

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of February 24, 2022

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957. (Non-re-elects/Release of temps).
 - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21 (maybe)
 - Release of temporary/long term substitute certificated employee(s) - Education Code Section 44954

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members: Mr. John Baker - Present
Dr. Chialin Hsieh - Present
Ms. Daina Lujan - Present
Mrs. Patricia Murray - Present
Mrs. Mina Richardson - Present
Ms. Abigail Verino, Student Board
Member - Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent - Present
Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present
Mr. Ted O, Assistant Superintendent, Business Services - Present
Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services – Present

- C. PLEDGE OF ALLEGIANCE** was led by Westborough MS student Christopher Gomez. Principal Loraine Rossi de Campos said Christopher is the 8th grade ASB President, a legacy student, and represents his class and the culture of academic excellence at Westborough MS very well. Christopher embodies the Wildcat Spirit every day.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #140 (Lujan/Murray) to approve the release of 33 temporary Certificated employees representing 30.999 FTE's effective at the end of the current school year pursuant to Education Code Section 44954. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

- F. REVIEW OF AGENDA** - No changes.

- G. PTA COUNCIL REMARKS** - President John Sanna reminded the Board and Cabinet that next PTA Council meeting will be held on Tuesday, March 1. He spoke about milestones which would have been celebrated at the Founder's Day dinner, but were not due to COVID the last two years. The PTA Council turned 50 this year and the national PTA turned 125. He expressed concern that due to the pandemic and school closures onsite activities did not take place. As a result, the incoming PTA boards will not have people accustomed to doing these events and the next class of second graders will not have known a normal school year from an onsite activities standpoint. He complimented the PTAs for being diligent and flexible in modifying the way to do things in the last two years. They figured out what to do and how to support their schools through Zoom meetings. He acknowledged the Westborough MS PTSA where students have an integral part in leadership.

Trustee Patricia Murray said that for the coming year, a lot of PTA boards are looking for leadership now. She encouraged people to join the PTAs and become leaders. She recognized the importance of the PTA program for parents to share the camaraderie and for how it shows the students that if education is important to parents, they also learn the value of education.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - President Danny Yanow said CTA members were happy to hear that Governor Newsom approved the coverage of sick days due to COVID from the beginning of this year. Since the pandemic is not over, he asked that testing continues to be available to all employees and to keep pool testing at school sites. "If the requirement for masking in our classrooms is removed by the Governor, I would ask that the Board members continue the mask mandate in our District. Our community has been very supportive of masking in our schools, and we would all feel safer if we continue this practice until the end of this school year." He reported that CTA will be sunshining their proposal in the spring and once they meet with Ted O to get clarification on the budget, they hope to settle negotiations by the end of this school year. Mr. Yanow spoke about Title 1 schools and the need to focus on the neediest and most at-risk students and to provide extra support so these students can reach their full potential. "Some of these schools have declining enrollment. We can look at this as a drain on the finances of the District or we can see this as an opportunity to try to reach those students and give them more individual attention with smaller class sizes, more paraprofessionals in their classrooms to support the second language learners and students with IEPs and 504s."

California School Employees Association Chapter 197 - None

- I. PERSONNEL COMMISSION** - Assistant Superintendent Jay Spaulding reported that the last meeting was held on February 14. During that meeting, they approved six classified leaves of absence, ratified twenty position announcements and eight eligibility lists. Also, the commissioners took action to change the date of their June meeting from June 20 to June 13. The next Commission meeting will take place on March 21, 2022.

J. ITEMS FROM BOARD - None

Trustee Murray reported that Adreana Estigoy, a graduate of ECHS, is missing and her family is trying desperately to locate her. Volunteer events will be taking place and details are available at Everything South City or on the web. Trustee Murray spoke about the General Plan Committee, on which she is a member. The plan is a blueprint to guide policy and development over the next 20 years in SSF. This has an impact on every aspect of the community, including safety, parks, transportation, and housing. Over the next month the committee will be holding several meetings to solicit community input. They have a draft of the general plan that they want to share. Information is available on shapessf.com.

K. SUPERINTENDENT'S REPORT

- a. **COVID-19 information** - Superintendent Shawnterra Moore reported that on February 16, the California Department of Public Health (CDPH) said masks are no longer required indoors. This does not apply to schools which will retain the mask mandate for now. On February 28, the Governor and the CDPH will re-evaluate the mask requirement for schools and come out with a recommendation. “(I) just wanted to remind our community that our District has always exercised extra precautions when it comes to health and safety, and we will continue to highly encourage our community to comply. There also are going to be other gradual changes that we can anticipate related to COVID test screening efforts, limiting large gatherings, and continued encouragement for people to get vaccinated and to get their booster shots.” Dr. Moore confirmed that once changes to masking guidelines are announced, the Board would have time to discuss whether or not the District would maintain the wearing of masks in schools. School districts would be able to be more restrictive if they want to be.
- b. **Virtual Academy and IS information** - Dr. Moore spoke about updating the definition of synchronous instruction that can be included as part of the independent study instructional minutes. Staff continues to monitor trailer bills and pays attention to ensure SSFUSD are in compliance. Staff is also exploring the option of a virtual learning academy for students who thrived in distance learning. They will need to design this new program and survey the community to know if there are enough interested students willing to participate. This would need to be followed with developing an application with criteria for acceptance. She said more information will be forthcoming.
- c. **SSF Chamber of Commerce Scholarships** - the Superintendent said the SSF Chamber of Commerce is sponsoring the 2022 Higher Education Scholarship Program again this year to help students continue their academic and/or career pursuits. Student applicants must be residents of SSF. They must offer proof of registration in a college or institution of higher learning, which includes trade schools, and candidates will be judged on community service or involvement, extracurricular activities which includes athletics, academic, grade point average, and career goals. Each applicant must have a resume and provide an essay on the topic of how they have overcome obstacles. Interested seniors should check in with their principal.

L. STUDENT TRUSTEE REPORTS

- 1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School highlighted the following recent and upcoming events at her site: all tickets were sold for tonight’s Colts Got Talent Show, which will be available to watch on COLTURE TV; for Black History Month, teachers put inspiring quotes on the ECHS Instagram; Prom sales will continue to be sold until March 11, with a starting price of \$140; for prom, students must be fully

vaccinated and boosted per the San Francisco City Health Department guidelines as their venue is the Exploratorium; boys and girls varsity basketball teams both made it to the central playoffs and both teams won their respective opening games, but were eliminated in their next games; the boys varsity soccer team had an amazing season, becoming the division champions and making to the CCS playoffs; three wrestling champions represented the school at the CCS finals; senior M.J Mullen placed third in her weight class at CCS and will represent the school at the California State Wrestling Championship; she and student leader Emily Mozzetti, the co-founders of the STOP program, accepted the Impact Warrior Award at the Warriors game on February 16; this program's intent is to stop the stigma towards sexual violence and provide education resources for the community; they accepted the award for all of the individuals who are brave and courageous in sharing their stories; students are being encouraged to apply for the 2022-23 leadership class; ASB is also beginning outreach to the District's middle schools to encourage those students to apply to student leadership; and election season starts tomorrow for new officers next year.

Vice President Richardson congratulated Abby on her Warrior award and the important work she is doing. She said students will enjoy their prom venue.

2. Tania Torres, ASB Vice President South San Francisco High School shared the following news from her school since President Samantha Avila Gomez was working at Outdoor Ed; following Spirit Week they held a Winter Rally which highlighted senior sports at the school; at the rally, students wore t-shirts in various colors to represent their classes; the Winter Ball was held at Skyline College with hundreds of students coming together and dancing the night away; on February 14, the annual fake marriage took place in the quad; several junior and senior class fundraisers are being held now; *Howl's Moving Castle* was shown on February 17 to fundraise for prom which will be held on April 16 at the Kohl Mansion; the boys basketball team made it to the second round of CCS; winter sports have ended and spring sports including volleyball, baseball, swim, and track and field are underway; and election season has begun for next year and candidates have already filmed their speeches.

Ms. Torres reiterated what Ms. Avila Gomez spoke about at the last Board meeting in relation to Black History Month. She said it is imperative to have a safe environment for black students in District schools. "Not only have they often been overshadowed, they continue to experience racism in the community that they are supposed to call their own. The District has failed to provide enough resources for these students, often impeding on their paths to success." The police on campus "...target black students to a greater extent and it is truly unfortunate how these issues continue to be unrecognized."

Student Trustee Abby Verino left the meeting at 7:30 p.m.

M. PUBLIC COMMENTS - None

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

**a. Teaching and learning presentation:
Westborough Middle School**

Principal Loraine Rossi de Campos shared educational priorities and programs at Westborough MS. She recognized the following parent volunteers who will receive certificates of appreciation from the Board: Melissa Chan, Jenel Hadde, and Estella Rudd.

WMS Vision

- Develop and strengthen the team
- Build relationships and clear channels of communication throughout the community
- Continue to align the site with the District's Strategic Plan and LCAP goals
- Care for themselves and one another throughout the process
- Reflect on why they teach the way they do

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Rossi de Campos said the school's core values are very similar to those in the car graphic. She said in difficult years, when they have been in survival mode, they hold on to their core values.

District LCAP Goals

WMS is working on all three LCAP goals. Dr. Rossi de Campos said they have designed their SPSA through the school site council and their goals are very much aligned with the LCAP goals.

WMS 2021-22 Site Goals

Academic Achievement (LCAP Goal 1) - all students will demonstrate proficiency and a 3% growth in ELA and math as measured by local and State assessments. They are working on common practices, the implementation of District provided and adopted intervention and also the use of our priority standards that have been developed across the District. This includes the RTI program and mental health supports.

Professional Development (LCAP Goal 2) - to provide ongoing support, learning, and growth within the staff to increase or maintain

the skills to best support their learners. They are focusing on aligning educational experiences for students, integrating educational technology, and reflecting on student and parent feedback so they can provide the safest and best environment. Progress will be measured by CAASPP data, the California Dashboard data, Healthy Kids surveys, and other site-specific survey data.

Student, Parent and Community Engagement (LCAP Goal 3) - to foster strong and positive connections by listening and having an ability to communicate between home and school. They are using surveys and local data to try to capture that. They also use counseling approaches, activities, and enrichment to create a connection with students. The goal is for a 3% decrease in absenteeism and a 3% decrease in the suspension rate after students have participated in trauma-informed instructional practices and counseling approaches, extracurricular activities, and the PBIS program.

Student Population

WMS has 518 students this year. 27% of students are identified as socioeconomically disadvantaged, 16% are students with disabilities on IEPs, and 8% are English Learners.

Attendance (one month snapshot 1/4/22 - 2/4/22)

Principal Rossi de Campos said January is not a fair representation of a typical month at WMS. The data shows how much the surge impacted student attendance. By example, fall average attendance was 94%. In January week 2, it dropped to 77%, but increased to 92% by week 5. She said it has been a difficult year with the pressure and challenge of allowing kids to have the time they need to recover or the time they need to quarantine and then being able to help them come back into the school.

Achievement Data

Dr. Rossi de Campos said she was proud that during distance learning and in the middle of the pandemic, 95.5% of 6th graders, 94.9% of 7th graders, and 97.2% of 8th graders participated in the online 2021 Smarter Balance testing.

ELA and Math - of the 533 students tested last spring, 60% or more were at or above standards in language arts and about 57% were at or above standard in math. She said they need to monitor the percentage of students in the categories of standards nearly met and not met in terms of their SPSA goals.

Principal Rossi de Campos then reviewed the percentages of students who met or exceeded standard.

- 6th grade - 54.78% ELA, 56.03% Math
- 7th grade - 63.25% ELA, 54.38% Math
- 8th grade - 63.37% ELA, 57.72% Math
- Overall - 60.47% ELA, 56.77% Math

The percentages overall for students not meeting standards were 39.52% in ELA and 43.23% in Math. 90% of students with disabilities tested at nearly met or not met standards in both ELA and Math. These are benchmarks and provide a sense of where they need to look at the performance over the next few years.

Student Resources

Principal Rossi de Campos said WMS offers all students additional support. This includes the site-based academic center, IXL the District-approved intervention program, which targets Math, History, and ELA, tutoring, and mental health supports. WMS counselors and grade level teams work to match students with the appropriate supports that they might need. WMS also has an RTI program to identify their struggling learners and review progress monthly.

Supports for Students with Disabilities

This spring, WMS will have a Specialized Academic Center facilitated by an Ed. Specialist that focuses on organization and study habits, and adds another layer of support for students with disabilities. This will go along with the Push-in Program to provide equitable access to the general education classes. Students at each level can be “pushed” to the least restrictive environment with support to keep growing and progressing. They will also be using IXL and individual goal setting and case management that comes with an IEP.

Returning to In-Person Learning

Principal Rossi de Campos said she asked her staff what return to learning was. They shared that is about the human connection, relationship building, and the ability to connect. This shows that their vision is on track. Some challenges they faced this year included the fear of catching COVID, the substitute teacher shortage, and the increased workload over the last couple years which have all taken a toll. She said they are doing everything they can to keep the environment at WMS as positive and as healthy as possible, and they remain committed to helping the students shine.

Focus on Academic Achievements

They offer a strong culture of academic achievements at WMS. These include honor roll, honor societies, Science Fair, Helix Cup, etc.

Positive and Engaging Environment

Dr. Rossi di Campos said they believe in establishing a healthy, safe,

and positive learning environment to focus on social well-being and personal growth, to help students become productive members of society. She and her staff continue to focus on determining what kind of impact the programs have on students. Part of their mission says they provide all students with engaging, collaborative learning environments driven by student data and creating a foundation for a lifetime of critical thinking. They not only use data to support the mission, but also hope to engage their students and actively try to involve them in their learning process.

Principal Rossi de Campos thanked the students for their perseverance and their positivity in a difficult time, and to see their energy as they came back on campus. She also thanked the parents for their patience, support, and understanding. Regarding her wonderful staff, she said that even more so this year, it seemed like they were becoming more like brothers and sisters in a unified cause.

Trustee Chialin Hsieh thanked Principal Rossi de Campos for the impressive presentation. She appreciated the relationship of the teachers' feedback to the human connection and how the vision and site goals align with the District goals. The smart goal is very clear, specific, measurable, actionable, realistic, and time-bound. Next year when they see whether or not the goal was met, Dr. Rossi de Campos already has the strategies in place to continue to improve it. Dr. Hsieh said Professional Development is always very difficult to measure and there are strategies in place for that. She thanked Dr. Rossi de Campos for her leadership and support of the school and community.

Trustee Daina Lujan also thanked Principal Rossi de Campos for the presentation and commended her and her team and families. The planning that she shared was very evident with clear evidence of alignment to the District priorities with a lens for the whole child, as well as a very strategic response with both short term and long term planning. She thanked Dr. Rossi de Campos for all her work and making WMS a wonderful experience for students.

Trustee Murray thanked Dr. Rossi de Campos for her very thorough report. It is apparent how much she loves her staff. This was evident with asking for their feedback on the pros and challenges with returning to in-person learning.

Vice President Mina Richardson told Principal Rossi de Campos she was missed. She appreciated the in depth report and enjoyed seeing the numbers of the students coming back. It tells her that students have a love for going to school, and the nice environment provided. She asked what the predominant second language is for the student

body. While Dr. Rossi de Campos was unsure, she noted that the school has a strong Tagalog presence and multiple other languages.

President John Baker also thanked Principal Rossi de Campos for her presentation, especially with the return to school plans. He appreciated the supports and noted that the Board recognizes the difficulty in making a three-year plan when there have been two and a half years which are unprecedented.

b. 2021-22 LCAP Mid-Year Updates

Assistant Superintendent Keith Irish shared an update of the 2021-22 LCAP mid-year report on implementation of goals, actions, services, expenditures, and metrics and the 2022 supplement to the annual update to the 2021-22 LCAP.

Purpose

- To receive updates on the mid-year LCAP implementation of goals, actions, services, expenditures and metrics
- To receive information on the 2021 LCAP mid-year report and 2022 Supplement to the Annual Update

District LCAP Goals

Mr. Irish noted that these are the same LCAP goals that have been in place since 2018.

- Goal 1 centers around Academic Achievement and includes 30 actions.
- Goal 2 focuses on Professional Development. There are 10 actions in this goal.
- Goal 3 centers on Student, Parent, and Community Engagement with 4 actions.

CAR (Communication, Achievement, Relationships)

In the SSFUSD car metaphor the presentation focused on the gas tanks to check on student progress towards the District metric in LCAP goals.

AB 130

Requires local education agencies (LEA's) to present an update on the annual update for the 2021-22 school year on or before February 28 at a regularly scheduled Board meeting. It must include a supplement for the annual update, all available mid-year outcomes data related to metrics and mid-year expenditure and implementation data on all actions in the 2021-22 LCAP.




Budget Overview for Parents

The State of California allocated additional dollars to districts after the

LCAP in June 2021 was approved. Part of the State requirements is to show the difference between the projected 2021-22 budget amount and the actual amount. Mr. Irish said some of the allocations have not yet been received because they are preliminary and the plan is not yet executed because the District has three to five years to actually implement the actions and services. Based on the 2021-22 school year, a lot of the decisions from the District and site leaders is to develop the plan this year to actually implement those new actions and services in the 2022-23 school year and beyond.

Mid-year Updates

Performance Indicators Color coding legend

-  Green dot - completed or adequate progress (80% plus)
-  Yellow dot - in progress (30% to 79%)
-  Red dot - little or no progress yet (29% or less)

Mr. Irish briefly reviewed many goals with actions and their associated color.

Actions with green dots included:

Goal 1 - increase in college and career readiness for all students; continue to support the BARR program at SSFHS, implement DIBLES dyslexia screener in grades K-2 and provide intervention support; fund additional staff to lead, train, and monitor curriculum, instruction, and assessment work; provide students access to standards aligned instruction materials and highly qualified trained staff; ensure that all facilities are well maintained and safe and staff and students know how to respond in an emergency; provide students access to a broad course of study that's rigorous and prepares them for college and career opportunities; provide additional supports during and after school to assist students in academic, behavioral, and socio-emotional learning; continue to implement restorative practices at all schools and in classrooms; provide funds to support the basic needs of foster youth and homeless students; provide additional allocation via LCFF Supplemental funds to school sites to support EL students to meet their academic, behavioral, and socio-economic needs; and HR will research, evaluate via the FFME and select a talent management system to monitor the evaluation systems to determine professional learning needs for all District staff.

Goal 2 - provide professional learning on EL Monitoring systems and ELPAC assessments; provide professional learning for counselors and

administrators on the qualities and practices of a data-drive, comprehensive school counseling program; continue to build systems for data governance amongst site staff responsible for data processing; and increase IEP team capacity and effectiveness in transitioning students to between grade spans.

Goal 3 - continue to provide various opportunities for students to increase engagement and enhance the school culture; improve parent school engagement through an increase in participation in site and District parent groups; and continue outreach to families to support a strong First Five to kindergarten transition.

Action with red dots included:

Goal 1 - provide intervention support in literacy for elementary students; develop a Balanced assessment system aligned to District scope and sequence in ELA and Math; and create a safe, healthy and inclusive learning environment for all students.

Goal 2 - build capacity of staff for data analysis and reporting; and decrease suspension rates of students with IEPs.

Metrics

Mr. Irish briefly reviewed the metrics for goals and their associated color. The District is still waiting to report out on certain factors since the information will not be available until the summer.

Actions with green dots included:

Goal 1 - increase in graduation rate for all student groups except multi race, EL and socio-economic disadvantaged; college/career readiness Early Assessment Program in ELA and Math for all student groups except white and EL; increase in college/career readiness AP enrollment and achievement; AVID Program increase in enrollment, graduation rate, A-G requirements met; and decreased chronic absenteeism (K-8) for all student groups except EL.

Goal 2 - decreased suspension rate all student groups.

Action with red dots included:

Goal 1 - EL performance declined in CAASPP ELA and Math achievement, graduation, A-G requirements met, reclassification, ELPAC summative, chronic absenteeism.

Goal 3 - stakeholder participation in bi-annual comate survey (California Healthy Kids Survey) administered in 2021.

CAASPP

The CAASPP achievement rate received a **yellow dot** due to a decrease in performance for all student groups compared to 2019.

Many students opted out of taking it virtually. WMS did have the highest participation rate in the District. The goal for this year will be a 95% participation rate as required by the federal government.

Vice President Richardson referenced the budget and noted that Mr. Irish said the savings gives the District three to five years of money left over and asked if the District can expect more money. Mr. O replied that the differences between the projected 2021-22 budget amount and the current actual budget is \$152M or \$153M, which includes a lot of State and federal stimulus money received after the budget was adopted. He added that there are also carryovers from the prior year included in the difference.

Trustee Lujan thanked Mr. Irish for the presentation. Regarding the EL performance, she appreciated him digging deep and it looks like Dr. Garcia is already on it.

Trustee Hsieh said she appreciates Dr. Moore's leadership in moving the District to performance management, because the colored dots indicators help to see the big picture. She requested more information on the TOSA's who must have a positive impact on the professional development of students. She would like more context to understand, because the District has a lot of funding invested there. Mr. Irish said that most of the supplemental positions, the TOSA's, were moved from the site level and are centralized to the District Office. These seven ELD TOSA's support all sites now. He added that he will provide a presentation on the potential 2022-23 LCFF Supplemental positions at a March Board meeting.

Trustee Murray thanked everybody who worked on the presentation. She appreciated the color coding and Mr. Irish's clarification when he spoke about the different items.

President Baker said there are probably a few areas that might be disappointing but not particularly surprising given the pandemic. The slide on EL achievement was sobering, and there are many factors involved such as equipment access, supports, and some transient populations. He was glad that the report shows focused areas to use as a starting point for moving forward.

O. PRESENTATIONS WITH POTENTIAL ACTION - None

P. CONSENT AGENDA

Vice President Richardson asked to pull Item 1a for discussion.

MOTION #141 (Lujan/Murray) to approve ~~Item 1a, Minutes to the special Board~~

~~Meeting, December 13, 2021~~; Item 1b, Children's Center QRIS block grant; Item 2a, ECHS staff to attend the Junior/Senior prom in San Francisco, CA; Item 3a, Certificated Personnel Assignment Order; Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, December 2021; Item 4b, Warrant Register, December 2021; Item 4c, Cash Receipts, December 2021; Item 4d, Purchase Order Listing, January 2022; Item 4e, Warrant Register, January 2022; Item 4f, Cash Receipts, January 2022; Item 4g, Declaration of surplus items; Item 4h, Gifts to the District for February 2022; Item 4i, fundraising events; Item 4j, Professional service agreements under \$25,000. Motion Carried. (Unanimous)

Vice President Richardson said she had a few concerns with the voting for Board President in the December 13, 2021 minutes and requested the following statement be entered into the record.

"For the past yearly reorganizations, the Board has largely rotated to all positions of president, vice president, and clerk. This year it was expected the same would occur. It did not. One Board member was nominated over another who was expected to rotate into the next position, but was not nominated. I nominated myself, for president but the Board Secretary did not advance the nomination due to lack of a second. I invoked the rule again as I did in prior reorganizations, that a second was not necessary and was allowed to advance then. This time the Board Secretary, who was conducting the reorganization, did not allow my self-nomination to proceed for a vote and another Board member became Board President.

Later the error was acknowledged, and was asked to repeat the reorganization vote but upon reflection it possibly would not have changed the vote, and due to the technical difficulties, (my) hearing impairment, and Board behavior, I declined this offer. However, (I am) now asking the Board for a change in my vote from "yes" to "abstain", and on the record, meeting minutes on all votes for the December 13, 2021 reorganization due to a combination of reasons: technical issues that made it impossible to follow the proceedings, and the Board's lack of support to follow its own rules, norms, protocols and policy. Board behavior diminished and undermined itself that night by not advancing a Board member's place in the rotation, likely in retribution for past challenges in not following its own policy or rules. So, at this time, I would like to ask the Board if they would allow me to change my vote from the 13th of December from a 'yes' to 'abstain'."

President Baker stated that the minutes need to accurately reflect what transpired at the meeting. Dr. Moore said "...this is something I double-checked and...shared a couple of meetings ago that the official minutes have to remain. That was the vote that happened, so that has to stay. But the way to articulate the concern was exactly what Vice President Richardson just did to explain that she wanted to make a statement to go on the record, that had she had the opportunity, she wanted to abstain from that vote and she would have changed the vote, but we

can't go back and actually change the December 13 minutes now. And that was from our County Counsel.”

Vice President Richardson asked how other Board members can change items on prior minutes when they stated the comments did not accurately reflect what they said. Dr. Moore replied that while some Trustees have had slight changes in what they said, it was not tied to how they voted or abstained. Vice President Richardson said she did not see the difference because if she had abstained, it would not have changed the outcome. She requested the Board allow her to retract her vote. President Baker stated that “...we are allowed to correct errors in the minutes.” Vice President Richardson said that evening she could not follow what was happening because of her hearing impairment, which was a challenge for her. “And I want to make sure that you understand my position basically. So, if we're not going to change my vote, I'm not going to go to discuss this further.”

Trustee Murray said that when former Board member Eddie Flores left, the policy was changed from the usual rotation and they would vote for incoming officers going forward. Vice President Richardson said “You know what, we've had norms, protocols, policy, and all these things that you've had in the past, and you followed those. But you know, when it comes to the reorganization... it's too ambiguous.”

President Baker stated that “...you have said your statement on the record for now. We can agendaize a later discussion about general practices. I do think an appropriate time would be during a Board workshop, but the minutes were, as far as I know, accurate, and if we're discussing Board protocols, that is not what is on the agenda for tonight. I do not want to put us in jeopardy of the Brown Act.”

Vice President Richardson concluded her statement for the record.

“I ask the Board to take this opportunity for self-reflection and take inventory (to) put into practice the countless hours of training, workshops, conferences in the quest of good governance and follow its own rules with a no surprise approach. I ask the board to submit to additional coaching on parliamentary procedure to remove the ambiguity that results in the yearly rotation, and for fairness to its own members, all members share the responsibility to the student community to set an example. Let us commit to the excellence of a high functioning Board.”

MOTION #142 (Richardson) to change the minutes of the December 13, 2021 meeting as requested by Vice President Richardson. Motion failed for lack of a second.

The Board recessed at 8:32 p.m. for a break and reconvened at 8:42 p.m.

MOTION #143 (Lujan/Murray) to approve Item 1a, Minutes to the special Board Meeting, December 13, 2021. (AYES: Baker, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-0 vote.

ACTION

1. ADMINISTRATION

a. Resolution No. 22-06 for Women's History Month

Trustee Murray read the resolution.

MOTION #144 (Murray/Lujan) to adopt #22-06: Honoring Women's History Month. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 22-07 for American Red Cross Month

Board Clerk Lujan read the resolution.

MOTION #145 (Hsieh/Lujan) to adopt Resolution #22-07: In recognition of American Red Cross Month. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. 2022 California School Boards Association Delegate Assembly Election

Trustee Murray said she hoped the Board members read her campaign statement and would vote for her.

MOTION #146 (Lujan/Hsieh) to elect Noelia Corzo, Clayton Koo, and Patricia Murray as representatives to the 2021 CSBA Delegate Assembly from Sub-region 5-B, San Mateo County. (AYES: Baker, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-0 vote.

2. HUMAN RESOURCES

a. Acceptance of Agreement with Unrepresented Groups and the Corresponding AB 1200

MOTION #147 (Lujan/Murray) to accept the agreement with the District's unrepresented employee groups and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. Motion Carried. (Unanimous)

b. Adoption of Declaration of Need for Fully Qualified Educators

MOTION #148 (Lujan/Hsieh) to approve the Declaration of Need for Fully Qualified Educators for the 2022-23 school year to the California Commission on Teacher Credentialing. Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Approval of Upgrade Speaker System at SSFHS Football Field

Vice President Richardson asked how old the replaced equipment is and said she understands it is not working. Mr. O replied that he was not certain when the original equipment was put in. He said the equipment is not functioning the way it should for the field. He confirmed that the installation was only at SSFHS and in response to Vice President Richardson's question, he said the original warranty would have expired. She asked about the warranty on the new equipment. Dr. Moore said the documentation on page 162 of the agenda outlines the warranty clause.

MOTION #149 (Lujan/Richardson) to approve the proposal from AVI-SPL LLC., in the amount of \$72,435.79, for upgrading and replacing the sound system for the SSFHS football field. Motion Carried. (Unanimous)

b. Approval of Amendment #1 to the Alcal Specialty Contracting, Inc. for the Roofing Projects

MOTION #150 (Lujan/Murray) to approve amendment #1 to the Alcal Specialty Contracting, Inc. agreement, in the amount of \$48,752, for the SSFHS Snack Bar roof replacement. Motion Carried. (Unanimous)

c. Approval of an Agreement with Experience Janitorial Inc., for Temporary Custodial Support

MOTION #151 (Lujan/Hsieh) to approve an agreement with Experience Janitorial, Inc., in an amount not to exceed \$300,600, to provide temporary custodial staff support for the remainder of the school year as needed. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

Trustee Lujan advised that she will not be able to participate in the March 16 Board study session as she will be teaching at Skyline College that evening.

Vice President Richardson asked about the date for an upcoming study session. Senior Executive Assistant Nalani Allen-Cantley said the special meeting/study session is scheduled on March 21. That date was chosen because it worked for the majority of people who need to attend. Vice President Richardson advised that she would not be present for the meeting.

March 10, 2022

- Teaching and learning presentation – Buri Buri ES
- Presentation on A-G Completion Improvement program grant
- Presentation and approval of 2nd interim budget report “positive certification”
- Approval of SVEF MOU for Elevate Math
- Approval of dates for 2022-23 LCAP and Budget Hearings and Adoptions
- Approval of elimination of two Adult Ed positions due to funding
- Approval of Martin ES asphalt walkway repair
- Approval of refrigerated storage container at ECHS

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

May 21, 2022 – Board study session

- Major projects and budget discussion

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Presentation on Nutrition Services Department
- Resolution on the UPK Planning and Implementation Grant Program
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees
- Approval of Fresh Produce RFP Rollover for 2022-23
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2022-23
- Approval of A-G Completion Improvement program grant

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of DWK contract for legal services in 2022-23
- Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children’s Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor’s 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children’s Center 2022-23 CCTR childcare contract
- Approval of Children’s Center 2022-23 CSPP childcare contract

- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Murray shared that she attended the 17th District PTA Founder's Day Zoom event. Napoleon Garcia, a former Personnel Commissioner, is their President. This event celebrates the founding of PTA and they recognize people in the community that have given to students and to education and it is always a fun event.

Vice President Richardson said on Friday she attended the service for former SSFUSD teacher and Chief Petty Officer Nathan Boyd. He passed away on January 25, about a year after his retirement. "He was very dedicated and he was a diver, but he had also hoped to return to teach ...". She said the full flag ceremony and gun salute was quite moving. Some of his ATP students attended. Yesterday she visited the History Day project at SSFHS where 11th and 12th graders presented their work on issues including English language rights, birth control, misogynistic laws in America, etc. This year's theme was "Debate and Diplomacy". She was impressed with the maturity of the students and looks forward to the National History Day challenge.

President Baker said he attend the SSFHS vs. ECHS basketball doubleheader at ECHS. He was glad to see so many students out enjoying themselves and celebrating the friendly rivalry. He also attended the online PTA Founder's Day event. He was not able to attend Mr. Boyd's service as he was at a Black History Month event at SSF's City Hall, where the Black Lives Matter flag was flown alongside the State and federal flags. Members of the African American community spoke about their experiences in the City. On Monday, he attended the Library Commission meeting where librarians discussed their work at SSFUSD schools. It was recommended that they provide a presentation about their efforts at a future Board meeting.

ADJOURNMENT – 9:09 p.m. in memory of

- **Peggy Wilberg**, a former District employee who passed away last weekend at 97 years of age. She worked in the Payroll Department from 1977 until retiring in 1988. Her daughter, Elizabeth Wilberg, currently teaches at Alta Loma MS.
- **Dr. Hsu-Chang Hsieh**, a medical doctor in Taiwan and the father of Board Member Dr. Hsieh, who recently passed away.