SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
A G E N D A A N D O R D E R O F B U S I N E S S – REGULAR MEETING
Thursday, March 10, 2022

Baden High School - Gymnasium
825 Southwood Drive, South San Francisco, California
and
Baden High School – Room #6
825 Southwood Drive, South San Francisco, California
(Teleconference location)

The Board of Trustees invites the community to participate in this meeting in-person. In-person attendees must wear a mask or face covering and show either proof of COVID-19 vaccination or negative COVID-19 test results taken within the prior 72 hours.

The Board meeting will be streamed live and you can view it by visiting this web page for the Board meeting streaming link: http://www.ssfusd.org/onlineboardmeeting
(The link will be active shortly before 7:00 p.m. on March 10)

This meeting will include closed captions which require the Board to provide a break, for the stenographer's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957. (Non-re-elects/Release of temps).
   - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21 (maybe)
   - Release of temporary/long term substitute certificated employee(s) - Education Code Section 44954
3. Conference with Labor Negotiators in accordance with Government Code Section 54957.6
   Agency Designated Representative: Board of Trustees President
   Unrepresented employee (Superintendent)

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Teleconference with Vice President Mina Richardson at the above address, per Board Bylaw 9320.

C. PLEDGE OF ALLEGIANCE will be led by Buri Buri ES student Kara Ho.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

F. REVIEW OF AGENDA

G. PTA COUNCIL REMARKS

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

- South San Francisco Federation of Adult Educators
- South San Francisco Classroom Teachers Association
- California School Employees Association Chapter 197

I. PERSONNEL COMMISSION

J. ITEMS FROM THE BOARD

- Announcements
- Board Calendar
- Board Committee Reports

K. SUPERINTENDENT'S REPORT

a. Online registration update

b. Other

L. STUDENT TRUSTEE REPORTS

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School
2. Samantha Avila Gomez, Fall Student Trustee and ASB President South San Francisco High School

M. PUBLIC COMMENTS

For Items Not On The Agenda:
Public comment for items not on the agenda should not exceed 30 minutes. Public comments are limited to a maximum of three minutes per individual (per Board Bylaw 9323). In order to accommodate more speakers, the Board President may, at their discretion, limit the individual time per speaker to one or two minutes each if there are more than ten expected speakers.

To comment prior to the meeting:
Public comments may be submitted in advance of the meeting through the following link: https://bit.ly/boardmeeting03102022 beginning at 3:00 p.m. on Monday, March 7, until 3:00 p.m. on Thursday, March 10. These comments will be read by all Board members and posted on the District website's 2021-22 Board meetings at: www.ssfusd.org/20212022boardmeetings prior to the meeting.

To comment in-person during the meeting:
Public comments are limited to one to three minutes per individual (per Board Bylaw 9323). Name/address cards are placed in the back of the room to be completed and given to the secretary. The Board President will call upon individuals in random order who have requested to speak. Each person may only speak once, and is required to address the Board from the podium. The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

Special Meeting Comments:
In accordance with the law, the Brown Act, during special meetings, public comments are limited to only those items on the agenda.

The meeting is recorded and streamed live. Individuals may address the Board concerning school business not on the agenda, but public comment cannot be acted upon or discussed by the Board unless placed on the agenda at a subsequent meeting, in accordance with the law, the Brown Act. The Board may request staff to respond orally at the meeting or in writing at a future time.

N. PRESENTATIONS

(Individual presentations are limited to a maximum of 10 minutes.)

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Buri Buri Elementary School

Principal Cregg Ramich will share, with the Board, educational priorities and programs at Buri Buri ES.

b. A-G Completion Improvement Plan Grant Program

Assistant Superintendent Keith Irish will share, with the Board, information on the A-G Completion Improvement Grant Program to help increase high school students' access and resources to complete A-G courses.

PAGE

O. PRESENTATIONS WITH POTENTIAL ACTION

PRESENTATION

1. ADMINISTRATION

a. Masking Update for SSFUSD Schools

Superintendent Moore will present, to the Board, an update on recent changes in masking guidance for K-12 schools and SSFUSD proposals and recommendations.

ACTION

1. ADMINISTRATION

a. Approval to Retain Masking in SSFUSD Schools 1 - 3

Staff recommends the Trustees discuss and approve following CDPH guidance, to delay implementation until a time after spring break, and determine whether the Board will impose a mask mandate during the transition time, as presented to the Board.

PAGE

PRESENTATION

2. BUSINESS SERVICES

a. Second Interim Financial Report

Assistant Superintendent Ted O will present, to the Board, the 2021-22 Second Interim Financial Report, for the period ending January 31, 2022.

ACTION *(continued)*

2. BUSINESS SERVICES

a. Approval of the Second Interim Financial Report and Positive Certification of Financial Condition 4 - 5

Staff recommends the approval of the 2nd Interim Financial Report and positive certification of financial condition for fiscal Year 2021-22, declaring that the School District will be able to meet its financial obligations for the current year and subsequent two fiscal years, as presented to the Board.

P. CONSENT AGENDA: The following items are submitted for Board approval. One motion will authorize action for those items so designated.

	PAGE
1. ADMINISTRATION	
a. Minutes to the regular Board Meeting, February 10, 2022.	6 - 39
b. Minutes to the regular Board Meeting, February 24, 2022.	40 - 59
2. HUMAN RESOURCES	
a. Certificated Personnel Assignment Order	60 - 61
b. Classified Personnel Assignment Order	62
3. BUSINESS SERVICES	
a. Gifts to the District, February 2022**.**	63 - 64
c. Fundraising events for the 2021-22 school year.	65 - 67
c. Professional service agreements under $25,000	68 - 69

PAGE

ACTION *(continued)*

2. EDUCATIONAL SERVICES

a. Approval of Memorandum of Understanding (MOU) with the Silicon Valley Education Foundation (SVEF) 70 - 83

Staff recommends the approval of the MOU with SVEF to provide the Elevate Math program designed for 3rd to 10th grade students, as presented to the Board.

3. HUMAN RESOURCES

a. Approval of Elimination of Classified Positions in Adult Education and Adoption of Resolution #22-09 84 - 85

Staff recommends the approval of the elimination of two Classified positions in Adult Education and adoption of Resolution #22-09, as presented to the Board.

4. BUSINESS SERVICES

b. Approval of Dates for 2022-23 LCAP and Budget Hearings and Adoptions 86 - 87

Staff recommends approval of the recommended dates for the 2022-23 Local Control Accountability Plan (LCAP) and budget hearings and adoptions, as presented to the Board.

c. Approval of Walkway Asphalt Repair/Replacement at Martin ES 88 - 91

Staff recommends the approval of the proposal from Tri-Valley Excavating, in the amount of $43,735, for the walkway asphalt paving repair/replacement at Martin ES, as presented to the Board.

d. Approval of Refrigerated Storage Container for the ECHS Kitchen 92 - 95

Staff recommends the approval of the proposal from Conexwest, in the amount of $12,171.32, for the rental of a refrigerated storage container at ECHS Food Services and Cafeteria, as presented to the Board.

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

March 16, 2022 – Board study session *(Board room)*
- Equity Network 2.0 discussion session #3

May 21, 2022 – Board study session
- Major projects and budget discussion

March 24, 2022
- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Presentation on Nutrition Services Department
- Resolution on the UPK Planning and Implementation Grant Program
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees
- Approval of A-G Completion Improvement program grant
- Approval of Fresh Produce RFP Rollover for 2022-23
- Approval of the Distribution of Processed Foods Bid Rollover for 2022-23

April 14, 2022
- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)
- Resolutions for retirees

April 28, 2022
- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022
- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.

- Approval of designated representatives to CIF Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children's Center 2022-23 CCTR childcare contract
- Approval of Children's Center 2022-23 CSPP childcare contract
- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES

GOOD AND WELFARE

- Comments from Board Members and Superintendent

ADJOURNMENT

The agenda is available for review at the District's website: www.ssfusd.org (Click on *Board Meeting Agendas and Minutes*).

A recording is made of the Open Session of each meeting. Telephone--(650) 877-8705, Fax--(650) 588-8113 or e-mail: ncantley@ssfusd.org

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

DATE: March 10, 2022

RE: Approval to Retain Masking in SSFUSD Schools

BACKGROUND

On February 28, 2022 Governor Gavin Newsom announced that California will change its school masking policy from "required" to "strongly recommended" beginning March 12. Gov. Newsom commended the effectiveness of masking as a preventive measure against the spread of COVID. Based on recent data, his administration determined that it was the right time to revise the masking requirement and this transition will align schools with the general public requirements. Local jurisdictions and LEAs may have additional requirements beyond this State guidance.

Governor Newsom said, "Masks are an effective tool to minimize spread of the virus and future variants, especially when transmission rates are high. We cannot predict the future of the virus, but we are better prepared for it and will continue to take measures rooted in science to keep California moving forward."

In a press conference following the announcement, Health and Human Services Secretary Dr. Mark Ghaly said, "Education leaders can now use both statewide data as well as constituent input and the facts on the ground in their specific communities, including any local public health orders, to craft sensible COVID-19 mitigation frameworks for local schools,"

A CSBA press release stated that "Dr. Ghaly stressed that local public health agencies and individual districts can continue to require masking and that the State has gone from a requirement to a strong recommendation - a level above "recommended" and "optional" - for a number of reasons, including protecting children who are not yet eligible for vaccinations as well as those who cannot be vaccinated for medical reasons and immunocompromised individuals. He also noted that no person can be prevented from wearing a mask as a condition of participation in an activity or entry into a school or business."

The CDPH **strongly recommends** that individuals in these school settings, which includes students, teachers, parents, visitors, and others, continue to mask after the universal masking requirement ends.

The change in masking guidance reflects the CDPH's approach to rolling back safety measures now that COVID conditions have improved across the State. According to the CDPH, these decisions are based on science and data, including case and hospitalization rates.

As conditions continue to improve, CDPH will move to the next less restrictive tier, which means that masks will move from "strongly recommended" to "recommended" and eventually to "optional" when the science data indicates it's safe to do so. For all intended purposes, "strongly recommended" is designed to convey that all individuals should continue masking.

SSFUSD has been diligent about following the guidance from the State and local health officials, and this recommendation will be aligned to past recommendations. At this time, however, based on the previous surge in COVID cases in SSFUSD, particularly after the winter holiday where we had a record low number of students in attendance and a record high number of positive COVID cases across the District, SSFUSD recommends we follow CDPH guidelines and transition from "required" masking in SSFUSD to "strongly recommend" masking, but not immediately implement. This will give the District the opportunity to assess the impact and potential surge in COVID cases after spring break and support the needs of our District staff and the community. Below are proposed potential options and transition dates for the Board to consider and approve.

Possible transition dates:

- April 11, 2022 (one week after spring break)
- April 19, 2022 (two weeks after spring break)
- May 2, 2022 (approximately one month after spring break)
- End of the school year and transition into our summer school programs

Other possible options:

- Hybrid model - can require masking for all employees, but not for students
- Hybrid model - can require masking for all elementary aged students and strongly recommend at the secondary level
- Other options?

*SSFUSD will be distributing testing kits to all staff and students prior to spring break to support the safe return to school.

FISCAL IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the South San Francisco Unified School District Board of Trustees discuss and approve the staff recommendation to follow CDPH guidance, delay implementation until a time after spring break, and determine whether the Board will impose a mask mandate for all students or only some students during the transition time.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: March 10, 2022

RE: Approval of the 2021-22 Second Interim Financial Report

BACKGROUND:

The Education Code requires school districts to submit interim financial reports twice a year. The 2nd Interim Financial Report reflects transactions as of January 31, 2022, and must be adopted by the Governing Board by March 15, 2022.

As part of the 2nd Interim Financial Report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

The South San Francisco Unified School District is submitting a **positive certification** for the 2022-22 2nd Interim Financial Report.

The complete 2021-22 2nd Interim Financial Report is available on the South San Francisco Unified School District website under Business Services, Financial Reporting.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

It is recommended the South San Francisco Unified School District Board of Trustees approve the positive certification for the 2021-22 Second Interim Financial Report as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of February 10, 2022

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:30 p.m.

1. To consider the evaluation of performance and discipline/dismissal/release/reassignment of Certificated personnel in accordance with Government Code Section 54957 (one case).

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Abigail Verino, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services – Present

C. PLEDGE OF ALLEGIANCE was led by El Camino High School student Conner Yee. Principal Daniel Lunt said Conner represents many qualities of the school. He spent 9th grade in distance learning, so this is his first year being physically on campus. He was the November Student of the Month and takes the time to help

his classmates. He enjoys math and science and is still considering what to do after he graduates.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #126 (Lujan/Murray) to accept the agreement with employee #9226. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

ACTION

1. ADMINISTRATION

a. Resolution No. 22-04 for SSFUSD Virtual Board Meetings

MOTION #127 (Murray/Hsieh) to adopt Resolution #22-04 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, SSFUSD in-person Board meetings would present imminent risks to the health or safety of attendees. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna thanked Vice President Mina Richardson, Trustee Patricia Murray, and Dr. Jay Spaulding for attending last week's PTA Council meeting. During the meeting, Dr. Spaulding addressed the issues regarding reporting COVID-19 cases which parents had surfaced. A concern with the inability to use locker rooms at Alta Loma MS and Westborough MS was raised. Mr. Sanna said it would be nice to keep parents aware of such issues. Another Facilities situation regarding the SSFHS baseball field and not being able to use it based on the net was questioned. Parents were given the reason for this, but they were concerned with the timeline for students getting to play during the season. Parents at Buri Buri ES brought up the childcare issue for the site. One parent suggested a potential partnership with Skyline College in the area of early childhood development training for some high school seniors and Mr.

Sanna suggested CTE pathways at both high schools. Mr. Sanna recognized the ECHS PTA where both he and Trustee Murray have served as past presidents. In high schools, PTA changes to PTSA with more student involvement. Students have voting rights, can bring items to the board, and are responsible for all events and activities at their sites. PTAs are starting to search for officers on their boards and he hopes they will have "…people in place for all of our PTA units to be there and make sure they operate in the most organized manner…as quickly as they can, and they get off the ground running with a new year coming."

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators – President Elizabeth Bales-Stutes thanked the Board for a successful resolution to their contract negotiations. The teachers value their positive relationship with the District and hope to continue the constructive partnership. She spoke about a few things happening in the Adult Ed program to better serve students, including transitioning many of the class programs into a hybrid model for students who belong to a demographic that often faces challenges unique to adults. They offer ESL, Citizenship, the HiSet, modern office technology, and parenting classes online so even students with transportation issues or time conflicts can advance their skills and move forward on achieving their goals. The learning center offers help with online classes which improve tech skills of students. She looks forward to continuing collaborating and serving adults in South City.

South San Francisco Classroom Teachers Association - President Danny Yanow said February is the time to celebrate the Lunar New Year and African American History Month. January was a very stressful time with teachers being overwhelmed by sick or absent colleagues, no subs, and absent students. He was impressed with the can-do attitude of teachers who covered one another's classes daily. He thanked the counselors, TOSA's, and reading specialists who put aside their own work to cover classes for absent teachers with no extra compensation and no relief from their regular duties. He thanked the administrators, including the Superintendent, Dr. Marianne Hew, and Messrs. Keith Irish and Jason Brockmeyer who covered classes during this period. "At my site, we had a resolving set of administrators covering for our principal, who happily has now returned from maternity leave. It is so good for teacher morale to feel that we're all in this together…" "Our District website is still difficult to navigate and information on the (COVID) rules and regulations are still very hard to find." Teachers and parents need clear language on how SSFUSD is dealing with contacts, quarantine, testing, etc. Mr. Yanow said Governor Newsom extended paid sick leave due to COVID which is a relief for employees, but at the same time, he is lifting mask mandates Statewide. Schools are not excluded yet. Speaking for himself and not CTA members, he hopes the District will maintain the mask rules at least through the remainder of this school year. He noted that the District hired a service to provide additional custodial help in cleaning high-touch surfaces in all classrooms. The

rollout was not smooth with inequity between sites that have received this service regularly versus those that have not. He hopes this will be rectified soon so all schools receive the same benefit. Mr. Yanow spoke about "…neighboring districts suffering from declining enrollment and considering the closing and consolidation of schools." He hopes the Board "…is thinking creatively about ways to forestall and delay closing schools for as long as possible." He thinks the District is not doing enough to promote the positive things in SSFUSD to attract more young families. "The demographics in South City are changing rapidly and we need to do more to appeal to these new residents. This should be a priority of our District coming out of the pandemic, and the time to focus on this issue is now."

California School Employees Association Chapter 197 - President Jolene Malfatti shared that CSEA 197 has ratified their tentative agreement and are seeking the Board's approval this evening. She will be meeting with Dr. Spaulding to formulate an MOU to temporarily increase hours for the District's elementary school librarians, from 3.5 to 5 hours per day, for the remainder of this school year and next year. Elementary schools teachers overwhelmingly say how valuable their site's librarians are to their schools and make a difference by helping and supporting their students. She was pleased that the Governor signed a bill for COVID-19 supplemental sick leave which will help decrease the spread of the virus and possible exposure to co-workers from workers who have exhausted their sick days. She also hopes "…the 3% raise and off-schedule bonus will help to ease some financial pressures on our employees with the high cost of living in our Bay Area and help them to trust that our District appreciates and cares about them during these most stressful times." She holds District administrators, the Superintendent, Board members, employees, and teachers, in high esteem for all their hard work in navigating these difficult times. "It's been said that if you see someone without a smile, give them one of yours, because kindness is a gift that everyone can afford to give."

I. PERSONNEL COMMISSION - Assistant Superintendent Spaulding reported that the next meeting will be held on February 14, 2022.

J. ITEMS FROM BOARD - None

K. SUPERINTENDENT'S REPORT

a. Introduction of Spring Student Trustee Verino - Superintendent Shawnterra Moore said it was a pleasure to welcome back ECHS ASB President Abby Verino as she begins serving her term as the Spring Student Trustee at this meeting. This is Abby's second year representing her school as a Student Trustee and ASB President and she will continue to report on activities and events at ECHS and provide the student perspective on issues before the Board. She has had the privilege of working with Abby for the past two years and looks forward to continuing their collaborative partnership.

b. COVID Update - Dr. Moore shared that the District's COVID-19 rates are trending downward across the District following the winter surge. She thanked those who are participating in the District's pooled testing and employee testing. "Pooled testing is available for all of our students and all of our staff, and that occurs on a weekly basis. We are cautiously optimistic that this surge is finally slowing down…"

c. General Obligation Refunding Bonds - Superintendent Moore reported to the community that SSFUSD recently issued $26,425,000 in general obligation refunding bonds. This saves the District's property owners more than $3.6M in taxes over the next 18 years. The District was able to take advantage of the low interest rates, due to the pandemic and economic uncertainly, to refinance bonds sold in 2015. She explained that the process is similar to refinancing a home mortgage by paying off the current balance with funds borrowed at a lower interest rate. We are "… just really thankful that we had the opportunity to take advantage of this unique opportunity to save money for our families and our business communities and wanted to make sure that our community was aware that that happened."

L. STUDENT TRUSTEE REPORTS

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School said "As student trustee, I plan to continue implementing student voice through my reports and plan to enlist the help and support from the Board and school administration with tackling some concerns students bring up to me, but we'll begin this road to change by sharing with our school administration and Dr. Moore prior to meetings as needed." She then highlighted the following recent and upcoming events at her site: For Black History Month, teachers have shared information on individuals who inspires them and why they should be celebrated; starting next month, ASB will be working towards forming relationships with other parts of the community beginning with a fundraiser in San Francisco named the Booker T. Washington Community Center that helps the black community; to celebrate Valentine's Day, ASB will be creating heart-shaped die cuts for every student, teacher and staff member at ECHS; they are also selling Valentine's Day grams; a Hoops Game versus SSFHS will be held for the first time in over two years; the co-founders of the STOP program will be accepting the Impact Warrior Award at the Warriors game on February 16; there are a multitude of fundraisers taking place; seniors will be hosting a Buffalo Wild Wings fundraiser on February 16 and the freshman office will be selling Nothing Bundt Cake on February 25; Prom sales started on Wednesday and will continue to be sold until February 25, with a starting price of $140; for prom students must be fully vaccinated and boosted per the San Francisco City Health Department guidelines as their venue is the Exploratorium; the Colts Talent Show is taking place on February 24; leadership is welcoming students to apply for the 2022-23

leadership class; ASB is also beginning outreach to the District's middle schools to encourage these students to apply to student leadership during 8th grade parent night on March 1 at ECHS; elections begin next week for next year's officers; the varsity boys soccer team will continue on to CCS; and scholarship opportunities are being kicked into high gear for seniors.

Dr. Moore asked who the STOP co-founders are. Ms. Verino said they are herself and her counterpart, Emily Mozzetti.

Vice President Richardson asked where sports information can be found. Ms. Verino replied the schedules and tickets are on the ECHS School Loop. The tickets are sold through a specific link so that we can limit capacity and the COVID rules are in effect.

2. Samantha Avila Gomez, ASB President South San Francisco High School shared the following news from her school: last year ASB passed a resolution recognizing the Lunar New Year that is celebrated by many Asian cultures worldwide. She hopes SSFUSD will make this an official holiday, like SFUSD, and not just a staff development day so teachers who celebrate can spend time with their families; Spirit Week ends tomorrow with a Winter Rally which will highlight various winter athletes at the school and make sure school spirit is high before the rival Hoops Game against ECHS; this Saturday, the Winter Ball will be held at Skyline College where a COVID vaccine card or proof of a recent negative test will be required; on February 14, the annual fake marriage will take place at the school; they have also been selling Valentine's grams and roses to be delivered to students on Valentine's day; *Howl's Moving Castle* will be shown on February 17 with all proceeds going to prom; several fundraisers are being held now; the April 16 prom venue, which was a secret, was revealed to be Kohl Mansion; prom tickets are selling for $120 for SSFHS students and $130 for guest passes; and election season has begun for next year.

   Ms. Avila Gomez spoke about Black History Month. "The struggle doesn't stop when they enter our schools and I hope with hearing their voices, we can make SSFUSD a place where black students can excel and feel safe. Meaning we have resources like safe spaces for them, and keep them safe from racism in the halls that they walk in. This includes harassment from SSF Police Department. Black students in the year 2018 were referred to police twelve times their enrollment rate in the District. She referred to Derrick Gaines killed by an SLO." She said the Board has shortened public comment and ignored statistics about police on campus. "I can say as an undocumented student at SSFUSD, I have felt unprotected many times." As a brown student, she is fearful of seeing police on campus. "If you want to protect black students and really hold up your Black Lives Matter resolution, your DACA resolution, and other resolutions you've had in the past, then you would keep cops off campus."

M. PUBLIC COMMENTS

Public comments were submitted in advance of the meeting, were read by all Board members, and posted on the District's website before the meeting.

There were no comments made at this point in the meeting.

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: El Camino High School

Principal Lunt shared educational priorities and programs at ECHS. He recognized the following parent volunteers who will receive certificates of appreciation from the Board: Grace Mesina, Mary Musallam, and Sandra Vergara.

Mr. Lunt praised his students, parents, and staff by saying, "I want to thank our students for their perseverance and their positivity in a difficult time, but it wonderful to see their energy as they came back on campus as early as August. For our parents, as always, your patience, your support, your understanding, we could not do this without you and I appreciate words of encouragement you've given to your students as well as staff. And staff, even more and more so now this year, it's like we're becoming more like brothers and sisters in this unified cause…"

WASC Accreditation Visit
Principal Lunt said the presentation will highlight ongoing work in the cycle of inquiry and preparation for their accreditation visit on March 13 -16. This is a self-study report on what the site has been doing for the last seven years. Part of the process is getting stakeholders together, as a community, to look at the Mission Statement and what they want and hope for the students. Areas of strength and focus are determined.

ECHS Mission Statement
ECHS's mission is to graduate resilient students through a rigorous and culturally relevant learning environment to become globally conscious citizens and lifelong learners.

ECHS Student Learning Outcomes – which will be integrated in the coming years
C - competency
O - open-mindedness
L - literacy

T - technology
S - service

District LCAP Goals
ECHS is working on all three LCAP goals and is focusing on Academic Achievement. After being on Zoom, there are some areas for growth.

CAR (Communication, Achievement, Relationships)
The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Lunt said they are focusing on the gas tank which checks that student progress is heading towards the goals and the engine for showcasing data and programs.

Principal Lunt reviewed the goals which are being reinforced in the updated school plan and will be going to the Board for review soon.

Single Plan for Student Achievement (SPSA) (Goal 1)
High quality educational programs that promote college and career readiness.

One of the items they look at every quarter are student grades. The goal is being 90% or more proficient in their grades, meaning 'C' or higher as the cut point.

Data (Subject matter and grade levels)
ELA - grades 9, 10, and 12 met or exceeded the standards.
Social Science - grades 10 and 12 met or exceeded the standards.
Health - grades 9 and 12 met or exceeded the standards.
PE - grade 10 met or exceeded the standards.
VAPA (Visual And Performing Arts) - all grades met or exceeded the standards.
SAI (Specialized Academic Instruction) **Support** - all grades met or exceeded the standards.
Math - no grades met or exceeded the standards
AVID - all but grade 11 met or exceeded the standards.
World Languages - all but grade 12 met or exceeded the standards
Science - grades 10, 11, and 12 met or exceeded the standards.
CTE - no grades met or exceeded the standards

Courses where English Learners did not meet standards were Algebra 1, Geometry, Algebra 2, English 1CP, English 3CP, PE 9 and PE 10. Courses which they struggled with were Biology, Earth Science, US History, Spanish 2, Ceramics 1, and ERWC. Teachers want to be able to identify how students are doing so they can intervene quickly.

Courses that SAI students struggled with were English, World Geography and Culture, US History, Government, Economics, PE 9, Algebra 1 and 2, Biology, Earth Science, Spanish 2, Ceramics 1, Multimedia Foundations, Photo 1, Dance 1, and Video Art. Departments are asked to look at this data specifically and create intervention goals. In their monthly meetings with department chairs, they have an opportunity to share their progress in that area.

Multi-Tiered Support System (MTSS)
Principal Lunt shared a chart that showed options where departments can review certain subjects in which students are struggling and did not meet the 70% threshold and come up with some possible interventions. He stated that the data is very important in identifying where they are lacking, but also where they are succeeding.

Equal Opportunity Schools
ECHS uses this to see how students are fairing in college and career readiness. A chart showed where they have met certain target goals with groups in certain courses and gaps which require additional work. Educators reach out to encourage individual students to take specific courses to help them become college and career ready.

College Enrollment Data
The chart looked at three graduating classes, 2019, 2020, and 2021 and where those students ended up. It is based on whether a student went to a two-year or a four-year institution within the year after graduating or if they enrolled during the two years after high school. There were slightly higher overall percentages with students who did not go into college right away. Principal Lunt said he is grateful that the counselors meet with students and look at their progress when they are selecting classes as they prepare to enroll in institutions beyond high school.

Single Plan for Student Achievement (SPSA) (Goal 2)
Professional Development
Principal Lunt said this is how they can support professional learning communities to make sure all staff have opportunities. Recommendations are made through visiting committee reports in mid-year, looking at teaching profession goals and standards and how they can use assessments.

Professional Learning Communities (PLCs)
How the site can use instructional strategies to prepare students for the common assessments and if the data shows that those strategies were effective and if not, what the plan is. This provides support for teachers on how to improve their craft. Departments continue to look at

their goals, in a collaborative effort with administration. They map out certain collaboration days and opportunities for these groups to meet. Each department has an opportunity in the spring to begin looking at data for the previous year and map out department goals.

Single Plan for Student Achievement (SPSA) (Goal 3)

Student, Parent, and Community Engagement

Principal Lunt said, "Commitment inspires hope, and success inspires trust." As they work through things, hope increases, but it is a springboard to building trust to celebrate success and recognize areas for growth. They help one another to attain these goals with ongoing communication. Technology is used to provide tutorials.

2021-22 Average Daily Attendance

Principal Lunt reviewed attendance which was around 94% - 95%, but dipped to about 82% in January of this year. He said a large decreased occurred in the second week of January, but attendance started to increase by the end of the month. For February 2-8, the attendance percentage is still climbing.

Student Support

The District has invested in the PAPER online tutoring company which shows what students are working on. There are also a lot of in-person homework centers available. Advisory also helps out as a place to get work done and provide a mental break as well.

Areas of Success

- Increase in Counseling Resources - a Wellness Counselor added this year
- Increased school spirit
- New Culinary Arts classroom
- COLTure TV and Instagram
- All students have laptops
- Continuation of performing arts and athletics

Addressing Challenges

CHALLENGES	ACTION PLAN
Student engagement/ Attendance	Multi-Tiered System of Support (MTSS) - communication, counseling
Student proficiency in key courses	Departments developing MTSS strategies for academic support; PLCs monitoring student progress

COVID Tracing & covering classes due to high level of absences	Increased communication with staff, families, and students; collaborate with district leadership and contracted services for follow up; a lot of teamwork
9th and 10th grade students feeling overwhelmed with transition to high school	Link Crew staff and student mentors will increase activities to support 9th grade students; additional support provided in Advisory/Flex-time classes for students to get support and take a break from classes
Providing in-person extra-curricular activities	Work within district guidelines for in-person activities and find creative ways to include more members of the community via digital resources
Student Mental Health & Social-Emotional Support	Counseling, Youth Services Bureau, and other resources available; workshops for parents and students; Admin continues to work with ASB on a campaign to educate students on sexual harassment issues and cultural awareness
Maintaining safe conditions for learning	Administrators, teachers, and support staff continue to find alternative forms of discipline to help all students comply with protocols

Colt Pride

Principal Lunt shared photos from the culinary arts classroom, a physics experiment, Ballet Folklórico, the fall musical Little Shop of Horrors", sporting events, Club Rush, and staff. He said, "It's not in the big acts all the time, but that every day, coming to work, coming to school, and doing a little bit better day by day, which makes us a very special place to work and to learn."

Trustee Murray thanked Principal Lunt for his comprehensive presentation. She said data analysis is the crux of learning and knowing what needs to be fixed and how to do it. She appreciates him and his staff and shared that she and her children were ECHS Colts.

Trustee Chialin Hsieh thanked Mr. Lunt as well and said she spent a few hours studying the presentation and the wealth of information he

provided. She remarked how the Student Learning Outcomes connect to ECHS's mission and align with the District's vision. The comprehensive data guides the informed decisions. She noted that 75% of English Learners did not meet standards is Algebra 1 for the 1st quarter, but by examining the data, there is still time to support those students in the next three quarters. This is how data is used to help students and not punish their effort. She said the intervention not only supports students, but professional development is used to support teachers so they are equipped with the skills to support students. Dr. Hsieh noted that AP Calculus, Statistics, and Physics are among the least popular courses for targeted students. She asked if they want to have more target students taking these STEM major courses. Principal Lunt replied that through the lens of underrepresented students they want to know how many students are taking that leap or how many they can help to enroll. There are several factors, but they need to work on the messaging and also the support. Regarding the College Enrollment Data, Trustee Hsieh asked if the data could be broken down by ethnicity to focus on equity. She said the PAPER online tutoring report is excellent and confirms that the Board approved it in the budget and it works for students. They are utilizing this information for their academics success.

Student Trustee Verino thanked Mr. Lunt for his comments on ECHS having one of the best leadership groups. She said, "It honestly wouldn't be possible without your leadership to begin with, so thank you for everything that you do for us and for allowing all of our crazy ideas to really be put into fruition." She also thanked him for giving the STOP program the green light.

Vice President Richardson thanked Principal Lunt for the in-depth report. She appreciates the support systems throughout their short time during high school. ECHS "…has bright students, enthusiastic students, all kinds of students come together and…you wouldn't know just recently that we've been suffering through a pandemic of health crisis." It is encouraging to see the students' resilience and the fun they experience. "But it takes somebody like you and all our administrators to enable them…"

Trustee Daina Lujan thanked Mr. Lunt for the overview of data and drilling down to understand which students are being impacted and how they are being helped. She appreciates "…taking the time to look at the data from an equity lens as well, which informs where we're at, and already the actions that you're taking now to support students as well as…in the future." "… looking at the whole student, just fills me with just gratitude and joy for your leadership and the work of the team to really make a positive learning environment for our students."

President John Baker thanked Principal Lunt for the in-depth presentation. He noted three Board members are either current or former ECHS parents. It is good to see the school is in great hands. "I particularly liked seeing the support systems that you outlined, and I hope we can continue with this great performance in the future."

P. CONSENT AGENDA

MOTION #128 (Lujan/Hsieh) to approve Item 1a, Minutes to the regular Board Meeting, January 13, 2022; Item 1b, Minutes to the special Board Meeting, January 28, 2022; Item 2a, Document Tracking Services contract for 2022-23; 2b, implementation of Science from Scientists program for 2021-22; Item 3a, Certificated Personnel Assignment Order: Item 3b, Classified Personnel Assignment Order; Item 4a, Gifts to the District for January 2022; Item 4b, fundraising events; Item 4c, Professional service agreements under $25,000. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

INFORMATION/DISCUSSION

1. BUSINESS SERVICES

a. Update on Governor's 2022-23 Budget Proposal

Assistant Superintendent Ted O reviewed information on Governor Newsom's proposed State budget for the upcoming fiscal year as well as any potential implications to the District. On January 10, the Governor released his budget proposal. Mr. O and staff attended a workshop afterwards to gather details which he will incorporate in his 2021-22 2nd Interim Financial Report. The Governor can make changes in the budget from now until he releases his May revision.

Overview

- The Governor's 2022-23 State Budget proposes investments in California's core infrastructure to combat the threat of wildfires, continues and expands programs to address climate change, increases funding to slow the spread of the COVID virus through increased testing capacity and vaccination efforts and support for small businesses that are struggling due to the pandemic.
- For education, the Governor is providing a wide range of new investments to reshape TK-12 educational programs, and additional investments in several education areas including the LCFF, the Expanded Learning Opportunities Program, and Special Education.

Local Control Funding Formula (LCFF)

- His proposal includes an increase of $3.3B for the LCFF, which reflects a 5.33% COLA.
- This is an increase from the projection of 2.48% that was part of the 2021 Enacted State Budget.
- Unfortunately, this additional funding does not benefit SSFUSD because we are a "Basic Aid/Community Funded" school district, which means we get the bulk of our revenue from property taxes and not from the State.

CalSTRS and CalPERS (Employee Pensions)

- On employee pensions, the Governor did not provide any new funding for the California State Teachers' Retirement System (CalSTRS) or the California Public Employees' Retirement System (CalPERS) in his 2022-23 Proposed Budget.
- The employer rate for CalSTRS would increase from 16.92% to 19.10% in 2022-23 and from 22.91% to 26.10% for CalPERS.
- This would be increase costs to the District.

Special Education

- In addition to the 5.33% COLA for the categorical programs, the Governor is allocating $500M of on-going funds to improve the delivery of Special Education services and align general education programs in local educational agencies (LEAs).

Child Nutrition Services

- The Governor also proposes to allocate one-time and on-going funds to support nutrition services at schools.
- Beginning with the 2022-23 school year, all districts are required to provide two meals per day (breakfast and lunch) to any student who requests a meal, regardless of their free and reduced price meal status.
- Governor Newsom is proposing $596M, on top of the $54M provided in the 2021 State Budget, to fund universal access to school meals.
- He is also proposing $450M one-time funds (available over 3 years) for schools to upgrade kitchen infrastructure and equipment to incorporate fresher, minimally processed California grown foods in school meals.
- Lastly, he is proposing $3M one-time funds to support School Breakfast and Summer Meal Start-up and Expansion Grant Programs.

Expanded Learning Opportunities Program

- Governor Newsom proposes to increase the ongoing investment in the Expanded Learning Opportunities Program by another $3.4B.

- This is in addition to the $1B on-going funds in 2021-22.
- These funds are used to provide interventions for students focused on accelerated learning.
- In addition, the Budget proposes a one-time investment of $937M for Expanded Learning Opportunities Program Infrastructure.

Covid-19 Pandemic

- The Governor proposes $2.7B to continue the state's fight against the COVID-19 pandemic.
- His proposal calls for the Legislature to take early action to allocate $1.4B to increase vaccination rates and expand testing through June 30, 2022.
- The remaining $1.3B would be used to support continued distribution and administration of vaccines and boosters, statewide testing, and support hospital to address medical surges.

Investment in Educator Workforce

- The Governor recognizes challenges facing districts due to the persistent staffing shortage and is proposing to allocate $54.4M in one-time funds in a variety of investments intended to help with hiring qualified teachers and substitutes.

Summary

During the next few months, the legislature will go through the proposals, either pushing back on the Governor's priorities or proposing their own. In mid-May, the Governor will release his May Revision, which is an update to his proposed budget for next year. Staff will be attending a workshop and getting more information at that time and share with the Board.

Vice President Richardson said things could change and the District will not get money for pensions, but will receive a little more for infrastructure. Mr. O said it is still fairly early and this is the initial proposal for next year. In the next few months, the legislature will likely agree and not agree on some of items or make proposals or changes to others or remove them. A lot can change between now and May.

President Baker said this a more helpful budget than he had expected, but it is disappointed that there is no funding for the upcoming TK.

The Board recessed at 8:31 p.m. for a break and reconvened at 8:43 p.m.

N. INFORMATION ONLY PRESENTATIONS *(continued)*

b. Performance Management - **English Learners**

Assistant Superintendent Irish introduced Dr. Marcos Garcia, the Director of Special Projects, Categorical, and English Learners programs who provided performance management information on English Learners.

District LCAP Goals
English Learner data is focused on LCAP Goal #1, increasing Academic Achievement for all students.

CAR (Communication, Achievement, Relationships)
In relation to the District's Communication, Achievement, and Relationships (CAR), Director Garcia is focusing on the wheels, or systems of assessment.

Initial ELPAC (English Language Proficiency Assessments for California) Data
Director Garcia reviewed the number of students, mean scale scores and the percentage of students at each performance level. Of the 273 students tested in the fall, 200 of those are kindergarten students. Of that, 70% were class classified as English Learners. 40% of those students are testing at the novice level, which is typical in kindergarten.

English Learners by Grade Level
As of January 14, 2022, there were 1,038 English Learners at the elementary school level with the highest percentages at the Title 1 schools, Los Cerritos ES (45%), Martin ES (55%), and Spruce (59%).

There are 621 English Learner students at the secondary level with the highest percentages at Title 1 school, Parkway Heights MS (36%), followed by Baden HS (82%), and SSFHS (18%). As Baden HS is a continuation program, the majority of the students are English Learners and Dr. Garcia questioned what they can do better to support ELs at the high school level.

English Learner Programs Metrics
There have been no updates to the dashboard since 2019, so ELPAC and CAASPP data will be used to reflect progress.

On the 2021 Summative ELPAC, SSFUSD EL's are performing above the State average. The target is level 3/moderate proficiency. The way to target that group is by looking at Tier 1 instruction and professional development.

On the 2021 CAASPP Data, SSFUSD performs higher than the State except in RFEP which is being looked into for bolstering students after reclassification. They need to examine the way reclassified students are being monitored.

Elementary RFEP Data
In 2018, the ELPAC was introduced. The District had higher rates just prior to that because different criteria were used to reclassify students. In 2019, there was a sharp decline since reclassification criteria changed from an overall ELPAC score of 3 to 4, so it made reclassification criteria a bit harder for students to be eligible. After the pandemic hit in 2020, some recovery started in 2021 and 2022. The Title 1 schools were hardest hit by learning loss.

Middle School RFEP Data
In secondary schools, they begin to look at LTEL's (long term EL's) who have been in the program six or more years. If students are not reclassified by then, something is going on which needs to be examined. They consider other learning difficulties and determine how to better strengthen support systems for LTEL's and students at-risk. Master schedules have designated ELD and EL labs for additional support. Also, professional development in the area of integrated ELD is strengthened. These things are important at the secondary level when the curriculum is departmentalized and it is even more important to support the content area teachers with language acquisition skills.

High School RFEP Data
The reclassification data is similar to patterns at the other levels. Dr. Garcia noted the overall success seen at SSFHS across the years.

2021 RFEP Summary Data
In the summary of this fall's reclassification, it shows 254 students who are eligible based on receiving an overall score in the spring '21 ELPAC and the 185 students who were actually reclassified. Reclassification requires students to meet four criteria; having a '4' in the ELPAC, having proficiency in a secondary instrument, verbal assessment, and teacher and parent recommendations.

2021 LTEL Data
Dr. Garcia said this is primarily a secondary issue for students who have been in the program six or more years. Title 1 sites have more EL's and more students that are at-risk of becoming TLEL's at years four and five.

<u>EL Graduation Data for 2020 and 2021</u>

Year	Student Group	Number of Students in the Graduation Rate	Number of Graduates	Number of Fifth Year Graduates	Graduation Rate
2020	All Students	660	564	2	85.5%

2020	English Learners	96	67	1	69.8%
2021	All Students	705	596	3	84.5%
2021	English Learners	82	52	2	63.4%

Dr. Garcia said the decline in the EL graduation rate can be attributed to the pandemic. Looking at this rate, they consider the number of EL's who went to Baden HS and supporting other students before they need to attend a continuation program.

Essential Practices for EL Instruction

- The EL TOSA department has been working on developing a framework for EL instruction. This framework will serve as a guide for reflection, goal setting, walk through observation and professional development for school sites.

Essential Practice #1 Access and Rigor

- Students engage with **grade-appropriate texts or tasks** and require **critical thinking** and/or application.
- Students effectively **access language** resources and other **scaffolds** to support their **understanding**.
- Teacher makes grade-level and **complex material/content comprehensible** without simplifying material (amplifying, not simplifying).
- Students receive consistent messaging that academic and post-secondary **success is attainable for all**.
- Classes and master schedules are configured to minimize isolation of ELLs and **maximize inclusion in mixed fluency settings** and grade-level core content.
- The goal is keeping expectations high, but making sure they have the supports in place so students can meet those expectations.

Essential Practice # 2 Language Development

- Classroom environment is language rich and is **structured to facilitate student-student interaction and collaboration**.
- Academic language related to the task and objective is **explicitly** named, taught, rehearsed, and reinforced.
- Students develop and **use language to explain ideas, express understanding and negotiate meaning**. Teacher engages students in activities to fortify complex output and to foster **academic discussion** to support content and language development.
- Students have opportunities to learn how language works to make meaning.

- Site has clear structures, expectations, and support for daily **Designated ELD**.
- Site-based structures support **ongoing professional development and inquiry** to support all teachers to include language practices and embedded supports for ELLs in planning, instruction, and assessment.

Essential Practice # 3 Data Driven Decisions
- Teacher checks for understanding throughout the lesson to **gather evidence of content and language learning** and to adjust instruction during the lesson.
- Teacher uses **multiple data** sources to **refine practice**.
- Site uses multiple data sets on an ongoing basis to place and **effectively monitor progress as well as to inform program design**.
- Site has **systems** in place to progress monitor and support ELLs with disabilities.

Director Garcia reviewed an organizational chart of the EL TOSA team with three TOSA's in primary sites, three in secondary sites, and a Curriculum and Instruction Specialist that supports both teams with resources and professional development. All teams supported professional learning assessments at both staff development days.

<u>Key Responsibilities of EL TOSA's</u>

Professional Development
(Certificated/Classified)
- Designated/Integrated ELD
- Guided Language Acquisition Design (GLAD)
- Analysis English learner data (ELPAC; local data)
- Curriculum resources of EL's 2012 ELD Standards
- Differentiated Support (Newcomer/LTEL)
- The Essential Practices for EL Instruction

Coaching Support
- Lesson plan development
- Grouping strategies
- Modeling instructional strategies for EL's
- Instructional Schedules

Data Analysis & Dissemination
(Initial/Summative ELPAC)
- Site Administrator
- Grade level and Content Teams

Accountability to state and federal requirements

- Training and coordination of required language assessments: ELPAC
- Support and refine systems
- EL Master Plan Revisions & Dissemination

Trustee Hsieh thanked Director Garcia for the great presentation, which was very informative. His work and that of Dr. Moore and Mr. Irish, provides the structure for the District, teachers, and students and it is well aligned. She shared that she was an EL student when she arrived in the US. She noted that the EL graduation rate is 100% at ECHS and 60% for SSFHS and asked if that was due to the student or the school structure. Dr. Garcia replied he thinks it is based on the sheer numbers of EL's at both sites. She asked if they know how the at-risk EL's perform on other subjects. While she was in the ESL program, she was not proficient with English, but did well with other subjects which are not language heavy. Dr. Garcia said that with the shift to Common Core, EL's are also performing lower in math than their English only counter parts because Common Core math is more language based. He said this highlights the need for professional development for all teachers around language acquisition.

Trustee Murray thanked Dr. Garcia for the presentation with all the data and asking the important questions. She asked when they may see an improvement in the number of EL students that are going into Baden HS. Mr. Irish replied that he has been working with Principal Redmond and prior Directors on the District's transfer policies and the supports. The approach is to provide instructional strategies not only for EL teachers. but for all teachers. "…supporting our teachers and learning how to really focus on academic language and academic language acquisition is going to lead to success for all of our students regardless of whether they are LTELs or native speakers…" "…they need to model and do training in classes, and due to our sub shortage, this year, we've had to continue to push that back. Teachers need to do their part and become GLAD certified and we're hoping to get that accomplished by the end of May this year."

President Baker spoke about the graduation rates for EL's during the pandemic. There were issues, such as families leaving the area or they did not have proficiency with the technology. "These are the kind of situations that we as a District need to be prepared for." He asked if there has been a situation where an EL was re-reclassified or unclassified and put back into EL status. Dr. Garcia replied that support for reclassified students is through monitoring at each school site. If they begin to slip, appropriate interventions help them catch up. They would not classify them again as an EL.

Trustee Lujan thanked Dr. Garcia for the presentation, which was an honest look at the data. She appreciated how he analyzed the data for trends so they can affect change and benefit all District students.

O. PRESENTATIONS WITH POTENTIAL ACTION - None

PUBLIC HEARING - Voting Districts in SSFUSD

A Public Hearing provided an opportunity for members of the public to comment on the latest map of the five Trustee voting districts within the school District's boundaries. The demographics, as measured in the 2020 Census, have not changed appreciably since the initial map was approved by the Board at their November 14, 2019 meeting.

Dr. Moore explained that school districts have had to adjust their boundaries based on the Census 2020, especially with candidates in the November 8, 2022 election. SSFUSD needed to send an updated shape file of the boundaries, provided by the SMCOE, to the County Registration and Elections office. The County Superintendent and the SMCOE confirmed there are no large changes and the maps are accurate with very, very minor changes from the maps the Board previously adopted. So, staff is recommending that the District continue with the Trustee area maps as previously drawn, given that the demographics have not changed appreciably since the last time. She said the maps in the agenda were previously granular enough for the street names. Vice President Richardson asked if the County-provided maps do not go down to the street level whether they would be approved by the San Mateo County Committee on School District Organization (CCSDO). Dr. Moore confirmed it should not be a problem.

President Baker displayed population figures since the census data is not granular enough for the full demographic breakdown. Figures are based on the Census 2020 data. As of April 1, 2020, there are 80,742 people in the District area. There is growth in area 'E', but it is within the 10% parameters. Area 'A', the biggest area, has the largest deviation in the negative. He said that within 10 years or sooner, the boundaries may need to be changed. Trustee Murray is currently the area 'A' representative and Trustee Lujan represents area 'B'. The other three trustees are all technically at large.

Election Area	Sum of Population	Share of Total Population	Deviation
A	15,213	18.8%	-935
B	15,877	19.7%	-271
C	16,526	20.5%	378
D	15,453	19.1%	-695
E	17,673	21.9%	1525
Grand Total	**80,742**	**100.00%**	

Ideal (total/5) = 16,148

The Board meeting was suspended to open a public hearing at 9:24 p.m.

Public Comment
Ethan Mizzi asked if it was possible to change the name of "district" areas to "wards" as it can be confusing since SSFUSD is a school district and is often referred to as the District.

The public hearing was closed and the Board meeting resumed at 9:32 p.m.

Vice President Richardson said she thought the 2010 census showed 10,000 fewer people for SSFUSD. The map does not include population numbers in each district. She asked if that information will be submitted with the map to the CCSDO. She thinks potential candidates could see which district they are in if they wanted to run for office. Dr. Moore said the information came from the County and would be submitted back with all the documentation, if approved by the Board.

Vice President Richardson asked if SSFUSD includes some students from Colma and did not see that area on the map. President Baker pointed out the 1½ blocks of Colma within the District, which has some townhouses and probably 30-40 households. He said the Registrar of Voters should already have the streets in the District.

In accordance with the Brown Act, since Board members were videoconferencing during this meeting, all agenda items considered for approval required a roll call vote.

ACTION

1. ADMINISTRATION

b. Approval of SSFUSD Boundary Map
MOTION #129 (Lujan/Murray) to approve the SSFUSD boundary map where the demographics have not appreciably changed with the Census 2020 information. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-0 vote.

c. Approval of SSFUSD and SSF PD School MOU for Resource/Liaison Officers on School Campuses

Dr. Moore reported that the District, in conjunction with the SSF PD, has had School Liaison Officers (SLO's) on campus for many years. In 2020, it was realized there was no formal MOU for the program. Since that time there have been many presentations, research, and data that have been shared with the Board. Direction was given, by the Board, to develop a formal MOU with consideration of the myriad feedback that had been provided to the Board and staff. Several iterations have

been reviewed by both the District and City Council and this version, #14, is back to the Board for approval with recommended changes and edits. On the document, the yellow highlights reflect the most recent changes by the City Council. She suggested the Board review the MOU page by page and discuss the verbiage.

M. PUBLIC COMMENTS *(item continued)*

The following comments were made at this time.

Aristel De La Cruz said the MOU is not ready in spite of numerous drafts. It does not reflect the points made in prior meetings. He does not think some Board members have read the data that has been collected with decades of peer reviewed research or the information students presented on alternative suspension. "I see Board members raising issues that was [sic] debunked by the data numerous times." He said the ThoughtExchange survey data was not adequate. The Students for Change Instagram shares student voices which were in contradiction to what is being proposed in the MOU. He said there is no police accountability in the MOU and a larger survey is needed which includes student opinions on this issue. He asked that the MOU be rejected until a school wide and District wide survey was done.

Russell Lee told the Board that it was disrespectful to remove ASB President Avila Gomez as a panelist after her "candid speech". He said the Board censors real issues that students are afraid to bring up. "You all are fake." He asked what has been provided in terms of evidence and ThoughtExchange included only 26 students while there are 67,000 students [sic] in the District. "This is nowhere near a respectable process when you can't hit a percentage point of the student body." "While (a) community survey conducted in SSFHS documented over 100 students against the SLO program based on their needs as youth, the money it costs the City to run the program, and the fact it is not the job of the school district to like the police. Shame, shame, shame, shame, shame on you guys. You guys consistently fail the students with things like this." He requested that the Board not pass the MOU, that the SLO program ends, and there is a mandate that only administration call the police for emergencies or it is a disservice to the students.

Brenda Gonzales, a SSFHS student, agreed it was disrespectful to "kick Sam off the Zoom because I feel like she was also fighting for us…" She said the Board was "…sneaking in this agenda item to be approved without community input…" because it was not included under Future Agenda Items. The SLO program has been shown to negatively affect black and brown students in the SSFUSD and since the Board is pushing hard to approve this program, "…it just shows that you kind of don't care and are ignoring us." The ThoughtExchange survey was censored. A survey conducted at the school showed 109 students opposed to the SLO program. "We have the survey that shows students don't want police officers and they don't belong in our schools, so why are you ignoring this data now…"

She said students are scared and the Board "…should suspend the SLO program and start investing in beneficial programs."

Jojo Gomes, a SSFHS student, also spoke in opposition to the SLO program. The Board has not listened to the student voices in this issue. The ThoughtExchange survey did not include "…the students who walk halls every day fearing we will be harassed for the littlest things…" "Students tell you they live in fear when they see police on campus and you're going to have to do something about it. …none of you have the drive and motivation to improve your communities, and clearly, none of you care about us to make a change." She suggested not rushing the process and keep the program suspended until a survey has been conducted and data is gathered from students which shows the negative impact police have on them.

Nick Occhipinti a former SSFUSD teacher and current JUHSD Trustee, stated that…" police brutality, police misconduct are issues in all of our communities and need to be addressed not just with words but with actions." Following the death of George Floyd, many school boards removed police from campuses and he expects that any Bay Area board would "…have the sense to do that". He said this is not something to figure out as communities have provided solutions with data. SSFUSD "…should have already taken action to support what the community is asking for in the interest of civil rights, human rights, and responsible public policy, in addition to the City taking action…" Board members and the community need to stand up for the most vulnerable who are profiled by cops, are undocumented, and discriminated against. "I would encourage to you suspend this policy immediately and figure a way to move forward with your resources."

Jas, a former SSFUSD student, said she was personally harassed and targeted by the police and she wants them off campus and away from the youth. She said Derrick Gains, a District student, was killed by a former SLO who "…went on to shoot more black and brown youth." If the Board approves the MOU, they are saying they want this to happen again. "…the reason why Derrick was killed is because of Board members like you all that don't have the courage like the youth before said to say no to cops off campus, to stand up for the community and youth."

Paola Mota, a SSFHS student, also spoke in opposition to the SLO program. She said, "…the Board has put in a lot of effort to supposedly create a safe environment within the schools, but by having officers within our schools it doesn't really create that safe environment you guys are advocating for. So, it is kind of hypocritical..." She noted that there are many undocumented and brown students who attend her school and are being profiled by the police. While the SLO program was suspended, no incidents occurred. The $500K per year allotted to the program should be spent on counseling, especially for the undocumented students who have experienced trauma.

Valeria Olguin, a former SSFHS student, spoke about ending the SLO relationship in the District. She said extensive research and student surveys have been done. They presented the information and data to prove to the Board that they do not want cops on campus. The Board pretends to be the voice of the community, but she does not understand what they are doing if they are not listening to the students.

Andrew Ta, a SSFHS student, spoke against approval of the SLO MOU. "The school district needs to cut off all ties from the police department from my own experience and other's experiences." He wants the Board to listen to the students' concerns and needs and instead of upholding the District's relationship with the police, use the SLO money on arts, sports, better school meals, composting, and providing all students with Chrome books.

Keliana H. said President Baker spoke about working with the students, but put the MOU on the agenda without giving them or the community a heads up. The Board wants to push the MOU through without letting anyone know. She said the Board is being disrespectful by not listening to students and shows who they really care about. "Like your silence is just saying that you don't support the students, the community, who are actually being affected by this. And, yeah, if you don't respect the students, then how are you going to expect the students to respect you guys."

In response to comments criticizing having ASB President Avila Gomez removed as a panelist following her report, President Baker stated that "It is standard for our non-serving Student Trustee to be bumped back to an attendee."

The Board recessed at 10:08 p.m. for a break and reconvened at 10:18 p.m.

MOTION #130 (Lujan/Hsieh) to extend the meeting to 11:15 p.m. Motion Carried (Unanimous)

<u>The Board then reviewed the MOU (version 14) page-by-page.</u>

Page 60
Introduction - No changes, accepted edits.

Page 61
Goals and Objectives - No changes, accepted edits.

Page 62
School Liaison Officer's Role and Responsibility

- <u>Item a,</u> the Trustees agreed to the add the bolded language, "…**unless there is a criminal aspect."**
- <u>Item e,</u> the Trustees agreed to a change in the bolded language, "…for determining the need for ~~SLO~~ **police** involvement at such sporting events and school activities"

Page 63 - No changes were made.

Page 64 - No changes were made.

Page 65

Guidelines for Distinguishing Between Disciplinary Misconduct and Criminal Offenses:

- Item f, the Trustees agreed to the change from *"immediately" to read "as soon as practicable."*
- Item g, the Trustees agreed to this addition, "SSFPD officers, including the SLO, will continue to follow State law and City policies when effectuating arrests."

Page 66

Training and Reports on SLO Activity:

- Item a, the Trustees agreed to the add the following bolded language, "…**the City of South San Francisco** will collaborate…"

Page 67

SLO Performance and Review

- Item b, the Trustees wanted to make sure there was room for the District to recommend a reassignment of the SLO if there were concerns and they wanted stronger language than "In the event that a school/district concern regarding the actions of an SLO relative to this MOU is not resolved through the steps described…" , but they agreed that the verbiage was acceptable. In the end, they said they felt it would work with the changes.
- Item c, the Trustees agreed to the add the bolded language, **"…but not to investigate SSFPD officers, including the SLO, as though they were employees of the District."**

Page 67

Program Evaluation and Assessment

- Item c, the Trustees wanted to include language that the City will agree to provide relevant data for SSFUSD students within 30 days from the end of the school year. The data gathering request to share data on "number of student arrests, by gender, and number of citations, by gender," would be easy for the District to produce. Dr. Moore noted that school staff would always be notified of an arrest on campus (during school hours) so they can also track the requested data for comparison.

Pages 68/69

Termination

- Item a, the Trustees did not agree with an automatic renewal. They prefer that the MOU comes back for an annual vote. The recommended language would state the dates for the fiscal year when the MOU will be in effect, that the agreement may be terminated by either party at any time by giving prior written notice to the other party at least 30 days in advance of the effective

date of such termination or may be terminated by mutual agreement of both parties and no alterations of variation of the terms of the agreement shall be valid unless made in writing and signed by the Superintendent or his/her designee and the City.

- Item c, the Trustees wanted to include language in this added section that once the MOU has been approved by both agencies, the City and the Board, it will go into effect no earlier than 30 days after the approval by both agencies through June 30, 2023.

MOTION #131 (Lujan/Murray) to extend the meeting to 12:15 a.m. Motion Carried (Unanimous)

The following statement was read by Trustee Murray.

"We have appreciated the many voices…students and otherwise, who shared their experiences and opinions. It has helped us to see the value in having an MOU. It further shows us how important our equity work is. It has also brought about change in the City and the Police Department. They are doing the work to create a more equitable community. In fact, just last night, the City Council approved an ordinance establishing a "Community Equity and Safety Advisory Board" to provide accountability for the police. As we go through this journey together, I think we will be a stronger team. I think that on both sides, we've seen that some changes can occur, the city and the police department, things that might make us a stronger community. And i think that we need to work together in order to establish that stronger community."

"Today, we're going to vote yes or no on the current iteration of the MOU. This is almost the exact same MOU we approved in October with the exception of a few clarifications of roles. I urge the BOARD to pass this MOU tonight and to resume our relationship with the SSFPD and the SLO program.

I would also ask our staff to create a streamlined process for establishing or updating this MOU with the City. This has been a long and arduous task for all. The time it has taken from the things our staff could/should be doing is unimaginable. I want to thank each and every one of you for indulging the Board and Council in this endeavor. It isn't our job to micromanage. There have been 14 iterations of this document and hours spent on it. Thanks, especially to Ryan Sebers and Jeff Azzopardi for their collaboration.

I ask you to please finally pass this tonight."

Student Trustee Verino said it is "…important to consider our own

personal bias when thinking about all of this. We have the data, we have the statistics, we've been talking about this for a year and a half, so I think in that amount of time, we've been able to see how the facts come to life." "And even if we don't see the problem directly in front of us, it still exists, and I think that's worth it enough just not to ignore it."

Trustee Lujan said she was grateful for the opportunity to engage in conversation with her colleagues who have different perspectives. She is pleased that the Board does not just "rubber stamp" such items.

President Baker said during his school days there were no problems with SLO's. However, he is the kind of person who does not get bothered and is working hard to recognize that while thinking about the MOU. As demonstrated, the District likely does not need to have a routine police presence on campus. "We do recognize we need more mental health and we've spent our pandemic money on counselors. We're going to have some hard budget discussions come this next fiscal year, and I want to make sure that we maintain those counselors." He said without an MOU, the District does not have any say on interactions with students and police on campus. This is why an MOU is needed. While it is not perfect, it is better than the nothing they had before. Now the City will review it and the Board will know if they will need to go through another version or not in a few weeks.

MOTION #132 (Lujan/Hsieh) to approve an MOU, (version 14) between the SSFUSD and the SSF PD regarding the SLO program on school campuses. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: Student Trustee Verino). Motion Carried (Unanimous)

NOTE: *The vote of the Student Trustee is preferential and cannot be counted towards the outcome of any Board vote.*

d. Childcare CCTR Contract and Resolution No. 22-05

MOTION #133 (Lujan/Hsieh) to approve the California Department of Social Services Continued Funding CCTR contract to provide childcare and development services and adopt Resolution #22-05: Authorizing designated District personnel to sign contract documents for FY2022-23. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

2. HUMAN RESOURCES

a. Adoption of Tentative CTA Agreement and Approval of Corresponding AB 1200

MOTION #134 (Lujan/Hsieh) to adopt the tentative agreement dated December 14, 2021 between the South San Francisco Unified School District and South San Francisco Classroom Teachers Association and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

b. Adoption of Tentative CSEA #197 Agreement and Approval of Corresponding AB 1200

Vice President Richardson asked how long the County has to approve the AB 1200. Mr. O replied that the County has already reviewed and approved the AB1200.

MOTION #135 (Murray/Lujan) to adopt the tentative agreement dated January 5, 2022, between the South San Francisco Unified School District and California School Employees Association #197 and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

c. Adoption of Tentative AFT Agreement and Approval of Corresponding AB 1200

MOTION #136 (Lujan/Murray) to adopt the tentative agreement dated January 21, 2022 between the South San Francisco Unified School District and South San Francisco Federation of Adult Educators, Local 6179 and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

d. Approval of Frontline Education MOU

Dr. Spaulding reported that the new quote is $32,706.23, a decrease from the original quote of $35,883.

MOTION #137 (Hsieh/Lujan) to approve the Frontline Education MOU to support the development and implementation of the District's Talent Management system for the next three and a half years. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

2. BUSINESS SERVICES

a. Approval of Interstate Grading and Paving, Inc. Proposal for Main Sewer Project at Alta Loma Middle School

Vice President Richardson asked if the repair has begun. Mr. O replied is has and will be completed by the end of the year.

MOTION #138 (Lujan/Murray) to approve a proposal with Interstate Grading and Paving, Inc. for emergency repair/replacement of the main sewer pipe at Alta Loma MS. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

b. Approval of Interstate Grading and Paving, Inc. Proposal for Sewer and Storm Drain Pipes Project at Alta Loma Middle School

Mr. O reported that the work has started, with the emergency part completed. The balance of the repair work is still going on.

MOTION #139 (Lujan/Murray) to approve a proposal with Interstate Grading and Paving, Inc. for emergency repair/replacement of the sewer and storm drain pipes at Alta Loma MS. (AYES: Student Trustee Verino, Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

February 24, 2022

- Teaching and learning presentation - Westborough MS
- Presentation on supplement to the annual LCAP update for 2021-22
- Approval of San Mateo County QRIS block grant for 2021-22
- Resolution honoring Women's History Month (March)
- Resolution for Red Cross Month (March)
- 2022 CSBA Delegate Assembly election
- Adoption of agreement & approval of Public Disclosure - AB 1200 - *Unrepresented*
- Approval of declaration of need for fully qualified educators, 2022-23
- Approval to upgrade speaker system at SSFHS football field
- Approval of roofing project at SSFHS
- Approval for temporary custodial support

March 10, 2022

- Teaching and learning presentation – Buri Buri ES
- Presentation on A-G Completion Improvement program grant
- Presentation and approval of 2nd interim budget report "positive certification"
- Approval of SVEF MOU for Elevate Math
- Approval of dates for 2022-23 LCAP and Budget Hearings and Adoptions
- Approval of elimination of two Adult Ed positions due to funding
- Approval of Martin ES asphalt walkway repair
- Approval of refrigerated storage container at ECHS

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

May 21, 2022 – Board study session

- Major projects and budget discussion

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Presentation on Nutrition Services Department
- Resolution on the UPK Planning and Implementation Grant Program
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees
- Approval of Fresh Produce RFP Rollover for 2022-23
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2022-23
- Approval of A-G Completion Improvement program grant

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of DWK contract for legal services in 2022-23
- Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children's Center 2022-23 CCTR childcare contract
- Approval of Children's Center 2022-23 CSPP childcare contract
- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Murray reported that she attended the monthly SMCSBA meeting where a presentation and conversation was held about the educator shortage. President Hector Camacho said he would like to have more of these conversations with various board members throughout the County to share things and maybe make a difference. She also attended the PTA Council meeting with Vice President Richardson and Dr. Spaulding. At Adult Education, former mayor Karyl Matsumoto gave certificates to ATP students, on behalf of the City, for helping to clean up the community, especially on the Centennial Trail. She watched the Youth Commission meeting where any District student can talk about change. During yesterday's City Council meeting, Dr. Hsieh accepted a proclamation for Lunar New Year. City Council approved the purchase of land in Old Town for a park.

Vice President Richardson said during the PTA Council meeting, the new fields were discussed and what they are trying to work out. The storm recapture project at Orange Park will provide four fields, but will not be completed until 2023. She visited the Martin ES vaccination clinic last weekend, where Mr. O was helping out. The event was well-organized and a great experience. She said a new Communications Director has been hired by the City.

Student Trustee Verino spoke about ECHS. "…everything that we do is rooted in service and how everything we do tries to give back to larger community as a whole. So with everything going on amidst the pandemic, like I know we've had a surge of the COVID-19 cases, we've had a lot of things lost, we've had less games, less opportunities for us to come together, but as seen in Mr. Lunt's presentation, our spirit has been higher more than ever, and i just want to thank you guys for giving us the opportunity to be able to do all these things again, because we're back in person, so I just wanted to highlight that, and continue to remind everyone…that small acts of service really do go a long way, and if we continue to do that, we'll be good for the next year or so."

Trustee Hsieh said she was so honored to be invited to the City Council meeting to accept the Lunar New Year proclamation.

Trustee Lujan hoped that the President's Day break provides both staff and students an opportunity to rest and reset.

President Baker said he also attended the ATP program and "…it was great to see these young men and women honored for the work they do for our City. And for the care that their teachers and staff give for them." A productive Equity, Diversity, and Inclusion meeting was held on January 20. He stated "…Cabinet, fellow Board members, we have room to disagree, but we always come back together and I sense the service and desire that we all put in tonight."

ADJOURNMENT – 11:49 p.m. in memory of

- **Nathan Boyd**, a District teacher who passed away in January. He began working for the District in 2007 and taught at SSFHS, Westborough MS, and in Adult School Special Education until he retired in 2021.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Meeting of February 24, 2022

CORONAVIRUS DISEASE (COVID-19) NOTICE

This meeting included closed captions which required the Board to provide a break, for the captioner's benefit, after approximately every 90 minutes.

OPEN SESSION - 6:00 p.m.

A. CALL TO ORDER

CLOSED SESSION - 6:00 p.m.

1. Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9, subd. (d)(1) – Name of case: USS Cal School Construction Cases; and related Government Code claim by USS Cal Builders, Inc.
2. To consider evaluations of performance and discipline/dismissal/release of Certificated personnel in accordance with Government Code Section 54957. (Non-re-elects/Release of temps).
   - Non-reelection of probationary certificated employee(s) - Education Code Section 44929.21 (maybe)
   - Release of temporary/long term substitute certificated employee(s) - Education Code Section 44954

RECONVENE INTO OPEN SESSION - 7:00 p.m.

B. ROLL CALL

Board Members:	Mr. John Baker - Present Dr. Chialin Hsieh - Present Ms. Daina Lujan - Present Mrs. Patricia Murray - Present Mrs. Mina Richardson - Present Ms. Abigail Verino, Student Board Member - Present
Cabinet Members:	Dr. Shawnterra Moore, Superintendent - Present Mr. Keith Irish, Assistant Superintendent, Educational Services and Categorical Programs - Present Mr. Ted O, Assistant Superintendent, Business Services - Present Dr. Jay Spaulding, Assistant Superintendent, Human Resources and Student Services – Present

C. PLEDGE OF ALLEGIANCE was led by Westborough MS student Christopher Gomez. Principal Loraine Rossi de Campos said Christopher is the 8th grade ASB President, a legacy student, and represents his class and the culture of academic excellence at Westborough MS very well. Christopher embodies the Wildcat Spirit every day.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

E. REPORTING OUT FROM CLOSED SESSION

MOTION #140 (Lujan/Murray) to approve the release of 33 temporary Certificated employees representing 30.999 FTE's effective at the end of the current school year pursuant to Education Code Section 44954. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried (Unanimous)

F. REVIEW OF AGENDA - No changes.

G. PTA COUNCIL REMARKS - President John Sanna reminded the Board and Cabinet that next PTA Council meeting will be held on Tuesday, March 1. He spoke about milestones which would have been celebrated at the Founder's Day dinner, but were not due to COVID the last two years. The PTA Council turned 50 this year and the national PTA turned 125. He expressed concern that due to the pandemic and school closures onsite activities did not take place. As a result, the incoming PTA boards will not have people accustomed to doing these events and the next class of second graders will not have known a normal school year from an onsite activities standpoint. He complimented the PTAs for being diligent and flexible in modifying the way to do things in the last two years. They figured out what to do and how to support their schools through Zoom meetings. He acknowledged the Westborough MS PTSA where students have an integral part in leadership.

Trustee Patricia Murray said that for the coming year, a lot of PTA boards are looking for leadership now. She encouraged people to join the PTAs and become leaders. She recognized the importance of the PTA program for parents to share the camaraderie and for how it shows the students that if education is important to parents, they also learn the value of education.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

South San Francisco Federation of Adult Educators - None

South San Francisco Classroom Teachers Association - President Danny Yanow said CTA members where happy to hear that Governor Newsom approved the coverage of sick days due to COVID from the beginning of this year. Since the pandemic is not over, he asked that testing continues to be available to all employees and to keep pool testing at school sites. "If the requirement for masking in our classrooms is removed by the Governor, I would ask that the Board members continue the mask mandate in our District. Our community has been very supportive of masking in our schools, and we would all feel safer if we continue this practice until the end of this school year." He reported that CTA will be sunshining their proposal in the spring and once they meet with Ted O to get clarification on the budget, they hope to settle negotiations by the end of this school year. Mr. Yanow spoke about Title 1 schools and the need to focus on the neediest and most at-risk students and to provide extra support so these students can reach their full potential. "Some of these schools have declining enrollment. We can look at this as a drain on the finances of the District or we can see this as an opportunity to try to reach those students and give them more individual attention with smaller class sizes, more paraprofessionals in their classrooms to support the second language learners and students with IEPs and 504s."

California School Employees Association Chapter 197 - None

I. PERSONNEL COMMISSION

- Assistant Superintendent Jay Spaulding reported that the last meeting was held on February 14. During that meeting, they approved six classified leaves of absence, ratified twenty position announcements and eight eligibility lists. Also, the commissioners took action to change the date of their June meeting from June 20 to June 13. The next Commission meeting will take place on March 21, 2022.

J. ITEMS FROM BOARD - None

Trustee Murray reported that Adreana Estigoy, a graduate of ECHS, is missing and her family is trying desperately to locate her. Volunteer events will be taking place and details are available at Everything South City or on the web. Trustee Murray spoke about the General Plan Committee, on which she is a member. The plan is a blueprint to guide policy and development over the next 20 years in SSF. This has an impact on every aspect of the community, including safety, parks, transportation, and housing. Over the next month the committee will be holding several meetings to solicit community input. They have a draft of the general plan that they want to share. Information is available on shapessf.com.

K. SUPERINTENDENT'S REPORT

a. COVID-19 information - Superintendent Shawnterra Moore reported that on February 16, the California Department of Public Health (CDPH) said masks are no longer required indoors. This does not apply to schools which will retain the mask mandate for now. On February 28, the Governor and the CDPH will re-evaluate the mask requirement for schools and come out with a recommendation. "(I) just wanted to remind our community that our District has always exercised extra precautions when it comes to health and safety, and we will continue to highly encourage our community to comply. There also are going to be other gradual changes that we can anticipate related to COVID test screening efforts, limiting large gatherings, and continued encouragement for people to get vaccinated and to get their booster shots." Dr. Moore confirmed that once changes to masking guidelines are announced, the Board would have time to discuss whether or not the District would maintain the wearing of masks in schools. School districts would be able to be more restrictive if they want to be.

b. Virtual Academy and IS information - Dr. Moore spoke about updating the definition of synchronous instruction that can be included as part of the independent study instructional minutes. Staff continues to monitor trailer bills and pays attention to ensure SSFUSD are in compliance. Staff is also exploring the option of a virtual learning academy for students who thrived in distance learning. They will need to design this new program and survey the community to know if there are enough interested students willing to participate. This would need to be followed with developing an application with criteria for acceptance. She said more information will be forthcoming.

c. SSF Chamber of Commerce Scholarships - the Superintendent said the SSF Chamber of Commerce is sponsoring the 2022 Higher Education Scholarship Program again this year to help students continue their academic and/or career pursuits. Student applicants must be residents of SSF. They must offer proof of registration in a college or institution of higher learning, which includes trade schools, and candidates will be judged on community service or involvement, extracurricular activities which includes athletics, academic, grade point average, and career goals. Each applicant must have a resume and provide an essay on the topic of how they have overcome obstacles. Interested seniors should check in with their principal.

L. STUDENT TRUSTEE REPORTS

1. Abigail Verino, Spring Student Trustee and ASB President El Camino High School highlighted the following recent and upcoming events at her site: all tickets were sold for tonight's Colts Got Talent Show, which will be available to watch on COLTURE TV; for Black History Month, teachers put inspiring quotes on the ECHS Instagram; Prom sales will continue to be sold until March 11, with a starting price of $140; for prom, students must be fully

vaccinated and boosted per the San Francisco City Health Department guidelines as their venue is the Exploratorium; boys and girls varsity basketball teams both made it to the central playoffs and both teams won their respective opening games, but were eliminated in their next games; the boys varsity soccer team had an amazing season, becoming the division champions and making to the CCS playoffs; three wrestling champions represented the school at the CCS finals; senior M.J Mullen placed third in her weight class at CCS and will represent the school at the California State Wrestling Championship; she and student leader Emily Mozzetti, the co-founders of the STOP program, accepted the Impact Warrior Award at the Warriors game on February 16; this program's intent is to stop the stigma towards sexual violence and provide education resources for the community; they accepted the award for all of the individuals who are brave and courageous in sharing their stories; students are being encouraged to apply for the 2022-23 leadership class; ASB is also beginning outreach to the District's middle schools to encourage those students to apply to student leadership; and election season starts tomorrow for new officers next year.

Vice President Richardson congratulated Abby on her Warrior award and the important work she is doing. She said students will enjoy their prom venue.

2. Tania Torres, ASB Vice President South San Francisco High School shared the following news from her school since President Samantha Avila Gomez was working at Outdoor Ed; following Spirit Week they held a Winter Rally which highlighted senior sports at the school; at the rally, students wore t-shirts in various colors to represent their classes; the Winter Ball was held at Skyline College with hundreds of students coming together and dancing the night away; on February 14, the annual fake marriage took place in the quad; several junior and senior class fundraisers are being held now; *Howl's Moving Castle* was shown on February 17 to fundraise for prom which will be held on April 16 at the Kohl Mansion; the boys basketball team made it to the second round of CCS; winter sports have ended and spring sports including volleyball, baseball, swim, and track and field are underway; and election season has begun for next year and candidates have already filmed their speeches.

   Ms. Torres reiterated what Ms. Avila Gomez spoke about at the last Board meeting in relation to Black History Month. She said it is imperative to have a safe environment for black students in District schools. "Not only have they often been overshadowed, they continue to experience racism in the community that they are supposed to call their own. The District has failed to provide enough resources for these students, often impeding on their paths to success." The police on campus "…target black students to a greater extent and it is truly unfortunate how these issues continue to be unrecognized."

Student Trustee Abby Verino left the meeting at 7:30 p.m.

M. PUBLIC COMMENTS - None

N. INFORMATION ONLY PRESENTATIONS

1. EDUCATIONAL SERVICES

a. Teaching and learning presentation: Westborough Middle School

Principal Loraine Rossi de Campos shared educational priorities and programs at Westborough MS. She recognized the following parent volunteers who will receive certificates of appreciation from the Board: Melissa Chan, Jenel Hadde, and Estella Rudd.

WMS Vision

- Develop and strengthen the team
- Build relationships and clear channels of communication throughout the community
- Continue to align the site with the District's Strategic Plan and LCAP goals
- Care for themselves and one another throughout the process
- Reflect on why they teach the way they do

CAR (Communication, Achievement, Relationships)

The SSFUSD car metaphor is a journey to excellence, providing students a superb learning experience by visiting classrooms daily, collecting walk through data and providing ongoing feedback to teachers and support staff. Principal Rossi de Campos said the school's core values are very similar to those in the car graphic. She said in difficult years, when they have been in survival mode, they hold on to their core values.

District LCAP Goals

WMS is working on all three LCAP goals. Dr. Rossi de Campos said they have designed their SPSA through the school site council and their goals are very much aligned with the LCAP goals.

WMS 2021-22 Site Goals

Academic Achievement (LCAP Goal 1) - all students will demonstrate proficiency and a 3% growth in ELA and math as measured by local and State assessments. They are working on common practices, the implementation of District provided and adopted intervention and also the use of our priority standards that have been developed across the District. This includes the RTI program and mental health supports.

Professional Development (LCAP Goal 2) - to provide ongoing support, learning, and growth within the staff to increase or maintain

the skills to best support their learners. They are focusing on aligning educational experiences for students, integrating educational technology, and reflecting on student and parent feedback so they can provide the safest and best environment. Progress will be measured by CAASPP date, the California Dashboard data, Healthy Kids surveys, and other site-specific survey data.

Student, Parent and Community Engagement (LCAP Goal 3) - to foster strong and positive connections by listening and having an ability to communicate between home and school. They are using surveys and local data to try to capture that. They also use counseling approaches, activities, and enrichment to create a connection with students. The goal is for a 3% decrease in absenteeism and a 3% decrease in the suspension rate after students have participated in trauma-information instructional practices and counseling approaches, extracurricular activities, and the PBIS program.

Student Population

WMS has 518 students this year. 27% of students are identified as socioeconomically disadvantaged, 16% are students with disabilities on IEPs, and 8% are English Learners.

Attendance (one month snapshot 1/4/22 - 2/4/22)

Principal Rossi de Campos said January is not a fair representation of a typical month at WMS. The data shows how much the surge impacted student attendance. By example, fall average attendance was 94%. In January week 2, it dropped to 77%, but increased to 92% by week 5. She said it has been a difficult year with the pressure and challenge of allowing kids to have the time they need to recover or the time they need to quarantine and then being able to help them come back into the school.

Achievement Data

Dr. Rossi de Campos said she was proud that during distance learning and in the middle of the pandemic, 95.5% of 6th graders, 94.9% of 7th graders, and 97.2% of 8th graders participated in the online 2021 Smarter Balance testing.

ELA and Math - of the 533 students tested last spring, 60% or more were at or above standards in language arts and about 57% were at or above standard in math. She said they need to monitor the percentage of students in the categories of standards nearly met and not met in terms of their SPSA goals.

Principal Rossi de Campos then reviewed the percentages of students who met or exceeded standard.

- 6th grade - 54.78% ELA, 56.03% Math
- 7th grade - 63.25% ELA, 54.38% Math
- 8th grade - 63.37% ELA, 57.72% Math
- Overall - 60.47% ELA, 56.77% Math

The percentages overall for students not meeting standards were 39.52% in ELA and 43.23% in Math. 90% of students with disabilities tested at nearly met or not met standards in both ELA and Math. These are benchmarks and provide a sense of where they need to look at the performance over the next few years.

Student Resources

Principal Rossi de Campos said WMS offers all students additional support. This includes the site-based academic center, IXL the District-approved intervention program, which targets Math, History, and ELA, tutoring, and mental health supports. WMS counselors and grade level teams work to match students with the appropriate supports that they might need. WMS also has an RTI program to identify their struggling learners and review progress monthly.

Supports for Students with Disabilities

This spring, WMS will have a Specialized Academic Center facilitated by an Ed. Specialist that focuses on organization and study habits, and adds another layer of support for students with disabilities. This will go along with the Push-in Program to provide equitable access to the general education classes. Students at each level can be “pushed” to the least restrictive environment with support to keep growing and progressing. They will also be using IXL and individual goal setting and case management that comes with an IEP.

Returning to In-Person Learning

Principal Rossi de Campos said she asked her staff what return to learning was. They shared that is about the human connection, relationship building, and the ability to connect. This shows that their vision is on track. Some challenges they faced this year included the fear of catching COVID, the substitute teacher shortage, and the increased workload over the last couple years which have all taken a toll. She said they are doing everything they can to keep the environment at WMS as positive and as healthy as possible, and they remain committed to helping the students shine.

Focus on Academic Achievements

They offer a strong culture of academic achievements at WMS. These include honor roll, honor societies, Science Fair, Helix Cup, etc.

Positive and Engaging Environment

Dr. Rossi di Campos said they believe in establishing a healthy, safe,

and positive learning environment to focus on social well-being and personal growth, to help students become productive members of society. She and her staff continue to focus on determining what kind of impact the programs have on students. Part of their mission says they provide all students with engaging, collaborative learning environments driven by student data and creating a foundation for a lifetime of critical thinking. They not only use data to support the mission, but also hope to engage their students and actively try to involve them in their learning process.

Principal Rossi de Campos thanked the students for their perseverance and their positivity in a difficult time, and to see their energy as they came back on campus. She also thanked the parents for their patience, support, and understanding. Regarding her wonderful staff, she said that even more so this year, it seemed like they were becoming more like brothers and sisters in a unified cause.

Trustee Chialin Hsieh thanked Principal Rossi de Campos for the impressive presentation. She appreciated the relationship of the teachers' feedback to the human connection and how the vision and site goals align with the District goals. The smart goal is very clear, specific, measurable, actionable, realistic, and time-bound. Next year when they see whether or not the goal was met, Dr. Rossi de Campos already has the strategies in place to continue to improve it. Dr. Hsieh said Professional Development is always very difficult to measure and there are strategies in place for that. She thanked Dr. Rossi de Campos for her leadership and support of the school and community.

Trustee Daina Lujan also thanked Principal Rossi de Campos for the presentation and commended her and her team and families. The planning that she shared was very evident with clear evidence of alignment to the District priorities with a lens for the whole child, as well as a very strategic response with both short term and long term planning. She thanked Dr. Rossi de Campos for all her work and making WMS a wonderful experience for students.

Trustee Murray thanked Dr. Rossi de Campos for her very thorough report. It is apparent how much she loves her staff. This was evident with asking for their feedback on the pros and challenges with returning to in-person learning.

Vice President Mina Richardson told Principal Rossi de Campos she was missed. She appreciated the in depth report and enjoyed seeing the numbers of the students coming back. It tells her that students have a love for going to school, and the nice environment provided. She asked what the predominant second language is for the student

body. While Dr. Rossi de Campos was unsure, she noted that the school has a strong Tagalog presence and multiple other languages.

President John Baker also thanked Principal Rossi de Campos for her presentation, especially with the return to school plans. He appreciated the supports and noted that the Board recognizes the difficulty in making a three-year plan when there have been two and a half years which are unprecedented.

b. 2021-22 LCAP Mid-Year Updates

Assistant Superintendent Keith Irish shared an update of the 2021-22 LCAP mid-year report on implementation of goals, actions, services, expenditures, and metrics and the 2022 supplement to the annual update to the 2021-22 LCAP.

Purpose
- To receive updates on the mid-year LCAP implementation of goals, actions, services, expenditures and metrics
- To receive information on the 2021 LCAP mid-year report and 2022 Supplement to the Annual Update

District LCAP Goals
Mr. Irish noted that these are the same LCAP goals that have been in place since 2018.
- Goal 1 centers around Academic Achievement and includes 30 actions.
- Goal 2 focuses on Professional Development. There are 10 actions in this goal.
- Goal 3 centers on Student, Parent, and Community Engagement with 4 actions.

CAR (Communication, Achievement, Relationships)
In the SSFUSD car metaphor the presentation focused on the gas tanks to check on student progress towards the District metric in LCAP goals.

AB 130
Requires local education agencies (LEA's) to present an update on the annual update for the 2021-22 school year on or before February 28 at a regularly scheduled Board meeting. It must include a supplement for the annual update, all available mid-year outcomes data related to metrics and mid-year expenditure and implementation data on all actions in the 2021-22 LCAP.

Budget Overview for Parents
The State of California allocated additional dollars to districts after the

LCAP in June 2021 was approved. Part of the State requirements is to show the difference between the projected 2021-22 budget amount and the actual amount. Mr. Irish said some of the allocations have not yet been received because they are preliminary and the plan is not yet executed because the District has three to five years to actually implement the actions and services. Based on the 2021-22 school year, a lot of the decisions from the District and site leaders is to develop the plan this year to actually implement those new actions and services in the 2022-23 school year and beyond.

Mid-year Updates

Performance Indicators Color coding legend

Green dot - completed or adequate progress (80% plus)

Yellow dot - in progress (30% to 79%)

Red dot - little or no progress yet (29% or less)

Mr. Irish briefly reviewed many goals with actions and their associated color.

Actions with green dots included:
Goal 1 - increase in college and career readiness for all students; continue to support the BARR program at SSFHS, implement DIBLES dyslexia screener in grades K-2 and provide intervention support; fund additional staff to lead, train, and monitor curriculum, instruction, and assessment work; provide students access to standards aligned instruction materials and highly qualified trained staff; ensure that all facilities are well maintained and safe and staff and students know how to respond in an emergency; provide students access to a broad course of study that's rigorous and prepares them for college and career opportunities; provide additional supports during and after school to assist students in academic, behavioral, and socio-emotional learning; continue to implement restorative practices at all schools and in classrooms; provide funds to support the basic needs of foster youth and homeless students; provide additional allocation via LCFF Supplemental funds to school sites to support EL students to meet their academic, behavioral, and socio-economic needs; and HR will research, evaluate via the FFME and select a talent management system to monitor the evaluation systems to determine professional leaning needs for all District staff.

Goal 2 - provide professional learning on EL Monitoring systems and ELPAC assessments; provide professional learning for counselors and

administrators on the qualities and practices of a data-drive, comprehensive school counseling program; continue to build systems for data governance amongst site staff responsible for data processing; and increase IEP team capacity and effectiveness in transitioning students to between grade spans.

Goal 3 - continue to provide various opportunities for students to increase engagement and enhance the school culture; improve parent school engagement through an increase in participation in site and District parent groups; and continue outreach to families to support a strong First Five to kindergarten transition.

Action with red dots included:
Goal 1 - provide intervention support in literacy for elementary students; develop a Balanced assessment system aligned to District scope and sequence in ELA and Math; and create a safe, healthy and inclusive learning environment for all students.

Goal 2 - build capacity of staff for data analysis and reporting; and decrease suspension rates of students with IEPs.

Metrics
Mr. Irish briefly reviewed the metrics for goals and their associated color. The District is still waiting to report out on certain factors since the information will not be available until the summer.

Actions with green dots included:
Goal 1 - increase in graduation rate for all student groups except multi race, EL and socio-economic disadvantaged; college/career readiness Early Assessment Program in ELA and Math for all student groups except white and EL; increase in college/career readiness AP enrollment and achievement; AVID Program increase in enrollment, graduation rate, A-G requirements met; and decreased chronic absenteeism (K-8) for all student groups except EL.

Goal 2 - decreased suspension rate all student groups.

Action with red dots included:
Goal 1 - EL performance declined in CAASPP ELA and Math achievement, graduation, A-G requirements met, reclassification, ELPAC summative, chronic absenteeism.

Goal 3 - stakeholder participation in bi-annual comate survey (California Healthy Kids Survey) administered in 2021.

CAASPP
The CAASPP achievement rate received a **yellow dot** due to a decrease in performance for all student groups compared to 2019.

Many students opted out of taking it virtually. WMS did have the highest participation rate in the District. The goal for this year will be a 95% participation rate as required by the federal government.

Vice President Richardson referenced the budget and noted that Mr. Irish said the savings gives the District three to five years of money left over and asked if the District can expect more money. Mr. O replied that the differences between the projected 2021-22 budget amount and the current actual budget is $152M or $153M, which includes a lot of State and federal stimulus money received after the budget was adopted. He added that there are also carryovers from the prior year included in the difference.

Trustee Lujan thanked Mr. Irish for the presentation. Regarding the EL performance, she appreciated him digging deep and it looks like Dr. Garcia is already on it.

Trustee Hsieh said she appreciates Dr. Moore's leadership in moving the District to performance management, because the colored dots indicators help to see the big picture. She requested more information on the TOSA's who must have a positive impact on the professional development of students. She would like more context to understand, because the District has a lot of funding invested there. Mr. Irish said that most of the supplemental positions, the TOSA's, were moved from the site level and are centralized to the District Office. These seven ELD TOSA's support all sites now. He added that he will provide a presentation on the potential 2022-23 LCFF Supplemental positions at a March Board meeting.

Trustee Murray thanked everybody who worked on the presentation. She appreciated the color coding and Mr. Irish's clarification when he spoke about the different items.

President Baker said there are probably a few areas that might be disappointing but not particularly surprising given the pandemic. The slide on EL achievement was sobering, and there are many factors involved such as equipment access, supports, and some transient populations. He was glad that the report shows focused areas to use as a starting point for moving forward.

O. PRESENTATIONS WITH POTENTIAL ACTION - None

P. CONSENT AGENDA

Vice President Richardson asked to pull Item 1a for discussion.

MOTION #141 (Lujan/Murray) to approve ~~Item 1a, Minutes to the special Board~~

~~Meeting, December 13, 2021~~; Item 1b, Children's Center QRIS block grant; Item 2a, ECHS staff to attend the Junior/Senior prom in San Francisco, CA; Item 3a, Certificated Personnel Assignment Order: Item 3b, Classified Personnel Assignment Order; Item 4a, Purchase Order Listing, December 2021; Item 4b, Warrant Register, December 2021; Item 4c, Cash Receipts, December 2021; Item 4d, Purchase Order Listing, January 2022; Item 4e, Warrant Register, January 2022; Item 4f, Cash Receipts, January 2022; Item 4g, Declaration of surplus items; Item 4h,Gifts to the District for February 2022; Item 4i, fundraising events; Item 4j, Professional service agreements under $25,000. Motion Carried. (Unanimous)

Vice President Richardson said she had a few concerns with the voting for Board President in the December 13, 2021 minutes and requested the following statement be entered into the record.

"For the past yearly reorganizations, the Board has largely rotated to all positions of president, vice president, and clerk. This year it was expected the same would occur. It did not. One Board member was nominated over another who was expected to rotate into the next position, but was not nominated. I nominated myself, for president but the Board Secretary did not advance the nomination due to lack of a second. I invoked the rule again as I did in prior reorganizations, that a second was not necessary and was allowed to advance then. This time the Board Secretary, who was conducting the reorganization, did not allow my self-nomination to proceed for a vote and another Board member became Board President.

Later the error was acknowledged, and was asked to repeat the reorganization vote but upon reflection it possibly would not have changed the vote, and due to the technical difficulties, (my) hearing impairment, and Board behavior, I declined this offer. However, (I am) now asking the Board for a change in my vote from "yes" to "abstain", and on the record, meeting minutes on all votes for the December 13, 2021 reorganization due to a combination of reasons: technical issues that made it impossible to follow the proceedings, and the Board's lack of support to follow its own rules, norms, protocols and policy. Board behavior diminished and undermined itself that night by not advancing a Board member's place in the rotation, likely in retribution for past challenges in not following its own policy or rules. So, at this time, I would like to ask the Board if they would allow me to change my vote from the 13th of December from a 'yes' to 'abstain'."

President Baker stated that the minutes need to accurately reflect what transpired at the meeting. Dr. Moore said "…this is something I double-checked and…shared a couple of meetings ago that the official minutes have to remain. That was the vote that happened, so that has to stay. But the way to articulate the concern was exactly what Vice President Richardson just did to explain that she wanted to make a statement to go on the record, that had she had the opportunity, she wanted to abstain from that vote and she would have changed the vote, but we

can't go back and actually change the December 13 minutes now. And that was from our County Counsel."

Vice President Richardson asked how other Board members can change items on prior minutes when they stated the comments did not accurately reflect what they said. Dr. Moore replied that while some Trustees have had slight changes in what they said, it was not tied to how they voted or abstained. Vice President Richardson said she did not see the difference because if she had abstained, it would not have changed the outcome. She requested the Board allow her to retract her vote. President Baker stated that "…we are allowed to correct errors in the minutes." Vice President Richardson said that evening she could not follow what was happening because of her hearing impairment, which was a challenge for her. "And I want to make sure that you understand my position basically. So, if we're not going to change my vote, I'm not going to go to discuss this further."

Trustee Murray said that when former Board member Eddie Flores left, the policy was changed from the usual rotation and they would vote for incoming officers going forward. Vice President Richardson said "You know what, we've had norms, protocols, policy, and all these things that you've had in the past, and you followed those. But you know, when it comes to the reorganization… it's too ambiguous."

President Baker stated that "…you have said your statement on the record for now. We can agendize a later discussion about general practices. I do think an appropriate time would be during a Board workshop, but the minutes were, as far as I know, accurate, and if we're discussing Board protocols, that is not what is on the agenda for tonight. I do not want to put us in jeopardy of the Brown Act."

Vice President Richardson concluded her statement for the record.
"I ask the Board to take this opportunity for self-reflection and take inventory (to) put into practice the countless hours of training, workshops, conferences in the quest of good governance and follow its own rules with a no surprise approach. I ask the board to submit to additional coaching on parliamentary procedure to remove the ambiguity that results in the yearly rotation, and for fairness to its own members, all members share the responsibility to the student community to set an example. Let us commit to the excellence of a high functioning Board."

MOTION #142 (Richardson) to change the minutes of the December 13, 2021 meeting as requested by Vice President Richardson. Motion failed for lack of a second.

The Board recessed at 8:32 p.m. for a break and reconvened at 8:42 p.m.

MOTION #143 (Lujan/Murray) to approve Item 1a, Minutes to the special Board Meeting, December 13, 2021. (AYES: Baker, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-0 vote.

ACTION

1. ADMINISTRATION

a. Resolution No. 22-06 for Women's History Month

Trustee Murray read the resolution.

MOTION #144 (Murray/Lujan) to adopt #22-06: Honoring Women's History Month. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

b. Resolution No. 22-07 for American Red Cross Month

Board Clerk Lujan read the resolution.

MOTION #145 (Hsieh/Lujan) to adopt Resolution #22-07: In recognition of American Red Cross Month. (AYES: Baker, Hsieh, Lujan, Murray, Richardson; NOES: None). Motion Carried. (Unanimous)

c. 2022 California School Boards Association Delegate Assembly Election

Trustee Murray said she hoped the Board members read her campaign statement and would vote for her.

MOTION #146 (Lujan/Hsieh) to elect Noelia Corzo, Clayton Koo, and Patricia Murray as representatives to the 2021 CSBA Delegate Assembly from Sub-region 5-B, San Mateo County. (AYES: Baker, Hsieh, Lujan, Murray; NOES: None; ABSTAIN: Richardson). Motion Carried on a 4-0 vote.

2. HUMAN RESOURCES

a. Acceptance of Agreement with Unrepresented Groups and the Corresponding AB 1200

MOTION #147 (Lujan/Murray) to accept the agreement with the District's unrepresented employee groups and pursuant to Government Code Section 3547.5, approval of the corresponding AB 1200 document. Motion Carried. (Unanimous)

b. Adoption of Declaration of Need for Fully Qualified Educators

MOTION #148 (Lujan/Hsieh) to approve the Declaration of Need for Fully Qualified Educators for the 2022-23 school year to the California Commission on Teacher Credentialing. Motion Carried. (Unanimous)

3. BUSINESS SERVICES

a. Approval of Upgrade Speaker System at SSFHS Football Field

Vice President Richardson asked how old the replaced equipment is and said she understands it is not working. Mr. O replied that he was not certain when the original equipment was put in. He said the equipment is not functioning the way it should for the field. He confirmed that the installation was only at SSFHS and in response to Vice President Richardson's question, he said the original warranty would have expired. She asked about the warranty on the new equipment. Dr. Moore said the documentation on page 162 of the agenda outlines the warranty clause.

MOTION #149 (Lujan/Richardson) to approve the proposal from AVI-SPL LLC., in the amount of $72,435.79, for upgrading and replacing the sound system for the SSFHS football field. Motion Carried. (Unanimous)

b. Approval of Amendment #1 to the Alcal Specialty Contracting, Inc. for the Roofing Projects

MOTION #150 (Lujan/Murray) to approve amendment #1 to the Alcal Specialty Contracting, Inc. agreement, in the amount of $48,752, for the SSFHS Snack Bar roof replacement. Motion Carried. (Unanimous)

c. Approval of an Agreement with Experience Janitorial Inc., for Temporary Custodial Support

MOTION #151 (Lujan/Hsieh) to approve an agreement with Experience Janitorial, Inc., in an amount not to exceed $300,600, to provide temporary custodial staff support for the remainder of the school year as needed. Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

Board meetings have returned to in-person and are being held in the Baden HS gym, unless otherwise noted.

Trustee Lujan advised that she will not be able to participate in the March 16 Board study session as she will be teaching at Skyline College that evening.

Vice President Richardson asked about the date for an upcoming study session. Senior Executive Assistant Nalani Allen-Cantley said the special meeting/study session is scheduled on March 21. That date was chosen because it worked for the majority of people who need to attend. Vice President Richardson advised that she would not be present for the meeting.

March 10, 2022

- Teaching and learning presentation – Buri Buri ES
- Presentation on A-G Completion Improvement program grant
- Presentation and approval of 2nd interim budget report "positive certification"
- Approval of SVEF MOU for Elevate Math
- Approval of dates for 2022-23 LCAP and Budget Hearings and Adoptions
- Approval of elimination of two Adult Ed positions due to funding
- Approval of Martin ES asphalt walkway repair
- Approval of refrigerated storage container at ECHS

March 16, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #3

May 21, 2022 – Board study session

- Major projects and budget discussion

March 24, 2022

- Teaching and learning presentation - Alta Loma MS
- Presentation on Curriculum
- Presentation on Skyline College Board
- Presentation on Nutrition Services Department
- Resolution on the UPK Planning and Implementation Grant Program
- Resolution for Child Abuse Prevention Awareness Month (April)
- Resolution for Autism Awareness Month (April)
- Resolutions for retirees
- Approval of Fresh Produce RFP Rollover for 2022-23
- Approval of the Distribution of Processed USDA Foods Bid Rollover for 2022-23
- Approval of A-G Completion Improvement program grant

April 14, 2022

- Teaching and learning presentation - Sunshine Gardens ES
- Presentation on Performance Management - College and Career Readiness
- Williams report for 1st quarter ending 3/31/21
- Resolution for Earth Day (April 22)

April 28, 2022

- Teaching and learning presentation - Parkway Heights MS
- Presentation on the Information Technology Department
- Resolution honoring Asian Pacific American Heritage Month (May)
- Resolution for Day of the Teacher (5/11)
- Resolution for Classified School Employee Week (5/15-5/21)

May 12, 2022

- Recognition for outgoing Student Trustee Verino
- Teaching and learning presentation - Junipero Serra ES
- Teaching and learning presentation - Skyline ES
- Presentation on Boys and Girls Club of No. San Mateo County
- Approval of the Board meeting calendar for the 2022-23 school year
- Approval of Graduates - Baden HS, ECHS, SSFHS, and Adult Ed.
- Approval of designated representatives to CIF (California Interscholastic Federation)
- Approval of DWK contract for legal services in 2022-23
- Resolution for Fund 11 & Fund 14 account balances

May 18, 2022 – Board study session *(Board room)*

- Equity Network 2.0 discussion session #4

May 26, 2022

- Teaching and learning presentation – Baden HS/Adult Ed.
- Presentation on the Facilities Department
- Approval of the Children's Center Program annual self-evaluation reports
- Approval of SPSAs
- Approval for destruction of Disposable Class 3 records
- Information on May revision of the Governor's 2022-23 budget
- Resolution in support of LGBTQ+ Pride Month (June)

June 9, 2022

- Presentation on the Fiscal Services Department
- Presentation on YSB Counseling and Safe School Advocates Services
- Approval of School Services 2022-23 contract
- Public Hearing 2022-23 LCAP draft plan
- Public Hearing 2022-23 Preliminary Budget
- Approval of Board of Trustees Compensation increase for 2022-23
- Resolution on Budgetary increases and year end transfers

June 23, 2022

- Approval of SMCOE Outdoor Education dates for 2022-23
- Approval of Children's Center 2022-23 CCTR childcare contract
- Approval of Children's Center 2022-23 CSPP childcare contract

- Approval to increase facility use fees for 2022-23
- Approval to increase District rental/leasing rates for 2022-23
- Approval of Commercial Food Items and Food Supplies Award for 2022-23
- Adoption of 2022-23 LCAP
- Adoption of 2022-23 Preliminary Budget
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES - None

GOOD AND WELFARE

Trustee Murray shared that she attended the 17th District PTA Founder's Day Zoom event. Napoleon Garcia, a former Personnel Commissioner, is their President. This event celebrates the founding of PTA and they recognize people in the community that have given to students and to education and it is always a fun event.

Vice President Richardson said on Friday she attended the service for former SSFUSD teacher and Chief Petty Officer Nathan Boyd. He passed away on January 25, about a year after his retirement. "He was very dedicated and he was a diver, but he had also hoped to return to teach …". She said the full flag ceremony and gun salute was quite moving. Some of his ATP students attended. Yesterday she visited the History Day project at SSFHS where 11th and 12th graders presented their work on issues including English language rights, birth control, misogynistic laws in America, etc. This year's theme was "Debate and Diplomacy". She was impressed with the maturity of the students and looks forward to the National History Day challenge.

President Baker said he attend the SSFHS vs. ECHS basketball doubleheader at ECHS. He was glad to see so many students out enjoying themselves and celebrating the friendly rivalry. He also attended the online PTA Founder's Day event. He was not able to attend Mr. Boyd's service as he was at a Black History Month event at SSF's City Hall, where the Black Lives Matter flag was flown alongside the State and federal flags. Members of the African American community spoke about their experiences in the City. On Monday, he attended the Library Commission meeting where librarians discussed their work at SSFUSD schools. It was recommended that they provide a presentation about their efforts at a future Board meeting.

ADJOURNMENT – 9:09 p.m. in memory of

- **Peggy Wilberg**, a former District employee who passed away last weekend at 97 years of age. She worked in the Payroll Department from 1977 until retiring in 1988. Her daughter, Elizabeth Wilberg, currently teaches at Alta Loma MS.
- **Dr. Hsu-Chang Hsieh**, a medical doctor in Taiwan and the father of Board Member Dr. Hsieh, who recently passed away.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Certificated Personnel items be approved:

CERTIFICATED CONTRACT 2021-2022

Meyer, Marissa will be placed at the District Office as a Nurse on a Probationary contract effective March 1, 2022. Salary placement F-12.

COACHING ASSIGNMENTS 2021-22 WINTER SPORTS

Boys'		**El Camino**	**South San Francisco**
Basketball	Varsity	Alfredo Egipto (I)*	Isaiah Igafo (I) *
	JV	John Kallas (II)*	Jay Magot (II)*
Soccer	Varsity	Ken Anderson Sr.(I)*	Ivan Martinez (I)
JV		Erik Graham (II)*	Daniel Hernandez (II)*

Girls'		**El Camino**	**South San Francisco**
Basketball	Varsity	Michael Morla (I)*	Blaise Brescia (I)
	JV	Archimedes Junio (II)*	Harry Smith (II)"
Soccer	Varsity	Manuel Cota (I)*	Brian Mansell (I)*
	JV	Rick Eastwood (II)*	Ricardo Duarte (II)*

Co-Ed Sports		**El Camino**	**South San Francisco**
Wrestling	Varsity	Ray Reyes (I)*	Cuauhtemoc Cervantes (I)*
	JV	Ray Reyes (II)*	Marlon Diokno (II)*

Note: * indicates non-certificated staff

ADJUST ASSIGNMENT

Cossette, Susan, a teacher at Skyline Elementary School, from 1.0 FTE to 1.2 FTE, effective February 16, 2022.

UNPAID LEAVE OF ABSENCE

Aquino, Holy, a Teacher at Ponderosa Elementary School, effective January 1, 2022 through May 30, 2022.
Lieberman, Julia, a Teacher at Martin Elementary School, effective August 1, 2022 through May 31, 2023
Herda-Camacho, Santana, a Teacher at Ponderosa Elementary School, effective November 2, 2022 through May 30, 2023

RETIREMENT

Yanow, Daniel, a Teacher at Westborough Middle School, effective May 27, 2022.
Valdry, Audrey, a Teacher at Ponderosa Elementary School, effective May 27, 2022.

RESIGNATION

Orsi, Renee, a Teacher at Hillside Pre-School, effective May 27, 2022.
Jures, Delaney, a Teacher at Skyline Elementary School, effective May 27, 2022.
Shoemaker, Joan, a Teacher at Spruce Elementary School, effective May 27, 2022.
Kanel,Julie, a Teacher at Martin Elementary School, effective May 27, 2022.
Beltran, Isaul, a Teacher at Sunshine Gardens Elementary School, effective May 27, 2022.
Albert-Hall, Ashlyn, a Teacher at Westborough Middle School, effective May 27, 2022.

REDUCED WORKLOAD PROGRAM

Glaser, Carolyn a teacher at Monte Verde Elementary School, from 1.0 FTE to 0.5 FTE, effective August 9, 2022.
Gallagher, Clare a teacher at Monte Verde Elementary School, from 1.0 FTE to 0.5 FTE, effective August 9, 2022.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT

It is recommended that the following Classified Personnel item be approved:

RESIGNATION

Beas, Francisco, Custodian I, South San Francisco High School, 8.0 hours per day, Range 33, Step 2, effective March 11, 2022.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: March 10, 2022

RE: Acceptance of Gifts

BACKGROUND:

The District has received the attached list of cash and in-kind gifts during the month of February 2022.

FISCAL IMPLICATIONS:

The gifts will benefit the District Office or school site that has been requested by the donors.

RECOMMENDATION:

Staff recommends that the Board of Trustees accepts the gifts on behalf of the District.

TO THE BOARD OF TRUSTEES FROM THE SUPERINTENDENT – ACCEPTANCE OF GIFTS FOR FEBRUARY 2022.

It is recommended that the South San Francisco Unified School District Board of Trustees accept the following gifts for the District:

$48.55 from Sarita Dogra for Benevity Community Impact Fund, an American Online Giving Foundation, to Monte Verde Elementary School in support of student needs, for use under the principal's discretion.

$500 from Cherry Wai via Blackbaud Giving Fund for Wells Fargo to Monte Verde Elementary School in support of student needs, for use under the principal's discretion.

$3116.59 from VMware via Bright Funds to Monte Verde Elementary School in support of student needs, for use under the principal's discretion.

$100 from Blackbaud Giving Fund for PG&E to Monte Verde Elementary School in support of student needs, for use under the principal's discretion.

$300 from Blackbaud Giving Fund for PG&E to Monte Verde Elementary School in support of student needs, for use under the principal's discretion.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: March 10, 2022

RE: Approval of 2021-22 Fundraisers

BACKGROUND:

Each year, the Board of Trustees approves all fund-raisers to be held on behalf of the schools and students of the District.

The following fund-raisers are being submitted for approval:

Alta Loma Middle School

6th Grade Class	Pizza Sale – Selling pizza afterschool. Commencing March 14, 2022.
	Red Robin Fundraiser – Dine-in or take-out at Red Robin restaurant located in San Bruno. Commencing April 21, 2022.
Future Me	8th Grade Class Sweatshirt Sale – Commencing February through May 2022.
Leadership	Ribbon Leis Fundraiser – Selling leis for graduation. Commencing April 2022 through May 2022.
	Kukui-Nut Leis Fundraiser – Selling leis to parents for graduation. Commencing April through May 2022.
	Lawn Signs Fundraiser – Selling lawn signs to parents for 8th grade graduation. Commencing April through May 2022.

El Camino High School

Class of 2022	T-pumps Boba Fundraiser – Selling boba drinks afterschool. Commencing February 28, 2022 from 3:20 p.m. to 4:00 p.m.
Class of 2025	Spam Musubi Fundraiser – Selling at $3 each. Commencing March 11, 2022 from 3:30 p.m. to 4:30 p.m.
	Purple Kow Fundraiser – Selling boba drinks on March 16, 2022 from 2:30 p.m. to 3:30 p.m.
Ballet Folklórico	World's Finest Chocolates Fundraiser – Selling from March 1 through March 23, 2022 to raise money for their Spain trip.

South San Francisco High School

ASB	Giveaway/Raffle – ASB Rally Commission will be asking for $5 donations during the week of March 25, 2022 during lunch to support the Farewell Rally in May 2022. In return, a donor will win the Giveaway which consists of 8 movie tickets, $50 Amazon gift card, $30 T-Pump gift card, SSFHS T-Shirt, and small games.
	Starbread Fundraiser – Selling bread before and after school at the parking lot for $2 each. Commencing March 11, 2022.
	Day on the Green Fundraiser – Food trucks selling food outside of the entrance to the football field during the Day on the Green event. Commencing March 25, 2022.
AVID	World's Finest Chocolate Fundraiser – Selling bars of chocolates at $2 each for the month of March 2022.
Class of 2024	Elotes y Raspados Fundraiser – Selling corn-on-a-cob with a variety of toppings and shaved ice for $3. Commencing March 18, 2022.
Guard	T-Pumps Fundraiser – Selling boba drinks at the parking lot from 3:20 p.m. to 5:30 p.m. Commencing March 16, 2022.

School Culture	Succulent and Seed Fundraiser – Commencing March 14 through March 25, 2022.

FISCAL IMPLICATIONS:

All funds from approved fund raisers are accounted for in the School Site Associated Student Body (ASB).

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the fundraisers listed above.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent – Business Services

DATE: March 10, 2022

RE: Professional Services Agreements Under $25,000

BACKGROUND:

The following Professional Service Agreement is being submitted for approval:

District Office – Business Services

Not to exceed $20,000	Eric Hall & Associates, LLC (EH&A) – An amendment to the original Facilities Master Plan contract the Board approved on February 27, 2020 due to additional and duplication of effort in working with three District Facilities Directors due to staff turnover.
$14,000	DSK Architects – An extension to the ECHS Accessible Bridge Project currently in progress. Surveying and designing minimal upgrades for accessible restrooms at ECHS' Building B, as required by the Division of State Architect (DSA). Commencing March 11 until August 5, 2022.
$14,800	Arbortech Corporation – Tree removal services for three school sites: Spruce ES, Monte Verde ES, and SSFHS. Commencing February 2022.
$17,400	Arbortech Corporation – Assisting with removal of eight Monterey Cypress trees and three Monterey Pine trees that are encroaching and/or shedding into the Sunshine Gardens neighborhood properties. Commencing March 1 through March 10, 2022.

$19,300	Rockridge Geotechnical Inc. – A Geo-hazard and Geotechnical consulting company working with ECHS in providing design criteria for the pedestrian bridge design and help garner approvals from Department of State Architects (DSA) and California Geological Survey (CGS). Commencing February through August 2022.
$19,675	Tri-Valley Excavating – Repairing degraded asphalt pavement and walkways at the ECHS main fire-lane and three other locations, cumulatively covering 325 sq. ft. in repair work. Commencing March 7 through March 18, 2022.

District Office – Ed Services

$2,500	Mickey Smith Jr. – Presenter and speaker for Music Educator, Mr. Smith will conduct two (2) 60-minute virtual sessions pertaining to self/classroom/behavioral management techniques as well as making meaningful connection through engaging instruction in the music classroom. Commencing April 13, 2022 and May 16, 2022.

FISCAL IMPLICATIONS:

Listed above.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the professional services agreements as presented.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Keith B. Irish, Assistant Superintendent of Educational Services and Categorical Programs

DATE: March 10, 2022

RE: Approval of the MOU between Silicon Valley Education Foundation and SSFUSD from 2/25/22 – 10/1/22

BACKGROUND:

The purpose of this Agreement is for the Silicon Valley Education Foundation to provide the Elevate Math program designed for incoming 3rd – 10th grade students whose test scores indicate they are nearly meeting grade level standards. We have partnered with SVEF-Elevate and use their services to prepare students so they can be successful in the next math course. The MOU states services will be provided between February 25 through October 1, 2022.

SVEF will provide curriculum and PD resources, project management staffing to assist with student and teacher recruitment, meetings, tracking of the program and handling financials. Organize surveys, prepare reports, track student achievement, and assist the district in developing ongoing summer interventions programs. For the Elevate 10 students (high school students that have just completed their freshmen year) will have the opportunity to attend a College Day field trip at a local college or university.

FISCAL IMPLICATIONS:

Class Agreement Breakdown for E:

Grade	# of Classes	Cost per Class	District Contribution
Elevate 3	3	$48,000	$27,000
Elevate 4	3	$48,000	$27,000
Elevate 5	3	$48,000	$27,000
Elevate 6	3	$48,000	$27,000

Elevate 7	3	$48,000	$27,000
Elevate 8	3	$48,000	$27,000
Elevate 9	2	$32,000	$18,000
Elevate 10+			
Total	20	$320,000	$180,000

Class Agreement Breakdown for CSI:

Grade	# of Classes	Total Cost	District Contribution
CSI 7th/8th	2	$32,000	$18,000
CSI 9th/10th			
TOTAL	2	$32,000	$18,000

The district receives a credit from SVEF since SSFUSD is a regional training center for the Elevate math program.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the MOU between SVEF and SSFUSD from February 25, 2022 – October 1, 2022.

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MEMORANDUM OF UNDERSTANDING

Silicon Valley Education Foundation
and
South San Francisco Unified School District
Elevate [Math] and/or Computer Science Institute Programs

This Memorandum of Understanding (MOU) serves as a facilitating document establishing an agreement between **Silicon Valley Education Foundation** (SVEF), located at 1400 Parkmoor Avenue, Suite 200, San José, CA and **South San Francisco Unified School District** located at 398 B Street, South San Francisco , CA 94080 to implement SVEF's Elevate [Math] and/or Computer Science Institute (Elevate [Math] from *February 25- October 1, 2022*)

All of the provisions of this MOU and any attached documents, project proposals, and/or addenda are subject to mutual agreement of the parties, and to review by the School District Superintendent, and when necessary, the School District's Board of Trustees. Parties to this MOU have the right to terminate this MOU and any addenda by informing the other party in writing three (3) months prior to the date on which termination will become effective.

Program Description:
Elevate [Math]: The Elevate [Math] program is designed for incoming 3rd–10th grade students whose test scores (as measured by Smarter Balanced Assessment Consortium (SBAC or other objective measures) indicate they are nearly meeting their grade-level standards. The Programs frontload supplemental accelerated instruction in math readiness, so that students are able to successfully complete their next level math course.

CSI : The program provides learning opportunities to students who are furthest away from opportunities by introducing the foundations of computer science through the lens of making and design thinking to promote the continued pursuit of CS. CSI is designed for rising 7th-8th grade students and the program will be piloting the 9-10th grade curriculum in summer 2022.

Details of Elevate [Math] and CSI program can be found in Addendum I to this MOU.

Collaborative Successful Partnership Proposed Roles and Responsibilities:

SVEF agrees to:

- Provide the curriculum and professional learning resources for effective implementation of the curriculum specifically aligned and designed to meet grade-level Common Core State Standards (CCSS).

- Market the Program(s) to foundations, corporations, businesses, and individuals in an effort to obtain partial funding for the Programs.

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- Provide financial contributions as outlined in the "Class Agreement Breakdown" table on page 4 of this MOU. The School District will pay for programs prior to the start of the Elevate [Math]/CSI Program.

- Provide project management staffing to assist as needed with the following:
    - student recruitment;
    - teacher recruitment;
    - setting meetings;
    - tracking execution of the Programs; and
    - handling financials.

- Assist districts with TB and fingerprinting logistics. School District may elect to have SVEF assume the responsibility of fingerprinting and paying teachers.

- Recruit and train college mentors to enhance college curriculum for E[M], provide project support for CSI, and to provide inspiration and encouragement to students to attend college.

- Facilitate the pre- and post-assessments and surveys, prepare reports on the Programs, track overall student achievement gains, and gather student efficacy survey results to share with the School District and funders.

- Collect student emergency contact information and provide safety guidelines for the classroom and online environment.

- Provide access to required online tools.

- Work with the School District to develop a school year follow up and ongoing summer programming in order to maintain student achievement gains and motivation for preparing for college.

- Recruit and train corporate volunteers to enrich the classroom experience and provide STEM or Career Inspiration Workshops.

- Organize a College Day experience for high school students only (E[M] 9-10+).

- Work with teachers to organize and promote End of Program celebrations for each class.

- Host site visits to provide donors and/or partners the opportunity to observe classroom sessions. Visits may include student and staff photo releases.

School District agrees to:

- Appoint a School District representative to serve as the primary liaison for SVEF, with whom Program coordination can be managed—including student/teacher recruitment and logistics of the Programs. The School District representative agrees to respond to requests for information, feedback, and other communications in a timely manner, generally within 24-48 during business days.

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- Appoint a School District representative to serve as the data liaison to SVEF who will provide required data in a timely manner as outlined in Addendum V, VI, and VII to this MOU.

- Provide a target list for student recruitment and use the enrollment form created by SVEF. If the School District elects to lead recruitment efforts that do not utilize the SVEF enrollment form, the School District will be responsible for manually entering the hardcopy forms into SVEF's online enrollment system. SVEF will not accept scanned forms that do not use the SVEF enrollment template.

- Communicate the policy/procedures for handling student behavior and absence during the summer Programs. The School District will provide SVEF the name of the person responsible.

- If in person, provide basic classroom facilities as outlined in Addendum II to this MOU.

- Provide the financial contribution to the Programs as outlined on page 4 of this MOU unless the class is canceled for reasons beyond the School District's control. Such financial contribution should be paid to SVEF prior to the first day of class.

- Identify a representative from the School District's IT department to support the Programs' connection to the internet and ensure that computers/devices are provided for each student to use during the Programs. This includes whitelisting and access to Youtube.com, Desmos, Google Classroom, Zoom, Nearpod, Salesforce etc. SVEF will provide the full list. Agree to use SVEF's Zoom account or a district provided Google Meets account.

- Assist in recruitment of teachers for their Program sites. Teachers may be paid through SVEF (simplifying the role of the School District) or through traditional School District processes. The preference will be outlined on pages 4 and 5 of this MOU.

- Provide TB verification and proof of sexual harassment training for your district recruited teachers. (Human Resources)

- Assist in finding substitutes if SVEF is unable to provide cover.
    - SVEF will pay a substitute if SVEF is the teacher's paying agent.
    - The School District will pay a substitute if the School District is the teacher's paying agent.

- Ensure that all teachers participate in the curriculum and professional development training and Professional Learning Communities (PLCs). Teachers' pay will be deducted for missed professional development or PLCs.

- Assist in recruitment of full classes of students to participate in the Programs. Allow SVEF to contact families directly.

- Support the administration of the pre-post assessments and pre/post surveys.

- Work with SVEF to develop school year follow up and ongoing summer programming in order to maintain student achievement gains and motivation for preparing for college. SVEF collects placement and success data on all alumni students from third grade through completion of high school.

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- Commit to placing students who have successfully completed Elevate [Math] into the appropriate grade-level course for the following school year.

- Allow SVEF to host site visits by donors and/or partners with the purpose of observing a classroom session and/or presenting a hands-on STEM Workshop.

Class Agreement Breakdown for E[M]:

	# of Classes	**Total Cost** ($16,000 per class)	**District Contribution**
Elevate [Math] 3	**3**	**$48,000**	**$27,000**
Elevate [Math] 4	**3**	**$48,000**	**$27,000**
Elevate [Math] 5	**3**	**$48,000**	**$27,000**
Elevate [Math] 6	**3**	**$48,000**	**$27,000**
Elevate [Math] 7	**3**	**$48,000**	**$27,000**
Elevate [Math] 8	**3**	**$48,000**	**$27,000**
Elevate [Math] 9	**2**	**$32,000**	**$18,000**
Elevate [Math] 10+			
Total	**20**	**$320,000**	**$180,000**

Class Agreement Breakdown for CSI:

	# of Classes	**Total Cost** ($16,000 per class)	**District Contribution**
CSI 7th/8th	**2**	**$32,000**	**$18,000**
CSI 9th/10th			
Total	**2**	**$32,000**	**$18,000**

☒ SVEF will be responsible for paying teachers and fingerprinting
☐ District will be responsible for paying teachers and fingerprinting and…
☐will or ☐will not invoice SVEF for payment of teacher
(SVEF will only reimburse up to $6,125/ES or MS teacher or $7,350/HS teacher)

Please provide a contact with whom to follow up with any billing questions.
Finance contact: Name Ted O Email tedo@ssfusd.org

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[*Signature Page Follows*]

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District Superintendent or Designee Signature:

Only the authorized agents or their offices listed below may make changes to this MOU and any future addenda, provided, however, that both parties mutually agree upon such changes in writing.

X_____ _____
Superintendent or Designee
Signature Date

Keith Irish
Printed Name

District Data Personnel Signature:
By signing below, I acknowledge that I have read and understand the data exchange timeline and requirements and agree to meet the deadlines as outlined in Addendum VI and VII to this MOU or otherwise communicated by the SVEF Directors or Managers.

X_____ _____
Data Personnel Signature* Date

Mark Johnson
Printed Name

SVEF Signature:

X DocuSigned by: Denise Williams 158B1B9A0A21408... 2/17/2022
Denise Williams Date
Chief Program Officer

ADDENDA

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Addendum I: Program Components

	Elevate [Math] 3-5	Elevate [Math] 6-8	Elevate [Math] 9-10
Grades	Rising 3rd-5th	Rising 6th-8th	Rising 9th-10th
Length	75 hours	75 hours	125 hours
Curriculum	Elevate [Math] (math and literacy)	Elevate [Math]	Elevate [Math]
Teacher PD	24 hours PL 6 hours PLC Coaching	24 hours PL 6 hours PLC Coaching	24 hours PD 6 hours PLC Coaching
Classroom Mentor	College Mentor (1:3)	College Mentor (1:3)	College Mentor (1:3)
College Awareness	-UC Berkeley College Curriculum	-UC Berkeley College Curriculum	-UC Berkeley College Curriculum -College Day Event
Growth Mindset	19 day curriculum	19 day curriculum	24 day curriculum
STEM/Career Awareness	-Career Inspiration Workshop	-Career Inspiration Workshop	-Career Inspiration Workshop -STEM Activity
End of Program	Celebration Party	Celebration Party	Celebration Party

	CSI 7th-8th	CSI 9th-10th
Grades	Rising 7th-8th	Rising 9th-10th
Length	76 hours	100 hours
Curriculum	CSI curriculum using Micro:Bits	CSI curriculum
Teacher PD	24 hours PD Coaching	24 hours PD Coaching
Classroom Mentor	College Mentor (1:3)	College Mentor (1:3)

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STEM/Career Awareness	-STEM Inspiration Workshop	-Career Inspiration Workshop
End of Program	End of Class Celebration	End of Class Celebration

Addendum II: Facilities and Support for the Elevate [Math] Programs

If in person, School District agrees to provide the location and facilities for the Programs, including:

- Classroom setting for teachers to conduct instruction to students, such that adequate space is allocated for class size of up to twenty (20) students for E[M] 3-5 and thirty-five (35) students for E[M] 6-10+ and adequate space for safety guidelines.
- A teacher-preparation and small tutoring space (could be a classroom).
- Access to computers and the internet to support an entire class at one time.
- An outdoor space for students to have physical exercise and to mingle during breaks.
- Access for teachers to printers and photocopiers, including teachers who do not work in the School District during the school year.

If remote, The school District agrees to ensure every student and teacher has Internet and access to a device capable of running Zoom and another program.

If in person, The School District agrees to provide access to the following classroom equipment:

- Class Set of mini-whiteboards *or* plastic sheet protectors filled white copy paper
    - *Note:* If unable to provide either option, teacher can utilize clear plastic cover of the Elevate [Math] notebook
- Class Set of dry erase markers and erasers
- Class Set of iPads/Chromebooks/laptops, with access to the following domains:
    - YouTube, Google Classroom, Kahoot!, Desmos, Padlet (for Growth Mindset and College Information curricula**)
- Manipulatives (cm cubes, double-sided counters, etc)
- General Classroom Supplies, including:
    - Markers, pencils
    - Calculators, Rulers, scissors
    - Whiteout, blue tape, glue sticks
    - Paper clips, post-its
- Projector and/or Document Camera
- The following types of paper:
    - Sticky pad/ flip chart
    - Colored Xerox paper (for small posters)
    - Construction paper (for larger posters)
    - Butcher paper
    - Patty paper (*8th grade only*)
- It is highly recommended that districts provide out-of-district teachers and all College Mentors with a temporary district email/Google account. This enables teachers and students to access a shared Google Classroom. If districts are unable to do so, Elevate

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[Math]SVEF will create an @elevatemath.com for E[M] and @csi.svef.com for CSI domain that must be whitelisted by the district for use by students and the teacher.

SVEF agrees to provide the following classroom materials:

- End of program certificates
- A Gift Card provided to each teacher for extra supplies (including, but not limited to, snacks & incentives)
- Program materials, including:
    - Elevate [Math] Curriculum
    - Pre- and post survey and assessments
    - Core FALs and card sorts
    - College Readiness Curriculum
- Elevate [Math] student swag and materials, including, but not limited to:
    - Elevate [Math] Notebooks
- Grade-specific program handouts for parents
- End of program certificates

For CSI class:

- Program materials, including but not limited to
    - CSI curriculum
    - Pre and post-survey and assessments
- Individually packed students kits for virtual program and teacher class kits for in person program.

Addendum III: Guidelines for Teacher Selection; Responsibilities

School District may request SVEF contract teachers directly and facilitate payment for service. School District may select credentialed teachers appropriate for the Programs and who support Program goals. For E[M] the teachers should have strong math experience for the grade they will be teaching that summer. Teachers should complete SVEF's pre- and post-Program surveys to provide feedback in support of Program development.

If the School District cannot provide internal district teachers by February 28, 2021, SVEF may work with the School District to interview and hire teacher(s) from outside the School District.

Addendum IV: SVEF Professional Development

All teachers participating in the Elevate [Math] will be required to participate in:

- professional development;
- PLCs (except Elevate [Math][2]);
- Elevate [Math] coaching program; and
- Elevate [Math] effectiveness studies.

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All teachers participating in the CSI Program will be required to participate in:

- professional development;
- CSI coaching program; and
- CSI effectiveness studies.

Teachers who miss any of the required trainings will be expected to make up the sessions by watching videos or engaging with the materials.

Addendum V: Student Data and Tracking of Student Achievement

SVEF and the School District have partnered to examine students' academic trajectories toward college readiness, which includes preparation in mathematics. The partnership will assess the progress of students who participate in the Elevate [Math] or CSI through assessments (MAC/MARS), math course placement patterns, and a variety of metrics.

The specific exceptions to the Family Educational Rights and Privacy Act that allow SVEF to request and collect students' data from a district partner are as follows:

1. Studies exception, 34 C.F.R. Section 99.31(a)(6): Elevate [Math] and CSI uses education data for studies to improve instruction.
2. Audit or evaluation exception, 34 C.F.R. Sections 99.31(a) and 99.35: Elevate [Math] and CSI share aggregated education data with funders.

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Addendum VI: Data Transfer Timelines

The timelines for data transfer are as follows:

Student Data Timeline

Student Data Timeline					
Task	**Request Date**	**Due Date**	**Data**	**E[M]**	**CSI**
School District sends target student list based on criteria outlined in Addenda	November	January	Student Name	x	x
			10-digit State ID	x	x
			Middle/High School	x	x
			Last SBAC Scaled Score for E[M]	x	
			Parent/Guardian Name	x	x
			Parent/Guardian Phone	x	x
			Parent/Guardian E-Mail	x	x
SVEF provides Program Results at debrief meeting	n/a	September	Program Attendance	x	x
			Program Assessment Results	x	x
			Program Survey Results (if available)	x	x
School District sends current and former students school grades and SBAC results *each year until graduation*	August	September	Missing 10-digit State ID	x	x
			I-ready or similar benchmark	x	
			SBAC Scaled Score (Grades 5-8, 11) for E[M]	x	
			Math Grades for E[M]	x	
			Middle/High School Attending	x	x

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Addendum VII: Confidentiality Requirements and Responsibilities of the Parties Relating to Student Data

Confidentiality:

A. SVEF agrees to preserve the anonymity of all persons and confidentiality of all data collected. SVEF agrees not to release data to any person or organization not involved in Program evaluation.

B. SVEF requests to share nameless student data with the following SVEF partner organizations that assist with program support and analysis: WestEd and Hispanic Foundation of Silicon Valley (HFSV). Non-specific student data means student names and other identifying personal information will not be shared with the program results. These partner organizations will not be able to name or identify any specific students.

C. No individual shall be identifiable in any reports, publications, or other documents created by SVEF from the use of data provided by the School District.

D. SVEF and its contractors shall maintain the confidentiality of all records in accordance with all applicable Federal, State, or local laws, ordinances, regulations, and directives relating to confidentiality. These include, but are not limited to, the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 *et. seq.*), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

SVEF responsibilities:

SVEF shall:

A. use the data collected for evaluation of the Programs Elevate [Math] and CSI

B. retain data in a place that is physically secure from access by unauthorized persons. SVEF agrees that any computer on which the data resides will be password protected at all times;

C. agree that no individual will be identifiable in any reports, publications, or other documents that are created; and

D. provide a template list to the district to attain students with California State Identification Number (CSID) and or local student ID numbers for which the data has been requested.

School District responsibilities:

School District shall:

A. agree to provide a list of students with California State Identification Number (CSID) and or local student ID numbers for which the data has been requested.

B. designate a contact person to facilitate communications between School District and SVEF for coordinating the data transfer activities necessary to carry out this MOU;

C. collaborate with SVEF, as needed, to facilitate the coordination of the data transfer; and

D. agree to participate in data sharing for the course of the MOU.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Jay Spaulding, Ed.D., Assistant Superintendent – Human Resources

DATE: March 10, 2022

RE: Approval of Elimination of two (2) Classified positions in the Adult Education Child-Parent Observation Program: Paraprofessional I – Child Care

---

BACKGROUND:

The South San Francisco Adult Education Child-Parent Observation class has been State funded by the California Adult Education Program. SSFUSD's Adult Education Child-Parent Observation program does not meet the requirements of the California Adult Education Program State funding; thus, we will no longer be able to afford to operate this program. With the lack of funding from the California Adult Education Program, we will need to eliminate the Child-Parent Observation program. As a result, we will no longer require the assistance of the two (2) Paraprofessional I - Child Care positions that were supporting the program. One position is 4.0 hours per day, 143 days per year and one position is 4.5 hours per day, 143 days per year.

FISCAL IMPLICATIONS:

The two (2) Paraprofessional I – Child Care positions are grant-funded positions. Therefore, there will be no fiscal implications to the District.

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the elimination of two (2) Paraprofessional I – Child Care positions effective June 30, 2022.

GOVERNING BOARD OF THE SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION NO. 22-09

In the Matter of the Reduction of	)	RESOLUTION TO LAY OFF
Positions in the Classified Service	)	CLASSIFIED EMPLOYEES
_____	)	

WHEREAS, due to lack of work and/or lack of funds in the South San Francisco Unified School District, the Governing Board, under the authority of Education Code section 45114, 45115, 45117, 45298, and 45308, hereby finds it necessary and in the best interest of the District to eliminate the full-time equivalent (FTE) of the classified service as specified below:

CLASSIFICATION	FULL TIME EQUIVALENT
One (1) Paraprofessional I – Child Care	0.6
One (1) Paraprofessional I – Child Care	0.53
TOTAL	**1.13**

NOW, THEREFORE, BE IT RESOLVED, that as of June 30, 2022, the classified positions set forth above shall be discontinued to the extent herein above set forth.

BE IT FURTHER RESOLVED, that the Superintendent or his/her designee is authorized and directed to give notices of layoff to all affected employees not later than 60 days prior to the effective date of the layoff set forth above.

BE IT FURTHER RESOLVED, that the Superintendent or his/her designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

PASSED AND ADOPTED by the Governing Board of the South San Francisco Unified School District this 10th day of March 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
John C. Baker
President of the Governing Board
South San Francisco Unified School District

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Keith B. Irish, Assistant Superintendent – Educational Services and Categorical Programs

DATE: March 10, 2022

RE: Approval to set dates for the 2022-23 Local Control Accountability Plan (LCAP) Hearing, 2022-23 Budget Hearing, 2022-23 LCAP Adoption, and 2022-23 Budget Adoption

---

BACKGROUND:

With the State adoption of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP), there are requirements for the 2022-23 Budget/LCAP hearing dates and 2022-23 Budget/LCAP approval dates.

Both the 2022-23 Budget and the 2022-23 LCAP require public hearings that must be held at a separate meeting from the adoption of same. Therefore, districts must plan to have the draft LCAP ready and presented at a public hearing during a board meeting before the LCAP can be adopted at a subsequent meeting. The same is true for the hearing and adoption of the Budget.

FISCAL IMPLICATIONS:

N/A

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the following:

- 2022-23 LCAP Hearing to take place on June 9, 2022, at the regular meeting of the Board.
- 2022-23 Budget Hearing to take place on June 9, 2022, at the regular meeting of the Board.
- 2022-23 LCAP Adoption to take place on June 23, 2022, at the regular meeting of the Board.
- 2022-23 Budget Adoption to take place on June 23, 2022, at the regular meeting of the Board.

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

DATE: March 10, 2022

RE: Approval of Walkway Asphalt Paving Repair/Replacement at Martin Elementary School

---

BACKGROUND:

The existing asphalt walkway at Martin Elementary School is in need of repair/replacement. It has becoming a safety hazard at the school. The work required includes the following:

- Remove existing asphalt, trim tree root as needed, and haul away everything
- Include an ADA compliant ramp (5 feet landing and a 30 feet long ramp with hand rails)
- Install 110 LF. of 2x6 pressure treated header board
- Place and compact 3" of ½" asphalt

The cost to repair/replace the existing asphalt walkway is $43,735. The principal at the school applied for a grant for this project and received $20,000. The District will contribute the remaining funds to complete this project.

FISCAL IMPLICATIONS:

The cost of the proposal is $43,735. Of this amount $20,000 will be paid from a grant and the remaining $23,735 be paid from the District's Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve the proposal from Tri-Valley Excavating in the amount of $43,735 for the walkway asphalt paving repair/replacement at Martin Elementary School.

License #541927 A, B, C12, HAZ
DIR 1000010833,

Job Name

Martin Elementary ***February 25,2022***

To: South San Francisco Unified School District
Attn: Wazi Chowdhury
Phone: 650-877-8751
Email: wchowdury@ssfusd.org

Estimated By: Forrest Towe

Scope of Work Demo Grading Asphalt Paving and Hand Rails:

1. *Remove Existing asphalt Trim tree root as needed off haul all spoils 1,500 SF.*
2. *Grade for ADA access with a 5 foot landing and a 30 foot long ramp with hand rails 60 LF. on ramp 30 LF.*
3. *Install 110 LF. of 2x6 Pressure treated header board.*
4. *Place and compact 3" of ½" Asphalt*

Total Bid $43,735.00

All work included is as stated above, based on One Move Ins. Additional move ins are $4,500 each.
Exclusions: Fee's, Bonds, Permits, Engineering, Testing, Survey, Handling or Off hauling Contaminated/ Hazardous Material, Asphalt Paving Fog Seal, Seal Coat, Prime coat, Adjusting Utilities, Soil Sterilant. Paving Fabric, Underground Utilities, Landscaping, Bio Soil, Rock in Bio Swales, Off Hauling for others, Trench Paving for Others. Bio Soil, Rock & Sand on Pads, Footing, Landscaping, Electrical Pads and Mechanical Equipment Pads, Knee walls, CMU Wall at trash Enclosure, Interior Concrete or Demo. Analytical testing, Asphalt patching or seal coating of existing asphalt, Striping or Signage, Demo of Canopy.

We Cannot Be Responsible For Subgrade Failures, Spring or Water Damage or Underground Utility Installations
Unless depth and Locations Are Indicated By Owner at The Time of Actual Work.
All Agreements are contingent upon strikes, accidents, delays or carriers and other delays unavoidable or beyond our control.
TERMS: Net Cash on completion. 1% per month after 10th prox.
Contracting party shall be liable to contractor for interest thereon of (10%) and any other damages, including legal fees for any legal action which the contractor may suffer from delay of any payment provided within this agreement.

Customer Signature: _____

Tri-Valley Excavating Signature: _____

Michael A. Garcia

Forrest Towe
Cell: 925-305-5379
Email: Forrest@trivalleyx.com

P.O. Box 287 Sunol, CA 94586 – OFFICE (925) 331-8878 - FAX (925) 391-1118
www.trivalleyx.com

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Memorandum

TO: Board of Trustees

FROM: Shawnterra Moore, Ed.D., Superintendent

THRU: Ted O, Assistant Superintendent - Business Services

Wazi Chowdhury – Director of Facilities and Safety

William Savidge - Facilities Management Consultant

DATE: March 10, 2022

RE: Approval of Lease with Conexwest for Refrigerated Storage Container for the El Camino High School Food Services Kitchen

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BACKGROUND:

The Food Service Kitchen facilities at El Camino High School are in need of significant upgrades in several areas in order to accommodate the increased demand for meals, including the new breakfast programs, and use of the kitchen to prepare meals for distribution District-wide.

The Board approved Hamilton + Aitken Architects to complete plans for temporary additional refrigeration storage. It is proposed to place a 40' refrigerated storage container adjacent to the existing kitchen to allow for additional capacity to meet current needs. A plan of the location is attached. Staff has received a quote for a one year lease which is also attached. There will be additional site preparation, electrical, and other improvements prior to the installation of the temporary refrigeration container.

The Architects are in design on future improvements to the El Camino High School Kitchen facilities which will include replacing and enlarging permanent refrigeration capacity.

FISCAL IMPLICATIONS:

The cost of the proposal is $12,171.32. It will be paid from the District's Facilities Fund (Fund 40).

RECOMMENDATION:

It is recommended that the South San Francisco Unified School District Board of Trustees approve a one year lease of a refrigerated storage container from Conexwest at El Camino High School Food Services and Cafeteria.

ELEC PIPE
C102
C19
C20
C15
C14
C106
TEACHER'S DINING
FF=88.20 +/-
88.09
BLDG COR
88.19
FF
87.89
EC
87.97
EC
88.05
BLDG COR
85.68
AC
85.67
AC
85.64
AC
ELEC BOX
Plan profile of truck delivering interim freezer cones box
10"SD
87.79
EC
C5
C9
C8
C7
C11
C110
C112
C111
C113
87.98
CO
CO
ICV
88.09
BLDG COR
GAS PIPE
88.02
CO
Pallet jack and turning radius
88.
4.75'
TURNING
RADIUS
BLDG COR
87.82
G
88.00
EC
88.00
EC
88.03
EC
84.36
RTWL POC
45'-5"
AD RIM=87.93
NEED 2 FT.
RETENTION
11.3 / 22.75 x (88 - 84.4) =1.75 ft
45.5 / 53.25 x (88 - 84.4) =3 ft
Conex box interim
freezer - 8' x 40'
outside dimensions
EL BOX
EC PANEL
85.33
WALL END
85.57

Conexwest
800 Avenue H
San Francisco, CA 94130
(855) 878-5233

Quote

Quote date: Mar 1, 2022 10:50 AM
Quote number: 2397724000218067096
Valid until: Mar 3, 2022
Customer PO:

Thank you for choosing Conexwest. We are pleased to provide you the following quote.

CUSTOMER:
South San Francisco Unified School District

DELIVER TO:
1320 Mission Rd South San Francisco CA 94080

Account name: **South San Francisco Unified School District**
Contact name: **Ted O**
Phone number:

Sales rep: **Sharon DeChavez**
Direct number: **(510) 925-1346**

Product details		Quantity	List price	Total	Tax
1. OAK Rental 40ft Refrigerated ISO Container 460V 3φ OAKRENTAL40RF3P Monthly Rental 40ft Refrigerated ISO Container Dimensions: 40ftx8x8ft6in(Height) Billed Monthly On Delivery Anniversary Date 460V 3φ 30A Equipment replacement value: $20000		12	$ 899.00	$ 10,788.00	$ 1,065.32
2. OAK Rental Delivery OAKRENTALDELIVERY One-time rental delivery charge. Slide-off tilt bed delivery. Confirm door directions: CAB or REAR. On-site door direction change $150.		1	$ 159.00	$ 159.00	$ 0.00
3. OAK Rental Pick Up OAKRENTALPICKUP One-time rental pick up charge. Tilt bed pick up. *Allow 30-day window for pick-up.		1	$ 159.00	$ 159.00	$ 0.00

Sub Total (with tax) **$ 12,171.32**
Adjustment $ 0.00$ 0.00

Grand Total $ 12,171.32

Notes:
Lead time: stock.
Estimated delivery date Mar 15, 2022.

To accept this proposal please reply to the original email.
Thank you for your business, your trust and your confidence. It is our pleasure to work with you.
CONEXWEST SHIPPING CONTAINERS
(855) 878-5233 | conexwest.com