Amanda Weers <aweers@isd221.net>

Fwd: Purchase Record Request-Emmett Independent School District 221, ID

Craig Woods <cwoods@isd221.net> Tue, May 6, 2025 at 1:14 PM
To: Amanda Weers <aweers@isd221.net>

---------- Forwarded message ---------
From: **Abbas Khan** <abbas.pr@inovo.ai>
Date: Tue, May 6, 2025 at 1:09 PM
Subject: Purchase Record Request-Emmett Independent School District 221, ID
To: <cwoods@isd221.net>

To Whom It May Concern:
Civiq IQ Inc is initiating a request under Idaho Public Records Act (PRA) for all purchasing records from 01/01/2022 to date for all schools under your jurisdiction.
We seek access to electronic records that can be provided without the necessity for hardcopy duplication, scanning, or any physical handling of documents.
We are interested in the following details for purchases from your record keeping system for the given period. This data can be quickly exported in a purchase order or vendor history report from the accounting system by your finance team.
We are interested in the following details for all purchases from your record keeping system:

- Vendor Number or Vendor ID
- Vendor Name
- Identifier for each purchase, such as purchase order number(PO#) or, alternatively, an invoice or check number
- Purchase Date
- Line item details or description of each purchase
- Line item quantity
- Line Item price

Additionally, if there are any fees associated with processing this request, please inform me in advance if the costs will exceed "$100".
Let us know if samples are needed.
Please do not hesitate to reach out to me if you have any questions.
Regards,
Abbas Khan
CEO, Civiq IQ Inc
50 Harrison St, PH 505
Hoboken, NJ 07030
+1 201-287-4709

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Craig Woods
Emmett Superintendent
119 North Wardwell
Emmett, ID 83617
Emmett Independent School District

"Knowledge isn't power until it is applied" *Dale Carnegie*

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