# GRISWOLD HIGH SCHOOL

267 Slater Avenue, Griswold, CT 06351
Tel: (860) 376-7640 Fax: (860) 376-7684
ghs.griswoldpublicschools.org

Erin Palonen, Principal
Sean P. McKenna, Superintendent of Schools
Erik Christensen, Interim Director of Fiscal & Personnel Services

Art Howe, Assistant Principal
Glenn LaBossiere, Assistant Superintendent
Christopher Champlin, Director of Student Services


## RESTRICT DIRECTORY INFORMATION FORM

Pursuant to the federal "No Child Left Behind Act," P.L. 107-110 (Title IX, Sec. 9528) and Section 10-221 (b) of the Connecticut General Statute, the Griswold Public Schools district must disclose to military recruiters, non-military recruiters and other commercial enterprises, upon request, directory information which may include the names, addresses and telephone numbers of high school students.

School personnel are guarded in disclosing personal information and follow federal laws governing release of information. During the course of the school year however, it is common to receive this request from military recruiters, Jostens Yearbook and Class Rings, LifeTouch School Photos, and local driving academics.

Griswold Public Schools must also notify parents/guardians of their right to request that the district *not* release such information without prior written consent.

Parents/Guardians wishing to exercise their option to withhold their consent to the release of directory information must sign this form below and return it to the School Counseling Office by September 15 of each school year. **This request must be renewed each year your child attends Griswold High School.**

---

**Please do not release any information for:**

Student Name: _____

Grade: _____ School Year: _____

**I understand that by signing and submitting this form, NO directory information will be released to the following (check all that apply):** ▢ Military Recruiters (M) ▢ Commercial Enterprises (C)

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

**This form should be returned to Darlene Melgey in the GHS School Counseling Office by September 15 of each school year. It can be returned via email, fax, or in person:**

DMelgey@griswoldpublicschools.org | Fax: (860) 376-7684 | 267 Slater Avenue, Griswold, CT 06351