ72x9.3B HD Digi Super 72x Lens Kit	\$1,100.00	2	\$2,200.00	30 %	\$1,540.00
Total for 03 Video Equipment						\$5,740.00

09 Staging

4	StageRight Deck, 4'x8'	\$25.00	2	\$200.00	30 %	\$140.00
8	StageRight H-Frame, 4'-6', All Terrain, ME-1000AT -- 4 Spares Included --	\$25.00	2	\$200.00	30 %	\$140.00
2	StageRight Railing, 4'	\$10.00	2	\$40.00	30 %	\$28.00
2	StageRight Railing, 8'	\$15.00	2	\$60.00	30 %	\$42.00

Total for 09 Staging \$350.00

Total for Camera \$6,090.00

Total for: 7685-J-04

Equipment SubTotal	\$15,876.00
Equipment Discount	(\$6,770.00)
Equipment	\$9,106.00

DIVERSIFIED STAGE

Post Office Box 4624
 Santa Rosa, CA 95402-4624
 Phone (707) 793-9161
 Fax (707) 793-9162

Quotation

March 8, 2022

Rental Details

Equipment Title: Audio
 Equipment Ref: 7685-J-05
 Diversified Delivers / Diversified Picks up
 Start Date: May-25-22 12:00 am
 End Date: May-28-22 12:00 am
 Prep Date: May-20-22 10:02 am

Deliver To: South San Francisco USD
 398 B Street
 South San Francisco, CA 94080

Qty	Description	Unit Price	Days	List Price	Discount	Price
-----	-------------	------------	------	------------	----------	-------

Wireless & Monitors

01 Audio Equipment						
2	McCauley M15X Stage Monitor	\$90.00	2	\$360.00	40 %	\$216.00
1	Amplifier Rack, 4-Mix 2-way, Lab Gruppen PLM10000Q w/W1	\$200.00	2	\$400.00	30 %	\$280.00
1	Shure Axient 6 Channel Wireless Kit	\$900.00	2	\$1,800.00	50 %	\$900.00
Total for 01 Audio Equipment						\$1,396.00
Total for Wireless & Monitors						\$1,396.00

Console / Misc

01 Audio Equipment						
1	Yamaha QL1 Digital Mixing Console	\$350.00	2	\$700.00	30 %	\$490.00
1	Figure53 QLAB4 AUDIO/VIDEO Kit A1707	\$300.00	2	\$600.00	30 %	\$420.00
Total for 01 Audio Equipment						\$910.00
Total for Console / Misc						\$910.00

FOH PA

01 Audio Equipment						
16	Meyer LEOPARD Compact Line Array Speaker	\$275.00	2	\$8,800.00	30 %	\$6,160.00
2	PA Distro Rack 12RU w LM26 (Meyer)	\$200.00	2	\$800.00	30 %	\$560.00
Total for 01 Audio Equipment						\$6,720.00
Total for FOH PA						\$6,720.00

Total for: 7685-J-05

Equipment SubTotal	\$17,277.50
Equipment Discount	(\$8,251.50)
Equipment	\$9,026.00

DIVERSIFIED STAGE

Post Office Box 4624
Santa Rosa, CA 95402-4624
Phone (707) 793-9161
Fax (707) 793-9162

Quotation

March 8, 2022

Rental Details

Equipment Title: Lighting
Equipment Ref: 7685-J-06
Diversified Delivers / Diversified Picks up
Start Date: May-25-22 12:00 am
End Date: May-28-22 12:00 am
Prep Date: May-20-22 10:07 am

Deliver To: South San Francisco USD
398 B Street
South San Francisco, CA 94080

Qty	Description	Unit Price	Days	List Price	Discount	Price
Lighting						
02 Lighting Equipment						
8	Martin Mac Aura XB LED Moving Head Wash Fixture	\$150.00	2	\$2,400.00	30 %	\$1,680.00
1	GrandMA2 Command Wing	\$175.00	2	\$350.00	30 %	\$245.00
Total for 02 Lighting Equipment						\$1,925.00
12 IT						
1	Lenovo W530 i7 16GB, 2GB VRAM, 1920x1080 LCD Laptop Add note to case: needs software load	\$100.00	2	\$200.00	30 %	\$140.00
Total for 12 IT						\$140.00
Total for Lighting						\$2,065.00

Total for: 7685-J-06

Equipment SubTotal	\$3,986.00
Equipment Discount	(\$1,921.00)
Equipment	\$2,065.00

DIVERSIFIED STAGE

Post Office Box 4624
Santa Rosa, CA 95402-4624
Phone (707) 793-9161
Fax (707) 793-9162

Quotation

March 8, 2022

Crewing

Day One El Camino Install & Baden Ceremony Ops

Start	Until		
May-24-22 7:00 am	May-24-22 5:00 pm		
1		Department Head	\$1,036.20
1		Audio Head	\$1,036.20
1		Lighting Head	\$1,036.20
1		Camera Op H	\$1,036.20
1		Video Head	\$1,036.20
1		Camera Op	\$930.38
1		Audio Extra	\$930.38
1		Graphics Operator	\$930.38
1		Project Manager	\$500.00

Day One - El Camino Install

Start	Until		
May-24-22 7:00 am	May-24-22 12:00 pm		
2		Stagehand	\$845.80
1		Lighting Extra	\$422.90

Day Two - El Camino HS Rehearsal & MS-1 Ceremony Ops

Start	Until		
May-25-22 8:00 am	May-25-22 4:00 pm		
1		Lighting Head	\$753.60
1		Audio Head	\$753.60
1		Camera Op	\$676.64
1		Department Head	\$753.60
1		Camera Op H	\$753.60
1		Project Manager	\$500.00
1		Video Head	\$753.60
1		Audio Extra	\$676.64
1		Graphics Operator	\$676.64

Day Three - MS-2 & ECHS Ceremony Ops & Strike

Start	Until		
May-26-22 8:00 am	May-26-22 8:00 pm		
1		Project Manager	\$500.00
1		Department Head	\$1,318.80
1		Audio Head	\$1,318.80

DIVERSIFIED STAGE

Post Office Box 4624
 Santa Rosa, CA 95402-4624
 Phone (707) 793-9161
 Fax (707) 793-9162

Quotation

March 8, 2022

Day Three - MS-2 & ECHS Ceremony Ops & Strike			
Start	Until		
May-26-22 8:00 am	May-26-22 8:00 pm		
1	Lighting Head		\$1,318.80
1	Audio Extra		\$1,184.12
1	Video Head		\$1,318.80
1	Graphics Operator		\$1,184.12
1	Camera Op H		\$1,318.80
1	Camera Op		\$1,184.12
Day Three - ECHS Strike & SSFHS Install Flip Crew			
Start	Until		
May-26-22 3:00 pm	May-26-22 8:00 pm		
3	Stagehand		\$1,268.70
Day Four - MS-3 & SSFHS Install, Ops & Strike			
Start	Until		
May-27-22 6:30 am	May-27-22 6:30 pm		
1	Project Manager		\$500.00
1	Department Head		\$1,318.80
1	Lighting Head		\$1,318.80
1	Audio Head		\$1,318.80
1	Audio Extra		\$1,184.12
Total			\$33,594.34

Transportation

Transport					
1	Bobtail 16' 15K GVWR	May-25-22 7:00 am	May-28-22 11:00 pm	South San Francisco USD	\$375.00
1	Bobtail 26' 26K GVWR	May-25-22 7:00 am	May-28-22 11:00 pm	South San Francisco USD	\$375.00
Apex Stage					
1	Flatbed Pickup, 26K	May-25-22 6:00 am	May-28-22 11:00 pm	South San Francisco USD	\$375.00
1	APEX 3224 Trailer Stage	May-25-22 9:00 am	May-28-22 12:00 am	South San Francisco USD	\$0.00
Total					\$1,125.00

DIVERSIFIED STAGE

Post Office Box 4624
Santa Rosa, CA 95402-4624
Phone (707) 793-9161
Fax (707) 793-9162

Quotation

March 8, 2022

Summary of Costs

Rental SubTotal:	\$49,931.50
Total Rental Discount:	(\$22,741.50)
Rental Equipment:	\$27,190.00
Crew:	\$33,594.34
Transport:	\$1,125.00
SubTotal:	\$61,909.34
TAX:	\$0.00
Total:	\$61,909.34

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish – Assistant Superintendent of Educational Services and Categorical Programs

DATE: March 24, 2022

RE: Approval of Adult Ed School English as a Second Language (ESL) Courses for the 2021-22 School Year

BACKGROUND:

Five courses are being added to the Adult Ed School curriculum for 2021-22. These five courses are designed to student develop skills in listening, speaking, reading, writing, and numeracy for the District's English Learners. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards and the Comprehensive Adult Student Assessment System (CASAS) Competencies are addressed within the curriculum and assessments for the courses.

The courses submitted for approval are listed as:

1. Intermediate High ESL
2. Intermediate Low ESL
3. Beginning High ESL
4. Beginning Low ESL
5. Literacy Level ESL

Each course outline has been provided and includes; units of instruction used, Burlington Core Basics; Scope and Sequence, a blended learning courseware with in-class lessons; and supplemental materials from various sources including teacher created handouts.

Upon completion students will be able to demonstrate English proficiency at the Literacy ESL level, as well as receive a certificate of completion.

Classes will be held within a range of Monday through Friday 9:00 a.m.-1:00 p.m. and/or Thursday's 6:00 p.m.-9:00 p.m.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the five Adult Ed School standards and competency-based courses as presented for the 2021-22 school year.

South San Francisco Adult Education
Course Outline
2021-2022

Instructor: Elizabeth Bales-Stutes
Course Title: Intermediate High ESL
Course Description: This standards and competency-based course is designed to develop skills in listening, speaking, reading, writing and numeracy to meet the needs of adult English learners at the low advanced level. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards and the CASAS Competencies are addressed within the curriculum and assessments for this course.
Prerequisites: <ol style="list-style-type: none">1. Appropriate score on the CASAS placement test2. English proficiency sufficient to succeed in this level
Course Goal: Upon completion students will be able to demonstrate English proficiency at the high intermediate ESL level. These skills will prepare them to transition to employment, further education opportunities, and/or achievement of personal goals.
Performance Objective: A) Upon completion of the course students will be able to demonstrate proficiency at Level 4 in each of the ten English Language Proficiency (ELP) Standards: <u>ELP Standard 1 Level 4:</u> use an increasing range of strategies to: <ul style="list-style-type: none">• determine a central idea or theme in oral presentations and spoken and written texts• analyze the development of the themes/ideas• cite specific details and evidence from texts to support the analysis• summarize a text <u>ELP Standard 2 Level 4:</u> participate in conversations, discussions, and written exchanges about a range of topics, texts, and issues <ul style="list-style-type: none">• build on the ideas of others• express his or her own ideas• clearly support points with specific and relevant evidence• ask and answer questions to clarify ideas and conclusions• summarize the key points express <u>ELP Standard 3 Level 4:</u> <ul style="list-style-type: none">• deliver oral presentations• compose written informational texts

- develop the topic with some relevant details, concepts, examples, and information
- integrate graphics or multimedia when useful about a variety of texts, topics, or events

ELP Standard 4 Level 4:

- construct a claim about a variety of topics
- introduce the topic
- provide logically ordered reasons or facts that effectively support the claim
- provide a concluding statement.

ELP Standard 5 Level 4:

- carry out both short and more sustained research projects to answer a question
- gather information from multiple print and digital sources
- evaluate the reliability of each source
- use search terms effectively
- synthesize information from multiple print and digital sources
- integrate information into an organized oral or written report
- include illustrations, diagrams, or other graphics as appropriate
- cite sources appropriately

ELP Standard 6 Level 4:

- analyze the reasoning in persuasive spoken and written texts
- determine whether the evidence is sufficient to support the claim
- cite textual evidence to support the analysis.

ELP Standard 7 Level 4:

- adapt language choices and style according to purpose, task, and audience in various social and academic contexts
- use a wider range of complex general academic and content specific words and phrases
- adopt and maintain a formal and informal style and tone in spoken and written texts, as appropriate

ELP Standard 8 Level 4: using context, questioning, and an increasing knowledge of English morphology

- determine the meaning of general academic and content-specific words and phrases, figurative and connotative language, and a growing number of idiomatic expressions in

ELP Standard 9 Level 4:

- recount a longer, more detailed sequence of events or steps in a process, with a clear sequential or chronological structure
- introduce and develop an informational topic with facts, details, and evidence
- use a variety of more complex transitions to link the major sections of speech and text and to clarify relationships among events and ideas
- provide a concluding section or statement

ELP Standard 10 Level 4:

- use increasingly complex phrases
- use increasingly complex clauses
- produce and expand simple, compound, and complex sentences

<p>B) Upon completion students will have improved their score on the CASAS test with a post-test score of 220 or higher.</p>
<p>Major Units of Instruction: Please see attached - Burlington Core High Intermediate: Scope & Sequence</p>
<p>Methods of Assessment: Burlington English Module Assessments, CASAS pre and post-test, EL Civics Assessment, student presentation/project, writing sample, final exam based on module assessments.</p>
<p>Textbooks/Workbooks: Burlington English is a blended learning courseware with in-class lessons, a student account for lesson practice and evaluation, module assessments, teacher resources, CASAS lessons, and EL Civics curriculum. Supplemental materials from various sources including teacher created handouts are also incorporated in the curriculum.</p>
<p>Evidence of Completion (ie: certificate, graduation, license): Students will receive a certificate of completion.</p>
<p>Repetition Policy (State any conditions that would warrant repetition of the course): Final exam result of 70% or lower Attendance below 70% of instructional time Observable difficulty in communicating with others Student self-assessment</p>
<p>Class Location and Times: Monday to Friday from 9:00am-1:00pm Room 41 South San Francisco Adult Education</p>

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 1 Personal Information	Lesson 1 Listen & Speak Personality and Your Career <ul style="list-style-type: none"> • Listen to people talking about their career choices • Discuss personality traits and careers 	Lesson 2 Grammar Adjectives and Adverbs	Lesson 3 Read Immigrant Stories <ul style="list-style-type: none"> • Read the personal stories of three immigrants 	Lesson 4 Grammar Information Questions	Lesson 5 Watch & Speak Making Small Talk <ul style="list-style-type: none"> • Watch a video about making small talk • Practice making small talk about appropriate topics 	Lesson 6 Read What Determines Our Personality? <ul style="list-style-type: none"> • Read an article about the effects of genes and environment on personality 	Lesson 7 Life Skills A Social Security Card Application <ul style="list-style-type: none"> • Interpret a Social Security card application • Role-play a conversation with the Social Security Administration office 	Lesson 8 Write A Description of a Person
Module 2 Education	A New College Program <ul style="list-style-type: none"> • Listen to an interview about a college certificate program • Practice asking questions in an informational interview 	Adjective Clauses with who, which, and that	The Advantages of Community Colleges <ul style="list-style-type: none"> • Read an article and a blog about the advantages of community colleges 	Gerunds and Infinitives	Test-Taking Strategies <ul style="list-style-type: none"> • Watch a video about test-taking strategies • Discuss tips for preparing for a test 	Plagiarism <ul style="list-style-type: none"> • Read an article about plagiarism 	A Bar Graph: Earnings, Employment, and Education <ul style="list-style-type: none"> • Interpret a bar graph • Discuss how people can reach goals based on information from the bar graph 	A Narrative about a School Experience
Module 3 Getting a Job	Tough Job Interview Questions <ul style="list-style-type: none"> • Listen to an interview with an HR expert • Role-play answering tough questions in a job interview 	Modals for Advice: should, ought to, had better, and have to	Exploring New Career Options <ul style="list-style-type: none"> • Read an article about how careers and career ladders have changed 	Present Perfect Simple and Simple Past	Job Fairs <ul style="list-style-type: none"> • Watch a video of a job fair • Role-play a conversation with a job recruiter 	Relocating for Work <ul style="list-style-type: none"> • Read an article about relocating for work 	A Résumé <ul style="list-style-type: none"> • Interpret a résumé • Discuss which information to include on your résumé 	A Cover Letter for a Résumé

Scope & Sequence

	Lesson 1 Listen & Speak	Lesson 2 Grammar	Lesson 3 Read	Lesson 4 Grammar	Lesson 5 Watch & Speak	Lesson 6 Read	Lesson 7 Life Skills	Lesson 8 Write
Module 4 Money Matters	Types of Banks <ul style="list-style-type: none"> • Listen to a financial expert talking about banking options • Discuss the pros and cons of banking options 	Present Real Conditional	Building a Credit History <ul style="list-style-type: none"> • Read an article about establishing credit history 	Future Real Conditional and <i>unless</i>	Opening a Bank Account <ul style="list-style-type: none"> • Watch a video about opening a bank account • Role-play a conversation with a bank employee about opening an account 	Impulse Buying <ul style="list-style-type: none"> • Read an article about impulse buying 	A Bank Statement <ul style="list-style-type: none"> • Interpret a bank statement • Role-play a conversation with a bank employee about a mistake on a bank statement 	A Description of Shopping Habits
Module 5 Health	Getting in Shape <ul style="list-style-type: none"> • Listen to a conversation about exercising • Discuss exercising based on information from a bar graph 	Embedded Questions	Team and Individual Sports <ul style="list-style-type: none"> • Read two articles about team sports and individual sports 	Reflexive Pronouns	A Visit to a Medical Specialist <ul style="list-style-type: none"> • Watch a video of a visit to a medical specialist • Role-play a conversation with a medical specialist 	A Guide to Bone Health <ul style="list-style-type: none"> • Read an article about preventing osteoporosis 	Employee Health Plans <ul style="list-style-type: none"> • Interpret two employee health plans • Discuss pros and cons of two health plans 	A Recommendation for a Healthy Lifestyle
Module 6 In the Workplace	Asking for a Promotion <ul style="list-style-type: none"> • Listen to a conversation requesting a promotion • Role-play asking for a promotion 	Present Perfect Simple and Present Perfect Continuous	Being Your Own Boss <ul style="list-style-type: none"> • Read an article about being self-employed 	Modal Perfect	A Performance Review <ul style="list-style-type: none"> • Watch a video of a performance review • Role-play a performance review 	Soft Skills on the Job <ul style="list-style-type: none"> • Read an article about the importance of soft skills 	A Bar Graph: Projected New Jobs <ul style="list-style-type: none"> • Interpret a bar graph • Discuss factors to consider when choosing a career 	An Opinion Essay about Work

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 7 Safety	Listen & Speak Identity Theft <ul style="list-style-type: none"> Listen to an interview about identity theft Make a presentation about protecting your identity 	Grammar Past Perfect and Simple Past	Read Internet Scams <ul style="list-style-type: none"> Read an article about internet crime 	Grammar Direct and Reported Speech	Watch & Speak Too Much Screen Time! <ul style="list-style-type: none"> Watch a video about teenagers and screen time Discuss if screen time helps or harms teenagers 	Read Cyberbullying <ul style="list-style-type: none"> Read two articles about cyberbullying 	Life Skills An Email to Employees <ul style="list-style-type: none"> Interpret an email about computer viruses at work Role-play conversations about computer care and safety 	Write A Post on a Social Media Group
Module 8 Housing	Tenants' Rights <ul style="list-style-type: none"> Listen to an interview with a lawyer about tenants' rights Discuss disputes between tenants and landlords 	Modals of Certainty: must, can't, may, and might	Buying Versus Renting a Home <ul style="list-style-type: none"> Read an article about buying a home versus renting 	Causatives with get and have	Repairs in a Rental Apartment <ul style="list-style-type: none"> Watch a video about repairs in a rental apartment Role-play a conversation with a landlord about repairs in a rental apartment 	Applying for a Mortgage <ul style="list-style-type: none"> Read an article about applying for a mortgage 	A Lease Agreement <ul style="list-style-type: none"> Interpret a lease agreement Discuss tenant and landlord rights based on a lease agreement 	A Rental Cover Letter
Module 9 In the Community	Reactions to a City Plan <ul style="list-style-type: none"> Listen to residents talking about plans for a new building in their town Make a presentation about a change in your neighborhood that you support 	Present Unreal Conditional	Volunteering <ul style="list-style-type: none"> Read an article about the benefits of volunteering 	Tag Questions with be and do	Neighborhood Watch <ul style="list-style-type: none"> Watch a video about a neighborhood watch Give a presentation about a neighborhood watch 	Public Libraries <ul style="list-style-type: none"> Read an article about the benefits of public libraries 	A Stacked Bar Graph: Volunteering and Gender <ul style="list-style-type: none"> Interpret a stacked bar graph Discuss volunteer activities 	A Letter to the Mayor

Scope & Sequence

<p>Module 10 Government & Law</p>	<p>Lesson 1 Listen & Speak</p> <p>An Election Debate</p> <ul style="list-style-type: none"> • Listen to a local election debate • Have a debate about a local problem 	<p>Lesson 2 Grammar</p> <p><i>would rather</i> and <i>would prefer</i></p>	<p>Lesson 3 Read</p> <p>Checks and Balances</p> <ul style="list-style-type: none"> • Read an article about the three branches of the U.S. government 	<p>Lesson 4 Grammar</p> <p>Passive: Simple Present and Simple Past</p>	<p>Lesson 5 Watch & Speak</p> <p>Becoming a U.S. Citizen</p> <ul style="list-style-type: none"> • Watch a video about the U.S. naturalization test • Answer questions from the USCIS list of 100 questions 	<p>Lesson 6 Read</p> <p>A Nation of Immigrants</p> <ul style="list-style-type: none"> • Read an article about the history of immigration to the U.S. 	<p>Lesson 7 Life Skills</p> <p>A Column and Line Graph: Foreign-Born Population in the U.S.</p> <ul style="list-style-type: none"> • Interpret a column and line graph • Discuss pros and cons of living in communities of immigrants 	<p>Lesson 8 Write</p> <p>A Personal Essay about the American Dream</p>
---------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------

South San Francisco Adult Education
Course Outline
2021-2022

Instructor: Janny Yuen
Course Title: Intermediate Low ESL
Course Description: This standards and competency-based course is designed to develop skills in listening, speaking, reading, writing and numeracy to meet the needs of adult English learners at the intermediate low level. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards, Transitions Integration Framework, and the CASAS Competencies are addressed within the curriculum and assessments for this course.
Prerequisites: <ol style="list-style-type: none">1. Appropriate score on the CASAS placement test2. English proficiency sufficient to succeed in this level
Course Goal: Upon completion students will be able to demonstrate English proficiency at the intermediate low ESL level. These skills will prepare them to transition to intermediate low ESL, employment, further education opportunities, and/or achievement of personal goals.
Performance Objective: <p>A) Upon completion of the course students will be able to demonstrate proficiency at Level 3 in each of the 10 English Language Proficiency (ELP) Standards:</p> <p><u>ELP Standard 1 Level 3:</u> use an emerging set of strategies to:</p> <ul style="list-style-type: none">• determine a central idea or theme in oral presentations and spoken and written texts• retell key details• answer questions about key details• explain how the theme is developed by specific details in texts• summarize part of a text. <p><u>ELP Standard 2 Level 3:</u></p> <ul style="list-style-type: none">• participate in conversations, discussions, and written exchanges about familiar topics, texts, and issues• build on the ideas of others• express his or her own ideas• ask and answer relevant questions• add relevant information and evidence• restate some of the key ideas expressed

- follow rules for discussion
- ask questions to gain information or clarify understanding.

ELP Standard 3 Level 3: -with support

- deliver short oral presentations
- compose written informational texts
- develop the topic with a few details about familiar texts, topics, or events

ELP Standard 4 Level 3:

- construct a claim about familiar topics
- introduce the topic
- provide sufficient reasons or facts to support the claim
- provide a concluding statement.

ELP Standard 5 Level 3: -with support

- carry out short research projects to answer a question
- gather information from multiple provided print and digital sources
- paraphrase key information in a short written or oral report
- include illustrations, diagrams, or other graphics as appropriate
- provide a list of sources

ELP Standard 6 Level 3: -with support

- explain the reasons an author or a speaker gives to support a claim
- identify one or two reasons an author or a speaker gives to support the main point.

ELP Standard 7 Level 3:

- adapt language choices and style according to purpose, task, and audience with developing ease in various social and academic contexts
- use an increasing number of general academic and content specific words and expressions in spoken and written texts
- show developing control of style and tone in spoken and written texts

ELP Standard 8 Level 3: using context, questioning, and an increasing knowledge of English morphology

- determine the meaning of general academic and content-specific words and phrases and frequently occurring expressions in spoken and written texts about familiar topics, experiences, or events

ELP Standard 9 Level 3: - with support

- recount a sequence of events, with a beginning, middle, and end
- introduce and develop an informational topic with facts and details
- use common transitional words and phrases to connect events, ideas, and opinions
- provide a conclusion.

ELP Standard 10 Level 3: -with support

- use simple phrases
- use simple clauses
- produce and expand simple, compound, and a few complex sentences.

B) Upon completion students will have improved their score on the CASAS test with a post-test score of 210 or higher.

<p>Major Units of Instruction:</p> <p>1. Please see attached - Burlington Core Low Intermediate: Scope & Sequence</p>
<p>Methods of Assessment:</p> <p>Burlington English Module Assessments, CASAS pre and post-test, EL Civics Assessment, student presentation/project, writing sample, final exam based on module assessments.</p>
<p>Textbooks/Workbooks:</p> <p>Burlington English is a blended learning courseware with in-class lessons, a student account for lesson practice and evaluation, module assessments, teacher resources, CASAS lessons, and EL Civics curriculum. Supplemental materials from various sources including teacher created handouts are also incorporated in the curriculum.</p>
<p>Evidence of Completion (ie: certificate, graduation, license):</p> <p>Students will receive a certificate of completion.</p>
<p>Repetition Policy (State any conditions that would warrant repetition of the course):</p> <p>Final exam result of 70% or lower Attendance below 70% of instructional time Observable difficulty in communicating with others Student self-assessment</p>
<p>Class Location and Times:</p> <p>Monday to Friday, 9:00am-1:00pm Monday to Thursday, 6:00pm-9:00pm Room 42 South San Francisco Adult Education</p>

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 1 Personal Information	Listen & Speak Talking to Neighbors <ul style="list-style-type: none"> • Listen to a conversation between neighbors • Role-play a conversation between neighbors 	Grammar Review of Simple Present and Present Continuous	Read Immigrant Success Stories <ul style="list-style-type: none"> • Read an article about two successful immigrant business owners 	Grammar Review of Simple Past; <i>used to</i>	Watch & Speak Help for Immigrants <ul style="list-style-type: none"> • Watch a video about immigrants and their problems, and how a volunteer helps them • Role-play a conversation with a volunteer 	Grammar Review of Future with <i>will</i> and <i>be going to</i>	Life Skills A Social Media Profile <ul style="list-style-type: none"> • Interpret a social media profile page • Talk about social media 	Write A Bio
Module 2 Education	A Student-Teacher Conference <ul style="list-style-type: none"> • Listen to a student-teacher conference • Role-play a conversation with an English teacher 	Review of Present Continuous for Future	Student Services <ul style="list-style-type: none"> • Read two school websites with information about student services 	Present Perfect with ever and never	A Parent-Teacher Conference <ul style="list-style-type: none"> • Watch a video of a parent-teacher conference • Role-play a conversation with a child's teacher 	Present Perfect with recently, lately, already, and yet	A Report Card <ul style="list-style-type: none"> • Interpret a child's report card • Role-play making an appointment to meet with a teacher 	An Email to a Teacher
Module 3 Getting a Job	Talking to a Career Counselor <ul style="list-style-type: none"> • Listen to a conversation with a career counselor • Role-play talking to a career counselor 	Gerunds	Gender and Jobs <ul style="list-style-type: none"> • Read an article about employment and gender 	Gerunds and Infinitives	A Job Interview <ul style="list-style-type: none"> • Watch a video of two job interviews • Role-play answering common job interview questions 	Present Perfect for and since	An Online Job Ad <ul style="list-style-type: none"> • Interpret an online job ad • Role-play a conversation about a job 	A Thank-You Email after a Job Interview
Module 4 Money Matters	Making a Budget <ul style="list-style-type: none"> • Listen to a podcast about making a budget • Give a presentation about saving money 	Comparatives	Online Shopping <ul style="list-style-type: none"> • Read an article about the advantages and disadvantages of online shopping 	too and enough	Smart Shopping <ul style="list-style-type: none"> • Watch a video of people shopping wisely • Role-play a conversation about a mistake on a receipt 	Indefinite Pronouns	A Pay Stub <ul style="list-style-type: none"> • Interpret a pay stub • Role-play a conversation with a supervisor about a pay stub 	A Recommendation

Scope & Sequence

	Lesson 1 Listen & Speak	Lesson 2 Grammar	Lesson 3 Read	Lesson 4 Grammar	Lesson 5 Watch & Speak	Lesson 6 Grammar	Lesson 7 Life Skills	Lesson 8 Write
Module 5 Health	Healthy Eating <ul style="list-style-type: none"> Listen to an interview about a healthy eating plan Talk about eating habits 	Quantifiers	The Dangers of Sugar <ul style="list-style-type: none"> Read an article about the dangers of consuming too much sugar 	Present Perfect Continuous	Getting a Physical <ul style="list-style-type: none"> Watch a video of a patient getting a physical Role-play a conversation with a doctor 	Adjectives with -ed and -ing	A Prescription Medicine Label <ul style="list-style-type: none"> Interpret a prescription medicine label Role-play a conversation with a pharmacist 	A Description of Eating Habits
Module 6 In the Workplace	Customer Service <ul style="list-style-type: none"> Listen to a phone call between a customer and a store employee about a problem Role-play talking to customers 	Polite Requests and Requests for Permission	Handling Criticism <ul style="list-style-type: none"> Read an article about handling criticism in the workplace 	Reported Commands and Requests	Being a Good Employee <ul style="list-style-type: none"> Watch a video of a problematic employee and a supervisor Role-play taking initiative and making a suggestion 	Advice, Suggestions, Possibility, and Necessity	A Flyer <ul style="list-style-type: none"> Interpret a flyer for job skills workshops Role-play a conversation asking for information about workshops 	An Email to a Supervisor
Module 7 Safety	Calling 911 <ul style="list-style-type: none"> Listen to 911 emergency calls Role-play a 911 emergency call 	can, could, and be able to	Accidents in the Home <ul style="list-style-type: none"> Read an article about preventing home accidents 	Past Continuous	Safety in the Workplace <ul style="list-style-type: none"> Watch a video about a fire drill at a workplace Talk about safety instructions 	Past Continuous and Simple Past	An Accident Report <ul style="list-style-type: none"> Interpret a vehicle accident report Role-play a conversation with a police officer 	A Description of an Accident
Module 8 Housing	Renting an Apartment <ul style="list-style-type: none"> Listen to a conversation between a renter and a leasing agent Role-play a conversation with a leasing agent 	Superlatives	Choosing a Place to Live <ul style="list-style-type: none"> Read posts on an internet forum about choosing a place to live 	Time Clauses with before, after, and when	Evaluating a Rental Apartment <ul style="list-style-type: none"> Watch a video about what to look out for when renting an apartment Role-play a conversation with a landlord 	Present Real Conditional	A Rental Application <ul style="list-style-type: none"> Interpret a rental application Role-play asking someone to be your reference on a rental application 	A Description of a Home

Scope & Sequence

	Lesson 1 Listen & Speak	Lesson 2 Grammar	Lesson 3 Read	Lesson 4 Grammar	Lesson 5 Watch & Speak	Lesson 6 Grammar	Lesson 7 Life Skills	Lesson 8 Write
Module 9 In the Community	Community Events <ul style="list-style-type: none"> Listen to public service announcements about community events Role-play a conversation with a public librarian 	Future Real Conditional	A Community Garden <ul style="list-style-type: none"> Read an article about the benefits of a community garden 	Noun Clauses	Getting to Work <ul style="list-style-type: none"> Watch a video of coworkers discussing commuting to work Talk about commuting to work 	Future Time Clauses	A Service Alert <ul style="list-style-type: none"> Interpret a train line service alert Talk about using public transportation 	A Problem-Solution Essay
Module 10 Government & Law	Following the Law <ul style="list-style-type: none"> Listen to conversations between police officers and people who broke the law Role-play a conversation with a police officer 	Simple Present Passive	Martin Luther King, Jr. <ul style="list-style-type: none"> Read an article about Martin Luther King, Jr. 	Simple Past Passive	Sexual Harassment <ul style="list-style-type: none"> Watch a video about sexual harassment in the workplace Role-play a conversation reporting sexual harassment 	both ... and, either ... or, and neither ... nor	A Legal Aid Brochure <ul style="list-style-type: none"> Interpret a legal aid brochure Role-play making an appointment with a legal aid service 	A Biography

South San Francisco Adult Education
Course Outline
2021-2022

Instructor: Qing Cai
Course Title: Beginning High ESL
Course Description: This standards and competency-based course is designed to develop skills in listening, speaking, reading, writing and numeracy to meet the needs of adult English learners at the beginning high level. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards, and the CASAS Competencies are addressed within the curriculum and assessments for this course.
Prerequisites: <ol style="list-style-type: none">1. Appropriate score on the CASAS placement test2. English proficiency sufficient to succeed in this level
Course Goal: Upon completion students will be able to demonstrate English proficiency at the beginning high ESL level. These skills will prepare them to transition to intermediate low ESL, employment, further education opportunities, and/or achievement of personal goals.
Performance Objective: <p>A) Upon completion of the course students will be able to demonstrate proficiency at Level 2 in each of the 10 English Language Proficiency (ELP) Standards:</p> <p><u>ELP Standard 1 Level 2:</u> use an emerging set of strategies to:</p> <ul style="list-style-type: none">• identify the main topic in oral presentations and simple spoken and written texts• retell a few key details <p><u>ELP Standard 2 Level 2:</u></p> <ul style="list-style-type: none">• participate in short conversations and written exchanges about familiar topics and texts• present information and ideas• appropriately take turns in interactions with others• respond to simple questions and wh-questions. <p><u>ELP Standard 3 Level 2:</u> -with support</p> <ul style="list-style-type: none">• deliver short oral presentations• compose simple written narratives or informational texts about familiar texts, topics, experiences, or events <p><u>ELP Standard 4 Level 2:</u></p> <ul style="list-style-type: none">• construct a claim about familiar topics, experiences, or events• introduce the topic, experience, or event• give a reason to support the claim• provide a concluding statement.

ELP Standard 5 Level 2: -with support

- carry out short individual or shared research projects
- gather information from provided print and digital sources
- record information in simple notes
- summarize data and information

ELP Standard 6 Level 2: -with support

- identify the main argument an author or speaker makes
- identify one reason an author or a speaker gives to support the argument

ELP Standard 7 Level 2:

- show increasing awareness of differences between informal and formal language use
- adapt language choices to task and audience with emerging control in various social and academic contexts
- begin to use some frequently occurring general academic and content-specific words

ELP Standard 8 Level 2: using context, questioning, and an increasing knowledge of English morphology

- determine the meaning of frequently occurring words, phrases, and expressions in spoken and written texts about familiar topics, experiences, or events

ELP Standard 9 Level 2: - with support

- recount a short sequence of events in order
- introduce an informational topic
- provide one or two facts about the topic
- use common linking words to connect events and ideas.

ELP Standard 10 Level 2: -with support

- use frequently occurring verbs, nouns, adjectives, adverbs, prepositions, and conjunctions
- produce simple and compound sentences

C) Upon completion students will have improved their score on the CASAS test with a post-test score of 200 or higher.

Major Units of Instruction:

Please see attached - Burlington Core High Beginner: Scope & Sequence

Methods of Assessment:

Burlington English Module Assessments, CASAS pre and post-test, EL Civics Assessment, student presentation/project, writing sample, final exam based on module assessments.

Textbooks/Workbooks:

Burlington English is a blended learning courseware with in-class lessons, a student account for lesson practice and evaluation, module assessments, teacher resources, CASAS lessons, and EL Civics curriculum. Supplemental materials from various sources including teacher created handouts are also incorporated in the curriculum.

Evidence of Completion (ie: certificate, graduation, license):

Students will receive a certificate of completion.

Repetition Policy (State any conditions that would warrant repetition of the course):

Final exam result of 70% or lower
Attendance below 70% of instructional time
Observable difficulty in communicating with others
Student self-assessment

Class Location and Times:

Monday to Friday, 9:00am-1:00pm
Monday to Thursday, 6:00pm-9:00pm
Room 43 South San Francisco Adult Education

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 1 Personal Information	Listen & Speak Achieving Goals • Listen to students talking about goals • Talk about your own goals	Grammar Review of Simple Present	Read Student and Teacher Profiles • Read information about students and teachers at an adult school	Grammar Review of Simple Present and Present Continuous (positive and negative)	Watch & Speak Meeting Old Friends • Watch a video of a meeting between old friends • Role-play a conversation with a friend	Grammar Review of Simple Present and Present Continuous (questions and short answers)	Life Skills Text Messages • Interpret text messages • Role-play making plans to meet a friend	Write A Description of a Person
Module 2 Education	Improving Your English • Listen to conversations about learning English • Talk about ways to improve your English	Grammar Review of Adverbs and Expressions of Frequency	Education in the United States • Read an article about the education system in the U.S.	Review of Wh- Questions in Present Tenses	Meeting a School Counselor • Watch a video of a meeting between a school counselor and a student • Role-play a conversation with a school counselor	Review of Subject and Object Pronouns	A School Schedule • Interpret a school schedule • Role-play a conversation about English classes	An Email Requesting a Reference
Module 3 Getting a Job	Help Wanted • Listen to conversations about job searches • Role-play a conversation about a job search	Present Continuous for Future	Volunteering • Read an article about the advantages of volunteering	Adverbs of Manner	A Job Interview • Watch a video of an interview for a volunteer position • Role-play a job interview	Verbs Followed by Infinitives	A Job Application • Interpret a job application • Role-play asking someone to be a reference	A Personal Statement
Module 4 Money Matters	Saving Money • Listen to an interview about shopping wisely • Talk about how to shop wisely	Comparatives	Tipping • Read an article about the advantages and disadvantages of tipping	Superlatives	A Good Deal • Watch a video of people shopping at a supermarket • Role-play a conversation in a supermarket	Quantifiers	A Bar Graph: Customer Satisfaction • Interpret a bar graph showing customer satisfaction • Role-play a conversation about shopping preferences	A Comparison of Two Stores

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 5 Health	Listen & Speak The Dangers of Smoking <ul style="list-style-type: none"> Listen to an interview about smoking Give a presentation about smoking 	Grammar Review of Simple Past (positive)	Read Preventing Back Injuries <ul style="list-style-type: none"> Read an article about preventing back injuries at work 	Grammar Can and Could for Ability	Watch & Speak At the Pharmacy <ul style="list-style-type: none"> Watch a video of customers getting medication at a pharmacy Role-play a conversation with a pharmacist 	Grammar Questions with How long and How often	Life Skills A Medical History Form <ul style="list-style-type: none"> Interpret a medical history form Role-play a conversation with a doctor 	Write A Paragraph About Lifestyle
Module 6 In the Workplace	Customer Service <ul style="list-style-type: none"> Listen to a conversation between a hotel clerk and a guest Role-play giving good customer service 	Review of Simple Past (positive, negative, and questions with short answers)	Making Small Talk <ul style="list-style-type: none"> Read an article about the do's and don'ts of making small talk in the workplace 	Simple Past (Wh- Questions)	Solving Customers' Problems <ul style="list-style-type: none"> Watch a video about customers' problems and their solutions Role-play a conversation with a customer 	Future with will	A Workplace Notice <ul style="list-style-type: none"> Interpret a notice about cell phone use at work Role-play a conversation about rules at work 	An Apology Email
Module 7 Safety	Safe Driving <ul style="list-style-type: none"> Listen to an interview about driving in bad weather Give a presentation about driving safely 	can't, have to, should, and shouldn't	Hurricanes <ul style="list-style-type: none"> Read two texts about preparing for a hurricane 	If + Imperative	Safety Concerns at Work <ul style="list-style-type: none"> Watch a video of a meeting about safety in the workplace Role-play a conversation about a safety problem 	Indefinite Pronouns	A Safety Notice <ul style="list-style-type: none"> Interpret a workplace notice about crime prevention Talk about crime 	Tips for Preventing Crime
Module 8 Housing	City Living <ul style="list-style-type: none"> Listen to two opposing views of living in a big city Talk about your city 	Adverbs of Degree	Three Generations under One Roof <ul style="list-style-type: none"> Read an article about households that include three generations 	Reasons with for, to, and because	Moving Day <ul style="list-style-type: none"> Watch a video of a family getting ready to move Role-play making and responding to requests 	Verbs with Direct and Indirect Objects	A Tenant Complaint Form <ul style="list-style-type: none"> Interpret an online tenant complaint form Role-play a conversation with a landlord 	A Letter of Complaint

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 9 In the Community	Listen & Speak Recycling <ul style="list-style-type: none"> Listen to a conversation between neighbors about recycling Role-play a conversation about recycling 	Grammar Prepositions of Place and Movement	Read Traffic Solutions <ul style="list-style-type: none"> Read an online newspaper article about a new roundabout 	Grammar Review of Time Expressions	Watch & Speak A Town Hall Meeting <ul style="list-style-type: none"> Watch a video of a town hall meeting with the mayor Role-play a conversation about the mayor's proposal 	Grammar Requests with can, could, will, and would	Life Skills A Day Camp Website <ul style="list-style-type: none"> Interpret a day camp website Role-play a conversation asking for more information 	Write A Report of a Problem
	Lesson 1 Election Day <ul style="list-style-type: none"> Listen to a radio show about Election Day Talk about registering to vote 	Future with be going to	The U.S. Government <ul style="list-style-type: none"> Interpret an infographic about the three branches of government 	Review of Tenses (positive, negative, and Yes / No questions)	Asking For Time Off <ul style="list-style-type: none"> Watch a video of employees asking for time off to vote Role-play asking for time off 	Review of Tenses (Wh-Questions)	A Voter Registration Form <ul style="list-style-type: none"> Interpret an online voter registration form Role-play a conversation with a poll worker 	A Problem - Solution Essay
Module 10 Government & Law								

South San Francisco Adult Education
Course Outline
2021-2022

Instructor: Christina Costaglio (Day) & Mike Walsh (Evening)
Course Title: Beginning Low ESL
Course Description: This standards and competency-based course is designed to develop skills in listening, speaking, reading, writing and numeracy to meet the needs of adult English learners at the beginning high level. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards, Transitions Integration Framework, and the CASAS Competencies are addressed within the curriculum and assessments for this course.
Prerequisites: <ol style="list-style-type: none">1. Appropriate score on the CASAS placement test2. English proficiency sufficient to succeed in this level
Course Goal: Upon completion students will be able to demonstrate English proficiency at the beginning high ESL level. These skills will prepare them to transition to intermediate low ESL, employment, further education opportunities, and/or achievement of personal goals.
Performance Objective: <p>A) Upon completion of the course students will be able to demonstrate proficiency at Level 1 in each of the 10 English Language Proficiency (ELP) Standards:</p> <p><u>ELP Standard 1 Level 1:</u> use a very limited set of strategies to:</p> <ul style="list-style-type: none">• identify a few key words and phrases in oral communications and simple spoken and written texts <p><u>ELP Standard 2 Level 1:</u></p> <ul style="list-style-type: none">• actively listen to others• participate in short conversations and written exchanges about familiar topics and in familiar contexts• present simple information• respond to simple yes/no questions and some wh-questions. <p><u>ELP Standard 3 Level 1:</u> -with support</p> <ul style="list-style-type: none">• communicate information and feelings about familiar texts, topics, and experiences. <p><u>ELP Standard 4 Level 1:</u></p> <ul style="list-style-type: none">• express an opinion about a familiar topic, experience or event• give a reason for the opinion <p><u>ELP Standard 5 Level 1:</u> -with support</p> <ul style="list-style-type: none">• carry out short, shared research projects

- gather information from a few provided print and digital sources
 - label collected information, experiences, or events
 - recall information from experience or from a provided source.
- ELP Standard 6 Level 1: -with support
- identify a point an author or a speaker makes
- ELP Standard 7 Level 1:
- show emerging awareness of differences between informal and formal language use
 - recognize the meaning of some words learned through conversations, reading, and being read to
- ELP Standard 8 Level 1: using context, questioning, and an increasing knowledge of English morphology
- recognize the meaning of a few frequently occurring words, simple phrases, and formulaic expressions in spoken and written texts about familiar topics, experiences, or events
- ELP Standard 9 Level 1: - with support
- communicate basic information about an event or topic
 - use a narrow range of vocabulary and syntactically simple sentences.
- ELP Standard 10 Level 1: -with support
- recognize and use a small number of frequently occurring nouns, noun phrases, verbs, conjunctions, and prepositions
 - understand and respond to simple questions

B) Upon completion students will have improved their score on the CASAS test with a post-test score of 190 or higher.

Major Units of Instruction:

Please see attached - Burlington Core Low Beginner: Scope & Sequence

Methods of Assessment:

Burlington English Module Assessments, CASAS pre and post-test, EL Civics Assessment, student presentation/project, writing sample, final exam based on module assessments.

Textbooks/Workbooks:

Burlington English is a blended learning courseware with in-class lessons, a student account for lesson practice and evaluation, module assessments, teacher resources, CASAS lessons, and EL Civics curriculum. Supplemental materials from various sources including teacher created handouts are also incorporated in the curriculum.

Evidence of Completion (ie: certificate, graduation, license):

Students will receive a certificate of completion.

Repetition Policy (State any conditions that would warrant repetition of the course):

Final exam result of 70% or lower

Attendance below 70% of instructional time
Observable difficulty in communicating with others
Student self-assessment

Class Location and Times:

Monday to Friday from 9:00am-1:00pm
Room 44 South San Francisco Adult Education

Scope & Sequence

	Lesson 1 Listen & Speak	Lesson 2 Grammar	Lesson 3 Read	Lesson 4 Grammar	Lesson 5 Watch & Speak	Lesson 6 Grammar	Lesson 7 Life Skills	Lesson 8 Write
Welcome Module	<p>Welcome to English Class</p> <ul style="list-style-type: none"> • Talk about yourself • Review classroom language, numbers 0-100, and colors 							
Module 1 Personal Information	<p>Talking about Yourself</p> <ul style="list-style-type: none"> • Listen to people introducing themselves • Talk about yourself 	<p>Subject Pronouns; Simple Present of be (positive)</p>	<p>Immigrants in the U.S.</p> <ul style="list-style-type: none"> • Read an article about the lives of immigrants 	<p>Simple Present of be (negative)</p>	<p>Meeting Neighbors</p> <ul style="list-style-type: none"> • Watch a video of a meeting between neighbors • Talk about yourself 	<p>Simple Present of be (questions and short answers)</p>	<p>A Weather App</p> <ul style="list-style-type: none"> • Interpret a weather app • Discuss the weather forecast 	<p>A Description of a Person</p>
Module 2 Education	<p>Registering for Class</p> <ul style="list-style-type: none"> • Listen to a student registering for class • Role-play registering for class 	<p>Possessive Adjectives</p>	<p>In the Classroom or Online?</p> <ul style="list-style-type: none"> • Read a website about face-to-face learning and online learning 	<p>Simple Present of be with Adjectives</p>	<p>A Tour of a School</p> <ul style="list-style-type: none"> • Watch a video of a tour of an adult school • Talk about school rooms and activities 	<p>Singular and Plural Nouns; There is / There are</p>	<p>A School Registration Form</p> <ul style="list-style-type: none"> • Interpret an online school registration form • Ask for and give personal information 	<p>A Description of a Place</p>
Module 3 Getting a Job	<p>Meeting a Career Counselor</p> <ul style="list-style-type: none"> • Listen to a conversation with a career counselor • Role-play talking to a career counselor 	<p>Simple Present</p>	<p>Night Jobs</p> <ul style="list-style-type: none"> • Read a text about people who have night jobs 	<p>can / can't</p>	<p>A Job Interview</p> <ul style="list-style-type: none"> • Watch a video of a job interview • Role-play a job interview 	<p>Adverbs and Expressions of Frequency</p>	<p>An Online Job Ad</p> <ul style="list-style-type: none"> • Interpret an online job ad • Role-play arranging a job interview 	<p>A Description of Job Skills</p>
Module 4 Money Matters	<p>Going Shopping</p> <ul style="list-style-type: none"> • Listen to a radio ad • Talk about shopping 	<p>Count and Noncount Nouns; some and any</p>	<p>Coupons</p> <ul style="list-style-type: none"> • Read an article about using coupons 	<p>Simple Present of have</p>	<p>Ordering a Meal</p> <ul style="list-style-type: none"> • Watch a video of customers ordering food in a fast-food restaurant • Role-play ordering in a restaurant 	<p>How many / How much</p>	<p>A Receipt</p> <ul style="list-style-type: none"> • Interpret a store receipt • Role-play returning an item to a store 	<p>An Email Making a Request</p>

Scope & Sequence

	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8
Module 5 Health	Lesson 1 Listen & Speak Describing Symptoms <ul style="list-style-type: none"> Listen to a phone call to a sick friend Role-play a conversation with a sick friend 	Lesson 2 Grammar <i>should / shouldn't</i>	Lesson 3 Read The First Visit to the Doctor <ul style="list-style-type: none"> Read an article with advice for new patients 	Lesson 4 Grammar Imperatives	Lesson 5 Watch & Speak At the Doctor <ul style="list-style-type: none"> Watch a video of people visiting the doctor Role-play a conversation with a doctor 	Lesson 6 Grammar Object Pronouns	Lesson 7 Life Skills A New Patient Form <ul style="list-style-type: none"> Interpret a New Patient form Answer questions about your medical history 	Lesson 8 Write An Email Giving Advice
Module 6 In the Workplace	Orientation Day at Work <ul style="list-style-type: none"> Listen to a phone call about an orientation day Role-play a conversation about an orientation day 	Wh- Questions with be (Where, When, and What)	Employee of the Month <ul style="list-style-type: none"> Read two emails recommending employees of the month 	Wh- Questions with be (Who, Why, and How)	A Responsible Employee <ul style="list-style-type: none"> Watch a video about an employee who behaves responsibly Role-play a conversation with a manager 	Prepositions of Time: in, on, and at	A Work Schedule <ul style="list-style-type: none"> Interpret a work schedule Role-play a conversation with a coworker 	A Weekly Routine
Module 7 Safety	Calling 911 <ul style="list-style-type: none"> Listen to 911 emergency calls Role-play a 911 emergency call 	Present Continuous (positive)	Emergency Medical Technicians <ul style="list-style-type: none"> Read an article about being an EMT 	Present Continuous (negative, questions, and short answers)	Safety Equipment <ul style="list-style-type: none"> Watch a video about safety equipment for the workplace Give warnings in dangerous situations 	this, that, these, and those	Safety Rules <ul style="list-style-type: none"> Interpret employee safety rules Make a presentation about safety rules 	An Email about a Safety Problem at Work
Module 8 Housing	Looking for an Apartment <ul style="list-style-type: none"> Listen to a conversation about looking for a new apartment Role-play a phone conversation about a rental apartment 	Placement of Adjectives	Be a Smart Renter <ul style="list-style-type: none"> Read an article with important information for renters 	want / need + Infinitive	Meeting a Property Manager <ul style="list-style-type: none"> Watch a video of a meeting between a renter and a property manager Role-play a conversation with a property manager 	Prepositions of Place	A Rental Apartment Ad <ul style="list-style-type: none"> Interpret an online rental ad Express your opinion, and agree or disagree with others' opinions 	A Description of a Home

Scope & Sequence

	Lesson 1 Listen & Speak	Lesson 2 Grammar	Lesson 3 Read	Lesson 4 Grammar	Lesson 5 Watch & Speak	Lesson 6 Grammar	Lesson 7 Life Skills	Lesson 8 Write
Module 9 In the Community	Around Town <ul style="list-style-type: none"> Listen to a driver asking for directions Role-play asking for and giving directions 	Prepositions of Movement	The New Rec Center <ul style="list-style-type: none"> Read a newspaper article about a new recreation center 	Simple Past of be; Simple Past of Regular Verbs	How Was Your Weekend? <ul style="list-style-type: none"> Watch a video of two friends describing their weekends Role-play a conversation about your weekend 	Simple Past of Irregular Verbs	A Traffic Ticket <ul style="list-style-type: none"> Interpret a traffic ticket Role-play a conversation with a police officer 	A Description of the Weekend
Module 10 Government & Law	American Holidays <ul style="list-style-type: none"> Listen to a podcast about an American holiday Role-play a conversation about a holiday 	Review of Simple Past	The Revolutionary War <ul style="list-style-type: none"> Read a blog post about the Revolutionary War 	Definite and Indefinite Articles	The Naturalization Test <ul style="list-style-type: none"> Watch a video of a candidate taking the civics part of the naturalization test Role-play the civics part of the naturalization test 	Review of Simple Present, Present Continuous, and Simple Past	Form N-400 and the Naturalization Interview <ul style="list-style-type: none"> Interpret sections of Form N-400 Role-play the naturalization interview 	A Description of a Person

South San Francisco Adult Education
Course Outline
2021-2022

Instructors: Majja Reznick and Mike Walsh
Course Title: Literacy Level ESL
Course Description: This standards and competency-based course is designed to develop skills in listening, speaking, reading, writing and numeracy to meet the needs of adult English learners at the Literacy ESL level. The blended curriculum integrates technology and presents language acquisition in the context of employment, education, and everyday life situations. The English Language Proficiency Standards, and the CASAS Competencies are addressed within the curriculum and assessments for this course.
Prerequisites: <ol style="list-style-type: none">1. CASAS Oral Assessment2. Appropriate score on the CASAS placement test
Course Goal: Upon completion students will be able to demonstrate English proficiency at the Literacy ESL level. These skills will prepare them to transition to Beginning Low ESL, employment, further education opportunities, and/or achievement of personal goals.
Performance Objectives: <ol style="list-style-type: none">A) Listening/Speaking: students will be able to communicate in situations related to immediate needs; ask and respond to basic learned phrases spoken slowly and repeated often.B) Reading/Writing: students will be able to recognize and write letters and numbers; read and understand common sight words; write their own name and address; write for functional purposes (fill out forms, write a shopping list, etc)C) Upon completion students will have improved their score on the CASAS test with a post-test score of 150 or higher.
Major Units of Instruction: Please see attached - Burlington Core Basics: Scope & Sequence
Methods of Assessment: Burlington English Module Assessments, CASAS pre and post-test, EL Civics Assessment, student presentation/project, writing sample, final exam based on module assessments.
Textbooks/Workbooks: Burlington English is a blended learning courseware with in-class lessons, a

student account for lesson practice and evaluation, module assessments, teacher resources, CASAS lessons, and EL Civics curriculum. Supplemental materials from various sources including teacher created handouts are also incorporated in the curriculum.

Evidence of Completion (ie: certificate, graduation, license):
Students will receive a certificate of completion.

Repetition Policy (State any conditions that would warrant repetition of the course):

Final exam result of 70% or lower
Attendance below 70% of instructional time
Observable difficulty in communicating with others
Student self-assessment

Class Location and Times:

Monday to Friday from 9:00am-1:00pm & Monday to Thursday 6:00pm-9:00pm
Room 40 South San Francisco Adult Education



BURLINGTON CORE BASICS: Scope and Sequence

Module	Vocabulary	Life Skills	Listening and Speaking	Reading	Writing	Grammar	Phonics	Numeracy
1 Getting Started	<ul style="list-style-type: none"> Alphabet Colors Classroom directions 	<ul style="list-style-type: none"> Introducing yourself Greeting people Understanding classroom directions 	<ul style="list-style-type: none"> Understand and say the letters of the alphabet Describe the color of a bag or shirt Greet people Spell your name Follow and respond to classroom directions Express yourself in classroom situations 	<ul style="list-style-type: none"> Read the alphabet Read greetings Read classroom directions 	<ul style="list-style-type: none"> Write the alphabet (capital and lowercase letters) 	<ul style="list-style-type: none"> Subject Pronouns and Be 	<ul style="list-style-type: none"> The sounds of: a (<i>bag, black</i>), e (<i>spell, hello, red</i>), i (<i>sit</i>), o (<i>sorry</i>), and u (<i>much</i>) 	—
	2 About Me	<ul style="list-style-type: none"> Numbers 0-100 Personal information Family members 	<ul style="list-style-type: none"> Asking and responding to questions about personal information Saying your first name, last name, phone number, address and email address Introducing your family 	<ul style="list-style-type: none"> Ask and respond to questions about personal information Ask and answer questions about family members Say how old your children are 	<ul style="list-style-type: none"> Read a student ID card Read a school registration form Read about and identify family relationships 	<ul style="list-style-type: none"> Fill out a student ID card Fill out a school registration form Write about your family 	<ul style="list-style-type: none"> Yes / No Questions with Be 	<ul style="list-style-type: none"> The sounds of: i (<i>nine, five</i>), y (<i>thirty, forty, fifty</i>), and th (<i>father, brother, mother</i>)

Module	Vocabulary	Life Skills	Listening and Speaking	Reading	Writing	Grammar	Phonics	Numeracy
3	<ul style="list-style-type: none"> Classroom items Places in a school 	<ul style="list-style-type: none"> Asking for things Asking directions Understanding a school map 	<ul style="list-style-type: none"> Ask for classroom items Talk about what you have Ask for and give directions 	<ul style="list-style-type: none"> Read about what someone has Read a school map 	<ul style="list-style-type: none"> Write about what you have Write about places at your school 	<ul style="list-style-type: none"> Simple Present with <i>Have / Has</i> 	<ul style="list-style-type: none"> The different sounds of: <i>b / d / p (bag, binder, book, desk, dictionary, pen, pencil, paper), and the sound of: ee (between, three, meet)</i> 	—
	School							
4	<ul style="list-style-type: none"> Daily activities Clock time Days of the week Months of the year Ordinal numbers 	<ul style="list-style-type: none"> Talking about the time Asking what day it is Saying goodbye Asking the date 	<ul style="list-style-type: none"> Say the time Talk about routine and leisure activities Talk about the date Say when your birthday is Talk about your favorite month 	<ul style="list-style-type: none"> Read a paragraph about someone's day Read a weekly planner Read about someone's week Read a calendar Read a school notice 	<ul style="list-style-type: none"> Write about things you do each day Complete a weekly planner with your activities Write about your favorite month 	<ul style="list-style-type: none"> Simple Present 	<ul style="list-style-type: none"> The sounds of: <i>o (home, Rose, go), ay (Sunday, Monday, Tuesday), and u (June)</i> 	<ul style="list-style-type: none"> Say the time Say the date
	Time							
5	<ul style="list-style-type: none"> Money Clothing 	<ul style="list-style-type: none"> Understanding a receipt Identifying methods of payment Shopping for clothes 	<ul style="list-style-type: none"> Ask and answer questions about prices Ask for items of clothing that you want Say your size 	<ul style="list-style-type: none"> Read a receipt Read advertised prices 	<ul style="list-style-type: none"> Write a check Write about clothes you want 	<ul style="list-style-type: none"> Singular and Plural Nouns 	<ul style="list-style-type: none"> The sounds of: <i>ch (check) and sh (shirt, shoes)</i> 	<ul style="list-style-type: none"> Count change Prices
	Shopping							

Module	Vocabulary	Life Skills	Listening and Speaking	Reading	Writing	Grammar	Phonics	Numeracy
6 Food	<ul style="list-style-type: none"> • Food • Packaging of food and drinks • Fruit and vegetables 	<ul style="list-style-type: none"> • Understanding a shopping list • Reading a menu • Ordering food in a restaurant • Understanding a recipe 	<ul style="list-style-type: none"> • Talk about what you need • Order food in a restaurant • Talk about what you like and don't like 	<ul style="list-style-type: none"> • Read a shopping list • Read a menu • Read a recipe 	<ul style="list-style-type: none"> • Write a shopping list • Write a menu • Write about fruit and vegetables that you like and don't like 	<ul style="list-style-type: none"> • Simple Present Negative 	<ul style="list-style-type: none"> • The sounds of: c (juice, rice, cereal), ea (ice cream, tea), and g (vegetables, orange) 	<ul style="list-style-type: none"> • Pounds • Prices on a menu • Quantities in recipes
	7 Health	<ul style="list-style-type: none"> • Parts of the body • Common health ailments 	<ul style="list-style-type: none"> • Making a doctor's appointment • Describing symptoms of a health problem • Following common instructions given by doctors • Reading a medicine label 	<ul style="list-style-type: none"> • Make a doctor's appointment • Understand and respond to medical instructions 	<ul style="list-style-type: none"> • Read a paragraph about someone with a health problem and complete their sign-in form • Read a medicine label 	<ul style="list-style-type: none"> • Write about making a doctor's appointment • Write about how you take medication 	<ul style="list-style-type: none"> • Simple Present - Yes / No Questions 	<ul style="list-style-type: none"> • The sounds of: er and or (fever, doctor) and ow (down)

Module	Vocabulary	Life Skills	Listening and Speaking	Reading	Writing	Grammar	Phonics	Numeracy
8	<ul style="list-style-type: none"> Rooms in a house Places in a community 	<ul style="list-style-type: none"> Reading a housing ad 	<ul style="list-style-type: none"> Talk about rooms in a home Ask and answer questions about an apartment for rent Talk about places in the community Describe the location of places in the community 	<ul style="list-style-type: none"> Read a housing ad Read a community poster 	<ul style="list-style-type: none"> Write about your house or apartment Write about places in your town 	<ul style="list-style-type: none"> There is / There are 	<ul style="list-style-type: none"> The different sounds of: oo (<i>bedroom, school</i> and <i>book, cook</i>) and the sound of: <i>tion</i> (<i>station</i>) 	<ul style="list-style-type: none"> Rent
	Community							
9	<ul style="list-style-type: none"> Jobs Job duties Transportation 	<ul style="list-style-type: none"> Reading a job ad Reading a bus schedule Informing your supervisor that you are sick or will be late 	<ul style="list-style-type: none"> Ask and answer questions about jobs and job duties Ask and answer questions about how you get to work Inform your supervisor that you can't come to work or will be late 	<ul style="list-style-type: none"> Read an email about someone's new job Read a job ad Read a bus schedule Read short text messages 	<ul style="list-style-type: none"> Write about what you do Write about what you can and can't do Write about how you get to work and get around town Write a short text message 	<ul style="list-style-type: none"> Can / Can't 	<ul style="list-style-type: none"> The sounds of: <i>ai</i> (<i>painter, aide</i>), <i>ou</i> (<i>house, out</i>), <i>ar</i> (<i>car</i>), and <i>ck</i> (<i>sick</i>) 	<ul style="list-style-type: none"> Times on a bus schedule
	Work							

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith Irish, Assistant Superintendent, Educational Services and
Categorical Programs

Sabrina Yacoub, Director of Special Education

DATE: March 24, 2022

RE: Approval of Amended Professional Service Agreement (PSA) with
Maxim, a Non-Public Agency (NPA)

BACKGROUND:

Each June the Special Education Department submits numerous third party staffing organizations' professional service agreements in order to conduct business and fill our vacancies as agreed.

Due to staffing challenges, the following agencies were unable to fill some of the department's needs: Sunbelt, 360 Degrees, ATX, and TLC. Maxim has been able to support by providing candidates to fill some of these vacancies. Therefore, we request to increase our contract with Maxim, an NPA, in the amount of \$600,000; Consequently, this will lower the agreements with the other agencies as follows:

- Sunbelt by \$100,000
- 360 Degrees by \$500,000
- ATX by \$180,000
- TLC by \$173,000

Total decrease is **\$953,000**.

FISCAL IMPLICATIONS:

\$600,000 increase for the Maxim agreement.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the amended Maxim PSA (Professional Service Agreement) in order to fulfill Individualized Education Plan (IEP) service agreements.

Amended PROFESSIONAL SERVICES AGREEMENT 2021-2022

This **Amended Agreement** is entered into between Maxim Healthcare Staffing Services, Inc. (CONTRACTOR) and South San Francisco Unified School District (District). DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. **Services:** CONTRACTOR shall provide the services ("Services" or "Work") as described in **Exhibit "A,"** attached hereto and incorporated herein by reference.
2. **Terms:** The term of this agreement shall be July 1, 2021 or the day immediately following approval by the Board of Education to June 30, 2022.
3. **Compensation:** DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement. The compensation under this Contract shall not exceed **\$905,000** Dollars per fiscal year, at an hourly billing rate not to exceed as agreed in Exhibit A per hour. This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to DISTRICT.

DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after CONTRACTOR submits an invoice to DISTRICT for Work actually completed and after DISTRICT's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by DISTRICT, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by DISTRICT and in that case must be replaced by CONTRACTOR without delay.

4. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement *except:* **[NONE]**, which shall not exceed a total cost of **[REDACTED]**.
5. **CONTRACTOR Qualifications / Performance of Services:**

CONTRACTOR Qualifications: CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply.

Standard of Care: CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of DISTRICT. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

6. **Invoicing:** Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to DISTRICT. All amounts paid by DISTRICT shall be subject to audit by DISTRICT. Invoices shall include, but not be limited to: Contractor name, Contractor address, invoice date, invoice number, purchase order number, name of school or department service was provided to, period of service, name of the person performing the service, date service was rendered, brief description of services provided, number of hours of service, hourly rate, total payment requested.
7. **Notices:** All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT Representative:

Name: Sabrina Yacoub

Site /Dept.: Special Education

Address: 398 B Street, SSF, CA 94080

Phone: (650) – 877-8700

Email: syacoub@ssfusd.org

CONTRACTOR:

Name: _____

Title: .: _____

Address: _____

Phone: _____

Email: _____

Notice shall be effective when received if personally served or, if mailed, three (3) calendar days after mailing. Either party must give written notice of a change of address.

8. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees, agents, volunteers, consultants and subcontractors shall not be considered officers, employees, agents, partners, or joint ventures of DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, DISTRICT being interested only in the results obtained.

9. **Insurance:**

a. CONTRACTOR shall procure the following insurance:

i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage, with limits of at least One Million Dollars (\$2,000,000) per occurrence for corporal punishment, sexual misconduct, harassment, bodily injury and property damage. The coverage shall be primary as to DISTRICT and shall name DISTRICT as an additional insured. Evidence of insurance must be attached. Endorsement of DISTRICT as an additional insured shall not affect DISTRICT's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and DISTRICT in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.

iii. If CONTRACTOR is offering DISTRICT professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in aggregate..

10. **Licenses and Permits:** CONTRACTOR, its employees, consultants and agents shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement. DISTRICT has no obligation to pay for any hours of service during which any required credentials, licenses or permits are expired, lapsed, or otherwise not in effect.

11. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of DISTRICT.

12. **Non-Discrimination:** It is the policy of DISTRICT that in connection with all work performed under Contracts there be no discrimination because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age; therefore, CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and DISTRICT policy. In addition, CONTRACTOR agrees to require like compliance by all its subcontractor(s). CONTRACTOR shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex, sexual orientation, or other legally protected class.
13. **Drug-Free / Smoke Free Policy:** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on DISTRICT property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use controlled substances, alcohol or tobacco on these sites.
14. **Indemnification:** CONTRACTOR shall indemnify and hold DISTRICT and its respective Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("DISTRICT Indemnitees") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding DISTRICT Indemnitees). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR.

DISTRICT also shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, consultants, attorneys, and subcontractors ("CONTRACTOR Indemnitees") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of DISTRICT, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnitees). This provision survives termination of this Agreement.

15. **Compliance with Laws, Statutes, Regulations:** CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable District policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with District policies and shall indemnify District under the provisions of Section 14 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of the failure of CONTRACTOR, its employees, consultants or agents to comply with applicable DISTRICT policies (e.g., those policies relating to the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that DISTRICT may report to the California Department of Education ("CDE") any violations of the provisions of this Professional Services Agreement and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification, pursuant to California Education Code section 56366.4(a).

16. **Copyright/Trademark/Patent/Ownership:** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of DISTRICT. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORS in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of DISTRICT.
17. **Waiver:** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
18. **Termination:** DISTRICT may at any time terminate this Agreement upon 30 days prior written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

19. **Conduct of CONTRACTOR:** By signing this Agreement, CONTRACTOR certifies compliance with the following requirements and will provide DISTRICT with evidence of staff qualifications, which include:
- a. **Tuberculosis Screening:** CONTRACTOR is required to screen employees who will be working at DISTRICT sites for more than six hours. CONTRACTOR affirms that each employee has current proof of negative TB risk assessment testing on file consistent with Education Code section 49406.
 - b. **Fingerprinting of Employees and Agents.** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by DISTRICT, or acting as independent contractors of CONTRACTOR, who may have contact with DISTRICT pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. CONTRACTOR further certifies that it has received and reviewed fingerprint results for each of its Employees and CONTRACTOR has requested and reviews subsequent arrest records for all Employees who may come into contact with DISTRICT pupils in providing services to the DISTRICT under this Agreement."

In the event that DISTRICT, in its sole discretion, at any time during the term of this Agreement, desires the removal of any CONTRACTOR-related persons, employee, representative or agent from an DISTRICT school site and/or property, CONTRACTOR shall immediately, upon receiving notice from DISTRICT of such desire, cause the removal of such person or persons.

20. **No Rights in Third Parties:** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **DISTRICT's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** DISTRICT may evaluate CONTRACTOR's work in any way that DISTRICT is entitled to do so pursuant to applicable law. The DISTRICT's evaluation may include, without limitation:
- a. Requesting that DISTRICT employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 - b. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).
22. **Limitation of DISTRICT Liability:** Other than as provided in this Agreement, DISTRICT's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall DISTRICT be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
23. **Non-Solicitation of CONTRACTOR Employees:** DISTRICT agrees not to solicit for hire any employee of CONTRACTOR placed in DISTRICT schools and/or programs pursuant to this Agreement ("Consultant") for a period of twelve (12) calendar months following the last date of that Consultant's paid services to the DISTRICT. Notwithstanding the foregoing, after a Consultant completes one (1) full billable school year with the DISTRICT pursuant to this Agreement, the DISTRICT may hire the Consultant as an employee of the DISTRICT subject to payment of a referral fee to CONTRACTOR. This fee shall be agreed upon in writing between the DISTRICT and the CONTRACTOR.
24. **Confidentiality:** CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing DISTRICT's Confidentiality Agreement Regarding Student Data.
25. **Conflict of Interest:** CONTRACTOR shall abide by and be subject to all applicable, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of DISTRICT to perform any service by this Agreement without the prior approval of DISTRICT Human Resources.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of

change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to DISTRICT's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify DISTRICT in writing.

- 26. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** CONTRACTOR certifies to the best of his/her/its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List (<https://www.sam.gov/>).
- 27. **Litigation:** This Agreement shall be performed in South San Francisco, California and is governed by the laws of the State of California, but without resort to California's principles and laws regarding conflict of laws. The San Mateo County Superior Court shall have jurisdiction over any litigation initiated to enforce or interpret this Agreement.
- 28. **Incorporation of Recitals and Exhibits:** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference. CONTRACTOR agrees that to the extent any recital or document incorporated herein conflicts with any term or provision of this Professional Services Contract, the terms and provisions of this Professional Services Contract shall govern.
- 29. **Integration/Entire Agreement of Parties:** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 30. **Counterparts:** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 31. **Signature Authority:** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 32. **Contract Contingent on Governing Board Approval:** DISTRICT shall not be bound by the terms of this Agreement until it has been formally approved by DISTRICT's Governing Board, and no payment shall be owed or made to CONTRACTOR absent that formal approval. This Agreement shall be deemed approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 33. **W-9 Form:** If CONTRACTOR is doing business with DISTRICT for the first time, complete and return with the signed Contract the W-9 form.
- 34. **Contract Publicly Posted:** This Agreement, its contents, and all incorporated documents are public documents and will be made available by DISTRICT to the public online via the Internet.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

CONTRACTOR

Signature

Signature

Ted O

Printed Name

Printed Name

Assistant Superintendent of Business Services

Title

Title

Date

Date

March 24, 2022

Page 166
Action

EXHIBIT "A" SCOPE OF WORK

[IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES MAY BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Maxim agrees to provide school psychologist, Susan Warda, for up to 5 days a week at a rate of \$140/hour.

Maxim agrees to provide a certified school nurse for 5 days a week at the rate of \$100 per hour. This person may also have a preliminary credential by November 2021.

Maxim agrees to provide para educator support for sites as requested for 5 days a week during school hours.

Service	Rate (per hour)
BCBA	\$130/hr
Behavior Tech	\$50/hr
COTA	\$75/hr
LPN/LVN	\$60/hr
Paraprofessional	\$45/hr
PT/OT	\$95/hr-\$125/hr
RN	\$70/hr
District Nurse	\$100/hr
School Psychologist	\$140/hr
SLP	\$115/hr-\$145/hr
SLP - CFY	\$100/hr
SLPA	\$75/hr
Social Worker	\$90/hr
SPED Teacher	\$85/hr

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services
Wazi Chowdhury – Director of Facilities and Safety
William Savidge - Facilities Management Consultant

DATE: March 24, 2022

RE: Approval of HY Architects for Architectural & Engineering Services on HVAC Upgrade Projects at Martin Elementary, Hillside Pre-School, Spruce Elementary, and Parkway Heights Middle Schools

BACKGROUND:

The District's Facilities teams have been working over the last year to develop a complete assessment of the age, condition, and operational characteristics of the Heating Ventilating Air Conditioning (HVAC) systems in all of the classrooms, administration areas, and support facilities at the District's sites. This has included intensive reviews and site walks by the District Mechanical Lead and a Mechanical Engineering consultant to assess ventilation/outside air intake, filtration, system operations, controls, and age and condition of the units serving District spaces for students and staff. Facilities staff have been working with the mechanical engineering consultants to focus on the highest priority HVAC replacement/retrofits in the District as identified in the assessments:

- 1) HVAC Units without mechanical ventilation, or without outside air ventilation, or without dampers to control ventilation and outside air to spaces.
- 2) Oldest, lowest performing HVAC Units in the District - focus on units 30 years and older.
- 3) Deteriorated, non-functioning HVAC Units.

This is the first group of high-priority HVAC Replacement projects. A second group will be brought forward at a subsequent Board meeting. The first step to complete the work is to retain an architect and engineering consultants to prepare plans and specifications for DSA approval, bidding, and construction. HY Architects has provided a proposal for services for the sites noted. HY's proposal is attached for reference.

FISCAL IMPLICATIONS:

The cost of the proposal is **\$151,050** to be paid from the District's Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve HY Architects for the HVAC Upgrade Projects at Martin Elementary, Hillside Pre-School, Spruce Elementary, and Parkway Heights Middle Schools.



HIBSER YAMAUCHI Architects, Inc.

March 1, 2022

Bill Savidge

Program Manager
South San Francisco Unified School District
398 'B' Street
South San Francisco, CA 94080

Re: Architectural / Engineering Services Proposal for HVAC Upgrades at Martin Elementary School, Hillside Children's Center, Spruce Elementary School, and Parkway Heights Middle School

Dear Bill,

Thank you for considering our consulting services for this project. We appreciate all opportunities to work with South San Francisco Unified School District. Per your recent email, we are submitting this proposal for Architectural Consulting and Engineering Services. Our understanding is that you will be upgrading HVAC equipment in select buildings at four District school sites.

PROJECT DETAILS

Project Location:

The project is located at four District school sites:

1. Martin Elementary School, 35 School Street, South San Francisco.
2. Hillside Children's Center, 1400 Hillside Blvd, South San Francisco.
3. Spruce Elementary School, 501 Spruce Ave, South San Francisco.
4. Parkway Heights Middle School, 650 Sunset Ave, South San Francisco.

Scope of Work:

Heating, Ventilation and Air-Conditioning replacement/upgrades to select buildings at four SSFUSD school sites. Itemized scope per school:

1. Martin ES
 - a. Building A (Classroom Building)
 - i. Classrooms (8): replace furnace with new furnace and spiral ductwork.
 - ii. Offices: Mini-split heat pump.
 - iii. Associated electrical and structural design.
 - b. Building E (Admin Building)
 - i. VRF heat pump system consisting of grade mounted heat recovery type outdoor VRF heat pump, and wall mounted indoor VRF fan coils.
 - ii. Approximately 1,400 SF area
 - iii. Associated electrical and structural design.



- c. Building G Multipurpose / Gymnasium Building
 - i. Replace indoor AHU with new in-kind.
 - ii. Extend the BMS to the MPR.
 - iii. Reuse the existing air distribution system.
 - iv. Associated electrical and structural design.
- 2. Hillside Children’s Center
 - a. Classroom Building
 - i. Classrooms (8): Abandon the existing furnace in attic and provide new condensing type gas furnace in the corner of the classroom.
 - ii. Add new supply ductwork, louvers, flues and controls for complete system.
 - iii. Associated electrical and structural design.
- 3. Spruce
 - a. Gymnasium Building
 - i. Remove four existing gas wall heaters and design two rooftop gas heated and ventilating air handler units. Locate on lower adjacent roof.
 - ii. Include new exposed ductwork through the gymnasium.
 - iii. Extend the BMS to the Gymnasium.
 - iv. Associated electrical and structural design.
 - v. Approximately 4,200 SF area
- 4. Parkway Heights
 - a. Administration Offices
 - i. Design for either of two options proposed in scoping document:
 - 1. Option 1: Replace 3 existing furnaces with condensing type furnaces.
 - a. Add new louvers, flues and controls for complete system.
 - b. Reuse existing ductwork.
 - c. Connect to existing BMS,
 - 2. Option 2: Design new VAF heat pump system with grade mounted heat recovery outdoor VRF heat pump and wall mounted indoor VRF fan coils.
 - a. Include ductwork through roof for intake fan.
 - b. Standalone non-BMS controls.
 - ii. Associated electrical and structural design.
 - iii. Approximately 3,100 SF area.



Schedule and Phasing:

The design and construction will be completed in one phase, with a preliminary schedule as follows:

- Schematic Design 4 weeks
- Design Development 4 weeks
- Construction Documents 6 weeks
- Agency Review 10 weeks (estimated)
- Bidding 4 weeks
- Construction Administration 10 weeks (anticipated)

Special Conditions:

The District site for Hillside Children’s Center currently houses preschool age students and confirmation that the Division of the State Architect is the reviewing agency will be required.

Construction Delivery Method:

The project delivered method for bidding and construction is to be determined.

SCOPE OF SERVICES

As we understand it, the following services are necessary to complete the project. These are further detailed in the attached Terms and Conditions or our current Master Agreement with you. This proposal is currently limited to those services and consultants identified below. Should services beyond what is listed below be necessary, we may adjust this proposal to account for that effort. If you would propose to utilize a different agreement than attached, that agreement will apply to this proposal.

1. **Architect’s Basic Services**
 - a. Schematic Design
 - 1) Limit 1 design option
 - b. Design Development
 - c. Construction Documents
 - d. Agency Submittal
 - e. Bidding
 - f. Construction Administration
 - g. Closeout

2. **Architect’s Extra Services**
 - a. Interior Design
 - b. Accessibility upgrades.

3. **Deliverables**
 - a. Schematic Design: - pdf drawings
 - b. Design Development: - pdf drawings and outline specs
 - c. Construction Documents: - pdf drawings and specs



- d. Agency Submittal (DSA) – pdf drawings and specs
- e. Bidding: pdf drawings and specs
- f. Construction: electronic documents for correspondence and agency approvals
- g. Closeout: Review of contractor as-builts

4. Consultants

a. Structural

Schematic Design Phase: Prepare partial structural plans indicating existing framing, typical sizes, and layout for new framing at new and replacement HVAC equipment.

Design Development Phase: Prepare structural drawings to the extent that allows general dimensional coordination. Include general notes and typical details that define construction parameters. Indicate sizes and locations of all major members.

Construction Documents Phase: Provide structural construction drawings for use as contract documents. Assist with coordinating the structural design with the architectural and MEP disciplines. Provide consulting services to Architect and MEP consultants in the preparation of contract documents for the anchorage or bracing of architectural features and MEP equipment. Review the effects of secondary or nonstructural elements attached to the primary structural frame. Prepare structural calculations for submission to DSA.

DSA Review and Approval: Respond to structural plan review comments and meet with DSA plan reviewer to obtain approval. Assist in responding to structural plan review comments. Provide signed and sealed drawings and calculations for DSA approval.

Construction Administration Phase: Review the structural submittals. Visit the site at intervals appropriate to the stage of construction to observe the structural construction (limited to three trips). Provide a report on each visit. Review testing and inspection reports and initiate appropriate action to those reports, as necessary.

b. Mechanical / Plumbing /Electrical

Design Development Phase: Onsite investigation of existing conditions, prepare DD level plans and specifications encompassing building plumbing, heating, ventilating and air conditioning systems, provide a basis of design narrative, and review cost estimate prepared by others.

Construction Documents Phase: Prepare construction drawings and technical specifications for plumbing, heating, ventilating and air conditioning systems, review final cost estimate prepared by others..

Bidding/Contract Award Phase: Prepare addenda and clarification documents, interpret drawings and specifications where required to clarify the intent of construction documents

Construction Administration Phase: Review shop drawings and submittal data for general compliance with mechanical contract documents, respond to RFI's, prepare change order documents where required to meet existing job conditions, and provide two onsite



construction observation visits for each school during the course of construction.

CLARIFICATIONS AND ASSUMPTIONS

1. This project will be done in one phase.
2. This project will require one package for permitting and construction per school.
3. Existing plans and elevations are available in CAD/BIM format for our use in the development of improvement drawings.
4. This project will be produced in Revit. The BIM model will be developed to Level 100 for SD, 200 for DD and CD.
5. The existing infrastructure is sufficient to accommodate these renovations. This includes electrical power and low voltage systems.
6. Design-phase meeting minutes will be completed by HY Architects.
7. Construction-phase meeting minutes will be completed by District construction managers.

EXCLUSIONS

1. Soils engineering, civil engineering or specifications, site topographic or utilities surveys, landscape design, architecture or specifying
2. Security Alarm
3. Fire Alarm system design
4. IBs and/or change orders to the construction contract which require submittal to Agencies Having Jurisdiction and which were not caused as a result of our documents will be charged as an additional service.
5. ADA upgrades which may be required by the Agency Having Jurisdiction as a contingent to this project have not been identified and are therefore excluded.
6. Building upgrades to bring into fire code compliance.
7. Building Commissioning
8. Bid Alternates
9. 3D Renderings
10. Finish Binders
11. Plan check and/or permit fees

BASIS OF PROPOSAL

1. District provided document: SSFUSD HVAC Projects Priority List for Construction 2022-23 2-2-22 CS_formatted 2.11.22 SF.
2. E-mail between HY Architects and Bill Savidge

PROJECT TEAM

- | | |
|---------------|----------------------------------|
| 1. Architect: | Hibser Yamauchi Architects, Inc. |
| | Principal: Lee Pollard |
| | Project Manager: Craig Durand |



- 2. Structural Engineer: BASE Design, Inc.
 e-mail: katy@BASEdesigninc.com
 Contact: Katy Briggs, Principal

- 3. Mechanical & Electrical Engineer Capital Engineering
 e-mail: TDuval@capital-engineering.com
 Contact: Tom Duval , Principal

- 4. Cost Estimating Sierra West Group
 Contact: John Moreno, Vice President

PROPOSED FEE

For the above work we herein propose a Fixed Fee of \$ 151,050. This fee is broken down as follows:

Basic Services:

Architectural	\$ 39,650
Structural	\$ 18,000
Mechanical / Plumbing Electrical	\$ 82,400
Cost	\$ 11,000
Total Basic Services	\$ 151,050

Our project schedule and fee is based on the scope of work as described above. For any additional scope of work beyond what is described above we may submit a contract modification prior to commencement of the addition scope of work.

I hope that this proposal meets with your expectations. If you have any additional questions, please do not hesitate to call. If you are in agreement, please sign below, sign our attached Terms and Conditions, and return to us] This proposal is valid for the next 60 days. We are available to begin work immediately upon receipt of your written approval. I look forward to working with you.

Sincerely yours,

W. Lee Pollard, Principal