Re-entry Meeting Guidance – OPTIONAL - 2145P Exhibit D

Student Name		**DOB**	
Student ID #		**Grade Level**	
School		**Re-Entry Meeting Date**	
IEP	**YES** ☐ **NO** ☐		
504	**YES** ☐ **NO** ☐		

Suggested Meeting Planning Steps

☐Obtain signed Release of Information with private providers
☐Obtain safety plan completed by hospital, CCORS, or other
☐Obtain relevant documents from outside clinic/facility
☐Involve student's IEP case manager (if relevant) to consider if current IEP supports are appropriate
☐Review student's disciplinary history and determine if Manifestation Determination Review is needed
☐Invite all relevant staff, guardian(s), student, and other providers to the re-entry meeting. Guardian must attend before student may attend school

Re-entry Meeting

Document Meeting Attendees (minimum attendees = admin/designee, school counselor, parent/guardian)

Admin/Designee:
Counselor:
Parent/Guardian:
Student:
Other:
Other:
Other:

Agenda Topics for Consideration:

- Review relevant information about the student's current needs, outside provider recommendations, safety plan from outside provider, guardian input, student input, etc.
- If the student cannot safely return to school immediately, plan for other supports as needed
- If student has 504 or IEP, review if current supports/services are sufficient to support the student, or if the GT/IEP team needs to convene to consider changes to the plan
- Consider if the student needs referral to GT or MDT
- Determine as a team, appropriate steps the school will take to support the student (e.g. increased supervision, class schedule, access to supportive adults/safe spaces, academic or social-emotional intervention supports)
- Determine as an administrator and team, supports the parent and student must agree to engage in to ensure a safe transition back to school

Complete and/or revise the Safety Plan (2145P, Exhibit C) – Must do before student may attend school. Discuss as a team who this safety plan will be disseminated to, based upon who in the school is "need to know". Determine who is responsible to send the safety plan to "need to know" staff. See 2145P, Exhibit A, Documentation box for further information

Agree on a meeting date/time to review the safety plan within about 1 month of this meeting - document this on the school safety plan

Re-entry Meeting Guidance – OPTIONAL - 2145P Exhibit D

This optional, student re-entry worksheet is meant to guide teams in considering a variety of supports that may be helpful for the student. This worksheet is not a formalized plan. The Safety Plan (2145P, Exhibit C) "School Supports" box is designed to document supports the school will take to support the student.

Student
☐ Willing to connect with identified supportive adults on the safety plan
☐ Make best effort to connect with _____ (supportive staff) on a daily/weekly basis
☐ Will follow the safety plan steps, including school supports
☐ Will communicate updates or needed changes to the plan to _____ (supportive staff)
☐ Will sign and maintain a current ROI with outside provider for school collaboration with outside provider (cannot be required)
☐ Will use identified coping skills from the safety plan
☐ Contact outside therapist or other supportive adult when it is needed/helpful
☐ Make best attempt to follow staff directions and school routines
☐ Open to working with teachers and advocate for self – ask for support when needed
☐ Access the office or another supportive adult or space for support
☐ Refrain from retreating to unsupervised locations such as the restroom or off campus when upset
Other_____
School
☐ Provide daily/weekly morning/afternoon check in with the student
☐ Collaborate with outside providers when a current ROI is in place
☐ Share Safety Plan with educators who work with the student
☐ Allow the student to access coping strategies and locations when identified warning signs are present
☐ Allow the student to connect with identified supportive school staff when needed; staff and locations listed on Safety Plan
☐ Refer the student for additional school supports (GT, MDT)
☐ Consider temporary modifications/accommodations similar to 504 (i.e. schedule adjustment, flexible assignments, etc.)
Other_____
Parent/Guardian
☐ Communicate concerns and collaborate with school support team
☐ Help student access outside support as needed
☐ Follow and support Safety Plan
☐ Maintain a safe home environment (removal of firearms, sharp objects, prescription medications, etc.)
☐ Maintain a current ROI with school and outside provider (cannot be required)
☐ Collaborate with systemic supports which may include school, medical provider(s), therapist, case manager, etc.
☐ Participate in scheduled school meeting to review current supports and check progress
Other_____
During a Crisis (If at imminent risk of carrying out suicide plan, call 911 to request EMT response)
☐ Support student using the Safety Plan
☐ Maintain constant student supervision
☐ Immediately contact main office staff to initiate a supportive response
☐ Ensure transfer of care of the student to supportive staff
☐ School staff will follow Board Policy 2145P Suicide Prevention
☐ School staff will document the support steps taken using 2145P Exhibit B and Exhibit C (when needed)
Other_____