

**SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT**  
**Minutes of the Board of Trustees' Meeting of June 24, 2021**

**CORONAVIRUS DISEASE (COVID-19) NOTICE**

This meeting was conducted pursuant to the provisions of the Governor's Executive Order N-35-20 issued on March 21, 2020 allowing for deviation of teleconference rules required by the Brown Act and pursuant to the order of the Health Officer of San Mateo County dated March 16, 2020 as this meeting is necessary so that the South San Francisco Unified School District can conduct necessary business and is permitted under the order as an essential governmental function.

As SSFUSD is an inclusive school district a Spanish language translation of the Board meeting was also available to the Spanish speaking community.

This meeting included closed captions which required the Board to provide a break, for the stenographer's benefit, after approximately every 1.5 hours.

**OPEN SESSION - 6:00 p.m.**

**A. CALL TO ORDER**

**CLOSED SESSION - 6:00 p.m.**

1. Government Code § 54957 Threat to Public Services or Facilities Consultation with District Director of Technology Services regarding cyber security measures.
2. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
3. Superintendent evaluation.

**RECONVENE INTO OPEN SESSION - 7:07 p.m.**

**B. ROLL CALL**

Board Members: Mr. John Baker - Present  
Dr. Chialin Hsieh - Present  
Ms. Daina Lujan - Present  
Mrs. Patricia Murray - Present  
Mrs. Mina Richardson - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present  
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present

Mr. Ted O, Assistant Superintendent,  
Business Services - Present  
Dr. Jay Spaulding, Assistant Superintendent,  
Human Resources and Student  
Services - Excused

**C. PLEDGE OF ALLEGIANCE**

**D. LAND ACKNOWLEDGEMENT STATEMENT**

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

**E. REPORTING OUT FROM CLOSED SESSION** - Nothing to report.

**F. REVIEW OF AGENDA** - No changes.

**G. PTA COUNCIL REMARKS** - President John Sanna reminded Mr. O that the PTA closes its books on June 30. If they do not already have a bill and it has not been authorized for payment, it will not get paid until the audits are complete in September. As the incoming President, he will work with the District to get their PTA's back online and back into some form of normal operation as they come out of the COVID situation, and within any of the regular restrictions there may be. Since their membership is not regularly seeing one another right now, he would appreciate being made aware of any rule changes regarding the vaccination process, masking, and COVID-19 protocols so he can pass the information to the unit presidents, who can then contact their members.

**H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS**

**South San Francisco Federation of Adult Educators** - None

**South San Francisco Classroom Teachers Association** - President Danny Yanow commented on the Children's Center teachers who are not off this summer. He said they have been teaching in person since shortly after the COVID lockdown, and, unlike their counterparts who came back to in person teaching for the last two months, did not receive a stipend or any additional pay as a reward for their ceaseless work and dedication. They work on contracts that are supposed to be renewed before the end of June, but have heard nothing yet. He said the CTA contract expires on the June 30 also, and the District has delayed a return to the

bargaining table until school resumes. CTA has presented the District's bargaining team with creative proposals to deal with some of the many problems facing the District. Mr. Yanow said their bargaining team was asking for what would have improved teaching and learning and would support students and staff. Instead of collaboration and collective problem solving, they have been met with silence. In nearby districts, school boards and unions are working together to address the challenges that we will be facing in August. He noted that on Monday, the West Contra Costa USD reached a tentative agreement with Richmond teachers for the coming year. That agreement lowers class sizes at all levels, increases the number of counselors, and provides additional support for Special Education students. He hopes to return to the table and work together in a spirit of creativity and collaboration. He stated that if the Board votes to lower class sizes for 2021-22, they will have served the District students in a life changing way.

### **California School Employees Association Chapter 197 - None**

**I. PERSONNEL COMMISSION** - Nothing to report.

**J. ITEMS FROM BOARD**

Vice President Mina Richardson announced that there will be a child tax credit of up to \$3,600 for which families can apply at [childtax.org](http://childtax.org). She encouraged community members to sign up for this federal government program designed to help with their child care.

**K. SUPERINTENDENT'S REPORT**

**a. Anticipated New Health Guidance/Requirements** - Superintendent Shawnterra Moore provided an update on the anticipated new health guidance. Cal OSHA regulations have been revised and focus a lot on the use of masks in the workplace. Fully vaccinated individuals working at non-school sites are not required to wear a mask when working indoors. However, individuals may choose to wear a mask if they desire. Unvaccinated and not yet fully vaccinated individuals will be required to wear a mask when working indoors, similar to the requirements in the community. Unvaccinated individuals wishing to wear a higher quality mask at work may request it from their supervisor, and it will be provided. They are not required for vaccinated or unvaccinated individuals while working outdoors. The physical distancing requirements have also been lifted, except if a facility has any type of coronavirus outbreak. If there is a surge in COVID cases, however, all employees will need to wear a mask regardless of their vaccination status, and whenever anyone is visiting a school site. This requirement may also translate into outdoors. The District is still waiting on an alignment between the California Department of Public Health, Cal OSHA's guidance and the CDC, so more information will be forthcoming.

**b. Summer School Enrollment** - Dr. Moore said the District has a virtual summer school program for 3<sup>rd</sup> through 9<sup>th</sup> graders, Elevate Math. Also offered for students are the Big Lift, STEAM, a high school program, and the Extended School Year (ESY) for students with IEP's. There is a total of 1,508 students who are participating in summer school programs, and attendance has been consistently high. She is excited that the District is able to offer this to the community.

## **L. COMMUNICATIONS**

Public comments were submitted in advance of the meeting, were read by all Board members and posted on the District's website before the meeting.

The following were live comments:

Marcela Rivera commented on the need to get SLO's off school campuses. They are not an educational benefit for any students, and the District should negotiate with the City to redistribute the funds for the SLO program. She said there is harm with having cops on campus. She said that Trustee Patricia Murray and maybe other Board members do not agree. Students have done their research on why having cops on campus is not beneficial, especially for the demographic of students in the City. The Board needs to look into the MOU and listen to what the students are asking for. She said if the Board is going to do a land acknowledgment, there needs to be acknowledgment that one of the District's schools is named after Junipero Serra who did horrible things to native people. The District needs to pay the Children Center teachers because they are putting their lives on the line working around unvaccinated students daily.

Russell Lee reiterated what the previous speaker said about not needing police officers on school campuses. More counselors at all school levels are needed to support youth with mental health issues that so many are going through. He said a mental health infrastructure is needed so students' issues don't escalate into anything harmful for themselves or for others. Chief Azzopardi advocates for the SLO program because it is a training program for his officers on campuses. Mr. Lee recommended that the MOU which the District and the SSF PD are creating should have police only on campus for select emergencies, like school shootings or bomb threats, or anything else of that magnitude.

Eddy Holman gave a shout out to District teachers for all the hard work that they have been doing, especially in this time of transition. He asked why the District was disrespecting teachers by leaving them in the dark on their contracts four days before it expires. He questioned how the Board can justify a six-figure salary for the Superintendent while doing this to the teachers. He spoke out against the SLO program in SSFUSD. The draft MOU was simply a formalization of the status quo of the District to prison pipeline. Following a year of community input, student-led activism, discussions, and call-ins against police in schools, the District turned

around and let the police chief and two white men write the MOU. Mr. Holman said it is time for the Trustees to get on the right side of history and do what is right. The MOU must be the binding document that guarantees police are limited to entering campus only in the case of emergency.

Alexis Rodriguez said she left the District because she was never supported emotionally, mentally, and academically. But mostly, “they” lost her by the way she and others who looked like her were policed and criminalized. Seeing SLO’s, cop cars, and police officers on campus made her nervous and anxious. The police officers that the District allowed into the classrooms are murderers. They murdered Derrick Gaines and Roger Allen. The District should invest in programs for students so they can find their purpose in this world. They know what they need in order to be successful and it does not include the SLO program.

Phill Naranjo a Spruce ES teacher, acknowledged previous speakers who commented on the CTA contract expiring in four days. He asked what supports are in place for teachers to assess the loss of learning that occurred this past year. This will require everyone to seriously look at the curriculum and decide what the students are going to need when they begin the next school year. He spoke about the Literably reading program and said that as a teacher, it was very hard to depend on an automated system to place his students in the correct reading level. He favors Fountas and Pinnell (F&P), which allows the teacher to hear the students and determine for themselves what their proper reading level should be. Mr. Naranjo asked that the District reconsider using Literably as it will greatly impact the students' ability to learn and read and the teacher's ability to assess progress to determine where they need to be. He suggested asking the reading specialists how they really feel about that reading program.

Trustee John Baker asked for a summary of the F & P vs. Literably programs.

Joseph Lopez commented on Board Goal number two, to ensure equity throughout the District by means of providing the facilities to ensure an environment for successful teaching and learning. He said the SLO program does the opposite of this and is unequally enforced throughout the District. He stated that in 2019, SSFHS had twice as many hours of police time than ECHS because SSFHS has a higher concentration of brown and black minority students. Having cops in schools signals to the community that students are seen as potential threats and that is what the SLO program represents. He recommended using the funding for the SLO program to hire more counselors. Instead of lifting students out of their circumstances and giving them a safe space, the District wants to keep a program that enforces the school to prison pipeline.

Andrea Sims, a former student and community member who follows SSF Students for Change, commented on removing the SLO’s from District schools. She said students have consistently been telling the Board what they want, what they need, and their demands. She has seen that this is not an urgency for the Board, and it

is disheartening that the Board continues to amplify the voices of those who represent the SLO's, which are cops, and disregards the voices of the students. She stated that the Board has a responsibility to listen to students who have been demanding the removal of SLO's from SSFUSD school campuses. Ms. Sims said the Board should be ashamed that they are resisting, and she hopes they just make it happen and make the students proud, because they deserve it.

Joliza Gomez, a SSFHS student, demanded that the District ends the SLO program, remove cops from SSFUSD campuses and urge City Council to reinvest the funds from the program to more counseling, health, and community services for SSF youth. The cops are extremely unqualified to be counseling students and the money the City spends on them every year would be better used to fund properly trained and professional counselors instead. Expecting every counselor to be responsible for the mental health of at least 100 students is unreasonable. She said the role that cops play in the community and on campuses is as symbols of fear and discomfort. The role of the police has evolved from slave catching and the protection of private property, both of which are key markers of white supremacy. Today, the police create a false sense of safety in communities by arresting people who are deemed dangerous or a threat and these people are then funneled into prison.

Liliana Rivera said she was echoing the same sentiments as previous speakers and believes that the SLO program needs to be ended before the students return to school in person. The Board has a year's worth of public comments from students and community members to write a strong policy to end the school to prison pipeline, and to stop the SLO's from policing the students and students of color on school campuses. She said the MOU is just repackaging the same formula that has been used in every school district across the country. It is racist and punitive. The Board needs to do something brave, move forward, and be progressive. One of the main people writing the MOU was also tasked with the ThoughtExchange survey and they decided to remove every mention of Derrick Gaines from the responses. She said he was killed by a former SLO. Ms. Rivera suggested appointing either a current student or a teacher who understands systemic racist violence much more clearly than the people who are currently writing the MOU. Her generation, the people being heard now, needs to be the last group of people who have been hurt by the presence of police in schools.

Abby Verino, an ECHS student, commented on removing the SLO's from District schools. It is the job of Board members to ensure that the safety of the students come first, and the District cannot continue to say it is equitable unless cops are removed from the schools. Students come to school hoping for a safe space where they can escape, but by allowing the SLO's to remain on campus, their lives may be in danger at the hands of individuals who barely go through a year's worth of proper training. Cops are not equipped to handle a mental health crisis and the pandemic immensely hurt the mental health of students. Funds for this program can be reallocated to arts programs, departments and facilities, and for more

counselors that can better support the youth. She asked the Board to listen to the voices of the youth so they will know their bad experiences with the SLO's did not know unnoticed.

Michelle Lambert-Connolly said she has been working at the STEAM program this summer, and it is great to see kids actually making friends again. The class sizes are much smaller than what teachers and students will be returning to in the fall. It is easier to address issues and work with students when there are fewer students in a class. She said having smaller classes might be a really good idea in the fall when kids are coming back, seeing their friends again, and figuring out how to interact in person. She may not be able to make the same connections with the kids in full class sizes.

John Goodwin commented that the owner of Simply Uniforms, in Colma, reached out to him regarding the upcoming school year. They have an abundance of elementary and middle school students' uniforms from the 2019-20 school year, and are asking the Board and Superintendent Moore to not change the uniforms for the upcoming school year. This small business does not want to lose any more money than they already have during the pandemic, by needing to purchase new uniforms.

Carmela Dizon, an alumna of SSFHS, said that school had a reputation of being a ghetto school. One her first day as a freshman she saw a police car right in front of the gate. Now teachers are saying their contracts are ending and the Board has not done anything. She said if the Board keeps cops on campus, it makes her think that they do not really care about the students and are not doing their job. It is upsetting to hear that teachers have to come and say smaller class sizes are better. Cops have had training, but children like Derrick Gaines have died. She said children were protesting outside of the District Office during this meeting and fighting for their lives. She asked when the Board was going to take action.

Derante Jewett said the Board has the resources, the money, and the power to change schools that have police but not enough counselors, psychologists, social workers, or nurses. He said the Board wants to keep their relationship with the police officers, which is not right. They need to listen to the community and the students. Students and community members, are fighting for their lives. As a black man, this has been exhausting. He wants to raise his kids in South City and ensure they are safe. He also wants more mental health resources to be available if there is a problem or a conflict, and to not have cops solve it. Cops are not mental health workers. He is a social worker and wants to see South City with all the resources that focus on prevention, on care for the students, and to not criminalize them and enforce the school to prison pipeline.

Samantha Avila, a senior at SSFHS, noted that June is Pride Month which was started because the police were terrorizing gay people. She said the fact that the Trustees want to pass an MOU which pay cops and takes funds away from kids,

including queer students, and there are no resources for them in the District, is a slap in the face. Latinx students' families are phobic because of colonization and the District has no resources for them. She told the Board they have blood on their hands. Derrick Gaines was 15 (when he died) and the Board has the audacity to build a relationship with the police. Brown and black youth don't get to build relationships with cops. She said her younger Latino brother is about to enter the District, and she does not want him to go to Spruce. As a young Latino boy who requires more attention, she does not want him to go through the things that District students go through, because it is terrible. She told the Board to do better and remove the SLO's.

Kendall Taylor, a graduate of SSFHS, said he is appalled by the police presence in SSFUSD schools and the SLO program needs to end. He stated that "The goals that you have as a district are laughable. And intangible with the values that this District holds." "A school system where students value their education more than the school board is a direct reflection of...your failure as educators to uphold your ethical obligations and oaths you took to serve students and I implore you that you reflect on your actions." He said students of color live in fear to go to school, but the Board continues to push their own agendas and put the students last. Police are oppressive and are not counselors. They are not necessary and it is the Board's job to make a change.

Andrew Ta, an incoming senior at SSFHS, asked the Board why they are apprehensive to remove the SLO program and redirect the funds into programs which benefit students. He said the District has bigger problems such as pollution and students returning to school after struggling during the pandemic without more counselors needed to help them reacclimate. Teachers are struggling and always complaining that the District is not doing enough to support them. He said the community wants the SLO program gone.

President Daina Lujan asked Dr. Moore to comment on a few topics which were mentioned. The Superintendent said the Board previously gave direction to establish a timeline to rename Junipero Serra ES and this item will be brought back for approval within the next school year. She noted that as part of the LCAP, coming up for approval at this meeting, seven wellness counselors were added to the District based on the community asking for additional mental health supports.

#### **M. CONSENT AGENDA**

Trustee Murray noted on page 85, in the Professional Services Agreements, the Callahan item should state "compliant" and not "complaint".

Trustee Chialin Hsieh said she appreciated the District not increasing the lease rates this year, which was very thoughtful.

Vice President Richardson asked about the workstations in the Educational Services area. Assistant Superintendent Keith Irish replied that Teachers on

Special Assignment (TOSA's) need permanent work spaces in the District Office for the upcoming school year. He wants to remodel part of his department's area and create cubicles for them.

MOTION #200 (Murray/Baker) to approve Item 1a, Minutes to the regular Board Meeting, May 27, 2021; Item 1b, Minutes to the special Board Meeting, May 29, 2021; Item 1c, Minutes to the special Board Meeting, June 2, 2021; Item 1d, Minutes to the special Board Meeting, June 5, 2021; Item 2a, SMCOE Outdoor Education dates for 2021-22; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, May 1 - 31, 2021; Item 4b, Warrant Register, May 1 -31, 2021; Item 4c, Cash Receipts, May 1 - 31, 2021; Item 4d, Declaration of surplus items; Item 4e, Gifts to the District June 2021; Item 4f, 2021-22 Fundraising Events; Item 4g, Professional services agreements under \$25,000 (with correction noted above); Item 4h, Fee increase of use of District facilities for 2021-22; Item 4i, No fee increase for District rental/leasing for 2021-22; 4j Commercial Food and Supplies award for 2021-22. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

The Board recessed at 8:20 p.m. for a break and reconvened at 8:30 p.m.

## **INFORMATION/DISCUSSION**

### **1. BUSINESS SERVICES**

#### **a. SSFHS Baseball Field Netting Project**

Facilities Management Consultant Bill Savidge reviewed information on a preliminary design, cost, and a process for a high net installation on top of the backstop post on the SSFHS baseball field. The netting is needed to deal with the foul balls going into neighbors' property. This information is to make sure the community is aware of the project and the solution.

Mr. Savidge illustrated the proposed 7-foot high netting extension. In some areas, the netting is shown as an amount extending above the fence line. For example, the bullpen fence is 12 feet and it would go up another 58 feet. The dugout fence is 18 feet and would go to 52 feet. He shared the plan view which shows that the poles would be installed behind the existing back stop. Another pole would extend out beyond the fence behind the bleachers, behind the fencing, and then at the bullpen line would go into the line of the fencing that exists. The plan is to pull the fencing out, drill the piers, put the extensions in, and place the netting up.

Mr. Savidge then reviewed the cost estimate of the proposed design. The direct construction cost for the work is \$210,883, and would include some additional soft costs, so the price might be between \$230K and \$250K. The cost also depends upon the market and a number of other issues.

Vice President Richardson asked if the Board would be approving the design. Mr. Savidge confirmed that was correct.

Vice President Richardson asked what the material was and how long it would last. Mr. Savidge said it is a polyethylene netting material, like a flexible fabric-type material. It is installed in professional baseball settings to prevent foul balls from going into the stands. It is used, as opposed to a chain link fence, because it is a lighter weight, is very strong and has less visual impact than fencing. Vice President Richardson inquired if it would be on only one side of the field. Mr. Savidge said it is only proposed to be placed on the right field side, and directly adjacent to the back stop that exists, and along the fence line on the right field side. Vice President Richardson asked if there was a concern with the left field. Trustee Baker stated that the left-hand side is District property, and it is probably 50 to 60 feet away from the closest buildings on that side, so there is quite a bit of open space for foul balls to land on the left field side.

Vice President Richardson asked if the netting that is there now, will allow the students to go back to using the field at this time. Mr. Savidge said he believes it will. She asked how long the netting would last. He said ten years is a good bet. She questioned whether the District would then need to spend another \$200K ten years later. He stated that the biggest cost in this project is drilling the piers and putting the steel up.

Vice President Richardson inquired whether the neighbors were consulted to see if there was any objection to the project. Mr. Savidge said there were some issues and he proposed holding a noticed meeting with the neighbors to present the project to them, listen to their concerns and then try and address those concerns. He said the Board approved a categorical exemption under the California Environmental Quality Act in May of 2019. He will work with legal counsel to confirm the categorical exemption can be updated to include fencing and other items in the field.

Vice President Richardson asked if clearance from the City would be needed. Mr. Savidge replied that since this is an educational use on an educational campus, it does not require City approval.

Trustee Baker asked if there could be an option to continually replace

the temporary netting at maybe less cost over time. Mr. Savidge replied that they have not tried playing with that temporary netting in place. Once it was up, they looked at the potential trajectory of balls from a right-handed hitter and the right field line was still unprotected. They want to be as safe as possible in terms of not creating issues with damaging neighboring properties.

Trustee Baker noted that the netting is going to be directly over the stands behind home plate. He asked if they need to worry about balls plopping in the net and falling directly down on the spectators. Mr. Savidge said they have not had a chance to circle back with the designer about why he did not propose wrapping it around more closely, following the contour of the backstop. He will check on that issue.

Vice President Richardson asked when designing this field whether it was a new placement for the field, or if it was an existing field. Mr. Savidge replied there was an existing grass field which was used primarily for soccer and that the varsity team played at Orange Park.

## **ACTION**

### **1. ADMINISTRATION**

#### **a. Approval of Updated SSFUSD Governance Handbook**

Trustee Hsieh noted that on page 104, 2018-19 Board Goals are listed and suggested a footnote be added indicating the Board reviewed them in 2021-22. Trustee Baker said it illustrates what goals were set in 2018-19. Trustee Hsieh said a footnote would acknowledge that the Board looked at the goals and they are still relevant. President Lujan suggested adding a note after the 2018-19 goals that at the June 5, 2021 meeting, Trustees reviewed the goals and they are still relevant.

MOTION #201 (Baker/Murray) to approve the SSFUSD Governance Handbook, which was updated at the June 5, 2021 Board workshop, with change noted above. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

### **2. EDUCATIONAL SERVICES**

#### **a. Approval of 2021-22 Local Control Accountability Plan (LCAP)**

Trustee Murray thanked Mr. Irish for his department's work and all the outreach to the different communities.

Mr. Irish also recognized the hard work of Mr. O and his team for keeping an accurate account of LCFF dollars spent the previous year and allocated for next year.

MOTION #202 (Murray/Hsieh) to approve the 2021-22 Local Control Accountability Plan (LCAP) and authorizes submission of same to the San Mateo County Office of Education. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**b. Approval of Non-Public Agencies Contracts for 2021-22**

Vice President Richardson asked about the differences with this item for non-public agencies and the next item for non-public schools. Mr. Irish explained that non-public schools are where the District places their students because an educational program a student needs is not available in the District. Also, the District partners with non-public agencies because they provide services that the District currently does not have. So, one is a contract with an agency and the other one is an actual school. The agencies come to District schools and work with students.

Trustee Hsieh noted that the NPA and NPS contracts together are approximately \$16M or about 11-12% of the total budget. She said it does not include SpEd teachers or staff, salary benefits, or transportation costs. She wants to make sure the District's SpEd students get what they need to achieve their educational goals. As a Board member, it is their role to make sure they are fiscally responsible and also accountable. Trustee Hsieh said she would like to see a report on the Special Ed program, potentially with the expenditures for the past four to five years, and the number of students served. She also wants to see the accountability with NPA's and NPS's and how the District knows they are serving our students and helping them to not only achieve their IEP goals, but their educational goal.

MOTION #203 (Baker/Hsieh) to approve the Non-Public Agencies (NPA) contracts to fulfill Individualized Education Plan (IEP) service agreements for the 2021-22 school year. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**c. Approval of Non-Public Schools Contracts for 2021-22**

Trustee Baker asked if the SMCOE number includes the transportation costs or if that is a separate line item. Mr. Irish replied that he will check on this, but it is his understanding that transportation is always separate.

Dr. Moore asked if there was a Board consensus on the report Trustee Hsieh requested for NPA and NPS expenditures. Trustee Baker asked if the Board usually receives a similar report annually. President Lujan said that was her recollection and the report provides the data on how many students have been served in-house, how many contract agencies need to be utilized, etc. Dr. Moore said if anything is missing, it can be built into the presentation which is provided each year. Mr. Irish said the director did an overview prior to Trustee Hsieh joining the Board and he would share the presentation with her.

MOTION #204 (Murray/Richardson) to approve the Non-Public Schools (NPS) contracts to fulfill Individualized Education Plan (IEP) service agreements for the 2021-22 school year. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**d. Approval of IXL Learning Contract for 2021-22**

Vice President Richardson asked what the program does. Mr. Irish said the District partnered with IXL last year during distance learning to help K-12 students in English and Math. It is a District-wide program to assist teachers determine where gaps are in their students' learning to mitigate learning loss. It was previously used only at the high school level, but during distance learning the Board approved expanding it to all grade levels.

Trustee Baker and President Lujan shared that their elementary school children used IXL programs during distance learning to help track assignments.

Vice President Richardson asked how the District has been using the program, whether students are engaged, and if it is easy to follow.

Trustee Baker said while he does not know how it will be used during in person classroom, but there was a lot of personal engagement when the teacher was not directly lecturing and his daughter was usually on it. President Lujan added that there are a few programs where if the child consistently misses the problem, then it actually provides an explanation on how to come at the problem from a different way and be successful.

Trustee Murray asked how the program will be used this year without distance learning. Mr. Irish said a teacher is going to work with students in small group instruction, so this could be a way to get individual help with areas of deficiencies. It is another tool to use as a data point.

Dr. Moore added that it gives recommendations for skills a child still needs to master. Working with her own child, they go in and practice since the program indicates where she is struggling and it provides a lot of home practice as well as classroom practice. It helps parents who want to reinforce what their child(ren) are learning in school.

Mr. Irish said this goes hand in hand with every student having a tech device. So, they can extend learning throughout the day and at home.

MOTION #205 (Murray/Hsieh) to approve the IXL web-based assessment program contract for grades K-12 in mathematics and ELA for the 2021-22 school year. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

### **3. BUSINESS SERVICES**

#### **a. Adoption of 2021-22 District Budget**

Trustee Baker thanked Mr. Ted O for his presentation and pointed out that the District is dipping into its reserves and they have no idea what the property tax is going to look like if homeowners get a lot of re-assessments. He wanted to start talking about other ways to increase revenue over time. The District just hired seven new counselors and should have probably hired more. Also, teachers are asking for significant raises because the cost of living is so high. He advised there is a need to start thinking as a Board, as a community, as an educational system in California, of how to make up that deficit and then pay what they need to pay.

Trustee Murray thanked Mr. O and his team for all the work that they put into this every year.

Vice President Richardson asked Mr. O if it is too early to determine where to start trimming or at what point will they need to lower their expectations about spending to cut the million dollars needed.

Dr. Moore asked Mr. O to highlight some items in his presentation which would provide answers to the questions asked.

Mr. O presented the following items from his presentation.

#### Multi-year Projection - Projected Ending Fund Balances

This is the District's projected Ending Fund Balance for both Unrestricted and Restricted program budgets combined. The amounts are prior to the State required designations and the District designations.

	Estimated	Proposed	Projected	Projected
Unrestricted and Restricted Funds	Actual	Budget	Budget	Budget
	2020-21	2021-22	2022-23	2023-2024
<b>Revenues</b>	\$ 136,799,139	\$ 124,665,110	\$ 121,672,342	\$ 123,987,724
Total Sources of Funds	\$ 136,799,139	\$ 124,665,110	\$ 121,672,342	\$ 123,987,724
<b>Expenditures</b>	\$ 139,887,176	\$ 135,155,216	\$ 129,824,265	\$ 130,064,195
Total Usage of Funds	\$ 139,887,176	\$ 135,155,216	\$ 129,824,265	\$ 130,064,195
<b>Net Incr/Decr in Fund Balance</b>	\$ (3,088,037)	\$ (10,490,106)	\$ (8,151,923)	\$ (6,076,471)
Beginning Fund Balance	\$ 39,855,467	36,767,430	26,277,324	18,125,401
Projected Ending Fund Balance	\$ 36,767,430	\$ 26,277,324	\$ 18,125,401	\$ 12,048,930

Mr. O said the multi-year projection shows the estimated actuals, how the balances will look when Accounting closes the books over the summer, as well as the District's proposed budget for next year and the following two years. The chart is a high-level overview of the budget for the multiyear projection, with revenues, expenditures, and the net increase or decrease in the fund balance. This shows where the District is deficit-spending between \$6 to \$10M in the next three years because expenditures exceed revenue. The revenue from property taxes is still unknown at this time. Mr. O said he is budgeting more conservatively to make sure that he does not overestimate the revenue because of the COVID pandemic. However, staff needs to look at some programs to see which ones are working and which ones are not working. Some reductions are needed so the District can align expenditures to revenue. He spoke about the reasons for deficit spending. The District has been generous in trying to support the staff by giving raises up to 3%. In the current year, during a COVID recession, there are additional, unexpected costs. Because all the students were home, reimbursement for the Nutritional Service meals decreased significantly, so the General Fund had to contribute to that program. Funds were also provided to the child care program in the Children's Center.

#### State Unemployment Insurance

This has also increased significantly. In the past few years, it was always at .05% of the salaries, which is the bulk of District expenditures, but the State is projected to move it up next year to 1.23%. That is a big impact to the budget and was not expected. In the past, the governor had been contributing State funds to lower the State pension, but he did not propose reducing that the next three years, so that percentage also increased close to 2%, in some cases. That is another huge impact to the budget. All these things together are impacting the budget and causing them to barely balance it.

**Ending Fund Balance Designations**

<b>GENERAL FUND</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Projected</b>	<b>Projected</b>
<b>Unrestricted and Restricted Funds</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<i>Estimated Actual/Projected Ending Fund Balance</i>	<i>36,767,430</i>	<i>26,277,324</i>	<i>18,125,401</i>	<i>12,048,930</i>
<b>Nonspendable</b>				
Revolving Cash	25,100	25,100	25,100	25,100
Stores	61,309	75,000	75,000	75,000
Prepaid Expenditures	155,319	150,000	150,000	150,000
<b>Restricted</b>	<b>5,587,046</b>	<b>5,398,072</b>	<b>5,398,072</b>	<b>5,398,072</b>
Committed	0	0	0	0
<b>Assigned/Designated</b>				
STRS/PERS Increases: 2024-25	350,000	350,000	350,000	350,000
STRS/PERS Increases: 2025-26	650,000	650,000	650,000	650,000
Property Tax Repayment - Litigation (Est.)	8,500,000	8,500,000	0	0
Staffing - Grounds Keepers (2)	188,000	188,000	376,000	564,000
Staffing - Custodian for Hillside/Children Ctr (1)	85,000	85,000	170,000	255,000
<b>Reduction in Expenditures Needed (on-going)</b>	<b>0</b>	<b>(1,000,000)</b>	<b>(2,000,000)</b>	<b>(3,000,000)</b>
Carryover - 20/21 Site Discretionary Funds	438,000	438,000	438,000	438,000
Carryover - 20/21 LCAP Funds	620,000	620,000	620,000	620,000
<b>Reserve:</b>				
Reserved for Economic Uncertainties	6,132,468	6,757,761	6,491,213	6,503,210
Undesignated Reserve	13,975,188	4,040,391	5,382,017	20,549

Mr. O said the ending fund balance (at the top of the chart) is the money before the State required reserves and the District designations are put aside for anticipated expenses. One example is the property tax repayment litigation due to the Genentech litigation. The put aside for that is \$8.5M in property taxes which SSFUSD will possibly need to return to the County Controller's office. He said they had to remove that from the budget in order to balance all three years, because the State requires districts to balance not only next year, but also the two years after that. If the case gets settled in the courts during these three years, the District will need to refund the \$8.5M. He is allowing the schools to carry over some unspent funds. In order to balance the budget for all three years, Mr. O is proposing about \$1M in ongoing cuts.

Mr. O said, as Trustee Baker pointed out, they need to also look at increasing revenue. He noted that in San Mateo, the community passed a parcel tax to help cover the salary increases over seven years. But in the meantime, to address the current situation, they do need to look at various programs where they could reduce expenditures in order to ensure the budget is balanced all three years

Trustee Hsieh asked if staff had any thoughts on reductions. Dr. Moore they have started the conversation, but were not prepared to discuss that at this meeting. They are going to be looking at different programs and evaluating whether or not they are having the intended impact that they had hoped for and will also be looking at existing things away from the classroom before they start making cuts.

MOTION #206 (Murray/Baker) to adopt the 2021-22 District Budget and the Multi-Year Projections for 2022-23 and 2023-24 and authorizes submission of same to the San Mateo County Office of Education. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**b. Resolution No. 21-37 for Education Protection Account Funds**

MOTION #207 (Baker/Murray) to adopt Resolution #21-37: To receive and disburse the revenues derived from Proposition 30 taxes into the Education Protection Account fund. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**c. Approval of Award of Contract for Los Cerritos ES Paving Repairs Project**

Vice President Richardson commented on all the work that the District is doing around Los Cerritos ES, which has been needed for years and is lifting up the whole area. She inquired if the site would be receiving an electronic marquee. Mr. O replied that one is on order already, but it is taking a little longer because there is a delay with many orders right now.

Trustee Baker asked how much the rushed schedule, due to summer school would cost. Mr. Savidge said the original schedule that went out to bid had a timeline of 45 days, but it will end up being in the mid-20's to complete. The contractor felt that they could still meet the schedule by extending their work times, but as soon as the contract is awarded and the schedule is changed, they we have to negotiate the cost related to the change in time.

MOTION #208 (Baker/Richardson) to approve the award of contract to the lowest bidder, Tri-Valley Excavating, Inc., in the amount of \$290,375, for the Los Cerritos ES paving repairs project. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

**REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS** *(subject to change)*

Trustee Baker suggested having a discussion on the MOU with the SSF PD concerning the SLO program since it is unlikely that one will be in place before school begins. He recommended it be added to the July 15 agenda. President Lujan said part of the work on this issue is being addressed through the City subcommittee and they may not meet that deadline. Trustee Murray noted that part of the problem was that the City subcommittee members were not ready to

meet, based on their schedule. Dr. Moore said in her conversations with the City Manager, he predicted September or October would probably be the earliest time for a City Subcommittee meeting. She asked for a possible July meeting, and he said that is typically the time when City Council members are on vacation or out of the office. The Superintendent said the District did a quick turnaround on its revisions, and is ready to share that with their colleagues to get their reactions to those revisions. Dr. Moore said the recommendation is for the Board, on July 15, to discuss different scenarios on what they want to do before school begins. The Trustees agreed to discuss the MOU and decide on options at the July 15 Board meeting.

**July 1, 2021 Special Meeting** *(teleconference)*

- Conference with Legal Counsel/Closed Session only

**July 15, 2021** *(teleconference)*

- Approval of Infinite Campus agreement for 2021-22
- Williams report for 2nd quarter ending 6/30/21
- Approval of MOU for YSB School Counseling and Safe School Advocates Services
- Approval for Superintendent and Board to participate in the annual CSBA Conference
- Discussion on SLO MOU
- Resolution for Work Experience Can Work (WCW) contracts for 2021-24

**August 12, 2021** *(teleconference)*

- Presentation on Summer School
- Approval of Consolidated Application and Reporting System Spring 2020 data collection
- Resolution for Attendance Awareness Month

**September 9, 2021** *(teleconference)*

- Teaching and learning presentation - TBD
- Introduction of Student Trustees/ASB High School Presidents
- Presentation and approval of year end unaudited actuals
- Public Hearing and resolution for confirmation of sufficient student textbooks/instructional materials
- Resolution Honoring Hispanic/Latinx Heritage Month
- Resolution on GANN limit

**September 23, 2021** *(teleconference)*

- Teaching and learning presentation - TBD
- Discussion of October 21 Community Forum topic(s)
- Resolution for California Week of the School Administrator (10/10 - 10/16)
- Resolution honoring Filipino American History Month
- Approval of the Board Governance calendar for 2021-22

**October 7, 2021** (*teleconference*)

- Teaching and learning presentation - TBD
- Presentation on Performance Management - English Learners
- Approval of WestEd Children's Center PIP agreement for 2021-22
- Approval of Renaissance Learning agreement renewal for 2021-22
- Williams report for 3rd quarter ending 9/30/21
- Update on Safe School Plans
- Resolution honoring Native American Heritage History Month

**October 21, 2021 - Community Forum** (*teleconference*)

- Topic(s) TBD

**SUMMARY OF BOARD DIRECTIVES**

1. Staff to confirm if NPS costs include County transportation.
2. Agendize SLO MOU discussion on July 15 agenda.

**GOOD AND WELFARE**

Trustee Murray said she hopes everybody has a wonderful summer.

Trustee Baker said was good to see everybody and it was nice to finally meet Dr. Hsieh in person.

Vice President Richardson wished a Happy Father's day to all the fathers. She acknowledged the dedication of both Superintendent Moore and Assistant Superintendent O for participating in this meeting even though they were on vacation. She also thanked Assistant Superintendent Irish for pitching in.

President Lujan said it was good to see everyone and hoped they are having a wonderful summer. She also hoped that over the summer break, everyone has an opportunity to unplug, rest, and recharge.

**ADJOURNMENT - 9:29 p.m.**